



**CONFIRMED**

# **MINUTES**

FOR THE

# **ORDINARY COUNCIL MEETING**

Held

Wednesday, 29<sup>th</sup> of October 2025

At

ADMINISTRATION CENTRE EATON  
1 Council Drive - EATON

This document is available in alternative formats such as:

- ~ Large Print
- ~ Electronic Format [emailed]  
Upon request.

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## VISION STATEMENT

“The Shire of Dardanup is a healthy, self-sufficient and sustainable community, that is connected and inclusive, and where our culture and innovation are celebrated.”

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## COUNCIL ROLE

<b>Advocacy</b>	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
<b>Executive/Strategic</b>	The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<b>Legislative</b>	Includes adopting local laws, town planning schemes and policies.
<b>Review</b>	When Council reviews decisions made by Officers.
<b>Quasi-Judicial</b>	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

## DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

## RISK ASSESSMENT

<b>Inherent Risk</b>	The level of risk in place in order to achieve the objectives of the Council and before actions are taken to alter the risk's impact or likelihood.
<b>Residual Risk</b>	The remaining level of risk following the development and implementation of Council's response.
<b>Strategic Context</b>	These risks are associated with achieving Council's long term objectives.
<b>Operational Context</b>	These risks are associated with the day-to-day activities of the Council.
<b>Project Context</b>	<p>Project risk has two main components:</p> <ul style="list-style-type: none"> <li>• Direct refers to the risks that may arise as a result of project, which may prevent the Council from meeting its objectives.</li> <li>• Indirect refers to the risks which threaten the delivery of project outcomes.</li> </ul>

**SHIRE OF DARDANUP**

**MINUTES FOR THE SHIRE OF DARDANUP ORDINARY COUNCIL MEETING HELD ON WEDNESDAY, THE 29<sup>TH</sup> OF OCTOBER 2025 AT ADMINISTRATION CENTRE EATON, 1 COUNCIL DRIVE, EATON, COMMENCED AT 5.00PM.**

**1      DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS**

The Presiding Member declared the meeting open at 5:00pm welcomed those in attendance, refer to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

*Acknowledgement of Country*

*The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging. The Shire of Dardanup also respects and celebrates all cultures of all our residents and visitors to our Shire.*

*Emergency Procedure*

*In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, you will be directed to an appropriate Assembly Area where we will meet (and complete a roll call).*

*Affirmation of Civic Duty and Responsibility*

*Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.*

*Recording of Meetings*

*In accordance with Section 5.23A of the Local Government Act 1995, and Part 2A of the Local Government (Administration) Regulations 1996, video or audio recordings of Council meetings apply to all Ordinary and Special Council Meetings of the Shire of Dardanup.*

*All recordings will be retained as part of the Shire of Dardanup records and will be made available to the public via the Shire of Dardanup Website, excluding recordings of matters that Council take Behind Closed Doors.*

## 2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

### 2.1 Attendance

Cr. Tyrrell Gardiner	-	Elected Member
Cr. Stacey Gillespie	-	Elected Member
Cr. Luke Davies	-	Elected Member
Cr. Brad Farrant	-	Elected Member
Cr. Mark Hutchinson	-	Elected Member
Cr. Tony Jenour	-	Elected Member ( <i>attended via Teams</i> )
Cr. Krystal Lauretsch	-	Elected Member
Cr. Ruby Trevathan	-	Elected Member
Cr. Annette Webster	-	Elected Member
Mr André Schönfeldt	-	Chief Executive Officer
Mrs Natalie Hopkins	-	Director Corporate and Governance
Mr Ashwin Nair	-	Director Development Services
Ms Susan Oosthuizen	-	Director Community and Economic Development
Mr André van der Merwe	-	Acting Director Infrastructure
Mrs Cindy Barbetti	-	Acting Manager Governance
Mr Shaun Hill	-	Manager Information Services
Mrs Tahnia Creedon	-	Communications Officer
Mrs Jolene Roots	-	Executive Assistant
Mr Louis Dreyer	-	IT Officer
Ms Marie Vitanza	-	Executive Support Officer
Ms Ellen Lilly	-	Former Councillor

### 2.2 Apologies

Mr Theo Naude	-	Director Infrastructure
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### 2.3 Leave of Absence

None.

### 2.4 Previous Meetings

DATE	TYPE	CR. L W DAVIES	CR. B S FARRANT	CR. T G GARDINER	CR. S L GILLESPIE	CR. M R HUTCHINSON	CR. A C JENOUR	CR. K A LAURETSCH	CR. R J TREVATHAN	CR. A L WEBSTER
<b>OCTOBER 2025</b>										
22/10/2025	SCM	✓	✓	✓	✓	✓	✓	✓	✓	✓
22/10/2025	AF	✓	✓	✓	✓	✓	✓	✓	✓	✓
29/10/2025	OCM	✓	✓	✓	✓	✓	✓ R	✓	✓	✓

TYPE LEGEND	
AF	Agenda Forum
CF	Concept Forum
OCM	Ordinary Council Meeting
SCM	Special Council Meeting
WS	Workshop

ATTENDANCE LEGEND	
✓	Attendance
✓ R	Remote Attendance
Ap	Apology
LoA	Leave of Absence
NA	Non Attendance

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

None.

**4 PUBLIC QUESTION TIME**

Cr. Tyrrell Gardiner read aloud Zoe Hill, Jack Winters and Belinda McAllister's question on their behalf, regarding Landscaping.

**Question 1:**

Policies in regarding to landscaping, we are seeking clarification and why one section of the policy is needing to be adhered to compared to the rest of the suburb?

**Response by Chief Executive Officer:**

The Chief Executive Officer acknowledged concerns about inconsistent application of a policy across Millbridge and other areas, explaining that while the policy exists and has been reviewed, consistent enforcement takes time due to approvals and adaptation periods. The Chief Executive Officer clarified that enforcement is generally reactive rather than proactive, which may cause perceived inconsistencies, but issues reported are investigated by the compliance team. As Ms Hill felt her concerns were not fully addressed, she submitted a further letter detailing landscaping issues, which the Chief Executive Officer agreed to respond to administratively outside the Council meeting process.

*Note: Shire President, Cr. Gardiner acknowledged that Sam King from the Burekup Cricket Club will be in attendance later on in the meeting, in relation to item 12.4.2, and will suspend standing orders then to hear from the Cricket Club upon their arrival. Refer to page 41 of the minutes.*

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

None.

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

None.

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

7.1 [Ordinary Meeting of Council held on the 25<sup>th</sup> September 2025 & Special Meeting of Council held on the 22<sup>nd</sup> of October 2025](#)

**COUNCIL RESOLUTION 'A'**

276-25 MOVED – Cr. S L Gillespie

SECONDED – Cr. L W Davies

**THAT the Minutes of the Ordinary Meeting of Council held on the 25<sup>th</sup> of September 2025 be confirmed as true and correct subject to no corrections.**

CARRIED

9/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	
Cr. S L Gillespie	
Cr. L W Davies	
Cr. B S Farrant	
Cr. M R Hutchinson	
Cr. A C Jenour	
Cr. K A Laurentsch	
Cr. R J Trevathan	
Cr. A L Webster	

**COUNCIL RESOLUTION 'B'**

277-25 MOVED – Cr. S L Gillespie

SECONDED – Cr. L W Davies

**THAT the Minutes of the Special Meeting of Council held on the 22nd of October 2025 be confirmed as true and correct subject to no corrections.**

CARRIED

9/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	
Cr. S L Gillespie	
Cr. L W Davies	
Cr. B S Farrant	
Cr. M R Hutchinson	
Cr. A C Jenour	
Cr. K A Laurentsch	
Cr. R J Trevathan	
Cr. A L Webster	

<b>8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION</b>
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8.1 *Shire President Monthly Report***Reporting Department***Elected Members***Elected Member***Cr. Tyrrell Gardiner - Shire President*

Participation in various meetings, conferences, and events since my last report to the Council.

<b>Event:</b>	<b>30/9/25 Bowling Club Special Meeting</b>
<b>Report:</b>	Special Council Meeting at Eaton Bowling and Social Club for members to discuss and approve Paddleball proposal on unused green.
<b>Event:</b>	<b>2/10/25 Bunbury Geographe Economic Alliance (BGEA) Executive Meeting</b>



Report:	Regular BGEA discussion regarding economic development and proposals for the region. Hosted at RCR Mining Technologies.
Event:	<b>2/10/25 Meeting with Hon. Ben Small MP</b>
Report:	Catch up with Forrest MHR Ben Small. Discuss local issues and projects including Designated Area Migration Agreement (DAMA) and its upcoming need for renewal. CEO also in attendance.
Event:	<b>12/10/25 South West Sports Academy Annual Awards</b>
Report:	Annual acknowledgement of excellence in youth sport from across the region. Congratulations to award winners and their families.
Event:	<b>16/10/25 Lost and Found Opening</b>
Report:	Opening event for Lost and Found Festival. Start of annual line up of events that bring so many visitors to our region. Great work done by the team at Ferguson Valley Marketing. State and Federal elected members in attendance, CEO and Director Corporate and Governance also representing Shire of Dardanup.
Event:	<b>23/10/25 Eaton Community College Year 12 leavers</b>
Report:	Shire of Dardanup represented by Director Corporate and Governance Natalie Hopkins for the graduation and awards for the Year 12's from Eaton Community College.
Event:	<b>27/10/25 Australind High School Year 12 Leavers</b>
Report:	Year 12 awards presentations and graduation for students from Australind High School.
Event:	<b>28/10/25 Meeting with Minister Don Punch Dumas House Perth</b>
Report:	To Perth with CEO for meeting with the Hon Don Punch MLA. Discussion including upcoming development at Wanju and Waterloo and the ongoing issue of the lack of water pressure in Dardanup Townsite.

*Discussion: Cr. Gardiner mentioned the Meeting with Minister Don Punch in Perth regarding the ongoing water issue in Dardanup. Minister Don Punch firstly wanted to pass on his congratulations to the new Councillors.*

*Cr. Webster asked was there an update on who will be able to help the Dardanup water supply issue? Cr Gardiner advised it was raised and the Minister took away our concerns. As the meeting was more strategic, it was raised as a very big issue for Dardanup. The CEO added the fact that the school had the issues earlier this year, and that this was also raised, the Ministers team have taken particular note of that as it does pose a hygiene issue for school kids. The Minister did not commit to any specific action but they did pay attention to the fact that the school was unable to flush the toilets due to the water pressure issue.*

## **9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

[9.1 Bunbury & Districts Softball Association – Annual Financial Report Business Plan & 3 Year Budget Estimate](#)

[9.2 Enterprise Resource Planning \(ERP\) Software Replacement Program – Quarterly Update Report – September 2025](#)

It is recommended that Council go Behind Closed Doors toward the end of the meeting in accordance with Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 (2) - *Matters for Which Meeting May Be Closed.*

Standing Order and the *Local Government Act 1995* provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) Subject to subsection (2), the following are to be open to members of the public-*
- (a) all Council meetings; and*
  - (b) all meetings of any committee to which a local government power or duty has been delegated.*
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -*
- (a) a matter affecting an employee or employees;*
  - (b) the personal affairs of any person;*
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
  - (e) a matter that if disclosed, would reveal -*
    - (i) a trade secret;*
    - (ii) information that has a commercial value to a person; or*
    - (iii) information about the business, professional, commercial or financial affairs of a person,*  
*where the trade secret or information is held by, or is about, a person other than the local government;*
  - (f) a matter that if disclosed, could be reasonably expected to -*
    - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
    - (ii) endanger the security of the local government's property; or*
    - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
  - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
  - (h) such other matters as may be prescribed.*
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

*Note: 16.1 The meeting will go behind closed doors toward the end of the meeting to discuss S.5.23 section (2)(e)(iii) a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government.*

*and*

*16.2 The meeting will go behind closed doors toward the end of the meeting to discuss S.5.23 section (2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.*

## 10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

## 11 DECLARATION OF INTEREST

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.” Key Management Personnel (which includes Elected Members, CEO and Directors) are reminded of their requirement to disclose biannually transactions between Council and related parties in accordance with Council Policy CnG CP039.

*Note: Chairperson to ask Councillors and Staff if there are any Declarations of Interest to be declared.*

- *Cr Stacey Gillespie has declaration an impartiality interest in item 12.3.1 Hydrogen Power Generator: Endorsement of Expression of Interest Submission due to sister is the reporting officer for the item.*
- *Cr Tony Jenour declared an impartiality interest in item 12.4.2 Burekup - New Cricket Practice Net Location due to son plays cricket for the Burekup Cricket Club.*
- *Cr Luke Davies declared an impartiality interest in item 12.4.2 Burekup - New Cricket Practice Net Location due to his sister being the captain of the Women's Burekup Team who will train on the oval.*
- *Chief Executive Officer, Mr André Schönfeldt declared an impartiality interest in item 12.5.1 Review of Terms of Reference – Committees due to relating to a committee that reviews his performance and remuneration.*
- *Chief Executive Officer, Mr André Schönfeldt declared an impartiality interest in item 12.5.2 Council Committees – Appointment of Members, and Presiding Member/Deputy Presiding Member due to relating to a committee that reviews his performance and remuneration.*
- *Shire President Tyrell Gardiner declared an impartiality interest in item 12.5.4 Appointment of Delegates to Various Community Committees due to being a member of the Burekup Country Club and partner is an office bearer.*
- *Acting Director Infrastructure, Mr André van der Merwe declared an Impartiality Interest in item 16.1 Bunbury & Districts Softball Association – Annual Financial Report Business Plan & Key Actions 2025-2028 & 3 Year Budget Estimate 2025-2028 due to his daughter being an active member of the Bunbury & District Softball Association.*
- *Director Corporate & Governance, Mrs Natalie Hopkins declared an Impartiality Interest in item 16.2 Enterprise Resource Planning (ERP) Software Replacement Program – Quarterly Update Report – September 2025 due to being a member of the ReadyTech User Group Executive Committee. ReadyTech have been contracted to implement and upgrade Council's ERP software.*

*Note: Cr Mark Hutchinson declared an impartiality interest in item 12.4.1 Pratt Road Footbridge Renewal – Expressions of Interest during the discussion of this agenda item.*

## 12 REPORTS OF OFFICERS AND COMMITTEES

## 12.1 EXECUTIVE REPORTS

None.

## 12.2 DEVELOPMENT SERVICES DIRECTORATE REPORTS

### 12.2.1 Nominations of Delegates for the Regional Joint Development Assessment Panel [DAP]

<b>Reporting Department</b>	<i>Development Services Directorate</i>
<b>Responsible Officer</b>	<i>Mr Ashwin Nair - Director Development Services</i>
<b>Reporting Officer</b>	<i>Mr Alan Longbon – Manager Development Services</i>
<b>Legislation</b>	<i>Planning and Development Act 2005</i>
<b>Council Role</b>	<i>Legislative</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>
<b>Attachments</b>	<i>12.2.1A – Correspondence and Nomination Form FAQ</i> <i>12.2.1B – Risk Assessment</i> <i>12.2.1C – Premier’s Circular 2025/2012</i>

## Overview

The purpose of this report is to seek Councillor Nominations for membership to the Regional Joint Development Assessment Panel (DAP) for the term ending on the 26<sup>th</sup> of January 2028. All existing Local Government DAP members are currently appointed for a term ending 26<sup>th</sup> of January 2026.

***Change to Officer Recommendation*** - No Change.

## OFFICER RECOMMENDATION & COUNCIL RESOLUTION

[illegible]

**THAT Council advise the Government of Western Australia (Development Assessment Panels) that:**

- 1. The following two Councillors are nominated as local members of the Development Assessment Panel to represent the Shire of Dardanup:**

  - **Nominee: Cr. T G Gardiner**
  - **Nominee: Cr. S L Gillespie**
- 2. The following two Councillors are nominated as alternate local members of the Development Assessment Panel to represent the Shire of Dardanup:**

- **Nominee: Cr. A C Jenour**
- **Nominee: Cr. B S Farrant**

CARRIED

9/0

<i><b>FOR THE MOTION</b></i>	<i><b>AGAINST THE MOTION</b></i>
Cr. T G Gardiner Cr. S L Gillespie Cr. L W Davies Cr. B S Farrant Cr. M R Hutchinson Cr. A C Jenour Cr. K A Laurentsch Cr. R J Trevathan Cr. A L Webster	

## **Background**

On the 1<sup>st</sup> of July 2011, DAPs came into operation in order to determine development applications that meet a certain threshold value. A DAP is an independent decision-making body comprised of technical experts and elected Local Government members, who determine development applications made under local and regional planning schemes, in place of the original decision maker. DAPs were introduced with the aim of improving the planning system by providing more transparency, consistency and reliability in decision making on complex development applications.

In the case of the Shire of Dardanup, an applicant for a development application with an estimated cost between \$2 million - \$10 million has the option of having their application determined by a DAP. The DAP process however, is mandatory for those applications which have a value of \$10 million or more. These threshold values changed in 2024 as part of the State Governments ongoing planning reform agenda.

Each DAP comprises of members (3 specialist members, one of which is the presiding member, and 2 local government members). As part of the State Government planning reform agenda, the specialist members are now appointed by State on a full time or part time basis. The reform ensures consistency in the DAP process, manages potential conflict of interest and consistency in decision making. Appointments of all current local government DAP members expire on the 26<sup>th</sup> of January 2026.

The Director General of the Western Australia Planning Commission has written (Appendix ORD: 12.2.1A) to all local governments on the 10<sup>th</sup> of October 2025. The letter notes that changes to DAP membership may be required as a result of changes to Council following the 2025 Local Government elections.

The letter seeks DAP member nominations, noting the current terms of DAP members expire on 26<sup>th</sup> of January 2026. Accordingly, new membership is requested for a term ending on 26<sup>th</sup> of January 2028. DAP replacement nominations are required to be forwarded to the DAP Secretariat by no later than 21<sup>st</sup> of November 2025.

Officers recommend Council nominate the necessary DAP members for Ministerial consideration to ensure the Shire has its full membership on the DAP. This being two local council members and two alternate local council members.

## **Legal Implications**

Part 11A of the *Planning and Development Act (2005)* introduced Development Assessment Panels into the Act and this is supported by the *Planning and Development (Development Assessment Panels) Regulations 2011*.

The *Local Government Act 1995* was amended in 2024 to include new Section 9.69B which authorises the Chief Executive Officer to perform any DAP functions of a local government. The amendment clearly identifies that such functions cannot be performed by the Council or a committee of the Council. As such, a DAP function of the Local Government to prepare a Responsible Authority Report for submission to the DAP Executive Director, does not require Council endorsement prior to submission. Section 9.69B of the *Local Government Act 1995* states (amongst other things):

*2 Regulations under section 9.59 may –*

- a) *Provide that a DAP function of a local government*
  - i) *Must be performed for an behalf of the local government by the CEO or employees authorised by the CEO; and*
  - ii) *Cannot be performed by the local government in any other manner ( for example, by the Council or a committee of the council*

*And*

- b) *Otherwise deal with or regulate –*
  - i) *The performance of a DAP function of a local government as referred to in paragraph (a)*
  - ii) *Authorisations referred to in paragraph (a)(i); and*
  - iii) *Supplementary or incidental matters*

### **Council Plan**

8.1 - Support responsible planning and development.

**Environment** - None.

### **Precedents**

Council have nominated representatives since the commencement of the DAPs. The existing representatives for the Shire are Cr. S L Gillespie and Cr. T G Gardiner (local members) with Cr. E P Lilly and Cr. A L Webster (alternate local members).

**Budget Implications** - None.

**Budget – Whole of Life Cost** - None.

**Council Policy Compliance** - None.

### **Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.2.1B) for full assessment document.

<b>TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.</b>	
Risk Event	Nominations of Delegates for the Regional Joint Development Assessment Panel [DAP]
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Reputational By not nominating a representative to the DAP local interests would not be represented in future DAP determinations.

### **Officer Comment**

Representation of local interests is a key aspect of the DAP system. Council is requested to nominate 4 elected members (comprising 2 local members and 2 alternate local members) to sit on the DAP as required. Once nominations are received, the Minister will appoint local government members for the term ending on the 26<sup>th</sup> of January 2028. DAP members can only sit on a DAP meeting once they have completed the DAP member training which is run by the DAP secretariat. Where there is a DAP application processing within a Local Government, which will require a meeting in the next 3-4 months, DAP will arrange for this to occur as soon as possible. Where no meeting is likely to occur in that same

period, DAP will undertake training sessions after the 26<sup>th</sup> of January 2026. It is to be noted, that the Shire currently has no active DAP applications in process.

As detailed in the letter received (Appendix ORD: 12.2.1A), the Director General has advised that the WA Government is committed to increasing the diversity and backgrounds of Government Board and Committee members along with the total number of women appointed. The Director General encourages Local Governments to consider diversity of representation when putting forward nominations.

All appointed local members will be placed on the Local Government member register and advised of DAP training dates and times. It is a mandatory requirement, pursuant to the DAP regulations, that all DAP members attend training before they can sit on a DAP and determine applications. Local Government representatives who have previously been appointed to a DAP and have received training are not required to attend further training.

Local DAP members are entitled to be paid for their attendance at DAP training and DAP meetings unless they are Federal, State or local government employees, active or retired judicial officers and employees of public institutions. Government employees are excluded as they are being paid by a public employer. Payment policies are based on the principle that members not already receiving a public salary for their attendance should be compensated. Eligible DAP members are entitled to a payment for successful completion of training and a sitting fee, in accordance with Premier's Circular 2025/12 (Appendix ORD: 12.2.1C) .

All local governments have been requested to provide nominations by Friday 21<sup>st</sup> of November 2025 and therefore deferring the matter is not recommended.

END REPORT



## 12.3 COMMUNITY & ECONOMIC DEVELOPMENT DIRECTORATE REPORTS

### 12.3.1 Hydrogen Power Generator: Endorsement of Expression of Interest Submission

<b>Reporting Department</b>	Community & Economic Development Directorate
<b>Responsible Officer</b>	Ms Susan Oosthuizen – Director Community & Economic Development
<b>Reporting Officer</b>	Ms Kelly Bedford – Grants Officer
<b>Legislation</b>	Local Government Act 1995
<b>Council Role</b>	Executive/Strategic.
<b>Voting Requirement</b>	Simple Majority.
<b>Attachments</b>	Appendix ORD 12.3.1A – Media release for FRRR EOI GEH2® power generator Appendix ORD 12.3.1B – Depot – Electrical Drawings - Hydrogen Generator Appendix ORD 12.3.1C – Quote from Scope Electrical Appendix ORD 12.3.1D – Risk Assessment

#### DECLARATION OF INTEREST

Cr Stacey Gillespie declared an Impartiality Interest in this item.  
Please refer to Part 11 'Declaration of Interest' for full details.

#### Overview

This report seeks Council consideration and endorsement to progress an Expression of Interest (EOI) application through the Foundation for Rural Regional Renewal (FRRR) for a Toyota Australia donation of a GEH2® power generator. The donation includes hydrogen fuel supply, deployment of the product to the nominated site location and training in use and maintaining the equipment.

**Change to Officer Recommendation** - No Change.

#### OFFICER RECOMMENDATION & COUNCIL RESOLUTION

279-25 MOVED - Cr. A C Jenour

SECONDED - Cr. S L Gillespie

**THAT Council supports an Expression of Interest to be submitted through the Foundation for Rural Regional Renewal (FRRR) for a Toyota Australia donation hydrogen power generator, and if successful the generator will be installed at Lot 101, Martin-Pelusey Road, Waterloo (Shire's Depot).**

CARRIED  
9/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. S L Gillespie Cr. L W Davies Cr. B S Farrant Cr. M R Hutchinson Cr. A C Jenour Cr. K A Laurensch Cr. R J Trevathan Cr. A L Webster	

## **Background**

Council progressed a Heads of Agreement (HOA) which was endorsed by Council in May 2025 to pursue a hydrogen production and refuelling facility in Waterloo. This HOA was cancelled in August 2025 due to the parties (ATCO and Fortesque) withdrawing. A recent partnership between Toyota Australia (TMCA), Energy Observer Developments (EODev), Blue Diamond Machinery (BDM) and Foundation for Rural & Regional Renewal (FRRR) has provided an opportunity for rural or regional communities to submit an EOI for a GEH2<sup>®</sup> power generator, which is Australia's first zero-emission hydrogen generator.

This opportunity, should the Shire be selected, will enable the Shire to access cutting edge equipment at no cost, reducing our carbon emissions and enable skills development in the technology to build community capability.

This opportunity is available to organisations in rural or regional Australia that are located within 200km of a hydrogen fuel supply hub, which in Western Australia is Kwinana.

Media release of EOI, refer Appendix ORD: 12.3.1.A.

## **Legal Implications**

As the hydrogen power generator is valued at \$390,000, a successful EOI would trigger Council Policy SDev CP507 – Corporate Sponsorship, which requires formal Council approval for proposals exceeding \$20,001. Although the generator is provided at no cost, its high retail value classifies it as a significant corporate sponsorship. This means, Council must assess and formally endorse the proposal before proceeding.

## **Council Plan**

6.1 - Increase awareness and adoption of sustainable practices.

6.3 - Work towards net zero carbon emissions.

7.1 - Minimise risks and impacts from fires, floods, heat waves, and other natural disasters.

13.3 - Investigate and adopt innovative and SMART technologies to improve business efficiencies and the customer experience.

## **Environment**

A hydrogen generator offers a significantly lower environmental impact compared to a diesel generator. It produces clean, on-demand power using pure hydrogen, with zero emissions, no air pollutants, and no greenhouse gases. Unlike diesel units, which emit carbon dioxide, nitrogen oxides, and particulate matter, hydrogen generators operate without combustion, eliminating harmful fumes and the risk of fuel spills. This makes it safer for both the environment and staff and public health.

Additionally, hydrogen generators are quieter, reducing noise pollution in built up areas. Their efficiency also means less energy waste during operation.

Overall, hydrogen generators provide a sustainable, low-impact alternative to diesel, aligning with environmental goals and reducing the carbon footprint of power generation.

## **Precedents**

- None.

### **Budget Implications**

If the FRRR Expression of Interest for a hydrogen generator is successful, the budget implications would be relatively contained due to existing infrastructure. The Shire's Depot has been identified as the site and already has a generator connection point built into the building and a nearby hardstand area that could be utilised for installation, reducing the need for major site works. However, to meet safety and compliance standards—specifically AS 4332—the installation must include a concrete pad with 3–5m clearance from buildings, leak detection sensors, fencing, and appropriate signage. The intent of installing the generator at the Shire's Depot is to run it 24/7 to fully power the building from this hydrogen generator instead of the traditional Western Power electricity as a demonstration of clean energy.

Preliminary drawings (Appendix ORD: 12.3.1B) identify additional electrical work on the possible location for the hydrogen generator at the Shire of Dardanup Works Depot at Lot 101 Martin-Pelusey Road, Waterloo. A quote has been received from Scope Electrical to connect the generator and extend the electrical cable. (Appendix ORD: 12.3.1C)

Additional Budget Items would include:

<b>Item</b>	<b>Approximate Amount</b>
Basic Installation	\$3,000
Electrical Connection	\$12,500
Fencing	\$3,000 - \$6,000
Signage	\$500 - \$1,000
Leak Detection Sensors	\$2,000 - \$4,000
Scheduled maintenance	\$1,000 - \$2,000
<b>Estimated Total</b>	<b>\$9,500 - \$25,500</b>

Should the Shire be successful in the EOI process, unbudgeted expenditure will need to be considered, a report will be presented to Council once an outcome is known. If the Shire is successful in the EOI process, the technical details for installation and monthly operational costs will be able to be fully determined, this will form part of the report presented to Council on the outcome of the EOI.

#### **Operational Costs:**

Hydrogen fuel will be supplied by Toyota Australia, minimising ongoing fuel costs. Routine maintenance is expected to be low due to the generator's design. The objective for installing the generator at the Shire's Depot is to run it 24/7 to fully power the building this should reduce the cost of paying for electricity to Synergy. The full details around the operational functioning and costs will only be known should the Shire be successful in the EOI process.

### **Budget – Whole of Life Cost**

Future budget implications through the Whole of Life Costs for this project requires further budget considerations once shortlisted in the EOI process. Further technical details that may need to be considered are:

1. Operational Costs – Insurance
2. Maintenance & Repairs
  - Routine inspections
  - Equipment servicing or replacement
3. Asset Renewal & Upgrades

- Replacement of worn-out components
  - Upgrades to meet new standards or community needs
  - Accessibility improvements
4. Depreciation & Financing – Depreciation of physical assets
5. End-of-Life Costs
- Decommissioning
  - Site rehabilitation
  - Disposal of materials

### **Council Policy Compliance**

CnG CP302 - Work Health & Safety Policy  
 CnG CP306 - Accounting Policy for Capital Works  
 CnG CP127 - Asset Capitalisation Threshold  
 Infr CP049 - Plant & Vehicle Acquisitions and Disposal Policy  
 Infr CP074 - Asset Management  
 SDev CP507 - Corporate Sponsorship

### **Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.3.1D) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Hydrogen Power Generator: Endorsement of Expression of Interest Submission
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Financial EOI may not be successful.

### **Officer Comment**

The Shire of Dardanup’s Vision 2050 guides future planning and investment over the next 30 years. In terms of innovation, harnessing the power of local energy through a world-class energy industry remains one of the key focus areas for Waterloo and Wanju. The submission of an EOI for the hydrogen generator presents a timely and strategic opportunity for the Shire of Dardanup to pilot hydrogen technology in alignment with its broader sustainability and innovation goals. This initiative reflects Council’s commitment to becoming a leader in renewable energy and low-emission infrastructure. Lot 101 Martin-Pelusey Road (the Depot) site has historically been identified to consider alternative power sources because of its small footprint and usage.

Securing the hydrogen generator through FRRR would allow the Shire to begin practical, small-scale deployment of hydrogen technology ahead of full-scale production. It would serve as a proof-of-concept for future applications, including fleet transition, emergency power, and community energy resilience. This is a precursor testing site which could assist with alternative power generation for the future development of Wanju and Waterloo. The hydrogen generator is 100kVA and could supplement

standard power generation for the first precinct development in Waterloo. Once Waterloo Precinct 1 is rezoned the cable can either be extended to this precinct or the generator shifted once there is a demand for the lots.

Importantly, the generator is supplied through a partnership involving Toyota Australia, which has demonstrated leadership in hydrogen mobility and infrastructure development. Toyota has previously partnered with local councils, such as Hobsons Bay City Council, to trial hydrogen fuel cell vehicles and generators. Engaging with Toyota through this pilot could open pathways for future collaboration, including access to technical expertise, infrastructure planning, and potential co-investment in hydrogen refuelling solutions

It is recommended that Council supports the submission of an EOI to the FRRR GEH2<sup>®</sup> Power Generator program. The acquisition of a hydrogen generator aligns with the Shire's 2050 Vision for a self-sufficient and sustainable community and positions Dardanup as a proactive participant in Western Australia's hydrogen transition.

END REPORT



CARRIED

9/0

<b>FOR THE MOTION</b>		<b>AGAINST THE MOTION</b>
Cr. T G Gardiner Cr. S L Gillespie Cr. L W Davies Cr. B S Farrant Cr. M R Hutchinson Cr. A C Jenour Cr. K A Lauretsch Cr. R J Trevathan Cr. A L Webster		

## **Background**

At the Ordinary Council Meeting held on 26<sup>th</sup> of February 2025, Council resolved the following (CR 27-25);

*THAT Council:*

- 1. Requests that the Chief Executive Officer carries out periodical structural reviews of the footbridge, and, when the footbridge is considered unsafe, closes access to the footbridge;*
- 2. Requests that the Chief Executive Officer explores alternative options to provide a link between Pratt Road Lookout and Watson Reserve and bring these options back to Council for review; and*
- 3. Request the Chief Executive Officer to call for Expressions of Interest for the design and construction of an appropriate footbridge to connect Watson Reserve with Pratt Road lookout and bring these options back to Council for review.*

The Report considers Items 2 and 3 of the above Council Resolution.

In regard to Item 2, a preliminary concept of an alternative pedestrian link between the Pratt Road Lookout and Watson Reserve was developed, however, this is not recommended for further consideration. Details are provided in the Officer Comment section.

In regard to Item 3, Expressions of Interest were called, and the outcomes are presented in the Officer Comment section.

## **Legal Implications**

Even though the proposed renewal works do not extend below the top of the footbridge's timber piles, approvals may be required under the *Aboriginal Heritage Act 1972* since the timber footbridge spans over Aboriginal Cultural Heritage (ACH) Register Place 16713 - Collie River Waugal.

## **Council Plan**

9.3 - Provide quality community facilities.

10.1 - Provide a safe active transport network to encourage more walking and cycling.

## **Environment**

Strict controls would need to be implemented by any contractor working on or near the Collie River to ensure that the adjacent vegetation and waterways are not adversely impacted during construction activities.

## **Precedents**

Council has previously reviewed projects where construction cost escalation rendered the allocated budget funds insufficient to deliver the project.

## **Budget Implications**

A budget allocation of \$176,215 was included in the 2025-2026 Annual Budget for renewal of the footbridge as per Project RD12937 (Pratt Road Footbridge Renewal). The project is fully funded from the Pathway Reserve.



The lowest cost option presented in the Officer Comment section of this report is for the footbridge to be replaced with Fibre Reinforced Plastic. The total budget funds expected for delivery of this option is \$242,471. Therefore, an additional \$66,256 would need to be added to RD12937 (Pratt Road Footbridge Renewal). It is recommended that the budget for the project be increased to \$250,000.

### **Budget – Whole of Life Cost**

Based on a 50-year design life for Fibre Reinforced Plastic with an initial Project Cost of \$242,471, the operations and maintenance cost will be \$7,274 per annum or \$363,700 over the 50 years life span calculated on the industry standard of 3% of Project Cost per annum. Replacement cost in 50 years, not allowing for inflation is \$242,471. With the feedback received that the piles are currently still in serviceable condition, there is no need to re-pile the footbridge at this stage. Depreciation at 100% is \$242,471.

Whole of Life Cost: \$1,091,113

**Council Policy Compliance** - None.

### **Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.4.1A) for full assessment document.

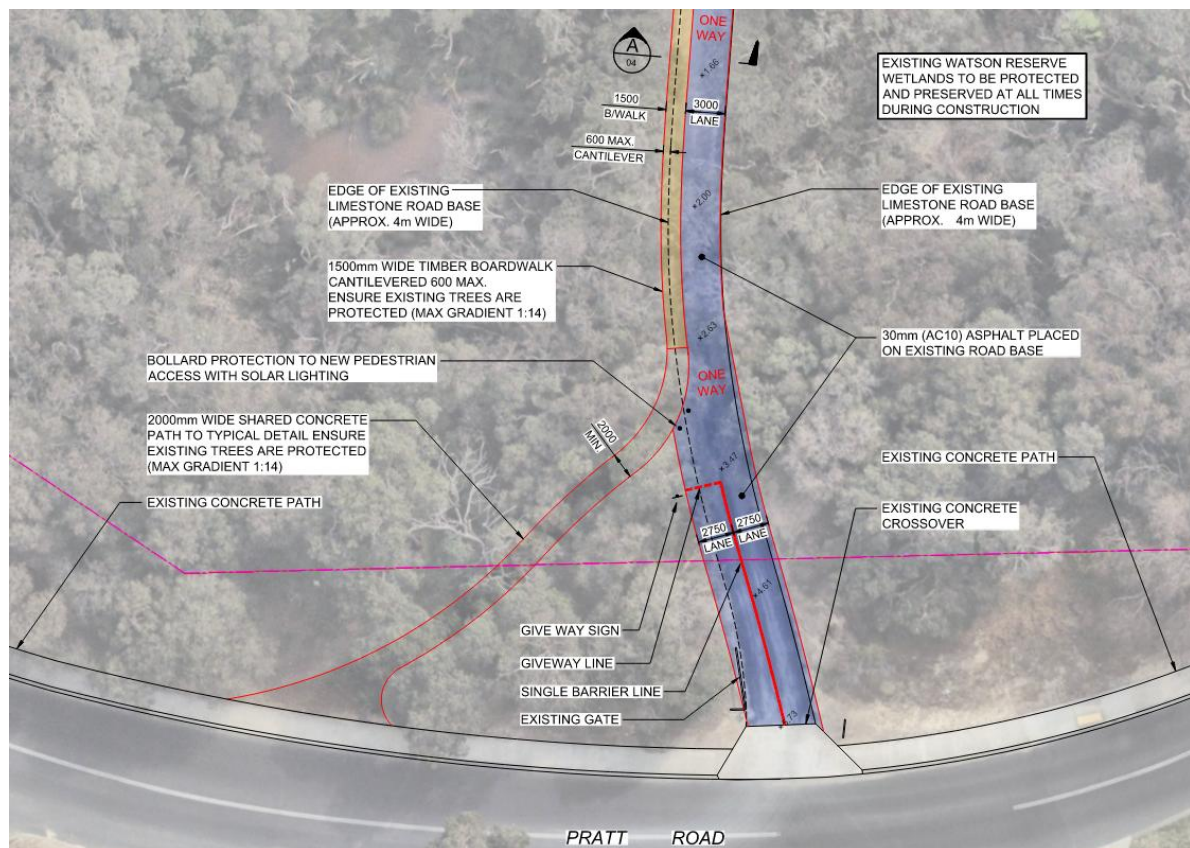
<b>TIER 3 – ‘High’ or ‘Extreme’ Inherent Risk.</b>		
Risk Event	Pratt Road Footbridge Renewal	
Inherent Risk Rating (prior to treatment or control)	High (12 - 19)	
Risk Action Plan (treatment or controls proposed)	Allocate appropriate budget for the project in 2025-26 Annual Budget.	
Residual Risk Rating (after treatment or controls)	Low (1 - 4)	
Risk Category Assessed Against	Financial	Current budget allocation is insufficient to complete the project.
	Legal and Compliance	If no action is taken, the footbridge will eventually collapse.
	Reputational	If no action is taken, the footbridge will eventually collapse and the Shire will be exposed to community disapproval.

### **Officer Comment**

#### Alternative Pedestrian Link

The footbridge is critical infrastructure that allows pedestrians access into Watson Reserve, and it is therefore imperative that the Shire continues to provide safe access.

In accordance with Item 2 of Council Resolution 27-25, a preliminary concept of an alternative pedestrian link between the Pratt Road Lookout and Watson Reserve was developed.



**Preliminary Concept – Alternative Pedestrian Link to Watson Reserve**

The concept comprises converting the existing narrow limestone vehicle access road into a dedicated one-way vehicle access and constructing a 1500mm-wide cantilevered boardwalk on one side, together with a new concrete path linking this to the existing footpath along Pratt Road. The footpath on Pratt Road connects directly to the Pratt Road Lookout. Refer to drawings included in (Appendix ORD: 12.4.1B). Given the length of one-way road, about 70m in total, additional controls may be required to ensure safe entry and egress of vehicles, subject to further investigation. Widening of the limestone access track would also be possible in principle, however, it would require tree clearing and result in significant impact on the wetlands.

The preliminary estimate of this option was \$350k and is therefore not recommended to be pursued for further consideration.

#### Footbridge Renewal

The existing timber footbridge is approximately 40m in length, 1.7m in width, and is supported by timber piles that are embedded into the riverbed.



**Pratt Road Timber Footbridge – Looking Towards the Pratt Road Lookout**

The timber piles were assessed by a structural engineer, who found that “on the whole, the piles are performing well. Any reduction in structural capacity due to the observed vertical cracks and splits is considered to be minimal. These piles are considered to be sufficient and able to remain in use.” As such, the piles are not proposed to be replaced and will be left in situ to support the new deck.

The only modifications proposed to the existing arrangement are to raise the deck slightly (by around 300mm, to prevent occasional inundation during winter tidal surges), widen the deck to 1.8m in width for compliance reasons and add a second handrail. An alternative material such as Fibre Reinforced Plastic (FRP), may also be considered for the new deck and handrails in lieu of timber.

#### Expression of Interest

On the 18<sup>th</sup> of June 2025, the Expression of Interest (EOI) documentation was sent out to four potential suppliers that were known to do this type of works. The suppliers were selected based on their performance in previous interactions, while also considering suppliers from the WALGA Preferred Supplier Panel.

The EOI requested the following be considered as part of the submission to Council:

- The footbridge to be Design and Construct;
- Bridge deck to be raised 300mm; and
- Bridge width of 1.8m.

On the 26<sup>th</sup> of June 2025, one of the potential suppliers requested an extension of time to prepare a comprehensive submission. This request was granted and the closing date for submissions was extended to 7<sup>th</sup> of July 2025.

At the closing date, only two submissions were received, and these have been summarised below.

#### Respondent A Submission (refer Confidential Attachment A provided under separate cover)



Respondent A provided a comprehensive submission, which answered all compliance and qualitative criteria, and demonstrated their capability to deliver on the scope required by Council.

Respondent A presented two options for Council to consider, details below:

Option 1

- Galvanised steel subframe bolted to existing pylons
- Hardwood beans, balustrade and decking

Option 2

- Galvanised steel subframe bolted to existing pylons
- Powder coated aluminium joists and balustrade.
- Minimesh decking
- Hardwood beans, balustrade and decking

Respondent B Submission (refer Confidential Attachment B provided under separate cover)

Respondent B did not provide a compliant submission as they did not address any of the Compliance or Qualitative Criteria, however, they provided a price for supply-only of Fibre Reinforced Plastic material for consideration.

Respondent B provided two options for Council to consider:

Option 1 – Material Supply Only

- All elements to be Fibreglass Reinforced Plastic (FRP)
- Footbridge deck to remain at existing level

Option 2 – Material Supply Only \*

- All elements to be Fibreglass Reinforced Plastic (FRP)
- Footbridge deck to be raised 300mm

Respondent B's quotes are for supply-only and, as such, fail to meet the requirements outlined in the Expression of Interest (EOI). Consequently, their submission cannot be considered further.

\* Following the closure of the Expression of Interest (EOI) process, one of the initially contacted suppliers, who did not submit an EOI, referred another supplier, herein referred to as Supplier C, with whom they had previously collaborated. On the 28<sup>th</sup> of July 2025, Supplier C provided an estimate to supply and install Option 2 that was presented by Respondent B above (refer Confidential Attachment C provided under separate cover).

It is to be noted that this was a budget estimate only and would need to be confirmed.

To further inform Council's decision-making process, officers have also included correspondence from a supplier who was invited to participate in the EOI process but declined, citing their company's limited capacity to deliver the required scope (refer Confidential Attachment D provided under separate cover).

Aboriginal Consultation

A search on the Department of Planning, Lands and Heritage (DPLH) Aboriginal Cultural Heritage Inquiry System revealed that the timber footbridge spans over Aboriginal Cultural Heritage (ACH) Register Place 16713 - Collie River Waugal.

A local consultant anthropologist Brad Goode and Associates (BGA) was queried on what approvals would be required under the *Aboriginal Heritage Act 1972* and the response was "Approvals advice must be given by DPLH. I suggest that you submit this to heritage inquiries at DPLH. BGA view is that you are not altering the values of the river, however this would need to be confirmed by the GKB."

A request was sent to DPLH to seek advice and their response is pending. As such, funds for Aboriginal consultation and onsite monitoring should be included in the project budget, and it is recommended to add a provisional allowance of \$20,000.

Options Going Forward and Officer Recommendation

The EOI process has not resulted in an option that can be delivered within the current budget allocation of \$176,215.

The matter is brought to Council to seek direction on the project. The following options are available:

1. Cancel the project, return the funding to the Pathway Reserve, and seek a budget allocation of \$250,000 for FY 2026-27; or
2. Allocate additional funds to RD12937 (Pratt Road Footbridge Renewal) this financial year to increase the available budget to \$250,000. Complete design and certification of a Fibre Reinforced Plastic (FRP) structure. Seek prices from selected contractors. Proceed to complete the footbridge replacement works this financial year.

The Officer Recommendation is Option 2 above, with Council allocating additional funds from the Pathway Reserve and to proceed with the project.

END REPORT

12.4.2 Burekup - New Cricket Practice Net Location

<b>Reporting Department</b>	<i>Infrastructure Directorate</i>
<b>Responsible Officer</b>	<i>Mr André van der Merwe – Acting Director Infrastructure</i>
<b>Reporting Officer</b>	<i>Mr Nathan Ryder - Manager Infrastructure Planning &amp; Design</i> <i>Ms Chantal Shorter – Building Property Management Officer</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>
<b>Attachments</b>	<i>Appendix ORD 12.4.2A – Correspondence from the Burekup Cricket Club</i> <i>Appendix ORD 12.4.2B – Risk Assessment</i> <i>Appendix ORD 12.4.2C – Burekup Precinct Concept Plan</i>

**Discussion**

*Shire President, Cr T G Gardiner advised Council that the matter would be dealt with later in the meeting.*

**PROCESS**

*Note: Shire President, Cr. Gardiner acknowledged that Sam King from the Burekup Cricket Club will be in attendance later on in the meeting, and will suspend standing orders then to hear from the Cricket Club upon their arrival. Refer to page 41 of the minutes.*

## 12.5 CORPORATE & GOVERNANCE DIRECTORATE REPORTS

### 12.5.1 Review of Terms of Reference – Committees

<b>Reporting Department</b>	Corporate & Governance Directorate
<b>Responsible Officer</b>	Mrs Natalie Hopkins – Director Corporate & Governance
<b>Reporting Officer</b>	Mrs Cindy Barbetti – Acting Manager Governance
<b>Legislation</b>	Local Government Act 1995
<b>Council Role</b>	Executive/Strategic.
<b>Voting Requirement</b>	Absolute Majority.
<b>Attachments</b>	<p>ORD 12.5.1A – Terms of Reference – Bush Fire Advisory Committee</p> <p>ORD 12.5.1B – Terms of Reference – Integrated Planning Committee</p> <p>ORD 12.5.1C – Terms of Reference – Local Emergency Management Committee</p> <p>ORD 12.5.1D – Terms of Reference – Audit and Risk Committee</p> <p>ORD 12.5.1E – Terms of Reference – CEO Review Committee</p> <p>ORD 12.5.1F – Terms of Reference – Behaviour Complaints Committee</p> <p>ORD12.5.1G – Risk Assessment</p>

#### DECLARATION OF INTEREST

Chief Executive Officer, André Schönfeldt declared an Impartiality Interest in this item.

Please refer to Part 11 'Declaration of Interest' for full details.

#### **Overview**

This report presents an opportunity for Council to review and revise the Terms of Reference for its Committees following the October 2025 Ordinary Council Elections, with the aim of seeking Council endorsement for the updated Terms.

**Change to Officer Recommendation** - No Change.

#### **OFFICER RECOMMENDATION & COUNCIL RESOLUTION**

281-25 MOVED - Cr. T G Gardiner

SECONDED - Cr. R J Trevathan

**THAT Council by ABSOLUTE MAJORITY endorses the 2025 Terms of Reference as provided for in (Appendix ORD: 12.5.1A to 12.5.1F) for the following Committees:**

- **Bush Fire Advisory Committee**
- **Integrated Planning Committee**
- **Local Emergency Management Committee**
- **Audit and Risk Committee**
- **CEO Review Committee**
- **Behaviour Complaints Committee**

*By Absolute Majority*

CARRIED

9/0

<b>FOR THE MOTION</b>		<b>AGAINST THE MOTION</b>
Cr. T G Gardiner Cr. S L Gillespie Cr. L W Davies Cr. B S Farrant Cr. M R Hutchinson Cr. A C Jenour Cr. K A Lauretsch Cr. R J Trevathan Cr. A L Webster		



**Background**

Council currently has four Council committees established under the *Local Government Act 1995*, one established under the *Bush Fires Act 1954*, and one established under the *Local Emergency Management Act 2005*.

To assist each of the committee's, a Terms of Reference is necessary to outline the committee's role, responsibilities, and reporting lines, providing clarity on its purpose, objectives, structure, and operational framework within the local government structure.

Council adopted formal Terms of Reference for its Committees at the Ordinary Council Meeting held on the 18<sup>th</sup> of October 2023 (Res: 253-23).

Following the October 2025 Ordinary Council Elections, reviewing and endorsing the Terms of Reference for Council committees is a key governance step.

**Legal Implications**

*Local Government Act 1995*, Sections 5.8 to 5.25.

*Local Government Act 1995*, Section 7.1A.

*Bush Fires Act 1954*, Section 67.

*Local Emergency Management Act 2005*

**Council Plan**

13.1 - Adopt best practice governance.

14.2 - Ensure equitable, inclusive and transparent engagement and decision-making.

**Environment** - None.

**Precedents**

Council undertakes a biennial review of its committee's Terms of Reference, coinciding with the lead-up to each Ordinary Council election.

**Budget Implications**

No additional resources are required to conduct the review, as officer time is covered within the existing Corporate and Governance salaries and wages budget.

**Budget – Whole of Life Cost** - None.

**Council Policy Compliance**

Exec CP088 - Forums of Council – Concept Forums, Agenda Forums and Workshops.

**Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.5.1G) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Review of Terms of Reference - Committees	
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Legal and Compliance	The Terms of Reference provide guidance to Committee members by setting roles, responsibilities, operations, tenure and obligations, in accordance with any specific legislative requirements.
	Reputational	The Shire has a good reputation for following best practice in Governance and Probity.

### **Officer Comment**

To provide effective governance processes, the Terms of Reference (ToR) for the following Committees have been reviewed and updated and are presented to Council (Appendix ORD: 12.5.1A to 12.5.1F for adoption, noting some minor changes:

- Bush Fire Advisory Committee
  - Correction to delegation of powers as the committee has no decision-making powers.
- Integrated Planning Committee
  - Removal of the function to consider and advise Council on the mid-year budget review. This function reports directly to the Ordinary Council Meeting held in March each year, and not through the committee.
- Local Emergency Management Committee
  - Membership and voting members have been revised.
- Audit and Risk Committee
  - Removal of the function for the committee to review the Terms of Reference. This function is considered directly by Council.
- CEO Review Committee
  - Membership has been altered to appoint a minimum of three elected members, but no more than four, to be members of the committee.
- Behaviour Complaints Committee

### **Audit and Risk Committee**

In relation to Council's Audit and Risk Committee, the *Local Government (Amendment Act) 2024* introduces significant changes to Audit, Risk, and Improvement Committees (ARICs) in local governments. Some of the notable changes are the inclusion of 'improvement' as a committee function, and the requirement to have an independent presiding member to ensure a level of neutrality and impartial oversight in chairing these meetings. An independent presiding member must be a person who is not a council member of any local government or an employee of the local government. If a deputy presiding member is appointed, they must also be independent.

The introduction of an independent presiding member provides an opportunity for increased community confidence in a local government's financial and risk management. There may also be

benefit to the local government through appointing an independent presiding member with risk and financial management expertise that may otherwise be unavailable.

The regulations that support the changes made to ARICs are still pending, however there is some expectation that the regulations may expand on the power and functions of the committee. Once the regulations are introduced, the Governance team will progress the necessary work required to update the Terms of Reference (ToR) for the committee and submit to Council for review and approval. As part of this approval process, the requirement to have an independent presiding member and independent deputy presiding member will also be dealt with.

Management are hopeful that there will be sufficient lead-in time before these changes are enacted. WALGA is also advocating for standardised fees and is looking to establish a panel of independent members, with appropriate training and onboarding to Code of Conduct requirements.

For now, the committee will remain as an Audit and Risk Committee, with five (5) council members to be elected during this Ordinary Council Meeting (refer item 12.5.2).

END REPORT

## 12.5.2 Council Committees – Appointment of Members, and Presiding Member/Deputy Presiding Member

<b>Reporting Department</b>	<i>Corporate &amp; Governance Directorate</i>
<b>Responsible Officer</b>	<i>Mrs Natalie Hopkins – Director Corporate &amp; Governance</i>
<b>Reporting Officer</b>	<i>Mrs Cindy Barbetti - Acting Manager Governance</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Legislative.</i>
<b>Voting Requirement</b>	<i>Absolute Majority.</i>
<b>Attachments</b>	<i>Appendix ORD 12.5.2 – Risk Assessment</i>

### DECLARATION OF INTEREST

Chief Executive Officer, André Schönfeldt declared an Impartiality Interest in this item.

Please refer to Part 11 'Declaration of Interest' for full details.

Note: Mrs Jolene Roots left the room at 5:36pm and returned at 5:37pm.

### Overview

This report to Council provides for the appointment of Delegates and Deputies (Proxies) to the Committees of Council, for the period October 2025 to October 2027.

In addition, Council is also required to appoint Presiding Members (Chairperson) and Deputy Presiding Members (Deputy Chairperson) to all Council Committees.

**Change to Officer Recommendation** - No Change.

### OFFICER RECOMMENDATION & COUNCIL RESOLUTION

282-25      MOVED -      Cr. S L Gillespie      SECONDED -      Cr. R J Trevathan

**THAT Council by ABSOLUTE MAJORITY appoints to its Committees of Council for a two-year term expiring at the Ordinary Local Government Election in October 2027, or in accordance with Section 5.11 of the *Local Government Act 1995*, the following:**

- **Delegates and Deputies; and**
- **Presiding Members (Chairperson) and Deputy Presiding Members (Deputy Chairperson).**

**As provided for below:**

#### **Bushfire Advisory Committee (2 Delegates and 1 Deputy)**

**Delegates:**

1. **Cr. T G Gardiner**
2. **Cr. R J Trevathan**

**Deputy (Proxy):**

1. **Cr. A C Jenour**

**Community and Department Representatives:**

- Chief – Bush Fire Control Officer
- Fire Control Officer – Waterloo District
- Fire Control Officer – Eaton Townsite District
- Fire Control Officer – Upper Ferguson District
- Fire Control Officer – Joshua/Crooked Brook District
- Fire Control Officer – West Dardanup District
- Fire Control Officer – Ferguson District
- Fire Control Officer – Wellington Mill District
- Fire Control Officer – Burekup District
- Fire Control Officer – Dardanup Central
- Fire Weather Officer
- Representative – Department of Parks and Wildlife
- Representative – Department of Fire & Emergency

Presiding Member                      Cr. T G Gardiner  
Deputy Presiding Member        Cr. R J Trevathan

**Integrated Planning Committee (ALL – 9 Delegates)****Delegates:**

1. Cr. T G Gardiner
2. Cr. S L Gillespie
3. Cr. L W Davies
4. Cr. B S Farrant
5. Cr. M R Hutchinson
6. Cr. A C Jenour
7. Cr. K A Laurentsch
8. Cr. R J Trevathan
9. Cr. A L Webster

Presiding Member                      Cr. T G Gardiner  
Deputy Presiding Member        Cr. S L Gillespie

**Local Emergency Management Committee (2 Delegates and 2 Deputies)****Delegates:**

- 1 Shire President – Cr. T G Gardiner
- 2 Cr. A L Webster

**Deputies (Proxies):**

- 1 Cr. B S Farrant
- 2 Cr. K A Laurentsch

**Agency Representatives (10 x Agencies with Voting Rights):**

- WA Police
  - Officer in Charge of Australind Police – Local Emergency Coordinator
  - [Deputy Chairperson]
  - Officer in Charge of Capel Police
- Department of Child Protection & Family Services

- Department of Primary Industries and Regional Development
- Department of Biodiversity, Conservation and Attractions
- Department of Health
- Main Roads WA
- Department of Fire and Emergency Services (DFES)
- Public Transport Authority
- Department of Communities
- Department of Water Environment Regulation

*Note: 1 Agency = 1 Vote*

**Presiding Member**                      **Shire President – Cr. T G Gardiner**  
**Deputy Presiding Member**        **Representative – WA Police**

**Audit & Risk Committee (5 Delegates and 2 Deputies)**

**Delegates:**

- 1 Cr. B S Farrant**
- 2 Cr. M R Hutchinson**
- 3 Cr. K A Laurentsch**
- 4 Cr. S L Gillespie**
- 5 Cr. T G Gardiner**

**Deputies (Proxies):**

- 1 Cr. L W Davies**
- 2 Cr. A C Jenour**

**Presiding Member**                      **Cr. S L Gillespie**  
**Deputy Presiding Member**        **Cr. K A Laurentsch**

**CEO Review Committee (4 Delegates)**

**Delegates:**

- 1 Shire President – Cr. T G Gardiner**
- 2 Deputy Shire President – Cr. S L Gillespie**
- 3 Cr. M R Hutchinson**
- 4 Cr. A C Jenour**

**Presiding Member**                      **Cr. S L Gillespie**  
**Deputy Presiding Member**        **Cr. M R Hutchinson**

**Behaviour Complaints Committee (5 Delegates and 4 Deputies)**

**Delegates:**

- 1 Cr. L W Davies**
- 2 Cr. T G Gardiner**
- 3 Cr. K A Laurentsch**
- 4 Cr. R J Trevathan**
- 5 Cr. B S Farrant**

**Deputies (Proxies):**

- 1 Cr. S L Gillespie**
- 2 Cr. A C Jenour**

- 3 Cr. A L Webster  
4 Cr. M R Hutchinson

Presiding Member Cr. T G Gardiner  
Deputy Presiding Member Cr. K A Lauretsch

*By Absolute Majority*

CARRIED

8/1

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. S L Gillespie Cr. L W Davies Cr. B S Farrant Cr. M R Hutchinson Cr. A C Jenour Cr. K A Lauretsch Cr. R J Trevathan Cr. A L Webster	

## **Background**

In accordance with section 5.8, 5.9 and 5.10 of the *Local Government Act 1995*, Council is empowered to establish committees and elect persons (delegates) to serve on those committees.

In accordance with Section 5.11 of the *Local Government Act 1995*, tenure to the committee membership continues until:

- (1) *Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —*
  - (a) *the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or*
  - (b) *the person resigns from membership of the committee; or*
  - (c) *the committee is disbanded; or*
  - (d) *the next ordinary elections day,*

*whichever happens first.*

Section 5.11A of the *Local Government Act* expressly provides that local government may appoint a person to be a deputy of a member of a committee ('deputy member' or proxy). A deputy member may perform the functions of the committee member where that member is unable to attend the meeting – s. 5.11A(3).

In December 2024, the *Local Government Amendment Act 2024* came into effect, introducing changes to section 5.12 of the Act regarding presiding members (chairperson) and deputy presiding members (deputy chairperson). This amendment empowers councils to appoint presiding members and deputy presiding members to council committees. Prior to the amendment, committee members elected their own presiding member and deputy from within their ranks.

This report seeks for Council to appoint delegates and deputies (proxies) to its committees, and to appoint Presiding Members and Deputy Presiding Members for those committees, for a two-year term.

## **Legal Implications**

*Local Government Act 1995*, section 5.8 to 5.13.

### 5.8. Establishment of committees

*A local government may establish\* committees of 3 or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

*\* Absolute majority required.*

### 5.9. Types of committees

- (1) *In this section —*  
**"other person"** means a person who is not a Council member or an employee.
- (2) *A committee is to comprise —*
  - (a) *Council members only;*
  - (b) *Council members and employees;*
  - (c) *Council members, employees and other persons;*
  - (d) *Council members and other persons;*
  - (e) *employees and other persons; or*
  - (f) *other persons only.*



5.10. Appointment of committee members

- (1) A committee is to have as its members —
  - (a) persons appointed\* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
  - (b) persons who are appointed to be members of the committee under subsection (4) or (5). \* Absolute majority required.
- (2) At any given time each Council member is entitled to be a member of at least one committee referred to in section 5.9(2) (a) or (b) and if a Council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that Council member in the persons appointed under subsection (1) (a) to at least one of those committees as the local government decides.
- (3) Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government.
- (4) If at a meeting of the Council a local government is to make an appointment to a committee that has or could have a Council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.
- (5) If at a meeting of the Council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —
  - (a) to be a member of the committee; or
  - (b) that a representative of the CEO be a member of the committee,
 the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

5.11A. Deputy committee members

- (1) The local government may appoint\* a person to be a deputy of a member of a committee and may terminate such an appointment\* at any time. \*  
Absolute majority required.
- (2) A person who is appointed as a deputy of a member of a committee is to be —
  - (a) if the member of the committee is a council member — a council member; or
  - (b) if the member of the committee is an employee — an employee; or
  - (c) if the member of the committee is not a council member or an employee — a person who is not a council member or an employee; or
  - (d) if the member of the committee is a person appointed under section 5.10(5) — a person nominated by the CEO.
- (3) A deputy of a member of a committee may perform the functions of the member when the member is unable to do so by reason of illness, absence or other cause.
- (4) A deputy of a member of a committee, while acting as a member, has all the functions of and all the protection given to a member.

5.11. Committee membership, tenure of

- (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —

- (a) *the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be;*
  - (b) *the person resigns from membership of the committee;*
  - (c) *the committee is disbanded; or*
  - (d) *the next ordinary elections day,*
- Which ever happens first.*

5.12. Presiding members and deputies

- (1) *The local government must appoint\* a member of a committee to be the presiding member of the committee.*

*\* Absolute majority required.*

- (2) *The local government may appoint\* a member of a committee to be the deputy presiding member of the committee.*

*\* Absolute majority required.*

*[Section 5.12 inserted: No. 47 of 2024 s. 39.]*

5.13. Deputy presiding members, functions of

*If, in relation to the presiding member of a committee —*

- (a) *the office of presiding member is vacant; or*
- (b) *the presiding member is not available or is unable or unwilling to perform the functions of presiding member, then the deputy presiding member, if any, may perform the functions of presiding member.*

**Council Plan**

13.1 - Adopt best practice governance.

14.1 - Increase community awareness, knowledge and understanding of Shire activities and key messages.

14.2 - Ensure equitable, inclusive and transparent engagement and decision-making.

**Environment** - None.

**Precedents**

Council appoints members to its committees following each Ordinary Council Election.

**Budget Implications**

Managing committees demands substantial resources for tasks like preparing agendas, notes, reports, and minutes. Beyond administration, staff time is also consumed by responding to committee member queries and attending meetings and workshops.

Meetings can require significant staff presence, with up to five staff members attending some sessions. The estimated annual cost of running a single committee can reach \$16,000 in lost staff productivity and time.

Given this investment, ensuring committees operate efficiently is crucial to maximizing their benefits. That said, these committees and working groups are valuable for community engagement, providing opportunities for locals to participate actively in council initiatives.

**Budget – Whole of Life Cost** - None.

**Council Policy Compliance** - None.

### **Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation (Appendix ORD: 12.5.2).

<b>Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.</b>	
Risk Event	Council Committees – Appointment of Members, and Presiding Member/Deputy Presiding Member
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	Not required.
Residual Risk Rating (after treatment or controls)	As the Residual Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Legal and Compliance      Failure to appoint Committee Members, Presiding and Deputy Presiding members is seen as non-compliance in accordance with the <i>Local Government Act 1995</i> .
	Reputational      The Shire’s reputation could be viewed negatively for not adhering to legislation.

### **Officer Comment**

The following list outlines former representatives who served on Council committees between October 2023 and the local government elections held on the 18<sup>th</sup> of October 2025. To support councillors in understanding each committee’s role and operations, a brief summary is included for each, along with details of their meeting frequency.

#### **Bushfire Advisory Committee**

- Cr. A C Jenour
- Cr. T G Gardiner
- Cr. T Bell [Proxy] (resigned 11 July 2025)
- Chief – Bush fire Control Officer
- Fire Control Officer – Waterloo District
- Fire Control Officer – Eaton Townsite District
- Fire Control Officer – Upper Ferguson District
- Fire Control Officer – Joshua/Crooked Brook District
- Fire Control Officer – West Dardanup District
- Fire Control Officer – Ferguson District
- Fire Control Officer – Wellington Mill District
- Fire Control Officer – Burekup District
- Fire Control Officer – Dardanup Central
- Fire Weather Officer
- Representative – Department of Parks and Wildlife
- Representative – Department of Fire & Emergency

This committee generally meets 3 times a year in March, June and October, with meetings commencing at 7:00pm, and plays a vital role in coordinating bushfire

preparedness, response, and recovery efforts across the district. Its functions are defined under the *Bush Fire Brigades Local Law 2021* and are aligned with the *Bush Fires Act 1954*.

#### **Integrated Planning Committee – all**

- Cr. T G Gardiner
- Cr. E P Lilly
- Cr. T Bell (resigned 11 July 2025)
- Cr. J D Manoni
- Cr. M R Hutchinson
- Cr. E P Lilly
- Cr. L W Davies
- Cr. A L Webster
- Cr. A C Jenour

This committee generally meets twice a year in March and April (full day sessions) and plays a key role in shaping the strategic and financial direction of the Shire of Dardanup. All elected members are appointed to this committee.

The committee operates within the Western Australian Integrated Planning and Reporting Framework (IPRF), which ensures that:

- Asset management, financial planning, and service delivery are aligned with the Strategic Community Plan and Corporate Business Plan.
- Decisions are made with a long-term view, balancing community needs, financial capacity, and sustainability.

#### **Local Emergency Management Committee**

- Cr. T G Gardiner
- Cr. E P Lilly
- Cr. A C Jenour [Proxy]
- Cr. M R Hutchinson [Proxy]
- Representative – Local Recovery Coordinator
- Representative – WA Police [Deputy Chairperson]
- Representative – Department of Child Protection & Family Services
- Representative – Department of Agriculture & Food WA
- Representative – Department of Parks & Wildlife
- Representative – Department of Health
- Representative – Main Roads WA
- Representative – Department of Fire & Emergency Services - Fire
- Representative – Department of Fire & Emergency Services – Natural Hazards
- Representative – Public Transport Authority
- Representative – Water Corporation
- Representative – Harvey Water
- Representative – Western Power
- Representative – Aqwest
- Representative – St John Ambulance WA
- Representative – Telstra Australia
- Representative – Australian Railroad Group

The Local Emergency Management Committee (LEMC) is a statutory body established under the *Emergency Management Act 2005 (WA)*. It plays a central role in coordinating emergency management planning and preparedness at the local level.

LEMC generally meet 4 times per year in February, May, August and November, with meetings commencing at 10:00am.

#### **Audit & Risk Committee**

- Cr. T G Gardiner
- Cr. E P Lilly
- Cr. S L Gillespie
- Cr. M R Hutchinson
- C. J Manoni

The Audit and Risk Committee is a key advisory body that supports the Council in fulfilling its governance, risk management, and financial oversight responsibilities. The Committee is established under the *Local Government Act 1995* and the *Local Government (Audit) Regulations 1996*.

The committee contributes to the Shire's strategic goals by promoting best practice governance, ensuring transparent and accountable decision-making, and enhancing community trust through sound financial and risk oversight. The committee convenes at least four times annually, with scheduled meetings held in March, June, September, and December, commencing at 2:00pm. An additional meeting may be arranged in October or November to facilitate discussions with the auditor and to consider the Annual Audit Report.

#### **CEO Review Committee**

- Cr. E P Lilly
- Cr. M R Hutchinson
- Cr. T G Gardiner

The CEO Review Committee is a formally established committee responsible for overseeing the performance review of the Chief Executive Officer, in accordance with the *Local Government Act 1995*. The committee's key functions include:

- conducting the annual performance review of the CEO
- setting and reviewing key performance indicators (KPIs) for the CEO
- providing recommendations to the full Council regarding the CEO's performance, contract, and any adjustments to remuneration or conditions; and
- ensuring the review process is transparent, fair, and consistent with legislative and contractual obligations.

The committee meets at least once annually in May/June, to conduct the CEO's formal performance review. Additional meetings may be scheduled as required.

#### **Behaviour Complaints Committee**

- Cr. T G Gardiner
- Cr. E P Lilly

- Cr. T Bell (resigned 11 July 2025)
- Cr. J D Manoni
- Cr. A L Webster

Deputy Members:

- Cr. A C Jenour
- Cr. L W Davies
- Cr. S L Gillespie
- Cr. M R Hutchinson

The Behaviour Complaints Committee is responsible for managing complaints related to breaches of the behaviour standards outlined in Division 3 of the Shire's Code of Conduct for Council Members, Committee Members, and Candidates, in accordance with the *Local Government (Model Code of Conduct) Regulations 2021*.

The committee's key functions include:

- Assessing and determining complaints of alleged behavioural breaches by council members, committee members, or candidates.
- Ensuring procedural fairness and confidentiality throughout the complaint process.
- Offering alternative dispute resolution (ADR) where appropriate, to resolve issues informally before formal determination.
- Making findings and recommendations on whether a breach occurred and, if so, what remedial action (if any) should be taken.

The committee meets as required, rather than on a fixed schedule. Meetings are typically convened when a valid complaint has been received and requires formal consideration.

Council is once again required to appoint delegates and deputies to its committees, and to appoint presiding members and deputy presiding members, for the period October 2025 to October 2027.

END REPORT

## 4 PUBLIC QUESTION TIME

### SUSPENSION OF STANDING ORDERS

#### COUNCIL RESOLUTION

283-25                      MOVED -                      Cr. T G Gardiner                      SECONDED -                      Cr. S L Gillespie

**THAT Council Suspend Standing Orders at 5.41pm in order to hear from Mr Sam King regarding item 12.4.2 Burekup - New Cricket Practice Net Location.**

CARRIED

9/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	
Cr. S L Gillespie	
Cr. L W Davies	
Cr. B S Farrant	
Cr. M R Hutchinson	
Cr. A C Jenour	
Cr. K A Lauretsch	
Cr. R J Trevathan	
Cr. A L Webster	

Mr Sam King from the Burekup Cricket Club addressed Council regarding the location of the proposed third net and stated, for the Club, the location of the proposed third net is best to be on the north side which was previously discussed with Council. The tree needs to be removed; trimming will not suffice due to further damage to the carpet.

#### Response by Chief Executive Officer:

The report outlines that Council endorsed the concept plan after years of community consultation and feedback. The plan includes detailed designs that balance various elements within the available space. Key adjustments include relocating the car park, shed, change rooms, skate park, and pump track to ensure everything fits cohesively. It also notes that placing the nets to the north will have a particular impact on the car park area.

#### COUNCIL RESOLUTION

284-25                      MOVED -                      Cr. S L Gillespie                      SECONDED -                      Cr. M R Hutchinson

**THAT Council resumed Standing Orders at 5.58pm.**

CARRIED

9/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	
Cr. S L Gillespie	
Cr. L W Davies	
Cr. B S Farrant	
Cr. M R Hutchinson	
Cr. A C Jenour	
Cr. K A Lauretsch	
Cr. R J Trevathan	
Cr. A L Webster	

12.4.2 Burekup - New Cricket Practice Net Location

<b>Reporting Department</b>	<i>Infrastructure Directorate</i>
<b>Responsible Officer</b>	<i>Mr André van der Merwe – Acting Director Infrastructure</i>
<b>Reporting Officer</b>	<i>Mr Nathan Ryder - Manager Infrastructure Planning &amp; Design</i> <i>Ms Chantal Shorter – Building Property Management Officer</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>
<b>Attachments</b>	<i>Appendix ORD 12.4.2A – Correspondence from the Burekup Cricket Club</i> <i>Appendix ORD 12.4.2B – Risk Assessment</i> <i>Appendix ORD 12.4.2C – Burekup Precinct Concept Plan</i>

**DECLARATION OF INTEREST**

Cr Tony Jenour & Cr Luke Davies declared an Impartiality Interest in this item.

Please refer to Part 11 'Declaration of Interest' for full details.

**Overview**

The Burekup Cricket Club has requested an alternative location for the additional cricket practice net. Council is asked to consider the requested new location and the associated impacts.

**Change to Officer Recommendation:**

- Councillor Gillespie put forward a motion to defer this item to the December 2025 Ordinary Council Meeting, requesting officers to seek further information and budget cost associations with other alternative options.

**OFFICER RECOMMENDATION**

THAT Council:

1. Acknowledges the request received from the Burekup Cricket Club proposing an alternative location for the new cricket practice net;
2. Does not support the alternative location proposed by the Burekup Cricket Club;
3. Acknowledges that the location of the new cricket practice net is to remain in accordance with the endorsed Burekup Precinct Concept Plan; and
4. Reaffirms Council's approved expenditure of up to \$12,263 on completion of the project, carried forward from the 2024/25 Parks and Reserves Budget.

**ELECTED MEMBER ALTERNATIVE RESOLUTION**

285-25 MOVED - Cr. S L Gillespie

SECONDED - Cr. B S Farrant

**That Council:**



1. Defers item 12.4.2 Burekup - New Cricket Practice Net Location to the Ordinary Council Meeting in December 2025.
2. Requests the Chief Executive Officer to:
  - a. Undertake community consultation about the removal of trees under either Option 1 (South Side) or Option 2 (North Side).
  - b. Clarify with the Department of Water and Environmental Regulation (DWER) whether a clearing permit will be required for Option 1 (South Side).
  - c. Prepare costings associated with the removal of the trees.
  - d. Consider alternatives for the carpark should the Burekup Cricket Clubs option be preferred.

CARRIED

6/3

FOR THE MOTION	AGAINST THE MOTION
Cr. S L Gillespie	Cr. M R Hutchinson
Cr. L W Davies	Cr. A L Webster
Cr. B S Farrant	Cr. T G Gardiner
Cr. A C Jenour	
Cr. K A Lauretsch	
Cr. R J Trevathan	

### **Background**

The Burekup Cricket Club has requested that the proposed new practice net be located on the north side of the existing practice nets in lieu of the location that is indicated in the Burekup Precinct Concept Plan.

A copy of the correspondence received is included in (Appendix ORD: 12.4.2A).

### **Legal Implications**

The Burekup Cricket Club have a current lease agreement for the Burekup Oval (2023 – 2028). As per the executed Lease Agreement, the Lessee must not cut down or remove any trees or shrubs, without the prior written consent of the Lessor. The Lessee is also responsible for all maintenance to the cricket nets and cricket pitch for the term of the agreement.

### **Council Plan**

- 2.2 - Increase participation in sport, recreation and leisure activities.
- 8.1 - Support responsible planning and development.
- 9.3 - Provide quality community facilities.
- 10.4 - Provide sufficient parking.

### **Environment**

Option 1 does not require any clearing permit for pruning of the large tree. Option 2 would require removal of two medium-sized trees, and no clearing permit is required.

**Precedents** - None.

### **Budget Implications**

At the Ordinary Council Meeting held on 27<sup>th</sup> of March 2024, Council endorsed [Res 90-24] funding for up to 50% of the costs for the installation of a new cricket net at Burekup Oval based on the quote provided by the club below:

Net Supplied & Fitted	\$13,926.00
Concrete Supply & Lay	\$7,600.00
Carpet Supply & Lay	\$2,500.00
Earthworks	\$500.00
<b>Total</b>	<b>\$24,526.00</b>

Since Council endorsed the above contribution, the Burekup Cricket Club have also obtained \$20,000 funding from Jodie Hanns through the WA Labor re-election promise for the Burekup Cricket Club Practice Net Expansion.

The Burekup Cricket Club have recently had the works requoted and the estimated value of building work is now \$35,732 Incl GST.

Officers have reviewed the original quotes that were obtained in March 2024 and the requoted works in August 2025 and a comparison is provided for in the below table:

	March 2024 Quote		August 2025 Requested (Incl GST)	
	Pricing (GST unable to be determined)	Supplier	Pricing Incl GST	Supplier
Net Supplied & Fitted	\$13,926.00	Unknown	\$14,234.00	McDonald Fencing
Option to extend the net by 3m	\$ -		\$1,028.50	McDonald Fencing
Option to supply & install lockable gate	\$ -		\$979.00	McDonald Fencing
Concrete Supply & Lay	\$ 7,600.00	Unknown	\$8,000.00	Crete
Carpet Supply & Lay	\$ 2,500.00	Hobsons	\$6,895.00	Hobsons
Earthworks	\$ 500.00	Unknown	\$825.00	Jones Resources
Tree removal and pine post removal & relocation	\$ -		\$2,640.00	SW Tree Safe
Design & Certification	\$ -		\$555.00	Civil & Structural Engineers
Certificate of Design Compliance	\$ -		\$520.00	Be Safe
<b>TOTAL</b>	<b>*\$24,526.00</b>		<b>\$35,676.50</b>	
			\$5,722.50	Additional items not part of original quote
			\$4,395.00	Increase in carpet
			<b>\$11,150.50</b>	<b>Total increase between quotes</b>

*\*Unable to determine if the 2024 figures are GST exclusive/inclusive based on the information provided in 2024.*

In summary, there are several items that were not included in the original quote provided in March 2024. These key items are outlined below-

- The change of the net location requires tree removal, costing an additional \$2,640.00
- \$4,395.00 increase in the supply and installation of the carpet (types of carpet are not specified)
- Design & certification fees of \$555.00
- Certificate of Design Compliance fees \$520.00

### **Budget – Whole of Life Cost**

Based on 10 -year lifespan on August 2025 estimates:

Project Cost: \$35,676.50

Operations and Maintenance (3%): \$1,070/annum or \$10,700 over 10 years

Replacement Cost: \$35,676.50

Re-carpet x 1: \$2,500

Depreciation (100%): \$35,676.50

Whole of Life Cost: \$120,229

On completion of the project, the additional cricket net would become an asset of the Shire of Dardanup. This would need to be included in the Asset Management Plan for maintenance and renewal.

The additional cricket net will also need to be included on the Shire's insurance register. Based on 2025 insurance prices, and the insurable value of \$35,000, an increase of \$55 per annum would be applicable and payable by the Shire of Dardanup.

### **Council Policy Compliance**

The following council policy applies:

- CP121 – Tree Management Policy

Under CP121 – Tree Management Policy, the shire may remove trees on reserves or land under the care, control and management of the Shire, including those on street verges, if it is:

- An endemic tree, alive or dead, that is covered by an exemption to clearing permits, under part V of the Environmental Protection Act of 1986, or is subject to a clearing permit obtained from the Department of Environmental Regulation;
- A tree that is either:
  - Dead;
  - In a state of decline to the point that survival is unlikely;
  - Structurally unsound, to the point of constituting;
  - Damaging or likely to damage property, where alternatives to prevent damage are not possible;
  - Part of a tree replacement program;
  - Obstructing a Council approved works program, such as road and drainage work;
  - Places the public at unacceptable risk; or
  - A landscape or planted verge tree that is not on the Shire's approved species list.

The policy also stipulates that trees will NOT be removed for the following reasons, unless under extenuating circumstances:

- Leaf debris and any arboreal windborne material;
- Leaves, nuts, fruiting bodies, bark, roots;
- Shading of solar panels;
- Aesthetics and views; or
- Fauna, including insects, birds and mammals.

### **Risk Assessment**

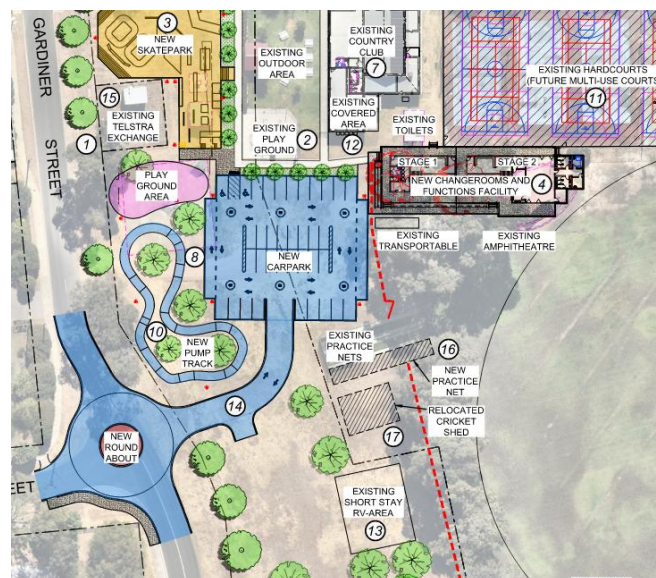
The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.4.2B) for full assessment document.

<b>TIER 2 – 'Low' or 'Moderate' Inherent Risk.</b>	
Risk Event	Burekup – New Cricket Practice Net Location
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.

Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Reputational	Council has an endorsed concept plan for Burekup that shows the location for the new practice net.

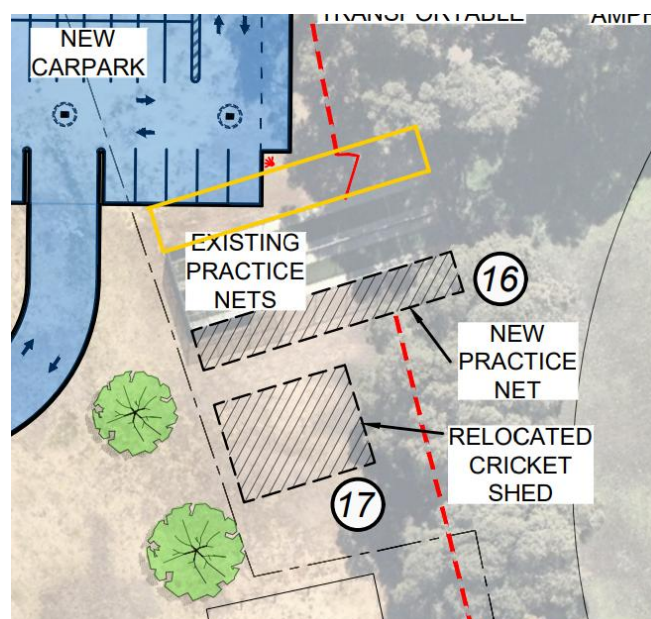
### Officer Comment

Council endorsed the Burekup Precinct and Changeroom Facilities Concept Plan at its Ordinary Council Meeting held on 26 June 2024 (CR 160-24). In the precinct concept plan (Appendix ORD: 12.4.2C), the proposed new cricket practice net is indicated on the south side of the existing practice nets. An extract of the concept plan is shown below:



**Burekup Precinct Concept Plan showing the new practice net on the south side of the existing practice nets**

The Burekup Cricket Club has stated that they would prefer the new practice net to be located on the north side of the existing practice nets (Option 2), as indicated below by the orange rectangle:



**Proposed Location of New Practice Net on north side of Existing Nets (orange rectangle)**

### Option 1 – New Practice Net on South Side on Existing Nets

Locating the new practice net on the south side of the existing practice nets is in accordance with the endorsed Burekup Precinct Concept Plan. As illustrated below, there are overhanging branches from the adjacent large tree, which would drop leaves and nuts. Pruning the tree would significantly reduce the impact of leaves and nuts dropping onto the practice net area. Removal of the large tree is not required.



**Option 1 – New Practice Net on South Side of Existing Practice Nets**

Concerns were raised that pruning of the large tree may increase the risk of the tree falling due to it becoming uneven. However, Shire Operations considers that, even though pruning of the large limbs may render the tree uneven, proper pruning including some weight reduction can make the tree perfectly safe and not increase the risk of falling. Maintenance pruning of the large tree would occasionally be required.

The Burekup Cricket Club also raised concerns of trip hazards due to the extension cord to supply power to the bowling machine. However, the extension lead could be run around the back of the nets to mitigate this issue, a small generator could be used, or alternatively a new GPO to be installed at the relocated cricket shed.

### Option 2 – New Practice Net on North Side on Existing Nets

Locating the new practice net on the north side of the existing practice nets, as requested by the Burekup Cricket Club, is not in accordance with the endorsed Burekup Precinct Concept Plan and would slightly reduce the available area for future car parking. There are two adjacent trees that the club has indicated would require removal. Advice from DWER confirms that a clearing permit would not be required for removal of these two trees.





**Option 2 – New Practice Net on North Side of Existing Practice Nets**

### Summary and Recommendation

There are pros and cons of each option, which are summarised below:

New Practice Net Location	Pros	Cons
Option 1 - South Side	<ul style="list-style-type: none"> <li>In accordance with the Council-endorsed concept plan</li> <li>Does not require tree removal</li> </ul>	<ul style="list-style-type: none"> <li>Pruning of large adjacent tree and ongoing maintenance pruning</li> </ul>
Option 2 - North Side	<ul style="list-style-type: none"> <li>Location requested by Burekup Cricket Club</li> </ul>	<ul style="list-style-type: none"> <li>Not in accordance with the Council-endorsed concept plan</li> <li>Reduces the area available for future car parking</li> <li>Removal of two medium-sized trees</li> </ul>

On balance, Option 2 would appear to have more negatives associated with it than Option 1. Therefore, the Officer Recommendation is for Council to not support the Burekup Cricket Club's request to locate the new practice net on the north side of the existing practice nets.

Should Council decide that the Burekup Cricket Club's request for the alternative location of the additional net has merit, a resolution may state that Council accepts the alternative location proposed by the Burekup Cricket Club and approves the location of the new cricket practice net to deviate from the endorsed Concept Plan. An alternate resolution is provided below if it is Council's preference to go against the Officer recommendation and instead align with the Burekup Cricket Club's requested location.

## Option of an Alternate Resolution:

1. Acknowledges the request received from the Burekup Cricket Club proposing an alternative location for the new cricket practice net;
2. Accepts the alternative location proposed by the Burekup Cricket Club;
3. Approves the location of the new cricket practice net to deviate from the endorsed Burekup Precinct Concept Plan; and
4. Reaffirms Council's approved expenditure of up to \$12,263 on completion of the project, carried forward from the 2024/25 Parks and Reserves Budget.

END REPORT

*Note: Mrs Cindy Barbetti left the room at 6:04pm.*



## 12.5 CORPORATE & GOVERNANCE DIRECTORATE REPORTS

### 12.5.3 Appointment of Delegates and Representatives to Various Regional Committees

<b>Reporting Department</b>	<i>Corporate &amp; Governance Directorate</i>
<b>Responsible Officer</b>	<i>Mrs Natalie Hopkins – Director Corporate &amp; Governance</i>
<b>Reporting Officer</b>	<i>Mrs Cindy Barbetti – Acting Manager Governance</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Absolute Majority.</i>
<b>Attachments</b>	<i>Appendix ORD 12.5.3 – Risk Assessment</i>

#### **Overview**

This report to Council provides for the appointment and endorsement of delegates to various Regional Committees for the period October 2025 to October 2027.

**Change to Officer Recommendation** - No Change.

#### **OFFICER RECOMMENDATION & COUNCIL RESOLUTION**

286-25 MOVED - Cr. T G Gardiner SECONDED - Cr. L W Davies

**THAT Council by ABSOLUTE MAJORITY:**

- Endorse the following Councillors as delegates to the respective Community and Regional Committees:**

#### Regional Road Group

- Cr. T G Gardiner [Delegate]
- Cr. A C Jenour [Deputy Delegate]

#### South West WALGA Zone

- Cr. T G Gardiner [Delegate]
- Cr. S L Gillespie [Deputy Delegate]

#### Bunbury Geographe Group of Councils

- Cr. T G Gardiner [Delegate]
- Cr. B S Farrant [Deputy Delegate]

**Note:** All appointments expire on the day prior to the next ordinary local government election date in October 2027, or in accordance with Section 5.11 of the *Local Government Act 1995*, with the exception of those appointed by the relevant Minister.

2. **Endorses the Shire President to be Councils representative on the Bunbury Geographe Economic Alliance (BGEA) with the Deputy Shire President to attend if the Shire President is not able to attend, as per the BGEA Constitution.**

*By Absolute Majority*

CARRIED

9/0

FOR THE MOTION		AGAINST THE MOTION
Cr. T G Gardiner		
Cr. S L Gillespie		
Cr. L W Davies		
Cr. B S Farrant		
Cr. M R Hutchinson		
Cr. A C Jenour		
Cr. K A Lauretsch		
Cr. R J Trevathan		
Cr. A L Webster		

## **Background**

Council endorses representatives for external groups following each Ordinary Council Election, or as required.

The following Committees require nominations by Council:

### **Regional Road Group (RRG)**

There are 10 Regional Road Groups (RRG) in WA, established under the State Road Funds to Local Government Agreement which is overseen by a State Advisory Committee (SAC). The RRGs make recommendations to SAC in relation to the Annual Local Government Roads Program for their Region and any other relevant issues. The RRGs are comprised of elected representatives from each Local Government within the road group. Most groups are supported by a technical committee comprised of Local Government staff. Administrative support is provided by Main Roads WA.

RRG meetings are held three times annually—in March, July, and November—from 9:30am to midday. These meetings take place in the Council Chambers of the Shire of Dardanup Library, Administration and Community Building, and are facilitated by Main Roads.

### **Bunbury Geographe Economic Alliance (BGEA)**

The Bunbury Geographe Economic Alliance (BGEA) is a unique partnership encompassing community leadership through the six local governments of the Bunbury Wellington sub-region, industry leadership in the resources, energy, transport, engineering, construction, water supply, timber processing, telecommunications, education, consulting and accounting sectors, and the regional leadership of the South West Development Commission.

As per the Bunbury Geographe Economic Alliance Constitution, the Shire President is to represent Council at Bunbury Geographe Economic Alliance meetings -

*The Local Government Executive Committee will consist of ONE (1) natural person representing (and nominated by) each Local Government Member who must at the time of their appointment and throughout their tenure each be the Mayor or President of the Local Government Member or their nominee approved by the Board.*

BGEA meetings are typically held every two months, beginning in February each year. Meeting times and locations vary.

### **South West WALGA Zone**

The governance structure of WALGA is designed to ensure it is representative of all 139 Member Local Governments.

Zones are autonomous groupings of geographically aligned Local Governments. The key functions of Zones are to elect one or more representative to State Council, consider the State Council Agenda and provide direction and feedback to State Council. Zones can also act independently in considering and advocating on regional issues.

State Council is the decision-making, representative body of WALGA, responsible for sector-wide policy making and strategic planning.

The relationship between State Council and Zones is critical as it underpins WALGA's advocacy on behalf of Local Government at the State and Federal Government levels. Zones have an integral role in shaping the political and strategic direction of WALGA.

Delegates are appointed to represent their Local Government on the Zone and make decisions at a regional level. Individual Zones determine how many Delegates represent each member Local Government and are responsible for electing a Zone Chair and Deputy Chair.

When a Delegate is appointed to a Zone, they become eligible to nominate for State Council. As this is an election year, November Zone meetings will hold elections for State Council representatives and Zone Chair.

There are no sitting fees or reimbursements paid to Zone Delegates. State Councillors are entitled to travel reimbursement related to meeting attendance and are paid an annual sitting fee.

The time commitment for a Zone Delegate varies from Zone to Zone. Zones meet five times per year (in February, April, June, August and November). Meetings run for approximately 90 minutes. Agendas are distributed a week before Zone meetings.

- South West Country Zone

There are twelve Local Governments in the South West Country Zone (SWCZ).

The SWCZ currently meet on the third Friday of the month (in February, April, June, August and November) at 9:30am. Hosting of SWCZ meetings is rotated between each member Local Government to provide an opportunity to showcase their area.

Each member Local Government on the SWCZ is entitled to appoint one voting Delegate and as many Deputy Delegates as they see fit. It is recommended that the Chief Executive Officer be appointed as an additional Deputy Delegate where it may be beneficial, to ensure that representation from each member Local Government can always be achieved at Zone meetings.

At the November Zone meeting, an election will be held for the positions of State Councillor (one position) and Deputy State Councillor (one position).

The next meeting of the SWCZ is on Friday, 21<sup>st</sup> of November 2025 at 9:30am hosted by the City of Bunbury.

For more information about the role of a Zone Delegate and State Councillor please refer to the [2025 Elected Member Prospectus](#).

### **Bunbury Geographe Group of Councils**

The Bunbury Geographe Group of Councils (BGGC) has been established for the Bunbury Geographe sub-region and is represented by the City of Bunbury, and the Shires of Capel, Collie, Dardanup, Donnybrook-Balingup and Harvey.

The committee's objective is to work in co-operation and collaboration with the Participants to achieve benefits for the respective communities in the sub-region.

BGGC meetings are held quarterly, with times subject to change. As the Shire of Dardanup now serves as the group's secretariat, all meetings will be hosted at the Shire offices.

**Legal Implications** - None.

### **Council Plan**

13.1 - Adopt best practice governance.

14.1 - Increase community awareness, knowledge and understanding of Shire activities and key messages.

14.2 - Ensure equitable, inclusive and transparent engagement and decision-making.

**Environment** - None.

### **Precedents**

Council endorses representatives for external groups following each ordinary council election or as required.

**Budget Implications** - None.

**Budget – Whole of Life Cost** - None.

**Council Policy Compliance** - None.

### **Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation (Appendix ORD: 12.5.3).

<b>TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.</b>		
Risk Event	Appointment of Delegates to various Regional Committees	
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Legal and Compliance	Failure to appoint members is seen as non-compliance in accordance with the <i>Local Government Act 1995</i> .
	Reputational	The Shire’s reputation could be viewed negatively for not adhering to legislation.

### **Officer Comment**

From October 2023 to the local government elections on 18<sup>th</sup> of October 2025, the following representatives served on the respective committees:

#### Regional Road Group (RRG)

- Cr. T G Gardiner [Delegate]
- Cr. A C Jenour [Deputy Delegate]

#### Bunbury Geopraphe Group of Councils (BGGC)

- Cr. T G Gardiner [Delegate]
- Cr. S L Gillespie [Deputy Delegate]

#### South West WALGA Zone

- Cr. T G Gardiner [Delegate]

- Cr. E P Lilly [Deputy Delegate]

Bunbury Geographe Economic Alliance (BGEA)

- Shire President [Delegate]
  - Deputy Shire President [Deputy Delegate]
- As per BGEA constitution.

Council is once again required to appoint 1 delegate and 1 deputy delegate to the Regional Road Group, Bunbury Geographe Group of Councils and the South West WALGA Zone. In addition, Council is to acknowledge that the Shire President is to be Council's representative on the Bunbury Geographe Economic Alliance (BGEA) with the Deputy Shire President to attend if the Shire President is not able to attend, as per the BGEA Constitution.

All terms to the committee shall be for the period October 2025 to October 2027.

END REPORT

12.5.4 Appointment of Delegates to Various Community Committees

<b>Reporting Department</b>	Corporate & Governance Directorate
<b>Responsible Officer</b>	Mrs Natalie Hopkins - Director Corporate & Governance
<b>Reporting Officer</b>	Mrs Cindy Barbetti – Acting Manager Governance
<b>Legislation</b>	Local Government Act 1995
<b>Council Role</b>	Executive/Strategic.
<b>Voting Requirement</b>	Simple Majority.
<b>Attachments</b>	Appendix ORD 12.5.4 – Risk Assessment

**DECLARATION OF INTEREST**

Shire President, Tyrell Gardiner declared an Impartiality Interest in this item.  
Please refer to Part 11 'Declaration of Interest' for full details.

*Note: Mrs Cindy Barbetti returned to the room at 6:09pm.*

**Overview**

This report seeks Council's approval for the appointment and endorsement of delegates to various community committees for the term October 2025 to October 2027.

In addition, it seeks Council's approval to cease appointing a Councillor to the Eaton Community College Board.

**Change to Officer Recommendation** - No Change

**OFFICER RECOMMENDATION & COUNCIL RESOLUTION 'A'**

287-25 MOVED - Cr. T G Gardiner SECONDED - Cr. S L Gillespie

**THAT Council:**

1. Endorse the following Councillors as delegates to the following Community Committees:

**Burekup Country Club**

Cr. M R Hutchinson [Delegate]  
Cr. A C Jenour [Deputy Delegate]

**Eaton Senior Citizens Inc**

Cr. T G Gardiner [Delegate]  
Cr. L W Davies [Deputy Delegate]

**Ferguson Hall Committee**

Cr. R J Trevathan [Delegate]  
Cr. A C Jenour [Deputy Delegate]

**Ferguson Valley Marketing Inc**

Cr. R J Trevathan [Delegate]  
Cr. A L Webster [Deputy Delegate]

**Note: All appointments expire on the day prior to the next ordinary Local Government election date in October 2027 or in accordance with Section 5.11 of the *Local Government Act 1995*, with the exception of those appointed by the relevant Minister.**

CARRIED  
9/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. S L Gillespie Cr. L W Davies Cr. B S Farrant Cr. M R Hutchinson Cr. A C Jenour Cr. K A Laurentsch Cr. R J Trevathan Cr. A L Webster	

#### OFFICER RECOMMENDATION & COUNCIL RESOLUTION 'B'

288-25 MOVED - Cr. T G Gardiner

SECONDED - L W Davies

**THAT Council:**

2. Endorse the following Councillors as delegates to the following Community Committee:

**Building Joint Management Committee – Eaton Bowling & Social Club & Eaton Senior Citizens**

Cr. B S Farrant [Delegate]  
Cr. A L Webster [Deputy Delegate]

CARRIED  
7/2

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. S L Gillespie Cr. L W Davies Cr. B S Farrant Cr. M R Hutchinson Cr. A C Jenour Cr. R J Trevathan	Cr. A L Webster Cr. K A Laurentsch



## **Background**

Local governments appoint Councillors to various community committees to strengthen governance, foster collaboration, and ensure community interests are represented in decision-making. This practice is supported by the *Local Government Act 1995*.

Councillors act as a bridge between Council and the community, ensuring local voices are heard. Their presence helps committees align with strategic priorities and community needs. Council representation promotes open governance and public accountability. It builds relationships and fosters stronger partnerships with local organisations and clubs.

Following each Ordinary Council Election, or as required, Council endorses representatives to external groups/committees. For the prior 2 year term, the following delegates and deputies were appointed to the respective committees at the Ordinary Council Meeting held on 22<sup>nd</sup> November 2023 [Res 276-23]:

### Burekup Country Club

- Cr. T G Gardiner [Delegate]
- Cr. M R Hutchinson [Deputy Delegate]

### Eaton Senior Citizens Association

- Cr. A L Webster [Delegate]
- Cr. E P Lilly [Deputy Delegate]

### Ferguson Valley Marketing Inc

- Cr. T Bell [Delegate]
- Cr. A L Webster [Deputy Delegate]

### Ferguson Hall Committee

- Cr. T Bell [Delegate]
- Cr. A C Jenour [Deputy Delegate]

### Building Joint Management Committee – Eaton Bowling & Social Club & Eaton Senior Citizens

- Cr. A L Webster [Delegate]

### Eaton Community College Board

- Cr. J D Manoni [Delegate]

Council is once again requested to consider representation to the various Community Committees of the Shire of Dardanup for a 2 year term.

## **Legal Implications**

The following Local Government Act requirements apply to the business before Council in relation to committees.

### 5.8. Establishment of committees

*A local government may establish\* committees of 3 or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

*\* Absolute majority required.*

### 5.9. Types of committees

*(1) In this section —*

**“other person”** means a person who is not a Council member or an employee.

- (2) A committee is to comprise —
- (a) Council members only;
  - (b) Council members and employees;
  - (c) Council members, employees and other persons;
  - (d) Council members and other persons;
  - (e) employees and other persons; or
  - (f) other persons only.

#### 5.10. Appointment of committee members

- (1) A committee is to have as its members —
- (a) persons appointed\* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
  - (b) persons who are appointed to be members of the committee under subsection (4) or (5).
- \* Absolute majority required.
- (2) At any given time each Council member is entitled to be a member of at least one committee referred to in section 5.9(2) (a) or (b) and if a Council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that Council member in the persons appointed under subsection (1) (a) to at least one of those committees as the local government decides.
- (3) Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government.
- (4) If at a meeting of the Council a local government is to make an appointment to a committee that has or could have a Council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.
- (5) If at a meeting of the Council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —
- (a) to be a member of the committee; or
  - (b) that a representative of the CEO be a member of the committee,
- the local government is to appoint the CEO or the CEO’s representative, as the case may be, to be a member of the committee.

#### 5.11. Tenure of committee membership

- (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person’s membership of the committee continues until —
- (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO’s representative, as the case may be;
  - (b) the person resigns from membership of the committee;
  - (c) the committee is disbanded; or
  - (d) the next ordinary elections day, Which ever happens first.

### **Council Plan**

13.1 - Adopt best practice governance.

14.1 - Increase community awareness, knowledge and understanding of Shire activities and key messages.

14.2 - Ensure equitable, inclusive and transparent engagement and decision-making.

**Environment** - None.

### **Precedents**

Council endorses representatives for external groups following each ordinary council election or as required.

**Budget Implications** - None.

**Budget – Whole of Life Cost** - None.

**Council Policy Compliance** - None.

### **Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.5.4) for full assessment document.

<b>TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.</b>		
Risk Event	Appointment of Delegates to Various Community Committees	
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Reputational	The Shire’s reputation could be viewed negatively for not providing representation on Community Committee’s and providing a bridge between the Council and the community.

### **Officer Comment**

In addition to Council Committees, various Community Committees seek nomination of Councillors to serve on their respective associations or committees. The following nominations are presented for Council consideration on behalf of the Shire.

- ***Building Joint Management Committee – Eaton Bowling & Social Club & Eaton Senior Citizens***

In December 2019, the Eaton Bowling & Social Club and the Eaton Senior Citizens formalised a Memorandum of Understanding (MOU). A key outcome of the MOU was the establishment of a Joint Management Committee to support timely communication, effective issue resolution, and enhanced operational outcomes for the shared facility. The committee meets every 2 months, commencing at 9.30am.

One Councillor is to be appointed as a member of this Committee, with a Deputy (Proxy) Councillor nominated to act in their absence.

- ***Burekup & District Country Club Committee***

The Burekup & District Country Club is a community-focused, member-based club located in Burekup. The club is known for being family-friendly and community oriented, hosting social gatherings, recreational activities and community events. The club meets monthly on the third Monday at 6:30pm.

One Councillor is to be appointed as a member of this Committee, with a Deputy (Proxy) Councillor nominated to act in their absence.

- ***Eaton Senior Citizens Inc.***

The Eaton Senior Citizens Inc. is a well-established community organisation located in Eaton, dedicated to supporting the wellbeing, social engagement, and active lifestyles of older residents in the area. The group are located at the Eaton Bowling & Social Club and offer a variety of regular social and recreational activities aimed at fostering connection and enjoyment among seniors. The committee meets once a month with meetings starting at 9:00am.

One Councillor is to be appointed as a member of this Committee, with a Deputy (Proxy) Councillor nominated to act in their absence.

It is important to note that appointing the same Councillor to both the Joint Management Committee between the Eaton Bowling & Social Club and Eaton Senior Citizens Inc., and separately to represent the Eaton Senior Citizens Inc., may present governance concerns that warrant careful consideration by Council. To maintain clear and impartial representation, Officers recommend that the Councillor appointed to the Eaton Senior Citizens Inc. not be the same individual serving on the Joint Management Committee.

- ***Ferguson Hall Committee***

The Ferguson Hall Committee is associated with the management and community use of the Ferguson Hall, in Ferguson. The Ferguson Hall is a community facility used for local events, meetings and social gatherings. It serves as a hub for residents in the Ferguson Valley area. The Hall is available for hire and is managed in part by community representatives and volunteers.

Committee meetings are held on the first Friday of each month at 5:00pm in Ferguson Hall. Meetings typically run for one hour, followed by a community sundowner commencing at 6:00pm.

One Councillor is to be appointed as a member of this Committee, with a Deputy (Proxy) Councillor nominated to act in their absence.

- ***Ferguson Valley Marketing Inc.***

Ferguson Valley Marketing Inc. (FVM) is a not-for-profit incorporated association based in Dardanup, dedicated to promoting the Ferguson Valley region and the broader Shire of Dardanup to visitors and tourists. FVM's mission is to promote the natural and man-made attractions of the Ferguson Valley, support tourism-related businesses and community events, enhance the visitor experience and encourage repeat tourism, drive economic development and regional competitiveness through marketing and networking.

FVM Board meetings are held on the Third Thursday of each month, usually in the Thomas Little Hall in Dardanup, commencing at 5.30pm

One Councillor is to be appointed as a member of this Committee, with a Deputy (Proxy) Councillor nominated to act in their absence.

END REPORT

### 12.5.5 Nominations of Delegates for the Shire of Harvey and Shire of Dardanup Joint Town Planning Scheme Committee

<b>Reporting Department</b>	<i>Sustainable Development Directorate</i>
<b>Responsible Officer</b>	<i>Mrs Natalie Hopkins – Director Corporate &amp; Governance</i>
<b>Reporting Officer</b>	<i>Mrs Cindy Barbetti – Acting Manager Governance</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Legislative</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>
<b>Attachments</b>	<i>Appendix ORD 12.5.5A – JTPS Map Appendix ORD 12.5.5B – Information Sheet Appendix ORD 12.5.5C – Risk Assessment</i>

#### **Overview**

The purpose of this report is to seek Councillor Nominations for membership to the Shire of Harvey and Shire of Dardanup Joint Town Planning Scheme Committee, for the period October 2025 to October 2027.

**Change to Officer Recommendation** - No Change.

#### **OFFICER RECOMMENDATION & COUNCIL RESOLUTION**

289-25 MOVED - Cr. T G Gardiner SECONDED - Cr. R J Trevathan

**THAT Council advises the Shire of Harvey of the following nominated delegates to the Joint Town Planning Scheme Committee, to represent the Shire of Dardanup:**

#### **Delegates:**

- 1 Cr. T G Gardiner
- 2 Cr. M R Hutchinson
- 3 Cr. B S Farrant

#### **Deputy (Proxy):**

- 1 Cr. A C Jenour (Deputy)
- 2 Cr. K A Laurentsch (Deputy)

CARRIED  
9/0

<b>FOR THE MOTION</b>	<b>AGAINST THE MOTION</b>
Cr. T G Gardiner	
Cr. S L Gillespie	
Cr. L W Davies	
Cr. B S Farrant	
Cr. M R Hutchinson	
Cr. A C Jenour	
Cr. K A Laurentsch	
Cr. R J Trevathan	
Cr. A L Webster	

## **Background**

The Joint Town Planning Scheme No. 1 Committee has been established with equal representation from the Shire's of Dardanup and Harvey, to assist both Shires in the administration of the Scheme, and in accordance with *the Local Government Act 1995*.

A joint town planning scheme is a coordinated plan created by multiple local governments to guide land use and development across their combined areas, typically for a specific region or development zone. It serves to streamline infrastructure planning, ensure consistency in land use regulations, and coordinate development efforts for the mutual benefit of the participating communities.

The Joint Town Planning Scheme No. 1 for the Shire of Harvey and Shire of Dardanup covers the East Australind/Eaton area that coordinates development and infrastructure across both local government boundaries (refer Appendix ORD 12.5.5A).

An Information Sheet has been provided (refer Appendix ORD 12.5.5B) that outlines the general objectives of the Scheme.

As the Shire of Harvey oversees the committee, Council is only required to appoint Dardanup delegates to the committee for a 2-year term.

## **Legal Implications**

### ***Local Government Act 1995***

#### **5.8. Establishment of committees**

*A local government may establish\* committees of 3 or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

*\* Absolute majority required.*

#### **5.9. Types of committees**

(1) *In this section —*

**“other person”** means a person who is not a Council member or an employee.

(2) *A committee is to comprise —*

- (a) *Council members only;*
- (b) *Council members and employees;*
- (c) *Council members, employees and other persons;*
- (d) *Council members and other persons;*
- (e) *employees and other persons; or*
- (f) *other persons only.*

## **Council Plan**

13.1 - Adopt best practice governance.

**Environment** - None.

## **Precedents**

Council have nominated representatives since the commencement of the Joint Town Planning Scheme. The existing representatives for the Shire are Cr. TG Gardiner, Cr. SL Gillespie and Cr. A L Webster, with Cr. JD Manoni as deputy member (proxy).

**Budget Implications** - None.

**Budget – Whole of Life Cost** - None.

**Council Policy Compliance** - None.

### **Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.5.5C) for full assessment document.

<b>TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.</b>		
Risk Event	Nominations of Delegates to the Joint Town Planning Scheme Committee	
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Reputational	By not nominating representatives to the JTPS committee would be viewed negatively that the Shire of Dardanup was not equally represented.

### **Officer Comment**

Council is requested to nominate 3 elected members and 2 deputy members (proxy) to represent the Shire of Dardanup on the Shire of Harvey and Shire of Dardanup Joint Town Planning Scheme Committee.

END REPORT

## 12.5.6 Monthly Statement of Financial Activity for the Period Ended on the 30 September 2025

<b>Reporting Department:</b>	<i>Corporate &amp; Governance Directorate</i>
<b>Responsible Officer</b>	<i>Mrs Natalie Hopkins – Director Corporate &amp; Governance</i>
<b>Reporting Officer</b>	<i>Mr Rehan Shahid – Manager Financial Services</i>
<b>Reporting Officer</b>	<i>Mr Ricky Depillo – Accountant</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>
<b>Attachments</b>	<i>Appendix ORD 12.5.6A – Monthly Financial Report 30 September 2025</i> <i>Appendix ORD 12.5.6B – Risk Assessment Tool</i>

*Note: Mrs Cindy Barbetti left the room at 6:13pm and returned at 6:14pm.*

### **Overview**

This report presents the monthly Financial Statements for the period from the 1<sup>st</sup> of July 2025 to the 30<sup>th</sup> of September 2025 for Council endorsement.

**Change to Officer Recommendations** - No Change.

### **OFFICER RECOMMENDATION & COUNCIL RESOLUTION**

290-25 MOVED - Cr. T G Gardiner SECONDED - Cr. M R Hutchinson

**THAT Council receives the Monthly Statement of Financial Activity (Appendix ORD: 12.5.6A) for the period ending on the 30<sup>th</sup> of September 2025.**

CARRIED  
9/0

<b>FOR THE MOTION</b>	<b>AGAINST THE MOTION</b>
Cr. T G Gardiner	
Cr. S L Gillespie	
Cr. L W Davies	
Cr. B S Farrant	
Cr. M R Hutchinson	
Cr. A C Jenour	
Cr. K A Lauretsch	
Cr. R J Trevathan	
Cr. A L Webster	



## Background

The Monthly Statement of Financial Activity is prepared in accordance with the *Local Government (Financial Management) Regulations 1996* r. 34 s. 6.4. The purpose of the report is to provide Council and the community with a reporting statement of year-to-date revenues and expenses as set out in the Annual Budget, which were incurred by the Shire of Dardanup during the reporting period.

## Legal Implications

### Local Government Act 1995 – Section 6.4

#### 6.4. Financial Report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
  - (a) be prepared and presented in the manner and form prescribed; and
  - (b) contain the prescribed information.

### Local Government (Financial Management) Regulations 1996 r. 34

#### Part 4 — Financial Reports — s. 6.4

#### 34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation—  
**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.

- (4) *A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —*
- (a) *presented at an ordinary meeting of the Council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]*

### **Council Plan**

13.1 - Adopt best practice governance.

**Environment** - None.

### **Precedents**

Each month Council receives the Monthly Financial Statements in accordance with Council Policy and *Local Government (Financial Management) Regulations 1996*.

### **Budget Implications**

The financial activity statement compares budget estimates to actual expenditure and revenue to the end of the month to which the statement relates. Material variances and explanations of these are included in the notes that form part of the report. Although the statement has no direct budget implications, any identified permanent budget variances are adopted separately by the Council as part of specific project approval or periodic budget review reporting.

**Budget – Whole of Life Cost** - None.

### **Council Policy Compliance**

CnG CP036 Investment Policy  
CnG CP306 – Accounting Policy for Capital Works.  
CnG AP008 Significant Accounting Policies

### **Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.5.6B) for full assessment document.

<b>TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.</b>	
Risk Event	Monthly Statement of Financial Activity for the Period Ended 30 <sup>th</sup> of September 2025
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.

Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Legal and Compliance	Non-compliance with the legislative requirements that results in a qualified audit.
	Reputational	Non-compliance that results in a qualified audit can lead stakeholders to question the Council's ability to manage finances effectively.
	Financial	Not monitoring ongoing financial performance would increase the risk of a negative impact on the financial position.

### ***Officer Comment***

The Monthly Financial Report for the period ended on the 30<sup>th</sup> of September 2025 is contained in (Appendix ORD: 12.4.6A) and consists of:

- Statement of Financial Activity by Nature – including Net Current Assets (liquidity)
- Statement of Comprehensive Income by Program
- Statement of Financial Position
- Notes to the Statement of Financial Activity:
  - \* Note 1 Statement of Objectives
  - \* Note 2 Explanation of Material Variances
  - \* Note 3 Trust Funds
  - \* Note 4 Reserve Funds
  - \* Note 5 Municipal Liabilities
  - \* Note 6 Statement of Investments
  - \* Note 7 Accounts Receivable (Rates and Sundry Debtors)
  - \* Note 8 Salaries and Wages
  - \* Note 9 Rating Information
  - \* Note 10 Borrowings
  - \* Note 11 Budget Amendments

The Statement of Financial Activity shows operating revenue and expenditure by Nature, as well as expenditure and revenue from financing and investing activities - comparing actual results for the period with the annual adopted budget and the year-to-date revised budget. The previous year annual results and current year forecasts are also included for comparative information.

The Statement includes the end-of-year surplus brought forward from 2024/25. When the 2025/26 Budget was adopted in June 2025, this surplus was estimated to be \$936,114. At the time of preparing this report, the actual surplus carried forward is recorded at \$996,531. The annual accounts for 2024/25 financial year are in the final stages of review by the auditors and are subject to final audit of the annual financial statements.

As at the reporting date, officers forecast the Surplus at the 30<sup>th</sup> of June 2026 at \$234,416, against an adopted end of year budget of \$173,999. The end of year surplus adjustment is based on known variances in actual performance to date and estimates for the remainder of the year based on current trends and is summarised as follows:

- Surplus Increase of \$60,417 due to adjustment of the opening year Surplus as of 1<sup>st</sup> of July 2025 from a budgeted amount of \$936,114 to actual \$996,531 (un-audited).

*Note 2* – Contains explanations for items with a material variance. Actual values for the year-to-date are compared to the year-to-date budget to present a percentage variance as well as the variance amount. The minimum level adopted by Council to be used in the Statement of Financial Activity in 2025/26 for reporting material variances is 10% or \$50,000, whichever is greater.

All reported variances to 30<sup>th</sup> of September 2025 are due to differences in the timing of receipt of revenue and payment of expenses when compared to the budget estimates. There are no known permanent variances as at the reporting date.

*Note 6* – Statement of Investments reports the current Council cash investments and measures the portfolio against established credit risk limits based on reputable credit ratings agencies and incorporated in the Council's Investment Policy.

At the reporting date, all cash is held at call, pending finalisation of the annual accounts. These funds are earning from 3.40% up to 3.45%. These rates are reduced from the previous month due to a 0.25% cut in the official cash rate by the Reserve Bank of Australia at its August meeting. During October, Reserve Account and surplus Municipal funds will be lodged on short term bank term deposits to maximise interest revenue.

Note 7 of the Statement of Financial Activity outlines the Rates and Charges Outstanding as of 30<sup>th</sup> of September 2025. At the reporting date, outstanding Rates and Charges represent 43.32% of the collectible amount, which is somewhat higher compared to previous years. Management aims to reduce this figure to less than 4% by 30<sup>th</sup> of June 2025.

Additional explanatory comments are included as part of each note within the monthly financial report to assist in understanding the reasons for positive and adverse trends and balances.

END REPORT

12.5.7 Schedule of Paid Accounts as at the 30<sup>th</sup> of September 2025

<b>Reporting Department</b>	<i>Corporate &amp; Governance Directorate</i>
<b>Responsible Officer</b>	<i>Mrs Natalie Hopkins – Director Corporate &amp; Governance</i>
<b>Reporting Officer</b>	<i>Mr Rehan Shahid – Manager Financial Services</i>
	<i>Ms Joanna Hanson – Finance Officer – Accounts Payable</i>
<b>Legislation</b>	<i>Local Government (Financial Management) Regulations 1996</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>
<b>Attachments</b>	<i>Appendix ORD 12.5.8 – Risk Assessment Tool</i>

**Overview**

Council is presented the list of payments made from the Municipal and Trust Accounts under delegation since the last Ordinary Council Meeting.

**Change to Officer Recommendation** - No Change.

**OFFICER RECOMMENDATION & COUNCIL RESOLUTION**

291-25 MOVED - Cr. S L Gillespie SECONDED - Cr. M R Hutchinson

**THAT Council receives the Schedule of Paid Accounts report from 1<sup>st</sup> of September 2025 to 30<sup>th</sup> of September 2025 as follows:**

**SHIRE OF DARDANUP**  
**30-09-2025 Schedule of Paid Accounts**

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
2/09/2025	EFT	EFT000041	PV000042	Services Australia T/As Centrelink	Employee Deduction	MUNICIPAL	300.76
2/09/2025	EFT	EFT000041	PV000037	Australian Tax Office	PAYG	MUNICIPAL	85,342.00
2/09/2025	EFT	EFT000041	PV000039	Australian Tax Office	PAYG	MUNICIPAL	23,116.00
2/09/2025	EFT	EFT000041	PV000043	Australian Tax Office	PAYG	MUNICIPAL	11,661.00
2/09/2025	EFT	EFT000041	PV000038	Services Australia - Child Support Agency	Payroll Deduction	MUNICIPAL	524.81
2/09/2025	EFT	EFT000041	PV000041	Services Australia - Child Support Agency	Payroll Deduction	MUNICIPAL	118.44
4/09/2025	EFT	EFT000043	PPI000916	Irrigation Australia Ltd	Membership: 01/09/2025-31/08/2026	MUNICIPAL	900.00
4/09/2025	EFT	EFT000043	PPI000818	BES Electrical Solutions WA	Attend site and diagnose electrical fault - West Dardanup BFB	MUNICIPAL	1,411.12
4/09/2025	EFT	EFT000043	PPI000890	BES Electrical Solutions WA	Replace Fluro Light Battens to LED - West Dardanup BFB	MUNICIPAL	1,127.50
4/09/2025	EFT	EFT000043	PPI000859	Southern City Building Group	Refund Building Permit Fee - BA 24250530	MUNICIPAL	278.02
4/09/2025	EFT	EFT000043	PPI000862	The Perth Mint	40 x Citizenship Ceremony Coins	MUNICIPAL	227.70
4/09/2025	EFT	EFT000043	PPI000832	Eaton Plumbing & Gasfitting	Investigate urinal issue - not flushing and smelling bad - ERC	MUNICIPAL	132.00
4/09/2025	EFT	EFT000043	PPI000816	Amy Louise Bywaters	Reimburse 50% Study Costs as per CO015	MUNICIPAL	1,073.41
4/09/2025	EFT	EFT000043	PPI000929	Quay Perth Hotel	Accommodation for 5 x Councillors & CEO Whilst Attending WALGA Conference	MUNICIPAL	4,361.40
4/09/2025	EFT	EFT000043	PPI000821	Brad Brooksby Consulting	Henty Road Widening - Design Road Safety Audit	MUNICIPAL	3,190.00
4/09/2025	EFT	EFT000043	PPI000829	Cleverpatch Pty Ltd	Vacation Care Craft Supplies for Sep-Oct 2025 Program	MUNICIPAL	114.20
4/09/2025	EFT	EFT000043	PPI000901	Coates Hire Ltd	Barriers to protect Western Power stay pole - Eaton Dr/Cudliss St	MUNICIPAL	2,111.79
4/09/2025	EFT	EFT000043	PPI000837	Industry Maintenance Solutions	Refund Building Permit Fee - BA25260002	MUNICIPAL	110.00
4/09/2025	EFT	EFT000043	PPI000949	Jill Cross	Key & Hall Hire Bond Refund	MUNICIPAL	290.00
4/09/2025	EFT	EFT000043	PPI000953	Shire of Dardanup	25/26 ESL - A2192	MUNICIPAL	945.19
4/09/2025	EFT	EFT000043	PPI000894	Bunbury Auto Electrics	Wire spray unit and control panel - Plant Ops	MUNICIPAL	1,078.22

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/09/2025	EFT	EFT000043	PPI000930	Sirsidynix Pty Ltd	Annual maintenance costs associated with Sirsi Dynix 2025/2026	MUNICIPAL	13,478.36
4/09/2025	EFT	EFT000043	PPI000888	Australind Landscaping Supplies	Top-dress sand - Glen Huon Oval	MUNICIPAL	288.00
4/09/2025	EFT	EFT000043	PPI000833	Eaton Trophies Southwest Ventures T/A Geographe Ford/Bunbury	Door Plates - Director Development Services & Director Community and Economic Development	MUNICIPAL	90.00
4/09/2025	EFT	EFT000043	PPI000954	Hyundai	Service - DA955 Reimburse Payment of Building Surveyor Registration Fee	MUNICIPAL	487.00
4/09/2025	EFT	EFT000043	PPI000940	Trent Bulman		MUNICIPAL	1,346.00
4/09/2025	EFT	EFT000043	PPI000945	Eaton Pet Vet	General Vet Expenses 25/26 FY	MUNICIPAL	646.35
4/09/2025	EFT	EFT000043	PPI000946	Eaton Pet Vet	General Vet Expenses 25/26 FY	MUNICIPAL	160.00
4/09/2025	EFT	EFT000043	PPI000948	Hastie Waste Pty Ltd	WTS - Green Waste Processing - August 2025	MUNICIPAL	1,600.00
4/09/2025	EFT	EFT000043	PPI000824	Bunbury Commercial Roofing	Eaton Hall - Roof Inspection and report, including scissor lift hire	MUNICIPAL	330.00
4/09/2025	EFT	EFT000043	PPI000952	Ryan Andrew Bowater	Rates Refund - A3573	MUNICIPAL	1,587.75
4/09/2025	EFT	EFT000043	PPI000922	Officeworks Superstores Pty Ltd	Stationery - ERC	MUNICIPAL	60.04
4/09/2025	EFT	EFT000043	PPI000923	Officeworks Superstores Pty Ltd	Magnetic Glass Board - ERC	MUNICIPAL	160.95
4/09/2025	EFT	EFT000043	PPI000924	Officeworks Superstores Pty Ltd	Supplies for Science week & citizen science corner - ECL	MUNICIPAL	99.80
4/09/2025	EFT	EFT000043	PPI000779	Bunbury Truck Sales & Service Centre	Truck Service - DA9581 Stickers & Filter - West Dardanup BFB, Safety Glove - Waterloo BFB & Glasses Dardanup BFB	MUNICIPAL	2,775.46
4/09/2025	EFT	EFT000043	PPI000855	Scavenger Fire & Safety		MUNICIPAL	179.57
4/09/2025	EFT	EFT000043	PPI000895	Bunbury Auto One	Blind spot mirror - DA8979	MUNICIPAL	8.36
4/09/2025	EFT	EFT000043	PPI000972	Daryl Fishwick	ERC Umpire Payment: 03/09/2025	MUNICIPAL	83.40
4/09/2025	EFT	EFT000043	PPI000942	City of Bunbury	Dog Poundage - August 2025	MUNICIPAL	562.50
4/09/2025	EFT	EFT000043	PPI000902	Dardanup Rural Supplies	Poly Pipe - Retic Repairs - Dardanup Oval	MUNICIPAL	33.35
4/09/2025	EFT	EFT000043	PPI000836	Gilmour Plumbing And Gas	Attend site, diagnose problem - extreme low pressure - West Dardanup BFB	MUNICIPAL	626.73
4/09/2025	EFT	EFT000043	PPI000903	Diesel Force	Service - DA8200	MUNICIPAL	1,201.95
4/09/2025	EFT	EFT000043	PPI000904	Diesel Force	Service DA628	MUNICIPAL	1,528.64

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/09/2025	EFT	EFT000043	PPI000905	Diesel Force	Replace Wheel Bearing - DA628	MUNICIPAL	1,128.25
4/09/2025	EFT	EFT000043	PPI000846	Outdoor World Bunbury	Refund Building Permit Fee - BA25260005	MUNICIPAL	110.00
4/09/2025	EFT	EFT000043	PPI000847	Outdoor World Bunbury	Refund Building Permit Fee - BA 25260000	MUNICIPAL	110.00
4/09/2025	EFT	EFT000043	PPI000928	Picton Tyre Centre Pty Ltd - Bunbury Tyre Specialists	DA325 front wheel balance, alignment and castor wedge	MUNICIPAL	598.00
4/09/2025	EFT	EFT000043	PPI000834	Electrical Experts (WA) Pty Ltd	Inspect and Fix Lighting Tower 2 - Wells Recreation	MUNICIPAL	143.00
4/09/2025	EFT	EFT000043	PPI000947	Greenway Turf Solutions	Water analysis	MUNICIPAL	1,980.00
4/09/2025	EFT	EFT000043	PPI000830	Craneford Plumbing	Quarterly FujiClean ATU Service - Depot	MUNICIPAL	159.50
4/09/2025	EFT	EFT000043	PPI000944	Dapco Tyre And Auto Centre	Puncture Repair - 008DA Supply of Consumables/Grocery Items (milk,coffee,tea) - Dardanup Office & Depot - July 2025	MUNICIPAL	55.00
4/09/2025	EFT	EFT000043	PPI000831	Dardy Cafe & Convenience Store	Early Learning Program Eaton Dardanup Burekup - August 2025	MUNICIPAL	16.00
4/09/2025	EFT	EFT000043	PPI000917	Jo Jingles South West	AI Workshop: 23/10/2025 - Manager Information Services	MUNICIPAL	2,519.00
4/09/2025	EFT	EFT000043	PPI000840	Local Government Professionals Australia WA	Services	MUNICIPAL	350.00
4/09/2025	EFT	EFT000043	PPI000854	Rentokil Initial Pty Ltd	InspireAir 72 Purified units x 2 for Depot	MUNICIPAL	1,177.00
4/09/2025	EFT	EFT000043	PPI000856	Signs Plus	Name badges for Shire staff	MUNICIPAL	171.00
4/09/2025	EFT	EFT000043	PPI000841	Omnicom Media Group Australia Pty Ltd	Public Notice - Hard Waste Collection - Thursday 03/07/2025 - Bunbury SW Times	MUNICIPAL	604.53
4/09/2025	EFT	EFT000043	PPI000842	Omnicom Media Group Australia Pty Ltd	Public Notice - Cafe Lease, Disposal of Property - Bunbury South West Times - 17/07/2025 Reimburse Starlink Internet: 22/08-22/09/2025 - Joshua Crooked Brook BFB	MUNICIPAL	525.59
4/09/2025	EFT	EFT000043	PPI000817	Andrew White		MUNICIPAL	139.00
4/09/2025	EFT	EFT000043	PPI000967	Annette Webster	ALLOWANCE AUGUST 2025	MUNICIPAL	1,455.66
4/09/2025	EFT	EFT000043	PPI000962	Anthony Charles Jenour	ALLOWANCE AUGUST 2025	MUNICIPAL	1,455.66
4/09/2025	EFT	EFT000043	PPI000889	B & B Street Sweeping Pty Ltd	Street Sweeping - Millbridge Blvd	MUNICIPAL	3,393.78
4/09/2025	EFT	EFT000043	PPI000822	Brecken Health Care	Medical fees - Depot supervisor elbow injury 04/08/2025	MUNICIPAL	198.00
4/09/2025	EFT	EFT000043	PPI000823	Brecken Health Care	Physio fees - Depot supervisor elbow injury 04/08/2025	MUNICIPAL	115.90
4/09/2025	EFT	EFT000043	PPI000961	Ellen Patricia Lilly	ALLOWANCE AUGUST 2025	MUNICIPAL	2,145.49



Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/09/2025	EFT	EFT000043	PPI000963	Jack David Manoni	ALLOWANCE AUGUST 2025	MUNICIPAL	1,455.66
4/09/2025	EFT	EFT000043	PPI000964	Luke William Davies	ALLOWANCE AUGUST 2025	MUNICIPAL	1,455.66
4/09/2025	EFT	EFT000043	PPI000965	Mark Richard Hutchinson	ALLOWANCE AUGUST 2025	MUNICIPAL	1,455.66
4/09/2025	EFT	EFT000043	PPI000966	Stacey Gillespie	ALLOWANCE AUGUST 2025	MUNICIPAL	1,455.66
4/09/2025	EFT	EFT000043	PPI000860	Team Global Express - Toll	Brigade Postage 25/26 FY	MUNICIPAL	68.61
4/09/2025	EFT	EFT000043	PPI000868	Veolia Recycling & Recovery Pty Ltd	Shire Bin Collection - June 2025	MUNICIPAL	92,510.72
4/09/2025	EFT	EFT000043	PPI000955	Veolia Recycling & Recovery Pty Ltd	WTS - Cardboard Recycling - August 2025	MUNICIPAL	542.89
4/09/2025	EFT	EFT000043	PPI000956	Veolia Recycling & Recovery Pty Ltd	WTS - Commingled Recycling - August 2025	MUNICIPAL	983.66
4/09/2025	EFT	EFT000043	PPI000864	Amity Signs	Replacement Signs - Ferguson Rd	MUNICIPAL	3,472.70
4/09/2025	EFT	EFT000043	PPI000655	Australia Post	Invoice PI000494	MUNICIPAL	608.28
4/09/2025	EFT	EFT000043	PPI000907	Educa Aus	Educa Share Portal Subscription: Sept 2025 - ERC	MUNICIPAL	141.67
4/09/2025	EFT	EFT000043	PPI000908	Heidelberg Materials Australia Pty Ltd	Scalps - St Helena Rd	MUNICIPAL	1,232.07
4/09/2025	EFT	EFT000043	PPI000909	Heidelberg Materials Australia Pty Ltd	Spalls - Collie River Rd	MUNICIPAL	1,591.37
4/09/2025	EFT	EFT000043	PPI000910	Heidelberg Materials Australia Pty Ltd	Scalps - Kessell Rd	MUNICIPAL	503.68
4/09/2025	EFT	EFT000043	PPI000911	Heidelberg Materials Australia Pty Ltd	Spalls - Collie River Rd	MUNICIPAL	315.43
4/09/2025	EFT	EFT000043	PPI000912	Heidelberg Materials Australia Pty Ltd	Scalps - Butcher road	MUNICIPAL	738.82
4/09/2025	EFT	EFT000043	PPI000913	Heidelberg Materials Australia Pty Ltd	Rock - Collie river road	MUNICIPAL	1,069.28
4/09/2025	EFT	EFT000043	PPI000914	Heidelberg Materials Australia Pty Ltd	Scalps - Blawearly close	MUNICIPAL	740.91
4/09/2025	EFT	EFT000043	PPI000915	Heidelberg Materials Australia Pty Ltd	Scalps - Edwards Rd	MUNICIPAL	331.27
4/09/2025	EFT	EFT000043	PPI000851	Promote You	Embroidery of staff uniforms - Admin, PACE, Building, Library, Health, Planning, Admin-Works	MUNICIPAL	35.20
4/09/2025	EFT	EFT000043	PPI000852	Promote You	Embroidery of staff uniforms - Admin, PACE, Building, Library, Health, Planning, Admin-Works	MUNICIPAL	26.40

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/09/2025	EFT	EFT000043	PPI000853	Promote You Stewart And Heaton Clothing	Embroidery of staff uniforms - Admin, PACE, Building, Library, Health, Planning, Admin-Works	MUNICIPAL	8.80
4/09/2025	EFT	EFT000043	PPI000861	Company Pty Ltd	Brigade Jacket & Trousers - Waterloo BFB	MUNICIPAL	289.89
4/09/2025	EFT	EFT000043	PPI000933	Tutt Bryant Hire	Excavator hire: 14-15/08/2025 - Dardanup Cemetery	MUNICIPAL	1,111.28
4/09/2025	EFT	EFT000043	PPI000934	Tutt Bryant Hire	Excavator Hire: 20-25/08/2025 - Orchard Rd	MUNICIPAL	1,113.75
4/09/2025	EFT	EFT000043	PPI000935	Tutt Bryant Hire	Plant Trailer Hire 01-31/08/2025 - Martin Pelusey Rd	MUNICIPAL	374.22
4/09/2025	EFT	EFT000043	PPI000936	Tutt Bryant Hire	Slasher Hire: 31/07-31/08/2025 - Martin Pelusey Rd	MUNICIPAL	1,169.44
4/09/2025	EFT	EFT000043	PPI000960	Tyrrell Gardiner	ALLOWANCE AUGUST 2025	MUNICIPAL	4,884.83
4/09/2025	EFT	EFT000043	PPI000869	Woolworths Group Limited - Online Order Only	ERC - Cafe Goods	MUNICIPAL	423.63
4/09/2025	EFT	EFT000043	PPI000870	Woolworths Group Limited - Online Order Only	ERC - Cafe Goods	MUNICIPAL	448.61
4/09/2025	EFT	EFT000043	PPI000871	Woolworths Group Limited - Online Order Only	ERC - Cafe Goods	MUNICIPAL	325.16
4/09/2025	EFT	EFT000043	PPI000872	Woolworths Group Limited - Online Order Only	ERC - Cafe Goods	MUNICIPAL	527.80
4/09/2025	EFT	EFT000043	PPI000873	Woolworths Group Limited - Online Order Only	Stock for Council Chambers & Staff Kitchen	MUNICIPAL	345.18
4/09/2025	EFT	EFT000043	PPI000874	Woolworths Group Limited - Online Order Only	Stock for Council Chambers & Staff Kitchen	MUNICIPAL	430.96
4/09/2025	EFT	EFT000043	PPI000885	Woolworths Group Limited - Online Order Only	ERC - Cafe Goods	MUNICIPAL	37.10
4/09/2025	EFT	EFT000043	PPI000886	Woolworths Group Limited - Online Order Only	ERC - Cafe Goods	MUNICIPAL	139.90
4/09/2025	EFT	EFT000043	PPI000887	Woolworths Group Limited - Online Order Only	ERC - Cafe Goods	MUNICIPAL	211.01
4/09/2025	EFT	EFT000043	PPI000875	Woolworths Group Limited - Openpay Portal	General Items Purchased for Staff Kitchen (Milk etc.)	MUNICIPAL	21.80
4/09/2025	EFT	EFT000043	PPI000876	Woolworths Group Limited - Openpay Portal	General Items Purchased for Staff Kitchen (Milk etc.)	MUNICIPAL	31.40
4/09/2025	EFT	EFT000043	PPI000877	Woolworths Group Limited - Openpay Portal	General Items Purchased for Staff Kitchen (Milk etc.)	MUNICIPAL	22.85

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/09/2025	EFT	EFT000043	PPI000878	Woolworths Group Limited - Openpay Portal	Catering for Council Candidate Information Session	MUNICIPAL	25.22
4/09/2025	EFT	EFT000043	PPI000879	Woolworths Group Limited - Openpay Portal	General Items Purchased for Staff Kitchen (Milk etc.)	MUNICIPAL	20.35
4/09/2025	EFT	EFT000043	PPI000880	Woolworths Group Limited - Openpay Portal	Staff Farewell gift cards	MUNICIPAL	100.00
4/09/2025	EFT	EFT000043	PPI000881	Woolworths Group Limited - Openpay Portal	General Items Purchased for Staff Kitchen (Milk etc.)	MUNICIPAL	17.15
4/09/2025	EFT	EFT000043	PPI000882	Woolworths Group Limited - Openpay Portal	General Items Purchased for Staff Kitchen (Milk etc.)	MUNICIPAL	28.20
4/09/2025	EFT	EFT000043	PPI000883	Woolworths Group Limited - Openpay Portal	General Items Purchased for Staff Kitchen (Milk etc.)	MUNICIPAL	15.70
4/09/2025	EFT	EFT000043	PPI000884	Woolworths Group Limited - Openpay Portal	Morning Tea - Staff Farewell	MUNICIPAL	37.30
4/09/2025	EFT	EFT000043	PPI000820	Boyles Plumbing And Gas	Unblock One GF blocked toilet - Eaton Admin	MUNICIPAL	165.00
4/09/2025	EFT	EFT000043	PPI000891	Brooks Hire Service Pty Ltd	Skid Steer hire: 01-08/08/2025 - Martin Pelusey Rd	MUNICIPAL	2,425.57
4/09/2025	EFT	EFT000043	PPI000892	Brooks Hire Service Pty Ltd	Tipper Truck Hire: 01-27/08/2025 - Joshua Brook Rd	MUNICIPAL	6,332.70
4/09/2025	EFT	EFT000043	PPI000893	Brooks Hire Service Pty Ltd	Tipper Hire: 28-29/08/2025 - Martin Pelusey Rd	MUNICIPAL	666.60
4/09/2025	EFT	EFT000043	PPI000825	Bunnings Group Limited - Account 197942	Grinding discs, Spray paint, Storage tubs	MUNICIPAL	198.85
4/09/2025	EFT	EFT000043	PPI000896	Bunnings Group Limited - Account 197942	Pad lock for Burekup oval gate	MUNICIPAL	75.84
4/09/2025	EFT	EFT000043	PPI000897	Bunnings Group Limited - Account 197942	Vacuum Bags & Plunger - Depot	MUNICIPAL	51.03
4/09/2025	EFT	EFT000043	PPI000898	Bunnings Group Limited - Account 197942	Items for Depot & Tools for Vandalism Repairs	MUNICIPAL	389.66
4/09/2025	EFT	EFT000043	PPI000899	Bunnings Group Limited - Account 197942	Tape and miscellaneous items needed - Eaton Dr	MUNICIPAL	164.23
4/09/2025	EFT	EFT000043	PPI000900	Capel Tree Service	Traffic signals	MUNICIPAL	880.00
4/09/2025	EFT	EFT000043	PPI000919	McLeods Lawyers Pty Ltd	Tree Removal - Trusty Place	MUNICIPAL	1,964.60
4/09/2025	EFT	EFT000043	PPI000920	Nutrien Ag Solutions	Review Draft Commercial Contract for Eaton Cafe	MUNICIPAL	176.00
4/09/2025	EFT	EFT000043	PPI000921	Nutrien Ag Solutions	Lease - Matter # 55724	MUNICIPAL	836.00
4/09/2025	EFT	EFT000043	PPI000865	Perfect Landscapes	Silvan spray gun for Polaris - DA8979	MUNICIPAL	2,572.57
					Fertiliser - Ferguson Rd		
					Weekly Reserves Mowing		

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/09/2025	EFT	EFT000043	PPI000866	Perfect Landscapes	Weekly Lawn Mowing	MUNICIPAL	2,352.80
4/09/2025	EFT	EFT000043	PPI000925	Perfect Landscapes	Weekly Additional lawn Mowing	MUNICIPAL	550.00
4/09/2025	EFT	EFT000043	PPI000926	Perfect Landscapes	Weekly Lawn Mowing	MUNICIPAL	2,319.34
4/09/2025	EFT	EFT000043	PPI000848	PFI & Down South Wholesale Bunbury	Cleaning supplies for Eaton Office	MUNICIPAL	54.00
4/09/2025	EFT	EFT000043	PPI000849	PFI & Down South Wholesale Bunbury	Cleaning supplies - ECL	MUNICIPAL	54.15
4/09/2025	EFT	EFT000043	PPI000850	PFI & Down South Wholesale Bunbury	Cleaning supplies - ERC	MUNICIPAL	178.20
4/09/2025	EFT	EFT000043	PPI000927	PFI & Down South Wholesale Bunbury	Eaton Sports Pavilion - Cleaning Products	MUNICIPAL	644.15
4/09/2025	EFT	EFT000043	PPI000951	PFI & Down South Wholesale Bunbury	Cleaning supplies - Eaton office	MUNICIPAL	757.60
4/09/2025	EFT	EFT000043	PPI000815	Synergy Waterloo Nursery & Garden Centre	Electricity - Ferguson BFB: 05/06-04/08/2025	MUNICIPAL	227.84
4/09/2025	EFT	EFT000043	PPI000937		Plants - Sindi Close Park Various Stationery Items - Eaton Admin and Keyboard & Mouse - Manager Development Services	MUNICIPAL	240.00
4/09/2025	EFT	EFT000043	PPI000858	Winc Australia Pty Ltd	Stationery & Program Supplies - ECL	MUNICIPAL	2,242.75
4/09/2025	EFT	EFT000043	PPI000938	Winc Australia Pty Ltd	Stationery - Waterloo BFB	MUNICIPAL	502.19
4/09/2025	EFT	EFT000043	PPI000957	Winc Australia Pty Ltd	PPE Uniform - WHS Officer	MUNICIPAL	154.98
4/09/2025	EFT	EFT000043	PPI000939	Work Clobber - Bunbury	ERC Umpire Payment: 03/09/2025	MUNICIPAL	239.70
4/09/2025	EFT	EFT000043	PPI000970	Brett Hodgson	ERC Umpire Payment: 02/09/2025	MUNICIPAL	139.00
4/09/2025	EFT	EFT000043	PPI000971	Christine Worsfold	ERC Umpire Payment: 03/09/2025	MUNICIPAL	55.60
4/09/2025	EFT	EFT000043	PPI000973	Donna Bastow	ERC Umpire Payment: 02/09/2025	MUNICIPAL	139.00
4/09/2025	EFT	EFT000043	PPI000975	Lily Knight	ERC Umpire Payment: 03/09/2025	MUNICIPAL	55.60
4/09/2025	EFT	EFT000043	PPI000976	Te Wairimu Elinor Pomare	Refund Building Permit Fee - BA 24250472	MUNICIPAL	111.20
4/09/2025	EFT	EFT000043	PPI000826	Changing Spaces	Refund Building Permit Fee - BA 24250469	MUNICIPAL	110.00
4/09/2025	EFT	EFT000043	PPI000827	Changing Spaces	Fire Detection, Alarm System & Fire Pump System equipment servicing & maintenance - Eaton Office	MUNICIPAL	110.00
4/09/2025	EFT	EFT000043	PPI000828	Chubb Fire And Security	ERC Umpire Payment: 03/09/2025	MUNICIPAL	269.50
4/09/2025	EFT	EFT000043	PPI000969	Benjamin Fishwick	Refund Building Permit Fee - BA24250470	MUNICIPAL	139.00
4/09/2025	EFT	EFT000043	PPI000843	Richard Harvey		MUNICIPAL	110.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/09/2025	EFT	EFT000043	PPI000839	Kathy Blair	Reimburse Purchase of Multi Gas Respirator Kits - Make it Space	MUNICIPAL	521.83
4/09/2025	EFT	EFT000043	PPI000857	Traffic Force Group Pty Ltd	Traffic Control: 04/07/2025 - Carinya Road	MUNICIPAL	1,161.60
4/09/2025	EFT	EFT000043	PPI000863	Traffic Force Group Pty Ltd	Traffic Control: 08-11/07/2025 - South Rd	MUNICIPAL	8,281.35
4/09/2025	EFT	EFT000043	PPI000931	Traffic Force Group Pty Ltd	Traffic control: 29/08/2025 - Dowdells Line	MUNICIPAL	1,282.18
4/09/2025	EFT	EFT000043	PPI000932	Traffic Force Group Pty Ltd	Traffic control: 25-29/08/2025 - Collie River Rd	MUNICIPAL	6,522.05
4/09/2025	EFT	EFT000043	PPI000958	ReadyForce Personnel	Casual work staff for Operations: 28/07-03/08/2025	MUNICIPAL	2,910.60
4/09/2025	EFT	EFT000043	PPI000959	ReadyForce Personnel	Casual work staff for Operations: 04-10/08/2025	MUNICIPAL	2,425.50
4/09/2025	EFT	EFT000043	PPI000968	Theodore Mills	ERC Umpire Payment: 03/09/2025	MUNICIPAL	55.60
4/09/2025	EFT	EFT000043	PPI000819	Bhani Consulting Pty Ltd	Change Management Services for New ERP - August 2025	MUNICIPAL	2,425.50
4/09/2025	EFT	EFT000043	PPI000943	Cooee Pty Ltd	Waste Transfer Station Software Establishment	MUNICIPAL	5,945.50
4/09/2025	EFT	EFT000043	PPI000974	Izak John Walker	ERC Umpire Payment: 03/09/2025	MUNICIPAL	83.40
4/09/2025	EFT	EFT000043	PPI000835	Gagandeep Singh	Crossover Rebate - A12456	MUNICIPAL	111.30
4/09/2025	EFT	EFT000043	PPI000867	Last Property Pty Ltd	Refund Building Permit Fee - BA25260016	MUNICIPAL	110.00
4/09/2025	EFT	EFT000043	PPI000906	Directories of Australia Pty Ltd	2025-26 Vacation Care Advertisement - ERC	MUNICIPAL	1,072.50
4/09/2025	EFT	EFT000043	PPI000918	Jocelyn Lockhart	Crossover Rebate - A12386	MUNICIPAL	242.21
4/09/2025	EFT	EFT000043	PPI000950	Joanne Eade	Refund cat cage hire bond	MUNICIPAL	150.00
4/09/2025	EFT	EFT000043	PPI000977	Ultra Modern Constructions & Civil Works	Refund Building Application Fees - BA24250421	MUNICIPAL	1,346.85
4/09/2025	EFT	EFT000043	PPI000838	Instant Racking	Aluminium toolbox - Plant Ops	MUNICIPAL	559.55
4/09/2025	EFT	EFT000043	PPI000978	Aaron Rigg	Rates Refund - A1336	MUNICIPAL	1,335.00
11/09/2025	EFT	EFT000044	PPI001020	Paywise Pty Ltd	Novated Lease Payment	MUNICIPAL	4,012.77
11/09/2025	EFT	EFT000044	PPI001045	Irrigation Australia Ltd	12 Month Subscription - Online Irrigation Course	MUNICIPAL	660.00
11/09/2025	EFT	EFT000044	PPI001093	It Vision Software Pty Ltd T/As Readytech	IT Vision Annual Subscription: 01/07/2025-30/06/2026	MUNICIPAL	41,337.53
11/09/2025	EFT	EFT000044	PPI0010878	B Watts Panel & Paint Repairs	Insurance excess 1INE550	MUNICIPAL	500.01
11/09/2025	EFT	EFT000044	PPI001034	Bunbury Bus Service	ECC Transport - Youth Leadership Conference	MUNICIPAL	385.00
11/09/2025	EFT	EFT000044	PPI001002	Brad Brooksby Consulting	Pre-Opening Road Safety Audit - Cudliss Street and Eaton Drive	MUNICIPAL	3,740.00
11/09/2025	EFT	EFT000044	PPI001021	Battery World Bunbury	Battery - Tip Trailer	MUNICIPAL	385.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
11/09/2025	EFT	EFT000044	PPI001118	Modern Teaching Aids Pty Ltd	Cushions for Vacation Care - ERC	MUNICIPAL	150.65
11/09/2025	EFT	EFT000044	PPI001031	Bunbury Auto Electrics	Supply & fit working lights - DA588	MUNICIPAL	1,576.45
11/09/2025	EFT	EFT000044	PPI001032	Bunbury Auto Electrics	Supply & fit working lights - DA588	MUNICIPAL	170.86
11/09/2025	EFT	EFT000044	PPI001033	Bunbury Auto Electrics	Supply and wire two way radio - DA588	MUNICIPAL	1,079.04
11/09/2025	EFT	EFT000044	PPI001087	Australind Landscaping Supplies	Mushroom Mulch - Burekup Verges Operate & Maintain Chainsaw Course - Works Staff -	MUNICIPAL	342.00
11/09/2025	EFT	EFT000044	PPI001125	South Regional TAFE	15/09/2025 - Margaret River Campus -	MUNICIPAL	26.20
11/09/2025	EFT	EFT000044	PPI001061	Westrac Pty Ltd	12 x Spare Caterpillar Keys - Works Vehicles Annual Council Contribution IPC 23-25 - Annual	MUNICIPAL	158.93
11/09/2025	EFT	EFT000044	PPI001067	Eaton Primary School	School Award	MUNICIPAL	150.00
11/09/2025	EFT	EFT000044	PPI001013	Seek Limited	Recruitment Advertising: August 2025	MUNICIPAL	1,849.38
11/09/2025	EFT	EFT000044	PPI001101	Kiara Shaddick	Reimburse Cafe Goods Purchased	MUNICIPAL	98.50
11/09/2025	EFT	EFT000044	PPI001027	Angela Jayne Brooke	8 x Staff CPR Refresher - 29/08/2025 Basic Worksite Traffic Management & Traffic Control	MUNICIPAL	400.00
11/09/2025	EFT	EFT000044	PPI001030	AusQ Training	Course - Works Crew Lease 2 - Lot 81 Banksia Rd Annual Lease Waste	MUNICIPAL	766.00
11/09/2025	EFT	EFT000044	PPI001007	JP Group - CPSS Pty Ltd	Transfer Station - Oct-Dec 2025	MUNICIPAL	3,588.09
11/09/2025	EFT	EFT000044	PPI001056	The Print Shop	200 x Youth Leadership Program Stickers	MUNICIPAL	132.00
11/09/2025	EFT	EFT000044	PPI001057	The Print Shop	600 x Be Prepared Postcard 25-26	MUNICIPAL	1,182.50
11/09/2025	EFT	EFT000044	PPI001142	Daryl Fishwick	ERC Umpire Payment: 10/09/2025	MUNICIPAL	83.40
11/09/2025	EFT	EFT000044	PPI001084	Kahlia Yoga	3 x Chair Yoga sessions - Dardanup 22/07-19/08	MUNICIPAL	240.00
11/09/2025	EFT	EFT000044	PPI001050	Picton Tyre Centre Pty Ltd - Bunbury Tyre Specialists	Tyre repair on Backhoe - DA2833	MUNICIPAL	383.90
11/09/2025	EFT	EFT000044	PPI001051	South West Tree Safe	Tree Pruning - Wellington Mill Rd	MUNICIPAL	2,750.00
11/09/2025	EFT	EFT000044	PPI001015	Construction Training Fund : BCITF	BCITF REMITTANCE - AUGUST 2025	MUNICIPAL	72,048.40
11/09/2025	EFT	EFT000044	PPI001085	Malatesta Road Paving And Hotmix	Emulsion - Ferguson Rd	MUNICIPAL	450.00
11/09/2025	EFT	EFT000044	PPI001055	Sunny Industrial Brushware	46 x Brush Centre Pin Drive - Plant	MUNICIPAL	1,801.36
11/09/2025	EFT	EFT000044	PPI001138	Margery Ann Stevens	ERC Umpire Payment: 09/09/2025	MUNICIPAL	45.40
11/09/2025	EFT	EFT000044	PPI001046	JB Hi-Fi Ltd	2 x Wall Mounts for TV's - ERC	MUNICIPAL	182.38

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
11/09/2025	EFT	EFT000044	PPI001091	Dapco Tyre And Auto Centre	4 x Tyres - DA995	MUNICIPAL	1,090.00
11/09/2025	EFT	EFT000044	PPI001047	Kmart	Micro SD Cards - PACE Team	MUNICIPAL	28.00
11/09/2025	EFT	EFT000044	PPI001122	Kmart	Toaster for Depot Crib Room	MUNICIPAL	39.00
11/09/2025	EFT	EFT000044	PPI001095	Local Government Professionals Australia WA	15 x Enrolments - Induction to Local Government	MUNICIPAL	1,540.00
11/09/2025	EFT	EFT000044	PPI001139	Anne Deacon	ERC Umpire Payment: 09/09/2025	MUNICIPAL	55.60
11/09/2025	EFT	EFT000044	PPI001039	Country Water Solutions	Reticulation Repairs - Dardanup Cemetery	MUNICIPAL	19.59
11/09/2025	EFT	EFT000044	PPI001068	Country Water Solutions	Parts for Reticulation - Dardanup Cemetery	MUNICIPAL	75.48
11/09/2025	EFT	EFT000044	PPI001090	Country Water Solutions	Reticulation Parts - Gary Engel Park	MUNICIPAL	900.56
11/09/2025	EFT	EFT000044	PPI001089	Civil Projects Southwest	Excavator Hire: 02/09/2025 - Collie River Rd	MUNICIPAL	1,270.50
11/09/2025	EFT	EFT000044	PPI001114	Civil Projects Southwest	Excavator Hire: 25-29/08/2025 - Collie River Rd	MUNICIPAL	5,775.00
11/09/2025	EFT	EFT000044	PPI001115	Civil Projects Southwest Illion Australian Pty Ltd	Excavator Hire: 01-05/09/2025 - Ferguson Rd	MUNICIPAL	3,927.00
11/09/2025	EFT	EFT000044	PPI001044	(Tenderlink)	Public Notice 2025-26 Subscription: August 2025	MUNICIPAL	3,080.00
11/09/2025	EFT	EFT000044	PPI001038	Nightguard Security Service SW	Alarm Responses - July 2025	MUNICIPAL	1,031.13
11/09/2025	EFT	EFT000044	PPI000989	Team Global Express - Toll	Brigade & Health Postage 25/26 FY	MUNICIPAL	74.92
11/09/2025	EFT	EFT000044	PPI001104	Team Global Express - Toll	Brigade & Health Postage 25/26 FY	MUNICIPAL	108.20
11/09/2025	EFT	EFT000044	PPI001026	Asahi Beverages Pty Ltd	ERC - Cafe Drinks	MUNICIPAL	1,513.98
11/09/2025	EFT	EFT000044	PPI001004	CHG-Meridian Australia Pty Limited	Nutanix Software Lease: 01/08-31/10/2025	MUNICIPAL	14,303.53
11/09/2025	EFT	EFT000044	PPI001005	Cleanaway Solid Waste Pty Ltd	Refuse Disposal - Transfer Station: August 2025	MUNICIPAL	5,834.07
11/09/2025	EFT	EFT000044	PPI001006	Cleanaway Solid Waste Pty Ltd	WTS - Skip bin hire and transport: August 2025	MUNICIPAL	3,926.60
11/09/2025	EFT	EFT000044	PPI001037	Cleanaway Solid Waste Pty Ltd	Waste Disposal - Kerbside: 04-07/08/2025	MUNICIPAL	514.45
11/09/2025	EFT	EFT000044	PPI001081	Cleanaway Solid Waste Pty Ltd	Waste Disposal - August 2025	MUNICIPAL	8,248.32
11/09/2025	EFT	EFT000044	PPI001082	Cleanaway Solid Waste Pty Ltd	FOGO Processing: August 2025	MUNICIPAL	16,591.93
11/09/2025	EFT	EFT000044	PPI001040	Eaton Vet Clinic	Cat Sterilisation Voucher	MUNICIPAL	35.00
11/09/2025	EFT	EFT000044	PPI001041	Eve Yoga	Yoga Classes: August 2025 - ERC	MUNICIPAL	240.00
11/09/2025	EFT	EFT000044	PPI001042	Fit2Work	Police Clearance Checks - August 2025	MUNICIPAL	407.00
11/09/2025	EFT	EFT000044	PPI001043	Heidelberg Materials Australia Pty Ltd	Scalps - Lennard Rd	MUNICIPAL	1,664.69



Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
11/09/2025	EFT	EFT000044	PPI001054	Stewart And Heaton Clothing Company Pty Ltd	Name Badge - Waterloo BFB	MUNICIPAL	8.40
11/09/2025	EFT	EFT000044	PPI001009	The Trustee For AM2 & FM2 Trust - Myosh	MyOSH Subscription: July 2025	MUNICIPAL	653.40
11/09/2025	EFT	EFT000044	PPI001010	The Trustee For AM2 & FM2 Trust - Myosh	MyOSH Subscription: August 2025	MUNICIPAL	653.40
11/09/2025	EFT	EFT000044	PPI001011	The Trustee For AM2 & FM2 Trust - Myosh	MyOSH Subscription: September 2025	MUNICIPAL	653.40
11/09/2025	EFT	EFT000044	PPI001014	TPG Network Pty Ltd	Enterprise ethernet WAN Services: August 2025	MUNICIPAL	4,516.73
11/09/2025	EFT	EFT000044	PPI001141	Georgia Elson	ERC Umpire Payment: 10/09/2025	MUNICIPAL	55.60
11/09/2025	EFT	EFT000044	PPI000979	Water Corporation	Water - Burekup BFB: 12/05-08/07/2025	MUNICIPAL	77.83
11/09/2025	EFT	EFT000044	PPI001105	Water Corporation	Water - Don Hewison Centre: 09/07-08/09/2025	MUNICIPAL	109.00
11/09/2025	EFT	EFT000044	PPI001106	Water Corporation	Water - Dardanup Hall: 09/07-08/09/2025	MUNICIPAL	396.94
11/09/2025	EFT	EFT000044	PPI001107	Water Corporation	Water - 3 Boyanup - Picton Road: 09/07-08/09/2025	MUNICIPAL	121.75
11/09/2025	EFT	EFT000044	PPI001108	Water Corporation	Water - Railway Reserve Standpipe - Charlotte St: 09/07-08/09/2025	MUNICIPAL	12.05
11/09/2025	EFT	EFT000044	PPI001109	Water Corporation	Water - Dardanup Community Centre: 09/07-08/09/2025	MUNICIPAL	202.58
11/09/2025	EFT	EFT000044	PPI001110	Water Corporation	Water - Dardanup Oval: 09/07-08/09/2025	MUNICIPAL	348.75
11/09/2025	EFT	EFT000044	PPI001111	Water Corporation	Water - Reticulation - McCaughan Park: 08/07-08/09/2025	MUNICIPAL	36.14
11/09/2025	EFT	EFT000044	PPI001112	Water Corporation	Water - Dardanup Office: 09/07-08/09/2025	MUNICIPAL	152.77
11/09/2025	EFT	EFT000044	PPI001113	Water Corporation	Water - Burekup BFB: 08/07-08/09/2025	MUNICIPAL	79.58
11/09/2025	EFT	EFT000044	PPI001003	Brooks Hire Service Pty Ltd	Skid Steer hire: 10-31/08/2025 - Martin Pelusey Rd	MUNICIPAL	5,929.17
11/09/2025	EFT	EFT000044	PPI001024	Bunnings Group Limited - Account 197942	Screws & Washers - Depot Stores	MUNICIPAL	111.65
11/09/2025	EFT	EFT000044	PPI001036	Bunnings Group Limited - Account 197942	2 x Solar Wall Lights	MUNICIPAL	49.74
11/09/2025	EFT	EFT000044	PPI001120	Bunnings Group Limited - Account 197942	ERC - Cleaning Supplies	MUNICIPAL	163.95
11/09/2025	EFT	EFT000044	PPI001121	Capel Tree Service	Clean up storm damage & debris - Cadel Park	MUNICIPAL	1,980.00
11/09/2025	EFT	EFT000044	PPI001017	Ampol Australia Petroleum Pty Ltd	Shire vehicles fuel usage - August 2025	MUNICIPAL	17,221.99



Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			31/07/2025	DA005	Fuel	106.10	
			31/07/2025	DA325	Fuel	93.48	
			01/08/2025	008DA	Fuel	76.45	
			01/08/2025	DA1314	Fuel	76.00	
			01/08/2025	DA329	Fuel	65.98	
			01/08/2025	DA588	Fuel	104.00	
			01/08/2025	DA613	Fuel	80.72	
			01/08/2025	DA8457	Fuel	165.69	
			01/08/2025	DA955	Fuel	81.84	
			01/08/2025	DA993	Fuel	117.38	
			02/08/2025	DA005	Fuel	88.55	
			04/08/2025	DA10091	Fuel	62.39	
			04/08/2025	DA613	Fuel	124.37	
			04/08/2025	DA648	Fuel	132.78	
			04/08/2025	DA9781	Fuel	87.12	
			05/08/2025	DA10105	Fuel	53.56	
			05/08/2025	DA325	Fuel	256.20	
			05/08/2025	DA628	Fuel	224.04	
			05/08/2025	DA873	Fuel	268.11	
			05/08/2025	SUNDRY 1	Fuel	135.52	
			06/08/2025	1WATERLOO	Fuel	187.11	
			06/08/2025	DA005	Fuel	99.99	
			06/08/2025	DA017	Fuel	160.69	
			06/08/2025	DA563	Fuel	53.90	
			06/08/2025	DA8457	Fuel	161.90	
			06/08/2025	DA9605	Fuel	76.05	
			06/08/2025	DA9668	Fuel	81.80	
			06/08/2025	DA994	Fuel	107.34	
			06/08/2025	DA995	Fuel	96.37	

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			06/08/2025	DA997	Fuel	93.09	
			06/08/2025	HIRE PLANT	Fuel	194.73	
			07/08/2025	DA329	Fuel	75.16	
			07/08/2025	DA588	Fuel	63.66	
			07/08/2025	DA9287	Fuel	113.17	
			07/08/2025	DA9581	Fuel	199.55	
			07/08/2025	HIRE PLANT	Fuel	139.60	
			08/08/2025	1BYC846	Fuel	70.85	
			08/08/2025	DA005	Fuel	69.59	
			08/08/2025	DA1314	Fuel	40.71	
			08/08/2025	DA613	Fuel	126.27	
			08/08/2025	DA8222	Fuel	119.04	
			08/08/2025	DA993	Fuel	121.47	
			09/08/2025	DA955	Fuel	88.12	
			10/08/2025	DA8370	Fuel	74.21	
			11/08/2025	DA004	Fuel	77.95	
			11/08/2025	DA9781	Fuel	103.13	
			11/08/2025	DA994	Fuel	106.71	
			11/08/2025	DA996	Fuel	118.82	
			11/08/2025	HIRE PLANT	Fuel	96.15	
			12/08/2025	DA005	Fuel	93.75	
			12/08/2025	DA429	Fuel	84.60	
			12/08/2025	DA628	Fuel	185.50	
			12/08/2025	DA648	Fuel	123.50	
			12/08/2025	DA9605	Fuel	61.40	
			12/08/2025	DA9605	Fuel	14.36	
			13/08/2025	DA017	Fuel	163.01	
			13/08/2025	DA10091	Fuel	70.33	
			13/08/2025	DA10817	Fuel	109.16	

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			13/08/2025	DA325	Fuel		177.62
			13/08/2025	DA613	Fuel		120.79
			13/08/2025	DA995	Fuel		106.43
			13/08/2025	DA997	Fuel		88.48
			14/08/2025	DA005	Fuel		54.38
			14/08/2025	DA10817	Fuel		50.25
			14/08/2025	DA628	Fuel		138.93
			14/08/2025	DA8457	Fuel		186.93
			14/08/2025	DA9219	Fuel		228.15
			14/08/2025	DA9287	Fuel		112.60
			14/08/2025	DA988	Fuel		102.99
			14/08/2025	DA993	Fuel		105.46
			14/08/2025	DA994	Fuel		100.18
			14/08/2025	HIRE PLANT	Fuel		149.52
			14/08/2025	SUNDRY 1	Fuel		137.12
			15/08/2025	008DA	Fuel		79.38
			15/08/2025	DA10091	Fuel		39.42
			15/08/2025	DA1314	Fuel		42.03
			15/08/2025	DA588	Fuel		114.51
			15/08/2025	DA698	Fuel		341.78
			15/08/2025	DA9376	Fuel		104.61
			17/08/2025	DA8222	Fuel		90.79
			18/08/2025	2WATERLOO	Fuel		22.62
			18/08/2025	DA8673	Fuel		106.21
			18/08/2025	DA9781	Fuel		87.64
			19/08/2025	DA005	Fuel		98.69
			19/08/2025	DA996	Fuel		116.57
			19/08/2025	HIRE PLANT	Fuel		1652.42
			20/08/2025	DA017	Fuel		162.01

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			20/08/2025	DA196	Fuel		100.46
			20/08/2025	DA613	Fuel		118.58
			20/08/2025	DA648	Fuel		123.32
			20/08/2025	DA8457	Fuel		112.03
			20/08/2025	DA9513	Fuel		249.63
			20/08/2025	DA995	Fuel		100.11
			20/08/2025	DA997	Fuel		89.56
			21/08/2025	DA0	Fuel		76.91
			21/08/2025	DA005	Fuel		76.79
			21/08/2025	DA10091	Fuel		61.36
			21/08/2025	DA628	Fuel		171.95
			21/08/2025	DA9605	Fuel		62.42
			21/08/2025	DA993	Fuel		100.11
			21/08/2025	DA994	Fuel		97.79
			21/08/2025	HIRE PLANT	Fuel		155.92
			22/08/2025	008DA	Fuel		88.91
			22/08/2025	DA004	Fuel		68.17
			22/08/2025	DA1314	Fuel		44.36
			22/08/2025	DA329	Fuel		74.22
			22/08/2025	DA563	Fuel		97.12
			22/08/2025	DA613	Fuel		109.48
			22/08/2025	DA9287	Fuel		108.75
			22/08/2025	DA955	Fuel		101.58
			24/08/2025	DA997	Fuel		93.86
			25/08/2025	DA1314	Fuel		71.62
			25/08/2025	DA628	Fuel		147.21
			25/08/2025	DA8200	Fuel		123.78
			25/08/2025	DA9513	Fuel		144.77
			25/08/2025	DA9781	Fuel		81.18

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			26/08/2025	DA005	Fuel	87.03	
			26/08/2025	DA017	Fuel	163.53	
			26/08/2025	DA10105	Fuel	39.63	
			26/08/2025	DA9513	Fuel	173.12	
			26/08/2025	DA988	Fuel	84.64	
			26/08/2025	DA996	Fuel	110.47	
			26/08/2025	HIRE PLANT	Fuel	96.78	
			26/08/2025	SUNDRY 1	Fuel	137.12	
			27/08/2025	DA613	Fuel	111.52	
			27/08/2025	DA8200	Fuel	63.42	
			27/08/2025	DA8222	Fuel	89.99	
			27/08/2025	DA8457	Fuel	191.32	
			27/08/2025	DA993	Fuel	123.73	
			27/08/2025	DA995	Fuel	117.02	
			27/08/2025	HIRE PLANT	Fuel	126.40	
			28/08/2025	DA1314	Fuel	69.50	
			28/08/2025	DA429	Fuel	77.54	
			28/08/2025	DA994	Fuel	94.85	
			29/08/2025	DA004	Fuel	40.30	
			29/08/2025	DA005	Fuel	83.04	
			29/08/2025	DA10091	Fuel	74.10	
			29/08/2025	DA1684	Fuel	241.96	
			29/08/2025	DA329	Fuel	67.36	
			29/08/2025	DA648	Fuel	111.33	
			29/08/2025	DA9605	Fuel	63.06	
			29/08/2025	DA9668	Fuel	88.01	
			29/08/2025	DA997	Fuel	101.74	
11/09/2025	EFT	EFT000044	PPI001099	Craven Foods & Bidfood Bunbury	ERC - Cafe Goods	MUNICIPAL	522.47

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
				Department of Mines Industry Regulations & Safety (DMIRS) - BSL			
11/09/2025	EFT	EFT000044	PPI001016	BSL	BSL REMITTANCE - AUGUST 2025	MUNICIPAL	60,543.39
11/09/2025	EFT	EFT000044	PPI001008	Landgate	GRV Interim Valuations	MUNICIPAL	240.21
11/09/2025	EFT	EFT000044	PPI001094	Lions Club of Eaton	Community Grant - Council Resolution 234 - 25	MUNICIPAL	1,000.00
11/09/2025	EFT	EFT000044	PPI001100	Melanie May Ring	Reimburse Uniform Purchase	MUNICIPAL	188.87
11/09/2025	EFT	EFT000044	PPI001123	Perfect Landscapes	Weekly Lawn Mowing	MUNICIPAL	2,352.82
11/09/2025	EFT	EFT000044	PPI001012	PFD Food Services Pty Ltd	ERC - Cafe Stock Purchases	MUNICIPAL	2,048.50
				PFI & Down South Wholesale			
11/09/2025	EFT	EFT000044	PPI001124	Bunbury	ERC - Pacvac Backpack Vacuum	MUNICIPAL	399.00
				PFI & Down South Wholesale			
11/09/2025	EFT	EFT000044	PPI001128	Bunbury	ERC - Cleaning Supplies	MUNICIPAL	507.70
11/09/2025	EFT	EFT000044	PPI001052	Southern Lock And Security	CCTV Repair - Waterloo BFB	MUNICIPAL	180.01
11/09/2025	EFT	EFT000044	PPI001053	Southern Lock And Security	CCTV Testing - Waterloo BFB	MUNICIPAL	180.01
					Electricity - Auxiliary Lighting, Streetlights and Irrigation Control: 28/07-27/08/2025		
11/09/2025	EFT	EFT000044	PPI000980	Synergy		MUNICIPAL	472.66
11/09/2025	EFT	EFT000044	PPI000981	Synergy	Electricity - West Dardanup BFB: 03/07-29/08/2025	MUNICIPAL	272.66
					Electricity - Standpipe at Harold Douglas Drive: 03/07-28/08/2025		
11/09/2025	EFT	EFT000044	PPI000982	Synergy		MUNICIPAL	118.10
11/09/2025	EFT	EFT000044	PPI000983	Synergy	Electricity - Townsite Street Lights: 25/06-24/08/2025	MUNICIPAL	32,160.90
11/09/2025	EFT	EFT000044	PPI000984	Synergy	Electricity - Bobin Street: 08/07-03/09/2025	MUNICIPAL	172.29
11/09/2025	EFT	EFT000044	PPI000985	Synergy	Electricity - Don Hewison Centre: 05/07-02/09/205	MUNICIPAL	267.50
					Electricity - Eaton Foreshore Toilets: 08/07-03/09/2025		
11/09/2025	EFT	EFT000044	PPI000986	Synergy		MUNICIPAL	434.84
11/09/2025	EFT	EFT000044	PPI000987	Synergy	Electricity - Dardanup Hall: 05/07-02/09/2025	MUNICIPAL	1,522.50
11/09/2025	EFT	EFT000044	PPI000988	Synergy	Electricity - Glen Houn Boulevard: 08/07-03/09/2025	MUNICIPAL	120.48
11/09/2025	EFT	EFT000044	PPI000990	Synergy	Electricity - Hazelgrove Crescent: 09/07-04/09/2025	MUNICIPAL	223.66
					Electricity - Parkridge Estate Reserves: 05/07-02/09/2025		
11/09/2025	EFT	EFT000044	PPI000991	Synergy		MUNICIPAL	124.31
11/09/2025	EFT	EFT000044	PPI000992	Synergy	Electricity - Watson Street: 05/07-02/09/2025	MUNICIPAL	149.79
11/09/2025	EFT	EFT000044	PPI000993	Synergy	Electricity - Lot 2002 Cygnet Court: 09/07-04/09/2025	MUNICIPAL	154.99
11/09/2025	EFT	EFT000044	PPI000994	Synergy	Electricity - BBQ at Archer View: 09/07-04/09/2025	MUNICIPAL	123.51

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
11/09/2025	EFT	EFT000044	PPI000995	Synergy	Electricity- Gascoyne Circle: 09/07-04/09/2025	MUNICIPAL	120.16
11/09/2025	EFT	EFT000044	PPI000996	Synergy	Electricity - Millars Creek East, Cnr Beaufort Loop: 09/07-04/09/2025	MUNICIPAL	238.32
11/09/2025	EFT	EFT000044	PPI000997	Synergy	Electricity - BBQ at Torrens Loop: 09/07-04/09/2025	MUNICIPAL	262.15
11/09/2025	EFT	EFT000044	PPI000998	Synergy	Electricity - Sindhi Close Park: 09/07-04/09/2025	MUNICIPAL	120.16
11/09/2025	EFT	EFT000044	PPI000999	Synergy	Electricity - BBQ Castlereagh Vista: 09/07-04/09/2025	MUNICIPAL	123.64
11/09/2025	EFT	EFT000044	PPI001000	Synergy	Electricity - Hunter Circle: 09/07-04/09/2025	MUNICIPAL	122.82
11/09/2025	EFT	EFT000044	PPI001001	Synergy	Electricity - Clydesdale Drive: 05/07-02/09/2025	MUNICIPAL	124.31
11/09/2025	EFT	EFT000044	PPI001025	Synergy	Electricity - Irrigation Controller - Lot 1028 Eaton Drive: 05/07-03/09/2025	MUNICIPAL	128.32
11/09/2025	EFT	EFT000044	PPI001070	Synergy	Electricity - Millard Street: 10/07-02/09	MUNICIPAL	113.95
11/09/2025	EFT	EFT000044	PPI001071	Synergy	Electricity - Lot 152 Recreation Drive: 10/07-05/09	MUNICIPAL	124.19
11/09/2025	EFT	EFT000044	PPI001072	Synergy	Electricity - Softball Street Lights: 10/07-05/09	MUNICIPAL	187.59
11/09/2025	EFT	EFT000044	PPI001073	Synergy	Electricity - BBQ at Illawarra Park: 10/07-05/09	MUNICIPAL	120.52
11/09/2025	EFT	EFT000044	PPI001074	Synergy	Electricity - Crampton/Millard St Carpark Flood Light: 10/07-05/09	MUNICIPAL	153.08
11/09/2025	EFT	EFT000044	PPI001075	Synergy	Electricity - Eaton Hall: 05/07-02/09	MUNICIPAL	124.31
11/09/2025	EFT	EFT000044	PPI001076	Synergy	Electricity - Isdell Gardens: 10/07-05/09	MUNICIPAL	123.72
11/09/2025	EFT	EFT000044	PPI001102	Synergy	Electricity - Lusitano Park: 05/07-03/09/2025	MUNICIPAL	126.38
11/09/2025	EFT	EFT000044	PPI001103	Synergy	Electricity - Lavender Way Reserve: 09/07-02/09/2025	MUNICIPAL	116.03
11/09/2025	EFT	EFT000044	PPI001130	Synergy	Electricity - Gary Engel Park: 13/08-09/09/2025	MUNICIPAL	2,257.66
11/09/2025	EFT	EFT000044	PPI001131	Synergy	Electricity - ERC: 13/08-09/09/2025	MUNICIPAL	6,104.44
11/09/2025	EFT	EFT000044	PPI001133	Synergy	Electricity - Eaton Family Centre: 12/07-09/09/2025	MUNICIPAL	232.86
11/09/2025	EFT	EFT000044	PPI001134	Synergy	Electricity - Hale Street Reserve: 12/07-09/09/2025	MUNICIPAL	126.09
11/09/2025	EFT	EFT000044	PPI001018	Telstra	Staff Mobiles & Tablets - August 2025	MUNICIPAL	3,244.79
11/09/2025	EFT	EFT000044	PPI001096	Telstra	Alarm Monitoring Dardanup Office	MUNICIPAL	34.95
11/09/2025	EFT	EFT000044	PPI001097	Telstra	Dardanup Office Fax	MUNICIPAL	34.95
11/09/2025	EFT	EFT000044	PPI001129	Telstra	Telephone & Internet - Burekup BFB	MUNICIPAL	120.00
11/09/2025	EFT	EFT000044	PPI001126	WALGA	CEO & 5 x Councillor Registration - 2025 WALGA Convention	MUNICIPAL	9,438.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
11/09/2025	EFT	EFT000044	PPI001066	Waterloo Nursery & Garden Centre	Plant hire services - August 2025 - Eaton Admin	MUNICIPAL	1,439.53
11/09/2025	EFT	EFT000044	PPI001060	West Australian Newspapers Ltd	Weekly Newspaper Subscription: West Australian & SW Times: 04/09-27/11/2025 - Eaton Admin	MUNICIPAL	195.63
11/09/2025	EFT	EFT000044	PPI001062	Winc Australia Pty Ltd	Stationery - Eaton Admin	MUNICIPAL	779.87
11/09/2025	EFT	EFT000044	PPI001063	Winc Australia Pty Ltd	Stationery - Eaton Admin	MUNICIPAL	19.59
11/09/2025	EFT	EFT000044	PPI001146	Brett Hodgson	ERC Umpire Payment: 10/09/2025	MUNICIPAL	83.40
11/09/2025	EFT	EFT000044	PPI001022	Bunbury Mower Service	Chainsaw Parts	MUNICIPAL	2,429.00
11/09/2025	EFT	EFT000044	PPI001023	Bunbury Mower Service	Honda pump for watering tank	MUNICIPAL	949.00
11/09/2025	EFT	EFT000044	PPI001035	Bunbury Mower Service	4 x Helmets - Works Crew	MUNICIPAL	328.00
11/09/2025	EFT	EFT000044	PPI001116	Bunbury Mower Service	Chainsaw Safety Gear	MUNICIPAL	234.00
11/09/2025	EFT	EFT000044	PPI001117	Bunbury Mower Service	Chainsaw Safety Gear	MUNICIPAL	111.00
11/09/2025	EFT	EFT000044	PPI001140	Donna Bastow	ERC Umpire Payment: 10/09/2025	MUNICIPAL	111.20
11/09/2025	EFT	EFT000044	PPI001145	Te Wairimu Elinor Pomare	ERC Umpire Payment: 10/09/2025	MUNICIPAL	83.40
11/09/2025	EFT	EFT000044	PPI001049	Otis Elevator Company Pty Ltd	Quarterly Elevator Maintenance: 01/10-31/12/2025 - Eaton Admin	MUNICIPAL	1,361.25
11/09/2025	EFT	EFT000044	PPI001148	Erin Emerson	ERC Umpire Payment: 10/09/2025	MUNICIPAL	111.20
11/09/2025	EFT	EFT000044	PPI001077	Caitlyn Roberts	Reimburse accommodation costs whilst training 01/09 -04/09 - Environmental Health Officer	MUNICIPAL	957.52
11/09/2025	EFT	EFT000044	PPI001019	Driva Pty Ltd	Novated Lease Payment	MUNICIPAL	1,842.11
11/09/2025	EFT	EFT000044	PPI001143	Benjamin Fishwick	ERC Umpire Payment: 10/09/2025	MUNICIPAL	83.40
11/09/2025	EFT	EFT000044	PPI001127	Richard Harvey	Refund BSL due to cancellation - BA24250470	MUNICIPAL	61.65
11/09/2025	EFT	EFT000044	PPI001058	Traffic Force Group Pty Ltd	Traffic Control: 01/09/2025 - Collie River Rd	MUNICIPAL	1,379.40
11/09/2025	EFT	EFT000044	PPI001059	Traffic Force Group Pty Ltd	Traffic Control: 01/09/2025 - Collie River Rd	MUNICIPAL	777.83
11/09/2025	EFT	EFT000044	PPI001069	Traffic Force Group Pty Ltd	Traffic Control: 03-05/09/2025 - Ferguson Rd	MUNICIPAL	3,342.19
11/09/2025	EFT	EFT000044	PPI001086	Traffic Force Group Pty Ltd	Traffic control: 03-04/09/2025 - Pile Rd	MUNICIPAL	2,108.62
11/09/2025	EFT	EFT000044	PPI001147	Theodore Mills	ERC Umpire Payment: 10/09/2025	MUNICIPAL	55.60
11/09/2025	EFT	EFT000044	PPI001098	Binet Building Maintenance Pty Ltd	Painting following damage to front - Dardanup Office	MUNICIPAL	1,045.00
11/09/2025	EFT	EFT000044	PPI001135	Noel Krahe	Rates Refund A1701	MUNICIPAL	813.00
11/09/2025	EFT	EFT000044	PPI001144	Izak John Walker	ERC Umpire Payment: 10/09/2025	MUNICIPAL	55.60



Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
11/09/2025	EFT	EFT000044	PPI001132	James William Gaunt	Rates Refund A3663	MUNICIPAL	804.00
11/09/2025	EFT	EFT000044	EFT000047	Lawrence Hewson	Lawrence Hewson	MUNICIPAL	804.00
11/09/2025	EFT	EFT000044	PPI001092	Dardanup Primary School P & C Association Inc	Community Grant R1 2025/2026. Council Resolution 234-25	MUNICIPAL	979.75
11/09/2025	EFT	EFT000044	PPI001119	Jattma Pty Ltd as Trustee for Trintony Family Trust	Refund Annual Food Business Fee	MUNICIPAL	155.00
11/09/2025	EFT	EFT000044	PPI001150	Philip Everitt	Rates Refund A3053	MUNICIPAL	824.76
11/09/2025	EFT	EFT000044	PPI001149	Christine Campbell-Tovey	Rates Refund A9832	MUNICIPAL	826.15
11/09/2025	EFT	EFT000044	PPI001136	Christina Doorey-Durber	Rates Refund A5051	MUNICIPAL	1,016.46
11/09/2025	EFT	EFT000044	PPI001048	Land Insights	Structure Plans expiring 18/10/2025 Audit & Review	MUNICIPAL	21,780.00
15/09/2025	EFT	EFT000046	PV000050	Services Australia T/As Centrelink	Employee Deduction	MUNICIPAL	300.76
15/09/2025	EFT	EFT000046	PV000045	Australian Tax Office	PAYG	MUNICIPAL	91,677.97
15/09/2025	EFT	EFT000046	PV000046	Services Australia - Child Support Agency	Payroll Deduction	MUNICIPAL	767.87
18/09/2025	EFT	EFT000048	PPI001211	Xpress Outdoors	Refund Building Fees due to cancellation - BA 24250525	MUNICIPAL	171.65
18/09/2025	EFT	EFT000048	PPI001212	Xpress Outdoors	Refund Building Fees due to cancellation - BA 24250522	MUNICIPAL	171.65
18/09/2025	EFT	EFT000048	PPI001213	Xpress Outdoors	Refund Building Fees due to cancellation - BA 24250526	MUNICIPAL	171.65
18/09/2025	EFT	EFT000048	PPI001188	Inspired Development Solutions	Leadership Style Training: Director Corporate & Governance. Infrastructure & Sustainable Development	MUNICIPAL	7,622.03
18/09/2025	EFT	EFT000048	PPI001164	Bunbury And Districts Softball Association	BADSA Round 1 - Level 3 Community Grant - Council Resolution 234 - 25	MUNICIPAL	5,000.00
18/09/2025	EFT	EFT000048	PPI001215	Sharon Patricia Mckay	Rates Refund - A2384	MUNICIPAL	396.10
18/09/2025	EFT	EFT000048	PPI001175	CWA River Valley Belles	Eaton CWA - Round 1 - Level 2 Community Grant - Council Resolution 234 - 25	MUNICIPAL	960.84
18/09/2025	EFT	EFT000048	PPI001253	Aksel Dadswell	Facilitator for Holden Sheppard Author Talk 28/08/2025	MUNICIPAL	175.00
18/09/2025	EFT	EFT000048	PPI001238	Spencer Signs	5 x BFB Signs	MUNICIPAL	4,592.50
18/09/2025	EFT	EFT000048	PPI001192	Planning Institute of Australia	Principal Planning Officer Job Listing with PIA Employment Directory	MUNICIPAL	360.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
18/09/2025	EFT	EFT000048	PPI001319	Novus Auto Glass South West	Supply & Fit Windscreen - DA648 - To be recouped from LGIS - Ins Claim # MO0084426	MUNICIPAL	1,162.70
18/09/2025	EFT	EFT000048	PPI001317	IT Blackspot	11 x Cyber Security Workshops: 21/07-20/10/2025	MUNICIPAL	2,062.50
18/09/2025	EFT	EFT000048	PPI001304	Crown Perth	Accommodation: 11/09/2025 - Coordinator Environment & Waste	MUNICIPAL	203.15
18/09/2025	EFT	EFT000048	PPI001305	Crown Perth	Accommodation & Meal: 11/09/2025 - CEO	MUNICIPAL	216.15
18/09/2025	EFT	EFT000048	PPI001306	Crown Perth	Accommodation & Parking: 11/09/2025 - Manager Operations	MUNICIPAL	278.15
18/09/2025	EFT	EFT000048	PPI001307	Crown Perth	Accommodation: 11/09/2025 - Director Infrastructure	MUNICIPAL	203.15
18/09/2025	EFT	EFT000048	PPI001308	Crown Perth	Accommodation: 11/09/2025 - Cr Tyrrell Gardiner	MUNICIPAL	203.15
18/09/2025	EFT	EFT000048	PPI001300	Bunbury Auto Electrics Southwest Ventures T/A Geographe Ford/Bunbury	Small Plant Battery Repair	MUNICIPAL	867.59
18/09/2025	EFT	EFT000048	PPI001289	Hyundai	Service - DA064A	MUNICIPAL	965.00
18/09/2025	EFT	EFT000048	PPI001177	Dardanup Primary School	Annual Council Contribution 2025/2026: School Award. IPC 23-25	MUNICIPAL	150.00
18/09/2025	EFT	EFT000048	PPI001187	In Town Centre Inc	Annual Council Contribution 2025-2026. IPC 23-25	MUNICIPAL	2,750.00
18/09/2025	EFT	EFT000048	PPI001179	Glen Huon Primary School	Annual Council Contribution 2025/2026: School Award. IPC 23-25	MUNICIPAL	150.00
18/09/2025	EFT	EFT000048	PPI001160	Brady Australia Pty Ltd Ta Seton Australia	Cardholders for office access cards	MUNICIPAL	73.09
18/09/2025	EFT	EFT000048	PPI001161	Brady Australia Pty Ltd Ta Seton Australia	Lanyards for access cards	MUNICIPAL	44.43
18/09/2025	EFT	EFT000048	PPI001216	Aquila Food Forest	Sustainable Living Workshop: 11/09/2025	MUNICIPAL	400.00
18/09/2025	EFT	EFT000048	PPI001268	CSSTECH Group Pty Ltd	Audiocodes 1YR Support for SBC Licenses	MUNICIPAL	1,428.11
18/09/2025	EFT	EFT000048	PPI001194	South West Academy of Sport Inc	Annual Council Contribution 2025/2026. IPC 23-25	MUNICIPAL	5,610.00
18/09/2025	EFT	EFT000048	PPI001249	Eaton Pet Vet	General Vet Expenses 25/26 FY	MUNICIPAL	160.00
18/09/2025	EFT	EFT000048	PPI001219	Dardanup Senior Citizens	Council Contribution 2025-2026: Dardanup Seniors Lunch. IPC 23-25.	MUNICIPAL	2,000.00
18/09/2025	EFT	EFT000048	PPI001078	ABC Filter Exchange	ERC - Cafe Exhaust Filters	MUNICIPAL	55.00
18/09/2025	EFT	EFT000048	PPI001264	Bunbury Commercial Roofing	Investigate roof leaks - ERC and forward quotation to repair	MUNICIPAL	275.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
18/09/2025	EFT	EFT000048	PPI001318	Mcdonald Fencing	Martin Pelusey Rd Depot fence repair	MUNICIPAL	456.50
18/09/2025	EFT	EFT000048	PPI001083	Eaton Family Centre	Community Grant Council Resolution 234 - 25 ROAD CENTERLINE MARKINGS: HENTY ROAD	MUNICIPAL	1,100.00
18/09/2025	EFT	EFT000048	PPI001158	BCE Surveying Pty Ltd	WIDENING	MUNICIPAL	2,475.00
18/09/2025	EFT	EFT000048	PPI001159	BCE Surveying Pty Ltd	REPEG BOUNDARY CORNER : LOT 101 HENTY ROAD	MUNICIPAL	2,145.00
18/09/2025	EFT	EFT000048	PPI001243	BCE Surveying Pty Ltd	Telstra location for fallen tree stump removal - Butcher Rd	MUNICIPAL	489.50
18/09/2025	EFT	EFT000048	PPI001227	Officeworks Superstores Pty Ltd	3 x Stickers - locker use instructions - ERC	MUNICIPAL	15.00
18/09/2025	EFT	EFT000048	PPI001155	Angela Jayne Brooke	CPR Refresher - 5 x Participants: 04/09/2025	MUNICIPAL	250.00
18/09/2025	EFT	EFT000048	PPI001301	Bunbury Auto One	4 x 10lt AdBlue - Operations	MUNICIPAL	216.64
18/09/2025	EFT	EFT000048	PPI001220	Eaton Environmental Services	Rodent Control - Works Depot & Pratt Rd Reserve	MUNICIPAL	1,716.00
18/09/2025	EFT	EFT000048	PPI001174	CS Legal - Recoveries Legal WA	2025/26 Debt Recovery - Legal Fees	MUNICIPAL	30.00
18/09/2025	EFT	EFT000048	PPI001280	Perfect Gym Solutions Pty Ltd	ERC SMS Credits - August 2025	MUNICIPAL	20.90
18/09/2025	EFT	EFT000048	PPI001166	Caroline Mears	Chair Yoga: August - Eaton	MUNICIPAL	150.00
18/09/2025	EFT	EFT000048	PPI001167	Chemcert Training Group Pty Ltd	Auschem Reaccreditation - Works Staff	MUNICIPAL	350.00
18/09/2025	EFT	EFT000048	PPI001170	City of Bunbury	Annual Council Contribution - Skyfest 2025/2026. IPC 23-25	MUNICIPAL	6,050.00
18/09/2025	EFT	EFT000048	PPI001278	Department of Fire And Emergency Services	2024/25 ESL Annexure A Adjustment - Emergency Services Levy	MUNICIPAL	9,353.39
18/09/2025	EFT	EFT000048	PPI001240	Diesel Force	Repair leaking wheel seal, replace brake linings & wheel alignment - DA325	MUNICIPAL	2,635.07
18/09/2025	EFT	EFT000048	PPI001241	Diesel Force	Install Pintle Hook - DA628	MUNICIPAL	2,068.56
18/09/2025	EFT	EFT000048	PPI001311	Diesel Force	Repair faulty air line - DA325	MUNICIPAL	322.88
18/09/2025	EFT	EFT000048	PPI001330	Diesel Force	Replace fan belt & idler, transmission oils, rear shocks - DA8200	MUNICIPAL	3,236.84
18/09/2025	EFT	EFT000048	PPI001208	Outdoor World Bunbury	Refund Building Permit Fee - BA 24250517	MUNICIPAL	110.00
18/09/2025	EFT	EFT000048	PPI001209	Outdoor World Bunbury	Refund Building Permit Fee - BA 25260012	MUNICIPAL	110.00
18/09/2025	EFT	EFT000048	PPI001210	Outdoor World Bunbury	Refund Building Permit Fee - BA 25260013	MUNICIPAL	110.00
18/09/2025	EFT	EFT000048	PPI001239	South West Tree Safe	Height and sight pruning - Giumelli Rd	MUNICIPAL	3,850.00
18/09/2025	EFT	EFT000048	PPI001286	South West Tree Safe	Height and sight pruning - Dowdells Line	MUNICIPAL	3,850.00
18/09/2025	EFT	EFT000048	PPI001287	South West Tree Safe	Tree Removal - Wellington Mill Rd	MUNICIPAL	3,850.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
18/09/2025	EFT	EFT000048	PPI001191	Malatesta Road Paving And Hotmix	Replace section of defective pavement - Eaton Dr & Cudliss St	MUNICIPAL	5,996.10
18/09/2025	EFT	EFT000048	PPI001321	Total Eden Pty Ltd	Reticulation Parts - 4 x Locations	MUNICIPAL	4,753.03
18/09/2025	EFT	EFT000048	PPI001327	Margery Ann Stevens	ERC Umpire Payment: 16/09/2025	MUNICIPAL	68.10
18/09/2025	EFT	EFT000048	PPI001162	Brownes Foods Operations Pty Ltd	ERC - Cafe Goods	MUNICIPAL	379.98
18/09/2025	EFT	EFT000048	PPI001163	Brownes Foods Operations Pty Ltd	ERC - Cafe Goods	MUNICIPAL	303.39
18/09/2025	EFT	EFT000048	PPI001254	Brownes Foods Operations Pty Ltd	ERC - Cafe Goods	MUNICIPAL	258.31
18/09/2025	EFT	EFT000048	PPI001250	Cat Welfare Society Inc	Cat Adoption Reports - August 2025	MUNICIPAL	33.00
18/09/2025	EFT	EFT000048	PPI001246	Connect Call Centre Services	After hours Call Centre - August 2025	MUNICIPAL	908.60
18/09/2025	EFT	EFT000048	PPI001176	Dapco Tyre And Auto Centre	Tyre - DA997	MUNICIPAL	319.00
18/09/2025	EFT	EFT000048	PPI001309	Dapco Tyre And Auto Centre	Service - DA648	MUNICIPAL	644.23
18/09/2025	EFT	EFT000048	PPI001310	Dapco Tyre And Auto Centre	Labour to check trailer wheel bearings - DA15446	MUNICIPAL	40.00
18/09/2025	EFT	EFT000048	PPI001303	Country Water Solutions	Maintenance and Repair - Eaton Oval	MUNICIPAL	2,718.22
18/09/2025	EFT	EFT000048	PPI001298	Elliotts Irrigation Pty Ltd	Iron Filter Services - Millbridge Lakes July 2025	MUNICIPAL	368.50
18/09/2025	EFT	EFT000048	PPI001299	Elliotts Irrigation Pty Ltd	Iron Filter Services - Watson Reserve - July 2025	MUNICIPAL	368.50
18/09/2025	EFT	EFT000048	PPI001290	Tecon WA Pty Ltd	Building Surveying Services	MUNICIPAL	4,730.00
18/09/2025	EFT	EFT000048	PPI001233	Brecken Health Care	Doctor Appointment - Staff Member Elbow Injury 05/09/2025	MUNICIPAL	108.00
18/09/2025	EFT	EFT000048	PPI001266	Civil Projects Southwest	Bobcat hire: 01-04/08/2025 - Joshua Brook Road	MUNICIPAL	2,541.00
18/09/2025	EFT	EFT000048	PPI001267	Civil Projects Southwest	Excavator hire: 08-12/09/2025 - Ferguson Rd	MUNICIPAL	5,775.00
18/09/2025	EFT	EFT000048	PPI001173	Cross Security Services	Replace faulty smoke detector - ERC	MUNICIPAL	363.00
18/09/2025	EFT	EFT000048	PPI001279	Nightguard Security Service SW	Alarm Responses - August 2025	MUNICIPAL	572.85
18/09/2025	EFT	EFT000048	PPI001193	Securepay Pty Ltd	Bank Fees 2025/2026 Securepay Web & IVR Merchant ID	MUNICIPAL	32.12
18/09/2025	EFT	EFT000048	PPI001153	Amity Signs	Rural Street Sign # 37, 134	MUNICIPAL	58.30
18/09/2025	EFT	EFT000048	PPI001154	Amity Signs	Rural Street Sign # 60	MUNICIPAL	34.65
18/09/2025	EFT	EFT000048	PPI001156	Australia Post	Postage of library parcels: August 2025	MUNICIPAL	9.70

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
18/09/2025	EFT	EFT000048	PPI001157	Australia Post CHG-Meridian Australia Pty	Shire Monthly Postage - August 2025 & Annual Rates Notice Mailout	MUNICIPAL	10,659.46
18/09/2025	EFT	EFT000048	PPI001168	Limited	July to September 2025 Cardio Lease - ERC	MUNICIPAL	11,588.25
18/09/2025	EFT	EFT000048	PPI001269	Deputec Pty Ltd	ERC - Deputy Rostering Licence: August 2025	MUNICIPAL	329.51
18/09/2025	EFT	EFT000048	PPI001180	Grace Records Management	External Records Management & Storage	MUNICIPAL	1,718.60
18/09/2025	EFT	EFT000048	PPI001181	Grace Records Management	External Records Management & Storage	MUNICIPAL	998.47
18/09/2025	EFT	EFT000048	PPI001182	Heidelberg Materials Australia Pty Ltd	Scalps - Josha Creek Rd	MUNICIPAL	407.55
18/09/2025	EFT	EFT000048	PPI001183	Heidelberg Materials Australia Pty Ltd	Scalps - Catalano Rd	MUNICIPAL	1,412.84
18/09/2025	EFT	EFT000048	PPI001184	Heidelberg Materials Australia Pty Ltd	Scalps - Catalano Rd	MUNICIPAL	246.62
18/09/2025	EFT	EFT000048	PPI001185	Heidelberg Materials Australia Pty Ltd	Aggregate & Scalps - Joshus Brook Rd	MUNICIPAL	773.34
18/09/2025	EFT	EFT000048	PPI001186	Heidelberg Materials Australia Pty Ltd	Aggregate - Joshus Brook Rd	MUNICIPAL	1,088.91
18/09/2025	EFT	EFT000048	PPI001224	Heidelberg Materials Australia Pty Ltd	Scalps - Catalano Rd	MUNICIPAL	499.51
18/09/2025	EFT	EFT000048	PPI001242	Heidelberg Materials Australia Pty Ltd	Scalps - Crooked Brook Rd	MUNICIPAL	1,481.81
18/09/2025	EFT	EFT000048	PPI001315	Heidelberg Materials Australia Pty Ltd	Scalps - Crooked Brook Rd	MUNICIPAL	500.56
18/09/2025	EFT	EFT000048	PPI001316	Pty Ltd	Scalps - Catalano Rd	MUNICIPAL	743.00
18/09/2025	EFT	EFT000048	PPI001189	Les Mills Asia Pacific	Fitness program subscription: August 2025 - ERC	MUNICIPAL	1,433.16
18/09/2025	EFT	EFT000048	PPI001190	Les Mills Asia Pacific	Fitness Program Subscription: Sept 2025 - ERC	MUNICIPAL	1,504.82
18/09/2025	EFT	EFT000048	PPI001226	MJ Goods	Antibacterial Wipes - ERC	MUNICIPAL	850.00
18/09/2025	EFT	EFT000048	PPI001277	Naturaliste Hygiene	Pick-up and disposal of 3 sharps containers at Eaton Foreshore - August	MUNICIPAL	165.00
18/09/2025	EFT	EFT000048	PPI001283	Promote You	Embroidery of staff uniforms - Admin, PACE, Building, Library, Health, Planning, Admin-Works	MUNICIPAL	8.80
18/09/2025	EFT	EFT000048	PPI001228	Scope Rentals Pty Ltd	Managed print service: Usage - August 2025	MUNICIPAL	1,880.43
18/09/2025	EFT	EFT000048	PPI001252	Scope Rentals Pty Ltd	Managed print service: Rental - September 2025	MUNICIPAL	2,675.20

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
18/09/2025	EFT	EFT000048	PPI001195	Stewart And Heaton Clothing Company Pty Ltd	Fire Fighter Clothing - West Dardanup BFB	MUNICIPAL	1,739.36
18/09/2025	EFT	EFT000048	PPI001235	Water Corporation	Water - Eaton Admin: 10/07-12/09/2025	MUNICIPAL	958.83
18/09/2025	EFT	EFT000048	PPI001236	Water Corporation	Water - ERC: 10/07-12/09/2025	MUNICIPAL	863.43
18/09/2025	EFT	EFT000048	PPI001237	Water Corporation	Water - Glen Huon Oval: 10/07-12/09/2025	MUNICIPAL	905.51
18/09/2025	EFT	EFT000048	PPI001261	Water Corporation	Water - Swan Avenue Reserve: 14/07-15/09/2025	MUNICIPAL	100.67
18/09/2025	EFT	EFT000048	PPI001262	Water Corporation	Water - Bobin St: 14/07-15/09/2025	MUNICIPAL	79.58
18/09/2025	EFT	EFT000048	PPI001165	Bunnings Group Limited - Account 197942	Items for Operations	MUNICIPAL	415.58
18/09/2025	EFT	EFT000048	PPI001234	Bunnings Group Limited - Account 197942	Reflective tape and adhesive for bollard - Eaton Dr/Cudliss St	MUNICIPAL	24.50
18/09/2025	EFT	EFT000048	PPI001218	Capel Tree Service	Clean up fallen trees / debris - Torrens Loop	MUNICIPAL	4,400.00
18/09/2025	EFT	EFT000048	PPI001313	Heatleys	Safety Clothing - Public Works	MUNICIPAL	2,187.46
18/09/2025	EFT	EFT000048	PPI001314	Heatleys	Safety Clothing - Public Works	MUNICIPAL	950.29
18/09/2025	EFT	EFT000048	PPI001232	Bunbury Coffee Machines	ERC - Cafe Goods	MUNICIPAL	497.50
18/09/2025	EFT	EFT000048	PPI001171	Craven Foods & Bidfood Bunbury	ERC - Cafe Goods	MUNICIPAL	403.82
18/09/2025	EFT	EFT000048	PPI001172	Craven Foods & Bidfood Bunbury	ERC - Cafe Goods	MUNICIPAL	526.63
18/09/2025	EFT	EFT000048	PPI001275	Equans Mechanical Services			
18/09/2025	EFT	EFT000048	PPI001275	Australia Pty Ltd	Quarterly Aircon & exhaust fan servicing - ERC	MUNICIPAL	1,237.50
18/09/2025	EFT	EFT000048	PPI001276	Landgate	GRV Interim Valuations	MUNICIPAL	51.68
18/09/2025	EFT	EFT000048	PPI001245	McLeods Lawyers Pty Ltd	Lawyer fees - Matter # 55468	MUNICIPAL	949.74
18/09/2025	EFT	EFT000048	PPI001248	McLeods Lawyers Pty Ltd	Legal Fees for Court Case - Matter # 55428	MUNICIPAL	372.24
18/09/2025	EFT	EFT000048	PPI001258	McLeods Lawyers Pty Ltd	Legal Advice for Proposed Building Order - Matter No. 55430	MUNICIPAL	642.40
18/09/2025	EFT	EFT000048	PPI001281	Perfect Landscapes	Weekly Reserves Mowing	MUNICIPAL	2,319.34
18/09/2025	EFT	EFT000048	PPI001320	Perfect Landscapes	Weekly Additional Mowing - 3 x Locations	MUNICIPAL	319.00
18/09/2025	EFT	EFT000048	PPI001282	PFD Food Services Pty Ltd	ERC - Cafe Stock Purchases	MUNICIPAL	1,199.25
18/09/2025	EFT	EFT000048	PPI001284	RTV Computers Pty Ltd	Dell Pro 16 Laptop for Director Infrastructure	MUNICIPAL	1,870.00
18/09/2025	EFT	EFT000048	PPI001285	RTV Computers Pty Ltd	Original Primary Battery for Dell Latitude 7330 / 7430	MUNICIPAL	217.80
18/09/2025	EFT	EFT000048	PPI001288	Southern Lock And Security	Cut 2 x Restricted Keys - Softball Pavilion	MUNICIPAL	40.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
18/09/2025	EFT	EFT000048	PPI001198	Synergy	Electricity - 11 Russell Road, Burekup: 12/07-09/09/2025	MUNICIPAL	124.96
18/09/2025	EFT	EFT000048	PPI001199	Synergy	Electricity - Burekup BFB: 15/07-10/09/2025	MUNICIPAL	261.10
18/09/2025	EFT	EFT000048	PPI001200	Synergy	Electricity - 35 Gardiner Street Burekup: 15/07-10/09/2025	MUNICIPAL	120.42
18/09/2025	EFT	EFT000048	PPI001201	Synergy	Electricity - Eaton Admin & Library Building: 14/08-10/09/2025	MUNICIPAL	5,740.09
18/09/2025	EFT	EFT000048	PPI001202	Synergy	Electricity - McCaughan Park: 15/07-10/09/2025	MUNICIPAL	120.16
18/09/2025	EFT	EFT000048	PPI001295	Synergy	Electricity - Martin Pelusey Road Depot:: 19/08-15/09/2025	MUNICIPAL	1,572.00
18/09/2025	EFT	EFT000048	PPI001296	Synergy	Electricity - Glen Huon Oval & Club Rooms: 19/08-15/09/2025	MUNICIPAL	2,341.98
18/09/2025	EFT	EFT000048	PPI001297	Synergy	Electricity - Dardanup Oval: 19/08-15/09/2025	MUNICIPAL	566.28
18/09/2025	EFT	EFT000048	PPI001203	Telstra	Invoice PI000905	MUNICIPAL	566.20
18/09/2025	EFT	EFT000048	PPI001229	The Cafe Merchant & Merchant Warehouse Cafe	Catering for Author Talk: 29/08/2025 - ECL	MUNICIPAL	388.50
18/09/2025	EFT	EFT000048	PPI001293	WA Distributors Pty Ltd - Harcher	ERC - Cafe Goods	MUNICIPAL	832.70
18/09/2025	EFT	EFT000048	PPI001231	Winc Australia Pty Ltd	Toner - Wellington Mills BFB	MUNICIPAL	227.00
18/09/2025	EFT	EFT000048	PPI001217	Bunbury Mower Service	Wedges, chain sharpeners, bar oil , 2 stroke oil - Operations	MUNICIPAL	579.00
18/09/2025	EFT	EFT000048	PPI001265	Bunbury Mower Service	Backpack blower service and repair	MUNICIPAL	251.25
18/09/2025	EFT	EFT000048	PPI001324	Donna Bastow	ERC Umpire Payment: 17/09/2025	MUNICIPAL	139.00
18/09/2025	EFT	EFT000048	PPI001328	Te Wairimu Elinor Pomare	ERC Umpire Payment: 17/09/2025	MUNICIPAL	111.20
18/09/2025	EFT	EFT000048	PPI001322	Therese Price	ERC Umpire Payment: 16/09/2025	MUNICIPAL	83.40
18/09/2025	EFT	EFT000048	PPI001204	Changing Spaces	Refund Building Permit Fee due to cancellation - BA 24250495	MUNICIPAL	110.00
18/09/2025	EFT	EFT000048	PPI001205	Changing Spaces	Refund Building Permit Fee due to cancellation - BA 24250496	MUNICIPAL	110.00
18/09/2025	EFT	EFT000048	PPI001169	Chubb Fire And Security	Top-up with 20L of diesel to fire pump SN1946642	MUNICIPAL	185.13
18/09/2025	EFT	EFT000048	PPI001325	Erin Emerson	ERC Umpire Payment: 17/09/2025	MUNICIPAL	139.00
18/09/2025	EFT	EFT000048	PPI001323	Benjamin Fishwick	ERC Umpire Payment: 17/09/2025	MUNICIPAL	111.20
18/09/2025	EFT	EFT000048	PPI001251	Ferguson Glass Solutions	Timber window restoration - Don Hewison Centre	MUNICIPAL	7,841.46



Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
18/09/2025	EFT	EFT000048	PPI001196	Traffic Force Group Pty Ltd	Traffic Control: 18-22/08/2025 - Collie River Rd	MUNICIPAL	6,994.26
18/09/2025	EFT	EFT000048	PPI001197	Traffic Force Group Pty Ltd	Traffic Control: 11-15/08/2025 - Collie River Rd	MUNICIPAL	8,654.92
18/09/2025	EFT	EFT000048	PPI001230	Traffic Force Group Pty Ltd	Traffic Control: 13-14/08/2025 - Eaton Dr	MUNICIPAL	2,158.34
18/09/2025	EFT	EFT000048	PPI001292	Traffic Force Group Pty Ltd	Traffic Control: 12/9/25 - Giumelli Rd	MUNICIPAL	777.83
18/09/2025	EFT	EFT000048	PPI001329	ReadyForce Personnel	Operator hire for shoulder grading: 08-14/09/2025	MUNICIPAL	2,390.85
18/09/2025	EFT	EFT000048	PPI001302	Cardinal Contractors Pty Ltd	Plant Hire: July 2025	MUNICIPAL	11,737.00
18/09/2025	EFT	EFT000048	PPI001028	ATC Work Smart Inc	Works Staff - First Aid Course - 28/08/2025	MUNICIPAL	179.00
18/09/2025	EFT	EFT000048	PPI001029	ATC Work Smart Inc	3 x First Aid Renewal Training - Works Crew	MUNICIPAL	537.00
18/09/2025	EFT	EFT000048	PPI001294	WCP Civil Pty Ltd	Linemarking Drop off Bay - Pratt Road	MUNICIPAL	948.75
18/09/2025	EFT	EFT000048	PPI001206	CPR Outdoor	Refund Building Permit Fee due to cancellation - BA 25260029	MUNICIPAL	110.00
18/09/2025	EFT	EFT000048	PPI001207	CPR Outdoor	Refund Building Permit Fee due to cancellation - BA 24250506	MUNICIPAL	110.00
18/09/2025	EFT	EFT000048	PPI001326	Izak John Walker	ERC Umpire Payment: 17/09/2025	MUNICIPAL	27.80
18/09/2025	EFT	EFT000048	PPI001271	Dynamic Planning & Developments Pty Ltd	Planning Consultants - Development Applications - 12 Lennard St	MUNICIPAL	722.99
18/09/2025	EFT	EFT000048	PPI001272	Dynamic Planning & Developments Pty Ltd	Planning Consultants - Development Applications - 2 Tukidale St	MUNICIPAL	771.07
18/09/2025	EFT	EFT000048	PPI001273	Dynamic Planning & Developments Pty Ltd	Planning Consultants - Development Applications - 8 Clarence Cres	MUNICIPAL	843.32
18/09/2025	EFT	EFT000048	PPI001274	Dynamic Planning & Developments Pty Ltd	Planning Consultants - Development Applications - Lot 443 Summerhill Dr	MUNICIPAL	1,156.82
18/09/2025	EFT	EFT000048	PPI001247	The Fifteenth Creative	Flyer design for the NextGen Skills Program	MUNICIPAL	550.00
18/09/2025	EFT	EFT000048	PPI001291	The Fifteenth Creative	Spring Out Flyer Artwork Creation	MUNICIPAL	825.00
18/09/2025	EFT	EFT000048	PPI001178	Eaton CWA	Council Resolution 234 - 25 Community Grant - Eaton CWA	MUNICIPAL	1,000.00
18/09/2025	EFT	EFT000048	PPI001221	Karingal St Laurence Ltd T/as GenU	Graffiti removal - Lofthouse Park	MUNICIPAL	826.19
18/09/2025	EFT	EFT000048	PPI001222	Karingal St Laurence Ltd T/as GenU	Slashing works - Soloman Street	MUNICIPAL	660.95
18/09/2025	EFT	EFT000048	PPI001223	Karingal St Laurence Ltd T/as GenU	Slashing works - Blue Wren Dr	MUNICIPAL	3,424.92



Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
18/09/2025	EFT	EFT000048	PPI001255	Karingal St Laurence Ltd T/as GenU	Mulch Spreading - Eaton Oval	MUNICIPAL	2,283.27
18/09/2025	EFT	EFT000048	PPI001256	Karingal St Laurence Ltd T/as GenU	Eaton Foreshore Playground Maintenance - Painting	MUNICIPAL	1,657.54
18/09/2025	EFT	EFT000048	PPI001214	Marjorie May Nelson	Rates Refund - A3837	MUNICIPAL	808.15
18/09/2025	EFT	EFT000048	PPI001259	Elaine Murphy	Crossover Rebate - A12449	MUNICIPAL	111.30
18/09/2025	EFT	EFT000048	PPI001260	Christopher Bawden	Crossover Rebate - A12472	MUNICIPAL	278.25
18/09/2025	EFT	EFT000048	PPI001263	Alison Gardiner	Rates Refund - A5035	MUNICIPAL	120.05
18/09/2025	EFT	EFT000048	PPI001257	Holden Sheppard	Author Talk - Holden Sheppard - 28/08/2025	MUNICIPAL	720.50
18/09/2025	EFT	EFT000048	PPI001312	Ferguson Peoples Church St Aidans	Community Grants R1 2025-2026. Council Resolution 234 - 25	MUNICIPAL	2,986.00
18/09/2025	EFT	EFT000048	PPI001331	Mia Warren	ERC Umpire Payment: 17/09/2025	MUNICIPAL	83.40
18/09/2025	EFT	EFT000048	PPI001152	Altus Planning	Altus Planning - Planning Services: 01/08-01/09/2025	MUNICIPAL	2,657.88
18/09/2025	EFT	EFT000048	PPI001244	Australind Landscaping Supplies	Lawn Mix - Eaton Foreshore	MUNICIPAL	972.00
18/09/2025	EFT	EFT000048	PPI001332	Dell Financial Services Pty Ltd	Freight for IT	MUNICIPAL	344.34
18/09/2025	EFT	EFT000048	PPI001137	Lawrence Hewson	Rates Refund A3855	MUNICIPAL	804.00
25/09/2025	EFT	EFT000051	PPI001388	Paywise Pty Ltd	Novated Lease Liability	MUNICIPAL	4,012.79
25/09/2025	EFT	EFT000051	PPI001354	Old Macdonalds Travelling Farms WA South West	Old Macdonald Farm Visit - October School Holiday Program	MUNICIPAL	660.00
25/09/2025	EFT	EFT000051	PPI001372	Belinda Jansen Van Vuuren	Hotel Accommodation for Training - Senior Project Office	MUNICIPAL	212.75
25/09/2025	EFT	EFT000051	PPI001371	Allesac Pty Ltd	Return of WAPC 162329 Lot 4 Garvey Rd Subdivision Works Bond	MUNICIPAL	25,789.66
25/09/2025	EFT	EFT000051	PPI001225	Inghams Electrical	Replace Corroded Earth Wire - Ferguson Hall	MUNICIPAL	230.18
25/09/2025	EFT	EFT000051	PPI001353	Lions Club of Dardanup	Annual Council Contribution 2025-2026	MUNICIPAL	3,291.00
25/09/2025	EFT	EFT000051	PPI001357	Bunbury Commercial Roofing	Attend and locate leak at ERC	MUNICIPAL	275.00
25/09/2025	EFT	EFT000051	PPI001365	Scavenger Fire & Safety	Personal Protective Equipment - Waterloo Bushfire	MUNICIPAL	983.79
25/09/2025	EFT	EFT000051	PPI001355	Ductworks Australia Bunbury & Busselton Air	Eaton Sports Pavilion - AC Maintenance 6 Monthly Service	MUNICIPAL	495.00
25/09/2025	EFT	EFT000051	PPI001381	Daryl Fishwick	ERC Umpire Payment: 24/09/2025	MUNICIPAL	55.60
25/09/2025	EFT	EFT000051	PPI001352	South West Tree Safe	Waterloo Rd Dardanup height and sight pruning	MUNICIPAL	3,850.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
25/09/2025	EFT	EFT000051	PPI001358	Electrical Experts (WA) Pty Ltd	Eaton Sports Pavilion - Replacement of Cool room Light and Repairs to Kitchen GPO	MUNICIPAL	337.70
25/09/2025	EFT	EFT000051	PPI001366	Jo Jingles South West Omnicom Media Group Australia	Early Learning Program - Eaton Dardanup Burekup Sept 2025	MUNICIPAL	2,332.00
25/09/2025	EFT	EFT000051	PPI001360	Pty Ltd Omnicom Media Group Australia	Public Notice - Ferguson Road Landscaping	MUNICIPAL	464.72
25/09/2025	EFT	EFT000051	PPI001361	Pty Ltd Omnicom Media Group Australia	Advertising Public Notice	MUNICIPAL	494.80
25/09/2025	EFT	EFT000051	PPI001362	Pty Ltd Omnicom Media Group Australia	Public Notice - Proposed Local Structure Plan Precinct 2c Picton SWT - 14/08/2025 Industrial Park	MUNICIPAL	586.48
25/09/2025	EFT	EFT000051	PPI001363	Pty Ltd Omnicom Media Group Australia	ADSplus E10577Public Notice - 07/08/25 - Special Council Meeting	MUNICIPAL	291.92
25/09/2025	EFT	EFT000051	PPI001368	Pty Ltd Omnicom Media Group Australia	South Western Times - Fire Prevention Order 21/08/2025	MUNICIPAL	4,231.17
25/09/2025	EFT	EFT000051	PPI001369	Pty Ltd	Public Notice - Fire Contact Officers - 21/08/2025 - SW Times	MUNICIPAL	814.80
25/09/2025	EFT	EFT000051	PPI001364	Civil Projects Southwest	Bobcat Hire - Ratcliff Rd and Collie River Rd	MUNICIPAL	6,237.00
25/09/2025	EFT	EFT000051	PPI001356	Amity Signs	Hex head set screw for sign install	MUNICIPAL	104.50
25/09/2025	EFT	EFT000051	PPI001333	Water Corporation	Water - Lions Park Foreshore Toilets & Reticulation: 09/07-16/09/2025	MUNICIPAL	196.55
25/09/2025	EFT	EFT000051	PPI001334	Water Corporation	Water - Eaton Football Clubrooms: 09/07-16/09/2025	MUNICIPAL	438.61
25/09/2025	EFT	EFT000051	PPI001335	Water Corporation	Water - Eaton Hall: 09/07-16/09/2025	MUNICIPAL	164.82
25/09/2025	EFT	EFT000051	PPI001336	Water Corporation	Water - Eaton Oval Standpipe: 09/07-16/09/2025	MUNICIPAL	72.29
25/09/2025	EFT	EFT000051	PPI001337	Water Corporation	Water - Eaton Speed Boat Ramp Toilets: 15/07- 16/09/2025	MUNICIPAL	39.16
25/09/2025	EFT	EFT000051	PPI001359	Southern Lock And Security	Move camera to new location	MUNICIPAL	420.00
25/09/2025	EFT	EFT000051	PPI001350	Synergy	Electricity - Lot 100 Martin Pelusey Rd: 05/09/25 - 16/09/25	MUNICIPAL	47.37
25/09/2025	EFT	EFT000051	PPI001340	Zipform Pty Ltd	2025-2026 Annual Rate Notice - Printing & Brochures	MUNICIPAL	17,136.19
25/09/2025	EFT	EFT000051	PPI001380	Brett Hodgson	ERC Umpire Payment: 24/09/2025	MUNICIPAL	83.40
25/09/2025	EFT	EFT000051	PPI001382	Donna Bastow	ERC Umpire Payment: 24/09/2025	MUNICIPAL	111.20
25/09/2025	EFT	EFT000051	PPI001384	Lily Knight	ERC Umpire Payment: 23/09/2025	MUNICIPAL	55.60
25/09/2025	EFT	EFT000051	PPI001387	Te Wairimu Elinor Pomare	ERC Umpire Payment: 24/09/2025	MUNICIPAL	111.20

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
25/09/2025	EFT	EFT000051	PPI001386	Therese Price	ERC Umpire Payment: 23/09/2025	MUNICIPAL	55.60
25/09/2025	EFT	EFT000051	PPI001383	Erin Emerson	ERC Umpire Payment: 24/09/2025	MUNICIPAL	111.20
25/09/2025	EFT	EFT000051	PPI001375	Driva Pty Ltd	Novated Lease Liability	MUNICIPAL	815.58
25/09/2025	EFT	EFT000051	PPI001376	Driva Pty Ltd	Novated Lease Liability	MUNICIPAL	1,026.55
25/09/2025	EFT	EFT000051	PPI001379	Benjamin Fishwick	ERC Umpire Payment: 24/09/2025	MUNICIPAL	83.40
25/09/2025	EFT	EFT000051	PPI001370	WCP Civil Pty Ltd	Glen Huon Blvd Traffic Signals	MUNICIPAL	352,461.91
25/09/2025	EFT	EFT000051	PPI001385	Mia Warren	ERC Umpire Payment: 24/09/2025	MUNICIPAL	55.60
25/09/2025	EFT	EFT000051	PPI001348	Van Chanh Dang	Rates Refund - A2450	MUNICIPAL	80.90
25/09/2025	EFT	EFT000051	PPI001349	Jessica Allan	Rates Refund - A7319	MUNICIPAL	95.41
25/09/2025	EFT	EFT000051	PPI001338	Barrier Reef Group Bunbury Pty Ltd	Refund Building Permit Fee - BA24250497	MUNICIPAL	110.00
25/09/2025	EFT	EFT000051	PPI001339	Barrier Reef Group Bunbury Pty Ltd	Refund Building Permit Fee - BA24250509	MUNICIPAL	139.55
25/09/2025	EFT	EFT000051	PPI001373	Crystal McCarthy	Rates Refund - A11597	MUNICIPAL	2,578.20
30/09/2025	EFT	EFT000053	PV000060	Services Australia T/As Centrelink	Employee Deduction	MUNICIPAL	211.52
30/09/2025	EFT	EFT000053	PV000053	Australian Tax Office	PAYG	MUNICIPAL	82.00
30/09/2025	EFT	EFT000053	PV000055	Australian Tax Office	PAYG	MUNICIPAL	66,992.00
30/09/2025	EFT	EFT000053	PV000057	Australian Tax Office	PAYG	MUNICIPAL	21,008.00
30/09/2025	EFT	EFT000053	PV000056	Services Australia - Child Support Agency	Payroll Deduction	MUNICIPAL	524.81
30/09/2025	EFT	EFT000053	PV000059	Services Australia - Child Support Agency	Payroll Deduction	MUNICIPAL	263.82
15/09/2025	Cheque	70	PPI001151	Shire of Dardanup - Please Pay Cash	Eaton Office Petty Cash	MUNICIPAL	223.20
2/09/2025	DD	EFT000049	PPI001341	Commonwealth Bank of Australia	CBA Merchant Fees - DARDANUP 08/25	MUNICIPAL	106.93
2/09/2025	DD	EFT000049	PPI001342	Commonwealth Bank of Australia	CBA Merchant Fees - EATON 08/25	MUNICIPAL	1,406.67
2/09/2025	DD	EFT000049	PPI001343	Commonwealth Bank of Australia	CBA MERCHANT FEES - ERC 08/25	MUNICIPAL	383.74
2/09/2025	DD	EFT000049	PPI001344	Commonwealth Bank of Australia	CBA MERCHANT FEES - ECL 08/25	MUNICIPAL	51.11
2/09/2025	DD	EFT000049	PPI001345	Commonwealth Bank of Australia	CBA MERCHANT FEES - SECUREPAY 08/25	MUNICIPAL	3,072.90

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
2/09/2025	DD	EFT000049	PPI001346	Commonwealth Bank of Australia	CBA MERCHANT FEES - TIP 08/25	MUNICIPAL	94.02
5/09/2025	DD	EFT000050	PPI001347	Payrix	2025/26 Payrix Fee for SynergyOnline Payment Platform - August 25	MUNICIPAL	22.68
15/09/2025	DD	EFT000045	PV000044	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	8,838.43
12/09/2025	DD	EFT000054	PPI001419	Payrix	Fee for ERC Gym Membership via Direct Debit - September 2025	MUNICIPAL	727.59
15/09/2025	DD	EFT000055	PPI001420	Commonwealth Bank of Australia	CBA ACTIVITY STATEMENT 15/09/2025	MUNICIPAL	1,351.99
19/09/2025	DD	EFT000056	PPI001421	Payrix	Fee for SynergyOnline Payment Platform - September 2025	MUNICIPAL	13.77
19/09/2025	DD	EFT000056	PPI001422	Payrix	Fee for SynergyOnline Payment Platform - September 2025	MUNICIPAL	6.68
24/09/2025	DD	EFT000057	PPI001423	Australia Post	Commission for Rates payments - September 2025	MUNICIPAL	356.15
26/09/2025	DD	EFT000058	PPI001424	Payrix	Fee for ERC Gym Membership via Direct Debit - September 2025	MUNICIPAL	708.71
26/09/2025	DD	EFT000052	PV000054	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	7,267.08
26/09/2025	DD	EFT000052	PV000058	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	1,709.62
26/09/2025	DD	EFT000052	PV000061	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	41,003.35
26/09/2025	DD	EFT000052	PV000062	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	15,417.08
26/09/2025	Credit Card	EFT000060	PPI001443	Capital Radiology Busselton	Works Staff Ultrasound & X-Ray Left Shoulder Injury	MUNICIPAL	433.25
26/09/2025	Credit Card	EFT000060	PPI001444	Mailchimp	Subscription for Shire's enewsletter - September 2025	MUNICIPAL	204.10
26/09/2025	Credit Card	EFT000060	PPI001446	Woolworths Group Limited - Openpay Portal	Recognition of Service Vouchers & Staff Farewell Gift Voucher	MUNICIPAL	300.00
26/09/2025	Credit Card	EFT000060	PPI001447	Facebook Ireland Limited	Advertising - PACE & ERC Events	MUNICIPAL	287.04
26/09/2025	Credit Card	EFT000060	PPI001449	Humanitix Limited	Shire President Ticket to SW Academy of Sports Annual Awards:12/10/2025	MUNICIPAL	75.00
26/09/2025	Credit Card	EFT000060	PPI001435	SAI Global Australia Pty Ltd	Australian Standard 1891.4:2009 Industrial fall-arrest systems and devices	MUNICIPAL	264.97
26/09/2025	Credit Card	EFT000060	PPI001445	SAI Global Australia Pty Ltd	Australian Standards AS 5393:2025, 4970:2025 & 4373-2007	MUNICIPAL	389.67

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
26/09/2025	Credit Card	EFT000060	PPI001442	Australian Labor Party (WA Branch)	Ticket for CEO & Shire President - Sundowner event with WA Premier	MUNICIPAL	400.00
26/09/2025	Credit Card	EFT000060	PPI001433	Woolworths Group Limited - Openpay Portal	Recognition of Service Vouchers	MUNICIPAL	100.00
							1,755,853.57

**CERTIFICATE of Chief Executive Officer**

This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment

**Report Totals**

EFT	\$ 1,670,637.84
Cheque	\$ 223.20
Direct Debit	\$ 2,538.50
Credit Card	\$ 2,454.03
BPAY	\$ -
International	\$ -
	<b>\$ 1,755,853.57</b>

Chief Executive Officer: \_\_\_\_\_



CARRIED  
9/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	
Cr. S L Gillespie	
Cr. L W Davies	
Cr. B S Farrant	
Cr. M R Hutchinson	

Cr. A C Jenour		
Cr. K A Lauretsch		
Cr. R J Trevathan		
Cr. A L Webster		

## Background

Council delegates authority to the Chief Executive Officer annually through Delegation 1.2.16 To Purchase Goods and Services to a Specified Value, 1.2.31 Payments from the Municipal or Trust Funds and 1.2.35 Authorise Electronic Funds Transfers:

- Authority to make payments from Trust and Municipal Funds (1.2.31);
- To purchase goods and services to a value of not more than \$250,000 (1.2.16);
- To purchase goods and services for the Australian Tax Office and other Australian or Western Australian Government Departments, agencies, utility providers (i.e. electricity, water, gas) or Insurance up to the value of \$500,000 (1.2.16);
- To purchase goods and services for Creditors where an executed agreement or legal obligation exists which has prior Council endorsement (1.2.16) and
- To authorise Electronic Funds Transfer (EFT) (1.2.35).

## Legal Implications

### Local Government Act 1995

*S6.5. Accounts and records*

*Local Government (Financial Management) Regulations 1996*

*R11. Payments, procedures for making etc.*

*R12. Payments from municipal fund or trust fund, restrictions on making*

- (1) *A payment may only be made from the municipal fund or the trust fund —*
  - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
  - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

*R13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared—*
  - (a) *the payee's name; and*
  - (b) *the amount of the payment; and*
  - (c) *the date of the payment; and*
  - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing—*
  - (a) *for each account which requires council authorisation in that month—*
    - (i) *the payee's name; and*
    - (ii) *the amount of the payment; and*
    - (iii) *sufficient information to identify the transaction; and*
  - (b) *the date of the meeting of the council to which the list is to be presented.*

- (3) A list prepared under subregulation (1) or (2) is to be—
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**R13A. Payments by employees via purchasing cards**

(1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —

- (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment;
  - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Council Plan**

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

**Environment** - None.

**Precedents**

Council endorses the Schedule of Paid Accounts at each Ordinary Council Meeting.

**Budget Implications**

All payments are made in accordance with the adopted annual budget.

**Budget – Whole of Life Cost** - None.

**Council Policy Compliance**

Payments are checked to ensure compliance with Council's *Purchasing Policy CngCP034 – Procurement Policy* and processed in accordance with *Policy CnG CP035 – Payment of Accounts*.

**Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.5.7) for full assessment document.

TIER 2 – 'Low' or 'Moderate' Inherent Risk.	
Risk Event	Schedule of Paid Accounts as at the 30 <sup>th</sup> September 2025
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.



Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Financial	Not monitoring ongoing financial performance would increase the risk of a negative impact on the financial position.
	Reputational	Non-compliance that results in a qualified audit can lead stakeholders to question the Council's ability to manage finances effectively

**Officer Comment**

This is a schedule of 'paid accounts' - the accounts have been paid in accordance with Council's delegation.

END REPORT

## 12.6 COMMITTEES

### 12.6.1 Bush fire Advisory Committee Meeting

<b>Reporting Department</b>	<i>Development Services Directorate</i>
<b>Responsible Officer</b>	<i>Mr Ashwin Nair - Director Development Services</i>
<b>Reporting Officer</b>	<i>Ms Rochelle Dodds – Executive Assistant to Director Development Services</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>
<b>Attachments</b>	<i>Appendix ORD 12.6.1 – Bushfire Advisory Minutes (BFAC) Minutes</i>

**MINUTES OF THE SHIRE OF DARDANUP BUSH FIRE COMMITTEE MEETING HELD ON WEDNESDAY, 8<sup>TH</sup> OF OCTOBER 2025, AT SHIRE OF DARDANUP - ADMINISTRATION CENTRE EATON, COMMENCING AT 7.00PM.**

#### **Overview**

The Minutes of the Bush Fire Advisory Committee Meeting held on the 8<sup>th</sup> of October 2025 (Appendix ORD: 12.6.1) are attached.

#### **PROCESS**

*In accordance with Shire of Dardanup Standing Orders Local Law 2014, Part 9, s9.2, 'Adoption of Recommendations En Bloc'; A member may move a motion to adopt by one resolution, all the recommendations or a group of recommendations from a Committee or several reports, without amendment or qualification after having first identified those recommendations, if any—*

- (a) which require adoption by an absolute or special majority vote;*
- (b) in which an interest has been disclosed;*
- (c) that has been subject of a petition or deputation;*
- (d) which any member has indicated the wish to debate; and*
- (e) in which any member has indicated the wish to ask a question or to raise a point of clarification,*

*and each of those recommendations referred to in paragraphs (a), (b), (c), (d) and (e) must be considered separately.*

*Note: Cr. A C Jenour and Cr. T G Gardiner moved and seconded Resolutions A to C of Item 12.6.1. en bloc.*

#### **COMMITTEE RECOMMENDATION 'A' & COUNCIL RESOLUTION**

292-25 MOVED – Cr. A C Jenour

SECONDED - Cr. T G Gardiner

**That Council receives the Minutes (Appendix ORD: 12.6.1) of the Bushfire Advisory Committee Meeting held on the 8<sup>th</sup> of October 2025, as confirmed as true and correct subject to no corrections.**

CARRIED ENBLOC

9/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. S L Gillespie Cr. L W Davies Cr. B S Farrant Cr. M R Hutchinson Cr. A C Jenour Cr. K A Laurentsch Cr. R J Trevathan Cr. A L Webster	

**COMMITTEE RECOMMENDATION 'B' & COUNCIL RESOLUTION**

293-25 MOVED – Cr. A C Jenour

SECONDED - Cr. T G Gardiner -

**That Council:**

1. Approves firebreak exemption/variations for a 3-year duration commencing from the 2025/2026 firebreak season and expiring in 2028/2029 for the following properties:

Applicant	Property	Assessment	Years	Fire Season Expiry
Elizabeth Eastman	433 Wellington Mill Road	A7192	3	2028
Daniel Normington	27 Sand Pits Road, Crooked Brook	A10825	3	2028
Mike Tefry	19 The Dress Circle, Henty	A2527	3	2028
James Brussen	2 Pfennig Place, Henty	A7280	3	2028
Trevor Hill	39 Nyleeta Close, Ferguson	A3016	3	2028
Mark Titchener	Lot 1620 Ferguson Road, Ferguson	A7292	3	2028
Jane Skipworth	101 Greenwood Heights, Ferguson	A3027	3	2028
Andrew Carrick	19 Tyrrell Road, Ferguson	A7315	3	2028
Chris Walton	43 Greenwood Heights, Ferguson	A3023	3	2028
Theresa Barker	19 Killarney Road, Dardanup West	A11684	3	2028
Susan Green	29 Coonan Avenue, Dardanup West	A8106	3	2028
Amanda Thrasher	138 Garvey Road, Dardanup West	A2596	3	2028
Neil Dyer	136 Padbury Road, Dardanup West	A3701	3	2028
Reece Nash	37 Gavins Gully Court, Dardanup West	A8228A	3	2028

Grant Legge	41 Maher Place, Dardanup West	A2602	3	2028
Matthew Pover	12 Meadow Lane, Dardanup West	A8234	3	2028
Gerhard Vrijburg	18 Meadow Lane, Dardanup West	A11157	3	2028
Malcolm Woods	21 Pfennig Place, Henty	A7218	3	2028
Catherine Sayers	97 Greenwood Heights, Ferguson	A3026	3	2028
Andrew Grieve	11 Seaview Heights, Henty	A2516	3	2028
Jason Collard	18 Tweed Chase, Crooked Brook	A11943	3	2028
David Rumball	260 Garvey Road, Dardanup West	A12006	3	2028
Shaun Rumball	262 Garvey Road, Dardanup West	12007	3	2028
Jason Collard	18 Tweed Chase, Crooked Brook	A11943	3	2028
Paul Psiuk	47 Keenan Road, Dardanup West	A11081	3	2028
Robert Britza	14677 Southwestern Highway, Picton East	A8297	3	2028
Shane Gibson	16 Kentucky Drive, Dardanup West	A8087	3	2028
Daniel Willcocks	233 Garvey Road, Dardanup West	A11619	3	2028
Robert Doherty	507 Wellington Mills Road, Wellington Mills	A7198	3	2028
Gail Dawn Scott-Pillow	1 Maguire Place, Dardanup West	A8257	3	2028
Raymond Edward Cosh and Elizabeth Tamzin Langley Cosh	21 Rafferty Road, Dardanup West	A3274	3	2028
Matthew Denton	60 Japonica View, Wellington Mills	A3859	3	2028
Peter Cowley	168 Garvey Road, Dardanup West	A2594	3	2028
Stuart Fowler	149 Rich Place, Dardanup West	A8328	3	2028

CARRIED ENBLOC

9/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. S L Gillespie Cr. L W Davies Cr. B S Farrant Cr. M R Hutchinson Cr. A C Jenour Cr. K A Laurentsch Cr. R J Trevathan Cr. A L Webster	

**COMMITTEE RECOMMENDATION 'C' & COUNCIL RESOLUTION**

294-25 MOVED – Cr. A C Jenour

SECONDED - Cr. T G Gardiner

**That Council:**

1. Approves firebreak exemption/variations for a 1-year duration commencing from the 2025/2026 firebreak season and expiring in 2026/2027 for the following properties:

Applicant	Property	Assessment	Years	Fire Season Expiry
Daniel Skerratt	Lot 3001 Eaton Drive, EATON	A4353	1	2026

CARRIED ENBLOC

9/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. S L Gillespie Cr. L W Davies Cr. B S Farrant Cr. M R Hutchinson Cr. A C Jenour Cr. K A Lauretsch Cr. R J Trevathan Cr. A L Webster	

**13 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

None.

**14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

None.

**15 PUBLIC QUESTION TIME**

*Discussion: Shire President, Cr. Tyrrell Gardiner acknowledged former Councillor's Ellen Lilly and Jack Manoni's time on Council. Thanked and commended Ellen for a job well done. Her passion to Dardanup is unequal and left a legacy behind. Cr. Gardiner wished Ellen luck with her future endeavours.*

*Note: Cindy Barbetti left the room at 6:22pm.*

## 16 MATTERS BEHIND CLOSED DOORS

It is recommended that the following items be heard behind closed doors.

Shire of Dardanup Standing Orders & *Local Government Act 1995 Section 5.23 - Matters for Which Meeting May Be Closed.*

Standing Order and the *Local Government Act 1995* provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) Subject to subsection (2), the following are to be open to members of the public-*
- (a) all Council meetings; and*
  - (b) all meetings of any committee to which a local government power or duty has been delegated.*
  - (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -*
    - (a) a matter affecting an employee or employees;*
    - (b) the personal affairs of any person;*
    - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
    - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
    - (e) a matter that if disclosed, would reveal -*
      - (i) a trade secret;*
      - (ii) information that has a commercial value to a person; or*
      - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;*
    - (f) a matter that if disclosed, could be reasonably expected to -*
      - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
      - (ii) endanger the security of the local government's property; or*
      - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
    - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
    - (h) such other matters as may be prescribed.*
  - (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

### OFFICER RECOMMENDATION & COUNCIL RESOLUTION

295-25 MOVED -

Cr. L W Davies

SECONDED -

Cr. A L Webster

**THAT in accordance with the *Local Government Act 1995*, S 5.23, section (2)(e)(iii) & (2)(c) Council goes Behind Closed Doors 6:22pm to discuss a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government, and a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.**

CARRIED

9/0

FOR THE MOTION		AGAINST THE MOTION
Cr. T G Gardiner		
Cr. S L Gillespie		
Cr. L W Davies		
Cr. B S Farrant		
Cr. M R Hutchinson		
Cr. A C Jenour		
Cr. K A Laurentsch		
Cr. R J Trevathan		
Cr. A L Webster		

## 16.1 Bunbury & Districts Softball Association – Annual Financial Report Business Plan & Key Actions 2025-2028 & 3 Year Budget Est 2025-2028

<b>Reporting Department</b>	Corporate & Governance Directorate
<b>Responsible Officer</b>	Mrs Natalie Hopkins – Director Corporate & Governance
<b>Reporting Officers</b>	Mrs Cindy Barbetti – Acting Manager Governance Ms Chantal Shorter – Building Property Management Officer
<b>Legislation</b>	Local Government Act 1995
<b>Council Role</b>	Executive/Strategic.
<b>Voting Requirement</b>	Simple Majority.

### REPORT UNDER SEPARATE COVER

*Note: In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council*

### DECLARATION OF INTEREST

Acting Director Infrastructure, André van der Merwe declared an Impartiality Interest in this item.  
Please refer to Part 11 'Declaration of Interest' for full details.

**Change to Officer Recommendation** - No Change.

### OFFICER RECOMMENDATION & COUNCIL RESOLUTION

296-25 MOVED - Cr. A C Jenour SECONDED - Cr. M R Hutchinson

**THAT Council receives the Bunbury & Districts Softball Association Annual Report to the 30<sup>th</sup> of April 2025, 3 Year Budget Estimate 2025-2028, Audited Financial Reports, and updated Business Plan [Confidential Attachments: A - D].**

CARRIED  
9/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. S L Gillespie Cr. L W Davies Cr. B S Farrant Cr. M R Hutchinson Cr. A C Jenour Cr. K A Laurentsch Cr. R J Trevathan Cr. A L Webster	



## 16.2 Enterprise Resource Planning (ERP) Software Replacement Program – Quarterly Update Report – September 2025

<b>Reporting Department</b>	Corporate & Governance Directorate
<b>Responsible Officer</b>	Mrs Natalie Hopkins – Director Corporate & Governance
<b>Reporting Officer</b>	Mr Shaun Hill – Manager Information Services
<b>Legislation</b>	Local Government Act 1995
<b>Council Role</b>	Executive/Strategic.
<b>Voting Requirement</b>	Simple Majority.

### REPORT UNDER SEPARATE COVER

**Note:** In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council

### DECLARATION OF INTEREST

Director Corporate & Governance, Mrs Natalie Hopkins declared an Impartiality Interest in this item. Please refer to Part 11 'Declaration of Interest' for full details.

**Change to Officer Recommendation** - No Change.

### OFFICER RECOMMENDATION & COUNCIL RESOLUTION

297-25 MOVED - Cr. T G Gardiner SECONDED - Cr. M R Hutchinson

**THAT Council receives the ERP Quarterly Update Report – September 2025 (Confidential Attachment E) on the progression of the ERP Software Replacement Program.**

CARRIED  
9/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	
Cr. S L Gillespie	
Cr. L W Davies	
Cr. B S Farrant	
Cr. M R Hutchinson	
Cr. A C Jenour	
Cr. K A Laurentsch	
Cr. R J Trevathan	
Cr. A L Webster	

### OFFICER RECOMMENDATION & COUNCIL RESOLUTION

298-25 MOVED – Cr. M R Hutchinson SECONDED - Cr. L W Davies

**THAT Council return from Behind Closed Doors 6:35pm**

CARRIED  
9/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	

Cr. S L Gillespie Cr. L W Davies Cr. B S Farrant Cr. M R Hutchinson Cr. A C Jenour Cr. K A Laurentsch Cr. R J Trevathan Cr. A L Webster	
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*Note: Mrs Cindy Barbetti left the room at 6:36pm and did not return.*

*Note: Mrs Jolene Roots left the room at 6:35pm and did not return.*

*Note: In accordance with Standing Order 5.2(6) the Presiding Officer, may cause the motion passed by Council whilst behind closed doors to be read out.*

## 17 CLOSURE OF MEETING

The Presiding Officer advises that the date of the next:

- Ordinary Meeting of Council will be Wednesday, the 19<sup>th</sup> of November 2025, commencing at 5:00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer to declare the meeting closed at 6:36pm.



## CONFIRMATION OF MINUTES

**"As the person presiding at the meeting at which these minutes were confirmed on 25 September 2019, I certify that these minutes have been confirmed as a true and accurate record of proceedings.**

Signed:

**(Chairman or Shire President or Other Presiding Officer)**

**Email: Tyrrell.gardiner@dardanup.wa.gov.au**