



AGENDA

FOR THE

ORDINARY

COUNCIL MEETING

To Be Held

Wednesday, 28th January 2026

Commencing at 5:00pm

At

**Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive – EATON**

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NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member

The next Ordinary Council Meeting of the Shire of Dardanup will be held on Wednesday, 28th January 2026 in the Council Chambers located in the Administration Centre Eaton, 1 Council Drive, Eaton – commencing at 5:00pm.

MR ANDRÉ SCHÖNFELDT

Chief Executive Officer

Date: 23rd January 2026

Note: If interested persons would like to make comment on any items in this agenda, please email records@dardanup.wa.gov.au or hand deliver written comment to the Shire of Dardanup – Administration Centre Eaton, 1 Council Drive, Eaton. To be included in the meeting comments are to be delivered no later than 48 hours prior to the meeting.

The Chief Executive Officer will use his discretion as to whether the written comments are relevant and applicable to the meeting before approving their inclusion in the meeting.

MISSION STATEMENT

“Provide effective leadership in encouraging balanced growth and development of the Shire while recognizing the diverse needs of our communities.”

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COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

DISCLAIMER

“Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire’s decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person’s knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request.”

RISK ASSESSMENT

Inherent Risk	The level of risk in place in order to achieve the objectives of the Council and before actions are taken to alter the risk’s impact or likelihood.
Residual Risk	The remaining level of risk following the development and implementation of Council’s response.
Strategic Context	These risks are associated with achieving Council’s long term objectives.
Operational Context	These risks are associated with the day-to-day activities of the Council.
Project Context	Project risk has two main components: <ul style="list-style-type: none">• Direct refers to the risks that may arise as a result of project, which may prevent the Council from meeting its objectives.• Indirect refers to the risks which threaten the delivery of project outcomes.

RISK CATEGORY CONSEQUENCE TABLE - GUIDELINE

Rating (Level)	Health	Financial Impact	Service Interruption	Legal and Compliance	Reputational	Environmental	Property
Insignificant (1)	Near miss Minor first aid injuries	Less than \$10,000	No material service interruption - backlog cleared < 6 hours	Compliance - No noticeable regulatory or statutory impact. Legal - Threat of litigation requiring small compensation. Contract - No effect on contract performance.	Unsubstantiated, low impact, low profile or 'no news' item. Example: Gossip, Facebook item seen by limited persons.	Contained, reversible impact managed by on site response.	Inconsequential or no damage.
Minor (2)	Medical type injuries	\$10,001 - \$50,000	Short term temporary interruption – backlog cleared < 1 day	Compliance - Some temporary non compliances. Legal - Single minor litigation. Contract - Results in meeting between two parties in which one party expresses concern.	Substantiated, low impact, low news item. Example: Local paper / Industry news article, Facebook item seen by multiple groups.	Contained, reversible impact managed by internal response.	Localised damage rectified by routine internal procedures.
Moderate (3)	Lost time injury <30 days	\$50,001 - \$300,000	Medium term temporary interruption – backlog cleared by additional resources < 1 week	Compliance - Short term non-compliance but with significant regulatory requirements imposed. Legal - Single moderate litigation or numerous minor litigations. Contract - Receive verbal advice that, if breaches continue, a default notice may be issued.	Substantiated, public embarrassment, moderate impact, moderate news profile. Example: State-wide paper, TV News story.	Contained, reversible impact managed by external agencies.	Localised damage requiring external resources to rectify.
Major (4)	Long-term disability/ multiple injuries Lost time injury >30 days	\$300,001 - \$1.5 million	Prolonged interruption of services – additional resources; performance affected < 1 month	Compliance - Non-compliance results in termination of services or imposed penalties. Legal - Single major litigation or numerous moderate litigations. Contract - Receive/issue written notice threatening termination if not rectified.	Substantiated, public embarrassment, high impact, high news profile, third party actions. Example: Australia wide news stories. Regulatory / Political commentary involvement.	Uncontained, reversible impact managed by a coordinated response from external agencies.	Significant damage requiring internal & external resources to rectify.
Catastrophic (5)	Fatality, permanent disability	More than \$1.5 million	Indeterminate prolonged interruption of services – non-performance > 1 month	Compliance - Non-compliance results in litigation, criminal charges or significant damages or penalties. Legal - Numerous major litigations. Contract - Termination of contract for default.	Substantiated, public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions. Example: Worldwide news, Focused articles (e.g. 60 minutes). Regulatory / Political oversight and involvement.	Uncontained, irreversible impact.	Extensive damage requiring prolonged period of restitution. Complete loss of plant, equipment & building.

RISK - LIKELIHOOD TABLE

LEVEL	RATING	DESCRIPTION	FREQUENCY
5	Almost Certain	The event is expected to occur in most circumstances	The event is expected to occur more than once per year
4	Likely	The event will probably occur in most circumstances	The event will probably occur at least once per year
3	Possible	The event should occur at some time	The event should occur at least once in 3 years
2	Unlikely	The event could occur at some time	The event could occur at least once in 10 years
1	Rare	The event may only occur in exceptional circumstances	The event is not expected to occur more than once in 15 years

LEVEL OF RISK GUIDE

LIKELIHOOD		CONSEQUENCE		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5		
Almost Certain	5	Moderate (5)	Moderate (10)	High (15)	Extreme (20)	Extreme (25)		
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)		
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)		
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	Moderate (10)		
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)		

RISK ACCEPTANCE CRITERIA

Risk Rank	Description	Criteria	Responsibility	Entered on Risk Register
LOW (1 – 4)	Acceptable	Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring	Staff Member / Supervisor	No
MODERATE (5 – 11)	Monitor	Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring	Supervisor / Manager	No
HIGH (12 – 19)	Urgent Attention Required	Risk acceptable with effective controls, managed by senior management / executive and subject to monthly monitoring	Manager / Director / EMT	Yes
EXTREME (20 – 25)	Unacceptable	Risk generally not acceptable. However, if risk is accepted, then all treatment plans to be explored and implemented where possible, managed by highest level of authority (Council) and subject to continuous monitoring.	EMT / CEO / Council	Yes

EXISTING CONTROLS RATING

Rating	Foreseeable	Description	
Effective	More than what a reasonable person would be expected to do in the circumstances. There is <u>little</u> scope for improvement.	Documentation	Processes (Controls) fully documented, with accountable 'Control Owner'.
		Operating Effectiveness	Subject to ongoing monitoring and compliance to process is assured.
		Design Effectiveness	Reviewed and tested regularly.
Adequate	Only what a reasonable person would be expected to do in the circumstances. There is <u>some</u> scope for improvement.	Documentation	Processes (Controls) partially documented, with a clear 'Control Owner'.
		Operating Effectiveness	Limited monitoring, ad-hoc approach and compliance to process is generally in place.
		Design Effectiveness	Reviewed and tested, but not regularly.
Inadequate	Less than what a reasonable person would be expected to do in the circumstance. There is a <u>need</u> for improvement or action.	Documentation	Processes (Controls) not documented or no clear 'Control Owner'.
		Operating Effectiveness	No monitoring or compliance to process is not assured.
		Design Effectiveness	Have not been reviewed or tested for some time.

SHIRE OF DARDANUP

AGENDA FOR THE SHIRE OF DARDANUP ORDINARY COUNCIL MEETING TO BE HELD ON WEDNESDAY, 28TH JANUARY 2026, AT SHIRE OF DARDANUP - ADMINISTRATION CENTRE EATON, COMMENCING AT 5.00PM.

1 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

The Presiding Member to declare the meeting open, welcome those in attendance, refer to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging. The Shire of Dardanup also respects and celebrates all cultures of all our residents and visitors to our Shire.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, you will be directed to an appropriate Assembly Area where we will meet (and complete a roll call).

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Recording of Meetings

In accordance with Section 5.23A of the Local Government Act 1995, and Part 2A of the Local Government (Administration) Regulations 1996, video or audio recordings of Council meetings apply to all Ordinary and Special Council Meetings of the Shire of Dardanup.

All recordings will be retained as part of the Shire of Dardanup records and will be made available to the public via the Shire of Dardanup Website, excluding recordings of matters that Council take Behind Closed Doors.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

2.2 Apologies

2.3 Leave of Absence

2.4 Previous Meetings

DATE	TYPE	CR. L W DAVIES	CR. B S FARRANT	CR. T G GARDINER	CR. S L GILLESPIE	CR. M R HUTCHINSON	CR. A C JENOUR	CR. K A LAURENTSCH	CR. R J TREVATHAN	CR. A L WEBSTER
OCTOBER 2025										
22/10/2025	SCM	✓	✓	✓	✓	✓	✓	✓	✓	✓
22/10/2025	AF	✓	✓	✓	✓	✓	✓	✓	✓	✓
29/10/2025	OCM	✓	✓	✓	✓	✓	✓	✓	✓	✓
NOVEMBER 2025										
05/11/2025	WS	✓	✓	✓	✓R	✓	✓	Ap	NA	NA
12/11/2025	AF	✓	✓	Ap	✓	✓	✓R	✓	✓	✓
19/11/2025	OCM	✓	✓	✓	✓	✓	✓	✓	✓	✓
DECEMBER 2025										
10/12/2025	AF	✓	✓	✓	Ap	✓	✓R	✓	✓	✓
17/12/2025	OCM	✓	✓	✓	✓	✓	✓	✓	✓	✓
JANUARY 2026										
21/01/2026	AF	✓	✓	✓	✓	✓	✓	Ap	✓	✓

TYPE LEGEND	
AF	Agenda Forum
CF	Concept Forum
OCM	Ordinary Council Meeting
SCM	Special Council Meeting
WS	Workshop

ATTENDANCE LEGEND	
✓	Attendance
✓R	Remote Attendance
Ap	Apology
LoA	Leave of Absence
NA	Non Attendance

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None.

4	PUBLIC QUESTION TIME
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5	APPLICATIONS FOR LEAVE OF ABSENCE
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COUNCIL RESOLUTION

THAT be granted leave of absence for the meeting of 25th February 2026.

6	PETITIONS/DEPUTATIONS/PRESENTATIONS
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7	CONFIRMATION OF MINUTES OF PREVIOUS MEETING
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7.1 Ordinary Council Meeting Held on the 17th of December 2025

OFFICER RECOMMENDATION

THAT the Minutes of the Ordinary Council Meeting held on 17th of December 2025, be confirmed as true and correct, subject to no/the following corrections:

8	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION
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8.1 Shire President Monthly Report

Reporting Department	<i>Elected Members</i>
Elected Member	<i>Cr. Tyrrell Gardiner - Shire President</i>

The following meetings were held since my last report to Council:

Event:	12/12/25 Shire End of Year Function with Staff and Families
Report:	Along with Cr Davies, Cr. Jenour, Cr. Farrant and Partners enjoyed the Country Hoedown themed end of year function and thanks to Staff and their families for their efforts during the year.
Event:	23/01/26 Dardanup Lions at Dardanup Library
Report:	Photo and thanks to the Dardanup Lions for their donation of Adult Lego to the Library.
Event:	26/01/26 Australia Day and Citizenship Ceremony
Report:	Breakfast celebration of Australia Day at Eaton Foreshore, Citizenship Ceremony and announcement of winners of Citizenship Awards for the Shire. Big thank you to the community groups in helping to put on these events throughout the Shire.

9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

9.1 Outback Padel Proposal – Eaton Bowling and Social Club

9.2 ERP Quarterly Report

It is recommended that Council go Behind Closed Doors toward the end of the meeting in accordance with Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 (2) - *Matters for Which Meeting May Be Closed*.

Standing Orders and the *Local Government Act 1995* provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

S 5.23 (1) *Subject to subsection (2), the following are to be open to members of the public-*

- (a) *all Council meetings; and*
- (b) *all meetings of any committee to which a local government power or duty has been delegated.*

(2) *If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -*

- (a) *a matter affecting an employee or employees;*
- (b) *the personal affairs of any person;*
- (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
- (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
- (e) *a matter that if disclosed, would reveal -*
 - (i) *a trade secret;*
 - (ii) *information that has a commercial value to a person; or*
 - (iii) *information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;*
- (f) *a matter that if disclosed, could be reasonably expected to -*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) *endanger the security of the local government's property; or*
 - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
- (g) *information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
- (h) *such other matters as may be prescribed.*

(3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

Note: *The meeting would go behind closed doors toward the end of the meeting to discuss S.5.23 section (2)(e)(iii) Council goes Behind Closed Doors to discuss a matter where information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the Local Government.*

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

11 DECLARATION OF INTEREST

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

Key Management Personnel (which includes Elected Members, CEO and Directors) are reminded of their requirement to disclose biannually transactions between Council and related parties in accordance with Council Policy CnG CP039.

Note: Chairperson to ask Councillors and Staff if there are any Declarations of Interest to be declared.

- *Cr. Mark Hutchinson declared a Proximity Interest in item 12.4.3 Determine Tender RFT-F0418322 Henty Road Widening Project due to owning land next to the road project.*
- *Cr. Tyrrell Gardiner declared a Proximity Interest in item 12.4.3 Determine Tender RFT-F0418322 Henty Road Widening Project due to being a land holder on Henty Road.*
- *Cr. Tyrrell Gardiner declared an Impartiality Interest in item 16.1 Outback Padel Proposal – Eaton Bowling and Social Club due to being a patron at the Eaton Bowling Club.*
- *Cr. Brad Farrant declared an Impartiality Interest in item 16.1 Outback Padel Proposal – Eaton Bowling and Social Club due to residing on the Eaton Bowling and Social Club committee.*
- *Cr. Stacey Gillespie declared a Proximity Interest in item 16.1 Outback Padel Proposal – Eaton Bowling and Social Club due to place of residence is opposite the Eaton Bowling Club.*
- *Director Corporate & Governance, Mrs Natalie Hopkins declared an Impartiality Interest in item 16.2 Enterprise Resource Planning (ERP) Software Replacement Program Quarterly Update Report – September 2025 due to being a member of the ReadyTech User Group Executive Committee. ReadyTech have been contracted to implement and upgrade Council’s ERP software.*

12 REPORTS OF OFFICERS AND COMMITTEES

12.1 EXECUTIVE REPORTS

12.1.1 Adoption of updated Advocacy Plan and Strategic Community Projects 2026

Reporting Department	<i>Executive</i>
Responsible Officer	<i>Mr André Schönenfeldt - Chief Executive Officer</i>
Reporting Officer	<i>Mrs Tahnia Creedon – Communication Officer - Media</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<p><i>12.1.1A – Shire of Dardanup Advocacy Plan 2026 Update</i></p> <p><i>12.1.1B – Shire of Dardanup Strategic Projects 2026 Update</i></p> <p><i>12.1.1C – Risk Assessment</i></p>

Overview

This report seeks Council's consideration and endorsement for the update of the Advocacy Plan 2026 (Appendix ORD: 12.1.1A), and the Strategic Community Projects 2026 documents (Appendix ORD: 12.1.1B), which outline key opportunities and project priorities crucial for the development of the Shire of Dardanup.

OFFICER RECOMMENDATION:

THAT Council:

1. **Receives and adopts the updated Shire of Dardanup Advocacy Plan 2026 (Appendix ORD: 12.1.1A), and the Strategic Community Projects 2026 (Appendix ORD: 12.1.1B).**
2. **Authorises the Chief Executive Officer to make any minor clerical amendments, including formatting and spelling corrections.**

No Change. OR:

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommended Resolution:

Background

In 2020, the Shire of Dardanup established its visionary 2050 Plan (2050 Vision) to guide future development and identify strategic initiatives aimed at advancing community welfare. Significant progress has already been made toward implementing this vision, although some initiatives require substantial investment from State and Federal authorities to achieve the desired outcomes.

The Shire has been designated by the State Government as a major growth area, set to accommodate significant population and employment growth through the development of the new city of Wanju and the Waterloo Industrial Estate.

Advocacy and Strategic Initiatives

In 2021, the Shire developed its first Advocacy Plan and Strategic Projects document, which were presented to the WA State Government Cabinet during a community cabinet meeting in November 2021. Several projects identified in these documents have since been completed.

- *Recent Developments and Future Plans:*

In 2024, the Shire updated its Advocacy Plan and Strategic Community Projects to align with the Shire of Dardanup's Government Advocacy Strategy, developed by Regen Strategic on behalf of Council. These critical documents were endorsed at the Council's Ordinary Meeting on 27th March 2024, outlining strategies and actions to build and strengthen relationships with key stakeholders in State and Federal Government, thereby advancing the Shire's advocacy objectives and securing necessary funding.

- *2025 Review:*

In March 2025, the Strategic Community Projects document was updated to incorporate projects and quality surveyor costings developed for the Dardanup and Burekup Concept Plans, as well as to reflect progress on the Shire's current key projects.

- *2026 Review:*

In January 2026, the Advocacy Plan and Strategic Community Projects 2026 were both updated to reflect the Shire's strategic direction, including key advocacy projects to secure essential progress for the new City of Wanju and the Charterhouse housing development.

Legal Implications

- None.

Council Plan

8.2 - Advocate for adequate utility infrastructure to support a growing community and economy.

8.3 - Advocate for more affordable and diverse housing.

10.2 - Advocate for improved access to public and shared transport services.

11.1 - Support industry and business growth.

Environment

- None.

Precedents

Council has adopted these strategic documents since 2021 and continues to review and update them periodically to ensure they remain current and aligned with the Shire's evolving priorities.

Budget Implications

- None.

Budget – Whole of Life Cost

- None.

Council Policy Compliance

Exec CP090 – Community Engagement – the initiatives and projects identified within these strategies and plans are the culmination of a number of community engagements that has been undertaken over many years.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation (Appendix ORD: 12.1.1C).

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Adoption of updated Advocacy Plan 2026 and Strategic Community Projects 2026	
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Reputational	Successfully securing funding and advancing key projects will strengthen community confidence in the Shire’s ability to deliver strategic priorities.

Officer Comment

The updated Advocacy Plan 2026 and Strategic Community Projects 2026 highlight key investment opportunities in the Shire of Dardanup’s future, outlining major projects that have been completed, are currently underway, or are planned for the next five years.

These documents serve as vital advocacy tools, designed to attract State and Federal Government attention to priority projects that require public funding to support the region’s development. By clearly identifying these strategic initiatives, the documents strengthen the Shire’s ability to secure investment that aligns with both local and broader regional objectives.

The *Advocacy Plan 2026* focuses on:

- *Wanju Transmission Line Relocation* – Moving 12.5 km of high-voltage lines and adding new substations will remove development barriers, enabling thousands of new homes, reliable energy infrastructure, and safe, well-planned neighbourhoods in the new City of Wanju.
- *Waterloo Intermodal Terminal (IMT)* – Builds an open-access freight hub that shifts containers to rail, lowers supply-chain costs, reduces heavy vehicle congestion, and catalyses logistics and advanced manufacturing jobs.
- *Charterhouse Housing Development (Eaton)* – Delivers up to 40 fast-build, sustainable dwellings for key workers and low-income households, easing rental pressure and demonstrating innovative housing delivery for the region.
- *Perth-Bunbury Fast Passenger Rail (Wanju Station)* – Connects residents to jobs, education and services with approximately 90-minute journeys, boosts tourism, and frees the existing line for freight efficiency across the South West.

- *Dardanup Water Supply Upgrades* – Funds wastewater and water-pressure upgrades to unlock residential land, support construction jobs, and secure long-term servicing capacity for sustained population growth.

The *Strategic Community Projects 2026* focuses on:

- *Dardanup Community, Cultural and Heritage Precinct Upgrade* – Modernises facilities and creates an evacuation-ready, multipurpose hub with youth recreation spaces to strengthen community resilience and connectivity.
- *Burekup Community and Sporting Precinct Upgrade* – Delivers inclusive sport and recreation facilities, supporting youth engagement, gender equity, and stronger community networks in a growing rural township.
- *Wells Recreation Precinct Upgrade* – Expands multi-sport capacity with new courts, lighting, and pavilion to boost participation, host events, and foster healthy, active lifestyles.
- *Eaton Recreation Centre Expansion* – Establishes the South West Regional basketball and netball hub, attracting major competitions and driving economic activity while meeting rising demand for indoor sport.

Together, these documents provide a clear roadmap for advocacy and investment, ensuring the Shire of Dardanup is well-positioned to manage growth, attract funding, and deliver vibrant, connected communities.

END REPORT

12.2 DEVELOPMENT SERVICES DIRECTORATE REPORTS

12.2.1 Local Planning Policy SDev CP505 – Public Consultation – Planning Matters Review

Reporting Department	<i>Development Services Directorate</i>
Responsible Officer	<i>Mr Ashwin Nair - Director Development Services</i>
Reporting Officer	<i>Mr Alan Longbon - Manager Planning, Building & Health</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Legislative.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>12.2.1A - Risk Assessment Tool 12.2.1B - Draft Local Planning Policy SDev CP505 – Public Consultation – Planning Matters – Tracked Changes</i>

Overview

The purpose of this report is for Council to consider Local Planning Policy SDEV CP505-Public Consultation-Planning Matters (CP505) for adoption under Local Planning Scheme No. 9 (LPS9). The policy has been reviewed.

Officers are recommending that the LPS9 policy is supported by Council for advertising purposes as the first step of the policy being adopted under LPS 9.

OFFICER RECOMMENDATION

THAT Council:

- Pursuant to Schedule 2, Part 2, Clause 4(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), directs the Chief Executive Officer to advertise the proposed Local Planning Policy as provided below and in accordance with the Regulations;**



POLICY NO:

SDev CP505 – PUBLIC CONSULTATION – PLANNING MATTERS

GOVERNANCE INFORMATION			
Procedure Link:	NA	Administrative Policy Link:	NA

ADMINISTRATION INFORMATION						
Version:	1	New	OCM	30/09/20	Res: 269-20	Synopsis: Policy created and endorsed by Council
Version:	2	SDev CP505	OCM	31/03/21	Res: 61-21	Synopsis: Amended and adopted by Council
Version:	3	SDev CP505	OCM	28/09/22	Res: 243-22	Synopsis: Reviewed and adopted by Council.
Version:	4	SDev CP505	OCM	25/09/24	Res: XXX-24	Synopsis: Reviewed and Adopted by Council

1. RESPONSIBLE DIRECTORATE

Sustainable Development

2. PURPOSE OR OBJECTIVE

This Policy is designed to clearly define consultation required to meet the statutory and 'standard' consultation requirements for planning matters. R.76A and Schedule 2, cl. 64 and cl. 87 of the Planning and Development (Local

Planning Schemes) Regulations 2015 establishes when consultation is required and gives discretion on how an application is to be advertised.

This Policy establishes the circumstances where consultation will be exercised, in order to:

- (a) provide a consistent approach to the types of applications where public notice is given, based on the level of a proposal's potential 'impacts';
- (b) consistently apply standard means and duration (statutory timeframes) of public notices; and
- (c) recognise the balance between the community being informed of, and having reasonable opportunity for input into, planning proposals (transparency and engagement), and the need to process planning proposals within prescribed statutory timeframes (efficiency).

This Local Planning Policy has been adopted by the Shire of Dardanup pursuant to the provisions of Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

3. DEFINITIONS

The following are definitions for the purposes of this policy only:

'Adjoining' refers to any land or owner of land which abuts an application site or is separated from it only by a road, pathway, driveway or similar thoroughfare.

'Affected Person' means a person who owns or occupies land that adjoins an application site.

'Application Site' means the land upon which a land use, development or public work is proposed to be undertaken.

'Advise' means action in writing taken by the Shire or another to acquaint the recipient with details of an intended land use or development on an information-only basis.

'Complex application' means —

- a) an application for approval of development that is a use of land if the use is not specifically referred to in the zoning table for this Scheme in respect of the zone in which the development is located; or
- b) an application of a kind identified elsewhere in this Scheme, or in a local planning policy, as a complex application for development approval.

'Consult' means either:

- (a) Personal (evidence by signed documentation) or written contact with an affected property owner(s) by the party proposing to undertake a land use or development; or
- (b) Written notification by the Shire to affected persons inviting comment on the proposal.

'Development' as defined under the Planning and Development Act 2005.

'Development Control Unit' means a technical advisory group to consider and recommend determination of development applications as established under Local Planning Policy or Shire Operating Procedure and includes the Shire's Development Assessment Unit.

"Excluded Holiday Period" means a day that is in:

- (a) a period beginning on 25 December in any year and ending on the next 1 January; or
- (b) a period of 7 days beginning on Good Friday in a year;

Unless otherwise defined in the *Planning and Development (Local Planning Schemes) Regulations, 2015*.

'Land' includes any building or part of a building created on the land.

'Land owner' means the person(s) listed as the registered owners on the Certificate of Title or in the case of Reserve land is the authority listed on the Management Order.

'Nearby Land' means any land, other than neighbouring or adjoining land, which may be adversely affected by a development proposal and, where appropriate, may include owners of land within a neighbouring Shire.

'Notify' means written communication by the Shire or the proponent of a development proposal containing relevant information about the development proposal for the purpose of advice or seeking comment.

'Public Advertisement' means notification by way of an advertisement in a local newspaper, signs erected on the application site or signs on public notice boards.

'Relevant Information' means the principal details of a development proposal as determined by the Shire to be sufficient to describe the proposal and its potential impacts. Each such notification is to provide further information as to where and when full particulars of the development proposal can be inspected during the period which comments are sought.

'Submitters' means people who have provided written comment on a proposal within the formal comment period.

4. POLICY

This Policy is to be read in conjunction with Community Development Policy Exec CP090 – Community Engagement.

Consultation Categories Levels and Methods

- 4.1 In those instances where consultation is to be conducted, the consultation will be undertaken in accordance with the Consultation Matrix table in this Policy and all other provisions of this policy, unless varied by the legislation referenced in this policy.
- 4.2 Prior to commencing consultation of a development application, the application may be listed for discussion at the Development Control Unit meeting, where the Officer may present the level of consultation to be undertaken, consistent with this Policy.
- 4.3 All public notices for comment will articulate the following:
 - (a) The reasons for undertaking the consultation.
 - (b) Set out details of the proposal or a part thereof or which comment is being sought;
 - (c) Explain any policy variations being sought;
 - (d) Set out how a member of the public could provide comment; and
 - (e) Specify the timeframe within, where any comments or submissions should be made.
- 4.4 Where deemed appropriate by officers, consultation may occur with government departments/referral agencies at any consultation level.

Schedule 1 – Consultation Matrix

DEVELOPMENT PROPOSAL	CONSULTATION LEVEL	CONSULTATION PERIOD
Local Planning Scheme Review	4*	90 days
Development Strategies/Local Planning Strategies for Selected Areas	4	21 days
Scheme Amendments	3	Complex SA: 60 days Standard SA: 42 days
Structure Plans	3	42 days
Subdivision Referrals from WAPC	1	-
Development proposing a variation to the Deemed to Comply criteria of the R-Codes	2	14 days
Development proposing a variation to a scheme standard	2	14 days
Building Envelope Amendment/Relocation	2	14 days
Development – 'P' Uses on zoning table in LPS9	1	-
Development – 'D' Uses on zoning table in LPS9	1	-
Development 'A' Uses on zoning table in LPS9	2	14 days
Complex application	3	28 days
Any proposal requiring a Heritage assessment to be carried out	2	14 days
Extension to Non-Conforming Uses	2	14 days
Cancel, amend, or extend Development Approval (s.77 applications)	1	-

DEVELOPMENT PROPOSAL	CONSULTATION LEVEL	CONSULTATION PERIOD
Local Development Plan as a condition of subdivision	1	
Local Development Plan	3	14 days
Development Assessment Panel (DAP) assessments	2	42 days

Consultation periods in Schedule 1 do not include any "Excluded Holiday Period"

*Additional consultation requirements may be described in the Planning and Development (Local Planning Schemes) Regulations 2015.

#The minimum public consultation is 21 days, however additional workshops with key stakeholders may be required where deemed appropriate.

Table 1 – Consultation Level Legend

Consultation Level Description	Consultation Level
No Consultation	1
Consultation with owners and occupiers of adjoining Land	2
Consultation with owners and occupiers of the land in the locality	3
Community Engagement Plan	4

Level '1' – No consultation

4.5 No consultation will occur where the proposal meets any of the following points:

- (a) is determined as having no predictable detrimental impact on the character or amenity of the immediate or general locality likely, and is not required under Clause 64 of the Deemed Provisions;
- (b) has previously occurred and only minor modifications, or modifications that address previous concerns raised, are proposed; and
- (c) for those proposals identified with 'Consultation Level 1' in the Matrix table in Schedule 1 of this policy.

Level '2' – Consultation with owners and occupiers of adjoining land

4.6 On R-Coded lots where the Deemed to Comply provisions of the Residential Design Codes are not complied with, the owner(s) of land adjoining the application site affected by the non-compliance will be consulted unless the proponent has already undertaken the necessary consultation and secured agreement or obtained comment.

4.7 Where a proposed land use or development is identified with 'Consultation Level 2' in the Matrix table in Schedule 1 of this policy, or where a proposed development:

- (a) will be visible from any road or other public place; and
- (b) will be likely to have an impact on the streetscape or amenity of properties in immediate proximity to the site;

The owners of properties adjoining, and those on the other side of any street immediately opposite the application site, will be consulted.

4.8 The owners and occupiers of the properties determined as being potentially affected by a development proposal will be consulted in writing, enabling the lodgement of any submission within the relevant period identified in the Matrix table in Schedule 1 of this policy (or such other period as prescribed by the relevant legislation).

4.9 Where an affected land owner is consulted by the proponent of a development proposal, the applicant must submit to the Shire evidence that the consultation satisfies the Shire's notification requirements, by submitting all of the following for each affected property:

- (a) a completed, signed and dated [Form 87 - Consent Objection Form - Adjoining Owners](#) (completed by the applicant and all affected persons); and
- (b) a full copy of all of the plans submitted with the application, each of the plans having been signed and dated, and which include the printed name of each of the affected persons.

Level '3' – Consultation with owners and occupiers of the land in the locality

4.10 Where a proposal is identified with 'Consultation Level 3' in the Matrix table in Schedule 1 of this policy, or is determined by the Shire as having the potential to impact upon:

- (a) the use and enjoyment of land within an area but not extending to the whole of the Shire district;
or
- (b) specific interest groups within that area;
the community within that area will be consulted.

4.11 The Shire will:

- (a) publish a notice of the development proposal in a newspaper circulating in the area containing details of the proposal;
- (b) publish a notice, plan, application of the proposal on the Shire's website and also place a copy on the notice board at the front of the Administration Building and make a copy of the document available for public inspection;
- (c) require the applicant to place a notice of the development proposal on a sign in a prominent position on the property that is subject of the development proposal, in the manner and form approved by the Commission;
- (d) provide written notice in the form of a letter to all land owners and occupiers within a radius of at least 200m of the application site for land within the townsite boundaries or at least 500m radius for land outside of a townsite;
- (e) consult with the owners and occupiers of land beyond the forgoing areas where, in the opinion of the Shire, there will be an impact along key transportation facilities, tourist routes or view-sheds; and
- (f) consult as necessary with other affected government agencies or statutory authorities as the case requires.
- (g) Consider utilising social media platforms to direct community members to the Shire's website to view applications available for consultation.

4.12 The notice and letters referred to in Clause 4.12 must detail the relevant information of the application, enabling the lodgement of any submission within the relevant period identified in the Matrix table in Schedule 1 of this policy (or such other period as prescribed by the relevant legislation).

Level '4' – Community Engagement Plan

4.13 Where a proposal is identified with 'Consultation Level 4' in the Matrix table in Schedule 1 of this policy, and for planning matters that are deemed by officers to be of State, regional or shire-wide significance, officers will be required to prepare and implement a 'Community Engagement Plan' consistent with Policy SDev CP090 – Community Engagement.

4.14 Specific objectives for Level 4 consultation which must be taken into consideration when preparing the Community Engagement Plan, include (but may not be limited to) the following:

- (a) Raise awareness about a particular issue/matter;
- (b) Establish communication links with the community and identify which sections of the community are to be targeted in the engagement plan;
- (c) Encourage active participation in programs;
- (d) Collect views, opinions and ideas;
- (e) Foster community pride, support and 'ownership'; and
- (f) Build trust and confidence between Council and the community.

4.15 Consultation mechanisms for Level 4 consultation will include the items listed at (a) – (d) below as a minimum, and may also include items (e)-(j), as determined by the Development Control Unit and/or the Manager Development Services:

- (a) Newspaper advertising*;
- (b) Letter/mail box drops or Council notices;
- (c) Signage and displays in relevant locations;
- (d) Notice to be displayed on Council's website;
- (e) Media releases – press, radio, television (subject to availability and budget);
- (f) Formation of community or advisory committees under *Local Government Act 1995*;
- (g) Formation of working groups;
- (h) Workshops, forums or briefing/information sessions;
- (i) Public meetings; or
- (j) Other procedures as required including utilising social media platforms to direct the community to the Shire's website.

4.16 *Notwithstanding the consultation methods adopted, consultation for 'Level 4' proposals will include a comprehensive local newspaper notice repeated over the duration of the process (minimum of 2 notices) associated with a formal comment period of 28 days, or such longer period that may be necessary to comply with relevant legislation.

Form of submission

4.17 Submissions can be made via email to submissions@dardanup.wa.gov.au, or in writing to the Shire's postal address.

4.18 To be considered valid, any submission will be required to:

- (a) be signed by the submitter;
- (b) provide contact details for the submitter including an address for correspondence (including email address); and
- (c) detail the reasons for any objection to the proposal.

4.19 Where a written submission is received prior to the determination of an application and the Shire did not call for formal submissions, the submission must be considered as set out below 'consideration of submissions'.

Consideration of submissions

4.20 All submissions received will be acknowledged in writing within 7 days of receipt, either by email as a first preference, or by postal mail (letter) if no email address is provided.

4.21 All submissions will be summarised into 'issues' in a Schedule of Submissions document by the assessing officer, prior to a determination being made. The assessing officer will provide comment and/or a recommendation with regard to the matters raised in the submission.

4.22 Matters to be taken into account in the consideration of the submission are outlined as set out in clause 67 of the Deemed Provisions. This policy does not increase the scope of the matters that may be considered in clause 67.

4.23 If the matter is to be determined by the Council rather than by a delegated officer, any person or organisation (other than a government agency or service provider) that has made a submission will be notified in writing (either by email or postal mail) of the details of the Council meeting, on the Friday prior to the Council meeting once the Agenda is made available to the public.

4.24 In making the determination on the application/planning matter, Council or the delegated decision-maker will consider the Schedule of Submissions.

4.25 Once a determination of the matter has been made, a letter or email will be sent to each submitter detailing the determination of the development proposal.

Cost of Consultation

4.26 The full cost of the consultation requirements for Level 3 and 4 specified within this policy are to be met by the applicant.

4.27 Council's schedule of fees and charges sets the cost for consultation.

Access to Planning Applications where no consultation required

4.28 In situations where a member of the public requests access to view a development proposal which does not require public consultation, the written consent of the applicant/owner must be obtained to view the documents submitted. In the event written consent is not obtained, the Shire will not provide access to the documents unless a formal application under the Freedom of Information Act is made to the Shire and has been approved by the Shire's Freedom of Information Officer following due process.

5. APPLICATION

- 5.1 This policy is applicable to the entire local government area of the Shire of Dardanup and will be applied by the Shire when making discretionary decisions relating to public notice of planning proposals.
- 5.2 Planning proposals in the context of this policy include development applications; Structure Plans; Scheme Amendments and Local Development Plan.
- 5.3 For the purposes of this policy, in circumstances where consultation is undertaken it will be to the land owners only that, in the opinion of the Shire, may be affected by the proposal and/or other stakeholders where these are identified.
- 5.4 The Policy also applies to Planning Applications for which the Council is not the final decision making authority.

6. REFERENCE DOCUMENTS

Planning and Development Act, 2005

Planning and Development (Local Planning Schemes) Regulations, 2015

Shire of Dardanup Local Planning Scheme No.9

2. Pursuant to Clause (4) (3) Part 2 Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, directs the Chief Executive Officer at the completion of public consultation, present any submissions received to Council for acknowledgement and for Council to consider the Local Planning Policy as provided above in light of any submission received for final adoption.

Change to Officer Recommendation

No Change. OR:

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommendation:

Background

On 23rd June 2025, the Local Planning Scheme No. 9 (LPS9) was gazetted which replaced TPS3. As there was no longer a head of power for the Local Planning Policies (LPPs) adopted under TPS3, the LPPs were each adopted as new policies under LPS9 in accordance with the Regulations on 27th August 2025.

Following a review of the policy framework, officers identified that CP505 required an update to include Development Assessment Panel (DAP) matters and is now presented to Council to commence the process for the policy to be adopted under LPS9.

Legal Implications

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 – Deemed provisions for local planning schemes, Part 2, clauses 4-6 are relevant.

4. Procedure for making local planning policy

- (1) *If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows —*
 - (a) *publish a notice of the proposed policy in a newspaper circulating in the Scheme area, giving details of —*
 - (i) *the subject and nature of the proposed policy; and*
 - (ii) *the objectives of the proposed policy; and*
 - (iii) *where the proposed policy may be inspected; and*
 - (iv) *to whom, in what form and during what period submissions in relation to the proposed policy may be made;*
 - (b) *if, in the opinion of the local government, the policy is inconsistent with any State planning policy, give notice of the proposed policy to the Commission;*
 - (c) *give notice of the proposed policy in any other way and carry out any other consultation the local government considers appropriate.*
- (2) *The period for making submissions in relation to a local planning policy must not be less than a period of 21 days commencing on the day on which the notice of the policy is published under subclause (1)(a).*
- (3) *After the expiry of the period within which submissions may be made, the local government must —*
 - (a) *review the proposed policy in the light of any submissions made; and*
 - (b) *resolve to —*
 - (i) *proceed with the policy without modification; or*
 - (ii) *proceed with the policy with modification; or*
 - (iii) *not to proceed with the policy.*
- (4) *If the local government resolves to proceed with the policy, the local government must publish notice of the policy in a newspaper circulating in the Scheme area.*
- (5) *A policy has effect on publication of a notice under subclause (4).*
- (6) *The local government —*
 - (a) *must ensure that an up-to-date copy of each local planning policy made under this Scheme is kept and made available for public inspection during business hours at the offices of the local government; and*
 - (b) *may publish a copy of each of those local planning policies on the website of the local government.*

5. Procedure for amending local planning policy

- (1) *Clause 4, with any necessary changes, applies to the amendment to a local planning policy.*

(2) *Despite subclause (1), the local government may make an amendment to a local planning policy without advertising the amendment if, in the opinion of the local government, the amendment is a minor amendment.*

6. Revocation of local planning policy

A local planning policy may be revoked —

- (a) *by a subsequent local planning policy that —*
 - (i) *is prepared in accordance with this Part; and*
 - (ii) *expressly revokes the local planning policy;*

or
- (b) *by a notice of revocation —*
 - (i) *prepared by the local government; and*
 - (ii) *published in a newspaper circulating in the Scheme area.*

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

14.2 - Ensure equitable, inclusive and transparent engagement and decision-making.

Environment - None.

Precedents

Council reviews its policies regularly and the last full review of the Shire's Council Policy Manual was adopted at the Ordinary Council Meeting held 23rd September 2024. The TPS3 LPPs adopted at that meeting reflect Council's current position on various Planning matters where discretion can be applied.

The policies were reviewed and adopted again on 27th August 2025 shortly after the introduction of the new LPS9 and reflect the changes to the new Local Planning Scheme name (now LPS9), zone names, and provisions.

Budget Implications

The requirement to conduct public consultation in line with the policy incurs incidental costs such as for stationery, postage, newspaper advertising, signage, webspace etc that would be at least partially defrayed by the applicant the subject of the consultation.

Budget – Whole of Life Cost - None.

Council Policy Compliance

SDev CP505 – Public Consultation – Planning Matters

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.2.1A) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Review and adopt LPP SDev CP505 – Public Consultation – Planning Matters.	
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Legal and Compliance Reputational	Failure to regularly review and update policies could result in the Shire not meeting its obligations at law. The Shire’s reputation could be viewed negatively for not undertaking regular reviews of policies of Council.

Officer Comment

Upon gazettal of LPS9 on 23rd June 2025, all TPS3 LPPs became obsolete and therefore the Shire had no LPPs to provide guidance on discretionary planning matters. A new suite of LPPs was adopted under LPS9 on 27th August 2025 to bring this into compliance.

LPP CP505 has been updated to cover Development Assessment Panel matters and is submitted now for review and adoption. Officers have been using the consultation framework in the *Planning and Development (Local Planning Scheme) Regulations 2015* to guide community consultation as a default which is generally consistent with the policy.

The policy review comprises of minor updates and edits for improved grammar and presentation. It has also been amended to include reference to Development Assessment Panel (DAP) assessment requirements in Schedule 1 – Consultation Matrix as application types which now require mandatory consultation due to the complexities often involved with such developments.

The changes to the Local Planning Policy *SDev CP505 – Public Consultation – Planning Matters* review is tracked and referenced within (Appendix ORD: 12.2.2B).

END REPORT

12.2.2 Road Naming – WAPC Subdivision Approval 202063

Reporting Department	<i>Development Services Directorate</i>
Responsible Officer	<i>Mr Ashwin Nair - Director Development Services</i>
Reporting Officer	<i>Mr Alan Longbon - Manager Planning, Building & Health</i>
Applicant	<i>Harley Dykstra - Land Development Services</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Quasi-Judicial.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<ul style="list-style-type: none"> <i>12.2.2A – WAPC 202063 Road Name Plan</i> <i>12.2.2B – Family Tree</i> <i>12.2.2C – Risk Assessment</i> <i>12.2.2D – William and Mary Garvey - Dardanup Heritage Collective</i>

Overview

The purpose of this report is for Council to consider a road name for a new road approved as part of a subdivision approval granted by the Western Australia Planning Commission (WAPC) over Lot 101 Padbury Road, Dardanup West. Council is also requested to consider continuing the road names of Killarney Road and Summerhill Drive over the approved extensions to these road reservations as part of the same subdivision approval.

The approved names will be forwarded to the Geographical Names Committee (GNC) of Landgate for final approval.

OFFICER RECOMMENDATION

THAT Council:

1. **Approves the preferred road name of Paddys Place and the alternative road name of McHugh Court for the new road to be constructed as shown on the approved plan of subdivision as contained within (Appendix ORD 12.2.2A).**
2. **Approves the extension of the existing road name Killarney Road as depicted on the approved plan of subdivision as contained within (Appendix ORD 12.2.2A).**
3. **Approves the extension of the existing road Summerhill Drive as depicted on the approved plan of subdivision contained within (Appendix ORD 12.2.2A).**
4. **Authorises the Chief Executive Officer to forward the approved road naming plan to the Geographical Names Committee of Landgate, for their final approval.**

Change to Officer Recommendation

No Change. OR:

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommendation:

Background

Subdivision approval was granted on 4th November 2025 for a 22-lot subdivision over Lot 101 Padbury Road, Dardanup West. As part of the subdivision, extensions to Killarney Road and Summerhill Drive were approved. A new road from Killarney Road also formed part of the subdivision approval to ensure the safe and efficient movement of vehicles through the area. The plan of subdivision showing the new road and roads to be extended can be viewed within (Appendix 12.2.2A) and seen below:

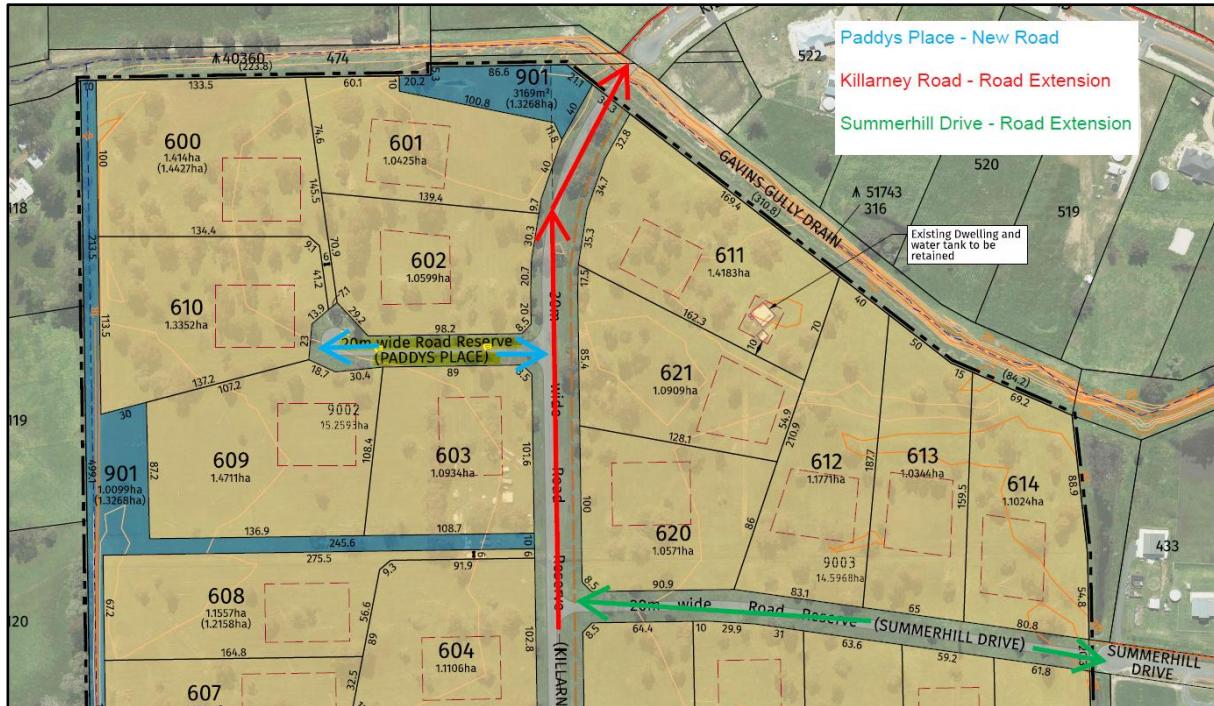


Figure 1: Approved Plan of Subdivision

Due to the recent nature of the approval, the new road has yet to be built, or the existing roads extended however, the applicant is seeking to progress with the road naming aspect of the development first. The applicant has tendered two names (a preferred and alternative) for Council consideration for the new road which can be seen below with a summary of the name's origin. An assessment of the names against Council Policy is detailed further in the report.

Paddy's Place

*"The Garvey Family came out from Ireland in 1853. **PADDY** Garvey was the oldest sibling at 16 years old. His father William only lived for 3 years due to his hard life in Ireland. Therefore, Paddy had to take on the responsibility of the family. The family did very well and accumulated much land in the Dardanup and Harvey shires. He and his brother Timothy together with 3 sisters made good lives for themselves. In 1903 Paddy was elected to the Dardanup Roadboard. Killarney road is named after their farm. Passing though the old farm it gave access to the farmhouse via a one third chain gazetted road which was latter redirected and widened to 20 meters. Paddys Place was also part of the Garvey land selection."*

McHugh Court

This was a previous family name – see attached family tree where McHugh was the maiden name of Paddy's mother. (Appendix 12.2.2B).

The names subject to being endorsed by Council will be forwarded to the GNC for final consideration.

Legal Implications

The GNC is responsible under the *Land Administration Act 1997* for the final approval of road names. The local government must approve proposed road names and then forward them to the Minister for Lands for final approval.

Council Plan

- 8.1 - Support responsible planning and development.
- 9.3 - Provide quality community facilities.
- 10.3 - Improve road safety, connectivity and traffic flow.

Environment - None.

Precedents - None.

Budget Implications - *None*

Budget – Whole of Life Cost - None.

Council Policy Compliance

SDEV CO510 - Road and Thoroughfare Naming

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.2.2C) for full assessment document.

TIER 1 – No discernible Inherent Risk has been identified (no Risk Theme or Consequence).		
Risk Event	Road Naming – WAPC Subdivision Approval 202063	
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Service Interruption	If road names were not approved the provision of services such as emergency services, post and parcel delivery would be compromised.
	Reputational	Risk of criticism in the media for not naming road.

Officer Comment

It's a principle that the naming of roads can contribute towards a sense of place. In this regard, the relevant objective of *Council Policy SDEV CO510 -Road and Thoroughfare Naming* states:

'Ensure consideration to the history, natural environment, culture and character of the area is duly given when determining road names'.

The policy encourages the use of themes where four (4) or more roads are being proposed as the basis for road names, to elevate a sense of place within the locality. However, where one (1) road is proposed to be named, the policy encourages it to align with existing themes in the immediate locality.

As Council are being requested to name one road, Officers have reviewed the existing road names in the locality and have identified a theme associated with the Garvey Family who are early settlers within the West Dardanup area.

Correspondence has been received from the applicant that the proposed names of Paddy's Place and McHugh Court are names of family members of the Garvey Family. Refer to (Appendix 12.2.2D). As such, Officers consider the proposed names of Paddy's Place and McHugh Court are consistent with the established theme in the immediate locality.

The Council Policy has additional criteria to assess the merits of a proposed road name to ensure consistency with the requirements of the '*Geographical Names Committee Western Australia – Principles, Guidelines and Procedures*'. Below is a table of the criteria assessed against the proposed road names:

Criteria	Officer Assessment
i) The origin of each name shall be clearly stated and subsequently recorded;	Demonstrated: The applicant has provided the origin of each of the proposed names which is consistent with the early settlers' theme already established in the immediate locality.
ii) Names shall not be offensive or likely to give offence, incongruous or commercial in nature;	Demonstrated; The names are not offensive and reflect early settlers in the locality of Dardanup.
iii) Names shall be easy to read, spell and pronounce in order to assist emergency services, service providers and the travelling public;	Demonstrated: The names are easily legible and considered not to impact upon emergency services response to an incident.
iv) Unduly long names and names comprised of two or more words should generally be avoided;	Demonstrated. The proposed name is shorter than existing road names in the locality and does not comprise of more than 2 or more words.
v) Proposals for road names shall include an appropriate road type suffix;	Demonstrated: Court and Place are an appropriate road type suffix.
i) Practical application of road names to maps and plans shall be considered such as the long street names should not be allocated to short roads.	Demonstrated: The short name proposed is considered appropriate for the small road created as part of this subdivision.

Based on the above assessment and the names being consistent with the already established theme in the immediate locality, Officers recommend that Paddys Place be supported as the preferred name and McHugh Court as the alternative for the new road approved as part of the subdivision approval for Lot 101 Padbury Road, Dardanup West. Furthermore, Officers recommend that Council support the continuation of the names Killarney Road and Summerhill Drive over the approved extensions to these road reservations as depicted in (Appendix 12.2.2A).

END REPORT

12.3 COMMUNITY & ECONOMIC DEVELOPMENT DIRECTORATE REPORTS

None.

12.4 INFRASTRUCTURE DIRECTORATE REPORTS

12.4.1 Land Acquisition Lot 8 Collie River Road

Reporting Department	<i>Infrastructure Directorate</i>
Responsible Officer	<i>Mr Theo Naudé - Director Infrastructure</i>
Reporting Officer	<i>Mr Nathan Ryder - Manager Infrastructure Planning & Design</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Absolute Majority.</i>
Attachments	<i>12.4.1A – Risk Assessment</i> <i>12.4.1B – Correspondence with DPLH</i> <i>12.4.1C – Drawing 2023-CIV-063-03 Signed</i> <i>Confidential Attachment 'A'</i>

Overview

A portion of Collie River Road, as well as Shire stormwater drainage infrastructure is located within private property at Lot 8 Collie River Road. The proposal is for the Shire to acquire the necessary land for the portion of Collie River Road and add an easement to Lot 8 Collie River Road for the stormwater drainage infrastructure. Council is requested to allocate unbudgeted funds to resolve the matter and authorisation of the land acquisition.

OFFICER RECOMMENDATION

THAT Council:

1. **Authorises unbudgeted expenditure from the Road Construction and Major Maintenance Reserve to the amount of \$60,591 in the 2025/26 annual budget to enable resolution of the matter to cover the costs of land purchase, Licensed Surveyor, and other costs associated with the acquisition of the land.**
2. **Authorises the Chief Executive Officer to negotiate the land purchase, enter into an agreement with the landowners, and effect the property transactions to acquire the land, which will become Road Reserve, in relation to Lot 8 Collie River Road.**

By Absolute Majority

Change to Officer Recommendation

No Change. OR:

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommendation:

Background

At the Ordinary Council Meeting held on 23rd November 2022, Council resolved the following (CR 313-22):

THAT Council:

1. *Acknowledges the land matter issue of there being a portion of Collie River Road and stormwater drainage infrastructure located within private property Lot 8 Collie River Road, as well as some property that is located within the road reserve that should be within Lot 8; and*
2. *Authorises over budget expenditure in the 2022/23 annual budget to enable resolution of the matter and for this to be funded from the Road Construction and Major Maintenance Reserve.*

The Shire's proposal to resolve the land matter by creating easements over the property was rejected by the Department of Planning, Lands and Heritage (DPLH). An alternative proposal was drafted, which has been approved by DPLH, and Council is therefore requested to allocate funds for this matter to be resolved.

Refer to Officer Comment section of this report for more information.

Legal Implications

The relevant Act is the *Land Administration Act 1997* and consideration of *Schedule 3.2 Local Government Act 1995*.

Schedule 3.2 of the Local Government Act 1995:

Schedule 3.2 — Particular Things Local Governments Can Do On Land Even Though It Is Not Local Government Property [Section 3.27 (1)]

1. *Carry out works for the drainage of land.*
2. *Do earthworks or other works on land for preventing or reducing flooding.*
3. *Take from land any native growing or dead timber, earth, stone, sand, or gravel that, in its opinion, the local government requires for making or repairing a thoroughfare, bridge, culvert, fence, or gate.*

Section 3.36 applies.

Section 3.27 (3) applies.

4. *Deposit and leave on land adjoining a thoroughfare any timber, earth, stone, sand, gravel, and other material that persons engaged in making or repairing a thoroughfare, bridge, culvert, fence, or gate do not, in the local government's opinion, require.*

Section 3.36 applies.

Section 3.27 (3) applies.

5. *Make a temporary thoroughfare through land for use by the public as a detour while work is being done on a public thoroughfare.*

Section 3.36 applies.

Section 3.27 (3) applies.

6. *Place on land signs to indicate the names of public thoroughfares.*

7. *Make safe a tree that presents serious and immediate danger, without having given the owner the notice otherwise required by regulations. (The cost cannot then be recovered from the owner.)*

Consistent with Delegation 1.2.46 (Acquisition of Property) – Authorisation 1, the Chief Executive Officer, Director Infrastructure, Director Corporate & Governance and Director Development Services as Subdelegates, have delegated authority to obtain land for the Shire's infrastructure up to the value of \$25,000 under certain conditions.

Council Plan

13.2 - Manage the Shire's resources responsibly.

14.2 - Ensure equitable, inclusive and transparent engagement and decision-making.

Environment - None.

Precedents

The Shire has acquired land in the past from private landholders to create road reserves.

Budget Implications

The request for unbudgeted funds is \$60,591. Refer to the cost estimate breakdown included in Confidential Attachment A - Under Separate Cover.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.4.1A) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Land Acquisition Lot 8 Collie River Road	
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Legal and Compliance Reputational	Maintenance of Shire infrastructure (road and drainage) currently requires permission from the landowner. There is an expectation by the landowner that Council will resolve the land matter promptly.

Officer Comment

A portion of Collie River Road (about 350m in length) as well as Shire stormwater drainage infrastructure (about 110m in length, mostly open channel drainage) is located within private property, Lot 8 Collie River Road, currently owned by Mr Leslie and Mrs Merrilyn Liddington.



Figure 1: Location diagram of Lot 8 Collie River Road

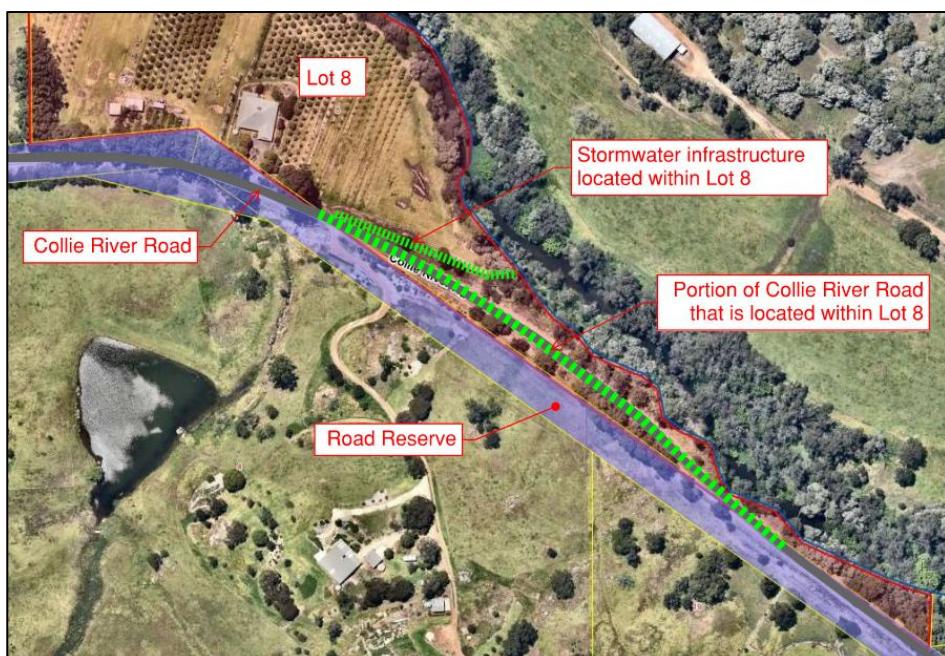


Figure 2: Diagram illustrating the land issues on Lot 8

Collie River Road deviates significantly from the 20m wide road reserve in the area of Lot 8 Collie River Road. It would appear that this is a legacy issue from the original construction of Collie River Road, likely due to the presence of rock within the road reserve, which would have significantly complicated the road construction. The Shire currently maintains this section of Collie River Road even though it is technically located within private property.

The stormwater drain crosses Collie River Road via a culvert and then flows via open channel, discharging into the Collie River. Issues with the open channel were reported to the Shire several years ago by the landowner. The Shire continues to maintain this drain on an as-required basis even though it is technically located within private property.

The Shire's proposal was to create easements for the road and drainage, in lieu of purchasing the land, as well as amalgamation of a small portion of the road reserve into Lot 8 as a land swap. The proposal, which had been endorsed by the owners of Lot 8 Collie River Road, was rejected by DPLH and they insisted that the land for the public road must be acquired, and they also did not support ceding a portion of the road reserve to amalgamate into Lot 8. DPLH, however, did agree that the Shire's drainage infrastructure could be located in an easement on Lot 8. Refer to correspondence included in (Appendix ORD: 12.4.1B).

As such, a secondary agreement was reached with the landowners for an alternative arrangement. The signed drawing, dated 17th January 2025, is included in (Appendix ORD: 12.4.1C). This arrangement comprises the acquisition of 4,324 square metres of Lot 8 Collie River Road to become “road reserve” and the creation of a drainage easement to contain the Shire’s drain.

The Shire Officer obtained a land valuation of the portion of land for acquisition in January 2025, a total of 4,324 square metres. The other costs for resolving the land issue are the engagement of a Licensed Surveyor, application to Western Australian Planning Commission (WAPC), Landgate lodgement fee, as well as engaging a settlement agent. The land valuation and breakdown of the estimate is included in Confidential Attachment A under separate cover.

While an agreement in principle with the landowners has been obtained for acquisition of a portion of Lot 8 Collie River Road and the creation of a drainage easement (Appendix ORD: 12.4.1C), a more formal agreement will be required for the property acquisition, for which the proposed process is to seek agreement via a Memorandum of Understanding, which will contain details of the agreed purchase price as well as other conditions.

Since the value of the land proposed to be acquired in this case exceeds the maximum compensation value of \$25,000 under Delegation 1.2.46 (Acquisition of Property), Council is requested to provide the necessary authorisation to the Chief Executive Officer. Correcting this legacy issue by acquiring the land for the portion of Collie River Road, and placement of an easement on Lot 8 Collie River Road to contain the drainage infrastructure will, going forward, enable the Shire both protection and unfettered access for maintenance, renewal and upgrade of its assets. Council is therefore requested to allocated unbudgeted funds in order to resolve the matter.

END REPORT

12.4.2 Proposed Dedication of Road Reserve F25 – Ratcliffe Road

Reporting Department	<i>Infrastructure Directorate</i>
Responsible Officer	<i>Mr Theo Naudé - Director Infrastructure</i>
Reporting Officer	<i>Mr Andrew Coulson - Development Engineer</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>12.4.2A – Proposed Deposited Plan DP430724 12.4.2B – Risk Assessment 12.4.2C – Letter from Planning Solutions</i>

Overview

This report seeks Council approval to request the Minister for Lands to approve the dedication of a new road in accordance with the *Land Administration Act 1997* that will effectively create an extension of Ratcliffe Road through to private property along an existing track through state forest.

OFFICER RECOMMENDATION

THAT Council:

1. **Requests that the Chief Executive Officer writes to the Minister for Lands to request the dedication of the land as a road, which runs through Forest Reserve No 25, as shown DP430724 (Appendix ORD: 12.4.2A), pursuant to Section 56 of the *Land Administration Act 1997*.**
2. **Indemnifies the Minister for Lands against any costs, including any claims for compensation and costs that may reasonably be incurred by the Minister, in considering granting the request to dedicate the land as a road.**

Change to Officer Recommendation

No Change. OR:

As per *Local Government (Administration) Regulations 1996 11(da)*, Council records the following reasons for amending the Officer Recommendation:

Background

Council resolved at its Ordinary Council Meeting held on 28th October 2020 [CR 291-20]:

THAT Council:

1. *Supports the excision and dedication of road from Reserve F25, as depicted on Planning Solutions Location Plan - 200828 6682, in accordance with the Land Administration Act 1997, subject to:*
 - a. *The construction of the road by the proponent at no cost to Council prior to the dedication of road; and*
 - b. *The road being constructed to the standards and to the satisfaction of the Shire of Dardanup.*
2. *Gives delegated authority to the Chief Executive Officer to approve the dedication of road in accordance with the Land Administration Act 1997.*

Between April 2022 and May 2023, the proponent re-sheeted the road and upgraded the drainage to the satisfaction of the Shire.

In September 2025, the proponent completed the preparation of the survey and Deposited Plan and lodged it with Landgate. The land to be dedicated as a road, which runs through Forest Reserve No 25, is shown on DP430724 (Appendix ORD: 12.4.2A).

While the road dedication process has progressed, it came to light that two items were not considered in the previous Council Report in October 2020, which are required for full compliance with the Land Administration Act 1997.

This report addresses both of the omitted requirements, which will result in a compliant request being made to the Minister for Lands.

As such, the matter is brought back to Council for further consideration. Full details are included in the Officer Comment section of this report.

Legal Implications

In order to carry out this task there is a requirement for a formal resolution of Council in accordance with Section 56 of the Land Administration Act 1997. The excision, acquisition and dedication processes need to be in accordance with the requirements of the Land Administration Act 1997.

Council Plan

10.3 - Improve road safety, connectivity and traffic flow.

13.1 - Adopt best practice governance.

Environment

None, however, if supported, the road dedication would become a road reserve that will be in the care, control and management of the Shire.

Precedents

Council has previously supported road dedications put forward by the State government, including:

- The excision of approximately 16 km of Pile Road from State forest land and its dedication as a road – undertaken by the then Department of Environment and Conservation.
- Various sections of the Boyanup Picton Road, Bunbury Outer Ring Road, Willinge Drive and the truck assembly bay as part of the Bunbury Outer Ring Road Stage 1 and Port Access Project – undertaken by Main Roads WA.

Budget Implications

There will be no immediate expenses borne by the Council as the owners of Lot 2 (343) Ratcliffe Road have:

1. Upgraded the road at their own cost.
2. Covered all costs associated with the surveying of the road reserve and the lodgement of documentation.

Budget – Whole of Life Cost

If supported by Council, the dedication of road will create a new road that will be under the care, control and management of the Shire. The constructed road will be added to the Shire's road inventory and will become an asset that will need to be maintained on a regular basis and renewed in future.

A road of this type would be classified as a Local Access – Rural (gravel) as per the Shire's Road Functional Hierarchy with an expected traffic volume of 0-20 vehicles per day. This classification outlines the standard to which the road is to be constructed, and the on-going maintenance level of service required.

A gravel road of this classification will have a useful life of approximately 20 years and require annual maintenance, mainly consisting of unsealed road grading. Using unit rates and proposed maintenance frequencies as listed in the Shire's Infrastructure Maintenance Schedule, the cost to Council for the maintenance of the proposed 1.6 kilometres of gravel road over its expected life would be approximately \$30,000, or \$1,500 annually.

At the end of its useful life (20 years), the road would require a gravel resheet. Resheeting involves the importation and placement of a new layer of gravel when the existing surface is depleted. This process would cost approximately \$67,000 based on current material and construction costs.

It should be noted that by adding this road to the Shire's road inventory will increase the amount of funding to be received through the WA Local Government Grants Commission (WALGGC) for Commonwealth Financial Assistance Grants (FAG). The amount of extra funding is untied funding for general purposes and local roads to local governments within Western Australia, but the increase in the amount is not known at this point of time.

Council Policy Compliance

Council has a policy (CP119) that defines the circumstances where the Shire will assist in the maintenance and/or dedication of access tracks to properties that are not provided with a dedicated road and are isolated within State Forest.

This policy applies to properties in the Shire of Dardanup that are:

- Situated within State Forest;
- Not directly connected to a dedicated road;
- Accessed via a vehicular track through State Forest; and
- Rateable properties and pay rates to the Shire of Dardanup.

The Shire of Dardanup is committed to working with the State Government to arrange a dedicated access connecting to the property via the Land Administration Act 1997. This may involve the dedication of the existing track where possible or the consideration of new road alignments that may minimise the impact on forest areas.

Until such time that a dedicated road is provided to the property, the Shire of Dardanup will provide occasional assistance in the maintenance of the access to the property subject to the approval of the relevant state government department responsible for the land on which the track is located and upon request by the Property Owner. The frequency and scope of maintenance to be offered will be determined by the Chief Executive Officer.

Assistance is generally limited to the following conditions:

- Only one access track per property (i.e. assistance will not be provided to multiple accesses to one property);
- Maintenance is limited to a maximum distance of two kilometres per access track, measured from the last gazetted section of the road network, along the track to the property gate; and
- The Shire does not accept any liability for the track and its ongoing condition.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.4.2B) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Proposed dedication of road reserve within Reserve F25 (Ratcliffe Road)	
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Legal and Compliance	Support not provided for the required road dedication.

Officer Comment

- *Background*

Over the past years, the Director of Infrastructure has been in discussion with the owners of Lot 2 (343) Ratcliffe Road and the Department of Biodiversity, Conservation and Attractions (DBCA) about the potential upgrade of their existing property access. The owners utilise the current extent of Ratcliffe Road and the existing track that runs through the adjacent state forest to gain access to their property.

The following diagram shows the existing road and track:

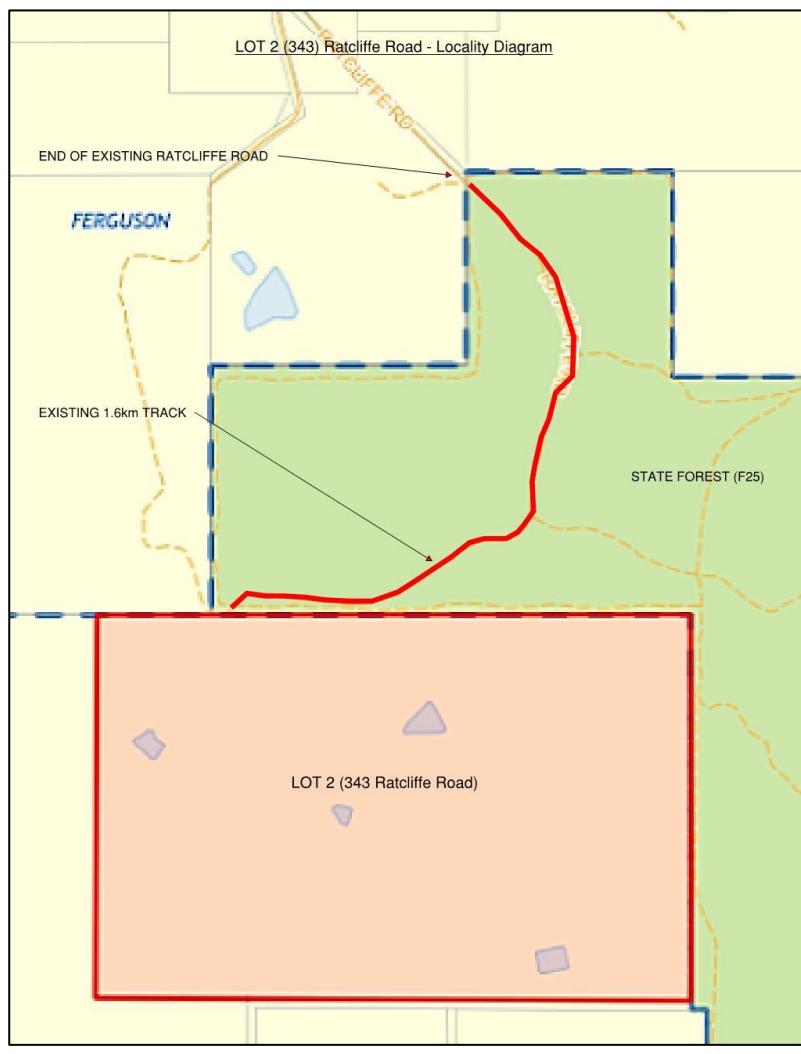


Diagram showing the existing track

The Shire of Dardanup has several non-dedicated tracks of this nature that have been used to gain access to private property through areas of State Forest or other Crown reserves. These tracks are generally narrow tracks that have not been designed properly or constructed to contemporary road construction standards.

Land will need to be excised and dedicated as a road under the *Land Administration Act 1997* to enable the road to be managed by the Shire.

The owners, who own a mining/earthmoving equipment business, have been in liaison with the Department of Biodiversity, Conservation and Attractions and were given approval to source gravel for the proposed road construction from the nearby Queenwood Road gravel pit, which is situated on State land.

In September 2020, a formal request was received from Planning Solutions on behalf of the proponent Spacer Tech Pty Ltd, the registered proprietor of Lot 2 (343) Ratcliffe Road, Crooked Brook to seek Council support for the dedication of a portion of State Forest (F25) as road that will extend Ratcliffe Road to the aforementioned property. This would result in the excision of a portion of land 1.6 km in length located within the State Forest being incorporated into a road reserve vested and managed by the Shire.

Planning Solutions provided correspondence from the Department of Biodiversity, Conservation and Attractions in support of the dedication of a portion of Ratcliffe Road, along with a formal undertaking from Mr Castle (proponent) to upgrade the existing track at his cost and cover all costs associated with the survey and lodgement of documents.

Correspondence from Planning Solutions which includes the map of land requirement, was previously provided to Council for consideration at its Ordinary Council Meeting held on 28th October 2020 (Appendix ORD: 12.4.2C).

- *Alternative access to property*

It should be noted that the property does have legal road frontage (i.e. a dedicated road) on its southern side, which is currently unconstructed. This road, if it were constructed, would be connected back to the existing Warburton Road.



Diagram showing proximity of Lot 2 to road reserve

This option was explored previously by staff; however, the environmental constraints, both terrain and existing vegetation, made this option less viable than the proposed option of extending Ratcliffe Road via a new road through state forest.

- *Requirement for a Second Council Resolution*

While Council already made a resolution of the matter at the Ordinary Council Meeting held on 28th October 2020 [CR 291-20], the *Land Administration Act 1997* requires that, in order to make a request to the Minister for Lands to dedicate a road, certain documentation must be provided to support the request.

Two items that are required, but were not considered in the previous Council report, are:

- Public advertising; and
- Council to indemnify the Minister for Lands against any costs, including any claims for compensation and also any costs that may reasonably be incurred by the Minister in considering granting the request to dedicate the land as a road.

Since the time of the previous Council resolution to approve the road dedication with conditions, the proponent has upgraded the access track to a Shire standard rural road and arranged for the surveying and lodged a Deposited Plan with Landgate at its cost, thereby satisfying all conditions of approval. Refer to copy of the Deposited Plan DP430724 included in (Appendix ORD: 12.4.2A).

- *Consultation*

The proposed road dedication was publicly advertised in accordance with the provisions of the *Land Administration Act 1997*. The advertising period was for a period of 37 days concluding on 19th December 2025 and involved the following:

1. Notice placed in the South Western Times newspaper on 30th October 2025;
2. Publicly advertised on the Shire of Dardanup website; and
3. Letter sent to two neighbouring landowners.

In response to the advertising, no responses were received opposing the proposed road dedication by the advertised period end of 19th December 2025.

The Shire sent letters to the following Government agencies and service providers on the 21st October 2025 requesting comments on the proposed road dedication:

- Water Corporation;
- Aqwest;
- Department of Planning, Lands and Heritage (DPLH);
- Department of Mines, Petroleum and Exploration (DMPE);
- Western Power;
- Alinta Energy;
- Harvey water; and
- Telstra.

Responses from Telstra, DPLH, DMPE, and Water Corporation were received within the 44-day notice period, which ended 19th December 2025, advising of no objections.

In summary, the Shire did not receive any objections to the proposed road dedication.

- *Officer Recommendation*

The Shire Officer has completed the required advertising and included the Minister's indemnification for costs within the proposed resolution, which, once approved by Council, will fully comply with the *Land Administration Act 1997*.

Council is requested to consider approval of the submission of a letter to the Minister of Lands with the required supporting documentation to create the new road reserve and provide legal access to Lot 2 Ratcliffe Road.

END REPORT

12.4.3 Determine Tender RFT-F0418322 Henty Road Widening Project

Reporting Department:	<i>Infrastructure Directorate</i>
Responsible Officer	<i>M Theo Naudé - Director Infrastructure</i>
Reporting Officers	<i>Mr Nathan Ryder - Manager Infrastructure Planning & Design</i>
	<i>Mrs Natalie Reid - Procurement Officer</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Absolute Majority.</i>
Attachments	<i>12.4.3A - Risk Assessment</i> <i>Confidential Attachment 'B' - Evaluation Panel Report (under separate cover)</i> <i>Confidential Attachment 'C' - Schedule of Rates (under separate cover)</i>

DECLARATION OF INTEREST

Cr. Tyrrell Gardiner & Cr. Mark Hutchinson declared a Proximity Interest in this item.

Please refer to Part 11 'Declaration of Interest' for full details.

Overview

This report provides Council with the results of the evaluation of Tenders for the RFT-F0418322 Henty Road Widening Project, as advertised and recorded in the Tenders Register and recommends that Council award a Contract for this service to the preferred Tenderer.

The value of the Contract exceeds the purchasing and contract threshold for the Chief Executive Officer and is therefore presented to Council for approval.

OFFICER RECOMMENDATION

THAT Council:

1. **Conditionally accepts the Tender submission for RFT-F0418322 Henty Road Widening Project, received from Fulton Hogan Industries Pty Ltd, as named in the Evaluation Panel Report recommendation detailed in Confidential Attachment 'B' (under separate cover) and identified as the most advantageous with the Schedule of Rates detailed in Confidential Attachment 'C' (under separate cover) subject to successful negotiation of contract departures resulting in agreed outcomes.**
2. **Delegates to the Chief Executive Officer in accordance with s.5.42(1) of the *Local Government Act 1995*, by Absolute Majority, authority to negotiate minor variations to the Contract for RFT-F0418322 Henty Road Widening Project before and/or after its execution in accordance Regulations 20 and 21A of the *Local Government (Functions and General) Regulations 1996*.**
3. **Authorises the Chief Executive Officer to execute the Contract for awarding RFT-F0418322 Henty Road Widening Project in accordance with s.9.49A of the *Local Government Act 1995*.**

By Absolute Majority

Change to Officer Recommendation

No Change. OR:

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommended Resolution:

Background

The Shire of Dardanup undertook an open public tender process to appoint a suitable Contractor/s for the supply of Henty Road Widening Project 7.2 m seal width with 0.5 m seal shoulder on both side and install Audible Centre Line (ACL) and Audible Edge Line (AEL).

TENDER DETAILS		
RFT Number	RFT-F0418322	
RFT Title	Henty Road Widening Project	
Recommended Tenderer(s)	Fulton Hogan Industries Pty Ltd	
Contract Term	Initial:	Construction
	Extension Options:	As required
	Defects Liability Period:	12 Months from practical completion
Tendered Rates/Cost	Refer to Confidential Attachment 'C' (under separate cover)	
Advertising:	West Australian – 3 September 2025 Southwest Times – 4 September 2025 SoD notice boards - 3 September 2025 Tenderlink - 4 September 2025	
Tender Deadline:	14:00 AWST Friday 3 October 2025	
Tender Opening:	14:00 AWST Friday 3 October 2025	
Tender Observers:	2 Shire of Dardanup Employees were present	
	Nil members of the public were present	

CONTRACT	
Commencement Date of New Contract:	January 2026
Completion Date of New Contract:	May 2026 plus Defects Period
Estimated Expenditure:	
▪ Separable Portion 1:	\$254,116.19 (excluding GST)
▪ Separable Portion 2:	\$2,265,248.89 (excluding GST)
Estimated value of New Contract:	\$2,519,365.08 (excluding GST)
Price Basis of New Contract:	Lump sum
VALUE FOR MONEY	
▪ Local Supplier benefit of local employees and purchasing from local businesses	

Legal Implications

The compliance requirements throughout the Tender process have been in accordance with:

- *Local Government Act 1995*
- *Local Government (Functions and General) Regulations 1996*; and
- CnG CP034 Procurement Policy.

The compliance requirements applicable to this report and Officer Recommendation is in accordance with:

Local Government Act 1995

5.23(2)(c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.*

Local Government (Functions and General) Regulations 1996, Regulation 11, 22, 23 and 24 -

11. *When tenders have to be publically invited*

(1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250 000 unless subregulation (2) states otherwise.*

22. *Minimum time to be allowed for submitting expressions of interest*

23. *Rejecting and accepting expressions of interest to be acceptable tenderer*

24. *People who submitted expression of interest to be notified of outcome*

Council Plan

10.3 - Improve road safety, connectivity and traffic flow.

13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

The Shire of Dardanup has previously entered into contracts for the road upgrades. Recent examples include:

- RFT-F0407895 Eaton Drive and Hamilton Road Modifications Cudliss Street Intersection;
- RFT-F0393408 Eaton Drive and Glen Huon Boulevard Signalised Intersection; and
- RFT-F0408167 Busher Road Intersection Upgrade.

Budget Implications

The budget allocations included in the 2025-26 Annual Budget for the elements of this Tender are as follows:

Separable Portion	Scope	Project Number	2025-26 Budget Allocation
1	Widening of four curves	RD12444	\$277,075.00
2	Shoulder sealing and linemarking	RD12470	\$2,902,500.00
TOTAL			\$3,179,575.00

The recommended contractor's conforming submission is within the budget allocation.

	CAPITAL COST SEPARABLE PORTION 1	CAPITAL COST SEPARABLE PORTION 2
Account Number:	RD12444	RD12470
Budget Amount:	\$277,075	\$2,902,500
Amount Spent to Date:	\$13,152	\$133
Proposed Contract Value:	\$254,116	\$2,265,249
Balance:	\$9,807	\$637,118

Separable Portion 1 is 100% funded under the Australian Government Black Spot (AGBS) program, Project Number 30004113. This project must be complete by 30 June 2026. This milestone is expected to be met provided the contract is awarded now.

Separable Portion 2 is 100% funded by the Federal and State Government under the Regional Road Safety Program – Local Government (RRSP-LG) Tranche 1. The Shire entered into a Memorandum of Understanding (CR 238-25) that outlines:

- The confirmed project scope and funding allocation;
- Milestone arrangements; and
- Reporting requirements.

The milestone for completion for Separable Portion 2 is by 30 June 2027; however, it is strongly recommended to award the contract now and deliver it in conjunction with Separation Portion 1. The requirements of the Memorandum of Understanding for this project are expected to be met. Further details may be obtained by referencing Item 12.3.2 of the Minutes of the Ordinary Council Meeting held on 27th of August 2025.

Budget – Whole of Life Cost -

The Henty Road Upgrade construction works will add value to Council's Road Assets. Ongoing road maintenance costs are budgeted annually through Council's Road Maintenance Expenditure budget.

Council Policy Compliance

Policy Matters Relevant to this Procurement
Work Health and Safety Framework and CnG302 Work Health and Safety Policy
Risk Management Governance Framework
CnG CP034 Procurement Policy
Infr CP117 – Maintenance of Verges by the Shire
Infr CP074 Asset Management
Infr CP120 Environment

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the Officer recommendation. Please refer to (Appendix ORD: 12.4.3A) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Determine Tender RFT-F0418322 Henty Road Widening Project	
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Financial	Overall project cost exceeds budget.
	Legal and Compliance	Failure to adhere to the Act and Regulations in terms of the correct process to run a public Tender.
	Legal and Compliance	By not addressing the Clarifications and Contract Departures submitted during the RFT process the Council would be a greater risk to Legal and Financial costs
	Reputational	Council could be seen in a negative light.

Officer Comment

A diagram illustrating the extents of the project and the separable portions is included below:



Diagram Showing Extents of the Henty Road Project

Tender Submissions

On conclusion of the Tender period, four (4) Tenders were received by the deadline of the Request for Tender (RFT) from:

TENDERS RECEIVED FROM	
1	Dunamis Construction Group
2	Fulton Hogan Industries Pty Ltd
3	WCP Civil Pty Ltd
4	Carbone Bros Pty Ltd

The submissions were recorded in the Tenders Register at close of tenders [F&G.r.17].

Tender Evaluation Panel

Tender Evaluation Panel (over \$250,000)		
Name	Position	Responsibility (eg Voting/Non-Voting, Technical Advisor)
Natalie Reid	Procurement Officer/Panel Chair	Voting
Samantha King	WHS Officer	Non-Voting
André van der Merwe	Manager Operations	Voting
Nathan Ryder	Manager Infrastructure Planning & Design	Voting
Shahin Mahmud	Project Officer	Voting

Probity Oversight

Process and probity advice during evaluation was provided by the Procurement Officer who also acted as Panel Chair. All members of the Panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the Respondents. This evidences the probity and integrity considerations within the process.

The Panel have compiled an Evaluation Panel Report which includes the consensus analysis (not individual Panel Member analysis) of the content of each tender submission against the required selection criteria. In some instances, this may result in commentary or scoring that may be critical or a negative reflection on an individual tender submission. It is this aspect of the Evaluation Panel Report, which is considered to be confidential in accordance with s.5.23(2)(e)(ii) information that has a commercial value to a person, or (iii) information about the business, professional, commercial or financial affairs of a person. The ranking of Tender submissions and recommended tenderer in the Evaluation Panel Report is therefore referenced by non-identifying methods.

Evaluation of Tenders

The objective of the Tender Evaluation Panel is to recommend a suitably qualified and experienced Contractor [or Contractors] to satisfy the requirements of the abovementioned RFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Tender Evaluation Panel recommends that the Respondent recommended in this report be accepted at the estimated Contract Value and Contract term provided, from the anticipated commencement date.

Submissions were deemed compliant and progressed for assessment against the following predetermined qualitative and price criteria:

CRITERIA	PERCENTAGE
(a) Relevant Experience, Skills and Key Personnel	20%
(b) Demonstrated Understanding and Resources	25%
(c) Sustainable Procurement and Corporate Social Responsibility (as per CnG CP034) Local Economic Benefit Purchasing from Disability Enterprises Purchasing from Aboriginal Businesses Purchasing from Environmentally Sustainable Business	5%
(d) Aboriginal Engagement	5%
(e) Price (upfront and ongoing costs)	45%
TOTAL	100%

Evaluation Justification

The Tender Evaluation Panel recommends Fulton Hogan Industries Pty Ltd based on an assessment of submissions against the predetermined qualitative and price criteria shown above. The submission provided by Fulton Hogan Industries Pty Ltd performed well across all of the aspects and was a complete and detailed representation of the services offered.

In determining Fulton Hogan Industries Pty Ltd as the preferred Tenderer, officers have undertaken the following Due Diligence checks:

DUE DILIGENCE CHECKS	YES/NO
Has the recommended Tenderer(s) undergone Reference Checks successfully?	Yes
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	Yes
Was a Conflict of Interest declared? If yes, please specify how it was managed?	No
Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	Yes

In addition to the evaluation against the qualitative and price criteria, the Tender Evaluation Panel held clarification discussions with Fulton Hogan regarding the proposed contract departures. Through this process, Fulton Hogan demonstrated a clear understanding of the contract requirements and was willing to amend or withdraw several departures to align with the Shires risk, compliance, and operational expectations. Finalisation of contract departures is pending, however, based on the outcomes of the Tender Evaluation Panel, it is recommended to appointment the contractor now as the departures are not expected to impact materially on the contract value.

The departures and clarifications requested by the contractor, including clarification to liability caps, rise and fall pricing adjustments, insurance requirements, latent condition clauses, defects liability periods, liquidated damages, extension of time events. These have been reviewed by the Shire with support from external legal advisors. It has been confirmed that these matters fall within the scope of minor contractual variations that may be negotiated and approved by the Chief Executive Officer. Overall, the document serves as a negotiation framework to align contractual terms between the Principal and the Contractor before finalising the agreement. Giving an allowing for specifically bitumen costs adjustments are that are common in major works projects.

The Panel considered Fulton Hogan's responsiveness during these negotiations to be a positive indicator of their capacity to work collaboratively with the Shire and to deliver the project in accordance with the required standards. The final position reached on contract departures resulted in an acceptable risk profile for the Shire and contributed to the overall value-for-money assessment. The Evaluation Panel therefore recommends that the contract for the Henty Road Widening Project be awarded to Fulton Hogan Industries Pty Ltd at the rates listed in Confidential Attachment 'C' (under separate cover) .

END REPORT

12.5 CORPORATE & GOVERNANCE DIRECTORATE REPORTS

12.5.1 Eaton Sports Pavilion – Annual Usage Report

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mrs Natalie Hopkins - Director Corporate & Governance</i>
Reporting Officer	<i>Mrs Chantal Edwards-Miller – Building Property Management Officer</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>12.5.1A – Risk Assessment</i>

Overview

The Eaton Sports Pavilion is a multi-purpose facility that supports a range of sporting and recreational activities throughout the year. This report provides an overview of the usage that has occurred over the previous 12 months, identifying key user groups.

OFFICER RECOMMENDATION

THAT Council acknowledges and receives the 2025 annual usage report for the Eaton Sport Pavilion and Oval facilities.

Change to Officer Recommendation

No Change. OR:

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommendation:

Background

At the Ordinary Council Meeting held on 26th March 2025, Council resolved the following [Res 53-25]:

OFFICER RECOMMENDED RESOLUTION AND COUNCIL RESOLUTION

53-25 MOVED - Cr Webster SECONDED - Cr Gillespie

THAT Council:

1. *Does not support the request from the Eaton Football Club for an Extended User Agreement for the period 1st January to 31st October.*
2. *Modifies the current Seasonal (Winter) User Agreement for the Eaton Football Club being 1st March to 30th September.*
3. *Authorises the Chief Executive Officer to negotiate with the Eaton Football Club the occasional usage requirements outside of the modified Winter Season.*
4. *Authorises the Chief Executive Officer to enter into a 5 year Seasonal User Agreement, (Winter Season only), with the Eaton Football Club for the use of the Oval, Lights, Club Rooms, Change Rooms and Storage Areas, for the period 1st March 2025 to the 30th September 2029, and subject to the following conditions:*
 - a) *Annual Seasonal User Agreement review, including charges, and assessment.*
 - b) *Power consumption for the Oval Lights to be the responsibility of the Club during Club usage periods.*
 - c) ***Report to be provided to Council, at the end of each Winter Season, on the Usage of the Facilities by both the Eaton Football Club, Occasional Hirers, and the Shire of Dardanup.***
 - d) *Continued endorsement of the Seasonal Fees and Charges for the Eaton Sports Pavilion, Changerooms and Glen Huon Oval as provided for in the Shire of Dardanup Schedule of Fees and Charges.*
5. *Directs the Chief Executive Officer to Investigate opportunities to maximise the usage of the facility.*

CARRIED
6/2

This report provides Council with the usage information as required in the resolution 4 (c) above.

Legal Implications - None.

Council Plan

2.2 - Increase participation in sport, recreation and leisure activities.
 9.1 - Strengthen the vibrancy of our town centres.
 13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

A User Agreement has been in place with the Eaton Boomers Football Club for a period of 3 years.

Budget Implications

Council generates revenue from hire fees for its facilities, which include both Seasonal User Agreements, such as the Eaton Football Club's winter season arrangement and Occasional Hirers. These fees are set according to the annual Schedule of Fees and Charges adopted by Council. Revenue is dependent on the frequency and type of bookings.

The following Fees and Charges are provided for in the 2024-2025 Budget

Eaton Sports Pavilion – Seasonal Charge	\$3,406.00
Eaton Sports Pavilion – Occasional Use / Day Hire per hour	\$77.00
Glen Huon Change Rooms – Seasonal Charge	\$2,270.00
Glen Huon Change Rooms – Occasional Use / Day Hire per hour	\$57.00
Glen Huon Oval – Seasonal Charge	\$2,270.00
Glen Huon Oval – Occasional Use / Hire per hour	\$52.00

The hire fees received from the bookings in 2025 are outlined in the tables below -

- Eaton Sports Pavilion & Changerooms

Shire of Dardanup Bookings – Occasional User Bookings	Number	Revenue for 2025 (Incl GST)
Occasional Bookings – Various Community Bookings	24	\$5,901.50

Eaton Boomers Booking – Under User Agreement	Number	Revenue for 2025 (Incl GST)
Eaton Boomers Bookings (Seasonal User Agreement)	161	\$5,676.00
Eaton Boomers Occasional Bookings (Outside Season)	29	\$3,520.00

Total bookings for 2025	214	\$15,097.50
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- Glen Huon Oval Bookings – Various

	Revenue for 2025 (Incl GST)	
South West Football League	Seasonal	\$2,343.00
Department of Education	Licence Agreement	\$48,896.88
Eaton Boomers Football Club	Seasonal User Agreement	\$2,270.00
	Occasional Bookings (Outside Season)	\$2,262.00
Total bookings for 2025	\$55,771.88	

The total revenue received from the various bookings for the pavilion, changerooms and oval during 2025 was therefore: \$70,869.38.

Operating expenditure budgeted for the Eaton Sports Pavilion and Glen Huon Oval for the 2024-2025 period is provided below.

Job Number	Description	Budgeted Expenditure
J11057	Eaton Sports Pavilion Maintenance	\$28,956.00
	Eaton Sports Pavilion Finance Cost	\$35,210.00
J11058	Eaton Sports Pavilion Changerooms	\$16,682.00
J11202	Glen Huon Oval	\$147,847.00
	Total expenditure for 2025	\$228,695.00

Budget – Whole of Life Cost

The costs and revenues itemised in the budget implication section above are ongoing and are subject inflationary adjustments.

Council Policy Compliance - None.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.5.1A) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Eaton Sports Pavilion– Annual Usage Report	
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Financial Reputational Property	Inadequate booking processes may result in reduced revenue for the Shire Council may be perceived negatively if facilities are underutilised An increase in bookings may result in accelerated wear and tear on high-use areas, leading to elevated maintenance costs

Officer Comment

The Eaton Sports Pavilion continues to serve as a key community asset, supporting both sporting and recreational activities.

During the 2025 season, the Eaton Football Club, comprising Women’s, Masters/Veterans, Senior League, and Colts teams, actively utilised the Eaton Sports Pavilion facilities from February through October.

Regular training sessions were held on Mondays to Thursdays, with Thursday trainings followed by team meals. This meal service is also open to the public. The Club hosted twelve home fixtures at Glen Huon Oval and conducted social and community events, including Ladies Day, AFL Grand Final day, Club fundraising such as quiz night, and two commemorations for Life Members.

In addition to Club activities, the Shire of Dardanup coordinated a variety of community and private bookings at the venue. These included:

- Peel Thunder Women’s Team Community Training Day;
- Six birthday celebrations;
- Three corporate training events;
- Privately run school holiday program;
- South West Rose Society Annual Spring Show,
- Movies by Moonlight event;
- YouthFest; and
- Ten internal Shire bookings.

The above activities and bookings highlight the Eaton Sports Pavilion and Oval as a vibrant hub for sport and community engagement throughout the year.

The Shire has worked proactively with the Club in the bookings for private functions and the opening of the bar. The Eaton Football Club was approached to provide bar staff for four private functions held at the Pavilion during the period; however, the Club declined participation in two of these events. The Club has also been approached to participate through canteen/food services for both Community Events undertaken at the Pavilion and ovals during the 2025 period, both of which they declined. Shire Officers will continue to work with the Club into 2026 and extend offers of participation to Community events.

Officers remain committed to maximising utilisation of the Eaton Sports Pavilion and during the 2025 period have explored opportunities to attract additional community groups to the facility. As part of these efforts, the Eaton Senior Citizens were approached, following concerns raised by the group in relation to parking at its current venue. However, they respectfully declined the offer. Engagement with other potential user groups will continue in 2026 to ensure the facility delivers broad community benefit and aligns with Councils objectives.

Following the end of the 2025 season, Shire Officers met with the representatives from the Eaton Boomers and carried out an end of season meeting to discuss any issues and operational matters. At this meeting the President Mr Troy Kent again expressed concerns regarding the fees, stating that they were too much and could cause financial strain for the Club.

END REPORT

12.5.2 Audit, Risk and Improvement Committee (ARIC) – Upcoming Changes

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mrs Natalie Hopkins - Director Corporate & Governance</i>
Reporting Officers	<i>Mrs Donna Bailye - Manager Governance</i>
	<i>Mrs Cindy Barbetti - Corporate Excellence & Compliance Officer</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>12.5.2A – Risk Assessment 12.5.2B – Audit Risk and Improvement Committee Charter 12.5.2C – Meeting Attendance Fees for Independent ARIC Members</i>

Overview

This report provides Council with an update on recent legislative changes requiring Audit Committees to transition to Audit, Risk and Improvement Committees with Independent Chair and Deputy Chair.

It also seeks Council's approval to commence recruitment of the Independent Presiding Member and Deputy of the Presiding Member positions, and for the committee's Charter to be revised to reflect the new legislative requirements, including expanded functions and governance provisions.

OFFICER RECOMMENDATION

That Council:

1. **Notes the legislative reforms effective from the 1st January 2026, requiring Audit Committees to be reconstituted as Audit, Risk & Improvement Committees, with Independent Chair and Deputy Chair.**
2. **Notes that local governments have up to six months from the effective date to achieve compliance with the legislative reforms, being 30th June 2026.**
3. **Supports the draft Audit Risk and Improvement Committee Charter including Terms of Reference and Selection Criteria provided for in (Appendix ORD: 12.5.2B).**
4. **Calls for Expressions of Interest for an Independent Presiding Member and an Independent Deputy of the Presiding Member to the ARIC in accordance with the TOR and Selection criteria.**
5. **Requests the CEO to bring a report to Council upon closing of the EOI process, including a shortlist of candidates, for Council's final endorsement of the Audit Risk and Improvement Committee Charter and Terms of Reference, and for approval of the appointment of the Independent Presiding Member and the Independent Deputy of the Presiding Member.**

Change to Officer Recommendation

No Change. OR:

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommendation:

Background

- *Audit Committee Provisions Before Local Government Regulations Amendment (No. 4) 2025*

Section 7.1A of the *Local Government Act 1995* (the Act) required every local government to establish an Audit Committee. The committee was to consist of at least three members, with the majority being elected councillors. Members were appointed by Council through an absolute majority resolution. Importantly, the Chief Executive Officer (CEO) and any employees of the local government were prohibited from being members of the committee, ensuring independence and avoiding conflicts of interest.

The committee's primary purpose was to assist Council in overseeing the local government's financial management, compliance obligations, risk management, and internal control systems. It also liaised with external auditors, providing assurance that statutory requirements and sound financial practices were being maintained.

Council has an established Audit and Risk Committee, under Section 7.1A of the Act, and reconsidered the committee's Charter incorporating the Terms of Reference and Instrument of Appointment at the October 2025 Ordinary Council Meeting [Res: 281-25]. At the same meeting, Council appointed five council members to the committee, plus two deputies (proxies), and confirmed the Presiding Member and Deputy Presiding Member [Res: 282-25]. Membership of the committee is as follows:

Voting Members

- Cr Gillespie – Presiding Member
- Cr Laurentsch – Deputy Presiding Member
- Cr Gardiner
- Cr Hutchinson
- Cr Farrant

Deputy Members (proxy)

- Cr Davies
- Cr Jenour

Council must now reconstitute its Audit and Risk Committee, to an Audit, Risk and Improvement Committee under the *Local Government Amendment Act 2024* (the Amendment Act) and *Local Government Regulations Amendment Regulations (No. 4) 2025*.

An overview of the changes and requirements is provided below.

- *Changes Introduced by Local Government Regulations Amendment (No. 4) 2025*

Recent reforms under the Amendment Act and the *Local Government Regulations Amendment Regulations (No. 4) 2025*, effective from 1st January 2026, introduce significant changes to the governance framework for audit committees.

Under the new provisions, all local governments must establish an Audit, Risk and Improvement Committee (ARIC). This change reflects a broader mandate that extends beyond financial oversight to include risk management, compliance monitoring, and continuous improvement.

Key requirements of the new framework include:

- *Committee Structure*

Audit Committees are now formalised as ARICs, with expanded responsibilities covering audit, risk, compliance, and performance improvement.

- *Independent Leadership*

The Presiding Member (Chair) and the Deputy of the Presiding Member must be independent persons—meaning they cannot be councillors or employees of the local government—and must be appointed by Council. A Council may also choose to appoint a Deputy Presiding Member, however if appointed, this person must also be independent and cannot be the same person as the Deputy of the Presiding Member. If a Deputy Presiding Member is to be appointed Council will effectively have to appoint three independent individuals:

- Independent Presiding Member (mandatory)
- Deputy to the Independent Presiding Member (mandatory)
- Deputy Presiding Member (optional)

- *Access to Audit Reports*

The Chief Executive Officer is expressly required to provide all audit reports directly to the ARIC, reinforcing transparency and accountability.

- *Defined Functions*

- ARICs are responsible for:

- Oversight of external and internal audit processes;
- Monitoring risk management systems;
- Ensuring compliance with legislative and policy obligations; and
- Promoting organisational performance improvement.

Local governments have six months from the 1st January 2026 to comply with these requirements. This means ARICs, including the appointment of Independent members, must be in place no later than the 30th June 2026. To meet this deadline, Council should aim to recruit and appoint an Independent Presiding Member and Deputy Presiding Member by April 2026, allowing sufficient time for induction and operational readiness.

Legal Implications

[Local Government Amendment Act 2024](#)

[Local Government Regulations Amendment Regulations \(No 4\) 2025](#)

Council Plan

13.1 - Adopt best practice governance.

14.2 - Ensure equitable, inclusive and transparent engagement and decision-making.

Environment – None.

Precedents

The establishment of an Audit Committee has long been mandated under the *Local Government Act 1995* (WA). Prior to the 2025 regulatory reforms, section 7.1A required every local government to establish an audit committee of at least three members, with a majority being elected councillors.

In terms of the regulatory reforms, Council has been updated on multiple occasions, most recently at the October 2025 Ordinary Council Meeting when the Audit and Risk Committee's Charter and membership were reviewed and considered, and again during the December 2025 committee briefing session where an overview of the proposed changes was presented.

Budget Implications

The management of the Audit, Risk and Improvement Committee will be coordinated by the Director Corporate & Governance, who holds overall responsibility for the committee's operations. Administrative support, including agenda preparation, minute-taking, and meeting coordination will be provided through this directorate using existing resources.

At this stage, the primary cost implication relates to the appointment of independent members, as required under the new legislative framework. This may include:

- Sitting fees for the Presiding Member and Deputy of the Presiding Member as determined by the Salaries and Allowances Tribunal (\$105 - \$1,215 per meeting plus superannuation if applicable). In addition, independent members may claim reimbursement for the actual travel expenses incurred in attending ARIC meetings.
- Recruitment costs, such as advertising and selection processes.
- Training and induction expenses for independent members to ensure compliance and effective participation.

Other operational costs—such as meeting logistics, document management, and staff time—are expected to be absorbed within the current Corporate & Governance budget allocation.

Additional funding for independent members remuneration will be requested to the Council for approval as part of the annual budget setting process starting from FY 2026-2027.

Budget – Whole of Life Cost

On-going costs to be covered by Annual Operating Budget.

Council Policy Compliance

Audit and Risk Committee Charter (incorporating Terms of Reference and Instrument of Appointment).

Exec CP202 *Complaints Management Process – Code of Conduct for Council Members, Committee Members and Candidates*.

Delegation 1.1.1 Audit and Risk Committee.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.5.2A) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Audit, Risk and Improvement Committee (ARIC) – Upcoming Changes	
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Financial	Additional costs for recruitment, sitting fees, and training of independent members may exceed initial budget estimates if not planned.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
	Legal and Compliance	Failure to establish an ARIC by 30 June 2026 could result in non-compliance with the <i>Local Government Amendment Act 2024</i> and associated regulations.
	Legal and Compliance	Delays in recruiting Independent Presiding and Deputy Presiding Members could compromise the committee’s independence and effectiveness.
	Legal and Compliance	Missed opportunity to leverage best practice governance frameworks.
	Reputational	Failure to embed continuous improvement and risk oversight could impact Council’s ability to deliver on strategic objectives and maintain community confidence.

Officer Comment

The *Local Government Amendment Act 2024* (the Amendment Act) amends the *Local Government Act 1995* (the Act) to advance various reforms, including changing audit committees to have an improved focus as “audit, risk and improvement committees” that will be independently chaired, with greater clarity on how council committees should operate.

Under the reforms, Council must:

- Formally rebrand the Committee as an ARIC in line with legislation on or before 30th June 2026.
- Update the Committee Charter including the Terms of Reference and selection criteria of the Independent Presiding Member and Deputy of the Presiding Member.
- Appoint an Independent Presiding Member, and Deputy of the Presiding Member (external candidates only, as defined by new regulations) before 30th June 2026.

Audit, Risk and Improvement Committee (ARIC) Model

The reforms require an ARIC to be structured as follows:

Independent Presiding Member

- A local government must appoint an independent person as presiding member of the ARIC.

Independent Deputy Member/Deputy Presiding Member

- A local government must appoint an independent person as Deputy Member to the Presiding Member, stepping in when the Presiding Member is unavailable.
- A local government may also appoint an independent committee member as Deputy Presiding Member.

Other Members

- The ARIC must have at least three members including the independent presiding member.
- The CEO and local government employees cannot be members of the ARIC.

Source: [DLGSC Fact Sheet: Reforms to Governance and Committees](#)

The Act provides for the following distinct committee member roles:

- Independent Presiding Member – responsible for facilitating and chairing committee meetings (section 5.12).
- Independent Deputy of the Presiding Member is a person who will not ordinarily be sitting at the committee meetings and will only be requested to attend when the Presiding member is unable to do so.
- Committee Members – Council resolves to appoint no more than five elected members as members for the committee. Note it is recommended that at least half of the committee members are made up of elected members commencing their 4-year term; with the other half being elected members who are midway through their term.
- Deputy Member – a deputy to a committee member who only performs the function of the ordinary member when they are unable to do so (section 5.11A).

The 'Act' also provides for the option to appoint an Independent Deputy Presiding Member – comparable to a Deputy Mayor/President. A Deputy Presiding Member is a committee member who presides at meetings of the committee in the absence of the Presiding Member (section 5.12(2)). Appointment of this member is optional. If appointed, this person must also be independent and cannot be the same person as the Deputy of the Presiding Member.

- *Recruitment of Independent Presiding Member and Deputy of the Presiding Member*

The officer recommends that Council approves to initiate the recruitment process through an Expression of Interest (EOI) advertisement. The WA Local Government Association (WALGA) has assembled a pool of suitably qualified and experienced independent persons who are available for local government consideration for appointment to their ARIC's. However, each local government is responsible for conducting its own assessment and due diligence, as WALGA does not verify candidate information. Members of that pool are eligible and encouraged to apply for appointment by following the application process as will be stated in EOI advertisement.

The Audit and Risk Committees current Charter already includes a provision to appoint an independent external person (if required); however, the selection criteria need to be broadened to meet the additional responsibilities of serving as Presiding Member or Deputy of the Presiding Member. It is recommended that Council approves the extended qualification criteria as provided in the revised charter (refer Appendix ORD: 12.5.2B)

- *Audit, Risk and Improvement Committee Charter (Terms of Reference)*

The Audit and Risk Committee Charter will need to be updated to reflect the expanded oversight functions and membership requirements introduced by the recent legislative reforms. These changes broaden the committee's role beyond financial audit to include risk management, compliance monitoring, and continuous improvement responsibilities.

The revised Charter must also incorporate new governance provisions, including the requirement for an Independent Presiding Member and Deputy Presiding Member, meeting protocols, reporting obligations, and clear definitions of roles and responsibilities.

Officers have prepared a draft Charter with tracked changes for Council consideration and endorsement. (Appendix ORD: 12.5.2B).

- *Meeting Attendance Fees for Independent Audit, Risk and Improvement Committee Members*

The Salaries and Allowances Tribunal has issued a determination variation to prescribe the meeting attendance fees for Independent Audit, Risk and Improvement Committee members which is attached

as (Appendix ORD: 12.5.2C). It should be noted that the fees prescribed (\$105-\$1,215 per meeting) do not include superannuation contribution. Local government bodies are to seek their own professional advice in regard to whether or not independent committee members are to be paid superannuation. In addition, independent members can be reimbursed for expenses attending ARIC meeting for actual travel and associated costs incurred to the satisfaction of local government.

END REPORT

12.5.3 *Quarterly Corporate Performance Report – Quarter 2 – October 2025 to December 2025*

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mrs Natalie Hopkins – Director Corporate & Governance</i>
Reporting Officer	<i>Mrs Jolene Roots – EA to Director Corporate & Governance</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>12.5.3A – Corporate Performance Report 2025-26 – Quarter 2 12.5.3B – Risk Assessment Tool</i>

Overview

This report presents Council with the attached Quarterly Corporate Performance (QCP) Report for the period October 2025 to December 2025 (Appendix ORD: 12.5.3A) in relation to the organisation's performance against the Shire's Corporate Business Plan and Annual Budget.

OFFICER RECOMMENDATION

THAT Council receives the Quarterly Corporate Performance Report for the period October 2025 to December 2025 as per (Appendix ORD: 12.5.3A).

Change to Officer Recommendation

No Change. OR:

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommended Resolution:

Background

The purpose of this report is to provide Council with an update on the Shire's performance against the Council Plan Initiatives and Capital Projects for 2025/26.

The second Quarterly Corporate Performance Report for 2025/26 is hereby presented to Council and covers the period 1st October 2025 to 30th December 2025.

Legal Implications - None.

Council Plan

- 13.1 - Adopt best practice governance.
- 13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

The Quarterly Corporate Performance Reports (QCP) is provided in accordance with the Chief Executive Officer Key Performance Indicators as set by Council. The report forms part of the CEO's annual KPI's for the 2025/26 financial year, and details the delivery of initiatives contained within the Council Plan and delivery of the Capital Works Program contained within the Annual Budget.

The report is presented to Council each quarter for endorsement.

The last Quarterly Corporate Performance Report (Q1 - 2025/26) was presented to Council on the 19th November 2025.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.5.3B) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Quarterly Corporate Performance Report – October to December 2025
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Reputational The Shire not achieving against the Corporate Plan could jeopardise the Shire's brand.

Officer Comment

Quarterly Corporate Performance Reports (QCP) are presented to Council for information purposes only. Matters raised within the report that require further Council decisions will be presented to Council as part of a separate Council report.

The quarterly Corporate Performance Report for the period October 2025 to December 2025 includes an overview of the performance measure for Council Plan Initiatives and Capital Works.

Further information on the Shire's overall performance is detailed within the Quarterly Corporate Performance Report (Appendix ORD 12.5.3A).

END REPORT

12.5.4 Monthly Statement of Financial Activity for the Period Ended on the 31st December 2025

Reporting Department:	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mrs Natalie Hopkins – Director Corporate & Governance</i>
Reporting Officer	<i>Mr Rehan Shahid – Manager Financial Services</i>
Reporting Officer	<i>Mr Ricky Depillo – Accountant</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>12.5.4A – Monthly Financial Report 31st December 2025 12.5.4B – Risk Assessment Tool</i>

Overview

This report presents the monthly Financial Statements for the period from the 1st of July 2025 to the 31st of December 2025 for Council endorsement.

OFFICER RECOMMENDATION

THAT Council receives the Monthly Statement of Financial Activity (Appendix ORD: 12.5.4A) for the period ending on the 31st of December 2025.

Change to Officer Recommendations

No Change. OR:

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommended Resolution:

Background

The Monthly Statement of Financial Activity is prepared in accordance with the *Local Government (Financial Management) Regulations 1996* r. 34 s. 6.4. The purpose of the report is to provide Council and the community with a reporting statement of year-to-date revenues and expenses as set out in the Annual Budget, which were incurred by the Shire of Dardanup during the reporting period.

Legal Implications

Local Government Act 1995 – Section 6.4

6.4. *Financial Report*

- (1) *A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) *The financial report is to —*
 - (a) *be prepared and presented in the manner and form prescribed; and*
 - (b) *contain the prescribed information.*

Local Government (Financial Management) Regulations 1996 r. 34

Part 4 — Financial Reports — s. 6.4

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation—

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
 - (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*

(a) presented at an ordinary meeting of the Council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

Council Plan

13.1 - Adopt best practice governance.

Environment - None.

Precedents

Each month Council receives the Monthly Financial Statements in accordance with Council Policy and *Local Government (Financial Management) Regulations 1996*.

Budget Implications

The financial activity statement compares budget estimates to actual expenditure and revenue to the end of the month to which the statement relates. Material variances and explanations of these are included in the notes that form part of the report. Although the statement has no direct budget implications, any identified permanent budget variances are adopted separately by the Council as part of specific project approval or periodic budget review reporting.

Budget – Whole of Life Cost - None.

Council Policy Compliance

- CnG CP036 Investment Policy
- CnG CP306 – Accounting Policy for Capital Works.
- CnG AP008 Significant Accounting Policies

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.5.4B) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Monthly Statement of Financial Activity for the Period Ended 31 st of December 2025
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Category Assessed Against	Legal and Compliance Reputational Financial	Non-compliance with the legislative requirements that results in a qualified audit. Non-compliance that results in a qualified audit can lead stakeholders to question the Council’s ability to manage finances effectively. Not monitoring ongoing financial performance would increase the risk of a negative impact on the financial position.

Officer Comment

The Monthly Financial Report for the period ended on the 31st of December 2025 is contained in (Appendix ORD: 12.5.4A) and consists of:

- Statement of Financial Activity by Nature – including Net Current Assets (liquidity)
- Statement of Comprehensive Income by Program
- Statement of Financial Position
- Notes to the Statement of Financial Activity:
 - * Note 1 Statement of Objectives
 - * Note 2 Explanation of Material Variances
 - * Note 3 Trust Funds
 - * Note 4 Reserve Funds
 - * Note 5 Municipal Liabilities
 - * Note 6 Statement of Investments
 - * Note 7 Accounts Receivable (Rates and Sundry Debtors)
 - * Note 8 Salaries and Wages
 - * Note 9 Rating Information
 - * Note 10 Borrowings
 - * Note 11 Budget Amendments

The Statement of Financial Activity shows operating revenue and expenditure by Nature, as well as expenditure and revenue from financing and investing activities - comparing actual results for the period with the annual adopted budget and the year-to-date revised budget. The previous year annual results and current year forecasts are also included for comparative information.

At the time of adopting FY 2025/26 Budget, carried forward surplus from FY 2024/25 was estimated to be \$936,114. After finalisation of the audited financial statements, FY 2024/25 actual surplus being brought forward is \$996,531, which is \$60,417 higher than budget.

As at the reporting date, officers forecast the Surplus as at 30th of June 2026 \$159,524, against an adopted end of year budget of \$173,999. The end of year surplus adjustment is based on known variances in actual performance to date and estimates for the remainder of the year based on current trends and is summarised as follows:

- Surplus Increase of \$60,417 due to adjustment of the opening year Surplus as of 1st July 2025 from a budgeted amount of \$936,114 to actual \$996,531;

- Surplus Decrease of \$70,892, resulting from reduced Financial Assistance Grant (FAG) General Purpose and Local Roads advances for 2025/26, partially offset by adjustments to transfers to and from the Unspent Grants Reserve.

Note 2 – Contains explanations for items with a material variance. Actual values for the year-to-date are compared to the year-to-date budget to present a percentage variance as well as the variance amount. The minimum level adopted by Council to be used in the Statement of Financial Activity in 2025/26 for reporting material variances is 10% or \$50,000, whichever is greater.

The variances reported to 31st December 2025 are primarily due to timing differences between the actual receipt of revenue and the payment of expenses compared to the budget estimates. Some variances are permanent, arising from higher interest rates, an increase in the value of financial assets, and the recognition of a donated asset received from DFES.

Note 6 – Statement of Investments provides details of the Council’s current cash investments and evaluates the portfolio against established credit risk limits, based on ratings from reputable agencies and aligned with the Council’s Investment Policy. In December, \$500K was transferred into the Reserve Account, increasing its balance to \$13 million. Additionally, \$1.5 million was withdrawn to fund creditor and payroll payments from Municipal funds, reducing the investment balance to \$10.5 million. These funds were placed in short-term bank term deposits to maximise interest income, earning rates between 4.04% and 4.60%.

Sufficient amount of cash is held in on-call accounts (Municipal and Reserve) to meet day to day working capital requirements. These on-call accounts are earning interest ranging at 3.40%.

Note 7 of the Statement of Financial Activity details the Rates and Charges Outstanding as of 31st December 2025. At the reporting date, these outstanding amounts represent 22.56% of the total collectible balance, which is reflecting a slight decrease compared to previous year. Management’s objective is to reduce this figure to below 4% by 30th June.

Additional explanatory comments are included as part of each note within the monthly financial report to assist in understanding the reasons for positive and adverse trends and balances.

END REPORT

12.5.5 Schedule of Paid Accounts as at 31st December 2025

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mrs Natalie Hopkins – Director Corporate and Governance</i>
Reporting Officer	<i>Ms Joanna Hanson – Finance Officer – Accounts Payable</i>
Legislation	<i>Local Government (Financial Management) Regulations 1996</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>12.5.5A – Risk Assessment Tool</i>

Overview

Council is presented the list of payments made from the Municipal and Trust Accounts under delegation since the last Ordinary Council Meeting.

OFFICER RECOMMENDATION

THAT Council receives the Schedule of Paid Accounts report from 1st of December 2025 to 31st of December 2025 as follows:

Change to Officer Recommendation

No Change. OR:

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommended Resolution:

SHIRE OF DARDANUP
31-12-2025 Schedule of Paid Accounts

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
EFT							
4/12/2025	EFT	EFT000112	PPI002864	Paywise Pty Ltd	Novated Lease Liability	MUNICIPAL	3,036.00
4/12/2025	EFT	EFT000112	PPI002892	Bradley Scott Farrant	Meeting Allowance - November 2025	MUNICIPAL	1,455.66
4/12/2025	EFT	EFT000112	PPI002941	Corenne Lynn	4 x Sewing and Sublimation Printing Workshops - Make it Space	MUNICIPAL	1,500.00
4/12/2025	EFT	EFT000112	PPI002935	Jetline Kerbing Contractors	New Pedestrian Crossings - Eaton Dr/Blue Wren, Recreation Dr/Finch Way, Eaton Dr/Lofthouse Ave	MUNICIPAL	50,875.00
4/12/2025	EFT	EFT000112	PPI002831	Carbone Brothers Pty Ltd	Busher Road Intersection Upgrade - Progress Claim #02	MUNICIPAL	74,898.00
4/12/2025	EFT	EFT000112	PPI002842	Coates Hire Ltd	Water Filled Barriers to Protect Western Power Stay Pole - Eaton Dr/Cudliss St	MUNICIPAL	408.38
4/12/2025	EFT	EFT000112	PPI002854	Industry Maintenance Solutions	Refund BSL & Building Permit Fee: BA 24250320	MUNICIPAL	171.65
4/12/2025	EFT	EFT000112	PPI002893	Krystal Anne Rose Laurentsch	Meeting Allowance - November 2025	MUNICIPAL	1,455.66
4/12/2025	EFT	EFT000112	PPI002879	T - Quip	Parts for Repairs - P070A	MUNICIPAL	76.05
				Southwest Ventures T/A Geographe Ford/Bunbury			
4/12/2025	EFT	EFT000112	PPI002953	Hyundai	Replace Key Battery - DA648	MUNICIPAL	25.00
				Southwest Ventures T/A Geographe Ford/Bunbury			
4/12/2025	EFT	EFT000112	PPI002956	Hyundai	Service - DA993	MUNICIPAL	720.00
4/12/2025	EFT	EFT000112	PPI002865	Promotions Only	Supply of promotional pack materials for ERC GYM	MUNICIPAL	4,886.20
4/12/2025	EFT	EFT000112	PPI002950	Lonsdale Party Hire	Cancellation Fee - Eaton Twilight	MUNICIPAL	288.00
4/12/2025	EFT	EFT000112	PPI002917	ABC Filter Exchange	ERC - Cafe Exhaust Filters and Annual Exhaust Clean	MUNICIPAL	55.00
4/12/2025	EFT	EFT000112	PPI002856	Moore Australia (WA) Pty Ltd	Finance Workshop: 21/11/2025 - Accountant	MUNICIPAL	1,430.00
4/12/2025	EFT	EFT000112	PPI002857	Moore Australia (WA) Pty Ltd	Tax Workshop: 20/11/2025 - Accountant	MUNICIPAL	1,045.00
4/12/2025	EFT	EFT000112	PPI002925	Eaton Family Centre	Volunteer Day: 05/12/2025 - Hall Hire and Catering	MUNICIPAL	1,100.00
4/12/2025	EFT	EFT000112	PPI002833	Bunbury Towing	Towing of DA325 Dowdells Line to Picton	MUNICIPAL	550.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/12/2025	EFT	EFT000112	PPI002944	Bunbury Auto One	2 x Hydraulic Oil 5L - Turbo Mower	MUNICIPAL	79.32
4/12/2025	EFT	EFT000112	PPI002872	Scope Electrical Contracting Pty Ltd	Install Surface Mount Frames for LED Panels in ERC Gym	MUNICIPAL	2,799.21
4/12/2025	EFT	EFT000112	PPI002873	Scope Electrical Contracting Pty Ltd	Install 4 x Power Points & LED T-Bar - ERC	MUNICIPAL	1,421.05
4/12/2025	EFT	EFT000112	PPI002874	Scope Electrical Contracting Pty Ltd	Security Beam Power Supplies and Time Clocks - Depot	MUNICIPAL	2,850.19
4/12/2025	EFT	EFT000112	PPI002875	Scope Electrical Contracting Pty Ltd	ERC - Repairs to Carpark Lighting and Light Pole Foundation Repair	MUNICIPAL	20,790.99
4/12/2025	EFT	EFT000112	PPI002928	Perfect Gym Solutions Pty Ltd	ERC - SMS Credits	MUNICIPAL	48.40
4/12/2025	EFT	EFT000112	PPI002942	Caroline Mears	Chair Yoga Session: 02/12/2025	MUNICIPAL	75.00
4/12/2025	EFT	EFT000112	PPI002905	Kahlia Yoga	Chair Yoga: 28/10-25/11/2025 - Wells Rec Centre	MUNICIPAL	240.00
4/12/2025	EFT	EFT000112	PPI002951	South West Tree Safe	Remove Dead Tree at Carpark Entry - Edith Cowan Ave	MUNICIPAL	990.00
4/12/2025	EFT	EFT000112	PPI002954	South West Tree Safe	Remove 1 x Peppy Tree and Stump Grind - Cnr Swan Ave & Millbridge Blvd	MUNICIPAL	880.00
4/12/2025	EFT	EFT000112	PPI002926	Malatesta Road Paving And Hotmix	Asphalt & Profiling - Moore Rd	MUNICIPAL	148,371.58
4/12/2025	EFT	EFT000112	PPI002902	Abby Fabby Facepainting	International Day of People With Disability Morning Tea - Face Painting	MUNICIPAL	285.00
4/12/2025	EFT	EFT000112	PPI002924	JB Hi-Fi Ltd	Camera Accessories - Marketing	MUNICIPAL	468.19
4/12/2025	EFT	EFT000112	PPI002871	Shadewest	Shade Sail Repairs Prior to Reinstallation - 5 x Locations	MUNICIPAL	658.00
4/12/2025	EFT	EFT000112	PPI002955	Shadewest	Re-Install Shade Sails - 12 x Locations	MUNICIPAL	8,019.00
4/12/2025	EFT	EFT000112	PPI002933	Total Hygiene	Eaton Sports Pavilion Sanitary Bin Service - Dec 2025-Mar 2026	MUNICIPAL	364.83
4/12/2025	EFT	EFT000112	PPI002921	Brownes Foods Operations Pty Ltd	ERC - Cafe Goods	MUNICIPAL	228.28
4/12/2025	EFT	EFT000112	PPI002835	Bunbury Mitsubishi & Holden	Service - DA988	MUNICIPAL	555.46
4/12/2025	EFT	EFT000112	PPI002853	Jo Jingles South West	Early Learning Program 25-26FY Eaton Dardanup Burekup - November 2025	MUNICIPAL	2,332.00
4/12/2025	EFT	EFT000112	PPI002909	Kmart	Council Bush Fire Station Supplies - ESL Expense	MUNICIPAL	45.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/12/2025	EFT	EFT000112	PPI002897	M & J Essential Solutions Pty Ltd	EAP Service	MUNICIPAL	160.00
4/12/2025	EFT	EFT000112	PPI002898	M & J Essential Solutions Pty Ltd	EAP Service	MUNICIPAL	160.00
4/12/2025	EFT	EFT000112	PPI002880	Timber Insight T/as Asset Worx	Routine Maintenance of Rural & Townsite Bridges Mow, Mulch & Remove Reeds in Water Course - Millbridge Blvd	MUNICIPAL	43,387.96
4/12/2025	EFT	EFT000112	PPI002855	Mantrac Pty Ltd	Removal of Climbing Equipment - 9 Little Street Dardanup	MUNICIPAL	3,168.00
4/12/2025	EFT	EFT000112	PPI002959	Mantrac Pty Ltd		MUNICIPAL	1,650.00
4/12/2025	EFT	EFT000112	PPI002812	Omnicom Media Group Australia Pty Ltd	Colour Ad Rate Correction - Public Notice - 07/08/25 - Special Council Meeting	MUNICIPAL	51.02
4/12/2025	EFT	EFT000112	PPI002858	Omnicom Media Group Australia Pty Ltd	Public Notice: 30/10/2025 - Dedication of Ratcliffe Rd	MUNICIPAL	434.26
4/12/2025	EFT	EFT000112	PPI002859	Omnicom Media Group Australia Pty Ltd	Public Notice: SW Times 13/11/2025 - Additional Meeting Audit & Risk Committee	MUNICIPAL	282.04
4/12/2025	EFT	EFT000112	PPI002860	Omnicom Media Group Australia Pty Ltd	Advert RFT-F0420887: 30/10/2025 - SW Times	MUNICIPAL	403.82
4/12/2025	EFT	EFT000112	PPI002861	Omnicom Media Group Australia Pty Ltd	Advert: Expressions of Interest – F0421210: 13/11/2025 - SW Times	MUNICIPAL	525.59
4/12/2025	EFT	EFT000112	PPI002910	Omnicom Media Group Australia Pty Ltd	Expression of Interest -F0421210 Advertisement - West Australian 08/11/2025	MUNICIPAL	1,047.31
4/12/2025	EFT	EFT000112	PPI002911	Omnicom Media Group Australia Pty Ltd	Tender RFT-F0420887 Advert - the West Australian: 25/10/2025	MUNICIPAL	775.73
4/12/2025	EFT	EFT000112	PPI002931	Tecon WA Pty Ltd	Building Surveying Services	MUNICIPAL	2,915.00
4/12/2025	EFT	EFT000112	PPI002882	Western Australian Treasury Corporation	Repayment - Loan 74	MUNICIPAL	61,143.22
4/12/2025	EFT	EFT000112	PPI002891	Annette Webster	Meeting Allowance - November 2025	MUNICIPAL	1,455.66
4/12/2025	EFT	EFT000112	PPI002890	Anthony Charles Jenour	Meeting Allowance - November 2025	MUNICIPAL	1,455.66
4/12/2025	EFT	EFT000112	PPI002918	B & B Street Sweeping Pty Ltd	Street Sweeping: 26/11-01/12/2025 - Moore Rd	MUNICIPAL	3,157.01
4/12/2025	EFT	EFT000112	PPI002919	B & B Street Sweeping Pty Ltd	Street Sweeping: 24/11/2025 - Martin Pelusey Rd	MUNICIPAL	1,657.43

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/12/2025	EFT	EFT000112	PPI002843	Cross Security Services	Depot Warehouse - Second Intercom for Security Purposes	MUNICIPAL	770.00
4/12/2025	EFT	EFT000112	PPI002899	Government Grant Guru	Subscription to Grant Finder Service: 10/12/2025 - 10/12/2026	MUNICIPAL	3,025.00
4/12/2025	EFT	EFT000112	PPI002923	Living Springs Water Pty Ltd	10 x Water Bottles - Waste Transfer Station	MUNICIPAL	140.00
4/12/2025	EFT	EFT000112	PPI002888	Luke William Davies	Meeting Allowance - November 2025	MUNICIPAL	1,455.66
4/12/2025	EFT	EFT000112	PPI002889	Mark Richard Hutchinson	Meeting Allowance - November 2025	MUNICIPAL	1,455.66
4/12/2025	EFT	EFT000112	PPI002895	Stacey Gillespie	Meeting Allowance - November 2025	MUNICIPAL	2,145.49
4/12/2025	EFT	EFT000112	PPI002866	Team Global Express - Toll	Freight Charge - PO1599	MUNICIPAL	40.49
4/12/2025	EFT	EFT000112	PPI002867	Team Global Express - Toll	Freight Charge - PO1599	MUNICIPAL	33.08
4/12/2025	EFT	EFT000112	PPI002832	Asahi Beverages Pty Ltd	ERC - Packaged Drinks 2025	MUNICIPAL	1,313.67
4/12/2025	EFT	EFT000112	PPI002900	Educa Aus	Educa Share Portal Subscription - ERC	MUNICIPAL	141.67
4/12/2025	EFT	EFT000112	PPI002906	Kent Lyon Architect	Superintendent Fees - Eaton Admin - November 2025	MUNICIPAL	726.00
4/12/2025	EFT	EFT000112	PPI002932	Tutt Bryant Hire	Scaffold Hire: 31/10-13/11/2025 - Don Hewison Centre	MUNICIPAL	400.95
4/12/2025	EFT	EFT000112	PPI002896	Tyrrell Gardiner	Meeting Allowance - November 2025	MUNICIPAL	4,884.83
4/12/2025	EFT	EFT000112	PPI002813	Woolworths Group Limited - Online Order Only	ERC - Cafe Goods	MUNICIPAL	97.14
4/12/2025	EFT	EFT000112	PPI002814	Woolworths Group Limited - Online Order Only	CEO 15 - Depot Supplies	MUNICIPAL	175.29
4/12/2025	EFT	EFT000112	PPI002815	Woolworths Group Limited - Online Order Only	ERC - Cafe Goods	MUNICIPAL	217.68
4/12/2025	EFT	EFT000112	PPI002816	Woolworths Group Limited - Online Order Only	ERC - Cafe Goods	MUNICIPAL	64.24
4/12/2025	EFT	EFT000112	PPI002817	Woolworths Group Limited - Online Order Only	Stock for Staff & Council Chambers Kitchen	MUNICIPAL	330.03
4/12/2025	EFT	EFT000112	PPI002818	Woolworths Group Limited - Online Order Only	ERC - Cafe Goods	MUNICIPAL	176.67
4/12/2025	EFT	EFT000112	PPI002819	Woolworths Group Limited - Online Order Only	ERC - Cafe Goods & Cleaning	MUNICIPAL	328.43

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/12/2025	EFT	EFT000112	PPI002820	Woolworths Group Limited - Online Order Only	ERC - Creche & Cafe Goods	MUNICIPAL	243.36
4/12/2025	EFT	EFT000112	PPI002821	Woolworths Group Limited - Online Order Only	Stock for Staff & Council Chambers Kitchen	MUNICIPAL	388.29
4/12/2025	EFT	EFT000112	PPI002822	Woolworths Group Limited - Openpay Portal	Recognition of Service Voucher - 10 Years - As Per AP036	MUNICIPAL	200.00
4/12/2025	EFT	EFT000112	PPI002823	Woolworths Group Limited - Openpay Portal	Milk for Staff Kitchen	MUNICIPAL	29.95
4/12/2025	EFT	EFT000112	PPI002824	Woolworths Group Limited - Openpay Portal	Milk for Staff Kitchen	MUNICIPAL	24.15
4/12/2025	EFT	EFT000112	PPI002825	Woolworths Group Limited - Openpay Portal	ERC - Cafe Goods Top Jazz Catering	MUNICIPAL	699.43
4/12/2025	EFT	EFT000112	PPI002826	Woolworths Group Limited - Openpay Portal	Refreshments for Author Talk: 13/11/2025 - ECL	MUNICIPAL	148.16
4/12/2025	EFT	EFT000112	PPI002827	Woolworths Group Limited - Openpay Portal	Supplies for Infrastructure Team Building Event - 06/11/2025	MUNICIPAL	41.90
4/12/2025	EFT	EFT000112	PPI002828	Woolworths Group Limited - Openpay Portal	Milk for Staff Kitchen	MUNICIPAL	18.90
4/12/2025	EFT	EFT000112	PPI002829	Woolworths Group Limited - Openpay Portal	Afternoon Tea - Councillors, Audit and Risk	MUNICIPAL	39.40
4/12/2025	EFT	EFT000112	PPI002830	Woolworths Group Limited - Openpay Portal	Milk for Staff Kitchen	MUNICIPAL	25.00
4/12/2025	EFT	EFT000112	PPI002916	Water Corporation	Trade Waste - ERC	MUNICIPAL	361.95
4/12/2025	EFT	EFT000112	PPI002834	Boyles Plumbing And Gas	Supply & Fit Tap Filter Plus 3 x Spares - Eaton Admin	MUNICIPAL	1,688.72
4/12/2025	EFT	EFT000112	PPI002847	Bunnings Group Limited - Account 197942	Brass Fittings & Treated Pine - Millars Creek East	MUNICIPAL	65.79
4/12/2025	EFT	EFT000112	PPI002903	Bunnings Group Limited - Account 197942	Bitumen Pouring Cans, Light Globes - Operations	MUNICIPAL	128.01

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			Bunnings Group Limited -				
4/12/2025	EFT	EFT000112	PPI002920	Account 197942	ERC - Cleaning Materials & 2 x Moving Dollys	MUNICIPAL	192.86
4/12/2025	EFT	EFT000112	PPI002943	Capel Tree Service	Western Power Tree Pruning - 3 x Locations	MUNICIPAL	3,740.00
4/12/2025	EFT	EFT000112	PPI002809	Choiceone Pty Ltd	Labour Hire: 13-19/10/2025 - Parks	MUNICIPAL	308.55
4/12/2025	EFT	EFT000112	PPI002810	Choiceone Pty Ltd	Labour Hire: 20-26/10/2025 - Parks	MUNICIPAL	243.21
4/12/2025	EFT	EFT000112	PPI002811	Choiceone Pty Ltd	Labour Hire: 27/10-02/11/2025 - Parks	MUNICIPAL	308.55
4/12/2025	EFT	EFT000112	PPI002836	Choiceone Pty Ltd	Labour Hire: 17-23/11/2025 - Parks	MUNICIPAL	2,120.35
4/12/2025	EFT	EFT000112	PPI002837	Choiceone Pty Ltd	Labour Hire: 03-09/11/2025 - Parks	MUNICIPAL	2,120.35
4/12/2025	EFT	EFT000112	PPI002838	Choiceone Pty Ltd	Labour Hire: 10-16/11/2025 - Parks	MUNICIPAL	2,690.00
4/12/2025	EFT	EFT000112	PPI002839	Choiceone Pty Ltd	Labour Hire: 17-23/11/2025 - Parks	MUNICIPAL	506.35
4/12/2025	EFT	EFT000112	PPI002845	Heatley Sales Pty Ltd	Safety Gloves - Parks	MUNICIPAL	617.10
4/12/2025	EFT	EFT000112	PPI002841	Craven Foods & Bidfood Bunbury	ERC - Cafe Goods	MUNICIPAL	221.07
			Equans Mechanical Services				
4/12/2025	EFT	EFT000112	PPI002846	Australia Pty Ltd	Quarterly Aircon & Exhaust Fan Servicing - ERC	MUNICIPAL	1,237.50
4/12/2025	EFT	EFT000112	PPI002850	Landgate	GRV Interim Valuations	MUNICIPAL	253.02
4/12/2025	EFT	EFT000112	PPI002851	Landgate	UV Interim Valuations	MUNICIPAL	96.96
4/12/2025	EFT	EFT000112	PPI002952	Nutrien Ag Solutions	2 x Backpack Weed Sprayer - Parks	MUNICIPAL	363.00
4/12/2025	EFT	EFT000112	PPI002862	PFD Food Services Pty Ltd	ERC - Cafe Goods	MUNICIPAL	1,052.10
4/12/2025	EFT	EFT000112	PPI002929	RTV Computers Pty Ltd	10 x Monitors & 10 x Laptop Bags	MUNICIPAL	3,685.00
4/12/2025	EFT	EFT000112	PPI002930	RTV Computers Pty Ltd	10 x Dell Pro Laptops	MUNICIPAL	14,245.00
4/12/2025	EFT	EFT000112	PPI002870	Southern Lock And Security	4 x Toilet Indicator Bolts - ERC	MUNICIPAL	707.43
			The Cafe Merchant & Merchant		Electricity - Auxiliary Lighting, Streetlights and Irrigation		
4/12/2025	EFT	EFT000112	PPI002876	Synergy	Control: 28/10-27/11/2025	MUNICIPAL	472.66
4/12/2025	EFT	EFT000112	PPI002960	Synergy	Electricity - Upper Ferguson BFB: 04/10-02/12/2025	MUNICIPAL	57.36
4/12/2025	EFT	EFT000112	PPI002883	Telstra	Telephone - West Dardanup BFB	MUNICIPAL	67.90
4/12/2025	EFT	EFT000112	PPI002877	Warehouse Cafe	Catering for Meeting	MUNICIPAL	236.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/12/2025	EFT	EFT000112	PPI002878	The Cafe Merchant & Merchant Warehouse Cafe	Catering for 3 x Seniors Week Programs	MUNICIPAL	833.50
4/12/2025	EFT	EFT000112	PPI002915	Waterloo Nursery & Garden Centre	Monthly Cost for Plant Hire Services - Eaton Admin - November 2025	MUNICIPAL	1,439.53
4/12/2025	EFT	EFT000112	PPI002884	West Australian Newspapers Ltd	Bunbury Herald and SW Times Newspaper Advertising for Seniors Week	MUNICIPAL	357.50
4/12/2025	EFT	EFT000112	PPI002881	Winc Australia Pty Ltd	Stationery Order - Eaton Admin	MUNICIPAL	524.17
4/12/2025	EFT	EFT000112	PPI002886	Winc Australia Pty Ltd	Stationery - ECL	MUNICIPAL	194.99
4/12/2025	EFT	EFT000112	PPI002840	Chubb Fire And Security	Fire Detection, Alarm System & Fire Pump System Equipment Servicing & Maintenance - Eaton Office	MUNICIPAL	269.50
4/12/2025	EFT	EFT000112	PPI002848	Driva Pty Ltd	Novated Lease Liability	MUNICIPAL	1,842.11
4/12/2025	EFT	EFT000112	PPI002901	Better Telco Solutions Pty Ltd	20 x Access Cards for Eaton Admin Building	MUNICIPAL	212.30
4/12/2025	EFT	EFT000112	PPI002844	Ferguson Glass Solutions	Replace Glass With Safety Glass, Cut Hole With Closeable Vent for Portable A/C - ERC	MUNICIPAL	944.79
4/12/2025	EFT	EFT000112	PPI002885	Traffic Force Group Pty Ltd	Traffic Control for Asphalt Reseal and Linemarking Works: 21/11/2025 - Moore Rd	MUNICIPAL	1,537.95
4/12/2025	EFT	EFT000112	PPI002913	Traffic Force Group Pty Ltd	Traffic Control: 24-27/11/2025 - Martin Pelusey Rd	MUNICIPAL	9,553.26
4/12/2025	EFT	EFT000112	PPI002914	Traffic Force Group Pty Ltd	Traffic Control: 26-28/11/2025 - Moore Rd	MUNICIPAL	8,672.01
4/12/2025	EFT	EFT000112	PPI002904	ATC Work Smart Inc	Works Staff First Aid Renewal 13/11/2025	MUNICIPAL	179.00
4/12/2025	EFT	EFT000112	PPI002849	Karingal St Laurence Ltd T/as GenU	Slashing Works in Burekup Road Reserves	MUNICIPAL	1,141.64
4/12/2025	EFT	EFT000112	PPI002907	Karingal St Laurence Ltd T/as GenU	Monthly Landscape Maintenance to Hazelgrove Drainage Sump & Surrounds	MUNICIPAL	660.95
4/12/2025	EFT	EFT000112	PPI002908	Karingal St Laurence Ltd T/as GenU	Slashing - Blue Wren Drive	MUNICIPAL	3,424.92
4/12/2025	EFT	EFT000112	PPI002945	Karingal St Laurence Ltd T/as GenU	Slashing Works - 87 Golding Crescent	MUNICIPAL	1,141.64
4/12/2025	EFT	EFT000112	PPI002946	Karingal St Laurence Ltd T/as GenU	8 x Watering of Marri Seedlings - Eaton Dr/Cudliss St	MUNICIPAL	4,224.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/12/2025	EFT	EFT000112	PPI002947	Karingal St Laurence Ltd T/as GenU	Twice Weekly Watering of Newly Planted Trees - Millbridge	MUNICIPAL	3,696.00
4/12/2025	EFT	EFT000112	PPI002922	Country Water & Country Landscaping	Reticulation Parts for Repair - Hazelgrove	MUNICIPAL	23.78
4/12/2025	EFT	EFT000112	PPI002940	Country Water & Country Landscaping	Filter Service - Gary Engel Park	MUNICIPAL	667.48
4/12/2025	EFT	EFT000112	PPI002948	Country Water & Country Landscaping	Reticulation Parts for Repairs - Gary Engel	MUNICIPAL	167.33
4/12/2025	EFT	EFT000112	PPI002949	Country Water & Country Landscaping	Reticulation Parts for Repair - Dardanup Oval	MUNICIPAL	35.51
4/12/2025	EFT	EFT000112	PPI002894	Ruby Trevathan	Meeting Allowance - November 2025	MUNICIPAL	1,455.66
4/12/2025	EFT	EFT000112	PPI002863	Paul van Zyl	Crossover Rebate - A11390	MUNICIPAL	246.45
4/12/2025	EFT	EFT000112	PPI002958	The Cream Machine	Ice Cream Van - International Day of Disability: 03/12/2025	MUNICIPAL	150.00
4/12/2025	EFT	EFT000112	PPI002852	Jennifer Anne Drummond	Rates Refund - A3611	MUNICIPAL	1,414.15
4/12/2025	EFT	EFT000112	PPI002887	Perry Kearney	Rates Refund - A9163	MUNICIPAL	824.77
4/12/2025	EFT	EFT000112	PPI002868	Scott Tynan	Refund Key Bond - Receipt # 141714	MUNICIPAL	40.00
4/12/2025	EFT	EFT000112	PPI002869	Jenelle O'Reilly	Uniform Reimbursement	MUNICIPAL	290.00
4/12/2025	EFT	EFT000112	PPI002937	Sherilee Piggott	Refund Building Permit - BA 25260009	MUNICIPAL	128.00
4/12/2025	EFT	EFT000112	PPI002965	Daryl Fishwick	ERC Umpire Payment: 03/12/2025	MUNICIPAL	83.40
4/12/2025	EFT	EFT000112	PPI002969	Margery Ann Stevens	ERC Umpire Payment: 02/12/2025	MUNICIPAL	68.10
4/12/2025	EFT	EFT000112	PPI002961	Anne Deacon	ERC Umpire Payment: 02/12/2025	MUNICIPAL	83.40
4/12/2025	EFT	EFT000112	PPI002963	Brett Hodgson	ERC Umpire Payment: 03/12/2025	MUNICIPAL	166.80
4/12/2025	EFT	EFT000112	PPI002964	Christine Worsfold	ERC Umpire Payment: 02/12/2025	MUNICIPAL	83.40
4/12/2025	EFT	EFT000112	PPI002968	John Thompson	ERC Umpire Payment: 03/12/2025	MUNICIPAL	55.60
4/12/2025	EFT	EFT000112	PPI002972	Te Wairimu Elinor Pomare	ERC Umpire Payment: 03/12/2025	MUNICIPAL	166.80
4/12/2025	EFT	EFT000112	PPI002973	Therese Price	ERC Umpire Payment: 02/12/2025	MUNICIPAL	83.40
4/12/2025	EFT	EFT000112	PPI002962	Benjamin Fishwick	ERC Umpire Payment: 03/12/2025	MUNICIPAL	83.40
4/12/2025	EFT	EFT000112	PPI002970	Mia Warren	ERC Umpire Payment: 03/12/2025	MUNICIPAL	139.00
4/12/2025	EFT	EFT000112	PPI002966	Derek Hall	ERC Umpire Payment: 03/12/2025	MUNICIPAL	83.40

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
4/12/2025	EFT	EFT000112	PPI002971	Ngaire Parish	ERC Umpire Payment: 03/12/2025	MUNICIPAL	83.40
4/12/2025	EFT	EFT000112	PPI002967	Greta Hall	ERC Umpire Payment: 03/12/2025	MUNICIPAL	83.40
4/12/2025	EFT	EFT000112	PPI002974	Urban Development Institute of Australia WA Division	UDIA State Conference - CEO, Shire President & Director Sustainable Development	MUNICIPAL	4,470.00
4/12/2025	EFT	EFT000112	PPI002975	Golf4All WA Pty Ltd T/As X-Golf Bunbury	Team Building - Executive Directorate - X-Golf Package Lunch & Activity	MUNICIPAL	759.00
8/12/2025	EFT	EFT000114	PV000120	Services Australia T/As Centrelink	Payroll Deduction	MUNICIPAL	211.52
8/12/2025	EFT	EFT000114	PV000115	Australian Tax Office	PAYG	MUNICIPAL	69,556.00
8/12/2025	EFT	EFT000114	PV000117	Australian Tax Office	PAYG	MUNICIPAL	20,428.00
8/12/2025	EFT	EFT000114	PV000116	Services Australia - Child Support Agency	Payroll Deduction	MUNICIPAL	508.37
8/12/2025	EFT	EFT000114	PV000119	Services Australia - Child Support Agency	Payroll Deduction	MUNICIPAL	265.97
11/12/2025	EFT	EFT000115	PPI003089	Pete's Chop Shop	Catering - End of Year Function	MUNICIPAL	1,468.50
11/12/2025	EFT	EFT000115	PPI003025	Eaton Boomers Football Club	Refreshments for All Staff Meeting 18/07/2025	MUNICIPAL	1,967.90
11/12/2025	EFT	EFT000115	PPI003004	Department of Transport	Vehicle Search Fee	MUNICIPAL	5.10
11/12/2025	EFT	EFT000115	PPI003017	SMC Marine Western Australia Pty Ltd	Pressure Washing of Eaton Foreshore Boat Ramp	MUNICIPAL	1,221.00
11/12/2025	EFT	EFT000115	PPI003039	Jetline Kerbing Contractors	Remove & Replace Broken Kerb - Moore Rd	MUNICIPAL	5,115.00
11/12/2025	EFT	EFT000115	PPI002995	Carbone Brothers Pty Ltd	Gravel for Shoulder Repair - Dowdells Line	MUNICIPAL	8,825.40
11/12/2025	EFT	EFT000115	PPI003049	Prime Supplies	Parts for Repairs - Patching Truck DA8457	MUNICIPAL	48.62
11/12/2025	EFT	EFT000115	PPI002927	SW Precision Print	50 x Time Sheet Books - Depot	MUNICIPAL	1,397.00
11/12/2025	EFT	EFT000115	PPI002984	Bunbury Plastics	2 x TV Screen Protectors for In-Centre Displays - ERC	MUNICIPAL	961.40
11/12/2025	EFT	EFT000115	PPI003032	Government of WA - Central Regional Tafe	Provide Evidence in Court Course - Ranger	MUNICIPAL	293.54
11/12/2025	EFT	EFT000115	PPI003121	Government of WA - Central Regional Tafe	Provide Evidence in Court Course - Environmental Health Officer	MUNICIPAL	293.54

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
11/12/2025	EFT	EFT000115	PPI003009	Hastie Waste Pty Ltd	Waste Transfer Station - Green Waste Processing - November 2025	MUNICIPAL	1,600.00
11/12/2025	EFT	EFT000115	PPI003077	Lonsdale Party Hire	Table and Chair Hire - End of Year Function	MUNICIPAL	485.00
11/12/2025	EFT	EFT000115	PPI002983	BCE Surveying Pty Ltd	Survey and Setout Linemarking After Reseal - Martin Pelusey Road	MUNICIPAL	1,529.00
11/12/2025	EFT	EFT000115	PPI002986	BCE Surveying Pty Ltd	Line Marking Following Re-Seal - Moore Rd	MUNICIPAL	2,436.50
11/12/2025	EFT	EFT000115	PPI003090	Officeworks Superstores Pty Ltd	New Office Chair - ERC Membership Office	MUNICIPAL	479.00
11/12/2025	EFT	EFT000115	PPI003113	Angela Jayne Brooke	CPR Refresher - 11 x Staff	MUNICIPAL	550.00
11/12/2025	EFT	EFT000115	PPI002996	Bunbury Towing	Towing and Storage of Abandoned Vehicles	MUNICIPAL	170.50
11/12/2025	EFT	EFT000115		South West Fire Unit Fabrications	Repairs to Truck Hose Reel - DA8370	MUNICIPAL	499.13
11/12/2025	EFT	EFT000115	PPI003007	JP Group - CPSS Pty Ltd	Quarterly Lease: Lot 81 Banksia Rd - Waste Transfer Station	MUNICIPAL	3,588.09
11/12/2025	EFT	EFT000115	PPI003105	Daryl Fishwick	ERC Umpire Payment: 10/12/2025	MUNICIPAL	55.60
11/12/2025	EFT	EFT000115	PPI003068	AMD Audit And Assurance Pty Ltd	2025/26 LRCI Phase 4 Audit	MUNICIPAL	1,815.00
11/12/2025	EFT	EFT000115	PPI003022	Zachary Cloutman - Cloutz Event Hire	Supply of Bouncy Castle - 2026 ERC Open Day	MUNICIPAL	836.01
11/12/2025	EFT	EFT000115	PPI003069	Chord Advisory Pty Ltd	Waterloo Heads of Agreement	MUNICIPAL	4,419.80
11/12/2025	EFT	EFT000115	PPI002987	City of Bunbury	Cat Poundage Fees - November 2025	MUNICIPAL	135.00
11/12/2025	EFT	EFT000115	PPI002988	City of Bunbury	Dog Poundage Fees - November 2025	MUNICIPAL	131.10
11/12/2025	EFT	EFT000115	PPI003034	Diesel Force	Air Conditioning Repairs - DA8457	MUNICIPAL	2,551.91
11/12/2025	EFT	EFT000115		Construction Training Fund :			
11/12/2025	EFT	EFT000115	PPI003106	BCIF	BCIF Remittance - November 2025	MUNICIPAL	5,258.33
11/12/2025	EFT	EFT000115	PPI003026	Abby Fabby Facepainting	Facepainting - Christmas in the Park Burekup 2025	MUNICIPAL	240.00
11/12/2025	EFT	EFT000115	PPI003005	Electrical Experts (WA) Pty Ltd	Check, Test, Repair and/or Report on the Lighting Towers - Dardanup Oval	MUNICIPAL	286.00
11/12/2025	EFT	EFT000115	PPI003037	Lions Club of Australind Inc	Christmas in the Park Burekup 2025 - Ronnie the Train	MUNICIPAL	525.00
11/12/2025	EFT	EFT000115	PPI002997	Craneford Plumbing	Quarterly Fujiclean ATU Service & Pressure Switch Replacement - Depot	MUNICIPAL	188.41

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
11/12/2025	EFT	EFT000115	PPI003027	Brownes Foods Operations Pty Ltd	ERC - Cafe Goods	MUNICIPAL	74.10
11/12/2025	EFT	EFT000115	PPI003074	Jingle Tots WA	Early Learning Program: December 2025 - Eaton Dardanup Burekup	MUNICIPAL	1,353.00
11/12/2025	EFT	EFT000115	PPI003008	Kmart	8 x 60 Litre Storage Boxes for Brigades PPE	MUNICIPAL	72.00
11/12/2025	EFT	EFT000115	PPI003041	Kmart	Stationery - ERC	MUNICIPAL	63.00
11/12/2025	EFT	EFT000115	PPI003070	Local Government Professionals Australia WA	Introduction to Governance in Local Government - EA Corporate & Governance	MUNICIPAL	500.00
11/12/2025	EFT	EFT000115	PPI003071	Local Government Professionals Australia WA	Ticket - LG Professionals Awards Dinner	MUNICIPAL	60.00
11/12/2025	EFT	EFT000115	PPI003072	Local Government Professionals Australia WA	Ticket - LG Professionals Awards Dinner	MUNICIPAL	60.00
11/12/2025	EFT	EFT000115	PPI003078	M & J Essential Solutions Pty Ltd	EAP Services 2025-26	MUNICIPAL	160.00
11/12/2025	EFT	EFT000115	PPI003079	M & J Essential Solutions Pty Ltd	EAP Services 2025-26	MUNICIPAL	160.00
11/12/2025	EFT	EFT000115	PPI003080	M & J Essential Solutions Pty Ltd	EAP Services 2025-26	MUNICIPAL	160.00
11/12/2025	EFT	EFT000115	PPI003081	M & J Essential Solutions Pty Ltd	EAP Services 2025-26	MUNICIPAL	160.00
11/12/2025	EFT	EFT000115	PPI003096	Anne Deacon	ERC Umpire Payment: 09/12/2025	MUNICIPAL	83.40
11/12/2025	EFT	EFT000115	PPI002982	Country Landscaping Pty Ltd	Reticulation Repairs - Eaton Oval	MUNICIPAL	197.04
11/12/2025	EFT	EFT000115	PPI003035	Data #3 Limited	Wireless Access Point License for 2025/2026	MUNICIPAL	4,309.20
11/12/2025	EFT	EFT000115	PPI002989	Civil Projects Southwest	Contractor Hire: 02-04/12/2025 - Dowdells Line	MUNICIPAL	3,118.50
11/12/2025	EFT	EFT000115	PPI003043	Philharmonic South West Inc	Christmas in the Park Burekup - Tartan Tempest Fiddle Players	MUNICIPAL	250.00
11/12/2025	EFT	EFT000115	PPI003044	Philharmonic South West Inc	Christmas in the Park Burekup - Sinfonietta - 30 Minutes	MUNICIPAL	400.00
11/12/2025	EFT	EFT000115	PPI003050	Sure Shot Photography and Training	Christmas in the Park Burekup - Sure Shot Photography	MUNICIPAL	430.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
11/12/2025	EFT	EFT000115	PPI003019	Veolia Recycling & Recovery Pty Ltd	WTS - Cardboard Recycling - November 2025	MUNICIPAL	723.25
11/12/2025	EFT	EFT000115	PPI003020	Veolia Recycling & Recovery Pty Ltd	WTS - Commingled Recycling - November 2025	MUNICIPAL	1,134.84
11/12/2025	EFT	EFT000115	PPI003031	Australia Post	Postage - November 2025	MUNICIPAL	1,799.32
11/12/2025	EFT	EFT000115	PPI002990	Cleanaway Solid Waste Pty Ltd	Waste Disposal - November 2025	MUNICIPAL	8,732.20
11/12/2025	EFT	EFT000115	PPI002991	Cleanaway Solid Waste Pty Ltd	Waste Disposal - Transfer Station - November 2025	MUNICIPAL	5,346.52
11/12/2025	EFT	EFT000115	PPI002992	Cleanaway Solid Waste Pty Ltd	FOGO Processing - November 2025	MUNICIPAL	16,840.35
11/12/2025	EFT	EFT000115	PPI002993	Cleanaway Solid Waste Pty Ltd	Waste Transfer Station - Skip Bin Hire - November 2025	MUNICIPAL	3,636.42
11/12/2025	EFT	EFT000115	PPI002994	Cleanaway Solid Waste Pty Ltd	Skin Bin Collection: Depot - November 2025	MUNICIPAL	367.88
11/12/2025	EFT	EFT000115	PPI003063	Deputec Pty Ltd	ERC - Deputy Rostering Licence - November 2025	MUNICIPAL	409.42
11/12/2025	EFT	EFT000115	PPI003076	Eve Yoga	Yoga Classes: November 2025 - ERC	MUNICIPAL	480.00
11/12/2025	EFT	EFT000115	PPI003033	Frontline Fire & Rescue Equipment	12 x Fire Blankets - Burekup, Wellington Mills & Upper Ferguson BFB	MUNICIPAL	3,946.80
11/12/2025	EFT	EFT000115	PPI003036	Grace Records Management	Records Management External - Storage & Destruction	MUNICIPAL	993.75
11/12/2025	EFT	EFT000115	PPI003115	Heidelberg Materials Australia Pty Ltd	Spalls - Ferguson Rd	MUNICIPAL	1,715.51
11/12/2025	EFT	EFT000115	PPI003116	Heidelberg Materials Australia Pty Ltd	Spalls - Ferguson Rd	MUNICIPAL	895.40
11/12/2025	EFT	EFT000115	PPI003006	Les Mills Asia Pacific	Group Fitness Program - November 2025	MUNICIPAL	1,433.16
11/12/2025	EFT	EFT000115	PPI003012	Naturaliste Hygiene	Pick-Up and Disposal of 3 Sharps Containers at Eaton Foreshore	MUNICIPAL	165.00
11/12/2025	EFT	EFT000115	PPI003055	Scope Rentals Pty Ltd	Managed Print Service - Rental: December 2025	MUNICIPAL	2,675.20
11/12/2025	EFT	EFT000115	PPI003057	Scope Rentals Pty Ltd	Managed Print Service - Usage: November 2025	MUNICIPAL	1,678.54
11/12/2025	EFT	EFT000115	PPI003015	Stewart And Heaton Clothing Company Pty Ltd	Fire Jacket & Trousers - Upper Ferguson & West Dardanup BFB	MUNICIPAL	410.92
11/12/2025	EFT	EFT000115	PPI003040	MyOSH - The Trustee For AM2 & FM2 Trust	MyOsh Subscription - December 2025	MUNICIPAL	653.40
11/12/2025	EFT	EFT000115	PPI003061	TPG Network Pty Ltd	Enterprise Ethernet WAN Services: November 2025	MUNICIPAL	4,514.96

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
11/12/2025	EFT	EFT000115	PPI003085	Tutt Bryant Hire	Roller Hire: 02-08/12/2025 - Dowdells Line	MUNICIPAL	1,222.10
11/12/2025	EFT	EFT000115	PPI003108	Bunnings Group Limited - Account 197942	Pine Timber - Pratt Rd Reserve	MUNICIPAL	74.70
11/12/2025	EFT	EFT000115	PPI003109	Bunnings Group Limited - Account 197942	Timber and Film Ply Plus Bolts for Grave Preparation	MUNICIPAL	977.06
11/12/2025	EFT	EFT000115	PPI003111	Bunnings Group Limited - Account 197942	Angle Iron, Round Bar - Little St	MUNICIPAL	170.56
11/12/2025	EFT	EFT000115	PPI003119	Capel Tree Service	Western Power Tree Pruning	MUNICIPAL	880.00
11/12/2025	EFT	EFT000115	PPI003029	Choiceone Pty Ltd	Parks Crew Labour Hire: 24-30/11/2025	MUNICIPAL	2,690.00
11/12/2025	EFT	EFT000115	PPI003030	Choiceone Pty Ltd	Parks Crew Labour Hire: 24-30/11/2025	MUNICIPAL	1,265.88
11/12/2025	EFT	EFT000115	PPI003118	Choiceone Pty Ltd	Parks Labour Hire: 01-07/12/2025	MUNICIPAL	2,120.35
11/12/2025	EFT	EFT000115	PPI003024	Ampol Australia Petroleum Pty Ltd	Shire Vehicles Fuel Usage - November 2025	MUNICIPAL	19,615.51
			14/11/2025	008DA	Fuel		91.27
			28/11/2025	008DA	Fuel		78.08
			27/11/2025	1WATERLOO	Fuel		66.93
			10/11/2025	BUREKUP	Fuel		46.16
			31/10/2025	DA0	Fuel		101.24
			31/10/2025	DA004	Fuel		68.48
			07/11/2025	DA004	Fuel		72.29
			31/10/2025	DA005	Fuel		64.53
			05/11/2025	DA005	Fuel		115.43
			07/11/2025	DA005	Fuel		67.64
			11/11/2025	DA005	Fuel		84.97
			14/11/2025	DA005	Fuel		88.58
			18/11/2025	DA005	Fuel		77.37
			21/11/2025	DA005	Fuel		102.10
			25/11/2025	DA005	Fuel		104.90
			27/11/2025	DA005	Fuel		90.10

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			28/11/2025	DA005	Fuel		72.36
			06/11/2025	DA017	Fuel		158.73
			15/11/2025	DA017	Fuel		164.11
			23/11/2025	DA017	Fuel		160.24
			04/11/2025	DA10091	Fuel		92.58
			07/11/2025	DA10091	Fuel		87.21
			11/11/2025	DA10091	Fuel		50.91
			14/11/2025	DA10091	Fuel		80.96
			19/11/2025	DA10091	Fuel		88.67
			21/11/2025	DA10091	Fuel		52.23
			24/11/2025	DA10091	Fuel		88.83
			28/11/2025	DA10091	Fuel		70.34
			05/11/2025	DA10105	Fuel		46.54
			12/11/2025	DA10105	Fuel		56.91
			18/11/2025	DA10105	Fuel		40.83
			25/11/2025	DA10105	Fuel		61.30
			21/11/2025	DA10817	Fuel		108.99
			31/10/2025	DA1314	Fuel		51.02
			06/11/2025	DA1314	Fuel		41.91
			11/11/2025	DA1314	Fuel		88.65
			21/11/2025	DA1314	Fuel		79.90
			27/11/2025	DA1314	Fuel		58.20
			04/11/2025	DA325	Fuel		212.84
			12/11/2025	DA325	Fuel		219.93
			18/11/2025	DA325	Fuel		240.54
			07/11/2025	DA329	Fuel		65.29
			19/11/2025	DA329	Fuel		59.44
			28/11/2025	DA329	Fuel		84.59
			10/11/2025	DA429	Fuel		81.62

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			21/11/2025	DA429	Fuel		78.50
			31/10/2025	DA563	Fuel		89.14
			14/11/2025	DA563	Fuel		85.61
			21/11/2025	DA563	Fuel		49.31
			03/11/2025	DA588	Fuel		105.03
			10/11/2025	DA588	Fuel		97.72
			13/11/2025	DA588	Fuel		71.72
			28/11/2025	DA588	Fuel		103.70
			31/10/2025	DA613	Fuel		122.57
			05/11/2025	DA613	Fuel		119.53
			07/11/2025	DA613	Fuel		51.30
			11/11/2025	DA613	Fuel		114.58
			21/11/2025	DA613	Fuel		94.46
			26/11/2025	DA613	Fuel		126.17
			28/11/2025	DA613	Fuel		57.99
			11/11/2025	DA628	Fuel		239.43
			17/11/2025	DA628	Fuel		236.83
			20/11/2025	DA628	Fuel		196.89
			20/11/2025	DA628	Fuel		196.89
			26/11/2025	DA628	Fuel		191.71
			04/11/2025	DA648	Fuel		124.97
			11/11/2025	DA648	Fuel		112.45
			19/11/2025	DA648	Fuel		119.54
			26/11/2025	DA648	Fuel		124.78
			11/11/2025	DA698	Fuel		438.56
			20/11/2025	DA698	Fuel		509.01
			06/11/2025	DA8200	Fuel		100.44
			14/11/2025	DA8200	Fuel		103.33
			25/11/2025	DA8200	Fuel		87.83

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			28/11/2025	DA8200	Fuel		93.42
			11/11/2025	DA8222	Fuel		53.24
			14/11/2025	DA8222	Fuel		82.79
			30/11/2025	DA8370	Fuel		39.75
			30/11/2025	DA8370	Fuel		40.01
			14/11/2025	DA8457	Fuel		200.49
			07/11/2025	DA8673	Fuel		109.15
			20/11/2025	DA8673	Fuel		102.36
			17/11/2025	DA9219	Fuel		289.94
			06/11/2025	DA9287	Fuel		106.25
			13/11/2025	DA9287	Fuel		95.77
			21/11/2025	DA9287	Fuel		109.83
			11/11/2025	DA9376	Fuel		102.94
			25/11/2025	DA9376	Fuel		108.82
			13/11/2025	DA9513	Fuel		330.06
			25/11/2025	DA9513	Fuel		213.57
			04/11/2025	DA955	Fuel		103.27
			18/11/2025	DA955	Fuel		110.70
			28/11/2025	DA955	Fuel		95.93
			12/11/2025	DA9581	Fuel		221.71
			06/11/2025	DA9605	Fuel		76.78
			13/11/2025	DA9605	Fuel		41.83
			14/11/2025	DA9605	Fuel		44.36
			21/11/2025	DA9605	Fuel		36.27
			27/11/2025	DA9605	Fuel		30.40
			18/11/2025	DA9668	Fuel		103.41
			26/11/2025	DA9668	Fuel		89.18
			03/11/2025	DA9781	Fuel		120.08
			14/11/2025	DA9781	Fuel		120.56

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			17/11/2025	DA9781	Fuel		110.21
			11/11/2025	DA988	Fuel		107.07
			20/11/2025	DA988	Fuel		102.53
			03/11/2025	DA993	Fuel		135.75
			11/11/2025	DA993	Fuel		139.53
			17/11/2025	DA993	Fuel		108.14
			24/11/2025	DA993	Fuel		117.01
			05/11/2025	DA994	Fuel		98.55
			13/11/2025	DA994	Fuel		117.48
			21/11/2025	DA994	Fuel		112.09
			28/11/2025	DA994	Fuel		91.60
			04/11/2025	DA995	Fuel		102.32
			12/11/2025	DA995	Fuel		100.31
			19/11/2025	DA995	Fuel		101.77
			26/11/2025	DA995	Fuel		102.23
			03/11/2025	DA996	Fuel		136.60
			11/11/2025	DA996	Fuel		135.42
			18/11/2025	DA996	Fuel		137.58
			26/11/2025	DA996	Fuel		126.61
			31/10/2025	DA997	Fuel		74.09
			07/11/2025	DA997	Fuel		93.10
			17/11/2025	DA997	Fuel		85.29
			23/11/2025	DA997	Fuel		57.25
			29/11/2025	DA997	Fuel		72.19
			31/10/2025	HIRE PLANT	Fuel		1449.14
			31/10/2025	HIRE PLANT	Fuel		236.76
			06/11/2025	HIRE PLANT	Fuel		1565.60
			11/11/2025	HIRE PLANT	Fuel		34.64
			25/11/2025	HIRE PLANT	Fuel		1681.28

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			10/11/2025	SUNDRY 1	Fuel		137.12
			06/11/2025	VARIOUS	Fuel		93.85
			13/11/2025	VARIOUS	Fuel		82.24
			16/11/2025	VARIOUS	Fuel		94.99
			21/11/2025	VARIOUS	Fuel		87.53
			25/11/2025	VARIOUS	Fuel		79.04
11/12/2025	EFT	EFT000115	PPI003091	McLeods Lawyers Pty Ltd	Legal Advice - BGEA Board Membership	MUNICIPAL	3,636.60
11/12/2025	EFT	EFT000115	PPI003046	Perfect Landscapes	Weekly Reserves Mowing	MUNICIPAL	2,572.57
11/12/2025	EFT	EFT000115	PPI003047	Perfect Landscapes	Weekly Reserves Mowing	MUNICIPAL	2,319.34
11/12/2025	EFT	EFT000115	PPI003048	Perfect Landscapes	Weekly Lawn Mowing	MUNICIPAL	2,352.82
11/12/2025	EFT	EFT000115	PPI003117	Perfect Landscapes	Weekly Lawn Mowing	MUNICIPAL	550.00
11/12/2025	EFT	EFT000115	PPI003120	Perfect Landscapes	Weekly Lawn Mowing	MUNICIPAL	2,352.82
11/12/2025	EFT	EFT000115	PPI003018	PFD Food Services Pty Ltd	ERC - Cafe Goods	MUNICIPAL	758.30
11/12/2025	EFT	EFT000115	PPI003013	PFI & Down South Wholesale Bunbury	ERC - Cleaning Materials	MUNICIPAL	989.40
11/12/2025	EFT	EFT000115	PPI003014	PFI & Down South Wholesale Bunbury	ERC - Cleaning Materials	MUNICIPAL	12.50
11/12/2025	EFT	EFT000115	PPI003084	PFI & Down South Wholesale Bunbury	Cleaning Supplies for Eaton Foreshore Public Toilet Electricity - Wellington Mills Public Toilets: 07/10-02/12/2025	MUNICIPAL	443.30
11/12/2025	EFT	EFT000115	PPI003023	Synergy	Electricity - Joshua Crooked Brook BFB: 09/10-05/12/2025	MUNICIPAL	118.10
11/12/2025	EFT	EFT000115	PPI003056	Synergy		MUNICIPAL	269.73
11/12/2025	EFT	EFT000115	PPI003053	Telstra	Alarm Monitoring Dardanup Office	MUNICIPAL	34.95
11/12/2025	EFT	EFT000115	PPI003054	Telstra	Dardanup Office Fax	MUNICIPAL	34.95
11/12/2025	EFT	EFT000115	PPI003062	Telstra	Staff Mobiles & Tablets	MUNICIPAL	3,120.95
11/12/2025	EFT	EFT000115	PPI003088	The Cafe Merchant & Merchant Warehouse Cafe	BGGC Meeting Catering - 31/10/2025	MUNICIPAL	64.00
11/12/2025	EFT	EFT000115	PPI003059	West Australian Newspapers Ltd	Weekly Newspaper Subscription: West Australian & SW Times - Eaton Admin	MUNICIPAL	195.63

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
11/12/2025	EFT	EFT000115	PPI003060	Winc Australia Pty Ltd	Stationery - Eaton Admin	MUNICIPAL	356.36
11/12/2025	EFT	EFT000115	PPI003028	Bunbury Mower Service	Repairs to Back Pack Blower	MUNICIPAL	154.50
11/12/2025	EFT	EFT000115	PPI003112	Bunbury Mower Service	Safety Items - Parks	MUNICIPAL	892.00
11/12/2025	EFT	EFT000115	PPI003122	Bunbury Mower Service	Parts for Plant Repair	MUNICIPAL	425.00
11/12/2025	EFT	EFT000115	PPI003095	Christine Worsfold	ERC Umpire Payment: 09/12/2025	MUNICIPAL	83.40
11/12/2025	EFT	EFT000115	PPI003100	John Thompson	ERC Umpire Payment: 10/12/2025	MUNICIPAL	83.40
11/12/2025	EFT	EFT000115	PPI003102	Kenneth Ross Pomare	ERC Umpire Payment: 10/12/2025	MUNICIPAL	55.60
11/12/2025	EFT	EFT000115	PPI003093	Lily Knight	ERC Umpire Payment: 09/12/2025	MUNICIPAL	83.40
11/12/2025	EFT	EFT000115	PPI003097	Te Wairimu Elinor Pomare	ERC Umpire Payment: 10/12/2025	MUNICIPAL	139.00
11/12/2025	EFT	EFT000115	PPI003094	Therese Price	ERC Umpire Payment: 09/12/2025	MUNICIPAL	83.40
				Bell Fire Equipment Company Pty Ltd			
11/12/2025	EFT	EFT000115	PPI002985		Fire Fighting Tool - Dardanup Central BFB	MUNICIPAL	753.50
11/12/2025	EFT	EFT000115	PPI003098	Benjamin Fishwick	ERC Umpire Payment: 10/12/2025	MUNICIPAL	55.60
11/12/2025	EFT	EFT000115	PPI003058	Traffic Force Group Pty Ltd	Traffic Management - Pratt Road Works	MUNICIPAL	1,405.69
11/12/2025	EFT	EFT000115	PPI003086	Traffic Force Group Pty Ltd	Traffic Management Plan - Martin Pelusey Rd Reseal	MUNICIPAL	567.08
11/12/2025	EFT	EFT000115	PPI003087	Traffic Force Group Pty Ltd	Traffic Control: 01/12/2025 - Moore Rd Reseal	MUNICIPAL	1,873.69
11/12/2025	EFT	EFT000115	PPI003042	Open Office Holdings	Consultant Travel to Support ERP Go-Live Transition	MUNICIPAL	6,538.30
11/12/2025	EFT	EFT000115	PPI003110	ATC Work Smart Inc	First Aid Course - Manager Community Development	MUNICIPAL	179.00
11/12/2025	EFT	EFT000115	PPI002998	Dynamic Planning & Developments Pty Ltd	Planning Consultants - Development Applications Advice - November 2025	MUNICIPAL	538.34
11/12/2025	EFT	EFT000115	PPI002999	Dynamic Planning & Developments Pty Ltd	Planning Consultants - Development Applications Advice - November 2025	MUNICIPAL	680.39
11/12/2025	EFT	EFT000115	PPI003000	Dynamic Planning & Developments Pty Ltd	Planning Consultants - Development Applications Advice - November 2025	MUNICIPAL	310.00
11/12/2025	EFT	EFT000115	PPI003001	Dynamic Planning & Developments Pty Ltd	Planning Consultants - Development Applications Advice - November 2025	MUNICIPAL	395.19
11/12/2025	EFT	EFT000115	PPI003002	Dynamic Planning & Developments Pty Ltd	Planning Consultants - Development Applications Advice - November 2025	MUNICIPAL	1,503.92

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
11/12/2025	EFT	EFT000115	PPI003003	Dynamic Planning & Developments Pty Ltd	Planning Consultants - Development Applications Advice - November 2025	MUNICIPAL	574.99
11/12/2025	EFT	EFT000115	PPI003038	Lynnette Lilley	Rates Refund - A1384	MUNICIPAL	805.38
11/12/2025	EFT	EFT000115	PPI003101	Mia Warren	ERC Umpire Payment: 10/12/2025	MUNICIPAL	83.40
11/12/2025	EFT	EFT000115	PPI003010	Enviro Infrastructure Pty Ltd	Martin Pelusey Road Reseal – Rail Safety Management Plan and Protection Officer	MUNICIPAL	3,524.46
11/12/2025	EFT	EFT000115	PPI003011	Golden West Plumbing & Drainage	Annual Backflow Testing - 25 Pratt Road Eaton and Submission of Paperwork to Water Corp	MUNICIPAL	165.00
11/12/2025	EFT	EFT000115	PPI003045	Phoenix Petroleum	Fuel - 3 x BFB Vehicles	MUNICIPAL	284.52
11/12/2025	EFT	EFT000115	PPI003075	Fencing Unlimited & Bunbury Powder Coaters	Repair Faulty Safety Beams for Back Access Way Gates - Eaton Admin Office	MUNICIPAL	1,367.77
11/12/2025	EFT	EFT000115	PPI003065	Country Water & Country Landscaping	Turf Replacement - Eaton Cricket Nets - Eaton Oval	MUNICIPAL	5,737.88
11/12/2025	EFT	EFT000115	PPI003066	Country Water & Country Landscaping	Reticulation Parts for Repairs - Dardanup Oval	MUNICIPAL	117.96
11/12/2025	EFT	EFT000115	PPI003107	Department of Local Government, Industry Regulation and Safety - BSL	BSL Remittance - November 2025	MUNICIPAL	8,546.40
11/12/2025	EFT	EFT000115	PPI003082	Lucid Economics Pty Ltd	Economic Development Strategy (Profile) for the Shire of Dardanup 2026	MUNICIPAL	5,346.00
11/12/2025	EFT	EFT000115	PPI003104	Derek Hall	ERC Umpire Payment: 10/12/2025	MUNICIPAL	111.20
11/12/2025	EFT	EFT000115	PPI003099	Ngaire Parish	ERC Umpire Payment: 10/12/2025	MUNICIPAL	166.80
11/12/2025	EFT	EFT000115	PPI003103	Noah O'Dea	ERC Umpire Payment: 10/12/2025	MUNICIPAL	83.40
11/12/2025	EFT	EFT000115	PPI003067	Cowboys & Angels WA	Entertainment - Line Dancing - End of Year Function	MUNICIPAL	250.00
11/12/2025	EFT	EFT000115	PPI003064	Echidna Sewing	Heat Press - Make it Space	MUNICIPAL	728.00
11/12/2025	EFT	EFT000115	PPI003092	Xtreme Bounce Party Hire	Mechanical Bull Hire - End of Year Function	MUNICIPAL	1,170.00
11/12/2025	EFT	EFT000115	PPI003083	Ryan Warner	Rates Refund - A11120	MUNICIPAL	395.00
11/12/2025	EFT	EFT000115	PPI003123	Joelene Pauu (Meads)	Rates Refund - A9378	MUNICIPAL	405.11
11/12/2025	EFT	EFT000115	PPI003051	Jordan Sell	Crossover Rebate - A12463	MUNICIPAL	245.39

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
11/12/2025	EFT	EFT000115	PPI003114	Avani Shah	Refund Key Bond & Hall Hire Bond	MUNICIPAL	290.00
11/12/2025	EFT	EFT000115	PPI003021	Tom Price & Sons	5 x Candidates for C2 Crane Training - Operations Staff	MUNICIPAL	8,000.00
18/12/2025	EFT	EFT000121	PPI003173	Paywise Pty Ltd	Novated Lease Liability	MUNICIPAL	1,996.21
18/12/2025	EFT	EFT000121	PPI003274	Will Tuck	Reimburse Cost for Dry Cleaning Santa Suit From Event	MUNICIPAL	20.00
18/12/2025	EFT	EFT000121	PPI003176	Pete's Chop Shop	Catering for end of year function	MUNICIPAL	324.50
18/12/2025	EFT	EFT000121	PPI003240	The Perth Mint	2026 Citizenship Coin Order for Citizenship Ceremonies	MUNICIPAL	366.30
18/12/2025	EFT	EFT000121	PPI003226	Lynn Maree Duzevich	Australia Day Dardanup - Sound Setup	MUNICIPAL	1,000.00
18/12/2025	EFT	EFT000121	PPI003156	Jetline Kerbing Contractors	31 Mitchell Way Dardanup Path Repair	MUNICIPAL	5,478.00
18/12/2025	EFT	EFT000121	PPI003157	Jetline Kerbing Contractors	Path Replacement - Little St	MUNICIPAL	5,478.00
18/12/2025	EFT	EFT000121	PPI003158	Jetline Kerbing Contractors	Path Repair - Little St	MUNICIPAL	5,478.00
18/12/2025	EFT	EFT000121	PPI003159	Jetline Kerbing Contractors	Path Repair Doolan St	MUNICIPAL	5,478.00
18/12/2025	EFT	EFT000121	PPI003160	Jetline Kerbing Contractors	Path Repair - Charlotte St	MUNICIPAL	5,478.00
18/12/2025	EFT	EFT000121	PPI003161	Jetline Kerbing Contractors	Path Repair - Trusty Pl	MUNICIPAL	5,478.00
18/12/2025	EFT	EFT000121	PPI003162	Jetline Kerbing Contractors	Path Repair - Mitchell Way	MUNICIPAL	5,478.00
18/12/2025	EFT	EFT000121	PPI003163	Jetline Kerbing Contractors	Path Repair - Little St	MUNICIPAL	5,478.00
18/12/2025	EFT	EFT000121	PPI003164	Jetline Kerbing Contractors	Path Repair - Doolan St	MUNICIPAL	4,708.00
18/12/2025	EFT	EFT000121	PPI003165	Jetline Kerbing Contractors	Path Repair - Charlotte St	MUNICIPAL	5,478.00
18/12/2025	EFT	EFT000121	PPI003166	Jetline Kerbing Contractors	Path Repair - Charlotte St	MUNICIPAL	5,478.00
18/12/2025	EFT	EFT000121	PPI003167	Jetline Kerbing Contractors	Path Repair - Charlotte St	MUNICIPAL	5,478.00
18/12/2025	EFT	EFT000121	PPI003223	Jetline Kerbing Contractors	Footpath Repair - Charlotte St	MUNICIPAL	5,478.00
18/12/2025	EFT	EFT000121	PPI003187	South West Networking	Ceiling Repair - ERC	MUNICIPAL	725.00
18/12/2025	EFT	EFT000121	PPI003211	Ardross Estates (SA) Pty Ltd	Rates Refund - A12055	MUNICIPAL	301.00
					Con-F0417190 Busher Road Intersection Upgrade		
18/12/2025	EFT	EFT000121	PPI003140	Carbone Brothers Pty Ltd	Progress Payment	MUNICIPAL	310,108.16
18/12/2025	EFT	EFT000121	PPI003141	Carbone Brothers Pty Ltd	Gravel - Shoulder Grading - Dowdells Line	MUNICIPAL	10,805.76
18/12/2025	EFT	EFT000121	PPI003143	Carbone Brothers Pty Ltd	Gravel Delivery - Ferguson Rd	MUNICIPAL	7,728.80
18/12/2025	EFT	EFT000121	PPI003213	Carbone Brothers Pty Ltd	Gravel - Dowdells Line	MUNICIPAL	18,136.44
18/12/2025	EFT	EFT000121	PPI003237	Prime Supplies	Small Repair Parts and Depot Stores	MUNICIPAL	221.44
18/12/2025	EFT	EFT000121	PPI003137	Altronic Distributors	Electronic Items - Make it Space	MUNICIPAL	500.23

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount	
18/12/2025	EFT	EFT000121	PPI003233	Westbooks	Book Stock - ECL	MUNICIPAL	337.27	
18/12/2025	EFT	EFT000121	PPI003191	Sportspower Bunbury	Supply of Basketballs and Netballs - ERC	MUNICIPAL	696.00	
18/12/2025	EFT	EFT000121	PPI003250	Altus Planning	Planning Services	MUNICIPAL	3,245.00	
18/12/2025	EFT	EFT000121	PPI003247	Microcom Pty Ltd T/As Metrocount	Road Tape & Deck Spikes - Public Works	MUNICIPAL	341.00	
18/12/2025	EFT	EFT000121	PPI003154	Dardanup Sporting And Community Clubs Inc	Community Grants Round 1 Payment: Res 233-25 Bunbury Geographe Tourism Partnership Agreement 25/26	MUNICIPAL	1,996.50	
18/12/2025	EFT	EFT000121	PPI003135	Australia's South West	Transportation of E-Waste Container From Banksia Road to Perth and Return	MUNICIPAL	179,300.00	
18/12/2025	EFT	EFT000121	PPI003244	Robert's Transport Solutions	Call Out for Location of Underground Power Due to no Location Sign Onsite - Dowdells Line 19/12/25	MUNICIPAL	726.00	
18/12/2025	EFT	EFT000121	PPI003129	BCE Surveying Pty Ltd	Service Location - Dowdells Line	MUNICIPAL	726.00	
18/12/2025	EFT	EFT000121	PPI003212	BCE Surveying Pty Ltd	Purchase of 2025 Subaru Outback Less Trade-In - DA1314	MUNICIPAL	25,885.45	
18/12/2025	EFT	EFT000121	PPI003241	Bunbury Subaru	Reimburse Purchase of 2 x Phone Chargers	MUNICIPAL	40.00	
18/12/2025	EFT	EFT000121	PPI003272	James Reilly	Ductworks Australia Bunbury & Busselton Air	Aircon Maintenance - Depot	MUNICIPAL	335.50
18/12/2025	EFT	EFT000121	PPI003150	Scope Electrical Contracting Pty Ltd	Light Pole Inspection - Glen Huon Oval	MUNICIPAL	783.20	
18/12/2025	EFT	EFT000121	PPI003235	Specialty Curtains & Blinds	Replace 2 x Blind Controls - Eaton Admin	MUNICIPAL	987.80	
18/12/2025	EFT	EFT000121	PPI003215	CS Legal - Recoveries Legal WA	2025/26 Debt Recovery - Legal Fees	MUNICIPAL	775.50	
18/12/2025	EFT	EFT000121	PPI003222	Citygate Properties Pty Ltd	Eaton Fair Screen Advertising - ERC Open Day 5 Weeks	MUNICIPAL	550.00	
18/12/2025	EFT	EFT000121	PPI003255	Citygate Properties Pty Ltd	8 Weeks Advertising Eaton Fair in Centre Screens - Summer Vibes	MUNICIPAL	880.00	
18/12/2025	EFT	EFT000121	PPI003151	Department of Fire And Emergency Services	25/26 ESL 2nd Qtr Contribution	MUNICIPAL	319,389.74	
18/12/2025	EFT	EFT000121	PPI003148	Diesel Force	Replace Pins and Bushes - DA8457	MUNICIPAL	2,307.25	
18/12/2025	EFT	EFT000121	PPI003149	Diesel Force	Steering Hose Repair - DA698	MUNICIPAL	749.83	

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
18/12/2025	EFT	EFT000121	PPI003228	MSPD (WA) Pty Ltd	Wall Opposite Basketball Court Painting - ERC	MUNICIPAL	2,750.00
18/12/2025	EFT	EFT000121	PPI003251	MSPD (WA) Pty Ltd	Painting of Steelwork and Galvanised Steelwork Over Basketball Courts - ERC	MUNICIPAL	148,198.60
18/12/2025	EFT	EFT000121	PPI003252	MSPD (WA) Pty Ltd	Daily Setup & Pack Up for Painting - ERC	MUNICIPAL	14,168.00
18/12/2025	EFT	EFT000121	PPI003183	Soft Landing	WTS - Recycling Mattress Collection and Processing	MUNICIPAL	5,390.00
18/12/2025	EFT	EFT000121	PPI003190	South West Tree Safe	Height & Sight Pruning - Bell Rd	MUNICIPAL	3,850.00
18/12/2025	EFT	EFT000121	PPI003262	Margery Ann Stevens	ERC Umpire Payment: 16/12/2025	MUNICIPAL	68.10
18/12/2025	EFT	EFT000121	PPI003245	Total Green Recycling	E-Waste Processing	MUNICIPAL	2,909.17
18/12/2025	EFT	EFT000121	PPI003155	Dapco Tyre And Auto Centre	Service, Tyre Rotation & Alignment - 008DA	MUNICIPAL	668.26
18/12/2025	EFT	EFT000121	PPI003257	Hooleys Catering Company	Ordinary Council Meeting Dinner: 17/12/2025	MUNICIPAL	1,557.00
18/12/2025	EFT	EFT000121	PPI003169	Kmart	Purchase for ERC Creche Christmas Party 2025	MUNICIPAL	167.00
					Sensory Equipment and Toys for Tactile Tuesday Low Sensory Zone - ECL	MUNICIPAL	388.00
18/12/2025	EFT	EFT000121	PPI003170	Kmart	Certificate Frames - COTY 2026	MUNICIPAL	108.00
18/12/2025	EFT	EFT000121	PPI003227	Kmart	Low Sensory Zone Tent for Tactile Tuesday - ECL	MUNICIPAL	59.00
18/12/2025	EFT	EFT000121	PPI003171	M & J Essential Solutions Pty Ltd	EAP Services	MUNICIPAL	160.00
18/12/2025	EFT	EFT000121	PPI003239	Rentokil Initial Pty Ltd	ERC - Service of 6 x Air Fresheners, 2 x Urinal Mats and 8 x Sanitary Bins	MUNICIPAL	186.89
18/12/2025	EFT	EFT000121	PPI003271	Kimberley Johnson	ERC Umpire Payment: 17/12/2025	MUNICIPAL	111.20
18/12/2025	EFT	EFT000121	PPI003199	Young Bucks Early Learning Centres Pty Ltd	Refund Key Bond	MUNICIPAL	40.00
18/12/2025	EFT	EFT000121	PPI003130	B & B Street Sweeping Pty Ltd	Street Sweeping: 12-12/11/2025 - Glenhuon Blvd, Picton & Dardanup Lia	MUNICIPAL	6,550.78
18/12/2025	EFT	EFT000121	PPI003131	B & B Street Sweeping Pty Ltd	Street Sweeping: 26-28/11/2025 - Hale St & Hamilton Rd	MUNICIPAL	3,630.56
18/12/2025	EFT	EFT000121	PPI003145	Civil Projects Southwest	Bobcat Works: 25-28/11/2025 - Dardanup Cemetery, Dowdells Line & Ferguson Rd	MUNICIPAL	4,504.50
18/12/2025	EFT	EFT000121	PPI003221	Civil Projects Southwest	Shoulder Grading: 08-12/12/2025 - Dowdells Line	MUNICIPAL	5,197.50

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
18/12/2025	EFT	EFT000121	PPI003144	Cross Security Services	ERC - Reprogram East & West Court Fire Exit Door Alarms	MUNICIPAL	352.00
18/12/2025	EFT	EFT000121	PPI003249	Cross Security Services	Security Upgrade - Depot	MUNICIPAL	9,314.80
18/12/2025	EFT	EFT000121	PPI003254	Insight Enterprises Australia Pty Ltd	Azure Plan for Valo (Councillor Portal)	MUNICIPAL	106.36
18/12/2025	EFT	EFT000121	PPI003197	Veolia Recycling & Recovery Pty Ltd	Shire Bin Collection - November 2025	MUNICIPAL	94,040.37
18/12/2025	EFT	EFT000121	PPI003218	Eve Yoga	Yoga Sessions:10-17/12/2025 - ERC	MUNICIPAL	240.00
18/12/2025	EFT	EFT000121	PPI003181	Promote You	Embroidery of Staff Uniforms	MUNICIPAL	8.80
18/12/2025	EFT	EFT000121	PPI003192	Tutt Bryant Hire	Plant Trailer Hire 31/10-30/11/2025 - Martin Pelusey Rd	MUNICIPAL	356.40
18/12/2025	EFT	EFT000121	PPI003193	Tutt Bryant Hire	Multi Wheel Roller Hire for Shoulder Repairs: 13-30/11/2025 - Dowdells Line	MUNICIPAL	2,488.74
18/12/2025	EFT	EFT000121	PPI003196	Tutt Bryant Hire	Excavator Hire: 27/11/2025 - Garvey Rd	MUNICIPAL	1,039.92
18/12/2025	EFT	EFT000121	PPI003198	Tutt Bryant Hire	Water Cart Hire: 31/10-30/11/2025 - Martin Pelusey Rd	MUNICIPAL	11,271.15
18/12/2025	EFT	EFT000121	PPI003234	Tutt Bryant Hire	Skid Steer Hire: 31/10-30/11/2025 - Martin Pelusey Rd	MUNICIPAL	1,113.75
18/12/2025	EFT	EFT000121	PPI003220	CJ & JL Hazelden	Australia Day 2026 Dardanup - Musicians and Choir	MUNICIPAL	1,800.00
18/12/2025	EFT	EFT000121	PPI003128	Brooks Hire Service Pty Ltd	Skid Steer Hire: 25-30/11/2025 - Ferguson Rd	MUNICIPAL	1,670.93
18/12/2025	EFT	EFT000121	PPI003214	Brooks Hire Service Pty Ltd	Skid Steer Hire: 01-24/11/2025 - Waterloo Rd	MUNICIPAL	6,683.73
18/12/2025	EFT	EFT000121	PPI003136	Bunnings Group Limited - Account 197942	Storage Containers to Prepare Site - Eaton Dr/Cudliss St	MUNICIPAL	111.15
18/12/2025	EFT	EFT000121	PPI003139	Capel Tree Service	Remove Leaning Tree - Cleveland Bay	MUNICIPAL	880.00
18/12/2025	EFT	EFT000121	PPI003142	Capel Tree Service	Remove Cracked Tree - Duncan Reserve	MUNICIPAL	440.00
18/12/2025	EFT	EFT000121	PPI003248	McLeods Lawyers Pty Ltd	Legal Advice - Development Services - Matter # 56159	MUNICIPAL	574.20
18/12/2025	EFT	EFT000121	PPI003174	Perfect Landscapes	Turf Renovation Works - Eaton Foreshore	MUNICIPAL	9,647.00
18/12/2025	EFT	EFT000121	PPI003175	Perfect Landscapes	Weekly Lawn Mowing	MUNICIPAL	2,352.82
18/12/2025	EFT	EFT000121	PPI003224	Perfect Landscapes	Weekly Reserves Mowing	MUNICIPAL	2,319.34
18/12/2025	EFT	EFT000121	PPI003177	PFI & Down South Wholesale Bunbury	Cleaning Supplies for Eaton Administration Centre	MUNICIPAL	414.70
18/12/2025	EFT	EFT000121	PPI003178	PFI & Down South Wholesale Bunbury	Cleaning Supplies for Eaton Administration Centre	MUNICIPAL	134.20

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
18/12/2025	EFT	EFT000121	PPI003256	RTV Computers Pty Ltd	16Gb Notebook Memory Module	MUNICIPAL	352.00
18/12/2025	EFT	EFT000121	PPI003200	Synergy	Electricity - Gary Engel Park: 12/11-09/12/2025	MUNICIPAL	5,424.69
18/12/2025	EFT	EFT000121	PPI003201	Synergy	Electricity - Eaton Oval & Foreshore, Pratt Road: 11/10-09/12/2025	MUNICIPAL	1,775.99
18/12/2025	EFT	EFT000121	PPI003202	Synergy	Electricity - ERC: 12/11-09/12/2025	MUNICIPAL	5,735.92
18/12/2025	EFT	EFT000121	PPI003203	Synergy	Electricity - Banksia Road: 09/10-04/12/2025	MUNICIPAL	317.67
18/12/2025	EFT	EFT000121	PPI003204	Synergy	Electricity - Dardanup Oval: 18/11-15/12/2025	MUNICIPAL	1,093.55
18/12/2025	EFT	EFT000121	PPI003205	Synergy	Electricity - Townsite Street Lights: 25/10-24/11/2025	MUNICIPAL	31,132.93
18/12/2025	EFT	EFT000121	PPI003206	Synergy	Electricity - Martin Pelusey Road Depot: 18/11-15/12/2025	MUNICIPAL	1,478.82
18/12/2025	EFT	EFT000121	PPI003207	Synergy	Electricity - Eaton Admin & Library Building: 13/11-10/12/2025	MUNICIPAL	6,136.87
18/12/2025	EFT	EFT000121	PPI003210	Synergy	Electricity - Glen Huon Oval & Club Rooms: 18/11-15/12/2025	MUNICIPAL	3,487.81
18/12/2025	EFT	EFT000121	PPI003253	Synergy	Electricity - Ferguson BFB: 02/10-30/11/2025	MUNICIPAL	225.18
18/12/2025	EFT	EFT000121	PPI003208	Telstra	Telephone - Eaton Admin	MUNICIPAL	1,269.88
18/12/2025	EFT	EFT000121	PPI003209	Telstra	Telephone & Internet - Burekup BFB	MUNICIPAL	120.00
18/12/2025	EFT	EFT000121	PPI003232	Winc Australia Pty Ltd	Stationery - Make it Space	MUNICIPAL	166.00
18/12/2025	EFT	EFT000121	PPI003229	Work Clobber - Bunbury	Uniform - Public Works	MUNICIPAL	488.40
18/12/2025	EFT	EFT000121	PPI003230	Work Clobber - Bunbury	Uniform - Public Works	MUNICIPAL	573.00
18/12/2025	EFT	EFT000121	PPI003231	Work Clobber - Bunbury	Uniform - Public Works	MUNICIPAL	521.70
18/12/2025	EFT	EFT000121	PPI003268	Brett Hodgson	ERC Umpire Payment: 17/12/2025	MUNICIPAL	139.00
18/12/2025	EFT	EFT000121	PPI003261	Christine Worsfold	ERC Umpire Payment: 16/12/2025	MUNICIPAL	83.40
18/12/2025	EFT	EFT000121	PPI003266	John Thompson	ERC Umpire Payment: 17/12/2025	MUNICIPAL	55.60
18/12/2025	EFT	EFT000121	PPI003259	Lily Knight	ERC Umpire Payment: 16/12/2025	MUNICIPAL	83.40
18/12/2025	EFT	EFT000121	PPI003260	Therese Price	ERC Umpire Payment: 16/12/2025	MUNICIPAL	83.40
18/12/2025	EFT	EFT000121	PPI003242	Samara Ugle	Personal Development Grant 2025-2026	MUNICIPAL	400.00
18/12/2025	EFT	EFT000121	PPI003147	CS3D	Printer Filament - Make it Space	MUNICIPAL	271.40
18/12/2025	EFT	EFT000121	PPI003146	Chubb Fire And Security	Online Fire Warden Training - 22 x Staff	MUNICIPAL	968.00
18/12/2025	EFT	EFT000121	PPI003246	Otis Elevator Company Pty Ltd	Quarterly Elevator Maintenance - Eaton Admin	MUNICIPAL	1,361.25

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
18/12/2025	EFT	EFT000121	PPI003219	Collins Booksellers	Books for School Holiday Programs - ECL	MUNICIPAL	34.99
18/12/2025	EFT	EFT000121	PPI003153	Driva Pty Ltd	Novated Lease Liability	MUNICIPAL	1,842.11
18/12/2025	EFT	EFT000121	PPI003182	Roadscan	Parks Assets Validation and Condition Assessment (Additional Items)	MUNICIPAL	4,167.57
18/12/2025	EFT	EFT000121	PPI003264	Benjamin Fishwick	ERC Umpire Payment: 17/12/2025	MUNICIPAL	139.00
18/12/2025	EFT	EFT000121	PPI003194	Traffic Force Group Pty Ltd	Traffic Control: 25-28/11/2025 - Dowdells Line & Ferguson Rd	MUNICIPAL	5,456.56
18/12/2025	EFT	EFT000121	PPI003195	Traffic Force Group Pty Ltd	Traffic Control: 01-04/12/2025 - Dowdells Line	MUNICIPAL	6,149.60
18/12/2025	EFT	EFT000121	PPI003258	Traffic Force Group Pty Ltd	Traffic Control: 08-12/12/2025 - Pratt Rd	MUNICIPAL	14,696.28
18/12/2025	EFT	EFT000121	PPI003179	ReadyForce Personnel	Operator Hire: 01-07/12/2025 - South Rd	MUNICIPAL	5,995.00
18/12/2025	EFT	EFT000121	PPI003180	ReadyForce Personnel	Operator Hire for Shoulder Grading: 24-30/11/2025 Labour Hire for Shoulder Grading: 08-14/12/2025 -	MUNICIPAL	5,500.00
18/12/2025	EFT	EFT000121	PPI003236	ReadyForce Personnel	Butcher Rd	MUNICIPAL	5,995.00
18/12/2025	EFT	EFT000121	PPI003243	Frontline Signs	Australia Day Signage - Eaton	MUNICIPAL	528.00
18/12/2025	EFT	EFT000121	PPI003267	Mia Warren	ERC Umpire Payment: 17/12/2025	MUNICIPAL	139.00
18/12/2025	EFT	EFT000121	PPI003217	Emerge Environmental Services Pty Ltd	Banksia Road Landfill Site - Site Investigation/Ground Water Monitoring	MUNICIPAL	5,056.71
18/12/2025	EFT	EFT000121	PPI003138	Caleb Sainsbury	Personal Development Grant	MUNICIPAL	400.00
18/12/2025	EFT	EFT000121	PPI003189	Sarah Mills	Artist Talk - International Day of Disability 2025 - ECL	MUNICIPAL	300.00
18/12/2025	EFT	EFT000121	PPI003270	Derek Hall	ERC Umpire Payment: 17/12/2025	MUNICIPAL	83.40
18/12/2025	EFT	EFT000121	PPI003265	Ngaire Parish	ERC Umpire Payment: 17/12/2025	MUNICIPAL	83.40
18/12/2025	EFT	EFT000121	PPI003263	Greta Hall	ERC Umpire Payment: 17/12/2025	MUNICIPAL	83.40
18/12/2025	EFT	EFT000121	PPI003269	Noah O'Dea	ERC Umpire Payment: 17/12/2025	MUNICIPAL	111.20
18/12/2025	EFT	EFT000121	PPI003134	Amie Williams	Reimburse Working With Children Check	MUNICIPAL	87.00
18/12/2025	EFT	EFT000121	PPI003225	Old Coast Rd Brewery	Shire Team Building Afternoon/Christmas Celebration	MUNICIPAL	150.00
18/12/2025	EFT	EFT000121	PPI003172	Megan Jost	Rates Refund - A7134	MUNICIPAL	2,750.00
18/12/2025	EFT	EFT000121	PPI003168	Joseph Cambrea	Refund Waste Service Once-Off Fee	MUNICIPAL	206.00
18/12/2025	EFT	EFT000121	PPI003216	Eleanor Davies	10 x Lino Cutting Sessions - Make it Space	MUNICIPAL	3,000.00
18/12/2025	EFT	EFT000121	PPI003184	Thomas Barr	Refund of Candidate Deposit	MUNICIPAL	100.00
18/12/2025	EFT	EFT000121	PPI003186	Adrian Perrot	Refund of Candidate Deposit	MUNICIPAL	100.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
18/12/2025	EFT	EFT000121	PPI003185	Jane Taylor	Crossover Rebate - A12355	MUNICIPAL	201.40
18/12/2025	EFT	EFT000121	PPI003273	Tracey Martin	Reimburse Working With Children Check Fee	MUNICIPAL	87.00
22/12/2025	EFT	EFT000123	PV000129	Services Australia T/As Centrelink	Payroll Deduction	MUNICIPAL	219.45
22/12/2025	EFT	EFT000123	PV000124	Australian Tax Office	PAYG	MUNICIPAL	339.00
22/12/2025	EFT	EFT000123	PV000126	Australian Tax Office	PAYG	MUNICIPAL	23,252.00
22/12/2025	EFT	EFT000123	PV000131	Australian Tax Office	PAYG	MUNICIPAL	68,276.00
22/12/2025	EFT	EFT000123	PV000133	Australian Tax Office	PAYG	MUNICIPAL	3,684.00
22/12/2025	EFT	EFT000123	PV000128	Services Australia - Child Support Agency	Payroll Deduction	MUNICIPAL	265.97
22/12/2025	EFT	EFT000123	PV000132	Services Australia - Child Support Agency	Payroll Deduction	MUNICIPAL	508.37
24/12/2025	EFT	EFT000127	PPI003323	Eaton Boomers Football Club	Drinks - End of Year Function	MUNICIPAL	2,210.50
24/12/2025	EFT	EFT000127	PPI003152	Imperfect Painter	Activity - Christmas in the Park Burekup	MUNICIPAL	320.00
24/12/2025	EFT	EFT000127	PPI003311	Bradley Scott Farrant	Meeting Allowance - December 2025	MUNICIPAL	1,455.66
24/12/2025	EFT	EFT000127	PPI003353	Bradley Scott Farrant	Reimburse Travel Costs Incurred Whilst Attending WALGA Training	MUNICIPAL	396.16
24/12/2025	EFT	EFT000127	PPI003367	Spraymow Services	Supply and Apply Broadleaf Weed Control to 8 x Locations	MUNICIPAL	5,916.45
24/12/2025	EFT	EFT000127	PPI003281	Carbone Brothers Pty Ltd	Gravel for Shoulder Grading - Dowdells Line	MUNICIPAL	3,664.80
24/12/2025	EFT	EFT000127	PPI003312	Krystal Anne Rose Laurentsch	Meeting Allowance - December 2025	MUNICIPAL	1,455.66
24/12/2025	EFT	EFT000127	PPI003376	Bunbury Auto Electrics	Repairs to Compressor - Burekup 1.4 Fire Appliance	MUNICIPAL	1,431.10
24/12/2025	EFT	EFT000127	PPI003359	Eaton Trophies	Deputy Shire President Name Plate & New Councillor Name Plates for Lockers	MUNICIPAL	187.50
24/12/2025	EFT	EFT000127	PPI003288	Critters Up Close	Incursion - ERC Vacation Care 23/01/2026	MUNICIPAL	520.00
24/12/2025	EFT	EFT000127	PPI003368	Picton Tyre Centre Pty Ltd - Bunbury Tyre Specialists	Repair Tyre on Cat Loader - DA873	MUNICIPAL	705.00
24/12/2025	EFT	EFT000127	PPI003314	Foster Families South West Inc	Refund Key Bond - Receipt # 162578	MUNICIPAL	40.00
24/12/2025	EFT	EFT000127	PPI003322	Greenway Turf Solutions	Eaton Islands Weed Control	MUNICIPAL	2,887.50
24/12/2025	EFT	EFT000127	PPI003339	Mitchell James	Santa - Christmas in the Park Burekup	MUNICIPAL	420.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
24/12/2025	EFT	EFT000127	PPI003361	Blue Child Collective Pty Ltd	Audio - Christmas in the Park Burekup	MUNICIPAL	1,823.25
24/12/2025	EFT	EFT000127	PPI003285	Brownes Foods Operations Pty Ltd	ERC - Cafe Goods	MUNICIPAL	190.15
24/12/2025	EFT	EFT000127	PPI003315	Bunbury Mitsubishi & Holden	Service & Brake Repair - DA995	MUNICIPAL	1,675.69
24/12/2025	EFT	EFT000127	PPI003362	Bunbury Mitsubishi & Holden	Vehicle Service & A/C Diagnosis - DA005	MUNICIPAL	1,211.51
24/12/2025	EFT	EFT000127	PPI003377	Connect Call Centre Services	After Hours Call Centre - November 2025	MUNICIPAL	799.92
24/12/2025	EFT	EFT000127	PPI003324	Dapco Tyre And Auto Centre	New Wheel Bearings - DA15309 - Front and Rear	MUNICIPAL	430.00
24/12/2025	EFT	EFT000127	PPI003325	Dapco Tyre And Auto Centre	Service - DA10091	MUNICIPAL	523.53
24/12/2025	EFT	EFT000127	PPI003360	Dardy Cafe & Convenience Store	Kitchen Supplies - Dardanup Office, Tip & Depot	MUNICIPAL	22.45
24/12/2025	EFT	EFT000127	PPI003294	Kmart	ERC Vacation Care Supplies Dec-Jan 2026	MUNICIPAL	360.50
24/12/2025	EFT	EFT000127	PPI003336	M & J Essential Solutions Pty Ltd	EAP Service	MUNICIPAL	160.00
24/12/2025	EFT	EFT000127	PPI003286	Data #3 Limited	Microsoft Enterprise Agreement Annual Payment 2025-2026	MUNICIPAL	103,012.31
24/12/2025	EFT	EFT000127	PPI003287	Data #3 Limited	Microsoft Enterprise Agreement Annual Payment 2025-2026	MUNICIPAL	16,559.86
24/12/2025	EFT	EFT000127	PPI003335	Mantrac Pty Ltd	Slashing and Fire Breaks - Boyanup Picton Rd Block	MUNICIPAL	1,306.80
24/12/2025	EFT	EFT000127	PPI003302	Omnicom Media Group Australia Pty Ltd	Public Notice - LPS 9 Planning: SW Times 11/12/2025	MUNICIPAL	647.37
24/12/2025	EFT	EFT000127	PPI003310	Annette Webster	Meeting Allowance - December 2025	MUNICIPAL	1,455.66
24/12/2025	EFT	EFT000127	PPI003309	Anthony Charles Jenour	Meeting Allowance - December 2025	MUNICIPAL	1,455.66
24/12/2025	EFT	EFT000127	PPI003307	Luke William Davies	Meeting Allowance - December 2025	MUNICIPAL	1,455.66
24/12/2025	EFT	EFT000127	PPI003308	Mark Richard Hutchinson	Meeting Allowance - December 2025	MUNICIPAL	1,455.66
24/12/2025	EFT	EFT000127	PPI003304	Amity Signs	Rural Street Sign # 81, 94, 86	MUNICIPAL	103.95
24/12/2025	EFT	EFT000127	PPI003372	Amity Signs	Street Sign - Hibiscus Crt	MUNICIPAL	93.50
24/12/2025	EFT	EFT000127	PPI003290	Asahi Beverages Pty Ltd	ERC - Packaged Drinks 2025	MUNICIPAL	602.46
24/12/2025	EFT	EFT000127	PPI003289	CHG-Meridian Australia Pty Limited	ERC Gym Cardio Equipment Lease: 01/01-31/03/2026	MUNICIPAL	9,850.05

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
24/12/2025	EFT	EFT000127	PPI003354	Heidelberg Materials Australia Pty Ltd	Aggregate - Cadell View Replaced Broken Junction Box - Light Pole - Lofthouse Park	MUNICIPAL	234.01
24/12/2025	EFT	EFT000127	PPI003348	VDW Electrical	Electrical Works on Light Pole - Picton	MUNICIPAL	413.88
24/12/2025	EFT	EFT000127	PPI003349	VDW Electrical	Slasher Hire: 30/11-02/12/2025 - Martin Pelusey Rd	MUNICIPAL	181.50
24/12/2025	EFT	EFT000127	PPI003357	Tutt Bryant Hire	Twin Roller Hire: 08-11/12/2025 - Dowdells Line	MUNICIPAL	111.38
24/12/2025	EFT	EFT000127	PPI003366	Tutt Bryant Hire	Meeting Allowance - December 2025	MUNICIPAL	934.56
24/12/2025	EFT	EFT000127	PPI003305	Tyrrell Gardiner		MUNICIPAL	4,884.83
24/12/2025	EFT	EFT000127	PPI003280	Bunnings Group Limited - Account 197942	Battery - Charger and Inverter - Eaton Admin	MUNICIPAL	149.00
24/12/2025	EFT	EFT000127	PPI003356	Bunnings Group Limited - Account 197942	6 x Long Handle Shovels - Dardanup Cemetery Tree Removal and Pruning - St Aiden Winery - Ferguson Road	MUNICIPAL	113.88
24/12/2025	EFT	EFT000127	PPI003283	Capel Tree Service	Tree Pruning - Gascoyne Circle	MUNICIPAL	4,400.00
24/12/2025	EFT	EFT000127	PPI003316	Capel Tree Service	Labour Hire: 08-14/12/2025 - Parks	MUNICIPAL	4,400.00
24/12/2025	EFT	EFT000127	PPI003318	Choiceone Pty Ltd	Labour Hire: 08-14/12/2025 - Parks	MUNICIPAL	2,152.00
24/12/2025	EFT	EFT000127	PPI003320	Choiceone Pty Ltd	Labour Hire: 01-07/12/2025 - Parks	MUNICIPAL	1,740.59
24/12/2025	EFT	EFT000127	PPI003321	Choiceone Pty Ltd	Safety Gloves - Parks	MUNICIPAL	1,044.35
24/12/2025	EFT	EFT000127	PPI003331	Heatley Sales Pty Ltd	UV Interim Valuations	MUNICIPAL	207.82
24/12/2025	EFT	EFT000127	PPI003379	Landgate	GRV Interim Valuations	MUNICIPAL	96.96
24/12/2025	EFT	EFT000127	PPI003380	Landgate	Legal Advise Sought for Planning - Matter # 55203	MUNICIPAL	290.99
24/12/2025	EFT	EFT000127	PPI003292	McLeods Lawyers Pty Ltd	Legal Advise Sought for Planning - Matter # 52519	MUNICIPAL	911.24
24/12/2025	EFT	EFT000127	PPI003293	McLeods Lawyers Pty Ltd	Legal Advice - Matter # 56224	MUNICIPAL	487.74
24/12/2025	EFT	EFT000127	PPI003352	McLeods Lawyers Pty Ltd	Weekly Lawn Mowing	MUNICIPAL	829.40
24/12/2025	EFT	EFT000127	PPI003340	Perfect Landscapes	Weekly Reserves Mowing	MUNICIPAL	550.00
24/12/2025	EFT	EFT000127	PPI003342	Perfect Landscapes	Weekly Lawn Mowing	MUNICIPAL	2,572.57
24/12/2025	EFT	EFT000127	PPI003345	Perfect Landscapes	ERC - Cafe Goods	MUNICIPAL	2,352.82
24/12/2025	EFT	EFT000127	PPI003299	PFD Food Services Pty Ltd	PFI & Down South Wholesale Bunbury	MUNICIPAL	954.05
24/12/2025	EFT	EFT000127	PPI003298		Cleaning Supplies for Dardanup Office	MUNICIPAL	279.50

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
24/12/2025	EFT	EFT000127	PPI003301	RTV Computers Pty Ltd	5 x Dell Laptops for Executive Team	MUNICIPAL	13,997.50
24/12/2025	EFT	EFT000127	PPI003344	Southern Lock And Security	Electrical Cabinet Lock Faulty - Beaufort Loop	MUNICIPAL	324.67
24/12/2025	EFT	EFT000127	PPI003364	WALGA	Council Member Essentials Training (Elearning)	MUNICIPAL	1,408.00
24/12/2025	EFT	EFT000127	PPI003365	WALGA	Council Member Essentials Training (Elearning)	MUNICIPAL	5,736.50
24/12/2025	EFT	EFT000127	PPI003346	Work Clobber - Bunbury	Uniform - Works	MUNICIPAL	180.90
24/12/2025	EFT	EFT000127	PPI003347	Work Clobber - Bunbury	Uniform - Parks	MUNICIPAL	180.90
24/12/2025	EFT	EFT000127	PPI003378	Zipform Pty Ltd	3rd Instalment Rates Notice Printing	MUNICIPAL	3,136.57
					Return of WAPC 163565 – Lot 9008 Wandoo Way 12		
24/12/2025	EFT	EFT000127	PPI003291	Parkridge Group Pty Ltd	Month Defect Liability Bond	MUNICIPAL	21,255.00
24/12/2025	EFT	EFT000127	PPI003371	A1 Sign Shop	No Parking Signs - CWA Hall	MUNICIPAL	113.30
24/12/2025	EFT	EFT000127	PPI003373	A1 Sign Shop	Magnetic Sign - Chief Fire Control Officer	MUNICIPAL	90.20
24/12/2025	EFT	EFT000127	PPI003374	A1 Sign Shop	Additional Bracket for New Sign - Timber Road	MUNICIPAL	495.00
					Traffic Control: 08-12/12/2025 - Dowdells Line & Ferguson Rd		
24/12/2025	EFT	EFT000127	PPI003297	Traffic Force Group Pty Ltd	Ferguson Rd	MUNICIPAL	8,701.34
24/12/2025	EFT	EFT000127	PPI003369	ReadyForce Personnel	Labour Hire: 15-21/12/2025 - Ratcliffe West Rd	MUNICIPAL	6,050.00
24/12/2025	EFT	EFT000127	PPI003358	Cardinal Contractors Pty Ltd	Operator Hire for Grading: 03-07/11/2025 - Ferguson Rd	MUNICIPAL	5,290.45
					River Valley Primary School P & C		
24/12/2025	EFT	EFT000127	PPI003343	Association Inc	Footy Goal Activation - Spring Out 2025	MUNICIPAL	300.00
					Karingal St Laurence Ltd T/as GenU		
24/12/2025	EFT	EFT000127	PPI003329		Watering Marri Seedlings - December 2025	MUNICIPAL	4,224.00
					Karingal St Laurence Ltd T/as GenU		
24/12/2025	EFT	EFT000127	PPI003330		Watering Millbridge Trees - December 2025	MUNICIPAL	4,224.00
					Karingal St Laurence Ltd T/as GenU		
24/12/2025	EFT	EFT000127	PPI003332		Slashing - Padbury Rd	MUNICIPAL	2,283.28
					Karingal St Laurence Ltd T/as GenU		
24/12/2025	EFT	EFT000127	PPI003333		Firebreaks - Peppermint Grove	MUNICIPAL	2,283.28
					Karingal St Laurence Ltd T/as GenU		
24/12/2025	EFT	EFT000127	PPI003334		Landscape Maintenance - Hazelgrove Drainage Sump and Surrounds	MUNICIPAL	660.95
					Karingal St Laurence Ltd T/as GenU		
24/12/2025	EFT	EFT000127	PPI003337		Graffiti Removal in Laneway - Malabour & Millard Eaton	MUNICIPAL	1,480.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
24/12/2025	EFT	EFT000127	PPI003338	Karingal St Laurence Ltd T/as GenU	Firebreak Slashing - Vera Pl	MUNICIPAL	5,708.21
24/12/2025	EFT	EFT000127	PPI003350	Karingal St Laurence Ltd T/as GenU	Slashing - 480 Bailey Loop	MUNICIPAL	2,283.28
24/12/2025	EFT	EFT000127	PPI003351	Karingal St Laurence Ltd T/as GenU	Slashing - Lot 1001 Garvey Rd	MUNICIPAL	600.86
24/12/2025	EFT	EFT000127	PPI003282	Emerge Environmental Services Pty Ltd	Eaton Stormwater Surface Runoff Modelling	MUNICIPAL	6,864.00
24/12/2025	EFT	EFT000127	PPI003375	Brian Fishers Fabrications	Guard Rail Replacement - Recreation Dr	MUNICIPAL	1,276.00
24/12/2025	EFT	EFT000127	PPI003296	Golden West Plumbing & Drainage	Repair to Sewer Inspection Point - Burekup BFB	MUNICIPAL	349.10
24/12/2025	EFT	EFT000127	PPI003317	Country Water & Country Landscaping	Reticulation Parts for Repairs - Glen Huon Oval	MUNICIPAL	2,054.34
24/12/2025	EFT	EFT000127	PPI003326	Country Water & Country Landscaping	Reticulation Parts for Repair - Hazelgrove	MUNICIPAL	823.53
24/12/2025	EFT	EFT000127	PPI003327	Country Water & Country Landscaping	Reticulation Parts for Repairs - Gary Engel	MUNICIPAL	704.62
24/12/2025	EFT	EFT000127	PPI003363	Country Water & Country Landscaping	Irrigation Repairs - Millbridge Boulevard	MUNICIPAL	1,538.26
24/12/2025	EFT	EFT000127	PPI003313	Ruby Trevathan	Meeting Allowance - December 2025	MUNICIPAL	1,455.66
24/12/2025	EFT	EFT000127	PPI003355	Ruby Trevathan	Reimburse Childcare & Travel Costs Whilst Attending Council Meetings	MUNICIPAL	770.06
24/12/2025	EFT	EFT000127	PPI003300	Vogue Office furniture	Office Chair - Governance	MUNICIPAL	467.50
24/12/2025	EFT	EFT000127	PPI003295	Geographe Civil Pty Ltd	Major Emergency Drainage Maintenance Work - Pratt Rd Reserve	MUNICIPAL	54,260.91
24/12/2025	EFT	EFT000127	PPI003303	Element Advisory Pty Ltd	Heritage Impact Statement Peer Review - Highland Valley Homestead	MUNICIPAL	2,750.00
24/12/2025	EFT	EFT000127	PPI003328	Griffo's Soft Serve, Slush N Coffee Pty Ltd	Dessert - End of Year Function	MUNICIPAL	400.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
24/12/2025	EFT	EFT000127	PPI003341	Pirtek Bunbury	Repair of Hydraulic Pipe - Sundry Plant	MUNICIPAL	166.41
24/12/2025	EFT	EFT000127	PPI003284	Byron Allen	Crossover Rebate - A12396	MUNICIPAL	305.28
24/12/2025	EFT	EFT000127	PPI003381	Stacey Gillespie	Allowance - December 2025	MUNICIPAL	2,145.49
Cheque							0.00
BPAY							
4/12/2025	BPAY	EFT000110	PPI002936	Western Power	SP052998 5 Pratt Road Eaton WA 6232 - Design Fee-WS-754540V6M9	MUNICIPAL	6,600.00
International							
Debit Card							
4/12/2025	EFT	EFT000111	PPI002938	Bunnings Group Limited - Account 197942	3 x Respirators - ERC	MUNICIPAL	37.50
4/12/2025	EFT	EFT000111	PPI002939	Elite Supps Bunbury	ERC - Cafe Goods	MUNICIPAL	157.49
Direct Debit							
2/12/2025	DD	EFT000116	PPI002976	Commonwealth Bank of Australia	CBA Merchant Fees - Dardanup 12/2025	MUNICIPAL	73.93
2/12/2025	DD	EFT000116	PPI002977	Commonwealth Bank of Australia	CBA Merchant Fees - Eaton 12/2025	MUNICIPAL	742.59
2/12/2025	DD	EFT000116	PPI002978	Commonwealth Bank of Australia	CBA Merchant Fees - ERC 12/2025	MUNICIPAL	391.24
2/12/2025	DD	EFT000116	PPI002979	Commonwealth Bank of Australia	CBA Merchant Fees - ECL 12/2025	MUNICIPAL	49.84
2/12/2025	DD	EFT000116	PPI002980	Commonwealth Bank of Australia	CBA Merchant Fees - Securepay 12/2025	MUNICIPAL	1,288.10

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
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CERTIFICATE of Chief Executive Officer

This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment

<u>Report Totals</u>		
EFT	\$	2,784,415.13
Cheque	\$	-
Direct Debit	\$	148,241.66
Debit Card	\$	194.99
Credit Card	\$	791.03
BPAY	\$	6,600.00
International	\$	-
<hr/>		\$ 2,940,242.81

Chief Executive Officer: _____



Background

Council delegates authority to the Chief Executive Officer annually through Delegation 1.2.16 To Purchase Goods and Services to a Specified Value, 1.2.31 Payments from the Municipal or Trust Funds and 1.2.35 Authorise Electronic Funds Transfers:

- Authority to make payments from Trust and Municipal Funds (1.2.31);
- To purchase goods and services to a value of not more than \$250,000 (1.2.16);
- To purchase goods and services for the Australian Tax Office and other Australian or Western Australian Government Departments, agencies, utility providers (i.e. electricity, water, gas) or Insurance up to the value of \$500,000 (1.2.16);
- To purchase goods and services for Creditors where an executed agreement or legal obligation exists which has prior Council endorsement (1.2.16) and
- To authorise Electronic Funds Transfer (EFT) (1.2.35).

Legal Implications

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

- (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

R13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared—*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing—*
 - (a) *for each account which requires council authorisation in that month—*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction; and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be—*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*

(b) recorded in the minutes of that meeting.

R13A. Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Council endorses the Schedule of Paid Accounts at each Ordinary Council Meeting.

Budget Implications

All payments are made in accordance with the adopted annual budget.

Budget – Whole of Life Cost - None.

Council Policy Compliance

Payments are checked to ensure compliance with Council's Purchasing Policy *CnG CP034 – Procurement Policy* and processed in accordance with Council Policy *CnG CP035 – Payment of Accounts*.

Payments made by either Corporate Credit Card, Corporate Debit Card or Fuel Card are transacted and processed in accordance with Council Policy *CnG CP310 Purchasing Card Policy*.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.5.6A) for full assessment document.

TIER 2 – 'Low' or 'Moderate' Inherent Risk.	
Risk Event	Schedule of Paid Accounts as at the 31 st of December 2025
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Category Assessed Against	Financial	That payments are not made in accordance with Shire’s policies and procedures.
	Legal and Compliance	Not reporting schedule of paid accounts to Council is in contravention of Local Government Act 1995.
	Reputational	Non-compliance with a legal requirement may lead to community confidence being eroded in Shire’s management and Council.

Officer Comment

This is a schedule of ‘paid accounts’ - the accounts have been paid in accordance with Council’s delegation.

END REPORT

12.6 COMMITTEES

None.

13 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

None.

15 PUBLIC QUESTION TIME

16 MATTERS BEHIND CLOSED DOORS

It is recommended that the following items be heard behind closed doors.

Shire of Dardanup Standing Orders & *Local Government Act 1995 Section 5.23 - Matters for Which Meeting May Be Closed*.

Standing Order and the *Local Government Act 1995* provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

S 5.23 (1) *Subject to subsection (2), the following are to be open to members of the public-*

- (a) *all Council meetings; and*
- (b) *all meetings of any committee to which a local government power or duty has been delegated.*

(2) *If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -*

- (a) *a matter affecting an employee or employees;*
- (b) *the personal affairs of any person;*
- (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
- (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
- (e) *a matter that if disclosed, would reveal -*
 - (i) *a trade secret;*
 - (ii) *information that has a commercial value to a person; or*
 - (iii) *information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;*
- (f) *a matter that if disclosed, could be reasonably expected to -*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) *endanger the security of the local government's property; or*
 - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
- (g) *information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
- (h) *such other matters as may be prescribed.*

(3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

OFFICER RECOMMENDATION

THAT in accordance with the Local Government Act 1995, S 5.23, section (2)(e)(iii) Council goes Behind Closed Doors at (TIME) to discuss a matter where information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government.

16.1 Outback Padel Proposal – Eaton Bowling and Social Club

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mrs Natalie Hopkins - Director Corporate & Governance</i>
Reporting Officer	<i>Mrs Donna Bailye – Manager Governance</i>
	<i>Mrs Chantal Edwards-Miller – Building Property Management Officer</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>16.1B – Risk Assessment</i>

REPORT UNDER SEPARATE COVER

Note: *In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council*

DECLARATION OF INTEREST

Cr. Stacey Gillespie declared a Proximity Interest in this item.

Cr. Tyrrell Gardiner and Cr. Brad Farrant declared an Impartiality Interest in this item.

Please refer to Part 11 'Declaration of Interest' for full details.

16.2 Enterprise Resource Planning (ERP) Software Replacement Program – Quarterly Update Report – December 2025

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mrs Natalie Hopkins – Director Corporate & Governance</i>
Reporting Officer	<i>Mr Shaun Hill – Manager Information Services</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>

REPORT UNDER SEPARATE COVER

Note: *In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council*

DECLARATION OF INTEREST

Director Corporate & Governance, Mrs Natalie Hopkins declared an Impartiality Interest in this item.

Please refer to Part 11 'Declaration of Interest' for full details.

OFFICER RECOMMENDATION

THAT Council return from Behind Closed Doors at (TIME).

Note: *In accordance with Standing Order 5.2(6) the Presiding Officer, may cause the motion passed by Council whilst behind closed doors to be read out.*

17 CLOSURE OF MEETING

The Presiding Officer advises that the date of the next Ordinary Council Meeting will be Wednesday, the 25th February 2026, commencing at 5.00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer to declare the meeting closed.