



MINUTES

ROADWISE

COMMITTEE MEETING

Held

6 December 2018

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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TABLE OF CONTENTS

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	1
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED	2
2.1	Attendance	2
2.2	Apologies	2
3.	PETITIONS/DEPUTATIONS/PRESENTATIONS	2
3.1	South West Ryde Program	2
4.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	5
4.1	Roadwise Committee Meeting Held 17 th October 2018	5
5.	ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED.....	5
6.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	5
7.	DECLARATION OF INTEREST.....	5
8	REPORTS OF OFFICERS AND COMMITTEE MEMBERS	5
8.1	Title: Roadwise Road Safety Advisor – South West Report	5
8.2	Title: Roadwise Strategic Action Plan – Update.....	6
8.3	Title: Trial of 40kph Speed Limit – Dardanup Townsite	7
8.4	Title: Warning Toot Initiative - Proposal	9
8.5	Title: Request to Lower Speed Limit Waterloo Road	10
8.6	Title: Dardanup Road Wise Committee Action Sheet	13
9.	ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	15
10.	NEW BUSINESS OF AN URGENT NATURE	15
11.	MATTERS BEHIND CLOSED DOORS.....	15
12.	CLOSURE OF MEETING.....	15

Committee Members:

- Mr K Lowth - Chairperson
- Cr. P Perks - Deputy Chairperson
- Cr. P Robinson - Elected Member
- Cr. J Lee - Elected Member
- Cr. J Dow - Elected Member
- Director Engineering & Development Services – Staff
- Engineering Technical Officer – Staff
- Roadwise Road Safety Advisor – South West - Community
- Representative – Main Roads WA – Community
- Representative – Dardanup Primary School – Community
- Representative – WA Police – Community
- Representative – Department of Transport – Community
- Mrs Jill Cross – Community
- Mr Cedric Getley – Southwest Cycling Community

COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

DISCLAIMER

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Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP ROADWISE COMMITTEE MEETING HELD ON THURSDAY 6 DECEMBER 2018, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 3.30PM.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson, Mr Ken Lowth declared the meeting open at 3.33pm, welcomed those in attendance and referred to the Acknowledgement of Country; Emergency Procedure; the Disclaimer and Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Wardandi people in this land.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Mr Ken Lowth	-	Chairperson
Cr Patricia Perks	-	Elected Member
Cr Janice Dow	-	Elected Member
Cr James Lee	-	Elected Member
Mr Luke Botica	-	Director Engineering & Development Services
Mr Sam Stubbs	-	Engineering Technical Officer
Ms Bev Fortescue	-	Dardanup Primary School
Mrs Jill Cross	-	Community
Mr Barry Spice	-	Community Member (Proxy)
Mrs Peta Nolan	-	Executive Governance Officer

Observer

Ms Nicky Smith	-	Regional Road Safety Adviser
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2.2 Apologies

Mr Cedric Getley	-	Cycling Community
Snr Sgt Mark Smith	-	WA Police – Officer in Charge Australind
Mr John Herbert	-	Main Roads WA

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

3.1 South West Ryde Program

Background

At its meeting held on 9 August 2018, Cr Peter Robinson presented a report (Item 9.2) for Committee consideration as follows:-

Currently young drivers need to clock up 100 hours of accompanied driving experience. This is an arduous requirement. Data suggests that 80 hours brings about the desired improvement in expertise.

The Young Drivers program that is supported by the RAC operates in the metro and some regional cities. It involves the supply of a vehicle, the payment of a fee by young driver and a computer based booking system. I understand the Bunbury scheme is working at close to capacity.

I am interested in investigating the possibility of a smaller scheme, similar to the RAC Young Driver scheme but locally based. Something along the lines of a group of volunteer experienced drivers assisting young drivers in Dardanup and surround. This would involve the establishment of two lists of participants and a set of operational guidelines. There would be a number of 16/17 year olds in the area and hopefully volunteers of suitable experience.

I am seeking support for an approach to the community for this initiative. This could be a first for a small regional town.

At this time it was decided to invite a representative from the RYDE Program to discuss partnerships and opportunities for the Dardanup community.

Officer Comment

Ms Tiffany Staples from South West Regional Youth Driver Education (RYDE) Program will make a presentation about the Program to the Committee.

Discussion:

Regional Road safety Adviser, Ms Nicky Smith advised that Ms Tiffany Staples was an apology and that she had resigned from the RYDE Program position.

Ms N Smith informed the group that she would be able to undertake the presentation on Tiffany's behalf.

Ms N Smith advised that in considering an evidence based approach to road safety the RYDE program is supporting the Youth Graduated Driver Program.

In Western Australia Learner Drivers are required to do a minimum of 50 hours supervised driving, they cannot drive after midnight and are required a 0.00 Blood Alcohol Level. This has assisted in a 30% reduction in fatalities of young drivers.

Ms N Smith reported that there is now an emerging issue for drivers over 65 however it is still important to support young drivers. She informed that most young people find 50 hours achievable but some families find barriers in achieving this amount of driving hours. To be a supervisor you must have a licence for four years. Sometimes it can be difficult for young people of FIFO workers, families with illness and disadvantaged communities to achieve the required hours.

Ms N Smith discussed other programs that have been implemented including the Town of Bassendean who secured Lotteries Funding to provide such a program. They have software to make it as simple as possible for the volunteer and the young person. She advised that this program has been running for two years and now the program is at Cockburn and Mandurah and possibly Joondalup in the future.

Ms N Smith advised that the RAC have partnered with the City of Bunbury to offer the RYDE program and there are currently two vehicles available in the South West.

Ideally, Ms N Smith suggested that it would be good to have a number of shop fronts across the region that would offer this service. It would be the local government's role to consider providing a shop front.

Chairperson, Mr Ken Lowth asked if the volunteer needs to have a test. Ms N Smith advised there are checks and then there is a driving skills refresher for each volunteer. Police are also involved in the program.

Cr. P Robinson asked how many volunteers there are in Bunbury. Mrs N Smith advised that there are currently three volunteers and two drivers however the program is in the very early stages of implementation.

Ms N Smith advised that Shire of Dardanup residents can access the Bunbury program.

Cr. P Robinson asked community member, Mrs Jill Cross, if she thinks young people and families have barriers to achieving the driving hours in Dardanup. Mrs J Cross advised that she has not discussed this issue with other people in the community recently; however one advantage of living in Dardanup is that often young people drive into Bunbury to go to school or other activities and therefore the hours can be met quite quickly due to the distance.

Dardanup Primary School representative, Ms Bev Fortescue advised that the families in the school are changing and there are families that would possibly need assistance with driver supervision.

Ms N Smith reported that there are conditions to use the program and the young person needs to see a RYDE provider to make sure there is a genuine need.

Cr P Perks asked how many volunteers the program would need. Ms N Smith advised that there is no set number however possibly 20 people would be required to cover the shifts at the shop front.

Ms N Smith confirmed that the South West Youth Driver Development Program maintains the vehicle with servicing. Each 90 minute session costs \$15 which covers car insurance and fuel and there are contingency plans for the program eg. if a young person doesn't turn up or discloses something of concern there are strategies in place.

Cr P Perks stated it is a regional program and she suggests the Shire probably do not need to have a Dardanup program and residents can use the Bunbury program.

Ms N Smith advised that the Bunbury program is very new and has not been advertised widely.

Cr. J Lee asked, if volunteers need to have a manual license and Ms N Smith confirmed that the license can either be manual or automatic.

It was agreed that the Shire of Dardanup promote the Bunbury RYDE program to Dardanup residents.

ROADWISE COMMITTEE ENDORSED ACTION 20-18:

The Chief Executive Officer be requested to prepare a media release in conjunction with Ms N Smith from Roadwise to promote the Bunbury RYDE program to young people within the Dardanup community and call for volunteers to assist with the program.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Roadwise Committee Meeting Held 17th October 2018

ROADWISE COMMITTEE RESOLUTION

RW 14-18 MOVED - Cr. P R Perks SECONDED - Cr. P Robinson

THAT the Minutes of the Roadwise Committee Meeting held on 17 October 2018, be confirmed as true and correct subject to no corrections.

CARRIED

5. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

7. DECLARATION OF INTEREST

None.

8 REPORTS OF OFFICERS AND COMMITTEE MEMBERS

8.1 Title: Roadwise Road Safety Advisor – South West Report

Reporting Organisation WALGA – Roadwise

Reporting Officer: Ms Nicky Smith

Please find attached the report provided by the Roadwise Road Safety Advisor (Appendix RW:8.1).

Discussion:

Ms N Smith advised that currently there have been 25 Fatalities in the South West. As mentioned previously there has been a reduction in fatalities by 30% in young drivers and an increase by 10% in drivers over 65 years drivers.

Ms N Smith advised that she would recommend that there be some promotions around older drivers.

8.2 Title: Roadwise Strategic Action Plan – Update

Reporting Department: Engineering & Development Services

Reporting Officer: Mr Luke Botica

Officer Comment

The Roadwise Strategic Action Plan has been updated with the progress on each action to date. The updated Strategic Action Plan is attached at (Appendix RW:8.2) for the Committees information.

This year the Committee has continued to work on the Safe Systems Approach within the plan and has been informed of the latest intelligence and programs within the region with regard to making a difference in road safety in the Shire. At recent meetings there has been two larger projects suggested for investigation and possible implementation being the warning toot campaign and the 40km speed limit in Dardanup town.

It is recommended that the Committee consider holding a 2019 Roadwise Workshop Planning session at its February meeting to review and further develop the Strategic Action Plan for Dardanup. Roadwise Road Safety Adviser, Ms Nicky Smith will facilitate the workshop and provide some examples of best practice and proposed future directions of Roadwise.

Discussion:

Ms N Smith and Mr Ken Lowth summarized some of the things that Dardanup Roadwise has done well over the past twelve months :-

Shire of Dardanup Road Projects – Extensive program of upgrades to the road network over the past twelve months and to continue;

Speed Display Signs – Successful trial and now purchase of two speed display signs complete;

Close of Harris Road to Cyclists – Raise awareness of issues of shared use of roads, erection of signage and inclusion of cycling community representative on the Roadwise Committee. Commencement of a partnership and talks with the City of Bunbury;

Community Programs – Mrs J Cross and Ms Bev Fortescue continue to promote road safety within the community – Dardanup Times articles, education at Dardanup Primary School, child restraints display, Skipper Program, Dardanup Bull and Barrel RAC Simulator, Road Ribbons for Road Safety promotion;

Shire Website – ongoing inclusion of Roadwise Minutes and programs on Shire Website for community information;

Shire Promotions – road safety messages on shire electronic message board, website and facebook promotions;

Representation and Advocacy – Representation by elected members and staff at various seminars, conferences and community consultations. Requests for reduction of speed limits on various roads within the Shire, road

safety assessments undertaken – Waterloo Road, Eaton Drive, Henty Road, Boyanup Picton Road;

New Projects to continue – Warning Toot Initiative, 40km Speed Limit in Dardanup Townsite,

Mr Ken Lowth advised that Director Engineering & Development Services, Mr L Botica, Mr Cedric Getley and himself have met with the CEO of the City of Bunbury about the Harris Road sign and there was further discussion about working together and meeting regarding projects of interest.

Director Engineering & Development Services, Mr L Botica advised that previously the two committees have met to work together on projects. Mr Ken Lowth advised that a lot of the issues are common over the two locations and that the RYDE program is a good example.

Cr. J Dow queried the options of forming a Regional Roadwise Committee.

Mr L Botica advised that a Regional Roadwise Committee has been discussed in the past however it had not been supported by all local governments.

Cr. P Robinson advised that there are four new CEOs so it is possible that this may be considered again in the future.

Ms N Smith advised that Shire of Harvey, Capel and Donnybrook do not have Roadwise Committees. She advised that sometimes it is difficult for smaller councils who do not have the capacity for these programs.

Ms N Smith commented that it is a positive start for Bunbury and Dardanup to get together.

Mrs Jill Cross asked if these achievements can be added to the Shire website.

Ms N Smith also added that there have been 68 Child Restraint fittings and checkings which has been a very positive uptake of the program.

8.3 Title: Trial of 40kph Speed Limit – Dardanup Townsite

Reporting Department: Engineering & Development Services□

Reporting Officer: Mr Luke Botica - Director Engineering & Development Services□

Background

At its meeting held on 31 October 2018, Council endorsed (Res 359-18) the following:-

THAT the Dardanup Roadwise Committee requests that Council supports the proposed process for the implementation of a trial 40kph blanket speed zone for the Dardanup town.

Officer Comment

This project will now be placed in the Roadwise Strategic Action Plan and the following process will be commenced by Shire staff over the forthcoming months with progress being reported back to the Committee:-

1. Seek support of the Road Safety Commission (RSC) and Main Roads WA (MRWA) for the trial.
2. During the discussions with the RSC and MRWA, determine the duration period for the purposes of collecting data on the success or otherwise of the trial. Determine what data should be collected, including where, how, frequencies etc.
3. Undertake community consultation by taking the trial proposal to the community to explain why and how with the aim of gaining support to proceed.
4. Further discuss and plan the implementation with MRWA, including confirming a commencement date.
5. Commencement of the trial with baseline data collection.
6. Installation of signage as per the plan.
7. Undertake monitoring throughout the trial period.
8. Trial period results reviewed and determination of whether to continue with the speed reduction. The results can be used for consideration of other towns and areas.

For Information.

Discussion

Mrs J Cross suggested that we need to sell the project within the Action Plan by meeting with Main Roads WA representatives and others rather than writing a letter.

Cr. P Robinson advised that getting support from the Road Safety Commission would be important for the success of the program. He advised that there is also other external pressure on Main Roads WA regarding the reduction in speed limits

8.4 Title: Warning Toot Initiative - Proposal

Reporting Department: Community Member ☐

Reporting Officer: Mr Cedric Getley

Background

At its meeting held on 17 October 2018 the following action (17-18) was made:-

Mr Cedric Getley to prepare a proposal for implementation and promotion the Warning Toot Campaign.

Officer Comment

Mr C Getley has prepared a report which is attached at (Appendix RW: 8.4).

As discussed at the previous meeting and endorsed the following action will now be arranged:-

RW Action 16-18 - Director Engineering & Development Services, Mr L Botica to write to the South West Cycle Club to advise them of the proposed "Warning Toot" initiative and request feedback from their members.

For information.

Discussion:

Cr. P R Perks suggested that a campaign around this program should be prepared before progressing too much further with the project.

Mr L Botica advised that before progressing and committing resources to this project he believes that the Shire needs to initially go out to the SW Cycle Club to see if they support the concept then a campaign would be developed.

Cr. J Dow advised that she was unsure whether the toot was within the law.

Cr. P Robinson advised that it is understood that a warning toot is within the law as advised by Police who attended the Roadwise meeting previously.

Cr. J Dow expressed concerns about the level of tooting sound and safety in this regard . Cr. J Dow is not sure if this is the best option to protect cyclists.

Ms N Smith advised that she has spoken to the Manager of Roadwise who suggested that it is definitely important to do a lot of consultation for this project. Ms N Smith also stated that a similar project has been trialled in New Zealand with support for the concept being divisive. It was suggested for the Shire to try to do some modelling of how many fatalities that this would reduce.

Mrs N Smith advised that there is a Vulnerable Road Users Group who could also be consulted.

Mr Ken Lowth suggested the Minister of Police would need to sign off on this project and also it would be beneficial to work with the City of Bunbury.

Note: Bev Fortescue left the meeting [4.30pm].

Ms N Smith suggested that Director Engineering & Development Services have discussions with City of Busselton. They are taking a different approach to cyclist safety. They are currently trialling cyclist warning advisory signs.

Cr. J Lee advised that there are now rear warnings devices for cyclists. Mr Barry Spice advised that these devices are expensive and cyclists need to be looking down to see the warning which is not ideal. He also advised that the rear rider does warn the group if there is a vehicle approaching.

Mrs J Cross concurred with the group that we need to meet with the SW Cycling Club and suggested that there be a meeting rather than a letter.

ROADWISE COMMITTEE ENDORSED ACTION 21-18:

The Chief Executive Officer be requested to arrange a meeting between Roadwise Representatives and the South West Cycle Club to discuss the Warning Toot Initiative.

8.5 Title: Request to Lower Speed Limit Waterloo Road

Reporting Department: Engineering & Development Services

Reporting Officer: Mr Luke Botica – Director Engineering & Development Services

Background

RW Committee Resolution [RW06-17] and Council resolution [24-18] of 24 January 2018, reads as follows:

THAT Council write to Main Roads WA and request a reduction to the speed limit along Waterloo Road in the vicinity of Harris Road to Ferguson Road from 100kph to 80kph.

Officer Comment

Email correspondence dated 31 October 2018 from Main Roads WA advising rejection of lowering of speed limit:

*From: ROBERTS Alan (NOM) [mailto:alan.roberts@mainroads.wa.gov.au]
Sent: Wednesday, 31 October 2018 8:50 AM
To: Nathan Ryder
Cc: Luke Botica; Peta Nolan
Subject: Speed Zoning - Waterloo Road and Henty Road*

Hi Nathan,

I am writing to advise you that both of the requested speed zoning changes referred to above have been rejected.

In the case of Henty Road, the 'WA Limits' report indicated that the state default speed limit of 110km/h is appropriate (this is a program that is used to assess speed zoning).

In the case of Waterloo Road, it was recommended that the Shire should investigate physical changes to the road, rather than reducing the speed limit as a countermeasure to address crashes.

Also, as we discussed on our recent site visit to this location, there are improvements that could be made to improve sight lines, both within the road reserve and in private property. It is recommended that the Shire investigate these further.

Regards

*Alan Roberts
Network Operations Manager
Metropolitan and Southern Regions / South West*

For discussion.

Discussion

Mr Ken Lowth advised that he had driven Waterloo Road and it is 2.8km long and physical changes would be very expensive compared to lowering the speed.

Mr L Botica advised that there are several driveways that could be moved and trees on private property removed, however this would require major changes to the properties.

Cr P Perks asked if it is possible to go back to Main Roads WA and request reconsideration. She also suggested that this matter be taken to the Industry Road Safety Alliance for consideration and comment. Mr L Botica advised that he can raise this matter at the next meeting.

Mr L Botica advised that he is concerned that when the Bunbury Outer Ring Road (BORR) is constructed the trucks will be larger and will need to stop to break down. Waterloo Road may have to be changed to a Network 7 Road.

With regard to Henty Road, Mr L Botica advised that the Shire will be installing warning signs on every bend to improve safety.

Cr P Perks also suggested that the matter be raised with Hon Mick Murray and it was agreed by the Committee.

ROADWISE COMMITTEE ENDORSED ACTION 22-18:

The Chief Executive Officer be requested to place the matter with regard to road safety on Waterloo Road on the next Industry Road Safety Alliance Agenda and seek support for a reduction in the speed limit.

ROADWISE COMMITTEE ENDORSED ACTION 23-18:

The Chief Executive Officer be requested to approach the Hon Mick Murray MLA to advise of the issues with regard to Waterloo Road and Henty Road and seek support for a reduction in the speed limit.

Note: Cr. P R Perks left the meeting [4.44pm]

8.6 Title: Dardanup Road Wise Committee Action Sheet

RW RES#	MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
RW06/17	14-12-17	Luke Botica	Council write to Main Roads WA and request a reduction to the speed limit along Waterloo Road in the vicinity of Harris Road to Ferguson Road from 100kph to 80kph.	Endorsed by Council on 24-01-18. Email/data sent to MRWA 23-02-18. Shire Staff met MRWA staff on site. Awaiting report from Main Roads WA. Further submission of new application process 01-08-18.	Complete
ACT 06-18	07-06-2018	Peta Nolan Shire EGO	Write to the local schools advising of the Dardanup Roadwise Committee and its functions.	Letter prepared – will be sent at the commencement of the 2019 school year.	Complete
ACT 07b-18	07-06-2018	Luke Botica Shire DEDS	Investigate the feasibility of the provision of electronic warning signs for cyclists on Harris Road.	At this stage it has been advised that the cost of the electronic warning signs is approximately \$23,000 . Please refer to link for article and a video an example of how the signs operate http://www.amygillett.org.au/revolutionary-cyclists-ahead-warning-signs-deployed-2	Complete
ACT 08-18	07-06-2018		That Regional Road Safety Officer, Ms Nicola Smith work with Mrs Jill Cross and Shire Staff on a Communications Plan Calendar for implementation.	Communications Plan in progress – further work required.	Current
RW 11-18	09-08-18	Luke Botica Shire DEDS	THAT the Dardanup Roadwise Committee support a 40kph area speed zone trial at the Dardanup townsite and that further planning and consultation is undertaken.	See Agenda item 8.3 of the Agenda 17-10-2018. Council endorsed (RES 359-18) 31-10-2018. See Agenda item 8.3 of the Agenda 06-12-2018.	Current
ACT 12-18	17-10-2018	Peta Nolan Shire EGO	Report back to the Committee regarding the current status of the "Be Safe, Be Seen" campaign for cyclist.	There has been no action on this matter for over 12 months. It is recommended that his matter be closed pending the forward planning workshop in February 2019.	Complete
ACT 13-18	17-10-2018	Luke Botica Shire DEDS	Invite ROSMA to give a presentation for a future meeting.	No presentation times available in 2018. Request to ROSMA to be made for a meeting in 2019.	Current

RW RES#	MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
ACT 14-18	17-10-2018	Luke Botica Shire DEDES	Mr Cedric Getley, Ken Lowth and the Director Engineering & Development Services to approach the Chief Executive Officer of the City of Bunbury to discuss gaining support for a partnership approach between the City Bunbury and the Shire of Dardanup regarding safety of cyclists on Harris Road	Meeting undertaken and City of Bunbury have approved the erection of the signage within its boundaries. Works request has been submitted to Shire Operations Staff.	Complete
ACT 15-18	17-10-2018	Luke Botica Shire DEDES	Report to Council regarding the purchase of speed display signs in lieu of replacing the SAM trailer.	Council endorsed purchase of speed display trailers. Shire staff are in the process of the procurement of two signs.	Complete
ACT 16-18	17-10-2018	Luke Botica Shire DEDES	Write to the South West Cycle Club to advise them of the proposed "Warning Toot" campaign and request feedback from their members.	Pending receipt of the proposal for implementation. Refer action 17-18 and item 8.4 of 06-12-2018 agenda.	Current
ACT 17-18	17-10-2018	Cedric Getley	Mr Cedric Getley to prepare a proposal for implementation and promotion the "Warning Toot" Campaign	See Agenda item 8.4 of the Agenda 06-12-2018.	Complete
ACT 18-18	17-10-2018	Luke Botica Shire DEDES	Director Engineering & Development Services, Mr L Botica to approach Manager Community Services, Ms Lee Holben and Communications Officer – Media, Mrs Kristy Hitchens regarding the campaign materials suggestions for implementing the "Warning Toot" campaign.	Pending receipt of the proposal for implementation. Refer action 17-18 and item 8.4 of 06-12-2018 agenda.	Current
ACT 19-18	17-10-2018	Manager Assets	Write to Main Roads WA to request an assessment of the regulatory controls at the intersection of Millbridge Boulevard and Eaton Drive.	This item is currently listed for action by Shire Assets staff. A meeting is proposed for January 2019 to discuss this matter with MRWA.	Current

RECEIVED

9. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

10. NEW BUSINESS OF AN URGENT NATURE

Discussion:

With the consent of the Chairperson, Mrs Jill Cross advised that she has approached Smalls Bar who are going to consider the implementation of the Skipper Program at this venue. She advised that they do not have cool drink on tap which could be an issue in promoting the program.

Mrs Jill Cross advised Smalls Bar that if they joined the program that Roadwise would undertake some positive promotions leading up to Christmas.

11. MATTERS BEHIND CLOSED DOORS

None.

12. CLOSURE OF MEETING.

The Chairperson advises that the date of the next Roadwise Committee Meeting will be Thursday 7 February 2019, commencing at 3.30pm at the Shire of Dardanup - Administration Centre Eaton.

The dates for the 2019 Roadwise Committee meetings are suggested as follows:-

- 14 February 2019
- 4 April 2019
- 6 June 2019
- 1 August 2019
- 14 November 2019 (due to Bull & Barrell Festival)

There being no further business the meeting was closed at 4.48pm.