

The logo for the Shire of Dardanup features a stylized, flowing line that transitions from blue on the left to green on the right, resembling a landscape feature like a hill or a river.

Shire of Dardanup

# APPENDICES

PART 2

## ORDINARY MEETING

To Be Held

Wednesday, 29 August 2018  
Commencing at 5.00pm

At

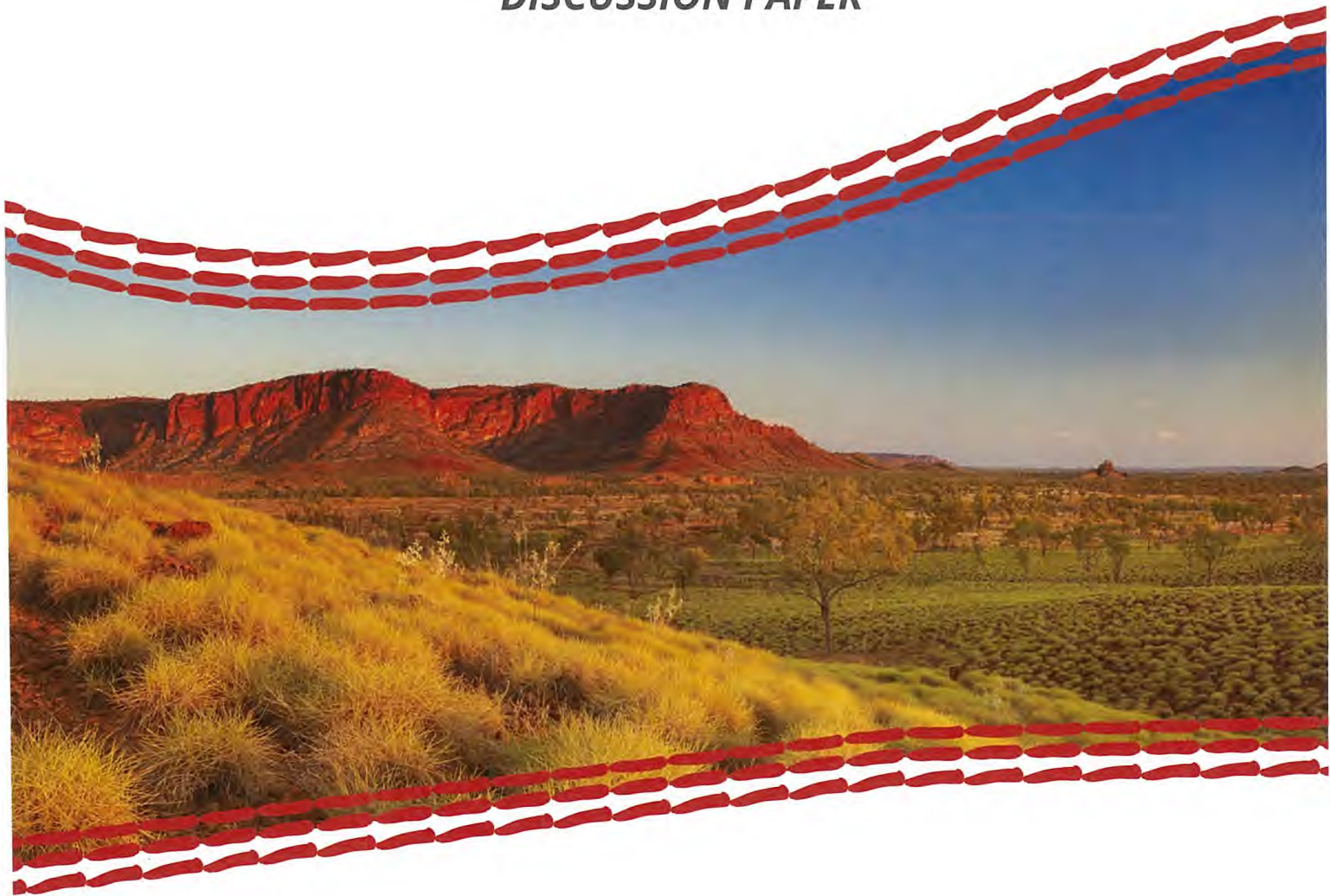
Shire of Dardanup  
ADMINISTRATION CENTRE EATON  
1 Council Drive - EATON

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Upon request.



# An office for advocacy and accountability in Aboriginal affairs in Western Australia

## *DISCUSSION PAPER*



**Department of the Premier and Cabinet**

Dumas House  
2 Havelock Street  
West Perth  
Western Australia 6005

Phone: (08) 6552 5000

Fax: (08) 6552 5001

E-mail: [AboriginalPolicy@dpc.wa.gov.au](mailto:AboriginalPolicy@dpc.wa.gov.au)

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*Front cover: Photographed from the Kungkalahayi lookout in Purnululu National Park,  
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## Contents

Introduction.....	1
Our commitment to accountability and transparency .....	2
Why we think there should be a new accountability and advocacy office .....	3
Outcomes for Aboriginal people in Western Australia .....	4
Aboriginal influence and participation in electoral politics.....	4
The institutional accountability gap .....	6
Existing oversight or advocacy entities .....	7
Aboriginal-specific government entities .....	8
Aboriginal non-government organisations.....	9
Temporary reviews and inquiries .....	9
Summary – Why a new accountability and advocacy entity?.....	9
We want to hear from you.....	10
A. Function of the new office.....	10
B. Business of the new office.....	11
C. Structure and powers of the new office .....	11
D. Name of the new office .....	12
E. Appointment process .....	12
Summary – Your views matter.....	13

***Making a submission***

We invite written submissions in response to this discussion paper. Please send submissions to [AboriginalPolicy@dpc.wa.gov.au](mailto:AboriginalPolicy@dpc.wa.gov.au) or

Director, Aboriginal Policy Unit  
Department of the Premier and Cabinet  
2 Havelock Street  
West Perth, Western Australia 6005

**Submissions are open until 7 September 2018.**

Please note that, unless confidentiality is requested, the views expressed in submissions may be published in part or in full and will be subject to Freedom of Information laws. A summary report outlining the submissions received will be produced after the close of submissions.

**Trouble reading this document?**

If you have trouble reading this document and would like us to share the information with you in another way, please call the Aboriginal Policy Unit on:

**(08) 6552 5444**

**Focus questions**

**(please refer to page 12 )**

1. What are your views about the outline of the office's basic features on pages 10 - 12? Does it miss out anything important? Is anything included that shouldn't be?
2. What should be the formal name of the office?
3. How should Aboriginal people and organisations be involved in the appointment process of the office-holder? Who should be involved?

## Introduction

This discussion paper outlines a proposal for a new statutory office to strengthen government's accountability to Aboriginal Western Australians and to advocate for Aboriginal people's interests in government policy and performance.

The office would be independent from the Government of the day, have statutory powers and work with a specific focus on Aboriginal people and the issues that matter to them.

The purpose of the discussion paper is to:

- explain why the Western Australian Government thinks there should be an office for advocacy and accountability in Aboriginal affairs,
- describe some of its basic features, and
- seek feedback about the proposal (page 10).

Submissions received in response to this paper, and feedback from face-to-face consultations, will inform a model for the new office that will be considered by the Government. It is anticipated that new funding and supporting legislation will be required, therefore the proposal will be contingent on budgetary and Parliamentary processes.

## Our commitment to accountability and transparency

In 2017, the Government embarked on a suite of reforms to improve how the public sector works across the board.

The Government commissioned an independent Service Priority Review to drive reform of government service delivery, accountability and efficiency. The Review's final report identified structural and systemic weaknesses in the State's public sector, and set out a blueprint for reform to achieve better outcomes.

A major finding of the report was the need for greater accountability and transparency across government, and better alignment of government services to community needs. On Aboriginal affairs in particular, the report noted that the existing systems and structures sometimes allow the public sector to continue doing what it has always done despite poor or worsening outcomes. The report recommended a number of actions for improvement, which are now part of the Government's broader public sector reform program to be implemented in 2018 and beyond.

The Government also made sweeping changes to the number and structure of government departments. Among the changes was the abolition of the Department of Aboriginal Affairs, whose functions were shifted to other State government departments, and establishment of an Aboriginal policy function in the Department of the Premier and Cabinet. Moving Aboriginal policy into a central agency ensures that Aboriginal issues are given the highest priority and embedded in the Government's core policy agenda. While these changes are important, there remains a gap in the State's institutional framework – there is no independent entity with the express function of holding Ministers and agencies accountable for improving opportunities for Aboriginal people.

This gap has been addressed in various ways in other jurisdictions: South Australia's Commissioners for Aboriginal Engagement; Victoria's Treaty Commissioner; New South Wales' Deputy Ombudsman for Aboriginal Programs; and the Government Champions program in Queensland (and, until recently, a similar program in the Northern Territory). Although the particular solutions differ, together they demonstrate a widespread recognition of the same basic challenge, and the need for systemic reforms to tackle it.

The proposal in this discussion paper for a new independent office for accountability and advocacy in Aboriginal affairs is progressing the Government's reform agenda. Taken in isolation, the impact of any one of these initiatives is likely to be modest. But together, the Government expects them to drive real change in the lives of Aboriginal people, and improve how the public sector works across the board.

## Why we think there should be a new accountability and advocacy office

The argument for establishing a new office for accountability and advocacy begins with the frank recognition that government is not serving Aboriginal people as well as it should. There are many reasons for this, but one significant reason is structural: Aboriginal people make up a small proportion of the State's population, which translates to a low level of influence in formal electoral politics. Other geographic and historical factors reinforce this situation. As a consequence, Aboriginal people's interests are vulnerable to chronic government underperformance and sudden policy changes. This contributes to continuing poor social and economic outcomes.

Aboriginal people in Western Australia have been telling the government for a long time about what the government can do to work better with and for Aboriginal people. Over the years, many different consultation processes, reviews, and reports, including the Service Priority Review, have consistently shown the government's contribution to Aboriginal people's well-being can be improved with:

- better coordination across agencies and levels of government
- better policy implementation and more customer-focused service delivery
- stronger, more systematic engagement with Aboriginal people
- more effective and coordinated use of data and evaluation.

A strong and transparent accountability framework is fundamental to all of these, by keeping decision-makers focused on getting the best outcomes.

There are many accountability institutions in Western Australia. The most fundamental is the electoral system, where government policies and performance are judged at the ballot box. Others include Parliamentary committees, the Opposition and other political parties. Some are specialist accountability agencies tasked with ensuring the integrity of government systems and processes: these include the Ombudsman, Office of the Auditor General, and Inspector of Custodial Services. Others, such as the Commissioner for Children and Young People, contribute to accountability by advocating for particular individuals or groups.

Accountability for outcomes in Aboriginal affairs is about policy settings, service delivery, expenditure, and genuine engagement. Getting these right requires political and bureaucratic commitment over a sustained period of time, in the context of historic and cyclical causes of disadvantage.

We believe the system will be enhanced if the interests and priorities of Aboriginal people are promoted by a permanent dedicated entity with statutory powers and independence from the Government of the day.



## Outcomes for Aboriginal people in Western Australia

Despite great diversity among Aboriginal people in Western Australia, on average there is a significant gap between the life outcomes of Aboriginal and non-Aboriginal people.

There are areas where gradual but solid improvements are being made, such as the rate of Aboriginal people with Year 12 qualifications and university degrees. However, significant challenges remain – particularly in remote areas. On average across the State, a range of socio-economic and health outcomes for Aboriginal people are not improving as much as they should, and in some cases are getting worse. The statistics on the next page give some examples.

There are multiple and complex causes, and an accountability and advocacy office will not on its own resolve them. However, we believe greater accountability and advocacy will contribute positively to the kind of political and policy environment needed for lasting change.

## Aboriginal influence and participation in electoral politics

Aboriginal people make up a small proportion of the Western Australian and Australian populations. This makes it harder to influence government policy through the electoral system.

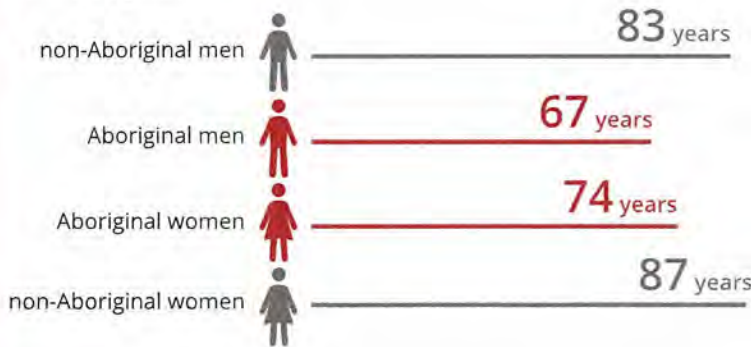
Other factors that work to reduce the influence of Aboriginal people on the political system are:

- Geographic dispersion across large distances dilutes Aboriginal people's potential electoral power, and makes cooperative action more difficult.
- Cultural diversity and political decentralisation mean there are multiple players and viewpoints rather than a single unified voice.
- Local issues in regional or remote areas are less visible to decision-makers.
- Additional barriers are faced by people who are not fluent in English or have low levels of "mainstream" education, including literacy.
- Some Aboriginal people may be dissuaded from participating in decision-making structures or processes they perceive as alien or unwelcoming.

These impediments to political participation and influence are even more serious in light of the kinds of statistics shown on the opposite page. People who have more contact with the health system, the prison system, the child protection system, and the social security system are more likely to be affected by government policy and performance. Aboriginal people on average are more impacted by what government does, but less able to influence it.

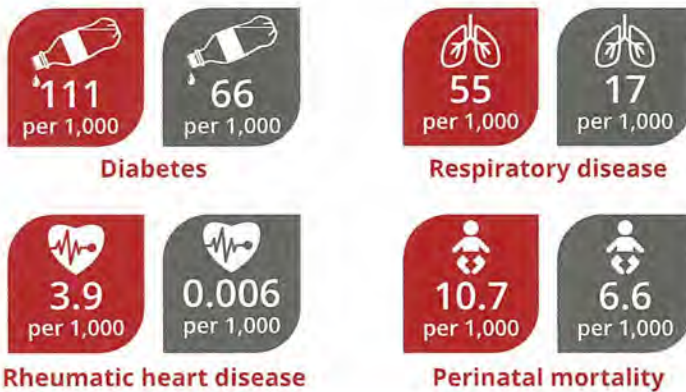
### Life expectancy

Average life expectancy is much less for Aboriginal people than non-Aboriginal.



### Health

Rates of diabetes, rheumatic heart disease, respiratory disease and perinatal mortality are all much higher for Aboriginal people.



### Housing

Overcrowded housing exacerbates a range of health and social problems



### Prison

The imprisonment rate is 4.1% for Aboriginal people and 0.2% for non-Aboriginal people.



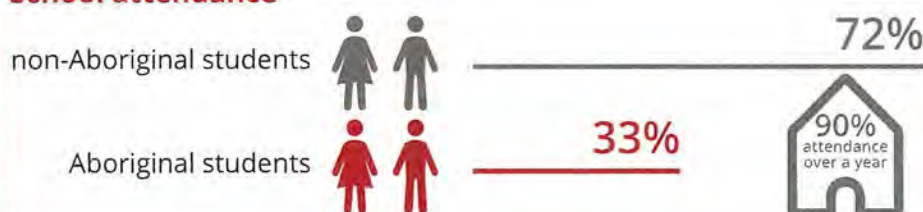
### Unemployment



### Children in out-of-home care



### School attendance



### Sources

Perinatal mortality; Rheumatic heart disease; Respiratory disease; Overcrowding: Australian Health Ministers' Advisory Council, 2017, *Aboriginal and Torres Strait Islander Health Performance Framework 2017 Report*, AHMAC, Canberra.  
Overcrowding: Australian Institute of Health and Welfare 2017, *Aboriginal and Torres Strait Islander Health Performance Framework 2017 report: Western Australia*.  
Life expectancy; School attendance; Prison: Aboriginal Policy Unit Data Warehouse, DPC.  
Unemployment: 2016 Census.  
Children in out-of-home care: Australian Institute of Health and Welfare 2017. *Child protection Australia 2015-16*. Child Welfare series no. 66.

## The institutional accountability gap

Western Australia has a range of important and valuable institutions that contribute to government accountability beyond the electoral system. Some are independent of government, some have statutory power, and some focus specifically on Aboriginal issues and interests. However, none of them have all three. This can be thought of as the institutional “accountability gap” in Aboriginal affairs.



The need for enhanced accountability in Aboriginal affairs has been addressed in various ways in other jurisdictions:

- South Australia has a Commissioner for Aboriginal Engagement to investigate and advise on systemic barriers to Aboriginal people’s access and full participation in government, non-government and private services; and act as the public advocate for engagement between Aboriginal people and the broader community. The role is expressly independent but is not supported by legislation.
- Victoria has a Commissioner for Aboriginal Children and Young People working alongside the Principal Commissioner for Children and Young People to perform a range of statutory functions. These include providing independent scrutiny and oversight of services for children and young people, advocating for their needs and interests within government, supporting and regulating organisations that work with children and young people, and conducting both systemic and individual inquiries. Victoria has also established a temporary Treaty Advancement Commissioner tasked with establishing an Aboriginal Representative Body to negotiate with the State Government on a Statewide treaty. That role involves consulting Aboriginal Victorians, providing research and advice on the treaty process, and communicating progress on the treaty process to Aboriginal and non-Aboriginal Victorians.
- New South Wales has a Deputy Ombudsman for Aboriginal Programs. This position is specified in the legislation that establishes the Ombudsman. Its role is to monitor and report on the efficiency and effectiveness of service

delivery within the framework of the NSW Government's plan for Aboriginal Affairs, Opportunity, Choice, Healing, Responsibility, Empowerment (OCHRE).

- Queensland has instituted a Government Champions program in which individual Ministers and CEOs of State Government agencies are linked with specific Indigenous communities to work in collaborative partnership towards improving life outcomes. Until recently, a similar program existed in the Northern Territory.

This brief summary shows significant variation in the approaches developed in each State or Territory. But while the solutions differ, together they demonstrate a widespread recognition of the same basic challenge, and the need for systemic reforms to tackle it.

### ***Existing oversight or advocacy entities***

Our system of government has long recognised that the electoral system cannot guarantee accountability in all areas by itself. It is too blunt a tool to deal with the many varied aspects of government action and decision-making, and may not always protect the interests of minorities and other vulnerable groups.

The Western Australian public sector has several entities that provide oversight over government or advocate for the interests of specific groups in society. Those agencies include the Ombudsman, Office of the Auditor General, Commissioner for Children and Young People, Inspector of Custodial Services, Equal Opportunity Commission, and Director of Equal Opportunity in Public Employment.

At the Commonwealth level, the accountability entities include the Australian Human Rights Commission, Commonwealth Ombudsman, Australian National Audit Office and Productivity Commission.

These entities all have independence from the Government, allowing them to scrutinise and criticise (some) government decisions and actions. They also have statutory powers and an institutional "insider" status that allow them to seek information, access high-level officials, and make authoritative statements on the public record. These are important tools for strengthening accountability and advocating for the interests of vulnerable people.

However, most of the generalist oversight entities work primarily from an administrative or technical perspective, focusing mainly on public sector efficiency, effectiveness, consistency and compliance with legislation. The Ombudsman's jurisdiction does not extend to decisions made by Ministers or Cabinet, and the Office of the Auditor General's role does not allow it to examine the merits or assumptions underlying government policy. These agencies are not well-placed to deal with contentious issues that involve balancing the interests of different sectors of society, or diverse ideological or cultural perspectives, or competing claims on public resources. But many of the Aboriginal-specific issues requiring the strongest advocacy involve questions of this kind.

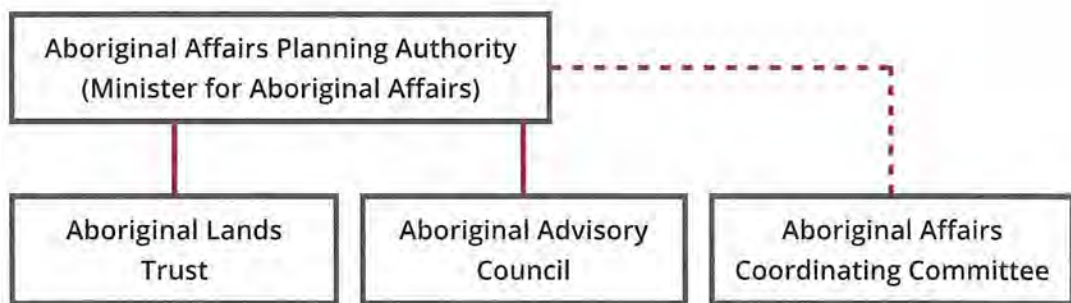
Also, none of these entities have an exclusive focus on Aboriginal interests and priorities. While they do work that benefits Aboriginal people, their other responsibilities necessarily prevent them from targeting resources and attention on the full range of Aboriginal-specific issues.

**Aboriginal-specific government entities**

Since the early years of the State’s European settlement there have been formal institutions focused on Aboriginal people: Aborigines Protection Board (1886–1905), Chief Protector of Aborigines (1905–36), Commissioner for Native Affairs (1936–63) and Department of Native Welfare (1963–72). These institutions had the stated purpose of promoting Aboriginal people’s welfare, but created paternalistic power structures that limited Aboriginal people’s freedom and independence. They were not a positive contribution to government accountability.

The *Aboriginal Affairs Planning Authority Act 1972* shifted the emphasis towards Aboriginal empowerment and self-determination. The Act established two Aboriginal-membership entities – the Aboriginal Lands Trust and the Aboriginal Advisory Council. The Trust’s role is to hold, manage, use and develop land for the benefit of Aboriginal people. The Council’s role is to advise the Aboriginal Affairs Planning Authority on matters relating to the interests and well-being of Aboriginal people. The Authority, which is constituted by the Minister for Aboriginal Affairs, has the general function of promoting the “economic, social and cultural advancement” of Aboriginal Western Australians.

The *Aboriginal Affairs Planning Authority Act 1972* also established the Aboriginal Affairs Coordinating Committee to coordinate the activities of all persons and bodies providing services and assistances to Aboriginal people. It consists of the CEOs of several government departments and the Chair of the Aboriginal Advisory Council.



Despite serving valuable roles, these entities do not address the need for accountability and advocacy in Aboriginal affairs because they serve other statutory functions and are not independent of the Government of the day.

At the Commonwealth level, the Aboriginal and Torres Strait Islander Social Justice Commissioner plays a role similar to that envisaged for a Western Australian office for accountability and advocacy. However, while the national Commissioner does engage on State-specific issues, it cannot deliver the sustained and in-depth scrutiny and advocacy required at the State level or develop the necessary close working relationships with Aboriginal communities and organisations in Western Australia.

### ***Aboriginal non-government organisations***

Western Australia has a vibrant sector of Aboriginal community controlled organisations, involved in policy and political advocacy as well as service delivery and cultural maintenance and promotion.

They provide a voice for Aboriginal people. Without them, accountability and advocacy in the State would be far weaker. However, these organisations do not have the function of providing comprehensive system-wide accountability:

- Almost all of the organisations have “day jobs” that compete for resources and energy with advocacy work. Some may be reluctant to criticise government for fear of losing the funding that clients depend on.
- The large number of organisations can work against a collective ability to gain traction – “cut through” is difficult amongst so many voices.
- Non-government organisations cannot always obtain information about government policies or programs, and do not have the ability to conduct official inquiries or make official reports on the public record.

These factors limit how effective Aboriginal non-government organisations can be in holding government to account.

### ***Temporary reviews and inquiries***

The institutional accountability gap in Aboriginal affairs has been partly filled in the past by temporary reviews and inquiries, often prompted by a crisis situation. These include the 1991 Royal Commission into Aboriginal Deaths in Custody, 2002 Gordon Inquiry into Response by Government Agencies to Complaints of Family Violence and Child Abuse in Aboriginal Communities and 2009-11 Indigenous Implementation Board.

These reports have gained the attention of decision-makers, Aboriginal people and the wider community, and have led to findings and recommendations to achieve better outcomes. However, they lacked the permanency to ensure that changes are made by successive governments. The result is a steady accumulation of reports and recommendations without lasting improvements in outcomes.

### **Summary – Why a new accountability and advocacy entity?**

The Western Australian Government believes that the existing system is not serving Aboriginal people as well as it should. Getting better outcomes will take time, much longer than the electoral cycle. The commitment to long-term reform will be strengthened by a robust accountability framework. We believe the system would be significantly improved by the presence of an influential and independent entity with the resources to pay close attention to what government is doing and the power to shine a spotlight on policies or practices that fail to contribute to better outcomes for Aboriginal people.

## We want to hear from you

The Western Australian Government believes there should be a new office for accountability and advocacy in Aboriginal affairs.

We believe the government's efforts to strengthen accountability will be most effective if they are designed with input from the people they are intended to serve – Aboriginal people, communities and organisations. We also welcome the views of the wider community, including community services and advocacy organisations, industry bodies, and government agencies at Commonwealth, State and local levels.

We want to hear from you. We want to know whether you support the general idea of a new office for accountability and advocacy in Aboriginal affairs. If so, your responses to the questions below will help us develop the most appropriate model for the new office.

### **A. Function of the new office**

The new office's job would be to hold the Government accountable, and provide system-level advocacy, across government activities affecting Aboriginal people. It would also work to ensure that the Government understands and responds to the views and interests of Aboriginal people.

There are many ways the office may do this, including:

- **monitoring** the effectiveness and efficiency of service delivery
- **identifying** opportunities to improve services, with collaborative input from government agencies and Aboriginal organisations
- **assessing** the consistency of policy and performance with human rights, legislative requirements and government commitments
- **assessing** the evidence base for government decisions and policies
- **monitoring** and reporting on government implementation of previous reviews and recommendations
- **helping** government agencies engage better with Aboriginal people, and Aboriginal organisations engage better with government
- **assessing** government agencies' evaluation practices, and raising the public profile of evaluation results
- **promoting** relevant research and helping set the research agenda
- **engaging** with the public sector and general public to promote success stories, examples of good practice and positive partnerships.

The day to day work of the office may involve conducting investigations and formal inquiries, writing reports and submissions, working with Ministers and public servants, maintaining lines of communication to organisations and agencies across the State, and engaging with the public through press releases, opinion pieces, and social media.

In order to avoid duplicating the work of other agencies, and focus on the activities where it can be most effective, we do not envisage the proposed office would have a role in investigating complaints (like the Ombudsman) or

advocating for individual cases (like the Chief Mental Health Advocate). We consider that these functions are best handled by existing agencies who have expertise and resources to focus on their respective areas of speciality. Instead, we see the accountability and advocacy office's function operating at a system-wide level. This strategic function would include working collaboratively with the agencies that do handle individual cases.

Similarly, there may be scope for the new office to refer or recommend particular matters to be addressed by entities such as the Office of the Auditor General. If necessary, these referral arrangements can be included in the supporting legislation.

### ***B. Business of the new office***

We think the office should be responsive to the needs and priorities of Aboriginal people. Instead of being limited to a particular subject matter (such as health, land, culture, or services), the office should be free to determine which issues relevant to the interests and well-being of Aboriginal Western Australians to focus on. This may include tackling difficult areas (such as housing and children in care) as well as promoting strengths and opportunities (such as economic development, language and culture). The office would be expected to develop its priority areas in collaboration with Aboriginal organisations, as well as government agencies, other non-government organisations, and technical specialists.

This broad scope would inevitably involve some overlap with other accountability agencies, such as the Ombudsman, Commissioner for Children and Young People, and Inspector of Custodial Services. This should be seen as a strength, as the office would be able to draw from the other agencies' expertise and vice versa.

We believe the office's scope should not be limited to State Government issues. It should also be free to speak about Commonwealth and local government policies and performance, and about how the three levels of government work together.

### ***C. Structure and powers of the new office***

We believe the following elements will best support the office's objectives:

#### ***Structure***

- The office should be a new entity rather than adapting an existing one.
- The office's powers and functions should be set out in legislation.
- The holder of the office should be an Aboriginal person.
- The office should be accountable to Parliament and independent of any Minister. Accountability to Parliament may be through a mechanism such as a Standing Committee.
- The term of office should be five years with the possibility of reappointment, and removal from office should require Parliamentary approval.
- The office should not be subject to Ministerial directions, but the Minister should have a limited power to refer specific matters to the office.



- There should be a mechanism for the Minister to request information from the office.
- Remuneration should be set by the Salaries and Allowances Tribunal, and protected from reduction during the term of office.

### **Powers**

- The office should have the power to table reports in Parliament at any time.
- The office should have powers to obtain documents and information.

#### **1. What are your views about this outline of the office's basic features?**

Does it miss anything important? Is anything included that shouldn't be?

### **D. Name of the new office**

We believe the name of the office should be determined in consultation with Aboriginal people. The Government wants to adopt a name that works best for Aboriginal people and reflects the role and structure of the office.

Previous discussions of this idea and examples from other jurisdictions have suggested names including "Commissioner for Accountability in Aboriginal Affairs", "First Nations Voice", or "Advocate for Aboriginal people". We think the name could be drawn from Aboriginal languages, although the Government will need to use a name that respects the diversity of languages throughout the State.

#### **2. What should be the formal name of the office?**

### **E. Appointment process**

We believe Aboriginal people and organisations should have a role in the appointment process for the new office. This is important to encourage appointees to be responsive to the interests and priorities of Aboriginal people.

There are many Aboriginal organisations in Western Australia, including community councils, native title prescribed bodies corporate, land councils, and service-providers. Some have a representative membership structure and others do not. At present, there is no single Statewide representative structure, and many of the regional structures that exist are limited to specific issues such as land rights or health.

We would like your views on which organisations should have a role in the appointment process, and what that role should be.

#### **3. How should Aboriginal people and organisations be involved in the appointment process of the office-holder. Who should be involved?**

## Summary – Your views matter

The Western Australian Government is committed to working more effectively with Aboriginal people to improve social, economic, cultural and health outcomes. We believe strengthening government accountability is an important part of achieving that objective, in combination with other measures this Government is developing.

This discussion paper proposes the establishment of a new independent office to hold government accountable for policy and performance affecting Aboriginal people, and ensure that the Government understands and responds to the views and interests of Aboriginal people.

However, if you believe there are other better ways of addressing the issues outlined in this discussion paper, we will listen to your views and take them seriously. This Government's aim is to make the system work better for Aboriginal people, and we recognise there is more than one way of doing this.

If there is to be a new office established, we are interested in your views about the role it would play; its powers, structure and scope; and its place in the wider structure of government. We want your input on the formal name of the office, and the process for appointing the officeholder.

The proposal for a new office for accountability and advocacy is just one step along a journey towards better outcomes for Aboriginal people, and the Western Australian Government welcomes you to join us on that journey.



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**Hon Ben Wyatt MLA**  
**Treasurer; Minister for Finance; Energy; Aboriginal Affairs**

Mr Mark Chester  
Chief Executive Officer  
Shire of Dardanup  
PO Box 7016  
EATON WA 6232

28 June 2018

Dear Mr Chester

On 7 June 2018, I was proud to announce the McGowan Government's plan to consult with Aboriginal people on how we can improve the way government works with and for Aboriginal Western Australians.

I have released a discussion paper to explore the idea of creating an independent statutory office to strengthen government's accountability to Aboriginal people and advocate for Aboriginal people's interests in government policy and performance.

The attached discussion paper explains the reasoning behind this proposal, and describes some of the basic features such an office might have. An information sheet is also attached to assist with your communications with community members about the proposal.

It is my view that such an organisation can only be successful if it has the support of the broader community, and I am very keen to hear from you on whether the Shire of Dardanup supports the concept. If supportive, I would also be keen to hear the views of the Shire of Dardanup on the office's functions, structure, powers, name and appointment process.

As this is an open process, we will publish all written feedback online unless you ask us not to, and will also produce a summary report. Written submissions and face-to-face consultations will inform a model for the new office that will be considered by the Government.

To make sure your views are taken into account, please contact us by **7 September 2018**. Written submissions can be sent to [AboriginalPolicy@dpc.wa.gov.au](mailto:AboriginalPolicy@dpc.wa.gov.au). To speak to somebody in person, please contact the Aboriginal Policy Unit on (08) 6552 5444.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ben Wyatt'.

Ben Wyatt MLA  
**TREASURER; MINISTER FOR FINANCE; ENERGY; ABORIGINAL AFFAIRS**

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# An idea for making government work better for Aboriginal people



I'm Ben Wyatt, the Minister for Aboriginal Affairs and Treasurer for Western Australia.

One of my priorities as Minister for Aboriginal Affairs is for the State Government to work with Aboriginal people to get better social, economic, cultural and health outcomes.

The WA Government is already doing many different things to make this happen, and I'd like to share an idea with you about something I think we could do in the future.

Right now, it is just an idea. Over the next few months we will be talking to many Aboriginal people, as well as people in government and others. We will then write a report on what people have told us. Your input will help us decide what to do next.

## Stronger accountability and advocacy

Our idea is to set up a new organisation to hold the government **accountable** for the way it works with Aboriginal people, and to **advocate** for the things that matter to Aboriginal people in WA.

In the past, governments have at times made decisions that have not been good for Aboriginal people, or delivered services in the wrong way and not made a real difference. We believe this would happen less if there was stronger government accountability to Aboriginal people. We think an official advocate for Aboriginal people would help the government listen better to Aboriginal people's priorities, views, concerns and ideas.

### Accountability

When we talk about someone being accountable, we mean they have to be open about what they've been doing so other people can see if they're doing the right thing.

For example, the committee members of a corporation are accountable to the members. At the AGM the committee needs to explain what the corporation has done in the last year, especially about money. This way everyone can see if they are doing a good job or not.

### Advocacy

An advocate helps the government listen to people outside government and speaks up about the things that are important to those people.

For example, when a land council writes a letter to ask the Federal Government to change the law on native title, the land council is doing advocacy for traditional owners.

## What would be the new organisation's job?

The organisation would have legal powers to get information from the government, and make official reports to Parliament.

This would allow it to:

- Look at how government services are working how they can do better
- Check to see if the government is following the rules (legislation, human rights)
- Help the government and Aboriginal organisations work better together
- Look at the information the government is using to make decisions, to see if it should get better information or make a different decision
- Share success stories and examples of good partnerships

### Would this be a new government department like the old Department of Aboriginal Affairs (DAA)?

No. DAA does not exist anymore, and the new organisation we are talking about would be different. It would be made up of one officially appointed person with special legal powers, and a team of support staff to help them. This person would be **independent** from the Government – Ministers would not be able to tell them what to do.

### Would the new organisation help with individual problems like Centrelink breaches or tenancy issues?

No. There are already organisations for this, like the Ombudsman, the Aboriginal Legal Service, and community legal centres. The new organisation's job would be making sure the systems and rules are fair, culturally appropriate, and reflect the priorities of Aboriginal Western Australians.

### Would this organisation have elected representatives from different Aboriginal groups?

No. The WA Government recognises that many Aboriginal people want an official representative structure and we will have those discussions with you in the future. But the idea we are talking about now is not about representing specific regions or groups – it is about having one officially appointed person making sure the government is **listening** properly and is **accountable** to Aboriginal people across WA. The organisation would build strong relationships with communities in all regions, and tell the government about their views and priorities.

### What else is the WA Government doing for Aboriginal people?

The WA Government is working on a range of new ways to work with Aboriginal people for better outcomes. These include the Aboriginal Employment Strategy, Aboriginal Procurement Policy, land tenure reforms, remote community infrastructure upgrades, better housing support services, and reviewing heritage laws. The Government will also develop a long-term strategy for Aboriginal affairs to build lasting economic and cultural empowerment.

### What would the organisation actually do?

- Running investigations and inquiries
- Writing reports and submissions
- Talking to people in government: State, Federal and local
- Talking to Aboriginal people and organisations across the State
- TV and radio interviews, press releases, newspaper articles, social media

### We want to hear from you

#### 1. What do you think of the idea?

Do you have comments or suggestions?

#### 2. What should the name of the organisation be?

Some previous suggestions include "Commissioner for accountability in Aboriginal affairs", "First Nations Voice", or "Advocate for Aboriginal people". You may have a completely different idea. Is there an Aboriginal language word that would work for all Aboriginal people in WA?

#### 3. How should Aboriginal people be involved in choosing the right person?

There are many Aboriginal organisations in WA. Which should have a role in the appointment process? What that role should be?

To tell us what you think or ask questions, please contact the Aboriginal Policy Unit on:

**(08) 6552 5444**

**[AboriginalPolicy@dpc.wa.gov.au](mailto:AboriginalPolicy@dpc.wa.gov.au)**

Please contact us before **7 September 2018** to make sure your views are taken into account.

As this is an open process, we will publish all written feedback online unless you ask us not to, and Freedom of Information laws will apply.





POLICY NO:-

CP033 – MOBILE TRADERS ON EATON FORESHORE [RESERVE 24359 &amp; RESERVE 25417]

## GOVERNANCE INFORMATION

Procedure Link:	NA	Administrative Policy Link:	NA
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## ADMINISTRATION INFORMATION

History:	1	NEW	OCM	14/12/16	Res:	352/16	Synopsis:	Policy created.
Version:	2	CP033	SCM	26/07/18	Res:	251-18	Synopsis:	Reviewed and Adopted by Council

## 1. RESPONSIBLE DIRECTORATE

Engineering & Development Services

## 2. PURPOSE OR OBJECTIVE

The purpose of this Policy is to provide direction to the Shire of Dardanup Council in the processing of applications for 'Trader's Permits' within the Eaton Foreshore Reserve (Reserve 24359 and Reserve 25417) in accordance with the Shire of Dardanup 'Activities in Thoroughfares and Public Places and Trading Local Law 2007'.

The objectives of this Policy include:

- To identify and designate an appropriate location for vendors to operate;
- To allow for mobile traders to operate in a manner that does not conflict with the Shire's permanent retail and service base, or other normal functions of the Eaton Foreshore Reserve;
- To protect existing levels of public amenity experienced on the Eaton Foreshore Reserve;
- To set minimum standards in the interest of public safety, environmental protection and social amenity.

## 3. REFERENCE DOCUMENTS

- The Shire of Dardanup 'Activities in Thoroughfares and Public Places and Trading Local Law 2007'
- Appendix 1 – Mobile Traders Area Plan

## 4. DEFINITIONS

The terms used in this Policy and their defined as follows in accordance with the Local Law.

Term	Definition
Trader	Means a person who carries on trading under an approved Trader's Permit.
Trading	The selling or hiring of, the offering for sale or hire of or the soliciting of orders for goods or services in a public place.
Trader's Permit	Means a permit issued to a trader.
Trading Location	Designated trading area as defined by the 'Mobile Traders Area Plan'.
Mobile Trader	A trader selling goods and services in a public place whose vehicle / equipment can be completely removed from site at the end of each day.
Local Law	Shire of Dardanup 'Activities in Thoroughfares and Public Places and Trading Local Law'

## 5. POLICY

This policy applies to mobile traders within the Eaton Foreshore Reserve (R24359 and R25417) and includes the following types of mobile traders:

- 5.1 Mobile traders utilising a vehicle or caravan for the purpose of trading goods (Type 'A');
- 5.2 Mobile traders providing a service for which minimal equipment is required and which are flexible in terms of location (i.e. fitness, yoga, tai-chi classes etc.) (Type 'B').

'Type A' Traders

- a) The approved area for 'Type A' trader's permit holders is identified on the 'Mobile Traders Area Plan' (Appendix 1 to this Policy).
- b) A maximum of three (3) 'Type A' trader's permits will be concurrently granted by Council to operate within the approved trading area at any one time.
- c) 'Type A' trader's permits will be issued for a maximum of 12 months and will be valid from 1 July to 30 June of the following year.
- d) 'Type A' trader's permits will be allocated to a particular location, which will represent the approved location for the business activity for the duration of the permit, unless otherwise approved in writing by Council.
- e) On 31 March of each year the Shire will call for expressions of interest by way of newspaper and website advertising to ascertain levels of interest from operators wishing to be granted one of the three 'Type A' permits for the following financial year.
- f) Existing permit holders will be required to submit a new application, if they wish to be considered for the following financial year.
- g) All applications will need to be submitted by 30 April using the form specified under the Local Law.
- h) By 30 June of each year an officer's report is to be presented to Council which will determine the approved trader's permits for the following financial year.
- i) In determining applications, Council shall have regard to Clause 5.5 of the Local Law and the following criteria:
- Benefit to the community;
  - Experience of the trader;
  - Appearance and quality of the operation and equipment;
  - Safety management measures implemented by the trader;
  - Risk management measures implemented by the trader;
  - The appropriateness of the activity/ business having regard to pedestrian, patron and vehicular safety within the area.
  - The appropriateness of the activity/business having regard to other approved trading permits within the approved area or other applications for trading permits currently being considered.
- j) All applications for 'Type A' mobile traders are to be determined by Council.
- k) In determining applications, Council reserves the right to refuse an application even if less than three permits have been issued for a particular financial year, if Council determines the proposed use is incompatible with the foreshore or of a standard that is unacceptable.
- l) If the three (3) trading positions are not all occupied following the expression of interest process, Council can approve an application received outside of the above process, for the remainder of the applicable financial year (expires on 30 June).

'Type B' Traders

- a) Applications for 'Type B' trader's permits can be submitted at any time throughout the year.

- b) 'Type B' trader's permits will be valid from 1 July – 30 June of the following year.
- c) If granted after 1 July, a 'Type B' trader's permit will be valid from the date of issue to 30 June of the following year.
- d) Applications for 'Type B' trader's permits may be approved by staff under the delegated authority of Council.
- e) There are no limitations as to the number of 'Type B' traders that may be granted a permit.
- f) 'Type B' traders are not restricted to a particular location on the Eaton foreshore, however their activities are not to interfere with other users of the foreshore.
- g) The existing operation of a similar business on the foreshore will not be used as a means of refusing any application for a 'Type B' trader's permit.
- h) Once approved, a 'Type B' permit holder can renew the permit without the need for a new application by paying the appropriate fee, prior to 30 June of each year.
- i) In determining applications for a 'Type B' trader, Council shall have regard to Clause 5.5 of the Local Law and the following criteria:
  - Benefit to the community;
  - Experience of the trader;
  - Appearance and quality of the operation and equipment;
  - Safety management measures implemented by the trader;
  - Risk management measures implemented by the trader;
  - The appropriateness of the activity/ business having regard to pedestrian, patron and vehicular safety within the area.
  - The appropriateness of the activity/business having regard to other approved trading permits within the approved area or other applications for trading permits currently being considered.

Conditions of Approval (Applicable to both 'Type A' and 'Type B')

If Council determines to approve an application for a trader's permit, conditions can be imposed on the permit including, but not limited to, the conditions of Clause 5.6 of the Local Law and the following:

- The trader shall only conduct trading of products and/or services as specified on the trader's permit.
- The trader shall not deposit or store any item associated with a trader's permit on any footpath, vehicle access way or thoroughfare so as to create an obstruction.
- The trader shall provide confirmation to the Shire of a valid public liability insurance policy to operate the subject trading activity, prior to commencement of the trading activity which is to be thereafter maintained. The Policy shall indemnify both the trader and the Shire against any death or injury to a person or property arising from the approved trading for a minimum value of \$10 million.
- The solicitation of customers by touting or the use of public address systems shall not be permitted at any time.
- The trader shall keep their area of operation clean and tidy at all times to the satisfaction of the Shire.
- The trader shall ensure that no debris, litter, cleaning agents, detergents or waste of any kind result from their activities.
- This trader's permit cannot be transferred to another trader without the prior consent of Council.
- This trading permit is valid for a maximum period of 12 months. Dependent on time of approval, permits shall not be approved past 30 June of the relevant year.
- The trader shall not conduct trading on any day that there is a Shire of Dardanup approved 'event' on Reserve 24359 or Reserve 25417, unless otherwise approved in conjunction with this 'event'.
- The trader shall cease trading upon notification from the Shire of any maintenance works or any other matter as determined by the Shire that may be required to be conducted on Reserve 24359 or



Reserve 25417 which shall not recommence until such time as the trader is further notified in writing by the Shire.

- The trader shall make all reasonable attempts to utilise their trading permit to its full extent. If the local government determines that a trading permit is not being utilised sufficiently, the local government may revoke the trading permit.
- A trader shall not request any member of the public using the trading area to relocate from the designated trading area at any time.

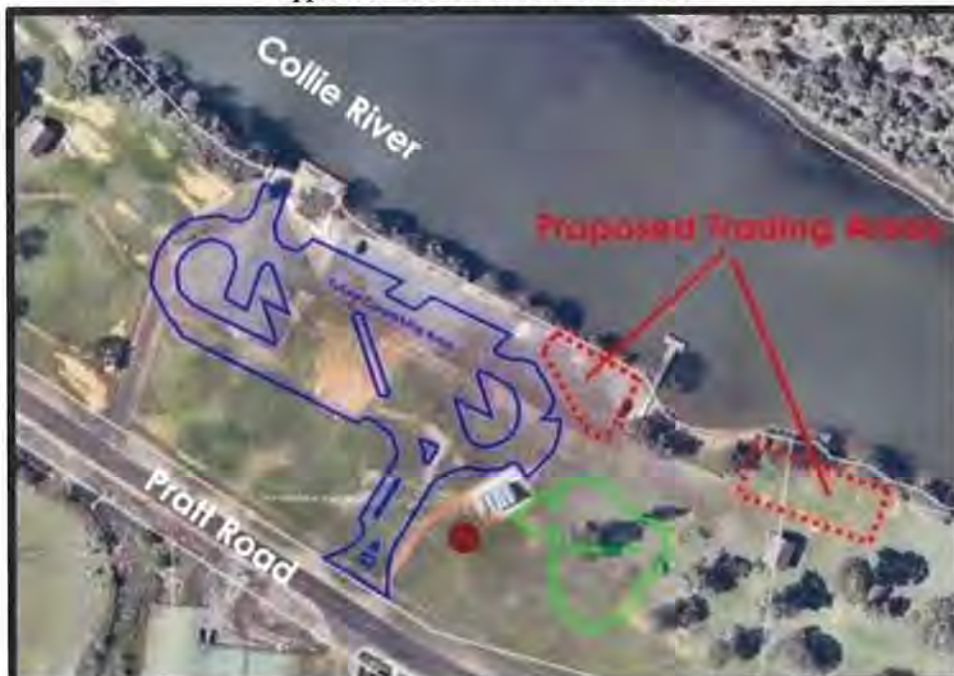
Advice notes:

- Traders whose trading involves the selling or distribution of food and/or drinks are to comply with the Food Act 2008 and the Food Standards Code.
- Traders shall ensure compliance with the Environmental Protection (Noise) Regulations 1997 at all times.
- The Shire may cancel a trader's permit pursuant to Clause 6.9 of the Local Law if the trader has not complied with a condition of the permit or provision of any written law which may relate to the activity regulated by the permit.

Revocation of Trader's Permit

- Council may revoke a trading permit for the following reasons:
- The nature of the trade is different to that approved;
- Vehicles and/or equipment are not as described in the application;
- Conditions of approval are not being adhered to;
- The approved trader is not utilising the approval at least one day per week.
- The activity is causing a nuisance to other users of the foreshore.

*Appendix - Mobile Traders Area Plan*





POLICY NO:-

CP033 – TRADERS ON SHIRE RESERVES

## GOVERNANCE INFORMATION

Procedure Link:	NA	Administrative Policy Link:	NA
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## ADMINISTRATION INFORMATION

History:	1	NEW	OCM	14/12/16	Res: 352/16	Synopsis:	Policy created.
	2	CP033	SCM	26/07/18	Res: 251-18	Synopsis:	New Council Policy Document endorsed
Version:	3	CP033	OCM	08/08/18	Res: ???	Synopsis:	Reviewed and Adopted by Council

## 1. RESPONSIBLE DIRECTORATE

Development Services Directorate – Environmental Health Department

## 2. PURPOSE OR OBJECTIVE

The purpose of this Policy is to provide direction to the Shire of Dardanup Council in the processing of applications for Stallholder's and Trader's Permits to trade from public places within the Shire of Dardanup in accordance with the Shire of Dardanup 'Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2009'.

The objectives of this Policy include:

- To identify and designate appropriate locations for vendors to operate;
- To allow for stallholders and mobile traders to operate in a manner that does not conflict with the normal functions of the Shire;
- To protect existing levels of public amenity experienced on the Shire's reserves and other public places;
- To set minimum standards in the interest of public safety, environmental protection and social amenity.

## 3. REFERENCE DOCUMENTS

- The Shire of Dardanup 'Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2009'

## 4. DEFINITIONS

The terms used in this Policy and their definitions are as follows:

Term	Definition
Public Place, Stall, Stallholder, Stallholder's Permit, Trader's Permit, Trader, Trading	As per Local Law
Trading permit	A stallholder's or trader's permit
Mobile Trader	A trader selling goods and services in a public place whose vehicle / equipment can be completely removed from site at the end of each day.
Roaming Trade	Trading from a vehicle on the road reserve, with the trader remaining in a particular location for as long as there is a customer making a purchase and then moving on from that location.
Local Law	Shire of Dardanup 'Activities in Thoroughfares and Public Places and Trading Amendment Local Law'

## (Appendix ORD: 12.6B)

their approved event subject to the approval of the Shire Environmental Health Officer and to the trader having a current Traders Permit with the Shire of Dardanup.

- l) In determining applications for trading permits, Council will have regard to Clause 5.5 of the Local Law and the following criteria:
- Benefit to the community;
  - Experience of the trader;
  - Appearance and quality of the operation and equipment;
  - Safety management measures implemented by the trader;
  - Risk management measures implemented by the trader;
  - The appropriateness of the activity/ business having regard to pedestrian, patron and vehicular safety within the area;
  - The appropriateness of the activity/ business having regard to the purpose for which the land is reserved, used or zoned;
  - The potential impacts (i.e. parking, traffic, noise etc.) of the trading activity on nearby residences and landowners;
  - The availability of ablution facilities if required for the trading activity; and
  - The extent to which previous trading permits have been utilised, if applicable.

### **Conditions of Approval (Applicable to 'Type A', 'Type B' and 'Type C')**

If Council determines to approve an application for a stallholder's or trader's permit, conditions can be imposed on the permit including, but not limited to, the conditions of Clause 5.2, 5.3 and 5.6 of the Local Law and the following:

- The trader shall not deposit or store any item associated with their activity on any footpath, vehicle access way or thoroughfare so as to create an obstruction.
- The trader shall provide confirmation to the Shire of a valid public liability insurance policy to operate the subject trading activity, prior to commencement of the trading activity which is to be thereafter maintained. The Policy shall indemnify both the trader and the Shire against any death or injury to a person or property arising from the approved trading for a minimum value of \$10 million.
- The solicitation of customers by touting or the use of public address systems shall not be permitted at any time.
- The trader shall keep their area of operation clean and tidy at all times to the satisfaction of the Shire.
- The trader shall ensure that no debris, litter, cleaning agents, detergents or waste of any kind result from their activities.
- This permit cannot be transferred to another trader.
- This permit is valid for a maximum period of 12 months, expiring on 30 June.
- The trader shall cease trading upon notification from the Shire of any maintenance works or any other matter as determined by the Shire that may be required to be conducted on the reserve or other public place which shall not recommence until such time as the trader is further notified in writing by the Shire.
- The trader shall make all reasonable attempts to utilise their trading permit to its full extent. If the local government determines that a trading permit is not being utilised sufficiently, the local government may revoke the trading permit (Eaton Foreshore only)
- A trader shall not request any member of the public using the trading area to relocate from the designated trading area at any time.

### **Revocation of Stallholder's or Trader's Permit**

Council may revoke a trading permit for the following reasons:

- a) The nature of the trade is different to that approved;
- b) Vehicles and/or equipment are not as described in the application;
- c) Conditions of approval are not being adhered to;
- d) The approved trader is not utilising the approval at least one day per week (Type A traders for Eaton Foreshore only);
- e) The activity is causing a nuisance to other users of the public place or nearby residences/landowner.

## 5. POLICY

This policy applies to mobile traders within the Shire of Dardanup and includes the following types of mobile traders:

1. **Type 'A'** - Mobile traders utilising a vehicle, caravan, trailer or stall for the purpose of trading in a public place;
2. **Type 'B'** - Mobile traders providing a service for which minimal equipment is required and which are flexible in terms of location (i.e. fitness, yoga, tai-chi classes etc.);
3. **Type 'C'** - Roaming Mobile traders utilising a vehicle, caravan or trailer for the purpose of trading utilising a public road reserve and remaining in a particular location for as long as there is a customer making a purchase and then moving on from that location.

This Policy provides specific application and operational requirements for all mobile trading occurring on the Eaton Foreshore Reserves and other public places within the Shire of Dardanup.

### 'Type A' Traders – Public Notification and Application Process - Eaton Foreshore Only

- a) The approved area for 'Type A' permits on Eaton Foreshore will be allocated by the Principal Parks and Gardens Supervisor.
- b) A maximum of three (3) 'Type A' permits will be concurrently granted by Council to operate within the Eaton Foreshore approved trading area at any one time, at specific trading locations.
- c) Permits will be allocated to a particular location, which will represent the approved location for the business activity for the duration of the permit, unless otherwise approved in writing by Council.
- d) Existing permit holders will be required to submit a new application if they wish to be considered for the following financial year.
- e) Prior to 30 June of each year the Shire will call for expressions of interest by way of newspaper and website advertising to ascertain levels of interest from operators wishing to be granted one of the 'Type A' permits available for the following financial year. All applications must be submitted by the date advised in the public notice using the form specified under the Local Law. When applications received exceed the number of trading positions available, an officer's report is to be presented to Council by June 30<sup>th</sup> of each year to determine the approved permits for the following financial year.
- f) In determining applications, Council reserves the right to refuse an application even if all available trading positions have not been allocated for a particular financial year, if Council determines the proposed use is incompatible with the area or of a standard that is unacceptable.
- g) If applications received during the Expression of Interest process do not exceed the available trading positions, such applications may be approved by Staff under the delegated authority of Council, subject to the application meeting all requirements.
- h) If available trading positions are not all occupied following the expression of interest process, Council can approve an application received outside of the above process for any of the remaining trading positions, for the remainder of the applicable financial year expiring 30 June. Such applications may be approved by Staff under the delegated authority of Council, subject to the application meeting all requirements.
- i) Successful applicants will be advised of the outcome, and must submit any supporting information requested and pay the application fee and annual fee (pro rata for applications outside the above process) for the issue of a trading permit in this location within one month of being advised of their successful application. If the fee and any information requested is not received within one month of notification, then the offer has lapsed and the trading position will be offered to another applicant at the discretion of Council staff.

## Application Process

- 'Type A' Traders – Balance of Shire Reserves and Other Public Places but Excluding Gnomesville
  - 'Type B' Traders – Any Public Place including Eaton Foreshore but Excluding Gnomesville
  - 'Type C' Traders – Roaming Trade
- a) Applications can be submitted at any time throughout the year.
  - b) Applications involving a single vehicle / van / stall (including Type C) may specify more than one trading location and will be required to pay only one application fee and fee for trading duration and be issued with a single permit.
  - c) Applications involving multiple vehicles / vans / stalls will be required to pay a separate application fee and fee for trading duration for each vehicle / van / stall, and will be issued with a separate permit for each vehicle / van / stall.
  - d) Applications may be approved by staff under the delegated authority of Council.
  - e) There are no limits on the number of Type B traders that may be granted a permit for a reserve or other public place, or on the number of Type C traders permits issued for roaming trade.
  - f) Limits may be imposed on the number of 'Type A' traders that are permitted to operate at a specific location any one time. When these limits are imposed, exercise of trading permits shall be on a "first come, first served" basis.
  - g) 'Type A' permits may be restricted to specific locations or general trading areas within specific reserves or other public places.
  - h) 'Type B' traders are not restricted to a particular location within a specific reserve or other public place but may be excluded from particular locations on the reserve or other public place.
  - i) The existing operation of a similar business on a reserve or other public place will not be a means to refuse any application for a trading permit.
  - j) Trader's permits for roaming trade will only authorise trading within town site boundaries.

## General Matters (Applicable to 'Type A' , 'Type B' and 'Type C'):

- a) Traders permits will not be issued for trading at Gnomesville for reasons of public safety. This Policy will be amended to address trading at Gnomesville when the Gnomesville Masterplan has been approved by Council, provided the approved Masterplan provides for the issue of traders permits for the location.
- b) Traders activities are not to interfere with other users of the reserve or other public place.
- c) Traders whose trading involves the selling or distribution of food and/or drinks are to comply with the Food Act 2008 and the Food Standards Code.
- d) Traders shall ensure compliance with the *Environmental Protection (Noise) Regulations 1997* at all times.
- e) The Shire reserves the right to vary the conditions of a stallholder's or trader's permit at any time.
- f) The Shire may cancel a stallholder's or trader's permit pursuant to Clause 6.9 of the Local Law if the trader has not complied with a condition of the permit or provision of any written law which may relate to the activity regulated by the permit.
- g) All stallholder's and trader's permits will be issued for a maximum of 12 months and will be valid from 1 July to 30 June of the following year. If granted after 1 July, stallholder's and trader's permits will be valid from the date of issue to 30 June of the following year.
- h) Where an Organisation has an existing agreement with Council for the use of a reserve or other public place, written approval from that Organisation must be submitted with any trading permit application seeking approval to trade from the public place subject to an existing agreement.
- i) Where an Organisation or individual has a lease agreement giving them the exclusive right of access to an area of public land, trading activities on that portion of land to which they are granted exclusive rights of access will not be subject to the Local Law or this policy as the land subject to the lease is not within the definition of a public place.
- j) A trader shall not conduct trading on any day that there is a Shire of Dardanup approved 'event' on the reserve or other public place for which the right to authorise trading has been granted to the organiser by the Shire, unless otherwise approved by the event organiser (e.g. Shire organised events, Eaton Foreshore Festival, Dardanup Bull and Barrel Festival).
- k) When a Permit holder for a particular class of goods or services at the Eaton Foreshore is unavailable to trade at a particular time, or there is no permit holder for a particular class of goods or services at the Eaton Foreshore, an event organiser may invite another trader to trade at



# DARDANUP TOWNSITE COMMUNITY FACILITIES PLAN

**DRAFT**

AUGUST 2018

Contents

Contents ..... 1

Executive Summary ..... 2

Introduction..... 4

Dardanup Townsite ..... 4

Townsite and Regional Growth ..... 5

Planning and Policy Context..... 5

Population and Demographic Growth ..... 6

Facilities Planning ..... 9

Existing Community Facilities and Usage ..... 9

Community Needs and Aspirations ..... 12

Facilities Plan - Needs, Priorities and Funding..... 18

### Executive Summary

The Dardanup Townsite Community Facilities Plan (DCFP) outlines a prioritized and staged approach to the provision of community facilities over the short, medium and long term, accounting for community need and population growth facilitated by land development.

The DCFP graphically illustrates the location, recommendation and priority for the upgrading of existing and development of proposed facilities and provides supporting text. The purpose of the DCFP is to ensure that facilities are suitably located and configured to service the social, recreational and tourism needs of the town now and in the future.

Planning at both the Local and State government level provides for growth of the town of Dardanup. The expansion of Dardanup townsite and intensification of the rural residential areas will cater for population increase from the existing 450 to a population of 4000. This growth will occur whilst still retaining an individual town identity and rural outlook of Dardanup.

The Dardanup Community Facilities Plan (DCFP) has been informed by a review of current Shire and State Government plans and policies, an asset audit, and community and stakeholder engagement. Although it was identified that the town currently has sufficient facilities to cater for the population, the condition, functionality and capacity of much of the infrastructure is not well suited to current needs. Of particular note was the need to improve the civic facilities library, town hall and community centre to provide for non-sporting community and recreational uses. The Volunteer Bushfire Brigade was also seeking to expand their facility to include an extra vehicle bay, training room and toilets and shower to better suit operational requirements. The Well Recreational Park has temporary changerooms and sub-standard external toilets. There are required upgrades to the parking, clubrooms and changerooms and expanded skate park. Paths and toilets within the town were also a high priority to cater for tourists as well as local need.

The engagement, undertaken from September 2017 to April 2018, assisted to identify the following 22 needs and priorities for the townsite of Dardanup in the short, medium and long term.

#### Short Term

1. Remove Depot buildings and integrate Depot site with Precinct
2. Enhanced cycle and pedestrian linkages
3. Landscaping of Civic Precinct
4. Toilets at Well Recreation Park
5. Fire Brigade relocated and expanded
6. Entry statements and signage (to reduce speed and improve wayfinding)
7. Car parking sealing and repairs
8. Pedestrian crossing over railway line into town
9. Hall improvements; toilet, kitchen and lesser hall
10. Wells Club room upgrades -

#### Medium Term

11. Shire office improvements
12. Hard Court maintenance
13. Don Hewison upgrades and building maintenance
14. Wells Recreation additional parking
15. Improved active recreation facilities for youth



16. Improve picnic facilities Caramar/Civic
17. Toilets at Civic Precinct

Long Term

18. Integrate Community Centre into the Civic Precinct
19. Junior oval south of primary school
20. Expand Wells to include additional playing fields and additional lighting, spectator bank/music shell
21. Full repair of hard courts, 2 additional tennis courts,
22. Toilets Commercial Precinct at Charlotte Street

This staged approach recognises financial constraints and the opportunities for facility upgrades and expansion based on future town growth.

### Introduction

The following Dardanup Townsite Community Facilities Plan (DCFP) has been informed by a review of current Shire and State Government plans and policies, an asset audit, and community and stakeholder engagement undertaken from September 2017 to April 2018. The DCFP outlines a prioritized and staged approach to the provision of community facilities over the short, medium and long term accounting for population growth facilitated by land development. The DCFP graphically illustrates the location, recommendation and priority for the upgrading of existing and development of proposed facilities and provides supporting text. The purpose of the DCFP is to ensure that facilities are suitably located and configured to service the social, recreational and tourism needs of the town now and in the future.

Bodhi Alliance was commissioned to prepare the DCFP including providing an independent and objective assessment of the future needs for community infrastructure and services within the Dardanup townsite.

### Dardanup Townsite

Dardanup was first settled in 1852 and the townsite of Dardanup was gazetted in 1923. Today the townsite is identified in the State's Activity Centres policy 2014 as major town. It is centrally located within the Greater Bunbury Region approximately 14 km south east of the Bunbury central business district and 7 km from the Picton and Halifax industrial areas.

Dardanup townsite was the administrative centre of the Shire of Dardanup until the relocation of the Shire offices in 1999. Traditionally the town has functioned as a service centre for the surrounding agriculture community. It currently occupies an area of approximately 23 hectares with approximately a further 100 hectares identified for future development. There is a small commercial precinct comprised of approximately 360m<sup>2</sup> of retail floor space. The commercial precinct is located on Charlotte Street and the civic precinct on Little Street, the sporting precinct abuts Ferguson Road and all are situated within 200 metre radius. The town hosts the Ferguson Valley Tourist Centre and functions as the gateway to the Ferguson Valley with its tourist attractions.



Aerial View Dardanup Townsite 2017

### Townsite and Regional Growth

The population of the Greater Bunbury Region (GBR) is expected to grow by an additional 76,500 persons to 150,000 persons by 2050. This growth will largely be the result of migration as it has in the past and will be driven by job opportunities, lifestyle and settlement opportunities.

While it is envisaged that the population of Dardanup will grow to 4,000, the timing of this population growth is a matter of conjecture, growth will occur providing there are opportunities for future urban and rural residential development. These will provide for a range of lifestyle and settlement options to capitalise on the future job opportunities. Dardanup is well placed to accommodate population growth of the GBR as it is an established urban centre close to the current urban area of the GBR. Importantly, Dardanup has both road and rail transport corridors connecting to the City of Bunbury, providing future transport opportunities for improved connectivity and accessibility.

### Planning and Policy Context

There are several documents that guide the town planning for Dardanup including:

- Greater Bunbury Strategy
- Dardanup Local Planning Scheme No. 3 (TPS 3)
- Shire of Dardanup Local Planning Strategy (LPS)
- Dardanup Townsite Strategy
- Dardanup Townsite Community Facilities and Contributions Plan
- Shire of Dardanup Strategic Community Plan
- Roselands Structure Plan

These plans provide for growth of the town of Dardanup whilst still retaining an individual town identity and rural outlook .

The Dardanup Local Planning Strategy endorsed in 2015, provides strategic planning direction for the next 15 years. The Strategy identifies expansion of the existing Dardanup townsite and intensification of the rural residential areas, to cater for a population increase from 450 to 4000.

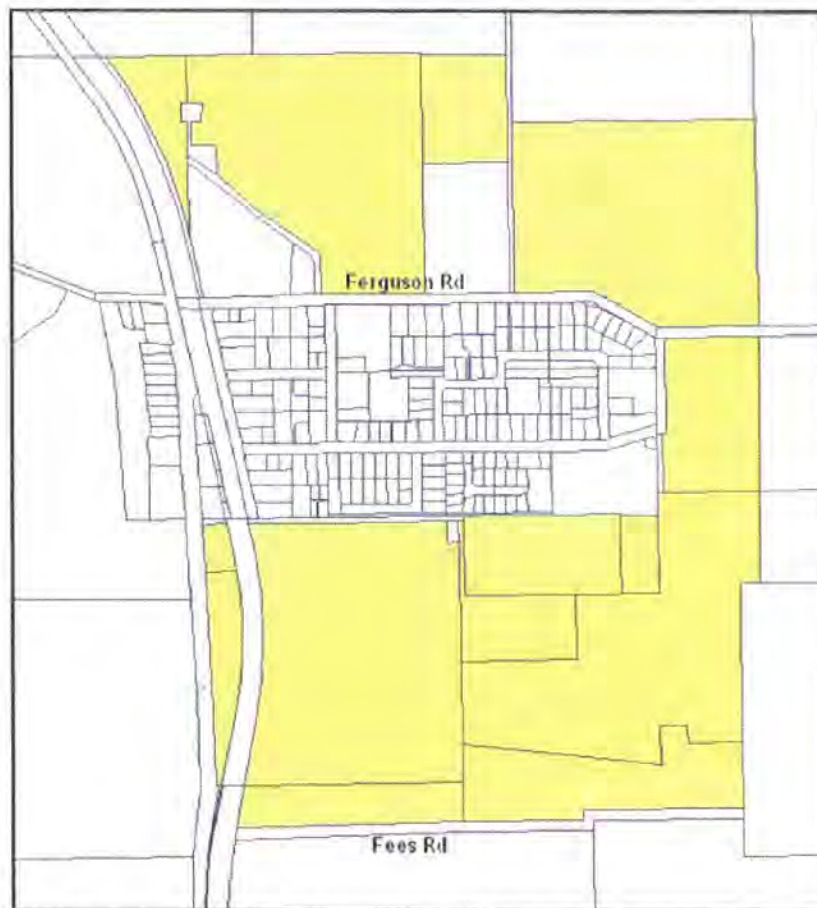
The Dardanup Townsite Expansion Strategy states that the provision for public open space should be in the form of areas large enough to accommodate active recreation use. The strategy identified two locations within the Dardanup Townsite for the establishment of additional public open space. A three hectare portion of land abutting the western boundary of the Dardanup Recreation Ground and fronting Ferguson Road has been identified as a possible future senior oval. This site is part of future structure planning.

A second site, having an area of approximately 1.55 hectares located to the southern boundary of Dardanup Primary School, is already identified within the Roselands Structure Plan for a junior oval development. This will allow for development of a shared oval facility between the Department of Education and the Shire of Dardanup.

The Development Contribution Plan (DCP 2) identifies the infrastructure and administrative items that are to be funded as part of the townsite expansion area. Developer contributions need to have a direct relationship to the need for new or upgraded infrastructure associated with the demand created from the development. These can consist of:

- A new item of infrastructure;
- Land for infrastructure;
- An upgrade of an existing item of infrastructure;
- An extension to existing infrastructure;
- The total replacement of infrastructure once it has reached the end of its economic life;
- Other costs reasonably associated with the preparation, implementation and administration of a development contribution plan.

It is intended that the contribution plan be reviewed every five years to consider such factors as: cost fluctuations, revisions to infrastructure, additional infrastructure and changes to the number of dwelling sites expected. Changes to the expected development timeframe of community facilities can also be considered, but new facilities cannot be included without replacing or removing another community facility in order to maintain the existing level of funding.



Development Contribution Area -DCA2 shown in yellow

#### Population and Demographic Growth

The following community profile provides an understanding of the historic and current demographic of the town of Dardanup and a contextual comparison with the Shire and the State of WA. The purpose of the comparison is to explore how the current demographic differs from the Shire and the State, how it is changing and how it may change over time as the population grows. For example the statistical data currently indicates a significantly higher percentage of home ownership, low median income, significantly lower percentage of

unoccupied dwellings and an older median age in the town of Dardanup than the State or the Shire.

The following table shows the State, Shire of Dardanup and the suburb profile as presented in the 2011 and 2016 Census.

	Shire of Dardanup		Dardanup Townsite		Western Australia	
	2011	2016	2011	2016	2011	2016
People	12,405	14,033	429	502	2,239,170	2,474,410
Male	49.9%	49.4%	52.2%	49.5%	50.3%	50%
Female	50.1%	50.6%	47.8%	50.5%	49.7%	50%
Median age	35	37	32	42	36	36
Families	3,446	3,832	112	142	585,311	644,1891
Average children per family	1.9	1.9	1.9	2.8	1.9	2.8
All private dwellings	4,949	5676	171	212	960,717	1,070,962
Unoccupied dwellings	10.2%	9.8%	11.9%	5.8%	12.1%	13.3%
Average people per household	2.7	2.6	2.8	2.5	2.6	2.6
Home owned outright or with mortgage	72.7%	74.8%	75.2%	79.2%	67.3%	68.2%
Home Rented	22.6%	21.6%	22.8%	19.2%	29.2%	28.3%
Average motor vehicles per dwelling	2.1	2.1	1.9	2.2	1.9	1.9
Working full time	60.7%	54.7%	56%	55.5%	60.7%	57%
Working part time	27.8%	32.2%	31.4%	30.1%	28.1%	30%

Table 1: Comparative Demographic Profiles 2011/2016

#### Age Distribution

By 2016 the median age for Dardanup (42) changed significantly from 2011 (32) and is now significantly higher than the Shire (37) and the State (36). Over the inter-census period the main change has occurred in the over 45 age group, where people over 45 now represent 45.5% of the total population, a change of 11.7% between 2011 and 2016. As can be seen in the table below the population of the town of Dardanup has less children under 15 than the Shire and slightly more than the State, less young adults 15 – 24 than the Shire and State and significantly more residents aged over 45 than the Shire or the State.

Age Distribution 2016			
	Dardanup (2011)	Shire	State
Under 15	20.4% (27%)	21.1%	19.2%
15 – 24	10.1% (12.3%)	12.1%	12.6%
25 – 44	24.0% (27%)	25.7%	29.4%
45 – 64	28.0% (21.2%)	25.2%	25.0%
Over 65	17.5% (12.6%)	15.2%	14.0%

Table 2: Comparative Age Distribution

## District Catchment 2016 Census

Dardanup as a district centre has a broader catchment than just the town as is demonstrated by the school numbers with over 400 children attending the local primary schools and less than 100 children being resident in town.

Suburb	Population (2011)	Dwellings	People per household	Median age	% Under 15/over 55
Dardanup	502 (429)	212	2.5	42	20/31
Dardanup West	672 (675)	246	2.8	45	19/29
Henty/Paradise	213 (325)	138	2.6	46	22/37
Crooked Brook/ Ferguson	517 (534)	202	2.8	48	22/37
North Boyanup	343 (317)	105	3	44	15/43
<b>District Total</b>	<b>2347 (2280)</b>	<b>903</b>	<b>2.7</b>	<b>46</b>	

Table 3: Catchment Demographics

## Growth Predictions

The above Census figures suggest a combined population increase in the town of Dardanup and Dardanup West between 2011 and 2016 of 75 people but a decline in the other District localities. For the town of Dardanup this represents an increase of 17%, higher than the Shire (13.1%) and the State (10.5%). If this growth rate was to continue the town of Dardanup would have an estimated population of 591 by 2021, 691 by 2026 and 946 by 2036.

Even at this higher than average rate of growth it is less than would be expected through successful land development initiatives.

Predicting patterns of growth is far from accurate. Western Australia Tomorrow Population Report No. 10 Medium Term Population Forecasts for Western Australia 2014 to 2026, published in August 2015 forecast even less growth for Dardanup. The estimate for Dardanup at SA2 level is for a population of 3,080 in 2026 which is less than the current population of 3,142, a decline similarly for the Shire, estimating a population of 12,850 less than the current 14,033.

In summary, current population growth, although higher than the Shire, would only realise a population of 1,000 by 2038, approximately an additional 70 homes. This rate of population growth is not sufficient to see the significant development that would see Dardanup reach the target population of 4,000. Recent population increase 2011-2016 has been in the over 55 age group.

## Growth in South-West towns 2011-2016

Town	2011	2016	Growth Rate %
Capel	865	2020	133%
Cowaramup	795	1546	94%

Table 4 Growth in selected Other South West Towns

Capel and Cowaramup are examples where initiatives and successful land development has seen significant town growth. It is feasible that Dardanup as a small town with historic value

and character, in close proximity to Bunbury, Eaton and employment centres could similarly see rapid growth. Opportunities such as the completion of the bypass road, expansion of Bunbury, a fast train Perth to Bunbury and the introduction of transport technologies such as driverless cars may quickly see the town of Dardanup develop. Improved road access, more facilities and increased tourism will assist town growth, as will increased prices and demand in the Region. Growth resulting from development will most likely result in a different demographic with greater numbers of families as seen in Cowaramup and Capel. This group would increase the demand for the sport and recreational facilities and playgrounds. In planning for the community facilities both the current rate of growth and the full development scenario are considered.

### Facilities Planning

The majority of the community facilities included within the plan were identified through public consultation with existing residents of the Dardanup, undertaken as part of this review.

These findings were further supported by best practice guidelines which were mainly developed from metropolitan policy documents. However, there is a shortfall in referencing such policies, as they do not consider the unique requirements and needs of regional communities.

Therefore, the regional demand for each facility has been assessed and in many cases has been deemed to be required, even when the base population thresholds have not been met in the Dardanup Townsite. These assumptions have been made on the basis that the townsite of Dardanup is a district centre and fulfils a wider function than many suburban centres.

### Existing Community Facilities and Usage

#### Wells Recreation Park

The Wells Recreation Park is administered by the Dardanup Sports and Recreation Association. The Park is identified as a District Centre and fulfils the regional, and the local demand for facilities. The Wells Recreation Park is comprised of a senior oval / 2 soccer fields, 5 hard courts, skate park and clubrooms.

The oval is currently utilised by soccer and cricket groups and is the venue for the annual Bull and Barrel Festival held every spring. There are 3 Senior cricket teams with 60 players that play on the weekend and train during the week. There is one cricket pitch and 3 practice nets. During the winter season the ground is used for soccer by the Eaton/ Dardanup Football Club that has 6 Senior teams (3 Mens, 2 Womens and 1 Veterans) and 15 Junior teams. Juniors play on Saturday and Seniors play on Sunday, with training during the week. There has been drainage issues with the grounds previously but works have been undertaken to rectify this and this is being monitored.

There are 5 hard courts, 2 are dedicated to tennis with 3 mixed use courts. The courts were recently resurfaced but cracks have reappeared and subsurface works are required to stabilise the courts. The Dardanup Tennis Club has 20 players that meet weekly plus junior coaching. The Dardanup Junior Basketball Club consists of 33 teams which play on Friday nights and train during the week.

The clubroom facilities consists of a single large meeting room, a tennis room and 2 equipment store rooms, canteen, toilets and changerooms. The clubroom facility is used by the sporting

groups as well as a meeting place for several interest groups. The Dardanup Bull and Barrel committee with 30 members use the club rooms monthly and for 5 full days during the Festival. It is also used regularly by SW Veteran Cars with 40 members, the SW Rose Society with 160 members, Dardanup Senior Citizens with 20-30 members as well as other community interest groups. The rooms are also hired for social gatherings. The meeting room includes a small serving area with a bench and sink and under bench cupboard.

The use of the clubroom by these non-sports groups is in part due to the lack of suitable facilities for community interest groups. It was noted during the engagement that the clubrooms provide greater amenity due to comfort, ambience, natural light and vista and the ease of use relating to access, setup and cost.

The male and female toilet, shower and change-room areas were found in consultation with residents of Dardanup and users of the Recreation facility to be insufficient at peak usage times and in need of an upgrade. Currently the need for additional changerooms is being met by a temporary transportable building located adjacent to the clubrooms and an external toilet block that is in very poor condition.

The skate park located close to Ferguson Road consists of a small paved area, two ramps and a covered seating area. Consultation with skaters found that the skate park is very limited, offers little variety or challenge and a more challenging circuit is required. Parents of the skaters also suggested that co-location of the skate park with a playground would broaden the use and convenience for families.



Skate Clinic January 2018

#### Future Sporting Expansion

The 3 hectare parcel of land that abuts the reserve has been identified for potential to enlarge the precinct and include an additional senior oval as part of future land development. Land has also been identified for expansion of playing space at the Dardanup Primary School to form a shared oval. There is currently no netball court in Dardanup and this may need to be included in future considerations.



### Paths

It was also noted that there is limited existing pedestrian and cycle networks located within the township. It has been recommended that the Council fund and develop a multi-use pathway network strategy for the existing townsite and proposed townsite expansion area. Subdividers will undertake all works associated with the implementation of multi-use pathway networks within the townsite expansion areas, which will be administered through a condition of subdivision approval. Bridle paths have also been identified as needed.

### Don Hewison Centre

Formerly the old Dardanup School the Don Hewison building is heritage listed. The facility is the local tourist office and is open 10am to 4pm daily staffed by volunteers. There is very limited space within the building to house the local art and craft and history display. Tour and school groups use the grounds and toilets with talks given in the open bower shed. There is a memorial rose garden at the front of the building maintained by the Dardanup Rose Society.

### Dardanup Civic Precinct

The Dardanup Civic precinct currently includes the Shire offices, Dardanup Hall, Depot, and Volunteer Fire Brigade and Community Centre

The Shire office is staffed full time and provides administrative services to the community as well as hosting the town library. There is also a small meeting room that is used by the community for various purposes. This facility is valued by the community as it is a space available for small groups to meet where there are chairs and tables that do not need to be put away to accommodate alternative uses of the space.

Dardanup Hall is on the Heritage register. It is used as an events venue and hosts a dance school. Both the kitchen and toilets need renovation. There are badminton courts and indoor sports activities are conducted in the hall. There is a stage with storage behind. The stage storage area could be removed as this is additional to the main structure. The hall is noisy and upgrading with sound attenuation would also provide additional insulation assisting with internal climate control. The includes a lesser hall and opportunity exists to modify the lesser hall to make it more useable without comprising heritage value of the building, this might include opening it onto a rear court yard as part of the integration and landscaping of the depot area.

The Depot is surplus to requirement as a new depot has been built elsewhere. The depot consists of a bitumen paved area and sheds. There is a water stand pipe for use by the fire brigade. A fence encloses the area, this fence currently separates Carramar Park from the Civic Precinct and constrains pedestrian movement through the site and linkages to the recreation grounds.

The Volunteer Fire Brigade is located in a small brick building adjacent to the Dardanup Hall. The building currently has 1 vehicle bay and equipment storage, a small meeting space, but no toilets or suitable training area. The Brigade currently utilises the toilets that are attached to the Hall but this is not a suitable arrangement. There is a need for upgrades and expansion of the facility and plans for this are being considered. The future of this facility in the current location was discussed at length and it was considered that moving it across Ferguson Road

could provide for future growth and opportunities for integration as part of an emergency response hub. It is understood that the Brigade is keen to proceed with the works.

The Dardanup Community Centre is used by the Montessori Play group that has its equipment stored there. A small rental is paid by this group and there is concern that with upgrades the rental may increase as this could make the playgroup financially unviable. The rear of the building is used as a childcare facility.

Carramar Park is well used and is valued as a community gathering place for events such as the annual Australia Day Breakfast and Anzac Day events. Drainage is an issue as the playground floods in winter. There is a need for access to toilets and although the park abuts the Shire office and forms part of the civic area there is no access between the two. The Park is not often used by town visitors as it is not visible or signposted from the main road. Opportunity exists to make this an all ability access park by inclusion of accessible play equipment and some fencing.

Eustace Fowler Park is abutting the railway reserve is a linear park that fronts the town commercial precinct. There is parking, but more is needed for the main street including additional ACROD and caravan. There is a need for toilets in this area as it is a popular tourist stop with picnic facilities. A crossing over the railway would improve pedestrian access to the town centre.

### Public Toilets

As noted above there is a need within the town for the toilets currently located at the Wells Recreation Centre, the Don Hewison Centre and the within the Dardanup Civic precinct to be upgraded. There is also need for a public toilet in the town centre. These toilets would continue to service the needs of these well utilised facilities, as well as tourists. Signage is limited and visitors to the town often have trouble locating toilets.

### Community Needs and Aspirations

Community and stakeholder engagement was undertaken between September 2017 and April 2018 to gain an understanding of community needs and aspirations. Attitudes to potential solutions and previously identified initiatives were also tested.

Engagement consisted of stakeholder interviews and group meetings, a community survey and two Community Workshops. Youth engagement was also undertaken on the skate park with discussion held with 17 skaters at a clinic held in early January 2018. Broader youth needs were also discussed at this meeting.

The key themes that emerged from the engagement and workshop were:

- New accessible and visible toilets are needed in the town.
- Wells Park Recreation Centre needs current facilities upgraded, with expansion of club rooms required including kitchen, changerooms and additional inside toilets and replacement of outside toilets.
- More parking is needed at the Well Park Recreation Centre. Oval drainage needs improving. Fencing along Recreation Road would improve safety.
- There is need to acquire the land to the west of the Well Recreation Park when it becomes available or as part of subdivision for oval expansion.
- The Fire Brigade requires toilets, showers and a training room. Opportunities should be considered for moving to the north side of Ferguson Rd with the facility expanded

and improved. This re-siting would provide for the future development for an emergency services hub.

- The skate park should be enhanced to provide a youth space. It would be useful to have other play equipment nearby.
- Retain the existing civic precinct, and intensify and integrate the existing community uses. Acquire the old Shire Clerk property when this becomes available to include in this precinct.
- General interior upgrades for community buildings including the Hall, Shire offices and community centre are required.
- Drainage and lighting at Carramar Park need improving. Fencing and the addition of some inclusive and accessible play equipment would provide an all abilities play space. Access to toilets also required.
- Need for caravan parking in town and a dump point.
- More ACROD parking is needed on Charlotte Street and more parking near the tourist office.
- Potential for reuse of the Anglican Church and CWA land was identified.
- Retain the depot site for community use landscape and integrate into civic precinct.

At the second community workshop a draft plan incorporating the community feedback was presented for review and prioritisation.

This included the following items within the 3 precincts:

<b>Draft Plan</b>	<b>Workshop Feedback</b>
<b>Civic Precinct</b>	
Toilets and a dump point for caravans located centrally to service the needs of Carramar Park and the broader uses within the Precinct	Agreed -Toilets standalone and located centrally Not agreed - dump point at this site, maybe located elsewhere in the longer term as there is no advantage to the town from having a dump point at this time.
BBQ facility near also located centrally in the Precinct	Agreed - BBQ but subject to an overall landscape masterplan for the Precinct
Accessible all abilities play equipment and consideration of fencing of the playground	Agreed – playground update. Consideration was also given to moving the skatepark to this site but overall was not supported over concern over safety it being not highly visible.
Consolidation of the Precinct facilities including incorporation of the community centre with hall and Shire office and the potential purchase of the former Shire Clerk property.	Agreed – by all throughout the consultation.
Pedestrian and cycle linkages through the precinct to Wells Recreation Park.	Agreed - there was some concern over the crossing at Ferguson Road and suggestions such as a barrier or traffic

	management for Ferguson Road to slow traffic was suggested.
Retention of the Fire Brigade location in the short term with consideration of relocation in the longer term fronting Recreation Road.	Conditionally agreed. It was considered that if the Fire Brigade was to move that consideration be given to this being in the short term rather than upgrade the facility in the current site. The preferred site was for it to move across Ferguson Road. Recreation Road was not opposed but concern had been raised about access during sporting fixtures. The upgrade and widening of Recreation Road addresses this concern.
Caravan overnight bays located centrally within the Precinct with a one way access road with entry from Recreation Road and exit between the Shire office and Shire Clerk property.	Not agreed. Caravan parking should be retained where it is fronting Recreation Road. There should be no internal road.
Potential mixed use development site near the corner of Recreation Road and Little Street.	Not agreed. Keep mixed use as per town centre planning.
<b>Sporting Precinct</b>	
Youth recreation area to be enhanced with an upgrade of skatepark with greater levels of difficulty and interest include a linear pump track landscape to provide shade. Include a nature playground near Ferguson Road near to skatepark to provide a family area for a range of ages.	Agreed. Discussion on the best site for the skatepark considered Carramar Park and Eustace Fowler Park but overall it was considered that the current location was visible and provided opportunities for integration with other youth recreation. Nature playground to be located, not where shown but nearer to clubrooms to service the needs to spectators and parents with older children playing sport.
Parking area near skatepark on Ferguson Road developed by piping and building over the drainage swale.	Agreed. It was requested that parking be included along Recreation Road between trees. A short length of fencing at parking area is required to protect children from easily accessing Ferguson Road.
Upgrade and expand the clubrooms to include changerooms and showers, bar area, verandah.	Agreed. Suggested that the cricket nets be moved, possibly to the east near Recreation Road. This would improve view from the clubrooms and verandah of the playing fields. External toilets be replaced. Siting of these toilets were considered being closer to Ferguson Road near the parking area for tourist use or in the present site or more conveniently located near

	playground and skatepark. The siting of the toilets are to be decided in the site planning.
Future expansion of the playing area to the west to include senior oval.	Agreed.
<b>Commercial Precinct</b>	
Toilets on Charlotte Street	Agreed. Discussion on this considered various sites including the other side of the railway line. It was agreed that near to the town centre and that a crossing point be constructed over the railway line to facilitate access.
Land bounded by Doolan Street, Little Street, Ferguson Road and Charlotte Street to become mixed use	Not agreed.
Consider reuse of Anglican Church and CWA land	Agreed.
Upgrade of toilets and improved parking for the Don Hewison Centre.	Agreed.
<b>Other</b>	
Traffic calming and signage.	Agreed. It was considered that traffic calming in the form of town entry statements on Ferguson Road be implemented. A roundabout from the Boyanup Picton Road had been previously investigated and found not to be appropriate and requiring another design. A roundabout at the intersection of Recreation Road and Ferguson Road was proposed. Improved signage and wayfinding is required.

The following Plan and table identify the 25 community infrastructure priorities for the town of Dardanup over the short, medium and longer term. Complementary to these proposed works the Shire of Dardanup is developing a Landscape Masterplan (LMP) and has plans for an upgrade of Ferguson and Recreation Roads. The photos illustrate what some facilities may look like.



Nature Playground \$2,600 example. [www.natureplaywa.org.au/east-manjimup-primary-school-nature-playground](http://www.natureplaywa.org.au/east-manjimup-primary-school-nature-playground)



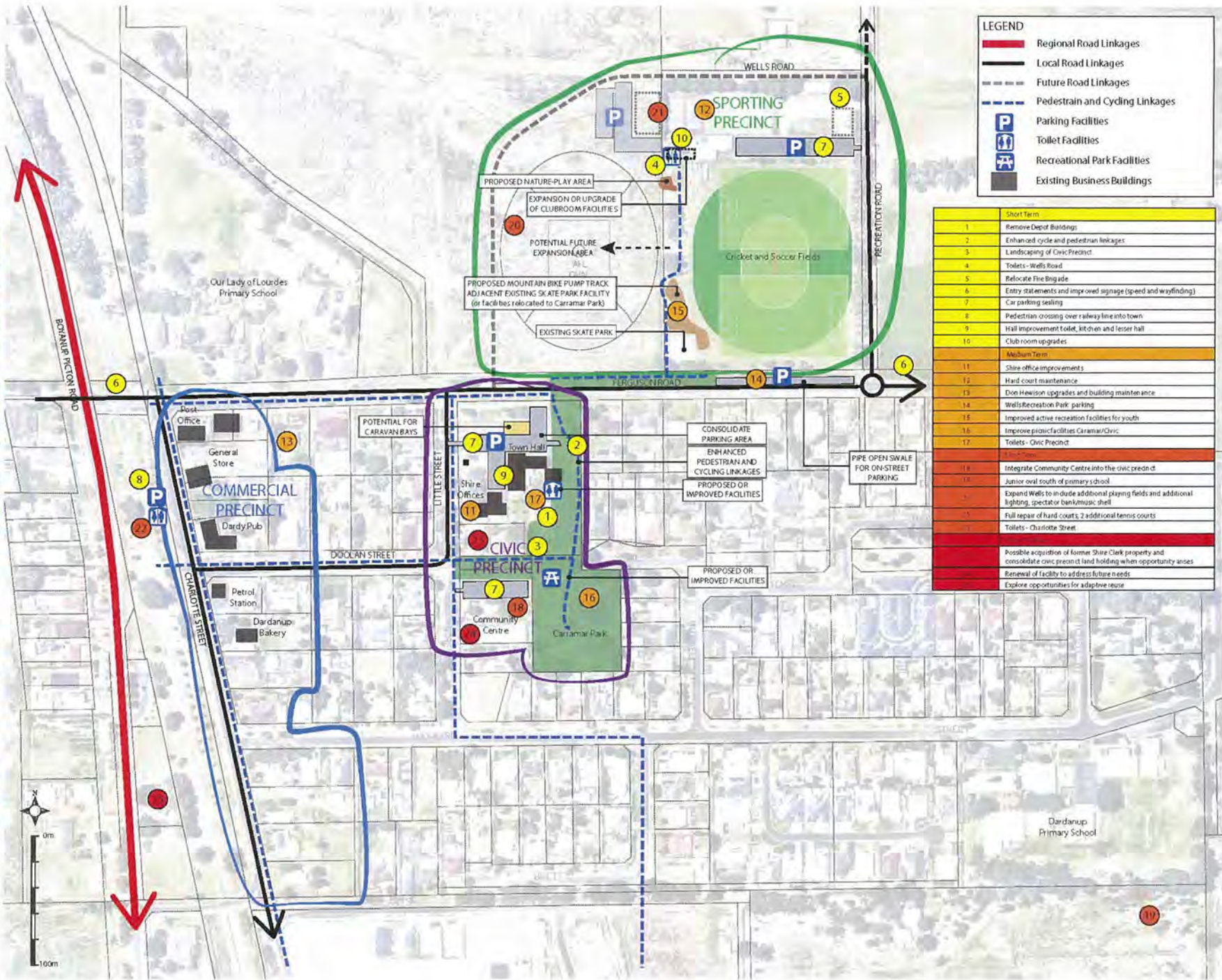
Pump Track example - Hamilton Oregon

# DARDANUP

## COMMUNITY FACILITIES CONCEPT



REFERENCE: 17-001616-011  
DATE: 17 Aug 2018



**LEGEND**

- Regional Road Linkages
- Local Road Linkages
- - - Future Road Linkages
- - - Pedestrian and Cycling Linkages
- P Parking Facilities
- T Toilet Facilities
- R Recreational Park Facilities
- B Existing Business Buildings

Short Term	
1	Retiree Dept Buildings
2	Enhanced cycle and pedestrian linkages
3	Landscaping of Civic Precinct
4	Toilets - Wells Road
5	Relocate Fire Brigade
6	Entry statements and improved signage (speed and wayfinding)
7	Car parking sealing
8	Pedestrian crossing over railway line into town
9	Hall improvement toilet, kitchen and lesser hall
10	Club room upgrades
Medium Term	
11	Shire office improvements
12	Hard court maintenance
13	Don Hewison upgrades and building maintenance
14	Wells Recreation Park parking
15	Improved active recreation facilities for youth
16	Improve picnic facilities Caramar/Civic
17	Toilets - Civic Precinct
Long Term	
18	Shire office improvements
19	Integrate Community Centre into the civic precinct
20	Junior oval south of primary school
21	Expand Wells to include additional playing fields and additional lighting, spectator bank/music shell
22	Full repair of hard courts, 2 additional tennis courts
23	Toilets - Charlotte Street
Possible acquisition of former Shire Clerk property and consolidate civic precinct land holding when opportunity arises	
Renewal of facility to address future needs	
Explore opportunities for adaptive reuse	

Facilities Plan - Needs, Priorities and Funding

Short Term	Notes	Shire Budget Allocations	DCP estimate cost	Grants and funding Comments
1. Remove Depot Buildings	To integrate depot site as part of Carramar Park and the Civic precinct. A Shire budget allocation of \$51,500 includes this work and is identified in item 3. It is proposed that the sheds and the transportable building can be sold or reused	Done by Shire staff		
2. Enhanced cycle and pedestrian linkages	As per LMP as part of restoration of former depot site and to include Doolan Street, Charlotte street, Ferguson Road and Mitchell Way and to link to Wells. Currently a number of budget items totalling approximately \$75,000 have been allocated to path upgrades.	\$75,000		
3. Landscaping of Civic Precinct	As per LMP as part of restoration of former depot site, mark enhance overnight bays for caravans in current location as part of works Improve drainage Carramar	\$51,500		
4. Toilets at Well Recreation	Purpose to provide toilets for users of the Recreation ground when clubroom facilities are closed and at times of high demand. Siting of the toilets should service the playing fields as well as the playground, skate park and pump track. Being visible from Ferguson Road and accessed via the path these will also service visitor needs in the short term prior to toilets being built on Charlotte Street	Stand-alone facilities \$70,000 each.		
5. Fire Brigade relocated.	Retain the existing building and apply for a new facility at Wells. DFES funding grant application. New facility to have 2 bays, communications room, training room and toilets and showers. As per DFES footprint. The new site needs to include space for expansion into an emergency services hub.	New facility \$400,000		DFES grant funding of \$400,000 for 2 bay facility.



6. Entry statements and improved signage (speed and wayfinding)	Done as part road upgrades Carpark sealing at time of road upgrade is possible and would be more cost effective. Roundabout at Recreation Road. Roundabout investigated at Boyanup Picton did not fit and another treatment to be considered here	Constructed as part of budgeted road upgrades		Timeframe aligned with road upgrades
7. Car parking sealing and repairs	Could be done as part road upgrades Carpark sealing at time of road upgrade, includes Wells carpark		\$73,164	
8. Pedestrian crossing over railway line into town	Eustace Fowler park upgrades planned signs, bins, picnic setting and benches \$20,000 budgeted. Crossing was identified at the 2nd community workshop to reflect current usage and potentially support reuse of the Anglican Church.  Could be included at the time of other works.	\$10,000		Tourism Grant connected to reuse of Church
9. Dardanup Hall improvements toilet, kitchen and lesser hall	Suggested that an architect be engaged to discuss what is possible and how this integrates with the LMP and longer term. The Shire has budgeted items for kitchen and toilet upgrades.	\$13,155 \$19,232	\$1,500,000 longer term	
10. Wells Club room upgrades -	Consider a staged design where an undercover area could be enclosed at a future time to expand clubroom space. At the time of clubroom upgrades relocate cricket nets east nearer to Recreation Road to provide better views of ovals and playground from the clubrooms Although this is identified as medium term, grant funding and design should commence as soon as practical as there are elements that could be brought forward. Strong and unanimous support or upgrades from Dardanup Sporting Association and other users. Broad support from Community Workshops.	\$71,228 \$603,526	Extension \$147,105 Changerooms and toilets \$296,500	Co-funding grant could be sought from Department of Sport and Recreation, highlighting the wide and mixed use of the facility and need for toilets and changerooms to accommodate female participation in soccer and cricket.

	Upgrades to include multi use change rooms, function area, upgraded kitchen facilities, accessible toilets. Upgrades likely to cost in the vicinity of \$600,000 (300m <sup>2</sup> at \$2,000/m <sup>2</sup> ) as per budget item. Funding to be sought from Department of Sport and Recreation, highlighting the wide and mixed use of the facility.			
<b>Medium Term</b>				
11. Shire office improvements	Need a larger space for community activities and meetings space. Library improvement.	\$259,109 upgrade \$700,675 maintenance		
12. Hard Court maintenance	The hard courts have budget items however the courts cracking may need the sub-base stabilisation.	\$29,705 \$5,464		May need patching earlier dependant on deterioration.
13. Don Hewison upgrades and building maintenance	Signage, toilets, picnic setting, paving, kerbing. These are currently Shire budgeted items.	\$3,459 \$6,410 \$2,484 \$1,863		
14. Wells Rec parking	Pipe drainage swale for parking on Ferguson Road and potential parking between trees along Recreation Road as part of planned road improvements consider low fence along Recreation Road.	\$32,400		Linked to road upgrades and works.
15. Improved active recreation facilities for youth	Configured as a linear park along Wells boundary - between existing and proposed oval expansion. Includes skatepark upgrades, pump track and nature play area	\$128,942 Oval upgrade \$1,273 mtncce \$34,030 skatepark \$21,945 skatepark	\$20,000 upgrade skate park	Possible DSR trails grant and nature play grant with community participation in development could see this item brought forward and achieved in the short term.
16. Improve picnic facilities Caramar/Civic	Costs and type of facilities identified as part of LMP Approximate cost \$6,400.			

Appendix ORD: 12.10A)

17. Toilets Civic	\$70,000 not currently identified in Shire budget. The siting of this toilet is not necessarily where shown but needs to be considered in the context of uses and movement in the main street and the facilities in Eustace Fowler Park.			
<b>Long Term</b>				
18. Integrate Community Centre into the civic precinct	There are several budgeted items for hall and Shire offices	\$103,757 hall mtnce \$479,510 comm centre \$55.196 \$479,510		
19. Junior oval south of primary school	To be developed when required by population growth funded by developer contributions		\$1,376,125 dc	
20. Expand Wells to include additional playing fields and additional lighting, spectator bank/music shell	Land acquisition as part of SP		\$3,364,862.50 oval development \$75,000 spectator bank \$224,530 courts and lighting	
21. Full repair of hard courts, 2 additional tennis courts,	Consider netball needs at this time	\$278,050 \$32,275	\$150,000 dc	
22. Toilets Charlotte Street	\$70,000 not currently budgeted			
<b>Opportunities</b>				
23. Possible acquisition of former Shire Clerk property	market value at time property is offered for sale.		Market value at time of sale	when offered by owner for sale
24. Community Centre - Renewal of this facility to meet future needs.	Possible for community recreation use eg bowling green and club room. Alternative site redeveloped as aged care units		Possible to privatise	
25. Explore opportunities for adaptive re-use of Anglican Church building and former CWA hall land	No water and sewerage services currently			



# DARDANUP TOWNSITE COMMUNITY FACILITIES PLAN

## BASELINE REPORT

**DRAFT**

## Contents

Introduction .....	2
Dardanup Townsite .....	2
Regional Growth.....	4
Planning and Policy Context.....	5
Greater Bunbury Strategy 2013 .....	5
Shire of Dardanup Local Planning Scheme No. 3 2016 .....	5
Shire of Dardanup Local Planning Strategy (LPS) 2015 .....	7
Dardanup Townsite Expansion Strategy 2009 .....	8
The Dardanup Townsite Community Facilities and Contributions Plan .....	9
Shire of Dardanup Strategic Community Plan 2013-2023 .....	9
Transport and Access .....	10
Dardanup Bypass Road .....	10
Bunbury Outer Ring Road .....	10
Passenger Rail .....	10
Tourism .....	10
Population and Demographic Growth .....	11
Demographic Profile .....	11
Age Distribution .....	12
District Catchment 2016 Census .....	13
Growth Predictions .....	13
Facilities Planning.....	14
Existing Community Facilities and Usage.....	14
Dardanup Recreational Facilities .....	14
Community Needs and Aspirations.....	17
Workshop 1 Outcomes.....	17
Workshop 2 Outcomes.....	18
Survey.....	20
Stakeholder Engagement.....	21
Standards of Provision .....	23
Shire Asset Planning.....	25
Developer Contributions.....	26
Potential Additional Funding Opportunities .....	28
Conclusions .....	29

## Introduction

The following baseline report sets out the context and findings from investigations undertaken to inform the development of the Dardanup Townsite Community Facilities Plan 2018-2038 (DCFP). This baseline information drawn from desktop studies and consultation will be utilized in the preparation of the DCFP. The DCFP will take the form of 4 plans (current, 5, 10 and 20 years) that will graphically illustrate the location, recommendation and priority of existing and proposed facilities and supporting text. The purpose of the DCFP is to ensure that facilities are suitably located and configured to service the social, recreational and tourism needs of the town now and in the future.

Bodhi Alliance has been commissioned to prepare the DCFP including providing an independent and objective assessment of the future needs for community infrastructure and services within the Dardanup townsite.

## Dardanup Townsite

Dardanup townsite is identified in the State's Activity Centres policy 2014 as a major town. It is centrally located within the Greater Bunbury Region approximately 14 km south east of the Bunbury central business district and 7 km from the Picton and Halifax industrial areas.

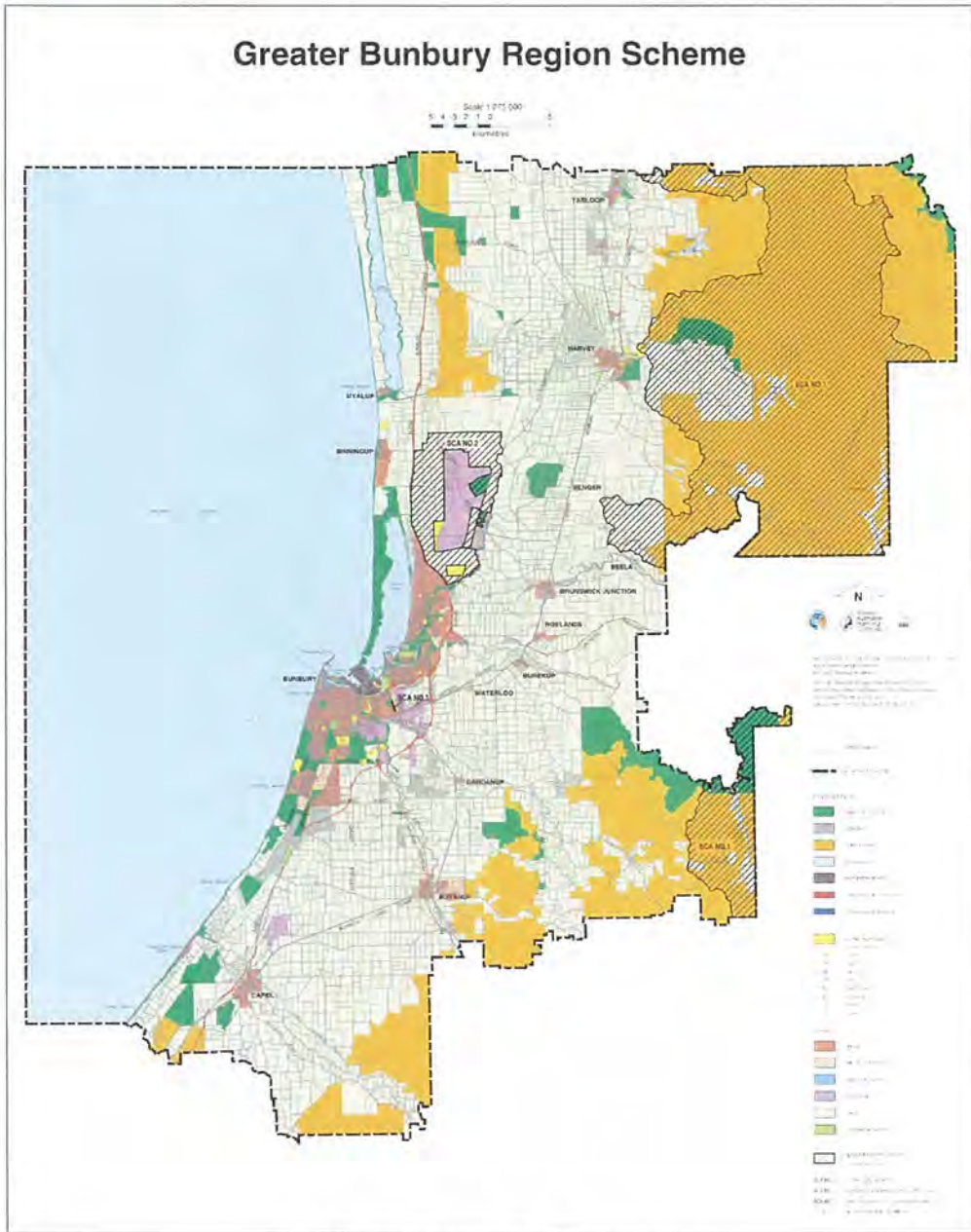
Dardanup was first settled around 1852 when Thomas Little built a homestead named "Dardanup Park" thought to be a variation of the Aboriginal word "Dudingup". Little also gave land to the Catholic Church and attracted other settlers to the area to form a small community. The construction of the railway through the district in the 1890's to service the timber industry saw the town expand with further private settlement. In the 1920's the government acquired and subdivided land for settlement and the townsite of Dardanup was gazetted in 1923.

Dardanup townsite was the administrative centre of the Shire of Dardanup until the relocation of the Shire offices in 1999. Traditionally the town has functioned as a service centre for the surrounding agriculture community. It currently occupies an area of approximately 23 hectares with approximately a further 100 hectares identified for future development. There is a small commercial precinct comprised of approximately 360m<sup>2</sup> of retail floor space. The commercial precinct is located on Charlotte Street and the civic precinct on Little Street, the sporting precinct abuts Ferguson Road and all are situated within 200 metre radius. The town hosts the Ferguson Valley Tourist Centre and functions as the gateway to the Ferguson Valley with its tourist attractions.



Aerial View Dardanup Townsite 2017

Regional Growth



Greater Bunbury Region Map

The population of the Greater Bunbury Region (GBR) is expected to grow by an additional 76,500 persons to 150,000 persons by 2050. This growth will be largely be the result of



migration as it has in the past and will be driven by job opportunities, lifestyle and settlement opportunities.

While the timing of population growth in the Shire is a matter of conjecture, growth will occur providing there are opportunities for future urban and rural residential development. These will provide for a range of lifestyle and settlement options to capitalise on the future job opportunities.

The Shire of Dardanup is well placed to accommodate much of the population growth of the GBR. It has three established urban centres; Eaton, Dardanup and Burekup that are close to the current urban area of the GBR. Importantly, Dardanup and Burekup both have a road and rail transport corridor connecting to the City of Bunbury which could use other transport modes such as light rail or a dedicated corridor for driverless public transport. With the changes in community attitudes and the public appetite for innovation in transport, such transport options will become increasingly attractive.

### Planning and Policy Context

There are currently 6 documents that guide the town planning for Dardanup:

- Greater Bunbury Strategy 2013
- Shire of Dardanup Local Planning Scheme No. 3 2016 (TPS 3)
- Shire of Dardanup Local Planning Strategy 2015 (LPS)
- Dardanup Townsite Expansion Strategy 2009
- Dardanup Townsite Community Facilities and Contributions Plan
- Shire of Dardanup Strategic Community Plan 2013-2023

#### Greater Bunbury Strategy 2013

The Greater Bunbury Strategy was prepared by the Department of Planning to guide urban, industrial and regional land use planning; and associated infrastructure delivery in the Greater Bunbury sub-region in the short, medium and long terms.

The Greater Bunbury sub-region covers an area of 464,000 hectares comprising four local government areas – the City of Bunbury and the Shires of Capel, Dardanup and Harvey.

The Strategy identifies the area east of Eaton as the primary urban expansion area, which will allow the historic hinterland towns of Dardanup, Burekup and Roselands to maintain their individual town identities and rural outlook, without becoming part of an urban agglomeration.

#### Shire of Dardanup Local Planning Scheme No. 3 2016

The Shire of Dardanup Local Planning Scheme No.3 (TPS 3) will continue to set out the Shire's planning aims and intentions for the Scheme area, along with the procedures and assessment of development proposals.

The Local Planning Scheme maps assist with the location of facilities, parks and recreation facilities and urban expansion areas. These current zonings have assisted with the recommendations made for relocation and establishment of community facilities for this report.

TPS 3 identifies one main expansion area for the Dardanup townsite, which is identified in the Dardanup Townsite Expansion Strategy, this area is subject to a Development Contribution Plan.

Under State Planning Policy 3.6 (SPP 3.6) developer contributions are required towards provision of additional community infrastructure. SPP 3.6 defines Community infrastructure as “the structures and facilities which help communities and neighbourhoods to function effectively, including but not limited to: -

- Sporting and recreational facilities;
- Community centres;
- Child care and after school centres;
- Libraries and cultural facilities; and
- Such other services and facilities for which development contributions may reasonably be requested, having regard to the objectives, scope and provisions of this policy.

Developer contributions are monetary payments or works in kind that a developer is required to make towards the provision of community facilities. Developer contributions need to have a direct relationship to the need for new or upgraded infrastructure associated with the demand created from the development. These can consist of:

- A new item of infrastructure;
- Land for infrastructure;
- An upgrade of an existing item of infrastructure;
- An extension to existing infrastructure;
- The total replacement of infrastructure once it has reached the end of its economic life; and
- Other costs reasonably associated with the preparation, implementation and administration of a development contribution plan.

The Development Contribution Plan (DCP 2) identifies the infrastructure and administrative items that are to be funded as part of the townsite expansion area. It is intended that the contribution plan be reviewed every five years to consider such factors as: cost fluctuations, revisions to infrastructure, additional infrastructure and changes to the number of dwelling sites expected. Changes to the expected development timeframe of community facilities can also be considered, but new facilities cannot be included without replacing or removing another community facility in order to maintain the existing level of funding.



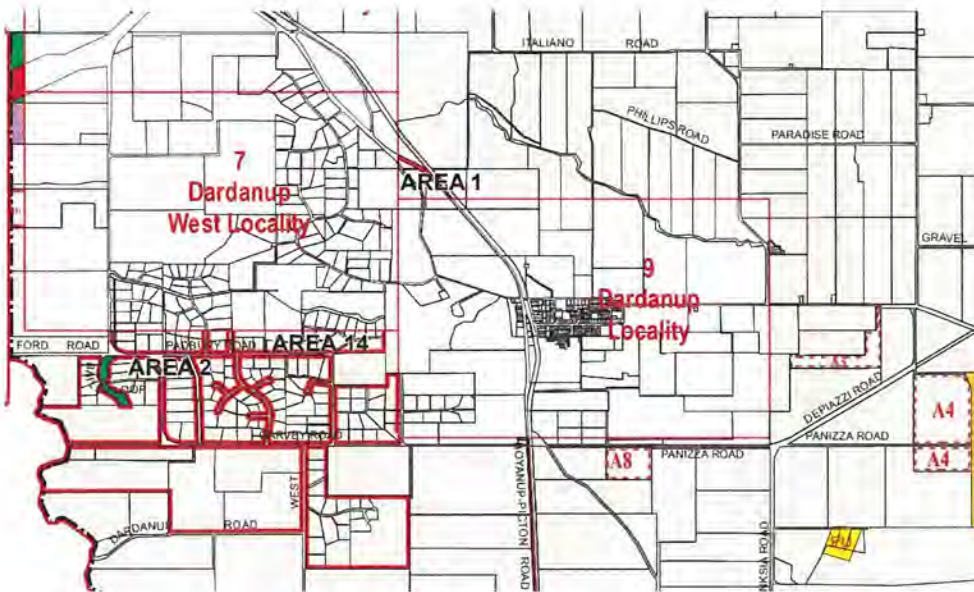
Development Contribution Area -DCA2 shown in yellow

### Shire of Dardanup Local Planning Strategy (LPS) 2015

The Local Planning Strategy is intended to set out the Shire of Dardanup's broad vision and the longer-term directions for land use and development. The Strategy was endorsed in 2015 and has been prepared to provide a strategic plan that is clear, comprehensive, accessible, informative, logical and transparent in providing strategic planning direction for the next 15 years.

Through expansion of the existing Dardanup townsite and intensification of the rural residential areas, Dardanup is estimated to see a large population increase. Table 1 of the LPS estimates a population increase from 450 to 4000 over the life of the Strategy.

Intensification of the Rural Residential area is primarily covered by the Dardanup West/Crooked Brook Structure Plan, which is approximately 50% developed. An area referred to as Dardanup South Rural Living in the Strategy is also suggested to be identified for Rural Residential. The lots located along Panizza Road are currently small lots zoned 'General Farming' but due to their size and location are considered unsuitable for agricultural purposes.



**Lots along Panizza Road Zoned 'General Farming'**

The Strategy believes that the estimated 4000 in population will provide a sustainable neighbourhood, whilst still maintaining a village character and offer a reasonable range of commercial and community facilities and services.

The Dardanup Townsite Strategy described below identifies land along Charlotte Street as future commercial land to cater for the increased population. The Shire's Development Contribution Plan for the Dardanup townsite identifies refurbished and additional community infrastructure to again cater for the increased population.

### **Dardanup Townsite Expansion Strategy 2009**

The Dardanup Townsite Strategy was endorsed by the Western Australian Planning Commission in July 2009 and is to provide a framework for the orderly expansion of the Dardanup townsite. The Strategy details the Dardanup Shire Council's and the community's expectations for the future expansion of the Dardanup Townsite.

The Strategy focusses on the desire for the Shire Council to expand the residential area of the town in order to achieve a town population that, when combined with the population in the surrounding area would provide more support to existing community and commercial facilities.

The Strategy estimates that by 2031 the Dardanup townsite will need a total of 178 hectares of residential (or the like) zoned land. At the time of publishing this report (2009), the Dardanup townsite only had approximately 23 hectares. A conservative estimate would be that the Dardanup townsite would require an additional 100 to 120 hectares of land to cater for the intended population increase without compromising expansion and consolidation of other urban areas or towns.

The sporting precinct on Ferguson Road, the commercial precinct on Charlotte Street and the civic precinct in Little Street are distinct centres with only 200 meters separation.

The civic precinct comprises the Shire administration office, community hall, community centre, day care and kindergarten. With town growth there is a need to upgrade and consolidate this precinct.

On the other side of Ferguson Road is the recreation centre and sporting ground and facilities. It is proposed that the sports ground be extended to cater for growth.

The Dardanup Townsite Expansion Strategy states that the provision for public open space should be in the form of areas large enough to accommodate active recreation use. The strategy identified two locations within the Dardanup Townsite for the establishment of additional public open space. A three-hectare portion of land abutting the western boundary of the Dardanup Recreation Ground and fronting Ferguson Road has been identified as a future senior oval. This site is to be refined as part of future structure planning.

A second site, having an area of approximately 1.55 hectares located to the southern boundary of Dardanup Primary School, is identified within the Roselands Structure Plan for a junior oval development. This will allow for development of a shared oval facility between the Department of Education and the Shire of Dardanup.

The commercial precinct is identified as a Neighbourhood Centre in the townsite strategy. However, the later Activity Centres for Greater Bunbury identifies Dardanup as a Town Centre which is a multi-purpose centre that provides a diversity of uses and the full range of economic and community services which is a more regional role compared to a Neighbourhood Centre.

### **The Dardanup Townsite Community Facilities and Contributions Plan**

The Dardanup Townsite Community Facilities and Contributions Plan applies to the whole townsite of Dardanup and the townsite expansion area. The plan is limited to the development of community facilities that are usually provided or regulated by the local government. The plan has been developed to meet the needs of the community of Dardanup for specific community facilities. A major purpose of the plan was to determine the level of developer contribution.

### **Shire of Dardanup Strategic Community Plan 2013-2023**

The Strategic Community Plan sets out the vision, aspirations and objectives of the Shire and the community over the next 10 years and will guide the Shire's delivery and commitment to community services, facilities and infrastructure to the year 2023.

The community's major priorities have been grouped under four key performance areas:

- Community Life;
- Roads, Transport and Other Infrastructure;
- Sports, Recreation and Culture; and
- Urban and Economic Environment.

It is anticipated that the Strategic Community Plan will be used by Council, staff, agencies and the community as a framework, and that the issues identified in this document are considered repeatedly in the planning of services and facilities. The strategy document will act as an informing document within Council's Integrated Planning Framework.

The Strategic Community Plan identifies concerns about the lack of existing infrastructure (both social and physical) and opportunities available to the youth in the Dardanup townsite. The report does recognise some planning initiatives, which should assist in bridging this gap.

## Transport and Access

### Dardanup Bypass Road

The number of heavy vehicles that pass through the town of Dardanup is likely to increase due to development of the Waterloo industrial expansion area and the waste disposal sites to the southeast of the town. The Shire's Road Asset Management Plan and forward plans identify the development of the Dardanup Bypass Road. The Dardanup Bypass Road is effectively an extension of Waterloo Road southwards through to the Boyanup Picton Road south of the Dardanup town site. The construction of this route would provide a suitable alternative access to Ferguson Road should any part of the northern section become inaccessible. This project is currently scheduled to commence in 2025-2026.

### Bunbury Outer Ring Road

In August 2017 the Australian Government committed \$10 million and the Western Australian Government has committed \$2.5 million towards planning of Stages 2 and 3 of the Bunbury Outer Ring Road. This project aims to provide more efficient freight access to the Bunbury Port and reduce congestion on the local road network. It is estimated that up to 15,000 vehicles a day will use various sections of the Outer Ring Road

This funding will be used to finalise the alignment, which extends from the Bussell Highway to the Forrest Highway. With Stage 2 likely involving construction of a southern section of road between South Western Highway (south) and Bussell Highway and Stage 3 is expected to extend from the Boyanup-Picton Road to the Forrest Highway.

### Passenger Rail

The recently released Greater Bunbury Strategy 2013 indicates a proposed/indicative alignment for the proposed Perth-Bunbury-Busselton fast passenger rail line. The proposed/indicative alignment of the rail line has been included in the Strategy Maps, consistent with the Greater Bunbury Strategy 2013. In 2017 the project was identified on the Prime Ministers list of potential projects - this list is yet to be finalised. If constructed it is anticipated that it would reduce travel time from Perth to Bunbury to 1 hour. This would be a great boost to tourism and regional population growth.

## Tourism

Tourism in the Shire of Dardanup is essentially rural based. There is a mix of attractions and activities including vineyards and wineries, restaurants, arts and crafts, a range of low-key accommodation, bushwalking, canoeing, mountain biking, equestrian activities, places of historical interest and feature attractions such as "Gnomesville" at Wellington Mill that has a worldwide interest, and events like the "Bull and Barrel" Festival at Dardanup townsite. Sightseeing, outdoor/nature and local attractions account for much of the leisure activities of visitors.

The Dardanup Tourism Strategy was commissioned by the Dardanup Tourism Committee in 1998 and included the following key findings:

- The Shire is well placed to promote nature-based tourism and that it is probably the most diverse and pristine environment within two hours' drive of Perth.
- Eco-tourism needs further development but there is a good basis with the Wellington Discovery Centre, the Wellington Regional Park and the wealth of wildflowers.
- The Shire and surrounds can cater for a range of recreation tourism including bushwalking, mountain biking, water sports and equestrian events.

- The most appropriate scale of tourist accommodation is small-scale. The Shire should encourage farm-stay, guesthouses, bed and breakfast, chalets and self-contained or serviced bush retreats.
- Other facilities that would be appropriate are smaller scale reception and conference centres.
- There is a widespread and high-quality recognition factor of the Ferguson Valley. All of the wineries and much of the tourist accommodation, restaurants and tourist attractions are located in the Ferguson Valley and to a lesser degree in the upper Henty Brook Valley area. The Ferguson Valley including Wellington Mill is emerging as the focus for the tourist industry in the Shire.
- The main tourist roads are Ferguson Road, Wellington Mill Road and Henty Brook Road. Sections of these roads have panoramic views over the Swan Coastal Plain and out to the Indian Ocean.
- The Ferguson Valley Visitor Centre is located in the Don Hewison Centre, Ferguson Road, Dardanup. This facility is managed by volunteers and supported by Council.

The Ferguson Valley Visitor Centre maintains statistics on visitor numbers to the Centre and has recorded continued growth in the sector with the most popular visiting times being spring and autumn.

## Population and Demographic Growth

The Shire of Dardanup produced a document describing Population and Demographics (October 2009). This document was developed using software provided by the Australian Bureau of Statistics (ABS).

Dardanup townsite population was estimated to be just over 370 in 2006 ABS. Based on the Shires report, Dardanup townsite is likely to have a significant increase in its population from 2011 to 2021 due growth as supported by the Dardanup Townsite Expansion Strategy 2009. From 2021, it is projected that there will be a fairly progressive population growth but at a slower rate to the preceding years. While the Shires population reports suggest a population of approximately 2,253 by 2026, the townsite expansion strategy estimates that the population may reach between 2000- 4000 by 2031 depending on densities achieved and market demand. Population projections are based on an occupancy rate of 2.8 persons per household.

The Shire projects that 21% of the Dardanup townsite population in 2011 will be aged over 55 and will gradually increase to 26% of the total population in 2026. However, in 2011 61% of Dardanup's population may be dependents and this proportion is projected to gradually decrease to 54% in 2026. Dependents are those aged 0 to 14 years and over 65.

The ratio of the aged and dependent population has implications for Council in terms of the facilities and services available to the community. Having a higher proportion of aged people results in the requirement for facilities used by this population group, such as health and welfare services, social activity centres, and aged accommodation. Having a high ratio of dependents aged 0-14 also results in demand for services and facilities such as health, child, youth, and recreation facilities.

## Demographic Profile

The following community profile provides an understanding of the historic and current demographic of the town of Dardanup and a contextual comparison with the Shire and the State of WA. The purpose of the comparison is to explore how the current demographic differs from the Shire and the State, how it is changing and how it may change over time as

the population grows. For example, the statistical data currently indicates a significantly higher percentage of home ownership, low median income, significantly lower percentage of unoccupied dwellings and an older median age in the town of Dardanup than the State or the Shire.

The following table shows the State, Shire of Dardanup and the suburb profile as presented in the 2011 and 2016 Census.

	Shire of Dardanup		Dardanup Townsite		Western Australia	
	2011	2016	2011	2016	2011	2016
People	12,405	14,033	429	502	2,239,170	2,474,410
Male	49.9%	49.4%	52.2%	49.5%	50.3%	50%
Female	50.1%	50.6%	47.8%	50.5%	49.7%	50%
Median age	35	37	32	42	36	36
Families	3,446	3,832	112	142	585,311	644,1891
Average children per family	1.9	1.9	1.9	2.8	1.9	2.8
All private dwellings	4,949	5676	171	212	960,717	1,070,962
Unoccupied dwellings	10.2%	9.8%	11.9%	5.8%	12.1%	13.3%
Average people per household	2.7	2.6	2.8	2.5	2.6	2.6
Median weekly household income	\$1,502	\$1,546	\$1,476	\$1,447	\$1,415	\$1,595
Home owned outright or with mortgage	72.7%	74.8%	75.2%	79.2%	67.3%	68.2%
Home Rented	22.6%	21.6%	22.8%	19.2%	29.2%	28.3%
Median monthly mortgage repayments	\$1,900	\$1,863	\$1,603	\$1,993	\$1,950	\$1,993
Median weekly rent	\$290	\$330	\$280	\$300	\$300	\$300
Average motor vehicles per dwelling	2.1	2.1	1.9	2.2	1.9	1.9
Working full time	60.7%	54.7%	56%	55.5%	60.7%	57%
Working part time	27.8%	32.2%	31.4%	30.1%	28.1%	30%
Unemployed	7.4%	6.9%	4.8%	6.9%	6.4%	7.8%

Table 1: Comparative Demographic Profiles 2011/2016

### Age Distribution

By 2016 the median age for Dardanup (42) changed significantly from 2011 (32) and is now significantly higher than the Shire (37) and the State (36). Over the inter-census period the main change has occurred in the over 45 age group, where people over 45 now represent 45.5% of the total population a change of 11.7% between 2011 and 2016. As can be seen in the table below the population of the town of Dardanup has less children under 15 than the Shire and slightly more than the State, less young adults 15 – 24 than the Shire and State and significantly more residents aged over 45 than the Shire or the State.

Age Distribution 2016			
	Dardanup (2011)	Shire	State
Under 15	20.4% (27%)	21.1%	19.2%
15 – 24	10.1% (12.3%)	12.1%	12.6%
25 – 44	24.0% (27%)	25.7%	29.4%
45 – 64	28.0% (21.2%)	25.2%	25.0%
Over 65	17.5% (12.6%)	15.2%	14.0%

Table 2: Comparative Age Distribution



### District Catchment 2016 Census

Dardanup as a district centre has a broader catchment than just the town as is demonstrated by the school numbers with over 400 children attending the local primary schools and less than 100 children being resident in town.

Suburb	Population (2011)	Dwellings	People per household	Median age	% Under 15/over 55
Dardanup	502 (429)	212	2.5	42	20/31
Dardanup West	672 (675)	246	2.8	45	19/29
Henty/Paradise	213 (325)	138	2.6	46	22/37
Crooked Brook/ Ferguson	517 (534)	202	2.8	48	22/37
North Boyanup	343 (317)	105	3	44	15/43
<b>District Total</b>	<b>2347 (2280)</b>	<b>903</b>	<b>2.7</b>	<b>46</b>	

Table 3: Catchment Demographics

### Growth Predictions

The above figures suggest a population increase in the town of Dardanup between 2011 and 2016 of 73 people (17%), higher than the Shire (13.1%) and the State (10.5%). If this growth rate was to continue the town of Dardanup would have an estimated population of 591 by 2021, 691 by 2026 and 946 by 2036.

Even at this higher than average rate of growth it is less than would be expected through successful land development initiatives.

Predicting patterns of growth is far from accurate. Western Australia Tomorrow Population Report No. 10 Medium Term Population Forecasts for Western Australia 2014 to 2026, published in August 2015 forecast even less growth for Dardanup. The estimate for Dardanup at Statistical Area Level 2 is for a population of 3,080 in 2026 which is less than the current population of 3,142, a decline similarly for the Shire, estimating a population of 12,850 less than the current 14,033.

Growth in South-West towns 2011-2016

Town	2011	2016	Growth Rate %
Capel	865	2020	133%
Boyanup	785	806	2.7%
Cowaramup	795	1546	94%
Harvey	2665	2750	3.1%

Table 4 Growth in Other South West Towns

Capel and Cowaramup are examples where initiatives and successful land development has seen significant town growth. It is possible with further development of Bunbury, a fast train to Perth, and improved access, that Dardanup can achieve the predicted growth of a population of 4,000 within 20 years.

In planning for the community facilities both the current rate of growth and the full development scenario are considered.

In summary current population growth, although higher than the Shire would only realise a population of 1,000 by 2038, approximately an additional 70 homes. This rate of population growth is not sufficient to see the significant development that would see Dardanup reach

the target population of 2,000 or 4,000. Recent population increase 2011-2016 has been in the over 55 age group.

Opportunities such as the completion of the bypass road, expansion of Bunbury, a fast train Perth to Bunbury and the introduction of transport technologies such as driverless cars may quickly see the town of Dardanup develop. Improved road access, more facilities and increased tourism will assist town growth, as will increased land prices and demand in the region. These factors have resulted in significant growth in Cowaramup and Capel and a similar rate of growth as Cowaramup for Dardanup would see the population reach 1,000 by 2022, and 4,000 by 2030. Growth resulting from development will most likely result in a different demographic with greater numbers of families as seen in Cowaramup and Capel. This group would increase the need for the sport and recreational facilities and playgrounds.

## Facilities Planning

The majority of the community facilities included within the plan were identified through public consultation with existing residents of the Dardanup, undertaken as part of this review.

These findings were further supported by best practice guidelines which were mainly developed from metropolitan policy documents. These standards are summarised in Table 5. However, there is a shortfall in referencing such policies, as they do not consider the unique requirements and needs of regional communities.

Therefore, the regional demand for each facility has been assessed and, in many cases, has been deemed to be required, even when the base population thresholds have not been met in the Dardanup Townsite. These assumptions have been made on the basis that the townsite of Dardanup is a district centre and fulfils a wider function than many suburban centres.

## Existing Community Facilities and Usage

### Dardanup Recreational Facilities

There is a recreation ground for a range of sporting activities at Dardanup and a civic hall for other recreational and leisure activities. There are two local parks and the railway reserve is grassed and used for occasional cultural activities. The Dardanup Expansion Strategy proposes to allocate some open space generated from further subdivision to small neighbourhood parks and to consolidate the larger amount of open space around the existing recreation ground and the Dardanup Primary school grounds. In the case of the recreation ground, this will allow for a greater range of sporting activities to be played. In the case of the school, it is proposed to provide additional land adjacent to the school to allow for a joint shared oval with the Department of Education and the Shire.

Wells Recreation Park is administered by the Sports and Recreation Association. The Park is identified as a district centre and must fulfil the regional, and the local demand for facilities

- **Hard Courts** - There are 5 hard courts 2 are dedicated to tennis with 3 mixed use courts. The courts were recently resurfaced but cracks have reappeared, and subsurface works are required. The Dardanup Tennis club has 20 players that meet weekly plus junior coaching. The Dardanup Junior Basketball Club consists

of 33 teams play on Friday nights and train during the week.



- **Recreation Centre Club Rooms** - These are used by the sporting groups as well as a meeting place for the Dardanup Bull and Barrel committee that has 30 members use the meeting rooms monthly and for 5 days during the Festival. It is also used by SW Veteran Cars with 40 members who meet monthly, the SW Rose Society with 160 members who meet monthly plus monthly Committee meeting and Dardanup Senior Citizens with 20-30 members who meet monthly. The Clubrooms are also hired twice per month to a sewing group and are hired for social gatherings. The Clubrooms has a small bar area, toilets and shower and change-room area however these are insufficient to cater for the teams that use the grounds and facility.
- **Playing Fields** - The Dardanup Recreation Ground comprises of an existing senior oval. The oval is currently utilised by soccer and cricket groups, as well as, the venue for the annual Bull and Barrel Festival held every spring. It was noted through an audit undertaken by the Shire of Dardanup that the oval has considerable drainage issues and that during the winter months it often becomes water-logged and cannot be used at certain times. Council is committed to improving the existing drainage issues prior to the completion of the townsite expansion. It has been planned that a 3-hectare parcel of land that abuts the reserve will be purchased to enlarge the precinct and include an additional senior oval. Land has also been identified for expansion of playing space at the Dardanup Primary school to form a shared oval. The Dardanup Recreation Ground is used by the Dardanup Senior Cricket club during the summer season. There are 3 Senior teams with 60 players that play on the weekend and train during the week. There is one cricket pitch and 3 practice nets. During the winter season the the ground is used for soccer by the Eaton/ Dardanup Football Club that has 6 Senior teams (3 Mens, 2 Womens and 1 Veterans) and 15 Junior teams. Juniors play on Saturday and Seniors play on Sunday, with training during the week.
- **Changerooms and Toilets** - Consultation with residents of Dardanup and users of the Dardanup Recreation Ground found that the current changerooms and car parking were insufficient at peak usage times and are in need of an upgrade. Currently the need for additional changerooms is being met by a temporary transportable building located adjacent to the clubrooms. Toilets and showers are also required and these items has been budgeted for. The toilet upgrade will provide for general public as well as club use.  
  
In the longer term, completion of the Dardanup Primary School oval development, will also create the need for supporting changerooms to provide storage for sporting equipment and ablutions.
- **Skate Park** - A skate park is provided within the Dardanup Recreation Ground and

is primarily utilised by the young people of the townsite. Consultation with skaters found that the skate park is very limited, offers little variety or challenge and a more challenging circuit is required. Parents of the skaters also suggested that co-location of the skate park with a playground would broaden the use and convenience for families. Consultation has also identified the potential for the skate park to be relocated across the road into the civic precinct or into Eustace Fowler Park. It is noted that relocation into Carramar Park may be problematic with little overlooking and proximity to residential dwellings.



**Skate Clinic January 2018**

- **Paths** - It was also noted that there is limited existing pedestrian and cycle networks located within the township. It has been recommended that the Council fund and develop a multi-use pathway network strategy for the existing townsite and proposed townsite expansion area. Subdividers will undertake all works associated with the implementation of multi-use pathway networks within the townsite expansion areas and administered through a condition of subdivision approval. Bridle paths have also been identified as needed.
- **Don Hewison Centre** - Is the old Dardanup School and is heritage listed. The building is open 10am to 4pm daily as the tourist office, staffed by volunteers. There is very limited space within to house the local art and craft and history display. Tour groups schools and other use the grounds and toilets. The old school room is small and group talks are given in the grounds using the lower shed. There is a memorial rose garden at the front of the building maintained by the Rose Society.
- **Dardanup Community Centre** - This is used by the Montessori Play group that has its equipment stored there. A small rental is paid by this group and there is concern that with upgrades the rental may increase as this could make the playgroup financially unviable. There is no longer a child help nurse. The rear of the building has a childcare facility.
- **Carramar Park**- This park is well used and is valued as a community gathering place

for events such as the annual Australia Day Breakfast and Anzac Day events. It is a well-used playground however drainage is an issue the playground floods in winter. There is a need for access to toilets and although the park abuts the Shire office and depot there is no access between the two. The Park is not used by visitors as it is not visible.

- **Eustace Fowler Park** - Is abutting the railway reserve is a linear park that fronts the town commercial precinct. There is parking, but more is needed for the main street including additional ACROD and caravan bays. There is a need for toilets in this area as it is a popular tourist stop with picnic facilities.
- **Civic Precinct**- Consist of the Shire offices, Dardanup Hall, Depot, and Volunteer Fire Brigade.
  - Shire office is staffed full time and provides administrative services to the community as well as hosting the town library. There is also a small meeting room.
  - Dardanup Hall is on the Heritage register. It is used as a events venue and hosts a dance school. It has a kitchen that needs a new oven and is dated in design. There are badminton courts and indoor sports activities are conducted in the hall. There is a stage with storage behind. The behind stage storage area could be removed as this is additional to the main structure. The hall is noisy and upgrading with sound attenuation would also provide additional insulation assisting with internal climate control.
  - The Depot is surplus to requirement as a new depot has been built. The depot consists of a bitumen paved area and sheds. There is a water stand pipe for use by the fire brigade.
  - The Volunteer Fire Brigade is located in a small brick building adjacent to the Dardanup Hall. The building currently accommodates some equipment and has a small training room. There are planned upgrades and expansion of the facility and this will be funded by a donation of \$90,000. It is understood that plans for the expansion have been submitted to the Shire and that the group is keen to proceed with the works. The Brigade currently utilises the toilets that are attached to the Hall but this is not a suitable arrangement. A site that could accommodate a training area and future ambulance would also be advantageous.
- **Public Toilets** – located within the town at the Wells Recreation Centre, the Don Hewison Centre and the Dardanup Hall. All are in need of upgrading and fluctuating water pressure within the town also impacts these facilities. Signage is limited and visitors to the town often have trouble locating toilets.

Comment [mp1]: Do we need to mention the burger van?

## Community Needs and Aspirations

Community and stakeholder engagement was undertaken between September 2017 and April 2018 to gain an understanding of community needs and aspirations. Attitudes to potential solutions and previously identified initiatives were also tested.

Engagement consisted of stakeholder meetings, a community survey and two Community Workshops. Youth engagement was also undertaken on the skate park with discussion held with 17 skaters at a clinic held in early January 2018. Youth needs were also discussed at this meeting.

### Workshop 1 Outcomes

Forty-two people attended the workshop held in the Dardanup Hall on Wednesday the 6th December 2017. The workshop was conducted in 3 sessions over the evening. Participants

sitting at 7 table groups were asked to consider the current suitability of facilities and the future needs. The 3 sessions were based on the town precincts -

- the Civic Precinct that includes the Shire Depot, Dardanup Central Volunteer Bushfire Brigade, Dardanup Hall, Dardanup Shire Office and Library, Dardanup Community Centre and Carramar Park and Playground
- the Sporting Precinct that includes Well Park, tennis courts, netball courts, clubrooms, changerooms, storage sheds, toilets, skate park and car park; and
- Commercial Precinct including Charlotte Street and the Don Hewison Centre

The key themes that emerged from the workshop were:

- New accessible and visible toilets are needed in the town.
- Upgrades or replacements are needed for all infrastructure in Wells Recreation Park.
- More parking is needed at the Recreation centre. Drainage needs improving. Fencing is needed.
- Acquire the land to the west of the recreation park for oval expansion.
- The Fire Brigade should be moved to the north side of Ferguson Rd and expanded in the process with a training area. An emergency services hub could potentially be developed alongside.
- The skate park should be moved to Carramar Park or Eustace Fowler Park. It would be useful to have other play equipment nearby.
- Retain the existing civic precinct and intensify and integrate the existing community uses. Reacquire the old Shire Clerk property when this becomes available.
- General interior upgrades for community buildings are required.
- Drainage and lighting at Carramar Park need improving fencing would improve safety.
- A Caravan park and water and dump points for caravans are needed in the town.
- More ACROD parking is needed on Charlotte Street and more parking near the tourist office.
- A small commercial tourist precinct around the church or civic area should be developed.
- The depot site needs to be retained for community use - mixed views on best use.

Overall it was considered that a renewal and upgrade was needed at both the civic and sporting precincts to make better use of the facilities and the land. This would require design and costing.

### Workshop 2 Outcomes

On the 17 April 2018, 33 community members attended the second community workshop held to present and discuss the Draft Community Facilities Plan. The pictorial of this draft plan Appendix B: Discussion Draft Community Facilities Plan Pictorial

The purpose of the workshop was to:

- To seek comments to help refine the Draft Community Facilities Plan; and
- Identify priorities in the short, medium and longer term; and
- Identify elements requiring further exploration.

Following a short presentation on the facilities review, community and stakeholder feedback and presentation of the Draft Community Facilities Plan, participants were requested to identify priorities for implementation as Short, Medium and Long term. Individual and table worksheets were collated, and the combined results are presented below.

**Key themes arising from the workshop confirmed the following:**

- Toilets are a priority

- Retain Volunteer Fire Service in current location although moving it across Ferguson Road would be acceptable in the future to accommodate new facility potentially collocated with other emergency services.
- Caravan dump point was not a priority and if it was included it was preferably located away from the Civic Precinct
- Little support for moving the caravan overnight parking area to the current depot site but support to retain it in the current location within the Civic Precinct.
- Strong support to connect Wells Recreation Park with Civic precinct with shared path
- Upgrade of skate park supported with further investigation on preferred location required.

**Combined Results - Priorities - Short, Medium and Long Term (S, M, L)**

The Civic Precinct

- Remove depot buildings S
- Overnight stay caravan bays S
- Enhanced Pedestrian and cycling linkages S
- Proposed or improved toilet facilities S
- Potential business/mixed use opportunities along tourist route/Ferguson Road M
- Improved picnic facilities M
- Landscaping enhancement M
- Enhanced view corridor to Carramar Park M
- Don Hewison Centre – change of use (i.e. History Centre etc.) M
- Community Centre – Expansion and consolidate in Civic precinct M
- Retain and expand Volunteer Bushfire Brigade M
- Potential to move Volunteer Fire Brigade across Ferguson Road L
- Consolidate parking areas L

The Sporting Precinct - Wells Recreation Park

- Pipe open drainage swale for additional on street parking S
- Expansion or upgrade of clubroom facilities S
- Car park upgrade/sealing S
- Oval drainage S
- New Toilets and change rooms S
- Proposed Nature Play area M
- Retain existing Skate park M
- Extend verandah M
- Resurface Tennis courts M
- Proposed mountain bike pump track adjacent to skate park L

The Commercial Precinct

- New Toilet facility M
- Mixed use precinct - business and higher density residential L
- Retain and enhance commercial uses on Charlotte St. L

**Additional Comments |**

Table 1

- No to the "Potential Business/Mixed Use Opportunities Along Tourist Route (Ferguson Road)"
- Get the playground in Sporting precinct done
- Fill drain next to cricket and soccer fields and put parking between trees
- Move 'kids area' to centre of Civic Precinct

- Skate, Pump track, and Nature Play area with toilets incorporated into the Carramar Park/Civic Centre
- Advertise existing caravan car park more
- Leave History centre as is
- Move skate park to depot site

Table 2

- Fill in drain near cricket and soccer fields to allow parking
- Upgrades around existing skate park not big enough
- Never for the "Potential Business/Mixed Use Opportunities Along Tourist Route (Ferguson Road)"
- More parking for community centre

Table 3

- Shift skate park closer to club rooms
- Open swale pipe not where proposed
- No dump point near Town Hall
- Retain car park and grass near Ferguson road/town hall
- No road to rear of hall
- Put community centre between Hall and Office
- New toilet block where current outside Hall toilets are with shower and used by fire brigade
- No reduction in parking areas

Table 4

- Toilets are a priority – but are proposed in the wrong spot
- Fire brigade need their own toilet/shower facility
- Parking close to the skate park area needs to be fenced in
- Wells Rd – Path from Ferguson Rd right up to the clubrooms
- Improve Recreation Rd with service road near the corner of Ferguson Rd for the parking along Ferguson Rd

## Survey

As part of the engagement for this project a nine-question survey was conducted between 20 November and 18 December 2017. There were 73 respondents to the survey. The results of the data analysis show that survey respondents and community members attending the workshop had similar priorities for the townsite facilities.

While there are many facilities in Dardanup that are positively viewed by the community, some important aspects of town infrastructure were identified in need of upgrade or development by a significant number of respondents. These included, (listed in priority order):

1. Upgraded or new public toilets.
2. Improved infrastructure in parks in Dardanup.
3. Upgraded club rooms, change rooms, toilets and courts at Wells Recreation Park.
4. Upgraded and/or relocated skate park.
5. Better utilisation of (and extensions to) Dardanup Hall, Dardanup Library, the Shire Offices and the Shire Depot.
6. New Swimming Pool.
7. Upgrades to and/or relocation of the Fire Brigade facility.
8. Improved public transport to Bunbury.
9. Improved paths and trails in and around Dardanup.



10. Expanded health and convenience services in Dardanup, such as a chemist or IGA.

The top three priorities in the priority list above were the most common facilities identified by the community that need upgrading. Although listed as number 5 priority, the development of the Civic Precinct (Shire Offices, Depot, Library and Carramar Park, also including a community centre) was something that was common across all those engaged and would address many of the concerns shared by the community.

Improved skate park facilities away from the main road and located within an activity centre for passive surveillance and activation was also a priority

### Stakeholder Engagement

Over the months of September to December 2017 interviews and meetings were held with schools, sporting groups, Ferguson Valley Tourism, commercial property owners and operators in Charlotte Street and landowner/developers. Discussion covered their aspirations for the town and current operations and capacity to cater for population growth. Opinions were also sought on the topics listed below regarding specific community facilities.

#### Wells Recreation Park

- Should the facilities be combined into a single building asset containing clubrooms, changerooms and toilets?
- Do public toilets serve the community and visitors effectively at this location?
- Is the skatepark appropriately located?
- Are there any other options for the skatepark?

#### Existing Shire Depot

- What is the best future use of land?

#### Dardanup Central Volunteer Bushfire Brigade

- Can this facility be relocated to enable better future use of land?

#### Dardanup Hall

- What is the role of the Dardanup Hall into the future?
- Can this facility be modified to enable better future use of land?
- Do public toilets serve the community and visitors effectively at this location?

#### Dardanup Shire Office and Library

- What is the role of these amenities into the future?
- What is the best use of this land?

#### Dardanup Community Centre

- What is the role of these amenities into the future?
- What is the best use of this land?
- What are the current use rates of the Community Centre?
- What are the plans for future use by the current user groups?

#### Charlotte Street

- What facilities should be considered in this area?

The schools both thought they could expand without significant additional infrastructure and would be able to double stream classes. The Dardanup Primary School is looking forward to the expanded oval.

Commercial operators in the main street as well as the other stakeholders raised toilets as an issue. It was considered toilets are not visible enough for people passing through town and one in the main street was needed. The condition of the existing public toilets was thought to be inadequate.

Carramar Park is valued, and the scale and configuration of the Park provides a good space for community events such as the Australia Day. Flooding of the Carramar Park playground was an issue and also the lack of toilets. It was thought that the facility did not service the needs of visitors as many did not know of its existence and a more visible playground may attract more people to stop in town when travelling to other attractions.

A fenced playground that was more universally accessible should be considered. Playgrounds need toilets nearby and preferably be located close to a coffee shop or community centre where parents could oversee children whilst socialising with other parents. This is particularly useful to the many parents living out of town. If the playground and the skate park were co-located or nearby this would also assist parents with children that spanned a range of ages. More diverse activities or a gathering place is needed for youth in town.

Improved access is an issue and an opportunity. Access issues include: safe bike paths for those wanting bike touring trails; upgraded multiuse paths that are gopher friendly; more ACROD parking in town; better parking for the tourist centre; safer pick up and drop off for the Our Lady of Lourdes primary school; caravan parking; short stay park; and toilet and dumping station.

Town maintenance and mowing was raised as an issue with the scheduling and quality of the work not considered optimal. It was suggested that a local contractor would be preferable and more accountable.

It is too costly to use facilities and concern that upgraded facilities will be offered at a higher cost and put an impost on users that would make it unviable. Cost was raised in the consultation undertaken for the Strategic Community Plan.

Tourism is important and the tourist centre is small and although providing a good service it would benefit from a larger space to showcase local products and promote local tourism. Association with the Shire office would provide additional support to the volunteers who are currently operating the Centre.

A place to preserve and display town historical items and stories is needed.

The current view of needs as presented by the Dardanup Sporting Community Clubs Committee follows:

### Short Term (current Shire budget) –

- Hardstand area on the southern side of the Storage Shed and improve existing parking areas – *mostly completed*
- Fence Recreation Rd- safety concerns- *to be done in 2018*
- Disability Access to the Clubrooms – there has been a *temporary fix undertaken by a club member*
- Oval mowing and watering program – *completed and monitored*

Medium Term-

New/renovated Clubrooms that would take in the following

- Improved toilets and permanent changerooms
- improved kitchen and bar area
- improved spectator viewing

hit up wall for tennis

- improve drainage on the rest of the oval
- play area for children

Long Term-

- Purchase additional adjoining land for expansion when appropriate.
- Install 4<sup>th</sup> lighting tower

**Standards of Provision**

As well as considering community need and aspirations for community facilities. Facilities were assessed utilising adopted standards of provision. Although more applicable in a metropolitan context these standards provide an understanding of levels of facility provision even when considering population growth scenarios.

Adopted Standards for the Provision of Community Facilities				
Dardanup Townsite				
	Guidelines <sup>1</sup>	Current-	Medium Term	Long Term
Total Population		502 persons	2,000 persons <sup>1</sup>	4,000 persons
Average Household Size		2.5 persons	2.5 persons	2.5 persons
Estimated Number of Households		212 households	800 households	1,600 households
Park – play equipment all access	1 per 2,000 persons	1*	2 within town or southern development area	2 In the northern development area
Local Park – no play equipment	1 per 1,000 persons within 400m	2	4 As per SP development areas	4 As per SP development areas
Regional Recreation Centre	1 per 60,000 persons	0	0	0
District Recreational Centre	1 per 5-10,000 persons	1*	1* Existing needs upgrading	1*
Senior Oval	1 per 7,500 persons	1*	2*	2*

			Additional oval identified as needed	
Junior Oval	1 per 4,000 persons	1*	2* As per SP at primary school	2*
Practice Nets	1 per 4,000 persons	3* existing	3*	3*
Public Open Space (Ha)	33.6 m <sup>2</sup> per person	3.4 Ha	6.7 Ha as per SP	13.4 Ha
Change Rooms	1 per 7,500 persons	1*	1*	2* Additional at school
Community Halls	1 per 5,000 – 10,000 persons	1*	1* Upgrade required	1*
Community Centre	1 per 5,000 persons	1*	1* Renewal required	1*
Child Care	1 per 4,000 persons	1*	1* Co-located civic precinct	1*
Playgroup	1 per 4,000 persons	1	1 Co-located civic precinct	2
Primary School	1 per 1,500 lots	2	2	2
Out of School Hours Care	1 per 4,000 persons		1 At school with growth	1
Senior Citizens	1 per 20,000 persons	1*	1* Possible co-locate in civic precinct in expanded community centre	1*
Half Courts	1 per 2,500 persons	1*	2*	3
Tennis Courts	2 per 2,500 persons	2*existing Plus 3 multi use	4*	4* Plus multi use
Hard Courts (Multi-purpose)	1 per 1,000 persons	3* Existing	4*	4*
Indoor Netball / Basketball Courts	1 per 25,000 persons	1*	1*	1*
Aquatic Centre	1 per 85-100,000 persons	0	0	0
Library	1 per 10,000 persons	1*	1* upgrade	1*
Youth BMX Track /	1 per 10,000	*	1*	1*

Jumps	persons			
Skate Park	1 per 10,000 persons	1* upgrade	1*	1*
Youth Centre	1 per 20,000 persons	0*	1* Co-locate civic precinct	1*
Lawn Bowls	1 per 20-35,000 persons	0*	1*	1*
Rural health multipurpose facility	Integrate with multipurpose	0	1	1
Multi agency service centre	Integrate with multipurpose	0	1	1
Health professionals and ancillary services	Private provision	0	1	1
Aged care	Private provision	0	0	1
Volunteer Bush Fire Brigade	1 per 1,000 – 5,000 persons	1	1	1
Ambulance	co-located with fire and emergency	0	0	1

Table 5: Adopted Standards for the Provision of Community Facilities – Dardanup Townsite

\*Items deemed necessary in a rural centre

## Shire Asset Planning

Budgeted works and forward estimates

Facilities	Current 2017/18/19	2018-23	2023-28	2028-38
Population	502 (2016)	650- 1,000	750-2,000	1,000- 4,000
Dardanup Office building new /upgrade		259,109		
Dardanup Office maintenance		700,675		
Dardanup Depot maintenance	51,500			
Dardanup Hall building new /upgrade			273,746	
Dardanup Hall maintenance	13,155 19,232		103,757	
Dardanup Oval upgrade	128,942			
Dardanup Oval maintenance	1,273			
Don Hewison Public Toilets		6,410	623	
Don Hewison Centre		9,646	9,778	
Don Hewison Centre park sign renew		3,459		
Don Hewison Centre kerbing upgrade		1,863		
Don Hewison Centre picnic setting upgrade		2,484		
Dardanup Community Centre		55,196	479,510	

new/upgrade				
Dardanup Basketball new /upgrade			278,050	
Dardanup Tennis Courts new / upgrade	5,464			
Dardanup Tennis Courts maintenance	29,705		32,275	
Skatepark - Dardanup new/upgrade		34,030	21,945	
Dardanup Oval Club Room new /upgrade			71,228 603,526	
Fire Brigade	Private 90,000			
Dardanup Equestrian Centre		20,184		
Carramar Park Park sign renew		4,488		
Eustace Fowler Park rubbish Bins renew		9,622		
Eustace Fowler Park picnic setting renew			7,943	
Eustace Fowler Park park bench renew			1,787	
Eustace Fowler Park art upgrade				
Paths				
2019/20 Doolan Street		7,185		
2020/21 Charlotte Street		39,046		
2022/23 Ferguson road		6,043		
2026/27 Mitchell Way			21,240	
	249,272	1,159,440	1,905,408	

**Table 6: Budgeted Works for Dardanup Townsite**

The above are figures taken from the Shire's budget and forward estimates 2017 - 2027 totalling \$3,314,119 with the inclusion of the donation to the Fire Brigade.

### Developer Contributions

Note that the DC2 contributions and the upgrades identified in the strategic plan - does not cover all facilities and some future works are not subject to developer contributions and suggests a special area rate or similar for future works.

Developer Contributions totalling \$2,684,400 are identified in the Dardanup Townsite Expansion Area Cost Apportionment Schedule 2013. This was based on the provision of an additional 600 dwellings with a total population of 2,000 persons. The following table indicates the additional works to be included under the development contributions and co-funding method.

## DARDANUP TOWNSITE AND EXPANSION AREA

Community facilities itemised	Measurement	Location	Estimated development costs <sup>7</sup> Estimated timeframe 2020	To completion of Townsite Expansion
<b>COURTS</b>				
Incorporated lighting & upgrade surface	5 courts	Recreation Centre	\$150,000.00	
Additional courts with lighting	2 courts	Recreation Centre		\$224,530.00
<b>PLAYING FIELDS</b>				
Senior: Oval Development (including drainage, fill and landscaping)	Approx. 3 Ha	Recreation Centre		\$ 3,364,862.50
Land acquired for Senior : Oval Development	Approx. 3 Ha	Recreation Centre	Identified in Structure Plan	To be identified in Structure Plan
Spectator Bank / Music Shell		Recreation Centre		\$75,000.00
Existing Senior: Oval Development (resolve drainage issues)	Approx. 2 Ha	Recreation Centre		
Junior: Oval development	Approx. 1.55 Ha	South of Dardanup Primary School	\$1,376,125.00	
Land acquired for Junior: Oval development	Approx. 1.55 Ha	South of Dardanup Primary School	Identified in Structure Plan	To be identified in Structure Plan
<b>CHANGEROOMS / PUBLIC AMENITIES</b>				
Extension to existing building	60 m <sup>2</sup>	Recreation Centre	\$147,105.00	
New changerooms and toilets	90 m <sup>2</sup>	Playing fields co-located with Dardanup Primary School	\$296,500.00	
Upgrade car park	20 spaces	Recreation Centre		\$73,164.00
<b>RECREATION</b>				
Upgrade to Skate Park		Recreation Centre	\$20,000.00	
Implement Pedestrian and Cycle Pathway Network Strategy		Existing Townsite		
Dual use pathway network	10% total site area	Townsite expansion area	Based on developable area	Based on developable area
<b>TOWN HALL</b>				
Refurbishment			\$1,500,000.00	
<b>CHILD CARE</b>				
Land acquired for child care facility	Min. 1,000 m <sup>2</sup>	Existing or new townsite area	To be purchased or secured from Council's existing landholdings	To be purchased or secured from Council's existing landholdings

Building for child care facility			\$1,100,000.00
<b>Total</b>			<b>\$3,489,730.00</b>
Total Households within Townsite		780	
\$/dwelling or household		\$4,474.00	
		$(\$3,489,730 / 780 = \$4,474)$	
Proportion of Council contribution based on existing population (180 households) (180 x \$4,474 = \$805,320)			\$805,320.00
Proportion of Developer Contribution based on townsite expansion area (600 households) (600 x \$4,474 = \$2,684,400)			\$2,684,400.00

Table 7 Developer Contributions

## Potential Additional Funding Opportunities

Source	Details	Relevant points
Australian Government Wine Australia	<a href="https://www.wineaustralia.com/whats-happening/export-and-regional-wine-support-package">https://www.wineaustralia.com/whats-happening/export-and-regional-wine-support-package</a>	<ul style="list-style-type: none"> <li>Ferguson Valley potential</li> </ul>
Businesses: e.g. CBH	<a href="https://www.cbh.com.au/cbh%20community/grass%20roots%20fund%20infrastructure%20round">https://www.cbh.com.au/cbh%20community/grass%20roots%20fund%20infrastructure%20round</a>	<ul style="list-style-type: none"> <li>More about partnering with businesses (local) or wider.</li> </ul>
Sport & Recreation	<a href="https://www.dsr.wa.gov.au/funding/facilities-(csrff)">https://www.dsr.wa.gov.au/funding/facilities-(csrff)</a>	<ul style="list-style-type: none"> <li>Focus on Infrastructure builds with match from clubs and/or LGA.</li> </ul>
Tourism WA	<a href="https://www.tourism.wa.gov.au/About%20Us/Growing_tourism/Pages/Regional-visitor-centre-grants.aspx">https://www.tourism.wa.gov.au/About%20Us/Growing_tourism/Pages/Regional-visitor-centre-grants.aspx</a>	<ul style="list-style-type: none"> <li>Upgrade of Admin building for more tourist items.</li> </ul>
Smaller Community grants	<a href="https://www.bankwest.com.au/about-us/in-the-community/lp/easy-grants?promocode=sem2535&amp;cid=sem2535">https://www.bankwest.com.au/about-us/in-the-community/lp/easy-grants?promocode=sem2535&amp;cid=sem2535</a>  <a href="https://www.commbank.com.au/about-us/opportunity-initiatives/opportunity-from-good-business-practice/community-grants.html">https://www.commbank.com.au/about-us/opportunity-initiatives/opportunity-from-good-business-practice/community-grants.html</a>	<ul style="list-style-type: none"> <li>More about participation/vents in short term.</li> </ul>
Lotterywest	<a href="http://www.lotterywest.wa.gov.au/grants/grant-types/community-workplace-buildings">http://www.lotterywest.wa.gov.au/grants/grant-types/community-workplace-buildings</a>	<ul style="list-style-type: none"> <li>Community buildings (Feasibility studies &amp; builds)</li> </ul>
Regional Grants Scheme.	<a href="http://www.drd.wa.gov.au/rfr/Pages/Community-Chest-Fund.aspx">http://www.drd.wa.gov.au/rfr/Pages/Community-Chest-Fund.aspx</a>	<ul style="list-style-type: none"> <li>Instead of Royalties for Regions</li> </ul>



DLGC	<a href="https://www.dlgc.wa.gov.au/GrantsFunding/Pages/All-grants-programs.aspx">https://www.dlgc.wa.gov.au/GrantsFunding/Pages/All-grants-programs.aspx</a>	<ul style="list-style-type: none"><li>• Smaller participation grants.</li></ul>
Police Crime Prevention	<a href="https://www.police.wa.gov.au/Our-Community/Grant-funding">https://www.police.wa.gov.au/Our-Community/Grant-funding</a>	<ul style="list-style-type: none"><li>• Smaller. Activation projects?</li></ul>
Bike/Walk Trails	<a href="http://www.lotterywest.wa.gov.au/grants/grant-types/trails">http://www.lotterywest.wa.gov.au/grants/grant-types/trails</a>	<ul style="list-style-type: none"><li>• Pump track or mountain bike path.</li></ul>

**Table8: Additional Funding Sources**

In summary grants can be looked at in the 0-20 year plans. Analysis of consultation findings, demographics, vision, Shire priorities and wider planning will assist to identify the most suitable grants to pursue.

## Conclusions

This baseline study provides an understanding of the community needs and attitudes and the policy and strategic directions influencing townsite development and growth and future investment by the Shire and others.

The community priorities are

- Upgraded or new public toilets.
- Improved parking in Dardanup.
- Park improvements including drainage and toilets.
- Upgraded club rooms, change rooms, toilets and courts at Wells Recreation Park.
- Upgraded and/or relocated skate park.
- Integration and development of the Civic precinct facilities (Dardanup Community Centre, Carramar Park, Dardanup Hall, Dardanup Library, the Shire Offices and the Shire Depot to enable better utilisation and creation of a community centre/hub.
- Upgrades to and/or relocation of the Fire Brigade facility.
- Transit stop for caravans
- Improved public transport to Bunbury.
- Improved paths and trails in and around Dardanup.
- Expanded health and convenience services in Dardanup, such as a chemist or IGA.

Currently population growth, although higher than the Shire, would only realise a population of 1,000 by 2038, which is approximately an additional 70 homes (resulting in a developer contribution of \$313,180). This rate of population growth is not sufficient to support the significant development. Recent population increase 2011-2016 has been in the over 55 age group and this group is likely to benefit more from an upgraded community centre and library and changes in the civic precinct. The requirement for upgrades to the recreational and sporting facilities including the changerooms, toilets, parking, oval drainage and fencing are required due to the significant use of these facilities. The courts will also need upgrading due to surface splitting.

Although significant population growth is not predicted based on current trends this may occur. Opportunities such as local industry development, the completion of the bypass road, expansion of Bunbury, fast train Perth to Bunbury and new transport technologies may see the town of Dardanup develop much more quickly. Improved road access, more facilities

and increased tourism will assist town growth, as will increased property prices in the larger centres and demand in the region. These factors have resulted in significant growth in Cowaramup and Capel and a similar rate of growth as Cowaramup for Dardanup would see the population reach 1000 by 2022, and 4,000 by 2030. Growth resulting from development will result in a different demographic with greater numbers of families as seen in Cowaramup and Capel. This group would increase the need for the sport and recreational facilities and playgrounds.

Additional to the above are the outside influences that need to be considered such as the \$90,000 gifted to the Volunteer Fire Brigade to expand their facility. The low usage of the Anglican Church also presents an opportunity to be potentially investigated.

It is proposed that the next step is to refine with the Shire staff the following:

- budget allocations
- population growth predictions and the 2 models used
- additional funding opportunities
- staging of infrastructure provision: new, maintenance and upgrades
- placement of facilities
- Shire's position on do minimal and the ultimate upgrade.

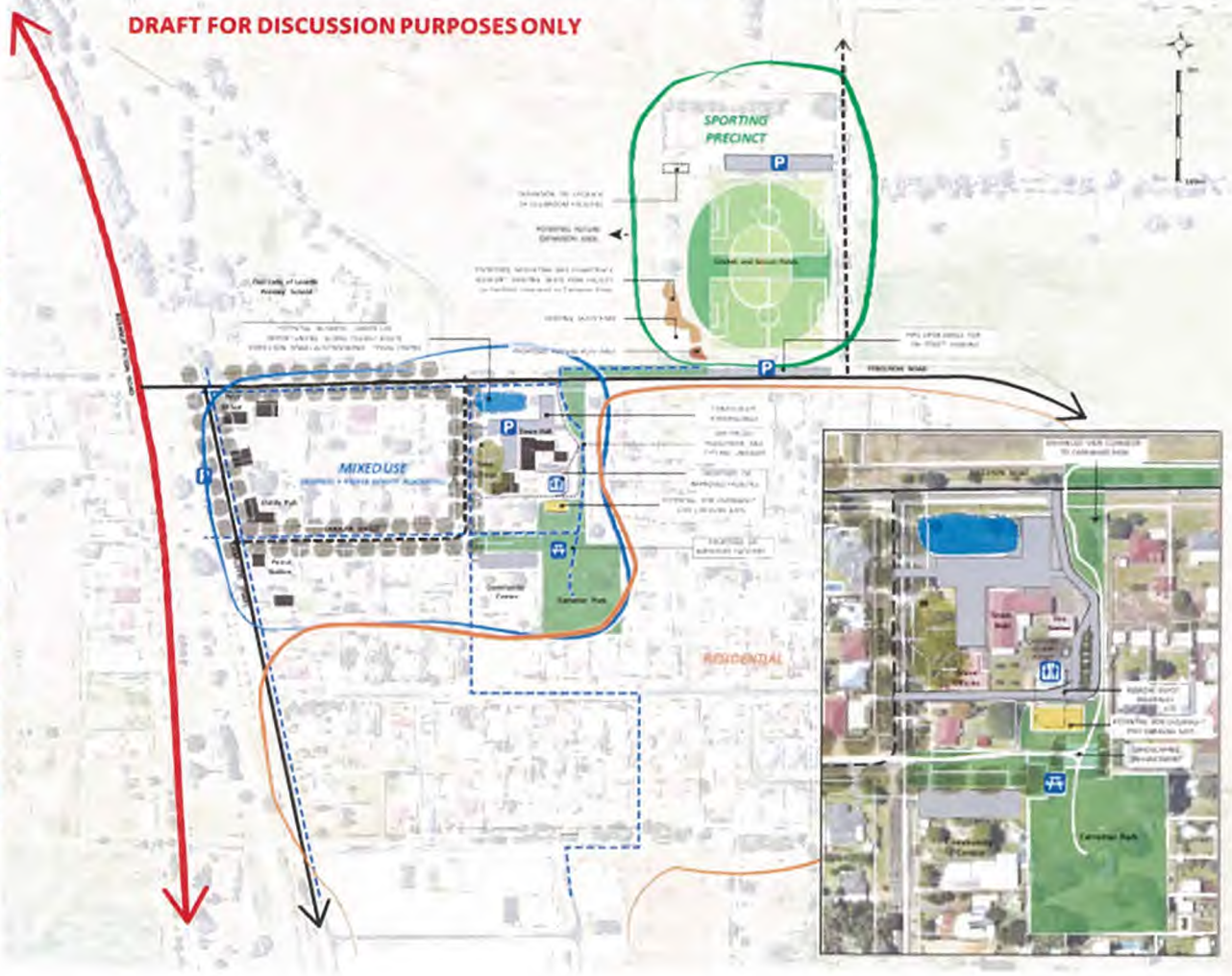
The recommendations in the Community Facilities report is made in the context of limited financial resources. This means that options will need to include:

- Best use of budget;
- Guidance of potential costs of options; and
- Funding opportunities.

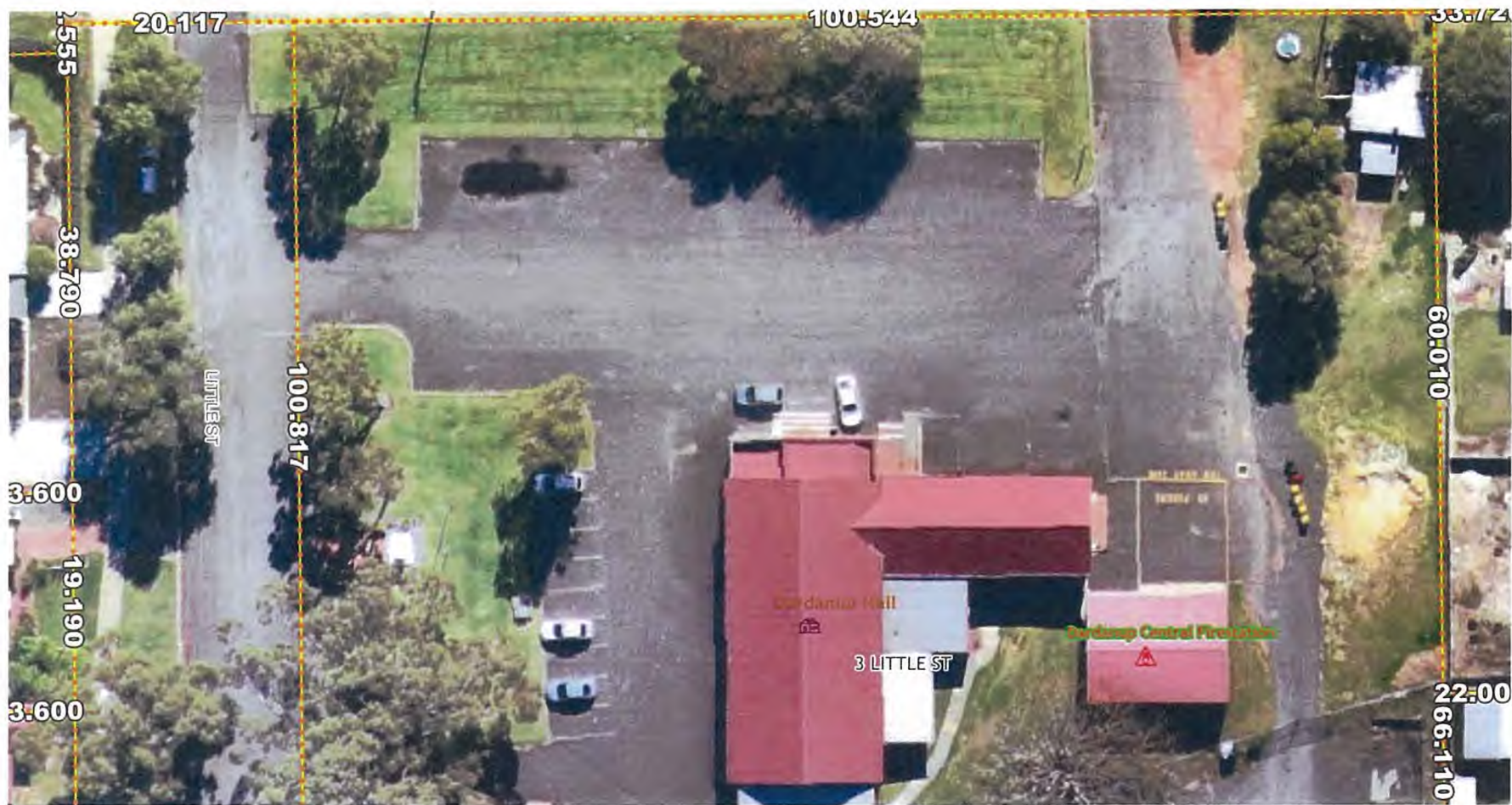
A plan (spanning short, medium and long-term timeframes) will be prepared reflecting need and feedback from the community outlined in this Baseline Report. The Plan will graphically illustrate the location, recommendation and priority of existing and proposed facilities.

i

# DARDANUP COMMUNITY FACILITIES CONCEPT



(Appendix ORD: 12.11A)



The Shire of Dardanup does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that the Shire shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in this information.

13/08/2018

1:564



(Appendix ORD: 12.11B)



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13/08/2018

1:282





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Shire of Dardanup, PO Box 3000, Council Office, Fair Way Rd, Dardanup, WA 6130

13/08/2018

1:564





 Shire of Dardanup	The Shire of Dardanup does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that the Shire shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in this information.		14/08/2018	
			1:282	
<small>Shire of Dardanup, 100 West Street, Dardanup, Western Australia 6207. Phone: 08 9437 4000</small>				



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14/08/2018

1:564





**Donna Bailye**

---

**From:** Claire Lee on behalf of Records  
**Sent:** Thursday, 16 August 2018 9:24 AM  
**To:** Donna Bailye  
**Subject:** FW: Committee Nominations Dardanup Townscape

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Categories:** Transferred to SharePoint  
**SharePointLocationUrl:** [http://tardis.dardanup.wa.gov.au/Function/Elected/CT\\_Committees/Committee Nominations 2017 - 2019](http://tardis.dardanup.wa.gov.au/Function/Elected/CT_Committees/Committee Nominations 2017 - 2019)

**SharePointAbsoluteFileUrl:** [http://tardis.dardanup.wa.gov.au/Function/Elected/CT\\_Committees/Committee Nominations 2017 - 2019/Ralph Keegan - Nomination for Dardanup Townscape Committee.msg](http://tardis.dardanup.wa.gov.au/Function/Elected/CT_Committees/Committee Nominations 2017 - 2019/Ralph Keegan - Nomination for Dardanup Townscape Committee.msg)

**Claire Lee**

IDS Officer  
p: 08 9724 0343 | f: 08 9724 0091

---

**From:** Ralph at Theftstop [<mailto:ralph@theftstop.com.au>]  
**Sent:** Thursday, 16 August 2018 9:04 AM  
**To:** Records  
**Subject:** Committee Nominations Dardanup Townscape

I would like to nominate for the Dardanup Townscape Committee

I believe I have a deal of knowledge that we be of value to the committee  
Having lived in various parts of Australia and overseas and am able to provide knowledge and ideas from a diverse range of locations to the committee  
I am recently retired and will be able to devote time to the committee

I look forward to your response

Ralph Keegan

Donna Bailye

---

**Subject:** FW: Townscape Committees

**From:** Jeanette & Kerry Thomas [<mailto:jenker@skymesh.com.au>]

**Sent:** Tuesday, 21 August 2018 5:34 PM

**To:** Records

**Subject:** Townscape Committees

Good afternoon,

I wish to nominate for the Dardanup Townscape Committee, which I have been on back in 2016, but didn't realised I had to stand again!

I was on the committee during the Charlotte Street, Streetscaping and enjoyed getting involved and seeing the wonderful finish. I also look after the Dardanup War Memorial and the Roses.

Many year ago before the Shire was involved, there was a small group of us, who used to do any weeding planting etc in the Town and the Shire would give us a small grant to help with any costs. That was when we planted trees on Arbour Day along the Railway reserve, together with the Dardanup Primary School students. Also planted quite a few trees on the edge of the Dardanup oval.

Also was involved in the construction & design of the "Entry Statement" wall and currently still place in the signs approx every fortnight of local happenings in the area.

Hoping to hear from you.

Yours sincerely,

Jeanette Thomas

**Donna Bailye**

---

**Subject:** FW: Committee Nomination

-----Original Message-----

From: [psinha4@gmail.com](mailto:psinha4@gmail.com) [mailto:[psinha4@gmail.com](mailto:psinha4@gmail.com)]

Sent: Wednesday, 22 August 2018 10:40 AM

To: Records

Subject: Committee Nomination

Hi Committee Nominations officer,

I am a local Dardanup -millbridge resident and working as General Manager at LeschenaultSporting Association. I have a varied international Sporting and town planning experience with most recent one being at Gold Coast commonwealth Games.

I would like to be nominate my self for the Dardanup or Eaton committee.

Kind regards,

Pankaj Sinha

Sent from my iPhone

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP RESPONSIBLE CAT OWNERSHIP WORKING GROUP MEETING HELD ON THURSDAY 9 AUGUST 2018, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 9.00AM.

<b>1      DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS</b>
---

The Chairperson, Cr. P R Perks declared the meeting open at 9.05am, welcomed those in attendance and referred to the Acknowledgement of Country; Emergency Procedure; the Disclaimer and Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

*Acknowledgement of Country*

*The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Wardandi people in this land.*

*Affirmation of Civic Duty and Responsibility*

*Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.*

*Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.*

*The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.*

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*Emergency Procedure*

*In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).*

**2. RECORD OF ATTENDANCE & APOLOGIES**

2.1 Attendance

Cr Patricia Perks	-	Elected Member – Chairperson
Mr Steve Potter	-	Manager Development Services
Mr Murray Halden	-	Senior Ranger
Mr David Mort	-	Principal Parks & Environment Supervisor
Mrs Kristy Hitchens	-	Communications Officer – Media
Mrs Peta Nolan	-	Executive Governance Officer

2.2 Apologies

Mrs Lee Holben	-	Manager Community Services
Cr Carmel Boyce		Elected Member

2.3 Observer

Mrs Jackie Nichol	-	Environmental Officer
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**3. PETITIONS/DEPUTATIONS/PRESENTATIONS**

None.

**4. MINUTES OF PREVIOUS MEETING**

4.1 Responsible Cat Ownership Working Group Meeting Held 28 June 2018

**OFFICER RECOMMENDED RESOLUTION &  
RESPONSIBLE CAT OWNERSHIP WORKING GROUP RESOLUTION**

RCOWG 7-18 MOVED - Mr S Potter                      SECONDED - Mr M Halden

**THAT the Minutes of the Responsible Cat Ownership Working Group Meeting held on 28 June 2018, be confirmed as true and correct subject to no corrections.**

CARRIED

**5. DECLARATION OF INTEREST**

*Discussion:*

*Chairperson, Cr. P R Perks declared an Impartiality Interest as she holds the position of Branch Manager for Bunbury SAFE. Cr. P R Perks remained in the room and would consider matters on their merits and vote accordingly.*

**6. REPORTS****5.1** "30 Cats in 30 Days" Sterilisation, Microchipping and Registration Subsidy Campaign

Reporting Officer: Mr Murray Halden – Senior Ranger

Officer Comment

Further to the Council' endorsement of the promotional campaign to residents, for a subsidy of sterilisation, micro chipping and registration a promotional campaign has been developed based on the following subsidy:

1. A male sterilisation of \$75.00;
2. A female sterilisation of \$125.00;
3. Micro chipping subsidy of \$10.00;
4. A subsidy of a maximum of two cats per family;
5. A budget limit allowance of \$6,600.

Local Veterinary Clinics have been approached. Further discussions with the Clinics are being undertaken.

Promotions will commence by mid August.

Discussion:

*Senior Ranger, Mr Murray Halden advised that the promotional poster for the campaign has been developed and has been distributed to the local Veterinary Clinics together with the brochure. The delivery is now complete and all of the Veterinarians are supportive of the project. Cat Owners will need to complete the brochure and attend the Shire offices to receive a voucher to present to the Vet.*

*Cr. P R Perks stated that she believes this initial campaign is a good way to test the response and interest within the community.*

*Mr M Halden advised that the Campaign will commence on 1 September 2018 and will run for the month of September.*

*Communications Officer – Media, Mrs K Hitchens advised that she will commence the media campaign including social media and newspapers. Mr M Halden advised that posters will be delivered to external facilities.*

*Mr M Halden confirmed that the Rangers will monitor the cat ownership and registration within their normal duties.*

## 5.2 Feral Cat Program Monitoring – Update

Reporting Officer: Mr Steve Potter – Manager Development Services

### Officer Comment

The Feral Cat Monitoring Program commenced on 6 July 2018 for a period of 20 days. The Report from Animal Pest Management Services is attached for the Committee's consideration at (Appendix RCOWG: 5.1)

### Discussion:

*Principal Parks & Environmental Supervisor, Mr David Mort advised that the monitoring is now complete. There was a camera stolen and therefore footage for this area was lost. There were many foxes captured on the footage and only four cats were recorded.*

*It was agreed that the cats recorded appeared to be domestic cats.*

*Mr D Mort advised that they will continue to pursue a media campaign to advise owners that it is preferable to keep cats inside.*

*Cr. P R Perks questioned whether this issue is something that should remain as a task for this Working Group when the Terms of Reference are considered in the next Agenda item. It was agreed that this would be an environmental issue and should be referred for action by the Shire's Environmental team. The baiting of foxes was discussed.*

*Environmental Officer, Ms Jackie Nichol advised that baiting foxes will not solve the problem as it will be an ongoing issue and it is not just an issue at this location. Ms J Nichol suggests that a more strategic approach is undertaken commencing with research about how many native animals are in the area. She stated that foxes will be everywhere in the Shire, particularly where there is water.*

*Cr. P R Perks advised that she would support a strategic approach as a Shire environmental program.*

*Mr S Potter advised that such a program would need to be developed and then presented to Council for budgetary consideration.*

*Cr. P R Perks asked how the Cat Hero Program is going. Mrs K Hitchens advised that it has been well received but she is unsure whether it converts to behavioural change.*

*Cr. P R Perks advised that RSPCA also have a responsible cat ownership program and they are working through a culture change model. It may be worth looking at this information.*

Note: Mrs K Hitchens left the meeting [9.25am].

*The committee had further discussions regarding the perception within the community that people are either a cat "lover" or "hater". There are some people who are not cat haters but just do not want cats roaming in their property Work on changing the culture of apparent view that you either love or hate cats*

**OFFICER RECOMMENDED RESOLUTION "A" &  
RESPONSIBLE CAT OWNERSHIP WORKING GROUP RESOLUTION**

RCOWG 8-18    MOVED -    Mr S Potter                      SECONDED -    Mr M Halden

**THAT the Responsible Cat Ownership Working Group recommend that Council receives the monitoring report submitted by Animal Pest Management Services with regard to cat activity in the Millars Creek locality (Appendix RCOWG: 5.1).**

CARRIED

**OFFICER RECOMMENDED RESOLUTION "B"  
& RESPONSIBLE CAT OWNERSHIP WORKING GROUP RESOLUTION**

RCOWG 9-18    MOVED -    Mr S Potter                      SECONDED -    Mr M Halden

**THAT the Responsible Cat Ownership Working Group recommend that no further action is required with the cat trapping stage of the cat monitoring program in light of the findings of the report revealing a low level of cat activity.**

CARRIED

5.2    Puppy Farming Legislation

*Reporting Officer:    Mr Steve Potter – Manager Development Services*

Cr. P R Perks has requested that some time is set aside to consider the Puppy Farming Legislation and its implications for the Shire. It is noted that the Puppy Farming Legislation is not within the objectives of the Terms of Reference of this Working Group. These being:-

*Council has established this Working Group to:*

- a)    Review existing levels of compliance with the Cat Act 2011 and other relevant legislation within the Shire of Dardanup;*
- b)    Identify opportunities to further encourage responsible cat ownership through incentives, compliance activities and improved communication; and*
- c)    Assess and identify means of addressing feral cat populations that may increase the incidence of unwanted cats and kittens in the community.*

Should the Working Group wish to include dog related matters in the future the Committee may consider making a request for Council to consider reviewing the name of the Committee and its terms of reference to include other domestic animals.



*Discussion:*

*Cr. P R Perks stated that she wanted to raise this issue with the group to bring it to attention.*

*Mr S Potter acknowledged that the Budget line item has been changed to Animal Management, however the discussion about other animals is not covered within the Working Group Terms of Reference.*

*Cr. P R Perks queried whether a submission regarding the legislation had been made by the Shire.*

*Mr M Halden advised that he is aware of the new proposed Legislation whereby they are looking at compliance with regard to breeding and selling of puppies. He believed that the Rangers Association would make a collective submission.*

*Mr S Potter asked when the public submissions are due. Mr M Halden advised that the closing date for submissions is the end of August.*

*Mr S Potter advised that it is possible that a submission could be prepared by Council Officers and submitted. He will discuss this with the Executive.*

**ACTION 11-18:**

***Manager Development Services, Mr S Potter to consider the preparation of a submission to the State Government regarding the proposed Puppy Farming Legislation with the Executive Team.***

*Note: Mr D Mort left the meeting [9.35am]*

*Discussion:*

*The Committee discussed the name of the Working Group and the proposal that its name change from "Cat Ownership" to be "Pet Ownership". The committee agreed that this would be a more appropriate name and a resolution was put to request that Council endorse the change.*

**RESPONSIBLE CAT OWNERSHIP WORKING GROUP RESOLUTION**

RCOWG 6-18    MOVED -    Mr M Halden                      SECONDED -    Mr S Potter

**THAT the Responsible Cat Ownership Working Group recommend that Council endorse the change of name of the Responsible Cat Ownership Working Group to the Responsible Pet Ownership Working Group and Item 4 of the Terms of Reference Working Group Objectives Specific to be amended as follows.**

**4. WORKING GROUP OBJECTIVES - SPECIFIC**

*For the purposes of this Working Group a pet refers to a dog or cat.*

*Council has established this Working Group to:*

- a) *Review existing levels of compliance with regard to pet ownership and relevant legislation within the Shire of Dardanup;*
- b) *Identify opportunities to encourage responsible pet ownership through incentives, education, compliance and improved communication; and*
- c) *Assess and identify means of addressing issues relating to pet ownership that may arise in the community.*

CARRIED

## PENDING ACTIONS:

ACTION#	MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
03-18	02-05-18	Manager Development Services – Steve Potter	Investigate the possibility of making an arrangement with the local Veterinary Clinics for a reduced Cat Sterilisation charge for residents of the Shire of Dardanup as part of a Shire initiated program for responsible cat ownership.	Addressed in Agenda Item 5.1 of 24-05-2018 Agenda. Refer to RCOWG 5-18	Current
05-18A	02-05-18	Manager Development Services – Steve Potter	Investigate the extent of the free cat trade on the internet and social media within the Shire of Dardanup.	<b>Long Term Initiative</b> Initial investigations have indicated no evidence of a free cat trade within the Shire of Dardanup, however this will continue to be monitored.	On Hold
06-18B	02-05-18	Manager Development Services – Steve Potter	Investigate surrounding local governments and agencies to identify opportunities for best practice in cat management to include: <ul style="list-style-type: none"> <li>Partnerships between local governments;</li> <li>Partnerships between local governments and agencies involved in animal rescue/ welfare; and</li> <li>Initiatives undertaken by local governments to address cat management issues.</li> </ul>	To be investigated over the longer term.	Pending
08-18a	24-05-18	Communications Officer – Kristy Hitchens	Recommence promotions of the Cat Hero Program.		Current
08-18b	24-05-18		Manager Development Services, Mr S Potter to investigate the budget options of an ongoing rebate for cat sterilisation, considering the expenditure for the recommended Cat Sterilisation, Micro chipping and Registration Campaign and Feral Cat Monitoring Program, with the view to increasing the rebate amount in the future.		Current
10-18	28-06-18		Manager of Development Services, Mr S Potter to liaise with the Local Veterinary Clinics regarding partnership opportunities for the responsible ownership of cats.	Local Veterinary Clinics have been contacted	Current

**7. NEW BUSINESS OF AN URGENT NATURE**

None.

**8. CLOSURE OF MEETING.**

The next Responsible Cat [Pet] Ownership Working Group meeting to be held Thursday 18<sup>th</sup> October, commencing at 9.00am at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the meeting was closed at 9.40am.



REPORT  
SURVEY ON CATS  
FOR  
ARDROSS  
MILLERS CREEK, MILLBRIDGE



Prepared by  
Animal Pest Management Services  
Ph: (08) 97262537  
Email : [enquiries@animalpest.com.au](mailto:enquiries@animalpest.com.au)  
Web : [www.animalpest.com.au](http://www.animalpest.com.au)

July 2018

**REPORT**  
**SURVEY ON CATS, MILLERS CREEK MILLBRIDGE**

**1 Scope of Control Work**

The scope of work was for the surveying of cats along the Millers Creek area, Millbridge. The aim of the survey was to determine the presence of cats in the area, potentially establish movement patterns and to determine the activity levels of the cats within the area.

The works was conducted as described below.

**2 Methodology**

**2.1 Survey Area**

The survey area covered Millers Creek, Millbridge

**2.2 Survey Methodology**

Monitoring of cats was undertaken using trail cameras set for a period of 20 nights.

Camera traps were installed at the commencement of the monitoring period, on the 6<sup>th</sup> June and remained in place until the conclusion of the monitoring period, approximately 20 days later, when they were removed on the 26<sup>th</sup> July. The locations of the cameras were recorded on a GPS unit for recovery and the cameras were numbered for referencing. The appendix below shows the locations of the camera traps.

The images were assessed, and the number of cats recorded and evaluated. Other species that were recorded and noted were foxes.

### 3 Results

#### 3.1 Camera Trap Nights

The camera trap monitoring period between 6<sup>th</sup> and 26<sup>th</sup> July equated to a total of 20 monitoring nights. 7 cameras were used during this period, equating to a total of 100 camera trap nights (CTN). This is calculated by multiplying the number of cameras by the number of nights each of the cameras were active for. A camera is active when the camera is actually working properly and discounts any periods where the camera was unable to capture potential images due to unforeseen circumstances, such as the SD card being full, batteries going flat, the camera not working and other issues. It is important to consider and record camera trap nights as this will be required in order to compare the results to any future monitoring programs. This is a more important aspect for statistics compared with number of cameras or monitoring duration.

Unfortunately, one camera was stolen from its locked cable, it appears that someone had broken the camera mounts to remove it from the cable. The SD card (which was brand new) appears to have been corrupt and the images from the camera were not able to be viewed. Due to this reason, two of the cameras were discounted from the camera trap nights, reducing the potential 140 CTN to 100 CTN.

#### 3.2 Cats

A total of four events were recorded. An event is considered when a series of images are recorded of the target species within a five minute period. If a target species is recorded passing the camera trap multiple times within the five minute period after the initial trigger, it is considered one event. Two events may occur within the five minute time frame if different individual target species can be identified, or if two target species are recorded in the same image. This equates to a total average of 0.04 events per camera trap night (0.04/CTN).

Cats appeared on two different cameras – CAM 31 and CAM 34. It is evident that these were three individual cats, as determined by different colours and/or markings that can be differentiated between the different cats. One cat appeared at daylight (2.43PM), with the other two cats appearing at night (4.13AM, 6.06PM). It is unable to tell purely from the images whether the cats were feral or domestic as no cats had collars, though it is likely that these are domestic due to the close proximity of houses.

#### 3.3 Foxes

A total of 37 events were recorded for foxes. This equates to 1.85 events per monitoring night (20), and 0.37 events per camera trap night (0.37/CTN).

All of the five active cameras recorded foxes (CAM 26, 31, 33, 34 and 35). There was an average of 7.4 events recorded per active camera, with CAM 33 recording the highest number of events (16) over the 20 night period.

The presence of foxes and the unexpectedly high level of recorded fox activity was very surprising, particularly given the close proximity to houses and public space. In some instances foxes were recorded within approximately 30 meters from houses, some of which had dogs. Foxes were also recorded in broad daylight in some instances. While it is impossible to determine actual exact numbers of foxes in the area due to the difficulty

## (Appendix ORD: 12.17B)

in distinguishing between individual foxes using markings or sizing comparisons, it is estimated that there would be a minimum of at least a few adult foxes within the area.

This level of activity is comparable to other fox monitoring programs APMS have carried out over much larger areas that are much less residential areas.

A table below shows the results of the camera monitoring.

CAMERA NUMBER	TOTAL EVENTS	NUMBER OF CAT EVENTS	NUMBER OF FOX EVENTS	DATES OF EVENTS
25	0	0	0	STOLEN
26	4	0	1	15/07, 16/07, 21/07, 22/07, 26/07
31	8	3	5	7/07, 11/07, 13/07, 17/07, 21/07, 22/07
32	0	0	0	SD CARD CORRUPT
33	16	0	16	6/07, 7/07, 10/07, 14/07, 15/07, 16/07, 17/07, 18/07, 21/07, 22/07, 23/07, 25/07
34	7	1	6	6/07, 7/07, 9/07, 15/07, 22/07, 25/07
35	6	0	6	7/07, 8/07, 9/07, 10/07, 11/07, 12/07, 19/07, 22/07
TOTAL	41	4	37	

## 4 Recommendations

Due to the low level of cat activity recorded and the suggestion that the cats recorded are likely to be domestic, it is probable that control of cats would prove difficult. Cat trapping using cage traps is a possible option of control, though results may be limited. There is also the risk of interference or theft of traps from the public and as such, trapping would need to be carried out timely and discreetly.

Due to the unexpected presence and high level of fox activity in the area it is recommended that further monitoring and possible trapping for foxes in the area be considered. Unfortunately, trapping for foxes in highly public and residential areas comes with associated risks such as accidental trapping of non-targets (domestic cats or dogs) as the Millars Creek area does not have fenced off areas that can restrict public access. Additionally, there is the possibility of public grievance, particularly with the use of foot-hold traps.

## 5 Appendices













**ANIMAL PEST**  
MANAGEMENT SERVICES  
(08) 9726 2537

Millars Creek, Millbridge  
Cat Monitoring | Camera  
Locations

July 2018

This product has been created with the highest degree of accuracy possible. However, APMS nor any of its contractors or suppliers can be held responsible for any damages due to errors or omissions in this product. Depiction of boundaries is not authoritative.  
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Datum: GDA 94 Projection: MGA Zone 50

APMS	Date: 26-07-2018
Sheet Size: A4	Status: Final
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**Legend**

Camera Location

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP ROADWISE COMMITTEE MEETING HELD ON THURSDAY 9 AUGUST 2018, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 3.30PM.

**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Chairperson, Cr. P R Perks declared the meeting open at 3.30pm, welcomed those in attendance and referred to the Acknowledgement of Country; Emergency Procedure; the Disclaimer and Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

*Acknowledgement of Country*

*The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Wardandi people in this land.*

*Affirmation of Civic Duty and Responsibility*

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*Emergency Procedure*

*In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).*

<b>2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED</b>
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2.1 Attendance

Cr Patricia Perks	-	Deputy Chairperson
Cr Peter Robinson	-	Elected Member
Cr James Lee	-	Elected Member
Cr Janice Dow	-	Elected Member
Mr Luke Botica	-	Director Engineering & Development Services
Mr John Herbert	-	Main Roads WA
Mrs Bev Fortescue	-	Dardanup Primary School
Mr Peter Westgate	-	Department of Transport
Mr Barry Spice	-	Cycling Community
Snr Const Craig Cowcill	-	WA Police [3.43pm]
Mrs Peta Nolan	-	Executive Governance Officer

Observers

Ms Nicky Smith	-	Regional Road Safety Adviser
Ms Lee Holben	-	Manager Community Services
Mr Michael Hay	-	Industry Road Safety Alliance
Mr Brett Lowcock	-	Industry Road Safety Alliance
IC Const Annette Kelsall	-	WA Police [3.43pm]

2.2 Apologies

Mr Ken Lowth	-	Chairperson
Mrs Jill Cross	-	Community Member
Mr Cedric Getley	-	Cycling Community Member
Mr Sam Stubbs	-	Engineering Technical Officer

<b>3. PETITIONS/DEPUTATIONS/PRESENTATIONS</b>
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3.1 Industry Road Safety Alliance – South West

Chairman, Mr Michael Hay and Deputy Chairperson, Mr Brett Lowcock will present the Industry Road Safety Alliance to the Committee. An Agenda item has been included at 8.3 for the Committee to consider the invitation to join the Industry Road Safety Alliance.

*Discussion:*

*Chairperson, Industry Road Safety Alliance (the Alliance), Mr M Hay presented the background to the formation of the Alliance.*

*Deputy Chairperson, Industry Road Safety Alliance, Mr B Lowcock presented an overview of what the Alliance is today. He advised it is an Alliance*

between member Shires, Industry, plus State Government agencies. It provides an opportunity to network and work on collective projects. Roads are currently being discussed around the Dardanup area.

He stated that workers live across the region and the Alliance is looking at the network across local governments. The Alliance has also created a lot of excellent promotional material.

Mr Lowcock advised that from a Shire of Collie perspective he see advantages and value to their community. The Alliance employs a Project Officer on a permanent basis who works on communications, projects, grants etc. An example of a recent project is the 2017 road safety calendars.

Mr Hay further advised that there is a campaign coming up targeting ones that you love. This campaign will be focusing on what is the state of a driver before picking up the keys. All Alliance members promote the theme at one time creating a more effective promotion.

Cr Robinson asked if there is an overlap between RRG and the Alliance. Mr Lowcock stated that RRG is more asset focused, whereas the Alliance is more about safety.

Cr. P Robinson acknowledged that the first year is free. He asked whether the member should be an elected representative or a staff member. Mr Lowcock advised that as the Director of Engineering of Collie he sits on the Committee however it would be up to the Shire to nominate a representative. He also advised that the meetings are held bi-monthly.

Cr Dow asked what is the difference between Alliance and Roadwise. Mr Lowcock advised that the Alliance has industry members.

Note: Snr Constable Craig Cowcill and First Class Constable Annette Kelsall joined the meeting [3.43pm].

Mr Lowcock advised that for \$3,000 you get a lot of resources and materials for the community. These can be shared out amongst the workforce. The Alliance has a Facebook page and the networking and consultation is also very valuable, particularly with industry.

Cr. J Dow expressed concern that will all of the promotion etc the road toll is not declining. Cr. P R Perks stated that road safety is a complex issue and needs to be addressed as a multi-pronged approach.

Cr. P Robinson advised that statistics show that the road toll is being reduced. Last year was 161 fatalities which represents a 20 percent reduction. He advised that we are slowly but surely improving.

Department of Transport representative, Mr Peter Westgate advised that they sit on Alliances across the state. These Alliances are very well respected at a state level. It is a bigger picture forum and has a higher level of staff membership from state government organisations.

Cr Dow asked who is currently involved. Mr Lowcock advised that there are currently three member Shires being Collie, Harvey and Boddington. The Shire of Murray are currently considering membership and an invitation has extended to Capel and Donnybrook.



Note: Mr Michael Hay and Mr Brett Lowcock left the meeting [3.50pm].

### 3.2 Monash University Accident Research Centre (MUARC) Program

Cr Peter Robinson, will provide a brief report about the MUARC Program and follow up road safety activities that he has attended recently.

#### Discussion:

Cr. P Robinson advised that he joined the South West Regional Road Group following last year's elections and made the following presentation.

*When the invitation to the MUARC program arrived I looked at the three days and thought, three days in Perth geez. Our MRWA rep our Tech Chair then Luke our Dir of Engineering encouraged me to attend. So somewhat reluctantly I agreed, and headed off to the big smoke on a Sunday arvo. I have been a councillor for nearly 7 years and attended lots of WALGA training. I have to say that the MUARC program is the best Council related course that I have been to. For me it was brilliant.*

*Let me briefly explain*

*We were informed that 7 out of 10 road crashes are the results of mistakes. Not speeding, not drunk or drugs or not wearing a seatbelt. That means 113 of the total 2017 deaths were mistakes based.*

*We spent quite a bit of time understanding the Towards Zero aspiration, looking at other countries, statistics, graphs and so on.*

*Then we turned to what for me was the centrepiece piece of the three days, Safe System. Safe vehicles, safe drivers, safe roads and roadside and safe speeds. The MUARC team spent a lot of time on Safe System. The general premise for me was that Towards Zero which is behind target needs the overall support of Safe System. Having taken a good look at Safe System as presented by MUARC, I guess that the aim of the three days was to send participants out into the Road Safety world as disciples of the message.*

*Each table of about 8 participants was set a task, a task to be tackled over the next year. My group met three weeks ago, most in St George's Tce, George from Kal and me from Dardanup on conference call. We are set to reconvene in a week.*

*Since returning I have;*

- *sent a one page report to all RRG members (elected and technical) our Dardanup Councillors and Roadwise members and my MUARC team,*
- *put forward two agenda items and a report on the course for our Roadwise group,*
- *am formulating a SWRRG item,*
- *joined with our MUARC group's task and*
- *delivered my MUARC report to a RRG Chairs' meeting whilst at WALGA.*

*Let's watch this video that Nicky has provided.*

*<https://vimeo.com/141022515>*

*This is the Tasmanian video that deals with safe system. Narrated by Prof Ian Johnston one of the MUARC team. Quite graphic, well worth the watch. Check it out and share freely.*

<http://bryan.westoznet.com/>

*This maps the fatalities and serious injuries in the South West. Click on the dots and the details of the incident will appear. It is very interesting. Do you think that there are patterns there? Made by one of our MUARC table members Bryan. Check it out and share freely.*

*This is the task that our table was set by MUARC. We have met in July and our next meeting is in August.*

*8. Regional infrastructure and speed limit trade off challenge. An important challenge is recognition that we will never afford gold plated safety for high speed roads everywhere. How do we progress upgrading some roads with available scarce resources to maintain high travel speed, while lowering speed limits on lower safety quality, lower volume roads? How do we make the community aware of the risk reduction impacts of high speed limit reductions and of targeted infrastructure safety investment?*

#### **4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

4.1 Roadwise Committee Meeting Held 7 June 2018

#### **OFFICER RECOMMENDED RESOLUTION & ROADWISE COMMITTEE RESOLUTION**

RW 8-18      MOVED -      Cr. P Robinson      SECONDED -      Mr. J Herbert

**THAT the Minutes of the Roadwise Committee Meeting held on 7 June 2018, be confirmed as true and correct subject to no corrections.**

CARRIED

#### **5. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

None.

#### **6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

None.

#### **7. DECLARATION OF INTEREST**

None.

**8 REPORTS OF OFFICERS AND COMMITTEE MEMBERS****8.1 Title: Roadwise Road Safety Advisor – South West Report**

Please find attached the report provided by the Roadwise Road Safety Advisor (Appendix RW:8.1)

For Information.

RECEIVED

**8.2 Title: Roadwise Strategic Action Plan – Update****Officer Comment - Mrs Peta Nolan - Executive Governance Officer**

The Roadwise Strategic Action Plan has been updated with the progress on each action to date. The updated Strategic Action Plan is attached at (Appendix RW:8.2) for the Committees discussion and comment.

For Information.

RECEIVED

**8.3 Title: Invitation to Join the Industry Road Safety Alliance****Officer Comment – Mr Luke Botica - Director Engineering & Development Services**

As presented at Item 3 of this meeting the Industry Road Safety Alliance has extended an invitation to the Shire to join the Alliance. The details of the invitation and about the Alliance are attached at (Appendix RW:8.3) for your information.

The cost for the Shire to join the Alliance is \$3,000. The Shire has recently submitted an application for a Wespine Grant for a Speed Display Sign (refer to Action Item ACT 09-18 of Item 8.5 of this agenda). If the grant is successful it will require \$2,000 to be sourced from the 2018-2019 Roadwise Budget Allocation of \$2,000. Regardless of the outcome of the grant there is insufficient budget allocation to fund the Alliance annual membership fee. If the Committee believes it to be beneficial for the Shire of Dardanup to join the Alliance it is suggested that the Committee seek Council's approval of unbudgeted expenditure to cover the expenses.

The presentation and information has been provided for consideration by the Committee for recommendation to Council.

OFFICER RECOMMENDED RESOLUTION "A"

THAT the Dardanup Roadwise Committee recommends to Council that Council:

1. Accepts the invitation to join the Industry Road Safety Alliance at a cost of \$3,000 per annum;
2. Increases the expenditure allocation for Roadwise Programs (Account Number 12 1 3002) in the 2018-2019 Budget from \$2,000 to \$5,000;
3. The increase in expenditure of \$3,000 be approved as unbudgeted expenditure;
4. Appoints \_\_\_\_\_ as its representative to the Industry Road Safety Alliance.
5. Considers whether to continue its membership of the Industry Road Safety Alliance at the 2019-2020 Budget deliberations.

OR

#### OFFICER RECOMMENDED RESOLUTION "B"

THAT the Dardanup Roadwise Committee recommends to Council that Council receive the correspondence from the Industry Road Safety Alliance and advise that the Shire of Dardanup does not wish to accept the membership invitation.

#### Discussion:

*Cr Robinson stated that the first year is free so it is a good opportunity to participate in the Alliance. He asked Director Engineering & Development Services, Mr L Botica whether we have the staff resources. Mr L Botica advised that he would be the member representative for staff and if he could not attend he would delegate one of the managers to attend and therefore this commitment could be accommodated.*

*The Committee agreed to recommend to accept the invitation to join the Roads Safety Alliance with the option of no costs for members until 30 June 2019 at which time a review of the members would be undertaken. It was agreed that the Director Engineering & Development Services would be recommended as its representative and the following resolution was put.*

#### ROADWISE COMMITTEE RESOLUTION

RW 9 -18    MOVED -    Cr. J Dow                      SECONDED -        Cr. P Robinson

**THAT the Dardanup Roadwise Committee recommends to Council that Council:**

1. **Accepts the invitation to join the Industry Road Safety Alliance with the option of no cost until 30 June 2019.**
2. **A review is undertaken prior to the 2019/2020 budget deliberations to determine whether to continue with the membership at a cost of \$3000 per annum.**

3. **Appoints Director Engineering & Development Services as its representative to the Industry Road Safety Alliance.**

CARRIED

8.4 Title: RAC Helicopter Simulator at the Bull & Barrel Festival

Officer Comment – Mrs Peta Nolan - Executive Governance Officer

Community Member, Mrs Jill Cross has advised that the Bull & Barrel Festival Committee have successfully secured The RAC helicopter simulator for this years' festival. Mrs Cross has suggested that Roadwise could use it to promote safe driving on country roads as the real helicopter attends many road accidents in the South West. Mrs Cross is asking Committee members to put forward ideas and consider Roadwise involvement in this activity.

Details of the RAC helicopter simulator is attached at (Appendix RW:8.4) for your information.

*Discussion:*

*Mrs P Nolan advised that if anyone was interested or had any ideas for Roadwise activities to compliment the RAC helicopter to please contact Jill Cross.*

*Mrs N Smith suggested that we check with RAC as they have conditions on activities surrounding the helicopter program. She also offered the Roadwise Road Safety Display trailer for the Committee's use.*

*Cr. J Dow suggested that the Road Safety Alliance may have some materials. Mrs N Smith advised that she works closely with Sarah from the Alliance on promotional projects.*

8.5 Title: Dardanup Road Wise Committee Action Sheet

RW RES#	MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
RW06/17	14-12-17	Luke Botica	Council write to Main Roads WA and request a reduction to the speed limit along Waterloo Road in the vicinity of Harris Road to Ferguson Road from 100kph to 80kph.	Endorsed by Council on 24-02-18. Email/data sent to MRWA 23-02-18. Shire Staff met MRWA staff on site. Awaiting report from Main Roads WA. Further submission under new application process 01-08-18.	Current
RW04/18	08-02-18	Nicola Smith Roadwise	Council approve the provision of a Trial Motorcycle and Scooter Education session; with funding being sourced from the South West Capacity Building Fund (Roadwise program); and requests support and attendance by the WALGA Regional Road Safety Advisor.	Endorsed by Council 07-03-18. Nicola Smith advised of outcome. Planning occurring with the Shires Programs Officer – Contractor is seeking Public Liability as a requirement for Shire Programs 01-08-18	Pending
ACT 05-18	07-06-2018	Peta Nolan Shire EGO	The Committee continue to work with SDERA and encourage the participation of the SDERA program in local schools.	Lisa Gartrell from SDERA to attend the October Meeting.	Current
ACT 06-18	07-06-2018	Peta Nolan Shire EGO	Write to the local schools advising of the Dardanup Roadwise Committee and its functions.	To be actioned	Current
ACT 07a-18	07-06-2018		As per the Council Resolution Item 3, with the design as approved by the Roadwise Committee, that the shared road use signs be fabricated and installed on Harris Road. Director Engineering & Development Services, Mr L Botica work with City of Bunbury for the sign to be installed within the City of Bunbury boundary at the commencement of Harris Road.	01-08-2018 – The sign design has been completed and signs ordered. Contact has been made with the City of Bunbury to request the sign to be installed on the Bunbury end of Harris Road. City of Bunbury have declined the offer for signage in their locality. Signs will be installed within the Shire of Dardanup boundary.	Current

RW RES#	MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
ACT 07b-18	07-06-2018	Luke Botica Shire DECS	Investigate the feasibility of the provision of electronic warning signs for cyclists on Harris Road.	At this stage it has been advised that the cost of the electronic warning signs is approximately <b>\$23,000</b> . Please refer to link for article and a video an example of how the signs operate <a href="http://www.amygillett.org.au/revolutionary-cyclists-ahead-warning-signs-deployed-2">http://www.amygillett.org.au/revolutionary-cyclists-ahead-warning-signs-deployed-2</a>	Current
ACT 08-18	07-06-2018		That Regional Road Safety Officer, Mrs Nicola Smith work with Mrs Jill Cross and Shire Staff on a Communications Plan Calendar for implementation.	Communications Plan in progress – further work required.	Current
ACT 09-18	07-06-2018	Luke Botica Shire DECS	Arrange for research to be undertaken into the types of Speed Display Boards available and funding options available for this program.	Funding sources have been investigated and there are currently limited sources of funds for the purchase of the Speed Display signs. The cost per sign is approximately \$6,000. 01-08-18 – A Wespine Grant application is currently being prepared seeking \$3,810 to purchase 1 speed display sign with \$2,000 to be sourced from the Roadwise budget.	Current
ACT 10-18	07-06-2018	Luke Botica Shire DECS	Initiate investigations into the concept of a 150m Courtesy TOOT campaign with initial correspondence to the WA Police, South West Traffic Co-ordinator, Snr Sgt David Hurdle requesting comments about the Road Traffic Act and law enforcement implications of the concept.	Deferred until the October meeting for further discussion. A response has been received from the South West Traffic Co-ordinator advising of the regulation under the Road Traffic Code as follows:  190. Use of horns etc. A person shall not sound the horn or any other warning instrument (on a vehicle) unless: (i) it is necessary to use the horn, or warning device, to warn other road users or animals of the approach or position of the vehicle; or (ii) the horn or warning device is being used as part of an anti-theft device, or an alcoholization interlock device fitted to the vehicle. Modified penalty – 15	Current

8.6 Title: Shire of Dardanup – Community Safety & Crime Prevention Plan (The Plan)

Officer Comment – Mr Luke Botica -Director Engineering & Development Services

The Shire has commenced a review of its Community Safety & Crime Prevention Plan. As a part of the consultation process the Manager of Community Services, Mrs Lee Holben has requested that the Roadwise Committee provide comment and input into the Draft Plan with the view of identifying gaps and programs that will address community safety over the next ten years. The draft plan is attached at (Appendix RW: 8.5).

It is suggested that the Committee consider the appropriateness of having the Roadwise Program acknowledged in the Plan as a considerable community safety program provided by the Shire. Reference within the Plan could be made to the Annual Roadwise Strategic Action Plan and its commitment to the State Road Safety Strategy and the principles of the Safe System.

RECOMMENDED ACTION

That the Roadwise Committee provide the following comments to the Manager of Community Services :-

1. Consideration be given to identifying Roadwise as a significant community safety initiative within the Shire;
2. The Annual Roadwise Strategic Action Plan be identified as a key outcome for road safety within the Shire.

*Discussion:*

*Manager Community Services, Ms Lee Holben advised that the Community Safety & Crime Prevention Plan (CSCPP) is currently in draft format and based on the Strategic Community Plan.*

*Ms Holben referred to Page 8 of the draft plan which shows that there is a decline in crime in the Shire. Almost half the amount of incidents in the Millbridge area. Decline in reported crime.*

*Ms Holben also referred to Page 10 of the draft plan where the Roadwise initiatives could be included in the Plan. Feedback is being sought from the Roadwise Committee.*

*Ms Holben advised that information has been received from young people in the community and the Shire is also calling for feedback from Roadwise members*

*Ms Holben advised that the Police will be consulted throughout the process.*

*Director Engineering & Development Services, Mr L Botica requested the above recommended action become a resolution of the Committee as follows:-*



**ROADWISE COMMITTEE RESOLUTION**

RW10-18    MOVED -    Cr. P Robinson                      SECONDED -                      Mr J Herbert

**THAT the Roadwise Committee provide the following comments regarding the Community Safety & Crime Prevention Plan (CSCPP)**

1.        **Consideration be given to identifying Roadwise as a significant community safety initiative within the Shire;**
2.        **The Annual Roadwise Strategic Action Plan be identified as a key outcome for road safety within the Shire.**

CARRIED

**9.        ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

9.1        Title: Trial of 40kph speed limit – Dardanup Townsite

Elected Member Comment - Cr. Peter Robinson

At the Monash University Accident Research Centre (MUARC) Road safety program participants were informed of the real value in a reduction of speed on our roads. A drop of 10kph across our road speed limits would result in a significant lowering of Fatalities and Serious Injuries (SIK). This claim is supported by extensive analysis of crash data over many years.

Currently the default speed limit for the Dardanup townsite is 50kph. Around the schools it is 40kph. As a small townsite the difference in travel time between 50kph and 40kph from, let's say, the Post Office to Dardanup Primary School is minimal. The danger levels of children coming into contact with moving vehicles is low around the schools as they are under the supervision of adults, yet where they might play on front yards, going to and from Carramar and skate park etc, the default speed is higher. The result of a pedestrian or cyclist coming into contact with a moving vehicle at above 30kph and coming off well is very low. At 30kph perhaps not too bad but at 50kph consequences can be very severe. The human body is just not capable of absorbing the energy associated with a car of about 1600kgs moving at 50kph!

I understand that the Town of Vincent is seeking to undertake a similar initiative.

I am seeking support for an approach to the community for this initiative. This could be a first for a regional town.

Officer Comment – Mr Luke Botica - Director Engineering & Development Services

In February 2018 the Shire sent a request to Main Roads WA to review the section of Ferguson Road (near the intersection of Boyanup Picton Road) with the intention of reducing the speed down to 50km/hr or 40km/h. The report attached at (Appendix RW: 8.6) was attached for MRWA consideration.

The following response was received from Main Roads WA:-

*"Ferguson Rd is a Regional Distributor Road with a determined speed of 60 km/h. The count supplied shows the 85% speed being 67.32 km/h. The implementation of a lower speed limit in this section would most likely only have a minimal effect on the actual operating speeds chosen by the majority of motorists. If the speed limit does not appear credible, experience has shown that a high percentage of motorists will drive at a speed that they consider to be appropriate, reasonable compliance levels will only be achieved if regular enforcement is undertaken by Police.*

*Main Roads have reviewed the speed zoning and it has been determined that the 60 km/h buffer speed zone is appropriate at this location, and as such MRWA does not support the request of 40 km/h or 50 km/h speed zone. Main Roads will however install two new 60 km/h signs at the start of Ferguson Rd (off Boyanup-Picton Rd), as these seem to be missing."*

#### RECOMMENDED ACTION:

That the Dardanup Roadwise Committee seek the support of Main Roads WA and the Road Safety Commission for the development and implementation of a project to trial a 40km/h area speed zone at the Dardanup townsite.

Note: Mrs L Holben left the meeting [4.32]

#### Discussion:

Cr. P Robinson advised that he would like the Committees support for this project. He is suggesting that the Dardanup townsite be trialled as a 40 kph zone. The Town of Vincent are doing it.

Cr. P Robinson advised that this project would need to go to the community for support and stated that he believes that we can reduce the amount of people who are killed or seriously injured.

Cr. J Dow advised that she does not agree with reducing the speed to 40kph and that roads are for cars and not pedestrians.

Cr P Perks advised that the main area being considered consists of the school, Skatepark and sporting grounds.

Senior Constable Craig Cowcill suggested that the crash statistics need to be considered. Cr. P Robinson advised that to his knowledge there has been one fatality outside of the hall by motorbike. He also advised that Superintendent Mike Hays from the South West District Officer advised that he would support such a trial.

Cr. J Dow stated that such a request should come from the community, not be forced upon them.

Cr. P Robinson advised that he has met with four people recently and four who live in town support the reduction.

Dardanup Primary School representative, Mrs Bev Fortescue expressed her support for the speed reduction. She stated that it is not just locals who know the area and that Ferguson Road is used by visitors, motorbike riders and heavy haulage vehicles who are not aware of area. She feels this trial to

quite relevant. Cr. P Robinson advised that he will need to consult further with the other residents including the residents associations.

Mr P Westgate suggested that the Committee consider the Active Transport Program of the Department of Transport which supports pedestrians, cyclist and motorists.

As the Committee felt that further community consultation was required and further research into the implementation the Committee proposed that the Action become a resolution.

## **ROADWISE COMMITTEE RESOLUTION**

RW 11 -18 MOVED - Cr. P Robinson                      SECONDED -                      Ms B Fortescue

**THAT the Dardanup Roadwise Committee support a 40kph area speed zone trial at the Dardanup townsite and that further planning and consultation is undertaken.**

CARRIED  
7/2

### 9.2     Title: Support for Young Drivers Trial – Dardanup

#### Elected Member Comment - Cr. Peter Robinson Report

Currently young drivers need to clock up 100 hours of accompanied driving experience. This is an arduous requirement. Data suggests that 80 hours brings about the desired improvement in expertise.

The Young Drivers program that is supported by the RAC operates in the metro and some regional cities. It involves the supply of a vehicle, the payment of a fee by young driver and a computer based booking system. I understand the Bunbury scheme is working at close to capacity.

I am interested in investigating the possibility of a smaller scheme, similar to the RAC Young Driver scheme but locally based. Something along the lines of a group of volunteer experienced drivers assisting young drivers in Dardanup and surround. This would involve the establishment of two lists of participants and a set of operational guidelines. There would be a number of 16/17 year olds in the area and hopefully volunteers of suitable experience.

I am seeking support for an approach to the community for this initiative. This could be a first for a small regional town.

#### Officer Comment – Mr Luke Botica - Director Engineering & Development Services

This initiative could be developed and trialled through the Dardanup Roadwise Committee. It should be noted that the system will need to have a rigorous screening process of volunteers in order to manage the safety of drivers.

## RECOMMENDED ACTION:

*That the Dardanup Roadwise Committee include in its Strategic Action Plan a project to develop and establish a Young Drivers Program in the local community.*

## Discussion:

*Mr Westgate confirmed that learner drivers are required to undertake 50 hours however he did confirm that there is a national drive to get to the 100 hour standard.*

*Cr. P Robinson advised that with the 50 hour requirement the program may not be as critical however Mr Westgate advised that there are still many young people who need assistance to achieve these hours.*

*Mrs N Smith advised that the City of Bunbury and City of Busselton are currently adopting the RYDE (Regional Youth Driver Education) Program which is currently an unfunded program. The program matches up people with mentors and is targeted at meeting the needs of young people who are most in need. Mrs Smith advised that this program could be spread to the Dardanup Shire. The program is operated through South West Youth Driver Development who are fully insured.*

*Mr Westgate advised that many young people experience issues with night driving as this is now a requirement.*

**ROADWISE COMMITTEE ENDORSED ACTION 11-18:**

***Mrs N Smith to arrange for a presentation of the RYDE program to the next Roadwise Committee.***

9.3 Title: Request for Review of Regularity of Roadwise Meetings and Times

A request has been received by Cr Dow for the Committee to review the meeting times and consider changing the meetings from bi-monthly to quarterly with the meetings commencing at 3.00pm or earlier to ensure the meeting finishes within working hours.

## Discussion:

*Cr. J Dow requested the Committee consider this proposal considering the commitment of staff time every two months as well as the overtime for staff and representatives if the meetings are lengthy.*

*Ms Fortescue advised that this issue has been discussed recently and the meeting time was set so that a school representative can attend the meetings.*

Cr. P R Perks suggested that she supports keeping the current frequency and times however it is important that the Committee stay on task with discussion and keep the meetings to the specified time.

Cr. P Robinson and Mr Herbert advised they support the current arrangements.

Cr. J Dow advised that following discussion she would withdraw her recommendation.

**RECOMMENDED ACTION:**

That the Dardanup Roadwise Committee change it meeting frequency and time as follows:

Meeting frequency - \_\_\_\_\_

Meeting time - \_\_\_\_\_

WITHDRAWN

**10. NEW BUSINESS OF AN URGENT NATURE**

None.

**11. MATTERS BEHIND CLOSED DOORS**

None.

**12. CLOSURE OF MEETING.**

The Chairperson advised that the date of the next Roadwise Committee Meeting will be Thursday 4 October 2018, commencing at 3.30pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Chairperson declared the meeting closed at 4.52pm.

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP BUREKUP TOWNSCAPE COMMITTEE MEETING HELD ON FRIDAY 17 AUGUST 2018, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 2.00PM.

**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Chairperson, Cr. Michael Bennett declared the meeting open at 2.00pm, welcomed those in attendance and referred to the Acknowledgement of Country; Emergency Procedure; the Disclaimer and Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

*Acknowledgement of Country*

*The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Wardandi people in this land.*

*Affirmation of Civic Duty and Responsibility*

*Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.*

*Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.*

*The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.*

*Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.*

*Emergency Procedure*

*In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).*

<b>2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED</b>
---

2.1 Attendance

Cr. Michael Bennett	-	Chairperson
Cr. Janice Dow	-	Elected Member
Cr. Patricia Perks	-	Elected Member
Mr Luke Botica	-	Director Engineering & Development Services
Mr Steve Potter	-	Manager Development Services
Mr Mick Saunders	-	Manager Assets
Mrs Lee Holben	-	Manager Community Services
Ms Cassie Fry	-	Community Member
Mrs Peta Nolan	-	Executive Governance Officer

2.2 Apologies

None.

2.3 Observers

Ms Kahlia Murray - Community Member

<b>3. PETITIONS/DEPUTATIONS/PRESENTATIONS</b>
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None.

<b>4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b>
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4.1 Burekup Townscape Committee Meeting Held 4 December 2017**OFFICER RECOMMENDED RESOLUTION  
& BUREKUP TOWNSCAPE COMMITTEE RESOLUTION**

BTC 5-18 MOVED - Cr. M Bennett SECONDED - Cr. P R Perks

**THAT the Minutes of the Burekup Townscape Committee Meeting held on 4 December 2017, be confirmed as true and correct subject to no corrections.**

CARRIED  
8/0

4.2 Confirmation of Deputy Chairperson from Meeting Held 4 December 2017

Reporting Department: Governance  
Reporting Officer: Mrs Peta Nolan  
Legislation: Local Government Act 1995

Discussion:

Further to the Burekup Townscape Committee Resolution [BTC 01-17] postponing the election of the Deputy Chairperson to this meeting, Cr. Michael Bennett called for further nominations for the position of Deputy Chairperson.

Cr Patricia Perks was nominated for the position of Deputy Chairperson by Cr Janice Dow.

Cr. P R Perks accepted the nomination.

As there were no other nominations Cr. P R Perks was declared as Deputy Chairperson.

**DECLARATION**

Following due process as per Section 5.12 and Schedule 2.3 of the Local Government Act 1995 Cr. P R Perks was declared Deputy Chairperson of the Burekup Townscape Committee.

**5. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

None.

**6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

None.

**7. DECLARATION OF INTEREST**

None.



<b>8. REPORTS OF OFFICERS AND COMMITTEES</b>
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8.1 Title: Request for Name Change, New Membership & New Terms of Reference

Reporting Department: Engineering & Development Services

Reporting Officer: Mr Luke Botica

Legislation: Local Government Act 1995

Officer Comment

At the 4 December 2017 Burekup Townscape Committee meeting the following resolution [BTC 04-17] was made as a recommendation to Council:

*"THAT Council consider a name change from the Burekup Townscape Committee to the Burekup Townscape & Community Development Committee."*

This resolution was subsequently presented to Council on 13 December 2017 and 8 August 2018 for consideration and the outcomes of these meetings are attached at (Appendix BTC 8.1A). You will note that the Council report also addresses the following:

1. A review of the Terms of Reference for the Committee to include the membership of the Manager Community Services;
2. Receipt of a new nomination for the Committee by Ms Kahlia Murray; and
3. Endorsement to call for Expressions of Interest for community representation.

The new Terms of Reference for the Burekup Townscape Committee is also attached at (Appendix BTC 8.1B) for your information.

For Information,

RECEIVED

8.2 Title: Black Waste Dump Point - Burekup Town

Reporting Department: Manager Assets

Reporting Officer: Mr Mick Saunders

Legislation: Local Government Act 1995

Officer Comment

Council has previously considered a number of locations for a black waste dump point, including the Eaton Foreshore, the Dardanup town site and most recently, the Fergus the Bull information bay and the truck bay next to Bethanie Esprit on the Forrest Highway. A black waste dump point is a facility that enables the disposal of black waste from caravans and other recreational vehicles. Several facilities have been provided across the state, usually at locations that are well trafficked by

caravans. The Eaton locality, particularly the Foreshore area has been suggested as a preferred location. The Shire has \$15,000 of funding available to install the facility in Eaton.

None of the locations considered thus far have been suitable for various reasons, the most recent locations being cost prohibitive. The matter will need to be referred back to the Council for further consideration. However, Shire staff are seeking the Committee's response to the possibility of installing a black waste dump point in the Town of Burekup. Should the Committee believe there is a need for such a facility further investigation will be undertaken by staff for this project and presented to Council as an option. The funding received will need to be amended for use at the different location, however, Shire staff believe this to be possible providing that the new location demonstrates that the facility will be used.

OFFICER RECOMMENDED RESOLUTION "A"

THAT the Burekup Townscape Committee supports the consideration of a Black Waste Dump Point in Burekup as part of the development of the Burekup Community Facilities Plan.

OR

OFFICER RECOMMENDED RESOLUTION "B"

THAT the Burekup Townscape Committee does not support the inclusion of a Black Waste Dump Point in Burekup.

*Discussion*

*Manager Assets, Mr M Saunders is seeking Committee consideration of whether the community would support a Black Waste Dump Point in Burekup. He further advised that it is estimated that the funding of \$15,000 would cover approximately 50% of the cost of the project however final costs would need to be sought. The Committee would need to consider a location which is near a sewerage line.*

*Mr L Botica advised that the terms and conditions of the Funding would need to be amended with Tourism WA.*

*Cr. P R Perks advised that it is a good location and has the benefit of attracting people to the area. Cr. P R Perks would like to hear whether the community wants this and therefore supports it being considered in the Burekup Facilities Plan consultations.*

*Cr. J Dow asked if this funding could be used for another project. Mr M Saunders advised that the funding was purely for a Black Waste Dump Point station. Cr. J Dow asked if there would be ongoing costs and Mr M Saunders confirmed that there will definitely be ongoing costs. Cr. J Dow advised she would not support such a facility in Burekup.*

*Mr M Saunders advised the waste facility operates under a gravity feed system. It is not an evasive looking facility. Cr. P R Perks advised there are many benefits to having a facility and she feels there are not many of these facilities in the area.*

Manager Development Services, Mr Steven Potter advised that when considering the location the waste dump points are most useful when there is a camping area nearby.

Cr. M Bennett advised that he would be concerned about traffic entering Burekup at present. In next two years there may be a second railway line constructed.

There was discussion about whether there was overnight camping facilities in Burekup. Mrs Cassie Fry advised that at this time she believes there is no site operating for caravans however this could be planned for in the future.

Director Engineering & Development Services, Mr Luke Botica advised that the Shire is currently finalizing the Dardanup Facilities Plan and the community did not want a dump point in the town of Dardanup.

Mrs C Fry advised that if there was access for a site long term this could be considered.

Cr. J Dow moved Officer Recommended Resolution "B".

OFFICER RECOMMENDED RESOLUTION "B"

MOTION MOVED - Cr. J Dow SECONDED - -----  
LAPSED

THAT the Burekup Townscape Committee does not support the inclusion of a Black Waste Dump Point in Burekup.

MOTION LAPSED  
for Want of a Seconder.

As there was no seconder to the motion put by Cr. J Dow, the motion lapsed.

Mr L Botica advised that the Shire can go back to the funding body to request consideration of the funding timeframe being extended due to the Burekup Facilities Plan consultations.

Cr. Michael Bennett questioned whether there was a caravan and camping point over night in Burekup. Mr S Potter advised that investigations are currently being made by Shire staff and that he would report back to the next meeting with the current status of these Investigations.

**ACTION 1-18:**

**Manager Development Services, Mr Steve Potter to investigate the status of the previous Council Resolution and the opportunities for overnight caravan and camping in Burekup and report this to the next meeting.**

Cr. P R Perks moved Officer Recommended Resolution "A".

**OFFICER RECOMMENDED RESOLUTION "A"  
& BUREKUP TOWNSCAPE COMMITTEE RESOLUTION**

BTC 06-18 MOVED - Cr. P R Perks SECONDED - Cr. M Bennett

**THAT the Burekup Townscape Committee supports the consideration of a Black Waste Dump Point in Burekup as part of the development of the Burekup Community Facilities Plan.**

CARRIED  
8/0

8.3 Title: Burekup Facilities Plan

Reporting Department: Engineering & Development Services

Reporting Officer: Mr Luke Botica

Legislation: Local Government Act 1995

Officer Comment

At the 4 December 2017 Burekup Townscape Committee meeting the following recommendation was made and subsequently presented to Council on 13 December 2017 where the resolution [RES 329-17] was endorsed as follows:-

*THAT Council support the development of a Community Facilities Plan for Burekup.*

A well-developed master plan adopted by Council will form the framework for the development of concept plans for public open spaces from which projects will be programmed in the Shire's Parks & Reserves and Buildings 10-Year Upgrade and Expansion Plans (these form part of the Shire's Strategic Financial Plan).

There is currently no budget allowance for this project within the 2018-2019 Financial Year, however it is anticipated that this project could be undertaken in-house with the expertise of Shire Staff.

To progress this project, the development of a project plan will be necessary. This plan will cover an assessment of current facilities, community profiling and statistical analysis, as well as the development of a communication strategy. There is a considerable amount of work for the Project Team and it is anticipated that this would be undertaken and developed over a period of time with a possible community consultation process occurring in March/April 2019.

Discussion:

*For the benefit of the community members present, Cr. P R Perks advised that this project is about community consultation for facilities in the town of Burekup.*

Cr. P R Perks advised the Committee that Mrs Kahlia Murray was supportive of getting some soccer and football goals at the oval and will be bringing this to the Committee for consideration.

Cr. Michael Bennett asked if the sports ground would be included. Mr L Botica confirmed that all facilities would be included.

Mr L Botica advised that the first step for staff will be to prepare a project plan for this project ready for consultation to occur in April 2019. The consultation process and final report will then be delivered to Council by October/November 2019 ready for the 10 year planning process.

Cr. M Bennett advised that we could still consider the goals request in the meantime.

#### **ACTION 2-18:**

**Consideration of the provision of soccer and football goals be placed on the agenda at the next Burekup Townscape Committee meeting.**

#### **OFFICER RECOMMENDED RESOLUTION & BUREKUP TOWNSCAPE COMMITTEE RESOLUTION**

BTC 07-18    MOVED -    Cr. P R Perks                      SECONDED -    Cr. J Dow

**THAT the Burekup Townscape Committee recommends to Council that Council instructs the Chief Executive Officer to develop a project plan for the development of the Burekup Community Facilities Plan to be ready for commencement in April 2019.**

CARRIED  
8/0

8.4                      Title: Location of Barbecue Facilities

Reporting Department:    Engineering & Development Services

Reporting Officer:            Mr Luke Botica

Legislation:                    Local Government Act 1995

#### Officer Comment

At the Council meeting held on 13 December 2018 the following was resolved (RES 338-17)

*THAT Council: -*

1.            *Approve the purchase of the barbecue for Burekup as soon as the Burekup Townscape Committee has approved the location for the installation and the recommendation from the Committee is approved by Council.*
2.            *Acknowledge that the purchase is unbudgeted expenditure.*

As outlined above the location of the barbecue has been referred back to the Burekup Townscape Committee for consideration and will then be required to be approved by the Council.

The meeting will be open to Committee members at this time to recommend a location for consideration by the Council.

#### OFFICER RECOMMENDED RESOLUTION

THAT the Burekup Townscape Committee recommends to Council that Council, in reference to Council Resolution (RES 338-17), approves the installation of the new barbecue at \_\_\_\_\_.

#### *Discussion:*

*Cr. J Dow advised she would like the barbecue to be installed under cover at McCaughan Park with the option for it to be moved after the Burekup Facilities Plan has been completed.*

*Mrs C Fry stated that if the barbecue were to be located at the current location there would be no toilets and there are safety issues for families with young children. She advised that the Country Club is installing five new picnic areas and also has toilet facilities and therefore logically she does not believe the current location to be a good option.*

*Cr. M Bennett advised that he has looked at the barbecues in the Shire and some of them do not get much use. He stated that those with toilets get used very regularly. He believes the barbecue location needs to be near facilities. He advised that he is inclined to think the Country Club is a good location.*

*Cr. J Dow advised that at the time when the barbecue was working it was well used by the community in the current location.*

*Mrs C Fry advised that she believes that the appeal is not there to use the gazebo area at McCaughan Park.*

*Mrs C Fry suggested that the new barbecue location could be opposite the gazebo area and near the Country Club.*

*Mr L Botica advised that a barbecue does need to be under cover. There are several barbecues around the Shire that are not under cover.*

**BUREKUP TOWNSCAPE COMMITTEE RESOLUTION**

BTC 08-18 MOVED - Cr. M Bennett SECONDED - Mrs C Fry

**THAT the Burekup Townscape Committee recommends to Council that Council, in reference to Council Resolution (338-17) that reads:**

*"THAT Council: -*

- 1. Approve the purchase of the barbecue for Burekup as soon as the Burekup Townscape Committee has approved the location for the installation and the recommendation from the Committee is approved by Council.*
- 2. Acknowledge that the purchase is unbudgeted expenditure."*

**approves the installation of the new barbecue at a suitable location at Gardiner Reserve in the vicinity of the Country Club.**

CARRIED  
8/0

8.5 Title: Entry Statement to Burekup

*Reporting Department: Engineering & Development Services*  
*Reporting Officer: Mr Luke Botica*  
*Legislation: Local Government Act 1995*

Officer Comment

Cr Dow has requested that the Committee give consideration to the possibility of upgrading the town entrance.

It is suggested that the Committee consider the need to upgrade the entrances to the town and what form this could take. For example:

- Is it as simple as a sign on the highway?
- Is it a landscaped theme at the town entry roads where they intersect the highway?
- Is it a combination of both above, or some other type of entry statement?

It should be noted that depending on the location and extent of any improvements, it is likely to require approval from Main Roads WA and Arc Infrastructure (rail manager). Depending on the nature of the improvements, Council will need to consider whether a consultant is required to be appointed to undertake the project and what funds will be required and can be afforded to the project.

This matter is referred to the Committee for further discussion.

Discussion:

Cr. J Dow advised that she would like an Entry Statement installed at the Collie end of the Town where there is the Ferguson Valley rammed earth sign. She suggested that "Welcome to Burekup" could be placed on the top of the sign.

Cr. M Bennett advised that the Shire promotes the Ferguson Valley as a brand for the whole shire. He advised that there is a similar sign to what Cr. J Dow is suggesting in Dardanup.

Cr. P R Perks queried the status of the Burekup Tidy Towns Project. Mrs C Fry suggested a contact for the Burekup Tidy Towns Project who may be able to assist and may have some funding opportunities.

**ACTION 3-18:**

**Director Engineering & Development Services, Mr L Botica to investigate the mowing and clean up of the Burekup railway reserve land with ARC Infrastructure.**

**ACTION 4-18:**

**Director Engineering & Development Services, Mr L Botica to contact ARC Infrastructure enquiring about any future plans for projects on the railway line in the Burekup area.**

**BUREKUP TOWNSCAPE COMMITTEE RESOLUTION**

BTC 09-18    MOVED -    Cr. J Dow    SECONDED -                          Cr. P R Perks

**THAT the Burekup Townscape Committee recommends that Council authorise a sign be incorporated in the Ferguson Valley sign at the northern entrance of Burekup stating "Welcome to Burekup".**

CARRIED  
8/0

8.6                          Title:    Skate Park Update

Reporting Department:    Engineering & Development Services

Reporting Officer:                  Mr Luke Botica

Legislation:                                  Local Government Act 1995

Cr Dow has requested that an update be provided on the skate park in Burekup.

The Burekup skate park was constructed in 2002 and consists of relatively simple layout made up of a concrete pad and several relocatable ramps. Approximately two years ago a drink fountain was added to the facility.



The Shire's Building Asset Management Plan (BAMP) states that the Burekup skate park has a replacement value of \$78,000.

The BAMP schedules \$34,030 (future value) of additional equipment for the skate park in 2021-2022 and assumes that 50% of this will be grant funded. The Shire is also holding \$7,561 in Reserve for the upgrade of the skate park, these funds set aside for design work associated with the proposed new items.

It is expected that the skate park will be considered as part of the Burekup Community Facilities Plan. Therefore, there is the possibility that the scope of improvements for the skate park may change as part of the outcomes of the Burekup Community Facilities Plan. The BAMP will then be amended to reflect those outcomes.

*Discussion:*

*Cr. J Dow advised that she would like to see the bench replaced that was removed by Shire Staff. Mrs K Murray and Mrs C Fry advised that there is a bench at the skate park that is adequate.*

*Mrs C Fry advised that she has been associated with the youth over the past months and they have asked for more equipment at the park. The young people have suggested the installation of quarter pipes. Mrs C Fry advised that she had enquired into the cost for the equipment, which has been quoted at \$19,800 including GST, with additional costs required for freight and installation. She advised that there is enough room for this equipment and that she is willing to obtain further quotes and work towards this project, including some fund raising.*

*Mr L Botica advised that there is \$7,500 in the Shire's reserve and these funds could be brought into the budget for this purpose.*

*The Committee supported further investigation of this project.*

**ACTION 5-18:**

***Mrs Cassie Fry to undertake further investigations into the provision of two quarter pipes at the Burekup Skate Park and refer further details back to the Committee for consideration.***

**OFFICER RECOMMENDED RESOLUTION  
& BUREKUP TOWNSCAPE COMMITTEE RESOLUTION**

BTC 10-18    MOVED -    Cr. P R Perks                      SECONDED -                      Mrs C Fry

**THAT the Burekup Townscape Committee recommends the Burekup skate park to be included in the development of the Burekup Community Facilities Plan.**

CARRIED  
8/0

8.7 Title: 2018-2019 Projects

Reporting Department: Engineering &amp; Development Services

Reporting Officer: Mr Luke Botica

Legislation: Local Government Act 1995

Officer Comment

The following projects have been included in the 2018-2019 Budget and are provided for the Committee's information:

Project	Allocation	Comments
Hutchinson Road Pathway - between Russell Road and Money Street	\$30,000	The Shire's Operations Section will be undertaking this work. The project will be packaged with other pathway works and Requests for Quotations will be sought.
Russell Road Pathway – Between Hutchinson and Clarke Street	\$70,000	As above.
BBQ McCaughan Park	\$10,000	The Shire's Operations Section will arrange for its purchase and installation once the nominated location is approved by Council.
Burekup Hall Upgrades	\$13,000	This is completion of works commenced in 2017-2018.

For information only.

RECEIVED

Discussion:

Cr. J Dow queried the street lighting improvement project. Mr L Botica confirmed this item was also included in the 2018-2019 Budget.

Burekup Street Lighting	\$15,000	Improvements to Burekup Street Lighting
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<b>9. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
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None.

<b>10. NEW BUSINESS OF AN URGENT NATURE</b>
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None.

**11. MATTERS BEHIND CLOSED DOORS**

None.

**12. CLOSURE OF MEETING.**

The date of the next Burekup Townscape Committee Meeting is to be advised.

There being no further business the Chairperson declared the meeting closed at 2.51pm.