



APPENDICES

ORDINARY COUNCIL MEETING

PART 1: Items 6.1 - 12.8

To Be Held

Wednesday, 31st of March 2021

Commencing at 5.00pm

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

This document is available in alternative formats such as:
~ Large Print
~ Electronic Format [disk or emailed]
Upon request.



Recipient: The Shire of Dardanup

Letter: Greetings,

Shut down the camping grounds at Gardiner Reserve in Burekup

Signatures

| | Name | Location |
|-----|--------------------|--------------------|
| 1. | Adam Miles | Burekup, Australia |
| 2. | Alison McSporrان | Burekup, Australia |
| 3. | Bree Bolas | Burekup, Australia |
| 4. | Brianna Meadows | Burekup, Australia |
| 5. | Cairn Bolas | Burekup, Australia |
| 6. | Cindy Brezovnik | Burekup, Australia |
| 7. | Codey Smith | Burekup, Australia |
| 8. | Dannielle Read | Burekup, Australia |
| 9. | Mark Kirby | Burekup, Australia |
| 10. | Shammy Budd | Burekup, Australia |
| 11. | Sheridan Kirby | Burekup, Australia |
| 12. | Tara Bolas | Burekup, Australia |
| 13. | Tiffany Mitchell | Burekup, Australia |
| 14. | Karlene Ecclestone | Burekup, Australia |
| 15. | Katie Wells | Burekup, Australia |
| 16. | Cheryl-Anne Walker | Burekup, Australia |
| 17. | Jasmine Wright | Burekup, Australia |

(Appendix ORD: 6.1)

| | | |
|-----|-----------------|-----------------------|
| 18. | Kahlia Murray | Burekup, Australia |
| 19. | Tansy O'Hara | Burekup, Australia |
| 20. | Phoebe Martin | Burekup, Australia |
| 21. | Jen Jones | Burekup, Australia |
| 22. | Brooke Cochrane | Burekup, Australia |
| 23. | Ben Butcher | Burekup, Australia |
| 24. | Susannah Plumb | Burekup, Australia |
| 25. | Bonita Wright | Burekup, Australia |
| 26. | Nadege Bray | Burekup, Australia |
| 27. | Melanie Lloyd | Burekup, Australia |
| 28. | Jayne Hobson | Burekup's, Australia |
| 29. | Tamika Molloy | Adelaide, Australia |
| 30. | Rita Walker | Attadale, Australia |
| 31. | natalie cross | Australia |
| 32. | Patricia Moebus | Australia |
| 33. | Amber Sullivan | Australia |
| 34. | teagan fraser | Australia |
| 35. | Damon Atthowe | Australind, Australia |
| 36. | Kelly Spooner | Australind, Australia |
| 37. | Nadine Papalia | Australind, Australia |
| 38. | Mark Heritage | Australind, Australia |
| 39. | Caitlin Raper | Australind, Australia |
| 40. | Jen Kelly | Australind, Australia |
| 41. | Selena Landless | Australind, Australia |
| 42. | Robynne Elliott | Brisbane, Australia |

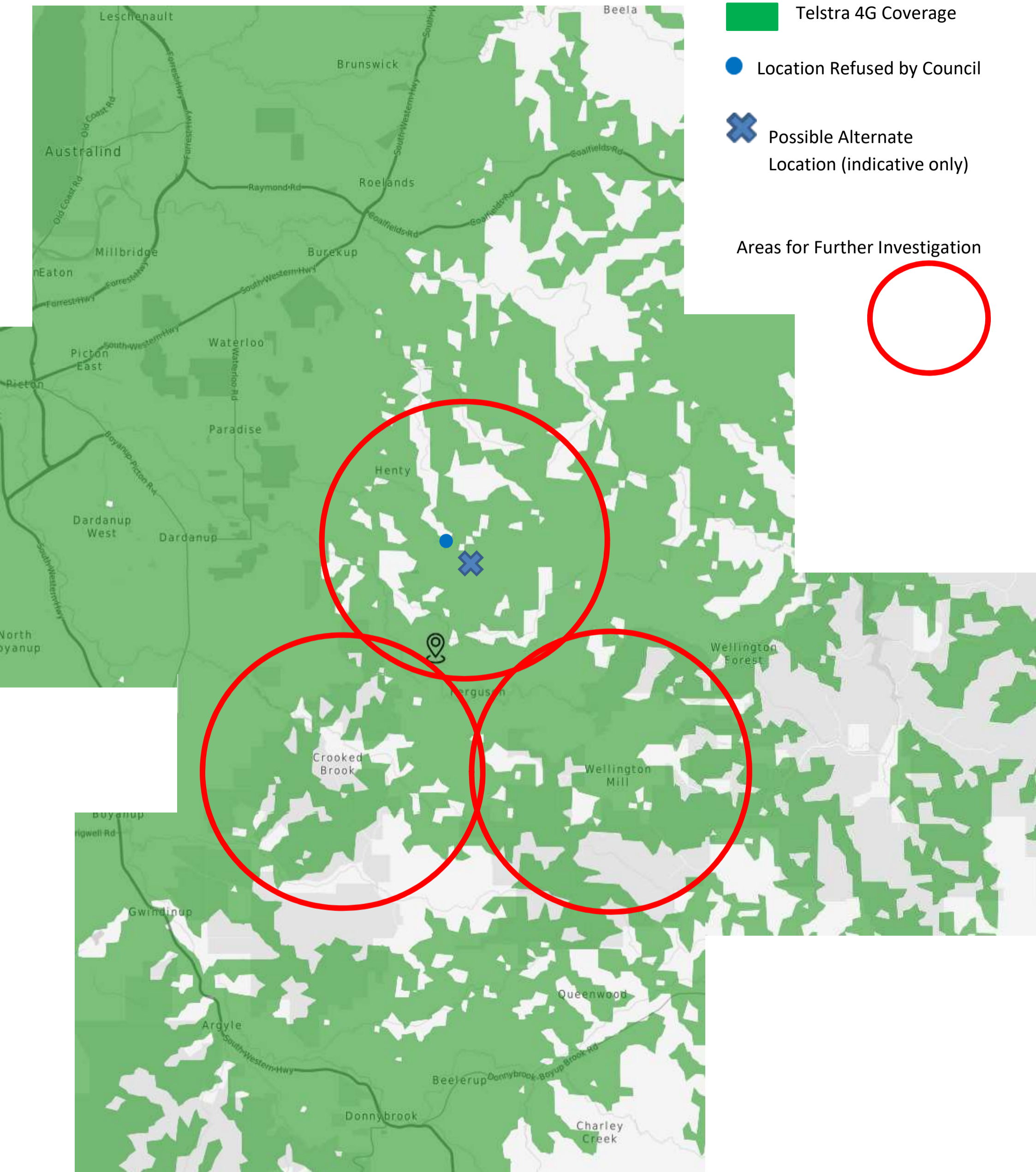
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|-----|------------------|--------------------------|
| 43. | Natasha Good | Brisbane, Australia |
| 44. | Jacinda Talbot | Bunbury, Australia |
| 45. | Courtney Laporte | Bunbury, Australia |
| 46. | Daneel Kok | Bunbury, Australia |
| 47. | Julie Jackson | Burleigh, Australia |
| 48. | Karen Mavay | Busselton, Australia |
| 49. | Michael Winwood | Cookernup, Australia |
| 50. | Kathy Tynan | Dalyellup, Australia |
| 51. | Sophie Dowse | Glen Huntly, Australia |
| 52. | Amanda Miles | Maylands, Australia |
| 53. | Gabrielle Burns | Melbourne, Australia |
| 54. | Jacob Allen | Melbourne, Australia |
| 55. | Hannah Keily | Mission Beach, Australia |
| 56. | Jonah Keily | Mission Beach, Australia |
| 57. | Ki Ashton | North Perth, Australia |
| 58. | Debbie Staub | Perth, Australia |
| 59. | Maddisen Overton | Perth, Australia |
| 60. | shelby gray | Perth, Australia |
| 61. | Rebecca Smith | Perth, Australia |
| 62. | R M | Perth, Australia |
| 63. | Miranda Peters | Perth, Australia |
| 64. | Mark Alexander | Perth, Australia |
| 65. | Dave P | Perth, Australia |
| 66. | Jo Dean | Perth, Australia |
| 67. | Ryan Wallace | Perth, Australia |

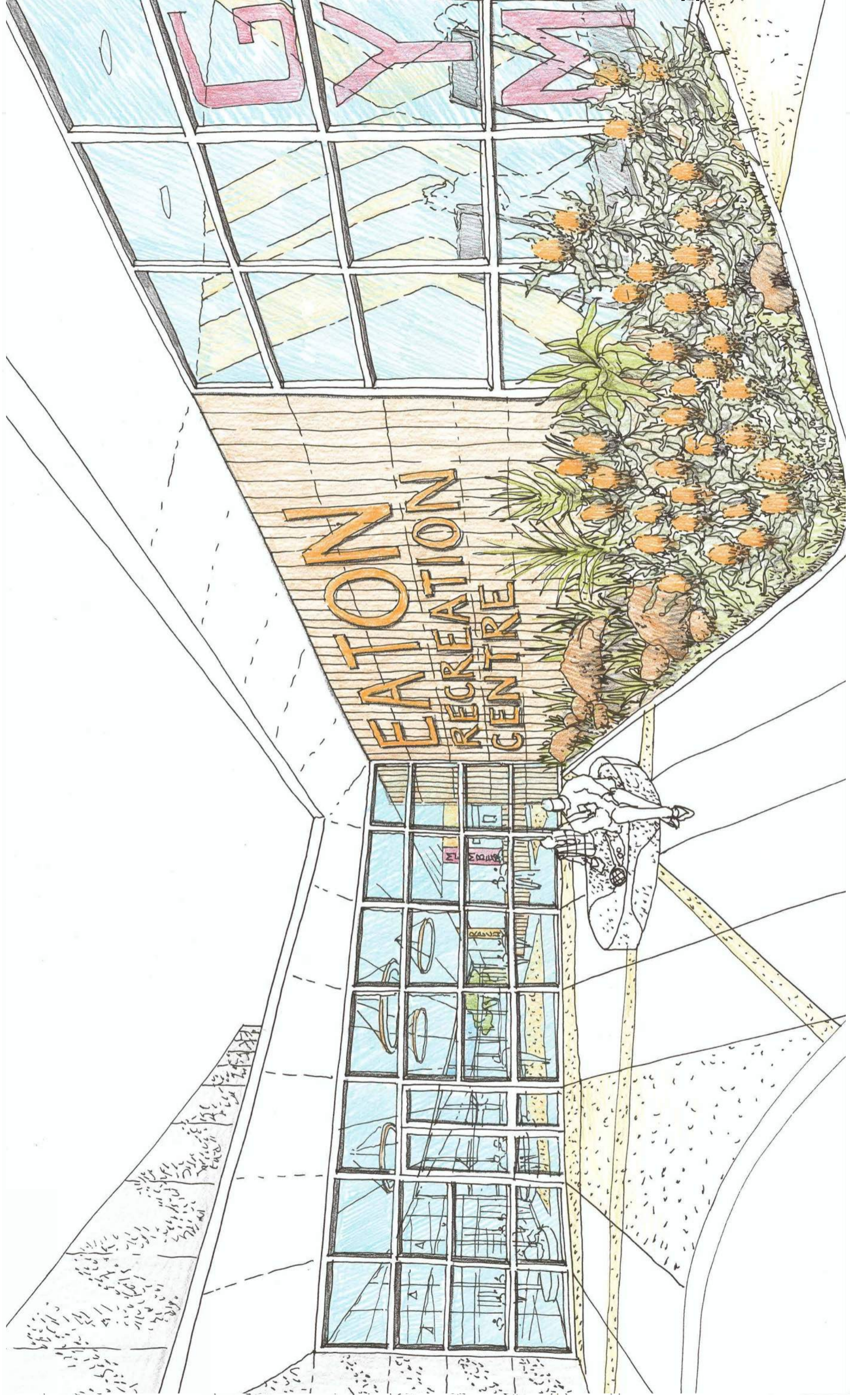
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|-----|---------------------|------------------------|
| 68. | Christopher Zanetta | Perth, Australia |
| 69. | kathryne grundy | Perth, Australia |
| 70. | Holly Kremer | Perth, Australia |
| 71. | Suzanne Grant | Perth, Australia |
| 72. | annette hay | Perth, Australia |
| 73. | Rachel Chin | Reservoir, Australia |
| 74. | Jodie Burnett | Roelands, Australia |
| 75. | nick ryan | San Souci, Australia |
| 76. | Rebecca Taylor | Sydney, Australia |
| 77. | Julie-Ann James | Townsville, Australia |
| 78. | Joanne Campione | Tweed Heads, Australia |
| 79. | Felicity McQueen | Vasse, Australia |

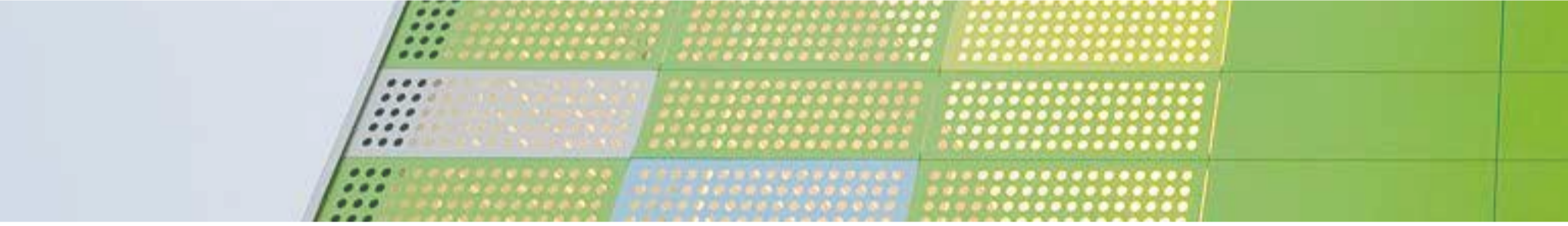
| RISK ASSESSMENT TOOL | | | | | | | | | |
|---------------------------------|---|---------------------------------------|------------|----------------------|--|----------------------------|---------------|----------------------|----------------------|
| OVERALL RISK EVENT: | | Mobile Black Spot Funding | | | | | | | |
| RISK THEME PROFILE: | | 2 - Business and Community Disruption | | | | | | | |
| RISK ASSESSMENT CONTEXT: | | Strategic | | | | | | | |
| CONSEQUENCE CATEGORY | RISK EVENT | PRIOR TO TREATMENT OR CONTROL | | | RISK ACTION PLAN (Treatment or controls proposed) | AFTER TREATMENT OR CONTROL | | | RESIDUAL RISK RATING |
| | | CONSEQUENCE | LIKELIHOOD | INHERENT RISK RATING | | CONSEQUENCE | LIKELIHOOD | RESIDUAL RISK RATING | |
| HEALTH | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| FINANCIAL IMPACT | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| SERVICE INTERRUPTION | Lack of improved mobile phone coverage. | Moderate (3) | Likely (4) | High (12 - 19) | Work with eligible applicants for the Mobile Black Spot Program to identify areas in need of mobile phone coverage improvements. | Minor (2) | Unlikely (2) | Low (1 - 4) | |
| LEGAL AND COMPLIANCE | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| REPUTATIONAL | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| ENVIRONMENT | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |



**Shire of Dardanup – Mobile Phone Towers
POSSIBLE AREAS FOR FURTHER INVESTIGATION**



EATON RECREATION CENTRE: PEER REVIEW, BRIEF & CONCEPT



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INTRODUCTION

This report and associated brief, Concept proposal, potential work packaging and related costs have been prepared by Gresley Abas Architects and Owen Consulting Quantity Surveyors in response to a request by the Shire of Dardanup to undertake a Peer Review of preliminary work undertaken by the Shire to determine the potentials for the refurbishment and redevelopment of the Eaton Recreation Centre facility on 18 Recreation Drive, Eaton.

The following documents were provided to the project team as part of the briefing process:

- Architectural construction drawings of the existing Centre by Christou Architects.
- Expansion and staging drawings prepared by the Shire of Dardanup.
- Concept parking expansion drawing imposed on an aerial view of the site prepared by the Shire of Dardanup

In addition a briefing meeting and site visit was undertaken on Wednesday 17th February 2021 attended by the following representatives of the Shire of Dardanup, Eaton Recreation Centre staff members and Gresley Abas where the project and brief were reviewed and the existing facilities reviewed.

Attendees:

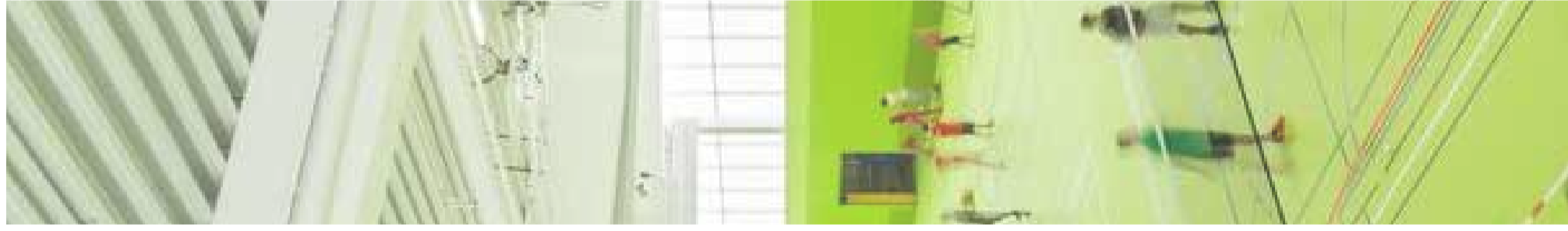
- Andre Schonfeldt – CEO
- Susan Oosthuizen – Director Sustainable Development
- Lucy Owen-Conway – Manager
- Will Pomare – Team Leader
- Alina Gribble – Team Leader
- Danika Thompson – Team Leader
- Jamie Hughes – Team Leader
- Bradley Batrick – Senior Design Officer
- Libby Guj – Gresley Abas

The proposal outlined in this document is a reflection of these discussions and subsequent comments and drawing review.

CLIENT PREPARATORY WORK

The Shire of Dardanup has considered numerous scenarios in relation to the potential redevelopment, expansion and revitalisation of the Eaton Recreation Centre in recent times so as to ensure its viability and community engagement well into the future. The resultant outcomes established are focussed on a number of principles including, a two court FIBA Standard expansion with associated facilities, the establishment of a commercial component, the upgrading and expansion of the gym and fitness facilities including the improvement of its identity, the upgrade and expansion of creche and Vacation Care, the replanning and reorganisation of office and support spaces, the transformation of the public and user experience of the Centre as a whole including branding and entrance experiences and the substantial refurbishment and refreshing of finishes both inside and outside.

While integrating the new with the old, it is important that the works undertaken are transformational for the Centre as a whole including its presence, profile and identity within the broader community ensuring its viability and service well into the future.



CLIENT VISION

The following details key aspects of the Shire's Vision for the future of the Eaton Recreation Centre which have informed the Concept developed in this document and its associated Brief:

The Vision for Eaton Recreation Centre is:

"To provide a diverse and affordable range of sport and recreational opportunities to all members of our community to enable residents to be active and healthy in a safe, friendly and positive social environment."

Facility Redevelopment Updates:

A Facility audit was undertaken by Lanfear Consulting assessing the functionality of the building against contemporary industry design trends. The audit identified a number of issues associated with the Eaton Recreation Centre which was further explored and developed in consultation with staff both from ERC and Shire Officers. In summary the following challenges associated with the current design were raised:

- Main entry statement: Set back from the road frontage and not clearly obvious when entering the facility.
- Entry to the gym (24/7) - access is understated and not obvious.
- General external appearance of the building is poor and would benefit from enhancing – this could be achieved by focusing on the two main entry statements.
- Reception area when entering the building is side on with access to the toilets before the main entry point.
- Crèche is located down a narrow corridor before the reception and it would benefit from a separate access direct off the car park for carers to drop children off prior to entering the Centre.
- Membership area is a small box room with no privacy off the corridor leading to the crèche.
- Meeting room is at the front of the building with limited controlled access. The room also is compromised when the crèche is in operation as noise attenuation is poor.
- Café is located beyond the reception area in an isolated position with limited seating area. The opportunity to generate substantial levels of income is compromised by its position. Ideally a café should be front of house and accessed by non-centre users.
- Group Fitness is isolated and access to the room is past the café with limited passive surveillance available once customers have by-passed the reception desk.
- Courts are generally in good condition and while it is recognised there are currently issues with spectator seating which need to be addressed, the number, open access and ability to split court areas is good.
- The Gym while recently modernised is relatively small and space is limited, particularly for a range of equipment and warm down areas. It is dark and does not provide the level of external viewing which modern gym spaces seek to achieve.
- Cycle Studio is an inefficient use of space for a niche fitness activity which could be rationalised and repurposed.
- Toilets and changing facilities are dated and small with an understated access off the gym and direct access into the Centre.
- Corridor space is wide and permits areas for waiting and for spectator transfer when major games are on.
- Rear outdoor seating area is detached from the café and main body of the Centre. This area is not conducive to attract people into the area for socialising as it is shaded, dark and unwelcoming.



SITE AND CONTEXT

The existing building and facilities which comprise the Eaton Recreation Centre are located within the Eaton urban centre and adjacent to Eaton Community College on the northern side of Recreation Road. The site is enhanced by numerous mature and significant trees throughout that have been retained as part of past development strategies and create a lush, green and welcoming presence for the whole precinct.

Buildings and facilities surrounding the Centre's building include:

- Eaton Community College
- Bunbury and District Softball Association
- Boomers Football Club and Oval
- Eaton Library as Part of Eaton Community College

The current building accommodates the following facilities and functions:

- 3 court indoor sports hall
- Support stores and related spaces
- A gym
- Group training space
- Creche and outdoor play area
- Vacation Care
- Café and support areas
- Reception
- Membership office
- Meeting rooms
- Offices
- Staff kitchen/laundry
- Change, shower and toilet facilities
- A/C compound
- Bin store/area
- Parking and drop off

While continuing to be functional, after many years of operation, the current facilities have become tired and rundown and require expansion for the growing needs of the community, a significant refresh of surfaces and fittings throughout (internally and externally), numerous upgrades related to services including lighting, security, A/C etc as outlined in the brief in the following section and the expansion and addition of new facilities as itemised in the brief.

THE BRIEF

The following outlines the brief elements developed with the client and stakeholders over the period of the Peer Review process and as is reflected in the design concept drawings contained in this document. While this list covers as much as possible in order to define the scope of various aspects of the project, it is very important to note that a far more detailed brief will need to be developed once the Shire chooses to proceed on to the schematic design of the whole or any portion of the project. The collection of briefing information to date has been undertaken to define a preliminary scope for this Peer Review and the establishment of a broad brush project budget composed of a number of Work Package costs based on square metre rates in order to inform the Shire of the Concept magnitude of the redevelopment elements.

THE PRELIMINARY BRIEF INCLUDES THE FOLLOWING ELEMENTS:

NEW DOUBLE COURT (FIBA STANDARD) ENCLOSED SPORTS HALL AND ASSOCIATED FACILITIES

A growing population and increasing demand for indoor training and playing facilities has led to the need to provide 2 new indoor (FIBA Standard) multi marked courts (including a competition court/s layout) as part of a major addition to the existing Recreation Centre. Mobile retractable spectator seating modules will also be required to provide seating during training times as well as for use with the competition court/s. The sports hall must be of the highest standard and suited to competition as well as community sporting needs. In addition it should be flexible enough to be able to accommodate other uses such as concerts and various functions in order for it to be able to be leased. It is important that while the new hall is an integral and connected part of the whole facility, it and the new entrance link (described further below) are able to be locked off so as to allow after hours and independent uses to be accommodated including uses of a commercial nature. Glazing to part/s of the northern and/or southern façades are desirable in order to let a high quality of natural light to penetrate the space while not causing glare or visual impediments to play. In addition, roof lights are also desirable as is good ventilation and appropriate cooling and heating to allow for use all year round. Excellent access and egress paths are required throughout the facility.

Facilities associated to and in support of the functions of the new sports hall include the following:

- 2 x team group, change/locker and shower/WC areas organised in three interlinked areas for each team. Direct access to these team areas from the courts is to occur via the team group space. From this space the next space to be accessed is the change area which includes lockers and finally the flow should allow access to the shower/WC space. These two team spaces must not be gender specific as they may be used for women's or men's competitions and if mixed gender competitions or training is held they should be able to be used as male and female through flexible signage strategies. The facilities should be of a high quality and durable and requiring low maintenance to keep them fresh and attractive over time. The design of these facilities is required in accordance with code.
- Male and female WC/shower and change facilities independent of the team facilities are required in accordance with codes.
- A unisex accessible WC/shower and change facility is required in accordance with codes.
- A generous store is required to service this facility.
- 2 x offices are to be included as part of the facility.
- A service access allowing for bump in/out for equipment, functions etc with easy access for delivery trucks/vehicles. Any plant/AC/service equipment etc should be located in a compound adjacent to this area.

EXTENSION AND IMPROVED FUNCTIONALITY TO INTERNAL CRÈCHE PLAY AREA

The existing crèche has become too small for the increased requirements of the community so to plan for this and future growth the internal space for the crèche needs to be enlarged to accommodate a maximum of approximately 45 children with a normal average occupancy of around 35 children. The following additional elements are required as part of the enlarged crèche:

- The provision of an additional toilet facility.
- The provision of a small laundry facility.
- The provision of a staff office with clear line of site to the whole space.

- Easy access to a tea prep area for staff members.
- A good clear and welcoming entrance for children and parents directly from the entrance and close to the general entrance counter of the Centre.
- Clear and welcoming access to a secure external play area including good visibility between indoor and outdoor areas.

EXTENSION AND UPGRADE OF GYM INCLUDING NEW IDENTITY AND AFTER HOURS ENTRANCE

The existing gym facilities have become very tired, dark, and cramped and provide a poor and low grade visitor and member experience from the entrance/s right through to change and toilet facilities. The current state of the gym places strain on its ability to gain and retain members when much more attractive facilities are being developed by private providers in the vicinity and in Bunbury. Significant cosmetic changes are required as well as an expansion on facilities provided. These include the following:

- The expansion of general gym facilities into the current cycle training room and adjacent training room including the opening up of connecting walls and increase of windows where possible. This change will require the relocation of the cycle area and creation of an additional group fitness area in the Centre which are covered in following sections of the brief.
- The construction of an addition to the gym which infills the area between the current external walls and the A/C compound to the west. The southern wall of this addition needs to be 100% glazed so as to maximise light into the gym plus provide a vibrant and active face as part of the welcome to public and as part of a new entry experience. In addition this expansion will provide the ability to create a new vibrant all hours entrance to the gym which is located, along with a new Centre entrance (covered later) and rebrands and refreshes all aspects of the gym's public face and member experience.
- General cosmetic refreshment of gym facility inside and out to lighten and brighten colours, rebrand, provide new graphics and signage and create a much lighter and vibrant atmosphere and member experience.
- Examine lighting levels and increase number of light fittings as required.
- Completely refurbish finishes and fittings in associated bathroom, change and wet areas (covered later).
- Examine options for creating a translucent screening solution to minimise overlooking of the two courts opposite the gym area without compromising the amount of light into the gym area. This could be achieved on the mesh screen along the court.
- Include an office for the gym team leader and other office spaces in other areas of the facility

ADDITIONAL GROUP FITNESS AREA

Both the provision of an additional group fitness area and the relocation of the cycle/group fitness area (below) are to be created via the enclosure of the large verandah area north of the existing group fitness area near the café. This area is to accommodate 25 people and provide a vibrant environment for group fitness training and needs to include windows to the north.

In addition to adding the two fitness areas, a modification will be required to create a new compliant egress lobby and door in the area immediately to the north of the extension.

RELOCATION/NEW CYCLE/GROUP FIT AREA

The addition of this facility is to accommodate the same number of people as the existing/current facility in the gym as well as being laid out in a similar arrangement. Like the new group fitness area the environment in this room should be vibrant.

MODIFICATIONS TO EXISTING GROUP FITNESS AREA

Due to the addition of the the group fitness area and cycle group fitness area as part of the enclosure of the existing verandah to the north of the existing group fitness area, modifications to this space will be required including:

- Change of position of the northern wall and the provision of a new entrance and connecting door to the new group fitness area.
- Creation of new windows to the southern wall to provide light into the space. These windows will require a film on them so as to not overlook the crèche courtyard. In addition the possibility of providing a western window can be investigated however a shroud will be required so light enters from the south to ensure direct light is kept out and the heat load on this space is minimised.
- Refurbishment and refreshment of interior is required to accommodate changes and refresh the user experience.

COMPLETE REFURBISHMENT OF CENTRE'S TOILET, SHOWER AND CHANGE FACILITIES

A major refurbishment of both sets of existing toilets and change rooms is required which includes the removal and replacement of all finishes and fittings in all areas including partitions, toilets, hand basins, benches, tiles etc. The priority refurbishment relates to the facilities between the gym and the foyer and includes the addition of lockers in the change area and the replanning of the entrances to the accessible facilities and the general facilities from the foyer so the screen wall which is an encumbrance in the foyer space can be removed.

While the gym related spaces are a priority in order to greatly improve the gym user experience, the other set of facilities should also ideally be refurbished as well including the addition of lockers.

NEW INDOOR PLAY AREA AND POTENTIAL OFFICE AREA (COMMERCIAL SPACES)

As part of the development of the new sports hall and associated facilities, the potential for the development of a built element located on the road front with independent access is to be investigated. This part of the development is intended to provide the Centre with leasable commercial facilities. Current thoughts include the provision of a commercial play space ie Crocs franchise or similar and an office tenancy. So as to provide suitable space for the play area a high ceiling level will be required. Further design work will require further information related to sizing of the play centre. While space exists in the proposed location, expansion along the south of the hall is limited by the vehicular entrance requirements of this part of the site.

NEW VACATION AND AFTER SCHOOL CARE AREA

Currently vacation and after school care spaces are inadequately provided in small spaces adjacent to the existing courts and on the

courts themselves. A considerably more appropriate and creative space is required with a clear and vibrant identity and access close to the primary entrance to the Centre. These facilities are required to accommodate up to 55 children and require easy access to toilet facilities, indoor courts and external play spaces including the adjacent playing fields.

Further brief development will require details of the licensing requirements for this facility to confirm size, amenity requirements etc.

REARRANGEMENT AND UPGRADE OF EXISTING MEETING AND OFFICE AREAS TO CREATE A NUMBER OF NEW SPACES

Numerous amendments to the existing office, meeting and corridor areas are required in order to try and accommodate the following:

- Open office space accommodating 4 staff and storage with an associated enclosed office space.
- A new welcoming membership area including a reception presence in the entrance foyer. A screened open office area for 2 staff members is required with vision of and easy access to reception plus a secure enclosed room for assessments and confidential meetings. A greatly improved membership and user presence is required as the current situation is inadequate.
- A tea prep area which is easily accessible to all staff.
- A staff kitchen and seating space (laundry facilities currently located in this space are to be relocated and is addressed later).
- A meeting room.

CREATION OF NEW ENTRANCE IDENTITY FOR THE WHOLE CENTRE

A complete review and redesign of the current entrance and visitor experience is required which should include the construction of a new and expanded entrance, reception and foyer area. The new entrance and foyer should be fully visible to the parking and drop off area and together with the new and refreshed gym entrance create a quality, vibrant and exciting new identity for the Centre focussed on customer and community engagement.

CREATION OF NEW LAUNDRY

The laundry related items currently located in the staff room are to be relocated to the small store room near the change and toilet facilities to the east of the gym.

CREATION OF A NEW FURNITURE STORE IN THE EXISTING BUILDING

A new store for the purposes of storing café furniture when large groups of spectators are expected for the existing courts is to be created by removing some walls in a group of rooms just north of where the new exit will be created as part of the construction of the new group fitness and cycle areas north of the existing group fitness room.

REFURBISHMENT AND EXTENSION OF THE WHOLE ENTRANCE, FRONT COUNTER, RECEPTION AND WELCOMING EXPERIENCE TO THE CENTRE – UPGRADE TO CUSTOMER SERVICE EXPERIENCE

A substantial cosmetic refreshment of the interior of all public spaces of the existing Centre is required including paint finishes, new vibrant and relevant graphics and way finding as well as upgrading of materials

and surfaces including vinyl flooring in order to bring the Centre up to the contemporary standard of new facilities. The Centre is now tired after many years of service and while the bones are still sound a holistic refresh of its identity will be important in engaging with the community well into the future and providing a vibrant alternative to other new facilities in the district.

REFURBISHMENT AND REFRESHMENT OF CAFÉ AREA

The current café identity, finishes, counters, furniture and general items including crockery, tables, chairs, signage etc have become tired and lacking in vibrancy. While the café is not a leased facility and instead run by the Shire as part of the facility there are many compelling reasons for it to be designed and marketed with the same qualities and vibrancy of its commercial counterparts. The new café design and identity should provide the same sense of enjoyment and engagement as other commercial facilities.

WOOD ENCOURAGEMENT POLICY

The Shire of Dardanup has adopted a Wood Encouragement Policy which seeks to encourage the use of wood products in construction projects. While consideration to maintenance, durability and cost are important aspects of the design process, projects such as the Centre must investigate viable, sustainable and appropriate opportunities to incorporate timber products within built projects.

RELOCATION OF BIN STORE

The current bin store is located near the Centre's main entrance and is hard to access with service vehicles as well as creating an unpleasant smell as you enter the front doors. This facility is to be removed and a new bin store enclosure with appropriate vehicle access constructed on the south eastern corner of the Centre. The size of the enclosure should be increased to accommodate the growth requirements of the expansion planned.

ADDITIONAL (higher) SCREENING TO THE A/C COMPOUND

The enclosing wall of the existing A/C enclosure located between the Centre and gym's entrance is to be increased in height as part of the redevelopment. The design should seek to find an opportunity to integrate this wall as part of the new signage and identity for the Centre's entrance.

REFRESHED IDENTITY, BRANDING AND SIGNAGE

A complete new identity, signage and way finding strategy needs to be developed for the Centre which establishes a cohesion for the expansion focussed on the Centre's renewal and expansion and its vibrant and refreshed presence in the community. This is to include the Centre's presence on the road all the way through to logos etc.

PARKING, SERVICE AND ROADWORKS

In order to accommodate the expansion of the Centre parking and traffic flows need to be altered and, parking bays that have had to be removed replaced and additional numbers of parking bays maximised to provide for growth in patronage. Accessible parking bays, motorbike and bicycle

bays are also to be accommodated. In addition truck access to service areas and bin storage locations are to be resolved.

LANDSCAPE

In general, unless absolutely necessary existing trees on site are to be retained. New plants and landscapes are to be comprised preferably of native species or species that require low maintenance and minimal watering.

SERVICES UPGRADES

The major expansion of the Centre will require the upgrade to numerous services. Further development of the brief in future stages must identify these requirements. Upgrades required for smaller stages and refurbishment works need to also be identified.

OTHER UPGRADES

Detailed briefing from the client will be required to identify specific upgrades to building elements including lighting and water management.

INTERNAL PAINTING AND MAINTENANCE

Extensive internal painting and surface maintenance will be required as part of the overall refurbishment of the Centre and for the integration of the old and the new. A detailed briefing and scheduling of all items will be required.

EXTERNAL PAINTING AND MAINTENANCE

Extensive external painting and surface maintenance will be required as part of the overall refurbishment of the Centre and for the integration of the old and the new. A detailed briefing and scheduling of all items will be required.

The following design intent summary, associated drawings and costings have been developed in order to give the Shire a strategy and a range of options with which to plan for the future of the Eaton Recreation Centre founded on the brief and currently known requirements while also being able to undertake the refurbishment and redevelopment of various parts of the project in various independent work packages as funds are made available and priorities become clear.

While 5 work package options have been identified which focus on groupings of related targets, these packages are, in themselves, able to be divided further or undertaken in different parts upon more detailed exploration of any interdependencies and available budgets. Of particular note, the diagrams clearly illustrate that major parking and in site road works must form part of any package that includes the new sports hall and associated facilities. In these developments, major service infrastructure upgrades are also likely to be required.

The following briefly outlines the principal design intents for the project and its various parts. Regardless of which staging approach is undertaken, redesign and refreshment of the overall facility must focus on achieving the intent of these design goals so as to create a place of community, recreation and where established commercial excellence.

1. Linked old and new

A NEW ENCLOSED 2 COURT (FIBA STANDARD) FACILITY AND ASSOCIATED SUPPORT SPACES CONNECTED TO THE EXISTING CENTRE VIA AN EXPANDED AND INVITING NEW GLAZED LINK

— Central to the full future redevelopment of the Eaton Recreation Centre is the design and construction of the new 2 Court indoor court facility and its supporting facilities. This indoor sporting centre must represent world's best practice in relation to many similar community sporting facilities nationally and internationally and research and exploration of similar facilities is an important step for the client and design team during the process of the design and development of this Centre.

— The Centre must be light and vibrant with very high quality signage and way finding throughout. There are many exceptional examples of light filled and exciting indoor facilities worldwide (some examples contained in image sheets in the drawings section of this report). The facility and the Centre as a whole must have an exciting brand and site presence which transcends beyond the physical and be clearly known and visually remembered by the community and beyond in order to establish a highly regarded market brand well into the future. Community ownership is key to success and patronage.

— The indoor facility (as well as other upgrades and extensions to the Centre) provide a unique opportunity to investigate the potential for the incorporation of timber construction systems and the use of timber as part of the redevelopment in line with the Shire's Wood enhancement policy. In investigating these options it is of utmost importance that the impact of maintenance and ageing are clearly understood as part of proceeding with any option implementation.

2. A renewed and invigorated identity

A RENEWED AND INVIGORATED IDENTITY AND EXPANSION OF THE GYM AND FITNESS FACILITIES

— The redevelopment, expansion and refreshment of the gym and fitness facilities at the Centre requires a significant examination of the environments, facilities and amenities offered in other, more contemporary facilities. It is with these that the gym at the Centre needs to compete for membership and patronage. The advantage of the gym at the Centre is that it is part of a community facility but it must also provide a highly vibrant, creative and exciting face to the public and for members. The expansion of the gym provides the opportunity to establish a new extensively glazed façade facing the south together with an open and light rebranded entrance and identity which together with a revitalised primary entry to the Centre creates an inviting and welcoming new community and members focussed front door.

— Extensive internal repainting, refurbishment, rebranding of interiors together with the provision of higher lighting levels will brighten and lighten the experience of training and fitness and the complete refurbishment of change and bathroom facilities including the provision of new lockers will enable the gym to have a new life and an enhanced member experience. The area vacated by the cycle fitness area along with the space alongside it can be opened up and assist in the expansion of space for gym equipment. The new cycle fitness and group fitness areas created by enclosing the verandah area north of the existing group fitness room create the opportunity to provide much needed additional facilities as well as creating a new fresh profile for fitness and training in the Eaton area.

3. Refreshed interiors

A REFRESHED, REFURBISHED AND REPLANNED INTERIOR OF SUPPORT FACILITIES

— The planned modifications required to accommodate the briefed office and support areas will also enable the creation of new and more contemporary workplaces which focus on the quality of function and use as well as the wellbeing of administration and support staff. Healthy, light filled and adaptable workplaces are important to ensuring that morale is high in turn supporting the management of the Centre and the provision of a positive community and member experience of service and engagement.

4. Creative customer focussed public spaces

A NEW, CREATIVE AND CUSTOMER FOCUSED REFURBISHMENT OF PUBLIC SPACES AND THE CAFE AND A PRIMARY FOCUS ON MEMBERSHIP SERVICES.

— The public circulation areas, reception, foyer, café, membership services public interface and their relationship to the courts, gym, creche and other facilities are possibly some of the most important spaces which define the quality of experience for the community and all users. These spaces are all places that people want to spend time in. Their quality, identity and vibrancy are the elements which the community will identify with and remember. The experiences generated in these places will be the essence of creating community, memories and shared histories. These spaces will be places to meet, to share and to build relationships. Core places like the café will become the heart.

— The design and refurbishment of these spaces and the identity which will be extended throughout between the new and the existing spaces is vitally important to the transformation of the Centre, the generation of a sense of creativity, enthusiasm for the future and engagement of community and membership

5. Community focussed spaces

THE TRANSFORMATION OF THE CRECHE, A NEW VIBRANT VACATION CARE CENTRE AND A WARM AND INVITING CENTRAL COURTYARD FOCUSED ON COMMUNITY.

— Places for children be it in the form of the creche, Vacation Care Facilities, Play areas or the courts form a key part to the daily use of the Centre as well as a focus for mothers, families and community support. The new facilities will be transformational, drawing elements from the many exceptional child and early learning focussed facilities worldwide. These places and the new central courtyard provide an opportunity to create something truly exceptional for the families of Eaton creating the seeds of friendship between the very young and their parents as well as establishing important community and family support networks. The engagement of older children and youth groups is also important and the relationship with the adjacent high school is key to this.

6. Increased commercial opportunities

THE ESTABLISHMENT OF NEW FACILITIES WHICH CREATE COMMERCIAL OPPORTUNITIES.

— The redevelopment of the Centre creates an opportunity to construct space which would be suitable for commercial purposes. The proposal looks at the potential to establish a space suitable for a commercial Toddler Play Centre, as well as office space which could be leased. The location provides streetscape exposure and the potential for independent access with direct linkages to parking areas.

7. Legibility

THE UPGRADE AND GENERAL REFURBISHMENT OF INTERNAL AND EXTERNAL SPACES INCLUDING ALL TOILET AND CHANGE FACILITIES.

— The proposal describes an extensive refurbishment of existing facilities including repainting, new floor coverings, the replacement of all surfaces and fittings in toilet and change areas and a substantial repainting and upgrade of external Facades and the like. Further definition of the extent of refurbishment will be required to be detailed going forward and in accordance with the sequencing of works that is adopted by the Shire.

8. Amenity

THE MAKING OF ACCESSIBLE AND SERVICEABLE AREAS FOR BUILDING ACCESS, WASTE MANAGEMENT, A/C AND SERVICE COMPOUNDS ETC.

The proposal addresses a number of the current issues related to service access and the current locations of spaces like the bin storage area. The further examination of these items as part of the development of the Centre would benefit from a holistic review of servicing requirements and accessibility which looks at an overview of the entire future precinct development including the school and the surrounding playing fields.

9. Parking & traffic

RATIONALISATION OF PARKING AND TRAFFIC FLOW AND AN INCREASE IN PARKING FOR THE FUTURE.

The development of the new sports hall and associated building elements will require a substantial amendment to the current parking and access layout as well as replacing any parking bays lost and maximising the number of new parking bays to accommodate the resulting increase in patronage of the Centre. While some minor changes may be required for the development of a couple of the smaller packages of work, it is only with the major extension that the complete changes and additions to parking will be required.

10. Upgraded services

ENSURING SERVICES ARE UPGRADED AS REQUIRED.

A significant assessment of service requirements will be required to establish the need for the upgrade of services to and within the site to adequately provide for the additional requirements of the expansion of the Centre including electricity, fire services, water etc.

11. Identity, Branding, Wayfinding

CREATING A NEW AND REFRESHED IDENTITY, BRANDING, WAY FINDING STRATEGY AND PRESENCE IN THE COMMUNITY.

The major rebranding and renewal of the Centre's identity including signage, way finding, road side identity and entrance signage will be a vitally important part of the renewal of the Centre. While the greatest part of this work would be clearly undertaken when the major new extension is built, consideration to signage and branding must also begin if some of the less substantial work packages are undertaken in particular the new entrance and refurbishment of the café and public spaces as well as the redevelopment of the gym. Branding should focus on creating a bright, identifiable, simple and instantly recognisable identity which becomes synonymous with the Centre.

12. Flexible staging

FLEXIBLE APPROACHES TO STAGING POTENTIALS.

Most importantly the design for the extension and refurbishment of the Centre must examine the opportunities for flexibility of use throughout and the opportunities which this flexibility can create with regard to use, the ability to access various parts individually and both the community and commercial possibilities which may result. This includes the ability to lock off the existing building from the new so as to be able to lease out the new sports hall separately for major functions, concerts, large gatherings, expos, sports completions etc. Other opportunities are likely to also exist and a comprehensive assessment of these will serve to ensure the maximised use of the Centre well into the future.

DRAWINGS & DIAGRAMS

The following outlines the design concepts and potential Work Packages for the future expansion and refurbishment of the Eaton Recreation Centre



Eaton Library/Eaton Community College



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scale: 1:250 @ A1
 job number: 2103
 revision: B

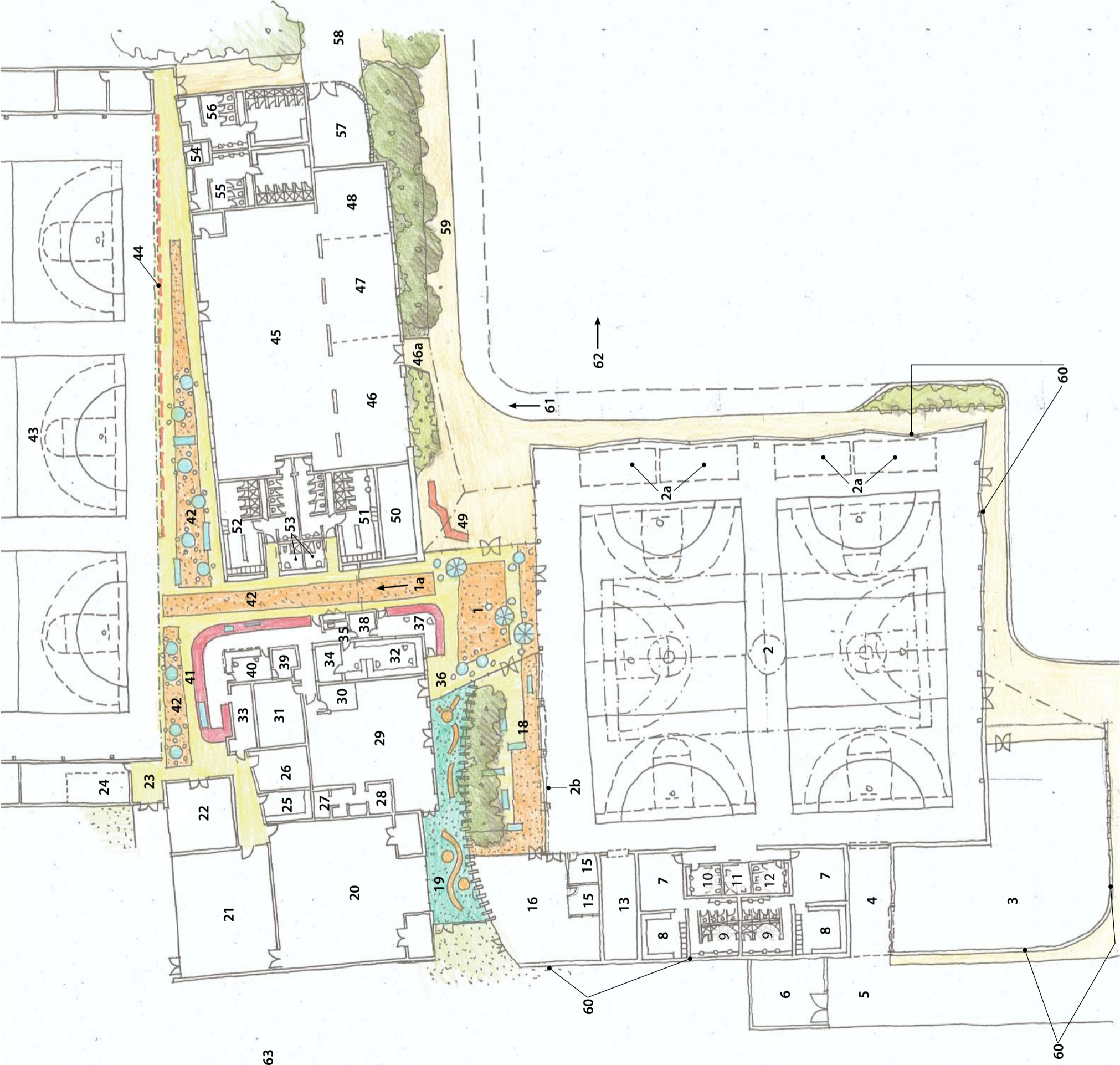
PROPOSED REDEVELOPMENT SITE PLAN

Eaton Recreation Centre: Peer review, Brief, Concept

Issue Date: 24/03/2021
 Gresley Abas Architects

LEGEND

- 1. NEW GLAZED ENTRANCE/LINK BUILDING
- 1A. NEW LOCKABLE DOORS AND GLASS WALL TO SEPARATE OLD AND NEW
- 2. NEW 2 MULTIMARKED COURTS ... HALL 'THE CUBE'
- 2A. NEW MOBILE RETRACTABLE SEATING
- 2B. GLAZED WALL TO COURTYARD WITH LIFTABLE GLASS/DOOR
- 3. NEW COMMERCIAL FLOORSPACE WITH HIGH CEILING - POSSIBLE PLAY CENTRE + OFFICES WITH INDEPENDENT ACCESS/IDENTITY
- 4. UNDERCOVER EXTERNAL SERVICE/BUMP AREA
- 5. NEW EXTERNAL SERVICE AREA
- 6. NEW A/C & SERVICE ENCLOSURE
- 7. TEAM SPACE
- 8. TEAM CHANGE/LOCKERS
- 9. TEAM SHOWERS & WC
- 10. MALE WC
- 11. ACCESSIBLE WC, SHOWER, CHANGE
- 12. FEMALE WC
- 13. STORE
- 14. NOT USED
- 15. OFFICE
- 16. AFTER SCHOOL/VACATION CARE: ACCESS TO COURTS, PLAYING FIELDS, COURTYARD
- 17. NOT USED
- 18. NEW ENTRANCE LINK COURTYARD
- 19. NEW CRECHE PLAY AREA
- 20. MODIFIED EXISTING GROUP FITNESS AREA
- 21. NEW GROUP FITNESS AREA IN ENCLOSED VERANDAH
- 22. NEW CYCLE/FITNESS AREA IN ENCLOSED VERANDAH
- 23. NEW EXIT LOBBY
- 24. NEW STORE (REMOVED WALLS)
- 25. STAFF KITCHEN (LAUNDRY REMOVED TO 54)
- 26. CAFE STORE
- 27. EXISTING CRECHE WET FACILITIES
- 28. NEW CRECHE TOILET & LAUNDRY
- 29. NEW EXPANDED CRECHE/NEW ENTRANCE
- 30. NEW CRECHE OFFICE (ACCESS TO TEA PREP)
- 31. NEW MEETING ROOM
- 32. NEW OPEN OFFICES
- 33. FOOD PREP FOR CAFE
- 34. OFFICE
- 35. TEA PREP
- 36. NEW CRECHE ENTRANCE
- 37. NEW MEMBERSHIP RECEPTION
- 38. ASSESSMENT
- 39. CAFE SECURE OFFICE
- 40. CAFE STAFF WITH VISION TO COUNTER
- 41. FULLY REFURBISHED CAFE
- 42. REFURBISHED PUBLIC AREAS/CAFE SEATING ETC
- 43. EXISTING SPORTS HALL
- 44. NEW RETRACTABLE ART SCREEN/BLIND TO 2x COURTS
- 45. EXISTING GYM (REPAINTED/LIGHTING ETC) INCLUDING GYM TEAM LEADER OFFICE
- 46. NEW EXENTSION/ENTRY TO GYM - FULLY GLAZED/HIGH QUALITY CUSTOMER EXPERIENCE
- 46A. NEW VIBRANT GYM ENTRANCE
- 47. EXISTING WALLS REMOVED & REFURBISHMENT
- 48. EXISTING WALLS TO CYCLE REMOVED & REFURBISHMENT
- 49. NEW ENTRANCE CANOPY TO NEW LINK & GYM ENTRANCE, NEW IDENTITY & SIGNAGE & WALL TO A/C ENCLOSURE
- 50. EXISTING A/C ENCLOSURE
- 51. FULLY REFURBISHED W/C/SHR/CHANGE - NEW LOCKERS
- 52. AS PER 51
- 53. REFURB ACCESSIBLE CHANGE/AC WITH NEW DOOR POSITION, REMOVE EXTERNAL SCREEN WALL
- 54. NEW LAUNDRY MACHINE/DRYER LOCATION
- 55. REFURB W/C/SHOWER BLOCK
- 56. AS PER 55
- 57. NEW BIN ENCLOSURE
- 58. NEW ACCESS TO BIN ENCLOSURE
- 59. NEW ENTRANCE LANDSCAPING
- 60. ART ENGAGEMENT WALL OPPORTUNITIES/IDENTITY
- 61. NEW DROP OFF AREAS
- 62. NEW CARPARKING LAYOUTS & ADDITIONAL BAYS



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scale: 1:200 @ A1
 job number: 2103
 revision: B

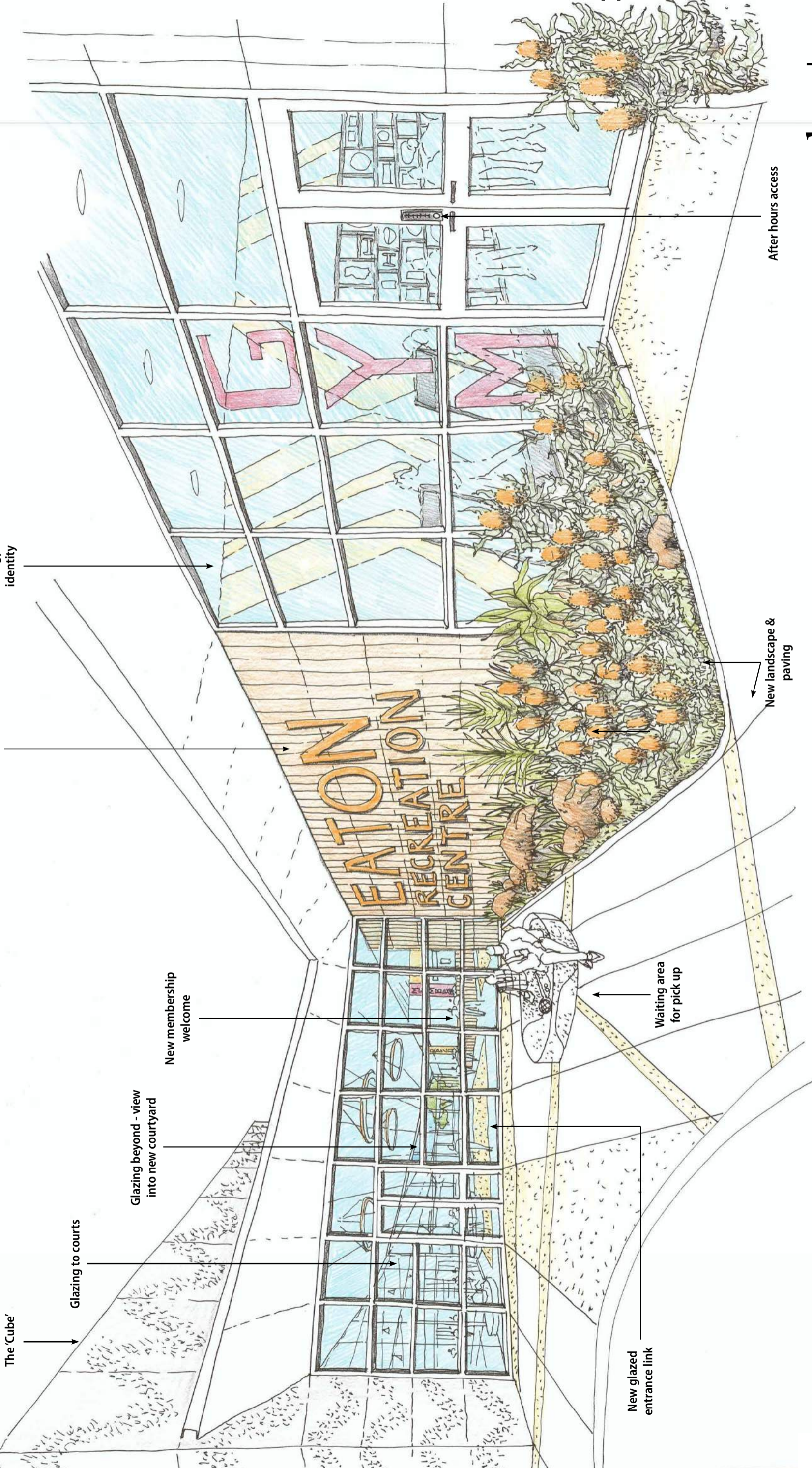


PROPOSED REDEVELOPMENT PLAN

Eaton Recreation Centre: Peer review, Brief, Concept

New raised timber feature, wall to A/C compound with refreshed entrance identity & storage

Glazed gym extension & new refreshed gym entrance identity



The 'Cube'

Glazing to courts

Glazing beyond - view into new courtyard

New membership welcome

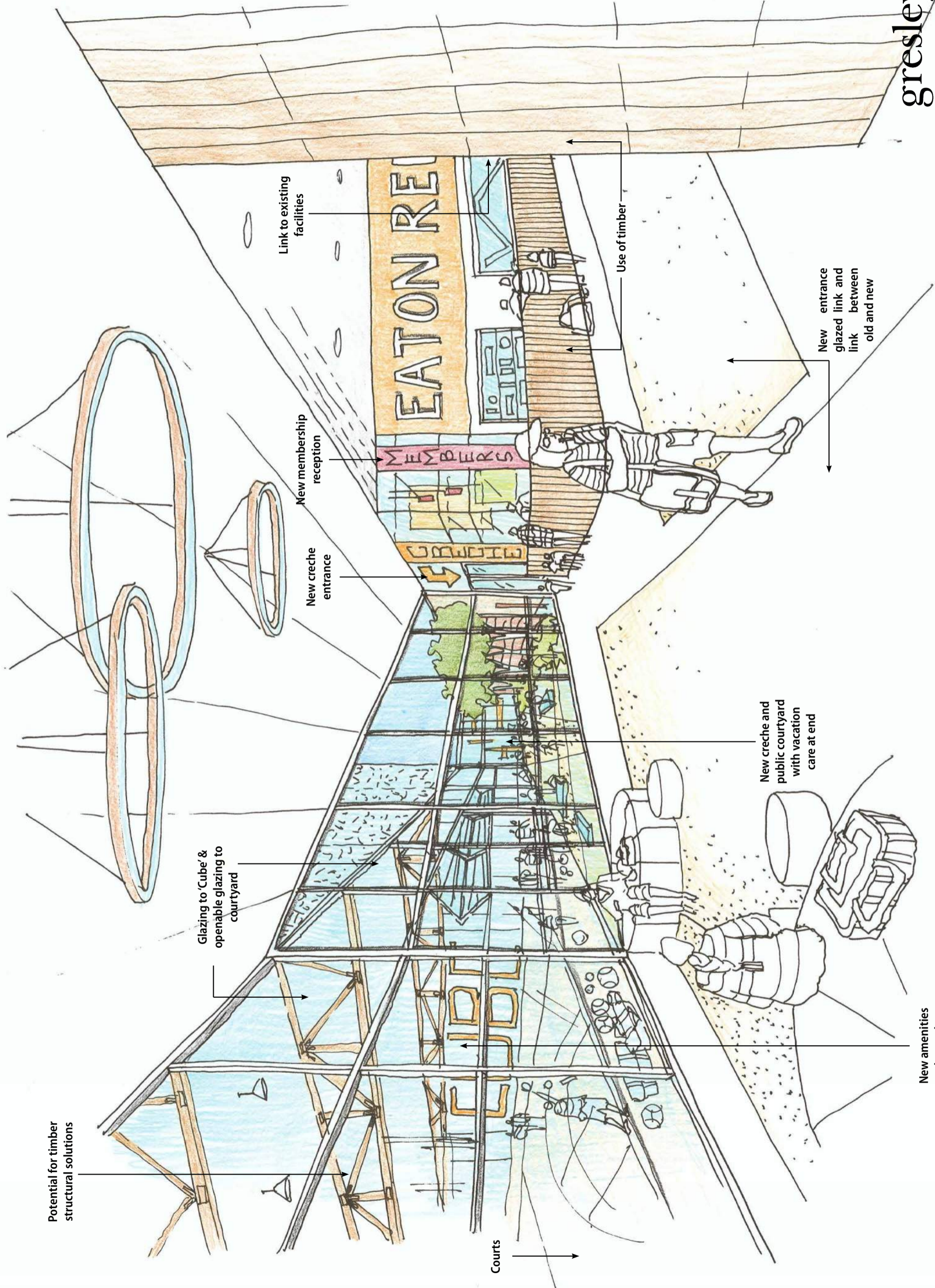
New glazed entrance link

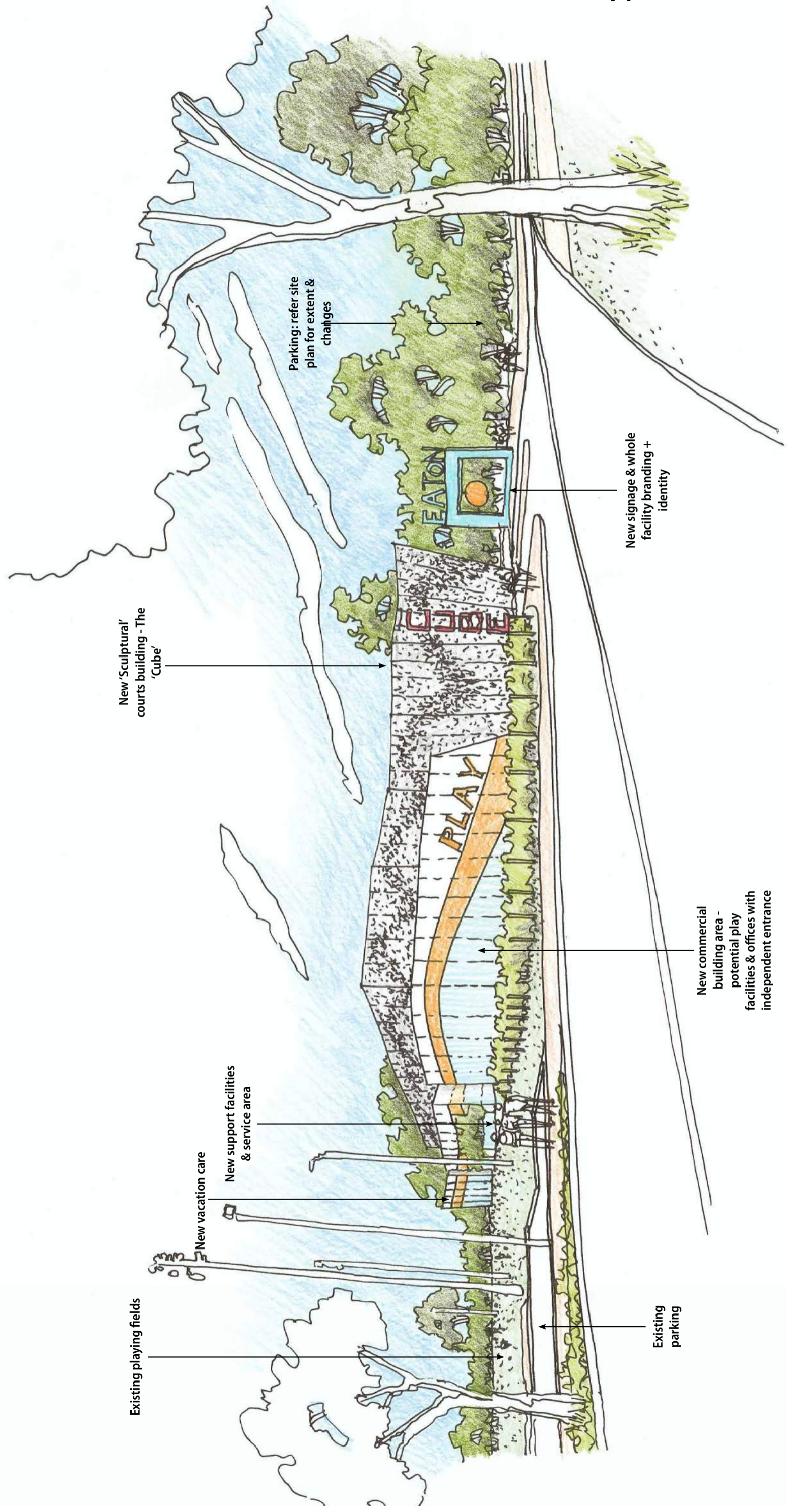
Waiting area for pick up

New landscape & paving

After hours access

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New 'Sculptural' courts building - The 'Cube'

Parking: refer site plan for extent & changes

New signage & whole facility branding + identity

New commercial building area - potential play facilities & offices with independent entrance

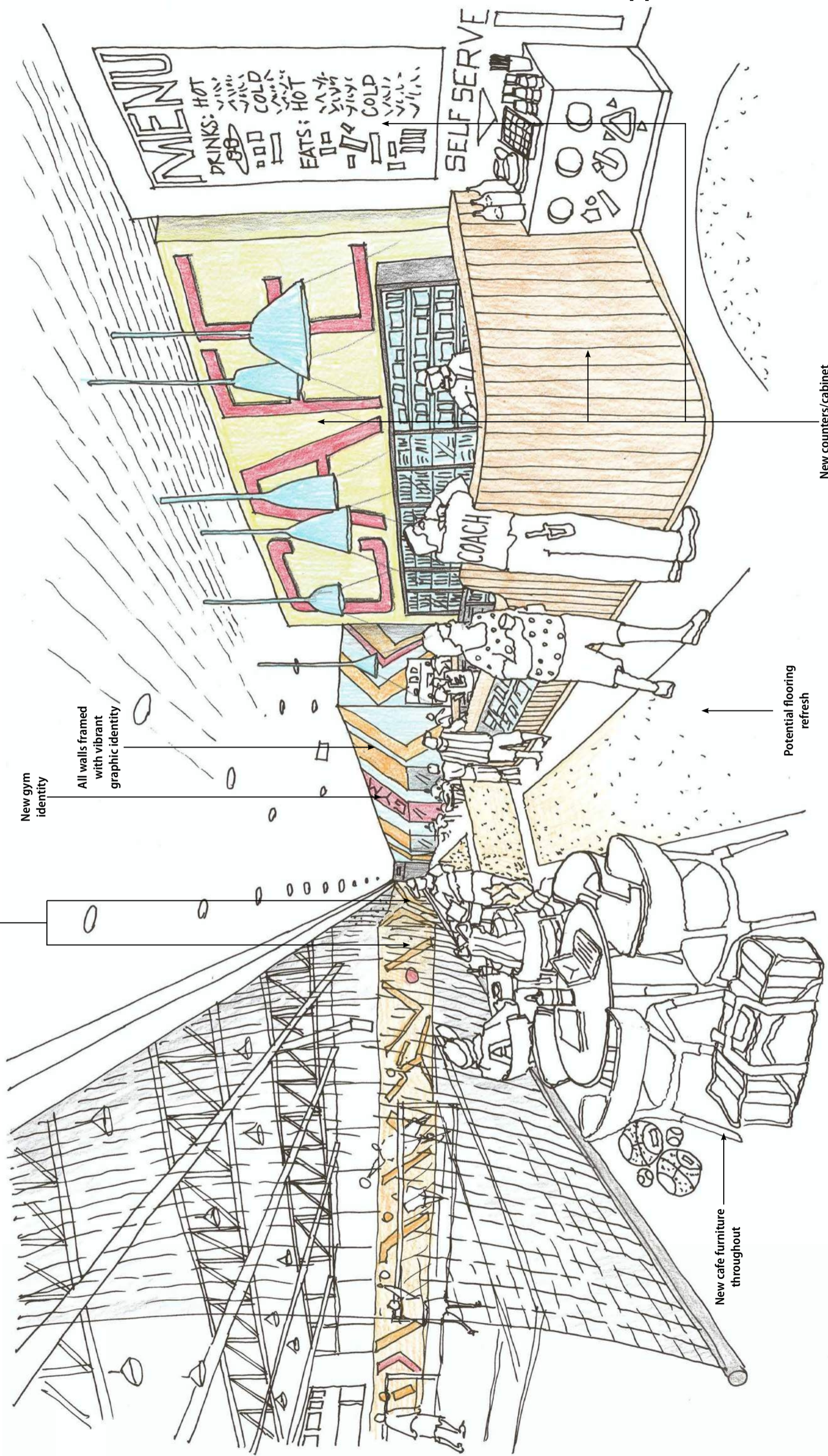
Existing playing fields

New vacation care

New support facilities & service area

Existing parking

New graphic/art screen retractable 'blind' for privacy for two courts attached to net - roll up when spectators



New gym identity

All walls framed with vibrant graphic identity

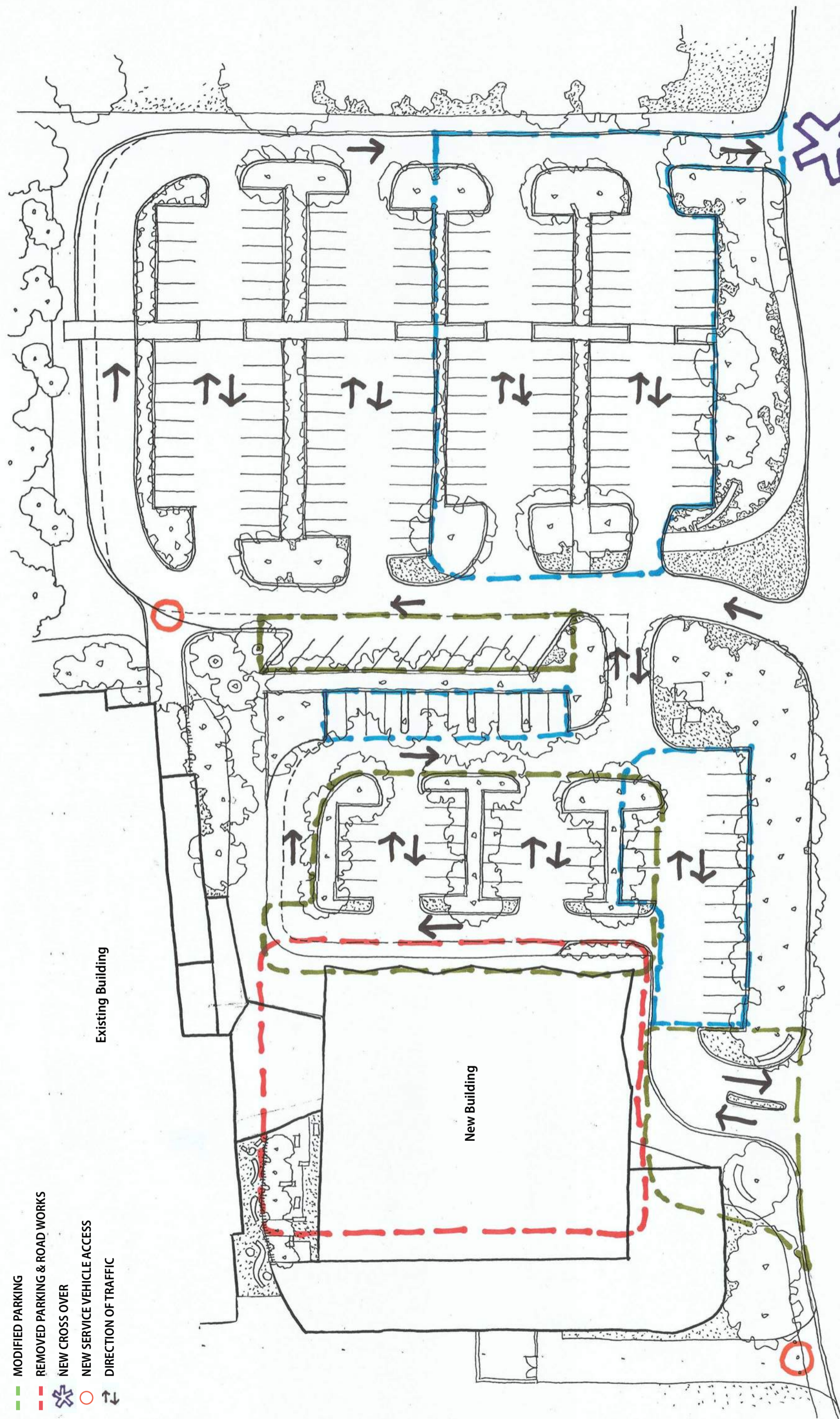
New cafe furniture throughout

Potential flooring refresh

New counters/cabinet work/identity/paint/signage etc to create vibrant cafe

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- LEGEND**
- NEW PARKING & ROADWORKS
 - MODIFIED PARKING
 - REMOVED PARKING & ROAD WORKS
 - NEW CROSS OVER
 - NEW SERVICE VEHICLE ACCESS
 - ↔ DIRECTION OF TRAFFIC



Recreation Drive

Existing Building

New Building

EMBOSSED PATTERNED FACADES



COMMONWEALTH COMMUNITY RECREATION CENTRE, CANADA

LIGHT & VIBRANT SPORTS CENTRES



SPORTS HALL, THE NETHERLANDS



NEUMATT SPORTS CENTRE, SWITZERLAND



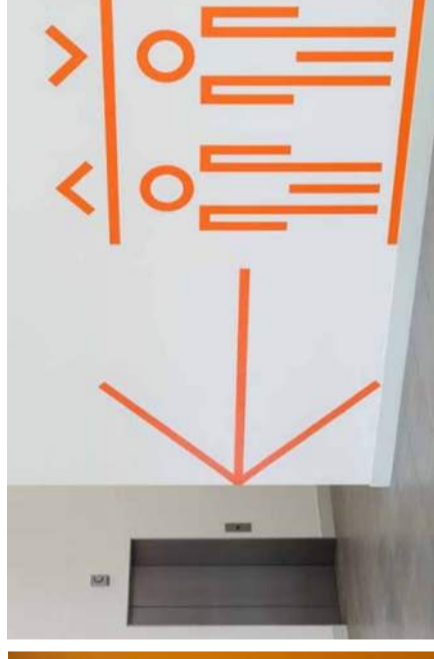
NEUMATT SPORTS CENTRE, SWITZERLAND

VISUALLY PERMEABLE STREET EDGE CONDITION



SAINT-NAZAIRE THEATRE, FRANCE

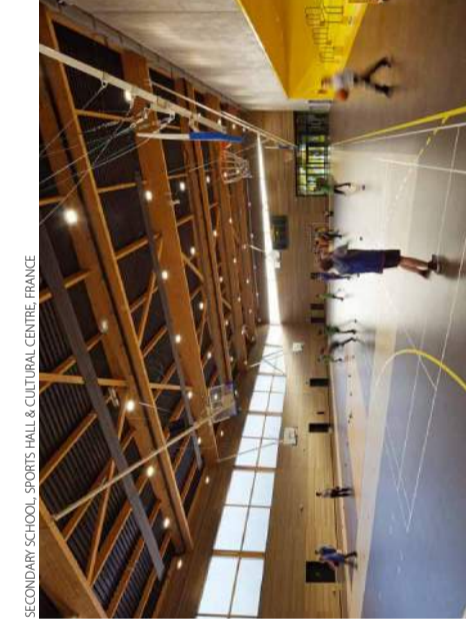
BRANDING, SIGNAGE, WAYFINDING



SAINT-NAZAIRE THEATRE, FRANCE



ROCKGYM, JEAN ARCHITECTS



OPPORTUNITIES IN TIMBER

SECONDARY SCHOOL, SPORTS HALL & CULTURAL CENTRE, FRANCE



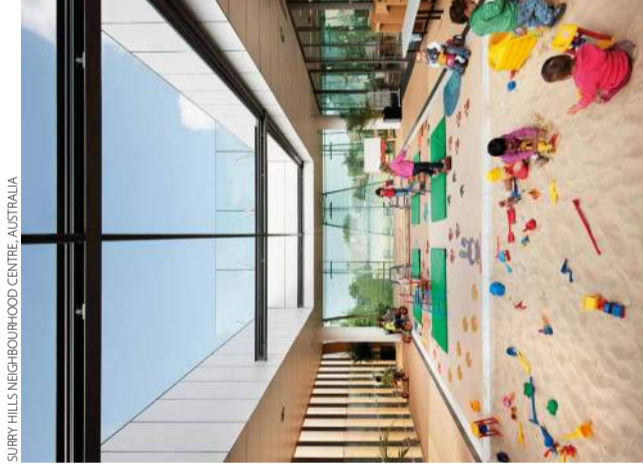
HERE EAST WAYFINDING, UNITED KINGDOM

COMMERCIAL PLAYCENTRE OPPORTUNITIES



CROC'S PLAYCENTRE, AUSTRALIA

VACATION AFTER SCHOOL CARE



SURRY HILLS NEIGHBOURHOOD CENTRE, AUSTRALIA

COMMUNITY CRECHE



DAYCARE CENTRE, SWEDEN



WICKHAM COMMUNITY CENTRE, AUSTRALIA

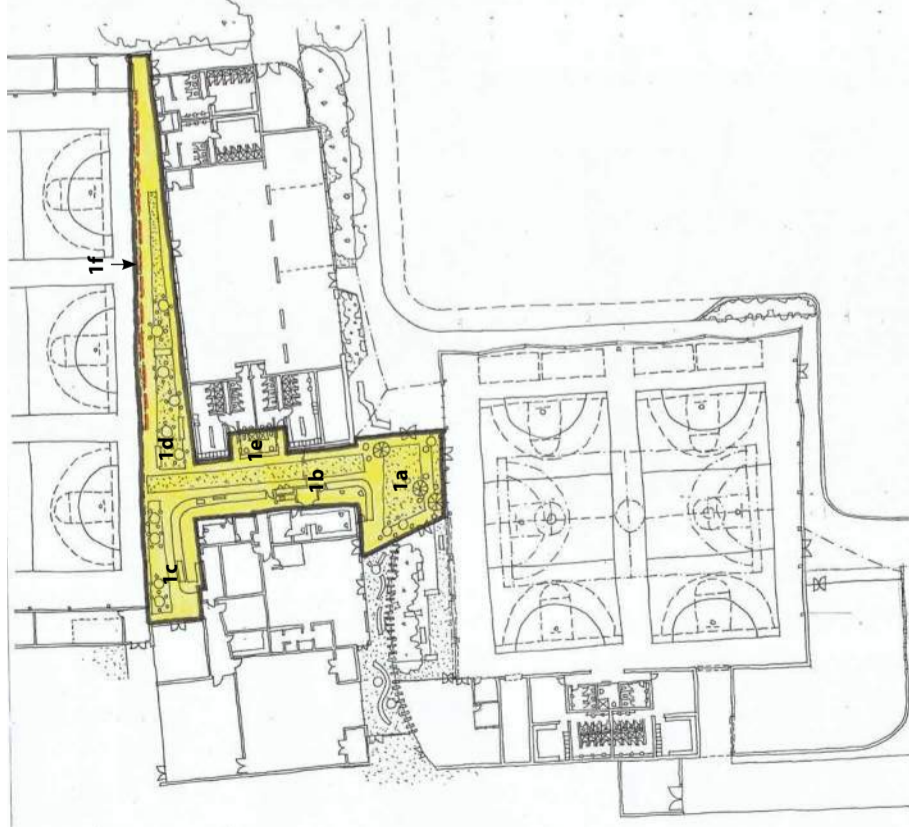


THE MARGARET CRIBB EARLY LEARNING CENTRE, AUSTRALIA





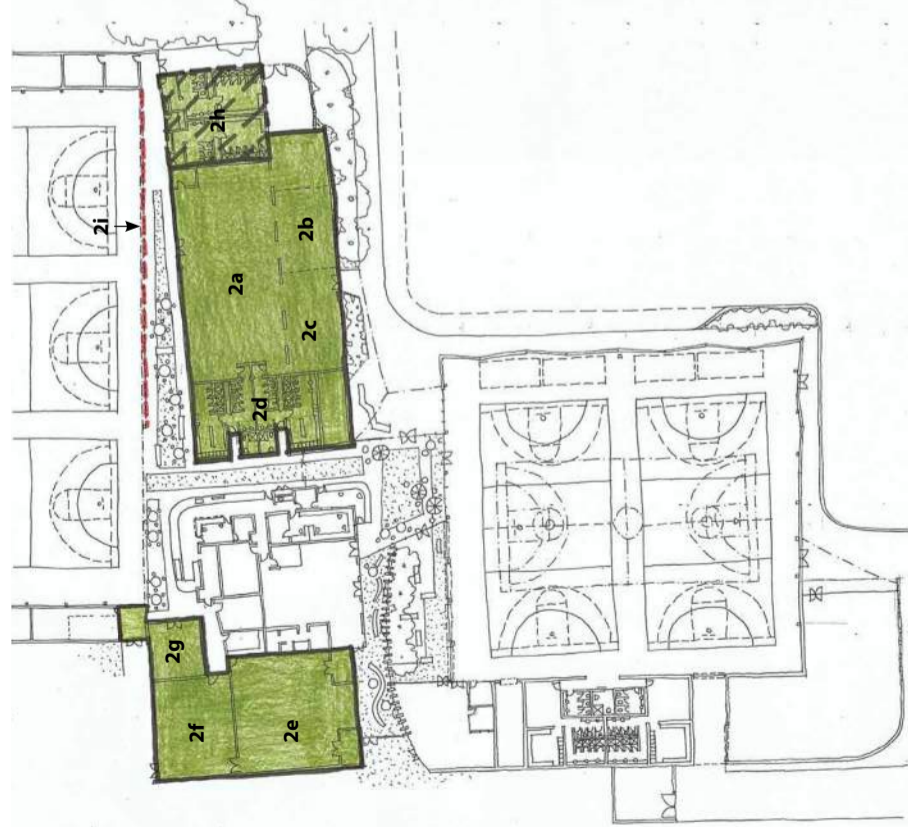
STAGE 1 | PACKAGE ONE



A NEW WELCOME & CIVIC IDENTITY

- 1a. New glazed: entry, foyer, entrance, signage, identity
- 1b. New membership reception, counter, identity & customer experience
- 1c. New cafe - full refurbishment, counters, identity, signage etc
- 1d. New paint/signage/identity of all existing walls, potentially flooring, and new cafe seating throughout
- 1e. Change and refurbishment of accessible toilets to remove existing foyer screen wall
- 1f. New art/graphic privacy, blind to mesh - retractable

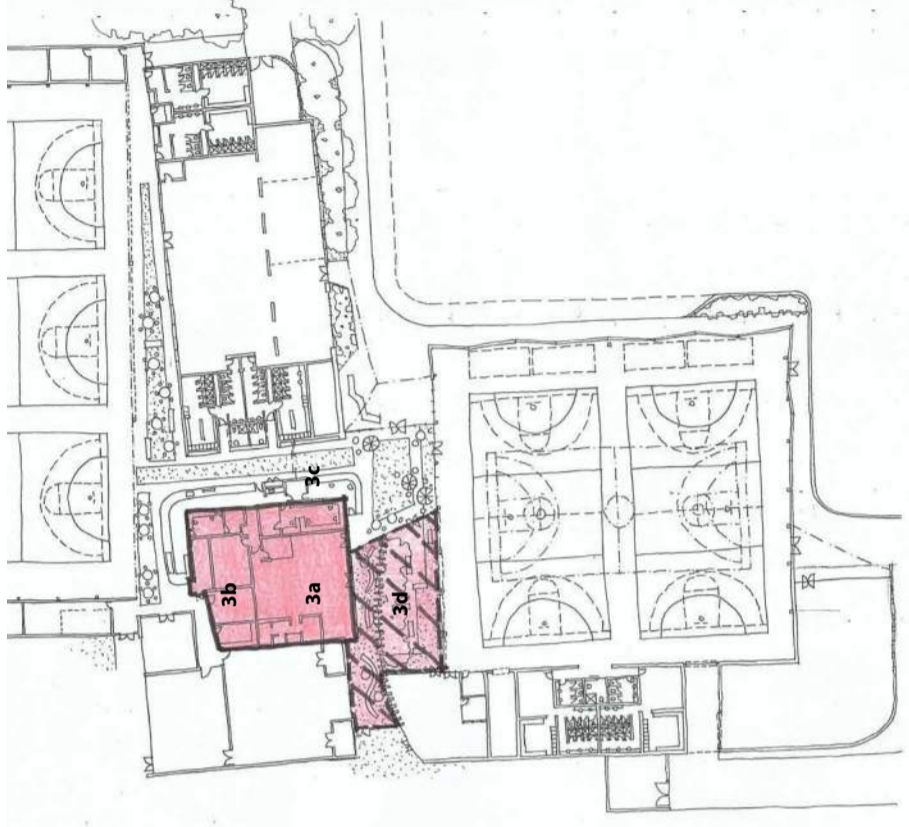
STAGE 2 | PACKAGE TWO



A NEW GYM EXPERIENCE & ADDITIONAL FITNESS AREAS

- 2a. Repainting, refresh of existing gym including increase in lighting levels
- 2b. Removal of various walls in existing gym and cycle area and new flooring, paint + fitout to areas
- 2c. Glazed addition, new entrance & identity to gym
- 2d. Full refurbishment of wet areas, change access to toilet entrance and remove screen wall in foyer
- 2e. Modification to wall location in existing group fitness
- 2f. New group fitness extension
- 2g. New cycle/group fitness extension and exit foyer
- 2h. Refurbishment of toilets/change wet areas and move laundry equipment into small room
- 2i. New art/graphic privacy blind to mesh-retractable

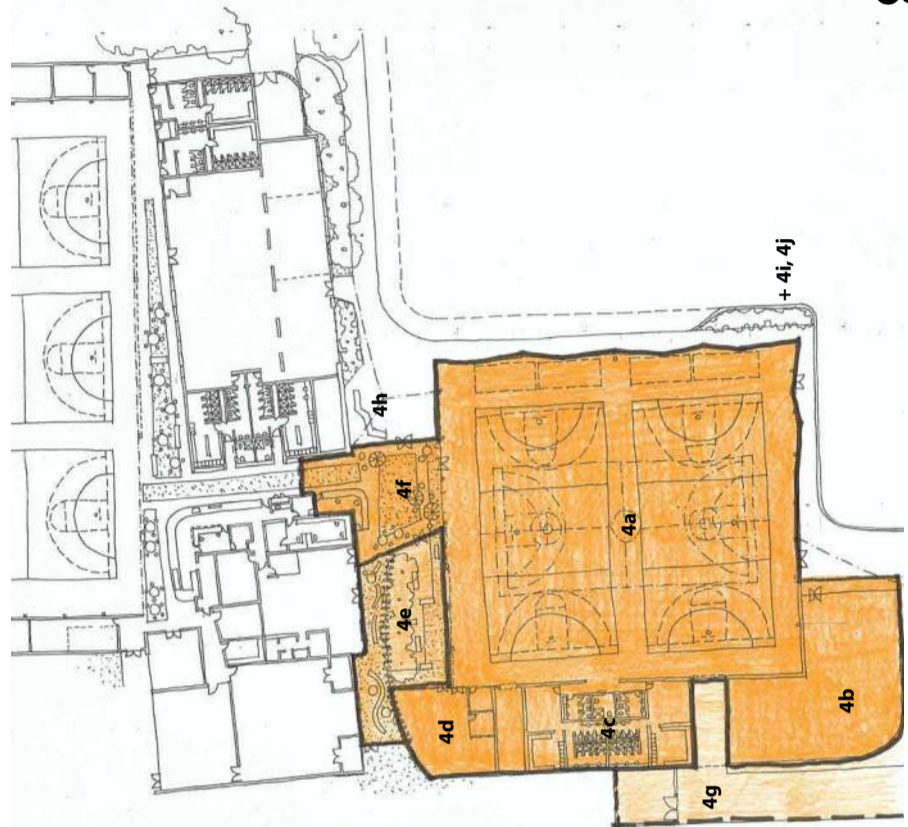
STAGE 3 | PACKAGE THREE



CRECHE, COURTYARD AND PLANNING AMENDMENTS

- 3a. Modifications/enlarging of creche
- 3b. Modifications to various office, store, meeting areas as per proposed floor plan
- 3c. New open plan office area plus 1 enclosed office
- 3d. New creche and public courtyard

STAGE 4 | PACKAGE FOUR



NEW FULL EXTENSION, IDENTITY & ASSOCIATED FACILITIES

- 4a. New 2 multimarked court building - the 'Cube'
- 4b. New commercial component - play & offices
- 4c. New team and general change/toilets etc plus storage
- 4d. New vacation care facility
- 4e. New creche and public courtyard
- 4f. New glass link/entrance & membership reception
- 4g. New service area, A/C compound etc
- 4h. New entrance, signage, landscape etc
- 4i. All new carpark plus road works, signage, bin store relocate etc
- 4j. Upgrade to substation & major services as required

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WORK PACKAGES/DIAGRAMS

scale: NTS
 job number: 2103
 revision: B

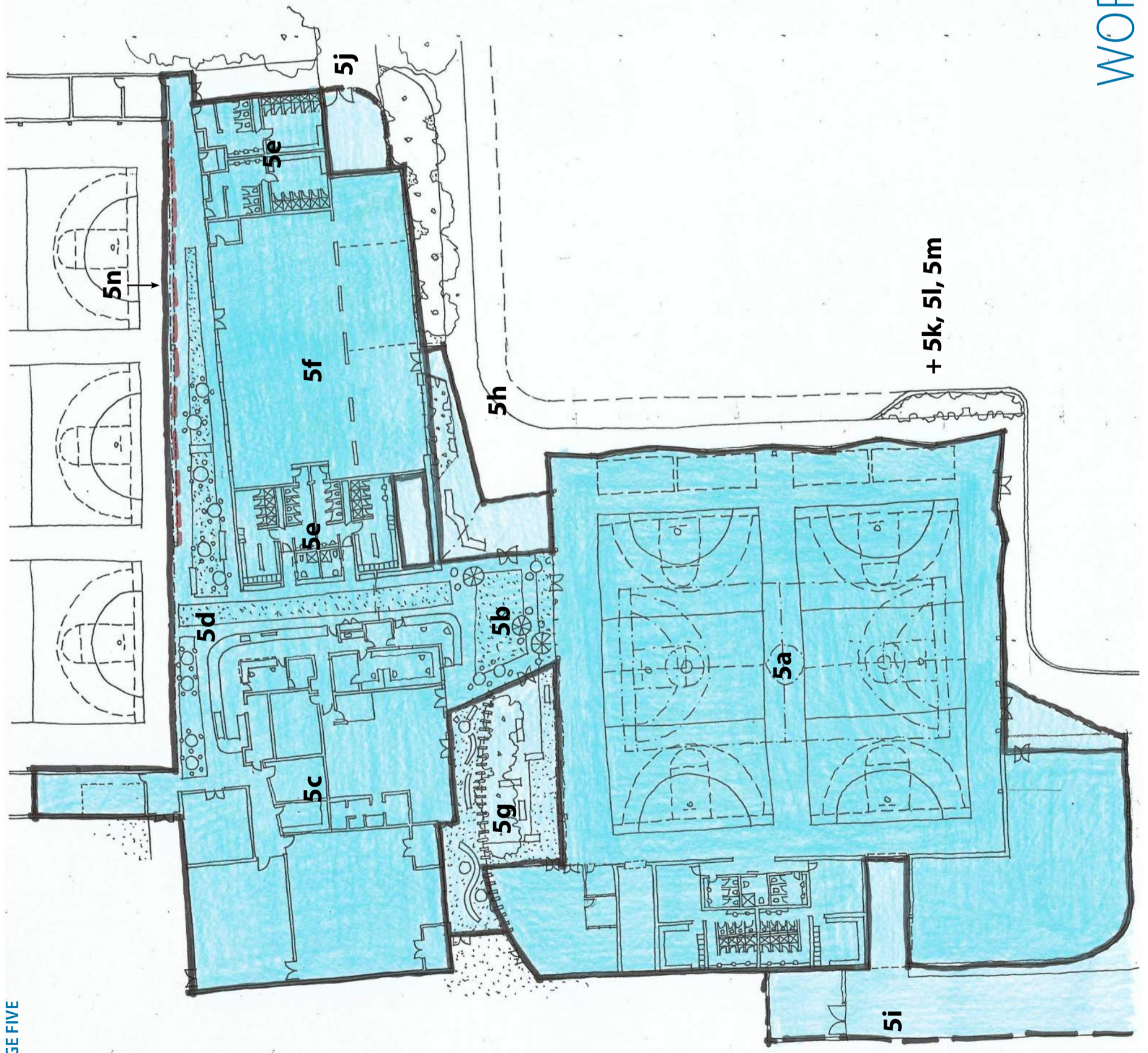
POTENTIAL WORKS PACKAGES (Independent of other works)

Eaton Recreation Centre: Peer review, Brief, Concept

Issue Date: 24/03/2021
 Gresley Abas Architects

WORKS PACKAGE FIVE COMPRISED OF:

- 5a. New internal playing courts and associated facilities including commercial spaces and vacation care
- 5b. New glazed link/entrance etc
- 5c. Replanning/refurbishment of existing block including extension with new group fitness & cycle fitness
- 5d. Refurbishment of all public spaces as described including cafe, new cafe fitout & privacy blind
- 5e. Full refurbishment of all change facilities as described
- 5f. Expansion and refurbishment of gym as described including new entrance and rebranding
- 5g. New creche and public courtyard
- 5h. New entrance and landscaping
- 5i. New service area and A/C compound
- 5j. New bin enclosure
- 5k. All new carpark and road works. Signage and external branding
- 5l. Upgrade to substate and other services as required
- 5m. Upgrade of miscellaneous other items as required
- 5n. New art/graphic privacy, blind to mesh - retractable



(Appendix ORD: 12.2A)

owenconsulting

quantity surveyors + construction consultants

4 March 2021

EATON RECREATION CENTRE Proposed Redevelopment

| Indicative cost estimate | WP01 | WP02 | WP03 | WP04 | CAR PARK | TOTAL |
|--|---------------------|---------------------|-------------------|---------------------|---------------------|----------------------|
| Building additions | 750,000.00 | 660,000.00 | - | 6,400,000.00 | - | 7,810,000.00 |
| Building modifications/refurbishment | 650,000.00 | 1,480,000.00 | 570,000.00 | - | - | 2,700,000.00 |
| External works and services | 100,000.00 | 60,000.00 | 130,000.00 | 1,100,000.00 | 900,000.00 | 2,290,000.00 |
| Construction Cost (excl GST) - refer attached | 1,500,000.00 | 2,200,000.00 | 700,000.00 | 7,500,000.00 | 900,000.00 | 12,800,000.00 |
| Design + construction contingency (10%) | 150,000.00 | 220,000.00 | 70,000.00 | 750,000.00 | 90,000.00 | 1,280,000.00 |
| Loose furniture + equipment | 100,000.00 | 50,000.00 | 50,000.00 | 100,000.00 | - | 300,000.00 |
| Artwork | - | - | - | 100,000.00 | - | 100,000.00 |
| ESD initiatives (solar, rainwater, etc.) | - | - | - | 50,000.00 | - | 50,000.00 |
| Temporary facilities and relocation costs | - | - | - | - | - | - |
| Consultant fees | 190,000.00 | 250,000.00 | 100,000.00 | 820,000.00 | 110,000.00 | 1,470,000.00 |
| Client PM fees | - | - | - | - | - | - |
| Council planning fees | - | - | - | - | - | - |
| Cost escalation to tender (beyond 2021) | - | - | - | - | - | - |
| Project Cost (excl GST) | 1,940,000.00 | 2,720,000.00 | 920,000.00 | 9,320,000.00 | 1,100,000.00 | 16,000,000.00 |

Notes

- * This cost estimate is 'order of magnitude' only based on Gresley Abas' concept design and is not based on a detailed design or engineering consultant input
- * An allowance for potential cost escalation beyond 2021 of approx 2% pa should be factored into budgets
- * WP = Work Package (refer Gresley Abas drawings)

Specific estimate exclusions

- * Rock excavation and removal of contaminated fill (assumed N/A)

Specific estimate inclusions

- * Site power / SMSB upgrade (WP04) - \$150,000
- * Fire service upgrade incl. pumps and tanks (WP04) - \$250,000
- * Water Corp headworks charges (WP04) - \$50,000
- * Sports / scoring equipment (WP04) - \$150,000
- * Retractable seating x 4 (WP04) - \$300,000
- * Café servery equipment (WP01) - \$50,000
- * Speedstile access control (WP01) - \$50,000

21018 Eaton Recreation Centre - Concept IC 4.03.2021

Project: 21018 - Eaton Recreational Centre
Building: Proposed Redevelopment

Project: 21018 - Eaton Recreational Centre
Building: Proposed Redevelopment

Details: Indicative cost estimate

Details: Indicative cost estimate

| Item | Description | Quantity | Unit | Rate | Total |
|------|-------------|----------|------|------|-------|
|------|-------------|----------|------|------|-------|

| Item | Description | Quantity | Unit | Rate | Total |
|------|-------------|----------|------|------|-------|
|------|-------------|----------|------|------|-------|

WORK PACKAGE 01

WORK PACKAGE 01
(Continued)

| | | | | | |
|---|---|-----|--------------|----------|------------------|
| ADDITIONS | | | | | |
| 1 | Demolition to suit new addition | | item | | 35,000 |
| 2 | New glazed entry extension (1+ 37) | 180 | m2 | 2,750.00 | 495,000 |
| 3 | New entry canopy (49) | 100 | m2 | 800.00 | 80,000 |
| Specialist Fitout | | | | | |
| 4 | Reception counter | | item | | 40,000 |
| 5 | Access control (speedstile or similar) | | item | | 50,000 |
| 6 | Signage / identity | | item | | 50,000 |
| | | | | | 750,000 |
| ALTERATIONS TO EXISTING | | | | | |
| 7 | Refurbishment of existing cafe/circulation area (41-42) | 410 | m2 | 800.00 | 328,000 |
| 8 | Modify and refurbish existing accessible toilets (53) | 12 | m2 | 3,000.00 | 36,000 |
| 9 | Wall to a/c enclosure (50) | | item | | 26,000 |
| Specialist Fitout | | | | | |
| 10 | Cafe cabinetworks fitout | | item | | 60,000 |
| 11 | Cafe equipment fitout | | item | | 50,000 |
| 12 | Cafe loose furniture | | note | | LF+E |
| 13 | Retractable screen to courts mesh (44) | | item | | 100,000 |
| 14 | Signage / identity | | item | | 50,000 |
| | | | Total | | 650,000 |
| | | | Total | | 1,400,000 |
| EXTERNAL WORKS AND SERVICES | | | | | |
| Site Preparation | | | | | |
| 15 | Demolition and site prep - new addition | | item | | 20,000 |
| | | | | | 20,000 |
| Roads, Footpaths & Paved Areas | | | | | |
| 16 | Paving modifications to new entry | | item | | 15,000 |
| 17 | Form new ramps and steps | | note | | excluded |
| | | | | | 15,000 |
| Landscaping & Improvements | | | | | |
| 18 | Soft landscaping | | item | | 15,000 |
| 19 | External seating | | item | | 10,000 |
| | | | | | 25,000 |
| External Hydraulic Services | | | | | |
| 20 | Stormwater drainage from new roof areas | | item | | 15,000 |
| 21 | External hydraulic service modifications | | note | | excluded |
| 22 | Grease trap installation | | note | | excluded |
| 23 | External fire service upgrade | | note | | excluded |
| 24 | Fire pumps and tanks | | note | | excluded |

| | | | | | |
|-------------------------------------|--|--|--------------|--|------------------|
| External Electrical Services | | | | | |
| 25 | New submains to building | | note | | excluded |
| 26 | Lighting to building exterior | | item | | 10,000 |
| 27 | Site power and/or SMSB upgrade | | note | | excluded |
| | | | | | 10,000 |
| Preliminaries | | | | | |
| 28 | Allowance for builders preliminaries costs (external works and services) | | item | | 15,000 |
| | | | Total | | 100,000 |
| | | | | | 1,500,000 |

TOTAL CONSTRUCTION COST (excl GST)

WORK PACKAGE 01

1,500,000

Project: 21018 - Eaton Recreational Centre
Building: Proposed Redevelopment
Details: Indicative cost estimate

| Item | Description | Quantity | Unit | Rate | Total |
|------|-------------|----------|------|------|-------|
|------|-------------|----------|------|------|-------|

WORK PACKAGE 02

| | | | | | |
|---|--|---|--|----------|------------------|
| ADDITIONS | | | | | |
| 1 | Demolition to suit new additions | item | | | 35,000 |
| 2 | New glazed gym entrance (46) | 80 m2 | | 2,750.00 | 220,000 |
| 3 | Group fitness area (21) - ex. verandah | 110 m2 | | 2,500.00 | 275,000 |
| 4 | Cycle fitness area (22) - ex. verandah | 40 m2 | | 2,500.00 | 100,000 |
| 5 | New exit lobby (23) | 12 m2 | | 2,500.00 | 30,000 |
| | | | | | 660,000 |
| ALTERATIONS TO EXISTING | | | | | |
| 6 | Modified group fitness area (20) | 195 m2 | | 1,100.00 | 214,000 |
| 7 | Refurbishment of existing gym (45) | 300 m2 | | 1,100.00 | 330,000 |
| 8 | Refurbishment of existing gym/cycle area (47-48) | 115 m2 | | 1,100.00 | 126,000 |
| 9 | Refurbishment of existing changerooms (51-52) | 115 m2 | | 3,000.00 | 345,000 |
| 10 | Refurbishment of existing wc/shower block (55-56) | 130 m2 | | 3,500.00 | 455,000 |
| Specialist Fitout | | | | | |
| 11 | Laundry equipment | PS | | | 10,000 |
| 12 | Gym and fitness equipment | note | | | excluded |
| | | Total | | | 1,480,000 |
| | | Total | | | 2,140,000 |
| EXTERNAL WORKS AND SERVICES | | | | | |
| Site Preparation | | | | | |
| 13 | Demolition and site prep - new additions | item | | | 25,000 |
| | | | | | 25,000 |
| Roads, Footpaths & Paved Areas | | | | | |
| 14 | Paving modifications to suit new additions | item | | | 10,000 |
| | | | | | 10,000 |
| External Hydraulic Services | | | | | |
| 15 | Stormwater drainage from new roof areas | item | | | 15,000 |
| 16 | External hydraulic service modifications | note | | | excluded |
| 17 | External fire service upgrade | note | | | excluded |
| 18 | Fire pumps and tanks | note | | | excluded |
| | | | | | 15,000 |
| External Electrical Services | | | | | |
| 19 | New submains to building | note | | | excluded |
| 20 | Site power and/or SMSB upgrade | note | | | excluded |
| Preliminaries | | | | | |
| 21 | Allowance for builders preliminaries costs (external works and services) | item | | | 10,000 |
| | | Total | | | 60,000 |
| | | TOTAL CONSTRUCTION COST (excl GST) | | | 2,200,000 |

Project: 21018 - Eaton Recreational Centre
Building: Proposed Redevelopment
Details: Indicative cost estimate

| Item | Description | Quantity | Unit | Rate | Total |
|------|-------------|----------|------|------|-------|
|------|-------------|----------|------|------|-------|

WORK PACKAGE 02

| | | | | | |
|------------------------------------|--|--|--|--|------------------|
| WORK PACKAGE 02 (Continued) | | | | | |
| WORK PACKAGE 02 | | | | | |
| | | | | | 2,200,000 |

Project: 21018 - Eaton Recreational Centre
Building: Proposed Redevelopment
Details: Indicative cost estimate

| Item | Description | Quantity | Unit | Rate | Total |
|------|-------------|----------|------|------|-------|
|------|-------------|----------|------|------|-------|

WORK PACKAGE 03

| | | | | | |
|---|--|-----|--------------|----------|----------------|
| ALTERATIONS TO EXISTING | | | | | |
| 1 | Modifications/enlargement of creche | 150 | m2 | 1,800.00 | 270,000 |
| 2 | Modifications to offices, store and meeting areas | 150 | m2 | 2,000.00 | 300,000 |
| | Total | | | | 570,000 |
| EXTERNAL WORKS AND SERVICES | | | | | |
| Site Preparation | | | | | |
| 3 | Demolition and site prep - outdoor creche/courtyard | | item | | 15,000 |
| | | | | | 15,000 |
| Landscaping & Improvements | | | | | |
| 4 | Hard/soft landscaping - outdoor creche/courtyard | | item | | 100,000 |
| | | | | | 100,000 |
| External Hydraulic Services | | | | | |
| 5 | External hydraulic service modifications | | note | | excluded |
| 6 | External fire service upgrade | | note | | excluded |
| 7 | Fire pumps and tanks | | note | | excluded |
| External Electrical Services | | | | | |
| 8 | New submains to building | | note | | excluded |
| 9 | Site power and/or SMSB upgrade | | note | | excluded |
| Preliminaries | | | | | |
| 10 | Allowance for builders preliminaries costs (external works and services) | | item | | 15,000 |
| | | | Total | | 130,000 |
| | | | | | 700,000 |
| TOTAL CONSTRUCTION COST (excl GST) | | | | | |
| WORK PACKAGE 03 | | | | | |

Project: 21018 - Eaton Recreational Centre
Building: Proposed Redevelopment
Details: Indicative cost estimate

| Item | Description | Quantity | Unit | Rate | Total |
|------|-------------|----------|------|------|-------|
|------|-------------|----------|------|------|-------|

WORK PACKAGE 04

| | | | | | |
|---|---|-------|--------------|----------|------------------|
| ADDITIONS | | | | | |
| 1 | Modifications at junction with existing building | | item | | 30,000 |
| 2 | The 'Cube' multi-court hall - air-conditioned (2) | 1,650 | m2 | 2,300.00 | 3,795,000 |
| 3 | Sports flooring | | note | | included |
| 4 | Liftable glass doors to courtyard | | note | | included |
| 5 | Team/change facilities (7-12) | 200 | m2 | 4,000.00 | 800,000 |
| 6 | Store (13) | 35 | m2 | 2,000.00 | 70,000 |
| 7 | Side entry corridor (14) | 25 | m2 | 2,200.00 | 55,000 |
| 8 | Vacation care facility (15-16) | 175 | m2 | 2,800.00 | 490,000 |
| 9 | Commercial component - to vacant office standard (3) | 275 | m2 | 2,400.00 | 660,000 |
| 10 | Covered verandah areas - office and vacation care (3a + 17) | 50 | m2 | 600.00 | 30,000 |
| 11 | Covered area - side entrance (4) | 40 | m2 | 500.00 | 20,000 |
| Specialist Fitout | | | | | |
| 12 | Sports/scoring equipment | | PS | | 150,000 |
| 13 | Retractable seating (x4) | | PS | | 300,000 |
| | | | Total | | 6,400,000 |
| EXTERNAL WORKS AND SERVICES | | | | | |
| Site Preparation | | | | | |
| 14 | Demolition and site prep - new additions | | item | | 70,000 |
| 15 | Retaining walls | | note | | excluded |
| | | | | | 70,000 |
| Roads, Footpaths & Paved Areas | | | | | |
| 16 | Paving modifications around new additions | | item | | 30,000 |
| 17 | Service access road | | item | | 40,000 |
| 18 | Form new ramps and steps | | note | | excluded |
| | | | | | 70,000 |
| XB - Outbuildings & Covered Ways | | | | | |
| 19 | Service yard and a/c enclosure (no roof) | | item | | 40,000 |
| | | | | | 40,000 |
| Landscaping & Improvements | | | | | |
| 20 | Soft landscaping | | item | | 100,000 |
| | | | | | 100,000 |
| External Hydraulic Services | | | | | |
| 21 | Stormwater drainage from new roof areas | | item | | 100,000 |
| 22 | External hydraulic service modifications | | item | | 50,000 |
| 23 | External fire service upgrade | | item | | 50,000 |
| 24 | Fire pumps and tanks (incl. pump room) | | item | | 200,000 |
| 25 | WCWA headworks charges | | PS | | 50,000 |
| | | | | | 450,000 |

Project: 21018 - Eaton Recreational Centre
Building: Proposed Redevelopment
Details: Indicative cost estimate

| Item | Description | Quantity | Unit | Rate | Total |
|-------------------------------------|--|----------|--------------|------|---|
| WORK PACKAGE 04 (Continued) | | | | | |
| External Electrical Services | | | | | |
| 26 | New submains to building | | item | | 50,000 |
| 27 | Building main switchboard upgrade | | item | | 20,000 |
| 28 | Lighting to building exterior | | item | | 30,000 |
| 29 | Site power and/or SMSB upgrade | | PS | | 150,000 |
| | | | | | 250,000 |
| Preliminaries | | | | | |
| 30 | Allowance for builders preliminaries costs (external works and services) | | item | | 120,000 |
| | | | Total | | 1,100,000 |
| | | | | | 7,500,000 |
| | | | | | TOTAL CONSTRUCTION COST (excl GST) |
| | | | | | 7,500,000 |

Project: 21018 - Eaton Recreational Centre
Building: Proposed Redevelopment
Details: Indicative cost estimate

| Item | Description | Quantity | Unit | Rate | Total |
|---|--|----------|--------------|--------|---|
| CAR PARK UPGRADE | | | | | |
| Car Park Upgrade | | | | | |
| <i>Note - rates include earthworks and civil drainage</i> | | | | | |
| 1 | New car park areas | 3,500 | m2 | 100.00 | 350,000 |
| 2 | Modify existing car park areas | 1,500 | m2 | 80.00 | 120,000 |
| 3 | New service access - bin store | 80 | m2 | 125.00 | 10,000 |
| 4 | Modify existing crossover (in and out) | 1 | no | | 20,000 |
| 5 | Modify existing crossover and roadway (entry only) | 1 | no | | 15,000 |
| 6 | New crossover (exit only) | 1 | no | | 15,000 |
| 7 | Street embayments and boundary footpath | | note | | excluded |
| 8 | | | | | 530,000 |
| Boundary Walls, Fencing & Gates | | | | | |
| 9 | New major entry signage wall | | item | | 40,000 |
| | | | | | 40,000 |
| XB - Outbuildings & Covered Ways | | | | | |
| 10 | Bin store (no roof) | | item | | 30,000 |
| | | | | | 30,000 |
| Landscaping & Improvements | | | | | |
| 11 | Landscaping - new/modified car park areas | 2,000 | m2 | 50.00 | 100,000 |
| 12 | Landscaping - existing car park areas | | note | | excluded |
| | | | | | 100,000 |
| External Electrical Services | | | | | |
| 13 | Car park lighting - new areas | | item | | 75,000 |
| 14 | Car park lighting - modified areas (relocate existing) | | item | | 25,000 |
| 15 | Car park lighting - existing areas | | note | | excluded |
| | | | | | 100,000 |
| Preliminaries | | | | | |
| 16 | Allowance for builders preliminaries costs | | item | | 100,000 |
| | | | Total | | 900,000 |
| | | | | | 900,000 |
| | | | | | TOTAL CONSTRUCTION COST (excl GST) |
| | | | | | 900,000 |

| RISK ASSESSMENT TOOL | | | | | | | | | |
|---------------------------------|---|--|--------------|----------------------|--|----------------------------|---------------|----------------------|----------------------|
| OVERALL RISK EVENT: | | Eaton Recreation Centre: Peer Review, Brief and Concept Plans. | | | | | | | |
| RISK THEME PROFILE: | | 13 - Project/Change Management | | | | | | | |
| RISK ASSESSMENT CONTEXT: | | Project | | | | | | | |
| CONSEQUENCE CATEGORY | RISK EVENT | PRIOR TO TREATMENT OR CONTROL | | | RISK ACTION PLAN (Treatment or controls proposed) | AFTER TREATMENT OR CONTROL | | | RESIDUAL RISK RATING |
| | | CONSEQUENCE | LIKELIHOOD | INHERENT RISK RATING | | CONSEQUENCE | LIKELIHOOD | RESIDUAL RISK RATING | |
| HEALTH | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| FINANCIAL IMPACT | Expenditure not currently contained within LTFP and Asset Management Plans. | Moderate (3) | Possible (3) | Moderate (5 - 11) | Not required. | Not required. | Not required. | Not required. | Not required. |
| SERVICE INTERRUPTION | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| LEGAL AND COMPLIANCE | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| REPUTATIONAL | The vision to provide a diverse and affordable range of sport and recreational opportunities to all members of the community. | Moderate (3) | Possible (3) | Moderate (5 - 11) | Not required. | Not required. | Not required. | Not required. | Not required. |
| ENVIRONMENT | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |



SPORT AND RECREATION PLAN 2020 - 2030 PART A

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The Shire of Dardanup acknowledges the Noongar people as the traditional owners of the land upon which the Shire is situated. In doing this, we recognise and respect their continuing culture and contribution they make to the life of this region and pay our respects to their elders, past, present and emerging.

Executive Summary

The Shire of Dardanup Sport and Recreation Plan 2020-2030 (Plan) has been developed to identify the current and future needs of the Shire in respect of the development of facilities, programs and services. The Plan, Part A confirms the short, medium and long term community, sport and recreation facilities to be considered in the Shire's integrated planning and reporting process. A separate document (Part B) contains supporting information which informs the Plan. The following are key considerations in seeking to meet the needs of residents and visitors to the Shire:

- Each resident should have a high level of access to a variety of sport and recreation facilities and services either provided or facilitated by the Shire, but potentially in partnership with others.
 - Improving current infrastructure and being able to manage the assets on an ongoing basis within the projected council budget is critical. Ensuring that future investment is underpinned by a strong business case and rationale for investment.
 - Investment in new facilities will focus on multi-functional use with the aim of reducing ongoing operational and asset management costs and increasing the viability of sporting clubs and other organisations.
 - While Wanju will be developing during the life of this Plan, the major growth will be beyond 2030. Ultimately this may require a repositioning of some infrastructure to respond to the shifting population centre. In addition, the need to formulate more effective partnerships with education institutions is evident and it is a pre-requisite of the development of sporting space in Wanju.
 - Increasing floodlighting levels to support extended facility use and maximise capacity is a consideration which may offset the requirement for new infrastructure.
 - It is important to be realistic on development trigger points/benchmarking, to ensure grant funding and developer contributions can be accessed in advance of the population growth.
- It is evident when assessing current facility provision there are a number of critical areas which will require targeted investment. These include:
- Burekup Oval and associated court infrastructure: To upgrade and enhance existing facilities (including extending the oval) and provide changing infrastructure, shade and a kiosk/kitchen which complies with seniors and gender diverse use.
 - Wells Recreation Park: The rationalisation of the built form and replacement of the existing clubhouse and community facility to meet the diverse community needs. This will also require an upgrade of court and associated oval sporting infrastructure.
 - Dardanup Equestrian Centre: To facilitate the users to enhance and expand current equine infrastructure.
 - Eaton Oval (including the Pratt Road Recreation Ground): To replace existing clubhouse facilities to meet contemporary guidelines and facilitate gender diverse use. This will also include the re-surfacing or relocation of court infrastructure currently located within the precinct.
 - Eaton Recreation Centre and Glen Huon Oval Precinct: As the most significant sporting resource which services the Shire's sport and recreational needs, options to enhance the financial viability of the Recreation Centre and Eaton Sports Club should be developed. This will include measures to increase functionality and greater and more diverse community use which incorporating upgrades to lightning, seating and fencing. The potential to extend Eaton Recreation Centre to a six court facility will also be explored through the development of a business case. Additional investment, other than through the management and maintenance of the existing asset is not considered except if impacted upon by the ERC business case.

The Plan is informed by an extensive consultation process with user groups and the general community. This has confirmed many of the areas where investment needs to be targeted. It also includes investment, not just in the sporting facilities, but also in the connectivity and increased opportunity for residents to engage in broader physical activity/recreational pursuits which are also likely to attract visitors to the Shire.

Consideration has been given to projected population growth and the need for additional sporting infrastructure to meet growth requirements (based on an assessment of current provision and future need). It is likely that over the ten years of the plan, the focus will be on improving the functionality, performance, quality and accessibility of existing sporting grounds through the replacement and development of infrastructure to meet contemporary sporting and community facility standards.

The report includes 6 Shire-wide and 13 town-site specific recommendations which are prioritised in accordance with the following:

Immediate: 1 year in planning and implementation (Year one of the Sport and Recreation Plan 2020 to 2030).

Short Term: 1-5 years in planning and implementation (Year one to Five of the Sport and Recreation Plan 2020 to 2030).

Medium Term: 5-10 years in planning and implementation (Year Five and onwards of the Sport and Recreation Plan 2020 to 2030).

Long Term: 10+ years plus in planning and implementation (Related specifically to the Wanju development evolution and the need to allocate sufficient land to meet the long term needs of the residents within the Shire of Dardanup).

The cost of undertaking the proposed development will require the outcomes to be incorporated within the Shire's Long Term Financial Plan and integrated with the Shire's ongoing approach and investment in asset management.



1. Sport and Recreation Plan Context

The Shire of Dardanup Sport and Recreation Plan 2020-2030 (Plan) has been developed to identify the current and future needs of the Shire in respect of the development of facilities, programs and services. It confirms the short, medium and long term community, sport and recreation facilities to be considered in the Shire's integrated planning and reporting process.

The Shire of Dardanup (Shire) takes both a central role and leadership role in providing for sport and recreation infrastructure, services and programs for its community. The Shire invests substantially in sport and recreation facilities and also facilitates capacity building; the sourcing of necessary funding and development of partnerships to enable others to deliver sport and recreation opportunities for its local community. The Shire is committed to empowering the local community to determine local needs and respond to gaps in the market in delivering

physical activity, mental health and economic benefits where appropriate. The Shire needs to determine how to best utilise its resources (both financial and human), so that that it can be expended efficiently and effectively. This Plan clearly identifies this commitment.

The Plan has been developed in partnership with the Shire's residents, sports organisations, schools and community groups through a considered and engaging consultation process. The recommendations contained within the Plan are balanced against the human and financial resources available, having regard to potential partnerships which may be developed with other organisations. The supporting information within the Plan is based on contemporary planning processes which acknowledge current trends and policies in sport and recreation, and best practice asset management.

1.1 Sport and Recreation Plan Vision

The Vision for the provision of sport and recreation infrastructure is:

To provide and maintain a range of sport and recreation facilities, infrastructure and services which promote the Shire as an attractive and desirable place to live and visit by connecting and promoting the economic and social value of sport and recreation to the health and wellbeing of the community.

1.2 Objectives

The objectives of the Plan are to:

- Articulate the Shire's approach to community recreation, sport facility and service provision.
- Review and determine the Shire's role in relation to the provision of sport and recreation facilities and services and explore options for ongoing capital, management and maintenance funding.
- Maximise the community's opportunities for physical activity.
- Assess facility requirements through an analysis of current and potential future users and club needs for recreation and sporting facilities.
- Determine the Shire's capacity to meet community need for physical recreation now and into the future through an assessment of the quality, capability and capacity of privately and publicly provided infrastructure and services.
- Provide a robust decision-making guide to assist the Shire with assessing community need, gaps in provision and applying business case rules to prioritise investment.

1.3 Key Objectives & Principles

The Plan provides the direction and commitment needed for the future; limiting the potential for an ad hoc approach to sport and recreation planning while guiding future decision making. The Plan is underpinned by the following objectives:

- **Establishing priorities based on rational planning:** Implement an approach to establish need based on a series of benchmarks, community input and projected infrastructure requirements having regard to emerging industry guidelines.
- **Meeting the challenges for the future:** Support the long-term functionality and viability of infrastructure which best meets the needs of residents and visitors. This will be achieved by:
 - Ensuring that current infrastructure is assessed against 'best practice' guidelines for sport and recreational needs and contemporary design requirements.
 - Consideration will be given to innovative and alternative strategies that may provide a more efficient way of achieving the desired outcomes.
 - The process may identify gaps in the provision of services and facilities but may also identify if there is any facility oversupply creating an opportunity to enhance the potential to re-purpose land or infrastructure.
- **Improving the Quality of Life:** Ensure that well-planned sport, recreation and community facilities, including Public Open Space, meets the needs of the local community and provides positive health, social and environmental benefits which is considered at the forefront of any suburban development and is an integral component of the planning process.
- **Effective use and management of facilities:** Support co-location and multi-functional use of facilities to ensure the effective utilisation and management of finite resources in the development and management of facilities.
- **Avoid duplication:** Endeavour to avoid duplicating infrastructure within the Shire's own jurisdiction while also considering the provision of infrastructure provided in neighbouring local governments. It is important to ensure that facilities which are being provided meet the current or emerging community need. Duplication may undermine the financial viability and possibly increase the ongoing operational costs associated with such infrastructure.
- **Consultation with a wider audience:** Involve the community, clubs and organisations in the planning process, allowing an opportunity to educate, increase understanding and encourage ownership of the process and ultimately the outcomes.



Guiding Principles

The following identify the key guiding principles for programming and servicing of community sport and recreation:

Planning:

- **Strategic Alignment:** All programs and services provided by the Shire will be aligned with adopted strategic planning documents and in accordance with recognised good practice.
- **Rationalisation of Existing Facilities:** Rationalisation and/or redevelopment of existing sport and recreation infrastructure will be considered where the outcome clearly meets the needs resulting from demographic changes and where such development results in the optimal use of the land and buildings.
- **Co-location:** Investment in community facility provision will only be considered (in all but exceptional circumstances) where it is proposed to develop a multi-functional shared facility which services the needs of a number of groups and can be appropriately identified and confirmed.
- **Equitable Access:** The Shire is committed to ensure that the development of new or upgraded/modernised infrastructure adheres to the principles of the DIAP to maintain a high level of equitable access to community facilities for all members of the community.
- **Club Viability:** Wherever possible, the Shire seeks to promote self-sufficiency of community organisations by establishing appropriate governance and financial management structures.

Infrastructure:

- **Facility Development, Prioritisation and Improving Efficiencies:** The Shire will develop and apply a weighting system to request council assistance (whether under existing funding programs or other requests

for support). This will enable the Shire to prioritise resources to be allocated to the use of existing facilities, the management of assets, grant submission processes and provision of services. Applications which align with the guiding principles will be given the highest priority.

- **Upgrading Changing Accommodation:** The Shire will review (on an ongoing basis) all changing facility infrastructure, to ensure it is capable of serving all genders for training and competition use, and put in place a staged implementation and funding plan.

Asset Management:

- **Asset Maintenance and Replacement:** The Shire will undertake a review of all leased and licensed facilities to ensure they are appropriately managed and maintained in accordance with recognised and adopted standards for lifecycle costing. This aims to reduce the ongoing asset management liability and provide a level of control over future expenditure.

Economic:

- **Management of Budgets:** To effectively manage budgets, future commitment to investment will be made where the social and community return on investment has been assessed and the desired outcome will meet Shire priorities in accordance with the Strategic Community Plan.
- **Financial Commitments:** As part of any new development being considered the Shire will seek a commitment (financial and in-kind) to the development of new infrastructure from user groups/clubs/organisations. To facilitate Community Sport and Recreation Facilities Fund (CSRFF) applications 1/3rd of the project cost will need to be generated by the user groups/clubs/organisations.
- **Partnerships:** The Shire is committed to work in partnerships to develop opportunities across community clubs and other organisations to maximise the return on limited resources.



2. Standards of Provision

Standards of provision for sport and recreation infrastructure are assessed against a number of specific guidelines, benchmarks and analytical processes. These include:

- Parks and Leisure Australia (WA) Community Facility Guidelines which are used as benchmarks against which the need for community sport and recreation infrastructure may be determined.
- Ausplay Participation Data which is provided on a national and state level across a range of sports and updated twice yearly. It is recognised that this participation data has limitations and where possible is supplemented with State Sporting Association participation and membership data relevant to Western Australia or South West Region.
- Playing Pitch Assessment Modelling which takes into account current known participation data for the top activities undertaken by both junior and seniors and projects the need for infrastructure based on a level of capacity for each sport.
- National Peak Body Guidelines and those of representative State Sporting Associations related to facility provision and current trends in the development of infrastructure.

2.1 Hierarchical Approach

The Shire has adopted a hierarchical approach in the delivery of sport and recreation infrastructure with a focus on four levels which are typically identified by state and local government as:

| HIERARCHICAL LEVEL | SIZE AND CATCHMENT | DESCRIPTION |
|---------------------------------|---|---|
| Regional Open Space | Specific to function which generally services two or more of the surrounding local governments. It is likely to attract a significant number of visitors from outside of the Shire. | A facility and/or service that provides extensive opportunities for participation and use. |
| District Open Space | Services a catchment of the Shire and its town-sites being, wherever possible, centrally located to achieve the optimum level of accessibility. | Provides for sport and recreation facilities and open space to facilitate competitive and social sporting activities and for recreational pursuits. District open space must be of adequate size to accommodate senior sporting functions and be accessible by the majority of the residential population of the Shire. |
| Neighbourhood Open Space | This should provide for the immediate town-sites and surrounding areas. | Provides for sport and recreation facilities and open space to facilitate competitive and social sporting use on a smaller scale. Neighbourhood Open Space should be of adequate size to accommodate senior sporting functions, allow pedestrian connectivity, and create a sense of place pertinent to the town-site. |
| Local Open Space | Local Open Space would generally provide for immediate residents within 400m or five minute walk of the provision. | Provides for local children's play and as resting places, designed as small intimate spaces, where appropriate, and to provide pedestrian connectivity, and create a sense of place pertinent to the immediate locality. |

The hierarchical approach recognises that facilities with different types of spaces and amenities are required to meet the range of sport and recreational needs and uses.

2.2 Public Open Space Functions

In addition the Department of Sport and Recreation (WA) in November 2012 published the Classification Framework for Public Open Space (POS) where the function of public open space is categorised into three broad categories as recreational space, sporting space, and nature spaces. These are provided below:

| FUNCTION | PURPOSE | DESCRIPTION |
|--------------------------|--|---|
| Recreation spaces | Recreation spaces provide a setting for informal play, physical activity, relaxation and social interaction. | Recreation spaces enhance physical and mental health through activity that provides relaxation, amusement or stimulation. |
| Sport spaces | Sport spaces provide a setting for formal structured sporting activities. | <p>Sport spaces provide a venue for formal structured sporting activities such as team competitions, physical skill development and training.</p> <p>Sport spaces are designed to accommodate playing surface, buffer zones and infrastructure requirements of specific or general sporting activity.</p> <p>Players and spectators attend with the express purpose of engaging in organised sporting activity, training or competition or watching the game.</p> <p>Most sport spaces can also be accessed by community members for informal sport and recreation.</p> |
| Nature spaces | Nature spaces provide a setting where people can enjoy nearby nature and protect local biodiversity and natural area values. | <p>Nature spaces provide opportunity for low-impact recreational activities, such as walking, cycling, picnicking, playing, watching or exploring natural features.</p> <p>Nature spaces may include bushland, coastal areas, wetlands and riparian habitats, and geological and natural features. Sites are managed to enable recreational access while protecting local ecological and biodiversity values.</p> |



2.3 Public Open Space Provision

The Shire is committed to providing a range of sport and recreational opportunities and to provide equitable access for all residents wherever possible. This may not be achieved in all instances due to the size and extent of the Shire which extends across extensive urban

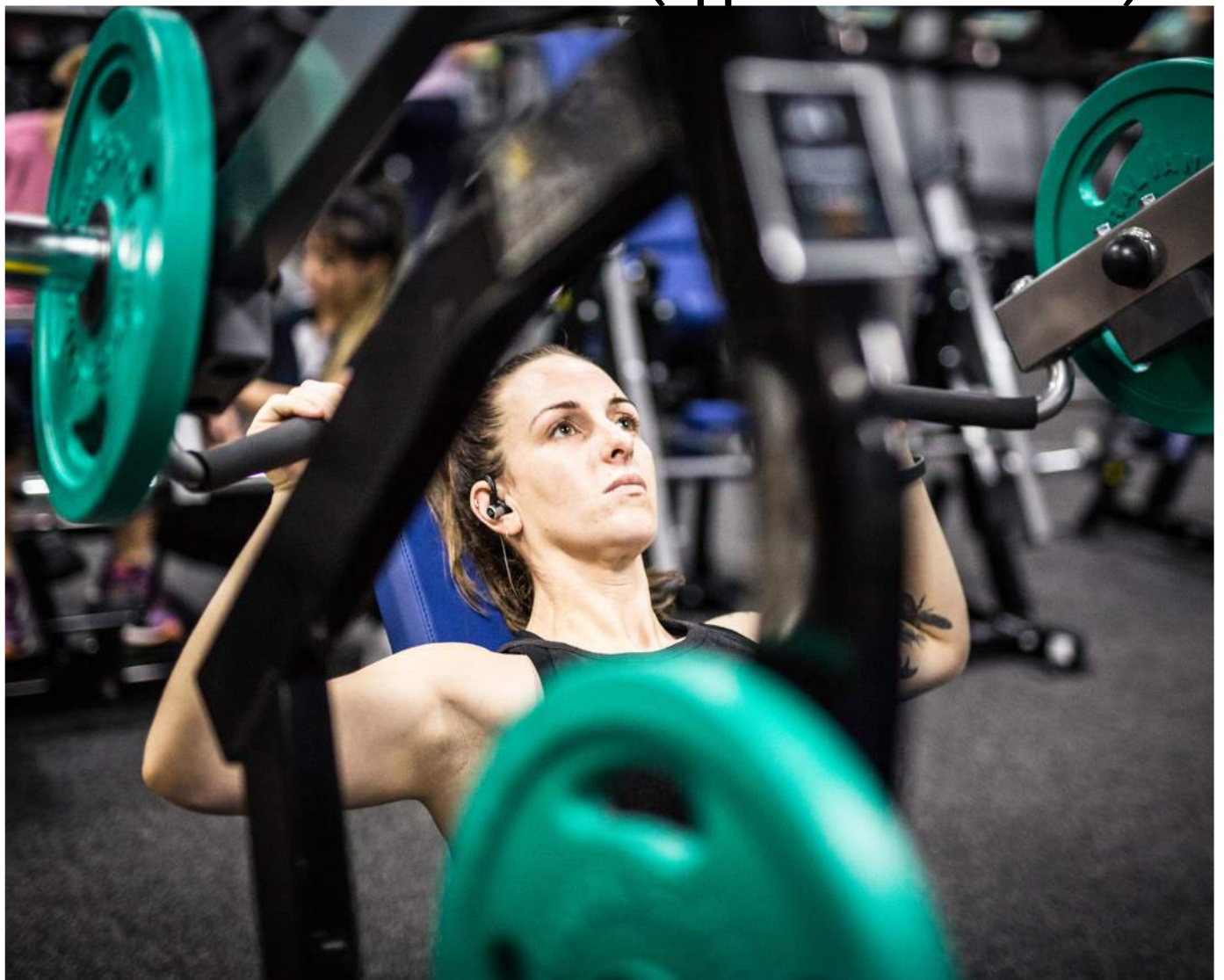
and rural areas. The existing town-site will be the focal point for current and future sport and recreational provision, much of it will be centered on POS. There are four categories of POS and the following table outlines the approach of sport and recreation provision on POS in the Shire:

| CLASSIFICATION | SPORTING / RECREATIONAL USE | PROVISION |
|----------------------|--|--|
| Regional | Sporting use is specific to function and will generally be in excess of 20 hectares in area providing for in excess of 1,000 regular users / members. | Within Eaton Recreation Centre for Netball and Basketball. Dardanup Equestrian Centre. |
| District | Providing for up to 2/3 Senior Ovals and up to eight hard courts (5ha to 15+ha) where provision can be associated with a Secondary School or Primary School, subject to agreement. | Proposed at Wanju. Glen Huon Oval (one oval and adjacent diamonds only). |
| Neighbourhood | Provision of the equivalent of one senior oval and up to 4/5 hard courts (1ha to 5ha). This may be provided in conjunction with a Secondary or Primary School subject to agreement. | Proposed Parkridge Site (to be ceded to the Shire). Eaton Recreation Ground (Pratt Road). Wells Recreation Park. Burekup. |
| Local | Smaller areas of land (0.4ha to 1ha) which may provide for a junior oval (potentially located within a Primary school subject to agreement and use of 2 hard courts) or for general recreational use only. | The Shire benefits from a variety of informal recreational areas adjacent to the foreshore and within established residential areas. |

2.4 Public Open Space Development

In order to effectively address the distribution and implementation of public open space for local conditions, it is recommended that the Shire works towards developing appropriate levels of infrastructure provision and embellishments on public open space in accordance with a minimum standard of provision to service the needs identified for residents and visitors. For sporting infrastructure this will incorporate minimum

changing room standards as well as function, kiosk and meeting rooms related to the sport and recreational pursuits it is intended to service. This will incorporate recreational facilities including BBQ, seating, shade sails/covered infrastructure, footpaths, shared use paths, end of trip facilities and publicly accessible toilets etc). These levels of service will consider the hierarchical approach and POS functions set out above.



3. The Plan

The recommendations provided below are a culmination of the outputs of all assessment processes and research and are identified in accordance with the following prioritisation:

Immediate (I): 1 year in planning and implementation (year one of the Sport and Recreation Plan 2020 to 2030).

Short Term (ST): 1-5 years in planning and implementation (year one to five of the Sport and Recreation Plan 2020 to 2030).

Medium Term (MT): 5-10 years in planning and implementation (year five and onwards of the Sport and Recreation Plan 2020 to 2030).

Long Term (LT): 10+ years plus in planning and implementation (Related specifically to the Wanju development evolution and the need to allocate sufficient land to meet the long term needs of residents within the Shire).

The current commitments associated with asset management processes may have to be reviewed as a result of the recommendations contained here-in and subject to agreement by Council.

3.1 Shire-Wide Recommendations

| NO. | ACTIONS | RATIONALE | TIMING | RESPONSIBILITY |
|-----|---|---|---------------|---|
| 1. | <p>Leasing and Licensing: The Shire is committed to review the current agreements and put in place a performance management process in accordance with a framework which secures the optimum community use.</p> | <p>Current agreements which do not contain any performance requirement linked to community outcomes as identified in the Strategic Community Plan.</p> | ST | Deputy CEO |
| 2. | <p>Floodlighting: The Shire (with a planned investment program to be endorsed by council) will seek to upgrade all sporting reserves to 100 lux for recreational use. Any funding shortfall for additional lighting is to be met by partners / sports organisations / community groups. Sporting reserves include:</p> <ul style="list-style-type: none"> • Eaton Oval and Recreation Facilities (Pratt Road): To include oval and hard courts. • Glen Huon Oval: Football Oval. • Glen Huon Oval Softball (to a small ball sport standard). • Wells Recreation Park: Oval and hard courts. • Burekup Oval and hard courts. | <p>Consultation outputs and local government benchmarking.</p> | ST/MT | Director Infrastructure |
| 3. | <p>Tracks and Trails Plan: The Shire is committed to reviewing resources allocated to the development, upgrade and maintenance of existing dual use tracks and trails within the shire to explore mechanisms to create greater connectivity between residents and the foreshore and between Town-sites and sport and recreation infrastructure.</p> <p>The Shire will work in partnership with the Department of Transport and neighbouring local governments to facilitate the implementation of the Bunbury-Wellington 2050 Cycling Strategy.</p> <p>The Shire will investigate opportunities to develop mountain bike tracks in the vicinity of Forrest Highway, or at other appropriate State land within the Shire.</p> | <p>To put in place a process whereby tracks and trail investment can be captured and strategic interventions identified for potential external funding opportunities.</p> | ST Ongoing | Director Infrastructure / Director Sustainable Development |

| NO. | ACTIONS | RATIONALE | TIMING | RESPONSIBILITY |
|-----|--|---|----------------------|--|
| 4. | <p>Establishment of Project Working Groups: The Shire is committed to establish Project Working Groups to facilitate the support of clubs and community groups in obtaining necessary grant assistance to upgrade, replace and redevelop assets. These groups will be developed in accordance with an agreed priority having regard to the town-site specific recommendations contained within the Sport and Recreation Plan.</p> | <p>To put in place a planning process to facilitate and advise clubs / organisations in sourcing funding independently or in partnership with the shire to address current shortfalls in provision.</p> | <p>I Ongoing</p> | <p>CEO/Director Infrastructure</p> |
| 5. | <p>Club Development and Support Program: The Shire is committed to developing, in conjunction with its sporting organisations a bespoke Club Development program to support and assist clubs in securing their long term sustainability. This will be developed in collaboration with the Sport and Recreation Advisory Group through which the program of support will be implemented.</p> | <p>To establish a development and support program to ensure clubs are placed in a strong position to secure their long term future and access funding and training opportunities.</p> | <p>I Ongoing</p> | <p>Director Sustainable Development</p> |
| 6. | <p>Wanju District Open Space: By 2036 Wanju will require the development of at least one oval to service the growing needs of the emerging population. Planning for the infrastructure will be required to be undertaken during the life of this 10 year plan with reference to the agreed Developer Contribution Plan. The implementation of the infrastructure will be outside of plans life.</p> | <p>To plan for future growth and the likely needs of the emerging population and offset challenges related to ground conditions associated with current sporting provision.</p> | <p>LT</p> | <p>Director Infrastructure/ Director Sustainable Development</p> |

3.2 Eaton Specific Recommendations



EATON RECREATION CENTRE

(Appendix ORD: 12.3A)

Eaton Recreation Centre lies to the east of Glen Huon Oval and incorporates a three court sports hall which is subject to a shared use agreement with Eaton Community College. The building also provides a function room / meeting room, crèche, café / kiosk, group fitness, 24/7 gym, spin studio. It is the only FIBA accredited court (international basketball standard facility) within the South West and provides a home for the South West Jets (Netball) and South West Slammers (Basketball) state league teams.

The site is relatively constrained and set back from the main through road with a substantial car parking area. The car park links with the adjacent Shire library and Eaton Community College. Options have previously been considered to increase the hall space to a maximum of six courts. There is also a desire from Eaton Community College to become a specialist sports college and expand partnerships with user groups at Eaton Recreation Centre by developing a CrossFit program.

| NO. | ACTIONS | RATIONALE | TIMING | RESPONSIBILITY |
|-----|---|---|------------------|----------------------------------|
| 7. | To implement a staged enhancement plan to develop the service offering at Eaton Recreation Centre and improve the level of service. | Reference the Eaton Recreation Centre Business Case | ST/MT Ongoing | Director Sustainable Development |

| NO. | ACTIONS | RATIONALE | TIMING | RESPONSIBILITY |
|-----|--|--|--------|---|
| 8. | <p>Within Eaton Recreation Centre the Shire is committed to expanding the education and community use and gym/fitness areas. This will include exploring the potential development of CrossFit facilities at Eaton Recreation Centre subject to a full needs and feasibility study being undertaken and an appropriate cost sharing model with the Department of Education / Eaton Community College.</p> | <p>To ensure the Shire's asset is appropriately and effectively managed within known budget constraints.</p> | ST | CEO/ Director Sustainable Development |
| 9. | <p>Expand the Recreation Centre to a 6 court indoor Regional Sports Centre retaining SW Slammers & Jets. The Shire is committed to explore the potential to develop additional courts at Eaton Recreation Centre subject to the development of a business case incorporating the following options:</p> <ul style="list-style-type: none"> * Option 1: Demolish existing offices and stores to the western side of the sports hall. Build new court and grandstand with amenities under to north west, (rear), of the existing building to accommodate international level sporting attractions. * Option 2: Build new courts and grandstand with amenities under to north west, (rear), of the existing building to accommodate International-level sporting attractions. | <p>To ensure the Shire's asset is appropriately and effectively managed within known budget constraints.</p> | MT | Director Infrastructure/ Director Sustainable Development |

GLEN HUON OVAL



Glen Huon Oval and associated infrastructure consists of:

- Eaton Sports Club building and associated changing facility located to the west of Glen Huon Oval with a viewing deck extending in an easterly direction. The facility is a relatively modern building with reasonable quality function space together with offices, toilets and bar area.
- Glen Huon Oval and changing facilities. To the north of the Eaton Sports Club building is a changing room facility which is accessed via a raised platform and ramped disabled access. It has direct access onto the oval which lies to the east of the changing facility.
- Bunbury and Districts Softball Association building located to the south of Glen Huon Oval and services two dedicated diamond pitches which pitch in a south east and south westerly direction. The building is serviced by a 19 bay car park (including two disabled bays) which lie to the east. A bound footpath access is present around the site which permits users of all abilities to gain access to the facility.

(Appendix ORD: 12.3A)

| NO. | ACTIONS | RATIONALE | TIMING | RESPONSIBILITY |
|-----|--|---|--------------|-------------------------|
| 10. | The Shire will seek to enhance the lighting, seating, fencing & landscaping for both the oval and softball infrastructure. | To ensure the infrastructure meets minimum standards for safe play for large and small ball sports. | ST / Ongoing | Director Infrastructure |
| 11. | To let the contract for the development of Eaton Skatepark and Pump Track in accordance with approved plans. | To implement the development of the Skatepark in accordance with current approved plans and funding commitment. | I | Director Infrastructure |

EATON OVAL (PRATT ROAD)



The recreation ground consists of a central cricket oval which also provides space to accommodate one senior sized football oval and one junior football oval. Due to the central grass wicket strip (four wickets) the effective and efficient use of the oval is compromised for other users. The football ovals are intentionally marked to avoid impacting upon the wicket. The oval area benefits from recreational floodlighting.

The main clubhouse facility lies to the north of the cricket oval and comprises a heavy stained building (from bore water) with a large concrete pad with shade above. The building is of a traditional old design with areas of significant damage to the fascia's and internal brickwork / plastering. To the north of the clubhouse building and oval is a series of four nets adjacent to Pratt Road. To the east of the oval lies three tennis courts and three basketball courts. To the east of the infrastructure is the old theatre building (housing the Bunbury Repertory Club).

| NO. | ACTIONS | RATIONALE | TIMING | RESPONSIBILITY |
|-----|---|---|--|--|
| 12. | Upgrade and develop the multi-functional shared use pavilion to cater for the needs of the Eaton Junior Football Club and Eaton Cricket Club. | To ensure the Shire's asset is appropriately and effectively managed within known budget constraints. | I - Secure Funding, Detailed Design ST Development | Director Infrastructure |
| 13. | The Shire will seek funding for the development of multi-functional hard courts to replace infrastructure at Eaton Oval Ground, subject to a Masterplan being developed for the precinct. | To ensure the Shire's asset is appropriately and effectively managed within known budget constraints. | I - Master Plan ST/MT Phased Development | Director Infrastructure/ Director Sustainable Development |

PARKRIDGE SITE

| NO. | ACTIONS | RATIONALE | TIMING | RESPONSIBILITY |
|-----|---|---|--------|---|
| 14. | That the land be ceded to the Shire by Department of Planning, Lands and Heritage for Public Open Space, and that the Shire further considers the future use of the site. | Subject to a need being proven to service the requirements of rectangular based sports. | MT | Director Infrastructure/ Director Sustainable Development |

3.3 Dardanup Specific Recommendations



(Appendix ORD: 12.3A)

Wells Recreation Park provides grass playing surfaces for both cricket (summer) and football (soccer) during the winter. There are five hard courts, two are dedicated to tennis with three mixed use courts. The courts have been resurfaced but there are significant cracks which have re-appeared. The courts benefit from floodlighting.

The clubroom facilities incorporate a single large meeting room, a tennis room and two equipment store rooms, canteen, toilets and change rooms. The clubroom facility is used by the sporting groups as well as a meeting place for several local community groups. The meeting room includes a small serving area with a bench and sink and under bench cupboard. A temporary sea container adjacent to the clubrooms provides changing room capability.

Adjacent to Ferguson Road is a skate park which incorporates a concrete slab with fixed ramps (three) and a covered seating area.

| NO. | ACTIONS | RATIONALE | TIMING | RESPONSIBILITY |
|-----|--|---|--|-------------------------|
| 15. | <p>The Shire is committed to explore the potential to develop a multi-functional shared use pavilion as a direct replacement of the existing facilities on site which secures partnership support from state and / or federal government. As part of the development, the following matters will need to be addressed:</p> <ul style="list-style-type: none"> The removal of the public toilets to be incorporated in the replacement building. | To ensure the Shire's asset is appropriately and effectively managed within known budget constraints. | <p>I</p> <p>Secure Funding, Detailed Design</p> <p>ST</p> <p>Development</p> | Director Infrastructure |

| NO. | ACTIONS | RATIONALE | TIMING | RESPONSIBILITY |
|-------------------|--|---|--|---|
| | <ul style="list-style-type: none"> The removal of the temporary changing accommodation which is to be incorporated within the new building. Provision of a 150m² function room space with kiosk, kitchen, function storage, sporting organisation caged storage, gender diverse changing rooms and showers, shaded viewing deck and small meeting room (total floor area of between 460m² to 540m²). Resurfacing of the existing court infrastructure. Increase floodlighting to provide 100lux coverage across the playing surface (subject to detailed lighting study being undertaken). Consideration of acquiring an additional 3ha site to the west of the existing oval for potential future sporting expansion and to accommodate regional events subject to the need being proven as a medium to long term development option. | | <p>MT-LT acquisition of 3ha land to the west of the current oval.</p> | |
| <p>16.</p> | <p>The Shire will consider the redevelopment of the existing Skatepark, currently located at Wells Recreation Park, within Carramar Park where the focus will be on developing additional supporting infrastructure to provide a children's and youth precinct to service the needs of the town. Provision, as a minimum will include:</p> <ul style="list-style-type: none"> Integrated concrete skate ramps, bowl and street furniture (80m² to 100m²). Shaded seating and youth meeting area. Drink fountain. A continuous, accessible path free from obstacles to enable full access for all abilities. <p>The detailed design will be subject to consultation with residents of Dardanup and user groups to ensure the facility is in accordance with their needs and contemporary design standards.</p> | <p>To replace existing infrastructure at Wells Recreation Park and ensure a minimum standard of young children and youth infrastructure is provided to serve the town-site.</p> | <p>ST-MT in accordance with the development of Wells Recreation Park</p> | <p>Director Infrastructure/ Director Sustainable Development</p> |

DARDANUP EQUESTRIAN CENTRE



The Dardanup Equestrian Centre is located at 66 Garvey Road, Dardanup and is located 1.8km south west of Dardanup Town-site. It provides for four clubs / disciplines (Henty Riding Club Inc., Dardanup Horse & Pony Club Inc., Dardanup Camp draft Inc. and the Australian Stock Horse Society (South-West Branch)).

The site consists of a top arena with a small covered shed adjacent, a main arena with associated pens adjacent to the boundary with the road and surrounded by post and rail fencing. Spectator seating is provided with occasional blocks of raked seating areas of four rows. There is a camp draft area with associated animal pens and fencing, jumps and cross country infrastructure is located within the site on the field areas, and internal access roads and informal car parking areas. Clubrooms consist of a colourbond fascia, outdoor shaded seating areas and internal clubroom space, changing rooms, kitchen and server. Adjacent to the clubroom is a children's play area which is fenced. Camp draft area with associated animal pens and fencing.

(Appendix ORD: 12.3A)

| NO. | ACTIONS | RATIONALE | TIMING | RESPONSIBILITY |
|-----|---|--|--------|----------------------------------|
| 17. | <p>The Shire will facilitate and support existing user groups to source investment to improve and develop existing infrastructure with the highest priorities being:</p> <ul style="list-style-type: none"> • Secure storage of equipment. • All-weather arena with floodlights (lux values to be determined in consultation with the user groups). • A new jumping surface and cross country course to accommodate Equestrian Australia covered area. | <p>To ensure the Shire's assets are appropriately and effectively managed within known budget constraints and to support the expansion of equine activity as a positive economic driver for events and tourism within the Shire.</p> | MT | Director Sustainable Development |

3.4 Burekup Specific Recommendations



BUREKUP OVAL, SPORT AND RECREATION FACILITIES

The Burekup Oval is shared with the neighbouring River Valley Primary School. The oval provides approximately 110m (north to south) in line with the bowling arm) x 93m (east to west). It is heavily constrained by the positioning of three tennis courts and a basketball/netball court to the north east of the oval adjacent to Russel Road.

A small, covered seating area (part of the hall) and detached public toilet block lies adjacent to the courts which provides minimal ablutions to service the sporting facilities. There is also a detached storage shed which provides limited storage for maintenance and club equipment.

The skate park to the west of the cricket nets incorporates a concrete slab with fixed ramps (three) and a covered seating area (a similar design to that provided at Dardanup). Burekup Hall lies to the south west of the tennis courts and north of the skate park. This provides the Burekup and District Country Club which is open on Fridays (5pm to late) and Sundays (4pm to 7pm). Meals served on Fridays.

| NO. | ACTIONS | RATIONALE | TIMING | RESPONSIBILITY |
|-----|--|---|---|---|
| 18. | <p>The Shire is committed to seek funding and provide support for the development of the following infrastructure to meet the needs of the Burekup Community in a phased manner:</p> <ul style="list-style-type: none"> Changing facilities to enable users of the recreation ground to meet minimum requirements in respect of sporting use of the oval. | To ensure the Shire's asset is appropriately and effectively managed within known budget constraints. | ST Design, Secure Funding MT Development | Director Infrastructure/ Director Sustainable Development |

| NO. | ACTIONS | RATIONALE | TIMING | RESPONSIBILITY |
|-----|---|---|--------|-------------------------|
| 19. | <ul style="list-style-type: none"> • A small kiosk and kitchen area. • Undercover / shaded viewing area. • Integrated storage. • The overall size of the building is anticipated to be between 260sqm and 340sqm excluding a function facility. • Resurfacing of existing hard courts. • Minor extension to the cricket oval to provide a senior oval capability. <p>The Shire will redevelop and extend the existing Skatepark where the focus will be on developing additional supporting infrastructure to provide a children's and youth precinct to service the needs of residents of Burekup. Provision, as a minimum will include:</p> <ul style="list-style-type: none"> • Integrated concrete skate ramps, bowl and street furniture (80m2 to 100m2). • Shaded seating and youth meeting area. • Drink fountain. • A continuous, accessible path free from obstacles to enable full access for all abilities. <p>The detailed design will be subject to consultation with residents of Burekup and user groups to ensure the facility is in accordance with their needs and contemporary design standards.</p> | <p>To replace existing infrastructure at Burekup and ensure a minimum standard of young children and youth infrastructure is provided to serve the Town site.</p> | MT | Director Infrastructure |

4. Review

The plan requires ongoing monitoring related to the performance of the Shire against the agreed actions contained within section 3. This should be undertaken on a regular basis and should form part of the individual work programs of responsible officers and their teams.

On an annual basis the progress against the desired actions should be evaluated and actions modified if any external or internal influences (i.e. funding opportunities, changing priorities,

significant political challenges etc.) indicate the actions are no longer relevant or need to be altered. This will need to be the subject of a report to Council and approval sought for any changes advocated.

The plan itself should be reviewed on a four-yearly basis in-line with the Corporate Business Plan and Strategic Community Plan review periods.

(Appendix ORD: 12.3B – Under Separate Cover)

| RISK ASSESSMENT TOOL | | | | | | | | | |
|---------------------------------|--|--|--------------|----------------------|--|----------------------------|---------------|----------------------|----------------------|
| OVERALL RISK EVENT: | | Sport and Recreation Plan 2020 - 2030 | | | | | | | |
| RISK THEME PROFILE: | | 1 - Asset Sustainability Practices 10 - Management of Facilities, Venues and Events | | | | | | | |
| RISK ASSESSMENT CONTEXT: | | Strategic | | | | | | | |
| CONSEQUENCE CATEGORY | RISK EVENT | PRIOR TO TREATMENT OR CONTROL | | | RISK ACTION PLAN (Treatment or controls proposed) | AFTER TREATMENT OR CONTROL | | | RESIDUAL RISK RATING |
| | | CONSEQUENCE | LIKELIHOOD | INHERENT RISK RATING | | CONSEQUENCE | LIKELIHOOD | RESIDUAL RISK RATING | |
| HEALTH | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| FINANCIAL IMPACT | Inability to secure external funding due to lack of considered Sport and Recreation Plan. | Moderate (3) | Likely (4) | High (12 - 19) | Endorsement of the Plan and application for State and Federal grant funding. | Moderate (3) | Unlikely (2) | Moderate (5 - 11) | Moderate (5 - 11) |
| SERVICE INTERRUPTION | Ageing and inadequate facilities reducing ability of sporting clubs to operate sustainably. | Major (4) | Possible (3) | High (12 - 19) | Endorsement of the Plan and achievement of immediate, short, medium, and long term projects. | Insignificant (1) | Unlikely (2) | Low (1 - 4) | Low (1 - 4) |
| LEGAL AND COMPLIANCE | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| REPUTATIONAL | Unstructured and ad hoc approach to sport and recreation facility development, dissatisfied community. | Moderate (3) | Possible (3) | Moderate (5 - 11) | Not required. | Not required. | Not required. | Not required. | Not required. |
| ENVIRONMENT | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |



DRAFT PLAN REPORT

**FERGUSON VALLEY AND SURROUNDS
COMMUNITY FACILITIES PLAN
2020-21**

(Appendix ORD: 12.4A)

Document Control

| Version No | Version Date | Description |
|------------|---------------|------------------------------|
| 1.0 | 15 March 2021 | Draft plan report to Council |
| | | |
| | | |

| | |
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1. Executive Summary

The Ferguson Valley and Surrounds Community Facilities Plan (The Plan) provides advice on the short, medium and long term community facilities to be considered in the Shire's forward plans as well as future opportunities which may require the cooperation of an external authority. The Draft Plan has been prepared following assessment of existing facilities together with consideration of proposals contained within the Shire's existing Ten Year Asset Management Plans from initial review and feedback from the Ferguson Valley Advisory Group.

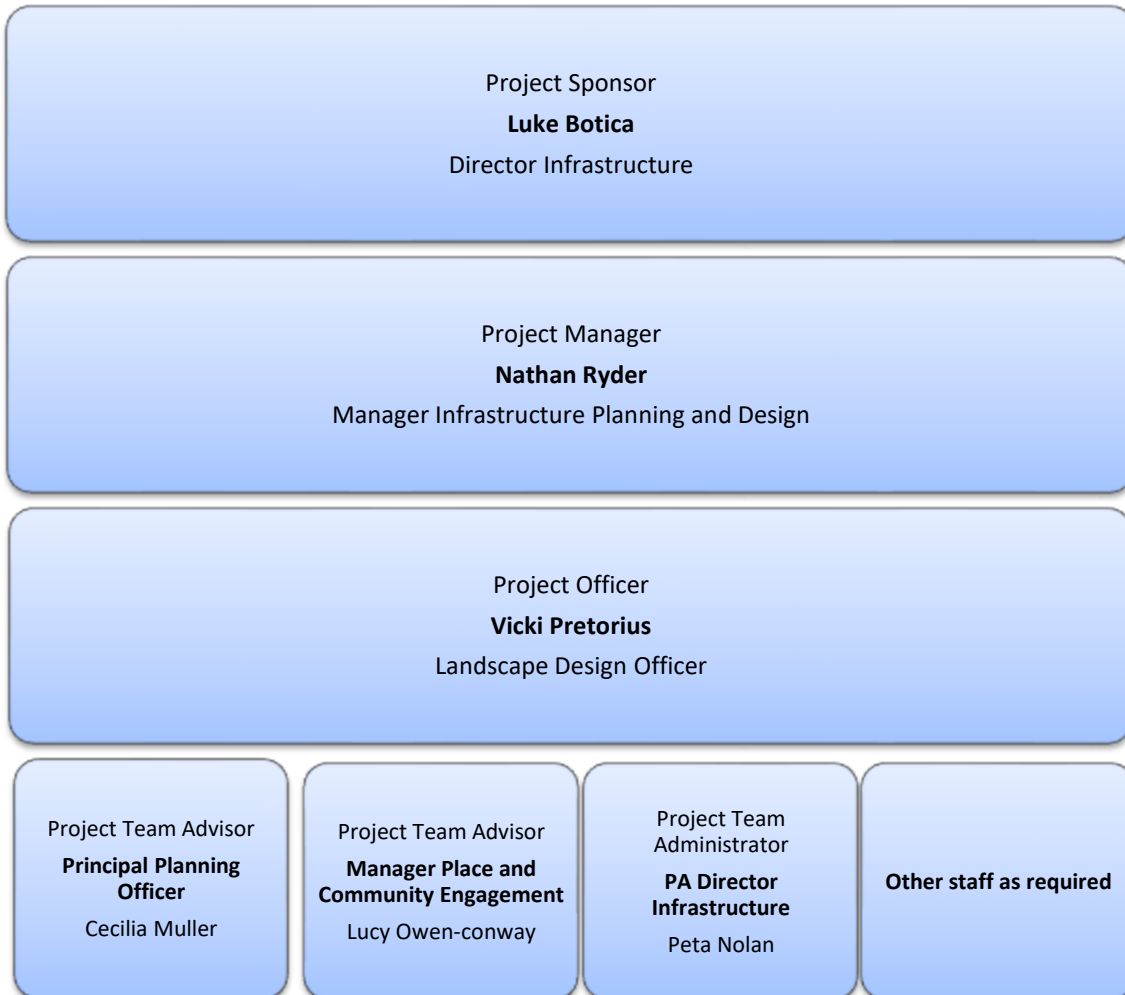
As at March 2020, the next stage in the process is to take the draft of The Plan to the community via advertising, to invite their review and final comments. External stakeholder groups will also be invited to provide feedback on the draft Plan.

The Plan will then be reviewed and amended as required by Shire staff in consultation with the Ferguson Valley Eaton Advisory Group before it is presented to Council as the final version for endorsement. This version of the report accompanies the March 2021 draft version of The Plan and will be updated with further detail prior to presentation to Council together with the final draft Plan.

The current draft Plan is attached at [Appendix B](#).

2. Project Team

The following chart provides the project personnel structure:



| THIS REPORT IS APPROVED FOR USE | | |
|--|-----------|------|
| Name | Signature | Date |
| Luke Botica Director Infrastructure | | |

3. Project Details

3.1 Background

The aim of this study is to produce the Ferguson Valley and Surrounds Community Facilities Plan and Report.

The final Plan will provide a visual representation of all current and proposed facilities that result from the research and community consultation undertaken in the study. The Plan provides advice on the short, medium and long term community facilities to be considered in the Shire's forward plans as well as possible future opportunities. As at March 2021, the draft Plan documents projects which are already included in the Shire's Asset Management Plans as well as projects which would require the cooperation of an external agency or group to implement.

For the purposes of this project, the term 'facilities' is inclusive of all Shire assets and infrastructure, including buildings, formal recreational amenities, community playgrounds, public artworks, tourist amenities, paths, roads, drainage systems, precinct signage, lighting and other public amenities; as well as green spaces such as public open space, environmental corridors, trails and other nature spaces, and streetscapes. The terms 'facilities plan' and 'master plan' can be considered to be interchangeable in this regard.

The accompanying report will provide the textual component of The Plan, and is to include detailed information illustrating how background research, sound planning principles and best practice asset management underpin the recommended facilities. The final Plan report should provide a link between information derived from the upcoming community consultation process and the resultant Community Facilities Plan.

The culmination of the works undertaken will provide the Shire of Dardanup with a well-researched summary of community and stakeholder expectations together with proposals for community facilities and other improvements that are based upon the study, together with best planning and financial practices. The resulting plan should seek to encourage visitors from both within and outside the Ferguson Valley and Surrounds community and support local economic growth as well as community development.

While there are notable commercial facilities included in the subject area, these will be referenced in terms of existing footprint and possible current plans for future expansion where known, but budget details for these not included unless they feature a component of Shire funding or other contribution.

3.2 Strategic Alignment

The Ferguson Valley and Surrounds Community Facilities Plan project meets Objective 5 of the Shire of Dardanup Strategic Community Plan which states the Shire will work towards the provision and maintenance of facilities, infrastructure and services to promote the Shire as an attractive and desirable place to live.

3.3 Population & Demographic Growth

Facilities within the defined study area serve the interests of both those living in the Ferguson Valley and Surrounds areas as well as those residents from other localities within the Shire and from other local government areas including the Shire of Harvey and City of Bunbury. Facilities within the Ferguson Valley and Surrounds area support a range of functions including commercial, postal, educational, sporting / recreational and other social / cultural aspects. The target population has been defined accordingly. The final Plan will take into consideration the needs and wishes of all those who are identified as project stakeholders below. The final Plan report will provide further information including ABS statistical information for the Ferguson Valley and Surrounds areas.

The Australian Bureau of Statistics (ABS) 2016 Census provides statistical information on the separate Ferguson Valley and Surrounds areas. This data will be included in the final Plan report and will be taken into consideration in the further development of the Plan.

3.4 Existing Community Facilities

The main existing facilities within the study area are located on the draft Plan. Further detail on these facilities will be provided in the final Plan under the following categories:

- Buildings / civic facilities
- Sport and recreational facilities
- Roads and streetscapes
- Public open space areas
- Tourism facilities.

3.5 Project Boundary

The overall study area encompasses all rural areas within the Shire of Dardanup that are not covered by the following townsites plans:

- Burekup Community Facilities Plan – endorsed by Council on 26 August 2020;
- Dardanup Community Facilities Plan – endorsed by Council on 24 February 2021;
- Eaton / Millbridge Community Facilities Plan – draft plan is currently in progress.

This includes the rural localities of:

- Ferguson Valley
- Crooked Brook
- Wellington Mill
- Wellington Forest
- Henty
- Burekup (excluding Burekup townsites)
- Waterloo
- Paradise
- Dardanup (excluding Dardanup townsites)
- Dardanup West

(Appendix ORD: 12.4A)

Areas nominated as Wanju future urban expansion or Waterloo / East Picton future industrial development areas are excluded from this study as they are subject to separate planning mechanisms.



3.6 Scope & Deliverables

A Project Team was formed to undertake the following deliverables. The outcomes of each deliverable is outlined below:-

3.6.1 Assess existing plans and documentation

Plans and policies affecting the locality are being considered in the development of the Plan. These include the following:

- The Shire of Dardanup Sport and Recreation Plan;
- Structure Plans applicable to any expansion within the rural Shire areas, e.g. Dardanup West structure plans;
- Existing Developer Contribution Plan;
- Greater Bunbury Region Scheme;
- Shire of Dardanup Local Planning Strategy;
- Shire of Dardanup Town Planning Scheme No.3;
- Expected growth in the area; and

(Appendix ORD: 12.4A)

- Any other relevant planning mechanisms.

Any other relevant planning mechanisms

The development of the future proposed city of Wanju may have implications for the level of facilities service provision in the study area of Ferguson Valley and Surrounds. Residents of the Ferguson Valley and Surrounds areas may have new sporting and other facilities available close by so all proposed future longer term projects may be subject to consideration of feasibility with respect to the Wanju District Structure Plan and associated Planning frameworks that are borne from it.

Land tenure / management responsibility

Information about land tenure and management responsibility issues within the study area will be detailed in the report accompanying the final Plan.

Assessment of existing community facilities

An assessment of existing community facilities will be detailed in the report accompanying the final Plan.

Heritage significance of the study area

Summary information about the heritage significance of the study area, including consideration of both Indigenous and non-Indigenous heritage, will be provided in the report accompanying the final Plan.

3.6.2 Community Consultation Methodology and Results

The table represents a snapshot of the proposed consultation method to be used for each of the key stakeholders identified for the project.

| Stakeholder name | Power & interest | Key interests & issues |
|--|---|---|
| Ferguson Valley Advisory Group | Representing all Ferguson Valley and Surrounds residents and key community groups | Advise and assist the Shire in planning for all improvements and initiatives within the Ferguson Valley and Surrounds areas |
| Ferguson Valley and Surrounds residents Survey opportunity | Live within defined study area | Direct regular users of the facilities in the study area |
| Shire residents living outside the Ferguson Valley and Surrounds study area Survey opportunity | Live within the Shire of Dardanup but outside the defined study area | Direct users of the study area and its facilities – e.g. for tourism, sports and recreation |
| Ferguson Valley Marketing By correspondence | Tourism promotion for the Ferguson Valley | Representing Ferguson Valley tourism ventures |
| Department of Education By correspondence | Education Provider | Primary education administration for local primary and high school children. |
| All schools applicable to the study area By correspondence | Schools to be identified | Primary and secondary education for those children living in the study area |

(Appendix ORD: 12.4A)

| Stakeholder name | Power & interest | Key interests & issues |
|--|---|--|
| Local Volunteer Bushfire Brigades servicing the study area – including Eaton, Waterloo, Dardanup Central, Ferguson Valley and Crooked Brook localities By correspondence | Volunteer emergency services group | Coordinating and delivering response to fire incidents locally and assisting further afield |
| DFES By correspondence | Fire and Emergency Services coordinating agency | Coordinating and delivering response to fire incidents locally and further afield |
| Local SES By correspondence | Volunteer emergency services group | Coordinating and delivering response to fire incidents locally and assisting further afield |
| Local police By correspondence | Emergency Services and community policing | Law enforcement |
| St John Ambulance By correspondence | Emergency Services – first aid, health emergency transport | Health emergency response |
| All local sporting groups By correspondence | Community sporting groups | Known groups will be identified and listed in the final Plan report |
| Any local Country Women’s Association branches By correspondence | Non-profit community group | Community building, fundraising for local school and other causes |
| Local Churches By correspondence | Religious organisation | Known groups will be identified and listed in the final Plan report |
| Indigenous Community – contact through local Elders Group and the South West Aboriginal Land and Sea Council By correspondence | Live within defined study area or have a cultural connection to the land within the defined study area. | Direct regular users of the study area and its facilities with desire to protect and promote respect for indigenous culture |
| Local rural Post Offices By correspondence | Postal services | Postal services for the study area |
| Bunbury City Transit By correspondence | Public bus stops through the study area, where applicable | Public bus route and stops through the study area |
| School Bus Services By correspondence | School bus routes run through the study area | Morning pickup and afternoon drop off of students from many local and regional primary and high schools. |
| Local Heritage Groups By correspondence | Social and cultural interest group | Protection of historical and cultural heritage |
| Department of Regional Development and Lands By correspondence | Managers on behalf of the Crown for some of the land | Public liability issues, Vesting and management orders for the ongoing management of the land. Transfer of land tenure to the Shire, particularly for road reserves, |

(Appendix ORD: 12.4A)

| Stakeholder name | Power & interest | Key interests & issues |
|--|--|--|
| | | drainage reserves and public open space. |
| South West Development Commission By correspondence | Government agency to promote development in the South West Region | Funding opportunities Economic advice |
| Department of Land, Heritage and Planning (DLHP) By correspondence | Authority for land use and tenure matters | Any statutory changes in land use. Land management including management orders |
| Main Roads WA By correspondence | Manage the highway and access onto it. Also responsible authority for regulatory signs, markings and devices on local roads. | Access onto the highway Any local road changes that involve changes to regulatory signs and devices. |
| Arc Infrastructure / Aurizon By correspondence | Railways services / corridor management | Railway services and infrastructure |
| Department of the Environment Regulation (DER) By correspondence | Regulatory authority administering the Environmental Protection Act to the project | Administering the Environmental Protection Act; Protection of native vegetation, flora and fauna. |
| Department of Water By correspondence | Regulatory authority for the protection and management of water resources and water courses. | Protecting the water courses, including the Collie River, the Preston River, Millars Creek, Henty Creek and other waterways; Stormwater management, flood control and stormwater discharge quality. |
| The South West Catchment Council (SWCC) By correspondence | Water catchment environmental concerns | Considering the health and functioning of waterways in the broader South West catchment areas |
| Water Corporation/Aqwest By correspondence | Water authority responsible for reticulate scheme water and sewer. | Provision of trunk infrastructure for water and sewer in the development area. Components may be incorporated into the DCP. |
| Western Power (WP) By correspondence | Owners of the power poles and lines which are in the vicinity of the project. | Provision of trunk infrastructure for the electricity network. Components may be incorporated into the DCP. |
| Disabilities Services Commission By correspondence | Advancing opportunities, community participation and quality | Partners and collaborates with stakeholders to improve participation, inclusion and access for people with disability across the community. |

(Appendix ORD: 12.4A)

| Stakeholder name | Power & interest | Key interests & issues |
|--|------------------------------------|---|
| | of life for people with disability | |
| Telstra/Optus By correspondence | Telecommunications provider | Any impacts on telecommunications infrastructure. |
| Other Government Departments as identified | | |
| Any additional stakeholders as identified | | |

The Shire will seek to engage the community by inviting comment on the draft plan through the following channels:

- Newspaper advertisement through the 'Community News' section and in the 'Dardanup Times' publication;
- Placement of public notices in locations including both the Dardanup and Eaton Shire offices and any local community noticeboards including in the Ferguson Valley, Dardanup, Burekup, Eaton, Millbridge and in all rural communities, where applicable;
- Website and social media;
- Hard copies, located in both the Eaton and Dardanup Shire offices;
- Online engagement via 'Connect' – the Shire's online tool using the Social Pin Point platform;
- Direct correspondence with identified key external stakeholder agencies;
- Direct engagement with any applicable local Youth Advisory Group for the study area;
- By direct email to community groups;
- Requesting that Ferguson Valley Advisory Group members share the link to the engagement with their networks.

A review of the outcomes of the approximately four week community engagement period together with feedback from the Ferguson Valley Advisory Group will help to inform any amendments to the Plan before it is brought to Council for final endorsement.

3.7 Recommended Community Facilities

As at March 2021, the derivative list of proposed improvements from the draft Plan is as follows:

(Appendix ORD: 12.4A)

Possible timeframes for implementation are defined as follows:



Immediate - within 1 year (Year 1 - i.e. 2020-2021)

Short term - between 1-4 years (Years 2 to 4)

Medium term - between 5-10 years (Years 5 to 10)

Long term - possible future projects (in more than 10 years)

Projects requiring the cooperation of an external authority or group

§ Denotes projects which have been included in the Shire's 2020-21 Asset Management Plans for delivery

Denotes projects that are subject to feasibility, funding or the cooperation of an external agency or group

All proposed and possible future improvements are subject to feasibility, approval and funding.

| PROPOSED IMMEDIATE IMPROVEMENTS (Year 1) | |
|--|--|
| 1 | Gnomesville - New Public Toilets and pathways |
| 2 | Waterloo Volunteer Bushfire Brigade - New building |
| 3 | Wellington Mill Volunteer Bushfire Brigade - New toilet / shower facility |
| 4 | Harris Road - Widening / Reconstruction 0.00 - 1.20 SLK (1) |
| 5 | Pile Road - Widening / Reconstruction 0.00 - 1.65, 4.60 - 5.66 SLK |
| PROPOSED SHORT TERM IMPROVEMENTS (Years 2-4) | |
| 6 | Pile Road - Widening / Reconstruction 5.66 - 7.99, 9.01 - 11.56 SLK |
| 7 | Pile Road - Widening / Reconstruction 11.56 - 14.05 SLK |
| 8 | Pile Road - Widening / Reconstruction 14.05 - 16.94 SLK |
| 9 | Dowdell's Line Road - Widening / Reconstruction 3.85 - 5.69 SLK |
| 10 | Ferguson Road - Widening / Reconstruction 14.89 - 15.99 SLK |
| 11 | Ferguson Road - Widening / Reconstruction 15.99 - 19.93 SLK |
| 12 | Martin Pelusey Road - Widening / Reconstruction 0 - 1.25 SLK |
| 13 | Martin Pelusey Road - Widening / Reconstruction 1.25 - 2.4 SLK |
| 14 | Ironstone Road - Widening / Reconstruction 0.00 - 1.10 SLK |
| 15 | Dardanup West Road - Widening / Reconstruction 0 - 1.01 SLK |
| 16 | Venn Road - Widening / Reconstruction 0 - 2.22 SLK |
| 17 | Joshua Creek (Joshua Brook) Road - Widen gravel 9 - 9.71 SLK |
| 18 | Blackspot Proposal - Nomination 1: Henty Road 2.5-5.5 SLK # |
| 19 | Blackspot Proposal - Nomination 2: Henty Road 8.0-11.0 SLK # |
| 20 | Blackspot Proposal - Nomination 3: Ferguson Road 13.6-19.6 SLK # |
| PROPOSED MEDIUM TERM IMPROVEMENTS (Years 5-10) | |
| 21 | Dardanup West Road - Widening / Reconstruction 1.01 - 2.97 SLK |
| 22 | Dowdell's Line Road - Widening / Reconstruction 0.03 - 2.07, 3.41 - 3.85 SLK |
| 23 | Crooked Brook Road - Widening / Reconstruction 10.02 - 10.53 SLK |
| 24 | Crooked Brook Road - Widening / Reconstruction 10.53 - 12.40 SLK |
| 25 | Garvey Road - Widening / Reconstruction 0 - 2.5 SLK |
| 26 | Damiani Italiano Road - Widen / Reconstruction 1.97 - 2.98 SLK |
| 27 | Harris Road - Widening / Reconstruction 5.76 - 7.44 SLK |
| 28 | Giumelli Road - Construct sealed road 2.30 - 4.18 SLK |
| 29 | Collie River Road - Widening / Reconstruction 1.61 - 5.47 SLK |
| 30 | Collie River Road - Widening / Reconstruction 0 - 1.61 SLK |
| 31 | Dillon Road - Widening / Reconstruction 0 - 1.35 SLK |
| 32 | Recreation Road - Widening / Reconstruction 1.99 - 2.69 SLK |
| 33 | Joshua Creek (Joshua Brook) Road - Widen gravel 6.25 - 7.2 SLK |
| 34 | Panizza Road - Widen gravel 1.17 - 3.38 SLK |
| PROPOSED LONG TERM IMPROVEMENTS (Beyond Year 10) | |
| 35 | Joshua Creek (Joshua Brook) Road - Seal 0.0 - 2.20 SLK # |
| 36 | Giumelli Road - Widen and seal 0.0 - 2.30 SLK # |
| 37 | Dardanup Bypass Road (South HV Link) # |
| OPPORTUNITIES - May require the operation of an external authority | |
| 38 | Ferguson Valley potential scenic photo points (Henty and Ferguson roads) # |
| 39 | Possible future picnic spot/s along Preston River, in Dardanup West - Location/s TBC # |
| - | Additional opportunities to be identified through community and stakeholder engagement |

(Appendix ORD: 12.4A)

All recommendations resulting from the upcoming community engagement process and associated refinement process will be:

- Itemised as new, upgrade / improvement to existing, or removal of existing;
- Represented graphically on the Plan;
- Assigned a timeframe, being either short, medium or long term – or categorised separately (in red) if they might be subject to the cooperation of an external agency;
- Highlighted on the Plan with a symbol if they have already been included in the Shire’s Asset Management Plans;
- Referenced to the relevant sections of the final Plan report.

It should be noted that all proposed and possible future projects are subject to the relevant approvals and funding. Projects which may be subject to feasibility or the cooperation of an external agency or group have been highlighted as such on the plan.

Some projects have been included on the plan with an indicative location only, as this is still to be determined. Feasibility investigations will also determine which might be the most appropriate location for such a facility.

3.8 Costing of Community Facilities

Detailed costing of all recommendations does not form part of this Scope of Work. However, all recommendations in the final Plan for projects to implement must be based upon sound financial practices and considered in view of limited Shire resources.

3.9 Funding Opportunities

Possible funding sources for each recommendation will be identified as a part of determining the project feasibility prior to the Shire committing to undertake the project. Some possible major sources of funding might include Royalties for Regions and Lotterywest; there will be other opportunities that the Shire will be able to investigate when required.

DRAFT PLAN FOR PUBLIC COMMENT

LEGEND

Existing features

- Boundary of study area *
- Major road linkages
- Railway
- Shire building assets
- State forest area
- Public toilet facilities
- Parking facilities
- Key tourist attraction
- Ferguson Valley Marketing signage locations

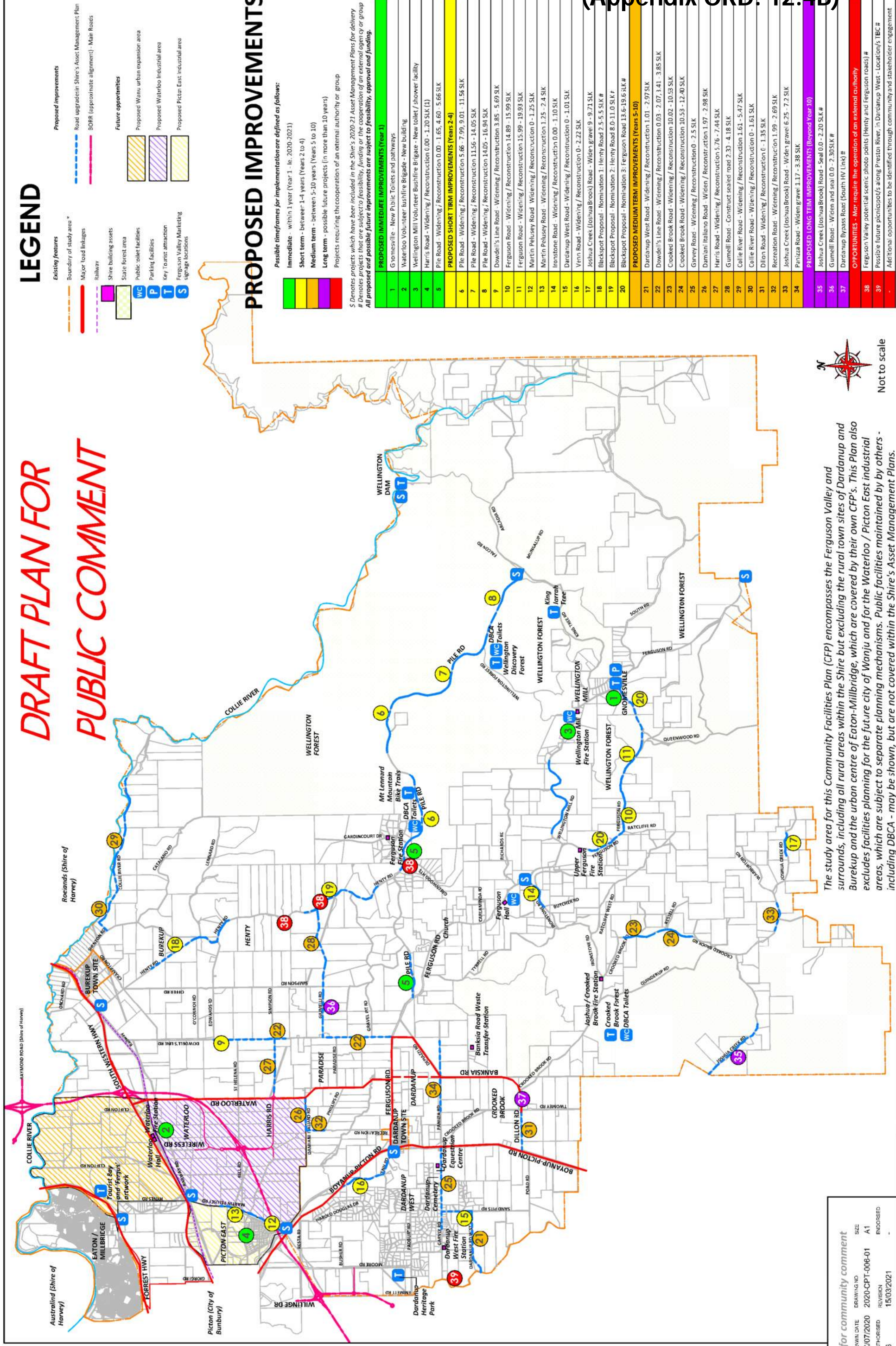
Proposed Improvements

- Road upgrades (in Shire's Asset Management Plan)
- BORR (approximate alignment) - Main Roads

Future opportunities

- Proposed Warru urban expansion area
- Proposed Waterloo Industrial area
- Proposed Picton East Industrial area

WC Public toilet facilities
P Parking facilities
T Key tourist attraction
S Ferguson Valley Marketing signage locations



PROPOSED IMPROVEMENTS

Possible timeframes for implementation are defined as follows:

- Immediate** - within 1 year (Year 1 - i.e. 2020-2021)
- Short term** - between 1-4 years (Years 2 to 4)
- Medium term** - between 5-10 years (Years 5 to 10)
- Long term** - possible future projects (in more than 10 years)

Projects requiring the cooperation of an external authority or group

S Denotes projects which have been included in the Shire's 2020-21 Asset Management Plans for delivery

Denotes projects that are subject to feasibility, funding or the cooperation of an external agency or group

All proposed and possible future improvements are subject to feasibility, approval and funding.

| Improvement # | Improvement Name | Estimated Cost (\$K) |
|---|--|----------------------|
| 1 | Gnomesville - New Public Toilets and pathways | |
| 2 | Waterloo Volunteer Bushfire Brigade - New building | |
| 3 | Wellington Mill Volunteer Bushfire Brigade - New toilet / shower facility | |
| 4 | Harris Road - Widening / Reconstruction 0.00 - 1.20 SLK (1) | |
| 5 | Pile Road - Widening / Reconstruction 0.00 - 1.65, 4.60 - 5.66 SLK | |
| 6 | Pile Road - Widening / Reconstruction 5.66 - 7.99, 9.01 - 11.56 SLK | |
| 7 | Pile Road - Widening / Reconstruction 11.56 - 14.05 SLK | |
| 8 | Pile Road - Widening / Reconstruction 14.05 - 16.94 SLK | |
| 9 | Dowdell's Line Road - Widening / Reconstruction 3.85 - 5.69 SLK | |
| 10 | Ferguson Road - Widening / Reconstruction 14.89 - 15.99 SLK | |
| 11 | Ferguson Road - Widening / Reconstruction 15.99 - 19.93 SLK | |
| 12 | Warrin Pelusey Road - Widening / Reconstruction 0 - 1.25 SLK | |
| 13 | Warrin Pelusey Road - Widening / Reconstruction 1.25 - 2.4 SLK | |
| 14 | Ironstone Road - Widening / Reconstruction 0.00 - 1.10 SLK | |
| 15 | Dardanup West Road - Widening / Reconstruction 0 - 1.01 SLK | |
| 16 | Venn Road - Widening / Reconstruction 0 - 2.22 SLK | |
| 17 | Joshua Creek (Joshua Brook) Road - Wide gravel 9 - 9.71 SLK | |
| 18 | Blockspot Proposal - Nomination 1: Henry Road 2.5 - 5.5 SLK # | |
| 19 | Blockspot Proposal - Nomination 2: Henry Road 8.0 - 11.0 SLK # | |
| 20 | Blockspot Proposal - Nomination 3: Ferguson Road 13.6 - 19.6 SLK # | |
| PROPOSED MEDIUM TERM IMPROVEMENTS (Years 5-10) | | |
| 21 | Dardanup West Road - Widening / Reconstruction 1.01 - 2.97 SLK | |
| 22 | Dowdell's Line Road - Widening / Reconstruction 0.03 - 2.07, 3.41 - 3.85 SLK | |
| 23 | Crooked Brook Road - Widening / Reconstruction 10.02 - 10.53 SLK | |
| 24 | Crooked Brook Road - Widening / Reconstruction 10.53 - 12.40 SLK | |
| 25 | Garvey Road - Widening / Reconstruction 0 - 2.5 SLK | |
| 26 | Damiani Italiano Road - Widening / Reconstruction 1.97 - 2.98 SLK | |
| 27 | Harris Road - Widening / Reconstruction 5.76 - 7.44 SLK | |
| 28 | Gumell Road - Construct sealed road 2.33 - 4.18 SLK | |
| 29 | Collie River Road - Widening / Reconstruction 1.61 - 5.47 SLK | |
| 30 | Collie River Road - Widening / Reconstruction 0 - 1.61 SLK | |
| 31 | Dillon Road - Widening / Reconstruction 0 - 1.35 SLK | |
| 32 | Recreation Road - Widening / Reconstruction 1.99 - 2.69 SLK | |
| 33 | Joshua Creek (Joshua Brook) Road - Wide gravel 6.75 - 7.2 SLK | |
| 34 | Parizza Road - Wide gravel 1.17 - 3.38 SLK | |
| PROPOSED LONG TERM IMPROVEMENTS (Beyond Year 10) | | |
| 35 | Joshua Creek (Joshua Brook) Road - Seal 0.0 - 2.20 SLK # | |
| 36 | Gumell Road - Widen and seal 0.0 - 2.30 SLK # | |
| 37 | Dardanup Bypass Road (South HW Link) # | |
| 38 | OPPORTUNITIES - May require the operation of an external authority | |
| 39 | Ferguson Valley potential scenic photo points (Henry and Ferguson roads) # | |
| | Possible future picnics/locations along Preston River, in Dardanup West - Localities TBC # | |
| | Additional opportunities to be identified through community and stakeholder engagement | |

(Appendix ORD: 12.4B)



The study area for this Community Facilities Plan (CFP) encompasses the Ferguson Valley and surrounds, including all rural areas within the Shire but excluding the rural town sites of Dardanup and Burekup and the urban centre of Eaton-Millbridge, which are covered by their own CFP's. This Plan also excludes facilities planning for the future city of Wanju and for the Waterloo / Picton East industrial areas, which are subject to separate planning mechanisms. Public facilities maintained by others - including DBCA - may be shown, but are not covered within the Shire's Asset Management Plans.

| Draft plan for community comment | | | |
|----------------------------------|------------|-----------------|----------|
| DESIGNED | DRAWN DATE | DRAWING NO | SIZE |
| VP | 30/07/2020 | 2020-CPT-006-01 | A1 |
| DRAWN | AUTHORISED | REVISION | ENDORSED |
| VP | LE | 15/03/2021 | - |

| RISK ASSESSMENT TOOL | | | | | | | | | |
|---------------------------------|---|---|--------------------|----------------------|---|----------------------------|---------------|----------------------|----------------------|
| OVERALL RISK EVENT: | | Ferguson Valley and Surrounds Community Facilities Plan – Endorse for Advertising and Seek Public Comment | | | | | | | |
| RISK THEME PROFILE: | | 6 - Engagement Practices | | | | | | | |
| RISK ASSESSMENT CONTEXT: | | Project | | | | | | | |
| CONSEQUENCE CATEGORY | RISK EVENT | PRIOR TO TREATMENT OR CONTROL | | | RISK ACTION PLAN (Treatment or controls proposed) | AFTER TREATMENT OR CONTROL | | | RESIDUAL RISK RATING |
| | | CONSEQUENCE | LIKELIHOOD | INHERENT RISK RATING | | CONSEQUENCE | LIKELIHOOD | RESIDUAL RISK RATING | |
| HEALTH | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required | Not required. | Not required. | Not required. | Not required. |
| FINANCIAL IMPACT | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required | Not required. | Not required. | Not required. | Not required. |
| SERVICE INTERRUPTION | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required | Not required. | Not required. | Not required. | Not required. |
| LEGAL AND COMPLIANCE | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required | Not required. | Not required. | Not required. | Not required. |
| REPUTATIONAL | Negative perception of the Shire if projects are not programmed to meet Community needs | Minor (2) | Almost Certain (5) | Moderate (5 - 11) | Finalise Eaton Millbridge Community Facilities Plan by advertising and seeking feedback on draft Plan | Minor (2) | Unlikely (2) | Low (1 - 4) | |
| ENVIRONMENT | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |



DRAFT PLAN REPORT

**EATON-MILLBRIDGE
COMMUNITY FACILITIES PLAN
2020-21**

Document Control

| Version No | Version Date | Description |
|------------|---------------|------------------------------|
| 1.0 | 10 March 2021 | Draft plan report to Council |
| | | |
| | | |

| | |
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1. Executive Summary

The Eaton-Millbridge Community Facilities Plan (The Plan) provides advice on the short, medium and long term community facilities to be considered in the Shire's forward plans as well as future opportunities which may require the cooperation of an external authority. The Draft Plan has been prepared following assessment of existing facilities together with consideration of proposals contained within the Shire's existing Ten Year Asset Management Plans from the review and feedback from the local Eaton Advisory Group.

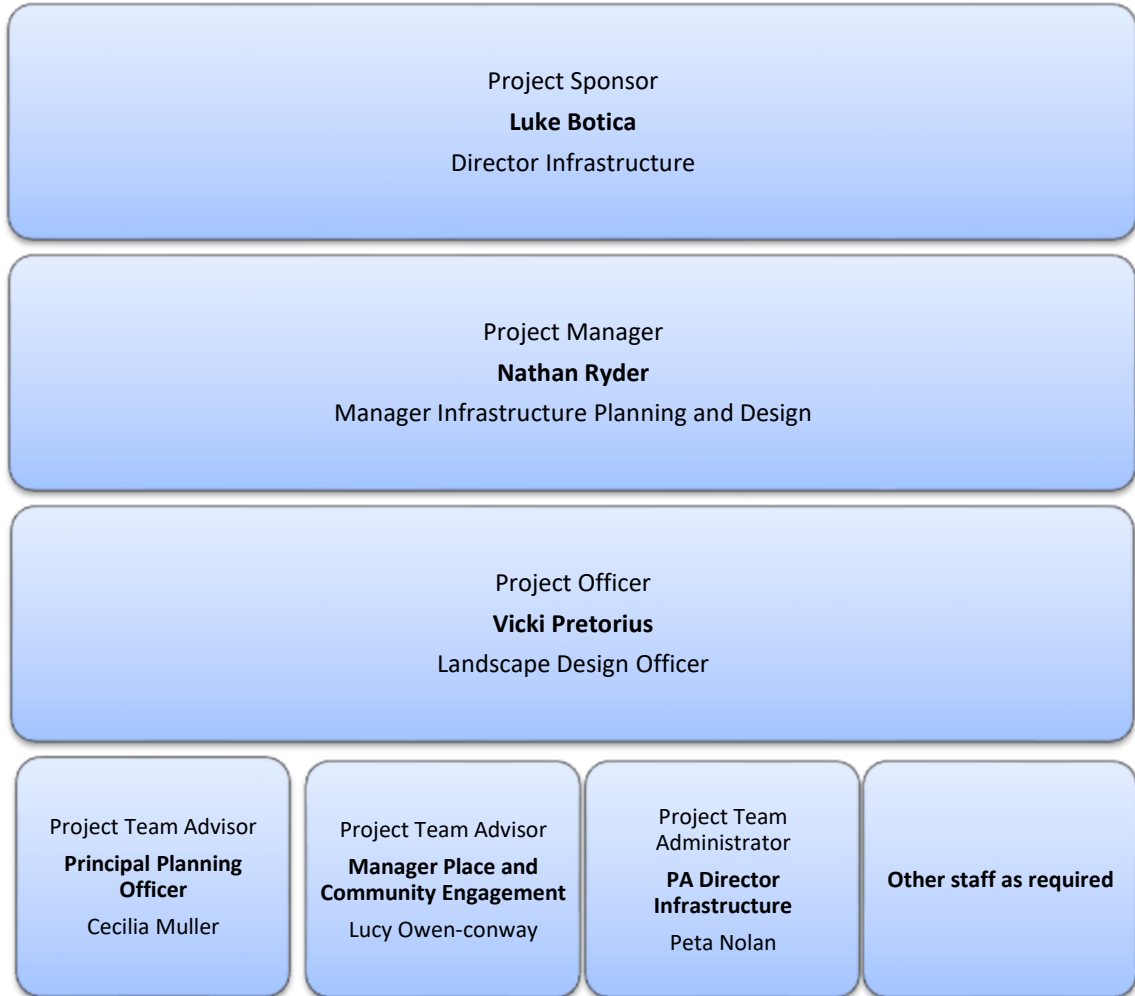
As at March 2020, the next stage in the process is to take the draft of The Plan to the community via advertising, to invite their review and final comments. External stakeholder groups will also be invited to provide feedback on the draft Plan.

The Plan will then be reviewed and amended as required by Shire staff in consultation with the Eaton Advisory Group before it is presented to Council as the final version for endorsement. This version of the report accompanies the March 2021 draft version of The Plan and will be updated with further detail prior to presentation to Council together with the final draft Plan.

The current draft Plan is attached at [Appendix B](#).

2. Project Team

The following chart provides the project personnel structure:



| THIS REPORT IS APPROVED FOR USE | | |
|--|-----------|------|
| Name | Signature | Date |
| Luke Botica Director Infrastructure | | |

3. Project Details

3.1 Background

The aim of this study is to produce the Eaton-Millbridge Community Facilities Plan and Report.

The final Plan will provide a visual representation of all current and proposed facilities that result from the research and community consultation undertaken in the study. The Plan provides advice on the short, medium and long term community facilities to be considered in the Shire's forward plans as well as possible future opportunities. As at March 2021, the draft Plan documents projects which are already included in the Shire's Asset Management Plans as well as projects which would require the cooperation of an external agency or group to implement.

For the purposes of this project, the term 'facilities' is inclusive of all Shire assets and infrastructure, including buildings, formal recreational amenities, community playgrounds, public artworks, tourist amenities, paths, roads, drainage systems, precinct signage, lighting and other public amenities; as well as green spaces such as public open space, environmental corridors, trails and other nature spaces, and streetscapes. The terms 'facilities plan' and 'master plan' can be considered to be interchangeable in this regard.

The accompanying report will provide the textual component of The Plan, and is to include detailed information illustrating how background research, sound planning principles and best practice asset management underpin the recommended facilities. The final Plan report should provide a link between information derived from the upcoming community consultation process and the resultant Community Facilities Plan.

The culmination of the works undertaken will provide the Shire of Dardanup with a well-researched summary of community and stakeholder expectations together with proposals for community facilities and other improvements that are based upon the study, together with best planning and financial practices. The resulting plan should seek to encourage visitors from both within and outside the Eaton-Millbridge community and support local economic growth as well as community development.

While there are notable commercial facilities included in the subject area, these will be referenced in terms of existing footprint and possible current plans for future expansion where known, but budget details for these not included unless they feature a component of Shire funding or other contribution.

3.2 Strategic Alignment

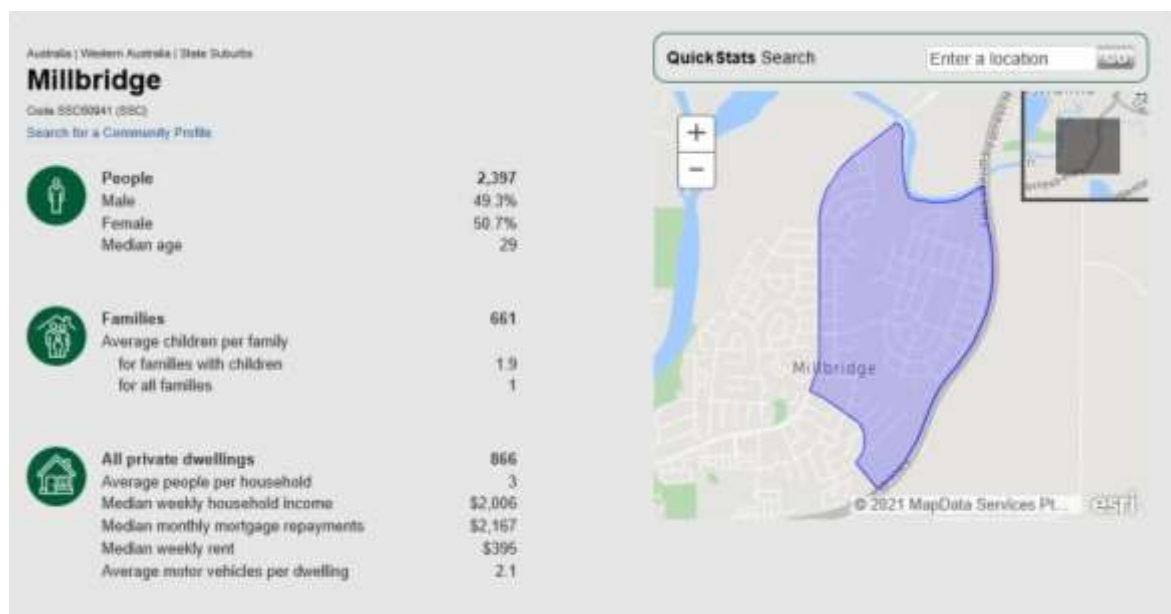
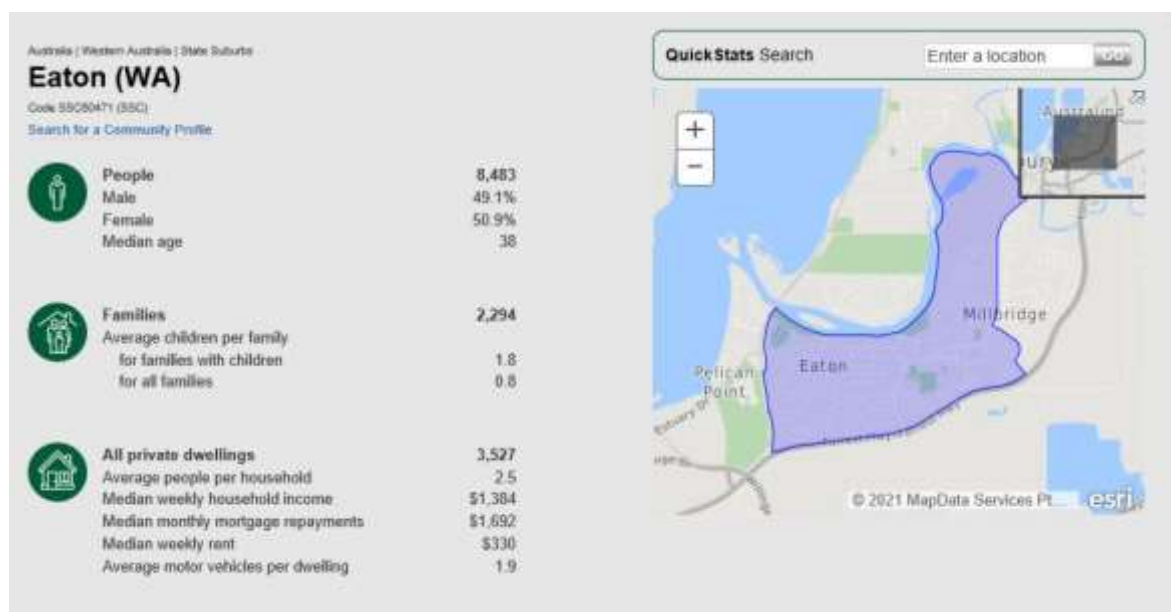
The Eaton-Millbridge Facilities Plan project meets Objective 5 of the Shire of Dardanup Strategic Community Plan which states the Shire will work towards the provision and maintenance of facilities, infrastructure and services to promote the Shire as an attractive and desirable place to live.

3.3 Population & Demographic Growth

Facilities within the defined study area serve the interests of both those living in the Eaton-Millbridge areas as well as those residents from other localities within the Shire and from other local government areas including the Shire of Harvey and City of Bunbury.

Facilities within the Eaton-Millbridge area support a range of functions including commercial, postal, educational, sporting / recreational and other social / cultural aspects. The target population has been defined accordingly. The final Plan will take into consideration the needs and wishes of all those who are identified as project stakeholders below. The final Plan report will provide further information including ABS statistical information for the Eaton-Millbridge areas.

The Australian Bureau of Statistics (ABS) 2016 Census provided the following summary information on the separate Eaton and Millbridge areas:



(Appendix ORD: 12.5A)

The Australian Bureau of Statistics (ABS) 2016 Census revealed the combined Eaton-Millbridge localities to have at that time a total combined population of 10,880 people with 78% living in Eaton and the 22% living in Millbridge. There were 2,955 families identified as living in the overall Eaton-Millbridge area and 4,393 private dwellings.

(Source: ABS 2016 Census QuickStats) More detailed ABS data will be taken into consideration in the formation of the Plan.

3.4 Existing Community Facilities

The main existing facilities within the study area are located on the draft Plan. Further detail on these facilities will be provided in the final Plan under the following categories:

- Buildings / civic facilities
- Sport and recreational facilities
- Roads and streetscapes
- Public open space areas

3.5 Project Boundary

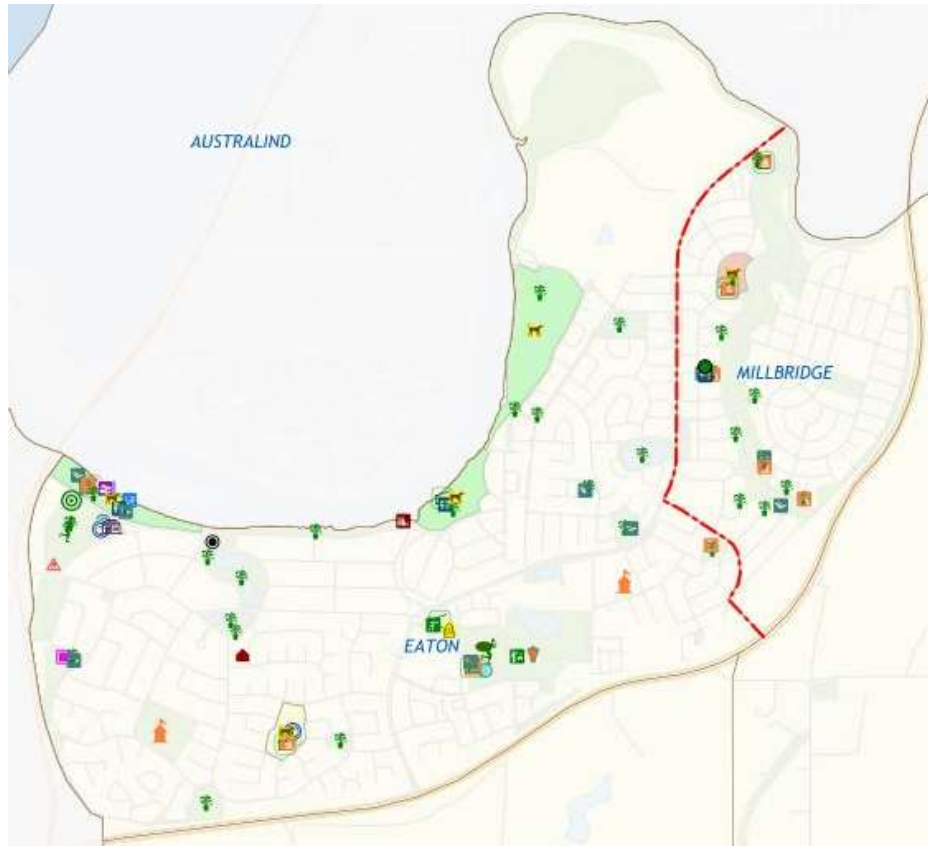
The overall study area is bounded to the north by the Collie River, to the east and south by the Forrest Highway and to the west by the Old Coast Road. The geographical boundary of the study area is shown below outlined in red.



Most of the study area falls within the ABS defined area of Eaton, shown to the left of the red dashed line in the map below. Millbridge is the smaller ABS defined area located east of Eaton

(Appendix ORD: 12.5A)

Drive and north of Illawarra Drive. Both of these areas are represented by the overall Eaton Advisory Group.



3.6 Scope & Deliverables

A Project Team was formed to undertake the following deliverables. The outcomes of each deliverable is outlined below:-

3.6.1 Assess existing plans and documentation

Plans and policies affecting the locality are being considered in the development of the Plan. These include the following:

- The Shire of Dardanup Sport and Recreation Plan;
- The Eaton Foreshore Masterplan;
- The Eaton Fair Activity Centre plan;
- Structure Plans for the expansion of Eaton (Parkridge) and Millbridge;
- Existing Developer Contribution Plan;
- Greater Bunbury Region Scheme;
- Shire of Dardanup Local Planning Strategy;
- Shire of Dardanup Town Planning Scheme No.3;
- Joint Town Planning Scheme No. 1 – Shire of Harvey & Shire of Dardanup (East Australind/Eaton Precinct Development Scheme);
- Expected growth in the area; and
- Any other relevant planning mechanisms.

(Appendix ORD: 12.5A)

Any other relevant planning mechanisms

The development of the future proposed city of Wanju (to be located directly east across the Forrest Highway from Eaton-Millbridge) may have implications for the level of facilities service provision in the study area of Eaton-Millbridge. Residents of Eaton-Millbridge may have new sporting and other facilities available close by so all proposed future longer term projects may be subject to consideration of feasibility with respect to the Wanju District Structure Plan and associated Planning frameworks that are borne from it.

Land tenure / management responsibility

Information about land tenure and management responsibility issues within the study area will be detailed in the report accompanying the final Plan.

Assessment of existing community facilities

An assessment of existing community facilities including public open space and other green spaces will be detailed in the report accompanying the final Plan.

Heritage significance of the study area

Information about the heritage significance of the study area, including consideration of both Indigenous and non-Indigenous heritage, will be detailed in the report accompanying the final Plan.

3.6.2 Community Consultation Methodology and Results

The table represents a snapshot of the proposed consultation method to be used for each of the key stakeholders identified for the project.

| Stakeholder name | Power & interest | Key interests & issues |
|---|--|--|
| Eaton Advisory Group | Representing all Eaton-Millbridge residents and key community groups | Advise and assist the Shire in planning for all improvements and initiatives within the Eaton-Millbridge areas |
| Eaton-Millbridge residents Survey opportunity | Live within defined study area | Direct regular users of the town site and its facilities. |
| Shire residents living outside the Eaton-Millbridge study area Survey opportunity | Live within the Shire of Dardanup but outside the defined study area | Direct regular users of the study area and its facilities. |
| Eaton Primary School By correspondence | State Primary School | Primary education for the Eaton area |
| Glenhuon Primary School By correspondence | State Primary School | Primary education for the Millbridge and surrounds area |
| Eaton Community College By correspondence | State High School | Secondary education for the study area |
| Department of Education By correspondence | Education Provider | Primary education administration for local primary and high school children. |

(Appendix ORD: 12.5A)

| Stakeholder name | Power & interest | Key interests & issues |
|--|---|---|
| Eaton Volunteer Bushfire Brigade By correspondence | Volunteer emergency services group | Coordinating and delivering response to fire incidents locally and assisting further afield |
| Local SES By correspondence | Volunteer emergency services group | Coordinating and delivering response to fire incidents locally and assisting further afield |
| Local fire brigade By correspondence | Emergency Services – fire response | Fire control and response |
| Local police By correspondence | Emergency Services and community policing | Law enforcement |
| St John Ambulance By correspondence | Emergency Services – first aid, health emergency transport | Health emergency response |
| All local sporting groups By correspondence | Community sporting groups | Groups will be identified and listed in the final Plan report |
| Bunbury Repertory Club By correspondence | Community arts / culture group (theatre) | Group focused on drama / theatre, including acting skills and productions |
| Eaton Country Women’s Association By correspondence | Non-profit community group | Community building, fundraising for local school and other causes |
| Local Churches By correspondence | Religious organisation | Groups will be identified and listed in the final Plan report |
| Indigenous Community By correspondence | Live within defined study area or have a cultural connection to the land within the defined study area. | Direct regular users of the Eaton-Millbridge area and its facilities with desire to protect and promote respect for indigenous culture |
| Citigate By correspondence | Commercial centre | Commercial enterprise, operating Eaton Town Centre commercial precinct |
| Eaton Post Office By correspondence | Postal services | Postal services for the study area |
| Bunbury City Transit By correspondence | Public bus stops through the study area | Public bus route and stops through the study area |
| School Bus Services By correspondence | School bus routes run through the study area | Morning pickup and afternoon drop off of students from many local and regional primary and high schools. |
| Local Heritage Groups (where applicable) By correspondence | Social and cultural interest group | Protection of historical and cultural heritage |
| Department of Regional Development and Lands By correspondence | Managers on behalf of the Crown for some of the land | Public liability issues, Vesting and management orders for the ongoing management of the land. Transfer of land tenure to the Shire, particularly for road reserves, drainage reserves and public open space. |

(Appendix ORD: 12.5A)

| Stakeholder name | Power & interest | Key interests & issues |
|--|--|---|
| South West Development Commission By correspondence | Government agency to promote development in the South West Region | Funding opportunities Economic advice |
| Department of Land, Heritage and Planning (DLHP) By correspondence | Authority for land use and tenure matters | Any statutory changes in land use. Land management including management orders |
| Main Roads WA By correspondence | Manage the highway and access onto it. Also responsible authority for regulatory signs, markings and devices on local roads. | Access onto the highway Any local road changes that involve changes to regulatory signs and devices. |
| Department of the Environment Regulation (DER) By correspondence | Regulatory authority administering the Environmental Protection Act to the project | Administering the Environmental Protection Act; Protection of native vegetation, flora and fauna. |
| Department of Water By correspondence | Regulatory authority for the protection and management of water resources and water courses. | Protecting the water courses, including the Collie River and Millars Creek; Stormwater management, flood control and stormwater discharge quality. |
| The Leschenault Catchment Council (LCC) By correspondence | Water catchment environmental concerns | Considering the health and functioning of waterways in the Leschenault catchment area |
| Water Corporation/Aqwest By correspondence | Water authority responsible for reticulate scheme water and sewer. | Provision of trunk infrastructure for water and sewer in the development area. Components may be incorporated into the DCP. |
| Western Power (WP) By correspondence | Owners of the power poles and lines which are in the vicinity of the project. | Provision of trunk infrastructure for the electricity network. Components may be incorporated into the DCP. |
| Disabilities Services Commission By correspondence | Advancing opportunities, community participation and quality of life for people with disability | Partners and collaborates with stakeholders to improve participation, inclusion and access for people with disability across the community. |
| Telstra/Optus By correspondence | Telecommunications provider | Any impacts on telecommunications infrastructure. |
| Other Government Departments as identified By correspondence | | |

(Appendix ORD: 12.5A)

| Stakeholder name | Power & interest | Key interests & issues |
|---|------------------|------------------------|
| Any additional stakeholders as identified By correspondence | | |

The Shire will seek to engage the community by inviting comment on the draft plan through the following channels:

- Newspaper advertisement through the 'Community News' section;
- Placement of public notices in locations including both the Dardanup and Eaton Shire offices and any local community noticeboards including in Eaton, Millbridge, Dardanup, Burekup and in all rural communities, in acknowledgement that residents in all of the Shire localities utilise the facilities in the Eaton-Millbridge townsite area;
- Website and social media;
- Hard copies, located in both the Eaton and Dardanup Shire offices;
- Online engagement via 'Connect' – the Shire's online tool using the Social Pin Point platform;
- Direct correspondence with identified key external stakeholder agencies;
- Direct engagement with the local Youth Advisory Group for Eaton-Millbridge;
- By direct email to community groups;
- Requesting that Eaton Advisory Group members share the link to the engagement with their networks.

A review of the outcomes of the four week community engagement period together with feedback from the Eaton Advisory Group will help to inform any amendments to the Plan before it is brought to Council for final endorsement.

3.7 Recommended Community Facilities

As at March 2021, the derivative list of proposed improvements from the draft Plan is as follows:

PROPOSED AND POSSIBLE FUTURE IMPROVEMENTS

Possible timeframes for implementation are defined as follows:



Immediate - within 1 year (Year 1, i.e. 2020-2021)

Short term - between 1-4 years (Years 2 to 4)

Medium term - between 5-10 years (Years 5 to 10)

Possible future improvements - feasibility and time frame still to be determined

Projects by an external authority or group which relate to community facility provision

All proposed and possible future improvements are subject to feasibility, approval and funding.

The listing below has been derived from the Shire's Asset Management Plans and initial Shire Staff input.

- S** Denotes projects which are subject to funding - including grants or confirmed budget allocations
- E** Denotes Internal Environmental projects
- EPS** Project arising from endorsed Eaton Foreshore Master Plan

Improvements from Buildings Asset Management Plan (BAMP)

| | |
|----|--|
| 1 | Eaton Bowling Club - New building (grant funding secured) - in progress |
| 2 | Council Drive realignment/landscaping works |
| 3 | Eaton Skate Park - New facility S |
| 4 | Eaton Office & Library - New building, subject to further approvals |
| 5 | New Eaton Oval Clubrooms S |
| 6 | Eaton Hall (Theatre) - New building S |
| 7 | Eaton Tennis Club - Decommission courts and tennis court building at Eaton Oval |
| 8 | New tennis courts at Eaton Bowling Club S |
| 9 | Eaton Recreation Centre - Building Extension - Additional Indoor Courts S |
| 10 | Millbridge Toilets - New facility, exact location TBC |

Improvements from Parks and Reserves Asset Management Plan (PRAMP)

| | |
|----|--|
| 11 | Peninsula Lakes Park - Stage 2: Playground expansion - in progress |
| 12 | Watson Reserve - New water filtration system - in progress |
| 13 | Millars Creek - Lighting upgrade, south of Millbridge Blvd |
| 14 | Parram Sanctuary, Telicaster Reserve - with ICC, grant funded E - completed |
| 15 | Fencing remnant bush areas on south side of Lighthouse Reserve, near Pecan Lane E |
| 16 | Watson Reserve - New park sign and bench |
| 17 | New fenced dog exercise area (Location to be confirmed - not shown on this plan) |
| 18 | Eaton Foreshore - New bore S |
| 19 | Eaton Foreshore - Irrigation upgrade S |
| 20 | Collie River Foreshore, Millbridge/Southbank - Establish new public open space S |
| 21 | East Millbridge Public Open Space - Stage 1: New irrigated turf |
| 22 | Eaton Town Centre - New landscaping - including Hands Creek S |
| 23 | Eaton Recreation Centre - New planting |
| 24 | Peninsula Lakes Park - Stage 3: Hard landscaping and amenities |
| 25 | Collie River Foreshore, Parkridge - Establish new public open space: Stage 1 S |
| 26 | Collie River Foreshore, Parkridge - Establish new public open space: Stage 2 S |
| 27 | Glen Houn Oval - New water filtration system |
| 28 | Eaton Foreshore - Stage 3: Landscaping, lighting, reticulated power EPS S |
| 29 | Watson Reserve - Landscape upgrade S |
| 30 | Fair Millbridge - Stage 3: Establish new public open space S |
| 31 | Cadell Park - New shade sails in playground S |
| 32 | Duck Pond - New park sign & bench |
| 33 | Eaton Drive Islands & Verges - Median strip landscape upgrade |
| 34 | Eaton Foreshore - Stage 5 - Hard landscaping and infrastructure EPS S |
| 35 | Eaton Foreshore stabilisation works - resulting from Lower Collie River Erosion Management Plan (currently Draft) |
| 36 | Duck Pond Reserve - Water Sensitive Urban Design Improvements |
| 37 | Possible future new Eaton Drive Entry Statement from Forrest Highway |
| 38 | Possible future Mountain Bike Track - location TBC, if near Forrest Hwy - may be subject to Main Roads approval S |

Improvements from Roads Asset Management Plan (RAMP)

| | |
|----|--|
| 39 | Eaton Drive Extension - extension of second carriageway (staged) |
| 40 | Pratt Road - Modifications to Pratt Road car park (opposite Eaton Bowling Club) |
| 41 | Hands avenue signalised intersection and pedestrian safety treatment S |
| 42 | Glenhuon Boulevard signalised intersection S |
| 43 | Pratt Road - Streetscaping and modifications to complement Eaton Foreshore Upgrade |
| 44 | Eaton Drive - Intersection upgrades and modifications: Lighthouse Ave (TBC) S |

Improvements from Stormwater Asset Management Plan (SWAMP)

| | |
|----|--|
| 45 | Hamilton Road, near Hale Road - Improve drainage capacity S |
| 46 | Improve water quality - Hands Creek: Stage 1 S |
| 47 | Improve water quality - Hands Creek: Stage 2 S |

Improvements from Pathways Asset Management Plan (PAMP)

| | |
|----|---|
| 48 | Waterfront Historic Walk Trail from Old Coast Rd Bridge to Hands Av lookout, Govt. funded - path completed |
| | All proposed new pathways shown on plan - refer to Legend. Timeframes indicated by colour coding key in the Legend. |

Improvements by others - influencing community facilities provision

| | |
|----|--|
| 49 | Eaton Fair Activity Centre upgrade and Town Square, including realignment of Council Drive |
| 50 | Future public open space areas - by respective Developer |
| 51 | Dual turn right lanes into Forrest Hwy from Eaton Dr - by Main Roads |

Other possible future improvements to be determined, subject to community and stakeholder engagement, feasibility and funding

(Appendix ORD: 12.5A)

All recommendations resulting from the upcoming community engagement process and associated refinement process will be:

- Itemised as new, upgrade / improvement to existing, or removal of existing;
- Represented graphically on the Plan;
- Assigned a timeframe, being either short, medium or long term – or categorised separately (in red) if they might be subject to the cooperation of an external agency;
- Highlighted on the Plan with a symbol if they have already been included in the Shire's Asset Management Plans;
- Referenced to the relevant sections of the final Plan report.

It should be noted that all proposed and possible future projects are subject to the relevant approvals and funding. Projects which may be subject to feasibility or the cooperation of an external agency or group have been highlighted as such on the plan.

Some projects have been included on the plan with an indicative location only, as this is still to be determined. Feasibility investigations will also determine which might be the most appropriate location for such a facility.

3.8 Costing of Community Facilities

Detailed costing of all recommendations does not form part of this Scope of Work. However, all recommendations in the final Plan for projects to implement must be based upon sound financial practices and considered in view of limited Shire resources.

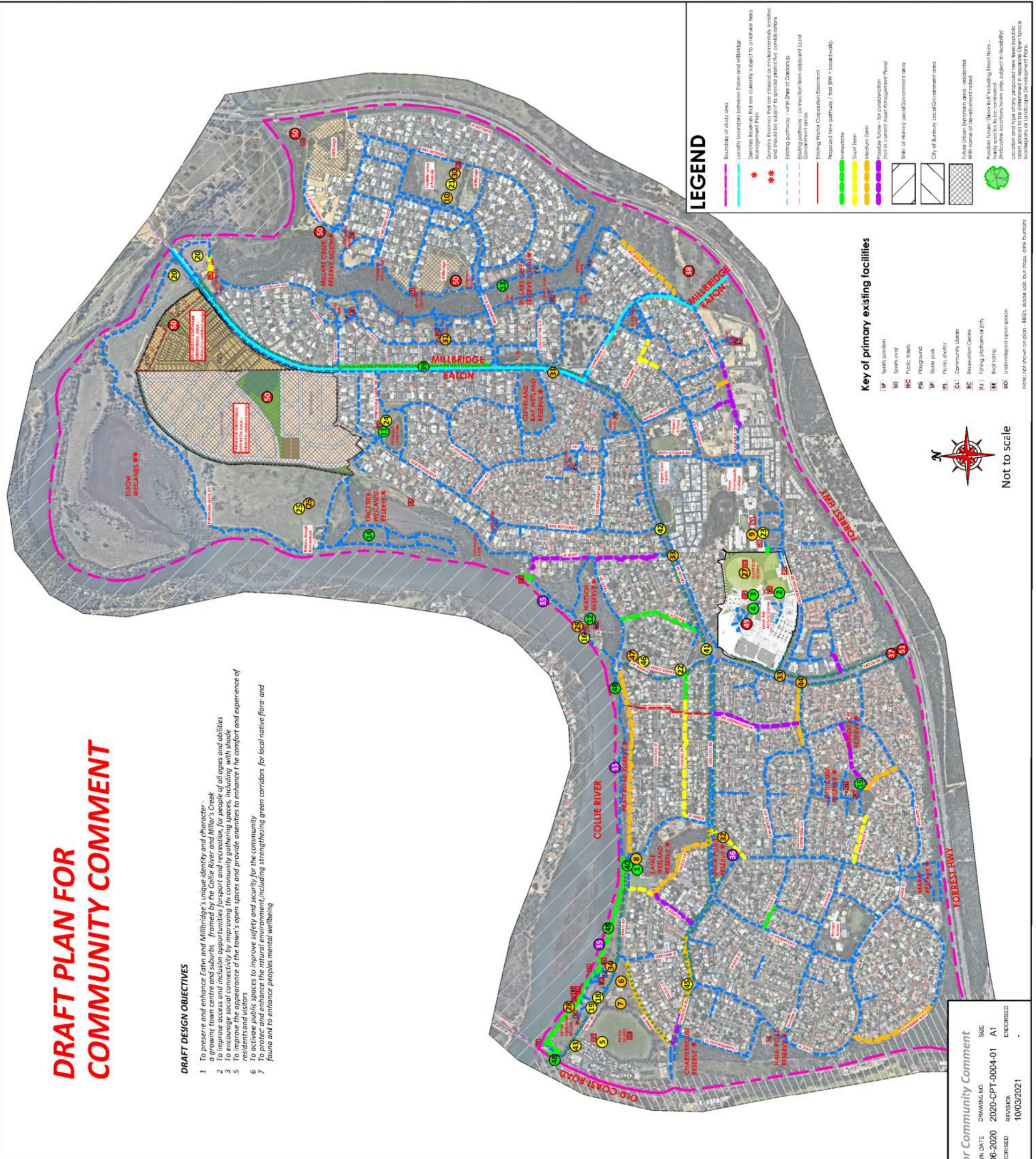
3.9 Funding Opportunities

Possible funding sources for each recommendation will be identified as a part of determining the project feasibility prior to the Shire committing to undertake the project. Some possible major sources of funding might include Royalties for Regions and Lotterywest; there will be other opportunities that the Shire will be able to investigate when required.

DRAFT PLAN FOR COMMUNITY COMMENT

DRAFT DESIGN OBJECTIVES

- To preserve and enhance Eaton and Millbridge's unique identity and character - a growing town centre and suburbs.
- To improve access and inclusion opportunities for sport and recreation, for people of all ages and abilities.
- To encourage social connectivity by improving the community gathering spaces, including with shade to improve the appearance of the town's open spaces and provide amenities to enhance the comfort and experience of the community.
- To activate public spaces to improve safety and security for the community.
- To protect and enhance the natural environment, including strengthening green corridors for local native flora and fauna and to enhance peoples mental wellbeing.



Key of primary existing facilities

- SP Sports pavilion
 - SO Sports oval
 - WC Public toilet
 - PG Playground
 - SI Skate park
 - PS Public shelter
 - CL Community Library
 - RC Recreation Centre
 - PA Playing platform of play
 - BR Boat ramp
 - UD Undeveloped open space
- Note: Not shown on plan - BBQs, shade sails, bus stops, art, fountains



Not to scale

| | | | |
|----------------------------------|------------|-------------|------------------|
| Draft Plan for Community Comment | | SIZE | A1 |
| DESIGNED | 25/06/2020 | DRAWING NO. | 2020-CPT-0004-01 |
| VP | LB | AUTHORISED | 10/03/2021 |
| REDRAWN | VP | REVISION | - |

PROPOSED AND POSSIBLE FUTURE IMPROVEMENTS

Possible timeframes for implementation are defined as follows:
Immediate - within 1 year (Year 1, i.e. 2020-2021)
Short term - between 1-4 years (Years 2 to 4)
Medium term - between 5-10 years (Years 5 to 10)
Possible future improvements - feasibility and time frame still to be determined
 Projects by an external authority or group which relate to community facility provision

All proposed and possible future improvements are subject to feasibility, approval and funding.

The listing below has been derived from the Shire's Asset Management Plans and Initial Shire Staff Input.

- \$ Denotes projects which are subject to funding - including grants or confirmed budget allocations
- £ Denotes Internal Environmental Projects
- £FS Project arising from endorsed Eaton Foreshore Master Plan

| Improvements from Buildings Asset Management Plan (BAMP) | |
|--|---|
| 1 | Eaton Bowling Club - New building (grant funding secured) - in progress |
| 2 | Council Drive realignment/landscaping works |
| 3 | Eaton Skate Park - New facility \$ |
| 4 | Eaton Office & Library - New building/subject to further approvals |
| 5 | New Eaton Oval Clubrooms \$ |
| 6 | Eaton Hall (Theatre) - New building \$ |
| 7 | Eaton Tennis Club - Decommission courts and tennis court building at Eaton Oval |
| 8 | New tennis courts at Eaton Bowling Club \$ |
| 9 | Eaton Recreation Centre - Building Extension - Additional Indoor Courts \$ |
| 10 | Millbridge Toilets - New facility, exactionation TIC |

| Improvements from Parks and Reserves Asset Management Plan (PRAMP) | |
|--|--|
| 11 | Peninsula Lake Park - Stage 2: Playground expansion - in progress |
| 12 | Watson Reserve - New water filtration system - in progress |
| 13 | Millars Creek - lighting upgrade, south of Millbridge Blvd |
| 14 | Possum Sanctuary, Leicester Reserve - with LCC grant funded £ - completed |
| 15 | Fencing remnant bush areas on south side of Lighthouse Reserve, near Piesan Lane £ |
| 16 | Watson Reserve - New park sign and bench |
| 17 | New fenced dog exercise area (Location to be confirmed - not shown on this plan) |
| 18 | Eaton Foreshore - New bore \$ |
| 19 | Eaton Foreshore - irrigation upgrade \$ |
| 20 | Collie River Foreshore, Millbridge/Southbank - Establish new public open space \$ |
| 21 | East Millbridge Public Open Space - Stage 1: New irrigated turf |
| 22 | Eaton Town Centre - New landscaping - including Hands Creek \$ |
| 23 | Eaton Recreation Centre - New planting |
| 24 | Peninsula Lake Park - Stage 3: Hard landscaping and amenities |
| 25 | Collie River Foreshore, Parkridge - Establish new public open space: Stage 1 \$ |
| 26 | Collie River Foreshore, Parkridge - Establish new public open space: Stage 2 \$ |
| 27 | Glen Huon Ova - New water filtration system |
| 28 | Eaton Foreshore - Stage 3: Landscaping, lighting, recycled power EFS \$ |
| 29 | Watson Reserve - Landscaping upgrade \$ |
| 30 | East Millbridge - Stage 2: Establish new public open space \$ |
| 31 | Cadell Park - New shade sails in playground \$ |
| 32 | Duck Pond - New park sign & bench |
| 33 | Eaton Drive Islands & Verges - Median strip landscaping upgrade |
| 34 | Eaton Foreshore - Stage 5: Hard landscaping and infrastructure EFS \$ |
| 35 | Duck Pond Reserve - Water Sensitive Urban Design Improvements |
| 36 | Possible future reserve - Eaton Drive Entry Statement from Forrest Highway |
| 37 | Possible future Mountain Bike Track - location TBC. If near Forrest Hwy - may be subject to Main Roads approval \$ |

| Improvements from Roads Asset Management Plan (RAMIP) | |
|---|--|
| 39 | Eaton Drive Extension - extension of second carriageway (staged) |
| 40 | Pratt Road - Modifications to Pratt Road car park (opposite Eaton Bowling Club) |
| 41 | Hands Avenue signalised intersection and pedestrian safety treatment \$ |
| 42 | Glenhuon Boulevard signalised intersection \$ |
| 43 | Pratt Road - Strengthening and modifications to complement Eaton Foreshore Upgrade |
| 44 | Eaton Drive - Intersection upgrades and modifications - Lighthouse Ave (incl) \$ |

| Improvements from Stormwater Asset Management Plan (SWAMP) | |
|--|---|
| 45 | Hamilton Road/near Hale Road - Improve drainage capacity \$ |
| 46 | Improve water quality - Hands Creek: Stage 1 \$ |
| 47 | Improve water quality - Hands Creek: Stage 2 \$ |

| Improvements from Pathways Asset Management Plan (PAMP) | |
|---|---|
| 48 | Waterfront Historic Walk Trail from Col Coast Rd Bridge to Limits Av Lookout, Govt. funded - path complete |
| 49 | All proposed new pathways shown on plan - refer to Legend Timeframes indicated by colour coding key in the Legend |

| Improvements by others - including, community facilities provision | |
|--|---|
| 49 | Eaton Fair Activity Centre upgrade and Town Square including realignment of Council Drive |
| 50 | Future public open space areas - By respective Developer |
| 51 | Dual turn right lanes into Forrest Highway from Eaton Dr - By Main Roads |

Other possible future improvements to be determined, subject to community and stakeholder engagement, feasibility & funding



EATON-MILLBRIDGE

Western area



COMMUNITY FACILITIES PLAN



DRAFT PLAN FOR COMMUNITY COMMENT

For draft Plan - refer to number key on Sheet 1 (overview plan)

Key of primary existing facilities

- SP Sports pavilion
- MO Sports oval
- WC Public toilets
- PG Playground
- SP Skate park
- PE Picnic shelter
- CL Community library
- RC Recreation centre
- FI Fencing platform or pit
- BC Boat ramp
- UD Underserved open space

Note: Not shown on plan - BBZ, shade sails, bus stops, drink fountains

LEGEND

- Boundary of study area
- Locality boundary between Eaton and Millbridge
- Devices located that are currently subject to a Natural Area Management Plan
- Devices located that are closed as environmentally sensitive and should be subject to special protective considerations
- Bathing pathway - within Shire of Dardanup
- Bathing pathway - connection from adjacent Local Government areas
- Existing Water Corporation Element
- Proposed new pathway / trail (W = boardwalk)
- Proposed
- Star Term
- Shade Sails
- Shade Sails - No consideration (from current Asset Management Plan)
- Site of Harvey Local Government area
- City of Bernierui Local Government area
- Public Urban Expansion area - residential
- Widening of development roads
- Feasible 'Main' Council Asset Building Asset Term - priority locations to be nominated
- Indicative locations shown are subject to feasibility
- Location and type of any proposed new areas in public open space to be determined separately. Open Space Management or Landscape Development Plans

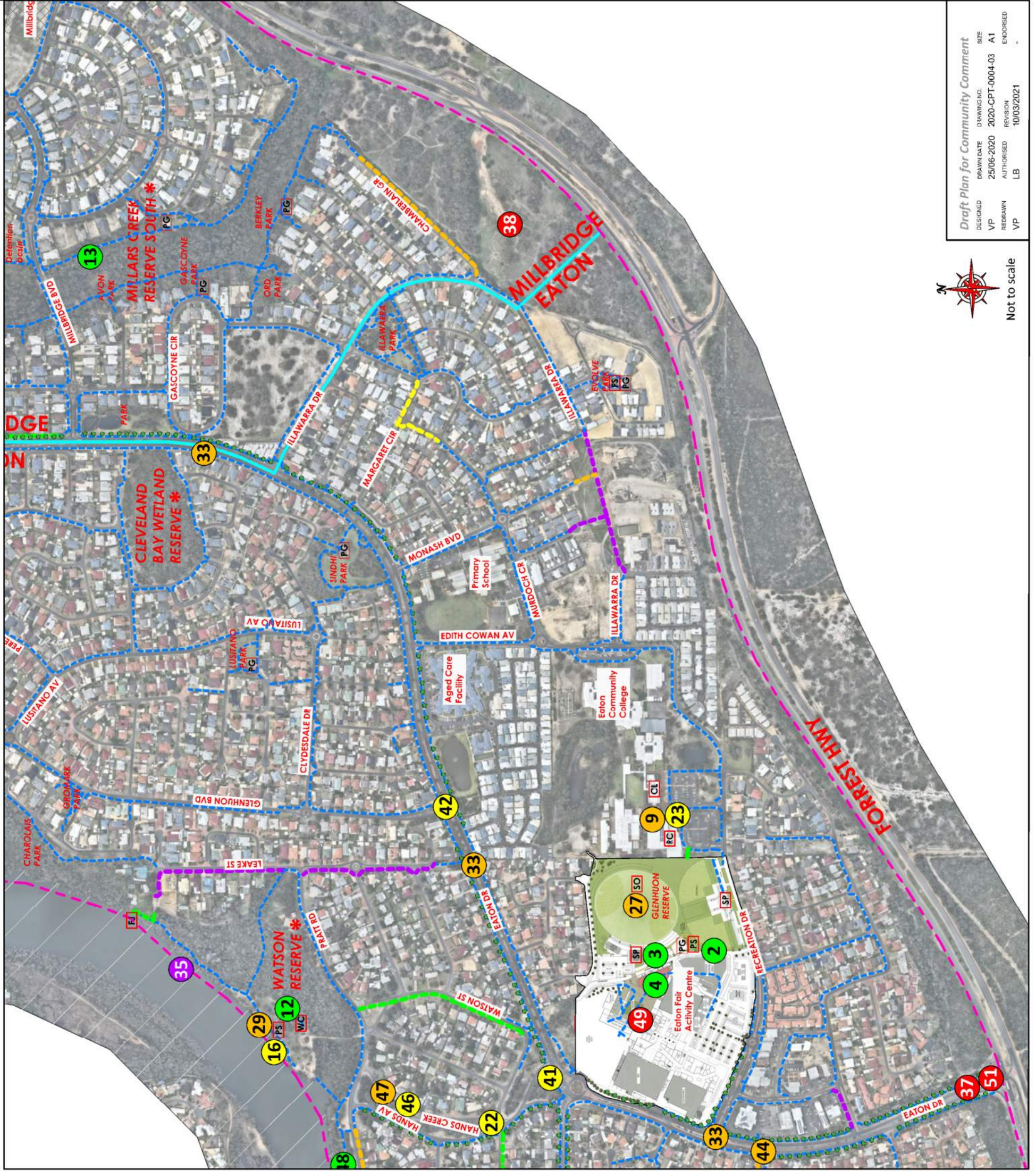


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| Draft Plan for Community Comment | | | |
| DESIGNED | DRAWING NO | SIZE | ENFORCED |
| VP | 2020-CPT-0004-02 | A1 | |
| REDRAWN | DATE | REVISION | |
| VP | 25/06/2020 | 10/03/2021 | |

EATON-MILLBRIDGE

Central area

COMMUNITY FACILITIES PLAN



**DRAFT PLAN FOR
COMMUNITY COMMENT**

**For draft Plan - refer to
number key on Sheet 1
(overview plan)**

Key of primary existing facilities

- SP Sports pavilion
 - SO Sports oval
 - MC Public toilet
 - PG Playground
 - SP Skate park
 - PS Public square
 - CL Community Library
 - RC Recreation Centre
 - FJ Fishing platform or pier
 - TR Local train
 - IO Undeveloped open space
- Note: Not shown on plan - BDO's, roads, etc. but info. available

LEGEND

- Boundary of study area
- Locally boundary between Eaton and Millbridge Management Plan
- Doors/Borders that are currently subject to a Natural Area Management Plan
- Doors/Borders that are classed as non-removable and should be subject to special protective considerations
- Existing pathway - within Site of Dardanup
- Existing pathway - connection from adjacent Local Government area
- Existing water Corporation Equipment
- Proposed new pathway / way (BW = footpath)
- Irremovable
- Short term
- Medium term
- Possible future / for consideration (not in current Asset Management Plan)
- Shire of Haverly Local Government area
- City of Bunbury Local Government area
- Future Mean Sea Level (MSL) - residential with home of development route
- Possible future Mean Sea Level (MSL) - street level - highly unlikely to be connected
- Indicative locations shown only, subject to feasibility
- Location and type of any proposed new trees in public open space to be determined in separate Open Space Statement of Intended Development Plans



Not to scale

Draft Plan for Community Comment

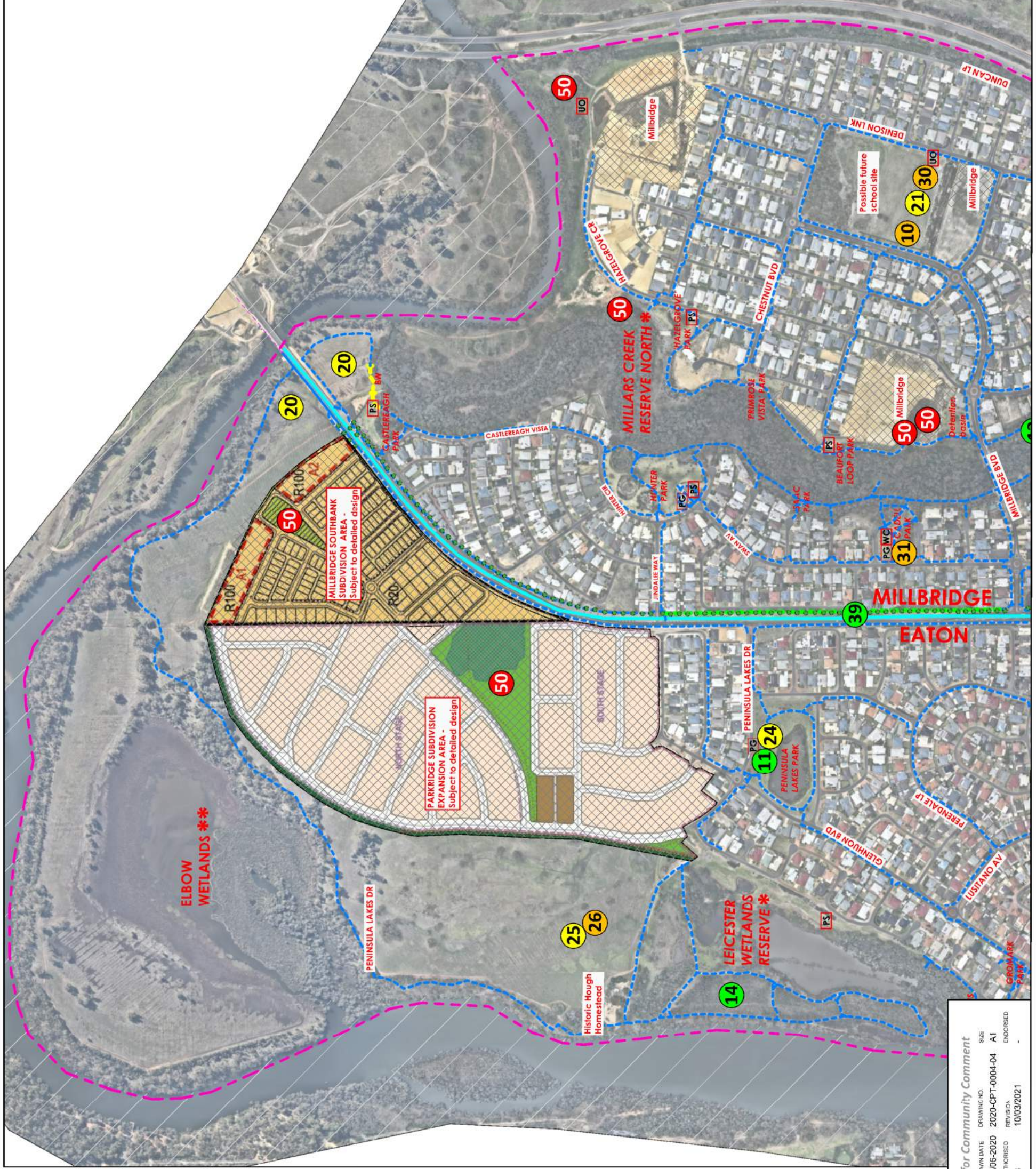
| DESIGNED | DRAWN DATE | DRAWING NO. | SIZE |
|----------|------------|------------------|----------|
| VP | 25/06/2020 | 2020-CPT-0004-03 | A1 |
| REDRAWN | AUTHORISED | REVISION | ENDORSED |
| VP | LB | 10/03/2021 | - |

EATON-MILLBRIDGE

Northern area



COMMUNITY FACILITIES PLAN



DRAFT PLAN FOR COMMUNITY COMMENT

For draft Plan - refer to number key on Sheet 1 (overview plan)

Key of primary existing facilities

- SP Sports pavilion
- SO Sports oval
- WC Public toilets
- PG Playground
- SP Sports park
- PS Picnic shelter
- CL Community library
- RC Recreation Centre
- PL Playing platform or play
- BR Boat ramp
- UO Undeveloped open space

Note: Not shown on plan - MBGA, asphalt walk, bus stop, cycle furniture

LEGEND

- Boundary of study area
- Locality boundary between Eton and Millbridge
- Denotes Reserves that are currently subject to a Natural Area Management Plan
- Denotes Reserves that are classed as environmentally sensitive and should be subject to special protective considerations
- Existing pathway - within Site of Dardanup
- Existing pathway - connection from adjacent Local Government areas
- Existing Water Corporation easement
- Proposed new pathway / trail (BW = boardwalk)
- Proposed cycleway
- Short term
- Medium term
- Possible future - for consideration prior to current Asset Management Plan
- Site of former Local Government area
- City of Bunbury Local Government area
- Future Urban Expansion area - Residential With name of development noted
- Footpath, cycle, equestrian, including street footpath - new spaces to be nominated
- Proposed facilities shown only subject to feasibility
- Location and type of any proposed new trees in public parks and recreation areas
- Multi-use Open Space
- Multi-use Open Space



| | | | |
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| Draft Plan for Community Comment | | | |
| DESIGNED | DRAWN DATE | DRAWING NO | SIZE |
| VP | 25/06/2020 | 2020-CPT-0004-04 | A1 |
| REDRAWN | AUTHORISED | REVISION | ENDORSED |
| VP | LB | 10/03/2021 | - |

| RISK ASSESSMENT TOOL | | | | | | | | | |
|---------------------------------|---|--|--------------------|----------------------|---|----------------------------|---------------|----------------------|----------------------|
| OVERALL RISK EVENT: | | Eaton Millbridge Community Facilities Plan – Endorse for Advertising and Seek Public Comment | | | | | | | |
| RISK THEME PROFILE: | | 6 - Engagement Practices | | | | | | | |
| RISK ASSESSMENT CONTEXT: | | Project | | | | | | | |
| CONSEQUENCE CATEGORY | RISK EVENT | PRIOR TO TREATMENT OR CONTROL | | | RISK ACTION PLAN (Treatment or controls proposed) | AFTER TREATMENT OR CONTROL | | | RESIDUAL RISK RATING |
| | | CONSEQUENCE | LIKELIHOOD | INHERENT RISK RATING | | CONSEQUENCE | LIKELIHOOD | RESIDUAL RISK RATING | |
| HEALTH | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required | Not required. | Not required. | Not required. | Not required. |
| FINANCIAL IMPACT | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required | Not required. | Not required. | Not required. | Not required. |
| SERVICE INTERRUPTION | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required | Not required. | Not required. | Not required. | Not required. |
| LEGAL AND COMPLIANCE | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required | Not required. | Not required. | Not required. | Not required. |
| REPUTATIONAL | Negative perception of the Shire if projects are not programmed to meet Community needs | Minor (2) | Almost Certain (5) | Moderate (5 - 11) | Finalise Eaton Millbridge Community Facilities Plan by advertising and seeking feedback on draft Plan | Minor (2) | Unlikely (2) | Low (1 - 4) | |
| ENVIRONMENT | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |



Department of
**Primary Industries and
Regional Development**

BUSINESS CASE
Financial Year 2020/21

FOR

Gas Reticulation to Burekup and Dardanup
Shire of Dardanup

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Glossary of terms

In the context of this document:

Agency means a Western Australian State Government Agency.

Applicant means the Organisation or Agency preparing a Business Case requesting State Government Funding for a Project.

Business Case means the information prepared by the Applicant demonstrating the merits of the Project and substantiating the case for Funding the Project.

Deliverables means the expected activities or outputs from the Project.

Department means the Department of Primary Industries and Regional Development.

Industry Participation Plan means a clear statement of the Applicant's commitment to The Building Local Industry Policy and an indication of how local industry participation will be maximised.

Innovation is the implementation of a new or significantly improved product (good or service) process, new marketing method or a new organisational method in business practices, or external relations¹.

Leveraged Funding is the additional cash Funding obtained for the Project from other sources.

Option means a feasible, alternative delivery mechanism to the Project which was considered by the Applicant when preparing the Business Case Proposal.

Organisation means an incorporated entity that is not an Agency. An organisation may be a not-for-profit entity, government trading enterprise or local government.

Project means the specific activities, works or services proposed in the Business Case for which State Government Funding is being sought.

Project Outcome means the intended impact (the benefits, change or difference in the community, region or State) that is expected as a result of undertaking the Project.

Project Output means the tangible end product(s) or service of the Project. For example, an infrastructure asset or the services delivered.

Royalties for Regions means the Western Australian State Government's Royalties for Regions program.

Stakeholder means a party with an interest in or who is affected by the Project.

Sustainability refers to the financial viability of a Project and the means of support for the Project beyond the life of funding for this Project.

¹ Organisation for Economic Cooperation and Development and Development Statistical Office of the European Communities (2005 Third Edition) Oslo Manual Guidelines for collecting and interpreting innovation data, 3rd edition, OECD and European Commission, Paris.

1. EXECUTIVE SUMMARY

This Business Case was developed for the delivery of reticulated gas services to Burekup and Dardanup in the regional South West of Western Australia. The Shire of Dardanup (the Shire) has been provided funding from the Department of Primary Industries and Regional Development (DPIRD), through the South West Development Commission (SWDC), to investigate the feasibility of delivery of reticulated gas to Burekup and Dardanup and prepare this Business Case.

The Project intends to deliver reticulated gas services to residential and commercial customers in Burekup and Dardanup. It also facilitates the provision of reticulated gas to the Waterloo Industrial Development Area (1,350 hectares) and a section of the Wanju development.

The Project delivers a Benefit Cost Ratio (BCR) of 1.42, through consumer savings.

ATCO Gas is the owner and operator of the state's gas network, and would be the agency to undertake the required technical, design, capital and operating works over the life of the Project.

The amount of Government Funding requested for this Business Case is \$6,326,745. It requires government funding of \$6,326,745 as per the below table.

Table 1: Funding Requirement

| Item of Expenditure | Budget (\$) | Source of Funds | Quality of Estimates | Has the Funding been Secured? |
|---|--------------------|------------------|---|-------------------------------|
| 4.4km of Mains Extension to Dardanup and 5.8km of internal reticulation | \$2,481,067 | State Government | Request for Desktop Estimate from ATCO Gas and is an indicative, non-binding estimate only. | No |
| 7.5km of Mains Extension to Burekup, HPR and 8.2km of internal reticulation | \$2,396,678 | State Government | Request for Desktop Estimate from ATCO Gas and is an indicative, non-binding estimate only. | No |
| Connection of gas to residences – Dardanup | \$661,500 | State Government | Based on \$5,000 per residence for 189 existing residences (at 70% take up rate) | No |
| Connection of gas to residences - Burekup | \$787,500 | State Government | Based on \$5,000 per residence for 225 existing residences (at 70% take up rate) | No |
| Total Budget | \$6,326,745 | | | |

The Project is expected to deliver economic benefits to the regional South West area and Western Australia more broadly. These include quantifiable economic benefits and qualitative benefits to end users and the local economy primarily due to end users substituting existing energy sources (LPG, electricity) for reticulated gas, which is a less expensive and more sustainable source of energy.

The reticulation of natural gas provides the following advantages to residential and commercial consumers in the Burekup and Dardanup town sites:

- **Reduced Cost:** Reticulated natural gas provides a cheaper source of energy than bottled LPG, or use of electric appliances for cooking and hot water. This saving is estimated at more than \$300 per residence per annum, dependent on usage of energy;

The total benefit achieved through this reduced cost is a saving for consumers of greater than \$300,000 per annum, meaning the project would achieve a 'community payback' within 18 years, or earlier with greater gas usage. This drives the BCR for the Project of 1.42.

- **Greater Convenience and Safety:** The need for replacing gas cylinders, as well as safety concerns associated with household use of gas cylinders, is removed through provision of reticulated gas; and
- **Improved Environmental Outcomes:** Natural gas provides a lower greenhouse gas emission level than LPG, and a significant environmental benefit (60-80% less carbon dioxide emission) when compared to electricity.

Burekup and Dardanup are considered to be appropriate for reticulation of natural gas for the following reasons:

- The forecast population growth over the short to medium term is high, meaning increasing demand for reticulated gas;
- They are in close proximity to the Dampier to Bunbury gas pipeline, which means capital works required are relatively small in scale;
- Both townsites have plans for future development, which would be facilitated more readily with the ability to include gas reticulation in new development areas; and
- There are significant planned developments at Wanju and Waterloo precincts which would become more attractive for development with the availability of reticulated gas.

The Project is also expected to deliver tangible benefits aligned with the Department's Strategic Priorities, in particular the following:

- Introducing reticulated gas services promotes the competitive advantage of the region (aligned with Strategic Priority 2).
- Implementing reticulated gas provides regional growth opportunities (Strategic Priority 4.1) and benefit through an infrastructure and growth project.
- Local content in regional WA (Strategic Priority 4.2) is supported through provision of increased capability and capacity for local residents and businesses.

Recommendation

It is recommended that the State Government commit to funding the reticulation of natural gas to Burekup and Dardanup. Upon receipt of this commitment, ATCO Gas will be able to complete detailed technical work which ensures the final pricing is confirmed, as well as progressing strategies to undertake works at individual dwellings to convert them for use of natural gas.

2. PROJECT SCOPE AND EVALUATION

2.1. Project Purpose

This Business Case was developed for the delivery of reticulated gas services to Burekup and Dardanup in the regional South West of Western Australia.

The Business Case seeks funding to provide a reticulated gas network which meets the needs of residential and commercial customers in the towns of Burekup and Dardanup, and surrounding areas. The funding will also provide for the conversion of existing dwellings such that appliances and gas piping are appropriate for connection to the reticulated network.

2.2. State Government Funding Amount

The amount of Government Funding requested for this Business Case is \$6,326,745.

2.3. Project Description

The Project intends to deliver reticulated gas services to residential and commercial customers in Burekup and Dardanup. It also facilitates the future provision of reticulated gas to the Waterloo Industrial Development Area and the Wanju residential development.

The Shire of Dardanup (the Shire) is facilitating the project at this stage, with ATCO Gas to undertake the required technical, design, capital and operating works over the life of the Project. The Project will require the construction of connecting infrastructure including a connection to the Dampier-Bunbury gas pipeline, gas mains, and reticulation to take reticulated gas to existing and future residential and other properties.

The Project is expected to deliver the following benefits:

- Consistent, uninterrupted gas supply for residents in the region;
- Lower cost for residents accessing the reticulated gas compared to current supply;
- Improved safety and security due to a reduced risk of fire hazard caused by gas leakage from incorrectly fitted cylinders; and
- Increased transparency of usage data.

The project involves the following three key components:

- Main supply and reticulation to Burekup;
- Main supply and reticulation to Dardanup; and
- Connections to houses in Burekup and Dardanup.

Each of these components is outlined below.

The first is a gas mains extension, connecting the Dampier to Bunbury pipeline with the Burekup townsite, as well as internal reticulation within Burekup. The approximate length of the mains extension required is 7.5km, with the route shown indicatively in the figure below. There would be approximately 8.2km of internal reticulation within the Burekup townsite.

Figure 1: Indicative Gas Main Route to Burekup



The second component is a gas mains extension, connecting the Dampier to Bunbury pipeline with the Dardanup townsite, as well as internal reticulation within Dardanup. The approximate length of the mains extension required is 4.4km, with the route shown indicatively in the figure below. There would be approximately 5.8km of internal reticulation within the Dardanup townsite.

Figure 2: Indicative Gas Main Route to Dardanup



The final scope component is the conversion of existing dwellings such that they are appropriate for safe connection to the reticulated gas network. This involves additional piping on each property, and conversion of some internal piping, to facilitate the move from bottled gas to reticulated gas. This would be undertaken by qualified gas fitters, potentially through a program facilitated by ATCO.

2.4. Background

Currently, residents of Burekup and Dardanup do not have access to reticulated gas services and can only access gas through LPG cylinders. This is a more expensive and inconvenient source of gas for those residents. As such, this project explores the implementation of reticulated gas services to the region to support local businesses and residents.

The preference for reticulated natural gas, as opposed to bottled LPG, is supported by the use of reticulated natural gas networks in major population centres in WA, including the Perth Metropolitan Area, Kalgoorlie, Esperance, Bunbury and Geraldton.

The Business Case is based on a likely saving to consumers from switching to reticulated gas. The quantum of this saving will vary, dependent on their current usage habits, changed usage habits, and the pricing for natural gas they achieve from a retailer. As reticulated gas involves payment of a fixed service charge, their benefit will vary dependent on consumption. Precedent studies have shown a potential benefit in excess of \$300 per household per annum, as explored further in subsequent sections.

The current high cost of gas in the area is evidenced through comparative pricing of bottled gas. The local supplier in Dardanup charges \$118.50 for a 45kg gas bottle, along with additional rental charges. This is compared to pricing of \$90-\$105 in the Perth metropolitan region and surrounds. Pricing of reticulated gas is likely to be broadly consistent with metropolitan pricing

The Shire has been working with ATCO Gas to understand the infrastructure requirements and likely operating costs over the life of the project.

Background on Locations Being Serviced

The need for a reticulated gas network is supported by the current and forecast population of the towns of Dardanup and Burekup, as well as surrounding development areas.

Burekup

Burekup currently has 225 private dwellings (602 residents) as per the below figure.

Figure 3: Burekup Townsite Plan



Burekup has also approved a subdivision plan for 32 new dwellings to be developed by the end of 2023 as per the below figure. This will result in 257 total dwellings in 2023.

Figure 4: Burekup - Approved Development Plan



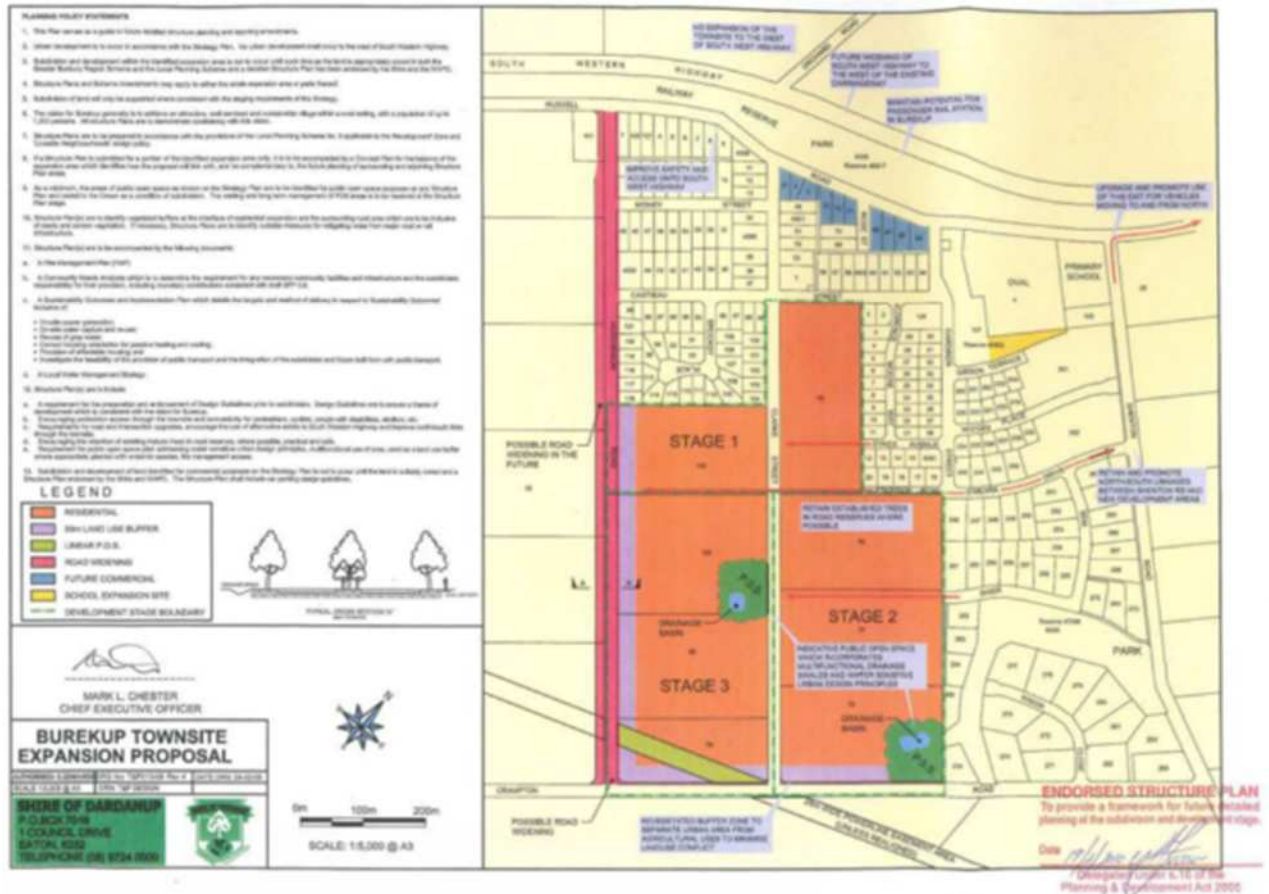
(Appendix ORD: 12.6A)

In addition, the Western Australian Planning Commission (WAPC) and the Shire have endorsed the Burekup Townsite Expansion Strategy to provide an additional 31 hectares of land for the development of residential dwellings. This is envisaged to add 320 additional dwellings to increase the population of Burekup to 1,440 residents by 2030.

It is expected that lots will come online consistently between 2026 to 2030 at a rate of approximately 60-65 per annum.

The following figure shows the Burekup Townsite Expansion Strategy.

Figure 5: Burekup Townsite Expansion Strategy



Dardanup

Dardanup currently has 189 private dwellings (447 residents) as per the below figure.

Figure 6: Dardanup Townsite Plan



In addition, there are 47 new lots approved through subdivision plans at the Roselands development. These are expected to come online by the end of 2023. This will result in 236 total dwellings in 2023.

The below figure shows the approved subdivision plans.

Figure 7: Dardanup - Approved Development Plan



The WAPC and the Shire have endorsed the Dardanup Townsite Expansion Strategy to provide an additional 100 hectares of land for the development of residential dwellings. This is envisaged to add 596 additional dwellings to increase the population of Dardanup to 2,050 residents by 2030.

It is expected that lots will come online consistently between 2026 to 2030, at a rate of approximately 115-125 per annum.

The following figure shows the Dardanup Townsite Expansion Strategy.

Figure 8: Dardanup Townsite Expansion Strategy

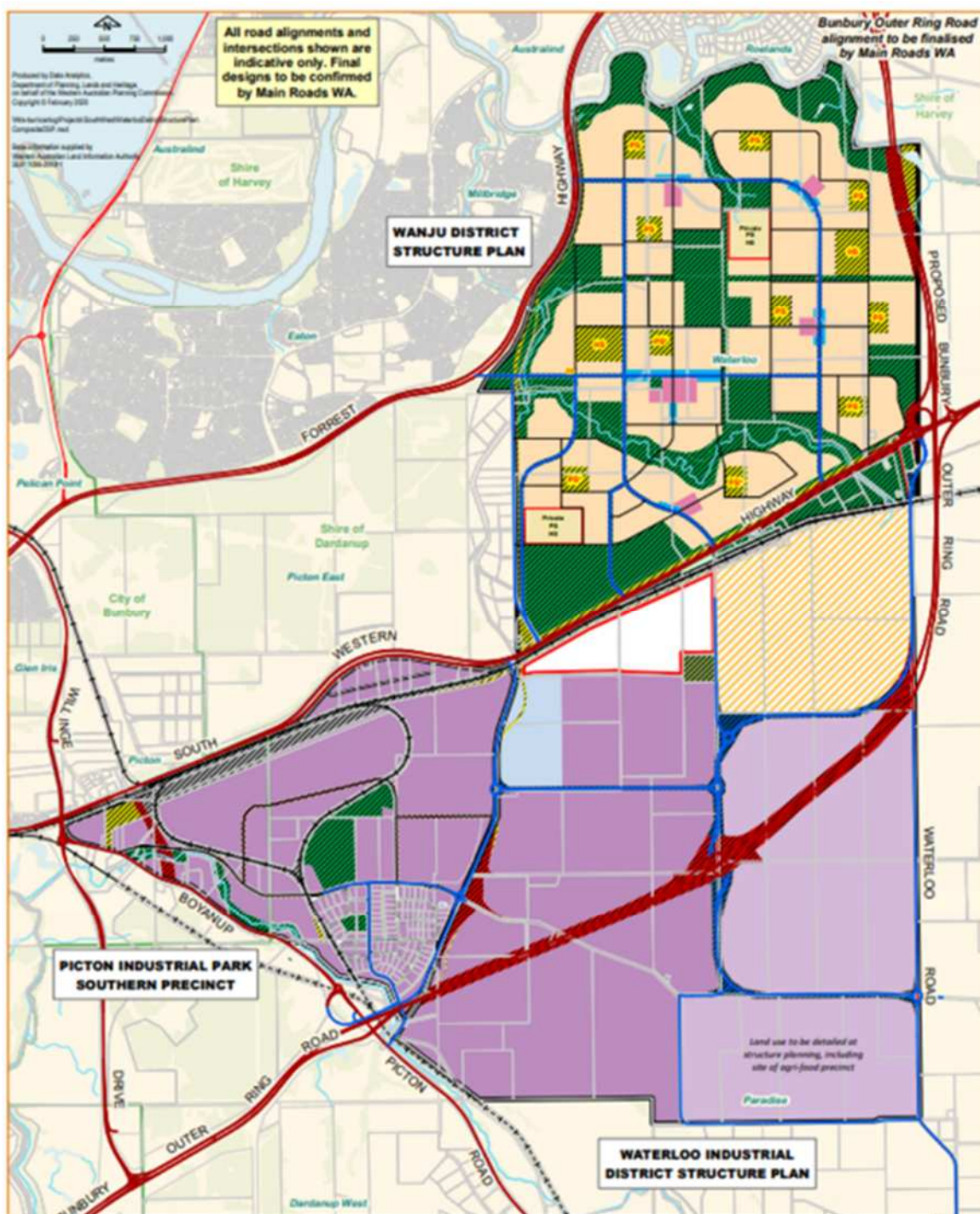


Additional Future Development

There are two key proposed future developments in the Dardanup and Burekup region that may benefit from reticulated gas in the future – the Wanju and Waterloo development areas. No allowance has been made in pricing for specific connection to these areas, however they are identified to inform the potential future benefit that may arise, and the scale of opportunity from ATCO's perspective. These development areas are located in close proximity to the mains extensions proposed within this business case, thus are readily serviced through the infrastructure provided for within this business case.

The Wanju and Waterloo development locations are shown in the figure below.

Figure 9: Wanju and Waterloo Development Areas



Wanju – Residential

Wanju is a proposed new city of 20,000 homes. The draft Wanju District Structure Plan has been released recently and is currently undergoing public consultation. However, no further public information on likely development timeframes or projected population over time is known at this stage.

Waterloo – Industrial

The Waterloo Industrial Park area covers 1,350 hectares and has the potential to be a major employment hub generating jobs for over 4,500 people. Future uses for the park could include light industry, general industry, service commercial, a special use area designated for rail related activities, agricultural food processing precinct, and public purpose infrastructure services.

The Waterloo Industrial Park District Structure Plan was issued in February 2020.

While the Project does not specifically consider the locations, the mains extensions delivered could readily provide reticulated gas to these locations in the future, thereby providing an additional element which may assist in facilitating the development of these two important precincts.

Summary of Dwellings and Residents to 2030

The following table provides a summary of the expected dwellings and residents in Burekup and Dardanup to 2030.

Table 2: Population Projections

| Item | Existing | 2020 - 2023 | 2023 - 2030 | Total |
|------------------------|--------------|-------------|--------------|--------------|
| <i>Dwellings</i> | | | | |
| Dardanup | 189 | 47 | 596 | 832 |
| Burekup | 225 | 32 | 320 | 577 |
| Total dwellings | 414 | 79 | 916 | 1,409 |
| <i>Residents</i> | | | | |
| Dardanup | 447 | 111 | 1,492 | 2,050 |
| Burekup | 602 | 86 | 752 | 1,440 |
| Total residents | 1,049 | 197 | 2,244 | 3,490 |

Given the strong forecast population growth in the townships of Dardanup and Burekup, it is considered appropriate that gas reticulation be installed, consistent with larger population centres in the broader Bunbury region.

2.5. Policy and Strategic Framework

The provision of reticulated natural gas to Burekup and Dardanup is consistent with the strategic direction of Local and State Governments.

Shire of Dardanup Strategic Community Plan 2020-2030

The Shire of Dardanup Strategic Community Plan 2020-2030 (Strategic Community Plan) reflects a vision for the future and is the principal strategic guide for future planning and activities. Based on the community engagement, the Shire has set out a vision for the Shire's future and captured the community's aspirations and values.

The implementation of reticulated gas services aligns to several key objectives of the Strategic Community Plan, including:

- Objective 1 of the Strategic Community Plan is to achieve a balanced respect for our natural assets and built environment, while retaining our lifestyle values, community spirit and identity. Provision of a more sustainable energy option, through reticulated gas provision, aligns strongly with the outcomes under this objective, particularly the conservation of natural resources.
- Objective 4 of the Strategic Community Plan is to encourage a diverse and resilient economy that supports a range of local employment opportunities. Part of that objective is to plan and facilitate adequate transport, infrastructure and utility services to meet industry requirements. Implementing reticulated gas services is a key component of meeting this objective as it delivers lower energy costs.
- Objective 5 of the Strategic Community Plan is the provision and maintenance of facilities, infrastructure and services to promote the Shire as an attractive and desirable place to live. A key component of this objective is the affordability and appeal of housing and accommodation options, which are both assisted through delivery of the project.

Strategic Energy Initiative – Energy 2031

The Strategic Energy Initiative – Energy 2031 (Strategic Energy Initiative) was developed to provide a clear strategic framework to make energy supply in Western Australia more secure, more reliable as well as cleaner.

The Strategic Energy Initiative was developed against four key strategic goals, including:

- Affordable energy – Western Australians have access to affordable energy that meets their needs.
- Secure energy – Western Australia's energy supply is sufficient to meet demand over the longer term.
- Reliable energy – Western Australia's energy supply is safe and of a consistently high quality and delivered with minimal disruption.
- Cleaner energy – Western Australia's energy production and use demonstrates good environmental stewardship and minimises greenhouse emissions.

The implementation of reticulated gas will provide more affordable, secure, reliable and environmentally sustainable gas solutions for people in the region.

SWDC Strategic Plan 2021-2023

The SWDC Strategic Plan sets out what SWDC will prioritise over the 2021-2023 time period and how SWDC sees its partnerships working to realise economic benefits for the South West.

The plan outlines a number of key priorities, including:

- Helping attract new investment and business activity; and
- Facilitating a robust pipeline of infrastructure investment to the region.

The project is strongly aligned with these priorities, through the project itself and its support for further economic development of the Dardanup and Burekup areas.

2.5.1. Alignment to The Department of Primary Industries and Regional Development's Strategic Intent (2018-21)

The Project aligns with DPIRDs goals as follows:

- **Protect** – The introduction of reticulated gas provides a more sustainable source of energy for the Burekup and Dardanup regions compared to the existing sources of energy currently used by end users. Reticulated gas is less carbon-intensive and more sustainable which directly aligns with DPIRDs strategic initiatives.
- **Grow** – Reticulated gas services are also less expensive for the residential, commercial and industrial users providing them with lower operating costs and an opportunity to improve their competitiveness. This will promote local business, spending and consequently, economic growth in the region and beyond. This particularly drives the creation of an enabling environment for primary industries and regions.
- **Innovate** – The investment in reticulated gas services is likely to contribute to employment and wage growth in the region through the creation of additional jobs and work. This particularly drives regional opportunities for economic growth, job creation, local capability and social amenity.

The Project aligns with DPIRDs strategic priorities as follows:

- Sustaining our State's land, water and aquatic resources, reputation and competitive advantage (strategic priority 2) – Introducing reticulated gas services promotes the competitive advantage of the region.
- Regional growth opportunities and project pipeline (strategic priority 4.1) – Implementing reticulated gas provides benefit through an infrastructure and growth project that has strategic co-investment from the State and private sector.
- Local content in regional WA (strategic priority 4.2) – Introducing reticulated gas is expected to provide benefit through increased commercial opportunities, contracts and tenders, owing to increased capability and capacity for local residents and businesses.
- Unlocking land and water expansion opportunities (strategic priority 6.1) – Reticulated gas services provides a more consistent and faster pathway to either develop new land and water resources or more efficiently utilise existing resources.

2.5.2. Alignment to Related Strategic Imperatives

Regional Development Strategy

The WA Government's Regional Development Strategy promotes the development vibrant regions with strong economies through job growth, economic growth and capable people. That strategy includes:

- Enhancing key regional centres to capture investment. Working with ATCO gas drives commercial participation in the regional area and stimulates the establishment and prosperity for new businesses.
- Investing in economic infrastructure to drive growth and integrate common-use infrastructure that underpins economic growth. This should allow residents and businesses can adopt economically beneficial technologies. Implementing a more affordable and reliable source of gas aligns to this priority.
- Identifying and promoting opportunities for investment by attracting private sector capital and capability. This involves increased external investment in regional Western Australia to support innovation and growth.

2.6. Project Deliverables

The main Outputs and Outcomes to be achieved in undertaking the Project are outlined in the tables below.

Table 3: Project Outputs

| | Outputs | Performance Measure | Performance Measure method |
|---|---|---|---|
| 1 | Capital works – Delivery of gas mains extensions and reticulation network within Burekup and Dardanup | Delivery of the required capital works in line with the project scope, within the required budget and time frame. | ATCO to measure through internal project controls |
| 2 | Continued Operation and Maintenance of Network | Availability of natural gas to consumers | ATCO to measure through internal processes |

The outcomes below cover the intended impact (benefits, change and difference in the community, region or State) that is expected as a result of undertaking the Project.

Table 4: Project Outcomes

| | Outcomes | Performance Measure | Performance Measure method | DPIRD Strategic Priorities |
|---|---|--|---|---------------------------------------|
| 1 | Residents of the Burekup and Dardanup region change to reticulated gas | Number of residents and end users changing to reticulated gas – target of 70% | Percentage of residents and end users change to reticulated gas | Strategic priorities 2, 3, 4 and 6. |
| 2 | Residents of the Burekup and Dardanup region have reduced cost of gas and overall energy cost | Residents experience a reduction in gas costs when changing to reticulated gas | Household cost of gas and overall energy bill – assessed by individuals | Strategic priorities 2, 3, 4 and 6. |
| 3 | Improved environmental outcomes | Carbon dioxide emissions | Determined from overall consumption of energy from each source | Strategic priority 2 - Sustainability |

2.7. Stakeholder Engagement

Stakeholder engagement to date has been limited to engagement by some individuals with councillors to request the Shire investigate the possibility of reticulated gas. More detailed engagement with residential and commercial customers is not considered appropriate until funding is endorsed for the network extension, as this may place undue pressure on the State Government or the Shire to proceed with the Project. It is recommended this consultation occur following endorsement of the Business Case, and as a requirement prior to progressing a Project Definition Plan or project commencement.

Engagement has been undertaken between the Shire and ATCO to facilitate ATCO providing indicative cost estimates to inform this Business Case.

2.8. Critical Assumptions

This Business Case is premised on the assumption that ATCO will undertake all approvals and capital works required for the reticulation of natural gas, once endorsed funding is committed by the State Government.

It is also assumed that ATCO will, at that time, project manage the process of working with residential customers to convert dwellings to be suitable for connection to the reticulated natural gas network. The cost of this conversion has also been assumed, at a figure of \$5,000 per dwelling, based on ranges of values provided by licensed gas fitters.

2.9. Economic and Financial Analyses

The Project is expected to deliver benefits to the regional South West area and Western Australia more broadly. These include quantifiable economic benefits and qualitative benefits to end users and the local economy.

The key benefits delivered are:

- **Reduced Cost:** Reticulated natural gas provides a cheaper source of energy than bottled LPG, or use of electric appliances for cooking and hot water. This is quantified in the first economic benefit below;
- **Greater Convenience and Safety:** The need for replacing gas cylinders, as well as safety concerns associated with household use of gas cylinders, is removed through provision of reticulated gas; and
- **Improved Environmental Outcomes:** Natural gas provides a lower greenhouse gas emission level than LPG, and a significant environmental benefit (60-80% less carbon dioxide emission) when compared to electricity. This leads to the economic benefit outlined below in relation to carbon emissions, as well as a broader environmental and social benefit.

The primary cause of the Project benefits are due to end users substituting existing energy sources (LPG, electricity) for reticulated gas, which is a less expensive and more sustainable source of energy. However, there are further ancillary economic benefits likely to result from the Project.

There are also several economic costs expected to result from the Project, which need to be considered with regard to the net benefits. The following table describes the economic benefits and costs from this Business Case in more detail.

Table 5: Project Economic Benefits and Costs

| Item | Description |
|---|---|
| Cost saving to consumers due to switching from electricity and other fuels to natural gas | <p>As natural gas is generally cheaper than bottled gas or electricity, there will be a net reduction in cost of purchasing fuel from the reticulated gas source compared to other sources of energy.</p> <p>It is estimated, based on precedent studies and business cases, that residential customers in the area would benefit from the availability of natural gas through average savings of \$300 per year when substituting natural gas for LPG and \$900 per year when substituting natural gas for electricity for cooking, hot water and space heating.</p> <p>Based on 1,409 residents (forecast by 2020) and 70% of residents utilizing reticulated gas services, a forecast annual saving in excess of \$300,000 could arise for those residents. This benefit would rise as the population of Burekup and Dardanup grows.</p> <p>This benefit to consumers would 'pay back' the initial investment over a period of 18 years (based on an NPV calculation using a discount rate of 5% and allowing for future population growth). This community payback period would reduce further where consumers substitute natural gas for electricity for cooking, hot water and heating.</p> <p>Over 30 years, this benefit generates a Project BCR of 1.42.</p> |

| Item | Description |
|--|--|
| Consumer surplus due to additional demand | <p>The additional demand is utilisation of reticulated gas for purposes which they would not, or could not, use other fuels. This includes a short-term increase in gas consumption due to the propensity for end users to utilise reticulated gas more heavily, and the long-term demand growth associated with end users as they preference gas usage over time. The effect of this demand growth would be further exaggerated given reticulated gas is less expensive than current energy sources. The extent of the substitution between energy sources depends on the price elasticity of demand for energy. It is reasonable to assume that the services are substitutable for end users.</p> <p>This consumer surplus benefit is difficult to quantify based on available data, particularly given it will vary dependent on consumers' current and future energy use habits.</p> |
| Producer surplus to gas producers | <p>This refers to the additional sales of gas for producers due to additional end user consumption and the ability to offer services across a greater volume of gas sold and greater number of customers. The producer surplus is the difference between the amount a producer is willing to accept for gas and the price the producer actually receives.</p> <p>There will also be a producer surplus for additional gas services provided to end users as they will require additional assistance and works to maintain usage of the reticulated gas system. This refers to maintenance, appliance purchase and replacement, and similar such services.</p> |
| Lower carbon emissions and carbon pricing | <p>It is possible that over the life of the assets delivered through the Project, there will be a carbon price that applies (or that otherwise there will be a benefit to reduced carbon emissions). If this is the case, then there will be additional economic benefit as the production and supply of gas produces lower emissions than the production and supply of other energy sources. The AGN estimates that the emissions associated with LPG production and supply are around 15% higher than the emissions associated with gas production and supply, at least for residential customers.</p> |
| Benefits to the Burekup and Dardanup regions | <p>To the extent that the lower price of gas results in an increase in gas consumption, this can be expected to reflect an increase in economic activity in the region. This increase in economic activity may correlate with an increase in employment and wages. To the extent there is spare capacity in the region (land, labour, capital) there would likely be a multiplier effect as a result of increased expenditure in the region. This may have flow on effects for surrounding areas, creating a marginal improvement to the South West region and WA more broadly.</p> <p>This effect is most likely to be evidenced where industry or commercial activity which is dependent on energy pricing is established or grows through access to reticulated gas. This is likely to be evidenced in the Waterloo Industrial Development, which will be more attractive to industrial tenants where gas pricing is low.</p> |

| Item | Description |
|--------------------------|--|
| Cost to local businesses | The transition to reticulated gas will impact local businesses that currently generate revenue through existing energy sources. This is a net cost to the local economy that must be recognized as part of this Business Case. In particular, the store in each town selling bottled gas, and a local deliverer of bottled gas, will be negatively impacted. |

2.10. Assessment of Options

The following options were considered under this Business Case:

1. Option 1: Do nothing;
2. Option 2: installation of a 'bullet' type gas storage facility for reticulation at Burekup and Dardanup; and
3. Option 3: Reticulated gas to Burekup and Dardanup with ATCO Gas.

As owner and operator of the State's gas network, ATCO is the only party capable of delivering the works required, so Option 3 is limited to delivery by ATCO.

A desktop assessment of Option 2 indicated this was not a viable option, as it would require an expensive reticulation network and would not be preferred by ATCO from an operational perspective. As a result, Option 3 is considered as the preferred option for the Business Case.

A further option, for the provision of a microgrid to provide additional electricity generation and storage in place of gas, was briefly considered. However, the following precedent projects showed a cost higher than that required for the provision of gas:

- Kalbarri microgrid, a \$6.8m contract for a town of ~1,500 population, which did not involve any generation;
- Perenjori microgrid, cost of approximately \$4.5m for a town of <300 residents, again without generation.

These figures suggest a microgrid might not be cost competitive with gas, particularly if solar generation or other additional generation is also required. A microgrid would also place a cost back on consumers to replace gas appliances within households, which the gas reticulation option does not impose. Therefore, while a microgrid may warrant further consideration as a source of affordable and reliable power for Burekup and Dardanup, it is not considered further within this Business Case as it does not present a viable alternative to natural gas reticulation.

2.11. Funding Strategy

The estimated total cost of the Project is \$6,326,745, as detailed below. It is noted that this figure is not fixed, as ATCO's estimate is preliminary, and the cost includes an estimated cost for the program of converting individual residences to be suitable for reticulated gas.

As a result, it is proposed that once the Business Case is endorsed, ATCO will develop a comprehensive estimate which will confirm both the value and timing of the funding required.

2.11.1. Total Budget

The following table provides the capital expenditure required under this Business Case and the source of funds.

Table 6: Capital Expenditure Requirement

| Item of Expenditure | Budget (\$) | Source of Funds | Quality of Estimates | Has the Funding been Secured? |
|---|--------------------|------------------|---|-------------------------------|
| 4.4km of Mains Extension to Dardanup and 5.8km of internal reticulation | \$2,481,067 | State Government | Request for Desktop Estimate from ATCO Gas and is an indicative, non-binding estimate only. | No |
| 7.5km of Mains Extension to Burekup, HPR and 8.2km of internal reticulation | \$2,396,678 | State Government | Request for Desktop Estimate from ATCO Gas and is an indicative, non-binding estimate only. | No |
| Connection of gas to residences – Dardanup | \$661,500 | State Government | Based on \$5,000 per residence for 129 existing residences | No |
| Connection of gas to residences - Burekup | \$787,500 | State Government | Based on \$5,000 per residence for 225 existing residences | No |
| Total Budget | \$6,326,745 | | | |

2.11.2. Sustainability and Ongoing Viability

The Project has no requirements for additional funding or cost following delivery. This is because the assets delivered will then form part of ATCO's broader distribution network, and the cost of operating and maintaining this network forms part of ATCO's operating cost. This is paid for by user charges for gas provided through the network.

2.12. Project Timeframe and Key Milestones

The Project timeframe will be developed by ATCO Gas following endorsement of the Business Case, as they require certainty of funding prior to undertaking project management activities to schedule the design and delivery of the Project.

2.13. Risk Analysis

The primary risk for the Project is that the funding amount required varies from that outlined in this Business Case. As the estimate from ATCO is indicative and non-binding, it has the potential to change, while the costs associated with converting individual dwellings are also based on a preliminary estimate (and are subject to the level of uptake). Therefore, it is recommended endorsement for the Business Case provide a funding cap which can be worked to in design and project management activities by ATCO.

Post funding risks for the Project are low, as the Project forms part of ATCO Gas' broader operating network, so all operational and associated risks are assumed by ATCO.

The major risk is that consumer uptake of reticulated gas is low, which will impact on the ability to achieve the benefits outlined in the Business Case. This will be mitigated through ATCO facilitating customer attraction activities from gas retailers, as it is in ATCO's interest that network is well utilised.

2.14. Local Content

The Project will be delivered by ATCO who, through their *Community Investment Guidelines*, provide support into activities and organisations that help communities thrive. It is envisaged that ATCO will, where possible, use local contractors for delivery of the works, consistent with their general practice.

The works required to convert individual dwellings to be suitable for using reticulated gas will be performed by local gas fitters, providing further economic activity and employment opportunity in the local region from the Project.

2.15. Aboriginal Participation

The Project will be delivered by ATCO, who will apply their policies to the Project. A key value of ATCO's is commitment to communities and indigenous peoples, with ATCO's "*How we do Business*" strategy noting the following:

We recognize the importance of working cooperatively with all Indigenous groups including First Nations, Inuit and Metis communities. As part of our commitment, we respect the unique historical, cultural and legal status of Indigenous peoples, including related Treaty Rights. We strive to build and maintain meaningful and mutually beneficial partnerships with Indigenous communities wherever possible. This includes providing opportunities to Indigenous people to participate in our operations. We have training initiatives to help Indigenous youth develop marketable and industry recognized skills, leading to enhanced employment opportunities.

Application of this strategy by ATCO will provide opportunity for Aboriginal Participation, not just in the Project, but in operation of ATCO's broader gas network, which the Project will ultimately form a part of.

3. IMPLEMENTATION STRATEGY

A detailed implementation strategy for the Project can only be developed once funding is endorsed in principle, as this will provide sufficient certainty for ATCO Gas to refine their estimate and project management approach to implementation of the Project.

It is recommended that the State Government commit to funding the reticulation of natural gas to Burekup and Dardanup. Upon receipt of this commitment, ATCO Gas will be able to complete detailed technical work which ensures the final pricing is confirmed, as well as progressing strategies to undertake works at individual dwellings to convert them for use of natural gas.

It is recommended that SWDC coordinate the implementation stage on behalf of the State, as the statutory authority aligned with progressing development and economic activity covering the Dardanup and Burekup regions.

4. SIGNING OF BUSINESS CASE

4.1. Sign-off

I confirm that the information contained in this Business Case is true and correct.

| | | | |
|-----------------------------|-------|------------------------|-------|
| Business Case Author | | CEO / DG Signed | |
| Signed | _____ | | _____ |
| Completed by | _____ | Approved by | _____ |
| Position | _____ | Position | _____ |
| Date | _____ | Date | _____ |

RISK ASSESSMENT TOOL**OVERALL RISK EVENT:** Reticulated Gas to Burekup and Dardanup - Business Case**RISK THEME PROFILE:**

15 - Supplier and Contract Management

RISK ASSESSMENT CONTEXT: Project

| CONSEQUENCE CATEGORY | RISK EVENT | PRIOR TO TREATMENT OR CONTROL | | | RISK ACTION PLAN (Treatment or controls proposed) | AFTER TREATMENT OR CONTROL | | |
|-----------------------------|--|-----------------------------------|--------------|----------------------|--|----------------------------|---------------|----------------------|
| | | CONSEQUENCE | LIKELIHOOD | INHERENT RISK RATING | | CONSEQUENCE | LIKELIHOOD | RESIDUAL RISK RATING |
| HEALTH | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. |
| FINANCIAL IMPACT | There is a risk that the Shire of Dardanup will not receive allocated grant funding. | Minor (2) | Possible (3) | Low (1 - 4) | Not required. | Not required. | Not required. | Not required. |
| SERVICE INTERRUPTION | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. |
| LEGAL AND COMPLIANCE | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. |
| REPUTATIONAL | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. |
| ENVIRONMENT | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required.] | Not required. | Not required. | Not required. |



| |
|---|
| POLICY NO:- |
| SDev CP044 – COMMUNITY & EVENT GRANTS POLICY |

| GOVERNANCE INFORMATION | | | |
|------------------------|----|-----------------------------|----|
| Procedure Link: | NA | Administrative Policy Link: | NA |

| ADMINISTRATION INFORMATION | | | | | | | |
|----------------------------|---|------------|----------|----------|-----------------|-----------|---------------------------------|
| History: | 1 | DEV10 | OCM: | Res: | Synopsis: | | |
| | | | 10/05/12 | Res: | Policy created. | | |
| Version: | 3 | CP044 | SCM | 26/07/18 | Res: 251-18 | Synopsis: | Reviewed Policy Adopted |
| | 4 | CP044 | OCM | 14/08/19 | Res: 243-19 | Synopsis: | Reviewed and Adopted by Council |
| | 5 | CP044 | OCM | 29/07/20 | Res: 208-20 | Synopsis: | Amended and adopted by Council |
| | 6 | SDev CP044 | OCM | 30/09/20 | Res: 270-20 | Synopsis: | Reviewed and Adopted by Council |

1. RESPONSIBLE DIRECTORATE

Sustainable Development

2. PURPOSE AND OBJECTIVES

To provide financial support to not-for-profit community groups and organisations for projects and events that benefit the Shire of Dardanup community.

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Deleted: and individuals

3. POLICY

The policy sets out the criteria for each category of financial support available. There are three (3) categories:

- Community Grants
- Community Event Grants
- Regional Event Grants

3.1 Community Grants

The Shire of Dardanup will make an annual allocation of funds in its budget to provide financial assistance to not-for-profit community groups and organisations that can demonstrate an association with the Shire.

Deleted: , organisations and individuals

Community grants are available for projects and activities within the Shire of Dardanup that;

- Foster the distinctiveness of places through the personalisation of community areas;
- Activate public places;
- Build the skills and capacity of the community;
- Leave a lasting positive impact on the community;
- Promote accessibility and inclusivity for all members of the community;
- Empower groups to be proactive in the community.

Funding falls into three levels: -

Level 1: Quick Response Community Grants (\$0 - \$500)

Funding of up to \$500 and a maximum 100% of the total project cost is available to incorporated not-for-profit community groups and organisations.

Deleted: unincorporated and

Deleted: , organisations and individuals

Level 1 grants will be open for application on an ongoing basis until the allocated funding has been exhausted.

Level 2: Community Grants (\$0 - \$1000)

Funding of up to \$1,000 and a maximum 100% of the total project cost will be available to not-for-profit incorporated community groups and organisations.

Deleted: Should an individual or unincorporated group be successful, the funds will be auspiced by the Shire of Dardanup on behalf of the successful applicant.

Level 2 grants will be open for application twice per year.

Level 3: Community Grants (\$1001 - \$5000)

Funding between \$1,001 to \$5,000 and a maximum 50% of the total project cost will be available to not-for-profit incorporated community groups and organisations. The applicant must contribute at least 50% of the total project cost from either the applicant's organisation or confirmed funding or donations from other sources.

Level 3 grants will be open for application twice per year.

3.2 Community Event Grants

The Shire of Dardanup will make an allocation of funds in its budget to provide financial assistance to community groups and organisations who can demonstrate the capacity to run quality, well-organised events within the Shire of Dardanup.

Deleted: , organisations and individuals

Community event grants are available for free-to-attend events held within the Shire of Dardanup that benefit the community and activate places.

Funding falls into three levels: -

Level 1: Quick Response Minor Community Events (\$0 - \$500)

Funding of up to \$500 and a maximum 100% of the total event cost is available to incorporated not-for-profit community groups and organisations.

Deleted: unincorporated and

Deleted: , organisations and individuals

Level 1 grants will be open for application on an ongoing basis until the allocated funding has been exhausted.

Level 2: Community Event Grants (\$0 - \$1000)

Funding of up to \$1,000 and a maximum 100% of the total event cost will be available to not-for-profit incorporated community groups and organisations.

Deleted: Should an individual or unincorporated group be successful, the funds will be auspiced by the Shire of Dardanup on behalf of the successful applicant.

Level 2 grants will be open for application twice per year.

Level 3: Community Event Grants (\$1001 - \$5000)

Funding between \$1,001 to \$5,000 and a maximum 50% of the total event cost will be available to not-for-profit incorporated community groups and organisations. The applicant must contribute at least 50% of the total project cost from either the applicant's organisation or confirmed funding or in-kind support from other sources.

Level 3 grants will be open for application twice per year.

3.3 Regional Event Grants

The Shire of Dardanup will make an allocation of funds in its budget to provide financial assistance to community groups, organisations and businesses who can demonstrate the capacity to run quality, well-organised events with a regional attraction. Events should be held within the Shire of Dardanup and/or raise the profile of the Shire of Dardanup.

Regional Event Grants are available for events that;

Deleted: held within the Shire of Dardanup

- Results in an economic impact to the Shire by way of increasing visitor numbers and expenditure;
- Attracts media coverage that raises the profile of the region as a tourist destination;
- Involves and inspires the local community;
- Improves the vibrancy and vitality of the Shire of Dardanup;
- Supports job creation; and
- Highlights and profiles the unique features of the place and/or Shire.

Funding will be available of up to \$10,000 per application and a maximum 50% of the total event cost. The applicant must contribute at least 50% of the total project cost from either the applicant's organisation or confirmed funding or in-kind support from other sources.

Regional Events Grants will be open for application on an ongoing basis until the allocated funding has been exhausted.

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4. ELIGIBILITY

To be eligible to receive a grant from the Shire of Dardanup, the applicant must:

- Meet the criteria as detailed in items 3.1, 3.2, and 3.3 of this policy.
- Be based within the Shire of Dardanup, or the majority of members of the application organisation are residents of the Shire of Dardanup or the application organisation provides a benefit to residents and/or business owners within the Shire of Dardanup.

(Appendix ORD: 12.7A)

- Submit an application through the prescribed forms and within the timelines specified. No late applications will be accepted.
- Submit documented estimates of expenditure as part of the application
- Have all appropriate insurances.
- Carry out the activity within 12 months of approval of funding; or for Regional Event Grants within 18 months from approval of funding.
- Receive prior approval for any substantial changes to an application.

Deleted: <#>Be a registered incorporated not-for-profit organisation; or for applicable categories as detailed in items 3.1 and 3.2 of this policy, be an unincorporated not-for-profit organisation or individual auspiced by an incorporated not-for-profit organisation or the Shire. ¶

Deleted: the financial year the grant is applied for

The following are eligible for funding:

- Promotion and advertising;
- Event or conference sponsorship, and award ceremonies;
- Traffic management;
- Waste management;
- Security;
- Entertainment, artist and/or talent fees;
- Facilitator fees;
- Professional fees for services required for one-off events and activities, such as consultant fees;
- Venue hire;
- Catering;
- First aid;
- Portable toilets, public use only;
- Equipment hire;
- The purchase of capital equipment and minor assets;
- Materials and resources;
- Repairs and maintenance to facilities and assets;
- Insurances, licenses and permits required for one-off events and activities (excluding liquor licensing);
- Shire of Dardanup in-kind services on application. Any in-kind funding requested must be discussed with a council officer and is subject to availability and approval by the Chief Executive Officer.

Deleted: purchase and

Deleted: ,

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Funding will not be available for the following:

- Ongoing operational costs including salaries and wages;
- Ongoing operational expenses;
- Retrospective funding or items already ordered;
- Deficit funding – for organisations that are experiencing a shortfall in cash or revenue or anticipated revenue;
- State or Commonwealth Government Departments or Agencies, or profit-based business enterprises;
- Events that are not open for attendance by the general public;
- Prizes/Awards;
- Team uniforms;
- Personal travel;
- Activities that exclude or offend minority groups within the Shire of Dardanup;
- Activities that already receive Shire of Dardanup funding the same financial year;
- Applications that conflict with the Shire of Dardanup Strategic Community Plan.

Deleted: professional fees

Deleted: , consultants, project managers and event coordinators;

Deleted: Prizes/Awards

If a satisfactory acquittal has not been submitted for previously funded applicants no further grants will be made available to the applicant.

5. PROCEDURE/ASSESSMENT

5.1 Application Assessment Procedure

Applications will be assessed based on their merits however priority will be given to applicants who have not previously received funding.

Applications are required to demonstrate the benefits to the Shire of Dardanup community. Preference will be given to projects with demonstrated community support.

It is anticipated that funding will not be provided every year for the same event or project as organisers should aim to become financially self-sufficient in the medium to long term.

The application and assessment procedure is as follows:

- Applications must be made on the prescribed forms and within the timeframe specified.

(Appendix ORD: 12.7A)

- Applications for Community Grants (Level 1) and Community Events (Level 1) will be assessed by the Manager Place & Community Engagement and Director Sustainable Development and referred to the Chief Executive Officer for determination under the delegation of Council. Decision on applications will be made within 6 weeks of receiving application.
- Applications for Community Grants (Levels 2 & 3) and Community Events (Levels 2 & 3) will be assessed by the Manager Place & Community Engagement and referred to the Grants, Awards & Scholarships Committee for determination. All applications will be presented to Council for final approval. Approval process takes a minimum of six weeks.
- Applications for Regional Event Grants will be assessed by the Manager Place & Community Engagement and referred to Council for determination. Approval process takes a minimum of six weeks.
- All applicants will be notified in writing of the outcome of their application for Shire of Dardanup assistance.
- Decisions regarding funding applications are final and will not be reconsidered in that funding round.
- A Grant Acquittal (Form 116) and supporting documentation of the total expenditure must be submitted to the Shire of Dardanup, within three (3) months of the completion of the project.

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5.2 Events Not Requiring Application

The following events will be funded annually through the Regional Event Grants category and will not be considered as part of the competitive funds:

- Dardanup Bull and Barrel Festival
- Eaton Foreshore Festival
- Dardanup Art Spectacular

| RISK ASSESSMENT TOOL | | | | | | | | | |
|--|---|-----------------------------------|--------------|----------------------|--|----------------------------|---------------|----------------------|---------------|
| OVERALL RISK EVENT: SDev CP044 – Community & Event Grants Policy | | | | | | | | | |
| RISK THEME PROFILE: 4 - Document Management Processes | | | | | | | | | |
| RISK ASSESSMENT CONTEXT: Operational | | | | | | | | | |
| CONSEQUENCE CATEGORY | RISK EVENT | PRIOR TO TREATMENT OR CONTROL | | | RISK ACTION PLAN (Treatment or controls proposed) | AFTER TREATMENT OR CONTROL | | | |
| | | CONSEQUENCE | LIKELIHOOD | INHERENT RISK RATING | | CONSEQUENCE | LIKELIHOOD | RESIDUAL RISK RATING | |
| HEALTH | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| FINANCIAL IMPACT | Council funds misused by grant recipient | Insignificant (1) | Unlikely (2) | Low (1 - 4) | Not required. | Not required. | Not required. | Not required. | Not required. |
| SERVICE INTERRUPTION | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| LEGAL AND COMPLIANCE | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| REPUTATIONAL | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| ENVIRONMENT | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |

| RISK ASSESSMENT TOOL | | | | | | | | | |
|--|--|--------------------------------------|-------------------|-----------------------------|---|-----------------------------------|-------------------|-----------------------------|---------------|
| OVERALL RISK EVENT: Assessment of Tourism and Events Funding Requests for Three Separate Events | | | | | | | | | |
| RISK THEME PROFILE: 4 - Document Management Processes | | | | | | | | | |
| RISK ASSESSMENT CONTEXT: Strategic | | | | | | | | | |
| CONSEQUENCE CATEGORY | RISK EVENT | PRIOR TO TREATMENT OR CONTROL | | | RISK ACTION PLAN (Treatment or controls proposed) | AFTER TREATMENT OR CONTROL | | | |
| | | CONSEQUENCE | LIKELIHOOD | INHERENT RISK RATING | | CONSEQUENCE | LIKELIHOOD | RESIDUAL RISK RATING | |
| HEALTH | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| FINANCIAL IMPACT | Council funds misused by grant recipient | Insignificant (1) | Unlikely (2) | Low (1 - 4) | Not required. | Not required. | Not required. | Not required. | Not required. |
| SERVICE INTERRUPTION | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| LEGAL AND COMPLIANCE | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |
| REPUTATIONAL | Reduced reputational gain through not funding tourism and economic events. | Minor (2) | Unlikely (2) | Low (1 - 4) | Not required. | Not required. | Not required. | Not required. | Not required. |
| ENVIRONMENT | No risk event identified for this category. | Not Required - No Risk Identified | N/A | N/A | Not required. | Not required. | Not required. | Not required. | Not required. |



APPLICATION FOR REGIONAL EVENT GRANT \$0 - \$10,000 FORM 220D

Date stamp

Regional Event Grants are available for events held within the Shire of Dardanup that;

- Results in an economic impact to the Shire by way of increasing visitor numbers and expenditure;
• Attracts media coverage that raises the profile of the region as a tourist destination;
• Involves and inspires the local community;
• Improves the vibrancy and vitality of the Shire of Dardanup;
• Supports job creation; and
• Highlights and profiles the unique features of the place and/or Shire.

APPLICATION ASSESSMENT PROCEDURE

Applications will be assessed based on their merits however priority will be given to applicants who have not previously received funding.

The application and assessment procedure is as follows:

- Applications must be made on the prescribed forms and within the timeframe specified.
• Applications for Regional Event Grants will be assessed by the Manage Place & Community Engagement and referred to Council for determination. Approval process takes a minimum of six weeks.
• All applicants will be notified in writing of the outcome of their application for Shire of Dardanup assistance.
• Decisions regarding funding applications are final and will not be reconsidered in that funding round.
• A Grant Acquittal (Form 116) and supporting documentation of your total expenditure must be submitted to the Shire of Dardanup, within three (3) months of the completion of the project.

HOW TO APPLY

1. The applicant must submit the below application form. To avoid delays to the application ensure all questions are completed and the information provided is correct. The application form must be submitted at least 8 weeks prior to the event date.
2. The applicant must obtain a formal written quote from the third party/parties supplying the goods/services and submit this with the application form. The formal written quote from the third party supplier must be itemised and include the business name, address, contact details and ABN (if applicable).
NOTE: It is the responsibility of the event organiser to ensure the third party supplier they engage has the required licences, qualifications and insurances for the job they are contracted to undertake.
3. The application form and any supporting documents can be submitted:
• in person to the Shire office located at: 1 Council Drive, Eaton 6232;
• or via email: grants@dardanup.wa.gov.au
• or via post to: The Shire of Dardanup, PO Box 7061, EATON WA 6232.

Table with 1. APPLICANT DETAILS header and rows for Full name, Role/Title for event, Email, Mobile Number, Postal address, and Are you a resident within the Shire of Dardanup?

| | | |
|---|--|---|
| Have you previously received event support funding from the Shire of Dardanup? | Yes – for which event and amount received: Dardanup Art Spectacular \$4000.00 | |
| | No | |
| 1A. ADDITIONAL DETAILS FOR ORGANISATIONS ONLY | | |
| Organisation name | Dardanup Art Spectacular Inc | |
| Phone | 0402094830 | |
| Email | Kerrylowe2@gmail.com | |
| ABN | 24 779 878 139 | |
| Links to the organisation's website and social media accounts (if applicable) | Website | https://dardanupartspectacular.com.au/ |
| | Facebook | @dardanupartspectacular |
| | Instagram | dardanuparttrail |
| | YouTube | |
| | Other | |
| Head of Organisation (i.e. Chairperson) | Kerry Lowe | |
| Brief statement to describe your organisation | Annual Art Exhibition & Art Trail in Dardanup & surrounds. Supporting emerging and established artists. | |
| 2. EVENT DETAILS | | |
| Event Name | Dardanup Art Spectacular & Art Trail | |
| Event location / venue | Dardanup townsite & various venues in Ferguson Valley | |
| If this is a Council venue or reserve/park, have you completed the booking application form | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Event date and time | Fri 30 th April – Sunday 2 May 2021 | |
| Links to the event website and social media accounts (if applicable) | Bump-in | |
| | Bump-out | |
| | Website | As above |
| | Facebook | |
| | Instagram | |
| YouTube | | |
| Other | | |
| Anticipated number of attendees | Approx 3000 over the weekend | |
| Event / purpose goal | To provide local artists with an opportunity to showcase their art and acknowledge their skills through the DAS competition. To encourage young and emerging artists to showcase their art, enter the competition and develop their skills. To give locals and the wider community an opportunity to see local art, meet and talk to artists, and enjoy the various venues the art is displayed at over the weekend. To encourage all visitors to our community to enjoy what amazing people and places we have in Dardanup and its surrounds. | |

(Appendix ORD: 12.8B)

| | |
|--|--|
| <p>Brief event over view (max 2 paragraphs)</p> | <p>Event starts with Opening Night (Fri 30th) where all winners of the Art Competition receive their prizes and event attendees can view the art and purchase. They can also collect the Art Trail brochure which shows all the venues and artists available to visit over the weekend.</p> <p>An added bonus will be the opportunity to purchase art after the event and weekend art trail with all entries being able to be viewed and purchased online for a period after the event.</p> |
|--|--|

| | | |
|---|--|----------------------|
| | | |
| <p>Specifically identify what you are seeking from Shire of Dardanup (including financial and in-kind support)</p> | Item | Estimated Value (\$) |
| | Corporate Design Services South Western Times (For art design of posters etc) | \$200 |
| | Art Trail Brochure & Map printing – Express Print | \$2,100 |
| | Printing of catalogues, award certificate, art labels and posters at Shire (Community Printer) | \$800 |
| <p>Sponsorship and / or partnerships secured. If applicable, please list.</p> | Sponsor / Partner | Estimated Value (\$) |
| | Corporate – various For prize money (see attachment) | 6,500 |
| | | |
| | | |
| | | |

| 3. ECONOMIC IMPACT | | | | |
|---|---|---|--|-------|
| Expected number of visitors to attend event from <u>outside</u> the Shire of Dardanup LGA? | 2000 | How long are the visitors expected to stay? | 6 | Hours |
| | | | | Days |
| | | | | Weeks |
| Top three (3) target market demographics (age, gender & location – e.g. families from greater SW) | Dardanup emerging artists, locals & families – all ages | What is the expected expenditure of visitors? | \$50 - \$500 Hard to say depending on whether they purchase art. Last year we received \$3,700 from commission of art sales which was only 20% commission | |
| | Regional & rural visitors Male & females 18 -70 years | | | |
| | Metropolitan art enthusiasts/visitors Male & female 18 – 70 years | | | |
| How will your event partner with other local businesses such as attractions, accommodation etc, to extend visitor length of stay? | We encourage visitors through our website & social media to make a weekend of it with links to local accommodation. Also as part of the Art Trail we advertise local wineries and breweries with links to their webpages and other attractions and business in the Dardanup and Ferguson Valley region. | | | |
| 4. COMMUNITY BENEFIT | | | | |
| How does your event engage with the local community? | <p>Through social media marketing we anticipate audience will increase significantly for Art trail venues & commercial operators in the Ferguson Valley, through returnees & new viewers. The anticipated outcome for this is increased sales of artworks, increased visits to the Ferguson Valley, increased awareness of art's markets, opportunities for emerging artists and enhanced community pride. For the Visitors Centre DAS heralds one of the busiest times of the year. Exposure for the FV is immense. All accommodation, restaurants and wineries report an influx of bookings. Artist participation in DAS has trebled in 3 years, and the exhibition provides patrons with a snapshot of venues on the art trail.</p> <p>The posting of photos, video footage and links to venues of the Spectacular will provide opportunities to promote the FV brand to develop the shire of Dardanup to become a vibrant and sustainable tourist destination enjoyed by locals and visitors. The Commercial development potential for Arts in FV is high, given resident artists & enthusiasm. With galleries & studios open to the public more often, there is the potential for this region to enhance the brand as one renowned for arts venues, sculpture walks and galleries.</p> | | | |

| | |
|---|---|
| <p>How is your event accessible and inclusive?</p> | <p>Networking with local businesses, Shire and potential sponsors begins early to ensure that costs and prizes can be finalised prior to printing and artist expressions of interest.</p> <p>The Committee maintains frequent email contact with past event entrants to inform them of the next event. Website & Facebook page is maintained answering queries and questions leading up to the event. Posters are created and distributed throughout the local area including local schools and digital versions which are emailed to various art galleries, visitor centres throughout the South West.</p> <p>Local signage is put up at various locations prior to the event.</p> <p>The event is open to all ages from Primary school upwards with particular emphasis on emerging artists, and includes all artworks from paintings, to sculpture, jewellery, glass work, photography, mixed media and so on.</p> <p>Gold coin donation requested to enter the art exhibition so easily affordable for all.</p> |
| <p>What waste wise practices will be in place at your event?</p> | <p>Waste and recycling bins will be available for disposal of rubbish at all venues.</p> |

5. DESTINATION PROFILING – Marketing & Promotion

| | |
|---|--|
| <p>How will your event assist with the promotion of the destination, as well as encouraging pre and post event visitation to the area?</p> | <p>Through visitors to the event and their 'word of mouth' to friends & family</p> <p>Through our continued posts on social media and our webpage</p> <p>By encouraging people to like our FB page to receive updates on local art events</p> |
| <p>How will your event acknowledge the Shire of Dardanup for funding support and a destination of the south west?</p> | <p><input checked="" type="checkbox"/> On your website</p> <p><input checked="" type="checkbox"/> Social media channels</p> <p><input checked="" type="checkbox"/> Event collateral (eg. Posters, program etc)</p> <p><input checked="" type="checkbox"/> Other: please describe below: Announcement of sponsorship on opening night Opportunity for shire representative to give an award Zero commission for any purchases made by the shire – artists gets more which we will promote</p> |

| | | |
|---|--|------------------------------------|
| <p>How does your event align to the Shire of Dardanup Strategic Community Plan (2018-2028)?</p> <p>www.dardanup.wa.gov.au</p> | <p>Not required to be answered</p> | |
| <p>Marketing Plan attached?</p> | <p><input checked="" type="checkbox"/> Yes</p> | <p><input type="checkbox"/> No</p> |

| 6. EVENT BUDGET | | | | |
|--------------------|--------------------------|--------------------------------|-----------------------------------|-----------------------------------|
| Item/s Description | Total item cost (ex GST) | \$ requested from SoD (ex GST) | \$ requested from others (ex GST) | \$ provided by applicant (ex GST) |
| INCOME | | | | |
| Attached | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTAL | | | | |
| EXPENDITURE | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

7. OTHER

Any other items to support your application?

(List and attach)

Budget attached
Marketing Plan attached
Sponsorship Plan attached

| | | | | |
|--------------|--|--|--|--|
| | | | | |
| TOTAL | | | | |

8. ACKNOWLEDGEMENTS

As the event organiser, applying for a Regional Event Grant acknowledge that the information in my application is true and correct.

I have attached a true & accurate quote/s from the supplier/s providing the goods or services: Yes


I have submitted an Events Application Form to the Shire for the event in which the grant funding is for: Yes

The grant funding will be used for the purpose for which it was given. Yes

I understand the Shire of Dardanup must be acknowledged in relevant publications or media coverage of the event for its support. Yes

I meet the eligibility criteria detailed in CP044 Community & Events Grant Policy. Yes

Name: Kerry Lowe

Signature : 

Date: 25/02/2021

Shire of Dardanup

Phone: (08) 9724 0000 Fax: (08) 9724 0091
Email: grants@dardanup.wa.gov.au



(Appendix ORD: 12.8B)

| 2021 Budget - Dardanup Art Spectacular | |
|---|---------------------|
| Income | |
| Corporate sponsorship | 7850.00 |
| Art entry fee | 4250.00 |
| Art Trail entry fee x 18 | 1800.00 |
| Shire of Dardanup Sponsorship | 4000.00 |
| Raffle | 250.00 |
| Bank interest | 130.00 |
| Art Sales | 1000.00 |
| Total Income | \$ 19,280.00 |
| Expenditure | |
| Advertising | |
| SW Times ; | |
| design services | 550.00 |
| feature pages | 250.00 |
| Harvey Community Radio | 150.00 |
| Frontline signs- alt to banners | 70.00 |
| Small banners date alt | 20.00 |
| Misc advertising- Artist Chronicle | 110.00 |
| Social media/website work - Nicola | 1955.00 |
| Art Trail | |
| Express Print brochures | 2200.00 |
| Trail Flags | 100.00 |
| Art Exhibition | |
| Exhibition judging x 2 | 450.00 |
| Exhibition prize money | 9125.00 |
| Liquor Lic | 115.00 |
| Interior Plant hire | 200.00 |
| Supplies/stationary | 250.00 |
| Hessian covers | 1100.00 |
| Totally Sound - Fri/ Sat/ Sun | 1720.00 |
| Admin | |
| MGIB - insurance | 900.00 |
| Post Office box annual rent | 40.00 |
| Rethink Marketing - Website hosting | 330.00 |
| Photocopying | 800.00 |
| Hall hire- Wells Clubrooms AGM | 14.00 |
| Incidentals | 1000.00 |
| Total Expenditure | \$ 21,449.00 |
| Loss | \$4,869.00 |



DARDANUP art SPECTACULAR

The annual Dardanup Art Spectacular is the major art exhibition within the Shire of Dardanup. It attracts more than 300 art works from Local and State artists. The exhibition is held over one weekend and compliments an Art Trail utilising more than 20 local Venues within the Ferguson Valley. Entertainment, food, wine, beer and presentations by the exhibiting artists will be on offer. The art trail has previously been extremely successful bringing many tourists and art lovers alike to the Ferguson Valley.

Based on previous Art Trails are aiming for over 15,000 visitors in 2021.

We are looking for sponsorship of the prizes awarded by our judges in many categories and the packages we have on offer are described in this information pack.



2019 WINNERS



Previous sponsors to this event include Quantum Underwriting Agencies, Shire of Dardanup, South Western Times, JW Cross Maintenance, DAD Realty, RWK, Tronox, Simcoa Operations, Evedon Lakeside Retreat, Nola Marino, Colin Holt, Australian Labor Party, Ferguson Valley Marketing, Dardanup Rural Supplies, Dardanup & Districts Residents Association, TJ Depiazzi, Heritage Water Tanks, Dardanup Post Office and many more!

We hope we can include you or your business in our list of sponsors this year to support this community event!

In these ever changing times we will be holding a physical exhibition as well as digitally online.

The theme for the 2021 show is 'Light & Shade'

(Appendix ORD: 12.8B)

| Gold Sponsorship | |
|---------------------------------|---|
| Cost | \$2,000 |
| Spectacular Benefits | Naming rights of Major ART PRIZES |
| | Presentation of Major ART PRIZES to Winning Entries at Awards Night |
| | Non-acquisitive prize, but Sponsor is given first option to purchase Winning Entries |
| | Complimentary tickets to Awards night (Friday 30 th April) |
| Additional Promotional Benefits | Feature article on Dardanup Art Spectacular website |
| | Extensive mentions in all Dardanup Art Spectacular social media in lead up to weekend |
| | Promotional banner display throughout exhibition (30 th April – 2 nd May) |
| | Manned promotional display at your discretion at Dardanup Hall (1st & 2 nd May) |
| | Announcement and display of Sponsor name at Awards night |
| | Company logo on exhibition catalogue and social media |
| | Acknowledgement of sponsorship in body of art catalogue |
| | Company logo on all promotional material and advertisements in print media |


| Silver Sponsorship | |
|---------------------------------|---|
| Cost | \$1,000 |
| Spectacular Benefits | Naming rights of Major ART PRIZE |
| | Presentation of Major ART PRIZE to Winning Entry at Awards Night |
| | Complimentary tickets to Awards night (Friday 30 th April) |
| Additional Promotional Benefits | Feature article on Dardanup Art Spectacular website |
| | Mentions in all Dardanup Art Spectacular social media in lead up to weekend |
| | Promotional banner display throughout exhibition (30 th April – 2 nd May) |
| | Announcement and display of Sponsor name at Awards night |
| | Company logo on exhibition catalogue and social media |
| | Company logo on all promotional material and advertisements in print media |

| Bronze Sponsorship | |
|---------------------------------|--|
| Cost | \$500/\$200 |
| Spectacular Benefits | Naming rights of either Runner Up of Major ART PRIZES or Minor ART PRIZES |
| | Presentation of ART PRIZE to Winning Entry at Award's Night |
| | Complimentary tickets to Awards night (30 th April) |
| Additional Promotional Benefits | Mentions in all Dardanup Art Spectacular social media in lead up to weekend |
| | Promotional banner display throughout exhibit (30 th April – 2 nd May) |
| | Announcement and display of Sponsor name at Awards night (30 th April) |
| | Company logo on exhibition catalogue and social media |

Sponsorship packages can be tailor made to accommodate your generous support.

Contact Jenny Spokes to become a part of this exciting community event!

jenny@professionalsaustralind.com.au or jenny.spokes@dadaustralia.com.au

| | | |
|--|---|--|
|  <p>Shire of Dardanup</p> | <p style="text-align: center;">APPLICATION FOR REGIONAL EVENT GRANT \$0 - \$10,000</p> <p style="text-align: center;">FORM 220D</p> | <p style="text-align: right;">Date stamp</p> |
|--|---|--|

Regional Event Grants are available for events held within the Shire of Dardanup that;

- Results in an economic impact to the Shire by way of increasing visitor numbers and expenditure;
- Attracts media coverage that raises the profile of the region as a tourist destination;
- Involves and inspires the local community;
- Improves the vibrancy and vitality of the Shire of Dardanup;
- Supports job creation; and
- Highlights and profiles the unique features of the place and/or Shire.

APPLICATION ASSESSMENT PROCEDURE

Applications will be assessed based on their merits however priority will be given to applicants who have not previously received funding.

The application and assessment procedure is as follows:

- Applications must be made on the prescribed forms and within the timeframe specified.
- Applications for Regional Event Grants will be assessed by the Manage Place & Community Engagement and referred to Council for determination. Approval process takes a minimum of six weeks.
- All applicants will be notified in writing of the outcome of their application for Shire of Dardanup assistance.
- Decisions regarding funding applications are final and will not be reconsidered in that funding round.
- A Grant Acquittal (Form 116) and supporting documentation of your total expenditure must be submitted to the Shire of Dardanup, within three (3) months of the completion of the project.

HOW TO APPLY

1. The applicant must submit the below application form. To avoid delays to the application ensure all questions are completed and the information provided is correct. The application form must be submitted at least 8 weeks prior to the event date.
2. The applicant must obtain a formal written quote from the third party/parties supplying the goods/services and submit this with the application form. The formal written quote from the third party supplier must be itemised and include the business name, address, contact details and ABN (if applicable).
NOTE: It is the responsibility of the event organiser to ensure the third party supplier they engage has the required licences, qualifications and insurances for the job they are contracted to undertake.
3. The application form and any supporting documents can be submitted:
 - in person to the Shire office located at: 1 Council Drive, Eaton 6232;
 - or via email: grants@dardanup.wa.gov.au
 - or via post to: The Shire of Dardanup, PO Box 7061, EATON WA 6232.

(Appendix ORD: 12.8C)

| 1. APPLICANT DETAILS | | | | |
|---|--|---------------------------------|-----------------------------|------|
| Full name | Brendan Dorricott | | | |
| Role/Title for event | President | | | |
| Email | dardanuphpcpresident@gmail.com | | | |
| Mobile Number | 0439 698 705 | | | |
| Postal address | Street / PO Box | 66 Garvey rd | | |
| | Suburb | Dardanup | Postcode | 6236 |
| Are you a resident within the Shire of Dardanup? | <input checked="" type="checkbox"/> Yes | | <input type="checkbox"/> No | |
| Have you previously received event support funding from the Shire of Dardanup? | Yes – for which event and amount received: | | | |
| | No - Not that I am aware of | | | |
| 1A. ADDITIONAL DETAILS FOR ORGANISATIONS ONLY | | | | |
| Organisation name | Dardanup Horse and Pony Club (DHPC) | | | |
| Phone | 0439698705 | | | |
| Email | dardanuphpcpresident@gmail.com | | | |
| ABN | 63 540 261781 | | | |
| Links to the organisation's website and social media accounts (if applicable) | Website | dardanuphorseandponyclub.com.au | | |
| | Facebook | | | |
| | Instagram | In progress | | |
| | YouTube | N/A | | |
| | Other | | | |
| Head of Organisation (i.e. Chairperson) | Club President - Brendan Dorricott | | | |
| Brief statement to describe your organisation | Pony Club | | | |
| 2. EVENT DETAILS | | | | |
| Event Name | One Day Event | | | |
| Event location / venue | Dardanup Equestrian Centre | | | |
| If this is a Council venue or reserve/park, have you completed the booking application form | <input type="checkbox"/> Yes | | <input type="checkbox"/> No | |
| Event date and time | May 1-2 2021 | | | |
| | Bump-in | | | |
| | Bump-out | | | |
| Links to the event website and social media accounts (if applicable) | Website | dardanuphorseandponyclub.com.au | | |
| | Facebook | Event page being set up | | |
| | Instagram | In progress | | |
| | YouTube | | | |
| | Other | | | |
| Anticipated number of attendees | 300+ | | | |
| Event / purpose goal | Competition Event for club and regional riders, main annual fundraiser | | | |
| Brief event over view (max 2 paragraphs) | <p>The One Day Event is actually run across two days and includes three disciplines (Dressage, ShowJumping and Cross Country Jumping). We have riders from across the Perth and Southwest Region competing at the Dardanup Cross Country Course is well regarded and challenging.</p> <p>It is our biggest event for the year and our biggest fundraiser. We require paramedic and vet presence during the event, a state recognised course designer for both jumping events. The Cross Country Course has significant work done each year to ensure the course is safe, the course is different to previous years and caters for all pony club levels. It is also open to non pony club riders (adults)</p> | | | |

(Appendix ORD: 12.8C)

| | | | |
|---|---|---|--|
| | | | |
| Specifically identify what you are seeking from Shire of Dardanup (including financial and in-kind support) | Item | | Estimated Value (\$) |
| | <i>E.g. Waste Management Support</i> | | Services required including Vet and equipment, Paramedics, Skip Bins, Portaloos, etc |
| | | | Approx. \$3000 |
| | | | |
| | | | |
| Sponsorship and / or partnerships secured. If applicable, please list. | Sponsor / Partner | | Estimated Value (\$) |
| | GT Fabrication | | \$1000 for prizes |
| | Horseland | | \$TBC Prizes |
| | | | |
| | | | |
| 3. ECONOMIC IMPACT | | | |
| Expected number of visitors to attend event from <u>outside</u> the Shire of Dardanup LGA? | | How long are the visitors expected to stay? | Hours |
| | | | 2 Days |
| | | | Weeks |
| Top three (3) target market demographics (age, gender & location – e.g. families from greater SW) | Perth and SW Pony Clubs (Ages 5-25) | What is the expected expenditure of visitors? | The event cost us approx \$16k, which significant amounts are spent on local service providers and professionals/contractors. Each rider normally comes with family and friends. Expenditure estimated >\$100/competitor including fuel, food, accommodation (some, some camp on the grounds). |
| | Adult Riders from Perth and SW Ages 20+ | | |
| | Coaches, Judges and Spectators from Perth & SW | | |
| How will your event partner with other local businesses such as attractions, accommodation etc, to extend visitor length of stay? | The event team procures a significant amount of supplies and services within the shire The riders normally come down on a Friday night and stay until Sunday afternoon There are a large number of visitors that also come and watch. We are happy to provide advertising for accomodation, attractions etc on our website and event social media sites as part of the sponsorship package | | |
| 4. COMMUNITY BENEFIT | | | |
| How does your event engage with the local community? | Dardanup has a lot of horse people in the community and has become a very popular club with riders coming from Collie, Margaret River, Manjimup to club activities at least monthly. However a large number of the riders are from Dardanup. We get our equipment, services and general supplies as much as possible from the community we operate in. | | |
| | | | |

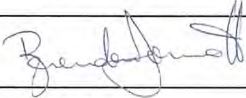
(Appendix ORD: 12.8C)

| | | |
|--|---|---|
| <p>How is your event accessible and inclusive?</p> | <p>The event is accessible to all Pony Club riders as well as open riders. The age range for competitors starts as low as 5 up to riders in their 50's and 60s (no upper limit). Horse riding as a sport is inclusive and enables people with a variety of disabilities to compete equally with any other riders.</p> | |
| <p>What waste wise practices will be in place at your event?</p> | <p>We provide general waste and recycling bin options for human waste</p> <p>We also collect and recycle horse waste to be use gardens, etc</p> | |
| <p>5. DESTINATION PROFILING – Marketing & Promotion</p> | | |
| <p>How will your event assist with the promotion of the destination, as well as encouraging pre and post-event visitation to the area?</p> | <p>We also run other events during the year. We have added 3 new events this year to the calendar, which will bring extra competitors and visitors to the area. Also on the back of the ODE event, the following weekend whilst the Cross Country Jumping Course is still set up and beautiful we also run an open training day where people can come and practice the course for other events. This is very popular as it is such a well regarded course. We expect to get over 100 riders for the training day</p> | |
| <p>How will your event acknowledge the Shire of Dardanup for funding support and a destination of the south west?</p> | <p><input checked="" type="checkbox"/> On your website</p> | |
| | <p><input type="checkbox"/> Social media channels</p> | |
| | <p><input checked="" type="checkbox"/> Event collateral (eg. Posters, program etc)</p> | |
| | <p><input checked="" type="checkbox"/> Other: please describe below:</p> <p>If acceptable we will design and name a Cross Country Jump as the Shire of Dardanup Jump. The Shire is welcome to have creative input into the jump .</p> <p>We also have professional photographers taking photos of the event and will provide photos from this jump to the Shire for their use.</p> | |
| <p>How does your event align to the Shire of Dardanup Strategic Community Plan (2018-2028)?</p> <p>www.dardanup.wa.gov.au</p> | | |
| <p>Marketing Plan attached?</p> | <p><input type="checkbox"/> Yes</p> | <p><input checked="" type="checkbox"/> No</p> |

(Appendix ORD: 12.8C)

| 6. EVENT BUDGET | | | | |
|---|-----------------------------|-----------------------------------|--------------------------------------|--------------------------------------|
| Item/s Description | Total item cost (ex GST) | \$ requested from SoD (ex GST) | \$ requested from others (ex GST) | \$ provided by applicant (ex GST) |
| INCOME | | | | |
| 150+ Entries | \$18,000 | | | |
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| TOTAL | \$18,000 | | | |
| EXPENDITURE | | | | |
| XC Course Design and Modifications and safety | | | | \$7000 |
| Services | | \$3000 | | |
| Judging etc | | | | \$3000 |
| Ground Fees | | | | \$1000 |
| Timing and Scoring Equipment | | | | \$500 |
| Consumables | | | | \$1500 |
| Sponsorship Prizes | | | \$2000 | |
| | | | | |
| | | | | |
| TOTAL | Ave prev 3yrs \$16K | \$3000 | \$2000 | \$13,000 |

| 7. OTHER | |
|---|--|
| <p>Any other items to support your application?</p> <p>(List and attach)</p> | <p>Unfortunately we do not have quotes available for these services, the amounts are based on estimates from previous years. Quotes will be obtained prior to award and where possible discounts, donations and sponsorship will be investigated to minimise costs</p> |

| 8. ACKNOWLEDGEMENTS | |
|--|---|
| As the event organiser, applying for a Regional Event Grant acknowledge that the information in my application is true and correct. | |
| I have attached a true & accurate quote/s from the supplier/s providing the goods or services: | Yes <input type="checkbox"/> |
| I have submitted an Events Application Form to the Shire for the event in which the grant funding is for: | Yes <input checked="" type="checkbox"/> |
| The grant funding will be used for the purpose for which it was given. | Yes <input checked="" type="checkbox"/> |
| I understand the Shire of Dardanup must be acknowledged in relevant publications or media coverage of the event for its support. | Yes <input checked="" type="checkbox"/> |
| I meet the eligibility criteria detailed in CP044 Community & Events Grant Policy. | Yes <input checked="" type="checkbox"/> |
| Name: | Brendan Dorricott |
| Signature : |  |
| Date: | 04/05/2021 |

Shire of Dardanup

1 Council Drive/PO Box 7016
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091
Email: grants@dardanup.wa.gov.au



Andrea McDougall

From: Emma Greengrass <Emma.Greengrass@maxemployment.com.au>
Sent: Friday, 5 March 2021 2:56 PM
To: Andrea McDougall
Cc: dardanuphpcpresident@gmail.com
Subject: RE: Support for Shire Application for Regional Event Grant - Dardanup Horse and Pony Club
Attachments: IV0000000505_2018-05-02.pdf; Remittance.pdf; Fwd: Portable toilet Booking; Dardanup Horse and Pony Club.pdf; 08052017092733.pdf
Follow Up Flag: Follow up
Flag Status: Flagged

Hi Andrea,

To support the Application for Regional Event Grant submitted by Dardanup Horse and Pony Club, I have attached some previous invoices for services of which the application is to cover the cost of – Whilst they are not Quotes, I hope that this supports the Application.

Medics: \$1,567.50
Cool Room Hire: \$250
Portable Toilet Hire: \$240 +GST
Skip Bin hire: \$520
Vet on Course Hire: \$650
Total: \$3,251.50

Thanks

Kind Regards,

Emma Greengrass

Business Manager

MAX Employment Bunbury

Unit 3, 21 Victoria Street WA 6230

Phone:

Office: 08 9796 6700

Mobile: 0427 198 775

emma.greengrass@maxemployment.com.au | www.maxsolutions.com.au

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SOUTH WEST
Future
JOBS &
SKILLS
FORUM 2021

SPONSORSHIP AGREEMENT

Between



**BUNBURY
GEOGRAPHE**
Economic Alliance



and

Sponsorship Agreement

Event: South West Future Jobs and Skills Forum (SWFJS Forum)

Date: Thursday 12 August 2021

Time: 10.00am - 8.00pm

Location: South West Sports Centre

Outline

The SWFJS Forum was identified as a vehicle to showcase how the local jobs market has changed significantly within the South West and will continue to evolve with planned business development and proposed major projects in the pipeline. The need for a SWFJS Forum was born out of a commonly held recognition that there is a skills gap within the south west and future advancements in technology and changes in our economy are impacting that further. There is currently not a clear understanding of exactly where the specific skills gaps are.

BGEA is the auspicing party of this event with the combined South West Chambers of Commerce and Industry (SWCCI) being the auspiced party to deliver the event. The two entities have a formal agreement in place subject to industry sponsorship forthcoming by the end of March 2021. The event has attracted considerable interest from business, industry and local Government.

Purpose

To showcase changes in the regional jobs market, and how technology, automation and artificial intelligence play a part in the changing employment landscape in the south west. Stimulate a conversation that encourages organisations and the community to think and act differently in how they undertake recruitment, training, skills shortages and business growth and expansion.

- To help drive local and regional employment throughout the south west across many industry sectors including, mining, industrial, agriculture, tourism and SME's.
- To raise awareness within the community around the changing landscape in the regional jobs market with specific reference to how innovations in technology, automation and artificial intelligence are impacting the jobs of the future.
- To inform regional organisations and potential employees about these changes and promote a shift in how organisation undertake recruitment and training.
- To showcase emerging industries and trends and where the career opportunities are within those industries. To increase awareness of local government and major industry employment in the region that is available both now and in the future.
- To bring the South West community together and assist them to understand and embrace new career opportunities that are available now and will be available moving forward.
- Help identify regional labour issues and skills shortages as well as helping to identify a wider working population base.

Project Outline

A one-day event presenting a combination of organisational exhibitors, keynote plenary sessions and practical workshops, attracting thousands of attendees to:

- meet future employers,
- learn new skills in looking for work,

- understand where the emerging trends are in employment opportunities across a variety of industry sectors in the south west,
- speak to training organisations about retraining to meet future job needs within the South West.

Intended Outcomes

- Understand the future direction of industry and organisations and the changing landscape within our jobs market.
- Develop a deeper understanding of the impacts that automation and advances in technology will have on jobs of the future within the south west.
- Identify greater diversity of employment opportunities within the south west and how to promote them to attract skilled and qualified candidates to the region.
- Promote the south-west region as a great place to live and work.
- Increase traction and up-take of local employment opportunities within the region.
- Create employment vibrancy and sustainability throughout the south-west region for future generations.
- Drive the local economy through information, public engagement and building business confidence.
- Match potential employers with candidates for immediate job opportunities.

Sponsorship Fee

Premium Partner - \$10,000 + GST

Supporting Partner - \$5,000 + GST

Minor Partner - \$3000 + GST

Payment Options

The following payment terms apply:

Lump Sum Payment – Due: 31 March 2021;

Partnership Package Benefits

Premium Partnership

- TV logo exposure on event advertising campaign
- Radio ad exposure in event lead up
- Live radio interviews on the day
- Website branding exposure with links to your website
- Company branding exposure across social media platforms in the event lead up
- Exhibition space allocation - 6m x 3m (Sponsor to set up & supply exhibit)
- Provision for Sponsor to run one or multiple workshops on the day (Sponsor to arrange and prepare)
- Opportunity to provide a speaker for the plenary/keynote session (to be confirmed by SWFJS committee)
- Opportunity to provide one representative from your organisation to participate in a key stakeholder workshop on the day
- Signage exposure on the day (Sponsor to supply)
- Live interviews via MC and social media
- Direct recommendation of job seekers to your company from the event in follow up
- Regular event updates and engagement

- Public mentions over sound system on the day of the event
- Access to registered job seeker data base post event
- Exclusive keynote speaker invites (up to 2)

Supporting Partnership

- TV logo exposure on event advertising campaign
- Live radio interviews on the day
- Website branding exposure with links to your website
- Company branding exposure across social media platforms in the event lead up
- Exhibition space allocation - 3m x 3m (Sponsor to set up & supply exhibit)
- Opportunity to provide one representative from your organisation to participate in a key stakeholder workshop on the day
- Signage exposure on the day (Sponsor to supply)
- Live interviews via MC and social media
- Direct recommendation of clientele to your company from the event in follow up
- Regular event updates and engagement
- Public mentions over sound system on the day of the event
- Access to registered job seeker data base post event

Minor Partnership

- TV logo exposure on event advertising campaign
- Website branding exposure with links to your website
- Company branding exposure across social media platforms in the event lead up
- Opportunity to provide one representative from your organisation to participate in a key stakeholder workshop
- Signage exposure on the day (Sponsor to supply)
- Regular event updates and engagement
- Public mentions over sound system on the day of the event

Terms and Conditions of Sponsorship Agreement

The Sponsor has agreed to sponsor an event(s)/activity, or activities, of the Bunbury Geographe Economic Alliance (BGEA). The BGEA has agreed to provide the Sponsor with the benefits set out in their Partnership Package.

OPERATIVE PROVISIONS

1. DEFINITIONS AND INTERPRETATION

“Sponsorship Fee” means the fee set out in the Partnership Package Offer.

“Partnership Package” means the Partnership Package Benefits as presented by BGEA.

2. SPONSORSHIP FEE

2.1. The Sponsor will pay BGEA the Sponsorship Fee. BGEA will issue a tax invoice for the Sponsorship Fee to the Sponsor at the specified time, according to their selected payment term. The Sponsor must pay the Sponsorship Fee within 14 days of the date of the invoice from BGEA.

3. PARTNERSHIP BENEFITS AND OBLIGATIONS

3.1. In consideration of the payment of the Sponsorship Fee by the Sponsor, BGEA grants the Sponsor the non-exclusive sponsorship rights contained within the Partnership Benefits Package.

3.2. The Sponsor will act at all times in a manner which is consistent with the good name, goodwill and reputation of BGEA.

- 3.3. BGEA is responsible for administration of the event/activity and co-ordinating all details in relation to the venues at which such events/activities are held.
- 3.4. The Sponsor is responsible for organising and providing those elements as outlined in their Partnership Benefits Package.
- 3.5. The Sponsor must keep confidential and not use for any other purpose other than the performance of this agreement and must not disclose any information provided by BGEA to the Sponsor which is identified as, by its nature is or would be reasonably considered as confidential.
- 3.6. Nothing in this agreement creates any relationship of employment, agency or partnership. This agreement contains the entire agreement and may only be varied in writing. It is governed by the law of Western Australia. A waiver of an obligation by a party is not a waiver of any other obligation.

4. USE OF LOGO AND INTELLECTUAL PROPERTY RIGHTS

- 4.1. The Sponsor will provide BGEA with a copy of its logo or trademark in the form required by BGEA for the purposes of this Agreement. BGEA will only use any logo or trademark provided by the Sponsor for the purposes of this Agreement.
- 4.2. The Sponsor warrants that it has full power and authority to provide its logo or trademark as provided to BGEA under this Agreement.
- 4.3. The Sponsor agrees to indemnify and keep indemnified BGEA against any claims, actions, liabilities, losses, demands, suits, proceedings, damages, expenses or costs arising out of or in respect of the proper use by BGEA of the Sponsor's logo or trademark under this Agreement, including but not limited to any claims in respect of any infringement of any third-party intellectual property rights.
- 4.4. Nothing in this Agreement constitutes a grant or creates to or in favour of a party any goodwill or proprietary right in or relation to the other party or any of the other party's intellectual property, including but not limited to the other party's logo or trademarks.
- 4.5. Each party agrees not to take any action which may damage the validity or value of the other party's name, corporate logo or other identifying mark in connection with performance of this agreement.

5. TERMINATION

- 5.1. BGEA may terminate this Agreement immediately on written notice to the Sponsor, if the Sponsor fails to pay the Sponsorship Fee to BGEA in accordance with the payment provisions of this Agreement;
- 5.2. Either party may terminate this Agreement if: (a) the other party commits a breach of any provision of this Agreement and such breach is not rectified within 7 days after receipt of written notice from the first party requiring the breach to be remedied; (b) one party commits any act or behaves in any manner, which in the reasonable opinion of the other party, brings the first party into disrepute; or (c) one party becomes or threatens to become, or in the reasonable opinion of the other party is in jeopardy of becoming, subject to any form of insolvency administration.
- 5.3. The Sponsor will not be entitled to any refund of the Sponsorship Fee if the Sponsor terminates this Agreement other than in accordance with clause 5.2

6. CANCELLATION

- 6.1. In the case of force majeure preventing the event from proceeding on the scheduled date, a new date will be advised in writing to the Sponsor. Should the event be rescheduled all committed funds will be brought forward to the new date of the event, less any costs incurred to move the event. The terms of this Agreement will apply.
- 6.2. This event will only proceed once sufficient funding has been committed to cover the costs. If BGEA is unable to secure those funds by 31 March, 2021 the event will be cancelled.

7. REFUNDS

- 7.1. Should the event be cancelled by the BGEA and not rescheduled, any monies paid to the BGEA will be refunded, less expenses incurred to date, and distributed equally across all Sponsors at the time of cancellation. A reconciliation of those expenses will be provided upon receipt of refund.
- 7.2. Should there be funds remaining at the completion of the event, a reconciliation will be provided to all Sponsors. The Sponsor hereby grants BGEA the right to retain all remaining funds in a separate

bank account to be used for future events of a similar nature. The Sponsor is not entitled to transfer or utilise these funds for the purpose of sponsorship benefits in future events.

8. ENDURING ENTITLEMENT

- 8.1. As an initial Partner for this event in 2021, you will be afforded a first right of refusal to engage in a Sponsorship Agreement for any related subsequent event in 2022. Benefits and Sponsorship Fees outlined in this agreement in no way set a precedent for any benefits or associated fees for future sponsorship opportunities.
- 8.2. Should this contract be terminated for any reason in accordance with clause 5.2, future rights of refusal are thereby withdrawn.



AUTHORISATION

SIGNED: _____

on behalf of
BUNBURY GEOGRAPHE ECONOMIC ALLIANCE

DATE: _____

SIGNED: _____

on behalf of

DATE: _____

(Appendix ORD: 12.8D)



Date Thursday 12 August 2021
Time 10am - 8pm
Location South West Sport Centre
 1 Rotary Dr, Withers WA 6230

The South West Future Jobs & Skills Forum 2021, will showcase changes in the regional jobs market, and how technology, automation and artificial intelligence play a part in the changing employment landscape in the south west. The event is designed to stimulate a conversation that encourages organisations and the community to think and act differently in how they undertake recruitment, training, skills shortages and business growth and expansion.

Event Outline

A one-day event presenting a combination of keynote presentations, organisational exhibitors, and practical workshops, attracting thousands of attendees.

Are you:

- considering your future career path and want to know more about what jobs of the future will look like,
- considering a career change and want to learn about reskilling,
- a business looking at ways to fill current and future skills shortages,
- a training or education provider that can assist the SW meet the changing skills requirements

This is the forum for you!

| | | |
|---|---|----------------------------------|
| PREMIUM PARTNER \$10,000 | SUPPORTING PARTNER \$5,000 | EXHIBITOR \$500 |
|---|---|----------------------------------|

For more information on the details of each of the above packages please contact:



Kristy Gillian
 0437 398 726
 ceo@bgcci.com.au

Brant Edwards
 0478 406 097
 ceo@bgea.com.au



Event Objectives

- To help drive local and regional employment throughout the south west across many industry sectors including, mining, industrial, agriculture, tourism and SME's.
- To raise awareness within the community around the changing landscape in the regional jobs market with specific reference to how innovations in technology, automation and artificial intelligence are impacting the jobs of the future.
- To hear how education and training providers are responding to the current skills shortages and future skills changes.
- To inform regional organisations and potential employees about these changes and promote a shift in how organisation undertake recruitment and training.
- To showcase emerging industries and trends and where the career opportunities are within those industries.
- To increase awareness of local government and major industry employment in the region that is available both now and in the future.
- To bring the South West community together and assist them to understand and embrace new career opportunities that are available now and will be available moving forward.
- Help identify regional labour issues and skills shortages as well as helping to identify a wider working population base.

Event Organisers



