



**SUSTAINABLE DEVELOPMENT  
DIRECTORATE  
APPENDICES**

**ITEMS: 12.2.1 – 12.2.8**

**ORDINARY COUNCIL MEETING**

To Be Held

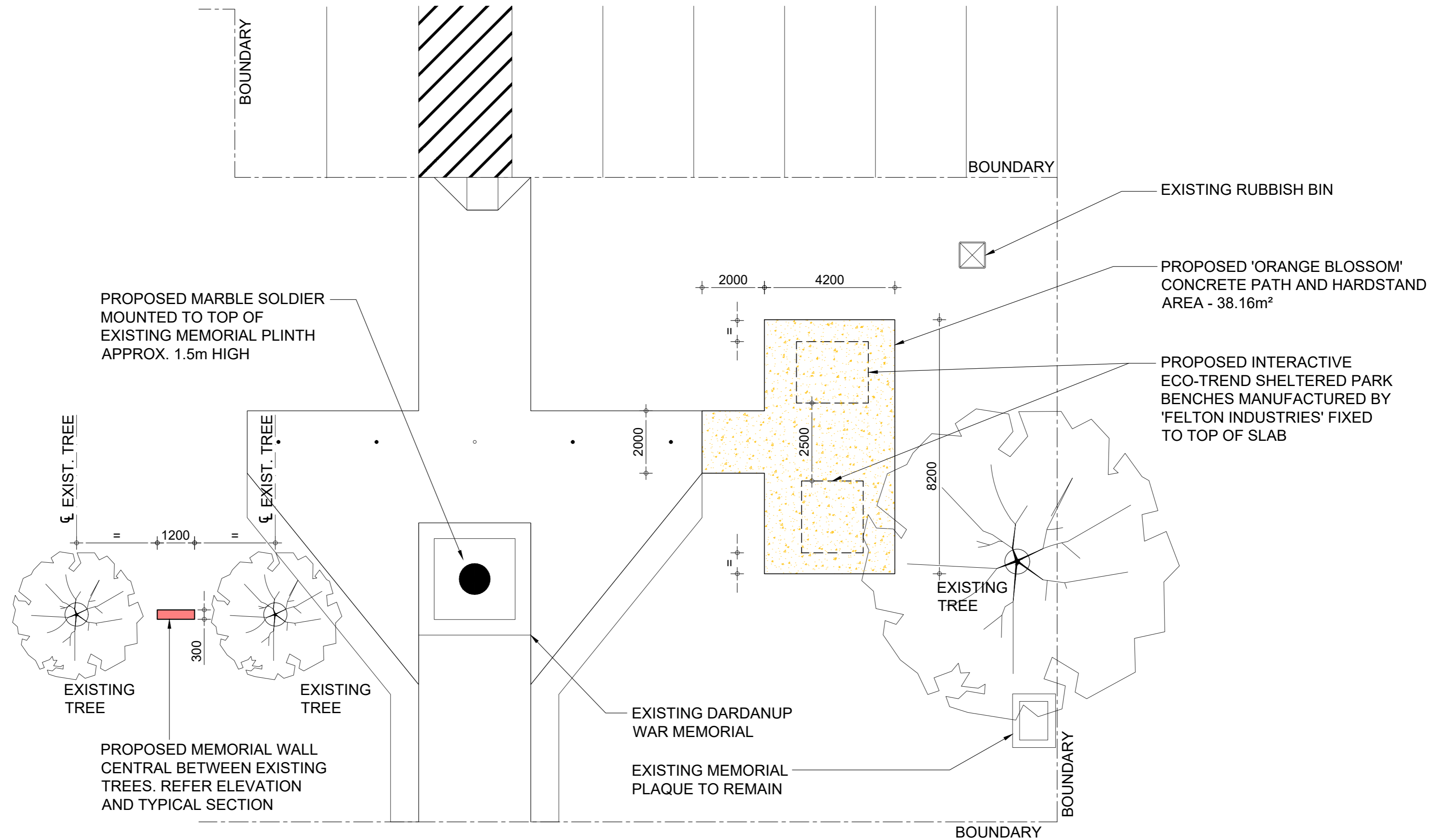
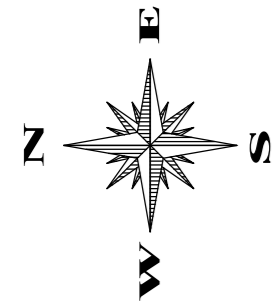
**Wednesday, 29<sup>th</sup> of September 2021  
Commencing at 5.00pm**

At

**Shire of Dardanup Administration  
Centre Eaton  
1 Council Drive - EATON**

This document is available in alternative formats such as:  
~ Large Print  
~ Electronic Format [disk or emailed]  
Upon request.

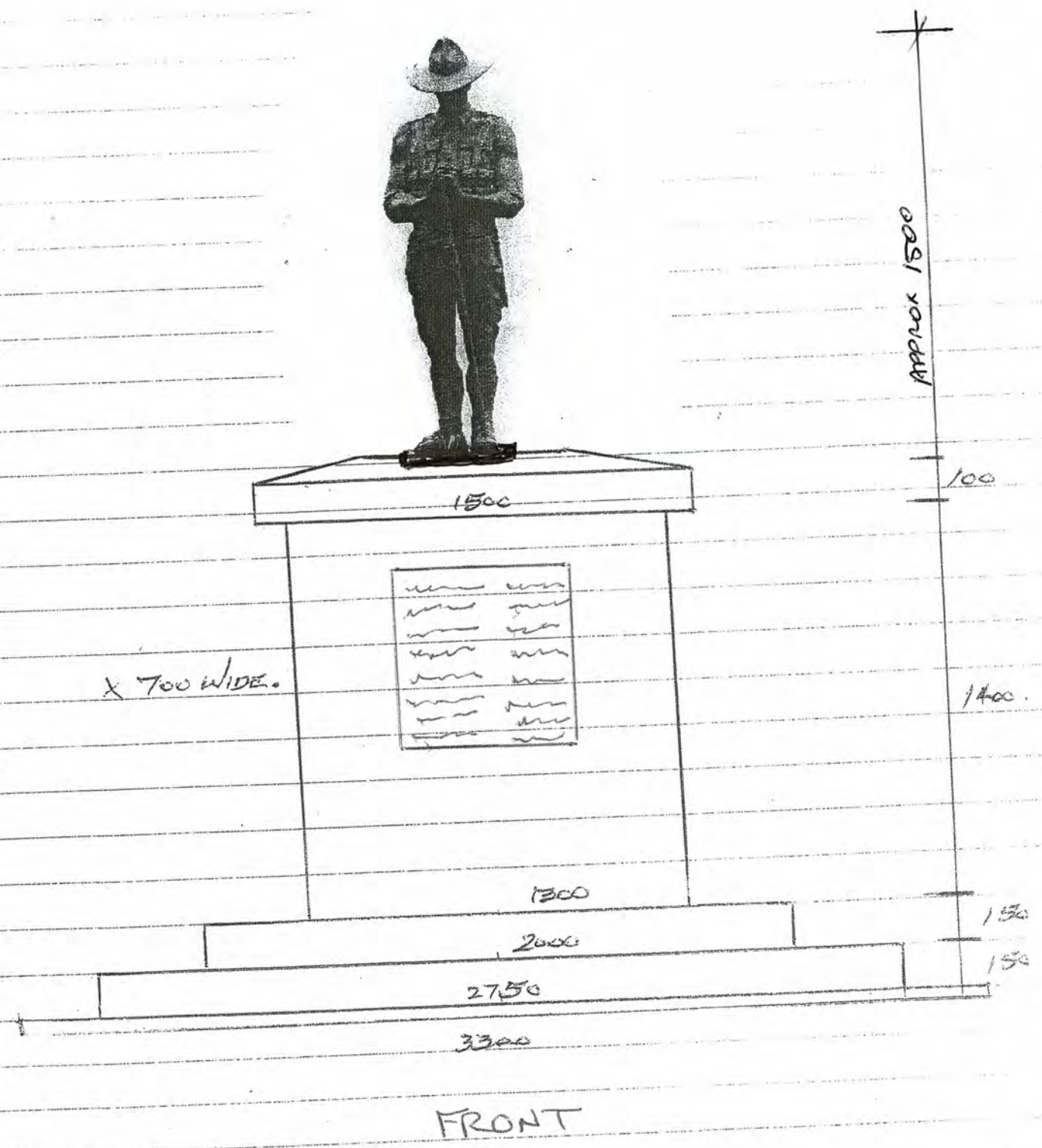




PLAN  
SCALE 1:100 @ A2

PROPOSED PHASE 3 WORKS - LITTLE STREET, DARDANUP

DARDANUP MEMORIAL



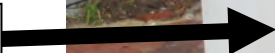


# (Appendix ORD: 12.2.1B)

## EXAMPLES OF WAR MEMORIAL STATUE DESIGN



Stone colour similar to new plaque



## OUTDOOR SHELTERS

### Interactive Eco-Trend Sheltered Park Setting

Code: FELIETSP

Interactive Eco-Trend Sheltered Park Setting forms part of the Eco-Trend range. The newest addition to the Felton range of shelters is proving to be a very popular choice for parkland and picnic areas.



#### Key Features

- Seats up to 6 people including 2 Wheelchairs
- DDA Compliant
- Maximum weather protection with Colorbond® Roof
- Latest in sleek design
- Bolt down lugs for maximum stability and safety
- Choice of colours available
- Coloured Safety End Caps available in red, blue, green, purple, yellow and orange

#### Ideal for

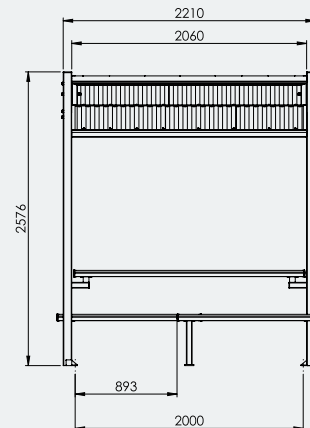
- Parks
- Aged Care
- Playgrounds
- Commercial Areas



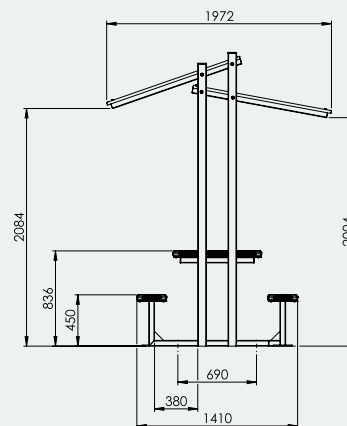
#### Specifications

Interactive Eco-Trend Sheltered Park Setting

**Overall Plan:** 2324mm L x 1972mm W x 2576mm H



**Table Top:** 2000mm L x 690mm W x 836mm H



A Division of Felton International Group Pty Ltd  
ABN 17 130 687 240



# (Appendix ORD: 12.2.1B)

Your roof is protecting your most precious investments, your home and your family. You can be confident knowing COLORBOND® steel is versatile, lightweight, durable, and capable of meeting the changing needs of your lifestyle.



Whether you live close to the coast or you're choosing a colour with energy-efficiency in mind, COLORBOND® steel can meet the needs that your home demands. Simply visit [colorbond.com/colour](http://colorbond.com/colour) to determine the most suitable COLORBOND® steel choices for your home.

## LEGEND

① Also available in COLORBOND® Ultra steel for coastal and industrial environments. All other colours are available in COLORBOND® Ultra steel on request, please speak with your supplier.

② Also available in COLORBOND® Stainless steel for severe coastal and industrial environments. Please speak to your supplier for more information regarding availability.

For further details on the legend, please refer to the back page.

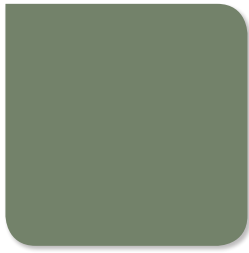
## CLASSIC colour range<sup>1</sup>



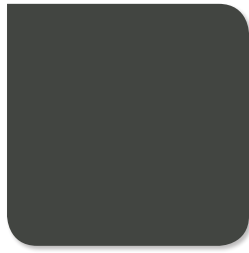
**CLASSIC CREAM®**  
SA = 0.32. BCA = L



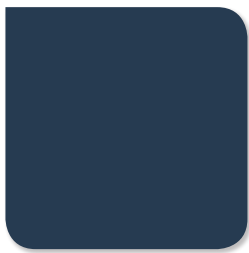
**PAPERBARK®**  
SA = 0.42. BCA = M



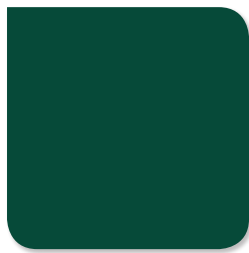
**PALE EUCALYPT®**  
SA = 0.60. BCA = M



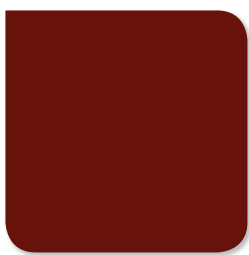
**WOODLAND GREY® ①**  
SA = 0.71. BCA = D



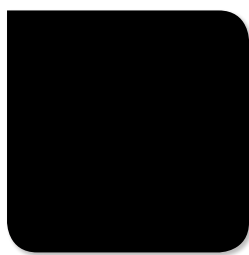
**DEEP OCEAN® ②**  
SA = 0.75. BCA = D



**COTTAGE GREEN®**  
SA = 0.75. BCA = D

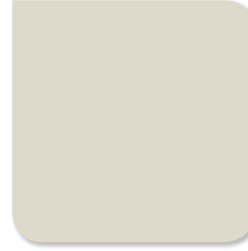


**MANOR RED®**  
SA = 0.69. BCA = D



**NIGHT SKY®**  
SA = 0.96. BCA = D

## CONTEMPORARY colour range<sup>1</sup>



**SURFMIST® ① ②**  
SA = 0.32. BCA = L



**EVENING HAZE®**  
SA = 0.43. BCA = M



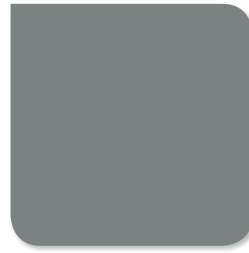
**SHALE GREY™**  
SA = 0.43. BCA = M



**DUNE® ① ②**  
SA = 0.47. BCA = M



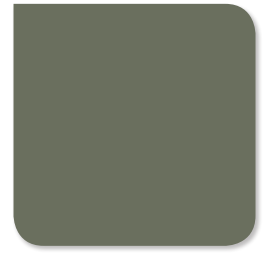
**COVE®**  
SA = 0.54. BCA = M



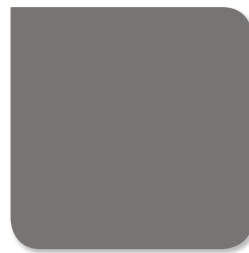
**WINDSPRAY® ① ②**  
SA = 0.58. BCA = M



**GULLY®**  
SA = 0.63. BCA = D



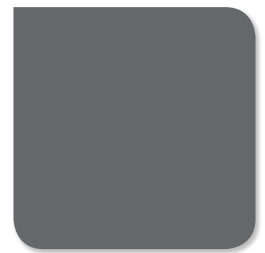
**MANGROVE®**  
SA = 0.64. BCA = D



**WALLABY® ①**  
SA = 0.64. BCA = D



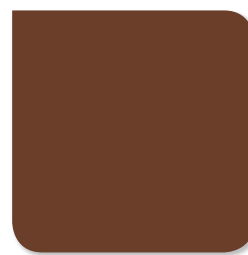
**JASPER®**  
SA = 0.68. BCA = D



**BASALT®**  
SA = 0.69. BCA = D



**IRONSTONE®**  
SA = 0.74. BCA = D



**TERRAIN®**  
SA = 0.69. BCA = D



**MONUMENT® ①**  
SA = 0.73. BCA = D

# (Appendix ORD: 12.2.1C)

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Dardanup War Memorial Upgrade - Stage Three

**RISK THEME PROFILE:**

6 - Engagement Practices

**RISK ASSESSMENT CONTEXT:** Project

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Ensuring Community support by effective consultation.	Minor (2)	Possible (3)	Moderate (5 - 11)	Ensure all relevant stakeholders have been consulted and project support has been obtained.	Minor (2)	Rare (1)	Low (1 - 4)
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

# (Appendix ORD: 12.2.2)

RISK ASSESSMENT TOOL								
<b>OVERALL RISK EVENT:</b>		Failure to act on Council resolution for a policy on caravan parks and camping grounds.						
<b>RISK THEME PROFILE:</b>		3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)						
<b>RISK ASSESSMENT CONTEXT:</b>		Operational						
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	Council resolution that has not been acted upon.	Insignificant (1)	Rare (1)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.



## (Appendix ORD: 12.2.3A)

Mr André Schönfeldt  
Chief Executive Officer  
Shire of Dardanup  
PO Box 7106  
Eaton WA 6232

Wally Cook  
President  
Bunbury and Districts  
Dog Club

18 March 2020

Dear André

I refer to our previous meeting regarding the opportunity to relocate the Bunbury and District Dog Club activities to the Shire of Dardanup. I realise that our previous discussions may have resulted in no suitable venues being available at the time, however the situation has escalated recently with the club being advised that our current facilities at Hay Park, Bunbury will not be available to the club as of the 30<sup>th</sup> April 2020. Therefore we've been informed by the City of Bunbury that we need to vacate our current facility and make alternative arrangements.

Due to the above I have had a discussion with Dardanup Shire personnel to investigate what would be the best course of action to investigate the possibility of moving forward with trying to secure a suitable area at the Glen Huon oval. There are many reasons why the area at Glen Huon oval is suitable including its close proximity to shopping areas, major roads and easy access.

I have enclosed some information about the club and some proposed options. The reason that I have provided this information about the club is because when the subject of "dogs" is raised people think of a whole lot of negative things about dogs, dog owners and dog activities and it is normally this negatively that sways decisions.

The Bunbury and Districts Dog Club is a professional organisation having been established for over 30 years. Our members are professional dog owners, breeders and we are affiliated with Dogwest and therefore we comply with all of the state and national Code of Practice, policies and procedures. We not only provided essential advice, support and instruction to local dog owners but we also add to the health, social and economic welfare of our community.

If you could favourably look at the information provided and if this information could be passed on to the relevant people along with my contact details it would be much appreciated and hopefully we can progress with one of the options. We are not looking at the shire funding anything as we would fund any development for the club. All we are looking for is a secure home for our club after many years of worry and uncertainty.

If you have any questions or require any more information please do not hesitate to contact me and I will do my best to supply any information and answers that I can.

Yours faithfully

Wally Cook  
President  
Bunbury and Districts Dog Club  
[bunburydogz@westnet.com.au](mailto:bunburydogz@westnet.com.au)  
Ph – 97315456  
M - 0419210532

## (Appendix ORD: 12.2.3A)

### Bunbury and Districts Dog Club

The club has been around for about 51 Years located at Queens Gardens, Recreation Ground (Runners Club) and Hay Park (21 Years)

Dog ownership has been proven to be a great benefit to the health (mental and physical) and wellbeing of people of all ages by reducing stress plus encouraging you to relax and exercise.

Owning a well trained dog has the benefit of making them better members of the community and reducing the occurrences of bad behaviour that the Council Rangers have to contend with. (This will free up their time for more important things) and make for a happier community.

We have trained thousands of dogs and handlers - children from 12 years old to people 80 years old.

We teach obedience, agility and showing as well as the general care of the dogs (for example feeding, grooming) and where appropriate offer advice.

All training is done by volunteers and as a community service to promote responsible ownership and dogs that are happy and well adjusted members of the community.

As part of our sport we hold Obedience Trials (25-30 exhibitors with 30-40 dogs), Agility Trials (35-40 exhibitors with 60-70 dogs), and Conformation Shows (350-400 exhibitors with 450-600 dogs), which bring competitors from all over the state to Bunbury.

What we offer to the council is to have a service that has been around for a long time has a huge benefit to not only the council but for the local businesses and the whole community of the Greater Bunbury Area being supplied by the Bunbury Dog Club.

We would like to explore the feasibility of relocating our club to the Glen Huen Oval.

The facilities to enable us to hold our training and events are already in place.

We would have to put a facility in place to enable us to store our equipment on site and we acknowledge that we would need to work with Council and the Recreation Centre to come to a mutually beneficial outcome.

Facility to be self funded and to a mutually agreed standard .

#### **Equipment storage area**

Undercover enclosed area min 12m x 6m, with ramped roller door access. So as to enable the movement of equipment on trolleys, from the facility into the area of use and returning without the danger of anybody tripping, falling or injuring them.

We have had a look around the oval and have come up with some options .

The first option would be to have the storage facility on the Recreation Center side of the oval and utilize the Recreation Center for canteen and office / dining area for judges and stewards when holding events and the meeting room for monthly committee meetings .

This would be subject to bookings and availability.

This is the preferred option as the area on this side of the oval is level and would require less civil works to accommodate the storage facility.

## **(Appendix ORD: 12.2.3A)**

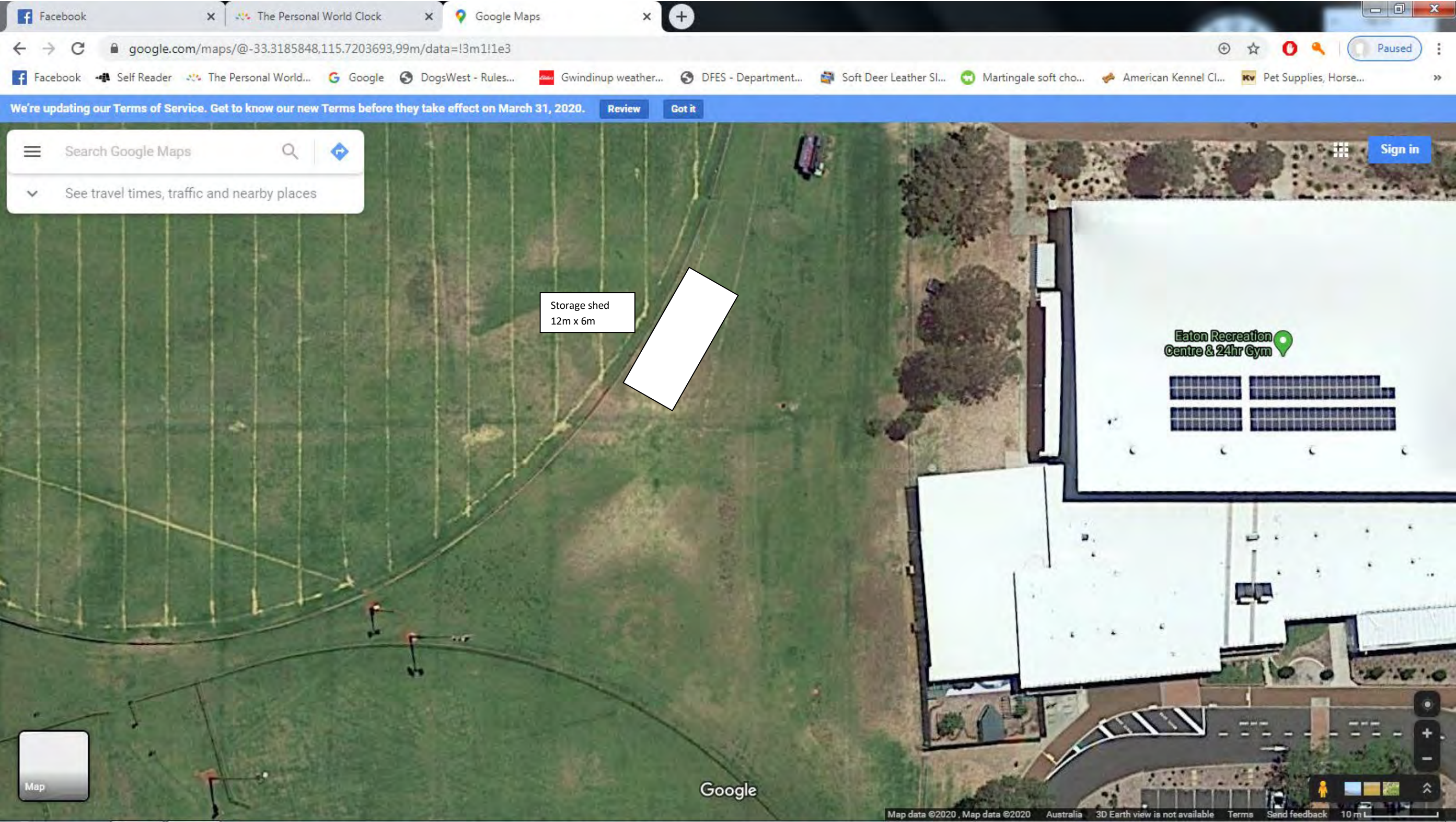
The second option would be to have the storage facility on the Eaton Boomers Football side of the oval and utilize the Eaton Boomers Pavilion for canteen and office / dining area for judges and stewards when holding events and a meeting room for monthly committee meetings .

This would be subject to bookings and availability and an agreement with the Eaton Boomers Football Club.

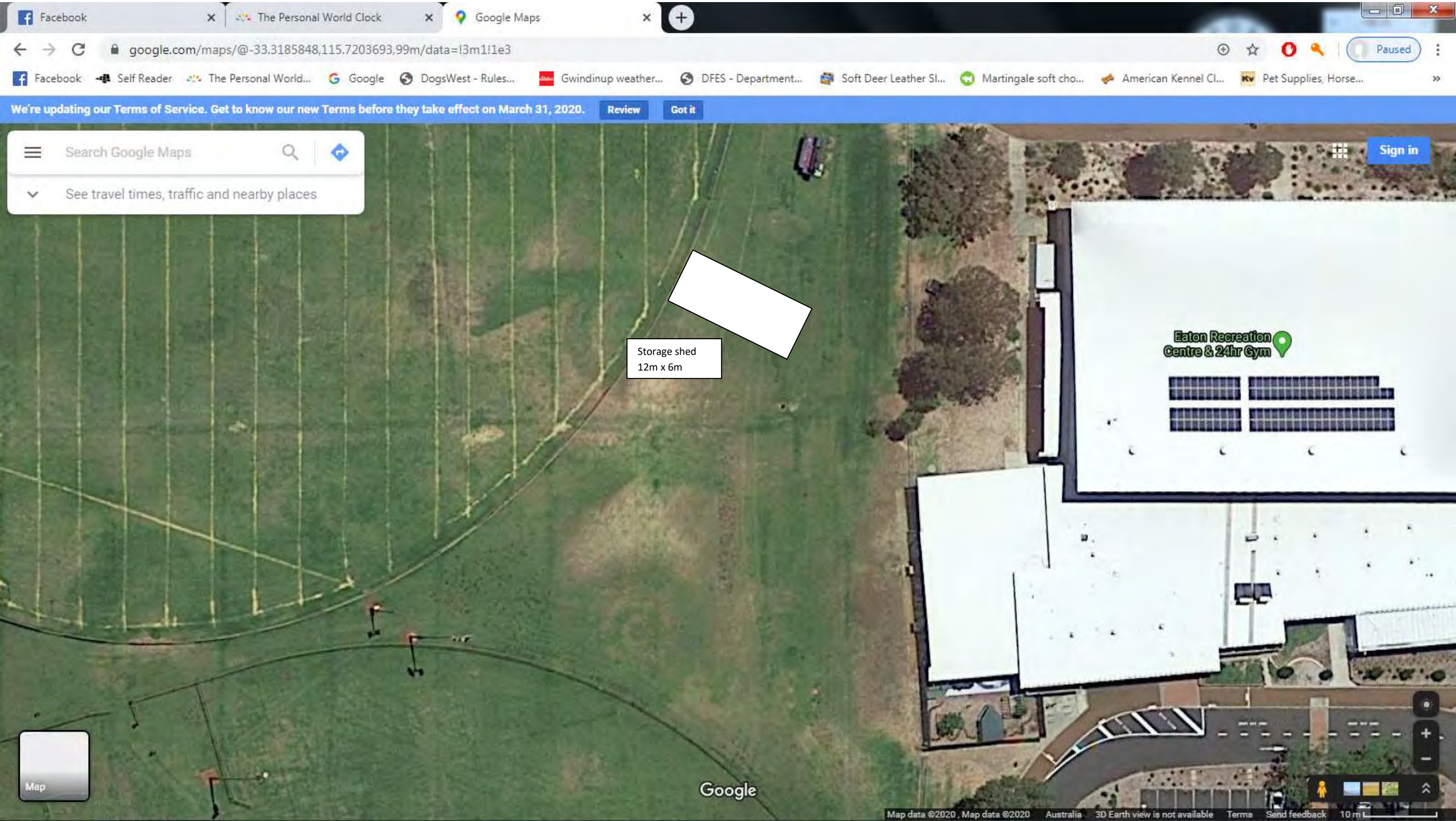
This option would require a lot more civil works to accommodate the storage facility as the area on this side of the oval has a quite steep slope and would need to be leveled and possibly have a retaining wall built to maintain the area to the present profile .

I have included photos as to where the storage facility could be located (two different orientations - end onto oval and side on to oval) for both options.

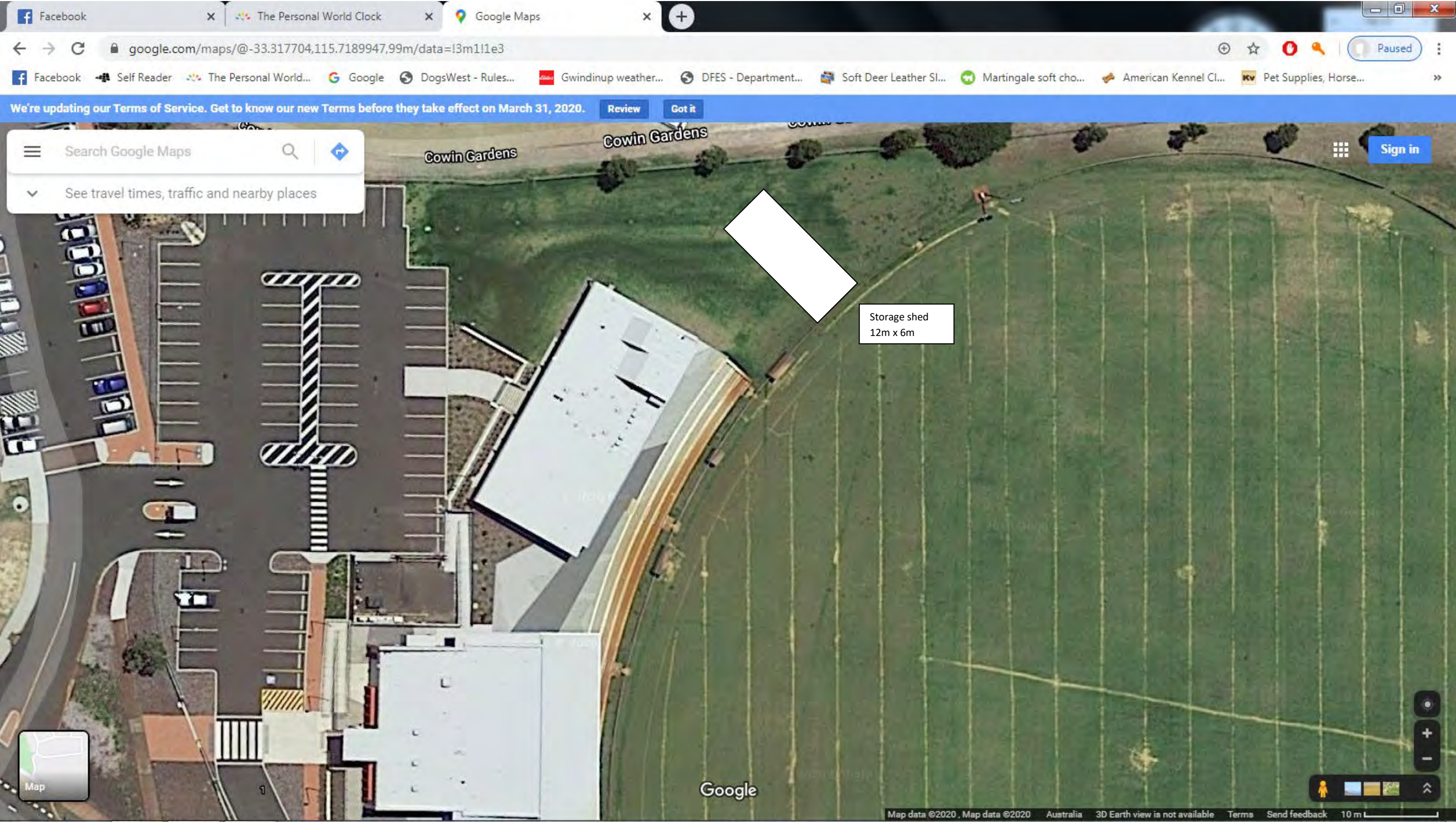






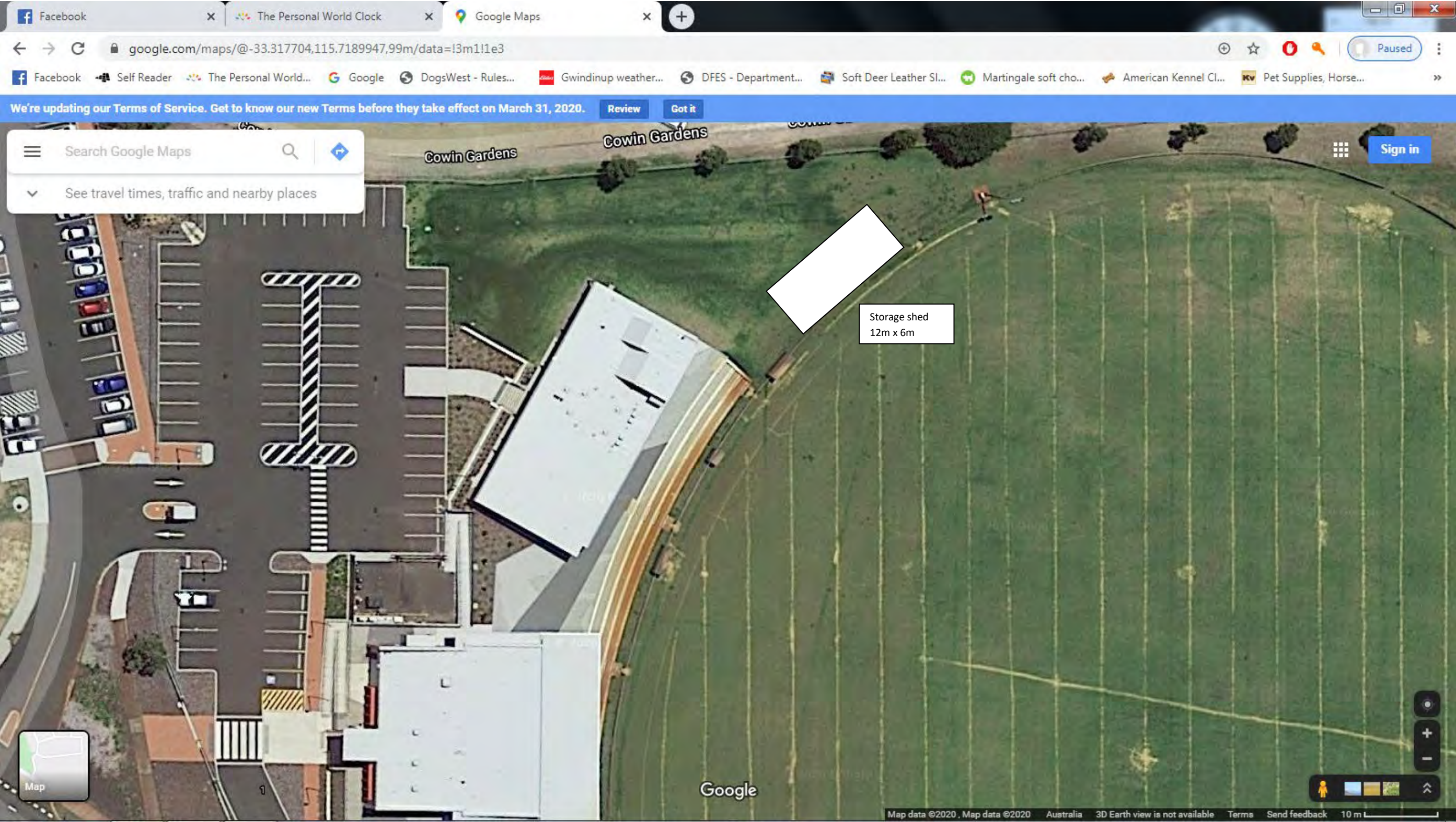






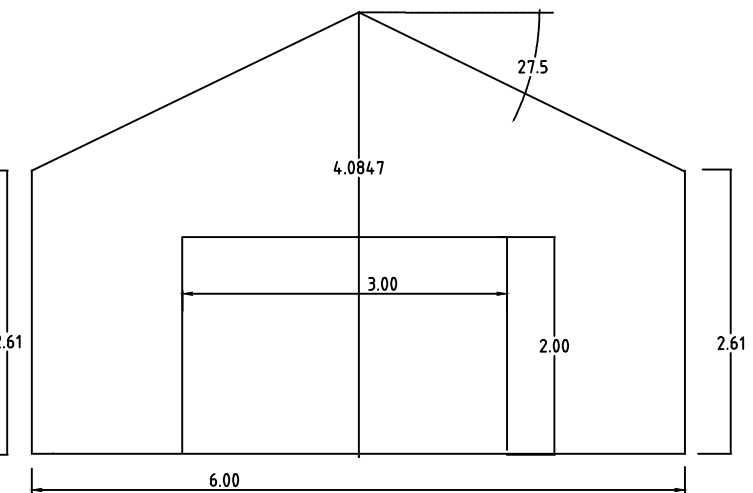
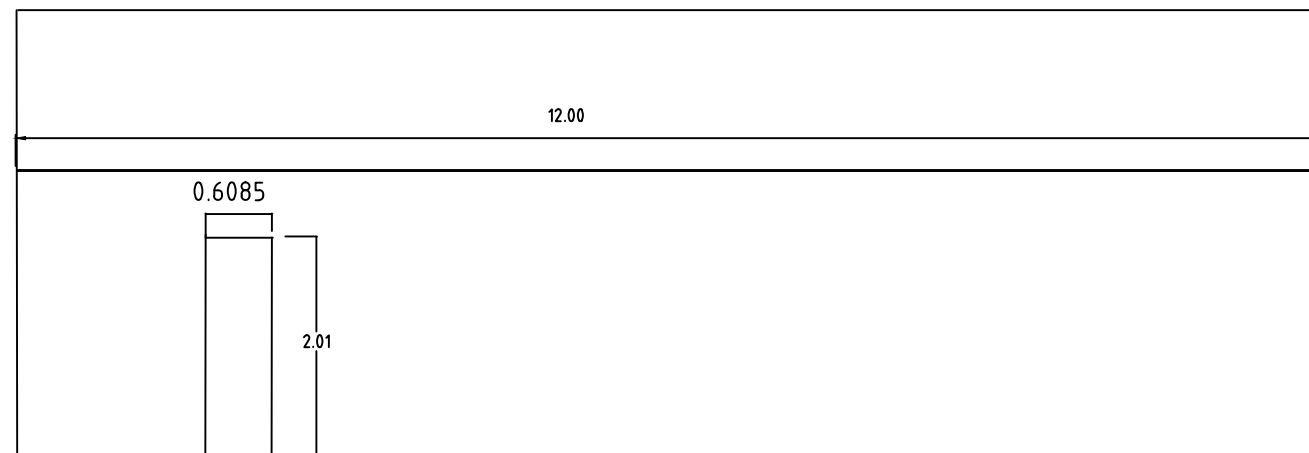
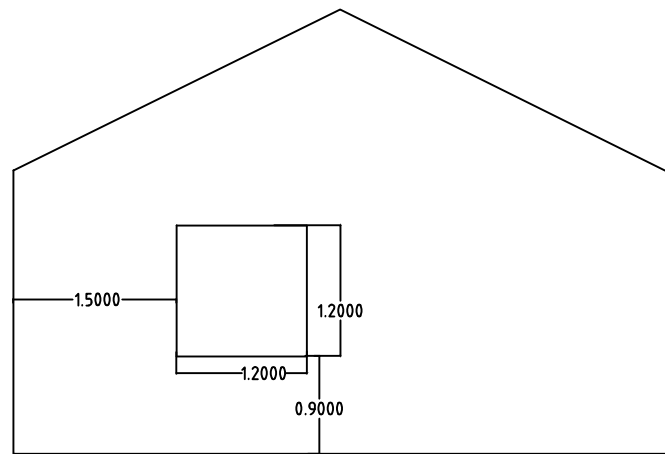
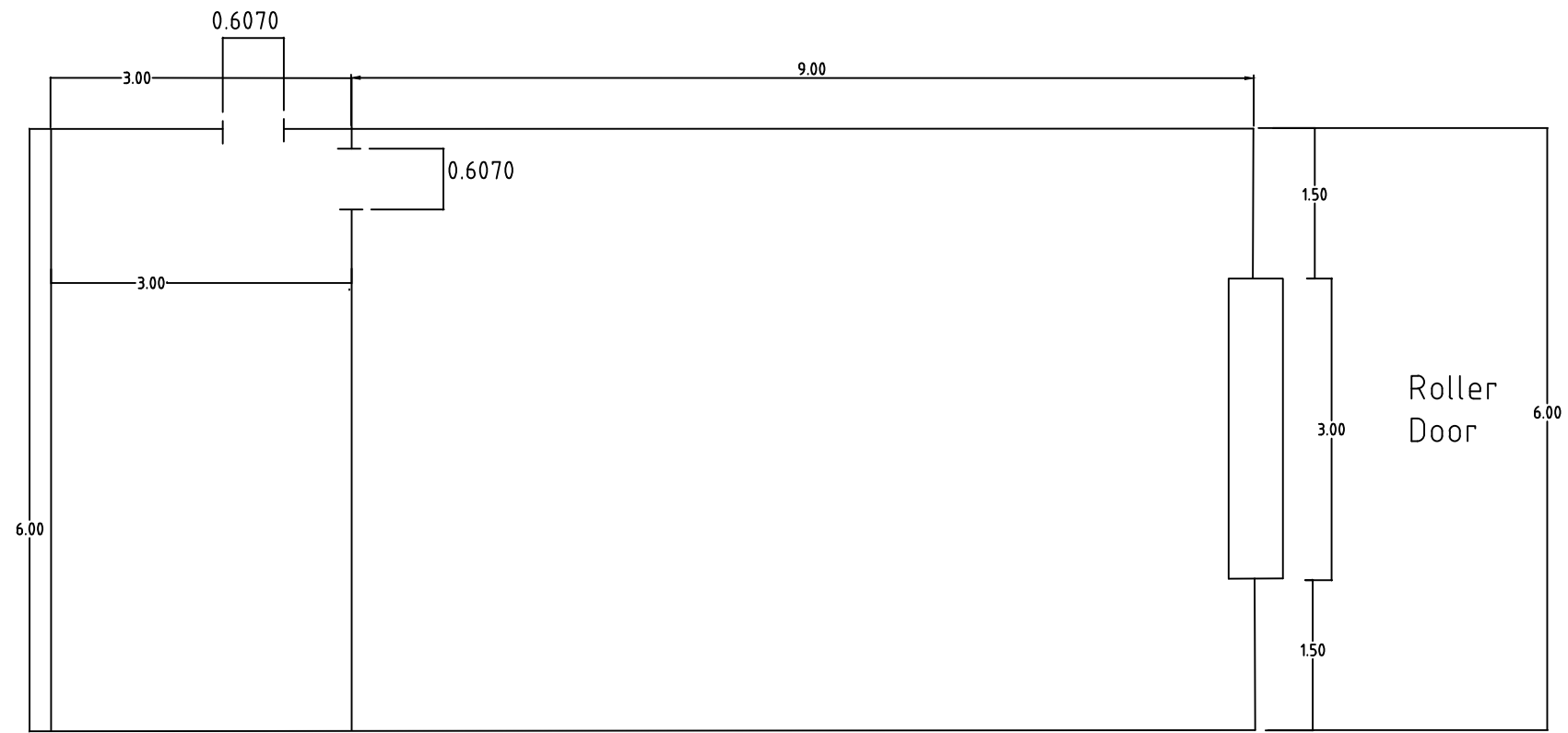
1Storage Shed





# Bunbury & Districts Dog Club Layout for Facilities Dimentions in Metres

Building - Colourbond  
 Roller Door - Heavy Duty  
 Window - Security Meshed  
 Personell Door - Heavy Duty



Roller  
Door

E:\1a4the club\Drawings\glen huen

REV	DESCRIPTION	DATE	NAME	REV	DESCRIPTION	DATE	NAME	DRAWING No	
								B&DDC	
								OFFICE_COMBO_3	
								DRAWN	W.COOK
								SCALE	NTS
								DATE	1/03/2020
								REVISION	c

B&DDC  
 CLUB\_ROOM\_PROPOSED\_MOVE



# (Appendix ORD: 12.2.3B)

**From:** [Murray Upson](#)  
**To:** [Lucy Owen-Conway](#)  
**Subject:** Bunbury Dogz  
**Date:** Tuesday, 2 February 2021 1:12:33 PM

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Hi Lucy

Wally has contacted us and said we need to give them written permission to use Glen Huon .

The Eaton Boomers Football Club will give permission to the Bunbury Dogz Club to use Glen Huon Oval and change rooms Only If there are No Football Games Fixtures For that Weekend Football must come First.

But There are 3 RULES that must be followed

1 No Digging Holes on the Oval or the Bunbury Dogz will be billed the repairs off the Damages.

2 The Bunbury Dogz Club Must leave the oval clean off Rubbish / Glass and Walk around Oval and clean up the Dog Manure from the oval when Finished.

3 Change rooms clean and tidy when finished also

--

Yours Sincerely,

Murray Upson

[murrayupson@gmail.com](mailto:murrayupson@gmail.com)

# (Appendix ORD: 12.2.3B)

**From:** [Warren Jones](#)  
**To:** [Lucy Owen-Conway](#)  
**Cc:** ["bunburydogz"](#)  
**Subject:** Use of Glen Huon Oval by Bunbury Dog Club  
**Date:** Sunday, 31 January 2021 9:49:22 AM

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Hi again Lucy

In regards to the Bunbury Dog Club using the Glen Huon Football Oval for their required purposes the Bunbury & Districts Softball Association Inc has no problem with this and would support the proposal.

Kind Regards

Warren Jones - 0407 441 942

BADSA Facility Hire Coordinator





# Eaton Advisory Group Meeting

Eaton Administration Centre

Wednesday, 9 July 2021

## Notes

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### Attendance

#### Elected Members

Cr. P Perks	Chairperson
Cr. Peter Robinson	Proxy – Cr. Mick Bennett
Cr. C Boyce	Advisory Group Member
Cr. S Gillespie	Advisory Group Member
Cr. J Dow	Elected Member

#### Community

Ms. Julie King	Community
Ms. Jenna Priddle	Community
Mr. Graham Lord	Community (5.45pm)
Ms. Dorothy Dye	Community
Mr. Ken Lowth	Community
Mr. Ryan Gay	Community

#### Staff

Mr. Andre Schönfeldt	Chief Executive Officer
Ms. Susan Oosthuizen	Director Sustainable Development
Mr. Nathan Ryder	Manager Infrastructure Planning & Design
Ms. Lucy Owen-Conway	Manager Place & Community Engagement (left meeting at 5.45pm)
Ms. Peta Nolan	Governance Officer

#### Apologies

Cr. M Bennett	Chairperson
Mr. Luke Botica	Director Infrastructure
Ms. Caroline Gregorio	Community
Ms. Joy Coatalen	Community

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Meeting Open 5.00pm

## Welcome

Welcome and Acknowledgment of Country by Cr. Patricia Perks.

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## Disclosure of Interest

The following members declared a proximity interest:-

Mr André Schönfeldt – Chief Executive Officer  
Cr Stacey Gillespie – Elected Member  
Ms Julie King – Community  
Graham Lord – Community

The following members declared an impartiality interest:-

Mr André Schönfeldt – Chief Executive Officer  
Ms Julie King – Community

It was agreed that members would participate in all discussion.

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## Community Engagement Projects

### Ms. Lucy Owen- Conway – Manager Place and Community Engagement

**2021/22 events and activations** – See Presentation attached for further details.

Ms. Lucy Owen- Conway presented an overview of planned programs of activities for the coming year.

There was general discussion that the feedback from the community about the recent events had been very positive.

It was agreed that the Cadell Park was a most suitable location for the Summer in the Park event as it has good access, parking and public toilets.

Ms. Lucy Owen- Conway presented a new event for discussion as follows:-

**Remembrance Trail in Remembrance week** – 10<sup>th</sup> – 17<sup>th</sup> November 2021. This event would include poppy creating workshops across the Shire. Schools will be invited to be involved. The RSL WA will be requested to provide audio to add to the event. Workshops will be run to make poppies and then the poppies will be placed on the 10 November 2021 at selected locations.

The locations suggested by the Advisory Group Members included the lookout on the Collie River, Hunter Circle and the Shire Office. Peppermint Lodge will be involved and assist in the loan of the poppies. Some other ideas include the involvement of the Men's Shed or the welding clubs in the Shire.

### **New Event Concept** – 18 March 2022

Shire of Dardanup residents will be given an opportunity to activate the new skate park by breathing life into concrete walls through vibrant artwork, movement and community connection.

Light puppets may be available from Dardanup Bull and Bush Festival.

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## (Appendix ORD: 12.2.3B)

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Funding will be sought from Tourism WA and Department of Culture and the Arts.

The Advisory Group agreed that Shire Officers should proceed further with this project concept.

The Group was asked to consider ideas for projects further and contact Ms. Lucy Owen- Conway with any suggestions by email [Lucy.Owen-Conway@dardanup.wa.gov.au](mailto:Lucy.Owen-Conway@dardanup.wa.gov.au).

**5.45pm Graham Lord joined the meeting.**

### **Public Art 2021/2022**

Ms. Lucy Owen- Conway advised that there has been discussion at previous meetings about undertaking a public artwork along the fence line on Eaton Drive. The members proposing the project were not in attendance at the meeting.

Due to ownership and insurance matters it has been suggested to install screens along the fences rather than the artwork being painted directly onto the fence.

If the group agrees with the concept the location must be confirmed so that sizing and costs can be developed.

It was agreed that the project will give a lift to the damaged and broken fencing in this area.

The group was asked to consider this project further and contact Ms. Lucy Owen- Conway with any suggestions by email [Lucy.Owen-Conway@dardanup.wa.gov.au](mailto:Lucy.Owen-Conway@dardanup.wa.gov.au).

Ms. Lucy Owen- Conway will also undertake some more investigations and come back to the next meeting with project options.

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### **Request from Bunbury and Districts Dog Club to co-locate at Glen Huon Oval Lucy Owen- Conway – Manager Place and Community Engagement**

Ms. Lucy Owen- Conway advised that an approach has been made to Council to find a permanent home in Shire of Dardanup for the Dog Club. The Dog Club has training night's several times a week and also major events.

This proposal was discussed by the Advisory Group and comments were as follows:-

- Current user groups need to be considered to ensure that there is not clashes in usage;
- Consideration needs to be given to parking facilities for the larger events.
- At the recent event the Boomers advised that they were very happy with the event and the way it was organised. The Dog Club left the venue very clean and commented that they are a well organised Club.
- It was acknowledged that the football is a winter sport and it would be good to see more activation of this facility all year round where possible.
- Other areas looked at by the Shire and the Dog Club were the Pratt Road Oval, Eaton Foreshore, Wells Recreation Reserve and Burekup Oval.
- There has been consultation with the President of the Eaton Boomers FC who advised that their requirements would be that any use should not clash with current use, no digging or damage to the surface and no faeces left after use by the Dog Club.
- The Dog Club would also require storage and this would need to be



## (Appendix ORD: 12.2.3B)

considered once a site has been selected.

- It is suggested that the Dog Club take ownership of this request and work with the football and softball club to get their commitment and details of how to progress this project to then come back to Council with a solution.

**5.45pm Ms. Lucy Owen- Conway left the meeting.**

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**Master Planning** *See Presentation attached for further details*  
**Nathan Ryder - Manager Infrastructure Planning and Design**

Mr. Nathan Ryder presented an overview of the following master planning projects:-

- Watson Reserve – Masterplan
- Peninsula Lakes Park – Masterplan
- Eaton/Millbridge Community Facilities Plan

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**Fenced Dog Exercise Area – Update** *See Presentation attached for further details*  
**Nathan Ryder - Manager Infrastructure Planning and Design**

Mr. Nathan Ryder presented an overview of the Fenced Dog Exercise Area Project.

There was discussion regarding this location being very wet. Shire staff noted this and will undertake a visual inspection in the interim to assess. Further assessments will be made when the land is vested in the Shire and the project is proceeding.

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**Projects Update** *See Presentation attached for further details*  
**Nathan Ryder - Manager Infrastructure Planning and Design**

Mr. Nathan Ryder presented an overview of the current projects.

- *Waterfront Historic Trail – Aboriginal Heritage signage consultations*
- *Eaton Bowling Club Redevelopment/ Pratt Road Car Park*
- *Eaton Town Centre and Skate Park*
- *Fishwick Pavilion Design*
- *Cadell Park Playground Renewal and Shade Sails – currently at consultation phase*
- *Peninsula Lakes Park – Shade Sails*
- *East Millbridge – Playground Design – area near Denison Link \$125,000 budget (including grant funded). Consultation process will be undertaken.*
- *Lofthouse Park Playground and Lighting Renewal and Dog Fountain*
- *Watson Reserve Pathway and Boardwalk (recently completed)*
- *Planting along Eaton Drive verge (Parkridge side)*
- *Eaton Foreshore Dog Fountain*

## (Appendix ORD: 12.2.3B)

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- *Boat wash at Eaton Foreshore – Election promise funding has been received by the Shire. Staff working on a proposal to present to Council.*
- 

### **Coffee Shop plans for Eaton Foreshore**

There was discussion about the previously proposed coffee shop or café on Eaton Foreshore. This is in the master plan on the foreshore as an idea. Temporary permits were provided to vendors to operate down on the foreshore initially and then Council changed the Policy to designated locations for vendors who are licensed in shire to trade. It is based on a “first come first serve” principal.

It was suggested that vendors would want some security in the location for their business so that they have security of tenure and business.

### **Glen Huon Fencing**

There was discussion about the fencing backing onto the houses past the London Plane Trees. The fence onto the verge area is unsightly and could also use some screening. Further details to be provided by member and it will be looked into as a works request.

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**Meeting was closed at 7.00pm**

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# (Appendix ORD: 12.2.3C)

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Bunbury and Districts Dog Club Relocation

**RISK THEME PROFILE:**

2 - Business and Community Disruption

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	Failure to adhere to conditions may result in damage to the Oval.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	Failure to comply with the Dog Act 1976 through the review of dog exercise areas will result in prosecution.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Additional dog activity at the Oval may be negatively received by the community and residents.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.



# (Appendix ORD: 12.2.4)

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Bushfire Advisory Committee Meeting – Change in Meeting Date

**RISK THEME PROFILE:**

2 - Business and Community Disruption

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	Non-compliance with meeting procedures could lead to penalties being imposed on the Shire.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Non-compliance will impact on the Shire's business reputation.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.



(Appendix ORD: 12.2.5A)

**FERGUSON VALLEY MARKETING INC**

13 April 2021

**Lucy Owen-Conway**  
Manager Place and Community Engagement  
Shire of Dardanup

Dear Lucy

**RE: LETTER OF SUPPORT FOR FERGUSON VALLEY PUBLIC ART TRAIL**

On behalf of Ferguson Valley Marketing Inc (FVM) I am pleased to provide this letter in support for the Shire of Dardanup's proposal for a Ferguson Valley Public Art Trail.

FVM is a Shire of Dardanup sponsored, independent, not for profit organisation which takes responsibility for marketing and promoting tourism and visitation to the Ferguson Valley. The Board is involved in coordinating advertising, website and social media promotion, events, representation on associated tourism bodies, and manages the Ferguson Valley Visitor Centre. The membership includes nearly all of the tourism and hospitality businesses in the area, most of whom will benefit from this trail.

FVM is committed to supporting innovation in tourism. We recognise that developing high quality, visitor focused experiences is critical in attracting more visitors, encouraging them to stay longer and experience more of the region.

The Ferguson Valley also has a strong vibrant art community, many of whom would be interested in participating in a public art trail project.

We look forward to working with Shire of Dardanup on this project to grow our regional economy.

Yours sincerely

A handwritten signature in black ink, appearing to read "Phil Smith". The signature is fluid and cursive, with a large initial "P" and "S".

**PHIL SMITH**  
Chairman, FVM Inc

PO Box 7180 Eaton, WA, 6232

Ferguson Valley Visitor Centre : 9728 1551 Email : [info@fergusonvalley.net.au](mailto:info@fergusonvalley.net.au)

Executive Administration Officer : 0428 281 551 Email: [marketing@fergusonvalley.net.au](mailto:marketing@fergusonvalley.net.au)

[www.fergusonvalley.net.au](http://www.fergusonvalley.net.au) ABN 78 443 832 132



**(Appendix ORD: 12.2.5A)**

P.O. Box 104

DARDANUP WA 6236

[www.dardanupartspectacular.com.au](http://www.dardanupartspectacular.com.au)

email: [info@dardanupartspectacular.com.au](mailto:info@dardanupartspectacular.com.au)

6 April 2021

TO WHOM IT MAY CONCERN

**RE: Department of Culture & Arts Grant – Letter of Support for Ferguson Valley Public Art Trail Project**

Dear Sir/Madam,

I am writing on behalf of the Committee of Dardanup Arts Inc. to support the Shire of Dardanup's grant application for the above-mentioned project.

Dardanup Arts Inc aims to foster, showcase and promote a range of cultural and recreational activities for the benefit of residents and visitors to the Dardanup Shire. Through the annual event, Dardanup Art Spectacular and Art Trail organised by our volunteer Committee we encourage professional artists, emerging artists and school-age artists of the Dardanup Shire to pursue and participate in the arts. We estimate 3000 people enjoy the Dardanup Art Spectacular Art Trail held throughout the Ferguson Valley over 1 weekend in May, visiting art exhibitions in our local galleries and wineries as well as the Dardanup Hall. The scenic Ferguson Valley lends itself to appreciating art in such beautiful surroundings.

The Dardanup Shire has been an active supporter of our Art Spectacular and Art Trail event since its inception 17 years ago through sponsorship of our major art prize in our competition, and funding for other expenses in running this event.

The proposal of a Public Art Trail in the Ferguson Valley will result in a continuity of that cultural vibrancy that has only been displayed and enjoyed up til now during the annual Dardanup Art Spectacular Art Trail. The Public Art Trail will have a meaningful and sustainable impact on the growing Ferguson tourist industry, and further increase opportunities for events such as ours through increased visitors to the area.

Some of the benefits this project could bring to this area include;

1. Providing all visitors to the area a more diverse experience of the Ferguson Valley through the added visual art trail
2. Providing local artist/s with employment opportunities
3. Attracting other investment in the area through growth provided by such attractions





(Appendix ORD: 12.2.5A)

P.O. Box 104

DARDANUP WA 6236

[www.dardanupartspectacular.com.au](http://www.dardanupartspectacular.com.au)

email: [info@dardanupartspectacular.com.au](mailto:info@dardanupartspectacular.com.au)

4. Attracting more visitors to the area providing relief for local businesses after the significant downturn in tourism as a result of COVID-19
5. Providing a platform for artists and our community to explore and engage with local history and stories.

The Dardanup Arts Inc. recognises the great value and significance of the tourism industry and how development of such a project positively impacts events such as ours and the local community as a whole, and as such we are extremely supportive of the Shires application. The Dardanup Shire should be praised for their continued support of local events such as ours and we wish them well in their application.

Sincerely,

A handwritten signature in black ink, appearing to read "Kerry Lowe".

Kerry Lowe

President

Dardanup Arts Spectacular

[www.dardanupartspectacular.com.au](http://www.dardanupartspectacular.com.au)

A colorful banner for an art trail and exhibition. The background is a vibrant, abstract pattern of splatters in various colors. The text is as follows:  
**ART TRAIL & EXHIBITION**  
DARDANUP **art** SPECTACULAR  
Saturday 1<sup>st</sup> May to Sunday 2<sup>nd</sup> May  
For more information visit  
[www.dardanupartspectacular.com.au](http://www.dardanupartspectacular.com.au)  
Proudly sponsored by  
Shire of Dardanup South Western Times Quantum Underwriting  
Social media icons for Facebook and Instagram are visible in the bottom left corner.



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***Ferguson Valley Public  
Art Trail***

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***Community  
Engagement Plan***

***(May 2021)***

## BACKGROUND

The Shire of Dardanup supports public art as a way of adding to the Shire’s cultural liveliness. As part of the Shire’s commitment to increasing community participation in, and connection with, arts within its Shire we are seeking to establish a short-term artist-in-residence position that will work with our local communities to develop a concept plan for a Ferguson Valley Public Art Trail.

The aims of the project are:

- Development of a concept plan for a Ferguson Valley Art Trail;
- Celebrate the unique stories of our community through the arts;
- Increase community participation in and connection with the arts;
- Demonstrate opportunities for young people interested in a career in the arts; and
- Provide accessible public art for the community.

The Ferguson Valley is a tourist destination within the Shire of Dardanup. The Dardanup and Ferguson Valley Advisory Groups, as well as Ferguson Valley Marketing Group, have shown their support for the development of a public arts trail to establish the region as an arts destination. The existing Dardanup Art Spectacular event is well established and highlights the region for its tourism and emerging arts destination. The Shire of Collie joins the Shire of Dardanup through the Wellington forest, and this public arts trail is expected to create a connection to the new Wellington Dam mural.

In December 2020, Council supported the development of a Ferguson Valley Art Trail Concept Plan.

## ESTABLISH ENGAGEMENT PARAMETERS

Legislative - Nil

Geographic boundaries – Dardanup and Ferguson Valley areas, defined by the relevant Advisory Group boundaries.

Budget – The project is contingent on receiving funding from the Department of Culture and the Arts Creative Communities funding program. Council will support the project via in-kind venue and promotional support, as well as through a cash contribution to support the engagement workshops.

Timelines – grant outcomes are expected in September 2021, after which the project can commence. It is anticipated that an artist be selected by end October 2021 with the residency taking place throughout the school holidays and first term of 2022. The aim is to have a concept plan delivered and endorsed by Council in April 2022.

## ENGAGEMENT DECISION TO BE MADE / PURPOSE AND OBJECTIVES

To engage with the Dardanup and Ferguson Valley communities to:

- Identify an objective and overall approach to the art trail including theme/s, with consideration to the place and its stories;
- Recommend suitable art forms and mediums;
- Determine the number of artworks to be included and suitable sites;
- Identify potential artists, including opportunities for state and local artists.

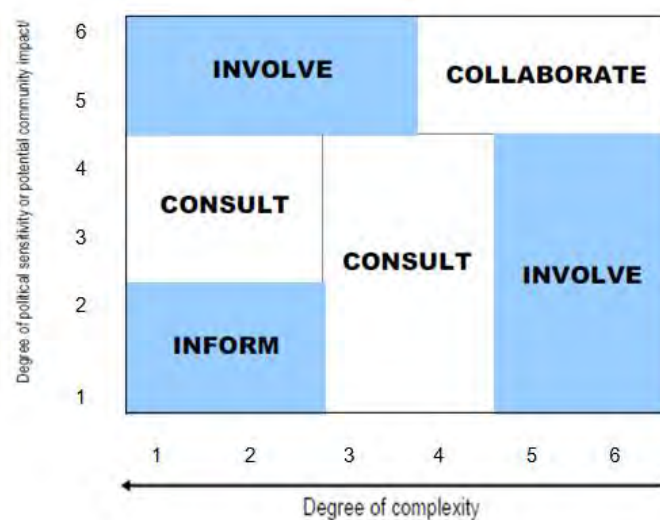
## IDENTIFY TARGET STAKEHOLDERS

<b>Primary Stakeholders</b>
Council Dardanup Advisory Group Ferguson Valley Advisory Group Community members residing in Dardanup and Ferguson Valley area Ferguson Valley Marketing Inc. Dardanup Residents Association Dardanup Heritage Collective Artists operating within the Ferguson Valley and Shire of Dardanup Businesses operating with the Ferguson Valley Dardanup Art Spectacular Committee and participants Community and sporting groups within the Dardanup and Ferguson Valley area Schools with the area: Our Lady of Lourdes Primary School; Dardanup Primary School
<b>Secondary Stakeholders</b>
South-West and State-based artists Surrounding local governments, particularly Shire of Collie Primary and secondary schools within broader Shire of Dardanup Community within broader Shire of Dardanup Department of Culture and the Arts
<b>Tertiary Stakeholders</b>
Media

## DETERMINE LEVEL OF ENGAGEMENT

The Community Engagement Matrix is a tool designed to assist with the selection of a level of engagement. The axes on the Matrix relate to “degree of complexity, and potential community impact /political sensitivity”. Measures on a scale of 1 - 6 are set out to provide further definition.

### Community Engagement Matrix:



The below table will help determine the level of engagement for each project by considering which are the most relevant of the below statements with regards to the particular project:



# (Appendix ORD: 12.2.5A)

	SCORE 1 - 2	SCORE 3 - 4	SCORE 5 - 6	This Project
Degree of complexity	There is one clear issue and or problem that needs to be addressed.	There are more than one or two issues/problems that can be resolved.	There are multiple issues/problems and it is unclear how to resolve them.	4

	SCORE 1 - 2	SCORE 3 - 4	SCORE 5 - 6	This Project
Degree of potential community impact and political sensitivity	<p>The project will have little effect on communities and they will hardly notice any changes.</p> <p>The project has acceptance throughout the community.</p>	<p>The project will fix a problem that will benefit communities and the change will cause minor inconvenience.</p> <p>There are groups in communities who may see potential in raising the profile of a project to gain attention for their cause.</p>	<p>The project will create a change that will have an impact on communities and the living environment and the degree of impact/outrage and acceptance will vary.</p> <p>Community expectations about the project are different to those of the decision makers and there is high potential for individuals and groups to use the uncertainty to gain attention.</p>	5

Project score for Degree of Complexity: 4

Project score for Degree of Community Impact/Political Sensitivity: 5

**The engagement level for this project is: Collaborate**

*The table below explains what the different levels of engagement mean:*

INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
<b>Public Participation Goal:</b>				
To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	<i>To place final decision-making in the hands of the public.</i>
<b>Promise to the Public:</b>				
We will keep you informed	We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for direct advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	<i>We will implement what you decide.</i>

**ENGAGEMENT TOOLS AND ACTIVITIES**

<b>TOOLS</b>	<b><i>Always Think it Through</i></b>	<b><i>What can go right</i></b>	<b><i>What can go wrong</i></b>
<b>Printed Materials</b> <ul style="list-style-type: none"> <li>• Newsletter</li> <li>• Media Advertising</li> </ul>	<ul style="list-style-type: none"> <li>• Keep it short &amp; simple</li> <li>• Make it visually interesting &amp; engaging but not too busy or slick</li> <li>• Proof-read all documents</li> <li>• Use language that is inclusive and jargon free</li> <li>• Always include opportunities for comment</li> <li>• Explain public role &amp; how comments have affected project decisions</li> <li>• Offer interpretation services</li> </ul>	<ul style="list-style-type: none"> <li>• Can reach a large target audience</li> <li>• Public look for information in regular format, ie newsletter, media column</li> <li>• Allows for technical &amp; legal reviews</li> <li>• Written comments returned in reply paid format</li> <li>• Documentation of public involvement facilitated</li> <li>• Mailing list development</li> </ul>	<ul style="list-style-type: none"> <li>• Distribution planning inadequate</li> <li>• Materials do not reach the mark</li> <li>• Material not read</li> <li>• Limited capacity to communicate complicated messages</li> <li>• Information misinterpreted</li> </ul>
<b>Displays</b> <ul style="list-style-type: none"> <li>• Council Offices</li> </ul>	<ul style="list-style-type: none"> <li>• Establish regular sites of possible to build on community culture</li> <li>• Develop distribution list</li> <li>• Make sure personnel at locations know what materials are about &amp; contact for further information</li> <li>• Consider electronic displays eg touch screens, TV video loop</li> <li>• Make sure materials are removed when past their use-by date</li> </ul>	<ul style="list-style-type: none"> <li>• Information is accessible to the public at relatively little cost</li> <li>• Public use the distribution locations to look for materials</li> <li>• Public visit Council facilities &amp; may learn more about service provision</li> <li>• Public ask for further information at Council distribution sites</li> </ul>	<ul style="list-style-type: none"> <li>• Distribution sites are overcrowded with information &amp; the materials get lost among the collection of materials</li> <li>• There is no active promotion of the materials</li> <li>• Upkeep of information at sites is not well managed.</li> </ul>
<b>Website</b>	<ul style="list-style-type: none"> <li>• Needs to be visible &amp; easy to navigate</li> <li>• Keep information updated</li> </ul>	<ul style="list-style-type: none"> <li>• Capable of reaching a large audience at low cost</li> <li>• Popular information resource</li> </ul>	<ul style="list-style-type: none"> <li>• People without access disadvantaged</li> <li>• Technical difficulties</li> <li>• Hard to navigate</li> </ul>

<p><b>Briefings:</b></p> <ul style="list-style-type: none"> <li>• Council Staff</li> <li>• Executive Leadership Team</li> <li>• Consultants</li> <li>• Artist/s</li> </ul>	<ul style="list-style-type: none"> <li>• Keep it short &amp; simple</li> <li>• Use clear, jargon free, inclusive language</li> <li>• Use easy to read diagrams and visuals that are consistent with the verbal &amp; written content</li> </ul>	<ul style="list-style-type: none"> <li>• Control of information/presentation Opportunities to clarify misinformation</li> <li>• Reach a wider variety of people</li> <li>• Build community capacity</li> <li>• Evaluate &amp; readjust approach</li> </ul>	<ul style="list-style-type: none"> <li>• Some groups may be left out of briefings</li> <li>• Inaccurate information may be passed on to community</li> <li>• Expectations may be raised</li> <li>• Information may be used inappropriately</li> </ul>
<p><b>Interviews</b></p> <ul style="list-style-type: none"> <li>• Face-to-face</li> </ul>	<ul style="list-style-type: none"> <li>• Be clear &amp; open about the intent</li> <li>• Consider questions carefully to gather relevant info</li> <li>• Ensure effective information recording methods</li> <li>• Be inclusive</li> <li>• Be equitable</li> </ul>	<ul style="list-style-type: none"> <li>• Gather clear understanding of public concerns &amp; issues</li> <li>• Individuals feel inclined to provide input based on personalised format</li> <li>• Able to reach more people by varying timeframe for interviews</li> </ul>	<ul style="list-style-type: none"> <li>• Can be very time consuming</li> <li>• Participants can take their issues out on the interviewer</li> <li>• Participants are tired of being interviewed on a range of issues &amp; not will not engage willingly.</li> </ul>
<p><b>Workshops</b></p> <p>Commence with presentation &amp; allow for interaction in small groups with feedback to larger group to bring all the info together at the end of the workshop</p>	<ul style="list-style-type: none"> <li>• Know how you plan to use public input before the workshop</li> <li>• How are you going to manage the group rules for engagement</li> <li>• Use trained facilitators &amp; give them clear instructions to ensure the aims of the workshop are achieved</li> <li>• How are you going to feedback outcomes of workshop to participants</li> </ul>	<ul style="list-style-type: none"> <li>• Participants can use the opportunity to raise their concerns, needs, issues</li> <li>• Foster equity and credibility</li> <li>• Opportunity to hear the 'silent' voices</li> <li>• Special interest groups get to listen to other voices</li> <li>• Unexpected additional benefits</li> <li>• Relational benefits</li> </ul>	<ul style="list-style-type: none"> <li>• Small numbers of participants</li> <li>• Resistance to breaking up into small groups by some participants</li> <li>• Special interest groups monopolise the workshop</li> <li>• Participants alter the agenda</li> <li>• Facilitators not impartial or not skilled enough to deal with some behaviours</li> <li>• Information session format used rather than workshop format</li> <li>• Feedback not recorded effectively</li> </ul>
<p><b>Field Trips</b></p> <p>Tour of project site or comparable site</p>	<ul style="list-style-type: none"> <li>• Set up booking system to manage demand effectively</li> <li>• Make accessible to diverse groups</li> <li>• Provide itinerary/tour guide</li> <li>• Plan question.answer session</li> </ul>	<ul style="list-style-type: none"> <li>• Opportunity to develop rapport with stakeholders</li> <li>• Increases knowledge of issues &amp; process for all involved</li> <li>• Unexpected additional benefits</li> </ul>	<ul style="list-style-type: none"> <li>• Number of participants can be limited by resource availability</li> <li>• Intention can be misinterpreted</li> <li>• Project site may reveal unintended conditions</li> </ul>

	<ul style="list-style-type: none"> <li>Plan refreshment break &amp; provide water during the trip</li> <li>Consider safety</li> </ul>		<ul style="list-style-type: none"> <li>Aggrieved participant may take the opportunity to monopolise captured audience.</li> </ul>
<p><b>Design Charrettes</b></p> <p>Sessions where participants become involved in the design of a project's features</p>	<ul style="list-style-type: none"> <li>Plan how the "Design-in" will take place</li> <li>Provide clear information &amp; guidelines for participants</li> <li>Provide clear parameters</li> <li>Provide technical support</li> <li>Provide opportunities to foster creative ideas</li> </ul>	<ul style="list-style-type: none"> <li>Can create effective partnerships &amp; working relationships with communities &amp; individuals</li> <li>Can develop sense of trust for all concerned</li> <li>Can identify issues &amp; concerns in early stages of projects</li> <li>Can result in improved outcomes</li> </ul>	<ul style="list-style-type: none"> <li>Participants bring unrelated agenda to the session/s</li> <li>Not enough time allowed for sessions Small representation of community</li> <li>None of what is discussed in the session/s is incorporated into the final design</li> <li>Future expectations cannot be met</li> </ul>

## ENGAGEMENT ACTION PLAN

Date	Tool/Activity	Stakeholders involved	Person Responsible	Status	Communication /message
October	RFQ – Art consultant / artist	Staff	Manager PACE	0%	Commence as soon as funding outcome is announced.
November	Develop detailed project plan. Schedule Engagements.	Staff, artist	Manager PACE	0%	
November / December	Public engagement, registrations for workshops	Staff, broader community	Manager PACE	0%	Social Pinpoint ideas wall. Website. Media release. Direct approaches to community groups, schools, community members.
November / December	Field Trip	Staff, artist	Manager PACE	0%	With Ferguson Valley Marketing representatives.



January 2022	School holiday community workshops	Staff, artist/s, Dardanup and Ferguson Valley community – youth, children	Manager PACE	0%	Exploration workshops, idea development.
February 2022	Community group workshops	Staff, artist/s, Dardanup and Ferguson Valley community – community and advisory groups, businesses	Manager PACE	0%	Exploration workshops, idea development.
February / March 2022	Design Charrettes – local and state artists	Staff, artist/s, Dardanup and Ferguson Valley local artists.	Manager PACE	0%	“Design in” with local and selected artists to foster creative ideas.
April 2022	Completion and adoption of concept plan		Manager PACE	0%	Concept Plan finalized. Advisory Group presentations. Councillor workshop.
May 2022	Commission first artwork – mural	Staff, artist	Manager PACE	0%	Media, social media, launch of art trail.
June 2022	Project completion		Manager PACE	0%	Future – identify opportunities for funding artworks within the trail.

**ENGAGEMENT EVALUATION**

<p><b>1. What needs to happen for this process to be a ‘success’?</b></p> <ul style="list-style-type: none"> <li>• High level of engagement from the community by a diverse range of stakeholders and community groups.</li> <li>• Production of a concept plan that is reflective of the community</li> <li>• Buy-in from business and community groups</li> </ul>
---

**2. How will we know if this has been achieved?**

- Participation at workshops – numbers, groups represented, demographics represented
- Positive feedback on final concept plan
- Momentum developed in community to progress with implementation of the concept plan

**3. What data will you need to indicate this?**

- Engagement statistics – social media, attendance, ideas on social pinpoint wall
- Businesses and locations supportive of artwork installations
- Community sentiment

**4. How will you collect this data?**

- Engagement statistics – post engagement, registrations, demographic analysis, number of ideas
- Locations identified within concept plan
- Participant feedback, formal support for concept plan



# Dardanup Advisory Group Meeting

Wells Recreation Park Clubrooms

Thursday, 1 October 2020 | 3.00pm - 6.00pm

## NOTES

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### Attendance

#### Elected Representatives

Cr. P Robinson	Chairperson
Cr. P Perks	Advisory Group Member
Cr. T Gardiner	Advisory Group Member

#### Community

Mrs. Jill Cross	Community
Mr. Brendan Putt	Community
Mr. Anthony Wood	Community
Ms. Jo-Anne Pope	Community
Ms. Roslyn Ruland	Community
Mr. Chris Ruland	Community
Mrs. Darlene Morgan	Community

#### Staff

Mr. Andre Schönfeldt	Chief Executive Officer
Mr. Luke Botica	Director Infrastructure
Ms. Susan Oosthuizen	Director Sustainable Development
Mr. Nathan Ryder	Manager Infrastructure Planning & Design
Ms. Vicki Pretorius	Landscape Design Officer
Ms. Lucy Owen-Conway	Manager Place & Community Engagement
Ms. Peta Nolan	PA – Director Infrastructure

#### Observers

Cr. J Dow	Elected Member
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#### Apologies

Mr. Alan Norman	Community
Mr Keith Patterson	Community
Mr. Wayne Cross	Community
Ms. Kelly Tomson	Community

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**Meeting Open – 3.05pm**

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# (Appendix ORD: 12.2.5A)

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## Welcome

Welcome and Acknowledgment of Country by Chairperson, Cr. Peter Robinson.

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## Overview of Governance

The following documents were tabled and discussed:

- Confidentiality Agreement – members are required to sign the agreement and return.
- 

## Disclosure of Interest

The following members declared a proximity interest:-

Roslyn Ruland  
Anthony Wood  
Wayne Cross  
Chris Ruland

The following members declared an impartiality interest:-

Roslyn Ruland	Dardanup Soccer Committee/Dardanup Sporting Club
Chris Ruland	Dardanup Soccer Club/Dardanup Cricket Club member
Keith Patterson	Cricket Club Members
Jill Cross	Secretary Sporting Club/Bull and Barrel Festival
Wayne Cross	Dardanup Central Fire Brigade
Brendan Putt	Dardanup Central Fire Brigade

It was agreed that members would participate in all discussion.

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## Community Projects and Events

### Presentation – Lucy Owen–Conway – Manager Place & Community Engagement

#### Notes

**Proposed artwork designs** – to be placed on the utility boxes near the railway line. Artwork was tabled to the group. The project will be undertaken in January/February. Comments requested?

There was discussion around the plants in the concept changing to reflect endemic plants. Local flora would be better. Ms L Owen–Conway to talk to Crooked Brook Association regarding recommendations. With this amendment the group agreed to proceed with the project.

**Summer in the park events** – proposed schedule for Dardanup tabled. In terms of the dates the Shire has tried to complement St Aidan’s program.

**Movies in the Park** – A good location is being sought as Carramar Park is not ideal for several reasons. It was advised that Wells Recreation Oval is an ideal location and has been used in the past. Need to consult with Cricket Club. Also looking at ideas for pre-movie activities. Tentative date is the 28 November dependant on consultation with the cricket club.

General comments:

- School grounds could be an option.
- Suggested that it would be better to be held in mid-January 2021 or later.
- Liaise with St Aidan’s about the selection of movie.
- Cool Runnings and Aladdin are popular.



# (Appendix ORD: 12.2.5A)

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**Summer Sounds** – Carramar Park was agreed as the location.

Looking for local community groups or artists to become involved. Shire to call for expressions of interest

**Department of Culture and Arts Funding** – Ms L Owen–Conway advised that there is an opportunity for funding for an arts project, possibly an art trail in the Dardanup and Ferguson Valley. Artist comes to town and develops concepts with the community. No matching funding required. We need to identify an artist first for the submission so some idea of the medium to be used is necessary. Ms L Owen–Conway to liaise with other groups and scope some artists.

General comments:

- Initiative to investigate further the Fire Brigades for murals. We have two new fire brigades in the region which provides an opportunity.
- Think about a bull to represent the Bull and Barrel Festival and as a draw card for the community. Photo mural of the bull in the Bull and Barrel Festival. Take photos over the years and develop into a mural.
- Fergus the Bull could be moved to Dardanup Town.
- Think about the entrance to the Ferguson Valley. What defines Ferguson Valley? Opportunity to run a public art competition.
- Consider laser art for the entry statement.
- Bicycle and gnomes could be used as the direction to Gnomesville.

Mr A Schönfeldt provided information about the BORR which will sever Waterloo Road. He explained the changes to the original plan including an additional road being built. People coming to Dardanup will come via Wireless Road. It is proposed that over time there will be a rest area on Waterloo Road which could be a tourist information point to the Ferguson Valley and Dardanup.

## **Dardanup Community Facilities Plan - Reviewing the Plan**

### **Presentation – Nathan Ryder – Manager Infrastructure Projects & Design**

Mr N Ryder presented the major projects for discussion.

#### **Notes**

##### **Dardanup Central Bush Fire Brigade –**

**Building** – design has been commenced in accordance with standard DFES arrangement. There is possibility of some changes. Shire staff are working closely with the BFB on the internal design. The BFB member, who is draftsperson, will liaise with the Brigade Members and then back to the Shire.

##### **Formalise parking**

- Truck entry has been considered in all designs.
  - Water sensitive urban design principles would be required in a new design.
  - Suggestion to design a continue loop of one way parking flow.
-



# Ferguson Valley Advisory Group Meeting

Wells Recreation Park Clubrooms

Wednesday, 11 November 2020 | 5.00pm - 7.00pm

## NOTES

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### Attendance

#### Elected Representatives

Cr. T Gardiner	Chairperson
Cr. C Boyce	Advisory Group Member

#### Community

Ms. Taneta Kerr	Community
Mr. Stuart Brandreth	Community
Ms. Merinda Smith	Community
Mr. Stephen Miller	Community
Mr. Russell Harvie	Community

#### Staff

Mr. Luke Botica	Director Infrastructure
Ms. Susan Oosthuizen	Director Sustainable Development
Mr. Nathan Ryder	Manager Infrastructure Planning & Design
Ms. Lucy Owen Conway	Manager Place and Community Engagement
Ms. Vicki Pretorius	Landscape Design Officer
Ms. Peta Nolan	PA – Director Infrastructure

#### Apologies

Mr. Andrew White	Community
Cr. P Robinson	Advisory Group Member
Cr. M T Bennett	Shire President
Cr. P R Perks	Elected Member
Mr. Andre Schönfeldt	Chief Executive Officer

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### Meeting Open - 5.00pm

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#### Welcome

Welcome and Acknowledgment of Country by Chairperson, Cr. T Gardiner

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# (Appendix ORD: 12.2.5A)

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## Overview of Governance

The following documents were tabled and discussed:

- Terms of Reference – provided to members.
- Disclosure of Interest – Cr. T Gardiner and Mr L Botica explained the requirements of conflict of interest to participants.

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## Disclosure of Interest

The following members declared an impartiality interest:-

Russell Harvie                  Wellington Mills Bushfire Brigade

It was agreed that members would participate in all discussion.

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## Department of Culture and Arts Funding Project

### Presentation – Ms L Owen-Conway

The Shire has an opportunity to apply for funding for an arts project, possibly an art trail in the Dardanup and Ferguson Valley. The proposal includes an artist working with community to develop concepts. The Advisory group input is sought regarding:

- if there is support for the project;
- what type of artwork would be most suitable;
- other considerations.

### Notes

- *Scope to include the locations along the trail and then appropriate artworks for each location*
- *Looking at a sculpture project possibly including history and theme of the area*
- *EOI to go out for a community artist*
- *Multiple pieces of art around the area. Work in conjunction with the art trail. eg. Letter box trail, cow trail in Brunswick, mosaic*
- *Lucy has also consulted with Ferguson Valley Marketing regarding the project*
- *Consider weighting for a local artist*
- *Work to be robust, secure and road safe*
- *Include activism such as the blue tree project*

The group agreed to support this project.

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## Ferguson Valley Community Facilities Plan

### Presentation – Nathan Ryder

The Group worked through the Plan items and discussed each item. The facilities were considered in context with:-

- Consolidate what we currently know and what is planned;
- Identify which areas need further work;

What is not on the Plan that should be?

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# (Appendix ORD: 12.2.5B)

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Ferguson Valley Public Art Trail Concept Plan

**RISK THEME PROFILE:**

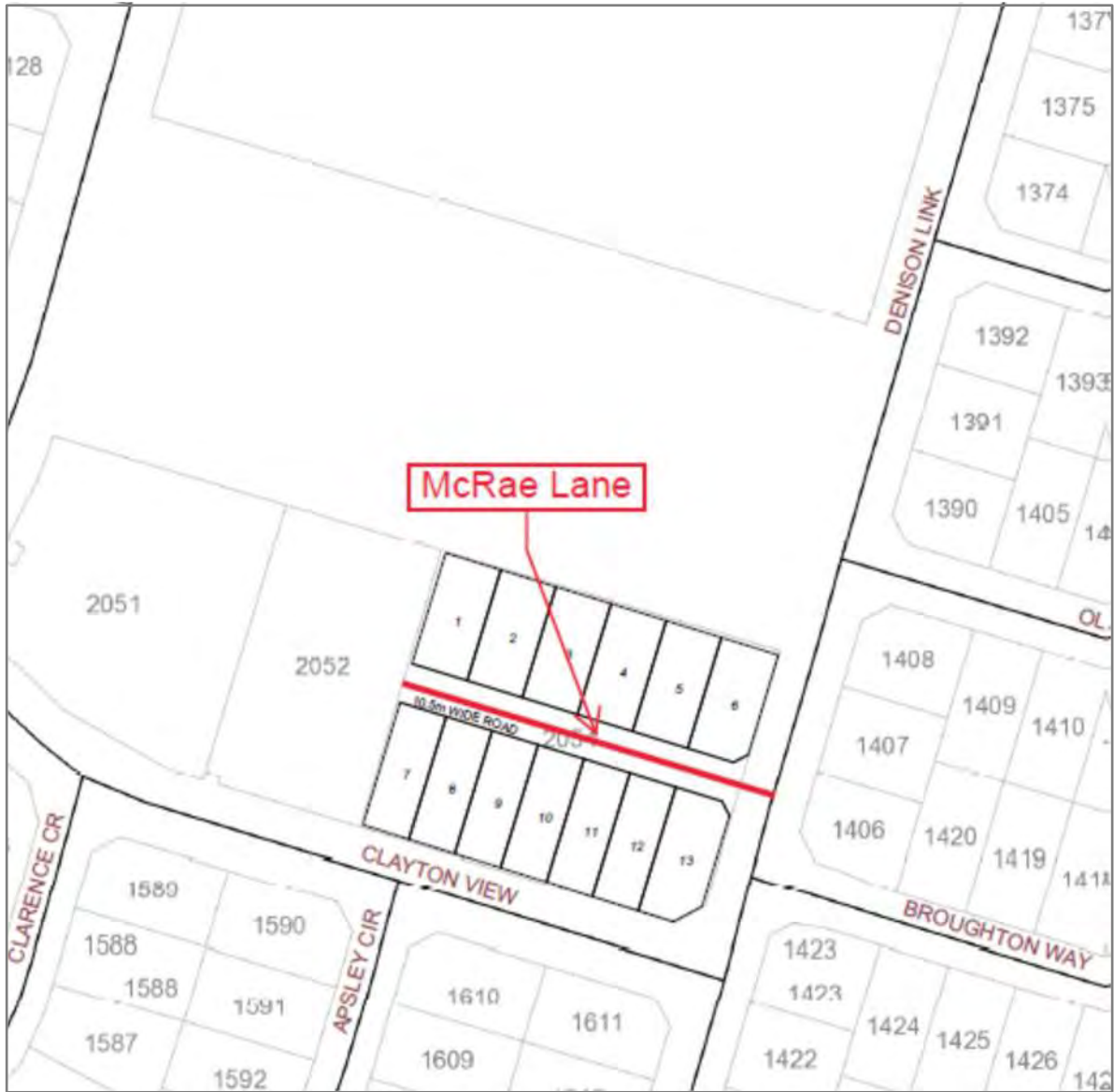
13 - Project/Change Management

**RISK ASSESSMENT CONTEXT:** Project

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	Injury to public due to unsafe locations for viewing public artwork	Major (4)	Possible (3)	High (12 - 19)	Consideration of pull-in bays and locations of artworks to be considered as part of concept plan development and project-specific risk assessments.	Minor (2)	Unlikely (2)	Low (1 - 4)
<b>FINANCIAL IMPACT</b>	Unavailability of funding to support public art projects	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	Individual community members disliking artwork.	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required	Not required.	Not required.	Not required.
<b>ENVIRONMENT</b>	Negative impact on environment surrounding artwork due to public accessing the area.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.

# (Appendix ORD: 12.2.6A)

LOT 2054 MILLBRIDGE – PROPOSED ROAD NAME





# (Appendix ORD: 12.2.6B)

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Proposed Road Name – Lot 2054 Clayton View, Millbridge

**RISK THEME PROFILE:**

2 - Business and Community Disruption

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	If road names were not approved the provisions of emergency service responders, utilities and postal deliveries would be compromised.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.



# (Appendix ORD: 12.2.7A)

POLICY NO:-

SDev CP044 – COMMUNITY & EVENT GRANTS POLICY

## GOVERNANCE INFORMATION

Procedure Link:	NA	Administrative Policy Link:	NA
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## ADMINISTRATION INFORMATION

History:		OCM:	Res:	Synopsis:	
	1	DEV10	OCM: 10/05/12	Res:	Policy created.
Version:	3	CP044	SCM 26/07/18	Res: 251-18	Reviewed Policy Adopted
	4	CP044	OCM 14/08/19	Res: 243-19	Reviewed and Adopted by Council
	5	CP044	OCM 29/07/20	Res: 208-20	Reviewed and Adopted by Council
	6	SDev CP044	OCM 30/09/20	Res: 270-20	Amended and adopted by Council
	7	SDev CP044	OCM 31/03/21	Res: 54-21	Reviewed and Adopted by Council
					Amended and Adopted by Council

## 1. RESPONSIBLE DIRECTORATE

Sustainable Development

## 2. PURPOSE AND OBJECTIVES

To provide financial support to not-for-profit community groups and organisations for projects and events that benefit the Shire of Dardanup community.

## 3. POLICY

The policy sets out the criteria for each category of financial support available. There are three (3) categories:

- Community Grants
- Community Event Grants
- Regional Event Grants

### 3.1 Community Grants

The Shire of Dardanup will make an annual allocation of funds in its budget to provide financial assistance to not-for-profit community groups and organisations that can demonstrate an association with the Shire.

Community grants are available for projects and activities within the Shire of Dardanup that;

- Foster the distinctiveness of places through the personalisation of community areas;
- Activate public places;
- Build the skills and capacity of the community;
- Leave a lasting positive impact on the community;
- Promote accessibility and inclusivity for all members of the community;
- Empower groups to be proactive in the community.

Funding falls into three levels: -

#### *Level 1: Quick Response Community Grants (\$0 - \$500)*

Funding of up to \$500 and a maximum 100% of the total project cost is available to incorporated not-for-profit community groups and organisations.

Level 1 grants will be open for application on an ongoing basis until the allocated funding has been exhausted.

#### *Level 2: Community Grants (\$0 - \$1000)*

Funding of up to \$1,000 and a maximum 100% of the total project cost will be available to not-for-profit incorporated community groups and organisations.

Level 2 grants will be open for application twice per year.

# (Appendix ORD: 12.2.7A)

## *Level 3: Community Grants (\$1001 - \$5000)*

Funding between \$1,001 to \$5,000 and a maximum 50% of the total project cost will be available to not-for-profit incorporated community groups and organisations. The applicant must contribute at least 50% of the total project cost from either the applicant's organisation or confirmed funding or donations from other sources.

Level 3 grants will be open for application twice per year.

### 3.2 **Community Event Grants**

The Shire of Dardanup will make an allocation of funds in its budget to provide financial assistance to community groups and organisations who can demonstrate the capacity to run quality, well-organised events within the Shire of Dardanup.

Community event grants are available for free-to-attend events held within the Shire of Dardanup that benefit the community and activate places.

Funding falls into three levels: -

#### *Level 1: Quick Response Minor Community Events (\$0 - \$500)*

Funding of up to \$500 and a maximum 100% of the total event cost is available to incorporated not-for-profit community groups and organisations.

Level 1 grants will be open for application on an ongoing basis until the allocated funding has been exhausted.

#### *Level 2: Community Event Grants (\$0 - \$1000)*

Funding of up to \$1,000 and a maximum 100% of the total event cost will be available to not-for-profit incorporated community groups and organisations.

Level 2 grants will be open for application twice per year.

#### *Level 3: Community Event Grants (\$1001 - \$5000)*

Funding between \$1,001 to \$5,000 and a maximum 50% of the total event cost will be available to not-for-profit incorporated community groups and organisations. The applicant must contribute at least 50% of the total project cost from either the applicant's organisation or confirmed funding or in-kind support from other sources.

Level 3 grants will be open for application twice per year.

### 3.3 **Regional Event Grants**

The Shire of Dardanup will make an allocation of funds in its budget to provide financial assistance to community groups, organisations and businesses who can demonstrate the capacity to run quality, well-organised events with a regional attraction. Events should be held within the Shire of Dardanup and/or raise the profile of the Shire of Dardanup.

Regional Event Grants are available for events that;

- Results in an economic impact to the Shire by way of increasing visitor numbers and expenditure;
- Attracts media coverage that raises the profile of the region as a tourist destination;
- Involves and inspires the local community;
- Improves the vibrancy and vitality of the Shire of Dardanup;
- Supports job creation; and
- Highlights and profiles the unique features of the place and/or Shire.

Funding will be available of up to \$10,000 per application and a maximum 50% of the total event cost. The applicant must contribute at least 50% of the total project cost from either the applicant's organisation or confirmed funding or in-kind support from other sources.

Regional Events Grants will be open for application on an ongoing basis until the allocated funding has been exhausted.

# (Appendix ORD: 12.2.7A)

## 4. ELIGIBILITY

To be eligible to receive a grant from the Shire of Dardanup, the applicant must:

- Meet the criteria as detailed in items 3.1, 3.2, and 3.3 of this policy.
- Be based within the Shire of Dardanup, or the majority of members of the application organisation are residents of the Shire of Dardanup, or the application organisation provides a benefit to residents and/or business owners within the Shire of Dardanup.
- Submit an application through the prescribed forms and within the timelines specified. No late applications will be accepted.
- Submit documented estimates of expenditure as part of the application.
- Have all appropriate insurances.
- Carry out the activity within 12 months of approval of funding; or for Regional Event Grants within 18 months from approval of funding.
- Receive prior approval for any substantial changes to an application.

The following are eligible for funding:

- Promotion and advertising;
- Event or conference sponsorship, and award ceremonies;
- Traffic management;
- Waste management;
- Security;
- Entertainment, artist and/or talent fees;
- Facilitator fees;
- Professional fees for services required for one-off events and activities, such as consultant fees;
- Venue hire;
- Catering;
- First aid;
- Portable toilets, public use only;
- Equipment hire;
- The purchase of capital equipment and minor assets;
- Materials and resources;
- Repairs and maintenance to facilities and assets;
- Insurances, licenses and permits required for one-off events and activities (excluding liquor licensing);
- Shire of Dardanup in-kind services on application. Any in-kind funding requested must be discussed with a council officer and is subject to availability and approval by the Chief Executive Officer.

Funding will not be available for the following:

- Ongoing operational costs including salaries and wages;
- Ongoing operational expenses;
- Retrospective funding or items already ordered;
- Deficit funding – for organisations that are experiencing a shortfall in cash or revenue or anticipated revenue;
- State or Commonwealth Government Departments or Agencies, or profit-based business enterprises;
- Events that are not open for attendance by the general public;
- Team uniforms;
- Personal travel;
- Activities that exclude or offend minority groups within the Shire of Dardanup;
- Activities that already receive Shire of Dardanup funding the same financial year;
- Applications that conflict with the Shire of Dardanup Strategic Community Plan.

If a satisfactory acquittal has not been submitted for previously funded applicants no further grants will be made available to the applicant.

## 5. PROCEDURE/ASSESSMENT

### 5.1 Application Assessment Procedure

Applications will be assessed based on their merits however priority will be given to applicants who have not previously received funding.

# (Appendix ORD: 12.2.7A)

Applications are required to demonstrate the benefits to the Shire of Dardanup community. Preference will be given to projects with demonstrated community support.

It is anticipated that funding will not be provided every year for the same event or project as organisers should aim to become financially self-sufficient in the medium to long term.

The application and assessment procedure is as follows:

- Applications must be made on the prescribed forms and within the timeframe specified.
- Applications for Community Grants (Level 1) and Community Events (Level 1) will be assessed by the Manager Place & Community Engagement and Director Sustainable Development and referred to the Chief Executive Officer for determination under the delegation of Council. Decision on applications will be made within 6 weeks of receiving application.
- Applications for Community Grants (Levels 2 & 3) and Community Events (Levels 2 & 3) will be assessed by the Manager Place & Community Engagement and referred to the Grants, Awards & Scholarships Committee for determination. All applications will be presented to Council for final approval. Approval process takes a minimum of six weeks.
- Applications for Regional Event Grants will be assessed by the Manager Place & Community Engagement and referred to Council for determination. Approval process takes a minimum of six weeks.
- All applicants will be notified in writing of the outcome of their application for Shire of Dardanup assistance.
- Decisions regarding funding applications are final and will not be reconsidered in that funding round.
- A Grant Acquittal (Form 116) and supporting documentation of the total expenditure must be submitted to the Shire of Dardanup, within three (3) months of the completion of the project.

## 5.2 Events Not Requiring Application

The following events will be funded annually through the Regional Event Grants category and will not be considered as part of the competitive funds:

- Bull and Barrel Festival
- Eaton Foreshore Festival
- Dardanup Art Spectacular



# (Appendix ORD: 12.2.7B)

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Community and Events Grants Scheme — Round 1 2021/22

**RISK THEME PROFILE:** 6 - Engagement Practices

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	No risk event identified for this category.	Not Required No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	No risk event identified for this category.	Not Required No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	No risk event identified for this category.	Not Required No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	Council's reputation could be impacted dependant on their decision on recipients' applications for grant funding.	Minor (2)	Unlikely (2)	Low (1-4)	Not required.	Not required.	Not required.	Not required.
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.



# **RECOMMENDATIONS TO COUNCIL**

## **COMMUNITY GRANTS ROUND 1 2021-2022**

*Level 2: Community Grants (\$0 - \$1000)*

Funding of up to \$1,000 and a maximum 100% of the total project cost will be available to not-for-profit incorporated community groups and organisations. Level 2 grants will be open for application twice per year.

*Level 3: Community Grants (\$1001 - \$5000)*

Funding between \$1,001 to \$5,000 and a maximum 50% of the total project cost will be available to not-for-profit incorporated community groups and organisations. The applicant must contribute at least 50% of the total project cost from either the applicant's organisation or confirmed funding or donations from other sources. Level 3 grants will be open for application twice per year.

RECOMMENDATIONS TO COUNCIL ROUND 1 – 2021/22 COMMUNITY GRANTS – LEVEL 2	
Applicant	Eaton CWA
Shire of Dardanup based	Yes
Incorporated	Yes
Funding request \$	\$1,000
Project details	<b>Reticulation for the CWA premise.</b> Currently the gardens at the CWA premise at Hamilton Road are all watered by hand by a single committee member.
Benefits to the community as per application	"Beautifying the grounds around the building and the corner of Hamilton Road and Hale Street. Less hand watering time for volunteer = more time towards the group."
Shire of Dardanup Strategic Plan	<b>Objective #3: COMMUNITY</b> Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2
SoD Community Grant funding history	2020/21 R2 \$464 – not required to be acquitted yet. 2017/18 R2 \$3,228.34 – successfully acquitted.
Officer comments	The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i> .  The Eaton CWA are a small group within the Shire and rely heavily on the Treasurer to carry out all the hand watering at the premise. This is a time consuming job for the volunteer. Reticulation would alleviate the onerous on the treasurer and is a way forward in relation to saving water.  Total project cost: \$1,407.49 Group will contribute \$407.49
Recommend approval	Yes





**APPLICATION FOR  
COMMUNITY GRANT – LEVEL 2  
\$0 - \$1,000**

**FORM 115 (B)**

**(Appendix ORD: 12.2.7C)**  
*received*  
 27.08.2021  
 (01)  
 Date stamp

Please indicate which of the following objectives your project or activity will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- Promote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

**Part 1 Applicant Details**

Applicant/Organisation Name

EATON . C. WA .

Postal Address

27 HAMILTON Rd .

EATON .

Name of Contact Person

DOT JARVIS .

Email

bill-elot@bigpond.com .

Phone

Mobile

0412 763 418

Are you incorporated?

NO – Can you approach an Incorporated group to action your request?

YES

**Part 2 Information about your Organisation**

What are the main services and/or activities of your organisation?

Service To the Community, for example:  
 • Providing a safe & comfortable environment for members & non members to socialise, participate in a hobby, create new friendships & aim to minimise social isolation for seniors. We also supply products to homeless women, craft group who knit (trauma dolls, beanies, scrub hats for nurses during covid).



Provide list of committee members and contact details

### (Appendix ORD: 12.2.7C)

Maggie Donaldson	President	0409	205	907
Dot Jarvis	Treasurer	0412	763	418
DOROTHY FISHER	Secretary	0410	016	167

Next AGM Meeting

13 September 2021

Have you previously received funding from the Shire of Dardanup Community Grants Scheme?

NO

YES; please provide details below:

What Year?

2021

Amount approved \$

#464

Have you successfully acquitted the funds?

NO Not applicable

YES

#### Part 3 Grant Application Details

What are the proposed funds being used for? (Be specific how you will be using the funds and give as much detail as possible)

Reticulation at C.W.A - grounds, Earlow  
Currently watering is all done by hand by a single CWA member. Group has had hoses stolen from the property.

Provide address / project location (if applicable)

27 Hamilton Rd. Earlow

Expected Start Date:

A.S.A.P.

Expected Completion Date:

2021

How will the funds benefit the Shire of Dardanup community? (Be specific and give as much detail as possible)

Beautifying the grounds around the building and the corner of Hamilton Road & Hale Street.  
Less handwatering time for volunteer = more time towards the group.

Amount Requested

\$ 1000.00

#### Part 4 Budget

TOTAL PROJECT COST

\$ 1,407.49

GRANT REQUEST AMOUNT

Council Contribution (grant funds requested in this application, up to \$1,000 + GST if registered)

\$ 1,000.00

Requesting TOTAL

\$ 1,000.00



Part 5 Expenditure – please detail each item

(Appendix ORD: 12.2.7C)

Item

Plumber	\$255.00
Electrician	\$242.00
Retic supplies (itemised)	\$910.49
* In Kind labour will be provided, plumber's labour 2 days worth.	
TOTAL EXPENDITURE	\$ 1407.49

Part 6 Checklist

- All boxes filled in with as much detail as possible
- Budget complete
- Quotes attached
- I meet the eligibility criteria detailed in CP044 Community & Events Grant Policy.



If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
3. Any unexpended funds will be returned to the Shire of Dardanup within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Dardanup. *Please contact Shire of Dardanup Grants officer to discuss prior to returning funds.*
4. If there is to be any delay in the expenditure of the grant, a written request will be made seeking approval for the extension of time.
5. A grant will not be approved for a development/project/request that has been commenced / completed. *No retrospective funding will be provided in any circumstances.*
6. Any special conditions that are attached to the grant must be met.
7. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
8. The Shire of Dardanup will be acknowledged in any publications or media coverage for its support. Any use of the Shire of Dardanup's logo must be approved before being distributed.
9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

Please note:

- ❖ Keep a copy of your application for your own record.
- ❖ A Shire Officer will contact you if more information is required.
- ❖ All applicants are advised in writing of the outcome.
- ❖ Applications are processed in the order in which they are received.
- ❖ Assessment will take a minimum of one month.

**Part 8 Declaration**

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.

Applicant/Organisation Name

EATON C. WA.

Contact Person (if not Applicant)

DOT JARVIS

Signature

D. Jarvis

Position

Treasurer

Date

27/8/21

**Part 9 Return form to**

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)





# D & T Plumbing

A.B.N. 72 760 453 485

114 Spencer Street  
Bunbury WA 6230

## Quote

 Phone: 0417 913 359  
Fax: 9721 9003  
PL: 005893 Gas: 007832

<p>EATON CWA 27 HAMILTON ROAD EATON WA 6232</p>	<p>Invoice #: 00320697 Date: 26/08/2021 Page: Page 1 of 1 Your Ref:</p>
---	---

Details	Total
<p>QUOTE TO INSTALL 20mm DUAL CHECK VALVE WITH 20mm STOP COCK FOR RETICULATION INSTALLATION IN SUITABLE LOCATION TO BE DECIDED</p>	<p>\$255.00</p>

**For Electronic Payment:**  
**D & T Plumbing**  
**BSB: 016 515 Account Number: 3544 65825**  
**Please Quote Surname and Invoice as reference.**

Subtotal (ex-GST):	\$231.82
Freight (ex-GST):	\$0.00
GST:	\$23.18
<b>Total (inc-GST):</b>	<b>\$255.00</b>
Paid to Date:	\$0.00
<b>Balance Due:</b>	<b>\$255.00</b>

**Thank you - we appreciate your business!**  
**Please Note: Payment Due Within 7 Days**

### How to pay



#### by mail

Detach this section and mail with your cheque to...

D & T PLUMBING  
114 SPENCER ST  
BUNBURY WA 6230



#### in person - cash only

114 Spencer Street  
Bunbury

EATON CWA  
27 HAMILTON ROAD  
EATON WA 6232

Invoice #: 00320697 Amount Due: \$255.00



# QUOTE

CWA Eaton  
27 Hamilton Rd  
EATON WA 6232  
AUSTRALIA

Date  
26 Aug 2021

Quote Number  
QU-0167

ABN  
24 541 052 382

Firm Energy Electrical  
Services

Mobile: 0412 183 411  
Email:

bafarnell@gmail.com  
ABN: 24 541 052 382

Description	Quantity	Unit Price	GST	Amount AUD
Supply and install weatherproof GPO	1.00	220.00	10%	220.00
			Subtotal	220.00
			TOTAL GST 10%	22.00
			TOTAL AUD	242.00

*Eaton SWA*  
**(Appendix ORD.12.2.7C)**

	<i>Bunnings Treendale</i>	<i>Cost each</i>	<i>Balance</i>
1	Timer 6 Station ( Holman)	\$89.00	\$89.00
6	Solenoid	\$36.00	216
4	360 Full Spray	7.98	31.92
15	180. 1/2 Spray	7.98	119.7
6	Solenoid Box	6.6	39.6
10	PVC Tee	3.4	34
14	25m Bends PVC	1.9	26.6
14	Pvc Valve sockets	2.35	32.9
8	reducers	2.55	20.4
12	25 mm T Piece	3.05	26.6
7	elbow 25.x15	3.55	24.85
19	riser	2.08	39.52
1	Solvent cement	5.9	5.9
1	Solvent Cleaner	4.5	4.5
7	25m PVC Pipe	11.3	79.1
4	20m PVC Pipe	9	36
1	50m Poly Pipe	33.9	33.9
1	power box	50	50

\$910.49



**RECOMMENDATIONS TO COUNCIL  
ROUND 1 – 2021/22  
COMMUNITY GRANTS – LEVEL 2**

<b>Applicant</b>	Eaton Senior Citizens
<b>Shire of Dardanup based</b>	Yes
<b>Incorporated</b>	Yes
<b>Funding request \$</b>	\$980.00
<b>Project details</b>	<b>Facilitate Health &amp; Wellbeing Yoga Classes</b> Provide 12 sessions of gentle chair yoga (available to the Eaton Senior Citizens and non-members). Will use small local business, located in Burekup.
<b>Benefits to the community as per application</b>	"Keep our senior citizens active (mentally and physically) whilst supporting a local small business owner."
<b>Shire of Dardanup Strategic Plan</b>	<b>Objective #3: COMMUNITY</b> Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2
<b>SoD Community Grant funding history</b>	2020-21 R2 \$4,578.00 – not required to be acquitted yet 2020-21 R1 \$1187.50 – Funds successfully acquitted 2019-20 R1 \$1223.00 – Funds successfully acquitted 2018-19 R2 \$873 – Funds successfully acquitted 2017-18 R2 \$5000- Funds successfully acquitted 2017-18 R1 \$2200 – Funds successfully acquitted 2016-17 R2 \$ 1000 – Funds successfully acquitted
<b>Officer comments</b>	The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i> .  Note: 2 applications have been received from Eaton Senior Citizens (Level 2 and Level 3), this is permitted.  Eaton Senior Citizen will be sharing the new Eaton Bowling Club premise within the next few months. The club were successful in Round 2 2020-2021 for a community grant of \$4,578.50 to purchase furniture and shelving for their office and store room.
<b>Recommend approval</b>	Yes



APPLICATION (Appendix ORD: 12.2.7C)  
COMMUNITY GRANT – LEVEL 2  
\$0 - \$1,000

Received 27.08.2011  
MHT

02

FORM 115 (A)

Date stamp

Please be advised of the following items that are NOT supported with the community grant:

- Professional fees including salaries and wages, consultants, project managers and event coordinators;
- Ongoing operational expenses;
- Retrospective funding or items already ordered;
- Deficit funding – for organisations that are experiencing a shortfall in cash or revenue or anticipated revenue;
- State or Commonwealth Government Departments or Agencies, or profit-based business enterprises;
- Events that are not open for attendance by the general public;
- Prizes/Awards;
- Team uniforms;
- Personal travel;
- Activities that exclude or offend minority groups within the Shire of Dardanup;
- Activities that already receive Shire of Dardanup funding the same financial year;
- Applications that conflict with the Shire of Dardanup Strategic Community Plan.
- If a satisfactory acquittal has not been submitted for previously funded applicants no further grants will be made available to the applicant.

Part 1 Applicant Details

Applicant/Organisation Name

Eaton Senior Citizens

Postal Address

2 Sanford Way  
EATON WA 6232

Name of Contact Person

BILL ADAMS - President

Email

cryptic4.28@gmail.com

Phone

-

Mobile

0403 500 647

Are you incorporated?

NO – Can you approach an Incorporated group to action your request?

YES

Part 2 Information about your Organisation

What are the main services and/or activities of your organisation?

Offering various opportunities for seniors within our community to learn new things, socialise, be active, keep in touch all to alleviating social isolation which unfortunately is common amongst seniors within the community.



Provide list of committee members and contact details

(Appendix ORD: 12.2.7C)

Bill Adams - President - 0403 500 647  
 Menno De Vries - Vice President - 0411 027 454  
 Graham Cooper - Treasurer - 0474 238 468  
 Valerie Von Willisen - Secretary - 0467 320 848

Next AGM Meeting  
8 September 2021

Have you previously received funding from the Shire of Dardanup Community Grants Scheme?

NO

YES; please provide details below:

What Year?

Various years + rounds

Amount approved \$

Various amounts

Have you successfully acquitted the funds?

NO

YES

Part 3 Grant Application Details

What are the proposed funds being used for? (Be specific how you will be using the funds and give as much detail as possible)

To offer 12 sessions of gentle chair yoga to the Eaton senior citizens and any senior member of the community to participate for the health benefits gained from yoga/gentle exercise.

Provide address / project location (if applicable)

Eaton Bowling club -> new premise for Eaton Senior Citizens

Expected Start Date:

ASAP

Expected Completion Date:

Within 12 months.

How will the funds benefit the Shire of Dardanup community? (Be specific and give as much detail as possible)

Keep our senior citizens active (mentally & physically) whilst supporting a local small business owner.

Amount Requested

\$ 980.00

Part 4 Budget

TOTAL PROJECT COST	\$ 980.00
GRANT REQUEST AMOUNT	
Council Contribution (grant funds requested in this application, up to \$1,000 + GST if registered)	\$ 980.00
<b>TOTAL</b>	<b>\$ 980.00</b>

Part 5 Expenditure – please detail each item

(Appendix ORD: 12.2.7C)

Item	Amount
12 sessions "Gentle Chair Yoga"	\$ 980 -
TOTAL EXPENDITURE	\$ 980 -

Part 6 Checklist

- All boxes filled in with as much detail as possible
- Budget complete
- Quotes attached



If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
3. Any unexpended funds will be returned to the Shire of Dardanup within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Dardanup. *Please contact Shire of Dardanup Grants officer to discuss prior to returning funds.*
4. If there is to be any delay in the expenditure of the grant, a written request will be made seeking approval for the extension of time.
5. A grant will not be approved for a development/project/request that has been commenced / completed. *No retrospective funding will be provided in any circumstances.*
6. Any special conditions that are attached to the grant must be met.
7. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
8. The Shire of Dardanup will be acknowledged in any publications or media coverage for its support. Any use of the Shire of Dardanup's logo must be approved before being distributed.
9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

Please note:

- ❖ Keep a copy of your application for your own record.
- ❖ A Shire Officer will contact you if more information is required.
- ❖ All applicants are advised in writing of the outcome.
- ❖ Applications are processed in the order in which they are received.
- ❖ Assessment will take a minimum of one month.

**Part 8 Declaration**

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

**I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.**

Applicant/Organisation Name

Contact Person (if not Applicant)

Position

Signature

Date

**Part 9 Return form to**

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)



Shire of Dardanup



# Kahlia Yoga

## Quotation

28 Castieau St  
Burekup WA 6227  
0413 831 800

DATE August 26, 2021  
Quotation # 2021-08-001

**Bill To:**

Eaton Senior Citizens  
2 Sanford Wy  
Eaton WA 6232

Bill 0403 500 647 cryptic4.28@gmail.com



**Comments or special instructions:** No equipment to be supplied by Kahlia Yoga

Description	AMOUNT
Gentle chair yoga, per 45 min session for 15 attendees	\$ 80.00
<b>TOTAL</b>	<b>\$ 80.00</b>

If you have any questions concerning this quotation please contact Kahlia on 0413 831 800

**THANK YOU FOR YOUR BUSINESS!**

**RECOMMENDATIONS TO COUNCIL  
ROUND 1 – 2021/22  
COMMUNITY GRANTS – LEVEL 2**

<b>Applicant</b>	The Probus Club of Eaton
<b>Shire of Dardanup based</b>	Yes
<b>Incorporated</b>	Yes
<b>Funding request \$</b>	\$1,000.00
<b>Project details</b>	<b>Purchase a laptop and software</b> Require a new laptop and software for the group's Treasurer to use.
<b>Benefits to the community as per application</b>	"The laptop for the group will allow: <ul style="list-style-type: none"> <li>• A seamless transition when the secretary is renewed every two years.</li> <li>• All relevant documents saved to a device that is purely for the club.</li> <li>• The secretary will be able to produce the minutes/correspondence during the meetings which then allows them to promote the club and be an active member."</li> </ul>
<b>Shire of Dardanup Strategic Plan</b>	<b>Objective #3: COMMUNITY</b> Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2
<b>SoD Community Grant funding history</b>	2017-18 R2 \$1,000- Funds successfully acquitted
<b>Officer comments</b>	The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i> .  The Probus Club have been using the current secretary's private computer. It seems appropriate that the Club have a laptop for specific club related work.  Total project cost: \$1,800.00 Group will contribute \$800.00
<b>Recommend approval</b>	Yes



APPLICATION FOR  
COMMUNITY GRANT – LEVEL 2  
\$0 - \$1,000  
FORM 115 (B)

03

Date stamp

Please indicate which of the following objectives your project or activity will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- Promote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

Part 1 Applicant Details

Applicant/Organisation Name

The Probus Club of Eaton

Postal Address

Probus Club of Eaton PO Box 7240 EATON WA 6232

Name of Contact Person

Les Bail

Email

ljbail109@gmail.com

Phone

08 97924210

Mobile

0419935273

Are you incorporated?

NO – Can you approach an Incorporated group to action your request?

YES

Part 2 Information about your Organisation

What are the main services and/or activities of your organisation?

The Probus Club of Eaton (South West Australia) is a combined club which welcomes both men and women. We do endeavor however, to maintain a balance of gender. This is so our club will not change from being a combined club to a single gender club.

Our club was started in February 1992 by the Rotary Club of Bunbury to meet the high demands for Probus Clubs in the South West area. We currently have 62 active members who all agree and enjoy the Probus motto of:  
FRIENDSHIP, FELLOWSHIP AND FUN

Probus meets the needs of retirees by providing opportunities to keep their minds active, expanding interests and stay healthy through activities. Probus members benefit from training programs, network between like-minded people and enjoy the fellowship of new friends.

Probus can provide members of the community with fresh ideas to enrich and fulfill their lives in retirement.



# (Appendix ORD: 12.2.7C)

Provide list of committee members and contact details

President:	Janet Smith	97970841
Vice President:	Les Bail	0419935273
Secretary:	Moira Macpherson	0422059442
Treasurer:	Carol Lamond	0419193588
Outings Officer/s:	Les Bail	97924210
	Cheryl Carton	0411453241
Speaker Officer/s:	Sherron Spragg	97250047
Welfare Officer/s:	Kerry Shardlow	97971155
Membership	Carl Carton	0419165242
Newsletter	Dorothy Bail	97924210

Have you previously received funding from the Shire of Dardanup Community Grants Scheme?

 NO YES; please provide details below:

What Year?

2018 Southwest Get Together

Amount approved \$

\$1,000.00

Have you successfully acquitted the funds?

 NO YES

### Part 3 Grant Application Details

What are the proposed funds being used for? (Be specific how you will be using the funds and give as much detail as possible)

To purchase a laptop computer for Secretary's use, she currently uses her own. It will allow us to have continuity across the various changes of the Secretary every 2nd year.

Ability to easily recall past agenda and minutes/records etc as they will be on the laptop specifically used for the club (more convenient) and also eliminates the risk of any personal folders/files interfering with Probus Club work when using a laptop specifically for the club.

Provide address / project location (if applicable)

Expected Start Date:

1-Oct-2021

Expected Completion Date:

31-Dec-2021

How will the funds benefit the Shire of Dardanup community? (Be specific and give as much detail as possible)

The laptop for the club will allow:

- a seamless transition when the secretary is renewed every two years.
- all relevant documents saved to a device that is purely for the club.
- the secretary will be able to produce the minutes/correspondence during the meetings which then allows them to promote the club and be an active member.

Amount Requested

\$ 1,000.00

### Part 4 Budget

TOTAL PROJECT COST

\$ 1,800.00

GRANT REQUEST AMOUNT

Council Contribution (grant funds requested in this application, up to \$1,000 + GST if registered)

\$ 1,000.00

TOTAL

\$ 1,800.00





# (Appendix ORD: 12.2.7C)

## Part 7 Undertakings and Conditions

If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
3. Any unexpended funds will be returned to the Shire of Dardanup within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Dardanup. *Please contact Shire of Dardanup Grants officer to discuss prior to returning funds.*
4. If there is to be any delay in the expenditure of the grant, a written request will be made seeking approval for the extension of time.
5. A grant will not be approved for a development/project/request that has been commenced / completed. *No retrospective funding will be provided in any circumstances.*
6. Any special conditions that are attached to the grant must be met.
7. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
8. The Shire of Dardanup will be acknowledged in any publications or media coverage for its support. Any use of the Shire of Dardanup's logo must be approved before being distributed.
9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

Please note:

- ❖ Keep a copy of your application for your own record.
- ❖ A Shire Officer will contact you if more information is required.
- ❖ All applicants are advised in writing of the outcome.
- ❖ Applications are processed in the order in which they are received.
- ❖ Assessment will take a minimum of one month.

## Part 8 Declaration

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

**I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.**

Applicant/Organisation Name

The Probus Club of Eaton Inc

Contact Person (if not Applicant)

Les Bail

Position

Vice President

Signature

Leslie John Bail.

Date

26-Aug-2021

## Part 9 Return form to

**SUBMIT FORM**

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)

  
Shire of Dardanup



Part 7 Undertakings and Conditions

If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
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9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

Please note:

- ◆ Keep a copy of your application for your own record.
- ◆ A Shire Officer will contact you if more information is required.
- ◆ All applicants are advised in writing of the outcome.
- ◆ Applications are processed in the order in which they are received.
- ◆ Assessment will take a minimum of one month.

Part 8 Declaration

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.

Applicant/Organisation Name

The Probus Club of Eaton Inc

Contact Person (if not Applicant)

Les Bail

Position

Vice President

Signature

Leslie John Bail.

Date

26-Aug-2021

Part 9 Return form to



Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: records@dardanup.wa.gov.au







www.officeworks.com.au

Officeworks Bunbury

PH: (08) 9792 1600

Officeworks Ltd ABN 36 004 763 526

QUOTE (Q1 2021/22) 26/08/2021

QUOTE

(valid for 30 days from date of issue)

HFFQ2526TU \$1,297.00

HH-HP 15S-FQ2526TU I7 NB

TOTAL \$1,297.00

GST Included in Total \$117.91

+ GST Free item

Please retain receipt for  
return/exchange.

Team Member: Yelena



Scan the Officeworks  
App at checkout to  
save your next receipt!



26/08/2021 11:38:55 AM 9243606002013135



To provide feedback, go to  
officeworks.com.au/606

ABN 37 093 114 286

**JB HI-FI**

www.jbhi-fi.com.au

JB HI-FI BUNBURY  
UNIT 6, BLOCK B HOME MAKER CTR  
42 STRICKLAND ROAD  
BUNBURY WA 6230  
PH: 08 9721 6211 FAX: 08 9721 8355

(Appendix ORD: 12.2.7C)

- 1. THIS SALES DOCKET IS THE PROPERTY OF JB HI-FI
- 2. JB HI-FI ACKNOWLEDGES AND ADHERES TO CONSUMER LAW REGARDING REFUNDS.
- 3. LAY-BY PURCHASES REMAINING INOPERATIVE OVER THREE MONTHS WILL LAPSE. CANCELLATION CHARGES MAY BE PAYABLE.
- 4. SEVEN DAYS NOTICE IS REQUIRED TO PICK UP LAY-BY

Quote  
**SALES TAX INVOICE**

1027620

Date: 26/8/21

Name The Probus of Eaton Inc

Address:

ABN:

Telephone:

Cash  Cheque  C/card etc.  Finance  EFT

Quantity	SKU	PRODUCTS	
1	479670	Lenovo IPS3 15-0096	1299.00

**CUSTOMERS PLEASE NOTE**  
In case of claim under guarantee your dated Sales Docket is the only evidence required - YOU MUST RETAIN IT.  
\* The total amount payable includes GST for the supply.

Delivery Instructions:

COD BALANCE  
Ref # Eaton144

TOTAL*	1299.00
DEPOSIT	
TRADE-IN	
BALANCE	1299.00

Salesperson Name: meaghan

Salesperson I.D. 50944

WHITE: Supplier Copy YELLOW: JB HI-FI Accounts Dept. GREEN: Book Copy



ABN 37 093 114 286

**JB HI-FI**

www.jbhi-fi.com.au

JB HI-FI BUNBURY  
UNIT 6, BLOCK B HOME MAKER CTR  
42 STRICKLAND ROAD  
BUNBURY WA 6230  
PH: 08 9721 6211 FAX: 08 9721 8355

(Appendix ORD: 12.2.76)

1. JB HI-FI'S SALES DOCKET IS THE PROOF OF PURCHASE.
2. JB HI-FI ACKNOWLEDGES AND ADHERES TO CONSUMER LAW REGARDING REFUNDS.
3. LAY-BY PURCHASES REMAINING INOPERATIVE OVER THREE MONTHS WILL LAPSE. CANCELLATION CHARGES MAY BE PAYABLE.
4. SEVEN DAYS NOTICE IS REQUIRED TO PICK UP LAY-BY.

**Probus Club of Eaton**

**Quote**  
**SALES TAX INVOICE**

1027621

Date: 26-8-21

Name The Probus of Eaton Inc

Address:

ABN:

Telephone:

Cash  Cheque  C/card etc.  Finance  EFT

Quantity	SKU	PRODUCTS		
1	515321	Trend micro 2D 2Year	109	.00
1	439738	microsoft 365 12 month	99	.00

**CUSTOMERS PLEASE NOTE**  
In case of claim under guarantee your dated Sales Docket is the only evidence required - YOU MUST RETAIN IT.  
\* The total amount payable includes GST for the supply.

Delivery Instructions:

Salesperson Name: meaghan

Salesperson I.D. 50944

COD BALANCE

Ref # Eaton 144

TOTAL*	208	.00
DEPOSIT		
TRADE-IN		
BALANCE	208	.00

BUNBAVIT PTY LTD ATF BUNBAVIT NO2 TRUST A.C.N. 628 896 293 / A.B.N. 98 180 842 285  
as Trustee of the BUNBAVIT NO2 TRUST  
trading as

**Harvey Norman AV/IT Bunbury**

34 Denning Road  
BUNBURY WA 6230

Phone: 08 9722 0100 Fax: 08 9722 0199

```

=====
Assistant : 6216/22 JIMMY S           Date       : 26/08/21
Operator  : 6216/22 Jimmy S           Time       : 13:08:36
Customer  : 97924210                  Location   : 121
Sales Type: CASH ON DELIVERY          Transaction: 4364400
=====
    
```

**TAX INVOICE**

**INVOICE 1518951**

DOROTHY BAIL  
9 SHENTON ST  
EAST BUNBURY WA 6230

Product	Qty	Price	Total
* NX.A82SA.003 ASPIRE 5 A515-45-R04Q SLV NBK Pickup to be Advised STOCK from Store/Store Manufacturer Warranty of 12 Months See Manufacturers documentation for Warranty Details. Including 12 Months Product Care Replace : PC-0112100396621 Total: NX.A82SA.003 Including Product Care	1		\$1,219.00
* T21YR TECH2 UNLIMITED - 1 YEAR 1300788071 Pickup to be Advised STOCK from Store/Store	1	\$149.00	Bonus
* C1-AN-3200-8GB ADATA 8GB DDR4-3200MHZ SODIMM (NBK) RAM Manufacturer Warranty of 60 Months See Manufacturers documentation for Warranty Details. Pickup to be Advised STOCK from Store/Store	1	\$0.00	\$0.00
* TT-INSTALLPARTS TT - INSTORE PC COMPONENT INSTALL Pickup to be Advised STOCK from Store/Store	1	\$199.00	\$199.00
* 9337694069480 MICROSOFT 365 PERSONAL 15M ESD Card Not Activated Pickup to be Advised STOCK from Store/Store	1	\$99.00	\$99.00
* 9337694073180 TREND MICRO DEVICE SECURITY BASIC 1D 1Y Card Not Activated Pickup to be Advised STOCK from Store/Store	1	\$49.00	\$49.00

- \* Please ensure the goods will fit into your house and your room.
- \* Please be home on the delivery day or fees may apply.
- \* Cancellation fees up to 20% of the invoice value may apply.

- \* Balance to be paid prior to delivery.
- \* Thank you for shopping at Harvey Norman.

Delivery Address

Delivery Instructions

-----

-----

DOROTHY BAIL  
 9 SHENTON ST  
 EAST BUNBURY WA 6230

Phone: 97924210

G.S.T. CONTENT	\$142.36
INV PENDING	\$1,566.00
BALANCE OWING	\$1,566.00

Please pay on this invoice  
 THANK YOU PLEASE CALL AGAIN

Customer Signature: \_\_\_\_\_ # Pieces: \_\_\_\_\_

-----  
 For consumer enquiries please contact 1300 GO HARVEY (1300 464 278)  
 or the store phone number listed on this invoice.  
 -----

E&OE.  
 V2021.87

Probus Club of Exton

RECOMMENDATIONS TO COUNCIL ROUND 1 – 2021/22 COMMUNITY GRANTS – LEVEL 2	
Applicant	Tigers Softball Club (Inc) Bunbury
Shire of Dardanup based	Yes
Incorporated	Yes
Funding request \$	\$1,000.00
Project details	<b>Purchase safety and training equipment for the Club</b> Current equipment used by the Club is aged and the condition is poor. Replacement of equipment is required.
Benefits to the community as per application	"The funds application will benefit the Shire of Dardanup as the families of our members will remain safe and protected."
Shire of Dardanup Strategic Plan	<b>Objective #3: COMMUNITY</b> Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2
SoD Community Grant funding history	2017-18 R2 \$1,000- Funds successfully acquitted
Officer comments	The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i> .  The club name includes Bunbury, but is located at the BADSA pavilion (Recreation Drive, Eaton). Tigers are one of the five clubs that call the softball pavilion their home ground.  Imperative that the equipment used by all teams within the Club (Tigers) is safe and in good order. Equipment/safety equipment is eligible for funding under the Community and Events Grant Policy.  Total project cost: \$1,209.85 Group will contribute \$209.85
Recommend approval	Yes



# (Appendix ORD: 12.2.7C)



## APPLICATION FOR COMMUNITY GRANT – LEVEL 2 \$0 - \$1,000 FORM 115 (B)

04

Date stamp

Please indicate which of the following objectives your project or activity will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- Promote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

### Part 1 Applicant Details

Applicant/Organisation Name

Tigers Softball Club (Inc) Bunbury

Postal Address

C/- 8 Bass Entrance

BUNBURY WA 6230

Name of Contact Person

Belinda Lefroy

Email

tigerssoftballclub01@gmail.com

Phone

0419198179

Mobile

0419198179

Are you incorporated?

NO – Can you approach an Incorporated group to action your request?

YES

### Part 2 Information about your Organisation

What are the main services and/or activities of your organisation?

Playing Teeball, Junior Softball and Senior Men's and Women's Softball during October through to April annually.

# (Appendix ORD: 12.2.7C)

Provide list of committee members and contact details

President - Belinda Lefroy - 0419 198 179  
Vice President - Steve Hoffman - 0477 300 100  
Secretary - Jayde Dunning - 0413 153 083  
Treasurer - Kelee Buswell - 0419 965 206

Have you previously received funding from the Shire of Dardanup Community Grants Scheme?

 NO YES; please provide details below.

What Year?

2019

Amount approved \$

Have you successfully acquitted the funds?

 NO YES

## Part 3 Grant Application Details

What are the proposed funds being used for? (Be specific how you will be using the funds and give as much detail as possible)

The proposed funds will be used to purchase safety playing equipment for our junior teams of Teeball and Softball. The equipment is Batting Helmets, Fielding Helmets with faceguards, Chest Protection Plates and some training equipment including tees and bases. Some upgraded playing equipment will also be purchased including team bats and balls. The current equipment currently supplied is due for replacement due to the age and condition of the equipment.

Provide address / project location (if applicable)

Expected Start Date:

Expected Completion Date:

How will the funds benefit the Shire of Dardanup community? (Be specific and give as much detail as possible)

The funds application will benefit the Shire of Dardanup as the families of our members will remain safe and protected during the process of Training and Games for the upcoming season. We will continue to display the Shire of Dardanup's logo on our new website through Revsport, signage at the games and also will arrange for the logos to be attached to the rear of the helmets. I have also attached a quote from Fielder's Choice which indicates the cost of 1 team's safety equipment. I have then gone and multiplied these amounts as we have 3 teams in our local Teeball competition.

\$ 1209.85

## Part 4 Budget

TOTAL PROJECT COST

\$ 1209.85

GRANT REQUEST AMOUNT

Council Contribution (grant funds requested in this application, up to \$1,000 + GST if registered)

\$ 1000.00

TOTAL

\$ 1000.00





# (Appendix ORD: 12.2.7C)

## Part 7 Undertakings and Conditions

If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
3. Any unexpended funds will be returned to the Shire of Dardanup within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Dardanup. *Please contact Shire of Dardanup Grants officer to discuss prior to returning funds.*
4. If there is to be any delay in the expenditure of the grant, a written request will be made seeking approval for the extension of time.
5. A grant will not be approved for a development/project/request that has been commenced / completed. *No retrospective funding will be provided in any circumstances.*
6. Any special conditions that are attached to the grant must be met.
7. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
8. The Shire of Dardanup will be acknowledged in any publications or media coverage for its support. Any use of the Shire of Dardanup's logo must be approved before being distributed.
9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

Please note:

- ❖ Keep a copy of your application for your own record.
- ❖ A Shire Officer will contact you if more information is required.
- ❖ All applicants are advised in writing of the outcome.
- ❖ Applications are processed in the order in which they are received.
- ❖ Assessment will take a minimum of one month.

## Part 8 Declaration

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.

Applicant/Organisation Name

Tigers Softball Club (Inc) Bunbury

Contact Person (if not Applicant)

Position

Signature

Belinda Lefroy

Date

26-Aug-2021

## Part 9 Return form to

**SUBMIT FORM**

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)

  
Shire of Dardanup



# (Appendix ~~ORD 122170~~ Club

Fielders Choice  
Shop 1, 341 Orrong Road  
KEWDALE WA 6105  
+61 893616117  
prostaff@fielders.net  
ABN: 25301620712



## QUOTE

### ADDRESS

Belinda Lefroy  
Tigers Softball Club Bunbury  
Inc  
8 Bass Entrance,  
Leschenault WA 6233

QUOTE NO. 1782

DATE 26/08/2021

### INVOICED BY:

Barry

### CLIENT PHONE #

0419198179

### PO#

Belinda

DESCRIPTION	QTY	UNIT PRICE	GST	AMOUNT
Batting Helmets Junior All Star	4	44.00	GST	176.00
Batting Helmets With Face Guard	2	74.00	GST	148.00
Wilson Chest Protectors Junior 12"	2	49.00	GST	98.00
Franklin Tee Ball Set PLEASE NOTE These are DESIGNED FOR HOME USE as the TEE is PLASTIC	3	39.95	GST	119.85
Delivery is included		0.00		

Title to merchandise does not transfer to the buyer until payment has been received in full. If this account is assigned to a collection agency, all costs will be met by the buyer.

INCLUDES GST TOTAL

49.26

TOTAL


**AUD 541.85**

### BANK DETAILS

Account Name: Graham Athletic Pty Ltd  
Commonwealth Bank  
BSB # 066153 Account # 1009 3653  
Please note invoice # and account name.

Accepted By

Accepted Date

RECOMMENDATIONS TO COUNCIL ROUND 1 – 2021/22 COMMUNITY GRANTS – LEVEL 3	
Applicant	Bunbury and Districts Softball Club Association (BADSA)
Shire of Dardanup based	Yes
Incorporated	Yes
Funding request \$	\$5,000.00
Project details	<p><b>Cut outs and water to both diamonds</b></p> <p>“Description of project as per application: Currently the diamonds are grassed with turf installed at home plate. During the season the grass gets churned up and/or big holes around the bases as people slide into them. This is creating a safety concern as we have had a couple of players injure themselves when sliding or running into these holes. The home plate is also an issue as it gets extremely hot in summer (not great for our junior catchers as it is already warm with all their catching gear on) and the softball balls bounce off the turf.</p> <p>We would like to alleviate these issues by installing clay cut outs on both our diamonds. Cut outs are approx. a 2mtr square cut out around all bases and home plate, this square is dug out about half a metre deep and filled with clay like material and compacted tightly to minimise digging up of the material when players slide into bases. In order to maintain these cut outs we would require water to both diamonds.”</p> 
Benefits to the community as per application	“The quality of our diamonds would be on par with the metropolitan region which would make our facility more attractive to other associations for inter association games and/or tournaments. This would bring players and families from outside our local region which would boost our local economy.”
Shire of Dardanup Strategic Plan	<p><b>Objective # 3: COMMUNITY</b> Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2</p> <p><b>Objective # 5: AMENITY</b> Outcome 5.2, 5.2.1 Outcome 5.3, 5.3.1</p>
SoD Community Grant funding history	2019-20 R1 \$1,400.00 – funds successfully acquitted
Officer comments	<p>BADSA is the home for 5 softball clubs. Just recently the committee has had new members elected. The new committee is proactive and keen to deliver on improving the grounds at the pavilion.</p> <p>Total project cost: \$10,323.33 Organisation cash contribution: \$5,323.33</p>

	<p>Should application be approved: prior to works commencing and funds being paid, BADSA to meet with Principal Parks &amp; Environment Supervisor to discuss any potential issues in relation to the clay cut outs (such as mowing contract etc).</p> <p>Meeting onsite has occurred with BADSA, Parks &amp; Gardens Principal Supervisor and all parties have agreed on the need for the clay cut outs to be installed. This will reduce the wear and tear to the turf and be safer for the players.</p> <p>If grant approved - ongoing maintenance to the clay cut outs will be clarified in writing between BADSA and the Shire (Parks &amp; Gardens Principal Supervisor and Place &amp; Community Officer) to ensure the Club is aware of their responsibilities.</p>
<b>Recommend approval</b>	Yes





APPLICATION FOR  
COMMUNITY GRANT – LEVEL 3  
\$1,001 to \$5,000  
FORM 115 (C)

05

Date stamp

Please indicate which of the following objectives your project or activity will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- Remote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

Part 1 Applicant Details (to be completed by ALL applicants)

Applicant/Organisation Name

Bunbury and District Softball Association (BADSA)

Postal Address

PO Box 7035

EATON, WA 6232

Name of Contact Person

John Penman or Ena Curtis

Email

secretary.badsa@outlook.com

Phone

Mobile

0400093295 / 0418758677

Are you incorporated?

NO – Can you approach an Incorporated group to action your request?

YES

Part 2 Information about your Organisation

What are the main services and/or activities of your organisation?

To encourage, promote and manage Softball and Tee Ball in a professional manner that will ensure the continued future viability of the Association, and provide a stable foundation for a pathway and promotion of softball development in the greater Bunbury District.

In a welcoming, fun, safe and family friendly environment so that Softball & Tee Ball becomes the sport of choice, where everyone has the opportunity to reach their full potential and, in the process, become better community citizens.

Provide list of committee members and contact details

John Penman (President) - 0400 093 295

Ena Curtis (Secretary) - 0418 758 677

Charmaine Woodley (Vice President) - 0437 726 681

Chelsea Gardiner (Treasurer) - 0409 080 825

Michael Smith (Publicity & Promotions) - 0457 798 555

Peta Hicks (Jnr Development Officer) - 0417 235 556

Kelly Howard (Board Member) - 0488 550 234

Rae Grey (Board Member) - 0422 280 400



# (Appendix ORD: 12.2.7C)

Next AGM Meeting

End of Season 2021/22 - May/June 2022

Please indicate membership numbers for the past 3 years (including current year):

380

Current Year

362

Previous Year

350

Third Year

Have you applied to any other funding body for additional funds for this project?

NO; are you planning to apply to other funding bodies?

YES

NO

YES; please provide information below:

Which Organisation?

What Year?

Was it Successful?

Grant approved \$

## Part 3 Project Details

Name of Project (if applicable)

Cut outs and water to both Diamonds

Overview of Project Details (give details of your project)

Currently the diamonds are grassed with turf installed at home plate. During the season the grass gets churned up and/or big holes around the bases as people slide into them. This is creating a safety concern as we have had a couple of players injure themselves when sliding or running into these holes. The home plate is also an issue as it gets extremely hot in summer (not great for our junior catchers as it is already warm with all their catching gear on) and the softball balls bounce off the turf.

We would like to alleviate these issues by installing clay cut outs on both our diamonds. Cut outs are approx. a 2mtr square cut out around all bases and home plate, this square is dug out about half a metre deep and filled with clay like material and compacted tightly to minimise digging up of the material when players slide into bases. In order to maintain these cut outs we would require water to both diamonds.

Expected Start Date

01-Oct-2021

Expected Finish Date

12-Oct-2021

If this project is expected to extend over several years? Please explain why, and what is the expected end date?

What benefits to the Shire of Dardanup Community will your project offer?

The quality of our diamonds would be on par with the metropolitan region which would make our facility more attractive to other associations for inter association games and/or tournaments.

This would bring players and families from outside our local region which would boost our local economy.

# (Appendix ORD: 12.2.7C)

What are the objectives and expected benefits of your project?

Reduce risk and injury to our players.  
Higher standard diamonds - in line with metropolitan facilities.  
Increased durability and easier to maintain.  
Greater usability for Club training activities.

Any other details or supporting information?

This project has been in the pipeline for the last 3 years it would be amazing for our members and association to have the cut outs and water on both our diamonds before this season commences.

## Part 4 Budget (if insufficient space is provided, please attach additional pages)

INCOME	Net Income
Council Contribution (grant funds requested in this application)	\$ 5,000.00
Other Council Contribution (e.g.: site works)	\$
<b>(A) Total Council Contribution Requested – If Registered for GST please gross up</b>	<b>\$ 5,000.00</b>
Other Grant Funding (please specify)	\$
	\$
	\$
	\$
<b>(B) Total Other Grant Funding</b>	<b>\$</b>
Donations (external contributions)	\$
Organisation Cash Contribution	\$ 5,323.33
Organisation in Kind Contribution (max 1/3 of total cost)	\$
<b>(C) Total Organisation Contribution Requested</b>	<b>\$ 5,323.33</b>
<b>TOTAL INCOME A, B &amp; C</b>	<b>\$ 10,323.33</b>



I meet the eligibility criteria detailed in SDev CP044 Community & Events Grant Policy





# (Appendix ORD: 12.2.7C)

## Part 6 Undertakings and Conditions

If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
3. Any unexpended funds will be returned to the Shire of Dardanup within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Dardanup.
4. If there is to be any delay in the expenditure of the grant, a written request will be made seeking approval for the extension of time.
5. A grant will not be approved for a development/project/request that has been commenced/completed.
6. Any special conditions that are attached to the grant must be met.
7. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
8. The Shire of Dardanup will be acknowledged in any publications or media coverage for its support. Any use of the Shire of Dardanup's logo must be approved before being distributed.
9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

Please note:

- ❖ Keep a copy of your application for your own record.
- ❖ A Shire Officer will contact you if more information is required.
- ❖ All applicants are advised in writing of the outcome.
- ❖ Applications are processed in the order in which they are received.
- ❖ Assessment will take a minimum of one month.

## Part 7 Declaration

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.

Applicant/Organisation Name

Bunbury & District Softball Association (BADSA)

Contact Person (if not Applicant)

John Penman

Position

President

Signature



Date

25-Aug-2021

## Part 8 Return form to

**SUBMIT FORM**

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)





# McDonald Fencing

Bunbury & Districts Softball Association

**Date**  
27 Aug 2021

**Quote Number**  
QU-5610

**Reference**  
Ena Curtis

**ABN**  
63 425 395 125

McDonald Fencing  
39 Halifax Drive  
Bunbury WA 6230  
Phone: 9726 0080  
Mobile: 0438 977 329  
info@mcdonaldfencing.co  
m.au

## Quote: BADSA Club Rooms, 1 Council Dr, Eaton - Supply and install a 2 m x 2m compound with gates.

Quote to supply and install a 2 x 2 metre compound at 1800 high with a small set of 2 metre double access gates to one side.  
Colour is to be advised.

Description	Quantity	Unit Price	Amount AUD
BADSA Club Rooms, 1 Council Dr, Eaton - Quote to supply and install a 2 x 2 metre compound at 1800 high with a small set of 2 metre double access gates to one side.	1.00	1,958.00	1,958.00
Colour is to be advised. Assumed is to match the current fence colour bordering the Air conditioners. (Basalt)			
		INCLUDES GST 10%	178.00
		<b>TOTAL AUD</b>	<b>1,958.00</b>

## Terms

### TERMS AND CONDITIONS

By accepting this quote, you agree to the terms and conditions

This contract has been arranged as a total package and is as described in the quote. Anything outside this contract will be taken to be a variation and additional charges may apply.

### PAYMENT

A 50% payment of each party's full share of the quoted amount is required by all parties to confirm the job and for materials to be ordered. The balance of the Contract Price becomes due and payable within 7 days upon completion of the Works.

If we do not receive payment of our invoice by the due date, we reserve our rights to pursue recovery of the damages without further notice. Any additional costs should the account be passed onto a debt collection agency will be at your expense.





Address: 17 Avalon Road  
Australind WA 6233  
Phone: 0488 651 525

ABN: 78 212 367 465

## QUOTE

Bunbury and Districts Softball Assoc
--------------------------------------

Quote #:	
Date:	27/08/2021
Client Ref #:	
Contact:	Paul

Location of Works to be Carried Out:

Eaton Playing Grounds

Pitch boxout and reinstatement	Total (ex-GST)
Boxout Waste from Both Pitches	
Supply and deliver desired mixture of materials	
Compaction and levelling	
Total	\$ 2,600.00
Thank you.	

Subtotal	\$2,600
GST:	\$260.00
<b>Total (inc-GST)</b>	<b>\$2,860.00</b>

We thank you for the opportunity to quote on your project.  
If you wish to go ahead with the quote or would like to discuss additional

BASIA



QUOTE/CONTRACT. 001

DATE: 27/08/2021

# Gilmour Plumbing & Gas

To **Bunbury District Soft Ball - Ena**

Thank you for the opportunity to quote on the following work at: **Bunbury District Soft Ball Recreation drv, Eaton.**

Plumbing and/or Gas work will comply with the AS/NZ3500 and AS5601 standards and comply with the site safety requirements.

DESCRIPTION: **Hose tap installation.**

Quotation will be outlined with inclusion, exclusions, scope of work duration, outline of work and prices.

Please see attached/following pages for details.

**. Here are 5 good reasons why you should choose Gilmour Plumbing & Gas:**

- We're excellent value for money
- We'll turn up when we say we will
- Our contractors are knowledgeable saving you time and money
- We care about your property and will leave it clean and tidy
- We only use trusted products backed by manufacturer's warranties

## Inclusions

- \$2,421.21 Supply and install 1x hose tap on the East Side of the main building.  
Connect to the existing 20mm copper line next to bin area and run along the retaining wall through the playing ground. Run water line to desired location on the larger fence pole.

Test and check work, clear and tidy work area.

- \$ 2,582.11 - Supply and install 1x hose tap on the East side of the main Building.  
Connect to existing 25mm copper water main at the front of the building and run around to the front dug out area. Run water line to desired location on the larger fence pole.

Test and check work, clear and tidy work area.

## Exclusions

- Fixtures, tape ware and appliances supplied by other.
- Excess sand removal by other.
- Dewatering/ surface water and other services in the ground may cause job price to vary.
- Upgrading gas regulator (if required).
- Hard digging includes but is not limited to clay, rock or tree roots.
- Removal of sand, asbestos, rubble or foreign material not to be put back.
- The re-positioning of other services not included in quote.
- Removal or repair of existing services.
- Locating services to property if required (street sewer, water, gas etc).
- Health department requirements.
- Permits, bonds or fees.
- Connection of any temporary fixtures (site toilets, fencing etc.)
- Correction of existing plumbing/gas code violations we may encounter while performing our work.
- Any works not included in tender, quote or inclusions outline.



## ADDITIONAL INFORMATION

- In the event that further works are required outside of the scope outlined in this quotation, Gilmour Plumbing & Gas charge is a cost plus variation rate of \$90 + GST per hour excluding materials and machinery.
- The price of this quote applies to the scope of works in this quotation only, completed in consecutive days or in stages as scheduled. Variations or additions to the works quoted will be charged as extra.
- If work needs to be completed in stages please let us know.
- A deposit of 30% is required prior to the commencement of work exceeding \$1000 and the balance due upon completion.
- Quotation has been priced on standard work hours between 7am and 4pm, work required outside these hours will be additional the amount quoted.
- Material price increases from suppliers will be passed on to client.
- We have made no allowances for any onsite inductions.
- Gilmour Plumbing & Gas warrants the workmanship we supply however we are not responsible for the warranty or fault of any products that we do not supply.
- Gilmour Plumbing & Gas guarantees it's workmanship for 7 years, warranty for parts and materials are as per manufactures specifications.
- Adequate access for vehicles and/or machinery will be at the clients cost, Gilmour Plumbing & Gas will NOT be held liable for any damages that may be caused due to inadequate access (i.e paver, concrete).
- The warranty period is void to any faults caused by alterations or modifications made by the customer or a third party performed without the consent of Gilmour Plumbing & Gas.
- Gilmour Plumbing & Gas must be notified within 48hrs of the invoice being sent if there is a conflict or dispute with the contract/invoice. Otherwise the contracts/invoices terms and conditions will be deemed ACCEPTED by the client.
- By accepting our quotation you agree to our payment terms being 7 days from date of invoice.

Total: \$5,003.32 ex gst. \$5,503.33 inc gst

If accepted, Please print name, sign, date and email back to us.

Progress invoices for payment will be sent every 25 days if job exceeds payment period.

NOTE - Customer is liable for payment within 7 days of invoice being sent.

Payment to – **Gilmour Plumbing & Gas**

**BSB - 016560**

**ACC - 420920399**

Feel Free to give Grant a call on 0405374112 or email [grant@gilmourplumbing.com.au](mailto:grant@gilmourplumbing.com.au) for any questions you may have.

Quote valid for 30 days.

**Date –**

**Name –**

**Company –**

**Sign –**

RECOMMENDATIONS TO COUNCIL ROUND 1 – 2021/22 COMMUNITY GRANTS – LEVEL 3			
Applicant	Burekup Cricket Club		
Shire of Dardanup based	Yes		
Incorporated	Yes		
Funding request \$	\$5,000.00		
Project details	<b>Burekup Cricket Facilities Upgrade</b> Current pitch is not compliant and requires an upgrade. The much required upgrade to the facility is vital for the safety of the players.		
Benefits to the community as per application	"It will increase the longevity in which the Burekup Cricket Club can maintain its cricket facility. It will be compliant with Cricket Australia playing surface regulations. It will give the local community the ability to join together and support a local team."		
Shire of Dardanup Strategic Plan	<table border="0"> <tr> <td><b>Objective # 3: COMMUNITY</b> Outcome 3.1, 3.1.2, 3.1.3 Outcome 3.2, 3.2.1</td> <td><b>Objective # 5: AMENITY</b> Outcome 5.2, 5.2.1 Outcome 5.3, 5.3.1</td> </tr> </table>	<b>Objective # 3: COMMUNITY</b> Outcome 3.1, 3.1.2, 3.1.3 Outcome 3.2, 3.2.1	<b>Objective # 5: AMENITY</b> Outcome 5.2, 5.2.1 Outcome 5.3, 5.3.1
<b>Objective # 3: COMMUNITY</b> Outcome 3.1, 3.1.2, 3.1.3 Outcome 3.2, 3.2.1	<b>Objective # 5: AMENITY</b> Outcome 5.2, 5.2.1 Outcome 5.3, 5.3.1		
SoD Community Grant funding history	R1 2017/18 \$5,000 – funds successfully acquitted.		
Officer comments	<p>Burekup Cricket Club is an active club within the Burekup Community. The club supports various fundraising activities. They are an advocate for the Blue Tree Project which is an initiative for mens mental health and suicide raising awareness that it's ok to not be ok.</p> <p>The club membership numbers over the last 3 years have increased from 33 to 49 which is a positive reflection of the good work and club moral the Burekup Cricket Club have.</p> <p>The total project cost for the upgrade is approximately \$17,310.54 The club have applied for a grant through the Bunbury &amp; Districts Association and the Bunbury &amp; Districts Junior Cricket Assoc for \$10,000 to assist in the cost of the upgrade. The Club will contribute a maximum of \$5,000. Outcome for the grants will be known mid-end September.</p> <p>Burekup Cricket Club has the support of the WA Cricket Association in relation to their grant application to upgrade their current playing surfaces.</p> <p>The Shire owns the oval and is leased to the River Valley Primary School. Should the application be approved - Burekup Cricket Club to liaise with the Shire and River Valley Primary School to seek the appropriate approvals prior to funding being released to the club.</p>		
Recommend approval	Yes		





APPLICATION FOR  
COMMUNITY GRANT – LEVEL 3  
\$1,001 to \$5,000  
FORM 115 (C)

06

Date stamp

Please indicate which of the following objectives your project or activity will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- Promote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

Part 1 Applicant Details (to be completed by ALL applicants)

Applicant/Organisation Name

Burekup Cricket Club

Burekup Cricket club

Postal Address

110 Florence Moore Way

11- 10 Florence Moore Way

Burekup

BUREKUP

Name of Contact Person

Nathan King

Nathan King

Email

nathanking@south32.net

Nathan.King@south32.net

Phone

Mobile

0419966745

0419 966 745

Are you incorporated?

NO – Can you approach an Incorporated group to action your request?

YES

Part 2 Information about your Organisation

What are the main services and/or activities of your organisation?

We are small town sporting club that has both junior & senior cricket teams competing in the Bunbury & Districts Cricket Association. In the 2020/21 season we happily boasted 2 x Senior teams and 3 x Junior teams as well as continuing to endorse the entry level Woolworth's Blast program.

Since joining the B&DCA competition mid-way through the 2003/04 season, we have proudly held the championship flag over our head 6 times (include a famous drawn grand-final in 2006/07 and a three-peat in '15, '16 and '17).

As well as our involvement in the B&DCA competition, our Club has come together annually for fundraising games in support of the McGrath Foundation with Pink Stumps Day games.

We also coined the very first Blue Stumps Day game in aid of Mens Mental Health and Suicide Prevention. Since our first Blue Stumps game there have been close to a dozen Blue Stumps games held over the SouthWest and Metro areas. We joined forces with the Blue Tree Project and had one of oval boundary trees painted blue as a constant reminder that "It is OK to Not Be OK", and have been an advocate of making sure our players never stay silent when they are going through tough times.

Provide list of committee members and contact details

President - Nathan King - 0419966745

Vice President - Troy Frontino

Treasurer - Kirsty Frontino

Secretary - Sam King



# (Appendix ORD: 12.2.7C)

Next AGM Meeting

July 2022

Please indicate membership numbers for the past 3 years (including current year):

49

Current Year

41

Previous Year

33

Third Year

Have you applied to any other funding body for additional funds for this project?

NO; are you planning to apply to other funding bodies?

YES

NO

YES; please provide information below:

Which Organisation?

Bunbury & Districts Cricket Association + the ACIF Grant

What Year?

2021

Was it Successful?

TBA

Grant approved \$

## Part 3 Project Details

Name of Project (if applicable)

Burekup Cricket Facilities Upgrade

Overview of Project Details (give details of your project)

Remove old cricket pitch from River Valley Primary School Oval and replace with concrete/synthetic pitch that complies with current Cricket Australia playing standards. Our current pitch does not comply with guidelines (as stated in the 2015 CA Community Facilities Guidelines pp13-18) in regard to width and shape. The width of the current pitch is 1.8m while the guidelines recommend between 2.4 & 2.8m. The guidelines also state that "winged" pitches should be avoided as they present potential maintenance and trip hazards - we currently have a "winged" pitch. We will also need to ensure the alignment of our current pitch matches the orientation recommendations to allow (as best) a 60m boundary on all sides. As well as adhering to the CA Guidelines, the southern end of our existing pitch has 'sunken' over time as the concrete has cracked and there is now a lip of grass a couple of inches high which presents an injury hazard to bowlers and fielders.

Expected Start Date

02-Apr-2022

Expected Finish Date

17-Apr-2022

If this project is expected to extend over several years? Please explain why, and what is the expected end date?

N/A

What benefits to the Shire of Dardanup Community will your project offer?

It will increase the longevity in which the Burekup Cricket Club can maintain its cricket facility.  
It will be compliant with Cricket Australia playing surface regulations.  
It will give the local community the ability to join together and support a local team.

# (Appendix ORD: 12.2.7C)

What are the objectives and expected benefits of your project?

**Objectives:**

Remove old cricket pitch.

Create formwork for new cricket pitch

Perform minor earthworks to surrounding area to allow gradual incline to new pitch area.

Pour concrete on new pitch area

Cover concrete with synthetic playing carpet ready for the following 2022/23 cricket season

Any other details or supporting information?

A financial assistance request has been submitted to the Bunbury & Districts Cricket Association/Bunbury & Districts Junior Cricket Association. We have requested a \$5,000 donation to assist in keeping the Burekup Cricket Club a safe place for players of all ages to play cricket long into the future. The next BDCA/BDJCA Committee Meeting will be held at the beginning of September where our request will be put forward.

We have also raised a Grant request with the ACIF (Australian Cricket Infrastructure Fund) for \$5,000.

**Part 4 Budget (if insufficient space is provided, please attach additional pages)**

INCOME	Net Income
Council Contribution (grant funds requested in this application)	\$ 5000
Other Council Contribution (e.g.: site works)	\$
<b>(A) Total Council Contribution Requested – If Registered for GST please gross up</b>	<b>\$ 5000</b>
Other Grant Funding (please specify)	\$ 5000 - BDCA
	\$ 5000 - ACIF
	\$
	\$
<b>(B) Total Other Grant Funding</b>	<b>\$ 10,000</b>
Donations (external contributions)	\$
Organisation Cash Contribution	\$ 5000
Organisation in Kind Contribution (max 1/3 of total cost)	\$
<b>(C) Total Organisation Contribution Requested</b>	<b>\$</b>
<b>TOTAL INCOME A, B &amp; C</b>	<b>\$ 20000</b>



I meet the eligibility criteria detailed in SDev CP044 Community & Events Grant Policy





# (Appendix ORD: 12.2.7C)

## Part 6 Undertakings and Conditions

If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
3. Any unexpended funds will be returned to the Shire of Dardanup within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Dardanup.
4. If there is to be any delay in the expenditure of the grant, a written request will be made seeking approval for the extension of time.
5. A grant will not be approved for a development/project/request that has been commenced/completed.
6. Any special conditions that are attached to the grant must be met.
7. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
8. The Shire of Dardanup will be acknowledged in any publications or media coverage for its support. Any use of the Shire of Dardanup's logo must be approved before being distributed.
9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

### Please note:

- ❖ Keep a copy of your application for your own record.
- ❖ A Shire Officer will contact you if more information is required.
- ❖ All applicants are advised in writing of the outcome.
- ❖ Applications are processed in the order in which they are received.
- ❖ Assessment will take a minimum of one month.

## Part 7 Declaration

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.

Applicant/Organisation Name

Burekup Cricket Club

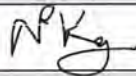
Contact Person (if not Applicant)

Nathan King

Position

President

Signature



Date

26-Aug-2021

## Part 8 Return form to

**SUBMIT FORM**

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)



Shire of Dardanup



**QUOTATION**  
**Boral Construction Materials**



Boral Resources (WA) Pty Ltd  
ABN 57 008 686 904

**Customer**  
CASH SALES - BUNBURY , 760399  
C/O PO BOX 268  
BELMONT WA 6984

**Quote No:** 404579-000

**Quote Date:** 24-Feb-21

**Quote Valid to:** 26-Mar-2021

**Delivery Address**  
SOUTH WESTERN HWY, BUREKUP

**Project Name:** BUREKUP CRICKET CLUB

**Prices Valid to:** 23-Aug-2021

**Attention:** Nathan King

We have pleasure in submitting the following quotation for the supply of concrete to the above project.

<u>Product</u>	<u>Slump(mm)</u>	<u>Quantity</u>	<u>Price</u> Excl. GST	<u>UOM</u>
20MPA 20MM	80	6.0	170.00	cu metre
25MPA 20MM	80		175.00	cu metre
SURCHARGE CREDIT CARD-PER PAYMENT			.09	each

**Special Conditions**

This quote and all supply by Boral is subject to the Boral Concrete Conditions of Quotation & Supply which are attached, and which can also be found at [www.boral.com.au/concrete/termsandconditions](http://www.boral.com.au/concrete/termsandconditions).

The earlier of (a) an order by the Customer for quoted products, or (b) Boral's supply of the quoted products at the Customer's request constitutes acceptance of terms of the quote, including the Boral Concrete Conditions of Quotation & Supply.

The Price is subject to additional fees and surcharges outlined in the Fees & Surcharges Sheet. Boral does not guarantee the supply of fly ash. Mixes requiring fly ash as per Customer specifications will attract an additional charge in times of shortage.

Unless otherwise stated, the prices are based on the use of materials that meet the requirements of AS1379. If materials other than these are required or specified, please ask us to requote.

Our quality management system has been designed to conform to Australian Standards AS/NZS ISO 9001.

To accept this quote please contact me on 0401 893 847 by 26-Mar-2021 and refer to the quote number above. I look forward to discussing our proposal with you in further detail.

**Dave Seymour**

0401 893 847

[dave.seymour@boral.com.au](mailto:dave.seymour@boral.com.au)



# (Appendix ORD: 12.2.7C)



## Boral Construction Materials

### Fees & Surcharges Sheet: General

Effective 1st October 2017 - All prices are subject to change without notice.

<u>Item</u>	<u>Description</u>
<b>Extra Cartage</b>	An additional charge of \$2.50 + GST per m <sup>3</sup> per km applies for loads delivered more than 20kms from the nearest Boral plant. A minimum of 3 m <sup>3</sup> applies.
<b>Minimum Load</b>	A fee of \$45 per m <sup>3</sup> + GST applies for loads delivered less than 3 m <sup>3</sup> . Calculated as: Shortfall x per m <sup>3</sup> rate.
<b>Out of hours</b>	The following surcharges apply for deliveries out of hours. A minimum of 3 m <sup>3</sup> applies*: - Monday – Friday 5.00 pm to 5.30 am: \$30 per m <sup>3</sup> + GST - Saturdays 12.00 pm to 12.00 am: \$60 per m <sup>3</sup> + GST - Sundays & Public holidays: \$90 per m <sup>3</sup> + GST <i>Note: Surcharge applies at the concrete batch time, not delivered time.</i> <i>* Saturday mornings prior to 6.00 am calculated \$30 per m<sup>3</sup> + GST, Monday mornings prior to 6.00 am calculated at \$30 per m<sup>3</sup> + GST.</i>
<b>Plant Opening</b>	In addition to the out of hour's surcharge, a plant opening fee of \$3,000 + GST will be applied to open the plant outside normal operating hours. Note: 48 hours notice is required.
<b>Cancellation</b>	A fee of \$1,000 + GST applies when a pour is cancelled after 3.00 pm the day prior.
<b>Waiting Time</b>	Calculated as unloading time per minute > 30 minutes x rate. - Normal hours: \$2.75 per minute + GST - Out of hours: \$5.00 per minute + GST
<b>Credit Card</b>	A surcharge will apply of 1.2% for Visa and Mastercard and 2.7% for American Express and 3% Diners (includes GST).
<b>Disposal</b>	Over ordered or surplus concrete can be returned in the delivery vehicle for environmentally responsible disposal if no facility is provided on site. Returned concrete will be charged at \$200 per m <sup>3</sup> + GST or part thereof.
<b>Pump Blowback</b>	A surcharge of \$300 per load + GST in addition to the disposal fee will be charged for all pump blowbacks. Note: Pump blowback will only be undertaken if safe to do so.
<b>Plant Mixing</b>	A surcharge of \$100 per load + GST applies where concrete is mixed in a Boral plant and taken away in the customer's vehicle.
<b>Truck Diversion</b>	An additional charge of \$5.00 + GST per load per km for truck diversion applies. This is applied when a load is diverted from one job site to another or diverted to a location to dispose of returned concrete.

Quote conditions and Conditions of Quotation & Supply apply in addition to the above.



## Boral Construction Materials

### Fees & Surcharges Sheet: Testing

Effective 1st October 2017 - All prices are subject to change without notice.

The following rates are applicable to concrete sampled, collected and tested during normal hours.

<u>Test Description</u>	<u>Test Method</u>	<u>Price Excl. GST</u>																		
<b>Compression Strength Test</b>	Compression testing includes cast, cure and crush report and slump test. <i>Minimum of 3, 100 x 200 cylinders per test. AS1012 parts 1, 8.1, 9 &amp; 12.1</i>	<b>\$250.00</b> per set of 3 cylinders																		
<b>Slump Test</b>	Slump tests are provided where no compressive strength cylinders are taken from a sample. <i>Minimum of 6 slump tests per site visit unless combined with a compressive strength test. AS1012 parts 1 &amp; 3.1.</i>	<b>\$30.00</b> per test + Tester hourly rate																		
<b>Drying Shrinkage Test</b>	Cast, cure & measure prisms (up to 56 days). Set of 3 prisms. AS1012 parts 1 & 13.	<b>\$700.00</b> per set																		
<b>Other Tests</b>	Boral Concrete has laboratories located throughout Australia and offer a wide range of testing services, including:  <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Spread/Flow</td> <td style="width: 50%;">Maturity Meter</td> </tr> <tr> <td>Flexural Strength</td> <td>Schmidt Hammer</td> </tr> <tr> <td>Grout Cube Compressive Test</td> <td>Slump Flow Test + J Ring</td> </tr> <tr> <td>Air Content</td> <td>Spread Flow Test + T500</td> </tr> <tr> <td>Field Yield</td> <td>Water Permeability</td> </tr> <tr> <td>Bleeding</td> <td>Fibre Count</td> </tr> <tr> <td>Chloride Diffusion</td> <td>Combined Grading</td> </tr> <tr> <td>Rapid Chloride Permeability</td> <td>Apparent Volume of Permeable Voids</td> </tr> <tr> <td>Thermal Resistivity</td> <td></td> </tr> </table>	Spread/Flow	Maturity Meter	Flexural Strength	Schmidt Hammer	Grout Cube Compressive Test	Slump Flow Test + J Ring	Air Content	Spread Flow Test + T500	Field Yield	Water Permeability	Bleeding	Fibre Count	Chloride Diffusion	Combined Grading	Rapid Chloride Permeability	Apparent Volume of Permeable Voids	Thermal Resistivity		Price on Application
Spread/Flow	Maturity Meter																			
Flexural Strength	Schmidt Hammer																			
Grout Cube Compressive Test	Slump Flow Test + J Ring																			
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Chloride Diffusion	Combined Grading																			
Rapid Chloride Permeability	Apparent Volume of Permeable Voids																			
Thermal Resistivity																				
<b>Testing Surcharges:</b>																				
<p><b>Tester Hourly Rate:</b> A surcharge of \$100 per hour (1 Hour Minimum Charge) + GST or part thereof will be charged when:</p> <ul style="list-style-type: none"> <li>- Tester is on site and not undertaking compressive strength cylinder testing activities</li> <li>- Testers are required to attend a site induction prior to carrying out testing</li> <li>- Travelling time exceeds 0.5 hours</li> </ul>																				
<p><b>Cancellation Fee:</b> A surcharge of \$500 +GST will be charged when testing is cancelled by the customer within one (1) hour of the scheduled start time.</p>																				
<p><b>On-Site Curing:</b> A surcharge of \$50 per cylinder + GST will be charged where the Customer requests cylinders be left on site in contradiction to Australian Standards. Note: Boral does not charge extra for testing cylinders that are collected the next working day and air cured at Boral's laboratory.</p>																				
<p><b>Test Report Reissue:</b> A surcharge of \$50 per report + GST will be charged when a customer requests a report be re-issued.</p>																				
<p><b>Out of Hours Testing Surcharge:</b> The following surcharges will apply where concrete is collected and tested between the following hours:</p> <ul style="list-style-type: none"> <li>- Monday – Friday 5.00 pm to 5.30 am: Standard rate x 2</li> <li>- Saturdays 12.00 pm to 12.00 am: Standard rate x 2</li> <li>- Sundays &amp; Public holidays: Standard rate x 2.5</li> </ul>																				
<p><b><i>Boral reserves the right to use appropriately qualified sub-contractors to sample concrete and perform relevant tests in accordance with the testing rates above.</i></b></p>																				





## CONDITIONS OF QUOTATION & SUPPLY

### 1. DEFINITIONS AND INTERPRETATION

"Fees & Surcharges Sheet" means the Company's schedule of additional charges applicable from time to time, which may be attached to this quotation or on request, or at [www.boral.com.au/concrete/termsandconditions](http://www.boral.com.au/concrete/termsandconditions)

"AS1379-2007" means S.A.A. "Specification and Supply of Concrete" AS 1379-2007 as amended from time to time.

"Australian Consumer Law" means Schedules 1 and 2 of the Competition and Consumer Act 2010 (Cth) and any other relevant provisions contained in that Act. "Client" means the customer named on the quotation, and if no customer is named, the customer to whom the Goods & Work is supplied.

"Company" means Boral Resources (WA) Ltd. ACN 005 686 904

"Conditions" means these conditions of quotation and any additional matters prescribed on the face of this quotation.

"Consequential Loss" means loss of revenue, loss of profits, loss of anticipated savings or business, loss of data, loss of value of equipment (other than cost of repair), loss of opportunity or expectation loss and any form of consequential, special, indirect, punitive or exemplary loss or damages, however it arises (including as a result of negligence).

"Consumer" has the meaning in the Australian Consumer Law.

"Intellectual Property" all registered and unregistered rights in relation to present and future copyright, trade marks, designs, know-how, patents, confidential information, moral rights and all other intellectual property as defined in article 2 of the Convention establishing the World Intellectual Property Organisation 1967.

"Goods & Work" means the materials or the materials and services supplied or to be supplied as described on the face of this quotation.

"Includes" or "including" means includes or including without limitation.

"Loss" means any liability, however it arises (including as a result of negligence) and includes any loss, claim, damage, demand, injury or death and a fine or penalty imposed by a statutory or other authority.

"Rates" means the unit rate shown on the face of this quotation, or otherwise used to calculate the prices in the quotation.

"Site" means the location for supply / performance of the Goods & Work specified on the face of this quotation.

### 2. AGREEMENT

Except to the extent otherwise explicitly agreed in writing between the parties, these Conditions (and the credit application completed by the Client (and credit guarantees, if applicable) govern the entire relationship between the Company and the Client in connection with the Goods & Work and will prevail over any other document (including purchase order terms or procurement terms provided by the Client or terms on the back of delivery dockets) to the extent inconsistent with these Conditions from time to time. To the extent of any inconsistency between the credit application, the credit guarantees and these Conditions, these Conditions prevail. The Client acknowledges that it has not relied on any representation, inducement, warranty or promise which is not set out below. The Conditions may only be varied by both parties agreement in writing.

### 3. VALIDITY

This quotation is an offer open to acceptance by the Client within 30 days from the date on the quotation and any such acceptance must be on the basis that supply / performance of the Goods & Work is started within 3 months of the date of the quotation. The offer is made subject to the Client meeting Boral Limited credit approval requirements. The Client's written order to commence the supply / performance of the Goods & Work or such commencement by the Company constitutes acceptance of the offer.

### 4. POINT OF SUPPLY

This quotation is based on all materials being available from the Company's normal point of supply with respect to the locations of the supply / performance of the Goods & Work (as determined by the Company) or as otherwise specified in these Conditions. Should conditions beyond control of the Company necessitate supply from any other point of supply any resultant increase in cost will be paid for by the Client.

### 5. EXTENT OF GOODS & WORK

This quotation is based on supply / performance of all of the Goods & Work at the Site. Should the quantities supplied or location of the Site vary from the quotation the Company reserves the right to adjust the Rate. The Client also acknowledges that the concrete included in the Goods & Work shall generally be supplied in accordance with the relevant sections of AS 1379-2007, unless otherwise stated on the face of this quotation. If the concrete is to be placed by pump, the Client must notify the Company in advance, and while the Company will use reasonable endeavors to accommodate such request, it does not warrant that such concrete will be able to be pumped due to the variations in pumps and the concrete process.

### 6. BASIS OF PAYMENT

The Goods & Work will be paid for by the Client at the Rates applicable to the actual quantities supplied as shown on the delivery docket, subject to these Conditions. The Client acknowledges that, unless otherwise specifically stated on the face of this quotation or applicable delivery docket, the Rates are subject to additional charges pursuant to the Fees & Surcharges Sheet. The Client acknowledges that the Goods & Works will be paid for in full without any retention or set-off.

### 7. LIMITATION OF LIABILITY AND INDEMNITY

If the Client is not a Consumer, the Company shall not be liable in any circumstances:

(a) for any damage to any property of whatsoever kind situated in, on or adjacent to the Site resulting from Goods & Work supplied or performed in accordance with these Conditions;

(b) for any defects in the Goods & Work unless the Client notifies the Company within 14 days of the date of delivery of the materials or the supply of the services specifying the defect, which notice shall be a condition precedent to any right to recover by the Client;

(c) for any Loss arising from delay;

(d) for any Consequential Loss;

(e) for any defect which may develop in any concrete supplied if:

- water is added to concrete either before or after discharge from the delivery unit without the approval of the Company's representative;
- an admixture is used at the purchaser's request or specification; or
- discharge from the agitator occurs more than 90 minutes from the time ex-plant;

(f) for any Loss arising from materials supplied by the Company being placed or installed by others,

and, subject to clause 9, the Company's total aggregate liability in all circumstances is limited (to the extent permitted by law) to the amount paid by the Client for the Goods & Work.

To the maximum extent permitted by law, the Client hereby indemnifies and forever holds harmless the Company from all Losses caused or contributed to by any negligent and / or willful act or omission or any breach of these Conditions by the Client; or by the Company arising from supplying or performing the Goods & Works in accordance with these Conditions.

6. Unless the Client indicates otherwise below, the Client acknowledges that the Goods & Work it will acquire from the Company will be obtained for either the purpose of re-supply (in an altered form or condition or to be incorporated into other goods) or for the purpose of using them up or transforming them in trade or commerce in the course of a process of production or manufacture or in the course of repairing or treating other goods or fixtures on land.

By ticking this box, the Client notifies the Company that it is acquiring the Goods for a purpose other than that stated immediately above, in which event the provisions below may apply.

If the Client is a Consumer and any of the Goods supplied by the Company are not goods of a kind ordinarily acquired for personal, domestic or household use or consumption, the Client agrees that the Company's liability for a failure to comply with a consumer guarantee under the Australian Consumer Law in relation to those Goods (other than a guarantee under sections 51(title), 52(undisturbed possession) and 53(undisclosed securities)) of the Australian Consumer Law, is limited to, at the option of the Company, one or more of the following:

- the replacement of the Goods or the supply of equivalent goods;
  - the repair of the Goods;
  - the payment of the cost of replacing the Goods or of acquiring equivalent goods; or
  - the payment of the cost of having the Goods repaired.
- If the Client is a Consumer and any of the Work services supplied by the Company are not services of a kind ordinarily acquired for personal, domestic or household use or consumption, the Company's liability for a failure to comply with a consumer guarantee under the Australian Consumer Law in relation to those Work services is limited to, at the option of the Company:
- the supply of the Work services again; or
  - the payment of the cost of having the Work services supplied again.

### 9. SITE ACCESS

The Company will deliver and the Client will receive the Goods & Work at the kerb alignment in a timely manner. The Client will be responsible for providing adequate, and timely access to the Site for the Company's material, personnel and equipment and the Client will indemnify the Company for all Loss (including delay and establishment costs) incurred by the Company as a result of failure to provide such access. If the Company or its agents enter the Site for the purposes of delivering the Goods, the Client shall indemnify the Company for any Loss incurred by the Company arising out of or in connection with such. Where the Company leaves equipment on the Site in connection with the supply / performance of the Goods & Works, the Client shall take all reasonable precautions to secure the Site to prevent loss or damage to the equipment or any injury to persons entering upon the Site.

### 10. DELIVERY

The Company will use reasonable endeavors to supply/execute Goods & Work in accordance with the Client's schedule. However, should supply / execution of the Goods & Works be early or delayed for any reason beyond the control of the Company or as a result of any cause which the Client is or should reasonably have been aware of all Loss arising will be the Client's responsibility and the Client shall indemnify the Company in respect of such Loss. Prior to discharge from the delivery vehicle the Client shall check that the Goods & Work description and quantity on the delivery docket conforms with its requirements, and the Client must record any discrepancies in writing on the delivery docket including discrepancies in quantity, specification, discharge records, or that the addition of water was done other than at the Customer's request. Failure to make such notations on the copy of the docket retained by the Company is deemed to be conclusive evidence that the delivery docket is accurate, the Client accepts the Goods and Work, and that any water added was done at the Client's request.

### 11. SITE VISITS & HOURS

Unless otherwise stated on the face of this quotation, this quotation is based on:

- the whole of the Goods & Work being available for completion at one Site visit;
- the whole of the supply / performance of the Goods & Work being conducted during normal hours. Should it be necessary to supply / perform the Goods & Works or any necessary establishment work on a Saturday, Sunday or public holiday, then additional charges will apply which will be calculated in accordance with the variations clause. The Company's normal hours of business for loading are listed on the Company's Fees & Surcharges Sheet.

### 12. VARIATIONS

The Company is not obliged to carry out any variation which is outside the scope of the Goods & Works. Any variation that the Company does carry out shall be subject to these Conditions and shall be charged to and paid for by the Client at an agreed rate or falling agreement at the rate determined by the Company.

### 13. TAX INVOICES

The Client acknowledges that Boral Construction Materials Group Limited (ABN 15 000 028 080) has been appointed as agent for the purpose of invoicing and receiving revenue on the Company's behalf. The Client agrees to pay the amount shown on invoices issued by Boral Construction Materials Group Limited.

### 14. TERMS OF PAYMENT

The Client must pay for the Goods & Work in immediately available funds prior to the discharge of the concrete unless the Company agrees otherwise in writing.

### 15. TAXES & OTHER CHARGES

(a) The prices quoted do not include any statutory or Government charges. Should any such charges or any other tax become applicable to the materials the subject of this quotation such tax or charge shall be charged to and paid for by the Client in addition to the price otherwise payable under this quotation.

(b) Notwithstanding anything else in these Conditions, if the Company has any liability to pay the Goods and Services Tax ("GST") on any materials and / or services supplied herein to the Client, the Client shall pay to the Company the amount of such GST at the same time as amounts otherwise payable to the Company.

(c) If the introduction of a regime relating to the emission, removal, mitigation, reduction, avoidance or sequestration of greenhouse gases (Carbon Scheme) results in any additional financial burden whatsoever to the Company arising from the manufacture or supply of the Goods & Work, the Company may increase Rates to recover the reasonable net costs incurred arising from such Carbon Scheme.

### 16. FORCE MAJEURE

The Company shall not be liable in any way for any delay in the supply / performance of Goods & Works where such delay occurs by reason of any cause whatsoever beyond the reasonable control of the Company, including

without limiting the generality thereof, restrictions of Government or other statutory authorities, wars, fires, epidemics, failure or fluctuation in any electrical power supply, storm, flood, earthquake, accident, labour dispute, plant breakdown, materials or labour shortage, the change or introduction of any law or regulation or an act or omission of any supplier or other third party or any failure of any equipment owned or operated by them.

### 17. MAINTENANCE

This quotation does not cover any maintenance after completion of the supply / performance of the Goods & Works.

### 18. TESTING

The Company will, at Client's request, use reasonable endeavors to arrange testing priced in accordance with the Fees & Surcharges Sheet. Any testing conducted or arranged by the Client will be by sampling at a discharge chute performed in accordance with AS 1012 and carried out by a NATA accredited laboratory. The Client will provide the Company with copies of any such third party testing conducted.

### 19. INFORMATION & IP

(a) The Client acknowledges and agrees that:

- The Client must provide all relevant information (including all specifications relating to the Goods & Works, details relating to the Site, and other matters that may affect the Company's ability to complete the Goods & Works) to the Company to enable the Company to supply / perform the Goods & Works; and
- The Company in giving this quotation has relied upon the accuracy and completeness of such information, and the Client hereby warrants to the Company the accuracy and completeness of all information supplied.

(b) If the Company has provided the Client with any information (including any design services or other advice) in connection with the Goods & Works, the Client acknowledges that it has formed its own opinion as to the correctness or otherwise of the information and has not and will not rely on the Company in respect of such information.

(c) All Intellectual Property of the Company, including any developed during the course of supply / performance of the Goods & Work, shall remain the sole property of the Company and no license, right or other interest of any kind in respect of such Intellectual Property is granted, created or transferred to the Client.

### 20. RISK

Upon delivery of any Goods & Work to the Site or any temporary stockpiles, all risk in relation to such shall pass to the Client. Property in the Goods & Work shall not pass to the Client until the Company has been paid in full. Where Goods are sold ex-bid, risk passes to the Client when the material is loaded on the Client's vehicle.

### 21. SAFETY

(a) The Client is responsible for ensuring safe and adequate access to the Site for delivery and all other aspects of Site safety.

(b) The Client shall notify the Company prior to delivery, of any obstacles or peculiarities in relation to the Site including whether the Site or its approach has a gradient greater than 8%.

(c) The driver making any delivery may refuse to complete the delivery, if not satisfied with the Client's compliance with (a) and (b) above, however, making a delivery shall not constitute an assessment of the safety of the Site and in no way relieves the Client of its obligations under these Conditions, including those relating to safety.

(d) The Client acknowledges that freshly mixed cement, mortar, concrete or grout may cause skin irritation. The Client shall ensure that all personnel involved in the Goods & Work avoid contact with exposed skin areas and eyes and wear appropriate protection such as impervious clothing, safety goggles and gloves. The following are general guidelines relating to exposure, and should not be treated as exhaustive. The Client acknowledges that it has appraised itself of these risks and that it will take appropriate safety precautions and training of its personnel. Should exposure occur, immediately rinse eyes and wash affected skin areas with clean fresh running water for 10 minutes. Seek medical advice if symptoms persist. Avoid breathing dust generated from drilling, sawing or chiseling hardened concrete or quarry products as it may contain crystalline silica. Wear appropriate protective clothing, gloves, safety goggles and particulate respirator. Should exposure occur immediately rinse eyes with fresh clean running water for a minimum of 10 minutes. If dust is inhaled, immediately remove to fresh air. Seek medical advice should inhalation occur or if symptoms persist. Contact Boral for more information and a Material Safety Data Sheet or to view go to [www.boral.com.au/product/index/material\\_safety\\_data\\_sheets.asp](http://www.boral.com.au/product/index/material_safety_data_sheets.asp)

### 22. GENERAL

(Severance) Any provision of these Conditions which is unenforceable or partly unenforceable is, where possible, to be read down so as to be enforceable, and if it can not be read down, severed to the extent necessary to make these Conditions enforceable, unless this would materially change the intended effect of these Conditions.

(Waiver) A right may only be waived in writing, signed by the party giving the waiver, and no other conduct of a party (including a failure to exercise, or delay in exercising, the right) operates as a waiver of the right or otherwise prevents the exercise of the right.

(No Implied terms) The Client may have the benefit of certain statutory guarantees relating to the Goods & Work services pursuant to the Competition and Consumer Act 2010 (Cth). Otherwise, to the maximum extent permitted by law, all terms, conditions or warranties that would be implied into these Conditions or in connection with the supply of the Goods & Work by law, statute, custom or international convention (including those relating to quality or fitness for purpose) are excluded.

(Governing law) These Conditions are governed by the laws of the State or Territory in which the Goods & Work is supplied / performed. If Goods & Work are supplied / performed outside Australia, the Conditions are governed by the laws of Queensland. The parties submit to the non-exclusive jurisdiction of the courts of that State or Territory and any courts which may hear appeals from those courts.

(Insurance) The Client must take out and maintain those policies of insurance that would be held by a reasonably prudent customer in the position of the Client.

(No Adverse Interpretation) These Conditions are not to be interpreted against the interests of a party merely because that party proposed this document or some provision in it or because that party relies on a provision of these Conditions to protect itself.





Advanced Polymer  
Technology Australasia



## TECHNICAL SPECIFICATION

**Product Name:** Supergrasse Shield  
**Product Code:** 3044

### Finished Product Details

Usage: Cricket  
Height: 9 mm  
Colour: Evergreen  
Denier: 7,600  
Weight: 1980 g/m<sup>2</sup>

### Supply

Available Widths: 2.80 m, 3.66 m  
Standard Roll Length: As required  
Approx. shipping weight: Varies according to roll length

### Other Options & Info:

Infill: None

### Product Warranty

Warranty: 5 year limited warranty  
as per manufacturer's standard warranty terms

### Configuration

Pile Height: 9 mm  
Machine Gauge: 4.76 mm (3/16")  
Yarn Weight: 1110 g/m<sup>2</sup>  
Stitch Rate: 22.5 per 100 mm  
Perforated: No

### Yarn Properties

Construction: Texturized Twisted PP Tape  
Linear Density: 840 Tex / 7,600 Den  
Environment: Environmentally friendly yarns which  
are heavy metal free  
UV Stability: The yarn is protected against UV degradation  
to the highest level as specified in the yarn manufacturer's  
warranty terms and conditions

### Primary Backing

Construction: Multilayer / Polypropylene  
Colour: Black

### Secondary Coating

Compound Base: Hybrid Emulsion  
Tuft Anchorage: 40 Newtons (minimum)  
Antioxidizing Agent: Present

**SUPERGRASSE™**  
**Shield**

*Manufactured in Australia.*

*\*As with any manufactured products, specifications may vary within industry tolerances.  
April 2013*



**RECOMMENDATIONS TO COUNCIL  
ROUND 1 – 2021/22  
COMMUNITY GRANTS – LEVEL 3**

<b>Applicant</b>	Burekup and Districts Country Club																													
<b>Shire of Dardanup based</b>	Yes																													
<b>Incorporated</b>	Yes																													
<b>Funding request \$</b>	\$5,000																													
<b>Project details</b>	<p><b>Purchase new garden area seating</b></p> <p>Purchase new seating for outdoor area. Current outdoor seating is still functional, however it is bulky, secured to ground (not able to reposition dependent on event being held) and is in need of ongoing seasonal maintenance and ongoing repairs. This project is intended to replace these seats with five more functional permanent seating that will require minimal maintenance.</p>																													
<b>Benefits to the community as per application</b>	<p>“The objective of this project is to continue with the building enhancement of the facility to provide better capacity to attract long term community groups/members participation in the Burekup hall and associated facilities. The replacement of current furniture will also provide current members and their guests with functional furniture when using the outdoor area. The replacement items will have the ability to be moved when needed to enable better planning in the future. The planned outdoor settings will also require minimal ongoing maintenance that will lower the ongoing costs.”</p> <p>“The Shire of Dardanup community, and other community groups who use the Burekup hall facility, will benefit from the provision of functional seating in an outdoor environment. This seating forms part of an ongoing enhancement plan for the hall facility that will eventually have a fully landscaped outdoor area that the BDCC Committee believe will offer lasting benefits particularly for the Burekup community.”</p>																													
<b>Shire of Dardanup Strategic Plan</b>	<b>Objective # 3: COMMUNITY</b> Outcome 3.2, 3.2.1	<b>Objective # 5: AMENITY</b> Outcome 5.3, 5.3.1																												
<b>SoD Community Grant funding history</b>	R2 2020/21 \$5,000 - not yet acquitted, not required to be. R2 2019-20 \$2200 – funds successfully acquitted.																													
<b>Officer comments</b>	<p>The application was <i>not</i> submitted with all relevant components required before the advertised closing time of the grants – <i>no quotes submitted</i> with application and <i>50% required financial contribution not met</i> as per below excerpt from application below:</p> <table border="1"> <thead> <tr> <th colspan="2">Part 4 Budget (if insufficient space is provided, please attach additional pages)</th> </tr> <tr> <th>INCOME</th> <th>Net Income</th> </tr> </thead> <tbody> <tr> <td>Council Contribution (grant funds requested in this application)</td> <td>\$ 5,000</td> </tr> <tr> <td>Other Council Contribution (e.g.: site works)</td> <td>\$</td> </tr> <tr> <td><b>(A) Total Council Contribution Requested – If Registered for GST please gross up</b></td> <td><b>\$ 5,000</b></td> </tr> <tr> <td>Other Grant Funding (please specify)</td> <td>\$</td> </tr> <tr> <td></td> <td>\$</td> </tr> <tr> <td></td> <td>\$</td> </tr> <tr> <td></td> <td>\$</td> </tr> <tr> <td><b>(B) Total Other Grant Funding</b></td> <td><b>\$</b></td> </tr> <tr> <td>Donations (external contributions)</td> <td>\$</td> </tr> <tr> <td>Organisation Cash Contribution</td> <td>\$ 2,600</td> </tr> <tr> <td>Organisation in Kind Contribution (max 1/3 of total cost)</td> <td>\$</td> </tr> <tr> <td><b>(C) Total Organisation Contribution Requested</b></td> <td><b>\$</b></td> </tr> </tbody> </table>		Part 4 Budget (if insufficient space is provided, please attach additional pages)		INCOME	Net Income	Council Contribution (grant funds requested in this application)	\$ 5,000	Other Council Contribution (e.g.: site works)	\$	<b>(A) Total Council Contribution Requested – If Registered for GST please gross up</b>	<b>\$ 5,000</b>	Other Grant Funding (please specify)	\$		\$		\$		\$	<b>(B) Total Other Grant Funding</b>	<b>\$</b>	Donations (external contributions)	\$	Organisation Cash Contribution	\$ 2,600	Organisation in Kind Contribution (max 1/3 of total cost)	\$	<b>(C) Total Organisation Contribution Requested</b>	<b>\$</b>
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<b>Recommend approval</b>	No – incomplete application submitted.																													





APPLICATION FOR  
COMMUNITY GRANT – LEVEL 3  
\$1,001 to \$5,000

Received **07**  
27 August 2021

FORM 115 (C)

Date stamp

Please indicate which of the following objectives your project or activity will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- remote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

Part 1 Applicant Details (to be completed by ALL applicants)

Applicant/Organisation Name

Burekup and District Country Club

Postal Address

Russell Road, Burekup WA 6227

Name of Contact Person

Phil Giblett

Email

burekupcountryclub@gmail.com

Phone

Mobile

0407080685

Are you incorporated?

NO – Can you approach an Incorporated group to action your request?

YES

Part 2 Information about your Organisation

What are the main services and/or activities of your organisation?

The BDCC is a not for profit members based club that is both family and community orientated. The club is open to members, their guests, any any other community members on Friday evenings and Sunday afternoon. The BDCC facility is available to members, local organisations, not-for-profit organisations and community members to hire for private functions. The BDCC provides and maintains the Burekup Hall, bar area and other adjacent amenities to support and encourage recreational and social activities for people living in the Burekup community and surrounding districts. The facility is also open to small community groups, without charge, to encourage and support community activity.

Provide list of committee members and contact details

Errol Sheedy President - 0418931064, Chris Kirk V/President - 0407233805, Shirley Conner Treasurer 04121179982

Tenille Morrison Secretary - 0428822231, Phil Giblett Bar Manager - 0407080685.



# (Appendix ORD: 12.2.7C)

Next AGM Meeting

August 2022

Please indicate membership numbers for the past 3 years (including current year):

200

Current Year

234

Previous Year

213

Third Year

Have you applied to any other funding body for additional funds for this project?

NO; are you planning to apply to other funding bodies?

YES

NO

YES; please provide information below.

Which Organisation?

What Year?

Was it Successful?

Grant approved \$

## Part 3 Project Details

Name of Project (if applicable)

Garden Area Seating

Overview of Project Details (give details of your project)

The BDCC has over time (in conjunction with the Dardanup Shire), began developing an area external of the hall to assist in providing a high level external entertainment area for members and their guests and to meet the needs of organisations and community groups when using the facility. The current outdoor furniture, while functional, is in need of costly repair and ongoing seasonal maintenance. This furniture is also bulky/heavy and as such in real terms unmovable.

This project is intended to replace these seats with five more functional permanent seating that will require minimal maintenance.

Expected Start Date

01-Oct-2021

Expected Finish Date

31-Dec-2021

If this project is expected to extend over several years? Please explain why, and what is the expected end date?

What benefits to the Shire of Dardanup Community will your project offer?

The Shire of Dardanup community, and other community groups who use the Burekup hall facility, will benefit from the provision of functional seating in an outdoor environment.

This seating forms part of an ongoing enhancement plan for the hall facility that will eventually have a fully landscaped outdoor area that the BDCC Committee believe will offer lasting benefits particularly for the Burekup community.

# (Appendix ORD: 12.2.7C)

What are the objectives and expected benefits of your project?

The objective of this project is to continue with the building enhancement of the facility to provide better capacity to attract long term community groups/members participation in the Burekup hall and associated facilities.

The replacement of current furniture will also provide current members and their guests with functional furniture when using the outdoor area. The replacement items will have the ability to be moved when needed to enable better planning in the future.

The planned outdoor settings will also require minimal ongoing maintenance that will lower the ongoing costs.

Any other details or supporting information?

**Part 4 Budget (if insufficient space is provided, please attach additional pages)**

INCOME	Net Income
Council Contribution (grant funds requested in this application)	\$ 5,000
Other Council Contribution (e.g.: site works)	\$
<b>(A) Total Council Contribution Requested – If Registered for GST please gross up</b>	<b>\$ 5,000</b>
Other Grant Funding (please specify)	\$
	\$
	\$
	\$
<b>(B) Total Other Grant Funding</b>	<b>\$</b>
Donations (external contributions)	\$
Organisation Cash Contribution	\$ 2,600
Organisation in Kind Contribution (max 1/3 of total cost)	\$
<b>(C) Total Organisation Contribution Requested</b>	<b>\$</b>
<b>TOTAL INCOME A, B &amp; C</b>	<b>\$</b>

I meet the eligibility criteria detailed in SDev CP044 Community & Events Grant Policy







# (Appendix ORD: 12.2.7C)

## Part 6 Undertakings and Conditions

If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
3. Any unexpended funds will be returned to the Shire of Dardanup within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Dardanup.
4. If there is to be any delay in the expenditure of the grant, a written request will be made seeking approval for the extension of time.
5. A grant will not be approved for a development/project/request that has been commenced/completed.
6. Any special conditions that are attached to the grant must be met.
7. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
8. The Shire of Dardanup will be acknowledged in any publications or media coverage for its support. Any use of the Shire of Dardanup's logo must be approved before being distributed
9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

Please note:

- ❖ Keep a copy of your application for your own record.
- ❖ A Shire Officer will contact you if more information is required.
- ❖ All applicants are advised in writing of the outcome.
- ❖ Applications are processed in the order in which they are received.
- ❖ Assessment will take a minimum of one month

## Part 7 Declaration

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

**I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.**

Applicant/Organisation Name

Burekup and District Country Club

Contact Person (if not Applicant)

Phil Giblett

Position

Bar Manager

Signature

**SUBMITTED ELECTRONICALLY**

Date

27-Aug-2021

## Part 8 Return form to

**SUBMIT FORM**

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)

  
Shire of Dardanup

**Melanie Ring**

---

**From:** Melanie Ring  
**Sent:** Monday, 30 August 2021 1:42 PM  
**To:** 'Phil'  
**Subject:** RE: Community Grants

Hi Phil,

Just wanted to touch base and let you know the grants closed Friday evening (11:59pm). Unfortunately as your grant application was incomplete, I am not able to accept it.

The next round of grants will open in February and I will ensure you are included in all correspondence.

If you would like to discuss further, please feel free to give me a call.

Kind regards,

**Melanie Ring**

Place & Community Officer



**A:** 1 Council Drive | PO Box 7016 | Eaton WA 6232  
**T:** 08 9724 0354 | **E:** [Melanie.Ring@dardanup.wa.gov.au](mailto:Melanie.Ring@dardanup.wa.gov.au)  
**W:** [www.dardanup.wa.gov.au](http://www.dardanup.wa.gov.au)



---

**From:** Phil <[pmgib@iinet.net.au](mailto:pmgib@iinet.net.au)>  
**Sent:** Sunday, 29 August 2021 10:46 AM  
**To:** Melanie Ring <[Melanie.Ring@dardanup.wa.gov.au](mailto:Melanie.Ring@dardanup.wa.gov.au)>  
**Subject:** RE: Community Grants

Hi Melanie,  
Thanks.

I had been waiting on two quotes however they had not arrived by 3.30pm Friday. One from Bunbury Prison who make these items in their workshops, have been waiting for their quote two weeks. The other (cost I used) was out of date and waiting for an updated.

I will provide this when hopefully I can get it done Monday.

If it works better I can redo the whole application with any updated info.

Cheers  
Phil

---

**From:** Melanie Ring <[Melanie.Ring@dardanup.wa.gov.au](mailto:Melanie.Ring@dardanup.wa.gov.au)>  
**Sent:** Friday, 27 August 2021 4:04 PM  
**To:** Phil <[pmgib@iinet.net.au](mailto:pmgib@iinet.net.au)>  
**Subject:** RE: Community Grants

Hi Phil,

Thank you for the application.



I can amend the typing issue in the first couple of boxes of the application form.

In relation to your application:

The total project cost is \$7,600 therefore the BDCC is responsible for 50% of the project cost which would = \$3800. You will also need to supply a quote to support the application and the dollar amount you are requesting.

Please let me know if you have any problems.

Thank you,

**Melanie Ring**

Place & Community Officer



**A:** 1 Council Drive | PO Box 7016 | Eaton WA 6232

**T:** 08 9724 0354 | **E:** [Melanie.Ring@dardanup.wa.gov.au](mailto:Melanie.Ring@dardanup.wa.gov.au)

**W:** [www.dardanup.wa.gov.au](http://www.dardanup.wa.gov.au)



**From:** Phil <[pmgib@iinet.net.au](mailto:pmgib@iinet.net.au)>

**Sent:** Friday, 27 August 2021 3:59 PM

**To:** Melanie Ring <[Melanie.Ring@dardanup.wa.gov.au](mailto:Melanie.Ring@dardanup.wa.gov.au)>

**Subject:** Community Grants

Hi Melanie,

Please find attached the application from BDCC in relation to the shire grants.

If original required I will drop over to shire offices.

I don't know what happened on the face page but the name and address area comes up in shadow. I can't get rid of it.

Regards

Phil Giblett

Burekup Country Club

0407080685




This email has been checked for viruses by Avast antivirus software.

[www.avast.com](http://www.avast.com)

"This message contains privileged and confidential information intended only for the use of the addressee or entity named above. Use of this information beyond this intended use is unauthorised"



**RECOMMENDATIONS TO COUNCIL  
ROUND 1 – 2021/22  
COMMUNITY GRANTS – LEVEL 3**

<b>Applicant</b>	Dardanup Aeromodellers Society	
<b>Shire of Dardanup based</b>	Yes	
<b>Incorporated</b>	Yes	
<b>Funding request \$</b>	\$1,620	
<b>Project details</b>	<p><b>Purchase and construction of semi-permanent gazebo</b> Provide a shaded area for members and visitors to be able to sit under while socialising and watching the fly activities.</p> 	
<b>Benefits to the community as per application</b>	<p>"Improving social and recreational facilities at the flying site will encourage people to fly their model planes in a safe designated area for flying model planes, removing them from regional recreation areas, parks and football/soccer ovals, thus reducing the risk of personal injury and property damage. Our club attracts both members, and visitors, from varied backgrounds and a range of age groups from 10 to 70 years old. Lasting friendships are formed across all these fields."</p>	
<b>Shire of Dardanup Strategic Plan</b>	<p><b>Objective # 3: COMMUNITY</b> Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2</p>	<p><b>Objective # 5: AMENITY</b> Outcome 5.2, 5.2.1 Outcome 5.3, 5.3.1</p>
<b>SoD Community Grant funding history</b>	<p>R1 2019-20 \$5,000 – funds successfully acquitted R1 2017-18 \$1,000 – funds successfully acquitted</p>	
<b>Officer comments</b>	<p>The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i>. The club often hold events that bring visitors to the Shire of Dardanup as it's a suitable model flying venue that's not far from Perth.</p> <p>The applicant is aware that there may be other approvals required such as planning and/or building approval.</p> <p>Total project cost: \$3,351 Organisation cash contribution: \$1,620 Organisation in-kind contribution: 4 hours of 4 club members = \$480</p>	
<b>Recommend approval</b>	<p>No – with drawn by applicant on 30.08.2021. Club have had some drainage issues that need to be attended to as a priority.</p>	





APPLICATION FOR  
COMMUNITY GRANT – LEVEL 3  
\$1,001 to \$5,000  
FORM 115 (C)

08

Date stamp

Please indicate which of the following objectives your project or activity will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- Promote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

Part 1 Applicant Details (to be completed by ALL applicants)

Applicant/Organisation Name

Dardanup Aeromodellers Society

Postal Address

46 Millard St.

Eaton

Name of Contact Person

LARRY ALLEN

Email

larry@ozzinet.net

Phone

Mobile

0414 517 140

Are you incorporated?

NO – Can you approach an Incorporated group to action your request?

YES

Part 2 Information about your Organisation

What are the main services and/or activities of your organisation?

The Dardanup AeroModellers Society (DAMS) provides its members and visitors with facilities to ensure safe model flying within in a Civil Aviation Safety Authority approved site to promote and enable an all-inclusive family activities while attending the flying site.

At DAMS we provide structured model flight training that is nationally recognized so that the prospective model pilot can reach a solo status without costly crashes. The Club Instructor will train the student in all aspects of safe model flying including model setup, starting procedures and equipment maintenance. By providing disabled access to all areas will enable those interested persons to also take the opportunity engage in the hobby.

This provides another community activity for the ever growing population in Dardanup and surrounding areas at a venue with more suitable toilet facilities for families and disabled. Having a suitable model flying venue will also enable the club to promote weekends where the club can attract visitors from surrounding areas as well as Perth to attend a model fly-in, which will help promote tourism for the Dardanup Shire and the Southwest.

Provide list of committee members and contact details

President - Bruce Pegler 14 Payne St Boyanup 6237, mob 0417 973 158

Secretary - LARRY ALLEN 46 Millard St Eaton, 6232 mob 0414 517 140

Treasurer - Rochelle Spencer 5/73 George Way Cannington 6107, mob 0413 005 560

Safety Officer - Neville Willson 7 Sulphur St Bunbury 6230, mob 0407 478 430

# (Appendix ORD: 12.2.7C)

Next AGM Meeting

June - July 2022

Please indicate membership numbers for the past 3 years (including current year):

21

Current Year

38

Previous Year

39

Third Year

Have you applied to any other funding body for additional funds for this project?

NO; are you planning to apply to other funding bodies?

YES

NO

YES; please provide information below:

Which Organisation?

What Year?

Was it Successful?

Grant approved \$

## Part 3 Project Details

Name of Project (if applicable)

Semi Permanent Gazebo

Overview of Project Details (give details of your project)

Semi permant structure to provide a shaded area for the members and visitors to sit under while socialising and watching the fly activities.

Expected Start Date

01-Nov-2021

Expected Finish Date

30-Nov-2021

If this project is expected to extend over several years? Please explain why, and what is the expected end date?

What benefits to the Shire of Dardanup Community will your project offer?

Improving social and recreational facilities at the flying site will encourage people to fly their model planes in a safe designated area for flying model planes, removing them from regional recreation areas, parks and football/soccer ovals, thus reducing the risk of personal injury and property damage. Our club attracts both members, and visitors, from varied backgrounds and a range of age groups from 10 to 70 years old. Lasting friendships are formed across all these fields.



# (Appendix ORD: 12.2.7C)

What are the objectives and expected benefits of your project?

Provide a more convenient light shade area, an area to share a cuppa and a story, protection from light rain and the elements of the sun thus improving the social atmosphere of the club.

Any other details or supporting information?

Developing the Dardanup model flying site provides the region with a site where families, disabled and interested modellers can meet to fly and learn to fly models in a purpose built and laid out area that has all aspects of safety taken into consideration. A modeller and his family can meet fellow modellers to share their flying experiences. A well setup model flying club has an area to assemble and test run the models safely, an area to fly the model within in a Civil Aviation Safety Authority approved site, and a facility to make a cuppa and share a story or two thus providing an environment that will enhance the experience and well being of all members and visitors to the clubs site. All visitors are made to feel welcome and feel part of the community which helps to promote the South West as a special place to be. Act Belong Commit.

**Part 4 Budget (if insufficient space is provided, please attach additional pages)**

INCOME	Net Income
Council Contribution (grant funds requested in this application)	\$ 1620
Other Council Contribution (e.g.: site works)	\$
<b>(A) Total Council Contribution Requested – If Registered for GST please gross up</b>	<b>\$ 1620</b>
Other Grant Funding (please specify)	\$
	\$
	\$
	\$
<b>(B) Total Other Grant Funding</b>	<b>\$</b>
Donations (external contributions)	\$
Organisation Cash Contribution	\$ 1141
Organisation in Kind Contribution (max 1/3 of total cost)	\$ 480
<b>(C) Total Organisation Contribution Requested</b>	<b>\$ 1621</b>
<b>TOTAL INCOME A, B &amp; C</b>	<b>\$ 3351</b>



I meet the eligibility criteria detailed in SDev CP044 Community & Events Grant Policy





# (Appendix ORD: 12.2.7C)

## Part 6 Undertakings and Conditions

If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
3. Any unexpended funds will be returned to the Shire of Dardanup within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Dardanup.
4. If there is to be any delay in the expenditure of the grant, a written request will be made seeking approval for the extension of time.
5. A grant will not be approved for a development/project/request that has been commenced/completed.
6. Any special conditions that are attached to the grant must be met.
7. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
8. The Shire of Dardanup will be acknowledged in any publications or media coverage for its support. Any use of the Shire of Dardanup's logo must be approved before being distributed
9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

Please note:

- ❖ Keep a copy of your application for your own record.
- ❖ A Shire Officer will contact you if more information is required.
- ❖ All applicants are advised in writing of the outcome.
- ❖ Applications are processed in the order in which they are received.
- ❖ Assessment will take a minimum of one month

## Part 7 Declaration

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.

Applicant/Organisation Name

Dardanup Aeromodellers Society

Contact Person (if not Applicant)

Position

Secretary

Signature

LARRY ALLEN

Date

19-Aug-2021

## Part 8 Return form to

**SUBMIT FORM**

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)

  
Shire of Dardanup





Bunnings Group Ltd (Australia)  
ABN 26 008 672 179

### Quotation

Customer: Dardanup Aero modellers

Date: 26/08/2021

Delivery Address:

Contact: Dardanup Aero modellers  
Phone:

Delivery Instructions: Larry Allen:- 0414517140

Delivery Date: 03/09/2021

We have the pleasure in submitting our Quotation No: 308994503 for the following job:

Job Address:

Summary (Refer Attachment)	Amt Excl Gst	GST Payable	Amt Incl Gst
AS PER ATTACHED SCHEDULE			
200 GARDEN MAINT AND CONSTRUCT	2,142.73	214.27	2,357.00
Prices in this quotation are valid for a period of 30 days from the date of the Quotation after which the prices may be varied by Bunnings.	Total	\$2,142.73	\$2,357.00

Hardwood Species will be supplied at Bunnings discretion unless otherwise requested.  
Note: To ensure correct pricing, it is important to state the Quotation number when ordering.

For further enquiries concerning this Quotation would you please contact our representative.

Donna 253821

Tel No: 08 9797 4600

**This Quotation is subject to Bunnings Terms & Conditions as printed on the reverse side of this form.**

① COVID-19 Update to customers  
Find out more >



Bastion

### Bastion 20kg Concrete Mix

★★★★☆ 4.7 (28)

I/N: 0038287



🔍  Compare



#### Select your preferred purchase method

In-Store

Click & Collect

Delivery

#### 🏠 Find your item in store

We think you're closest to our **Midland** store

Yes, check stock

No, choose another store

- Features
- Details
- Available Services
- Returns
- Shop Online
- Ratings & Reviews

#### Features

- Concrete mix
- Suitable for footings
- Suitable for slabs
- Suitable for pathways

\* Bastion concrete mix is a blend of sand, cement and stone, perfect for all the needs around the house.

**\$8.20**



RECOMMENDATIONS TO COUNCIL ROUND 1 – 2021/22 COMMUNITY GRANTS – LEVEL 3			
<b>Applicant</b>	Eaton Senior Citizens Assoc. Inc.		
<b>Shire of Dardanup based</b>	Yes		
<b>Incorporated</b>	Yes		
<b>Funding request \$</b>	\$2,237.50		
<b>Project details</b>	<p><b>Purchase chairs suitable for senior citizens</b></p> <p>Eaton Senior Citizens will be relocating later in the year once the new Eaton Bowling Club facility has finished.</p> <p>As per application:</p> <p>We have finally found a chair at a reasonable price that is suitable for seniors. The Chair provides strength up to 250kg weight and also has arms which aid seniors to get Up and down. At present we have chairs that have no arms and seniors need to lean on Tables to get up. Chairs are guaranteed for 5 years and are UV resistant."</p>		
<b>Benefits to the community as per application</b>	"The chairs will be available for other groups that use the facilities. They provide a uniform setting within the premises."		
<b>Shire of Dardanup Strategic Plan</b>	<table border="0"> <tr> <td><b>Objective # 3: COMMUNITY</b> Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2</td> <td><b>Objective # 5: AMENITY</b> Outcome 5.2, 5.2.1, Outcome 5.3, 5.3.1</td> </tr> </table>	<b>Objective # 3: COMMUNITY</b> Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2	<b>Objective # 5: AMENITY</b> Outcome 5.2, 5.2.1, Outcome 5.3, 5.3.1
<b>Objective # 3: COMMUNITY</b> Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2	<b>Objective # 5: AMENITY</b> Outcome 5.2, 5.2.1, Outcome 5.3, 5.3.1		
<b>SoD Community Grant funding history</b>	<p>R2 2020/21 \$4,587.50 – not yet acquitted, not required to be</p> <p>R1 2020/21 \$1,187.50 – funds successfully submitted</p> <p>R2 2019/20 \$974.00 – funds successfully submitted</p> <p>R1 2019/20 \$1,223.00 – funds successfully submitted</p> <p>R2 2018/19 \$873.50 – funds successfully submitted</p> <p>R2 2017/18 \$5,000 – funds successfully submitted</p> <p>R1 2017/18 \$2,200 – funds successfully submitted</p> <p>R2 2016/17 \$1,000 – funds successfully submitted</p>		
<b>Officer comments</b>	<p>No tables or chairs are being provided as part of the construction process. This has been confirmed with James Reilly (Project Development Engineer).</p> <p>Eaton Seniors are required to purchase chairs suitable for their member base (some members are almost 100 years old). The chairs being purchased are different to those being purchased for the Bowling Club however <i>both</i> clubs have liaised for a suitable outcome in relation to the furniture for the new premise.</p> <p>Eaton Senior Citizens have been provided a large amount of community funding over the last 5 financial years (above amounts total \$17,045.50).</p>		
<b>Recommend approval</b>	Yes – on the basis of a new premise and new furniture is required.		





APPLICATION FOR  
COMMUNITY GRANT – LEVEL 3

\$1,001 to \$5,000

FORM 115 (C)

SHIRE OF DARDANUP  
RECEIVED  
26 AUG 2021  
Name: WA

Please indicate which of the following objectives your project or activity will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- Promote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

Part 1 Applicant Details (to be completed by ALL applicants)

Applicant/Organisation Name

EATON SENIOR CITIZENS' ASSOCIATION INCORPORATED

Postal Address

2 SANFORD WAY  
EATON WA 6230

Name of Contact Person

MR MENNO DE VRIES

Email

no1chem@bigpond.com

Phone

08 97 252275

Mobile

0411027454

Are you incorporated?

NO – Can you approach an Incorporated group to action your request?

YES

Part 2 Information about your Organisation

What are the main services and/or activities of your organisation?

RECREATION AND SOCIAL WELLBEING AND  
INTERACTION FOR SENIOR CITIZENS OVER THE  
AGE OF 50. PROVIDE EXERCISE FOR MIND AND  
BODY. PROVIDE AVENUE FOR DEVELOPMENT OF  
FRIENDSHIPS.

Provide list of committee members and contact details

BILL ADAMS	PRESIDENT	0403500647
MENNO DE VRIES	VICE PRESIDENT	0411027454
GRAHAM COOPER	TREASURER	0474238468
VALERIE VON WILLISEN	SECRETARY	0467320848



# (Appendix ORD: 12.2.7C)

Next AGM Meeting

FEBRUARY 25TH 2022

Please indicate membership numbers for the past 3 years (including current year):

111

Current Year

106

Previous Year

105

Third Year

Have you applied to any other funding body for additional funds for this project?

NO; are you planning to apply to other funding bodies?

YES

NO

YES; please provide information below.

Which Organisation?

What Year?

Was it Successful?

Grant approved \$

## Part 3 Project Details

Name of Project (if applicable)

PURCHASE CHAIRS SUITABLE FOR SENIOR CITIZENS

Overview of Project Details (give details of your project)

WE HAVE FINALLY FOUND A CHAIR AT A REASONABLE PRICE THAT IS SUITABLE FOR SENIORS. THE CHAIR PROVIDES STRENGTH UP TO 250KG WEIGHT AND ALSO HAS ARMS WHICH AID SENIORS TO GET UP AND DOWN. AT PRESENT WE HAVE CHAIRS THAT HAVE NO ARMS AND SENIORS NEED TO LEAN ON TABLES TO GET UP. CHAIRS ARE GUARANTEED FOR 5 YEARS AND ARE UV RESISTANT, A BREAKDOWN OF THE SPECIFICATIONS ARE ATTACHED.

Expected Start Date

15-Nov-2021

Expected Finish Date

01-Feb-2022

If this project is expected to extend over several years? Please explain why, and what is the expected end date?

What benefits to the Shire of Dardanup Community will your project offer?

THE CHAIRS WILL BE AVAILABLE FOR OTHER GROUPS THAT USE THE FACILITIES. THEY PROVIDE A UNIFORM SETTING WITHIN THE PREMISES.

# (Appendix ORD: 12.2.7C)

What are the objectives and expected benefits of your project?

THE CHAIRS WILL BENEFIT THE SENIORS IN PROVIDING COMFORT AND SUITABILITY IN USE FOR SENIORS NEEDS.

Any other details or supporting information?

SPECIFICATIONS ADDED TO GRANT APPLICATION

**Part 4 Budget (if insufficient space is provided, please attach additional pages)**

INCOME	Net Income
Council Contribution (grant funds requested in this application)	\$ 2337.50
Other Council Contribution (e.g.: site works)	\$
<b>(A) Total Council Contribution Requested – If Registered for GST please gross up</b>	<b>\$ 2337.50</b>
Other Grant Funding (please specify)	\$
	\$
	\$
	\$
<b>(B) Total Other Grant Funding</b>	<b>\$ 00.00</b>
Donations (external contributions)	\$
Organisation Cash Contribution	\$ 2337.50
Organisation in Kind Contribution (max 1/3 of total cost)	\$
<b>(C) Total Organisation Contribution Requested</b>	<b>\$ 2337.50</b>
<b>TOTAL INCOME A, B &amp; C</b>	<b>\$ 4675.00</b>

I meet the eligibility criteria detailed in SDev CP044 Community & Events Grant Policy





Add to Cart

Estimate Shipping

- 
- DELIVERY INFORMATION
- CLICK & COLLECT
- REVIEWS
- BUY 10+ ITEMS. GET A FREE QUOTE

## Specto XL Chair Cafe Hospitality Chairs with Arms Tilia Brand



*FREE Shipping Minimum Spend Offer - Metro Areas\**

**Hot Seller Stock Note:** Hugely popular chair range from Tilia in Turkey, we stock a large range of colours and other colours can be brought in by pre-order basis lead time is normally around 5-6 months.

The Specto chair is made from gas-assisted polypropylene and is practical, light and easy to stack. It is available in several colours, which range from warm shades, such as red and orange to cooler colours like pistachio green and sax blue. This chair is a modern heavy-duty polypropylene armchair which goes perfectly with every type of furniture from indoor to outdoor dining & relaxation.

Adaptability to indoor and outdoor environments and stackability make the Armchair Specto XL a classic. It is made from polypropylene reinforced with glass fibers and injection moulded with the use of gas technology. The armchair is solid and light at the same time.

**Minimum Quantity Order: 10 Chairs**

### Key Benefits:

- 4 leg cafe chair with armrests super strong
- High strength one piece gas injection moulded technology
- UV stabilised shell is resistant to fading
- 2 Year UV resistance guarantee
- Manufactured in Turkey (Istanbul)
- Recycled PP Polypropylene with a mix of fiberglass
- 100% Recyclable Product
- 250kg weight tested
- Stacks up to 8 chairs
- Easy to clean and maintain
- Light weight and easy to move (4kg per chair)
- European Design & Manufacturer
- 10 year factory warranty







QUOTATION  
21082455

24/08/2021

CLIENT: Eaton Senior Citizens  
Sansord Way  
Eaton 6232

CONTACT: Menno De Vries  
no1chem@bigpond.com  
0411 027 454

ATAMA CONTACT: Andrea D'Opera  
72 Erindale Road Balcatta WA 6021  
Email: andrea.d@atama.com.au  
Phone: 0400 963 514

ITEM	PRODUCT IMAGE	DETAIL	QTY	UNIT COST	TOTAL COST
Specto XL Chair		Colour - Red We can do any Specto stocked at time of order for this price Current Stock numbers as follows; Charcoal 27 Pistachio 31 Red 74 Sax Blue 15	50	\$ 85.00	\$ 4,250.00
Specto XL Chair		Colour - Sax Blue	0	\$ 95.00	\$ -
Delivery to Eaton		Price ex Balcatta Warehouse	0	\$ -	\$ -

Lead Time - Check at time of order

40% Deposit on ordering

Total ex GST	\$ 4,250.00
GST	\$ 425.00
<b>Total</b>	<b>\$ 4,675.00</b>

# (Appendix ORD: 12.2.7C)

## Part 6 Undertakings and Conditions

If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
3. Any unexpended funds will be returned to the Shire of Dardanup within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Dardanup.
4. If there is to be any delay in the expenditure of the grant, a written request will be made seeking approval for the extension of time.
5. A grant will not be approved for a development/project/request that has been commenced/completed.
6. Any special conditions that are attached to the grant must be met.
7. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
8. The Shire of Dardanup will be acknowledged in any publications or media coverage for its support. Any use of the Shire of Dardanup's logo must be approved before being distributed.
9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

### Please note:

- ❖ Keep a copy of your application for your own record.
- ❖ A Shire Officer will contact you if more information is required.
- ❖ All applicants are advised in writing of the outcome.
- ❖ Applications are processed in the order in which they are received.
- ❖ Assessment will take a minimum of one month.

## Part 7 Declaration

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.

Applicant/Organisation Name

EATON SENIOR CITIZENS' ASSOCIATION INCORPORATED

Contact Person (if not Applicant)

MR MENNO DE VRIES

Position

VICE PRESIDENT

Signature

Date

25-Aug-2021

## Part 8 Return form to

**SUBMIT FORM**

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)

  
Shire of Dardanup



**RECOMMENDATIONS TO COUNCIL  
ROUND 1 – 2021/22  
COMMUNITY GRANTS – LEVEL 3**

<b>Applicant</b>	Lions Club of Eaton Inc.
<b>Shire of Dardanup based</b>	Yes
<b>Incorporated</b>	Yes
<b>Funding request \$</b>	\$1,011.59
<b>Project details</b>	<b>Purchase defibrillator (on behalf of the Eaton and Millbridge Lions)</b> Defibrillator is portable proving a vital piece of equipment to have when the Lions clubs attending events, fundraises etc.
<b>Benefits to the community as per application</b>	“The defibrillator will be available in the community at events run by either the Eaton or Millbridge Lions. Having the defibrillator at events and projects may save lives.”
<b>Shire of Dardanup Strategic Plan</b>	<b>Objective # 3: COMMUNITY</b> Outcome 3.1.4 Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2
<b>SoD Community Grant funding history</b>	R2 2020/21 \$993.75 – funds successfully submitted R2 2019/20 \$863.50 – funds successfully submitted R1 2019/20 \$2,809.50 – funds successfully submitted R1 2018/19 \$1,000 – funds successfully submitted R2 2017/18 \$1,000 – funds successfully submitted R2 2016/17 \$938.00 – funds successfully submitted
<b>Officer comments</b>	The portable defibrillator will be an advantage to the two clubs and the community.  St John’s and LotteryWest offer grants to purchase defibrillators at a cost of \$200 to NFP groups, however the funding is <i>closed</i> .
<b>Recommend approval</b>	Yes



# (Appendix ORD: 12.2.7C)



## APPLICATION FOR COMMUNITY GRANT – LEVEL 3 \$1,001 to \$5,000 FORM 115 (C)

10

Date stamp

Please indicate which of the following objectives your project or activity will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- Promote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

### Part 1 Applicant Details (to be completed by ALL applicants)

Applicant/Organisation Name

Lions Club of Eaton Inc. on behalf of the Eaton and Millbridge Lions Clubs

Postal Address

38 Bobin Street

Eaton WA 6232

Name of Contact Person

Paul Sanderson

Email

shaniandpaul@mysticatz.com.au

Phone

0897971170

Mobile

0407985796

Are you incorporated?

NO – Can you approach an Incorporated group to action your request?

YES

### Part 2 Information about your Organisation

What are the main services and/or activities of your organisation?

The Eaton Lions Club is a part of local community life and is affiliated with Lions Australia and Lions International Association. Lions clubs are comprised of civic-minded people who are joined by a common desire to improve our communities. Every Lions club is different with its own mix of activities but we all adhere to our International Motto of "We Serve". Our main activities include hosting the Australia Day Breakfast on the Eaton Foreshore, Eaton Foreshore Festival parking; BBQ's for and sponsorship of Camp Quality; maintaining preparedness of our Emergency Catering Trailer and supporting Lions Institutions such as the Lions Eye Institute.

We have provided community resources for the Eaton Foreshore (BBQ's and Shelters) and support locals in need Through our Xmas Hamper project, by doing odd jobs for the aged and infirm and supporting local schools.

Provide list of committee members and contact details

President :- Paul Sanderson, email shaniandpaul@mysticatz.com.au

Secretary :- David Whitney, email eaton.wa@lions.org.au

Treasurer :- Michael Macpherson, email mfmkmac@gmail.com

# (Appendix ORD: 12.2.7C)

Next AGM Meeting

October 2021

Please indicate membership numbers for the past 3 years (including current year):

19

Current Year

17

Previous Year

16

Third Year

Have you applied to any other funding body for additional funds for this project?

NO; are you planning to apply to other funding bodies?

YES

NO

YES; please provide information below:

Which Organisation?

What Year?

Was it Successful?

Grant approved \$

## Part 3 Project Details

Name of Project (if applicable)

Lions Defibrillator

Overview of Project Details (give details of your project)

As a service club we are involved with many local projects and believe that having a defibrillator available to take to our various projects may provide support for someone at a time of extreme need.

An automated external defibrillator (AED) is a machine that's used to control heart defibrillation. In cases where an individual is experiencing cardiac arrest, a defibrillator can help restore a normal heartbeat by applying an electric current and sending an electric shock to the heart.

With more than 20,000 Australians suffering from sudden cardiac arrest each year having a mini portable AED defibrillator in public spaces can save lives.

Saint John's Ambulance will also provide a training session for our members.

Expected Start Date

10th OCTOBER 2021

Expected Finish Date

20th FEBRUARY 2022

If this project is expected to extend over several years? Please explain why, and what is the expected end date?

What benefits to the Shire of Dardanup Community will your project offer?

The defibrillator will be available in the community at events run by either the Eaton or Millbridge Lions Clubs. Having the defibrillator at events and projects may save lives.

# (Appendix ORD: 12.2.7C)

What are the objectives and expected benefits of your project?

To potentially save local lives at events and projects such as Australia day on the Eaton Foreshore

Any other details or supporting information?

**Part 4 Budget (if insufficient space is provided, please attach additional pages)**

- INCOME	Net Income
Council Contribution (grant funds requested in this application)	\$ 1011.59
Other Council Contribution (e.g.: site works)	\$
<b>(A) Total Council Contribution Requested – If Registered for GST please gross up</b>	<b>\$ 1011.59</b>
Other Grant Funding (please specify)	\$
	\$
	\$
	\$
<b>(B) Total Other Grant Funding</b>	<b>\$</b>
Donations (external contributions)	\$
Organisation Cash Contribution	\$ 1011.60
Organisation in Kind Contribution (max 1/3 of total cost)	\$
<b>(C) Total Organisation Contribution Requested</b>	<b>\$</b>
<b>TOTAL INCOME A, B &amp; C</b>	<b>\$ 2023.19</b>

I meet the eligibility criteria detailed in SDev CP044 Community & Events Grant Policy





# (Appendix ORD: 12.2.7C)

## Part 6 Undertakings and Conditions

If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
3. Any unexpended funds will be returned to the Shire of Dardanup within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Dardanup.
4. If there is to be any delay in the expenditure of the grant, a written request will be made seeking approval for the extension of time.
5. A grant will not be approved for a development/project/request that has been commenced/completed.
6. Any special conditions that are attached to the grant must be met.
7. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
8. The Shire of Dardanup will be acknowledged in any publications or media coverage for its support. Any use of the Shire of Dardanup's logo must be approved before being distributed.
9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

Please note:

- ❖ Keep a copy of your application for your own record.
- ❖ A Shire Officer will contact you if more information is required.
- ❖ All applicants are advised in writing of the outcome.
- ❖ Applications are processed in the order in which they are received.
- ❖ Assessment will take a minimum of one month.

## Part 7 Declaration

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.

Applicant/Organisation Name

Lions Club of Eaton Inc.

Contact Person (if not Applicant)

Paul Sanderson

Position

President

Signature



Date

19/8/2021

## Part 8 Return form to

**SUBMIT FORM**

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)



Shire of Dardanup





# RECOMMENDATIONS TO COUNCIL

## COMMUNITY EVENT GRANTS ROUND 1 2021-2022

*Level 2: Community Event Grants (\$0 - \$1000)*

Funding of up to \$1,000 and a maximum 100% of the total event cost will be available to not-for-profit incorporated community groups and organisations. Level 2 grants will be open for application twice per year.

*Level 3: Community Event Grants (\$1001 - \$5000)*

Funding between \$1,001 to \$5,000 and a maximum 50% of the total event cost will be available to not-for-profit incorporated community groups and organisations. The applicant must contribute at least 50% of the total project cost from either the applicant's organisation or confirmed funding or in-kind support from other sources. Level 3 grants will be open for application twice per year.

RECOMMENDATIONS TO COUNCIL			
ROUND 1 – 2021/22			
COMMUNITY EVENT GRANTS – LEVEL 2			
Applicant	Dardanup Art Spectacular Inc.		
Event Name	Gala Opening Night of the Dardanup Art Spectacular		
Event Date	April 2022		
Event Location	Dardanup Hall		
Shire of Dardanup based	Yes		
Incorporated	Yes		
Funding request \$	\$1,000		
Event details	<b>Purchase lighting stands for use at the annual Dardanup Art Spectacular event</b> The Shire of Dardanup allows the group to borrow event specific lights for the event held at the Dardanup Hall to showcase the artwork. The lights require stands to be able to light the hall sufficiently.		
Benefits to the community as per application	"The Dardanup Art Spectacular brings hundreds of tourists and visitors to the region. It is estimated that over 3000 people are attracted to the area for the exhibition and art trail. Local businesses benefit from the exposure that the event brings with increased numbers to the Shire and Ferguson Valley area. (The Visitor's Centre reported over 800 visitors alone in 2021). Local artists have a unique opportunity to showcase and sell their work to a broad range of people and employment opportunities are created."		
Shire of Dardanup Strategic Plan	<table border="0"> <tr> <td><b>Objective #3: COMMUNITY</b> Outcome 3.1, 3.1.2 Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2</td> <td><b>Objective #4: PROSPERITY</b> Outcome 4.2, 4.2.1</td> </tr> </table>	<b>Objective #3: COMMUNITY</b> Outcome 3.1, 3.1.2 Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2	<b>Objective #4: PROSPERITY</b> Outcome 4.2, 4.2.1
<b>Objective #3: COMMUNITY</b> Outcome 3.1, 3.1.2 Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2	<b>Objective #4: PROSPERITY</b> Outcome 4.2, 4.2.1		
SoD Community Grant funding history	2020/21 Regional Tourism Grant \$3,100 - not yet acquitted, not required to be.		
Officer comments	<p>The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i>.</p> <p>Event information as per application: The committee consistently works towards improving the Dardanup Art Spectacular and strives to make this major calendar event more successful and professional each year. One particular aspect of improvement we have been working on is in the presentation of artworks. It is desirable to present the works of art for this event in the best possible manner. The art is displayed on purpose made display boards and plinths in the main and lesser halls in Dardanup town. As the hall has very tall ceilings and dark interior walls it is necessary to provide supplementary lighting to showcase the art works at their best. The Dardanup Shire have kindly lent six lights for this purpose this year which made the lighting of the space satisfactory. However, the lights could only be placed on the floor, and they would be far more effective and out of the way of people walking past if they were on stands. Therefore, the committee respectfully requests funding to purchase light stands to further contribute to and enhance this established and highly regarded southwest and Dardanup Shire calendar event.</p> <p>The lights are part of the Place &amp; Community Events Team equipment and are happy to continue to loan the lights for the event, however we are not in a position to purchase the light stands. A collaborative outcome.</p> <p>Total project cost: \$2058.56 Group will contribute \$1,058.56</p>		
Recommend approval	Yes		





**APPLICATION FOR  
COMMUNITY EVENT GRANT  
LEVEL 2  
\$0 - \$1,000**



**FORM 220B**

Date stamp

Please indicate which of the following objectives your event will achieve:

- X Foster the distinctiveness of places through the personalisation of community areas
- X Activate public spaces
- X Build the skills and capacity of the community
- X Leave a lasting positive impact on the community
- X Promote accessibility and inclusivity for all members of the community
- X Empower groups to be proactive in the community

**APPLICATION ASSESSMENT PROCEDURE**

Applications will be assessed based on their merits however priority will be given to applicants who have not previously received funding.

Applications are required to demonstrate the benefits to the Shire of Dardanup community. Preference will be given to projects with demonstrated community support.

It is anticipated that funding will not be provided every year for the same event or project as organisers should aim to become financially self-sufficient in the medium to long term.

The application and assessment procedure is as follows:

- Applications must be made on the prescribed forms and within the timeframe specified.
- Applications for Community Events (Levels 2 & 3) will be assessed by the Manager Place & Community Engagement and referred to the Grants, Awards & Scholarships Committee for determination. All applications will be presented to Council for final approval. Approval process takes a minimum of six weeks.
- All applicants will be notified in writing of the outcome of their application for Shire of Dardanup assistance.
- Decisions regarding funding applications are final and will not be reconsidered in that funding round.
- A Grant Acquittal (Form 116) and supporting documentation of your total expenditure must be submitted to the Shire of Dardanup, within three (3) months of the completion of the project.

**HOW TO APPLY**

1. The applicant must submit the below application form. To avoid delays to the application ensure all questions are completed and the information provided is correct. The application form must be submitted at least 8 weeks prior to the event date.
2. The applicant must obtain a formal written quote from the third party/parties supplying the goods/services and submit this with the application form. The formal written quote from the third party supplier must be itemised and include the business name, address, contact details and ABN (if applicable).  
NOTE: It is the responsibility of the event organiser to ensure the third party supplier they engage has the required licences, qualifications and insurances for the job they are contracted to undertake.
3. The Application Form and any supporting documents can be submitted:
  - in person to the Shire office located at: 1 Council Drive, Eaton 6232;
  - or via email: [grants@dardanup.wa.gov.au](mailto:grants@dardanup.wa.gov.au)
  - or via post to: The Shire of Dardanup, PO Box 7061, EATON WA 6232.



To avoid delays please ensure all questions are completed and returned to the contact person provided in contact.

## 1. APPLICANT DETAILS

Event contact person name:	Diana Neggo		
Company/organisation/position: (if applicable)	Curator Dardanup Art Spectacular Inc		
Postal address:	671 Ferguson Rd Ferguson	Post Code:	6236
Mobile:	0402557244	Home Phone:	
Email:	dneggo@gmail.com		

### What are the main services and/or activities of your organisation?

The Dardanup Art spectacular (DAS) is an annual art exhibition and presentation night that promotes and celebrates the arts and the creativity of the residents of the Dardanup Shire, with particular emphasis on emerging artists. It is followed by a weekend long art trail that takes visitors to studios, galleries and other tourist venues throughout the Ferguson Valley where different artists showcase their art. The DAS showcases the Ferguson Valley area of the Dardanup Shire and attracts visitors from Perth and the south west of Western Australia. Local businesses enjoy the promotion that is inherent in the event and a busy weekend of trading. This event has become a premier event in the artists' calendar and the Shire of Dardanup.

## 2. EVENT DETAILS

Official name of event:	Gala Opening Night of the Dardanup Art Spectacular
Event date/s:	April 2022 (date to be announced)
Event Location/s:	Dardanup Hall - Dardanup
Event Summary:	

The Dardanup Art Spectacular kicks off with a Gala Opening Night where art works produced by local and state-wide artists are showcased, judged and are available for purchase. A range of local sponsors support the event through sponsorship of prizes, donations and in-kind support. Following the opening night an Art Trail continues over the weekend with up to 20 venues opening their doors to the public and showcasing various artists.

The committee consistently works towards improving the Dardanup Art Spectacular and strives to make this major calendar event more successful and professional each year. One particular aspect of improvement we have been working on is in the presentation of artworks. It is desirable to present the works of art for this event in the best possible manner. The art is displayed on purpose made display boards and plinths in the main and lesser halls in Dardanup town. As the hall has very tall ceilings and dark interior walls it is necessary to provide supplementary lighting to showcase the art works at their best. The Dardanup Shire have kindly lent six lights for this purpose this year which made the lighting of the space satisfactory. However, the lights could only be placed on the floor, and they would be far more effective and out of the way of people walking past if they were on stands. Therefore, the committee respectfully requests funding to purchase light stands to further contribute to and enhance this established and highly regarded southwest and Dardanup Shire calendar event.

Funding Requested (ex GST):	\$1000
Total Event Cost (ex GST):	Total cost of lighting stands \$2058.56
Number of total expected attendees at event:	180 (2021 numbers were capped due to Covid)
Number of expected attendees at event at any one time:	180 + depending on Covid restrictions
Who is your target audience:	Residents of Dardanup, Bunbury, the South West and Perth plus an online presence
Has this event been held in the past?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Will this event be held again?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

If you are planning to hold this event again please describe the frequency (monthly, annually, bi-annually etc):

The Dardanup Art Spectacular is held annually.

### Who is involved – communities, participants, stakeholders, population groups etc:

The running organizing and planning is done by a dedicated team of volunteer committee members.

The two local primary schools play a major role in running the opening night providing support for ticket sales, supplying and serving food. It is one of their major yearly fundraisers. There is a category in the competition specifically for local Dardanup students to showcase their art works.

The Art competition and exhibition is open to local, intra and interstate artists and draws its audience from locals, the south west region and Perth.

Local businesses support the event by the way of donations and sponsorship. Through this exposure they have the opportunity to promote their business and benefit from the large number of tourists that are attracted to the area for the event. The Art Trail also allows local Ferguson Valley businesses involved to promote their particular business.



## (Appendix ORD: 12.2.7C)

'In-kind' contributions are goods, services, time, expertise, or other non-cash contributions which assist the development, delivery and/or evaluation of the event.

Total Income	\$27,828.56	<b>Amount \$ (excluding GST)</b>
Total Expenditure	\$25,123.56	
<b>Shire of Dardanup contribution</b> (This is your \$ request for funding from the Shire of Dardanup)	\$1000.00	
<b>Your contribution</b> (This is your organisations \$ contribution to the event)	\$1058.56	
<b>Other contributions</b> (This is other \$ income streams for the event – sponsorship, funding, ticket sales, vendor fees, other)	Sponsorship:	
	\$7200.00	
	Funding:	
	Shire of Dardanup \$7100.00	
	Ticket sales (if applicable):	
All ticket sales are donated to the local schools		
Vendor fees:		
Art entry fees \$3000.00		
Art Trail fees \$1500.00		
Other income:		
Raffle 120.00		
Bank interest 50.00		
Art sales( Commission) 800.00		
<b>Total \$ of all contributions</b> (Total of Shire of Dardanup contribution, your contribution and other contributions)	21828.56	
<b>Total of 'In-Kind' contributions</b> (Total 4 value of any In-Kind support from you or other organisations to deliver the event – estimated \$ value)	6000.00	

### EXPENSES

Please outline your projects' total expenses using the table below.

Item/s Description	Total item cost (ex GST)	\$ requested from SoD (ex GST)	\$ requested from others (ex GST)	\$ provided by applicant (ex GST)
Advertising	1127.00			1127.00

## (Appendix ORD: 12.2.7C)

**What benefits to the Shire of Dardanup community will your event offer:**

The Dardanup Art Spectacular brings hundreds of tourists and visitors to the region. It is estimated that over 3000 people are attracted to the area for the exhibition and art trail. Local businesses benefit from the exposure that the event brings with increased numbers to the Shire and Ferguson Valley area. (The Visitor's Centre reported over 800 visitors alone in 2021). Local artists have a unique opportunity to showcase and sell their work to a broad range of people and employment opportunities are created.

**Who does the event align with the Shire of Dardanup *Strategic Community Plan* (available on website [www.dardanup.wa.gov.au](http://www.dardanup.wa.gov.au)):**

- *"A safe and vibrant community which is inclusive and welcoming for all ages and interests;"*

The DAS promotes a vibrant community by encouraging participation and appreciation of the arts for all ages and abilities. It has contributed to establishing the Ferguson Valley region as a hub for the arts and culture, showcasing the artists, their galleries and studios, the wineries, breweries and function centres making it a desirable and sought-after place to live. The committee has encouraged maintenance and small improvements to the hall, such as an upgrade to the existing lighting, to improve the hall facilities for events such as this and the whole community.

DAS aligns with the following goals and principles:

- To be a creative community that fosters cultural and artistic activity and diversity.
- To Promote Creative Participation by supporting the development of opportunities for artists and creative minds.
- To be an inclusive community that promotes active involvement in community life and a strong sense of community pride.
- Support volunteer groups within the Shire of Dardanup.
- To be a visitor destination: Become a choice destination for tourists, visitors and our own residents.
- Develop and grow the tourism potential of Gnomesville.

Is entry to the event open to the general public:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is there an event entry/participation fee:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If yes provide ticket/entry fee details:	There are ticket sales for the Gala Opening Night. All proceeds go to the local primary schools.	

**How are you promoting the event:**

The Dardanup Art Spectacular is promoted on all social media platforms, local radio and news platforms. Posters and Trail brochures are distributed to many Tourist Information Centres throughout the southwest.

**How will you determine if your event was successful:**

The success of the event is determined by attendance numbers and feedback from the public, the sponsors, artists and participating venues. There is an opportunity for event goers to do this on our social media page and through questionnaires left at trail venues.

Has the Shire of Dardanup provided a donation towards this event in the past?		✓ Yes <input type="checkbox"/> No
If yes:	Year:2021 The Shire provides an annual financial contribution.	Amount: \$7100

### 3. BUDGET

Outline the budget details of your event using the Income and Expenses table below. All budget details must be completed using the table below. Budgets submitted as separate items attached, will not be assessed.

Itemised written quotes from the supplier/s providing the goods or services must accompany this application.

Income



**(Appendix ORD: 12.2.7C)**

Art Trail expenses( brichures, flags	1933.00			1933.00
Judges fees	450.00			450.00
Prize money	10000.00			10000.00
Sound system – Fri night	1700.00			1700.00
Insurance	450.00			450.00
Website hosting	330.00			330.00
Photocopying	675.00			675.00
Misc	400.00			400.00
<b>Light stands</b>	<b>2058.56</b>	<b>1000.00</b>		<b>1058.56</b>
In kind labour	6000.00			6000.00
<b>Total</b>	<b>25123.56</b>	<b>1000.00</b>		<b>24123.56</b>

# (Appendix ORD: 12.2.7C)

## 4. ACKNOWLEDGEMENTS

As the event organiser, applying for a Community Event Grant acknowledge that the information in my application is true and correct.

I have attached a true & accurate quote/s from the supplier/s providing the goods or services: Yes


I have submitted an Events Application Form to the Shire for the event in which the grant funding is for: Yes

The grant funding will be used for the purpose for which it was given. Yes

I understand the Shire of Dardanup must be acknowledged in relevant publications or media coverage of the event for its support. Yes

I meet the eligibility criteria detailed in CP044 Community & Events Grant Policy. Yes

Name: Diana Neggo

Signature : 

Date: 16/8/2021

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)





21 Hensen St  
Bunbury, WA  
6230

ABN 70 374 088 255

Job Ref: DARDART00003

# Quote

Page 1 of 4

**Client:** DARDANUP ART SPECTACULAR  
**Client Contact:** Diana Neggo

**Project:** Lighting Stands  
**Quote Prepared By:** Derek Peterson

## TOTALS

Equipment Total:	\$ 1,871.40
Labour Total:	\$ 0.00
Rental Discount:	\$ 0.00
Sales Discount:	\$ 0.00
Transport:	\$ 0.00
Total Less GST:	\$ 1,871.40
GST @ 10%:	\$ 187.14
Total Inc GST:	\$ 2,058.54





Job Ref: DARDART00003

## Quote Details

Page 2 of 4

		Qty	Unit Cost	Amount
KM24620B	3m lighting stand with cross bar	6	298.00	1,788.00
RIG110	Large Safety Wire	6	13.90	83.40
			<b>Total:</b>	<b>1,871.40</b>

### TOTALS

Equipment Total:	\$ 1,871.40
Labour Total:	\$ 0.00
Rental Discount:	\$ 0.00
Sales Discount:	\$ 0.00
Transport:	\$ 0.00
Total Less GST:	\$ 1,871.40
GST @ 10%:	\$ 187.14
Total Inc GST:	\$ 2,058.54

RECOMMENDATIONS TO COUNCIL ROUND 1 – 2021/22 COMMUNITY EVENT GRANTS – LEVEL 2	
Applicant	Dardanup and Districts Residents Association
Event Name	Dardanup ANZAC Day Service
Event Date	Monday 25 April 2022
Event Location	Dardanup War Memorial
Shire of Dardanup based	Yes
Incorporated	Yes
Funding request \$	\$1,000
Event details	<p><b>Event: Dardanup ANZAC Day Service</b></p> <p>ANZAC Day Service at the Dardanup War Memorial will also include the revealing of the soldier statue, the third and final stage of the memorial upgrade.</p> <p>The application is to hire a PA system for the event.</p>
Benefits to the community as per application	"Commemoration of a very important event to our community and nation. Community can mark this event locally without having to travel to Bunbury, brings several community groups together, commemorate the final part of the renovation to the War Memorial."
Shire of Dardanup Strategic Plan	<p><b>Objective #3: COMMUNITY</b></p> <p>Outcome 3.1, 3.1.2, 3.1.4</p> <p>Outcome 3.2, 3.2.1</p> <p>Outcome 3.3, 3.3.1, 3.3.2</p>
SoD Community Grant funding history	<p>Quick Response Grant 2020/21 \$500.00 – funds successfully acquitted</p> <p>R1 2020/21 \$790.50 – funds successfully acquitted</p>
Officer comments	<p>The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i>.</p> <p>The group was successful for a Quick Response Grant 2020/21 for \$500 for the hire of a PA system for the same service.</p> <p>Total project cost: \$1,415.00 (this is for other costs for the event)</p> <p>Group will contribute \$415.00</p> <p>Group in-kind contribution \$250 (Dardanup Lions) + \$500 (Dardanup Residents Assoc)</p>
Recommend approval	Yes







# (Appendix ORD: 12.2.7C)

To avoid delays please ensure all questions are completed and the information provided is correct.

## 1. APPLICANT DETAILS

Event contact person name:	Jill Cross		
Company/organisation/position: (if applicable)	Dardanup and Districts Residents Assoc		
Postal address:	P.O. Box 79 Dardanup	Post Code:	6236
Mobile:	0418281201	Home Phone:	0897281201
Email:	Jill.cross@bigpond.com		

What are the main services and/or activities of your organisation?

- (a) To further the interests and prosperity of the District in all its phases.
- (b) To maintain, preserve and improve citizens living standards and quality of life; and to protect these standards by liaison with Local, State and Federal representatives and other authorities, if deemed necessary.
- (c) To protect and conserve aspects of our natural environment.
- (d) To promote cultural activities within the district.
- (e) To provide a forum for interested community groups and individuals to present their views on matters of concern.
- (f) To organise and conduct any entertainment or social function which shall from time to time be decided upon by the members.
- (g) To inform residents regarding local activities

## 2. EVENT DETAILS

Official name of event:	Dardanup Anzac Day Service		
Event date/s:	Monday 25 April 2022		
Event Location/s:	Dardanup War Memorial and Hall		

Event Summary:

Dardanup Anzac Day Service will be a special event in 2022 as the statue of a soldier will be in place on the memorial completing the renovations to the Memorial area. The statue was funded by a grant to the Lions Club of Dardanup from the State Govt

Funding Requested (ex GST):	\$1000.00		
Total Event Cost (ex GST):	1415.00		
Number of total expected attendees at event:	300		
Number of expected attendees at event at any one time:	300		
Who is your target audience:	All the community		
Has this event been held in the past?	Yes <input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Will this event be held again?	Yes <input checked="" type="checkbox"/>	No	<input type="checkbox"/>

If you are planning to hold this event again please describe the frequency (monthly, annually, bi-annually etc):

Annually

Who is involved – communities, participants, stakeholders, population groups etc:

2 Dardanup Primary Schools, Dardanup Lions Club, Leschenault Scouts, Dardanup Red Cross, Dardanup and Districts Residents Assoc

What benefits to the Shire of Dardanup community will your event offer:

Commemoration of a very important event to our community and nation, community can mark this event locally without having to travel to Bunbury, brings several community groups together, commemorate the final part of the renovation to the War Memorial

Who does the event align with the Shire of Dardanup *Strategic Community Plan* (available on website [www.dardanup.wa.gov.au](http://www.dardanup.wa.gov.au)):

The event aligns with the strategic plan because it brings the community together to mark an event that is part of our culture.

Is entry to the event open to the general public:	Yes <input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Is there an event entry/participation fee:	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/>
If yes provide ticket/entry fee details:			

## (Appendix ORD: 12.2.7C)

<b>Total \$ of all contributions</b> (Total of Shire of Dardanup contribution, your contribution and other contributions)	1415
<b>Total of 'In-Kind' contributions</b> (Total 4 value of any In-Kind support from you or other organisations to deliver the event – estimated \$ value)	Dardanup Lions - \$250.00( Sausage Sizzle), Dardanup and Districts Residents Assoc – \$500.00 organising event

### EXPENSES

Please outline your projects' total expenses using the table below.

Item/s Description	Total item cost (ex GST)	\$ requested from SoD (ex GST)	\$ requested from others (ex GST)	\$ provided by applicant (ex GST)
Wreaths	125			125
PA System	1065	1000		65
Advertising – posters	50			50
Printing - programme	50			50
Bugler	50			50
Amenities( morning tea goods)	75			75
<b>TOTAL</b>	<b>1415.00</b>	<b>1000.00</b>		<b>415.00</b>



# (Appendix ORD: 12.2.7C)

<b>How are you promoting the event:</b>		
Dardanup Social media, Shire website, posters		
<b>How will you determine if your event was successful:</b>		
Numbers of community members attending		
<b>Has the Shire of Dardanup provided a donation towards this event in the past?</b>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes:	Year: 2021	Amount: \$500.00

### 3. BUDGET

Outline the budget details of your event using the Income and Expenses table below. All budget details must be completed using the table below. Budgets submitted as separate items attached, will not be assessed.

Itemised written quotes from the supplier/s providing the goods or services must accompany this application.

Income  
'In-kind' contributions are goods, services, time, expertise, or other non-cash contributions which assist the development, delivery and/or evaluation of the event.

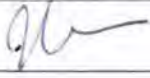
	Amount \$ (excluding GST)
<b>Shire of Dardanup contribution</b> (This is your \$ request for funding from the Shire of Dardanup)	1000.00
<b>Your contribution</b> (This is your organisations \$ contribution to the event)	415.00
<b>Other contributions</b> (This is other \$ income streams for the event – sponsorship, funding, ticket sales, vendor fees, other)	Sponsorship:
	Funding:
	Ticket sales (if applicable):
	Vendor fees:
	Other income:



# (Appendix ORD: 12.2.7C)

## 4. ACKNOWLEDGEMENTS

As the event organiser, applying for a Community Event Grant acknowledge that the information in my application is true and correct.

I have attached a true & accurate quote/s from the supplier/s providing the goods or services:	Yes <input checked="" type="checkbox"/>
I have submitted an Events Application Form to the Shire for the event in which the grant funding is for:	Yes <input checked="" type="checkbox"/>
The grant funding will be used for the purpose for which it was given.	Yes <input checked="" type="checkbox"/>
I understand the Shire of Dardanup must be acknowledged in relevant publications or media coverage of the event for its support.	Yes <input checked="" type="checkbox"/>
I meet the eligibility criteria detailed in CP044 Community & Events Grant Policy.	Yes <input checked="" type="checkbox"/>
Name:	Jill Cross
Signature:	
Date:	24 August 2021

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)





21 Hensen St  
Bunbury, WA  
6230

admin@totalsound.com.au

ABN 70 374 088 255

Job Ref: DARRESID00006

# Quote

Page 1 of 4

**Client:** DARDANUP AND DISTRICTS RESIDENTS ASSOC  
**Client Contact:** Jill Cross  
**Venue:** DARDANUP HALL

**Show Name:** Dardanup ANZAC Day Service  
**Quote Prepared By:** Derek Peterson

**Event Start:** 25/04/2022  
**Event Finish:** 25/04/2022

LABOUR	Crew	Hours	Rate	Total
Monday, 25 April 2022				
AV OPERATOR	1	5	\$80.00	\$400.00
Labour				\$400.00

## TOTALS

Equipment Total:	\$ 665.00
Labour Total:	\$ 400.00
Rental Discount:	\$ 0.00
Sales Discount:	\$ 0.00
Transport:	\$ 0.00
Total Less GST:	\$ 1,065.00
GST @ 10%:	\$ 106.50
Total Inc GST:	\$ 1,171.50



Job Ref: DARRESID00006

## Quote Details

Page 2 of 4

	Days	Qty	Unit Cost	Amount
EV SX 300, 300w 12 and horn speaker	1	4	40.00	160.00
PM1000 500w/channel, 10 channel powered mixer	1	1	110.00	110.00
Shure SLX Radio Mic System L4	1	2	90.00	180.00
<i>Shure SLX Power Supply</i>		2		
<i>Shure SLX Receiver L4</i>		2		
<i>Shure SLX1 Beltpack Transmitter L4</i>		2		
<i>Shure SLX2 B58 Hand Held Transmitter L4</i>		2		
<i>Shure WL185 Lapel Microphone</i>		2		
Speaker Stand - Corporate	1	4	15.00	60.00
PC Audio Lead	1	1	5.00	5.00
Cable Guard Tray 800mm/section	1	15	10.00	150.00
			<b>Total:</b>	<b>665.00</b>

### TOTALS

Equipment Total:	\$ 665.00
Labour Total:	\$ 400.00
Rental Discount:	\$ 0.00
Sales Discount:	\$ 0.00
Transport:	\$ 0.00
Total Less GST:	\$ 1,065.00
GST @ 10%:	\$ 106.50
Total Inc GST:	\$ 1,171.50



RECOMMENDATIONS TO COUNCIL ROUND 1 – 2021/22 COMMUNITY EVENT GRANTS – LEVEL 2													
Applicant	Dardanup Heritage Collective Inc.												
Event Name	Dardanup Heritage Forum												
Event Date	23 April 2022												
Event Location	Thomas Little Hall												
Shire of Dardanup based	Yes												
Incorporated	Yes												
Funding request \$	\$1,000												
Event details	<p><b>Purchase laptop, insurance and hire of projector with screen</b></p> <p>“This will be the 2nd Dardanup Heritage Forum organised and we wish to build on the event by being part of the well-advertised National Heritage Month. The insurance will allow us to be part of the National Heritage Month. The laptop, projector and screen will allow us to document written material, project photos for talks and slideshow. The laptop will be used by the Collective for all future work as well as the Interpretive signage project. Software, etc as needed will be funded for by the DHC. At the Forum we are organising talks, activities, photo scanning and displays showcasing memories and histories of Dardanup and localities, as well as scheduled tours of the TLH and Old Convent. The event will be held from 12pm - 4pm.”</p>												
Benefits to the community as per application	<ul style="list-style-type: none"> <li>• Showcase Dardanup’s historical buildings and make use of them during the Forum.</li> <li>• Collect or scan historical material brought to the forum by the community</li> <li>• Engage and foster historical interest in the community</li> <li>• Communicate heritage knowledge to the local and wider communities</li> <li>• Bring the community together to socialise and share stories</li> </ul>												
Shire of Dardanup Strategic Plan	<p><b>Objective #3: COMMUNITY</b></p> <p>Outcome 3.1, 3.1.2, 3.1.3, 3.1.4 Outcome 3.2, 3.2.1 Outcome 3.3, 3.3.1, 3.3.2</p>												
SoD Community Grant funding history	<p>Quick Response Grant 2020/21 \$500.00 – funds successfully acquitted</p> <p>R2 2020/21 \$3,286 - not yet acquitted, not required to be</p> <p>Council approved in-kind assistance up to \$5,000 (res # 181-21)</p>												
Officer comments	<p>The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i>. Breakdown of costs:</p> <table border="0"> <tr> <td>Laptop</td> <td>\$ 897.00</td> </tr> <tr> <td>Projector Hire</td> <td>\$ 180.00</td> </tr> <tr> <td>Insurance</td> <td>\$ 362.92</td> </tr> <tr> <td>Photocopying</td> <td><u>\$ 30.00</u></td> </tr> <tr> <td>Total event cost:</td> <td><u>\$1,469.92</u></td> </tr> <tr> <td>Group will contribute \$</td> <td>469.92</td> </tr> </table> <p>The group has been successful in receiving various grants as part of the Dardanup Heritage Trail (in excess of \$40,000). The laptop could be a purchase covered by the other funds secured. Insurance is for one year, however a one-off insurance cover for an event is not available. Therefore the insurance component is recommended</p>	Laptop	\$ 897.00	Projector Hire	\$ 180.00	Insurance	\$ 362.92	Photocopying	<u>\$ 30.00</u>	Total event cost:	<u>\$1,469.92</u>	Group will contribute \$	469.92
Laptop	\$ 897.00												
Projector Hire	\$ 180.00												
Insurance	\$ 362.92												
Photocopying	<u>\$ 30.00</u>												
Total event cost:	<u>\$1,469.92</u>												
Group will contribute \$	469.92												
Recommend approval	<p>Yes – <i>partial</i> approval only:</p> <table border="0"> <tr> <td>Approve: Projector hire</td> <td>\$180.00</td> </tr> <tr> <td>Insurance</td> <td>\$362.92</td> </tr> <tr> <td>Photocopying</td> <td><u>\$ 30.00</u></td> </tr> <tr> <td></td> <td><u>\$572.92</u></td> </tr> </table>	Approve: Projector hire	\$180.00	Insurance	\$362.92	Photocopying	<u>\$ 30.00</u>		<u>\$572.92</u>				
Approve: Projector hire	\$180.00												
Insurance	\$362.92												
Photocopying	<u>\$ 30.00</u>												
	<u>\$572.92</u>												





APPLICATION FOR  
COMMUNITY EVENT GRANT  
LEVEL 2  
\$0 - \$1,000



FORM 220B

Date stamp

Please indicate which of the following objectives your event will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- Promote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

APPLICATION ASSESSMENT PROCEDURE

Applications will be assessed based on their merits however priority will be given to applicants who have not previously received funding.

Applications are required to demonstrate the benefits to the Shire of Dardanup community. Preference will be given to projects with demonstrated community support.

It is anticipated that funding will not be provided every year for the same event or project as organisers should aim to become financially self-sufficient in the medium to long term.

The application and assessment procedure is as follows:

- Applications must be made on the prescribed forms and within the timeframe specified.
- Applications for Community Events (Levels 2 & 3) will be assessed by the Manager Place & Community Engagement and referred to the Grants, Awards & Scholarships Committee for determination. All applications will be presented to Council for final approval. Approval process takes a minimum of six weeks.
- All applicants will be notified in writing of the outcome of their application for Shire of Dardanup assistance.
- Decisions regarding funding applications are final and will not be reconsidered in that funding round.
- A Grant Acquittal (Form 116) and supporting documentation of your total expenditure must be submitted to the Shire of Dardanup, within three (3) months of the completion of the project.

HOW TO APPLY

1. The applicant must submit the below application form. To avoid delays to the application ensure all questions are completed and the information provided is correct. The application form must be submitted at least 8 weeks prior to the event date.
2. The applicant must obtain a formal written quote from the third party/parties supplying the goods/services and submit this with the application form. The formal written quote from the third party supplier must be itemised and include the business name, address, contact details and ABN (if applicable).  
NOTE: It is the responsibility of the event organiser to ensure the third party supplier they engage has the required licences, qualifications and insurances for the job they are contracted to undertake.
3. The Application Form and any supporting documents can be submitted:
  - in person to the Shire office located at: 1 Council Drive, Eaton 6232;
  - or via email: grants@dardanup.wa.gov.au
  - or via post to: The Shire of Dardanup, PO Box 7061, EATON WA 6232.



# (Appendix ORD: 12.2.7C)

To avoid delays please ensure all questions are completed and the information provided is correct.

## 1. APPLICANT DETAILS

Event contact person name:	Jill Cross		
Company/organisation/position: (if applicable)	Dardanup Heritage Collective Inc		
Postal address:	P.O. Box 204 Dardanup	Post Code:	6236
Mobile:	0418281201	Home Phone:	
Email:	dardanupheritagecollective@gmail.com		

What are the main services and/or activities of your organisation?

- Collect, document, research, preserve on a permanent basis, and exhibit items that show where and how people lived and worked in Dardanup and surrounding districts from human settlement until the present day.
- Document and promote places and buildings that are considered by the community to have heritage value.
- Promote collected items for use as a reference source
- Foster historical interest, and
- Communicate heritage knowledge to the local and wider communities

## 2. EVENT DETAILS

Official name of event:	Dardanup Heritage Forum
Event date/s:	Saturday 23 April 2022
Event Location/s:	Thomas Little Hall
Event Summary:	

This will be the 2<sup>nd</sup> Dardanup Heritage Forum organised and we wish to build on the event by being part of the well advertised National Heritage Month. The insurance will allow us to be part of the National Heritage Month. The laptop, projector and screen will allow us to document written material, project photos for talks and slide show. The laptop will be used by the Collective for all future work as well as the Interpretive signage project. Software, etc as needed will be funded for by the DHC. At the Forum we are organising talks, activities, photo scanning and displays showcasing memories and histories of Dardanup and localities, as well as scheduled tours of the TLH and Old Convent. The event will be held from 12pm - 4pm

Funding Requested (ex GST):	\$1000.00
Total Event Cost (ex GST):	
Number of total expected attendees at event:	300
Number of expected attendees at event at any one time:	75
Who is your target audience:	All the community
Has this event been held in the past?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Will this event be held again?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

If you are planning to hold this event again please describe the frequency (monthly, annually, bi-annually etc):

Annually

Who is involved – communities, participants, stakeholders, population groups etc:

Dardanup Heritage Collective, Dardanup and locality communities, greater regional community

What benefits to the Shire of Dardanup community will your event offer:

- Showcase Dardanups historical buildings and make use of them during the Forum.
- Collect or scan historical material brought to the forum by the community
- Engage and foster historical interest in the community
- Communicate heritage knowledge to the local and wider communities
- Bring the community together to socialise and share stories

Who does the event align with the Shire of Dardanup *Strategic Community Plan* (available on website [www.dardanup.wa.gov.au](http://www.dardanup.wa.gov.au)):

- Preserve local historical buildings
- Engage the community with historical buildings and local history



## (Appendix ORD: 12.2.7C)

- Encourage community groups to organise local events.

Is entry to the event open to the general public:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
---	---	-----------------------------

Is there an event entry/participation fee:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
--	------------------------------	-----------------------------

If yes provide ticket/entry fee details:		
How are you promoting the event:		

Facebook, posters, newspaper editorial, radio

How will you determine if your event was successful:		
--	--	--

Attendance at the event, feedback from locals

Has the Shire of Dardanup provided a donation towards this event in the past?	✓ Yes	□ No
---	-------	------

If yes:	Year: 2021	Amount: 500.00
---------	------------	----------------

### 3. BUDGET

Outline the budget details of your event using the Income and Expenses table below. All budget details must be completed using the table below. Budgets submitted as separate items attached, will not be assessed.

Itemised written quotes from the supplier/s providing the goods or services must accompany this application.

#### Income

'In-kind' contributions are goods, services, time, expertise, or other non-cash contributions which assist the development, delivery and/or evaluation of the event.

	Amount \$ (excluding GST)
<b>Shire of Dardanup contribution</b> (This is your \$ request for funding from the Shire of Dardanup)	1000.00
<b>Your contribution</b> (This is your organisations \$ contribution to the event)	469.92
<b>Other contributions</b> (This is other \$ income streams for the event – sponsorship, funding, ticket sales, vendor fees, other)	Sponsorship:
	Funding:
	Ticket sales (if applicable):
	Vendor fees:

## (Appendix ORD: 12.2.7C)

	Other income:
<b>Total \$ of all contributions</b> (Total of Shire of Dardanup contribution, your contribution and other contributions)	1469.92
<b>Total of 'In-Kind' contributions</b> (Total 4 value of any In-Kind support from you or other organisations to deliver the event – estimated \$ value)	1232.00

### EXPENSES

Please outline your projects' total expenses using the table below.

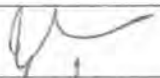
Item/s Description	Total item cost (ex GST)	\$ requested from SoD (ex GST)	\$ requested from others (ex GST)	\$ provided by applicant (ex GST)
Insurance	362.92	362.92		
Projector and screen	180.00	180.00		
Lenovo laptop	897.00	457.08		439.92
Photocopying	30.00			30.00
Total	1469.92	1000.00		469.92

# (Appendix ORD: 12.2.7C)

## 4. ACKNOWLEDGEMENTS

As the event organiser, applying for a Community Event Grant acknowledge that the information in my application is true and correct.

I have attached a true & accurate quote/s from the supplier/s providing the goods or services:	Yes <input checked="" type="checkbox"/>
I have submitted an Events Application Form to the Shire for the event in which the grant funding is for:	Yes <input checked="" type="checkbox"/>
The grant funding will be used for the purpose for which it was given.	Yes <input checked="" type="checkbox"/>
I understand the Shire of Dardanup must be acknowledged in relevant publications or media coverage of the event for its support.	Yes <input checked="" type="checkbox"/>
I meet the eligibility criteria detailed in CP044 Community & Events Grant Policy.	Yes <input checked="" type="checkbox"/>

Name:	JILL CROSS
Signature :	
Date:	21/8/2021

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091  
Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)





(Appendix ORD: 12.12.7C) *Davidson Heritage Collective*

Find products, brands, categories & more



Computers – Laptops & 2 in 1 Laptop Computers

# Lenovo IdeaPad Slim 3i 15ITL6 i5 Notebook



# \$897.00

Product Code: SYSLIM3I5P

Brand: Lenovo

Buy now. Pay later.

★★★★★ (0) Write a review Ask a question

Add Extra Cover

\$139.00 Repair / Replacement Plan

Quantity



1



Add to My List

Add to Cart



91 Victoria Street, Bunbury, W.A. 6230  
P.O. Box 1136, Bunbury, W.A. 6231  
Telephone: (08) 9722 3700  
Facsimile: (08) 9791 1635  
FreeCall: 1300 762 146  
A.B.N 77 070 159 492  
A.C.N 070 159 492  
Australian Financial Services Licence No. 245 489  
MEMBER OF



\* THIS IS ONLY A QUOTE AT THIS STAGE MGI IS ADVISED

Dardanup Heritage Collective  
PO Box 79  
Dardanup WA 6236

New Cover  
TAX INVOICE I0389762 \*

Our Reference : MGI BUN D0070 0495324/001

Premium 236.30

Date : 24.08.2021

Premium GST 23.63

Class : Business Pack - EDI

Stamp Duty 25.99

Insurer : QBE INSURANCE (AUST) LTD

Broker Fee 70.00

Fee GST 7.00

Policy No. : 171U813749BPK

GST Total 30.63

Period : 20.08.2021 to 31.07.2022

Total Amount A\$ 362.92

IMPORTANT NOTES

Insured: Dardanup Heritage Collective  
Location:  
Details: Business Insurance

Should you have any queries, please contact Corrine Naylor or Rebecca Anderson on 9722 3700.

Your Account Manager is Corrine Naylor

TERMS - NET 14 DAYS - Please forward your remittance to ensure cover.



DEFT  
PAYMENT SYSTEMS

Total Due \$ 362.92



DEFT Reference No  
4056 9610 3897 625  
Pay by credit card (Visa or Mastercard) at [www.deft.com.au](http://www.deft.com.au)



We can assist with your premium:-  
Should you wish to obtain a monthly payment option for this invoice, please contact us on 08 9722 3700 & ask for Corrine Naylor



BSB: 186-300 Account: 304491343  
Reference: 10389762  
Pay using Internet Banking by using this Bank Account and Reference.

POST billpay



\*498 405696 103897625



Biller Code: 20362  
Reference : 4056 9610 3897 625

+405696 103897625 <

000036292<3+



ABN 37 496 326 935

1379 Greenbushes Boyup Brook Rd

Bridgetown, 6255.

[dl.rayner@xtendevents.com](mailto:dl.rayner@xtendevents.com)

0419 941 152

## QUOTE

Attention: Jill Cross

Event: Dardanup Heritage Day

Date: April, 2022

Date: 23/8/2021

Quote number: DHD 2103

Set up:

Pack down:

Start time:

Hire 1 x Data projector, 6,500lumin \$180 1 x screen, 120" (244cms x 183cms) \$40 Deliver and set up \$20	Special price \$180

Thank you for your enquiry if you have any queries, please do not hesitate to call.

**This quotation is valid for 30 days**

Please read the terms and conditions prior to accepting the quote.

Thank you for using Xtend Events.



**RECOMMENDATIONS TO COUNCIL**

**ROUND 1 – 2021/22**

**COMMUNITY EVENT GRANTS – LEVEL 3**

<b>Applicant</b>	Clan Cynefin Realm Inc.
<b>Event Name</b>	Muster Yore Medieval
<b>Event Date</b>	9 April 2022
<b>Event Location</b>	Eaton Foreshore
<b>Shire of Dardanup based</b>	Group is not based in the Shire of Dardanup, event is being held within the Shire
<b>Incorporated</b>	Yes
<b>Funding request \$</b>	\$5,000
<b>Event details</b>	<p><b>Muster Yore Medieval</b></p> <p>“To cultivate and increase community awareness and involvement in ancient history and to hold special observances, meetings, promotional and cultural activities. We aim to capture the interest of folk and teach various activities, skills and different art forms from ancient cultures as recreational pastimes. Skills such as the ancient art of embroidery, lace making, weaving, spinning wool, cooking, art projects, sewing, jewellery making, leather work, calligraphy, growing herbs, blacksmithing, pyrography, wood carving, carpentry, chainmail, safe sword fighting, archery and other medieval and historical crafts. Added to this we’d like to re-introduce ancient children’s games, board games and dancing.</p> <p>We cater to a diverse range of ages, capacity and abilities as all can contribute and learn. This lifestyle encourages closer family ties, joint participation and a healthier way of living that expands the imagination while discovering the joy of 'hands on' skills.</p> <p>Our main aim is to give folks from the local communities a really enjoyable and fun experience of a different kind and thoroughly enjoy their day.”</p>
<b>Benefits to the community as per application</b>	“Most of our group members and entertainers and some vendors will be coming down from Perth or other country towns. They will be booking accommodation at both close caravan parks, will be shopping at the Eaton Fair and local businesses. People from this shire will join in with the local groups that already teach sword fighting (safely), blacksmithing, leatherwork, sewing crafts etc. This benefits those that have mental health issues, isolation issues, social issues and gives young people more to do than bury their head in electronic games.”
<b>Shire of Dardanup Strategic Plan</b>	<p><b>Objective #3: COMMUNITY</b></p> <p>Outcome 3.1, 3.1.2, 3.1.3, 3.1.4</p> <p>Outcome 3.2, 3.2.1</p> <p>Outcome 3.3, 3.3.1, 3.3.2</p>
<b>SoD Community Grant funding history</b>	Not applicable.
<b>Officer comments</b>	<p>The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i>.</p> <p>The group have previously run medieval events in Perth at the Supreme Gardens. Previous budgets provided to officer have indicated that a past event cost approximately \$42,000. The event has been given approval to be held at the Eaton Foreshore and an event approval permit has been issued.</p>
<b>Recommend approval</b>	Yes





**APPLICATION FOR  
COMMUNITY EVENT GRANT  
LEVEL 3  
\$1,001 - \$5,000**



**FORM 220C**

Date stamp

Please indicate which of the following objectives your event will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- Promote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

**APPLICATION ASSESSMENT PROCEDURE**

Applications will be assessed based on their merits however priority will be given to applicants who have not previously received funding.

Applications are required to demonstrate the benefits to the Shire of Dardanup community. Preference will be given to projects with demonstrated community support.

It is anticipated that funding will not be provided every year for the same event or project as organisers should aim to become financially self-sufficient in the medium to long term.

The application and assessment procedure is as follows:

- Applications must be made on the prescribed forms and within the timeframe specified.
- Applications for Community Events (Levels 2 & 3) will be assessed by the Manager Place & Community Engagement and referred to the Grants, Awards & Scholarships Committee for determination. All applications will be presented to Council for final approval. Approval process takes a minimum of six weeks.
- All applicants will be notified in writing of the outcome of their application for Shire of Dardanup assistance.
- Decisions regarding funding applications are final and will not be reconsidered in that funding round.
- A Grant Acquittal (Form 116) and supporting documentation of your total expenditure must be submitted to the Shire of Dardanup, within three (3) months of the completion of the project.

**HOW TO APPLY**

1. The applicant must submit the below application form. To avoid delays to the application ensure all questions are completed and the information provided is correct. The application form must be submitted at least 8 weeks prior to the event date.
2. The applicant must obtain a formal written quote from the third party/parties supplying the goods/services and submit this with the application form. The formal written quote from the third party supplier must be itemised and include the business name, address, contact details and ABN (if applicable).  
NOTE: It is the responsibility of the event organiser to ensure the third party supplier they engage has the required licences, qualifications and insurances for the job they are contracted to undertake.
3. The Application Form and any supporting documents can be submitted:
  - in person to the Shire office located at: 1 Council Drive, Eaton 6232;
  - or via email: grants@dardanup.wa.gov.au
  - or via post to: The Shire of Dardanup, PO Box 7061, EATON WA 6232.

To avoid delays please ensure all questions are completed and the information provided is correct.

**1. APPLICANT DETAILS**

Event contact person name:	Dianne Jill Osborne		
Company/organisation/position: (if applicable)	Clan Cynefin Realm Inc.		
Postal address:	9 Snakewood Bend, Glen Iris	Post Code:	6230
Mobile:	0421 719 563	Home Phone:	
Email:	events@clancynefin.com.au		



## (Appendix ORD: 12.2.7C)

What are the main services and/or activities of your organisation?

- Our Constitution objectives are: To organise, administer, promote, publicise and conduct events to cultivate and foster a broader interest and knowledge of historical crafts and the specialist skills of various groups, artisans and guilds so they may showcase their activities, skills and interests to the public.
- To provide an avenue for groups and individuals to exchange ideas, knowledge and skills.
- To liaise with government, public and private companies to achieve our objectives.
- To join with other associations in order to fulfil the objectives above.

To do this we hold public events and would like to further this interest with regular monthly meetings to do the following:

To cultivate and increase community awareness and involvement in ancient history and to hold special observances, meetings, promotional and cultural activities.

We aim to capture the interest of folk and teach various activities, skills and different art forms from ancient cultures as recreational pastimes. Skills such as the ancient art of embroidery, lace making, weaving, spinning wool, cooking, art projects, sewing, jewellery making, leather work, calligraphy, growing herbs, blacksmithing, pyrography, wood carving, carpentry, chainmail, safe sword fighting, archery and other medieval and historical crafts. Added to this we'd like to re-introduce ancient children's games, board games and dancing.

We cater to a diverse range of ages, capacity and abilities as all can contribute and learn. This lifestyle encourages closer family ties, joint participation and a healthier way of living that expands the imagination while discovering the joy of 'hands on' skills.

Our main aim is to give folks from the local communities a really enjoyable and fun experience of a different kind and thoroughly enjoy their day.

### 2. EVENT DETAILS

Official name of event:	Muster Yore Medieval
Event date/s:	9 April 2022
Event Location/s:	Eaton Foreshore, Pratt Road
Event Summary:	
Funding Requested (ex GST):	\$5000
Total Event Cost (ex GST):	\$25,000 estimated
Number of total expected attendees at event:	5,000 or more, as this is the first and depending on advertising and interest we can only guess at this. Our last event in Perth costs were about \$42,000 but more costs, hire etc.
Number of expected attendees at event at any one time:	400 is my guess
Who is your target audience:	All ages, we will have displays, rides, entertainment that will interest all ages.
Has this event been held in the past?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this event be held again?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> We hope to do this annually here
If you are planning to hold this event again please describe the frequency (monthly, annually, bi-annually etc):	This will be an annual event.
Who is involved – communities, participants, stakeholders, population groups etc:	Members from our group, members from The West Empire, medieval styled groups such as Sword Point, Berserkers, WW1 historical group, Shattered World LARP group, UWA Fencers, SCA, Dragon's Bay, Grey Company, Circle of the Sword, Murdoch Medieval Club, Ursa Major, Knights of the Free Company. Also individual blacksmiths, Eco Fairies, Pirateman Michael, Wind wanderer Jesse Williamson, Pyro Panther, Pantera Davidson, Punch & Judy presenters and many more.
What benefits to the Shire of Dardanup community will your event offer:	Most of our group members and entertainers and some vendors will be coming down from Perth or other country towns. They will be booking accommodation at both close caravan parks, will be shopping at the Eaton Fair and local businesses. People from this shire will join in with the local groups that already teach sword fighting (safely), blacksmithing, leatherwork, sewing crafts etc. This benefits those that have mental health issues, isolation issues, social issues and gives young people more to do than bury their head in electronic games.
Who does the event align with the Shire of Dardanup <i>Strategic Community Plan</i> (available on website <a href="http://www.dardanup.wa.gov.au">www.dardanup.wa.gov.au</a> ):	It is welcoming all ages and interests and allows more community public events and following on activities for all ages within smaller groups. We encourage people to volunteer in any way they can to contribute towards more fun events, thus providing positive social networks and interaction. By holding events during school holiday times it also attract visitors thus promoting tourism and hospitality opportunities and supports small business with their trade. By holding it annually the region will become a choice destination for tourists and visitors. Introducing these forgotten crafts to younger generations fosters artistic activity. Visitors may be attracted to the area and wish to leave the 'big smoke' for a nicer place to work and play if Dardanup Shire becomes known as a fun place with great events held regularly.
Is entry to the event open to the general public:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Is there an event entry/participation fee:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> A gold coin donation for parking will be requested
If yes provide ticket/entry fee details:	
How are you promoting the event:	



# (Appendix ORD: 12.2.7C)

A lot of advertising using digital billboards, community noticeboards, community noticeboards, community noticeboards, local and Perth radio, using a lot of online free advertising in many various pages.

We will have a dedicated Facebook page for the event and pay to increase awareness further. Also we'll be using the many Facebook community noticeboards in WA and 'buy/sell' pages as well.

We will pay Bunbury Council to advertise in Spencer Street.

We will also be dressing in 'garb' and hand out flyers at CBD's and shopping centres (with managements permission) closer to the event, a few weekends in a row and at different places. We will also seek permission from local councils/shires to have vinyl signs staked in places for a few weeks leading up to the event.

**How will you determine if your event was successful:**

We will be handing out programs and feedback forms. Forms and pens will also be at Admin tent with a box for people to lodge their forms. We will ask for feedback via our Facebook event page and obviously will be making sure folks are enjoying their day.

We also contact the medieval groups, the vendors, the historic displays, the children's entertainers for feedback within a few days of it finishing asking them what went right, what could be improved on and what went wrong.

If it is successful then each year should bring them back. There are currently 4 public held medieval events in WA and one other event that has some medieval as part of a Scottish event (Highland Gathering). The closest one to Eaton is Balingup and there's been none in this area. People travel a long way to attend the current ones and also stay overnight or a few days.

Has the Shire of Dardanup provided a donation towards this event in the past?  Yes  No

If yes: Year: Amount:

### 3. BUDGET

Outline the budget details of your event using the Income and Expenses table below. All budget details must be completed using the table below. Budgets submitted as separate items attached, will not be assessed.

Itemised written quotes from the supplier/s providing the goods or services must accompany this application.

#### Income

'In-kind' contributions are goods, services, time, expertise, or other non-cash contributions which assist the development, delivery and/or evaluation of the event.

	Amount \$ (excluding GST)
<b>Shire of Dardanup contribution</b> (This is your \$ request for funding from the Shire of Dardanup)	5,000
<b>Your contribution</b> (This is your organisations \$ contribution to the event)	16,000 (if we can't get any sponsors or other grants)
<b>Other contributions</b> (This is other \$ income streams for the event – sponsorship, funding, ticket sales, vendor fees, other)	Sponsorship: 0 (we are still in the process of trying to find sponsors, as yet we have none) Funding: 0 (we are still in the process of trying to find more grants, as yet we have none) Ticket sales (if applicable): 0 Vendor fees: 4,000 Other income: 0
<b>Total \$ of all contributions</b> (Total of Shire of Dardanup contribution, your contribution and other contributions)	25,000
<b>Total of 'In-Kind' contributions</b> (Total 4 value of any In-Kind support from you or other organisations to deliver the event – estimated \$ value)	5,000

#### EXPENSES

Please outline your projects' total expenses using the table below.

Item/s Description	Total item cost (ex GST)	\$ requested from SoD (ex GST)	\$ requested from others (ex GST)	\$ provided by applicant (ex GST)
Entertainers for main stage, roving dancers and others	4800	1000		3072



**(Appendix ORD: 12.2.76)**

Childrens entertainers	2500			600
Medieval/fantasy/history groups attendance fee	3300	700		448
Electrical power for stage	800	160		512
Advertising, digital, printed and electronic	6000	1100		3840
Security for Friday night and during the day	1000	200		640
First Aid hire ambulance and attendees	1000	200		640
Signs for parking, traffic management	800	160		512
Printing and miscellaneous Admin costs (sunscreen, water, eftpos machine hire fees)	600	120		384
Hire of Portable toilets	300	60		192
Hire of plastic bins and larger skip bin	600	120		384
Hire of stage, chairs,	1400	240		896
Hire & setup of large shade structure	1200	240		768
Hire of sound equipment	500	100		320
Costs of medieval props hire and/or make	200	0		168
<b>Total of Vendor fees received</b>			4,000	
<b>TOTAL</b>	<b>\$25,000</b>	<b>\$5,000</b>	<b>\$4,000</b>	<b>\$16,000</b>

Shire of Dardanup  
1 Council Drive/PO Box 7016  
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091

**4. ACKNOWLEDGEMENTS**

As the event organiser, applying for a Community Event Grant acknowledge that the information in my application is true and correct.

I have attached a true & accurate quote/s from the supplier/s providing the goods or services: Yes

I have submitted an Events Application Form to the Shire for the event in which the grant funding is for: Yes

The grant funding will be used for the purpose for which it was given. Yes

I understand the Shire of Dardanup must be acknowledged in relevant publications or media coverage of the event for its support. Yes

I meet the eligibility criteria detailed in CP044 Community & Events Grant Policy. Yes

Name:	Dianne Jill Osborne
Signature :	<i>D.J. Osborne</i>
Date:	19 August 2021

Email: [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)



**Melanie Ring**

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**From:** Dianne Osborne <events@clancynefin.com.au>  
**Sent:** Thursday, 19 August 2021 12:21 PM  
**To:** Melanie Ring  
**Cc:** Steve Osborne  
**Subject:** Form 220C grant application attached, Clan Cynefin Realm Inc.  
**Attachments:** Form 220C - Application for Community Event Grant Level 3 Clan Cynefin Realm Inc.docx

**Categories:** Transferred to SharePoint  
**SharePointLocationUrl:** [http://tardis.dardanup.wa.gov.au/Function/Comm/CT\\_CommunityFund/Events/Grants 2021 - 2022 - R1 Level 2 + Level 3](http://tardis.dardanup.wa.gov.au/Function/Comm/CT_CommunityFund/Events/Grants%202021%20-%202022%20-%20R1%20Level%20+%20Level%203)  
**SharePointAbsoluteFileUrl:** [http://tardis.dardanup.wa.gov.au/Function/Comm/CT\\_CommunityFund/Events/Grants 2021 - 2022 - R1 Level 2 + Level 3/Clan Cynefin Realm - Level 3 EVENT Grant application.msg](http://tardis.dardanup.wa.gov.au/Function/Comm/CT_CommunityFund/Events/Grants%202021%20-%202022%20-%20R1%20Level%20+%20Level%203/Clan%20Cynefin%20Realm%20-%20Level%203%20EVENT%20Grant%20application.msg)

Hi Melanie,

I have completed the form the best I can with no quotes. We have rung a few companies and entertainers and groups but most wont provide quotes with the event being so far away. Most groups and entertainers are yet to respond to our requests. Some have with Eco Fairies coming for no fee but this is rare (however we will provide donation to cover their costs anyway). We have however got confirmation of interest from some groups and entertainers but without a fee.

Based on our previous experience with contractors and entertainers fees we've estimated the costs for now. We certainly know that the event will probably cost more than \$25,000 and \$5,000 of a grant is only 20% of that figure anyway.

Do you require actually quotes when we lock in the contractors, groups and entertainers? This may not be available until December or so.

We've asked for Lion's club parking help and they've confirmed they will be involved, we will be attending a meeting with them soon. We've organised first aid quotes, stage, shade, chairs, power, traffic management quotes and still waiting to hear back, however thought I should lodge this now before the cut off date.

Let us know if we need to do other things. I will get on with applying for sponsors and other grants and will advise if we are successful.

Cheers, Dianne Osborne



# (Appendix ORD: 12.2.8)

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** RFT F0233817: Consultancy Services - Development Contribution Plans for Wanju and Waterloo

**RISK THEME PROFILE:**

15 - Supplier and Contract Management

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

1 - Asset Sustainability Practices

**RISK ASSESSMENT CONTEXT:** Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
FINANCIAL IMPACT	A financial risk to Council in terms of future expenditure if the DCP under scopes the future infrastructure requirements.	Major (4)	Likely (4)	High (12 - 19)	The DCP's for WANJU and Waterloo need to meet all of the requirements of SPP 3.6 – Infrastructure, DPLH and WAPC will review and approve the final DCP.	Moderate (3)	Possible (3)	Moderate (5 - 11)
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
REPUTATIONAL	A reputational risk if Council cannot provide the required Infrastructure to its future communities in a timely manner.	Major (4)	Possible (3)	High (12 - 19)	The future LTFP and Asset Management Plans has to ensure that the infrastructure is programmed for delivery as outlined in the DCP.	Moderate (3)	Possible (3)	Moderate (5 - 11)
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.

