



# A G E N D A

## ORDINARY MEETING

To Be Held

Wednesday, 9 August 2017  
Commencing at 5.00pm

At

Shire of Dardanup  
ADMINISTRATION CENTRE EATON  
1 Council Drive - EATON

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NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member

The next Ordinary Meeting of the Shire of Dardanup will be held on Wednesday 9 August 2017 in the Council Chambers, Shire of Dardanup - Administration Centre Eaton, 1 Council Drive, Eaton - commencing at 5.00pm.



**MR MARK L CHESTER**  
**Chief Executive Officer**

Date: 3 August 2017

**Note: If interested persons would like to make comment on any items in this agenda, please email [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au) or hand deliver written comment to the Shire of Dardanup – Administration Centre Eaton, 1 Council Drive, Eaton. To be included in the meeting comments are to be delivered no later than 48 hours prior to the meeting.**

**The Chief Executive Officer will use his discretion as to whether the written comments are relevant and applicable to the meeting before approving their inclusion in the meeting.**

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## COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

## DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

## **SHIRE OF DARDANUP**

**AGENDA FOR THE SHIRE OF DARDANUP ORDINARY MEETING OF COUNCIL TO BE HELD ON WEDNESDAY 9 AUGUST 2017, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 5.00PM.**

### **1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member to declare the meeting open, welcome those in attendance and refer to the Disclaimer, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

#### *Acknowledgement of Country*

*The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Gnaala Karla Booja people in this land.*

#### *Affirmation of Civic Duty and Responsibility*

*Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.*

#### *Emergency Procedure*

*In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).*

### **2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

#### **2.1 Attendance**

#### **2.2 Apologies**

Cr. Danny Harris - Elected Member  
Cr. Allen Mountford - Elected Member – LEAVE OF ABSENCE [165-17].

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

None.

**4 PUBLIC QUESTION TIME**

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

**COUNCIL RESOLUTION**

**THAT Cr. L D Harris be granted leave of absence for the meeting of 30 August 2017.**

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

None.

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

7.1 Ordinary Meeting Held 19 July 2017

**OFFICER RECOMMENDED RESOLUTION**

**THAT the Minutes of the Ordinary Meeting of Council held on 19 July 2017, be confirmed as true and correct subject to no / the following corrections.**

**8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

None.

**10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN****11 DECLARATION OF INTEREST**

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

**12 REPORTS OF OFFICERS AND COMMITTEES****12.1 CHIEF EXECUTIVE OFFICER REPORT**

12.1.1 Title: Makerspace Proposal – Project and Funding Approval

*Reporting Department: Executive*

*Reporting Officer: Mr Mark L Chester – Chief Executive Officer*

*Legislation: Local Government Act 1995*

Summary

This report brings to Council the Makerspace proposal that has been discussed at the initiation of Cr. M T Bennett at a recent Chief Executive Officer/Councillor Forum. The proposal is to establish a building for Makerspace activities on a temporary basis (up to three years) until the new Community Library is constructed. The approved plans for the new Community Library include an area for Makerspace.

This proposal is to initiate Makerspace in the Shire so that the people involved can establish, in a more permanent location, in the medium to longer term. The building can also be used as a business incubator for start-ups and a meeting place for the South West Science Council.



Makerspace fits into the Shire of Dardanup's vision for the development of a smart community; it has relevance to the *Internet of Things* initiative that the Shire has applied for Federal funding to roll out and it aligns with the futuristic vision for the future city of Wanju.

- *Proposed Location*



The proposed site is approximately 16m x 13m and backs onto the building where there are services available for connection. Waste water would need to be investigated. This site has external security lighting and would allow users to make use of the toilet facilities in the library building during library hours and the toilet facilities within the school (marked in red) after these hours.

### Background -

Makerspace has been active in the Bunbury Geographe area for a number of years, with no permanent location for their activities. The participants move from library to library, necessitating the moving of expensive equipment each time.

Makerspace involves like-minded individuals that are either gainfully employed using and developing technology or are just interested in exploring technology and innovation as a hobby. Age is no barrier to Makerspace.

Currently the members of the group meet on a regular basis at different venues across the Bunbury Geographe area.

With the promotion of the *Wanju Smart City Project* the Makerspace group has recognised the Shire of Dardanup as an organisation that may be able to help them gain a stronger foothold in the community. It would create awareness of the opportunities that technology has to offer including the potential for small business start-ups to connect with people with insight and the know-how to help an idea evolve into practical application and potentially a business opportunity.

### Legal Implications

Town Planning, Health (Public Building) Regulations and Building Regulations are to be complied with.

### Strategic Community Plan

The proposal is not referred to in the current Strategic Community Plan.

The Plan is currently under review and may include aspirations in relation to innovation and technology in keeping with the Council's vision for the development of Wanju as a Smart City and the Shire as a Smart Community.

Environment - None.

Precedents - None.

### Budget Implications -

A full assessment of the cost of the project is still to occur, however it is expected that the set up costs will be up to \$60,000, depending on whether access to water and a sewer connection is required.

This estimate is based on hiring the required building for a three year period.

These utilities are in close proximity to the site, nonetheless there are costs associated. There will then be recurring costs for the facility's operations. These costs will be ongoing when the Makerspace is established in the new Community Library.

Following are the elements to the project: -

- Proposed lease of transportable building (size to be confirmed);
- Water;
- Sewer may be required;
- Power;
- Internet;
- Dust extraction;
- Security screening (Windows and Doors);
- Security access;
- Accessibility (minimum one ramp);
- Accessibility from the nearest car park (concrete or brick paving);
- Accessibility to public conveniences;
- Insurance;
- CCTV;
- Furniture and fittings; and
- Potential legal agreement for the Shire to receive dividends if a business start-up generates a revenue stream that makes a profit.

There are preliminary actions required, including the investigation of all requirements and the planning approval process; therefore it is likely that the finalisation of the project could take until April/May 2018.

There are two options for the funding of this project as the project is not included in the recently adopted Corporate Business Plan.

- *Option One*

As Makerspace is identified as a specific component of the new Community Library, (deferred for further overall investigation of the Administration Library Building project) the capital costs may be sourced from the Administration Library Building Reserve fund. The use of these Reserve funds would then not be available for the new building project as the outgoings will be for a temporary building and will have no realisable value once spent.

- *Option Two*

Funding of the project can be referred to the mid-year budget review to allow time for officers to fully assess the requirements and associated costs.

#### Budget – Whole of Life Cost

There will be recurring operating costs (utility costs, repairs and insurance) for the temporary facility until it is removed once the new Community Library is available with the Makerspace included as planned.

#### Council Policy Compliance

The proposed site was selected in consultation with the Principal of the Eaton Community College on Reserve 45358, which is a Reserve for Public Purposes (High School) under the Greater Bunbury Region Scheme (GBRS).

As the proposed location is on a GBRS reserve, it does not require approval under the local planning scheme, however a GBRS application will need to be lodged and approved. The proposal would likely be considered under the land use of 'Community Purpose' and it will need to be referred to the Department of Planning, Lands and Heritage and as it is in close proximity to the wetlands, to the Department of Water and Environmental Regulation.

It is also recommended that the project be advertised to the immediate neighbours in keeping with the Shire's desire to be transparent and accountable to the community.

The building will be a Class VIII public building, to be acknowledged as an annexe to the Eaton Community Library.

The reserve is identified as being located in a Bushfire Prone Area and therefore a Bushfire Attack Level assessment will be required. Officers have assessed this aspect and have determined that the risk is low due to the existence of the high school buildings and the distance (100m) separating the proposed location from the subject vegetation. The BAL assessment required is therefore of a simple nature and can be carried out by Shire officers.

Risk Assessment - Low.

### Officer Comment

The site shown above is within the College grounds and has been selected as Makerspace provides opportunities for strong links with the Eaton Community College. The College, through the Principal, has advocated a close relationship with students to make use of the services and facilities that a Makerspace provides.

Access to the nearby toilet facilities is also advantageous.

Council is advised that at this stage the Makerspace users are not an incorporated body. On that basis there will be no lease, the facility will be acknowledged as an annexe to the Community Library. All costs associated with the building, capital and operating will be a cost to the Shire's budget. A Memorandum of Understanding will be required between the Shire of Dardanup and the Eaton Community College, similar to the MoU recently agreed in relation to the ECC sea container approved near the Eaton Recreation Centre.

As a potential business incubator, there may be an opportunity for future revenue streams. The Shire could consider signing an agreement with the users to provide a dividend back to the Shire if their invention is commercialised. This will require a legal agreement to be drafted for potential users to consider and sign.

Governance details are still to be resolved; however, as an annexe to the library the initial procedure will require Makerspace users to become members of the Community Library. This approach provides the Shire with the personal contact details of the users with the added advantage for users to have access to all of the regional libraries in the South West that are a part of the regional library card consortia. A swipe card, being the library membership card, will be required to access the Makerspace building.

This project is considered a first for the region and to be initiated and successful it will require financial and governance support from Council.

In the context of the facility being an annexe to the library the concept has significant merit and will be seen as a ground-breaking initiative for the Shire.

As Council continues to promote Wanju as a Smart City and the Shire as a Smart Community, embracing innovation and technology, the project has enormous merit from an achievable investment.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

### Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution.

## **OFFICER RECOMMENDED RESOLUTION**

### **THAT Council:**

- 1. Supports the concept of Makerspace and all that it offers the community.**
- 2. Approves the Makerspace project as a Shire of Dardanup initiative that warrants the financial and governance support of the Council.**
- 3. Acknowledges that Makerspace is to be an annexe to the Eaton Community Library while the Community Library is shared with the Eaton Community College and into the future when the Shire constructs the new Eaton Community Library.**
- 4. Directs the Chief Executive Officer to investigate the financial costs of establishing the proposed new temporary Makerspace building to be located on Reserve 45358 Recreation Drive Eaton as shown on the site plan included in the Chief Executive Officer's report.**
- 5. Directs the Chief Executive Officer to refer the project to the February/March 2018 mid-year budget review for approval.**
- 6. Directs the Chief Executive Officer to obtain a draft legal agreement for the consideration of Makerspace users to sign to benefit the Shire of Dardanup with potential dividends from future commercialisation of ideas that come out of the new Shire of Dardanup Makerspace facility.**
- 7. Authorises the Chief Executive Officer to negotiate access to Eaton Community College facilities that will be advantageous to the project.**
- 8. Direct the Chief Executive Officer to initiate a Development Application for the proposal referring the application to the Department of Planning, Lands and Heritage the Department of Water and Environmental Regulation, and adjacent neighbours within 250m of the proposed site.**

12.1.2 Title: Busselton Margaret River Regional Airport – Future Airport Marketing Fund

*Reporting Department:* Executive

*Reporting Officer:* Mr Mark L Chester – Chief Executive Officer

*Legislation:* Local Government Act 1995

Background -

Correspondence has been received from the City of Busselton (Appendix ORD: 12.1.2) requesting financial assistance, over a five year period, towards the future Airport Marketing Fund.

It is proposed that the Marketing Fund will assist in the attraction and retention of airlines to service the East Coast to the South West airline route.

Legal Implications - None.

Strategic Community Plan - None.

Environment - None.

Precedents

The Shire of Dardanup participates in a number of regional initiatives and makes annual financial contributions toward what are acknowledged as regional facilities/activities that are advantageous to the community, for example: -

- Bunbury Regional Entertainment Centre
- Bunbury Wellington Group of Councils annual subscription
- Bunbury Wellington Economic Alliance annual subscription
- Bunbury Wellington and Boyup Brook Regional Tourism Development Strategy
- Business South West annual contribution
- Bunbury Geographe Growth Plan Partnership (in kind during development of the strategy)

Budget Implications -

The City of Busselton has confirmed that the request is for \$2,000 each year for 5 years and that the funding can start in 2018/19 but they would like a confirmation as soon as possible.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

The Shire of Dardanup is financially committed to the Bunbury Wellington and Boyup Brook Regional Tourism Development Strategy for 3 years, \$10,000pa.

The marketing of the Busselton Margaret River Regional Airport could be incorporated within any proposed regional marketing strategy.

Implementation of a regional marketing strategy and a Shire contribution will be subject to further consideration by the Council once the strategy has been further developed and adopted.

The airport is outside of the designated tourism strategy district; however as a part of the South West the airport is recognised as a regional asset in terms of economic development opportunities.

It is recommended that the City of Busselton be advised that the Shire of Dardanup is committed to the Bunbury Wellington and Boyup Brook Regional Tourism Development Strategy and that marketing of the new Airport may be included in any future promotion and marketing that will add value to the South West region.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

#### **OFFICER RECOMMENDED RESOLUTION "A"**

**THAT Council advise the City of Busselton:-**

- 1. That the Shire of Dardanup is committed to the Bunbury Wellington and Boyup Brook Regional Tourism Development Strategy for a period of three years.**
- 2. That the Shire is unable to make a financial commitment as requested at this time.**
- 3. That marketing of the new Airport may be included in any future promotion and marketing that will add value to the South West region through the Bunbury Wellington and Boyup Brook Regional Tourism Development strategy.**
- 4. That the idea of including the Busselton Margaret River Regional Airport in a future marketing strategy for the Bunbury Wellington and Boyup Brook Regional Tourism Development Strategy will be conveyed to the working party.**

**OR**

**OFFICER RECOMMENDED RESOLUTION “B”**

**THAT Council advise the City of Busselton that Council will contribute \$2,000 per year for 5 years toward the marketing and promotion of the Busselton Margaret River Regional Airport, commencing 2018/19.**

<b>12.2 DIRECTOR ENGINEERING &amp; DEVELOPMENT SERVICES REPORT</b>
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12.2.1 Title: Review of Directional Signage Policy for Fixed Signs Within Road Reserves

*Reporting Department: Engineering & Development Services*

*Reporting Officer: Mr Luke Botica - Director Engineering & Development Services*

*Legislation: Local Government Act 1995*

Background -

Council is requested to approve a change to the Directional Signage Policy for Fixed Signage Within Road Reserves that will increase the allowable distance for signage from business premises.

The request for the change originated from the Ferguson Valley Marketing & Promotions Inc. (FVMP) and has been considered by Shire staff. The following changes are considered:

Current allowable distances in the policy:

CRITERIA	POSSIBLE DIRECTIONAL SIGN LOCATIONS TO BE CONSIDERED
<b>Meets</b> Tourism WA Guidelines	All intersections within 10 km travel distance to the destination entry gate
<b>Does Not Meet</b> Tourism WA Guidelines	All intersections within 3 km travel distance to the destination entry gate

Proposed allowable distances:

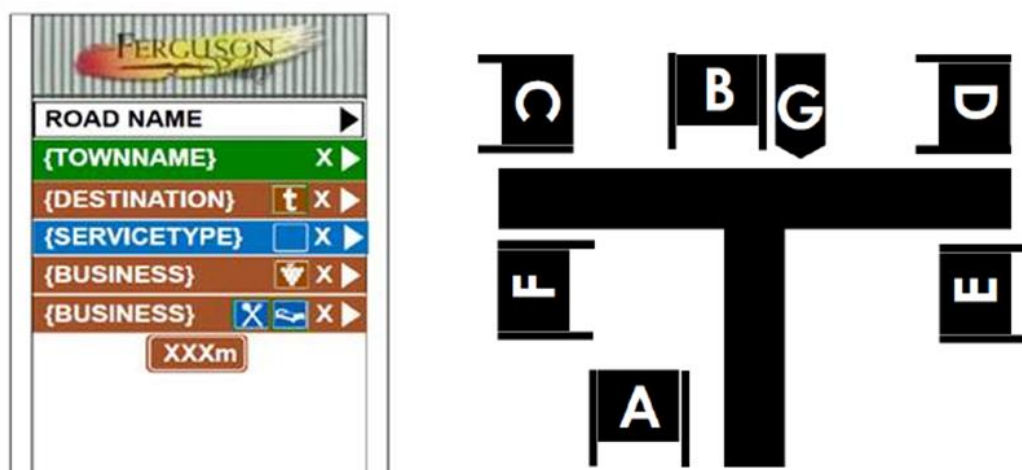
CRITERIA	POSSIBLE DIRECTIONAL SIGN LOCATIONS TO BE CONSIDERED
<b>Meets</b> Tourism WA Guidelines	All intersections within 12 km travel distance to the destination entry gate
<b>Does Not Meet</b> Tourism WA Guidelines	All intersections within 5 km travel distance to the destination entry gate

The change has been suggested as being a better fit when determining which business signs are allowed at the major intersections within the Ferguson and Henty localities. This has been tested by staff via a desktop analysis that assessed the number of additional signs that would be needed at the major intersections.

The analysis found that based on current businesses and the eligibility criteria, there would be a need for an additional two sign stacks at the Ferguson Road



and Pile Road intersection. There are a total of 12 signs required at the C and D sign locations, which exceeds the suggested limit of ten signs per stack, hence the need for two stacks at these locations. The following diagram shows the positioning of these signs in relation to the intersection layout.



The second stack would also be beneficial by dividing signs evenly between the stacks thus reducing the number of signs on the first stack.

The analysis also found that the Ferguson Road and Wellington Mill Road intersection would have 11 signs at the F sign location. It is proposed to rationalise some of the signs on the stack to bring the total back to ten signs, instead of installing another stack.

### Legal Implications

Directional signage designs and positioning should be in accordance with the Australian Standards. The Shire introduced a policy to determine a method of bringing some order to the signage being displayed on Shire roads as well as introducing a recognisable theme through the Ferguson Valley branding. The policy does not override the requirements of the Australian Standards.

Strategic Community Plan - None.

### Environment

The installation of signage may require some pruning of trees and other vegetation to ensure sightline and visibility of signs are achieved and maintained.

### Precedents

Shire staff have assessed several applications under the directional signage policy. Shire staff have been progressively replacing the signage at the major intersections in the Ferguson and Henty localities.

### Budget Implications

An amended policy would allow additional signs to be installed. Where a new sign stack is installed the Shire will cover the cost of the stack frame, Ferguson Valley logo sign, any service signs, non-business related attractions, town and

geographical destination signs, and any tourism related business signs that were already at the intersection that are still permitted under the policy. Any new business directional signs that are permitted under the policy but are currently non-existent at the intersection will be paid for by the applicant.

The Shire has a budget for the implementation of the signage policy at the major intersections. The proposed change will incur some additional costs associated with the purchase and installation of two additional stack frames and Ferguson Valley logo signs.

#### Budget – Whole of Life Cost

Future renewal costs and any replacements through damage will be a shared responsibility between the Shire and the business benefitting from the sign. The Ferguson Valley brand sign, the posts and any non-business related signs will be the responsibility of the Shire. Business related signs will be the responsibility of the business benefitting from the sign (note that the Shire will supply and install and the cost will be recouped from the business).

It is not clear exactly how long the signs will last before requiring renewal; however, staff estimate it to be in the vicinity of 20 years.

#### Council Policy Compliance

Council policy ENG37 – Directional Signage Policy for Fixed Signs Within Road Reserves is applicable to all directional signage requests on Shire roads.

#### Risk Assessment - Low

The proposed change in allowable signage criteria is considered a low risk as it does not change the intent and purpose of the Policy.

It will increase the number of signs that may be installed, thus increasing the cost to Council slightly. However, the relaxation of the policy criteria is expected to be popular among many businesses operating in the Shire.

The implementation of new signage at the major intersections has been slow thus far to allow careful consideration of the policy and the processes adopted. This approach was adopted by staff to ensure that any changes can be considered and implemented before too many stacks are installed.

#### Officer Comment -

Staff have been progressively reviewing Council policies and reformatting the policies into either Council or administration policies. Further to this, procedures that were previously incorporated into the previous format have been extracted and included separately as procedures.

Policy ENG37 has been reviewed and amended to meet the new format for policies and procedures. Policy ENG38 has also been reviewed as part of this process as it is closely related to ENG37.

It should be noted that the policy has also been amended to reflect the current number of signs being allowed on the stacks.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

**OFFICER RECOMMENDED RESOLUTION**

**THAT Council:**

1. **Deletes the following Council policy from the Council Policy Manual:**

<b>ENG37</b>	<b>Directional Signage Policy for Fixed Signs Within Road Reserves</b>
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2. **Adopts the following Council policy to replace the reviewed policy as follows:**

<b>CP040</b>	<b>Directional Signage Policy for Fixed Signs Within Road Reserves</b>
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*CP040 - Title: Directional Signage Policy for Fixed Signs Within Road Reserves*

**1. RESPONSIBLE DIRECTORATE**

*Engineering and Development Services*

**2. PURPOSE OR OBJECTIVE**

*This policy has been developed to provide guidance in the approval of directional signage within the Shire and for the implementation of the Ferguson Valley brand to signage within the Shire.*

*This policy applies to fixed signs within road reserves for the purpose of directing traffic to:*

- *Community facilities and services;*
- *Tourist attractions and destinations; and*
- *Tourism related businesses.*

*The policy sets guidelines for various types of signage to ensure there is a well defined and consistent approach to signage in the Shire. The policy aims to reduce the proliferation of signs at many intersections, thus addressing safety concerns, and to provide a user friendly system of signage.*

*This policy relates only to fixed directional signs within road reserves under the care, control and management of the Shire of Dardanup.*

*It is noted that the Shire of Dardanup has been authorised by the Commissioner of Main Roads WA to carry out non-regulatory signing works along local roads.*

*To provide the travelling public (including visitors and tourists) with clear and uniform roadside information that gives directions to recognised community facilities and services, tourist attractions and tourism businesses, while minimising the number of signs and avoiding direct advertising.*

*To gain an appreciation and recognition of Ferguson Valley as a tourism region of the South West and to promote the Ferguson Valley brand.*

### **3. REFERENCE DOCUMENTS**

*Local Government Act 1995  
Australian Standards AS1742.5 and AS1742.6*

### **4. DEFINITIONS**

### **5. POLICY**

*Council delegates its authority to the Chief Executive Officer to approve the erection of any directional signage within any local authority road reserve in the Shire of Dardanup as per the following criteria.*

*Where a road that is under the care and control of the Shire of Dardanup intersects a road that is under the care and control of Main Roads WA, signs will be approved by Main Roads WA and installed in accordance with standard Main Roads WA specifications.*

*It is noted that businesses do not have an automatic right to directional signage and must address the eligibility criteria to be considered.*

#### **Eligibility Criteria**

*1. To be eligible for consideration for a directional sign, the community facility or service, tourist attraction or tourist service facility must:*

- *Be approved by the Shire of Dardanup for the use as indicated on the proposed sign;*
- *Be of sufficient interest and importance to the travelling public, as determined by the Shire of Dardanup, with consideration given to the Tourism WA and Main Roads WA guidelines. The Shire of Dardanup may seek the guidance of the Ferguson Valley Marketing & Promotions Inc.# regarding tourism related businesses.*
- *Where the sign is tourism related, meets a majority of the Tourism WA criteria. It should be noted that the Tourism WA criteria shall be used as a guide; however, the requirements may be varied to suit local needs.*

*(# The Ferguson Valley Marketing & Promotions Inc. is an organisation that was created at the request of Dardanup Shire Council to encourage business operators within the Shire to take ownership of the promotion of the Shire and their businesses independent of Council.)*

2. *Community facilities and services that may be approved for directional signage may include, but not limited to:*
  - *Post offices;*
  - *Emergency service facilities (eg. Police Stations etc);*
  - *Public health emergency facilities (eg. Hospital, medical centre);*
  - *Public toilets;*
  - *Community centres;*
  - *Significant public educational facilities (eg. Library, schools);*
  - *Significant public cultural facilities (eg. Gallery, Museum);*
  - *Significant heritage places/buildings;*
  - *Places of public worship;*
  - *Public transport facilities (eg. Train or Bus Stations);*
  - *Information centres and tourist bureaus;*
  - *Government services;*
  - *Shopping centres;*
  - *Boat ramps;*
  - *Heavy combination vehicle generators, eg. Mine sites, sale yards, public weighbridge;*
  - *Waste disposal facilities;*
  - *Industrial areas/precincts; and*
  - *Other sites that are considered to be in the public's interest.*
3. *Tourism related businesses that may be approved for directional signage may include, but not limited to:*
  - *Wineries*
  - *Breweries*
  - *Accommodation*
  - *Galleries*
  - *Cafes*
  - *Other business operated attractions*
4. *The CEO will determine the tourism related business eligibility for a directional sign taking into consideration any advice provided by Ferguson Valley Marketing & Promotions Inc. under the guidelines of Tourism WA.*

#### *Sign Styles and Configurations*

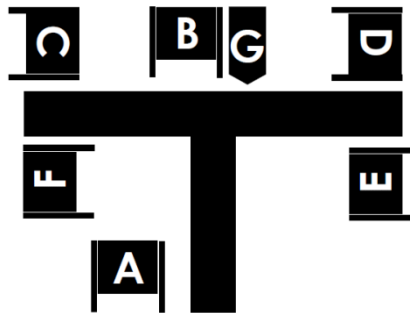
*Signs are to meet AS1742 Parts 5 & 6, AS1744 and Main Roads WA guidelines as to size, colour, lettering, national and international symbols, fixing and installation.*

*Individual business names or complex names will not be considered as appropriate wording for community facility or service signs.  
Individual business names are permitted on tourism related business signs.*

*The following exceptions to the standards and guidelines apply to directional signage on local authority roads within the Shire of Dardanup:*

**Major Intersection Signs**

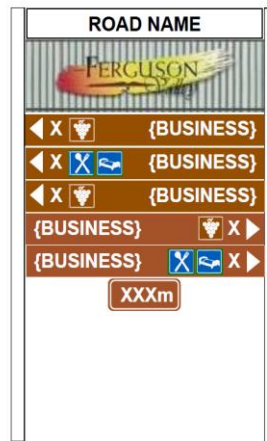
1. *A major intersection consists of distributor roads only and no local access roads (refer to the Shire of Dardanup Road Hierarchy Map).*
2. *Sign stacks shall be used at major intersections.*
3. *Stacks shall consist of the Ferguson Valley brand generally at the top of the stack.*
4. *The following layout shall apply to major intersections:*



**Location A:**

- *On the approach to an intersection on a terminating road.*
- *Tourist related business signs to be placed on this sign only.*

**Sample:**

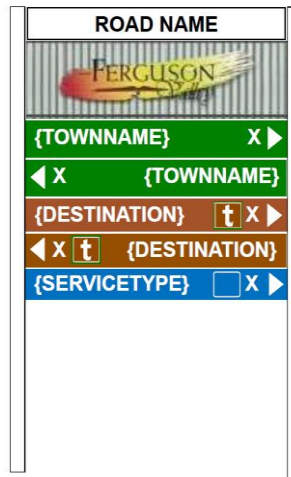


*(Note: The design of the Ferguson Valley brand section of sign may vary to that shown here)*

**Location B:**

- *At the intersection on a terminating road.*
- *Destinations and service signs to be placed on this sign only. No tourist related business signs.*

*Sample:*



*Location C:*

- *On the approach to an intersection on a through road.*
- *Destinations, service and tourist related business signs to be placed on this sign.*

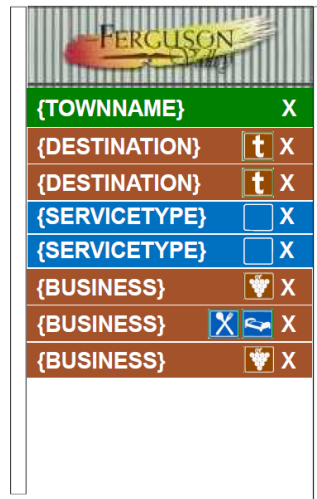
*Sample:*



*Location D:*

- *This sign is a reassurance sign and serves the purpose of advising the motorist of the destinations on the current route.*
- *Located following an intersection on a through road.*
- *Destinations, service and tourist related business signs to be placed on this sign.*
- *Road name is not required.*

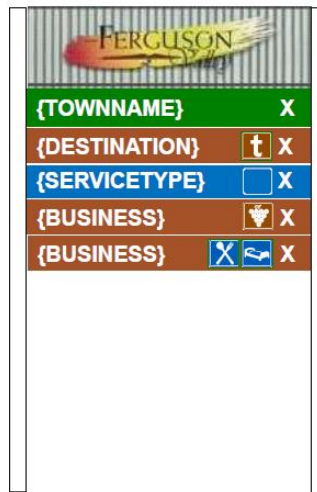
*Sample:*



*Locations E and F:*

- *These signs are similar to signs at locations C and D respectively.*

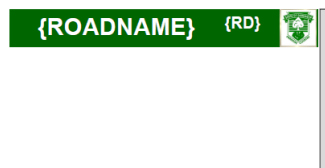
*Sample:*



*Location G:*

- *Opposite an intersecting road.*
- *This consists of a road name sign only.*

*Sample:*



5. *The total number of directional signs, excluding the Ferguson Valley brand shall not exceed ten (10) on a stack.*

*When the number of tourism related business signs exceeds the limit of signs on a stack, individual signs may be replaced by a generic*



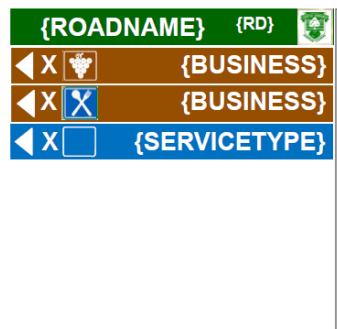
*symbolic sign indicating the nature of the attraction(s) or through the installation of extra stack signs prior to the intersection.*

- 6. The positioning of signs on site shall be determined by the Shire of Dardanup.*

**Minor Intersection Signs**

- 1. A minor intersection consists of a local access road intersecting with a distributor road or another local access road (refer to the Shire of Dardanup Road Hierarchy Map).*
- 2. Signs at these intersections will consist of the road name and tourist related businesses and service signs.*
- 3. These sign will not include the Ferguson Valley brand.*

*Sample:*



**Advanced Location Warning Signs**

- 1. Advanced location warning signs may be used where attractions are located on distributor roads and are not clearly visible. Location warning signs are to be placed in advance of the attraction to warn motorists of the approaching access. In these cases, a tag stating either “200m on Left” or “200m on Right” shall be added to the location sign. The following generic template is to be used:*



**Temporary Signage**

- 1. There is to be no use of temporary signage (ie. A-frame or Banner signage) within the road reserve without prior approval.*
- 2. Temporary signs are recommended for use to indicate whether a site is open or closed to the public. Drop-down tags or suitably sized and placed A-frame type temporary signs may be used subject to approval.*

3. *Approval may be given at the discretion of the CEO for the use of temporary signage for one-off or non-regular community events or festivals. All temporary signage requests shall be assessed in accordance with Shire Policy CP041 Directional Signage Policy for Public Events and Activities – Temporary Signs Within Road Reserves.*
4. *If unauthorised signage is found within the road reserve the Shire has the authority to remove and dispose of the sign immediately, advising the beneficiary of the sign of this action.*

#### Standard Conditions

1. *Prior to any new sign(s) being installed, all unauthorised temporary and/or permanent signs, including those that do not conform to this policy, within any road reserve relating to the attraction or facility are to be removed at the applicant's expense.*
2. *The number of sign locations allowed per tourism related business shall be restricted as follows:*

<i>Criteria</i>	<i>Possible Directional Sign Locations To Be Considered</i>
<i>Meets Tourism WA Guidelines</i>	<i>All intersections within 12 km travel distance to the destination entry gate</i>
<i>Does Not Meet Tourism WA Guidelines</i>	<i>All intersections within 5 km travel distance to the destination entry gate</i>

*Sign locations within the specified travel distances are subject to the conditions outlined in this policy document and are therefore do not have automatic approval for any or all locations within the specified distance.*

3. *All business signs are to be supplied and installed by the Shire at the cost of the applicant.*
4. *The responsibility for costs associated with the maintenance of tourism related business directional signs, including replacement if the sign(s) is damaged beyond practical repair (by accident, vandalism or any other cause) or is stolen shall be at the cost of the applicant. All and any maintenance of signs and sign structures is strictly to be carried out only by Council or their respective contractors.*
5. *Council has the authority to remove the sign(s) if the attraction or facility is closed down or if the nature of the attraction or facility changes. Where a sign is removed by the Shire, it will be disposed of by the Shire.*
6. *Signs are not to be modified in any way without the prior written approval of Council.*

#### Fees and Charges

1. *The supply and installation of new signs shall be charged to the tourism related business via the Shire's Private Works System. The charge shall recoup all costs incurred including an administration fee.*

2. *Failure of a business to pay due fees and charges will result in the removal of all directional signs to that business.*
3. **Deletes the following Council policy from the Council Policy Manual:**

ENG38	<b>Directional Signage Policy for Public Events and Activities – Temporary Signs Within Road Reserves</b>
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4. **Adopts the following Council policy to replace the reviewed policy as follows:**

CP041	<b>Directional Signage Policy for Public Events and Activities – Temporary Signs Within Road Reserves</b>
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*CP041 - Title: Directional Signage Policy for Public Events and Activities – Temporary Signs Within Road Reserves*

### **1. RESPONSIBLE DIRECTORATE**

*Engineering and Development Services*

### **2. PURPOSE OR OBJECTIVE**

*This policy has been developed to provide guidance in the approval of temporary directional signs relating to one-off or non-regular community events and activities. This policy relates to signage of a short term nature that provides the location and/or direction to the event or activity site.*

*This policy relates only to temporary directional signs within road reserves under the care, control and management of the Shire of Dardanup.*

*This policy sets the guidelines for the use of temporary directional signs for one-off events and activities that may generate high traffic volumes on side roads and areas away from the central business district.*

*It is the intent that all temporary directional signage is of a suitable type and is safely located within road reserves, so they are easily identified, located and understood, without compromising the safety of motorists and pedestrians.*

*Road signage is provided for guidance to the motorist and to facilitate safe, efficient and orderly travel. It is not to be provided for promotional or advertising purposes for individual businesses.*

### **3. POLICY**

*Council delegates its authority to the Chief Executive Officer to approve the placement of any temporary directional signs within any local authority road reserve in the Shire of Dardanup in accordance with the following:*

#### *Approval Criteria*

1. *The sign should not add to visual clutter at the proposed location.*

2. *The sign should be suitably sized and located within the road reserve, so that:*
  - a. *It does not block motorist or pedestrian (including disabled) visibility of the road, pathway or traffic;*
  - b. *It does not affect the visibility of traffic signs and devices;*
  - c. *It does not impede on pedestrian access, including disabled access.*
  - d. *It does not impede on private property or affect a property in anyway;*
  - e. *It does not impede, affect or damage the road and its associated infrastructure; and*
  - f. *It will not damage landscaping and streetscaping.*
  
3. *Signs should be of a temporary nature that can be easily installed and removed.*
  
4. *Signs should be securely fixed to ensure that they do not become dislodged and move.*
  
5. *Signs must be static in nature i.e. no spinning, rotating or moving parts.*
  
6. *Signs must not be illuminated.*
  
7. *Activities that may be considered for temporary signage, but not limited to these, include:*
  - *Real estate for sale;*
  - *Home opens;*
  - *Garage sales;*
  - *Community events; and*
  - *Other activities that are considered to be in the public’s interest.*
  
8. *The following table provides details on the number, duration and approval requirements for temporary signage:*

<i>Activity</i>	<i>No. of Signs Allowed</i>	<i>Duration allowed</i>	<i>Approval Application Requirement</i>
<i>Real estate for sale (at property)</i>	<i>Maximum three (3) per property. Signs to be placed adjacent to property boundary.</i>	<i>unlimited</i>	<i>No approval required. Compliance with policy only.</i>
<i>Real estate for sale (away from property)</i>	<i>To be determined by Shire staff based on details provided.</i>	<i>unlimited</i>	<i>Approval required.</i>
<i>Home open</i>	<i>Unlimited. Signs to be placed along route between home and nearest arterial route.</i>	<i>Up to five (5) days.</i>	<i>No approval required. Compliance with policy only.</i>

<i>Activity</i>	<i>No. of Signs Allowed</i>	<i>Duration allowed</i>	<i>Approval Application Requirement</i>
<i>Garage sale</i>	<i>Unlimited. Signs to be placed along route between home and nearest arterial route.</i>	<i>One (1) day (Garage sale day).</i>	<i>No approval required. Compliance with policy only.</i>
<i>Events</i>	<i>To be determined by Shire staff based on details of the event.</i>	<i>Up to thirty (30) days prior to the event.</i>	<i>Approval required.</i>
<i>Other activities</i>	<i>To be determined by Shire staff based on details of the activity.</i>	<i>To be determined by Shire staff based on details of the activity.</i>	<i>Approval required.</i>

### *Standard Conditions*

1. *The sign(s) are to be supplied and installed by the person or representative of the person organising the activity. The Shire may require a Shire Officer to be present during the installation of the temporary sign.*
2. *Signs are to be in good order and condition to the satisfaction of Council and to be appropriately worded.*
3. *Council have the authority to remove the sign(s) if:*
  - a. *The activity is cancelled or if the nature of the attraction or facility changes;*
  - b. *The sign(s) of a type requiring approval have been installed without approval;*
  - c. *The signs are not in accordance with the approval given or not in accordance with the requirements of this policy.*
  - d. *The sign poses a risk to public safety.*
  - e. *The sign content is inappropriate and/or offensive.*
  - f. *The activity has finished and the signs have been left out beyond the allowed duration – refer to the table in Point 8 of the Approval Criteria for allowed durations.*
4. *Where a sign has been approved, it is not to be modified in any way without the prior written approval of Council.*
5. *Where a sign is a type that requires approval, all requests for permission to have directional signs installed are to be submitted in writing to Council using the “Application for Directional Signage” form.*

*Where a road that is under the care and control of the Shire of Dardanup intersects a road that is under the care and control of Main Roads WA, signs will be approved by Main Roads WA and installed in accordance with Main Roads WA specifications.*

12.2.2 Title: Request for Permission to Erect a Gate Across Poad Road Crooked Brook (J Trigwell)

Reporting Department: Engineering & Development Services  
Reporting Officer: Mr Luke Botica – Director Engineering & Development Services  
Legislation: Local Government Act 1995 and Local Government (Uniform Local Provisions) Regulations 1996

Background -

The Council is requested to consider granting permission to erect a gate across Poad Road which will effectively close public thoroughfare to the section of Poad Road immediately adjoining the southern boundary of Lot 4.

The owner of Lot 4 has provided the following reasons for the request:

*“The reasons are as follows:*

- *There are more and more vehicles coming down and turning around on our property (5 or 6 this week) we have young children and we are also very worried about the threat of theft which seems to be happening more and more these days.*
- *During marron season people sometimes trespass on our property.*
- *The above worries us in regards to people lighting fires to cook marron.*
- *There has in the past been rubbish dumped down our end of the road.*
- *We do have gates at the end of the road already although there is not a huge amount of area to turn around and 2wd vehicles can get stuck in the sand trying to turn around.*

*By installing gates in the proposed position:*

- *Is a visual deterrent to enter our property.*
- *Gives us more peace of mind and security.*
- *Stop trespassing.*
- *Allow us to manage grass and fire risk by occasionally grazing the verge with cattle.*
- *Give a safer place for vehicles to turn around.*

*Gates would only be locked if we are away for extended periods and usually just closed as a visual point to stop vehicles.*

*Shire access for road maintenance would likely not be affected and gates would be full width of road.”*

The following diagram identifies the section of road to be affected by the gate (in red).



Evidence of support from adjoining owners (Lots 2, 3, 40, 41 and 42) has been provided to the Shire.

This matter is hereby brought to Council for deliberation.

#### Legal Implications -

The Local Government Act 1995 contains provision for the approval of gates across public thoroughfares subject to regulations:

#### *Schedule 9.1 — Certain matters for which Governor may make regulations*

##### *5. Gates across public thoroughfares*

- (1) *Regulations may be made under which a local government may authorise a person to have across a public thoroughfare that is under its control or management a gate or other device that enables motor traffic to pass and prevents the straying of livestock.*
- (2) *Regulations may include provisions for ensuring that a gate that has been placed across a public thoroughfare with the authority of a local government is not left open.*

The Local Government (Uniform Local Provisions) Regulations 1996 state the following:

9. ***Permission to have gate across public thoroughfare — Sch. 9.1 cl. 5(1)***
  - (1) *A person may apply to the local government for permission to have across a public thoroughfare under the control or management of the local government a gate or other device that enables motor traffic to pass across the public thoroughfare and prevents livestock from straying.*
  - (2) *The local government may, before dealing with the application, require the applicant to publish notice of the application in such manner as the local government thinks fit.*
  - (3) *Permission granted by the local government under this regulation —*
    - (a) *must be in writing; and*
    - (b) *must specify the period for which it is granted; and*
    - (c) *must specify each condition imposed under subregulation (4); and*

- (d) *may be renewed from time to time; and*
- (e) *may be cancelled by giving written notice to the person to whom the permission was granted.*
- (4) *The local government may impose such conditions as it thinks fit on granting permission under this regulation including, but not limited to, conditions on the construction, placement and maintenance of the gate or other device across the public thoroughfare.*
- (5) *The local government may, when renewing permission granted under this regulation or at any other time, vary any condition imposed by it under subregulation (4) and the variation takes effect when written notice of it is given to the person to whom the permission was granted.*
- (6) *The local government may at any time, by written notice given to the person to whom permission was granted under this regulation, cancel the permission and request the person responsible for the gate or other device to remove it within a time specified in the request.*
- (7) *A person to whom a request is made under subregulation (6) must comply with the request.*

*Penalty: a fine of \$5 000.*

- (8) *A local government must keep a register of gates and other devices constructed in accordance with a permission granted under this regulation.*

*Note: This regulation is of a kind prescribed in the Local Government Act 1995 Schedule 3.1 Division 2 item 1A. This means that an offender might be given a notice under section 3.25(1)(b) of the Act and if the notice is not complied with the local government may, under section 3.26, itself do what the notice required and recover the cost from the offender.*

**10. Gate across thoroughfare not to be left open — Sch. 9.1 cl. 5(2)**

*A person who is responsible for a gate registered under regulation 9(8) must ensure that the gate is not left open.*

*Penalty: a fine of \$1 000.*

**Strategic Community Plan - None**

**Environment**

The proposal seeks to close the thoroughfare mainly for security reasons with occasional cattle to be contained within the road reserve. The cattle would keep grass down with the effect of reducing the fire risk along that section of road.

**Precedents**

The Shire has approved gates along other roads in the Shire, the most recent being on Rose Road Burekup.

**Budget Implications**

The proposal has no immediate financial impact on Council as the gate would be installed at no cost to Council.



Budget – Whole of Life Cost -

The closure of the road would provide some savings to Council in regard to ongoing and regular maintenance. However, the saving would be considered small – the road section is approximately 700 metres long and represents approximately 0.18% of the rural road network managed by the Shire.

Council Policy Compliance - None.

Risk Assessment - Low

The road is a dead-end road that ends at the Preston River. The closure of the last 700 metres of the road is expected to not create any issues for the Shire or the community in general.

Officer Comment

The Local Government Act and Regulations has provisions for Council to grant permission to erect a gate across a public thoroughfare. Permission can be granted subject to conditions imposed by the Council. Notice of the request has not been published, however, the proponent has obtained support from local property owners and residents who are supportive of the installation of the proposed gate.

It should be noted that Poad Road provides access to the Preston River and any gate, particularly if locked, would restrict this access. The applicant has cited that the number of vehicles accessing the road, and subsequently entering their property, as increasing. They have mentioned that some of the activities include marron fishing, as well as lighting fires on their land to cook marron. They have also mentioned that rubbish is also occasionally dumped at the end of the road.

The road effectively ends at the river reserve which is relatively limited in space, particularly for multiple users of the river for activities such as marron fishing. There are no foreshore reserves that are managed by the Shire connected to this road that would allow unimpeded access along the river. Therefore, the increased likelihood of people entering private property would be expected under the circumstances and has been advised as being the case by the applicant.

The Dardanup West / Crooked Brook Structure Plan is relevant to land north of the Poad Road locality, and indicates a number of picnic areas being created along the Preston River when the area adjacent to the river in the structure plan area is subdivided in future. The subdivision process will create suitable access points along the river for the public to use, with ample space and without directly impacting on adjoining lots.

It is recommended that the gate be permitted subject to conditions, including that the gate not be locked at any time, the gate being maintained to the satisfaction of the Shire and that Council reserves its right to cancel permission at any time during the period that permission has been granted for.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution.

**OFFICER RECOMMENDED RESOLUTION**

**THAT Council grants permission to Mr J Trigwell of Lot 4 Poad Road, Crooked Brook for the erection of a gate across Poad Road Crooked Brook with the following conditions:**

- 1. The gate is located on Poad Road at the south-east corner of Lot 4.**
- 2. Permission is granted for a period of five years. An application may be made for renewal at the expiration of this period.**
- 3. The gate is not to be locked at any time.**
- 4. The gate is installed and maintained in a safe and serviceable condition at all times and to the satisfaction of the Shire of Dardanup.**
- 5. The Shire of Dardanup reserves the right to recoup the cost of repairs of any damage caused to the road directly attributable to stock along Poad Road.**
- 6. The Shire of Dardanup may consider cancelling the permission to erect a gate if any of the conditions are breached.**
- 7. The Shire of Dardanup, at its discretion, reserves the right to instruct Mr J Trigwell to remove the gate and the gate is to be removed from Poad Road within 30 days of the date of the notice requiring the gate to be removed.**

<b>12.3 ENGINEERING SERVICES REPORTS</b>
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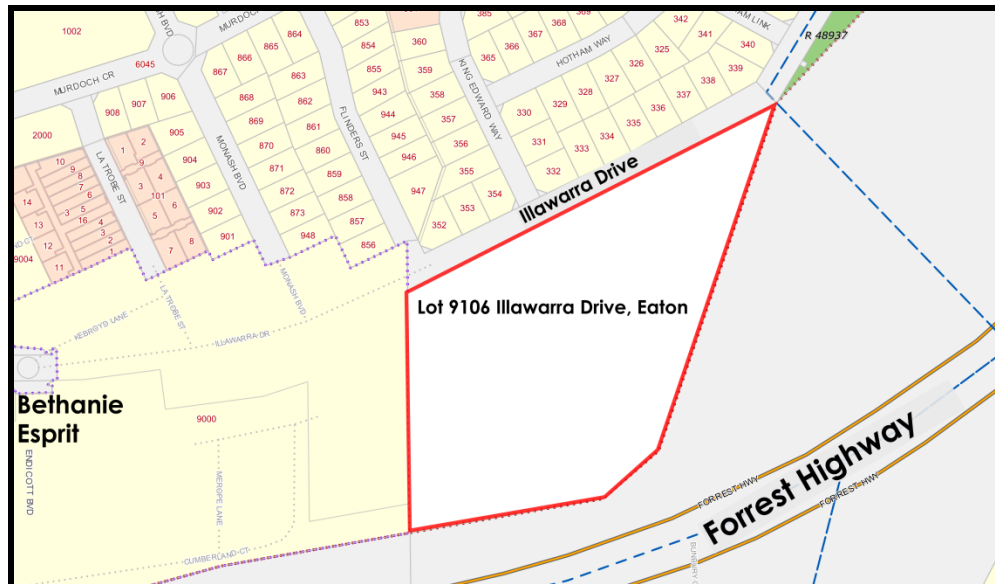
None.

## 12.4 DEVELOPMENT SERVICES REPORT

### 12.4.1 Title: Local Development Plan – Lot 9106 Illawarra Drive, Eaton – WAPC 153278 (Ardross Estate Pty Ltd)

Reporting Department: Engineering & Development Services  
 Reporting Officer: Mr Jake Whistler - Senior Planning Officer  
 Legislation: Planning and Development Act 2005

#### Location Plan –



#### Background -

The Western Australian Planning Commission (WAPC) granted conditional subdivisional approval (WAPC 153278) over Lot 9106 Illawarra Drive, Eaton in May 2016 to create 82 residential lots.

Condition No. 28 of WAPC 153278 states the following:

28. *Local Development Plan(s) being prepared and approved for those lots identified in the Acoustic Assessment/Noise Management as requiring 'Quiet House Requirements' to facilitate implementation of the Noise Management Plan. (Local Government).*

The Local Government is the authority that is required to clear this condition.

In response to Condition No. 28 above, Ardross Estates Pty Ltd have prepared a Local Development Plan (LDP) and have submitted it to the Shire for consideration and approval. The LDP is provided in (Appendix ORD: 12.4.1) The LDP identifies 13 residential lots within the subdivision that may be impacted by traffic noise from Forrest Highway, and provides dwelling construction requirements to abate these potential impacts. The construction requirements provided in the LDP vary depending on the location of the dwelling in relation to the noise source and the number of storeys. The specific noise abatement requirements that are to be incorporated into the design of the subject dwellings

are included as an appendix to the LDP and are provided in (Appendix ORD: 12.4.1) of this report.

The LDP proposes that when a Building Permit Application is lodged for a dwelling on a lot the subject of the LDP, a written statement is provided by the applicant demonstrating how the construction requirements of the LDP have been incorporated into the dwelling design.

- *Advertising*

The process for approving an LDP is dictated by the *Planning and Development (Local Planning Scheme) Regulations 2015* (Regulations). The Regulations provide the requirement for LDP's to be advertised prior to their approval by Council. However, Sch. 2, Pt. 6, Cl. 50(3) of the Regulations states:

*'Despite subclause (1) the local government may decide not to advertise a local development plan if the local government is satisfied that the plan is not likely to adversely affect any owners or occupiers within the area covered by the plan or an adjoining area'.*

The LDP proposed over Lot 9106 imposes noise mitigating construction requirements on particular dwellings within the subdivision. Given the LDP relates to a new subdivisional area and addresses particular issues relating to this area, it is not expected to impact on any adjoining properties. As such, officers have not advertised the LDP.

Legal Implications - None.

Strategic Community Plan - None.

Environment - None.

Precedents

Local Development Plans have previously been approved by Council for residential lots abutting Millars Creek. The subject LDP is the first that will impose restrictions on construction requirements of dwellings relating to noise abatement.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment -

The WAPC State Planning Policy 5.4 – *'Road and Rail Transport Noise and Freight Considerations in Land Use Planning'* (SPP5.4) outlines acceptable acoustic levels for new noise sensitive development proposals.

As part of the subdivision process, an acoustic report was prepared by a qualified consultant. This report identified the particular lots within the subdivision that would need to implement noise abatement measures during the dwelling construction phase, and recommended construction methods for these lots to ensure compliance with SPP5.4. The subject LDP reflects the lots identified in the acoustic report and the report's recommended construction methods. These construction methods are detailed in (Appendix ORD: 12.4.1).

- *Officer Recommendation*

The LDP submitted is consistent with the acoustic report and is not considered to have any impacts on the surrounding areas. It is therefore recommended that Council determines that the LDP does not require advertising and approve the LDP pursuant to the requirements of the Regulations.

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution.

## **OFFICER RECOMMENDED RESOLUTION**

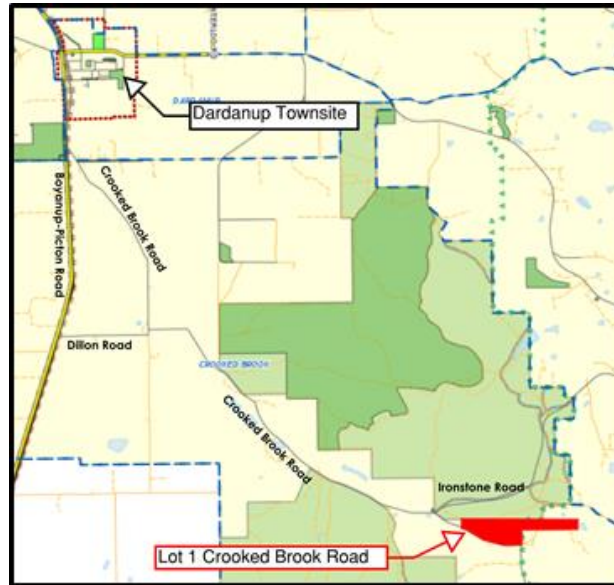
### **THAT Council:**

- 1. Pursuant to Sch. 2, Pt. 6, cl. 50(3) of the *Planning and Development (Local Planning Scheme) Regulations 2015* determine that the Local Development Plan as contained in Appendix ORD: 12.4.1 is unlikely to adversely affect any owners or occupiers within the area covered by the plans or an adjoining area and therefore does not require advertising.**
- 2. Pursuant to Sch. 2, Pt. 6, cl. 52(1)(a) of the *Planning and Development (Local Planning Scheme) Regulations 2015* approve the Local Development Plan as contained in Appendix ORD: 12.4.1.**
- 3. Pursuant to Sch. 2, Pt. 6, cl. 55 of the *Planning and Development (Local Planning Scheme) Regulations 2015* publish the approved Local Development Plan as contained in Appendix ORD: 12.4.1 on the Shire's website.**

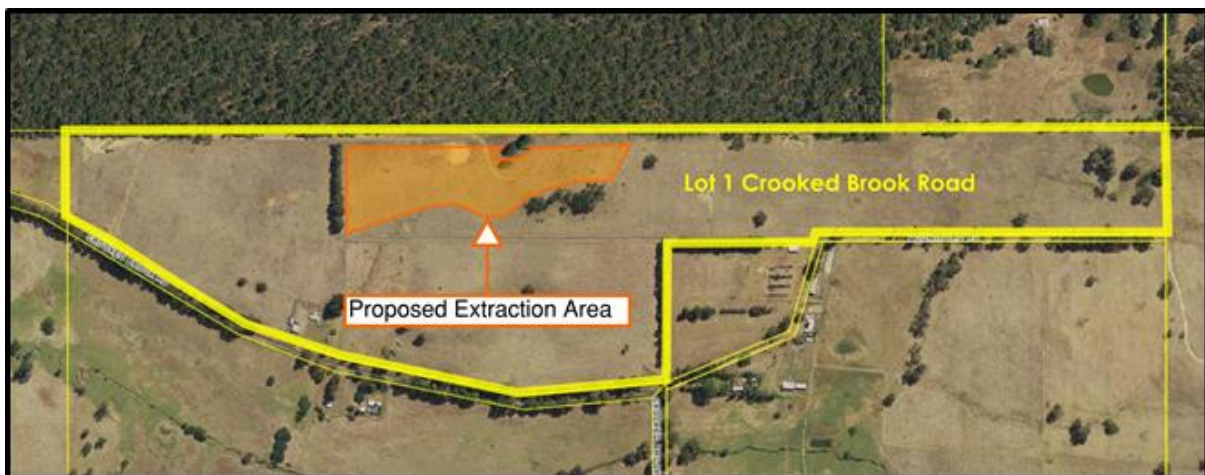
12.4.2 Title: Application for Development Approval and Application for Extractive Industry Licence – Lot 1 (927) Crooked Brook Road, Crooked Brook – Gravel Extractive Industry (Lundstrom Environmental on behalf of Carbone Bros Pty Ltd)

Reporting Department: Engineering & Development Services  
 Reporting Officer: Mr Jake Whistler - Senior Planning Officer  
 Legislation: Planning and Development Act 2005

Location Plan –



Site Plan –



Council Interest

It is important to note that Council has recently entered into a contract with Carbone Bros Pty Ltd (applicant) for the supply of gravel to Shire road works on Crooked Brook Road scheduled to commence within the 2017/2018 financial year.

## Background

Council has received:

- an Application for Development Approval under the Shire of Dardanup Town Planning Scheme No. 3 (TPS3);
- an Application for Planning Approval under the Greater Bunbury Region Scheme (GBRS); and
- an Application for an Extractive Industry Licence under the *Shire of Dardanup Extractive Industries Local Law 2014*;

for a gravel extractive industry on Lot 1 (927) Crooked Brook Road, Crooked Brook. A full copy of the application is contained in (Appendix ORD: 12.4.2A).

Lot 1 is 36.7ha in area, is zoned 'General Farming' under TPS3, and is currently used for agricultural purposes. One dwelling and associated rural sheds are located within the property adjacent to the southern boundary. The property abuts Crooked Brook Road to the south, similarly zoned 'General Farming' properties to the east and west and State Forest and Regional Open Space to the north.

Lot 1 is moderately sloped and is largely cleared of native vegetation except for three stands of trees surrounding the boundary of the proposed extractive industry. Whilst the portion of land subject to the extractive industry proposal is largely void of vegetation it does require the removal of four trees to enable the extractive industry to occur. The Department of Environment and Regulation (now Department of Water and Environmental Regulation) has indicated that an application for a clearing permit to clear four trees has been received, and will be further progressed in the event the applicant receives approval from Council for an extractive industry licence.

The following summarises the details of the proposed extractive industry operation:

- Area of extraction is 3.5ha;
- A total of 35,000m<sup>3</sup> (70,000 tonnes) of gravel will be extracted;
- 20cm of topsoil will be removed from the area and stockpiled around the periphery in stockpiles of no higher than 2m;
- Gravel will be crushed and screened onsite for approximately six weeks per year;
- Finished ground levels will be reduced by approximately 2m over the extraction site (ranging from 1m to 3m);
- Gravel will be transported from site using 24 tonne (payload) semi-tipper trucks utilising Crooked Brook Road (to Boyanup-Picton Road);
- There will be a maximum of 11 loaded truck movements per day; and
- The extraction site will be rehabilitated back to pasture once extraction works are complete.

Pursuant to the *Shire of Dardanup Extractive Industries Local Law 2014*, the proposal was advertised in the following ways:

- Notice in the South Western Times on 11 May 2017;
- Letter correspondence sent to surrounding landowners;
- Notice erected at the entrance point to the site; and
- Notification of the following Government agencies:
  - Department of Parks and Wildlife (now Department of Biodiversity, Conservation and Attractions);
  - Department of Environment Regulation (now Department of Water and Environmental Regulation);
  - Department of Agriculture and Food WA (now Department of Primary Industries and Regional Development);
  - Department of Mines and Petroleum (now Department of Mines, Industry Regulation and Safety); and
  - Public Transport Authority.

It is noted that the original surrounding landowner notification was limited to those in the vicinity of the proposed extraction site however, upon further consideration, it was later determined by Shire staff that the proposal also has the potential to impact on all property owners along Crooked Brook Road (between the site and Boyanup-Picton Road) due to truck vehicle movements. As such, a second round of advertising was conducted to these landowners.

As a result of the advertising period 11 submissions were received with five being from government agencies providing comment, and six from nearby landowners expressing concerns about the proposal. All submissions received have been summarised in the below schedule of submissions and are provided in (Appendix ORD: 12.4.2B).

Submitter	Submitter Comment	Officer Comment
1. Department of Water (now Department of Water and Environmental Regulation)  <i>Full submission attached</i>	Comment. 1. Submitter notes the following: <ul style="list-style-type: none"> <li>• The proposal is for the extraction of 35,000 m3 of gravel over about 3.5ha of land, and the land will be rehabilitated and returned to its current grazing land use after extraction activities cease;</li> <li>• Extraction will be via bulldozer, and mobile crushing and screening will be carried out;</li> <li>• GIS shows that the extraction area slopes towards Crooked Brook to the south, and there is a tributary of this waterway in the vicinity of the subject area;</li> <li>• The subject property is located within the Preston River and Tributaries Surface Water Area as</li> </ul>	Noted.



Submitter	Submitter Comment	Officer Comment
	<p>proclaimed under the Rights in Water and Irrigation Act 1914, and any interference with the waterway (such as the construction of a dam or crossing, or excavation of the watercourse) at the north east corner of the block would require a permit to 'interfere with bed and banks' from DoW;</p> <ul style="list-style-type: none"> <li>• Any taking or diversion of surface water in this proclaimed area (whether by direct pumping, construction of a dam, or excavation) can be subject to licensing;</li> <li>• The subject property is located within a 'non-proclaimed' area for ground water under the Rights in Water and Irrigation Act 1914;</li> <li>• The project does not involve abstracting groundwater for operational purposes;</li> <li>• Water supply requirements are minor and restricted to localised dust suppression, and any water required will be sourced commercially;</li> <li>• No information has been provided in maps on the access track to the extraction site, but our imagery shows that the access track avoids the waterway;</li> <li>• The proponent has included groundwater information in the revised Water Management Plan, where a nearby shallow bore (Bore 61111225) level of 1.83 m AHD was recorded, but at an unknown date (see attachment 'Bore 61111225 details');</li> <li>• The assumption is that groundwater levels at Bore 61111225 would be similar to the extraction site (due to the extraction site and bore being at the same orange contour dotted line as seen in the attachment 'crooked brook – Lundstrom enquiry');</li> </ul>	

Submitter	Submitter Comment	Officer Comment
	<ul style="list-style-type: none"> <li>• However, as 'Bore 61111225' is noted to be only 2.44m deep, and being drilled into granite (see attachment 'Bore61111225 details'); the groundwater data at this bore is unlikely to be suitable to establish the Maximum Seasonal Groundwater Level (MSGL).</li> </ul>	
	<p>2. The submitter indicates that the following statements provided in the Water Management Plan indicates that there is a possibility that extractive activities may intersect the MSGL:</p> <ul style="list-style-type: none"> <li>• <i>"Mining operations will only be carried out between December and May when groundwater levels are expected to be lowest. No mining operations will occur when the groundwater level is high (July to November)."</i></li> <li>• <i>"On the western section of the proposed extraction area (where groundwater level will mimic the slope), only 1m will be removed and if groundwater is intersected, operations will immediately cease in that area."</i></li> <li>• <i>"On the top of the hill (eastern section) the final excavation depth will be up to 5m, but the water table will be lower in this section due to its topography."</i></li> </ul>	Noted.
	<p>3. The submitter identifies the following to be 'risks' relating to the proposal:</p> <ul style="list-style-type: none"> <li>• The potential for mine-site water to drain into the tributary resulting in sediment transport and turbidity in the Crooked Brook, if bunds are not maintained and heavy machinery/vehicles traverse over the waterways;</li> <li>• The potential for hydrocarbon contamination of Crooked Brook if refuelling or maintenance works are carried out in the vicinity the waterways on site; and</li> </ul>	Noted.

Submitter	Submitter Comment	Officer Comment
	<ul style="list-style-type: none"> <li>• The potential for extractive activities to intersect the water table.</li> </ul>	
	<p>4. The submitter recommends that the following conditions be applied by the Shire of Dardanup on the extractive industry licence (if approved): -</p> <ul style="list-style-type: none"> <li>• No major servicing, which could lead to fuel and oil spills, is to take place on the site.</li> <li>• No fuel or lubricant storage is to occur on the site.</li> <li>• Stormwater runoff should be fully contained within the mining area up to the 10 year two hour average return interval (ARI) storm event; and DoW supports the storage of volumes over and above this event (as stated in the Stormwater Management Plan) given the vicinity of a tributary of Crooked Brook and sloping nature of the landscape.</li> <li>• Bunds to divert clean stormwater away from extraction sites.</li> <li>• Avoiding any refuelling, maintenance works or stockpiling of materials in the vicinity of the waterways, or on the pit floor.</li> <li>• Adherence to the Stormwater Management Plan.</li> </ul>	<p>Should Council resolve to approve the application, the Regulation recommended conditions may be imposed on the Development Approval as conditions of approval and related advice notes.</p>
	<p>5. Notes that in accordance with DoW's South West Region Guideline 'Water resource considerations for extractive industries' (June 2014), the minimum acceptable separation depth between the base of a proposed excavation and the maximum seasonal groundwater level (MSGGL) is to be 300 mm.</p>	<p>Noted.</p>

Submitter	Submitter Comment	Officer Comment
	<p>6. Recommends that prior to the extractive industry licence being approved, the Shire should require the proponent to install 1 piezometer at the lower area of the extraction site, to measure the MSGL and set the minimum 300mm separation distance to the MSGL. Data on the MSGL should be collated <u>prior</u> to issuing the licence to ensure that this separation to MSGL can be met.</p>	<p>Should Council resolve to approve the application, it is recommended that a condition be imposed that requires the installation of a piezometer at the western end of the extraction area and data provided to the Department of Water and Environmental Regulation confirming that extractive activities can achieve a minimum 300mm separation distance to the MSGL, prior to the issuance of an Extractive Industry Licence.</p>
	<p>7. The submitter recommends that the following 'general' conditions should apply to the extractive industry:</p> <ul style="list-style-type: none"> <li>• Extractive activities should not occur below 300 mm of the MSGL;</li> <li>• The operations must not expose groundwater at any time;</li> <li>• All refuelling and maintenance must be carried out outside of the pit area in bunded areas, and away from waterways;</li> <li>• It should be confirmed by the proponent that the access route would not intersect or interfere with any waterways, noting if there is any interference, conditions should be set to protect the waterway;</li> <li>• The siting of heavy machinery that have the potential to leak oil or contribute to dust and/or erosion such as bulldozers and the mobile crushing facility should be away from waterways;</li> <li>• No stockpiles are to be placed in areas that can affect the waterways;</li> <li>• No fuel or lubricant storage is to occur on the site;</li> <li>• The pit to be rehabilitated with clean free draining fill overlain by topsoil to create a minimum separation to the MSGL of 0.5m where the</li> </ul>	<p>Should Council resolve to approve the application, the Department of Water and Environmental Regulation recommended conditions may be imposed on the Development Approval as conditions of approval and related advice notes.</p>

Submitter	Submitter Comment	Officer Comment	
	<p>final land use would be pasture in the rural zoned land;</p> <ul style="list-style-type: none"> <li>The proponent is to adhere to their stormwater management and pollution prevention measures as stipulated in the revised Water Management Plan.</li> </ul>		
2.	<p>Department of Agriculture and Food WA (now Department of Primary Industries and Regional Development)</p> <p><i>Full submission attached</i></p>	<p>Comment.</p> <p>1. Does not object to the proposed extractive industry and has determined that the submitted Weed Management Plan satisfies the Department's Guidelines.</p>	<p>Should Council resolve to approve the application, it is recommended a condition be imposed on the Extractive Industry Licence that requires the implementation of the Weed Management Plan to the satisfaction of the Shire.</p>
		<p>2. Notes that a number of residences are located in the vicinity of the proposed development but no agricultural land uses will be adversely impacted if the proposal proceeds as per the application.</p>	<p>Noted.</p>
3.	<p>Department of Mines and Petroleum (now Department of Mines, Industry Regulation and Safety)</p> <p><i>Full submission attached</i></p>	<p>Comment.</p> <p>1. States a continuing supply of low-cost basic raw materials is an important part of maintaining the lifestyle and infrastructure that all Western Australians enjoy.</p>	<p>Noted.</p>
		<p>2. States that extractive industry licences fall outside the <i>Mining Act 1978</i>.</p>	<p>Noted.</p>
4.	<p>Department of Environmental Regulation (now Department of Water and Environment Regulation)</p> <p><i>Full submission attached</i></p>	<p>Comment.</p> <p>1. Notes that crushing and screening during extractive industry operations, may be a prescribed premises for the purpose of Part V Division 3 of the <i>Environmental Protection Act 1986</i> (EP Act) if it is carried out at certain rates specified by the EP ACT.</p>	<p>Noted.</p>
		<p>2. States that 'Category 12' or '70' prescribed premises are premises on which material extracted from the ground is screened, washed, crushed, ground, milled, sized or separated. Further states the production or design capacity</p>	<p>The application has indicated that a total of 70,000 tonnes of gravel is expected to be extracted from the site. A typical Extractive Industry licence is issued for a period of 5 years. As such, it is likely that the proposed extractive operations may be categorised as</p>

Submitter	Submitter Comment	Officer Comment
	of 'Category 12' is 50,000 tonnes or more per year and 'Category 70' is more than 5,000 tonnes but less than 50,000 tonnes per year.	a 'Category 70' prescribed premises.
	3. Recommends the applicant be advised to determine if its proposal would make the premises prescribed, therefore requiring an application for a works approval.	Should Council resolve to approve the application, it is recommended that an advice note be included on the approval that makes the applicant aware of the requirements of the EP Act and that it is the applicant's responsibility to contact the DER to ascertain whether an application for a prescribed premise is required for the proposed extractive industry.
	4. Notes that planning approvals may influence DER's determination of production or design capacity, where an approval has the effect of restricting capacity (such as constraining hours of operation).	Noted.
	5. States that the purpose of a works approval is to allow DER to assess the environmental acceptability of a proposal's potential to cause emissions and discharges against standards and policies. Further states that any works approval or licence issued will only regulate emissions associated with the crushing and screening operation (such as dust, noise and contaminating stormwater); It does not extend to the environmental impacts of extracting the material from the ground or transport off-site.	Noted.
	6. Notes that Under Section 51C of the EP Act, clearing of native vegetation is an offence unless undertaken under the authority of a clearing permit, or the clearing is subject to an exemption.	Noted.
	7. Advises that an application for a clearing permit has been received from Carbone Bros. Pty Ltd to clear four trees within the proposed extraction area. Further advises that this application was received on 27 February 2017, and a decision on the application is pending the applicant obtaining an extractive industry licence.	Noted.

Submitter		Submitter Comment	Officer Comment
5.	Department of Parks and Wildlife (now Department of Biodiversity, Conservation and Attractions)  <i>Full submission attached</i>	Comment.  1. Notes that Lot 1 contains stands of remnant vegetation which is potential western ringtail possum (WRP) and black cockatoo habitat	Noted.
		2. Notes the WRP and black cockatoos are listed as threatened species under the Commonwealth of Australia's <i>Environment Protection and Biodiversity Conservation Act 1999</i> and Western Australia's <i>Wildlife Conservation Act 1950</i> . Major threats to WRP and black cockatoos include habitat loss.	Noted.
		3. Notes that Lot 1 northern boundary is adjacent to the Boyanup State forest.	Noted.
		4. Notes that the eastern portion of the Boyanup State forest is identified as Regional Open Space under the Greater Bunbury Region Scheme and as a proposed future Nature Reserve under the Conservation Commission of Western Australia's Forest Management Plan 2014-2023.	A Greater Bunbury Region Scheme Application for Planning Approval is being considered as part of this process due to Lot 1 abutting Regional Open Space.
		5. Advises that Nature Reserves are managed to maintain and restore the natural environment, and to protect, care for and promote the study of, indigenous flora and fauna.	Noted.
		6. Considers any development should aim to avoid impacts to native vegetation, potential threatened fauna habitat, State forest and proposed Nature Reserve areas.	Noted.
		7. Notes that Section 5.1 of the application states that the proposed development has been planned to avoid the larger stand of trees and remnant forest on the property. Parks and Wildlife supports the retention of the Lot 1 stand of trees and remnant bushland.	Noted.
		8. Recommends that a buffer from the proposed extraction area boundaries be provided	Should Council resolve to approve the application, it is recommended that a condition be

Submitter	Submitter Comment	Officer Comment
	<p>to protect any adjacent stands of trees from impacts associated with the proposed extraction activities.</p> <p>Potential impacts include reduced tree root zone moisture levels due to hydrological alterations resulting from the proposed extraction activities. The trees are also at risk from accidental machinery damage and have an increased risk of being blown over.</p> <p>Recommends that no extraction activities occur within 15m of any native tree crown drip zones along the boundaries of the proposed extraction areas.</p> <p>Further recommends that a suitable temporary demarcation barrier be erected 15m from the crown drip zone of retained trees to protect the trees and root systems from accidental machine damage.</p>	<p>imposed that requires a suitable demarcation barrier to be installed no closer than 15m from any retained native vegetation crown drip zone. No extractive activities shall be permitted within 15m from any retained native vegetation crown drip zones to the satisfaction of the Director Engineering and Development Services.</p>
	<p>9. Considers the proposed extraction boundaries should be located to provide a minimum 20m buffer to the boundary of the adjacent State forest and proposed Nature Reserve.</p>	<p>The application indicates that the northern-most portion of the extractive operations will be setback 20m from the northern boundary of Lot 1.</p>
	<p>10. Notes that Section 4.1 refers to stockpiles of topsoils and extracted materials. Recommends that a minimum 20m buffer is provided from stockpile locations to the adjacent State forest and proposed Nature Reserve boundaries to protect adjacent bushland areas.</p>	<p>Should Council resolve to approve the application a condition can be imposed that requires the base of all stockpiles to be setback a minimum of 20m from the northern boundary of Lot 1.</p>
	<p>11. Notes the Stormwater Management Plan depicts proposed contours bunds and detention ponds associated with the proposed extraction works.</p>	<p>Noted.</p>
	<p>12. Advises that drainage and/or detention ponds adjacent to the State forest and proposed Nature Reserve increase the risk for the introduction and/or intensification of</p>	<p>Noted.</p>



Submitter	Submitter Comment	Officer Comment
		<i>Phytophthora</i> dieback disease which would spread through the forest.
	13. Advises that there should be no drainage from the proposed extraction site towards the adjacent State forest or proposed Nature Reserve, and no detention basins which will seep, or overflow to, and beyond the Lot 1 northern boundary.	Should Council resolve to approve the application a condition can be imposed that requires a revised Stormwater Management Plan to be submitted to and approved by the Shire indicating how all stormwater will be contained within the extraction area.
	<p>14. Notes that application depicts the location of the proposed access road, which is proposed to extend from Crooked Brook Road to the northern Lot 1 boundary and follows the Lot 1 northern boundary.</p> <p>To minimise the potential spread and introduction of <i>Phytophthora</i> dieback disease to the adjoining forest, recommends the haul road drainage should flow away from the State forest and proposed Nature Reserve.</p> <p>Recommends to achieve the above, the haul road be no closer than 80m from the Lot 1 northern boundary which abuts the State forest and proposed Nature Reserve. Alternatively access could be from Crooked Brook Road to the south of the Lot 1 proposed extraction pit.</p>	Should Council resolve to approve the application a condition can be imposed that requires any internal access roads to be setback a minimum of 80m from the northern boundary of Lot 1.
	<p>15. Notes that the application indicates the site to be rehabilitated with pasture for grazing purposes.</p> <p>Recommends that the proposed extraction area's northern boundary is revegetated using local endemic species to provide a minimum 20m buffer from potential impacts including weed intrusion, to the adjacent State forest and proposed Nature Reserve.</p>	This is recommended as a condition of approval.
6.	<p>Local Resident</p> <p><i>Full submission attached.</i></p>	<p>Comment.</p> <p>1. Holds concerns for the proposed extraction of gravel by Carbone's from the site.</p>
		Noted.

Submitter	Submitter Comment	Officer Comment
	2. Their concerns are centred around the extremely negative impact on them personally but also include the road hazards created by large trucks on a minor road as well as the impact on local tourism.	Noted.
	3. Believes that while they are not the nearest neighbour to the proposal, they will be the most adversely affected.	Noted.
	4. Did not envisage the prospect of 120 trucks a week (possibly more) going past their front door for eighteen months or more when they chose the property on Crooked Brook Road.	Noted.
	5. Believes that the proximity of their house to the road has never been an issue in the past.	Officers note that the submitter's house is setback approximately 10m from the Crooked Brook Road reserve.
	6. Considers that while the actual extraction and crushing will be annoying (as there is not much topsoil on the rise that will make an effective wall as a noise barrier), it will be the ongoing noise and dust of the trucks that will have an extremely negative impact on them.	<p>Should Council resolve to approve the application, it is recommended that in order for noise and dust impacts from haulage vehicles on Crooked Brook Road to be mitigated, conditions be imposed on the approval that impose the following:</p> <ul style="list-style-type: none"> <li>• Restriction on haulage vehicles to a speed no greater than 60km/h for the portion of Crooked Brook Road that is yet to be upgraded (restriction to apply from extraction site to approximately the intersection with Banksia Road);</li> <li>• Road shoulder upgrading prior to Licence being issued and maintained thereafter; and</li> <li>• Implementation of an approved Traffic Management Plan for Crooked Brook Road.</li> </ul>
	7. Understands that trucks will be covered, however is concerned that every truck that passes will throw up dust.	Officers acknowledge the width and standard of Crooked Brook Road at the point adjacent to the submitter's house is such that two vehicles passing in opposite directions would need to utilise the gravel shoulders of the road, which may generate dust.

Submitter	Submitter Comment	Officer Comment
	8. Considers noise to be an issue from the traffic given the bridge (over the Crooked Brook) is of an uneven surface and the clatter of trucks is evident. Has an expectation of some trucks, but not 120 plus per week.	The <i>Environmental Protection (Noise) Regulations 1997</i> cannot be applied to traffic noise from a public road. Should Council resolve to approve the application, it is recommended that in order for noise impacts to be reduced from the haulage vehicles, Council may impose a condition on the approval that restricts the vehicles to a maximum speed of 60km/h along the narrow portion of Crooked Brook Road.
	9. States that Crooked Brook Road is very narrow in places. However, does not consider this to be an issue for the present users as it is only used by locals, the school bus and the occasional truck as well as cars and mini-buses visiting the Crooked Brook Forest along with the mountain bikers using the popular Munda Bididi Trail.	Noted.
	10. Believes that having at least 22 additional big truck movements a day, (that is one approximately every twenty-five minutes), constitutes a potentially dangerous situation.	Should Council resolve to approve the application, it is recommended that in order for traffic impacts from haulage vehicles on Crooked Brook Road to be mitigated, conditions be imposed on the approval that impose the following: <ul style="list-style-type: none"> <li>• Restriction on haulage vehicles to a speed no greater than 60km/h for the portion of Crooked Brook Road that is yet to be upgraded (restriction to apply from extraction site to approximately the intersection with Banksia Road);</li> <li>• Road shoulder upgrading prior to Licence being issued and maintained thereafter; and</li> <li>• Implementation of an approved Traffic Management Plan for Crooked Brook Road.</li> </ul>
	11. Believes that minibuses bringing disabled or elderly people to Crook Brook Forest, for example, will not relish having to share the road with even more trucks.	As above.
	12. Notes that it is considered important in the report that trucks not use the roads when	The application has catered for School Bus movements as these are predetermined and run on a

Submitter	Submitter Comment	Officer Comment
	<p>school buses may be on them but no consideration has been given to the many small buses that visit Crooked Brook Forest, usually visit during the week or the many mountain bikers using the Munda Biddi Trail.</p>	<p>uniform schedule. The schedule of general road users is unknown to the applicant and cannot be specifically catered for.</p> <p>Should Council resolve to approve the application, it is recommended that in order for traffic impacts from haulage vehicles on Crooked Brook Road to be mitigated, conditions be imposed on the approval that impose the following:</p> <ul style="list-style-type: none"> <li>• Restriction on haulage vehicles to a speed no greater than 60km/h for the portion of Crooked Brook Road that is yet to be upgraded (restriction to apply from extraction site to approximately the intersection with Banksia Road);</li> <li>• Road shoulder upgrading prior to Licence being issued and maintained thereafter; and</li> <li>• Implementation of an approved Traffic Management Plan for Crooked Brook Road.</li> </ul>
	<p>13. Considers that at a time when Dardanup has the opportunity to develop its tourism potential, it seems counter-productive to allow further industry, and particularly one such as a gravel extraction plant, to be located within the Ferguson tourist area.</p> <p>Believes their countryside should be renowned for its wineries, its forests and farms.</p>	<p>Although extractive industries do not typically complement tourism based activities and business the supply of locally sourced basic raw materials enables the further development of necessary infrastructure for the region. It is further noted that extractive industries are temporary in nature and typically approved with the requirement for rehabilitation to occur at their cessation.</p> <p>Should Council resolve to approve the application, it is recommended that a condition be imposed that requires the implementation of a revegetation plan, and the works to be bonded to ensure implementation to the satisfaction of the Shire.</p>
	<p>14. Considers that besides their own gallery (Lyndendale Gallery), there are also tourism ventures of Crooked Brook Farm Stay and Crooked Brook Forest which will be negatively affected by having such a number of big trucks on the road.</p>	<p>As above.</p>

Submitter	Submitter Comment	Officer Comment
	15. States the Munda Biddi cycle track also goes along Ironstone and Crooked Brook Roads.	Noted.
	16. Notes that this amazing track, which equates to the Bibbulmen Walking Track, takes mountain bikers from Perth to Albany and everyday cyclists make use of it and enjoy its comparative peace and quiet – and safety.	The portion of the Munda Biddi trail that coincides with the heavy haulage truck route is approximately 800m long on Crooked Brook Road between the intersections with Ironstone Road and Quinderup Road. The proposed maximum speed limit that could be applied as a condition of approval would apply to this section of Crooked Brook Road.
	17. Believes Dardanup has the opportunity to remain 'clean' and to use the quality of the area as a drawcard. Further believes that it is becoming increasingly difficult to find unspoiled areas in this southern part of the State.	Noted.
	18. Considers that not only do we have such an area, but we have it close to a city and within two hours of a capital city. Would like to think that this 'Paradise Country' could remain as such.	Noted.
	19. Hopes that while the proposed gravel extraction plant may fall into 'the guidelines', these guidelines are stringent enough and based on the best available data on the effects of the extraction plant and the consequent truck traffic on the environment, the people and the countryside.	The Shire of Dardanup <i>Extractive Industry Local Law 2014</i> provides the statutory requirements to which extractive industries are bound. Furthermore, the Council has the ability to impose any condition that it determines appropriate, dependent on the nature of the application and its location.
	20. Requests that trucks to use Ironstone Road whenever possible as this road is wider and does not have the same number of houses along it. Requests that if this is not possible, trucks return via the much wider Ferguson and Ironstone Roads which would help considerably with the safety issues and noise and dust issues for them personally.	<p>The application at hand includes heavy haulage vehicles using Crooked Brook Road through to Boyanup-Picton Road.</p> <p>Shire staff consider this route to be satisfactory if the following is imposed as conditions on any approval granted by Council:</p> <ul style="list-style-type: none"> <li>• Restriction on haulage vehicles to a speed no greater than 60km/h for the portion of Crooked Brook Road that is yet to be upgraded (restriction to apply from extraction site to approximately the intersection</li> </ul>

Submitter	Submitter Comment	Officer Comment
		<p>with Banksia Road);</p> <ul style="list-style-type: none"> <li>• Road shoulder upgrading prior to Licence being issued and maintained thereafter; and</li> <li>• Implementation of an approved Traffic Management Plan for Crooked Brook Road.</li> </ul>
	<p>21. Requests that the timeframe be Monday to Friday until 6pm and that there is no Saturday work.</p>	<p>Should Council resolve to approve the application, it is recommended that a condition be imposed on the approval that restricts extractive operations, including truck movements on Crooked Brook Road, to operate between the hours of 7am to 6pm, Monday to Friday inclusive.</p>
	<p>22. Request the bridges along Crooked Brook Road be upgraded as the bridge near Lyndendale, for example, is narrow and its surface is uneven with only one vehicle being able to use it at a time.</p>	<p>The current standard of Crooked Brook Road is acceptable to cater for the proposed heavy haulage vehicle movements associated with the proposed extractive industry subject to the following conditions being placed on any approval granted by Council:</p> <ul style="list-style-type: none"> <li>• Restriction on haulage vehicles to a speed no greater than 60km/h for the portion of Crooked Brook Road that is yet to be upgraded (restriction to apply from extraction site to approximately the intersection with Banksia Road);</li> <li>• Road shoulder upgrading prior to Licence being issued and maintained thereafter; and</li> <li>• Implementation of an approved Traffic Management Plan for Crooked Brook Road.</li> </ul>
	<p>23. Believes that if Crooked Brook Road is to be used, that any upgrading that is necessary should not be at the expense of the ratepayer given the extraction plant is a business.</p> <p>Notes that other businesses, for example the proposed restaurant on Ferguson Road, would be required to make the entry to the property safe at the businesses expense – not the ratepayer.</p>	<p>As above.</p> <p>The cost of implementing the above will be borne by the applicant.</p>
	<p>24. Considers that the cost of the extra wear on the roads</p>	<p>Should Council resolve to approve the application, and</p>

Submitter		Submitter Comment	Officer Comment
		(120 trucks a week over some eighteen months or longer) should be substantially met by the business.	impose a condition that requires the road shoulders to be upgraded, this will satisfactorily offset the cost of any extra wear the heavy haulage vehicles may cause on Crooked Brook Road.
		25. Requests the response time to this application extended and those who reside along Crooked Brook Road be notified.	As indicated in the background of this report, further advertising was conducted to all landowners abutting Crooked Brook Road (between the site and Boyanup-Picton Road).
		26. Believes the trucks on their minor road will have a greater negative impact than the extraction plant itself.	Noted.
7.	Local Resident  <i>Full submission attached</i>	Comment.  1. No objection to the proposed gravel extraction but holds concerns.	Noted.
		2. Concerned with the inevitable increased truck movements on Crooked Brook Road.	Noted.
		3. Considers that increased trucks movements became a problem when Giacci was extracting gravel, and using Crooked Brook Road from Banksia Road (West), and then were eventually made to use Dillon Road to connect with Boyanup-Picton Road.	Noted.
		4. Considers the intersection of Panizza Road and Crooked Brook Road to already be overly busy with the increased traffic, constant refuse trucks accessing the Banksia Road Facility, Geographe Civil vehicles, semi-trailers also accessing the site, Depiazzi semi-trailers also use this road with other random trucks constantly using Panizza Road.	The application indicates that the truck route will not use Panizza Road.  Shire staff have been discussing the issue of waste trucks using Panizza Road. The waste site operator has assisted in addressing this issue by placing signage advising truck operators of the routes to be used.
		5. Considers the intersection of Panizza Road and Crooked Brook Road, with its one lane bridge, has limited vision in any direction.	Should Council resolve to approve the application, it is recommended that a condition be imposed that requires the applicant to prune trees along Crooked Brook Road to improve vehicle sight lines prior to the commencement of the application.

Submitter	Submitter Comment	Officer Comment
	6. Believes that Crooked Brook Road is also a busy road, with Spanners Engineering and many new people living out Crooked-Joshua Brook.	Officers consider the proposed number of haulage vehicles associated with the proposed extractive industry can be suitably catered for by the current standard of Crooked Brook Road and the current levels of traffic with the imposition of appropriate conditions.
	7. States that it has always been his and other residents concern that Panizza Road should be closed to heavy vehicles and suggests that Dillon Road be used as an alternate route, as was the case with Giacci Bros.	The application indicates that the truck route will not use Panizza Road.  The standard and width of Dillon Road would be unsuitable for the vehicles proposed, with Crooked Brook Road being the most suitable option.
8.	Local Resident  <i>Full submission attached</i>	Comment.  1. Requests that a maximum speed limit on the trucks going to and out of 927 Crooked Brook Road be limited to 60km/h due to sections of Crooked Brook Road being narrow and winding.
9.	Local Resident  <i>Full submission attached</i>	Should Council resolve to approve the application, it is recommended that a condition be imposed that places a restriction on haulage vehicles to a speed no greater than 60km/h for the portion of Crooked Brook Road that is yet to be upgraded (restriction to apply from extraction site to approximately the intersection with Banksia Road).
	Comment  1. Requests that operations be restricted to daylight hours only as he doesn't want large trucks travelling on the road during the hours of darkness.	Should Council resolve to approve the application, it is recommended that a condition be imposed that restricts extractive operations, including truck movements on Crooked Brook Road, to operate between the hours of 7am to 6pm, Monday to Friday inclusive.
	2. Requests that no articulated trucks be used to transport the gravel along Crooked Brook Road from the gravel pit and that at maximum, heavy ridged trucks be used.	The applicant has advised that they will use semi-tippers which are considered 'as of right' vehicles. Typically, 'as of right' vehicles can use any road without restrictions. Council has the power to restrict certain vehicle classes however, limiting to a rigid vehicle will increase the number of vehicle movements.
	3. Requests that the use of a rock breaker be prohibited for the removal of hard digging due to potential noise emissions. Considers the use of drill and blast acceptable for	The application does not indicate that a 'rock breaker' will be used during the operation. Furthermore, noise impacts are addressed within an approved Noise Management Plan with all



Submitter		Submitter Comment	Officer Comment
		the removal of hard digging as noise is limited to a shorter duration).	noise emissions required to comply with the <i>Environmental Protection (Noise) Regulations 1997</i> at all times.
10.	Local Resident <i>Full submission attached</i>	Comment. 1. Notes that their property adjoins Crooked Brook Road.	Noted.
		2. Expresses concern about the ground water, dust and flooding.	Noted.
		3. States that the Crooked Brook runs through her property and questions whether the movement of the gravel will cause flooding if there is a heavy downpour.	The application was referred to the Department of Water and 'flooding' was not identified by it as a potential risk.
		4. Questions whether the groundwater will be affected as her groundwater is very good and does not want it to be contaminated.	The application was referred to the Department of Water and it has recommended a series of conditions to mitigate the risks associated with the extractive operations intersecting the ground water table and potential contamination of ground water.
		5. Queries the dust problem.	A Dust Management Plan has been submitted with the application and has been determined to be acceptable as it conforms to the requirements of the Shire of Dardanup Dust Local Law 2011.  Should Council resolve to approve the application, it is recommended that a condition be imposed that requires the implementation of the approved Dust Management Plan for the duration of the extractive operations.
11.	Local Resident <i>Full submission attached</i>	Comment. 1. Notes they have recently become aware that there is an application before Council for gravel extraction on a property along Crooked Brook Road.	Noted.
		2. Notes the application suggests that the gravel is planned to be carted along Crooked Brook Road.	The application at hand includes heavy haulage vehicles using Crooked Brook Road through to Boyanup-Picton Road.
		3. As they live on Crooked Brook Road, the submitter wishes to draw attention to three issues being traffic	Noted.

Submitter	Submitter Comment	Officer Comment
	volume, noise and breadth of advertising.	
	4. States that given the figures in the application, 11 loaded movements a day, 11 empty movements a day, times from 7.00am to 5.00pm, less 1.5 hours of school bus usage it can be calculated that there would be a semi-trailer truck passing every 23 minutes, which is a significant increase in volume.	<p>The current standard of Crooked Brook Road is acceptable to cater for the proposed heavy haulage vehicle movements associated with the proposed extractive industry subject to the following conditions being placed on any approval granted by Council:</p> <ul style="list-style-type: none"> <li>• Restriction on haulage vehicles to a speed no greater than 60km/h for the portion of Crooked Brook Road that is yet to be upgraded (restriction to apply from extraction site to approximately the intersection with Banksia Road);</li> <li>• Road shoulder upgrading prior to Licence being issued and maintained thereafter; and</li> <li>• Implementation of an approved Traffic Management Plan for Crooked Brook Road.</li> </ul>
	5. Considers that whilst much of Crooked Brook Road has been upgraded in recent years (which is fantastic), there are two sections that may be substandard for this increased volume of heavy traffic being from approximately 492 to 580 and from 690 to 900. Considers that these sections are not as wide as the recently improved and suggests they would be of concern in terms of safety for all on the road.	<p>As above.</p> <p>Officers assume that the numbers refer to the rural lot numbers on Crooked Brook Road.</p> <p>492 - 580 approximately represents the portion of Crooked Brook Road between its intersection with Banksia Road and 900m eastwards; and</p> <p>690 - 900 approximately represents the portion of Crooked Brook Road between its intersection with Forest Road (Crooked Brook Forest entry) and its intersection with Ironstone Road.</p> <p>It should be noted that the Shire will be upgrading these sections of Crooked Brook Road as part of the State Blackspot Project scheduled for the 2017-2018 financial year.</p>
	6. Requests that if the application is approved that the above two sections of road be considered for upgrading on the grounds of safety.	The current standard of Crooked Brook Road is acceptable to cater for the proposed heavy haulage vehicle movements associated with the proposed extractive industry subject to the following conditions being placed on any

Submitter	Submitter Comment	Officer Comment
		<p>approval granted by Council:</p> <ul style="list-style-type: none"> <li>• Restriction on haulage vehicles to a speed no greater than 60km/h for the portion of Crooked Brook Road that is yet to be upgraded (restriction to apply from extraction site to approximately the intersection with Banksia Road);</li> <li>• Road shoulder upgrading prior to Licence being issued and maintenance thereafter; and</li> <li>• Implementation of an approved Traffic Management Plan for Crooked Brook Road.</li> </ul> <p>It should be noted that the Shire will be upgrading these sections of Crooked Brook Road as part of the State Blackspot Project scheduled for the 2017-2018 financial year.</p>
	<p>7. Notes that their home stands above the bridge (Northing 3671) over the Crooked Brook, which has suffered subsidence on either side. This means that trucks, particularly empty cattle trucks, clatter and clang as they pass with this noise being heard all over the neighbourhood. Considers that empty semi-trailer trucks are similar and request that as a matter of routine maintenance that the subsidence be rectified prior to any increased traffic volumes.</p>	<p>As above.</p>
	<p>8. Notes that Crooked Brook Road is used by a significant number of families.</p>	<p>Noted.</p>
	<p>9. States that being an 'A' use in TPS3, the application was advertised to those residing with 1km of the quarry. Considers this to be relevant to amenity in terms of noise and dust but ignores a vast percentage of road users.</p>	<p>Noted. Additional advertising was undertaken to all owners along Crooked Brook Rd between the proposal site and Boyanup-Picton Road.</p>
	<p>10. Recommends that a true indication of locals' concerns or otherwise would be garnered from a wider advertisement of this application as a semi-trailer truck movement every 23 minutes is significant.</p>	<p>As above.</p>

Submitter	Submitter Comment	Officer Comment
	11. Advises that they are not objecting to the application, rather are drawing attention to the above concerns.	Noted.

### Legal Implications

Appeal rights exist at the State Administrative Tribunal.

Shire of Dardanup *Dust Local Law 2011* - A Dust Management Plan has been submitted with the application. Although the plan complies with the requirements of the local law, it is recommended that a condition be imposed that requires the implementation of the approved Dust Management Plan for the duration of the extractive operations.

Shire of Dardanup *Extractive Industry Local Law 2014* – this Local Law provides the statutory requirements relevant to extractive industries within the Shire of Dardanup locality. It is a prerequisite that a Development Approval be considered and approved prior to Council granting an Extractive Industry Licence.

Strategic Community Plan - None.

Environment - None.

### Precedents

A conditional Development Approval was approved by Council over this proposed extraction site in July 2010. As the requirements of the Development Approval were not fulfilled, an Extractive Industry Licence was never issued and the extraction of gravel did not commence.

This Development Approval is no longer valid given that development did not commence within the required two year period. The requirements for a Development Approval to be issued; the conditions of the Development Approval; and conditions of the Extractive Industry Licence are provided below:

Requirements prior to Development Approval being issued:

- a) *Receipt of a current public liability insurance policy taken out in the joint names of the Shire of Dardanup and ABA Civil for the amount of \$5,000,000 indemnifying the licensee and the Shire of Dardanup of any one claim relating to any of the extraction operations; and*
- b) *Receipt of a cash bond or unconditional bank guarantee to the value of \$6,539.50 for rehabilitation and revegetation terminating 2 years from the expiry of the extractive industry licence, in the favour of Council; and*
- c) *Receipt of a Rehabilitation and Revegetation plan being submitted and approved by the Shire of Dardanup; and*

- d) *Shoulder grading along entire length of Crooked Brook Road to be completed; and*
- e) *Clearing or pruning of trees along Crooked Brook Road to improve traffic sight lines to the extent determined by the Manager Technical Services.*

#### Conditions of Development Approval:

- a) *All development being generally in accordance with the approved development plans which form part of this Development Approval.*
- b) *The extractive operation being in compliance with the Shire of Dardanup Extractive Industries Local Law at all times.*
- c) *The hereby approved development shall not prejudicially affect the amenity of the neighbourhood due to the emission of light, noise, vibration, electrical interference, odour, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, liquid wastes or waste products.*
- d) *The approval is valid for a period of 5 years from the date of approval.*
- e) *Adequate safety fencing and warning signs are to be placed around the perimeter of the site.*
- f) *The hours of operation are from 7.00am to 7.00pm Monday to Saturday inclusive.*
- g) *Dust suppression measures to be implemented to prevent dust occurring off site to the satisfaction of the Chief Executive Officer.*
- h) *Extraction area is to be rehabilitated and revegetated in accordance with the approved plan within 12 months of the completion of the operation to the satisfaction of the Manager Technical Services.*

#### Conditions of Extractive Industry Licence:

- a) *All extraction being generally in accordance with the approved extraction plans which form part of this Extractive Industry Licence Approval.*
- b) *The extractive operation being in compliance with the Shire of Dardanup Extractive Industries Local Law at all times.*
- c) *The hereby approved development shall not prejudicially affect the amenity of the neighbourhood due to the emission of light, noise, vibration, electrical interference, odour, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, liquid wastes or waste products.*
- d) *The approval is valid for a period of 5 years from the date of approval.*

- e) *Adequate safety fencing and warning signs are to be placed around the perimeter of the site.*
- f) *The hours of operation are from 7.00am to 7.00pm Monday to Saturday inclusive.*
- g) *Dust suppression measures to be implemented to prevent dust occurring off site to the satisfaction of the Manager Technical Services.*
- h) *Extraction area is to be rehabilitated and revegetated in accordance with the approved plan within 12 months of the completion of the operation to the satisfaction of the Manager Technical Services.*

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

#### Officer Comment

From the submissions received, it is noted that there are several main areas of concern with regard to the application, in particular;

- Groundwater and stormwater management;
- Operating hours; and
- Traffic impacts.

Each of the above matters will be addressed below:

- *Water Management*

One submission indicated concern regarding the impacts of stormwater on the Crooked Brook and potential impacts of the extractive industry on the ground water.

It was noted in the background of this report that the application was referred to the Department of Water (now Department of Water and Environmental Regulation - DWER) for comment, being the lead agency for matters relating to ground water and stormwater management. The comments from the DWER have been provided in the appendices (Appendix ORD: 12.4.2B) of this report and have also been summarised in the Schedule of Submissions section of this report.

In its assessment of the application, DWER identified that reliable data could not be retrieved relating to the Seasonal Maximum Groundwater Level (SMGL). Further to this, DWER highlighted the importance of extractive activities achieving a minimum 300mm separation distance from the SMGL. In order for this to be achieved, it has been recommended by DWER that a piezometer is installed at the extraction site to record the SMGL, prior to any licence being

issued. This data should then be used to determine the maximum depth to which extraction should occur to achieve the minimum 300mm separation between extractive activities and the SMGL.

Given the above, it is recommended that as a condition of Development Approval (to be fulfilled prior to an Extractive Industry Licence is issued) be imposed that requires the installation of a piezometer and data collected and supplied from this piezometer to the specifications of Department of Water to the Shire's satisfaction.

A condition can then be imposed on an Extractive Industry Licence that restricts extractive activities to a depth no greater than 300mm from the verified SMGL.

Further to the above, the DWER identified that the contamination of the Crooked Brook was a potential risk associated with the proposal. To mitigate these risks, the DWER has recommended the following conditions be imposed on any Extractive Industry Licence issued:

- No major servicing, which could lead to fuel and oil spills, is to take place on the site.
- No fuel or lubricant storage is to occur on the site.
- Stormwater runoff should be fully contained within the mining area up to the 10 year two hour average return interval (ARI) storm event; and DoW supports the storage of volumes over and above this event (as stated in the Water Management Plan) given the vicinity of a tributary of Crooked Brook and sloping nature of the landscape.
- Bunds to divert clean stormwater away from extraction sites.
- Avoiding any refuelling, maintenance works or stockpiling of materials in the vicinity of the waterways, or on the pit floor.
- Extractive activities should not occur below 300 mm of the MSGL.
- The operations must not expose groundwater at any time.
- All refuelling and maintenance must be carried out outside of the pit area in bunded areas, and away from waterways.
- It should be confirmed by the proponent that the access route would not intersect or interfere with any waterways, noting if there is any interference, conditions should be set to protect the waterway.
- The siting of heavy machinery that have the potential to leak oil or contribute to dust and/or erosion such as bulldozers and the mobile crushing facility should be away from waterways.
- No stockpiles are to be placed in areas that can affect the waterways.
- No fuel or lubricant storage is to occur on the site.

- The pit to be rehabilitated with clean free draining fill overlain by topsoil to create a minimum separation to the MSGL of 0.5m where the final land use would be pasture in the rural zoned land.
- The proponent is to adhere to their stormwater management and pollution prevention measures as stipulated in the revised Water Management Plan.

Given the number and nature of recommended conditions above, officers consider it appropriate that these requirements be included within a revised Stormwater Management Plan and this Plan be provided to the Shire to the specifications of the DWER. It can then be imposed as a condition of the Extractive Industry Licence that the approved Stormwater Management Plan be implemented for the duration of the extractive industry to the satisfaction of the Shire.

- *Operating Times*

Submissions received raised concerns regarding the operating times of the proposal, and in particular, the times the heavy haulage vehicles propose to use Crooked Brook Road.

Within the application, it was acknowledged there was a potential conflict between the heavy haulage vehicles associated with the extractive activities and the local school bus route. The applicant has proposed that a curfew could be placed on the heavy haulage vehicles between 7.30am and 8.30am and between 3.30pm and 4.00pm to mitigate this potential conflict. Shire officers recommend that this be imposed as a condition of the Extractive Industry Licence. However, given the length of time a Licence is valid for (typically 5 years) and the potential for the times/route of the local school bus service to change, it can be imposed as such that the heavy haulage vehicles shall not use Crooked Brook Road at the same time as the local school bus service. It would then be the responsibility of the Licence holder to ensure they are familiar with the school bus routes/times and any changes, for the entire life of the extractive operation.

A further submission raised concerns regarding the heavy haulage vehicles potentially creating a traffic hazard if they were to be using Crooked Brook Road outside of daylight hours. Shire officers agree with this concern raised and recommend that a condition be imposed on the approval that restricts extractive operations, including truck movements on Crooked Brook Road, to operate between the hours of 7am to 6pm, Monday to Friday inclusive.

- *Traffic Impacts*

The major concern raised as a result of the advertising process, was the impacts the heavy haulage vehicles may have on Crooked Brook Road and its users. In particular, the section of Crooked Brook Road between its intersection with Banksia Road and the extraction site was suggested as not being suitable to cater for the proposed type and number of vehicles.

It is noted that the section of Crooked Brook Road from Boyanup-Picton Road to the intersection with Banksia Road has recently undergone upgrading including widening. It is further noted that the portion of Crooked Brook Road being suggested as not suitable to cater for the proposal, is scheduled for widening and



upgrade within the 2017/18 financial year. However, the exact timing of this upgrade cannot be confirmed at this stage and as such, the application is to be assessed against the current standard and conditions of Crooked Brook Road.

As indicated earlier in this report, there is expected to be a maximum total of 22 heavy haulage vehicle movements per day (11 loaded and 11 unloaded). The Shire Engineering Department has assessed this component of the application and has determined the type and volume of traffic proposed is acceptable if the following conditions are imposed on the Development Approval and Extractive Industry Licence:

- Restriction on haulage vehicles to a speed no greater than 60km/h for the portion of Crooked Brook Road that is yet to be upgraded (restriction to apply from extraction site to approximately the intersection with Banksia Road);
  - Road shoulder upgrading and tree pruning prior to Licence being issued and ongoing maintenance thereafter;
  - Implementation of an approved Traffic Management Plan for Crooked Brook Road; and
  - Operating times of the extractive industry operations including all vehicle movements on Crooked Brook Road restricted to 7.00am to 6.00pm Monday to Friday inclusive.
- *Greater Bunbury Region Scheme (GBRS)*

Lot 1 abuts both 'Regional Open Space' and 'State Forest' land reserved under the GBRS and as such, Planning Approval is required to be obtained under the GBRS in addition to the approval required under TPS3.

Pursuant to the provisions of the GBRS, the subject application was referred to the Department of Planning and it provided formal advice (Appendix ORD: 12.4.2C) that the Shire has delegation to determine the application, subject to the Shire accepting the advice from DPaW, DoW and DER. In the event that Council decides not to accept the advice of DPaW, DoW and DER the GBRS application will be required to be determined by the WAPC.

No objections were raised from the above Government agencies, however conditions of approval were recommended to be imposed. The Shire has delegation to approve the GBRS Application for Planning Approval if it agrees to impose the recommended conditions of approval.

Officers consider it appropriate that if the application is approved, each of the recommendations made by the DoW and DPaW should be imposed as conditions of approval and/or a related advice note.

- *Security for Restoration and Reinstatement*

Pursuant to the *Shire of Dardanup Extractive Industries Local Law 2014*, the Council can ensure that an excavation site is properly restored or reinstated by requiring a bond or bank guarantee for a value determined by the Shire, prior to the issuance of an Extractive Industry Licence.

The subject application proposes to reinstate the extraction site to gentle sloping pasture land.

At present, Council does not have an endorsed rate to which a rehabilitation bond applies however, it is recommended that the rate of \$5,000 per hectare of extraction be used to calculate the required rehabilitation bond, which is consistent with the rate used by adjoining local governments for extractive industries of a similar nature. This is also the rate used by Council for an extractive industry approval issued in 2016 on Lot 2 Banksia Road, Crooked Brook.

Using the above rate and based on the extraction site being 3.5ha and the DPaW recommended 20m wide vegetated buffer area being approximately 0.8ha (total 4.3ha), a rehabilitation bond/bank guarantee of \$21,500 would be required to be provided prior to the issuance of an Extractive Industry Licence.

- *Officer Recommendation*

It is recommended that the subject applications for a gravel extractive industry on Lot 1 Crooked Brook Road, Crooked Brook are approved subject to appropriate conditions.

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution.

## **OFFICER RECOMMENDED RESOLUTION**

### **THAT Council**

- 1. Approves the Application for Development Approval under the Shire of Dardanup Town Planning Scheme No. 3 and the Application for Planning Approval under the Greater Bunbury Region Scheme for Carbone Bros. Pty Ltd. to conduct an extractive industry (gravel) from Lot 1 (927) Crooked Brook Road, Crooked Brook subject to the following conditions:**
  - a) No extraction works associated with this approval are permitted to occur on the property until such time as all conditions as required under this development approval have been met to the satisfaction of the Director Engineering and Development Services and an Extractive Industry Licence has been issued by the Director Engineering and Development Services.**

- b) The layout of the site and the size, design and location of the works permitted must always accord with the endorsed plan(s) and must not be altered or modified without the further written consent of Council.**
- c) The extractive operation shall comply with the *Shire of Dardanup Extractive Industries Local Law 2014* at all times.**
- d) This approval is valid for a period of 5 years from the date of development approval.**
- e) The approved hours of operation are 7.00am to 6.00pm Monday to Friday inclusive.**
- f) The extractive operations including all stockpiles, batters and bunds associated with the development shall be setback a minimum of 20 metres from the northern property boundary at all times.**
- g) Any internal access roads associated with the extractive operations shall be setback a minimum of 80m from the northern boundary of Lot 1.**
- h) All heavy haulage vehicles associated with the approved extractive industry shall comply with the following:**
  - i) Heavy haulage vehicles associated with the operation are restricted to using the portion of Crooked Brook Road from the extraction site to Boyanup-Picton Road. Heavy haulage vehicles are prohibited from using Ironstone Road, Dillon Road, Forrest Road and Joshua Creek Road, unless otherwise authorised by the Director Engineering and Development Services.**
  - ii) There is to be no heavy haulage traffic permitted to use Crooked Brook Road outside the hours of 7.00am to 6.00pm Monday to Friday inclusive at any time, unless authorised by the Director Engineering and Development Services**
  - iii) Heavy haulage vehicles associated with the operation are prohibited from using Crooked Brook Road at the same time as the local school bus service (morning and afternoon).**
  - iv) Heavy haulage vehicles associated with the operation are restricted to a maximum speed of 60km/h for the portion of Crooked Brook Road between the extraction site and the intersection**

**of Crooked Brook Road and Banksia Road at all times.**

- i) A Traffic Management Plan shall be submitted to and approved by the Shire of Dardanup prior to the issue of an Extractive Industry Licence.**
- j) A northwards facing sign shall be erected at the entrance of the extraction site advising drivers of heavy haulage vehicles of all the road restrictions imposed by this Development Approval prior to the issue of an Extractive Industry Licence.**
- k) The road shoulders for the portion of Crooked Brook Road between the extraction site and the intersection of Crooked Brook Road and Banksia Road shall be upgraded to the satisfaction of the Director Engineering and Development Services prior to the issue of an Extractive Industry Licence**
- l) The applicant to maintain Crooked Brook Road shoulders between the extraction site and the intersection of Crooked Brook Road and Banksia Road for the life of the extractive industry, or until the section of the road is upgraded to the satisfaction of the Director Engineering and Development Services.**
- m) The pruning of roadside vegetation for the portion of Crooked Brook Road between the extraction site and the intersection of Crooked Brook Road and Banksia Road shall be undertaken by the proponent to the satisfaction of the Director Engineering and Development Services prior to the issue of an Extractive Industry Licence.**
- n) A current public liability insurance policy taken out in the joint names of the Shire of Dardanup and Carbone Bros. Pty. Ltd. for the amount of \$10,000,000 indemnifying the licensee and the Shire of Dardanup of any one claim relating to any of the extraction operations prior to the issue of an Extractive Industry Licence.**
- o) The applicant is to lodge a bond or unconditional bank guarantee for rehabilitation of the extraction site, in the favour of Council for the amount of \$21,500 prior to the issue of an Extractive Industry Licence.**
- p) A Rehabilitation Plan shall be submitted to and approved by the Shire for the rehabilitation of the approved extraction site. The Rehabilitation Plan shall include the rehabilitation measures provided in Section 6 of the subject application and shall include a 20m wide vegetated buffer adjacent to the**

**northern boundary of Lot 1 for the length of the extraction site.**

- q) Extractive operations and rehabilitation of the extraction site shall occur in accordance with the Shire approved Rehabilitation Plan to the satisfaction of the Director Engineering and Development Services and shall be completed within 12 months of the completion of the extractive operation or expiry of the Extractive Industry Licence, whichever occurs first. In the event that rehabilitation does not occur in accordance with this condition, the Shire may utilise the rehabilitation bond/bank guarantee to complete the required rehabilitation works.**
- r) A Stormwater Management Plan shall be submitted and approved by the Shire of Dardanup in consultation with the Department of Water prior to the issue of an Extractive Industry Licence.**
- s) A piezometer shall be installed within the western portion of the extraction site to the specifications of the Department of Water and Environmental Regulation to determine the Maximum Seasonal Groundwater Level of the extraction area. The recorded Maximum Seasonal Groundwater Level shall be verified by the Department of Water and Environmental Regulation and approved by the Shire of Dardanup prior to the issue of an Extractive Industry Licence.**
- t) The extractive operations shall achieve a minimum 300mm separation from the approved Maximum Seasonal Groundwater Level at all times.**
- u) No storage of hydrocarbons (including fuel and lubricants) within the extraction site shall occur at any time.**
- v) The on-site refuelling of plant and equipment associated with the approved extractive industry shall be restricted to a mobile service vehicle carrying appropriate spill prevention and clean up equipment.**
- w) The servicing and maintenance of plant and equipment associated with the approved extractive industry shall not occur on the subject site at any time.**
- x) A suitable demarcation barrier shall be installed no closer than 15m from any retained native vegetation crown drip zone adjacent to the extraction site. No extractive activities shall be**

permitted within 15m from any retained native vegetation crown drip zones to the satisfaction of the Director Engineering and Development Services.

**Advice Notes:**

- i) With regard to Condition h), the applicant is advised that it is the responsibility of the Extractive Industry Licence holder to obtain and be aware of any changes to the schedule of the local school bus service to ensure that the heavy haulage vehicles associated with the extractive industry do not use Crooked Brook Road at the same time as the local school bus service.
- ii) With regard to Condition j), the sign shall be clearly visible to drivers of heavy haulage vehicles and should be of a size that enables all the imposed road restrictions to be read by the drivers from their vehicles. The restrictions to be provided on the sign include the maximum speed limit of 60km/h and the restricted hours relating to the local school bus service.
- iii) With regard to Condition p), the applicant is advised that the 20m wide vegetated buffer should consist of local endemic species. The 20m wide buffer is a requirement of the Department of Biodiversity, Conservation and Attractions to provide protection to the adjacent State Forest and proposed Nature Reserve.
- iv) With regard to Condition r), the applicant is advised that a revised Stormwater Management Plan shall be prepared to incorporate all of the recommendations of the Department of Water and Environmental Regulation which include the following:
  - Stormwater runoff should be fully contained within the mining area up to the 10 year two hour average return interval (ARI) storm event; and DoW supports the storage of volumes over and above this event (as stated in the Water Management Plan) given the vicinity of a tributary of Crooked Brook and sloping nature of the landscape.
  - Bunds to divert clean stormwater away from extraction sites.
  - Avoiding any refuelling, maintenance works or stockpiling of materials in the vicinity of the waterways, or on the pit floor.

- All refuelling and maintenance must be carried out outside of the pit area in bunded areas, and away from waterways;
  - It should be confirmed by the proponent that the access route would not intersect or interfere with any waterways, noting if there is any interference, conditions should be set to protect the waterway;
  - The siting of heavy machinery that have the potential to leak oil or contribute to dust and/or erosion such as bulldozers and the mobile crushing facility should be away from waterways;
  - No stockpiles are to be placed in areas that can affect the waterways;
  - No fuel or lubricant storage is to occur on the site;
  - The pit to be rehabilitated with clean free draining fill overlain by topsoil to create a minimum separation to the MSGL of 0.5m where the final land use would be pasture in the rural zoned land;
- v) The applicant is advised that the *Environmental Protection (Noise) Regulations 1997* are required to be complied with at all times.
- vi) The applicant is to be aware of the requirements under the *Environmental Protection Act 1986* and the possible requirement for a 'works approval' from the Department of Water and Environmental Regulation.
2. Upon all relevant conditions of development approval as detailed in Resolution 1 being met, authorises the Director Engineering and Development Services to issue an Extractive Industry Licence to Carbone Bros. Pty Ltd for the extraction of gravel at Lot 1 (927) Crooked Brook Road, Crooked Brook subject to the following conditions:
- a) The layout of the site and the size, design and location of the buildings and works permitted must always accord with the endorsed plan(s) and must not be altered or modified without the further written consent of Council.

- b) **The extractive operation shall comply with the *Shire of Dardanup Extractive Industries Local Law 2014* at all times.**
- c) **This Extractive Industry Licence is valid for a period of 5 years from the date of development approval being granted.**
- d) **The approved hours of operation are 7.00am to 6.00pm Monday to Friday inclusive.**
- e) **The extractive operations including all stockpiles, batters and bunds associated with the development shall be setback a minimum of 20 metres from the northern property boundary at all times.**
- f) **All heavy haulage vehicles associated with the approved extractive industry shall comply with the following:**
  - i) **Restricted to using the portion of Crooked Brook Road from the extraction site to Boyanup-Picton Road. Heavy haulage vehicles are prohibited from using Ironstone Road and Dillon Road unless otherwise approved by the Director Engineering and Development Services.**
  - ii) **Not permitted to use Crooked Brook Road outside the hours of 7.00am to 6.00pm Monday to Friday inclusive at any time, unless otherwise approved by the Director Engineering and Development Services.**
  - iii) **Shall not use Crooked Brook Road at the same time of the local school bus service to the satisfaction of the Director Engineering and Development Services.**
  - iv) **Shall be restricted to a maximum speed of 60km/h for the portion of Crooked Brook Road between the extraction site and the intersection of Crooked Brook Road and Banksia Road at all times.**
- g) **Extractive operations and rehabilitation of the extraction site shall occur in accordance with Shire approved Rehabilitation Plan to the satisfaction of the Director Engineering and Development Services and shall be completed within 12 months of the completion of the extractive operation or expiry of the Extractive Industry Licence, whichever occurs first. In the event that rehabilitation does not occur in accordance with**



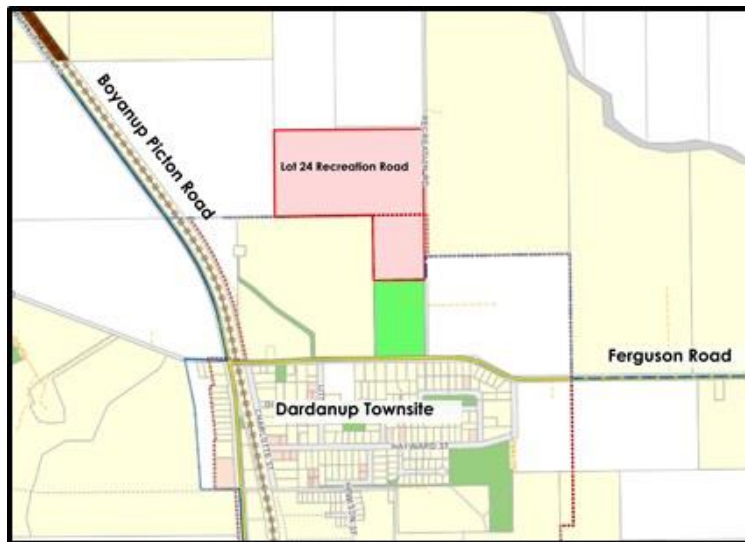
**this condition, the Shire may utilise the rehabilitation bond/bank guarantee to complete the required rehabilitation works.**

- h) Compliance with the approved Traffic Management Plan and any recommendations contained therein at all times during the life of the extractive industry to the satisfaction of the Director Engineering and Development Services.**
- i) Compliance with the approved Dust Management Plan and any recommendations contained therein at all times during the life of the extractive industry to the satisfaction of the Director Engineering and Development Services.**
- j) Compliance with the approved Stormwater Management Plan and any recommendations contained therein at all times during the life of the extractive industry to the satisfaction of the Director Engineering and Development Services.**
- k) Compliance with the approved Weed Management Plan and any recommendations contained therein at all times during the life of the extractive industry to the satisfaction of the Director Engineering and Development Services.**
- l) The extractive operations shall achieve a minimum 300 mm separation from the approved Maximum Seasonal Groundwater Level at all times.**
- m) No storage of hydrocarbons (including fuels and lubricants) within the extraction site shall occur at any time.**
- n) The on-site refuelling of plant and equipment associated with the approved extractive industry shall be restricted to a mobile service vehicle carrying appropriate spill prevention and clean up equipment.**
- o) The major servicing and maintenance of plant and equipment associated with the approved extractive industry shall not occur on the subject site at any time.**
- p) No extractive activities shall be permitted within 15m from any retained native vegetation crown drip zones to the satisfaction of the Director Engineering and Development Services.**

12.4.3 Title: Application for Development Approval – Lot 24 (#25) Recreation Road, Paradise – 40m Telecommunications Monopole (Catalyst One Pty Ltd on behalf of Optus)

Reporting Department: Engineering & Development Services  
 Reporting Officer: Mr Jake Whistler - Senior Planning Officer  
 Legislation: Planning and Development Act 2005

Location Plan –



Site Plan –



Background

Council has received an Application for Development Approval for the construction of a 40m high telecommunications monopole and associated ancillary equipment on Lot 24 Recreation Road, Paradise. A full copy of the application is provided in (Appendix ORD: 12.4.3A).

Lot 24 is zoned 'General Farming' under the Shire of Dardanup Town Planning Scheme No. 3 (TPS3). The property is approximately 16.9ha in area and is predominately cleared of vegetation with flat topography and is surrounded by similarly zoned properties which are used primarily for agricultural purposes. The

southern portion of the property abuts Wells Recreational Park and contains two rural outbuildings. The eastern boundary of the property abuts Recreation Road.

The proposal consists of the construction of a 40m high galvanised steel monopole and a 7.5m<sup>2</sup> equipment shelter coloured Colorbond 'Paperbark'. The infrastructure will be contained within a 104m<sup>2</sup> fenced leased area which is proposed to be setback approximately 1.5m from the eastern and northern property boundaries.

- *Advertising/Notification of Proposal*

The proposal requires advertising in accordance with the provisions of Cl. 7.2 of TPS3 which was undertaken in the following ways:

- Letter correspondence was sent to potentially impacted landowners (landowner notification map is provided in (Appendix ORD: 12.4.3B);
- Public notices were displayed at Shire offices in Eaton and Dardanup, and within the Dardanup Townsite (Post Office and General Store);
- Advertising signage was erected on site;
- Public notice was placed on the Shire's website; and
- Referral of the application to the Civil Aviation Safety Authority (CASA).

In response to the advertising, eight submissions of objection and one submission making comment (CASA) were received. Six of the submissions were identified as landowners of properties within 600 metres of the proposed development. Copies of all submissions received are contained in (Appendix ORD: 12.4.3C).

Subsequent to the advertising period a summary of the nature of objections received was provided by officers to the applicant who was advised of the following options in terms of proceeding:

- withdrawing the current application;
- considering alternate sites surrounding the Dardanup townsite; or
- proceeding with the current application, with or without additional information.

In response, the applicant advised it was their preference to proceed with the current application and provided some additional information. The applicant's response is contained in (Appendix ORD: 12.4.3D).

A summary of all submissions received are contained in the following Schedule of Submissions:

Submitter		Submitter Comment	Officer Comment
1.	Local Resident  <i>Full submission attached</i>	Objection.  1. Questions whether there is a guarantee that people, environment and livestock will not be affected by the inviable waves (officers are unsure of the use of the technical term).	The application indicates that the radio frequency electromagnetic energy levels will be 0.36% of the allowable public exposure limit as determined by the Australian Radiation Protection and Nuclear Safety Agency.
		2. Believes the surrounding properties will be more affected than his property.	Noted.

Submitter	Submitter Comment	Officer Comment
	3. Questions whether permission has been sought from the aviation bodies?	The nature of the structure falls outside of the Civil Aviation Safety Authority (CASA) regulatory framework. Permission or approval from CASA is not required, however the application was referred to them for comment.
	4. Questions whether this proposed tower will have any effect to the existing telecommunications tower on the other side of Dardanup.	The proposed telecommunication monopole will operate independently of the existing telecommunications infrastructure within the Dardanup area.
2. Local Residents  <i>Full Submission Attached</i>	Objection.  1. Notes that as owners of 155 Recreation Road, Dardanup, they strongly oppose the above application.	Noted.
	2. Notes their residence is the second closest at 820m from the proposed location of the tower and believes it will have a major impact on visual amenity and any adverse health effects will be most felt by them.	Officers acknowledge that the proposal will have a visual impact on its immediate surroundings as does all telecommunications infrastructure.  The application indicates that the radio frequency electromagnetic energy levels will be 0.36% of the allowable public exposure limit as determined by the Australian Radiation Protection and Nuclear Safety Agency.
	3. Considers the safety of these towers to be unproven and related diseases may become evident many years down the track.	The application indicates that the radio frequency electromagnetic energy levels will be 0.36% of the allowable public exposure limit as determined by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).
	4. Considers the galvanised steel used for these towers also creates glare and may be a safety hazard for drivers and cyclists.	Any potential glare from the monopole is not expected to be significant enough to impact on road users of Recreation Road.  Furthermore, the application indicates that the galvanised finish will 'dull' over time, reducing the likelihood of glare.  Officers are also recommending the proposal be setback a minimum 20m from the property boundary with Recreation Road to reduce the visual impact on users of this road.
	5. Considers that Recreation Road has become a scenic route through the floodplain of	Noted.

Submitter	Submitter Comment	Officer Comment
	the Ferguson Valley and is extensively used by the cycling community.	
	6. Considers that a 40m galvanised steel pole, shed and security fence is going to significantly detract from the visual appeal of this popular tourist route.	Officers acknowledge that the proposal will have a visual impact on its immediate surroundings as does all telecommunications infrastructure.  If Council resolves to approve the application, officers recommend a condition be imposed that requires a vegetated screen to be established to screen the security fence and equipment from Recreation Road.
	7. Considers the visual impacts may have long term effects on significantly reducing land values.	The potential impact of a development on property values is not a planning consideration.
	8. Notes that there are other candidate sites with existing or proposed monopoles in the area and they feel Optus should be asked to share these poles.	Noted, however, the application as presented needs to be determined.
	9. Considers the existing competing mobile telecommunication coverage seems more than adequate and they can't see why Optus can't use these poles.	The provision of a service by a competing private entity is not a valid planning consideration.  The application as presented for a monopole in the proposed location needs to be determined.
	10. Believes that if every telecommunications company is allowed to build their own individual monopoles, Dardanup Shire will be transformed from an attractive rural environment and the gateway to the Ferguson Valley to a galvanised pole farm.	Noted.
3.	Local Residents  <i>Full Submission Attached</i>	
	Objection.  1. Strongly oppose the proposed development on Recreation Road, Dardanup.	Noted.
	2. States they are landowners at Lot 3 Ferguson Road, a location where the tower is situated 800 metres from their sheds and home.	Noted.

Submitter	Submitter Comment	Officer Comment
	3. States their opposition to the visual impact on the landscape at the entry to the Ferguson Valley precinct.	The main entry to the Ferguson Valley is via Ferguson Road. The visual impacts of the proposed development on Ferguson Road are expected to be minimal.
	4. Considers the proposal will be an eyesore on an area that is trying to attract more tourists.	As above.
	5. Expresses concern over the valuation of their property due to the tower location.	The potential impact of a development on property values is not a planning consideration.
	6. Advises they hold extreme health concerns over the proximity to their home as well as local schools, one being Our Lady of Lourdes, which is an historic site in Dardanup town centre that shouldn't be marred by a 40m tower.	The application indicates that the radio frequency electromagnetic energy levels will be 0.36% of the allowable public exposure limit as determined by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).  It is noted the school is located approximately 800m from the proposed site.
	7. Prefers that an alternate site be found further along Ferguson Road out of site and line with schools and residential areas.	The application at hand for a monopole in the proposed location needs to be determined on its merits.
4.	Local Residents  <i>Full submission attached.</i>	Objection.  1. States that as owners of 134 Recreation Road, Dardanup, they strongly oppose the subject application.  2. Notes their residence is the closest at 565m from the proposed location of the tower and will have a major impact on visual amenity and any health effects will be most felt by them.  3. Considers that the safety of these towers is still unproven and related diseases may become evident many years down the track.
	Noted.	
	Officers acknowledge that the proposal will have a visual impact on its immediate surroundings as does all telecommunications infrastructure.  The application indicates that the radio frequency electromagnetic energy levels will be 0.36% of the allowable public exposure limit as determined by the Australian Radiation Protection and Nuclear Safety Agency.	
	The application is to be considered on the information that is available to Council at this point in time and as stated above the proposal meets the requirements of the Australian Radiation and Nuclear Safety Agency (ARPANSA).	

Submitter	Submitter Comment	Officer Comment
	4. Notes that Recreation Road has become a scenic route through the floodplain of the Ferguson Valley and is extensively used by the cycling community.	Noted.
	5. Believes that a 40m galvanised steel pole, shed and security fence is going to significantly detract from the visual appeal of this popular tourist route.	Officers acknowledge that the proposal will have a visual impact on its immediate surroundings as does all telecommunications infrastructure.  If Council resolves to approve the application, officers recommend a condition be imposed that requires a vegetated screen to be established to screen the security fence and equipment from Recreation Road.
	6. Notes that there are other candidate sites with existing or proposed monopoles in the area and they feel Optus should be asked to share these poles.	Noted, however, the application at hand needs to be determined.
	9. Considers the existing competing mobile telecommunication coverage seems more than adequate and they can't see why Optus can't use these poles.	The provision of a service by a competing private entity is not a valid planning consideration.  The application at hand for a monopole in the proposed location needs to be determined on its merits.
	10. Believes that if every telecommunications company is allowed to build their own individual monopoles, Dardanup Shire will be transformed from an attractive rural environment and the gateway to the Ferguson Valley to a galvanised pole farm.	Noted.
5. Concerned person  <i>Full submission attached</i>	Objection.  1. Notes that as a person from Perth who visits Dardanup and the south west regularly, they are disappointed to see the proposal for an unsightly telecommunications tower to be built in such close proximity to the lovely Dardanup township and within the sightline of the local catholic primary school.	Noted.

Submitter	Submitter Comment	Officer Comment
	2. Believes the tower will be a blight on what is becoming one of their favourite country drives.	Noted.
6.	McRobert Planning Pty Ltd on behalf of local residents	
	Objection.  1. Opposes the proposed location of the 40 metre high telecommunication monopole.	Noted.
	2. Notes that the Greater Bunbury Region Scheme (GBRS) has been in operation since November 2007 and provides the legal basis for planning in the Greater Bunbury region.	Noted.
	3. Notes that the GBRS includes the southern portion of Lot 24, together with adjoining land to the east and west, within the 'Urban Deferred' zone.  Urban deferred land is described as " <i>land suitable for future urban development but where there are various planning, servicing and environmental requirements which need to be addressed before urban development can take place</i> ".	Noted.
	4. The proposed location of the monopole is within approximately 240 metres of the current boundary of the 'Urban Deferred' zone.	Noted.
	3. Considers that having regard to the future medium to long term expansion options for the Dardanup Townsite, the selected location has the potential to unnecessarily constrain townsite expansion opportunities to the north of the existing Dardanup townsite as well as significantly impacting upon current and future levels of amenity for existing and future residents.	The location of proposed development is outside the expansion area identified in the Dardanup Townsite Expansion Strategy and the area identified as 'Urban Deferred' under the GBRS. Officers consider the existence of the monopole is unlikely to impede development of the existing identified land.  However, it is noted that the proposal is located on land identified in the Local Planning Strategy for potential very long-term urban development. This aspect is addressed further in the officer comment section of the report.
	4. Notes that Lot 24 is zoned 'General Farming' within the	Noted, however the portion on which the tower is to be located is



Submitter	Submitter Comment	Officer Comment
	<p>existing TPS3. The southern portion of Lot 24, together with land adjoining to both the east and west, is included within a 'Special Control Area Development Contribution Area' of TPS3.</p> <p>The purpose of this area as described in TPS3 is to:</p> <p><i>a) provide for the equitable sharing of the costs of infrastructure and administrative costs between owners;</i></p> <p><i>b) ensure that cost contributions are reasonably required as a result of the subdivision and development of land in the development contribution area; and</i></p> <p><i>c) coordinate the timely provision of infrastructure.</i></p> <p>Accordingly, and consistent with its zoning under the GBRS as 'Urban Deferred', these areas have been identified and designated as future urban expansion areas.</p>	<p>not included in the Special Control Area.</p>
	<p>5. Notes that 'Communications Infrastructure' is identified as a 'D' use within the 'General Farming' zone of TPS3. A 'D' use "means that the use is not permitted unless the local government has exercised its discretion by granting planning approval".</p>	<p>Noted.</p>
	<p>6. States that in requiring that the proposal be advertised for public comment it is apparent that Council has considered the application in the context of Clause 7.2.1 of the TPS3 which states as follows:</p> <p><i>"The Council shall in the case of a use marked "A" in the Zoning Table, or in any other cases in which application is made for its special approval, require that notice be given to ratepayers likely to be affected by the granting of such special approval."</i></p>	<p>Noted.</p>
	<p>7. States that in deciding to require notice to be given under the terms of Clause</p>	<p>Noted.</p>

Submitter	Submitter Comment	Officer Comment
	<p>7.2.1, Council is bound also by the provisions of Clause 7.2.4 which requires:</p> <p><i>7.2.4 In making its decision on applications for its special approval the Council shall take into consideration the following matters:</i></p> <p><i>(a) The provisions of this Scheme and of any other Town Planning Scheme affecting the land the subject of the application or affecting land in the vicinity.</i></p> <p><i>(b) The nature of the proposed development in relation to the development of any land within the vicinity of the said land.</i></p> <p><i>(c) The size, shape and character of the parcel of land to which the application relates and the nature and siting of the proposed building, the view from the building and the interruption of view likely to be caused by the proposed building.</i></p> <p><i>(d) Any representations which may be made by any statutory authority.</i></p> <p><i>(e) The submissions received by the Council.</i></p> <p><i>(f) The existing and likely future amenity of the neighbourhood, including (but without limiting the generality of the foregoing) the question of whether the proposed development is likely to cause injury to such amenity including injury due to the emission of light, noise, electrical interference, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, liquid wastes or waste products.</i></p> <p><i>(g) The nature of the roads giving access to the said land.</i></p> <p><i>(h) What parking facilities are available or proposed and the likely requirements for parking.</i></p> <p><i>(i) Whether the proposed development will cause a traffic hazard.</i></p> <p><i>(j) Such other matters as the Council considers relevant.</i></p>	

Submitter	Submitter Comment	Officer Comment
	<p>8. Considers that having regard to the requirements of the above Clause and the preceding discussion, Council should reject the proposed development on the basis:</p> <p>a) that it is considered to be inconsistent with the orderly and proper planning of the locality having regard to its proximity to planned future areas;</p>	<p>Officers acknowledge that the proposal will have a visual impact on its immediate surroundings. However, it also noted that the proposed development will also provide a valuable service to the existing and future residents of the Dardanup townsite (including those likely to reside in the identified future expansion areas).</p>
	<p>8.b) potential impacts on existing and future local amenity and character;</p>	<p>Officers acknowledge that the proposal will have visual impacts on its immediate surroundings.</p>
	<p>8.c) potential impact on future longer term urban expansion opportunities.</p>	<p>Officers acknowledge that the proposal will have visual impacts on its immediate surroundings.</p> <p>However, it also noted that the proposed development will provide a service to future urban areas of the Dardanup townsite (including those likely to reside in the identified future expansion areas).</p>
	<p>9. Notes that Council staff have recently advised that the Shire's review of TPS3, which will ultimately result in the adoption of Local Planning Scheme No. 9 (LPS9), has only recently commenced with an estimated adoption date placed at 2020.</p>	<p>Noted.</p>
	<p>10. Notes that as the Scheme review process has only recently commenced, it is considered both inappropriate and premature for Council to consider land use proposals which have the potential to result in significant impacts on local amenity as well as potentially constrain opportunities for townsite expansion.</p>	<p>Development proposals are to be assessed against the current TPS3 provisions.</p> <p>The land is zoned "General Farming" and under TPS3 "communications infrastructure" is a use that is not permitted unless the local government has exercised its discretion by granting planning approval. The urban expansion opportunities identified under the current local planning framework are likely to be reflected in TPS9.</p>
	<p>11. Considers the tower in its proposed location to present a potential and unnecessary constraint to future expansion and development in what, on face value, is considered to</p>	<p>The location of proposed development is outside the expansion area identified in the Dardanup Townsite Expansion Strategy and the area identified as 'Urban deferred' under the</p>

Submitter	Submitter Comment	Officer Comment
	<p>potentially be a logical medium to longer term urban expansion area, in addition to those areas already designated 'Urban Deferred' under the terms of the GBRs.</p>	<p>GBRS. Officers consider the existence of the monopole is unlikely to impede development of the existing identified land.</p> <p>It is noted that the proposal is located on land identified in the Local Planning Strategy for potential very long-term urban development. This aspect is addressed further in the officer comment section of the report.</p>
	<p>12. Notes that the southern portion of Lot 24, together with land adjoining to the east and west, is included within the 'Townsite Expansion Boundary' as identified within the endorsed Dardanup Townsite Expansion Strategy.</p>	<p>Noted.</p>
	<p>13. Considers that in accordance with preceding discussion in relation to the GBRs and TPS3 and proposed Scheme review:</p> <p>a) the tower, within the proposed location, is considered to present a potential and unnecessary constraint to future urban expansion.</p>	<p>The location of proposed development is outside the expansion area identified in the Dardanup Townsite Expansion Strategy and the area identified as 'Urban deferred' under the GBRs. Officers consider the existence of the monopole is unlikely to impede development of the existing identified land.</p> <p>It is noted that the proposal is located on land identified in the Local Planning Strategy for potential very long-term urban development. This aspect is addressed further in the officer comment section of the report.</p>
	<p>13.b) the selected location and proposed tower have the potential to significantly impact upon current and future levels of amenity and landscape character for existing and future residents.</p>	<p>Officers acknowledge that the proposal will have visual impacts on its immediate surroundings.</p>
	<p>14. Considers there to be numerous other more suitable locations surrounding the Dardanup townsite for the location of the proposed telecommunication tower that are not, and will not be, visible for existing and future residents.</p>	<p>The application for a monopole in the proposed location needs to be determined on its merits.</p>
	<p>15. States that the objectives of State Planning Policy 5.2 'Telecommunications Infrastructure' (2015) (SPP 5.2) include the need to</p>	<p>Noted.</p>

Submitter	Submitter Comment	Officer Comment
	achieve a balance between the development of effective telecommunications services and effective roll-out of networks, with community interests in protecting the visual character of local areas.	
	16. Notes that via the use of land use planning policy measures, the policy aims to provide clear guidance in relation to the siting, location and design of telecommunications infrastructure.	Noted.
	<p>17. Notes that in relation to the visual impact and siting of telecommunications infrastructure, SPP 5.2 contains several planning principles to be considered which are summarised as follows:</p> <ul style="list-style-type: none"> <li>• Located where the facility will not be prominently visible from significant viewing locations, such as scenic routes, lookouts and recreation centres;</li> <li>• Located so as to avoid detracting from a significant view of a landmark, streetscape, vista or panorama, whether viewed from public or private land;</li> <li>• Not be located on sites where environmental, cultural heritage, social and visual landscape values may be compromised.</li> <li>• Display features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape.</li> <li>• Located where it will facilitate continuous network coverage and/or improved telecommunications services to the community.</li> <li>• Facilities should be co-located whenever possible.</li> </ul>	Noted.
	18. Notes that having regard to the above principles, the application fails to comply with	Officers acknowledge that the proposal will have visual impacts on its immediate surroundings.

Submitter	Submitter Comment	Officer Comment
	<p>SPP 5.2 insofar as:</p> <ul style="list-style-type: none"> <li>• The proposed facility is located within 240 metres of endorsed future urban areas with future impacts on streetscape and vista;</li> <li>• The proposed facility is considered likely to be visible from both Ferguson Road (an established tourist and scenic route) and the Dardanup Recreation Ground.</li> </ul>	<p>Visual amenity impacts are addressed in the body of the report.</p>
	<p>19. Notes that one of the key 'settlement and growth' policies of the Greater Bunbury Planning Strategy 2013 (GBPS) includes "<i>in the short to medium term, residential infill and greenfield development within already zoned urban and urban deferred zoned land will be strongly encouraged within the Bunbury and the existing hinterland towns of Harvey, Brunswick, Burekup, Boyanup, Dardanup and Capel.</i>"</p>	<p>Noted.</p>
	<p>20. Notes that the GBPS recognises the importance of the hinterland towns as providing unique alternative housing, lifestyle and employment opportunities. In addition, the GBPS identifies 'Liveable' as one of its key themes as well as the following 'Challenges' (and associated Department of Planning responses) to the hinterland towns such as Dardanup:</p> <p><i>(extract from GBPS quoted)</i></p> <p><i>'Promote residential development within the identified hinterland towns to provide housing choice, utilise available infrastructure and revitalise existing towns, while retaining and enhancing local character and amenity.</i></p> <ul style="list-style-type: none"> <li>• <i>Identify and facilitate opportunities for residential development in hinterland towns.</i></li> <li>• <i>Encourage retention of local character, heritage and identity in hinterland towns.'</i></li> </ul>	<p>Noted.</p>

Submitter	Submitter Comment	Officer Comment
	<p>Further notes that accordingly, in addition to the key objective of identifying and facilitating opportunities for residential development, the retention of local character and amenity are considered by the Department of Planning as key considerations in the planning of hinterland towns (including Dardanup).</p>	
	<p>21. Notes that according to the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) website <i>“Health authorities around the world, including ARPANSA and the World Health Organization, have examined the scientific evidence regarding possible health effects from base stations. Current research indicates that there are no established health effects from the low exposure to the RF EME from mobile phone base stations antennas.”</i></p>	Noted.
	<p>22. Notes that a research paper by Rod Panter (Science, Technology, Environment and Resources Group) titled ‘Electromagnetic Radiation from TV and Mobile Phone Towers: Health Aspects’ advised <i>“However, all transmit electromagnetic radiation (often referred to by officials as ‘electromagnetic energy’ in order to avoid the term ‘radiation’) which some scientists have implicated in increased incidence of cancer.”</i></p>	Noted.
	<p>23. Considers that whether or not future research proves or disproves any related impacts upon health associated with electromagnetic radiation emitted by telecommunications towers, the perceived potential health impacts may have consequential impact on land and house values and therefore the successful development of future urban expansion areas surrounding the Dardanup townsite.</p>	The potential impact of a development on property values is not a planning consideration.
	<p>24. States that the above research paper notes that <i>“undoubtedly there has been an aesthetic angle to the debate on</i></p>	Noted.

Submitter	Submitter Comment	Officer Comment
	<i>mobile phone tower placement; some residents find them very ugly and likely to depress house values for that reason alone.”</i>	
	25. Considers the proposed 40m high telecommunications towers will be visible from both Ferguson and Recreation Roads and therefore visible to both existing and future residents as well as passers-by on the Ferguson Road which is a renowned tourist route.	Officers acknowledge that the proposed tower may be visible from both Ferguson Road and Recreation Road.  The proposed development's visual amenity impacts are addressed in the body of the report.
	26. Notes that experience elsewhere reveals that 40m high telecommunications towers are visible from considerable distances. Accordingly, the tower, which is within relatively close proximity to the existing Dardanup townsite and within very close proximity to endorsed future urban expansion areas, has the potential to significantly impact on local amenity and character.	Officers acknowledge that the proposed tower may be visible from the existing townsite and future urban expansion areas.  The proposed development's visual amenity impacts are addressed in the body of the report.
	27. Believes that from experience elsewhere that what may start out as an Optus Tower may ultimately become a multi-functional and multi service/operator utilised facility. This could (as foreshadowed in the alternative site assessments included within the report submitted in support of the application) result in additional infrastructure being attached to the tower giving it a more substantial presence with consequential impacts on local amenity.	Officers note that low impact facilities such as additional radio communications antennas and dishes installed on existing telecommunications towers are exempt from Development Approval under the <i>Telecommunications (Low-impact Facilities) Determination 1997</i> .  As such, additional telecommunications fixtures may be installed on the tower in the future, if Council resolves to approve the application.
	28. Considers the topography surrounding the Dardanup townsite is best described as flat extending for numerous kilometres in alternative directions. Accordingly, topography is not considered to have been one of the selection criteria with regard to the proposed tower location.	Noted.
	29. Notes the Daly International report prepared in support of the application	Noted, however, the application at hand for a monopole in the proposed location needs to be



Submitter	Submitter Comment	Officer Comment
	currently before Council initially identified six alternative sites for the location of the proposed tower. Further notes that Table 1 of the report provides an assessment of each of the sites.	determined on its merits.
	<p>30. Notes that in relation to site C (situated at the corner of Ferguson and Recreation Roads) the 'Description and Comments' (of the applicant's report) concluded that <i>"The site is located in close proximity to the local school and residential area."</i></p> <p>Further notes that in relation to Site G (Lot 2 Recreation Road), the report concludes that <i>"From a Planning view point, the location is within close proximity to a cluster of households and will be more visible from Boyanup – Picton Road, therefore the candidate could not be pursued."</i></p>	Noted.
	31. States that the application report acknowledges that the subject location proposed for the erection of the telecommunications tower <i>"is not aided by existing vegetation to assist managing visual impact, however due to the nature of the area with scattered residential properties beyond the township boundary, Candidate F is the preferred option as no dwelling is closer than 500m from the site – far greater separation compared to other candidates."</i>	Noted.
	32. Considers the Daly International report to be significantly flawed insofar as it fails to consider or acknowledge the substantial strategic planning work that has occurred in relation to future urban expansion associated with the Dardanup townsite.	<p>The location of proposed development is outside the expansion area identified in the Dardanup Townsite Expansion Strategy and the area identified as 'Urban deferred' under the GBRs. Officers consider the existence of the monopole is unlikely to impede development of the existing identified land.</p> <p>It is noted that the proposal is located on land identified in the Local Planning Strategy for potential very long-term urban development. This aspect is addressed further in the officer comment section of the report.</p>

Submitter	Submitter Comment	Officer Comment
	33. Notes that the site is less than 240 metres from the current boundary of the 'Urban Deferred' zone under the GBRS and the 'Special Control Area Development Contribution Area' under TPS3. Accordingly, the site will ultimately be in much closer proximity to urban development in the medium to longer term.	Noted.
	34. Notes that the review of TPS3 has only recently commenced and considers that the application, if approved, may present significant physical constraints and result in impacts on local amenity associated with further/future townsite expansion to the north of the existing 'Urban' and 'Urban Deferred' zones.	<p>The location of proposed development is outside the expansion area identified in the Dardanup Townsite Expansion Strategy and the area identified as 'Urban deferred' under the GBRS. Officers consider the existence of the monopole is unlikely to impede development of the existing identified land.</p> <p>It is noted that the proposal is located on land identified in the Local Planning Strategy for potential very long-term urban development. This aspect is addressed further in the officer comment section of the report.</p>
	35. Advises they are opposed to the selection of a site that is within close proximity to future urban areas, considers there to be an array of options (over and above the 6 sites considered) for the location of the proposed tower. Considers the location of a tower within a rural area to be far more appropriate.	The application at hand for a monopole in the proposed location needs to be determined on its merits.
	36. Believes the chosen location, having regard to the objectives of the Greater Bunbury Strategy 2013, has the potential to significantly impact upon the existing and future local character, identity and amenity of the Dardanup Townsite.	<p>Officers acknowledge that the proposal will have visual impacts on its immediate surroundings.</p> <p>Visual amenity impacts are addressed in the body of the report.</p>
	37. Considers Council should have due regard to the likely impacts on existing nearby landowners.	Noted.
	38. Considers the proposed telecommunications tower has the potential to impact upon the saleability of the land.	The potential impact of a development on property values is not a planning consideration.

Submitter	Submitter Comment	Officer Comment
	<p>39. Considers it likely that the owners of Lot 5 will ultimately develop a residence upon their lot with the preferred location being near to the site of the proposed tower which is located close to an existing shed. Accordingly, the monopole would impact upon the amenity for future occupants.</p>	<p>Officers acknowledge that the proposal will have visual impacts on its immediate surroundings.</p> <p>Visual amenity impacts are addressed in the body of the report.</p>
	<p>40. Notes that the landowner has employees and contractors that work in the immediate area. In addition to farm hand workers regularly being in the vicinity of the proposed tower site, the landowner, his agents, irrigation contractors and hay cartage contractors are also regular visitors to Lot 5 with the proposed tower being considered to have potential impacts on the amenity of the local area for these people.</p>	<p>As above.</p>
	<p>41. In considering an application such as the proposed telecommunications monopole/tower, believes it reasonable for the Shire of Dardanup to consider the following:</p> <ul style="list-style-type: none"> <li>• The compatibility of the development within its surrounding and settings particularly in relation to the existing and proposed expansion of the Dardanup urban area;</li> <li>• Any approved strategic planning undertaken for the area including the GBPS and the DTES;</li> <li>• The preservation of the amenity of the locality both for current and future residents;</li> <li>• The relationship of the proposed development to, and its impact on, existing and proposed development on adjoining land or on other land in the locality and including but not limited to, the likely effect of the height, bulk, and appearance of the proposal; and</li> </ul>	<p>Noted.</p>

Submitter	Submitter Comment	Officer Comment
	<ul style="list-style-type: none"> <li>Comments received (via submissions) received during the advertising from affected parties.</li> </ul>	
	42. Recommends that Council refuse the application in the proposed location.	Noted.
7.	<p>McRobert Planning Pty Ltd on behalf of J.F. Drinkwater.</p> <p>(Submission is the same as above)</p>	As above.
8.	<p>Local Residents</p> <p><i>Full Submission Attached</i></p>	<p>Object.</p> <p>1. Provides an image to give an indication of the impact on Lots 17, 18 and 5 Recreation Road.</p> <p>2. Requests that as the immediate land owners of the properties to the north and east (Lots 17, 18 and 5) of the proposed monopole, Council refuse the application in the proposed location and for the Shire of Dardanup to consider the concerns stated in their submission provided by McRobert Planning Pty. Ltd.</p> <p>3. Notes that their farming infrastructure (stockyards, sheds, laneways) and main entrances for both properties are 40 metres and 60 metres from the proposed monopole.</p> <p>4. As indicated on the provided image (<i>within appendices</i>), considers the impact on the immediate area to be very intrusive and in close proximity to working areas of the farm and entry points from Recreation Road.</p> <p>5. Notes that as a family, they have actively farmed next to the proposed location for over 30 years and other locations in the Dardanup Shire for 40 years.</p> <p>6. States they have invested in Dardanup and made it their home.</p> <p>7. Would consider it extremely disappointing if the Shire were to allow this application to</p>
		Noted – image contained in appendices with full submission.
		Noted.
		Noted.
		<p>Officers acknowledge that the proposal will have visual impacts on its immediate surroundings.</p> <p>Visual amenity impacts are addressed in the body of the report.</p>
		Noted.
		Noted.
		Noted.

Submitter	Submitter Comment	Officer Comment
	<p>proceed for the benefit of a few, but to the detriment of many others.</p>	
	<p>8. Requests the Council have due regard to the likely impacts on existing nearby landowners.</p>	<p>Noted.</p>
<p>9. Civil Aviation Safety Authority  <i>Full Submission Attached</i></p>	<p>No Objection.  1. Notes the monopole at Recreation Road will be approximately 41m above ground level and approximately 68m AHD.</p>	<p>Noted.</p>
	<p>2. Notes that the monopole will not be in line with any runway or any other landing areas, aerodromes, heliports or airfields in the area.</p>	<p>Noted.</p>
	<p>3. Notes the monopole would not be an obstacle relative to the Bunbury Aerodrome.</p>	<p>Noted.</p>
	<p>4. Advises that CASA has no authority requiring the monopole to be lit.</p>	<p>Noted.</p>
	<p>5. Notes that the proponent should still exercise its duty of care to address any potential hazards to low flying aircraft using any aerodromes or Aeroplane Landing Areas in the vicinity of the proposed pole, which may include consideration of the installation of aviation obstacle lighting.  Should they wish to voluntarily adopt aircraft hazard identification markings and/or lights, or if a risk assessment determines that the pole should be lit, more information can be found in the CASA Manual of Standards (MOS) Part 139 Aerodromes under sections 8.10 and 9.4.  Further to the above, advises that if it were CASA's decision, no lighting of the monopole would be required.</p>	<p>Officers do not recommend imposing lighting requirements on the proposed development in light of the submission made by CASA.</p>
	<p>6. Recommend that the monopole is relatively conspicuous in that it contrasts with the background (for example galvanised or white).</p>	<p>The proposed tower is of a galvanised finish.</p>

Legal Implications -

Appeal rights exist at the State Administrative Tribunal, if Council determines to refuse the application.

Strategic Community Plan - None.

Environment - None.

Precedents

- *Lot 501 Garvey Road, Dardanup West*

At the meeting held 30 January 2013, Council resolved [07/13] to approve an Application for Development Approval for a 40m high NBN monopole, despite receiving an objection.

The monopole was approved 20m from the eastern boundary of Lot 503. The applicant subsequently requested approval to re-locate the monopole to an alternative position on the same property approximately 730m from the eastern boundary, which was approved by Council on 29 January 2014.

- *Lot 14 Ferguson Road, Dardanup (behind Dardanup Post Office)*

At the meeting held 30 January 2013, Council resolved [08/13] to refuse an Application for Development Approval for a 24m high telecommunications monopole within the Dardanup town centre on visual amenity grounds. It was further resolved by Council that the applicant should investigate alternative locations for the monopole, although preferred sites were not identified.

- *Lot 40 Crampton Road, Burekup*

At the meeting held 30 January 2013, Council resolved [09/13] to approve an Application for Development Approval for a 40m high NBN monopole, despite receiving an objection.

The monopole is situated approximately 270 metres south-east of Crampton Road, on land bordering the Burekup townsite.

- *Lot 101 Fees Road, Dardanup*

On 31 May 2013, an Application for Development Approval for a 40m high NBN monopole was approved by Shire officers acting under delegated authority from Council following a period of advertising. The advertising of this application attracted no objections.

The monopole is located approximately 750m from the Dardanup townsite and 70m from the south-eastern extent of the Dardanup Townsite Expansion Area.

- *Lot 12 Ferguson Road, Ferguson*

At the meeting held 10 August 2016, Council resolved [215/16] to approve an Application for Development Approval for a 60m high telecommunications tower, despite receiving objections from nearby landowners.

The tower is situated approximately 400m north of the Ferguson Road/Wellington Mill road intersection and is considered to be in a visually prominent location from nearby landholdings and public roads. The officer recommendation in this case was for Council to refuse the application due to its visual impact in the Landscape Protection Area, however the Council meeting minutes provide some rationale for Council approving the proposed tower with the following comments made during the discussion:

- Telecommunications are a part of modern society;
- Telecommunications infrastructure are needed for emergency services;
- Telecommunications are an essential service;
- The approved tower is only noticeable from a small area; and
- The tower should be built for the value it will give the district.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low

Officer Comment

Officers have assessed the application against the relevant legislation and have determined the following to be relevant:

- Clause 2.3 - 'Zones and Uses' of TPS3;
- Appendix II – 'Development Table' of TPS3;
- Dardanup Townsite Expansion Strategy;
- Local Planning Strategy;
- *Local Planning Scheme Regulations* – 'Matters to Consider'; and
- State Planning Policy 5.2 – 'Telecommunications Infrastructure'.

Each of the above will be addressed individually.

- *Clause 2.3 – 'Zones and Uses' of TPS3*

Lot 24 is zoned 'General Farming' under TPS3. The proposed development is considered to fall under the TPS3 land use of 'Communications Infrastructure' which is defined as:

*'means land used to accommodate any part of the infrastructure of a communications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use in or in connection with a, communications network (such as telecommunications, radio, television);*

'Communications Infrastructure' is a 'D' land use within the 'General Farming' zone which means *that the use is not permitted unless the local government has exercised its discretion by granting planning approval.*

Council therefore has discretion to refuse or approve (with conditions) the subject application.

- *Appendix II – Development Table of TPS3*

Appendix II – ‘Development Table’ of TPS3 provides development setback requirements dependent on the zoning of the land. The Table provides the following setback requirement for the ‘*General Farming*’ zone:

- Development to be setback 20m from any boundary.

The base of the monopole structure is proposed to be setback approximately 5m from the eastern (Recreation Road) and northern boundaries, with the fence around the compound area to be setback 1.5m from both boundaries. The equipment shelter is proposed to be setback 8.5m from the eastern boundary and 2m from the northern boundary.

The above proposed setback distances do not comply with the TPS3 requirement of 20m from any boundary. As addressed further in this report, officers consider the visual impact of this development on Recreation Road may be decreased somewhat, if a greater separation distance can be achieved to Recreation Road. It would also facilitate an area that could be used for vegetative screening between the road reserve and the development.

Council has the ability to modify this setback requirement, where it feels appropriate, pursuant to Clause 7.6.1 of TPS3 which states:

*‘Except for development in respect of which the Residential Planning Codes apply, if a development is the subject of an application for planning approval and does not comply with a standard or requirements under the Scheme, the local government may, despite the non-compliance, approve the application unconditionally or subject to conditions as the local government thinks fit.’*

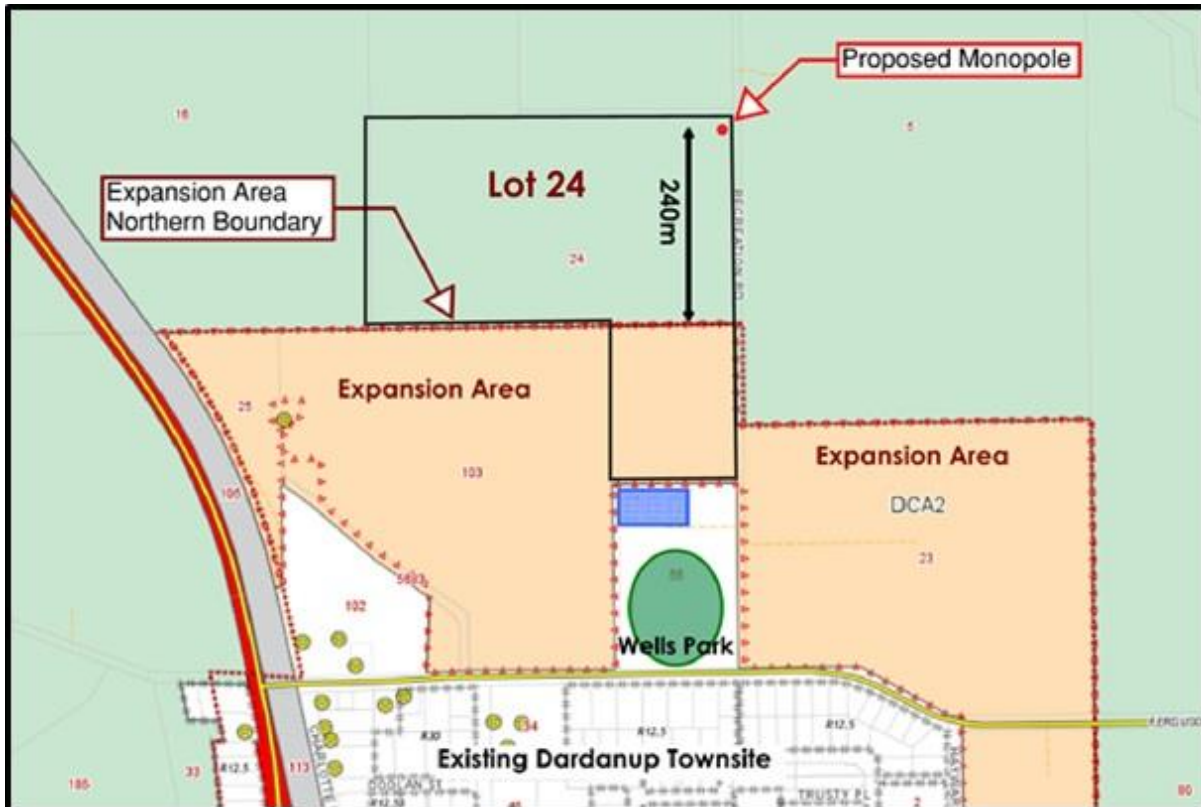
However, in this case officers consider a reduced setback is not warranted and therefore it is recommended that if Council approves the application, a minimum 20m setback distance from Recreation Road be imposed on the entire development (inclusive of compound fence) in conjunction with screening vegetation requirements as conditions of approval.

- *Dardanup Townsite Expansion Strategy*

The Dardanup Townsite Expansion Strategy (DTES) was endorsed by the Western Australian Planning Commission (WAPC) on 23 July 2007 and identifies future urban expansion areas for the Dardanup townsite with the same area(s) identified in TPS3 as a ‘development contribution area’ (DCA2). Furthermore, under the GBRS the land is zoned as ‘*Urban Deferred*’. It is noted only the southern portion of Lot 24 is included within the approved DTES area.

The proposed development is situated approximately 240m from the northernmost boundary of the DTES area as indicated in the below plan.



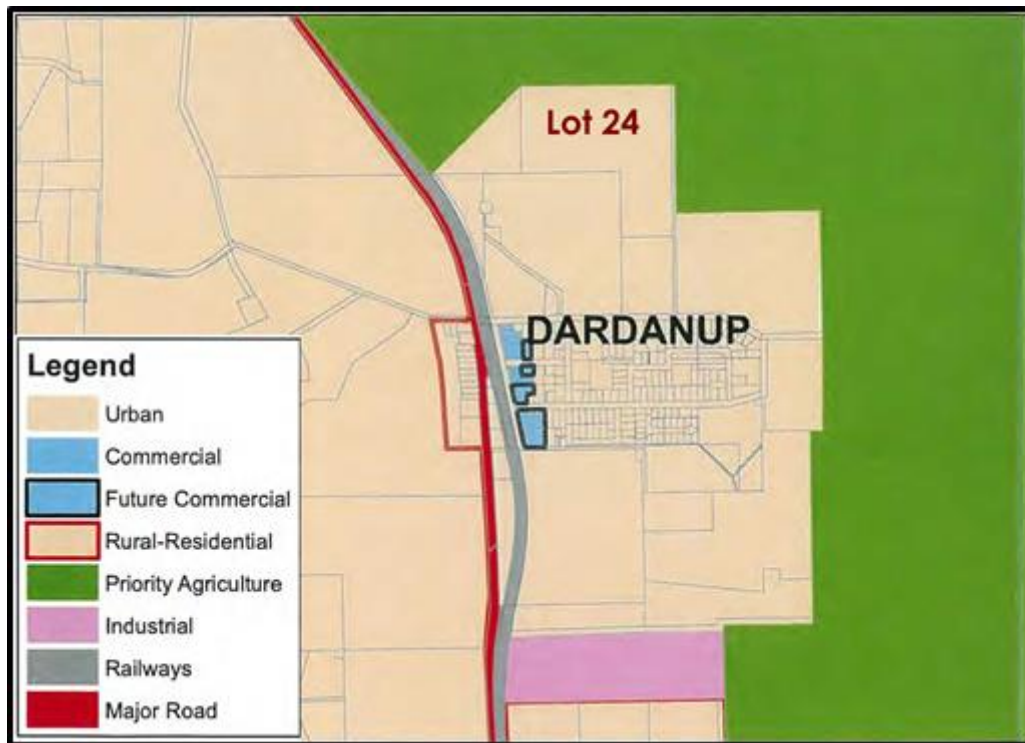


As can be seen, the ultimate implementation of the DTES will not be physically impeded by the proposed development. It is conceded however, that if the DTES area is fully developed, the monopole will be visible from future residences. Council will need to consider the potential impacts whilst weighing up the benefits that this infrastructure may provide to the existing and future community.

- *Local Planning Strategy*

Only the southern portion of Lot 24 is included in the DTES area which is further reflected in TPS3 (through the DCA provisions) and the GBRS (through its zoning of the locality as 'Urban Deferred'). If the above planning documents are applied, the proposed monopole will have a minimum 240 metre setback from the nearest section of future developable land.

Section 3.1.1 of the Shire's Local Planning Strategy (LPS) supports the above and references the DTES as the guiding document for future urban expansion in Dardanup. However, it is noted that the mapping in the LPS indicates a section of land north of the DTES as having potential for future urban development which includes the entirety of Lot 24 as illustrated in the below diagram:



In assessing the proposal in light of the above, officers make the following observations:

- Whilst perhaps being identified for long-term future development in the LPS, the northern portion of Lot 24 is not referenced in the DTES and is currently zoned as 'Rural' under the GBRS. Development would therefore first require a TPS3 amendment and a GBRS amendment and would require the support of both the Local Government and the Western Australian Planning Commission. Whilst other areas identified in the DTES may be considered for rezoning (to Urban Development) under TPS9, this would be unlikely to apply to the northern portion of Lot 24.
- It is considered unlikely that the northern portion of Lot 24 would be considered for any urban development until such time as all of the land identified in the DTES has been developed (this includes land both north and south of the existing townsite). Based on current development rates, officers estimate that the area south of the townsite which is currently being developed (Roselands) has approximately 40 years to completion, with there being an additional 92ha of remaining undeveloped land identified in the DTES.
- *Planning and Development (Local Planning Scheme) Regulations 2015 – Matters to Consider*

Sch. 2, Pt. 9, Cl. 67 - 'Matters to be considered by local government' of the *Planning and Development (Local Planning Scheme) Regulations 2015* (Regulations) provides the criteria against which an Application for Development Approval should be assessed. Officers consider that the following criteria are of relevance to the application:

- (c) *any approved State Planning Policy;*

- (m) *the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) *the amenity of the locality including the following –*
  - (i) *environmental impacts of the development;*
  - (ii) *the character of the locality;*
  - (iii) *social impacts of the development;*
- (x) *the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;*
- (y) *any submissions received on the application;*

Having consideration for the above provisions, notwithstanding provision (c) above, (which is covered later in this report under State Planning Policy 5.2 – ‘Telecommunications Infrastructure’), officers believe there are two key components that Council will need to consider in determining this application:

- 1) Visual amenity impacts; and
- 2) Benefits of the telecommunications infrastructure to the community.

- *Visual Amenity Impacts*

Council will need to consider the visual amenity impacts of the proposed monopole on:

- Landholders in its immediate vicinity;
- Road users of Recreation Road;
- Existing residences within the townsite; and
- Future residences of the urban expansion area.

Officers consider that the monopole is likely to have greatest visual impact on the surrounding landholdings, which are typically farming properties. It is noted that they are primarily used for agricultural activities, and as such, these activities themselves would not be impeded by the development. It is conceded however, that existing and future residences on these farming properties may experience visual amenity impacts as a result of the proposed monopole and it is noted the majority of objections received were from these landowners. In response, and as suggested by the applicant in their ‘response to submissions’, Council may impose a condition of approval that requires the monopole to be painted a suitable colour to reduce its visual impact on affected landowners. Council has previously considered a similar approach for a separate proposal, however considered it unnecessary and therefore this has not been recommended as a condition by officers to maintain consistency in decision-making for similar type developments.

Further to the above, visual amenity impacts are also likely to be experienced by road users of Recreation Road with the monopole and associated infrastructure proposed within close proximity to the road reserve. However, as noted

previously in this report, officers consider that if a 20m setback from the road reserve could be achieved, in conjunction with the establishment of vegetative landscaped screening, these impacts could be reduced. Additionally, the status of Recreation Road is not considered an identified 'tourist route', but a rural road that services the local property owners in the area. Given the above, officers consider that the imposition of a 20m boundary setback and a landscaping requirement would suitably assist in mitigating the visual amenity impacts experienced by users of Recreation Road.

The existing residences within the Dardanup townsite that would be potentially visually affected by the monopole are primarily those that front Ferguson Road. These landowners were consulted as part of the advertising of the application, with no objections received. Officers consider that the existing vegetation along the southern portion of Recreation Road and the existing vegetation and light towers within Well's Recreation Park provide suitable screening to the proposed monopole.

Future residences of the urban expansion area (northern portion) are likely to be visually exposed to the proposed monopole. It is however, possible that future Local Structure Planning could cater for this development through appropriate design and possibly some vegetative screening. Despite the measures that could be implemented, the monopole would form part of the existing landscape at the time the land is developed and would be factored into any land purchase/development considerations. Furthermore, it is noted that a 40m high monopole owned by Telstra exists adjacent to the southern portion of the urban expansion area (Roselands), which is similar to the proposed development, both in terms of the tower's size and the distance from future residential properties.

- *Benefits of the Telecommunications Infrastructure to the Community*

Telecommunication services provide a range of benefits to communities and are considered an essential service to many in contemporary society. An efficient telecommunication service can promote increased residency and business activity. Additionally, the proposed development will increase the level of competition between telecommunication providers and increase the range of choice for the Dardanup community.

Council will need to consider the benefits of such infrastructure and whether access to telecommunication services outweighs the potential adverse visual amenity impacts of the proposed monopole.

- *State Planning Policy 5.2 – Telecommunications Infrastructure*

SPP 5.2 is a Western Australian Planning Commission (WAPC) Policy that is to be given due regard when determining the application. SPP 5.2 acknowledges the visual impacts a telecommunications proposal may have on an area whilst recognising the importance of telecommunication infrastructure for the community.

Officers consider the following 'visual impact' policy measures to be applicable to the application and will assist in Council's determination:

*5.1.1 The benefit of improved telecommunications services should be balanced with the visual impact on the surrounding area.*

- i) Assessment of the visual impact of development proposals for telecommunications infrastructure should be made on a case by case basis;*
- ii) Telecommunications infrastructure should be sited and designed to minimise visual impact and whenever possible:*
  - a) be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites;*
  - b) be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or panorama, whether viewed from public or private land;*
  - c) not be located on site where environmental cultural heritage, social and visual landscape values maybe compromised; and*
  - d) display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape.*
- iv) Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community.*

The above considerations of SPP 5.2 are similar in nature to the previous section of the report addressing the provisions of the Regulations, and as such, will not be duplicated. Effectively, SPP 5.2 encourages decision-makers to give due regard to the potential amenity impacts against the potential benefits of such infrastructure.

- *Officer Recommendation*

Council has previously approved applications for telecommunications infrastructure, despite receiving public objections, on the basis they perform an essential service to the community. Officers consider it is becoming commonplace for telecommunication towers to be situated on rural land on the periphery of small urban settlements, with these types of developments becoming more widely accepted as part of an urban settlement's landscape.

Whilst officers acknowledge the proposed monopole is likely to result in visual impacts to landowners within close proximity, the impacts are considered to be contained to those immediate rural landholdings, with lesser impacts on the existing townsite and future expansion areas. Additionally, similar impacts on adjoining landowners would be expected to be experienced at any alternate proposed location, and possibly to a greater extent in some locations when compared to the proposed site.

In light of the above, officers consider the proposal strikes an appropriate balance between siting telecommunications infrastructure in a location that

minimises visual impacts, whilst being in close proximity to the Dardanup townsite to enable the provision of telecommunications services. As such, officers are recommending the application be approved subject to appropriate conditions.

Council Role - Quasi-Judicial

Voting Requirements - Simple Majority

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution.

### **OFFICER RECOMMENDED RESOLUTION**

**THAT Council approves the Application for Development Approval for a Telecommunications Monopole and associated infrastructure at Lot 24 Recreation Road, Paradise subject to the following conditions:**

- 1. The layout of the site and the size, design and location of the buildings and works permitted must always accord with the endorsed plan(s) and must not be altered or modified without the further written consent of Council.**
- 2. All crossovers shall be located and constructed in accordance with the Shire's specifications (Policy ENG 10 – Crossovers in Townsite and Rural Areas) prior to commencement of construction of the proposed development to the satisfaction of the Director Engineering and Development Services.**
- 3. All development including proposed compound fencing shall be setback a minimum of 20 metres from the eastern and northern boundary of Lot 24 Recreation Road, Paradise.**
- 4. A Landscaping Plan shall be submitted to and approved by the Shire to provide suitable visual screening of the proposed development from Recreation Road prior to commencement of construction of the proposed development.**
- 5. The approved Landscaping Plan shall be implemented prior to the use of the proposed development to the satisfaction of the Director Engineering and Development Services and thereafter maintained.**
- 6. The equipment shelter, ancillary equipment and associated fencing to be painted in Colorbond 'Pale Eucalypt' to blend in with the surrounding landscape**

prior to use of the proposed development and thereafter maintained.

**Advice Notes:**

- i) If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.
- ii) With regard to Condition No. 4, the applicant is advised that suitable native plant species of thick density and varying heights (including tall tree species) is recommended to be incorporated into the Landscaping Plan.

## 12.5 DIRECTOR CORPORATE & COMMUNITY SERVICES REPORT

None.

## 12.6 COMMUNITY SERVICES REPORTS

12.6.1 Title: Thank A Volunteer Day

*Reporting Department: Corporate and Community Services*  
*Reporting Officer: Mrs Melanie Serra – Acting Manager*  
*Corporate and Community Services*  
*Legislation: Local Government Act 1995*

Background -

At the Ordinary Meeting of Council held on 29 March 2017, Elected Member, Cr. P Robinson proposed a draft (Policy for Thank A Volunteer Events and Format) to help build on the current 'Thank a Volunteer' and 'Citizen of the Year' events.

As per the following resolution (75-17), the matter was to be brought back to Council for further consideration.

*THAT Council request that the Chief Executive Officer report back to Council in June 2017 on the adopting a 'Thank a Volunteer' practice and policy taking into consideration the following:*

- *Alternate venues on a cyclical basis;*
- *Develop a data set of community groups;*
- *Invite nominations from community group leaders for 'Thank a Volunteer' awardees' recognition; and*
- *Develop a data set of 'Thank a Volunteer' awardees.*
- *Draft Community Service Recognition Awards Policy.*

At the Shires Ordinary Council meeting on 28 June 2017, the matter was further deferred for further deliberation. [173-17].

*THAT Council:*

- 1) *Defers the proposed policy “Thank a Volunteer” to enable further discussion on the following matters:*
  - *Invite nominations from community group leaders for “Thank a Volunteer” awardees recognition;*
  - *Develop a data set of “Thank a Volunteer” awardees; and*
  - *Draft Community Service Recognition Awards Policy.*
- 2) *Requires the matter be brought back to Council on 9 August 2017.*

Legal Implications - None.

Strategic Community Plan - None.

Environment - None.

Precedents - None.

Budget Implications - None.

Budget – Whole of Life Cost

Annual ongoing budget allocation.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

It is the Officers recommendation that the Thank A Volunteer event be run with the new format as discussed during the Think Tank meeting with Councillors on 2 June 2017. The new format for the event will be held at a public venue (eg – Glen Huon Oval) on 5 December 2017. This date may change as it currently falls on a weekday which may affect the attendance of volunteers. Acting Manager Corporate and Community Services will liaise with Councillors via email regarding the date of the event.

It is recommended that the Thank A Volunteer event be held this year with no award/recognition ceremony however, utilise the event to conduct a verbal survey with attendees regarding their interest in a recognition award for the following year. Acting Manager Corporate and Community Services will then provide a report to Councillors with feedback from the volunteers, and if required, a policy will be drafted and presented to Council for comments/feedback.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.



Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution.

**OFFICER RECOMMENDED RESOLUTION**

**THAT Council defer the Draft Community Services Recognition Awards Policy to allow further discussions with community volunteers in regards to the proposed policy and bring back to Council in January 2018.**

**12.7 CORPORATE SERVICES REPORTS**
**12.7.1      Title: Related Party Disclosures - New Policy**

*Reporting Department: Corporate & Community Services*

*Reporting Officer: Mrs Natalie Hopkins – Manager Financial Services*

*Legislation: Local Government Act 1995*

Background -

The scope of Australian Accounting Standards Board Accounting Standard AASB 124 (Related Party Disclosures) was extended in July 2015 to encompass not for profit entities including Local Governments to disclose and report on related party relationships and transactions from 1 July 2016.

AASB 124 imposes a number of obligations upon elected members and senior Shire staff in relation to disclosure of their financial dealings with related parties. In order to meet this requirement, it is recommended that Council adopt a policy outlining procedures for identification and recording of related party relationships and transactions. This information will be confidential however, subject to audit as per of Council's annual external audit. A draft Related Party Disclosures policy has been prepared for Council to consider.

Legal Implications

Under the Local Government Act 1995, and Local Government (Financial Management) Regulations 1996, all Local Governments in Western Australia must produce annual financial statements that comply with the Australian Accounting Standards (AASB).

- *AASB 124 Disclosure Requirements*

Relevant to this policy, compliance with AASB 124 for annual periods beginning on or after 1 July 2016, the Shire will disclose in its Annual Financial Report any related party disclosures pursuant to AASB 124.

Section 2.7 of the *Local Government Act 1995* stipulates:

1. *The council -*
  - a) *governs the local government's affairs; and*
  - b) *is responsible for the performance of the local government's functions.*
  
2. *Without limiting subsection (1), the council is to –*
  - a) *oversee the allocation of the local government's finances and resources; and*
  - b) *determine the local government's policies.*

Although not a requirement under the Accounting Standards, the Department of Local Government, Sport and Cultural Industries recommend that each local government adopts a council policy on related party disclosures. The policy includes definitions, procedures, and forms (Appendix ORD: 12.7.1) to assist Council to identify and record related party relationships and transactions.

Strategic Community Plan - None.

Environment - None.

Precedents

The policy manual is reviewed regularly.

Budget Implications

There are no budget implications from this item.

Budget – Whole of Life Cost

There are no long term financial implications for this policy.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

From 1 July 2016 Council must disclose all relationships, and possibly any transactions and outstanding balances (including commitments), with related parties in its annual financial statements in accordance with Australian Accounting Standards, AASB 124 Related Party Disclosures.

It is important to note that AASB 124 is not designed to detect and report fraud or misconduct. It is more so to enhance transparency and accountability of council transactions. Its primary objective is to ensure that an entity's financial statements contain disclosures necessary to draw attention to the possibility that its financial position and any profit or loss may have been affected by the existence of related parties and transactions with those parties.

Council Role - Legislative / Executive.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

**OFFICER RECOMMENDED RESOLUTION****THAT Council adopts Council Policy CP039 – Related Party Disclosures****CP039 - Title: Related Party Disclosures****1. RESPONSIBLE DIRECTORATE**

*Corporate and Community Services - Finance*

**2. PURPOSE OR OBJECTIVE**

*Under the Local Government Act 1995, and Local Government (Financial Management) Regulations 1996, all local governments in Western Australia must produce annual financial statements that comply with the Australian Accounting Standards (AASB).*

*The Australian Accounting Standards Board has determined that from 1 July 2016, AASB 124 (Related Party Disclosures) will apply to government entities including local governments. The objective of AASB 124 “is to ensure that an entity’s financial statements contain the disclosures necessary to draw attention to the possibility that its financial position and profit or loss may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties”.*

*This policy provides a framework for the identification of related party relationships and the disclosure of related party transactions with Council.*

*The objective of this policy is to provide guidance on:*

- *The identification of Council’s related parties;*
- *Management of related party transactions;*
- *Recording such transactions; and*
- *Disclosure of the transactions in the Shire of Dardanup annual financial statements in accordance with AASB 124.*

**3. DEFINITIONS**

*In the context of this policy, the following terms shall be used.*

<b>TERM</b>	<b>DEFINED AS:</b>
<b>AASB 124</b>	<i>Australian Accounting Standards Board, Related Party Disclosures Standard 124.</i>
<b>Close family members of Key Management Personnel (KMP)</b>	<p><i>Those family members who maybe expected to influence, or be influenced by, that person in their dealings with Council and include:</i></p> <ul style="list-style-type: none"> <li>• <i>the KMP’s children, and spouse or domestic partner;</i></li> <li>• <i>children of that KMP’s spouse or domestic partner; and</i></li> <li>• <i>dependents of the KMP or the KMP’s spouse or domestic partner.</i></li> </ul>

<b>TERM</b>	<b>DEFINED AS:</b>
<b>Compensation</b>	<i>To include all employee benefits in the form of consideration paid, payable or provided by the entity, or on behalf of the entity, in exchange for services rendered to the entity Refer AASB 119 Employee Benefits.</i>
<b>Entity</b>	<i>Includes a body corporate, a partnership or a trust, incorporated, or unincorporated group or body.</i>
<b>Entity Related to Council</b>	<p><i>An entity that is either controlled, or jointly controlled, or over which Council has significant influence. A person or entity is that is a Related Party of Council if any of the following apply:</i></p> <ul style="list-style-type: none"> <li><i>• They are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others);</i></li> <li><i>• They are an associate or belong to a joint venture of which Council is part of;</i></li> <li><i>• They and Council are joint ventures of the same third party;</i></li> <li><i>• They are part of a joint venture of a third party and Council is an associate of the third party;</i></li> <li><i>• They are a post-employment benefit plan for the benefit of employees of either Council or an entity related to Council;</i></li> <li><i>• They are controlled or jointly controlled by close family members of the family of a KMP;</i></li> <li><i>• They are identified as a close or possible close family member of the family of a person with significant influence over Council or a close possibly close member of the family of a person who is a KMP of Council;</i></li> <li><i>• Or, they, or any member of a group of which they are part of, provide KMP services to Council.</i></li> </ul>
<b>Entity Related to Key Management Personnel (KMP)</b>	<p><i>An entity that is related to key management personnel and includes entities that are:</i></p> <ul style="list-style-type: none"> <li><i>• Controlled, or jointly controlled by a KMP;</i></li> <li><i>• Apart from Council, where a KMP has significance influence over, or is a member of the key management personnel of the entity or parent of the entity; or</i></li> <li><i>• Controlled or jointly controlled by a close family member of a KMP of Council.</i></li> </ul> <p><i>A person or entity is deemed to have control if they have:</i></p> <ul style="list-style-type: none"> <li><i>• Power over the entity;</i></li> <li><i>• Exposure, or rights, to variable returns from involvement with the entity; or</i></li> <li><i>• The ability to use power over the entity to affect the amount of returns.</i></li> </ul> <p><i>To jointly control, a person or entity must have contractual rights or agreed sharing of control of the entity, which exists only when decisions about the relevant activities require the unanimous consent of the parties sharing control.</i></p>
<b>Key Management Personnel (KMP)</b>	<p><i>Those persons having authority and responsibility for planning, directing and controlling the activities of Council or Council entities, directly or indirectly. Key Management Personnel for the Shire of Dardanup are:</i></p> <ul style="list-style-type: none"> <li><i>• Elected Members (including the President);</i></li> <li><i>• Persons employed under section 5.36 of the Local Government Act 1995 in the capacity of Chief Executive Officer or Director or Manager.</i></li> </ul>

<b>TERM</b>	<b>DEFINED AS:</b>
<i>Materiality</i>	<i>The assessment of whether a transaction, either individually or in aggregate with other transactions, by omitting it or misstating it could influence decisions that users make on the basis of an entity's financial statements.</i>
<i>Ordinary Citizens Transaction (OCT)</i>	<i>A transaction that an ordinary member of the community would undertake in the ordinary course of business with the Shire of Dardanup.</i>
<i>Related Party</i>	<p><i>A person or entity that is related to the local government that is preparing its financial statements.</i></p> <p><i>A person or close member of that person's family is related if that person:</i></p> <ul style="list-style-type: none"> <li><i>• Has significant influence over the reporting entity; or</i></li> <li><i>• Is a member of the key management personnel of the reporting entity.</i></li> </ul> <p><i>An entity is related if any of the following conditions apply:</i></p> <ul style="list-style-type: none"> <li><i>• the entity and the reporting entity are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others); or</i></li> <li><i>• a person is a member of the key management personnel of the entity.</i></li> </ul>
<i>Related Party Transaction</i>	<i>The transfer of resources, services or obligations between the Shire of Dardanup and a related party, regardless of whether a price is charged.</i>

#### 4. POLICY

*The related party disclosure policy seeks to reduce the risk that the Shire of Dardanup's transactions may be influenced by the interests of parties related to the transaction. This occurs where the parties are in a position to influence the decision of whether a benefit is provided to them, and the terms of the provision of that benefit. It is therefore important that Key Management Personnel act honestly and with reasonable care and diligence whilst avoiding improper use of their position and information. It is equally important that Key Management Personnel of the Shire of Dardanup are subject to a high level of accountability, including appropriate disclosure of their transactions with the Council in the annual financial statements.*

##### 4.1 Identification of Related Parties

*AASB 124 provides that the Shire of Dardanup is required to disclose in its Annual Financial reports related party relationships, transactions and outstanding balances. For the purpose of determining application of the standard, the Shire of Dardanup has identified the following persons as meeting the definition of Related Party:*

- Elected Members (including the President);*
- Key Management Personnel being a person employed under section 5.36 of the Local Government Act 1995 in the capacity of Chief Executive Officer or Director or Manager with purchasing limits of \$20,000 or greater;*
- Close members of the family of any person listed above, including that person's child, spouse or domestic partner, children of a spouse or domestic partner, dependents of that person or person's spouse or domestic partner;*
- Entities that are controlled or jointly controlled by a Council member, KMP or their close family members. Entities include companies, trusts, joint ventures, partnerships and non-profit associations such as sporting clubs.*

*The Shire of Dardanup will therefore be required to assess all transactions made with these persons or entities. Other parties may be assessed to be related parties from time*

*to time depending upon Council's structure and delegations or in accordance with the requirements of AASB 124.*

#### **4.2 Key Management Personnel**

*All Key Management Personnel are responsible for assessing and disclosing their own, their close family members', and their related entities' relationship with Council. All related parties must be included in the self-assessment. A Related Party Disclosures Declaration form is provided as an attachment to this policy.*

##### **4.2.1 KMP Compensation**

*Council is required to disclose KMP compensation in total and for each of the following categories:*

- (a) Short-term employee benefits (e.g. salary, motor vehicle benefits, fringe benefits)*
- (b) Post-employment benefits (e.g. superannuation)*
- (c) Other long-term benefits (e.g. annual leave and long service leave)*
- (d) Termination benefits (N/A, unless the recipient of voluntary severance)*
- (e) Share-based payments (NA).*

#### **4.3 Related Party Transactions**

*KMP must provide a Related Party Disclosures Declaration Form 183 [[Form 183 - Declaration Form - Related Party Disclosure.docx](#)], notifying of any existing or potential related party transactions between Council and either themselves, their close family members or entities controlled or jointly controlled by them or any of their close family members.*

##### **4.3.1 Ordinary Citizen Transactions (OCTs)**

*Ordinary Citizen Transactions are transactions with a related party that are made on terms that are considered reasonable if the parties were dealing at 'arm's length'. Related party transactions excluded from disclosure requirements on the basis of classification as Ordinary Citizen Transactions are transactions that:*

- occur during the normal course of Council delivering its public service goals;*
- are under the same terms that would be available to a member of the community; and*
- belong to a class of transaction that an ordinary member of the community would normally transact with Council.*

*Examples of Ordinary Citizen Transactions include:*

- facility hire;*
- use of Council owned facilities such as Recreation Centre, libraries, parks, ovals and other open public spaces (whether charged a fee or not);*
- payment of rates, dog registrations, or fines;*
- any valid discounts or fee waivers that are available to the party as an ordinary citizen and is available to any ordinary citizen in the same circumstance;*
- any service or benefit provided as part of the normal Council business operation to the party as an ordinary citizen and is available to any ordinary citizen in the same circumstance.*

*Transactions between Council and Related Parties that would normally be considered Ordinary Citizen Transactions but where the terms and conditions differ from normal practice however, must be disclosed.*

#### 4.3.2 Non-Ordinary Citizen Transactions

*All related party transactions that do not satisfy the definition of Ordinary Citizen Transaction must be disclosed in accordance with AASB 124.*

*Examples of transactions that must be disclosed if they are with a related party, and are not an Ordinary Citizen Transaction:*

- *purchase of sales or goods (finished or unfinished);*
- *purchases or sales of property or other assets;*
- *rendering or receiving services;*
- *leases;*
- *transfers of research and development;*
- *transfers under licence agreements;*
- *transfers under finance arrangements (including loans and equity contributions in cash or kind);*
- *provisions of guarantees or collateral;*
- *commitments to do something if a particular event occurs or does not occur in the future, including execution of contracts (recognized or unrecognized); and*
- *settlement of liabilities on behalf of Council or by Council on behalf of the related liability.*

#### 4.4 Disclosure Requirements

##### 4.4.1 Council Disclosure

*Transactions between Council and related parties, whether monetary or not, are required to be identified. Disclosure of these transactions within the annual financial statements will be determined in accordance with materiality by assessment against the nature and size when considered individually and collectively.*

*AASB 124 provides that Council must disclose the following financial information in its financial statements for each financial year period:*

- *the nature of any related party relationships;*
- *the amount of transactions;*
- *the amount of outstanding balances, including commitments, including:*
  - i. *terms and conditions, whether they are secured, and the nature of the consideration to be provided in settlement; and*
  - ii. *details of any guarantees given or received;*
- *provisions for doubtful debts related to the amount of outstanding balances; and*
- *the expense recognized during the period in respect of bad or doubtful debts due from related parties.*

*The following matters must be considered in determining materiality and significance of any related party transactions:*

- *significance of transaction in terms of size;*
- *whether the transaction was carried out on non-market terms;*
- *whether the transaction is outside of normal day-to-day business operations, such as the purchase and sale of assets;*
- *whether the transaction is disclosed to regulatory or supervisory authorities;*
- *whether the transaction has been reported to senior management; and*
- *whether the transaction was subject to Council approval.*

*Regard must also be given for transactions that are collectively, but not individually significant.*

#### 4.4.2 Key Management Personnel Disclosure

*For the purposes of determining relevant transactions, elected members and key management personnel will be required to complete a Related Party Disclosures Declaration Form 183 [[Form 183 - Declaration Form - Related Party Disclosure.docx](#)] twice yearly, and no later than the following dates each financial year:*

- 30 December each year; and
- 30 June each year.

*A review of KMP's and their related parties will be completed every 6 months. Particular events such as change of Councillors, Chief Executive Officer or Executive Managers or a corporate restructure will also trigger a review of Council's related parties immediately following such an event.*

*The Chief Executive Officer shall implement a suitable system to identify related parties. The primary identification method of close family members and associated entities of Key Management Personnel shall be by (but not limited to) KMP self-assessment. KMP have a responsibility to identify and report any changes to their related parties as they occur.*

#### 4.5 Materiality

*Management will apply professional judgement to assess the materiality of transactions disclosed by related parties and their subsequent inclusion in the financial statements. In assessing materiality, management will consider both the size and nature of the transaction, individually and collectively.*

*Materiality thresholds are reviewed annually as part of the audit process and reported related party disclosures will be in compliance with the framework of the Australian Accounting Standard AASB 124 and other relevant standards, as required.*

#### 4.6 Register of Related Party Transactions

*Council will maintain and keep up to date a register of related party transactions that captures and records information required for disclosure purposes for each existing or potential related party transaction (including ordinary citizen transactions assess as being material in nature) during a financial year.*

#### 4.7 Information Privacy

*The following information is classified as confidential, and is not available for inspection by or disclosure to the public, including through a Freedom of Information Application:*

- i. *information (including personal information) provided by a key management person in a Related Party Transaction Notification; and*
- ii. *personal information contained in a register of related party transactions.*

##### 4.7.1 Access to information

*The following persons are permitted to access, use and disclose the information provided in a related party disclosure or contained in a register of related party transactions for the purposes of section 4 are:*

- *The Chief Executive Officer;*
- *Director Corporate and Community Services;*
- *Manager Financial Services;*
- *An auditor of Council including an auditor from the WA Auditor General's Office; and*
- *Other officers as determined by the Chief Executive Officer.*



**4.7.2 Permitted Purposes**

*Persons specified in section 4.7.1 may access, use and disclose information in a related party disclosure or contained in a register of related party transactions for the following purposes:*

- *Assess and verify the disclosed related party transaction;*
- *Reconcile identified related party transactions against those disclosed in the related party Disclosure or contained in the register of related party transactions;*
- *Comply with the disclosure requirements of AASB 124; or*
- *Verify compliance with the disclosure requirements of AASB 124.*

**5. REFERENCE DOCUMENTS**

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

*Australian Accounting Standards – AASB 124 Related Party Transactions, AASB 2015-6*

*Shire of Dardanup Code of Conduct*

**12.7.2 Title: Monthly Statement of Financial Activity**

*Reporting Department: Corporate & Community Services*

*Reporting Officer: Mrs Natalie Hopkins – Manager Financial Services*

*Legislation: Local Government (Financial Management) Regulations 1996*

**Background -**

The Monthly Statement of Financial Activity is prepared in accordance with the Local Government (Financial Management) Regulations 1996 r. 34 s. 6.4. The purpose of the report is to provide Council and the Community a reporting statement of revenues and expenses as set out in the Annual Budget, incurred by the Shire of Dardanup during the reporting period.

**Legal Implications** - None.

**Strategic Community Plan** - None.

**Environment** - None.

**Precedents** - None.

**Budget Implications -**

The financial activity statement comprises of budget estimates, actual expenditure, revenues and income to the end of the month, to which the statement relates to. Material Variances are included in the Variance Report.

Note 8 of the Statement of Financial Activity details material variances from the Adopted Budget.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

Statement of Financial Activity:

The Statement of Financial Activity is attached after the officer recommendation. The first Statement of Financial Activity report outlines the results from operating activities. It shows revenue and expenditure by statutory program, comparing actual results for the period with the annual adopted budget, the amended budget and the year to date budget.

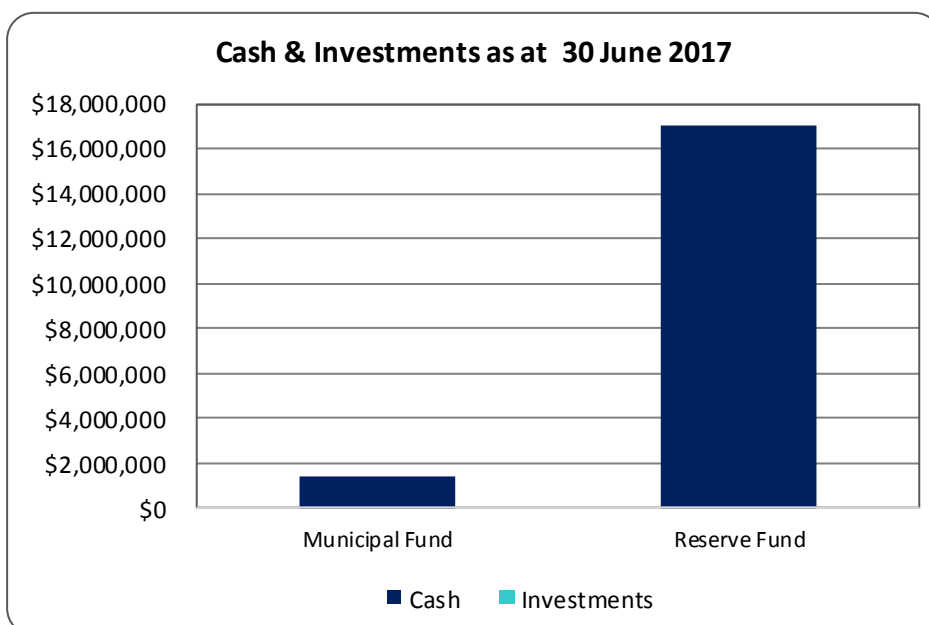
The second financial report displays capital and infrastructure expenditure and also reconciles the statement of financial activity to the statement of net current assets, taking into account; the proceeds from sale of assets, reserve and loan funds used, depreciation applied, capital and infrastructure expenditure, transfers to reserves and loan repayments.

The statement of net current assets provides information on the accounts that make up current asset and current liabilities. The current and quick ratios are liquidity ratios. The current and quick ratios determine the Shires ability to meet obligations with readily convertible funds.

Additional reports that have been included in the statement of financial activity are trust fund reports, reserve fund reports, and a statement of investments. A variance report that describes material differences between the adopted budget and the amended budget is also attached.

Key Financial Performance Areas:

- *Cash & Investments*



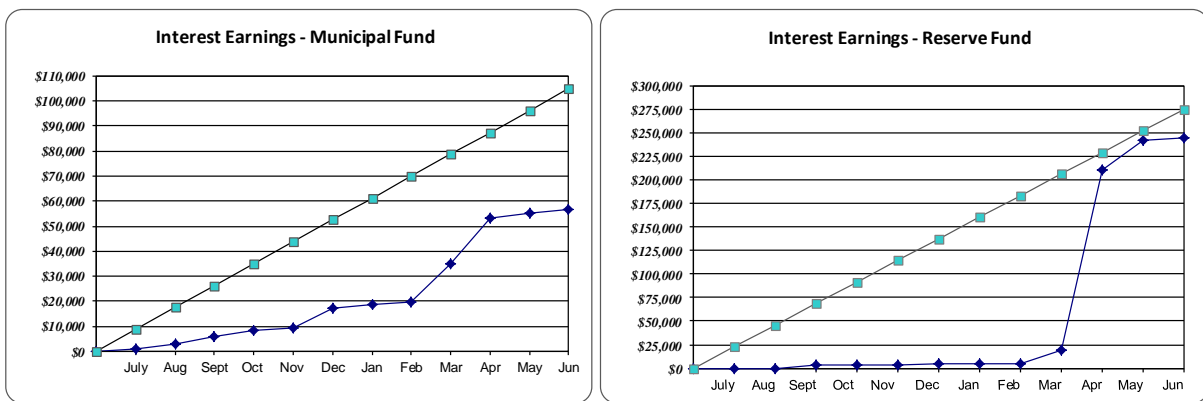
As at reporting date, Council has a reconciled Municipal Fund balance of \$1.45m. All Municipal Fund term deposits have now been surrendered.

The Reserve account has a reconciled balance of \$17.04m. All Reserve Fund term deposits have now been surrendered.

- Interest Income*

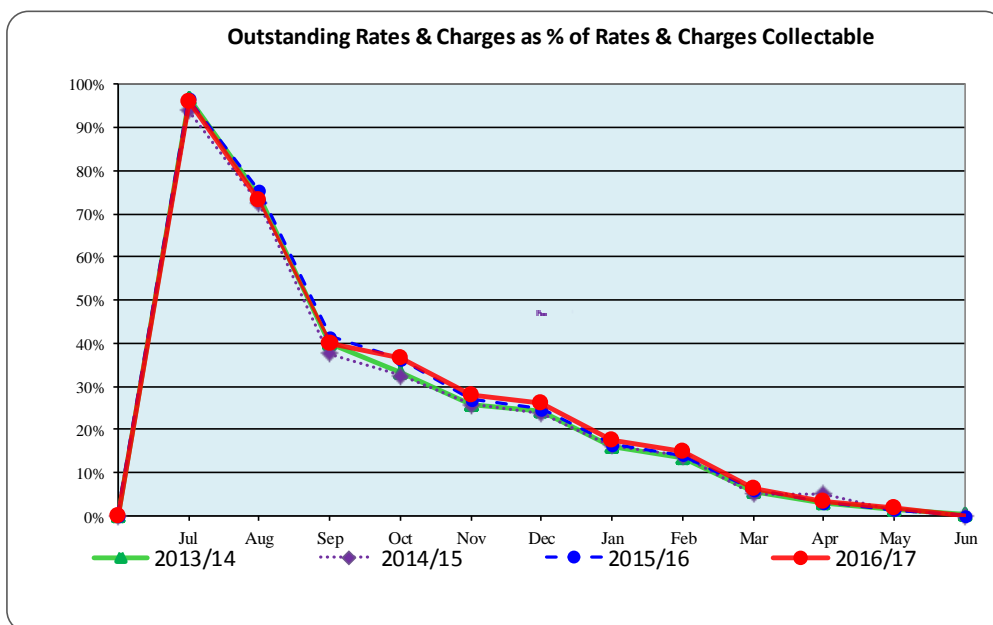
Interest Income (Municipal Fund) of \$56,771 has been recognised against an amended budget of \$105,000 for the 2016/17 financial year.

Reserve Account Interest is forecast at \$275,000 for the 2016/17 financial year, and is credited to the bank account quarterly, and at maturity of term deposit investments. As at reporting date, Reserve Interest Income of \$245,213 has been recognised for the 2016/17 financial year.



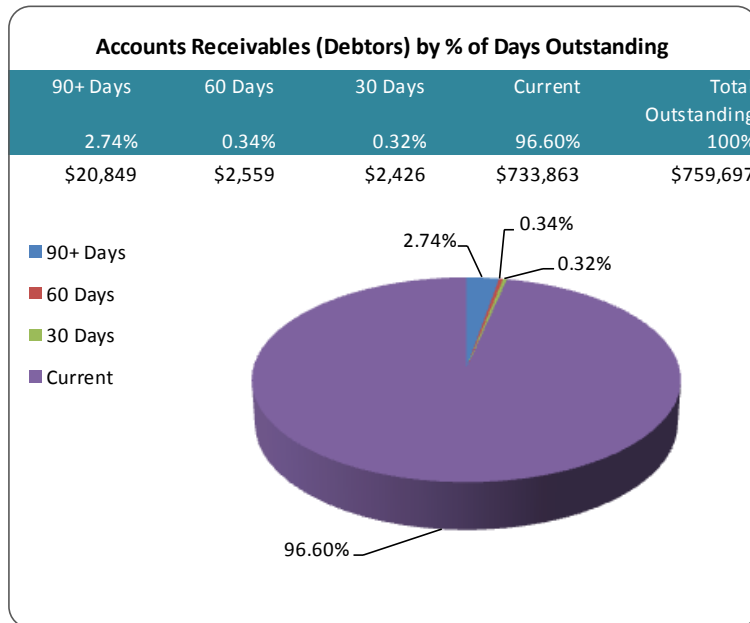
- Rates & Charges Outstanding*

As at 30 June 2017, Council has a net liability for prepaid rates totalling \$2,059. Full collection of rates has been achieved.



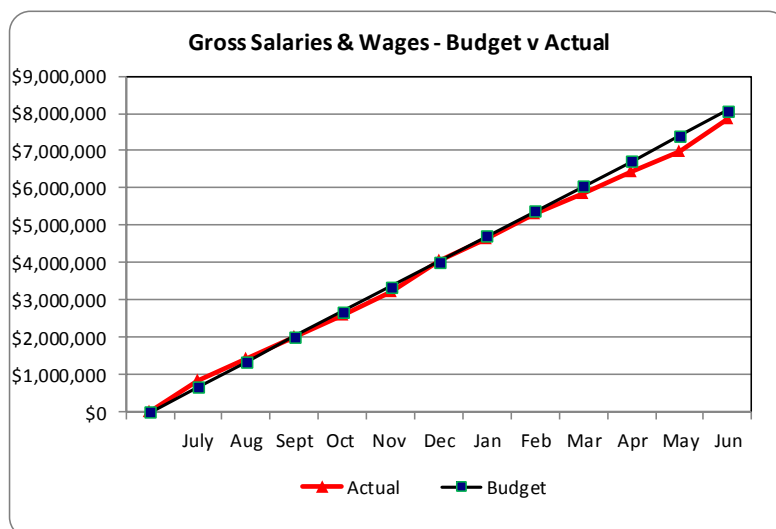
- *Accounts Receivables Outstanding (non-rates)*

As at reporting date the total outstanding Accounts Receivables (Debtors) amounts to \$759,697 which comprises of grant revenue, and end of year reimbursements.



- *Salaries and Wages*

As at reporting date, Total Gross Salaries and Wages expenditure is \$7,840,198 against a revised budget of \$8,069,738 for the 2016/17 financial year. Under budget salaries expenditure is due to vacant positions throughout the financial year.



- *Budget Variances*

The end of year surplus of \$300,884 for 2015/16 financial year has now been verified by Council’s auditors.

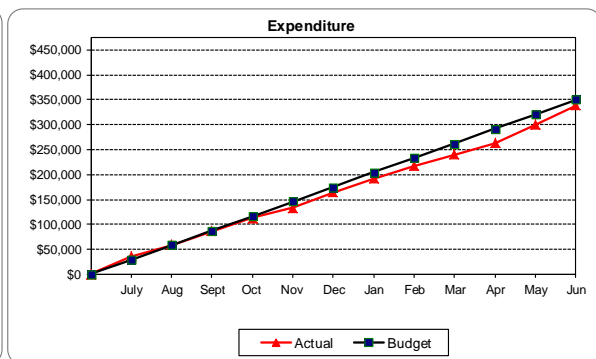
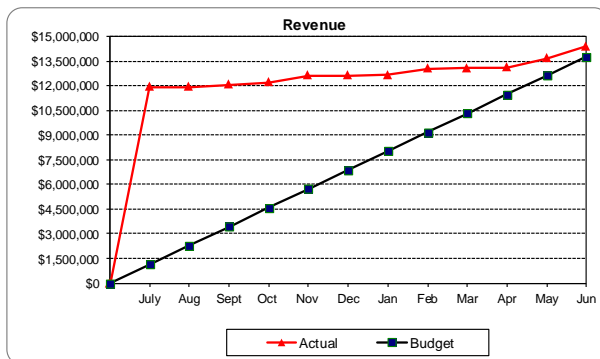
As a result of the recent budget review process, Council estimate an end of year forecast surplus of \$247,410 which will be carried forward into the 2017/18 Annual Budget. Some end of year processing is still to take place but it is predicted the end of year surplus will not vary greatly from this figure.

- *Forecast 2017/18 Rates Increase*

The following table reports the forecast accumulative effect of budget related matters on next year’s rates increase (2017/18 financial year).

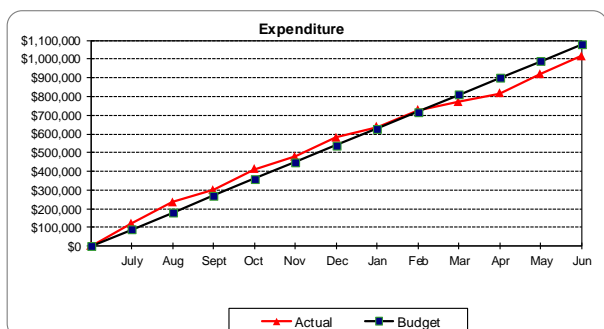
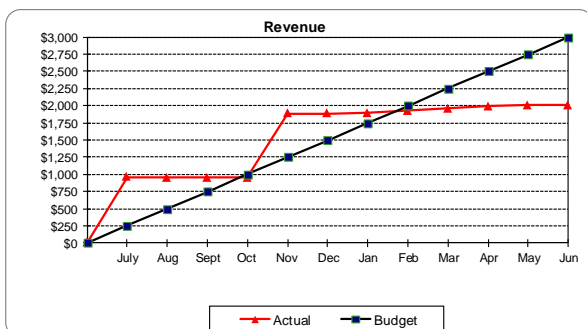
Details	\$	Rates %
2017/18 Adopted Rates Increase (per 4 year Corporate Business Plan)		4.50%
2018/19 Forecast Rates Increase (per 4 year Corporate Business Plan)		4.50%
2019/20 Forecast Rates Increase (per 4 year Corporate Business Plan)		6.50%
2020/21 Forecast Rates Increase (per 4 year Corporate Business Plan)		6.50%

General Purpose Funding



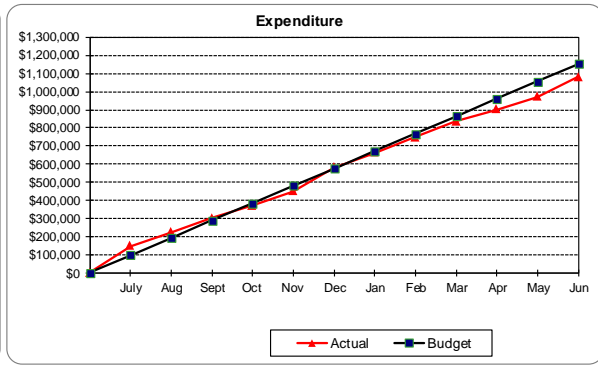
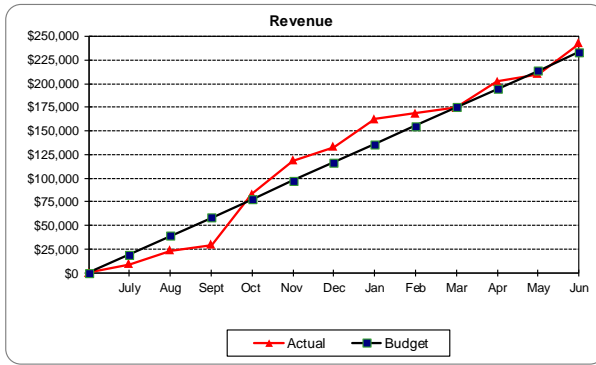
General Rates Revenue of \$11,166,547 has been levied in July 2016. As at reporting date, Interim Rate Revenue of \$226,242 has been received against an amended budget of \$220,000 for the 2016/17 financial year.

Governance



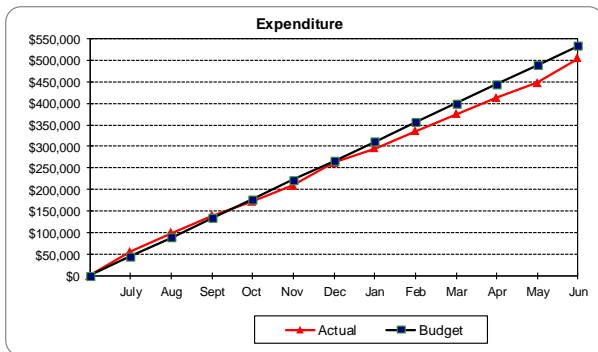
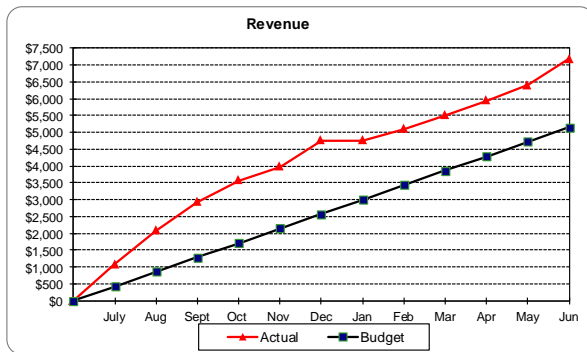
There are no forecast material variances from the adopted budget.

Law, Order & Public Safety



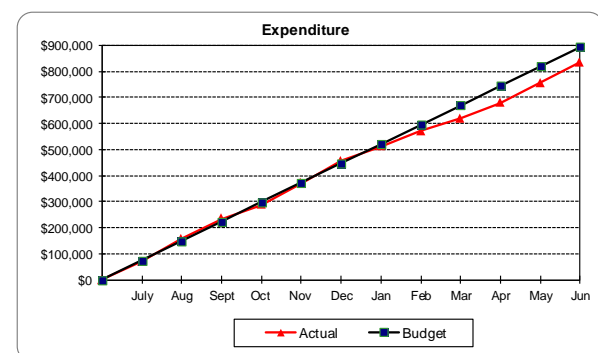
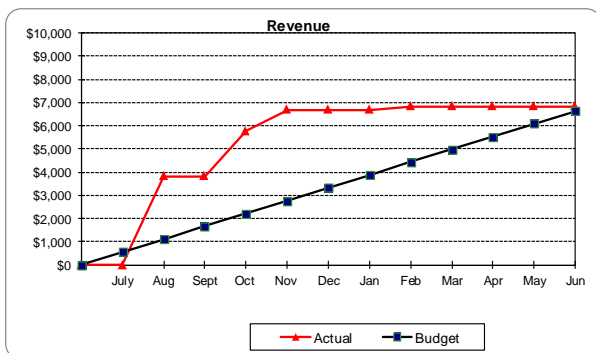
As at reporting date, Council has received combined dog and cat registration revenue of \$77,514 against a revised budget of \$74,250 for the 2016/17 financial year.

Health



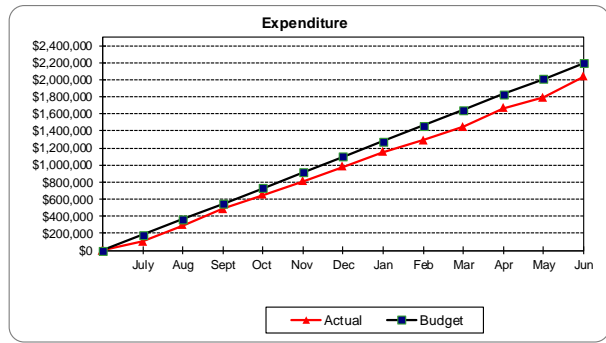
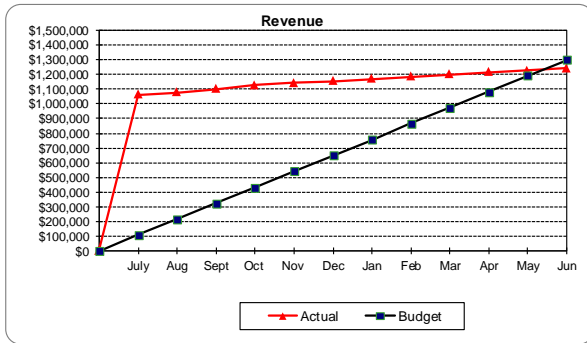
There are no forecast material variances from the adopted budget.

Education & Welfare



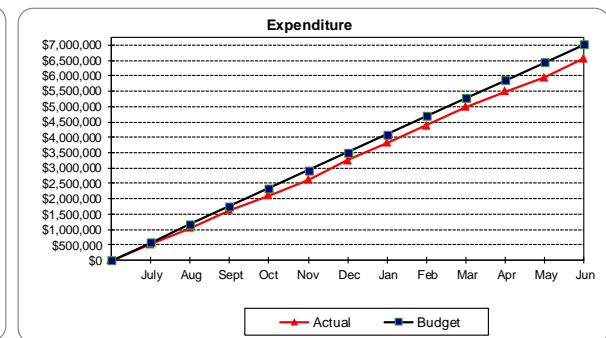
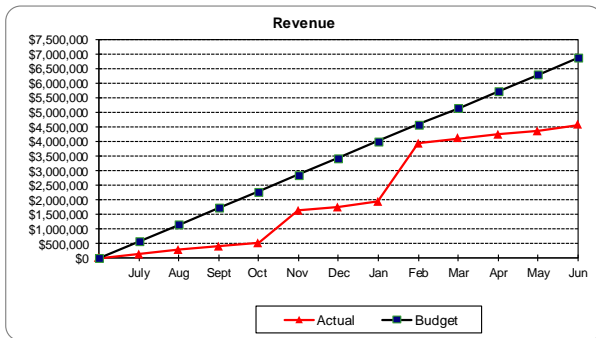
There are no forecast material variances from the adopted budget.

Community Amenities



As at reporting date, Domestic Refuse and Recycling charges of \$1,063,188 have been levied for the 2016/17 financial year.

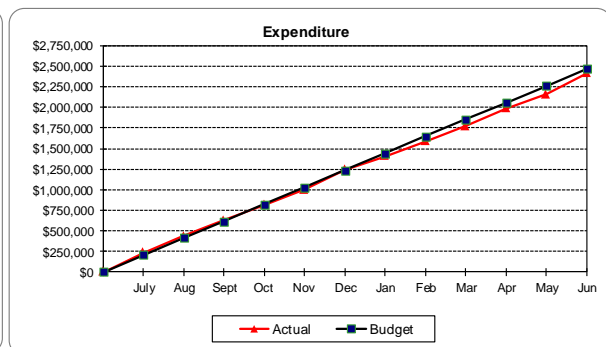
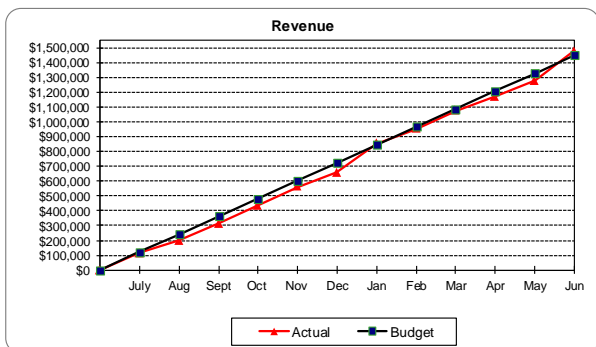
Recreation & Culture



Budget variations exist for various Carried Forward Projects (from 2015/16) including the Eaton Foreshore, Eaton Drive Verges, plus capital building projects. The spike in November and February revenues relates to grant funding from the Department Sport and Recreation for Glen Huon Sports Pavilion project.

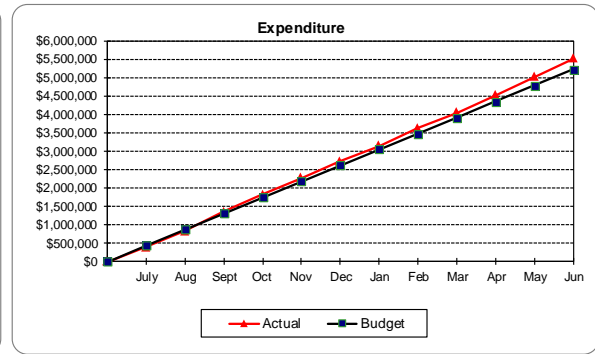
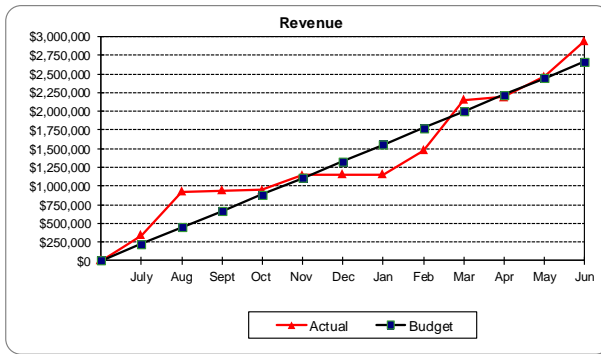
Under budget revenue primarily relates to the timing of grant funded major projects. These projects will be carried forward to the 2017/18 financial year.

Eaton Recreation Centre



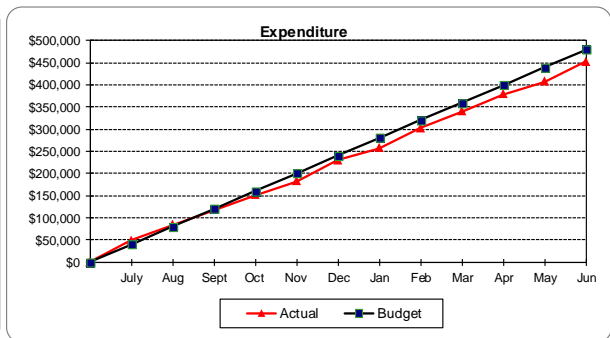
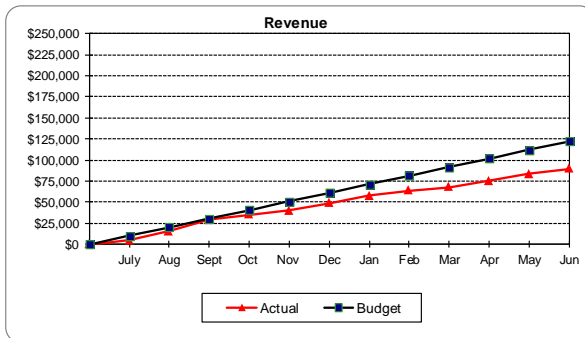
Expenditure and revenues are as per budget estimates. There are no forecast material variances from the adopted budget.

Transport



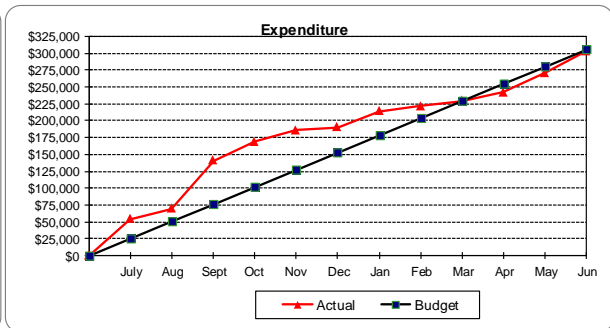
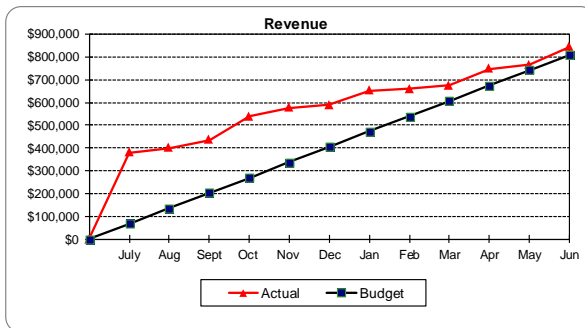
A budget variance exists for Bridge works preliminaries, funded by the Collie River Bridge Reserve (JTFS), which have commenced on the Millbridge to Treendale Bridge (over Collie River).

Economic Services



As at reporting date building licence revenue received is \$84,550 against a revised annual budget of \$110,000.

Other Property & Services



There are no forecast material variances from the adopted budget.





Monthly Statement of Financial Activity

For the Period

1 July 2016 to 30 June 2017



**Statement of Financial Activity**  
**For the Period Ended 30 June 2017**  
**(Covering 12 Months or 100% of the Year)**

Sch	2016/17 Adopted Budget \$	2016/17 Revised Budget \$	2016/17 Y-T-D Budget \$	2016/17 Y-T-D Actual \$	Variance Budget to Actual YTD %	Note
<b>OPERATING ACTIVITIES</b>						
<b>Revenue</b>						
General Purpose Funding	3	13,640,567	13,762,063	13,762,063	14,404,634	105.6%
Governance	4	1,550	3,000	3,000	2,010	129.7%
Law, Order, Public Safety	5	177,580	233,235	233,235	242,679	136.7%
Health	7	5,150	5,150	5,150	7,173	139.3%
Education and Welfare	8	0	6,636	6,636	6,835	0.0%
Housing	9	0	0	0	0	0.0%
Community Amenities	10	1,300,009	1,299,047	1,299,047	1,242,917	95.6%
Recreation and Culture	11	4,796,298	6,865,797	6,865,797	4,567,132	95.2%
Transport	12	2,992,401	2,664,605	2,664,605	2,941,309	98.3%
Economic Services	13	156,900	121,925	121,925	89,887	57.3%
Other Property and Services	14	391,511	809,358	809,358	845,622	216.0%
<b>Total Operating Revenue</b>		<b>23,461,966</b>	<b>25,770,817</b>	<b>25,770,817</b>	<b>24,350,197</b>	<b>103.8%</b>
<b>Expenditure</b>						
General Purpose Funding	3	(344,398)	(350,051)	(350,051)	(458,501)	133.1%
Governance	4	(1,063,586)	(1,078,974)	(1,078,974)	(1,017,154)	95.6%
Law, Order, Public Safety	5	(1,106,147)	(1,152,592)	(1,152,592)	(1,082,408)	97.9%
Health	7	(525,750)	(533,374)	(533,374)	(504,960)	96.0%
Education and Welfare	8	(880,865)	(893,547)	(893,547)	(834,511)	94.7%
Housing	9	0	0	0	0	0.0%
Community Amenities	10	(2,340,460)	(2,193,346)	(2,193,346)	(2,033,361)	86.9%
Recreation & Culture	11	(7,009,097)	(7,027,935)	(7,027,935)	(6,560,963)	93.6%
Transport	12	(5,304,849)	(5,223,400)	(5,180,609)	(5,526,078)	104.2%
Economic Services	13	(474,915)	(480,263)	(480,263)	(453,113)	95.4%
Other Property and Services	14	(272,723)	(305,723)	(360,421)	(460,954)	169.0%
<b>Total Operating Expenditure</b>		<b>(19,322,792)</b>	<b>(19,239,205)</b>	<b>(19,251,113)</b>	<b>(18,932,003)</b>	<b>98.0%</b>
<b>Net Operating Activities</b>		<b>4,139,174</b>	<b>6,531,611</b>	<b>6,519,704</b>	<b>5,418,194</b>	



**Statement of Financial Activity**  
**For the Period Ended 30 June 2017**  
 (Covering 12 Months or 100% of the Year)

		2016/17 Adopted Budget \$	2016/17 Revised Budget \$	2016/17 Y-T-D Budget \$	2016/17 Y-T-D Actual \$	Variance Budget to Actual YTD %	Note
<b>Net Operating Activities (from previous page)</b>		4,139,174	6,531,611	6,519,704	5,418,194		
<b>ADJUSTMENTS OF NON CASH ITEMS</b>							
(Profit)/Loss on Asset Disposals		0	0	(305,053)	(305,053)	0.0%	
Accruals		0	0	51,374	51,374	0.0%	
Donated Assets Adjustments		0	0	0	0	0.0%	
Contra Repayment of Prefunded Infrastructure		0	0	0	0	0.0%	
Depreciation on Assets		4,646,000	4,646,000	4,696,270	4,696,270	101.1%	
<b>Adjusted Net Operating Activities</b>	<b>A</b>	<b>8,785,174</b>	<b>11,177,611</b>	<b>10,962,296</b>	<b>9,860,786</b>	<b>88.2%</b>	
<b>CAPITAL ACTIVITIES</b>							
<b>Revenue</b>							
Proceeds from Disposal of Assets		247,189	1,702,039	1,702,039	777,661	45.7%	
<b>Total Capital Revenue</b>		<b>247,189</b>	<b>1,702,039</b>	<b>1,702,039</b>	<b>777,661</b>		
<b>Expenditure</b>							
Land & Buildings		(17,171,533)	(18,888,212)	(17,171,533)	(9,014,082)	N/A	
Infrastructure Assets - Road / Bridges / Paths		(4,677,155)	(5,583,296)	(4,677,155)	(3,833,701)	82.0%	
Infrastructure Assets - Parks & Gardens		(761,642)	(2,144,883)	(1,601,811)	(840,169)	110.3%	
Vehicles		(568,721)	(625,351)	(625,351)	(380,160)	66.8%	
Plant & Equipment		(33,618)	(35,108)	(35,108)	(24,310)	72.3%	
Furniture & Fittings		(535,794)	(539,934)	(539,934)	(127,316)	23.8%	
<b>Total Capital Expenditure</b>		<b>(23,748,463)</b>	<b>(27,816,784)</b>	<b>(24,650,892)</b>	<b>(14,219,739)</b>		
<b>Net Capital Activities</b>	<b>B</b>	<b>(23,501,274)</b>	<b>(26,114,745)</b>	<b>(22,948,853)</b>	<b>(13,442,078)</b>	<b>57.2%</b>	
<b>FINANCING ACTIVITIES</b>							
<b>Revenue</b>							
Proceeds from New Loans		7,580,000	7,580,000	7,580,000	1,080,000	0.0%	
Self Supporting Loans - Principal Recoups		62,464	62,464	62,464	62,464	100.0%	
Transfers from Reserves		10,302,415	11,582,206	11,582,206	6,239,158	53.9%	
<b>Total Financing Revenue</b>		<b>17,944,879</b>	<b>19,224,670</b>	<b>19,224,670</b>	<b>7,381,622</b>		
<b>Expenditure</b>							
Repayment of Loans		(363,296)	(363,296)	(363,296)	(337,377)	92.9%	
Donated Assets		0	0	0	0	0.0%	
Advance to community groups		0	0	0	0	0.0%	
Contra Repayment of Prefunded Infrastructure		0	0	0	0	0.0%	
Prefunded Infrastructure		0	0	0	0	0.0%	
Transfers to Reserves		(3,151,114)	(3,604,989)	(3,604,989)	(3,196,619)	88.7%	
<b>Total Financing Expenditure</b>		<b>(3,514,410)</b>	<b>(3,968,285)</b>	<b>(3,968,285)</b>	<b>(3,533,996)</b>	<b>89.1%</b>	
<b>Net Financing Activities</b>	<b>C</b>	<b>14,430,469</b>	<b>15,256,385</b>	<b>15,256,385</b>	<b>3,847,626</b>	<b>25.2%</b>	
<b>FUNDING SOURCES</b>							
ADD Surplus/(Deficit) July 1 B/Fwd	<b>D</b>	225,329	300,884	300,884	300,884	100.0%	
<b>CLOSING FUNDS (A+B+C+D)</b>		<b>(60,302)</b>	<b>620,136</b>	<b>3,570,712</b>	<b>567,218</b>		



Shire of Dardanup  
Statement of Financial Activity  
For the Period Ended 30 June 2017  
NET CURRENT ASSETS

	2016/17 Y-T-D \$	Note
Represented By:		
<b>CURRENT ASSETS</b>		
Unrestricted		
- Cash Unrestricted - Cash on Hand	3,710	
- Cash Unrestricted - Municipal	1,458,799	
Restricted		
- Cash Restricted - Committed Funds	7,353,709	4
- Cash Unrestricted - Reserve	9,690,256	4
Current		
- Rates Debtors Outstanding	(13,507)	
- Pensioner Rates Rebate	11,448	
- Sundry Debtors	759,697	
- Goods & Services Tax / BAS Refund	454,535	
- Other Receivables / Insurance Claims	6,595	
Inventories - Current Assets		
- Materials	2,900	
- Trading Stock - Recreation Centre	21,987	
- Land held for Resale	0	
<b>Current Assets</b>	<b>19,750,129</b>	
<b>LESS CURRENT LIABILITIES</b>		
Payables		
- Sundry Creditors	(1,069,007)	
- Other Payables	(6,445)	
- Prepaid Revenue - Rates / PPL	0	
- Accrued Interest on Debentures	(34,111)	
- Tax Liability	0	
- PAYG Withholdings	0	
- Accrued Salaries & Wages	(16,261)	
Long Term Borrowings		
Current		
Secured by Floating Charge		
- Debentures	0	
Provisions		
Current		
- Provision for Annual Leave	(460,437)	
- Provision for Long Service Leave	(509,043)	
- Provision for RDO	(43,642)	
<b>Current Liabilities</b>	<b>(2,138,946)</b>	
<b>Net Current Assets</b>	<b>17,611,183</b>	
<b>LESS</b>		
Restricted Assets / Reserve Funds	(17,043,965)	
Committed Cash	0	
Self Supporting Loan Income	0	
<b>ADD</b>		
Current - Borrowings	0	
Cash Backed Liabilities	0	
	<b>(17,043,965)</b>	4
<b>CLOSING FUNDS / NET CURRENT ASSETS (per previous page)</b>	<b>567,218</b>	
<b>CURRENT RATIO</b>		
- Current Assets	19,750,129	
- Current Liabilities	(2,138,946)	9 :1
<b>QUICK RATIO</b>		
Current Assets - (Restricted Assets & Stock on Hand)		
Current Liabilities		1 :1



**Statement of Financial Activity  
For the Period Ended 30 June 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are;

**(a) Basis of Accounting**

This statement has been prepared in accordance with applicable Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board and/or the Public Sector Australian Standards Board, Urgent Issues Group Consensus Views and the Local Government Act 1995 (as amended) and accompanying regulations.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 6 to this financial report.

**(c) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable.

Where the amount of GST is not recoverable from the ATO it is recognised;

- (i) as part of the expense item.
- (ii) as part of the cost of acquisition of an asset.

Receivables and payables in the Statement of Financial Position are stated inclusive of applicable GST.

**(d) Non Current Assets**

The value of all infrastructure assets (other than land under roads) has been recorded in the Statement of Financial Position. Land under roads is excluded from infrastructure in accordance with legislative requirements.

Non-current Assets are capitalised if they exceed the following amounts

Land & Building	0
Furniture & Equipment	1,000
Plant & Equipment	1,000
Infrastructure	5,000

Items of a lesser amount shall be capitalised should it be deemed necessary for asset management purposes.

**(e) Investments**

All investment are made in accordance with the Trustees Act and Councils investment policy.

Valuations are at cost and interest on those investments is recognised when accrued.

**(f) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when Council obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained when rates are levied.

**(g) Rounding off Figures**

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.



**Statement of Financial Activity  
For the Period Ended 30 June 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period.

Major depreciation periods are:

Land	Nil
Buildings	50 years
Furniture and Equipment	5 to 10 years
Plant and Equipment	5 to 10 years
Motor Vehicles	10 years
Roadmaking Plant	5 to 10 years
Infrastructure Assets	
Roads	60 years
Bridges	60 to 100 years
Drainage	75 years
Footpaths & Cycleways	50 years
Parks & Reserves	
- Buildings	50 years
- Improvements	20 years



## 2 STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

### GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

### GOVERNANCE

Administration and operation of facilities and services to members of Council;  
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

### LAW, ORDER, PUBLIC SAFETY

Supervision of various local-laws, fire prevention, emergency services and animal control.

### HEALTH

Food quality and pest control, immunisation services and operation of infant health clinic.

### EDUCATION AND WELFARE

Operation of senior citizens' centre, provision of assistance to pre-school facilities, playgroups and other voluntary services.  
Provision of youth counselling services.

### HOUSING

Aged person housing.

### COMMUNITY AMENITIES

Rubbish collection services, operation of refuse site, administration of the town planning scheme and maintenance of cemeteries.

### RECREATION AND CULTURE

Provision and maintenance of halls, recreation centres, public reserves and library services.

### TRANSPORT

Construction and maintenance of streets, roads, bridges; street lighting, depot maintenance.

### ECONOMIC SERVICES

The regulation and provision of tourism, area promotion, building control, noxious weeds and vermin control.

### OTHER PROPERTY & SERVICES

Private works operations, plant repairs and operations costs.

Shire of Dardanup

Statement of Financial Activity  
For the Period Ended 30 June 2017

3 TRUST FUNDS

NAME	BALANCE 1 JULY	RECEIPTS	INTEREST	PAYMENTS	ADJUSTMENTS (TRANSFERS)	CLOSING BALANCE
Retention Bonds	308,072.45	10,802.00	4,006.79	33,074.77	0.00	289,806.47
Nomination Deposits	0.00	0.00	0.00	0.00	0.00	0.00
Key Bond	192.68	600.00	0.00	640.00	0.00	152.68
Kerb Bond	240,630.05	0.00	0.00	119,355.84	0.00	121,274.21
Extractive Industries Bond	146,991.71	0.00	1,827.36	0.00	0.00	148,819.07
Transportable Buildings Bond	8,367.69	0.00	85.50	8,453.19	0.00	0.00
Eaton Development Association	1,031.28	0.00	0.00	1,031.28	0.00	0.00
Unclaimed Monies	1,126.35	50.00	0.00	0.00	0.00	1,176.35
Bunbury Well Group of Councils	28,618.05	3,500.00	399.28	0.00	0.00	32,517.33
Burekup History Books	150.83	0.00	0.00	150.83	0.00	0.00
Kidsport Program	658.35	35,000.00	0.00	30,254.80	0.00	5,403.55
Sundry Deposit - Sale of Land Deposit - Water Corp.	132,832.18	0.00	0.00	132,832.18	0.00	0.00
Boyanup-Capel-Dardanup Football Club Inc trading as Eaton B	267,025.37	0.00	5,053.50	0.00	0.00	272,078.87
Hire Bonds	480.00	11,360.00	0.00	11,490.00	0.00	350.00
POS	941,027.39	0.00	12,053.91	0.00	0.00	953,081.30
Specified Projects - Dardanup Central BFB (Bequest)	0.00	90,000.00	1,118.85	0.00	0.00	91,118.85
Specified Projects - Wells Recreation Ground (Bequest)	0.00	51,000.00	634.01	0.00	0.00	51,634.01
Accrued Interest	0.00	25,179.20	0.00	25,179.20	0.00	0.00
Plus: Outstanding Creditors	1,953.00	3,151.00	0.00	5,104.00	0.00	0.00
Less: Outstanding Debtors	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>2,079,157.38</b>	<b>230,642.20</b>	<b>25,179.20</b>	<b>367,566.09</b>	<b>0.00</b>	<b>1,967,412.69</b>

4 RESERVE ACCOUNT

NAME	BALANCE 1 JULY	RECEIPTS	INTEREST	PAYMENTS	ADJUSTMENTS (TRANSFERS)	CLOSING BALANCE
<b>Un-Restricted</b>						
Executive Vehicles	297,888.83	130,000.00	4,730.93	76,984.79	0.00	355,634.97
Plant	369,174.26	290,000.00	7,314.24	32,595.00	0.00	633,893.50
Recreation Centre - Equipment	265,447.48	30,000.00	5,192.86	0.00	0.00	300,640.34
Building Maintenance	1,237,219.47	200,000.00	25,887.89	0.00	0.00	1,463,107.36
Employee Entitlements	112,110.32	45,000.00	0.00	0.00	0.00	157,110.32
Refuse Site Rehabilitation	80,493.47	0.00	0.00	0.00	0.00	80,493.47
General Contingencies	0.00	0.00	0.00	0.00	0.00	0.00
Information Technology	284,457.94	115,000.00	5,564.75	0.00	0.00	405,022.69
Roadworks Construction & Major Mtce.	307,433.17	0.00	154.15	300,000.00	0.00	7,587.32
Meat Inspection Reserve	5,063.76	0.00	0.00	0.00	0.00	5,063.76
Accrued Salaries	328,499.78	0.00	0.00	300,000.00	0.00	28,499.78
Tourism Reserve	20,000.00	0.00	0.00	0.00	0.00	20,000.00
Recycling Education Reserve	79,885.84	0.00	0.00	0.00	0.00	79,885.84
Environmental Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Road Safety Programs	1,690.92	0.00	0.00	0.00	0.00	1,690.92
Council Land Development	27,847.92	0.00	0.00	0.00	0.00	27,847.92
Carried Forward Projects	2,917,530.63	176,114.00	0.00	837,996.00	(10,625.00)	2,245,023.63
Election Expenses	783.00	20,000.00	0.00	0.00	0.00	20,783.00
Town Planning Consultancy	51,358.81	25,000.00	0.00	0.00	0.00	76,358.81
Parks & Reserves Upgrades	219,346.09	190,000.00	4,290.99	0.00	0.00	413,637.08
Strategic Planning Studies	98,065.49	55,000.00	0.00	0.00	0.00	153,065.49
Pathways Reserve	233,875.42	190,000.00	872.50	200,000.00	10,625.00	235,472.92
Asset/Rates Revaluation Reserve	125,707.91	55,000.00	0.00	0.00	0.00	180,707.91
Refuse & Recycling Bin Replacement Reserve	52,467.82	0.00	0.00	0.00	0.00	52,467.82
Sale of Land	6,273,777.44	453,875.00	87,902.06	4,084,293.00	0.00	2,731,261.50
Emergency Services Reserve	10,000.00	0.00	0.00	0.00	0.00	10,000.00
Small Plant Reserve	0.00	5,000.00	0.00	0.00	0.00	5,000.00
	<b>13,400,225.77</b>	<b>1,979,989.00</b>	<b>141,910.37</b>	<b>5,831,868.79</b>	<b>0.00</b>	<b>9,680,256.35</b>
<b>Restricted</b>						
Contribution to Works	519,622.61	5,530.00	0.00	37,213.01	0.00	487,939.60
Eaton Drive Construction - Access (1st C/Way)	190,576.02	41,418.18	4,472.00	0.00	0.00	236,466.20
Eaton Drive Construction - Scheme (2nd C/Way)	1,177,184.52	48,079.90	23,892.16	0.00	0.00	1,249,156.58
Eaton Drive Construction - DUP	0.00	0.00	0.00	0.00	0.00	0.00
Fire Control	1,075.92	0.00	0.00	0.00	0.00	1,075.92
Collie River (Eaton Drive) Bridge	4,059,702.29	125,110.65	74,560.96	363,166.63	0.00	3,896,207.27
Unexpended Grants	187,070.79	751,278.50	0.00	6,909.09	0.00	931,440.20
Swimming Pool Inspections	26,617.15	0.00	0.00	0.00	0.00	26,617.15
Royalties for Regions - Unexpended Grants	345,522.00	0.00	0.00	0.00	0.00	345,522.00
Unspent Spec Area Rate - Bulk Waste	52,861.45	0.00	0.00	0.00	0.00	52,861.45
Unspent Spec Area Rate - Eaton Landscaping	106,752.50	0.00	0.00	0.00	0.00	106,752.50
Unexpended Loan Funds	0.00	0.00	0.00	0.00	0.00	0.00
Dardanup Community Centre	3,453.83	0.00	8.20	0.00	0.00	3,462.03
Dardanup Community Centre - Design	419.39	0.00	67.57	0.00	0.00	486.96
Dardanup Public Library	2,218.09	0.00	43.39	0.00	0.00	2,261.48
Wells Park Hard Courts	1,755.83	0.00	34.35	0.00	0.00	1,790.18
Wells Park Clubroom	4,765.12	0.00	93.22	0.00	0.00	4,858.34
Wells Park Clubroom - Design	453.58	0.00	8.87	0.00	0.00	462.45
Wells Park Car Park	6,226.92	0.00	121.82	0.00	0.00	6,348.74
	<b>6,686,278.01</b>	<b>971,417.23</b>	<b>103,302.54</b>	<b>407,288.73</b>	<b>0.00</b>	<b>7,353,709.05</b>
Less: Outstanding Debtors	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>20,086,503.78</b>	<b>2,951,406.23</b>	<b>245,212.91</b>	<b>6,239,157.52</b>	<b>0.00</b>	<b>17,043,965.40</b>





Shire of Dardanup  
STATEMENT OF INVESTMENTS  
30 June 2017

BANK	Type		RATE	DAYS	FROM	MATURING	ESTIMATED INTEREST	INTEREST CREDITED
<b><u>MUNICIPAL FUND</u></b>								
Westpac	Municipal Operating Account	\$ 1,000.00				N/A	\$0.00	\$56,770.08
Westpac	Municipal Sweep Account	\$ 704,204.72	1.10%			Monthly	\$0.00	\$0.00
		<u>\$ 705,204.72</u>					<u>\$0.00</u>	<u>\$56,770.08</u>
<b><u>TRUST FUND</u></b>								
Westpac	Trust Fund Account	\$ 1,967,412.69				N/A	\$0.00	\$19,591.96
		<u>\$ 1,967,412.69</u>					<u>\$0.00</u>	<u>\$19,591.96</u>
<b><u>RESERVE FUND</u></b>								
Westpac	Reserve Account	\$ 17,775,086.67				N/A	\$0.00	\$245,212.91
		<u>\$ 17,775,086.67</u>					<u>\$0.00</u>	<u>\$245,212.91</u>
								<u>\$321,574.95</u>

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

**OFFICER RECOMMENDED RESOLUTION**

**THAT the Monthly Statement of Financial Activity for the period ended 30 June 2017 be adopted.**

12.7.3 Title: Schedule of Paid Accounts as at 9 August 2017

*Reporting Department* Corporate & Community Services

*Reporting Officer:* Mrs Teresa Morley – Accounts Payable Officer

*Legislation:* Local Government Act 1995 (Financial Regulations)

Officer Comment

This is a schedule of 'paid accounts' - the accounts have been paid.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

**OFFICER RECOMMENDED RESOLUTION**

**THAT Council receive the Schedule of Paid Accounts report as follows:**

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24500	14/07/2017	Bunbury City Bulls Junior Rugby Club	Kidsport - Falaniko Family	TRUST	365.00
EFT24501	14/07/2017	Basketball South West Incorporated	Kidsport - Van Dijk Caitlyn & Nicola	TRUST	440.00
EFT24502	14/07/2017	Carey Park Junior Football Club	Kidsport - Hart, Shayla	TRUST	75.00
EFT24503	14/07/2017	Cardinals Junior Football Club	Kidsport - Moyle, Moyle & Summers	TRUST	230.00
EFT24504	14/07/2017	Eaton Junior Football Club	Kidsport - Lockyer, Meldrum, Pickett, Rogers, Smith, Tahana, Watson, Winder	TRUST	730.00
EFT24505	14/07/2017	Eaton Netball Association	Kidsport - Foster Family	TRUST	365.00
EFT24506	14/07/2017	Hay Park United Soccer Club	Kidsport - Waywood & Batten	TRUST	350.00
EFT24507	14/07/2017	South Bunbury Junior Football Club	Kidsport - Baskerville & Harwood	TRUST	330.00
EFT24508	14/07/2017	21 Graphic Design Pty Ltd	Advert Design For Calendar Of Events - Eaton Community Library	MUNI	148.50
EFT24509	14/07/2017	ABC Filter Exchange	Erc- Filter Exchange	MUNI	49.50
EFT24510	14/07/2017	Ait Specialists Pty Ltd	Professional Services For Fuel Tax Credit Review	MUNI	1,348.33
EFT24511	14/07/2017	Alzbeta Baladova Hair & Make Up Artist	Library Workshop	MUNI	200.00
EFT24512	14/07/2017	APH Contractors	Replace 32m2 Of Asphalt In The Admin Car Park	MUNI	2,029.50
EFT24513	14/07/2017	Alex Carter-Raftos	Umpire 12/07/2017 - Alex Raftos	MUNI	44.00
EFT24514	14/07/2017	All Aussie Truck And Bobcat Services	Various Invoices	MUNI	2,128.50
EFT24515	14/07/2017	All Occasions Management - IPWEA Conf	IPWEA Conference Registration - Mick Saunders And Nathan Ryder	MUNI	4,477.00
EFT24516	14/07/2017	Australian Taxation Office	PAYG Withholding	MUNI	72,926.00
EFT24517	14/07/2017	BOC Limited	Monthly Hire Of Oxygen Bottle	MUNI	11.57
EFT24518	14/07/2017	Barry Cox	Remake Of Plates Da873	MUNI	29.70

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24519	14/07/2017	Better Telco Solutions Pty Ltd	Test And Repair Data Points	MUNI	264.00
EFT24520	14/07/2017	Brandicoot	Web Services/Support, Newsletter Subscription, Facebook And Twitter	MUNI	238.00
EFT24521	14/07/2017	Brody England	Umpire 06/07/2017 - Brody England	MUNI	242.00
EFT24522	14/07/2017	Brownes Foods Operations Pty Limited	ERC - Cafe/Resale Stock	MUNI	81.99
EFT24523	14/07/2017	Bunbury Army Surplus	Safety Boots For Sam Stubbs	MUNI	169.00
EFT24524	14/07/2017	Bunbury Coffee Machines	ERC - Cafe/Resale Stock	MUNI	759.00
EFT24525	14/07/2017	Bunbury Harvey Regional Council	Various Invoices	MUNI	2,800.88
EFT24526	14/07/2017	Bunbury Mower Service	Various Invoices	MUNI	96.50
EFT24527	14/07/2017	Bunnings Group Limited	Various Invoices	MUNI	12.54
EFT24528	14/07/2017	Cb Traffic Solutions	Traffic Control To Clear Storm Damage	MUNI	2,573.73
EFT24529	14/07/2017	Chloerissa Eadie	Refund Of Unused Bootcamp Sessions (7)	MUNI	65.17
EFT24530	14/07/2017	Carmel Sutton	Library Workshop	MUNI	537.50
EFT24531	14/07/2017	Ciphertel T/A Gateway Internet Services	Monthly Account For Point To Point Microwave Service	MUNI	2,068.00
EFT24532	14/07/2017	Cleanaway Solid Waste Pty Ltd	Various Invoices	MUNI	10,343.75
EFT24533	14/07/2017	Coca-Cola Amatil (Australia) Pty Limited	ERC - Cafe/Resale Stock	MUNI	303.75
EFT24534	14/07/2017	Courier Australia	Postage And Freight	MUNI	10.44
EFT24535	14/07/2017	Craven Foods	ERC - Cafe/Resale Stock	MUNI	403.08
EFT24536	14/07/2017	Cross Security Services	Security Alarm Monitoring Service For Erc	MUNI	169.00
EFT24537	14/07/2017	Dapco Tyre & Auto Service	Vehicle Maintenance	MUNI	549.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24538	14/07/2017	Donna Bastow	Umpire 06/07/2017 - Donna Bastow	MUNI	308.00
EFT24539	14/07/2017	Elizabeth Anne Mees	Rates Refund For Assessment A11477 Unit 44 97 Illawarra Drive	MUNI	903.69
EFT24540	14/07/2017	Eaton Pet Vet	Various Invoices	MUNI	150.00
EFT24541	14/07/2017	Empired Ltd	One Place Mail - Annual Maintenance	MUNI	2,376.00
EFT24542	14/07/2017	Fuji Xerox Australia Pty Limited	Photocopier Lease Agreement	MUNI	212.30
EFT24543	14/07/2017	G Cubed	Library Workshop	MUNI	670.00
EFT24544	14/07/2017	Gayle Narkle	Umpire 11/07/2017 - Gayle Narkle	MUNI	110.00
EFT24545	14/07/2017	Geographe Civil	Extra Subsoil Drainage To Western Shoulder Waterloo Rd	MUNI	1,617.00
EFT24546	14/07/2017	Hays Tree Lopping	Remove Dead Tree Rose Road.	MUNI	220.00
EFT24547	14/07/2017	Health Insurance Fund Of WA (HIF)	Payroll Deductions	MUNI	340.00
EFT24548	14/07/2017	Hynes Contracting	Clean-Up After Storm Damage. 30/6/17, 3/7/17, 4/7/17.	MUNI	3,355.00
EFT24549	14/07/2017	Jaime Hughes	Refund Of Unused Membership Fee, Jaime Hughes	MUNI	120.79
EFT24550	14/07/2017	Jayden McGill	Jayden McGill - Personal Development Grant (Sport)	MUNI	400.00
EFT24551	14/07/2017	Jotoc Pty Ltd T/A Turfcare NSW Pty Ltd	Calphlex	MUNI	5,333.00
EFT24552	14/07/2017	James Lee	Councillor Attendance Fee	MUNI	3,270.00
EFT24553	14/07/2017	June Keil	Library Workshop	MUNI	100.00
EFT24554	14/07/2017	Justine Eichner	Umpire 06/07/2017 - Justine Eichner	MUNI	286.00
EFT24555	14/07/2017	Kaitlin O'Dea	Umpire 11/07/2017 - Kaitlin O'Dea	MUNI	45.00
EFT24556	14/07/2017	Karyn Rowe	Umpire 11/07/2017 - Karyn Rowe	MUNI	90.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24557	14/07/2017	Kelly Pardoe	Umpire 10/07/2017 - Kelly Pardoe	MUNI	135.00
EFT24558	14/07/2017	Lauren Vincent	Umpire 12/07/2017 - Lauren Vincent	MUNI	88.00
EFT24559	14/07/2017	Landgate	Mining Tenements	MUNI	396.90
EFT24560	14/07/2017	Leschenault Community Nursery Incorporated	Plants	MUNI	425.26
EFT24561	14/07/2017	Marketforce	Monthly Calendar Advertising	MUNI	2,682.85
EFT24562	14/07/2017	Mckayhla Pomare	UMPIRE 06/07/2017 - Mckayhla Pomare	MUNI	22.00
EFT24563	14/07/2017	Michael Bennett	Shire President Attendance Fee	MUNI	9,000.00
EFT24564	14/07/2017	Nec It Solutions Australia	Synergyssoft Smart Link To Tardis Project	MUNI	2,750.00
EFT24565	14/07/2017	Nites Electrical	Power Outage Due To Moisture Eastern Passage Light Replacement	MUNI	484.00
EFT24566	14/07/2017	O'Brien Glass Industries Limited	Replace Damaged Rear Side Window	MUNI	445.00
EFT24567	14/07/2017	Officeworks Superstores Pty Limited	Stationery	MUNI	24.00
EFT24568	14/07/2017	PFD Food Services Pty Limited	ERC - Cafe/Resale Stock	MUNI	1,531.80
EFT24569	14/07/2017	PFI Cleaning Supplies	Cleaning Supplies	MUNI	44.15
EFT24570	14/07/2017	Pages Mechanical Repairs	Vehicle Maintenance	MUNI	763.10
EFT24571	14/07/2017	Paige Vincent	Umpire 06/07/2017 - Paige Vincent	MUNI	242.00
EFT24572	14/07/2017	Pete Lewis	Library Workshop	MUNI	70.00
EFT24573	14/07/2017	Pindan Construction	RFT 0015848 Eaton Sports Pavilion	MUNI	317,600.07
EFT24574	14/07/2017	Pollen Nation	Library Workshop	MUNI	392.00
EFT24575	14/07/2017	Prestige Products	Cleaning Supplies	MUNI	106.26

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24576	14/07/2017	Qmani Pty Ltd	SMS Monthly Minimum Charge June 2017	MUNI	82.50
EFT24577	14/07/2017	RAC WA Holdings	Roadside Assistance	MUNI	4,930.00
EFT24578	14/07/2017	Raelene Tedd	Umpire 06/07/2017 - Raelene Tedd	MUNI	67.50
EFT24579	14/07/2017	Ryan Baker	Umpire 06/07/2017 - Ryan Baker	MUNI	264.00
EFT24580	14/07/2017	Suez Recycling And Recovery	Kerbside Recycling Processing - June 2017	MUNI	3,238.15
EFT24581	14/07/2017	Safetcard Australia	Monitoring Fees For Safetcard Devices	MUNI	176.00
EFT24582	14/07/2017	Schweppes Australia Pty Limited	ERC - Cafe/Resale Stock	MUNI	280.42
EFT24583	14/07/2017	Shine Services - Belinda Shine	EAP Consultations	MUNI	130.00
EFT24584	14/07/2017	Shineservices - Robin Shine	EAP Consultations	MUNI	390.00
EFT24585	14/07/2017	Sirsidynix Pty Ltd	SW Regional Library Management System (Shire Of Donnybrook)	MUNI	17,152.59
EFT24586	14/07/2017	Southern Cross Austereo	Gold Club Advertising "The Big Three" - June/July Membership Sale	MUNI	2,035.00
EFT24587	14/07/2017	Spotlight Pty Limited	Official Opening- Glen Huon Oval- Unveiling Ceremony Items	MUNI	54.82
EFT24588	14/07/2017	Staples Australia Pty Limited	Stationery	MUNI	517.87
EFT24589	14/07/2017	Surveying South	Road Reserve Feature Survey, As Per Quote Dated 8/5/2017.	MUNI	4,290.00
EFT24590	14/07/2017	Sussex Turf Control	Apply Only Of Foliar To Eaton Football Oval -	MUNI	570.00
EFT24591	14/07/2017	Synergy	Electricity Accounts	MUNI	858.50
EFT24592	14/07/2017	T-Quip	Vehicle Maintenance	MUNI	396.90
EFT24593	14/07/2017	True Civil Consulting	Design Sewer Main Extension	MUNI	2,574.00
EFT24594	14/07/2017	Telstra	Telephone Accounts	MUNI	2,310.83

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24595	14/07/2017	Teny Puot	Umpire 12/07/2017 - Teny Puot	MUNI	220.00
EFT24596	14/07/2017	Terrywhite Chemmart Eaton	Employee Flu Vaccinations 2017	MUNI	14.95
EFT24597	14/07/2017	Therese Price	Umpire 11/07/2017 - Therese Price	MUNI	157.50
EFT24598	14/07/2017	Tracy Tupaea	Umpire 06/07/2017 - Tracey Tupaea	MUNI	44.00
EFT24599	14/07/2017	Vanessa Black	Umpire 11/07/2017 - Vanessa Black	MUNI	202.50
EFT24600	14/07/2017	WA Tower Service	Monthly Lease Of Tower Space For Wireless Connection April 2017	MUNI	513.00
EFT24601	14/07/2017	Western Australian Local Government Assoc	2017/18 WALGA Association Membership	MUNI	33,100.34
EFT24602	14/07/2017	West Australian Mechanical Services Pty Ltd	ERC - Quarterly Air Con Servicing June 2017	MUNI	522.50
EFT24603	14/07/2017	Westbooks	Book Stock Eaton	MUNI	163.56
EFT24604	14/07/2017	Woodlands	Supply Dog Waste Bags	MUNI	904.20
EFT24605	14/07/2017	Woolworths Limited	ERC - Cafe/Resale Stock	MUNI	946.85
EFT24606	14/07/2017	Work Clobber	Various Invoices	MUNI	298.82
EFT24607	14/07/2017	Xavier Cotton	Umpire 12/07/2017 - Xavier Cotton	MUNI	22.00
EFT24608	21/07/2017	Cardinals Junior Football Club	Kidsport Recoup	TRUST	75.00
EFT24609	21/07/2017	Dynamos Junior Soccer Club	Kidsport Recoup	TRUST	192.50
EFT24610	21/07/2017	Alana Pritchard	Library Workshop	MUNI	1,243.40
EFT24611	21/07/2017	Amity Signs And Industrial Products	Rural Street Numbering Signs	MUNI	21.45
EFT24612	21/07/2017	Asset Finda	Assetfinda Annual Maintenance & Support July 2017 - June 2018	MUNI	15,400.00
EFT24613	21/07/2017	B A & D J Murphy	Refund Of Dog Registration Fees	MUNI	33.06



PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24614	21/07/2017	Big W (Division Of Woolworths Limited)	Book Stock Eaton	MUNI	564.00
EFT24615	21/07/2017	Boyles Plumbing And Gas	Replace Garden Taps With Anti-Vandal Taps	MUNI	122.10
EFT24616	21/07/2017	Brandicoot	Web Services/Support, Newsletter Subscription, Facebook And Twitter	MUNI	99.00
EFT24617	21/07/2017	Brody England	ERC Basketball Umpire 19/07/2017	MUNI	176.00
EFT24618	21/07/2017	Bunbury Mower Service	Vehicle Maintenance	MUNI	152.00
EFT24619	21/07/2017	Bunbury Wellington Economic Alliance	Membership Fee 2017/18	MUNI	12,127.50
EFT24620	21/07/2017	Bunnings Group Limited	Various Invoices	MUNI	318.30
EFT24621	21/07/2017	Carmel Sutton	Library Workshop	MUNI	613.30
EFT24622	21/07/2017	Cleanaway Solid Waste Pty Ltd	Kerbside Waste Collection	MUNI	5,105.02
EFT24623	21/07/2017	Corinne Shaw	Reimb For Professional Membership. Environmental Health Australia	MUNI	340.00
EFT24624	21/07/2017	Courier Australia	Postage And Freight	MUNI	29.16
EFT24625	21/07/2017	DepartOf Water And Environmental Regulation	Clearing Permit For Crooked Brook Road	MUNI	200.00
EFT24626	21/07/2017	Desley Wilson	ERC Netball Umpire 17/07/2017	MUNI	44.00
EFT24627	21/07/2017	Donna Bastow	ERC Basketball Umpire 19/07/2017	MUNI	198.00
EFT24628	21/07/2017	Eaton Environmental Services	ERC - Termite Treatment To Side Office	MUNI	165.00
EFT24629	21/07/2017	Elite Stainless Steel Fabrication	Minor Addition To Trailer Ramps To Accommodate Loading Of Quad Bike	MUNI	363.00
EFT24630	21/07/2017	Emma Woollans	ERC Netball Umpire 18/07/2017	MUNI	66.00
EFT24631	21/07/2017	Evelyn Butchart	Catering	MUNI	300.00
EFT24632	21/07/2017	Flex Fitness Equipment	Freight	MUNI	149.90

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24633	21/07/2017	Forestvale Trees Pty Ltd	Various Invoices	MUNI	9,856.00
EFT24634	21/07/2017	Gayle Narkle	ERC Netball Umpire 17/07/2017	MUNI	44.00
EFT24635	21/07/2017	George Kokir	Refund Of Dog Registration	MUNI	5.90
EFT24636	21/07/2017	Guardians Of Happiness	Library Workshop	MUNI	600.00
EFT24637	21/07/2017	Heidrun Maria De Coppi	Refund Of Dog Registration	MUNI	45.00
EFT24638	21/07/2017	Hard Yard Advertising	Delivery Of Hard Waste Flyers - July 2017	MUNI	281.60
EFT24639	21/07/2017	Hart Sport	ERC - Ice Pack	MUNI	53.80
EFT24640	21/07/2017	Harvey Norman	Keyboard And Cover For Ipad Pro 9.7	MUNI	115.00
EFT24641	21/07/2017	Heatleys Sales Pty Limited	One Pair Of Boots Jamie Anderton	MUNI	176.00
EFT24642	21/07/2017	Hynes Contracting	Verge Reinstatement	MUNI	1,000.00
EFT24643	21/07/2017	Justine Eichner	ERC Basketball Umpire 19/07/2017	MUNI	198.00
EFT24644	21/07/2017	Karyn Rowe	ERC Netball Umpire 17/07/2017	MUNI	67.50
EFT24645	21/07/2017	Kelly Pardoe	ERC Netball Umpire 18/07/2017	MUNI	90.00
EFT24646	21/07/2017	Kings Tree Care	Remove Dead Jarrah In Paw Adjacent To Eaton Primary School	MUNI	1,584.00
EFT24647	21/07/2017	Lauren Vincent	ERC Basketball Umpire 19/07/2017	MUNI	154.00
EFT24648	21/07/2017	Local Government Professionals Australia WA	LG Professionals Australia WA Membership - Erin Hutchins	MUNI	90.00
EFT24649	21/07/2017	Matthew Wilson	ERC Basketball Umpire 19/07/2017	MUNI	40.00
EFT24650	21/07/2017	Mckayhla Pomare	ERC Basketball Umpire 19/07/2017	MUNI	22.00
EFT24651	21/07/2017	Natasha Bowron	ERC Netball Umpire 18/07/2017	MUNI	67.50

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24652	21/07/2017	Nicholas Mccaughan	2017/2018 Personal Development Grant - To Compete At Nationals	MUNI	400.00
EFT24653	21/07/2017	Nites Electrical	Inspect Lights In Lofthouse Reserve	MUNI	181.50
EFT24654	21/07/2017	Paige Vincent	ERC Basketball Umpire 19/07/2017	MUNI	132.00
EFT24655	21/07/2017	Patricia Perks	Councillors Meeting Fee/ Reimb Claim 20/04/2017 - 19/07/2017	MUNI	3,149.80
EFT24656	21/07/2017	Ryan Baker	ERC Basketball Umpire 19/07/2017	MUNI	22.00
EFT24657	21/07/2017	SUEZ Recycling And Recovery	Kerbside Recycling Processing - May 2017	MUNI	3,276.03
EFT24658	21/07/2017	Scitech Discovery Centre	Scitech Visit - 8 July	MUNI	905.00
EFT24659	21/07/2017	Site Safe Temporary Fencing South West	Eaton Drive Extension - Hire Of Temporary Fence	MUNI	1,372.00
EFT24660	21/07/2017	Sophie Docker	ERC Netball Umpire 18/07/2017	MUNI	67.50
EFT24661	21/07/2017	South Regional Tafe	Tafe Fee's For Darcy Webb 000815 - Apprentice	MUNI	828.75
EFT24662	21/07/2017	Southern Lock & Security	Padlocks And Keys	MUNI	554.40
EFT24663	21/07/2017	Sportspower Bunbury	Chain Basketball Net	MUNI	40.00
EFT24664	21/07/2017	Staples Australia Pty Limited	Stationery	MUNI	397.38
EFT24665	21/07/2017	State Law Publisher (Dept Premier & Cabinet)	Gazetted Publication Of Scale Of Fees And Charges - Ranger Services	MUNI	251.98
EFT24666	21/07/2017	Synergy	Electricity Accounts	MUNI	46.80
EFT24667	21/07/2017	Teny Puot	ERC Basketball Umpire 19/07/2017	MUNI	22.00
EFT24668	21/07/2017	Therese Price	ERC Netball Umpire 18/07/2017	MUNI	67.50
EFT24669	21/07/2017	Tracy Tupaea	ERC Netball Umpire 18/07/2017	MUNI	80.00
EFT24670	21/07/2017	True Track Truck Aligning	Wheel Alignment DA628	MUNI	440.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24671	21/07/2017	Vanessa Black	ERC Netball Umpire 17/07/2017	MUNI	67.50
EFT24672	21/07/2017	Western Australian Local Government Assoc	Training – E Hutchins - Local Recovery Coordinator 10-11 August 2017	MUNI	1,914.00
EFT24673	21/07/2017	Water Corporation	Water Accounts	MUNI	5,595.02
EFT24674	28/07/2017	Boyanup Capel Dardanup Football Club (Eaton Boomers)	Kidsport Recoup	TRUST	220.00
EFT24675	28/07/2017	Keith Sadler	Refund Of Cage Hire Bond	TRUST	150.00
EFT24676	28/07/2017	Alan Charlton	Deputy Chief FCO Allowance 2017	MUNI	650.00
EFT24677	28/07/2017	Alex Carter-Raftos	ERC Basketball Umpire 26/07/2017	MUNI	44.00
EFT24678	28/07/2017	All Aussie Truck And Bobcat Services	Clean Up Transfer Station 14/7/2017	MUNI	495.00
EFT24679	28/07/2017	All Seasons Sanctuary Golf Resort Bunbury	Overnight Accom G Cook, Senior Risk Consultant LGIS 19/7/17	MUNI	155.00
EFT24680	28/07/2017	Australia Day Council Of WA (Incorporated)	Gold Membership 2017 - 2018: Australia Day WA (Awards Etc).	MUNI	550.00
EFT24681	28/07/2017	Australian Taxation Office	PAYG Pay Run 28/07/2017	MUNI	61,072.00
EFT24682	28/07/2017	B L & R J Putt	FCO Allowance 2017	MUNI	500.00
EFT24683	28/07/2017	B Watts Panel & Paint Repairs	Excess Due On Insurance Claim DA9406	MUNI	500.00
EFT24684	28/07/2017	Brandon Bona	Refund Memb Joining Fee. Cancel Within 48 Hr Cooling Off Period	MUNI	65.53
EFT24685	28/07/2017	Belinda Lowe	2017/2018 Grant To Attend Netball National Championships	MUNI	400.00
EFT24686	28/07/2017	Blue's Towing	Tow Abandoned Vehicle From Millbridge	MUNI	88.00
EFT24687	28/07/2017	Brody England	ERC Basketball Umpire 26/07/2017	MUNI	88.00
EFT24688	28/07/2017	Brownes Foods Operations Pty Limited	ERC - Cafe/Resale Stock	MUNI	48.90
EFT24689	28/07/2017	Buckingham Family Butchers	ERC - Cafe/Resale Stock	MUNI	75.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24690	28/07/2017	Bunbury Machinery	Hire Of Mini Digger	MUNI	224.99
EFT24691	28/07/2017	Bunbury Towing	Tow Damaged Vehicle - Da 9706	MUNI	537.00
EFT24692	28/07/2017	Bunbury Trucks	Vehicle Maintenance	MUNI	212.07
EFT24693	28/07/2017	Bunnings Group Limited	Various Invoices	MUNI	1,843.55
EFT24694	28/07/2017	Cathy Lee	Reimbursement For Text Books	MUNI	165.82
EFT24695	28/07/2017	Christopher Hynes	CBFCO Allowance 2017	MUNI	800.00
EFT24696	28/07/2017	City Of Bunbury	2017-2018 Annual Pound Fee	MUNI	3,300.00
EFT24697	28/07/2017	Clay Rose	Deputy Chief FCO Allowance 2017	MUNI	650.00
EFT24698	28/07/2017	Corinne Shaw	Reimbursement For Items Purchased - ECL Program	MUNI	95.25
EFT24699	28/07/2017	Courier Australia	Postage And Freight	MUNI	194.19
EFT24700	28/07/2017	Craven Foods	ERC - Cafe/Resale Stock	MUNI	719.04
EFT24701	28/07/2017	D And D Jones	Crossover Rebate Lot 1442 35 Duncan Loop, Millbridge A10533	MUNI	170.00
EFT24702	28/07/2017	DLK Advisory Pty Ltd	Motor Vehicle Fleet Professional Services Review 2017	MUNI	4,950.00
EFT24703	28/07/2017	Dyane Spelta	ERC Major Prize Winner - Group Fitness Frenzy	MUNI	250.00
EFT24704	28/07/2017	Danny Harris	Councillors Meeting Fee/Reimb Claim 20/04/2017 - 19/07/2017	MUNI	3,110.88
EFT24705	28/07/2017	Dardanup General Store	General Goods Purchased	MUNI	8.30
EFT24706	28/07/2017	Dell Australia Pty Limited	Computer Equipment	MUNI	1,631.26
EFT24707	28/07/2017	Donna Bastow	ERC Basketball Umpire 26/07/2017	MUNI	154.00
EFT24708	28/07/2017	Evelyn Butchart	Catering	MUNI	768.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24709	28/07/2017	Fuji Xerox Australia Pty Limited	Photocopier Lease Agreement	MUNI	2,620.20
EFT24710	28/07/2017	Glanbia Performance Nutrition Pty Ltd	ERC - Cafe/Resale Stock	MUNI	894.62
EFT24711	28/07/2017	Gayle Narkle	ERC Netball Umpire 25/07/2017	MUNI	88.00
EFT24712	28/07/2017	Health Insurance Fund Of WA (HIF)	Payroll Deductions	MUNI	340.00
EFT24713	28/07/2017	Heatleys Sales Pty Limited	Safety Wear	MUNI	562.54
EFT24714	28/07/2017	It Vision Australia Pty Limited	Annual Licence Support Agt Synergyssoft 01/07/2017 - 30/06/2018	MUNI	55,286.00
EFT24715	28/07/2017	Jason Carroll - Naturopath Centre	ERC - Cafe/Resale Stock	MUNI	818.40
EFT24716	28/07/2017	Justine Eichner	ERC Basketball Umpire 26/07/2017	MUNI	132.00
EFT24717	28/07/2017	Karyn Rowe	ERC Netball Umpire 25/07/2017	MUNI	112.50
EFT24718	28/07/2017	Kelly Pardoe	ERC Netball Umpire 25/07/2017	MUNI	90.00
EFT24719	28/07/2017	Kings Tree Care	Vegetation Clearance Pruning As Per Western Power Cutting List B7220	MUNI	4,576.00
EFT24720	28/07/2017	Kmart - 1235	Glen Huon Sporting Facilities Opening Ceremony Items	MUNI	24.50
EFT24721	28/07/2017	Lauren Vincent	ERC Basketball Umpire 26/07/2017	MUNI	66.00
EFT24722	28/07/2017	Lynette Elizabeth Hill	Rates Refund For Assessment A11474 Unit 34 97 Illawarra Drive	MUNI	808.72
EFT24723	28/07/2017	Local Government Professionals Australia WA	LG Professionals Membership 17/18 Cathy Lee	MUNI	883.00
EFT24724	28/07/2017	Luke Davies	Councillors Meeting Fee/Reimb Claim 20/04/2017 - 19/07/2017	MUNI	3,058.08
EFT24725	28/07/2017	Madeline Black	ERC Netball Umpire 24/07/2017	MUNI	22.50
EFT24726	28/07/2017	Mcg Architects Pty Ltd	Concept Plan - ERC Additional Indoor Courts RFQ QUO-F0037235	MUNI	2,640.00
EFT24727	28/07/2017	Malatesta Road Paving & Hotmix	Martin Pelusey Depot - Application Of 7mm Aggregate.	MUNI	14,605.84

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24728	28/07/2017	Mckayhla Pomare	Umpire	MUNI	44.00
EFT24729	28/07/2017	Nayax	ERC - Vending Machine License Fees	MUNI	19.06
EFT24730	28/07/2017	NCM Plumbing & Gas	ERC - Replace Pipework Under Kitchen Sink	MUNI	192.50
EFT24731	28/07/2017	Natalie Hopkins	Reimbursement Of Book Fees 75%. Law1100 Legal Framework 1	MUNI	97.60
EFT24732	28/07/2017	Nites Electrical	Install Digital Timer To Park Lights At Lofthouse Reserve	MUNI	297.00
EFT24733	28/07/2017	PFD Food Services Pty Limited	ERC - Cafe/Resale Stock	MUNI	782.60
EFT24734	28/07/2017	PFI Cleaning Supplies	ERC - Cleaning Products	MUNI	1,353.32
EFT24735	28/07/2017	Paige Vincent	ERC Basketball Umpire 26/07/2017	MUNI	88.00
EFT24736	28/07/2017	Peter Buck	FCO Allowance 2017	MUNI	500.00
EFT24737	28/07/2017	Peter Robinson	Councillors Meeting Fee/Reimb Claim 20/04/2017 - 19/07/2017	MUNI	4,207.90
EFT24738	28/07/2017	Plan-It Consulting	Recovery Exercise - Consultant Fees	MUNI	1,000.00
EFT24739	28/07/2017	Prestige Products	ERC- Cleaning Supplies	MUNI	884.73
EFT24740	28/07/2017	Riverside Signs	Sign Including Digital Print And UV Over Laminate	MUNI	1,001.00
EFT24741	28/07/2017	Robert Doherty	FCO Allowance 2017	MUNI	500.00
EFT24742	28/07/2017	Rodney George Bailey	FCO Allowance 2017	MUNI	500.00
EFT24743	28/07/2017	Ryan Baker	ERC Basketball Umpire 26/07/2017	MUNI	132.00
EFT24744	28/07/2017	Schweppes Australia Pty Limited	ERC - Cafe Order	MUNI	546.58
EFT24745	28/07/2017	Southern Lock & Security	ERC - Number 9 Padlock	MUNI	75.00
EFT24746	28/07/2017	Spencer Signs	ERC - Court Sign	MUNI	1,091.20

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT24747	28/07/2017	Staples Australia Pty Limited	Stationery	MUNI	368.05
EFT24748	28/07/2017	Stratagreen	Arbotab Native Tree Tablets 20gram	MUNI	420.86
EFT24749	28/07/2017	Sudhanshu Mishra	Reimb For International Institute Of Business Analysis Membership	MUNI	144.00
EFT24750	28/07/2017	Synergy	Electricity Accounts	MUNI	9,094.35
EFT24751	28/07/2017	Tracey Maisey	Recoup Of Book Fees For Unit Passed	MUNI	199.50
EFT24752	28/07/2017	Teny Puot	ERC Basketball Umpire 26/07/2017	MUNI	132.00
EFT24753	28/07/2017	Therese Price	ERC Netball Umpire 25/07/2017	MUNI	127.50
EFT24754	28/07/2017	Tracy Tupaea	ERC Netball Umpire 25/07/2017	MUNI	132.00
EFT24755	28/07/2017	Traffic Force	16 X Coreflute Signs For Roadside Burns, As Per Quote Bj0446-17.	MUNI	394.02
EFT24756	28/07/2017	Tyrrell Gardiner	Councillors Meeting Fee/Reimb Claim 20/04/2017 - 19/07/2017	MUNI	3,055.44
EFT24757	28/07/2017	Vanessa Black	ERC Netball Umpire 24/07/2017	MUNI	157.50
EFT24758	28/07/2017	Wa Communications Pty Limited	Uhf Portable Radio - Includes Desktop Recharger	MUNI	1,158.30
EFT24759	28/07/2017	WA Tower Service	Lease Of Tower Space For Wireless Connection	MUNI	1,026.00
EFT24760	28/07/2017	Western Australian Local Government Assoc	Effective Letter/Report Writing In Local Government 'In-House' Training	MUNI	4,345.00
EFT24761	28/07/2017	West Coast Timbers Pty Ltd	100 Jarrah Stakes - 2100 X 50 X 50	MUNI	1,100.00
EFT24762	28/07/2017	Water Corporation	Water Accounts	MUNI	1,952.68
EFT24763	28/07/2017	Willow Bridge Estate	Council Chambers Stock	MUNI	309.00
EFT24764	28/07/2017	Woolworths Limited	ERC - Cafe/Resale Stock	MUNI	205.18
44826	21/07/2017	Department Of Transport	Licensing For All Shire Vehicles	MUNI	16,546.40



PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
DD12922.1	14/07/2017	WA Super	Superannuation Contributions	MUNI	36,235.34
DD12922.2	14/07/2017	Concept One	Superannuation Contributions	MUNI	225.10
DD12922.3	14/07/2017	MLC Super Fund	Superannuation Contributions	MUNI	107.60
DD12922.4	14/07/2017	IOOF Portfolio Service Superannuation Fund	Superannuation Contributions	MUNI	134.99
DD12922.5	14/07/2017	Colonial First State First Choice Wholesale Personal Super	Superannuation Contributions	MUNI	193.85
DD12922.6	14/07/2017	Rest Superannuation	Superannuation Contributions	MUNI	177.16
DD12922.7	14/07/2017	Asgard Infinity E Wrap Super	Superannuation Contributions	MUNI	242.40
DD12922.8	14/07/2017	Australiansuper	Superannuation Contributions	MUNI	629.18
DD12922.9	14/07/2017	Burton Superannuation Fund	Superannuation Contributions	MUNI	252.11
DD12922.10	14/07/2017	Anz Smart Choice	Superannuation Contributions	MUNI	316.22
DD12922.11	14/07/2017	Media Super	Superannuation Contributions	MUNI	203.77
DD12922.12	14/07/2017	Construction & Building Industry Super	Superannuation Contributions	MUNI	354.44
DD12922.13	14/07/2017	Hostplus	Superannuation Contributions	MUNI	272.01
DD12949.1	28/07/2017	WA Super	Superannuation Contributions	MUNI	35,965.66
DD12949.2	28/07/2017	Hostplus	Superannuation Contributions	MUNI	272.01
DD12949.3	28/07/2017	MLC Super Fund	Superannuation Contributions	MUNI	99.32
DD12949.4	28/07/2017	Ioof Portfolio Service Superannuation Fund	Superannuation Contributions	MUNI	153.78
DD12949.5	28/07/2017	Rest Superannuation	Superannuation Contributions	MUNI	177.16
DD12949.6	28/07/2017	Asgard Infinity E Wrap Super	Superannuation Contributions	MUNI	242.40

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
DD12949.7	28/07/2017	Australiansuper	Superannuation Contributions	MUNI	696.84
DD12949.8	28/07/2017	Burton Superannuation Fund	Superannuation Contributions	MUNI	270.11
DD12949.9	28/07/2017	ANZ Smart Choice Super	Superannuation Contributions	MUNI	316.22
DD12949.10	28/07/2017	Media Super	Superannuation Contributions	MUNI	203.77
DD12949.11	28/07/2017	Construction & Building Industry Super	Superannuation Contributions	MUNI	344.11
DD12949.12	28/07/2017	Amp Superannuation Savings Trust	Superannuation Contributions	MUNI	47.03
DD12932.1	20/07/2017	Edith Cowan University - Joondalup	DER6101 Intro To Emergency Management, Sem 2, 2017 E Hutchins	MUNI	10,541.00
DD12937.1	21/07/2017	Westnet Pty Limited	Monthly Charge For Business-4 Service Sod@Westnet.Com.Au	MUNI	219.89
DD12943.1	21/07/2017	BPA Solutions	BPA - CRM Annual Maintenance 01/07/2017 - 30/06/2018	MUNI	9,240.00
DD12930.1	19/07/2017	Officeworks Superstores Pty Limited	Credit Card Payment For Emergency Notice Board Stickers	MUNI	42.81
DD12930.2	19/07/2017	Facebook Ireland Limited	Cr Card - Facebook Advertising For Membership Sale June/July	MUNI	152.47
DD12930.3	19/07/2017	All Occasions Management - IPWEA Conf	Credit Card Payment For IPWEA Conference - Botica	MUNI	2,564.86
DD12930.4	19/07/2017	Mailchimp	Credit Card Payment For Subscriptions To Mailchimp E-Newsletter	MUNI	101.80
DD12930.5	19/07/2017	GM Cabs	Credit Card Payment For Cab Fee While In Melbourne	MUNI	16.70
DD12930.6	19/07/2017	Institute Of Public Administration - WA	Credit Card Payment For FOI In WA Conf - Mr M Chester 10/8/17	MUNI	396.00
DD12930.7	19/07/2017	Magistrates Courts Of Western Australia	Cr Card - Lodgement Fees Prosecution Notice Bunbury Courthouse	MUNI	117.50
DD12930.8	19/07/2017	Cabcharge	Credit Card Payment For Cab Fees While In Melbourne	MUNI	78.96
DD12930.9	19/07/2017	Perth Airport	Credit Card Payment For Parking Fees In Perth While In Melbourne	MUNI	218.76
DD12930.10	19/07/2017	Avenue Hotel Canberra	Credit Card Payment For Accommodation While In Melbourne	MUNI	2,530.39

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
<b>REPORT TOTALS</b>			<i>CERTIFICATE OF Chief Executive Officer</i>		<b>945,951.22</b>
EFT	24500 - 24764		<i>This Schedule of Accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment.</i>		<b>825,051.10</b>
Muni	44826 -				<b>16,546.40</b>
Cheque	44826				
Payroll					<b>78,132.58</b>
Credit Card					<b>6,220.25</b>
International					<b>9,240.00</b>
BPAY					<b>10,760.89</b>
<b>TOTAL</b>					<b>945,951.22</b>



**MR MARK L CHESTER**  
Chief Executive Officer

**12.8 BUNBURY WELLINGTON GROUP OF COUNCILS MEETING –26/07/17**

**MINUTES OF THE BUNBURY WELLINGTON GROUP OF COUNCIL MEETING HELD ON WEDNESDAY 26 JULY 2017, AT CITY OF BUNBURY ADMINISTRATION BUILDING, BUNBURY COMMENCING AT 9.00AM.**

Officer Comment

The minutes of the Bunbury Wellington Group of Councils meeting are attached (Appendix ORD: 12.8).

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

**THAT Council receives the minutes of the Bunbury Wellington Group of Councils Meeting held 26 July 2017.**

**13 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

None.

**14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**15 PUBLIC QUESTION TIME**

**16 MATTERS BEHIND CLOSED DOORS**

None.

**17 CLOSURE OF MEETING**

The Presiding Officer advises that the date of the next Ordinary Meeting of Council will be Wednesday 30 August 2017, commencing at 5.00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer to declare the meeting closed.