



## 12.1 Executive Directorate

# APPENDICES ORDINARY COUNCIL MEETING

To Be Held

27<sup>th</sup> May 2026

Commencing at 5.00pm

At

ADMINISTRATION CENTRE EATON  
1 Council Drive – EATON

This document is available in alternative formats such as:  
~ Large Print  
~ Electronic Format [disk or emailed]  
Upon request.



Objective	Action Ref	Description	Directorate	Lead Officer	Key Milestones / Tasks	Delivery	Start Date	End Date	Funding
Amenity	8.1.2	Review the Local Planning Strategy in accordance with regulatory requirements.	Development Services	Executive Manager Development Services	The local planning strategy review should only commence following the gazettal of local planning scheme no, 9 which is currently with the Minister for endorsement.	2026-2027			Covered by internal funding
Amenity	8.1.3	Develop and adopt Development Contribution Plans for Wanju and Waterloo.	Development Services	Executive Manager Development Services	Await final endorsement of Waterloo and Wanju DSP, prior to procuring services of a consultant to modify DCP.	2026-2027	1/07/2022	30/06/2027	Internal and external funding
Amenity	8.1.5	Develop a policy for heritage buildings and places.	Development Services	Executive Manager Development Services	Policy will progress once draft LPS 9 has been approved.	2024-2027	7/01/2024	30/06/2027	Internal funding
Amenity	8.1.6	The Chief Executive Officer undertake a full review of the Watson Reserve Master Plan during 2026 through Community consultation and that this Plan be presented back to Council in December 2026.	Director Infrastructure	Manager Infrastructure Planning & Design		2025-2027	1/01/2026	31/12/2026	Covered by internal funding
Amenity	8.3.1	Develop a prospectus for the Wanju Residential Development Area.	Sustainable Development	Executive Manager Development Services	To commence once DSP has been finalised by the State Government.	2027-2028			Covered by internal funding
Amenity	9.3.4	Review the Eaton Millbridge Community Facilities Plan immediate and short term improvements.	Infrastructure	Manager Infrastructure Planning & Design	Review of the plan only to be conducted following the implementation of the immediate and short term improvements.	2028+			Additional internal funding required
Amenity	9.3.5	Review the Burekup Community Facilities Plan immediate and short term improvements.	Infrastructure	Manager Infrastructure Planning & Design	Review of the plan only to be conducted following the implementation of the immediate and short term improvements.	2028+			Additional internal funding required
Amenity	9.3.5	Progress planning for the Burekup Community & Sporting Precinct (Stage 2).	Infrastructure	Manager Infrastructure Planning & Design	Develop and submit funding applications. Prepare a scope of works for design and construction tenders.	2026-2027	1/07/2026	30/06/2027	Project delivery subject to external funding support.
Amenity	9.3.6	Review the Dardanup Community Facilities Plan immediate and short term improvements.	Infrastructure	Manager Infrastructure Planning & Design	Review of the plan only to be conducted following the implementation of the immediate and short term improvements.	2028+			Additional internal funding required
Amenity	9.3.6	Develop a Master Plan for the Wells Recreation Precinct (Dardanup).	Infrastructure	Manager Infrastructure Planning & Design	Undertake community engagement. Prepare a draft Plan. Present the draft Plan to Council for approval to advertise.	2026-2027	1/07/2026	30/06/2027	Covered by internal operational funding.
Amenity	9.3.6	Progress planning for the Dardanup Community, Cultural & Heritage Precinct.	Infrastructure	Manager Infrastructure Planning & Design	Develop a funding strategy.	2026-2027	1/07/2026	30/06/2027	Covered by internal operational funding.
Amenity	9.3.7	Investigate opportunities to activate the Eaton Sports Club.	Corporate & Governance	Manager Governance	Assessment and endorsement of viable opportunities to increase utilisation, participation, and community activation of the Sports Club.	2025-2029	1/07/2026		Covered by internal funding
Amenity	9.5.3	Investigate opportunities to improve recreational access to Collie River at Leicester Reserve in Eaton.	Infrastructure	Manager Infrastructure Planning & Design		2026-2027			Covered by internal funding
Amenity	10.1.2	Investigate opportunities to construct a footbridge over Millars Creek in Millbridge.	Infrastructure	Manager Infrastructure Planning & Design	Consult with Ardross Estates regarding the potential for a footbridge over Miller's Creek and the JTPS funds and community chest funds available.	2025-2026			Additional internal funding required
Amenity	10.2.3	Develop an Integrated Land Use and Transport Plan that encourages and supports the use of alternative types of transport.	Infrastructure	Director Infrastructure		2028+			Additional external funding required
Amenity	10.3.1	Support road safety initiatives.	Infrastructure	Manager Assets	The Shire has been acknowledged as a RoadWise Council, marking a milestone in its commitment to enhancing road safety within the community.	2023-2027	1/07/2022	30/06/2027	
Community	1.1.1	Undertake a review the Community Safety and Crime Prevention Plan.	Community and Economic Development	Manager Community Development	Plan expires in 2028.	2027-2028	1/07/2027	30/06/2028	Internal operational funding required.
Community	1.1.2	Undertake Crime Prevention Through Environmental Design (CPTED) audits of Dardanup Civic Precinct (to include a review of lighting and CCTV).	Infrastructure	Manager Infrastructure Planning & Design		2027-2028			Additional internal & external funding required
Community	1.1.3	Undertake Crime Prevention Through Environmental Design (CPTED) audits of Burekup townsite (to include a review of lighting and CCTV).	Infrastructure	Manager Infrastructure Planning & Design		2027-2028			Additional internal & external funding required
Community	1.1.5	Apply for funding for lighting improvements in priority locations through programs such as the Regional Roads Better Lighting program.	Infrastructure	Manager Infrastructure Planning & Design	To be conducted after CPTED audits	2028-2029			Internal funding & additional funding required
Community	1.1.6	Conduct an audit of CCTV cameras in business and public locations to map coverage and identify gaps.	Community and Economic Development	Manager Community Development	To commence following the completion of the Citygate development	2026-2027	1/07/2026	30/06/2027	No internal funding currently available. Investigate external funding opportunities.

Community	1.1.7	Investigate options to collaborate with local businesses to establish a shared CCTV network.	Community and Economic Development	Manager Community Development	To commence following the completion of the Citygate development	2026-2027	1/07/2026	30/06/2027	No internal funding currently available. Investigate external funding opportunities.
Community	1.2.1	Provide a new fenced dog exercise area.	Infrastructure	Manager Infrastructure Planning & Design	Aligns with Parkridge development and issues associated with tenure	2027-2028			Additional internal & external funding required
Community	2.1.1	Review the Public Health Plan 2021-2025.	Community and Economic Development	Manager Planning Building & Health	This item is captured within the Strategic Community Plan progress report for the financial year 2025-26	2025-2026	1/07/2025	30/06/2026	Covered by internal funding
Community	2.2.1	Undertake planning (including a project funding strategy and advocacy activities) for the expansion and redevelopment of the Eaton Recreation Centre.	Community and Economic Development	Manager Recreation Centre	Needs Analysis, Feasibility Study, Business Case (Consultant) Funding Strategy Advocacy Plan	2026-2027	1/07/2026	30/06/2027	Internal project funding (\$80,000). Project delivery subject to external funding support.
Community	2.2.4	Acquire land to enable future expansion of Wells Recreation Reserve (3ha site to the west of the existing oval).	Infrastructure	Manager Infrastructure Planning & Design	Dardanup Development Contribution Plan to include this	2027-2028			Additional internal funding required
Community	2.2.5	Undertake a review of the Community and Event Grants program.	Community and Economic Development	Manager Community Development	Workshop proposed changes / improvements with Council Present changes / updates to Council for endorsement	2026-2027	1/07/2026	30/06/2027	Covered by internal operational funding
Community	3.2.1	Prepare a Shire specific Reconciliation and Aboriginal Engagement Plan and foster and recognise Aboriginal culture and heritage in the region by encouraging engagement with Elders' and/or relevant Community Controlled Organisations for projects where relevant.	Community and Economic Development	Manager Community Development	Engage with Reconciliation WA / Australia Engage with GKB Workshop draft Plan with Council for endorsement. Staff to reach out to Keipa Boodja Aboriginal Corporation for guidance on Aboriginal culture and heritage matters.	2026-2027	1/07/2026	30/06/2027	Covered by internal operational funding
Community	4.2.1	Undertake a review the Disability Access and Inclusion Plan in accordance with the Disability Services Act 1993.	Community and Economic Development	Manager Community Development	Plan expires in 2028.	2027-2028	1/07/2027	30/06/2028	Internal operational funding required
Environment	5.1.2	Develop a Policy to encourage an Urban Canopy Strategy for the Shire of Dardanup.	Infrastructure	Coordinator Waste & Environmental Services	Project 80% complete. Require more time due to delay in data collection and time to analyse actions.	2026-2027	1/09/2025		
Environment	6.1.1	Partner with Peron Naturalist Partnership to adopt a regional approach for climate action.	Director Infrastructure	Coordinator Waste & Environmental Services	Ongoing annual subscription	Annual			
Environment	6.1.2	Develop a Sustainability Charter and Plan with clear targets and expectations for sustainable living.	Development Services	Executive Manager Development Services	To commence after LPS9 and associated Local Planning policies have been completed.	2026-2027	1/07/2026	30/06/2027	Covered by internal funding. Additional internal and external funding required
Environment	6.2.1	Review the long-term Waste Management Strategy to ensure plans are in the best interests of the local community.	Infrastructure	Manager Operations	Push back delivery one financial year to allow time to undertake 2028 'whole of waste' services EOI and contract creation	2026-2028	1/07/2026	30/06/2028	Covered by internal funding & Additional internal funding required
Environment	6.3.2	Consider options to use electric or hydrogen vehicles	Corporate & Governance	Manager Financial Services	Appointment to review the current Plan Fleet Review and Light Vehicle Policy to be presented OCM May 2026.	2025-2026	1/07/2025	30/06/2026	Covered by internal funding
Environment	7.1.3	Make provision for verge maintenance through volunteer bush fire brigades to undertake control of burns in order to mitigate fire risk.	Development Services	Executive Manager Development Services	Process to commence once CESM has been appointed for low volume rura roads	2026-2027			Covered by internal funding
Environment	7.1.4	Prepare a Strategic Water Tank Plan that reviews the Shire's current water tank provision and identifies locations that may require strategic water tanks.	Development Services	Coordinator Emergency Services and Rangers	Map existing water tanks	2026-2027			Covered by internal funding
Leadership	13.1.1	Conduct a major review of the Strategic Community Plan once every four years, and a minor review once every two years.	Corporate & Governance	Director Corporate Governance	Strategic Community Plan 2026 Draft Framework' endorsed by Council OCM 29/4/26 (CR 88-26). Town Meetings + Community Feedback = May 2026. Strategic Financial Plan to be presented to Council in July 2026	2026-2027	1/10/2025		Covered by internal funding
Leadership	13.1.2	Conduct an annual review of the Council Plan (Corporate Business Plan elements).	Corporate & Governance	Director Corporate Governance	Corporate Business Plan to be presented to Council by April 2027.	2026-2030			Covered by internal funding
Leadership	13.1.3	Conduct an annual review of Council's Long Term Financial Plan (including Asset Management Plans, Workforce Plan and other strategic plans).	Corporate & Governance	Director Corporate Governance	Incorporated into the annual review of the LTFFP associated with the budget production.	Annual	1/07/2024	30/06/2027	Covered by internal funding
Leadership	13.1.4	Undertake a biennial community survey to benchmark service levels and map community priorities	Executive	Chief Executive Officer	Survey to be undertaken in March-April 2027. Town Hall Meetings in March.	2026-2027	1/03/2027	30/04/2027	Covered by internal funding
Leadership	13.1.5	Undertake a biennial review of the Government Advocacy Strategy	Executive	Chief Executive Officer	Report to be presented to Council in January for adoption of reviewed Advocacy Plan	2027-2028	1/07/2027	30/06/2028	Covered by internal funding

Leadership	13.2.2	Undertake a biennial employee engagement survey.	Executive	Manager HR	Conduct Employee Engagement Survey	2026-2027	1/10/2025		Covered by internal funding
Leadership	13.3.4	Implement a contemporary resource planning (ERP) system to manage and integrate day-to-day business activities such as accounting, procurement, project management, risk management and compliance.	Corporate & Governance	Manager Information Services	ERP Quarterly Update Reports presented to Council each quarter. ERP Phase 1 commenced 1 July 2026.	2025-2028			Covered by Loan Funds
Leadership	13.4.1	Participate in regional initiatives through the Bunbury Geographe Group of Councils to address emerging, overlapping and interconnected issues and initiatives.	Executive	Chief Executive Officer	Attend and participate in Bunbury Geographe Group of Councils' meetings.	2027-2033	1/07/2026	30/06/2027	Covered by internal funding
Leadership	13.4.2	Participate in the WALGA South West Zone.	Executive	Chief Executive Officer	Attend and participate in SWALGA meetings.	Annual	1/07/2026	30/06/2027	Covered by internal funding
Leadership	14.1.1	Review and implement the Shire's Communication Plan.	Executive	Communications Officer	Review the communication plan in line with the updated Strategic Community Plan by Jan 2027.	2026-2027	1/07/2026	31/01/2027	Covered by internal funding
Leadership	14.1.4	Provide multilingual communications and access to translation services via the Shire's website.	Executive	Communications Officer	New website launched June 30, 2022	2027-2028			Additional external funding required
Leadership	14.2.1	Facilitate and support the Youth Advisory Group as a vehicle to engage young people and seek feedback on projects, programs and services.	Community and Economic Development	Manager Community Development	YAG to continue to develop and deliver annual Youth Fest Event, school holiday programs and advocate on local youth issues.	Ongoing	1/07/2024	30/06/2027	Covered by internal operational funding
Prosperity	11.1.1	Develop prospectus and programs to attract major investment in the region.	Executive	Director Community and Economic Development	Develop an Industry Attraction Prospectus and Program. Support iiff conference. Develop Tourism Prospectus and Programs.	2026-2027	1/07/2026	30/06/2027	Covered by internal operational funding
Prosperity	11.1.2	Continue membership of Bunbury Geographe Chamber of Commerce and Industry and Bunbury Geographe Economic Alliance to build strategic alliances with industry groups, local businesses and government agencies.	Executive	Director Community and Economic Development	Pay memberships and participate in initiatives from these agencies.	Annual	1/07/2022	30/06/2027	Covered by internal funding
Prosperity	11.1.2	Partner with the Bunbury Geographe Chamber of Commerce and Industry to plan and deliver targeted Business Support Program initiatives to facilitate growth and foster entrepreneurship.	Community and Economic Development	Director Community and Economic Development	Develop and promote the annual program and calendar of events.	Annual	1/07/2026	30/06/2027	Covered by internal operational funding
Prosperity	11.1.3	Partner with Bunbury Geographe Economic Alliance to attract major investment in the region.	Executive	Director Community and Economic Development	Meet quarterly with BGEA CEO to align advocacy where appropriate.	Annual	7/1/2026	30/06/2027	Covered by internal funding
Prosperity	11.1.6	Plan and deliver targeted Make-It Space programs to facilitate innovation, collaboration community participation.	Community and Economic Development	Manager Community Development	Implement the 3 Year Operational Plan - Model 2 transition.	Annual	1/07/2026	30/06/2027	Covered by internal operational funding
Prosperity	11.2.1	Facilitate the delivery of targeted education and training courses in the new Eaton Library and Eaton Community Hub.	Community and Economic Development	Manager Community Development	Staff changes to be made to accommodate for specific programs officer, whilst making no changes to the workforce plan.	2024-2027	7/01/2024	30/06/2027	Covered by internal funding
Prosperity	11.2.2	Undertake a review of the Library Strategy and prepare a new Plan to guide future program and service delivery.	Community and Economic Development	Manager Community Development	Review the current Plan. Workshop the new Plan with Council. Present the new Plan to Council for endorsement.	2026-2027	1/07/2026	30/06/2027	Covered by internal operational funding
Prosperity	11.2.2	Facilitate opportunities for youth work experience and employment at the Shire of Dardanup.	Executive	Manager HR	Shire application for grant funding to support an Traineeship for an Administration Officer was successful. Recruitment is underway with appointment to be made for start date during May/ June. One work experience placement was facilitated during the quarter. The work experience student had recently completed her certificate 3 in business and spent time working across the customer service, governance, finance and marketing teams	Ongoing	1/07/2024	30/06/2027 +	
Prosperity	12.1.1	Continue to support Bunbury Geographe Tourism Partnership aimed to promote the region and attract visitors to the Shire of Dardanup.	Executive	Director Community and Economic Development	Continue to participate in and support BGTP. Engage a new BGGC Tourism Officer. Develop a Service Delivery framework.	2026-2029	1/07/2022	30/06/2027 +	Covered by internal operational funding
Prosperity	12.1.4	Review visitor signage and information needs across the Shire, including welcome signage in Noongar language/s.	Infrastructure	Manager Infrastructure Planning & Design	Review signage across Shire.	2025-2026	10/01/2024	31/12/25	Covered by internal funding
Prosperity	12.1.6	Investigate a digital visitor portal within Eaton Fair and/or along Wilman Wadandi as part of the Service Stations.	Executive	Director Community and Economic Development	Report to Council by December 2026. June 2027.	2026-2027	1/07/2026	30/06/2027	Covered by internal operational funding
Prosperity	12.1.8	Engage with Ferguson Valley Marketing to review visitor servicing model options and present recommendations to Council for consideration.	Executive	Director Community and Economic Development	Report to Council by December 2026.	2026-2027	1/07/2026	30/06/2027	Covered by internal operational funding
Prosperity	12.1.9	Facilitate and support the Seasonal Events Program aimed at attracting and secure new externally delivered events to the Shire.	Community and Economic Development	Manager Community Development	Annual / seasonal Calendar of Events	2026-2027	1/07/2026	30/06/2027	Covered by internal operational funding

Objective	Action Ref	Description	Directorate	Lead Officer	Key Milestones / Tasks	Delivery	Is it being implemented this year (Y/N)	Start Date	End Date	Funding
Amenity	8.1.2	Review the Local Planning Strategy in accordance with regulatory requirements.	Development Services	Manager Planning Building & Health Executive Manager Development Services	The local planning strategy review should only commence following the gazettal of local planning scheme no, 9 which is currently with the Minister for endorsement.	2026-27	Y			Covered by internal funding
Amenity	8.1.3	Develop and adopt Development Contribution Plans for Wanju and Waterloo.	Development Services	Director Sustainable Development Executive Manager Development Services	Await final endorsement of Waterloo and Wanju DSP, prior to procuring services of a consultant to modify DCP.	2024-2025 2026-2027	N	1/7/22	30/6/25	Internal and external funding
Amenity	8.1.5	Develop a policy for heritage buildings and places.	Development Services	Manager Planning Building & Health Executive Manager Development Services	Policy will progress once draft LPS 9 has been approved.	2024-2027	Y	7/1/24	30/6/27	Internal funding
Amenity	8.1.6	The Chief Executive Officer undertake a full review of the Watson Reserve Master Plan during 2026 through Community consultation and that this Plan be presented back to Council in December 2026.	Director Infrastructure	Manager Infrastructure Planning & Design		2025-2026	Y	1/1/26	31/12/26	Covered by internal funding
Amenity	8.3.1	Develop a prospectus for the Wanju Residential Development Area.	Sustainable Development	Director Sustainable Development Executive Manager Development Services	To commence once DSP has been finalised by the State Government.	2027-28	N			Covered by internal funding
Amenity	9.3.4	Review the Eaton Millbridge Community Facilities Plan immediate and short term improvements.	Infrastructure	Manager Infrastructure Planning & Design	Review of the plan only to be conducted following the implementation of the immediate and short term improvements.	2028+	N			Additional internal funding required
Amenity	9.3.5	Review the Burekup Community Facilities Plan immediate and short term improvements.	Infrastructure	Manager Infrastructure Planning & Design	Review of the plan only to be conducted following the implementation of the immediate and short term improvements.	2028+	N			Additional internal funding required
Amenity	9.3.5	Progress planning for the Burekup Community & Sporting Precinct (Stage 2).	Infrastructure	Manager Infrastructure Planning & Design	Develop and submit funding applications. Prepare a scope of works for design and construction tenders.	2026-27	Y	1/07/2026	30/06/2027	Project delivery subject to external funding support.
Amenity	9.3.6	Review the Dardanup Community Facilities Plan immediate and short term improvements.	Infrastructure	Manager Infrastructure Planning & Design	Review of the plan only to be conducted following the implementation of the immediate and short term improvements.	2028+	Y			Additional internal funding required
Amenity	9.3.6	Develop a Master Plan for the Wells Recreation Precinct (Dardanup).	Infrastructure	Manager Infrastructure Planning & Design	Undertake community engagement. Prepare a draft Plan. Present the draft Plan to Council for approval to advertise.	2026-27	Y	1/07/2026	30/06/2027	Covered by internal operational funding.
Amenity	9.3.6	Progress planning for the Dardanup Community, Cultural & Heritage Precinct.	Infrastructure	Manager Infrastructure Planning & Design	Develop a funding strategy.	2026-27	Y	1/07/2026	30/06/2027	Covered by internal operational funding.
Amenity	9.3.7	Investigate opportunities to activate the Eaton Sports Club.	Corporate & Governance	Manager Governance	Assessment and endorsement of viable opportunities to increase utilisation, participation, and community activation of the Sports Club.	2026-2029	Y	Jul-26		Covered by internal funding
Amenity	9.5.3	Investigate opportunities to improve recreational access to Collie River at Leicester Reserve in Eaton.	Infrastructure	Manager Infrastructure Planning & Design		2026-27	Y			Covered by internal funding
Amenity	10.1.2	Investigate opportunities to construct a footbridge over Millars Creek in Millbridge.	Infrastructure	Manager Infrastructure Planning & Design	Consult with Ardross Estates regarding the potential for a footbridge over Miller's Creek and the JTPS funds and community chest funds available.	2025-26	Y			Additional internal funding required
Amenity	10.2.3	Develop an Integrated Land Use and Transport Plan that encourages and supports the use of alternative types of transport.	Infrastructure	Director Infrastructure		2028+	N			Additional external funding required
Amenity	10.3.1	Support road safety initiatives.	Infrastructure	Director Infrastructure Manager Assets	The Shire has been acknowledged as a RoadWise Council, marking a milestone in its commitment to enhancing road safety within the community.	2023-2027	Y	1/7/22	30/6/27	
Community	1.1.1	Undertake a review the Community Safety and Crime Prevention Plan.	Community and Economic Development	Manager Community Development	Plan expires in 2028.	2027-28	N	1/07/2027	30/06/2028	Internal operational funding required.
Community	1.1.2	Undertake Crime Prevention Through Environmental Design (CPTED) audits of Dardanup Civic Precinct (to include a review of lighting and CCTV).	Infrastructure	Manager Infrastructure Planning & Design		2027-28	N			Additional internal & external funding required
Community	1.1.3	Undertake Crime Prevention Through Environmental Design (CPTED) audits of Burekup townsite (to include a review of lighting and CCTV).	Infrastructure	Manager Infrastructure Planning & Design		2027-28	N			Additional internal & external funding required
Community	1.1.5	Apply for funding for lighting improvements in priority locations through programs such as the Regional Roads Better Lighting program.	Infrastructure	Manager Infrastructure Planning & Design	To be conducted after CPTED audits	2028-29	N			Internal funding & additional funding required

Community	1.1.6	Conduct an audit of CCTV cameras in business and public locations to map coverage and identify gaps.	Community and Economic Development	Manager Community Development	To commence following the completion of the Citygate development	2026-27	Y	1/07/2026	30/06/2027	No internal funding currently available. Investigate external funding opportunities.
Community	1.1.7	Investigate options to collaborate with local businesses to establish a shared CCTV network.	Community and Economic Development	Manager Community Development	To commence following the completion of the Citygate development	2026-27	Y	1/07/2026	30/06/2027	No internal funding currently available. Investigate external funding opportunities.
Community	1.2.1	Provide a new fenced dog exercise area.	Infrastructure	Manager Infrastructure Planning & Design	Aligns with Parkridge development and issues associated with tenure	2027/2028	N			Additional internal & external funding required
Community	2.1.1	Review the Public Health Plan 2021-2025.	Community and Economic Development	Manager Planning Building & Health	This item is captured within the Strategic Community Plan progress report for the financial year 2025-26	2025-26	Y	1/07/2025	30/06/2026	Covered by internal funding
Community	2.2.1	<del>Review of the Sport and Recreation Plan.</del> Undertake planning (including a project funding strategy and advocacy activities) for the expansion and redevelopment of the Eaton Recreation Centre.	Community and Economic Development	Manager Recreation Centre	Needs Analysis, Feasibility Study, Business Case (Consultant) Funding Strategy Advocacy Plan	2026-27	Y	1/07/2026	30/06/2027	Internal project funding (\$80,000). Project delivery subject to external funding support.
Community	2.2.4	Acquire land to enable future expansion of Wells Recreation Reserve (3ha site to the west of the existing oval).	Infrastructure	Manager Infrastructure Planning & Design	Dardanup Development Contribution Plan to include this	2028	N			Additional internal funding required
Community	3.1.1	<del>Review of the Place and Community Plan.</del>	<del>Community and Economic Development</del>	<del>Manager Community Development</del>	Plan not scheduled for review until 2029-30	<del>2026-27</del>				
Community	3.1.1	Undertake a review of the Community and Event Grants program.	Community and Economic Development	Manager Community Development	Workshop proposed changes / improvements with Council Present changes / updates to Council for endorsement	2026-27	Y	1/07/2026	30/06/2027	Covered by internal operational funding.
Community	3.2.1	<del>Collaborate with Reconciliation Australia to Prepare a Shire specific Reconciliation Action and Aboriginal Engagement Plan.</del>	Community and Economic Development	Manager Community Development	Engage with Reconciliation WA / Australia Engage with GKB Workshop draft Plan with Council Present Plan to Council for endorsement	2026-27	Y	1/07/2026	30/06/2027	Covered by internal operational funding.
Community	4.2.1	Undertake a review the Disability Access and Inclusion Plan every 5 years in accordance with the Disability Services Act 1993.	Community and Economic Development	Manager Community Development	Plan expires in 2028.	2027-28	N	1/07/2027	30/06/2028	Internal operational funding required.
Environment	5.1.2	Develop a Policy to encourage an Urban Canopy Strategy for the Shire of Dardanup.	Infrastructure	Coordinator Waste & Environmental Services	Project 80% complete. Require more time due to delay in data collection and time to analyse actions.	2026-2027	Y	1/09/2025		
Environment	5.2.1	<del>Partner with local joining governments and state government agencies to provide an integrated approach to Mosquito Management.</del>	<del>Development Services</del>	<del>Manager Planning Building &amp; Health</del>	Already in CLAG does this address this action		Y			
Environment	6.1.1	Partner with Peron Naturalist Partnership to adopt a regional approach for climate action.	Director Infrastructure	Coordinator Waste & Environmental Services	Ongoing annual subscription	Annual	Y			
Environment	6.1.2	Develop a Sustainability Charter and Plan with clear targets and expectations for sustainable living.	Development Services	<del>Director Sustainable Development</del> Executive Manager Development Services	To commence after LPS9 and associated Local Planning policies have been completed.	2026-2027	Y	1-07-26	30-06-27	Covered by internal funding. Additional internal and external funding required
Environment	6.2.1	Review the long-term Waste Management Strategy to ensure plans are in the best interests of the local community.	Infrastructure	Manager Operations	Push back delivery one financial year to allow time to undertake 2028 'whole of waste' services EOI and contract creation	2026-28	Y	1/07/2026	30/06/2028	Covered by internal funding & Additional internal funding required
Environment	6.3.2	Consider options to use electric or hydrogen vehicles	Corporate & Governance	Manager Financial Services	Appointment to review the current Plan Fleet Review and Light Vehicle Policy to be presented OCM May 2026.	2025-2026	Y	1-07-25	30-06-26	Covered by Internal Funding
Environment	7.1.3	Make provision for verge maintenance through volunteer bush fire brigades to undertake control of burns in order to mitigate fire risk.	Development Services	<del>Manager Planning Building &amp; Health</del> — Executive Manager Development Services	Process to commence once CESM has been appointed for low volume rural roads	2026-2027	Y			Covered by internal funding
Environment	7.1.4	Prepare a Strategic Water Tank Plan that reviews the Shire's current water tank provision and identifies locations that may require strategic water tanks.	Development Services	<del>Coordinator Emergency &amp; Health</del> Coordinator Emergency Services and	Map existing water tanks	2026-2027	Y			Covered by internal funding
Leadership	13.1.1	Conduct a major review of the Strategic Community Plan once every four years, and a minor review once every two years.	Corporate & Governance	Director Corporate Governance	Strategic Community Plan 2026 Draft Framework' endorsed by Council OCM 29/4/26 (CR 88-26). Town Meetings + Community Feedback = May 2026. Strategic Financial Plan to be presented to Council in July 2026	2027/2028 2026/27	Y	1-10-25		Covered by Internal Funding
Leadership	13.1.2	Conduct an annual review of the Council Plan (Corporate Business Plan elements).	Corporate & Governance	Director Corporate Governance	Corporate Business Plan to be presented to Council by April 2027.	2026-2030	Y			Covered by Internal Funding
Leadership	13.1.3	Conduct an annual review of Council's Long Term Financial Plan (including Asset Management Plans, Workforce Plan and other strategic plans).	Corporate & Governance	Director Corporate Governance	Incorporated into the annual review of the LTFP associated with the budget production.	Annual	Y	1/7/24	30/6/27	Covered by internal funding

Leadership	13.1.4	Undertake a biennial community survey to benchmark service levels and map community priorities	Executive	Chief Executive Officer	<del>Not due until 2027.</del> Survey to be undertaken in March-April 2027. Town Hall Meetings in March.	2026-2027	Y	1-03-27	30/04/2027	Covered by Internal Funding
Leadership	13.1.5	Undertake a biennial review of the Government Advocacy Strategy	Executive	Chief Executive Officer	Report to be presented to Council in January for adoption of reviewed Advocacy Plan	2027-2028	N	1-07-27	30-06-28	Covered by Internal Funding
Leadership	13.2.2	Undertake a biennial employee engagement survey.	Executive	Manager HR	Conduct Employee Engagement Survey	<del>2025-2026-2026/2027</del>	N-Y	1-10-25		Covered by Internal Funding
Leadership	13.3.4	Implement a contemporary resource planning (ERP) system to manage and integrate day-to-day business activities such as accounting, procurement, project management, risk management and compliance.	Corporate & Governance	Manager Information Services	ERP Quarterly Update Reports presented to Council each quarter.  ERP Phase 1 commenced 1 July 2026.	2025 - 2028	Y			Covered by Loan Funds
Leadership	13.4.1	Participate in regional initiatives through the Bunbury Geographe Group of Councils to address emerging, overlapping and interconnected issues and initiatives.	Executive	Chief Executive Officer	Attend and participate in Bunbury Geographe Group of Councils' meetings.	2027-2033	Y	1/7/26	30/6/27	Covered by internal funding
Leadership	13.4.2	Participate in the WALGA South West Zone.	Executive	Chief Executive Officer	Attend and participate in SWALGA meetings.	Annual	Y	1/7/26	30/6/27	Covered by internal funding
Leadership	14.1.1	<del>Communicate the Shire's vision and communicate the progress towards achieving the vision.</del> Review and implement the Shire's Communication Plan.	Executive	Communications Officer	Ensure updates regarding the Shire's progress towards its vision 2050 is communicated once a quarter. Review the communication plan in line with the updated Strategic Community Plan by Jan 2027.	2026-2027	Y	1/7/26	31/1/27	Covered by internal funding
Leadership	14.1.4	Provide multilingual communications and access to translation services via the Shire's website.	Executive	Communications Officer	New website launched June 30, 2022	2027-2028	N			Additional external funding required
Leadership	14.2.1	<del>Engage the Youth in the planning, design and activation of local spaces and places.</del> Facilitate and support the Youth Advisory Group as a vehicle to engage young people and seek feedback on projects, programs and services.	Community and Economic Development	Manager Community Development	YAG to continue to develop and deliver annual Youth Fest Event, school holiday programs and advocate on local youth issues.	Ongoing	Y	1/7/24	30/6/27	Covered by internal operational funding.
Leadership	14.2.2	Foster and recognise Aboriginal culture and heritage in the region by encouraging engagement with Elders' and/or relevant Community Controlled Organisations for projects where relevant. (See 3.2.1 - can this be combined?)	Community and Economic Development	Manager Community Development	Staff to reach out to Keipa Boodja Aboriginal Corporation for guidance on Aboriginal culture and heritage matters.	Ongoing	Y	1/7/24	30/6/27	Covered by internal funding
Prosperity	11.1.1	<del>Partner with WALGA's South West Country Zone and Bunbury Geographe Group of Councils</del> Develop prospectus and programs to attract major investment in the region.	Executive	Director Community and Economic Development	<del>Participate in SWALGA and BGEA projects to attract major investment.</del> Develop an Industry Attraction Prospectus and Program. Support iiff conference. Develop Tourism Prospectus and Programs.	2026-2027	Y	1/07/2026	30/06/2027	Covered by internal operational funding.
Prosperity	11.1.2	Continue membership of Bunbury Geographe Chamber of Commerce and Industry and Bunbury Geographe Economic Alliance to build strategic alliances with industry groups, local businesses and government agencies.	Executive	Director Community and Economic Development	Pay memberships and participate in initiatives from these agencies.	Annual	Y	1/07/2022	30/06/2027	Covered by internal funding
Prosperity	11.1.2	Partner with the Bunbury Geographe Chamber of Commerce and Industry to plan and deliver targeted Business Support Program initiatives to facilitate growth and foster entrepreneurship.	Community and Economic Development	Director Community and Economic Development	Develop and promote the annual program and calendar of events.	Annual	Y	1/07/2026	30/06/2027	Covered by internal operational funding.
Prosperity	11.1.3	Partner with Bunbury Geographe Economic Alliance to attract major investment in the region.	Executive	Director Community and Economic Development	Meet quarterly with BGEA CEO to align advocacy where appropriate.	Annual	Y	1-07-26	30-06-27	Covered by internal funding
Prosperity	11.1.6	<del>Continue to program</del> Plan and deliver targeted Make-It Space programs to facilitate innovation, collaboration <del>hub and</del> develop the model to further and encourage community participation.	Community and Economic Development	Manager Community Development	Implement the 3 Year Operational Plan - Model 2	<del>2025-2029</del> Annual	Y	1/07/2026	30/06/2027	Covered by internal operational funding.
Prosperity	11.2.1	Facilitate the delivery of targeted education and training courses in the new Eaton Library and Eaton Community Hub.	Community and Economic Development	Manager Community Development	Staff changes to be made to accommodate for specific programs officer, whilst making no changes to the workforce plan.	2024-2027	Y	7/1/24	30/6/27	Covered by internal funding
Prosperity	11.2.1	Undertake a review of the Library Strategy and prepare a new Plan to guide future program and service delivery.	Community and Economic Development	Manager Community Development	Review the current Plan. Workshop the new Plan with Council. Present the new Plan to Council for endorsement.	2026-2027	Y	1/07/2026	30/06/2027	Covered by internal operational funding.

Prosperity	11.2.2	Facilitate opportunities for youth work experience and employment at the Shire of Dardanup.	Executive	Manager HR	Shire application for grant funding to support an Traineeship for an Administration Officer was successful. Recruitment is underway with appointment to be made for start date during May/ June. One work experience placement was facilitated during the quarter. The work experience student had recently completed her certificate 3 in business and spent time working across the customer service, governance, finance and marketing teams	2024-2025 Ongoing	Y	1/7/24	30/06/2027 +	Covered by internal funding
Prosperity	12.1.1	<del>Fund partnerships</del> Continue to support Bunbury Geographie Tourism Partnership aimed to promote the region and attract visitors to the Shire of Dardanup.	Executive	Director Community and Economic Development	Continue to participate in and support BGTP. Engage a new BGGC Tourism Officer. Develop a Service Delivery framework.	2026-2029	Y	1/7/22	30/06/2027 +	Covered by internal operational funding.
Prosperity	12.1.4	Review visitor signage and information needs across the Shire, including welcome signage in Noongar language/s.	Infrastructure	Manager Infrastructure Planning & Design	Review signage across Shire.	2025 - 2026	Y	10/1/24	31/12/25	Covered by internal funding
Prosperity	<del>12.1.5</del>	<del>Introduce free WIFI access points at Dardanup and Eaton libraries.</del>	<del>Corporate &amp; Governance</del>	<del>Manager Information Services</del>	Remove Action - Eaton & Dardanup Libraries both have free WIFI. Project Achieved.	<del>2027+</del> 2024/25	N			<del>Additional internal funding required</del>
Prosperity	12.1.6	Investigate a digital visitor portal within the Eaton Fair precinct and/or along Wilman Wadandi as part of the Service Stations.	Executive	Director Community and Economic Development	Report to Council by December 2026. Can we make this June 2027?	2026-27	Y	1/07/2026	30/06/2027	Covered by internal operational funding.
Prosperity	12.1.8	Engage with Ferguson Valley Marketing to review visitor servicing model options and present recommendations to Council for consideration.	Executive	Director Community and Economic Development	Report to Council by December 2026.	2026-2027	Y	1/07/2026	30/06/2027	Covered by internal operational funding.
Prosperity	12.1.8	Facilitate and support the Seasonal Events Program aimed at attracting and secure new externally delivered events to the Shire.	Community and Economic Development	Manager Community Development	Annual / seasonal Calendar of Events	2026-2027	Y	1/07/2026	30/06/2027	Covered by internal operational funding.

**RISK ASSESSMENT TOOL****REPORT TITLE:** *Corporate Business Plan Review 2026 - 2029***RISK THEME PROFILE:**

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	The financial implications associated within the elements of the Corporate Business Plan can affect the financial sustainability of Council.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	Legislative requirements and compliance determine the need for the production of Corporate Business Plan.	Moderate (3)	Rare (1)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	The inclusion of projects and works within the various plans within the Corporate Business Plan build community expectation.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>PROPERTY</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.