



APPENDICES

ORDINARY MEETING

To Be Held

Wednesday, 30 May 2018
Commencing at 5.00pm

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

This document is available in alternative formats such as:

- ~ Large Print
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Upon request.

Development
Services

629 Newcastle Street
Leederville WA 6007

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T (08) 9420 2099
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Your Ref: P146/17
Our Ref: JT1 2012 02975 V01 - DEV352233
Enquiries: Ross Crockett
Direct Tel: 9420 2013

9th February 2018

Shire Of Dardanup
P.O. 7016
EATON W.A. 6232



Attention of: **Alice Baldock**

**Re: Shire of Dardanup – Development Application - Lot 2 Banksia Road,
Crooked Brook**

Thank you for your letter dated 2nd February 2018. The Water Corporation offers the following comments in regard to this proposal.

Water and Wastewater

Reticulated water and sewerage services are currently not available to the subject land.

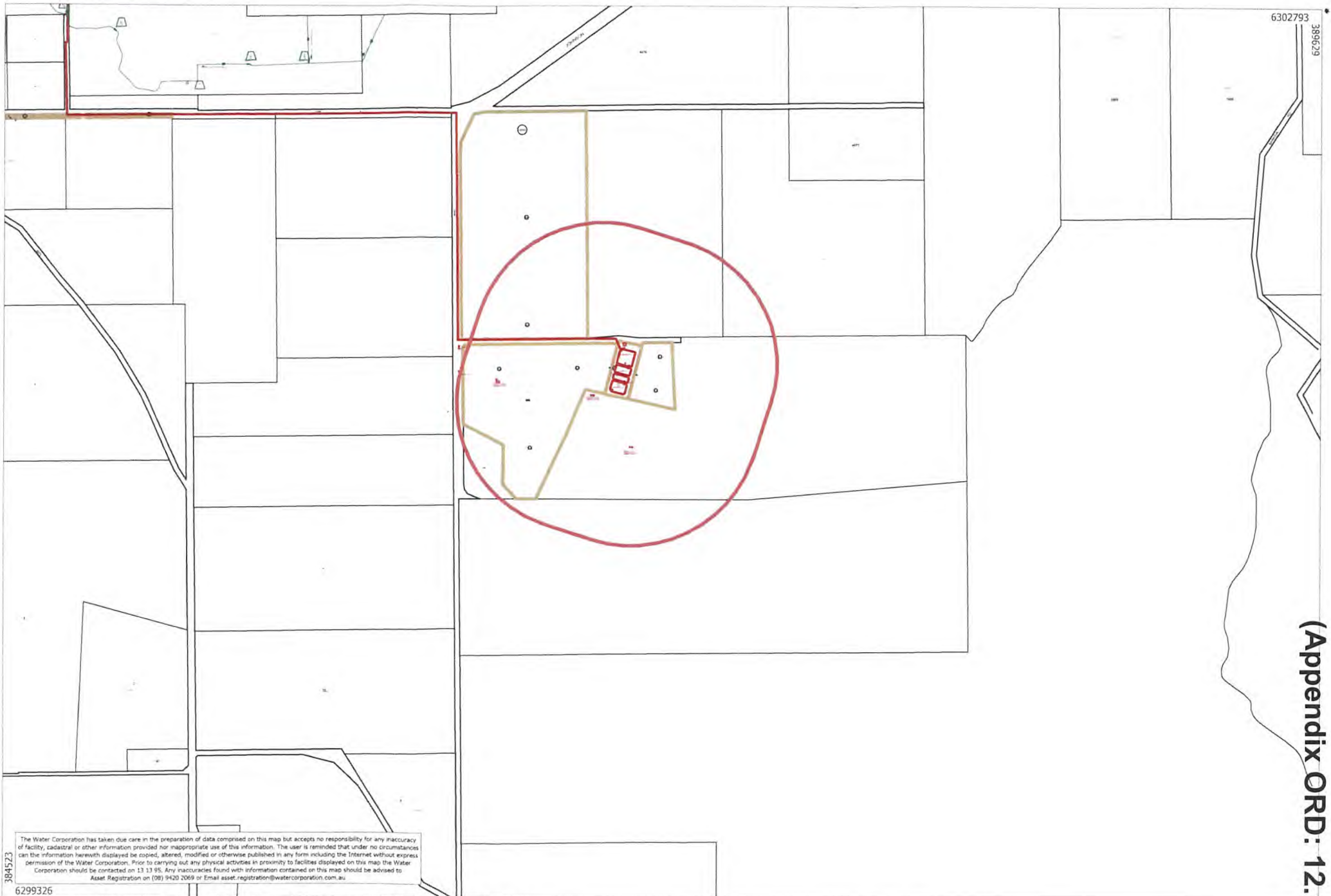
Although the subject Lot is impacted by the Water Corporation's Wastewater Treatment Plant odour buffer the land use proposed is considered compatible. (See attached Plan)

Please provide the above comments to the land owner, developer and/or their representative.

Should you have any queries or require further clarification on any of the above issues, please do not hesitate to contact the Enquiries Officer.

A handwritten signature in blue ink, appearing to read "Ross Crockett".

Ross Crockett
Development Planner
Land Planning
Assets Planning Group



Chief Executive Officer
Shire of Dardanup
PO Box 7016
EATON WA 6232

20th February 2018

Dear Sir/Madam,

Re: Comments to oppose construction of a Waste Cell & Pond, Lot 2 Banksia Road, Crooked Brook

As concerned residents & rate payers in close proximity to the above proposed construction we wish to voice our comments to oppose this proposal as per below points:

- In the past there have been toxic fumes omitted from fires in this waste dump which are directly attributed to the above Cell 1. The fires burned for weeks.
- The Waste Cell and Pond is directly in line with the Dardanup Water Plant and we have grave concerns with the medium to long term implications on water quality.
- Toxic Waste is dumped in this pond from all over the state. Why do we want this in our backyard? We do not know what implications this may adversely have until many years down the track.
- There is absolutely no reference what so ever to Waste Cell 1 implications. This raises alarm bells because if this Cell 1 is not environmentally sound we should not approve Waste Cell 2.
- The Lessee is Cleanaway Solid Waste Pty Ltd which is a Queensland Company and possibly not concerned with Western Australia implications. Why have they not got this Waste Cell in Queensland?
- There is no reference to closure of Waste Cell 1 as they have not developed anything yet so until this is proved to be environmentally sound they should not proceed with Waste Cell 2. As per page 43 Closure design not included so have not got anything in place for decommissioning or rehabilitation.
- As per the 'Development Application' there is numerous reference to "(possibly) intercepted groundwater" (page 9 & 61) – this is not acceptable as we do not want our groundwater polluted. We have a large dam fed by groundwater and do not want this contaminated as this will affect our farming livelihood.
- On page 33 we refer to risk to downstream environment and Golders have advised additional testing is not required – we disagree – there should be additional testing done.

(Appendix ORD: 12.1)

- Dam break assessment – Golder say they it is not necessary to carry out more risk analysis and they admit they did not perform a complete assessment of all possible safety conditions or circumstances that may exist at the site. This is not good enough.

This submission affects our livelihood and our future generations. Please place it elsewhere. This is a DIRTY TOXIC waste dump. It must be removed from residential and farming areas and water streams.

And it is on a hill for crying out loud!!!! Great for run off

The only winner is the shire who are paid for the rubbish to be dumped. How much are the shire being paid?

Much more regular stringent testing needs to be done by Cleanaway and EPA involvement.

Independent testing also – not by cleanaway.

WA has a vast area of desert land that would be more suitable for such a facility.

The Shire ought to be ashamed that they approved such a toxic dump so close to housing, towns, schools, farms, animals, humans and children. We deserve shire representatives who will stand up strongly for the health and wellbeing of its residents.

This stuff they are putting in the ground just doesn't disappear. It's BAD stuff.

Why don't any other waste facilities accept the waste??

We have so many locals trying to promote tourism in the picturesque Ferguson valley and we have one of the most toxic waste dumps located right in the middle. This is insane.

Many of our grandparents settled this land, cleared the land and worked hard to make it productive farm land. They didn't work so hard to see this given over to a toxic waste dump.

Would everyone of the council members, who are paid public servants, be absolutely comfortable and satisfied if this facility was relocated next to their home, or on the oval next to the shire office?

I wouldn't think so.

Please, in your best judgement, reject the application and make the facility move elsewhere.

You owe it to the Dardanup community.

Regards,

Leanne Thackrah, Karen Twomey, Michael Twomey & Peninsula Downs Pty Ltd.

(Appendix ORD: 12.1)

Robert & Karen Depiazzi
Depiazzi Agricultural Co
332 Ferguson Road
Dardanup WA 6236

19 February 2018

Chief Executive Officer
Shire of Dardanup
P O Box 7016
Eaton WA 6232

Dear Sir

RE: Submissions – Construction of a Waste Cell & Pond Lot 2 Banksia Road Crooked Brook.

We wish to list our objection to the plans to build the above proposed Waste Cell & Pond.

Our concerns are that long after Cristal have finished dumping waste on this site, breakdown of the structure over time will impact the quality and safety of the ground water, which our farming business and family homes rely on for day to day living and production on our farm. Our family home relies solely on water from wells established many years ago by generations now passed. What guarantee do we have that the natural aquifers that run in this area will not be contaminated by ground leaching or over flow in the event of storm related flooding. We do not think that our health and the health of our livestock should be compromised for the financial gain the Dardanup Shire would gain from this activity.

We are also concerned about the increase in heavy haulage transport that travels directly past both our residence and place of business, for both safety and the worsening condition of the road.

Is Dardanup to become

the Shire known as the dumping ground for toxic waste, rather than a wonderful clean environment to visit and live?

Yours sincerely

Robert & Karen Depiazzi



Department of Planning,
Lands and Heritage



Your ref:
Our ref: DP/15/00508
Enquiries: Kath La Nauze (97910577)

Alice Baldock
Planning Officer
Shire of Dardanup
PO Box 7016
Eaton WA 6232

Dear Alice

**APPLICATION FOR DEVELOPMENT APPROVAL - CONSTRUCTION OF A
WASTE CELL AND POND, LOT 2 BANKSIA ROAD, CROOKED BROOK**

I refer to your email and attached documentation dated 2 February 2018, requesting the Department of Planning, Lands and Heritage (DPLH) comments on the above-mentioned proposal.

Greater Bunbury Region Scheme

The application has been assessed in accordance with the provisions of the Greater Bunbury Region Scheme (GBRS) with particular reference to the Notice of Resolution (RES2014/03) made under Clause 27, Schedule 1, Clauses 2, 7, & 10 and the Instrument of Delegation (DEL2014/01) under Section 16 of the *Planning and Development Act 2005*, Schedule 2, Clauses 1 & 10.

Whilst DPLH has no objections to the proposal in regards to the GBRS, DPLH would like to make the following comments:

- Lot 2 is zoned Rural under the GBRS and abuts land reserved for Regional Open Space.
- Lot 2 is also within the GBRS Strategic Minerals and Basic Raw Materials Policy Area.
- Whilst the proposed development is considered ancillary to the existing development the fact that the use could conflict with the purposes of the Regional Open Space reservation, a GBRS development application is required.
- The application should be referred to the Department of Water and Environmental Regulation (DWER) and Department of Biodiversity, Conservation and Attractions (DBCA).
- Further, Lot 2 is also within the Strategic Minerals and Basic Raw Materials Policy area, development has the potential to conflict with the purposes of

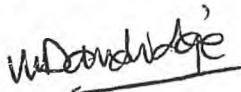
the Strategic Minerals and Basic Raw Materials Policy area, and therefore should be referred to the Department of Mines, Industry Regulation and Safety (DMIRS) for comment.

- The proposal is considered to be consistent with the purposes of the Rural zone and therefore does not require planning approval under this clause.
- Parts of Lot 2 are identified as being Bush Fire Prone, therefore additional planning and building requirements may apply to the development in accordance with SPP 3.7 Planning in Bushfire Prone Areas. Any queries on the application of SPP 3.7 should be directed to bushfire@planning.wa.gov.au or phone 6551 9000.
- Should the Shire of Dardanup determine to approve the proposed GBRS development application under delegation, the following condition should be included with the approval:
 - *No building materials, rubbish or other matter shall be deposited on the adjacent land reserved for Regional Open Space in the Greater Bunbury Region Scheme during or after construction of the development.*

It should be noted that the Department's role in the assessment of this development application in regard to the GBRS is an advisory role only unless Council does not accept the advice and/or recommendation from DPLH and/or DMIRS in which case the determination will have to be made by the WAPC.

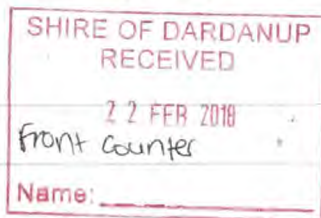
Should you have any enquiries please contact Kath La Nauze on Ph: 97910577

Yours sincerely



Marion Dandridge
Planning Manager GBRS
South West Regions

15 February 2018



(Appendix ORD: 12.1)

23-2-18.

Ross G. FERGUSON.

26 Ogden St. Collier
W.A 6225.

P/H. 0487592666.

RE. Planning Proposal Construction of the Waste
Cell and Pond:

Chief EXECUTIVE officer:
Shire of Dardanup.

DEAR SIR/MADAM:

As the owner of
the other lot 2 Banksia RD. I would like to address.
this Proposal of the new Waste Cell & Pond.

1) Plastic Liner:

What happens if gets a tear, or hole,
in liner. and leaks waste out. Contaminating under
ground water. Which I rely on for stock and drinking.

2) OVERFLOW:

In the event there is an overflow or
significant rainfall. What is in place
to contain the overflow.

And how are you going to prevent the
waste water running on to existing
farming properties
eg: my place:

3) ODOURS:

At present odours are already drifting
across from existing cell ponds caused
by prevailing winds. How are you going to
address this matter:

4) Compliance:

Who will be inspecting the site on a regular Basis.

To check for Compliance
eg: Dardanup shire.

5) Future:

What is the future plan for decommission the existing N°1 Cell Pond in the future. going forward.

I am not against this Proposal but like my concerns addressed.

Yours Sincerely,
Ry Ferguson

We David Francis & Raelene Ann Birch joint owners of Lot 5 Banksia Road wish to offer this submission queering a number of points in the application by Cleanaway to build a further holding cell for the contaminated waste from Cristal Global.

1. Section 1:2 General Background;

This states the closest residential premises is greater than 1.8 km's away. ***There are in fact three occupied properties within 1.5 km's with the closest (ours) less than 1km of the proposal all who rely on groundwater supplies for both household & stock water.***

This is also very relevant when considering construction phase hours and dust & noise management.

2. Section 7.2 Groundwater Management

Who does the monitoring & how often ?

Who does the auditing of the monitoring ?

Where are the results available and who monitors these for changes

We believe this monitoring is a far too important issue to be left to self regulation and self reporting. If the company cannot pay for an independent auditing process to be carried out with results freely available then this project should not proceed.

3. Height of project.

The height is estimated to be 9Mtrs above ground level when completed. This will cause further visual impact to the surrounding areas. When the then planning minister rejected a ratepayers appeal on the original development for the site, one of the reasons he gave was that the Bluegum plantaion in the front of the block would provide a visual screen for the site. We now have no Bluegum plantation and will have another large sand bund to impact the area. The site has a high detrimental visual impact to the area that is visible for many kilometres and this proposal will only add to that.

4 Transport.

The proposal does not address the issue of transport routes to the site, only mentioning traffic management within the site.

Does the shire have the capacity to continue to repair the damage on the access roads through the shire that these large trucks cause ?

By the continual use of Banksia Road South & Panizza road by Cleanaway trucks & their clients trucks the company do not appear to have sufficient policies & procedures in place to ensure that truck drivers accessing the waste site are well aware of the of the sites license conditions of road access. What monitoring & auditing will be carried out to ensure license conditions are being met ?

5 Operating & Construction Hours.

Given that current operations have at times been anything between 5am to as late as 10pm we believe that the construction hours should be between 7am to 6pm. In considering these hours consideration should be made that large compactors & machinery noises carry from the elevated landscape & have made an impact on our quality of life.

For any further information please contact David on 0458341206

Thank You

David & Raelene Birch

I wish to voice my disapproval of the "construction a second 'waste cell and pond" on Lot 2 Banksia Road, Crooked Brook thus doubling the size of Cleanaways operation.

Why is Dardanup becoming the waste dump of SW Western Australia's toxic chemicals and rubbish?

As a resident of Dardanup I have become increasingly concerned about the enormous "scar on the hill" above Dardanup which is now clearly visible from Dardanup townsite and my property on Ferguson Road .

The sheer volume of Cleanaway and other trucks, some with toxic waste stickers on them heading to the Banksia Road site one encounters on Ferguson Road and Waterloo road is frightening.

We the residents of Dardanup and Surrounding areas disapproved of this use of our pristine area and despite Hydrologist concern of contamination of the underground water, it has been allowed to go ahead. Now the proposal is to double the size and that only will cover the next 5 years.

The Council's Structural Plan for Dardanup is to have a population of 4000.... Who will want to live in the Waste Dump of the Southwest?

What will happen to our clean air and water that we currently enjoy?

Ferguson Valley is a Tourism Mecca.....why jeopardise that?

Is the Shire prepared to compensate landowners in the region in the event land prices are adversely affected by any accident in the proximity to this waste site?

Please think very carefully before approving this application.

Yours Sincerely

Tony and Lisa Ferris

104 Ferguson Road

DARDANUP WA 6236

Donna Bailye

From: Wendy Hughes <wendy3060@outlook.com.au>
Sent: Tuesday, 13 March 2018 7:28 PM
To: Submissions Planning
Subject: Against developement of Lot 2 Banksia Road

I wish to state that the residents and cattle living on Waterloo road from number 75 to past Paradise Road Do not want to have any more develop for the disposal of company chemical, mineral or any waste. You cannot guarantee the safety of our ground water and you will not be around for the fall out should it occur.

We have a large aquafer in the ground, many of us have and use the bore water in around our homes especially farms that do not receive scheme water. Quality control has shown this water to be pure and we are tired of being that states dumping ground.

No one else wants it so when did our local tip become a company fed dump?

We are becoming tires of the shire railroading the citizens of this area and then charging rates for what appears nil return unless it benefits a company

Consider the ground water This falls within the same parameters of Fracking which is not wanted.

Please stop selling us off

Wendy Hughes

Donna Bailye

From: Rachel Addison <damien.rachel.addison@outlook.com>
Sent: Tuesday, 13 March 2018 8:09 PM
To: Submissions Planning
Subject: Waste cell and pond. Lot 2 Banksia Rd

I am writing to express my strong opposition to this proposal. We live at the end of Crooked Brook Rd and have watched as the impact of the Cleanaway site on Banksia Rd has expanded vastly over the 9 years since we moved here.

It concerns me greatly at how on one hand the shire wants to market the Ferguson valley as a tourist destination. On the other hand that same shire seems happy to watch the things that would make our shire worthy for tourists to visit destroyedunspoilt natural landscapes, attractive vistas, lack of pollution. Is the shire prepared to sell out it's future for monetary gain in the short term. The current Cleanaway facility is a scar on the landscape... on show to all who drive through town. There seems to be no end in sight as it grows and grows. The trucks that come in to dump the waste are a never ending stream of traffic on the poor local roads. A hazard to all local road users and we are left with broken down roads.

Eaton may hold the majority of your residents but how about listening to those residents that will actually be directly impacted by this proposal.

Rachel Addison
793 Joshua Creek Rd Dardanup
97315969

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Donna Bailye

From: Brendan Kelly <brendan.kelly@dwer.wa.gov.au>
Sent: Thursday, 15 March 2018 2:52 PM
To: Records; Submissions Planning; Alice Baldock
Cc: Checker, Stephen
Subject: Construction of a Waste Cell and Pond - Lot 2 Banksia Road, Crooked Brook

15th October 2018

Our Reference: PA018694, RF9949~3

To: Shire of Dardanup

From: Brendan Kelly, Department of Water and Environmental Regulation

cc: Steve Checker, Department of Water and Environmental Regulation

Attention: Alice Baldock

Re: Advertisement of Planning Approval – Construction of a Waste Cell and Pond - Lot 2 Banksia Road, Crooked Brook.

Dear Alice,

Thank you for referring this Advertisement of Planning Approval to the Department of Water and Environmental Regulation (DWER) for comment.

Firstly, with regard to this referral, please note the merger has occurred of the Department of Water with the Department of Environment Regulation and Office of the Environmental Protection Authority, to create the new agency DWER.

The former agencies are in the process of amalgamating their functions and until this is completed, the advice in this correspondence pertains only to water resource matters previously dealt with by the Department of Water.

You will receive additional advice from other areas within DWER, particularly that related to the site's operations under Part V of the 'Environmental Protection Act 1986', as a Class III landfill accepting solid and liquid waste, License L8904/2015/1.

Pertaining to the Application for Development Approval and Application for Planning Approval, DWER understands that the zoning of the land is 'General Farming' under the Shire of Dardanup Town Planning Scheme No. 3 (TPS3)

Following a State Administrative Tribunal decision in October 1999, Lot 2 operates as a Class III putrescible land fill site as a 'use not listed' under TPS3.

In reviewing this referral, DWER (Water & Land Use Planning) has sought to confirm the protection of water resources, noting that the site is bordered to the West by the Bunbury Groundwater Area, proclaimed under the 'Rights in Water and Irrigation Act 1914'.

In context of water source protection, DWER notes the key document accompanying the referral:

The OEMP provides a framework for implementing management practices and procedures to manage and minimise potential impacts during operation of the proposed waste cell and pond.

The OEMP particularly addresses key water resource management risk factors, risks to both to groundwater and surface water resources, including the management of stormwater and leachate.

Section 9 of the OEMP, 'Environmental Management', specifically s.9.1.1 to s.9.1.4 (p.6 to p.20), contains:

- Management objectives and targets
- Potential environmental and social impacts
- Management and monitoring measures
- Mitigation measures.

Section 9 also includes the following tables:

- Table 3: 'Groundwater and stormwater management objectives and targets', and
- Table 4: 'Groundwater and stormwater management and monitoring measures'.

A broad review of these objectives, targets and management and monitoring measures indicates that acceptable diligence has occurred to identify water resource issues associated with the proposal.

It is considered that objectives, targets and monitoring and management measures, if applied to any new or amended Part V licence for a Class III landfill, will adequately address the risk to water resources.

A copy of this response will be forwarded to the relevant DWER officer in Industry Regulation (Waste Industries) for consideration.

Please refer inquiries to this office.

Brendan Kelly
Senior Natural Resource Management Officer
Department of Water & Environmental Regulation, South West Region
Telephone: 08 97264194 | Mobile: 0407219515
Email: brendan.kelly@dwer.wa.gov.au

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Camille & Graeme Dunstan

20 Paradise Rd Dardanup

W.A 6236

0428925942

14/03/2018

Dear Mr Chester.

I am writing to you regarding the Application for Development approval for the Waste cell & Pond- Lot 2 Banksia Rd Crooked brook. Dardanup town planning scheme NO . 3

We are not in favour of this application as

- The ground water will be contaminated for all the surrounding areas. Water is our most valuable asset for survival.
- Our real-estate prices will fall dramatically.
- The ugly scar on the hill, this is visible from all angles now. it just appears to be bare dirt to some but its hiding toxic waste behind its walls. It is an absolute eyesore.
- The roads will be damaged from all the truck movements.
- Increased risk of accidents.

We have only been in the area for 5 years but during this time we have noticed a significant increase in truck movements to the Dardanup waste site on Banksia rd site. We border Waterloo Rd & it is like a freeway of semis loaded full of waste from Cristal , Cleanway & many unmarked trucks that all go to the Dardanup waste site.

As an example, 2 Days ago, there was 2 Cleanaway semis trucks returning from the site at 5.50 am already unloaded. I would also like to see exactly how many truck movements are made each day.

We are terribly concerned as to the outcome of this application as we feel that Dardanup Shire Council is selling its soul just for easy money. We chose to settle in Dardanup for its beauty, the people & the close proximity to the city. We are questioning the location we are living in now as there will be long term health benefits for the people of Dardanup if not now but for years down the track.

I look forward to your reply



Camille & Graeme Dunstan

Donna Bailye

From: Ben Pope <ben.w.pope@icloud.com>
Sent: Thursday, 15 March 2018 6:30 AM
To: Submissions Planning
Subject: Tip expansion

Follow Up Flag: Follow up
Flag Status: Flagged

To whom it may concern

I am strongly against the proposal of expanding the Dardanup waste site. There are multiple reasons this application should not even be considered. One being the aesthetics of our town. The shire is attempting to advertise Dardanup and the Ferguson Valley as a tourist destination, clearly no foresight is at play here. Most importantly, the health of residents should be a vital concern, which this proposal will affect in years to come.

I sincerely hope the Shire of Eaton will consider the residents of Dardanup as people and not simply a source of income, destroying an amazing town in the process.

Regards

Jo-Anne Pope

Dardanup Resident

Donna Bailye

From: Paul Mazza <broughmk1@gmail.com>
Sent: Thursday, 15 March 2018 8:12 AM
To: Submissions Planning
Cc: Hanriette Mazza
Subject: Proposed dump extension

Follow Up Flag: Follow up
Flag Status: Flagged

Attention Mark Chester

We would like to highlight our concerns with the proposed extension to the Banksia road dump site.

We are residents of Crooked Brook and my family has lived in Ferguson for over 25 years. Our concerns are centred primarily around potential seepage to underground water supplies and the spreading of potentially harmful toxins by prevailing winds.

The area is one of the few tourist attractions in the greater Bunbury area and we believe you are risking this and our health for short term political or financial gain. There is a long game to be had and with water, food and clean air being the basic survival needs any decision to risk that is a poor decision.

I hope you take your role seriously and don't just give the people's concerns lip service and make the right long term decision.

Regards
Paul & Hanriette Mazza

Donna Bailye

From: Tonia Dau <tonia.dau@hotmail.com>
Sent: Thursday, 15 March 2018 8:04 AM
To: Submissions Planning
Subject: Waste cell and Pond

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

I'm unable to access the development plans on the shire website, but just a few questions and concerns.

Who's waste, what shire ?

Why is it not being dumped and disposed of in their own shire ?

What effect will it have on our land, surrounds and ground water ?

What research has been done to these effects ?

What chemicals, liquids and toxins will be included in these disposed wastes ?

What plans and actions are in place if there is a leak, and who is responsible for the repairs and cleanup ?

How long is this waste cell proposed for and who is responsible for the cleanup after its finished with and returning the area back to original ?

Please acknowledge that this email has been received.

Regards
Tonia Dau

Sent from [Mail](#) for Windows 10

Donna Bailye

From: andytonicrilly <andytonicrilly@gmail.com>
Sent: Thursday, 15 March 2018 10:25 AM
To: Submissions Planning
Subject: Lot 2 Banksia Road

Follow Up Flag: Follow up
Flag Status: Flagged

Shire President

I have a concern with the extension to the Banksia Road waste facility. I feel there are too many unknowns surrounding the containment of the waste. Originally I voiced my concerns along with many other residents some of whom were highly qualified in their scientific field. These concerns were ignored therefore I have little faith in this email having any impact. I feel this is just a money grab at the expense of our small rural community. I would however be somewhat agreeable if the Shire constructed living accommodation for the incumbent President and their family across the road from the facility similar to the Du Pont method of ensuring a completely safe facility. I will list my concerns below.

Possible ground water contamination causing cancers, reproductive issues or disease to name a few

That any contamination will not affect the current generation but subsequent generations

Increased risk to public from truck movement

Trucks should be banned from using Dowdells Line similar to the proposed ban for cyclists along Harris Road

Increased risk to the tourist sector from the facility and the trucks

That the facility will be extended yet again with little control of the waste substances

That the council has already lost control of the process and will be overruled by business

The current truck movement is excessive with little concern for the residents

Regards

Andy Crilly

Sent from my SAMSUNG Galaxy S7 on the Telstra Mobile Network

Donna Bailye

From: ambrett@westnet.com.au
Sent: Thursday, 15 March 2018 12:30 PM
To: Submissions Planning
Subject: Proposed Waste and Pond - Banksia Road, Crooked Brook

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

To whom it may concern,

I'm writing to express my concern with the Application for Development Approval 'Waste Cell and Pond' – Lot 2 Banksia Road, Crooked Brook.

I live close to this waste area, and I'm already very concern the affect this will have on my family. Not to mention another pond being developed! It's our ground water that will eventually be contaminated! Why should our beautiful township and surrounding area's be allowed to have this toxic waste on our doorstep!!!! Dardanup township is growing, which in turn runs our local schools, local stores and our tourism.. Why would you put this all at risk? For extra cash to spend in the Eaton area!!?? This is not the way to make money for the shire, and I absolutely disagree with this proposal going ahead!

With regards
The Brett family.

IL & J Trigwell
PO Box 33
DARDANUP WA 6236

15th March 2018

The Chief Executive Officer
Shire of Dardanup
PO Box 7016
EATON WA 6232

Dear Sir,

**SUBMISSION: - Shire of Dardanup Town Planning Scheme No3
Application for Development Approval Waste Cell and Pond
Lot 2 Banksia Road Crooked Brook**

We request that the Shire of Dardanup do not give approval to this Application for Development Approval for another Waste Cell and Pond on Lot 2 Banksia Road, Crooked Brook, for the following reasons –

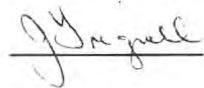
1. The total impermeability of the waste cell and pond linings cannot be guaranteed. There is modelling for 1 in 100 storm/rainfall events, but earthquakes do not appear to have been considered. There is no obvious mention of the life of the poly liners in relation to time period for possible environmental/groundwater contamination by the slurry residue.
2. The proposed structures are above our precious groundwater. The recharge/discharge interactions between the Yoganup, Leederville and Yarragadee aquifers can not be completely identified or quantified. Whether there is vertical or horizontal leakage, there is a chance of water contamination from heavy metals and radiation.
3. Strong East/South East winds are experienced in this region during the latter part of summer. There is little in the way of vegetation to block airborne emissions from leaving the site and settling across the Dardanup townsite and surrounds.
4. The site has become a stark scar on the landscape, and due to its elevation, is clearly visible for some distance. We are concerned about the future impact of this on the demand for real estate and potential negative influence on property values, in Dardanup and surrounding hinterland.
5. We query the existence of a rehabilitation plan and monetary bond to ensure that the site is monitored and actively managed on an ongoing basis, even after the site has closed. Does responsibility lie with the Shire Council, the land owners, the operators or Cristal?

We can find no mention of an end date for the dumping of this material within the zoned Waste Disposal/Processing Section 3.6 of your LPS. The bigger the accumulation of this waste, the bigger the aesthetic, environmental, and health risks.

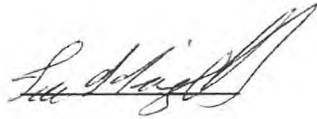
We believe it is totally irresponsible to plan and zone such a large Waste Disposal/Processing site in such close proximity to the expanding town of Dardanup, surrounding peri-urban areas, and right at the gateway to the Ferguson Valley tourism precinct.

We, in no way, support the continuation of this site, or (in future) the adjoining Lot 1 Banksia Road, as a Class III waste disposal site, and believe the approval of this application will be a catalyst for further development applications of this nature.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'J Trigwell', written over a horizontal line.

Jenny Trigwell

A handwritten signature in cursive script, appearing to read 'Ian Trigwell', written over a horizontal line.

Ian Trigwell

Donna Bailye

From: Ant and Eb Harris <nero54@westnet.com.au>
Sent: Thursday, 15 March 2018 9:02 PM
To: Submissions Planning
Subject: Application for Development Approval "waste cell and Pond - Lot 2 Banksia Road, Crooked Brook"

I am writing to whom it may concern regarding the above mentioned Development Application.

I wish to lodge my objection to the DA.

The area outlined is a growth of a waste facility that is at the base of our beautiful Ferguson Valley, why are we wanting to promote accepting more waste into our shire that does not originate within the shire.

I am also objecting the pond and waste cell location as it is moving closer to my residence and could in the future or now have an impact on the ground water that we all rely on in the area. The new pond will now be within 3km of my home.

Please Accept my FORMAL OBJECTION to the development approval.

Sincerely
Anthony Harris

Anthony and Ebony Harris
"Casa Arroyo Torcido"
Crooked Brook WA 6236

Donna Bailye

From: Megan Jost <meganjost83@gmail.com>
Sent: Friday, 16 March 2018 10:32 AM
To: Submissions Planning
Subject: Waste Pond

To the Cheif Executive officer

I am writing in regards the the application for development approval for the construction of a waste cell and pond on lot 2 Banksia Road, Crooked Brook. I am very opposed of this happening in our shire. I can already smell the waste from my home daily and have waste trucks speeding past without any concern to my family's safety. I don't wish to have the threat of water contamination to add to my worries. It seems that the council is intent on destroying the Ferguson valley. I believe the valley is the next Margaret River and you are putting toxic waste on its doorstep and there are many other residents who feel the same. If you wish to contact me in regards to this issue you can email meganjost83@gmail.com or call 0429 007557.

Regards
Megan Jost
54 Waterloo Road
Dardanup WA 6236



Your ref: 15/18603.1
Our ref: CEO169/18
Enquiries: Teresa Gepp
Phone: 6364 6989
Email: teresa.gepp@dwer.wa.gov.au

Mr Mark Chester
Chief Executive Officer
Shire of Dardanup
Via email: submissions@dardanup.wa.gov.au

Attention: Alice Baldock

Dear Mr Chester

DEVELOPMENT APPLICATION – WASTE CELL AND POND – LOT 2 BANKSIA ROAD CROOKED BROOK

I refer to your email dated 2 February 2018 seeking comment from the Department of Water and Environmental Regulation (DWER) on the above development application.

On 1 July 2017 the Department of Environment Regulation (DER) merged with the Department of Water and the Office of the Environmental Protection Authority to create the Department of Water and Environmental Regulation (DWER). Please note that the advice in this correspondence relates only to matters previously dealt with by the DER. You may receive additional advice from other areas within DWER.

Cleanaway Solid Waste Pty Ltd (Cleanaway) was granted Licence L8904/2015/1 under Part V of the *Environmental Protection Act 1986* (EP Act) on for the Banksia Road Putrescible Landfill premises at Lot 2 on Plan 65861 Crooked Brook. The premises is currently licensed for Categories 61 (Liquid waste facility) and 64 (Class II or III putrescible landfill site) as per Schedule 1 to the *Environmental Protection Regulations 1987* (EP Regulations).

DWER received an application for an amendment to Licence L8904/2015/1 for the purpose of a new landfill cell and leachate pond. The application has been validated but has not yet been accepted. Assessment is on hold pending payment of invoice for amendment fees.

I can advise that DWER will assess noise and dust emissions from the construction of the cells and pond and the adequacy of the design and construction specification of the cell/pond (stability; liner adequacy, overtopping risk). Emissions of odour, leachate and dust from the operational cell/pond will also be assessed and may be regulated under licence conditions.

This is provided for information and DWER has no objection to the planning application.

Should you wish to discuss any aspects of this correspondence please contact Planning and Advice Coordinator, Teresa Gepp, on 6364 6989.

Yours sincerely

A handwritten signature in black ink, appearing to be 'K. Faulkner', with a stylized flourish extending to the right.

Kelly Faulkner
EXECUTIVE DIRECTOR
REGULATORY SERVICES (ENVIRONMENT)

21 March 2018

Proposed temporary sea container



Proposed temporary sea container



John & Jamie Schreurs
26 Hotchin Street South Bunbury WA 6230
0418 333 474

Dear Alice,

RE: Sea container – Lot 1 Garvey road Dardanup west.

As we will be a number of months off being able to move into our property as our house is only just beginning the initial stages of construction/surveying, we do not believe that installing an outbuilding without side walls, or without the ability to have this lockable would be a suitable arrangement on our property as we want to be able to lock up the contents to prevent theft.

We wish to store our gardening equipment, lawnmower, firefighting units in the container as currently we have to hire a trailer each time we wish to mow the lawn and do any of the fire breaks/reticulation setup.

Kind regards

John & Jamie Schreurs

0418 333 474

Donna Bailye

From: Rob Drennan <robdrennan69@hotmail.com>
Sent: Tuesday, 17 April 2018 3:36 PM
To: Donna Bailye
Subject: Re: Waterloo Bush Fire Brigade - Lease of Reserve 11079

Yes thanks Donna the Waterloo BFB does wish to continue the lease of Reserve 11079 Rob Drennan FCO Waterloo BFB.

Sent from my iPhone

> On 17 Apr 2018, at 10:22 am, Donna Bailye <donna.bailye@dardanup.wa.gov.au> wrote:

>

>

Peta Nolan

From: Cedric-Di Getley <cedric-di@hotmail.com>
Sent: Thursday, 17 May 2018 1:08 PM
To: Peta Nolan
Subject: Re: Outcomes Council Meeting - Closure of Harris Road to Cyclists

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Peta,
As a follow up to todays phone conversation i would like to nominate for a position on the Dardanup Road Wise Committee as a person with the relevant knowledge concerning bike riding.
Regards,
Cedric Getley.
President .
Bunbury Over 40s Cycling Club.

Peta Nolan

From: Jo Moore <joanne.moore@iinet.net.au>
Sent: Monday, 14 May 2018 8:56 PM
To: Peta Nolan
Subject: RE: Outcomes Council Meeting - Closure of Harris Road to Cyclists

Follow Up Flag: Follow up
Flag Status: Flagged

Hi,

I note there was mention in the minutes that the South West Cycle Club have a member on the roadwise committee. It is difficult for me personally to get to meetings during the day, but I think this is something we would like to pursue if there is support for this suggestion.

Thanks
Jo



4th May 2018

Mr Mark Chester
CEO
Shire of Dardanup
1 Council Drive
Eaton WA 6032

Dear Mark.

Now that Football has returned to Glen Huon Reserve and we have had a chance to host some SWFL games, we have been approached by many patrons from our club and other clubs who are visiting the ground for the first time if there are future plans to allow cars to park around the oval.

In initial designs there was a provision for "some" oval parking on the northern end of the ground around to the current scoreboard location. We appreciate that the oval itself has commanded more urgent works recently to bring it up to a safe playing standard but would like to pass onto SWFL and other Clubs any plans for any oval perimeter parking the Shire may be considering.

The Shire may have received some feedback from the public in relation to this already as round 1 this year was very busy with parking opportunities at the ground and in the Shire offices car park being fully utilised very early on in the day. *(A certain amount of frustration was vented at the SWFL staff that look after the entry gate on game day)*

We are not sure what plans the Shire may have for any additional parking around the ground that will become more popular as the winter months arrive. Both BCDFC and SWFL are a little concerned that patrons "may" be deterred from coming to the game if they cannot sit/shelter in their cars as a tradition of country football in WA.

The Shires future intentions for any oval edge parking would be helpful in conveying to the SWFL and visiting clubs into the future to assist with communications to supporters.

Happy to discuss any options being considered.

Regards

Gary Bock
President BCDFC



- FENCING LEGEND
- 6 meters =
 - 4 meters =
 - 3 meters =
 - 2.4 meters =
 - 1.8 meters =
 - 1.5 meters =

MASTER PLAN
SCALE 1:500@A1, 1:1000@A3

EATON COMMUNITY PAVILION
GLEN HUON RESERVE & RECREATION DRIVE, EATON
1518 SK11 05th NOVEMBER 2015



THIS DRAWING IS AN INSTRUMENT OF SERVICE
AND MAY ONLY BE USED FOR THE PROJECT
FOR WHICH IT WAS PREPARED AND MAY NOT BE
REPRODUCED OR TRANSMITTED IN ANY FORM OR BY
ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT
PERMISSION OF THE FIRM.

MCG Architects Pty Ltd
The Shire, Old Railway Institute Building
62 Willemoort Street, Bunbury, WA, 6230
T (08) 9791 6993 E reception@mcgarchitects.com.au



Bituminous Surfacing Tender RFT-F0114490 - Schedule of Rates - Comparison Job by Job

(These are estimates only and may vary when full designs are prepared)

(Using Draft 2018-2019 Construction Program Figures)

SPRAYED BITUMINOUS SURFACINGS

PROJECT	PRODUCT	UNIT	QUANTITY	QUANTITY RANGE	TENDERED UNIT RATE		PREVIOUS RATE		COST		
					2018-2019 Malatesta inc GST	2018-2019 Malatesta exc GST	2017-2018 Malatesta inc GST	2017-2018 Malatesta exc GST	2018-2019 Malatesta exc GST	2017-2018 Malatesta exc GST	2018-2019 Budget Estimate
Final Construction Seals											
Crooked Brook Road SIK 6.85 - 8.53	Hot bitumen 96/4	Litres	20,285	18,200+	\$1.13	\$1.03	\$1.15	\$1.05	\$20,838	\$21,207	\$24,924
Crooked Brook Road SIK 6.85 - 8.53	Precoat 10mm aggregate	Cu.m	99	76-100	\$14.00	\$12.73	\$14.00	\$12.73	\$1,265	\$1,265	\$1,483
Crooked Brook Road SIK 6.85 - 8.53	Application of 10mm Aggregate	Sq.m	10,416	9,000+	\$1.25	\$1.14	\$1.36	\$1.24	\$11,836	\$12,878	\$15,056
Crooked Brook Road SIK 6.85 - 8.53	Purchase Aggregate	Tonnes	157	10mm	\$57.65	\$52.41	\$41.44	\$37.67	\$8,207	\$5,899	\$6,918
Rural Re-Seals											
Crooked Brook Road SIK 5.79 - 6.85	Hot bitumen 96/4	Litres	12,799	10,900-13,599	\$1.16	\$1.05	\$1.19	\$1.08	\$13,497	\$13,846	\$16,254
Crooked Brook Road SIK 5.79 - 6.85	Precoat 10mm aggregate	Cu.m	63	51-75	\$16.00	\$14.55	\$16.00	\$14.55	\$912	\$912	\$1,070
Crooked Brook Road SIK 5.79 - 6.85	Application of 10mm Aggregate	Sq.m	6,572	6,000-7,499	\$1.51	\$1.37	\$1.57	\$1.43	\$9,022	\$9,380	\$10,993
Crooked Brook Road SIK 5.79 - 6.85	Purchase Aggregate	Tonnes	99	10mm	\$57.65	\$52.41	\$41.44	\$37.67	\$5,178	\$3,722	\$4,365
Nyleela Close	Hot bitumen 96/4	Litres	5,434	2,800-5,499	\$1.25	\$1.14	\$1.32	\$1.20	\$6,174	\$6,520	\$7,630
Nyleela Close	Precoat 10mm aggregate	Cu.m	27	26-50	\$28.00	\$25.45	\$28.00	\$25.45	\$678	\$678	\$795
Nyleela Close	Application of 10mm Aggregate	Sq.m	2,790	1,500-2,999	\$2.29	\$2.08	\$2.82	\$2.56	\$5,808	\$7,153	\$8,383
Nyleela Close	Purchase Aggregate	Tonnes	42	10mm	\$57.65	\$52.41	\$41.44	\$37.67	\$2,198	\$1,580	\$1,853
Banksia Road	Hot bitumen 96/4	Litres	22,374	18,200+	\$1.13	\$1.03	\$1.15	\$1.05	\$22,984	\$23,391	\$27,953
Banksia Road	Precoat 14mm aggregate	Cu.m	116	101+	\$12.00	\$10.91	\$12.00	\$10.91	\$1,263	\$1,263	\$1,481
Banksia Road	Application of 14mm Aggregate	Sq.m	9,922	9,000+	\$1.32	\$1.20	\$1.42	\$1.29	\$11,906	\$12,808	\$15,059
Banksia Road	Purchase Aggregate	Tonnes	182	14mm	\$57.65	\$52.41	\$41.44	\$37.67	\$9,555	\$6,868	\$8,055
Depiazzi Road	Hot bitumen 96/4	Litres	32,359	18,200+	\$1.13	\$1.03	\$1.15	\$1.05	\$33,242	\$33,830	\$39,759
Depiazzi Road	Precoat 14mm aggregate	Cu.m	167	101+	\$12.00	\$10.91	\$12.00	\$10.91	\$1,826	\$1,826	\$2,142
Depiazzi Road	Application of 14mm Aggregate	Sq.m	14,350	9,000+	\$1.32	\$1.20	\$1.42	\$1.29	\$17,220	\$18,525	\$21,780
Depiazzi Road	Purchase Aggregate	Tonnes	264	14mm	\$57.65	\$52.41	\$41.44	\$37.67	\$13,819	\$9,934	\$11,650
Hynes Road	Polymer Modified Bitumen	Litres	7,675	5,500-8,199	\$1.51	\$1.37	\$1.60	\$1.45	\$10,536	\$11,164	\$11,513
Hynes Road	Precoat 10mm aggregate	Cu.m	36	26-50	\$28.00	\$25.45	\$28.00	\$25.45	\$910	\$910	\$1,067
Hynes Road	Application of 10mm Aggregate	Sq.m	3,744	3,000-4,499	\$1.91	\$1.74	\$2.00	\$1.82	\$6,501	\$6,807	\$7,963
Hynes Road	Purchase Aggregate	Tonnes	56	10mm	\$57.65	\$52.41	\$41.44	\$37.67	\$2,950	\$2,121	\$2,487
Gardincourt Drive	Hot bitumen 96/4	Litres	7,157	5,500-8,199	\$1.20	\$1.09	\$1.23	\$1.12	\$7,808	\$8,003	\$9,385
Gardincourt Drive	Precoat 10mm aggregate	Cu.m	35	26-50	\$28.00	\$25.45	\$28.00	\$25.45	\$893	\$893	\$1,047
Gardincourt Drive	Application of 10mm Aggregate	Sq.m	3,675	3,000-4,499	\$1.91	\$1.74	\$2.00	\$1.82	\$6,381	\$6,682	\$7,817
Gardincourt Drive	Purchase Aggregate	Tonnes	55	10mm	\$57.65	\$52.41	\$41.44	\$37.67	\$2,896	\$2,081	\$2,441
Greenwood Heights	Hot bitumen 96/4	Litres	11,685	10,900-13,599	\$1.16	\$1.05	\$1.19	\$1.08	\$12,322	\$12,641	\$14,840
Greenwood Heights	Precoat 10mm aggregate	Cu.m	57	51-75	\$16.00	\$14.55	\$16.00	\$14.55	\$833	\$833	\$977
Greenwood Heights	Application of 10mm Aggregate	Sq.m	6,000	6,000-7,499	\$1.51	\$1.37	\$1.57	\$1.43	\$8,236	\$8,564	\$10,036
Greenwood Heights	Purchase Aggregate	Tonnes	90	10mm	\$57.65	\$52.41	\$41.44	\$37.67	\$4,728	\$3,998	\$3,985
Railway Road	Polymer Modified Bitumen	Litres	14,986	13,600-18,199	\$1.47	\$1.34	\$1.46	\$1.33	\$20,026	\$19,890	\$22,478
Railway Road	Precoat 10mm aggregate	Cu.m	70	51-75	\$16.00	\$14.55	\$16.00	\$14.55	\$1,015	\$1,015	\$1,190
Railway Road	Application of 10mm Aggregate	Sq.m	7,310	6,000-7,499	\$1.51	\$1.37	\$1.57	\$1.43	\$10,035	\$10,433	\$12,227
Railway Road	Purchase Aggregate	Tonnes	110	10mm	\$57.65	\$52.41	\$41.44	\$37.67	\$5,760	\$4,140	\$4,855
Slattery Way	Hot bitumen 96/4	Litres	7,434	5,500-8,199	\$1.20	\$1.09	\$1.23	\$1.12	\$8,109	\$8,312	\$9,748
Slattery Way	Precoat 10mm aggregate	Cu.m	36	26-50	\$28.00	\$25.45	\$28.00	\$25.45	\$927	\$927	\$1,088
Slattery Way	Application of 10mm Aggregate	Sq.m	3,817	3,000-4,499	\$1.91	\$1.74	\$2.00	\$1.82	\$6,628	\$6,940	\$8,119
Slattery Way	Purchase Aggregate	Tonnes	57	10mm	\$57.65	\$52.41	\$41.44	\$37.67	\$3,008	\$2,162	\$2,535
Construction Primer Seals											

PROJECT	PRODUCT	UNIT	QUANTITY	QUANTITY RANGE	TENDERED UNIT RATE		PREVIOUS RATE		COST		
					2018-2019 Malatesta inc GST	2018-2019 Malatesta exc GST	2017-2018 Malatesta inc GST	2017-2018 Malatesta exc GST	2018-2019 Malatesta exc GST	2017-2018 Malatesta exc GST	2018-2019 Budget Estimate
Pile Rd SLK 1.65 - 2.36	90/10 Cutback	litre	6,240	5,500-8,199	\$1.24	\$1.13	\$1.21	\$1.10	\$7,034	\$6,864	\$7,800
Pile Rd SLK 1.65 - 2.36	Application of 7mm Aggregate	sq.m	5,200	4,500-5,999	\$1.71	\$1.55	\$1.75	\$1.59	\$8,084	\$8,273	\$9,360
Pile Rd SLK 1.65 - 2.36	Purchase Aggregate	tonne	70	7mm	\$57.65	\$52.41	\$41.44	\$37.67	\$3,669	\$2,637	\$2,995
Pile Rd SLK 2.36 - 4.06	90/10 Cutback	litre	2,268	0-2,799	\$1.54	\$1.40	\$1.46	\$1.33	\$3,175	\$3,010	\$2,835
Pile Rd SLK 2.36 - 4.06	Application of 7mm Aggregate	sq.m	1,890	1,500-2,999	\$2.20	\$2.00	\$2.71	\$2.46	\$3,780	\$4,656	\$3,402
Pile Rd SLK 2.36 - 4.06	Purchase Aggregate	tonne	30	7mm	\$57.65	\$52.41	\$41.44	\$37.67	\$1,572	\$1,130	\$1,290
Pile Rd SLK 4.06 - 5.42	90/10 Cutback	litre	8,760	8,200-10,899	\$1.21	\$1.10	\$1.19	\$1.08	\$9,636	\$9,477	\$10,950
Pile Rd SLK 4.06 - 5.42	Application of 7mm Aggregate	sq.m	7,300	6,000-7,499	\$1.45	\$1.32	\$1.51	\$1.37	\$9,623	\$10,021	\$13,140
Pile Rd SLK 4.06 - 5.42	Purchase Aggregate	tonne	100	7mm	\$57.65	\$52.41	\$41.44	\$37.67	\$5,241	\$3,767	\$4,279
Nyleeta Close	90/10 Cutback	litre	972	0-2,799	\$1.54	\$1.40	\$1.46	\$1.33	\$1,361	\$1,290	\$1,215
Nyleeta Close	Application of 7mm Aggregate	sq.m	810	0-1,499	\$4.05	\$3.68	\$4.78	\$4.35	\$2,982	\$3,520	\$1,458
Nyleeta Close	Purchase Aggregate	tonne	20	7mm	\$57.65	\$52.41	\$41.44	\$37.67	\$1,048	\$753	\$860
Crooked Brook Road slk 4.88 - 5.79	90/10 Cutback	litre	6,840	6,000-7,499	\$1.45	\$1.32	\$1.51	\$1.37	\$9,016	\$9,389	\$8,550
Crooked Brook Road slk 4.88 - 5.79	Application of 7mm Aggregate	sq.m	5,700	4,500-5,999	\$1.71	\$1.55	\$1.75	\$1.59	\$8,861	\$9,068	\$10,260
Crooked Brook Road slk 4.88 - 5.79	Purchase Aggregate	tonne	80	7mm	\$57.65	\$52.41	\$41.44	\$37.67	\$4,193	\$3,014	\$3,423
Crooked Brook Rd SLK 8.53-10.53	90/10 Cutback	litre	14,880	13,600-18,199	\$1.19	\$1.08	\$1.17	\$1.06	\$16,097	\$15,827	\$18,600
Crooked Brook Rd SLK 8.53-10.53	Application of 7mm Aggregate	sq.m	12,400	9,000+	\$1.20	\$1.09	\$1.30	\$1.18	\$13,527	\$14,655	\$16,616
Crooked Brook Rd SLK 8.53-10.53	Purchase Aggregate	tonne	160	7mm	\$57.65	\$52.41	\$41.44	\$37.67	\$8,385	\$6,028	\$6,846

TOTAL SURFACE AREA OF BITUMENT SPRAY SEALS **101,896**

VARIANCE TO LAST YEAR'S RATES

\$117,285	\$113,379	\$123,880	OK WITHIN BUDGET ESTIMATE
	3.4%		

ASPHALT SURFACINGS

PROJECT	PRODUCT	UNIT	QUANTITY	QUANTITY RANGE	TENDERED UNIT RATE		PREVIOUS RATE		COST		
					2018-2019 Malatesta inc GST	2018-2019 Malatesta exc GST	2017-2018 Malatesta inc GST	2017-2018 Malatesta exc GST	2018-2019 Malatesta exc GST	2017-2018 Malatesta exc GST	2018-2019 Budget Estimate
Ferguson Rd	AC10	tonne	49	25.0-49.9	\$248.00	\$225.45	\$242.00	\$220.00	\$11,047	\$10,780	\$12,128
Golding Crescent	AC10	tonne	251	200.0-299.9	\$199.00	\$180.91	\$197.00	\$179.09	\$45,408	\$44,952	\$54,912
Little Street	AC10	tonne	139	100.0-199.9	\$216.00	\$196.36	\$212.00	\$192.73	\$27,295	\$26,789	\$30,353

TOTAL TONNES OF ASPHALT **439**

VARIANCE TO LAST YEAR'S RATES

\$83,750	\$82,521	\$97,393	OK WITHIN BUDGET ESTIMATE
	1.5%		

OVERALL VARIANCE
VARIANCE TO LAST YEAR'S RATES

\$201,035	\$195,900	\$221,272	OK WITHIN BUDGET ESTIMATE
	2.6%		

SHIRE OF DARDANUP**MINUTES OF THE SHIRE OF DARDANUP RESPONSIBLE CAT OWNERSHIP WORKING GROUP MEETING HELD ON WEDNESDAY, 2 MAY 2018, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 2.00PM.****1 OPENING**

Manager Development Services, Mr Steve Potter, opened the meeting and welcomed those in attendance at 2.00pm.

2 RECORD OF ATTENDANCE & APOLOGIES**2.1 Attendance**

Mr Steve Potter	Manager Development Services
Cr Patricia Perks	Elected Member
Cr Carmel Boyce	Elected Member
Mr Murray Halden	Senior Ranger
Mrs Kristy Hitchens	Communications Officer – Media
Mrs Peta Nolan	Executive Governance Officer

Observer

Mrs Lee Holben	Manager Community Services
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2.2 Apologies

Mr David Mort	Principal Parks & Environmental Supervisor
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3 ELECTION OF CHAIRPERSON & DEPUTY CHAIRPERSON**3.1 Election of Chairperson**

Nominations for the position of Chairperson are to be given to the Manager Development Services who will be the Presiding Officer for the election [forms available from the Presiding Officer].

The position of Chairperson will expire on the October 2019 being the date of the next ordinary election Local Government Act 1995 2.28(2) Item 12.

The nominee is to accept the nomination to the position of Chairperson.

If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

Discussion:

Cr. Patricia Perks was nominated for the position of Chairperson by Cr. Carmel Boyce. Cr. P R Perks accepted the nomination.

As there were no other nominations Mr Steve Potter declared Cr. P R Perks as Chairperson.

3.2 Election of Deputy Chairperson

Nominations for the position of Deputy Chairperson are to be given to the Chairperson in writing [forms available from the Presiding Officer].

The position of Deputy Chairperson will expire in October 2019 being the date of the next ordinary election Local Government Act 1995 2.28(2) Item 12.

The nominee is to accept the nomination in writing to the position of Deputy Chairperson.

If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

Discussion:

Cr. Carmel Boyce was nominated for the position of Deputy Chairperson by Cr. Patricia Perks. Cr. C N Boyce accepted the nomination.

As there were no other nominations Cr. P R Perks declared Cr. C N Boyce as Deputy Chairperson.

DECLARATION

Following due process as per Section 5.12 and Schedule 2.3 of the Local Government Act 1995 the following people are declared:

**Cr. Patricia Perks - Chairperson
Cr. Carmel Boyce - Deputy Chairperson**

of the Responsible Cat Ownership Working Group.

5 REPORTS

5.1 Terms of Reference

Reporting Officer: Mrs Peta Nolan – Executive Governance Officer

Officer Comment

The Terms of Reference for the Working Group is included as (Appendix RCOWG: 5.1). The Objectives and Outcomes of the Working Group are as follows:

Council has established this Working Group to discuss and promote responsible cat ownership within the Shire of Dardanup.

Discussion:

The Group discussed the Terms of Reference Working Group Objectives. Cr. P R Perks was concerned about the difficulty of achieving the first point:-

- a) Review existing levels of the Cat Act and Legislation Compliance within the Shire of Dardanup.

There was considerable discussion that the main data that the Shire currently has is only the details of registered cats. There is limited information about how many other cats there are in the Shire and the extent of the feral cat situation. This data is very difficult to capture. It is also very difficult to define what a responsible cat owner is. The main compliance as stated in the Cat Act 2011 relates to cat registration, sterilisation and micro chipping. In addition, the Working Group discussed promoting other non-legislative responsibilities for cat owners.

It was agreed that more appropriate terminology would be the following:-

- a) Review existing levels of compliance with the Cat Act 2011 and other relevant legislation within the Shire of Dardanup.

**OFFICER RECOMMENDED RESOLUTION
& RESPONSIBLE CAT WORKING GROUP COMMITTEE RESOLUTION**

RCOWG 1-18 MOVED - Cr. C N Boyce SECONDED - Mr. S Potter

THAT the RCOWG recommend that Council adopt the Terms of Reference for the Responsible Cat Ownership Working Group, as appended (Appendix RCOWG: 5.1) with the following amendment.

- **Replace the following item in the Working Group 'Objectives - Specific':**
 - a) **Review existing levels of compliance of responsible cat ownership.**
- with:**
 - a) **Review existing levels of compliance with the Cat Act 2011 and other relevant legislation within the Shire of Dardanup.**

CARRIED

5.2 Budget Position

Reporting Officer: Mrs Peta Nolan – Executive Governance Officer

Officer Comment

An allocation of \$9,990 has been set aside for the Cat Sterilisation Program in the 2017/2018 Budget, which includes the amount of \$4,740 carried forward from the previous financial year. As at the 26 April 2018, \$232.28 has been spent from the budget.

RECEIVED

Discussion:

The Manager Development Services, Mr Steve Potter, advised that the current budget makes allowance for, and is titled, the Cat Sterilisation Program. As the Working Group is considering expenditure on a broader Cat Management Program it is suggested that for the 2018/2019 financial year it may be worthwhile considering amending the title of the budget line item to the Cat Management Program.

ACTION 01-18:

Manager Development Services, Mr Steve Potter to investigate whether it is appropriate to amend the title of the budget line item from the 'Cat Sterilisation Program' to the 'Cat Management Program' to more accurately reflect the terms of reference of the Working Group.

5.3 Cat Sterilisation Program

Reporting Officer: Mrs Peta Nolan – Executive Governance Officer

Officer Comment

To date, there have been approximately seven sterilisation vouchers used by the community in the 2017/18 financial year. A rebate of \$35.00 (inc. GST) is provided per household. The Eaton Veterinary Clinic has advised that an indicative cost for a female sterilisation is \$295.00 and a male sterilisation is \$175.00.

RECEIVED

Discussion:

Cr. P R Perks advised that there are other community organisations capturing the sterilisation of cats. These rescue groups pay for sterilisation but they cannot recoup any rebate. Cr. P R Perks also raised the concept of the "De-sex in the City" program in which cats are de-sexed and microchipped for free / minimal cost. This program is not capturing the unregistered population of cats in the Shire.

Cr. P R Perks further advised that SAFE has entered into a Memorandum of Understanding (MOU) with the City of Bunbury. A part of this MOU is that registrations can be transferred from SAFE to the new owner. It was

suggested that the Shire investigate the opportunity for partnerships and MOUs with surrounding Shires and organisations to address the cat issues in the Dardanup Shire.

It was agreed that partnering with neighbouring local governments in this regard was an option to be pursued.

[Note: Please refer to below – Action 06-18. These initiatives are addressed as part of the report.]

Cr. C N Boyce stated that the Shire should be offering a higher rebate for females as this is the most important type of sterilisation from a cat management perspective.

ACTION 02-18:

Manager Development Services, Mr Steve Potter to undertake the review of the rebate offered under the cat sterilisation program with the possibility of a higher rebate for female sterilisation to be considered.

Cr. P R Perks presented a number of recommendations to improve the management of cats in the Shire. These are listed as follows:-

- Investigate the implementation of the De-sex in the City Program.
- Investigate ways to eliminate the issue of cats being given away for free, without being registered or sterilised. This is occurring on sites like Gumtree and Facebook. A possibility is holding a "Ratting a Cat" day.
- Consideration for the Shire to provide an amnesty period for the registration of cats. An investigation is required into how this program will be offered and the budget implications. Options could include the possibility of offering a free cat registration month and offer 1 year free (or discounted registration).
- Investigate the possibility of a partnership with local suppliers in offering rebate for containment of cats of \$100 off a containment system. Senior Ranger, Mr. Murray Halden stated that he did not believe this to be the role of local government.

Cr. P R Perks stated that she believes it is important that the timing and implementation of any cat management measures are undertaken in a respectful manner to all, including supporters and non-supporters of cats in the community. She recommended that the Shire initially focus its efforts on promoting the legislative requirements of cats including sterilisation, micro-chipping and registration. She considers the program should focus on capturing domestic cats first and then consider implementing the feral cat program in the future. She also advised that there may be an opportunity to approach local vets to request if they would consider a reduction in the Cat Sterilisation Fee for Shire of Dardanup Residents as part of a Shire initiated program for responsible cat ownership.

ACTION 03-18:

Manager Development Services, Mr Steve Potter - Investigate the possibility of making an arrangement with the local Veterinary Clinics for a reduced Cat Sterilisation charge for residents of the Shire of Dardanup as part of a Shire initiated program for responsible cat ownership.

Senior Ranger, Mr Murray Halden and Cr. C N Boyce also raised that there may be a need for appropriate lobbying of State Government as issues arise throughout the project.

Note: Communications Officer – Media, Mrs. Kristy Hitchens left the meeting [2.40pm].

Mr Halden reported that there had been success at the Pet Expo Day on the 4 November 2017 with 28 cats being microchipped. He also advised that the Cat Act has a facility whereby the fee for registration can be waived by Council resolution.

There was general discussion around the idea of promoting a free registration and sterilisation month as a prevention measure.

Cr. P R Perks suggested that July/August is a good time for this promotion as kitten season starts around September/October. Mr Halden advised that Cat registration renewals are in November each year. Further consideration of the timing of the campaigns would be required.

ACTION 04-18:

Manager Development Services, Mr Steve Potter - Investigate the possibility of a free sterilisation and registration month for cats owned by Shire of Dardanup residents to promote the uptake of compliance with the Cat Act 2011. Details of the program to be reported back to the Working Group.

Mr Halden reported when issuing infringements under the Cat Act, a kitten is not considered a 'cat' until it is 6 months old. Also under the Act a person cannot re-home a cat up to the age of 6 months unless it has a sterilisation voucher or it is sterilised.

ACTION 05-18:

Manager Development Services, Mr Steve Potter - Investigate the extent of the free cat trade on the internet and social media within the Shire of Dardanup.

5.4 Current & Future Promotional Opportunities

Reporting Officer: Mrs Kristy Hitchens – Communications Officer - Media

Officer Comment

Communications Officer – Media, Mrs Kristy Hitchens will report on the promotional activity that has occurred to date and will lead the discussions of opportunities into the future.

Discussion:

Prior to leaving the meeting Mrs Hitchens advised that she will accommodate the communication needs of the Working Group with their programs, once they are decided upon.

The group discussed a number of campaigns that the Shire may adopt.

5.5 Feral Cat Trapping Program

Reporting Officer: Mr David Mort – Principal Parks & Environment Supervisor

Officer Comment

Two quotations have been received for the Working Group's consideration and are attached at (Appendix RCOWG: 5.5A and 5.5B).

Feral cats threaten the survival of over 100 native species in Australia. They have caused the extinction of some ground-dwelling birds and small to medium-sized mammals. They are a major cause of decline for many land-based endangered animals such as the bilby, bandicoot, bettong and numbat. Many native animals are struggling to survive so reducing the number killed by this introduced predator will allow their populations to grow.

Feral cats can carry infectious diseases which can be transmitted to native animals, domestic livestock and humans.

Feral cats are the same species as domestic cats, however they live and reproduce in the wild and survive by hunting or scavenging. They are found all over Australia in all habitats, including forests, woodlands, grasslands, wetlands and arid areas.

Feral cats are predominantly solitary and nocturnal, spending most of the day in the safety of a shelter such as a rabbit burrow, log or rock pile. They are carnivores, generally eating small mammals, birds, reptiles, amphibians, fish and insects depending on their availability.

Anecdotal evidence from Residents and Shire of Dardanup staff indicate that many domestic/feral cats are using the drainage network in and around the Millar's Creek reserve which is resulting in a negative impact on native animals.

A period of monitoring followed by trapping and removal will assist in lowering the impact these cats on native wildlife. This will be undertaken in conjunction with a social media campaign advising residents of the upcoming monitoring/removal program and what role they can play in mitigating native wildlife loss.

Discussion:

Cr. P R Perks and Cr. C N Boyce advised that they did not recommend spending a large proportion of the budget on the Feral Cat Program at this stage. It was agreed that the domestic cat programs as mentioned above were a higher priority and that the Feral Cat Program should be postponed.

Mr Halden advised that the Shire needs to assess the situation as there have been many verbal reports to Ranger Services and Parks & Gardens staff of feral cats, particularly in the Millars Creek locality. He suggested to stage the

Feral Cat Program and for the Working Group to consider making an allowance of \$1,200 to undertake the night monitoring as a first stage, to gather data about the situation at Millars Creek. The monitoring would be for a two week period where a considerable amount of footage will be captured. Mr. Halden advised that the data collected will be able to be used for future decision making.

**OFFICER RECOMMENDED RESOLUTION
& RESPONSIBLE CAT WORKING GROUP COMMITTEE RESOLUTION**

RCOWG 2/18 MOVED - Mr M Halden SECONDED - Cr. C N Boyce

THAT the RCOWG recommend that Council authorises the engagement of a contractor to undertake a two week cat monitoring program of Millars Creek up to a cost of \$1200 (ex GST) from the Cat Sterilisation Program, General Ledger: 05 1 3013

CARRIED

5.6 Research into Best Practise – Responsible Cat Ownership in Local Communities

Officer Comment

It is suggested, that a Working Group member investigate what other local government programs are being undertaken and best practise programs in the industry.

RECEIVED

ACTION 06-18:

Manager Development Services, Mr Steve Potter to investigate surrounding local governments and agencies to identify opportunities for best practice in cat management to include:

- **Partnerships between local governments;**
- **Partnerships between local governments and agencies involved in animal rescue / welfare; and**
- **Initiatives undertaken by local governments to address cat management issues.**

**OFFICER RECOMMENDED RESOLUTION
& RESPONSIBLE CAT WORKING GROUP COMMITTEE RESOLUTION**

RCOWG 3/18 MOVED - Cr. P Perks SECONDED - Cr. C Boyce

THAT the RCOWG recommend that Council endorses the formal appointment of the Manager Community Services, Ms Lee Holben to the Responsible Cat Ownership Working Group.

CARRIED

6. CLOSURE OF MEETING.

The next Cat Ownership Working Group meeting to be held on Thursday 24 May 2018, commencing at 9.30am at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the meeting closed at 3.30pm.

RESPONSIBLE CAT OWNERSHIP WORKING GROUP

1. INTRODUCTION

The Council of the Shire of Dardanup (the "Council") establishes this working group under the powers given in Section 5.8 of the Local Government Act 1995, the working group to be known as the Responsible Cat Ownership Working Group, (the "Working Group").

The Council appoints to the Working Group those persons to be members of the Working Group by resolution of Council. Membership of the Working Group shall, unless otherwise specified, be for a term ceasing on the day prior to local government elections are held. Council may appoint members for a further term at the next available meeting following the elections.

The Working Group shall operate through Council in accordance with provisions of the Local Government Act 1995, local laws and the policies of the Shire of Dardanup and this Instrument.

Where employees of the Shire are to be members of the Working Group, the Council resolution to establish the Working Group is to state the number of officers and that the officers are to have equal voting rights at the Working Group meetings.

2. NAME

The name of the Working Group is the "Responsible Cat Ownership Working Group".

3. OBJECTIVES - GENERIC

The following objectives are generic to all Council committees or working groups:

- a) To consider, advise and assist the local government in performing specified functions or fulfilling required responsibilities within its district;
- b) Where appropriate, to liaise with relevant agencies and other persons in the development, review and testing of Council policy and strategic objectives;
- c) To carry out research and other activities as directed by the Council or prescribed by the regulations; and
- d) To fulfil the objectives and/or undertake the specific tasks as a Committee of Council specified in Section 4 – Committee Objectives - Specific.

(Details of tasks to be endorsed by Council by resolution when the committee is established or as amended from time to time).

4. WORKING GROUP OBJECTIVES - SPECIFIC

Council has established this Working Group to:

- a) Review existing levels of responsible cat ownership within the Shire of Dardanup;
- b) Identify opportunities to further encourage responsible cat ownership through incentives, compliance activities and improved communication; and
- c) Assess and identify means of addressing feral cat populations that may increase the incidence of unwanted cats and kittens in the community.

5. MEMBERSHIP

If at a meeting of Council to make an appointment to a working group:-

- a) The Council resolves to nominate no more than two elected members as members for the working group for a period of two years or until the next ordinary Council election, the two elected members shall be members of the working group.
- b) The Council has not resolved to nominate any deputy members to the working group.
- c) The Council resolves to appoint officers to the working group then the Chief Executive Officer is to nominate the officers; the officers nominated shall be voting members of the working group.
 - 1. Manager Development Services
 - 2. Principal Parks & Environment Supervisor
 - 3. Senior Ranger
 - 4. Communications Officer - Media
- d) A member retains membership of the working group until; the person no longer holds office by virtue of which the person became a member, the person resigns, the working group is disbanded, the local government removes the person from office, or the next election date.

6. PRESIDING MEMBER

The Working Group shall appoint a Presiding Member to conduct its business in accordance with the provisions of Schedule 2.3. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Dardanup Standing Orders. The CEO or delegated nominee will attend the first meeting to conduct the election of the Presiding Member or at a subsequent meeting if a new Presiding Member is to be elected.

7. MEETINGS

- 7.1 The Working Group shall meet as business relevant to the working group dictates or as resolved by the Working Group.
- 7.2 Notice of meetings including an agenda shall be given to members at least 3 days prior to each meeting.
- 7.3 The Presiding member shall ensure that detailed minutes of all meetings are kept and shall, not later than 5 days after each meeting, provide the members and Council with a copy of such minutes.
- 7.4 The minutes of the meeting are to be included in the next available ordinary meeting of Council agenda through an Officer's Report, where consideration of the recommendations will be included; where there are no recommendations the minutes are to be included in the Council agenda to be received by Council.
- 7.5 All members of the Working Group shall have one vote. If the vote of the members present are equally divided, the person presiding is to cast a second vote.

8. QUORUM

Quorum for a meeting shall be at least 50% of the number of voting offices, whether vacant or not. A decision of the Working Group does not have effect unless it has been made by a simple majority.

9. DELEGATED POWERS

9.1 General Powers

The Working Group has the power to co-opt persons to attend the Working Group meetings from time to time to assist the Working Group in its functions, but does not have the power to appoint members to the Working Group. Co-opted persons do not have voting rights.

The Working Group shall seek the advice of the Chief Executive Officer prior to co-opting persons to assist the working group. The Chief Executive Officer shall be responsible for advising the co-opted persons of the invitation and the reasons for the invitation in writing.

9.2 Specific Powers

The Working Group has no specific powers under the Local Government Act and is to advise and make recommendations to Council only through an Officer's Report.

10. TERMINATION OF WORKING GROUP

Termination of the Working group shall be:

- 10.1 in accordance with the Local Government Act 1995; or
- 10.2 at the direction of Council; or
- 10.3 on the specified date.

11. AMENDMENT TO THE INSTRUMENT OF APPOINTMENT AND DELEGATION

This document may be altered at any time by the Council on the recommendation of the Working Group, or by Council after giving 14 days' notice to the Working Group.

12. WORKING GROUP DECISIONS

Working Group decisions shall not be binding on Council in any circumstance.

13. HISTORY OF COUNCIL RESOLUTION ESTABLISHING THE WORKING GROUP

The Council Working Group was established by resolution 97-18 of the Shire of Dardanup Ordinary Meeting of Council held on the 28 March 2018.

14. OFFICER(S) RESPONSIBLE FOR MANAGEMENT OF THE WORKING GROUP

The Chief Executive Officer shall appoint an officer relative to the Working Group's Terms of Reference to manage the working group. In normal circumstances this is the Manager Development Services.

The appointed officer shall provide the secretarial support through his/her Service Area.

SHIRE OF DARDANUP**MINUTES FOR THE SHIRE OF DARDANUP DISABILITY ADVISORY COMMITTEE MEETING
HELD MONDAY 14 MAY 2018 AT SHIRE OF DARDANUP – EATON ADMINISTRATION
CENTRE, AT 10.00AM.****1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Mr Mark Chester, Chief Executive Officer, acting as the Presiding Officer, declared the meeting open at 10.00am, welcomed those in attendance and referred to the Disclaimer and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Wardandi people in this land

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the muster point located at the front of the building where we will meet (and complete a roll call).

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Cr. P R Perks	-	Elected Member
Cr. C N Boyce	-	Elected Member
Cr. James Lee	-	Elected Member [10.02AM]
Ms Lee Holben	-	Manager Community Services
Mr Luke Botica	-	Director Engineering & Development Services
Mr Mick Saunders	-	Manager of Assets
Mr Ben Jordan	-	Manager Recreation Centre
Ms Isabel Cody	-	Programs Officer

2.2 Apologies

Ms Faye Pedalina	-	Disability Service Commission Representative
Ms Deborah Gunson	-	South West Community Care Representative (formerly Home and Community Care)

3. ELECTION OF CHAIRPERSON & DEPUTY CHAIRPERSON

3.1 Election of Chairperson

Nominations for the position of Chairperson are to be given to Mr Mark Chester who will be the Presiding Officer for the election in writing [forms available from the Chief Executive Officer].

The position of Chairperson will expire in October 2019 being the date of the next ordinary election Local Government Act 1995 2.28(2) Item 12.

The nominee is to accept the nomination in writing to the position of Chairperson.

If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

Discussion:

*Cr. P R Perks was nominated for the position of Chairperson by Ms Lee Holben.
Cr. P R Perks accepted this nomination.*

As there were no other nominations Cr. P R Perks was declared Chairperson.

3.2 Election of Deputy Chairperson

Nominations for the position of Deputy Chairperson are to be given to the Chairperson in writing [forms available from Chief Executive Officer].

The position of Deputy Chairperson will expire in October 2019 being the date of the next ordinary election Local Government Act 1995 2.28(2) Item 12.

The nominee is to accept the nomination in writing to the position of Deputy Chairperson.

If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

Discussion:

Ms Lee Holben was nominated for the position of Deputy Chairperson by Cr. C N Boyce. Ms Lee Holben accepted this nomination.

As there were no other nominations Ms Lee Holben was declared as Deputy Chairperson.

DECLARATION

Following due process as per Section 5.12 and Schedule 2.3 of the Local Government Act 1995 the following people are declared:

- Cr. P R Perks - Chairperson
- Ms Lee Holben - Deputy Chairperson

of the Disability Advisory Committee.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Disability Advisory Committee Held 3 August 2015

DISABILITY ADVISORY COMMITTEE RESOLUTION

DAC 01-18 MOVED - Cr. J Lee SECONDED - Cr. C N Boyce

THAT the Minutes of the Disability Advisory Committee Meeting held on 13 August 2015, be confirmed as true and correct subject to no corrections.

CARRIED

5. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

7. DECLARATION OF INTEREST

Discussion:

Chairperson – Cr. P R Perks asked Councillors and staff if there were any Declarations of Interest to be made.

There were no Declarations of Interest made.

8. COMMITTEE ITEMS FOR DISCUSSION**8.1 Disability Access and Inclusion Plan**

Reporting Department: Corporate & Community Services

Reporting Officer: Ms Lee Holben – Manager Community Services

Legislation: Local Government Act 1995

Background

The Shire of Dardanup established a Disability Advisory Committee under the powers given in section 5.8 of the Local Government Act 1995.

As part of this process a Disability Access and Inclusion Plan has been prepared and is used to benchmark the Shire's performance with disability, access and inclusion in the community. Previous editions were adopted in 2006, 2012 and 2014.

The 2012-2017 plan was due for review in 2017 but due to staff vacancies is planned to commence April 2018.

Legal Implications

The Disability Service Act 1993 requires all local government and selected State Government agencies to develop a Disability Access and Inclusion Plan (DAIP).

DAIPs assist public authorities to plan and implement improvements to access and inclusion across seven outcome areas in regards to:

1. services and events,
2. buildings and facilities,
3. information,
4. quality of service,
5. complaints,
6. consultation processes,
7. employment.

These plans benefit people with disability, the elderly, young parents and people from culturally and linguistically diverse backgrounds.

Section 29B of the Act states "a public authority that has a DAIP must take all practical measure's to ensure that the plan is implemented by the public authority and its officers, employees, agents or contractors".

The Act requires that public authorities lodge a DAIP to the Disability Services Commission yearly as well as reporting on its DAIP in the Annual Report.

Strategic Community Plan -

Community

A safe and vibrant community which is inclusive and welcoming for all ages and interests.

3.2 *To be an inclusive community that promotes active involvement in community life and a strong sense of community pride.*

3.3 *To be a community supported by a strong volunteer base where leadership, inclusiveness and supported independence is fostered.*

Environment - None.

Precedents - None.

Budget Implications - No

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low

Officer Comment

The Disability Services Act Regulations set out the minimum consultation requirements for public authorities in relation to DAIPs.

A review of the Shire of Dardanup Disability Access and Inclusion Plan 2012 – 2017 (Appendix DAC: 8.1A) will commence April 2018.

This will be in the form of:

- Consultation with key stakeholders, including staff, contractors and community.
- Examination of current relevant documents and strategies.
- Investigation of contemporary trends and good practice in access and inclusion.
- Questionnaire relevant target group.
- Overview of current events and how Access and Inclusion is included in the planning of events and workshops.

A draft copy of the Shire of Dardanup's Disability Access and Inclusion Plan 2018 - 2022 (Appendix DAC: 8.1B) and the draft Disability Access and Inclusion Survey (Appendix DAC: 8.1C) are attached for information.

RECEIVED

Discussion:

Manager Community Services, Ms Lee Holben provided the Committee with background regarding the Disability Access and Inclusion Plan. Ms Holben advised that previous plans have been reviewed and research has been undertaken into the actions taken by other Councils and changes since 2015. This has been incorporated into a new draft 2018 -2022 plan which was provided to the committee at (Appendix DAC: 8.1B) for review and comment.

Ms Holben stressed the need for community consultation in planning going forward and referred the committee to (Appendix DAC: 8.1C) the Access and Inclusion Survey. An updated version of the survey was provided to attendees for review. Ms Holben advised that Programs Officer, Ms Isabel Cody will be working with her on this project and that this will provide a valuable source of experience in community consultation.

Cr. J Lee queried not having a South West Community Care Representative in attendance.

Ms Holben advised that she had spoken with both of the Community Representatives last week and is of the understanding that they are keen to be involved but unfortunately were unable to attend today's meeting.

The committee discussed community membership of the committee.

Ms Holben drew the Committees attention to the highlighted section on page 2 of (Appendix DAC: 8.1B) identifying a list of key groups that will be asked to provide feedback.

Ms Holben requested that the committee review the survey and provide feedback prior to public distribution. This was identified as the first priority of the meeting. Results of the survey will be incorporated into the plan which will be reviewed by committee and sent to Council for approval.

Cr. P R Perks requested that the committee members be given 48 hours to review the survey and provide feedback to move forward. The Committee agreed.

Manager Assets, Mr Mick Saunders queried what action will be taken to implement the survey.

Ms Holben responded that the survey will be provided to specific groups and the wider community. Ms Holben will liaise with Media and Communications Officer, Ms Kristy Hitchens on promotion through the website and Facebook page. Other key avenues were identified as Bethanie Fields, Disability Services Commission and the Eaton Community Library. Ms Holben noted the aim is to reach a broad base of the community.

Cr. P R Perks queried if the survey would be anonymous. Ms Holben confirmed that it would be.

Cr. P R Perks acknowledged that it will be interesting to see the community response and hopes that this will highlight areas of need.

Ms Holben commented that Legislation has changed a great deal over last 5 years and needs to be considered in the plan. Ms Holben confirmed that feedback from the committee will be collated and an updated version of the survey will be circulated to Committee members for review prior to public distribution. The community will then be given a 4 week period to provide their feedback.

Ms Holben suggested that the next meeting be held in 6-7 weeks' time and asked if the time slot works for all members. The committee agreed that it does.

The Chairperson, Cr. P R Perks asked if there were any other comments.

Ms Holben advised the committee that under the Disability Services Act 1993 local governments are required to submit a Disability Access and Inclusion Plan and provide a progress report in June every year. Ms Holben also advised that after the new plan has been adopted by Council it will need to go to the Disability Services Commission to be accepted.

Ms Holben highlighted the importance of the staying up to date with actions taken by other Shires and as such Ms Isabel Cody will be attending an Access and Inclusion meeting held in Bunbury on 15 May 2018 to begin the networking process.

Cr. P R Perks queried the Budget implications of the plan.

Director Engineering & Development Services, Mr Luke Botica advised that it will be accounted for in the 10 year plan.

Ms Holben highlighted that the Shire does already have a small budget of a few thousand dollars dedicated to accessibility. This is currently used to assist those with hearing impairment or language barriers to provide translation services and also for those with eyesight issues to provide large print documents and agendas.

Cr. P R Perks queried if there is enough awareness surrounding these services.

Ms Holben responded that the people who require these services are aware of them and that further efforts were being put into ensuring that the webpage meets criteria and will be included in the new plan.

The committee discussed the importance of accessibility and the challenges that people with a disability can face. The committee discussed some of the facilities provided within the Shire of Dardanup and surrounds and how these could be improved.

Ms Holben identified young people as a key target group that is often overlooked. Ms Holben expressed an interest in speaking with specific individuals and advised that the Disability Service Commission can provide a list of candidates.

9. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

10. NEW BUSINESS OF AN URGENT NATURE

None.

11. MATTERS BEHIND CLOSED DOORS

None.

12. CLOSURE OF MEETING.

There being no further business the Chairperson declared the meeting closed at 10.29am.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Mr Robert Doherty	-	FCO Wellington Mill District (Chairperson)
Mr Richard Stacey	-	FCO Ferguson District (Deputy Chairperson)
Mr Chris Hynes		CBFCO – Eaton Townsite District
Mr Rod Bailey	-	FCO Upper Ferguson District
Mr Peter Buck	-	FCO Joshua/Crooked Brook District
Mr Rob Drennan	-	FCO Waterloo District
Mr Dennis Hill	-	Captain West Dardanup District (Proxy)
Mr Peter Buck		FCO Joshua/Crooked Brook District
Mr Clay Rose		DCFCO (North) FCO Burekup District
Mr Shaun Champ		DFES (Proxy)
Cr Peter Robinson	-	Elected Member
Cr Tyrell Gardiner		Elected Member

Staff

Mr Luke Botica	-	Director Engineering & Development Services
Mr Steve Potter		Manager Development Services
Mrs Erin Hutchins		Coordinator – Ranger & Emergency Services
Mr Murray Halden	-	Senior Ranger
Mrs Donna Bailye	-	Executive Governance Officer

Observers

Mr Colin Hynes		Captain Waterloo District
Mr Grant Ratcliffe		Captain Upper Ferguson District
Mr Ian Bridge		Captain Wellington Mills District

2.2 Apologies

Mr John Carter	-	DFES
Mr Tim Hutton	-	DBCA
Mr Alan Charlton	-	FCO West Dardanup District
Mr Hamish James	-	Emergency & Ranger Services Officer
Cr Patricia Perks		Elected Member
Mr Brendan Putt	-	FCO Dardanup Central District

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

None.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Bushfire Advisory Committee Meeting Held 20 February 2018

BFA COMMITTEE RESOLUTION

BFAC 05-18 MOVED - Mr Richard Stacey SECONDED - Mr Chris Hynes

THAT the Minutes of the Bushfire Advisory Committee Meeting held on 20 February 2018, be confirmed as true and correct subject to no corrections.

CARRIED

5. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

7. DECLARATION OF INTEREST

Discussion:

Chairperson, Mr Robert Doherty asked the Committee if there were any Declarations of Interest to be made.

There were no Declaration of Interest.

8. ACTION SHEET UPDATE

PENDING ACTIONS:

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
ACT 09/16 22/03/16	Chris Hynes	Community Emergency Services Manager – Matter to be tabled at the next Fire Shed meeting. Delegate task to small group to deal with the matter. Prepare a job description and then bring back to the Shire for Council consideration.	<p>In the Minutes to be received by the Shire. No fire shed meeting has been undertaken. It was agreed that Mr Robert Doherty and Mr Chris Hynes would liaise to initiate future Shed meetings</p> <p>Mr Chris Hynes advised that following the recent Fire Shed meeting it was agreed that the brigades require the services of a CSEM Officer. I would like to bring this back as a matter to be addressed by the Shire.</p> <p>Mr Luke Botica advised that the Shire is looking at this matter internally and will be discussing in the near future and looking at all possibilities. Will report back at a later date. (20/2/18).</p>	Ongoing
ACT 14/16 24/05/16	Luke Botica	Shire to define a policy on roadside burning consistent with the needs identified in the proposed Bushfire Risk Management Plans.	<p>The Shire of Dardanup will provide the Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer and Fire Control Officers with maps to enable high risk areas and fuel loads to be mapped by hand.</p> <p>The Shire will electronically map the identified areas and design a strategic plan to mitigate these areas (through burns).</p> <p>The Shire will be responsible for all community liaisons in the lead up to burns and other mitigation practices relating to the strategic plan.</p> <p>The Shire of Dardanup will be responsible and provide all traffic management during burns and other mitigation practices relating to the strategic plan.</p> <p>Bush Fire Brigade Officers are covered under the Shire's insurance when conducting 'normal brigade activities'</p>	Pending

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
			<p>(refer Section 35A (c) specifically for fire prevention activities) of the Bush Fires Act 1954).</p> <p>Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer or Fire Control Officers to complete burn prescription (refer to Office of Bushfire Risk Management (OBRM) Basic Prescribed Fire Plan Package).</p> <p>The Shire of Dardanup will provide refreshments to active brigade members participating in the mitigation works. Refer to Officer Report 9.5 - Coordinator Emergency & Ranger Services Report in this agenda for an update.</p> <p>The Shire is still looking at undertaking the mapping. Due to the delays experienced this season with the current trialled burns the mapping has not been completed. The Shire is aiming to have the mapping ready for the 2018 fire season, and will present the maps at this stage.</p> <p>The Committee discussed the Shire mapping and it was agreed that the maps previously generated by the Shire would be forwarded to the FCO's. Each FCO would update and identify priority areas and return to the Shire to assist with the mapping exercise.</p> <p>Emergency and Ranger Services Officer emailed CBFCO, DBFCOs and FCOs a copy of two maps to Brigades to enable high risk areas and fuel loads to be mapped by hand.</p> <p>Once these have been received back from the Brigades the Shire will electronically map the identified areas and design a strategic plan to mitigate these areas (through burns).</p> <p>Discussion (15/5/18):</p> <p><i>Mr Rob Doherty – Bit disappointed that nothing happened in time for us to do Autumn burns this</i></p>	

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
			<p><i>year. What feedback did you receive from the other FCO's regarding the maps?</i></p> <p><i>Mrs Erin Hutchins – Only map received is from Wellington Mills.</i></p> <p><i>Mr Robert Doherty requested that the maps be completed by the FCO's and returned to the Shire.</i></p>	

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP BUSHFIRE ADVISORY COMMITTEE MEETING HELD ON TUESDAY 15 MAY 2018, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 7.00PM.

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS
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The Chairperson, Mr Robert Doherty declared the meeting open, at 7.03pm welcomed those in attendance and referred to the Disclaimer and the Affirmation of Civic Duty, Emergency Procedures and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Wardandi people in this land.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).

9 REPORTS OF OFFICERS AND COMMITTEES
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9.1 Title: Chief Fire Control Officer (CFCO) Report – Chris Hynes

Reporting Department: CFCO - Dardanup

Reporting Officer: Chris Hynes

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	<p>12 Call Outs.</p> <p>Golding Crescent illegal burn.</p> <p>21/1/18 – Rotary Drive Withers.</p> <p>5/2/18 – Ferguson Road illegal burn.</p> <p>11/2/18 – Australind Barns Avenue Control.</p> <p>15/2/18 – Upper Ferguson verge fire from truck.</p> <p>5/3/18 – Picton Yookson Drive.</p> <p>10/3/18 – Georgie Road – Picton Fire.</p> <p>14/3/18 – Quadrio Road – Pole fire.</p> <p>20/4/18 – Coalfields Highway - Brunswick Catalanos.</p> <p>19/4/18 – Willinge Drive – Machinery fire.</p> <p>20/4/18 – Fees Road – House fire.</p>
Appliance and Equipment	<p>Request for laptop computer and phone booster and running costs for CBFCO. As previously requested, these items are not available from the LGGS or ELS. Can the Shire of Dardanup look at other ways to provide the equipment to help me with the valuable service I provide the community?</p>
Training	<p>It still sounds like a lot of people still don't know how to get on the E Academy. What are the thoughts on this?</p>
Meetings Held	<p>Attended Regional Operations Advisory Committee. Met with the Chief Executive Officer to discuss brigade matters.</p>
Membership – Recruitment/Resignation	<p>Membership forms. New members, transfers and terminations. These forms are found on the DFES portal. <i>Please note – the forms must go to the Shire of Dardanup to be processed.</i></p> <p>The transfer and termination form states on the top to send to the local DFES office, <i>this is not correct</i>. All forms must go the Shire.</p>
Concerns	<p>High threat period enhanced mobilizing (SWRZ). I will be raising concerns that the response should be broader to cover a wider response. If you look at the fire prone areas on the maps you get a different picture. Fire prone areas cover a lot more area than the SWRZ covers. My recommendation that from the</p>

	start of the summer response period all bushfire prone areas are included. And our Shire of Dardanup response will include a minimum of 2 tankers and 2 light tankers. The current SWRZ states brigade to turn out with FRS and DFES officer and Parks and Wildlife officer.
<i>Initiatives</i>	AVL is available to view and I encourage brigades and members to apply on the portal. Look up AVL section and put in an access request. It would be beneficial for all members to be able to view the AVL on their mobile phones, iPads or computers. The more that can use this, the better, when locations of appliances is required at fires. This information helps all those on the fire ground. I.e. Where you are in relation to where others are.
<i>Other News</i>	Peter Buck and Paul Rafferty are on the Fire Group call.

Item/s For BFAC Discussion

1 Burn Piles Size

At the recent shed meeting, the burn piles discussion took place regarding burn piles on small holdings and it was agreed that no size restrictions be applied. If the burn pile continues to go unmanaged for a number of years the Rangers investigate the matter with local FCO and apply appropriate notice to reduce the fuel load of the burn pile

Fire prevention order in the section 'Where and how to obtain burning permit' 2nd paragraph line three. States Residential zones of Dardanup and Burekup are exempt from the requirement of obtaining a permit during the non-prohibited times this can be interpreted as not needing a permit during restricted times. We the FCOs and Captains recommend that we change to read

General Requirements

Garden Refuse Urban Areas (town sites): No garden refuse is permitted to be burnt on the ground, in the open air or in outdoor incinerator within the urban areas of Dardanup, Eaton, Burekup town sites at any time of the year unless a permit to burn has first been obtained from a Fire Control Officer for special circumstances such as a large block that needs hazard reduction.

All Other Areas in Shire of Dardanup: Pursuant to section 24G(2) and section 25(1a) of the Bush Fires Act 1954, the burning of garden refuse and camp and cooking fires is prohibited in all areas within the Shire of Dardanup during the Prohibited Burning Period. Furthermore, pursuant to section 24G(2) the burning of garden refuse and camp and cooking fires are prohibited within the Shire of Dardanup during the Restricted Burning Period unless a permit to burn has first been obtained from a Fire Control Officer.

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

The suggested amendments have all been included in the draft Fire Prevention Order for BFAC approval. (Appendix BFAC: 19.18B). This is also provided in the Bush Fire Advisory Committee recommended resolution for Item 19.18.10.

The Shire places its notice in the Government Gazette as well as a newspaper circulating in the area each year.

Note Item 9.18.10 below in relation to this matter.

2. Shed Meeting Matters

Shed meeting discussion. We are concerned with the Shire of Dardanup's limited time allocated to brigade matters. With ever increasing requirements and the need for day to day contact, whether it be emails or phone calls to discuss brigade matters, we the FCOs and Captains feel that there needs to be more time allocated to the Bushfire brigades. Most Shires around us have CESMs that deal with Training, eAcademy updating brigade information, Station Visits and any other requirements.

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

As stated by the Director Engineering & Development Services at the last BFAC meeting (Action Item ACT 09/16), "the Shire is looking at this matter internally and will be discussing in the near future and looking at all possibilities".

It is noted that initial discussions with DFES have indicated there is no available DFES funding for a CESM at this stage, however the Shire will continue to investigate this and other options.

Emergency & Ranger Services is a diverse Department that deals with several matters including law enforcement, animals, emergency management compliance as well as assistance with brigades. The limited resources available means the Shire and the brigades will need to continue to work together to ensure that communication and processes are as efficient as possible, particularly through the use of electronic means of communication and dispersal of information to brigade members.

Discussion:

The Committee discussed the request for a CESM at length. Mr Luke Botica advised that the Shire is currently looking at the budget requirements for the next financial year and as such, are assessing the Workforce Plan and the allocation of Ranger time. When this matter has been taken to Council, a report can be brought back to the Committee.

Mr Steve Potter - Currently there is no funding available through DFES for a CESM but further review by the DFES was being undertaken. We are waiting to see how this review unfolds.

Mr Robert Doherty – It is pleasing to see that the Shire is looking to get us support one way or another. Something positive will eventuate. The Shire should be fully aware, as I am sure they are, that as a group we are under resourced compared to other groups that have the support of CESM.

9.2 Title: Department of Biodiversity, Conservation & Attractions Officer Report

No Report.

9.3 Title: Department of Fire & Emergency Services (DFES) Officer Report – John Carter

- *Rural Bushfire Division*

The Minister for Emergency Services and Corrections announced the formation of the Rural Bushfire Division on Friday 13 May 2018.

- *Operational Circular 10/2018 – Incident Weather Forecast Improvements*

The Bureau of Meteorology has implemented changes to the 'Spot' or 'Special Weather Forecasts' to improve the provision of critical information to incident managers for important operational decisions.

Please see the attached BOM Information Sheets. (Appendix BFAC: 9.3).

- Three new text boxes;
 - Significant wind changes including uncertainties.
 - Forecast thunderstorm potential, precipitation and cloud, including uncertainties.
 - Spatial variation of conditions and other important information.
- Hourly forecast steps for first 12 hours of the forecast; and
- Three new columns in the forecast table;
 - C-Haines (measure of instability).
 - Mixing weight.
 - Thunderstorm activity level (TAL).
- *Operational Circular 09/2018 – Public information – Initial Release Of An Advice Warning*

Outlines the changes to the initial issuing of public information, (Bushfire Advice only) which will reduce the impact on the first arriving Incident Controller during the escalation phase of a bushfire.

- *Bushfire Act and Fire Prevention Notice*

DFES Legal has provided advice as to the burning of Camping/Cooking and Garden Refuse fires. The Bush Fires Act allows for fires to be lit for these purposes during the prohibited/restricted and restricted burning seasons. If the LG wishes to place additional restrictions in relation to the burning of Camping/Cooking and Garden Refuse fires, they can put a notice in the Government Gazette.


- *Training*

Training officers meeting held on 24 March with a number of local courses being included in the regional calendar. BFB members are encouraged to apply for these

courses ASAP to ensure they don't get cancelled. The Introduction to Fire Fighting to be held at Joshua Crooked Brook

- *eAcademy*

A new business unit Supervisor report can be run through (BSUs – Captain, Lieutenant, Training officer). This report gives you ALL the courses applied for or attended by personnel reporting to a BUS in the organisation structure. Unfortunately the report is unable to filter by date due to limitations of eAcademy's reporting system.

 Supervisor Report - Courses applied for or attended by personnel



- *LGGS*

Thank-you to the Shire staff and BFBs for their input into the 2018/19 LGGS application.

- *2017/18 Bushfire Season*

The bushfire season has been very quiet with no significant bushfires in the region. Thanks to all brigades and Shire staff for their efforts over the bushfire season.

- *Visit to Comcen*

An opportunity exists for a visit by South West volunteers to the Communications, State and Metropolitan Operations Centres at DFES Cockburn. These tours would be scheduled on a Saturday sometime over winter from June to the end of September with bus transport being utilised. Please let DFES know if you are interested in attending.

- *Review of LG Incident Control Capability*

DFES wishes to work with the LG and FCOs to review the LG capability for L1/2 incidents and identify any gaps in knowledge and training for the current time and into the future. DFES will soon contact the CBFCO to discuss how to do this.

- *FCO and Captains Exercise*

It is planned to hold a FCO and Captains exercise/information session prior to the 2018/19 bushfire season with the format open to BFAC's direction. Further information will be provided in future BFACs.

- *Dardanup RUI exercise*

There is an opportunity to hold a Rural Urban Interface exercise in the Shire towards the end of 2018. This is targeted at the most vulnerable communities and can enable BFBs to exercise the RUI assessment process of houses and infrastructure and then provide an opportunity to hold a function for the local community.

- *Staff Changes*

DFES Community Engagement Officer Lauren McDonnell has transferred to Perth and at this stage her position hasn't been replaced.

Discussion:

Mr Shaun Champ spoke to the report presented and requested that numbers for training be provided to DFES, sooner rather than later. Recent training undertaken at Crooked Brook was still being finalised the night before.

9.4 Title: Bushfire Training Officer Report – Vacant

No Report.

9.5 Title: Burekup District Fire Control Officer Report – Clay Rose

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	10/3/18 - Shier Rise – roof top fire (solar panel power box). 10/3/18 – Giorgi Road Picton Fire. 21/3/18 – Coalfields Highway – Roelands Fire.
Appliance and Equipment	Pump exhaust broken. AVL tested 25/4/18. WAEAR upgraded on 27/3/18.
Training	Monthly.
Meetings Held	Committee meeting 28/2/18 – AGM 8/5/18.
Membership – Recruitment/Resignation	1 new fire fighter 3 auxiliary.
Concerns	None.
Initiatives	School visit LCP 22/3/18. School visit River Valley – 05/04/18
Other News	Conducted a 6ha pasture burn on Lot 22 Harris Road for DORAL Mineral Sands – 14/4/18. Station and FCO base WAERN radios upgraded 27/3/18.

Item/s For BFAC Discussion*Discussion:*

The Committee discussed the recent fire at Collie River Road and permit requirements. Mr Murray Halden advised that, at the FCO's request, Rangers can initiate proceedings for people who are not meeting permit requirements.

9.6 Title: Dardanup Central District Fire Control Officer Report – Brendan Putt

Reporting Department: Dardanup Central BFB

Reporting Officer: Brendan Putt

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	10/3/18 Picton fire (Giorgi Road) crews and crew changeovers provided. 20/3/18 Roelands crew stood down. 20/4/18 House fire Fees Road providing support as a tanker for fire and rescue.
<i>Appliance and Equipment</i>	Dardanup Central 2.4 is currently in Collie for repairs and fitting of new steps and fixing of any other problems, latest info truck is close to being ready.
<i>Training</i>	Brigade has had 11 members complete senior first aid training with 5 additional requesting, very positive feedback from members, we have now stopped training and are meeting once a month.
<i>Meetings Held</i>	AGM completed with great attendance ,existing team elected with some minor changes.
<i>Membership – Recruitment/Resignation</i>	Mathew and Mark Busher joined last year ,enrolled and looking to complete training
<i>Concerns</i>	Have noticed many improvements in the last 12 months ,which we continue to work to improve.
<i>Initiatives</i>	End of season gathering was a great event and I believe should happen each year at the completion of season.
<i>Other News</i>	Dardanup town site planning recently completed and the long term planning is for Dardanup Central to stay in its existing location. So now we can apply for funding through the Local Government Grants Scheme for the improvements to the station we need . We look forward to working with the Shire to complete this process.

Item/s For BFAC Discussion

None.

9.7 Title: Eaton Townsite / District Fire Control Officer (FC) Report – Chris Hynes

None.

9.8 Title: Ferguson District Fire Control Officer Report – Richard Stacey

Reporting Department: Ferguson BFB

Reporting Officer: Richard Stacey

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	15 Feb 18 - Scrub fire - 1722 Ferguson Road - Inc 383172. 10 Mar 18 - Scrub fire - Picton, Giorgi Road - Temple Road. 20 Mar 18 - Scrub fire - Roelands - Inc 385689.
Appliance and Equipment	Ferguson LT still due for replacement.
Training	Three new recruits completed induction and enrolled in Intro to Firefighting (JCB) course on May 6.
Meetings Held	Sundowner/Public Relations meeting held Sunday 25 March.
Membership – Recruitment/Resignation	Four new recruits signed up at 25 March Sundowner meeting.
Concerns	LT overdue for replacement. Lack of consistency in application of Fire Management Plan for Special Rural Subdivisions (see Discussion items below).
Initiatives	FCO attended DFES staff development for teachers promoting fire awareness programs (Introduction to Disaster Resilience Education) . Information packages distributed to Dardanup Primary and Our Lady of Lourdes Primary School.
Other News	None

Item/s For BFAC Discussion

1. *Fire Management Plan - Henty Brook and Greenwood Heights - 25 May 2006
Current firebreak exemption/variations.*

As FCO I've had the opportunity in recent times to visit many land-holders in the Henty Brook/Greenwood Heights region and there appears to be significant confusion as to landowner responsibilities under the specific provisions of the specific Fire Management Plan for these Special Rural Subdivisions. In the interest of promoting positive community relations as well as ensuring regional fire safety I believe the Plan and the rationale for granting exemptions be formally reviewed and the results of this review communicated to ALL landholders to ensure compliance in the 2018/19 season and beyond.

Officer Comment – Mr Steve Potter - Manager Development Services

Fire Management Plans are often required at subdivision stage as a condition of subdivision approval. In the Henty Brook and Greenwood Heights localities, the titles were issued at the time without the FMP being prepared and submitted for approval and therefore in 2006 the Shire of Dardanup engaged a consultant to prepare a FMP for the localities which was subsequently endorsed by Council.

Despite the FMP being endorsed, what needs to be understood is that the annual Fire Prevention Order (FPO) is the legal basis for enforcing compliance of required actions and therefore any requirements of private landowners indicated in the FMP are unenforceable unless the FMP is specifically referred to in the FPO. As the current FPO makes no reference to the subject FMP, the only legal requirements for landowners in these areas are those indicated in the 2017/18 FPO for land zoned 'Small Holdings'.

Discussion:

The Committee discussed the historical Fire Management Plans issued for subdivisions. Mr Richard Stacey advised that further clarification for individual properties was required and he would contact Mr Steve Potter to discuss further.

Note: Mrs Erin Hutchins left the room [7.29pm] and returned [7.30pm].

Mr Robert Doherty proposed a resolution for an audit to be undertaken on the subdivision Fire Management Plans and assess against the requirements of the Fire Prevention Order.

Manager Development Services, Mr Steve Potter agreed that an audit could be undertaken by staff.

BFA COMMITTEE RESOLUTION

BFAC 06-18 MOVED - Mr Robert Doherty SECONDED - Cr Peter Robinson

THAT the Bushfire Advisory Committee recommend to Council that:

- a) **An audit be carried out by staff to identify existing Fire Management Plans applicable to privately owned land in the Shire of Dardanup.**

- b) Staff to prepare a suitable resolution for the 2019-2020 fire season to incorporate any applicable Fire Management Plans into the 2019-2020 Fire Prevention Order and make any amendments as necessary.

CARRIED

2. Management of High Fire Risk Bush Reserve

Reserve F27 adjoins Ferguson Road, rural properties on Ferguson and Tyrrell Road, Shire Waste Transfer Station and is part of a continuous forest area extending to Crooked Brook. This area was threatened by an early season (late October) burn which escaped from an adjoining rural property. A fire risk assessment needs to be undertaken for this reserve. Management responsibility for this reserve is uncertain and needs to be clarified.

Officer Comment – Erin Hutchins – Coordinator Emergency & Ranger Services

Reserve F27 is State Forest managed by the Department of Biodiversity Conservation and Attractions and therefore the Shire is unable to provide comment regarding the management of this property.

Discussion:

The Committee discussed the history of the reserve. Mr Shaun Champ requested further details be provided to DFES for follow up action.

9.9 Title: Joshua Creek / Crooked Brook Fire Control Officer Report – Peter Buck

Reporting Department: Joshua Creek / Crooked Brook BFB

Reporting Officer: Peter Buck

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	3 shifts at the Picton Fire.
Appliance and Equipment	Slip on motor repaired.
Training	2 x in house training events
Meetings Held	2 x Committee meetings and AGM
Membership – Recruitment/Resignation	None.
Concerns	None.

Initiatives	Bunnings Sausage Sizzle is a good fund raiser.
Other News	Have applied for Western Power grant to fund water tank and stand pipe.

Item/s For BFAC Discussion

None.

9.10 Title: Upper Ferguson District Fire Control Officer Report – Rod Bailey

Reporting Department: Upper Ferguson

Reporting Officer: Rod Bailey

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	Ferguson Road truck tyre blowout. Phone tower - false alarm and on standby for Picton fire.
Appliance and Equipment	Everything going well.
Training	Ongoing in house and have members ready for the. DFES specialty training.
Meetings Held	Have had AGM and Ordinary Meeting all went well.
Membership – Recruitment/Resignation	None.
Concerns	Station needs work on gravel around station. Needs more gravel and compacting have some washing and uneven.
Initiatives	Members very proactive and keen to do training.
Other News	Have quote on station interior work and have applied for grants.

Item/s For BFAC Discussion

None.

9.11

Title: Waterloo District Fire Control Officer Report – Rob Drennan

Reporting Department: Waterloo BFB

Reporting Officer: Rob Drennan

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	<p>From 11/02/18 to 29/04/18 there were 7 call outs with total of 40 crew positions filled.</p> <p>This included the Giorgi Rd Picton fire that required work & patrolling for 5 days after initial call out.</p> <p>The last 2 call outs were both in support of FRS Bunbury. The first to Willinge Drive to provide extra water in extinguishing a plantation harvester at 2.30 in the morning. The second the very next morning at the same time, a house fire at Fees Rd Dardanup.</p>
<i>Appliance and Equipment</i>	<p>There was one damage report on the Waterloo appliances LT steering. This was caused by driving over a stump on sector Alfa at the Giorgi Road fire Picton. The repairs were eventually concluded by Bunbury Toyota after a breakdown in communication between the two.</p> <p>There is also a current purchase order for a Hydrant key & bar for Waterloo 3.4 from Bell fire. This piece of equipment came adrift from 3.4 somewhere in the last two call outs.</p>
<i>Training</i>	AVL & Training night first Tuesday of the month is going well.
<i>Meetings Held</i>	Waterloo AGM will be held on the 8 May.
<i>Membership – Recruitment/Resignation</i>	<p>Waterloo has two new members.</p> <p>Julia Stone who is a new member and Simon Wood transferred from Pinjarra. This was attempted last year but went awry.</p>
<i>Concerns</i>	I still have concerns with the responsibility of the Dardanup BFB's in the Picton/Picton East locations. The annex of the industrial parks by Bunbury FRS did prove to be a problem in Giorgi Road fire. The Call out with 6AR & the COMMS plan both had issues. Both have been discussed in full in the DFES fire debriefs.
<i>Initiatives</i>	None.
<i>Other News</i>	I would like to give a personnel thank you to all the fire crews & Ranger staff that took part in the Gorgie Rd fire. Their hard work on the fire line & in the support roll bought this fire to a successful end.

Item/s For BFAC Discussion

None.

9.12 Title: Wellington Mill District Fire Control Officer Report – Rob Doherty

Reporting Department: Wellington Mill BFB

Reporting Officer: Rob Doherty

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	Four including the Parks and Wildlife Crooked Brook Burning the 14 April 2018. A crew of 4 participated and rated the experience as valuable in terms of knowledge shared. Thanks to the Parks and Wildlife staff who went out of their way to make it an inclusive exercise.
<i>Appliance and Equipment</i>	Sat Nav unit fitted to our 1.4.
<i>Training</i>	Monthly Brigade training continues, recent focus has been on map reading and use of recently acquired Satellite Navigation unit for our 1-4.
<i>Meetings Held</i>	Monthly meetings
<i>Membership – Recruitment/Resignation</i>	1 new member
<i>Concerns</i>	None.
<i>Initiatives</i>	Our Bushfire Ready program continues to evolve with 4 street co-ordinations and deputies in place. This group will continue to work on devising a plan that we can trial at the start of the next Fire Season.
<i>Other News</i>	Attended the meeting with the Minister for Emergency Services Fran Logan, Darren Klemm and Murray Carter (Executive Director Rural Fire Division) at which the Rural Fire Division initiative was announced. Also present was Dave Gossage (AVBFB) who foreshadowed significant changes to training modules and pathways.

Item/s For BFAC Discussion

None.

9.13 Title: West Dardanup District Fire Control Officer Report – Alan Charlton

Reporting Department: West Dardanup Bush Fire Brigade

Reporting Officer: Alan Charlton

(In the interest of time efficiency report to be accepted as presented, not read out at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	3 Call Outs Moore Road Power pole 5/2/18. Quadrio Road Power Pole 14/3/18. Fees Road House fire 20/4/18.
Appliance and Equipment	New tank installed on Harold Douglas Drive . Final approval has been received for station extension due to start second week of May.
Training	Olivia Hill, Laurena Parks and John Moyle have completed their first aid course. Many thanks to Dardanup Central for organising.
Meetings Held	Building extension meeting held and AGM.
Membership – Recruitment/Resignation	None.
Concerns	None.
Initiatives	None.
Other News	None.

Items For BFAC Discussion1. *Vehicle Servicing*

Discussion needs to be had in regards to obtaining a local supplier for the servicing of the Shire brigade vehicles.

Discussion:

Mrs Erin Hutchins advised that this matter will be discussed in Item 9.18

2. *Refreshments and Meals*

Query regarding food / refreshments provided by the Shire at fire events. There are two organisations that are willing to come out to the fire ground. One has an emergency response trailer for supplying these services. The other has a designated trailer for cooking and refreshments. This would supply the crews with fresh made meals on the ground.

Officer Comment – Erin Hutchins – Coordinator Emergency & Ranger Services

The Shire has an obligation to provide the brigades with suitable food and refreshments in the event of a fire and in the latest event in Picton the caterer engaged by the Shire prepared 150 meals for multiple Brigades within several hours,

with no power and limited resources and should be commended on their efforts at short notice and in trying circumstances.

The requirement for catering trailers is usually only ever activated during long term fire incidents which would usually be when there is a Level 3 incident or above and therefore catering would be the responsibility of DFES to arrange in this instance.

3. The BART System

Why wasn't the BART system raised and discussed at a Bush Fire Advisory Meeting before being organised?

Officer Comment – Erin Hutchins – Coordinator Emergency & Ranger Services

The Shire was invited to attend a meeting held at DFES on the 20 March 2018 to discuss the DFES SMS messaging system. Information on the BART system was given by the Shire of Collie at this time.

Due to some interest in the BART system, it was suggested an application for funding be put in with the 2018-2019 LGGS application due to the approaching closing date. Due to the closing date of the grant application being before the next BFAC, a further discussion could not be had.

It should be noted that the Shire has not committed to using the BART system nor are the brigades under any obligation to use it, however if brigades officers decide to use the system and funding is approved, it will be available to purchase immediately.

The Shire is also open to considering alternative solutions to SMS systems brigades wish to use which may be included in the 2019-2020 LGGS application.

Discussion:

Mr Richard Stacey – Do we need to choose a new system now?

Mrs Erin Hutchins – Not at this stage.

Mrs Erin Hutchins advised that funding had been applied for to use the BART system. Should the brigades choose to not use this system then a further application in the following year will be required. Advice on approved funding allocation will be available in July 2018.

9.14 Title: Endorsement of Bushfire Control Officers (FCOs)

The election of all Bushfire Control Officers (FCOs) falls under Section 38 of the Bush Fires Act 1954.

Once the Fire Control Officers have been elected and formally endorsed by Council they will be publically advertised in accordance with Section 38(2A) of the Bush Fires Act 1954.

The following officers have been nominated by their brigades as FCO's and now need to be endorsed by the Bushfire Advisory Committee: -

BFA COMMITTEE RESOLUTION

BFAC 07-18 MOVED - Mr Richard Stacey SECONDED - Mr Clay Rose

THAT the Bushfire Advisory Committee recommend that Council endorse the following persons as Bushfire Control Officers for the period 30/06/2018 – 01/07/2019 pursuant to Section 38(1) of the Bush Fires Act 1954 and the persons to be advertised pursuant to Section 38(2a) of the Bush Fires Act 1954 : -

DISTRICT	OFFICER
Burekup District	Mr Clay Rose
Dardanup Central District	Mr Brendan Putt
Eaton Townsite/District	Mr Chris Hynes
Ferguson District	Mr Richard Stacey
Joshua/Crooked Brook District	Mr Peter Buck
Upper Ferguson District	Mr Rod Bailey
Waterloo District	Mr Robert Drennan
Wellington Mills District	Mr Robert Doherty
West Dardanup District	Mr Alan Charlton

CARRIED

9.15 Title: Election of Chief Bushfire Control Officer

Nominations are to be called for the position of Chief Bushfire Control Officer.

BFA COMMITTEE RESOLUTION

BFAC 08-18 MOVED - Mr Robert Drennan SECONDED - Mr Richard Stacey

THAT the Bushfire Advisory Committee recommend that Council endorse Mr Chris Hynes as Chief Bushfire Control Officer for the period 30/06/2018 – 01/07/2019.

CARRIED

9.16 Title: Election of Deputy Chief Bushfire Control Officer – (North)

Nominations are to be called for the position of Deputy Chief Bushfire Control Officer (North).

BFA COMMITTEE RESOLUTION

BFAC 09-18 MOVED - Mr Rod Bailey SECONDED - Mr Robert Drennan

THAT the Bushfire Advisory Committee recommend that Council endorse Mr Clay Rose as Deputy Chief Bushfire Control Officer (North) for the period 30/06/2018 – 01/07/2019.

CARRIED

9.17 Title: Election of Deputy Chief Bushfire Control Officer – (South)

Nominations are to be called for the position of Deputy Chief Bushfire Control Officer (South).

The positions of Chief Fire Control Officer, Deputy FCO and FCO's once endorsed by Council will be included on the Fire Prevention Notice.

BFA COMMITTEE RESOLUTION

BFAC 10-18 MOVED - Mr Richard Stacey SECONDED - Mr Clay Rose

THAT the Bushfire Advisory Committee recommend that Council endorse Mr Alan Charlton as Deputy Chief Bushfire Control Officer (South) for the period 30/06/2018 – 01/07/2019.

CARRIED

9.18 Title: Coordinator Emergency & Ranger Services Report – Mrs Erin Hutchins

Reporting Department: Shire of Dardanup

Reporting Officer: Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

1. Appliances and Equipment Servicing

At the last BFAC, it was raised as a priority for the Shire to investigate the implementation of a preferred supplier arrangement for the servicing of brigade vehicles and equipment. Discussions have recently been undertaken with DFES, in which they have indicated support for vehicles being serviced at South West Fire Units in Collie, which is a DFES approved supplier. If the Committee is in agreeance with utilising this supplier, the Shire can look into the possibility of setting up a formal agreement with them.

Discussion:

Mrs Erin Hutchins requested feedback from the Committee on the use of South West Fire Units in Collie for the servicing of appliances and equipment.

The Committee discussed at length South West Fire Units and advised that they are well appointed to undertake all necessary servicing of all appliances and equipment and will provide the specific service needed.

Mrs Erin Hutchins advised that a formal agreement would be put in place.

2. Roadside Burning

The Shire has now circulated maps to assist the FCOs identify priority areas. Upon return, the Shire will electronically map these recognised areas identified by the CBFCO, DBFCOs and FCOs and design a strategic plan to mitigate these areas (through burns).

Information Only

3. Local Government Grant Scheme (LGGs)

The application for 2018/19 LG grants funding was submitted to DFES SWHQ. The Superintendent reviewed the application and it has since been forwarded to the Capital Grants Committee in Perth.

The Shire wishes to acknowledge Brigade members who contributed towards the application and Mr Hamish James (Emergency & Ranger Services Officer) for compiling a comprehensive application on behalf of the Shire of Dardanup and Volunteer Bush Fire Brigades.

The following Local Government Grants Scheme 2017/18 budget figures are provided for information purposes only.

Budget	
ESL Line Item 1-8 Operating Grant	\$100,000.00
ESL – Line Item 9	\$14,274.00
ESL – Total Gross Operating Grant	\$114,274.00
Less Expenditure	
ESL - Insurance	\$33,499.53
ESL – Expenditure as at May 2018	\$75,118.63
ESL – Total Expenditure	\$108,618.16
Funds Remaining as at May 2018	\$5,655.84

Information Only

4. Volunteer Training Needs

As per Resolution BFAC 03-18, a meeting was held on Tuesday 6 March, 2018 between Mr John Carter (DFES), Mr Hamish James (Shire of Dardanup) and Training Officers of the various brigades to discuss ongoing training needs of Brigade members.

Information Only

5. Burekup Volunteer Bushfire Brigade

The matter raised at the last BFAC meeting, Resolution BFAC 04-18 was considered by Council at its meeting held 7 March 2018, whereby it was resolved [68-18]: -

THAT Council:

1. Acknowledges the request for a light tanker for the Burekup Volunteer Bushfire Brigade;
2. Advises the Burekup Volunteer Bushfire Brigade that Council does not have the authority and/or resources to meet the request; and
3. Advises the Burekup Volunteer Bushfire Brigade that the matter will be considered as part of the Resource to Risk process.

The Burekup Brigade has been formally advised of Council's decision.

6. Brigade Annual General Meeting

Reference is made to section 3.5 (10) of the Brigade Constitution in which it indicates the Secretary is to:

*“Forward AGM minutes and reports to the Shire of Dardanup by **15 May** each year.”*

Brigades are also requested to provide copies of the official signed Position Nomination Forms for the Shire's records.

7. Update Committee Members and Contact Details

Reference is made to section 2.7 (3) of the Brigade Constitution which states:

*“No later than **15 May** in each year, the bush fire brigade Secretary is to report to the **Local Government and Chief Fire Control Officer** the name, contact details and type of membership, office bearer positions and any ranking of each brigade member.”*

Discussion:

Mr Robert Doherty requested the FCO ensure information is forwarded to the Shire.

8. Bush Fire Brigade Yearly Calendar

At the October 2017 meeting, Hamish James (Emergency & Ranger Services Officer) presented FCOs with a draft calendar (Appendix BFAC: 9.18A) that was created to better inform and remind brigades of specific events and dates that occur throughout the year. FCO's were asked to take the calendar back to their brigades and let the Shire know ant feedback at the next meeting.

The calendar was broken up into three sections, prohibited burning period, restricted burning period and open burning period. It uses the dates provided in the Constitution and Local Law and provides a visual for all brigade members to view. This can assist with LGGS cost saving and better planning within the brigade structure.

The draft calendar was created in conjunction with the CBFCO, with the goal that all brigades can align on a business level and provide transparency across the board.

FCO's were asked to take the calendar back to their brigades and let the Shire know ant feedback at the next meeting. FCOs are now requested to provide this feedback at the May BFAC meeting, to enable the calendar to be finalised and rolled out for use.

Discussion:

Mr Robert Doherty asked the Committee if they approved the calendar previously circulated. It was agreed it could be finalised and rolled out for use.

9. *Appreciation from the Shire*

On behalf of the Shire, I would like to thank you and your brigades for your efforts protecting the community throughout this fire season. Enjoy some well-earned rest and relaxation over the next few months, refreshed ready for the new fire season.

10. *Fire Prevention Order Review*

Please find attached a draft Fire Prevention Order for the Committee's review and endorsement. (Appendix BFAC: 19.18B) Please note suggested changes have been highlighted.

The Committee will need to consider information sent to Chief Bush Fire Brigade Officers, Local Governments and Community Emergency Service Managers from DFES recently.

DFES Legal have provided the advice that unless the LG has gazetted additional restrictions, the Bush Fires Act says that garden refuse can be burnt during the restricted burning period between 6-11pm and do not require a Permit to Burn and camping and cooking fires can be lit at any time unless the FDR is "very high" or above.

If the LG wishes to place additional restrictions in relation to the burning of garden refuse and camping and cooking fires, they can put a notice in the Government Gazette along the following lines:

BUSH FIRES ACT 1954

Shire of XXXXXX

ADDITIONAL RESTRICTIONS DURING THE LIMITED BURNING TIMES

Pursuant to section 24G(2) and section 25(1a) of the Bush Fires Act 1954, the burning of garden refuse and lighting of camping or cooking fires is prohibited within the Shire of XXXXXX during the Prohibited Burning Period. Furthermore, pursuant to section 24G(2) the burning of garden refuse is prohibited within the district, during the Restricted Burning Period unless a valid permit to burn has been obtained from a Fire Control Officer.

OFFICER RECOMMENDED RESOLUTION

THAT the Bushfire Advisory Committee recommend that Council adopt and advertise the 2018/2019 Shire of Dardanup Fire Prevention Order pursuant to Section 33(1) of the Bush Fires Act 1954.



FIRE PREVENTION ORDER

FIRST AND FINAL NOTICE

With reference to Section 33 of the Bush Fires Act 1954, you are required to carry out fire prevention work on land owned or occupied by you, in accordance with the provisions of this order.

This order is valid for the period 1 July – 30 June annually.

Work must be completed by the 30 November annually and maintained until the close of the Restricted Burning Period.

PLEASE READ THIS NOTICE CAREFULLY

If you do not fully understand this notice, please contact Emergency & Ranger Services during office hours on 9724 0000 or your local Fire Control Officer to discuss.

PERSONS WHO FAIL TO COMPLY WITH THE
REQUIREMENTS OF THE ORDER MAY BE ISSUED
WITH AN INFRINGEMENT NOTICE PENALTY (\$250.00)
OR PROSECUTED WITH AN INCREASED PENALTY
(MAXIMUM PENALTY \$5,000).
ADDITIONALLY THE SHIRE OF DARDANUP MAY CARRY OUT THE
REQUIRED WORK AT COST TO THE OWNER/OCCUPIER.

RESTRICTED BURNING PERIOD
Burning Permits Required

1 November
to
13 December
annually

PROHIBITED BURNING PERIOD
NO FIRES PERMITTED

14 December
to
15 March
annually
(subject to extension)

RESTRICTED BURNING PERIOD

Burning Permits Required

16 March

to

26 April

annually

(subject to extension)

RESIDENTIAL, INDUSTRIAL, DEVELOPMENT, RESTRICTED USE, MIXED BUSINESS AND COMMERCIAL ZONES*

- All flammable material/vegetation (except living trees) MUST be slashed or grazed to a height that does not exceed 50 millimetres and flammable material MUST be removed.
- All wood piles to be stored securely and covered away from the building (in a shed/wood store is recommended)

SMALL HOLDINGS ZONE*

- BARE EARTH firebreaks of 2 metres width and 4 metres in height must be maintained within and adjacent to the lot boundary and surrounding all haystacks.
- Fire hazards on properties must be slashed to a height of no more than 50 millimetres and flammable material MUST be removed from the property. Where slashing is not possible, material/vegetation must be burnt back or sprayed with suitable herbicide to prevent growth until the end of the restricted period.
- Burn piles are approved under the following conditions:
 - a burn pile is to be no closer than 10 metres to any structure; and
 - a 2 metre wide firebreak is to be placed around the perimeter of any burn pile.
- All wood piles to be stored securely and covered away from the building (in a shed/wood store is recommended)

GENERAL FARMING, RESTRICTED USE AND TOURIST ZONES*

- Irrigated land is defined as land that is watered, kept fully watered and is maintained in a non-flammable state for the whole of the restricted and prohibited burning periods.
- Non Irrigated lots – BARE EARTH firebreaks of 2 metres width and 4 metres in height must be maintained within and adjacent to the lot boundary where it adjoins a road and/or rail reserve.
- Irrigated lots – firebreaks are NOT required on that lot of land where the lot is being actively and regularly irrigated throughout the restricted and prohibited burning periods.
- Irrigation channels that are situated WITHIN and adjacent to a lot boundary will be accepted as a firebreak provided the irrigation channel is utilised in that channel throughout the restricted and prohibited burning periods.
- Burn piles are approved under the following conditions:
 - a burn pile is to be no closer than 10 metres to any structure; and
 - a 2 metre wide firebreak is to be placed around the perimeter of any burn pile.
- All wood piles to be stored securely and covered away from the building (in a shed/wood store is recommended)

PLANTATIONS

- BARE EARTH firebreaks of 15 metres width and 4 metres in height must be maintained within and adjacent to the perimeter of plantations with 6-10 metres wide internal firebreaks between compartments.
- Where power lines pass through plantation areas, firebreaks must be in accordance with Western Power specifications.

WHERE AND HOW TO OBTAIN BURNING PERMITS

Applications for burning permits are available from your local Bush Fire Control Officer at no cost.

General Requirements

Garden Refuse Urban Areas (town sites): No garden refuse is permitted to be burnt on the ground, in the open air or in outdoor incinerator within the urban areas of Dardanup, Eaton, Burekup town sites at any time of the year unless a permit to burn has first been obtained from a Fire Control Officer for special circumstances such as a large block that needs hazard reduction.

All Other Areas in Shire of Dardanup: Pursuant to section 24G(2) and section 25(1a) of the Bush Fires Act 1954, the burning of garden refuse and camp and cooking fires is prohibited in all areas within the Shire of Dardanup during the Prohibited Burning Period. Furthermore, pursuant to section 24G(2) the burning of garden refuse and camp and cooking fires are prohibited within the Shire of Dardanup during the Restricted Burning Period unless a permit to burn has first been obtained from a Fire Control Officer.

The local Bush Fire Control Officer will note the relevant conditions you must comply with on your burning permit.

You are advised that Burning Permits are automatically invalidated on days of "severe", "extreme" or "catastrophic" fire danger.

FIREBREAK VARIATIONS/EXEMPTIONS

If it is considered impractical for any reason to clear firebreaks or remove flammable materials from any land as required by this Order, you should make written application to the Shire of Dardanup no later than 30 September each year and include a plan of your land detailing your fire prevention measures to abate fire hazards on the land. The prescribed Firebreak Variation/Exemption Forms are available from the Shire of Dardanup offices. If your request for a variation/exemption is not granted, you must comply with the requirements of this Order.

For further information please call the Shire of Dardanup 9724 0000 or your local Fire Control Officer.

For all fire emergencies, please dial "000"

*Zones defined by the Shire of Dardanup Town Planning Scheme No.3.

Discussion:

Note: Mr Shaun Champ left the room at [7.59pm] and returned at [8.01pm].

The Committee discussed at length the Fire Prevention Order and agreed to make the following changes to the Resolution:

1. *Residential, Industrial, Development, Restricted Use, Mixed Business And Commercial Zones**

Remove the following point:

- *All wood piles to be stored securely and covered away from the building (in a shed/wood store is recommended).*

2. *Add a 4m height restriction to burn piles for both Small Holding Zones and General Farming, Restricted Use And Tourist Zones.*
3. *Remove reference to a shed/wood store and add 'during the restricted and prohibited burning period' as per below for both Holding Zones and General Farming, Restricted Use And Tourist Zones.*

- All wood piles during the restricted and prohibited burning period are to be stored securely away from the building (~~in a shed/wood store is recommended~~)

4. Add "very high" to the following:

You are advised that Burning Permits are automatically invalidated on days of "**very high**" "severe", "extreme" or "catastrophic" fire danger.

Mr Murray Halden - I wish to advise that for future reference, when I receive a request for an exemption I will be requesting that the applicant contact their FCO direct to obtain the form and I will continue to advise that the form will need to be signed and forwarded by their FCO.

The Committee referred to the additional information forwarded by the Shire to the property owner, as provided in Appendix BFAC 9.18B.

The following amendment was to be made:

Firebreak: A maintained strip of bare earth with all **flammable and vegetation** materials (living or dead) removed.

Mr Dennis Hill requested that the Shire remove the following from the additional information

- Due to the high costs involved, the Shire is not able to maintain all road verges within its boundaries. Where possible we undertaken mitigation strategies such as controlled burning, slashing and some spraying to minimize hazard's, however it cannot be guaranteed that this action will sufficiently reduce all fire risks.

Mrs Erin Hutchins - As this is a Shire of Dardanup information document, and does not form part of the formal Fire Prevention Order your comments have been noted in this instance.

BFA COMMITTEE RESOLUTION

BFAC 11-18 MOVED - Mr Clay Rose SECONDED - Mr Richard Stacey

BUSHFIRE ADVISORY COMMITTEE RECOMMENDED RESOLUTION

THAT the Bushfire Advisory Committee recommend that Council adopt and advertise the 2018/2019 Shire of Dardanup Fire Prevention Order pursuant to Section 33(1) of the Bush Fires Act 1954.



FIRE PREVENTION ORDER
FIRST AND FINAL NOTICE

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This order is valid for the period 1 July – 30 June annually.

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ADDITIONALLY THE SHIRE OF DARDANUP MAY CARRY OUT THE
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RESTRICTED BURNING PERIOD

Burning Permits Required

**1 November
to
13 December
annually**

PROHIBITED BURNING PERIOD

NO FIRES PERMITTED

**14 December
to
15 March
annually
(subject to extension)**

RESTRICTED BURNING PERIOD

Burning Permits Required

**16 March
to
26 April
annually
(subject to extension)**

RESIDENTIAL, INDUSTRIAL, DEVELOPMENT, RESTRICTED USE, MIXED BUSINESS AND COMMERCIAL ZONES*

- All flammable material/vegetation (except living trees) **MUST** be slashed or grazed to a height that does not exceed 50 millimetres and flammable material **MUST** be removed.

SMALL HOLDINGS ZONE*

- BARE EARTH firebreaks of 2 metres width and 4 metres in height must be maintained within and adjacent to the lot boundary and surrounding all haystacks.
- Fire hazards on properties must be slashed to a height of no more than 50 millimetres and flammable material **MUST** be removed from the property. Where slashing is not possible, material/vegetation must be burnt back or sprayed with suitable herbicide to prevent growth until the end of the restricted period.
- Burn piles are approved under the following conditions:
 - a burn pile is to be no closer than 10 metres to any structure; and
 - a 2 metre wide and 4m in height firebreak is to be placed around the perimeter of any burn pile.
- All wood piles during the restricted and prohibited burning period are to be stored securely away from the building.

GENERAL FARMING, RESTRICTED USE AND TOURIST ZONES*

- Irrigated land is defined as land that is watered, kept fully watered and is maintained in a non-flammable state for the whole of the restricted and prohibited burning periods.
- **Non Irrigated lots** – BARE EARTH firebreaks of 2 metres width and 4 metres in height must be maintained within and adjacent to the lot boundary where it adjoins a road and/or rail reserve.
- **Irrigated lots** – firebreaks are **NOT** required on that lot of land where the lot is being **actively and regularly irrigated throughout the restricted and prohibited burning periods.**
- Irrigation channels that are situated **WITHIN** and adjacent to a lot boundary will be accepted as a firebreak provided the irrigation channel is utilised in that channel throughout the **restricted and prohibited burning periods.**
- Burn piles are approved under the following conditions:
 - a burn pile is to be no closer than 10 metres to any structure; and
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 - All wood piles during the restricted and prohibited burning period are to be stored securely away from the building.

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All Other Areas in Shire of Dardanup: Pursuant to section 24G(2) and section 25(1a) of the Bush Fires Act 1954, the burning of garden refuse and camp and cooking fires is prohibited in all areas within the Shire of Dardanup during the **Prohibited Burning Period**. Furthermore, pursuant to section 24G(2) the burning of garden refuse and camp and cooking fires are prohibited within the Shire of Dardanup during the **Restricted Burning Period** unless a permit to burn has first been obtained from a Fire Control Officer.

The local Bush Fire Control Officer will note the relevant conditions you must comply with on your burning permit.

You are advised that Burning Permits are automatically invalidated on days of "very high" "severe", "extreme" or "catastrophic" fire danger.

FIREBREAK VARIATIONS/EXEMPTIONS

If it is considered impractical for any reason to clear firebreaks or remove flammable materials from any land as required by this Order, you should make written application to the Shire of Dardanup **no later than 30 September each year** and include a plan of your land detailing your fire prevention measures to abate fire hazards on the land. The prescribed Firebreak Variation/Exemption Forms are available from the Shire of Dardanup offices. If your request for a variation/exemption is not granted, you must comply with the requirements of this Order.

For further information please call the Shire of Dardanup 9724 0000 or your local Fire Control Officer.

For all fire emergencies, please dial "000"

*Zones defined by the Shire of Dardanup Town Planning Scheme No.3.

CARRIED

10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

11. NEW BUSINESS OF AN URGENT NATURE

11.1 Title: Illegal Fires – Follow up Actions

Cr Peter Robinson requested further information on the procedures and follow up for illegal fire matters.

Mr Murray Halden provided the Committee with an overview of the role of Rangers and procedures for the investigation of alleged illegal fires. He advised that the investigation is evidence based and the collection of evidence is paramount. FCO's were requested to contact Ranger Services if alleged illegal fires are reported.

Cr Peter Robinson requested follow up from the Rangers with the FCO's for any reported illegal fire matters.

12. MATTERS BEHIND CLOSED DOORS
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None.

13. CLOSURE OF MEETING.

The Chairperson advised that the date of the next Bush Fire Advisory Committee Meeting will be Tuesday 16 October 2018, commencing at 7.00 pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Chairperson declared the meeting closed at 8.51pm.