



CONFIRMED

MINUTES

ORDINARY COUNCIL MEETING

Held

28th of July 2021

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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- ~ Large Print
- ~ Electronic Format [disk or emailed]
Upon request.

VISION STATEMENT

“Provide effective leadership in encouraging balanced growth and development of the Shire while recognizing the diverse needs of our communities.”

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COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

RISK ASSESSMENT

Inherent Risk	The level of risk in place in order to achieve the objectives of the Council and before actions are taken to alter the risk's impact or likelihood.
Residual Risk	The remaining level of risk following the development and implementation of Council's response.
Strategic Context	These risks are associated with achieving Council's long term objectives.
Operational Context	These risks are associated with the day-to-day activities of the Council.
Project Context	Project risk has two main components: <ul style="list-style-type: none">• Direct refers to the risks that may arise as a result of project, which may prevent the Council from meeting its objectives.• Indirect refers to the risks which threaten the delivery of project outcomes.

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP ORDINARY COUNCIL MEETING HELD ON WEDNESDAY, THE 28TH OF JULY 2021, AT SHIRE OF DARDANUP - ADMINISTRATION CENTRE EATON, COMMENCING AT 5.00PM.

1 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

The Presiding Member, Cr. P S Robinson declared the meeting open at 5.00pm, welcomed those in attendance, referred to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, you will be directed to an appropriate Assembly Area where we will meet (and complete a roll call).

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

2	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED
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2.1 Attendance

Cr. Peter Robinson	-	Deputy Shire President [Chairperson]
Cr. Tyrrell Gardiner	-	Elected Member
Cr. Carmel Boyce	-	Elected Member
Cr. Patricia Perks	-	Elected Member
Cr. Mark Hutchinson	-	Elected Member
Cr. Janice Dow	-	Elected Member
Cr. Stacey Gillespie	-	Elected Member
Cr. Luke Davies	-	Elected Member [5.08PM]
Mr André Schönfeldt	-	Chief Executive Officer
Mr Phil Anastasakis	-	Deputy Chief Executive Officer
Ms Susan Oosthuizen	-	Director Sustainable Development
Mr Nathan Ryder	-	Acting Director Infrastructure
Ms Cathy Lee	-	Manager Governance & HR
Mrs Cecilia Muller	-	Principal Planning Officer
Ms Lucy Owen-Conway	-	Manager Place & Community Engagement
Mr Murray Connell	-	Manager Development Services
Mrs Ella Rafferty	-	Executive Support Officer

2.2 Apologies

Cr. Michael Bennett	-	Shire President
Mr Luke Botica	-	Director Infrastructure

2.3 Leave of Absence

None.

3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
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None.

4 PUBLIC QUESTION TIME

None.

5 APPLICATIONS FOR LEAVE OF ABSENCE

None.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

6.1 Jill Cross & Roz Ruland Regarding Item 12.3.1 - Eaton Oval and Wells Recreation Park Change Rooms and Clubrooms – Concept Plans, Architectural Drawings and Costings

Note: Jill Cross – Representing Dardanup Sporting & Community Clubs read aloud the following to Council.

Since 2014 the Dardanup Sporting & Community Clubs (DSCC) have been writing and talking to Council every year about the need for change rooms and an upgrade to the Clubrooms. The change rooms became even more important once the Eaton/ Dardanup Football Club moved to Dardanup from Glen Huon at this time, a Club with a lot of members.

In the early days the Eaton Dardanup Football Clubs fixture games were on the same time as the South West Rose Society meetings and this caused considerable angst as the Footballers with nowhere else to change were getting changed on the verandah and the South West Rose Society members were arriving for their Sunday meeting and weren't happy to be greeted by this scene. Anyhow these two Clubs have worked around accommodating each other, sometimes not always possible.

We currently have 2 showers and no change room to accommodate all our Clubs. Change rooms and showers are important because it is not only the skills that Club members develop when playing a team sport but the socialising after games with their supporters and when you are cold, wet and muddy or hot and sweaty and not able to have a shower after a game you are less likely to stay and socialise and this is to the detriment of the players, the sport and the community. Our juniors walk to the grounds after school to train and again nowhere to change.

Currently we have 8 Clubs using this 1 facility – not sure there are too many other Clubrooms or grounds in the Shire that can aspire to that.

- *Basketball - Junior Basketball has been in recess the last couple of years due to most of the juniors now playing at Eaton where the facilities are better however some of the juniors commenced playing last summer and the Club is hoping to build on that this year.*

- *Dardanup Bull and Barrel Festival Committee - 25 members use the meeting rooms monthly and for the week of the Festival.*
- *Cricket - 2020/21 summer season; 1 Senior team plus 1 Junior team- 35 players. Training twice a week for Seniors and once per week for Juniors. Games played on Saturday and Sunday. Supporters and family increase numbers attending.*
- *South West Veteran Car Club- 90 members meet all year on a monthly basis.*
- *South West Rose Society - 160 members of which 45 meet monthly on a Sunday and Committee of 15 meet monthly during the week.*
- *Dardanup Tennis – 2020/21 - 20 senior players meet every Saturday during summer, approx. 12 juniors play a limited season in the summer. Club also has regular meetings in the Tennis Club building and windup at the end of the season in the main Clubroom.*
- *Ferguson Valley Mountain Bike Club – 85 members, just joined our Club as have been looking for a home for some time. They have a grant from the Council and are extending onto the Storage shed so they can store their trailer. Meeting monthly at this stage.*

I'm going to let Roz talk to you about what the change rooms will mean to their Club.

Note: *Roz Ruland – Representing Eaton Dardanup Football Clubs read aloud the following to Council.*

The Dardanup Senior Citizens use the Clubrooms monthly, Dardanup Sewing group once per fortnight, dog training is held every week and Junior Aussie Rules Football training takes place every week in winter. We also hire the Clubrooms for private functions but are limited with this due to limited catering facilities.

The Dardanup Sporting & Community Clubs have made Improvements in recent years, mainly with the assistance of Council grants and in kind work.

<i>2011</i>	<i>New carpet</i>
<i>2012</i>	<i>Two split systems installed, previously no heating and only ceiling fans.</i>
<i>2012/13</i>	<i>Storage shed (21m x 7.5m) – included Lotterywest funding, the Clubs constructed the shed which was a big task. The Dardanup Lions Club also have 1 bay in the Storage Shed.</i>
<i>2016</i>	<i>Defibrillator installed</i>
<i>2017</i>	<i>Portable tiered seating, included FRRR grant, seating used by the Dardanup Equestrian Centre in summer.</i>
<i>2018</i>	<i>Sealed and painted verandah</i>
<i>2019</i>	<i>Signage</i>
<i>2020</i>	<i>Ongoing – renovations of the canteen. This is necessary as the Council has prevented the Clubs from using it as it doesn't comply with the Health standards, in-kind work will be done the Eaton/ Dardanup Football Club.</i>

RECEIVED

Note: *Cr. L Davies joined the meeting [5.08pm].*

6.2 Nancy Churchill Regarding Item 12.2.3 - Approval for Sea Container – Coastal Rowing WA Inc. – Eaton Foreshore

Note: Nancy Churchill - Deputy Chairperson, Coastal Rowing WA Inc. read aloud the following to Council.

Coastal Rowing WA Inc. would like to thank the Council for this opportunity to establish a new and exciting sport at Eaton Foreshore. We would particularly like to thank the Shire’s Executive Team for considering and progressing this request we would also like to express our appreciation for all Cecilia Muller has done leading up to the meeting. We are hopeful of establishing a vibrant resource and a long term presence in the Shire of Dardanup.

RECEIVED

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Ordinary Council Meeting Held on the 30th of June 2021

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

226-21 MOVED - Cr. T G Gardiner SECONDED - Cr. M R Hutchinson

THAT the Minutes of the Ordinary Meeting of Council held on the 30th of June 2021, be confirmed as true and correct subject to the following corrections:

- **Page 98, Item 12.4.2. Cr. Luke Davies name be removed from the ‘For the Motion and Against the Motion Table’ as he did not vote on Officer Recommended Resolution F(i) because he had a Financial Interest which required him to leave the room. Note: This was a typographical error only as the vote numbers were correctly recorded.**

MUNICIPAL FUND BUDGET FOR 2021/22 – CAPITAL EXPENDITURE

THAT Council pursuant to Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, adopts the Land Development and Building Construction Capital Expenditure:

- *J14322 and J14325 – New Administration Centre;*

detailed within the Municipal Fund Budget as contained in [Appendix ORD: 12.4.2A – Under Separate Cover] of this Agenda and the Minutes, for the Shire of Dardanup for the 2021/22 Financial Year.

CARRIED
5/2
By Absolute Majority

FOR THE MOTION	AGAINST THE MOTION
Cr. M T Bennett	Cr. J Dow
Cr. P S Robinson	Cr. M R Hutchinson
Cr. L Davies	
Cr. T G Gardiner	
Cr. C N Boyce	
Cr. S Gillespie	

CARRIED
8/0

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8.1 Title: Shire President Monthly Report

Reporting Department: Elected Members

Reporting Councillor: Cr. Michael T Bennett – Shire President

The following meetings were held since my last report to Council:

Event:	16/07/2021 - The Hon Nola Marino MP: Regional Compost Facility Funding Announcement
Report:	The Hon. Nola Marino MP attended the Stanley Road Waste Management Facility to announce the \$6 million Federal grant towards the regional compost facility.

Event:	21/07/2021 - WA's Inaugural Draft 20-Year State Infrastructure Strategy
Report:	<ul style="list-style-type: none"> • Infrastructure WA's inaugural draft 20-year State Infrastructure Strategy released • The Strategy delivers a key election commitment of the McGowan Labor Government • A long-term infrastructure outlook to guide planning and investment decisions to 2042 • 88 recommendations of which around 75 per cent are non-build recommendations • Several recommendations reinforce State Government initiatives underway • Consultation with a wide range of stakeholders open until September 15, 2021

Event:	22/07/2021 - BGEA Industry & Business Exec Committee Meeting with LGA Exec Committee & Port
Report:	Monthly meeting.

Event:	26/07/2021 - SEN Radio – Council Roundup
Report:	Weekly Round up.

Event:	28/07/2021 - Water Industry Breakfast - Water's Role in WA's Energy transition to Net Carbon Zero
Report:	An insight into the various strategies and actions being employed within our industry as we transition towards a net zero emission environment.

RECEIVED

Note: Chairperson, Cr. P S Robinson received the report from the Shire President, Cr. M T Bennett who was an apology for this meeting.

9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

9.1 Title: CEO Review Committee Minute Resolutions – Meeting held 19 July 2021

9.2 Title: Tender Evaluation – New Shire of Dardanup Administration, Library and Community Building

It is recommended that Council go behind closed doors toward the end of the meeting in accordance with Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 (2) - Matters for Which Meeting May Be Closed:

Standing Order and the Local Government Act 1995 provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) Subject to subsection (2), the following are to be open to members of the public-
- (a) all Council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -
- (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to -
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

Note: Chairperson, Cr. P S Robinson advised that the meeting would go behind closed doors toward the end of the meeting to discuss S.5.23 section (2)(a) A matter affecting an employee or employees; and (2)(e)(iii) information about the business, professional, commercial or financial affairs of a person.

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

11 DECLARATION OF INTEREST

"Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences."

Key Management Personnel (which includes Elected Members, CEO and Directors) are reminded of their requirement to disclose biannually transactions between Council and related parties in accordance with Council Policy CnG CP039.

Note: Cr. P S Robinson advised that he had received the following Declarations of Interest prior to the Ordinary Council meeting:

- *Cr. T G Gardiner 12.3.2 – Regional Road Group 2022/23 – Five Year Program as the proposed Burekup to Dardanup route goes past his property.*
- *Mr André Schönfeldt declared a Financial Interest in Item 12.5.1 - CEO Review Committee Meeting Minutes Held 19th of July 2021 and Item 16.1 – CEO Review Committee Resolutions – Meeting Held 19th July 2021 as he is the Chief Executive Officer of the Shire of Dardanup*
- *Cr. L Davies declared a Financial Interest in Item 16.2 - Tender Evaluation – New Shire of Dardanup Administration, Library and Community Building. Cr. L Davies is employed by Coles Pty Ltd who are part of the Eaton Fair shopping precinct.*

Note: Cr. P S Robinson asked Councillors and Staff if there were any further Declarations of Interest to be declared.

There were no further Declarations of Interest made.

12 REPORTS OF OFFICERS AND COMMITTEES

PROCESS

Note: Chairperson, Cr. P S Robinson brought forward Item '12.2.3 - Approval for Sea Container – Coastal Rowing WA Inc. – Eaton Foreshore' as there were members of the public present that were interested in the item [5.19pm].

12.2.3 Title: Approval for Sea Container – Coastal Rowing WA Inc. – Eaton Foreshore

Reporting Department: Sustainable Development Directorate

*Reporting Officer: Ms Susan Oosthuizen - Director Sustainable Development
Mr Phil Anastasakis - Deputy CEO*

Legislation: Local Government Act 1995

*Attachments: Appendix ORD: 12.2.3A – Letter Coastal Rowing
Appendix ORD: 12.2.3B – Submission – Shire of Dardanup Proposal
Appendix ORD: 12.2.3C – Risk Assessment*

Overview

A request has been received from Coastal Rowing WA Inc. [Appendix ORD: 12.2.3A] seeking approval to install a 40 foot sea container on the Eaton Foreshore Reserve for 1-2 years to store their rowing boats and equipment.

Background

Coastal Rowing WA Inc. have presented a submission to the Shire of Dardanup [Appendix ORD: 12.2.3B] for the establishment of a centre for the Western Australian Coastal Rowing within the Shire. The group is requesting the installation of a 40 foot sea container on the Eaton Foreshore for the storage of the group's rowing boats and equipment.

Coastal Rowing WA Inc. was formed in July 2020 and the group was established to provide the sport of coasting rowing within WA. The group has a current membership of 44 team members.

The group currently carries out monthly training and activity programs and in May 2021 undertook a mini regatta at Pelican Point with a total of 14 participants who rowed, total of spectators were not calculated on the day. Following the instalment of the sea container on the foreshore the group is proposing to grow the water sport interest at the foreshore over a period of time, with the inclusion of kayaking, stand-up paddling (SUPs), canoeing and surf skiing.

Legal Implications

The Eaton Foreshore is located on Lot 500 Pratt Road, Eaton and is part of Reserve 24359, with the care, control and management vested with the Shire of Dardanup. The vested purpose of the Reserve is 'Recreation'. The Shire of Dardanup has the power to lease for any period not exceeding 21 years, subject to the consent of the Minister for Lands.

Shire of Dardanup Local Government Property local Law 2007. Clause 1.4 (2)(b) enables Council to enter into an agreement with any person regarding the use of any local government property.

Strategic Community Plan

Strategy 1.1.1 - Ensure equitable, inclusive and transparent decision-making. (Service Priority: High)

Strategy 3.3.1 - Promote and encourage volunteering within the Shire of Dardanup. (Service Priority: High)

Strategy 3.3.2 - Support volunteer groups within the Shire of Dardanup. (Service Priority: High)

Environment - None.

Precedents

At the Ordinary Council Meeting held on the 14th of December 2016, Council approved a Traders Permit to The Stand-up Paddle Board Company for a period of 12 months [340-16]. The traders permit allowed the following equipment to be utilised in the approved trading location on Eaton Foreshore.

- Mazda Tribute SUV
- 3m x 3m Marquee
- Fold-out card table (under the marquee) and
- Stand up Paddle Boards & Paddles (under the marquee).

All items above were required to be removed from the reserve at the end of the approved trading day.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to [Appendix ORD: 12.2.3C] for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Approval for Sea Container - Coastal Rowing WA Inc. – Eaton Foreshore
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Reputational Not supporting a community group to deliver activation at the Eaton foreshore to provide access to the community for new type of physical activity.
	Health Not supporting access to an activity that benefits health and well-being of the community

Deputy Chief Executive Officer Comment

Coastal Rowing WA Inc. have requested a short term lease/permit with the Shire of Dardanup for an initial period of July 2021 to July 2023 to install a 40 foot sea-container on the Eaton Foreshore.

While the Shire of Dardanup has the power to lease for any period not exceeding 21 years, it is subject to the consent of the Minister for Lands. To reduce the administrative burden and potential time delay associated with establishing a formal lease agreement, it is proposed that a Permit (Agreement) be issued under Clause 1.4 (2) (b) of the Shire of Dardanup Local Government Property Local Law 2007 to enable the Coastal Rowing WA to occupy the Reserve for the two year period July 2021 to July 2023.

The proposed Permit will refer to the following:

- The term of the Permit – 2 years
- Insurance – \$10m Public Liability
- Maintenance
- What other structures are to be located nearby
- Default clause
- Shared use of beach
- Signage
- Where they can use equipment – areas marked out
- Coordination around the Eaton Foreshore Festival and other Shire activities on the Foreshore.

Director Sustainable Development Comment

The Shire of Dardanup has received a GBRS Application for Development Approval for a 40ft Shipping Container for storage of coastal rowing boats to be placed at the Eaton Foreshore Reserve.



The proposed development is located on 'Regional Open Space' under the GBRS and located within the Floodway under the GBRS Floodplain Management Policy. The lot also abuts a Waterways reservation, the Collie River.

The GBRS states that the purpose of Regional Open Space is "to protect the natural environment, provide recreational opportunities, safeguard important landscapes and provide for public access."

Under the GBRS, the proposal was referred to the Department of Planning Lands and Heritage (DPLH), and DPLH provided comment stating that the storage of rowing boats and associated rowing club equipment is considered to be consistent with the purpose of the ROS, in particular '*to provide recreational opportunities*'. As such, under Schedule 1, clause 3, the Department considers that the proposed development is ancillary and incidental development that does not conflict with the purpose of the Regional Open Space reservation.

DPLH is of the view that the Shire is best placed to consider planning matters after referral to the Department of Water and Environmental Regulation (DWER). Advice received from DWER indicated a risk of the sea container floating away during major floods and damaging infrastructure, and obstructing bridges downstream. DWER advice is that consideration should be given to tethering the sea container to avoid it from floating away during major floods, and this would be made a condition of the GBRS approval.

DPLH also recommended that the Shire liaise with the Department of Biodiversity Conservation and Attractions (DBCA) in relation to the Draft Kalgulup Regional Park Management Plan 2020. The proposal was referred to DBCA for comment, and the department replied stating it has no comment on the proposal provided there are no impacts on the adjacent vegetation.

Officers have a delegation from Council to approve GBRS applications, and this proposal would therefore be dealt with at the officer level. GBRS approval would be subject to the applicant having a lease agreement with the Shire.

The GBRS approval will be a conditional approval subject to conditions.

The following draft conditions are to be included under both the GBRS approval and the Permit agreement:

1. The sea container must not be used for any purposes other than the storage of rowing boats and associated rowing club equipment without the further written consent of Council.
2. Prior to the sea container being brought onto Lot 500 Pratt Road, the external surfaces of the sea container must be painted to match the colour of the existing ablution block to the east of the parking area and painting of the sea container is to include public art. Prior to painting, the public art design is to be approved by the Shire of Dardanup. The sea container is to be maintained in a good condition free of graffiti.
3. No vegetation is permitted to be felled or removed without the written approval of the Shire of Dardanup.
4. Within sixty (30) days of the approved sea container being placed on Lot 500, a landscaping plan that demonstrate screen planting is to be submitted for approval by the Shire of Dardanup and thereafter the plan is to be implemented and landscaping maintained to the satisfaction of the Shire of Dardanup, to provide a visual screen to the sea container when viewed from adjoining roads.
5. The sea container is to be fixed to the land to avoid it from floating away during major floods and an engineering certification is to be submitted to the Shire of Dardanup.

6. The approval is granted for a limited period only, namely the 28th of July 2021 until the 28th of July 2023.
7. Within three (3) months of ceasing the use of the sea container, the following works must be undertaken to the satisfaction of the Shire of Dardanup:
 - the sea container and any fixtures to the land must be removed from Lot 500; and
 - the lawn must be reinstated to the satisfaction of the Shire of Dardanup.
8. The Club is to provide the Shire with a copy of a valid public liability insurance policy to operate the activity, prior to commencement of the use and works. The policy shall indemnify both the Club and the Shire against any death or injury to a person or property arising from the works and use associated with the sea container for a minimum value of \$10 million.

Alternatively these conditions will be included on the GBRS approval and the Permit needs to state only that the club is to obtain approval under the GBRS prior to the sea container being brought onto Lot 500.

From an events perspective, the proposed location is within an area utilised for large events including the annual Eaton Foreshore Festival. During this event, a majority of the Foreshore from the bridge end of the reserve through to beyond the playground is fully utilised, including a closure of the boat ramp. There are also occasions where other events are held on this area of the Foreshore, particularly when there are multiple events occurring on the same day. The movement of rowing boats and equipment during such events may cause a health and safety risk to event patrons, as well as disruption to an event. Officers therefore suggest that prior to finalising a Permit, consultation takes place with the Eaton Foreshore Festival Committee to discuss and resolve any potential issues that may arise from the location of the sea container. Further, conditions should be included in the Permit that restricts the movement of rowing boats and equipment during large events where an event permit has been issued by the Shire, or where the Shire is running the event.

Director Infrastructure Comment

In 2014, Council adopted the Eaton Foreshore & Boat Ramp Facility Landscape Masterplan, which serves as a guiding plan to improve the Eaton Foreshore. The Shire has already undertaken improvements to the Eaton Foreshore through a number of projects, including the upgrade of the boat ramp, creation of new boat ramp parking and circulation area, a nature playground (Colin Spragg Adventure Playground), primary foreshore pathway, new toilet facilities, improved lighting and barbecue facilities and shelters. There are further improvements scheduled in the Shire's 10 Year Parks & Reserve Expansion & Improvement Program.

The following extract from the Masterplan shows that the area of the foreshore west of the boat ramp facilities is to have relatively modest improvements, where the main intent is to maintain open lawn areas, which are suitable for festivals and other organised events. This area is currently used for the annual Eaton Foreshore Festival and for other occasional events. It is proposed that future upgrades to this area will be low impact landscaping, irrigation improvements, and improvements to enhance the suitability of the area for festivals and other events – this includes reticulated power and lighting.



The following close-up of the area shows the approximate location for the sea-container, which is indicated by the yellow rectangle. Note that this is not to scale.



The proposed location was selected by the Coastal Rowing WA Inc. in consultation with staff. The site for the sea-container was deemed as the most suitable on the Foreshore for the following reasons:

- The nearby sandy beach is one of two along the Eaton Foreshore. This particular beach is more accessible and situated in a less busy area than the other beach. Note that the other beach is situated near the T-jetty and is in close proximity to the playground.
- Parking is nearby on Pratt Road, and will therefore not impact on limited parking at the boat ramp.
- Situating the sea-container next to existing trees will assist with screening and the sea-container will have minimal impact on the open lawn areas.
- It is expected that the sea-container will have minimal impact on festivals and other events on the foreshore.
- The Shire's irrigation system in the location can be modified with minimal effort and without impact on the surrounding area.

Based on the above, the location and placement of the sea-container on the Foreshore is supported by Infrastructure Officers.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

OFFICER RECOMMENDED RESOLUTION

THAT Council:

1. Approves the installation of a 40 foot Sea Container on the Eaton Foreshore by Coastal Rowing WA Inc. for a 2 year period commencing July 2021, subject to:
 - a) the terms and conditions outlined in Agenda Item 12.2.3
 - b) the establishment of a written Agreement to occupy Reserve 24359.
2. Requests the Chief Executive Officer consult with the Eaton Foreshore Festival Committee prior to finalising the Permit.
3. Authorises the Chief Executive Officer to negotiate an Agreement and issue a Permit to occupy the Eaton Foreshore under the Clause 1.4 (2)(b) of the Shire of Dardanup Local Government Property Local Law 2007.

Note: The following information was provided to Councillors prior to the commencement of the meeting.

FURTHER INFORMATION

Note: The Director of Sustainable Development has advised that condition 4 mentioned under the GBRS approval and Permit Agreement in the Director Sustainable Development Comment of this report has been removed as the Shire has decided to implement landscaping that will provide a visual screen to the sea container (Please see condition 4 that no longer applies in red below).

~~4. Within sixty (30) days of the approved sea container being placed on Lot 500, a landscaping plan that demonstrate screen planting is to be submitted for approval by the Shire of Dardanup and thereafter the plan is to be implemented and landscaping maintained to the satisfaction of the Shire of Dardanup, to provide a visual screen to the sea container when viewed from adjoining roads.~~

Note: Officers have recommended multiple additions to Part 1 of the Officer Recommended Resolution to specify the conditions of approval in the resolution itself (Please see additions to Part 1 of the Officer Recommended Resolution in red below).

1. Approves the installation of a 40 foot Sea Container on the Eaton Foreshore by Coastal Rowing WA Inc. for a 2 year period commencing July 2021, subject to:
 - ~~a) the terms and conditions outlined in Agenda Item 12.2.3~~
 - a) The establishment of a written Agreement to occupy Reserve 24359.
 - b) The sea container must not be used for any purposes other than the storage of rowing boats and associated rowing club equipment without the further written consent of Council.
 - c) Prior to the sea container being brought onto Lot 500 Pratt Road, the external surfaces of the sea container must be painted to match the colour of the existing ablution block to the east of the parking area and painting of the sea container is to include public art. Prior to painting, the public art design is to be approved by the Shire of Dardanup. The sea container is to be maintained in a good condition free of graffiti.
 - d) No vegetation is permitted to be felled or removed without the written approval of the Shire of Dardanup.
 - e) The sea container is to be fixed to the land to avoid it from floating away during major floods and an engineering certification is to be submitted to the Shire of Dardanup.
 - f) The approval is granted for a limited period only, namely the 28th of July 2021 until the 28th of July 2023.

- g) *Within three (3) months of ceasing the use of the sea container, the following works must be undertaken to the satisfaction of the Shire of Dardanup:*
- *the sea container and any fixtures to the land must be removed from Lot 500; and*
 - *the lawn must be reinstated to the satisfaction of the Shire of Dardanup.*
- h) *The Club is to provide the Shire with a copy of a valid public liability insurance policy to operate the activity, prior to commencement of the use and works. The policy shall indemnify both the Club and the Shire against any death or injury to a person or property arising from the works and use associated with the sea container for a minimum value of \$10 million.*
- i) *The Club shall not move rowing boats and equipment to and from the sea container during large events where an event permit has been issued by the Shire, or where the Shire is running an event at the Eaton Foreshore.*

Note: *Officers have also recommended a change to the wording of Part 2 of the Officer Recommended Resolution (see change to wording in red below).*

2. *Requests the Chief Executive Officer ~~consult with~~ to inform the Eaton Foreshore Festival Committee prior to finalising the Permit.*

Note: *Officers have also recommended an additional Part to the Officer Recommended Resolution to specify that the Director of Infrastructure will implement landscaping that will provide a visual screen to the sea container when viewed from adjoining roads and public footpaths (see additional Part 4 to the Officer Recommended Resolution in red below).*

4. *Requests the Director Infrastructure to implement landscaping that will provide a visual screen to the sea container when viewed from adjoining roads and public footpaths.*

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

- To specify the conditions of approval in the Resolution itself.
- To request the Chief Executive Officer to inform the Eaton Foreshore Festival Committee prior to finalising the Permit instead of consulting with them.
- To Request the Director Infrastructure to implement landscaping that will provide a visual screen to the sea container when viewed from adjoining roads and public footpaths as landscaping has been removed as a condition of the agreement.

2. **Requests the Chief Executive Officer to inform the Eaton Foreshore Festival Committee prior to finalising the Permit.**
3. **Authorises the Chief Executive Officer to negotiate an Agreement and issue a Permit to occupy the Eaton Foreshore under the Clause 1.4 (2)(b) of the Shire of Dardanup Local Government Property Local Law 2007.**
4. **Requests the Director Infrastructure to implement landscaping that will provide a visual screen to the sea container when viewed from adjoining roads and public footpaths.**

CARRIED
8/0

PROCESS - REVOCATION OF RESOLUTION

In accordance with Shire of Dardanup Standing Orders Local Law 2014 and S10 of Local Government (Administration) Regulations 1996 a Notice to Revoke part of Resolution 227-21 of 28th July 2021 meeting was signed by Cr. M T Bennett, Cr. J Dow and Cr. M R Hutchinson.

The signed notice was accepted by the Chief Executive Officer, Mr André Schönfeldt prior to the meeting.

Note: Please see amendments to resolution highlighted purple below.

THAT Council:

1. *Revokes Part 1 of Resolution [227-21] dated 28th of July 2021.
2. Approves the installation of a 40 foot Sea Container on the Eaton Foreshore by Coastal Rowing WA Inc. for a 2 year period commencing July 2021, subject to:
 - a) The establishment of a written Agreement to occupy Reserve 24359.
 - b) The sea container must not be used for any purposes other than the storage of rowing boats and associated rowing club equipment without the further written consent of Council.
 - c) Prior to the sea container being brought onto Lot 500 Pratt Road, the external surfaces of the sea container must be painted to match the colour of the existing ablution block to the east of the parking area ~~and painting of the sea container is to include public art. Prior to painting, the public art design is to be approved by the Shire of Dardanup. Thereafter~~ the sea container is to be maintained in a good condition free of graffiti.
 - d) No vegetation is permitted to be felled or removed without the written approval of the Shire of Dardanup.

- e) The Club implements measures to ensure that the sea container does not move from its location during floods.
- f) The approval is granted for a limited period only, namely the 28th of July 2021 until the 28th of July 2023.
- g) Within three (3) months of ceasing the use of the sea container, the following works must be undertaken to the satisfaction of the Shire of Dardanup:
- the sea container and any fixtures to the land must be removed from Lot 500; and
 - the lawn must be reinstated to the satisfaction of the Shire of Dardanup.
- h) The Club is to provide the Shire with a copy of a valid public liability insurance policy to operate the activity, prior to commencement of the use and works. The policy shall indemnify both the Club and the Shire against any death or injury to a person or property arising from the works and use associated with the sea container for a minimum value of \$10 million.
- i) The Club shall not move rowing boats and/or equipment to and from the sea container during large events where an event permit has been issued by the Shire, or where the Shire is running an event at the Eaton Foreshore, unless the Club is involved in the event or through negotiation with event organisers they are permitted by the Shire of Dardanup to do so.
- j) Approves the location of the sea container in accordance with the plans contained in [Appendix ORD: 12.2.9E].

- i) ***The Club shall not move rowing boats and/or equipment to and from the sea container during large events where an event permit has been issued by the Shire, or where the Shire is running an event at the Eaton Foreshore, unless the Club is involved in the event or through negotiation with event organisers they are permitted by the Shire of Dardanup to do so.***

- j) ***Approves the location of the sea container in accordance with the plans contained in [Appendix ORD: 12.2.9E].***

CARRIED

7/2

**By Absolute Majority*

<i>FOR THE MOTION</i>	<i>AGAINST THE MOTION</i>
<i>Cr. M T Bennett</i>	<i>Cr. C N Boyce</i>
<i>Cr. P S Robinson</i>	<i>Cr. P R Perks</i>
<i>Cr. L Davies</i>	
<i>Cr. T G Gardiner</i>	
<i>Cr. S Gillespie</i>	
<i>Cr. M Hutchinson</i>	
<i>Cr. J Dow</i>	

PROCESS

Note: Chairperson, Cr. P S Robinson brought forward Item '12.3.1 - Eaton Oval and Wells Recreation Park Change Rooms and Clubrooms – Concept Plans, Architectural Drawings and Costings' as there were members of the public present that were interested in the item [5.22pm].

12.3.1 Title: Eaton Oval and Wells Recreation Park Change Rooms and Clubrooms – Concept Plans, Architectural Drawings and Costings

<i>Reporting Department:</i>	<i>Infrastructure Directorate</i>
<i>Reporting Officer:</i>	<i>Mr James Reilly - Project Development Engineer</i> <i>Mr Luke Botica - Director Infrastructure</i>
<i>Legislation:</i>	<i>Local Government Act 1995</i>
<i>Attachments</i>	<i>Appendix ORD: 12.3.1A -Concept Design Plans</i> <i>Appendix ORD: 12.3.1B – Various Minor Design and Scope Changes</i> <i>Appendix ORD: 12.3.1C – Risk Assessment</i>

Overview

This report is presented to Council seeking:

1. The endorsement of Concept Design Plans [Appendix ORD: 12.3.1A] for the proposed new Eaton Oval and Wells Reserve Change Rooms and Clubrooms; and
2. Approval for the Chief Executive Officer to call tenders for the design and construction of the Wells Recreation Park Change Rooms.

Background

At the Ordinary Council Meeting held on the 31st of March 2021, Council resolved as follows [50-21]:

“THAT Council:

...

3. *Instructs the Chief Executive Officer to prepare design and working drawings for both Eaton Oval and Wells Recreation Reserve change rooms and meeting facilities to replace existing buildings.*
4. *Requests that the design and working drawings include other options to accommodate modular and future expansion, to be presented to Council at the 28th of July 2021 Ordinary Council Meeting.”*

Quotations were sought from architectural firms to prepare designs and drawings in accordance with Council’s resolution. H+H Architects in Bunbury were appointed to carry out the design work for the Shire of Dardanup.

The architect’s designs were based on the concepts previously developed by Council through consultation with the various users of the facilities. The designs were further fine-tuned and received support from the users.

Concept plans have now been finalised and are presented to Council for consideration. Architectural drawings and Quantity Surveyor estimates for both pavilions are currently being prepared. At the time of writing this report, the Architect was preparing tender specifications and documentation suitable to call design and construct tenders for the buildings.

The Quantity Survey estimates have come in higher than the amounts allowed in the Shire's 10 Year Building Program. This report provides options for addressing this for Council consideration, including the potential use of funding to be received through the recently announced Phase 3 of the Local Roads and Community Infrastructure Program fund.

Legal Implications

Should Council decide to proceed with the construction of any of the new buildings, tenders will need to be called in accordance with the Local Government (Functions and General) Regulations 1996. The Regulations state that tenders are to be publicly invited according to the requirements of the regulations before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250,000. Staff believe that there are no applicable exemptions from this process.

Strategic Community Plan

Strategy 1.1.1 - Ensure equitable, inclusive and transparent decision-making. (Service Priority: High)

Strategy 1.1.2 - Keep our community informed through a wide variety of media that is accessible and open and responsive. (Service Priority: High)

Strategy 1.1.4 - Maintain best practice governance systems and practices. (Service Priority: Moderate)

Strategy 1.3.3 - Maximise Shire grant funding received by the Shire. (Service Priority: Flagship)

Strategy 3.2.2 - Deliver a high level Sport & Recreational Services that encourages social connectedness by facilitating community participation in positive social networks, interaction and events. (Service Priority: Very High)

Environment - None.

Precedents

Council has called for tenders for the construction of Glen Huon Sports Pavilions, which were completed in 2017, and the Eaton Bowling Club, which is currently under construction.

Budget Implications

The 10 Year Building Program contained in 2021-2022 Building Asset Management Plan (BAMP) provides the following allocations for the three buildings:

	Wells Recreation Change Rooms	Eaton Oval Change Rooms and Clubrooms	Wells Recreation Club Rooms
Scheduled Year	2021-2022	2022-2023	2025-2026
Expenditure	\$1,079,694	\$1,737,469	\$1,114,661
Grants	\$0	\$579,156	\$371,554
Contributions	\$83,177	\$0	\$0
Reserve Funds	\$997,131	\$1,158,313	\$743,107
Net Cost to Council	\$0	\$0	\$0

The following table shows the current 2021-2022 Budget allocation, and comparison using the figures from the QS estimate for the Wells Recreation Reserve Change Rooms only:

	2021-2022 Budget	Using QS Figures	Variation
Expenditure	\$1,080,308	\$1,350,319	\$270,011
Grants	\$0	\$0	\$0
Contributions	\$41,000	\$41,000	\$0
Carry Forward Reserve Funds	\$24,032	\$24,032	\$0
Reserve Funds	\$997,131	\$997,131	\$0
Net Cost to Council	\$18,145	\$288,156	\$270,011

The above table indicates that based on the QS figures for the Wells Recreation Change Rooms only, the current budget allocation has a potential shortfall of \$270,011. Even with the removal of contingencies (\$121,371 or 9%) included in the QS estimate, there is still a requirement for an additional \$148,640.

When comparing the future Wells Recreation Reserve Club Rooms to the QS estimates, there are further shortfalls:

	2025-2026 (BAMP)	Using QS Figures	Variation
Expenditure	\$1,114,661	\$1,894,181	\$779,520
Grants	\$371,554	\$631,393.66	\$259,840
Reserve Funds	\$743,107	\$743,107	\$0
Net Cost to Council	\$0	\$519,680	\$519,680

Removing the contingencies (\$114,201 or 6%) from the above estimates still results in a shortfall of \$405,479.

Similarly, when comparing the Eaton Oval Change Rooms and Clubrooms to the QS estimates the project is expected to be well above the estimated figures:

	2022-2023 Scheduled	Using QS Figures	Variation
Expenditure	\$1,737,469	\$3,200,000	\$1,462,531
Grants	\$579,156	\$1,066,666.67	\$487,511
Reserve Funds	\$1,158,313	\$1,158,313	\$0
Net Cost to Council	\$0	\$975,020	\$975,020

Removing the contingencies (\$193,622 or 6%) from the above estimates still results in a shortfall of \$781,398.

As can be noted from these tables if Council was to continue with these designs the Shire would be required to fund an additional \$1.764 million and Council would have to be successful in obtaining a one third grant from CSRFF for both the Eaton and Wells Club Rooms (the change rooms at Wells do not rely on this grant).

Local Roads and Community Infrastructure Program (LRCI)

The Shire was recently advised that it will be receiving \$705,668 of funds under Phase 3 of the Local Roads and Community Infrastructure Program (LRCI). The terms and conditions for the use of these funds are yet to be provided by the Australian Government; however, it is known that the funding will be available on the 1st of January 2022 with construction due to be completed by the 30th of June 2023. If the funding maintains the same conditions as previous rounds the funds will be available to projects such as the sports buildings the subject of this report.

In addition to the above Officers have undertaken a review of the current projects to determine whether any of the projects are expected to be short of funds or at risk of being short due to variations or escalating contract prices. As no contingencies have been built into any of the building projects, even small variations may result in cost over runs.

Additionally the Shire, like most local governments, has experienced escalating prices due to a construction boom that has been driven through Covid-19 economic stimulus funding and major projects locally such as the Bunbury Outer Ring Road. This review is useful in ascertaining whether the LRCI funds will be necessary to replenish Shire Reserves i.e. by funding a project such as the Wells Change rooms through LRCI, would allow Reserve funds to be transferred to other projects requiring further funds.

The review of current projects indicates that the following projects do require some additional funds in order to be satisfactorily completed:

Job No.	Project	Available Budget	Additional Funds Required	% Variation	Reserve / Source
J05022	Dardanup Central VFBF Building	\$489,685	\$12,000	2.4	Red Cross*
J10308	Charlotte Street Toilets	\$100,000	\$50,000	50	Building
J11576	Eaton Skate Park	\$1,106,121	\$40,000	3.6	Building
J11622	Eaton Bowling Club	\$3,300,000	\$120,000	3.6	Building
	Building Projects Total	\$4,995,806	\$222,000	4.4	
J11653	Dardanup Civic Precinct (Carramar Park)	\$124,848	\$75,000	60	Parks
J11573	Glen Huon Reserve - Landscaping & Softball Fence	\$117,000	\$80,000	68	Parks
	Parks Projects Total	\$241,848	\$155,000	64	
	Overall Total	\$5,237,654	\$377,000	7.2	

*Officers propose to meet with Red Cross to discuss the opportunity of sourcing additional funds from the Poad Bequest previously not allocated.

The following table provides comments regarding the additional funds that are required:

Job No.	Project	Comments
J05022	Dardanup Central VFBF Building	Additional funds are required for the fit-out of the building. The loose furniture and equipment requirements of DFES is more onerous than anticipated. There is also a minor variation required in relation to the water connection and pressure upgrades.
J10308	Charlotte Street Toilets	Additional costs are associated with increased supply and installation costs of the toilet and utility servicing costs – this includes approximately \$30,000 for sewer and electrical connection.
J11576	Eaton Skate Park	This includes costs associated with stormwater modification and proofing. Also, additional costs associated with lighting.
J11622	Eaton Bowling Club	Additional costs associated with Western Power headworks and fire hydrant relocation to ensure pressure requirements. Also various minor design and scope changes Please see [Appendix ORD: 12.3.1B]. The original project budget equals the contract sum and did not include any contingencies for variations. In Fact the original tender proposal was for \$250,000 more than the contract entered into.
J11653	Dardanup Civic Precinct (Carramar Park)	Additional funds will be required for the landscaping based on initial design developed in consultation with the Dardanup Advisory Group.
J11573	Glen Huon Reserve - Landscaping & Softball Fence	Initial designs indicate that additional funds are required to develop the streetscape on Shire reserve land along the new Council Drive. Note that some of the funds are required to increase the height of the softball fence as agreed with Citygate.

It is suggested that LRCI funds be distributed to existing projects in the 2021-2022 budget that will free up Reserve funds that can then be redistributed to the projects requiring further funds and possibly also improve the Reserve balance. It is recommended that the LRCI funds be distributed as follows:

Job No.	Project	LRCI Allocation
J11639	Wells Recreation Change Rooms	\$550,668
J11653	Dardanup Civic Precinct	\$155,000
Total		\$705,668

Allocating \$550,668 of LRCI funds to the Well Recreation Change Rooms scheduled in 2021-2022, and using the QS estimate for the building, results in less reliance on Building Reserve funds. The adjusted budget for the Wells Recreation Park Change Rooms (Job No. J11639) could be as follows:

	2021-2022 Budget	Proposed Budget Using QS Figures	Variation
Expenditure	\$1,080,308	\$1,350,319	\$270,011
Grants	\$0	\$0	\$0
Contributions	\$41,000	\$41,000	\$0
Carry Forward Reserve Funds	\$24,032	\$24,032	\$0
Reserve Funds	\$997,131	\$997,131	\$0
LRCI Funds	\$0	\$550,668	-\$550,668
Net Cost to Council	\$18,145	-\$262,512	-\$280,657

The above figures indicate that by using the LRCI funds on the Wells Recreation Reserve Change Rooms, it will enable \$280,657 to be returned to the Building Reserve.

It is further recommended that the following additional reserve funds be added to the following projects to increase the available budget allocations:

Job No.	Project	Additional Reserve Funds	Applicable Reserve
J11639	Wells Recreation Change Rooms	-\$280,657	Building
J10308	Charlotte Street Toilets	\$50,000	Building
J11576	Eaton Skate Park	\$40,000	Building
J11622	Eaton Bowling Club	\$120,000	Building
	Increase in Building Reserve Balance	\$70,657	
J11653	Dardanup Civic Precinct	-\$80,000	Parks
J11573	Glen Huon Reserve - Landscaping and Softball Fence	\$80,000	Parks
	Increase in Parks Reserve Balance	\$0	

The figures above demonstrate that the increased cost of the Wells Recreation Park Change Rooms project can be funded through the LRCI program without additional impost on Council's budget. In fact, the use of LCRI funding will improve the Building Reserve balance even after funding the other additional project cost increases.

By allocating \$155,000 of the LRCI funds towards the Dardanup Civic Precinct, the project will have less reliance on reserve funding which in turn allows additional budget to be allocated to the Glen Huon Reserve Landscaping project as detailed in the table below.

In addition to the above Council should be mindful of its commitment to construct the new Shire of Dardanup Administration, Library and Community Building. Variations to this project may also impact on Council's available funds including reserves and borrowings.

Budget – Whole of Life Cost

The Whole of Life Costs associated with running and maintaining the new facilities need to be factored into future maintenance programs and long term capital programs.

Council Policy Compliance

Shire of Dardanup CP034 – Procurement Policy.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to [Appendix ORD: 12.3.1C] for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Approval of concept plans and staging strategy
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Financial Scope of works to be adjusted according to tendered prices to suit available funds.
	Reputational Ensure design is as per intent of community consultation.

Officer Comment

The concept designs of the new Eaton Oval and Wells Reserve Clubrooms were developed in collaboration with the user groups and they have all advised of their approval of the concept plans developed by H+H Architects. It should be noted that the size of the buildings has increased compared to what the budget allocations were based on:

Building		Shire Design Area (sq.m)	H+H Design Area (sq.m)
Wells Recreation Park	Change Rooms	236	238
	Clubroom	348	401
Eaton Oval	Clubrooms including Change Rooms	382 - Original 532 - revised through Clubs	536

As per the requirements set out in the Request for Quote, H+H Architects will finalise Tender Documentation for the design and construction of the Eaton Oval and Wells Reserve Clubrooms.

The design prepared by the Architect is based on a traditional building structure, that is, concrete slab and footings, masonry walls and steel and timber framing. As previously discussed with Council, there may be opportunities to introduce more cost effective construction solutions, such as modular fabrication and installation. This could potentially reduce the cost of the overall building and may not require an increase in budget allocation.

The tender documentation will be structured to allow respondents to submit alternative proposals, such as modular construction providing that it delivers a building with similar layout, dimensions and functionality to what has been prepared in the Concept Plans.

It is recommended that Council support the following process:

1. Tenders to be called for the design and construction of the Wells Recreation Park Change Rooms in 2021-2022 as scheduled in the Budget. This is to occur in August 2021.
2. Once tenders close, tenders are presented to Council for consideration. Council will consider whether there is a need to increase the budget allocation for the project. This will be presented to the October 2021 Ordinary Council Meeting.
3. Once the LRCI Phase 3 conditions are known a report will be presented to Council to consider the allocation of funds including allocating some of the LRCI funds to the Wells Recreation Park Change Rooms and/or other projects such as the Dardanup Civic Precinct project. It should be noted that the funding agreement for the LRCI program funding is yet to be received by the Shire. Once received it will need to be presented to Council for project nomination and execution.
4. Following the tender closure and when further information on the potential costs of building projects is available, Council will be requested to consider and adopt any project budget adjustments that may be required to achieve the projects set out.
5. Council consideration is to be given to possibly adjusting the design of the Eaton Oval Clubrooms once the outcome of the tender for the Wells Recreation Park Change Room is known. The outcome of the tender will give guidance on whether the budget allocation for the Eaton Oval Clubrooms is sufficient or the design needs to be amended to achieve the available project allocation.
6. Due to the Wells Recreation Park Clubrooms being scheduled for construction in 2025-2026, it is recommended that this project also be reviewed over the coming years to ensure that there is sufficient funds available for the project or otherwise, the project design may require to be revised.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

228-21 MOVED - Cr. T G Gardiner SECONDED - Cr. P R Perks

THAT Council:

1. **Endorses the Concept Plans of the proposed new Eaton Oval and Wells Recreation Park Change Rooms and Clubrooms in [Appendix ORD: 12.3.1A]; and**
2. **Authorises the Chief Executive Officer to call tenders for the design and construction of the new Wells Recreation Park Change Rooms.**

CARRIED
8/0

PROCESS

Note: Chairperson, Cr. P S Robinson brought forward Item '12.4.1 - Installation of Solar Panels – Burekup Country Club' as there were members of the public present that were interested in the item [5.24pm].

12.4.1 Title: Installation of Solar Panels – Burekup Country Club

<i>Reporting Department:</i>	<i>Corporate & Governance Directorate</i>
<i>Reporting Officer:</i>	<i>Mrs Donna Bailye - Personal Assistant to D/CEO</i>
<i>Legislation:</i>	<i>Local Government Act 1995</i>
<i>Attachments:</i>	<i>Appendix ORD: 12.4.1A – Small Grants Agreement</i> <i>Appendix ORD: 12.4.1B – Risk Assessment</i> <i>Appendix ORD: 12.4.1C – Quote – Willo Electrical</i> <i>Appendix ORD: 12.4.1D – Solar Panel Plan</i>

Overview

This report to Council is to advise and seek Council endorsement of the Burekup Country Club's intention to install solar panels on the Burekup Hall on Russell Road, Burekup.

Background

The Burekup Country Club applied for and has successfully received a \$15,000 grant through the South West Development Commission's 2021 Smalls Grants Program for the installation of Solar Panels on the Burekup Hall [Appendix ORD: 12.4.1A].

In April 2021 the Burekup Country Club applied for a \$5,000 Shire of Dardanup Community Grant for the installation of a Shed within the fenced grass area at the Burekup Country Club. Council approved this application at the 28th of April 2021 Ordinary Council Meeting [Res 123-21].

Legal Implications

Section 5.19 of the current lease agreement with the Burekup Country Club Inc. lease agreement requires the lessee to seek prior approval from the lessor for any major capital works to be undertaken.

Strategic Community Plan

Strategy 3.3.2 - Support volunteer groups within the Shire of Dardanup. (Service Priority: High)

Environment - None.

Precedents

Council has previously approved works to be undertaken at the Burekup Country Club. Council was supportive in April 2021 of the installation of a shed within the grounds of the Burekup Country Club.

Budget Implications

The Burekup Country Club have received external funding of \$15,000 for the installation of solar panels at the Burekup Hall. The Grant Agreement through the South West Development Commission contains a number of conditions, including the requirement to use products and services from the South West region of WA [Appendix ORD: 12.4.1A]. No Council contribution is required for the installation of the solar panels.

Budget – Whole of Life Cost

There is no cost to Council for the installation of the solar panels. Council contributed \$5,000 through its grant funding for the installation of the new shed.

In accordance with the current lease agreement, maintenance and repairs for fit out items is the responsibility of the lessee, however the replacement at the end of life of the panels and the shed will be a cost borne by Council. Any new assets installed within the lease area will also be included in Council's asset register and insurance register, impacting annual depreciation values and insurance costs.

As the Insurance of the building is paid for by the Shire the installation of these two new assets will see an increase in the annual insurance cost to Council.

Council Policy Compliance

Council Policy CnG CP034 – Procurement Policy applies to all procurement by Council.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to [Appendix ORD: 12.4.1B] for full assessment document.

TIER 2 – 'Low' or 'Moderate' Inherent Risk.	
Risk Event	Installation of Solar Panels – Burekup Country Club
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Reputational Council may be viewed in a negative light if they are not supportive of the installation of the Solar Panels
	Health Any installation of solar panels would need to comply with Work Health & Safety and Building requirements
	Legal and Compliance Burekup Country Club are required to adhere to the terms and conditions of the Lease Agreement with Council.

Officer Comment

A quote to undertake the installation of the solar panels has been secured by the Burekup Country Club Inc. Local contractor, South West Energy Solutions has been appointed by the Club to undertake the

installation works [Appendix ORD: 12.4.1C]. The Club will be installing 32 panels on the roof of the Burekup Hall [Appendix ORD: 12.4.1D] and will be managing the installation project.

Prior to the installation of the solar panels, the Burekup Country Club will be required to submit a Building Application. A Structural assessment by a certified Engineer forms part of the building application.

It is anticipated that Councils Work Health and Safety staff would be provided satisfactory safety management plans and other required documents prior to works commencing, in addition to official notification of commencement of works to enable onsite inspection.

It is anticipated that Council's Asset staff will inspect the works following completion of the installation, to ensure they meet the required safety and building standards.

Manager Assets Comment

Although there is no initial cost to Council for the installation of the solar system and shed, the renewal and disposal costs of these assets at the end of their useful lives would need to be included in future asset renewal programs and funded by Council.

The proposed 12 kW solar system consists of two main components, the solar panels and the inverter, at a total cost of \$15,867 excl. GST. Although each of these two components may have different expected useful lives the industry standard for a system such as this is 20 years for total renewal.

The proposed shed has a cost of approximately \$11,000 excl. GST and would have a useful life of 20 years. This cost would also be required to be included in future renewal programs.

Council Role - Executive/Strategic.

Voting Requirement - Simple Majority.

OFFICER RECOMMENDED RESOLUTION

THAT Council endorses the installation of Solar Panels at the Burekup Country Club, subject to:

1. The Burekup Country Club completing and obtaining approval of the necessary Shire of Dardanup applications and approvals prior to works commencing;
2. The Burekup Country Club providing the required Works Health and Safety documentation prior to works commencing with notification of when site works are to commence; and
3. A final inspection of the works following completion of the installation to ensure they meet the required safety and building standards.

Discussion:

Cr. M R Hutchinson advised that he would move the Officer Recommended Resolution. Cr. C N Boyce then advised that she would second the Officer Recommended Resolution with a request to include additional Part 4 (see additional Part 4 in red below).

- 4. Acknowledges the efforts of the community in seeking and securing external funding.**

Cr. M R Hutchinson agreed to the inclusion of the additional Part 4.

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

- To acknowledge the efforts of the community in seeking and securing external funding.

ELECTED MEMBER ALTERNATIVE RESOLUTION & COUNCIL RESOLUTION

229-21 MOVED - Cr. M R Hutchinson SECONDED - Cr. C N Boyce

THAT Council endorses the installation of Solar Panels at the Burekup Country Club, subject to:

- 1. The Burekup Country Club completing and obtaining approval of the necessary Shire of Dardanup applications and approvals prior to works commencing;**
- 2. The Burekup Country Club providing the required Works Health and Safety documentation prior to works commencing with notification of when site works are to commence; and**
- 3. A final inspection of the works following completion of the installation to ensure they meet the required safety and building standards.**
- 4. Acknowledges the efforts of the community in seeking and securing external funding.**

CARRIED
8/0

12.1 EXECUTIVE REPORTS

None.

12.2 SUSTAINABLE DEVELOPMENT DIRECTORATE REPORTS

12.2.1 Title: *Two Grouped Dwellings - Lot 288 (33) Cudliss Street, Eaton*

<i>Reporting Department:</i>	<i>Sustainable Development Directorate</i>
<i>Reporting Officer:</i>	<i>Mrs Cecilia Muller - Principal Planning Officer</i>
<i>Legislation:</i>	<i>Planning and Development Act 2005</i>
<i>Applicant:</i>	<i>Shelford Construction Pty Ltd on behalf of Deslie Joyce Robbins, Jeffrey John Robbins and John Edward Robbins</i>
<i>Attachments:</i>	<i>Appendix ORD: 12.2.1A – Application Details</i>
	<i>Appendix ORD: 12.2.1B – Submissions</i>
	<i>Appendix ORD: 12.2.1C – Amended plans 6-07-2021</i>
	<i>Appendix ORD: 12.2.1D – Risk Assessment Tool</i>

Overview

The purpose of this report is for Council to consider approving an application for development approval for two grouped dwellings on Lot 288 (33) Cudliss Street, Eaton. The application seeks a variation to the Residential Design Codes (R-Codes) for a primary street setback and retaining walls in the front setback area.

Officers do not have delegation for determining applications for development approval where a relevant planning objection has been received that cannot be addressed or mitigated through conditions. Therefore this report is presented to Council for determination. Officers are recommending approval with conditions.

Background

The Shire has received an application for development approval for two grouped dwellings on Lot 288 (33) Cudliss Street, Eaton from Shelford Construction Pty Ltd on behalf of Deslie Joyce Robbins, Jeffrey John Robbins and John Edward Robbins. The subject land is located northwest of Eaton Fair; it is the only vacant lot on the southern side of Cudliss Street east of Ann Street.

Location Plan



Proposal

The application seeks a variation to the R-Codes for a variation to the primary street setback and retaining walls in the front setback area. Please refer to [Appendix ORD: 12.2.1A] for details of the application.

The outline of the proposal is as follows:

<i>Region Scheme</i>	Urban Zone
<i>Local Planning Scheme</i>	Residential 'R12.5/40' 'R20' coding applies as per clause 3.4 of TPS3
<i>Structure Plan/Precinct Plan</i>	No
<i>Use Class and Permissibility</i>	Grouped Dwelling – 'D' use
<i>Lot Size</i>	1012m2
<i>Existing Land Use</i>	Vacant
<i>State Heritage Register</i>	No
<i>Local Heritage</i>	No
<i>Bushfire Prone Area</i>	No

Legal Implications

The applicant has the right of review by the State Administrative Tribunal in accordance with Part 14 of the *Planning and Development Act 2005* should Council refuse the application, or if the application is approved, with respect to conditions.

Strategic Community Plan

Strategy 2.3.1 - Delivery of a high level of Development & Regulatory Services that considers the environmental, social and land use planning requirements which meets the diverse community needs. (Service Priority: Flagship)

Environment - None.

Precedents

Grouped dwelling approvals have been granted to Lot 235 (20) Cudliss Street, Eaton.

Consultation

The application seeks approval for the following variations to the Residential Design Codes (R-Codes):

- A primary street setback of 3.49m in lieu of 6m; and
- Retaining walls and site works greater than 0.5m within the 6m front setback area.

The proposal was advertised to the land owners at 31, 32, 34, 35 and 36 Cudliss Street in accordance with the R-Codes and Council Policy 'SDev CP505 – Public Consultation'. The proposed retaining walls on the side and rear boundaries were not advertised as it complies with CP091.

Two objections were received from 31 and 34 Cudliss Street and a letter supporting the proposal from 36 Cudliss Street. Please refer to [Appendix ORD: 12.2.1B] for a copy of the submissions. The applicant after consideration of the submissions lodged Amended Plans refer to [Appendix ORD: 12.2.1C].

The plans have been amended as follows:

- The dwelling on Lot 1 has been moved further back to achieve a 4.01m setback instead of the previous proposed 3.49m.
- Two retaining walls are proposed in the front, with the retaining wall on the front boundary now reduced to 0.75m and 1.125m and the retaining behind it at the original proposed height.

The following table summarises the key issues raised, and officer comments are provided in response to the matters raised.

Issue Raised	Officer Comments
<p><u>First objector:</u> <i>The full length of Cudliss Street currently has a spacious and open appeal, with a wide open streetscape with most homes set well back in 'excess' of the minimum 6m building setback.</i></p> <p><i>Most residences have tree-lined open frontages, most with large lawns and even without any boundary fences. It would be nice to keep it that way.</i></p> <p><i>The proposed front dwelling at 33 Cudliss Street will be built 3.13m from the boundary and will have a frontage 35 brick courses high, with a 38 course feature wall.</i></p> <p><i>Building so close to the road with such a high and 'bulky' frontage surely will not be appealing and nor suit the current surrounding neighbouring homes and streetscape of Cudliss Street.</i></p> <p><u>Second objector:</u> <i>We don't believe the street setback proposed fits the standard set by all other residences on the street, including other recent duplex builds. The justification We don't believe is satisfactory considering the dwellings could fit within guidelines if they weren't of a standard duplex size. Subdividing a lot should not have the intention of building two full-size homes.</i></p>	<p>A R12.5 density coding applies to the lots along Cudliss Street. Where landowners can demonstrate that the averaging requirement of the residential design codes can comply with, this may be reduced to a 3.75m setback.</p> <p>Under cl.3.4 of TPS3 Council may where sewerage is available modify the development standards to the 'R20' requirements. Under the R20 coding, a 6m primary street setback applies, and this may be reduced to 3m where the averaging requirement of the residential design codes can be complied with. The applicant's amended proposal demonstrate a 4.01m setback with intrusions into the front setback area that complies with the averaging requirement.</p> <p>Further comment regarding this matter is included in the 'officer comment' section of the report.</p>
<p><i>I am not opposed to two dwellings being built on one block of land; however why propose to build homes larger than what the building envelope allows?</i></p> <p><i>If the 6m setback is adhered to, then the larger than 0.5m front retaining wall will not be required.</i></p>	<p>The topography of the lot is such that it slopes 2m East-West. It is common practice to level sites with boundary retaining walls at subdivision and development stage to create a level building pad.</p> <p>The applicant after considering the submissions amended the proposal. The amended plans shows two retaining walls that have been terraced. An assessment of the height of the retaining walls under the R Codes design principles are included in the 'officer comment' section of this report.</p>
<p><i>The front residence has a distance of 4.820m to the second residence. Perhaps this could be reduced to increase the setback?</i></p>	<p>The applicant's amended proposal demonstrates that the house on Lot 1 has been moved back 0.52m to achieve a 4.01m front setback. The proposal now complies with the averaging requirement of the R Codes.</p>

Issue Raised	Officer Comments
<i>Perhaps the size of the front residence could be built more in line with the size of the second residence?</i>	Comment noted the house sizes have not been amended from the original proposal, and Council is requested to consider the application in its current form.
<i>If approval is granted for this proposal will this set a precedence for other high density housing developments in the street?</i>	If sewerage is available to a lot Council may vary the development standards to R20 under cl.3.4. Variations to the deemed-to-comply requirements of the R Codes for the R20 coding are considered under the R Codes, and each development would need to demonstrate that the design principles are met. This is assessed on a case by case basis.
<i>Residential Building Codes are written for a reason, to limit building designs to reduce environmental impact, maintain residential conformity & control building designs. We hope that in this case, common sense will prevail and that the Shire of Dardanup will uphold the Residential Design Codes (R-Codes) and enforce the 6m building setback.</i>	There are several carports that have been approved along Cudliss Street at similar setbacks to the proposed development. Officers consider that the construction of a new building which incorporates a double garage in its design would be a better outcome.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to [Appendix ORD: 12.2.1D] for the full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Refusal of an application for development approval.
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Financial Should Council refuse the application, and the proponent seeks a review of that decision, there is likely to be a financial impact through the State Administrative Tribunal process.

Officer Comment

The R-Codes provide a comprehensive basis for the control of all residential development throughout Western Australia. Where a proposal does not meet the ‘deemed-to-comply’ provisions of the R-Codes and proposes to address a ‘design principle’ a judgement of merit must be exercised.

Design element 5.1.2 Street setback

Under the design element '5.1.2 Street setback', the relevant deemed-to-comply provision requires buildings on 'R20' coded lots to be setback 6m, but permits structures up to 3m where an area of compensating space of equal or greater than the area of encroachment can be provided.

Although the original proposal did not comply with the averaging requirement, the applicant after consideration of the submissions amended the plans to demonstrate compliance. The front dwelling was moved back at a setback of 4.010m from the front boundary in lieu of the previous proposal of 3.49m. The garage was also moved back at a setback of 5.510m from the front boundary in lieu of the previous proposal of 4.99m.

The amended application complies with the averaging requirement where the encroachment into the front setback area is 16.6m², which is less than the area of the compensating space measuring 18.18m².

As the proposal complies with the averaging requirement, a variation is no longer being sought under design element '5.1.2 Street setback' of the Residential design codes.

The R-Codes stipulate when exercising a judgement of merit, regard must be given to any relevant objectives of the local planning scheme.

Design element 5.3.7 Site works

The topography of the lot is such that it slopes 2m East-West. It is common practice to level sites with boundary retaining walls at subdivision and development stage to create a level building pad.

The retaining walls on the southern and eastern boundaries are considered exempted development under Local Planning Policy SDev CP091 Exempted Development and Land Use.

Under Local Planning Policy SDev CP091 Exempted Development and Land Use retaining walls that meet the following exemption criteria are exempt from Development Approval:

- *Where extent of fill and/or height of the retaining wall(s) exceeds 500mm above the natural ground level, retaining walls shall be located on the boundary and fencing located atop to prevent overlooking (where the R-Codes apply).*
- *Is located on a boundary other than the primary street boundary.*

The retaining walls on the front boundary require consideration under design element 5.3.7 of the Residential Design Codes. The proposal does not meet the deemed - to - comply requirements and would need to be assessed against the design principles for design element '5.3.7 Site Works'.

The design principles for design element '5.3.7 Site Works' state:

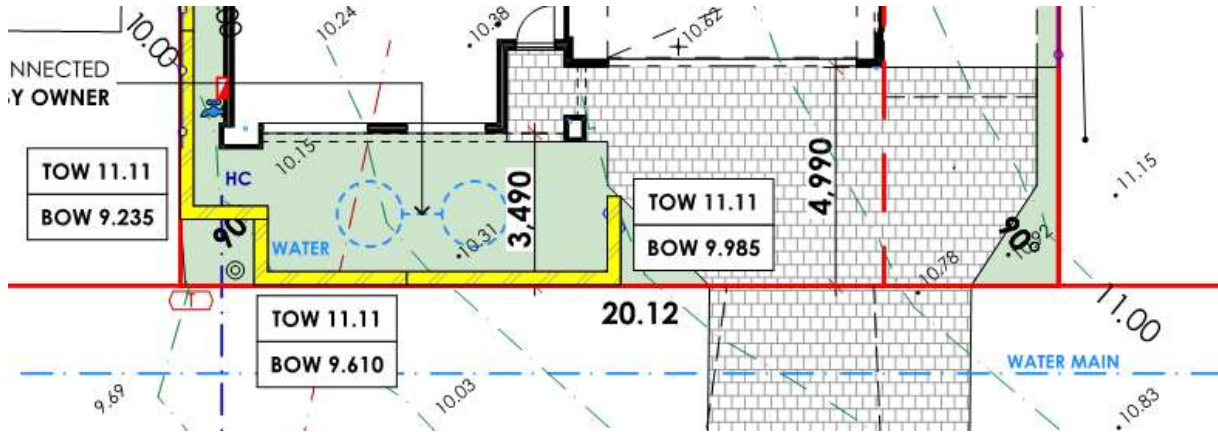
P7.1 - Development that considers and responds to the natural features of the site and requires minimal excavation/fill.

P7.2 - Where excavation/fill is necessary, all finished levels respecting the natural ground level at the lot boundary or the site and as viewed from the street.

P7.3 - Retaining walls that result in land which can be effectively used for the benefit of residents and do not detrimentally affect adjoining properties and are designed, engineered and landscaped having due regard to the clauses 5.3.7 and 5.4.1.

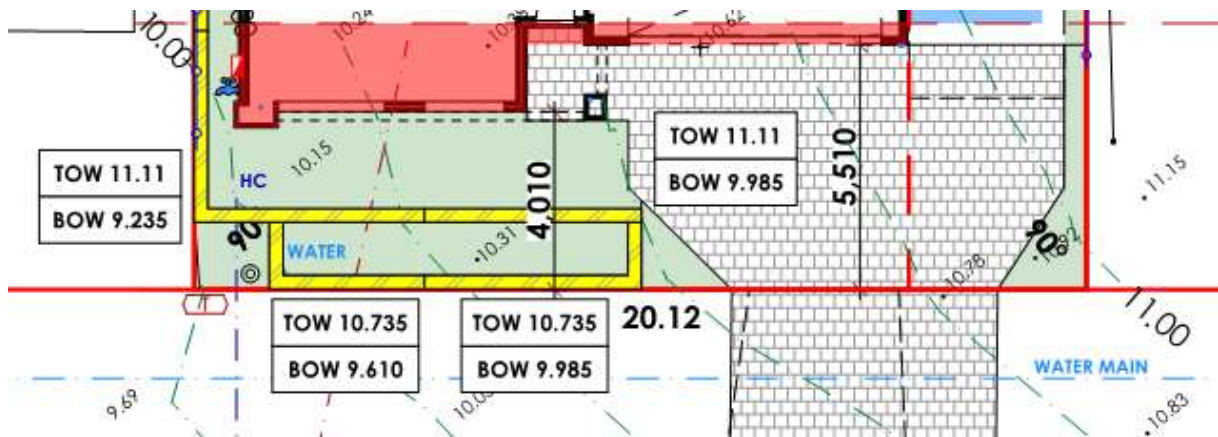
Original proposal:

The original proposal included retaining walls that were to be constructed on the front boundary at a height of 1.125m where it is close to the driveway, and on the eastern end at a height of 1.5m. The R Codes allows retaining walls of 0.5m on the boundary and retaining walls of the proposed height to be set back 1.5m from the lot boundary. The original proposed retaining walls were considered visually prominent, and submissions were received.



New proposal:

The applicant, after considering the submissions, amended the proposal. The amended plans show two retaining walls that have been terraced. The height of the retaining wall on the boundary has been reduced to 0.75m where it is close to the driveway and on the eastern end the height has been reduced to 1.125m. The second retaining wall remains at the height originally proposed but is now set back at 1.5m from the front boundary.



The proposal complies with the design principles as it relates to site works that responds to the topography; the lot drops 2m towards the eastern boundary and therefore requires fill to occur to create a level building pad. There will be no overlooking issues as the plans indicate that the fencing will be placed on top of the retaining walls on the side and rear. The proposal does not demonstrate any fencing in the front setback, and fencing in the front setback will be limited to visually permeable fencing in accordance with the Residential Design Codes to minimise impacts on the streetscape. The retaining walls in the front setback area allow the effective use of the land and create an opportunity to be used as an interesting landscaping feature. As the proposal relates to a grouped dwelling development, a landscaping plan may be required to be submitted for consideration and approval as a condition of development approval.

Shire of Dardanup Town Planning Scheme No. 3 (Scheme)

The subject land is zoned 'Residential' under the Scheme, and the relevant objectives are:

- *To achieve a high standard of residential development in accordance with contemporary planning and development practice for the benefit of the community.*
- *To enhance the character and amenity of residential areas.*
- *To provide for residential development of a range of densities with a variety of housing types to meet the needs of the community.*

The design of the dwellings are considered to be of a high standard and a new build such as proposed is likely to enhance the streetscape. It is infill development at a density compatible with the area around it and at walking distance from Eaton Fair Shopping Centre.

Under cl.3.4 of TPS3 Council will have regard to access, servicing, topography, drainage, amenity and other matters Council consider appropriate when assessing grouped dwelling development. The lot has access off Cudliss Street, a single crossover is proposed with a driveway along the western boundary allowing access to the unit at the rear. The lot has a connection to Water Corporation reticulated sewerage. All runoff is to be contained on-site, and a stormwater condition will be included as a condition of Development Approval.

Conclusion

In established areas with valued streetscape, it will usually be the case that there is a consistent pattern of street setbacks. Unless there is a local planning policy that requires new development to conform to the established street setback pattern the R Codes apply. This allows for flexibility of design and varied and interesting streetscape. The applicant has demonstrated that the amended plans meet the averaging requirement of the R Codes. The retaining walls meet the design principles allowing effective use of the land for infill development.

It is considered that the application complies with the requirements of orderly and proper planning and as such it is recommended that Council conditionally approve the application.

The Planning and Development (Local Planning Schemes) Regulations 2015 states that the local government is to be taken to have refused to grant the development approval if it has not made a determination within 60 days of receipt of the application, (in this instance being the 20th of July 2021). However the applicant has agreed to an extension for Council to determine the matter at this meeting.

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority.

Note: After finalisation of the Agenda the following Budget Implications were identified.

FURTHER INFORMATION

Budget Implications:

The current pathway master plan has identified a future path along Cudliss Street. The path has been included in the recent 10 year program. The Pathways - Provision for and Contributions by Developers Policy (CP052) requires contributions to be taken if the path is required due to the foreseeable increase in traffic caused by the development on its own or as part of accumulative development along that road. A contribution of \$1,239.74 shall be paid to the Shire of Dardanup in accordance with Shire Policy (Infr CP052 – Pathways – Provision for and Contributions by Developers) prior to occupation of the proposed development.

OFFICER RECOMMENDED RESOLUTION

THAT Council approves the Application for Development Approval for a ‘Grouped Dwelling’ on Lot 288 (No. 33) Cudliss Street, Eaton under the Shire of Dardanup Town Planning Scheme No. 3 subject to the following conditions:

1. All development must be carried out in accordance with the approved plans and drawings listed below which form part of this approval, including any amendments to those plans and drawings as shown in red, unless with the written consent of the Shire:
 - Combined Site Plan, Drawing No.P1 of 7, dated 8-07-2021;
 - Floor plan Lot 1, Drawing No.P2 of 7, dated 8-07-2021;
 - Elevations, Drawing No.P3 of 7, dated 8-07-2021;
 - Elevations, Drawing No.P4 of 7, dated 8-07-2021;
 - Floor Plan Lot 2, Drawing No.P5 of 7, dated 8-07-2021;
 - Elevations, Drawing No. P6 of 7, dated 8-07-2021;
 - Elevations, Drawing No. P7 of 7, dated 8-07-2021;

Except that, in the event of an inconsistency between the approved plans and a requirement of the conditions set out below, the requirement of the conditions prevail.

2. Prior to the dwellings being occupied, the storm water management measures on the approved plans must be constructed, and thereafter all drainage works must be maintained to the satisfaction of the Shire of Dardanup for the duration of the development approval.
3. Prior to the dwellings being occupied, a vehicle crossover is to be constructed to the specification of Council Policy CP050 – ‘Crossovers in Townsites and Rural Areas’, unless otherwise advised by the Shire in writing, and must be constructed to the satisfaction of the Shire of Dardanup.
4. No fencing other than visually permeable fencing is to be constructed in the 6m front setback area on top of the retaining walls in accordance with the Residential Design Codes.

5. Solid fencing 1.8m high shall be erected on all external boundaries of the parent lot where retaining walls are constructed, excluding the front setback area, and must be constructed to the satisfaction of the Shire of Dardanup.
6. Prior to occupation of the dwelling on Lot 2, the access way to the proposed Lot 2 shall be constructed and drained at the applicant's cost to the satisfaction of the Shire of Dardanup.
7. Prior to the approved works commencing, a detailed Landscaping Plan for the subject site and the road verge must be submitted to, and approved by the Shire of Dardanup, and must include the following:
 - a) The location, number and species of proposed plants and trees at a minimum requirement of one tree on each lot;
 - b) Any lawns to be established;
 - c) Vegetation species must maximise endemic local biodiversity;
 - d) Verge treatment.
8. The approved Landscaping Plan must be fully implemented within nine (9) months of the use commencing unless another date is specified in writing by the Shire of Dardanup, and must be maintained thereafter to the satisfaction of the Shire of Dardanup. Any species which fail to establish within the first two planting seasons following implementation must be replaced in consultation with and to the satisfaction of the Shire of Dardanup.

Note: Prior to the Ordinary Council Meeting Councillors requested that the word 'Shire' in Part 1 of the Officer Recommended Resolution be changed to 'Council' (please see amendment to Part 1 of the Officer Recommended Resolution in red below)

1. *All development must be carried out in accordance with the approved plans and drawings listed below which form part of this approval, including any amendments to those plans and drawings as shown in red, unless with the written consent of the ~~Shire~~ Council:*
 - *Combined Site Plan, Drawing No.P1 of 7, dated 8-07-2021;*
 - *Floor plan Lot 1, Drawing No.P2 of 7, dated 8-07-2021;*
 - *Elevations, Drawing No.P3 of 7, dated 8-07-2021;*
 - *Elevations, Drawing No.P4 of 7, dated 8-07-2021;*
 - *Floor Plan Lot 2, Drawing No.P5 of 7, dated 8-07-2021;*
 - *Elevations, Drawing No. P6 of 7, dated 8-07-2021;*
 - *Elevations, Drawing No. P7 of 7, dated 8-07-2021;*

Except that, in the event of an inconsistency between the approved plans and a requirement of the conditions set out below, the requirement of the conditions prevail.

The Infrastructure Directorate have also recommended that an additional Part be added to the Officer Recommended Resolution to note that a contribution of \$1,239.74 is to be paid by the applicants to the Shire of Dardanup in accordance with Shire Policy (Infr CP052 – Pathways – Provision for and Contributions by Developers) prior to occupation of the proposed development (Please see additional Part 9 in red below).

9. *A contribution of \$1,239.74 shall be paid to the Shire of Dardanup in accordance with Shire Policy (Infr CP052 – Pathways – Provision for and Contributions by Developers) prior to occupation of the proposed development.*

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

- *Change the word 'Shire' to 'Council in Part 1 of the Officer Recommended Resolution as per Councillors request.*
- *To include an additional Part to the Officer Recommended Resolution to note that a contribution of \$1,239.74 is to be paid by the applicants to the Shire of Dardanup in accordance with Shire Policy (Infr CP052 – Pathways – Provision for and Contributions by Developers) prior to occupation of the proposed development*

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

230-21 MOVED - Cr. C N Boyce SECONDED - Cr. P R Perks

THAT Council approves the Application for Development Approval for a 'Grouped Dwelling' on Lot 288 (No. 33) Cudliss Street, Eaton under the Shire of Dardanup Town Planning Scheme No. 3 subject to the following conditions:

1. **All development must be carried out in accordance with the approved plans and drawings listed below which form part of this approval, including any amendments to those plans and drawings as shown in red, unless with the written consent of the Council:**
 - **Combined Site Plan, Drawing No.P1 of 7, dated 8-07-2021;**
 - **Floor plan Lot 1, Drawing No.P2 of 7, dated 8-07-2021;**
 - **Elevations, Drawing No.P3 of 7, dated 8-07-2021;**
 - **Elevations, Drawing No.P4 of 7, dated 8-07-2021;**
 - **Floor Plan Lot 2, Drawing No.P5 of 7, dated 8-07-2021;**
 - **Elevations, Drawing No. P6 of 7, dated 8-07-2021;**
 - **Elevations, Drawing No. P7 of 7, dated 8-07-2021;**

Except that, in the event of an inconsistency between the approved plans and a requirement of the conditions set out below, the requirement of the conditions prevail.
2. **Prior to the dwellings being occupied, the storm water management measures on the approved plans must be constructed, and thereafter all drainage works must be maintained to the satisfaction of the Shire of Dardanup for the duration of the development approval.**
3. **Prior to the dwellings being occupied, a vehicle crossover is to be constructed to the specification of Council Policy CP050 – 'Crossovers in Townsites and Rural Areas', unless otherwise advised by the Shire in writing, and must be constructed to the satisfaction of the Shire of Dardanup.**

4. **No fencing other than visually permeable fencing is to be constructed in the 6m front setback area on top of the retaining walls in accordance with the Residential Design Codes.**
5. **Solid fencing 1.8m high shall be erected on all external boundaries of the parent lot where retaining walls are constructed, excluding the front setback area, and must be constructed to the satisfaction of the Shire of Dardanup.**
6. **Prior to occupation of the dwelling on Lot 2, the access way to the proposed Lot 2 shall be constructed and drained at the applicant's cost to the satisfaction of the Shire of Dardanup.**
7. **Prior to the approved works commencing, a detailed Landscaping Plan for the subject site and the road verge must be submitted to, and approved by the Shire of Dardanup, and must include the following:**
 - a) **The location, number and species of proposed plants and trees at a minimum requirement of one tree on each lot;**
 - b) **Any lawns to be established;**
 - c) **Vegetation species must maximise endemic local biodiversity;**
 - d) **Verge treatment.**
8. **The approved Landscaping Plan must be fully implemented within nine (9) months of the use commencing unless another date is specified in writing by the Shire of Dardanup, and must be maintained thereafter to the satisfaction of the Shire of Dardanup. Any species which fail to establish within the first two planting seasons following implementation must be replaced in consultation with and to the satisfaction of the Shire of Dardanup.**
9. **A contribution of \$1,239.74 shall be paid to the Shire of Dardanup in accordance with Shire Policy (Infr CP052 – Pathways – Provision for and Contributions by Developers) prior to occupation of the proposed development.**

CARRIED
8/0

Note: Principal Planning Officer, Mrs Cecilia Muller left the meeting [5.28pm].

12.2.2 Title: Youth Development Program Expenditure

<i>Reporting Department:</i>	<i>Sustainable Development Directorate</i>
<i>Reporting Officer:</i>	<i>Ms Isabel Cody - Place & Community Officer</i>
<i>Legislation:</i>	<i>Local Government Act 1995</i>
<i>Attachments:</i>	<i>Appendix ORD: 12.2.2 – Risk Assessment</i>

Overview

The purpose of this report is for Council to reconsider the Youth Development Programs expenditure for 2021-2022 due to additional funding being secured from the Department of Communities.

Background

During the Ordinary Council Meeting held on the 25th of November 2020 Council were presented with several youth development options to consider for the 2021/2022 financial year. Council resolved [318-20]:

“THAT Council:

1. *Endorses Option 1 – Bush Adventure Learning Camp Program and Option 4 – Community Engagement Program as the Youth Development Programs for 2021-22.*
2. *Requests the Chief Executive Officer to provide a report to Council at the conclusion of the Youth Development Programs for consideration of its continuation into the future.*
3. *Authorises the following expenditure from GL 08 2 7502 with additional funding to be sourced from corporate sponsorship:*
 - a) *\$1,900 towards two scholarships for the three day Bush Adventure Learning Camp program; and*
 - b) *\$3,000 towards the Community Engagement Program and conference with Youth Leadership Academy Australia.*
4. *Requests the Chief Executive Officer informs Leeuwin Ocean Adventure Foundation of the outcome of this report.*
5. *Requests that the Chief Executive Officer seek sponsorships specifically for Option 1 (Right Foot Forward) to enable a larger number of participants.*
6. *Requests the Chief Executive officer to facilitate the Leeuwin Ocean Adventure Scholarships should external sponsors wish to continue sponsoring this event.”*

Legal Implications - None.

Strategic Community Plan

Strategy 3.2.1 - Deliver a high level of Community Programmes & Services that encourages social connectedness, facilitates an accessible, inclusive environment for our diverse community. (Service Priority: Very High)

Strategy 5.2.3 - Deliver a high level of library facility and community services to enhance the sharing of knowledge for our community. (Service Priority: High)

Environment - None.

Precedents - None.

Budget Implications

In the 2021/2022 budget, \$5,000 has been allocated to support the Bush Adventure Learning Camp Program and Community Engagement Program (J08712).

In June 2021, the Place and Community team were successful in securing \$5,000 of funding from the Department of Communities via the COVID-19 Youth Recovery Grant Program to support the Innovate Youth Program (previously named Community Engagement Program).

In addition to the above funding, corporate and community sponsorship will also be sourced to support additional places in the Bush Adventure Learning Camp Program.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to [Appendix ORD: 12.2.2] for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Youth Development Programs Expenditure
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Financial An inefficient amount of corporate sponsorship is secured to support the Bush Adventure Learning Camp Program.
	Financial Council does not accept the \$5,000 of funding from the Department of Communities.

Officer Comment

In June 2021, the Place and Community team were successful in securing \$5,000 of funding from the Department of Communities via the COVID-19 Youth Recovery Grant Program to support the Innovate Youth Program (previously named Community Engagement Program).

The Innovate Youth Program is designed to instil leadership, confidence and ownership in young people that leave them feeling the desire to take action on issues facing young people within their communities. During this program, the Shire of Dardanup will be working with the Youth Leadership Academy Australia to deliver the program. As discussed in previous reports, the program focuses on a four-part process with each sub-branch (Eaton/Millbridge, Burekup and Dardanup) of the Shire of Dardanup Youth Advisory Group (YAG) planning, designing, delivering and evaluating a youth-led project within their communities that focuses on taking actions on issues and/or challenges currently faced by youth.

During the Ordinary Council Meeting held on the 25th of November 2020, Council endorsed \$1,900 towards the Bush Adventure Learning Camp and \$3,000 towards a community engagement program—now named the Innovate Youth Program. However, due to the \$5,000 of funding received from the Department of Communities only \$1,000 is required from the Youth Development budget toward this program. This leaves \$4,000 remaining for the Bush Learning Adventure Camp program.

In addition, since the November report, Right Foot Forward has made changes to their three-day Bush Learning Adventure Camp program and now only run this duration of camp for teenage girls aged 13-18 year or young people aged 11-13 years. The five-day camps are still offered for all young people aged 13-18 years at a cost of \$1,400 per person.

To have a three-day camp opened to all young people aged 13-18 years, the Shire would need to host a dedicated camp. This would be beneficial as:

- It is inclusive to all young people aged 13-18 years that live in the Shire;
- Young people can create connections and lifelong friendships with other young people within their community;
- It gives young people the opportunity to collaborate with their peers on Shire-related activities;
- There will be more promotional opportunities.

Eight to ten places are required to enable a dedicated Shire of Dardanup camp to take place at a cost (approximately \$6,800 - \$8,500). If the Shire contributes \$4,000, Officers will need to source between \$2,800 and \$4,500 from corporate and community sponsors.

Due to the amount of funding required for the Bush Learning Adventure Camp, it is also recommended to only attend the Youth Leadership Academy Australia Conference 2022 in Perth if additional funding can be sourced from corporate and community sponsors to cover all expenses.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

OFFICER RECOMMENDED RESOLUTION

THAT Council:

1. Accepts the \$5,000 of funding received from the Department of Communities for the COVID19 Youth Recovery Grant Program;
2. Acknowledges and authorises unbudgeted grant revenue of \$5,000 from Department of Communities COVID-19 Youth Recovery Grant Program in *GL 0827501 Grant Revenue – Other Welfare*;
3. Authorises the following additional expenditure from J08712:
 - a) \$4,000 towards the three-day Bush Adventure Learning Camp program; and
 - b) \$1,000 towards the Innovate Youth Program (previously named Community Engagement Program).
4. Notes that the Youth Advisory Group nominees will no longer attend the conference with Youth Leadership Academy Australia unless additional funding can be sourced from corporate and community sponsors.

Discussion:

Cr. P R Perks advised that she would move the Officer Recommended Resolution. Cr. C N Boyce advised that she would second the Officer Recommended Resolution with an additional Part 5 to request that the Chief Executive Officer investigate regional approach options with regard to youth leadership programs and that he report his conclusions to Council within 12 months (see additional Part 5 in red below).

5. *Requests that the Chief Executive Officer investigate a regional approach with regard to youth leadership programs and report his conclusions back to Council within 12 months.*

Cr. P R Perks agreed to the inclusion of the additional Part 5.

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

- To request that the Chief Executive officer investigate a regional approach with regard to youth leadership programs and report his conclusions back to Council within 12 months.

PROCESS

Note: Item '12.2.3 - Approval for Sea Container – Coastal Rowing WA Inc. – Eaton Foreshore' was brought forward earlier in the meeting (Refer to page 9 of these minutes).

12.2.3 Title: Approval for Sea Container – Coastal Rowing WA Inc. – Eaton Foreshore

Reporting Department: Sustainable Development Directorate
Reporting Officer: Ms Susan Oosthuizen - Director Sustainable Development
Mr Phil Anastasakis - Deputy CEO

Legislation: Local Government Act 1995

Attachments: Appendix ORD: 12.2.3A – Letter Coastal Rowing
Appendix ORD: 12.2.3B – Submission – Shire of Dardanup
Proposal
Appendix ORD: 12.2.3C – Risk Assessment

12.2.4 Title: Title of Report – 2021-2022 Mitigation Activity Funding (MAF)

Reporting Department:	<i>Sustainable Development Directorate</i>
Reporting Officer:	<i>Mrs Erin Hutchins - Coordinator - Emergency & Ranger Services</i>
Legislation:	<i>Local Government Act 1995</i>
Attachments:	<i>Appendix ORD: 12.2.4A – MAFGP2122R1 - Grant Agreement</i> <i>Appendix ORD: 12.2.4B – Risk Assessment</i>

Overview

The Shire has been successful in its application for Mitigation Activity Funding (MAF) of \$337,295.00 (exclusive of GST) to continue mitigation activities to identified areas at risk of bushfire to Shire reserves throughout the 2021-2022 financial year.

Officers present this offer to Council for consideration and request the Chief Executive Officer be authorised to sign the 2021-2022 Mitigation Activity Funding Agreement as found at [Appendix ORD: 12.2.4A] from the Department of Fire and Emergency Services to enable the Shire to continue to reduce its bushfire risk to areas identified in the Shires Bushfire Risk Management Plan (BRMP).

Background

The MAF has been established to proactively treat extreme, very high and high bushfire risks in combination with the progressive rollout of the Bushfire Risk Management (BRM) Planning framework.

The Shire has been successful in its previous applications for MAF throughout the 2019-2020 and 2020-2021 financial years. The successful application of the 2021-2022 MAF will allow the Shire to continue mitigation works to continue to reduce its bushfire risk to areas identified in the Shires Bushfire Risk Management Plan (BRMP).

Legal Implications

The Local Government Act 1995 requires the Council to consider and approve any changes to the budget.

6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - (b) *is authorised in advance by resolution*; or*
 - (c) *is authorised in advance by the mayor or president in an emergency.*
- * Absolute majority required.*
- (1a) *In subsection (1) — additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.*
- (2) *Where expenditure has been incurred by a local government —*
- (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
 - (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.*

*Local Government Act 1995 -**S6.10. Financial Management Regulations**Regulations may provide for —*

- (a) the security and banking of money received by a local government; and*
- (b) the keeping of financial records by a local government; and*
- (c) the management by a local government of its assets, liabilities and revenue; and*
- (d) the general management of, and the authorisation of payments out of —*
 - (i) the municipal fund; and*
 - (ii) the trust fund of a local government.*

*Local Government (Financial Management) Regulations 1996**R11. Payments, procedures for making etc.**R12. Payments from municipal fund or trust fund, restrictions on making**(1) A payment may only be made from the municipal fund or the trust fund —*

- (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
- (b) otherwise, if the payment is authorised in advance by a resolution of the Council.*

(2) The Council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the Council.

Strategic Community Plan

Strategy 3.4.1 - Enable community safety and a sense of security. (Service Priority: Very High)

Strategy 3.4.2 - Maintain appropriate emergency services and planning. (Service Priority: Very High)

Strategy 3.5.1 - Protect Public Health & Safety. (Service Priority: High)

Environment - None.**Precedents**

Council has supported previous MAF funding applications to assist with the reduction of bushfire risk throughout the Shire. The first 50% instalment is received on the issuing of a tax invoice, with the balance being paid against the final acquittal submission.

Further, the Shire currently receives funding through the Local Government Grants Scheme (LGGs) to support the Shire of Dardanup Volunteer Bushfire Brigades. Similarly, funding is not received upfront and requires the Shire to allocate a general ledger to track expenditure, as well as cover costs until payment is received quarterly and the balance upon acquittal submission at the end of the financial year.

Budget Implications

Currently, the 2021-2022 MAF revenue and expenditure is not recognised in the 2021-2022 Annual Budget. In line with the grant agreement, the Shire will receive the first 50% instalment, with the balance paid against the final acquittal submission. A general ledger account has previously been allocated to track expenditure. The Shire will be required to cover costs until the balance is paid upon the above mentioned submission at the end of the financial year.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to [Appendix ORD: 12.2.4] for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Failure to comply with the conditions of the Mitigation Activity Fund Grant Agreement
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Financial Failure to comply with the conditions of the Mitigation Activity Fund Grant Agreement will cause payment of grant funding to be declined resulting in financial losses.
	Legal and Compliance Failure to comply with the conditions of the Mitigation Activity Fund Grant Agreement will cause the termination of the agreement for default.
	Reputational Failure to comply with the conditions of the Mitigation Activity Fund Grant Agreement will cause the grantor to decline future grant applications made by the Shire.

Officer Comment

Through the 2021-2022 MAF application to the Department of Fire and Emergency Services (DFES), the Shire requested \$337,295.00 (exclusive of GST) worth of funding. It is proposed the funding is used on 21 treatments to continue to reduce the areas at risk of bushfire throughout the financial year. These areas were identified in the Shires Bushfire Risk Management Plan (BRMP) as endorsed by Council - Ordinary Council Meeting, 6th of November 2019 [322-19].

Notification has been received from DFES that the Shires application was successful. Upon the issuing of an invoice, the Shire will receive the first 50% instalment, with the balance paid against the final acquittal submission (June 2022). To accept the funding, a signed grant agreement and invoice is required to be submitted to DFES no later than 30 July 2021.

Council Role - Executive/Strategic.

Voting Requirements - Absolute Majority.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

232-21 MOVED - Cr. T G Gardiner SECONDED - Cr. S L Gillespie

THAT Council:

1. **Acknowledges and accepts the successful application of the 2021-2022 Mitigation Activity Funding of \$337,295.00 (exclusive of GST) from the Department of Fire and Emergency Services for the Shire by the 30th of July 2022.**
2. **Authorises the Chief Executive Officer to accept and sign the 2021-2022 Mitigation Activity Funding Agreement from the Department of Fire and Emergency Services to enable the Shire to continue to reduce its bushfire risk to areas identified in the Shire's Bushfire Risk Management Plan.**
3. **Authorises unbudgeted grant income (Ref GL 05 2 1502) in the 2021-2022 Annual Budget of \$337,295.00 (exclusive of GST) from the Department of Fire and Emergency Services to enable the Shire to continue to reduce its bushfire risk to areas identified in the Shires Bushfire Risk Management Plan.**
4. **Authorises unbudgeted expenditure (Ref Job J05021) in the 2021-2022 Annual Budget of \$337,295.00 (exclusive of GST) to enable the Shire to complete the 21 proposed treatment options to areas identified in the Shires Bushfire Risk Management Plan while awaiting final grant payment upon acquittal submission.**

CARRIED

8/0

By Absolute Majority

Note: Manager Development Services, Mr Murray Connell left the meeting [5.32pm].

12.3 INFRASTRUCTURE DIRECTORATE REPORTS**PROCESS**

Note: Item '12.3.1 - Eaton Oval and Wells Recreation Park Change Rooms and Clubrooms – Concept Plans, Architectural Drawings and Costings' was brought forward earlier in the meeting (Refer to page 20 of these minutes).

12.3.1 Title: Eaton Oval and Wells Recreation Park Change Rooms and Clubrooms – Concept Plans, Architectural Drawings and Costings

Reporting Department: Infrastructure Directorate

Reporting Officer: Mr James Reilly - Project Development Engineer
Mr Luke Botica - Director Infrastructure

Legislation: Local Government Act 1995

Attachments Appendix ORD: 12.3.1A -Concept Design Plans
Appendix ORD: 12.3.1B – Various Minor Design and Scope Changes
Appendix ORD: 12.3.1C – Risk Assessment

12.3.2 Title: Regional Road Group 2022/23 – Five Year Program

<i>Reporting Department:</i>	<i>Infrastructure Directorate</i>
<i>Reporting Officer:</i>	<i>Mr Troy Williamson - Manager Assets</i>
<i>Legislation:</i>	<i>Local Government Act 1995</i>
<i>Attachments:</i>	<i>Appendix ORD: 12.3.2A – 5 Year program</i> <i>Appendix ORD: 12.3.2B – Risk Assessment</i>

DECLARATION OF INTEREST

Cr. T G Gardiner declared a Proximity Interest in this item. Refer to the list of Declarations of Interest.

Cr. T G Gardiner left the room [5.32pm].

Overview

Nominations are called annually by the Regional Road Group (RRG) for the funding of projects which meet the criteria under the program guidelines. Council is requested to endorse the submission of the 2022/23 proposed five year program.

Background

Only projects on Roads of Regional Significance are considered for this funding program. Roads of Regional Significance are identified in the Roads 2030 Strategy.

This strategy document outlines the local authority roads in the South West Region which are considered as Roads of Regional Significance and the improvements required to achieve a desirable level of service. To be considered as a Road of Regional Significance, roads must meet a range of eligibility criteria and the scrutiny of all 16 Councils which make up the South West Region. The document is also independently assessed together with Main Roads WA and is endorsed by the Minister for Transport.

Submissions for the 2022/23 RRG funding round are due for submission to Main Roads WA on 30 August 2020. Shire of Dardanup staff have taken projects from the Road Asset Management Plan (RAMP) for nomination.

The five year program to be submitted for consideration in the 2022/23 funding round is provided [Appendix ORD: 12.3.2A].

Legal Implications

Regional Road Groups exist across the various regions in the State with the purpose of administering funding under the State Road Funds to Local Government Agreement. The funding is insufficient to fund every local government road and it is agreed through the development of the Roads 2030 Strategy to distribute funds to roads, which are deemed to be regionally significant. Project nominations must align with the roads and strategies identified in the Roads 2030 Strategy.

If the Shire's nominations are approved, the projects will need to meet the terms and conditions of funding under the program. It should be noted that, should circumstances arise that result in the inability to deliver a nominated project, Council is not obliged to undertake the works. This may result in the need

to re-nominate the project to secure funding for the works should they need to be constructed at a later date.

Strategic Community Plan

Strategy 4.3.3 - Plan and facilitate adequate transport, infrastructure and utility services to meet industry requirements. (Service Priority: Very High)

Strategy 5.1.1 - Provide an efficient road network for the efficient movement of people and goods by road. (Service Priority: Very High)

Strategy 5.1.2 - Advocate for transport choices by increasing the availability of safe, affordable and viable transport options. (Service Priority: High)

Environment

Road construction projects undertaken on the Shire's road network need to comply with the requirements of the:

- Environment Protection Act 1986;
- Waterways Conservation Act 1976;
- Aboriginal Heritage Act 1972; and
- Heritage of Western Australia Act 1990.

Precedents

The RRG funding program has been ongoing for many years and Council has approved nominations to this program in the past.

Budget Implications

Projects funded through the RRG funding program are funded on a 2 for 1 contribution basis. This means that the Shire is required to contribute one-third of the cost of the project with the remaining two-thirds funded by the RRG. The funding received through the RRG forms a substantial portion of the Shire's road funding.

The following projects are nominated for the 2022-2023 financial year:

ROAD NAME / SECTION	Total Project Cost	RRG Funding to be Received	Shire Own Funds
Pile Road (SLK 0.05 – SLK 16.78)	\$750,000	\$500,000	\$250,000
Eaton Drive (SLK 0.40 – SLK 1.70)	\$750,000	\$500,000	\$250,000
Martin Pelusey Road (SLK 0.00 – SLK 3.03)	\$270,000	\$180,000	\$90,000
Hynes Road (SLK 0.00 – SLK 2.41)	\$300,000	\$200,000	\$100,000
Totals	\$2,070,000	\$1,380,000	\$690,000

The following projects are nominated for the 2023-2024 financial year:

ROAD NAME / SECTION	Total Project Cost	RRG Funding to be Received	Shire Own Funds
Martin Pelusey Road (SLK 0.00 – SLK 3.03)	\$750,000	\$500,000	\$250,000
Ferguson Road (SLK 0.00 – SLK 0.27)	\$120,000	\$80,000	\$40,000
Totals	\$870,000	\$580,000	\$290,000

The following project is nominated for the 2024-2025 financial year:

ROAD NAME / SECTION	Total Project Cost	RRG Funding to be Received	Shire Own Funds
Martin Pelusey Road (SLK 0.00 – SLK 3.03)	\$750,000	\$500,000	\$250,000

The following projects are nominated for the 2026-2027 financial year:

ROAD NAME / SECTION	Total Project Cost	RRG Funding to be Received	Shire Own Funds
Ferguson Road (SLK 0.00 – SLK 0.27)	\$750,000	\$500,000	\$250,000
Moore Road (SLK 0.60 – SLK 1.60)	\$750,000	\$500,000	\$250,000
Totals	\$1,500,000	\$1,000,000	\$500,000

Funding to a maximum of \$500,000 per project per annum is available from the RRG. Should expenditure on a project exceed \$750,000 the Shire will need to fund the additional expenditure from its own sources (i.e. RRG funding is capped at \$500,000 per project per annum).

Budget – Whole of Life Cost

The Roads 2030 Strategy is focussed on the upgrade/improvement of regionally significant roads. Upgrade projects comprise approximately 85% of the funding program, with the remaining 15% of funds available to be allocated to renewal or preservation works.

When determining the projects to be nominated for this program, Shire staff aim to coincide road upgrades with renewal works, which are still classed as upgrade/improvement works by the RRG.

Council Policy Compliance - None.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to [Appendix ORD: 12.3.2B] for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Regional Road Group Submission 2022/23
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Financial Risk that assets are not renewed at the end of their useful lives.
	Financial Risk that assets are not upgraded or created to meet demand.
	Reputational Risk that customer levels of service are reduced or not maintained to meet public expectation.

Officer Comment

Projects considered for funding under the RRG scheme can be approved as a single year project or a larger, typically more complex, “staged” project that is funded on an on-going basis, over multiple years

up to five years. For a project to retain its staged project status and be considered for on-going funding, the following criteria apply:

- The community expectation score shall remain unchanged or increased during the life of the project. A reduction of the community expectation score will automatically remove the project’s staged project status.
- There are no significant amendments to the work activity or Straight Line Kilometre (SLK) range under the project.
- A project may retain its staged project status with a maximum break in ongoing funding of twelve (12) months to complete the final seal of a two stage seal.

The projects proposed to be submitted within the current 2022/23 round of funding are detailed as follows:

<ul style="list-style-type: none"> • Pile Road (SLK 0.05 - SLK16.78) – Last submission of a five year on-going improvement project to widen and reconstruct the road from Ferguson Road to Mungalup Road. Treatment also includes line marking, guardrails and enhanced delineation. 		
Project Year	Works Description	Status
1 (2018/19)	Survey, detailed design, commence construction works to widen, reconstruct and seal stage 1.	Complete
2 (2019/20)	Construction works, widen, reconstruct and seal stage 2.	Complete
3 (2020/21)	Construction works, widen, reconstruct and seal stage 3.	Complete
4 (2021/22)	Construction works, widen, reconstruct and seal stage 4.	Funded / Scheduled
5 (2022/23)	Construction works, widen, reconstruct and seal stage 5.	Proposed

<ul style="list-style-type: none"> • Eaton Drive (SLK 0.40 – SLK 1.70) – Last submission of a five year on-going improvement project to undertake road and intersection upgrades and modifications from Lofthouse Avenue to Glen Huon Boulevard. 		
Project Year	Works Description	Status
1 (2018/19)	Project analysis / detailed design.	Complete
2 (2019/20)	Project analysis / detailed design.	Complete
3 (2020/21)	Project analysis / detailed design.	Complete
4 (2021/22)	Installation of traffic signals at the intersection of Glen Huon Boulevard.	Funded / Scheduled
5 (2022/23)	Roundabout modifications at the intersection of Hamilton Road. Upgrade and modifications to the intersection of Hands Avenue.	Proposed

<ul style="list-style-type: none"> • Martin Pelusey Road (SLK 2.79 – SLK 3.39) – A proposed 3 year improvement project to survey, design, widen, reconstruct and strengthen the roadway to cater for current and future industrial expansion. 		
Project Year	Works Description	Status
1 (2022/23)	Project analysis / detailed design.	Proposed
2 (2023/24)	Land matters, service relocation and commence construction works to widen, reconstruct and strengthen stage 1.	Proposed
3 (2024/25)	Complete construction works to widen, reconstruct and strengthen stage 2.	Proposed

- **Hynes Road (SLK 0.00 – SLK 2.41)** – A proposed 1 year preservation project to repair and resurface sections of fatigued pavement to alleviate road wheel path rutting and cracking. As a result of the proposed future Wanju development, the functionality of Hynes Road will change where it will become a lower hierarchy “local access road” providing access to adjoining properties. The proposed preservation works are intended to maintain the current level of service in the most economical way. This will prevent over investment in the short term (0-5 years) until the Wanju development occurs where higher specification /classification roads providing linkages to the South Western Highway and the Forest Highway will be constructed.

Project Year	Works Description	Status
1 (2022/23)	Pavement repair works and road resurfacing.	Proposed

Projects that are listed over the remaining proposed 5 year program are as follows:

- **Ferguson Road (SLK 0.27 – SLK 2.29)** – Proposed one year road preservation project consisting of pavement reconstruction of Ferguson Road. This project spans the section of road between Little Street and Waterloo Road and will renew the existing pavement.

Project Year	Works Description	Status
1 (2026/27)	Construction works – reconstruct pavement and seal.	Proposed

- **Ferguson Road (SLK 0.00 – SLK 0.27)** – Proposed one year road preservation project consisting of reconditioning and cement stabilisation of the upper pavement layer of the 2 traffic lanes of Ferguson Road. This project area spans the section of road between the Boyanup – Picton Road and Little Street and will recondition and correct the existing pavement.

Project Year	Works Description	Status
1 (2026/27)	Construction works – Correct pavement and seal.	Proposed

- **Moore Road (SLK 0.60 – SLK 1.60)** – Proposed one year road preservation project consisting of carriageway reconstruction of Moore Road to rectify pavement fatigue and associated defects.

Project Year	Works Description	Status
1 (2026/27)	Construction works – reconstruct pavement and seal.	Proposed

Council is requested to endorse the 2022/23 nominations. It should be noted that all projects proposed for future funding are subject to Regional Road Group approval and projects successful in securing funding will be used in the development of the Corporate Business Plan, but Council will still have the opportunity to make alterations subject to the outcomes of the Shire’s strategic planning process.

Director Infrastructure Comments

The Roads 2030 Strategy that underpins the projects to be funded through the State Road Funds to Local Government Agreement is currently under review. The Strategy is generally revised every five years; however, the last time it was reviewed is now approaching 10 years. Once reviewed, the updated strategy will become the Roads 2040 Strategy.

Officers have supported the existing roads identified in Roads 2030 to also be included in Roads 2040 as their function and relevance in the region has not diminished. The following roads are currently included in the Roads 2030:

- Ferguson Road – full length
- Pile Road and Mungalup Road – full length
- Henty Road – full length

Burekup to Dardanup Route

This includes Crampton Road, Offer Road, O'Connor Road, Dowdells Line and Ferguson Road. It also includes the section of Harris Road from Waterloo Road to Dowdells Line. This route will grow in importance when the Bunbury Outer Ring Road (BORR) is constructed. The BORR will sever existing developed routes between the two towns and the new routes created by the BORR will extend the travel times between the towns if the South Western Highway and Waterloo Road are still used. This new route will be developed as a local route that effectively runs parallel to the BORR and eliminates the need to use Waterloo Road and mix with long vehicle traffic on the road. Further to this, traffic travelling between the towns will not have to cross or use the BORR. The upgrade of Dowdells Line (and Harris Road) will also provide an alternative (back-up route) to Waterloo Road, particularly for long vehicles, should there be a need to divert traffic away from Waterloo Road (for example, several years ago Waterloo Road was closed due to bridge works). Currently there is no alternative truck route between South Western Highway and Ferguson Road that could be used under a temporary arrangement. This is the same when the BORR is opened. The route is shown in red in the following map.



Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

OFFICER RECOMMENDED RESOLUTION

THAT Council:

1. Endorses the submission of the Regional Road Group 2022/23, Five Year Program as follows:

ROAD NAME / SECTION	2022/23	2023/24	2024/25	2025/26	2026/27
Pile Road (SLK 0.05 – SLK 16.78)	\$750,000				
Eaton Drive (SLK 0.40 – SLK 1.70)	\$750,000				
Martin Pelusey Road (SLK 0.00 – SLK 3.03)	\$270,000	\$750,000	\$750,000		
Hynes Road (SLK 0.00 – SLK 2.41)	\$300,000				
Ferguson Road (SLK 0.27 – SLK 2.29)					\$750,000
Ferguson Road (SLK 0.00 – SLK 0.27)		\$120,000			
Moore Road (SLK 0.60 – SLK 1.60)					\$750,000
Financial Year Total RRG Pool Contribution	\$1,380,000	\$580,000	\$500,000	\$0	\$1,000,000
Financial Year Total LGA Contribution	\$690,000	\$290,000	\$250,000	\$0	\$500,000
GRAND TOTAL	\$2,070,000	\$870,000	\$750,000	\$0	\$1,500,000

Discussion:

Chairperson, Cr. P S Robinson requested to defer item '12.3.2 – Regional Road Group 2022/23 – five Year Program' to the 25th of August 2021 Ordinary Council Meeting to allow further clarification regarding the projects nominated before Council considers the item.

Cr. S L Gillespie seconded the motion.

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

- This item was deferred.

COUNCIL RESOLUTION

233-21 MOVED - Cr. P S Robinson SECONDED - Cr. S L Gillespie

THAT Council defer Item '12.3.2 – Regional Road Group 2022/23 – Five Year Program' to the 25th of August 2021 Ordinary Council Meeting.

CARRIED
7/0

Note: Cr. T G Gardiner returned to the room [5.34pm].

12.3.3 Title: Contract for the Provision of Organics Processing Services

Reporting Department:	Infrastructure Directorate
Reporting Officer:	Mr Luke Botica - Director Infrastructure
Legislation:	Local Government Act 1995
Attachments:	Appendix ORD: 12.3.3A – Risk Assessment Appendix ORD: 12.3.3B – Draft Contract – Organics Processing Services

Overview

This report seeks Council's endorsement for:

1. The establishment of a contract between the Bunbury Harvey Regional Council (BHRC) for the provision of Organics Processing Services; and
2. The Chief Executive Officer to be given delegation to finalise the negotiations and execute the contract on behalf of the Council.

Background

At the 31st of March 2021, Council resolved to enter into a new contracts for the provision of kerbside waste collections, processing and disposal:

- Kerbside collections of bins, supply and maintenance of bins and waste education – Suez commenced on the 5th of July 2021;
- Recyclables processing – Suez commenced on the 5th of July 2021; and
- General waste disposal services – Cleanaway commenced on the 5th of July 2021.

Council also resolved to commence a three-bin service on the 4th of October 2021, which will incorporate a FOGO service. Council resolved (99-21):

“THAT Council authorises the Chief Executive Officer to negotiate a contract with the Bunbury Harvey Regional Council for the processing of organics collected through the new FOGO collection service.”

Officers have met with the BHRC and have agreed that FOGO will be delivered to the BHRC organics processing facility on Banksia Road when the new three-bin service commences on the 4th of October 2021 at a contract price of \$42 per tonne including GST.

BHRC are in the process of developing a new organics processing facility at Stanley Road which will replace the existing facility at Banksia Road. When the new facility is open and operating, the Shire's FOGO collections will be delivered to the new facility at the same contract price.

A draft contract has been prepared and provided to BHRC for consideration. At the time of writing this report, BHRC are yet to provide a response on the proposed contract document.

Legal Implications

The BHRC is the only local provider of an organics processing service. As the BHRC is designated as a Regional Council, the Shire is exempt from having to call public tenders for the provision of the service and can enter into direct negotiations with them. Section 11 (2) (e) of the Local Government (Functions and General) Regulations 1996 provides the exemption:

Division 2 — Tenders for providing goods or services (s. 3.57)

11. When tenders have to be publicly invited

(1A) In this regulation —

state of emergency declaration has the meaning given in the Emergency Management Act 2005 section 3.

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250 000 unless subregulation (2) states otherwise.

(2) Tenders do not have to be publicly invited according to the requirements of this Division if —

(a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or

(aa) the supply of the goods or services is associated with a state of emergency; or

(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or

[(ba) deleted]

(c) within the last 6 months —

(i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or

(ii) the local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer;

or

(d) the contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government; or

(e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; or

(ea) the goods or services are to be supplied —

(i) in respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and

(ii) by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the same kind of goods or services to the local government of the district referred to in that subparagraph;

or

(f) the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier; or

(g) the goods to be supplied under the contract are —

(i) petrol or oil; or

(ii) any other liquid, or any gas, used for internal combustion engines;

Or

(h) the following apply —

(i) the goods or services are to be supplied by —

(I) a person registered on the Aboriginal Business Directory WA published by the Chamber of Commerce and Industry of Western Australia Limited ABN 96 929 977 985; or

(II) a person registered with the Australian Indigenous Minority Supplier Office Limited (trading as Supply Nation) ABN 50 134 720 362;

and

(ii) the consideration under the contract is \$250 000 or less, or worth \$250 000 or less; and

(iii) the local government is satisfied that the contract represents value for money;

or

(i) the goods or services are to be supplied by an Australian Disability Enterprise; or

(j) the contract is a renewal or extension of the term of a contract (the **original contract**) where —

(i) the original contract was entered into after the local government, according to the requirements of this Division, publicly invited tenders for the supply of goods or services; and

(ii) the invitation for tenders contained provision for the renewal or extension of a contract entered into with a successful tenderer; and

(iii) the original contract contains an option to renew or extend its term; and

(iv) the supplier's tender included a requirement for such an option and specified the consideration payable, or the method by which the consideration is to be calculated, if the option were exercised;

or

(ja) the contract is a renewal or extension of the term of a contract (the **original contract**) where —

(i) the original contract is to expire within 3 months; and

(ii) the renewal or extension is for a term of not more than 12 months from the expiry of the original contract; and

(iii) the contract for renewal or extension is entered into at a time when there is in force a state of emergency declaration applying to the district, or part of the district, of the local government;

or

(k) the goods or services are to be supplied by a pre-qualified supplier under Division 3.

(3) For the purposes of subregulation (2)(aa) a supply of goods or services is associated with a state of emergency if —

(a) the contract for the supply is entered into while there is in force a state of emergency declaration applying to the district, or part of the district, of the local government; and

(b) the local government considers that the goods or services are required for the purposes of addressing a need arising from the hazard, or from the impact or consequences of the hazard, to which the state of emergency declaration relates.

[Regulation 11 amended: Gazette 29 Apr 1997 p. 2145; 26 Jun 1998 p. 3447; 25 Feb 2000 p. 970-1; 29 Jun 2001 p. 3130; 31 Mar 2005 p. 1054-5; 2 Feb 2007 p. 245-6; 18 Sep 2015 p. 3804-6; SL 2020/35 r. 8; SL 2020/55 r. 5.]

The contract will be for a term of 7 years with the option of three one-year extensions.

The draft contract outlines the terms and conditions of service provision and provides for annual increases to the contract price based on a rise and fall clause that forms part of the contract.

Strategic Community Plan

Strategy 1.1.1 - Ensure equitable, inclusive and transparent decision-making. (Service Priority: High)

Strategy 1.1.2 - Keep our community informed through a wide variety of media that is accessible and open and responsive. (Service Priority: High)

Strategy 1.1.4 - Maintain best practice governance systems and practices. (Service Priority: Moderate)

Strategy 1.3.3 - Maximise Shire grant funding received by the Shire. (Service Priority: Flagship)

Strategy 3.2.2 - Deliver a high level Sport & Recreational Services that encourages social connectedness by facilitating community participation in positive social networks, interaction and events. (Service Priority: Very High)

Environment

The introduction of the three-bin system and the collection and processing of FOGO, is expected to reduce the amount of waste going to landfill by at least 40%.

Precedents

The Shire has entered into contracts for all of its current waste services in the past.

Budget Implications

The annual expenditure on organics processing is estimated at \$85,000. This is expected to be lower for the 2021-2022 financial year due to the start date of the 4th of October 2021 at approximately \$64,000. There is a budget allocation of \$74,446.

Budget – Whole of Life Cost

The contract contains a rise and fall clause, which provides for annual contract price increases. The service is expected to increase over the term of the contract. For example, if an average annual rate of increase of 3.0% and a population growth of 2% is assumed, the total cumulative cost of the service is expected to cost the Shire in the vicinity of \$627,000 over the seven year term of the contract.

Council Policy Compliance

Shire of Dardanup CP034 – Procurement Policy.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to [Appendix ORD: 12.3.3A] for full assessment document.

TIER 3 – ‘High’ or ‘Extreme’ Inherent Risk.	
Risk Event	Failure to establish contract for organics processing services
Inherent Risk Rating (prior to treatment or control)	High (12 - 19)

TIER 3 – ‘High’ or ‘Extreme’ Inherent Risk.	
Risk Action Plan (treatment or controls proposed)	Enter into contract for a term similar to other waste services
Residual Risk Rating (after treatment or controls)	Moderate (5 - 11)
Risk Category Assessed Against	Financial Price increases out of Shire control.
	Service Interruption BHRC facility refuses to accept FOGO at the gate due to capacity issues.
	Legal and Compliance Cumulative value exceeds procurement thresholds.
	Reputational BHRC facility refuses to accept FOGO at the gate due to capacity issues. FOGO sent to landfill.
	Environment BHRC facility refuses to accept FOGO at the gate due to capacity issues. FOGO sent to landfill.

Officer Comment

A copy of the draft contract (as provided to the BHRC) is provided as an appendices [Appendix ORD: 12.3.3B].

As mentioned in the earlier in the report, Officers are currently waiting for BHRC to respond to the draft contract. BHRC will advise whether they agree to the contract, after which the document will be finalised for execution, or they may request for further changes to the document. In order to expedite this process, it is requested that the Chief Executive Officer be authorised to finalise the negotiations and execute the contract on behalf of the Council.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

234-21 MOVED - Cr. P R Perks SECONDED - Cr. T G Gardiner

THAT Council:

1. **Endorses the establishment of a contract between the Bunbury Harvey Regional Council (BHRC) for the provision of Organics Processing Services for a seven-year contract term starting on the 4th of October 2021; and**
2. **Authorises the Chief Executive Officer to finalise contract negotiations and execute the contract on behalf of the Council.**

CARRIED
8/0

12.4 CORPORATE & GOVERNANCE DIRECTORATE REPORTS**PROCESS**

Note: Item '12.4.1 - Installation of Solar Panels – Burekup Country Club' was brought forward earlier in the meeting (Refer to page 27 of these minutes).

12.4.1 Title: Installation of Solar Panels – Burekup Country Club

Reporting Department: Corporate & Governance Directorate
Reporting Officer: Mrs Donna Bailye - Personal Assistant to D/CEO
Legislation: Local Government Act 1995
Attachments: Appendix ORD: 12.4.1A – Small Grants Agreement
Appendix ORD: 12.4.1B – Risk Assessment
Appendix ORD: 12.4.1C – Quote – Willo Electrical
Appendix ORD: 12.4.1D – Solar Panel Plan

12.4.2 Title: Monthly Statement of Financial Activity for the Period Ended on the 30th of June 2021

<i>Reporting Department:</i>	<i>Corporate & Governance Directorate</i>
<i>Reporting Officer:</i>	<i>Mr Ray Pryce - Accountant</i>
<i>Legislation:</i>	<i>Local Government Act 1995</i>
<i>Attachments:</i>	<i>Appendix ORD: 12.4.2A – Risk Assessment</i> <i>Appendix ORD: 12.4.2B – Finance Report – June 2021</i>

Overview

This report presents the monthly Financial Statements for the period ended on the 30th of June 2021 for Council adoption.

Background

The Monthly Statement of Financial Activity is prepared in accordance with the Local Government (Financial Management) Regulations 1996 r. 34 s. 6.4. The purpose of the report is to provide Council and the community with a reporting statement of year-to-date revenues and expenses as set out in the Annual Budget, which were incurred by the Shire of Dardanup during the reporting period.

Legal Implications

Local Government Act 1995 – Section 6.4

6.4. *Financial Report*

- (1) *A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) *The financial report is to —*
 - (a) *be prepared and presented in the manner and form prescribed; and*
 - (b) *contain the prescribed information.*

Local Government (Financial Management) Regulations 1996 r. 34

Part 4 — Financial Reports — s. 6.4

34. *Financial activity statement required each month (Act s. 6.4)*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*

- (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
- (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
- (b) *by program; or*
- (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the Council within 2 months after the end of the month to which the statement relates; and*
- (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

Strategic Community Plan

Strategy 1.3.2 - To monitor and produce statutory budgetary and financial reporting requirements applicable to local government operations. (Service Priority: High)

Environment - None.

Precedents

Each month Council receives the Monthly Financial Statements in accordance with Council Policy and Local Government (Financial Management) Regulations.

Budget Implications

The financial activity statement compares budget estimates to actual expenditure and revenue to the end of the month to which the statement relates. Material variances and explanations of these are included in the notes that form part of the report.

Budget – Whole of Life Cost - None.

Council Policy Compliance

- *CnG CP036 Investment Policy*
- *CnG CP128 Significant Accounting Policies.*

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to [Appendix ORD: 12.4.2A] for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Monthly Statement of Financial Activity for the Period Ended 30 June 2021
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Legal and Compliance Non-compliance with the legislative requirements that results in a qualified audit.
	Reputational Non-compliance that results in a qualified audit can lead stakeholders to question the Council’s ability to manage finances effectively.
	Financial Not monitoring ongoing financial performance would increase the risk of a negative impact on the financial position.

Officer Comment

The Monthly Financial Report for the period ended on the 30th of June 2021 is contained in [Appendix ORD: 12.4.2B] and consists of:

- Statement of Financial Activity by Program – including Net Current Assets (liquidity)
- Statement of Comprehensive Income by Nature and Type
- Notes to the Statement of Financial Activity:
 - * Note 1 Statement of Objectives
 - * Note 2 Explanation of Material Variances
 - * Note 3 Trust Funds
 - * Note 4 Reserve Funds
 - * Note 5 Statement of Investments
 - * Note 6 Accounts Receivable (Rates and Sundry Debtors)
 - * Note 7 Salaries and Wages
 - * Note 8 Rating Information
 - * Note 9 Borrowings
 - * Note 10 Budget Amendments

The Statement of Financial Activity shows operating revenue and expenditure by statutory program and also by nature and type, as well as expenditure and revenue from financing and investing activities - comparing actual results for the period with the annual adopted budget and the year-to-date revised budget. The previous year annual results current year forecasts are also included for information.

The Statement of Financial Activity includes the end-of-year surplus brought forward from 2019/20 of \$474,501, with a forecast surplus at the 30th of June 2021 of \$169,558 based on current officer estimates of annual operations.

Note 2 – Explanation of material variances. Actual values for the year-to-date are compared to the year-to-date budget to present a percentage variance as well as the variance amount. The minimum level adopted by Council to be used in the Statement of Financial Activity in 2020/21 for reporting material variances is 5% or \$25,000, whichever is greater.

At the 30th June 2021, the net current position (closing funds) shows a surplus of \$619,479 at the time of preparing this report, as opposed to the year-to-date budget estimate surplus of \$150,655. Although there are numerous variances, the difference is substantially due to the timing of acquisition and construction of Council assets and associated revenues from grants, contributions and reserve transfers.

Additional details are provided in Note 2 with the reasons for revenue or expenditure variances between the budget and actual results exceeding the minimum reportable variance level for the various reporting programs and asset classes.

Please note that although the financial report and analysis is for 30 June 2021, it is not the finalised annual accounts and is subject to possible changes, including June 2020 supplier invoices not yet received, end of year accrual adjustments, assessment of contract liabilities for grant revenue and Reserve Account transfers. Officer estimates of the final year end surplus is currently forecast at \$169,557.

Note 6 – Statement of Investments reports the current Council cash investments and measures the portfolio against established credit risk limits based on reputable credit ratings agencies and incorporated in the Council's Investment Policy.

The total investment portfolio is currently \$15,611,665 consists of \$1,000,000 unrestricted municipal funds and \$14,611,665 Reserve Account funds. It is mainly invested with AA rated Australian banks (80% of the portfolio). Yield return on bank term deposit investments remain at record lows. Ongoing Government and Reserve Bank stimulus measures in place to assist with economic stability and recovery amid the Covid-19 pandemic are contributing to the low interest rate regime. Although some of the Reserve Bank stimulus arrangements are being removed, the impact of this is not yet evident in interest rate movements.

Council Role - Review.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

235-21 MOVED - Cr. P R Perks SECONDED - Cr. L Davies

THAT Council: receives the Monthly Statement of Financial Activity [Appendix ORD: 12.4.2B] for the period ended on the 30th of June 2021.

CARRIED
8/0

12.4.3 Title: Schedule of Paid Accounts as at the 9th of July 2021

<i>Reporting Department:</i>	<i>Corporate & Governance Directorate</i>
<i>Reporting Officer:</i>	<i>Ms Jasmine Sillifant – Accounts Payable Officer</i>
<i>Legislation:</i>	<i>Local Government (Financial Management) Regulations 1996</i>
<i>Attachments</i>	<i>Appendix ORD: 12.4.3 – Risk Assessment</i>

Overview

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

- To make payments from Trust, Reserve and Municipal Fund;
- To purchase goods and services to a value of not more than \$200,000;
- To purchase goods and services for the Tax Office and other Government Agencies up to the value of \$300,000;
- To purchase goods and services for Creditors where an executed agreement or legal obligation exists which has prior Council endorsement.

Legal Implications

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

- (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*

- (a) for each account which requires council authorisation in that month —
 - (i) the payee’s name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Community Plan

Strategy 1.3.2 - To monitor and produce statutory budgetary and financial reporting requirements applicable to local government operations. (Service Priority: High)

Environment - None.

Precedents

Council endorses the Schedule of Paid Accounts at each Ordinary Council Meeting.

Budget Implications

All payments are made in accordance with the adopted annual budget.

Budget – Whole of Life Cost - None.

Council Policy Compliance

Payments are checked to ensure compliance with Council’s Purchasing Policy CngCP034 – Procurement Policy and processed in accordance with Policy CngCP035 – Payment of Accounts.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to [Appendix ORD: 12.4.3] for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Schedule of Paid Accounts as at the 9 th of July 2021	
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Financial	Not monitoring ongoing financial performance would increase the risk of a negative impact on the financial position.
	Reputational	Non-compliance that results in a qualified audit can lead stakeholders to question the Council’s ability to manage finances effectively

Officer Comment

This is a schedule of 'paid accounts' - the accounts have been paid in accordance with Council's delegation.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

236-21 MOVED - Cr. T G Gardiner SECONDED - Cr. C N Boyce

THAT Council receives the Schedule of Paid Accounts report from 12/06/2021 to 9/07/2021 as follows:

Payment	Date	Name	Invoice Description	Fund	Amount
ELECTRONIC FUNDS TRANSFER					
EFT43081	17/06/2021	21 Graphic Design Pty Ltd	Events Calendar - April 2021 & June 2021 - School Holidays Calendar April 2021	MUNI	495.00
EFT43082	17/06/2021	A D Engineering International Pty Ltd	Remote Access Modem, Sim Card Plus 12 Months Access	MUNI	1,507.00
EFT43083	17/06/2021	Access Wellbeing Services	Employee Assistance Program Consultations	MUNI	187.00
EFT43084	17/06/2021	Advanced Traffic Management WA P/L	Supply Traffic Management - Eaton Drive Expansion - 21/05/2021 - 31/05/2021 & Busher Road - 5/06/2021	MUNI	12,116.24
EFT43085	17/06/2021	Amity Signs	Signage - 4 x Signs and 30 x Guideposts	MUNI	1,893.10
EFT43086	17/06/2021	Ampol Australia Petroleum Pty Ltd	Fuel - Shire Vehicles - May 2021	MUNI	19,819.70
EFT43087	17/06/2021	Aquila Food Forest	Sustainable Living - June	MUNI	230.00
EFT43088	17/06/2021	Arrow Bronze	Order of Plaque C160140 With Raised Edge and Per Text Provided	MUNI	237.88
EFT43089	17/06/2021	Australian Tax Office	PAYG Withholding Fortnight Ending 11/06/2021	MUNI	78,288.00
EFT43090	17/06/2021	Australind Landscaping Supplies	Geofabric x 61M for Parks and Drains	MUNI	292.80
EFT43091	17/06/2021	Australind Premix & S & J Excavations	Aggregate Pile Road - 10m3 Delivered & Stabilised Sand for Jindalee & Eaton Drive	MUNI	2,310.00
EFT43092	17/06/2021	Australind/Eaton Medical Centre	Q Fever Vaccinations - Rangers x 3	MUNI	852.00
EFT43093	17/06/2021	BCE Surveying Pty Limited	Survey Services - Eaton Drive Expansion, Ferguson Road Surface Monitoring & Harris Road Upgrade	MUNI	7,547.56
EFT43094	17/06/2021	Bluesteel Enterprises Pty Ltd	PPE - Ferguson Brigade - 3 x Helmets, 4 x Goggles, 4 x Torch and Holders & 4 x Firewalker Gloves	MUNI	1,917.99
EFT43095	17/06/2021	Boc Ltd	ERC - Hire of Oxygen Bottle - May 2021	MUNI	12.54
EFT43096	17/06/2021	Brownes Foods Operations Pty Ltd	ERC - Stock Purchase	MUNI	132.05
EFT43097	17/06/2021	Bunbury Harvey Regional Council	Stanley Road - Waste & Organics Disposal, Hook Bin Hire for Banksia Road Tip - May 2021	MUNI	2,854.89

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43098	17/06/2021	Bunbury Machinery	Hire of Slasher for Crampton Road - May 2021 & Purchase of Tractor OSM Blades and Replacement	MUNI	1,318.24
EFT43099	17/06/2021	Bunbury Mower Service	Bar, Tube and Starter Cover for HT131 Polesaw Repair	MUNI	580.50
EFT43100	17/06/2021	Bunnings Group Limited	Sika Flex Tubes and Gun Stanley Knives and Blades, Door Handle Dardanup Clubrooms, Toilet Seats for ERC, Mallets and Axes for Parks and Gardens	MUNI	518.21
EFT43101	17/06/2021	Cameron Baker	Umpire Recoup 16/06/2021	MUNI	66.00
EFT43102	17/06/2021	Carbone Brothers Pty Ltd	Supply and Deliver Crushed Limestone - Eaton Drive - 140.12 Tonnes	MUNI	3,130.89
EFT43103	17/06/2021	Carmel Boyce	Meeting Attendance & ICT Allowance - May 2021	MUNI	1,158.92
EFT43104	17/06/2021	Caroline Mears	Chair Yoga for Seniors - 3 Sessions - May	MUNI	195.00
EFT43105	17/06/2021	Castledine Gregory	Council Representation With SAT - Cleanaway - Lot 81 Marginata Close - Mediation Stage 2	MUNI	7,018.00
EFT43106	17/06/2021	Christine Worsfold	Umpire Recoup 15/06/2021	MUNI	67.50
EFT43107	17/06/2021	Ciphertel Pty Ltd T/A Gateway Internet Services	Monthly Account for Point to Point Microwave Service - 1/05/2021 - 31/05/2021	MUNI	2,893.00
EFT43108	17/06/2021	City of Bunbury	Cat Pound Fees - May 2021	MUNI	208.20
EFT43109	17/06/2021	Cleanaway	Waste, Recycle, Park and Street Bin Collection - May 2021	MUNI	44,716.60
EFT43110	17/06/2021	Cleanaway Solid Waste Pty Ltd	Landfill and Kerbside Waste - 27/05/2021 - 9/06/2021, Hire of Skip Bins for Transfer Station and ERC - May 2021	MUNI	12,924.10
EFT43111	17/06/2021	Clinipath Pathology	Q Fever Pathology for Rangers	MUNI	174.00
EFT43112	17/06/2021	Country Landscaping Pty Ltd	Tree Maintenance - Margaret Circle, Turf Supply and Lay O'Meara Drive Pathway, Irrigation Maintenance Gary Engle Park	MUNI	3,817.00
EFT43113	17/06/2021	Dapco Tyre and Auto Centre	Tyres and Wheel Alignment - DA648	MUNI	525.00
EFT43114	17/06/2021	Daryl Fishwick	Umpire Recoup 16/06/2021	MUNI	66.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43115	17/06/2021	Data #3 Limited	Creative Cloud Subscription - 2021/22	MUNI	481.25
EFT43116	17/06/2021	Department of Communities	Education and Care Regulatory Unit - Annual Service Fee	MUNI	317.00
EFT43117	17/06/2021	Department of Mines, Industry, Regulations & Safety (DMIRS) - BSL	BSL Remittance - May 2021	MUNI	5,595.63
EFT43118	17/06/2021	Devon Chang	2020/21 Uniform Reimbursement	MUNI	387.99
EFT43119	17/06/2021	Donna Bastow	Umpire Recoup 16/06/2021	MUNI	132.00
EFT43120	17/06/2021	Donna Nicholls	Umpire Recoup 14/06/2021 & 15/06/2021	MUNI	157.50
EFT43121	17/06/2021	Educa Aus	Educa Online Application Monthly Subscription - ERC	MUNI	990.00
EFT43122	17/06/2021	Edward & Yvonne Longville	Rates Refund Due At Settlement of Property	MUNI	792.00
EFT43123	17/06/2021	Flexi Staff Pty Ltd	Temporary Labour - Keith Clarke & G Bussell - 24/05/2021 - 4/06/2021	MUNI	5,881.04
EFT43124	17/06/2021	Graham Lewis - Roo Rescue WA	Snake Callout to Dardanup Office - 8Th February 2021	MUNI	100.00
EFT43125	17/06/2021	Heatleys	Vibration Control Gloves X10 and Sqwincher Qwikstiks Pack	MUNI	325.40
EFT43126	17/06/2021	Helen Ammon	2020/21 Uniform Reimbursement	MUNI	377.91
EFT43127	17/06/2021	Holcim Australia Pty Ltd	15 x Tonne Rip Rap Rock Delivered to Eaton	MUNI	1,395.56
EFT43128	17/06/2021	Howson Technical	Project Management Services - 16/05/2021 - 31/05/2021	MUNI	5,538.50
EFT43129	17/06/2021	Illion Australian Pty Ltd (Tenderlink)	Tenderlink Public Notice Fee - RFT F0174350 - Replacement Printers, Scanners and Copiers	MUNI	198.00
EFT43130	17/06/2021	In Safe Hands - Educators In Safety	Online Child Protection Training Courses	MUNI	330.00
EFT43131	17/06/2021	Janice Patricia Dow	Meeting Attendance & ICT Allowance - May 2021	MUNI	1,158.92

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43132	17/06/2021	Jasmin Brown	Umpire Recoup 15/06/2021	MUNI	45.00
EFT43133	17/06/2021	Jason Cartledge	Umpire Recoup 16/06/2021	MUNI	66.00
EFT43134	17/06/2021	Jason Peter Young	2020/21 Uniform Reimbursement	MUNI	8.00
EFT43135	17/06/2021	Jo Jingles South West	May 2021 - 13 Jo Jingles Sessions at Eaton Library, Dardanup Hall & Burekup Hall	MUNI	2,288.00
EFT43136	17/06/2021	Justine Eichner	Umpire Recoup 16/06/2021	MUNI	66.00
EFT43137	17/06/2021	Kelly Marie Mundy	Umpire Recoup 14/06/2021	MUNI	67.50
EFT43138	17/06/2021	Kerry Ann Harvey	Refund of Bond for Animal Cage Hire	MUNI	150.00
EFT43139	17/06/2021	Kmart	New Items for Dardanup Office Kitchen	MUNI	88.75
EFT43140	17/06/2021	Luke Davies	Meeting Attendance & ICT Allowance - May 2021	MUNI	1,158.92
EFT43141	17/06/2021	Madison Hancock	Umpire Recoup 15/06/2021	MUNI	67.50
EFT43142	17/06/2021	Maia Financial Pty Ltd	Nutanix Software Licensing Lease - Documentation Fee E6N0163571	MUNI	395.00
EFT43143	17/06/2021	Mainline Plumbing	Repair Water Leak to the Don Hewison Information Centre Public Toilet	MUNI	148.39
EFT43144	17/06/2021	Malatesta Road Paving and Hotmix	Primer Seal - Eaton Drive 3.22 - 3.42 Slk Turning Lanes	MUNI	4,006.59
EFT43145	17/06/2021	Mark Richard Hutchinson	Meeting Attendance & ICT Allowance - May 2021	MUNI	1,158.92
EFT43146	17/06/2021	Mcleods Barristers and Solicitors	Legal Preparation of Easement Documentation for Nyleeta Close Emergency Access way	MUNI	2,797.20
EFT43147	17/06/2021	MGM Bulk Pty Ltd	Supply and Deliver MRWA Base course Spec. Gravel - Eaton Drive Expansion - 474.05 Tonnes	MUNI	10,950.56
EFT43148	17/06/2021	Michael Bennett	Local Government Allowance, Meeting Attendance & ICT Allowance - May 2021	MUNI	3,838.25
EFT43149	17/06/2021	Miracle Recreation Equipment	Install FRE-328 Dizzy Swing - Peninsula Lakes Park	MUNI	9,625.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43150	17/06/2021	MJB Industries Pty Ltd	375mm Single Headwall - Harris Road & Pile Road	MUNI	938.39
EFT43151	17/06/2021	Morgan Stanford	Umpire Recoup 15/06/2021	MUNI	45.00
EFT43152	17/06/2021	Neil W Dyer	Reimbursement for Purchase of Refreshments for Brigade Burn Off	MUNI	79.20
EFT43153	17/06/2021	Nightguard Security Service	Security Call Outs to Shire Sites - May 2021	MUNI	418.00
EFT43154	17/06/2021	Officeworks Superstores Pty Ltd	Professional Ergonomic Extra-Heavy-Duty Mesh Chair Black - Elmarie Mienie	MUNI	319.00
EFT43155	17/06/2021	P E Civil	Martin Pelusey Rd Reserve - Parkland Clear Via Slash and/or Mulch - Install Fire Break Along Boyanup Picton Rd	MUNI	11,055.00
EFT43156	17/06/2021	Patricia Perks	Meeting Attendance & ICT Allowance - May 2021	MUNI	1,158.92
EFT43157	17/06/2021	Perfect Landscapes	Mowing Week Commencing 7/06/2021	MUNI	4,554.00
EFT43158	17/06/2021	Peter Robinson	Local Government Allowance, Meeting Attendance & ICT Allowance - May 2021	MUNI	1,697.84
EFT43159	17/06/2021	PFD Food Services Pty Ltd	ERC - Stock Purchase	MUNI	410.45
EFT43160	17/06/2021	PFI Supplies	ERC - Cleaning Products	MUNI	274.80
EFT43161	17/06/2021	Planning Institute Australia WA Division	PIAWA21 Regional Forum - Margaret River - Friday 18 June - Susan Oosthuizen	MUNI	215.00
EFT43162	17/06/2021	Promote You	Embroidery of Staff Uniforms	MUNI	18.15
EFT43163	17/06/2021	RJ Pestell Family Trust Ta Subway Treendale	Platters - BFAC Meeting March 2021	MUNI	106.00
EFT43164	17/06/2021	Roof Safety Solutions Pty Ltd	6 Month Inspection of Roof System At the Shire Depot	MUNI	616.00
EFT43165	17/06/2021	RTW Steel Fabrication & Construction	Repair Three Head Slasher	MUNI	2,773.10
EFT43166	17/06/2021	Ryan Baker	Umpire Recoup 9/06/2021	MUNI	132.00
EFT43167	17/06/2021	Scope Electrical Contracting Pty Ltd	Replacement of Ballast Trays - Eaton Oval	MUNI	7,920.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43168	17/06/2021	Shire of Boddington	Industry Road Safety Alliance South West Annual Membership to 31 December 2021	MUNI	3,300.00
EFT43169	17/06/2021	Shire of Dardanup	Building Services Levy - Shed Construction Burekup Hall - BA#2020210492	MUNI	61.65
EFT43170	17/06/2021	Simon Peter & Samantha King	2020/21 Uniform Reimbursement	MUNI	120.00
EFT43171	17/06/2021	Stacey Gillespie	Meeting Attendance & ICT Allowance - May 2021	MUNI	1,158.92
EFT43172	17/06/2021	Stanton International	Provide Probity Services for New Administration Building Tender Process As Per RFQ QUO-F0210719	MUNI	4,640.35
EFT43173	17/06/2021	Stratagreen	Granular Soil Wetter	MUNI	3,346.48
EFT43174	17/06/2021	Sunny Industrial Brushware	Tractor Broom for DA2833	MUNI	1,747.68
EFT43175	17/06/2021	T J Depiazzi & Sons	Bush Land Mulch Delivered to Depot	MUNI	1,894.20
EFT43176	17/06/2021	Talis Consultants Atf the Talis Unit Trust	Waste Services - Preparation of Waste Management Contracts - Cleanaway and Suez	MUNI	4,950.00
EFT43177	17/06/2021	Taylor Burrell Barnett	Local Development Plan - Lot 2 Banksia Rd - Final Invoice	MUNI	2,380.40
EFT43178	17/06/2021	Telstra	Shire Mobiles Account	MUNI	4,028.20
EFT43179	17/06/2021	Terrywhite Chemmart Eaton	2021 Annual Flu Vaccinations	MUNI	129.75
EFT43180	17/06/2021	Therese Price	Umpire Recoup 11/06/2021, 14/06/2021 & 15/06/2021	MUNI	217.50
EFT43181	17/06/2021	Toni Hotchin	Umpire Recoup 15/06/2021	MUNI	22.50
EFT43182	17/06/2021	Tutt Bryant Hire	Excavator 3.5T & Roller Hire - Eaton Drive - April & May 2021	MUNI	12,579.82
EFT43183	17/06/2021	Tyrrell Gardiner	Meeting Attendance & ICT Allowance - May 2021	MUNI	1,158.92
EFT43184	17/06/2021	Veolia Environmental Services (Australia) Pty Ltd	Road Sweeping - Eaton Drive	MUNI	695.75

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43185	17/06/2021	West Dardanup Bush Fire Brigade	Controlled Burn - Vera Place, West Dardanup	MUNI	1,056.00
EFT43186	17/06/2021	Western Power	Eaton Drive/Blue Wren Drive Cancellation Fee	MUNI	550.00
EFT43187	17/06/2021	Woodlands	Dog Bowls Hinged With Mounting Plate	MUNI	1,241.35
EFT43188	17/06/2021	Woolworths Group Limited	Light Supper for Strategic Planning Workshop (Every Club) 01-06-2021 and General Grocery Items for Eaton Admin	MUNI	105.30
EFT43189	17/06/2021	Work Clobber	PPE - Shirt x 5, Pants x 3, Boots x 2, Jumper x 1, Rain Jacket and Pants x 1	MUNI	979.90
EFT43190	17/06/2021	Z-Card Australia	Provision of 250 Z-Cards for Parks and Gardens Staff - Weed Control	MUNI	1,578.50
EFT43191	17/06/2021	Zoe Hill	Umpire Recoup 14/06/2021	MUNI	90.00
EFT43192	17/06/2021	Zoodata	Annual Inspect License Package	MUNI	22,000.00
EFT43193	24/06/2021	Advanced Traffic Management WA P/L	Supply Traffic Management - Eaton Drive Expansion - 1/06/2021 - 6/06/2021 & Pile Road - 7/05/2021 - 12/05/2021 & 4/06/2021 - 8/06/2021	MUNI	10,338.91
EFT43194	24/06/2021	All Aussie Truck and Bobcat Services	Transfer Station Clean-up - 28/05/2021 7 Transport of Tyres to Stanley Road Tip - 28/05/2021	MUNI	550.00
EFT43195	24/06/2021	Amity Signs	2 x Rural Street Signs - Japonica View	MUNI	209.00
EFT43196	24/06/2021	B & B Street Sweeping Pty Ltd	Street Sweeping - Eaton Drive, Illawarra Drive, Duncan Loop & Pile Road	MUNI	3,036.00
EFT43197	24/06/2021	BCE Surveying Pty Limited	Feature Survey - Wells Rec Centre Oval & Clubrooms Ferguson Road, Dardanup	MUNI	2,689.50
EFT43198	24/06/2021	Ben Anderson	Reimbursement for Accommodation and Meals for DFES Meeting and Drone Training. Reimbursement for Purchase of Anti-Virus Software	MUNI	1,165.90
EFT43199	24/06/2021	BGC Construction	Eaton Bowling Club Redevelopment - Design & Construct - Progress Claim #7	MUNI	97,990.74
EFT43200	24/06/2021	Blaine Thompson	Umpire Recoup 23/06/2021	MUNI	44.00
EFT43201	24/06/2021	Bluesteel Enterprises Pty Ltd	Torches x 2 & Fire Blankets x 2	MUNI	622.71

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43202	24/06/2021	Boc Ltd	Dry Ice - 5Kg	MUNI	8.44
EFT43203	24/06/2021	Brandicoot	Monthly Web Hosting for Shire Sites - June 2021	MUNI	907.00
EFT43204	24/06/2021	Brownes Foods Operations Pty Ltd	ERC - Cafe Stock	MUNI	156.18
EFT43205	24/06/2021	Bunbury Auto One	Fuses, Clamps, Degreaser, Electrical Terminals, Trailer Parts	MUNI	198.25
EFT43206	24/06/2021	Bunbury Settlement Services Pty Ltd	Sale of Lot 501 - Settlement Services	MUNI	945.47
EFT43207	24/06/2021	Bunbury Towing	Towing of Da9279 From Waterloo Road to Bunbury Holden	MUNI	130.00
EFT43208	24/06/2021	Bunbury Toyota	30,000km Service - Prado DSL Wagon - ODA	MUNI	533.84
EFT43209	24/06/2021	Bunnings Group Limited	Maintenance Items for Various Shire Sites and Projects	MUNI	823.64
EFT43210	24/06/2021	C.E.M. Alliance Pty Ltd	RFT F0185303 - Dardanup Central Bushfire Station - Supply & Install Rainwater Tanks	MUNI	23,100.00
EFT43211	24/06/2021	Cameron Baker	Umpire Recoup 23/06/2021	MUNI	66.00
EFT43212	24/06/2021	Carmel Boyce	Meeting Attendance & ICT Allowance - June 2021	MUNI	1,158.88
EFT43213	24/06/2021	CFM - Myzone	Replacement Straps for ERC	MUNI	254.10
EFT43214	24/06/2021	Charlee Jones	Vision 2050 Launch - Business Afterhours Sundowner - Performance	MUNI	250.00
EFT43215	24/06/2021	Charlotte Mills	Umpire Recoup 23/06/2021	MUNI	44.00
EFT43216	24/06/2021	Christine Worsfold	Umpire Recoup 22/06/2021	MUNI	67.50
EFT43217	24/06/2021	Civil Projects Southwest	Bobcat Hire - Pile Road - 8/06/2021 to 11/06/2021	MUNI	6,792.50
EFT43218	24/06/2021	Cleanaway	New, Replacement and Repairs to Waste and Recycling Bins - May 2021	MUNI	2,218.24
EFT43219	24/06/2021	Cleanaway Solid Waste Pty Ltd	Landfill and Kerbside Collection 10/06/2021 - 16/06/2021	MUNI	5,421.04

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43220	24/06/2021	Connect Call Centre Services	After Hours Call Centre Service - May 2021	MUNI	421.14
EFT43221	24/06/2021	Csstech Group Pty Ltd	Audiocodes Support for Mediant Virtual - 27/05/2021 - 26/05/2022	MUNI	980.32
EFT43222	24/06/2021	Dapco Tyre and Auto Centre	Tyre Replacement & Service 1CUW501 and Replacement Headlights DA9406	MUNI	1,233.58
EFT43223	24/06/2021	Dardanup General Store	Milk for Depot & Dardanup Office - May 2021	MUNI	44.60
EFT43224	24/06/2021	Dardanup Primary School	Budget Allocation - School Graduation Award 2020	MUNI	165.00
EFT43225	24/06/2021	Daryl Fishwick	Umpire Recoup 23/06/2021	MUNI	66.00
EFT43226	24/06/2021	Dell Financial Services Pty Ltd	Dell Nutanix (4 Nodes) Hardware Refresh Lease - 1/04/2021 - 30/06/2021	MUNI	6,414.48
EFT43227	24/06/2021	Delphine Edna Pretoria Clements	Refund of Bond for Animal Cage Hire	MUNI	150.00
EFT43228	24/06/2021	Donna Bastow	Umpire Recoup 23/06/2021	MUNI	132.00
EFT43229	24/06/2021	Donna Nicholls	Umpire Recoup 21/06/2021 & 22/06/2021	MUNI	180.00
EFT43230	24/06/2021	Eaton Environmental Services	ERC - Quarterly Rodent Control Check	MUNI	143.00
EFT43231	24/06/2021	Engie Mechanical Services WA Pty Ltd	ERC - Quarterly Maintenance & Installation of New Relay at Shire Office	MUNI	934.12
EFT43232	24/06/2021	Eve Yoga	ERC - Yoga Sessions Eve Yoga - 9/06/2021, 11/06/2021 & 12/06/2021	MUNI	180.00
EFT43233	24/06/2021	Fulton Hogan Industries WA	10 x 20Kg Bags of Ez-Street Blend for Pile Road & Wellington Mill Road - 250L Emulsion for Pile Road	MUNI	1,235.03
EFT43234	24/06/2021	Hynes Contracting	Limestone Path, Traffic Management, Spring Loaded Access Gate, Rock Pitching and Labour for Clarke St Pathway & Hire of Bobcat for Vera Place Bushfire Mitigation Activities	MUNI	25,330.00
EFT43235	24/06/2021	Irene Margaret Appelbee	Rates Refund Due At Settlement of Property	MUNI	156.28
EFT43236	24/06/2021	Janice Patricia Dow	Meeting Attendance & ICT Allowance - June 2021	MUNI	1,158.88
EFT43237	24/06/2021	Jason Cartledge	Umpire Recoup 23/06/2021	MUNI	66.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43238	24/06/2021	Jason Peter Young	2020/21 Uniform Reimbursement	MUNI	54.70
EFT43239	24/06/2021	John Thompson	Umpire Recoup 23/06/2021	MUNI	22.00
EFT43240	24/06/2021	Justine Eichner	Umpire Recoup 23/06/2021	MUNI	22.00
EFT43241	24/06/2021	K's Home Kitchen	Catering for Councillor Meeting - "Future Directions" - 9 June 2021	MUNI	120.00
EFT43242	24/06/2021	Karyn Rowe	Umpire Recoup 21/06/2021 & 22/06/2021	MUNI	180.00
EFT43243	24/06/2021	Kathleen Hoult	2020/21 Uniform Reimbursement	MUNI	139.90
EFT43244	24/06/2021	Kent Lyon Architect	Contract Administration - Eaton Bowling Club - May 2021	MUNI	5,082.00
EFT43245	24/06/2021	Landgate	SLIP Subscription Services & Extraction and Provision of Cadastre Data for Shire of Dardanup Zone 50	MUNI	2,718.75
EFT43246	24/06/2021	Luke Davies	Meeting Attendance & ICT Allowance - June 2021	MUNI	1,158.88
EFT43247	24/06/2021	M & J Essential Solutions Pty Ltd	Counselling Services - Employee Assistance Program	MUNI	260.00
EFT43248	24/06/2021	Malatesta Road Paving and Hotmix	Columbas Drive Reseal 0.00 - 0.24 SLK	MUNI	13,206.95
EFT43249	24/06/2021	Mark Atherton	Reimbursement for Purchase of Trailer Drop Down Handles x 2	MUNI	25.80
EFT43250	24/06/2021	Mark Richard Hutchinson	Meeting Attendance & ICT Allowance - June 2021	MUNI	1,158.88
EFT43251	24/06/2021	Mckayhla Pomare	Umpire Recoup 23/06/2021	MUNI	66.00
EFT43252	24/06/2021	Michael Bennett	Local Government Allowance, Meeting Attendance & ICT Allowance - June 2021	MUNI	3,928.01
EFT43253	24/06/2021	National Drones Institute	Drone Training Course As Required for All BRPC Positions (Ben Anderson) 28/06/2021 - 2/07/2021	MUNI	1,540.00
EFT43254	24/06/2021	Officeworks Superstores Pty Ltd	Stilford Screen 1800 W x 525 H Mm White Frame Blue Fabric	MUNI	258.00
EFT43255	24/06/2021	Patricia Perks	Meeting Attendance & ICT Allowance - June 2021	MUNI	1,158.88

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43256	24/06/2021	Peter Robinson	Local Government Allowance, Meeting Attendance & ICT Allowance - June 2021	MUNI	1,697.76
EFT43257	24/06/2021	PFD Food Services Pty Ltd	ERC - Stock Purchase	MUNI	594.80
EFT43258	24/06/2021	PFI Supplies	Cleaning Material for Dardanup Hall	MUNI	150.30
EFT43259	24/06/2021	Pila Group	Combination 3-Sport Mini Goal Posts for Peninsula Lakes Playground Area	MUNI	1,366.75
EFT43260	24/06/2021	Planning Institute Australia WA Division	PIA Regional Forum - Margaret River - 18 June 2021	MUNI	215.00
EFT43261	24/06/2021	Prime Supplies	2 Chain Hooks, 4 Hammerlocks and Cleaner for Dispenser & Replacement Grease Gun	MUNI	267.21
EFT43262	24/06/2021	Promote You	Embroidery of Staff Uniforms	MUNI	190.58
EFT43263	24/06/2021	Rachel O'Donoghue	2020/21 Uniform Reimbursement	MUNI	239.41
EFT43264	24/06/2021	Reboot Mindset Coaching	Reboot Mindset Training Elected Members	MUNI	2,200.00
EFT43265	24/06/2021	Rtw Steel Fabrication & Construction	Remove and Replace Cutting Heads to Slasher - DA2833	MUNI	990.00
EFT43266	24/06/2021	Shadewest	Design, Construct and Install Shade Sails for River Valley Primary School Playground - Final Payment	MUNI	13,500.00
EFT43267	24/06/2021	SMR Psychology	Employee Assistance Program - Counselling	MUNI	187.00
EFT43268	24/06/2021	Sophie Hart	Umpire Recoup 22/06/2021	MUNI	22.50
EFT43269	24/06/2021	South West Mechanical & Fleet Services	Tow Ranger DA9287 From Shire Depot to Brian Watts Smash Repairs Return	MUNI	215.60
EFT43270	24/06/2021	Southern Technology Group - Satellite TV Shop	Installed Cel-Fi Gi - Telstra - Ranger Vehicle DA8222, DA9287 & DA8170	MUNI	4,050.00
EFT43271	24/06/2021	Spencer Signs	Event Signage - 2 x Teardrop Banners, 4 x A Frame Corflute 600 x 900, 3 x Corflute Signs & 8 x Step Stakes and Corflutes	MUNI	2,611.51
EFT43272	24/06/2021	Spotlight Pty Ltd	Products for Craft Workshops At the Library - May 2021	MUNI	37.20

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43273	24/06/2021	Stacey Gillespie	Meeting Attendance & ICT Allowance - June 2021	MUNI	1,158.88
EFT43274	24/06/2021	Successful Projects	Project Management and Superintendent Services - New Administration Building and Library - May 2021	MUNI	6,875.00
EFT43275	24/06/2021	Susan Veronica McGrath	Rates Refund Due At Settlement of Property	MUNI	430.72
EFT43276	24/06/2021	Synergy	Electricity Supply at 6 x Shire Sites	MUNI	14,191.09
EFT43277	24/06/2021	Syntronics Pty Ltd T/As Instrument Choice	Digital Lollipop Min/Max Waterproof Thermometer Ic-11047 - Health Department	MUNI	129.80
EFT43278	24/06/2021	The Print Shop	Waterloo Industrial Precinct Flyers x 100	MUNI	122.10
EFT43279	24/06/2021	Therese Price	Umpire Recoup 18/06/2021, 21/06/2021 & 22/06/2021	MUNI	240.00
EFT43280	24/06/2021	Tiana Fraser	Umpire Recoup 22/06/2021	MUNI	22.00
EFT43281	24/06/2021	Toni Anderson	Umpire Recoup 21/06/2021	MUNI	66.00
EFT43282	24/06/2021	Traffic Force	Generic Traffic Management Plan - Controlled Burns - MAF 2706, 4549, 5100, 5696	MUNI	851.40
EFT43283	24/06/2021	Tranen Pty Ltd	Undertake Professional Weed Management In A Highly Valued Area In Watson Reserve	MUNI	10,322.40
EFT43284	24/06/2021	Tutt Bryant Hire	Excavator 3.5T & Roller Hire - May 2021	MUNI	7,092.57
EFT43285	24/06/2021	Tyrrell Gardiner	Meeting Attendance & ICT Allowance - June 2021	MUNI	1,158.88
EFT43286	24/06/2021	Universal Marina Systems (WA) Pty Ltd	RFT-F0154117 - Eaton Foreshore Boat Ramp and Jetty Upgrade - Final Claim	MUNI	1,072.50
EFT43287	24/06/2021	Water Corporation	Modify Water Corporation Assets to Suit New Pathway - Eaton Drive	MUNI	6,187.67
EFT43288	24/06/2021	Winc Australia Pty Ltd	Stationery Order - Eaton Admin Office	MUNI	409.70
EFT43289	24/06/2021	Woolworths Group Limited	Misc. Items for the Library & Milk for Eaton Admin Office	MUNI	64.56
EFT43290	24/06/2021	Work Clobber	PPE - Jacket x 4, Boots x 2 & Pants x 3	MUNI	937.90

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43291	24/06/2021	Workforce Road Services Pty Ltd	Pile Road Line Marking 4.54 - 5.65 SLK	MUNI	13,126.08
EFT43292	30/06/2021	A1 Sign Shop	Dardanup Primary School - No Stopping Signs and No Stopping Bus Bay Signs & Signage for Hayward St, Depiazzi Road and Panizza Road	MUNI	1,435.88
EFT43293	30/06/2021	Adelphi Apparel	PPE - Jumper for Ranger Services	MUNI	111.10
EFT43294	30/06/2021	Advanced Cleaning South West	Cleaning of Shire Facilities - June 2021	MUNI	3,646.50
EFT43295	30/06/2021	Advanced Traffic Management WA P/L	Traffic Management - Various Shire Projects - May/June 2021	MUNI	43,801.90
EFT43296	30/06/2021	Amity Signs	Signage for Eaton Drive, Collie River Road, Vehicles DA9774 & DA698, Crooked Brook Road & Rural Street Numbers x 2	MUNI	2,614.92
EFT43297	30/06/2021	Angela Winter	Childcare First Aid Course - Tracey Psaila and Virge Robles - ERC	MUNI	110.00
EFT43298	30/06/2021	Aus Media Outside Broadcast Pty Ltd - Firey Productions	Digital Assets Production of Photographs and Videos of Eaton Recreation Centre's Programs and Services	MUNI	12,419.00
EFT43299	30/06/2021	Australian Tax Office	PAYG Withholding Fortnight Ending 25/06/2021 & Interim Payment 26/06/2021	MUNI	77,829.00
EFT43300	30/06/2021	Australind Premix & S & J Excavations	5M3 8% Stabilised Sand - Eaton Drive - 21-06-2021	MUNI	770.00
EFT43301	30/06/2021	B & B Street Sweeping Pty Ltd	Pile Road Pipe Jetting & Eaton Drive Street Sweeping - 11/06/2021	MUNI	1,782.00
EFT43302	30/06/2021	Blackwoods	Respirator P2V Masks 10 Per Pack x 5	MUNI	246.22
EFT43303	30/06/2021	Boc Ltd	ERC - Hire of Oxygen Bottle	MUNI	12.14
EFT43304	30/06/2021	Boyanup Botanical	Purchase of Plants for Preservation and Renewal Program	MUNI	1,029.60
EFT43305	30/06/2021	Boyles Plumbing and Gas	RPZD Device Testing and Submission of Paperwork to Water Corporation - Annual Backflow Testing At the Property Boundary - Road Reserve Brooksy Pl Burekup WA	MUNI	198.00
EFT43306	30/06/2021	Brandicoot	Eaton Drive Consultation - Design of 2 Pull up Banners	MUNI	330.00
EFT43307	30/06/2021	Built Right Approvals	4 Year Pool Inspections 20-21 - Final Inspections x 62	MUNI	2,898.50

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43308	30/06/2021	Bunbury Auto One	3 Cans of Spray, 2 Trailer Connector Plugs - DA588	MUNI	111.81
EFT43309	30/06/2021	Bunbury Geographe Chamber of Commerce and Industry	Vision 2050 Sundowner Promotion of Event and Invitations	MUNI	300.00
EFT43310	30/06/2021	Bunbury Holden	75,000Km Service - DA9376	MUNI	1,334.96
EFT43311	30/06/2021	Bunbury Mower Service	Stihl FS240 Z Brushcutter	MUNI	891.65
EFT43312	30/06/2021	Bunbury Subaru	50,000Km Service - Subaru Forester - DA10091	MUNI	754.20
EFT43313	30/06/2021	Bunnings Group Limited	8 Mm & 10mm Rope Rolls for Gnomesville, Torches for Ranger Vehicles & Blower Kit for Wellington Mills Toilets	MUNI	385.28
EFT43314	30/06/2021	C.E.M. Alliance Pty Ltd	Dardanup Central Bushfire Station & Waterloo Volunteer Bushfire Brigade Redevelopment - 20% Progress Claim	MUNI	200,996.00
EFT43315	30/06/2021	Carbone Brothers Pty Ltd	Main Roads Spec Limestone for Leicester Reserve Pathway Corrections	MUNI	3,950.63
EFT43316	30/06/2021	Civil Projects Southwest	Various Limestone Pathway Corrections and Drainage Work At Leicester Reserve & Eaton Drive Earthworks 22/06/2021	MUNI	5,695.25
EFT43317	30/06/2021	Cleanaway Solid Waste Pty Ltd	Landfill & Kerbside Waste Collection 17/06/2021 - 23/06/2021	MUNI	4,718.25
EFT43318	30/06/2021	Coca-Cola Amatil Australia Pty Ltd	ERC - Cafe Stock	MUNI	202.88
EFT43319	30/06/2021	Collins Booksellers	ID Book for Parks and Gardens Staff	MUNI	24.99
EFT43320	30/06/2021	Country Landscaping Pty Ltd	Valve Location and Irrigation Works/Repairs - Ord Park, Repair Controller Fault - Glen Huon Reserve & Irrigation Repairs Eaton Drive Islands	MUNI	4,583.35
EFT43321	30/06/2021	Craven Foods	ERC - Cafe Order	MUNI	629.34
EFT43322	30/06/2021	Dapco Tyre and Auto Centre	Wheel Alignment and Replacement DA9287	MUNI	825.00
EFT43323	30/06/2021	Dardanup Community Playgroup	Quick Response Grant Payment 2020/21	MUNI	500.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43324	30/06/2021	Diesel Force	Service - Loader DA873	MUNI	1,619.58
EFT43325	30/06/2021	Donna Bullen	Reimbursement for 50% Towards Textbook for Approved Study Course	MUNI	71.43
EFT43326	30/06/2021	Eaton - Australind Fire and Rescue Service	Controlled Burn - Hale St Reserve	MUNI	1,800.00
EFT43327	30/06/2021	Eaton Environmental Services	Call-Out - Dead Rodent Removal and Odour Eaters	MUNI	165.00
EFT43328	30/06/2021	Eaton Family Centre	Quick Response Grant Payment 2020/21	MUNI	550.00
EFT43329	30/06/2021	Elliotts Irrigation Pty Ltd	Iron Filter Services - Millbridge Lakes - April 2021	MUNI	286.00
EFT43330	30/06/2021	Eve Yoga	ERC - Yoga Sessions Eve Yoga - 16/06/2021, 18/06/2021 & 19/06/2021	MUNI	180.00
EFT43331	30/06/2021	Flexi Staff Pty Ltd	Temporary Labour - Keith Clarke & B Melville - 24/05/2021 - 18/06/2021	MUNI	8,775.49
EFT43332	30/06/2021	Forestvale Trees Pty Ltd	Plants for Preservation and Renewal Program	MUNI	3,118.50
EFT43333	30/06/2021	Fulton Hogan Industries WA	Skid Resist 2 Tonne for Hamilton Road and 2 Tonne Premix for Ferguson Road	MUNI	961.92
EFT43334	30/06/2021	Hooleys Catering Company	Catering Council Meeting Dinner for 14 People	MUNI	742.00
EFT43335	30/06/2021	Hynes Contracting	Yellow Section Pathway Correction At Watson Reserve Pathway and Lighting Removal	MUNI	7,335.00
EFT43336	30/06/2021	JCW Electrical Pty Ltd	Verifying and Disconnecting 4 Lights Within Watson Reserve for Removal	MUNI	215.05
EFT43337	30/06/2021	Joshua Crooked Brook Bushfire Brigade	Controlled Burn - Vera Place, West Dardanup	MUNI	1,056.00
EFT43338	30/06/2021	Kings Tree Care	Tree Pruning, Stump Removal & Grinding - 19 x Sites In Shire	MUNI	8,514.00
EFT43339	30/06/2021	Kmart	SD Cards for Ranger Vehicles	MUNI	68.00
EFT43340	30/06/2021	Leschenault Community Nursery Inc	Extra Plants for Planting 2020/21	MUNI	62.50
EFT43341	30/06/2021	Mantrac	Drainage Work At Duck Pond Reserve & Removal of Material from Illawarra Park to Gravel Pit	MUNI	2,849.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43342	30/06/2021	P E Civil	Mulch Delivery and Install and Path Install at Duck Pond Reserve	MUNI	5,500.00
EFT43343	30/06/2021	Pages Mechanical Repairs	Mechanical Repairs - DA628	MUNI	285.00
EFT43344	30/06/2021	Peel Resource Recovery P/L	Wood Chip Mulch Fine Grade - Delivered to Depot	MUNI	990.00
EFT43345	30/06/2021	Perfect Landscapes	Mowing Week Commencing 14/06/2021	MUNI	2,222.00
EFT43346	30/06/2021	PFI Supplies	Cleaning Supplies - Eaton Admin Office	MUNI	412.95
EFT43347	30/06/2021	Pirtek Bunbury	Replace Loader Grab Hoses	MUNI	466.28
EFT43348	30/06/2021	Promote You	530 x Shirts for Bushfire Brigades	MUNI	7,694.50
EFT43349	30/06/2021	Rj Pestell Family Trust Ta Subway Treendale	Refreshments for BFAC Meeting - June 2021	MUNI	207.00
EFT43350	30/06/2021	Schweppes Australia Pty Ltd	ERC - Stock Purchase	MUNI	1,029.32
EFT43351	30/06/2021	Sharnee Hibble	Rates Refund Due At Settlement of Property	MUNI	399.31
EFT43352	30/06/2021	SOS Office Equipment	Rental Charge for Office Printers - 11 June - 10 July 2021	MUNI	4,785.00
EFT43353	30/06/2021	South West Tree Safe	Roadside Pruning - Orchard Road Burekup	MUNI	9,900.00
EFT43354	30/06/2021	Synergy	Electricity Consumption From 18/05/2021 to 15/06/2021 - Lot 501 Recreation Drive, Eaton	MUNI	1,385.21
EFT43355	30/06/2021	T & V Fencing	Service to Electronic Front Gate at Depot Site	MUNI	110.00
EFT43356	30/06/2021	Telstra	Telephone Account for Wellington Mills Bush Fire Brigade	MUNI	89.99
EFT43357	30/06/2021	Thompson Surveying Consultants	Subdivision of Lot 300 (Reserve 49275) Kerr Road, Picton East - for Period Ending 30/06/2021	MUNI	1,650.00
EFT43358	30/06/2021	Toll Transport	Postage & Freight - Stratagreen and Fulton Hogan	MUNI	428.51

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43359	30/06/2021	Total Eden Pty Ltd	Reticulation Repairs - Eaton Drive Islands	MUNI	79.25
EFT43360	30/06/2021	Western Australian Rangers Association Inc	Ranger Shoulder Badges x 2	MUNI	18.00
EFT43361	30/06/2021	Woolworths Group Limited	ERC - Cafe Order	MUNI	474.05
EFT43362	30/06/2021	Work Clobber	PPE - Shirts x 10, Pants x 6, Jackets x 2, Boots x 3	MUNI	1,418.17
EFT43363	30/06/2021	Wren Oil	Oil Waste Disposal - Banksia Road Site	MUNI	16.50
EFT43364	30/06/2021	Howson Technical	Project Management Services - 1/06/2021 - 15/06/2021 - Various Projects	MUNI	5,852.00
EFT43365	09/07/2021	21 Graphic Design Pty Ltd	Print Custom Paw Print Magnet x 5000 - Rangers Services & Events and School Holiday Calendar for July 2021	MUNI	3,591.50
EFT43366	09/07/2021	A Plus Training Solutions Pty Ltd	Hand Held Concrete Cutting Saw - Training Course 'In-House' for Works Crew	MUNI	1,452.00
EFT43367	09/07/2021	Advanced Traffic Management WA P/L	Supply Traffic Management - Various Shire Projects - June 2021	MUNI	21,358.48
EFT43368	09/07/2021	All Aussie Truck and Bobcat Services	Transfer Station Tidy Up for the Month of June 2021	MUNI	1,980.00
EFT43369	09/07/2021	Amity Signs	Signage for Collie River Foreshore, Rocky Road and Brett Place & Sand Bags for Eaton Drive	MUNI	3,160.30
EFT43370	09/07/2021	Amy Helen Lawrence	2020/21 Uniform Reimbursement	MUNI	104.94
EFT43371	09/07/2021	Angela Winter	ERC - Junior Epipen	MUNI	110.00
EFT43372	09/07/2021	Anthony Barry Johnstone	Refund of Bond for Animal Cage Hire	MUNI	150.00
EFT43373	09/07/2021	Ausq Training	Traffic Management Refresher Course - Michael Harnett	MUNI	339.00
EFT43374	09/07/2021	Australian Institute of Building Surveyors	AIBS Membership Renewal - Principal Building Surveyor	MUNI	800.00
EFT43375	09/07/2021	Australian Library and Information Association	ALIA Subscription From 8 May 2021 to 30 June 2022	MUNI	740.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43376	09/07/2021	Australind Tyre Service	Two Trailer Tyres for Excavator Trailer 1Tum 055	MUNI	176.00
EFT43377	09/07/2021	Badgers Embroidery	Heat Seal - Vest x 6 Animal Welfare Assistant - 30cm Wide Cut and Press	MUNI	192.50
EFT43378	09/07/2021	Bailey Harkness	Umpire Recoup 28/06/2021	MUNI	67.50
EFT43379	09/07/2021	Ben Anderson	Lunch and Dinners for Training Course In Toodyay - 28/06/2021 - 2/07/2021	MUNI	150.55
EFT43380	09/07/2021	Benara Nurseries	Plants for Pratt Road Reserve	MUNI	4,877.71
EFT43381	09/07/2021	Blackwoods	Scrubs Graffiti Towels 30 Wipes Per Pack x 3	MUNI	31.54
EFT43382	09/07/2021	Blaine Thompson	Umpire Recoup 7/07/2021	MUNI	88.00
EFT43383	09/07/2021	Boyanup Capel Dardanup Football Club - Eaton Boomers Fc	Hire of Pavilion for Vision 2050 Sundowner Event	MUNI	1,463.50
EFT43384	09/07/2021	Boyles Plumbing and Gas	Repairs to Drink Fountains At Glean Huon and Hunter park & Repairs to Dardanup Oval Toilet	MUNI	902.00
EFT43385	09/07/2021	Bradbury Sewell Pty Ltd	Dilapidation Survey Follow-Up - Eaton Drive Project	MUNI	1,320.00
EFT43386	09/07/2021	Brett Hodgson	Umpire Recoup 30/06/2021	MUNI	44.00
EFT43387	09/07/2021	Brownes Foods Operations Pty Ltd	ERC - Cafe Order	MUNI	242.48
EFT43388	09/07/2021	Bullivants Pty Ltd - Sling Rig	Lifting Chains - Depot Maintenance	MUNI	764.06
EFT43389	09/07/2021	Bunbury Coffee Machines	ERC - Cafe Order	MUNI	561.50
EFT43390	09/07/2021	Bunbury Harvey Regional Council	Banksia Road - Hook Bin Hire, Waste & Organics Disposal - June 2021	MUNI	1,263.78
EFT43391	09/07/2021	Bunbury Mower Service	Harness Brushcutter & Front Leg Chaps	MUNI	430.00
EFT43392	09/07/2021	Bunbury Regional Entertainment Centre	Deposit for Venue Hire/Catering WA Emergency Management Conference 13/10/2021	MUNI	1,000.00
EFT43393	09/07/2021	Bunbury Repertory Club	Community Grant Funding R2 2020/2021	MUNI	441.10

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43394	09/07/2021	Bunnings Group Limited	Rhino Tool Box & Stock for ERC Vacation Care Program	MUNI	1,294.78
EFT43395	09/07/2021	Cameron Baker	Umpire Recoup 7/07/2021	MUNI	66.00
EFT43396	09/07/2021	Catalyse Pty Ltd	Catalyse Community Satisfaction Survey - Community Scorecard 2021 - 50% of Fees Plus Printing & Postage Costs	MUNI	21,780.00
EFT43397	09/07/2021	Christine Worsfold	Umpire Recoup 29/06/2021	MUNI	135.00
EFT43398	09/07/2021	Civil Projects Southwest	Bobcat Hire - Eaton Drive 25/06/2021 & Clarke Street 1/07/2021	MUNI	1,828.75
EFT43399	09/07/2021	Cleanaway Solid Waste Pty Ltd	Landfill Waste and Kerbside Collection 24/06/2021 - 30/06/2021 & Skip Bin Hire for June 2021	MUNI	8,107.17
EFT43400	09/07/2021	Coastmac Trailers	Purchase of 3 x Trailers less trade in of 5 x Trailers	MUNI	4,340.00
EFT43401	09/07/2021	Combined Team Services	Fundamentals of Effective Leadership In-House Course for Leading Hands & Team Leaders	MUNI	6,000.00
EFT43402	09/07/2021	Construction Training Fund : BCITF	BCITF Remittance - May 2021	MUNI	3,401.88
EFT43403	09/07/2021	Constructive PD Pty Ltd	Watson Reserve Pathway - 74.60M2 x 2M Wide Timber Boardwalk	MUNI	38,456.00
EFT43404	09/07/2021	Coolair Refrigeration Services	ERC - Fagar Underbench Replacement Fan Motor, Repair Right Hand Door Dropped, Deck and Wash Out Blocked Condenser Coil	MUNI	574.42
EFT43405	09/07/2021	Craven Foods	ERC - Cafe Order	MUNI	817.69
EFT43406	09/07/2021	Dapco Tyre and Auto Centre	New Set of Tyres and Wheel Alignment - DA017	MUNI	1,547.97
EFT43407	09/07/2021	Dardanup Rural Supplies	Roll of Wire Fencing	MUNI	276.00
EFT43408	09/07/2021	Dell Australia Pty Ltd	Purchase of 2 x New Dell Laptops	MUNI	4,835.60
EFT43409	09/07/2021	Dell Financial Services Pty Ltd	Councillor Laptop Lease - 1/05/2021 - 31/07/2021	MUNI	1,602.49
EFT43410	09/07/2021	Department of Biodiversity, Conservation and Attractions	Collie River Heritage Trail Signage - Prison Program - Manufacture and Supply of 6 x PG33 Signs	MUNI	990.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43411	09/07/2021	Diesel Force	Replace Front Bumper DA325 & Replace Wiper Blades DA698	MUNI	4,746.27
EFT43412	09/07/2021	Donna Bastow	Umpire Recoup 30/06/2021 & 7/07/2021	MUNI	242.00
EFT43413	09/07/2021	DX Print Group Pty Ltd	Animal Evacuation Pads - Triplicate 50S x 20 & Business Cards - Senior Rates Officer	MUNI	681.00
EFT43414	09/07/2021	Environmental Health Australia NSW	12 Month Subscription to I'm Alert - Online Food Safety Training	MUNI	550.00
EFT43415	09/07/2021	Eve Yoga	ERC - Yoga Sessions Eve Yoga - 23/06/2021 - 30/06/2021	MUNI	240.00
EFT43416	09/07/2021	Felicity Metcher	Umpire Recoup 5/07/2021 & 6/07/2021	MUNI	157.50
EFT43417	09/07/2021	Garvey Road Pty Ltd	Refund - Bonded Works - 12 Month Maintenance Bond - Lot 503 Garvey Road, Dardanup West - WAPC 151949 Stage 1	MUNI	2,870.61
EFT43418	09/07/2021	Geographe Community Landcare Nursery Inc.	Purchase of Plants for Planting Program	MUNI	4,430.00
EFT43419	09/07/2021	Green Door Wines	Council Chambers Stock	MUNI	108.00
EFT43420	09/07/2021	Hanson Construction Materials Pty Ltd	Pile Road - Rip Rap Stone 36 Tonnes & 24 Tonnes of Aggregate Fill	MUNI	1,207.95
EFT43421	09/07/2021	Harvey Norman	Logitech Mk850 Performance Wireless Keyboard and Mouse Combo	MUNI	207.00
EFT43422	09/07/2021	Hynes Contracting	Pathway and Drainage Upgrade From Boardwalk to Eaton Scout Hall Exit & Bushfire Mitigation Works The Dress Circle	MUNI	10,180.00
EFT43423	09/07/2021	ID Consulting Pty Ltd	2021/22 Forecast. ID Demographic Data Annual Subscription	MUNI	14,300.00
EFT43424	09/07/2021	Illuminart Productions Pty Ltd	Mentorship Program for Events Team - 11 Hours of Event Development and Resource Support	MUNI	2,970.00
EFT43425	09/07/2021	International Association for Public Participation - Iap2	IAP2 Training Course - Engagement Facilitation - Programs Officer	MUNI	850.00
EFT43426	09/07/2021	Isabella Francis	Umpire Recoup 29/06/2021	MUNI	67.50
EFT43427	09/07/2021	Jasmin Brown	Umpire Recoup 29/06/2021 & 6/07/2021	MUNI	88.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43428	09/07/2021	Jason Cartledge	Umpire Recoup 30/06/2021 & 7/07/2021	MUNI	110.00
EFT43429	09/07/2021	Jean Ann Morrison	Refund of Bond for Animal Cage Hire	MUNI	150.00
EFT43430	09/07/2021	Jetline Kerbing Contractors	Design and Install Peppermint Way Pathway	MUNI	54,915.30
EFT43431	09/07/2021	Jim's Test and Tag	Unit Test and Inspection of Smoke Alarms - Eaton Administration Office, Dardanup Office & Test and Tags at Dardanup Hall & Pratt Road Oval	MUNI	570.84
EFT43432	09/07/2021	John Thompson	Umpire Recoup 30/06/2021	MUNI	88.00
EFT43433	09/07/2021	JP Group - CPSS Pty Ltd	Quarterly Lease of Waste Transfer Station - Lot 81 Banksia Road, Dardanup - 1/07/2021 - 30/09/2021	MUNI	3,187.98
EFT43434	09/07/2021	June Keil	Library Programs 19/05/2021 & 16/06/2021	MUNI	200.00
EFT43435	09/07/2021	Justine Eichner	Umpire Recoup 7/07/2021	MUNI	66.00
EFT43436	09/07/2021	K's Home Kitchen	Vision 2050 Launch Event - Catering	MUNI	1,500.00
EFT43437	09/07/2021	Karyn Rowe	Umpire Recoup 28/06/2021	MUNI	90.00
EFT43438	09/07/2021	Kenny Pomare	Umpire Recoup 30/06/2021	MUNI	66.00
EFT43439	09/07/2021	Kmart	ERC - Vacation Care Resources	MUNI	181.80
EFT43440	09/07/2021	Landgate	Dola Online Property Search	MUNI	106.80
EFT43441	09/07/2021	Leon Jackson	Reimbursement for Working With Children Check	MUNI	87.00
EFT43442	09/07/2021	Libby Pense	Umpire Recoup 29/06/2021	MUNI	45.00
EFT43443	09/07/2021	Local Government Professionals Australia WA	Smart Cities for Community Development Event - 21 July 2021 - Lucy Owen Conway	MUNI	120.00
EFT43444	09/07/2021	Madison Hancock	Umpire Recoup 6/07/2021	MUNI	45.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43445	09/07/2021	Maia Financial Pty Ltd	Appasure Expansion 20TB x 2 - Agreement: E6N0159663 Ending September 2021 & NAS Storage Lease 1/07/2021 - 30/09/2021	MUNI	4,548.95
EFT43446	09/07/2021	Malatesta Road Paving and Hotmix	211.5M Long x 2.5M Wide Red Hotmix Pathway (30Mm Deep) At Watson Reserve From Carpark to Dog Beach	MUNI	14,581.91
EFT43447	09/07/2021	Mantrac	Hire of Power Rake - Mulch Spreading - Cleveland Bay	MUNI	1,430.00
EFT43448	09/07/2021	Market Creations	Consultant Service for Waste Management Community Engagement and Education Campaign to 30 June 2021	MUNI	15,933.50
EFT43449	09/07/2021	Martins Environmental Services	Bushfire Fuel Reduction Mitigation Treatments x 6 Sites	MUNI	39,270.00
EFT43450	09/07/2021	Mckayhla Pomare	Umpire Recoup 30/06/2021 & 7/07/2021	MUNI	220.00
EFT43451	09/07/2021	Mcleods Barristers and Solicitors	Legal Advice - Prosecution to First Mention	MUNI	943.45
EFT43452	09/07/2021	Monitored Electronics	ERC - Duress Alarm System Monitoring 01/07/2021-30/09/2021	MUNI	57.20
EFT43454	09/07/2021	Natural Area Consulting Management Services	Bushfire Fuel Reduction Mitigation Treatments at 5 x Sites	MUNI	17,690.20
EFT43455	09/07/2021	NGIS Australia Pty Ltd	FME Desktop Professional Edition 1 Year (Inc Support and Maintenance)	MUNI	4,290.00
EFT43456	09/07/2021	Nightguard Security Service	Security Callout Service for Shire Sites - June 2021	MUNI	220.00
EFT43457	09/07/2021	Northstar Asset Trust Trading As Artistralia	Copyright for Screening of Movies In the October School Holidays 2020	MUNI	330.00
EFT43458	09/07/2021	Officeworks Superstores Pty Ltd	Professional Ll Ergonomic Extra Heavy Duty Mesh Chair Black - Peta Nolan	MUNI	385.00
EFT43459	09/07/2021	Onsite Rental Group	Hire of Temporary Office Behind Eaton Admin Centre	MUNI	1,352.47
EFT43460	09/07/2021	Our Lady of Lourdes School	Budget Allocation - Annual Awards Ceremony 2020	MUNI	150.00
EFT43461	09/07/2021	P E Civil	Parkland Clear Via Slash and Or Mulch - Corner Martin Pelusey Rd and Golding Cres & Removal of Wattles	MUNI	3,542.00
EFT43462	09/07/2021	Peel Resource Recovery P/L	Medium Grade Mulch Delivered	MUNI	1,800.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43463	09/07/2021	Perfect Landscapes	Mowing Week Commencing 21/06/2021	MUNI	4,554.00
EFT43464	09/07/2021	Peta Nolan	Reimbursement for Purchase of Staff Leaving Gift In Accordance With CP016 - Kal Falcone & 2020/21 Uniform Reimbursement	MUNI	575.97
EFT43465	09/07/2021	PFD Food Services Pty Ltd	ERC - Cafe Order	MUNI	425.30
EFT43466	09/07/2021	Picton Civil Pty Ltd	Japonica View Fire Access Way Road and Drainage Works	MUNI	33,000.00
EFT43467	09/07/2021	Picton Tyre Centre Pty Ltd - Bunbury Tyre Specialists	Tyre Replacement Brigade Vehicles	MUNI	28,212.00
EFT43468	09/07/2021	Planning Institute Australia WA Division	Planning Institute of Australia Membership - Mr Andre Schonfeldt	MUNI	638.00
EFT43469	09/07/2021	Qmani Pty Ltd	2020-21 Qmani Sms Monthly Charges - Brigades - June 2021	MUNI	66.00
EFT43470	09/07/2021	Raelene Tedd	Umpire Recoup 28/06/2021	MUNI	67.50
EFT43471	09/07/2021	Roldan Tomas	Umpire Recoup 7/07/2021	MUNI	44.00
EFT43472	09/07/2021	Ryan Baker	Umpire Recoup 30/06/2021	MUNI	110.00
EFT43473	09/07/2021	South Regional Tafe	Auschem Reaccreditation - 21/05/2021 - Jenna Murray	MUNI	438.40
EFT43474	09/07/2021	South West Rubber Stamps	Standing Order - Rubber Stamps As and When Required	MUNI	172.50
EFT43475	09/07/2021	South West Tree Safe	Remove Top of Dead Tree to Long Stag - Tagged With Blue Tape - Lot 7 Garvey Road & Pruning 2 x Bottlebrush - Mitchell Way, Dardanup	MUNI	1,540.00
EFT43476	09/07/2021	Southwest Ventures T/A Geographe Ford/Bunbury Hyundai	90,000 Service Plus Warning Light Investigation - DA8514	MUNI	650.00
EFT43477	09/07/2021	Spotlight Pty Ltd	ERC - Vacation Care Purchase	MUNI	43.50
EFT43478	09/07/2021	Spraymow Services	Spraying of Verge From Road to Fence line Targeting Grass - Busher Road, West Dardanup	MUNI	704.00
EFT43479	09/07/2021	Stephen Delane	Reimbursement for Purchase of Phone Mounts for Ranger Vehicles	MUNI	77.98

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43480	09/07/2021	Suez Recycling & Recovery (Perth) Pty Ltd	Monthly Kerbside Recycling Processing - June 2021	MUNI	9,936.88
EFT43481	09/07/2021	Synergy	Electricity Charges x 15 Sites	MUNI	31,331.91
EFT43482	09/07/2021	T-Quip	Toro 72" Sid Discharge Deck As Per Requirements & Tyre Journey 8Ply - DA10105	MUNI	7,049.48
EFT43483	09/07/2021	Te Wairimu Elinor Pomare	Umpire Recoup 30/06/2021	MUNI	88.00
EFT43484	09/07/2021	Telstra	Telephone Use for West Dardanup Bush Fire Brigade	MUNI	40.00
EFT43485	09/07/2021	The Print Shop	Barking Dog Cards - A5 Flyers	MUNI	149.00
EFT43486	09/07/2021	Therese Price	Umpire Recoup 28/06/2021, 29/06/2021, 5/07/2021 & 6/07/2021	MUNI	315.00
EFT43487	09/07/2021	Thomas Fields Pty Ltd	Refund - Defects Liability Bond - Roselands At Dardanup, Stage 3 - WAPC 153036 - (Original Debtor Invoice #30782)	MUNI	22,763.74
EFT43488	09/07/2021	Tiana Fraser	Umpire Recoup 29/06/2021 & 6/07/2021	MUNI	44.00
EFT43489	09/07/2021	Toll Transport	Postage and Freight - PPE, Health Samples and Parks & Gardens Items	MUNI	1,216.99
EFT43490	09/07/2021	Toni Anderson	Umpire Recoup 2/07/2021 & 5/07/2021	MUNI	118.00
EFT43491	09/07/2021	Toni Hotchin	Umpire Recoup 6/07/2021	MUNI	67.50
EFT43492	09/07/2021	Total Hygiene	Sanitary Disposal Service - Unit Replaced Weekly (Eaton Office) - 2021/22	MUNI	3,069.00
EFT43493	09/07/2021	Tradelink	Cover to Put Over Surveyor Peg In Front of 28 Peppermint Way, Eaton	MUNI	60.41
EFT43494	09/07/2021	Tutt Bryant Hire	Demo Saw Hire - 29/06/2021 - 30/06/2021 - Railway Road	MUNI	206.80
EFT43495	09/07/2021	Vanessa Rose Black	Umpire Recoup 2/07/2021 & 5/07/2021	MUNI	120.00
EFT43496	09/07/2021	Vestone Capital Pty Limited	Executive Laptops Lease - 1/07/2021 - 30/09/2021	MUNI	1,505.24

Payment	Date	Name	Invoice Description	Fund	Amount
EFT43497	09/07/2021	WA Automotive Pty Ltd - Lane Ford & Mandurah Mitsubishi	Purchase and Trade in of 3 x Mitsubishi Tritons - DA005, DA8673 & DA8514	MUNI	32,700.40
EFT43498	09/07/2021	Water Corporation	Water Use and Service Charges for Lot 90 Swan Avenue, Millbridge 1/07/2021 - 31/08/2021	MUNI	180.80
EFT43499	09/07/2021	Western Australia Treasury Corporation	Loan 69 Repayment - Glen Huon Sports Pavilion	MUNI	38,928.40
EFT43500	09/07/2021	Westrac Pty Ltd	Purchase Cat 924K Wheel Loader Including Grapple Attachment As Per RFT-F0173190 and Council Res [60-21] - DA873	MUNI	200,368.05
EFT43501	09/07/2021	Winc Australia Pty Ltd	Stationery Order - Eaton Admin Office	MUNI	728.05
EFT43502	09/07/2021	Woolworths Group Limited	ERC - Cafe Order & Milk for Eaton Admin Office	MUNI	294.45
EFT43503	09/07/2021	Work Clobber	PPE - 3 x Pants, 3 x Shirts & 1 x Boots	MUNI	520.60
CHEQUES					
25	17/06/2021	Shire of Dardanup - Please Pay Cash	Petty Cash Recoup 17/06/2021 - Eaton Admin Office	MUNI	141.35
TRUST					
PAYROLL					
DD15819.1	25/06/2021	Aware Super Pty Limited	Payroll Deductions	MUNI	35,131.45
DD15819.2	25/06/2021	Hub24 Superannuation Fund	Superannuation Contributions	MUNI	306.03
DD15819.3	25/06/2021	Hughes Superannuation Fund	Superannuation Contributions	MUNI	171.68
DD15819.4	25/06/2021	MLC Super Fund	Superannuation Contributions	MUNI	567.97
DD15819.5	25/06/2021	Colonial First State First Choice Wholesale Personal Super	Superannuation Contributions	MUNI	165.36
DD15819.6	25/06/2021	Diamond Sea Superannuation Fund	Payroll Deductions	MUNI	285.16

Payment	Date	Name	Invoice Description	Fund	Amount
DD15819.7	25/06/2021	One Path Masterfund	Superannuation Contributions	MUNI	138.13
DD15819.8	25/06/2021	Suncorp Brighter Super	Superannuation Contributions	MUNI	207.88
DD15819.9	25/06/2021	AMP Flexible Super - Super Account	Superannuation Contributions	MUNI	61.75
DD15819.10	25/06/2021	Hostplus	Superannuation Contributions	MUNI	233.05
DD15819.11	25/06/2021	Local Government Super	Superannuation Contributions	MUNI	232.58
DD15819.12	25/06/2021	Asgard Infinity E Wrap Super	Superannuation Contributions	MUNI	261.82
DD15819.13	25/06/2021	Commonwealth Essential Super	Superannuation Contributions	MUNI	257.92
DD15819.14	25/06/2021	Hesta Super Fund	Payroll Deductions	MUNI	541.06
DD15819.15	25/06/2021	Unisuper	Superannuation Contributions	MUNI	135.28
DD15819.16	25/06/2021	Rest Superannuation	Payroll Deductions	MUNI	1,123.49
DD15819.17	25/06/2021	The Bro Code Super Fund	Superannuation Contributions	MUNI	93.79
DD15819.18	25/06/2021	ANZ Smart Choice Super (Onepath Masterfund)	Superannuation Contributions	MUNI	663.66
DD15819.19	25/06/2021	Media Super	Superannuation Contributions	MUNI	522.66
DD15819.20	25/06/2021	MIML - Macquarie Super Accumulator	Payroll Deductions	MUNI	1,402.75
DD15819.21	25/06/2021	Australiansuper	Superannuation Contributions	MUNI	3,286.96
DD15819.22	25/06/2021	Burton Superannuation Fund	Superannuation Contributions	MUNI	257.93
DD15824.1	25/06/2021	Aware Super Pty Limited	Superannuation Contributions	MUNI	51.70

Payment	Date	Name	Invoice Description	Fund	Amount
DD15850.1	09/07/2021	Aware Super Pty Limited	Payroll Deductions	MUNI	36,010.86
DD15850.2	09/07/2021	Hughes Superannuation Fund	Superannuation Contributions	MUNI	171.20
DD15850.3	09/07/2021	Mlc Super Fund	Superannuation Contributions	MUNI	597.86
DD15850.4	09/07/2021	Colonial First State First Choice Wholesale Personal Super	Superannuation Contributions	MUNI	174.06
DD15850.5	09/07/2021	Diamond Sea Superannuation Fund	Payroll Deductions	MUNI	273.39
DD15850.6	09/07/2021	One Path Masterfund	Superannuation Contributions	MUNI	125.25
DD15850.7	09/07/2021	Suncorp Brighter Super	Superannuation Contributions	MUNI	218.83
DD15850.8	09/07/2021	Amp Flexible Super - Super Account	Superannuation Contributions	MUNI	80.12
DD15850.9	09/07/2021	Hostplus	Superannuation Contributions	MUNI	161.24
DD15850.10	09/07/2021	Local Government Super	Superannuation Contributions	MUNI	244.82
DD15850.11	09/07/2021	Commonwealth Essential Super	Superannuation Contributions	MUNI	271.50
DD15850.12	09/07/2021	Asgard Infinity E Wrap Super	Superannuation Contributions	MUNI	275.60
DD15850.13	09/07/2021	Hesta Super Fund	Payroll Deductions	MUNI	558.52
DD15850.14	09/07/2021	Unisuper	Superannuation Contributions	MUNI	87.16
DD15850.15	09/07/2021	The Bro Code Super Fund	Payroll Deductions	MUNI	34.63
DD15850.16	09/07/2021	Rest Superannuation	Payroll Deductions	MUNI	1,100.12
DD15850.17	09/07/2021	Anz Smart Choice Super (Onepath Masterfund)	Superannuation Contributions	MUNI	387.38
DD15850.18	09/07/2021	Media Super	Superannuation Contributions	MUNI	539.52

Payment	Date	Name	Invoice Description	Fund	Amount
DD15850.19	09/07/2021	Mimi - Macquarie Super Accumulator	Payroll Deductions	MUNI	1,584.76
DD15850.20	09/07/2021	Australiansuper	Superannuation Contributions	MUNI	3,431.92
DD15850.21	09/07/2021	Burton Superannuation Fund	Superannuation Contributions	MUNI	271.50
DD15850.22	09/07/2021	Hub24 Superannuation Fund	Superannuation Contributions	MUNI	318.26
CREDIT CARD					
DD15839.1	30/06/2021	Transperth	Train Fare - Mandurah to Perth City (And Return) 28/5/21 - Financial Reporting Workshop - N Hopkins	MUNI	22.60
DD15839.2	30/06/2021	SAI Global	Purchase of Australian Standard As 3775.2 Chain Slings for Lifting Purposes	MUNI	287.99
DD15839.3	30/06/2021	Mailchimp	Monthly Subscription and Charge for Electronic Newsletters June 21	MUNI	104.39
DD15839.4	30/06/2021	Dreamscape Networks Fz-Llc - Crazydomains.Com.Au	Gnomesville.Net Domain Name Renewal 2 Years.	MUNI	35.20
DD15839.5	30/06/2021	Quay Perth Hotel	Accommodation - Mr Kieran O'Brien - 14 June 2021	MUNI	185.51
DD15839.6	30/06/2021	Canva Pty Ltd	Annual License - Online Subscription to Canva Graphic Design Tool 14-06-2021 to 14-06-2022	MUNI	164.99
DIRECT DEBIT					
DD15806.1	15/06/2021	SG Fleet	Vehicle Lease 2020/21 - Bushfire Risk Planning Coordinator - 15-06-2021 to 14-07-2021	MUNI	564.04
DD15842.1	01/07/2021	Fitness On Demand	Fitness On Demand - License Fee July 2021	MUNI	148.45
INTERNATIONAL					
DD15856.1	01/07/2021	Muhimbi Ltd	1 Year Support & Maintenance Renewal - Pdf Converter for Sharepoint - Small Farm License	MUNI	2,043.47
DD15856.2	01/07/2021	Mailstore Software Gmbh	Standard Update and Support Service Valid From 14/06/2021 - 14/06/2022 - 300 User Licenses	MUNI	1,651.45
DD15857.1	08/07/2021	BPA Solutions	Yearly Software License BPA (Fusion) CRM 01/07/2021 - 30/06/2022	MUNI	9,240.00

Payment	Date	Name	Invoice Description	Fund	Amount
DD15857.2	08/07/2021	Enovapoint	Sharepoint Junglebell Support - 1 Year	MUNI	740.70
DD15857.3	08/07/2021	Pluralsight	Pluralsight Annual Renewal 2021/2022 - 8 Users	MUNI	6,322.69
BPAY					
DD15820.1	24/06/2021	Curtin University	Professional Development - Switch Program Curtin University - Business Solutions Team Leader	MUNI	1,500.00
DD15852.1	08/07/2021	linet Ltd	Monthly Charge for NBN Wireless 4 Service - July 2021	MUNI	174.94
DD15852.2	08/07/2021	Engineers Australia	EA Professional Member - Membership Renewal - Nathan Ryder - 2021-2022.	MUNI	574.00
REPORT TOTALS					2,051,716.56

EFT	1,934,796.23
Muni Cheque	141.35
Trust	0.00
Payroll	93,018.56
Credit Card	800.68
Direct Debit	712.49
International	19,998.31
BPAY	2,248.94
TOTAL	2,051,716.56

CERTIFICATE of Chief Executive Officer

This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment



MR ANDRÉ SCHÖNFELDT
Chief Executive Officer

CARRIED
8/0

12.5 COMMITTEES

DECLARATION OF INTEREST

Mr André Schönfeldt declared a Financial Interest in Item 12.5.1 and 16.1. Refer to the list of Declarations of Interest.

Mr André Schönfeldt asked Councillors if they would consider allowing him to stay in the room during these items. Councillors advised that they would vote on the matter.

Mr André Schönfeldt left the room [5.40pm].

COUNCIL RESOLUTION

237-21 MOVED - Cr. T G Gardiner SECONDED - Cr. C N Boyce

THAT Council allows Mr André Schönfeldt to remain in the room during items '12.5.1 – CEO Review Committee Meeting Minutes Held 19th of July 2021' and Item '16.1 - CEO Review Committee Resolutions – Meeting Held 19th July 2021'.

CARRIED
7/1

Note: Councillors invited Mr André Schönfeldt back into the room and advised him of Councils decision to allow him to remain in the room during Items 12.5.1 and 16.1 [5.42pm].

12.5.1 Title: CEO Review Committee Meeting Minutes Held 19th of July 2021

Reporting Department: Executive

Reporting Officer: Ms Cathy Lee – Manager Governance & HR

Legislation: Local Government Act 1995

MINUTES OF THE SHIRE OF DARDANUP CEO REVIEW COMMITTEE MEETING HELD ON THURSDAY, 19th OF JULY 2021, AT SHIRE OF DARDANUP - ADMINISTRATION CENTRE EATON, COMMENCING AT 3.30PM.

Officer Comment

The Minutes of the CEO Review Committee Meeting held on the 19th of July 2021 are attached [Appendix ORD: 12.5.1].

Note: The resolutions within the committee minutes will be discussed behind closed doors at item 16.1 in accordance with the Local Government Act 1995, S 5.23, section (2) (a) matter affecting an employee or employees.

14.1 Title: Perth Wildcats Preseason Game Request

<i>Reporting Department:</i>	<i>Sustainable Development Directorate</i>
<i>Reporting Officer:</i>	<i>Mr Gary Thompson – Manager Recreation Centre</i>
<i>Legislation:</i>	<i>Local Government Act 1995</i>
<i>Attachments:</i>	<i>Appendix ORD: 14.1A – Risk Assessment</i> <i>Appendix ORD: 14.1B – Request from Perth Wildcats</i> <i>Appendix ORD: 14.1C – Layout of Courts for the 2017 Perth Wildcats Game</i>

Overview

The purpose of this report is for Council to consider the request received from Perth Wildcats to host an NBL pre-season fixture at Eaton Recreation Centre sometime between the dates of 6th of September – 4th of October 2021.

Background

The Perth Wildcats are an Australian professional basketball team based in Perth and competing in the National Basketball League (NBL). The official 2021/22 season is set to commence in October which follows on from last season where the Wildcats reached the grand final.

The Perth Wildcats have previously held a sold-out pre-season fixture at the Eaton Recreation Centre in 2017 which was very popular and well-received by the community. It also resulted in attracting people into the Shire from Perth Metropolitan and surrounding areas.

Legal Implications - None.

Strategic Community Plan

Strategy 3.2.2 - Deliver a high level Sport & Recreational Services that encourages social connectedness by facilitating community participation in positive social networks, interaction and events. (Service Priority: Very High)

Environment - None.

Precedents - None.

Budget Implications

In order to make the exercise financially viable, The Perth Wildcats have requested \$20,000 plus GST in financial support. In addition, they require the following to be provided:

- Venue hire and running costs;
- Event staff;
- Game equipment including technical support;
- Three change rooms;
- Up to thirteen trestle tables;
- 50 general admission tickets and 30 courtside VIP tickets;
- Five VIP reserved parking bays;
- Eskies and ice as required;
- The ability for Perth Wildcats to setup and sell merchandise and memberships;
- Sandwich platters for both teams and referees;
- 50 Gatorades and 4 cartons of water.

The Shire of Dardanup is responsible for all tickets sales and will receive all ticket revenue, plus revenue derived from food and beverage sales.

The following is a break-down of anticipated expenditure and revenue:

Item	Expenditure (\$)
Event Sponsorship	20,000
Complimentary tickets	1,800
Drinks	235.10
Sandwich Platters	100
Sundries	200
Chair hire	772.27
Staff	1,084
<i>Sub-total</i>	<i>24,191</i>
	Income (\$)
Ticket – General admission (600 x \$20)	12,000
Ticket – Courtside (250 x \$50)	12,500
Ticket - Member promotion (18 x \$0)	0
Café sales (<i>estimated based on 2017</i>)	5,500
<i>Sub-total</i>	<i>30,000</i>
TOTAL profit	\$5,809

As per the table above, it is anticipated there will be a small profit of \$5,809. The sponsorship amount and associated costs are unbudgeted expenditure. In the unlikely event the event does not generate the expected income and instead makes a loss, this will be sourced from the Eaton Recreation Centre's existing advertising budget given the expected marketing return.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to [Appendix ORD: 14.1A] for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Perth Wildcats preseason game request
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Financial Failure to sell tickets and café items, resulting in a greater loss.
	Reputational Rejection of offer could lead to fractured relationship with Perth Wildcats and a loss of marketing potential.

Officer Comment

A request has been received from the Perth Wildcats [Appendix ORD: 14.1B] to host an NBL pre-season fixture at Eaton Recreation Centre sometime between the dates of 6th of September 2021 – 4th of October 2021.

The Eaton Recreation Centre has capacity to host an event of this nature. A total of 600 general admission plus 250 Courtside seats are available, resulting in total capacity of 850 people. This would be achieved through utilising existing grandstands as well as hiring in courtside seating. In addition, as a member-retention strategy, it is proposed that an additional 18 tickets be made available in an Eaton Recreation Centre members-only box to enable the Centre to run a promotion for members where they can go in the draw to win tickets based on their attendance during a specified period. Example of the layout of the courts from the 2017 pre-season fixture hosted at the Eaton Recreation Centre is provided at [Appendix ORD: 14.1C].

Support from Basketball Southwest would be sought in the form of providing a PA system, score benches, and partitioning. In exchange, Basketball Southwest will be provided the fundraising opportunity to run the bar and retain the proceeds of sales. It would be their responsibility to complete *Form 50 Approval Form Consumption of Alcohol*, and obtain a Liquor License from the Department of Racing, Gaming and Liquor. They would be responsible for providing any relevant security required by the Department.

The budget implications outlined above indicated that the Eaton Recreation Centre will make a small profit of \$5,809 should Council agree to host the fixture. However, the media coverage and increased exposure of the centre through spectators is significant and may have a long-term impact on memberships and casual users leading to an increase in both. The Perth Wildcats will be responsible for marketing the event including digital channels, website and print advertising. Players will be made available for local radio interviews, and advertising will be placed in press publications and radio. They will also oversee a post-game team signing session.

There is also the opportunity for the Wildcats to conduct basketball clinics at the Eaton Recreation Centre for local junior basketball players along with potential local school visits.

While it is difficult to place a price on marketing coverage, it is expected that the game will generate significant marketing benefit to the Eaton Recreation Centre. As an indication of potential reach, the Perth Wildcats Facebook page has 122,000 followers, and Instagram 75,600 followers. Additionally there is expected to be a large reach through the press, radio, and other advertising they will undertake with not only the Perth Wildcats visit but also as they will have a new coach in place for the first time since 2013 with Trever Gleeson recently announcing his departure after leading the Wildcats to five (5) titles in the last eight (8) years.

16 MATTERS BEHIND CLOSED DOORS

It is recommended that the following item be heard behind closed doors.

Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 - Matters for Which Meeting May Be Closed:

Standing Order and the Local Government Act 1995 provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) Subject to subsection (2), the following are to be open to members of the public-
- (a) all Council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -
- (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to -
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

241-21 MOVED - Cr. T G Gardiner SECONDED - Cr. S L Gillespie

THAT in accordance with the Local Government Act 1995, S 5.23, section (2)(a) and (2)(e)(iii) Council goes Behind Closed Doors [5.47pm] to discuss a matter affecting an employee or employees; and information about the business, professional, commercial or financial affairs of a person.

CARRIED
8/0

Note: Deputy Chief Executive Officer - Mr Phil Anastasakis, Director Sustainable Development – Ms Susan Oosthuizen, Manager Infrastructure Planning & Design – Mr Nathan Ryder and Executive Support Officer – Mrs Ella Rafferty left the room [5.47pm].

16.1 Title: CEO Review Committee Resolutions – Meeting Held 19th July 2021

Reporting Department: Executive
 Reporting Officer: Ms Cathy Lee – Manager Governance & HR
 Legislation: Local Government Act 1995

DECLARATION OF INTEREST

Mr André Schönfeldt declared a Financial Interest in Item 16.1. Refer to the list of Declarations of Interest.

Mr André Schönfeldt had previously been granted permission by Council to remain in the room for this Item (refer to Resolution 237-21 on Page 103 of these Minutes).

Mr André Schönfeldt remained in the room.

REPORT UNDER SEPARATE COVER

Note: In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council.

**CEO REVIEW COMMITTEE RESOLUTION ‘A’
& COUNCIL RESOLUTION**

242-21 MOVED - Cr. C N Boyce SECONDED - Cr. P S Robinson

THAT Council that (in accordance with Section 4.3 of the Chief Executive Officer Contract) endorse the engagement of Price Consulting Pty Ltd.’s services to carry out the Chief Executive Officer annual performance review process for the duration of the Chief Executive Officer’s current five year contract (Ending in February 2024).

CARRIED
8/0

**CEO REVIEW COMMITTEE RESOLUTION ‘B’
& COUNCIL RESOLUTION**

243-21 MOVED - Cr. T G Gardiner SECONDED - Cr. S L Gillespie

THAT Council amend the words “annual report” in KPI 3.3 of the Chief Executive Officer Key Performance Indicators for 2021/22 document, to read “annual financial report”.

CARRIED
8/0

CEO REVIEW COMMITTEE RESOLUTION 'C' & COUNCIL RESOLUTION

244-21 MOVED - Cr. S L Gillespie SECONDED - Cr. P R Perks

THAT Council accepts that:

1. In relation to 'achieving' the set KPI, a 5% variation margin of where agreed projects run slightly over budget is to be considered 'within the budget parameters' in the instance of unforeseen expenditure required or risk events occurring during the project delivery. Note: This 5% is not applicable where contingencies are already budgeted.
2. The proposed Chief Executive Officer reporting framework in the form of Spreadsheets are to be provided to Council as follows:

SPREADSHEET TITLE	FREQUENCY
2021-22 CEO KPIs – Council Reporting	Quarterly
2021-22 Council Resolution List (In the Information Bulletin)	Monthly
2021-22 Grant Funding Acquittal Schedule	Quarterly
2021-22 Council Projects Report – Capital & Major	Quarterly
2021-22 Corporate Business Plan Action Items	Quarterly

CARRIED
8/0

CEO REVIEW COMMITTEE RESOLUTION 'D' & COUNCIL RESOLUTION

245-21 MOVED - Cr. P R Perks SECONDED - Cr. T G Gardiner

THAT Council

1. Acknowledges the Chief Executive Officer has fulfilled Part 3 of OCM Resolution 158-21 and has presented the business case for Professional Development prior to 31 July 2021.
2. Supports the Chief Executive Officer Professional Development as agreed to in the confidential report [[R0001008029](#)].

CARRIED
8/0

Note: *Deputy Chief Executive Officer - Mr Phil Anastasakis, Director Sustainable Development – Ms Susan Oosthuizen, Manager Infrastructure Planning & Design – Mr Nathan Ryder and Executive Support Officer – Mrs Ella Rafferty returned to the room [6.17pm].*

16.2 Title: Tender Evaluation – New Shire of Dardanup Administration, Library and Community Building

Reporting Department: Executive
 Reporting Officer: Mr André Schönfeldt – Chief Executive Officer
 Mr Allan Hutcheon – Procurement Officer
 Legislation: Local Government Act 1995

DECLARATION OF INTEREST

Cr. L Davies declared a Financial Interest in Item 16.2. Refer to the list of Declarations of Interest.

Cr. L Davies left the room [6.17pm].

REPORT UNDER SEPARATE COVER

Note: *In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council.*

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

246-21 MOVED - Cr. S L Gillespie SECONDED - Cr. T G Gardiner

THAT Council:

1. **Acknowledges receipt of the tender submissions from Perkins (WA) Pty Ltd. for the Eaton Library and Administration Building -Design and Construct Request for Tender RFT - F0209848.**
2. **Does not accept any tenders for the Eaton Library and Administration Building -Design and Construct Request for Tender RFT - F0209848.**
3. **Authorises the Chief Executive Officer to advise tenderers of the outcome of the Tender.**
4. **In accordance with the Local Government (Functions and General) Regulations 1996, Regulation 11.2(3), authorises the Chief Executive Officer to enter into direct negotiations with potential contractors for the design and construction of the new Shire of Dardanup Administration, Library & Community Building.**

5. **Requests that the Chief Executive Officer brings a report back to Council at the 29th of September 2021 Ordinary Meeting of Council with regards to a proposed way forward.**

CARRIED
7/0

Note: Cr. L Davies returned to the room [6.20pm].

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

247-21 MOVED - Cr. S L Gillespie SECONDED - Cr. M R Hutchinson

THAT Council return from Behind Closed Doors [6.20pm].

CARRIED
8/0

Note: In accordance with Standing Order 5.2(6) the Presiding Officer, did not cause the motion passed by Council whilst behind closed doors to be read out.

17 CLOSURE OF MEETING

The Presiding Officer advises that the date of the next:

- Ordinary Meeting of Council will be Wednesday, the 25th of August 2021, commencing at 5.00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer declared the meeting closed [6.21pm].



CONFIRMATION OF MINUTES

“As the person presiding at the meeting at which these minutes were confirmed on the 25th of August 2021, I certify that these minutes have been confirmed as a true and accurate record of proceedings”.

Signature: 

Email: michael.bennett@dardanup.wa.gov.au