



**SUSTAINABLE DEVELOPMENT
DIRECTORATE**

APPENDICES

Items: 12.2.1 – 12.2.7

ORDINARY COUNCIL MEETING

To Be Held

Wednesday, 30th of June 2021

Commencing at 5.00pm

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

This document is available in alternative formats such as:

- ~ Large Print
- ~ Electronic Format [disk or emailed]
Upon request.

Planning Department
Shire of Dardanup
PO Box 7016
EATON WA 6232

Attn: PLANNING OFFICER

Thursday, 8 April 2021

RE:Application for Variation to R-Codes for Lot 1156 Primrose Vista, Millbridge .

Dear Sir/Madam,

On behalf of our client, we are requesting a Variation to Residential Design Codes Clause 5.1.3 Lot Boundary Setback for the Zero Lot Wall to the garage.

Please find below points to consider when deliberating on this matter.

Regarding the Zero lot wall to the garage.

- The positioning of the home provides adequate ventilation while enhancing the open space on the site.
- The unusual shape of the block and narrow frontage increases the difficulty in positioning the garage while maximising the sites potential.
- With the garage on the north-eastern boundary this will not have adverse impact on the amenity of the adjoining lot.
- The active outdoor spaces are giving privacy with the house located in the current position.

Rear/Side Setback

- The block is zoned R10 and requires a 6m rear setback.
- Only the Outdoor living areas are closer to the boundary with the closest point being 1798 away from the boundary and the main building is over 6m away.
- With the reduced setback this will have no impact on adjoining neighbours as it is a reserve behind the rear/side boundaries.
- To have sufficient access to the home from Primrose Vista and allow access to the yard space/designated outbuilding area the home is required to be located where shown on the site, to move the house forwards to the road will negate any access to the mentioned areas above.

metro

36 Hasler Rd
Osborne Park WA 6017
PO Box 55 Westfield
Shopping Centre
Innaloo WA 6918
Call (08) 6241 7000
Fax (08) 6241 7001

lower great southern albany

96-102 Stirling Tce
Albany WA 6330
Call (08) 9842 8400
Fax (08) 9842 8411

south west bridgetown

1/84 Hampton St
Bridgetown WA 6255
Call (08) 9761 2611
Fax (08) 9761 2672

south west bunbury

Unit 7 Homemaker Centre,
Cnr Blair & Strickland St
Bunbury WA 6230
Call (08) 9792 0100
Fax (08) 9792 0101

south west busselton

Showroom 4, Busselton
Home Depot, Strelly St
Busselton WA 6280
Call (08) 9754 9000
Fax (08) 9754 9001

mid west geraldton

290 Foreshore Dve
Geraldton WA 6530
Call (08) 9964 5001
Fax (08) 9964 5003

⊕	SEC Dome
⊖	Power Pole
⊕	Phone Pits
⊖	Water Conn.
[TP 10.00]	Top Pillar/Post
[TW 10.00]	Top Wall
[TR 10.00]	Top Retaining
[TF 10.00]	Top Fence

STORMWATER CALCULATIONS
 REQUIRED SOAKWELL CAPACITY:
 = 1.0m³ OF STORAGE PER 65m² OF ROOF AREA
 REQUIRED MINIMUM TOTAL CAPACITY
 = ROOF AREA OF (482.00m² / 65m²) x 1.0m³ = 7.42m³
 SELECTED DRAINWELL MODULES
 29 x 755L x 800W x 440H (DW1992) (0.264m³) = 7.66m³
 TOTAL DRAINWELL CAPACITY = 7.66m³

NOTE:
 NOTIFICATION.
 REFER TO SEC 165 T.P&D. ACT
 SEE DOCUMENT N237847
 CLOSE PROXIMITY TO KNOWN
 PROTECTED BREEDING AREAS

NOTE:
 NOTIFICATION.
 REFER TO SEC 70A T.L.A.
 SEE DOCUMENT N237846

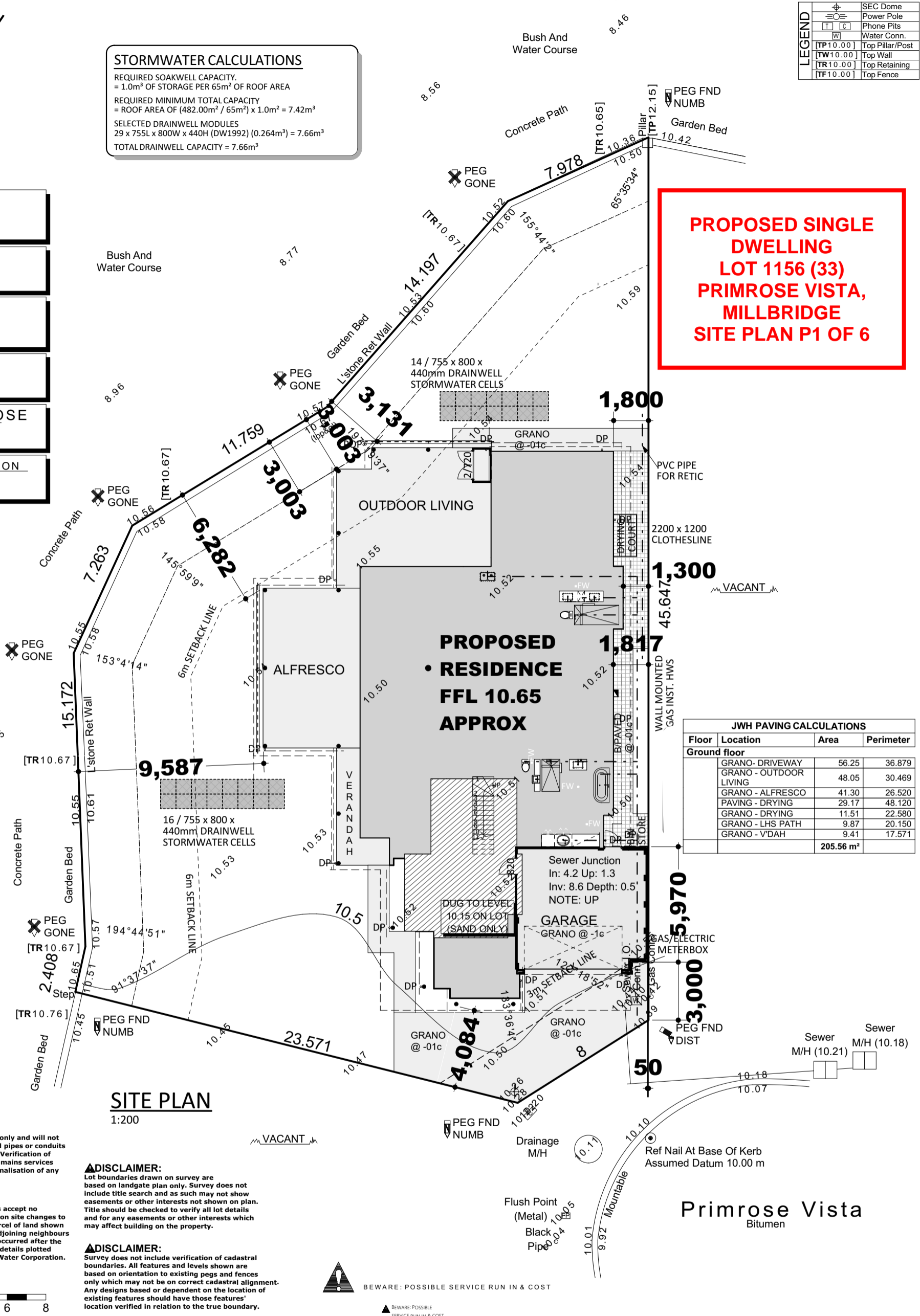
NOTE:
 NOTIFICATION.
 REFER TO SEC 70A T.L.A.
 SEE DOCUMENT N237845
 SHIRE OF DARDANUP

NOTE:
 RESTRICTIVE COVENANT.
 REFER TO SEC 136D T.L.A.
 SEE DOCUMENT

LOT MISCLOSE
 0.001m

SOIL DESCRIPTION
 Sand
 Light Grass Cover

PROPOSED SINGLE DWELLING
LOT 1156 (33)
PRIMROSE VISTA,
MILLBRIDGE
SITE PLAN P1 OF 6



DISCLAIMER:
 Survey shows visible features only and will not show locations of underground pipes or conduits for internal or mains services. Verification of the location of all internal and mains services should be confirmed prior to finalisation of any design work.

DISCLAIMER:
 Cottage & Engineering surveys accept no responsibility for any physical on site changes to the parcel or portion of the parcel of land shown on this survey including any adjoining neighbours levels and features that have occurred after the date on this survey. All Sewer details plotted from information supplied by Water Corporation.

DISCLAIMER:
 Lot boundaries drawn on survey are based on landgate plan only. Survey does not include title search and as such may not show easements or other interests not shown on plan. Title should be checked to verify all lot details and for any easements or other interests which may affect building on the property.

DISCLAIMER:
 Survey does not include verification of cadastral boundaries. All features and levels shown are based on orientation to existing pegs and fences only which may not be on correct cadastral alignment. Any designs based or dependent on the location of existing features should have those features' location verified in relation to the true boundary.

BUILDING SITE INSPECTION REPORT
SERVICE AND CONTOUR SKETCH

MSD REF

Client **Van Zyl** SSA AREA

Date **15 Dec 20** House No.

Lot No. **1156** Area **1063m²** Street **Primrose Vista**

Suburb **Millbridge** Shire **Shire Of Dardanup**

D.Plan **407123 C/T Vol. 2895** Fol **565**

Road Descr. **Bitumen**

Kerbing **Mountable**

Condition **GOOD**

Footpath **Nil**

Condition **GOOD**

Soil **Sand**

Drainage **Good**

Vegetation **Light Grass Cover**

Services: Gas Check Your Lot With Airta Call 13 13 58

Water Yes Sewer Yes

Electricity U/Ground

Coastal Zone No (Scaled from StreetSmart Directory Only - Confirm With Shire)

Fencing and other improvements AS SHOWN

Special Features AS SHOWN

Phone Comms. Yes

Sewer Yes

U/Ground

AS SHOWN

AS SHOWN

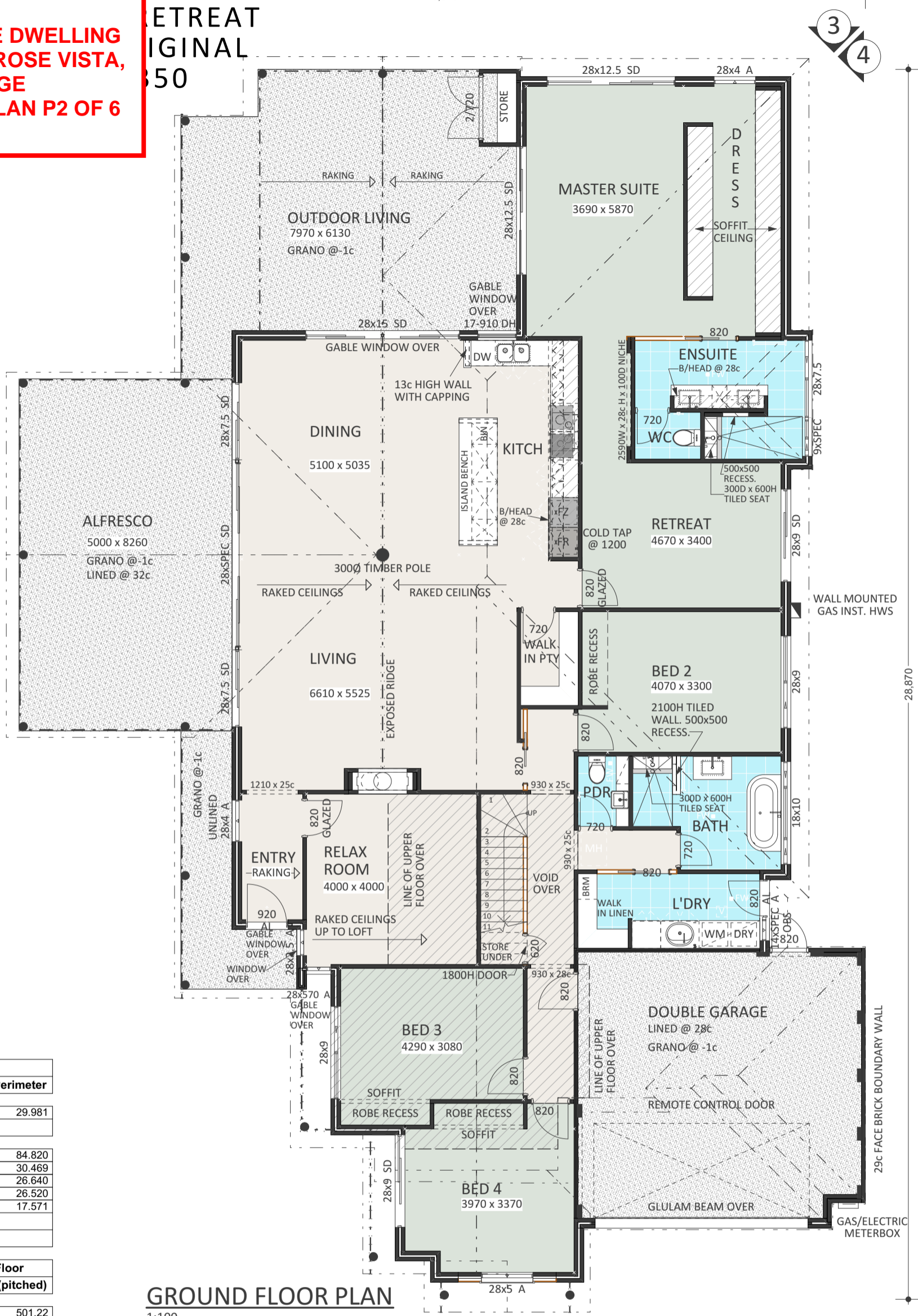
COTTAGE & ENGINEERING SURVEYS
 Licensed Surveyors

87-89 Guthrie Street, Osborne Park, Western Australia
 Telephone: (08) 9446 7361 Facsimile: (08) 9445 2998
 Email: perth@cottage.com.au Website: www.cottage.com.au

J/N: **487504** DATE: **15 Dec 20** SCALE: **1:200** DRAWN: **A. Lomma**

**PROPOSED SINGLE DWELLING
LOT 1156 (33) PRIMROSE VISTA,
MILLBRIDGE
GROUND FLOOR PLAN P2 OF 6**

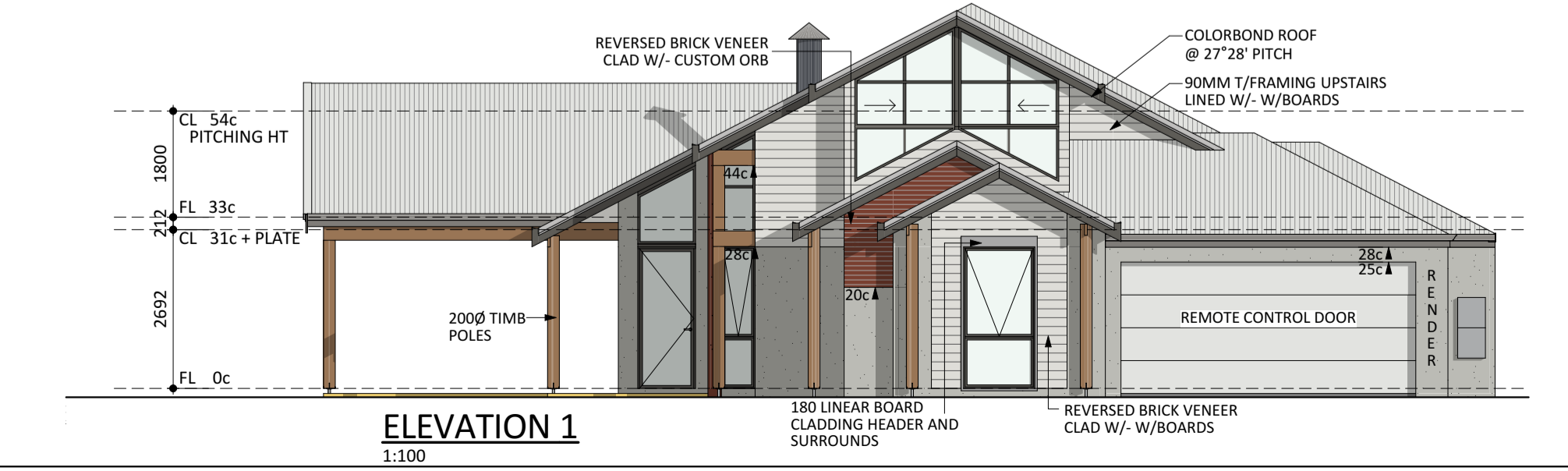
Proposed "VAN ZYL" Residence ©
LOT 1156 (#33), PRIMROSE VISTA, MILLBRIDGE
Consultant: Peter Bilston Job No. 301446 R-code: R10
File: VAN_ZYL-KALGUP_RETREAT-6350-BNB-27MAY2021
Drawn By: PJS Date: 06 Dec 2020
Amendment 5 By: PJS Date: 27 May 2021



GROUND FLOOR PLAN
1:100

Floor Areas - All Stories			
Floor	Location	Area	Perimeter
1st floor	LOFT	35.65	29.981
		35.65 m²	
Ground floor	HOUSE	269.22	84.820
	OUTDOOR LIVING	48.21	30.469
	GARAGE	43.46	26.640
	ALFRESCO	41.30	26.520
	VERANDAH	9.41	17.571
		411.60 m²	
		447.25 m²	

Roof Area Calculation - Ground Floor			
Floor	Pitch	Area (flat)	Area (pitched)
Ground floor	27° 27'	444.74	501.22
		444.74 m²	501.22 m²



ELEVATION 1
1:100

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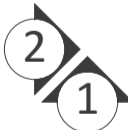
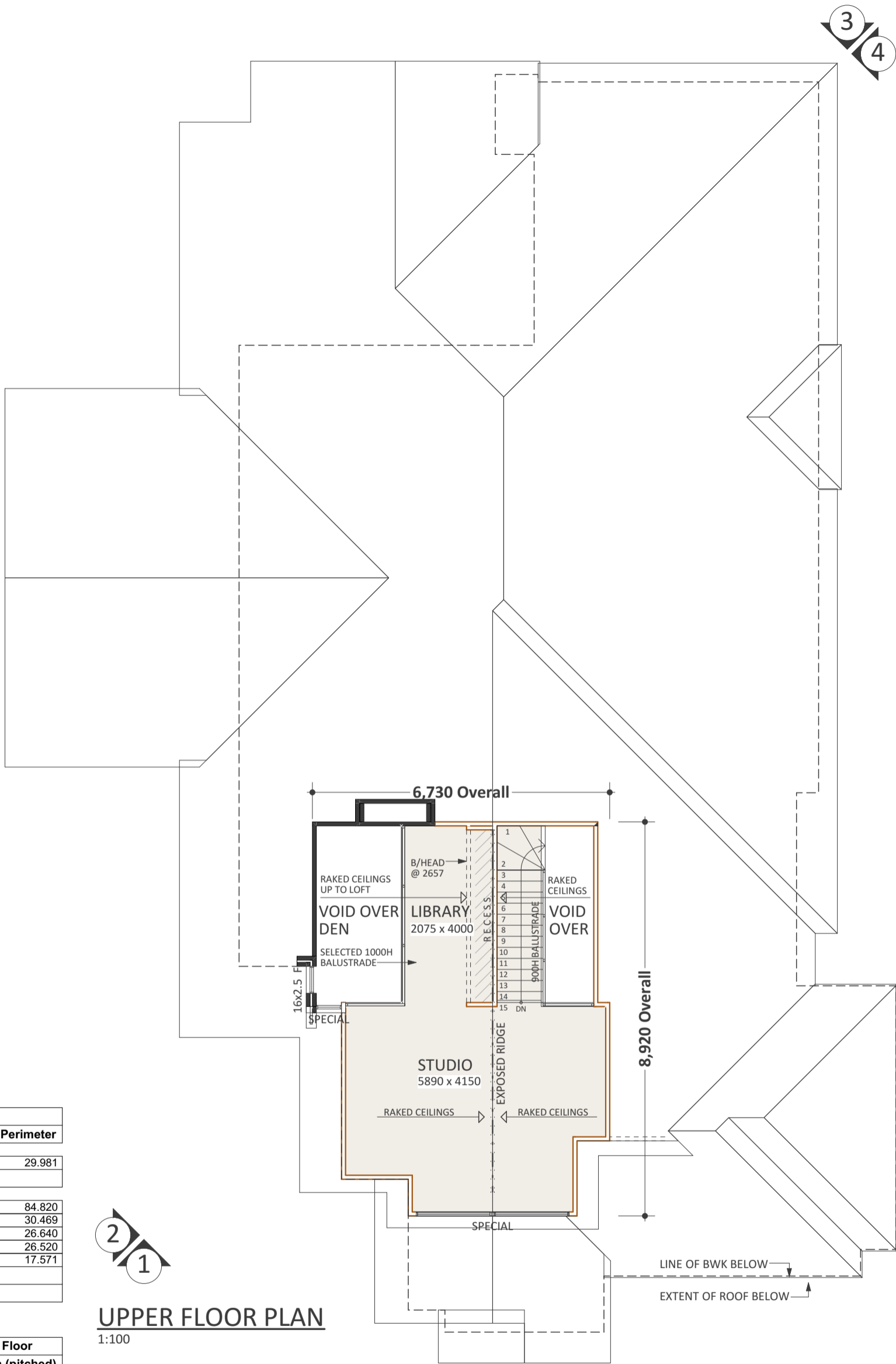
WE UNDERSTAND



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 Drawn By: PJS Date: 06 Dec 2020
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PAGE 2 OF 7



UPPER FLOOR PLAN
1:100

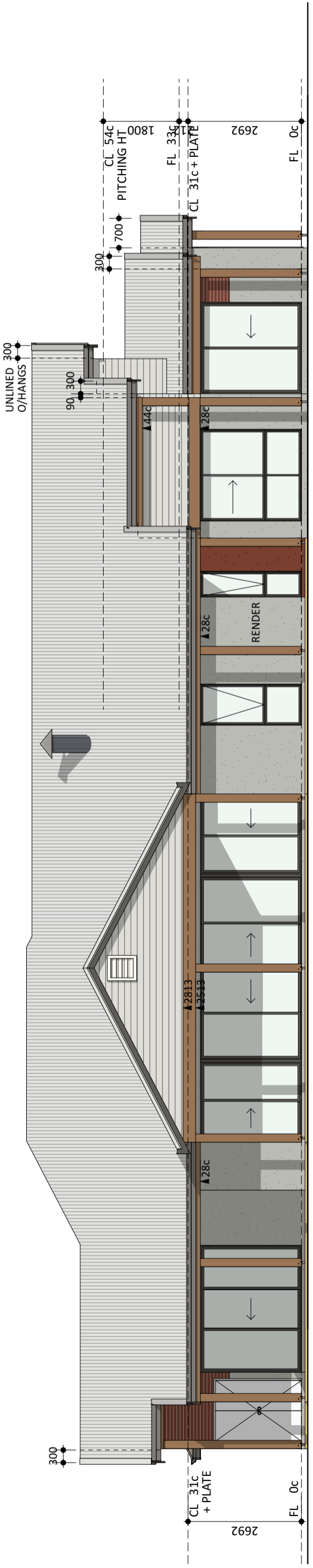
Floor Areas - All Stories			
Floor	Location	Area	Perimeter
1st floor			
	LOFT	35.65	29.981
		35.65 m²	
Ground floor			
	HOUSE	269.22	84.820
	OUTDOOR LIVING	48.21	30.469
	GARAGE	43.46	26.640
	ALFRESCO	41.30	26.520
	VERANDAH	9.41	17.571
		411.60 m²	
		447.25 m²	

Roof Area Calculation - Ground Floor			
Floor	Pitch	Area (flat)	Area (pitched)
Ground floor			
	27° 27'	444.74	501.22
		444.74 m²	501.22 m²

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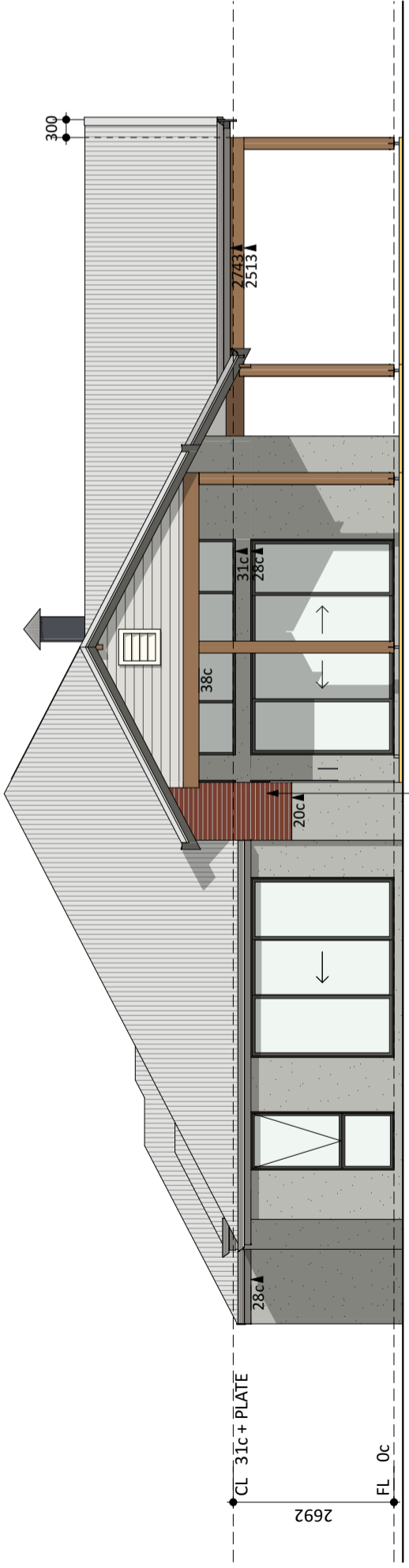
THE KALGUP RETREAT
2 STOREY - ORIGINAL
MODEL No. 6350 ADVANTAGE

PROPOSED SINGLE DWELLING
LOT 1156 (33) PRIMROSE VISTA, MILLBRIDGE
UPPER FLOOR PLAN P3 OF 6



ELEVATION 2
1:100

SOUTHERN ELEVATION



ELEVATION 3
1:100

NORTH-WESTERN ELEVATION

WE UNDERSTAND

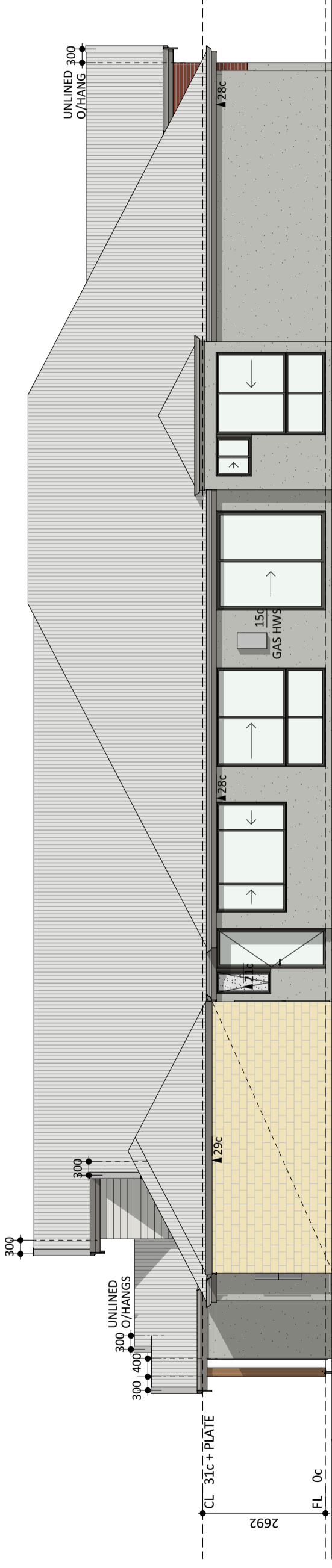


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 Consultant: Peter Bilston Job N°: 301446 R-code: R10
 File : VAN ZYL-KALGUP RETREAT-6350-BNB-27MAY2021
 Drawn By: PJS Date: 06 Dec 2020
 Amendment 5 By: PJS Date: 27 May 2021

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PROPOSED SINGLE DWELLING
LOT 1156 (33) PRIMROSE VISTA, MILLBRIDGE
SOUTHERN AND NORTH-WESTERN ELEVATIONS,
P4 OF 6

**PROPOSED SINGLE DWELLING
LOT 1156 (33) PRIMROSE VISTA, MILLBRIDGE
NORTH-EASTERN ELEVATION
P5 OF 6**



NORTH-EASTERN ELEVATION

ELEVATION 4
1:100

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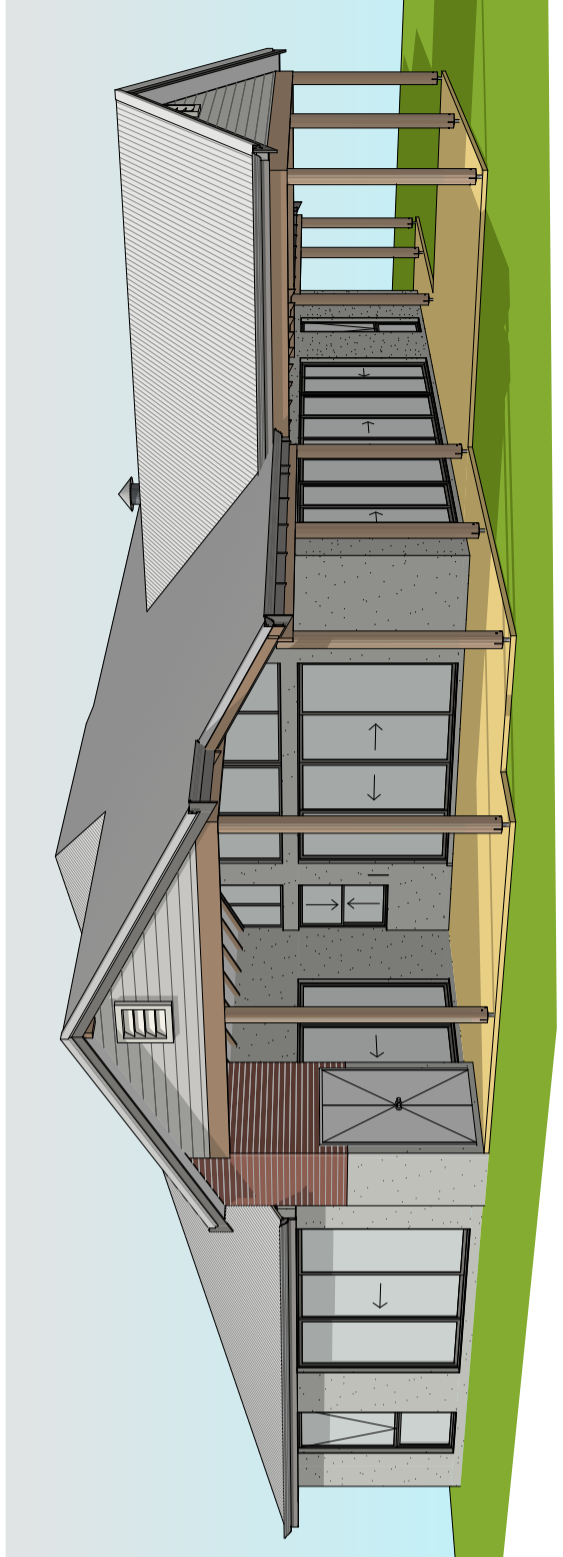
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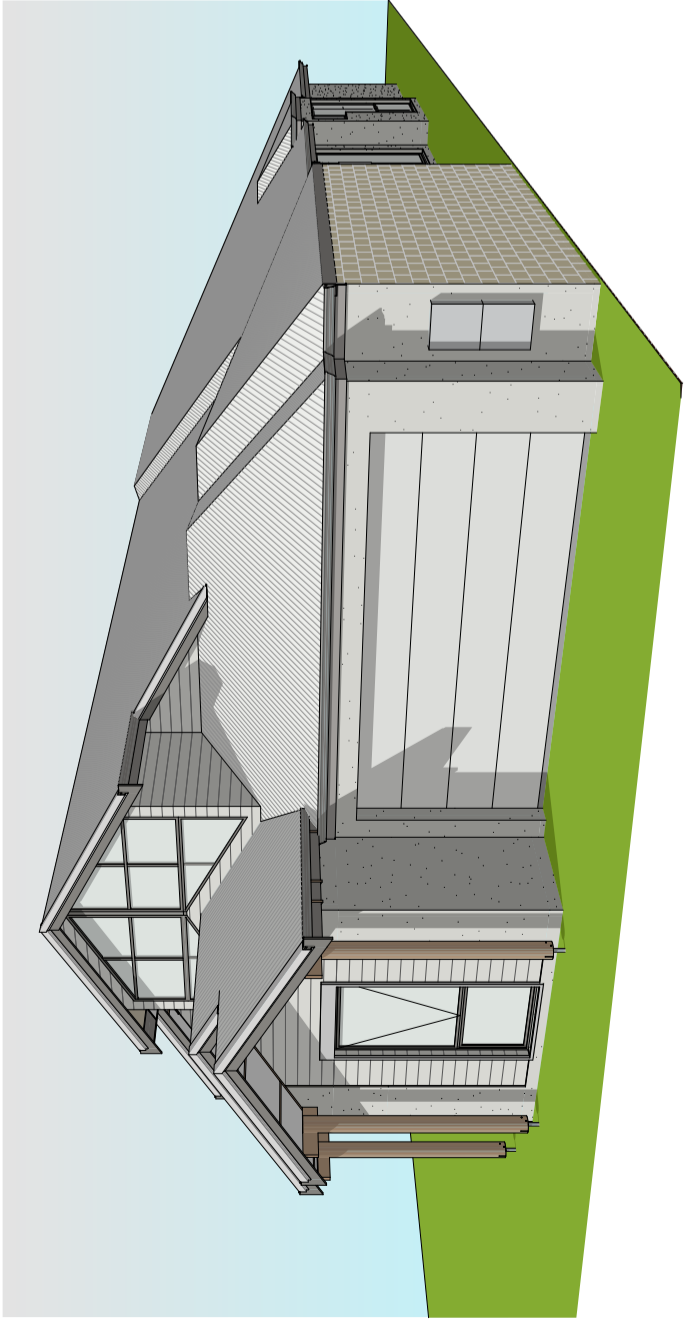
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VIEW FROM PRIMROSE VISTA
(SOUTH EAST)



VIEW FROM MILLARS CREEK RESERVE
(NORTH WEST)



PERSPECTIVES (NOT TO SCALE)



Proposed "VAN ZYL" Residence ©
LOT 1156 (#33), PRIMROSE VISTA, MILLBRIDGE
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SKETCH PLANS.

PROPOSED SINGLE DWELLING
LOT 1156 (33) PRIMROSE VISTA, MILLBRIDGE
PERSPECTIVE DRAWINGS P6 OF 6

(Appendix ORD: 12.2.1B)

From: Kevin Carey [REDACTED]
Sent: Monday, 31 May 2021 10:00 AM
To: Submissions Planning
Cc: Suzanne Occhipinti
Subject: RE: Application for Development Approval - Single Dwelling and Cubby House - Lot 1156 (33) Primrose Vista Millbridge WA 6232

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

Chief Executive Officer
Shire of Dardanup
PO Box 7016
Eaton WA 6232

Dear Sir/Madam

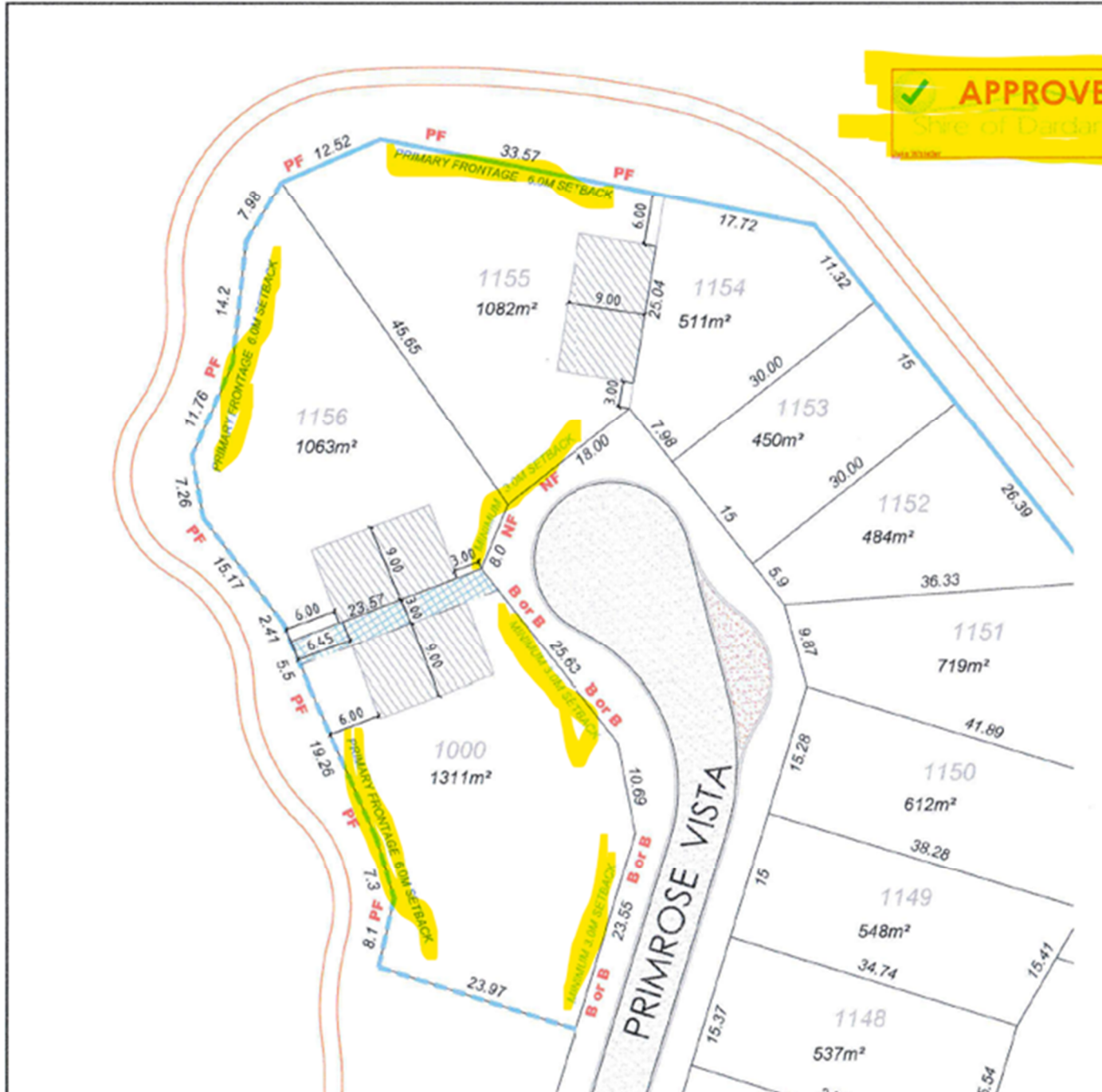
We are pleased to note that the 'Cubby House' has been removed from the original development application. However, our objection to the garage wall being part of the common boundary line still stands. A house plan should be designed to suit the block and it's orientation not designed to necessitate the 'bending' of building guidelines to fit the block. We were always aware that a house may be built 1 metre away from this common boundary line, and we accepted that there may only be 2 metres separation along some parts of this boundary. However, we do not accept a 1 metre separation of approx. 6 metres in length by approx. 2.6 metres in height. This will in effect be a tunnel on our property, with no impact on the applicants property.

Yes this property has a narrow street frontage, so do lots 1151, 1152 and 1154. If the shire agrees to this application and set a precedent for these creek facing lots, will they then approve another garage wall on common boundary with Lot 1154 and have our block walled in?

Regards

Kevin & Helen Carey
[REDACTED]
[REDACTED]
[REDACTED]

(Appendix ORD: 12.2.1B)



RISK ASSESSMENT TOOL**OVERALL RISK EVENT:** Refusal of an application for development approval.**RISK THEME PROFILE:**

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

RISK ASSESSMENT CONTEXT: Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Should Council refuse the application, and the proponent seek a review of that decision, there is likely to be a financial impact through the State Administrative Tribunal process.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
REPUTATIONAL	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.



(Appendix ORD: 12.2.2A)

WALGA

Regional Climate Alliance Program

Expression of Interest to Form a Climate Alliance

Application Guidelines

May 2021



Image: Denmark Inlet (Source: WALGA)



Acknowledgement

The WA Local Government Association (WALGA) acknowledges the Traditional Owners of the land and pays respects to Elders past, present and emerging.

Image: 'Untitled' (Derbari Yerrigan-Swan River)' by Jade Orchid Dolman Penangke (Source: WALGA)

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Introduction

The Western Australian Local Government Association (WALGA) is inviting Local Governments to submit an Expression of Interest to establish a climate alliance under the Regional Climate Alliance Program. The Program is an initiative under the State Government's [Western Australian Climate Policy](#) and aims to support regional Local Governments to take action on climate change, energy and sustainability through regional partnerships.

The Department of Water and Environmental Regulation (DWER), the lead agency for the initiative, has partnered with WALGA to administer the Program. WALGA will manage the program and \$420,000 will be available for two pilot Regional Climate Alliances with joint oversight from DWER, the Department of Local Government, Sport and Cultural Industries (DLGSC), and WALGA.

Program funding will support employment of a Regional Climate Alliance Coordinator within each of the two Alliances established. Funding will also be available to the Alliances to deliver climate adaptation and mitigation projects through a competitive grant process.

The Program aims to pilot the Alliance model in Western Australia and demonstrate how collective action, at a regional level, can enable Local Governments to overcome current capacity limitations and accelerate the delivery of climate change responses.

This Program builds on the Climate Resilient Councils project (2019-2021), a collaboration between WALGA, DWER, and the Department of Fire and Emergency Services; DLGSC, and the Local Government Insurance Service. The Program responds to the Climate Resilient Councils project's finding that while some of the larger Local Governments are progressing well in responding to climate change, most small regional Local Governments have made less progress.

Common barriers to the implementation of climate change planning and actions within Local Government include lack of resources, expertise, and competing priorities. Regional alliance models established in South Australia and Victoria have been found to be an effective way to overcome some of these barriers. These alliances have also demonstrated that jointly addressing climate change can result in positive environmental outcomes and reduction in current and future operating or capital costs. Since 2001, the state of Victoria has established nine Local Government climate alliances (Victorian Greenhouse Alliances) that cover 79 Local Government areas.

State Government supporting the Regional Climate Alliance Program

In November 2020, the State Government released the [Western Australian Climate Policy](#) outlining themes and initiatives to support a low carbon and climate resilient future. The policy recognises that Local Governments are at the forefront of dealing with climate risks and that there is value in working in partnership with the sector to ensure our communities are safe and our regions are resilient. This Program is a key initiative under the 'Resilient cities and region's' policy theme.

Objectives of the Regional Climate Alliance Program

1. Establish Regional Climate Alliances that can successfully develop and implement projects that are currently beyond the reach of individual Local Governments and that demonstrate a reduction in climate change risks and greenhouse gas emissions from community, business or Local Government activities;
2. Support Local Governments within the Alliances to build their capacity, beyond the life of the Program, to respond to climate change, and accelerate their adaptation and mitigation responses;
3. Provide opportunities for the Alliances to share capacity building resources between Alliances and the Local Government sector more broadly; and
4. Assess the efficacy of the Regional Climate Alliance model in WA and provide recommendations to DWER, DLGSC and WALGA on whether to expand the program and improve climate adaptation and mitigation action planning and implementation at the regional level, and any recommended improvements to the model.

Image: Kulin (Source: WALGA)

Benefits of the Regional Climate Alliance Model

COST SAVINGS through:

- Harnessing efficiencies and economies of scale to reduce operating or capital costs across local governments
- Allowing councils to participate in projects that they would not be able to individually

EXPERIMENTATION AND INNOVATION through:

Providing opportunities for trialling new projects that would not be undertaken by an individual Local Government.

CAPACITY BUILDING AND KNOWLEDGE SHARING through:

- Providing a forum to build networks and share information and knowledge-creating a “brains trust”
- Resource and document sharing
- Find out about what other Local Governments are doing
- Clear communication of initiatives within and beyond Local Governments.

EMISSIONS REDUCTION through:

Participation in climate mitigation projects

ADVOCACY through:

The Alliance providing consistent messaging across Local Governments and an opportunity for Local Governments to participate in advocacy on a range of issues.

DRIVING CLIMATE PROGRESS through:

The Alliance Coordinator who acts as a catalyst for action through encouraging interactions, coordinating work and identifying opportunities to strengthen climate action.

ACCESS TO TECHNICAL EXPERTISE through:

Providing an opportunity for Local Government staff to ask questions and build their own understanding of climate change and energy through the Alliance Coordinator.

TIME SAVING AND AVOIDING DUPLICATION through:

- Identifying lessons from other initiatives-what worked and what didn't
- Save staff time in preparing materials
- Allow resources to be built on and improved
- 'Sharing the wheel rather than reinventing it'
- Reduce duplication by collaborating

Adapted from *EAGA Impact Evaluation Report (2021)*



Image: Salt Lake, Lake Grace (Source: WALGA)

Program overview

Purpose of the Program

The Regional Climate Alliance Program is supporting the State Government’s *Western Australian Climate Policy* action to build resilient cities and regions in WA. The purpose of the Program is to support non-metropolitan Local Governments to work together in regional partnerships to address climate adaptation and mitigation issues. The program will provide interested Local Governments with an opportunity to work with other Local Governments, whilst receiving funding and support from WALGA. Establishing alliances will support climate action in small Local Governments that are resource constrained, lack expertise and have competing priorities.

Program Funding

The Program will provide \$420,000 in funding for the Regional Climate Alliances between the 2021-23 financial years. Funding will be provided to employ two Regional Climate Alliance Coordinators and to deliver adaptation and mitigation projects on the ground. All amounts listed below are excluding GST.

Item	2021-22	2022-23	Total Funding
Regional Climate Alliance Coordinator Position	\$55,000 per Alliance \$110,000 total	\$55,000 per Alliance \$110,000 total	\$220,000
Project Funding (Subject to project funding applications)	Up to \$100,000	Up to \$100,000	\$200,000

Figure 1: The Regional Climate Alliance Program funding distribution.

Regional Climate Alliance Coordinator Position

Once established, each Regional Climate Alliance will have access to \$55,000 (exc GST) for the 2021-22 and 2022-23 financial years to fund the employment of a Regional Climate Alliance Coordinator Position.

Responsibilities

The Regional Climate Alliance Coordinator will be responsible for the following activities:

- Coordinating an initial Strategic Planning workshop with Local Government representatives within the Alliance to identify objectives, values and areas of mutual interest.
- Facilitating committees that support decision-making within the Regional Climate Alliance;
- Facilitating action planning (adaptation or mitigation) for the Regional Climate Alliance or Local Governments within the Regional Climate Alliance to support applications for Project Funding under this program;
- Preparing and submitting applications for Project Funding under this program, and where possible, from other funding programs and initiatives;
- Ensuring project funding is managed appropriately to deliver the outcomes of both the Program and the approved Project(s);
- Ensuring that appropriate financial records are maintained to support WALGA's Program Progress Reports;
- Providing input to a Program Evaluation undertaken by DWER, DLGSC, and WALGA on conclusion of the Program (mid 2023);
- Supporting the Regional Climate Alliances with the delivery of climate change responses and projects; and
- Providing briefings and promote knowledge sharing and awareness-raising within the Regional Climate Alliance, and with other Regional Climate Alliances.

Recruitment and management of the Coordinators will be the responsibility of the Local Governments within the Alliances. WALGA is available to be part of the selection panel when recruiting the Coordinators and a position description will be made available with the Resources on the WALGA [website](#).

Regional Climate Alliance Project Funding

The Regional Climate Alliances established under this Program will have access to up to \$100,000 (exc GST) for climate adaptation and mitigation projects in the 2021-22 and 2022-23 financial years. The annual project funding budget will be shared between alliances and distributed based on project funding applications. This approach will ensure proposed projects are collaborative, achieve mitigation or adaptation outcomes and are consistent with the Program's objectives.

Project funding applications will be assessed by a Committee represented by WALGA, DWER and DLGSC. Project application guidelines and an application form will be provided following the establishment of the Regional Climate Alliances.

Eligibility Criteria

To be eligible for the Program, applications must meet the following criteria:

1. Local Governments outside of the Perth and Peel regions are eligible to apply (see list below). Local Governments inside Perth and Peel regions are **not eligible**.
2. Applicants must provide evidence that all Local Governments within the application have formally agreed to participate through a Council decision, for the 2 year period of the Program.
3. A minimum of three Local Governments are required to form an alliance as part of the Program.

All Western Australian Local Governments **outside** the Perth Metropolitan and Peel Regions are eligible to apply. These Local Governments are:

- City of Albany
- Shire of Ashburton
- Shire of Augusta Margaret River
- Shire of Beverley
- Shire of Boyup Brook
- Shire of Bridgetown-Greenbushes
- Shire of Brookton
- Shire of Broome
- Shire of Broomehill-Tambellup
- Shire of Bruce Rock
- City of Bunbury
- City of Busselton
- Shire of Capel
- Shire of Carnamah
- Shire of Carnarvon
- Shire of Chapman Valley
- Shire of Chittering
- Shire of Collie
- Shire of Coolgardie
- Shire of Coorow
- Shire of Corrigin
- Shire of Cranbrook
- Shire of Cuballing
- Shire of Cue
- Shire of Cunderdin
- Shire of Dalwallinu
- Shire of Dandaragan
- Shire of Dardanup
- Shire of Denmark
- Shire of Derby-West Kimberley
- Shire of Donnybrook-Balingup
- Shire of Dowerin
- Shire of Dumbleyung
- Shire of Dundas
- Shire of East Pilbara
- Shire of Esperance
- Shire of Exmouth
- Shire of Gingin
- Shire of Gnowangerup
- Shire of Goomalling
- City of Greater Geraldton
- Shire of Halls Creek
- Shire of Harvey
- Shire of Irwin
- Shire of Jerramungup
- City of Kalgoorlie-Boulder
- City of Karratha
- Shire of Katanning
- Shire of Kellerberrin
- Shire of Kent
- Shire of Kojonup
- Shire of Kondinin
- Shire of Koorda
- Shire of Kulin
- Shire of Lake Grace
- Shire of Laverton
- Shire of Leonora
- Shire of Manjimup
- Shire of Meekatharra

- Shire of Menzies
- Shire of Merredin
- Shire of Mingenew
- Shire of Moora
- Shire of Morawa
- Shire of Mount Magnet
- Shire of Mount Marshall
- Shire of Mukinbudin
- Shire of Murchison
- Shire of Nannup
- Shire of Narembeen
- Shire of Narrogin
- Shire of Ngaanyatjaraku
- Shire of Northam
- Shire of Northampton
- Shire of Nungarin
- Shire of Perenjori
- Shire of Pingelly
- Shire of Plantagenet
- Town of Port Hedland
- Shire of Quairading
- Shire of Ravensthorpe
- Shire of Sandstone
- Shire of Shark Bay
- Shire of Tammin
- Shire of Three Springs
- Shire of Toodyay
- Shire of Trayning
- Shire of Upper Gascoyne
- Shire of Victoria Plains
- Shire of Wagin
- Shire of Wandering
- Shire of West Arthur
- Shire of Westonia
- Shire of Wickepin
- Shire of Williams
- Shire of Wiluna
- Shire of Wongan-Ballidu
- Shire of Woodanilling
- Shire of Wyalkatchem
- Shire of Wyndham-East Kimberley
- Shire of Yalgoo
- Shire of Yilgarn
- Shire of York

Program Timeframes

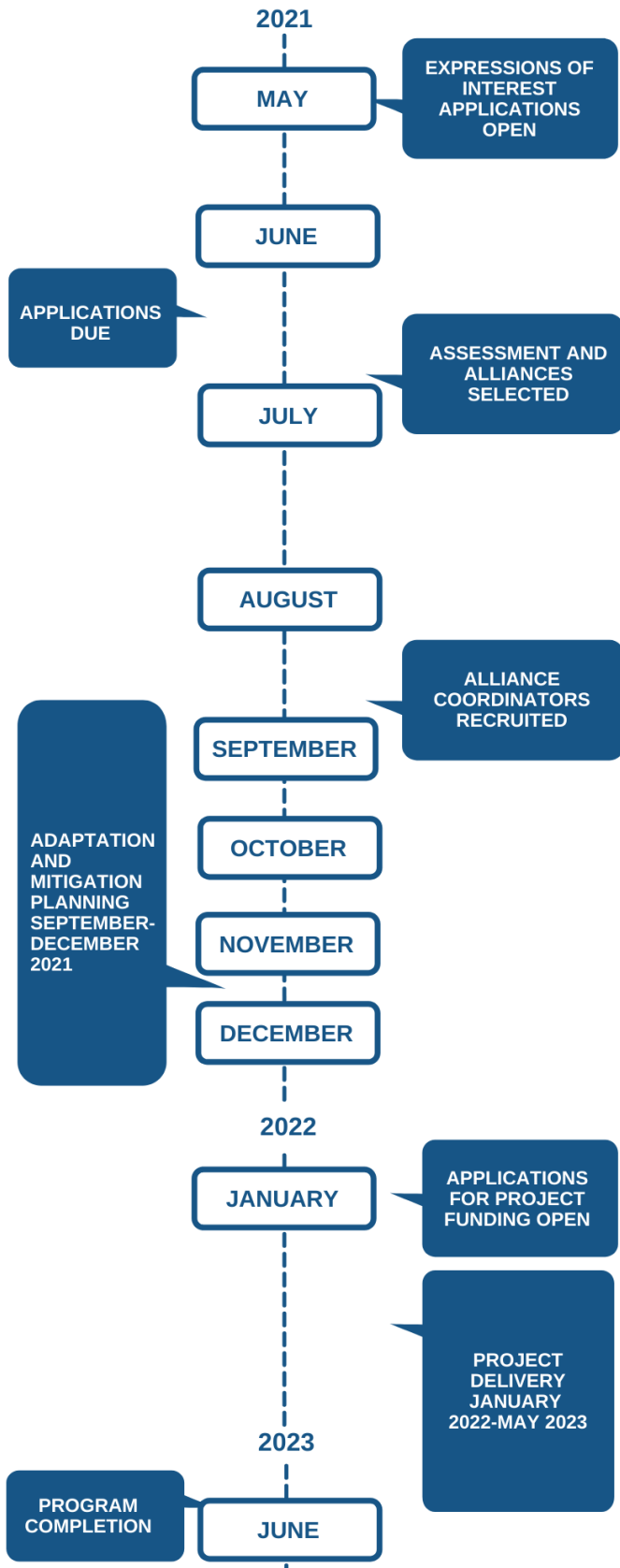


Image: Denmark Road (Source: WALGA)

How to apply

1

VISIT THE WEBSITE

www.walga.asn.au

Read the information about the Program on the website to see if you are eligible.

2

READ THE PROGRAM GUIDELINES AND GUIDANCE DOCUMENT

Familiarise yourself with the Program requirements and read the Guidance document for more information about the Alliance model.

3

COMPLETE AND SUBMIT THE APPLICATION BY THE CLOSING DATE AND TIME

Complete the application form and email to environment@walga.asn.au
Attach relevant documentation for supporting evidence.

Applications must be submitted by the following closing date and time:

**11:59pm on Monday, 21 June
2021**

Applicants must:

- Answer all questions in the application form
- Provide evidence of Council and CEO endorsement from all participating Councils in the application at the time of submission.

Advice and guidance

WALGA is administering the Regional Climate Alliance Program. It can provide information on these guidelines and further information on any topics outlined in the Climate Alliance Guidance document.

Assessment

Assessment Criteria

The table below outlines the criteria that will be used by the Committee to assess applications.

Criteria	Value	Description
Strategy and Governance	40%	<ul style="list-style-type: none">• Identified how participation in the Program will help to address climate change;• Identified shared priorities or projects that reduce greenhouse gas emissions and/or improve climate change resilience; and• Evidence of strategic thinking on how the alliance will be governed
Viability	30%	<ul style="list-style-type: none">• Contributions (in-kind or financial) from Local Governments to maximise the success of the Alliance (e.g. resourcing, facilities, direct investment);• Consideration of how contributions will be shared between Local Governments; and• Demonstrated consideration and understanding of how the Coordinator position will function and be resourced to deliver positive outcomes for the Alliance and more broadly
Partnership and collaboration	20%	<ul style="list-style-type: none">• Demonstrated ability to collaborate effectively with other Local Governments to achieve beneficial social, environmental or economic outcomes
Engagement	10%	<ul style="list-style-type: none">• Consideration of how the community, local businesses and other stakeholders will be informed and engaged to enhance climate change responses

The Application and Assessment Process

1. Check your eligibility
2. Attend a Regional Climate Alliance Program Information Session (optional)
3. Organise a workshop/meeting with Local Governments in your area to determine if you should form an Alliance.
4. Get Council and CEO approval
5. Submit an Expression of Interest application via email

Notification of assessment outcome

All applicants will be notified by email and letter of the assessment outcome.

Key dates

Milestone	Date due
Expression of interest application open	10 May 2021
Information session <ul style="list-style-type: none">Eligible Local Governments invited to attend an information session	May/June 2021
Applications close	21 June 2021
Successful applicants notified <ul style="list-style-type: none">Local Governments formally advised of outcome of EOILetter of Offer, Funding Agreement and Purchase Order provided to successful applicants	30 June 2021
Agreement between the Alliance and WALGA <ul style="list-style-type: none">Signed agreement outlining scope and conditions of program funding and management	21 July 2021
Recruitment for Regional Climate Coordinator Position finalised <ul style="list-style-type: none">Provision of funding for Coordinator roles	31 August 2021
Strategic Planning undertaken <ul style="list-style-type: none">The Alliances undertake adaptation and mitigation planning	31 August – 30 December 2021
Project funding applications open	11 January 2022

It is understood that recruitment for the Regional Climate Coordinator position may take longer than the deadline indicated above and there may be some flexibility, as required.

Requirements for successful recipients

Program launch and promotion

WALGA, DWER and DLGSC must be:

- Invited to attend any formal launch events
- Advised 4 weeks prior to any formal events
- Acknowledged for their contribution in all communication and media for the project.

Alliance Funding Agreement with WALGA

Successful Alliances will be required to sign an Agreement with WALGA which will outline objectives, obligations of each party and conditions of funding. An agreement template will be provided by WALGA.

Project management

WALGA will ask each Local Government to nominate a representative to the Regional Climate Alliance Program.

The appointment of a representative demonstrates a commitment by the Local Governments to participate in the Alliance and will be the point of contact for WALGA during the Program. Multiple representatives may be selected by each Local Government to participate in the Working Groups and/Committees, as part of the Alliance, depending on the governance structure decided upon.

Payment of funding

WALGA will make payments for Coordinators and successful Projects at specified milestones. Payment details will be outlined in the Funding Agreement provided to the Alliances by WALGA.

A final Program Report and financial statement of expenditure is required within 1 month of completion of the Program.

Any unspent funds must be returned to WALGA.

Progress reporting

Successful applicants will be required to submit a Program Progress report at least every 3 months. A project report template will be provided by WALGA during the project delivery period and will address the following:

- Achievements against objectives outlined in the Program application;
- Brief summary of program progress (key decisions made, challenges and learnings, progress towards Alliance specific objectives);
- Outline of project expenditure and status of key milestones, including any delivery risks; and
- A brief summary of how stakeholders outside of Local Government have been engaged in the design, planning and delivery of the program or projects.

The recipient is responsible for alerting WALGA of any issues or risks to completion of the project at the first available opportunity.

Program Progress reports due

Deadline
13 September 2021
13 December 2021
14 March 2021
13 June 2022
19 September 2022
12 December 2022
13 March 2023
12 June 2023 (Final Report)

Program completion and evaluation

To align with DWER's delivery timeframe for this initiative, funding will only be available to established Alliances between 2021/22 and 2022/23 financial years.

At the conclusion of the Program:

- WALGA will continue to be available to provide support to the Alliances in the form of advice.

- Alliances will be asked to provide input to an evaluation report developed by DWER, DLSCG and WALGA. The report will identify learnings from the Program and make recommendations on how the model could be improved.

Legislative and Regulatory Requirements

In delivering the activities as part of the grant, recipients are required to comply with all relevant Commonwealth, state/territory legislations and regulations, and Local Laws relevant to the site(s).

Tax Implications

Applicants should consult the Australian Tax Office or seek professional advice on any taxation implications that may arise from this grant funding.

Acknowledging the State Government and WALGA's support

Local Governments and the Alliances should acknowledge and include the Department of Water and Environmental Regulation's and WALGA's logo in all promotional material and media related to the Regional Climate Alliance Program. Reference to the Program supporting the delivery of the State Government's *Western Australian Climate Policy (2020)* should also be included.

Co-branded promotional material is to be provided to DWER and WALGA for approval prior to publication.

Department of Water and Environmental Regulation

For additional information on associated publications or promotional material, please contact climate@dwer.wa.gov.au.

Western Australian Local Government Association

For additional information on logo requirements, please contact communications@walga.asn.au

Insurance requirements

Local Governments applying for funding via this program must have minimum public liability insurance cover of \$20 million.

We recommend that applicant organisations have personal accident and professional indemnity insurance, however this is not a condition of funding.

Disclaimer

Submission of application does not guarantee funding. The costs of preparing an application are borne by the applicant.

Privacy policy

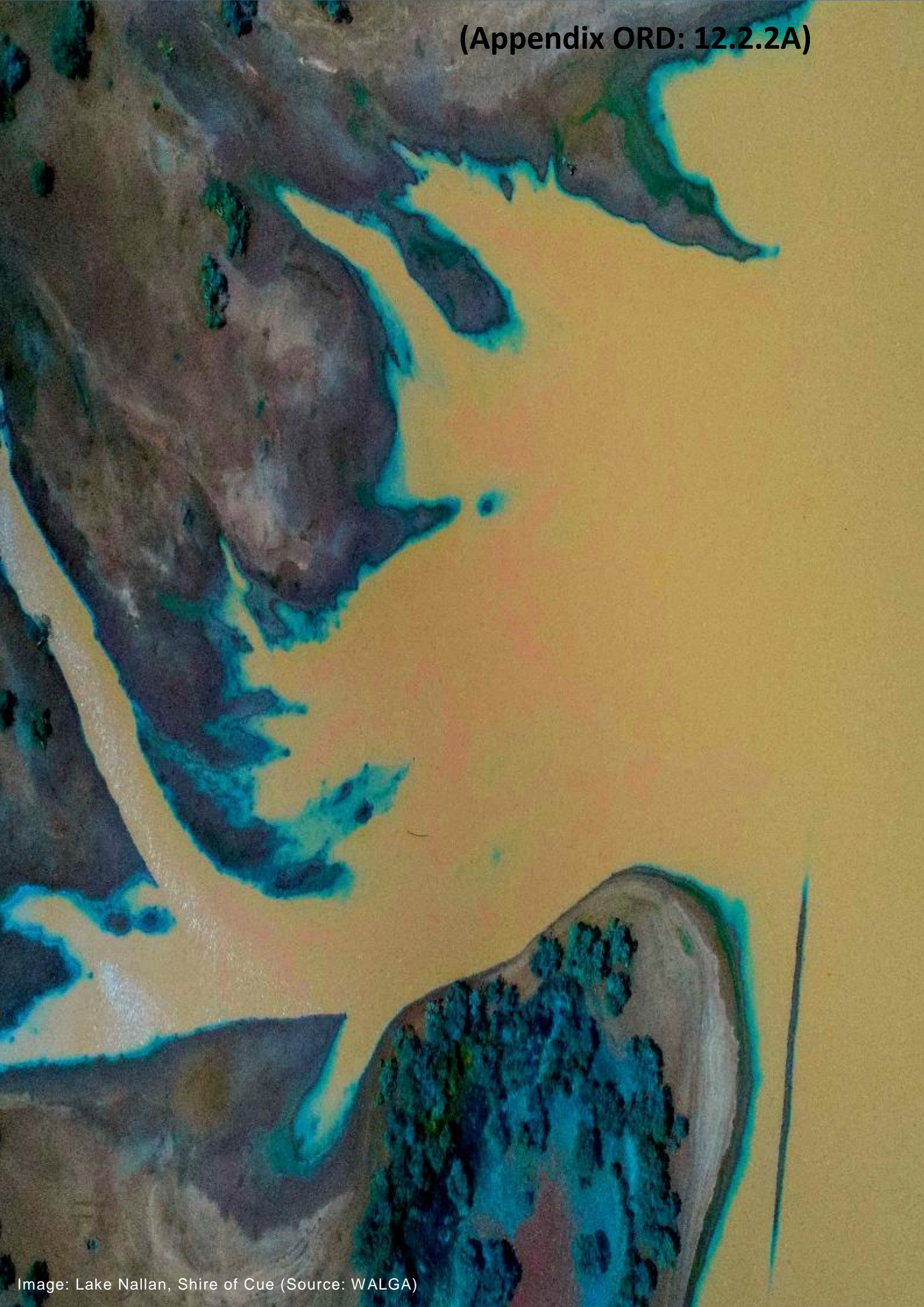
WALGA will collect and store the information you provide to enable processing of your expression of interest application.

Any information provided by you will be stored on a database that will only be accessed by authorised personnel and is subject to privacy restrictions. The information will only be used for the purposes for which it was collected.

References

First Person Consulting 2021, *Evaluation of EAGA's Impact*, Eastern Alliance for Greenhouse Action, Melbourne, <<https://eaga.com.au/wp-content/uploads/2018/01/Impact-Evaluation-of-Eastern-Alliance-for-Greenhouse-Action-Summary.pdf>>

Department of Water and Environmental Regulation 2020, *Western Australian Climate Policy*, Government of Western Australia, Perth, <<https://www.wa.gov.au/service/environment/environment-information-services/western-australian-climate-change-policy>>



(Appendix ORD: 12.2.2B)

Criteria 1: Strategy and Governance (30%)

1. What are the high-level objectives and benefits you will get from working together, as part of an alliance, to address climate change? (500 words)

Our Alliance has a vision to become a carbon neutral coast. Stretching along the entire coast of the south-west region, we are committed to working together to become a connected and resilient region, on a journey to decarbonise and reach net zero emissions as rapidly as possible. In doing so we will not only build the sustainability of our region and enhance our status as an eco-tourist destination, but we will also create local jobs and strengthen our communities in the process.

The Carbon Neutral Coastal Alliance has identified and prioritised three core objectives and benefits we will get from working together to address climate change.

1. Collaborating on and delivering innovative regional projects to address climate change that would otherwise be unviable or inefficient for each Local Government to pursue individually

By working collaboratively as a region and pooling our resources (financial, staffing, expertise etc.) we will deliver projects more strategically and efficiently for all of us, ultimately accelerating our action on climate change.

2. Assisting member councils and their communities to move rapidly away from dependence on fossil fuels,

We recognise the urgent need to shift to 100% renewable energy across our communities, businesses and industries as well as decarbonise/electrify our operations within our buildings, streetlights and vehicle fleets. By moving away from fossil fuels to renewable energy we will be able to ensure energy resilience for our region, create local jobs and/or income for our communities through community owned-renewable initiatives, reduce air pollution and improve the health of our residents.

3. Undertaking advocacy on issues of mutual interest - with a unified regional voice

As Local Governments we are committed to lead on climate action wherever possible, but recognise that there are many climate challenges where Local Government is not solely responsible or able to fully address the issues without collaboration and cooperation from stakeholders including Federal and State Governments, public and private businesses and our communities. As an Alliance of regional councils, issues like transport, agriculture, industry and tourism fall into this category. Uniting as an Alliance will enable us to provide more robust and vocal advocacy, particularly for issues specific to our region. We hope to establish and build on effective communications and relationships with Federal and State Government, and with our communities to progress policy, funding and behaviour changes necessary for climate action.

2. What are the shared climate priorities and projects that could be pursued through the alliance? Please list below. (400 words)

The Carbon Neutral Coastal Alliance have initially identified our shared climate priorities to be:

- **Transport emissions** - Transport is a huge part of Councils and community emissions profiles for regional councils. One important solution to this is the rollout and uptake of electric vehicles (EV's) and other alternative fuels such as hydrogen. For example, we see significant potential for our Alliance to work collaboratively and strategically to design and implement a network of EV charging stations across our region. As Local Governments we could also support the community through hosting bulk buy EV events, and act as leaders by rapidly transitioning our own fleets to EV. Collaborating on this project enables strategic and efficient placement of EV charging stations, it will also ensure consistency of signage and instructions for users across the region, and it cuts costs on installation and community education. Taking this collective action will also empower us to be vocal advocates for EV policies at a State Government level.
- **Planning and infrastructure** - Knowing that infrastructure and the built form accounts for a significant portion of our emissions and is also an area that Local Governments can have large influence over, working to decarbonise buildings, street lighting and other infrastructure across our community is perhaps one of the easiest and most urgent steps to take. We are interested in a region-wide roll out of LED streetlighting. We are also interested in developing planning policies that support energy efficiencies, canopy targets and carbon neutral standards in existing and new buildings across our operations and in our communities. We envisage great potential in collaborating to develop this policy work. We also see potential in implementing

(Appendix ORD: 12.2.2B)

demonstration projects that deploy renewable energy and active energy management on Local Government assets, purchasing an e-tool to measure and assess the embodied and operational carbon in buildings in different planning priorities across our Local Governments, and rolling out training and education programs for staff, builders, designers and our community.

- **Community Engagement / Outreach** - one of the biggest challenges in being able to set targets and achieve progress towards net zero for Local Government Areas is the community emissions profile. We have identified that engaging, educating and supporting our communities - businesses, residents, community groups - is a critical part of our journey to net zero. We see significant opportunities here in our region in the areas of regenerative agriculture and eco-tourism. Pooling resources and learning from existing projects in Australia such as the Hepburn ZNET project, would greatly improve engagement outcomes.

3. Describe how your alliance will be governed.

The Peron Naturaliste Partnership (PNP) as an incorporated group includes a Board of elected members; a Coastal Planning and Management Committee that comprises senior officers; and the Secretariat that consists of two part-time Coastal Adaptation Coordinators and the host Council which is currently the City of Mandurah. The PNP is currently delivering a number of projects including the Capel to Leschenault Coastal Hazard Risk Management Adaptation Plan (CHRMAP) project that involves a number of PNP member Local Governments; State Government agencies and the Southern Ports Association. The roles and responsibilities of each party in this project is guided by a Memorandum of Understanding (MoU). It is proposed that a MoU be developed and adopted to establish the roles and responsibilities of; the Shire of Augusta Margaret River; the PNP; and member Local Governments participating in the Alliance being, the; City of Busselton; Shire of Capel; City of Bunbury; Shire of Dardanup; Shire of Harvey; and Shire of Waroona. The MoU will also include accountabilities and dispute resolution negotiations. Officers from each of the Local Governments and the PNP will meet every two months to govern and make decisions for the Alliance including the determination and delivery of projects and priorities. The PNP Board will be kept up to date on the progress of the Alliance and projects at meetings that occur three times a year.

Criteria 2: Viability (30%)

4. Which Local Government in your proposed Alliance will host the Regional Climate Alliance Coordinator position?

Shire of Augusta Margaret River.

5. What contributions will be provided by Local Governments to enhance the Alliance, and how will these contributions be shared? (400 words)

The Shire of Augusta Margaret River will host the Coordinator position including access to a computer, office space in the Council Buildings, insurance and HR services. The role is anticipated be undertaken by the recently appointed PhD student who has been employed by the Shire and Edith Cowan University to look at mainstreaming climate action within Local Government.

All Alliance member Local Governments will share equal responsibility to provide meeting facilities to host Committee meetings, on a rotating basis.

All Alliance Local Governments will provide approximately 2 days per month of 1x staff member's time to attend committee meetings, contribute to grant applications, preparation of documents for council sign off, organise workshops and project management to deliver projects on the ground. This contribution is estimated to be valued at \$72,000/annum (\$50/hr, 24 days/year, 7.5 hrs/day x 8 (7 LG's and PNP))

Alliance member Local Governments have already committed over \$2.6 million towards climate mitigation and adaptation projects in next years budget. The Alliance will workshop the priority projects to develop a program of works and allocate internal funds along with any grant money towards joint projects based on the outcomes. It is anticipated that this co-ordinated approach will result in more efficient use of resources and accelerate local climate action.

(Appendix ORD: 12.2.2B)

Criteria 3: Partnership and Collaboration (20%)

6. Have the Local Governments in your proposal successfully collaborated with other Local Governments to implement projects or programs? Please provide specific examples. (Max 400 words)

Six of the Local Government's involved in this Alliance have worked together for over 10 years as part of the Peron Naturaliste Partnership (PNP) - an incorporated collective established in 2011 to provide a regional mechanism to facilitate effective and timely adaptation responses to climate change in our coastal communities. During this time this collective has, and is continuing to deliver, numerous projects including; Capel – Leschenault CHRMAP; Regional Coastal Monitoring Program; CoastSnap Community Monitoring Program; Involving Communities in Developing Coastal Risk Management Frameworks; Shire of Harvey CHRMAP; Pilot Coastal Community Adaptation Awareness Plan; and Coastal Adaptation Decision Making Pathways Project: Developing Flexible Adaptation Options for the PNP Region. Further information on the PNP and projects can be found on the PNP [website](#).

Joining the PNP Local Governments in this Carbon Neutral Coastal Alliance is the Shire of Augusta Margaret River, who have demonstrated exceptional leadership in climate action in recent years, and as a neighbouring Local Government to the PNP, hope to accelerate the journey to net zero emissions through this partnership approach. The Shire of Augusta Margaret River have been involved in a number of successful collaborations with PNP members and other Shires including the South West Waste Network Group, South West Country Zone of WALGA, South West Electric Highway, the Design Review Panel, CapeROC (Regional Organisation of Councils), the Cities Power Partnership and Scott River Action Group to name a few.

Criteria 4: Engagement (10%)

7. Describe how the Alliance will inform and engage communities, local businesses and other stakeholders on the planning and delivery of the Program. (300 words)

The project coordinator will work closely with each Local Government to connect with local businesses, stakeholders, and key community groups through a series of one on one meetings, roundtables and public forums. This will be a priority activity during the initial planning and consultation stages of the Alliance to help inform the strategic projects undertaken and ensure buy-in from the wider community. Any public forums, surveys or other opportunities for engagement will be published on each council's website, social media accounts, e-bulletins and local papers.

Stakeholder and community engagement and involvement is fundamental to the success of this project. The Alliance is committed to actively inform, engage and involve their communities over the two year period at every opportunity via various forms including but not limited to; public forums, social media, local newspapers, Local Government and PNP websites, newsletters, social media and e-bulletins.

A key component of the project is the Community Engagement/Outreach to achieve the broader community emissions reduction. Working together and pooling resources will enable a coordinated and consistent message to our communities and will allow members to roll out a well thought out program rather than each undertaking ad hoc engagement. There are a number of successful programs currently running in Australia that could be adapted to our coastal communities.

RISK ASSESSMENT TOOL									
OVERALL RISK EVENT:		Regional Climate Alliance Program							
RISK THEME PROFILE:		7 - Environment Management 1 - Asset Sustainability Practices							
RISK ASSESSMENT CONTEXT:		Project							
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			RESIDUAL RISK RATING
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD		
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	By not registering an expression of interest, the Shire would waive the potential to access significant funding for climate action projects.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	To be More Climate Aware to reduce the impacts for Future generations	Minor (2)	Unlikely (2)	N/A	Not required.	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL									
OVERALL RISK EVENT: In-kind funding request from Dardanup Heritage Collective									
RISK THEME PROFILE: 6 – Engagement Practices									
RISK ASSESSMENT CONTEXT: Operational									
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING	
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Council's reputation could be impacted dependant on their decision on recipient's application for in-kind support from the Shire.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.

2021 TOWN TEAM

WA STATE CONFERENCE

AGGAL!

FRIDAY AUGUST 13, BUNBURY TOWN CENTRE

SPONSORSHIP
PROSPECTUS

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(Appendix ORD: 12.2.4A)



2021 TOWN TEAM
WA STATE CONFERENCE

WE INVITE YOU TO JOIN US.

The Town Team annual conference is more than just a talk fest. Its about living and embodying the Town Team principles through immersive experience. Its about learning through doing. Its about being and doing place rather than simply talking about Place. In 2021 we aim to explore the concept of "Act Local" and how Town Teams and governments at all levels can play an expanding role in facilitating more connected and resilient communities through positive action.

TOPICS INCLUDE

- Place Leadership & Management
- Creative Engagement Techniques
- Community challenges & the role of Government
- Understanding & Celebrating Heritage and the arts
- The Power of Storytelling and vision making
- Economic & Community Development Embracing Technology



(Appendix ORD: 12.2.4A)

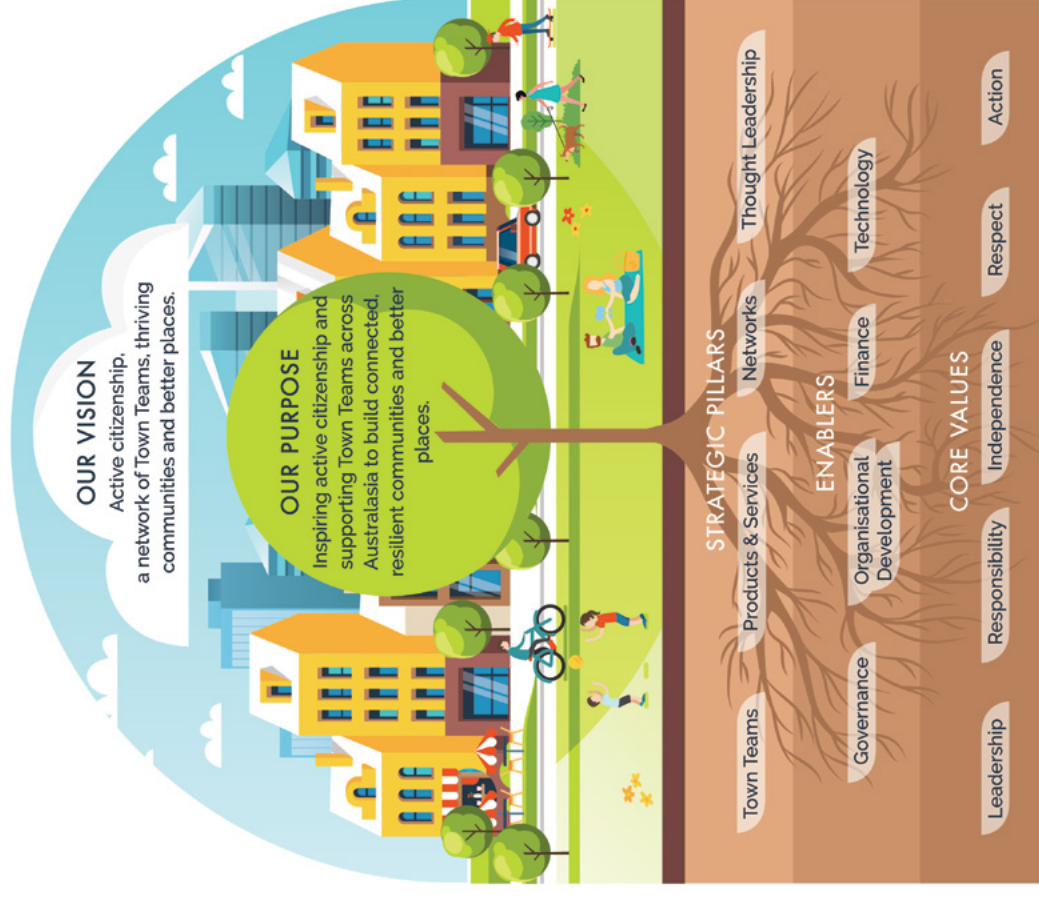
TOWN TEAM MOVEMENT

Town Team Movement enables local communities and governments to connect, organise and act to regenerate the fabric of their neighbourhoods and to create better places.

We are a non-profit social enterprise building a movement of positive 'doers'. Our key activities include:

- We inspire, support, connect and promote Town Teams
- We provide place consultancy services for local governments, State government agencies, private enterprises and more, often around creating a positive, 'can do' culture
- We host interactive and inspiring events
- We innovate and provide thought leadership, particularly on placemaking and community-led action

Town Teams are positive and proactive organisations that are open to businesses, landowners and residents working collaboratively with their local government to improve a place or area, often a town centre or 'main street'.



SPONSORSHIP OPPORTUNITIES

WHY PARTNER WITH TOWN TEAM MOVEMENT?

Partnering with Town Team Movement offers opportunities to be present among leading thinkers, decision makers and do-ers across a range of sectors and disciplines.

Whether your objective is to reach new audiences, be part of a growing community- led movement, or generate brand exposure and promote new products and services; we can provide a Partnership Package that positions your organisation top-of-mind among community leaders.

Add value and substance to your brand by aligning with a positive, highly effective movement aiming to benefit the community and communicating your commitment and support for building strong vibrant communities.

Opportunities have been specially designed to provide sponsors with benefits that go beyond visibility and are designed to allow partners to build their preference, brand and networks to maximise engagement. Network with and build a quality database of community leaders and agents of change.

This prospectus outlines the many different ways you can support the Conference and sets out pre-event, on-site and post-event elements and the rapidly expanding network of Town Teams.



AIMS OF THE CONFERENCE

ACT LOCAL: TOWN TEAM CONFERENCE AIMS TO:

- Explore the benefit of the place leadership approach to activating communities;
- Rediscover the power of working together as a collective to create positive change;
- Show how to create a cultural shift and shape communities through a 'can do' approach;
- Inspire, engage and empower communities to form their own local town team;
- Provide attendees with an action kit of new ideas, resources and strategies;
- Present how local councils and businesses can work collaboratively with local citizen groups to develop town and suburban centres that are economically vibrant, sustainable and resilient places; and
- Strengthen the networks between communities and town teams to enable regular ongoing dialogue and sharing of resources, knowledge and learnings.



(Appendix ORD: 12.2.4A)

WHY PARTNER?

BRAND ALIGNMENT AND EXPOSURE

Showcase your products & services and get your brand in front of 500+ community and government leaders and members of the fast growing town team movement, currently comprising 61 town teams.

BE PART OF THE MOVEMENT

Be part of this event from Town Team Movement. This is an opportunity to build your brand in an expanding market & communicate your commitment to building strong communities.

SHAPE THE DISCUSSION

Help shape the discussion on key challenges and opportunities facing our community, especially in building more connected, vibrant and engaged communities and local economic development using citizen led placemaking.

SHOW YOUR LEADERSHIP

Demonstrate your organisation's commitment to creating better places and providing positive leadership. Our partners will be leaders in their field.

MEDIA OPPORTUNITIES

Leverage media opportunities to gain visibility with community and business leaders and members of this popular, highly effective community-led movement.

COMMUNICATION CHANNELS

MEDIA OPPORTUNITIES

Town Team Movement will utilise multiple communication channels to promote the Conference:

 **TTM / EVENT WEBSITE**

 **E-NEWSLETTERS**

 **ONLINE TICKETING SYSTEM**

 **TARGETED AND CONTENT-RICH SOCIAL MEDIA:**

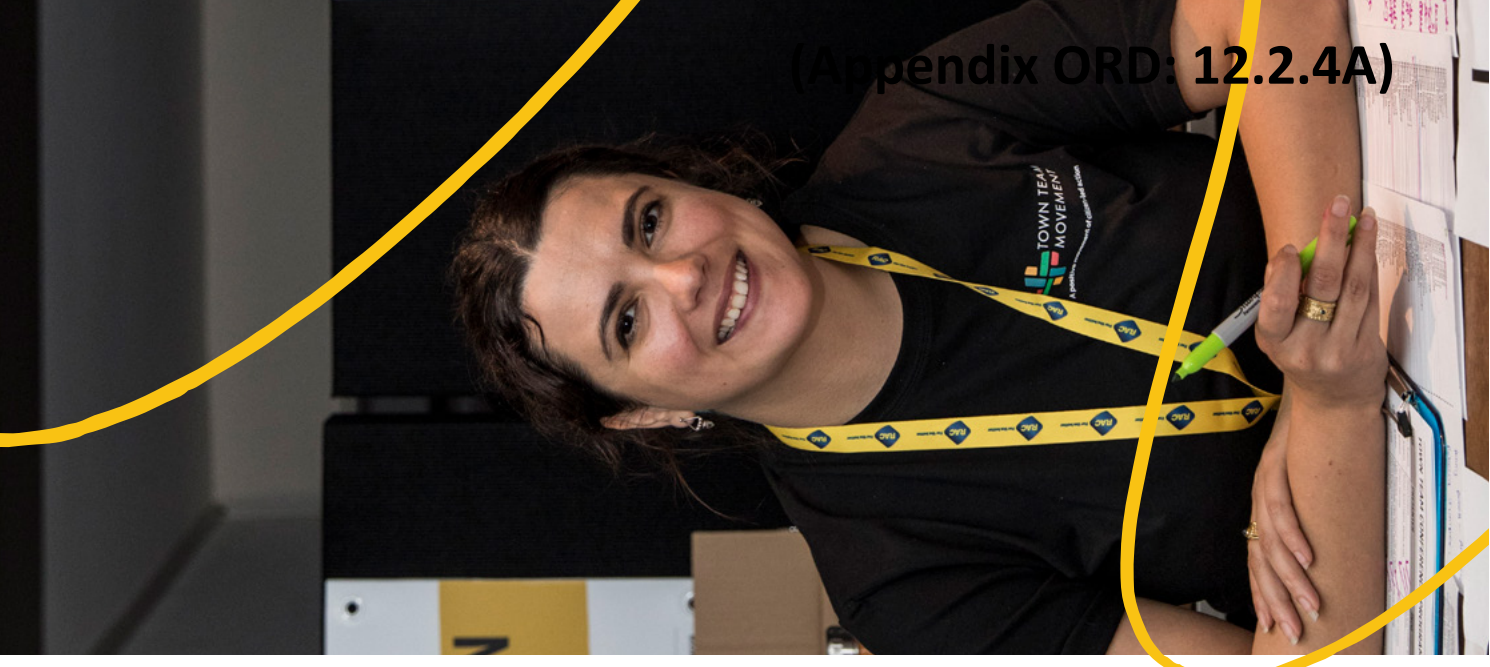
 **FACEBOOK**

 **INSTAGRAM**

 **LINKED-IN**

 **TARGETED DIRECT MAIL**

MEDIA RELEASE DISTRIBUTION THROUGH A STRATEGIC PR CAMPAIGN



(Appendix ORD: 12.2.4A)

TOWN TEAMS IN WA

Albany Moort	Middleton Beach, Albany
Applecross Town Team	Midland Junction Collective
Baysie Rollers	Morley Momentum
Beaufort Street Network	Mount Hawthorn Hub
The Bend in the Road (Doubleview)	Noranda Vibes
Braddon Collective (Canberra)	North Perth Local
Brentwood Village	Northam
Building Busselton	Northbridge Common
Bunbury	Old Perth Road Collective (Bassendean)
Champion Lakes Residents Association	Pally6157
Chinatown Broome	Peels Place Corner (Albany)
Como Town Team	Pinjarra Connect
Creative Maylands	Portside Town Team (Port Hedland)
Dalyellup Collective	Rise Up Riseley
Discover Dianella	Rivervale Community Network
Dunsborough Progress Association	Rostrata Town Project
Ecovision (Wattle Grove)	Scarborough Beach Association
Energise Collie	Shape Mandurah
FABric (Attadale and Bicton)	Spencer Park (Albany)
Flower District (West Leederville)	South Freo Corner Pocket
Fremantle Industrial Arts Quarter	Subiaction
Geraldton	The East Keys Collective, Clarkson
Inglewood on Beaufort	The Pickle District
Historic Heart of Perth	UWA Town Team
Leederville Connect	Vic Park Collective
Leighton Can	Wellard Village People
Main Street Cooperation (Osborne Park)	West Perth Local



2021 TOWN TEAM

WA STATE CONFERENCE

ACT LOCAL! PROGRAM BRIEF

Everyone is encouraged to attend our full day event, which will include guest speakers, experiential learning exercises, great food, inspiring stories, a street afterparty and plenty of great networking.

Ticketing information, keynotes and speaker list to be announced shortly.

THURSDAY, 12 AUGUST

Arrive Thursday evening for the opening night welcome, networking and festivities at the Bunbury Museum Heritage Centre

FRIDAY, 13 AUGUST

Our full-day program will keep the festivities rolling from last year with a diverse selection of local, national and international facilitators, activations, installations, group discussions and new ways to get even more involved.

SATURDAY, 14 AUGUST

The second day is aimed at bringing the greater Town Team Community together to explore and be inspired by the SW on a coach "Tiki Tour" with guest speakers, fun activities, food & music.

(Appendix ORD: 12.2.4A)

SPONSORSHIP PACKAGES AT A GLANCE

Our packages provide pre- event, event and post-event elements.

We also offer the opportunity to create your own sponsorship package with options available to suit your unique needs. Just let us know what you'd like to include.

MAIN SPONSORSHIP OPTIONS (THERE ARE ALSO OTHER OPTIONS IF YOU WOULD LIKE A CUSTOM PACKAGE)

- PRESENTATION PARTNER \$15,000
- MAJOR SPONSOR \$5,000
- SPONSOR \$2,500



(Approved by ORD: 12.2.4A)

SPONSORSHIP

OPPORTUNITIES

2021 TOWN TEAM

WA STATE CONFERENCE

FRIDAY AUGUST 13, BUNBURY TOWN CENTRE
8AM TO 8PM

MAIN SPONSORSHIP OPTIONS & R.O.I

	PRESENTATION PARTNER	MAJOR SPONSOR	SPONSOR	CUSTOM SPONSOR PACKAGE
	x2 \$15,000 cash and/or in-kind support	x4 \$5,000+ cash or in-kind support	x10 \$2,500+ cash or in-kind support	cash or in-kind support
PRE-EVENT	Sponsor Profile in program and on website	YES	YES/NO	YES/NO
	Naming rights – Conference presented by	YES	YES/NO	YES/NO
	Profile in Conference post conference video clip	YES	YES/NO	YES/NO
	Advertisement in Conference Program	YES	YES	YES/NO
	Logo thanks in Conference Program and all advertising collateral	YES	YES	YES/NO
	Social Media Promotion & Thanks	YES	YES	YES/NO
EVENT DAY	Logo on screen before and after each session and MC acknowledgement	YES	YES/NO	YES/NO
	Representative to open, close or present at Conference	YES	YES/NO	YES/NO
	Presentation naming rights for specific presenter or breakout session	YES	YES	YES/NO
	Space to exhibit or activation in/outside venue	YES	YES	YES/NO
	Recognition by Conference Hosts and MC throughout the day	YES	YES	YES/NO
	Banner on Main Stage & other area of conference (sponsor provides)	YES	YES	YES/NO
INCLUDED	Tickets for Staff / Community members	YES	YES/NO	YES/NO
POST EVENT	Access to event attendees feedback analysis	YES	YES/NO	YES/NO
	Thank you in final conference report sent to all attendees	YES	YES	YES/NO
	Access to audio-visuals of keynote sessions	YES	YES	YES/NO

(Appendix ORD: 12.2.4A)

WHAT'S NEXT?

MAY

- Seek grant funding & sponsors
- Develop conference event
- EOI for guest speakers & conference content
- Confirming Tiki Tour locations, activities & costs
- Set up event website, ticketing, etc

JULY

- Work with partners & sponsors to promote on their relevant internal or external communication sites and newsletters to invite relevant internal community development, event, town planning staff to attend – RAC newsletters, City of Busselton, City of Bunbury what's on article in Bunbury Herald, Shire of Capel, Chambers of Commerce, Community Radio
- Finalise sponsors by end of July

SEPTEMBER

- Post event reporting and meetings to all stakeholders
- Release final videos to public

JUNE

- June 1 - Announce the event and begin promotions on Town Team Movement and stakeholder Facebook pages, emails to members, councils, etc
- Add new grant funds & sponsors to conference program and promotions
- Ongoing promotion of the event

AUGUST

- Publicity – news stories
- Hold conference Aug 12/13/14
- Conference to be live streamed and filmed

ACT LOCAL.

(Appendix ORD: 12.2.4A)

ASK ABOUT

OUR PLACE LEADERSHIP CONSULTING TEAM

OUR LIST OF SKILLS INCLUDES:

- Public Engagement
- Place Plans
- Placemaking & Management
- Workshop Facilitation
- Urban Design
- Place Governance & Enabling Environments
- Community Building Business Support
- Documentation

Experience gives us the ability to cooperate effectively combining the knowledge, leadership and creativity of our whole team for the better of the project. Through this way of working, together with our combined 25+ years of experience in collaborating with local governments, communities, agencies, and developers we are uniquely equipped to unravel complex situations, develop innovative custom-made approaches and work strategically on capacity building and implementation.

Town Team Movement has recently launched a new place leadership consultancy and our team members have extensive experience and a strong passion for place. We pride ourselves on facilitating interesting and engaging places with strong community support and public ownership.

Our company advocates for the development of innovative and forward thinking measures to ensuring community and public spaces are reflective and built on the premise of local needs and aspirations. Our participation and on-going support in all work undertaken provides widespread benefits towards the growth of healthy and active communities.

CONTACT US TODAY!

David Snyder
david@townteammovement.com
0433 469 212

The process and workshops have helped our diverse community through meaningful engagement and feedback on the visions and ideas to use our space (Leedy Town Square). Town Team Movement has assisted to empower Leederville Connect and ensure buy in from the local community. Overall, the process has provided a best practice framework for the betterment of our local community and urban village.

- Trent Durward, Leederville Connect Chairperson, commenting on Town Team Movement's leadership role supporting the Leedy Town Square Action Plan.

(Appendix ORD: 12.2.4A)

(Appendix ORD: 12.2.4A)



TOWN TEAM
MOVEMENT

CONTACT US

245 Vincent St, Leederville 6007

0468 381 745

hello@townteammovement.com

www.townteammovement.com

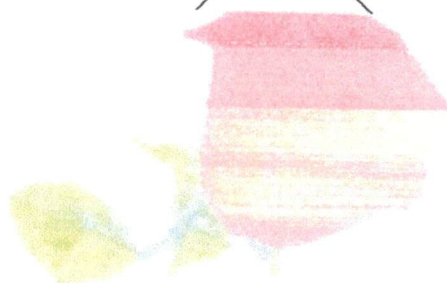
ACT LOCAL.

TOWNTTEAMMOVEMENT.COM/CONFERENCE



RISK ASSESSMENT TOOL									
OVERALL RISK EVENT: Town Team Sponsorship Request RISK THEME PROFILE: 6 – Engagement Practices RISK ASSESSMENT CONTEXT: Operational									
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING	
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Council's reputation could be impacted on their decision on recipient's application for sponsorship from the Shire.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.

(Appendix ORD: 12.2.5A)



Roseland

DARDANUF

Live Grow Flourish in Paradise Country

Details of the land area and other areas are subject to survey. The land area particulars are supplied for information only and do not constitute a representation in any respect on the part of the seller or their agent.

(Appendix ORD: 12.2.5B)

RISK ASSESSMENT TOOL									
OVERALL RISK EVENT: Road Names (Roselands – Stage 4) RISK THEME PROFILE: 2 - Business and Community Disruption									
RISK ASSESSMENT CONTEXT: Operational									
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			RESIDUAL RISK RATING
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING	
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	If road names were not approved the provisions of emergency service responders, utilities and postal deliveries would be compromised.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.

(Appendix ORD: 12.2.5C)

MARY ANNE CLEARY 1862-1837

School teacher, farmer, businesswoman, achiever.

Mary Anne Cleary, born, raised and buried in Dardanup, was a remarkable woman, achieving so much in the district which was her life and love.

She was the eldest daughter of district pioneers, Irish Catholics James and Alice (Garvey) Cleary.

James Cleary came early to Dardanup, worked for Thomas Little and, with his first wages, bought a cow.

Mary Anne's mother came to Dardanup in 1853 from Tipperary, Ireland, with parents, William and Mary Garvey.

Born in 1862, Mary Anne Cleary became a teacher at the Catholic School on the grounds of the old Dardanup Catholic Church (now the Thomas Little Hall) about 1882.

Family described her as a strong, regal woman who wore her hair rolled on top of her head.

She lived with her parents in a house reminiscent of an Irish home, thatched and made with wattle and daub. There were several rooms, all white-washed and with a fire-place in the sitting room. It became known as Rosevale but was later replaced with another home on the same site and still standing.

In the late 1880s the Government of W.A. announced that only State Schools would, in future, receive government funding. Almost overnight the Catholic School became a State School and the children continued to be taught by Miss Cleary in their same premises until the government school was built across the road.

(Appendix ORD: 12.2.5C)

Tragedy struck the Cleary family. James Cleary died in 1902 and his son-in-law (married to Mary Anne's sister, Alice Cleary) died in 1908. Mary Anne found herself bread-winner for a household consisting of her widowed mother, widowed sister and a very young niece, Mary.

She resigned from teaching, became a farmer and businesswoman and employed workers including Aboriginal stockman Wilfred Warburton who worked with her for thirty years.

Land was purchased and she owned possibly a thousand acres around Dardanup, seventeen hundred acres at Lake Preston and more land in the hills.

From George Fee's diary April 19 1918:

"Miss M.A. Cleary, Mr. Doolan and W. Warburton are at present camped on the Lake constructing water holes and fencing off Miss Cleary's paddock adjoining Venn's."

(The Lake is Lake Preston)

Amazingly successful in a time when few women farmed in their own right, Mary Anne Cleary, teacher, died on the fifteenth of August 1837 and is buried in the Pioneer Catholic Cemetery in Dardanup.

Table and chairs of jarrah, hand-turned by Mr. Gibbs of Ferguson, given to Mary Anne's parents as a wedding gift remain in the family as does a chest of drawers bought from the Prinsep family on departure.

(Researcher: Jennifer Golding)

(Appendix ORD: 12.2.5C)

Wicksteed, Arthur: Prominent citizen. Being a farmer and working much on the Dardanup Welfare Committee for the completion of the Local Hall.

(Researcher: Gwen Wells)

(Appendix ORD: 12.2.6A)

To
Mr Michael Bennett
President Shire of Dardanup.

Dear Mick, Re Slater family information.

On the 14th February 1964, Percy and Lylia Slater commenced business at the corner of Pratt Road and Old Coast Road Eaton, at what became known as Slaters Eaton Store.

They remained there conducting the business with their family until the business was sold to John Baltyn in 1989. This business is now operated by Caltex but is still referred to by many Eaton residents as SLATERS.

In the years that Percy and Lylia operated this store they were very involved in supporting many groups with sponsorship to help the growing population of Eaton.

Percy was also the local Postmaster, the local Justice of the Peace, he served as Eaton and Australind Fire Control officer for many of those years for the Dardanup and Harvey shires and was a foundation member of the Eaton Australind Fire and Rescue service and served as foreman of that brigade for 17 years. He was awarded Life membership of both the Eaton Bush Fire Brigade and the Eaton Australind Fire and Rescue Service for dedicated service to his community.

In 1964 the land between Pratt Road and the Collie river down to where the Eaton Hall is located was swamp land covered by water and paperbark trees. Percy Slater and Past Resident Don Stewart made representation on behalf of the community at a meeting with June Craig who was the local Member of Parliament and arranged for the Collie River to be dredged and the spoil to be pumped onto what has now become the Eaton Foreshore, providing a great facility for not only local residents but an area for families and children to enjoy into the future.

Percy Slater passed away on 29th June 2020 at Bethanie Fields in Eaton and Lylia Slater passed away in June 2006 in Exmouth. Both Lylia and Percy have had a large influence on the early settlement of Eaton and it would be fitting to have them remembered for that influence. In the early development of Eaton Percy was also the local agent for TM Burke developers and many of the residents of early Eaton purchased their land through him and Slaters Eaton Store. He also sold the land that Eaton Fair stands upon to the owners of City gate.

We would like to suggest that as a precedent has been set on the banks of the Collie River in the Canal development West of the Collie Bridge by naming the foreshore area " TAYLOR FORESHORE", that East of the Collie River bridge and in front of where their business was that this area be named "Slaters Foreshore" as it was the foresight and guidance to the Eaton Progress Association by Percy and Lylia that this area was filled with river dredge spoil all those years ago.

I have attached some files and photos of the old shop both in the floods of 1964 and 1989 when it was sold.

Kind Regards
Trevor Slater JP.

RISK ASSESSMENT TOOL									
OVERALL RISK EVENT:		Installation of 'Slaters Corner' Sign							
RISK THEME PROFILE:		10 - Management of Facilities, Venues and Events							
RISK ASSESSMENT CONTEXT:		Operational							
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			RESIDUAL RISK RATING
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD		
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	To ensure that Council buildings and facilities are appropriately named based on a community members contribution.	Insignificant (1)	Possible (3)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.

(Appendix ORD: 12.2.6C)



