

**TOWN PLANNING SCHEME NO. 3**  
**APPLICATION FOR PLANNING CONSENT CHECKLIST**  
*(Checklist to be submitted with your application)*

PLANS SUBMITTED CONTAIN THE FOLLOWING:	YES	NO	N/A
<b>Application signed by landowner</b>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Site plan containing:</b>	<input type="checkbox"/>	<input type="checkbox"/>	
Existing and proposed buildings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Setbacks of all buildings from boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Driveways and crossovers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Car parking bay location and dimensions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contours or spot levels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retaining walls – bottom and top of wall heights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing and proposed fencing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing vegetation to be retained and removed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Floor plan</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Elevation plans containing:</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Materials and finishes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Drainage plan containing:</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Method of stormwater disposal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater calculations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Location and level of soakwells	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pipe sizes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Location and size of swale/basin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cross section of swale/basin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Landscaping Plan</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other:</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Waste management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staffing levels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hours/days of operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justification for setback reduction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justification for oversized building	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Site Plan** = a legible, neatly drawn and scaled plan **no bigger than A3 size** (reduced if necessary).

**Development Plans** = professionally drawn plans and elevations of buildings **no bigger than A3 size** (reduced if necessary).

**Text** = a comprehensive written submission which address issues relevant to the proposal that cannot be described on the plan.

**NB:** Applications to be submitted in triplicate.

**NB:** If contours cannot be obtained, please give some indication of slope and/or topography of land.