



CONFIRMED

MINUTES

ORDINARY MEETING

Held

7 June 2017

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 7 JUNE 2017, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 5.00PM.

1 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open at 5.00pm, welcomed those in attendance and referred to the Disclaimer, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Gnaala Karla Booja people in this land.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).

2 **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

2.1 Attendance

Cr. Michael Bennett	-	Shire President (Chairperson)
Cr. Peter Robinson	-	Deputy Shire President
Cr. Allen Mountford	-	Elected Member

Cr. Danny Harris	-	Elected Member
Cr. Carmel Boyce	-	Elected Member
Cr. Tyrrell Gardiner	-	Elected Member
Cr. Patricia Perks	-	Elected Member
Mr Mark Chester	-	Chief Executive Officer
Mrs Cathy Lee	-	Manager Governance & HR [5.10PM]
Mrs Tracey Maisey	-	Governance Officer
Mr Luke Botica	-	Director Engineering & Development Services
Mrs Natalie Hopkins	-	Acting Director Corporate & Community Services
Mr Steve Potter	-	Manager Development Services

2.2 Apologies

Cr James Lee	-	Elected Member – Leave of Absence [108-17]
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3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None.

4 PUBLIC QUESTION TIME

None.

5 APPLICATIONS FOR LEAVE OF ABSENCE

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

142-17 MOVED - Cr. L Davies SECONDED - Cr. P R Perks

THAT Cr. P Robinson be granted leave of absence for the meeting of 28 June 2017.

CARRIED
8/0

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

6.1 Mr Andre Van Der Westhuizen – Development Manager at McDonald’s - Deputation in Support of Item 12.4.1 - Application for Planning Approval (Greater Bunbury Region Scheme) – Two Freestanding Advertising Signs “McDonald’s Eaton” within Forrest Highway Road Reserve – McDonald’s Australia Ltd

Mr Andre Van Der Westhuizen presented the following to Councillors:

My name is Andre Van Der Westhuizen, a development manager representing McDonalds. I wish to fully support the officer recommendation to permit the installation of two free-standing directional signs to attract the attention of patrons driving along Forrest Highway. It should be noted that Main Roads, as the responsible authority of the Forrest Highway, had no objection to the proposal and has strict guidelines for erecting signage. McDonald’s request is consistent with the Shire’s previous decisions regarding signage and will be a sufficient distance from the existing Eaton Fair signage. It will direct and attract a wider catchment of customers. I respectfully request that Councillors approve the officer recommendation.

The Shire President thanked Mr Van Der Westhuizen for his deputation.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Ordinary Meeting Held 17 May 2017

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

143-17 MOVED Cr. A Mountford SECONDED Cr. T G Gardiner

THAT the Minutes of the Ordinary Meeting of Council held on 17 May 2017, be confirmed as true and correct subject to the following correction:

- **Page 19 – Deletion of the words “and returned [6.28pm].” To read:**

Note: Cr. P R Perks left the room [6.26pm]. ~~and returned [6.28pm].~~

Council discussed the fencing and the allocation of funds.

Note: Cr. P R Perks returned to the room [6.28pm].

CARRIED
8/0

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

None.

9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

It is recommended that Council go behind closed doors toward the end of the meeting in accordance with Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 (2) - Matters for Which Meeting May Be Closed. Standing Orders and the Local Government Act 1995 provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) *Subject to subsection (2), the following are to be open to members of the public-*
- (a) *all Council meetings; and*
 - (b) *all meetings of any committee to which a local government power or duty has been delegated.*
- (2) *If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -*
- (a) *a matter affecting an employee or employees;*
 - (b) *the personal affairs of any person;*
 - (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
 - (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
 - (e) *a matter that if disclosed, would reveal -*
 - (i) *a trade secret;*
 - (ii) *information that has a commercial value to a person; or*
 - (iii) *information about the business, professional, commercial or financial affairs of a person,*
where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) *a matter that if disclosed, could be reasonably expected to -*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) *endanger the security of the local government's property; or*
 - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
 - (g) *information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) *such other matters as may be prescribed.*
- (3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

Note: *Shire President, Cr. M T Bennett advised that the meeting will go behind closed doors toward the end of the meeting to discuss information where legal advice has been obtained, by the local government and which relates to a matter to be discussed at the meeting.*

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

11 DECLARATION OF INTEREST

Discussion:

Shire President, Cr. M T Bennett asked Councillors and staff if there were any Declarations of Interest to be made.

There was no response.

12 REPORTS OF OFFICERS AND COMMITTEES

12.1 CHIEF EXECUTIVE OFFICER REPORT

None.

12.2 DIRECTOR ENGINEERING & DEVELOPMENT SERVICES REPORT

None.

12.3 ENGINEERING SERVICES REPORTS

12.3.1 Title: Tender - Supply and Delivery of Gravel and Limestone

Reporting Department: Engineering & Development Services

Reporting Officer: Mr Nathan Ryder – Manager Operations

Legislation: Local Government (Functions and General) Regulations 1996

Background -

Tenders closing on 5 May 2017 were called for the supply and delivery of gravel and limestone, materials that are required for the construction of Shire roads.

Tenders were called in preparation for the 2017-2018 budget with the intent of awarding a contract that will commence in July 2017 for a period of 12 months. Tenderers were asked to submit a schedule of rates with prices being fixed for the duration of the Contract (i.e. “no rise and fall” clause). The tender document, which also consists of the full contract document and specifications, is not provided with the agenda; however, Councillors may wish to view a copy by contacting the Governance Services Section at the Eaton Office.

The tender was structured so that a contract could be awarded as a single contract or two separate contracts – one for gravel and one for limestone. This approach equitably allows suppliers of only one of the materials to submit tenders for this Contract.

Two submissions were received for gravel, being Carbone Brothers and The Wild Fig Company. Only one submission for limestone was received, being Carbone Brothers.

The prices tendered were as follows:

Road	Extent of Works	Rate per Tonne of Gravel (inc. GST)		Rate per Tonne of Limestone (inc. GST)	
		Carbone Bros	Wild Fig Company	Carbone Bros	Wild Fig Company
Crooked Brook Rd	4.88 – 5.69 SLK	\$18.70	\$34.65		
Eaton Dr	4.10 – 4.20 SLK	\$19.00	\$38.89	\$18.00	N/A
Martin-Pelusey Rd	0.00 – 3.39 SLK	\$19.00	\$34.71		
Harris Rd	0.00 – 2.97 SLK	\$19.00	\$31.02		
Clifton Rd	0.00 – 4.00 SLK	\$18.00	\$37.51		
Gravel Pit Rd	0.00 – 1.77 SLK	\$18.00	\$33.22		

Road	Extent of Works	Rate per Tonne of Gravel (inc. GST)		Rate per Tonne of Limestone (inc. GST)	
		Carbone Bros	Wild Fig Company	Carbone Bros	Wild Fig Company
South Rd	5.60 – 9.73 SLK	\$22.50	\$22.28		

The Wild Fig Company provided prices for gravel sub-base as well as gravel basecourse that were claimed to comply with MRWA Specification 501. Prices corresponding to the basecourse gravel only are presented here for comparison purposes as the MRWA specification for basecourse generally complies with the Shire's gravel specification. The Wild Fig Company also provided prices Ex Pit Stockpile (\$14.30 per tonne) and Supply and Load (\$16.28 per tonne), which were not requested as part of the tender submission.

Carbone Brothers provided an Alternative Tender, that being for crushing and delivering the Shire's gravel from its pit. This is discussed below in Officer Comment.

Tenders were assessed on the following criteria and weightings, and a total score was determined to compare the tenders:

ASSESSMENT CRITERIA		RAW SCORE	WEIGHTING	WEIGHTED SCORE
Price		0 - 10	60 %	0 – 6
Qualitative Criteria	Material Quality	0 - 10	10 %	0 – 1
	Relevant Experience	0 - 10	10 %	0 – 1
	Key Personnel	0 - 10	10 %	0 – 1
	Respondent's Resources	0 - 10	10 %	0 – 1
TOTAL SCORE			100 %	0 – 10

i.e. Weighted Score = Raw Score x Weighting

Price was scored on a percentage scale relative to the lowest tendered price, with the lowest price given a score of 10. Qualitative aspects were scored on the relative merits of the information provided by the tenderer in its tender.

Each tenderer was scored and the results were as follows (gravel only):

ASSESSMENT CRITERIA		CARBONE BROS	WILD FIG COMPANY
Price - Gravel		5.8	3.3
Qualitative Criteria	Material Quality	0.9	0.2
	Relevant Experience	0.9	0.0
	Key Personnel	0.9	0.0
	Respondent's Resources	0.9	0.0
TOTAL SCORE		9.4	3.5

Legal Implications

Tenders have been called in accordance with the Local Government (Functions and General) Regulations 1996.

The current Contract expires on 30 June 2017 and a new contract will be required for the 2017-2018 financial year.

Strategic Corporate Plan

The resheeting and construction of roads is outlined in the Shire of Dardanup's "Road Asset Management Plan 2017 – 2027", which is a strategic document that forms part of the Shire of Dardanup Strategic Financial Plan.

Environment - None.

Precedents

The Shire has previously entered into several contracts for the supply of road building materials.

Budget Implications

The following is the estimated gravel and limestone products contract cost for the 2017-2018 financial year:

MATERIAL	UNIT	QUANTITY	COST
Gravel	Tonnes	30,600	\$531,100
Limestone	Tonnes	1,646	\$13,100
TOTAL			\$544,200

Budget – Whole of Life Cost

The proposed Road Construction Program is in accordance with the Shire of Dardanup's "Road Asset Management Plan 2017 – 2027".

Council Policy Compliance - None.

Risk Assessment - Low

The Shire of Dardanup has entered into several contracts of this nature previously.

Officer Comment

Two submissions were received. Due to the high variance in prices, the Officer also reviewed the lowest tendered rates against rates previously accepted by Council for the previous financial year and found them to be effectively on par. As a point of reference, Carbone Brothers has maintained the same rate for supply and delivery of gravel to Eaton Drive at \$19.00 per tonne as well as for limestone at \$18.00 per tonne.

Carbone Brothers have been the contractors used by the Shire in previous years and are familiar with the Shire's operations and site requirements. Carbone Brothers are effectively maintaining the existing rates for the 2017-2018 financial year and this represents good value for the Shire of Dardanup.

The proposed road widening works along Depiazzi Road and Banksia Road, scheduled for completion this financial year 2016-2017, will now be carried out next financial year. Under the existing agreement (Contract Extension Agreement, Tender 2015-03), the rate for supply and delivery of gravel to Depiazzi Road is listed as \$19.00 per tonne (inc. GST). As such, the Officer requested that Carbone Brothers provide a rate for the supply and delivery of gravel to Depiazzi Road and Banksia Road for next financial year. Carbone Brothers responded with a rate of \$18.00 per tonne (inc. GST). The Officer therefore recommends accepting this rate and incorporating it into the Contract.

As mentioned previously, Carbone Brothers provided an Alternative Tender for crushing and delivering the Shire's gravel from its own pit. The rates listed below correspond to pushing up and stripping of overburden in the pit, crushing and screening, as well as loading and cartage of material to the various locations.

The price schedule submitted is as follows:

Road	Rate per Tonne to Crush and Deliver the Shire's Gravel (inc. GST)
Crooked Brook Rd, Eaton Dr, Martin-Pelusey Rd, Harris Rd, Clifton Rd, Gravel Pit Rd	\$10.50
South Rd	\$12.50

The gravel in the Shire's gravel pit is not of suitable quality for use as a basecourse material directly, however, can be crushed and combined with supplementary material to meet specification. The Shire occasionally uses this gravel for small maintenance works and there is a limited amount currently stockpiled. Whether the Shire's gravel is used for any projects next financial year would depend on the particular application and the circumstances.

Although the Shire does not currently intend to crush and use its own gravel for the proposed road construction and upgrade projects for 2017-2018, the Officer suggests that it would be worthwhile to have this option on hand should circumstances present. As such, the Officer proposes that Council accepts the above listed rates and incorporates them into the Contract. Listing the rates in the Contract does not bind Council in any way to use this service.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

144-17 MOVED Cr. L D Harris SECONDED Cr. P R Perks

THAT Council:

1. **Accepts the tender submission and rates received from Carbone Brothers Pty Ltd.**
2. **Enters into a contract with Carbone Brothers Pty Ltd for the supply and delivery of gravel and limestone from the contractor's source for the 2017-2018 financial year at the following rates:**

Road	Rate per Tonne of Gravel (inc. GST)	Rate per Tonne of Limestone (inc. GST)
Crooked Brook Rd	\$18.70	
Eaton Dr	\$19.00	\$18.00
Martin-Pelusey Rd	\$19.00	
Harris Rd	\$19.00	
Clifton Rd	\$18.00	
Gravel Pit Rd	\$18.00	
South Rd	\$22.50	
Depiazzi Rd	\$18.00	
Banksia Rd	\$18.00	

3. **Enters into a contract with Carbone Brothers Pty Ltd for the option of crushing, loading and delivery of gravel from the Shire of Dardanup gravel pit for the 2017-2018 financial year at the following rates:**

Road	Rate per Tonne to Crush and Deliver the Shire's Gravel (inc. GST)
Crooked Brook Rd, Eaton Dr, Martin-Pelusey Rd, Harris Rd, Clifton Rd, Gravel Pit Rd	\$10.50
South Rd	\$12.50

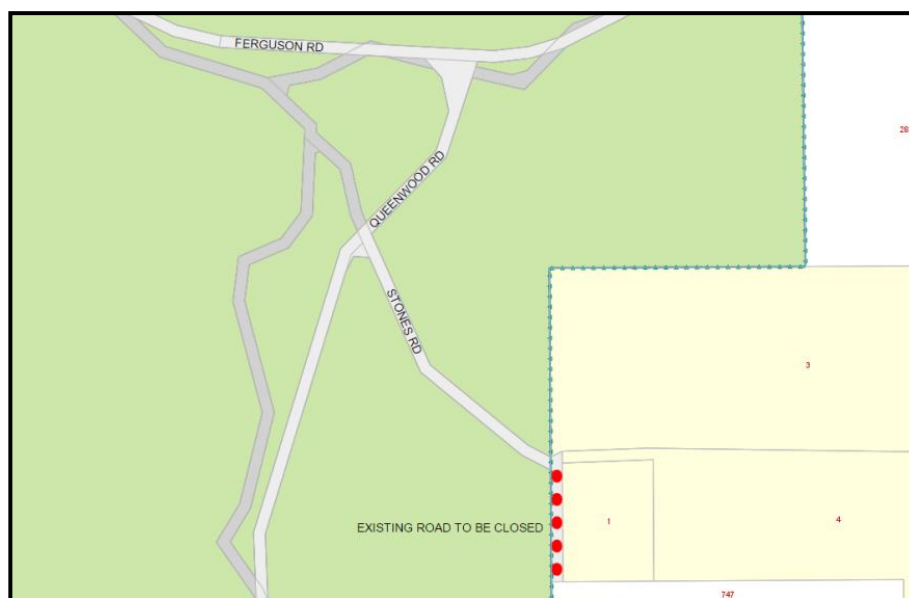
4. **Authorises the Shire President and Chief Executive Officer to sign and execute the Contract.**

CARRIED
8/0

12.3.2 Title: Request to Permanently Close a Portion of Stones Road (Mr Darryn Rigg)

Reporting Department: Engineering & Development Services
 Reporting Officer: Mr Sam Stubbs – Engineering Technical Officer
 Legislation: Land Administration Act 1997
 Local Government Act 1995

Background



At the Council meeting held on the 15 February 2017, Council considered a request from Mr Darryn Rigg to permanently close a portion of Stones Road, so it can be amalgamated into Lot 747, 52 Stones Road to create a battle axe leg. Council made the following resolution [22/17] on the matter:

THAT Council, in relation to the proposal to permanently close the north-south section of Stones Road:

1. *Supports the proposal to close the section of road subject to:*
 - a) *The closed section of road is amalgamated into 52 Stones Road creating a battle axe leg;*
 - b) *An easement is created over the battle axe leg to grant unimpeded access to 53 Stones Road at all times; and*
 - c) *The owner of Lot 52 Stones Road indemnifies the Council of all costs associated with the closure.*
2. *Pursues the road closure in accordance with the requirements of Section 58 of the Land Administration Act 1997 by:*
 - a) *Advertising the proposed closure for a period of 35 days; and*

- b) *At the lapse of the 35 day period, Council considers any objections made within that period, prior to making any request to the Minister to close the portion of road.*
3. *Requires the owner of 52 Stones Road to pay a bond, or provide a bank guarantee, to the Shire of Dardanup to the value of \$22,500 excluding GST in lieu of road upgrade works required by condition 2 of subdivision approval No. 153680.*
4. *The bond shall be refunded following the closure of the road or upgrade of the road by the proponent to the satisfaction of the Shire of Dardanup.*

A copy of the minutes pertaining to the request is provided in the agenda (Appendix ORD: 12.3.2) and provides the background on the request made by the proponent.

The proposed closure and creation of a battle axe leg has been advertised in accordance with the Council resolution. The submission period has closed and the following submissions were received.

Submitter	Response
Department of Fire and Emergency Services (DFES)	<p>Not Supported</p> <p>The proposal is not supported for the following reasons:</p> <ol style="list-style-type: none"> The proposal is in a designated bushfire prone area and does not comply with the intent, objectives and policy measures of <i>State Planning Policy 3.7: Planning in Bushfire Prone Areas</i>. It is essential that residents, as well as emergency services, have safe access and egress from the subdivision plan area as well as to individual lot(s)/development. The <i>Guidelines for Planning in Bushfire Prone Areas v1.1</i> are clear in setting out the requirements to be met for each element of the bushfire protection criteria, and as such <i>Element 3: Vehicular Access</i> states that lots with battle-axe access legs should be avoided. The proposal is in an area where an extreme bushfire hazard exists and will introduce an increased bushfire threat though the introduction of additional people, property and infrastructure at this location. A public road meets the intent of <i>Element 3: Vehicular Access</i> to ensure vehicular access is available and safe during a bushfire event, creation of a battle-axe leg would further exacerbate access opportunities in an area of extreme bushfire risk.
Department of Parks and Wildlife	No Objections
Water Corporation	No Objections
Western Power	No Objections
Main Roads	No Objections
ATCO Gas	No Objections

The matter is hereby brought to Council for final deliberation.

Legal Implications

The requested closure of the portion of Stones Road will need to be in accordance with Section 58 of the Land Administration Act 1997.

Council needs to consider any objections made, prior to making any request to the Minister to close the portion of road.

Strategic Community Plan - None.

Environment - None

Precedents

Road closures have been carried out on many occasions in the Shire of Dardanup and are common state-wide.

Rural battle axe legs are not unusual and are used throughout the Shire of Dardanup.

Budget Implications

Refer to the minutes of the meeting held on 15 February 2017 pertaining to the request (Appendix ORD: 12.3.2).

There are also staff costs associated with the time spent processing the road closure. Generally, Shire staff costs have not been recouped for such requests.

Budget – Whole of Life Cost

Refer to the minutes of the meeting held on the 15 February 2017 pertaining to the request (Appendix ORD: 12.3.2).

Council Policy Compliance - None.

Officer Comment

Stones Road is a “no through” road that terminates at Mr Darryn Rigg’s property, Lot 747 Stones Road. As per Council Resolution dated 15 February 2017, an easement is to be created over the battle axe leg to grant unimpeded access to 53 Stones Road at all times. The creation of the easement can also apply to any emergency services such as DFES who expressed concerns in the above mentioned submissions.

- *Director Engineering & Development Services Comment*

The response received from DFES does not support the road closure and amalgamation to create a battle-axe leg and they have cited *State Planning Policy 3.7: Planning in Bushfire Prone Areas* and *Element 3: Vehicular Access* from the *Guidelines for Planning in Bushfire Prone Areas v1.1* as the reason.

Element 3 of the Guidelines states that cul-de-sacs (including dead end roads) should be avoided, and if there is no alternative, then a maximum length of 200 metres will need to be achieved. Similarly, the Guidelines state that battle-axe access legs should also be avoided, and if there is no alternative then a maximum length of 600 metres with a minimum width of six metres is to be achieved.

In this particular proposal, it is proposed to close an approximately 187 metres portion of Stones Road and convert it to a battle-axe leg. The total current length of Stones Road is 720 metres. It should be noted that the current layout of Stones Road is a dead-end road which does not meet the requirements of Element 3 of the Guidelines. The proposal will create a battle-axe leg, which is not desirable from the Guidelines aspect; however, the length of dead-end road will be reduced by the same amount.

In terms of access, the proposal effectively does not change the ability to access the lots adjoining Stones Road, for example, the residence on Lot 53 will still have direct access to Stones Road and Lot 52 will be accessed via the battle-axe leg which was previously Stones Road.

It should be noted that the proposal does not introduce any additional lots, people or buildings that will be accessed from Stones Road. Therefore, staff are of the opinion that the proposal will not create any further risk to people and/or property as all properties that are currently accessed via Stones Road will continue to access Stones Road. The provisions of the State Planning Policy and Guidelines although applicable in this particular case, would have significantly more impact when applied to a new subdivision that would be creating additional lots. In this particular proposal the only change is the conversion of 187 metres of public road to a private battle-axe leg.

If the closure is supported by Council a request will be made to the Minister to close the road. The request will be accompanied by the Council's resolution and minutes pertaining to this matter as well the feedback received from the public notice period. Council's decision is not final and the request may be either supported or refused by the Minister.

If the closure is not supported by Council or is not supported by the Minister, the proponent will be advised that they will be required to upgrade the north-south section of Stones Road as required by condition 2 of subdivision approval No. 153680. It should be noted that the Shire is currently holding a bank guarantee of \$22,500 excluding GST in lieu of the road upgrade. This bank guarantee will be returned when the road upgrade works are completed (or used by the Shire should the proponent fail to upgrade the road).

The bank guarantee would also be returned in the case of the closure and amalgamation process being completed.

It should be noted that the proponent has advised Shire staff that the house number for the property to amalgamate the closed road is actually identified as 54 Stones Road; however, Shire records and mapping indicate that it is 52 Stones Road. Both of these house numbers refer to the same lot, being Lot 747, for the purposes of the road closure and amalgamation process. Shire staff will include the correction of the

numbering anomaly as part of the current process (i.e. Shire records for the house number for Lot 747 will be changed from 52 to 54 Stones Road).

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority.

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

145-17 MOVED Cr. T G Gardiner SECONDED Cr. P S Robinson

THAT Council, in relation to the proposal to permanently close the north-south section of Stones Road:

- 1. Acknowledges the comments received following the public notice period including the objection received from the Department of Fire and Emergency Services.**
- 2. Resolves to pursue the permanent closure of the north-south section of Stones Road.**
- 3. A request is made to the Minister for Lands to close the portion of road in accordance with the requirements of Section 58 of the Land Administration Act 1997, subject to:**
 - a) The owner of 52 Stones Road indemnifying the Shire of Dardanup of all costs associated with the road closure;**
 - b) The closed road being amalgamated into Lot 747 (52) Stones Road to create a battle-axe leg;**
 - c) An easement being created over the battle-axe leg to grant unimpeded access to 53 Stones Road at all times; and**
 - d) Arrangements being made with the Department of Fire and Emergency Services to allow access to the battle-axe leg for emergency purposes, if deemed necessary and to the satisfaction of the Department of Fire and Emergency Services.**

CARRIED
8/0

12.3.3 Title: Glen Huon Oval Fencing – Lot 501 Recreation Drive, Eaton (Glen Huon Oval)

Reporting Department: Engineering & Development Services
 Reporting Officer: Mr James Reilly – Project Development Engineer
 Legislation: Planning and Development Act 2005

Location Plan –



Background

At the Council meeting on 10 August 2016, Council resolved the following with regard to the proposed football and softball pavilions and change rooms on Glen Huon Oval:

“THAT Council:

1. *Receives the submissions as outlined in the report and (Appendix ORD: 12.4.6B).*
2. *Approves the recommended approved Glen Huon Oval Fencing Plan as per (Appendix ORD: 12.4.6C) and the recommended Access Plan per (Appendix ORD: 12.4.6D) subject to the following conditions:*
 - a) *The layout of the site and the size, design and location of the fencing permitted must always accord with the endorsed plan(s) and must not be altered or modified without the further written consent of Council.*
 - b) *This approval is for the construction of 1.8 metre high black PVC coated galvanised chain-link boundary fencing with powdercoated black coloured galvanised gates, posts, beams and supports, as indicated on the Approved Fencing Plan.*
 - c) *Access points are to be provided in accordance with the design and locations indicated on the Approved Access Plan.*
 - d) *The proposed 1 metre high fencing surrounding the football oval is to be constructed of black PVC coated galvanised chain-link fencing with black coloured galvanised gates, posts, beams and supports in accordance with the Approved Fencing Plan.*

- e) *Barbed wire (or similar deterrents) are not permitted to be utilised anywhere within the development area.*
- f) *The fence adjacent to the football goals at Cowin Gardens end is to be a permanent fence section in keeping with the approved Glen Huon Oval Fencing Plan as per (Appendix ORD: 12.4.6C), with the recommended plan being amended to show the permanent fence.”*

At a special meeting of Council held on 11 July 2016, Council resolved the following:

“THAT Council

1. *Approves maximum expenditure budget of \$6,600,000 (GST Exclusive) for the Glen Huon Oval redevelopment project.*
2. *Delegates authority to the Chief Executive Officer to negotiate with Pindan Pty Ltd to bring the total project budget to \$6,600,000 (GST Exclusive).*
3. *Following negotiations in accordance with part 2, authorise the Shire President and Chief Executive Officer to sign and execute the contract with Pindan Pty Ltd.”*
4. *Advise the unsuccessful companies of the outcome of the tender.*
5. *Approves the allocation of \$145,000 (GST Exclusive) for the Contract Administration services for the project.*
6. *Approves the inclusion of the playground into the project of \$300,000 (GST Exclusive) with the funds to be sourced from Eaton Public Open Space Trust Fund.*
7. *Directs the Chief Executive Officer to apply to the Minister of Planning for approval to access the playground funds from the Eaton Public Open Space Trust.*
8. *Authorise the Chief Executive Officer to approve contract variations up to a maximum of \$250,000.*
9. *Allocates \$125,000 (GST Exclusive) from the Administration / Library Building project for the construction of the carpark on Lot 500 Council Drive.*
10. *Allocates the following monies to the Glen Huon Oval Redevelopment project:*
 - a) *\$267,025.37 from the Boyanup-Capel-Dardanup Football Club Inc trading as Eaton Boomers Trust Fund.*
 - b) *Up to \$477,974.63 (GST Exclusive) from the sale of Glen Huon Reserve.*
11. *Acknowledges that additional borrowings may be required to cover the underfunded cost of the project should negotiations with the Minister for Lands and the Citygate Pty Ltd not be successful.*
12. *Include the perimeter fencing as a provisional sum and defer a decision on the perimeter fence pending the outcome of the public consultation process currently being carried out.*

Negotiations continued for some time in order to bring project costs below the project budget of \$6,600,000. Fencing was one of the many items looked at to reduce costs as in total there was approximately 1270m of fencing to be installed.

Staff were further advised that the fencing mesh, if pvc coated, would not be galvanised. If the mesh was galvanised it would then need to be painted to meet the black fence requirement. Several options were looked at and eventually it was decided to install plain galvanised chain link mesh throughout the precinct. The galvanised mesh could be painted black.

In light of this information, the Council is requested to reconsider the approval conditions relating to the fence materials and colour.

Legal Implications - None.

Strategic Community Plan - None.

Environment - None.

Precedents - None.

Budget Implications

The change from PVC coated to galvanised mesh creates a saving of \$35,000. If the fence is painted black it will require further expenditure. Staff are currently investigating prices for this work.

Budget – Whole of Life Cost

The proposed fencing will become an asset of the Shire that will require ongoing maintenance.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

The decision to change the fence from black PVC coated to plain galvanised was made for several reasons:

- *Durability*

Galvanised fencing is very durable and typically maintenance free. As a consequence of the galvanisation which prevents rusting this fencing lasts a long time with limited maintenance. This is particularly important at the Glen Huon reserve due to the high iron content in the irrigation water.

PVC coated fencing is prone to cracking and flaking particularly on impact. As the fencing will be hit with footballs and softballs, the galvanised fence was seen as the best option.

It should be noted that the option of a PVC coated galvanised mesh is not available.

- *Visually*

As the black fence tends to be less visible it was deemed a safety risk particularly where the fence is adjacent to roads and pedestrian pathways. At night the black fence is less visible and more prone to being hit by vehicles or walked into by pedestrians.

There are future plans to landscape the reserve and this will include low to medium height plants behind sections of the fence. Irrigation has been installed around the grounds in anticipation of this work. The planting will act as a screen to the fence reducing the visual impacts of the galvanised fence.

- *Cost*

Council requested that officers find savings in the region of \$500,000 excluding GST. Changing from PVC coated fencing to plain galvanised fencing saves approximately \$35,000.

Advice was sought from the architect who advised that if required, the galvanised fence could be painted. This is a labour intensive job but it is anticipated that if required, sections of the fence could be painted black. If painted black the fence will be considerably more durable than a PVC coated fence.

- *AFL Oval Fence*

Additionally the 1m high oval fencing was removed from the contract with Pindan to reduce costs. It has subsequently been decided that the oval fencing be installed as part of the contract and a price has been requested from the contractor.

The council resolution requires the fence to include black PVC coated mesh; however, Shire staff have reviewed this and propose that galvanised fencing be installed. The fence will have sponsorship signs attached to it and it is expected that a black fence will provide little to no benefit over an unpainted galvanised fence.

- *Officer Recommendation*

It is recommended to Council that the condition requiring a black and PVC coated fence be removed in lieu of a fence that is unpainted and galvanised for the reasons outlined above, with a review to be made in six months determining which sections if any should be painted black.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

OFFICER RECOMMENDED RESOLUTION

THAT Council, in relation to the approved fencing plan [Resolution 214-16]:

1. Approves the use of unpainted galvanised fencing materials in lieu of a black PVC coated galvanised chain-link boundary fence

with powder coated black coloured galvanised gates, posts, beams and supports for the 1.8 metre high perimeter fence.

2. Approves the use of unpainted galvanised fencing materials in lieu of a black PVC coated galvanised chain-link boundary fence with powder coated black coloured galvanised gates, posts, beams and supports for the 1 metre high football oval perimeter fence.
3. Reviews the fencing in six months' time to determine whether any sections of the fence should be painted black.

Discussion:

Cr. L D Harris – I support the recommendation but question item 3, as a galvanised fence does not receive paint well. I move part one and two of the recommendation and remove part 3.

Cr. M T Bennett – The only reason for including item 3 is if we had any complaints from neighbours.

Mr Mark Chester, Chief Executive Officer – We can review the fencing if we receive any complaints.

Cr. C N Boyce – I was expecting garrison fencing?

Cr. M T Bennett – That's not what was approved; the type of fencing was changed due to cost.

Cr. P S Robinson – You can't really see a chain link fence, and garrison fences look very aggressive.

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

Removal of point 3 of the Officer Recommendation as paint would not adhere well to the proposed fence, but still review the fencing regularly for any maintenance issues.

**OFFICER RECOMMENDED RESOLUTION
& COUNCIL RESOLUTION**

146-17 MOVED Cr. L D Harris SECONDED Cr. P S Robinson

THAT Council, in relation to the approved fencing plan [Resolution 214-16]:

1. Approves the use of unpainted galvanised fencing materials in lieu of a black PVC coated galvanised chain-link boundary fence with powder coated black coloured galvanised gates, posts, beams and supports for the 1.8 metre high perimeter fence.
2. Approves the use of unpainted galvanised fencing materials in lieu of a black PVC coated galvanised chain-link boundary fence with powder coated black coloured galvanised gates, posts, beams and supports for the 1 metre high football oval perimeter fence.

CARRIED
6/2

12.4 DEVELOPMENT SERVICES REPORT

12.4.1 Title: Application for Planning Approval (Greater Bunbury Region Scheme) – Two Freestanding Advertising Signs “McDonald’s Eaton” within Forrest Highway Road Reserve – McDonald’s Australia Ltd

Reporting Department: Engineering & Development Services
 Reporting Officer: Miss Alice Baldock – Planning Officer
 Legislation: Planning and Development Act 2005

Location Plan



Background -

Council has received an application for Planning Approval under the Greater Bunbury Region Scheme (GBRS) for the construction of two remote advertising

signs within the Forrest Highway road reserve. Full details of the proposal are contained in (Appendix ORD:12.4.1).

The proposed signs are 4.5m² in area (2m x 2.25m), non-illuminated and held aloft on two two-metre high frangible posts giving the signs an overall height of 4m. The signs advertise McDonald's Eaton and indicate the distance between the signs and the Eaton Drive turn-off. The proposed signs are positioned on both sides of the Forrest Highway (one on each side), and located 950m and 960m from the Eaton Drive intersection.

Forrest Highway is a Primary Regional Road Reservation under the Greater Bunbury Region Scheme. Upon receiving the application, the Department of Planning was consulted which advised that under the provisions of GBRS the application was required to be referred to Main Roads WA (MRWA) and that Council has delegated authority from the Western Australian Planning Commission (WAPC) to approve the application for Planning Approval if it accepts the advice received from MRWA. Council also has delegated authority to refuse any application made under the GBRS.

- *Advertising/Notification of the Proposal*

The proposal was required to be referred to MRWA in accordance with the provisions of GBRS.

As the responsible authority for the Forrest Highway, MRWA was also required to sign the application as landowner.

MRWA has advised that:

- *It has no objection for the installation of the two McDonald Restaurant roadside advertising signs within the road reserve on Forrest Hwy Eaton.*
- *Main Roads does require that the Policy and Guidelines for Advertising signs are adhered to. The sign drawing on page 13 show a single post, which is not acceptable and are to be installed with frangible double posts (Main Roads to approve).*

Subsequently the applicant has amended the development plan to the requirements of MRWA.

The applicant will need to obtain an additional approval from MRWA should the GBRS application be approved by Council and the applicant will be advised accordingly.

Legal Implications

Appeal rights exist through the State Administrative Tribunal.

Strategic Community Plan - None.

Environment - None.

Precedents

Council has previously resolved [232/15] to approve remote advertising signage for the Eaton Fair Commercial Centre within a Primary Regional Road Reserve (Forrest Highway) under delegated authority under the GBRS.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

The Shire has an Engineering Policy (ENG 37 – Directional Signage Policy for Fixed Signs within Road Reserves) which is applicable to local road reserves only. Given the proposed sign is more accurately considered advertising signage rather than directional signage and is not located on a local road reserve, officers consider ENG37 does not provide any guidance, statutory or otherwise, to assess the subject application.

Risk Assessment – Low

- The nature of the signage is consistent with those already existing on the Forrest Highway.
- The sign is constructed with frangible posts and is positioned a suitable distance from the road.
- The extent of existing signage will prevent a proliferation of additional signs being installed on the Shire of Dardanup stretch of Forrest Highway.

Officer Comment

In the absence of statutory guidance for the assessment of remote advertising signs, officers have assessed the proposal based on precedence. As discussed previously in this report, Council has previously approved two similar advertising signs on the Forrest Highway for Eaton Fair.

As the proposed sign is of a similar scale and design to the existing approved signs, officers consider the proposal is consistent with Council's previous decision regarding advertising signage on the Forrest Highway.

Officers have previously raised, as a concern, that approving advertising signage on the Forrest Highway has the potential to result in a proliferation of signage along this section of road. However, advice provided by MRWA has indicated that MRWA has policies in place that specify the required distance between signs and based on the number of existing signs there would be limited opportunity for many additional signs to be installed.

- *Officer Recommendation*

It is recommended that Council approves the GBRS application for the following reasons:

- A precedent exists with two remote advertising signs for 'Eaton Fair' located on the Forrest Highway road reserve.
- The proposed sign will allow motorists travelling both north and south to be notified of the turn-off to Eaton.
- There is limited opportunity for a proliferation of signs along the highway given MRWA policy requirements.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Note: Manager Governance & HR, Mrs Cathy Lee joined the meeting [5.10pm].

Discussion:

Cr. C N Boyce -If we approve this and McDonald's puts up a sign, and then for example Chicken Treat wants to do the same thing, we will end up with a plethora of signs along the highway.

Cr. L D Harris – Main Roads WA have policies for this sort of thing, that won't allow conglomerations of signs.

Manager Development Services, Mr Steve Potter – There can't be too many more signs on the highway as per Main Roads advice.

Cr. P S Robinson – I would speak against the motion. I understand Main Roads' policy but I think it's visual pollution. The Shire of Harvey only has one sign advertising the Treendale shopping centre.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

147-17 MOVED Cr. A Mountford SECONDED Cr. L Davies

THAT Council approves under delegated authority the Greater Bunbury Region Scheme Application for Planning Approval for two advertising signs within the Forrest Highway road reserve subject to the following conditions:

- 1. The layout of the site and size, design and location of the signs and works permitted must always accord with the endorsed plan(s) and must not be altered or modified without further consent of Council.**
- 2. The signs are to be maintained to a suitably high standard at all times at the expense of the applicant.**
- 3. Any damage to the signs caused by vandalism and/or vehicle damage is to be rectified within 7 days.**

Advice Notes:

- a) If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval, after the date of determination, the approval will lapse and be of no further effect.
- b) Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- c) If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.
- d) The applicant is advised that this is not a Building Permit. A Building Permit should be obtained prior to the commencement of construction.
- e) This planning approval is confined to the authority of the Shire of Dardanup under delegation pursuant to the GBRS. This decision does not remove the obligation of the applicant to ensure that approvals are obtained from Main Roads WA prior to the erection of the approved signs.

CARRIED
7/1

12.5 DIRECTOR CORPORATE & COMMUNITY SERVICES REPORT

None.

12.6 COMMUNITY SERVICES REPORTS

None.

12.7 CORPORATE SERVICES REPORTS
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12.7.1 Title: Monthly Statement of Financial Activity

Reporting Department: Corporate & Community Services
Reporting Officer: Mrs Natalie Hopkins – Acting Director
 Corporate & Community Services
Legislation: Local Government (Financial Management)
 Regulations 1996

Background -

The Monthly Statement of Financial Activity is prepared in accordance with the Local Government (Financial Management) Regulations 1996 r. 34 s. 6.4. The purpose of the report is to provide Council and the Community a reporting statement of revenues and expenses as set out in the Annual Budget, incurred by the Shire of Dardanup during the reporting period.

Legal Implications - None.

Strategic Community Plan - None.

Environment - None.

Precedents - None.

Budget Implications

The financial activity statement comprises of budget estimates, actual expenditure, revenues and income to the end of the month, to which the statement relates to. Material Variances are included in the Variance Report.

Note 8 of the Statement of Financial Activity details material variances from the Adopted Budget.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

Statement of Financial Activity:

The Statement of Financial Activity is attached after the officer recommendation. The first Statement of Financial Activity report outlines the results from operating activities. It shows revenue and expenditure by statutory program, comparing actual results for the period with the annual adopted budget, the amended budget and the year to date budget.

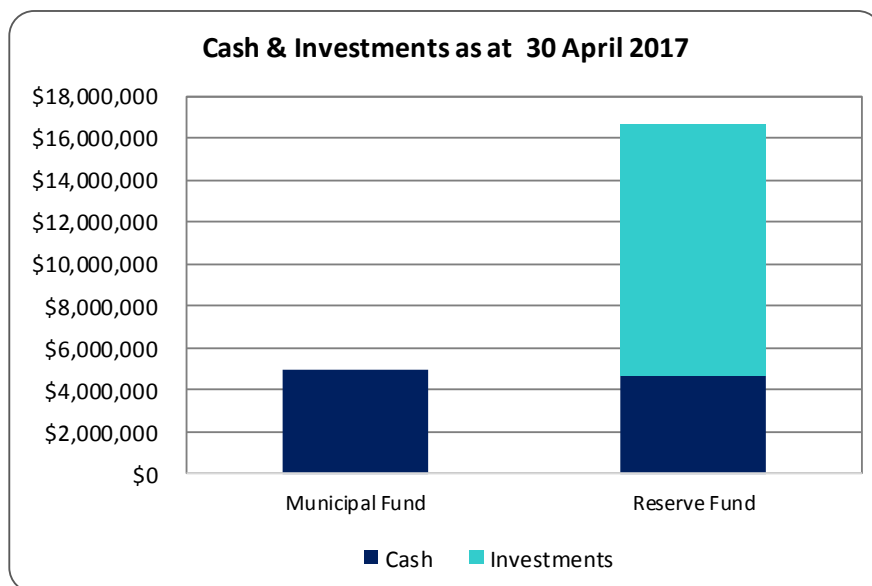
The second financial report displays capital and infrastructure expenditure and also reconciles the statement of financial activity to the statement of net current assets, taking into account; the proceeds from sale of assets, reserve and loan funds used, depreciation applied, capital and infrastructure expenditure, transfers to reserves and loan repayments.

The statement of net current assets provides information on the accounts that make up current asset and current liabilities. The current and quick ratios are liquidity ratios. The current and quick ratios determine the shires ability to meet obligations with readily convertible funds.

Additional reports that have been included in the statement of financial activity are trust fund reports, reserve fund reports, and a statement of investments. A variance report that describes material differences between the adopted budget and the amended budget is also attached.

Key Financial Performance Areas:

- *Cash & Investments*



As at reporting date, Council has a reconciled Municipal Fund balance of \$4.9m. All Municipal Fund term deposits have now been surrendered.

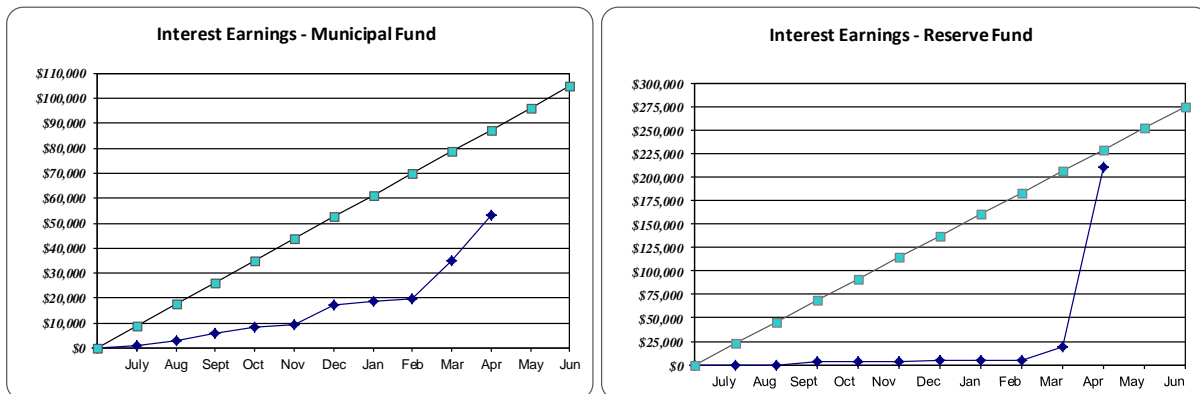
The Reserve account has a reconciled balance of \$4.6m. In addition to the cash at bank, Council has invested \$12m of Reserve Funds in three short term deposits. At maturity, the invested funds and accumulated interest will be returned to the Reserve bank account.

- *Interest Income*

Interest Income (Municipal Fund) of \$53,168 has been recognised against an amended budget of \$105,000 for the 2016/17 financial year.

Reserve Account Interest is forecast at \$275,000 for the 2016/17 financial year, and is credited to the bank account quarterly, and at maturity of term deposit investments.

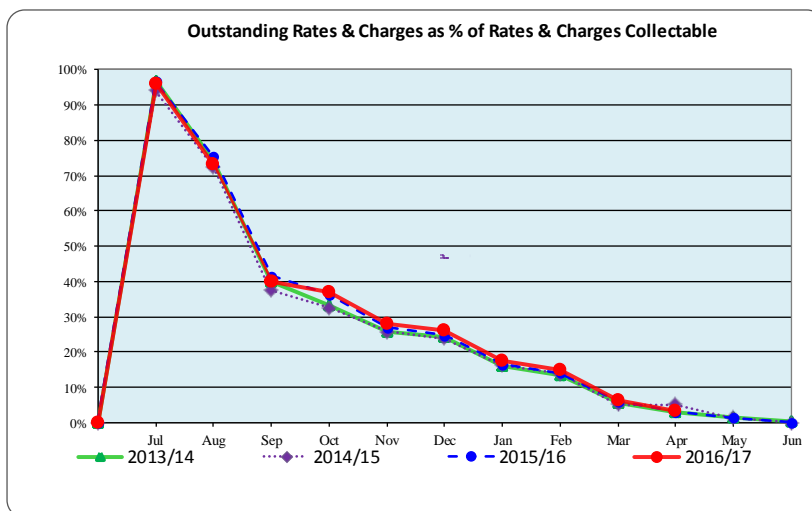
As at reporting date, Reserve Interest Income of \$210,310 has been recognised for the 2016/17 financial year.



- Rates & Charges Outstanding**

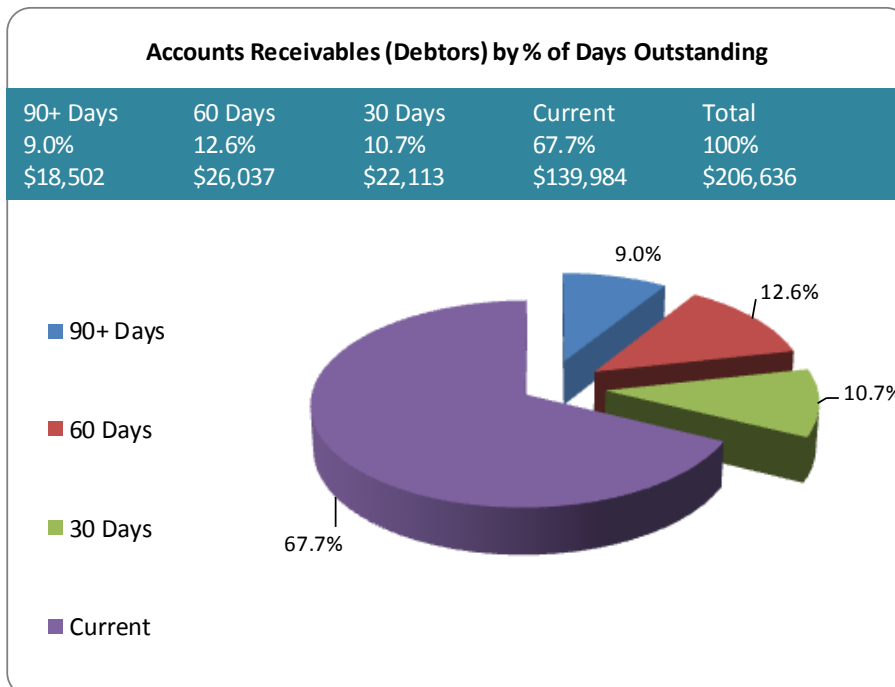
As at reporting date, total Outstanding Rates & Charges is \$444,239 for the 2016/17 financial year. This equates to 3.3% of rates & charges collectable.

It is the objective of management to achieve less than 4% of rates and charges outstanding as at 30 June.



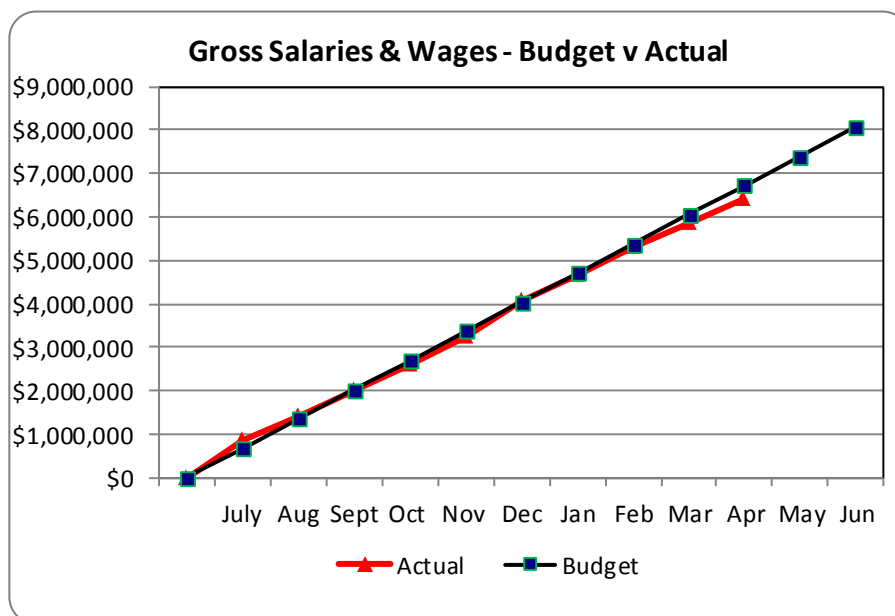
- Accounts Receivables Outstanding (non-rates)**

As at reporting date the total outstanding Accounts Receivables (Debtors) equates to \$2,090,696 primarily due to grant revenue invoiced.



- Salaries and Wages

As at reporting date, Total Gross Salaries and Wages expenditure is \$6,428,456 against a revised budget of \$8,069,738 for the 2016/17 financial year.



- Budget Variances

The end of year surplus of \$300,884 for 2015/16 financial year has now been verified by Council’s auditors.

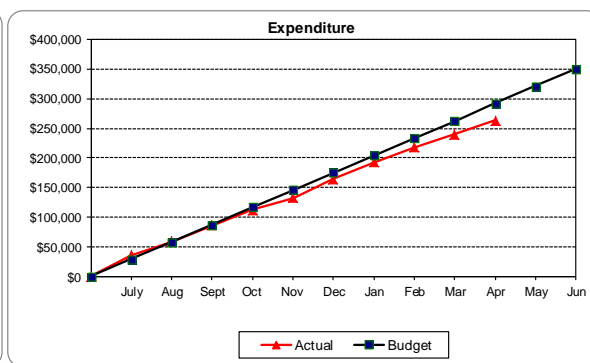
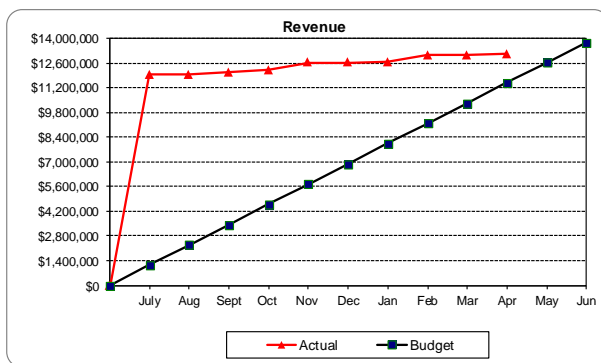
As a result of the recent budget review process, Council estimate an end of year forecast surplus of \$247,410 which will be carried forward into the 2017/18 Annual Budget.

- Forecast 2017/18 Rates Increase

The following table reports the forecast accumulative effect of budget related matters on next year’s rates increase (2017/18 financial year). It is envisaged to reduce the forecast rates increase from 6.5% to 4.5% for 2017/18 when budget figures are known.

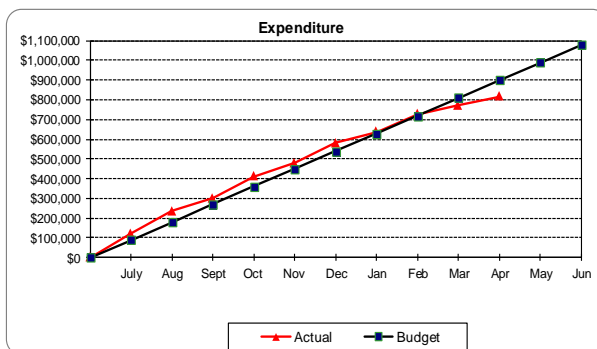
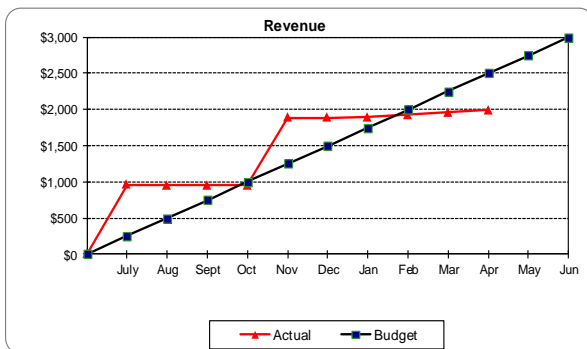
Details	\$	Rates %
2017/18 Forecast Rates Increase (per 4 year Corporate Business Plan)		6.50%
	TOTAL	6.50%

General Purpose Funding



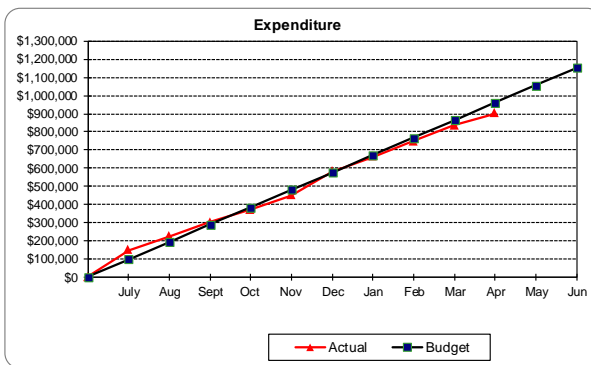
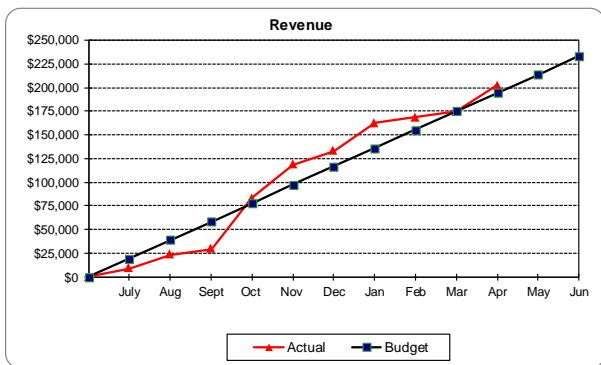
General Rates Revenue of \$11,166,547 has been levied in July 2016. As at reporting date, Interim Rate Revenue of \$225,740 has been received against an amended budget of \$220,000 for the 2016/17 financial year.

Governance



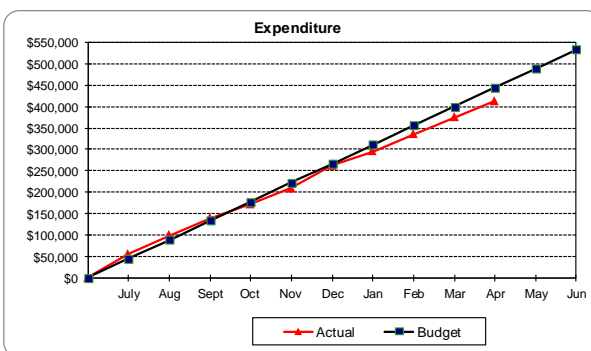
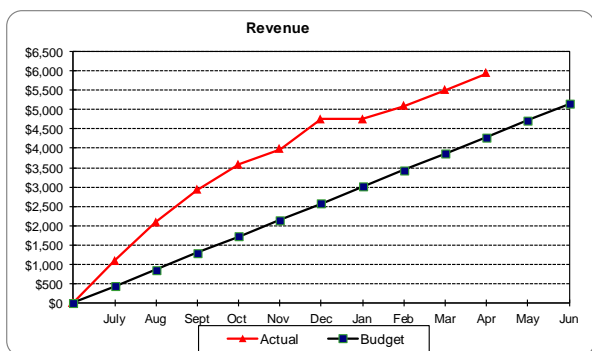
There are no forecast material variances from the adopted budget.

Law, Order & Public Safety



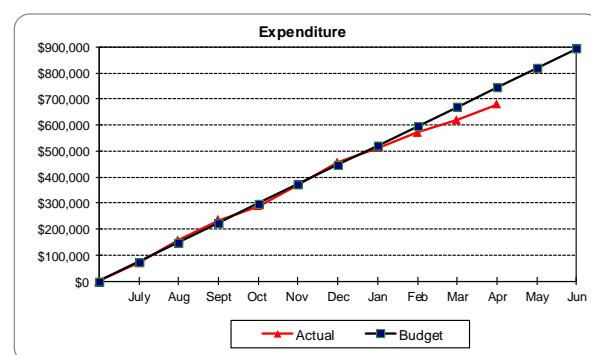
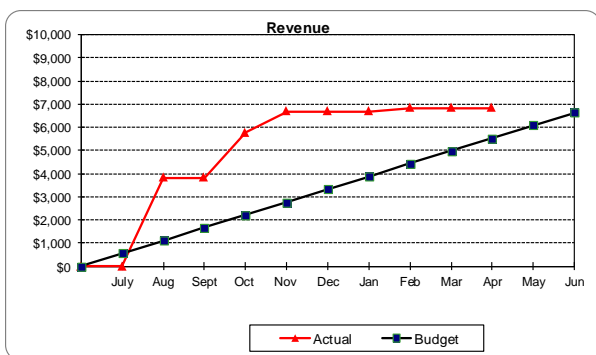
As at reporting date, Council has received combined dog and cat registration revenue of \$72,295 against a revised budget of \$74,250 for the 2016/17 financial year.

Health



There are no forecast material variances from the adopted budget.

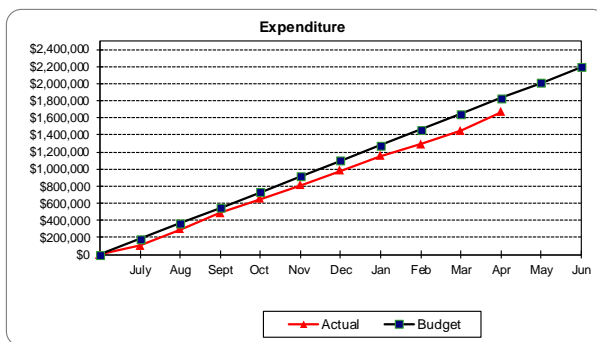
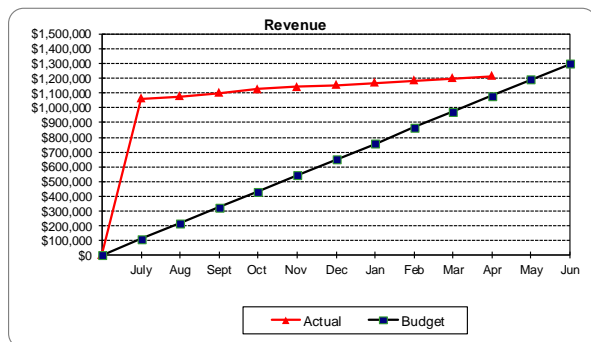
Education & Welfare



The spike in August revenue can be attributed to external contributions received for the 2017 Leeuwin Voyage.

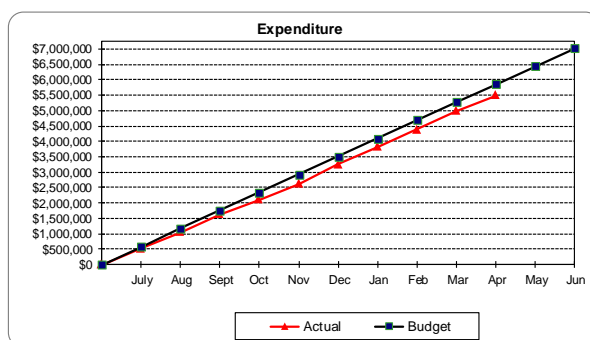
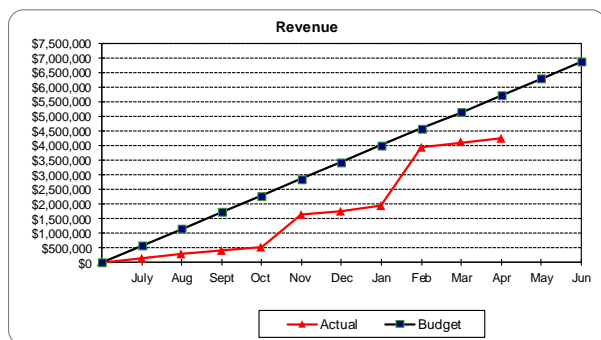
There are no forecast material variances from the adopted budget.

Community Amenities



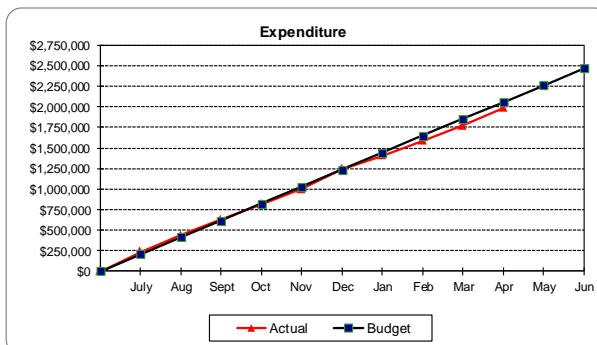
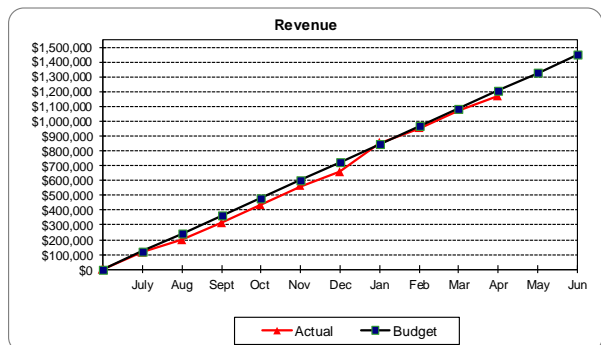
As at reporting date, Domestic Refuse and Recycling charges of \$1,061,635 have been levied for the 2016/17 financial year.

Recreation & Culture



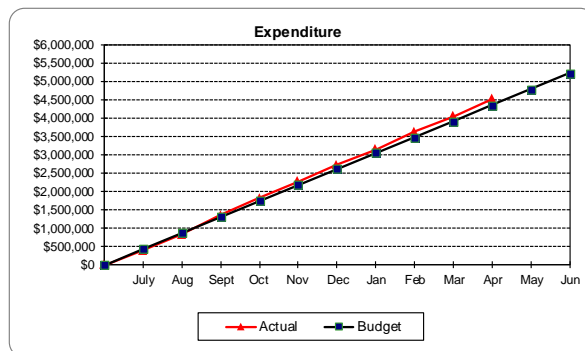
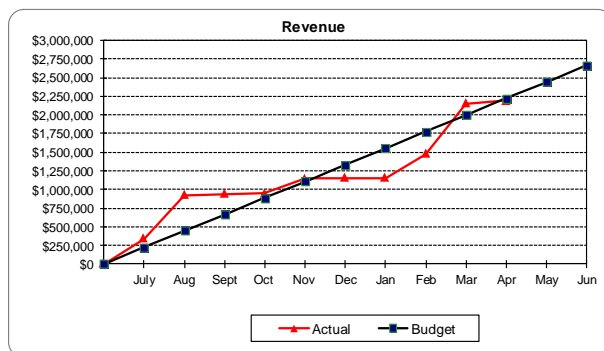
Budget variations exist for various Carried Forward Projects (from 2015/16) including the Eaton Foreshore, Eaton Drive Verges, plus capital building projects. The spike in November and February revenues primarily relate to grant funding from the Department of Sport and Recreation for Glen Huon Sports Pavilion project. Under budget revenue primarily relates to the timing of grant funded major projects.

Eaton Recreation Centre



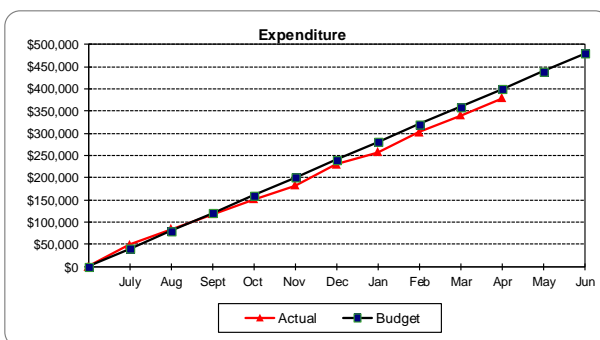
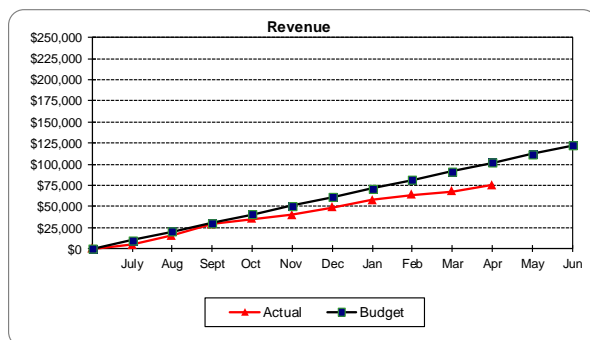
Expenditure and revenues are as per budget estimates. There are no forecast material variances from the adopted budget.

Transport



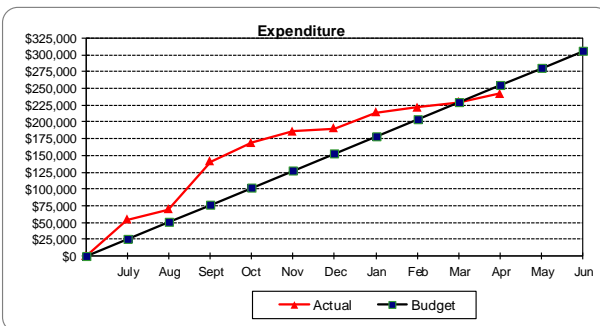
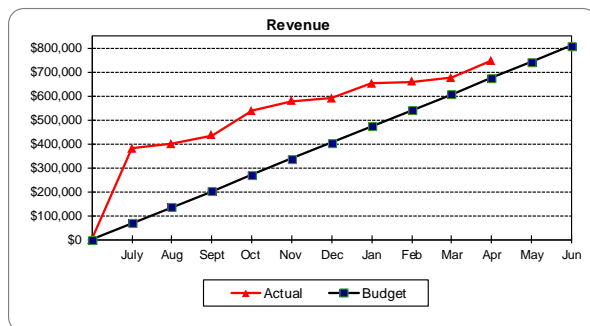
A budget variance exists for Bridge works preliminaries, funded by the Collie River Bridge Reserve (JTPS), which have commenced on the Millbridge to Treendale Bridge (over Collie River).

Economic Services



As at reporting date building licence revenue received is \$70,895 against an amended annual budget of \$110,000.

Other Property & Services



There are no forecast material variances from the adopted budget.

Council Role - Executive/Strategic

Voting Requirements - Simple Majority

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

148-17 MOVED Cr. P S Robinson SECONDED Cr. T G Gardiner

THAT the Monthly Statement of Financial Activity for the period ended 30 April 2017 be adopted.

CARRIED
8/0

12.7.2 Title: Schedule of Paid Accounts as at 7 June 2017

Reporting Department: Corporate & Community Services

Reporting Officer: Mrs Teresa Morley – Accounts Payable Officer

Legislation: Local Government Act 1995 (Financial Regulations)

Officer Comment

This is a schedule of 'paid accounts' - the accounts have been paid.

Council Role - Executive/Strategic

Voting Requirements - Simple Majority

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

149-17 MOVED Cr. P R Perks SECONDED Cr. L Davies

THAT Council receive the Schedule of Paid Accounts report as follows:

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
12/05/2017	Dale Alcock Homes South West	Kerb Bond Refund Lot 1324 Adeline Drive, Millbridge A11300	TRUST	717.25
12/05/2017	APH Contractors	Supply And Install 18 X Wheel Stops To The New Admin Car Park	MUNI	6,720.45
12/05/2017	Alinta	Quarterly Invoice For Eaton Rec Centre 18/01/2017 - 19/04/2017	MUNI	167.00
12/05/2017	All Aussie Truck And Bobcat Services	Hire Of Bobcat And Truck	MUNI	2,475.00
12/05/2017	Amity Signs And Industrial Products	Rural Street Numbering Signs	MUNI	379.50
12/05/2017	AUSQ Training	Traffic Management Accreditation Course For Nick Farnsworth	MUNI	2,298.00
12/05/2017	Australian Taxation Office	PAYG Pay Run 05/05/2017	MUNI	64,534.00
12/05/2017	Bell Fire Equipment Company Pty Limited	Fire Equipment	MUNI	130.00
12/05/2017	Big W (Division Of Woolworths Limited)	Book Stock Eaton	MUNI	200.00
12/05/2017	Boyles Plumbing And Gas	Installation Of RPZ - Brooksy Place Burekup	MUNI	651.45
12/05/2017	Brody England	ERC Basketball Umpire 10/05/2017	MUNI	132.00
12/05/2017	Buckingham Family Butchers	ERC - Cafe Stock	MUNI	60.00
12/05/2017	Building Commission	April 2017 Reconciliation	MUNI	2,796.10
12/05/2017	Bunbury Bearings	Retic Repairs	MUNI	52.80
12/05/2017	Bunbury Coffee Machines	ERC - Cafe Stock	MUNI	180.00
12/05/2017	Bunbury Holden	DA955 - Holden Colorado - 45,000 Km Service	MUNI	1,105.81
12/05/2017	Bunbury Machinery	Plant Parts And Repairs	MUNI	296.17

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
12/05/2017	Bunbury Mower Service	Vehicle Maintenance	MUNI	175.50
12/05/2017	Bunbury Plastics	Large Plastic Tub For Storage And Transportation Of Chemicals.	MUNI	1,023.83
12/05/2017	Bunbury Telecom Service Pty Ltd	Cable Location - Depiazzi Road	MUNI	385.00
12/05/2017	Bunnings Group Limited	Various Invoices	MUNI	707.09
12/05/2017	CB Traffic Solutions	Traffic Management. Falcon Road	MUNI	9,805.95
12/05/2017	Carbone Brothers Pty Limited	Gravel	MUNI	1,948.45
12/05/2017	Coalcliff Pty Limited	Supply 155.3 Tonne Of Rock To Falcon Rd	MUNI	5,886.82
12/05/2017	Coates Hire Limited	April Hire Of Barricades	MUNI	507.87
12/05/2017	Coca-Cola Amatil (Australia) Pty Limited	ERC - Coke 600ml X 24	MUNI	216.21
12/05/2017	Construction Training Fund : BCITF	BCITF - April 2017	MUNI	1,797.80
12/05/2017	Craven Foods	ERC Cafe Stock Purchases	MUNI	113.13
12/05/2017	Dapco Tyre & Auto Service	New Battery For Ranger 2 Vehicle	MUNI	210.00
12/05/2017	Desley Wilson	ERC Netball Umpire 09/05/2017	MUNI	22.00
12/05/2017	Dominos Eaton	ERC - Finals Refreshments For Teams	MUNI	230.00
12/05/2017	Donna Bastow	ERC Basketball Umpire 10/05/2017	MUNI	154.00
12/05/2017	Donna Bullen	Reimb For The Purchase Of 7 X Whistles For The Area Warden Grab Bags	MUNI	98.00
12/05/2017	Eaton Chemmart Pharmacy	Employee Flu Vaccinations 2017	MUNI	149.50
12/05/2017	Eaton Community College	Half Share Of Expenditure	MUNI	2,587.77

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
12/05/2017	Eaton Home Hardware & Garden	April Safety Awards	MUNI	200.00
12/05/2017	Evelyn Butchart	Catering	MUNI	400.00
12/05/2017	Flex Fitness Equipment	ERC - Fitness Centre - Foam Rollers	MUNI	102.90
12/05/2017	GCS Hire Pty Limited	Machine Hire	MUNI	1,078.00
12/05/2017	GCS Integrated Services Pty Ltd	Chemical Toilet Hire 01/04/2017 - 30/04/2017	MUNI	202.71
12/05/2017	Gayle Narkle	ERC Netball Umpire 08/05/2017	MUNI	44.00
12/05/2017	Hemsley Paterson	2017 Valuation - Land, Buildings, Bridges	MUNI	10,505.00
12/05/2017	Harvey Norman	Office Equipment	MUNI	117.00
12/05/2017	Health Insurance Fund Of WA (HIF)	Payroll Deductions	MUNI	340.00
12/05/2017	Heatleys Sales Pty Limited	Damon Johns 1 Pair Of Safety Boots	MUNI	322.85
12/05/2017	Helen Munt	Shire Of Dardanup Local Heritage Survey - Meeting	MUNI	693.00
12/05/2017	Hynes Contracting	Removal Of Spoil From Foreshore	MUNI	2,750.00
12/05/2017	Jon Lennon Entertainment	DJ And Entertainment For May Looking Glass Event. Deposit Only	MUNI	200.00
12/05/2017	Jason Signmakers	Simpson Rd, St Helena Rd, Firethorn Pl, 2x Sec-TP And Buckle Strap	MUNI	333.30
12/05/2017	Jennylee Maaka	ERC Netball Umpire 09/05/2017	MUNI	66.00
12/05/2017	Justine Eichner	ERC Basketball Umpire 10/05/2017	MUNI	154.00
12/05/2017	Kaitlin O'Dea	ERC Netball Umpire 09/05/2017	MUNI	45.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
12/05/2017	Karyn Rowe	ERC Netball Umpire 09/05/2017	MUNI	67.50
12/05/2017	Kelly Pardoe	ERC Netball Umpire 09/05/2017	MUNI	135.00
12/05/2017	Kenny Pomare	ERC Basketball Umpire 10/05/2017	MUNI	33.00
12/05/2017	Kings Tree Care	Remove Marri Tree - Wellington Mill Road	MUNI	4,840.00
12/05/2017	Landscape & Maintenance Solutions Pty Ltd	Mowing As Per Contract	MUNI	10,356.46
12/05/2017	Les Mills Asia Pacific	Monthly Music Licence Fees - 01/05/2017 - 31/05/2017	MUNI	1,144.01
12/05/2017	Lets Go Fitness	Boxing Class Instruction - 03/04-10/04-24/04	MUNI	147.00
12/05/2017	Lions Club Of Eaton Incorporated	2016/2017 Grant - Trestle Tables And Urn	MUNI	938.00
12/05/2017	Malatesta Road Paving & Hotmix	Shenton Rd - Asphalt SLK 0.00-0.36, At Rates As Per Contract.	MUNI	41,794.07
12/05/2017	Marketforce	Advertising	MUNI	3,864.02
12/05/2017	Mckayhla Pomare	ERC Basketball Umpire 10/05/2017	MUNI	66.00
12/05/2017	Modern Teaching Aids Pty Limited	ERC - Toys And Supplies For Crèche And Vacation Care	MUNI	949.50
12/05/2017	Mulder Kampman Design	Contract Administrator/Project Manager Services Construction Shire Depot	MUNI	13,825.46
12/05/2017	Nature Play Solutions	April Looking Glass Event 2017- Nature's Wonderland Adventure Incursion	MUNI	3,410.00
12/05/2017	Nayax	ERC - Monthly Service Fees For Vending Machine	MUNI	37.95
12/05/2017	Nightguard Security Service Pty Limited	Security Alarm Monitoring Service For Eaton Admin Office	MUNI	180.40
12/05/2017	Nites Electrical	Wells Recreation Park Lighting Project	MUNI	3,085.07
12/05/2017	PE Civil	Soil Improver	MUNI	5,343.48

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
12/05/2017	Peel Subaru	DA1314 - Purchase Of 2017 Subaru Outback 2.5i	MUNI	5,151.11
12/05/2017	PFD Food Services Pty Limited	ERC Cafe Stock Purchases	MUNI	227.95
12/05/2017	PFI Cleaning Supplies	Cleaning Supplies	MUNI	744.25
12/05/2017	Pages Mechanical Repairs	Service Ute. DA8200	MUNI	303.50
12/05/2017	Paige Vincent	ERC Basketball Umpire 10/05/2017	MUNI	132.00
12/05/2017	Patricia Perks	Councillors Meeting Fee Expenses Reimb Claim 20/01/2017 - 19/04/2017	MUNI	3,224.70
12/05/2017	Perkins WA Pty Ltd	Shire Works Depot. Claim 7	MUNI	311,391.93
12/05/2017	Picton Tyre Centre	Replacement Of 1 X Punctured Tyre On Burekup 1.4 Appliance.	MUNI	387.00
12/05/2017	Pindan Construction	RFT 0015848 Eaton Sports Pavilion. Progress Claim 8	MUNI	807,372.61
12/05/2017	Promote You	PPE - UV Deflectors	MUNI	363.00
12/05/2017	Qmani Pty Ltd	SMS Monthly Minimum Charge 01/04/2017 - 30/04/2017	MUNI	157.30
12/05/2017	Rachel Amanda Spalding	Crossover Rebate Lot 1113 Hatfield Way, Millbridge A11189	MUNI	249.00
12/05/2017	Raelene Tedd	ERC Netball Umpire 09/05/2017	MUNI	66.00
12/05/2017	Ryan Baker	ERC Basketball Umpire 10/05/2017	MUNI	132.00
12/05/2017	Sanity Bunbury	Book Stock Eaton	MUNI	159.99
12/05/2017	SOS Office Equipment	Photocopier Meter Readings	MUNI	103.15
12/05/2017	Safetcard Australia	Monitoring Fees For Safetcard Devices	MUNI	264.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
12/05/2017	Sarah Gates	Yoga Instruction For March 8,15,22,29 And April 5,26	MUNI	440.00
12/05/2017	Schweppes Australia Pty Limited	ERC- Cafe Order	MUNI	510.15
12/05/2017	Sirsidynix Pty Ltd	SW Regional Library Management System	MUNI	6,153.09
12/05/2017	Southern Lock & Security	ERC - Key Cut For Access Gate	MUNI	137.80
12/05/2017	Staples Australia Pty Limited	Stationery	MUNI	105.53
12/05/2017	Swift Fencing	ERC - Repair Outdoor Fencing In Line With New Oval Fencing	MUNI	650.00
12/05/2017	Synergy	Electricity Accounts	MUNI	2,638.10
12/05/2017	Szyma's Motortrimmers And Upholsterers	ERC - Fitness Centre - Replace Broken Board On Flat Bench	MUNI	135.00
12/05/2017	T & V Fencing	Shenton Rd - Relocate North Gate.	MUNI	938.30
12/05/2017	The Rustic Bean	Catering	MUNI	36.00
12/05/2017	Telstra	Telephone Accounts	MUNI	29.50
12/05/2017	Teny Puot	ERC Basketball Umpire 10/05/2017	MUNI	66.00
12/05/2017	Therese Price	ERC Netball Umpire 08/05/2017	MUNI	127.50
12/05/2017	Total Eden Pty Limited	Retic Repairs	MUNI	864.87
12/05/2017	Totally Sound	ERC - Service Administration Amp	MUNI	88.00
12/05/2017	Totally Workwear	Safety Workwear	MUNI	601.70
12/05/2017	Tracy Tupaea	ERC Netball Umpire 08/05/2017	MUNI	66.00
12/05/2017	True Blue Turf	Supply 430m Squared Of Kenda Kikuyu Turf For Eaton Admin Renovation.	MUNI	3,837.35

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
12/05/2017	Varidesk	Corner Cube 48 For Payroll Officer	MUNI	675.00
12/05/2017	Veolia Environmental Services (Aust) Pty Ltd	Sweep Roads In Eaton Town Site As Requested	MUNI	3,329.15
12/05/2017	West Australian Mechanical Services Pty Ltd	Meeting Room Control Module Replacement	MUNI	1,232.00
12/05/2017	Woolworths Limited	ERC- Cafe Stock	MUNI	340.23
12/05/2017	Xavier Cotton	ERC Basketball Umpire 10/05/2017	MUNI	11.00
19/05/2017	1st Leschenault Scouts	Kidsport Recoup	TRUST	200.00
19/05/2017	Dale Alcock Homes South West	Refund Of Kerb Bond B/L2013140091	TRUST	637.40
19/05/2017	Harvey Bruswick Lesch Junior Football Club	Kidsport Recoup	TRUST	225.00
19/05/2017	Lanskey Construction Pty Ltd	Refund Of Kerb Bond - B/L2015160329	TRUST	1,666.35
19/05/2017	Leschenault Netball Association	Kidsport Recoup	TRUST	166.00
19/05/2017	Tangent Nominees Pty Limited	Refund Of Kerb Bond B/L2013140071	TRUST	2,338.00
19/05/2017	21 Graphic Design Pty Ltd	Advert Design For Calendar Of Events - Eaton Community Library	MUNI	99.00
19/05/2017	Access Wellbeing Services	EAP Consultations	MUNI	374.00
19/05/2017	Alex Carter-Raftos	ERC Basketball Umpire 17/05/2017	MUNI	44.00
19/05/2017	Alex Hotel	Overnight Accom, Meals & Parking - K Falcone Thursday 15 June 2017	MUNI	187.00
19/05/2017	AUSQ Training	Traffic Management Refresher For Jenna Murray Tuesday 16 May 2017	MUNI	339.00
19/05/2017	Australia Post.	Monthly Invoice For Mail And Postage - April 2017	MUNI	1,278.45

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
19/05/2017	Australian Taxation Office	PAYG Pay Run 19/05/2017	MUNI	59,170.00
19/05/2017	Australind Tyre Service	Supply And Fit 4 X Tyres Da588	MUNI	968.00
19/05/2017	BOC Limited	Monthly Hire Of Oxygen Bottle - April 2017	MUNI	11.57
19/05/2017	Big W (Division Of Woolworths Limited)	Book Stock Eaton	MUNI	191.00
19/05/2017	Blackwoods Atkins	Line Marking Paint	MUNI	53.06
19/05/2017	Boyanup Botanical	Plants	MUNI	181.50
19/05/2017	Brandicoot	Use Of Web Services, Newsletter Subscription, Facebook And Twitter	MUNI	228.00
19/05/2017	Brody England	ERC Basketball Umpire 17/05/2017	MUNI	88.00
19/05/2017	Brownes Foods Operations Pty Limited	ERC Cafe Stock	MUNI	94.42
19/05/2017	Bunbury Harvey Regional Council	Various Invoices	MUNI	6,978.36
19/05/2017	Bunbury Hiab & Tilt Tray	Machine Hire	MUNI	302.50
19/05/2017	Bunbury Machinery	Vehicle Maintenance	MUNI	5,021.84
19/05/2017	Bunbury Mower Service	Air Filter	MUNI	62.50
19/05/2017	Bunnings Group Limited	Various Invoices	MUNI	285.90
19/05/2017	Butler Settineri Pty Limited	Interim Audit FY 30.06.17 - Interim Audit 3 May 2017	MUNI	4,559.17
19/05/2017	CB Traffic Solutions	Traffic Control	MUNI	1,839.20
19/05/2017	Caltex Australia Petroleum Pty Limited	Fuel Account For April	MUNI	14,055.02
19/05/2017	City Of Bunbury	Pound Fees	MUNI	770.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
19/05/2017	Cleanaway	Various Invoices	MUNI	41,738.56
19/05/2017	Cleanaway Solid Waste Pty Ltd	Various Invoices	MUNI	4,833.00
19/05/2017	Codee-Lee Down	Library Workshop	MUNI	150.00
19/05/2017	Collie Crane Hire Pty Ltd	Machine Hire	MUNI	1,518.00
19/05/2017	Courier Australia	Postage And Freight	MUNI	445.23
19/05/2017	Craven Foods	ERC Cafe Stock Purchase	MUNI	331.73
19/05/2017	DFES	DFES Approved Ba Cleaning Agents For The (8) Eight Bush Fire Brigades	MUNI	1,106.16
19/05/2017	Dardanup General Store	General Goods Purchased	MUNI	13.80
19/05/2017	Dardanup Rural Supplies	Depot Stock	MUNI	121.40
19/05/2017	Dardanup Sporting And Community Clubs Inc	2017/2018 Grant To Purchase Tiered Seating	MUNI	5,000.00
19/05/2017	Dean Davey	ERC Netball Umpire 15/05/2017	MUNI	44.00
19/05/2017	Department Of Environment Regulation	Licence Fee For Waste Transfer Station 2017-2018	MUNI	283.66
19/05/2017	Desley Wilson	ERC Netball Umpire 15/05/2017	MUNI	22.00
19/05/2017	Donna Bastow	ERC Basketball Umpire 17/05/2017	MUNI	176.00
19/05/2017	Donna Bullen	Reimbursement For Payment Of James Fallows Hearing Test	MUNI	100.00
19/05/2017	Eaton Environmental Services	Quarterly Rodent Treatment For ERC	MUNI	132.00
19/05/2017	Eaton Home Hardware & Garden	ERC - Fitness Centre - Hardware Items - D Shackles	MUNI	73.15
19/05/2017	Eaton Senior Citizens Incorporated	16/17 Grant - Purchase Of Computer Plus Accessories	MUNI	1,000.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
19/05/2017	Emma Woollans	ERC Netball Umpire 16/05/2017	MUNI	66.00
19/05/2017	Environmental Industries Pty Ltd	Eaton Foreshore Playground Installation. Progress Claim 11	MUNI	3,997.68
19/05/2017	Evelyn Butchart	Lunch Catering For Swim Meeting - David Lovett	MUNI	200.00
19/05/2017	Fit2Work	Monthly Invoice For Australian Employee Police Checks - April 2017	MUNI	115.17
19/05/2017	Forestvale Trees Pty Ltd	Plants	MUNI	2,970.00
19/05/2017	GCS Hire Pty Limited	Machine Hire	MUNI	3,484.80
19/05/2017	Gayle Narkle	ERC Netball Umpire 15/05/2017	MUNI	44.00
19/05/2017	Grace Records Management	Bin Exchange And Records Management 01/04/2017 - 30/04/2017	MUNI	470.64
19/05/2017	Greenacres Turf Group	Supply 4000m Squared Of Kikuyu Turf Including Deliveries And Fertiliser	MUNI	6,314.00
19/05/2017	Happy Willmore Adventures	Crave Mountain Bike Challenge TMP And Traffic Control 2017	MUNI	7,748.50
19/05/2017	Hart Sport	ERC- Sports Equipment	MUNI	259.70
19/05/2017	Harvey Norman	ERC - Heater Front Counter	MUNI	227.00
19/05/2017	Health Insurance Fund Of WA (HIF)	Payroll Deductions	MUNI	340.00
19/05/2017	Heatleys Sales Pty Limited	Cleaning Items	MUNI	967.43
19/05/2017	Hynes Contracting	Back Fill Behind Kerbing	MUNI	7,600.00
19/05/2017	It Blackspot	Ipads And Tablets Workshop - 29/3	MUNI	300.00
19/05/2017	It Vision Australia Pty Limited	Synergy Migration As Quoted For Scope Of Work Outlined In Sr#165844	MUNI	2,062.50
19/05/2017	Jason Signmakers	Signs And Posts	MUNI	201.24

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
19/05/2017	Jim's Test & Tag	Test And Tags	MUNI	1,400.08
19/05/2017	June Keil	Library Workshop	MUNI	100.00
19/05/2017	Justine Eichner	ERC Basketball Umpire 17/05/2017	MUNI	154.00
19/05/2017	Kaitlin O'Dea	ERC Netball Umpire 16/05/2017	MUNI	67.50
19/05/2017	Karyn Rowe	ERC Netball Umpire 15/05/2017	MUNI	67.50
19/05/2017	Kmart - 1235	Novelty Items- Mad Hatter Tea Party- Looking Glass Event May 2017	MUNI	69.00
19/05/2017	Landgate	Rural Unimproved Valuation	MUNI	11,998.23
19/05/2017	Matthew Wilson	ERC Basketball Umpire 17/05/2017	MUNI	40.00
19/05/2017	Mainspray	Herbicide Application To Control Blackberry And Castor Oil	MUNI	786.50
19/05/2017	Malatesta Road Paving & Hotmix	Reseal Top End Of Ratcliffe Road	MUNI	9,142.03
19/05/2017	Marketforce	Advertising	MUNI	1,902.22
19/05/2017	Mckayhla Pomare	ERC Basketball Umpire 17/05/2017	MUNI	44.00
19/05/2017	Megan Brown	Crossover Rebate Lot 111 Millbridge Boulevard, Millbridge	MUNI	117.00
19/05/2017	Moore Stephens (WA) Pty Ltd	Financial And Management Reporting Workshops	MUNI	2,310.00
19/05/2017	Mr L And Mrs C Kovacs	Crossover Rebate Lot 1001 Primrose Vista, Millbridge A11367	MUNI	249.00
19/05/2017	NCM Plumbing & Gas	ERC - Unblock Female Toilets	MUNI	99.00
19/05/2017	Natasha Bowron	ERC Netball Umpire 16/05/2017	MUNI	67.50
19/05/2017	Natural Area Consulting Management Serv	Baffle Board Maintenance As Per Quote 2017 02 48	MUNI	1,432.42

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
19/05/2017	Officeworks Superstores Pty Limited	Stationery	MUNI	57.19
19/05/2017	PFD Food Services Pty Limited	ERC Cafe Stock Purchases	MUNI	449.75
19/05/2017	PFI Cleaning Supplies	Cleaning Products	MUNI	557.09
19/05/2017	Paige Vincent	ERC Basketball Umpire 17/05/2017	MUNI	154.00
19/05/2017	Pankaj And Sumedha Sinha	Crossover Rebate Lot 1169 Myanore Way, Millbridge A11281	MUNI	249.00
19/05/2017	Phenomenon Event Services Pty Ltd	Alice In Wonderland- Unique Supplier- May 2017 Looking Glass Event	MUNI	6,481.70
19/05/2017	Picton Tyre Centre	Tyre For BFB Vehicle	MUNI	300.00
19/05/2017	Prestige Products	ERC - Cleaning Supplies	MUNI	564.30
19/05/2017	Promote You	Eaton Admin Evacuation Preparedness - Emergency Warden Equipment	MUNI	385.00
19/05/2017	Raelene Tedd	ERC Netball Umpire 15/05/2017	MUNI	44.00
19/05/2017	Reflective Fabrications Of Australia	Safety Wear	MUNI	737.94
19/05/2017	Replas Plastics WA	Recycled Black Plastic 100mm Square Bollards	MUNI	5,106.21
19/05/2017	Ryan Baker	ERC Basketball Umpire 17/05/2017	MUNI	88.00
19/05/2017	Solargain	Labour For Solar Hot Water Tank Replacement	MUNI	750.00
19/05/2017	SUEZ Recycling And Recovery	Kerbside Recycling Processing - April 2017	MUNI	3,372.48
19/05/2017	Schweppes Australia Pty Limited	ERC- Cafe Order	MUNI	180.10
19/05/2017	Signs Plus	ERC - Badges	MUNI	300.00
19/05/2017	Slimline Warehouse	Curved Ipad Stand, Ipadcrv12slv For ECL	MUNI	291.71

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
19/05/2017	Smittyhead	Hosting For OSH Induction	MUNI	100.00
19/05/2017	Spotlight Pty Limited	Farewell Gift	MUNI	36.44
19/05/2017	Staples Australia Pty Limited	Stationery	MUNI	399.68
19/05/2017	Stewart Parkinson	Cat Registration Refund - Cat Deceased	MUNI	8.33
19/05/2017	Surveying South	Survey Set Out - Wellington Mill Road	MUNI	3,272.49
19/05/2017	Synergy	Electricity Accounts	MUNI	38,029.00
19/05/2017	Telstra	Telephone Accounts	MUNI	7,552.19
19/05/2017	Tennant Australia	Keys For Court Cleaning Machine	MUNI	32.35
19/05/2017	Teny Puot	ERC Basketball Umpire 17/05/2017	MUNI	66.00
19/05/2017	Terau Aroha Tamatea	ERC Netball Umpire 16/05/2017	MUNI	66.00
19/05/2017	The Fibre Eclectic	Library Workshop	MUNI	360.00
19/05/2017	Therese Price	ERC Netball Umpire 16/05/2017	MUNI	127.50
19/05/2017	Thinkwater Bunbury	Supply And Install Irrigation To Eaton Admin Building	MUNI	30,564.35
19/05/2017	Totally Workwear	Safety Workwear	MUNI	503.80
19/05/2017	Tracy Tupaea	ERC Netball Umpire 16/05/2017	MUNI	66.00
19/05/2017	Vitalis Chifamba	Reimbursement For Parking While In Perth - Nearmaps Workshop	MUNI	23.43
19/05/2017	Vogue Furniture	Dam Mesh Back Chairs, Full Ergonomic Adjustments	MUNI	2,490.00
19/05/2017	West Coast Timbers Pty Ltd	Jarrah Stakes	MUNI	550.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
19/05/2017	Water Corporation	Water Accounts	MUNI	6,429.98
19/05/2017	Weathersafe WA	Lofthouse Park Shade Sail Take Down And Storage	MUNI	2,645.00
19/05/2017	West Oz Linemarking	Line Marking For Glen Huon Football Oval	MUNI	1,227.60
19/05/2017	Western Power	Supply Upgrade (Ref: Sp041909) Glen Huon Reserve (R50882)	MUNI	15,311.00
19/05/2017	Woodlands	Supply And Deliver Roundup - 20litre Drums	MUNI	1,086.80
19/05/2017	Woolworths Limited	Various Invoices	MUNI	338.50
19/05/2017	Zoodata	Sharepoint Service Enhancement	MUNI	7,260.00
23/05/2017	Australian Taxation Office	Final Adjustment For FBT Return 31/03/2017	MUNI	14,337.33
26/05/2017	ACTE Pty Ltd - Trading As DDLS	ITIL Training Stephen Eaton Web Reference: Wb141824478	MUNI	2,035.00
26/05/2017	Alan Allwright	Crossover Rebate Lot 112 Bocker Street, Dardanup A11399	MUNI	112.00
26/05/2017	AXIO Maintenance And Construction	Replace Downpipe At Eaton Senior Citizens As Per Quote 306	MUNI	1,384.35
26/05/2017	Action Kerbing	Kerb Cul-De-Sac At Gibson Terrace Burekup	MUNI	2,266.88
26/05/2017	Alex Carter-Raftos	ERC Basketball Umpire 24/05/2017	MUNI	44.00
26/05/2017	All Aussie Truck And Bobcat Services	Machine Hire	MUNI	1,584.00
26/05/2017	Alleasing	Dell Memory Upgrade - Invoiced Quarterly 01/07/2017 - 30/09/2017	MUNI	1,649.43
26/05/2017	Allen Mountford	Councillors Meeting Fee And Expenses Reimb Claim 20/01/2017 - 19/04/2017	MUNI	3,036.96
26/05/2017	Amity Signs And Industrial Products	2x Golding Cres Street Signs	MUNI	190.19
26/05/2017	Ausmic Environmental Industries	Remove Wasp Nests From Dardanup Hall	MUNI	165.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
26/05/2017	Baileys Fertilisers	Baileys 3.1.1 Fertiliser	MUNI	1,210.00
26/05/2017	Blue's Towing	Remove & Impound Ab Vehicle From Bobin St, Eaton	MUNI	88.00
26/05/2017	Body-Bike Australia	5 Sets Of Wellgo Sealed Bearing Pedals + Postage	MUNI	455.95
26/05/2017	Boyanup Botanical	Plants	MUNI	181.50
26/05/2017	Boyles Plumbing And Gas	Valve Testing	MUNI	159.50
26/05/2017	Brandicoot	Use Of Web Services, Newsletter Subscription, Facebook And Twitter	MUNI	623.99
26/05/2017	Brody England	ERC Basketball Umpire 24/05/2017	MUNI	110.00
26/05/2017	Buckingham Family Butchers	ERC- Cafe Stock	MUNI	60.00
26/05/2017	Bullivants Pty Limited - Sling Rig	Fitness Centre - Replacement Cable Leg Press #1	MUNI	79.24
26/05/2017	Bunbury Auto Group (Parts And Service)	Vehicle Maintenance	MUNI	148.36
26/05/2017	Bunbury Auto One	Vehicle Maintenance	MUNI	156.85
26/05/2017	Bunbury Coffee Machines	ERC - Cafe Stock	MUNI	392.00
26/05/2017	Bunbury Face Painting And Entertainment	Face Painting- May Looking Glass Event 2017	MUNI	453.54
26/05/2017	Bunbury Telecom Service Pty Ltd	Identify And Relocate Communications Conduit	MUNI	269.50
26/05/2017	Bunnings Group Limited	Westbuild 20kg Sand And Cement Dry Mix	MUNI	84.60
26/05/2017	C & D Cutri	Annual Bridge Maint -3678, 3658, 193, 192a, 3369 Martin Pelusey Rd	MUNI	31,801.00
26/05/2017	Carmel Sutton	Library Workshop	MUNI	391.20
26/05/2017	Ciphertel Pty Ltd T/A Gateway Internet Ser	Monthly Account For Point To Point Microwave Service Jan 2017	MUNI	8,272.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
26/05/2017	Cleanaway	Various Invoices	MUNI	966.18
26/05/2017	Cleanaway Solid Waste Pty Ltd	Various Invoices	MUNI	5,524.69
26/05/2017	Courier Australia	Postage And Freight	MUNI	89.90
26/05/2017	Craven Foods	ERC Cafe Stock Purchases	MUNI	311.62
26/05/2017	Dardanup Community Centre	Over Payment Of Debtor 21803 Invoice 29989	MUNI	899.67
26/05/2017	Desley Wilson	ERC Netball Umpire 23/05/2017	MUNI	81.00
26/05/2017	Donna Bastow	ERC Basketball Umpire 24/05/2017	MUNI	154.00
26/05/2017	Eaton Home Hardware & Garden	Various Invoices	MUNI	232.50
26/05/2017	Elliotts Irrigation P/L	Iron Filtration Service For March And April 2017	MUNI	269.50
26/05/2017	Evelyn Butchart	Catering For Council Meeting 17/05/2017	MUNI	703.00
26/05/2017	Fuji Xerox Australia Pty Limited	Photocopier Lease Agreements	MUNI	3,157.00
26/05/2017	GCS Hire Pty Limited	ERC - Hire Of Scissor Lift To Replace Faulty Lights	MUNI	327.25
26/05/2017	Glenn Swift Entertainment	Balance Of Event	MUNI	615.00
26/05/2017	Goomburrup Aboriginal Corporation	Donation For South West NAIDOC Ball.	MUNI	220.00
26/05/2017	Gayle Narkle	ERC Netball Umpire 23/05/2017	MUNI	66.00
26/05/2017	Gaylene Godfrey	Reimbursement Of Gift Purchased For Staff Member. As Per Policy Cp016.	MUNI	50.00
26/05/2017	Geographe Civil	Lower Sewer Pit Lid - 7 Graham Street, Eaton	MUNI	2,090.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
26/05/2017	Go Electrical Contracting	ERC - Replace Faulty Led Light To Fitness Entry	MUNI	521.95
26/05/2017	Hey Presto	Children's Entertainment-May Looking Glass Event	MUNI	520.00
26/05/2017	Hitachi Construction Machinery Aus Pty Ltd	Vehicle Maintenance	MUNI	190.53
26/05/2017	Infinite Impressions Photography	May Looking Glass Event 2017- Down The Rabbit Hole- Photography	MUNI	200.00
26/05/2017	Jason Signmakers	Eaton Library Car Park Speed Hump	MUNI	693.44
26/05/2017	Jennylee Maaka	ERC Netball Umpire 23/05/2017	MUNI	66.00
26/05/2017	Jim's Test & Tag	RCD & Emergency Lighting Test - Eaton Junior Football Clubrooms	MUNI	287.10
26/05/2017	Justine Eichner	ERC Basketball Umpire 24/05/2017	MUNI	154.00
26/05/2017	Kaitlin O'Dea	ERC Netball Umpire 23/05/2017	MUNI	157.50
26/05/2017	Katrina Haendel	Rates Refund For Assessment A10126 24 Denison Link Millbridge WA 6232	MUNI	559.01
26/05/2017	Kmart - 1235	Disposable Table Clothes- May Looking Glass Event	MUNI	12.00
26/05/2017	Luke William Hunt	Crossover Rebate Lot 93 Wandoo Way, Eaton A11025	MUNI	239.00
26/05/2017	Mcg Architects Pty Ltd	Tender And Contract Management Services	MUNI	15,262.50
26/05/2017	MJB Industries Pty Limited	Road Maintenance	MUNI	181.50
26/05/2017	Malatesta Road Paving & Hotmix	Various Invoices	MUNI	6,678.00
26/05/2017	Morris Entertainment	Live Music- May Looking Glass Event 2017	MUNI	250.00
26/05/2017	Nayax	Licence Fee, Support And Comms For Vending Machine	MUNI	19.43
26/05/2017	NEC It Solutions Australia	Sharepoint Infrastructure Support	MUNI	206.25

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
26/05/2017	Natural Area Consulting Mgmt Services	Weed Treatment For Drainage Reserve - Shier Rise Burekup	MUNI	1,155.00
26/05/2017	PFD Food Services Pty Limited	ERC Cafe Stock Purchase	MUNI	367.00
26/05/2017	PFI Cleaning Supplies	ERC - Cleaning Supplies	MUNI	382.35
26/05/2017	Price Consulting Group Pty Ltd	CEO Independent Annual Review Process	MUNI	3,130.60
26/05/2017	Paige Vincent	ERC Basketball Umpire 24/05/2017	MUNI	88.00
26/05/2017	Pollen Nation	Library Workshop	MUNI	287.50
26/05/2017	RJ Pestell Family Trust T/A Subway	Meals For BFAC Meeting	MUNI	100.00
26/05/2017	Robert William Fred Mossman	Crossover Rebate Lot 11279 Hazelgrove Crescent, Eaton A11279	MUNI	307.00
26/05/2017	Raelene Tedd	ERC Netball Umpire 23/05/2017	MUNI	132.00
26/05/2017	Ryan Baker	ERC Basketball Umpire 24/05/2017	MUNI	132.00
26/05/2017	SOS Office Equipment	Photocopier Meter Readings	MUNI	3,215.98
26/05/2017	Schweppes Australia Pty Limited	ERC - Cafe Order	MUNI	659.53
26/05/2017	Simon Bolland	Library Workshop	MUNI	500.00
26/05/2017	Southern Cross Austereo	Brand Works Campaign For ERC 2016/2017	MUNI	1,980.00
26/05/2017	St John Ambulance Australia (WA) Inc	4 First Aid Kits Replacement	MUNI	359.80
26/05/2017	Staples Australia Pty Limited	Stationery	MUNI	386.62
26/05/2017	Synergy	Electricity Accounts	MUNI	7,397.25
26/05/2017	Taylor Bello	ERC Basketball Umpire 24/05/2017	MUNI	22.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
26/05/2017	Telstra	Telephone Accounts	MUNI	575.39
26/05/2017	Teny Puot	ERC Basketball Umpire 24/05/2017	MUNI	66.00
26/05/2017	The Print Shop	5 X ERC Cancellation Books	MUNI	177.00
26/05/2017	Therese Price	ERC Netball Umpire 23/05/2017	MUNI	180.00
26/05/2017	Thinkwater Bunbury	Retic Repair	MUNI	5,726.75
26/05/2017	Tom Harvie	2016/2017 Personal Development Grant	MUNI	400.00
26/05/2017	Totally Sound	Labour For Set Up Of Technical Equipment- May Looking Glass Event 2017	MUNI	1,889.03
26/05/2017	Tyrrell Gardiner	Councillors Meeting Fee And Expenses Reimb Claim 20/10/2016 - 20/01/2017	MUNI	3,027.72
26/05/2017	Viva Aerial Dance	Event Entertainment- May Looking Glass Event 2017	MUNI	500.00
26/05/2017	Vanessa Black	ERC Netball Umpire 22/05/2017	MUNI	44.00
26/05/2017	WALGA	Registration For Interpretation Of The Local Government Industry Award 2010	MUNI	1,133.00
26/05/2017	Water Corporation	Water Accounts	MUNI	171.06
26/05/2017	Westrac Pty Limited	1 X Set Blade Bushes	MUNI	376.38
26/05/2017	Woolworths Limited	ERC Cafe Stock Purchases	MUNI	463.86
26/05/2017	Xavier Cotton	ERC Basketball Umpire 24/05/2017	MUNI	66.00
12/05/2017	Department Of Lands	10% Deposit For Purchase Of Mitchell Way Reserve.	MUNI	385.00
26/05/2017	Shire Of Dardanup - Please Pay Cash	Petty Cash	MUNI	182.30
19/05/2017	WA Super	Payroll Deductions	MUNI	35,644.13

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
19/05/2017	Concept One	Superannuation Contributions	MUNI	218.51
19/05/2017	The Universal Super Scheme	Superannuation Contributions	MUNI	104.98
19/05/2017	loof Portfolio Service Superannuation Fund	Superannuation Contributions	MUNI	144.40
19/05/2017	Rest Superannuation	Superannuation Contributions	MUNI	269.57
19/05/2017	Asgard Infinity E Wrap Super	Superannuation Contributions	MUNI	235.43
19/05/2017	Australiansuper	Superannuation Contributions	MUNI	779.93
19/05/2017	Burton Superannuation Fund	Superannuation Contributions	MUNI	218.51
19/05/2017	ANZ Smart Choice Super	Superannuation Contributions	MUNI	296.32
19/05/2017	Media Super	Superannuation Contributions	MUNI	198.92
19/05/2017	Construction & Building Industry Super	Superannuation Contributions	MUNI	341.61
19/05/2017	Hostplus	Superannuation Contributions	MUNI	259.47
18/05/2017	Vistaprint	Advertising Posters	MUNI	160.62
18/05/2017	Officeworks Superstores Pty Limited	Staff Evacuation Information Board Sticker	MUNI	142.72
18/05/2017	Procad Pty Limited	Autocad 2018 Annual Subscription	MUNI	2,046.00
18/05/2017	Centre For Pavement Engineering Education	Registration For Nathan Ryder - Unsealed Roads In Rural Environment	MUNI	1,116.00
18/05/2017	Adobe Australia Trading Pty Ltd	Annual Subscription Indesign Cc Order# Ad007257054au	MUNI	475.72
18/05/2017	IPWEA - WA Division	Registration K Falcone IPWEA Professional Development Unit	MUNI	902.00
18/05/2017	Mailchimp	Subscriptions To Mailchimp E-Newsletter	MUNI	104.81

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
19/05/2017	Curtin University	CME203 Specialised Construction - Study Period 2, 2017 Craig Browne	MUNI	2,280.36
25/05/2017	Westnet Pty Limited	Monthly Charge For Business-4 Service Sod@Westnet.Com.Au June 2017	MUNI	184.94

CERTIFICATE OF Chief Executive Officer

1,931,448.33

23603 -	1,884,756.08
23937	
44819 -	567.30
44820	
	38,711.78
	4,947.87
	2,465.30
<hr/>	
	1,931,448.33

This Schedule of Accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment.



MR MARK L CHESTER
Chief Executive Officer

CARRIED
8/0

12.8 BUSHFIRE ADVISORY COMMITTEE – 16/05/2017
--

MINUTES OF THE BUSHFIRE ADVISORY COMMITTEE MEETING HELD ON TUESDAY 16 MAY 2017, AT SHIRE OF DARDANUP EATON ADMINISTRATION BUILDING, COMMENCING AT 7.00PM

Officer Comment

The minutes of the Bushfire Advisory Committee meeting are attached (Appendix ORD: 12.8A)

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

150-17 MOVED Cr. T G Gardiner SECONDED Cr. P S Robinson

THAT Council receives the minutes of the Bushfire Advisory Committee meeting held 16 May 2017.

CARRIED
8/0

**BUSHFIRE ADVISORY COMMITTEE
RECOMMENDED RESOLUTION "A" & COUNCIL RESOLUTION**

151-17 MOVED Cr. T G Gardiner SECONDED Cr. P S Robinson

THAT Council forward a letter of appreciation to Dr Richard George for his contribution to the Bush Fire Advisory Committee.

CARRIED
8/0

Executive Governance Officer Comment

At the Bush Fire Advisory Committee meeting the officer recommended resolution had the Restricted Burn period ending 31 May 2018. Previous years the period ended on 26 April. Following discussion amongst the committee it was agreed that the period only be extended upon the provision that the Chief Bush Fire Control Officer had authority to shorten this period within a short timeframe, ie. 7 day period. It was requested that Mrs Erin Hutchins reference the Act to confirm the period and report her findings back to the Committee prior to the 7 June Ordinary Council Meeting.

Mrs Erin Hutchins provided the following information to the Committee (Appendix ORD: 12.8B) following the committee meeting. As the period could not be shortened within a 7 day timeframe the Restricted Burn period is now to be changed from the 31 May 2018 to the 26 April 2018.

This amendment has been made in the following resolution.

**BUSHFIRE ADVISORY COMMITTEE
RECOMMENDED RESOLUTION "B" & COUNCIL RESOLUTION**

152-17 MOVED Cr. T G Gardiner SECONDED Cr. P S Robinson

THAT Council adopt and advertise the 2017/2018 Shire of Dardanup Fire Prevention Order pursuant to Section 33(1) of the Bush Fires Act 1954.



**2017/2018
FIRE PREVENTION ORDER
FIRST AND FINAL NOTICE**

With reference to Section 33 of the Bush Fires Act 1954, you are required to carry out fire prevention work on land owned or occupied by you, in accordance with the provisions of this order.

This order is valid for the period 01/07/2017 – 30/06/2018
Work **must** be completed by the **30 November 2017** and maintained until the close of the **Restricted Burning Period 2018**.

**PERSONS WHO FAIL TO COMPLY WITH THE
REQUIREMENTS OF THE ORDER MAY BE ISSUED
WITH AN INFRINGEMENT NOTICE PENALTY (\$250.00)
OR PROSECUTED WITH AN INCREASED PENALTY
(MAXIMUM PENALTY \$5,000).
ADDITIONALLY THE SHIRE OF DARDANUP MAY CARRY OUT THE
REQUIRED WORK AT COST TO THE OWNER/OCCUPIER.**

**RESTRICTED BURNING PERIOD
Burning Permits Required**

**1 November 2017
to
13 December 2017**

PROHIBITED BURNING PERIOD
NO FIRES PERMITTED

14 December 2017
to
15 March 2018
(subject to extension)

RESTRICTED BURNING PERIOD
Burning Permits Required

16 March 2018
to
26 April 2018
(subject to extension)

RESIDENTIAL, INDUSTRIAL, DEVELOPMENT, RESTRICTED USE, MIXED BUSINESS AND COMMERCIAL ZONES*

- All flammable material/vegetation (except living trees) MUST be slashed or grazed to a height that does not exceed 50 millimetres and flammable material MUST be removed.

SMALL HOLDINGS ZONE*

- BARE EARTH firebreaks of 2 metres width and 4 metres in height must be maintained within and adjacent to the lot boundary.
- Fire hazards on properties must be slashed to a height of no more than 50 millimetres and flammable material MUST be removed from the property.

GENERAL FARMING, RESTRICTED USE AND TOURIST ZONES*

- **Non Irrigated lots** – BARE EARTH firebreaks of 2 metres width and 4 metres in height must be maintained within and adjacent to the lot boundary where it adjoins a road and/or rail reserve.
- **Irrigated lots** – firebreaks are **NOT** required on that lot of land where the lot is being **irrigated throughout the restricted and prohibited burning periods.**
- Irrigation channels that are situated **WITHIN** and adjacent to a lot boundary will be accepted as a firebreak provided the irrigation channel is utilised in that channel throughout the **restricted and prohibited burning periods.**

PLANTATIONS

- BARE EARTH firebreaks of 15 metres width and 4 metres in height must be maintained within and adjacent to the perimeter of plantations with 6-10 metres wide internal firebreaks between compartments.
- Where power lines pass through plantation areas, firebreaks must be in accordance with Western Power specifications.

WHERE AND HOW TO OBTAIN BURNING PERMITS

Applications for burning permits are available from your local Bush Fire Control Officer at no cost. No burning shall occur on properties within Residential zones unless a permit is issued by the local Bush Fire Control Officer for the purpose of hazard reduction. Residential zones of Dardanup and Burekup are exempt from the requirement of obtaining a permit during the non-prohibited burning times.

The local Bush Fire Control Officer will note the relevant conditions you must comply with on your burning permit.

You are advised that Burning Permits are automatically invalidated on days of "severe", "extreme" or "catastrophic" fire danger.

FIREBREAK VARIATIONS/EXEMPTIONS

If it is considered impractical for any reason to clear firebreaks or remove flammable materials from any land as required by this Order, you should make written application to the Shire of Dardanup **no later than 30 September each year** and include a plan of your land detailing your fire prevention measures to abate fire hazards on the land. The prescribed Firebreak Variation/Exemption Forms are available from the Shire of Dardanup offices. If your request for a variation/exemption is not granted, you must comply with the requirements of this Order.

For further information please call the Shire of Dardanup 9724 0000 or your local Fire Control Officer.

For all fire emergencies, please dial "000"

*Zones defined by the Shire of Dardanup Town Planning Scheme No.3.

CARRIED
8/0

**BUSHFIRE ADVISORY COMMITTEE
RECOMMENDED RESOLUTION "C" & COUNCIL RESOLUTION**

153-17 MOVED Cr. T G Gardiner SECONDED Cr. P S Robinson

THAT Council endorse the following person as Chief Bushfire Control Officer for the period 30/06/2017 – 01/07/2018:

- **Mr Chris Hynes**

CARRIED
8/0

**BUSHFIRE ADVISORY COMMITTEE
RECOMMENDED RESOLUTION "D" & COUNCIL RESOLUTION**

154-17 MOVED Cr. T G Gardiner SECONDED Cr. P S Robinson

THAT the Bushfire Advisory Committee recommend that Council endorse the following person as Deputy Chief Bushfire Control Officer (North) for the period 30/06/2017 – 01/07/2018:

- **Mr Clay Rose**

CARRIED
8/0

**BUSHFIRE ADVISORY COMMITTEE
RECOMMENDED RESOLUTION "E" & COUNCIL RESOLUTION**

155-17 MOVED Cr. T G Gardiner SECONDED Cr. P S Robinson

THAT Council endorse the following person as Deputy Chief Bushfire Control Officer (South) for the period 30/06/2017 – 01/07/2018:

- **Alan Charlton**

CARRIED
8/0

**BUSHFIRE ADVISORY COMMITTEE
RECOMMENDED RESOLUTION "F" & COUNCIL RESOLUTION**

156-17 MOVED Cr. T G Gardiner SECONDED Cr. P S Robinson

THAT Council:

1. **Supports in-principle the Chief Bush Fire Control Officer's proposal to make operational out-of-pocket expenses incurred by the CBFCO and DCBFCO eligible for reimbursement under the Local Government Grants Scheme (LGGS).**
2. **Endorses the CBFCO to approach the Regional Operations Advisory Committee (ROAC) with the proposal.**
3. **Endorses the Shire of Dardanup Chief Executive Officer to approach the Western Australian Local Government Association (WALGA) with the proposal.**
4. **Advises the CBFCO and DCBFCO that prior to providing its full support for the proposal the following matters will need to be determined and endorsed by BFAC, Council and DFES:**
 - (i) **Eligible items for potential reimbursement;**
 - (ii) **Administration of funding arrangements for private expenses; and**
 - (iii) **Acceptable impact on the future funding of existing brigades.**
5. **Advises the CBFCO and DCBFCO that the current annual contribution from the Shire will remain unchanged, unless a review of the allocation indicates an increase is appropriate and a further report is presented to and endorsed by BFAC and Council.**

CARRIED
8/0

12.9 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING – 18/05/2017–
--

MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON THURSDAY 18 MAY 2017, AT SHIRE OF DARDANUP EATON ADMINISTRATION BUILDING, COMMENCING AT 10.00AM.

Officer Comment

The minutes of the Local Emergency Management Committee meeting are attached (Appendix ORD: 12.9A).

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

157-17 MOVED Cr. P R Perks SECONDED Cr. L Davies

THAT Council receives the minutes of the Local Emergency Management Committee meeting held 18 May 2017.

CARRIED
8/0

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
RECOMMENDED RESOLUTION “A” & COUNCIL RESOLUTION**

158-17 MOVED Cr. P R Perks SECONDED Cr. L Davies

THAT Council review and update the Animal Welfare Plan with a view to improving information regarding looking after domestic animals and animal welfare centres during emergencies.

CARRIED
8/0

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
RECOMMENDED RESOLUTION “B” & COUNCIL RESOLUTION**

159-17 MOVED Cr. P R Perks SECONDED Cr. L Davies

THAT Council endorses the 2017-2018 LEMC Annual Business Plan (Appendix ORD: 12.9B).

CARRIED
8/0

13 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING
--

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

160-17 MOVED Cr. A Mountford SECONDED Cr. P R Perks

THAT Council introduce:

- **Sealing of Gravel Hardstand Areas in the New Shire Depot; and**
- **Boyanup Capel Dardanup Football Club trading as Eaton Boomers Trust – Legal Opinion under Item 16 “Matters Behind Closed Doors”.**

as Business of an Urgent Nature.

CARRIED
8/0

14.1 Title: Sealing of Gravel Hardstand Areas in the New Shire Depot.

Reporting Department: Engineering & Development Services

Reporting Officer: Mr Luke Botica - Director Engineering & Development Services

Legislation: Local Government Act 1995

Background -

Council is requested to consider approving the sealing of gravel hardstand areas in the new Shire depot in the 2016-2017 financial year to be funded from the Shire Road Reserve.

A practical completion inspection of the Shire’s new depot was carried out on 29 May 2017 and the building contractor is currently finalising outstanding items over the

next two weeks, after which time a certificate of construction compliance and an occupancy permit should be granted. Shire staff will then commence relocation to the new premises, which is expected to take up to three months.

The project has been completed fully utilising the available project budget.

Asphalt sealing of the entry driveway, goods delivery area, delivery turnaround, public parking area and staff parking areas have been completed as part of the contracted works. The sealing of the remaining areas, which include internal circulation areas, plant and vehicle parking areas and access to the material bin areas, were omitted from the contract due to the limitations of the budget at the time of developing the project. These areas have been constructed and trimmed as gravel hardstand areas, and it was planned to seal these areas in future when funds become available.

During recent development of the draft construction program, which will be incorporated into the Corporate Business Plan, Shire staff have identified potential savings that could enable the sealing of the gravel hardstand areas in the 2017-2018 financial year. Staff are seeking Council approval to undertake the works as soon as possible prior to the occupation of the site – this will minimise the need for the gravel hardstand areas to be reworked due to wear and tear resulting from usage of the site and avoid the need to relocate equipment and materials around the site. Ideally this work would be best completed in mid-June 2017.

The sealing of the gravel hardstand areas would complete the depot site providing a well presented, low maintenance and tidy site.

Legal Implications

The gravel hardstand area forms part of the defects liability period for the project. However, it is not clear as to whether the sealing, being separate to the scope of works under the contract and occurring during the defects liability period, would void the defects liability should there be a problem associated with the underlying gravel hardstand.

Strategic Community Plan - None.

Environment

All runoff is captured on site in drainage swales and basin. The sealing of the gravel hardstand areas does not change the drainage regime. However, the sealing of the site will assist in reducing and managing erosion and sedimentation.

Precedents - None

Budget Implications -

The sealing works are estimated at \$160,000.

The draft construction program to be included in the 2017-2018 Corporate Business Plan includes the sealing of the gravel hardstand areas of the depot at a value of

\$160,000. This has been able to be included due to savings identified during project estimations and there being additional income to offset some project costs.

Although the Corporate Business Plan is still under development and has not been presented to Council, it is suggested that the sealing works still be undertaken under the current financial year with funds being sourced from the Road Reserve. It is then suggested that an equivalent amount be reduced from the transfer from the Road Reserve in the 2017-2018 Corporate Business Plan.

Budget – Whole of Life Cost

The asphalt sealing of the depot is expected to last at least 20 years. Beyond this period some of the surfacing is expected to require replacement and some other sections may last longer.

The sealing of the gravel hardstand will eliminate the need for regular grading and replenishment of gravel. It will also eliminate the creation of dust and the spread of dirt throughout the workshop, crib and office areas, thus reducing the time spent cleaning the site and facilities.

Council Policy Compliance - None

Risk Assessment - Low

There is risk associated with the fact that the Corporate Business Plan is not finalised. At this stage the draft construction program is indicating that the sealing of the hardstand areas can be included within the reserve transfers identified in the Strategic Financial Plan. However, this risk can be mitigated by adjusting the construction program to meet the available funds should the overall net cost to Council be higher than anticipated. This could be achieved by omitting projects.

There is some risk associated with the fact that the Shire is sealing over the gravel hardstand areas that were constructed under the depot construction contract and is still under the defects liability period. If there are any defects, it could be possible for the contractor to challenge responsibility particular if it can be demonstrated that the sealing had impacted on the performance and/or composition of the underlying pavement. Staff believe the risk of there being any defects is relatively low and if the defects liability period was deemed void, the Shire would be in a position to address the defects using its own construction resources.

Officer Comment

The sealing of the hardstand areas would complete the new depot. It is expected that if the works were not done, it would not be long before it is raised as being necessary in the overall upkeep and operation of the depot.

When the depot was recently viewed by Operations staff and feedback was sought, although feedback was extremely positive, feedback did suggest that sealing of the gravel areas would be a significant improvement to the site, and one that would see the site as being complete.

Similarly, feedback from Councillors during a site visit earlier this year suggested that sealing of the gravel areas would be a desirable inclusion if funds were identified.

Council Role - Strategic/Executive

Voting Requirements - Absolute Majority

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

161-17 MOVED Cr. L D Harris SECONDED Cr. A Mountford

THAT:

1. Council approves the sealing of the gravel hardstand areas of the new depot to a value of up to \$160,000 in the 2016-2017 financial year;
2. The funds are sourced from the Road Reserve to offset the cost of the works; and
3. The transfer of funds from the Road Reserve be reduced by the equivalent of the cost of the depot sealing works to a value of up to \$160,000 in the 2017-2018 Corporate Business Plan.

CARRIED

8/0

By Absolute Majority

15 PUBLIC QUESTION TIME

None.

16 MATTERS BEHIND CLOSED DOORS

It is recommended that the following items be heard behind closed doors.

Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 - Matters for Which Meeting May Be Closed. Standing Orders and the Local Government Act 1995 provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) Subject to subsection (2), the following are to be open to members of the public-*
- (a) all Council meetings; and*
 - (b) all meetings of any committee to which a local government power or duty has been delegated.*
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -*
- (a) a matter affecting an employee or employees;*
 - (b) the personal affairs of any person;*
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
 - (e) a matter that if disclosed, would reveal -*
 - (i) a trade secret;*
 - (ii) information that has a commercial value to a person; or*
 - (iii) information about the business, professional, commercial or financial affairs of a person,*
where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to -*
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) endanger the security of the local government's property; or*
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
 - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) such other matters as may be prescribed.*
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

162-17 MOVED Cr. A Mountford SECONDED Cr. C N Boyce

THAT in accordance with the Local Government Act 1995, S 5.23, the Council go Behind Closed Doors [5.20pm] to discuss information where legal advice has been obtained, by the local government and which relates to a matter to be discussed at the meeting.

CARRIED
8/0

16.1 Title: Boyanup Capel Dardanup Football Club trading as Eaton Boomers Trust – Legal Opinion

Reporting Department: Executive

Reporting Officer: Mr Mark L Chester – Chief Executive Officer

Legislation: Local Government Act 1995

REPORT UNDER SEPARATE COVER

Note: In accordance with the Local Government Act 1995 5.23 this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

163-17 MOVED Cr. P S Robinson SECONDED Cr. C N Boyce

THAT Council advise the Boyanup Capel Dardanup Football Club Inc trading as Eaton Boomers that Council: -

1. **Has received a legal opinion that clearly states that the Shire has obligations to fulfil the requirements of the Trust and in so doing will not be releasing the Trust Funds held to the club as the funds are clearly assigned to the construction and fit-out of the building.**
2. **Will, on completion of the construction of the facility and the final analysis of the full associated costs, including the identification of items already included in the contract that are deemed to be fit-out items, consider the purchase of furniture and equipment that the club believes is required for the facility if the club provides a list requesting the items and the number to be purchased, including concise specifications.**
3. **Purchase of said fit-out items shall be dependent upon the Council's assessment of the request against the project costs and the allocated budget.**

CARRIED
7/1

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

164-17 MOVED Cr. C N Boyce SECONDED Cr. P R Perks

THAT Council return from Behind Closed Doors [5.42pm].CARRIED
8/0

Note: In accordance with Standing Order 5.2(6) the Presiding Officer, does not cause the motion passed by Council whilst behind closed doors to be read out.

17 CLOSURE OF MEETING

The Presiding Officer advised that the date of the next Ordinary Meeting of Council will be Wednesday 28 June 2017, commencing at 5.00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer declared the meeting closed at 5.42pm.

**CONFIRMATION OF MINUTES**

“As the person presiding at the meeting at which these minutes were confirmed on 28 June 2017, I certify that these minutes have been confirmed as a true and accurate record of proceedings.

Signed _____
(Chairman or Shire President or Other Presiding Officer)