

The logo for the Shire of Dardanup features a stylized, flowing line in shades of green and blue, resembling a landscape or a wave.

Shire of Dardanup

A G E N D A

SPECIAL MEETING

[CORPORATE BUSINESS PLAN]

To Be Held

Friday, 30 June 2017
Commencing at 10.00am

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member

The next Special Meeting of the Shire of Dardanup will be held on Friday 30 June 2017 in the Council Chambers, Shire of Dardanup - Administration Centre Eaton, 1 Council Drive, Eaton - commencing at 10.00am.



MR MARK L CHESTER
Chief Executive Officer

Date: 22 June 2017

Note: If interested persons would like to make comment on any items in this agenda, please email records@dardanup.wa.gov.au or hand deliver written comment to the Shire of Dardanup – Administration Centre Eaton, 1 Council Drive, Eaton. To be included in the meeting comments are to be delivered no later than 48 hours prior to the meeting.

The Chief Executive Officer will use his discretion as to whether the written comments are relevant and applicable to the meeting before approving their inclusion in the meeting.

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COUNCIL ROLE

| | |
|---------------------|---|
| Advocacy | When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency. |
| Executive/Strategic | The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets. |
| Legislative | Includes adopting local laws, town planning schemes and policies. |
| Review | When Council reviews decisions made by Officers. |
| Quasi-Judicial | <p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p> |

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

SHIRE OF DARDANUP

AGENDA FOR THE SHIRE OF DARDANUP SPECIAL MEETING OF COUNCIL TO BE HELD ON FRIDAY 30 JUNE 2017 AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 10.00AM.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member to declare the meeting open, welcome those in attendance and refer to the Disclaimer and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Gnaala Karla Booja people in this land.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

2.2 Apologies

| | | |
|----------------|---|----------------|
| Cr. J Lee | - | Elected Member |
| Cr. P Robinson | - | Elected Member |

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None.

4 PUBLIC QUESTION TIME

5 APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL RESOLUTION

THAT be granted leave of absence for the meeting of 19 July 2017.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

None.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Ordinary Meeting Held 28 June 2017

Note: The Minutes of the Ordinary Council meeting held on 28 June 2017 will be brought to the 19 July 2017 meeting for confirmation.

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

None.

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**11 DECLARATION OF INTEREST**

"Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences."

12 REPORTS OF OFFICERS AND COMMITTEES**12.1 CHIEF EXECUTIVE OFFICER REPORT**

12.1.1 Title: 2017/18 to 2020/21 Corporate Business Plan

Reporting Department: Executive

Reporting Officer: Mr Mark L Chester – Chief Executive Officer

Legislation: Local Government Act 1995

Officer Comment

The 2017/18 Corporate Business Plan includes the carryover of the new Administration/Library building project that was included in the 2016/17 Plan.

This project have been delayed so that Council can consider an offer made by Citygate Properties Pty Ltd to buy and land swap land in the Eaton town centre. An investigation is being carried out on this proposal; the report is due to be presented to Council in November 2017.

The following projects save some defect corrections have been completed in 2016/17: -

- New Football Pavilion and change rooms, and associated fencing and parking;
- New Softball Pavilion and associated fencing and parking; and
- New Works Depot.

These projects have been made possible through the long term asset management planning process, the sale of surplus Shire land, government grants, Boyanup Capel Dardanup Football Club Inc. Trust contribution, corporate donations from Citygate Properties Pty Ltd and loan borrowings.

The proposed Administration Library Project has been made possible with the approval of a \$6.50M loan that can be financed without increasing the Shire's estimated increase for rate revenue at 4.50% in 2017/18, 2018/19 and 6.50% over the 2019/20 and 2020/21 years. This has been achieved by adjusting the road and footpath asset management plans.

Councils 2016/17 Corporate Business Plan (CBP) forecast four years of increased rates of 6.50%, however, the estimation was reduced to 4.50% during the lead up to the 2017/18 budget in recognition of the current economic climate and the financial pressure on households and businesses.

The forecast expenditure in the CBP before Council today has been adjusted to meet the 4.50% objective.

The following expenditure areas have been reduced to cater for the reduction in revenue: -

- Deferral of the Procurement Officers Position;
- Cap of 1.50% on performance based salary and wage increases (forecast reduced down from 3.00%);
- Reduced allocation to Reserves for the Road Asset Management Plan, Pathway Asset Management Plan and the Technical Services Vehicle Asset Management Plan; and
- Retention of a portion of interest earned on Reserve Funds held in the Municipal Fund (interest accrued in the Joint Town Planning Scheme and Asset Management Plans remains as interest earned within those reserves to maintain the level of revenue required to meet the forecast revenue in future years).

Due to an application for a rate exemption from Bethanie Esprit the estimated revenue from rates in the CBP will be reduced by \$92,877. This reduction has required further reduction in expenditure as there are no avenues to increase other revenue with the cap of 4.50% on rate increases.

Deliberation on the Corporate Business Plan cannot proceed without the acknowledgement of the work of Mrs Natalie Hopkins (Manager Finance), currently Acting Director Corporate and Community Services and Mr Luke Botica, Director Engineering and Development Services and their staff for bringing the Ten Year Financial Plan and the Corporate Business Plan together and then managing the implementation of the plan. All of the effort and commitment is acknowledged and appreciated.

I commend the Budget to the Council.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation -

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council receive the Chief Executive Officer's 2017/18 – 2020/21 Corporate Business Plan report.

12.1.2 Title: Review of 10 Year Forecast Staffing of 2017-2026 Workforce Plan

Reporting Department: Executive Team

*Reporting Officer: Mr Mark Chester – Chief Executive Officer
Mrs Natalie Hopkins – Acting Director
Corporate & Community Services*

*Legislation: Mrs Cathy Lee – Manager Governance & HR
Local Government Act 1995*

Background

A review of has been undertaken of the 10 Year Forecast Staffing in the current Workforce Plan within the Corporate & Community Services Directorate.

Legal Implications - None.

Strategic Community Plan - None.

Environment - None.

Precedents - None

Budget Implications -

Amendment to the 2017-2026 Workforce Plan will result in additional Salaries and Wages expenditure of \$6,246 for the 2017/18 Corporate Business Plan.

Budget – Whole of Life Cost -

No change on future forecast for 2018/19, 2019/20, 2020/21.

Council Policy Compliance - None.Risk Assessment - Low.Officer Comment

The following amendments have been made to the 10 year forecast staffing of the 2017-2026 Workforce Plan.

The Procurement Officer role that was created in the 2017/18 by the reallocation of existing planned increases in staffing has been deferred to commence in the 2018/19 budget year.

The Information Services Section changes to position titles and roles have been changed as follows:

- Manager Information Services currently works 4 days per week. The funds from the 1 day not worked is allocated to Business Systems Support Officer working 2 extra days per week – No change to budget.
- IT Manager changed from 0.95 to 1.
- Senior Systems Administrator has been brought forward to 2017/18 with the reduction of 1 IT officer position. No change to budget.
- IT Officer position reduced from 2 positions to 1 to accommodate finalisation of shared agreement with surrounding shires. Allows for the Senior Systems Administrator position to commence.
- Analyst Programmer Position – Renamed position title from Business System Support Officer [budgeted increase of 1 person] no change to budget.
- Business System support Officer – currently working 4 days per week [wages come from the savings from decrease in Manager Information Services actual days worked]. Increased on paper to accurately reflect hours worked.

A copy of the current 10 Year Forecast staffing and the proposed amendments are attached as (Appendix SP: 12.1.2).

Council Role - Executive.Voting Requirements - Simple Majority.

Change to Officer Recommendation -

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council acknowledges the amendments to the 10 Year Forecast Staffing of the 2017-2026 Workforce Plan with an estimated increase of \$6,246 in the proposed 2017/18 Salaries and Wages budget.

12.2 DIRECTOR ENGINEERING & DEVELOPMENT SERVICES REPORT

12.2.1 Title: Changes to the Construction Program Since Adopting the Strategic Financial Plan

Reporting Department: Engineering & Development Services

Reporting Officer: Mr Luke Botica – Director Engineering & Development Services

Legislation: Local Government Act 1995

Background -

The capital works programs in the draft Corporate Business Plan 2017-2018 (CBP) for transport (roads and pathways), parks & reserves and building has been prepared in line with the projects contained with the adopted Strategic Financial Plan (SFP).

Shire staff have undertaken estimations for each project, where required and have assessed grant funding and other income sources to meet the expenditure and income targets set by the SFP. Due to estimations being higher or lower in some cases, it has required some changes to be made to the list of projects recommended in the Asset Management Plans to ensure that the targets set in the SFP and CBP can be achieved without the need to increase rates beyond the projected increase as set as a target by the Council.

This report identifies changes that have been made to the draft program. The following information is provided:

- Road Projects

The overall expenditure and income figures for the road construction program is compared between the figures as listed in the Road Asset Management Plan (RAMP) and the draft Construction Program recommended for the Corporate Business Plan using the latest estimations and any adjustments required since adoption of the SFP. The differences are summarised as follows:

| | EXPENDITURE | INCOME | NET COST TO COUNCIL |
|--|-------------|-------------|---------------------|
| Figures scheduled in the RAMP | \$3,444,037 | \$1,931,038 | \$1,512,999 |
| Transfer of funds to the new Depot surfacing in 2016-2017 as per resolution 161-17 | \$160,000 | \$- | \$160,000 |
| Road Construction Program as estimated | \$4,329,354 | \$2,967,208 | \$1,362,146 |
| Difference (+ under-allocated, - over-allocated) | | | -\$9,147 |

It should be noted that at the Ordinary Meeting of Council held on the 7 June 2017, Council resolved to transfer reserve funds of \$160,000 to the surfacing of the new depot which will reduce the funds available to the Road Construction Program in 2017-2018:

“THAT:

1. *Council approves the sealing of the gravel hardstand areas of the new depot to a value of up to \$160,000 in the 2016-2017 financial year;*
2. *The funds are sourced from the Road Reserve to offset the cost of the works; and*
3. *The transfer of funds from the Road Reserve be reduced by the equivalent of the cost of the depot sealing works to a value of up to \$160,000 in the 2017-2018 Corporate Business Plan.”*

The following adjustments have been made to the construction program:

- *Waterloo Road Bridge Widening* – This project is carried forward from the 2016-2017 financial year. This is a blackspot project that is being delivered via the Main Roads bridge program. There have been some delays in finalising designs for the project however, the project is expected to be completed and acquitted in the 2017-2018 financial year.
- *Crooked Brook Road Project* – This is a Black Spot Project which is divided into two separate projects in the construction program due to a portion of it being renewal works and another portion being an upgrade only however, both portions will be delivered as one project and only financially divided for asset performance reporting purposes.

It should be noted that staff will be seeking a transfer of Black Spot funds from the Clifton Road Project, which is also funded under the Black Spot Program. Preliminary alignments and estimations have revealed that if further funds were secured, the Shire would be able to realign the bend at “Cross’s Corner” to an entirely new and straight alignment. This is the option preferred by staff and one which will be discussed further with affected property owners.

- *Banksia Road and Depiazzi Road Widening Projects* – Both of these projects are carried forward from the 2016-2017 financial year. There have been delays in commencing both projects due to the environmental approval process however, the project is expected to be completed and acquitted in the 2017-2018 financial year. It should be noted that approvals were received late in the 2016-2017 financial year and the Shire has only been able to undertake vegetation clearing and some earthworks in 2016-2017.

- *Clifton Road Project (Shoulder Renewal and Improvements)* - Shire staff will be seeking approval from the Regional Road Group (RRG) and the administrators of the State Black Spot Program to transfer surplus funds from this project to the Crooked Brook Road Project. It should be noted that the funds secured through the State Black Spot Program for the Clifton Road Project is more than required to complete the works.
- *Brett Place Project* – There is \$61,500 of funds held in Reserve specifically for this project. It is proposed to transfer these funds to the Program.
- *Directional Signage* – This project has been included in to the Program due to the need to utilise Shire staff in the project. \$29,000 will be carried forward from the 2016-2017 financial year.

Although the figures indicate a \$9,147 deficit in the net expenditure of the Construction Program in the draft Corporate Business Plan as compared to that adopted in the Strategic Financial Plan, the inclusion of the \$29,000 carry forward for directional signage assists in offsetting the additional net expenditure.

- Pathway Projects

The overall expenditure and income figures are compared between the figures as listed in the Pathway Asset Management Plan (PAMP) and the draft Pathway Construction Program recommended for the Corporate Business Plan using the latest estimations and any adjustments required since adoption of the SFP. The differences are summarised as follows:

| | Expenditure | Income | Net Cost to Council |
|--|-------------|-----------|---------------------|
| Figures scheduled in the PAMP | \$293,741 | \$166,621 | \$127,120 |
| Figures as estimated | \$123,420 | \$0 | \$123,420 |
| Difference (+ under-allocated, - over-allocated) | | | \$3,700 |

The following adjustments have been made to the pathway construction program (to ensure that the overall net figure is not in deficit):

- *Cleveland Bay Avenue (Polwarth Circuit to Cleveland Bay Avenue)* – Due to a reduced amount of external funding being secured for the Pathway Program, it was decided to omit the Cleveland Bay Avenue Pathway Project from the Pathway Program to offset the reduction in income.
- *Eaton Drive LHS (Jindalee Way to New Bridge)* – This project was able to be delivered in the 2016-2017 financial year as part of the Eaton Drive extension works and is therefore removed from the 2017-2018 Pathway Construction Program.

Council (Resolution 130-17) lists several projects as recommended by the Strategic Planning Committee for consideration for inclusion into the 2017-2018 Corporate Business Plan:

“THAT Council nominates the following Projects for consideration for inclusion in the Draft Corporate Business Plan and Draft Budget:

1. Costing to be done for Mitchell Way footpath and a footpath running the full length of Brett Place.
2. Increase the allocation currently provided in the Environmental Budget by \$15,000 bringing the total up to \$50,000.
3. Two tennis courts and one basketball court to be resurfaced at Eaton Oval in 2017-18 and the establishment of a plan for the sports precinct.
4. Include the provision for the installation of one bus shelter per year within the Shire.
5. Assess a youth Engagement Policy with the assistance from Councillor Perks.
6. Investigation and costing to be done for a footpath along Watson Street.
7. Program Shade Sails at the Burekup Playground for future plans.”

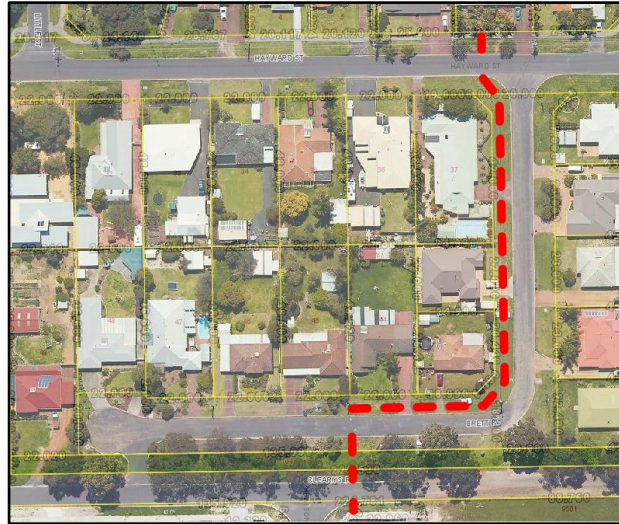
Items 1 and 6 nominate additional pathways for consideration for inclusion into the 2017-2018 Pathway Construction Program. Each pathway is discussed further:

- **Mitchell Way Pathway** – This pathway is measured at 280 metres in length and is estimated to cost \$47,500. A pathway along Mitchell Way is not identified in the PAMP. However, if the project is not included in 2017-2018 Corporate Business Plan it could be included in the next revision of the PAMP. A pathway along Mitchell Way and Shire Place is not included in the Pathway Masterplan in the PAMP due to the traffic volumes on the road being below the threshold to warrant a pathway. However, it could be argued that the new over-55s development would justify the inclusion of the pathway.

It should be noted that the pathway section nominated is connecting from the existing pathway on Mitchell Way heading westwards to Shire Place and then connecting to the existing pathway in Carramar Park.



- **Brett Place Pathway** – Staff have examined the possibility of including a pathway along Brett Place. It was decided that a pathway along the full length of Brett Place is not warranted and would be better to provide a link only between the existing pathways on Hayward Street and Clearys Road. The diagram below indicates the recommended alignment. This alignment is approximately 180 metres in length and estimated to cost \$25,500.



It should be noted that Brett Place will be extended southwards in future into the Roselands subdivision. It is expected that traffic will increase on Brett Place when the connection is made and the new estate is developed. The current traffic volumes on Brett Place are currently below the PAMP threshold for a pathway along the road however, it is expected that a pathway may be warranted in future when the estate connection is made.

- *Watson Street* – A pathway along Watson Street is included in the 10 Year Program in the PAMP and is currently scheduled for 2023-2024 at a future cost of \$75,398. If constructed now it is estimated at \$55,500 for a total length of 351 metres. It should be noted that the Pathway Masterplan shows the pathway connecting from Pratt Road along Watson Street to Eaton Drive, as depicted in the following diagram by the red dashed line.



At the Strategic Planning Committee meeting held on 26 April 2017, concerns were raised about pedestrian safety when walking on Watson Street at the bend where Watson Street transitions into Cudliss Street. The proposed pathway as per the Masterplan stops at the bend but does not follow around the bend. The proposed pathway could be extended around the bend

connecting to the bus shelter location on Cudliss Street. This extension is depicted on the above diagram as a green dashed line. This extension is 75 metres in length and is estimated at \$12,000 bringing the total estimated cost of pathway along Watson Street and connecting to the bus shelter on Cudliss Street to \$67,500 if the project was delivered in 2017-2018.

As an alternative, Council could consider constructing only part of the pathway, being the section around the bend. This is measured at 123 metres in length and estimated to cost \$19,500. This section is depicted by the yellow dashed line in the previous diagram.

- Parks & Reserves Projects

At the Ordinary Meeting of Council held on 15 February 2017, Council adopted the following recommendation from the Eaton Townscape Committee in regards to the drainage of the Eaton Town Centre and Hands Creek (Resolution 32-17):

“THAT Council:

1. *Supports the review and development of revised designs for the drainage of the Eaton Town Centre and Hands Creek to replace the previously adopted concepts (Drawings SOD 095-09 and SOD 084-10) via the Eaton Townscape Committee.*
2. *Directs the Chief Executive Officer to prepare an application for funding to the Building Better Regions Fund and any other suitable funding schemes for the preparation and implementation of revised designs for the drainage of the Eaton Town Centre and Hands Creek.*
3. *Directs the Chief Executive Officer to undertake a study on accessing an alternative water supply from Harvey Water for parks and reserves in Eaton and Millbridge.”*

An application has been made to the Building Better Regions Fund however, at the time of preparing this report the outcome of the submission was still unknown. If the application is successful, it will enable the Shire to undertake an \$802,000 project which would receive 50% funding through the Program. The Shire’s contribution of funds will be sourced from the following projects as listed in the 10 Year Program in the Parks & Reserves Asset Management Plan plus unspent carry forward funds from the 2016-2017 financial year (Hands Avenue Drainage and Filtration Project).

| Park/Reserve | Description | Cost |
|-----------------------------|--------------------|-------------|
| Eaton Town Centre | Landscaping | \$212,180 |
| Hands Avenue (Shire office) | Reticulation | \$27,318 |

If the grant submission is unsuccessful, the above projects will be reassessed and further direction sought from Council via the Eaton Townscape Committee.

- Building Projects

Point 3 of Council (Resolution 130-17) requests the following consideration:

3. *Two tennis courts and one basketball court to be resurfaced at Eaton Oval in 2017-18 and the establishment of a plan for the sports precinct.*

The resurfacing of two tennis courts and one basketball court have been included into the CBP to be funded from the Building Reserve. The change in timing for the works has minimal effect on the Building Reserve.

In regards to the establishment of a plan for the sports precinct, it is suggested that \$25,000 be considered as an allocation in the CBP to engage a consultant for the development of the plan.

- Other Projects

Point 4 of Council (Resolution 130-17) requests the following consideration:

4. *Include the provision for the installation of one bus shelter per year within the Shire.*

A new bus shelter is estimated at costing \$10,500 for a typical shelter and installation. It is suggested that an allocation of \$10,500 per annum be included in the CBP.

Legal Implications

Once the CBP is adopted by Council, any changes to the CBP as a result of a change in expenditure and/or income that will have a net impact on the budget will need to be considered by Council in accordance with the Local Government Act 1995.

Strategic Plan

The projects included in the draft 2017-2018 CBP have been derived through the Shire's strategic planning process and sourced from the SFP. Income sources are identified in the SFP and are in some cases still only assumed when the draft CBP is considered for adoption.

Environment - None.

Precedents - None.

Budget Implications

Where the identified project income is not secured, the project will not be commenced without Council consideration of the financial impact on the budget and any changes required to the CBP.

The following pathway projects were nominated for consideration via the Strategic Planning Committee and are not included in the draft Corporate Business Plan:

| Road | Section | Length | Cost |
|--------------------------|--|--------|----------|
| Mitchell Way/Shire Place | From Existing on Mitchell Way to Carramar Park | 280m | \$47,500 |
| Brett Place | From Hayward Street to Clearys Road | 180m | \$25,500 |
| Watson Street – Option 1 | From Pratt Road to Bus Shelter on Cudliss Street | 426m | \$67,500 |
| Watson Street – Option 2 | Bend only at Watson Street / Cudliss Street | 123m | \$19,500 |

Council has several options for the delivery of the above projects in 2017-2018:

- *Option 1* – Utilise the projected reserve balance of \$160,367. It should be noted that using the reserve balance to fund the projects will impact on the 10-Year Program, as a reduced balance will be carried into future years. This will require rescheduling of the 10-Year Program.

- *Option 2* – Exchange with projects of equal value. In this case, the Foster Street Pathway Project would be omitted leaving \$67,950 available (i.e. = project costs of \$38,500 + \$25,750 + program surplus \$3,700) for use on the above project(s).
- *Option 3* – The additional projects being funded directly from rates.
- *Option 4* – A combination of any or all of Options 1 to 3.

Budget – Whole of Life Cost

All capital projects included in the draft CBP have been derived from the Shire's strategic planning process during which the whole of life cost of the projects have been considered. The impact on the whole of life cost of any changes and additions to the CBP will always be considered.

Council Policy Compliance - None.

Risk Assessment - Low.

If funding is not forthcoming, Council has the option to defer or seek alternative funding arrangements. The fact that any changes to the adopted CBP require Council consideration under the Local Government Act and Regulations ensures that the impact on Council can be managed at a low risk.

Officer Comment

The changes that have been made were to ensure that there is no impact on the net cost to Council for the delivery of the Shire's construction program. Through this process it was identified that the sealing of the gravel hardstand areas of the new depot could also be funded, hence the report was presented to the Council meeting held on the 7 June 2017 seeking a transfer from the Reserve for this work.

If any further changes are required to the CBP after Council adoption as a result of a change in the scheduled income amounts or increased expenditure, the required changes will be referred to Council for further consideration.

In regards to the projects nominated by the Strategic Planning Committee for consideration for possible inclusion, it is suggested that the projects are not added to the draft program as additional projects but instead exchanged with other projects should Council desire to have them included in the program.

Further comments are made on those projects for Council consideration:

- *Mitchell Way Pathway* – This project, although not included in the Pathway Masterplan due to the traffic threshold, it is expected that the over-55s development will create a demand for a purpose built pathway rather than those residents using the existing verges and road environment. It is recommended that the pathway either be included in the 2017-2018 Corporate Business Plan in lieu of the Foster Street pathway or is referred to the next review of the Pathway Master Plan and 10 Year Pathway Program.
- *Brett Place Pathway* – Due to the current low traffic volumes experienced at Brett Place, it is suggested that this project not proceed at this stage. It is recommended that the project be included in the 10 Year Program for

construction when Brett Place is connected to the Roseland Estate development in future years.

- *Watson Street Pathway* – Shire staff are currently exploring further options for the intersections along Eaton Drive – this includes exploring the replacement of the Hands Avenue intersection with a new connection between Watson Street and Eaton Drive. Should Watson Street be connected directly to Eaton Drive it will also most likely require changes at the Lennard Street / Pratt Road end of Watson Street. Due to this street possibly undergoing some geometric changes in future, it is suggested that a pathway along Watson Street not proceed until there is more certainty on the future of the street. It is however suggested that the project scope and timing be reconsidered in the next review of the 10 Year Program.

Council Role - Strategic/Executive.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council:

- 1. Refers the Mitchell Way / Shire Place Pathway to the next review of the Pathway Masterplan and 10 Year Program;**
- 2. Refers the Brett Place Pathway to the next review of the Pathway Masterplan and 10 Year Program, to coincide with the extension of Brett Place into the Roselands Estate development;**
- 3. Refers the Watson Street Pathway to the next review of the Pathway Masterplan and 10 Year Program, with the project scope and timing to take into consideration any changes required to the street geometry;**
- 4. Endorses the inclusion of the resurfacing of two tennis courts and one basketball court in the 2017-2018 Corporate Business Plan;**
- 5. Endorses the inclusion of \$10,500 per annum being for the provision of one new bus shelter each year in the 2017-2018 Corporate Business Plan;**
- 6. Endorses the Road Construction and Pathway Construction Programs as presented in the 2017-2018 Corporate Business Plan; and**
- 7. Allocated \$25,000 in the 2017-2018 Corporate Business Plan for the establishment of a plan for the sports precinct.**

12.2.2 Title: Eaton Oval Infrastructure Redevelopment Plan (Eaton Junior Football Club and Eaton Cricket Club)

Reporting Department: Engineering & Development Services
Reporting Officer: Mr Luke Botica – Director Engineering & Development Services
Legislation: Local Government Act 1995

Background -

At the Ordinary Meeting of Council held on the 14 December 2016, Council adopted the following recommendations from the Engineering & Development Services Committee.

Council (Resolution 347-16):

“THAT Council, in regards to the Eaton Junior Football Club and Eaton Cricket Club proposal to construct a retaining wall and hardstand area around the existing building at the Eaton Oval advises the :

1. *Council supports the proposal;*
2. *Council is willing to contribute to the works by providing sand fill behind the wall and its placement and compaction, and the modification of the irrigation system to suit;*
3. *Point two above is subject to the approval of the layout and construction details of the wall and hardstand area by the Shire of Dardanup;*
4. *The works being undertaken during the 2016-2017 financial year is subject to the availability plant and labour;*
5. *Authority is delegated to the Chief Executive Officer to approve the works for undertaking in the 2016-2017 financial year in accordance with Points 3 and 4 of this resolution; and*
6. *If works are unable to be commenced in the 2016-2017 financial year then the project is brought to the June 2017 Corporate Business Plan Special Meeting of Council for further consideration.”*

Council (Resolution 348-16):

“THAT Council, in regards to the Eaton Junior Football Club and Eaton Cricket Club proposal to construct a new shed at the Eaton Oval, advises the Eaton Junior Football Club and Eaton Cricket Club that the project will be presented to the June 2017 Corporate Business Plan Special Meeting of Council for further consideration for possible inclusion into the 2017-2018 Corporate Business Plan.”

The resolutions were based on a proposal jointly submitted by the Eaton Junior Football Club and Eaton Cricket Club (the Clubs) which includes a three stage redevelopment of the existing facilities at the Eaton Oval.

Both Clubs are currently based at the Eaton Oval and use the existing building and sheds situated at the north western end of the reserve (Reserve 24728). The building and sheds are Shire assets and are currently leased by the Clubs.



Location of existing building and sheds

The proposed three stages of the development are summarised as follows:

Stage 1 Project – Landscaping for Building Protection

This project relates to the installation of a small retaining wall for the purposes of creating separation between the oval irrigation system and the building, thus preventing discolouration of the building, damage to signs and logos, and other building condition implications as a result of the iron staining from the irrigation water. The separation would be created by installing a low retaining wall (one course limestone retaining wall block high), backfilling this area and installing a hardstand surface. Although specific measurements and detailed layout of the wall is currently not available, it is proposed to construct the wall generally 5 to 6 metres from the building. The wall could be utilised as seating and the hardstand area could also be used by spectators.

Council resolution 347-16 provides support and assistance to the clubs for back-filling material and earthworks, as well as the relocation and modifications required to the irrigation system to accommodate the new layout.

The works have not been undertaken during the 2016-2017 financial year, therefore, in accordance with Point 6 of resolution 347-16, the matter is brought back to Council for further consideration.

- *Stage 2 Project – Replace and Relocate the Sporting Equipment Shed*

This project involves the installation of a new dual purpose shed that will replace the existing sheds. The new shed would be located between the existing building and existing cricket nets. It will replace the existing sheds that are now 30+ years old and are limited in terms of their functionality and fitout. The new shed would be a larger purpose built shed that will be located in a more secure and practical location.

The existing shed will also need relocation regardless, if the building extension proposed in the Stage 3 Project goes ahead as per the preliminary layout.

The sketch shows a 12m x 6m shed and is estimated at \$20,000. The Clubs have advised that they will provide labour and sponsorship assistance for the purchase and installation of the shed, including the concrete pad. They have stated that they are seeking assistance from the Shire for the sand fill for the pad, relocation and

modifications required to the irrigation system to accommodate the new layout, planning approval costs and any other assistance possible.

As required by Council (Resolution 348-16), this project is brought to Council for further consideration.

- *Stage 3 Project – Construct Club Rooms*

This project relates to an extension to the southern end of the existing building. It is proposed to include a function room, servery/kitchen and storage rooms. This has been estimated by the Clubs at a cost of up to \$350,000 however, this will be further refined once further detail on the scope of the project is known.

The purpose of the extension is to provide both clubs with a shared facility for:

- Spectator protection;
- Meeting room facilities;
- Small function/catering capacity;
- Room for club memorabilia and honour boards;
- Game day catering needs; and
- Protection for female ablutions which are currently accessed directly from the western external wall of the building.

This project will require further work and Shire staff will engage with the clubs to further progress the layout and designs. When further detail is available the matter will be presented to the Engineering & Development Services Committee for further consideration and deliberation.

Legal Implications

The Shire has a duty of care to provide public facilities in a safe condition for the public to use. A renewal and maintenance plan is necessary to achieve this. The existing building and sheds are leased to the Clubs therefore some of these responsibilities are shifted to the Clubs via this lease.

Any permanent buildings and structures on the reserve will remain in the ownership of the Shire of Dardanup regardless of who paid for and installed them.

Any works to be undertaken on the reserve will require planning approval and building permit(s). Being situated within a floodplain and on the fringe of a floodway for the Collie River, comment will need to be sought from the Department of Water.

Strategic Community Plan -

The Eaton Oval and Foreshore Redevelopment is an area of focus in the Shire's Strategic Community Plan:

| | | | |
|--|---|------------------|---|
| 3.15 Eaton Foreshore Redevelopment. | Acknowledge that the Eaton Oval and Foreshore Redevelopment is included in Strategic Financial Plan. | Short & Medium * | When plan is adopted and project completed. |
| | Consider appointing an independent consultant to review the Foreshore Plan and alternative enhancements and improvements. | Short | When decision has been made. |
| 3.16 Tennis Courts. | Investigate the feasibility of reopening the public toilets. | Short * | Completed |

Although the redevelopment of the building and sheds is not mentioned in the Strategic Community Plan, the future of the existing building (and sheds) was the centre of discussions several years ago when the new sports pavilion (currently under construction at the Glen Huon Reserve) was initially planned for the Eaton Oval.

The future of the existing facilities at the Eaton Oval will require further consideration following the decision to relocate the new sports pavilion project away from the Eaton Oval.

Environment -

If any structure is proposed for the Eaton Oval, it will be situated within the 100 year flood area. The impact of the structure on the flood regime and river environment will need to be considered. Further to this, the impact on water quality is also an important consideration and may be managed through bio-filtration gardens and swales, or by other similar means.

Precedents -

The existing building and sheds have been modified previously. In the past 10 years, the existing building has had extensions, and the sheds have changed use, from being originally the Shire's Parks & Gardens depot before the Eaton depot was developed.

The Clubs have provided in-kind and sponsor funded improvements to the Eaton Oval previously, including the installation of the light towers, improvements to the cricket nets and building extensions.

Budget Implications

The Clubs are proposing to undertake the installation of the retaining wall and hardstand area in the current financial year (Stage 1 Project). Due to the nature of the work, the assistance sought from the Shire could be carried out by the Shire's works crew as in-kind works with sand sourced from the Shire's pit, thus having negligible financial impact on the Shire. The requested works will require the Shire's trucks, loader and labour, as well as a hired skid steer loader and compactor. The work requested of the Shire is expected to take up to three days to complete. The requested works could possibly be included into the 2017-2018 Construction Program and could be timed to occur between projects or at times when the construction crew is not being fully utilised.

The Clubs were proposing to undertake the installation of the new shed in the 2017-2018 financial year (Stage 2 Project). Similarly, the Clubs are also seeking Shire

assistance for the site works component of this project. This work could also be carried out by the Shire's works crew as in-kind works that will have negligible financial impact on the Shire. This work could also be included into the 2017-2018 Construction Program.

Budget – Whole of Life Cost -

The exact age of the existing sheds are currently unknown however, it is suggested by the Clubs that they are at least 30 years of age. The installation of a new shed will effectively renew this asset and would be expected to not require renewal for up to 40 years however, this will depend on the quality of the shed chosen and the maintenance regime over its life. Although the existing sheds could continue in operation, the renewal of the shed will allow for an improved facility that meets the current and future needs of the Clubs and will address some of the deficiencies associated with its design and location.

The installation of the wall and hardstand area around the building will add additional assets that will require some maintenance over its life and eventual renewal at the end of its serviceable life. It is expected that a life of up to 50 years could be achieved from the wall and hardstand area if installed correctly (i.e. compaction achieved, correct footings installed and concrete thickness). The installation of the wall and hardstand area will reduce, although relatively small by proportion, the amount of turf area maintained at the oval and the amount of irrigation water used. The creation of separation of the irrigated area from the building will reduce the ongoing maintenance costs associated with damage caused by bore water through iron staining.

Council Policy Compliance - None.

Risk Assessment - High.

The purpose of this report is for Council to consider the implementation of the first two project stages of three project stages proposed by the Clubs for improvements at the Eaton Oval as required in Council (Resolutions 147-16 and 148-16).

Stage 1 and 2 Projects are considered low risk as Council's involvement is relatively simple, being in-kind assistance for site works on the understanding that the Clubs will be able to fund the remainder of the works (i.e. wall, concreting and shed) through the Club and sponsor funded and in-kind works and materials. Staff suggest that Council do not undertake any works until such time that all other works are confirmed as being paid for and/or organised through in-kind support.

In regards to the Stage 3 Project involving the extensions to the existing building, this project requires a significant amount of preliminary work to establish the scope of works, timing and cost sharing arrangements. Commitment to the project would only be considered by Council once further details are known about the project (i.e. a concept is developed and costs understood).

However, at the Strategic Planning Committee meeting held on 26 April 2017, it was recommended to Council that Council consider developing a Sports Precinct Plan for the Eaton Oval that will identify and provide guidance on any improvements required. Any works committed to and undertaken prior to the development of the plan would be considered a high risk.

Officer Comment

Shire staff are generally in support of the installation of a wall and hardstand area around the existing building. It is believed that the building will be less affected by irrigation water and will effectively provide a durable surface more suited to a high pedestrian area around the building. It will also provide some seating opportunity for spectators.

It should be noted that at the Ordinary Meeting of Council held on the 17 May 2017, Council resolved to adopt a recommendation from the Strategic Planning Committee, which states:

“THAT Council nominates the following Projects for consideration for inclusion in the Draft Corporate Business Plan and Draft Budget:

3. *Two tennis courts and one basketball court to be resurfaced at Eaton Oval in 2017-18 and the establishment of a plan for the sports precinct.”*

The establishment of a plan for the sports precinct is an integral process which should occur before any works are undertaken at the Eaton Oval as it will determine and justify any improvements required. An allocation of \$25,000 has been recommended to the Council for a consultant to be engaged for the development of the plan (recommended in Item 12.2.1 in this Agenda).

It is therefore suggested that Council wait until the sports precinct plan is developed before committing any resources to the project. The sports precinct plan will involve the various stakeholders and users of the oval and associated sporting facilities. Once completed, it will be presented to the Council for consideration and further deliberation on any improvements identified.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION**THAT Council:**

1. **Defers consideration of any improvement works to the existing buildings and their surrounds at the Eaton Oval as proposed by the Eaton Junior Football Club and Eaton Cricket Club until the sports precinct plan has been prepared and considered by Council; and**
2. **Advises the Eaton Junior Football Club and Eaton Cricket Club of its decision.**

12.3 DIRECTOR CORPORATE & COMMUNITY SERVICES REPORT

12.3.1 Title: Report on the 2017/18 – 2020/21 Corporate Business Plan

Reporting Department: Corporate & Community Services
Reporting Officer: Mrs Natalie Hopkins – Acting Director
 Corporate & Community Services
Legislation: Local Government Act 1995

- *Major Influences*

In preparing the 2017/18 – 2020/21 Corporate Business Plan (provided under a separate cover), a number of internal and external influences have been taken into consideration, as they have material influences.

1. **Cost Increases**

The Consumer Price Index (CPI), as a basis of raising rates fundamentally fails to reflect the costs of delivering all services. A significant portion of Council's total expenditure relates to infrastructure construction, therefore the CPI that measures goods consumed by households does not reflect the service provision provided by a Local Government Authority.

For the purposes of the preparing the forecasts, the following indices are used where appropriate.

For the purposes of the preparing the forecasts, the following indices are used where appropriate.

| Key Data used in formulating the Budget | | | | | |
|---|----------------------|---------|---------|---------|---------|
| | Source | 2017/18 | 2018/19 | 2019/20 | 2020/21 |
| Price Indices | | | | | |
| <i>(from prev year)</i> | | | | | |
| CPI | Management Estimate | 2.00% | 2.00% | 2.00% | 2.00% |
| Fair Work Australia Min Wage Indexation | Fair Work Commission | 3.30% | 3.30% | 3.30% | 3.30% |
| Wages Price Index | Management Estimate | 2.00% | 2.00% | 2.00% | 2.00% |
| Wages - Performance Increases | Management Estimate | 1.50% | 2.00% | 2.00% | 2.00% |
| Construction Price Index | Management Estimate | 2.50% | 2.50% | 2.50% | 2.50% |
| Population Growth | Management Estimate | 3.50% | 3.50% | 3.50% | 3.50% |
| Insurance | Management Estimate | 4.00% | 4.00% | 4.00% | 4.00% |
| Insurance - Buildings | Management Estimate | 5.00% | 5.00% | 5.00% | 5.00% |
| Utilities | Management Estimate | 5.00% | 5.00% | 5.00% | 5.00% |

2. **Forecast General Rate Increases**

| | 2017/18 | 2018/19 | 2019/20 | 2020/21 |
|-----------------------|---------|---------|---------|---------|
| General Rate Increase | 4.50% | 4.50% | 6.50% | 6.50% |

- *2017/18 Financial Year*

- A general revaluation for Gross Rental Valuations (GRV) is effective for rates levied in 2017/18. All values are included in the forecast 2017/18 General Rates levied budget revenue. Residential and Commercial Values increased, whilst Industrial and Vacant Land values decreased, indicating an overall GRV valuation increase of approximately 6.67%.
- Property growth will result increase general rates revenue of \$205,474, however, this figure will be reduced to an amended net increase of \$112,596; due to the grant exemption for Bethanie Esprit effective 1 July 2017.
- Interim rates are forecast at \$140,000.
- Commonwealth Financial Assistance Grants are recorded with an increase of 1% from the previous year.
- Eaton Recreation Centre operating deficit for 2017/18 is forecast at \$74,369.
- Council will pursue concept plans for the new Eaton Administration/Library Building. An allocation for new borrowings totalling \$6.5m for Admin Centre/Library Project is included in the 2017/18 Corporate Business Plan as (carried forward project).
- The 2017/18 Corporate Business Plan includes the following recommendations endorsed by Council at the Ordinary Council Meeting 17 May 2017, refer Council (Resolution 130-17):
 - Increase allocation of \$15,000 in the Environmental Budget from \$35,000 to \$50,000;
 - Eaton Tennis Courts and Basketball Court Resurfacing; and
 - an allocation for the installation of one bus shelter per year, estimated at \$10,500.

- *Key Highlights*

- \$29,705 Dardanup Tennis Courts Fencing.
- \$49,440 Eaton Oval Clubrooms.
- \$53,094 Eaton Tennis Courts and Eaton Basketball Courts Resurfacing.
- \$51,500 Decommissioning Dardanup Works Depot.
- \$4.32m Transport Infrastructure Construction Program.
- \$300,000 Collie River Foreshore, Millbridge – new public open space.
- \$200,000 Collie River Foreshore, Eaton – new public open space.
- \$212,180 Eaton Town Centre – upgrade landscaping.
- \$327,818 Glen Huon Playground.

- *Total Salary & Wages*

Total Salaries & Wages (including superannuation) for 2017/18 is forecast at \$9.12m
Key influences on this increase are;

- a) Forecast Fair Work Australia minimum wage increases totalling \$150,373;
- b) 1.50% performance based wage increases;
- c) Increase in staff numbers from 107.78 Full Time Equivalent (FTE) to 110.08 (FTE).

Totals wages (including superannuation) are summarised in Appendix M of the budget papers.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

THAT Council receive the Acting Director Corporate & Community Services report of the draft 2017/18 - 2020/21 Corporate Business Plan.

12.3.2 Title: Adoption of Fees & Charges 2017/18

Reporting Department: Corporate & Community Services

Reporting Officer: Mrs Natalie Hopkins – Director Corporate & Community Services

Legislation: Local Government Act 1995

Officer Comment

Council is requested to consider adopting the Fees & Charges for the 2017/18 financial year. The formulation of the draft Corporate Business Plan has been based on the Fees & Charges outlined below.

The adopted Fees & Charges will form the part of the 2017/18 Annual Budget. The list of fees and charges includes several new items including the following:

- *Item 5.1 Fire Prevention*

Administration fee for repeat inspection for non-compliance with the fire prevention order.

Administration fee and recovery of costs of fire prevention/reduction works arranged on private property in instances of non-compliance with the fire prevention order.

- *Item 5.3.4 Daily Sustenance Charge for Impounded Stock*

New charge under the Local Government (Miscellaneous Provisions) Act 1960. Previously, only Ranger fees and Poundage fees were applied.

- *Item 5.5 Abandoned Trolleys*

New fee for initial impound of abandoned shopping trolleys. The daily fee for uncollected trolleys remains as per previous year's fee.

- *Item 7.7.2 Fees For Inspection – Food Premises*

New fees for annual inspection of food premises, scaled according to the risk classification of the premises. A maximum fee is recommended for premises with multiple "premises within premises" such as the modern supermarket stores with various bakery, deli, grocery, dairy, fresh produce and meat departments.

- *Item 10.2.6 – Town Planning Scheme Amendments & Structure Plans*

The Planning and Development (Local Planning Scheme) Regulations 2015 makes distinction with regard to the processing of Standard and Complex amendments where these amendments require advertising whilst a Basic Amendment does not require advertising. A reduced fee for a Basic Amendment is recommended.

Council Role - Executive/Strategic.

Voting Requirements – Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council adopts the Fees & Charges for use in formulating the 2017/18 Annual Budget as follow:

| FEES & CHARGES | | | | | | | | | | | | |
|------------------------|--|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|---------------------------|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| FUNCTION 3 | General Purpose Income | | | | | | | | | | | |
| 3.1 | <u>Rates & Debtors</u> | | | | | | | | | | | |
| 3.1.1 | Instalment Fee | X | 31.1 | 2016 | \$39.00 | \$39.00 | N | \$39.00 | 0321003 | | Regulatory | Local Government Act 1995 |
| 3.1.2 | Instalment Fee - by arrangement | X | 31.1 | 2016 | \$39.00 | \$39.00 | N | \$39.00 | 0321003 | | Regulatory | Local Government Act 1995 |
| 3.1.3 | Direct Debit Plan (Annual Fee) | X | 31.1 | 2016 | \$39.00 | \$39.00 | N | \$39.00 | 0321003 | | Regulatory | Local Government Act 1995 |
| 3.1.4 | Rates Notice Re-issue | X | ATO Private Ruling | 2014 | \$12.00 | \$12.00 | N | \$12.00 | 0321012 | 0400 | | ATO Private Ruling |
| 3.1.5 | Dishonoured Payment Administration Fee | X | ATO Private Ruling | 2014 | \$17.00 | \$17.00 | N | \$17.00 | 0321011 | | | ATO Private Ruling |
| 3.1.6 | Debt Recovery Costs | X | ATO Private Ruling | | At Cost | At Cost | N | At Cost | 0321010 | 0176 | | ATO Private Ruling |
| 3.1.7 | Administration Charge - Issue of Summons | X | ATO Private Ruling | 2014 | \$75.00 | \$75.00 | N | \$75.00 | 0321011 | 0434 | | ATO Private Ruling |
| 3.1.8 | Administration Charge - Intention to Summons Letter | X | ATO Private Ruling | 2010 | \$25.00 | \$25.00 | N | \$25.00 | 0321011 | 0434 | | ATO Private Ruling |
| 3.1.9 | Administration Charge - Lost / Damaged Library Book per book levied at invoice stage | X | ATO Private Ruling | 2010 | \$5.00 | \$5.00 | N | \$5.00 | 0321011 | 0172 | | ATO Private Ruling |
| 3.2 | <u>Rates & Property Information Search Fees</u> | | | | | | | | | | | |
| 3.2.1 | Rates & Property Inquiry Charge | X | 31.32, Section 81-10 (5) (a) GST Act | 2014 | \$35.00 | \$35.00 | N | \$35.00 | 0321012 | 0400 | | Local Government Act 1995 |
| 3.2.2 | Orders & Requisitions | X | 31.32 | 2014 | \$175.00 | \$ 175.00 | N | \$175.00 | 0321012 | 0400 | | Local Government Act 1995 |
| 3.2.3 | Non Commercial Use Property Listing - Hard Copy (All Wards) | X | | 2014 | \$363.64 | \$ 363.64 | Y | \$400.00 | 0321013 | 0401 | | Rates Book - LGA 1995 |
| 3.2.4 | Non Commercial Use Property Listing - Hard Copy (Eaton Only) | X | | 2014 | \$363.64 | \$ 363.64 | Y | \$400.00 | 0321013 | 0401 | | Rates Book - LGA 1995 |
| 3.2.5 | Non Commercial Use Property Listing - Hard Copy (Per Ward excl. Eaton) | X | | 2014 | \$181.82 | \$ 181.82 | Y | \$200.00 | 0321013 | 0401 | | Rates Book - LGA 1995 |
| 3.2.6 | Non Commercial Use Property Listing - Electronic (All Wards) | X | | 2014 | \$318.18 | \$ 318.18 | Y | \$350.00 | 0321013 | 0401 | | Rates Book - LGA 1995 |
| 3.2.7 | Non Commercial Use Property Listing - Electronic (Eaton Only) | X | | 2014 | \$272.73 | \$ 272.73 | Y | \$300.00 | 0321013 | 0401 | | Rates Book - LGA 1995 |
| 3.2.8 | Non Commercial Use Property Listing - Electronic (Per Ward excl. Eaton) | X | | 2014 | \$136.36 | \$ 136.36 | Y | \$150.00 | 0321013 | 0401 | | Rates Book - LGA 1995 |
| FUNCTION 4 | Governance | | | | | | | | | | | |
| 4.1 | <u>Sale of Electoral Rolls</u> | | | | | | | | | | | |
| 4.1.1 | NOT FOR SALE - OBTAIN VIA WA ELECTORAL COMMISSION ONLY | | | | | | | | | | | |

| FEES & CHARGES | | | | | | | | | | | | |
|------------------------|---|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|---|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| 4.2 | <u>Minutes & Agendas</u> | | | | | | | | | | | |
| 4.2.1 | NOT FOR SALE - Available free to down load from council website | | 32.34/ATO Private Ruling | 2014 | No Charge | No Charge | N | No Charge | | | | Local Government Act 1995 ATO Private Ruling |
| 4.3 | <u>Printing and Photocopying</u> | | | | | | | | | | | |
| 4.3.1 | Normal | | | | | | | | | | | |
| | A4 B/W | X | | 2014 | \$0.64 | \$0.64 | Y | \$0.70 | 0422002 | 0404 | | |
| | A4 Colour | X | | 2014 | \$1.36 | \$1.36 | Y | \$1.50 | 0422002 | 0404 | | |
| | A3 B/W | X | | 2014 | \$1.09 | \$1.09 | Y | \$1.20 | 0422002 | 0404 | | |
| | A3 Colour | X | | 2014 | \$2.27 | \$2.27 | Y | \$2.50 | 0422002 | 0404 | | |
| | A2 B/W Print | X | | 2017 New | | \$9.09 | Y | \$10.00 | 0422002 | 0404 | | |
| | A1 B/W Print | X | | 2017 New | | \$18.18 | Y | \$20.00 | 0422002 | 0404 | | |
| 4.3.2 | Own Paper Supplied | | | | | | | | | | | |
| | A4 B/W | X | | 2014 | \$0.36 | \$0.36 | Y | \$0.40 | 0422002 | 0404 | | |
| | A4 Colour | X | | 2014 | \$0.64 | \$0.64 | Y | \$0.70 | 0422002 | 0404 | | |
| | A3 B/W | X | | 2014 | \$0.55 | \$0.55 | Y | \$0.60 | 0422002 | 0404 | | |
| | A3 Colour | X | | 2014 | \$1.36 | \$1.36 | Y | \$1.50 | 0422002 | 0404 | | |
| 4.4 | <u>Facsimile</u> | | | | | | | | | | | |
| 4.4.1 | Within Australia | | | | | | | | | | | |
| | 1st Page | X | | | \$4.55 | \$4.55 | Y | \$5.00 | 0422002 | 0404 | | |
| | Subsequent Pages | X | | | \$1.36 | \$1.36 | Y | \$1.50 | 0422002 | 0404 | | |
| 4.4.2 | Overseas | | | | | | | | | | | |
| | 1st Page | X | | | \$8.18 | \$8.18 | Y | \$9.00 | 0422002 | 0404 | | |
| | Subsequent Pages | X | | | \$2.73 | \$2.73 | Y | \$3.00 | 0422002 | 0404 | | |
| 4.5 | <u>Received Facsimile</u> | | | | | | | | | | | |
| 4.5.1 | 1st Page | X | | 2014 | \$2.73 | \$2.73 | Y | \$3.00 | 0422002 | 0404 | | |
| 4.5.2 | Subsequent Pages | X | | 2014 | \$1.36 | \$1.36 | Y | \$1.50 | 0422002 | 0404 | | |
| 4.6 | <u>Freedom of Information</u> | | | | | | | | | | | |
| 4.6.1 | FOI Application | X | ATO Private Ruling | 2007 | \$30.00 | \$30.00 | N | \$30.00 | 0422003 | | | FOI Act 1992 Per Hour (fee set under FOI Regs 1993) |
| 4.6.2 | FOI Investigation fee | X | ATO Private Ruling | 2007 | \$30.00 | \$30.00 | N | \$30.00 | 0422003 | | | |

| FEES & CHARGES | | | | | | | | | | | | |
|------------------------|---|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|----------------------------|-----------------|----------------|---------------------------------------|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| FUNCTION 5 | Law, Order & Public Safety | | | | | | | | | | | |
| 5.1 | <u>Fire Prevention</u> | | | | | | | | | | | |
| 5.1.1 | | X | | New 2017 | \$ | \$80.00 | N | \$80.00 | 0521002 | | | Bush Fires Act 1954 and |
| 5.1.2 | | X | | New 2017 | | \$60.00 | N | \$60.00 | 0521002 | | | Local Government Act 1995 |
| 5.1.3 | X | | | New 2017 | | At Cost | Y | At Cost | 0521001 | | | |
| 5.2 | <u>Animal Control</u> | | | | | | | | | | | |
| 5.2.1 | | X | 37.1/ATO Private Ruling | 2007 | \$5.00 | \$5.00 | N | \$5.00 | 0523005 | | | Dog Act 1976 |
| 5.2.2 | X | | | 2005 | | | Y | At Cost | 0523001 | 0405 | | |
| 5.2.3 | Poundage - Dogs | | | | | | | | | | | |
| | | X | 31.23/31.24 | 2014 | \$140.00 | \$ 140.00 | N | \$140.00 | 0523006 | | | |
| 5.2.4 | | X | ATO Private Ruling | 2017 | \$15.00 | \$20.00 | N | \$20.00 | 0523006 | | | |
| 5.2.5 | X | | | 2014 | \$181.82 | \$ 181.82 | Y | \$200.00 | 0523007 | | | |
| 5.2.6 | | X | ATO Private Ruling | 2017 | \$100.00 | \$ 125.00 | N | \$125.00 | 0523003 | | | |
| 5.2.7 | Kennel Licence and / or Dog Management Facility | | | | | | | | | | | |
| | | X | 31.7 | 2017 | \$100.00 | \$ 200.00 | N | \$200.00 | 0523005 | 0131 | | Dog Act 1976 (Dogs Local Law 2014) |
| | | X | ATO Private Ruling | New 2014 | \$100.00 | \$ 100.00 | N | \$100.00 | 0523003 | | | ATO Private Ruling |
| | | X | ATO Private Ruling | 2017 | \$100.00 | \$ 125.00 | N | \$125.00 | 0523003 | | | ATO Private Ruling |
| 5.2.8 | Animal Control Traps - (Guidelines form to be completed) | | | | | | | | | | | |
| | X | | | 2014 | No Charge | No Charge | Y | No Charge | TRUST - THIRE01 | | | |
| | | X | | 2017 | \$130.00 | \$ 150.00 | N | \$150.00 | TRUST - THIRE01 | | | Bond |

| FEES & CHARGES | | | | | | | | | | | | |
|------------------------|---|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|--|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| 5.2.9 | N/A | | | | | | | | | | | |
| 5.2.10 | Dog Registrations & Licences | | | | | | | | | | | Dog Act 1976 |
| | <u>Sterilised</u> | | | | | | | | | | | |
| | | X | 31.7 | 2013 | \$20.00 | \$20.00 | N | \$20.00 | 0523005 | | | Dog Regulations 2013 Registration after 31st May 50% |
| | | X | 31.7 | 2013 | \$42.50 | \$42.50 | N | \$42.50 | 0523005 | | | |
| | | X | 31.7 | 2013 | \$100.00 | \$ 100.00 | N | \$100.00 | 0523005 | | | |
| | | X | 31.7 | 2013 | \$10.00 | \$10.00 | N | \$10.00 | 0523005 | | | Pensioner Concession 50% as defined per the Rates & Charges (Rebates and Deferments) Act 1992 |
| | | X | 31.7 | 2013 | \$21.25 | \$21.25 | N | \$21.25 | 0523005 | | | |
| | | X | 31.7 | 2013 | \$50.00 | \$50.00 | N | \$50.00 | 0523005 | | | |
| | <u>Unsterilised</u> | | | | | | | | | | | |
| | | X | 31.7 | 2013 | \$50.00 | \$50.00 | N | \$50.00 | 0523005 | | | Common Expiry 31st October |
| | | X | 31.7 | 2013 | \$120.00 | \$ 120.00 | N | \$120.00 | 0523005 | | | |
| | | X | 31.7 | 2013 | \$250.00 | \$ 250.00 | N | \$250.00 | 0523005 | | | |
| | | X | 31.7 | 2013 | \$25.00 | \$25.00 | N | \$25.00 | 0523005 | | | Pensioner Concession 50% as defined per the Rates & Charges (Rebates and Deferments) Act 1992 |
| | | X | 31.7 | 2013 | \$60.00 | \$60.00 | N | \$60.00 | 0523005 | | | |
| | | X | 31.7 | 2013 | \$125.00 | \$ 125.00 | N | \$125.00 | 0523005 | | | |
| | | | | | | | | 50% | | | | |
| | | | | 2013 | | | N | 25% | | | | |
| | | | | 2013 | Nil | Nil | N | Nil | | | | |
| | | X | | | \$1.00 | \$1.00 | N | Nil | 0523005 | | | Dog Act 1976 s. 15 (4) |
| | | X | | 2013 | \$50.00 | \$50.00 | N | \$50.00 | 0523005 | | | Dog Regulations 2013 |
| | | X | | 2013 | \$200.00 | \$ 200.00 | N | \$200.00 | 0523005 | | | Dog Regulations 2013, r. 17 (3) 2. 9(g) |
| 5.2.11 | Application for More than Two Dogs | X | ATO Private Ruling | 2017 | \$110.00 | \$ 125.00 | N | \$125.00 | 0523003 | | | ATO Private Ruling |

| FEES & CHARGES | | | | | | | | | | | | |
|------------------------|---|--------------|--|-------------------------|---------------------|---------------------|-----------|----------------------|---------------------|-----------------|----------------|---|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| 5.2.12 | Poundage - Cats Impounding / Release Fee (plus sustenance) | | X | 31.23/31.24 | 2013 | \$140.00 | \$ 140.00 | N | \$140.00 | 0523006 | | |
| 5.2.13 | Cat Tag Replacement (Transfer In) | | X | 37.1/ATO Private Ruling | 2013 | \$5.00 | \$5.00 | N | \$5.00 | 0523008 | | |
| 5.2.14 | Sustenance (per day) - Cats | | X | ATO Private Ruling | 2017 | \$15.00 | \$20.00 | N | \$20.00 | 0523006 | | |
| 5.2.15 | Cat Surrender Fee/and or Euthanise (Voluntary) | X | | | 2014 | \$181.82 | \$ 181.82 | Y | \$200.00 | 0523007 | | |
| 5.2.16 | Cat Registrations & Licences | | | | | | | | | | | |
| | 1 Year - Sterilisation Compulsory | | X | | 2013 | \$20.00 | \$20.00 | N | \$20.00 | 0523008 | | Fees per Cat Act 2011, Pt 2 Div 1, s. 9 Common Expiry 31st October |
| | 3 Year - Sterilisation Compulsory | | X | | 2013 | \$42.50 | \$42.50 | N | \$42.50 | 0523008 | | Registration after 31st May 50% |
| | Lifetime - Sterilisation Compulsory | | X | | 2013 | \$100.00 | \$ 100.00 | N | \$100.00 | 0523008 | | |
| | Breeders - Approval to Breed Cats (per breeding cat; male or female) | | X | | 2013 | \$100.00 | \$ 100.00 | N | \$100.00 | 0523008 | | Cat Regulations 2012, Sched 3 Fees |
| | Pensioner - 1 Year - Sterilisation Compulsory (50% Concession) | | X | | 2013 | \$10.00 | \$10.00 | N | \$10.00 | 0523008 | | Pensioner Concession 50% as |
| | Pensioner - 3 Years - Sterilisation Compulsory (50% Concession) | | X | | 2013 | \$21.25 | \$21.25 | N | \$21.25 | 0523008 | | defined per the Rates & Charges |
| | Pensioner - Lifetime - Sterilisation Compulsory (50% Concession) | | X | | 2013 | \$50.00 | \$50.00 | N | \$50.00 | 0523008 | | (Rebates and Deferments) Act 1992 |
| | Pensioner Concession 50% of fee (refer above fees) | | | | 2013 | \$ - | \$ - | | \$ - | 0523008 | | |
| 5.2.17 | Cat Management Facility | | | | | | | | | | | |
| | Application Fee | | X | | 2014 | \$200.00 | \$ 200.00 | N | \$200.00 | 0523008 | | Cat Act 2011, Pt 3 Div 3, s. 31 |
| | Annual Inspection and Renewal of Cat Management Facility Licence | | X | | 2017 | \$100.00 | \$ 125.00 | N | \$125.00 | 0523008 | | Cat Act 2011, Pt 3 Div 3, s. 31 |
| | Transfer of Cat Management Licence Facility | | X | ATO Private Ruling | 2014 | \$100.00 | \$ 100.00 | N | \$100.00 | 0523003 | | ATO Private Ruling |
| 5.2.18 | Application for More than Two Cats | | X | | 2017 | \$110.00 | \$ 125.00 | N | \$125.00 | 0523003 | | ATO Private Ruling |

| FEES & CHARGES | | | | | | | | | | | | |
|--|---------------|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|---|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| First 24 Hours or Part Thereof | | X | 31.25 | 2017 | \$0.50 per head | \$25.00 | N | \$25.00 | 0523006 | | | Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act |
| Wethers, ewes, lambs and goats, per head | | | | | | | | | | | | |
| First 24 Hours or Part Thereof | | X | 31.25 | 2017 | \$0.20 per head | \$15.00 | N | \$15.00 | 0523006 | | | Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act |
| 5.3.3 Sustenance Charges (per head, per 24 hours or part thereof) | | | | | | | | | | | | |
| All Stock | | X | | New 2017 | | \$20.00 | N | \$20.00 | 0523006 | | | Local Government (Misc Prov) Act 1960 |
| 5.3.4 Stock Control (per occasion) | | | | | | | | | | | | |
| Securing livestock in Private Property includes Travel and Transport > 3kms | | X | | New 2014 | At Cost | At Cost | N | At Cost | 0523006 | | | Local Government Act 1995 |
| 5.4 Abandoned Vehicles | | | | | | | | | | | | |
| 5.4.1 Towing Fee (Vehicle) | | X | ATO Private Ruling | 2016 New | \$175.00 | \$ 175.00 | N | \$175.00 | 0524002 | | | ATO Private Ruling |
| 5.4.2 Towing - Administration Fee | | X | ATO Private Ruling | 2016 | \$60.00 | \$60.00 | N | \$60.00 | 0524002 | | | ATO Private Ruling ATO Private Ruling/S.3.40 LG Act |
| 5.4.3 Storage fee up to 60 days (per day) | | X | ATO Private Ruling | 2015 | \$15.00 | \$15.00 | N | \$15.00 | 0524002 | | | |
| 5.5 Abandoned Trolleys | | | | | | | | | | | | |
| 5.5.1 Initial Impounding of Abandoned Trolley Daily Pound Fee for Abandoned Trolley, per trolley per day | | X | ATO Private Ruling | New 2017 | | \$50.00 | N | \$50.00 | 0524002 | | | ATO Private Ruling |
| 5.5.2 | | X | ATO Private Ruling | 2014 | \$10.00 | \$10.00 | N | \$10.00 | 0524002 | | | ATO Private Ruling |
| FUNCTION 7 Health | | | | | | | | | | | | |
| 7.1 Licence | | | | | | | | | | | | |
| 7.1.1 Stall Holders | | | | | | | | | | | | |
| Licence (on application & renewal) | | X | Div 31.8/6.16 LGA | 2014 | \$78.00 | \$78.00 | N | \$78.00 | 0724003 | 0130 | | Local Government Act 1995 |
| Per Day | | X | 31.8 | 2014 | \$8.00 | \$8.00 | N | \$8.00 | 0724003 | 0130 | | Local Government Act 1995 |

| FEES & CHARGES | | | | | | | | | | | | |
|--|---------------|--------------|--|-----------------|------------------------------------|---------------------|-----|-------------------------|---------------------|-----------------|----------------|--|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| Per Week | | X | 31.8 | 2014 | \$21.00 | \$21.00 | N | \$21.00 | 0724003 | 0130 | | Local Government Act 1995 |
| per Month | | X | 31.8 | 2014 | \$26.00 | \$26.00 | N | \$26.00 | 0724003 | 0130 | | Local Government Act 1995 |
| Per Year | | X | 31.8 | 2014 | \$129.00 | \$ 129.00 | N | \$129.00 | 0724003 | 0130 | | Local Government Act 1995 |
| 7.1.2 Traders | | | | | | | | | | | | |
| Licence (on application & renewal) | | X | 31.8 | 2014 | \$78.00 | \$78.00 | N | \$78.00 | 0724003 | 0130 | | Local Government Act 1995 |
| Per Day | | X | 31.8 | 2014 | \$8.00 | \$8.00 | N | \$8.00 | 0724003 | 0130 | | Local Government Act 1995 |
| Per Week | | X | 31.8 | 2014 | \$21.00 | \$21.00 | N | \$21.00 | 0724003 | 0130 | | Local Government Act 1995 |
| per Month | | X | 31.8 | 2014 | \$26.00 | \$26.00 | N | \$26.00 | 0724003 | 0130 | | Local Government Act 1995 |
| Per Year | | X | 31.8 | 2014 | \$129.00 | \$ 129.00 | N | \$129.00 | 0724003 | 0130 | | Local Government Act 1995 |
| | | | 31.8 | | | | | | | | | |
| 7.1.3 Hawker | | | | | | | | | | | | |
| Application | | X | 31.8 | 2014 | \$52.00 | \$52.00 | N | \$52.00 | 0724003 | 0130 | | Local Government Act 1995 |
| Renewal | | X | 31.8 | 2014 | \$52.00 | \$52.00 | N | \$52.00 | 0724003 | 0130 | | Local Government Act 1995 |
| 7.2 <u>Water Sampling</u> | | | | | | | | | | | | |
| 7.2.1 Water Sampling | X | | Taxable under Section 9- 5 | | \$100.00 | \$ 100.00 | Y | \$110.00 | 0724002 | | | |
| 7.3 <u>Other Charges - Health</u> | | | | | | | | | | | | |
| 7.3.1 Information Search Fee | | X | 31.32 | | See Officer Charge Rates 14.2.1 | | N | \$ - | 0724003 | | | FOI Search Fees |
| 7.3.2 Insufficient copies of plans (per page) | X | | | | \$1.00 | \$1.00 | Y | \$1.10 | 0724002 | | | |
| 7.3.3 Information Research - Less than half hour | | X | 31.32 | | See Officer Charge Rates 14.2.1 | | N | \$ - | 0724003 | | | Search on Info on Public Record |
| 7.3.4 Information Research - per hour | | X | 31.32 | | See Officer Charge Rates 14.2.1 | | N | \$ - | 0724003 | | | Search on Info on Public Record |
| 7.3.5 Copies of reports / documents / maps (A3 or A4) - per page | | X | 31.32 | | \$0.50 | \$0.50 | N | \$0.50 cost + GST | 0724003 | | | Search on Info on Public Record |
| 7.3.6 Newspaper Adverts | X | | | | cost | cost | Y | | 0724002 | | | |
| 7.3.7 Prescribed Fees per Health Act 1911 | | | | | Per Act | Per Act | | | | | | |
| 7.3.8 Liquor Licence (Section 39 Certificates) | | X | ATO Private Ruling | 2015 | \$55.00 | \$55.00 | N | \$55.00 | 0724003 | | | ATO Private Ruling Health Local Laws 2000 & Health Act 1911 |
| 7.3.9 Application for Registration of Lodging House | | X | | 2014 | \$100.00 | \$ 100.00 | N | \$100.00 | 0724003 | | | |

| FEES & CHARGES | | | | | | | | | | | | |
|------------------------|--|--------------|--|------------------|---------------------|---------------------|---------|---|---------------------|-----------------|----------------|--|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| 7.3.10 | | X | ATO Private Ruling | | \$ 1,000.00 | \$1,000.00 | N | \$ 1,000.00 | 0724003 | | | Environmental Protection (Noise) Regulations 1997 (EPN Regs 1997) |
| 7.3.11 | | X | | | \$182.00 | \$ 182.00 | N | \$182.00 | 0724003 | | | |
| 7.3.12 | | X | | 2015 | \$500.00 | \$ 500.00 | N | \$500.00 | 0724003 | | | EPN Regs 1997 |
| 7.3.13 | | X | | 2015 | \$500.00 | \$ 500.00 | N | \$500.00 | 0724003 | | | EPN Regs 1997 |
| 7.3.14 | | X | | 2015 | \$500.00 | \$ 500.00 | N | \$500.00 | 0724003 | | | EPN Regs 1997 |
| 7.3.15 | | X | | 2015 | * Up to \$100,000 | * Up to \$100,000 | N | * Up to \$100,000 *Fee determined by CEO | 0724003 | | | EPN Regs 1997 *CEO to estimate the cost of conducting the assessment |
| 7.3.16 | (Fee determined by CEO) Noise Monitoring Fee (Reg. 18G) / year (12 months pro-rata) | X | | 2015 | \$ 5,000.00 | \$5,000.00 | N | \$ 5,000.00 | 0724003 | | | EPN Regs 1997 |
| 7.3.17 | Application for Exemption to Noise Regulations (Reg. 18) - Late Fee | X | | 2015 | \$250.00 | \$ 250.00 | N | \$250.00 | 0724003 | | | EPN Regs 1997 |
| 7.3.18 | Application for Exemption to Noise Regulations (Reg. 18) - Noise monitoring fee | X | | 2015 | CEO to determine | CEO to determine | N | At Cost | 0724003 | | | EPN Regs 1997 |
| 7.3.19 | Fee for cost of assessment & processing Reg. 19B (Noise Reg.) application up-to (Fee determined by CEO) | X | | 2015 | * Up to \$15,000 | * Up to \$15,000 | N | * Up to \$15,000 *Fee determined by CEO | 0724003 | | | EPN Regs 1997 *CEO to estimate the cost of assessing and processing the application |
| 7.3.20 | Application for Notifiable Event under Reg. 19D (Noise Reg.) - Late fee | X | | 2015 | \$500.00 | \$ 500.00 | N | \$500.00 | 0724003 | | | EPN Regs 1997 |
| 7.3.21 | Application for Exemption to Noise Regulations (Reg. 19D) - Noise monitoring fee | X | 2015 | CEO to determine | CEO to determine | N | At Cost | 0724003 | | | EPN Regs 1997 | |
| 7.4 | <u>Pet Meat - Health</u> | | | | | | | | | | | |
| 7.4.1 | N/A | X | 31.13 | 2014 | | | N | N/A | | | | Health Act 1911 Regulations have been repealed |
| 7.5 | <u>Offensive Trades (fees) - Health</u> | | | | | | | | | | | |
| 7.5.1 | Slaughterhouses | X | 31.13 | 2011 | \$298.00 | \$ 298.00 | N | \$298.00 | 0724003 | | | Health (Offen. Trade Fees) Reg. 1976 |
| 7.5.2 | Piggeries | X | 31.13 | 2011 | \$298.00 | \$ 298.00 | N | \$298.00 | 0724003 | | | Health (Offen. Trade Fees) Reg. 1976 |

| FEES & CHARGES | | | | | | | | | | | | |
|--|---------------|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|--|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| 7.7 Food Hygiene - Health | | | | | | | | | | | | |
| 7.7.1 Food Act 2008 | | | | | | | | | | | | |
| Food Premises Notification Fee (plus Assessment Fee) | | X | 31.13 | 2014 | \$33.00 | \$33.00 | N | \$33.00 | 0724003 | | | Food Premises - Food Act 2008 |
| Food Premises Registration Fee (plus Assessment Fee) | | X | 31.13 | 2014 | \$105.00 | \$ 105.00 | N | \$105.00 | 0724003 | | | Food Premises - Food Act 2008 |
| High Risk Assessment Fee | | X | 31.13 | 2014 | \$260.00 | \$ 260.00 | N | \$260.00 | 0724003 | | | Food Act 2008 & Local Government Act 1995 |
| Medium Risk Assessment Fee | | X | 31.13 | 2014 | \$210.00 | \$ 210.00 | N | \$210.00 | 0724003 | | | Food Act 2008 & Local Government Act 1995 |
| Low Risk Assessment Fee | | X | 31.13 | 2014 | \$105.00 | \$ 105.00 | N | \$105.00 | 0724003 | | | Food Act 2008 & Local Government Act 1995 |
| Very Low Risk Assessment Fee | | X | 31.13 | 2014 | \$50.00 | \$50.00 | N | \$50.00 | 0724003 | | | Food Act 2008 & Local Government Act 1995 |
| 7.7.2 Fee for Inspection (Annual Fee) | | | | | | | | | | | | |
| High Risk | | X | Regulatory | 2017 | \$ - | \$ 200.00 | N | \$200.00 | 0724003 | | | Food Act 2008 & Local Government Act 1995 |
| Medium Risk | | X | Regulatory | 2017 | \$ - | \$ 150.00 Max | N | \$150.00 Max | 0724003 | | | Food Act 2008 & Local Government Act 1995 |
| Multiple Food Area Premises | | X | Regulatory | 2017 | - | \$550.00 | N | \$550.00 | 0724003 | | | Food Act 2008 & Local Government Act 1995 |
| Low Risk | | X | Regulatory | 2017 | \$ - | \$ 100.00 | N | \$100.00 | 0724003 | | | Food Act 2008 & Local Government Act 1995 |
| Family Day Care | | X | Regulatory | 2017 | \$ - | \$ 100.00 | N | \$100.00 | 0724003 | | | Food Act 2008 & Local Government Act 1995 |
| 7.7.3 Settlement enquiry of a Food Business | | X | 31.13 | 2014 | \$53.00 | \$53.00 | N | \$53.00 | 0724003 | | | Food Act 2008 & |
| FUNCTION 10 Community Amenities | | | | | | | | | | | | |
| 10.1 Waste Management | | | | | | | | | | | | |
| 10.1.1 Rubbish Charge | | | | | | | | | | | | |
| Domestic (Compulsory Service 240l Refuse & Recycling) | | X | 31.14 | 2016 | \$201.00 | \$ 201.00 | N | \$201.00 | 1021004 | | | Waste Avoidance & Resource Recovery Act 2007 |
| Additional Service - Domestic (per service incl Recycling) | | X | ATO Private Ruling | 2016 | \$201.00 | \$ 201.00 | N | \$201.00 | 1021008 | | | ATO Private Ruling |
| Additional Service - Domestic Refuse (per service) | | X | ATO Private Ruling | 2016 | \$134.00 | \$ 134.00 | N | \$134.00 | 1021008 | | | ATO Private Ruling |
| Additional Service - Domestic Recycling (per service) | | X | ATO Private Ruling | 2016 | \$67.00 | \$67.00 | N | \$67.00 | 1021008 | | | ATO Private Ruling |

| FEES & CHARGES | | | | | | | | | | | | |
|------------------------|---|--------------|--|-----------------|---|---|-----|----------------------|---------------------|-----------------|----------------|------------------------------|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| 10.1.2 | Tipping Fees | | | New 2017 | | \$10.91 | Y | \$12.00 | 1021006 | 0407 | | Local Government Act 1995 |
| | X | | | 2017 | \$16.36 | \$18.18 | Y | \$20.00 | 1021006 | 0407 | | |
| | X | | | 2017 | \$20.00 | \$21.82 | Y | \$24.00 | 1021006 | 0407 | | |
| | X | | | 2017 | \$2.73 | \$3.64 | Y | \$4.00 | 1021006 | 0407 | | |
| | X | | | 2010 | \$10.91 | \$10.91 | Y | \$12.00 | 1021006 | 0407 | | |
| | X | | | 2010 | \$14.55 | \$14.55 | Y | \$16.00 | 1021006 | 0407 | | |
| | X | | | 2014 | \$13.64 | \$13.64 | Y | \$15.00 | 1021006 | 0407 | per item | |
| | X | | | 2017 | \$20.45 | \$10.91 | Y | \$12.00 | 1021006 | 0407 | per item | |
| | X | | | 2016 | \$4.55 | \$4.55 | Y | \$5.00 | 1021006 | 0407 | | |
| | X | | | New 2017 | | \$7.27 | Y | \$8.00 | 1021006 | | per item | |
| | X | | | 2017 | \$46.36 | \$58.18 | Y | \$64.00 | 1021006 | 0407 | | |
| | X | | | 2017 | \$120.91 | \$ 145.45 | Y | \$160.00 | 1021006 | 0407 | | |
| | | | | New 2017 | NO CHARGE | \$1.82 | Y | \$2.00 | 1021006 | 0407 | | |
| | | | | | NO CHARGE - Upon written application to Chief Executive Officer | NO CHARGE - Upon written application to Chief Executive Officer | | | | | | |
| | | | | | | | | | | | | |
| 10.1.3 | Recycling | | | 2014 | \$3.64 | \$3.64 | Y | \$4.00 | 1021006 | 0407 | | |
| | X | | | | | | | | | | | |
| | <p>Contracts - Can be negotiated with waste collection contractors via negotiations with the Chief Executive Officer or the Chief Executive Officers representative.</p> | | | | | | | | | | | |

| FEES & CHARGES | | | | | | | | | | | | |
|---|---------------|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|---|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| 10.1.4 Septic Tank Fees | | | | | | | | | | | | |
| Application | | X | 31.28 | 2009 | \$118.00 | \$ 118.00 | N | \$118.00 | 1022002 | | Regulatory | As set per Health Act 1911 |
| Permit to use an apparatus | | X | | 2009 | \$118.00 | \$ 118.00 | N | \$118.00 | 1022002 | | Regulatory | Health Regulations (Treat of Sewage) 1974 |
| Inspection | | X | ATO Private Ruling | | \$100.00 | \$ 100.00 | N | \$100.00 | 1022002 | | | ATO Private Ruling |
| Search Fee - Septic Tanks | | X | 31.32 | 2014 | \$15.00 | \$15.00 | N | \$15.00 | 1022002 | | | Local Government Act 1995 |
| Local Government Report Fee | | X | | 2014 | \$118.00 | \$ 118.00 | N | \$118.00 | 1022002 | | Council | Or as set per Health Act 1911 |
| 10.2 <u>Town Planning & Regional Development</u> | | | | | | | | | | | | |
| 10.2.1 Development Applications | | | | | | | | | | | | |
| \$1 - \$50,000 | | X | 31.31 | | \$147.00 | \$ 147.00 | N | \$147.00 | 1026003 | 0135 | | |
| \$50,001 - \$500,000 | | X | 31.31 | | 0.32% | 0.32% | N | | 1026003 | 0135 | | |
| \$500,001 - \$2,500,000 | | X | 31.31 | | see comments | see comments | N | | 1026003 | 0135 | | \$1,700 + 0.257% for every \$1 in excess of \$500,000 |
| \$2,500,001 - \$5,000,000 | | X | 31.31 | | see comments | see comments | N | | 1026003 | 0135 | | \$7,161 + 0.206% for every \$1 in excess of \$2.5 million |
| \$5,000,001 - \$21,500,000 | | X | 31.31 | | see comments | see comments | N | | 1026003 | 0135 | | \$12,633 + 0.123% for every \$1 in excess of \$5 million |
| More than 21.5 million | | X | 31.31 | | \$34,196.00 | \$34,196.00 | N | \$ 34,196.00 | 1026003 | 0135 | | |
| Determining a development application has commenced or been carried out | | X | 31.31 | | see comments | see comments | N | see comments | 1026003 | 0135 | | Fee plus, twice that fee as penalty |
| Development Applications for 'P' uses in the Landscape Protection Area (Includes incidental development and outbuildings) | | X | | New 2016 | \$147.00 | \$ 147.00 | N | \$147.00 | 1026003 | 0135 | | Planning & Development Regs 2009 |
| R-Code Variation (1 variation) | | X | | New 2016 | \$147.00 | \$ 147.00 | N | \$147.00 | 1026003 | 0135 | | Planning & Development Regs 2009 |
| R-Code Variation (2 variations) | | X | | New 2016 | \$250.00 | \$ 250.00 | N | \$250.00 | 1026003 | 0135 | | Planning & Development Regs 2009 |

| FEES & CHARGES | | | | | | | | | | | | |
|--|---------------|--------------|--|-----------------|-----------------------------|------------------------------|-----|-----------------------------|---------------------|-----------------|----------------|--|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| R-Code Variation (3 or more variations) | | X | | New 2016 | \$350.00 | \$ 350.00 | N | \$350.00 | 1026003 | 0135 | | Planning & Development Regs 2009 |
| R-Code Variation (Advertising costs - additional to application fee) | | X | | New 2016 | \$120.00 | \$ 120.00 | N | \$120.00 | 1026003 | 0135 | | Planning & Development Regs 2009 |
| 10.2.2 Development Applications - Extractive Industry Determining a Extractive Industries development application has commenced or been carried out | | X | 31.31 | | \$739.00 | \$ 739.00 | N | \$739.00 | 1026003 | 0135 | | \$739 plus, \$1,478 as penalty |
| | | X | 31.31 | | see comments | see comments | N | see comments | 1026003 | 0135 | | |
| 10.2.3 Subdivision Clearance 1 - 5 Lots | | X | 31.31 | | \$73.00 | \$73.00 | N | \$73.00 | 1026003 | 0135 | | per lot \$73 per lot for the first 5 lots and then \$35 per lot |
| 5 - 195 Lots | | X | 31.31 | | see comments | see comments | N | | 1026003 | 0135 | | |
| More than 195 lots | | X | 31.31 | | \$ 7,393.00 | \$7,393.00 | N | \$ 7,393.00 | 1026003 | 0135 | | |
| 10.2.4 Home Occupation - Initial Fee - Initial Application where home occupation has commenced | | X | 31.3 | | \$222.00 see comments | \$ 222.00 see comments | N | \$222.00 see comments | 1026003 | 0135 | | \$222 plus \$444 penalty |
| 10.2.5 Change of Use - where change has commenced or been carried out | | X | 31.31 | | \$295.00 see comments | \$ 295.00 see comments | N | \$295.00 see comments | 1026003 | 0135 | | |
| 10.2.6 Town Planning Scheme Amendments & Structure Plans Structure Plans Standard and Complex Amendments Basic Amendments Minor modification to Structure Plan (no advertising) Major modification to Structure Plan (advertising) Issue of written planning advice Providing Zoning Certificate Information Research (per hour) - On Public Record Information Research (/ hour) - Not on Public Record Advertising Photocopying (A4 & A3) - per page | | X | 31.31 | | \$ 4,223.00 | \$4,223.00 | N | \$ 4,223.00 | 1026003 | 0135 | | Fee set by Planning & Development Act 2005 |
| | | X | 31.31 | | \$ 4,120.00 | \$4,120.00 | N | \$ 4,120.00 | 1026003 | 0135 | | |
| | | X | 31.31 | New 2017 | | \$2,000.00 | N | \$ 2,000.00 | 1026003 | 0135 | | |
| | | X | 31.31 | New 2014 | \$200.00 | \$ 200.00 | N | \$200.00 | 1026003 | 0135 | | |
| | | X | 31.31 | New 2014 | \$ 2,111.00 | \$2,111.00 | N | \$ 2,111.00 | 1026003 | 0135 | | |
| | | X | 31.31 | | \$73.00 | \$73.00 | N | \$73.00 | 1026003 | 0135 | | |
| | | X | 31.31 | | \$73.00 | \$73.00 | N | \$73.00 | 1026003 | 0135 | | |
| | | X | 31.31 | | | | N | \$ - | 1026005 | | | |
| | X | | | | | | Y | \$ - | 1026002 | | | |
| | X | | | | At Cost | At Cost | Y | \$ - cost + GST | 1026001 | 0045 | | |
| | X | | | | | | Y | \$ - | 1026002 | | | |

| FEES & CHARGES | | | | | | | | | | | | |
|---|---------------|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|--|
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| | Taxed | GST- Free | | | | | | | | | | |
| Postage | X | | | | At Cost | At Cost | Y | cost + GST | 1026002 | | | |
| Rural Numbering Sign | X | | | | \$45.45 | \$45.45 | Y | \$50.00 | 1026002 | 0503 | | |
| 10.2.7 Council Appeals Fee/ Council report | X | | | 2014 | \$181.82 | \$ 181.82 | Y | \$200.00 | 1026002 | 0503 | | |
| 10.2.8 Liquor Licence (Section 40 Certificates) | | X | | 2010 | \$56.00 | \$56.00 | N | \$56.00 | 1026003 | | | Div 81, Permit to consume liquor, Liquor Lic Act 1988 |
| 10.2.9 Amending or Revoking Planning Approval | | X | ATO Private Ruling | 2011 | see comments | see comments | N | see comments | 1026002 | | | \$110.00 or 80% of original fee (whichever is greater) |
| 10.2.10 Extension to Term of Approval | | X | ATO Private Ruling | 2011 | \$110.00 | \$ 110.00 | N | \$110.00 | 1026003 | | | ATO Private Ruling |
| 10.3 Cemetery Fees & Charges | | | | | | | | | | | | |
| 10.3.1 Interments | | | | | | | | | | | | |
| Interment of Adult | X | | | 2015 | \$ 1,090.91 | \$1,090.91 | Y | \$ 1,200.00 | 1027003 | 0409 | | Note: no charge for plot fees |
| Still Borns | X | | | 2014 | \$318.18 | \$ 318.18 | Y | \$350.00 | 1027003 | 0409 | | |
| Children under 7 years | X | | | 2014 | \$500.00 | \$ 500.00 | Y | \$550.00 | 1027003 | 0409 | | |
| Placement of cremated ashes in gravesite | X | | | 2015 | \$272.73 | \$ 272.73 | Y | \$300.00 | 1027003 | 0409 | | |
| Placement of ashes in gravesite including bronze plaque and standard inscription | X | | | 2015 | \$409.09 | \$ 409.09 | Y | \$450.00 | 1027003 | 0409 | | |
| Reservation of Grave | X | | | 2014 | \$181.82 | \$ 181.82 | Y | \$200.00 | 1027003 | 0409 | | |
| Extras | | | | | | | | | | | | |
| Without due notice | X | | | 2015 | \$272.73 | \$ 272.73 | Y | \$300.00 | 1027003 | 0409 | | |
| Not usual hours | X | | | 2010 | \$454.55 | \$ 454.55 | Y | \$500.00 | 1027003 | 0409 | | |
| Public Holidays | X | | | 2010 | \$454.55 | \$ 454.55 | Y | \$500.00 | 1027003 | 0409 | | |
| Saturdays | X | | | 2010 | \$454.55 | \$ 454.55 | Y | \$500.00 | 1027003 | 0409 | | |
| Sundays | X | | | 2010 | \$454.55 | \$ 454.55 | Y | \$500.00 | 1027003 | 0409 | | |
| 10.3.2 Plot Fees | | | | | | | | | | | | |
| 1.8m x 2.75m | X | | | | \$ - | \$ - | Y | see comments | 1027003 | 0409 | | Free of Charge |
| Extras | | | | | | | | | | | | |
| First additional 30 cm | X | | | | \$ - | \$ - | Y | see comments | 1027003 | 0409 | | Free of Charge |

| FEES & CHARGES | | | | | | | | | | | | |
|--|---------------|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|-----------------------------------|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| Second additional 30 cm | X | | | | \$ - | \$ - | Y | see comments | 1027003 | 0409 | | Free of Charge |
| Third additional 30cm | X | | | | \$ - | \$ - | Y | see comments | 1027003 | 0409 | | Free of Charge |
| 10.3.3 Reopening Fees and Charges | | | | | | | | | | | | |
| Reopening | X | | | 2010 | \$681.82 | \$ 681.82 | Y | \$750.00 | 1027003 | 0409 | | |
| Removing grass / kerbing etc if necessary (per hour) | X | | | 2010 | At Cost | At Cost | Y | At Cost | 1027003 | 0409 | | |
| Exhumation | X | | | 2010 | \$909.09 | \$ 909.09 | Y | \$ 1,000.00 | 1027003 | 0409 | | |
| 10.3.4 Niche Wall | | | | | | | | | | | | |
| Reservation for Placement | X | | | 2014 | \$181.82 | \$ 181.82 | Y | \$200.00 | 1027003 | 0409 | | |
| Placement in single niche including bronze plaque and standard inscription | X | | | 2015 | \$409.09 | \$ 409.09 | Y | \$450.00 | 1027003 | 0409 | | |
| Placement in double niche including bronze plaque and standard inscription | X | | | 2015 | \$454.55 | \$ 454.55 | Y | \$500.00 | 1027003 | 0409 | | |
| Placement in double niche including second inscription for double niche plaque | X | | | 2015 | \$409.09 | \$ 409.09 | Y | \$450.00 | 1027003 | 0409 | | |
| 10.3.5 Rose Garden | | | | | | | | | | | | |
| Reservation for Placement | X | | | 2015 | \$181.82 | \$ 181.82 | Y | \$200.00 | 1027003 | 0409 | | |
| Placement including bronze plaque and standard inscription | X | | | 2015 | \$409.09 | \$ 409.09 | Y | \$450.00 | 1027003 | 0409 | | |
| Placement including bronze plaque and standard inscription, and second reservation | X | | | 2015 | \$454.55 | \$ 454.55 | Y | \$500.00 | 1027003 | 0409 | | |
| Second placement including plaque and standard inscription | X | | | 2015 | \$409.09 | \$ 409.09 | Y | \$450.00 | 1027003 | 0409 | | |
| 10.3.6 Miscellaneous | | | | | | | | | | | | |
| Undertakers Licence - Annual | | X | 31.4 / ATO Ruling | 2015 | \$200.00 | \$ 200.00 | N | \$200.00 | 1027004 | 0132 | | LGA 1995 & Cemeteries Act 1986 |
| Undertakers Licence - per burial | | X | 31.4 / ATO Ruling | 2005 | \$30.00 | \$30.00 | N | \$30.00 | 1027004 | 0132 | | LGA 1995 & Cemeteries Act 1986 |
| Monumental Masons Annual Fee | | X | 31.4 / ATO Ruling | 2015 | \$200.00 | \$ 200.00 | N | \$200.00 | 1027004 | 0132 | | LGA 1995 & Cemeteries Act 1986 |
| Permission to construct monument | | X | 31.4 / ATO Ruling | 2015 | \$100.00 | \$ 100.00 | N | \$100.00 | 1027004 | 0132 | | LGA 1995 & Cemeteries Act 1986 |
| Single Monument Permit (Monumental Masons only) | | X | 31.4 / ATO Ruling | 2015 | \$100.00 | \$ 100.00 | N | \$100.00 | 1027004 | 0132 | | LGA 1995 & Cemeteries Act 1986 |
| Issue of Grant of Right of Burial | | X | 31.4 / ATO Ruling | 2015 | \$50.00 | \$50.00 | N | \$50.00 | 1027004 | 0132 | | LGA 1995 & Cemeteries Act 1986 |

| FEES & CHARGES | | | | | | | | | | | | |
|------------------------|--|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|-----------------------------------|
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| | Taxed | GST- Free | | | | | | | | | | |
| | | X | 31.4 / ATO Ruling | 2015 | \$25.00 | \$25.00 | N | \$25.00 | 1027004 | 0132 | | LGA 1995 & Cemeteries Act 1986 |
| | | X | 31.4 / ATO Ruling | 2015 | \$100.00 | \$ 100.00 | N | \$100.00 | 1027004 | 0132 | | LGA 1995 & Cemeteries Act 1986 |
| 10.4 | <u>Environment</u> | | | | | | | | | | | |
| 10.4.1 | Hire of Ripper Moulder | | | | | | | | | | | |
| | Weekly Hire | X | | 2016 | \$31.82 | \$31.82 | Y | \$35.00 | 1025002 | | | |
| | Bond | | X | 2016 | \$100.00 | \$ 100.00 | N | \$100.00 | TRUST - THIRE05 | | | Bonds |
| FUNCTION 11 | Recreation & Culture | | | | | | | | | | | |
| 11.1 | <u>Public Halls & Civic Centres</u> | | | | | | | | | | | |
| 11.1.1 | Don Hewison Centre (Hall & Grounds) <i>Building Leased</i> | | | | | | | | | | | |
| 11.1.2 | Dardanup Hall Complete Facility | | | | | | | | | | | |
| | Concessional / Hr (Registered Non Profit, Charitable organisations) | X | | 2014 | \$41.82 | \$41.82 | Y | \$46.00 | 1121014 | 0411 | | |
| | Day time hire / Hr | X | | 2014 | \$54.55 | \$54.55 | Y | \$60.00 | 1121014 | 0411 | | |
| | - Complete Evening (6pm - 11pm) | X | | 2014 | \$272.73 | \$ 272.73 | Y | \$300.00 | 1121014 | 0411 | | 5 hrs |
| | - Complete Day (8am - 6pm) | X | | 2014 | \$545.45 | \$ 545.45 | Y | \$600.00 | 1121014 | 0411 | | 10 hrs |
| | - Complete Day & Night (8am - 11pm) | X | | 2014 | \$818.18 | \$ 818.18 | Y | \$900.00 | 1121014 | 0411 | | 15 hrs |
| | - Half Day (noon - 6pm) | X | | 2014 | \$327.27 | \$ 327.27 | Y | \$360.00 | 1121014 | 0411 | | 6 hrs |
| | - Half Day & Night (noon - 11pm) | X | | 2014 | \$600.00 | \$ 600.00 | Y | \$660.00 | 1121014 | 0411 | | 11 hrs |
| | Lesser Hall or Main Hall (& Kitchen) - Dardanup Only | | | | | | | | | | | |
| | Concessional / Hr (Registered Non Profit, Charitable organisations) | X | | 2011 | \$21.82 | \$21.82 | Y | \$24.00 | 1121014 | 0411 | | |
| | Day time hire / Hr | X | | 2011 | \$27.27 | \$27.27 | Y | \$30.00 | 1121014 | 0411 | | |
| | - Complete Evening (7pm - 11pm) | X | | 2011 | \$136.36 | \$ 136.36 | Y | \$150.00 | 1121014 | 0411 | | 5 hrs |

| FEES & CHARGES | | | | | | | | | | | | |
|---|---------------|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|---|
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| | Taxed | GST- Free | | | | | | | | | | |
| - Complete Day (8am - 6pm) | X | | | 2011 | \$272.73 | \$ 272.73 | Y | \$300.00 | 1121014 | 0411 | | 10 hrs |
| - Complete Day & Night (8am - 11pm) | X | | | 2011 | \$409.09 | \$ 409.09 | Y | \$450.00 | 1121014 | 0411 | | 15 hrs |
| - Half Day (noon - 6pm) | X | | | 2011 | \$163.64 | \$ 163.64 | Y | \$180.00 | 1121014 | 0411 | | 6 hrs |
| - Half Day & Night (noon - 11pm) | X | | | 2011 | \$300.00 | \$ 300.00 | Y | \$330.00 | 1121014 | 0411 | | 11 hrs |
| 11.1.3 Other Halls | | | | | | | | | | | | |
| As set by individual Hall Lessees | X | | | | | | Y | | | | | |
| 11.1.4 Bonds | | | | | | | | | | | | |
| Key Bond | | X | | 2009 | \$40.00 | \$40.00 | N | \$40.00 | TRUST - TKEY | | | Bonds |
| Hall Bond | | X | | 2009 | \$ 1,000.00 | \$1,000.00 | N | \$ 1,000.00 | TRUST - THIRE02 | | | Bonds |
| Parks Gardens Reserves - Large Events | | X | | 2009 | \$ 1,200.00 | \$1,200.00 | N | \$ 1,200.00 | TRUST - THIRE03 | | | Bonds |
| Parks Gardens Reserves - Small Events | | X | | 2005 | \$500.00 | \$ 500.00 | N | \$500.00 | TRUST - THIRE03 | | | Bonds |
| Events on Roads | | X | | | \$ 1,000.00 | \$1,000.00 | N | \$ 1,000.00 | TRUST - THIRE04 | | | Bonds |
| 11.1.5 Cleaning | | | | | | | | | | | | |
| Use of Council Cleaners | X | | | | At Cost | At Cost | Y | (cost+O/H) + GST | 1121002 | | | |
| 11.2.1 Glen Huon | | | | | | | | | | | | |
| Bunbury Softball Assoc | X | | | | LEASE | LEASE | | | 1123003 | 0254 | | |
| 11.2.2 Tennis Courts - Dardanup | | | | | | | | | | | | |
| Dardanup Tennis Club | X | | | | \$54.55 | \$54.55 | Y | \$60.00 | 1123002 | | | |
| Court Hire per hour (per court) | X | | | 2011 | \$13.64 | \$13.64 | Y | \$15.00 | 1123002 | | | |
| Lights per hour | X | | | 2007 | \$9.09 | \$9.09 | Y | \$10.00 | 1123002 | | | |
| 11.2.3 Tennis Courts - Eaton | | | | | | | | | | | | |
| Court Hire per hour (per court) | X | | | 2013 | \$13.64 | \$13.64 | Y | \$15.00 | 1123002 | | | |
| 11.2.4 Water / 1000 litres (Standpipe Water) | | X | S32 - 285 GST Act GSTR2000/25 | 2009 | \$15.00 | \$15.00 | N | \$15.00 | 1328002 | 0412 | | A New Tax System (GST) Act 1999 'GST Act' |
| Staff call out | X | | | | At Cost | At Cost | Y | At Cost | 1328002 | 0412 | | |

| FEES & CHARGES | | | | | | | | | | | | |
|------------------------|--|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|---|
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| | Taxed | GST- Free | | | | | | | | | | |
| 11.2.5 | Reserves | | | | | | | | | | | Glen Huon Oval Works scheduled 2016. As per Lease Agreement |
| | SWFL Oval use per Season (per oval) | X | | 2015 | \$ 1,118.18 | \$1,118.18 | Y | Refer Comments | 1123003 | 0800 | | |
| 11.2.6 | Eaton Recreation Centre | | | | | | | | | | | |
| | <i>Special Promotions & Events - The Chief Executive Officer (or the Chief Executive Officers delegated representative) is permitted to amend fees for special promotions and negotiate fees for special events.</i> | | | | | | | | | | | |
| | Memberships | | | | | | | | | | | |
| | - | - | - | - | | | | | | | | |
| | - | - | - | - | | | | | | | | |
| | Joining Fee | X | - | 2016 | \$36.32 | \$36.32 | Y | \$39.95 | 1124003 | | | |
| | - | - | - | - | | | | | | | | |
| | Fitness Membership | | | | | | | | | | | |
| | - 12 Months | X | | 2017 | \$710.00 | \$ 726.36 | Y | \$799.00 | 1124007 | | | |
| | - 6 Months | X | | 2017 | \$426.36 | \$ 437.27 | Y | \$481.00 | 1124007 | | | |
| | - 3 Months | X | | 2017 | \$255.45 | \$ 261.82 | Y | \$288.00 | 1124007 | | | |
| | - 1 Month | X | | 2011 | \$100.00 | \$ 100.00 | Y | \$110.00 | 1124007 | | | |
| | - Fortnightly Direct Debit - 12 month contract | X | | 2017 | \$28.22 | \$28.85 | Y | \$31.74 | 1124007 | | | |
| | Fitness Membership - Concession (Seniors & FT Students) 10% discount | | | | | | | | | | | |
| | - 12 Months | X | | 2017 | \$639.09 | \$ 653.64 | Y | \$719.00 | 1124007 | | | |
| | - 6 Months | X | | 2017 | \$383.64 | \$ 393.64 | Y | \$433.00 | 1124007 | | | |
| | - 3 Month | X | | 2017 | \$230.00 | \$ 235.45 | Y | \$259.00 | 1124007 | | | |
| | - 1 Month | X | | 2017 | \$ - | \$90.00 | Y | \$99.00 | 1124007 | | | |
| | - Fortnightly Direct Debit - 12 month contract | X | | 2017 | \$25.49 | \$26.05 | Y | \$28.66 | 1124007 | | | |
| | Seniors Off Peak and Youth Membership - 20% discount | | | | | | | | | | | |
| | - 12 Months | X | | 2017 | \$568.18 | \$ 580.91 | Y | \$639.00 | 1124007 | | | |
| | - 6 Months | X | | 2017 | \$340.91 | \$ 350.00 | Y | \$385.00 | 1124007 | | | |
| | - 3 Month | X | | 2017 | \$204.55 | \$ 209.09 | Y | \$230.00 | 1124007 | | | |
| | - 1 Month | X | | 2014 | \$80.00 | \$80.00 | Y | \$88.00 | 1124007 | | | |
| | - Fortnightly Direct Debit - 12 month contract | X | | 2017 | \$22.76 | \$23.25 | Y | \$25.58 | 1124007 | | | |

| FEES & CHARGES | | | | | | | | | | | | |
|--|---------------|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|----------|
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| | Taxed | GST- Free | | | | | | | | | | |
| Rehabilitation Membership | | | | | | | | | | | | |
| - 3 Month | X | | | 2016 | \$306.36 | \$ 306.36 | Y | \$337.00 | 1124007 | | | |
| Fitness Centre | | | | | | | | | | | | |
| Casual Gym Entry | X | | | 2015 | \$16.36 | \$16.36 | Y | \$18.00 | 1124003 | | | |
| Casual Gym Entry - Senior / Full Time Student | X | | | 2015 | \$11.82 | \$11.82 | Y | \$13.00 | 1124003 | | | |
| Group Fitness - 45 to 60 Minute Class | X | | | 2015 | \$16.36 | \$16.36 | Y | \$18.00 | 1124004 | | | |
| Group Fitness - Senior / Full Time Student - 45 to 60 Minute Class | X | | | 2015 New | \$11.82 | \$11.82 | Y | \$13.00 | 1124004 | | | |
| Group Fitness - 30 Minute Class | X | | | 2016 New | \$11.82 | \$11.82 | Y | \$13.00 | 1124004 | | | |
| Group Fitness - Senior / Full Time Student - 30 Minute Class | X | | | 2016 | \$8.64 | \$8.64 | Y | \$9.50 | 1124004 | | | |
| Fit Over 50 Session | X | | | 2016 | \$7.73 | \$7.73 | Y | \$8.50 | 1124003 | | | |
| Fit for Life (Appraisal/Programme) | X | | | 2014 | \$40.00 | \$40.00 | Y | \$44.00 | 1124003 | | | |
| Fitness Appraisal/Assessment + Program | X | | | 2014 | \$50.00 | \$50.00 | Y | \$55.00 | 1124003 | | | |
| Junior Fitness Sessions | X | | | 2016 New | \$7.73 | \$7.73 | Y | \$8.50 | 1124004 | | | |
| Teen Fit Term Fee | X | | | 2017 | | \$ 136.36 | Y | \$150.00 | 1124004 | | | |
| Eaton Recreation Centre (Cont) | | | | | | | | | | | | |
| Personal Training | | | | | | | | | | | | |
| Personal Training (1 Hour) | X | | | 2014 | \$63.64 | \$63.64 | Y | \$70.00 | 1124004 | | | |
| Personal Training (30 Minutes) | X | | | 2014 | \$40.91 | \$40.91 | Y | \$45.00 | 1124004 | | | |
| Personal Training 5 Pass (1 Hour) | X | | | 2014 | \$295.45 | \$ 295.45 | Y | \$325.00 | 1124004 | | | |
| Personal Training 10 Pass (1 Hour) | X | | | 2014 | \$545.45 | \$ 545.45 | Y | \$600.00 | 1124004 | | | |
| Personal Training 5 Pass (30 Minutes) | X | | | 2014 | \$181.82 | \$ 181.82 | Y | \$200.00 | 1124004 | | | |
| Personal Training 10 Pass (30 Minutes) | X | | | 2014 | \$318.18 | \$ 318.18 | Y | \$350.00 | 1124004 | | | |
| <i>*Personal Training - additional participants plus \$20 per hour</i> | | | | | | | | | | | | |
| Creche | | | | | | | | | | | | |
| Child 1.5 hrs | X | | | 2016 | \$5.00 | \$5.00 | Y | \$5.50 | 1124013 | | | |
| Creche 10 pass (up to 3 Hours - Non Member) | X | | | 2016 | \$45.45 | \$45.45 | Y | \$50.00 | 1124013 | | | |
| Creche 10 pass (up to 3 Hours - Member) | X | | | 2016 | \$38.18 | \$38.18 | Y | \$42.00 | 1124013 | | | |
| Creche 10 pass 2 Children (up to 3 Hours - Member) | X | | | 2016 | \$54.55 | \$54.55 | Y | \$60.00 | 1124013 | | | |

| FEES & CHARGES | | | | | | | | | | | | |
|--|---------------|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|----------|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| Administration | | | | | | | | | | | | |
| Replacement Membership Access Device | X | | | 2016 | \$18.18 | \$18.18 | Y | \$20.00 | 1124003 | | | |
| Membership Attendance Report | X | | | 2017 | \$18.18 | \$22.73 | Y | \$25.00 | 1124003 | | | |
| Administration Fee | X | | | 2017 | \$18.18 | \$22.73 | Y | \$25.00 | 1124003 | | | |
| Membership Contract Cancellation Fee (per 12 months pro rata) | X | | | 2017 | \$136.36 | \$ 163.64 | Y | \$180.00 | 1124003 | | | |
| Facility Hire / Hour | | | | | | | | | | | | |
| Boardroom | X | | | 2011 | \$11.36 | \$11.36 | Y | \$12.50 | 1124006 | 0413 | | |
| Meeting Room Single or Creche | X | | | 2011 | \$18.18 | \$18.18 | Y | \$20.00 | 1124006 | 0413 | | |
| Meeting Room Double | X | | | 2011 | \$31.82 | \$31.82 | Y | \$35.00 | 1124006 | 0413 | | |
| Function / Group Fitness Room | X | | | 2011 | \$36.36 | \$36.36 | Y | \$40.00 | 1124006 | 0413 | | |
| Spin Room (incl 20 Bikes) | X | | | 2016 | \$63.64 | \$63.64 | Y | \$70.00 | 1124006 | 0413 | | |
| Servery | X | | | New 2016 | \$18.18 | \$18.18 | Y | \$20.00 | 1124006 | 0413 | | |
| Court Hire - OFF PEAK | X | | | 2016 | \$36.36 | \$36.36 | Y | \$40.00 | 1124005 | 0414 | | |
| Court Hire - PEAK | X | | | 2016 | \$48.64 | \$48.64 | Y | \$53.50 | 1124005 | 0414 | | |
| Half Court Hire - OFF PEAK | X | | | 2014 | \$22.73 | \$22.73 | Y | \$25.00 | 1124005 | 0414 | | |
| Half Court Hire - PEAK | X | | | 2014 | \$30.91 | \$30.91 | Y | \$34.00 | 1124005 | 0414 | | |
| Outdoor Area | X | | | 2013 | \$31.82 | \$31.82 | Y | \$35.00 | 1124005 | 0414 | | |
| Tea & Coffee provisions (per guest) | X | | | 2013 | \$1.82 | \$1.82 | Y | \$2.00 | 1124003 | | | |
| Grandstand (per tier) | X | | | 2013 | \$59.09 | \$59.09 | Y | \$65.00 | 1124003 | | | |
| Competition Events Package (per court) | X | | | 2013 | \$27.27 | \$27.27 | Y | \$30.00 | 1124005 | 0414 | | |
| <i>Competition Events Package = score bench with 2 seats, 2 team low benches, court seating and coordinators counter (with the hire of 2 or more courts)</i> | | | | | | | | | | | | |
| Chair Hire | X | | | 2013 | \$0.45 | \$0.45 | Y | \$0.50 | 1124003 | | | |
| BBQ | X | | | 2013 | \$20.00 | \$20.00 | Y | \$22.00 | 1124003 | | | |
| Hire of Table Cloths or Trestle Table (per Table) | X | | | 2013 | \$4.55 | \$4.55 | Y | \$5.00 | 1124003 | | | |
| TV / DVD | X | | | 2013 | \$9.09 | \$9.09 | Y | \$10.00 | 1124003 | | | |
| Data Projector (per Hour) min charge of 4 hours | X | | | 2014 | \$6.36 | \$6.36 | Y | \$7.00 | 1124003 | | | |
| Bouncy Castle (includes court hire) | X | | | 2015 | \$200.00 | \$ 200.00 | Y | \$220.00 | 1124005 | 0414 | | |
| Hire with Alcohol - per 100 Guests | X | | | New 2016 | \$45.45 | \$45.45 | Y | \$50.00 | 1124003 | | | |
| Hire - Additional Rubish Fee per 100 Guests | X | | | New 2016 | \$22.73 | \$22.73 | Y | \$25.00 | 1124003 | | | |

| FEES & CHARGES | | | | | | | | | | | | |
|--|---------------|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|--|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| <i>Note: Peak = after 4:00pm Mon - Fri</i> | | | | | | | | | | | | |
| Eaton Recreation Centre (Cont) | | | | | | | | | | | | |
| Facility Hire / Hour (Registered Non Profit / Charitable Organisations) * | | | | | | | | | | | | |
| <i>* 10% Discount Included</i> | | | | | | | | | | | | |
| Boardroom | X | | | 2011 | \$10.22 | \$ 10.22 | Y | \$ 11.25 | 1124006 | 0413 | | |
| Meeting Room Single or Creche | X | | | 2011 | \$16.36 | \$ 16.36 | Y | \$ 18.00 | 1124006 | 0413 | | |
| Meeting Room Double | X | | | 2011 | \$28.64 | \$ 28.64 | Y | \$ 31.50 | 1124006 | 0413 | | |
| Function / Group Fitness Room | X | | | 2011 | \$32.72 | \$ 32.72 | Y | \$ 36.00 | 1124006 | 0413 | | |
| Spin Room (incl 20 Bikes) | X | | | 2013 New | \$57.28 | \$ 57.28 | Y | \$ 63.00 | 1124006 | 0413 | | |
| Servery | X | | | 2016 | \$16.36 | \$ 16.36 | Y | \$ 18.00 | 1124006 | 0413 | | |
| Court Hire - OFF PEAK | X | | | 2016 | \$32.72 | \$ 32.72 | Y | \$ 36.00 | 1124005 | 0414 | | |
| Court Hire - PEAK | X | | | 2016 | \$43.78 | \$ 43.78 | Y | \$ 48.15 | 1124005 | 0414 | | |
| Half Court Hire - OFF PEAK | X | | | 2014 | \$20.46 | \$ 20.46 | Y | \$ 22.50 | 1124005 | 0414 | | |
| Half Court Hire - PEAK | X | | | 2014 | \$27.82 | \$ 27.82 | Y | \$ 30.60 | 1124005 | 0414 | | |
| Outdoor Area | X | | | 2013 | \$28.64 | \$ 28.64 | Y | \$ 31.50 | 1124005 | 0414 | | |
| <i>Note: Peak = after 4:00pm Mon - Fri</i> | | | | | | | | | | | | |
| Sports & Programmes | | | | | | | | | | | | |
| Casual Shots- Single Entry | X | | | 2016 New | \$3.64 | \$3.64 | Y | \$4.00 | 1124003 | | | |
| Casual Shots- 10 Pass | X | | | 2016 | \$32.73 | \$32.73 | Y | \$36.00 | 1124003 | | | |
| - 3 Month Pass | X | | | 2017 | \$68.18 | \$72.73 | Y | \$80.00 | 1124003 | | | |
| - 6 Month Pass | X | | | 2017 | \$113.64 | \$ 122.73 | Y | \$135.00 | 1124003 | | | |
| Holiday Programme/Vacation Care per Day | | X | | 2017 | \$55.00 | \$57.00 | N | \$57.00 | 1124012 | | | Vacation Care Programme |
| Holiday Programme/Vacation Care After Hours Late Fee - After 5.45pm | | X | | 2007 | \$10.00 | \$10.00 | N | \$10.00 | 1124012 | | | After 5.45pm but before 5.59pm |
| Holiday Programme After Hours Late Fee - After 6.00pm - charge every 5 minutes or part thereof | | X | | | \$15.00 | \$15.00 | N | \$15.00 | 1124012 | | | \$15.00 per every 5 minutes after 6.00pm |
| Administration Fee - Late Payment Fee | | X | | | \$20.00 | \$20.00 | N | \$20.00 | 1124012 | | | Per Invoice Request |
| Clinics (Hour) | X | | | 2011 | \$8.55 | \$8.55 | Y | \$9.40 | 1124004 | | | |

| FEES & CHARGES | | | | | | | | | | | | |
|--|---------------|--------------|--|-----------------|---------------------|---------------------|-----|--|---------------------|-----------------|----------------|----------|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES Per Program | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| Term Course (Adult) | X | | | | Per Program | Per Program | Y | Per Program | 1124004 | | | |
| Term Course (Youth) | X | | | | Per Program | Per Program | Y | Per Program | 1124004 | | | |
| Term Course (Seniors) | X | | | | Per Program | Per Program | Y | Per Program | 1124004 | | | |
| Term Course (Juniors) | X | | | | Per Program | Per Program | Y | Per Program | 1124004 | | | |
| Birthday Parties (per child, minimum of 12) (2 hour party) | X | | | 2011 | \$16.36 | \$16.36 | Y | \$18.00 | 1124004 | | | |
| Other Programmes to be calculated on programme schedule | | | | | | | | | | | | |
| Badminton | | | | | | | | | | | | |
| - Casual Game Fee | X | | | 2016 | \$6.82 | \$6.82 | Y | \$7.50 | 1124003 | | | |
| Night programmes per Team | | | | | | | | | | | | |
| - Registration (New Teams) | X | | | 2014 | \$45.45 | \$45.45 | Y | \$50.00 | 1124004 | | | |
| - Registration (Ongoing Team) | X | | | 2014 | \$27.27 | \$27.27 | Y | \$30.00 | 1124004 | | | |
| - Registration Junior Team (New) | X | | | New 2016 | \$40.91 | \$40.91 | Y | \$45.00 | 1124004 | | | |
| - Registration Junior Team (Ongoing) | X | | | New 2016 | \$22.73 | \$22.73 | Y | \$25.00 | 1124004 | | | |
| - Fee per Game - Netball | X | | | 2016 | \$54.55 | \$54.55 | Y | \$60.00 | 1124004 | | | |
| - Fee per Game - Basketball | X | | | 2016 | \$54.55 | \$54.55 | Y | \$60.00 | 1124004 | | | |
| - Fee per Game - Futsal | X | | | New 2016 | \$50.00 | \$50.00 | Y | \$55.00 | 1124004 | | | |
| - Fee per Game - Junior | X | | | New 2016 | \$40.91 | \$40.91 | Y | \$45.00 | 1124004 | | | |
| Day Programme per Team | | | | | | | | | | | | |
| - Registration (New Teams) | X | | | 2008 | \$31.82 | \$31.82 | Y | \$35.00 | 1124004 | | | |
| - Registration (Ongoing Team) | X | | | 2007 | \$18.18 | \$18.18 | Y | \$20.00 | 1124004 | | | |
| - Fee per Game | X | | | 2014 | \$38.18 | \$38.18 | Y | \$42.00 | 1124004 | | | |
| Staff Costs - Centre Supervisor / Cleaner | X | | | 2007 | \$45.45 | \$45.45 | Y | \$50.00 | 1124001 | | | |
| Staff Costs - Group Fitness Instructor | X | | | 2007 | \$63.64 | \$63.64 | Y | \$70.00 | 1124001 | | | |
| Staff Costs - Security Call Outs | X | | | 2015 | At Cost | At Cost | Y | At Cost | 1124001 | | | |
| Signage (Annual Charge per Year) | | | | | | | | | | | | |
| Wall 1200 x 1200 | | X | | New 2016 | \$200.00 | \$ 200.00 | Y | \$220.00 | 1124011 | | | |

| FEES & CHARGES | | | | | | | | | | | | |
|--|---------------|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|--------------------|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| Wall 2400 x 1200 | | X | | New 2016 | \$250.00 | \$ 250.00 | Y | \$275.00 | 1124011 | | | |
| Wall 2400 x 1800 | | X | | New 2016 | \$300.00 | \$ 300.00 | Y | \$330.00 | 1124011 | | | |
| Wall 2400 x 2400 | | X | | New 2016 | \$350.00 | \$ 350.00 | Y | \$385.00 | 1124011 | | | |
| 11.3 Libraries | | | | | | | | | | | | |
| 11.3.1 Internet & Wi-Fi Access | | | | | | | | | | | | |
| Internet & Wi-Fi Access | X | | | 2007 | No Charge | No Charge | Y | No Charge | | | | |
| 11.3.2 Miscellaneous | | | | | | | | | | | | |
| Lost / Damaged Items - Replacement | | X | ATO Private Ruling | | At Cost | At Cost | N | At Cost | 1126003 | 0415 | | ATO Private Ruling |
| 11.3.3 Printing& Copying Costs | | | | | | | | | | | | |
| A4 Black & White | X | | | 2014 | \$0.27 | \$0.27 | Y | \$0.30 | 1126004 | | | |
| A4 Colour | X | | | 2014 | \$0.91 | \$0.91 | Y | \$1.00 | 1126004 | | | |
| A3 Black & White | X | | | 2015 | \$0.55 | \$0.55 | Y | \$0.60 | 1126004 | | | |
| A3 Colour | X | | | 2014 | \$1.82 | \$1.82 | Y | \$2.00 | 1126004 | | | |
| FUNCTION 12 Transport | | | | | | | | | | | | |
| 12.1.1 Special Series Number Plates | X | | | 2014 | \$363.64 | \$ 363.64 | Y | \$400.00 | 1223001 | | | |
| 12.1.2 Verge Inspection Fee - Single Dwelling (Residential) | X | | | 2016 | \$236.36 | \$ 236.36 | Y | \$260.00 | 1424003 | | | |
| Verge Inspection Fee - Multiple Dwelling (Residential) | X | | | 2016 | \$236.36 | \$ 236.36 | Y | \$260.00 | 1424003 | | | |
| Verge Inspection Fee - Commercial / Industrial | X | | | 2016 | \$236.36 | \$ 236.36 | Y | \$260.00 | 1424003 | | | |
| 12.1.3 Contribution for Pathways - Developers | | X | | | See Comments | See Comments | N | See Comments | 7210106 | RESERVE FUND | | \$51.88 / m2 |
| Contribution to Works - West Dardanup Structure Plan | | X | | 2016 | \$420.00 | \$ 420.00 | N | \$420.00 | 7210106 | RESERVE FUND | | |
| Contribution for Roads & Upgrades - Developers (Policy E6.21) | | X | | 2016 | \$ 5,110.00 | \$5,110.00 | N | \$ 5,110.00 | 7210106 | RESERVE FUND | | per lot |
| Contribution for Road Safety - Heavy Haulage on Local Roads - per Permit | | X | | New 2017 | | \$ 300.00 | N | \$300.00 | 7210129 | RESERVE FUND | | |

| FEES & CHARGES | | | | | | | | | | | | |
|------------------------|---|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|---|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| FUNCTION 13 | Economic Services | | | | | | | | | | | |
| 13.1 | <u>Tourism & Area Promotion</u> | | | | | | | | | | | |
| 13.1.1 | Caravan Parks & Camping Grounds | | | | | | | | | | | |
| | Application/Renewals | X | 31.6 | | \$200.00 | \$ 200.00 | N | \$200.00 | 1322003 | 0133 | Regulatory | Caravan & Camping Act & Caravan Parks and Camp. Reg. 1997 |
| | Or | | | | | | | | | | | Caravan & Camping Act |
| | Long term sites - per site - As per regulations | X | 31.6 | | \$6.00 | \$6.00 | N | \$6.00 | 1322003 | 0133 | Regulatory | Caravan & Camping Act |
| | Short term sites - per site - As per regulations | X | 31.6 | | \$6.00 | \$6.00 | N | \$6.00 | 1322003 | 0133 | Regulatory | Caravan & Camping Act |
| | Camp site - per site - As per regulations | X | 31.6 | | \$3.00 | \$3.00 | N | \$3.00 | 1322003 | 0133 | Regulatory | Caravan & Camping Act |
| | Overflow site - per site - As per regulations | X | 31.6 | | \$1.50 | \$1.50 | N | \$1.50 | 1322003 | 0133 | Regulatory | Caravan & Camping Act |
| | Additional fee for renewal after expiry | X | 31.6 | New 2014 | \$20.00 | \$20.00 | N | \$20.00 min. | 1322003 | 0133 | Regulatory | Caravan & Camping Act |
| | Temporary licence: Pro rata as per application | X | 31.6 | 2014 | \$100.00 | \$ 100.00 | N | \$100.00 | 1322003 | 0133 | Regulatory | Caravan & Camping Act |
| | Transfer of Licence | X | 31.6 | | \$100.00 | \$ 100.00 | N | \$100.00 | 1322003 | 0133 | Regulatory | Caravan & Camping Act |
| 13.1.2 | Building Control | | | | | | | | | | | |
| | Uncertified Application for a Building Permit (min \$97.70) | X | 31.8 | 2017 | 0.32% | 0.32% | N | 0.32% | 1323004 | | | Building Act 2011 |
| | Certified Building Permit Class 1 or 10 (min \$97.70) | X | 31.8 | 2017 | 0.19% | 0.19% | N | 0.19% | 1323004 | | | Building Act 2011 |
| | Certified Building Permit Class 2-9 (min \$97.70) | X | 31.8 | 2017 | 0.09% | 0.09% | N | 0.09% | 1323004 | | | Building Act 2011 |
| | Demolition Permit Class 1 or 10 | X | 31.8 | 2017 | \$96.00 | \$97.70 | N | \$97.70 | 1323004 | | | Building Act 2011 |
| | Demolition Permit Class 2 - 9 (for each storey of building) | X | 31.8 | 2017 | \$96.00 | \$97.70 | N | \$97.70 | 1323004 | | | Building Act 2011 |
| | Application to extend the time during which a building or demolition permit has effect | X | 31.8 | 2017 | \$96.00 | \$97.70 | N | \$97.70 | 1323004 | | | Building Act 2011 |
| | Application for an Occupancy Permit for a completed building | X | 31.8 | 2017 | \$96.00 | \$97.70 | N | \$97.70 | 1323004 | | | Building Act 2011 |
| | Application for a temporary Occupancy Permit for an incomplete building | X | 31.8 | 2017 | \$96.00 | \$97.70 | N | \$97.70 | 1323004 | | | Building Act 2011 |
| | Application for modification of an Occupancy Permit for additional use of a building on a temporary basis | X | 31.8 | 2017 | \$96.00 | \$97.70 | N | \$97.70 | 1323004 | | | Building Act 2011 |
| | Application for a replacement Occupancy Permit for permanent change of the building's use classification | X | 31.8 | 2017 | \$96.00 | \$97.70 | N | \$97.70 | 1323004 | | | Building Act 2011 |

| FEES & CHARGES | | | | | | | | | | | | |
|--|---------------|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|---|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| Occupancy Permit of Building Approval Certificate for registration of a strata scheme of re-subdivision (Per strata unit but not less than \$107.70) | | X | 31.8 | 2017 | \$10.60 | \$10.80 | N | \$10.80 | 1323004 | | | per Strata Unit. Not less than \$107.70 |
| Occupancy Permit for a building in respect of which unauthorised work has been done (min \$97.70) | | X | 31.8 | 2017 | 0.18% | 0.18% | N | 0.18% | 1323004 | | | Not less than \$97.70 |
| Building Approval Certificate for a building in respect of which unauthorised work has been done (min \$97.70) | | X | 31.8 | 2017 | 0.38% | 0.38% | N | 0.38% | 1323004 | | | Not less than \$97.70 |
| Application for a replacement Occupancy Permit for permanent change of the building's classification | | X | 31.8 | 2017 | \$96.00 | \$97.70 | N | \$97.70 | 1323004 | | | Building Act 2011 |
| Application for a Building Approval Certificate for an existing building where unauthorised work has not been done | | X | 31.8 | 2017 | \$96.00 | \$97.70 | N | \$97.70 | 1323004 | | | Building Act 2011 |
| Application to extend the time during which a Building Approval Certificate has effect | | X | 31.8 | 2017 | \$96.00 | \$97.70 | N | \$97.70 | 1323004 | | | Building Act 2011 Building Act 2011/ATO Private Ruling |
| Building Inspection Fee (per hour) | X | | ATO Private Ruling | 2016 | \$150.00 | \$ 150.00 | Y | \$165.00 | 1323002 | | | Same calculation as for Building Permit based on change to contract value (but not less than \$97.70) |
| Application for Amendment to a Building Permit | | X | 31.8 | 2017 | \$96.00 | \$97.70 | N | \$97.70 | 1323004 | | | |
| Postage of plans (Registered Mail) | X | | | | \$10.00 | \$10.00 | Y | \$11.00 | 1323002 | | | |
| Insufficient copies of plans | X | | | | \$1.00 | \$1.00 | Y | \$1.10 | 1323002 | | | |
| Information Research (Min \$20) | | X | 31.32 | | \$40.00 | \$40.00 | N | \$40.00 | 1323004 | | | Local Government Act 1995 |
| Copies of reports / documents or Maps (A3 or A4) | | X | 31.32 | | \$0.50 | \$0.50 | N | \$0.50 | 1323004 | | | Local Government Act 1995 |
| Advertising | X | | | | At Cost | At Cost | Y | cost + GST | 1323001 | | | |
| Newspaper Adverts | X | | | | At Cost | At Cost | Y | cost + GST | 1323001 | | | |
| Signage | | | | | | | | | | | | |
| Council Supply & Install | X | | | | \$150.00 | \$ 150.00 | Y | \$165.00 | 1323002 | | | |
| Inspection of Developers Signage | | X | ATO Private Ruling | | \$50.00 | \$50.00 | N | \$50.00 | 1323004 | | | ATO Private Ruling |
| Search Fee | X | | | | \$40.91 | \$40.91 | Y | \$45.00 | 1323002 | | | |
| Swimming Pool Inspection Levy | | X | ATO Private Ruling | 2015 | \$57.45 | \$58.45 | N | \$58.45 | 1323008 | | | Building Regs 2012/In year of Inspection |
| Copy of Building Plans | | X | ATO Private Ruling | | \$41.00 | \$41.00 | N | \$41.00 | 1323004 | | | ATO Private Ruling |

| FEES & CHARGES | | | | | | | | | | | | |
|------------------------|---|--------------|--|-----------------|---------------------|---------------------|-----|-------------------------|---------------------|-----------------|----------------|--|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| 13.1.3 | Extractive Industries | | | | | | | | | | | |
| | | X | 31.8 | | \$250.00 | \$ 250.00 | N | \$250.00 | 1328001 | 0134 | | Local Government Act 1995 / Local Law |
| | Annual licence & renewal fees | | | | | | | | | | | |
| | | X | 31.8 | | \$125.00 | \$ 125.00 | N | \$125.00 | 1328001 | 0134 | | Local Government Act 1995 |
| | - less than 1 hectare | | | | | | | | | | | Local Government Act 1995 |
| | | X | 31.8 | | \$250.00 | \$ 250.00 | N | \$250.00 | 1328001 | 0134 | | Local Government Act 1995 |
| | - more than 1 less than 5 hectare | | | | | | | | | | | Local Government Act 1995 |
| | | X | 31.8 | | \$375.00 | \$ 375.00 | N | \$375.00 | 1328001 | 0134 | | Local Government Act 1995 |
| | - greater than 5 hectares | | | | | | | | | | | Local Government Act 1995 |
| | | X | 31.8 | | \$50.00 | \$50.00 | N | \$50.00 | 1328001 | 0134 | | Local Government Act 1995 |
| | Licence transfer fee | | | | | | | | | | | |
| FUNCTION 14 | Other Property & Services | | | | | | | | | | | |
| 14.1 | Private Works | | | | | | | | | | | |
| 14.1.1 | Plant (per hour or part thereof) | | | | | | | | | | | |
| | | X | | 2005 | COST + 25% | COST + 25% | Y | COST + 25%, + GST | 1421001 | 0416 | | GST Rate 10% |
| | Graders | | | | | | | | | | | |
| | | X | | 2005 | COST + 25% | COST + 25% | Y | COST + 25%, + GST | 1421001 | 0416 | | |
| | Loaders | | | | | | | | | | | |
| | | X | | 2005 | COST + 25% | COST + 25% | Y | COST + 25%, + GST | 1421001 | 0416 | | |
| | Trucks - 8 Tonne | | | | | | | | | | | |
| | | X | | 2005 | COST + 25% | COST + 25% | Y | COST + 25%, + GST | 1421001 | 0416 | | |
| | Tractors - with attachments | | | | | | | | | | | |
| | | X | | 2005 | COST + 25% | COST + 25% | Y | COST + 25%, + GST | 1421001 | 0416 | | |
| | Utilities - 1 Tonne | | | | | | | | | | | |
| | | X | | 2005 | COST + 25% | COST + 25% | Y | COST + 25%, + GST | 1421001 | 0416 | | |
| | Steel Roller | | | | | | | | | | | |
| | | X | | 2005 | COST + 25% | COST + 25% | Y | COST + 25%, + GST | 1421001 | 0416 | | |
| | Multi-Tyre Roller | | | | | | | | | | | |
| | | X | | 2005 | COST + 25% | COST + 25% | Y | COST + 25%, + GST | 1421001 | 0416 | | |
| | MR WA & DEC | | | | | | | | | | | |
| | | X | | 2005 | COST + 10% | COST + 10% | Y | COST + 10%, + GST | 1421001 | | | |
| | Graders | | | | | | | | | | | |
| | | X | | 2005 | COST + 10% | COST + 10% | Y | COST + 10%, + GST | 1421001 | | | |
| | Loaders | | | | | | | | | | | |
| | | X | | 2005 | COST + 10% | COST + 10% | Y | COST + 10%, + GST | 1421001 | | | |
| | Trucks - 8 Tonne | | | | | | | | | | | |
| | | X | | 2005 | COST + 10% | COST + 10% | Y | COST + 10%, + GST | 1421001 | | | |

| FEES & CHARGES | | | | | | | | | | | | |
|---|---------------|--------------|--|-----------------|---------------------|---------------------|-----|-------------------------|---------------------|-----------------|----------------|------------|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| Tractors - with attachments | X | | | 2005 | COST + 10% | COST + 10% | Y | COST + 10%, + GST | 1421001 | | | |
| Utilities - 1 Tonne | X | | | 2005 | COST + 10% | COST + 10% | Y | COST + 10%, + GST | 1421001 | | | |
| Cement Mixer | X | | | 2005 | COST + 10% | COST + 10% | Y | COST + 10%, + GST | 1421001 | | | |
| Water Pump | X | | | 2005 | COST + 10% | COST + 10% | Y | COST + 10%, + GST | 1421001 | | | |
| Plate Compactor | X | | | 2005 | COST + 10% | COST + 10% | Y | COST + 10%, + GST | 1421001 | | | |
| Road Sweeper - Trailer | X | | | 2005 | COST + 10% | COST + 10% | Y | COST + 10%, + GST | 1421001 | | | |
| 14.1.2 Employees | | | | | | | | | | | | |
| Supervision Fees - Part Supervision | | X | | | 1.5% | 1.5% | N | 1.5% | 1424002 | 0420 | | GST Exempt |
| Supervision Fees - Full Supervision | | X | | | 3.00% | 3.00% | N | 3.00% | 1424002 | 0420 | | GST Exempt |
| Works | X | | | | COST + 25% | COST + 25% | Y | COST + 25%, + GST | 1421001 | | | |
| Works - MRWA / DEC | X | | | | COST + 10% | COST + 10% | Y | COST + 10%, + GST | 1421001 | | | |
| FUNCTION 14 | | | | | | | | | | | | |
| 14.2 Administration | | | | | | | | | | | | |
| 14.2.1 Officer Charge Rates / Hour | | | | | | | | | | | | |
| Chief Executive Officer | X | | | 2017 | \$254.55 | \$ 267.27 | Y | \$294.00 | 1422003 | | | |
| Director | X | | | 2017 | \$236.36 | \$ 248.18 | Y | \$273.00 | 1424001 | | | |
| Manager | X | | | 2017 | \$159.09 | \$ 167.05 | Y | \$183.75 | 1422003 | | | |
| Principal Planning Officer | X | | | 2017 | \$136.36 | \$ 143.18 | Y | \$157.50 | 1026001 | | | |
| Planning Officer | X | | | 2017 | \$102.27 | \$ 107.27 | Y | \$118.00 | 1026001 | | | |
| Principal Building Surveyor | X | | | 2017 | \$136.36 | \$ 143.18 | Y | \$157.50 | 1323001 | | | |
| Building Surveyor | X | | | 2017 | \$102.27 | \$ 107.27 | Y | \$118.00 | 1323001 | | | |
| Civil Engineer | X | | | 2017 | \$150.00 | \$ 157.50 | Y | \$173.25 | 1424001 | | | |
| Engineering Officer | X | | | 2017 | \$102.27 | \$ 107.27 | Y | \$118.00 | 1424001 | | | |
| Principal Environmental Health Officer | X | | | 2017 | \$136.36 | \$ 150.00 | Y | \$165.00 | 0724001 | | | |
| Health Officer | X | | | 2017 | \$102.27 | \$ 107.27 | Y | \$118.00 | 0724001 | | | |
| Ranger | X | | | 2017 | \$102.27 | \$ 107.27 | Y | \$118.00 | 0523001 | | | |

| FEES & CHARGES | | | | | | | | | | | | |
|---|---------------|--------------|--|-----------------|---------------------|---------------------|-----|----------------------|---------------------|-----------------|----------------|--------------------|
| General Description | GST Treatment | | Division 81 (ATO) Determination/ATO Ruling | Last Changed | GST Excl 2016/17 | GST Excl 2017/18 | GST | FEES & CHARGES | General Ledger # | Debtors Code | Charge Type | Comments |
| | Taxed | GST- Free | | | | | | | | | | |
| All Other Officers | X | | | 2017 | \$68.18 | \$71.59 | Y | \$78.75 | 1422003 | | | |
| 14.2.2 Events Application Fee | | | | | | | | | | | | |
| Public Event - Free Entry or Community Group / Sporting Event | | X | ATO Private Ruling | 2011 | \$ - | \$ - | N | \$ - | | | | No Charge |
| Commercial Event <5000 people | | X | ATO Private Ruling | 2015 | \$250.00 | \$ 250.00 | N | \$250.00 | 1123006 | | | ATO Private Ruling |
| Commercial Event >5000 people | | X | ATO Private Ruling | 2015 | \$475.00 | \$ 475.00 | N | \$475.00 | 1123006 | | | ATO Private Ruling |
| 14.2.3 Traffic Management Plan Preparation | | | | | | | | | | | | |
| Public Event - Free Entry or Community Group / Sporting Event | X | | | 2011 | \$ - | \$ - | Y | \$ - | 1424001 | | | No Charge |
| Commercial Event <500 people | X | | | 2011 | \$727.27 | \$ 727.27 | Y | \$800.00 | 1424001 | | | |
| Commercial Event <5000 people | X | | | 2011 | \$909.09 | \$ 909.09 | Y | \$ 1,000.00 | 1424001 | | | |
| Commercial Event >5000 people | X | | | 2011 | \$ 1,090.91 | \$1,090.91 | Y | \$ 1,200.00 | 1424001 | | | |

12.3.3 Title: Late Payment Interest – Rates & Services Charges – 2017/18

Reporting Department: Corporate & Community Services
Reporting Officer: Mrs Natalie Hopkins – Acting Director
 Corporate & Community Services
Legislation: Local Government Act 1995

Officer Comment

The Local Government (Financial Management) Amendment Regulations set the maximum percentage chargeable on late payment of rates at 11%. This is the amount historically charged by Council.

Council Role - Executive/Strategic.

Voting Requirements – Absolute Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council sets an 11% interest charge to be imposed on late payment of rates and service charges in 2017/18 (as allowed by Regulation 70, Local Government (Financial Management) Regulations 1996).

By Absolute Majority

12.3.4 Title: Rates Instalment Options 2017/18

Reporting Department: Corporate & Community Services
Reporting Officer: Mrs Natalie Hopkins – Acting Director
 Corporate & Community Services
Legislation: Local Government Act 1995

Council Role - Executive/Strategic.

Voting Requirements – Absolute Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council sets the following instalment options for payment of rates and service charges for the 2017/18 financial year:

- a) One instalment (Regulation 64 (1) [Local Government (Financial Management) Regulations 1996]);**
- b) Four (4) instalments (\$ 6.45 [Local Government Act 1995]), the administrative charge be \$39.00 per assessment;**
- c) The rate of interest per instalment to be charged at the rate of 5.5% per annum (Regulation 68 [Local Government (Financial Management) Regulations 1996]);**
- d) The due date for instalments and penalty start date to be listed as:**

| | | |
|-----------|----------------------------------|--------------------------|
| 1. | Due Date | 20 September 2017 |
| 2. | 1st Instalment | 20 September 2017 |
| 3. | 2nd Instalment | 22 November 2017 |
| 4. | 3rd Instalment | 24 January 2018 |
| 5. | 4th Instalment | 28 March 2018 |
| 6 | Penalty Start Date | 21 September 2018 |

By Absolute Majority

12.3.5 *Title: Setting of 2017/18 – 2020/21 Corporate Business Plan & 2017/18 Rates*

Reporting Department: Corporate & Community Services

*Reporting Officer: Mrs Natalie Hopkins – Acting Director
Corporate & Community Services*

Legislation: Local Government Act 1995

Background

Council having considered the Draft 2017/18 - 2020/21 Corporate Business Plan, the following resolutions are required to enable the preparation of the Annual Budget.

The Annual Budget will be presented for formal adoption at an Ordinary Meeting of Council in July 2017.

Officer Comment - None.

Council Role - Executive/Strategic.

Voting Requirements – Absolute Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION “A”

THAT Council sets:

1. The following Rates in the Dollar for 2017/18:

| | |
|--|---------------------|
| Gross Rental Value Rated Properties (GRV) | |
| GRV = \$0.92622 to yield | \$7,459,683 |
| GRV Minimum Rate = \$1,424 to yield | \$2,540,416 |
| Total GRV: | \$10,000,099 |

And;

2. Unimproved Value Rated Properties (UV):

| | |
|------------------------------------|--------------------|
| UV = \$0.005760 to yield | \$1,578,718 |
| UV Minimum Rate = \$1,424 to yield | \$207,904 |
| Total UV: | \$1,786,622 |

| | |
|------------------------------------|---------------------|
| TOTAL GRV & UV TO YIELD | \$11,786,721 |
|------------------------------------|---------------------|

3. The Specified Area Rate for “Bulk Waste Collection Levy”

Purpose: Levied on developed residential properties within (and adjoining to) the townsites of Eaton, Dardanup and Burekup that are serviced with Councils bulk & green waste kerbside pickup to meet the cost of the service and to contribute to the refuse site.

| | |
|---|--------------|
| Residential GRV = \$0.001489 per specified assessment to yield- | \$110,000.00 |
|---|--------------|

4. The Specified Area Rate for “Eaton Landscaping”

Purpose: Levied on properties within the townsite of Eaton for the purpose of upgrading & maintaining parks & reserves in Eaton townsite.

| | |
|---|--------------|
| GRV = \$0.002826 per specified assessment to yield- | \$231,370.00 |
|---|--------------|

By Absolute Majority

AND

Officer Comment

A copy of the 2017/18 - 2020/21 Corporate Business Plan [Separate Document] is attached (Appendix SP: 12.3.5).

Council Role - Executive/Strategic.

Voting Requirements – Absolute Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION “B”

THAT the 2017/18 - 2020/21 Corporate Business Plan be adopted inclusive of the changes made by Council as recorded in the minutes of this meeting.

By Absolute Majority

12.3.6 Title: Rates Prize 2017/18

Reporting Department: Corporate & Community Services

*Reporting Officer: Mrs Natalie Hopkins – Acting Director
Corporate & Community Services*

Legislation: Local Government Act 1995

Background

Council budgets a prize for ratepayers who pay their rates account in full and have no outstanding balance by the prize due date. The prize due date is approximately two weeks prior to the legislative rates due date so as to encourage early payment of rates for cash flow purposes.

Council Role - Executive/Strategic.

Voting Requirements – Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council sets the due date for entry into the rates prize of \$1,500 as 4.00pm, 30 August 2017.

13 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

15 PUBLIC QUESTION TIME

16 MATTERS BEHIND CLOSED DOORS

None.

17 CLOSURE OF MEETING

The Presiding Officer advises that the date of the next Ordinary Meeting of Council will be Friday 19 July 2017, commencing at 5.00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer to declare the meeting closed.