



Sport & Recreation Advisory Group Meeting

Shire of Dardanup Council Chambers
Wednesday, 17 February 2021 | 5.00pm - 7.00pm

Meeting Notes

Attendance

Warren Jones	-	Bunbury & Districts Softball Association
Megan Buswell	-	Bunbury & Districts Softball Association
Di Bennett	-	Eaton Tennis Club
Roslyn Ruland	-	Dardanup Royals Soccer Club
Phillip Downes	-	Eaton Bowling & Social Club
Kevin Molloy	-	South West Rose Society
Brendon Billett	-	Eaton Junior Football Club
Meredith Meyntz	-	Eaton Netball

Observers

Cr Michael Bennett	-	Shire President
Cr Patricia Perks	-	Elected Member
Andre Schönfeldt	-	Chief Executive Officer
Susan Oosthuizen	-	Director Sustainable Development
Lucy Owen-Conway	-	Manager Place and Community Engagement
Andrea McDougall	-	Events Officer
Kathleen Hoults	-	Acting Personal Assistant, Sustainable Development

Apologies

Murray Upton	-	Eaton Boomers Football Club
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Welcome

Meeting Open at 5:01pm

Cr Michael Bennett, Chairperson, welcomed those in attendance and referred to the Acknowledgement of Country:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging.

Presentation – Mr André Schönfeldt – Vision 2050

Chief Executive Officer Mr André Schönfeldt welcomed and introduced himself to the group. An overview of the proceedings of the meeting outlined presentations where to be conducted with André presenting on the Process of the Vision2050 document that was endorsed by council in January 2021. Ms Lucy Owen Conway, Manager Place and Community Engagement would then present Grant opportunities and the Sport and Recreation Plan 2020 – 2030.

2050 Vision highlighted key components of the Shire's vision which is:

*In 2050, the Shire of Dardanup will be a **healthy**, **self-sufficient** and **sustainable** community that is **connected** and **inclusive** and where our culture and **innovation** are celebrated.*

Presentation of the Vision 2050 will be supplied in conjunction with these notes and will be given to group members. The full document was also provided to group members in hard copy on the night, with the full document also available on our website with more detailed information – www.dardanup.wa.gov.au.

Presentation – Ms Lucy Owen-Conway

Presentations will be supplied in PDF format to all members to obtain further information on the topics supplied below.

Ms Lucy Own Conway opened her presentation by covering the area in which she was going to present. Outline of the presentation was as follows:

- Every club Scheme
- Grants Overview
- CSRFF Grants
- Healthway
- KidSport Vouchers
- Sport and Recreation Plan 2020 - 2030

Ms Owen-Conway discussed the Every Club Scheme funding which the Shire has been successful in obtaining for the 2021 and 2022 years. Six workshops will be conducted per year and topics that came out of the last Advisory group meeting included the following:

- Training for Board Members
 1. Fundamentals of Sporting Organisations
 2. Roles and Responsibilities
 3. Developing Procedure Manuals
- Business Continuity
- Developing a positive culture
- Grant writing and how to attract club sponsorship
- Marketing / Advertising / Promotions
- Attracting and training volunteers
- Attracting and retaining members

The group was asked if the following categories were still relevant or a priority for their clubs. The group was in agreement that the training for board members would be very beneficial for clubs as it would assist existing board members but also provide guidance and information for new board members giving them a clear understanding of their role and responsibilities within their club.

Mr Kevin Molloy from the Southwest Rose Society raised the question as to the regulations and constitutions of varying clubs, how can these be covered and raised in one workshop. The group advised that these workshops are created in a “generic” setting and that it would be up to the individual groups to put these in place in line with their own regulations and constitutions for their club.

Grant writing, attracting members/volunteers are also of a high priority.

The group had also made note that it was not just about attracting members but also retaining their members. Hence the Marketing, Advertising and Promotions workshop would be of a priority for 2021 as well.

The group was asked for any other suggestions or had this topics list covered their main concerns. There were no other items suggested.

Discussion on the timing of workshops was discussed amongst the group with the clubs in agreement that it would be beneficial for a workshop to be run twice (Jan-June, July – December). This would allow for Winter/Summer sports timing as well as for people who could not attend the first meeting the opportunity to attend the next one.

Varying groups have their AGM's held May and November each year and would be an ideal time to undertake these workshops. The time of the workshop would be depend on the content of the workshop and how content heavy it is. However members were in agreement that after work/night meetings would be easier as opposed to during the weekday/weekend.

Ms Owen-Conway reiterated that the Shire will work with neighbouring Local governments and look at the scheduling of these workshops.

Members are also advised that if further information is required this can be obtained from the Every Cub Hub website - <https://www.dlgsc.wa.gov.au/sport-and-recreation/every-club-hub>.

Presentation – Mrs Andrea McDougall

Mrs McDougall introduced herself to the group and advised that Melanie Ring – Place and Community Officer was on extended leave and that she will be filling in the role and assisting with the grants process.

Mrs McDougall went through the grants process outlining the three grants streams. These include the following:

- Personal Development Grant
- Community Grants
- Event Grants

Throughout the slide each grant is listed with the type of grant and some of the conditions that are aligned with each grant. For further information on these, it can be found on pages 5 – 9. These pages will outline grants that are available, what the grant be used for, how much you can apply for and how to lodge and application. Forms and additional information can also be obtained from our website www.dardanup.wa.gov.au/community/grants or by contacting the grants team on grants@dardanup.wa.gov.au or 9724 0323.

Presentation – Ms Lucy Owen-Conway

The CSRFF (Community Sporting and Recreation Facilities Fund) is designed to provide financial assistance to develop Sport and Recreation basic infrastructure. The aim is to increase participation in sport and recreation with an emphasis on physical activity, through rational development of sustainable, good quality, well designed and well utilised facilities.

Detailed information has been supplied in the supporting PDF document in regards to the grant amounts, timelines and conditions.

The Bunbury & Districts Softball Association member Warren Jones expressed the urgency to replace the lighting at the oval to LED's to utilise the facility in getting participants to train during the early hours or for night time training and competitions. Estimated cost of the replacement of the lighting is \$90k, in which the club would be very eager to obtain some grant assistance in securing funding for this vital project for their club.

Most groups would be more prepared for the second round of grant funding due in July 2021. Brendon Billett from the Eaton Junior Football Club would be looking to apply for the grant in the first round which is due in March. He would contact Ms Owen-Conway to discuss further outside the meeting.

Information on the 2021 Winter Healthy Sporting Club Grants and changes to the Kidsport voucher allocation can be found on slides 15 -16 PDF presentation, or going to the website:

<https://www.healthway.wa.gov.au/our-funding/apply-for-a-healthy-club-grant/>
<https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding/kidsport>

The group broke for a quick recess at 5:59pm. Cr. P R Perks left the room at the recess. The group re-joined at 6:05pm to discuss the last item – Sport and Recreation Plan 2020-2030.

Presentation – Ms Lucy Owen-Conway

Ms Owen-Conway presented the Sport and Recreation Plan 2020-2030 to the group. She advised that this plan is broken into two parts. Part A is an overview of the plan with Part B is the detailed outline with costings.

Key areas of discussion throughout the Sport and Recreation plan included the following:

- Public Open Space Provision – (page 22 of presentation) – Equestrian Park to be added to the Regional provision.
- Once the Sport and Recreation Plan is endorsed the Shire will come up with a Masterplan for the district and create working groups for specific projects in order to consult the community on required upgrades and improvements. For example the locations of the Eaton Tennis courts and whether this will become part of the Eaton Bowling Club or whether it will stay in its current location.
- ERC – Currently undergoing scoping for a current staged enhancement which will address the need for additional courts, gym space etc.
- Glenhuon – Main priority is the lighting to utilise the opportunities for clubs to train and play at night. Cr. M T Bennett advised that he is currently seeking \$1M for the juniors to cater for the lighting. He also advised that with the current election coming up, the State Government if re-elected will provide a \$10M Local Government grant that LG's can access for the improvement of sporting and recreation facilities.
- Well Recreation – It has been highlighted that there is an urgent need for change rooms otherwise senior soccer cannot be held. Ms Roslyn Ruland from the EDFC advised there has been recent discussions in the last few days. A further \$4-\$5,000 is still needed to upgrade the facilities blind to roller shutters to ensure that the facility is up to code as it currently does not meet the required codes. Plans and funding are currently underway.
- The Sport and Recreation Plan is a “live” document. This plan will be constantly reviewed as funding and projects come to light. If funding can be granted and projects are “shovel ready” projects of a priority can be moved. Once the plan is endorsed by council it would feed into the Long Term Asset Management Plan.

Next Meeting

The next meeting is scheduled for Wednesday 14 July 2021 commencing at 5:00pm at the Shire of Dardanup - Administration Centre Eaton.

Meeting closed at 7:00pm.