



**CONFIRMED**

# MINUTES

## SPECIAL MEETING [CORPORATE BUSINESS PLAN]

Held

30 June 2017

At

Shire of Dardanup  
ADMINISTRATION CENTRE EATON  
1 Council Drive - EATON

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## COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

## DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

## SHIRE OF DARDANUP

### MINUTES OF THE SHIRE OF DARDANUP SPECIAL MEETING OF COUNCIL HELD ON FRIDAY 30 JUNE 2017 AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 10.00AM.

#### **1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member, Cr. M T Bennett declared the meeting open at 10.00am, welcomed those in attendance and refer to the Disclaimer, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

##### *Acknowledgement of Country*

*The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Gnaala Karla Booja people in this land.*

##### *Affirmation of Civic Duty and Responsibility*

*Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.*

##### *Emergency Procedure*

*In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).*

#### **2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

##### **2.1 Attendance**

Cr. Michael Bennett	-	Shire President (Chairperson)
Cr. Allen Mountford	-	Elected Member
Cr. Danny Harris	-	Elected Member

Cr. Carmel Boyce	-	Elected Member
Cr. Tyrrell Gardiner	-	Elected Member
Cr. Patricia Perks	-	Elected Member
Mr Mark Chester	-	Chief Executive Officer
Mrs Donna Bailye	-	Executive Governance Officer
Mrs Tracey Maisey	-	Governance Officer
Mr Luke Botica	-	Director Engineering & Development Services
Mrs Natalie Hopkins	-	Acting Director Corporate & Community Services
Mr Steve Potter	-	Manager Development Services
Mr Ray Pryce	-	Senior Rates Officer
Mrs Cindy Barbetti	-	Senior Finance Officer [10.20AM]

## 2.2 Apologies

Cr. James Lee	-	Elected Member - Leave of Absence [165-17]
Cr. Peter Robinson	-	Elected Member - Leave of Absence [165-17]
Cr. Luke Davies	-	Elected Member - Leave of Absence [165-17]

### **3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

None.

### **4 PUBLIC QUESTION TIME**

None.

### **5 APPLICATIONS FOR LEAVE OF ABSENCE**

None.

### **6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

None.

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

7.1 Ordinary Meeting Held 28 June 2017

*Note: The Minutes of the Ordinary Council meeting held on 28 June 2017 will be brought to the 19 July 2017 meeting for confirmation.*

**8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

None.

**9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

None.

**10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

None.

**11 DECLARATION OF INTEREST**

*Discussion:*

*Shire President, Cr. M T Bennett asked Councillors and staff if there were any Declarations of Interest to be made.*

*There was no response.*

## 12 REPORTS OF OFFICERS AND COMMITTEES

### 12.1 CHIEF EXECUTIVE OFFICER REPORT

#### 12.1.1 Title: 2017/18 to 2020/21 Corporate Business Plan

*Reporting Department: Executive*

*Reporting Officer: Mr Mark L Chester – Chief Executive Officer*

*Legislation: Local Government Act 1995*

#### Officer Comment

The 2017/18 Corporate Business Plan includes the carryover of the new Administration/Library building project that was included in the 2016/17 Plan. This project have been delayed so that Council can consider an offer made by Citygate Properties Pty Ltd to buy and land swap land in the Eaton town centre. An investigation is being carried out on this proposal; the report is due to be presented to Council in November 2017.

The following projects save some defect corrections have been completed in 2016/17: -

- New Football Pavilion and change rooms, and associated fencing and parking;
- New Softball Pavilion and associated fencing and parking; and
- New Works Depot.

These projects have been made possible through the long term asset management planning process, the sale of surplus Shire land, government grants, Boyanup Capel Dardanup Football Club Inc. Trust contribution, corporate donations from Citygate Properties Pty Ltd and loan borrowings.

The proposed Administration Library Project has been made possible with the approval of a \$6.50M loan that can be financed without increasing the Shire's estimated increase for rate revenue at 4.50% in 2017/18, 2018/19 and 6.50% over the 2019/20 and 2020/21 years. This has been achieved by adjusting the road and footpath asset management plans.

Councils 2016/17 Corporate Business Plan (CBP) forecast four years of increased rates of 6.50%, however, the estimation was reduced to 4.50% during the lead up to the 2017/18 budget in recognition of the current economic climate and the financial pressure on households and businesses.

The forecast expenditure in the CBP before Council today has been adjusted to meet the 4.50% objective.

The following expenditure areas have been reduced to cater for the reduction in revenue: -

- Deferral of the Procurement Officers Position;
- Cap of 1.50% on performance based salary and wage increases (forecast reduced down from 3.00%);
- Reduced allocation to Reserves for the Road Asset Management Plan, Pathway Asset Management Plan and the Technical Services Vehicle Asset Management Plan; and
- Retention of a portion of interest earned on Reserve Funds held in the Municipal Fund (interest accrued in the Joint Town Planning Scheme and Asset Management Plans remains as interest earned within those reserves to maintain the level of revenue required to meet the forecast revenue in future years).

Due to an application for a rate exemption from Bethanie Esprit the estimated revenue from rates in the CBP will be reduced by \$92,877. This reduction has required further reduction in expenditure as there are no avenues to increase other revenue with the cap of 4.50% on rate increases.

Deliberation on the Corporate Business Plan cannot proceed without the acknowledgement of the work of Mrs Natalie Hopkins (Manager Finance), currently Acting Director Corporate and Community Services and Mr Luke Botica, Director Engineering and Development Services and their staff for bringing the Ten Year Financial Plan and the Corporate Business Plan together and then managing the implementation of the plan. All of the effort and commitment is acknowledged and appreciated.

I commend the Budget to the Council.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

*Discussion:*

*Shire President, Cr. M T Bennett commended the efforts of Corporate Services staff for their contribution to the report.*

## **OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

178-17      MOVED - Cr. C N Boyce      SECONDED - Cr. L D Harris

**THAT Council receive the Chief Executive Officer's 2017/18 – 2020/21 Corporate Business Plan report.**

CARRIED  
6/0



12.1.2 Title: Review of 10 Year Forecast Staffing of 2017-2026 Workforce Plan

*Reporting Department: Executive Team*

*Reporting Officer: Mr Mark Chester – Chief Executive Officer*

*Mrs Natalie Hopkins – Acting Director*

*Corporate & Community Services*

*Mrs Cathy Lee – Manager Governance & HR*

*Legislation: Local Government Act 1995*

Background

A review of has been undertaken of the 10 Year Forecast Staffing in the current Workforce Plan within the Corporate & Community Services Directorate.

Legal Implications - None.

Strategic Community Plan - None.

Environment - None.

Precedents - None

Budget Implications -

Amendment to the 2017-2026 Workforce Plan will result in additional Salaries and Wages expenditure of \$6,246 for the 2017/18 Corporate Business Plan.

Budget – Whole of Life Cost -

No change on future forecast for 2018/19, 2019/20, 2020/21.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

The following amendments have been made to the 10 year forecast staffing of the 2017-2026 Workforce Plan.

The Procurement Officer role that was created in the 2017/18 by the reallocation of existing planned increases in staffing has been deferred to commence in the 2018/19 budget year.

The Information Services Section changes to position titles and roles have been changed as follows:

- Manager Information Services currently works 4 days per week. The funds from the 1 day not worked is allocated to Business Systems Support Officer working 2 extra days per week – No change to budget.

- IT Manager changed from 0.95 to 1.
- Senior Systems Administrator has been brought forward to 2017/18 with the reduction of 1 IT officer position. No change to budget.
- IT Officer position reduced from 2 positions to 1 to accommodate finalisation of shared agreement with surrounding shires. Allows for the Senior Systems Administrator position to commence.
- Analyst Programmer Position – Renamed position title from Business System Support Officer [budgeted increase of 1 person] no change to budget.
- Business System support Officer – currently working 4 days per week [wages come from the savings from decrease in Manager Information Services actual days worked]. Increased on paper to accurately reflect hours worked.

A copy of the current 10 Year Forecast staffing and the proposed amendments are attached as (Appendix SP: 12.1.2).

Council Role - Executive.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

#### **OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

179-17      MOVED - Cr. A Mountford      SECONDED - Cr. C N Boyce

**THAT Council acknowledges the amendments to the 10 Year Forecast Staffing of the 2017-2026 Workforce Plan with an estimated increase of \$6,246 in the proposed 2017/18 Salaries and Wages budget.**

CARRIED  
6/0

## 12.2 DIRECTOR ENGINEERING & DEVELOPMENT SERVICES REPORT

### 12.2.1 Title: Changes to the Construction Program Since Adopting the Strategic Financial Plan

*Reporting Department:* Engineering & Development Services  
*Reporting Officer:* Mr Luke Botica – Director Engineering & Development Services  
*Legislation:* Local Government Act 1995

#### Background -

The capital works programs in the draft Corporate Business Plan 2017-2018 (CBP) for transport (roads and pathways), parks & reserves and building has been prepared in line with the projects contained with the adopted Strategic Financial Plan (SFP).

Shire staff have undertaken estimations for each project, where required and have assessed grant funding and other income sources to meet the expenditure and income targets set by the SFP. Due to estimations being higher or lower in some cases, it has required some changes to be made to the list of projects recommended in the Asset Management Plans to ensure that the targets set in the SFP and CBP can be achieved without the need to increase rates beyond the projected increase as set as a target by the Council.

This report identifies changes that have been made to the draft program. The following information is provided:

- Road Projects

The overall expenditure and income figures for the road construction program is compared between the figures as listed in the Road Asset Management Plan (RAMP) and the draft Construction Program recommended for the Corporate Business Plan using the latest estimations and any adjustments required since adoption of the SFP. The differences are summarised as follows:

	EXPENDITURE	INCOME	NET COST TO COUNCIL
Figures scheduled in the RAMP	\$3,444,037	\$1,931,038	\$1,512,999
Transfer of funds to the new Depot surfacing in 2016-2017 as per resolution 161-17	\$160,000	\$-	\$160,000
Road Construction Program as estimated	\$4,329,354	\$2,967,208	\$1,362,146
Difference (+ under-allocated, - over-allocated)			-\$9,147

It should be noted that at the Ordinary Meeting of Council held on the 7 June 2017, Council resolved to transfer reserve funds of \$160,000 to the surfacing of the new depot which will reduce the funds available to the Road Construction Program in 2017-2018:

*“THAT:*

1. Council approves the sealing of the gravel hardstand areas of the new depot to a value of up to \$160,000 in the 2016-2017 financial year;

2. *The funds are sourced from the Road Reserve to offset the cost of the works; and*
3. *The transfer of funds from the Road Reserve be reduced by the equivalent of the cost of the depot sealing works to a value of up to \$160,000 in the 2017-2018 Corporate Business Plan."*

The following adjustments have been made to the construction program:

- *Waterloo Road Bridge Widening* – This project is carried forward from the 2016-2017 financial year. This is a blackspot project that is being delivered via the Main Roads bridge program. There have been some delays in finalising designs for the project however, the project is expected to be completed and acquitted in the 2017-2018 financial year.
- *Crooked Brook Road Project* – This is a Black Spot Project which is divided into two separate projects in the construction program due to a portion of it being renewal works and another portion being an upgrade only however, both portions will be delivered as one project and only financially divided for asset performance reporting purposes.

It should be noted that staff will be seeking a transfer of Black Spot funds from the Clifton Road Project, which is also funded under the Black Spot Program. Preliminary alignments and estimations have revealed that if further funds were secured, the Shire would be able to realign the bend at "Cross's Corner" to an entirely new and straight alignment. This is the option preferred by staff and one which will be discussed further with affected property owners.

- *Banksia Road and Depiazzi Road Widening Projects* – Both of these projects are carried forward from the 2016-2017 financial year. There have been delays in commencing both projects due to the environmental approval process however, the project is expected to be completed and acquitted in the 2017-2018 financial year. It should be noted that approvals were received late in the 2016-2017 financial year and the Shire has only been able to undertake vegetation clearing and some earthworks in 2016-2017.
- *Clifton Road Project (Shoulder Renewal and Improvements)* - Shire staff will be seeking approval from the Regional Road Group (RRG) and the administrators of the State Black Spot Program to transfer surplus funds from this project to the Crooked Brook Road Project. It should be noted that the funds secured through the State Black Spot Program for the Clifton Road Project is more than required to complete the works.
- *Brett Place Project* – There is \$61,500 of funds held in Reserve specifically for this project. It is proposed to transfer these funds to the Program.
- *Directional Signage* – This project has been included in to the Program due to the need to utilise Shire staff in the project. \$29,000 will be carried forward from the 2016-2017 financial year.

Although the figures indicate a \$9,147 deficit in the net expenditure of the Construction Program in the draft Corporate Business Plan as compared to that adopted in the Strategic Financial Plan, the inclusion of the \$29,000 carry forward for directional signage assists in offsetting the additional net expenditure.

- Pathway Projects

The overall expenditure and income figures are compared between the figures as listed in the Pathway Asset Management Plan (PAMP) and the draft Pathway Construction Program recommended for the Corporate Business Plan using the latest estimations and any adjustments required since adoption of the SFP. The differences are summarised as follows:

	Expenditure	Income	Net Cost to Council
Figures scheduled in the PAMP	\$293,741	\$166,621	\$127,120
Figures as estimated	\$123,420	\$0	\$123,420
Difference (+ under-allocated, - over-allocated)			\$3,700

The following adjustments have been made to the pathway construction program (to ensure that the overall net figure is not in deficit):

- *Cleveland Bay Avenue (Polwarth Circuit to Cleveland Bay Avenue)* – Due to a reduced amount of external funding being secured for the Pathway Program, it was decided to omit the Cleveland Bay Avenue Pathway Project from the Pathway Program to offset the reduction in income.
- *Eaton Drive LHS (Jindalee Way to New Bridge)* – This project was able to be delivered in the 2016-2017 financial year as part of the Eaton Drive extension works and is therefore removed from the 2017-2018 Pathway Construction Program.

Council (Resolution 130-17) lists several projects as recommended by the Strategic Planning Committee for consideration for inclusion into the 2017-2018 Corporate Business Plan:

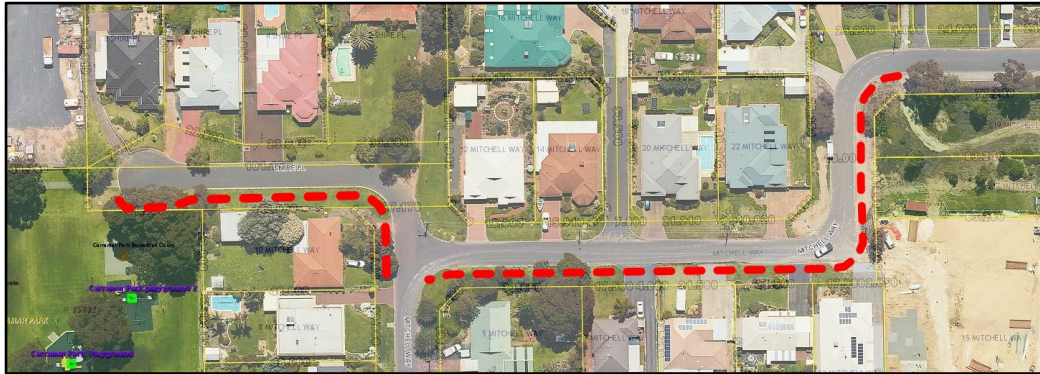
*“THAT Council nominates the following Projects for consideration for inclusion in the Draft Corporate Business Plan and Draft Budget:*

1. *Costing to be done for Mitchell Way footpath and a footpath running the full length of Brett Place.*
2. *Increase the allocation currently provided in the Environmental Budget by \$15,000 bringing the total up to \$50,000.*
3. *Two tennis courts and one basketball court to be resurfaced at Eaton Oval in 2017-18 and the establishment of a plan for the sports precinct.*
4. *Include the provision for the installation of one bus shelter per year within the Shire.*
5. *Assess a youth Engagement Policy with the assistance from Councillor Perks.*
6. *Investigation and costing to be done for a footpath along Watson Street.*
7. *Program Shade Sails at the Burekup Playground for future plans.”*

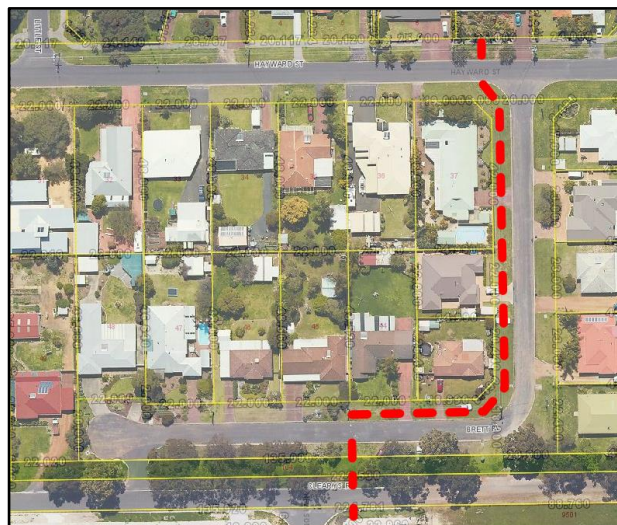
Items 1 and 6 nominate additional pathways for consideration for inclusion into the 2017-2018 Pathway Construction Program. Each pathway is discussed further:

- **Mitchell Way Pathway** – This pathway is measured at 280 metres in length and is estimated to cost \$47,500. A pathway along Mitchell Way is not identified in the PAMP. However, if the project is not included in 2017-2018 Corporate Business Plan it could be included in the next revision of the PAMP. A pathway along Mitchell Way and Shire Place is not included in the Pathway Masterplan in the PAMP due to the traffic volumes on the road being below the threshold to warrant a pathway. However, it could be argued that the new over-55s development would justify the inclusion of the pathway.

It should be noted that the pathway section nominated is connecting from the existing pathway on Mitchell Way heading westwards to Shire Place and then connecting to the existing pathway in Carramar Park.



- **Brett Place Pathway** – Staff have examined the possibility of including a pathway along Brett Place. It was decided that a pathway along the full length of Brett Place is not warranted and would be better to provide a link only between the existing pathways on Hayward Street and Clearys Road. The diagram below indicates the recommended alignment. This alignment is approximately 180 metres in length and estimated to cost \$25,500.



It should be noted that Brett Place will be extended southwards in future into the Roselands subdivision. It is expected that traffic will increase on Brett Place when the connection is made and the new estate is developed. The current traffic volumes on Brett Place are currently below the PAMP threshold

for a pathway along the road however, it is expected that a pathway may be warranted in future when the estate connection is made.

- *Watson Street* – A pathway along Watson Street is included in the 10 Year Program in the PAMP and is currently scheduled for 2023-2024 at a future cost of \$75,398. If constructed now it is estimated at \$55,500 for a total length of 351 metres. It should be noted that the Pathway Masterplan shows the pathway connecting from Pratt Road along Watson Street to Eaton Drive, as depicted in the following diagram by the red dashed line.



At the Strategic Planning Committee meeting held on 26 April 2017, concerns were raised about pedestrian safety when walking on Watson Street at the bend where Watson Street transitions into Cudliss Street. The proposed pathway as per the Masterplan stops at the bend but does not follow around the bend. The proposed pathway could be extended around the bend connecting to the bus shelter location on Cudliss Street. This extension is depicted on the above diagram as a green dashed line. This extension is 75 metres in length and is estimated at \$12,000 bringing the total estimated cost of pathway along Watson Street and connecting to the bus shelter on Cudliss Street to \$67,500 if the project was delivered in 2017-2018.

As an alternative, Council could consider constructing only part of the pathway, being the section around the bend. This is measured at 123 metres in length and estimated to cost \$19,500. This section is depicted by the yellow dashed line in the previous diagram.

- Parks & Reserves Projects

At the Ordinary Meeting of Council held on 15 February 2017, Council adopted the following recommendation from the Eaton Townscape Committee in regards to the drainage of the Eaton Town Centre and Hands Creek (Resolution 32-17):

*“THAT Council:*

1. *Supports the review and development of revised designs for the drainage of the Eaton Town Centre and Hands Creek to replace the previously adopted concepts (Drawings SOD 095-09 and SOD 084-10) via the Eaton Townscape Committee.*
2. *Directs the Chief Executive Officer to prepare an application for funding to the Building Better Regions Fund and any other suitable funding schemes for the preparation and implementation of revised designs for the drainage of the Eaton Town Centre and Hands Creek.*
3. *Directs the Chief Executive Officer to undertake a study on accessing an alternative water supply from Harvey Water for parks and reserves in Eaton and Millbridge.”*

An application has been made to the Building Better Regions Fund however, at the time of preparing this report the outcome of the submission was still unknown. If the application is successful, it will enable the Shire to undertake an \$802,000 project which would receive 50% funding through the Program. The Shire’s contribution of funds will be sourced from the following projects as listed in the 10 Year Program in the Parks & Reserves Asset Management Plan plus unspent carry forward funds from the 2016-2017 financial year (Hands Avenue Drainage and Filtration Project).

<b>Park/Reserve</b>	<b>Description</b>	<b>Cost</b>
Eaton Town Centre	Landscaping	\$212,180
Hands Avenue (Shire office)	Reticulation	\$27,318

If the grant submission is unsuccessful, the above projects will be reassessed and further direction sought from Council via the Eaton Townscape Committee.

- Building Projects

Point 3 of Council (Resolution 130-17) requests the following consideration:

3. *Two tennis courts and one basketball court to be resurfaced at Eaton Oval in 2017-18 and the establishment of a plan for the sports precinct.*

The resurfacing of two tennis courts and one basketball court have been included into the CBP to be funded from the Building Reserve. The change in timing for the works has minimal effect on the Building Reserve.

In regards to the establishment of a plan for the sports precinct, it is suggested that \$25,000 be considered as an allocation in the CBP to engage a consultant for the development of the plan.

- Other Projects

Point 4 of Council (Resolution 130-17) requests the following consideration:

4. *Include the provision for the installation of one bus shelter per year within the Shire.*

A new bus shelter is estimated at costing \$10,500 for a typical shelter and installation. It is suggested that an allocation of \$10,500 per annum be included in the CBP.



Legal Implications

Once the CBP is adopted by Council, any changes to the CBP as a result of a change in expenditure and/or income that will have a net impact on the budget will need to be considered by Council in accordance with the Local Government Act 1995.

Strategic Plan

The projects included in the draft 2017-2018 CBP have been derived through the Shire's strategic planning process and sourced from the SFP. Income sources are identified in the SFP and are in some cases still only assumed when the draft CBP is considered for adoption.

Environment - None.

Precedents - None.

Budget Implications

Where the identified project income is not secured, the project will not be commenced without Council consideration of the financial impact on the budget and any changes required to the CBP.

The following pathway projects were nominated for consideration via the Strategic Planning Committee and are not included in the draft Corporate Business Plan:

Road	Section	Length	Cost
Mitchell Way/Shire Place	From Existing on Mitchell Way to Carramar Park	280m	\$47,500
Brett Place	From Hayward Street to Clearys Road	180m	\$25,500
Watson Street – Option 1	From Pratt Road to Bus Shelter on Cudliss Street	426m	\$67,500
Watson Street – Option 2	Bend only at Watson Street / Cudliss Street	123m	\$19,500

Council has several options for the delivery of the above projects in 2017-2018:

- *Option 1* – Utilise the projected reserve balance of \$160,367. It should be noted that using the reserve balance to fund the projects will impact on the 10-Year Program, as a reduced balance will be carried into future years. This will require rescheduling of the 10-Year Program.
- *Option 2* – Exchange with projects of equal value. In this case, the Foster Street Pathway Project would be omitted leaving \$67,950 available (i.e. = project costs of \$38,500 + \$25,750 + program surplus \$3,700) for use on the above project(s).
- *Option 3* – The additional projects being funded directly from rates.
- *Option 4* – A combination of any or all of Options 1 to 3.

### Budget – Whole of Life Cost

All capital projects included in the draft CBP have been derived from the Shire's strategic planning process during which the whole of life cost of the projects have been considered. The impact on the whole of life cost of any changes and additions to the CBP will always be considered.

Council Policy Compliance - None.

Risk Assessment - Low.

If funding is not forthcoming, Council has the option to defer or seek alternative funding arrangements. The fact that any changes to the adopted CBP require Council consideration under the Local Government Act and Regulations ensures that the impact on Council can be managed at a low risk.

### Officer Comment

The changes that have been made were to ensure that there is no impact on the net cost to Council for the delivery of the Shire's construction program. Through this process it was identified that the sealing of the gravel hardstand areas of the new depot could also be funded, hence the report was presented to the Council meeting held on the 7 June 2017 seeking a transfer from the Reserve for this work.

If any further changes are required to the CBP after Council adoption as a result of a change in the scheduled income amounts or increased expenditure, the required changes will be referred to Council for further consideration.

In regards to the projects nominated by the Strategic Planning Committee for consideration for possible inclusion, it is suggested that the projects are not added to the draft program as additional projects but instead exchanged with other projects should Council desire to have them included in the program.

Further comments are made on those projects for Council consideration:

- *Mitchell Way Pathway* – This project, although not included in the Pathway Masterplan due to the traffic threshold, it is expected that the over-55s development will create a demand for a purpose built pathway rather than those residents using the existing verges and road environment. It is recommended that the pathway either be included in the 2017-2018 Corporate Business Plan in lieu of the Foster Street pathway or is referred to the next review of the Pathway Master Plan and 10 Year Pathway Program.
- *Brett Place Pathway* – Due to the current low traffic volumes experienced at Brett Place, it is suggested that this project not proceed at this stage. It is recommended that the project be included in the 10 Year Program for construction when Brett Place is connected to the Roseland Estate development in future years.
- *Watson Street Pathway* – Shire staff are currently exploring further options for the intersections along Eaton Drive – this includes exploring the replacement of the Hands Avenue intersection with a new connection between Watson Street and Eaton Drive. Should Watson Street be connected directly to Eaton

Drive it will also most likely require changes at the Lennard Street / Pratt Road end of Watson Street. Due to this street possibly undergoing some geometric changes in future, it is suggested that a pathway along Watson Street not proceed until there is more certainty on the future of the street. It is however suggested that the project scope and timing be reconsidered in the next review of the 10 Year Program.

Council Role - Strategic/Executive.

Voting Requirements - Simple Majority.

#### OFFICER RECOMMENDED RESOLUTION

THAT Council:

1. Refers the Mitchell Way / Shire Place Pathway to the next review of the Pathway Masterplan and 10 Year Program;
2. Refers the Brett Place Pathway to the next review of the Pathway Masterplan and 10 Year Program, to coincide with the extension of Brett Place into the Roselands Estate development;
3. Refers the Watson Street Pathway to the next review of the Pathway Masterplan and 10 Year Program, with the project scope and timing to take into consideration any changes required to the street geometry;
4. Endorses the inclusion of the resurfacing of two tennis courts and one basketball court in the 2017-2018 Corporate Business Plan;
5. Endorses the inclusion of \$10,500 per annum being for the provision of one new bus shelter each year in the 2017-2018 Corporate Business Plan;
6. Endorses the Road Construction and Pathway Construction Programs as presented in the 2017-2018 Corporate Business Plan; and
7. Allocated \$25,000 in the 2017-2018 Corporate Business Plan for the establishment of a plan for the sports precinct.

#### *Discussion:*

*Cr. P R Perks – Regarding the bend where Watson Street transitions into Cudliss Street (pages 11-12 of the agenda), I think it would be acceptable to just upgrade the bend at \$19,500 (to save on the proposed pathway extension of \$67,500).*

*Director Engineering & Development Services, Mr Luke Botica – It is up to Council what they want to include in the Corporate Business Plan. It's also possible to defer the decision until later in the year (ie December).*

*Cr. L D Harris – Going through the recommendations, I'm comfortable with these as they are. I would like to make an amendment to point 1. I'd like to see Mitchell Way, Shire Place and Brett Place go into pathway plan. There is a replacement street that could be taken out. Connect to shopping centre. (page 10 of agenda)*

*Cr. C N Boyce – How many units are there and how many are being used in the over 55s development?*

*Cr. L D Harris – Handover is today, I'm not sure how many units are full. This is a simple process of swapping the upgrade of one street in Eaton to provide this and it will be better for Dardanup.*

*Chief Executive Officer, Mr Mark Chester – The project manager told me about 6 weeks ago that the take up for rent and general interest is very good, residents are to be moving in very soon (within the next couple of weeks). There are 14 units in total.*

*Cr. P R Perks – I'd be happy to defer this to December.*

*Cr. L D Harris – I propose a change to the recommendation in the form of a motion. That Council include the footpath from the over 55s units to join the existing pathway in Carramar Park and swap out Foster Street in Eaton.*

*Chief Executive Officer, Mr Mark Chester – Foster Street will still need to get done eventually.*

*Cr. C N Boyce – So we are swapping a street that doesn't have a pathway at all, for a path in Dardanup where nobody lives yet?*

*Cr. T G Gardiner – Having identified the need to keep the over 55s development safe, is there any government funding available?*

*Director Engineering & Development Services, Mr Luke Botica – It's highly unlikely. Funding is normally only available for highly traffic areas, or around schools etc.*

*Cr. C N Boyce – Can I ask what impact would replacing the upgrade of one street with another have on the budget?*

*Acting Director Corporate & Community Services, Mrs Natalie Hopkins – Council would be replacing one with the other so essentially there will be no impact.*

*Cr. M T Bennett – What would the cost be?*

*Director Engineering & Development Services, Mr Luke Botica – We are adding \$47,500 to one project and removing another project worth \$64,000. There will be a small saving that will go back into the reserve.*

*Cr. P R Perks – With the Eaton foreshore development (car park and boat ramp upgrade), will we expect more foot traffic around there?*

*Chief Executive Officer, Mr Mark Chester – It's hard to tell at this stage.*

*Director Engineering & Development Services, Mr Luke Botica – In terms of the linkages between Pratt and Hamilton Roads, we've had complaints about the crest on Graham Street, which has now been rectified. We haven't had any comments about Foster Street. It should have a link through to Eaton Drive but there is no community pressure to do so.*

*Cr. M T Bennett – With the late proposal, can we include that corner of Cudliss Street in that?*

*Director Engineering & Development Services, Mr Luke Botica – Yes, possibly.*

*Cr. M T Bennett – We need to finish earthworks there first – the remaining cash can be moved later on to make the complete project.*

*Cr. P R Perks – The only issue is the visibility. I would probably put that as a higher priority than all the other paths.*

*Cr. M T Bennett – But it would be irresponsible to put a path in then have machinery etc running around that corner.*

*Cr. A Mountford – My understanding is that the outside corner could be done, leftover money will fund Mitchell Way.*

*Director Engineering & Development Services, Mr Luke Botica – One of the reasons I recommend deferral is that we might be opening Watson Street as a thoroughfare to Eaton Drive. If we put a footpath in there now the pathway might be ripped out. It's better just to hold off a bit longer.*

*Cr. M T Bennett – The block on the end of that housing development (over 55s) will be purchased by us shortly. If we're going to purchase that in the future, we need to look at how we advance that.*

*Note: Senior Finance Officer, Mrs Cindy Barbetti joined the meeting [10.20am].*

#### *Change to Officer Recommendation*

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

- Amends point 1 of the Officer Recommended Resolution to note that the Mitchell Way/Brett Place pathway will be constructed in 2017/18 in place of the proposed Foster Street pathway, due to a greater need for this pathway in the Dardanup area.

**COUNCIL RESOLUTION**

180-17            MOVED -    Cr. L D Harris                            SECONDED -    Cr. A Mountford

**THAT Council:**

- 1.     Construct the Mitchell Way/Shire Place Pathway in 2017/18, to be substituted from the Foster Street, Eaton Pathway;**
- 2.     Refers the Brett Place Pathway to the next review of the Pathway Masterplan and 10 Year Program, to coincide with the extension of Brett Place into the Roselands Estate development;**
- 3.     Refers the Watson Street Pathway to the next review of the Pathway Masterplan and 10 Year Program, with the project scope and timing to take into consideration any changes required to the street geometry;**
- 4.     Endorses the inclusion of the resurfacing of two tennis courts and one basketball court on Pratt Road in Eaton in the 2017-2018 Corporate Business Plan;**
- 5.     Endorses the inclusion of \$10,500 per annum being for the provision of one new bus shelter each year in the 2017-2018 Corporate Business Plan;**
- 6.     Endorses the Road Construction and Pathway Construction Programs as presented in the 2017-2018 Corporate Business Plan; and**
- 7.     Allocated \$25,000 in the 2017-2018 Corporate Business Plan for the establishment of a plan for the Eaton sports precinct.**

CARRIED  
4/2

12.2.2 Title: Eaton Oval Infrastructure Redevelopment Plan (Eaton Junior Football Club and Eaton Cricket Club)

Reporting Department: Engineering & Development Services  
Reporting Officer: Mr Luke Botica – Director Engineering & Development Services  
Legislation: Local Government Act 1995

Background -

At the Ordinary Meeting of Council held on the 14 December 2016, Council adopted the following recommendations from the Engineering & Development Services Committee.

Council (Resolution 347-16):

*“THAT Council, in regards to the Eaton Junior Football Club and Eaton Cricket Club proposal to construct a retaining wall and hardstand area around the existing building at the Eaton Oval advises the :*

1. *Council supports the proposal;*
2. *Council is willing to contribute to the works by providing sand fill behind the wall and its placement and compaction, and the modification of the irrigation system to suit;*
3. *Point two above is subject to the approval of the layout and construction details of the wall and hardstand area by the Shire of Dardanup;*
4. *The works being undertaken during the 2016-2017 financial year is subject to the availability plant and labour;*
5. *Authority is delegated to the Chief Executive Officer to approve the works for undertaking in the 2016-2017 financial year in accordance with Points 3 and 4 of this resolution; and*
6. *If works are unable to be commenced in the 2016-2017 financial year then the project is brought to the June 2017 Corporate Business Plan Special Meeting of Council for further consideration.”*

Council (Resolution 348-16):

*“THAT Council, in regards to the Eaton Junior Football Club and Eaton Cricket Club proposal to construct a new shed at the Eaton Oval, advises the Eaton Junior Football Club and Eaton Cricket Club that the project will be presented to the June 2017 Corporate Business Plan Special Meeting of Council for further consideration for possible inclusion into the 2017-2018 Corporate Business Plan.”*

The resolutions were based on a proposal jointly submitted by the Eaton Junior Football Club and Eaton Cricket Club (the Clubs) which includes a three stage redevelopment of the existing facilities at the Eaton Oval.

Both Clubs are currently based at the Eaton Oval and use the existing building and sheds situated at the north western end of the reserve (Reserve 24728). The building and sheds are Shire assets and are currently leased by the Clubs.



*Location of existing building and sheds*

The proposed three stages of the development are summarised as follows:

#### Stage 1 Project – Landscaping for Building Protection

This project relates to the installation of a small retaining wall for the purposes of creating separation between the oval irrigation system and the building, thus preventing discolouration of the building, damage to signs and logos, and other building condition implications as a result of the iron staining from the irrigation water. The separation would be created by installing a low retaining wall (one course limestone retaining wall block high), backfilling this area and installing a hardstand surface. Although specific measurements and detailed layout of the wall is currently not available, it is proposed to construct the wall generally 5 to 6 metres from the building. The wall could be utilised as seating and the hardstand area could also be used by spectators.

Council resolution 347-16 provides support and assistance to the clubs for back-filling material and earthworks, as well as the relocation and modifications required to the irrigation system to accommodate the new layout.

The works have not been undertaken during the 2016-2017 financial year, therefore, in accordance with Point 6 of resolution 347-16, the matter is brought back to Council for further consideration.

- *Stage 2 Project – Replace and Relocate the Sporting Equipment Shed*

This project involves the installation of a new dual purpose shed that will replace the existing sheds. The new shed would be located between the existing building and existing cricket nets. It will replace the existing sheds that are now 30+ years old and are limited in terms of their functionality and fitout. The new shed would be a larger purpose built shed that will be located in a more secure and practical location.

The existing shed will also need relocation regardless, if the building extension proposed in the Stage 3 Project goes ahead as per the preliminary layout.



The sketch shows a 12m x 6m shed and is estimated at \$20,000. The Clubs have advised that they will provide labour and sponsorship assistance for the purchase and installation of the shed, including the concrete pad. They have stated that they are seeking assistance from the Shire for the sand fill for the pad, relocation and modifications required to the irrigation system to accommodate the new layout, planning approval costs and any other assistance possible.

As required by Council (Resolution 348-16), this project is brought to Council for further consideration.

- *Stage 3 Project – Construct Club Rooms*

This project relates to an extension to the southern end of the existing building. It is proposed to include a function room, servery/kitchen and storage rooms. This has been estimated by the Clubs at a cost of up to \$350,000 however, this will be further refined once further detail on the scope of the project is known.

The purpose of the extension is to provide both clubs with a shared facility for:

- Spectator protection;
- Meeting room facilities;
- Small function/catering capacity;
- Room for club memorabilia and honour boards;
- Game day catering needs; and
- Protection for female ablutions which are currently accessed directly from the western external wall of the building.

This project will require further work and Shire staff will engage with the clubs to further progress the layout and designs. When further detail is available the matter will be presented to the Engineering & Development Services Committee for further consideration and deliberation.

### Legal Implications

The Shire has a duty of care to provide public facilities in a safe condition for the public to use. A renewal and maintenance plan is necessary to achieve this. The existing building and sheds are leased to the Clubs therefore some of these responsibilities are shifted to the Clubs via this lease.

Any permanent buildings and structures on the reserve will remain in the ownership of the Shire of Dardanup regardless of who paid for and installed them.

Any works to be undertaken on the reserve will require planning approval and building permit(s). Being situated within a floodplain and on the fringe of a floodway for the Collie River, comment will need to be sought from the Department of Water.

### Strategic Community Plan -

The Eaton Oval and Foreshore Redevelopment is an area of focus in the Shire's Strategic Community Plan:

<b>3.15 Eaton Foreshore Redevelopment.</b>	Acknowledge that the Eaton Oval and Foreshore Redevelopment is included in Strategic Financial Plan.	Short & Medium *	When plan is adopted and project completed.
	Consider appointing an independent consultant to review the Foreshore Plan and alternative enhancements and improvements.	Short	When decision has been made.
<b>3.16 Tennis Courts.</b>	Investigate the feasibility of reopening the public toilets.	Short *	Completed

Although the redevelopment of the building and sheds is not mentioned in the Strategic Community Plan, the future of the existing building (and sheds) was the centre of discussions several years ago when the new sports pavilion (currently under construction at the Glen Huon Reserve) was initially planned for the Eaton Oval.

The future of the existing facilities at the Eaton Oval will require further consideration following the decision to relocate the new sports pavilion project away from the Eaton Oval.

#### Environment -

If any structure is proposed for the Eaton Oval, it will be situated within the 100 year flood area. The impact of the structure on the flood regime and river environment will need to be considered. Further to this, the impact on water quality is also an important consideration and may be managed through bio-filtration gardens and swales, or by other similar means.

#### Precedents -

The existing building and sheds have been modified previously. In the past 10 years, the existing building has had extensions, and the sheds have changed use, from being originally the Shire's Parks & Gardens depot before the Eaton depot was developed.

The Clubs have provided in-kind and sponsor funded improvements to the Eaton Oval previously, including the installation of the light towers, improvements to the cricket nets and building extensions.

#### Budget Implications

The Clubs are proposing to undertake the installation of the retaining wall and hardstand area in the current financial year (Stage 1 Project). Due to the nature of the work, the assistance sought from the Shire could be carried out by the Shire's works crew as in-kind works with sand sourced from the Shire's pit, thus having negligible financial impact on the Shire. The requested works will require the Shire's trucks, loader and labour, as well as a hired skid steer loader and compactor. The work requested of the Shire is expected to take up to three days to complete. The requested works could possibly be included into the 2017-2018 Construction Program and could be timed to occur between projects or at times when the construction crew is not being fully utilised.

The Clubs were proposing to undertake the installation of the new shed in the 2017-2018 financial year (Stage 2 Project). Similarly, the Clubs are also seeking Shire assistance for the site works component of this project. This work could also be carried out by the Shire's works crew as in-kind works that will have negligible financial impact on the Shire. This work could also be included into the 2017-2018 Construction Program.

Budget – Whole of Life Cost -

The exact age of the existing sheds are currently unknown however, it is suggested by the Clubs that they are at least 30 years of age. The installation of a new shed will effectively renew this asset and would be expected to not require renewal for up to 40 years however, this will depend on the quality of the shed chosen and the maintenance regime over its life. Although the existing sheds could continue in operation, the renewal of the shed will allow for an improved facility that meets the current and future needs of the Clubs and will address some of the deficiencies associated with its design and location.

The installation of the wall and hardstand area around the building will add additional assets that will require some maintenance over its life and eventual renewal at the end of its serviceable life. It is expected that a life of up to 50 years could be achieved from the wall and hardstand area if installed correctly (i.e. compaction achieved, correct footings installed and concrete thickness). The installation of the wall and hardstand area will reduce, although relatively small by proportion, the amount of turf area maintained at the oval and the amount of irrigation water used. The creation of separation of the irrigated area from the building will reduce the ongoing maintenance costs associated with damage caused by bore water through iron staining.

Council Policy Compliance - None.

Risk Assessment - High.

The purpose of this report is for Council to consider the implementation of the first two project stages of three project stages proposed by the Clubs for improvements at the Eaton Oval as required in Council (Resolutions 147-16 and 148-16).

Stage 1 and 2 Projects are considered low risk as Council's involvement is relatively simple, being in-kind assistance for site works on the understanding that the Clubs will be able to fund the remainder of the works (i.e. wall, concreting and shed) through the Club and sponsor funded and in-kind works and materials. Staff suggest that Council do not undertake any works until such time that all other works are confirmed as being paid for and/or organised through in-kind support.

In regards to the Stage 3 Project involving the extensions to the existing building, this project requires a significant amount of preliminary work to establish the scope of works, timing and cost sharing arrangements. Commitment to the project would only be considered by Council once further details are known about the project (i.e. a concept is developed and costs understood).

However, at the Strategic Planning Committee meeting held on 26 April 2017, it was recommended to Council that Council consider developing a Sports Precinct Plan for the Eaton Oval that will identify and provide guidance on any improvements required.

Any works committed to and undertaken prior to the development of the plan would be considered a high risk.

Officer Comment

Shire staff are generally in support of the installation of a wall and hardstand area around the existing building. It is believed that the building will be less affected by irrigation water and will effectively provide a durable surface more suited to a high pedestrian area around the building. It will also provide some seating opportunity for spectators.

It should be noted that at the Ordinary Meeting of Council held on the 17 May 2017, Council resolved to adopt a recommendation from the Strategic Planning Committee, which states:

*“THAT Council nominates the following Projects for consideration for inclusion in the Draft Corporate Business Plan and Draft Budget:*

3. *Two tennis courts and one basketball court to be resurfaced at Eaton Oval in 2017-18 and the establishment of a plan for the sports precinct.”*

The establishment of a plan for the sports precinct is an integral process which should occur before any works are undertaken at the Eaton Oval as it will determine and justify any improvements required. An allocation of \$25,000 has been recommended to the Council for a consultant to be engaged for the development of the plan (recommended in Item 12.2.1 in this Agenda).

It is therefore suggested that Council wait until the sports precinct plan is developed before committing any resources to the project. The sports precinct plan will involve the various stakeholders and users of the oval and associated sporting facilities. Once completed, it will be presented to the Council for consideration and further deliberation on any improvements identified.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

181-17      MOVED - Cr. M T Bennett      SECONDED - Cr. L D Harris

**THAT Council:**

1. **Defers consideration of any improvement works to the existing buildings and their surrounds at the Eaton Oval as proposed by the Eaton Junior Football Club and Eaton Cricket Club until the sports precinct plan has been prepared and considered by Council; and**
2. **Advises the Eaton Junior Football Club and Eaton Cricket Club of its decision.**

CARRIED  
6/0

**Discussion:**

*The Chief Executive Officer read aloud resolution 177-17 from the Ordinary Meeting held on 28 June 2017 (item 13.3 – Foreshadowed Motion Cr. P R Perks – Responsible Cat Ownership Program):*

*“THAT Council refers the following to the Special Council Meeting to be held on 30 June 2017:*

- 1. Council approve roll over of cat sterilisation subsidy from 2016/17 financial year to go towards a Responsible Cat Ownership Program 2017/18;*
- 2. That the \$5,250 allocated toward Cat Sterilisation in the proposed 2017/18 annual budget remain in place;*
- 3. Council refer the request for additional funds to the mid-year budget review meeting on 30 June 2017; and*
- 4. Council request the Chief Executive Officer establish a working group to plan the implementation of targeted Responsible Cat Ownership Program including the allocation of funds.”*

*It was noted that this resolution would not affect the figures included in the Corporate Business Plan.*

## 12.3 DIRECTOR CORPORATE & COMMUNITY SERVICES REPORT

### 12.3.1 Title: Report on the 2017/18 – 2020/21 Corporate Business Plan

*Reporting Department: Corporate & Community Services*

*Reporting Officer: Mrs Natalie Hopkins – Acting Director  
Corporate & Community Services*

*Legislation: Local Government Act 1995*

- *Major Influences*

In preparing the 2017/18 – 2020/21 Corporate Business Plan (provided under a separate cover), a number of internal and external influences have been taken into consideration, as they have material influences.

#### **1. Cost Increases**

The Consumer Price Index (CPI), as a basis of raising rates fundamentally fails to reflect the costs of delivering all services. A significant portion of Council’s total expenditure relates to infrastructure construction, therefore the CPI that measures goods consumed by households does not reflect the service provision provided by a Local Government Authority.

For the purposes of the preparing the forecasts, the following indices are used where appropriate.

For the purposes of the preparing the forecasts, the following indices are used where appropriate.

Key Data used in formulating the Budget					
	Source	2017/18	2018/19	2019/20	2020/21
<b>Price Indices</b>					
<i>(from prev year)</i>					
CPI	Management Estimate	2.00%	2.00%	2.00%	2.00%
Fair Work Australia Min Wage Indexation	Fair Work Commission	3.30%	3.30%	3.30%	3.30%
Wages Price Index	Management Estimate	2.00%	2.00%	2.00%	2.00%
Wages - Performance Increases	Management Estimate	1.50%	2.00%	2.00%	2.00%
Construction Price Index	Management Estimate	2.50%	2.50%	2.50%	2.50%
Population Growth	Management Estimate	3.50%	3.50%	3.50%	3.50%
Insurance	Management Estimate	4.00%	4.00%	4.00%	4.00%
Insurance - Buildings	Management Estimate	5.00%	5.00%	5.00%	5.00%
Utilities	Management Estimate	5.00%	5.00%	5.00%	5.00%

## 2. Forecast General Rate Increases

	2017/18	2018/19	2019/20	2020/21
General Rate Increase	4.50%	4.50%	6.50%	6.50%

### • 2017/18 Financial Year

- A general revaluation for Gross Rental Valuations (GRV) is effective for rates levied in 2017/18. All values are included in the forecast 2017/18 General Rates levied budget revenue. Residential and Commercial Values increased, whilst Industrial and Vacant Land values decreased, indicating an overall GRV valuation increase of approximately 6.67%.
- Property growth will result increase general rates revenue of \$205,474, however, this figure will be reduced to an amended net increase of \$112,596; due to the grant exemption for Bethanie Esprit effective 1 July 2017.
- Interim rates are forecast at \$140,000.
- Commonwealth Financial Assistance Grants are recorded with an increase of 1% from the previous year.
- Eaton Recreation Centre operating deficit for 2017/18 is forecast at \$74,369.
- Council will pursue concept plans for the new Eaton Administration/Library Building. An allocation for new borrowings totalling \$6.5m for Admin Centre/Library Project is included in the 2017/18 Corporate Business Plan as (carried forward project).

- The 2017/18 Corporate Business Plan includes the following recommendations endorsed by Council at the Ordinary Council Meeting 17 May 2017, refer Council (Resolution 130-17):
  - Increase allocation of \$15,000 in the Environmental Budget from \$35,000 to \$50,000;
  - Eaton Tennis Courts and Basketball Court Resurfacing; and
  - an allocation for the installation of one bus shelter per year, estimated at \$10,500.
- *Key Highlights*
  - \$29,705 Dardanup Tennis Courts Fencing.
  - \$49,440 Eaton Oval Clubrooms.
  - \$53,094 Eaton Tennis Courts and Eaton Basketball Courts Resurfacing.
  - \$51,500 Decommissioning Dardanup Works Depot.
  - \$4.32m Transport Infrastructure Construction Program.
  - \$300,000 Collie River Foreshore, Millbridge – new public open space.
  - \$200,000 Collie River Foreshore, Eaton – new public open space.
  - \$212,180 Eaton Town Centre – upgrade landscaping.
  - \$327,818 Glen Huon Playground.
- *Total Salary & Wages*

Total Salaries & Wages (including superannuation) for 2017/18 is forecast at \$9.12m  
Key influences on this increase are;

- a) Forecast Fair Work Australia minimum wage increases totalling \$150,373;
- b) 1.50% performance based wage increases;
- c) Increase in staff numbers from 107.78 Full Time Equivalent (FTE) to 110.08 (FTE).

Totals wages (including superannuation) are summarised in Appendix M of the budget papers.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

*Discussion:*

*Cr. C N Boyce – Have we allocated funds to the Eaton Oval Clubrooms?*

*Acting Director Corporate & Community Services, Mrs Natalie Hopkins – Yes, subject to funding coming back from the club itself.*

*Director Engineering & Development Services, Mr Luke Botica – It was put in there because the building is the Shire's asset even though someone else is spending the money.*





with multiple “premises within premises” such as the modern supermarket stores with various bakery, deli, grocery, dairy, fresh produce and meat departments.

- *Item 10.2.6 – Town Planning Scheme Amendments & Structure Plans*

The Planning and Development (Local Planning Scheme) Regulations 2015 makes distinction with regard to the processing of Standard and Complex amendments where these amendments require advertising whilst a Basic Amendment does not require advertising. A reduced fee for a Basic Amendment is recommended.

Council Role - Executive/Strategic.

Voting Requirements – Simple Majority.

*Discussion:*

*Cr. C N Boyce – Should we be collecting these abandoned trolleys [Item 5.5]?*

*Manager Development Services, Mr Steve Potter – Rangers will contact the relevant supermarket and give them 24 hours to collect, before impounding it.*

*Cr. Mick Bennett – If we alert the owners to location of the trolley, there should be some sort of agreement with us as to collection to save officer time.*

*Cr. L D Harris – On the subject of the hall rental price in Dardanup – I think it is too high. A family came to me last year wanting to have a wedding there, but they went to the sailing club in Bunbury instead and got the whole premises for \$400 (rather than our \$900). They also didn't have to pay clean-up costs and so on at Bunbury. If the hall is being under used this might be why. I don't have a figure in mind, I think leave it as it is for now and review through the year.*

*Cr. A Mountford – I have no problem with bond, but we could increase revenue by lowering the hire charge.*

*Cr. C N Boyce – Could we put the bond up but cut rent down?*

*Cr. L D Harris – I think there are a lot of responsible people that want to hire the hall so I don't think the bond should be increased. I move a recommendation to retain the existing charges and review during the year and have the Chief Executive Officer review the Dardanup Hall revenue and hire charges throughout the year.*

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

- Adding a second point to allow review of the Dardanup Hall hire fees, as elected members noted that high fees appear to have contributed to the Hall being under-utilised.

## **COUNCIL RESOLUTION**

183-17      MOVED -   Cr. L D Harris                      SECONDED -      Cr. A Mountford

### **THAT Council:**

- 1.      Adopts the Fees & Charges for use in formulating the 2017/18 Annual Budget as per the following schedule;**

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
<b>FUNCTION 3</b>	<b>General Purpose Income</b>											
<b>3.1</b>	<b><u>Rates &amp; Debtors</u></b>											
3.1.1	Instalment Fee	X	31.1	2016	\$39.00	\$39.00	N	\$39.00	0321003		Regulatory	Local Government Act 1995
3.1.2	Instalment Fee - by arrangement	X	31.1	2016	\$39.00	\$39.00	N	\$39.00	0321003		Regulatory	Local Government Act 1995
3.1.3	Direct Debit Plan (Annual Fee)	X	31.1	2016	\$39.00	\$39.00	N	\$39.00	0321003		Regulatory	Local Government Act 1995
3.1.4	Rates Notice Re-issue	X	ATO Private Ruling	2014	\$12.00	\$12.00	N	\$12.00	0321012	0400		ATO Private Ruling
3.1.5	Dishonoured Payment Administration Fee	X	ATO Private Ruling	2014	\$17.00	\$17.00	N	\$17.00	0321011			ATO Private Ruling
3.1.6	Debt Recovery Costs	X	ATO Private Ruling		At Cost	At Cost	N	At Cost	0321010	0176		ATO Private Ruling
3.1.7	Administration Charge - Issue of Summons	X	ATO Private Ruling	2014	\$75.00	\$75.00	N	\$75.00	0321011	0434		ATO Private Ruling
3.1.8	Administration Charge - Intention to Summons Letter	X	ATO Private Ruling	2010	\$25.00	\$25.00	N	\$25.00	0321011	0434		ATO Private Ruling
3.1.9	Administration Charge - Lost / Damaged Library Book per book levied at invoice stage	X	ATO Private Ruling	2010	\$5.00	\$5.00	N	\$5.00	0321011	0172		ATO Private Ruling
<b>3.2</b>	<b><u>Rates &amp; Property Information Search Fees</u></b>											
3.2.1	Rates & Property Inquiry Charge	X	31.32, Section 81-10 (5) (a) GST Act	2014	\$35.00	\$35.00	N	\$35.00	0321012	0400		Local Government Act 1995
3.2.2	Orders & Requisitions	X	31.32	2014	\$175.00	\$ 175.00	N	\$175.00	0321012	0400		Local Government Act 1995
3.2.3	Non Commercial Use Property Listing - Hard Copy (All Wards)	X		2014	\$363.64	\$ 363.64	Y	\$400.00	0321013	0401		Rates Book - LGA 1995
3.2.4	Non Commercial Use Property Listing - Hard Copy (Eaton Only)	X		2014	\$363.64	\$ 363.64	Y	\$400.00	0321013	0401		Rates Book - LGA 1995
3.2.5	Non Commercial Use Property Listing - Hard Copy (Per Ward excl. Eaton)	X		2014	\$181.82	\$ 181.82	Y	\$200.00	0321013	0401		Rates Book - LGA 1995
3.2.6	Non Commercial Use Property Listing - Electronic (All Wards)	X		2014	\$318.18	\$ 318.18	Y	\$350.00	0321013	0401		Rates Book - LGA 1995
3.2.7	Non Commercial Use Property Listing - Electronic (Eaton Only)	X		2014	\$272.73	\$ 272.73	Y	\$300.00	0321013	0401		Rates Book - LGA 1995
3.2.8	Non Commercial Use Property Listing - Electronic (Per Ward excl. Eaton)	X		2014	\$136.36	\$ 136.36	Y	\$150.00	0321013	0401		Rates Book - LGA 1995
<b>FUNCTION 4</b>	<b>Governance</b>											
<b>4.1</b>	<b><u>Sale of Electoral Rolls</u></b>											
4.1.1	NOT FOR SALE - OBTAIN VIA WA ELECTORAL COMMISSION ONLY											

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
<b>4.2</b>	<b><u>Minutes &amp; Agendas</u></b>											
4.2.1	NOT FOR SALE - Available free to down load from council website		32.34/ATO Private Ruling	2014	No Charge	No Charge	N	No Charge				Local Government Act 1995 ATO Private Ruling
<b>4.3</b>	<b><u>Printing and Photocopying</u></b>											
4.3.1	<b>Normal</b>											
	A4 B/W	X		2014	\$0.64	\$0.64	Y	\$0.70	0422002	0404		
	A4 Colour	X		2014	\$1.36	\$1.36	Y	\$1.50	0422002	0404		
	A3 B/W	X		2014	\$1.09	\$1.09	Y	\$1.20	0422002	0404		
	A3 Colour	X		2014	\$2.27	\$2.27	Y	\$2.50	0422002	0404		
	A2 B/W Print	X		New 2017		\$9.09	Y	\$10.00	0422002	0404		
	A1 B/W Print	X		New 2017		\$18.18	Y	\$20.00	0422002	0404		
4.3.2	<b>Own Paper Supplied</b>											
	A4 B/W	X		2014	\$0.36	\$0.36	Y	\$0.40	0422002	0404		
	A4 Colour	X		2014	\$0.64	\$0.64	Y	\$0.70	0422002	0404		
	A3 B/W	X		2014	\$0.55	\$0.55	Y	\$0.60	0422002	0404		
	A3 Colour	X		2014	\$1.36	\$1.36	Y	\$1.50	0422002	0404		
<b>4.4</b>	<b><u>Facsimile</u></b>											
4.4.1	<b>Within Australia</b>											
	1st Page	X			\$4.55	\$4.55	Y	\$5.00	0422002	0404		
	Subsequent Pages	X			\$1.36	\$1.36	Y	\$1.50	0422002	0404		
4.4.2	<b>Overseas</b>											
	1st Page	X			\$8.18	\$8.18	Y	\$9.00	0422002	0404		
	Subsequent Pages	X			\$2.73	\$2.73	Y	\$3.00	0422002	0404		
<b>4.5</b>	<b><u>Received Facsimile</u></b>											
4.5.1	1st Page	X		2014	\$2.73	\$2.73	Y	\$3.00	0422002	0404		
4.5.2	Subsequent Pages	X		2014	\$1.36	\$1.36	Y	\$1.50	0422002	0404		

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
<b>4.6</b>	<b><u>Freedom of Information</u></b>											
4.6.1	FOI Application		X	ATO Private Ruling	2007	\$30.00	\$30.00	N	\$30.00	0422003		FOI Act 1992 Per Hour (fee set under FOI Regs 1993)
4.6.2	FOI Investigation fee		X	ATO Private Ruling	2007	\$30.00	\$30.00	N	\$30.00	0422003		
<b>FUNCTION 5</b>	<b>Law, Order &amp; Public Safety</b>											
<b>5.1</b>	<b><u>Fire Prevention</u></b>											
5.1.1	Administration Fee (Arrange Fire Hazard Clearing)		X		New 2017	\$	\$80.00	N	\$80.00	0521002		Bush Fires Act 1954 and
5.1.2	Administration Fee (Repeat Inspection for Non-Compliance with Fire Prevention Order)		X		New 2017		\$60.00	N	\$60.00	0521002		Local Government Act 1995
5.1.3	Fire Hazard Prevention/Reduction Works for Non-Compliance with Order	X			New 2017		At Cost	Y	At Cost	0521001		
<b>5.2</b>	<b><u>Animal Control</u></b>											
5.2.1	Dog Tag Replacement (Transfer In)		X	37.1/ATO Private Ruling	2007	\$5.00	\$5.00	N	\$5.00	0523005		Dog Act 1976
5.2.2	Ranger Fee	X			2005			Y	At Cost	0523001	0405	
5.2.3	<b>Poundage - Dogs</b> Impounding / Release Fee (plus sustenance)		X	31.23/31.24	2014	\$140.00	\$ 140.00	N	\$140.00	0523006		
5.2.4	Sustenance (per day) - Dogs		X	ATO Private Ruling	2017	\$15.00	\$20.00	N	\$20.00	0523006		
5.2.5	Dog Surrender Fee/and or Euthanise (Voluntary)	X			2014	\$181.82	\$ 181.82	Y	\$200.00	0523007		
5.2.6	Annual Inspection of Premises for Dangerous Dogs / Restricted Breeds		X	ATO Private Ruling	2017	\$100.00	\$ 125.00	N	\$125.00	0523003		
5.2.7	<b>Kennel Licence and / or Dog Management Facility</b>											
	Application Fee		X	31.7	2017	\$100.00	\$ 200.00	N	\$200.00	0523005	0131	Dog Act 1976 (Dogs Local Law 2014)
	Transfer of Kennel Licence and / or Dog Management Facility		X	ATO Private Ruling	New 2014	\$100.00	\$ 100.00	N	\$100.00	0523003		ATO Private Ruling
	Annual Inspection and Renewals of Kennel and / or Dog Management Facility		X	ATO Private Ruling	2017	\$100.00	\$ 125.00	N	\$125.00	0523003		ATO Private Ruling

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
5.2.8	<b>Animal Control Traps</b> - (Guidelines form to be completed)											
	X			2014	No Charge	No Charge	Y	No Charge				
		X		2017	\$130.00	\$ 150.00	N	\$150.00	TRUST - THIRE01			Bond
5.2.9	N/A											
5.2.10	<b>Dog Registrations &amp; Licences</b>											
	<u><b>Sterilised</b></u>											
		X	31.7	2013	\$20.00	\$20.00	N	\$20.00	0523005			Dog Regulations 2013 Registration after 31st May 50%
		X	31.7	2013	\$42.50	\$42.50	N	\$42.50	0523005			
		X	31.7	2013	\$100.00	\$ 100.00	N	\$100.00	0523005			
		X	31.7	2013	\$10.00	\$10.00	N	\$10.00	0523005			Pensioner Concession 50% as defined per the Rates & Charges (Rebates and Deferments) Act 1992
		X	31.7	2013	\$21.25	\$21.25	N	\$21.25	0523005			
		X	31.7	2013	\$50.00	\$50.00	N	\$50.00	0523005			
	<u><b>Unsterilised</b></u>											
		X	31.7	2013	\$50.00	\$50.00	N	\$50.00	0523005			Common Expiry 31st October
		X	31.7	2013	\$120.00	\$ 120.00	N	\$120.00	0523005			
		X	31.7	2013	\$250.00	\$ 250.00	N	\$250.00	0523005			
		X	31.7	2013	\$25.00	\$25.00	N	\$25.00	0523005			Pensioner Concession 50% as defined per the Rates & Charges (Rebates and Deferments) Act 1992
		X	31.7	2013	\$60.00	\$60.00	N	\$60.00	0523005			
		X	31.7	2013	\$125.00	\$ 125.00	N	\$125.00	0523005			
								50%				
				2013			N	25%				
				2013	Nil	Nil	N	Nil				
		X			\$1.00	\$1.00	N	Nil	0523005			Dog Act 1976 s. 15 (4)

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
Declared Dangerous and Restricted Breed dogs		X		2013	\$50.00	\$50.00	N	\$50.00	0523005			Dog Regulations 2013
Registration of Dog in an approved kennel establishment, per establishment		X		2013	\$200.00	\$ 200.00	N	\$200.00	0523005			Dog Regulations 2013, r. 17 (3) 2. 9(g)
5.2.11 Application for More than Two Dogs		X	ATO Private Ruling	2017	\$110.00	\$ 125.00	N	\$125.00	0523003			ATO Private Ruling
5.2.12 <b>Poundage - Cats</b>												
Impounding / Release Fee (plus sustenance)		X	31.23/31.24	2013	\$140.00	\$ 140.00	N	\$140.00	0523006			
5.2.13 Cat Tag Replacement (Transfer In)		X	37.1/ATO Private Ruling	2013	\$5.00	\$5.00	N	\$5.00	0523008			
5.2.14 Sustenance (per day) - Cats		X	ATO Private Ruling	2017	\$15.00	\$20.00	N	\$20.00	0523006			
5.2.15 Cat Surrender Fee/and or Euthanise (Voluntary)	X			2014	\$181.82	\$ 181.82	Y	\$200.00	0523007			
5.2.16 <b>Cat Registrations &amp; Licences</b>												
1 Year - Sterilisation Compulsory		X		2013	\$20.00	\$20.00	N	\$20.00	0523008			Fees per Cat Act 2011, Pt 2 Div 1, s. 9
3 Year - Sterilisation Compulsory		X		2013	\$42.50	\$42.50	N	\$42.50	0523008			Common Expiry 31st October
Lifetime - Sterilisation Compulsory		X		2013	\$100.00	\$ 100.00	N	\$100.00	0523008			Registration after 31st May 50%
Breeders - Approval to Breed Cats (per breeding cat; male or female)		X		2013	\$100.00	\$ 100.00	N	\$100.00	0523008			Cat Regulations 2012, Sched 3 Fees
Pensioner - 1 Year - Sterilisation Compulsory (50% Concession)		X		2013	\$10.00	\$10.00	N	\$10.00	0523008			Pensioner Concession 50% as
Pensioner - 3 Years - Sterilisation Compulsory (50% Concession)		X		2013	\$21.25	\$21.25	N	\$21.25	0523008			defined per the Rates & Charges
Pensioner - Lifetime - Sterilisation Compulsory (50% Concession)		X		2013	\$50.00	\$50.00	N	\$50.00	0523008			(Rebates and Deferments) Act 1992
Pensioner Concession 50% of fee (refer above fees)				2013	\$ -	\$ -		\$ -	0523008			
5.2.17 <b>Cat Management Facility</b>												
Application Fee		X		2014	\$200.00	\$ 200.00	N	\$200.00	0523008			Cat Act 2011, Pt 3 Div 3, s. 31

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
		X		2017	\$100.00	\$ 125.00	N	\$125.00	0523008			Cat Act 2011, Pt 3 Div 3, s. 31
		X	ATO Private Ruling	2014	\$100.00	\$ 100.00	N	\$100.00	0523003			ATO Private Ruling
5.2.18	Application for More than Two Cats	X		2017	\$110.00	\$ 125.00	N	\$125.00	0523003			ATO Private Ruling
5.3	<b><u>Animal Control - Cattle Impounding</u></b> These fees vary from the schedule of fees and charges per the Local Government (Miscellaneous Provisions) Act 1960 and valid only after publication of notice in the Government Gazette.											
5.3.1	<b>Ranger Fees (per head)</b>											
	<b>Horse, mules, asses, camels, bulls or boars</b>											
	6am - 6pm weekdays	X	31.25	2017	At Cost	\$75.00	N	\$75.00	0523006			Local Government (Misc Prov) Act 1960
	6pm - 6am and weekend or Public Holiday	X	31.25	2017	At Cost	\$ 125.00	N	\$125.00	0523006			Local Government (Misc Prov) Act 1960
	<b>Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs</b>											
	6am - 6pm weekdays	X	31.25	2017	At Cost	\$75.00	N	\$75.00	0523006			Local Government (Misc Prov) Act 1960
	6pm - 6am and weekend or Public Holiday	X	31.25	2017	At Cost	\$ 125.00	N	\$125.00	0523006			Local Government (Misc Prov) Act 1960
	<b>Wethers, ewes, lambs and goats</b>											
	6am - 6pm weekdays	X	31.25	2017	At Cost	\$75.00	N	\$75.00	0523006			Local Government (Misc Prov) Act 1960
	6pm - 6am and weekend or Public Holiday	X	31.25	2017	At Cost	\$ 125.00	N	\$125.00	0523006			Local Government (Misc Prov) Act 1960
5.3.2	<b>Poundage Fees (per head)</b>											



FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
Horse, mules, asses, camels, bulls or boars, above 2 years of age, per head												
First 24 Hours or Part Thereof		X	31.25	2017	\$2.00 per head	\$25.00	N	\$25.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
Horse, mules, asses, camels, bulls or boars, under 2 years of age, per head												
First 24 Hours or Part Thereof		X	31.25	2017	\$1.00 per head	\$25.00	N	\$25.00	0523006			Fee set under the Act Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head												
First 24 Hours or Part Thereof		X	31.25	2017	\$0.50 per head	\$25.00	N	\$25.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
Wethers, ewes, lambs and goats, per head												
First 24 Hours or Part Thereof		X	31.25	2017	\$0.20 per head	\$15.00	N	\$15.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
5.3.3 Sustenance Charges (per head, per 24 hours or part thereof)												
All Stock		X		New 2017		\$20.00	N	\$20.00	0523006			Local Government (Misc Prov) Act 1960
5.3.4 Stock Control (per occasion)												
Securing livestock in Private Property includes Travel and Transport > 3kms		X		New 2014	At Cost	At Cost	N	At Cost	0523006			Local Government Act 1995
<b>5.4 Abandoned Vehicles</b>												
5.4.1 Towing Fee (Vehicle)		X	ATO Private Ruling	2016	\$175.00	\$ 175.00	N	\$175.00	0524002			ATO Private Ruling
5.4.2 Towing - Administration Fee		X	ATO Private Ruling	New 2016	\$60.00	\$60.00	N	\$60.00	0524002			ATO Private Ruling ATO Private Ruling/S.3.40 LG Act
5.4.3 Storage fee up to 60 days (per day)		X	ATO Private Ruling	2015	\$15.00	\$15.00	N	\$15.00	0524002			
<b>5.5 Abandoned Trolleys</b>												

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
5.5.1	Initial Impounding of Abandoned Trolley		X	ATO Private Ruling	New 2017		\$50.00	N	\$50.00	0524002		ATO Private Ruling
5.5.2	Daily Pound Fee for Abandoned Trolley, per trolley per day		X	ATO Private Ruling	2014	\$10.00	\$10.00	N	\$10.00	0524002		ATO Private Ruling
<b>FUNCTION 7 Health</b>												
<b>7.1 Licence</b>												
<b>7.1.1 Stall Holders</b>												
	Licence (on application & renewal)		X	Div 31.8/6.16 LGA	2014	\$78.00	\$78.00	N	\$78.00	0724003	0130	Local Government Act 1995
	Per Day		X	31.8	2014	\$8.00	\$8.00	N	\$8.00	0724003	0130	Local Government Act 1995
	Per Week		X	31.8	2014	\$21.00	\$21.00	N	\$21.00	0724003	0130	Local Government Act 1995
	per Month		X	31.8	2014	\$26.00	\$26.00	N	\$26.00	0724003	0130	Local Government Act 1995
	Per Year		X	31.8	2014	\$129.00	\$ 129.00	N	\$129.00	0724003	0130	Local Government Act 1995
<b>7.1.2 Traders</b>												
	Licence (on application & renewal)		X	31.8	2014	\$78.00	\$78.00	N	\$78.00	0724003	0130	Local Government Act 1995
	Per Day		X	31.8	2014	\$8.00	\$8.00	N	\$8.00	0724003	0130	Local Government Act 1995
	Per Week		X	31.8	2014	\$21.00	\$21.00	N	\$21.00	0724003	0130	Local Government Act 1995
	per Month		X	31.8	2014	\$26.00	\$26.00	N	\$26.00	0724003	0130	Local Government Act 1995
	Per Year		X	31.8	2014	\$129.00	\$ 129.00	N	\$129.00	0724003	0130	Local Government Act 1995
<b>7.1.3 Hawker</b>												
	Application		X	31.8	2014	\$52.00	\$52.00	N	\$52.00	0724003	0130	Local Government Act 1995
	Renewal		X	31.8	2014	\$52.00	\$52.00	N	\$52.00	0724003	0130	Local Government Act 1995
<b>7.2 Water Sampling</b>												
7.2.1	Water Sampling	X		Taxable under Section 9- 5		\$100.00	\$ 100.00	Y	\$110.00	0724002		

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
<b>7.3 Other Charges - Health</b>												
7.3.1 Information Search Fee		X					See Officer Charge Rates 14.2.1	N	\$ -	0724003		FOI Search Fees
7.3.2 Insufficient copies of plans (per page)	X				\$1.00	\$1.00		Y	\$1.10	0724002		
7.3.3 Information Research - Less than half hour		X					See Officer Charge Rates 14.2.1	N	\$ -	0724003		Search on Info on Public Record
7.3.4 Information Research - per hour		X					See Officer Charge Rates 14.2.1	N	\$ -	0724003		Search on Info on Public Record
7.3.5 Copies of reports / documents / maps (A3 or A4) - per page		X			\$0.50	\$0.50		N	\$0.50 cost + GST	0724003		Search on Info on Public Record
7.3.6 Newspaper Adverts	X				cost	cost		Y		0724002		
7.3.7 Prescribed Fees per Health Act 1911					Per Act	Per Act						
7.3.8 Liquor Licence (Section 39 Certificates)		X	ATO Private Ruling	2015	\$55.00	\$55.00		N	\$55.00	0724003		ATO Private Ruling Health Local Laws 2000 & Health Act 1911
7.3.9 Application for Registration of Lodging House		X		2014	\$100.00	\$100.00		N	\$100.00	0724003		Environmental Protection (Noise) Regulations 1997 (EPN Regs 1997)
7.3.10 Application for Exemption to Noise Regulations (Section 18)		X			\$1,000.00	\$1,000.00		N	\$1,000.00	0724003		
7.3.11 Use of Noise Meter During Event - \$/day or part thereof		X	ATO Private Ruling		\$182.00	\$182.00		N	\$182.00	0724003		
7.3.12 Application for approval of Noise Management Plan - Reg. 14A - Waste Collection/Works		X		2015	\$500.00	\$500.00		N	\$500.00	0724003		EPN Regs 1997
7.3.13 Application for approval of Noise Management Plan - Reg. 16AA - Motor Sport Venue		X		2015	\$500.00	\$500.00		N	\$500.00	0724003		EPN Regs 1997
7.3.14 Application for approval of Noise Management Plan - Reg. 16 BA - Shooting Venue		X		2015	\$500.00	\$500.00		N	\$500.00	0724003		EPN Regs 1997
7.3.15 Fee for assessment of application to exceed Noise Reg. standard (Reg. 18A) up-to		X		2015	* Up to \$100,000	* Up to \$100,000		N	* Up to \$100,000 *Fee determined by CEO	0724003		EPN Regs 1997 *CEO to estimate the cost of conducting the assessment
7.3.16 (Fee determined by CEO) Noise Monitoring Fee (Reg. 18G) / year (12 months pro-rata)		X		2015	\$5,000.00	\$5,000.00		N	\$5,000.00	0724003		EPN Regs 1997
7.3.17 Application for Exemption to Noise Regulations (Reg. 18) - Late Fee		X		2015	\$250.00	\$250.00		N	\$250.00	0724003		EPN Regs 1997
7.3.18 Application for Exemption to Noise Regulations (Reg. 18) - Noise monitoring fee		X		2015	CEO to determine	CEO to determine		N	At Cost	0724003		EPN Regs 1997
7.3.19 Fee for cost of assessment & processing Reg. 19B (Noise Reg.) application up-to		X		2015	* Up to \$15,000	* Up to \$15,000		N	* Up to \$15,000	0724003		EPN Regs 1997

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
												*CEO to estimate the cost of assessing and processing the application
(Fee determined by CEO)								*Fee determined by CEO				
7.3.20 Application for Notifiable Event under Reg. 19D (Noise Reg.) - Late fee		X		2015	\$500.00	\$ 500.00	N	\$500.00	0724003			EPN Regs 1997
7.3.21 Application for Exemption to Noise Regulations (Reg. 19D) - Noise monitoring fee		X		2015	CEO to determine	CEO to determine	N	At Cost	0724003			EPN Regs 1997
<b>7.4 <u>Pet Meat - Health</u></b>												
7.4.1 N/A		X	31.13	2014			N	N/A				Health Act 1911 Regulations have been repealed
<b>7.5 <u>Offensive Trades (fees) - Health</u></b>												
7.5.1 Slaughterhouses		X	31.13	2011	\$298.00	\$ 298.00	N	\$298.00	0724003			Health (Offen. Trade Fees) Reg. 1976
7.5.2 Piggeries		X	31.13	2011	\$298.00	\$ 298.00	N	\$298.00	0724003			Health (Offen. Trade Fees) Reg. 1976
7.5.3 Artificial Manure Depots		X	31.13	2011	\$211.00	\$ 211.00	N	\$211.00	0724003			Health (Offen. Trade Fees) Reg. 1976
7.5.4 Bone Mills		X	31.13	2011	\$171.00	\$ 171.00	N	\$171.00	0724003			Health (Offen. Trade Fees) Reg. 1976
7.5.5 Places for storing, drying or preserving bones		X	31.13	2011	\$171.00	\$ 171.00	N	\$171.00	0724003			Health (Offen. Trade Fees) Reg. 1976
7.5.6 Fat melting, fat extracting or tallow melting establishments												
7.5.6A Butcher shop and similar		X	31.13	2011	\$171.00	\$ 171.00	N	\$171.00	0724003			Health (Offen. Trade Fees) Reg. 1976
7.5.6B Larger Establishments		X	31.13	2011	\$298.00	\$ 298.00	N	\$298.00	0724003			Health (Offen. Trade Fees) Reg. 1976
7.5.7 Blood Drying		X	31.13	2011	\$171.00	\$ 171.00	N	\$171.00	0724003			Health (Offen. Trade Fees) Reg. 1976
7.5.8 Gut scraping, preparation of sausage skins		X	31.13	2011	\$171.00	\$ 171.00	N	\$171.00	0724003			Health (Offen. Trade Fees) Reg. 1976
7.5.9 Fellmongeries		X	31.13	2011	\$171.00	\$ 171.00	N	\$171.00	0724003			Health (Offen. Trade Fees) Reg. 1976
7.5.10 Manure Works		X	31.13	2011	\$211.00	\$ 211.00	N	\$211.00	0724003			Health (Offen. Trade Fees) Reg. 1976
7.5.11 Fish curing establishments		X	31.13	2011	\$211.00	\$ 211.00	N	\$211.00	0724003			Health (Offen. Trade Fees) Reg. 1976
7.5.12 Laundries, Drycleaning establishments		X	31.13	2011	\$147.00	\$ 147.00	N	\$147.00	0724003			Health (Offen. Trade Fees) Reg. 1976
7.5.13 Bone Merchant premises		X	31.13	2011	\$171.00	\$ 171.00	N	\$171.00	0724003			Health (Offen. Trade Fees) Reg. 1976

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
7.5.14	Flock Factories		X	31.13	2011	\$171.00	\$ 171.00	N	\$171.00	0724003		Health (Offen. Trade Fees) Reg. 1976
7.5.15	Knackeries		X	31.13	2011	\$298.00	\$ 298.00	N	\$298.00	0724003		Health (Offen. Trade Fees) Reg. 1976
7.5.16	Poultry Processing establishments		X	31.13	2011	\$298.00	\$ 298.00	N	\$298.00	0724003		Health (Offen. Trade Fees) Reg. 1976
7.5.17	Poultry Farming		X	31.13	2011	\$298.00	\$ 298.00	N	\$298.00	0724003		Health (Offen. Trade Fees) Reg. 1976
7.5.18	Rabbit Farming		X	31.13	2011	\$298.00	\$ 298.00	N	\$298.00	0724003		Health (Offen. Trade Fees) Reg. 1976
7.5.19	Fish processing establishments		X	31.13	2011	\$298.00	\$ 298.00	N	\$298.00	0724003		Health (Offen. Trade Fees) Reg. 1976
7.5.20	Shellfish and Crustacean processing establishments		X	31.13	2011	\$298.00	\$ 298.00	N	\$298.00	0724003		Health (Offen. Trade Fees) Reg. 1976
7.5.21	Any other offensive trade not specified		X	31.13	2011	\$298.00	\$ 298.00	N	\$298.00	0724003		Health (Offen. Trade Fees) Reg. 1976
<b>7.6</b>	<b><u>Public Building - Health</u></b>											
7.6.1	Fee equal to the cost of considering the application up to		X	31.13	2011	\$871.00	\$ 871.00	N	\$871.00	0724003		Health Act 1911 Health (Public Build.) Reg. 1992
	Standard Fee - 2 (two) hours PEHO											
<b>7.7</b>	<b><u>Food Hygiene - Health</u></b>											
7.7.1	<b>Food Act 2008</b>											
	Food Premises Notification Fee (plus Assessment Fee)		X	31.13	2014	\$33.00	\$33.00	N	\$33.00	0724003		Food Premises - Food Act 2008
	Food Premises Registration Fee (plus Assessment Fee)		X	31.13	2014	\$105.00	\$ 105.00	N	\$105.00	0724003		Food Premises - Food Act 2008
	High Risk Assessment Fee		X	31.13	2014	\$260.00	\$ 260.00	N	\$260.00	0724003		Food Act 2008 & Local Government Act 1995
	Medium Risk Assessment Fee		X	31.13	2014	\$210.00	\$ 210.00	N	\$210.00	0724003		Food Act 2008 & Local Government Act 1995
	Low Risk Assessment Fee		X	31.13	2014	\$105.00	\$ 105.00	N	\$105.00	0724003		Food Act 2008 & Local Government Act 1995
	Very Low Risk Assessment Fee		X	31.13	2014	\$50.00	\$50.00	N	\$50.00	0724003		Food Act 2008 & Local Government Act 1995
7.7.2	Fee for Inspection (Annual Fee)											
	High Risk		X	Regulatory	2017	\$ -	\$ 200.00	N	\$200.00	0724003		Food Act 2008 & Local Government Act 1995
	Medium Risk		X	Regulatory	2017	\$ -	\$ 150.00	N	\$150.00	0724003		Food Act 2008 & Local Government Act 1995
	Multiple Food Area Premises		X	Regulatory	2017	-	Max	N	Max	0724003		

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
						\$550.00		\$550.00				
Low Risk		X	Regulatory	2017	\$ -	\$ 100.00	N	\$100.00	0724003			Food Act 2008 & Local Government Act 1995
Family Day Care		X	Regulatory	2017	\$ -	\$ 100.00	N	\$100.00	0724003			Food Act 2008 & Local Government Act 1995
7.7.3 Settlement enquiry of a Food Business		X	31.13	2014	\$53.00	\$53.00	N	\$53.00	0724003			Food Act 2008 &
<b>FUNCTION 10</b>	<b>Community Amenities</b>											
<b>10.1</b>	<b><u>Waste Management</u></b>											
10.1.1	<b>Rubbish Charge</b>											
Domestic (Compulsory Service 240l Refuse & Recycling)		X	31.14	2016	\$201.00	\$ 201.00	N	\$201.00	1021004			Waste Avoidance & Resource Recovery Act 2007
Additional Service - Domestic (per service incl Recycling)		X	ATO Private Ruling	2016	\$201.00	\$ 201.00	N	\$201.00	1021008			ATO Private Ruling
Additional Service - Domestic Refuse (per service)		X	ATO Private Ruling	2016	\$134.00	\$ 134.00	N	\$134.00	1021008			ATO Private Ruling
Additional Service - Domestic Recycling (per service)		X	ATO Private Ruling	2016	\$67.00	\$67.00	N	\$67.00	1021008			ATO Private Ruling
10.1.2	<b>Tipping Fees</b>											
Domestic Refuse - Ute	X			New 2017		\$10.91	Y	\$12.00	1021006	0407		
Small Trailers - not exceeding 1.8m x 1.2m	X			2017	\$16.36	\$18.18	Y	\$20.00	1021006	0407		Local Government Act 1995
Large Trailer - Incl Dual Axle, Float, Trailers with sides exceeding 500mm	X			2017	\$20.00	\$21.82	Y	\$24.00	1021006	0407		
240L Bin (Wheelie Bin)	X			2017	\$2.73	\$3.64	Y	\$4.00	1021006	0407		
Domestic Greenwaste (1.8m x 1.2m trailer)	X			2010	\$10.91	\$10.91	Y	\$12.00	1021006	0407		
Domestic Greenwaste (Dual Axle Trailer or larger)	X			2010	\$14.55	\$14.55	Y	\$16.00	1021006	0407		
Refrigeration / Air Conditioner (each)	X			2014	\$13.64	\$13.64	Y	\$15.00	1021006	0407		per item
Mattresses (each)	X			2017	\$20.45	\$10.91	Y	\$12.00	1021006	0407		per item
Car Tyres - each	X			2016	\$4.55	\$4.55	Y	\$5.00	1021006	0407		
Car Tyres on Rims - each	X			New 2017		\$7.27	Y	\$8.00	1021006			per item

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
Domestic Waste - Tip Pass - 20 x 240L Bin	X			2017	\$46.36	\$58.18	Y	\$64.00	1021006	0407		
Domestic Waste - Tip Pass - 10 x Trailer (1.8m x 1.2m)	X			2017	\$120.91	\$ 145.45	Y	\$160.00	1021006	0407		
Scrap Steel (clean)				New 2017	NO CHARGE	\$1.82	Y	\$2.00	1021006	0407		
Waste from Local Community Events					NO CHARGE - Upon written application to Chief Executive Officer	NO CHARGE - Upon written application to Chief Executive Officer						
10.1.3 <b>Recycling</b>												
Glass Only (per 240l)	X			2014	\$3.64	\$3.64	Y	\$4.00	1021006	0407		
<b>Contracts</b> - Can be negotiated with waste collection contractors via negotiations with the Chief Executive Officer or the Chief Executive Officers representative.												
10.1.4 <b>Septic Tank Fees</b>												
Application		X	31.28	2009	\$118.00	\$ 118.00	N	\$118.00	1022002		Regulatory	As set per Health Act 1911
Permit to use an apparatus		X		2009	\$118.00	\$ 118.00	N	\$118.00	1022002		Regulatory	Health Regulations (Treat of Sewage) 1974
Inspection		X	ATO Private Ruling		\$100.00	\$ 100.00	N	\$100.00	1022002			ATO Private Ruling
Search Fee - Septic Tanks		X	31.32	2014	\$15.00	\$15.00	N	\$15.00	1022002			Local Government Act 1995
Local Government Report Fee		X		2014	\$118.00	\$ 118.00	N	\$118.00	1022002		Council	Or as set per Health Act 1911
10.2 <b><u>Town Planning &amp; Regional Development</u></b>												
10.2.1 Development Applications \$1 - \$50,000		X	31.31		\$147.00	\$ 147.00	N	\$147.00	1026003	0135		

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
\$50,001 - \$500,000		X	31.31		0.32%	0.32%	N		1026003	0135		\$1,700 + 0.257% for every \$1 in excess of \$500,000 \$7,161 + 0.206% for every \$1 in excess of \$2.5 million \$12,633 + 0.123% for every \$1 in excess of \$5 million
\$500,001 - \$2,500,000		X	31.31		see comments	see comments	N		1026003	0135		
\$2,500,001 - \$5,000,000		X	31.31		see comments	see comments	N		1026003	0135		
\$5,000,001 - \$21,500,000		X	31.31		see comments	see comments	N		1026003	0135		
More than 21.5 million		X	31.31		\$34,196.00	\$34,196.00	N	\$ 34,196.00	1026003	0135		
Determining a development application has commenced or been carried out		X	31.31		see comments	see comments	N	see comments	1026003	0135		Fee plus, twice that fee as penalty
Development Applications for 'P' uses in the Landscape Protection Area (Includes incidental development and outbuildings)		X		New 2016	\$147.00	\$ 147.00	N	\$147.00	1026003	0135		Planning & Development Regs 2009
R-Code Variation (1 variation)		X		New 2016	\$147.00	\$ 147.00	N	\$147.00	1026003	0135		Planning & Development Regs 2009
R-Code Variation (2 variations)		X		New 2016	\$250.00	\$ 250.00	N	\$250.00	1026003	0135		Planning & Development Regs 2009
R-Code Variation (3 or more variations)		X		New 2016	\$350.00	\$ 350.00	N	\$350.00	1026003	0135		Planning & Development Regs 2009
R-Code Variation (Advertising costs - additional to application fee)		X		New 2016	\$120.00	\$ 120.00	N	\$120.00	1026003	0135		Planning & Development Regs 2009
10.2.2 Development Applications - Extractive Industry Determining a Extractive Industries development application has commenced or been carried out		X	31.31		\$739.00	\$ 739.00	N	\$739.00	1026003	0135		\$739 plus, \$1,478 as penalty
		X	31.31		see comments	see comments	N	see comments	1026003	0135		
10.2.3 Subdivision Clearance 1 - 5 Lots		X	31.31		\$73.00	\$73.00	N	\$73.00	1026003	0135		per lot



FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
					see comments	see comments	N		1026003	0135		\$73 per lot for the first 5 lots and then \$35 per lot
10.2.4	5 - 195 Lots	X	31.31		\$ 7,393.00	\$7,393.00	N	\$ 7,393.00	1026003	0135		
	More than 195 lots	X	31.31									
	Home Occupation											
	- Initial Fee	X	31.3		\$222.00	\$ 222.00	N	\$222.00	1026003	0135		
	- Initial Application where home occupation has commenced	X	31.3		see comments	see comments	N	see comments	1026003	0135		\$222 plus \$444 penalty
10.2.5	Change of Use	X	31.31		\$295.00	\$ 295.00	N	\$295.00	1026003	0135		
	- where change has commenced or been carried out	X	32.33		see comments	see comments	N	see comments	1026003	0135		\$295 plus \$590 penalty
10.2.6	Town Planning Scheme Amendments & Structure Plans											Fee set by Planning & Development Act 2005
	Structure Plans	X	31.31		\$ 4,223.00	\$4,223.00	N	\$ 4,223.00	1026003	0135		
	Standard and Complex Amendments	X	31.31		\$ 4,120.00	\$4,120.00	N	\$ 4,120.00	1026003	0135		
	Basic Amendments	X	31.31	New 2017		\$2,000.00	N	\$ 2,000.00	1026003	0135		
	Minor modification to Structure Plan (no advertising)	X	31.31	New 2014	\$200.00	\$ 200.00	N	\$200.00	1026003	0135		
	Major modification to Structure Plan (advertising)	X	31.31	New 2014	\$ 2,111.00	\$2,111.00	N	\$ 2,111.00	1026003	0135		
	Issue of written planning advice	X	31.31		\$73.00	\$73.00	N	\$73.00	1026003	0135		
	Providing Zoning Certificate	X	31.31		\$73.00	\$73.00	N	\$73.00	1026003	0135		
	Information Research (per hour) - On Public Record	X	31.31				N	\$ -	1026005			
	Information Research (/ hour) - Not on Public Record	X					Y	\$ -	1026002			
	Advertising	X			At Cost	At Cost	Y	\$ - cost + GST	1026001	0045		
	Photocopying (A4 & A3) - per page	X					Y	\$ -	1026002			
	Postage	X			At Cost	At Cost	Y	\$ - cost + GST	1026002			
	Rural Numbering Sign	X			\$45.45	\$45.45	Y	\$50.00	1026002	0503		
10.2.7	Council Appeals Fee/ Council report	X		2014	\$181.82	\$ 181.82	Y	\$200.00	1026002	0503		
10.2.8	Liquor Licence (Section 40 Certificates)	X		2010	\$56.00	\$56.00	N	\$56.00	1026003			Div 81, Permit to consume liquor, Liquor Lic Act 1988

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
10.2.9	Amending or Revoking Planning Approval		X	ATO Private Ruling	2011	see comments	see comments	N	see comments	1026002		\$110.00 or 80% of original fee (whichever is greater)
10.2.10	Extension to Term of Approval		X	ATO Private Ruling	2011	\$110.00	\$ 110.00	N	\$110.00	1026003		ATO Private Ruling
<b>10.3</b>	<b><u>Cemetery Fees &amp; Charges</u></b>											
10.3.1	<b>Interments</b>											Note: no charge for plot fees
	Interment of Adult	X			2015	\$ 1,090.91	\$1,090.91	Y	\$ 1,200.00	1027003	0409	
	Still Borns	X			2014	\$318.18	\$ 318.18	Y	\$350.00	1027003	0409	
	Children under 7 years	X			2014	\$500.00	\$ 500.00	Y	\$550.00	1027003	0409	
	Placement of cremated ashes in gravesite	X			2015	\$272.73	\$ 272.73	Y	\$300.00	1027003	0409	
	Placement of ashes in gravesite including bronze plaque and standard inscription	X			2015	\$409.09	\$ 409.09	Y	\$450.00	1027003	0409	
	Reservation of Grave	X			2014	\$181.82	\$ 181.82	Y	\$200.00	1027003	0409	
	<b>Extras</b>											
	Without due notice	X			2015	\$272.73	\$ 272.73	Y	\$300.00	1027003	0409	
	Not usual hours	X			2010	\$454.55	\$ 454.55	Y	\$500.00	1027003	0409	
	Public Holidays	X			2010	\$454.55	\$ 454.55	Y	\$500.00	1027003	0409	
	Saturdays	X			2010	\$454.55	\$ 454.55	Y	\$500.00	1027003	0409	
	Sundays	X			2010	\$454.55	\$ 454.55	Y	\$500.00	1027003	0409	
10.3.2	<b>Plot Fees</b>											
	1.8m x 2.75m	X				\$ -	\$ -	Y	see comments	1027003	0409	Free of Charge
	<b>Extras</b>											
	First additional 30 cm	X				\$ -	\$ -	Y	see comments	1027003	0409	Free of Charge
	Second additional 30 cm	X				\$ -	\$ -	Y	see comments	1027003	0409	Free of Charge
	Third additional 30cm	X				\$ -	\$ -	Y	see comments	1027003	0409	Free of Charge
10.3.3	<b>Reopening Fees and Charges</b>											
	Reopening	X			2010	\$681.82	\$ 681.82	Y	\$750.00	1027003	0409	
	Removing grass / kerbing etc if necessary (per hour)	X			2010	At Cost	At Cost	Y	At Cost	1027003	0409	

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
	X			2010	\$909.09	\$ 909.09	Y	\$ 1,000.00	1027003	0409		
10.3.4 <b>Niche Wall</b>												
Reservation for Placement	X			2014	\$181.82	\$ 181.82	Y	\$200.00	1027003	0409		
Placement in single niche including bronze plaque and standard inscription	X			2015	\$409.09	\$ 409.09	Y	\$450.00	1027003	0409		
Placement in double niche including bronze plaque and standard inscription	X			2015	\$454.55	\$ 454.55	Y	\$500.00	1027003	0409		
Placement in double niche including second inscription for double niche plaque	X			2015	\$409.09	\$ 409.09	Y	\$450.00	1027003	0409		
10.3.5 <b>Rose Garden</b>												
Reservation for Placement	X			2015	\$181.82	\$ 181.82	Y	\$200.00	1027003	0409		
Placement including bronze plaque and standard inscription	X			2015	\$409.09	\$ 409.09	Y	\$450.00	1027003	0409		
Placement including bronze plaque and standard inscription, and second reservation	X			2015	\$454.55	\$ 454.55	Y	\$500.00	1027003	0409		
Second placement including plaque and standard inscription	X			2015	\$409.09	\$ 409.09	Y	\$450.00	1027003	0409		
10.3.6 <b>Miscellaneous</b>												
Undertakers Licence - Annual		X	31.4 / ATO Ruling	2015	\$200.00	\$ 200.00	N	\$200.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Undertakers Licence - per burial		X	31.4 / ATO Ruling	2005	\$30.00	\$30.00	N	\$30.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Monumental Masons Annual Fee		X	31.4 / ATO Ruling	2015	\$200.00	\$ 200.00	N	\$200.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Permission to construct monument		X	31.4 / ATO Ruling	2015	\$100.00	\$ 100.00	N	\$100.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Single Monument Permit (Monumental Masons only)		X	31.4 / ATO Ruling	2015	\$100.00	\$ 100.00	N	\$100.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Issue of Grant of Right of Burial		X	31.4 / ATO Ruling	2015	\$50.00	\$50.00	N	\$50.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Copy of Grant of Right of Burial		X	31.4 / ATO Ruling	2015	\$25.00	\$25.00	N	\$25.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Renewal of Grant of Right of Burial		X	31.4 / ATO Ruling	2015	\$100.00	\$ 100.00	N	\$100.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
10.4 <b>Environment</b>												
10.4.1 <b>Hire of Ripper Moulder</b>												

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
Weekly Hire	X			2016	\$31.82	\$31.82	Y	\$35.00	1025002			
Bond		X		2016	\$100.00	\$ 100.00	N	\$100.00	TRUST - THIRE05			Bonds
<b>FUNCTION 11</b>	<b>Recreation &amp; Culture</b>											
<b>11.1</b>	<b><u>Public Halls &amp; Civic Centres</u></b>											
11.1.1	<b>Don Hewison Centre (Hall &amp; Grounds)</b>											
	<i>Building Leased</i>											
11.1.2	<b>Dardanup Hall</b>											
	<b>Complete Facility</b>											
	Concessional / Hr (Registered Non Profit, Charitable organisations)											
	X			2014	\$41.82	\$41.82	Y	\$46.00	1121014	0411		
	Day time hire / Hr											
	X			2014	\$54.55	\$54.55	Y	\$60.00	1121014	0411		
	- Complete Evening (6pm - 11pm)											
	X			2014	\$272.73	\$ 272.73	Y	\$300.00	1121014	0411		5 hrs
	- Complete Day (8am - 6pm)											
	X			2014	\$545.45	\$ 545.45	Y	\$600.00	1121014	0411		10 hrs
	- Complete Day & Night (8am - 11pm)											
	X			2014	\$818.18	\$ 818.18	Y	\$900.00	1121014	0411		15 hrs
	- Half Day (noon - 6pm)											
	X			2014	\$327.27	\$ 327.27	Y	\$360.00	1121014	0411		6 hrs
	- Half Day & Night (noon - 11pm)											
	X			2014	\$600.00	\$ 600.00	Y	\$660.00	1121014	0411		11 hrs
	<b><i>Lessor Hall or Main Hall (&amp; Kitchen) - Dardanup Only</i></b>											
	Concessional / Hr (Registered Non Profit, Charitable organisations)											
	X			2011	\$21.82	\$21.82	Y	\$24.00	1121014	0411		
	Day time hire / Hr											
	X			2011	\$27.27	\$27.27	Y	\$30.00	1121014	0411		
	- Complete Evening (7pm - 11pm)											
	X			2011	\$136.36	\$ 136.36	Y	\$150.00	1121014	0411		5 hrs
	- Complete Day (8am - 6pm)											
	X			2011	\$272.73	\$ 272.73	Y	\$300.00	1121014	0411		10 hrs
	- Complete Day & Night (8am - 11pm)											
	X			2011	\$409.09	\$ 409.09	Y	\$450.00	1121014	0411		15 hrs
	- Half Day (noon - 6pm)											
	X			2011	\$163.64	\$ 163.64	Y	\$180.00	1121014	0411		6 hrs
	- Half Day & Night (noon - 11pm)											
	X			2011	\$300.00	\$ 300.00	Y	\$330.00	1121014	0411		11 hrs

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
11.1.3	<b>Other Halls</b>											
	As set by individual Hall Lessees	X										
11.1.4	<b>Bonds</b>											
	Key Bond			2009	\$40.00	\$40.00	N	\$40.00	TRUST - TKEY			Bonds
	Hall Bond			2009	\$ 1,000.00	\$1,000.00	N	\$ 1,000.00	TRUST - THIRE02			Bonds
	Parks Gardens Reserves - Large Events			2009	\$ 1,200.00	\$1,200.00	N	\$ 1,200.00	TRUST - THIRE03			Bonds
	Parks Gardens Reserves - Small Events			2005	\$500.00	\$ 500.00	N	\$500.00	TRUST - THIRE03			Bonds
	Events on Roads				\$ 1,000.00	\$1,000.00	N	\$ 1,000.00	TRUST - THIRE04			Bonds
11.1.5	<b>Cleaning</b>											
	Use of Council Cleaners	X			At Cost	At Cost	Y	(cost+O/H) + GST	1121002			
11.2.1	<b>Glen Huon</b>											
	Bunbury Softball Assoc	X			LEASE	LEASE			1123003	0254		
11.2.2	<b>Tennis Courts - Dardanup</b>											
	Dardanup Tennis Club	X			\$54.55	\$54.55	Y	\$60.00	1123002			
	Court Hire per hour (per court)	X		2011	\$13.64	\$13.64	Y	\$15.00	1123002			
	Lights per hour	X		2007	\$9.09	\$9.09	Y	\$10.00	1123002			
11.2.3	<b>Tennis Courts - Eaton</b>											
	Court Hire per hour (per court)	X		2013	\$13.64	\$13.64	Y	\$15.00	1123002			
11.2.4	<b>Water / 1000 litres (Standpipe Water)</b>											
	Staff call out	X		2009	\$15.00	\$15.00	N	\$15.00	1328002	0412		A New Tax System (GST) Act 1999 'GST Act'
		X			At Cost	At Cost	Y	At Cost	1328002	0412		
11.2.5	<b>Reserves</b>											
	SWFL Oval use per Season (per oval)	X		2015	\$ 1,118.18	\$1,118.18	Y	Refer Comments	1123003	0800		Glen Huon Oval Works scheduled

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
11.2.6												2016. As per Lease Agreement
<b>Eaton Recreation Centre</b>												
<i>Special Promotions &amp; Events - The Chief Executive Officer (or the Chief Executive Officers delegated representative) is permitted to amend fees for special promotions and negotiate fees for special events.</i>												
<b>Memberships</b>	-	-	-	-								
-	-	-	-	-								
<b>Joining Fee</b>	X	-	-	2016	\$36.32	\$36.32	Y	\$39.95	1124003			
-	-	-	-	-								
<b>Fitness Membership</b>												
- 12 Months	X			2017	\$710.00	\$ 726.36	Y	\$799.00	1124007			
- 6 Months	X			2017	\$426.36	\$ 437.27	Y	\$481.00	1124007			
- 3 Months	X			2017	\$255.45	\$ 261.82	Y	\$288.00	1124007			
- 1 Month	X			2011	\$100.00	\$ 100.00	Y	\$110.00	1124007			
- Fortnightly Direct Debit - 12 month contract	X			2017	\$28.22	\$28.85	Y	\$31.74	1124007			
<b>Fitness Membership - Concession (Seniors &amp; FT Students) 10% discount</b>												
- 12 Months	X			2017	\$639.09	\$ 653.64	Y	\$719.00	1124007			
- 6 Months	X			2017	\$383.64	\$ 393.64	Y	\$433.00	1124007			
- 3 Month	X			2017	\$230.00	\$ 235.45	Y	\$259.00	1124007			
- 1 Month	X			2017	\$ -	\$90.00	Y	\$99.00	1124007			
- Fortnightly Direct Debit - 12 month contract	X			2017	\$25.49	\$26.05	Y	\$28.66	1124007			
<b>Seniors Off Peak and Youth Membership - 20% discount</b>												
- 12 Months	X			2017	\$568.18	\$ 580.91	Y	\$639.00	1124007			
- 6 Months	X			2017	\$340.91	\$ 350.00	Y	\$385.00	1124007			
- 3 Month	X			2017	\$204.55	\$ 209.09	Y	\$230.00	1124007			
- 1 Month	X			2014	\$80.00	\$80.00	Y	\$88.00	1124007			
- Fortnightly Direct Debit - 12 month contract	X			2017	\$22.76	\$23.25	Y	\$25.58	1124007			

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
<b>Rehabilitation Membership</b>												
- 3 Month	X			2016	\$306.36	\$ 306.36	Y	\$337.00	1124007			
<b>Fitness Centre</b>												
Casual Gym Entry	X			2015	\$16.36	\$16.36	Y	\$18.00	1124003			
Casual Gym Entry - Senior / Full Time Student	X			2015	\$11.82	\$11.82	Y	\$13.00	1124003			
Group Fitness - 45 to 60 Minute Class	X			2015	\$16.36	\$16.36	Y	\$18.00	1124004			
Group Fitness - Senior / Full Time Student - 45 to 60 Minute Class	X			2015 New	\$11.82	\$11.82	Y	\$13.00	1124004			
Group Fitness - 30 Minute Class	X			2016 New	\$11.82	\$11.82	Y	\$13.00	1124004			
Group Fitness - Senior / Full Time Student - 30 Minute Class	X			2016	\$8.64	\$8.64	Y	\$9.50	1124004			
Fit Over 50 Session	X			2016	\$7.73	\$7.73	Y	\$8.50	1124003			
Fit for Life (Appraisal/Programme)	X			2014	\$40.00	\$40.00	Y	\$44.00	1124003			
Fitness Appraisal/Assessment + Program	X			2014	\$50.00	\$50.00	Y	\$55.00	1124003			
Junior Fitness Sessions	X			2016 New	\$7.73	\$7.73	Y	\$8.50	1124004			
Teen Fit Term Fee	X			2017		\$ 136.36	Y	\$150.00	1124004			
<b>Eaton Recreation Centre (Cont)</b>												
<b>Personal Training</b>												
Personal Training (1 Hour)	X			2014	\$63.64	\$63.64	Y	\$70.00	1124004			
Personal Training (30 Minutes)	X			2014	\$40.91	\$40.91	Y	\$45.00	1124004			
Personal Training 5 Pass (1 Hour)	X			2014	\$295.45	\$ 295.45	Y	\$325.00	1124004			
Personal Training 10 Pass (1 Hour)	X			2014	\$545.45	\$ 545.45	Y	\$600.00	1124004			
Personal Training 5 Pass (30 Minutes)	X			2014	\$181.82	\$ 181.82	Y	\$200.00	1124004			
Personal Training 10 Pass (30 Minutes)	X			2014	\$318.18	\$ 318.18	Y	\$350.00	1124004			
<i>*Personal Training - additional participants plus \$20 per hour</i>												
<b>Creche</b>												
Child 1.5 hrs	X			2016	\$5.00	\$5.00	Y	\$5.50	1124013			
Creche 10 pass (up to 3 Hours - Non Member)	X			2016	\$45.45	\$45.45	Y	\$50.00	1124013			
Creche 10 pass (up to 3 Hours - Member)	X			2016	\$38.18	\$38.18	Y	\$42.00	1124013			
Creche 10 pass 2 Children (up to 3 Hours -	X			2016	\$54.55	\$54.55	Y	\$60.00	1124013			

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
Member)												
<b>Administration</b>												
Replacement Membership Access Device	X			2016	\$18.18	\$18.18	Y	\$20.00	1124003			
Membership Attendance Report	X			2017	\$18.18	\$22.73	Y	\$25.00	1124003			
Administration Fee	X			2017	\$18.18	\$22.73	Y	\$25.00	1124003			
Membership Contract Cancellation Fee (per 12 months pro rata)	X			2017	\$136.36	\$ 163.64	Y	\$180.00	1124003			
<b>Facility Hire / Hour</b>												
Boardroom	X			2011	\$11.36	\$11.36	Y	\$12.50	1124006	0413		
Meeting Room Single or Creche	X			2011	\$18.18	\$18.18	Y	\$20.00	1124006	0413		
Meeting Room Double	X			2011	\$31.82	\$31.82	Y	\$35.00	1124006	0413		
Function / Group Fitness Room	X			2011	\$36.36	\$36.36	Y	\$40.00	1124006	0413		
Spin Room (incl 20 Bikes)	X			2016	\$63.64	\$63.64	Y	\$70.00	1124006	0413		
Servery	X			2016 New	\$18.18	\$18.18	Y	\$20.00	1124006	0413		
Court Hire - OFF PEAK	X			2016	\$36.36	\$36.36	Y	\$40.00	1124005	0414		
Court Hire - PEAK	X			2016	\$48.64	\$48.64	Y	\$53.50	1124005	0414		
Half Court Hire - OFF PEAK	X			2014	\$22.73	\$22.73	Y	\$25.00	1124005	0414		
Half Court Hire - PEAK	X			2014	\$30.91	\$30.91	Y	\$34.00	1124005	0414		
Outdoor Area	X			2013	\$31.82	\$31.82	Y	\$35.00	1124005	0414		
Tea & Coffee provisions (per guest)	X			2013	\$1.82	\$1.82	Y	\$2.00	1124003			
Grandstand (per tier)	X			2013	\$59.09	\$59.09	Y	\$65.00	1124003			
Competition Events Package (per court)	X			2013	\$27.27	\$27.27	Y	\$30.00	1124005	0414		
<i>Competition Events Package = score bench with 2 seats, 2 team low benches, court seating and coordinators counter (with the hire of 2 or more courts)</i>												
Chair Hire	X			2013	\$0.45	\$0.45	Y	\$0.50	1124003			
BBQ	X			2013	\$20.00	\$20.00	Y	\$22.00	1124003			
Hire of Table Cloths or Trestle Table (per Table)	X			2013	\$4.55	\$4.55	Y	\$5.00	1124003			
TV / DVD	X			2013	\$9.09	\$9.09	Y	\$10.00	1124003			
Data Projector (per Hour) min charge of 4 hours	X			2014	\$6.36	\$6.36	Y	\$7.00	1124003			



FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
Bouncy Castle (includes court hire)	X			2015 New	\$200.00	\$ 200.00	Y	\$220.00	1124005	0414		
Hire with Alcohol - per 100 Guests	X			2016 New	\$45.45	\$45.45	Y	\$50.00	1124003			
Hire - Additional Rubish Fee per 100 Guests	X			2016	\$22.73	\$22.73	Y	\$25.00	1124003			
<i>Note: Peak = after 4:00pm Mon - Fri</i>												
<b>Eaton Recreation Centre (Cont)</b>												
<b>Facility Hire / Hour (Registered Non Profit / Charitable Organisations) *</b>												
* 10% Discount Included												
Boardroom	X			2011	\$10.22	\$ 10.22	Y	\$ 11.25	1124006	0413		
Meeting Room Single or Creche	X			2011	\$16.36	\$ 16.36	Y	\$ 18.00	1124006	0413		
Meeting Room Double	X			2011	\$28.64	\$ 28.64	Y	\$ 31.50	1124006	0413		
Function / Group Fitness Room	X			2011	\$32.72	\$ 32.72	Y	\$ 36.00	1124006	0413		
Spin Room (incl 20 Bikes)	X			2013 New	\$57.28	\$ 57.28	Y	\$ 63.00	1124006	0413		
Servery	X			2016	\$16.36	\$ 16.36	Y	\$ 18.00	1124006	0413		
Court Hire - OFF PEAK	X			2016	\$32.72	\$ 32.72	Y	\$ 36.00	1124005	0414		
Court Hire - PEAK	X			2016	\$43.78	\$ 43.78	Y	\$ 48.15	1124005	0414		
Half Court Hire - OFF PEAK	X			2014	\$20.46	\$ 20.46	Y	\$ 22.50	1124005	0414		
Half Court Hire - PEAK	X			2014	\$27.82	\$ 27.82	Y	\$ 30.60	1124005	0414		
Outdoor Area	X			2013	\$28.64	\$ 28.64	Y	\$ 31.50	1124005	0414		
<i>Note: Peak = after 4:00pm Mon - Fri</i>												
<b>Sports &amp; Programmes</b>												
Casual Shots- Single Entry	X			2016 New	\$3.64	\$3.64	Y	\$4.00	1124003			
Casual Shots- 10 Pass	X			2016	\$32.73	\$32.73	Y	\$36.00	1124003			
- 3 Month Pass	X			2017	\$68.18	\$72.73	Y	\$80.00	1124003			
- 6 Month Pass	X			2017	\$113.64	\$ 122.73	Y	\$135.00	1124003			
Holiday Programme/Vacation Care per Day		X		2017	\$55.00	\$57.00	N	\$57.00	1124012			Vacation Care Programme

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
Holiday Programme/Vacation Care After Hours Late Fee - After 5.45pm		X		2007	\$10.00	\$10.00	N	\$10.00	1124012			After 5.45pm but before 5.59pm
Holiday Programme After Hours Late Fee - After 6.00pm - charge every 5 minutes or part thereof		X			\$15.00	\$15.00	N	\$15.00	1124012			\$15.00 per every 5 minutes after 6.00pm
Administration Fee - Late Payment Fee		X			\$20.00	\$20.00	N	\$20.00	1124012			Per Invoice Request
Clinics (Hour)	X			2011	\$8.55	\$8.55	Y	\$9.40	1124004			
Term Course (Adult)	X				Per Program	Per Program	Y	Per Program	1124004			
Term Course (Youth)	X				Per Program	Per Program	Y	Per Program	1124004			
Term Course (Seniors)	X				Per Program	Per Program	Y	Per Program	1124004			
Term Course (Juniors)	X				Per Program	Per Program	Y	Per Program	1124004			
Birthday Parties (per child, minimum of 12) (2 hour party)	X			2011	\$16.36	\$16.36	Y	\$18.00	1124004			
<b>Other Programmes to be calculated on programme schedule</b>												
<b>Badminton</b>												
- Casual Game Fee	X			2016	\$6.82	\$6.82	Y	\$7.50	1124003			
<b>Night programmes per Team</b>												
- Registration (New Teams)	X			2014	\$45.45	\$45.45	Y	\$50.00	1124004			
- Registration (Ongoing Team)	X			2014 New	\$27.27	\$27.27	Y	\$30.00	1124004			
- Registration Junior Team (New)	X			2016 New	\$40.91	\$40.91	Y	\$45.00	1124004			
- Registration Junior Team (Ongoing)	X			2016	\$22.73	\$22.73	Y	\$25.00	1124004			
- Fee per Game - Netball	X			2016	\$54.55	\$54.55	Y	\$60.00	1124004			
- Fee per Game - Basketball	X			2016	\$54.55	\$54.55	Y	\$60.00	1124004			
- Fee per Game - Futsal	X			2016 New	\$50.00	\$50.00	Y	\$55.00	1124004			
- Fee per Game - Junior	X			2016 New	\$40.91	\$40.91	Y	\$45.00	1124004			
<b>Day Programme per Team</b>												
- Registration (New Teams)	X			2008	\$31.82	\$31.82	Y	\$35.00	1124004			
- Registration (Ongoing Team)	X			2007	\$18.18	\$18.18	Y	\$20.00	1124004			

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
- Fee per Game	X			2014	\$38.18	\$38.18	Y	\$42.00	1124004			
Staff Costs - Centre Supervisor / Cleaner	X			2007	\$45.45	\$45.45	Y	\$50.00	1124001			
Staff Costs - Group Fitness Instructor	X			2007	\$63.64	\$63.64	Y	\$70.00	1124001			
Staff Costs - Security Call Outs	X			2015	At Cost	At Cost	Y	At Cost	1124001			
<b>Signage (Annual Charge per Year)</b>												
Wall 1200 x 1200		X		New 2016	\$200.00	\$ 200.00	Y	\$220.00	1124011			
Wall 2400 x 1200		X		New 2016	\$250.00	\$ 250.00	Y	\$275.00	1124011			
Wall 2400 x 1800		X		New 2016	\$300.00	\$ 300.00	Y	\$330.00	1124011			
Wall 2400 x 2400		X		New 2016	\$350.00	\$ 350.00	Y	\$385.00	1124011			
<b>11.3 Libraries</b>												
<b>11.3.1 Internet &amp; Wi-Fi Access</b>												
Internet & Wi-Fi Access	X			2007	No Charge	No Charge	Y	No Charge				
<b>11.3.2 Miscellaneous</b>												
Lost / Damaged Items - Replacement		X	ATO Private Ruling		At Cost	At Cost	N	At Cost	1126003	0415		ATO Private Ruling
<b>11.3.3 Printing &amp; Copying Costs</b>												
A4 Black & White	X			2014	\$0.27	\$0.27	Y	\$0.30	1126004			
A4 Colour	X			2014	\$0.91	\$0.91	Y	\$1.00	1126004			
A3 Black & White	X			2015	\$0.55	\$0.55	Y	\$0.60	1126004			
A3 Colour	X			2014	\$1.82	\$1.82	Y	\$2.00	1126004			
<b>FUNCTION 12 Transport</b>												
12.1.1 Special Series Number Plates	X			2014	\$363.64	\$ 363.64	Y	\$400.00	1223001			
12.1.2 Verge Inspection Fee - Single Dwelling (Residential)	X			2016	\$236.36	\$ 236.36	Y	\$260.00	1424003			
Verge Inspection Fee - Multiple Dwelling (Residential)	X			2016	\$236.36	\$ 236.36	Y	\$260.00	1424003			

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
Verge Inspection Fee - Commercial / Industrial	X			2016	\$236.36	\$ 236.36	Y	\$260.00	1424003			
12.1.3 Contribution for Pathways - Developers		X			See Comments	See Comments	N	See Comments	7210106	RESERVE FUND		\$51.88 / m2
Contribution to Works - West Dardanup Structure Plan		X		2016	\$420.00	\$ 420.00	N	\$420.00	7210106	RESERVE FUND		
Contribution for Roads & Upgrades - Developers (Policy E6.21)		X		2016	\$ 5,110.00	\$5,110.00	N	\$ 5,110.00	7210106	RESERVE FUND		per lot
Contribution for Road Safety - Heavy Haulage on Local Roads - per Permit		X		New 2017		\$ 300.00	N	\$300.00	7210129	RESERVE FUND		
<b>FUNCTION 13 Economic Services</b>												
<b>13.1 <u>Tourism &amp; Area Promotion</u></b>												
<b>13.1.1 Caravan Parks &amp; Camping Grounds</b>												
Application/Renewals		X	31.6		\$200.00	\$ 200.00	N	\$200.00	1322003	0133	Regulatory	Caravan & Camping Act & Caravan Parks and Camp. Reg. 1997
Or												Caravan & Camping Act
Long term sites - per site - As per regulations		X	31.6		\$6.00	\$6.00	N	\$6.00	1322003	0133	Regulatory	Caravan & Camping Act
Short term sites - per site - As per regulations		X	31.6		\$6.00	\$6.00	N	\$6.00	1322003	0133	Regulatory	Caravan & Camping Act
Camp site - per site - As per regulations		X	31.6		\$3.00	\$3.00	N	\$3.00	1322003	0133	Regulatory	Caravan & Camping Act
Overflow site - per site - As per regulations		X	31.6		\$1.50	\$1.50	N	\$1.50	1322003	0133	Regulatory	Caravan & Camping Act
Additional fee for renewal after expiry		X	31.6	New 2014	\$20.00	\$20.00	N	\$20.00 min.	1322003	0133	Regulatory	Caravan & Camping Act
Temporary licence: Pro rata as per application		X	31.6	2014	\$100.00	\$ 100.00	N	\$100.00	1322003	0133	Regulatory	Caravan & Camping Act
Transfer of Licence		X	31.6		\$100.00	\$ 100.00	N	\$100.00	1322003	0133	Regulatory	Caravan & Camping Act
<b>13.1.2 Building Control</b>												
Uncertified Application for a Building Permit (min \$97.70)		X	31.8	2017	0.32%	0.32%	N	0.32%	1323004			Building Act 2011
Certified Building Permit Class 1 or 10 (min \$97.70)		X	31.8	2017	0.19%	0.19%	N	0.19%	1323004			Building Act 2011
Certified Building Permit Class 2-9 (min \$97.70)		X	31.8	2017	0.09%	0.09%	N	0.09%	1323004			Building Act 2011
Demolition Permit Class 1 or 10		X	31.8	2017	\$96.00	\$97.70	N	\$97.70	1323004			Building Act 2011

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
Demolition Permit Class 2 - 9 (for each storey of building)		X	31.8	2017	\$96.00	\$97.70	N	\$97.70	1323004			Building Act 2011
Application to extend the time during which a building or demolition permit has effect		X	31.8	2017	\$96.00	\$97.70	N	\$97.70	1323004			Building Act 2011
Application for an Occupancy Permit for a completed building		X	31.8	2017	\$96.00	\$97.70	N	\$97.70	1323004			Building Act 2011
Application for a temporary Occupancy Permit for an incomplete building		X	31.8	2017	\$96.00	\$97.70	N	\$97.70	1323004			Building Act 2011
Application for modification of an Occupancy Permit for additional use of a building on a temporary basis		X	31.8	2017	\$96.00	\$97.70	N	\$97.70	1323004			Building Act 2011
Application for a replacement Occupancy Permit for permanent change of the building's use classification		X	31.8	2017	\$96.00	\$97.70	N	\$97.70	1323004			Building Act 2011
Occupancy Permit of Building Approval Certificate for registration of a strata scheme of re-subdivision (Per strata unit but not less than \$107.70)		X	31.8	2017	\$10.60	\$10.80	N	\$10.80	1323004			per Strata Unit. Not less than \$107.70
Occupancy Permit for a building in respect of which unauthorised work has been done (min \$97.70)		X	31.8	2017	0.18%	0.18%	N	0.18%	1323004			Not less than \$97.70
Building Approval Certificate for a building in respect of which unauthorised work has been done (min \$97.70)		X	31.8	2017	0.38%	0.38%	N	0.38%	1323004			Not less than \$97.70
Application for a replacement Occupancy Permit for permanent change of the building's classification		X	31.8	2017	\$96.00	\$97.70	N	\$97.70	1323004			Building Act 2011
Application for a Building Approval Certificate for an existing building where unauthorised work has not been done		X	31.8	2017	\$96.00	\$97.70	N	\$97.70	1323004			Building Act 2011
Application to extend the time during which a Building Approval Certificate has effect		X	31.8	2017	\$96.00	\$97.70	N	\$97.70	1323004			Building Act 2011 Building Act 2011/ATO Private Ruling
Building Inspection Fee (per hour)	X		ATO Private Ruling	2016	\$150.00	\$ 150.00	Y	\$165.00	1323002			Same calculation as for Building Permit based on change to contract value (but not less than \$97.70)
Application for Amendment to a Building Permit		X	31.8	2017	\$96.00	\$97.70	N	\$97.70	1323004			
Postage of plans (Registered Mail)	X				\$10.00	\$10.00	Y	\$11.00	1323002			
Insufficient copies of plans	X				\$1.00	\$1.00	Y	\$1.10	1323002			
Information Research (Min \$20)		X	31.32		\$40.00	\$40.00	N	\$40.00	1323004			Local Government Act 1995

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
Copies of reports / documents or Maps (A3 or A4)		X	31.32		\$0.50	\$0.50	N	\$0.50 cost + GST	1323004			Local Government Act 1995
Advertising	X				At Cost	At Cost	Y	cost + GST	1323001			
Newspaper Adverts	X				At Cost	At Cost	Y	cost + GST	1323001			
Signage												
Council Supply & Install	X				\$150.00	\$ 150.00	Y	\$165.00	1323002			
Inspection of Developers Signage		X	ATO Private Ruling		\$50.00	\$50.00	N	\$50.00	1323004			ATO Private Ruling
Search Fee	X				\$40.91	\$40.91	Y	\$45.00	1323002			
Swimming Pool Inspection Levy		X	ATO Private Ruling	2015	\$57.45	\$58.45	N	\$58.45	1323008			Building Regs 2012/In year of Inspection
Copy of Building Plans		X	ATO Private Ruling		\$41.00	\$41.00	N	\$41.00	1323004			ATO Private Ruling
<b>13.1.3 Extractive Industries</b>												
Application		X	31.8		\$250.00	\$ 250.00	N	\$250.00	1328001	0134		Local Government Act 1995 / Local Law
Annual licence & renewal fees												
- less than 1 hectare		X	31.8		\$125.00	\$ 125.00	N	\$125.00	1328001	0134		Local Government Act 1995
- more than 1 less than 5 hectare		X	31.8		\$250.00	\$ 250.00	N	\$250.00	1328001	0134		Local Government Act 1995
- greater than 5 hectares		X	31.8		\$375.00	\$ 375.00	N	\$375.00	1328001	0134		Local Government Act 1995
Licence transfer fee		X	31.8		\$50.00	\$50.00	N	\$50.00	1328001	0134		Local Government Act 1995
<b>FUNCTION 14 Other Property &amp; Services</b>												
<b>14.1 Private Works</b>												
<b>14.1.1 Plant (per hour or part thereof)</b>												
Graders	X			2005	COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		GST Rate 10%
Loaders	X			2005	COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Trucks - 8 Tonne	X			2005	COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Tractors - with attachments	X			2005	COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Utilities - 1 Tonne	X			2005	COST +	COST +	Y	COST +	1421001	0416		

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
					25%	25%		25%, + GST COST +				
Steel Roller	X			2005	COST + 25%	COST + 25%	Y	25%, + GST COST +	1421001	0416		
Multi-Tyre Roller <b>MR WA &amp; DEC</b>	X			2005	COST + 25%	COST + 25%	Y	25%, + GST	1421001	0416		
Graders	X			2005	COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Loaders	X			2005	COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Trucks - 8 Tonne	X			2005	COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Tractors - with attachments	X			2005	COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Utilities - 1 Tonne	X			2005	COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Cement Mixer	X			2005	COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Water Pump	X			2005	COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Plate Compactor	X			2005	COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Road Sweeper - Trailer	X			2005	COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
14.1.2 <b>Employees</b>												
Supervision Fees - Part Supervision		X			1.5%	1.5%	N	1.5%	1424002	0420		GST Exempt
Supervision Fees - Full Supervision		X			3.00%	3.00%	N	3.00%	1424002	0420		
Works	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001			
Works - MRWA / DEC	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			

FEES & CHARGES												
General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2016/17	GST Excl 2017/18	GST	FEES & CHARGES	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST- Free										
<b>FUNCTION 14</b>	<b>Other Property &amp; Services</b>											
<b>14.2 Administration</b>	<b>Other Property &amp; Services</b>											
14.2.1	<b>Officer Charge Rates / Hour</b>											
	Chief Executive Officer	X		2017	\$254.55	\$ 267.27	Y	\$294.00	1422003			
	Director	X		2017	\$236.36	\$ 248.18	Y	\$273.00	1424001			
	Manager	X		2017	\$159.09	\$ 167.05	Y	\$183.75	1422003			
	Principal Planning Officer	X		2017	\$136.36	\$ 143.18	Y	\$157.50	1026001			
	Planning Officer	X		2017	\$102.27	\$ 107.27	Y	\$118.00	1026001			
	Principal Building Surveyor	X		2017	\$136.36	\$ 143.18	Y	\$157.50	1323001			
	Building Surveyor	X		2017	\$102.27	\$ 107.27	Y	\$118.00	1323001			
	Civil Engineer	X		2017	\$150.00	\$ 157.50	Y	\$173.25	1424001			
	Engineering Officer	X		2017	\$102.27	\$ 107.27	Y	\$118.00	1424001			
	Principal Environmental Health Officer	X		2017	\$136.36	\$ 150.00	Y	\$165.00	0724001			
	Health Officer	X		2017	\$102.27	\$ 107.27	Y	\$118.00	0724001			
	Ranger	X		2017	\$102.27	\$ 107.27	Y	\$118.00	0523001			
	All Other Officers	X		2017	\$68.18	\$71.59	Y	\$78.75	1422003			
14.2.2	<b>Events Application Fee</b>											
	Public Event - Free Entry or Community Group / Sporting Event		X	ATO Private Ruling	2011	\$ -	\$ -	N	\$ -			No Charge
	Commercial Event <5000 people		X	ATO Private Ruling	2015	\$250.00	\$ 250.00	N	\$250.00	1123006		ATO Private Ruling
	Commercial Event >5000 people		X	ATO Private Ruling	2015	\$475.00	\$ 475.00	N	\$475.00	1123006		ATO Private Ruling
14.2.3	<b>Traffic Management Plan Preparation</b>											
	Public Event - Free Entry or Community Group / Sporting Event	X			2011	\$ -	\$ -	Y	\$ -	1424001		No Charge
	Commercial Event <500 people	X			2011	\$727.27	\$ 727.27	Y	\$800.00	1424001		
	Commercial Event <5000 people	X			2011	\$909.09	\$ 909.09	Y	\$ 1,000.00	1424001		
	Commercial Event >5000 people	X			2011	\$ 1,090.91	\$1,090.91	Y	\$ 1,200.00	1424001		

2. Directs the Chief Executive Officer to review the Dardanup Hall revenue and the hire charges as the charges may be too high, resulting in there being reduced hire use.

CARRIED  
6/0



12.3.3 Title: Late Payment Interest – Rates & Services Charges – 2017/18

*Reporting Department:* Corporate & Community Services  
*Reporting Officer:* Mrs Natalie Hopkins – Acting Director  
 Corporate & Community Services  
*Legislation:* Local Government Act 1995

Officer Comment

The Local Government (Financial Management) Amendment Regulations set the maximum percentage chargeable on late payment of rates at 11%. This is the amount historically charged by Council.

Council Role - Executive/Strategic.

Voting Requirements – Absolute Majority.

Change to Officer Recommendation - No Change.

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

184-17 MOVED - Cr. T G Gardiner SECONDED - Cr. A Mountford

**THAT Council sets an 11% interest charge to be imposed on late payment of rates and service charges in 2017/18 (as allowed by Regulation 70, Local Government (Financial Management) Regulations 1996).**

CARRIED  
 6/0  
 By Absolute Majority

12.3.4 Title: Rates Instalment Options 2017/18

*Reporting Department:* Corporate & Community Services  
*Reporting Officer:* Mrs Natalie Hopkins – Acting Director  
 Corporate & Community Services  
*Legislation:* Local Government Act 1995

Council Role - Executive/Strategic.

Voting Requirements – Absolute Majority.

*Discussion:*

*The Agenda states the “Penalty Start Date” as 21 September 2018. This is to be corrected to read “21 September 2017”.*

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

- Correction of typographical error in 'Penalty Start Date' being changed to read 2017 instead of 2018.

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

185-17      MOVED - Cr. T G Gardiner      SECONDED - Cr. C N Boyce

**THAT Council sets the following instalment options for payment of rates and service charges for the 2017/18 financial year:**

- a) **One instalment (Regulation 64 (1) [Local Government (Financial Management) Regulations 1996] );**
- b) **Four (4) instalments (\$ 6.45 [Local Government Act 1995]), the administrative charge be \$39.00 per assessment;**
- c) **The rate of interest per instalment to be charged at the rate of 5.5% per annum (Regulation 68 [Local Government (Financial Management) Regulations 1996]);**
- d) **The due date for instalments and penalty start date to be listed as:**

1.	<b>Due Date</b>	<b>20 September 2017</b>
2.	<b>1<sup>st</sup> Instalment</b>	<b>20 September 2017</b>
3.	<b>2<sup>nd</sup> Instalment</b>	<b>22 November 2017</b>
4.	<b>3<sup>rd</sup> Instalment</b>	<b>24 January 2018</b>
5.	<b>4<sup>th</sup> Instalment</b>	<b>28 March 2018</b>
6	<b>Penalty Start Date</b>	<b>21 September 2017</b>

CARRIED  
6/0

*By Absolute Majority*

12.3.5 Title: Setting of 2017/18 – 2020/21 Corporate Business Plan & 2017/18 Rates

*Reporting Department: Corporate & Community Services*

*Reporting Officer: Mrs Natalie Hopkins – Acting Director  
Corporate & Community Services*

*Legislation: Local Government Act 1995*

Background

Council having considered the Draft 2017/18 - 2020/21 Corporate Business Plan, the following resolutions are required to enable the preparation of the Annual Budget.

The Annual Budget will be presented for formal adoption at an Ordinary Meeting of Council in July 2017.

Officer Comment - None.

Council Role - Executive/Strategic.

Voting Requirements – Absolute Majority.

Change to Officer Recommendation - No Change.

*Discussion:*

*Cr C N Boyce – Regarding point 4, I don't have an issue with the Gross Rental Value , but there seems to be a structural inequality in the way the Specified Area Rate is distributed. I'd like someone to look at this during the year. From the figures that we got through last night, not enough of rate funding is spent in Eaton (compared to rate revenue generated from that area).*

*Cr. P R Perks – Would this occur during the Townscape Committee?*

*Chief Executive Officer, Mr Mark Chester – No, but Engineering would review if need be.*

*Cr. M T Bennett – My suggestion is to deal with that matter at another meeting. I will put an item up to review it first.*

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION "A"**

186-17      MOVED - Cr. P R Perks      SECONDED - Cr. C N Boyce

**THAT Council sets:**

1.      **The following Rates in the Dollar for 2017/18:**

<b>Gross Rental Value Rated Properties (GRV)</b>	
<b>GRV = \$0.092622 to yield</b>	<b>\$7,459,683</b>
<b>GRV Minimum Rate = \$1,424 to yield</b>	<b>\$2,540,416</b>
<b>Total GRV:</b>	<b><u>\$10,000,099</u></b>

And;

2.      **Unimproved Value Rated Properties (UV):**
- |   |                           |
|---|---------------------------|
| <b>UV = \$0.005760 to yield</b>           | <b>\$1,578,718</b>        |
| <b>UV Minimum Rate = \$1,424 to yield</b> | <b>\$207,904</b>          |
| <b>Total UV:</b>                          | <b><u>\$1,786,622</u></b> |

<b>TOTAL GRV &amp; UV TO YIELD</b>	<b><u><u>\$11,786,721</u></u></b>
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3.      **The Specified Area Rate for "Bulk Waste Collection Levy"**

***Purpose: Levied on developed residential properties within (and adjoining to) the townsites of Eaton, Dardanup and Burekup that are serviced with Councils bulk & green waste kerbside pickup to meet the cost of the service and to contribute to the refuse site.***

<b>Residential GRV = \$0.001489 per specified assessment to yield-</b>	<b>\$110,000.00</b>
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4.      **The Specified Area Rate for "Eaton Landscaping"**

***Purpose: Levied on properties within the townsite of Eaton for the purpose of upgrading & maintaining parks & reserves in Eaton townsite.***

<b>GRV = \$0.002826 per specified assessment to yield-</b>	<b>\$231,370.00</b>
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CARRIED

6/0

*By Absolute Majority*

**AND**

Officer Comment

A copy of the 2017/18 - 2020/21 Corporate Business Plan [Separate Document] is attached (Appendix SP: 12.3.5).

Council Role - Executive/Strategic.

Voting Requirements – Absolute Majority.

Change to Officer Recommendation - No Change.

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION “B”**

187-17      MOVED - Cr. C N Boyce      SECONDED - Cr. T G Gardiner

**THAT the 2017/18 - 2020/21 Corporate Business Plan be adopted inclusive of the changes made by Council as recorded in the minutes of this meeting.**

CARRIED  
6/0  
By Absolute Majority

12.3.6      Title: Rates Prize 2017/18

*Reporting Department:* Corporate & Community Services

*Reporting Officer:* Mrs Natalie Hopkins – Acting Director  
Corporate & Community Services

*Legislation:* Local Government Act 1995

Background

Council budgets a prize for ratepayers who pay their rates account in full and have no outstanding balance by the prize due date. The prize due date is approximately two weeks prior to the legislative rates due date so as to encourage early payment of rates for cash flow purposes.

Council Role - Executive/Strategic.

Voting Requirements – Simple Majority.

Change to Officer Recommendation - No Change.

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

188-17      MOVED - Cr. C N Boyce      SECONDED - Cr. P R Perks

**THAT Council sets the due date for entry into the rates prize of \$1,500 as 4.00pm, 30 August 2017.**

CARRIED  
6/0

**13 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

*Discussion:*

*Cr Bennett thanked Corporate Services staff for a job well done on preparing the Corporate Business Plan for the coming year.*

**14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

None.

**15 PUBLIC QUESTION TIME**

None.


**16 MATTERS BEHIND CLOSED DOORS**

None.


**17 CLOSURE OF MEETING**

The Presiding Officer advised that the date of the next Ordinary Meeting of Council will be Friday 19 July 2017, commencing at 5.00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer declared the meeting closed at 10.55am.

  
**CONFIRMATION OF MINUTES**

**“As the person presiding at the meeting at which these minutes were confirmed on 19 July 2017, I certify that these minutes have been confirmed as a true and accurate record of proceedings.**

DocuSigned by:  


**Signed** \_\_\_\_\_  
(Chairman or Shire President) or (If Not Presiding Officer)

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