



Shire of Dardanup

COMMITTEE MEETINGS

APPENDICES

ITEM 12.5.1 – 12.5.3

**ORDINARY COUNCIL
MEETING**

To Be Held

Wednesday, 27th March 2024

Commencing at 5.00pm

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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SHIRE OF DARDANUP

MINUTES FOR THE SHIRE OF DARDANUP INTEGRATED PLANNING COMMITTEE MEETING HELD ON WEDNESDAY, 13TH MARCH 2024, AT SHIRE OF DARDANUP - ADMINISTRATION CENTRE EATON, COMMENCING AT 9.00AM.

1 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

The Presiding Officer, Mr André Schönfeldt declared the meeting open at 9.00am, welcomed those in attendance and referred to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging. The Shire of Dardanup also respects and celebrates all cultures of all our residents and those visitors to our Shire.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the muster point located at the front of the building where we will meet (and complete a roll call).

2	RECORD OF ATTENDANCE/APOLOGIES
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2.1 Attendance

Cr. Tyrrell Gardiner	-	Shire President
Cr. Ellen Lilly	-	Deputy Shire President
Cr. Jack Manoni	-	Elected Member
Cr. Taneta Bell	-	Elected Member
Cr. Annette Webster	-	Elected Member
Cr. Tony Jenour	-	Elected Member
Cr. Mark Hutchinson	-	Elected Member

Non-Voting:

Mr André Schönfeldt	-	Chief Executive Officer
Mr Phil Anastasakis	-	Deputy Chief Executive Officer
Mr Theo Naudé	-	Director Infrastructure
Ms Susan Oosthuizen	-	Director Special Projects
Mr Ashwin Nair	-	Director Sustainable Development [9.02am]
Mrs Natalie Hopkins	-	Manager Financial Services
Mr Chris Murray	-	Manager Information Services
Mr Kristin McKeachie	-	Manager Assets
Mrs Cassandra Budge	-	Manager Community Development
Mr Ricky Depillo	-	Accountant

2.2 Apologies

Cr. Stacey Gillespie	-	Elected Member
Cr. Luke Davies	-	Elected Member
Mrs Katherine Kaurin	-	Assistant Accountant
Ms Tricia Richards	-	Assistant Accountant

3.	ELECTION OF CHAIRPERSON & DEPUTY CHAIRPERSON
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3.1 Election of Chairperson

Officer Report

Nominations for the position of Chairperson are to be given to Mr André Schönfeldt who will be the Presiding Officer for the election in writing [forms available from the Chief Executive Officer].

The position of Chairperson will expire in October 2025 being the date of the next ordinary election Local Government Act 1995 2.28(2) Item 12.

The nominee is to accept the nomination in writing to the position of Chairperson.

If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

Note: Director Sustainable Development, Mr Ashwin Nair joined the meeting [9.02am].

Discussion:

One nomination was provided to the Presiding Officer, Chief Executive Officer – Mr André Schönfeldt.

Cr. T G Gardiner was nominated for the position of Chairperson by Cr. J D Manoni.

Cr. T G Gardiner accepted the nomination and as there were no further nominations, was declared as Chairperson.

Cr. T G Gardiner assumed the Chair [9.03am].

3.2 Election of Deputy Chairperson

Officer Report

Nominations for the position of Deputy Chairperson are to be given to the Chairperson in writing [forms available from Chief Executive Officer].

The position of Deputy Chairperson will expire in October 2025 being the date of the next ordinary election Local Government Act 1995 2.28(2) Item 12.

The nominee is to accept the nomination in writing to the position of Deputy Chairperson.

If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

Discussion:

One nomination for the position of Deputy Chairperson was provided to the Chairperson.

Cr. E P Lilly was nominated for the position of Deputy Chairperson by Cr. J D Manoni.

Cr. E P Lilly accepted the nomination and as there were no further nominations, Cr. E P Lilly was declared Deputy Chairperson.

DECLARATION

Following due process as per Section 5.12 and Schedule 2.3 of the Local Government Act 1995 the following people are declared:

Cr Tyrrell Gardiner - Chairperson

Cr Ellen Lilly - Deputy Chairperson

of the Integrated Planning Committee.

4 PRESENTATIONS

None.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 Minutes - Integrated Planning Committee – 19th April 2023

INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 01-24 MOVED - Cr. T G Gardiner SECONDED – Cr. M R Hutchinson

THAT the Minutes of the Integrated Planning Committee Meeting held on 19th April 2023, be confirmed as true and correct subject to no corrections.

CARRIED
7/0

6 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

8 DECLARATION OF INTEREST

“Committee Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

Key Management Personnel (which includes Elected Members, CEO and Directors) are reminded of their requirement to disclose biannually transactions between Council and related parties in accordance with Council Policy CP039.

Discussion:

Chairperson, Cr. T G Gardiner asked Councillors and Staff if there were any Declarations of Interest to be declared.

- *Elected member, Cr. J Manoni declared an Impartiality Interest in Item ‘9.14 – Councillor/ Staff Budget Requests 2024/25’ which contains a budget request made by Cr. J D Manoni for a third practice cricket net at the Burekup Cricket Club. Cr. J D Manoni plays cricket at the Burekup Cricket Club.*

SUSPEND STANDING ORDERS

INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 02-24 MOVED - Cr. T G Gardiner SECONDED – Cr. M R Hutchinson

THAT the Integrated Planning Committee Suspend Standing Orders [9.06am] so that the agenda items could be workshopped prior to making any formal decisions.

CARRIED
7/0

INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 03-24 MOVED - Cr. T G Gardiner SECONDED – Cr. M R Hutchinson

THAT the Integrated Planning Committee Resume Standing Orders [1.19pm].

CARRIED
6/0

Note: All those present prior to the Suspension of Standing Orders were present at the resumption, except for the following people who left the meeting:

*Director Special Projects, Ms Susan Oosthuizen [10.54am]
Manager Information Services, Mr Chris Murray [10.54am]
Manager Community Development, Mrs Cassandra Budge [11.32am].
Cr. T Bell [11.32am].*

RESUME STANDING ORDERS

9 REPORTS OF OFFICERS

9.1 Title: *Eaton Recreation Centre Equipment Asset Management Plan 2024/25 – 2033/34*

Reporting Department	<i>Sustainable Development Directorate</i>
Responsible Officer	<i>Mr Phil Anastasakis - Deputy CEO</i>
Reporting Officer	<i>Mr Michael Gibbings - Manager Recreation Centre</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>Appendix IPC: 9.1A – Eaton Recreation Centre AMP Appendix IPC: 9.1B – Risk Assessment</i>

Overview

The Committee is requested to consider and endorse the Annual Transfer to Reserve for the Eaton Recreation Centre Equipment Asset Management Plan 2024/25 - 2033/34, together with the Eaton Recreation Centre Equipment Asset Management Plan and Equipment Replacement Program 2024/25 - 2033/34, which has been updated as part of the annual review of the Long Term Financial Plan and Corporate Business Plan.

Change to Officer Recommendation - No Change.

**OFFICER RECOMMENDED RESOLUTION &
INTEGRATED PLANNING COMMITTEE RESOLUTION**

IPC 04-24 MOVED - Cr. T G Gardiner SECONDED – Cr. J D Manoni

THAT the Integrated Planning Committee recommends that Council:

- Adopts the following Annual Transfers to the Eaton Recreation Centre Equipment Reserve for the delivery of the Eaton Recreation Centre Equipment Program:**

	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)									
2024/2025 Draft LTFP	100	100	100	100	130	130	130	130	130	200

- Endorses the 10 year Eaton Recreation Centre Equipment Asset Management Plan 2024/25 - 2033/34 inclusive of the acquisition and replacement program (Appendix 9.1A).**

CARRIED
6/0

Background

The Eaton Recreation Centre Equipment 10 Year Asset Management Plan is reviewed annually and provides a structured acquisition and replacement program for the equipment located within the Eaton Recreation Centre and Gym.

The Program includes the lease of gym cardio fitness equipment over a rolling period of five years, with the gym strength equipment purchased outright and replaced every 15 years.

The Program has been reviewed in preparation for the 2024/25 Long Term Financial Plan and Corporate Business Plan process and is provided for Council consideration and adoption.

Legal Implications

Local governments are required by legislation to adopt an integrated strategic planning approach to financial management.

Local Government (Administration) Regulations 2011

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (3) *A corporate business plan for a district is to —*
- (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*

Council Plan

2.2 - Increase participation in sport, recreation and leisure activities.

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

Environment - None

Precedents

Council reviews and adopts the 10 Year Program annually and the Eaton Recreation Centre Equipment AMP as and when amendments are made.

Budget Implications

The information contained in the Recreation Centre Equipment 10 Year Program will be used annually to update the Council's Long Term Financial Plan, Corporate Business Plan and Annual Budget.

The following summary table from the Eaton Recreation Centre Equipment 10 Year Asset Management Plan is provided with the agenda and indicates the projected expenditure and income for the next ten years. (Appendix IPC: 9.1A):

- Equipment Expenditure Summary; and
- Recreation Centre Equipment Reserve Fund Balance.

Annual Transfer (x \$1,000)	Current Year 23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34
Expenditure	140	112	117	131	61	93	128	110	185	95	584
Reserve Fund Balance	300	284	272	246	293	340	354	387	346	293	23

A complete copy of the Eaton Recreation Centre Equipment 10 Year Asset Management Plan is attached (Appendix IPC: 9.1A).

The following shows the proposed annual transfer compared to the previous year adopted amounts.

	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34
	Annual Transfer (x \$1,000)										
2023/2024 LTFFP	100	100	100	100	100	130	130	130	130	130	130
Draft 2024/2025 LTFFP		100	100	100	100	130	130	130	130	130	200

Budget – Whole of Life Cost

Budgeted expenditure and reserve transfer requirements are included annually in the Recreation Centre Equipment 10 Year Asset Management Plan.

Council Policy Compliance

Council Policy *CnG CP018 – Corporate Business Plan & Long Term Financial Plan* outlines the objective and requirements to enable the annual budget to be adopted by the end of June each year. This incorporates the annual review and updating of Asset Management Plans.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.1B) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Eaton Recreation Centre Equipment Asset Management Plan 2024/25 – 2033/34
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	<p>Financial Adoption of this is required for funding of Recreation Services Equipment</p> <p>Service Interruption Supply of Equipment is required for the operation of the Centre</p> <p>Reputational Risk of negative community response if assets are not maintained or replaced when required.</p>

Officer Comment

The Program has been reviewed to ensure gym cardio fitness equipment and gym strength equipment is replaced based on its estimated useful life, and includes equipment that is purchased outright or leased by Council. Officers' have also reviewed the prices used in the Program to ensure they reflect the future estimated replacement cost.

END REPORT

9.2 Title: IT Asset Management Plan 2024/25 – 2033/34

Reporting Department	Corporate & Governance Directorate
Responsible Officer	Mr Phil Anastasakis - Deputy CEO
Reporting Officer	Mr Chris Murray - Manager Information Services
Legislation	Local Government Act 1995
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.
Attachments	Appendix IPC: 9.2A – IT Asset Management Plan 2024/25 – 2033/34 Acquisition & Replacement Program Appendix IPC: 9.2B – Consolidated Summary 2024/25 – 2033/34 Appendix IPC: 9.3C – Risk Assessment

Overview

The Committee is requested to consider and endorse the Annual Transfer to Reserve for Information Technology expenditure, together with the Information Technology Asset Management Plan 2024/25 - 2033/34 together with the IT Equipment Replacement Program 2024/25 -2033/34, which has been updated as part of the annual review of the Long Term Financial Plan and Corporate Business Plan.

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 05-24 MOVED - Cr. A L Webster SECONDED – Cr. E P Lilly

THAT the Integrated Planning Committee recommends that Council:

- Adopts the following Annual Transfers to the Information Technology Reserve for the delivery of the 10 Year Information Technology Replacement and Upgrade Works Program:**

	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)									
2024/2025 Draft LTFP	350	350	350	375	375	375	400	425	425	500

- Endorses the 10 year Information Technology Asset Management Plan 2024/25-2033/34 inclusive of the acquisition and replacement program (Appendix IPC 9.2A).**

CARRIED
6/0

Background

The document referred to as the IT AMP (Information Technology Asset Management Plan) is a 10 Year Program that summarises all renewal, upgrade and new expenditure programmed for the Council's existing and proposed Information Technology Assets. The IT Asset Management Plan is reviewed annually and provides a structured acquisition and replacement program for the IT equipment, software systems and licences.

The document contains estimates of expenditure and revenue, together with recommended reserve transfers to fund the expenditure. The 10 Year IT Replacement and Upgrade Works Program considers project priorities in line with the Shire of Dardanup Council Plan (CP).

The IT budget services the day to day operational functions of the Council. It provides technologies and infrastructure to assist staff in delivering meaningful services to the community. It also satisfies the need to provide external data and informational services to the various stakeholders who interface with the Council.

Some of the primary objectives of the IT Asset Management Plan are to:

- Enable the achievement of various strategies within the Shire of Dardanup Council Plan (CP).
- To maintain or improve the quality and effectiveness of information services and business systems provided by the Shire of Dardanup;
- To minimise the impact of organisational growth and systems development on the budget by planning and prioritising the various Information Technology and Systems initiatives; and
- To inform the Long Term Financial Plan and support the Corporate Business Plan.
- Enable progression of the prioritised projects contained in the ICT Strategic Plan which include enabling elements for delivery of the Council Plan.

Year one of the Asset Management Plan will be incorporated into the 2024/25 Annual Budget.

Legal Implications

Local governments are required by legislation to adopt an integrated strategic planning approach to financial management.

Local Government (Administration) Regulations 2011

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (3) *A corporate business plan for a district is to —*
- (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Council reviews and adopts the 10 Year Program annually and the IT AMP as and when amendments are made.

Budget Implications

The information contained in the IT 10 Year Program will be used annually to update the Council’s Long Term Financial Plan, Corporate Business Plan and Annual Budget.

The following summary table from the IT 10 Year Asset Management Plan are provided with the agenda and indicate the projected expenditure and income for the next ten years (Appendix IPC: 9.2B):

- Information Technology Expenditure Summary; and
- Information Technology Reserve Fund Balance.

Annual Transfer (x \$1,000)	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
Operating & Capital Expenditure	1,144	1,695	1,592	1,339	1,321	1,367	1,423	1,416	1,408	1,501	1,516
Reserve Fund Balance	556	357	252	265	252	217	132	135	162	155	213

A copy of the IT 10 Year Asset Management Plan Works Program is attached (Appendix IPC: 9.2A).

The following shows the proposed annual transfer compared to the previous year adopted amounts.

	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)										
2023/2024 LTFP	350	350	350	350	375	375	375	400	425	425	500
Draft 2024/2025 LTFP		350	350	350	375	375	375	400	425	425	500

Budget – Whole of Life Cost

Budgeted expenditure and reserve transfer requirements are included annually in the IT Asset Management Plan to enable the ongoing replacement of IT assets, software and infrastructure at the end of useful life. In recent years IT infrastructure and hardware items have been acquired as leased assets rather than purchased assets. Due to the administrative overhead of leasing, moving forward the intention is to transition back to a purchased model which involve a gradual transition out of leasing which commenced over the previous year and will continue for the next 3 years.

Council Policy Compliance

Council Policy CnG CP018 – *Corporate Business Plan & Long Term Financial Plan* outlines the objective and requirements to enable the annual budget to be adopted by the end of June each year. This incorporates the annual review and updating of Asset Management Plans.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.2C) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	IT Asset Management Plan 2024/25 – 2033/34
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	<p>Financial Adoption of this Item is required for funding of IS and IT services</p> <p>Service Interruption Services of IT and IS depend on adoption of IT Asset Management Plan</p> <p>Reputational Compromised Quality of IT and IS might affect the reputation of council in providing services.</p>

Officer Comment

This year’s IT Asset Management Plan has incorporated the ERP project which was endorsed by Council during 23/24, with this major IT project dominating IT and IS development over the next 2-3 years. The remaining hardware and software replacement and maintenance activities reflect the long term IT and IS requirements required to service the needs of the Council. Additional programmed maintenance and asset replacement has been included relating to CCTV systems across the Shire, and for new systems within the new Council administration building and library.

The Shire of Dardanup is well positioned compared to neighbouring Shires, particularly with regard to cyber security initiatives achieved within the last year. The investment is required to continue these safeguards over this next term and maintain our position as a leader in this space amongst our peers.

In addition to supporting the business to meet the day to day operational and organisational requirements, Information Services are focused on alignment with the priorities of the Council, the Executive and broader Shire business around:

- The Council Plan 2022 – 2032 (CP);
- The ICT Strategic Plan 2020-2030; and
- Information Services Operational Plan 2022/23.

The specific and aligned key priorities for the next term include continuing the work on the ERP project that is intended to replace the aging and legacy SynergySoft system and settling into the new building.

Information Services are key enablers of the required ICT systems, data, hardware and software that support the Shire in managing their business as usual and project based activities in order to ensure timely service delivery to the rate payers and local community.

END REPORT

9.3 Title: Executive and Compliance Vehicle Asset Management Plan 2024/25 – 2033/34

Reporting Department	Corporate & Governance Directorate
Responsible Officer	Mr Phil Anastasakis - Deputy CEO
Reporting Officer	Mrs Natalie Hopkins - Manager Financial Services Mr Natalie Reid - Procurement Officer
Legislation	Local Government (Financial Management) Regulations 1996
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.
Attachments	Appendix IPC: 9.3A - Asset Plan 2024-2025 – Executive and Compliance Vehicle Asset Management Plan Appendix IPC: 9.3B – Risk Assessment Tool

Overview

The Integrated Planning Committee is requested to consider and endorse the Annual Transfer to Reserve for the Executive & Compliance Vehicle Asset Management Plan 2024/25 - 2033/34, together with the Executive & Compliance Vehicle Asset Management Plan and Vehicle Replacement Program 2024/25 – 2033/34, which has been updated as part of the annual review of the Long Term Financial Plan and Corporate Business Plan.

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 06-24 MOVED - Cr. T G Gardiner SECONDED – Cr. J D Manoni

THAT the Integrated Planning Committee recommends that Council:

- Adopts the following Annual Transfers to the Executive & Compliance Vehicles Reserve for the delivery of the Compliance and Executive Vehicle 10 Year Replacement Program:**

	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)									
2024/2025 Draft LTFP	120	135	135	165	175	175	175	175	195	215

- Endorses the 10 year Executive & Compliance Vehicle Asset Management Plan 2024/25-2033/34 inclusive of the vehicle acquisition and replacement program (Appendix IPC: 9.3A).**

CARRIED
6/0

Background

The Executive & Compliance Vehicle 10 Year Asset Management Plan is reviewed annually and provides a structured acquisition and replacement program for the compliance and executive vehicles utilised by the Council's office based staff. The Program covers the following:

1. Replacement of the Council's existing vehicle fleet – vehicles are replaced at the optimal point in their serviceable life, the triggers being as adopted in Council Policy Exec CP203 – *Light Vehicle Fleet* as follows:

Vehicle Type	Replacement Triggers (whichever occurs first)	
	Age (years)	Odometer Reading (km)
Passenger Vehicles (Sedan/Wagon)	4 years	100,000 km
Light Commercial Vehicles (Utility)	5 years	125,000 km

2. Disposal of vehicles which are deemed surplus to requirements / or disposal within Council Policy CP203 guidelines; and
3. Acquisition of new vehicles where required for new positions.

The Program contains estimates of purchase and sales prices, together with recommended reserve transfers to fund changeovers and new purchases. The Program closely aligns with the Shire of Dardanup Workforce Plan. The Program has been reviewed in preparation for the 2024/2025 Long Term Financial Plan and Corporate Business Plan process and is provided to Council for consideration and adoption. Year one of the Asset Management Plan will be incorporated into the 2024/25 Annual Budget.

Legal Implications

Local governments are required by legislation to adopt an integrated strategic planning approach to financial management.

Local Government (Administration) Regulations 1996, Part 5, Division 3, Regulation 19DA

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (3) *A corporate business plan for a district is to —*
 - (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*

Council Plan

- 13.1 - Adopt best practice governance.
- 13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Council reviews and adopts the 10 Year Program annually as detailed in the Executive and Compliance Vehicle Asset Management Plan, and when amendments are made to the Plan.

Budget Implications

The information contained in the Executive & Compliance Vehicle 10 Year Program will be used annually to update the Council's Long Term Financial Plan, Corporate Business Plan and Annual Budget.

The following summary tables from the Draft 2024/25 Executive & Compliance Vehicle 10 Year Asset Management Plan are provided with the agenda and indicate the projected expenditure and income for the next ten years (Appendix IPC: 9.3A):

- Vehicle Expenditure Summary;
- Sales Revenue Summary; and
- Executive & Compliance Vehicle Reserve Fund Balance.

Consolidated Summary	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
Expenditure	443	490	48	92	309	711	54	0	464	631	242
Sales Revenue	190	234	24	37	117	327	27	0	221	301	103
Reserve Fund Balance	219	90	184	270	230	29	155	336	255	129	185

A complete copy of the Executive & Compliance Vehicle 10 Year Asset Management Plan is attached (Appendix IPC: 9.3A).

The following shows the proposed annual transfer compared to the previous year adopted amounts.

Annual Transfer (x \$1,000)	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)										
2023/2024 LTFP	120	120	120	120	150	175	150	155	165	195	
Draft 2024/2025 LTFP		120	135	135	165	175	175	175	175	195	215

Budget – Whole of Life Cost

The purpose of the Executive & Compliance Vehicle 10 Year Program is to plan for the acquisition of new and the replacement of existing vehicles. The triggers adopted by Council aim to minimise the overall life cycle cost of the Shire's vehicle fleet.

Council Policy Compliance

Replacement triggers used are in accordance with Council Policy *Exec CP203 – Light Vehicle Fleet*.

Vehicle Type	Replacement Triggers (whichever occurs first)	
	Age (years)	Odometer Reading (km)
Passenger Vehicles (Sedan/Wagon)	4 years	100,000 km
Light Commercial Vehicles (Utility)	5 years	125,000 km

Council Policy *CnG CP018 – Corporate Business Plan & Long Term Financial Plan* outlines the objective and requirements to enable the annual budget to be adopted by the end of June each year. This incorporates the annual review and updating of Asset Management Plans.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.3B) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Executive & Compliance Vehicle Asset Management Plan 2024/25 – 2033/34
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	<p>Health Keeping the Council fleet updated ensures that vehicles have the latest emissions and safety controls fitted.</p> <p>Financial Increased costs associated with maintenance and changeover prices if vehicles are not changed over in the changeover period.</p> <p>Service Interruption Older vehicles breaking down, which leads to vehicles not being available to provide the required services to the community.</p> <p>Legal and Compliance Council not being compliant with its own policies and associated Acts and Regulations.</p> <p>Reputational Council staff not driving up to date quality vehicles may lead to reputational risk.</p> <p>Environmental Keeping our fleet updated ensures that vehicles have the latest emission and an environmental controls fitted.</p>

Officer Comment

The Executive and Compliance Vehicle Asset Program has been updated to reflect the replacement costs of each vehicle, age of vehicle, current odometer readings and the timing of the vehicle replacement cycle.

At the Ordinary Council Meeting held 13th December 2023 [CR: 300-23], Council endorsed the *Light Vehicle Fleet Review 2023* which reflects the following changeover periods:

- Passenger Vehicles (Compliance & Executive) 4 years or 100,000 km, whichever comes first
- Light Commercial Vehicles (Utilities) 5 years or 125,000 km, whichever comes first

These Draft 2024/25 Executive and Compliance Vehicle Asset Management Plan incorporates the changeover periods as identified in the Council endorsed *Light Vehicle Fleet Review 2023*.

It should be noted that the sourcing of new vehicles remains a supply issue. Some vehicle dealerships require 12-month order wait, of which Council's procurement processes commence post Annual Budget adoption. That is, whilst the procurement process may commence in July each year, due to timing of the Request for Tenders and / or Quotation processes, this may extend the changeover date to the following financial year.

The Executive and Compliance Reserve Balance remains positive throughout the 10 Year Plan, noting that several changeovers are scheduled for the 2024/25 financial year to remain compliant to Council Policy *Exec CP203 – Light Vehicle Fleet*.

END REPORT

9.4 Title: Infrastructure Plant and Vehicle Asset Management Plan 2024/25 – 2033/34

Reporting Department	Infrastructure Directorate
Responsible Officer	Mr Phil Anastasakis - Deputy CEO
Reporting Officer	Mr Theo Naudé - Director Infrastructure Mr Andre van der Merwe - Manager Operations
Legislation	Local Government Act 1995
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.
Attachments	Appendix IPC: 9.4A – Plant & Vehicle AMP Appendix IPC: 9.4B- Risk Assessment

Overview

The Committee is requested to consider and endorse the Annual Transfer to Reserve for the Infrastructure Plant and Vehicle Asset Management Plan 2024/25 - 2033/34 (PVAMP), together with the Infrastructure Plant & Vehicle Asset Management Plan and Vehicle Replacement Program 2024/25 – 2033/34, which has been updated as part of the annual review of the Long Term Financial Plan and Corporate Business Plan.

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 07-24 MOVED - Cr. T G Gardiner SECONDED – Cr. E P Lilly

THAT the Integrated Planning Committee recommends that Council:

- Adopts the following Annual Transfers to the Plant and Engineering Equipment Reserve for the delivery of the Infrastructure Plant and Vehicle 10 Year Replacement Program:**

	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)									
2024/2025 Draft LTFP	256	276	315	330	330	330	360	385	390	554

- Endorses the 10 year Infrastructure Plant and Vehicle Asset Management Plan 2024/25 - 2033/34 acquisition and replacement program (Appendix IPC: 9.4A).**

CARRIED
6/0

Background

The Infrastructure Plant & Vehicle Asset Management Plan is reviewed on an annual basis to provide a structured approach towards the replacement program for the Shire's Infrastructure plant and vehicles. Replacement of Councils existing vehicle fleet – vehicles replaced at the optimal point in their serviceable life, the triggers being as adopted by Council in Policy CP048 – *Plant & Vehicle Acquisitions and Disposal Policy*

Type	Replacement Triggers (whichever occurs first)		
	Age (years)	Odometer Reading (km)	Hour Meter Reading (hours)
Grader	10	-	8,000
Loader	8	-	8,000
Truck - Light	6	150,000	-
Truck - Medium	8	200,000	-
Ride on Mower	5	-	2,000
Tractor	8	-	5,000
Trailer - Heavy	15	-	-
Trailer - Light	10	-	-
Quad Bike	5	-	-
Backhoe Loader	7	-	5,000
Skid Steer loader	5	-	5,000
Road sweeper	8	-	8,000
Attachments	To be considered for changeover at time of the changeover of the corresponding plant/vehicle.		

Legal Implications

Local governments are required by legislation to adopt an integrated strategic planning approach to financial management.

*Local Government (Administration) Regulations 2011**19DA. Corporate business plans, requirements for (Act s. 5.56)**(3) A corporate business plan for a district is to —*

- (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
- (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
- (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*

Council Plan

13.1 - Adopt best practice governance.

14.2 - Ensure equitable, inclusive and transparent engagement and decision- making.

Environment - None.

Precedents

Council reviews and adopts the 10 Year Program annually and the PVAMP as and when amendments are made.

Budget Implications

The information contained in the 10 Year Program will be used annually to develop Council’s Long Term Financial Plan, Corporate Business Plan and Annual Budget.

The following tables from the Infrastructure Plant & Vehicle 10 Year Asset Management Plan are provided with the agenda and indicate the projected expenditure and income for the next ten years (Appendix IPC: 9.4A):

- Plant Expenditure Summary;
- Plant Revenue Summary; and
- Plant Reserve Fund Balance.

Annual Transfer (x \$1,000)	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
Expenditure	415	395	886	345	827	429	284	558	571	664	472
Sales Revenue	125	106	226	89	187	83	60	149	196	211	155
Reserve Fund Balance	627	616	254	321	23	7	113	68	79	19	256

A complete copy of the Infrastructure Plant & Vehicle 10 Year Asset Management Plan is attached (Appendix IPC: 9.4A);

The following shows the proposed annual transfer compared to the previous year adopted amounts

	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)										
2023/2024 LTFP	250	256	276	315	330	330	330	360	385	390	554
Draft 2024/2025 LTFP		256	276	315	330	330	330	360	385	390	554

Budget – Whole of Life Cost

The purpose of the Plant & Vehicle 10 Year Program is to plan for the acquisition of new and the replacement of existing plant and vehicles. The triggers adopted by Council aim to minimise the overall life cycle cost of the Council’s plant and vehicle fleet.

Council Policy Compliance

Replacement triggers used in the 10 Year Program are in accordance with Policy *Infr CP048– Plant & Vehicle Acquisition and Disposal Policy*.

Council Policy CnG CP018 – *Corporate Business Plan & Long Term Financial Plan* outlines the objective and requirements to enable the annual budget to be adopted by the end of June each year. This incorporates the annual review and updating of Asset Management Plans.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.4B) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.									
Risk Event	Infrastructure Plant & Vehicle Asset Management Plan 2024/25 – 2033/34								
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)								
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.								
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.								
Risk Category Assessed Against	<table border="0"> <tr> <td>Financial</td> <td>Risk that assets are not renewed at the right point in the asset life cycle – increased repairs costs, downtime.</td> </tr> <tr> <td>Financial</td> <td>Risk that assets are not acquired to meet demand or needs of the Shire..</td> </tr> <tr> <td>Service Interruption</td> <td>Risk that assets are not renewed at the right point in the asset life cycle – increased repairs costs, downtime.</td> </tr> <tr> <td>Reputational</td> <td>Risk that customer levels of service are reduced or are not maintained to meet public expectation.</td> </tr> </table>	Financial	Risk that assets are not renewed at the right point in the asset life cycle – increased repairs costs, downtime.	Financial	Risk that assets are not acquired to meet demand or needs of the Shire..	Service Interruption	Risk that assets are not renewed at the right point in the asset life cycle – increased repairs costs, downtime.	Reputational	Risk that customer levels of service are reduced or are not maintained to meet public expectation.
Financial	Risk that assets are not renewed at the right point in the asset life cycle – increased repairs costs, downtime.								
Financial	Risk that assets are not acquired to meet demand or needs of the Shire..								
Service Interruption	Risk that assets are not renewed at the right point in the asset life cycle – increased repairs costs, downtime.								
Reputational	Risk that customer levels of service are reduced or are not maintained to meet public expectation.								

Officer Comment

The replacement of existing plant and vehicles has been scheduled in accordance with Council’s Policy *Infr CP048 – Plant & Vehicle Acquisition and Disposal Policy*. This Policy was established and adopted by Council to ensure that the Shire’s plant and vehicle fleet is replaced at an optimal time, striking a balance between lifecycle cost and serviceability for each class of plant and vehicle.

The following new acquisitions of plant and vehicles have been included in the Program:

- 3-Tonne Truck (2026/27) – Parks & Environment Section – this has been added to assist new staff in the section as identified in the Workforce Plan.
- Tipping Trailer (2033/34) – Parks & Environment: this plant is proposed due to the current need for this versatile trailer.
- Road Sweeper (2035/36) – this is included in the Program. However, Council staff are exploring options to share a road sweeper with a neighbouring Local Government(s) as it is expected that full utilisation will not occur until Wanju and Waterloo Industrial Park are well into development.
- Skid Steer Loader (2028/29) - commonly referred to as a “Bobcat” – Although a useful item to own, and one that is often hired in, the level of utilisation is currently not fully understood. A business case will be prepared by the Operations team to confirm the need and timing of the plant.

Officers therefore recommend that the Integrated Planning Committee endorse the annual Transfer to Reserve for the Plant & Vehicle Replacement Program in the PVAMP, together with the Infrastructure Plant & Vehicle 10 Year Asset Management Plan.

END REPORT

9.5 Title: Storm Water Program of Works 2024/25 – 2033/34

Reporting Department	Corporate & Governance Directorate
Responsible Officer	Mr Phil Anastasakis - Deputy CEO
Reporting Officer	Mr Theo Naudé - Director Infrastructure Mr Kristin McKeachie - Manager Assets
Legislation	Local Government Act 1995 Local Government (Function & General) Regulations 1996
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.
Attachments	Appendix IPC: 9.5A – Stormwater Asset Management Plan Work Program 2024/25 – 2033/34 Appendix IPC: 9.5B – Summary of Transfers 2024/25 – 2033/34 Appendix IPC 9.5C – Risk Assessment

Overview

The Committee is requested to consider and endorse the Annual Transfer to Reserve for the Storm Water Works Program 2024/25 - 2033/34, together with the Storm Water Asset Management Plan and Works Program 2024/25 – 2033/34, which has been updated as part of the annual review of the Long Term Financial Plan and Corporate Business Plan.

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 08-24 MOVED - Cr. A L Webster SECONDED – Cr. M R Hutchinson

THAT the Integrated Planning Committee recommends that Council:

- Adopts the following Annual Transfers to the Storm Water Reserve for the delivery of the 10 Year Storm Water Works Program:**

	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)									
2024/2025 Draft LTFP	30	30	50	50	50	50	50	50	50	50

- Endorses the 10 year Storm Water Drainage Asset Management Plan 2024/25 - 2033/34 Works Program (Appendix IPC: 9.5A).**

CARRIED
6/0

Background

Asset Management of Storm Water Drainage at the Shire of Dardanup is conducted in accordance with the requirements of the Western Australian Integrated Planning and Reporting Framework (the IPRF) and its associated Guidelines published by the Department of Local Government, Sport and Cultural Industries. The IPRF defines Asset Management documentation as 'Informing Strategies' that contribute to the development of a Strategic Community Plan and a Corporate Business Plan.

Under the IPRF two levels of Asset Management documentation are recommended for each asset type:

- The Asset Management Plan (the AMP) is a 4 Year Plan of Action which lays out Council's medium term intent for management of the asset, including its expectations relating to the Renewal, Upgrade, Replacement and eventual Disposal of its' assets;
- The Program of Works is an outcome of the application of the AMP. It is a 10 Year Schedule of specific proposed deliveries to meet the intent of the AMP, which is adjusted annually (as necessary) to meet the Local Governments' budgetary capacity.

This report deals with the financial implications of the Program of Works for Storm Water Drainage.

The document referred to as the Storm Water Drainage Program of Works is a 10 Year Program that summarises all renewal, upgrade and new works programmed for the Council's existing and proposed Storm Water Assets. The document contains estimates of expenditure and revenue, together with recommended reserve transfers to fund the works. The 10 Year Storm Water Asset Works Program considers project priorities in line with the Shire of Dardanup Council Plan (CP).

Legal Implications

Local governments are required by legislation to adopt an integrated strategic planning approach to financial management.

Local Government (Administration) Regulations 2011

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (3) *A corporate business plan for a district is to —*
- (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Council reviews and adopts the 10 Year Works Program annually and the SWAMP as and when amendments are made.

Budget Implications

The information contained in the 10 Year Works Program will be used annually to develop the Shire of Dardanup Corporate Business Plan.

The proposed annual reserve transfer for storm water has not changed from that adopted in the Long Term Financial Plan (LTFP) of 2023/2024. A summary of the transfers is provided for in (Appendix IPC:9.5B).

The following summary tables from the Storm Water Drainage Program of Works 2024/25-2033/34 are provided with the agenda and indicate the projected expenditure and income for the next ten years (Appendix IPC: 9.5A):

- Storm Water Expenditure Summary; and
- Storm Water Reserve Fund Balance.

Annual Transfer (x \$1,000)	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
Expenditure	50	0	93	95	11	51	53	0	0	0	0
Reserve Fund Balance	130	164	107	66	108	109	109	162	215	270	325

A complete copy of the Draft Storm Water Drainage Program of Works 2024/25-2033/34 is attached (Appendix IPC: 9.5A).

The following shows the proposed annual transfer compared to the previous year adopted amounts.

	Current Year 22/23	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)										
2023/2024 LTFP	25	30	30	50	50	50	50	50	50	50	50
Draft 2024/2025 LTFP		30	30	50	50	50	50	50	50	50	50

Budget – Whole of Life Cost

The purpose of the Storm Water Drainage Program of Works is to plan for the expansion, upgrade, renewal and maintenance of the Shire's Stormwater assets and is essentially dealing with the full life cycle requirements of stormwater infrastructure.

Due to the extremely long useful life of stormwater infrastructure (up to 90 years), it is difficult to predict renewal required and most upgrade projects will involve some renewal.

Council Policy Compliance

Council Policy *CnG CP018 – Corporate Business Plan & Long Term Financial Plan* outlines the objective and requirements to enable the annual budget to be adopted by the end of June each year. This incorporates the annual review and updating of Asset Management Plans.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.5C) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Stormwater Asset Management Plan 2024/25 – 2033/34	
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Financial	Risk that assets are not renewed at the end of their useful lives.
	Financial	Risk that assets are not upgraded or created to meet demand.
	Reputational	Risk that customer levels of service are reduced or maintained to meet public expectation.

Officer Comment

The proposed Storm Water Drainage Program of Works continues the work undertaken in preparation of the previously adopted 2023/24 Program.

In line with the reviews of the Roads and Buildings Asset Management Plans, it is proposed to undertake a full review of the Storm Water Drainage Asset Management Plan in 2025/26. In order to facilitate this review, it is proposed to undertake an external Condition Assessment and Treatment Priority survey at all Shire of Dardanup storm water drainage systems, similar to the corresponding exercises conducted for Roads and Buildings.

It is expected that (once complete) the updated Asset Management Plan will require a full review of the Storm Water Drainage Program of Works.

The current Storm Water Drainage Program of Works 2024/25 is therefore considered an interim Program intended to ensure continuity of delivery in the mean-time.

END REPORT

9.6 Title: Pathway Program of Works - 2024/25 – 2033/34

Reporting Department	Corporate & Governance Directorate
Responsible Officer	Mr Phil Anastasakis - Deputy CEO
Reporting Officer	Mr Kristin McKeachie - Manager Assets Mr Theo Naudé - Director Infrastructure
Legislation	Local Government Act 1995 Local Government (Function & General) Regulations 1996
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.
Attachments	Appendix IPC: 9.6A – Pathways Program of Works Program 2024/25 – 2033/34 Appendix IPC: 9.6B – Summary of Transfers 2024/25-2033/34 Appendix IPC 9.6C – Risk Assessment

Overview

The Committee is requested to consider and endorse the Annual Transfer to Reserve for the Pathways Program of Works 2024/25 – 2033/34, together with the Pathways Program of Works 2024/25 – 2033/34, which has been updated as part of the annual review of the Long Term Financial Plan and Corporate Business Plan.

Change to Officer Recommendation No Change.

**OFFICER RECOMMENDED RESOLUTION &
INTEGRATED PLANNING COMMITTEE RESOLUTION**

IPC 09-24 MOVED - Cr. E P Lilly SECONDED – Cr. A C Jenour

THAT the Integrated Planning Committee recommends that Council:

- Adopts the following Annual Transfers to the Pathways Reserve for the delivery of the 10 Year Pathways Works Program:**

	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)									
2024/2025 Draft LTFP	150	150	200	200	200	200	200	200	250	200

- Endorses the 10 year Pathways Program of Works 2024/25-2033/34 Works Program (Appendix IPC: 9.6A).**

CARRIED
6/0

Background

Asset Management of Pathways at the Shire of Dardanup is conducted in accordance with the requirements of the Western Australian Integrated Planning and Reporting Framework (the IPRF) and its associated Guidelines published by the Department of Local Government, Sport and Cultural Industries. The IPRF defines Asset Management documentation as 'Informing Strategies' that contribute to the development of a Strategic Community Plan and a Corporate Business Plan.

Under the IPRF two levels of Asset Management documentation are recommended for each asset type:

- The Asset Management Plan (the AMP) is a 4 Year Plan of Action which lays out Council's medium term intent for management of the asset, including its expectations relating to the Renewal, Upgrade, Replacement and eventual Disposal of its' assets;
- The Program of Works is an outcome of the application of the AMP. It is a 10 Year Schedule of specific proposed deliveries to meet the intent of the AMP, which is adjusted annually (as necessary) to meet the Local Governments' budgetary capacity.

This report deals with the financial implications of the Program of Works for Pathways.

The document referred to as the Pathways Program of Works is a 10 Year Program that summarises all renewal, upgrade and new works programmed for the Council's existing and proposed Pathways Assets. The document contains estimates of expenditure and revenue, together with recommended reserve transfers to fund the works. The 10 Year Pathways Asset Works Program considers project priorities in line with the Shire of Dardanup Council Plan (CP).

Legal Implications

Local governments are required by legislation to adopt an integrated strategic planning approach to financial management.

Local Government (Administration) Regulations 2011

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (3) *A corporate business plan for a district is to —*
- (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Council reviews and adopts the 10 Year Program annually and the PAMP as and when amendments are made.

Budget Implications

The information contained in the 10 Year Works Program will be used annually to develop the Shire of Dardanup Corporate Business Plan.

The proposed annual reserve transfer for pathways has not changed from that adopted in the Long Term Financial Plan (LTFP) of 2023/2024. A summary of the transfers is provided for in (Appendix IPC: 9.6B).

The following summary tables from the 2024/25 Pathways 10 Year Program of Works are provided with the agenda and indicate the projected expenditure and income for the next ten years (Appendix IPC: 9.6A):

- Pathways Expenditure Summary; and
- Pathways Reserve Fund Balance.

Annual Transfer (x \$1,000)	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
Expenditure	102	235	120	134	131	364	230	146	254	249	98
Reserve Fund Balance	200	122	156	228	305	151	125	182	132	136	241

A complete copy of the Pathways 10 Year Program of Works Program is attached (Appendix IPC: 9.6A).

The following shows the proposed annual transfer compared to the previous year adopted amounts.

	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)										
2023/2024 LTFP	100	150	150	200	200	200	200	200	200	250	
Draft 2024/2025 LTFP		150	150	200	200	200	200	200	200	250	200

Budget – Whole of Life Cost

The purpose of the Pathways Program of Works is to plan for the expansion, upgrade, renewal and maintenance of the Shire’s pathway network and is essentially dealing with the full life cycle requirements of pathway infrastructure.

Council Policy Compliance

Council Policy *CnG CP018 – Corporate Business Plan & Long Term Financial Plan* outlines the objective and requirements to enable the annual budget to be adopted by the end of June each year. This incorporates the annual review and updating of Asset Management Plans.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.6C) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Pathway Program of Works 2024/25 – 2033/34
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Financial Risk that assets are not renewed at the end of their useful lives.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
	<p>Risk that assets are not upgraded or created to meet demand.</p> <p>Risk that customer levels of service are reduced or maintained to meet public expectation.</p>
	Reputational

Officer Comment

Works Program planning and delivery involves a holistic and team approach as it considers not only strategic, asset management and financial decisions but also infrastructure planning and delivery while considering contractual, funding providers and community expectations.

The Pathways Program of Works 2024/25 – 2033/34 continues delivery of the prior Program of Works with no change.

In line with the reviews of the Roads and Buildings Asset Management Plans, it is proposed to undertake a full review of the Pathways Asset Management Plan in 2025/26. In order to facilitate this review, it is proposed to undertake an external Condition Assessment and Treatment Priority survey at all Shire of Dardanup pathways, similar to the corresponding exercises conducted for Roads and Buildings.

It is expected that (once complete) the updated Asset Management Plan will require a full review of the Pathways Program of Works.

The current Pathways Program of Works 2024/25 is therefore considered an interim Program intended to ensure continuity of delivery in the mean-time.

END REPORT

9.7 Title: Parks and Reserves Program of Works 2024/25 – 2033/34

Reporting Department	Corporate & Governance Directorate
Responsible Officer	Mr Phil Anastasakis - Deputy CEO
Reporting Officer	Mr Theo Naudé - Director Infrastructure Mr Kristin McKeachie - Manager Assets
Legislation	Local Government Act 1995 Local Government (Function & General) Regulations 1996
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.
Attachments	Appendix IPC 9.7A – Parks & Reserves Asset Management Plan 2024/25 – 2033/34 Appendix IPC 9.7B – Summary of Transfers 2024/25-2033/34 Appendix IPC 9.7C - Risk Assessment

Overview

The Committee is requested to consider and endorse the Annual Transfer to Reserve for the Parks and Reserves Program of Works 2024/25 – 2033/34, together with the Parks and Reserves Program of Works 2024/25 – 2033/34, which has been updated as part of the annual review of the Long Term Financial Plan and Corporate Business Plan.

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 10-24 MOVED - Cr. E P Lilly SECONDED – Cr. J D Manoni

THAT the Integrated Planning Committee recommends that Council:

- Adopts the following Annual Transfers to the Parks & Reserves Upgrades Reserve for the delivery of the 10 Year Road Works Program:**

	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)									
2024/2025 Draft LTFP	350	350	400	250	250	250	250	250	250	250

- Endorses the 10 year Parks & Reserves Program of Works 2024/25-2033/34 (Appendix IPC: 9.7A).**

CARRIED
6/0

Background

Asset Management of Parks and Reserves at the Shire of Dardanup is conducted in accordance with the requirements of the Western Australian Integrated Planning and Reporting Framework (the IPRF) and its associated Guidelines published by the Department of Local Government, Sport and Cultural Industries. The IPRF defines Asset Management documentation as 'Informing Strategies' that contribute to the development of a Strategic Community Plan and a Corporate Business Plan.

Under the IPRF two levels of Asset Management documentation are recommended for each asset type:

- The Asset Management Plan (the AMP) is a 4 Year Plan of Action which lays out Council's medium term intent for management of the asset, including its expectations relating to the Renewal, Upgrade, Replacement and eventual Disposal of its' assets;
- The Program of Works is an outcome of the application of the AMP. It is a 10 Year Schedule of specific proposed deliveries to meet the intent of the AMP, which is adjusted annually (as necessary) to meet the Local Governments' budgetary capacity.

This report deals with the financial implications of the Program of Works for Parks and Reserves.

The document referred to as the Road Program of Works is a 10 Year Program that summarises all renewal, upgrade and new works programmed for the Council's existing and proposed Road Assets. The document contains estimates of expenditure and revenue, together with recommended reserve transfers to fund the works. The 10 Year Road Asset Program of Works considers project priorities in line with the Shire of Dardanup Council Plan (CP).

Legal Implications

Local governments are required by legislation to adopt an integrated strategic planning approach to financial management.

Local Government (Administration) Regulations 2011

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (3) *A corporate business plan for a district is to —*
- (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Council adopts the 10 Year Program of Works annually and the Parks and Reserves Asset Management Plan as and when updated.

Budget Implications

The information contained in the Parks and Reserves 10 Year Program will be used annually to develop the Council's Long Term Financial Plan and Corporate Business Plan.

The proposed annual reserve transfer for Parks and Reserves has changed from that adopted in the Long Term Financial Plan (LTFP) of 2023/2024. A summary of the transfers is provided for in (Appendix IPC:

9.7B). The reasons for the changes are primarily associated with the removal of the capital element of the Eaton Landscaping Specified Area Rate from 2024/25 and a corresponding increase to the Parks and Reserves Upgrade Reserve, with further program changes discussed in the Officer Comments section of this report.

The following summary tables from the 2024/25 Parks & Reserves Program of Works are provided within the agenda and indicate the projected expenditure and income for the next ten years (Appendix IPC: 9.7A):

- Parks & Reserves Expenditure Summary; and
- Parks & Reserves Upgrades Reserve Fund Balance.

Annual Transfer (x \$1,000)	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
Expenditure	311	70	279	412	187	71	197	138	207	212	217
Reserve Fund Balance	98	382	467	472	551	747	821	953	1,016	1,076	1,131

A complete copy of the Parks & Reserves Upgrades 10 Year Asset Management Plan is attached (Appendix IPC: 9.7A).

The following shows the proposed annual transfer compared to the previous year adopted amounts.

	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)										
2023/2024 LTFP	250	250	250	300	150	150	150	150	150	150	150
Draft 2024/2025 LTFP		350	350	400	250	250	250	250	250	250	250

Budget – Whole of Life Cost

The purpose of the Parks & Reserves Program of Works is to plan for the upgrade, renewal and maintenance of the Council's parks and reserves and is essentially dealing with the full life cycle requirements of parks furniture, equipment and treatments.

Council Policy Compliance

Council Policy CP018 – *Corporate Business Plan & Long Term Financial Plan* outlines the objective and requirements to enable the annual budget to be adopted by the end of June each year. This incorporates the annual review and updating of Asset Management Plans.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.7C) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.							
Risk Event	Parks & Reserves Asset Management Plan 2024/25 – 2033/34						
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)						
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.						
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.						
Risk Category Assessed Against	<table border="0"> <tr> <td>Financial</td> <td>Risk that assets are not renewed at the end of their useful lives.</td> </tr> <tr> <td>Financial</td> <td>Risk that assets are not upgraded or created to meet demand.</td> </tr> <tr> <td>Reputational</td> <td>Risk that customer levels of service are reduced or maintained to meet public expectation.</td> </tr> </table>	Financial	Risk that assets are not renewed at the end of their useful lives.	Financial	Risk that assets are not upgraded or created to meet demand.	Reputational	Risk that customer levels of service are reduced or maintained to meet public expectation.
Financial	Risk that assets are not renewed at the end of their useful lives.						
Financial	Risk that assets are not upgraded or created to meet demand.						
Reputational	Risk that customer levels of service are reduced or maintained to meet public expectation.						

Officer Comment

The proposed Parks & Reserves Program of Works 2024/25 continues the work undertaken in preparation of the previously adopted 2023/24 Program.

The major proposed changes to the first four years of the Draft 10 Year Parks and Reserves Expansion & Upgrade Program are as follows:

Park Name	Asset Activity	2023/24 PROGRAM		2024/25 PROGRAM		Comments
Gardiner Reserve	Upgrade	2025	100,000			Deferred
Duck Pond Signage	Upgrade	2025	12,500			Cancelled
Eaton Drive Islands & Verges	Upgrade	2025 2026 2027	100,000 100,000 100,000			Deferred
Glen Huon Oval Filtration System and storage tanks	Upgrade	2025 2026	50,000 250,000	2026	344,700	Timing Change Repriced for CPI Escalation
Planting of street trees for Stage 2A, 2B & 2C Parkridge	Upgrade			2024	18,255	New Item

In line with the reviews of the Roads and Buildings Asset Management Plans, it is proposed to undertake a full review of the Parks and Reserves Asset Management Plan in 2024/25. In order to facilitate this review, it is proposed to undertake an external Condition Assessment and Treatment Priority survey at all Shire of Dardanup parks and reserves, similar to the corresponding exercises conducted for Roads and Buildings.

It is expected that (once complete) the updated Asset Management Plan will require a full review of the Parks and Reserves Program of Works.

The current Parks & Reserves Program of Works 2024/25 is therefore considered an interim Program intended to ensure continuity of delivery in the mean-time.

END REPORT

9.8 Title: Buildings Program of Works 2024/25 – 2033/34

Reporting Department	Corporate & Governance Directorate
Responsible Officer	Mr Phil Anastasakis - Deputy CEO
Reporting Officer	Mr Kristin McKeachie - Manager Assets Mr Theo Naudé - Director Infrastructure
Legislation	Local Government Act 1995 Local Government (Function & General) Regulations 1996
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.
Attachments	Appendix IPC: 9.8A – Building Asset Management Plan 2024/25 – 2033/34 Appendix IPC: 9.8B – Summary of Transfers 2024/25 – 2033/34 Appendix IPC: 9.8C – Risk Assessment

Overview

The Committee is requested to consider and endorse the Annual Transfer to Reserve for the Building Program of Works 2024/25 – 2033/34, together with the Building Program of Works 2024/25 – 2033/34, which has been updated as part of the annual review of the Long Term Financial Plan and Corporate Business Plan.

OFFICER RECOMMENDED RESOLUTION

THAT the Integrated Planning Committee recommends that Council:

- Adopts the following Annual Transfers to the Building Maintenance Reserve for the delivery of the 10 Year Building Works Program:

	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)									
2024/2025 Draft LTFP	930	100	300	300	300	300	300	300	300	200

- Endorses the 10 year Buildings Program of Works 2024/25-2033/34 (Appendix IPC: 9.8A).

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

- Recommended the 24/25 Annual Transfer reduces from \$930,000 to \$630,000 to fund 24/25 budget requests.

**OFFICER RECOMMENDED RESOLUTION &
INTEGRATED PLANNING COMMITTEE RESOLUTION**

IPC 11-24 MOVED - Cr. T G Gardiner SECONDED – Cr. J D Manoni

THAT the Integrated Planning Committee recommends that Council:

- 1. Adopts the following Annual Transfers to the Building Maintenance Reserve for the delivery of the 10 Year Building Works Program:**

	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)									
2024/2025 Draft LTFP	630	100	300	300	300	300	300	300	300	200

- 2. Endorses the 10 year Buildings Program of Works 2024/25-2033/34 (Appendix IPC: 9.8A).**

CARRIED
6/0

Background

Asset Management of Buildings at the Shire of Dardanup is conducted in accordance with the requirements of the Western Australian Integrated Planning and Reporting Framework (the IPRF) and its associated Guidelines published by the Department of Local Government, Sport and Cultural Industries. The IPRF defines Asset Management documentation as ‘Informing Strategies’ that contribute to the development of a Strategic Community Plan and a Corporate Business Plan.

Under the IPRF two levels of Asset Management documentation are recommended for each asset type:

- The Asset Management Plan (the AMP) is a 4 Year Plan of Action which lays out Council’s medium term intent for management of the asset, including its expectations relating to the Renewal, Upgrade, Replacement and eventual Disposal of its’ assets;
- The Program of Works is an outcome of the application of the AMP. It is a 10 Year Schedule of specific proposed deliveries to meet the intent of the AMP, which is adjusted annually (as necessary) to meet the Local Governments’ budgetary capacity.

This report deals with the financial implications of the Program of Works for Buildings.

The document referred to as the Buildings Program of Works is a 10 Year Program that summarises all renewal, upgrade and new works programmed for the Council’s existing and proposed Building Assets. The document contains estimates of expenditure and revenue, together with recommended reserve transfers to fund the works. The 10 Year Building Asset Works Program considers project priorities in line with the Shire of Dardanup Council Plan (CP).

Legal Implications

Local governments are required by legislation to adopt an integrated strategic planning approach to financial management.

Local Government (Administration) Regulations 2011

19DA. Corporate business plans, requirements for (Act s. 5.56)

(3) A corporate business plan for a district is to —

Budget – Whole of Life Cost

The purpose of the Buildings Program of Works is to plan for the construction of new buildings and the upgrade, renewal, disposal and maintenance of the Council’s existing buildings and is essentially dealing with the whole of life requirements.

The Buildings Program of Works is being developed takes into consideration functional hierarchy, usage and operational performance of buildings to ensure that the building assets remain viable and sustainable.

Council Policy Compliance

Council Policy *CnG CP018 – Corporate Business Plan & Long Term Financial Plan* outlines the objective and requirements to enable the annual budget to be adopted by the end of June each year. This incorporates the annual review and updating of Asset Management Plans.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.8C) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Building Program of Works 2024/25 – 2033/34
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	<p>Financial Risk that assets are not renewed at the end of their useful lives. Risk that assets are not upgraded or created to meet demand.</p> <p>Reputational Risk that customer levels of service are reduced or maintained to meet public expectation.</p> <p>Service Interruption Risk to service for public buildings if assets are not renewed or maintained to an operational standard</p> <p>Legal & Compliance Possible damages claims against the Council if there is injury due to buildings not being maintained.</p>

Officer Comment

Works Program planning and delivery involves a holistic and team approach, as it considers not only strategic, asset management and financial decisions but also infrastructure planning and delivery while considering contractual, funding providers and community expectations.

Review of the Buildings Asset Management Plan

The proposed 10 Year Buildings Program of Works 2024/25-2033/34 represents a significant change over previous years.

The Shire of Dardanup has undertaken a full review of the Asset Management Plan for Buildings. Pending adoption by Council, this review will result in an alteration in the focus of the Shire's efforts with respect to Building Management, with a reduction in the level of New and Upgraded assets being created and a greater emphasis being placed upon the like-for-like Renewal of Existing assets.

While some Upgrades and Expansion works are likely to be necessary in the future (and will be accommodated in the Program as they are identified) this type of activity will no longer form the foundation of the Program of Works going forward.

The 10 Year Buildings Program of Works 2024/25-2033/34 allows for:

- Completion of already commenced, Grant funded, projects;
- Delivery of recent Council Decisions related to necessary Upgrades;
- Major upgrades of the Dardanup Hall (in 2026/27) and Dardanup Administration Building (2029/30)
- Minor capital upgrade of the Eaton Recreation Centre (addition of vehicle protection bollards at the main entrances) in 2025/26

All other Years of the Program of Works have been amended to allow for a greater volume of Renewals works as recommended by the revised Asset Management Plan (Buildings) 2024 – 2028.

In summary, the proposed draft 2024/25 Buildings Program of Works is considered a rational and reasonable programme, balancing Council's building project priorities and funding resources. The program delivers maintenance, upgrades and renewals of existing assets as priorities, while completing current committed works.

END REPORT

9.9 Title: Road Program of Works 2024/25 – 2033/34

Reporting Department	Corporate & Governance Directorate
Responsible Officer	Mr Phil Anastasakis - Deputy CEO
Reporting Officer	Mr Theo Naudé - Director Infrastructure Mr Kristin McKeachie - Manager Assets
Legislation	Local Government Act 1995 Local Government (Function & General) Regulations 1996
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.
Attachments	Appendix IPC: 9.9A – Road Program of Works 2024/25 - 2033/34 Appendix IPC: 9.9B- Summary of Transfers 2024/25 - 2033/34 Appendix IPC: 9.9C – Risk Assessment

Overview

The Committee is requested to consider and endorse the Annual Transfer to Reserve for the Road Program of Works 2024/25 - 2033/34, together with the Road Program of Works 2024/25 - 2033/34, which has been updated as part of the annual review of the Long Term Financial Plan and Corporate Business Plan.

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 12-24 MOVED - Cr. T G Gardiner SECONDED – Cr. A L Webster

THAT the Integrated Planning Committee recommends that Council:

- Adopts the following Annual Transfers to the Road Construction & Major Maintenance Reserve for the delivery of the 10 Year Road Works Program:**

	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)									
2024/2025 Draft LTFP	0	0	350	550	800	900	1,000	1,100	1,150	1,000

- Endorses the 10 year Road Program of Works 2024/25-2033/34 (Appendix IPC: 9.9A).**

CARRIED
6/0

Background

Asset Management of Roads at the Shire of Dardanup is conducted in accordance with the requirements of the Western Australian Integrated Planning and Reporting Framework (the IPRF) and its associated Guidelines published by the Department of Local Government, Sport and Cultural Industries. The IPRF defines Asset Management documentation as 'Informing Strategies' that contribute to the development of a Strategic Community Plan and a Corporate Business Plan.

Under the IPRF two levels of Asset Management documentation are recommended for each asset type:

- The Asset Management Plan (the AMP) is a 4 Year Plan of Action which lays out Council's medium term intent for management of the asset, including its expectations relating to the Renewal, Upgrade, Replacement and eventual Disposal of its' assets;
- The Program of Works is an outcome of the application of the AMP. It is a 10 Year Schedule of specific proposed deliveries to meet the intent of the AMP, which is adjusted annually (as necessary) to meet the Local Governments' budgetary capacity.

This report deals with the financial implications of the Program of Works for Roads.

The document referred to as the Road Program of Works is a 10 Year Program that summarises all renewal, upgrade and new works programmed for the Council's existing and proposed Road Assets. The document contains estimates of expenditure and revenue, together with recommended reserve transfers to fund the works. The 10 Year Road Asset Program of Works considers project priorities in line with the Shire of Dardanup Council Plan (CP).

Legal Implications

Local governments are required by legislation to adopt an integrated strategic planning approach to financial management.

Local Government (Administration) Regulations 2011

19DA. Corporate business plans, requirements for (Act s. 5.56)

(3) A corporate business plan for a district is to —

(a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and

(b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and

(c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

Environment

Project costs are reviewed to ensure sufficient funding is available to address environmental approvals and considerations.

Precedents

At its November 2023 Ordinary Council Meeting, Council decided (270-23):

THAT Council:

1. *Endorses the amended scope of works for project J12917 Council Drive Streetscape Project and associated costs.*
2. *Authorises an amendment (increase) of the 2023/24 Budget allocation for Project J12907 (Project Preliminaries - Eaton Drive Intersections) from \$100,000 to \$150,000.*
3. *Authorises an amendment (increase) of the 2023/24 Budget Expenditure Project J12831 BORR – Local Roads from \$50,000 to \$414,787, including recognition of the additional external funding received, and:*
 - a) *Accepts the offered Road Project Grant funding to the amount of \$143,000 from SW RRG for Urgent Repairs to Dowdells Line and makes provision for works to be CARRIED out in the 2023/24 financial year;*
 - b) *Approves the allocation of funds previously received from South West Gateway Alliance (SWGA) in respect of the Dowdells Line urgent repairs in the amount of \$150,000 to this account;*
 - c) *Approves allocation of funds from the Local Roads and Community Infrastructure (LRCI) Phase 4 Grant to meet the Shire's co-contribution obligations in respect of the Dowdells Line urgent repairs project being \$71,787 in the 2023/24 financial year.*
4. *Approves as unbudgeted expenditure and an amendment (increase) of the 2023/24 Budget Expenditure the establishment of a new project for Design of Intersection Improvements at Moore and Busher Roads, including recognition of the additional external funding received, and:*
 - a) *Accepts the offered Road Project Grant funding to the amount of \$29,000 from SW RRG for Design of Intersection Improvements at Moore and Busher Roads and makes provision for works to be CARRIED out in the 2023/24 financial year;*
 - b) *Approves allocation of funds from the Local Roads and Community Infrastructure (LRCI) Phase 4 Grant to meet the Shire's co-contribution obligations in respect of the Intersection Improvements at Moore and Busher Roads project being \$14,650 for Moore/Busher Roads intersection in the 2023/24 financial year;*
 - c) *Requests the CEO to make provision for the Construction of the proposed Intersection Improvements at Moore and Busher Roads to take place in the 2024/25 financial year.*
5. *Cancels Project J12923 Russell Road (Burekup Hall to School) path widening from the 2023/24 Capital Works Program and authorises an amendment (decrease) to the 2023/24 Budget Expenditure.*
6. *Cancels Project J12924 Charlotte Street path renewal from the 2023/24 Capital Works Program and authorises an amendment (decrease) to the 2023/24 Budget Expenditure.*
7. *Cancels project J05009 Ferguson Bushfire Station project from the 2023/24 Capital Works Program and authorises an amendment (decrease) to the 2023/24 Budget Expenditure.*
8. *Notes that adjustment (increase) to budget J11639 to Wells Recreation Reserve Clubrooms as a result of expenses incurred due to storm damage and revenue received as a result of an insurance claim in respect of this event will be required.*
 - a) *Requests the CEO to provide a further report on this matter once all necessary repairs are complete and all costs and revenues have been identified.*

At its 22 November 2023 Ordinary Council Meeting, Council Resolved (278-23)

THAT Council:

1. *Declines to accept any tenders received in response to Tender RFT-F0344431 Ferguson Road Reconstruction and Upgrade 13.56 – 19.56 SLK due to the prices exceeding the Shire’s allocated budget for the project, in accordance with Functions and General Regulation 18(5).*
2. *Requests the Chief Executive Officer to inform the Regional Road Group of Council’s decision and make arrangements to return funds received from the State Black Spot for the project.*
3. *Requests that the project is returned to the Road Asset Management Plan and Associated 10 Year Programs for rescheduling and the design is used for renomination of the project for funding under the Black Spot Program in a future Financial Year.*

At its 28 February Ordinary Council Meeting, Council resolved (28-24)

THAT Council revokes Council “Item 3(c) allocation of \$71,787 from LRCI Phase 4 Grant to Dowdells Line from Resolution 270-23” from Ordinary Council Meeting held on the 22nd of November 2023 that reads:

- 3.c) *Approves allocation of funds from the Local Roads and Community Infrastructure (LRCI) Phase 4 Grant to meet the Shire’s co-contribution obligations in respect of the Dowdells Line urgent repairs project being \$71,787 in the 2023/24 financial year.*

and, (29-24)

THAT Council revokes “Item 4(b) allocation of \$14,650 from LRCI Phase 4 Grant to Moore and Busher Roads from Council Resolution 270-23” from Ordinary Council Meeting held on the 22nd of November 2023 that reads:

- 4.b) *Approves allocation of funds from the Local Roads and Community Infrastructure (LRCI) Phase 4 Grant to meet the Shire’s co-contribution obligations in respect of the Intersection Improvements at Moore and Busher Roads project being \$14,650 for Moore/Busher Roads intersection in the 2023/24 financial year;*

and, (30-24)

THAT Council:

1. *Authorises an amendment (increase) of the 2023-2024 Budget Expenditure Project J12831 BORR – Local Roads from \$414,787 to \$495,167, an increase of \$80,380, with these increased funds to be sourced from all remaining residual Shire of Dardanup Roads to Recovery (RTR) funds from the 2019 to 2024 grant program.*
2. *Approves establishment of a new project in the 2024-2025 Annual Budget for construction of the Eaton Drive / Cudliss Street Intersection Upgrade at an estimated construction cost of \$1,082,126; and*
 - a) *Approves allocation of funds from the Local Roads and Community Infrastructure (LRCI) Phase 4 Grant in the amount of \$352,834 to support the Shire’s co-contribution obligations in respect of the proposed RRG funding application for the above project.*

- b) Approves allocation of \$9,292 from the Roads Construction & Major Maintenance Reserve to complete the Shire's co-contribution obligations in respect of the proposed RRG funding application for the above project.
3. Approves establishment of a new project in the 2024-2025 Annual Budget for Internal and External Repainting at the Eaton Recreation Centre at an estimated cost of \$218,842; and
- a) Approves allocation of funds from the Local Roads and Community Infrastructure (LRCI) Phase 4 Grant in the amount of \$203,522.
- b) Approves allocation of \$15,320 from the Building Reserve to support completion of these works.
4. Authorises a reduced transfer of \$121,787 from the Roads Construction & Major Maintenance Reserve in 2023-2024 to reflect increased external funding from the Roads To Recovery (RTR) grant program.

In addition to the above Decisions and Amended Decisions, Council adopts the 10 Year Program of Works annually and the Roads AMP as and when it is reviewed.

Budget Implications

The information contained in the 10 Year Road Program of Works will be used to develop the 10 year Long Term Financial Plan and Corporate Business Plan.

The proposed annual reserve transfer for roads has changed from that adopted in the Long Term Financial Plan (LTFP) of 2023-2024. A summary of the transfers is provided for in (Appendix IPC: 9.9B). The reasons for the changes are discussed in the Officer Comments section of this report.

The following summary tables from the Draft 2024/25 Road Program of Works are provided with the agenda and indicate the projected expenditure and income for the next ten years (Appendix IPC: 9.9B):

- Road Expenditure Summary; and
- Road Construction & Maintenance Reserve Fund Balance.

Annual Transfer (x \$1,000)	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
Expenditure	2,220	2,773	1,386	1,908	1,858	1,548	1,716	1,299	1,563	1,695	1,803
Reserve Fund Balance	1,493	1,029	352	260	85	109	59	278	611	576	302

A complete copy of the Road 10 Year Program of Works is attached (Appendix IPC: 9.9A).

The following shows the proposed annual transfer compared to the previous year adopted amounts.

	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
	Annual Transfer (x \$1,000)										
2023/2024 LTFP	650	600	600	900	1,150	1,150	1,150	1,150	1,250	1,500	
Draft 2024/2025 LTFP		0	0	350	550	800	900	1,000	1,100	1,150	1,000

Budget – Whole of Life Cost

The purpose of the Road Asset Management Plan is to plan for the expansion, upgrade, renewal and maintenance of the Shire's asset networks and is essentially dealing with the full life cycle requirements of infrastructure.

The Roads Program of Works is takes into consideration functional hierarchy, usage and operational performance of roads to ensure that the road assets remain viable and sustainable.

Council Policy Compliance

Council Policy CP018 – *Corporate Business Plan & Long Term Financial Plan* outlines the objective and requirements to enable the annual budget to be adopted by the end of June each year. This incorporates the annual review and updating of Asset Management Plans.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.9C) for full assessment document.

Tier 2 – 'Low' or 'Moderate' Inherent Risk.		
Risk Event	Roads Program of Works 2024/25 - 2033/34	
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Financial	Risk that assets are not renewed at the end of their useful lives.
	Financial	Risk that assets are not upgraded or created to meet demand.
	Reputational	Risk that customer levels of service are reduced or maintained to meet public expectation.

Officer Comment

Works Program planning and delivery involves a holistic and team approach as it considers not only strategic, asset management and financial decisions but also infrastructure planning and delivery while considering contractual, funding providers and community expectations.

Review of the Roads Asset Management Plan

The proposed 10 Year Road Program of Works 2024/25-2033/34 represents a significant change over previous years.

The Shire of Dardanup has undertaken a full review of the Asset Management Plan for Roads. Pending adoption by Council, this review will result in an alteration in the focus of the Shire's efforts with respect to Road Management, with a reduction in the level of New and Upgraded assets being created and a greater emphasis being placed upon the like-for-like Renewal of Existing assets.

While some Upgrades and Expansion works are likely to be necessary in the future (and will be accommodated in the Program as they are identified) this type of activity will no longer form the foundation of the Program of Works going forward.

The 10 Year Road Program of Works 2024/25-2033/34 allows for completion of already commenced, Grant funded, projects and delivery of recent Council Decisions related to necessary Upgrades. All subsequent Years of the Program of Works have been amended to allow for a greater volume of Renewals works as recommended by the revised Asset Management Plan (Roads) 2024 – 2028.

Review of Proposed Projects Based on External Inspection and Prioritisation

As part of work undertaken to prepare the revised Roads Asset Management Plan 2024 – 2028, inspection of all Shire of Dardanup Roads was carried out by an external specialist consultant. During this inspection, the Actual Measured Condition of each distinct section of Road (intersection to intersection or at changes in surface type) was assessed to a high level of detail, along with a recommended priority for treatment.

Information collected during this inspection has been used to calibrate the proposed treatments, locations, and order of priority of the 10 Year Road Asset Program of Works 2024/25-2033/34.

Review of Cost Estimates for Proposed Projects

As part of the Revaluation of Infrastructure Assets in 2022, the Shire of Dardanup undertook a review of the Unit Rates used for the preparation of Costs Estimates for future works on roads. These Unit Rates were provided by the Shire's third party Valuation Consultant (TALIS Pty Ltd) and were reviewed by the Shire's external auditors as part of the 2020 Financial Accounting Audit.

In order to reduce the potential for budget overruns or contract shortfalls, it is considered imperative that estimated budgets for future Works are as accurate as possible and are based upon the best information available. The estimated costs of all proposed Works in the proposed 2024/25 Program of Works have therefore been re-calculated based upon the 2022 audited Unit Rates, updated with reported CPI adjustments.

In addition, the escalation factors used to forecast future costs for Works beyond Year One of the Program have been re-calculated based upon the most recent inflation forecast data available from the Australian Bureau of Statistics (ABS).

5 Year Roads Funding Program

As a result of various Council Decisions related to roads funding noted above (Decisions 270-23 and 278-23) and as a result of the increase emphasis upon Renewals (Preservation) works outlined in the revised Roads Asset Management Plan 2024-28, a completely new 5 Year Roads Funding program is required.

The new 5 Year Roads Funding Program is as shown below. This will primarily be directed to Regional Roads Group (RRG), Roads to Recovery (RTR) and Local Roads and Community Infrastructure (LRCI) Phase 4 funding opportunities. It should be noted that LRCI Phase 4 is the last phase of the LRCI initiative and no further funding from this source is expected beyond the close of the program in 2025/26.

The RTR program reaches the end of the current 5 Year Funding Window on 1 July 2024. A new 5 Year Funding Window has been announced by the Federal Government with an increased Total Funding Allocation (approximately double the current program), however the Shire is yet to be notified of the exact amount of its Grant Allocation for the next Window.

Project	2024/25	2025/26	2026/27	2027/28	2028/29
BUSHER ROAD (SLK 0.0 to SLK 0.3)	\$441,350.00				
EATON DRIVE (SLK 0.99 to SLK 1.04)	\$1,082,126.00				
EATON DRIVE (SLK 0.4 to SLK 1.7)	\$1,200,000.00				
DOWDELLS LINE (SLK 6.16 to SLK 6.21)		\$3,985.00	\$39,500.00		
DOWDELLS LINE (SLK 5.8 to SLK 6.16)		\$15,234.00	\$151,000.00		
DOWDELLS LINE (SLK 8.252 to SLK 9.21)		\$40,558.00	\$402,000.00		
HAMILTON ROAD (SLK 0.19 to SLK 0.28)		\$18,000.00			
HAMILTON ROAD (SLK 0.42 to SLK 0.52)		\$20,000.00			
HENTY ROAD (Various Locations)		\$70,000.00			
HAMILTON ROAD (SLK 1.52 to SLK 1.56)		\$100,000.00			
DARDANUP WEST ROAD (SLK 0.96 to SLK 1.96)		\$104,500.00			
DARDANUP WEST ROAD (SLK 1.96 to SLK 2.96)		\$104,500.00			
GARVEY ROAD (SLK 0.0 to SLK 1.0)		\$113,000.00			
MARTIN PELUSEY ROAD (SLK 2.4 to SLK 3.23)		\$160,500.00			
GLENHUON BOULEVARD (SLK 0.28 to SLK 1.55)		\$289,487.00			
DOWDELLS LINE (SLK 6.2 to SLK 7.3)			\$44,363.00		\$429,000.00
EATON DRIVE LEFT (SLK 2.0 to SLK 2.71)			\$132,000.00		
EATON DRIVE RIGHT (SLK 0.0 to SLK 0.49)			\$336,000.00		
GARVEY ROAD (SLK1,0 to SLK 2.0)			\$113,000.00		
HAMILTON ROAD (SLK 0.7 to SLK 0.86)			\$99,000.00		
HAMILTON ROAD (SLK 1.17 to SLK 1.923)			\$152,000.00		
HYNES ROAD (SLK 2.15 to SLK 2.6)			\$80,500.00		
MOORE ROAD (SLK 0.65 to SLK 1.16)			\$179,662.00		
DARDANUP WEST ROAD (SLK 0.693 to SLK 0.96)				\$81,500.00	
DOWDELLS LINE (SLK 0.03 to SLK 0.3)				\$19,500.00	
DOWDELLS LINE (SLK 7.252 to SLK 8.252)				\$473,363.00	
EATON DRIVE RIGHT (SLK 2.0 to SLK 2.71)				\$486,500.00	
FERGUSON ROAD (SLK 10.53 to SLK 11.85)				\$163,500.00	
BANKSIA ROAD (SLK 0.0 to SLK 0.3)					\$42,500.00

Project	2024/25	2025/26	2026/27	2027/28	2028/29
EATON DRIVE LEFT (SLK 0.5 to SLK 0.59)					\$18,000.00
FERGUSON ROAD (SLK 3.56 to SLK 3.67)					\$163,000.00
FERGUSON ROAD (SLK 5.05 to SLK 5.11)					\$11,000.00
MARTIN PELUSEY ROAD (SLK 3.23 to SLK 3.36)					\$27,000.00
PRATT ROAD (SLK 1.38 to SLK 2.341)					\$234,177.31

Bunbury Outer Ring Road

It is anticipated that the Bunbury Outer Ring Road project will continue to see works being done to Shire roads until the end of calendar year 2024:

Local road name	Works start	Upgrade
Golding Crescent	2021	New roundabout and re-alignment
Martin-Pelusey Road	2022	Upgraded tie-in to SLK Golding Crescent
Harris Road	2022	Upgrade works for BORR
Wireless Road	2022	Upgrade works for BORR
Waterloo Road	2022	Upgrade works for BORR

Traffic redirection around the BORR during financial year 2023/24 caused significant damage to Dowdells Line, which increased the usual numbers, and types of vehicles on that road. The Shire was able to secure assistance from both the South West Gateway Alliance (SWGGA) and the RRG to carry out emergency repairs to Dowdells Line during 2023/24.

However, while the BORR construction is ongoing, there can be no guarantee that further damage may not occur to this or other Shire roads. Officers therefore recommend allocating \$50,000 in 2024/2025 for works that might result from the BORR activities or from urgent works required due to SLK the BORR detour roads that will be taking more traffic than they were intended for.

First four years of the 10 Year Road Asset Program of Works 2024/25-2033/34

The first four years of the 10 Year Road Asset Program of Works 2024/25-2033/34 are listed below:

ROAD NAME	BUDGET REPORTING CLASSIFICATION	DESIGN DESCRIPTION	BUDGET YEAR
BORR - impacted Local Roads	Bitumen Reseals	SPECIFIC DESIGN: Various Repairs as Required	2024/25
BUSHER ROAD	Road Reconstruction	SPECIFIC DESIGN: Intersection Upgrade in Accordance with Road Safety Audit	2024/25
EATON DRIVE (2880)	Road Reconstruction	SPECIFIC DESIGN: Intersection improvements to Hands Avenue/Eaton Drive Intersection.	2024/25
EATON DRIVE (2880)	Road Reconstruction	SPECIFIC DESIGN: Signalised intersection at Glen Huon Boulevard	2024/25
GOLDING CRESCENT	Road Reconstruction	SPECIFIC DESIGN: Golding Crescent and Delmarco Drive Intersection upgrade.	2024/25
HENTY ROAD	Rural Improvement	SPECIFIC DESIGN: Guidepost Installation	2024/25

ROAD NAME	BUDGET REPORTING CLASSIFICATION	DESIGN DESCRIPTION	BUDGET YEAR
BUREKUP ENTRANCE	Bitumen Reseals	Reseal (Bitumen) Replace Kerb: Left = 7m; Right = 7m	2025/26
COUNCIL DRIVE	Road Reconstruction	SPECIFIC DESIGN: Council Drive Kerb rectification	2025/26
DARDANUP WEST ROAD	Bitumen Reseals	Reseal (Bitumen)	2025/26
DARDANUP WEST ROAD	Bitumen Reseals	Reseal (Bitumen)	2025/26
DOWDELLS LINE	Road Reconstruction	DESIGN FOR: Rehabilitation (Bitumen)	2025/26
DOWDELLS LINE	Road Reconstruction	DESIGN FOR: Rehabilitation (Asphalt)	2025/26
DOWDELLS LINE	Bitumen Reseals	DESIGN FOR: Rehabilitation (Bitumen)	2025/26
EATON DRIVE RIGHT	Asphalt Reseals	DESIGN FOR: Rehabilitation (Asphalt)	2025/26
EATON DRIVE RIGHT	Bitumen Reseals	DESIGN FOR: Rehabilitation (Asphalt)	2025/26
GARVEY ROAD	Bitumen Reseals	Reseal (Bitumen)	2025/26
GLENHUON BOULEVARD	Asphalt Reseals	Reseal (Asphalt)	2025/26
HAMILTON ROAD	Asphalt Reseals	Reseal (Asphalt)	2025/26
HAMILTON ROAD	Asphalt Reseals	Reseal (Asphalt)	2025/26
HAMILTON ROAD	Road Reconstruction	SPECIFIC DESIGN: Anne Street Left Out (Construction)	2025/26
HAMILTON ROAD	Road Reconstruction	DESIGN FOR: Reconstruction (Bitumen)	2025/26
HENTY ROAD	Road Reconstruction	SPECIFIC DESIGN: Pavement Widening (Various Locations)	2025/26
LENNARD ROAD	Gravel Resheets	Gravel Re-sheeting	2025/26
MARTIN PELUSEY ROAD	Asphalt Reseals	Reseal (Asphalt)	2025/26
MILLARD STREET	Asphalt Reseals	Reseal (Asphalt)	2025/26
MONASH BOULEVARD	Asphalt Reseals	Reseal (Asphalt)	2025/26
MOUNTFORD ACCESS	Gravel Resheets	Gravel Re-sheeting	2025/26
SCOTT STREET	Asphalt Reseals	Reseal (Asphalt)	2025/26
ST HELENA ROAD	Gravel Resheets	Gravel Re-sheeting	2025/26
ABE COURT	Asphalt Reseals	Reseal (Asphalt)	2026/27
DARDANUP WEST ROAD	Road Reconstruction	DESIGN FOR: Rehabilitation (Bitumen)	2026/27
DOWDELLS LINE	Road Reconstruction	Rehabilitation (Bitumen)	2026/27
DOWDELLS LINE	Road Reconstruction	Rehabilitation (Bitumen)	2026/27
DOWDELLS LINE	Road Reconstruction	Rehabilitation (Asphalt)	2026/27
DOWDELLS LINE	Road Reconstruction	DESIGN FOR: Rehabilitation (Bitumen)	2026/27
EATON DRIVE LEFT	Asphalt Reseals	Reseal (Asphalt)	2026/27
EATON DRIVE RIGHT	Road Reconstruction	Rehabilitation (Asphalt)	2026/27
GARVEY ROAD	Bitumen Reseals	Reseal (Bitumen)	2026/27
HAMILTON ROAD	Road Reconstruction	Reconstruction (Bitumen)	2026/27
HAMILTON ROAD	Asphalt Reseals	Reseal (Asphalt)	2026/27
HYNES ROAD	Asphalt Reseals	Reseal (Asphalt)	2026/27
LUSITANO AVENUE	Asphalt Reseals	Reseal (Asphalt)	2026/27
MILLARD STREET	Asphalt Reseals	Reseal (Asphalt)	2026/27

ROAD NAME	BUDGET REPORTING CLASSIFICATION	DESIGN DESCRIPTION	BUDGET YEAR
MILLARD STREET	Asphalt Reseals	Reseal (Asphalt)	2026/27
MILLBRIDGE BOULEVARD	Asphalt Reseals	Reseal (Asphalt)	2026/27
MOORE ROAD	Asphalt Reseals	"Reseal (Asphalt)	
Replace Kerb: Left = 0m; Right = 51m"	2026/27		
OFFER ROAD	Road Reconstruction	DESIGN FOR: Rehabilitation (Bitumen)	2026/27
OFFER ROAD	Road Reconstruction	DESIGN FOR: Rehabilitation (Bitumen)	2026/27
OFFER ROAD	Road Reconstruction	DESIGN FOR: Rehabilitation (Bitumen)	2026/27
TANK STREET	Gravel Resheets	Gravel Re-sheeting	2026/27
VELVET GROVE	Asphalt Reseals	Reseal (Asphalt)	2026/27
CATALANO ROAD	Gravel Resheets	Gravel Re-sheeting	2027/28
DARDANUP WEST ROAD	Road Reconstruction	Rehabilitation (Bitumen)	2027/28
DIADEM STREET	Asphalt Reseals	Reseal (Asphalt)	2027/28
DOWDELLS LINE	Bitumen Reseals	Reseal (Bitumen)	2027/28
DOWDELLS LINE	Road Reconstruction	DESIGN FOR: Rehabilitation (Bitumen)	2027/28
DOWDELLS LINE	Road Reconstruction	Rehabilitation (Bitumen)	2027/28
EATON DRIVE RIGHT	Road Reconstruction	Rehabilitation (Asphalt)	2027/28
FERGUSON ROAD	Bitumen Reseals	Reseal (Bitumen)	2027/28
FERGUSON ROAD	Road Reconstruction	DESIGN FOR: Rehabilitation (Asphalt)	2027/28
JOSHUA BROOK ROAD	Gravel Resheets	Gravel Re-sheeting	2027/28
LENNARD ROAD	Gravel Resheets	Gravel Re-sheeting	2027/28
MURDOCH CRESCENT	Asphalt Reseals	Reseal (Asphalt)	2027/28
PANIZZA ROAD	Gravel Resheets	Gravel Re-sheeting	2027/28
TEMPLE ROAD	Gravel Resheets	Gravel Re-sheeting	2027/28
WELLINGTON MILL ROAD	Bitumen Reseals	Reseal (Bitumen)	2027/28
WELLINGTON MILL ROAD	Bitumen Reseals	Reseal (Bitumen)	2027/28
BANKSIA ROAD	Gravel Resheets	Gravel Re-sheeting	2028/29
CHARTERHOUSE STREET	Asphalt Reseals	Reseal (Asphalt)	2028/29
CORAL PLACE	Asphalt Reseals	Reseal (Asphalt)	2028/29
CRONSHAW ROAD	Gravel Resheets	Gravel Re-sheeting	2028/29
DOWDELLS LINE	Road Reconstruction	Rehabilitation (Bitumen)	2028/29
EATON DRIVE LEFT	Bitumen Reseals	Reseal (Bitumen)	2028/29
EDITH COWAN AVENUE	Asphalt Reseals	Reseal (Asphalt)	2028/29
FERGUSON ROAD	Asphalt Reseals	Reseal (Asphalt)	2028/29
FERGUSON ROAD	Road Reconstruction	Rehabilitation (Asphalt)	2028/29
HAMILTON ROAD	Bitumen Reseals	2nd Coat Seal (10mm)	2028/29
HAROLD DOUGLAS DRIVE	Road Reconstruction	DESIGN FOR: Rehabilitation (Bitumen)	2028/29
HAYWARD STREET	Asphalt Reseals	Reseal (Asphalt)	2028/29
INDIGO LOOP	Asphalt Reseals	Reseal (Asphalt)	2028/29
LUSITANO AVENUE	Asphalt Reseals	Reseal (Asphalt)	2028/29
MALABOR RETREAT	Asphalt Reseals	Reseal (Asphalt)	2028/29
MARTIN PELUSEY ROAD	Asphalt Reseals	Reseal (Asphalt)	2028/29
MILLARD STREET	Asphalt Reseals	Reseal (Asphalt)	2028/29

ROAD NAME	BUDGET REPORTING CLASSIFICATION	DESIGN DESCRIPTION	BUDGET YEAR
MILLARD STREET	Asphalt Reseals	Reseal (Asphalt)	2028/29
OAK COURT	Asphalt Reseals	Reseal (Asphalt)	2028/29
PRATT ROAD	Asphalt Reseals	Reseal (Asphalt)	2028/29

It is the Officer's intention to have clear project summary documentation for each of the 24/25 road projects prior to the finalisation of the 24/25 works program and are not included as part of this report.

In summary, the program represents a rational and reasonable program that meets the needs of the maintenance needs of the network while remaining in line with the Shire's available budgets. Improvements to the scheduling and breakdown of projects will ensure that adequate pre-planning and preparation for works is carried out and will aid in maximising grant applications (through better understanding of the scope and scale of works to be undertaken).

END REPORT

9.10 Title: Elected Member Fees, Expenses and Allowances – 2024/25

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mr Phil Anastasakis - Deputy CEO</i>
Reporting Officer	<i>Mrs Natalie Hopkins - Manager Financial Services</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Legislative.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>9.10 – Risk Assessment Tool</i>

Overview

Council is requested to review elected member fees and allowances as part of the formulation of the 2024/25 Corporate Business Plan, Long Term Financial Plan and Annual Budget.

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 13-24 MOVED - Cr. T G Gardiner SECONDED – Cr. A C Jenour

THAT the Integrated Planning Committee recommends that Council:

- 1. Sets the Shire President and Elected Member 2024/25 Annual Attendance Fee at 75% of the prevailing maximum Band 3 value for the Shire of Dardanup applying from the 1st of July 2024, as determined by the Salaries and Allowances Tribunal.**

2. Sets the Shire President and Deputy Shire President 2024/25 Annual Local Government Allowance at 75% of the prevailing maximum Band 3 value for the Shire of Dardanup applying from the 1st of July 2024, as determined by the Salaries and Allowances Tribunal.
3. Sets the Elected Member 2024/25 Annual Information and Communications Technology (ICT) Allowance in lieu of expense reimbursements, at 75% of the prevailing maximum Band 3 value for the Shire of Dardanup applying from the 1st of July 2024, as determined by the Salaries and Allowances Tribunal.
4. Reimburse child care expenses at the lesser of actual cost or \$35 per hour (as determined by the Salaries & Allowances Tribunal). Reimbursement shall be made upon submission of documentary evidence that the expense has been incurred for child care expenses.
5. Reimburse travel expenses upon documentary evidence of km's travelled or expense incurred in accordance with the *Local Government (Administration) Regulations 1996* and Council Policy CnG CP042 - Councillor Fees.

CARRIED

4/2

FOR THE MOTION	AGAINST THE MOTION
Cr T Gardiner	Cr E Lilly
Cr J Manoni	Cr. A Webster
Cr T Jenour	
Cr M Hutchinson	

Background

The Salaries and Allowances Tribunal (SAT) is empowered to determine certain payments that are to be made or reimbursed to elected Council members.

Where the SAT has chosen to determine minimum and maximum amounts for fees, expenses or allowances, there is an obligation on Local Governments to set the amounts to be paid or reimbursed within the range determined.

Section 5.98 of the *Local Government Act 1995* (LGA) permits the reimbursement of prescribed expenses and the payment for Councillors to attend meetings and committees.

Meeting Attendance Fees are payable for the attendance at each meeting. SAT determines minimum and maximum fees.

SAT has determined four categories (or bands) and has assessed each Local Government to be categorised from Band 1 (largest Councils) through to Band 4 (smallest). The Shire of Dardanup has been categorised as a Band 3 Council.

Council is anticipating the 2024/25 Salaries and Allowances Determination will be released mid-April with an effective date of the 1st of July 2024. There was an increase of 1.5% applied to the 2023/24 Salaries and Allowances, therefore it is anticipated a small increase around 3% may be applied from the 1st of July 2024.

The following table sets out the current minimum and maximum Meeting Attendance Fees as determined by the SAT on the 6th of April 2023 for the 2023/24 financial year.

MINIMUM & MAXIMUM MEETING ATTENDANCE FEES – 2023/24		
<u>BAND 3</u>		
	Members other than President or Mayor	President or Mayor
Council Meeting (per meeting)	Minimum Fee - \$205 Maximum Fee - \$430	Minimum Fee - \$205 Maximum Fee - \$660
Committee Meeting (per meeting)	Minimum Fee - \$100 Maximum Fee - \$215	Minimum Fee - \$100 Maximum Fee - \$215
Annual Fee in Lieu of fees for attending meeting per s5.99 LGA	Minimum Fee - \$8,000 Maximum Fee - \$17,030	Minimum Fee - \$8,000 Maximum Fee - \$26,370

It has been the practice of Council to pay elected members an Annual Fee in lieu of an attendance fee for each Council meeting under s5.99 LGA.

MEETING ATTENDANCE FEES TO SHIRE OF DARDANUP ELECTED MEMBERS – 2023/24		
<u>CURRENTLY PAID</u>		
	Members other than the President	President
Annual Fee in Lieu of fees for attending meeting per s5.99 LGA	\$12,773 Equates to 75.0% of the Maximum Fee	\$19,778 Equates to 75.0% of the Maximum Fee

5.99. Annual fee for council members in lieu of fees for attending meetings

A local government may decide that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —*

- (a) the annual fee determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B; or*
- (b) where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.*

** Absolute majority required.*

In addition to the Meeting Attendance Fee, a President or Mayor may be paid an Annual Allowance in accordance with Section 5.98(5) and Section 5.98A of the LGA.

Deputies may also be paid an Annual Allowance being up to 25% of that payable to Presidents or Mayors. The following tables' set out the Annual Allowance for Band 3 as per the Salaries and Allowances Tribunal, and the Annual Allowance (Local Government Allowance) as adopted by Council for the 2023/24 financial year calculated as 75% of the Maximum Fee.

ANNUAL ALLOWANCE FOR PRESIDENT OR DEPUTY PRESIDENT – 2023/24		
<u>BAND 3</u>		
	President or Mayor	Deputy President or Mayor (up to 25% of President or Mayor)
Band 3 Allowance	Minimum Fee = \$1,070 Maximum Fee = \$38,450	Minimum Fee = \$268 Maximum Fee = \$9,613

ANNUAL ALLOWANCE FOR PRESIDENT OR DEPUTY PRESIDENT – 2023/24		
<u>CURRENTLY PAID</u>		
	President or Mayor	Deputy President or Mayor (up to 25% of President or Mayor)
Local Government Allowance	\$28,838 Equates to 75.0% of the Maximum Fee	\$7,209 Equates to 75.0% of the Maximum Fee

Members are entitled to be reimbursed for prescribed expenses in accordance with Section 5.98 of the LGA. In addition, Council may resolve to reimburse additional prescribed expenses.

Expenses that are required to be reimbursed are regulated as follows.

Expenses that are to be reimbursed — s. 5.98(2)(a) and (3)

(1) For the purposes of section 5.98(2)(a), the kinds of expenses that are to be reimbursed by all local governments are —

(a) rental charges incurred by a Council member in relation to one telephone and one facsimile machine; and

(b) child care and travel costs incurred by a Council member because of the member's attendance at a Council meeting or a meeting of a committee of which he or she is also a member

The extent to which telephone & fax line rentals referred to in sub-regulation (1)(a) can be reimbursed is the actual amount.

The extent to which child care costs referred to in sub-regulation (1)(b) can be reimbursed is the actual cost per hour or \$35.00 per hour (2023/24), whichever is the lesser amount.

The extent to which travel costs referred to in sub regulation (1)(b) can be reimbursed:

(a) if the person lives or works in the local government district or an adjoining local government district, is the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or

(b) if the person does not live or work in the local government district or an adjoining local government district, is the actual cost, in relation to a journey from the person's place of residence or work and back —

(i) for the person to travel from the person's place of residence or work to the meeting and back; or

(ii) if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.

Instead of reimbursing a particular type of expense, Council may resolve to pay an annual allowance that is within the prescribed range.

- *Allowances in lieu of reimbursement of telecommunications expenses:*

Elected Members are paid an annual Information and Communications Technology (ICT) Allowance of \$2,625 pa which is 75% of the prevailing maximum band value of \$3,500. The ICT allowance shall be paid in accordance with Section 5.99A of the Local Government Act. This allowance validates all costs relating to telephone usage including plans and contracts, rentals, mobile phones, mobile devices, extra telephone lines, call costs, internet service provider fees, and consumables incurred while performing the functions of a Councillor.

The minimum ICT annual allowance determined by SAT is \$500 per annum; the maximum being \$3,500 per annum (2023/24).

- *Allowances in lieu of reimbursement of travelling and accommodation expenses:*

The maximum annual allowance for travelling and accommodation expenses is the same amount as the amount to which a person would be entitled for those expenses in the same circumstances under the Public Service Award in accordance with Council Policy CnG CP042 – *Councillor Fees Policy*.

- *Reimbursements*

Council currently pays the following allowances and expense reimbursements.

- Travel / Accommodation - \$0.6866 per km (1600c to 2600cc), \$0.9554 (over 2600cc), \$0.5669 (under 1600cc) or actual cost incurred.
- Child Care – Maximum \$35 per hour.

Legal Implications

Only reimbursement of permissible expenditure and allowances up to prescribed amounts are payable in accordance with Section 5.98, 5.98A, 5.99 and 5.99A of the *Local Government Act 1995*.

Part 8 of the *Local Government (Administration) Regulations 1996* includes the provisions on which local government payments are made to elected members, refer Regulation 30, 31, and 32.

Council Plan

- 13.1 - Adopt best practice governance.
- 13.2 - Manage the Shire's resources responsibly.
- 14.2 - Ensure equitable, inclusive and transparent engagement and decision- making.

Environment - None.

Precedents

Council currently pays the following Elected Member fees:

ANNUAL ATTENDANCE FEE	
Shire President	\$19,778
Elected Members other than Shire President	\$12,773
ANNUAL LOCAL GOVERNMENT ALLOWANCE	
Shire President	\$28,838
Deputy Shire President	\$7,209
ALLOWANCES PER ANNUM	
Information and Communications Technology	\$2,625
REIMBURSEMENTS	
Travel / Accommodation	\$0.68 km or actual expense incurred
Child Care	Reimburse expenses up to a maximum of \$35 per hour

SAT undertakes an annual review of fees and allowances and publishes the new rates in April each year.

At the Integrated Planning Committee meeting held on the 8th of March 2023 [IPC: 02-23], and subsequent Ordinary Council meeting on the 22nd of March 2023, Council resolved [OCM: 58-23] to move the setting of Elected Members fees and allowances at a fixed 75 percentage of the prevailing published rate. This therefore enables allowances to increase in line with SAT percentage increases automatically.

THAT Council:

1. *Sets the Shire President and Elected Member 2023/24 Annual Attendance Fee at 75% of the prevailing maximum Band 3 value for the Shire of Dardanup applying from the 1st of July 2023, as determined by the Salaries and Allowances Tribunal.*
2. *Sets the Shire President and Deputy Shire President 2023/24 Annual Local Government Allowance at 75% of the prevailing maximum Band 3 value for the Shire of Dardanup applying from the 1st of July 2023, as determined by the Salaries and Allowances Tribunal.*
3. *Sets the Elected Member 2023/24 Annual Information and Communications Technology (ICT) Allowance in lieu of expense reimbursements, at 75% of the prevailing maximum Band 3 value for the Shire of Dardanup applying from the 1st of July 2023, as determined by the Salaries and Allowances Tribunal.*
4. *Reimburses child care expenses at the lesser of actual cost or \$35 per hour (as determined by the Salaries & Allowances Tribunal). Reimbursement shall be made upon submission of documentary evidence that the expense has been incurred for child care expenses.*
5. *Reimburses travel expenses upon documentary evidence of km's travelled or expense incurred in accordance with the Local Government (Administration) Regulations 1996 and Council Policy CnG CP042 - Councillor Fees.*

Council Policy CnG CP042 adopted on the 28th of September 2022 [OCM: 243-22] incorporates the 75% of the maximum band value for Council Meeting Attendance Fees, Local Government Allowances, Reimbursement of ICT (Information and Communications Technology) Allowances.

Budget Implications

Each year Council includes in the annual budget the anticipated elected member fees, expenses and allowance based on 75% of the SAT Band 3 allowance, together with any increase determined by SAT.

Budget – Whole of Life Cost

As no new assets have been created, there are no direct whole of life or ongoing cost implications.

Council Policy Compliance

CnG CP042 Councillor Fees Policy was reviewed and amended in September 2022 which includes a provision of 75% of the Maximum Band Value for Councillor Fees and Allowances.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.10) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Elected Member Fees, Expenses and Allowance – 2024/25
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	<p>Financial Elected Member & Staff Budget requests form part of the Annual Budget Process</p> <p>Legal and Compliance Risk of Council breaching the Local Government Act 1995 – Risk that the Member Fees, Expenses and Allowances is not adopted</p>

Officer Comment

Elected Member remuneration is reviewed annually by the Salaries and Allowances Tribunal. As at the reporting date, the SAT had not released the determination for Local Government Elected Members for payments and allowances effective 1st of July 2024.

In line with Council’s decision, it is proposed that Council adopts the following set percentages for the Annual Attendance Fee, the Local Government Allowance, and the ICT Allowance for the 2024/25 financial year:

ANNUAL ATTENDANCE FEE		
	Current 2023/24	Proposed 2024/25
Shire President	\$19,778 equates to 75% of maximum band value (Band 3)	75% of the maximum band value (Band 3)
Councillors other than Shire President	\$12,773 equates to 75% of the maximum band value (Band 3)	75% of the maximum band value (Band 3)

LOCAL GOVERNMENT ALLOWANCE		
	Current 2023/24	Proposed 2024/25
Shire President	\$28,838 equates to 75% of maximum band value (Band 3)	75% of the maximum band value (Band 3)
Deputy Shire President	\$7,209 equates to 75% of maximum band value (Band 3 up to 25% of Shire President)	75% of the maximum band value (Band 3 = up to 25% of Shire President)*

* Deputies may also be paid an Annual Allowance being up to 25% of that payable to Presidents or Mayors.

ANNUAL INFORMATION & COMMUNICATIONS TECHNOLOGY (ICT) ALLOWANCE		
	Current 2023/24	Proposed 2023/24
All Councillors	\$2,625 per annum equates to 75% of maximum band value (Band 3)	75% of the maximum band value (Band 3)

The minimum ICT annual allowance for determined by SAT is \$500 per annum; the maximum being \$3,500 per annum (2023/24).

END REPORT

9.11 [Title: Debt Management Plan 2024/25 – 2033/34](#)

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mr Phil Anastasakis - Deputy CEO</i>
Reporting Officer	<i>Mr Phil Anastasakis - Deputy CEO</i>
Legislation	<i>Local Government (Financial Management) Regulations 1996</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>Appendix IPC: 9.11A – Debt Management Plan 2024/25 to 2033/34 Appendix IPC: 9.11B – Risk Assessment Tool</i>

Overview

The Committee is requested to consider and endorse the 2024/25 Debt Management Plan which is incorporated within the 2024/25 Budget, four year Corporate Business Plan and 10 year Long Term Financial Plan (Appendix IPC: 9.11A).

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 14-24 MOVED - Cr. T G Gardiner SECONDED – Cr. E P Lilly

THAT the Integrated Planning Committee recommends that Council endorses the Debt Management Plan 2024/25 to 2033/34 (refer to Appendix IPC: 9.11A) for the 2024/25 budget, four year Corporate Business Plan, and Long Term Financial Plan.

CARRIED
6/0

Background

As part of the Department of Local Government, Sport & Cultural Industries Integrated Planning and Reporting Framework and legislative requirements, Council is to develop a Long Term Financial Plan for a minimum period of 10 years. The Long Term Financial Plan is a ten year rolling plan (Council staff have projected the LTFP to 15 years) that incorporates the four-year financial projections accompanying the Corporate Business Plan. It is a key tool for prioritisation and ensuring the financial sustainability of the Local Government. The LTFP identifies key assumptions such as demographic projections, rating base growth, consumer price index or local government cost index, interest rates and projected rate increases.

The Annual Budget is directly aligned to year one of the Corporate Business Plan and Long Term Financial Plan. Under Section 6.2 of the *Local Government Act 1995*, Council is required to prepare and adopt an Annual Budget each year.

Part of Council's process includes reviewing the Debt Management Plan that has been included in the previous year's Long Term Financial Plan, four year Corporate Business Plan and Annual Budget.

Legal Implications

Local Government Act 1995

Local Government (Financial Management) 1996

Section 6.2 (4) of the *Local Government Act 1995* states:

- 6.2. *Local government to prepare annual budget*
- (4) *The annual budget is to incorporate —*
 - (a) *particulars of the estimated expenditure proposed to be incurred by the local government;*

Local Government (Administration) Regulations 1996:

19C. *Strategic community plans, requirements for (Acts. 5.56)*

19DA. *Corporate business plans, requirements for (Acts. 5.56)*

- (1) *A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- (2) *A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.*
- (3) *A corporate business plan for a district is to —*
 - (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.*
- (4) *A local government is to review the current corporate business plan for its district every year.*
- (5) *A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.*
- (6) *A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.*

**Absolute majority required.*

- (7) *If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.*

Council Plan

- 13.1 - Adopt best practice governance.
13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Each year as part of the Strategic Financial Plan review and development process, Council has adopted a Debt Management Plan which establishes the level of debt and new loans for the next 10-15 years. These forecast new loans are reflected in the interrelated Annual Budget / Corporate Business Plan / Long Term Financial Plan.

Budget Implications

As noted in the Debt Management Plan, the use of debt as a means of funding asset acquisitions, renewals and maintenance is a useful mechanism for allocating the costs of such works over a time frame that reflects when residents will benefit from the assets.

The current projected loans over the next 10 years under the Debt Management Plan are summarised below (refer to Appendix IPC: 9.11B):

Forecast New Loans	Current Year 23/24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34
Loan – Stage 2 Admin Building	1.5m										
Loan – ERP Project		1.6m									
Total Outstanding Debt (million \$)	9.78	10.86	10.26	9.64	9.03	8.44	7.87	7.29	6.75	6.20	5.62

Budget – Whole of Life Cost

As no new assets have been created, there are no direct whole of life or ongoing cost implications.

Council Policy Compliance

The budget is based on the principles contained in the Strategic Community Plan and Corporate Business Plan. *Policy CnG CP018 – Corporate Business Plan & Long Term Financial Plan* applies.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.11B) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Debt Management Plan - 2024/25
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	<p>Financial Financial sustainability impacted through too much debt.</p> <p>Legal and Compliance Compliance with budget, rating and integrated planning review and development process.</p> <p>Reputational Shire reputation can be negatively impacted if debt levels are considered excessive by the community.</p>

Officer Comment

Currently there are no specific restrictions on Councils ability to borrow. There is a practical limit beyond which debt service costs (Principal + Interest repayments + Government Guarantee Fee) will affect the capacity of Council to deliver service levels. It is therefore critical that debt funding is appropriately planned and monitored if Council is to maintain the capacity to effectively use this funding source.

Strategic planning allows Council to develop targets and standards for debt that are strategic in nature, rather than relying on debt as a response to current financial requirements.

Councils Debt Strategy requires Council to consider:

- The circumstances under which borrowings are made;
- The impact borrowings will have strategically; and
- If the return on the debt (in commercial situations) can service the debt itself.

Treasury Corporation have produced an indicative debt capacity calculator which is incorporated into the Shire’s Long Term Financial Plan model. While borrowing capacity will vary from year to year, the ‘Indicative Additional Debt Capacity Calculator’ assists Council in determining its borrowing capacity by using information within the Long Term Financial Plan. This is based on prudent loan servicing limits and provides important planning information to help the Council decide if debt should be considered as a financing source for additional future capital expenditure.

Based on financial projections within the current Long Term Financial Plan, together with projected capital expenditure and current and future loans, Council’s additional borrowing capacity for 2024/25 is approximately \$0. If Council were to raise additional loans it would need additional rate income to be raised to service these additional loan repayments.

For this reason the current funding of asset renewal, replacement and acquisition outlined through the various Asset Management Plans consists of a balance of debt (drawn from future rates), cash reserves (drawn from past rates) and municipal funds (drawn from current year rates).

END REPORT

9.12 [Title: Draft Annual Fees and Charges 2024/25 – 2033/34](#)

Reporting Department	Corporate & Governance Directorate
Responsible Officer	Mr Phil Anastasakis - Deputy CEO
Reporting Officer	Mrs Natalie Hopkins - Manager Financial Services
Legislation	Local Government (Financial Management) Regulations 1996
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.
Attachments	Appendix IPC: 9.12A – Draft Fees and Charges 2024-25 Appendix IPC: 9.12B – Risk Assessment Tool

Overview

This report presents Council with the draft 2024/25 Fees and Charges, which form part of the 2024/25 budget development process. The final Fees and Charges will be included in the budget adoption report presented to Council in late June 2024.

Note: Councillors were provided with updated information prior to the commencement of the meeting which showed an increase in the Waste Disposal Fee as part of the Schedule of Fees and Charges.

Change to Officer Recommendation - None.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC: 15-24 MOVED - Cr. J D Manoni SECONDED – Cr. A L Webster

THAT the Integrated Planning Committee recommends that Council:

- 1. Endorse the Draft 2024/25 Schedule of Fees and Charges included as (Appendix IPC 9.12A), to become effective 1 July 2024; and**
- 2. Where required, give local public notice of the applicable Fees and Charges.**

CARRIED
5/1

FOR THE MOTION	AGAINST THE MOTION
Cr T Gardiner	Cr E Lilly
Cr J Manoni	
Cr T Jenour	
Cr. A Webster	
Cr M Hutchinson	

Background

Section of 6.16 to 6.19 of the Local Government Act 1995 contains the provisions for local governments to set Fees and Charges annually. Historically Council has adopted its annual Fees and Charges later in the financial year, through the Annual Budget adoption process.

Reviewing the draft 2024/25 Fees and Charges early in the financial year allows Council to prioritise and implement budget forecast revenue streams into the 2024/25 Annual Budget from the 1st July 2024.

Legal Implications

Section 6.16 to 6.19 of the Local Government Act 1995 states:

6.16. *Imposition of fees and charges*

- (1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

** Absolute majority required.*

- (2) *A fee or charge may be imposed for the following —*

- (a) *providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
(b) *supplying a service or carrying out work at the request of a person;*
(c) *subject to section 5.94, providing information from local government records;*
(d) *receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
(e) *supplying goods;*
(f) *such other service as may be prescribed.*

- (3) *Fees and charges are to be imposed when adopting the annual budget but may be —*

- (a) *imposed* during a financial year; and*
(b) *amended* from time to time during a financial year.*

** Absolute majority required.*

6.17. *Setting level of fees and charges*

- (1) *In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*

- (a) *the cost to the local government of providing the service or goods; and*
(b) *the importance of the service or goods to the community; and*
(c) *the price at which the service or goods could be provided by an alternative provider.*

- (2) *A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*

- (3) *The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —*

- (a) *under section 5.96(copy of various registers, reports, plans, local laws, etc); or*
(b) *under section 6.16(2)(d)(copy of licenses, permits, certificates, etc); or*
(c) *prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*

- (4) *Regulations may —*

- (a) *prohibit the imposition of a fee or charge in prescribed circumstances; or*
(b) *limit the amount of a fee or charge in prescribed circumstances.*

6.18. *Effect of other written laws*

- (1) *If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —*

- (a) *determine an amount that is inconsistent with the amount determined under the other written law; or*
(b) *charge a fee or charge in addition to the amount determined by or under the other written law.*

- (2) *A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.*

6.19. *Local government to give notice of fees and charges*

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of—

- (a) *its intention to do so; and*
 (b) *the date from which it is proposed the fees or charges will be imposed.*

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Each year, setting of the Fees and Charges forms part of the Annual Budget / Long Term Financial Plan development process.

Budget Implications

Revenue associated with the adoption of the 2024/25 Fees and Charges will be included in 2023 – 2033 Council Plan that incorporates Council's four-year 2024/25 – 2027/28 Corporate Business Plan, 15 year Long Term Financial Plan, and the 2024/25 Annual Budget.

Budget – Whole of Life Cost

As no new assets have been created, there are no direct whole of life or ongoing cost implications.

Council Policy Compliance

The budget is based on the principles contained in the Strategic Community Plan and Corporate Business Plan. *Policy CnG CP018 – Corporate Business Plan & Long Term Financial Plan* applies.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.12B) for full assessment document.

Tier 2 – 'Low' or 'Moderate' Inherent Risk.	
Risk Event	Draft Annual Fees & Charges – 2024/25
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Financial Risk that the Draft 2024/25 Fees and Charges is not adopted by Council; Loss of Revenue

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
	Reputational	Inappropriate charging of fees may impact negatively on Council.
	Legal and Compliance	Risk of Council breaching the Local Government Act 1995 – Risk that the Draft 2024/25 Fees and Charges is not adopted by Council

Officer Comment

Council is requested to consider and endorse the draft Fees & Charges for the 2024/25 financial year. The endorsed Fees and Charges will form part of the 2024/25 Annual Budget. Any further adjustments to the Fees and Charges for 2024/25 will be included as part of the Budget adoption meeting scheduled for 26th June 2024.

The proposed fees and charges have been reviewed not only on the basis of cost recovery, but to also allow for a clear application by staff and not be cost prohibitive. Input has been sought from all Managers and key members of staff.

In the schedule of draft 2024/25 Fees and Charges, the majority of the fees and charges have increased by an average of 3.2%, partly reflective of CPI and other costing methodologies. The level of the fee or charge is set taking into account the cost, the importance to the community and the price of competitors. In each category the fee or charge is subject to a regular assessment to evidence compliance with legislation and to ensure there is no ‘revenue leakage’ which can result if the underlying costs on which the fee or charge is based exceeds CPI.

It should be noted that whilst some fees and charges have not increased over time, for example statutory fees such as Dog Registration Fees and FOI Applications, all fees and charges are reviewed on an annual basis.

The list of the proposed Draft 2024/25 Fees and Charges includes several new Fees as follows:

Tipping Fees

- *Item 10.1.2 – A new fee for 240L Wheelie Bin disposal for Recycling and Cardboard \$9.00*
- *Item 10.1.2 – A new fee for 140L Wheelie Bin disposal for Recycling and Cardboard \$5.00*

Eaton Recreation Centre

- *Item 11.3.1 – ERC Membership Joining Fee*

It is proposed that a new Membership Joining Fee of \$39.00 be charged to new members. This fee covers the cost of the Membership Welcome Pack including towel, water bottle and satchel bag, plus access entry band.

There are also a few fees to be either removed or consolidated within the ERC Fees and Charges.

These include:

- the removal of some ERC membership fees from 3, 6 and 12 months options to a fortnightly Direct Debit option;
- the removal of ERC meeting room hire as this space is no longer available;
- the removal of 20% Corporate Offering

Eaton Sports Pavilion

- *Item 11.1.6 – Meeting Room Hire*

Car Park Hire at ERC and ECL

- *Item 11.1.6 – Car Park Hire at ERC and ECL – \$361.25 Per Bay Per Annum*

A new fee has been introduced to allow for the hire and usage of the Car Parking bays located at Eaton Recreation Centre and Eaton Community Library (current location). The fee is based on car park hire of 68 bays (of 151 bays) to be utilised and hired by the Education Department, calculated on a percentage of actual annual costs incurred by Council. The charge equates to \$361.25 Per Pay Per Annum (GST Inclusive).

Building Control

- *Item 13.1.2 – Swimming Pool Barrier Inspection Fee \$145.00*

The 24/25 draft fees and charges include a new fee to charge for Swimming Pool Barrier Inspection Fee of \$145.00 for all proposed new pools. The new one-off initial pool barrier inspection charge will be included at the time of new applications for swimming pool or pool barrier building permit. This fee is in addition to the 4 Yearly Swimming Pool Inspection Fee charged to pool owners per year.

Eaton Administration Building Room Hire

- *Item 14.2.5 – Administration Building, Eaton – Room Hire (Various Fees)*

With the opening of the new Eaton Administration Building Room Hire, it is proposed that a new fee structure will be introduced for the hire of various Meeting Rooms and Council Chambers/Kitchen.

A new fee is also recommended to be endorsed for commercial hire (use) of the Meeting Room at the Dardanup Office.

Other Fees and Charges

There are also several other fees to be either removed or consolidated within the 24/25 draft fees and charges. They include:

- the consolidation of Debt Recovery Cost Fees into one fee 'At Cost' at Item 3.1.5 and 3.1.6;
- the removal of the 'Lost/Damaged Items' Administration Charge \$7.50 per book where the books are returned, however an increase to the Administration Charge of library books not returned is included at Item 3.1.8;
- Traffic Management Plan preparation removed as Council no longer have the resources to undertake this service.

Waste Fees

Some of Council's Waste Fees, associated with FOGO (Food and Garden Organics) expenditures, are forecast to increase above CPI for 2024/25. These fees are shown in Item 10.1.1 Waste Charges of the 2024/25 Draft Fees and Charges Schedule.

In applying a higher increase to some of these fees, Council Officers' have reviewed internal processes, costs associated with waste disposal, and sourced other local government fees in comparison to our own.

Officer Comment

Whilst there are several new fees proposed for the draft 24/25 fees and charges, there are a number of fees to be either removed or consolidated. These changes are reflected in Appendix 2024/25 Draft Fees and Charges whereby changes from the prior year fee are highlighted in 'red' font.

Overall there are no major changes from the current 2023/24 Adopted Fees and Charges to the Draft Fees and Charges proposed for 2024/25, other than incremental increases in the fee or charge due to the costing methodologies applied within the model, or applying a CPI factor.

END REPORT

9.13 [Title: Community Budget Requests 2024/25 – 2033/34](#)

Reporting Department	Corporate & Governance Directorate
Responsible Officer	Mr Phil Anastasakis - Deputy CEO
Reporting Officer	Mr Phil Anastasakis - Deputy CEO
Legislation	Local Government (Financial Management) Regulations 1996
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.
Attachments	Appendix IPC: 9.13A – Bethanie Fields – Gazebo Appendix IPC: 9.13B – Crooked Brook Rd culvert repair Appendix IPC: 9.13C – Bethanie Esprit path Appendix IPC: 9.13D – Ferguson Valley Marketing – Lost & Found Festival Appendix IPC: 9.13E – Risk Assessment Tool

Overview

Council is to consider the community budget requests received as part of the development of the 2024/25 Annual Budget development process.

Note: Mrs Cindy Barbetti entered and left the room [1.34]pm.

OFFICER RECOMMENDED RESOLUTION

THAT the Integrated Planning Committee recommends that Council:

1. Continue to financially support the following tourism groups, events and partnerships in the draft 2024/25 Annual Budget and Long Term Financial Plan 2024/25:

	2024/25	2025/26	2026/27	2027/28
Ferguson Valley Marketing Inc – Operational Grant (plus up to \$6,000 operational costs which are now included in the lease and paid for by Council)	\$23,500	\$23,500	\$24,205	\$24,931
Tourism & Events Grants – (Contestable Grant on application for remaining funds after committed support for Bull & Barrel	\$35,000	\$35,000	\$35,000	\$35,000

	2024/25	2025/26	2026/27	2027/28
Festival \$10,500, Eaton Foreshore Festival \$3,000, and Dardanup Arts Spectacular \$11,500) - CP044				
Bunbury Geographe Tourism Partnership	\$20,000	\$20,000	\$20,000	\$20,000
TOTAL	\$78,500	\$78,500	\$79,205	\$79,931

2. Supports/Does not Support the investigation and cost estimate of additional items at Carramar Park in Dardanup;

Note: if supported, this item would be referred to the 2024/25 mid-year budget review for further consideration after more detailed investigation by Council staff of the cost and service implications.

3. Supports/Does not Support a contribution in 2024/25 of \$3,501.00 to the Dardanup Heritage Collective to buy cataloguing software MOSAIC 12, but refers the group to the application for grant funding through the Shire of Dardanup community grants scheme;
4. Supports/Does not Support a contribution in 2024/25 of \$37,512.80 to the Burekup Cricket Club to improve the condition and sub-soil drainage of the Burekup oval, plus \$5,720.00 for the installation of additional bollards and chain gate around the Burekup oval.
5. Supports/Does not Support the investigation and cost estimate of a pathway along Duck Pond (along the back fences of the Sanford Way houses), an allowance for coreflute or cardboard tree guards, and additional maintenance on the Watson Reserve path and board walk in Eaton.

Note: if supported, this item would be referred to the 2024/25 mid-year budget review for further consideration after more detailed investigation by Council staff of the cost and service implications.

6. Supports/Does not Support those 2024/25 community budget requests supported by EMT and raised through the Infrastructure Directorate, with the following changes:

- Bethanie Reserve Shade Shelter
- Ferguson/Depiazzi sightline clearing
- Ferguson Road pedestrian crossing
- Planting of street trees for Stage 2A, 2B & 2C Parkridge
- Recreation Dr Way new pedestrian crossing near Finch Way
- Removal of Trees Cnr Eaton Drive and Millbridge Boulevard
- Summer watering of street trees installed for Stage 2A, 2B & 2C Parkridge
- Crooked Brook roundabout
- Crooked Brook Rd culvert repair

7. Supports/Does not Support a contribution in 2024/25 of \$20,000 to Ferguson Valley Marketing Inc for the Lost and Found Festival 2024.

Note: The Committee decided to vote on each item separately and split the officer recommended resolution accordingly.

Change to Officer Recommendation

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommended Resolution:

- *The 2024/25 Tourism and Events Grants increases from \$35,000 to \$40,000 to allocate \$15,000 to go to the Lost and Found Festival 2024 subject to other Council Support.*
- *Item 2 – “Carramar Park in Dardanup” This item was supported as part of the Civic Precinct Working Group.*
- *Item 7. “a contribution in 2024/25 of \$20,000 to Ferguson Valley Marketing Inc” was removed as it was part of the amendment to part 1 and was therefore no longer required.*
- *Item 4 “the installation of additional Bollards and the chain gate around the Burekup oval” was increased from \$5,720.00 to \$15,000.00 due to Director Infrastructure advising the committee on current costs and meeting relevant standards.*

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 16-24

MOVED -

Cr. T G Gardiner

SECONDED –

Cr. J D Manoni

THAT the Integrated Planning Committee recommends that Council Continue to financially support the following tourism groups, events and partnerships in the draft 2024/25 Annual Budget and Long Term Financial Plan 2024/25:

	2024/25	2025/26	2026/27	2027/28
Ferguson Valley Marketing Inc – Operational Grant (plus up to \$6,000 operational costs which are now included in the lease and paid for by Council)	\$23,500	\$23,500	\$24,205	\$24,931
Tourism & Events Grants – (Contestable Grant on application for remaining funds after committed support for Bull & Barrel Festival \$10,500, Eaton Foreshore Festival \$3,000, Dardanup Arts Spectacular \$11,500 and \$15,000 to Lost and Found) - CP044	\$40,000	\$35,000	\$35,000	\$35,000
Bunbury Geographe Tourism Partnership	\$20,000	\$20,000	\$20,000	\$20,000
TOTAL	\$78,500	\$78,500	\$79,205	\$79,931

CARRIED

4/3

On the casting vote of the Chairperson

FOR THE MOTION	AGAINST THE MOTION
Cr T Gardiner Cr J Manoni Cr T Jenour	Cr E Lilly Cr. A Webster Cr M Hutchinson

AND

**OFFICER RECOMMENDED RESOLUTION &
INTEGRATED PLANNING COMMITTEE RESOLUTION**

IPC 17-24 MOVED - Cr. E P Lilly SECONDED – Cr. T G Gardiner

THAT the Integrated Planning Committee recommends that Council supports the investigation and cost estimate of additional items at Carramar Park in Dardanup.

CARRIED
6/0

Note: This item will be referred to the 2024/25 mid-year budget review for further consideration after more detailed investigation by Council staff of the cost and service implications.

AND**OFFICER RECOMMENDED RESOLUTION &
INTEGRATED PLANNING COMMITTEE RESOLUTION**

IPC 18-24 MOVED - Cr. E P Lilly SECONDED – Cr. M R Hutchinson

THAT the Integrated Planning Committee recommends that Council supports a contribution in 2024/25 of \$3,501.00 to the Dardanup Heritage Collective to buy cataloguing software MOSAIC 12, but refers the group to the application for grant funding through the Shire of Dardanup community grants scheme.

CARRIED
6/0**AND****OFFICER RECOMMENDED RESOLUTION &
INTEGRATED PLANNING COMMITTEE RESOLUTION**

IPC 19-24 MOVED - Cr. E P Lilly SECONDED – Cr. A C Jenour

THAT the Integrated Planning Committee recommends that Council supports a contribution in 2024/25 of \$37,512.80 to the Burekup Cricket Club to improve the condition and sub-soil drainage of the Burekup oval.

CARRIED
6/0**AND**

**OFFICER RECOMMENDED RESOLUTION &
INTEGRATED PLANNING COMMITTEE RESOLUTION**

IPC 20-24 MOVED - Cr. E P Lilly SECONDED – Cr. A C Jenour

THAT the Integrated Planning Committee recommends that Council supports an allocation in 2024/25 of \$15,000.00 for the installation of additional bollards and chain gate around the Burekup oval.

CARRIED
6/0**AND****OFFICER RECOMMENDED RESOLUTION &
INTEGRATED PLANNING COMMITTEE RESOLUTION**

IPC 21-24 MOVED - Cr. T G Gardiner SECONDED – Cr. A L Webster

THAT the Integrated Planning Committee recommends that Council supports the investigation and cost estimate of a pathway along Duck Pond (along the back fences of the Sanford Way houses), an allowance for core flute or cardboard tree guards, and additional maintenance on the Watson Reserve path and board walk in Eaton.

CARRIED
6/0

Note: This item will be referred to the 2024/25 mid-year budget review for further consideration after more detailed investigation by Council staff of the cost and service implications.

AND**OFFICER RECOMMENDED RESOLUTION &
INTEGRATED PLANNING COMMITTEE RESOLUTION**

IPC 22-24 MOVED - Cr. T G Gardiner SECONDED – Cr. A L Webster

THAT the Integrated Planning Committee recommends that Council supports those 2024/25 community budget requests which were supported by Executive Management Team and raised through the Infrastructure Directorate, as follows:

- **Planting of street trees for Stage 2A, 2B & 2C Parkridge.**
- **Recreation Drive Way new pedestrian crossing near Finch Way.**
- **Removal of Trees Corner Eaton Drive and Millbridge Boulevard.**
- **Summer watering of street trees installed for Stage 2A, 2B & 2C Parkridge.**

CARRIED
6/0

AND

**OFFICER RECOMMENDED RESOLUTION &
INTEGRATED PLANNING COMMITTEE RESOLUTION**

IPC 23-24 MOVED - Cr. T G Gardiner SECONDED – Cr. A L Webster

THAT the Integrated Planning Committee recommends that Council does not support those 2024/25 community budget requests which were not supported by Executive Management Team and raised through the Infrastructure Directorate, as follows:

- **Bethanie Reserve Shade Shelter.**
- **Ferguson/Depiazzi sightline clearing.**
- **Ferguson Road pedestrian crossing.**
- **Crooked Brook roundabout.**
- **Crooked Brook Road culvert repair.**

CARRIED
6/0**Background**

Under Section 6.2 of the *Local Government Act 1995*, Council is required to prepare and adopt an Annual Budget each year. Part of Council's process includes considering budget submissions from Community Groups to the Chief Executive Officer, which are to be received no later than 31st March each year (*refer Council Policy CnG CP018 – Corporate Business Plan & Long Term Financial Plan*).

Council advertised in the South West Times on the 25th January 2024 seeking submissions from community and not-for-profit community groups for the 2024/25 Budget closing on 16th February 2024.

Council has received the following Budget requests:

1. Request from a resident of Dardanup, Ruby Trevathan requesting the installation of items in Carramar Park in Dardanup.
2. A request has been received from Janice Calcei – Secretary – Dardanup Heritage Collective to buy cataloguing software called MOSAIC 12. Total requested funding of \$3,501.00.
3. A request has been received from Zane Jones on behalf of the Burekup Cricket Club to improve the condition and sub-soil drainage of the Burekup oval. Total requested funding of \$37,512.80 plus GST.

A further request has been received from Zane Jones on behalf of the Burekup Cricket Club to install bollards and chain gates around the Burekup oval to block access to the cricket pitch/oval. Total requested funding of \$5,720.00 plus GST.

4. A request has been received from Carmel Boyce in Eaton relating to a pathway along Duck Pond (along the back fences of the Sanford Way houses), an allowance for coreflute or cardboard tree guards, and maintenance on the Watson Reserve path and board walk. No specific funding was requested other than to raise these items for consideration.

5. A request has been raised via Councillor Hutchinson on behalf of the Heasman family in Burekup regarding a road safety issue. The Infrastructure Directorate staff will investigate as a priority to see what can be done to address this and whether or not this should be included as a community budget request for deliberation by Council in the upcoming budget meetings.

In addition to the above requests received through the January/February 2024 advertising period, staff from the Infrastructure Directorate have received the following Community Budget Requests throughout the year:

INFRASTRUCTURE DIRECTORATE						
PROJECT	COMMENT	REQUESTED BY	PROGRAM - ASSET	FINANCIAL YEAR	COST	NET BUDGET IMPACT 2024/25
Bethanie Reserve Shade Shelter	Refer to Appendix IPC: 9.13A Not Supported by EMT	Bethanie Fields Residents Committee	Parks	2024/25	\$40,000	\$40,000
Ferguson/Depiazzi sightline clearing	In September 2019 Mrs Liz Eastman and Mr Turk Ellis raised their concerns at the Ferguson Hall meeting about the junction of Depiazzi and Ferguson Roads. Trucks, particularly the large Cleanaway doubles, pull out onto Ferguson Rd when leaving the tip. Whilst there is a slip lane on Ferguson to accommodate these large configurations they report that often the trucks tend not to use it and present as a hazard for vehicles travelling along Ferguson heading into town at 80kph. Their concern is that the potential for a collision is, in their opinion, high. Initially a relatively cost effective solution to the amount of \$15k has blown out to be \$93k as a result of offset planting - DWER requirement. MRWA also indicated that the posted speed limit will be changed to 80km/h and perhaps we should wait and see what impact that has. Not Supported by EMT	Community request	Roads	2024/25	\$93,400	\$93,400
Ferguson Road pedestrian crossing	Recently a very basic treatment has been applied to temporarily assist, but a more permanent repair is required. Potential funding could be requested from RRG. Monitor and apply for funding for 2025/26. Not Supported by EMT	Community request	Roads	2025/26	\$60,000	\$20,000
Planting of street trees for Stage 2A, 2B & 2C Parkridge	Bond money held in reserve for this purpose.	Add to the Parks program.	Parks	2024/25	\$18,255	\$0
Recreation Dr Way new pedestrian crossing near Finch Way.	Refer to Appendix IPC: 9.13C Recommend inclusion in Path Program 2024/25. Supported by EMT	Bethanie Esprit requested.	Paths	2024/25	\$10,000	\$10,000
Removal of Trees Cnr Eaton Drive and	Fusion Case ID10253 received on 29 November 2021.	Community requests	Parks	2024/25	\$5,000	\$5,000

INFRASTRUCTURE DIRECTORATE						
PROJECT	COMMENT	REQUESTED BY	PROGRAM - ASSET	FINANCIAL YEAR	COST	NET BUDGET IMPACT 2024/25
Millbridge Boulevard	Relatively low cost project to elevate a perceived safety concern. Supported by EMT					
Summer watering of street trees installed for Stage 2A, 2B & 2C Parkridge	Depending on item 16 above. EMT support but only to the extent of the bond being expended	Staff Request	Parks	2024/25	\$12,540	\$0
Crooked Brook roundabout	Concern raised with CEO by local resident. Splitter islands replace and upgrade - to be confirmed. Consider for 25/26 road program or sooner if risk assessment requires more urgent works Not Supported by EMT	Community requests	Roads	2024/25	TBC	
Crooked Brook Rd culvert repair.	Refer to Appendix IPC: 9.13B Culvert headwalls needs to be lifted to protect the road shoulder. Consider for 25/26 drainage program Not Supported by EMT	Community requests	Drainage	2025/26	TBC	
					\$239,195	\$208,400

Legal Implications

Local Government Act 1995

Local Government (Financial Management) 1996

Section 6.2 (4) of the *Local Government Act 1995* states:

6.2. *Local government to prepare annual budget*

(4) *The annual budget is to incorporate —*

(a) *particulars of the estimated expenditure proposed to be incurred by the local government;*

Part 2, Regulation 5 (1) (g) of the *Local Government (Financial Management) 1996* Regulation states:

5. *CEO's duties as to financial management*

(1) *Efficient systems and procedures are to be established by the CEO of a local government —*

(g) *to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.*

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Each year as part of the budget / LTFP development process Councillors, community and staff are provided the opportunity to put forward budget requests for consideration. The 2024/25 budget and Long Term Financial Plan adopted by Council included specific allocations to community groups.

Budget Implications

Any approved Community Budget requests will be included in Council's four-year 2024/25 – 2027/28 Corporate Business Plan, and the 2024/25 Annual Budget.

Council's adopted Long Term Financial Plan includes the following contributions relating to tourism, and tourism related festivals, events and activities (excludes community, arts and cultural development programs and Australia Day events):

	2023/24	2024/25	2025/26	2026/27	2027/28
Ferguson Valley Marketing Inc – Operational Grant (plus up to \$6,000 operational costs which are now included in the lease and paid for by Council)	\$23,500	\$23,500	\$23,500	\$24,205	\$24,931
Tourism & Events Grants – (Contestable Grant on application for remaining funds after committed support for Bull & Barrel Festival \$10,500, Eaton Foreshore Festival \$3,000, and Dardanup Arts Spectacular \$11,500) - CP044	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
Bunbury Geographe Tourism Partnership	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
TOTAL	\$78,500	\$78,500	\$78,500	\$79,205	\$79,931

The additional 2024/25 budget requests listed above have no budget funding allocated in the LTFP or 24/25 draft Budget.

If Council supports all of the budget requests, an additional \$208,400 in income will need to be obtained in 2024/25 through increased rates, other revenue sources, or through a reduction in other expenditure areas.

If Council supports all of the EMT supported budget requests (\$27,540), an additional \$15,000 in income will need to be obtained in 2024/25 through increased rates, other revenue sources, or through a reduction in other expenditure areas.

Budget – Whole of Life Cost

The Ferguson Valley Marketing Inc (FVM) group has received financial support from Council for many years. Based on the success of the FVM in growing membership and attracting grants from other agencies and sources, other requests may be forthcoming from the Board in the future.

A number of the budget requests relate to capital works and assets, which will require ongoing maintenance and eventual replacement in future years. This capital acquisition, maintenance and renewal has no budget funding allocated in the LTFP or 24/25 draft Budget.

Council Policy Compliance

The budget is based on the principles contained in the Strategic Community Plan and Corporate Business Plan. *Policy CnG CP018 – Corporate Business Plan & Long Term Financial Plan* applies.

Policy Exec CP011 Tourism Policy recognises and provides support to Ferguson Valley Marketing Inc.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.13E) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Community Budget Requests – 2024/25
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	<p>Financial Community Budget requests form part of the Annual Budget Process.</p> <p>Reputational Shire brand can be impacted if Community requests are not provided</p> <p>Legal & Compliance Failure to comply with Council policy CP 018 – Corporate Business Plan & Long Term Financial Plan could result in non-compliance</p>

Officer Comment

Below are three Community Budget Request submissions received for the 24/25 budget together with the correspondence supporting the submissions.

1. Community Budget Request Submission 1: Ruby Trevathan - Resident of Dardanup

I would like to make a formal submission for ideas for community funding. I know in previous community discussions some elements have been discussed. But I would like to make some additional points for consideration.

My submission relates to upgrades to Carramar Park in the town centre of Dardanup. I have attached some photos from other towns of examples to support my submission. Please see below a brief summary of new additions to the park I believe would serve the wider community.

- A nature playground suitable for toddlers up to 12 years olds. (We have recently had influx of new families moving to the townsite and surrounding areas, the existing two playgrounds are 20-30 years old well over due for replacement, I do believe that the shade sails could be reused for the new equipment to reduce costs to revamp the park area I believe the existing upgrades to the park between the hall and playground it would suit to continue the theme of a “nature” park as the tree planting and use of logs and wood-chips would make the areas flow and join together.*



to continue the theme of a “nature” park as the tree planting and use of logs and wood-chips would make the areas flow and join together.

- A multipurpose built drink fountain that caters for dog walkers, bottle refilling. (This would cater to all members of the community and would be space saving having it all in one station).
- The new picnic table to have a roof structure added so it is shaded (having the area covered would make it more useable both winter and summer months).



- New BBQs at least two added to the park for family's to use (existing BBQ is only one for the whole area and is over 20 years old).

- Park bins (including FOGO) that are accessible from the existing pathways (promoting recycling and responsible waste management to our children and community). Dardanup Shire should pave the way for other Shires by setting this as standard in our parks and community spaces.



2. Community Budget Request Submission 2: Janice Calcei – Secretary – Dardanup Heritage Collective

Dardanup Heritage Collective have submitted a community budget request to buy cataloguing software. It is called IS Technology this morning, the company selling and supporting MOSAIC 12.

The DHC plans to set up the room at Little St to collect and store history/heritage documents and photographs, some physical but many digitised. Part of the collection process will be to catalogue what comes in so there is an easily searchable record.

MOSAIC 12 is one product that would allow us to do this. The full \$ amount below is more than I mentioned, though I've tried to keep it to the barest minimum we would need to set up.

MOSAIC is currently being used by the City of Bunbury to manage their collection. In 2023, Barbara Rae demonstrated the product to several of our committee members. Ideally, we would like our volunteers to populate the catalogue but in future for it to be accessible to the Shire, and the public for research purposes.

The DHC would like the Shire to consider the networked MOSAIC option in future to make history/heritage documents as accessible as possible. Without a shared server, anyone wanting to search the catalogue will have to go to the Little St Office.

The DHC proposes a single user license. A networked license could be added later (\$440 extra) if the Shire of Dardanup can provide access to a shared server. Capel has done this by giving volunteers a single login they can all use to access a partitioned-off internal drive dedicated to the Collection.

Costing for single MOSAIC user:

- 1. Single user MOSAIC license - \$1,925 (each additional user is \$440).*
- 2. Price Includes 6 months of free support after which DHC can opt into annual support for \$172 pa. I recommend we purchase two years additional support, after which we can probably go it alone.*
- 3. Four online training modules on how to set up and use Mosaic: \$154.00 per person. I recommend at least two people do the training. \$154 x 4 modules x 2 people = \$1,232.00.*

TOTAL REQUESTED BUDGET FUNDING: \$3,501.00

3. Community Budget Request Submission 3: Zane Jones on behalf of the Burekup Cricket Club

On behalf of the Burekup Cricket Club I email you today with a proposal and costings for the 2024/25 Budget to improve the condition of the Burekup oval.

I firstly would like to note that the Burekup Cricket Club are under the understanding, the Burekup oval is an asset of the Shire of Dardanup, but under lease to the River Valley Primary School for school purposes. Apologies if this is incorrect.

The Burekup Cricket Club was established in 2004 and compete in the Bunbury and Districts Cricket Association (BDCA). The club current has 4 Junior teams, 1 Senior Female team and 2 senior males teams, this being 7 teams in total, with the club is projecting a further senior male and 2 Junior team in the 2024/25 season. In comparison, the Burekup Cricket Club currently has more junior teams than most of the clubs in the BDCA, including the bigger Bunbury based clubs. The Burekup Cricket Club uses the Burekup Oval as it main home ground and Wells Oval, Dardanup as it secondary home ground.

Over the past 5-7 years the Burekup oval has raised many issues due to the sub soil drainage that was installed circa 2008-2010. The sub soil drainage is 800m in total length and has raised mounds in areas of up to 300mm higher than normal flat oval level. These raised areas have raised safety concerns as when the cricket ball hits these sub soil areas, the ball deviates it trajectory causing the fielder to misfield with the result sometimes being struck by the ball on the body and or head. In my personal experiences I have witnessed the ball deviating up to 500mm from it true trajectory when hitting the areas in question. There has been many incidents over the past years that have seen senior players requiring stitchers to the head/hands, with most recently in January a thumb dislocation and thumb skin de-gloving, which ended up in emergency. With the increase of the junior contingency in the club, this has brought the safety concern to a level where can no longer be ignored.

The other issues with the sub soil drainage is the material that the trenches were backfilled with. The backfill material used looks to be sand of poor condition and no water tolerance. The sub soil lines around December each season die off due to the soil poor quality, causing dead patches, again causing the sand to be exposed. The sand is very uneven in height and loose under foot. This has seen as recent as last week a player enduring a knee injury due to the uneven/loose under foot grounding. Sliding in the field to field a ball is a common practice in a game of cricket. This is no longer advised at Burekup oval as the condition of the oval and dead patches is causing players knees to plug into the ground increasing the likelihood of serious knee injuries.

The watering of the oval has been a issue in many past seasons. Over the December school holidays annually, if there is a loss of power to the town the retic system resets causing the retic system to fail and turn off completely. Most of the time on these events, it does not get noticed for 7-10 days and

by this time, the oval is 50% plus dead. Regardless of how much water is applied after these events, the oval never recovers until to winter returns.

The grass on the oval has not been verti-mowed in recent history (5-10 years) The Primary school have their contractor mow the oval weekly on a Monday. The Cricket club then mow again on a Friday with the clubs mower. With these weekly mowing's, the lawn clippings are not removed, just left on oval. This has resulted in a thick layer of thatch across the oval, again the thick layer of thatch is causing water penetration issues. The oval is cored annually, but is done to late in summer and the coring does not penetrate to required depth due to hardness of ground. This process needs to be completed at the end of Spring when the ground is still soft and can be penetrated to required depth.

I would also like to note the club is aware that the 2023/24 Summer to date has been extremely dry and does not assist with growing conditions ECT.

Please see support pics of oval at bottom of this email.

To revisit the safety concerns mentioned above. The Bunbury & Districts Cricket Association (BDCA) has a standard of the oval the game is to be played on. At the conclusion of each game the 2 team captains agree on a pitch/ground report which gets sent to the BDCA. If the oval has continued "Poor" weekly reports, the BDCA has the right to remove the oval for future use until the oval is brought back to an acceptable condition. Due to the serious safety concerns raised and recent injuries, the Burekup oval is currently being graded at "poor". There is currently a real threat of the Burekup oval being removed from future season fixtured games, including the final that are upon us, with near all Burekup teams featured in. With so many teams under the Burekup Banner and projected more next season, to lose use of the Burekup oval would be detrimental to clubs current and future success.

We have liaised with various people with knowledge on how to rectify the Burekup oval. The general consciences is to cut and remove an 1800mm wide x 200mm deep trench along the 800m total length of sub soil mounds. This will then be backfilled with a soil conditioner/sand mix to flat ground oval level. We believe that this process will remove the raised sections and also improve the soil quality to assist with the grass dying off in the summer months. This will remove all safety concerns attached to the current conditions of the Burekup oval and remove the real threat of the BDCA removing the oval from the season fixtures.

As this oval is also used by the school, if agreed by River Valley Primary School, we would propose that this works be carried out in the September School Holidays, after the schools athletics carnival at end of term 3. The outcome would mean the oval will be under regrowth/recovery for the 4th School term and be out of use for the first half of the cricket season. We would envision the oval would be at a suitable condition for both the return of school Term 1 and second half of fixtured cricket games.

The end goal with the Burekup Cricket Club and the Burekup oval is to work with the River Valley Primary School and the Shire of Dardanup to achieve an outcome to suit all parties and continue to see the Burekup Cricket Club grow with safe and attractive facilities. Members of the Burekup Cricket Club have the ability and knowledge to manage this project if required. This was similar demonstrated when the construction of the new club cricket nets was managed by the club back in 2018.

Please see attached estimated pricing for proposed scope of works. The cricket club has been able to support this project by asking club sponsors and local businesses for there generous assistance. Cost savings noted in pricing below.

The earthworks have been quoted by PE Civil and would be the proffered contractor to complete this scope (Burekup Cricket Club Opinion Only)

Please let me know if any further info is required and please don't hesitate to contact me on mobile 0438263657 to discuss further.

Thanks for your time and the opportunity to present this proposal.

Regards

Zane Jones

Mobile: 0438263657

(On Behalf of Burekup Cricket Club)

JOB DESCRIPTION

- Boxout Raised area (Approximately) 800m) with the bobcat to allow for backfill with improved soil. Depth of 150 - 200 mm and width of 1800mm (bobcat bucket width)
- Dig out and dispose of old soil.
- Backfill with sand and soil conditioner mix.
- level and trim with bobcat.
- Steel drum roller to compact and level.
- Leave area clean and tidy.

VOLUME CALCULATIONS

- $800m \times 1.8m \times .200m = 288m^3$ of waste out
- Sand/ soil improver needed $288m^3$ to backfill Plus 15% compaction.. So a total of $331 m^3$ back in.

PRICE:

- Waste Disposal in 6 wheelers (no tipping fees charged only truck to transfer waste), $288m^3$ or 432 tonnes
\$7,920 + GST
(Note: Cost Saving of \$7,128.34 has been achieved by a Cricket Club Sponsor absorbing the tipping fee cost)
- Bobcat to dig waste out and reinstate sand & soil conditioner mix, Allow 6 days
\$10,800 + GST
- Sand \$9,532.80 + GST
(Note: Cost Saving of \$4,766.40 has been achieved by a Cricket Club Sponsor absorbing some of the sand supply cost)
- Soil improver \$2,480 + GST
- Roller \$1,980 + GST
- Labour \$4,800 + GST
- Sub Total \$37,512.80 GST: \$3,751.28 TOTAL: \$41,264.08

(Note: \$11,894.74 + GST Cost Saving on this proposed project has been achieved by generous support from the Burekup Cricket Club sponsors and local business)



I would also like to please add to the below,

This morning we were extremely saddened to find the centre wicket has been used again as a burnout pad. This has been devastating news for the Burekup Cricket club as the first round of the finals scheduled

for this weekend which the club will feature 4 of the 7 teams. The home games are now been relocated to available grounds around the South West. The club was in a good position to host finals and grand finals, but this event has now ended this dream.

In the 20 year history of the cricket club, this same scenario of the oval being “cut up” on has occurred over 20 times with at least half of those occasions seeing the astro turf damaged. The damaged caused by cars/motorbikes each occasion has required the club to replace the astro turf on the centre wicket of the Burekup oval. The replacement is required for being deemed unsafe to play a game of cricket due to ball deviation caused when the ball hits damaged astro turn areas. The turf was replaced 18 months ago at the cost of \$4500.00 and will now need to be replaced again. As you can appreciate, to be repeating this exercise at the tune of \$9000.00 in 18 months is not financially viable for the club.

Public vehicle access to the oval is extremely easy and has been a concern for many years. There is currently no bollards/fences on the South and West sides of the oval.

I would like to propose we revisit, with a sense of urgency, the requirement for the Burekup oval to be fitted with bollards to restrict vehicle access to the oval and ultimately remove the threat these event recurring. I’m aware this has been proposed/discussed before, but had come up against budgeting issues.

In addition to the below email regarding bollards I have obtained attached quote from McDonald Fencing in supply and install bollards and 2x 4m chain gates for oval entry. Please see below the basic sketch line of the proposed bollards installation on the South & West sides of the oval.



Community Budget Request Submission 4: Carmel Boyce

A request has been received from Carmel Boyce in Eaton relating to a pathway along Duck Pond (along the back fences of the Sanford Way houses), an allowance for coreflute or cardboard tree guards, and maintenance on the Watson Reserve path and board walk. No specific funding was requested other than to raise these items for consideration.

A north-south path through the eastern side of the Duck Pond (along the back fences of the Sandford Way houses).



Child Care centre

One of the concept plans for the Duck Pond showed a path from the Child care site through to Hamilton Rd, given the child care facility – it makes sense to provide a path that is easy for prams and little people to navigate.

An allowance in the budget for coreflute or cardboard tree guards if the seedlings are planted closer than 50m to a water source - this is simply best practice.



There is a path from the Watson Reserve through to Leake St that includes a wooden board walk over a damp land area, this walkway has been there as long as I can remember – between 25 - 30 years. In recent years it has required some maintenance due to the weathering of the wood, over the last 3 yrs (2021,2022 & 2023), I have emailed in when I've noticed that maintenance has been required.

Last year I noticed that it had been closed and on enquiring was told that there was currently no funding for it and the shire would need to source a grant. After discussions with residents and locals, a suggestion was made by a regular who works at the prison, that pre-release prisoners would be ideal for providing the labour required, the Eaton portion of landscaping SAR could be used to fund the materials for this project.

This path is shown on the plans that were on display at the Annual Report forum that I attended last night and is also shown on the concept plans for the Watson Reserve that has already been commented on by the community. This walkway is still being regularly used, despite the degraded state.



Community Budget Request Submission 5: Ferguson Valley Marketing

A request has been received from Ferguson Valley Marketing seeking a contribution in 2024/25 of \$20,000 towards the Lost and Found Festival 2024 – refer to *Appendix IPC: 9.13D*.

Based on the previous decisions of Council and level of financial support included in the Corporate Business Plan and Long Term Financial Plan, it is recommended to continue to provide existing levels of financial support to the groups, events and activities as outlined in table within the Budget Implications section of this report.

END REPORT

9.14 Title: Councillor/Staff Budget Requests 2024/25 – 2033/34

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mr Phil Anastasakis - Deputy CEO</i>
Reporting Officer	<i>Mr Phil Anastasakis - Deputy CEO</i>
Legislation	<i>Local Government (Financial Management) Regulations 1996</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>Appendix IPC: 9.14 – Risk Assessment Tool</i>

DECLARATION OF INTEREST

Cr. J D Manoni declared an Impartiality Interest in this item.
Please refer to Part 8 'Declaration of Interest' for full details.

Overview

This report summarises the 2024/25 budget requests that have been received from elected members and staff.

The Integrated Planning Committee is tasked with considering these requests and recommending the inclusion of specific items in the 2024/25 budget and Long Term Financial Plan.

Change to Officer Recommendation - No Change.

INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 24-24 MOVED - Cr. T G Gardiner SECONDED – Cr. E P Lilly

THAT the Integrated Planning Committee recommends that Council endorses the following projects be included for consideration in the Draft LTFP, Draft Corporate Business Plan and Draft 2024/25 Budget:

Councillor Budget Requests:

- **Additional Practice Cricket Net – Burekup Cricket Club.**

CARRIED
6/0

INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 25-24 MOVED - Cr. T G Gardiner SECONDED – Cr. J D Manoni

THAT the Integrated Planning Committee recommends that Council endorses the following projects be included for consideration in the Draft LTFP, Draft Corporate Business Plan and Draft 2024/25 Budget:

Staff Budget Requests:

1. **Government Advocacy Strategy**
2. **IT Software, Hardware & Support-Rec Ctr**
3. **WANJU Developer Contribution Plan**
4. **Workforce – Development Compliance Officer**
5. **Workforce – Building Surveyor**
6. **Town Planning Consultant**
7. **Reconciliation Actions and Native Title Engagement**
8. **Ann Street Left Out – Construction**
9. **Collie River Fishing Platform**
10. **Council Drive Improvements**
11. **Eaton Foreshore Boat Ramp**
12. **Planting of street trees for Stage 2A, 2B & 2C Parkridge**

CARRIED

5/1

FOR THE MOTION	AGAINST THE MOTION
Cr T Gardiner Cr J Manoni Cr T Jenour Cr. A Webster Cr M Hutchinson	Cr E Lilly

Background

Each year as part of the annual budget development process, elected members, community members and staff are invited to put forward requests for consideration in the draft budget. The requests are considered well before the budget is drafted, to avoid any late changes which may cause delays in the annual budget adoption process.

Requests from elected members, community members and staff were received up to 19th February 2024. Community budget requests are considered as part of a separate Integrated Planning Committee Agenda report. The elected member requests, and staff requests endorsed by the Executive Management Team, are outlined under the section “Budget Implications” below, with the Executive Management Team’s comment and recommendation provided for each item.

Legal Implications*Local Government Act 1995**Local Government (Financial Management) 1996*Section 6.2 (4) of the *Local Government Act 1995* states:

- 6.2. *Local government to prepare annual budget*
- (4) *The annual budget is to incorporate —*
- (a) *particulars of the estimated expenditure proposed to be incurred by the local government;*

Part 2, Regulation 5 (1) (g) of the *Local Government (Financial Management) 1996* Regulation states:

5. *CEO's duties as to financial management*
- (1) *Efficient systems and procedures are to be established by the CEO of a local government —*
- (g) *to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.*

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

Environment - None.**Precedents**

Each year as part of the budget / LTFP development process Councillors, community and staff are provided the opportunity to put forward budget requests for consideration.

Budget Implications

Please refer to the following tables: Table 1 – Councillor Budget Requests; and Table 2 – Staff Budget Requests.

COUNCIL BUDGET ADOPTION AND CONSIDERATION ITEMS

PROJECTS		ESTIMATED COST
1.		\$0

COUNCILLOR BUDGET REQUESTS

Cr Tyrrell Gardiner – NO ITEMS REQUESTED
Cr Luke Davies – NO ITEMS REQUESTED
Cr Mark Hutchinson – NO ITEMS REQUESTED
Cr Stacey Gillespie – NO ITEMS REQUESTED
Cr Annette Webster – NO ITEMS REQUESTED

Councillor Name	Budget Item Requested	Budget Amount \$	CEO / Director Comment	EMT Recommendation
Cr Bell	Could we please have some consideration to improving pull over stops/bus stops throughout Ferguson and Wellington Mills? I have had a chat to Andre, I don't have an estimated budget, and I don't believe it would be worthwhile to spend the required amount solely for bus stops (e.g. Ratcliffe Rd x Ferguson Rd intersection) however, I have identified that we really don't have safe pull over bays throughout the entire area (aka bus route).	\$	This can be completed as an operational action	This can be completed as an operational action in the Council Plan utilising staff time rather than engaging external consultants. Therefore no impact on the 24/25 budget other than internal time, which may result in a reprioritisation of initiatives in the Council Plan.

Councillor Name	Budget Item Requested	Budget Amount \$	CEO / Director Comment	EMT Recommendation
Cr Lilly	1. \$20,000 to be added annually to the fund for bridges – this request is based on the last 3 years needing to upgrade 2 bridges that were determined to be in urgent need by MRWA. Rather than having to find the funds once identified, I would prefer to have a little more available for urgent repairs.	\$20,000	Currently the Road Construction and Maintenance Reserve is the source of funding to use when urgent unplanned works are required. It is recommended that it remains in place until the Bridge Asset Management Plan (similar to the new Roads and Building AMP's) have been done and a separate Bridge Reserve is established.	Urgent works to be considered on an ad hoc basis and drawn from the Road Construction & Mtce Reserve. Council may wish to create a specific Bridge Reserve in the future for capital works. EMT recommends this only occurs once the Bridge AMP is established.
	2. \$30,000 for verge maintenance. The Shire of Dardanup have a lot of verges that do not get reduced enough to prevent fire. Recent fire in Eaton confirmed that we as a shire have a lot of fire risk relating to verges. I would like to request this allocation to be available for Volunteer Fire Brigades – under the guidance of our Fire Chief to use in activities to mitigate the fire risks associated with verges. Whilst the VFB has the necessary equipment to carry out these activities, some of our verges will present further costs – for ex traffic control along some road verges. The mitigation can also act as training opportunities for our brigades.	\$30,000	The Bushfire Risk Management Plan (BRM) is tenure blind and the intent of this is to ensure all unacceptable bushfire risks are identified and appropriately managed. An endorsed BRM is a prerequisite to being eligible for bushfire Mitigation Activity Fund grants. Currently the Shire maintains several reserves where slashing and fire breaks were	EMT does not recommend increasing at this time but that the MAF funding be considered for this purpose.

Councillor Name	Budget Item Requested	Budget Amount \$	CEO / Director Comment	EMT Recommendation
	I have discussed this idea with Chris Hynes who will provide support for this as a budget request as required.		completed. Potential fire hazards were addressed and to date around \$13k has been spent on contract work, with additional works done by internal staff. Majority of the works were carried out in and around recreational areas, reserves, small holdings, equestrian Centre and general farming.	

Councillor Name	Budget Item Requested	Budget Amount \$	CEO / Director Comment	EMT Recommendation
Cr Jenour	Bushfire Brigade members be considered to have either the ESL portion of their shire rates removed or credited or have a % rate reduction to their Shire rates.	\$	ESL contributions are collected by the Shire and paid to DFES. There is no ability to change this collection process. Shire rates are the primary source of income for the Council. Providing discounts for one group of volunteers would be costly and could have larger implications for other volunteers.	The request as proposed is not recommended for support by EMT, however it is recognised that the Shire will need to do further engagement with our volunteers around active and growing participation.

Councillor Name	Budget Item Requested	Budget Amount \$	CEO / Director Comment	EMT Recommendation
Cr Manoni	The addition of a third practice cricket net at the Burekup Cricket Club.	\$24,526	An Architect was appointed Dec 2023 to develop Precinct Plans for Dardanup and Burekup. It is recommended that this request now be included in the items listed for future works in the concept plan and be prioritised together with all the other elements contained in the	The Burekup Master Plan has recently been drafted and this proposal can be included in the Plan for consideration and prioritisation by the relevant Working Group. Other funding sources could also be considered including the CSRFF minor grants, Lotteries and cricket development grants.

Councillor Name	Budget Item Requested	Budget Amount \$	CEO / Director Comment	EMT Recommendation
			plan. This could be further discussed at the Burekup Community Meeting later in March 2024.	

Cr Manoni comment: This request is of importance for the Burekup Cricket community, considering the substantial rise in membership over recent years. This growth is not limited to the men's teams, but also a notable increase in both junior and women's teams.

Looking ahead, the 2024/25 summer season is anticipated to see the club fielding 3 men's teams, 6 junior teams, and a women's team. With such a surge in participation, it has become evident that two nets are insufficient to adequately cater to the training needs of the expanding roster of teams.

The club have recently obtained a quote have the indicative pricing is below:

Net Supplied & Fitted	\$13,926.00
Concrete Supply & Lay	\$7,600.00
Carpet Supply & Lay	\$2,500.00
Earthworks	\$500.00
Total	\$24,526.00

STAFF BUDGET REQUESTS

EXECUTIVE SERVICES DIRECTORATE								
PRIORITY No	PROJECT	COMMENT	REQUESTED BY	PROGRAM - ASSET	FINANCIAL YEAR	COST	GRANT	NET BUDGET IMPACT 2024/25
	Government Advocacy Strategy	<p>The Shire of Dardanup has engaged ReGen Strategic Stakeholder and Strategic Communication Consultants to create a Government Advocacy Strategy, which highlights a set of key advocacy priorities through Council’s Advocacy Strategy 2022-2027 and Strategic Projects 2021-2026.</p> <p>The Shire has sought the Government Advocacy Strategy from ReGen Strategic to make its advocacy more effective across three spheres:</p> <ol style="list-style-type: none"> 1. Topics of importance to the community – e.g. waste management practices. 2. Immediate priorities – e.g. new buildings or facilities seeking grants; and 3. Regional and economic development – broader concepts and seeking commitment and potentially significant grants – e.g., hydrogen feasibility, intermodal terminal etc. <p>The Shire wants to allocate \$24,000 in the 2024/25 Budget for ReGen to undertake quarterly engagement and advocate on behalf of Council to a diverse group of stakeholders, including Ministers, MPs and agencies.</p> <p>Each of the projects featured in Council’s Advocacy Strategy 2022-2027 requires a bespoke engagement approach to ensure the progress of priority projects is underwritten by community, political and financial support.</p> <p>The Shire would like to allocate funding for ReGen advocacy for two years, being the 2024/25 and 2025/26 financial years.</p>	Andre Schonfeldt		24/25	\$24,000	\$0	\$24,000
						\$24,000	\$0	\$24,000

CORPORATE & GOVERNANCE DIRECTORATE								
PRIORITY No	PROJECT	COMMENT	REQUESTED BY	PROGRAM - ASSET	FINANCIAL YEAR	COST	GRANT	NET BUDGET IMPACT 2024/25
						\$0	\$0	\$0
SUSTAINABLE DEVELOPMENT DIRECTORATE								
PRIORITY No	PROJECT	COMMENT	REQUESTED BY	PROGRAM - ASSET	FINANCIAL YEAR	COST	GRANT	NET BUDGET IMPACT 2024/25
	IT Software, Hardware & Support-Rec Ctr	<p>Existing Customer Relationship Management (CRM) software for Eaton Rec Centre (Links) has been discontinued and is therefore no longer being upgraded or supported resulting in increased security vulnerabilities as confirmed by our internal IT department. The Links software is redundant technology jeopardizing our services and operations and reducing efficiencies. A current cloud-based software will overcome these issues whilst also allowing for greater sustainability through digitalisation.</p> <p>The CRM for the Centre is a key piece of software encompassing the business operations at ERC, including:</p> <p>Facility bookings, membership sales, appointments, management and communications (automations), financial management, retail/stock management (café) and programming: group fitness class timetable, creche, vacation care and some offering competition management functionality.</p> <p>Whilst a considerable increase from the existing software cost, Links has been getting phased out for a number of years and therefore the cost is not a true reflection of industry charges for Leisure management software.</p> <p>The intent is to have 3 software providers demonstrate their software products, showcasing best fit for ERC to then proceed to a tender process. Providers currently servicing the majority of WA based Leisure and Recreation facilities includes: Envibe, Perfect Gym and Xplor Rec. Key stakeholders and subject matter experts including ERC staff and IT will be involved in the process to ensure success.</p> <p>The increased cost of the CRM software for ERC is planned to be offset by an increase in membership revenue on the back of</p>	Michael Gibbings ERC Manager	IT AMP will need to include this new software	2024/25	\$35,000	\$0	\$0 and draw funds from the IT Reserve

CORPORATE & GOVERNANCE DIRECTORATE								
PRIORITY No	PROJECT	COMMENT	REQUESTED BY	PROGRAM - ASSET	FINANCIAL YEAR	COST	GRANT	NET BUDGET IMPACT 2024/25
		<p>consolidation of the membership offering to a full access direct debit offering that better reflects the programming and services of the Centre. The focus of the next 12 months will be the strategic direction of ERC, clarifying roles, responsibilities and service standards, and driving a culture of accountability and performance which will naturally assist member retention and acquisition to grow the membership base.</p> <p>The budgeted amount is only a ballpark as providers are yet to provide costing which is tailored to the Centre offering.</p>						
	WANJU DCP	<p>Draw down on loan to complete the DCP for Wanju and Waterloo which has been loan funded. This will allow the Shire to finish the DCP document to be included in the Shire’s Scheme. The DSP process through the Department of Planning Lands and Heritage is progressing and they have advised that several studies are likely to be completed by mid year.</p> <p>Council Plan 8.1 Support responsible planning and development 8.1.3 – Develop and adopt Development Contribution Plans for Wanju and Waterloo</p>	Ashwin Nair		2024/25	\$150,000	\$0	\$0 as funds held in Unspent Loan Reserve
	Workforce – Business Support Officer	<p>Amend the workforce plan to include a full time Development Services Administration Officer. Currently there are several technical officers who register building, Health applications in the Shire’s software system. This has caused a degree of inconsistency in how the software is being used. A dedicated officer will not only provide consistency in how applications should be registered, however, also alleviate our technical officers from doing this role. This will also allow a higher degree of consistency when the new system is introduced.</p> <p>Council Plan 8.1 Support Responsible planning and development</p> <p>Currently there are several Officers who undertake the registering of health/building applications. This has caused a high degree of inconsistency throughout how this process works. A dedicated Officer will ensure a uniformed approach is undertaken and alleviate senior technical officers from undertaking this role.</p>	Ashwin Nair		2024/25	L4 approx \$67k plus on-costs = \$90,000	\$0	\$90,000 per annum

CORPORATE & GOVERNANCE DIRECTORATE								
PRIORITY No	PROJECT	COMMENT	REQUESTED BY	PROGRAM - ASSET	FINANCIAL YEAR	COST	GRANT	NET BUDGET IMPACT 2024/25
	Workforce – Development Compliance Officer	<p>Amend the workforce plan to increase the Development Compliance Officer position from 0.6 to 1.0 FTE to address the increase in compliance investigations and also proactive compliance matter associated with the Dardanup waste facility as Council seek more regulation around their operations.</p> <p>Council Plan</p> <p>8.1 Support Responsible planning and development</p> <p>Currently the Development Compliance Position is 0.6FTE position. I would like for the position to be increased to a 1.0FTE which will allow for the Shire to take a pro active and reactive compliance approach. Also, focus on ensuring the Dardanup waste facility is meeting their conditions of approval.</p>	Ashwin Nair		2024/25	<p>Increase from 0.6FTE to 1.0FTE is \$38,537 plus on cost = \$46,255</p>	\$0	\$46,255 per annum
	Workforce – Building Surveyor	<p>Amend the workforce plan to increase the Building Surveyor position from 0.9 to 1.0 FTE to address the increase in building applications received and also the number of pool inspections required to be undertaken.</p> <p>Council Plan</p> <p>8.1 Support Responsible planning and development</p> <p>Currently the Building Surveyor position is a 0.9FTE increasing it to a 1.0FTE will allow for the increase in applications and outstanding building inspections to be undertaken..</p>	Ashwin Nair		2024/25	<p>Increase from 0.9FTE to 1.0FTE is \$9,635 plus on cost = \$11,562</p>	\$0	\$11,562 per annum
	Town Planning Consultant	<p>Burekup Place Plan – Local Planning Strategy – Burekup DCP</p> <p><u>Structure Plan Review – \$150,000</u> – priority focus to be on preparing Burekup and Dardanup District Structure Plans and DCP's.</p> <p>The State Government has notified the Shire of Dardanup that several structure plans within the planning framework have expired or about to expire. Structure Plans have a life span of 10 years. They have advised that all the structure plans need to be reviewed to consider the following:</p> <ul style="list-style-type: none"> - Allow structure plans to lapse - Normalise structure plans into local planning schemes - Provide extension. 	Ashwin Nair		2024/25	\$150,000	\$0	\$150,000 Less any funds from the TP Consultancy Reserve Balance of \$61,618

CORPORATE & GOVERNANCE DIRECTORATE								
PRIORITY No	PROJECT	COMMENT	REQUESTED BY	PROGRAM - ASSET	FINANCIAL YEAR	COST	GRANT	NET BUDGET IMPACT 2024/25
		<p>Officer's are looking to engage a consultant to undertake the review.</p> <p>Strategic Council Objectives – Council Plan</p> <p>8.1 - Support Responsible planning and development</p> <p>8.3 - Develop a prospectus for the Wanju Residential Area Development Area</p> <p>9.3 - Provide quality community facilities</p> <p>9.13 – Develop the Burekup Place Plan</p> <p>Council is requested to provide a budget for consultancy costs to update the existing DCP for Dardanup and to prepare a new Development Contribution Plan (DCP) for Burekup.</p> <p>The DCPs will identify Community Infrastructure that needs to be funded as the towns grow, and the fair apportionment of costs to landowners/developers to fund the infrastructure. Once the DCPs are completed they will be incorporated into and charged through the Shire's Local Planning Scheme.</p> <p>The following documents provide strategic support for this budget request:</p> <ul style="list-style-type: none"> • Draft LPS9 has been supported by Council and is currently under considered by DPLH; areas surrounding Burekup and Dardanup are expected to be zoned Urban and these expansion areas will need to contribute to community infrastructure that they will benefit from. These contributions cannot be required unless with a gazetted DCP for each area which forms part of the Local Planning Scheme. • Shire of Dardanup Council Plan 2022-32 – objectives 2.2, 3.1.1 , 8.1.4, and 9.3.2. • Strategic Community Plan 2018-2028 and Strategic Community Plan 2020-2030 (Internal Review) - identified the provision of services and recreational facilities, high level library facility and community services as a 'very high' or 'flagship' priority under Outcome 5.2. • Shire of Dardanup Place and Community Plan 2020-2030 and Shire of Dardanup 2050 Vision identified the provision 						

CORPORATE & GOVERNANCE DIRECTORATE								
PRIORITY No	PROJECT	COMMENT	REQUESTED BY	PROGRAM - ASSET	FINANCIAL YEAR	COST	GRANT	NET BUDGET IMPACT 2024/25
		<p>and maintenance of facilities, infrastructure and services as one of the Shire's five values.</p> <p>The DCPs are required to be prepared due to the new urban zoned areas in both towns under draft LPS9, and also as the Community Infrastructure works and their expected costs which are being considered by Council at the OCM on 28 February 2024 (Dardanup Hall, administration building and sub-precinct master plan).</p>						
	Reconciliation Actions and Native Title Engagement	<p>Per Council Plan, Shire Specific Reconciliation Action plan is to be developed in the 23/24 financial year. Further, the Native title settlement is nearing formalization.</p> <p>Request for 23/24 was \$15,000 to allow costs associated with developing Shire RAP plan, providing cultural awareness training to Staff and council and engagement / consultations with the local Aboriginal and Torres Strait Island Community and Elders.</p> <p>Due to the cultural complexities surrounding this project, such as the Cultural Heritage Act and repeal and the Voice Referendum, we have come up against some delays in previously proposed projects and engagements within the RAP project. Propose for the remainder of this budget to be rolled over to 24/25 to allow us to continue and complete some identified action items into the 24/25 financial year.</p>	Ashwin Nair		2024/25	\$10,000	\$0	\$0 as funds carried forward from 23/24
						\$492,817	\$0	\$236,199

INFRASTRUCTURE DIRECTORATE								
PRIORITY No	PROJECT	COMMENT	REQUESTED BY	PROGRAM - ASSET	FINANCIAL YEAR	COST	GRANT	NET BUDGET IMPACT 2024/25
1	Ann Street Left Out - Construction	<p>Recommend the Shire apply for RRG funding and this project to be considered in future Roads Capital Works Programs.</p> <p>EMT - Consider in future capital works programs</p>	Add to the Roads Program	Roads	2025/26	\$100,000	\$66,667	0

INFRASTRUCTURE DIRECTORATE								
PRIORITY No	PROJECT	COMMENT	REQUESTED BY	PROGRAM - ASSET	FINANCIAL YEAR	COST	GRANT	NET BUDGET IMPACT 2024/25
1	Collie River Fishing Platform	Consistent with Council decision at OCM 24 May 2023 that urgent repair works be carried out and to provide a safe facility to the public. Necessary works to be done to structure based on structural report. Ongoing maintenance will be required that will need future funding, therefore it is suggested that Council consider reducing service levels as an option if this facility is to be retained.	Staff Request	Paths	2024/25	\$20,000		\$20,000
2	Council Dr Improvements	Kerb rectification near the new car wash facility, alteration to ramp at new Admin building, closure of entrance to existing carpark and construction of new entrance because of Eaton Fair road link construction of Council Dr.	Staff Request	Roads	2024/25	\$170,000		\$170,000
4	Eaton Foreshore Boat Ramp	Preventative maintenance inspections - identified as something not being done currently. Could be done as part of maintenance program, however specialist under water work to be done.	Staff Request	Parks	2024/25	\$6,000		\$6,000
4	Planting of street trees for Stage 2A, 2B & 2C Parkridge	Bond money held in reserve for this purpose, number of trees and watering to all be included not to exceed the funding amount in the bond. EMT - Supported but only to the extent of the bond being expended	Add to the Parks program.	Parks	2024/25	\$18,255		\$0
						\$314,255	\$66,667	\$196,000
		TOTAL – STAFF BUDGET REQUESTS				\$711,072	\$66,667	\$456,199

The Net impact of Staff (\$456,199) and Councillor Budget Requests (\$74,526) for 2024/25 total \$530,725.

Budget – Whole of Life Cost

Subject to the projects and timeframes, each would be incorporated in future budgets if approved.

Council Policy Compliance

The budget is based on the principles contained in the Strategic Community Plan and Corporate Business Plan. *Policy CnG CP018 – Corporate Business Plan & Long Term Financial Plan* applies.

All requests from community groups, elected members and staff to be included in the annual Corporate Business Plan shall be lodged with the Chief Executive Officer no later than the 31 March in each year.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.14) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Councillor and Staff Budget Requests 2024/25	
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Financial Legal and Compliance	Elected Member & Staff Budget requests form part of the Annual Budget Process Failure to comply with Council policy <i>CP 018 – Corporate Business Plan & Long Term Financial Plan</i> could result in non-compliance

Officer Comment

Refer to the Executive Management Team comments provided above.

END REPORT

9.15 Title: Rating Strategy – 2024/25

Reporting Department	Corporate & Governance Directorate
Responsible Officer	Mr Phil Anastasakis - Deputy CEO
Reporting Officer	Mr Phil Anastasakis - Deputy CEO
Legislation	Local Government (Financial Management) Regulations 1996
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.
Attachments	Appendix IPC: 9.15A – Risk Assessment Tool Appendix IPC: 9.15B – Rating Strategy 2024/25 to 2033/34

Overview

The Committee is requested to consider and endorse the Rating Strategy which is incorporated within the 2024/25 Budget, four year Corporate Business Plan and 10 year Long Term Financial Plan.

Change to Officer Recommendation - No Change.

**OFFICER RECOMMENDED RESOLUTION &
INTEGRATED PLANNING COMMITTEE RESOLUTION**

IPC 26-24 MOVED - Cr. T G Gardiner SECONDED – Cr. E P Lilly

THAT the Integrated Planning Committee recommends that Council:

- 1. In addition to forecast growth:**
 - a) Endorse a projected base rate revenue increase of 5.5% for the 2024/25 budget;**
 - b) Endorse a projected base rate revenue increase of 5.5%, 4.5%, 4.5% and 4.5% for the four year Corporate Business Plan;**
 - c) Endorse a projected base rate revenue increase of 4.5% for year five, and 3.5% for years six to fifteen of the Long Term Financial Plan.**
- 2. Endorse the projected additional rate revenue increase to compensate for the gradual removal of the Eaton Landscaping Specified Area Rate, based on the following:**
 - 0% for 24/25**
(based on the removal of all (\$100,000) capital works. SAR Funds raised allocated to Millbridge Public Open Space maintenance – 100% of 23/24 mtce),
 - 0.60% for 25/26**
(based on the removal of all capital works. SAR Funds raised allocated to Millbridge Public Open Space maintenance – 80% of 23/24 mtce),
 - 0.55% for 26/27**
(based on the removal of all capital works. SAR Funds raised allocated to Millbridge Public Open Space maintenance – 60% of 23/24 mtce),

- **0.50% for 27/28**
(based on the removal of all capital works. SAR Funds raised allocated to Millbridge Public Open Space maintenance – 40% of 23/24 mtce),
 - **0.30% for 28/29**
(based on the removal of all capital works. SAR Funds raised allocated to Millbridge Public Open Space maintenance – 20% of 23/24 mtce).
3. **Endorse the Rating Strategy 2024/25 to 2033/34 including the introduction of Differential Rating from the 2024/25 financial year.**
 4. **Endorse the establishment of the following 6 Differential Rates across 14 Rating Categories (Defined in Appendix 12.4.1B):**

#	Rating Category
1	RESIDENTIAL (including Residential Vacant)
2	COMMERCIAL (including Commercial Vacant)
3	INDUSTRIAL (including Industrial Vacant)
4	RURAL RESIDENTIAL (including Rural Residential Vacant)
5	ACCOMMODATION
6	UV Rural (including UV1, UV2, UV3 and Mining)

with the Minimum Rate for the 2024/25 budget to be \$1,625.00 for the Residential Differential Rating Category and \$1,722.00 for other Differential Rating Categories.

5. **Supports the retention of the Bulk Waste Collection Specified Area Rate in 2024/25 and future years.**

CARRIED
6/0

Background

As part of the Department of Local Government, Sport & Cultural Industries Integrated Planning and Reporting Framework and legislative requirements, Council is to develop a Long Term Financial Plan for a minimum period of 10 years. The Long Term Financial Plan is a ten year rolling plan (Council staff have projected the LTFP to 15 years) that incorporates the four-year financial projections accompanying the Corporate Business Plan. It is a key tool for prioritisation and ensuring the financial sustainability of the Local Government. The LTFP identifies key assumptions such as demographic projections, rating base growth, consumer price index or local government cost index, interest rates and projected rate increases.

The Annual Budget is directly aligned to year one of the Corporate Business Plan and Long Term Financial Plan.

Under Section 6.2 of the *Local Government Act 1995*, Council is required to prepare and adopt an Annual Budget each year. Part of Council's process includes reviewing the Rating Strategy that has been included in the previous year's Long Term Financial Plan, with these forecast rate increases forming the basis of financial projections associated with the final Long Term Financial Plan, four year Corporate Business Plan and Annual Budget.

Legal Implications

Local Government Act 1995

Local Government (Financial Management) 1996

Section 6.2 (4) of the *Local Government Act 1995* states:

6.2. *Local government to prepare annual budget*

(4) *The annual budget is to incorporate —*

(a) *particulars of the estimated expenditure proposed to be incurred by the local government;*

6.32. **Rates and service charges**

(1) *When adopting the annual budget, a local government —*

(a) *in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either —*

(i) *uniformly; or*

(ii) *differentially;*

and

(b) *may impose* on rateable land within its district —*

(i) *a specified area rate; or*

(ii) *a minimum payment;*

and

(c) *may impose* a service charge on land within its district.*

** Absolute majority required.*

(2) *Where a local government resolves to impose a rate it is required to —*

(a) *set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*

(b) *set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.*

6.34. **Limit on revenue or income from general rates**

Unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

(a) *be more than 110% of the amount of the budget deficiency; or*

(b) *be less than 90% of the amount of the budget deficiency.*

6.37. **Specified area rates**

(1) *A local government may impose a specified area rate on rateable land within a portion of its district for the purpose of meeting the cost of the provision by it of a specific work, service or facility if the local government considers that the ratepayers or residents within that area —*

(a) *have benefited or will benefit from; or*

(b) *have access to or will have access to; or*

(c) *have contributed or will contribute to the need for,*

that work, service or facility.

- (2) *A local government is required to —*
- (a) *use the money from a specified area rate for the purpose for which the rate is imposed in the financial year in which the rate is imposed; or*
 - (b) *to place it in a reserve account established under section 6.11 for that purpose.*

Local Government (Administration) Regulations 1996:

19C. Strategic community plans, requirements for (Acts. 5.56)

19DA. Corporate business plans, requirements for (Acts. 5.56)

- (1) *A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- (2) *A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.*
- (3) *A corporate business plan for a district is to —*
 - (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.*
- (4) *A local government is to review the current corporate business plan for its district every year.*
- (5) *A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.*
- (6) *A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.*
*Absolute majority required.
- (7) *If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.*

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Each year as part of the Strategic Financial Plan review and development process, Council has adopted a Rating Strategy which establishes the basis of rate increases for the next 10-15 years. These forecast rate increases are reflected in the interrelated Annual Budget / Corporate Business Plan / Long Term Financial Plan.

On the 27th September 2023 Council endorsed the agreed outcomes from the Differential Rate and Specified Area Rate Workshop held on the 6th of September 2023, and resolved as follows:

THAT Council:

- 1 *Determines that the Shire of Dardanup Rating Strategy for the 2024/25 budget will be based on a Differential Rating Method, with the establishment of the*

following 6 Differential Rates across 14 Rating Categories (Defined in Appendix 12.4.1B):

1. RESIDENTIAL (including Residential Vacant)
2. COMMERCIAL (including Commercial Vacant)
3. INDUSTRIAL (including Industrial Vacant)
4. RURAL RESIDENTIAL (including Rural Residential Vacant)
5. ACCOMMODATION
6. UV Rural (including UV1, UV2, UV3 and Mining)

with the Minimum Rate for the 2024/25 budget to be \$1,625.00 for the Residential Differential Rating Category and \$1,722.00 for other Differential Rating Categories;

2. Determines that the Shire of Dardanup Rating Strategy for the 2024/25 budget will include the gradual reduction and removal of the Eaton Landscaping Specified Area Rate over a 2, 3 or 4 year period; and
3. Supports further examination of the Bulk Waste Collection Specified Area Rate to ascertain whether this Specified Area Rate can be removed and the equivalent revenue received and incorporated into existing Waste Fees and Charges.

Budget Implications

After taking into consideration all other sources of income, Council is required to raise sufficient rates to meet its total expenditure. While Council is permitted to adopt a budget that has a surplus or deficit that does not exceed 10% of its rate revenue, it is not a sustainable long term strategy.

When considering the amount to be raised from Council rates, reference should be made to the Council's ten year Strategic Financial Plan and Long Term Financial Plan that was readopted by Council on 24th May 2023 [OCM 125-23]. This Plan was based on a rate increase of 6.0% for 2023/24 decreasing to 5.0% in 2024/25, 4.0% for 4 years and 3.0% from 2029/30 thereafter.

Adopted of 2023/24 Long Term Financial Plan Projections										
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
FTE's	120.18	120.88	120.88	121.08	124.78	125.98	126.68	126.68	126.88	126.88
Rate Increase	6.0%	5.0%	4.0%	4.0%	4.0%	4.0%	3.0%	3.0%	3.0%	3.0%
Accumulated Surplus	\$332,557	\$148,759	\$128,971	\$167,926	\$169,802	\$92,224	\$118,739	\$231,779	\$270,216	\$330,781

Based on these previous resolutions of Council, the Rates Model for 2024/25 has been formulated at this time using a 5.0% increase in overall rates revenue (excluding growth through 2024/25 interim rates and rates written off), which is forecast to generate rate income of \$16,589,826, compared to a forecast \$15,797,334 for 2023/24. This is an increase of \$792,492 on the total rates income. Currently a one percent rate increase raises approximately \$158,000 in additional rates income.

In 2019/20, 2020/21, 2021/22 and 2022/23 the Council applied a minimum rate of \$1,547.50 for both UV and GRV properties. In the 2023/24 the GRV minimum rate remained at \$1,547.50, with the UV minimum rate increase by 6.0% to \$1,640.35. In the 2024/25 draft LTFP, the GRV Residential minimum rate is proposed to increase by 5% to \$1,625.00, with all other GRV and UV minimum rates to increase by 5%-11.00% (based on previous year's 6% plus 5%) to \$1,722.00.

The current Long Term Financial Plan, has been reviewed and will require Council consideration as part of the 2024/25 budget development process. The current draft 2024/25 Long Term Financial Plan is based on the following:

Draft 2024/25 Long Term Financial Plan Projections										
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
Growth	1.45%	1.92%	1.80%	1.91%	1.72%	1.81%	2.22%	2.10%	2.14%	2.19%
FTE's	118.97	118.97	119.17	122.87	124.07	124.77	124.97	124.97	124.97	125.97
Rate Increase	5.0%	4.6%	4.55%	4.5%	4.3%	3.0%	3.0%	3.0%	3.0%	3.0%

** Growth projections are based on forecast population growth projections produced by ID.Solutions, which were updated in early 2023.

- *Eaton Landscaping Specified Area Rate*

The Eaton Landscaping Specified Area Rate was the subject of a report to Council in May 2019, where an overview of the funds raised and expenditure incurred since its inception in 2009/10 was provided. This identified that the Specified Area Rate was raised against 4,321 properties in 2018/19 at an average cost of \$55.38 per property. This average is distorted to some degree as 11.5% of the Specified Area Rate is raised by Eaton Fair Shopping Centre. If this one large contributor is removed, the average cost per household is \$48.95. This generated a total of \$241,677 in revenue in 2018/19. The average contribution per household in 2022/23 was \$52.90 (excluding Eaton Fair) based on 4,455 properties, with no increase applied in 23/24, producing an average 23/24 rate of \$52.82 per household excluding Citygate.

Council resolved in September 2023 to gradually reduce and removal of the Eaton Landscaping Specified Area Rate over a 2, 3 or 4 year period. The draft 2024/25 LTFP is based the following:

a) **0% for 24/25**

The is based on the removal of all SAR funded capital works (\$100,000). The remaining SAR Funds raised (\$186,817) are allocated to the Millbridge Public Open Space maintenance – based on 100% of the 23/24 maintenance value.

b) **0.60% for 25/26**

The is based on the removal of all SAR funded capital works. The remaining SAR Funds raised (\$153,278) are allocated to the Millbridge Public Open Space maintenance – based on 80% of the 23/24 maintenance value.

c) **0.55% for 26/27**

The is based on the removal of all SAR funded capital works. The remaining SAR Funds raised (\$114,959) are allocated to the Millbridge Public Open Space maintenance – based on 60% of the 23/24 maintenance value.

d) **0.50% for 27/28**

The is based on the removal of all SAR funded capital works. The remaining SAR Funds raised (\$76,639) are allocated to the Millbridge Public Open Space maintenance – based on 40% of the 23/24 maintenance value.

e) **0.30% for 28/29**

The is based on the removal of all SAR funded capital works. The remaining SAR Funds raised (\$38,320) are allocated to the Millbridge Public Open Space maintenance – based on 20% of the 23/24 maintenance value.

Specified Area Rates are calculated by multiplying the valuation of a property (GRV) by the adopted rate in the dollar required to generate sufficient revenue to meet the expenditure area.

1. *Eaton Landscaping Specified Area Rate* (in 23/24 applied to 4,507 properties in Eaton & Millbridge) is currently calculated at a rate of \$0.002925: The average 23/24 rate is \$52.82 per household (\$238,044) excl Citygate. Total SAR for 23/24 was \$267,331. The forecast of SAR for 24/25 is \$186,017 based on 4,666 properties.
 2. *Bulk Waste Collection Specified Area Rate* (in 23/24 applied to 4,747 properties in Eaton, Millbridge, Dardanup, & Burekup)) is currently calculated at a rate of \$0.001315. The average 23/24 rate was \$23.30 per household (\$112,447) which is forecast to increase to around \$30.50 in 24/25 (\$146,464) due to increase hard waste disposal costs.
- *Differential Rates*

The Differential Rate and Specified Area Rate Workshop held with Councillors on the 6th of September 2023 examined and defined the proposed Differential Rating Categories (refer to Appendix ORD: 12.4.1A).

It is proposed that 14 Rate Categories be created under the Differential Rating system to provide the flexibility to monitor GRV/UV valuation changes in each rate category and enable future expansion of Differential Rates if appropriate in the future. The proposed 14 Rating Categories and description are:

UV Rates	Description
UV Rural	Properties that have an exclusive rural land use located outside of townsite boundaries and applies generally to agricultural areas. Sets the base rate for which UV Tiered differential rating categories UV1, UV2 and UV3 are applied. A minimum rate of \$1,722.00 is applied.
UV Rural Additional Use 1	UV1 applies to properties where the predominant use of the land is prima-facie rural and the property has one approved non-rural use excluding residential and ancillary residential uses. The rate in the dollar equates to the UV base rate which recognises the additional cost to Council of servicing such land, of which the predominant non-rural use is tourism-related, which attracts greater numbers of vehicle usage on Council roads. This ensures that such commercial activities contribute to the cost of Council providing tourism-related facilities and services. The rate also recognises the lower cost of operating commercial activities on such land in comparison to operating such activities on GRV land. A minimum rate of \$1,722.00 is applied.
UV Rural Additional Use 2	UV2 applies to properties where the predominant use of the land is prima-facie rural and the property has two approved non-rural uses excluding residential and ancillary residential uses. The rate in the dollar equates to the UV base rate which recognises the additional cost to Council of servicing such land, of which the predominant non-rural use is tourism-related, which attracts greater numbers of vehicle usage on Council roads. This ensures that such commercial activities contribute to the cost of Council providing tourism-related facilities and services. The rate also recognises the lower cost of operating commercial activities on such land in comparison to operating such activities on GRV land. A minimum rate of \$1,722.00 is applied.
UV Rural Additional Use 3	UV3 applies to properties where the predominant use of the land is prima-facie rural and the property has three or more approved non-rural uses excluding residential and ancillary residential uses. The rate in the dollar equates to the UV base rate which recognises the cost to Council of servicing such land, of which the predominant non-rural use is tourism-related, which attracts greater numbers of vehicle usage on Council roads. This ensures that such commercial activities contribute to the cost of Council providing tourism-related facilities and services. The rate also recognises the lower cost of operating commercial activities on such land in comparison to operating such activities on GRV land. A minimum rate of \$1,722.00 is applied.

UV Rates	Description
Mining	Properties that have a mining land use located outside of townsite boundaries. The rate in the dollar equates to the UV base rate which reflects the additional cost to Council of servicing such land which attracts greater numbers of heavy haulage vehicle usage on Council roads. This ensures that such mining activities contribute to the cost of Council providing mining-related facilities and services. The rate also recognises the lower cost of operating mining activities on such land in comparison to operating such activities on GRV land. A minimum rate of \$1,722.00 is applied.
GRV Rates	Description
Residential	Properties that have a residential land use located primarily within the Shire's townsites of Eaton, Millbridge, Dardanup and Burekup. Consist of Residential and Ancillary Residential Uses (dwellings, home occupations and home offices). These properties have access to most Council services including footpaths, street lighting, parks, etc. A minimum rate of \$1,625.00 is applied.
Residential Rural	Properties that have a residential rural land use located outside of townsite boundaries. As a result of the higher GRV valuations for these properties and less services provided (i.e.: no footpaths or street lighting) the rate in the dollar is lower than the residential rate. A minimum rate of \$1,722.00 is applied.
Commercial	Properties that have a commercial land use generally within the town centres' business districts including cafés, restaurants, food and clothing shops, showrooms, etc. As a result of the higher GRV valuations for these properties, the rate in the dollar reflects the additional cost to Council of servicing such commercial activity including CBD car parking, lighting, walkways, landscaping and other amenities, which also attracts greater numbers of vehicle usage on Council roads. This rate ensures that such commercial activities contribute to the cost of Council providing these commercial related facilities and services. A minimum rate of \$1,722.00 is applied.
Industrial	Properties that have an industrial and composite industrial land use may include light industry, fuel depots, motor vehicle repairs, showroom, storage facilities, warehouses, workshops, waste processing or landfill facilities. As a result of the higher GRV valuations for these properties, the rate in the dollar reflects the cost to Council of servicing such industrial activity including increased planning and environmental management, and the servicing of land which attracts greater numbers of heavy haulage and light vehicle usage on Council roads. This rate ensures that such industrial activities contribute to the cost of Council providing these industrial related facilities and services. A minimum rate of \$1,722.00 is applied.
Accommodation	Properties that have an accommodation land use generally include camping grounds, caravan parks, chalets, motels and holiday units. The rate in the dollar reflects the additional cost to Council of servicing such land, of which the predominant use is tourism-related, which attracts greater numbers of vehicle usage on Council roads. This rate ensures that such accommodation activities contribute to the cost of Council providing accommodation and tourism-related facilities and services. A minimum rate of \$1,722.00 is applied.
Vacant Land – Residential	Properties with a Residential zoning that are vacant. The rate in the dollar equates to the GRV Residential base rate and reflects the need to maintain a relative contribution towards total rating income from the category and ensure all property owners are paying a fair and equitable contribution to works and services. The minimum is the same as the Residential developed category. A minimum rate of \$1,625.00 is applied.
Vacant Land – Residential Rural	Properties with a Rural Residential zoning that are vacant. The rate in the dollar equates to the GRV Rural Residential base rate and reflects the need to maintain a relative contribution towards total rating income from the category and ensure all property owners are paying a fair and equitable contribution to works and services. The minimum is the same as the Rural Residential developed category. A minimum rate of \$1,722.00 is applied.

UV Rates	Description
Vacant Land – Commercial	Properties with a Commercial zoning that are vacant. The rate in the dollar equates to the GRV Commercial base rate and reflects the need to maintain a relative contribution towards total rating income from the category and ensure all property owners are paying a fair and equitable contribution to works and services. The minimum is the same as the Commercial developed category. A minimum rate of \$1,722.00 is applied.
Vacant Land – Industrial	Properties with an Industrial zoning that are vacant. The rate in the dollar equates to the GRV Industrial base rate and reflects the need to maintain a relative contribution towards total rating income from the category and ensure all property owners are paying a fair and equitable contribution to works and services. The minimum is the same as the Industrial developed category. A minimum rate of \$1,722.00 is applied.

Proposed six (6) Differential Rates comprising of fourteen (14) Rating Categories across

Differential Rates	Rating Categories	Value	Minimum Rate \$
1. RESIDENTIAL	Incorporating: 1. Residential, and 2. Residential Vacant Categories	GRV	\$1,625.00
2. COMMERCIAL	Incorporating: 3. Commercial, and 4. Commercial Vacant Categories	GRV	\$1,722.00
3. INDUSTRIAL	Incorporating: 5. Industrial, and 6. Industrial Vacant Categories	GRV	\$1,722.00
4. RURAL RESIDENTIAL	Incorporating: 7. Rural Residential, and 8. Rural Residential Vacant Categories	GRV	\$1,722.00
5. ACCOMMODATION	Incorporating: 9. Accommodation Category	GRV	\$1,722.00
6. UV	Incorporating: 10. Rural, 11. UV1, 12. UV2, 13. UV3, and 14. Mining Categories	UV	\$1,722.00

- Annual Percentage Rate Increases*

Factors such as the growth of the Shire, need for additional resources to meet growth demands, the rising cost of labour and materials, previous rate increases approved and a perception of the affordability of a reasonable rate increase are some of the factors taken into account when considering the percentage by which rates in the dollar and minimum rates have to be increased.

It has also been widely recognised that increasing rates solely based on a factor equivalent to the increase in the Consumer Price Index (CPI) is not prudent financial management, as the CPI provides a good estimate of a household's expectation of the price changes (increases) to the goods and services they consume but it does not provide a good estimate of all of the cost pressures faced by Local Government. In the past, indices such as the Local Government Cost Index (LGCI), together with other

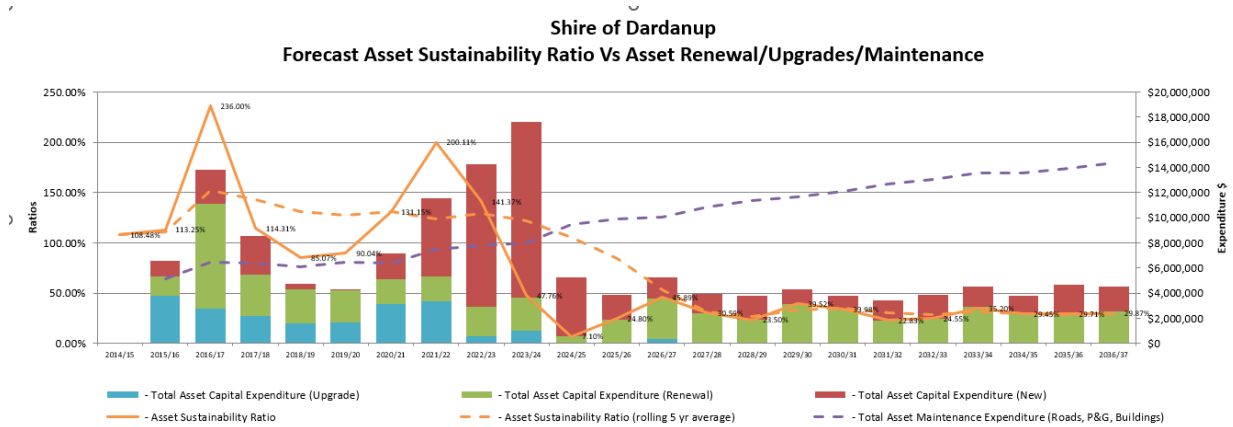
cost factors, have also been used as a guide for rate increases as the use of this index has been advocated by the Western Australian Local Government Association (WALGA).

Budget – Whole of Life Cost

As no new assets have been created, there are no direct whole of life or ongoing cost implications.

The rating strategy deployed by Council in the 2024/25 financial year will form part of a long term financial planning strategy to maintain the sustainable operations of Council. If Council is not able to adequately fund operations in the 2024/25 financial year, then the financial position of Council will potentially deteriorate in future years as assets age further and demand for services increase with projected population growth.

The following graph illustrates Council’s Asset Sustainability Ratio, compared against past and projected future Asset Renewal, Upgrade, New and Maintenance works. The Asset Sustainability Ratio should ideally be between 90-110%.



Asset Sustainability Ratio

(Are assets being replaced at the rate they are wearing out?)

This ratio indicates whether a local government is renewing or replacing existing non-financial assets at the same rate that its overall stock of assets is wearing out. It is calculated by measuring capital expenditure on renewal or replacement of assets relative to the rate of depreciation of assets for the same period. A local government would need to understand and be measuring its renewal expenditure to be able to determine this ratio.

What does it mean?

If capital expenditure on renewing or replacing assets is at least equal to depreciation on average over time, then the local government is ensuring the value of its existing stock of physical assets is maintained. If capital expenditure on existing assets is less than depreciation then, unless a local government's overall asset stock is relatively new, it is likely that it is underspending on renewal or replacement. This is likely to result in additional maintenance costs for assets that have exceeded their useful life that exceed the costs of renewal and replacement. This situation could progressively undermine a local government's financial sustainability as it is confronted with failed assets and significant renewal and replacement costs that cannot be accommodated without sudden large rate increases.

Local governments should be replacing or renewing assets at the appropriate times. Achievement of the asset sustainability ratio target means that a local government is reasonably preserving the stock of existing assets because renewal or replacement activity approximately matches the consumption of its asset stock for the period.

Data and Calculation	Information	Measurement/Target
<p>Capital expenditure on replacement or renewal of assets divided by the depreciation expense. Expressed as a percentage.</p> <p>Eg Capital renewal expenditure = \$7.9m Depreciation expense = \$8.8m Asset Sustainability Ratio = 90%</p>	<p>This is the measure of the extent to which assets managed by the local government are being replaced as they reach the end of their useful lives.</p> <p>Depreciation expense measures the extent to which the assets have been consumed during that period.</p> <p>Capital expenditure on renewals (replacing assets that the local government already has) is an indicator of the extent to which the assets are being replaced.</p>	<p>Between 90-110%</p> <p>Note</p> <p><i>A ratio greater than 110% indicates that the local government may be over investing in renewal and replacement of its asset base.</i></p> <p><i>A ratio of less than 90% indicates that the local government may be under investing in renewal and replacement of its asset base.</i></p>

Council Policy Compliance

The budget is based on the principles contained in the Strategic Community Plan and Corporate Business Plan. *Policy CnG CP018 – Corporate Business Plan & Long Term Financial Plan* applies.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.15A) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Rating Strategy - 2024/25
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	<p>Financial Financial sustainability impacted through inadequate rating.</p> <p>Legal and Compliance Compliance with budget, rating and integrated planning review and development process.</p> <p>Reputational Shire reputation can be negatively impacted if rate increases are considered excessive by the community.</p>

Officer Comment

As part of preparing the annual budget, Corporate Business Plan and Long Term Financial Plan, Council considers community needs in relation to its available income requirements for the coming years before deciding how much it should raise in general rates. Council will also consider the extent of the rate burden on rate payers and may decide to forgo some activities and services in order to avoid high rate rises.

The Rating Strategy for 2024/25 requires Council to strike a balance between competing principles to come up with a mixture of rates and charges that provides the income needed for its annual budget while meeting the tests of equity, efficiency and simplicity.

- *Purpose of the Rating Strategy*

The purpose of the Rating Strategy is to provide Council’s preferred position on the following:

- i.) *Method of Rates Calculation;*
- ii.) *Annual percentage rate increase; and*
- iii.) *Minimum rates.*

- i) *Method of Rates Calculation*

In broad terms the total amount of money to be raised in general rates is divided by the total value of all rateable properties. The resulting figure is called the “rate in the dollar”. Council determines the amount to be paid in rates by applying a rate in the dollar to the assessed value of each property. When that total value of all properties increases, the Council reduces the rate in the dollar to compensate. There is no windfall gain.

- *How a “Rate in the Dollar” is calculated?*

For a Council using only a “Uniform General Rate”, the rate in the dollar is calculated as follows:

If Council plans to raise the total GRV rate revenue of \$10 million, and the total Gross Rental Value of all rateable properties in the municipality is \$2.38 billion, then the rate in the dollar is calculated by dividing \$10 million by \$2.38 billion = 0.42 cents in the dollar.

- *How are Property’s Rates calculated?*

The basis for calculating property rates are the gross rental values (GRV) or unimproved values (UV) for individual properties provided by Landgate’s Property and Valuations area multiplied by the relevant rate in the dollar.

A property’s GRV represents the amount of the gross annual rental the land might obtain if it is let on a tenancy basis from year to year. A property’s UV means the amount the land may reasonably be expected to obtain if it was sold and assuming no improvements to the land had been made.

For example if the Gross Rental Value of a property is \$16,000 and the Council rate in the dollar is set at 10.0662 cents, the rate bill would be \$1,610.59 ($\$16,000 \times \0.100662).

- *Property Valuations.*

Property values affect the amount paid in municipal rates. State legislation requires that all properties in every municipality are revalued every 3-5 years. Dardanup is required to revalue its GRV properties every 3 years and its UV properties every year.

Changes in property values will vary across a municipality. These will be reflected in each property's rate bill. A general revaluation may result in the rates for some properties going up while others go down. If a property's value increases by less than the average increase across the municipality, the rates for that property will be relatively lower. Rates will be relatively higher if a property's value increases by more than the average increase in valuation.

Councils do not collect extra revenue as a result of the revaluation process. Valuations are simply used as an apportioning tool to assess the rates payable for each individual property.

Information about a property's value is included on the rate notice issued by the Council.

END REPORT

10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

11 NEW BUSINESS OF AN URGENT NATURE

None.

12 MATTERS BEHIND CLOSED DOORS

None.

13 CLOSURE OF MEETING

The Chairperson advised that the date of the next Integrated Planning Committee Meeting will be Wednesday, 10th April 2024.

There being no further business the Chairperson declared the meeting closed at 2.35pm.



10 Year
Asset Management Plan

Recreation Centre Equipment

2024/25
TO
2033/34

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Introduction

The purpose of this document is to provide a strategy for funding the acquisition and replacement of Councils Recreation Centre Equipment.

This strategy will plan for the timing and financing of;

- a) Essential Recreation Centre Equipment.
- b) Cyclical replacement of existing items of Recreation Centre Equipment.

It is necessary to plan for their cyclical replacement of these assets for the following reasons;

- a) Increase maintenance costs due to age.
- b) Demand for improved functionality of equipment.
- c) Redundancy of equipment due to technological advancements.
- d) To remain competitive against other centres.

With continued growth predicted well into the foreseeable future, demand for new and improved equipment will be placed on Council in order to enable staff to maintain service levels to the community.

This asset management plan will assist the current and future Councils by ensuring the Shire of Dardanup has a financial capacity to meet the demands of funding the Recreation Centre's equipment in order for it to remain contemporary and competitive.

Basis of Costings

This defines the way costs have been arrived at for the plan.

Year 1 - Budget Accuracy (ie actual quotes)

Years 2 & 3 - Current Cost + Price Indexation

Years 4 to 10 - Indicative

Price Indexing

Forward estimates for price increases are estimates a rate of 3.2% pa

Funding

It is recommended that all capital expenditure be funded 100% from Reserve Funds. By determining an annual budget allocation to Reserve, Council can be confident that all new and replacement items of equipment can be funded from a predetermined, fixed annual budget allocation.

Reserve Funds

Council will maintain Reserve Funds for the acquisition of assets within this plan. Once an item of equipment is scheduled, annual budget allocations will commence to ensure the required funds are available in the planned year.

Equipment Purchase and Lease

Council has determined that it will lease cardio fitness equipment for a period of 5 years and will purchase strength equipment for a period of 15 years. The procurement of both cardio fitness equipment and strength equipment will be in accordance with CP035 - Procurement Policy.

Risk Management

All equipment will be fully insured even if leased. Staff shall be trained to operate equipment safely and if required also trained on how to perform routine equipment maintenance.

(Appendix ORD: 12.5.1B)

Shire of Dardanup

Asset Management Plan - Recreation Centre Equipment 2024/25

CONSOLIDATED SUMMARY

	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
EXPENDITURE										
Eaton Recreation Centre:										
- Purchased Gym and Fitness Equipment	58,400	55,567	69,821	0	31,354	65,837	38,172	113,606	22,993	511,851
- Leased Gym and Fitness Equipment	47,740	55,883	55,883	55,883	55,883	55,883	65,415	65,415	65,415	65,415
- Sundry Furniture & Equipment	5,500	5,500	5,500	5,500	6,000	6,000	6,000	6,000	6,500	6,500
TOTAL EXPENDITURE	111,640	116,950	131,204	61,383	93,238	127,720	109,587	185,021	94,908	583,767
FUNDING										
Loans	0	0	0	0	0	0	0	0	0	0
Grant Revenue	0	0	0	0	0	0	0	0	0	0
TOTAL FUNDING	0	0	0	0	0	0	0	0	0	0
OWN SOURCE FUNDS REQUIRED	111,640	116,950	131,204	61,383	93,238	127,720	109,587	185,021	94,908	583,767
Opening Balance - ERC Equipment Reserve	290,728	284,176	272,199	245,759	292,977	339,994	354,173	386,982	345,505	392,690
Interest	5,088	4,973	4,763	8,602	10,254	11,900	12,396	13,544	12,093	13,744
Recommended Annual Reserve Transfer	100,000	100,000	100,000	100,000	130,000	130,000	130,000	130,000	130,000	200,000
RESERVE SURPLUS (DEFICIT)	284,176	272,199	245,759	292,977	339,994	354,173	386,982	345,505	392,690	22,668

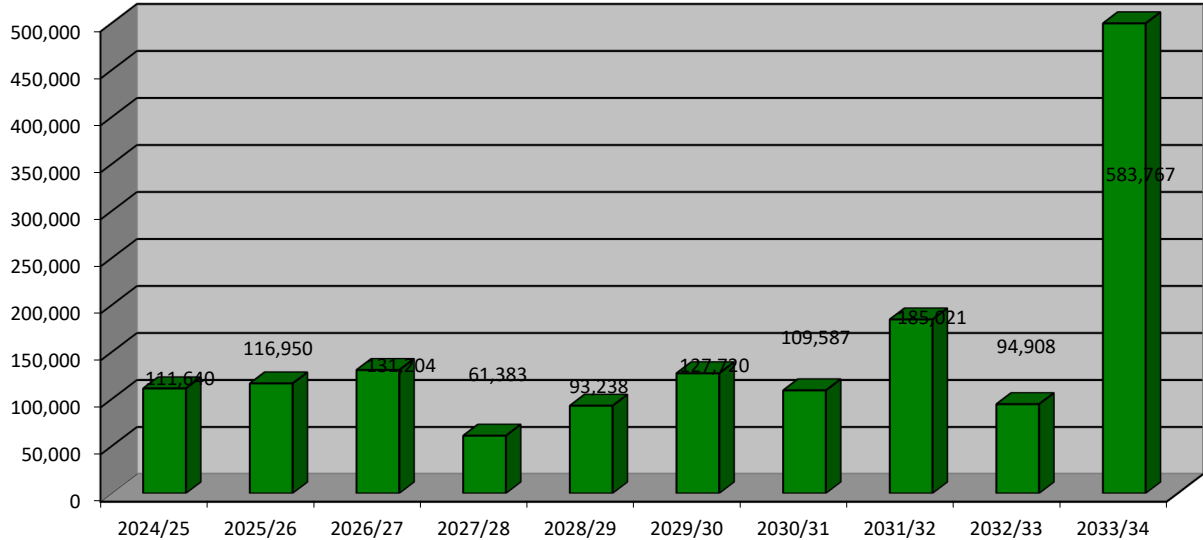
Shire of Dardanup

Asset Management Plan - Recreation Centre Equipment
2024/25

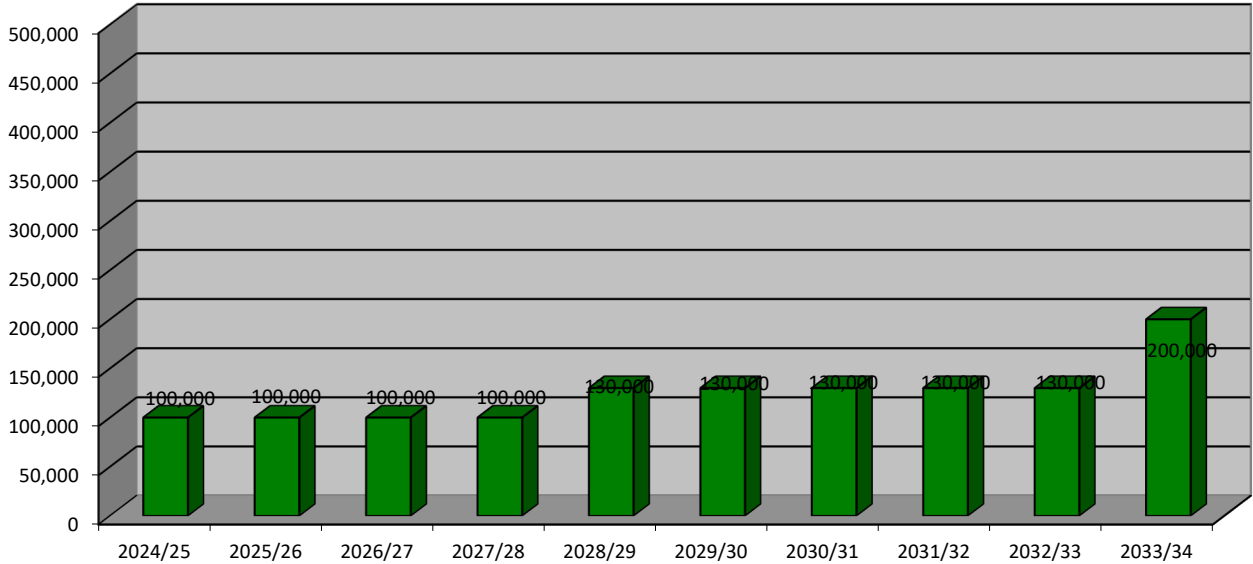
RECREATION CENTRE EQUIPMENT RESERVE FUND SUMMARY

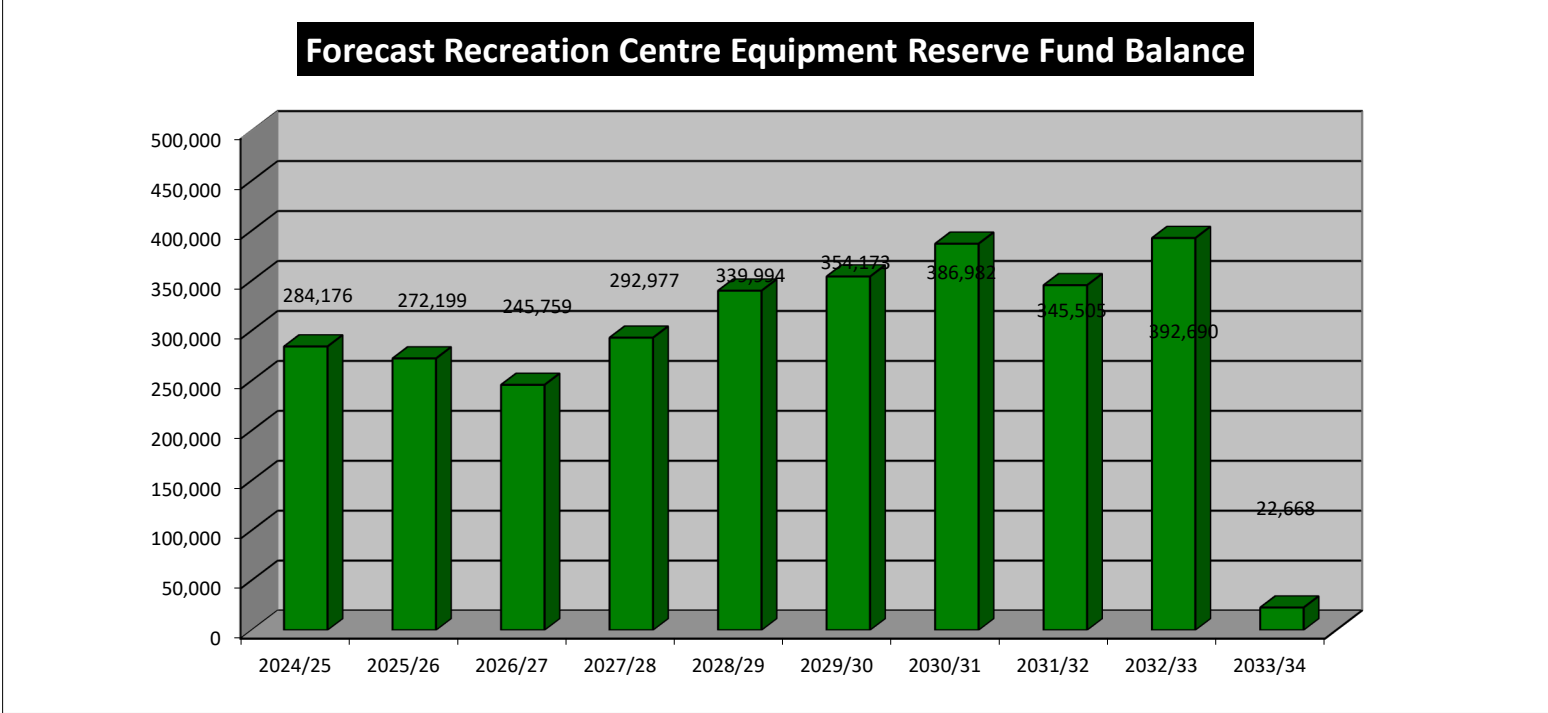
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
RESERVE										
Recreation Centre - Sporting & Fitness Equipment	106,140	111,450	125,704	55,883	87,238	121,720	103,587	179,021	88,408	577,267
Sundry Furniture & Equipment	5,500	5,500	5,500	5,500	6,000	6,000	6,000	6,000	6,500	6,500
TOTAL RESERVE FUNDS REQUIRED	111,640	116,950	131,204	61,383	93,238	127,720	109,587	185,021	94,908	583,767
Annual Reserve Transfer Allocation	100,000	100,000	100,000	100,000	130,000	130,000	130,000	130,000	130,000	200,000
Interest Earnings	5,088	4,973	4,763	8,602	10,254	11,900	12,396	13,544	12,093	13,744
Grant	0	0	0	0	0	0	0	0	0	0
RESERVE SURPLUS (DEFICIT)	284,176	272,199	245,759	292,977	339,994	354,173	386,982	345,505	392,690	22,668

Forecast Recreation Centre Equipment Reserve Fund Requirements



Recommended Budget allocation to Recreation Centre Equipment Reserve Fund





Shire of Dardanup

Asset Management Plan - Recreation Centre Equipment
2023/2024

Recreation Centre - Sporting & Fitness Equipment

			Current Cost	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
EXPENDITURE													
Fitness Centre equipment - Recreation Centre Assets & Equipment GL 11 3 4002													
Asset Number	Purchase Date												
01967	01/07/2020	Seated Leg Press - Insignia Series - Life Fitness (SSLC-SLP)	10,980	0	0	0	0	0	0	0	0	0	0
01966	01/07/2020	Leg Extension - Insignia Series - Life Fitness (SSLC-LE)	8,012	0	0	0	0	0	0	0	0	0	0
01965	01/07/2020	Seated Leg Curl - Insignia Series - Life Fitness (SSLC-SLC)	8,210	0	0	0	0	0	0	0	0	0	0
01964	01/07/2020	Chest Press - Insignia Series - Life Fitness (SSLC-CP)	8,012	0	0	0	0	0	0	0	0	0	0
01963	01/07/2020	Pectoral Fly/Rear Deltoid - Insignia Series - Life Fitness (SSLC-FLY)	7,353	0	0	0	0	0	0	0	0	0	0
01968	01/07/2020	Assist Dip Chin - Insignia Series - Life Fitness (SSLC-ADC)	7,221	0	0	0	0	0	0	0	0	0	0
01969	01/07/2020	Dual Adjustable Pulley - Cable Motion Series - Life Fitness (CMDAP) with accessories inc.	9,886	0	0	0	0	0	0	0	0	0	0
01970	01/07/2020	Linear Leg Press - Plate Loaded - HAMMER - (HSLLP)	8,398	0	0	0	0	0	0	0	0	0	0
01971	01/07/2020	V Squat - Plate Loaded - HAMMER - (PLVSQ)	7,683	0	0	0	0	0	0	0	0	0	0
01974	01/07/2020	Chest Press/Lat Pulldown - Iso-Lateral - HAMMER - (ILCB)	6,558	0	0	0	0	0	0	0	0	0	0
01972	01/07/2020	Oblique Crunch - Plate Loaded - HAMMER - (PLAB)	5,807	0	0	0	0	0	0	0	0	0	0
01973	01/07/2020	Kneeling Leg Curl - Iso-Lateral - HAMMER - (ILKLC)	5,520	0	0	0	0	0	0	0	0	0	0
00443	01/07/2020	Iso Leg Extension	5,312	0	0	0	0	0	0	0	0	0	0
01975	01/07/2020	Power Rack - HD Athletic - Hammer Strength - with power pivot, wing, single leg squat bar, band pegs and battle rope attachment.	7,983	0	0	0	0	0	0	0	0	0	0
01976	01/07/2020	6x8 HD Athletic Platform w/Power Rack Insert - No Logo	7,523	0	0	0	0	0	0	0	0	0	0
01967	02/07/2020	6x8 HD Athletic Platform w/Half Rack Insert - No Logo	6,845	0	0	0	0	0	0	0	0	0	0
01978	01/07/2020	Hammer Strength Rubber Dumbbell Set 2.5kg - 50kg in 2.5kg increments	10,044	0	0	0	0	0	0	0	0	0	0
01979	01/07/2020	Evolt 360 Digital Body Scanner - Includes 12 months access to Evolt Insights owners portal.	16,981	0	0	19,261	0	0	0	0	22,547	0	0
01398	4/02/2014	Matrix 5 Stack Multi Station	17,900	0	0	0	0	0	0	0	0	0	25,312
00534	29/07/2003	Gym Stereo system	14,000	0	0	0	0	0	0	0	0	0	19,797
	7/07/1905	Metra australia Lockers	7,500	0	0	0	0	0	0	0	0	0	10,606
Group Fitness Equipment - Recreation Centre Assets & Equipment GL 11 3 4002													
01986	01/11/2021	Virtual Group Fitness Kiosk Les Mills Upgrade	5,418	0	5,954	0	0	0	6,754	0	0	0	7,661
01428	27/06/2018	Aeromic, receiver and fitness audio bluetooth station	7,291	0	0	0	0	8,808	0	0	0	0	10,310
	20/07/2020	Les Mills smart bars, steps, weights, Smartbands	28,344	0	0	32,150	0	0	0	0	37,634	0	0
Sports and Venue - Recreation Centre Assets & Equipment GL 11 3 4002													
01988	27/02/2022	Millenium Scoreboard	5,933	0	0	0	0	0	0	7,633	0	0	0
01989	28/02/2022	Millenium Scoreboard	5,933	0	0	0	0	0	0	7,633	0	0	0
01987	01/03/2022	Shotlocks and scoreboards	17,803	0	0	0	0	0	0	22,905	0	0	0
00504	30/10/2003	Acromat Stadium Retractable Seating (7 Tier - 604 seats)	302,500	0	0	0	0	0	0	0	0	0	427,762
01761	26/08/2016	Tennant T7 Ride-On Floor Scrubber	28,359	0	31,170	0	0	0	0	0	0	0	0
01054, 01055, 01056	08/10/2010	Swiftset Folding Chairs *135 - Navy/Silver & Trollies	22,914	0	0	0	0	0	0	0	22,914	0	0
01953	27/06/2018	4 x Cameras for CCTV	6,750	7,188	0	0	0	0	0	0	8,962	0	0
01428	28/05/2014	AV projector data screen - 2440 x 1830 mm and 2000 x 1830	5,891	0	0	0	0	0	0	0	0	0	0
	20/11/2020	Sports equipment - Netball post, Badminton Post, volleyball post,	16,230	0	0	18,409	0	0	0	0	21,549	0	0
AI000274	28/06/2018	Tropical Island Bouncy Castle	5,225	5,565	0	0	0	0	7,160	0	0	0	0
Café and reception - Recreation Centre Assets & Equipment GL 11 3 4002													
New	24/02/2023	Coffee Machine - LaCarimal 2 Group Espresso Coffee Machine	4,390	0	0	0	0	0	5,473	0	0	0	0
01787	22/12/2016	Combo Vending Machine	6,273	0	0	0	0	7,578	0	0	0	0	0
		Unknown 6 Burner Oven	8,716	0	0	0	0	0	0	0	0	0	0
		Unknown 31lt Single Pan Fryer	5,600	5,964	0	0	0	0	0	0	0	0	0
Total Furniture and Fittings			671,298	18,717	37,124	69,821	0	16,385	19,386	38,172	113,606	0	501,448

Shire of Dardanup

Asset Management Plan - Recreation Centre Equipment
2023/2024

Recreation Centre - Sporting & Fitness Equipment

	Current Cost	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
EXPENDITURE											
Leased Cardio Equipment											
*No asset numbers Purchase Date											
01/07/2020 Recumbent Cycle	7,600	0					0	0	0	0	0
01/07/2020 Recumbent Cycle	7,600	0					0	0	0	0	0
01/07/2020 Air Bike - Assault	1,747	0					0	0	0	0	0
01/07/2020 Treadmill - Motorised	13,500	0					0	0	0	0	0
01/07/2020 Treadmill - Motorised	13,500	0					0	0	0	0	0
01/07/2020 Treadmill - Motorised	13,500	0					0	0	0	0	0
01/07/2020 Treadmill - Motorised	13,500	0					0	0	0	0	0
01/07/2020 Treadmill - Motorised	13,500	0					0	0	0	0	0
01/07/2020 Treadmill - Non-Motorised	6,797	0					0	0	0	0	0
01/07/2020 Treadmill - Non-Motorised	6,797	0					0	0	0	0	0
01/07/2020 Elliptical Cross Trainer	10,545	0					0	0	0	0	0
01/07/2020 Elliptical Cross Trainer	10,545	0					0	0	0	0	0
01/07/2020 Full Body Arc Trainer	14,604	0					0	0	0	0	0
01/07/2020 Upper Body Ergo	3,832	0					0	0	0	0	0
02/07/2020 Ski ERG	2,099	0					0	0	0	0	0
01/07/2020 Upright Cycle	7,026	0					0	0	0	0	0
01/07/2020 Upright Cycle	7,026	0					0	0	0	0	0
01/07/2020 Stepper - Climb Mill	14,770	0					0	0	0	0	0
01/07/2020 Stepper - Climb Mill	14,770	0					0	0	0	0	0
01/07/2020 Stepper - Climb Mill	14,770	0					0	0	0	0	0
01/07/2020 Rower - Concept 2	2,228	0					0	0	0	0	0
01/07/2020 Fitness Management System - Halo	32,000	0					0	0	0	0	0
Total Leased Cardio Equipment	245,756	47,740	55,883	55,883	55,883	55,883	55,883	65,415	65,415	65,415	65,415
Gym equipment - Portable Atractive Item / Minor Assets < \$5,000 - GL 11 1 4504											
01/07/2020 Olympic Flat Bench - Hammer Strength (OFB) with weight storage	4,511	0	0	0	0	0	0	0	0	0	0
01/07/2020 Olympic Incline Bench - Hammer Strength (OIB) with weight storage	5,253	0	0	0	0	0	0	0	0	0	0
01/07/2020 Flat Bench - HD Athletic - Hammer Strength	1,049	0	0	0	0	0	0	0	0	0	0
01/07/2020 Flat Bench - HD Athletic - Hammer Strength	1,049	0	0	0	0	0	0	0	0	0	0
01/07/2020 Flat Bench - HD Athletic - Hammer Strength	1,049	0	0	0	0	0	0	0	0	0	0
01/07/2020 Multi-Adjustable Bench - HD Athletic - Hammer Strength	2,238	0	0	0	0	0	0	0	0	0	0
01/07/2020 Multi-Adjustable Bench - HD Athletic - Hammer Strength	2,238	0	0	0	0	0	0	0	0	0	0
01/07/2020 Adjustable Decline / Abdominal Bench - Signature Series - Life Fitness (SADB)	1,690	0	0	0	0	0	0	0	0	0	0
01/07/2020 Arm Curl, Seated - Hammer Strength (FWAC)	2,124	0	0	0	0	0	0	0	0	0	0
01/07/2020 Back Extension - Hammer Strength (BWBE)	2,196	0	0	0	0	0	0	0	0	0	0
01/07/2020 Half Rack - HD Athletic - Hammer Strength	4,815	0	0	0	0	0	0	0	0	0	0
01/07/2020 Storage Rack 1750- 2 x Plate 2 x Dual Pipe Double Cell	3,847	0	0	0	0	0	0	0	0	0	0
01/07/2020 Olympic Rubber Weight Discs 2000 kg total (1.25 - 25kg)	12,391	0	0	0	0	14,969	0	0	0	0	0
01/07/2020 Pro Series Olympic Rubber Coated bumper plates - 150 kg total (5 - 25 kg increments)	1,866	0	0	0	0	0	0	0	0	0	0
01/07/2020 Hammer Strength Rubber Barbell Set 10-45kg (10 Bars) - with rack	4,614	0	0	0	0	0	0	0	0	0	0
01/07/2020 1 - 10kg Urethane Dumbbells - Escape	1,242	0	0	0	0	0	0	0	0	0	0
01/07/2020 10 Pair Dumbbell X Rack - Escape Fitness	1,138	0	0	0	0	0	0	0	0	0	0
01/07/2020 Pro Active -Dumbbell Rack 10 Pairs	1,077	0	0	0	0	0	0	0	0	0	0
01/07/2020 Squat Lunge - Ground Base - HAMMER - (GBSL)	3,729	0	0	0	0	0	0	0	0	0	0
01/07/2020 Seated Calf Raise - Plate Loaded - HAMMER - (PLCALF)	3,660	0	0	0	0	0	0	0	0	0	0
01/07/2020 Plate loaded glute drive - Nautilus	4,341	0	0	0	0	0	0	0	0	0	0
01/07/2020 Smith Machine - Optima Series (OSSM) - Life Fitness	3,799	0	0	0	0	0	0	0	0	0	0
01/07/2020 Shoulder Press - Iso-Lateral - HAMMER - (ILSP)	5,253	0	0	0	0	0	0	0	0	0	0
01/07/2020 Rowing - Iso-Lateral - HAMMER - (ILROW)	5,045	0	0	0	0	0	0	0	0	0	0
01/07/2020 Leg Extension - Iso-Lateral - HAMMER - (ILLE)	5,312	0	0	0	0	0	0	0	0	0	0
00531 29/07/2003 LG CTV Stereo 51cm Television RT21FA32X - GYM	1,395	0	0	0	0	0	0	0	0	0	0
00532 29/07/2003 LG CTV Stereo 51cm Television RT21FA32X - GYM	1,395	0	0	0	0	0	0	0	0	0	0
00533 29/07/2003 LG CTV Stereo Television RT21FA32X - GYM	1,395	0	0	0	0	0	0	0	0	0	0
Group Fitness - Portable and attractive item / Minor Assets < \$5,000 - GL 11 1 4504											

Shire of Dardanup

Asset Management Plan - Recreation Centre Equipment
2023/2024

Recreation Centre - Sporting & Fitness Equipment

		Current Cost	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	
EXPENDITURE													
AI000270	06/09/2016	Epson Projector & Pulldown Screen (Fitness on Demand)	2,855		0	0	0	0		0	0	0	
A1000261	16/05/2013	STEREO SYSTEM, SPEAKERS & RECEIVERS - Cycle Studio	4,500		0	0	0	0		0	0	0	
AI000009 - AI000025	18/09/2018	BODY BIKE CONNECT (RPM BIKE)	37,260	39,682	0	0	0	46,451	0	0	0	0	
	24/07/2008	Stereo system for group fitness	4,517	0	0	0	0		0	0	0	6,387	
	27/08/2013	Mipro Portable PA and sound system	2,840	0	0	0	0		0	0	0	4,016	
	2/12/2018	AKAI 55" UHD ANDROID SMART TV - SPIN ROOM	1,200	0	0	0	0		0	0	0	0	
Café and Reception - Portable and attractive item / Minor Assets < \$5,000 - GL 11 1 4504													
AI000234	25/10/2019	Robot Coup Food Processor	2,610	0		0	0	0	0	0	0	0	
AI000230	22/11/2019	55" Hisense UHD TV - Café	795	0		0	0	0	0	0	0	0	
AI000231	22/11/2019	55" Hisense UHD TV - Reception	795	0		0	0	0	0	0	0	0	
AI000467	10/08/2021	Vitamix Advanced Bar Blender	1,144		0	0	0	0	0	0	0	0	
New	24/02/2023	Slingshot Auto Coffeee Tamper	1,881	0	0	0	0		0	0	0	0	
New	24/02/2023	Slingshot C40 Ginder	2,460	0	0	0	0		0	0	0	0	
	01/11/2020	Wastex Dishwasher	4,600	0	0	0		0	0	0	0	0	
	Unknown	Kitchen Fridge 960ltr Commercial	2,675		0	0	0	0	0	0	0	0	
00758	6/02/2007	Seating café seating	4,800	0	0	0	0	0	0	0	0	0	
	22/02/2023	Upright Kitchen Freezer - 389L	997	0	0	0	0		0	0	0	0	
	Unknown	Westinghouse 500L Chese Freezer	1,100	0	0	0	0	0	0	0	0	0	
	Unknown	Roband Bain Marie	2,300	0	0		0	0	0	0	0	0	
	Unknown	3 Door Counter Fridge (Milk Fridge)	2,100	0		0	0	0	0	0	0	0	
AI01643	07/02/2015	Countertop Food Display 160 l Fridge	1,900	0	0	0	0	0		0	0	0	
	Unknown	Whirlpool 10kg Washing Machine	900	0	0	0		0	0		0	0	
	20-03-2018	Dryer- 8kg	1,499	0	0	0		0	0		0	0	
AI00396	29/07/2003	Westinghouse 210l Fridge/Freezer	700	0		0	0	0	0	0	0	0	
Sports and Venue - Portable and attractive item / Minor Assets < \$5,000 - GL 11 1 4504													
AI000268	10/03/2016	Mirage 400 Compact Scrubber (Court Floor Cleaner)	4,895	0	0	0	0	0	0	0	0	0	
		Meeting Room Table	9,360	0	10,288	0	0	0	0	0	12,825	0	
		Meeting Room Chairs	7,420	0	8,155	0	0	0	0	0	10,167	0	
		Projector x2	3,964	0	0	0	0	0	0	0	0	0	
		TV - LG courtside	600		0	0	0	0	0	0	0	0	
		Courtside tables	2,392	0	0	0	0	0	0	0	0	0	
	28/06/2018	Silver benches - 6x 350 x 400mm high 4 x 400 x 400 mm high	4,384	0		0	0	0	0	0	0	0	
		Lecturn x 2	592	0	0	0	0	0	0	0	0	0	
		Equipment Trolley	899		0	0	0	0	0	0	0	0	
		Edge Stack Trestle table cart	999	0		0	0	0	0	0	0	0	
	01/02/2023	Radio amplifier	1,258		0	0	0	0		0	0	0	
	27/11/2018	Water fountain - P8ACY	2,305		0	0	0	0		0	0	0	
TOTAL - Portable and attractive item / Minor Assets < \$5,000 - GL 11 1 4504			216,303	39,682	18,443	0	0	14,969	46,451	0	22,993	10,403	
** Note **													
Included those Portable & Attractive Items in the future Asset Replacement Program where the current value is greater than \$5,000. Added in 2023/24 \$20,000 per annum to purchase minor assets below \$5,000 which are noted on this Equipment Register. Some minor items transferred to IT AMP.													
			1,133,358	106,140	111,450	125,704	55,883	87,238	121,720	103,587	179,021	88,408	577,267

Shire of Dardanup

Asset Management Plan - Recreation Centre Equipment
2024/25

LOANS SUMMARY

2024/25 2025/26 2026/27 2027/28 2028/29 2029/30 2030/31 2031/32 2032/33 2033/34

LOANS

Recreation Centre - Sporting & Fitness Equipment	0	0	0	0	0	0	0	0	0	0
TOTAL NEW LOANS REQUIRED	0	0	0	0	0	0	0	0	0	0

Shire of Dardanup

Asset Management Plan - Recreation Centre Equipment
2024/25

GRANT REVENUE SUMMARY

	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
Grants / Contribution Revenue										
Shotclocks and scoreboards	0	0	0	0	0	0	0	0	0	0
TOTAL GRANT REVENUE	0	0	0	0	0	0	0	0	0	0

Shire of Dardanup

Asset Management Plan - Recreation Centre Equipment
2024/25

LEASE SUMMARY

	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
LEASE										
<i>Lease Term</i>	Yr 4 of 5	Yr 5 of 5	Yr 1 of 5	Yr 2 of 5	Yr 3 of 5	Yr 4 of 5	Yr 5 of 5	Yr 1 of 5	Yr 2 of 5	Yr 3 of 5
Recreation Centre - Sporting & Fitness Equipment	47,740	55,883	55,883	55,883	55,883	55,883	65,415	65,415	65,415	65,415
TOTAL NEW LEASES REQUIRED	47,740	55,883	55,883	55,883	55,883	55,883	65,415	65,415	65,415	65,415



10 Year
Asset Management Plan

Information Technology

2024/25

To

2033/34

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Introduction

The purpose of this document is to provide a strategy for funding the acquisition and replacement of Councils Information Technology equipment & software.

This strategy will plan for the timing and financing of;

- a) Essential equipment & software.
- b) Cyclical replacement of existing items of equipment.

It is necessary to plan for their cyclical replacement of these assets for the following reasons:

- a) Increase maintenance costs to to age.
- b) Demand for improved functionality of equipment.
- c) Redundancy of equipment due to technological advancements

With continued growth predicted well into the foreseeable future, demand for new and improved equipment & software will be placed on Council in order to enable staff to maintain service levels to the community.

This Asset Management Plan will assist the current and future Councils by ensuring the Shire of Dardanup has a financial capacity to meet the demands of funding IT Equipment and software, as outlined in the ICT Strategic Plan 2020 - 2030.

Basis of Costings

This defines the way costs have been arrived at for the plan.

Year 1 - Budget Accuracy (ie actual quotes)

Years 2 & 3 - Current Cost + Price Indexation

Years 4 to 10 - Indicative

Price Indexing

Forward estimates for price increases are estimates a rate of 3.5% pa

Funding

It is recommended that all IT expenditure be funded 100% from Reserve Funds. By determining an annual budget allocation to Reserve, Council can be confident that all new & replacement items of equipment can be funded from a predetermined, fixed annual budget allocation. This currently includes all IT hardware items that are purchased either as capital expenditure items or leased items, and new items of software. Recurrent software licensing costs currently funded directly from Municipal Funds will gradually be funded from the IT Reserve Fund to enable a single annual budget transfer to occur into the IT Reserve.

Reserve Funds

Council will maintain Reserve Funds for the acquisition of assets within this plan, either through outright purchase or lease arrangements. Once an item of equipment is scheduled, annual budget allocations will commence to ensure the required funds are available in the planned year.

Risk Management

All equipment will be fully insured.

Shire of Dardanup

Asset Management Budget - Information Technology Equipment
2024/25

CONSOLIDATED SUMMARY

	1	2	3	4	5	6	7	8	9	10
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
EXPENDITURE										
Information Technology Equipment	261,400	302,811	195,684	244,251	278,597	321,999	227,301	223,406	271,039	274,211
Software & Leased Equipment	1,228,593	1,160,288	1,050,302	979,644	986,301	994,523	1,077,145	1,066,572	1,106,065	1,111,337
ERP Project Management - 440k total 40k 21/22	120,000	40,000	0	0	0					
Office Equipment Mtce - Photocopier Service Agreement	85,329	89,195	93,152	97,387	101,906	106,721	112,179	117,791	123,737	130,050
TOTAL EXPENDITURE	1,695,321	1,592,294	1,339,139	1,321,281	1,366,803	1,423,243	1,416,626	1,407,769	1,500,841	1,515,598
FUNDING										
Information Technology Equipment Reserve Fund	568,650	467,882	345,597	397,588	418,855	467,936	401,524	402,355	438,140	447,127
Loans	520,000	407,000	673,000	0	0	0	0	0	0	0
Grant Revenue	0	0	0	0	0	0	0	0	0	0
TOTAL General Funds Required	606,672	717,411	320,542	923,693	947,948	955,307	1,015,102	1,005,414	1,062,700	1,068,471
TOTAL FUNDS REQUIRED	1,695,321	1,592,294	1,339,139	1,321,281	1,366,803	1,423,243	1,416,626	1,407,769	1,500,841	1,515,598

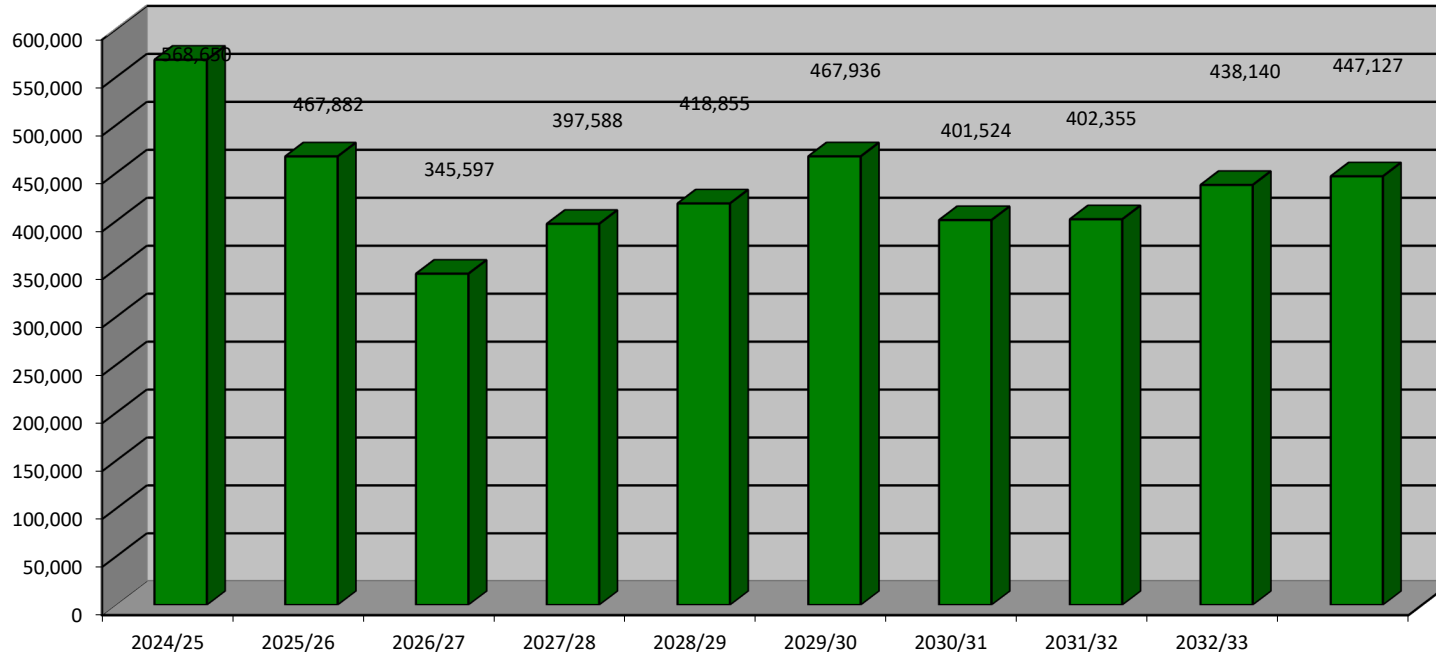
Shire of Dardanup

Asset Management Budget - Information Technology Equipment
2024/25

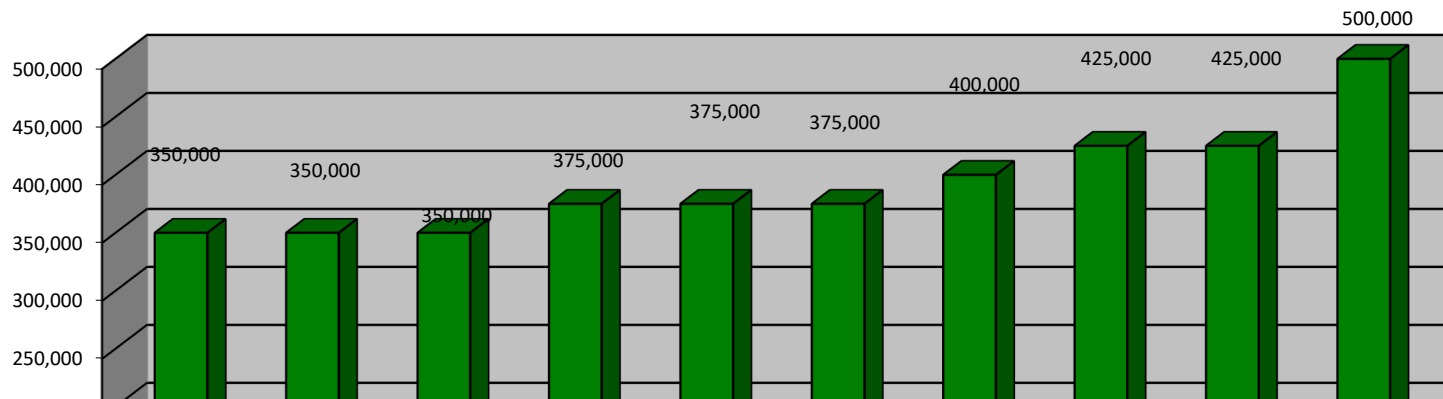
INFORMATION TECHNOLOGY RESERVE FUND SUMMARY

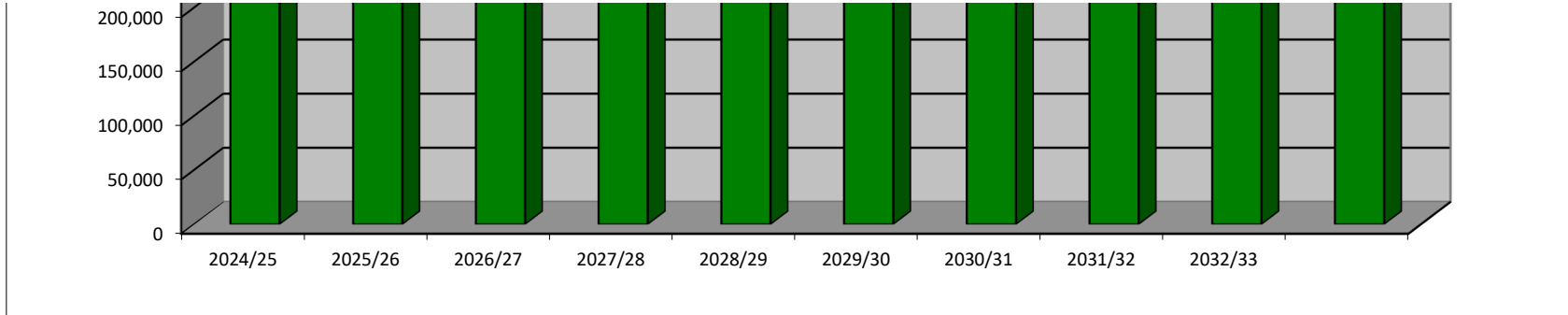
	1	2	3	4	5	6	7	8	9	10
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
RESERVE										
Information Technology Equipment	261,400	302,811	195,684	244,251	278,597	321,999	227,301	223,406	271,039	274,211
Software & Leased Equipment	101,921	35,877	56,760	55,951	38,353	39,216	62,044	61,159	43,364	42,866
ERP Project Manager	120,000	40,000	0							
Office Equipment Mtce - Photocopier Service Agreement	85,329	89,195	93,152	97,387	101,906	106,721	112,179	117,791	123,737	130,050
TOTAL RESERVE FUNDS REQUIRED	568,650	467,882	345,597	397,588	418,855	467,936	401,524	402,355	438,140	447,127
Annual Reserve Transfer Allocation	350,000	350,000	350,000	375,000	375,000	375,000	400,000	425,000	425,000	500,000
Interest Earnings	19,684	12,640	8,915	9,386	8,919	7,682	4,664	4,775	5,746	5,484
RESERVE SURPLUS (DEFICIT)	357,068	251,826	265,144	251,942	217,005	131,751	134,891	162,312	154,917	213,274

Forecast IT Reserve Fund Requirements

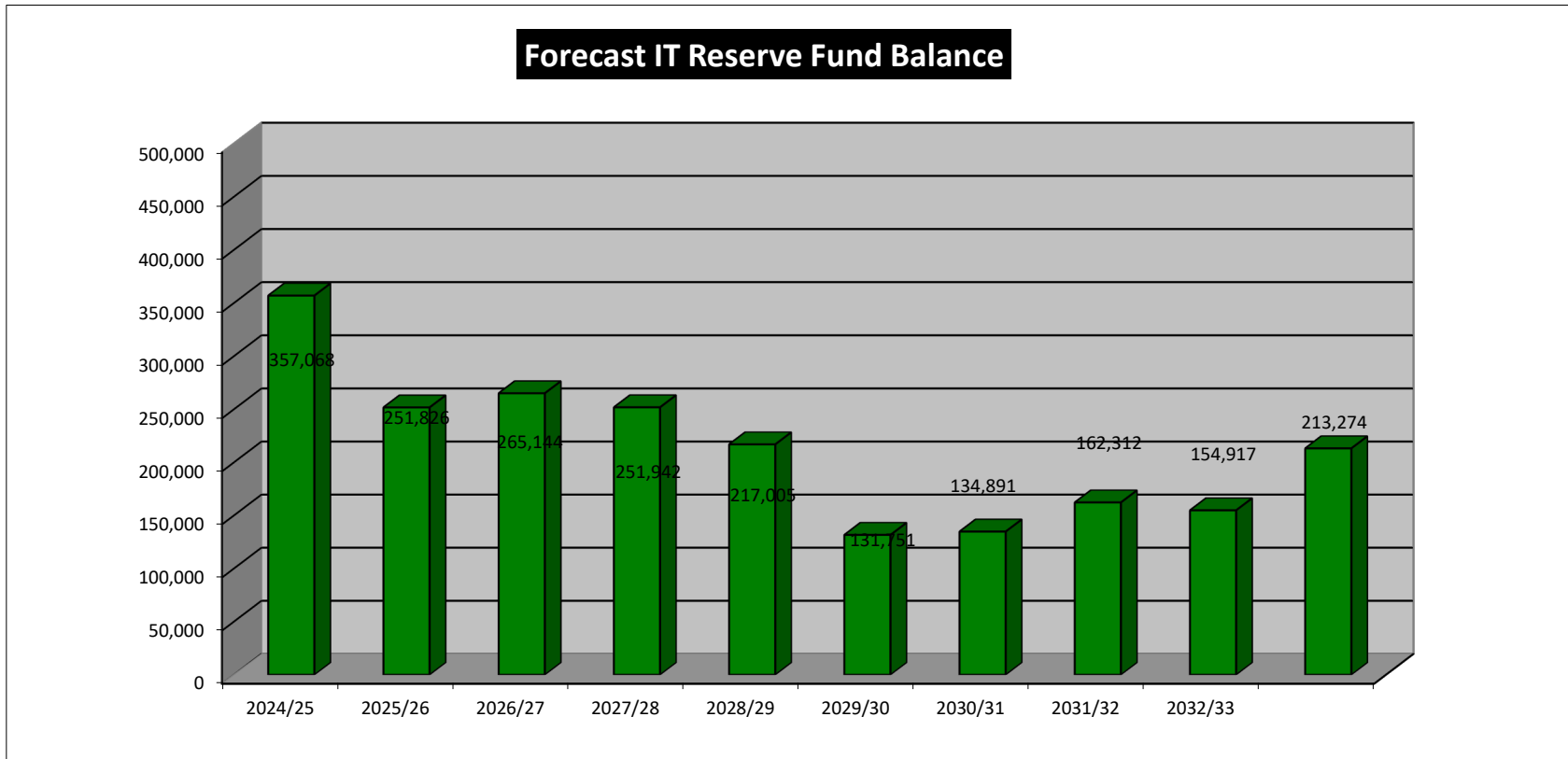


Recommended Budget allocation to IT Reserve Fund





Forecast IT Reserve Fund Balance



Shire of Dardanup

Asset Management Budget - Information Technology Equipment
2024/25

Information Technology Equipment

	<i>Current Cost</i>	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
EXPENDITURE											
Desktop & Small Equip Replacement Plan											
TOTAL EXPENDITURE	Reserve Funded: GL 1432003	261,400	302,811	195,684	244,251	278,597	321,999	227,301	223,406	271,039	274,211
REVENUE											
Loans		520,000	407,000	673,000	0	0	0	0	0	0	0
Information Technology Equipment Reserve Fund		261,400	302,811	195,684	244,251	278,597	321,999	227,301	223,406	271,039	274,211
Grant Revenue		0	0	0	0	0	0	0	0	0	0
TOTAL REVENUE		781,400	709,811	868,684	244,251	278,597	321,999	227,301	223,406	271,039	274,211

(Appendix ORD: 12.5.1C)

Shire of Dardanup

Asset Management Budget - Information Technology Equipment
2024/25

Software & Leased Equipment

		Current Cost	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36	2036/37	2037/38	2038/39
EXPENDITURE																	
Total - New Software	<i>Reserve Funded: GL 1412502</i>		45,087	35,877	56,760	55,951	38,353	39,216	62,044	61,159	43,364	42,866	67,819	66,851	45,825	46,857	74,132
Total - Recurrent & Annual Maintenance	<i>Funded General Revenue GL 1412031</i>		1,126,672	1,124,411	993,542	923,693	947,948	955,307	1,015,102	1,005,414	1,062,700	1,068,471	1,111,840	1,117,266	1,175,852	1,168,108	1,215,334
TOTAL SOFTWARE EXPENDITURE			1,171,759	1,160,288	1,050,302	979,644	986,301	994,523	1,077,145	1,066,572	1,106,065	1,111,337	1,179,659	1,184,117	1,221,677	1,214,965	1,289,465
TOTAL LEASE EXPENDITURE	<i>Reserve Funded: GL 1412011</i>		56,834	0	0	0	0	0	0	0	0	0	0	0	0	0	0
REVENUE																	
Loans			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Information Technology Equipment Reserve Fund			101,921	35,877	56,760	55,951	38,353	39,216	62,044	61,159	43,364	42,866	67,819	66,851	45,825	46,857	74,132
Grant Revenue			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUE			101,921	35,877	56,760	55,951	38,353	39,216	62,044	61,159	43,364	42,866	67,819	66,851	45,825	46,857	74,132
GENERAL FUNDS REQUIRED			1,126,672	1,124,411	993,542	923,693	947,948	955,307	1,015,102	1,005,414	1,062,700	1,068,471	1,111,840	1,117,266	1,175,852	1,168,108	1,215,334

Shire of Dardanup

Asset Management Budget - Information Technology Equipment
2024/25

CONSOLIDATED SUMMARY

	1	2	3	4	5	6	7	8	9	10
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
EXPENDITURE										
Information Technology Equipment	261,400	302,811	195,684	244,251	278,597	321,999	227,301	223,406	271,039	274,211
Software & Leased Equipment	1,228,593	1,160,288	1,050,302	979,644	986,301	994,523	1,077,145	1,066,572	1,106,065	1,111,337
ERP Project Management - 440k total 40k 21/22	120,000	40,000	0	0	0					
Office Equipment Mtce - Photocopier Service Agreement	85,329	89,195	93,152	97,387	101,906	106,721	112,179	117,791	123,737	130,050
TOTAL EXPENDITURE	1,695,321	1,592,294	1,339,139	1,321,281	1,366,803	1,423,243	1,416,626	1,407,769	1,500,841	1,515,598
FUNDING										
Information Technology Equipment Reserve Fund	568,650	467,882	345,597	397,588	418,855	467,936	401,524	402,355	438,140	447,127
Loans	520,000	407,000	673,000	0	0	0	0	0	0	0
Grant Revenue	0	0	0	0	0	0	0	0	0	0
TOTAL General Funds Required	606,672	717,411	320,542	923,693	947,948	955,307	1,015,102	1,005,414	1,062,700	1,068,471
TOTAL FUNDS REQUIRED	1,695,321	1,592,294	1,339,139	1,321,281	1,366,803	1,423,243	1,416,626	1,407,769	1,500,841	1,515,598



10 Year
Asset Management Plan

Executive & Compliance Vehicle

2024/25
TO
2033/34

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Introduction

The purpose of this document is to provide a strategy for funding Councils compliance & executive vehicle fleet.

This strategy will plan for the timing and financing of;

- a) New Vehicles.
- b) Cyclical replacment of existing Vehicles.

The Shire of Dardanup currently maintains a fleet of vehicles that enable staff to carry out Council business activities. Due to the depreciable nature of these assets, it is necessary to plan for their cyclical replacement. Balancing the increasing cost of maintenance with the diminishing trade-in value as they age is important so as to minimise the net cost to the community.

With continued growth predicted well into the foreseeable future, additional demands will be placed on Council to expand the fleet in order to maintain existing service levels to the community.

The challenge that faces Council is to provide funds for new vehicles whilst ensuring the existing fleet is maintained at an acceptable standard.

This asset management plan will assist the current and future Council by ensuring the Shire of Dardanup has the financial capacity to meet the demands of funding our fleet.

This plan covers the next 10 financial years. A review of this plan will be undertaken by Council annually. During this process, items may be added, removed or reprioritised.

Basis of Costings

This defines the way costs have been arrived at for the plan.

- Year 1 - Budget Accuracy (ie actual quotes)
- Years 2 & 3 - Current Cost + CPI
- Years 4 to 10 - Indicative

Price Indexing

Forward estimates for price increases are estimates a rate of 3.2% pa

Funding

Expenditure is funded 100% from Reserve Funds. By determining an annual budget allocation to Reserve, Council can be confident that all new & replacement vehicles can be funded from a predetermind, fixed

Reserve Funds

Council will maintain a reserve fund the acquisition of assets within this plan. Once a vehicle is scheduled, annual budget allocations will commence to ensure the required funds are available in the planned year.

Risk Management

The fleet will be fully insured.

Council Policy

Council will undertake the acquisition and trade-in/sale of its light vehicle fleet based on the adopted Council Policy Exec CP203 - Light Fleet Review Policy. The Purpose of the Policy is to:

- To establish the rules regarding the provision, management and use of Light Vehicles that apply to all employees of the Shire of Dardanup, other than the CEO, including Directors, Managers, Coordinators, Supervisors, Compliance Officers, Principal Officers, Senior Officers or any other Officer, in their use and care of Council vehicles.
- To minimise motor vehicle operational and capital replacement costs through the establishment of an optimal motor vehicle and fleet replacement cycle, endorsed vehicle styles (i.e.: 4 cyl sedan, ute, 4x4) and makes/models (i.e.: Isuzu D-Max RDX).
- As an Employee attraction and retention strategy, establish options available for the provision of a Council motor vehicle including novated leases, motor vehicle annual allowances, and motor vehicle per km allowances.
- To establish the availability of salary sacrificed novated leases for all Shire of Dardanup employees.
- To support the managed introduction of electric and hybrid vehicles into Council's fleet.

As outlined in the policy, all executive sedans and four wheel drives and light commercial vehicles will be traded-in/sold at the following intervals:

- ***Passenger Vehicles (sedans/wagons) – replace every 4 years or 100,000km, whichever comes first***
- ***Light Commercial Vehicles (Utes) – replace every 5 years or 125,000km, whichever comes first***

Shire of Dardanup

Asset Management Plan - Executive & Compliance Vehicles
2024/25

CONSOLIDATED SUMMARY

	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
EXPENDITURE										
Administration / Compliance Vehicles										
Total Replacement Vehicles	490,200	47,926	92,325	309,161	710,538	54,361	0	464,456	630,683	242,533
Total New Vehicles	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE	490,200	47,926	92,325	309,161	710,538	54,361	0	464,456	630,683	242,533
FUNDING										
Loans	0	0	0	0	0	0	0	0	0	0
Sale Revenue	233,954	23,963	36,930	116,830	327,175	27,181	0	221,421	301,002	103,179
TOTAL FUNDING	233,954	23,963	36,930	116,830	327,175	27,181	0	221,421	301,002	103,179
OWN SOURCE FUNDS REQUIRED	256,246	23,963	55,395	192,330	383,363	27,181	0	243,035	329,681	139,354
Opening Balance - Exec & Compliance Vehicle Reserve	219,012	90,432	183,634	269,666	229,774	29,454	155,304	335,739	255,455	129,715
Interest	7,665	3,165	6,427	9,438	8,042	1,031	5,436	11,751	8,941	4,540
Fleet Management Plan Review	0	-21,000	0	-22,000	0	-23,000	0	-24,000	0	-25,000
Recommended Annual Reserve Transfer	120,000	135,000	135,000	165,000	175,000	175,000	175,000	175,000	195,000	215,000
RESERVE SURPLUS (DEFICIT)	90,432	183,634	269,666	229,774	29,454	155,304	335,739	255,455	129,715	184,901

(Appendix ORD: 12.5.1D)

Shire of Dardanup

Asset Management Plan - Executive & Compliance Vehicles 2024/25

EXPENDITURE SUMMARY

	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34		
EXPENDITURE												
Administration / Compliance Vehicles												
Replacement												
P001	ODA	Chief Executive Officer	73,272	0	0	0	83,111	0	0	94,270	0	
P002	DA955	Manager Operations	46,440	0	0	0	52,676	0	0	59,749	0	
P003	DA004	Manager Development Services	46,440	0	0	0	52,676	0	0	59,749	0	
P004	DA1314	Manager Infrastructure Planning & Design	0	47,926	0	0	0	54,361	0	0	61,661	
P029	DA10181	Deputy Chief Executive Officer	73,272	0	0	0	83,111	0	0	94,270	0	
P008	DA017	Director Infrastructure - Vehicle Allowance	0	0	0	75,500	0	0	91,347	0	0	
P031	DA10408	Director Sustainable Development	0	0	0	80,534	0	0	91,347	0	0	
P012	DA8222	Ranger 1	0	0	0	56,188	0	0	0	0	65,772	
P014	DA8673	Principal Building Surveyor	0	0	39,568	0	0	0	46,317	0	0	
P015	DA997	Manager Place and Community Engagement	0	0	0	51,042	0	0	57,896	0	0	
P017	DA9287	Ranger 2	0	0	52,757	0	0	0	61,756	0	0	
P020	DA9376	Development Engineer	0	0	0	42,141	0	0	0	0	49,329	
P021	DA9605	Principal Environmental Health Officer	37,152	0	0	0	42,141	0	0	47,799	0	
P022	DA9668	Manager Information Services	46,440	0	0	0	52,676	0	0	59,749	0	
P026	008DA	Manager Human Resources	0	0	0	51,042	0	0	57,896	0	0	
P027	DA563	Manager Recreation Centre	46,440	0	0	0	52,676	0	0	59,749	0	
P007	DA0	Manager Financial Services	46,440	0	0	0	52,676	0	0	59,749	0	
P023	DA329	Principal Planning Officer	37,152	0	0	0	42,141	0	0	47,799	0	
P024	DA429	Project Engineer	37,152	0	0	0	42,141	0	0	47,799	0	
P028	DA10091	Manager Assets	0	0	0	51,042	0	0	57,896	0	0	
P032	DA10817	Senior Project Officer	0	0	0	0	56,188	0	0	0	65,772	
Total Replacement			490,200	47,926	92,325	309,161	710,538	54,361	0	464,456	630,683	242,533
New Vehicles												
New		N/A	0	0	0	0	0	0	0	0	0	
Total New Vehicles			0	0	0	0	0	0	0	0	0	
TOTAL EXPENDITURE			490,200	47,926	92,325	309,161	710,538	54,361	0	464,456	630,683	242,533
FUNDING												
Reserve Funds			256,246	23,963	55,395	192,330	383,363	27,181	0	243,035	329,681	139,354
Loans			0	0	0	0	0	0	0	0	0	0
Sale Revenue			233,954	23,963	36,930	116,830	327,175	27,181	0	221,421	301,002	103,179
TOTAL FUNDING			490,200	47,926	92,325	309,161	710,538	54,361	0	464,456	630,683	242,533
TOTAL GENERAL FUNDS REQUIRED			0	0	0	0	0	0	0	0	0	0
GRANT FUNDED EXPENDITURE												
Bushfire Brigade Vehicles												
Replacement												
Bushfire Brigade Vehicles			293,826	328,107	175,857	0	163,880	0	424,214	0	312,530	0
Total Replacement			293,826	328,107	175,857	0	163,880	0	424,214	0	312,530	0
Total New			0	0	0	0	0	0	0	0	0	
TOTAL EXPENDITURE			293,826	328,107	175,857	0	163,880	0	424,214	0	312,530	0
FUNDING												
Capital Grant Revenue (DFES Funded Fire Appliances)			293,826	328,107	175,857	0	163,880	0	424,214	0	312,530	0
TOTAL FUNDING			293,826	328,107	175,857	0	163,880	0	424,214	0	312,530	0
TOTAL GENERAL FUNDS REQUIRED			0	0	0	0	0	0	0	0	0	0

(Appendix ORD: 12.5.1D)

Shire of Dardanup

Asset Management Plan - Executive & Compliance Vehicles
2024/25

SALE REVENUE SUMMARY

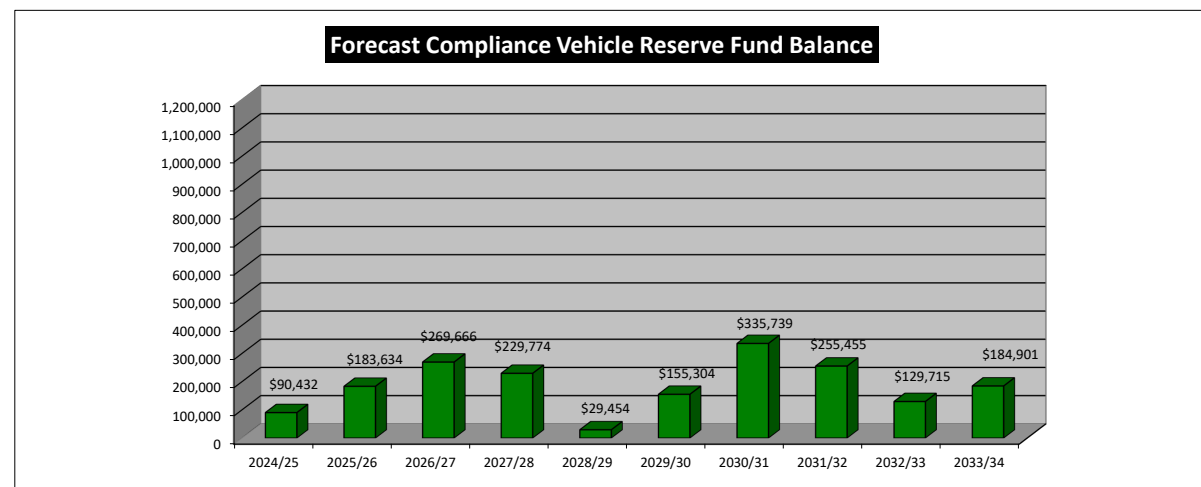
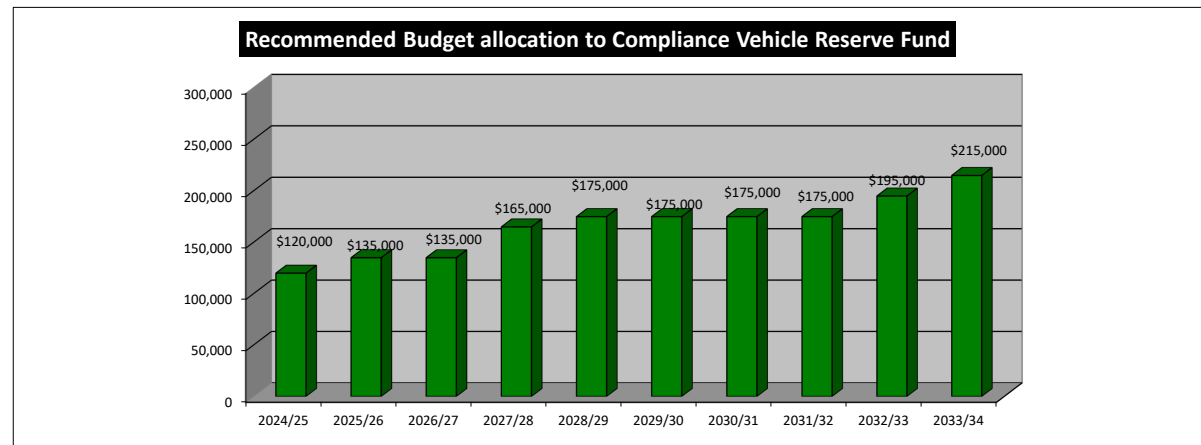
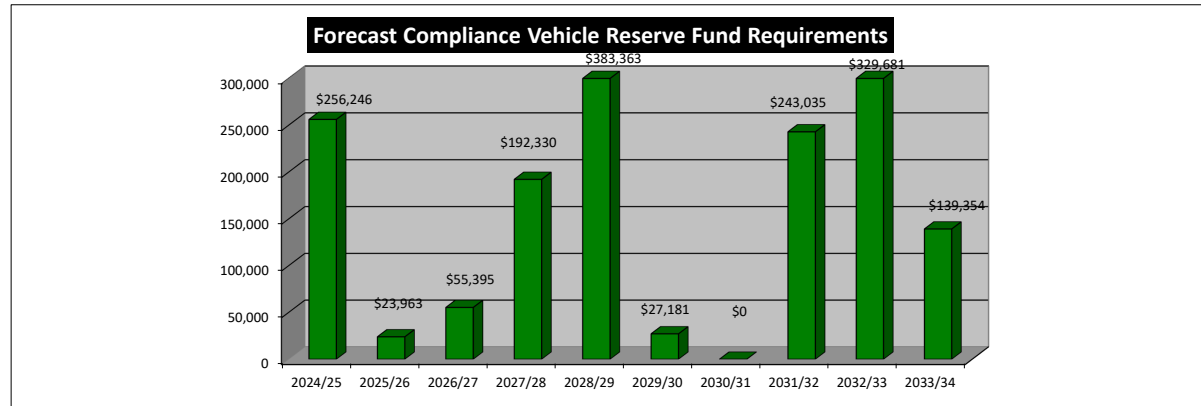
			2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
Sale Revenue												
Administration / Compliance Vehicles Replacement												
P001	ODA	Chief Executive Officer	36,636	0	0	0	41,555	0	0	0	47,135	0
P002	DA955	Manager Operations	23,220	0	0	0	26,338	0	0	0	29,874	0
P003	DA004	Manager Development Services	23,220	0	0	0	26,338	0	0	0	29,874	0
P004	DA1314	Manager Infrastructure Planning & Design	0	23,963	0	0	0	27,181	0	0	0	30,830
P029	DA10181	Deputy Chief Executive Officer	36,636	0	0	0	41,555	0	0	0	47,135	0
P008	DA017	Director Infrastructure - Vehicle Allowance	0	0	0	0	0	0	0	45,674	0	0
P031	DA10408	Director Sustainable Development	0	0	0	40,267	0	0	0	45,674	0	0
P012	DA8222	Ranger 1	0	0	0	0	22,475	0	0	0	0	26,309
P014	DA8673	Principal Building Surveyor	0	0	15,827	0	0	0	0	18,527	0	0
P015	DA997	Manager Place and Community Engagemen	0	0	0	25,521	0	0	0	28,948	0	0
P017	DA9287	Ranger 2	0	0	21,103	0	0	0	0	24,702	0	0
P020	DA9376	Development Engineer	0	0	0	0	16,856	0	0	0	0	19,731
P021	DA9605	Principal Environmental Health Officer	14,861	0	0	0	16,856	0	0	0	19,120	0
P022	DA9668	Manager Information Services	23,220	0	0	0	26,338	0	0	0	29,874	0
P026	008DA	Manager Human Resources	0	0	0	25,521	0	0	0	28,948	0	0
P027	DA563	Manager Recreation Centre	23,220	0	0	0	26,338	0	0	0	29,874	0
P007	DA0	Manager Financial Services	23,220	0	0	0	26,338	0	0	0	29,874	0
P023	DA329	Principal Planning Officer	14,861	0	0	0	16,856	0	0	0	19,120	0
P024	DA429	Project Engineer	14,861	0	0	0	16,856	0	0	0	19,120	0
P028	DA10091	Manager Assets	0	0	0	25,521	0	0	0	28,948	0	0
P032	DA10817	Senior Project Officer	0	0	0	0	22,475	0	0	0	0	26,309
New Vehicles												
New		N/A	0	0	0	0	0	0	0	0	0	0
TOTAL SALE REVENUE			233,954	23,963	36,930	116,830	327,175	27,181	0	221,421	301,002	103,179

Shire of Dardanup

Asset Management Plan - Executive & Compliance Vehicles
2024/25

EXECUTIVE & COMPLIANCE VEHICLE RESERVE FUND SUMMARY

	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34		
RESERVE												
Administration / Compliance Vehicles												
Replacement												
P001	ODA	Chief Executive Officer	36,636	0	0	0	41,555	0	0	47,135	0	
P002	DA955	Manager Operations	23,220	0	0	0	26,338	0	0	29,874	0	
P003	DA004	Manager Development Services	23,220	0	0	0	26,338	0	0	29,874	0	
P004	DA1314	Manager Infrastructure Planning & Design	0	23,963	0	0	0	27,181	0	0	30,830	
P029	DA10181	Deputy Chief Executive Officer	36,636	0	0	0	41,555	0	0	47,135	0	
P008	DA017	Director Infrastructure - Vehicle Allowance	0	0	0	75,500	0	0	45,674	0	0	
P031	DA10408	Director Sustainable Development	0	0	0	40,267	0	0	45,674	0	0	
P012	DA8222	Ranger 1	0	0	0	0	33,713	0	0	0	39,463	
P014	DA8673	Principal Building Surveyor	0	0	23,741	0	0	0	27,790	0	0	
P015	DA997	Manager Place and Community Engagement	0	0	0	25,521	0	0	28,948	0	0	
P017	DA9287	Ranger 2	0	0	31,654	0	0	0	37,054	0	0	
P020	DA9376	Development Engineer	0	0	0	0	25,284	0	0	0	29,597	
P021	DA9605	Principal Environmental Health Officer	22,291	0	0	0	25,284	0	0	28,679	0	
P022	DA9668	Manager Information Services	23,220	0	0	0	26,338	0	0	29,874	0	
P026	008DA	Manager Human Resources	0	0	0	25,521	0	0	28,948	0	0	
P027	DA563	Manager Recreation Centre	23,220	0	0	0	26,338	0	0	29,874	0	
P007	DA0	Manager Financial Services	23,220	0	0	0	26,338	0	0	29,874	0	
P023	DA329	Principal Planning Officer	22,291	0	0	0	25,284	0	0	28,679	0	
P024	DA429	Project Engineer	22,291	0	0	0	25,284	0	0	28,679	0	
P028	DA10091	Manager Assets	0	0	0	25,521	0	0	28,948	0	0	
P032	DA10817	Senior Project Officer	0	0	0	0	33,713	0	0	0	39,463	
TOTAL RESERVE FUNDS REQUIRED			256,246	23,963	55,395	192,330	383,363	27,181	0	243,035	329,681	139,354
Annual Reserve Transfer Allocation			120,000	135,000	135,000	165,000	175,000	175,000	175,000	195,000	215,000	
Interest Earnings			7,665	3,165	6,427	9,438	8,042	1,031	5,436	11,751	8,941	4,540
Fleet Management Plan Review			0	-21,000	0	-22,000	0	-23,000	0	-24,000	0	-25,000
RESERVE SURPLUS (DEFICIT)			90,432	183,634	269,666	229,774	29,454	155,304	335,739	255,455	129,715	184,901



Shire of Dardanup

Asset Management Plan - Executive & Compliance Vehicles
2024/25

LOANS SUMMARY

			2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
LOANS												
Administration / Compliance Vehicles												
Replacement												
P001	0DA	Chief Executive Officer	0	0	0	0	0	0	0	0	0	0
P002	DA955	Manager Operations	0	0	0	0	0	0	0	0	0	0
P003	DA004	Manager Development Services	0	0	0	0	0	0	0	0	0	0
P004	DA1314	Manager Infrastructure Planning & Design	0	0	0	0	0	0	0	0	0	0
P029	DA10181	Deputy Chief Executive Officer	0	0	0	0	0	0	0	0	0	0
P008	DA017	Director Infrastructure - Vehicle Allowance	0	0	0	0	0	0	0	0	0	0
P031	DA10408	Director Sustainable Development	0	0	0	0	0	0	0	0	0	0
P012	DA8222	Ranger 1	0	0	0	0	0	0	0	0	0	0
P014	DA8673	Principal Building Surveyor	0	0	0	0	0	0	0	0	0	0
P015	DA997	Manager Place and Community Engagement	0	0	0	0	0	0	0	0	0	0
P017	DA9287	Ranger 2	0	0	0	0	0	0	0	0	0	0
P020	DA9376	Development Engineer	0	0	0	0	0	0	0	0	0	0
P021	DA9605	Principal Environmental Health Officer	0	0	0	0	0	0	0	0	0	0
P022	DA9668	Manager Information Services	0	0	0	0	0	0	0	0	0	0
P026	008DA	Manager Human Resources	0	0	0	0	0	0	0	0	0	0
P027	DA563	Manager Recreation Centre	0	0	0	0	0	0	0	0	0	0
P007	DA0	Manager Financial Services	0	0	0	0	0	0	0	0	0	0
P016	DA9295	IT Manager	0	0	0	0	0	0	0	0	0	0
P023	DA329	Principal Planning Officer	0	0	0	0	0	0	0	0	0	0
P024	DA429	Project Engineer	0	0	0	0	0	0	0	0	0	0
P028	DA10091	Manager Assets	0	0	0	0	0	0	0	0	0	0
New Vehicles												
			0	0	0	0	0	0	0	0	0	0
TOTAL NEW LOANS REQUIRED			0	0	0	0	0	0	0	0	0	0



10 Year
Asset Management Plan

Infrastructure Services Vehicle Fleet

2024 / 25
TO
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Introduction

The purpose of this document is to provide a strategy for funding the works vehicle fleet of the Shires Engineering Services Department.

This strategy will plan for the timing and financing of;

- a) Essential new plant.
- b) Cyclical replacement of existing plant.

A long term vehicle replacement program is important for two reasons.

1. Maintain a reliable fleet to ensure that service delivery is maintained at an economical cost.
2. To plan for future cash flow demands.

The Shire of Dardanup currently maintains a fleet that is used in Road Construction / Maintenance and in the Parks & Gardens functions of Council. The fleet comprises of trailers through to heavy road construction plant.

Due to the depreciable nature of these assets, it is necessary to plan for their cyclical replacement. Balancing the increasing cost of maintenance with the diminishing trade-in value as they age is important so as to minimise the net cost to the community.

With continued growth predicted well into the foreseeable future, additional demands will be placed on Council to expand the fleet in order to maintain service levels to the community.

The challenge that faces Council is to provide funds for new plant whilst ensuring the existing fleet is maintained at an acceptable standard.

This asset management plan will assist the current and future Councils by ensuring the Shire of Dardanup has a financial capacity to meet the demands of funding our fleet.

This plan covers the next 10 financial years. A review of this plan will be undertaken by Council annually. During this process, items may be added, removed or reprioritised.

Basis of Costings

This defines the way costs have been arrived at for the plan.

- Year 1 - Budget Accuracy
- Years 2 & 3 - Current Cost + Price Indexation
- Years 4 to 10 - Indicative

Price Indexing

Forward estimates for price increases are estimates a rate of 2.50% pa

Funding

All expenditure is funded 100% from Reserve Funds. By determining an annual budget allocation to Reserve, Council can be confident that all new & replacement items of plant will be funded from a predetermined, fixed annual budget allocation.

Reserve Funds

Council will maintain a reserve fund for the acquisition of assets within this plan. Once an item of plant is scheduled, annual budget allocations will commence to ensure the required funds are available in the planned year.

Risk Management

The fleet will be fully insured.
Users shall hold a current drivers license.

Bush Fire Brigades

Volunteer Bush Fire Brigade vehicles are funded 100% from the Emergency Services Levy (ESL) and are not included within this document.

Useful Life Estimates of Vehicles

Replacement Triggers

Grader	10 Years / 8,000 hours
Loader	8 Years / 8,000 hours
Truck - Light	6 Years / 150,000 km
Truck Medium	8 Years / 200,000 km
Mower - Front Deck	5 Years / 2,000 hours
Tractor	8 Years / 5,000 hours
Trailer - Heavy	15 Years
Trailer - Light	10 Years
Quad Bike	5 Years
Backhoe Loader	7 Years / 5,000 hours
Skid Steer Loader	5 Years / 5,000 hours
Sweeper	8 Years / 8,000 hours
4 Cyl Vehicles	4 Years / 80,000 km
4 Cyl Utes / Vans	5 Years / 120,000 km
5 Cyl Vehicles	5 Years / 120,000 km

Source

*Uniquo International
Shire of Dardanup Fleet Management Review
7th October 2011*

Shire of Dardanup

Asset Management Budget - Engineering Services Vehicle Fleet
2024 / 25

PLANT EXPENDITURE SUMMARY

				2024 / 25	2025 / 26	2026 / 27	2027 / 28	2028 / 29	2029 / 30	2030 / 31	2031 / 32	2032 / 33	2033 / 34
EXPENDITURE													
Replacement													
P010A	DA613 (was DA8170)	2020 FORD RANGER DOUBLE PU XL 3.2D 4x4	Transport (WS)	0	56,827	0	0	0	0	65,878	0	0	0
P011A	DA005	2021 Mitsubishi Triton GLX 2.4L 4X4	Parks & Environment (WS)	0	56,827	0	0	0	0	65,878	0	0	0
P051A	DA8200	2021 Ford Ranger Super CC XL 3.2L 4X4	Transport (LH)	0	40,869	0	0	0	0	47,379	0	0	0
P052A	DA588	2018 Mitsubishi Triton GLX	Transport (LH)	0	0	0	0	73,387	0	0	0	0	85,075
P053A	DA988 (was DA8514)	2021 Mitsubishi Triton GLX 2.4L 4X4	Transport (HM)	0	0	0	70,031	0	0	0	0	81,185	0
P054A	DA9774	2011 JOHN DEERE 670GP ROAD GRADER	Transport - Construction	0	0	0	562,685	0	0	0	0	0	0
P055A	DA698	2013 CATERPILLAR 12M ROAD GRADER	Transport - Maintenance	0	585,490	0	0	0	0	0	0	0	0
P056A	DA873	2021 Caterpillar 924K IT Wheel Loader	Transport	0	0	0	0	0	0	325,797	0	0	0
P057A	DA628	HINO 500 SERIES AUTO TIP TRUCK	Transport	0	0	0	0	0	0	0	223,714	0	0
P058A	DA325	2014 HINO GH1728 500 SERIES MAINTENANCE TRUCK	Transport	0	0	0	0	0	0	0	0	287,489	0
P059A	DA9781	2021 NEW HOLLAND T5.90S CAB TRACTOR	Parks & Environment	0	0	0	0	108,763	0	0	0	0	0
P062A	DA8457	2015 HINO 300 SERIES 921 AUTOMATIC TRUCK	Transport	191,708	0	0	0	0	0	0	0	0	250,135
P064A	DA996 (was DA9279)	2021 Ford Ranger Single CC XL	Parks & Environment	0	45,668	0	0	0	0	52,942	0	0	0
P065A	DA9513	2018 Mitsubishi Fuso FM1627	Transport	0	0	132,672	0	0	0	0	0	0	0
P067A	DA9219	2014 HINO FD1124 500 SERIES TIP TRUCK	Parks & Environment	133,750	0	0	0	0	0	0	0	169,430	0
P068A	DA993 (was DA9406)	Mitsubishi GLX Triton 4X4 Dual Cab	Parks & Environment	0	0	38,595	0	0	0	0	44,743	0	0
P069A	DA995 (was DA9136)	2021 Mitsubishi Triton GLX 2.4L 4X4	Parks & Environment	0	0	47,038	0	0	0	0	54,530	0	0
P070A	DA10105	2016 TORO MOWER GM360 4WD	Parks & Environment	0	0	0	97,435	0	0	0	109,664	0	0
P071A	DA9581	2015 HINO 300 SERIES 717 MEDIUM DUMP TRUCK	Parks & Environment	69,918	0	0	0	0	0	0	0	88,570	0
P072A	DA648	2014 Ford PX Ranger Std Cab Chassis	Parks & Environment	0	0	0	32,478	0	0	0	0	37,651	0
P073A	DA994 (was DA10214)	2021 Mitsubishi Triton GLX 2.4L 4X4	Parks & Environment (LH)	0	0	36,666	0	0	0	0	42,506	0	0
SV019	DA8979	HONDA QUAD BIKE (REPLACE WITH SIDE BY SIDE UNIT)	Parks and Environment	0	0	0	0	35,752	0	0	0	0	0
SV024	DA9429	2012 ALUMINIUM TRAILER (FOR TORO MOWER)	Parks & Environment	0	0	0	10,961	0	0	0	12,337	0	0
SV029	1TPB147	2014 TRAILER MOUNTED MESSAGE BOARD	Transport	0	30,445	0	0	0	0	0	0	0	0
SV034	DA15307	2016 8x5 BOXTOP FUEL TRAILER + TANK + FITTINGS	Transport	0	0	5,910	0	0	0	0	0	0	0
SV039	1TZX688	PLANT AND EQUIPMENT TRAILER (REPLACED DUE TO BEING S	Transport	0	0	0	0	0	0	0	0	0	14,421
00855	N/A	7000LTR WATER TANK	Transport	0	0	0	0	0	39,538	0	0	0	0
01762	N/A	3PL ROAD BROOM	Transport	0	0	0	16,747	0	0	0	0	0	0
01796	N/A	MP VERGE OFFSET MOWER	Transport	0	0	0	0	23,835	0	0	0	0	0
SV036	N/A	FORKLIFT 2.5T	Transport	0	0	0	36,538	0	0	0	0	0	0
P074A	DA987 (was DA10440)	2019 Caterpillar 301.8 AC Mini Excavator	Transport	0	70,259	0	0	0	0	0	83,893	0	0
P075A	DA2833	2021 CATERPILLAR 444 BACKHOE LOADER	Transport	0	0	0	0	0	244,622	0	0	0	0
Total - Replacement				395,376	886,385	260,881	826,875	241,737	284,160	557,874	571,386	664,326	349,632
New Plant													
NEW	N/A	3 TONNE TRUCK	Parks & Environment	0	0	84,428	0	0	0	0	0	0	103,835
SV038	1TZV158	TIPPING TRAILER	Parks & Environment	0	0	0	0	0	0	0	0	0	18,813
NEW	N/A	ROAD SWEEPER	Transport	0	0	0	0	0	0	0	0	0	0
NEW	N/A	SKID STEER LOADER AND FITTINGS	Transport	0	0	0	0	187,556	0	0	0	0	0
Total - New Plant				0	0	84,428	0	187,556	0	0	0	0	122,648
TOTAL EXPENDITURE				395,376	886,385	345,309	826,875	429,293	284,160	557,874	571,386	664,326	472,280
FUNDING													
Reserve Funds				289,433	660,078	256,596	639,664	346,538	224,472	409,233	375,728	453,687	317,276
Loans				0	0	0	0	0	0	0	0	0	0
Sale Revenue				105,942	226,308	88,713	187,211	82,755	59,688	148,641	195,657	210,639	155,004
TOTAL FUNDING				395,376	886,385	345,309	826,875	429,293	284,160	557,874	571,386	664,326	472,280
TOTAL GENERAL FUNDS REQUIRED				0	0	0	0	0	0	0	0	0	0

Shire of Dardanup

Asset Management Budget - Engineering Services Vehicle Fleet
2024 / 25

PLANT SALE REVENUE SUMMARY

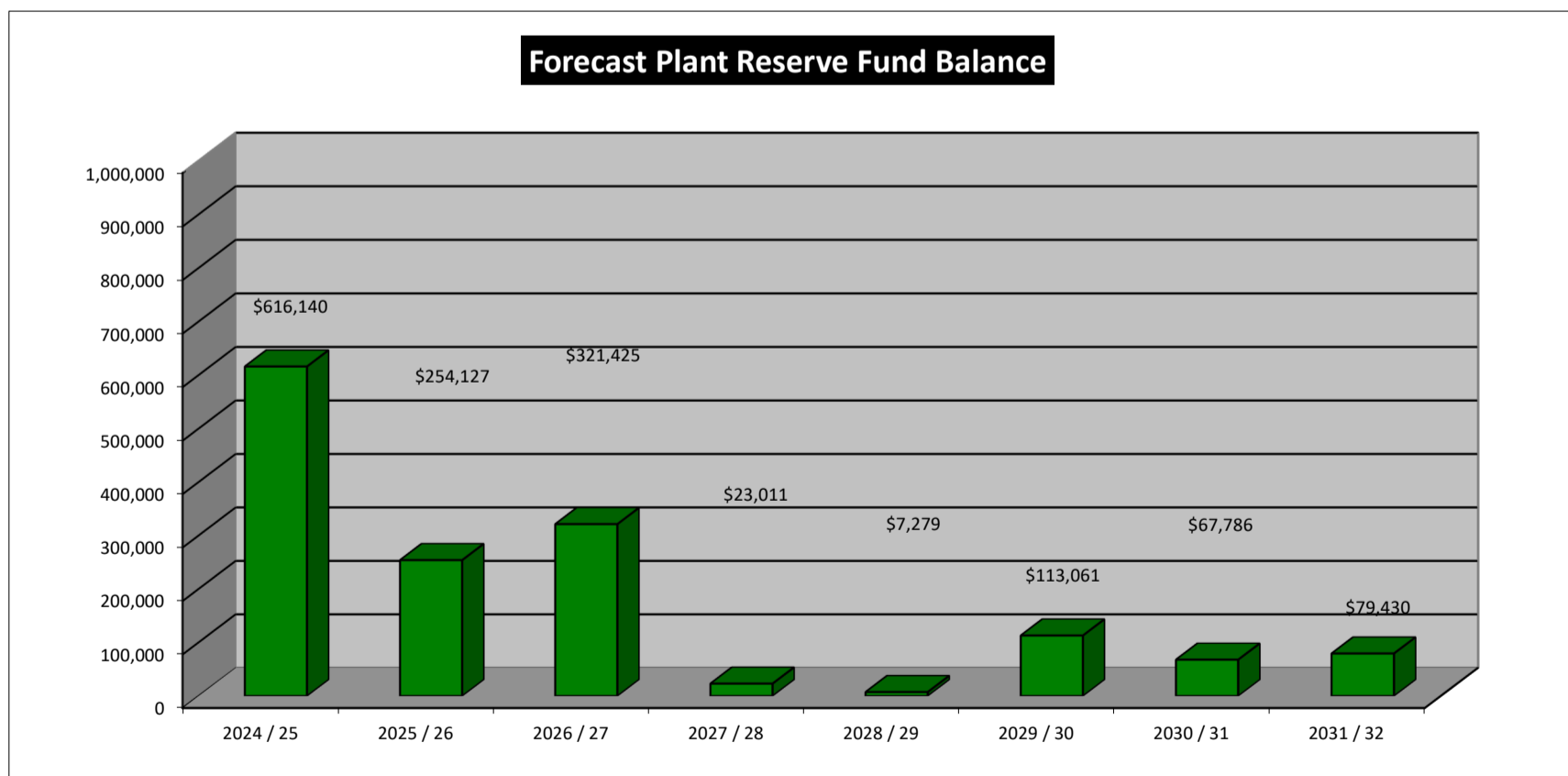
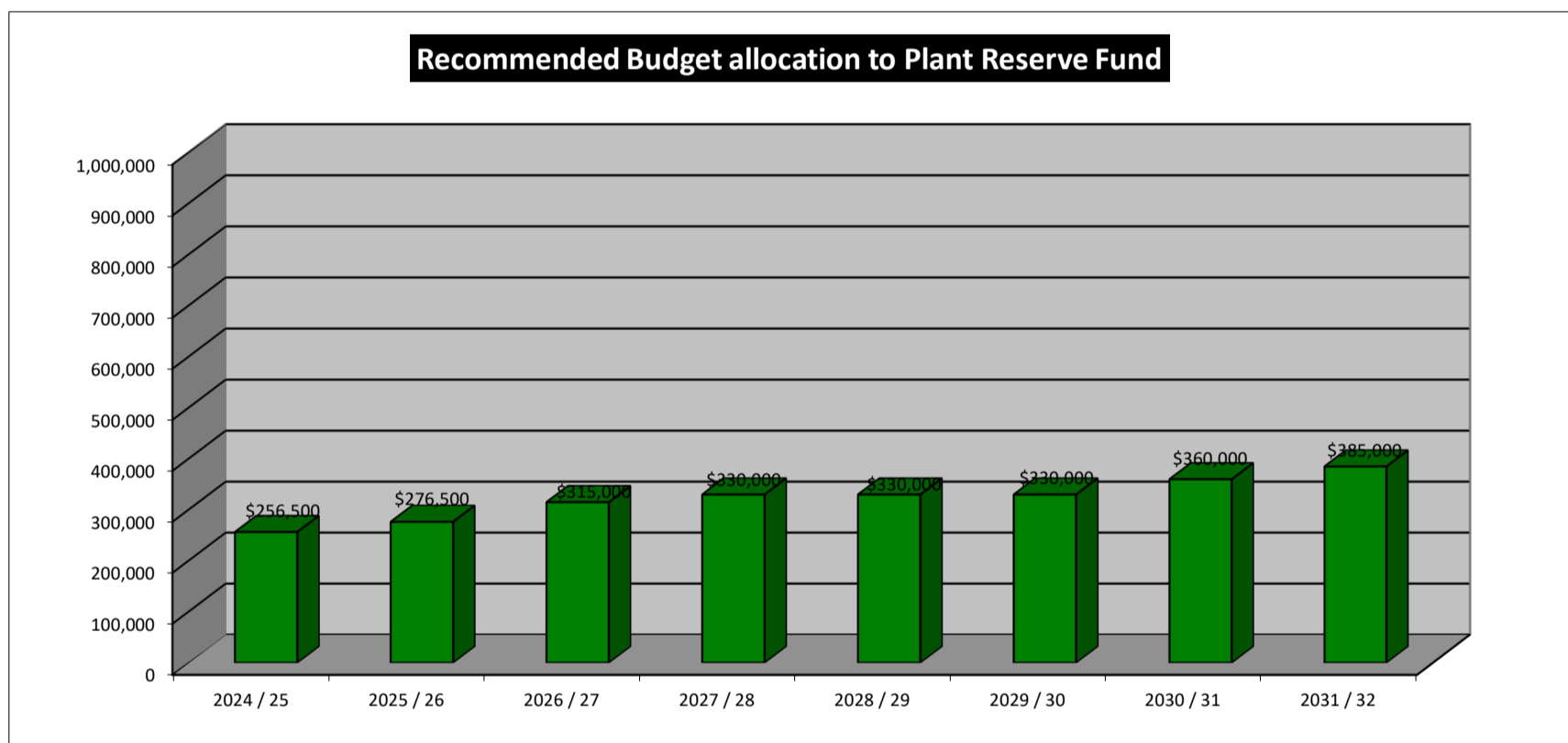
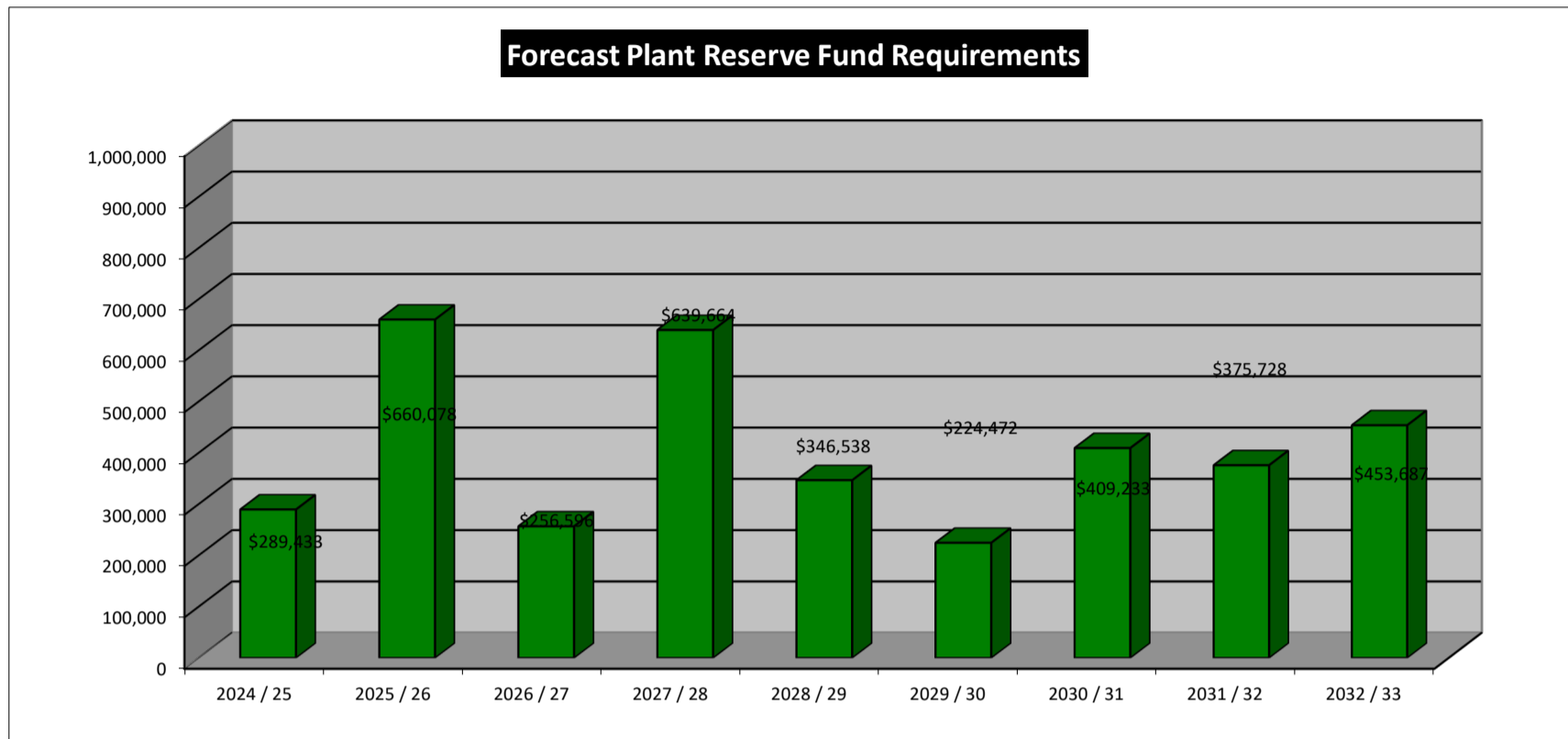
			2024 / 25	2025 / 26	2026 / 27	2027 / 28	2028 / 29	2029 / 30	2030 / 31	2031 / 32	2032 / 33
Sale Revenue											
Replacement											
P010A	DA613	(was C 2020 FORD RANGER DOUBLE PU XL 3.2D 4x4	0	18,911	0	0	0	0	29,230	0	0
P011A	DA005	2021 Mitsubishi Triton GLX 2.4L 4X4	0	25,214	0	0	0	0	29,230	0	0
P051A	DA8200	2021 Ford Ranger Super CC XL 3.2L 4X4	0	18,134	0	0	0	0	21,022	0	0
P052A	DA588	2018 Mitsubishi Triton GLX	0	0	0	0	32,562	0	0	0	0
P053A	DA988	(was C 2021 Mitsubishi Triton GLX 2.4L 4X4	0	0	0	31,073	0	0	0	0	36,022
P054A	DA9774	2011 JOHN DEERE 670GP ROAD GRADER	0	0	0	83,084	0	0	0	0	0
P055A	DA698	2013 CATERPILLAR 12M ROAD GRADER	0	115,268	0	0	0	0	0	0	0
P056A	DA873	2021 Caterpillar 924K IT Wheel Loader	0	0	0	0	0	0	45,667	0	0
P057A	DA628	2020 FORD RANGER DOUBLE PU XL 3.2D 4x4	0	0	0	0	0	0	0	60,960	0
P058A	DA325	2014 HINO GH1728 500 SERIES MAINTENANCE TRUCK	0	0	0	0	0	0	0	0	78,338
P059A	DA9781	2021 NEW HOLLAND T5.90S CAB TRACTOR	0	0	0	0	29,637	0	0	0	0
P062A	DA8457	2015 HINO 300 SERIES 921 AUTOMATIC TRUCK	52,239	0	0	0	0	0	0	0	0
P064A	DA996	(was C 2021 Ford Ranger Single CC XL	0	20,263	0	0	0	0	23,491	0	0
P065A	DA9513	2018 Mitsubishi Fuso FM1627	0	0	36,152	0	0	0	0	0	0
P067A	DA9219	2014 HINO FD1124 500 SERIES TIP TRUCK	27,334	0	0	0	0	0	0	0	46,168
P068A	DA993	(was C Mitsubishi GLX Triton 4X4 Dual Cab	0	0	17,125	0	0	0	0	19,853	0
P069A	DA995	(was C 2021 Mitsubishi Triton GLX 2.4L 4X4	0	0	18,004	0	0	0	0	18,004	0
P070A	DA10105	2016 TORO MOWER GM360 4WD	0	0	0	43,232	0	0	0	48,658	0
P071A	DA9581	2015 HINO 300 SERIES 717 MEDIUM DUMP TRUCK	26,369	0	0	0	0	0	0	0	33,404
P072A	DA648	2014 Ford PX Ranger Std Cab Chassis	0	0	0	14,411	0	0	0	0	16,706
P073A	DA994	(was C 2021 Mitsubishi Triton GLX 2.4L 4X4	0	0	16,269	0	0	0	0	18,860	0
SV019	DA8979	HONDA QUAD BIKE (REPLACE WITH SIDE BY SIDE UNIT)	0	0	0	0	15,864	0	0	0	0
SV024	DA9429	2012 ALUMINIUM TRAILER (FOR TORO MOWER)	0	0	0	2,158	0	0	0	2,429	0
SV029	1TPB147	2014 TRAILER MOUNTED MESSAGE BOARD	0	5,994	0	0	0	0	0	0	0
SV034	DA15307	2016 8x5 BOXTOP FUEL TRAILER + TANK + FITTINGS	0	0	1,164	0	0	0	0	0	0
SV999	1TZT688	PLANT AND EQUIPMENT TRAILER (REPLACED DUE TO BEING !	0	0	0	0	0	0	0	0	0
00855	N/A	7000LTR WATER TANK	0	0	0	0	0	7,784	0	0	0
01762	N/A	3PL ROAD BROOM	0	0	0	3,297	0	0	0	0	0
01796	N/A	MP VERGE OFFSET MOWER	0	0	0	0	4,692	0	0	0	0
SV036	N/A	FORKLIFT 2.5T	0	0	0	9,956	0	0	0	0	0
P074A	DA987	(was C 2019 Caterpillar 301.8 AC Mini Excavator	0	22,523	0	0	0	0	0	26,894	0
P075A	DA2833	2021 CATERPILLAR 444 BACKHOE LOADER	0	0	0	0	0	51,904	0	0	0
New Plant											
NEW	N/A	3 TONNE TRUCK	0	0	0	0	0	0	0	0	0
SV038	1TZV158	TIPPING TRAILER	0	0	0	0	0	0	0	0	0
NEW	N/A	ROAD SWEEPER	0	0	0	0	0	0	0	0	0
NEW	N/A	SKID STEER LOADER AND FITTINGS	0	0	0	0	0	0	0	0	0
TOTAL SALE REVENUE			105,942	226,308	88,713	187,211	82,755	59,688	148,641	195,657	210,639

Shire of Dardanup

Asset Management Budget - Engineering Services Vehicle Fleet
2024 / 25

PLANT RESERVE FUND SUMMARY

		2024 / 25	2025 / 26	2026 / 27	2027 / 28	2028 / 29	2029 / 30	2030 / 31	2031 / 32	2032 / 33	2033 / 34
RESERVE											
Replacement											
P010A	DA613 (was 2020 FORD RANGER DOUBLE PU XL 3.2D 4x4	0	37,916	0	0	0	0	36,648	0	0	0
P011A	DA005 2021 Mitsubishi Triton GLX 2.4L 4X4	0	31,613	0	0	0	0	36,648	0	0	0
P051A	DA8200 2021 Ford Ranger Super CC XL 3.2L 4X4	0	22,735	0	0	0	0	26,357	0	0	0
P052A	DA588 2018 Mitsubishi Triton GLX	0	0	0	0	40,825	0	0	0	0	47,327
P053A	DA988 (was 2021 Mitsubishi Triton GLX 2.4L 4X4	0	0	0	38,958	0	0	0	0	45,163	0
P054A	DA9774 2011 JOHN DEERE 670GP ROAD GRADER	0	0	0	479,601	0	0	0	0	0	0
P055A	DA698 2013 CATERPILLAR 12M ROAD GRADER	0	470,222	0	0	0	0	0	0	0	0
P056A	DA873 2021 Caterpillar 924K IT Wheel Loader	0	0	0	0	0	0	280,130	0	0	0
P057A	DA628 HINO 500 SERIES AUTO TIP TRUCK	0	0	0	0	0	0	0	162,754	0	0
P058A	DA325 2014 HINO GH1728 500 SERIES MAINTENANCE TRUCK	0	0	0	0	0	0	0	0	209,151	0
P059A	DA9781 2021 NEW HOLLAND T5.90S CAB TRACTOR	0	0	0	0	79,126	0	0	0	0	0
P062A	DA8457 2015 HINO 300 SERIES 921 AUTOMATIC TRUCK	139,469	0	0	0	0	0	0	0	0	181,976
P064A	DA996 (was 2021 Ford Ranger Single CC XL	0	25,405	0	0	0	0	29,451	0	0	0
P065A	DA9513 2018 Mitsubishi Fuso FM1627	0	0	96,520	0	0	0	0	0	0	0
P067A	DA9219 2014 HINO FD1124 500 SERIES TIP TRUCK	106,416	0	0	0	0	0	0	0	123,262	0
P068A	DA993 (was Mitsubishi GLX Triton 4X4 Dual Cab	0	0	21,470	0	0	0	0	24,890	0	0
P069A	DA995 (was 2021 Mitsubishi Triton GLX 2.4L 4X4	0	0	29,035	0	0	0	0	36,527	0	0
P070A	DA10105 2016 TORO MOWER GM360 4WD	0	0	0	54,202	0	0	0	61,005	0	0
P071A	DA9581 2015 HINO 300 SERIES 717 MEDIUM DUMP TRUCK	43,548	0	0	0	0	0	0	0	55,166	0
P072A	DA648 2014 Ford PX Ranger Std Cab Chassis	0	0	0	18,067	0	0	0	0	20,945	0
P073A	DA994 (was 2021 Mitsubishi Triton GLX 2.4L 4X4	0	0	20,397	0	0	0	0	23,646	0	0
SV019	DA8979 HONDA QUAD BIKE (REPLACE WITH SIDE BY SIDE UNIT)	0	0	0	0	19,889	0	0	0	0	0
SV024	DA9429 2012 ALUMINIUM TRAILER (FOR TORO MOWER)	0	0	0	8,803	0	0	0	9,908	0	0
SV029	1TPB147 2014 TRAILER MOUNTED MESSAGE BOARD	0	24,452	0	0	0	0	0	0	0	0
SV034	DA15307 2016 8x5 BOXTOP FUEL TRAILER + TANK + FITTINGS	0	0	4,746	0	0	0	0	0	0	0
SV039	1TZT688 PLANT AND EQUIPMENT TRAILER (REPLACED DUE TO BEING	0	0	0	0	0	0	0	0	0	11,582
00855	N/A 7000LTR WATER TANK	0	0	0	0	0	31,754	0	0	0	0
01762	N/A 3PL ROAD BROOM	0	0	0	13,450	0	0	0	0	0	0
01796	N/A MP VERGE OFFSET MOWER	0	0	0	0	19,142	0	0	0	0	0
SV036	N/A FORKLIFT 2.5T	0	0	0	26,582	0	0	0	0	0	0
P074A	DA987 (was 2019 Caterpillar 301.8 AC Mini Excavator	0	47,735	0	0	0	0	0	56,999	0	0
P075A	DA2833 2021 CATERPILLAR 444 BACKHOE LOADER	0	0	0	0	0	192,718	0	0	0	0
New Plant											
NEW	N/A 3 TONNE TRUCK	0	0	84,428	0	0	0	0	0	0	64,674
SV038	1TZV158 TIPPING TRAILER	0	0	0	0	0	0	0	0	0	11,717
NEW	N/A ROAD SWEEPER	0	0	0	0	0	0	0	0	0	0
NEW	N/A SKID STEER LOADER AND FITTINGS	0	0	0	0	187,556	0	0	0	0	0
TOTAL RESERVE FUNDS REQUIRED		289,433	660,078	256,596	639,664	346,538	224,472	409,233	375,728	453,687	317,276
Annual Reserve Transfer Allocation		256,500	276,500	315,000	330,000	330,000	330,000	360,000	385,000	390,000	553,650
Interest Earnings		21,949	21,565	8,894	11,250	805	255	3,957	2,373	2,780	648
RESERVE SURPLUS (DEFICIT)		616,140	254,127	321,425	23,011	7,279	113,061	67,786	79,430	18,523	255,545



Shire of Dardanup

Asset Management Budget - Engineering Services Vehicle Fleet
2024 / 25

PLANT LOANS SUMMARY

			2024 / 25	2025 / 26	2026 / 27	2027 / 28	2028 / 29	2029 / 30	2030 / 31	2031 / 32	2032 / 33
LOANS											
Replacement											
P010A	DA613 (wa	2020 FORD RANGER DOUBLE PU XL 3.2D 4x4	0	0	0	0	0	0	0	0	0
P011A	DA005	2021 Mitsubishi Triton GLX 2.4L 4X4	0	0	0	0	0	0	0	0	0
P051A	DA8200	2021 Ford Ranger Super CC XL 3.2L 4X4	0	0	0	0	0	0	0	0	0
P052A	DA588	2018 Mitsubishi Triton GLX	0	0	0	0	0	0	0	0	0
P053A	DA988 (wa	2021 Mitsubishi Triton GLX 2.4L 4X4	0	0	0	0	0	0	0	0	0
P054A	DA9774	2011 JOHN DEERE 670GP ROAD GRADER	0	0	0	0	0	0	0	0	0
P055A	DA698	2013 CATERPILLAR 12M ROAD GRADER	0	0	0	0	0	0	0	0	0
P056A	DA873	2021 Caterpillar 924K IT Wheel Loader	0	0	0	0	0	0	0	0	0
P057A	DA628	2020 FORD RANGER DOUBLE PU XL 3.2D 4x4	0	0	0	0	0	0	0	0	0
P058A	DA325	2014 HINO GH1728 500 SERIES MAINTENANCE TRUCK	0	0	0	0	0	0	0	0	0
P059A	DA9781	2021 NEW HOLLAND T5.90S CAB TRACTOR	0	0	0	0	0	0	0	0	0
P062A	DA8457	2015 HINO 300 SERIES 921 AUTOMATIC TRUCK	0	0	0	0	0	0	0	0	0
P064A	DA996 (wa	2021 Ford Ranger Single CC XL	0	0	0	0	0	0	0	0	0
P065A	DA9513	2018 Mitsubishi Fuso FM1627	0	0	0	0	0	0	0	0	0
P067A	DA9219	2014 HINO FD1124 500 SERIES TIP TRUCK	0	0	0	0	0	0	0	0	0
P068A	DA993 (wa	Mitsubishi GLX Triton 4X4 Dual Cab	0	0	0	0	0	0	0	0	0
P069A	DA995 (wa	2021 Mitsubishi Triton GLX 2.4L 4X4	0	0	0	0	0	0	0	0	0
P070A	DA10105	2016 TORO MOWER GM360 4WD	0	0	0	0	0	0	0	0	0
P071A	DA9581	2015 HINO 300 SERIES 717 MEDIUM DUMP TRUCK	0	0	0	0	0	0	0	0	0
P072A	DA648	2014 Ford PX Ranger Std Cab Chassis	0	0	0	0	0	0	0	0	0
P073A	DA994 (wa	2021 Mitsubishi Triton GLX 2.4L 4X4	0	0	0	0	0	0	0	0	0
SV019	DA8979	HONDA QUAD BIKE (REPLACE WITH SIDE BY SIDE UNIT)	0	0	0	0	0	0	0	0	0
SV024	DA9429	2012 ALUMINIUM TRAILER (FOR TORO MOWER)	0	0	0	0	0	0	0	0	0
SV029	1TPB147	2014 TRAILER MOUNTED MESSAGE BOARD	0	0	0	0	0	0	0	0	0
SV034	DA15307	2016 8x5 BOXTOP FUEL TRAILER + TANK + FITTINGS	0	0	0	0	0	0	0	0	0
SV999	1TZX688	PLANT AND EQUIPMENT TRAILER (REPLACED DUE TO BEING ST	0	0	0	0	0	0	0	0	0
00855	N/A	7000LTR WATER TANK	0	0	0	0	0	0	0	0	0
01762	N/A	3PL ROAD BROOM	0	0	0	0	0	0	0	0	0
01796	N/A	MP VERGE OFFSET MOWER	0	0	0	0	0	0	0	0	0
SV036	N/A	FORKLIFT 2.5T	0	0	0	0	0	0	0	0	0
P074A	DA987 (wa	2019 Caterpillar 301.8 AC Mini Excavator	0	0	0	0	0	0	0	0	0
P075A	DA2833	2021 CATERPILLAR 444 BACKHOE LOADER	0	0	0	0	0	0	0	0	0
New Plant											
NEW	N/A	3 TONNE TRUCK	0	0	0	0	0	0	0	0	0
NEW	N/A	ROAD SWEEPER	0	0	0	0	0	0	0	0	0
NEW	N/A	SKID STEER LOADER AND FITTINGS	0	0	0	0	0	0	0	0	0
TOTAL NEW LOANS REQUIRED			0	0	0	0	0	0	0	0	0

(Appendix ORD: 12.5.1F)

10 Year Program of Works - Stormwater Drainage 2022 - 2023

FINANCIAL SUMMARY

STORMWATER DRAINAGE MAINTENANCE, RENEWAL, UPGRADE & EXPANSION 10 YEAR FINANCING STRATEGY

CONSTRUCTION

EXPENDITURE	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034	2033-2034
Renewal	0	0	0	10,748	0	0	0	0	0	0	0
Upgrade	0	92,775	95,095	0	124,886	128,008	0	0	0	0	0
Expansion	0	0	0	0	0	0	0	0	0	0	0
Total Expenditure	0	92,775	95,095	10,748	124,886	128,008	0	0	0	0	0

EXTERNAL FUNDING

Grant Revenue & Contributions	0	0	0	0	73,000	75,000	0	0	0	0	0
Total External Funding	0	0	0	0	73,000	75,000	0	0	0	0	0

OWN SOURCE FUNDS REQUIRED

	0	92,775	95,095	10,748	51,886	53,008	0	0	0	0	0
Opening Balance - Stormwater Reserve	80,008	110,408	48,184	3,330	42,599	40,925	38,121	88,312	138,754	189,447	240,395
Interest	400	552	241	17	213	205	191	442	694	947	1,202
Recommended Annual Reserve Transfer	30,000	30,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
RESERVE SURPLUS (DEFICIT)	110,408	48,184	3,330	42,599	40,925	38,121	88,312	138,754	189,447	240,395	291,597
Target Balance	112,789	51,178	6,611	8,012	8,223	58,393	109,620	161,922	215,605	215,606	215,606

(Appendix ORD: 12.5.1G)

PATHWAYS 10 YEAR PROGRAM OF WORKS - RENEWALS

Annual Total \$103,000 \$172,116 \$158,960 \$77,570 \$50,000 \$68,185 \$76,315 \$89,042 \$50,000 \$52,737 \$51,389 \$97,903

Asset ID	Road/Location Name	Location (Start - End)	Renewal / Upgrade / Expansion	Length	Width	Renewal Material	Status	Actual Renewal Year	Total	Grant Funding	EXPENDITURE BY YEAR												
											2022 - 2023	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029	2029 - 2030	2030 - 2031	2031 - 2032	2032 - 2033	2033 - 2034	
											PTH608	Pratt Road Reserve	Pratt Road Reserve Boardwalk	Renewal	24.85	2	Concrete	Existing	2022	\$40,000	0%	\$40,000	
	Millars Creek	Millbridge Blvd - Hunter Park	Renewal				Existing	2022	\$415,000	0%	\$15,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000				
	Eaton Drive	Smith Park - Glen Huan Blvd	Renewal	200.00	2.5	Concrete	Existing	2022	\$20,000	0%	\$20,000												
	Crampton Avenue	Millard Street - Sanford Way	Renewal	200.00	2.5	Concrete	Existing	2022	\$59,500	0%	\$8,000	\$51,500											
	Pratt Road Footbridge	Pratt Road Reserve - Watson Reserve	Renewal	40.00	2.5	Timber	Existing	2022	\$120,000	0%	\$20,000	\$0	\$100,000										
PTH76	Russell Road	Burekup Hall Widening - School Blummen Path (R)	Renewal	154.97	2.2	Concrete	Existing	2023	\$44,312	0%		\$44,312											
PTH83	Russell Road	Hayward Street - Dookus Street (R)	Renewal	101.10	2	Concrete	Existing	2023	\$26,304	0%		\$26,304											
PTH184	Alice Court	Alice Court - Millars Creek Main Path (West)	Renewal	33.63	2	Concrete	Existing	2024	\$8,960	0%			\$8,960										
PTH74	Russell Road	Gardiner Street - Burekup Hall Widening (R)	Renewal	69.80	1.9	Paving	Existing	2025	\$16,481	0%				\$16,481									
PTH75	Russell Road	Burekup Hall Entrance Area (R)	Renewal	18.59	4.8	Paving	Existing	2025	\$11,089	0%				\$11,089									
PTH73	Russell Road	Bus Bay - Gardiner Street (R)	Renewal	73.30	1.9	Paving	Existing	2027	\$18,185	0%					\$18,185								
PTH278	Recreation Centre Car Park	Recreation Centre Access Path	Renewal	138.87	2.5	Asphalt	Existing	2028	\$19,113	0%						\$19,113							
PTH95	Mitchell Way	Deplazzi Park - Trusty Place Reserve	Renewal	94.40	2	Limestone	Existing	2028	\$7,202	0%						\$7,202							
PTH280	Recreation Centre Car Park	Adult Education Centre Access Path	Renewal	233.62	3	Asphalt	Existing	2029	\$35,787	0%							\$35,787						
PTH198	Ferguson Road	Railway Lights - Charlotte Street (R)	Renewal	36.51	1.8	Asphalt	Existing	2029	\$3,255	0%							\$3,255						
PTH03	Public Access Way (PAW)	23 Sanford Way - 7 James Court	Renewal	70.73	2	Asphalt	Existing	2031	\$4,540	0%											\$4,540		
PTH390	Public Access Way (PAW)	77 Hamilton Road - 28 Sanford Way	Renewal	83.04	2	Asphalt	Existing	2031	\$10,995	0%												\$10,995	
PTH400	Public Access Way (PAW)	47 Hamilton Road - 16 Belvedere Crescent	Renewal	105.68	2.2	Asphalt	Existing	2031	\$15,014	0%												\$15,014	
PTH493	Public Access Way (PAW)	25 Crampton Avenue - 10 Lavinia Place	Renewal	76.02	1.8	Asphalt	Existing	2031	\$10,056	0%												\$10,056	
PTH01	Public Access Way (PAW)	7 Vernon Place - 17 Montgomery Drive	Renewal	65.63	2	Asphalt	Existing	2031	\$4,213	0%												\$4,213	
PTH02	Public Access Way (PAW)	13 Taylor Street - 12 Hurst Street	Renewal	102.82	2.4	Asphalt	Existing	2031	\$7,919	0%												\$7,919	
PTH183	Coen Close	Coen Close - Millars Creek Main Path (West)	Renewal	33.63	2	Concrete	Existing	2032	\$10,916	0%												\$10,916	
PTH200	Watson Street Reserve	Pratt Road Reserve Boardwalk	Renewal	41.84	1.7	Boardwalk	Existing	2032	\$3,871	0%												\$3,871	
PTH279	Pratt Road	Caravan Park Entry - Caravan Park Exit (R)	Renewal	37.08	1.2	Concrete	Existing	2032	\$11,093	0%												\$11,093	
PTH334	Hayward Street	Hayward Street - Carramar Park	Renewal	42.52	1.5	Asphalt	Existing	2032	\$2,098	0%												\$2,098	
PTH637	Leicester Ramble Wetlands	Peninsula Lakes Path - River Walk Path	Renewal	35.82	2	Limestone	Existing	2032	\$3,017	0%												\$3,017	
PTH638	Leicester Ramble Wetlands	Leicester Ramble Wetlands	Renewal	67.49	2	Limestone	Existing	2032	\$5,683	0%												\$5,683	
PTH684	Leicester Ramble Wetlands	Leicester Reserve River Walk	Renewal	58.11	2	Limestone	Existing	2032	\$4,893	0%												\$4,893	
PTH699	Recreation Drive	School access path	Renewal	44.84	3	Asphalt	Existing	2032	\$8,296	0%												\$8,296	
PTH774	Leicester Ramble Wetlands	Leicester Ramble Wetlands	Renewal	18.08	3	Limestone	Existing	2032	\$1,523	0%												\$1,523	
PTH486	Murdoch Crescent	Edith Cowan Avenue Crossing - Monash Boulevard Crossing (L)	Renewal	240.56	2	Concrete	Existing	2033	\$0	0%													\$97,903

(Appendix ORD: 12.5.1G)

PATHWAYS 10 YEAR PROGRAM OF WORKS - UPGRADE & EXPANSION

Asset ID	Road/Location Name	Location (Start - End)	Expenditure Type	Length	Width	Material	Status	Actual Install Date	Project Traffic Mgmt. Cost	Total	Grant Funding	Funding Source	EXPENDITURE BY YEAR											
													1	2	3	4	5	6	7	8	9	10	11	12
													2022 - 2023	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029	2029 - 2030	2030 - 2031	2031 - 2032	2032 - 2033	2033 - 2034
T8A4	Cudliss Street	Hands Avenue to Ann Street	Expansion	296.00	2.00	Concrete	Proposed Asset	2024	7,756	66,215														
PTH144	Recreation Drive	New Pedestrian Crossing Near Finch Way.	Expansion	15.00	2.00	Concrete	Proposed Asset	2024		10,000														
PTH249	Malabar Retreat	Millard Street - Lofthouse Park	Expansion	204.82	2.00	Concrete	Proposed Asset	2025		42,065														
PTH258	Chamberlain Grove	Jlawarra Drive - End	Expansion	317.78	2.00	Concrete	Proposed Asset	2026		66,897														
PTH345		#24 Peppermint Way - #32 Peppermint Way	Expansion	83.47	2.00	Concrete	Existing	2026		17,143														
PTH343	Brett Place	Hayward Street - End	Expansion	251.00	2.00	Concrete	Proposed Asset	2027		6,980					62,458									
T8A5	Cudliss Street	Ann Street to Bobbin Street	Expansion	320.00	2.00	Concrete	Proposed Asset	2028		8,531														
PTH221	Ennis Street	Hamilton Road - Graham Street	Expansion	417.39	2.30	Concrete	Proposed Asset	2028		10,858														
PTH227	Hamilton Road	Foster Street - Eagle Crescent	Expansion	336.21	1.80	Concrete	Proposed Asset	2028		66,924														
PTH248	Lofthouse Avenue	Montgomery Drive - Crampton Avenue	Expansion	90.07	2.00	Concrete	Proposed Asset	2028		19,921														
PTH237	Fuchsia Gardens	Millard Street - Lofthouse Park	Expansion	151.51	2.00	Concrete	Proposed Asset	2029		4,654														
PTH247	Lofthouse Avenue	Eaton Drive - Montgomery Drive	Expansion	152.17	2.00	Concrete	Proposed Asset	2029		4,654														
PTH321	Blue Wren Drive	Eaton Drive - Albatross Crescent	Expansion	102.82	2.00	Concrete	Proposed Asset	2029		60,920														
PTH244	Leake Street	Pratt Road - Foreshore	Expansion	330.50	2.20	Concrete	Proposed Asset	2030		9,307														
PTH344		Hale St - #24 Peppermint Way	Expansion	308.16	2.00	Concrete	Existing	2031		71,606														
PTH480	Margaret Circle	Murdoch Crescent - Isdell Gardens	Expansion	96.91	2.30	Concrete	Existing	2031		3102.36														
PTH222	Hamilton Road	Eagle Crescent - Ennis Street	Expansion	134.95	1.80	Concrete	Proposed Asset	2031		29,868														
PTH224	Hamilton Road	Foster Street - Graham Street	Expansion	59.49	1.80	Concrete	Proposed Asset	2031		12,441														
PTH223	Hamilton Road	Graham Street - Eagle Crescent	Expansion	280.45	1.80	Concrete	Proposed Asset	2031		58,651														
PTH236	Foster Street	Eagle Crescent - Pratt Road	Expansion	115.48	2.20	Concrete	Proposed Asset	2032		3,102														
PTH225	Foster Street	Hamilton Road - Eagle Crescent	Expansion	193.24	2.30	Concrete	Proposed Asset	2032		5,429														
PTH226	Pratt Road	Hands Avenue - Foster Street	Expansion	1,015.66	2.30	Concrete	Proposed Asset	2032		26,370														
PTH234	Cottonwood Gardens	Pecan Lane - Millard Street	Expansion	203.96	2.20	Concrete	Proposed Asset	2032		50,000														
										53,436														

(Appendix ORD: 12.5.1H)

Shire of Donkang
Asset Management Parks & Reserves
2023/24

Park Name	Stage	Project	Program/Strategy	Expenditure Type	Funding	Funding Source	Total for Year										
							2024										
							Calendar Year	2024-2025	Funding 2024-2025	2025-2026	Funding 2025-2026	2026-2027	Funding 2026-2027	2027-2028	Funding 2027-2028	2028-2029	Funding 2028-2029
Eastern Circle Play Area	B Construction	Various items including play equipment		Rebate			2024	5,000	-	-	-	-	-	-	-	-	-
Planning of Street Trees for Stage 2A, 2B & 2C Parkings	A Design	Planting of street trees for Stage 2A, 2B & 2C	Parkings Structure Plan				2024	18,215	18,215	-	-	-	-	-	-	-	-
Caravan Park	B Construction	Various items including play equipment		Rebate	300	Developer Contribution (Bond)	2025	-	-	-	-	-	-	-	-	-	-
East Millbridge Public Open Space - Retic & Kick Around Area	B Construction	East Millbridge Playground 22/23	East Millbridge PDS	Expansion	540	Developer contribution of \$450k - Costs likely exceed available funds	2025	-	-	338,302	338,302	-	-	-	-	-	-
Easton Town Centre	A Design	SCADA FOR Easton Town Centre - Landscaping & bench seats	Easton Activity Centre			Private contract \$10,000 in CP work. Developer contribution / shared with BACAP	2025	-	-	21,682	21,682	-	-	-	-	-	-
Ston Houn Oval	B Construction	Ston Houn Oval Filtration System and storage tanks etc. Design		Upgrade			2025	-	-	23,481	23,481	-	-	-	-	-	-
River Valley Community and School Playground	B Construction	Various items including play equipment		Rebate			2027	-	-	-	-	946,769	-	117,800	-	-	-
Ludlow Park	B Construction	Various items including play equipment		Rebate			2026	-	-	-	-	-	-	-	-	-	-
Donkang Park	B Construction	Various items including play equipment		Rebate			2026	-	-	-	-	-	-	-	-	-	-
Heath Park	B Construction	Various items including play equipment		Rebate			2023	-	-	-	-	-	-	-	-	-	-
Vale Street	B Construction	Various items including play equipment		Rebate			2022	-	-	-	-	-	-	-	-	-	-
Hunter Park	B Construction	Various items including play equipment		Rebate			2023	-	-	-	-	-	-	-	-	-	-

Program of Works - Buildings (2024 - 2034)

2024/25

Building Details				Project Details			Funding \$			Budget Allocation				
Synergy Asset No:	Building Name:	Locality	Building Type	Description	Quantity (Items)	Area	Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion
B013	Upper Ferguson BFB Fire Shed	Dardanup	BFB	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Main Room	1					\$323	\$323	\$323		
B011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Repaint Paint Finish (Ceiling Finishes) to Ground Floor Kitchen		15m*2				\$242	\$242	\$242		
B049	Eaton Recreation Centre	Eaton	Sport	Repair Soffits - Painted Steel Structure (Roof) to Ground Floor External			370m	LRCI Phase 4	\$119,464	\$0	\$119,464	\$119,464		
B049	Eaton Recreation Centre	Eaton	Sport	Repair Paint Finish (External Walls) to Ground Floor External		1600m*2		LRCI Phase 4	\$84,058	\$13,317	\$97,375	\$97,375		
B049	Eaton Recreation Centre	Eaton	Sport	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		100m*2				\$1,616	\$1,616	\$1,616		
B049	Eaton Recreation Centre	Eaton	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor Office 2		24m*2				\$387	\$387	\$387		
B010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Country Club	1					\$323	\$323	\$323		
B008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Repair Paint Finish (Ceiling Finishes) to Ground Floor Foyer		56m*2				\$904	\$904	\$904		
B008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Repair Paint Finish (Wall Finishes) to Ground Floor Toilet 3		24m*2				\$387	\$387	\$387		
B008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Repair Paint Finish (Ceiling Finishes) to Ground Floor Store 1		12m*2				\$194	\$194	\$194		
B008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Kitchen	1					\$323	\$323	\$323		
B015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Repair Paint Finish (Wall Finishes) to Ground Floor Store 2		12m*2				\$194	\$194	\$194		
B027	Don Hewison Centre (Heritage Council 04628)	Dardanup	Community	Repair Facia Painted (Roof) to Ground Floor External		100m*2	16m			\$3,767	\$3,767	\$3,767		
B027	Don Hewison Centre (Heritage Council 04628)	Dardanup	Community	Repair Soffits - Painted (Roof) to Ground Floor External						\$603	\$603	\$603		
B027	Don Hewison Centre (Heritage Council 04628)	Dardanup	Community	Repair Paint Finish (Ceiling Finishes) to Ground Floor Main Room		25m*2				\$404	\$404	\$404		
B027	Don Hewison Centre (Heritage Council 04628)	Dardanup	Community	Repair Paint Finish (Wall Finishes) to Ground Floor Store 1		8m*2				\$129	\$129	\$129		
B027	Don Hewison Centre (Heritage Council 04628)	Dardanup	Community	Repair Paint Finish (Ceiling Finishes) to Ground Floor Kitchen		6m*2				\$96	\$96	\$96		
B020	Dardanup Community Centre	Dardanup	Public Hall	Repair Paint Finish (Ceiling Finishes) to Ground Floor Store 1		15m*2				\$242	\$242	\$242		
B020	Dardanup Community Centre	Dardanup	Public Hall	Repair Timber Door - Painted (Interior Doors) to Ground Floor Whole Building	2					\$215	\$215	\$215		
B022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Repair Paint Finish (Ceiling Finishes) to Ground Floor Main Room		50m*2				\$808	\$808	\$808		
B022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Repair Paint Finish (Wall Finishes) to Ground Floor Store 1		12m*2				\$194	\$194	\$194		
B056	Burekup BFB Station	Burekup	BFB	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	2					\$646	\$646	\$646		
B029	Eaton Basketball Shed & Courts	Eaton	Sport	Replace Basketball Hoops (Equipment) to Ground Floor External	4					\$12,300	\$12,300	\$12,300		
B072	Glen Huon Softball Club Rooms (Pavilion)	Eaton	Sport	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	3					\$969	\$969	\$969		
B071	Glen Huon Football Change Rooms	Eaton	Sport	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	3					\$969	\$969	\$969		
B046	Wells Recreation Park Clubrooms	Dardanup	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor Toilet 3		10m*2				\$162	\$162	\$162		
B046	Wells Recreation Park Clubrooms	Dardanup	Sport	Repair Paint Finish (Ceiling Finishes) to Ground Floor Toilet 3		5m*2				\$81	\$81	\$81		
B040	Eaton Family Centre	Eaton	Community	Repair Paint Finish (Wall Finishes) to Ground Floor Cleaners Cupboard		8m*2				\$129	\$129	\$129		
B071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Change Rooms	4					\$1,292	\$1,292	\$1,292		
B071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Prepare and Test Evacuation Plan (Fire Services) to 1st Floor Umpire	1					\$323	\$323	\$323		
B071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Warm Up Room	1					\$323	\$323	\$323		
B006	Waterloo BFB Fire Station	Waterloo	BFB	Repair Paint Finish (Wall Finishes) to Ground Floor Kitchen		30m*2				\$484	\$484	\$484		
B006	Waterloo BFB Fire Station	Waterloo	BFB	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Main Room	1					\$323	\$323	\$323		
NEW	Dardanup Toilets & Dump Station (Boyanup-Picton Road)	Dardanup	Public Toilets	Repair Paint Finish (Wall Finishes) to Ground Floor Toilets		30m*2				\$484	\$484	\$484		
TOTALS					24	2142m*2	386m		\$203,522	\$43,153	\$246,675	\$246,675	\$0	\$0

Program of Works - Buildings (2024 - 2034)

2025/26

Building Details				Project Details	Dimensions			Funding \$			Budget Allocation			
Synergy Asset No:	Building Name:	Locality	Building Type	Description	Quantity (Items)	Area	Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion
B011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	2					\$662	\$662	\$662		
B049	Eaton Recreation Centre	Eaton	Sport	Replace Air Conditioner (Mechanical) to Ground Floor Office 2	1					\$1,324	\$1,324	\$1,324		
B008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	4					\$1,324	\$1,324	\$1,324		
B052	Old Main Depot Shed	Eaton	Community	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	2					\$662	\$662	\$662		
B020	Dardanup Community Centre	Dardanup	Public Hall	Replace Split Air Conditioning Units - Room AC (Mechanical) to Ground Floor (Various Locations)	2					\$1,766	\$1,766	\$1,766		
B022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	3					\$993	\$993	\$993		
B023	Eaton CWA Hall	Eaton	Public Hall	Replace Fire Blanket (Fire Services) to Ground Floor Main Room	1					\$221	\$221	\$221		
B057	Wellington Mill BFB (2nd Shed)	Wellington Mill	BFB	Replace Air Conditioner (Mechanical) to Ground Floor Store 2	1					\$1,324	\$1,324	\$1,324		
B071	Glen Huon Football Change Rooms	Eaton	Sport	Replace Emergency Lights (Electrical) to Ground Floor Main Room	1					\$110	\$110	\$110		
B052	Old Main Depot Secondary shed (incl. patio)	Eaton	Community	Replace Split Air Conditioning Units - Room AC (Mechanical) to Ground Floor Lunch Room	1					\$883	\$883	\$883		
B052	Old Main Depot Secondary shed (incl. patio)	Eaton	Community	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Lunch Room	1					\$331	\$331	\$331		
B075	Recycling Yard Storage Shed	Crooked Brook	Waste	Replace Split Air Conditioning Units - Room AC (Mechanical) to Ground Floor Main Room	1					\$883	\$883	\$883		
B006	Waterloo BFB Fire Station	Waterloo	BFB	Repaint Handrail metal - painted (External Stairs) to Ground Floor External			65m			\$3,585	\$3,585	\$3,585		
B049	Eaton Recreation Centre	Eaton	Sport	Provide New Bollards to Ground Floor Entranceways						\$12,608	\$12,608		\$12,608	
TOTALS					20	0m*2	65m		\$0	\$26,676	\$26,676	\$14,068	\$12,608	\$0

Program of Works - Buildings (2024 - 2034)

2026/27

Table with columns: Synergy Asset No, Building Name, Locality, Building Type, Project Details, Dimensions (Quantity, Area, Length), Funding \$ (Grant Provider, Grant Income, Buildings Reserve), Budget Allocation (Total Estimate \$, Renewal, Upgrade, Expansion). Rows include various building projects like Dardanup Main Hall, Watson Street Reserve Toilets, etc.

Program of Works - Buildings (2024 - 2034)

2027/28				Project Details			Dimensions			Funding \$			Budget Allocation			
Synergy Asset No:	Building Name:	Locality	Building Type	Description	Quantity (Items)	Area	Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion		
8007	Dardanup Main Hall	Dardanup	Public Hall	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)	2	120m ²				\$2,138	\$2,138		\$2,138			
8007	Dardanup Main Hall	Dardanup	Public Hall	Replace Exit Signa(Illuminated) (Electrical) to Ground Floor Main Hall	1					\$356	\$356		\$356			
8007	Dardanup Main Hall	Dardanup	Public Hall	Replace Toilet - China Bowl/Cistern (Sanitary Plumbing) to Ground Floor Male Toilet	1					\$3,445	\$3,445		\$3,445			
8025	Watson Street Reserve Toilets	Eaton	Public Toilets	Replace Handbasin SS (Sanitary Plumbing) to Ground Floor Toilet 3	1					\$2,851	\$2,851		\$2,851			
8025	Watson Street Reserve Toilets	Eaton	Public Toilets	Replace Toilet - S/S Bowl/Cistern (Sanitary Plumbing) to Ground Floor (Various Locations)	2					\$10,930	\$10,930		\$10,930			
8011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Repair Paint Finish (Ceiling Finishes) to Ground Floor Training Room	1	75m ²				\$1,338	\$1,338		\$1,338			
8011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Repair Paint Finish (Wall Finishes) to Ground Floor Training Room	1	150m ²				\$2,672	\$2,672		\$2,672			
8011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Replace Fire Extinguishers (Fire Services) to Ground Floor Work Shop	1					\$179	\$179		\$179			
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)	10	53m ²				\$946	\$946		\$946			
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Repair Timber Door - Painted (Interior Doors) to Ground Floor Whole Building	10	200m ²				\$1,188	\$1,188		\$1,188			
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Repair Face Brick - Painted (Wall Finishes) to Ground Floor (Various Locations)	1	348m ²				\$5,940	\$5,940		\$5,940			
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)	1					\$6,201	\$6,201		\$6,201			
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Main Room	1					\$356	\$356		\$356			
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)	24					\$428	\$428		\$428			
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Repair Timber Door - Painted (Interior Doors) to Ground Floor Whole Building	3					\$356	\$356		\$356			
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)	1	216m ²				\$3,850	\$3,850		\$3,850			
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Repair Paint Finish - Face Brick S050 (Wall Finishes) to Ground Floor Main Room	1	330m ²				\$2,941	\$2,941		\$2,941			
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace Split Air Conditioning Units - Condenser (Mechanical) to Roof External	1					\$5,346	\$5,346		\$5,346			
8052	Old Main Depot Shed	Eaton	Community	Replace Emergency Lights (Electrical) to Ground Floor Store 2	1					\$119	\$119		\$119			
8052	Old Main Depot Shed	Eaton	Community	Replace Trough Stainless Steel (Sanitary Plumbing) to Ground Floor External	1					\$1,697	\$1,697		\$1,697			
8015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Repair Paint Finish (Ceiling Finishes) to Ground Floor Store 2	1	6m ²				\$106	\$106		\$106			
8015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)	1	32m ²				\$572	\$572		\$572			
8015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Prepare and Test Evacuation Plan (Fire Services) to Whole Building	3					\$1,059	\$1,059		\$1,059			
8015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Replace Electric Water Heater - Instantaneous (Hydraulics) to Ground Floor External	1					\$2,376	\$2,376		\$2,376			
8038	Dardanup Equestrian Centre Bore Shed No.1	Dardanup West	Community	Repair Paint Finish (Ceiling Finishes) to Ground Floor Toilet 3	1	28m ²				\$499	\$499		\$499			
8038	Dardanup Equestrian Centre Bore Shed No.1	Dardanup West	Community	Repair Timber Door - Painted (Interior Doors) to Ground Floor Whole Building	18					\$2,138	\$2,138		\$2,138			
8038	Dardanup Equestrian Centre Bore Shed No.1	Dardanup West	Community	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)	1	406m ²				\$7,234	\$7,234		\$7,234			
8038	Dardanup Equestrian Centre Bore Shed No.1	Dardanup West	Community	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Kitchen	1					\$356	\$356		\$356			
8020	Dardanup Community Centre	Dardanup	Public Hall	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)	1	35m ²				\$623	\$623		\$623			
8020	Dardanup Community Centre	Dardanup	Public Hall	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)	1	86m ²				\$1,532	\$1,532		\$1,532			
8020	Dardanup Community Centre	Dardanup	Public Hall	Replace Split Air Conditioning Units - Room AC (Mechanical) to Ground Floor Multi-Purpose Room	1					\$950	\$950		\$950			
8007	Dardanup Hall Public Toilet	Dardanup	Public Toilets	Replace Handbasin (Sanitary Plumbing) to Ground Floor (Various Locations)	2					\$5,702	\$5,702		\$5,702			
8022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Repair Timber Door - Painted (Interior Doors) to Ground Floor Whole Building	2					\$238	\$238		\$238			
8022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)	1	190m ²				\$3,387	\$3,387		\$3,387			
8022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Replace Toilet - China Bowl/Cistern (Sanitary Plumbing) to Ground Floor Toilet 2	1					\$3,445	\$3,445		\$3,445			
8023	Eaton CWA Hall	Eaton	Public Hall	Repair Paint Finish (Ceiling Finishes) to Ground Floor Main Room	1	63m ²				\$1,122	\$1,122		\$1,122			
8023	Eaton CWA Hall	Eaton	Public Hall	Repair Paint Finish (Ceiling Structure) to Ground Floor (Various Locations)	1	11m ²				\$327	\$327		\$327			
8023	Eaton CWA Hall	Eaton	Public Hall	Repair Timber Door - Painted (Interior Doors) to Ground Floor Whole Building	2					\$238	\$238		\$238			
8023	Eaton CWA Hall	Eaton	Public Hall	Repair Paint Finish (Wall Finishes) to Ground Floor Toilet 2	1	6m ²				\$106	\$106		\$106			
8023	Eaton CWA Hall	Eaton	Public Hall	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Main Room	3					\$1,059	\$1,059		\$1,059			
8023	Eaton CWA Hall	Eaton	Public Hall	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor External	1					\$5,346	\$5,346		\$5,346			
8056	Burekup BFB Station	Burekup	BFB	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)	1	64m ²				\$1,142	\$1,142		\$1,142			
8056	Burekup BFB Station	Burekup	BFB	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)	1	118m ²				\$2,103	\$2,103		\$2,103			
8056	Burekup BFB Station	Burekup	BFB	Replace Smoke Detectors (Fire Services) to Ground Floor Corridor	1					\$487	\$487		\$487			
8056	Burekup BFB Station	Burekup	BFB	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor External	1					\$5,346	\$5,346		\$5,346			
8075	Recycling Yard Transportable Gatehouse (incl. Patio)	Crooked Brook	Waste	Replace Split Air Conditioning Units - Room AC (Mechanical) to Ground Floor Office	1					\$950	\$950		\$950			
8075	Recycling Yard Transportable Gatehouse (incl. Patio)	Crooked Brook	Waste	Replace Trough Stainless Steel (Sanitary Plumbing) to Ground Floor External	1					\$3,394	\$3,394		\$3,394			
8057	Wellington Mill BFB (2nd Shed)	Wellington Mill	BFB	Repair Paint Finish (Ceiling Finishes) to Ground Floor Store 2	1	9m ²				\$161	\$161		\$161			
8057	Wellington Mill BFB (2nd Shed)	Wellington Mill	BFB	Repair Paint Finish (per leaf) (Interior Doors) to Ground Floor Store 1	1					\$95	\$95		\$95			
8057	Wellington Mill BFB (2nd Shed)	Wellington Mill	BFB	Repair Paint Finish (Wall Finishes) to Ground Floor Main Room	1	120m ²				\$2,138	\$2,138		\$2,138			
8046	Dardanup Tennis Courts & Club Changerooms	Dardanup	Sport	Repair Paint Finish (Ceiling Finishes) to Ground Floor Main Room	1	80m ²				\$1,426	\$1,426		\$1,426			
8014	Eaton Tennis Clubhouse & Storage Rooms (Incl. open sided shelter)	Eaton	Sport	Repair Face Brick - Painted (Wall Finishes) to Ground Floor Seating Area	1	30m ²				\$892	\$892		\$892			
8014	Eaton Tennis Clubhouse & Storage Rooms (Incl. open sided shelter)	Eaton	Sport	Replace Handbasin (Sanitary Plumbing) to Ground Floor Toilet 1	1					\$2,851	\$2,851		\$2,851			
8014	Eaton Tennis Clubhouse & Storage Rooms (Incl. open sided shelter)	Eaton	Sport	Replace Toilet - China Bowl/Cistern (Sanitary Plumbing) to Ground Floor Toilet 1	1					\$3,445	\$3,445		\$3,445			
8014	Eaton Tennis Clubhouse & Storage Rooms (Incl. open sided shelter)	Eaton	Sport	Replace Toilet - S/S Urinal (Sanitary Plumbing) to Ground Floor Toilet 1	1					\$5,346	\$5,346		\$5,346			
8027	Don Hewison Public Toilet	Dardanup	Public Hall	Replace Retocolation (Hydraulics) to Ground Floor External	1					\$2,376	\$2,376		\$2,376			
8072	Glen Huon Softball Club Rooms (Pavilion)	Eaton	Sport	Repair Paint Finish (Ceiling Finishes) to Ground Floor Toilet 1	1	18m ²				\$321	\$321		\$321			
8072	Glen Huon Softball Club Rooms (Pavilion)	Eaton	Sport	Repair Timber Door - Painted (Interior Doors) to Ground Floor Toilets - External	4					\$475	\$475		\$475			
8072	Glen Huon Softball Club Rooms (Pavilion)	Eaton	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor Store 1	1	16m ²				\$285	\$285		\$285			
8071	Glen Huon Football Change Rooms	Eaton	Sport	Repair Paint Finish (Ceiling Structure) to Ground Floor Kitchen	1	60m ²				\$1,782	\$1,782		\$1,782			
8071	Glen Huon Football Change Rooms	Eaton	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor Entry	1	70m ²				\$1,247	\$1,247		\$1,247			
8071	Glen Huon Football Change Rooms	Eaton	Sport	Replace Instantaneous Hot Water Boiler (Hydraulics) to Ground Floor External	1					\$2,376	\$2,376		\$2,376			
8071	Glen Huon Football Change Rooms	Eaton	Sport	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor (Various Locations)	4					\$21,384	\$21,384		\$21,384			
8071	Glen Huon Football Change Rooms	Eaton	Sport	Replace Split Air Conditioning Units - Condenser Refrigeration Type (Mechanical) to Ground Floor External	1					\$5,346	\$5,346		\$5,346			
8069	Joshua/Crooked Brook BFB Station	Crooked Brook	BFB	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)	1	16m ²				\$285	\$285		\$285			
8069	Joshua/Crooked Brook BFB Station	Crooked Brook	BFB	Repair Paint Finish (Wall Finishes) to Ground Floor Office	1	14m ²				\$249	\$249		\$249			
8020	Dardanup Community Centre Shed x 2 (front half)	Dardanup	Community	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)	1	64m ²				\$1,141	\$1,141		\$1,141			
8020	Dardanup Community Centre Shed x 2 (front half)	Dardanup	Community	Repair Paint Finish (per leaf) (Interior Doors) to Ground Floor Main Room	8					\$760	\$760		\$760			
8020	Dardanup Community Centre Shed x 2 (front half)	Dardanup	Community	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)	1	36m ²				\$642	\$642		\$642			
8020	Dardanup Community Centre Shed x 2 (front half)	Dardanup	Community	Replace Smoke Detectors (Fire Services) to Ground Floor Main Room	1					\$487	\$487		\$487			
8020	Dardanup Community Centre Shed x 2 (front half)	Dardanup	Community	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor External	1					\$5,346	\$5,346		\$5,346			
8046	Wells Recreation Park Clubrooms	Dardanup	Sport	Replace Ceramic tiles (Floor Finishes) to Ground Floor (Various Locations)	1	29m ²				\$3,273	\$3,273		\$3,273			
8046	Wells Recreation Park Clubrooms	Dardanup	Sport	Replace Tiles - Ceramic (Wall Finishes) to Ground Floor (Various Locations)	1	48m ²				\$5,418	\$5,418		\$5,418			

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Program of Works - Buildings (2024 - 2034)

2027/28 (Continued)

Building Details				Project Details			Funding \$			Budget Allocation			
Synergy Asset No:	Building Name:	Locality	Building Type	Description	Quantity (Items)	Dimensions Area Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion
B046	Wells Recreation Park Clubrooms	Dardanup	Sport	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor External	2				\$10,692	\$10,692			
B046	Wells Recreation Park Clubrooms	Dardanup	Sport	Replace Handbasin (Sanitary Plumbing) to Ground Floor (Various Locations)	2				\$5,702	\$5,702			
B046	Wells Recreation Park Clubrooms	Dardanup	Sport	Replace Toilet - China Bowl /Cistern (Sanitary Plumbing) to Ground Floor Toilet 2	1				\$3,445	\$3,445			
B040	Eaton Family Centre	Eaton	Community	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		190m²			\$3,384	\$3,384	\$3,384		
B040	Eaton Family Centre	Eaton	Community	Repair Paint Finish (Ceiling Structure) to Ground Floor Activity Room 1/ 2		138m²			\$4,098	\$4,098	\$4,098		
B040	Eaton Family Centre	Eaton	Community	Repair Paint Finish (per leaf) (Interior Doors) to Ground Floor (Various Locations)	14				\$1,330	\$1,330	\$1,330		
B040	Eaton Family Centre	Eaton	Community	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)					\$8,482	\$8,482	\$8,482		
B040	Eaton Family Centre	Eaton	Community	Replace Smoke Detectors (Fire Services) to Ground Floor (Various Locations)	4	476m²			\$1,948	\$1,948	\$1,948		
B040	Eaton Family Centre	Eaton	Community	Replace Reticulation (Hydraulics) to Ground Floor External	1				\$2,376	\$2,376	\$2,376		
B040	Eaton Child Health Centre	Eaton	Community	Replace Smoke Detectors (Fire Services) to Ground Floor Waiting Room	1				\$487	\$487	\$487		
B071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor First Aid		40m²			\$713	\$713	\$713		
B071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Replace Emergency Lights (Electrical) to Ground Floor Warm Up Room	1				\$119	\$119	\$119		
B052	Old Main Depot Secondary shed (incl. patio)	Eaton	Community	Replace Fire Extinguishers (Fire Services) to Ground Floor Lunch Room	1				\$179	\$179	\$179		
B052	Old Main Depot Secondary shed (incl. patio)	Eaton	Community	Replace Split Air Conditioning Units - Room AC (Mechanical) to Ground Floor Lunch Room	1				\$950	\$950	\$950		
NEW	Eaton Bowling Club New building	Eaton	Sport	Replace Shade Cloth (Ext Wks - Grounds) to Ground Floor External - Shed 1	1	80m²			\$47,519	\$47,519	\$47,519		
NEW	Eaton Bowling Club New building	Eaton	Sport	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Entry	1				\$356	\$356	\$356		
B075	Recycling Yard Storage Shed	Crooked Brook	Waste	Replace Fire Extinguishers (Fire Services) to Ground Floor External	1				\$179	\$179	\$179		
NEW	Gnomesville Public Toilets	Wellington Mill	Public Toilets	Repair Paint Finish (per leaf) (Interior Doors) to Ground Floor (Various Locations)	2				\$452	\$452	\$452		
	Ferguson Volunteer BFB Station	Henty	BFB	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor External	1				\$5,346	\$5,346	\$5,346		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Repair Paint Finish (per leaf) (Interior Doors) to Ground Floor Workshop 1	6				\$570	\$570	\$570		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Repair Timber Door - Painted (Interior Doors) to Ground Floor (Various Locations)	4				\$476	\$476	\$476		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		642m²			\$11,440	\$11,440	\$11,440		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Main Reception	2				\$713	\$713	\$713		
B006	Waterloo BFB Fire Station	Waterloo	BFB	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		24m²			\$428	\$428	\$428		
B006	Waterloo BFB Fire Station	Waterloo	BFB	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Corridor	1				\$356	\$356	\$356		
NEW	Wells Reserve Change Rooms	Dardanup	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor Unisex Toilet RH & Baby Change		24m²			\$428	\$428	\$428		
NEW	Dardanup Toilets & Dump Station (Boyanup-Picton Road)	Dardanup	Public Toilets	Replace Ceramic tiles (Floor Finishes) to Ground Floor Toilets		15m²			\$1,693	\$1,693	\$1,693		
TOTALS					158	4776m²	0m		\$0	\$288,540	\$288,540	\$0	\$0

Program of Works - Buildings (2024 - 2034)

2028/29

Building Details				Project Details	Dimensions			Funding \$			Budget Allocation			
Synergy Asset No:	Building Name:	Locality	Building Type	Description	Quantity (Items)	Area	Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion
B049	Eaton Recreation Centre	Eaton	Sport	Repaint Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		329m²				\$5,862	\$5,862	\$5,862		
B049	Eaton Recreation Centre	Eaton	Sport	Replace Suspended Panel (incl Frame) (Ceiling Finishes) to Ground Floor Corridor		300m²				\$71,279	\$71,279	\$71,279		
B049	Eaton Recreation Centre	Eaton	Sport	Repaint Paint Finish (per leaf) (Interior Doors) to Ground Floor (Various Locations)	26					\$2,470	\$2,470	\$2,470		
B049	Eaton Recreation Centre	Eaton	Sport	Repaint Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		2124m²				\$37,849	\$37,849	\$37,849		
B049	Eaton Recreation Centre	Eaton	Sport	Replace Emergency Lights (Electrical) to Ground Floor (Various Locations)	14					\$1,665	\$1,665	\$1,665		
B049	Eaton Recreation Centre	Eaton	Sport	Replace Split Air Conditioning Units (Mechanical) to Ground Floor Gym	8					\$27,154	\$27,154	\$27,154		
B049	Eaton Recreation Centre	Eaton	Sport	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor (Various Locations)	2					\$10,692	\$10,692	\$10,692		
B049	Eaton Recreation Centre	Eaton	Sport	Replace Split Air Conditioning Units - Condenser (Mechanical) to Roof External	1					\$5,346	\$5,346	\$5,346		
TOTALS					51	2753m²	0m		\$0	\$162,317	\$162,317	\$162,317	\$0	\$0

Program of Works - Buildings (2024 - 2034)

2029/30

Building Details				Project Details	Dimensions			Funding \$			Budget Allocation			
Synergy Asset No:	Building Name:	Locality	Building Type	Description	Quantity (Items)	Area	Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion
B013	Upper Ferguson BFB Fire Shed	Dardanup	BFB	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Main Room	1					\$365	\$365	\$365		
B003	Dardanup Shire Offices	Dardanup	Administration	Renovation Works (Specific Design) (Whole Building) to						\$1,065,821	\$1,065,821	\$1,065,821		
B049	Eaton Recreation Centre	Eaton	Sport	Replace Electric Water Heater (Hydraulics) to Ground Floor Preparation	1					\$3,653	\$3,653	\$3,653		
B010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Country Club	1					\$365	\$365	\$365		
B008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace Ceiling Tile (Ceiling Finishes) to Ground Floor Back Stage		40m ²				\$3,897	\$3,897	\$3,897		
B008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Kitchen	1					\$365	\$365	\$365		
B038	Dardanup Equestrian Centre Bore Shed No.1	Dardanup West	Community	Replace (Timber Support Post) to Ground Floor External	9					\$4,384	\$4,384	\$4,384		
B038	Dardanup Equestrian Centre Bore Shed No.1	Dardanup West	Community	Replace Shower Unit (acrylic 3 sided) (Sanitary Plumbing) to Ground Floor (Various Locations)	5					\$11,568	\$11,568	\$11,568		
B020	Dardanup Community Centre	Dardanup	Public Hall	Replace Ceiling Tile (Ceiling Finishes) to Ground Floor (Various Locations)		28m ²				\$2,728	\$2,728	\$2,728		
B022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Replace Brick Pavers (Ext Wks - Paving) to Ground Floor External		50m ²				\$4,384	\$4,384	\$4,384		
B022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Replace Post / Rail / Mesh Fence (Fences) to Ground Floor External			55m			\$7,366	\$7,366	\$7,366		
B022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Replace Ceiling Tile (Ceiling Finishes) to Ground Floor Offices		25m ²				\$2,435	\$2,435	\$2,435		
B056	Burekup BFB Station	Burekup	BFB	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	2					\$730	\$730	\$730		
B046	Dardanup Tennis Courts & Club Changerooms	Dardanup	Sport	Replace Post / Rail / Mesh Fence (Fences) to Ground Floor External			100m			\$13,394	\$13,394	\$13,394		
B072	Glen Huon Softball Club Rooms (Pavilion)	Eaton	Sport	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	3					\$1,096	\$1,096	\$1,096		
B071	Glen Huon Football Change Rooms	Eaton	Sport	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	3					\$1,096	\$1,096	\$1,096		
B071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Change Rooms	4					\$1,461	\$1,461	\$1,461		
B071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Prepare and Test Evacuation Plan (Fire Services) to 1st Floor Umpire	1					\$365	\$365	\$365		
B071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Warm Up Room	1					\$365	\$365	\$365		
	Ferguson Volunteer BFB Station	Henty	BFB	Repaint Soffits - Painted (Roof) to Ground Floor External		8m ²				\$341	\$341	\$341		
	Ferguson Volunteer BFB Station	Henty	BFB	Repaint Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		68m ²				\$1,241	\$1,241	\$1,241		
	Ferguson Volunteer BFB Station	Henty	BFB	Repaint Paint Finish (Floor Finishes) to Ground Floor (Various Locations)		142m ²				\$8,645	\$8,645	\$8,645		
	Ferguson Volunteer BFB Station	Henty	BFB	Repaint Paint Finish (per leaf) (Interior Doors) to Ground Floor (Various Locations)	3					\$292	\$292	\$292		
	Ferguson Volunteer BFB Station	Henty	BFB	Repaint Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		296m ²				\$5,406	\$5,406	\$5,406		
B006	Waterloo BFB Fire Station	Waterloo	BFB	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Main Room	1					\$365	\$365	\$365		
TOTALS					36	657m²	156m		\$0	\$1,142,128	\$1,142,128	\$1,142,128	\$0	\$0

Program of Works - Buildings (2024 - 2034)

2030/31 Building Details				Project Details			Dimensions			Funding \$			Budget Allocation			
Synergy Asset No:	Building Name:	Locality	Building Type	Description	Quantity (Items)	Area	Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion		
NEW	Dardanup Central BFB Station Lot 55 Ferguson (new site)	Dardanup	BFB	Replace Smoke Detectors (Fire Services) to Ground Floor (Various Locations)	3					\$1,533	\$1,533	\$1,533				
8007	Dardanup Main Hall	Dardanup	Public Hall	Replace Vinyl (Floor Finishes) to Ground Floor Kitchen		45m ²				\$5,054	\$5,054	\$5,054				
8007	Dardanup Main Hall	Dardanup	Public Hall	Repair Proscenium Wall Painted (Interior Walls) to Ground Floor Stage		60m ²				\$2,621	\$2,621	\$2,621				
8007	Dardanup Main Hall	Dardanup	Public Hall	Repair Sash and Case Painted (Interior Windows) to Ground Floor (Various Locations)	4					\$999	\$999	\$999				
8007	Dardanup Main Hall	Dardanup	Public Hall	Replace Electric Heater (Electrical) to Ground Floor Hall 2	4					\$399	\$399	\$399				
8007	Dardanup Main Hall	Dardanup	Public Hall	Replace Exit Signs (Illuminated) (Electrical) to Ground Floor (Various Locations)	4					\$748	\$748	\$748				
8007	Dardanup Main Hall	Dardanup	Public Hall	Replace Fluorescent Lights (Electrical) to Ground Floor (Various Locations)	9					\$1,238	\$1,238	\$1,238				
8007	Dardanup Main Hall	Dardanup	Public Hall	Replace Lighting General (Electrical) to Ground Floor (Various Locations)	8					\$1,100	\$1,100	\$1,100				
8007	Dardanup Main Hall	Dardanup	Public Hall	Replace Sweeping Fan (Electrical) to Ground Floor Hall 2	4					\$1,498	\$1,498	\$1,498				
8007	Dardanup Main Hall	Dardanup	Public Hall	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$250	\$250	\$250				
8013	Upper Ferguson BFB Fire Shed	Dardanup	BFB	Replace Entry / Exit - Metal (Windows & Doors) to Ground Floor Main Room	1					\$2,496	\$2,496	\$2,496				
8013	Upper Ferguson BFB Fire Shed	Dardanup	BFB	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		39m ²				\$730	\$730	\$730				
8013	Upper Ferguson BFB Fire Shed	Dardanup	BFB	Repair Timber Door - Painted (Interior Doors) to Ground Floor Toilet 1	1					\$125	\$125	\$125				
8013	Upper Ferguson BFB Fire Shed	Dardanup	BFB	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)	1		78m ²			\$1,461	\$1,461	\$1,461				
8013	Upper Ferguson BFB Fire Shed	Dardanup	BFB	Replace Emergency Lights (Electrical) to Ground Floor Main Room	1					\$125	\$125	\$125				
8013	Upper Ferguson BFB Fire Shed	Dardanup	BFB	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor External	1					\$5,617	\$5,617	\$5,617				
8025	Watson Street Reserve Toilets	Eaton	Public Toilets	Repair Concrete Painted (External Walls) to Ground Floor External	1	35m ²				\$1,529	\$1,529	\$1,529				
8025	Watson Street Reserve Toilets	Eaton	Public Toilets	Replace Entry / Exit - Timber Metal Skin (Windows & Doors), to Ground Floor External	5					\$14,041	\$14,041	\$14,041				
8025	Watson Street Reserve Toilets	Eaton	Public Toilets	Replace Fluorescent Lights (Electrical) to Ground Floor External	2					\$275	\$275	\$275				
8003	Dardanup Shire Offices	Dardanup	Administration	Replace Colour Steel (Roof) to Ground Floor External		550m ²				\$78,943	\$78,943	\$78,943				
8003	Dardanup Shire Offices	Dardanup	Administration	Replace Entry / Exit - Timber (Windows & Doors) to Ground Floor External	1					\$2,247	\$2,247	\$2,247				
8003	Dardanup Shire Offices	Dardanup	Administration	Replace Ext. Window - Timber Framed (Windows & Doors) to Ground Floor External	10					\$10,609	\$10,609	\$10,609				
8003	Dardanup Shire Offices	Dardanup	Administration	Repair Paint Finish (Ceiling Structure) to Ground Floor Server Room		8m ²				\$250	\$250	\$250				
8003	Dardanup Shire Offices	Dardanup	Administration	Replace Carpet (Floor Finishes) to Ground Floor (Various Locations)		152m ²				\$13,282	\$13,282	\$13,282				
8003	Dardanup Shire Offices	Dardanup	Administration	Replace Vinyl (Floor Finishes) to Ground Floor Entry - Unused old entry		10m ²				\$1,123	\$1,123	\$1,123				
8003	Dardanup Shire Offices	Dardanup	Administration	Replace Emergency Lights (Electrical) to Ground Floor Office / Records	1					\$125	\$125	\$125				
8003	Dardanup Shire Offices	Dardanup	Administration	Replace Lighting General (Electrical) to Ground Floor Store 1	1					\$138	\$138	\$138				
8003	Dardanup Shire Offices	Dardanup	Administration	Replace Smoke Detectors (Fire Services) to Ground Floor (Various Locations)	2					\$1,022	\$1,022	\$1,022				
8003	Dardanup Shire Offices	Dardanup	Administration	Replace Evaporative Air Conditioning Unit (Mechanical) to Ground Floor	1					\$26,211	\$26,211	\$26,211				
8003	Dardanup Shire Offices	Dardanup	Administration	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor External	1					\$5,617	\$5,617	\$5,617				
8011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		40m ²				\$749	\$749	\$749				
8011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Repair Timber Door - Painted (Interior Doors) to Ground Floor Whole Building	4					\$499	\$499	\$499				
8011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		92m ²				\$1,721	\$1,721	\$1,721				
8011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	2					\$748	\$748	\$748				
8011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$250	\$250	\$250				
8011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Replace Fire Extinguishers (Fire Services) to Ground Floor Kitchen	1					\$188	\$188	\$188				
8011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Replace Standpipe (Fire Services) to Ground Floor External	1					\$11,857	\$11,857	\$11,857				
8011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor External	1					\$5,617	\$5,617	\$5,617				
8049	Eaton Recreation Centre	Eaton	Sport	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		22m ²				\$412	\$412	\$412				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Carpet (Floor Finishes) to Ground Floor Gym Staff Room	1					\$88	\$88	\$88				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Vinyl (Floor Finishes) to Ground Floor (Various Locations)		628m ²				\$70,543	\$70,543	\$70,543				
8049	Eaton Recreation Centre	Eaton	Sport	Repair Paint Finish (Per leaf) (Interior Doors) to Ground Floor (Various Locations)	2					\$200	\$200	\$200				
8049	Eaton Recreation Centre	Eaton	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		54m ²				\$1,012	\$1,012	\$1,012				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Emergency Lights (Electrical) to Ground Floor (Various Locations)	8					\$999	\$999	\$999				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Exit Signs (Illuminated) (Electrical) to Ground Floor (Various Locations)	1					\$1,501	\$1,501	\$1,501				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Fluorescent Lights (Electrical) to Ground Floor (Various Locations)	4					\$550	\$550	\$550				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Fire Hose reels (Fire Services) to Ground Floor Corridor	1					\$1,747	\$1,747	\$1,747				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Instantaneous Hot Water Boiler (Hydraulics) to Ground Floor Group Fitness Servary	1					\$2,496	\$2,496	\$2,496				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Solar Hot Water System (Hydraulics) to Roof Lower Roof	3					\$31,827	\$31,827	\$31,827				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Thermostatic Mixing Valve (Hydraulics) to Ground Floor Change 1	1					\$624	\$624	\$624				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Water Fountain (Hydraulics) to Ground Floor Corridor	1					\$2,496	\$2,496	\$2,496				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Evaporative Air Conditioning Unit (Mechanical) to Roof School Administration	1					\$8,737	\$8,737	\$8,737				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Split Air Conditioning Units (Mechanical) to Ground Floor Meeting 2	1					\$12,481	\$12,481	\$12,481				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor (Various Locations)	12					\$123,893	\$123,893	\$123,893				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Ventilation Fans (Mechanical) to Roof Sports Hall	5					\$21,842	\$21,842	\$21,842				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Shower (Sanitary Plumbing) to Ground Floor (Various Locations)	20					\$58,064	\$58,064	\$58,064				
8049	Eaton Recreation Centre	Eaton	Sport	Replace Shower Outside (Sanitary Plumbing) to Ground Floor (Various Locations)	15					\$28,083	\$28,083	\$28,083				
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Replace Carpet Tile (Floor Finishes) to Ground Floor Country Club		85m ²				\$6,365	\$6,365	\$6,365				
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Replace Emergency Lights (Electrical) to Ground Floor Country Club	2					\$250	\$250	\$250				
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Replace Lighting General (Electrical) to Ground Floor Store 2	1					\$138	\$138	\$138				
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Replace Cooker / Grill SS (Equipment) to Ground Floor Kitchen	1					\$10,609	\$10,609	\$10,609				
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Replace Fire Extinguishers (Fire Services) to Ground Floor Kitchen	1					\$188	\$188	\$188				
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Replace Electric Water Heater - Instantaneous (Hydraulics) to Ground Floor External	1					\$2,496	\$2,496	\$2,496				
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace (Metal Support Post) to Roof External			15m			\$9,361	\$9,361	\$9,361				
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace Kitchen Units (Fixtures & Fittings) to Ground Floor Kitchen						\$16,226	\$16,226	\$16,226				
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace Vinyl (Floor Finishes) to Ground Floor Kitchen		40m ²				\$4,493	\$4,493	\$4,493				
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	4					\$1,497	\$1,497	\$1,497				
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace Emergency Lights (Electrical) to Ground Floor Main Room	3					\$374	\$374	\$374				
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace Fluorescent Lights (Electrical) to Ground Floor (Various Locations)	10					\$1,373	\$1,373	\$1,373				
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace Meter Boxes (Electrical) to Ground Floor External	1					\$1,498	\$1,498	\$1,498				
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	2					\$376	\$376	\$376				
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace Split Air Conditioning Units - Condenser (Mechanical) to Roof (Various Locations)	3					\$16,850	\$16,850	\$16,850				
8052	Old Main Depot Shed	Eaton	Community	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	2					\$748	\$748	\$748				
8052	Old Main Depot Shed	Eaton	Community	Replace Emergency Lights (Electrical) to Ground Floor Store 1	1					\$125	\$125	\$125				
8052	Old Main Depot Shed	Eaton	Community	Replace Fire Extinguishers (Fire Services) to Ground Floor Store 1	1					\$188	\$188	\$188				
8015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Replace Handrail metal (External Stairs) to Ground Floor External			2m			\$624	\$624	\$624				
8015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		205m ²				\$3,839	\$3,839	\$3,839				
8015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Replace Kitchen Units (Fixtures & Fittings) to Ground Floor Store 2	4					\$4,868	\$4,868	\$4,868				
8015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		142m ²				\$2,659	\$2,659	\$2,659				
8015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Replace Electric Heater (Electrical) to Ground Floor Main Room	6					\$599	\$599	\$599				
8015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Replace Emergency Lights (Electrical) to Ground Floor Corridor	1					\$125	\$125	\$125				
8015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Replace Exhaust Fan (Electrical) to Ground Floor Toilet 3	1					\$311	\$311	\$311				
8015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Replace Sweeping Fan (Ceiling) (Electrical) to Ground Floor Main Room	1					\$1,498	\$1,498	\$1,498				
8027	Don Hewison Centre (Heritage Council 04628)	Dardanup	Community	Replace Ext. Window - Timber Framed (Windows & Doors) to Ground Floor External	11					\$11,671	\$11,671	\$11,671				

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Program of Works - Buildings (2024 - 2034)

2030/31 (Continued)

Table with columns: Synergy Asset No., Building Name, Locality, Building Type, Project Details (Description), Dimensions (Area, Length), Funding \$ (Grant Provider, Grant Income, Buildings Reserve), Budget Allocation (Total Estimate \$, Renewal, Upgrade, Expansion). Rows include various building projects like Dardanup Equestrian Centre, Wellington Mills Public Toilets, Eaton Temp Library, and Glen Huon Softball Club Rooms.

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Program of Works - Buildings (2024 - 2034)

2030/31 (Continued)

Synergy Asset No:	Building Details			Description	Dimensions			Funding \$			Budget Allocation			
	Building Name:	Locality	Building Type		Quantity (Items)	Area	Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion
8071	Glen Huon Football Change Rooms	Eaton	Sport	Replace Emergency Lights (Electrical) to Ground Floor Main Room	2					\$250	\$250	\$250		
8071	Glen Huon Football Change Rooms	Eaton	Sport	Replace Cooker / Grill SS (Equipment) to Ground Floor Kitchen	1					\$10,609	\$10,609	\$10,609		
8071	Glen Huon Football Change Rooms	Eaton	Sport	Replace Pumps (Hydraulics) to Ground Floor External	1					\$1,498	\$1,498	\$1,498		
8071	Glen Huon Football Change Rooms	Eaton	Sport	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor (Various Locations)	5					\$28,085	\$28,085	\$28,085		
8069	Joshua/Crooked Brook BFB Station	Crooked Brook	BFB	Repair Paint Finish (Ceiling Finishes) to Ground Floor Kitchen		38m ²				\$711	\$711	\$711		
8069	Joshua/Crooked Brook BFB Station	Crooked Brook	BFB	Replace Carpet Tile (Floor Finishes) to Ground Floor Kitchen		38m ²				\$2,846	\$2,846	\$2,846		
8069	Joshua/Crooked Brook BFB Station	Crooked Brook	BFB	Repair Timber Door - Painted (Interior Doors) to Ground Floor Office	2					\$250	\$250	\$250		
8069	Joshua/Crooked Brook BFB Station	Crooked Brook	BFB	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		94m ²				\$1,761	\$1,761	\$1,761		
8069	Joshua/Crooked Brook BFB Station	Crooked Brook	BFB	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor (Various Locations)	2					\$11,234	\$11,234	\$11,234		
8020	Dardanup Community Centre Shed x.2 (front half)	Dardanup	Community	Replace Exhaust Fan (Electrical) to Ground Floor Kitchen	1					\$311	\$311	\$311		
8020	Dardanup Community Centre Shed x.2 (front half)	Dardanup	Community	Replace Fluorescent Lights (Electrical) to Ground Floor Kitchen	1					\$138	\$138	\$138		
8046	Wells Recreation Park Clubrooms	Dardanup	Sport	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		48m ²				\$899	\$899	\$899		
8046	Wells Recreation Park Clubrooms	Dardanup	Sport	Replace Carpet (Floor Finishes) to Ground Floor Main Room		130m ²				\$11,358	\$11,358	\$11,358		
8046	Wells Recreation Park Clubrooms	Dardanup	Sport	Replace Fluorescent Lights (Electrical) to Ground Floor (Various Locations)	14					\$1,923	\$1,923	\$1,923		
8046	Wells Recreation Park Clubrooms	Dardanup	Sport	Replace Lighting General (Electrical) to Ground Floor (Various Locations)	8					\$1,100	\$1,100	\$1,100		
8040	Eaton Family Centre	Eaton	Community	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		65m ²				\$1,217	\$1,217	\$1,217		
8040	Eaton Family Centre	Eaton	Community	Replace Hot Water Cylinder (Fixtures & Fittings) to Ground Floor External	1		10m			\$3,744	\$3,744	\$3,744		
8040	Eaton Family Centre	Eaton	Community	Replace Kitchen Bench (Fixtures & Fittings) to Ground Floor Kitchen						\$11,233	\$11,233	\$11,233		
8040	Eaton Family Centre	Eaton	Community	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		78m ²				\$1,460	\$1,460	\$1,460		
8040	Eaton Family Centre	Eaton	Community	Replace Exit Signs (Illuminated) (Electrical) to Ground Floor Lobby	2					\$374	\$374	\$374		
8040	Eaton Family Centre	Eaton	Community	Replace Fluorescent Lights (Electrical) to Ground Floor (Various Locations)	28					\$3,848	\$3,848	\$3,848		
8040	Eaton Family Centre	Eaton	Community	Replace Kitchen Exhaust (Electrical) to Ground Floor (Various Locations)	3					\$953	\$953	\$953		
8040	Eaton Family Centre	Eaton	Community	Replace Meter Boxes (Electrical) to Ground Floor External	1					\$1,498	\$1,498	\$1,498		
8040	Eaton Family Centre	Eaton	Community	Replace Sweeping Fan (Ceiling) (Electrical) to Ground Floor Activity Room 1/2	8					\$2,995	\$2,995	\$2,995		
8040	Eaton Child Health Centre	Eaton	Community	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		69m ²				\$1,201	\$1,201	\$1,201		
8040	Eaton Child Health Centre	Eaton	Community	Repair Paint Finish (per leaf) (Interior Doors) to Ground Floor (Various Locations)	3					\$300	\$300	\$300		
8040	Eaton Child Health Centre	Eaton	Community	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		138m ²				\$2,585	\$2,585	\$2,585		
8040	Eaton Child Health Centre	Eaton	Community	Replace Exhaust Fan (Electrical) to Ground Floor Toilet	1					\$311	\$311	\$311		
8040	Eaton Child Health Centre	Eaton	Community	Replace Exit Signs (Illuminated) (Electrical) to Ground Floor Waiting Room	1					\$188	\$188	\$188		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Repair Rendered Painted (External Walls) to Ground Floor External		350m ²				\$15,289	\$15,289	\$15,289		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Glen Entry / Exit - Timber Painted (Windows & Doors) to Ground Floor External	11					\$2,746	\$2,746	\$2,746		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		106m ²				\$1,985	\$1,985	\$1,985		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Repair Paint Finish (Ceiling Structure) to 1st Floor Umpire		28m ²				\$874	\$874	\$874		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Repair Timber Door - Painted (Interior Doors) to Ground Floor Whole Building	13					\$1,623	\$1,623	\$1,623		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		55.2m ²				\$10,334	\$10,334	\$10,334		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Repair Paint Finish (Wall Finishes) to 1st Floor Umpire		56m ²				\$1,048	\$1,048	\$1,048		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor Umpire		52m ²				\$974	\$974	\$974		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Replace Emergency Lights (Electrical) to 1st Floor Umpire	1					\$125	\$125	\$125		
8052	Old Main Depot Secondary shed (incl. patio)	Eaton	Community	Replace Vinyl (Floor Finishes) to Ground Floor Lunch Room		24m ²				\$2,696	\$2,696	\$2,696		
8052	Old Main Depot Secondary shed (incl. patio)	Eaton	Community	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Lunch Room	1					\$374	\$374	\$374		
NEW	Eaton Bowling Club New building	Eaton	Sport	Replace Verandah - Roof only (Misc) to Ground Floor External - Shed 1		45m ²				\$6,459	\$6,459	\$6,459		
NEW	Eaton Bowling Club New building	Eaton	Sport	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		235m ²				\$4,401	\$4,401	\$4,401		
NEW	Eaton Bowling Club New building	Eaton	Sport	Repair Paint Finish (Ceiling Structure) to Ground Floor Kitchen		55m ²				\$1,716	\$1,716	\$1,716		
NEW	Eaton Bowling Club New building	Eaton	Sport	Repair Timber Door - Painted (Interior Doors) to Ground Floor Whole Building	22					\$2,746	\$2,746	\$2,746		
NEW	Eaton Bowling Club New building	Eaton	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		686m ²				\$12,844	\$12,844	\$12,844		
NEW	Eaton Bowling Club New building	Eaton	Sport	Repair Paint Finish / Vinyl lined 30/70 (Wall Finishes) to Ground Floor Toilets		170m ²				\$1,060	\$1,060	\$1,060		
NEW	Eaton Bowling Club New building	Eaton	Sport	Repair Paint Finish / Wall Tiles 30/70 (Wall Finishes) to Ground Floor (Various Locations)		200m ²				\$1,248	\$1,248	\$1,248		
8075	Recycling Yard Storage Shed	Crooked Brook	Waste	Replace Emergency Lights (Electrical) to Ground Floor Main Room	1					\$125	\$125	\$125		
NEW	Burekup Public Hall Shed	Burekup	Community	Repair Paint Finish (Ceiling Finishes) to Ground Floor Store 1		10m ²				\$188	\$188	\$188		
NEW	Burekup Public Hall Shed	Burekup	Community	Repair Paint Finish (Wall Finishes) to Ground Floor Store 1		20m ²				\$374	\$374	\$374		
	Ferguson Volunteer BFB Station	Henty	BFB	Replace Exhaust Fan (Electrical) to Ground Floor Toilet	1					\$311	\$311	\$311		
	Ferguson Volunteer BFB Station	Henty	BFB	Replace Fluorescent Lights (Electrical) to Ground Floor Garage	2					\$275	\$275	\$275		
	Ferguson Volunteer BFB Station	Henty	BFB	Replace Lighting General (Electrical) to Ground Floor (Various Locations)	2					\$276	\$276	\$276		
	Ferguson Volunteer BFB Station	Henty	BFB	Replace Fire Extinguishers (Fire Services) to Ground Floor Garage	1					\$188	\$188	\$188		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Shade Cloth (Ext Wks - Grounds) to Ground Floor External	1					\$624	\$624	\$624		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		50m ²				\$935	\$935	\$935		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Vinyl Textured (Floor Finishes) to Ground Floor Kitchen		35m ²				\$3,495	\$3,495	\$3,495		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		404m ²				\$7,563	\$7,563	\$7,563		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Emergency Lights (Electrical) to Ground Floor Kitchen	1					\$125	\$125	\$125		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Exit Signs (Illuminated) (Electrical) to Ground Floor (Various Locations)	3					\$562	\$562	\$562		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Lighting General (Electrical) to Ground Floor External	1					\$138	\$138	\$138		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Lighting General (Electrical) to Roof External	2					\$275	\$275	\$275		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Fire Basket (Fire Services) to Ground Floor Store 1	1					\$250	\$250	\$250		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Fire Extinguishers (Fire Services) to Ground Floor External	1					\$188	\$188	\$188		
8006	Waterloo BFB Fire Station	Waterloo	BFB	Replace Ext. Window - Metal Framed (Windows & Doors) to Ground Floor External		160m ²				\$7,988	\$7,988	\$7,988		
8006	Waterloo BFB Fire Station	Waterloo	BFB	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)	8					\$2,996	\$2,996	\$2,996		
8006	Waterloo BFB Fire Station	Waterloo	BFB	Replace Vinyl (Floor Finishes) to Ground Floor Kitchen		15m ²				\$1,686	\$1,686	\$1,686		
8006	Waterloo BFB Fire Station	Waterloo	BFB	Repair Timber Door - Painted (Interior Doors) to Ground Floor Whole Building	15					\$1,872	\$1,872	\$1,872		
8006	Waterloo BFB Fire Station	Waterloo	BFB	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		122m ²				\$2,286	\$2,286	\$2,286		
8006	Waterloo BFB Fire Station	Waterloo	BFB	Replace Fluorescent Lights (Electrical) to Ground Floor (Various Locations)	14					\$1,923	\$1,923	\$1,923		
8006	Waterloo BFB Fire Station	Waterloo	BFB	Replace Meter Boxes (Electrical) to Ground Floor External	1					\$1,498	\$1,498	\$1,498		
8006	Waterloo BFB Fire Station	Waterloo	BFB	Replace Smoke Detectors (Fire Services) to Ground Floor (Various Locations)	2					\$1,022	\$1,022	\$1,022		
8006	Waterloo BFB Fire Station	Waterloo	BFB	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor External	1					\$5,617	\$5,617	\$5,617		
NEW	Wells Reserve Change Rooms	Dardanup	Sport	Replace Timber Cladding - Stained (External Walls) to Ground Floor External		250m ²				\$12,481	\$12,481	\$12,481		
NEW	Wells Reserve Change Rooms	Dardanup	Sport	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		174m ²				\$3,256	\$3,256	\$3,256		

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Program of Works - Buildings (2024 - 2034)

2030/31 (Continued)

Building Details		Project Details		Dimensions			Funding \$			Budget Allocation				
Synergy Asset No:	Building Name:	Locality	Building Type	Description	Quantity (Items)	Area	Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion
NEW	Wells Reserve Change Rooms	Dardanup	Sport	Repaint Paint Finish (per leaf) (Interior Doors) to Ground Floor (Various Locations)	6					\$600		\$600		
NEW	Wells Reserve Change Rooms	Dardanup	Sport	Repaint Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		708m*2				\$13,256		\$13,256		
NEW	Eaton Administration Centre (New)	Eaton	Administration	Repaint Paint Finish (Wall Finishes) to 1st Floor All		3800m*2				\$47,547		\$47,547		
NEW	Eaton Administration Centre (New)	Eaton	Administration	Repaint Paint Finish (Wall Finishes) to Ground Floor All		3800m*2				\$47,547		\$47,547		
NEW	Dardanup Toilets & Dump Station (Boyanup-Picton Road)	Dardanup	Public Toilets	Replace Lighting General (Electrical) to Ground Floor Toilets	5					\$687		\$687		
TOTALS					531	17376m*2	80m		\$0	\$1,238,191	\$1,238,191	\$1,238,191	\$0	\$0

Program of Works - Buildings (2024 - 2034)

2031/32

Building Details				Project Details		Dimensions			Funding \$			Budget Allocation			
Synergy Asset No:	Building Name:	Locality	Building Type	Description	Quantity (Items)	Area	Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion	
8007	Dardanup Main Hall	Dardanup	Public Hall	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)	3	39m ²					\$748	\$748	\$748		
8007	Dardanup Main Hall	Dardanup	Public Hall	Repair Paint Finish (per leaf) (Interior Doors) to Ground Floor (Various Locations)							\$307	\$307	\$307		
8007	Dardanup Main Hall	Dardanup	Public Hall	Repair Paint Finish (Wall Finishes) to Ground Floor Room Right							\$1,151	\$1,151	\$1,151		
8007	Dardanup Main Hall	Dardanup	Public Hall	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	4	60m ²					\$1,536	\$1,536	\$1,536		
8003	Dardanup Shire Offices	Dardanup	Administration	Repair Paint Finish (Ceiling Structure) to Ground Floor Toilet 1		24m ²					\$768	\$768	\$768		
8003	Dardanup Shire Offices	Dardanup	Administration	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		128m ²					\$2,457	\$2,457	\$2,457		
8011	Dardanup West BFB Station	In Road Reserve (Garvey Road)	BFB	Repair Paint Finish (Ceiling Finishes) to Ground Floor Kitchen		15m ²					\$288	\$288	\$288		
8049	Eaton Recreation Centre	Eaton	Sport	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		100m ²					\$1,920	\$1,920	\$1,920		
8049	Eaton Recreation Centre	Eaton	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor Office 2		24m ²					\$461	\$461	\$461		
8049	Eaton Recreation Centre	Eaton	Sport	Prepare and Test Fire Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	5						\$1,280	\$1,280	\$1,280		
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Repair Paint Finish (Ceiling Finishes) to Ground Floor Foyer		56m ²					\$1,075	\$1,075	\$1,075		
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Repair Paint Finish (Wall Finishes) to Ground Floor Toilet 3		24m ²					\$461	\$461	\$461		
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Repair Paint Finish (Ceiling Finishes) to Ground Floor Store 1		12m ²					\$230	\$230	\$230		
8015	Ferguson Hall (incl. Patio)	Dardanup	Public Hall	Repair Paint Finish (Wall Finishes) to Ground Floor Store 2		12m ²					\$230	\$230	\$230		
8027	Don Hewison Centre (Heritage Council 04628)	Dardanup	Community	Repair Paint Finish (Ceiling Finishes) to Ground Floor Main Room		25m ²					\$480	\$480	\$480		
8027	Don Hewison Centre (Heritage Council 04628)	Dardanup	Community	Repair Paint Finish (Wall Finishes) to Ground Floor Store 1		8m ²					\$154	\$154	\$154		
8027	Don Hewison Centre (Heritage Council 04628)	Dardanup	Community	Repair Paint Finish (Ceiling Finishes) to Ground Floor Kitchen		6m ²					\$115	\$115	\$115		
8027	Don Hewison Centre (Heritage Council 04628)	Dardanup	Community	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Main Room	1						\$384	\$384	\$384		
8020	Dardanup Community Centre	Dardanup	Public Hall	Repair Paint Finish (Ceiling Finishes) to Ground Floor Store 1		15m ²					\$288	\$288	\$288		
8020	Dardanup Community Centre	Dardanup	Public Hall	Repair Timber Door - Painted (Interior Doors) to Ground Floor Whole Building	2						\$256	\$256	\$256		
8022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Repair Paint Finish (Ceiling Finishes) to Ground Floor Main Room		50m ²					\$960	\$960	\$960		
8022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Repair Paint Finish (Wall Finishes) to Ground Floor Store 1		12m ²					\$230	\$230	\$230		
8075	Recycling Yard Transportable Gatehouse (incl. Patio)	Crooked Brook	Waste	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Office	1						\$384	\$384	\$384		
8044	Wellington Mill BFB Station	Wellington Mill	BFB	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Main Room	1						\$384	\$384	\$384		
8020	Dardanup Community Centre Shed x 2 (front half)	Dardanup	Community	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	2						\$768	\$768	\$768		
8046	Wells Recreation Park Clubrooms	Dardanup	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor Toilet 3		10m ²					\$193	\$193	\$193		
8046	Wells Recreation Park Clubrooms	Dardanup	Sport	Repair Paint Finish (Ceiling Finishes) to Ground Floor Toilet 3		5m ²					\$96	\$96	\$96		
8040	Eaton Family Centre	Eaton	Community	Repair Paint Finish (Wall Finishes) to Ground Floor Cleaners Cupboard		8m ²					\$154	\$154	\$154		
8040	Eaton Family Centre	Eaton	Community	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Activity Room 1/ 2	2						\$768	\$768	\$768		
8075	Recycling Yard Storage Shed	Crooked Brook	Waste	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Main Room	1						\$384	\$384	\$384		
NEW	Martin Pelussey Depot	Waterloo	Works Depot	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor (Various Locations)	5						\$1,919	\$1,919	\$1,919		
8006	Waterloo BFB Fire Station	Waterloo	BFB	Repair Paint Finish (Wall Finishes) to Ground Floor Kitchen		30m ²					\$575	\$575	\$575		
NEW	Dardanup Toilets & Dump Station (Boyanup-Picton Road)	Dardanup	Public Toilets	Repair Paint Finish (Wall Finishes) to Ground Floor Toilets		30m ²					\$575	\$575	\$575		
TOTALS					27	693m²	0m		\$0	\$21,979	\$21,979	\$21,979	\$0	\$0	

Program of Works - Buildings (2024 - 2034)

2032/33

Building Details				Project Details	Dimensions			Funding \$			Budget Allocation			
Synergy Asset No:	Building Name:	Locality	Building Type	Description	Quantity (Items)	Area	Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion
NEW	Dardanup Central BFB Station Lot 55 Ferguson (new site)	Dardanup	BFB	Repaint Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		143m ²				\$2,813	\$2,813	\$2,813		
NEW	Dardanup Central BFB Station Lot 55 Ferguson (new site)	Dardanup	BFB	Repaint Paint Finish (per leaf) (Interior Doors) to Ground Floor (Various Locations)	5					\$525	\$525	\$525		
NEW	Dardanup Central BFB Station Lot 55 Ferguson (new site)	Dardanup	BFB	Repair Timber Door - Painted (Interior Doors) to Ground Floor Corridor	4					\$525	\$525	\$525		
NEW	Dardanup Central BFB Station Lot 55 Ferguson (new site)	Dardanup	BFB	Repaint Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		286m ²				\$5,625	\$5,625	\$5,625		
B049	Eaton Recreation Centre	Eaton	Sport	Replace Electric Water Heater (Hydraulics) to Ground Floor Creche	1					\$3,934	\$3,934	\$3,934		
B008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace Electric Water Heater - Storage (Hydraulics) to Ground Floor Kitchen	1					\$3,934	\$3,934	\$3,934		
B020	Dardanup Community Centre	Dardanup	Public Hall	Replace Electric Water Heater - Storage (Hydraulics) to Ground Floor External	1					\$3,934	\$3,934	\$3,934		
B023	Eaton CWA Hall	Eaton	Public Hall	Replace Electric Water Heater - Storage (Hydraulics) to Ground Floor External	1					\$3,934	\$3,934	\$3,934		
B056	Burekup BFB Station	Burekup	BFB	Replace Electric Water Heater - Storage (Hydraulics) to Ground Floor External	1					\$3,934	\$3,934	\$3,934		
B020	Dardanup Community Centre Shed x 2 (front half)	Dardanup	Community	Replace Electric Water Heater (Hydraulics) to Ground Floor External	1					\$3,934	\$3,934	\$3,934		
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Water Heater (Hydraulics) to 1st Floor Workshop 1	1					\$3,934	\$3,934	\$3,934		
TOTALS					16	429m²	0m		\$0	\$37,026	\$37,026	\$37,026	\$0	\$0

Program of Works - Buildings (2024 - 2034)

2033/34

Building Details				Project Details		Dimensions			Funding \$			Budget Allocation			
Synergy Asset No:	Building Name:	Locality	Building Type	Description	Quantity (Items)	Area	Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion	
NEW	Dardnup Central BFB Station Lot 55 Ferguson (new site)	Dardnup	BFB	Replace Emergency Lights (Electrical) to Ground Floor (Various Locations)	11					\$1,475	\$1,475	\$1,475			
NEW	Dardnup Central BFB Station Lot 55 Ferguson (new site)	Dardnup	BFB	Replace Exit Signs(Illuminated) (Electrical) to Ground Floor Meeting Room	2					\$202	\$202	\$202			
NEW	Dardnup Central BFB Station Lot 55 Ferguson (new site)	Dardnup	BFB	Replace Fire Blanket (Fire Services) to Ground Floor (Various Locations)	1					\$538	\$538	\$538			
NEW	Dardnup Central BFB Station Lot 55 Ferguson (new site)	Dardnup	BFB	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	4					\$808	\$808	\$808			
NEW	Dardnup Central BFB Station Lot 55 Ferguson (new site)	Dardnup	BFB	Replace Electric Water Heater - Instantaneous (Hydraulics) to Ground Floor Laundry	1					\$2,688	\$2,688	\$2,688			
NEW	Dardnup Central BFB Station Lot 55 Ferguson (new site)	Dardnup	BFB	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor (Various Locations)	4					\$24,192	\$24,192	\$24,192			
8007	Dardnup Main Hall	Dardnup	Public Hall	Repaint Paint Finish (Ceiling Finishes) to Ground Floor Stage		40m ²				\$806	\$806	\$806			
8007	Dardnup Main Hall	Dardnup	Public Hall	Replace Ceramic tiles (Floor Finishes) to Ground Floor Male Toilet		14m ²				\$1,787	\$1,787	\$1,787			
8007	Dardnup Main Hall	Dardnup	Public Hall	Repaint Paint Finish (per leaf) (Interior Doors) to Ground Floor (Various Locations)	22					\$2,366	\$2,366	\$2,366			
8007	Dardnup Main Hall	Dardnup	Public Hall	Repaint Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		320m ²				\$6,453	\$6,453	\$6,453			
8007	Dardnup Main Hall	Dardnup	Public Hall	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	5					\$1,010	\$1,010	\$1,010			
8007	Dardnup Main Hall	Dardnup	Public Hall	Replace Handbasin (Sanitary Plumbing) to Ground Floor Male Toilet	2					\$6,452	\$6,452	\$6,452			
8007	Dardnup Main Hall	Dardnup	Public Hall	Replace Sink (Sanitary Plumbing) to Ground Floor (Various Locations)	2					\$6,990	\$6,990	\$6,990			
8007	Dardnup Main Hall	Dardnup	Public Hall	Replace Toilet - China Bowl /Cistern (Sanitary Plumbing) to Ground Floor Female Toilet	4					\$15,591	\$15,591	\$15,591			
8007	Dardnup Main Hall	Dardnup	Public Hall	Replace Toilet - S/S Urinal (Sanitary Plumbing) to Ground Floor Male Toilet	1					\$6,048	\$6,048	\$6,048			
8013	Upper Ferguson BFB Fire Shed	Dardnup	BFB	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$260	\$260	\$260			
8013	Upper Ferguson BFB Fire Shed	Dardnup	BFB	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	2					\$404	\$404	\$404			
8025	Watson Street Reserve Toilets	Eaton	Public Toilets	Repaint Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)	1	18m ²				\$366	\$366	\$366			
8025	Watson Street Reserve Toilets	Eaton	Public Toilets	Repaint Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		36m ²				\$726	\$726	\$726			
8025	Watson Street Reserve Toilets	Eaton	Public Toilets	Replace Filtration System (Hydraulics) to Ground Floor Store 1	3					\$3,226	\$3,226	\$3,226			
8025	Watson Street Reserve Toilets	Eaton	Public Toilets	Replace Handbasin SS (Sanitary Plumbing) to Ground Floor Toilet 4	1					\$3,226	\$3,226	\$3,226			
8025	Watson Street Reserve Toilets	Eaton	Public Toilets	Replace Toilet - S/S Urinal (Sanitary Plumbing) to Ground Floor Toilet 3	1					\$6,048	\$6,048	\$6,048			
8025	Watson Street Reserve Toilets	Eaton	Public Toilets	Replace Trough Stainless Steel (Sanitary Plumbing) to Ground Floor Toilet 1	1					\$6,720	\$6,720	\$6,720			
8003	Dardnup Shire Offices	Dardnup	Administration	Repaint Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		90m ²				\$1,814	\$1,814	\$1,814			
8003	Dardnup Shire Offices	Dardnup	Administration	Repaint Paint Finish (Ceiling Finishes) to Ground Floor Training Room		24m ²				\$506	\$506	\$506			
8003	Dardnup Shire Offices	Dardnup	Administration	Replace Ceramic tiles (Floor Finishes) to Ground Floor Kitchen		16m ²				\$2,043	\$2,043	\$2,043			
8003	Dardnup Shire Offices	Dardnup	Administration	Repaint Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		80m ²				\$1,613	\$1,613	\$1,613			
8003	Dardnup Shire Offices	Dardnup	Administration	Replace Emergency Lights (Electrical) to Ground Floor (Various Locations)	2					\$268	\$268	\$268			
8003	Dardnup Shire Offices	Dardnup	Administration	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	3					\$606	\$606	\$606			
8011	Dardnup West BFB Station	In Road Reserve (Garvey Road)	BFB	Replace Water Tank - Plastic (Tanks) to Ground Floor External	2					\$40,323	\$40,323	\$40,323			
8011	Dardnup West BFB Station	In Road Reserve (Garvey Road)	BFB	Replace Emergency Lights (Electrical) to Ground Floor Work Shop	1					\$134	\$134	\$134			
8049	Eaton Recreation Centre	Eaton	Sport	Repaint Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		77m ²				\$1,554	\$1,554	\$1,554			
8049	Eaton Recreation Centre	Eaton	Sport	Replace Ceramic tiles (Floor Finishes) to Ground Floor (Various Locations)		198m ²				\$25,281	\$25,281	\$25,281			
8049	Eaton Recreation Centre	Eaton	Sport	Repaint Paint Finish (per leaf) (Interior Doors) to Ground Floor (Various Locations)	6					\$548	\$548	\$548			
8049	Eaton Recreation Centre	Eaton	Sport	Repaint Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		333m ²				\$67,137	\$67,137	\$67,137			
8049	Eaton Recreation Centre	Eaton	Sport	Replace Tiles - Ceramic (Wall Finishes) to Ground Floor (Various Locations)		120m ²				\$15,321	\$15,321	\$15,321			
8049	Eaton Recreation Centre	Eaton	Sport	Replace Emergency Lights (Electrical) to Ground Floor (Various Locations)	4					\$536	\$536	\$536			
8049	Eaton Recreation Centre	Eaton	Sport	Replace Exit Signs(Illuminated) (Electrical) to Ground Floor (Various Locations)	2					\$404	\$404	\$404			
8049	Eaton Recreation Centre	Eaton	Sport	Replace Fire Blanket (Fire Services) to Ground Floor (Various Locations)	3					\$807	\$807	\$807			
8049	Eaton Recreation Centre	Eaton	Sport	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	6					\$1,212	\$1,212	\$1,212			
8049	Eaton Recreation Centre	Eaton	Sport	Replace Cleaners Sink (Sanitary Plumbing) to Ground Floor Group Fitness Servery	1					\$1,613	\$1,613	\$1,613			
8049	Eaton Recreation Centre	Eaton	Sport	Replace Handbasin (Sanitary Plumbing) to Ground Floor (Various Locations)	15					\$48,300	\$48,300	\$48,300			
8049	Eaton Recreation Centre	Eaton	Sport	Replace Sink (Sanitary Plumbing) to Ground Floor (Various Locations)	2					\$6,990	\$6,990	\$6,990			
8049	Eaton Recreation Centre	Eaton	Sport	Replace Toilet - China Bowl /Cistern (Sanitary Plumbing) to Ground Floor Creche	1					\$3,898	\$3,898	\$3,898			
8049	Eaton Recreation Centre	Eaton	Sport	Replace Toilet - S/S Urinal (Sanitary Plumbing) to Ground Floor Toilet 1	1					\$6,048	\$6,048	\$6,048			
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Repaint Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		50m ²				\$1,007	\$1,007	\$1,007			
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Replace Ceramic tiles (Floor Finishes) to Ground Floor (Various Locations)		17m ²				\$2,172	\$2,172	\$2,172			
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Repaint Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		118m ²				\$2,380	\$2,380	\$2,380			
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Replace Emergency Lights (Electrical) to Ground Floor Main Room	2					\$269	\$269	\$269			
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Main Room	1					\$403	\$403	\$403			
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	4					\$807	\$807	\$807			
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Replace Toilet - China Bowl /Cistern (Sanitary Plumbing) to Ground Floor Toilet 1	2					\$7,796	\$7,796	\$7,796			
8010	Burekup Hall/Tennis Public Toilets	Burekup	Public Toilets	Replace Toilet - S/S Urinal (Sanitary Plumbing) to Ground Floor Toilet 2	2					\$12,097	\$12,097	\$12,097			
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Repaint Paint Finish (Ceiling Finishes) to Ground Floor Kitchen		40m ²				\$206	\$206	\$206			
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Repaint Paint Finish (Wall Finishes) to Ground Floor Back Stage		80m ²				\$1,613	\$1,613	\$1,613			
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace Emergency Lights (Electrical) to Ground Floor Foyer	1					\$134	\$134	\$134			
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$269	\$269	\$269			
8008	Eaton Hall (Little Theatre)	Eaton	Public Hall	Replace Fire Extinguishers (Fire Services) to Ground Floor Back Stage	1					\$202	\$202	\$202			
8052	Old Main Depot Shed	Eaton	Community	Replace Emergency Lights (Electrical) to Ground Floor Store 3	1					\$134	\$134	\$134			
8015	Ferguson Hall (incl. Patio)	Dardnup	Public Hall	Repaint Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		16m ²				\$322	\$322	\$322			
8015	Ferguson Hall (incl. Patio)	Dardnup	Public Hall	Replace Emergency Lights (Electrical) to Ground Floor Main Room	2					\$269	\$269	\$269			
8015	Ferguson Hall (incl. Patio)	Dardnup	Public Hall	Prepare and Test Evacuation Plan (Fire Services) to Whole Building	3					\$1,210	\$1,210	\$1,210			
8015	Ferguson Hall (incl. Patio)	Dardnup	Public Hall	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$269	\$269	\$269			
8015	Ferguson Hall (incl. Patio)	Dardnup	Public Hall	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	2					\$404	\$404	\$404			
8027	Don Hewison Centre (Heritage Council 04628)	Dardnup	Community	Repaint Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		62m ²				\$1,251	\$1,251	\$1,251			
8027	Don Hewison Centre (Heritage Council 04628)	Dardnup	Community	Replace Tiles - Ceramic (Wall Finishes) to Ground Floor (Various Locations)		12m ²				\$1,532	\$1,532	\$1,532			
8027	Don Hewison Centre (Heritage Council 04628)	Dardnup	Community	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	2					\$404	\$404	\$404			
8027	Don Hewison Shelter	Dardnup	Community	Replace Shiplap (External Walls) to Ground Floor All		24m ²				\$1,935	\$1,935	\$1,935			
8027	Don Hewison Shed	Dardnup	Community	Replace Shiplap (External Walls) to Roof All		24m ²				\$1,935	\$1,935	\$1,935			
8038	Dardnup Equestrian Centre Bore Shed No.1	Dardnup West	Community	Repaint Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		105m ²				\$2,117	\$2,117	\$2,117			
8038	Dardnup Equestrian Centre Bore Shed No.1	Dardnup West	Community	Repaint Paint Finish (Wall Finishes) to Ground Floor Store		30m ²				\$604	\$604	\$604			
8038	Dardnup Equestrian Centre Bore Shed No.1	Dardnup West	Community	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Kitchen	1					\$403	\$403	\$403			
8038	Dardnup Equestrian Centre Bore Shed No.1	Dardnup West	Community	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$269	\$269	\$269			
8038	Dardnup Equestrian Centre Bore Shed No.1	Dardnup West	Community	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	2					\$404	\$404	\$404			
8038	Dardnup Equestrian Centre Bore Shed No.1	Dardnup West	Community	Replace Toilet - S/S Urinal (Sanitary Plumbing) to Ground Floor Toilet 3	1					\$6,048	\$6,048	\$6,048			
8020	Dardnup Community Centre	Dardnup	Public Hall	Replace Ceramic tiles (Floor Finishes) to Ground Floor Store 1		9m ²				\$1,150	\$1,150	\$1,150			
8020	Dardnup Community Centre	Dardnup	Public Hall	Repaint Paint Finish (Wall Finishes) to Ground Floor Toilet 1		30m ²				\$604	\$604	\$604			
8020	Dardnup Community Centre	Dardnup	Public Hall	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$269	\$269	\$269			
8020	Dardnup Community Centre	Dardnup	Public Hall	Replace Smoke Detectors (Fire Services) to Ground Floor (Various Locations)	2					\$1,100	\$1,100	\$1,100			
8020	Dardnup Community Centre	Dardnup	Public Hall	Replace Toilet - China Bowl /Cistern (Sanitary Plumbing) to Ground Floor Toilet 1	2					\$7,796	\$7,796	\$7,796			

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(Appendix ORD: 12.5.11)

Program of Works - Buildings (2024 - 2034)

2033/34 (Continued)		Building Details		Project Details		Dimensions			Funding \$			Budget Allocation		
Synergy Asset No:	Building Name:	Locality	Building Type	Description	Quantity (Items)	Area	Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion
8007	Dardrup Hall Public Toilet	Dardrup	Public Toilets	Repair Paint Finish (Ceiling Finishes) to Ground Floor (Various Locations)		16m ²				\$322			\$322	
8007	Dardrup Hall Public Toilet	Dardrup	Public Toilets	Replace Ceramic tiles (Floor Finishes) to Ground Floor (Various Locations)		16m ²				\$2,043	\$2,043	\$2,043		
8007	Dardrup Hall Public Toilet	Dardrup	Public Toilets	Repair Paint Finish (per leaf) (Interior Doors) to Ground Floor (Various Locations)	3					\$323	\$323	\$323		
8007	Dardrup Hall Public Toilet	Dardrup	Public Toilets	Replace Tiles - Ceramic (Wall Finishes) to Ground Floor (Various Locations)		32m ²				\$4,086	\$4,086	\$4,086		
8007	Dardrup Hall Public Toilet	Dardrup	Public Toilets	Replace Toilet - China Bowl /Cistern (Sanitary Plumbing) to Ground Floor Male Toilet	1					\$3,898	\$3,898	\$3,898		
8007	Dardrup Hall Public Toilet	Dardrup	Public Toilets	Replace Toilet - China Urinal (Sanitary Plumbing) to Ground Floor Male Toilet	1					\$5,780	\$5,780	\$5,780		
8022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Repaint Timber Painted & Glass (Interior Doors) to Ground Floor Whole Building						\$215	\$215	\$215		
8022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Replace Tiles - Ceramic (Wall Finishes) to Ground Floor Kitchen		4m ²				\$511	\$511	\$511		
8022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Replace Emergency Lights (Electrical) to Ground Floor Main Room	2					\$269	\$269	\$269		
8022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor External						\$6,048	\$6,048	\$6,048		
8022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Replace Handbasin (Sanitary Plumbing) to Ground Floor Store 1	1					\$3,226	\$3,226	\$3,226		
8022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Replace Toilet - S/S Urinal (Sanitary Plumbing) to Ground Floor Toilet 2	1					\$6,048	\$6,048	\$6,048		
8022	Eaton Temp Library / Senior Citizens Centre & Storage Room (incl. patio)	Eaton	Library	Replace Trough Stainless Steel (Sanitary Plumbing) to Ground Floor Kitchen	1					\$6,720	\$6,720	\$6,720		
8023	Eaton CWA Hall	Eaton	Public Hall	Replace Ceramic tiles (Floor Finishes) to Ground Floor Toilet 1		3m ²				\$383	\$383	\$383		
8023	Eaton CWA Hall	Eaton	Public Hall	Repair Paint Finish (Wall Finishes) to Ground Floor Main Room		100m ²				\$2,016	\$2,016	\$2,016		
8023	Eaton CWA Hall	Eaton	Public Hall	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Main Room	3					\$1,210	\$1,210	\$1,210		
8023	Eaton CWA Hall	Eaton	Public Hall	Replace Handbasin (Sanitary Plumbing) to Ground Floor Toilet 1	1					\$3,226	\$3,226	\$3,226		
8056	Burekup BFB Station	Burekup	BFB	Repair Paint Finish (Wall Finishes) to Ground Floor Training Room		50m ²				\$1,009	\$1,009	\$1,009		
8056	Burekup BFB Station	Burekup	BFB	Replace Tiles - Ceramic (Wall Finishes) to Ground Floor Kitchen		2m ²				\$256	\$256	\$256		
8056	Burekup BFB Station	Burekup	BFB	Replace Fire Extinguishers (Fire Services) to Ground Floor Kitchen	1					\$202	\$202	\$202		
8056	Burekup BFB Station	Burekup	BFB	Replace Handbasin (Sanitary Plumbing) to Ground Floor Toilet 2	1					\$3,226	\$3,226	\$3,226		
8056	Burekup BFB Station	Burekup	BFB	Replace Toilet - China Bowl /Cistern (Sanitary Plumbing) to Ground Floor Toilet 2	1					\$3,898	\$3,898	\$3,898		
8075	Recycling Yard Transportable Gatehouse (incl. Patio)	Crooked Brook	Waste	Replace Fire Extinguishers (Fire Services) to Ground Floor Office	1					\$202	\$202	\$202		
8075	Recycling Yard Transportable Gatehouse (incl. Patio)	Crooked Brook	Waste	Replace Electric Water Heater - Instantaneous (Hydraulics) to Ground Floor Office	1					\$2,688	\$2,688	\$2,688		
8044	Wellington Mill BFB Station	Wellington Mill	BFB	Replace Fire Extinguishers (Fire Services) to Ground Floor Main Room	1					\$202	\$202	\$202		
8057	Wellington Mill BFB (2nd Shed)	Wellington Mill	BFB	Replace Fire Extinguishers (Fire Services) to Ground Floor Main Room	1					\$202	\$202	\$202		
8014	Eaton Tennis Clubhouse & Storage Rooms (incl. open sided shelter)	Eaton	Sport	Repair Timber Door - Painted (Interior Doors) to Ground Floor Whole Building	11					\$1,478	\$1,478	\$1,478		
8014	Eaton Tennis Clubhouse & Storage Rooms (incl. open sided shelter)	Eaton	Sport	Replace Tiles - Ceramic (Wall Finishes) to Ground Floor Toilet 1		4m ²				\$511	\$511	\$511		
8014	Eaton Tennis Clubhouse & Storage Rooms (incl. open sided shelter)	Eaton	Sport	Replace Handbasin SS (Sanitary Plumbing) to Ground Floor Toilet 2	1					\$3,226	\$3,226	\$3,226		
8014	Eaton Tennis Clubhouse & Storage Rooms (incl. open sided shelter)	Eaton	Sport	Replace Toilet - China Bowl /Cistern (Sanitary Plumbing) to Ground Floor Toilet 2	1					\$3,898	\$3,898	\$3,898		
8027	Don Hewison Public Toilet	Dardrup	Public Hall	Replace Shiplap (External Walls) to Ground Floor External		32m ²				\$2,581	\$2,581	\$2,581		
8027	Don Hewison Public Toilet	Dardrup	Public Hall	Repair Paint Finish (per leaf) (Interior Doors) to Ground Floor (Various Locations)	2					\$216	\$216	\$216		
8027	Don Hewison Public Toilet	Dardrup	Public Hall	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		64m ²				\$1,290	\$1,290	\$1,290		
8027	Don Hewison Public Toilet	Dardrup	Public Hall	Replace Toilet - China Bowl /Cistern (Sanitary Plumbing) to Ground Floor Male Toilet	1					\$3,898	\$3,898	\$3,898		
8027	Don Hewison Public Toilet	Dardrup	Public Hall	Replace Toilet - S/S Urinal (Sanitary Plumbing) to Ground Floor Male Toilet	1					\$6,048	\$6,048	\$6,048		
8072	Glen Huon Softball Club Rooms (Pavilion)	Eaton	Sport	Replace Emergency Lights (Electrical) to Ground Floor (Various Locations)	23					\$3,091	\$3,091	\$3,091		
8072	Glen Huon Softball Club Rooms (Pavilion)	Eaton	Sport	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$269	\$269	\$269		
8072	Glen Huon Softball Club Rooms (Pavilion)	Eaton	Sport	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	4					\$1,008	\$1,008	\$1,008		
8072	Glen Huon Softball Club Rooms (Pavilion)	Eaton	Sport	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor (Various Locations)	2					\$12,096	\$12,096	\$12,096		
8071	Glen Huon Football Change Rooms	Eaton	Sport	Replace Emergency Lights (Electrical) to Ground Floor (Various Locations)	8					\$1,074	\$1,074	\$1,074		
8071	Glen Huon Football Change Rooms	Eaton	Sport	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$269	\$269	\$269		
8071	Glen Huon Football Change Rooms	Eaton	Sport	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	5					\$1,009	\$1,009	\$1,009		
8069	Joshua/Crooked Brook BFB Station	Crooked Brook	BFB	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$269	\$269	\$269		
8069	Joshua/Crooked Brook BFB Station	Crooked Brook	BFB	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	2					\$404	\$404	\$404		
8020	Dardrup Community Centre Shed x 2 (front half)	Dardrup	Community	Repair Paint Finish (per leaf) (Interior Doors) to Ground Floor Entry	1					\$108	\$108	\$108		
8020	Dardrup Community Centre Shed x 2 (front half)	Dardrup	Community	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		64m ²				\$1,290	\$1,290	\$1,290		
8020	Dardrup Community Centre Shed x 2 (front half)	Dardrup	Community	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$269	\$269	\$269		
8020	Dardrup Community Centre Shed x 2 (front half)	Dardrup	Community	Replace Fire Extinguishers (Fire Services) to Ground Floor Kitchen	1					\$202	\$202	\$202		
8020	Dardrup Community Centre Shed x 2 (front half)	Dardrup	Community	Replace Handbasin (Sanitary Plumbing) to Ground Floor Kitchen	1					\$3,226	\$3,226	\$3,226		
8046	Wells Recreation Park Clubrooms	Dardrup	Sport	Repaint Paint Finish (Ceiling Finishes) to Ground Floor Main Room		155m ²				\$3,125	\$3,125	\$3,125		
8046	Wells Recreation Park Clubrooms	Dardrup	Sport	Replace Ceramic tiles (Floor Finishes) to Ground Floor Main Room		25m ²				\$3,193	\$3,193	\$3,193		
8046	Wells Recreation Park Clubrooms	Dardrup	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor (Various Locations)		72m ²				\$1,452	\$1,452	\$1,452		
8046	Wells Recreation Park Clubrooms	Dardrup	Sport	Replace Tiles - Ceramic (Wall Finishes) to Ground Floor Change 2		10m ²				\$1,278	\$1,278	\$1,278		
8046	Wells Recreation Park Clubrooms	Dardrup	Sport	Replace Emergency Lights (Electrical) to Ground Floor Main Room	2					\$269	\$269	\$269		
8046	Wells Recreation Park Clubrooms	Dardrup	Sport	Replace Fire Extinguishers (Fire Services) to Ground Floor Main Room	1					\$202	\$202	\$202		
8046	Wells Recreation Park Clubrooms	Dardrup	Sport	Replace Toilet - China Bowl /Cistern (Sanitary Plumbing) to Ground Floor Toilet 1	2					\$7,796	\$7,796	\$7,796		
8046	Wells Recreation Park Clubrooms	Dardrup	Sport	Replace Toilet - S/S Urinal (Sanitary Plumbing) to Ground Floor Toilet 2	1					\$6,048	\$6,048	\$6,048		
8040	Eaton Family Centre	Eaton	Community	Repair Paint Finish (Ceiling Finishes) to Ground Floor Cleaners Cupboard						\$81	\$81	\$81		
8040	Eaton Family Centre	Eaton	Community	Replace Ceramic tiles (Floor Finishes) to Ground Floor (Various Locations)		4m ²				\$5,236	\$5,236	\$5,236		
8040	Eaton Family Centre	Eaton	Community	Replace Exit Signs(Illuminated) (Electrical) to Ground Floor Activity Room 1/2	2					\$403	\$403	\$403		
8040	Eaton Family Centre	Eaton	Community	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$269	\$269	\$269		
8040	Eaton Family Centre	Eaton	Community	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	3					\$605	\$605	\$605		
8040	Eaton Family Centre	Eaton	Community	Replace Handbasin (Sanitary Plumbing) to Ground Floor (Various Locations)	1					\$19,356	\$19,356	\$19,356		
8040	Eaton Family Centre	Eaton	Community	Replace Sink (Sanitary Plumbing) to Ground Floor Kitchen	1					\$3,465	\$3,465	\$3,465		
8040	Eaton Family Centre	Eaton	Community	Replace Toilet - China Bowl /Cistern (Sanitary Plumbing) to Ground Floor Toilet 3	2					\$7,796	\$7,796	\$7,796		
8040	Eaton Family Centre	Eaton	Community	Replace Trough Stainless Steel (Sanitary Plumbing) to Ground Floor External	2					\$6,400	\$6,400	\$6,400		
8040	Eaton Child Health Centre	Eaton	Community	Replace Fire Extinguishers (Fire Services) to Ground Floor Kitchen	1					\$202	\$202	\$202		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Repair Paint Finish (Wall Finishes) to Ground Floor Warm Up Room		120m ²				\$2,419	\$2,419	\$2,419		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Replace Emergency Lights (Electrical) to Ground Floor (Various Locations)	17					\$2,285	\$2,285	\$2,285		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Replace Emergency Lights (Electrical) to 1st Floor Umpire	4					\$538	\$538	\$538		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Replace Emergency Lights (Electrical) to Ground Floor (Various Locations)	2					\$268	\$268	\$268		
8071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	5					\$1,008	\$1,008	\$1,008		

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Program of Works - Buildings (2024 - 2034)

2033/34 (Continued)

Building Details				Project Details			Dimensions			Funding \$			Budget Allocation			
Synergy Asset No:	Building Name:	Locality	Building Type	Description	Quantity (Items)	Area	Length	Grant Provider	Grant Income	Buildings Reserve	Total Estimate \$	Renewal	Upgrade	Expansion		
B071	Glen Huon Football Club Rooms Pavilion	Eaton	Sport	Replace Fire Extinguishers (Fire Services) to 1st Floor Umpire	1					\$202	\$202	\$202				
NEW	Eaton Bowling Club New building	Eaton	Sport	Replace Emergency Lights (Electrical) to Ground Floor (Various Locations)	22					\$2,954	\$2,954	\$2,954				
NEW	Eaton Bowling Club New building	Eaton	Sport	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Entry	1					\$403	\$403	\$403				
NEW	Eaton Bowling Club New building	Eaton	Sport	Replace Fire Blanket (Fire Services) to Ground Floor (Various Locations)	2					\$538	\$538	\$538				
NEW	Eaton Bowling Club New building	Eaton	Sport	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	10					\$2,018	\$2,018	\$2,018				
NEW	Eaton Bowling Club New building	Eaton	Sport	Replace Electric Water Heater - Instantaneous (Hydraulics) to Ground Floor External	1					\$2,688	\$2,688	\$2,688				
NEW	Eaton Bowling Club New building	Eaton	Sport	Replace Instantaneous Hot Water Boiler (Hydraulics) to Ground Floor Multi-Purpose Room - Kitchen	1					\$2,688	\$2,688	\$2,688				
NEW	Eaton Bowling Club New building	Eaton	Sport	Replace Split Air Conditioning Units - Condenser (Mechanical) to Roof (Various Locations)	10					\$60,484	\$60,484	\$60,484				
B075	Recycling Yard Transportable Gatehouse (incl. Patio)	Crooked Brook	Waste	Replace Fire Extinguishers (Fire Services) to Ground Floor Main Room	1					\$202	\$202	\$202				
	Ferguson Volunteer BFB Station	Henty	BFB	Replace Fire Blanket (Fire Services) to Ground Floor Main Room	1					\$269	\$269	\$269				
	Ferguson Volunteer BFB Station	Henty	BFB	Replace Fire Extinguishers (Fire Services) to Ground Floor Main Room	1					\$202	\$202	\$202				
	Ferguson Volunteer BFB Station	Henty	BFB	Replace Sink (Sanitary Plumbing) to Ground Floor Main Room	1					\$3,495	\$3,495	\$3,495				
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Emergency Lights (Electrical) to Ground Floor (Various Locations)	16					\$2,147	\$2,147	\$2,147				
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Main Reception	2					\$806	\$806	\$806				
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$269	\$269	\$269				
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	7					\$1,412	\$1,412	\$1,412				
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Fire Extinguishers (Fire Services) to 1st Floor Workshop 1	1					\$202	\$202	\$202				
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Fire Extinguishers (Fire Services) to Ground Floor Workshop 1	9					\$1,815	\$1,815	\$1,815				
NEW	Martin Pelusey Depot	Waterloo	Works Depot	Replace Instantaneous Hot Water Boiler (Hydraulics) to Ground Floor Kitchen	1					\$2,688	\$2,688	\$2,688				
B006	Waterloo BFB Fire Station	Waterloo	BFB	Replace Emergency Lights (Electrical) to Ground Floor (Various Locations)	11					\$1,476	\$1,476	\$1,476				
B006	Waterloo BFB Fire Station	Waterloo	BFB	Prepare and Test Evacuation Plan (Fire Services) to Ground Floor Corridor	1					\$403	\$403	\$403				
B006	Waterloo BFB Fire Station	Waterloo	BFB	Replace Fire Blanket (Fire Services) to Ground Floor Kitchen	1					\$269	\$269	\$269				
B006	Waterloo BFB Fire Station	Waterloo	BFB	Replace Fire Extinguishers (Fire Services) to Ground Floor (Various Locations)	5					\$1,009	\$1,009	\$1,009				
B006	Waterloo BFB Fire Station	Waterloo	BFB	Replace Electric Water Heater - Instantaneous (Hydraulics) to Ground Floor Laundry	1					\$2,688	\$2,688	\$2,688				
B006	Waterloo BFB Fire Station	Waterloo	BFB	Replace Split Air Conditioning Units - Condenser (Mechanical) to Ground Floor External	1					\$6,048	\$6,048	\$6,048				
B006	Waterloo BFB Fire Station	Waterloo	BFB	Replace Handbasin (Sanitary Plumbing) to Ground Floor Kitchen	1					\$3,226	\$3,226	\$3,226				
NEW	Wells Reserve Change Rooms	Dardanup	Sport	Replace Emergency Lights (Electrical) to Ground Floor (Various Locations)	4					\$538	\$538	\$538				
NEW	Wells Reserve Change Rooms	Dardanup	Sport	Replace Fire Extinguishers (Fire Services) to Ground Floor External	2					\$404	\$404	\$404				
NEW	Eaton Administration Centre (New)	Eaton	Administration	Replace Emergency Lights (Electrical) to 1st Floor All	107					\$14,382	\$14,382	\$14,382				
NEW	Eaton Administration Centre (New)	Eaton	Administration	Replace Emergency Lights (Electrical) to Ground Floor All	108					\$14,516	\$14,516	\$14,516				
NEW	Eaton Administration Centre (New)	Eaton	Administration	Replace Exit Signs(Illuminated) (Electrical) to 1st Floor All	30					\$6,048	\$6,048	\$6,048				
NEW	Eaton Administration Centre (New)	Eaton	Administration	Replace Exit Signs(Illuminated) (Electrical) to Ground Floor All	35					\$7,056	\$7,056	\$7,056				
NEW	Eaton Administration Centre (New)	Eaton	Administration	Replace Split Air Conditioning Units - Condenser (Mechanical) to 1st Floor Plant Deck	5					\$30,242	\$30,242	\$30,242				
NEW	Dardanup Toilets & Dump Station (Boyanup-Picton Road)	Dardanup	Public Toilets	Replace Handbasin SS (Sanitary Plumbing) to Ground Floor Toilets	3					\$9,677	\$9,677	\$9,677				
NEW	Dardanup Toilets & Dump Station (Boyanup-Picton Road)	Dardanup	Public Toilets	Replace Toilet - China Bowl/Cistern (Sanitary Plumbing) to Ground Floor Toilets	4					\$15,591	\$15,591	\$15,591				
TOTALS					703	5794m²	0m		\$0	\$764,937	\$764,937	\$764,937	\$0	\$0		

(Appendix ORD: 12.5.1J)

Shire of Dardanup Program of Works - Roads (2024 - 2034)

2024/25

Road Details			Project Details			Dimensions					Funding \$				Elemental Breakdown				Classification		
Road No:	Road Name:	Locality	Description	Environmental Impact	Start	End	Length (km)	Width (m)	Area (m ²)	RRG	Blackspot	RTR / LRCI	Reserves	General Rev	Construction \$	Kerbs \$	Vegetation \$	Culverts \$	Total Estimate \$	Upgrade	Renewal
0	BORR - Impacted Local Roads	0	SPECIFIC DESIGN: Various Repairs as Required	To Be Determined	0.00	0.00	0.00	0	0	0	0	0	0	50,000	50,000	0	0	0	50,000		50,000
18	HENTY ROAD	HENTY	Henty Road Gulepost Installation	0	0.00	11.50	11.50	6	69,000	0	0	0	0	19,000	19,000	0	0	0	19,000	19,000	
66	BUSHER ROAD	DARDANUP WEST	SPECIFIC DESIGN: Intersection Upgrade in Accordance with Road Safety Audit	None	0.00	0.30	0.30	10	3,000	294,000	0	0	147,350	0	441,350	0	0	0	441,350	441,350	
193	GOLDING CRESCENT	PICTON EAST	SPECIFIC DESIGN: Golding Crescent and Delmaro Drive Intersection upgrade.	None	0.12	0.15	0.03	8.5	255	0	0	0	0	66,000	66,000	0	0	0	66,000		66,000
10202	EATON DRIVE (2880)	EATON	SPECIFIC DESIGN: Signalised Intersection at Glen Huon Boulevard	None	0.40	1.70	1.30	10	13,000	800,000	0	0	316,000	0	1,200,000	1,200,000	0	0	1,200,000		1,200,000
10202	EATON DRIVE (2880)	EATON	SPECIFIC DESIGN: Intersection improvements to Hands Avenue/Eaton Drive Intersection.	None	0.99	1.04	0.05	10	500	720,000	0	0	0	362,126	1,082,126	0	0	0	1,082,126		1,082,126
Totals:									85,755	1,814,000	0	463,350	0	591,126	2,858,476	0	0	0	2,858,476	2,808,476	50,000

2025/26

Road Details			Project Details			Dimensions					Funding \$				Elemental Breakdown				Classification		
Road No:	Road Name:	Locality	Description	Environmental Impact	Start	End	Length (km)	Width (m)	Area (m ²)	RRG	Blackspot	RTR / LRCI	Reserves	General Rev	Construction \$	Kerbs \$	Vegetation \$	Culverts \$	Total Estimate \$	Upgrade	Renewal
9	DOWDELLS LINE	HENTY	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	5.80	6.16	0.36	8	2,880	9,000	0	0	0	6,234	15,234	0	0	0	15,234		15,234
9	DOWDELLS LINE	HENTY	DESIGN FOR: Rehabilitation (Asphalt)	To Be Determined	6.16	6.21	0.05	8	400	1,000	0	0	0	2,985	3,985	0	0	0	3,985		3,985
9	DOWDELLS LINE	HENTY	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	8.25	9.21	0.96	8	7,664	26,000	0	0	0	14,558	40,558	0	0	0	40,558		40,558
10	GARVEY ROAD	DARDANUP WEST	Reseal (Bitumen)	To Be Determined	0.00	1.00	1.00	6.7	6,700	74,000	0	0	0	39,000	113,000	0	0	0	113,000		113,000
18	HENTY ROAD	HENTY	SPECIFIC DESIGN: Pavement Widening (Various Locations)	0	0.00	0.00	0.00	0	0	46,000	0	0	0	24,000	70,000	0	0	0	70,000	70,000	
23	MARTIN PELUSEY ROAD	WATERLOO	Reseal (Asphalt)	To Be Determined	2.40	3.23	0.83	8	6,640	106,000	0	0	26,513	0	27,987	160,500	0	0	160,500		160,500
30	ST HELENA ROAD	WATERLOO	Gravel Re-sheeting	To Be Determined	2.91	3.51	0.60	5	2,980	0	0	0	0	67,217	67,217	0	0	0	67,217		67,217
40	LENNARD ROAD	BUREKUP	Gravel Re-sheeting	To Be Determined	2.02	3.02	1.00	8	8,000	0	0	0	0	174,876	174,876	0	0	0	174,876		174,876
43	DARDANUP WEST ROAD	CROOKED BROOK	Reseal (Bitumen)	To Be Determined	0.96	1.96	1.00	6.2	6,200	68,000	0	0	0	36,500	104,500	0	0	0	104,500		104,500
43	DARDANUP WEST ROAD	CROOKED BROOK	Reseal (Bitumen)	To Be Determined	1.96	2.96	1.00	6.2	6,200	68,000	0	0	0	36,500	104,500	0	0	0	104,500		104,500
100	SCOTT STREET	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.11	0.11	7.5	825	0	0	0	0	20,000	20,000	0	0	0	20,000		20,000
102	MILLARD STREET	EATON	Reseal (Asphalt)	To Be Determined	1.08	0.32	0.24	7.5	1,800	0	0	0	0	44,500	44,500	0	0	0	44,500		44,500
120	HAMILTON ROAD	EATON	Reseal (Asphalt)	To Be Determined	0.19	0.28	0.09	8.2	738	11,000	0	0	0	7,000	18,000	0	0	0	18,000		18,000
120	HAMILTON ROAD	EATON	Reseal (Asphalt)	To Be Determined	0.42	0.52	0.10	8.2	820	12,000	0	0	0	8,000	20,000	0	0	0	20,000		20,000
120	HAMILTON ROAD	EATON	DESIGN FOR: Reconstruction (Bitumen)	To Be Determined	0.70	0.86	0.16	8.2	1,312	0	0	0	0	9,988	9,988	0	0	0	9,988		9,988
120	HAMILTON ROAD	EATON	SPECIFIC DESIGN: Anne Street Left Out (Construction)	None	1.52	1.56	0.04	8.2	328	66,000	0	0	0	34,000	100,000	0	0	0	100,000	100,000	
121	MOUNTFORD ACCESS	CROOKED BROOK	Gravel Re-sheeting	To Be Determined	0.00	1.31	1.31	3	3,924	0	0	0	0	85,908	85,908	0	0	0	85,908		85,908
204	GLENHUON BOULEVARD	EATON	Reseal (Asphalt)	To Be Determined	0.28	1.55	1.27	9	11,430	0	0	0	289,487	0	289,487	0	0	0	289,487		289,487
222	BUREKUP ENTRANCE	BUREKUP	Reseal (Bitumen)Replace Kerb: Left = 7m; Right = 7m	To Be Determined	0.00	0.07	0.07	8	528	0	0	0	0	10,368	9,500	868	0	0	10,368		10,368
275	COUNCIL DRIVE	EATON	SPECIFIC DESIGN: Council Drive Kerb rectification	0	0.00	0.05	0.05	8	400	0	0	0	0	50,000	50,000	0	0	0	50,000		50,000
279	MONASH BOULEVARD	EATON	Reseal (Asphalt)	To Be Determined	0.06	0.14	0.08	10	800	0	0	0	0	19,500	19,500	0	0	0	19,500		19,500
102023	EATON DRIVE RIGHT	EATON	DESIGN FOR: Rehabilitation (Asphalt)	To Be Determined	0.00	0.49	0.49	7	3,430	0	0	0	0	33,899	33,899	0	0	0	33,899		33,899
102023	EATON DRIVE RIGHT	EATON	DESIGN FOR: Rehabilitation (Asphalt)	To Be Determined	2.00	2.71	0.71	7	4,970	0	0	0	0	49,083	49,083	0	0	0	49,083		49,083
Totals:									78,969	487,000	0	316,000	0	802,102	1,604,234	868	0	0	1,605,102	220,000	1,385,102

2026/27

Road Details			Project Details			Dimensions					Funding \$				Elemental Breakdown				Classification		
Road No:	Road Name:	Locality	Description	Environmental Impact	Start	End	Length (km)	Width (m)	Area (m ²)	RRG	Blackspot	RTR / LRCI	Reserves	General Rev	Construction \$	Kerbs \$	Vegetation \$	Culverts \$	Total Estimate \$	Upgrade	Renewal
3	HYNES ROAD	WATERLOO	Reseal (Asphalt)	To Be Determined	2.15	2.59	0.44	7.4	3,271	52,000	0	0	0	28,500	80,500	0	0	0	80,500		80,500
9	DOWDELLS LINE	BUREKUP	Rehabilitation (Bitumen)	To Be Determined	5.80	6.16	0.36	8	2,880	99,000	0	0	0	52,000	151,000	0	0	0	151,000		151,000
9	DOWDELLS LINE	BUREKUP	Rehabilitation (Asphalt)	To Be Determined	6.16	6.21	0.05	8	400	25,000	0	0	0	14,500	39,500	0	0	0	39,500		39,500
9	DOWDELLS LINE	HENTY	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	6.25	7.25	1.00	8	8,000	28,000	0	0	0	16,363	44,363	0	0	0	44,363		44,363
9	DOWDELLS LINE	BUREKUP	Rehabilitation (Bitumen)	To Be Determined	8.25	9.21	0.96	8	7,664	267,000	0	0	89,338	0	45,662	402,000	0	0	402,000		402,000
10	GARVEY ROAD	DARDANUP WEST	Reseal (Bitumen)	To Be Determined	1.00	2.00	1.00	6.7	6,700	74,000	0	0	0	39,000	113,000	0	0	0	113,000		113,000
11	OFFER ROAD	BUREKUP	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	1.00	1.00	1.00	4	4,000	0	0	0	0	22,181	22,181	0	0	0	22,181		22,181
11	OFFER ROAD	BUREKUP	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	1.00	2.00	1.00	4	4,000	0	0	0	0	22,181	22,181	0	0	0	22,181		22,181
11	OFFER ROAD	BUREKUP	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	2.00	2.32	0.32	4	1,280	0	0	0	0	7,135	7,135	0	0	0	7,135		7,135
24	MOORE ROAD	DARDANUP WEST	Reseal (Asphalt)Replace Kerb: Left = 0m; Right = 51m	To Be Determined	0.65	1.16	0.51	14	7,140	118,000	0	0	61,662	0	176,500	3,162	0	0	179,662		179,662
43	DARDANUP WEST ROAD	CROOKED BROOK	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	0.69	0.96	0.27	5.6	1,495	0	0	0	0	8,428	8,428	0	0	0	8,428		8,428
102	MILLARD STREET	EATON	Reseal (Asphalt)	To Be Determined	0.51	0.64	0.13	7.5	975	0	0	0	0	24,500	24,500	0	0	0	24,500		24,500
102	MILLARD STREET	EATON	Reseal (Asphalt)	To Be Determined	0.64	0.69	0.05	8.5	425	0	0	0	0	10,500	10,500	0	0	0	10,500		10,500
120	HAMILTON ROAD	EATON	Reconstruction (Bitumen)	To Be Determined	0.70	0.86	0.16	8.2	1,312	65,000	0	0	0	34,000	99,000	0	0	0	99,000		99,000
120	HAMILTON ROAD	EATON	Reseal (Asphalt)	To Be Determined	1.17	1.92	0.75	8.2	6,175	100,000	0	0	52,000	0	152,000	0	0	0	152,000		152,000
131	ABE COURT	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.05	0.05	6.2	310	0	0	0	0	7,658	7,658	0	0	0	7,658		7,658
217	VELVET GROVE	EATON	Reseal (Asphalt)	To Be Determined	0.02	0.07	0.05	6	306	0	0	0	0	7,500	7,500	0	0	0	7,500		7,500
240	TANK STREET	DARDANUP	Gravel Re-sheeting	To Be Determined	0.00	0.12	0.12	3	367	0	0	0	0	8,500	8,500	0	0	0	8,500		8,500
242	LUSITANO AVENUE	EATON	Reseal (Asphalt)	To Be Determined	0.08	0.18	0.10	7.5	750	0	0	0	0	19,000	19,000	0	0	0	19,000		19,000
318	MILLBRIDGE BOULEVARD	MILLBRIDGE	Reseal (Asphalt)	To Be Determined	0.00	0.11	0.11	6	666	0	0	0	0	16,500	16,500	0	0	0	16,500		16,500
102021	EATON DRIVE LEFT	EATON	Reseal (Asphalt)	To Be Determined	2.00	2.71	0.71	7.5	5,325	87,000	0	0	0	0	45,000	132,000	0	0	132,000		132,000
102023	EATON DRIVE RIGHT	EATON	Rehabilitation (Asphalt)	To Be Determined	0.00	0.49	0.49	7	3,430	223,000	0	0	113,000	0	336,000	0	0	0	336,000		336,000
Totals:									66,881	1,138,000	0	316,000	0	429,108	1,879,846	3,162	0	0	1,883,008	0	1,883,108

(Appendix ORD: 12.5.1J)

Shire of Dardanup Program of Works - Roads (2024 - 2034)

2027/28

Road No:	Road Details		Project Details				Dimensions			Funding \$				Elemental Breakdown			Classification				
	Road Name:	Locality	Description	Environmental Impact	Start	End	Length (km)	Width (m)	Area (m ²)	RRG	Blackspot	RTR / LRCI	Reserves	General Rev	Construction \$	Kerbs \$	Vegetation \$	Culverts \$	Total Estimate \$	Upgrade	Renewal
1	FERGUSON ROAD	DARDANUP	DESIGN FOR: Rehabilitation (Asphalt)	To Be Determined	3.56	3.67	0.11	14.4	1,584	0	0	0	0	17,281	17,281	0	0	0	17,281	17,281	
	FERGUSON ROAD	DARDANUP	Reseal (Bitumen)	To Be Determined	10.53	11.85	1.32	7	9,240	108,000	0	8,500	0	47,000	163,500	0	0	0	163,500	163,500	
8	JOSHUA BROOK ROAD	CROOKED BROOK	Gravel Re-sheeting	To Be Determined	2.24	2.51	0.27	6.4	1,722	0	0	0	0	40,000	40,000	0	0	0	40,000	40,000	
9	DOWDELLS LINE	HENTY	Reseal (Bitumen)	To Be Determined	0.03	0.30	0.27	4	1,080	12,000	0	0	0	7,500	19,500	0	0	0	19,500	19,500	
9	DOWDELLS LINE	HENTY	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	7.25	8.25	1.00	8	8,000	28,000	0	0	0	16,363	44,363	0	0	0	44,363	44,363	
9	DOWDELLS LINE	BUREKUP	Rehabilitation (Bitumen)	To Be Determined	7.25	8.25	1.00	8	8,000	285,000	0	144,000	0	0	429,000	0	0	0	429,000	429,000	
32	PANIZZA ROAD	DARDANUP	Gravel Re-sheeting	To Be Determined	2.24	3.40	1.16	4	4,640	0	0	0	0	109,500	109,500	0	0	0	109,500	109,500	
40	LENNARD ROAD	BUREKUP	Gravel Re-sheeting	To Be Determined	4.02	4.22	0.20	8	1,576	0	0	0	0	37,000	37,000	0	0	0	37,000	37,000	
43	DARDANUP WEST ROAD	CROOKED BROOK	Rehabilitation (Bitumen)	To Be Determined	0.69	0.96	0.27	5.6	1,495	53,000	0	0	0	28,500	81,500	0	0	0	81,500	81,500	
57	CATALANO ROAD	BUREKUP	Gravel Re-sheeting	To Be Determined	2.00	2.16	0.16	5	800	0	0	0	0	18,500	18,500	0	0	0	18,500	18,500	
103	DIDEM STREET	EATON	Reseal (Asphalt)	To Be Determined	0.46	0.84	0.38	12.5	4,763	0	0	0	0	120,303	120,303	0	0	0	120,303	120,303	
235	TEMPLE ROAD	PICTON EAST	Gravel Re-sheeting	To Be Determined	0.03	1.28	1.25	3.5	4,382	0	0	0	0	106,000	106,000	0	0	0	106,000	106,000	
248	WELLINGTON MILL ROAD	FERGUSON	Reseal (Bitumen)	To Be Determined	0.06	1.06	1.00	6	6,000	0	0	0	0	109,000	109,000	0	0	0	109,000	109,000	
248	WELLINGTON MILL ROAD	FERGUSON	Reseal (Bitumen)	To Be Determined	3.06	3.28	0.22	6	1,320	0	0	0	0	23,500	23,500	0	0	0	23,500	23,500	
280	MURDOCH CRESCENT	EATON	Reseal (Asphalt)	To Be Determined	0.17	0.36	0.19	10	1,900	0	0	0	0	48,500	48,500	0	0	0	48,500	48,500	
102023	EATON DRIVE RIGHT	EATON	Rehabilitation (Asphalt)	To Be Determined	2.00	2.71	0.71	7	4,970	323,000	0	163,500	0	0	486,500	0	0	0	486,500	486,500	
Totals:									61,471	809,000	0	316,000	0	728,947	1,853,947	0	0	0	1,853,947	0	1,853,947

2028/29

Road No:	Road Details		Project Details				Dimensions			Funding \$				Elemental Breakdown			Classification					
	Road Name:	Locality	Description	Environmental Impact	Start	End	Length (km)	Width (m)	Area (m ²)	RRG	Blackspot	RTR / LRCI	Reserves	General Rev	Construction \$	Kerbs \$	Vegetation \$	Culverts \$	Total Estimate \$	Upgrade	Renewal	
1	FERGUSON ROAD	DARDANUP	Rehabilitation (Asphalt)	To Be Determined	3.56	3.67	0.11	14.4	1,584	107,000	0	0	0	56,000	163,000	0	0	0	163,000	163,000		
	FERGUSON ROAD	DARDANUP	Reseal (Asphalt)	To Be Determined	5.05	5.11	0.06	7	420	6,000	0	0	0	5,000	11,000	0	0	0	11,000	11,000		
9	DOWDELLS LINE	BUREKUP	Rehabilitation (Bitumen)	To Be Determined	6.25	7.25	1.00	8	8,000	285,000	0	144,000	0	0	429,000	0	0	0	429,000	429,000		
23	MARTIN PELUSEY ROAD	WATERLOO	Reseal (Asphalt)	To Be Determined	3.23	3.36	0.13	8	1,040	17,000	0	0	0	10,000	27,000	0	0	0	27,000	27,000		
53	CRONSHAW ROAD	WATERLOO	Gravel Re-sheeting	To Be Determined	0.00	0.64	0.64	4	2,560	0	0	0	0	60,500	60,500	0	0	0	60,500	60,500		
62	BANKSIA ROAD	CROOKED BROOK	Gravel Re-sheeting	To Be Determined	0.00	0.30	0.30	6	1,800	27,000	0	0	0	15,500	42,500	0	0	0	42,500	42,500		
73	HAYWARD STREET	DARDANUP	Reseal (Asphalt)	To Be Determined	0.80	0.95	0.15	5.5	825	0	0	0	0	21,000	21,000	0	0	0	21,000	21,000		
76	PRATT ROAD	EATON	Reseal (Asphalt)	To Be Determined	1.38	2.34	0.96	9.4	9,033	0	0	172,000	0	62,177	234,177	0	0	0	234,177	234,177		
93	CHARTERHOUSE STREET	EATON	Reseal (Asphalt)	To Be Determined	0.09	0.51	0.42	13	5,460	0	0	0	0	141,690	141,690	0	0	0	141,690	141,690		
100	SCOTT STREET	EATON	Reseal (Asphalt)	To Be Determined	0.11	0.32	0.21	7.5	1,575	0	0	0	0	41,000	41,000	0	0	0	41,000	41,000		
102	MILLARD STREET	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.08	0.08	7.5	600	0	0	0	0	16,000	16,000	0	0	0	16,000	16,000		
102	MILLARD STREET	EATON	Reseal (Asphalt)	To Be Determined	0.32	0.51	0.19	7.5	1,425	0	0	0	0	37,000	37,000	0	0	0	37,000	37,000		
120	HAMILTON ROAD	EATON	2nd Coat Seal (10mm)	To Be Determined	0.70	0.86	0.16	8.2	1,312	0	0	0	0	19,680	19,680	0	0	0	19,680	19,680		
163	CORAL PLACE	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.12	0.12	7	826	0	0	0	0	22,000	22,000	0	0	0	22,000	22,000		
167	OAK COURT	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.11	0.11	6.3	693	0	0	0	0	18,000	18,000	0	0	0	18,000	18,000		
174	HAROLD DOUGLAS DRIVE	DARDANUP WEST	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	0.97	1.75	0.78	6	4,680	0	0	0	0	25,956	25,956	0	0	0	25,956	25,956		
181	MALABOR RETREAT	EATON	Reseal (Asphalt)	To Be Determined	0.29	0.51	0.22	6	1,326	0	0	0	0	34,500	34,500	0	0	0	34,500	34,500		
242	LUSITANO AVENUE	EATON	Reseal (Asphalt)	To Be Determined	0.18	0.35	0.17	7.5	1,275	0	0	0	0	37,500	37,500	0	0	0	37,500	37,500		
262	TAVERNER ROAD	WATERLOO	Gravel Re-sheeting	To Be Determined	0.00	0.40	0.40	3.5	1,407	0	0	0	0	33,000	33,000	0	0	0	33,000	33,000		
278	INDIGO LOOP	EATON	Reseal (Asphalt)	To Be Determined	0.02	0.35	0.33	5.5	1,615	0	0	0	0	47,500	47,500	0	0	0	47,500	47,500		
293	EDITH COWAN AVENUE	EATON	Reseal (Asphalt)	To Be Determined	0.22	0.53	0.31	8.5	2,593	0	0	0	0	66,500	66,500	0	0	0	66,500	66,500		
102021	EATON DRIVE LEFT	EATON	Reseal (Bitumen)	To Be Determined	0.50	0.59	0.09	11	990	11,000	0	0	0	0	7,000	18,000	0	0	0	18,000	18,000	
Totals:									61,239	463,000	0	316,000	0	777,663	1,646,603	0	0	0	1,646,603	0	1,646,603	

(Appendix ORD: 12.5.1J)

Shire of Dardanup Program of Works - Roads (2024 - 2034)

2029/30

Road Details			Project Details				Dimensions					Funding \$				Elemental Breakdown				Classification		
Road No:	Road Name:	Locality	Description	Environmental Impact	Start	End	Length (km)	Width (m)	Area (m ²)	RRG	Blackspot	RTR / LRCI	Reserves	General Rev	Construction \$	Kerbs \$	Vegetation \$	Culverts \$	Total Estimate \$	Upgrade	Renewal	
1	FERGUSON ROAD	DARDANUP	Reseal (Asphalt)	To Be Determined	0.00	0.64	0.64	13.8	8,832	148,000	0	0	76,000	0	224,000	0	0	0	224,000		224,000	
1	FERGUSON ROAD	DARDANUP	DESIGN FOR: Reconstruction (Asphalt)	To Be Determined	0.97	2.16	1.19	7.2	8,568	0	0	0	0	120,014	120,014	0	0	0	120,014		120,014	
3	HYNES ROAD	WATERLOO	Reseal (Bitumen)	To Be Determined	0.02	1.02	1.00	7.2	7,200	88,000	0	0	46,000	0	134,000	0	0	0	134,000		134,000	
24	MOORE ROAD	DARDANUP WEST	Reseal (Bitumen)	To Be Determined	2.42	3.27	0.85	5	4,250	50,000	0	0	0	27,000	77,000	0	0	0	77,000		77,000	
52	FEES ROAD	DARDANUP	Gravel Re-sheeting	To Be Determined	0.00	1.02	1.02	4	4,080	0	0	0	0	98,500	98,500	0	0	0	98,500		98,500	
69	CRAMPTON ROAD	BUREKUP	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	0.03	0.18	0.15	6.5	975	0	0	0	0	5,975	5,975	0	0	0	5,975		5,975	
69	CRAMPTON ROAD	BUREKUP	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	0.43	0.71	0.28	6	1,680	0	0	0	0	10,320	10,320	0	0	0	10,320		10,320	
73	HAYWARD STREET	DARDANUP	Reseal (Asphalt)	To Be Determined	0.43	0.61	0.18	6.8	1,224	0	0	0	0	33,000	33,000	0	0	0	33,000		33,000	
76	PRATT ROAD	EATON	Reseal (Asphalt)	To Be Determined	0.10	1.38	1.28	10	12,800	0	0	0	0	340,422	340,422	0	0	0	340,422		340,422	
95	HALE STREET	EATON	Reseal (Asphalt)	To Be Determined	0.03	0.32	0.29	8.5	2,465	0	0	0	0	66,000	66,000	0	0	0	66,000		66,000	
95	HALE STREET	EATON	Reseal (Asphalt)	To Be Determined	0.49	1.62	1.13	8.5	9,639	0	0	194,000	0	55,500	249,500	0	0	0	249,500		249,500	
120	HAMILTON ROAD	EATON	Reseal (Asphalt)	To Be Determined	0.28	0.42	0.14	8.2	1,148	19,000	0	0	0	12,000	31,000	0	0	0	31,000		31,000	
120	HAMILTON ROAD	EATON	Reseal (Asphalt)	To Be Determined	1.06	1.17	0.11	8.2	902	15,000	0	0	0	9,000	24,000	0	0	0	24,000		24,000	
191	WAXFLOWER PLACE	EATON	Reseal (Asphalt)	To Be Determined	0.02	0.14	0.12	6.2	732	0	0	0	0	19,500	19,500	0	0	0	19,500		19,500	
230	COPPLESTONE WEST ROAD	PICTON EAST	Gravel Re-sheeting	To Be Determined	0.06	0.46	0.40	3	1,197	0	0	0	0	29,000	29,000	0	0	0	29,000		29,000	
293	EDITH COWAN AVENUE	EATON	DESIGN FOR: Rehabilitation (Asphalt)	To Be Determined	0.00	0.22	0.22	6	1,320	0	0	0	0	15,154	15,154	0	0	0	15,154		15,154	
102021	EATON DRIVE LEFT	EATON	Reseal (Bitumen)	To Be Determined	0.60	0.84	0.24	7.5	1,800	21,000	0	0	0	12,500	33,500	0	0	0	33,500		33,500	
102021	EATON DRIVE LEFT	EATON	Reseal (Bitumen)	To Be Determined	1.03	1.16	0.13	5	650	7,000	0	0	0	5,500	12,500	0	0	0	12,500		12,500	
102021	EATON DRIVE LEFT	EATON	Reseal (Asphalt)	To Be Determined	1.19	1.87	0.68	7	4,760	83,000	0	0	0	44,000	127,000	0	0	0	127,000		127,000	
102023	EATON DRIVE RIGHT	EATON	Reseal (Asphalt)	To Be Determined	0.49	0.58	0.09	10.5	945	16,000	0	0	0	9,500	25,500	0	0	0	25,500		25,500	
Totals:										75,167	447,000	0	316,000	0	912,886	1,675,886	0	0	0	1,675,886	0	1,675,886

2030/31

Road Details			Project Details				Dimensions					Funding \$				Elemental Breakdown				Classification		
Road No:	Road Name:	Locality	Description	Environmental Impact	Start	End	Length (km)	Width (m)	Area (m ²)	RRG	Blackspot	RTR / LRCI	Reserves	General Rev	Construction \$	Kerbs \$	Vegetation \$	Culverts \$	Total Estimate \$	Upgrade	Renewal	
3	HYNES ROAD	WATERLOO	Reseal (Bitumen)	To Be Determined	1.02	1.88	0.86	7.2	6,192	75,000	0	0	0	40,000	115,000	0	0	0	115,000		115,000	
12	DAMIANI ITALIANO ROAD	PARADISE	Reseal (Bitumen)	To Be Determined	0.02	0.80	0.78	4.5	3,510	0	0	0	0	72,000	72,000	0	0	0	72,000		72,000	
23	MARTIN PELUSEY ROAD	WATERLOO	Reseal (Asphalt)	To Be Determined	0.00	0.27	0.27	8	2,160	37,000	0	0	0	20,500	57,500	0	0	0	57,500		57,500	
31	PROUT ROAD	FERGUSON	Gravel Re-sheeting	To Be Determined	0.00	0.43	0.43	4	1,716	0	0	0	0	43,000	43,000	0	0	0	43,000		43,000	
50	TYRELL ROAD	FERGUSON	Gravel Re-sheeting	To Be Determined	0.00	1.00	1.00	3.5	3,500	0	0	0	0	82,500	82,500	0	0	0	82,500		82,500	
50	TYRELL ROAD	FERGUSON	Gravel Re-sheeting	To Be Determined	1.00	2.00	1.00	3.5	3,500	0	0	0	0	84,500	84,500	0	0	0	84,500		84,500	
69	CRAMPTON ROAD	BUREKUP	Rehabilitation (Bitumen)	To Be Determined	0.43	0.71	0.28	6	1,680	62,000	0	0	0	33,000	95,000	0	0	0	95,000		95,000	
102	MILLARD STREET	EATON	Reseal (Asphalt)	To Be Determined	0.69	1.67	0.98	8.5	8,330	0	0	176,500	0	34,474	210,974	0	0	0	210,974		210,974	
114	PATTERSONS ROAD	WELLINGTON FOREST	Gravel Re-sheeting	To Be Determined	1.00	2.00	1.00	5	5,000	0	0	0	0	124,000	124,000	0	0	0	124,000		124,000	
122	RATCLIFFE ACCESS ROAD	CROOKED BROOK	Gravel Re-sheeting	To Be Determined	0.00	0.82	0.82	3	2,463	0	0	0	0	61,000	61,000	0	0	0	61,000		61,000	
249	GREENWOOD HEIGHTS	FERGUSON	Reseal (Bitumen)	To Be Determined	0.00	0.37	0.37	6	2,220	0	0	0	0	45,500	45,500	0	0	0	45,500		45,500	
293	EDITH COWAN AVENUE	EATON	Rehabilitation (Asphalt)	To Be Determined	0.00	0.22	0.22	6	1,320	0	0	139,500	0	0	139,500	0	0	0	139,500		139,500	
299	OMEARA DRIVE	BUREKUP	Reseal (Asphalt)	To Be Determined	0.00	0.31	0.31	7.3	2,263	0	0	0	0	59,000	59,000	0	0	0	59,000		59,000	
331	GRIFFIN ROAD	CROOKED BROOK	Gravel Re-sheeting	To Be Determined	0.00	0.27	0.27	5	1,340	0	0	0	0	33,000	33,000	0	0	0	33,000		33,000	
102023	EATON DRIVE RIGHT	EATON	Reseal (Asphalt)	To Be Determined	0.74	0.95	0.21	7	1,470	26,000	0	0	0	14,500	40,500	0	0	0	40,500		40,500	
102202	RECREATION DRIVE (360)	EATON	Reseal (Asphalt)	To Be Determined	0.58	0.76	0.18	7.5	1,350	0	0	0	0	36,000	36,000	0	0	0	36,000		36,000	
Totals:										48,014	200,000	0	316,000	0	782,974	1,298,974	0	0	0	1,298,974	0	1,298,974

(Appendix ORD: 12.5.1J)

Shire of Dardanup Program of Works - Roads (2024 - 2034)

2031/32

Road Details			Project Details							Funding \$				Elemental Breakdown			Classification					
Road No:	Road Name:	Locality	Description	Environmental Impact	Start	End	Length (km)	Width (m)	Area (m ²)	RRG	Blackspot	RTR / LRCI	Reserves	General Rev	Construction \$	Kerbs \$	Vegetation \$	Culverts \$	Total Estimate \$	Upgrade	Renewal	
1	FERGUSON ROAD	FERGUSON	Reseal (Bitumen)	To Be Determined	11.85	12.85	1.00	7.2	7,200	86,000	0	44,500	0	0	130,500	0	0	0	130,500		130,500	
	FERGUSON ROAD	WELLINGTON MILL	Reseal (Bitumen)	To Be Determined	22.29	22.38	0.09	6	540	6,000	0	0	0	5,000	11,000	0	0	0	11,000		11,000	
2	HARRIS ROAD	PICTON EAST	Reseal (Bitumen)	To Be Determined	1.05	1.14	0.09	7.5	675	7,000	0	0	0	6,000	13,000	0	0	0	13,000		13,000	
2	HARRIS ROAD	PICTON EAST	Reseal (Asphalt)	To Be Determined	1.14	1.60	0.46	7.5	3,450	62,000	0	32,500	0	0	94,500	0	0	0	94,500		94,500	
7	RECREATION ROAD	PARADISE	Drainage	To Be Determined	2.05	2.69	0.64	4	2,548	0	0	0	0	21,500	21,500	0	0	0	21,500		21,500	
12	DAMIANI ITALIANO ROAD	PARADISE	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	1.10	2.10	1.00	4.5	4,500	0	0	0	0	33,592	33,592	0	0	0	33,592		33,592	
13	CROOKED BROOK ROAD	CROOKED BROOK	Reseal (Bitumen)	To Be Determined	11.81	12.81	1.00	4.8	4,800	0	0	40,000	0	0	94,000	0	0	0	94,000		94,000	
15	HUTCHINSON ROAD	BUREKUP	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	0.48	1.10	0.62	4	2,478	0	0	0	0	16,776	16,776	0	0	0	16,776		16,776	
22	PILE ROAD	FERGUSON	Reseal (Asphalt)	To Be Determined	4.06	4.41	0.35	8	2,800	52,000	0	0	0	0	28,500	80,500	0	0	0	80,500		80,500
50	TYRELL ROAD	FERGUSON	Gravel Re-sheeting	To Be Determined	2.00	3.00	1.00	3.5	3,500	0	0	0	0	82,500	82,500	0	0	0	82,500		82,500	
58	N GARDINER ROAD	FERGUSON	Gravel Re-sheeting	To Be Determined	0.00	0.32	0.32	5	1,600	0	0	0	0	41,000	41,000	0	0	0	41,000		41,000	
68	JOHNSTON ROAD	DARDANUP	Gravel Re-sheeting	To Be Determined	0.00	0.63	0.63	5	3,160	0	0	0	0	80,000	80,000	0	0	0	80,000		80,000	
69	CRAMPTON ROAD	BUREKUP	Rehabilitation (Bitumen)	To Be Determined	0.03	0.18	0.15	6.5	975	35,000	0	0	0	20,000	55,000	0	0	0	55,000		55,000	
69	CRAMPTON ROAD	BUREKUP	Reseal (Bitumen)	To Be Determined	0.23	0.43	0.20	6.5	1,300	15,000	0	0	0	9,500	24,500	0	0	0	24,500		24,500	
70	YABBERUP ROAD	WELLINGTON FOREST	Gravel Re-sheeting	To Be Determined	2.00	2.42	0.42	3.5	1,481	0	0	0	0	36,500	36,500	0	0	0	36,500		36,500	
73	HAYWARD STREET	DARDANUP	Reseal (Asphalt)	To Be Determined	0.00	0.18	0.18	6.8	1,224	0	0	0	0	34,500	34,500	0	0	0	34,500		34,500	
73	HAYWARD STREET	DARDANUP	DESIGN FOR: Reconstruction (Asphalt)	To Be Determined	0.61	0.68	0.07	10.8	756	0	0	0	0	11,700	11,700	0	0	0	11,700		11,700	
79	FOSTER STREET	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.18	0.18	7	1,260	0	0	0	0	35,217	35,217	0	0	0	35,217		35,217	
128	VERNON PLACE	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.05	0.05	6	300	0	0	0	0	8,500	8,500	0	0	0	8,500		8,500	
135	BUTCHER ROAD	FERGUSON	Gravel Re-sheeting	To Be Determined	0.90	0.99	0.09	5	440	0	0	0	0	11,000	11,000	0	0	0	11,000		11,000	
169	PEPPERMINT WAY	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.59	0.59	7.3	4,307	0	0	120,500	0	0	120,500	0	0	0	120,500		120,500	
177	CARINYA ROAD	DARDANUP WEST	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	0.00	0.20	0.20	6.5	1,326	0	0	0	0	9,243	9,243	0	0	0	9,243		9,243	
184	SNELLING ROAD	WELLINGTON FOREST	Gravel Re-sheeting	To Be Determined	0.00	0.56	0.56	3.5	1,960	0	0	0	0	50,000	50,000	0	0	0	50,000		50,000	
202	EATON DRIVE	MILLBRIDGE	Reseal (Unknown Surface - Assume Bitumen)	To Be Determined	3.45	4.38	0.93	7	6,538	88,000	0	45,500	0	0	133,500	0	0	0	133,500		133,500	
246	HEREFORD PLACE	EATON	Reseal (Asphalt)	To Be Determined	0.02	0.19	0.17	6	1,014	0	0	0	0	29,000	29,000	0	0	0	29,000		29,000	
312	O'CONNOR ROAD	BUREKUP	Reseal (Bitumen)	To Be Determined	1.00	1.62	0.62	7.5	4,635	58,000	0	0	0	30,500	88,500	0	0	0	88,500		88,500	
318	MILLBRIDGE BOULEVARD	MILLBRIDGE	DESIGN FOR: Rehabilitation (Asphalt)	To Be Determined	0.11	0.28	0.17	6	966	0	0	0	0	13,572	13,572	0	0	0	13,572		13,572	
318	MILLBRIDGE BOULEVARD	MILLBRIDGE	Reseal (Asphalt)	To Be Determined	0.28	0.46	0.18	6	1,092	0	0	0	0	30,500	30,500	0	0	0	30,500		30,500	
322	ORD CLOSE	MILLBRIDGE	Reseal (Asphalt)	To Be Determined	0.00	0.05	0.05	6	288	0	0	0	0	9,000	9,000	0	0	0	9,000		9,000	
349	MARGARET CIRCLE	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.08	0.08	6	480	0	0	0	0	13,500	13,500	0	0	0	13,500		13,500	
102021	EATON DRIVE LEFT	EATON	Reseal (Bitumen)	To Be Determined	0.98	1.03	0.05	7.5	375	4,000	0	0	0	4,000	8,000	0	0	0	8,000		8,000	
102023	EATON DRIVE RIGHT	EATON	Reseal (Asphalt)	To Be Determined	1.02	1.50	0.48	7	3,360	61,000	0	33,000	0	0	94,000	0	0	0	94,000		94,000	
102202	RECREATION DRIVE (360)	EATON	Reseal (Asphalt)	To Be Determined	0.36	0.58	0.22	7.5	1,650	0	0	0	0	46,500	46,500	0	0	0	46,500		46,500	
Totals:									73,068	474,000	0	316,000	0	771,600	1,561,600	0	0	0	1,561,600	0	1,561,600	

2032/33

Road Details			Project Details							Funding \$				Elemental Breakdown			Classification					
Road No:	Road Name:	Locality	Description	Environmental Impact	Start	End	Length (km)	Width (m)	Area (m ²)	RRG	Blackspot	RTR / LRCI	Reserves	General Rev	Construction \$	Kerbs \$	Vegetation \$	Culverts \$	Total Estimate \$	Upgrade	Renewal	
1	FERGUSON ROAD	FERGUSON	Reseal (Bitumen)	To Be Determined	12.85	13.56	0.71	7.2	5,112	61,000	0	0	0	32,000	93,000	0	0	0	93,000		93,000	
6	VENN ROAD	DARDANUP WEST	Reseal (Bitumen)	To Be Determined	0.69	1.39	0.70	4	2,800	0	0	0	0	56,000	56,000	0	0	0	56,000		56,000	
12	DAMIANI ITALIANO ROAD	PARADISE	Rehabilitation (Bitumen)	To Be Determined	1.10	2.10	1.00	4.5	4,500	0	0	280,000	0	0	280,000	0	0	0	280,000		280,000	
12	DAMIANI ITALIANO ROAD	PARADISE	DESIGN FOR: Rehabilitation (Bitumen)	To Be Determined	2.10	2.98	0.88	4.5	3,960	0	0	0	0	29,573	29,573	0	0	0	29,573		29,573	
13	CROOKED BROOK ROAD	CROOKED BROOK	Reseal (Bitumen)	To Be Determined	12.81	13.09	0.28	4.8	1,344	0	0	0	0	26,500	26,500	0	0	0	26,500		26,500	
24	MOORE ROAD	DARDANUP WEST	Reseal (Asphalt)	To Be Determined	1.16	1.33	0.17	14	2,380	44,000	0	0	0	24,500	68,500	0	0	0	68,500		68,500	
24	MOORE ROAD	DARDANUP WEST	Reseal (Bitumen)	To Be Determined	3.27	3.35	0.08	5	365	4,000	0	0	0	4,000	8,000	0	0	0	8,000		8,000	
30	ST HELENA ROAD	WATERLOO	Gravel Re-sheeting	To Be Determined	0.00	1.00	1.00	4.5	4,500	0	0	36,000	0	0	84,000	120,000	0	0	0	120,000		120,000
40	LENNARD ROAD	BUREKUP	Shoulder Grading	To Be Determined	0.00	1.00	1.00	5.3	5,300	0	0	0	0	36,000	36,000	0	0	0	36,000		36,000	
42	IRONSTONE ROAD	FERGUSON	Reseal (Bitumen)	To Be Determined	0.00	0.58	0.58	5	2,900	0	0	0	0	58,000	58,000	0	0	0	58,000		58,000	
50	TYRELL ROAD	FERGUSON	Gravel Re-sheeting	To Be Determined	3.00	4.00	1.00	3.5	3,500	0	0	0	0	84,500	84,500	0	0	0	84,500		84,500	
62	BANKSIA ROAD	CROOKED BROOK	Reseal (Unknown Surface - Assume Bitumen)	To Be Determined	1.62	1.67	0.05	7.5	398	4,000	0	0	0	3,500	7,500	0	0	0	7,500		7,500	
69	CRAMPTON ROAD	BUREKUP	Reseal (Bitumen)	To Be Determined	0.71	1.58	0.87	6	5,190	68,000	0	0	0	35,500	103,500	0	0	0	103,500		103,500	
76	PRATT ROAD	EATON	DESIGN FOR: Reconstruction (Asphalt)	To Be Determined	0.04	0.10	0.06	22.5	1,350	0	0	0	0	21,955	21,955	0	0	0	21,955		21,955	
95	HALE STREET	EATON	Reseal (Bitumen)	To Be Determined	0.36	0.48	0.12	8.5	1,020	0	0	0	0	20,500	20,500	0	0	0	20,500		20,500	
104	CASUARINA STREET	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.49	0.49	8.5	4,165	0	0	0	0	116,500	116,500	0	0	0	116,500		116,500	
109	GARDINER STREET	BUREKUP	Reseal (Asphalt)	To Be Determined	0.11	0.34	0.23	6.8	1,564	0	0	0	0	45,000	45,000	0	0	0	45,000		45,000	
110	RUSSELL ROAD	BUREKUP	Reseal (Asphalt/Replace Kerbs Left = 0m; Right = 26m)	To Be Determined	0.52	0.81	0.29	12	3,480	0	0	0	0	101,612	100,000	1,612	0	0	101,612		101,612	
110	RUSSELL ROAD	BUREKUP	Reseal (Asphalt)	To Be Determined	0.81	0.88	0.07	9	830	0	0	0	0	18,500	18,500	0	0	0	18,500		18,500	
117	QUADRIO ROAD	PARADISE	Gravel Re-sheeting	To Be Determined	0.00	0.41	0.41	3.5	1,421	0	0	0	0	38,500	38,500	0	0	0	38,500		38,500	
134	JONES ROAD	DARDANUP	Gravel Re-sheeting	To Be Determined	0.00	0.37	0.37	3	1,110	0	0	0	0	28,500	28,500	0	0	0	28,500		28,500	
146	LOFHOUSE AVENUE	EATON	Reseal (Asphalt)	To Be Determined	0.61	0.7																

(Appendix ORD: 12.5.1J)

Shire of Dardanup Program of Works - Roads (2024 - 2034)

188	CULLING GROVE	EATON	Reseal (Asphalt)	To Be Determined	0.04	0.09	0.05	6	300	0	0	0	0	9,000	9,000	0	0	0	9,000	9,000	
193	GOLDING CRESCENT	PICTON EAST	Reseal (Bitumen)	To Be Determined	0.00	0.12	0.12	9.3	1,116	0	0	0	0	22,500	22,500	0	0	0	22,500	22,500	
203	TOGNOLINI ROAD	PARADISE	Drainage	To Be Determined	0.16	0.36	0.20	4.5	900	0	0	0	0	7,000	7,000	0	0	0	7,000	7,000	
231	WATSON STREET NORTH	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.05	0.05	6	294	0	0	0	0	9,000	9,000	0	0	0	9,000	9,000	
248	WELLINGTON MILL ROAD	FERGUSON	Reseal (Bitumen)	To Be Determined	1.06	2.06	1.00	6	6,000	0	0	0	0	109,000	109,000	0	0	0	109,000	109,000	
318	MILLBRIDGE BOULEVARD	MILLBRIDGE	Rehabilitation (Asphalt)	To Be Determined	0.11	0.28	0.17	6	996	0	0	0	0	116,000	116,000	0	0	0	116,000	116,000	
319	SWAN AVENUE	MILLBRIDGE	Reseal (Asphalt)	To Be Determined	0.50	0.55	0.05	6	300	0	0	0	0	9,000	9,000	0	0	0	9,000	9,000	
Totals:									68,725	181,000	0	316,000	0	1,197,140	1,692,528	1,612	0	0	1,694,140	0	1,694,140

(Appendix ORD: 12.5.1J)

Shire of Dardanup Program of Works - Roads (2024 - 2034)

2033/34

Road No:	Road Details		Project Details				Dimensions				Funding \$				Elemental Breakdown				Classification			
	Road Name:	Locality	Description	Environmental Impact	Start	End	Length (km)	Width (m)	Area (m ²)	RRG	Blackspot	RTR / LRCI	Reserves	General Rev	Construction \$	Kerbs \$	Vegetation \$	Culverts \$	Total Estimate \$	Upgrade	Renewal	
12	DAMIANI ITALIANO ROAD	PARADISE	Rehabilitation (Bitumen)	To Be Determined	2.10	2.98	0.88	4.5	3,960	0	0	246,500	0	0	246,500	0	0	0	246,500	0	246,500	
17	DILLON ROAD	CROOKED BROOK	Reseal (Bitumen)	To Be Determined	0.00	1.34	1.34	5	6,715	78,000	0	40,500	0	0	118,500	0	0	0	118,500	0	118,500	
30	ST HELENA ROAD	WATERLOO	Gravel Re-sheeting	To Be Determined	1.00	1.91	0.91	4.5	4,095	0	0	0	0	101,500	0	0	0	101,500	0	101,500		
34	BELL ROAD	WATERLOO	Gravel Re-sheeting	To Be Determined	0.00	1.00	1.00	5	5,000	0	0	0	0	121,000	0	0	0	121,000	0	121,000		
76	PRATT ROAD	EATON	Reconstruction (Asphalt)	To Be Determined	0.04	0.10	0.06	22.5	1,350	0	0	0	0	183,000	183,000	0	0	0	183,000	0	183,000	
81	STANTON STREET	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.65	0.65	7	4,538	0	0	0	0	130,401	130,401	0	0	0	130,401	0	130,401	
114	PATTERSONS ROAD	WELLINGTON FOREST	Gravel Re-sheeting	To Be Determined	2.00	2.69	0.69	5	3,445	0	0	0	0	85,500	85,500	0	0	0	85,500	0	85,500	
146	LOFTHOUSE AVENUE	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.46	0.46	10	4,600	0	0	0	0	131,834	131,834	0	0	0	131,834	0	131,834	
204	GLENHUON BOULEVARD	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.28	0.28	18	5,040	0	0	0	0	140,868	140,868	0	0	0	140,868	0	140,868	
248	WELLINGTON MILL ROAD	FERGUSON	Reseal (Bitumen)	To Be Determined	2.06	3.06	1.00	6	6,000	0	0	0	0	109,000	109,000	0	0	0	109,000	0	109,000	
284	PERENDALE LOOP	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.65	0.65	7.5	4,905	0	0	0	0	136,256	136,256	0	0	0	136,256	0	136,256	
312	O'CONNOR ROAD	BUREKUP	Reseal (Bitumen)	To Be Determined	0.00	1.00	1.00	7.5	7,500	101,000	0	29,000	0	24,000	154,000	0	0	0	154,000	0	154,000	
368	PENINSULA LAKES DRIVE	EATON	Reseal (Asphalt)	To Be Determined	0.00	0.67	0.67	6	4,008	0	0	0	0	109,593	109,593	0	0	0	109,593	0	109,593	
102021	EATON DRIVE LEFT	EATON	Reseal (Asphalt)	To Be Determined	1.88	2.00	0.12	10	1,200	22,000	0	0	0	13,500	35,500	0	0	0	35,500	0	35,500	
Totals:										62,334	201,000	0	316,000	0	1,286,452	1,803,452	0	0	0	1,803,452	0	1,803,452



DEBT MANAGEMENT PLAN

2024/25

TO

2033/34

Introduction

The use of debt as a means of funding asset acquisitions, renewals and maintenance is a useful mechanism for allocating the costs of such works over a time frame that reflects when residents will benefit from the assets.

Currently there are no specific restrictions on Councils ability to borrow. There is a practical limit beyond which debt service costs (Principal + Interest repayments) will affect the capacity of Council to deliver service levels.

It is therefore critical that debt funding is appropriately planned and monitored if Council is to maintain the capacity to effectively use this funding source.

Strategic planning allows Council to develop targets and standards for debt that are strategic in nature, rather than relying on debt as a response to current financial requirements.

Councils Debt Strategy will require Council to consider:

1. The circumstances under which borrowings are made.
- 2 The impact borrowings will have strategically
3. If the return on the debt (in commercial situations) can service the debt itself.

Debt Strategy

1. Comparison of Funding Options

Council should investigate all funding options and compare the advantages and disadvantages of each. There are a number of funding options for asset management available to Council.

- Government grants shall be sourced where possible as a first option.
- Investigation of Public / Private Partnerships.
- Council maintain its 1/3 contribution policy for groups & clubs projects. (1/3 Community, 1/3 Council, 1/3 Grants).
- That regard to the life of the asset is given to the life of the loan, and matched where possible.
- That consideration be given that infrastructure that is commercial in nature be self funded.
- That loans are only raised where identified in Council's 10 Year Asset Management Plans.
- Reserve Funds shall be utilised up to amounts prescribed in Council's 10 Year Asset Management Plans.
- That self supporting loans be available to community groups for project funding.

2. Long Term Sustainability of Council

Level of borrowings shall be within acceptable limits to ensure long term sustainability. Council is to ensure that debt levels do not exceed these limits so that debt service costs combined with the operational requirements can be met on a sustainable basis.

Council adopts the following indicators as established by the The Western Australian Treasury Corporation (WATC) as a measure of debt service ability. It must be noted that WATC will not automatically approve funds to a Local Government Authorities if these indicators are not met. Any lending would need prior approval by the board of the WATC.

Debt Indicators

In the:

- a) preceeding financial year;
- b) the current financial year; and
- c) the following financial year.

Debt Service Cover Ratio ideally is not less than 200%

Debt Service Ratio does not exceed 10%

Gross Debt to Revenue Ratio ideally not exceed 60%

Where any of these ratios are outside these limits, Council may consider the deferment or a reduction in borrowings to meet these adopted indicators.

Definitions

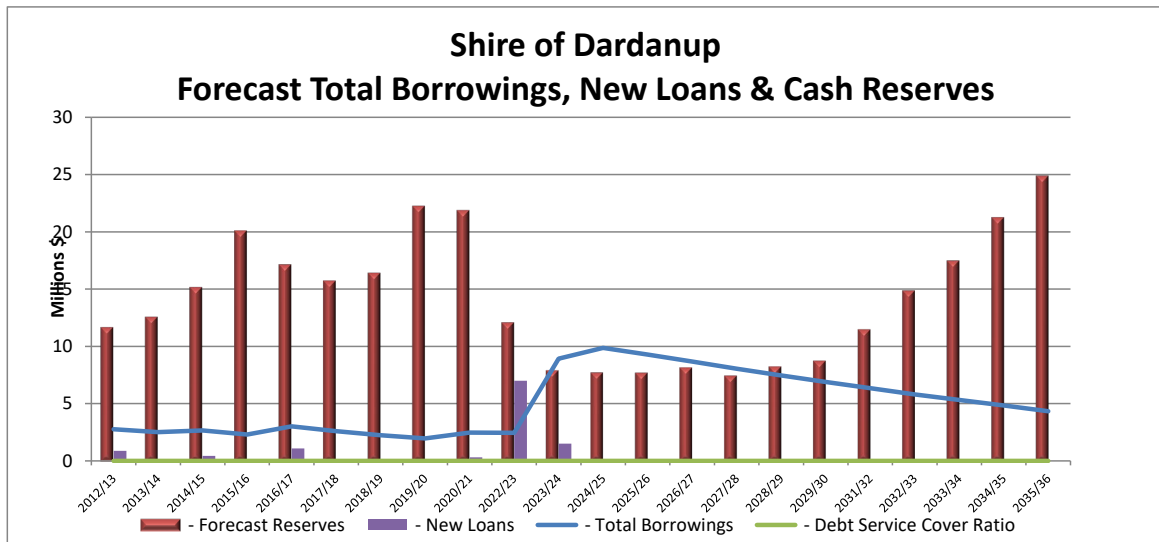
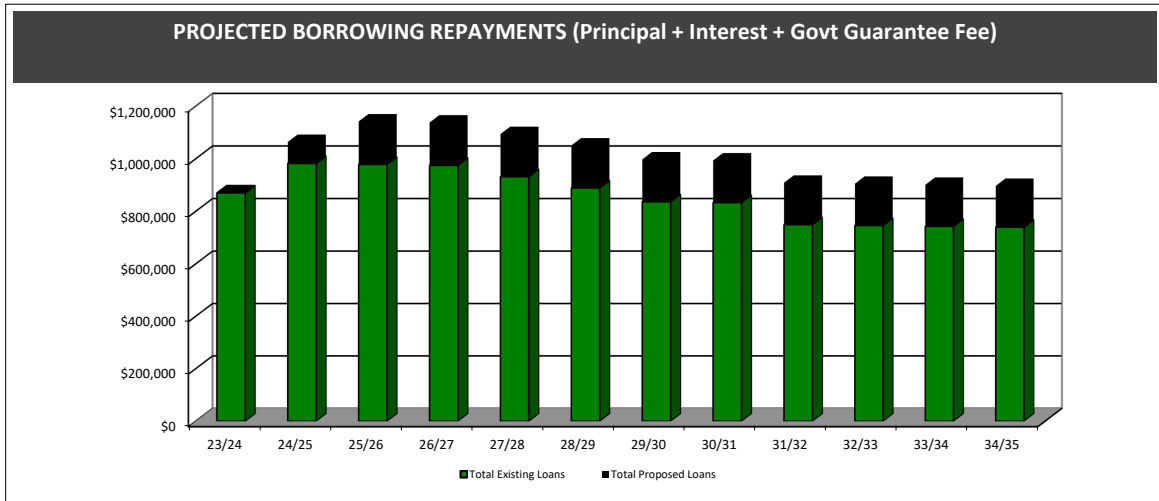
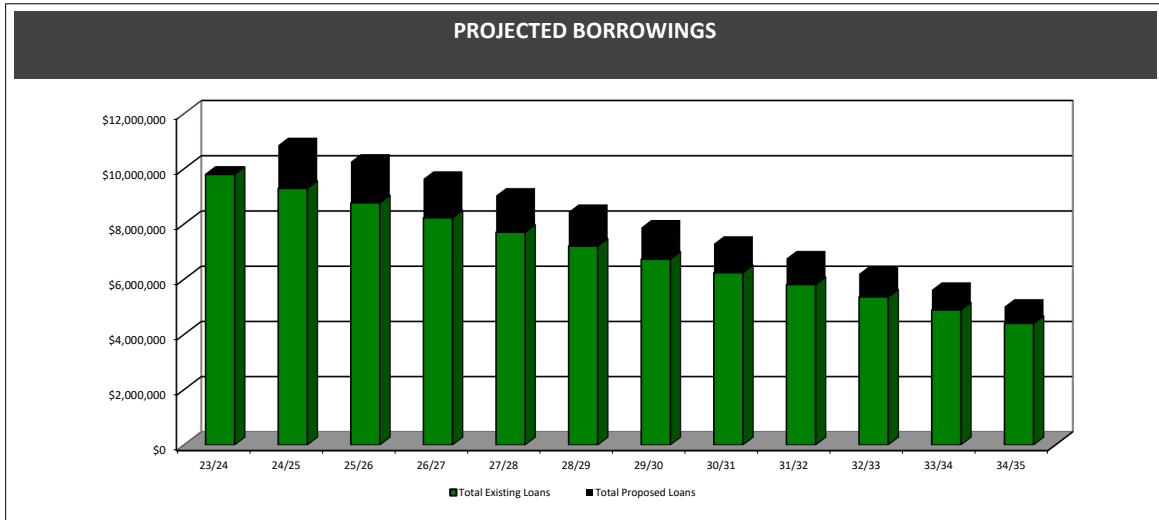
Debt Service Cover Ratio

Operating Surplus (excluding grants for the development of assets) before Interest and Depreciation as a % of Principal and Interest repayments (includes Govt Guarantee fee). Measures a Council's ability to service debt out of its uncommitted or general purpose fund available for its operations.

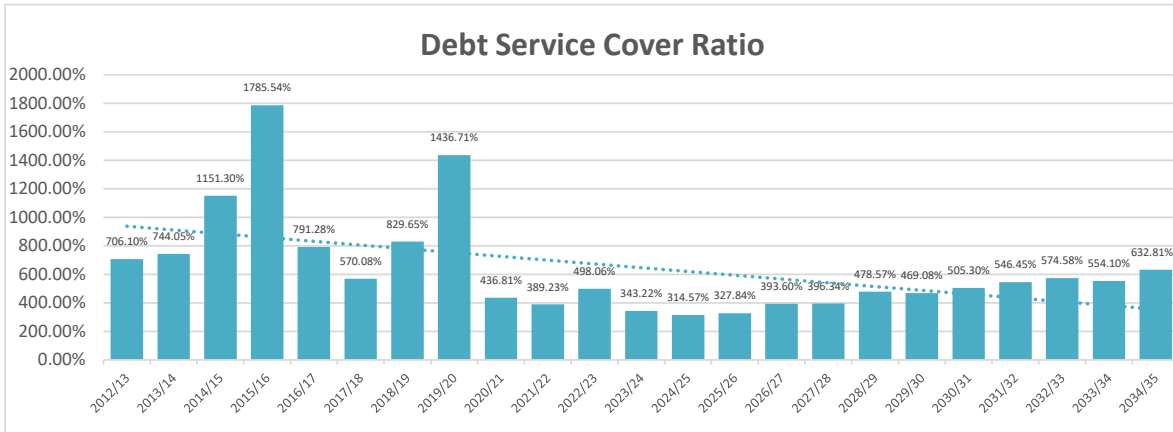
Debt Service Ratio

Debt Service Cost (Total borrowing repayments) as a % of Available Operating Revenue (Operating Revenue + Self Supporting Loan Principal less Specific purpose grants of a capital nature).

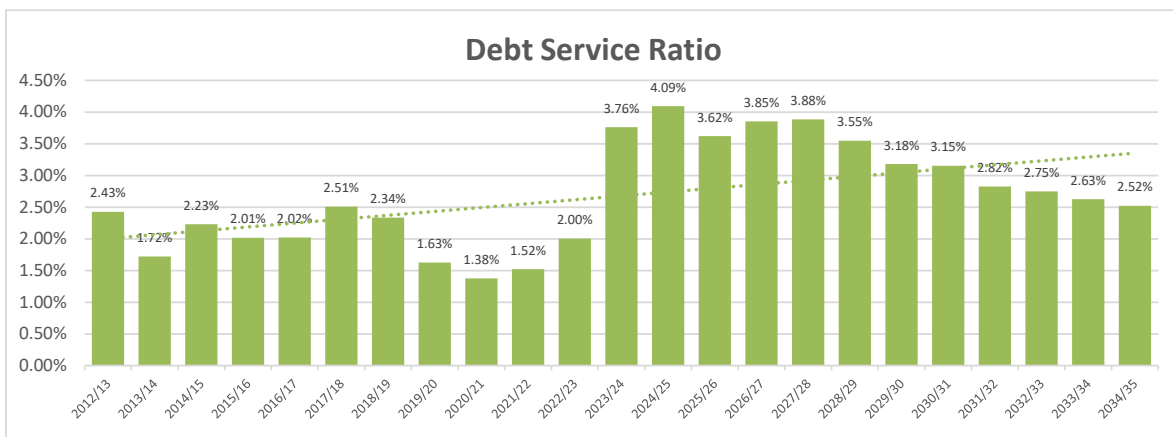
Gross Debt to Revenue Ratio



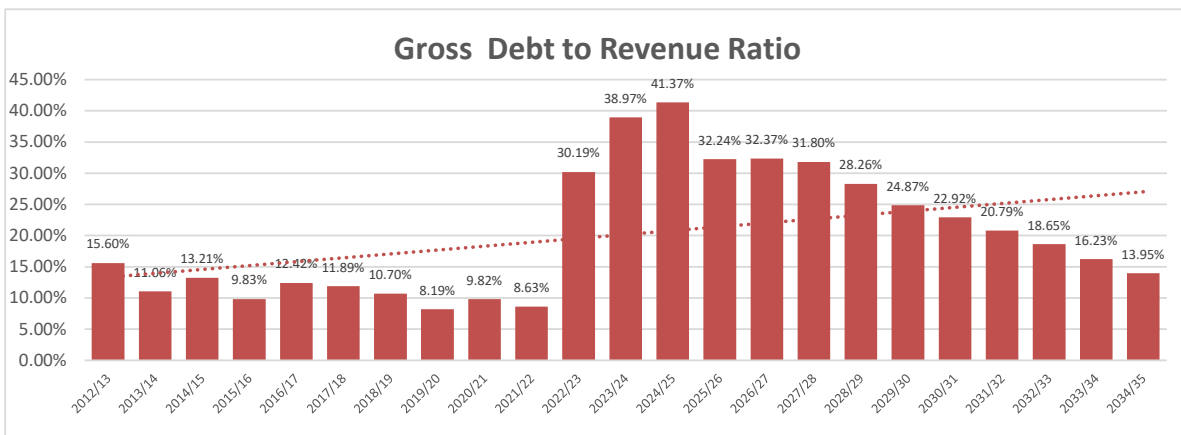
Debt Indicators



Minimum Limit = 200%



Maximum Limit = 10%



Maximum Limit = 60%

Outstanding Debt

		Financial										
		Year Ending										
Existing Loans	Loan #	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34
Administration Centre	49											
Eaton Rec Ctr	59	0.00										
Gravel Pit Purchase	61	0.00										
Rec Ctr Extensions	63											
Eaton Office Extension	65											
Land - Depot	66	253,729.23	184,848.31	113,135.40	38,474.09							
Eaton Bowling Club SSL	67											
Eaton Rec Centre - Equipment	68											
Glen Houn Oval Club Rooms	69	790,945.54	743,005.19	693,206.27	641,476.71	587,741.66	531,923.38	473,941.10	413,710.93	351,145.71	286,154.93	218,644.54
Developer Contribution Plan	70	536,190.34	462,850.06	388,449.58	312,973.58	236,406.51	158,732.59	79,935.84	0.00			
FOGO Waste Bins	71	232,872.73	188,051.40	142,370.12	95,812.39	48,361.40	0.00					
R&J Fishwick Sports Pavilion	72	678,174.19	655,320.28	631,389.83	606,332.14	580,094.10	552,620.13	523,851.99	493,728.72	462,186.50	429,158.48	394,574.67
Eaton Admin / Library - Part 1	73	5,808,021.62	5,607,473.26	5,397,972.35	5,179,119.23	4,950,496.43	4,711,667.83	4,462,177.83	4,201,550.50	3,929,288.66	3,644,872.96	3,347,760.84
Eaton Admin / Library - Part 2	74	1,500,000.00	1,455,259.50	1,408,223.47	1,358,774.13	1,306,787.65	1,252,133.86	1,194,675.91	1,134,269.91	1,070,764.63	1,004,001.02	933,811.93
Total Existing Loans		9,799,933.66	9,296,808.00	8,774,747.02	8,232,962.27	7,709,887.75	7,207,077.79	6,734,582.65	6,243,260.06	5,813,385.50	5,364,187.40	4,894,791.99
Proposed Loans												
ERP Project	2024/25		1,563,555.77	1,487,911.23	1,408,437.18	1,324,939.76	1,237,215.28	1,145,049.74	1,048,218.33	946,484.83	839,601.07	727,306.31
Total Proposed Loans		0.00	1,563,555.77	1,487,911.23	1,408,437.18	1,324,939.76	1,237,215.28	1,145,049.74	1,048,218.33	946,484.83	839,601.07	727,306.31
<i>Less Self Supporting Loans</i>												
Bunbury & Districts Softball Association	New											
Eaton Bowling Club SSL	New											
Total SSL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Net Borrowings		9,799,933.66	10,860,363.78	10,262,658.25	9,641,399.45	9,034,827.51	8,444,293.06	7,879,632.39	7,291,478.39	6,759,870.33	6,203,788.46	5,622,098.30

Total Borrowing Repayments - Principal & Interest (Includes Govt Guarantee Fee)

	Loan #	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34
Existing Loans												
Administration Centre	49											
Eaton Rec Ctr	59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gravel Pit Purchase	61	14,638.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rec Ctr Extensions	63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Eaton Office Extension	65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Land - Depot	66	80,672.20	80,260.07	79,835.02	79,393.67	39,320.73	0.00	0.00	0.00	0.00	0.00	0.00
Eaton Bowling Club SSL												
Eaton Rec Ctr - Equipment	68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Glen Houn Oval Club Rooms	69	83,498.31	83,150.58	82,805.59	82,448.21	82,086.74	81,688.78	81,286.56	80,869.30	80,442.59	79,986.24	79,519.19
Developer Contribution Plan	70	84,975.18	84,489.67	83,987.33	83,473.19	82,928.30	82,373.32	81,799.86	81,211.48	0.00	0.00	0.00
FOGO Waste Bins	71	50,637.30	50,297.30	49,950.77	49,597.60	49,237.65	49,055.09	0.00	0.00	0.00	0.00	0.00
R&J Fishwick Sports Pavilion	72	58,647.59	58,901.55	58,727.27	58,558.41	58,382.07	58,208.08	58,002.57	57,799.56	57,587.00	57,373.28	57,132.33
Eaton Admin / Library - Part 1	73	496,254.59	494,768.08	493,341.63	491,843.29	490,368.70	488,633.99	486,925.59	485,140.92	483,359.86	481,334.49	479,294.54
Eaton Admin / Library - Part 2	74	776.71	130,579.61	130,261.28	129,926.62	129,601.84	129,204.91	128,816.04	128,407.23	127,998.60	127,528.16	127,051.93
Total Existing Loans		870,100.66	982,446.86	978,908.90	975,240.99	931,926.03	889,164.17	836,830.62	833,428.49	749,388.04	746,222.17	742,997.98
Proposed Loans												
ERP Project	2024/25		82,005.79	163,609.65	163,051.16	162,464.41	161,847.94	161,200.27	160,519.82	159,804.91	159,053.81	158,264.69
Total Proposed Loans		0.00	82,005.79	163,609.65	163,051.16	162,464.41	161,847.94	161,200.27	160,519.82	159,804.91	159,053.81	158,264.69
Less Self Supporting Loans												
Bunbury & Districts Softball Association	New	0.00	0.00	0.00	0.00	0.00	0	0	0	0	0	0
Eaton Bowling Club SSL	New	0.00	0.00	0.00	0.00	0	0	0	0	0	0	0
Total SSL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Net Repayments		870,100.66	1,064,452.66	1,142,518.55	1,138,292.15	1,094,390.43	1,051,012.11	998,030.89	993,948.31	909,192.95	905,275.98	901,262.67

Interest Repayments

	Loan #	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34
Existing Loans												
Administration Centre	49											
Eaton Rec Ctr	59											
Gravel Pit Purchase	61	438.49										
Rec Ctr Extensions	63											
Eaton Office Extension	65											
Land - Depot	66	12,353.12	9,632.98	6,800.99	3,852.59	782.95						
Eaton Bowling Club SSL	67											
Eaton Rec Ctre - Equipment	68											
Glen Houn Oval Club Rooms	69	31,705.68	29,916.45	28,057.88	26,127.24	24,121.75	22,038.52	19,874.52	17,626.63	15,291.58	12,866.02	10,346.41
Developer Contribution Plan	70	8,505.22	7,460.13	6,399.94	5,324.41	4,233.34	3,126.50	2,003.66	864.58			
FOGO Waste Bins	71	5,077.52	4,233.76	3,373.81	2,497.36	1,604.09	693.69					
R&J Fishwick Sports Pavilion	72	32,342.95	31,314.85	30,238.32	29,111.07	27,930.73	26,694.78	25,400.62	24,045.50	22,626.54	21,140.74	19,584.96
Eaton Admin / Library - Part 1	73	262,822.03	254,252.04	245,299.49	235,947.29	226,177.61	215,971.80	205,310.40	194,173.08	182,538.58	170,384.71	157,688.28
Eaton Admin / Library - Part 2	74	0.00	75,439.38	73,143.85	70,730.53	68,193.40	65,526.09	62,721.93	59,773.89	56,674.59	53,416.28	49,990.79
Total Existing Loans		353,245.01	336,810.21	320,170.42	302,859.96	284,850.47	268,525.30	252,589.20	236,709.78	220,456.70	204,391.47	187,619.65
Proposed Loans												
ERP Project	2024/25		40,000.00	77,243.91	73,414.40	69,391.03	65,163.97	60,722.92	56,057.04	51,154.95	46,004.69	40,593.70
Total Proposed Loans		0.00	40,000.00	77,243.91	73,414.40	69,391.03	65,163.97	60,722.92	56,057.04	51,154.95	46,004.69	40,593.70
<i>Less Self Supporting Loans</i>												
Bunbury & Districts Softball Association	New											
Eaton Bowling Club SSL	New											
Total SSL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Net Repayments		353,245.01	376,810.21	397,414.33	376,274.36	354,241.50	333,689.27	313,312.12	292,766.82	271,611.64	250,396.16	228,213.35
\$ Increase (Decrease)		280,554.11	23,565.20	20,604.11	(21,139.96)	(22,032.87)	(20,552.23)	(20,377.15)	(20,545.30)	(21,155.18)	(21,215.49)	(22,182.81)
% Increase (Decrease)		385.95%	6.67%	5.47%	(5.32%)	(5.86%)	(5.80%)	(6.11%)	(6.56%)	(7.23%)	(7.81%)	(8.86%)

Principal Repayments

	Loan #	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34
Existing Loans												
Administration Centre	49											
Eaton Rec Ctr	59											
Gravel Pit Purchase	61	14,167.41	0.00									
Rec Ctr Extensions	63											
Eaton Office Extension	65											
Land - Depot	66	66,160.78	68,880.92	71,712.91	74,661.32	38,474.09						
Eaton Bowling Club SSL												
Eaton Rec Ctre - Equipment	68											
Glen Houn Oval Club Rooms	69	46,151.12	47,940.35	49,798.92	51,729.56	53,735.05	55,818.28	57,982.28	60,230.17	62,565.22	64,990.78	67,510.39
Developer Contribution Plan	70	72,295.19	73,340.28	74,400.48	75,476.00	76,567.07	77,673.92	78,796.76	79,935.84			
FOGO Waste Bins	71	43,977.57	44,821.33	45,681.28	46,557.73	47,450.99	48,361.40	0.00				
R&J Fishwick Sports Pavilion	72	21,825.81	22,853.91	23,930.45	25,057.69	26,238.04	27,473.98	28,768.14	30,123.27	31,542.22	33,028.02	34,583.81
Eaton Admin / Library - Part 1	73	191,978.38	200,548.36	209,500.92	218,853.11	228,622.80	238,828.61	249,490.00	260,627.33	272,261.83	284,415.70	297,112.12
Eaton Admin / Library - Part 2	74	0.00	44,740.50	47,036.03	49,449.34	51,986.48	54,653.79	57,457.95	60,405.99	63,505.29	66,763.60	70,189.09
Total Existing Loans		456,556.26	458,385.16	475,024.96	492,335.41	471,088.04	448,156.18	415,037.18	430,916.60	366,369.27	382,434.50	399,206.32
Proposed Loans												
ERP Project	2024/25		36,444.23	75,644.54	79,474.05	83,497.42	87,724.48	92,165.53	96,831.41	101,733.50	106,883.76	112,294.75
Total Proposed Loans		0.00	36,444.23	75,644.54	79,474.05	83,497.42	87,724.48	92,165.53	96,831.41	101,733.50	106,883.76	112,294.75
Less Self Supporting Loans												
Bunbury & Districts Softball Association	New											
Eaton Bowling Club SSL	New											
Total SSL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Net Repayments		456,556.26	494,829.39	550,669.50	571,809.46	554,585.46	535,880.66	507,202.72	527,748.01	468,102.78	489,318.26	511,501.07
\$ Increase (Decrease)		64,023.44	38,273.13	55,840.11	21,139.96	(17,224.00)	(18,704.81)	(28,677.94)	20,545.30	(59,645.24)	21,215.49	22,182.81
% Increase (Decrease)		16.31%	8.38%	11.28%	3.84%	(3.01%)	(3.37%)	(5.35%)	4.05%	(11.30%)	4.53%	4.53%

State Guarantee Fee

	Loan #	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34
Existing Loans												
Administration Centre	49											
Eaton Rec Ctr	59											
Gravel Pit Purchase	61	32.88										
Rec Ctr Extensions	63											
Eaton Office Extension	65											
Land - Depot	66	2,158.30	1,746.17	1,321.12	879.77	63.69						
Eaton Bowling Club SSL												
Eaton Rec Ctre - Equipment	68											
Glen Houn Oval Club Rooms	69	5,641.51	5,293.78	4,948.79	4,591.41	4,229.94	3,831.98	3,429.76	3,012.50	2,585.79	2,129.44	1,662.39
Developer Contribution Plan	70	4,174.77	3,689.26	3,186.92	2,672.78	2,127.89	1,572.91	999.45	411.07	0.00		
FOGO Waste Bins	71	1,582.21	1,242.21	895.68	542.51	182.56	0.00					
R&J Fishwick Sports Pavilion	72	4,478.83	4,732.79	4,558.51	4,389.65	4,213.31	4,039.31	3,833.80	3,630.80	3,418.23	3,204.52	2,963.57
Eaton Admin / Library - Part 1	73	41,454.18	39,967.67	38,541.22	37,042.88	35,568.29	33,833.58	32,125.18	30,340.51	28,559.45	26,534.08	24,494.13
Eaton Admin / Library - Part 2	74	776.71	10,399.73	10,081.40	9,746.74	9,421.96	9,025.03	8,636.16	8,227.35	7,818.72	7,348.28	6,872.05
Total Existing Loans		60,299.39	67,071.61	63,533.64	59,865.73	55,807.64	52,302.81	49,024.35	45,622.23	42,382.19	39,216.32	35,992.14
Proposed Loans												
ERP Project	2024/25		5,561.57	10,721.20	10,162.71	9,575.95	8,959.49	8,311.82	7,631.37	6,916.46	6,165.36	5,376.24
Total Proposed Loans		0.00	5,561.57	10,721.20	10,162.71	9,575.95	8,959.49	8,311.82	7,631.37	6,916.46	6,165.36	5,376.24
Less Self Supporting Loans												
Bunbury & Districts Softball Association	New											
Eaton Bowling Club SSL	New											
Total SSL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Net Repayments		60,299.39	72,633.17	74,254.84	70,028.44	65,383.59	61,262.31	57,336.18	53,253.59	49,298.65	45,381.68	41,368.37
\$ Increase (Decrease)		34,107.46	12,333.79	1,621.67	(4,226.39)	(4,644.85)	(4,121.28)	(3,926.13)	(4,082.58)	(3,954.94)	(3,916.97)	(4,013.30)
% Increase (Decrease)		130.22%	20.45%	2.23%	(5.69%)	(6.63%)	(6.30%)	(6.41%)	(7.12%)	(7.43%)	(7.95%)	(8.84%)



DRAFT Schedule of Fees and Charges

2024/25
DRAFT Schedule of Fees and Charges

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(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
FUNCTION 3 General Purpose Income													
3.1 Rates & Debtors													
3.1.1	Instalment Fee	X	31.1	2022	\$ 42.00	\$ 42.00	N	\$ 42.00	\$ 45.00	0321003		Regulatory	Local Government Act 1995
3.1.2	Direct Debit Plan / Payment Arrangement (Annual Fee) - State Government Rebate Recipients (i.e. Pensioner Concession, State Concession, WA Seniors Cardholders)	X	31.1	2022	\$ 42.00	\$ 42.00	N	\$ 42.00	\$ 45.00	0321003		Regulatory	Local Government Act 1995
3.1.3	Rates Notice Re-issue	X	ATO Private Ruling		No Charge	No Charge	N	No Charge					ATO Private Ruling
					\$ 12.00	\$ 12.00	N	\$ 12.00	\$ 15.00	0321012	0400		

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
3.1.4 Dishonoured Payment Administration Fee (Charged on 3rd Rejection)	X		ATO Private Ruling		\$ 17.00	\$ 18.00	N	\$ 18.00	\$ 18.00	0321011			ATO Private Ruling
3.1.5 Debt Recovery Costs - Court Filing Fees Plus Associated Travel Fees (as per Legal Fees incurred by Council)	X		ATO Private Ruling		At Cost	At Cost	N	At Cost	At Cost	0321010	0176		ATO Private Ruling
3.1.6 Council Administration Charge - Issue of Court Claim	X		ATO Private Ruling	2023	\$ 142.00	\$ 150.00	N	\$ 150.00	\$ 150.00	0321011	0434		ATO Private Ruling / Charge of Debt Recovery
Administration Charge - Court Filing Fees Plus Associated Travel Fees (as per Legal Fees incurred by Council)					\$ -	\$ 321.00	N	\$ 321.00	Remove	0321011	0434		ATO Private Ruling / Charge of Debt Recovery
3.1.7 Administration Charge - Intention to Summons Letter	X		ATO Private Ruling	2023	At Cost	At Cost	N	At Cost	At Cost	0321011	0434		ATO Private Ruling

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
3.1.8	Administration Charge - Lost / Damaged Library Book per book levied at invoice stage (No Charge if Books Returned)	X	ATO Private Ruling	2022	\$ 7.50	\$ 7.50	N	\$ 7.50		0321011	0172		ATO Private Ruling
3.1.9	Interest imposed on the late payment of rates, fees, charges and service charges - Rates and Charges Arrears								\$ 15.00				Local Government Act 1995, S6.51, Waste Avoidance & Resource Recover Act 2007, S68
3.1.10	Interest imposed on Rates, Fees and Charges Instalments	X		2022	7.0%	11.0%	N	11.0%	11%	0321001		Regulatory	
		X		2022	5.5%	5.5%	N	5.5%	5.5%	0321002		Regulatory	Local Government Act 1995, S6.51, Waste Avoidance & Resource Recover Act 2007, S68
3.2 Rates & Property Information Search Fees													
3.2.1	Rates & Property Inquiry Charge	X	31.32, Section 81-10 (5) (a) GST Act	2023	\$ 38.00	\$ 39.00	N	\$ 39.00	\$ 40.00	0321012	0400		Local Government Act 1995
3.2.2	Rates Inquiry and Orders & Requisitions	X	31.32	2023	\$ 180.00	\$ 186.00	N	\$ 186.00	\$ 240.00	0321012	0400		Local Government Act 1995
3.2.3	Government Agency Rates Enquiry Fee	X		2023	\$ 20.00	\$ 21.00	N	\$ 21.00	Refer to Officer Hourly Rate Charge	0321012	0400		Local Government Act 1995

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
3.2.4 Non Commercial Use Property Listing - Hard Copy	X			2023	\$ 370.91	\$ 386.36	Y	\$ 425.00	\$ 439.00	0321013	0401		Rates Book - LGA 1995
3.2.7 Non Commercial Use Property Listing - Electronic	X			2023	\$ 327.27	\$ 338.00	Y	\$ 371.80	\$ 384.00	0321013	0401		Rates Book - LGA 1995
FUNCTION 4 Governance													
4.1 Sale of Electoral Rolls													
NOT FOR SALE - OBTAIN VIA WA ELECTORAL COMMISSION													
4.1.1 ONLY													
4.2 Minutes & Agendas													
4.2.1 NOT FOR SALE - Available free to down load from council website		X	32.34/ATO Private Ruling		No Charge	No Charge	N	No Charge					Local Government Act 1995
4.3 Printing and Photocopying													
4.3.1 Normal													
A4 B/W	X			2023	\$ 0.64	\$ 0.91	Y	\$ 1.00	\$ 1.00	0422002	0404		
A4 Colour	X			2023	\$ 1.36	\$ 1.59	Y	\$ 1.75	\$ 1.80	0422002	0404		
A3 B/W	X			2023	\$ 1.09	\$ 1.36	Y	\$ 1.50	\$ 1.55	0422002	0404		

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
A3 Colour	X			2023	\$ 2.27	\$ 2.50	Y	\$ 2.75	\$ 2.85	0422002	0404		
A2 B/W Print	X			2023	\$ 9.09	\$ 10.00	Y	\$ 11.00	\$ 11.35	0422002	0404		
A1 B/W Print	X			2023	\$ 18.18	\$ 20.00	Y	\$ 22.00	\$ 22.70	0422002	0404		
4.3.2 Own Paper Supplied													
A4 B/W	X			2023	\$ 0.45	\$ 0.50	Y	\$ 0.55	\$ 0.60	0422002	0404		

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
A4 Colour	X			2023	\$ 0.91	\$ 1.36	Y	\$ 1.50	\$ 1.55	0422002	0404		
A3 B/W	X			2023	\$ 1.36	\$ 1.82	Y	\$ 2.00	\$ 2.10	0422002	0404		
A3 Colour	X			2023	\$ 1.82	\$ 2.00	Y	\$ 2.20	\$ 2.30	0422002	0404		
4.4 Freedom of Information													
4.6.1 FOI Application	X		ATO Private Ruling	Regulatory	\$ 30.00	\$ 30.00	N	\$ 30.00	\$ 30.00	0422003		Regulatory	FOI Act 1992 Per Hour (fee set under FOI Regs 1993)
4.6.2 FOI Investigation fee	X		ATO Private Ruling	Regulatory	\$ 30.00	\$ 30.00	N	\$ 30.00	\$ 30.00	0422003		Regulatory	Per Copy (fee set under FOI Regs 1993)
4.6.3 FOI Photocopying (per copy)	X			Regulatory	\$ 0.20	\$ 0.20	N	\$ 0.20	\$ 0.20	0422003		Regulatory	
4.5 Election Nomination Fees													
4.7.1 Election Nomination Deposit Fee	X				\$ 80.00	\$ 80.00	N	\$ 80.00	\$ 100.00	Muni/Trust - TN100		Regulatory	Local Government (Elections) Regulations 1997 - Regulation 26(1)
FUNCTION 5 Law, Order & Public Safety													
5.1 Fire Prevention													

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
5.1.1 Administration Fee (Arrange Fire Hazard Clearing)		X		2022	\$ 120.00	\$ 120.00	N	\$ 120.00	\$ 124.00	0521002			Bush Fires Act 1954 and
Administration Fee (Repeat Inspection for Non-Compliance with Fire Prevention Order)		X		2022	\$ 120.00	\$ 120.00	N	\$ 120.00	\$ 124.00	0521002			Local Government Act 1995
5.1.2 Fire Hazard Prevention / Reduction Works for Non-Compliance with Order		X		2022	At Cost	At Cost	Y	At Cost	At Cost	0521001			
5.1.3		X		2022	At Cost	At Cost	Y	At Cost	At Cost	0521001			
5.2 Animal Control													
5.2.1 Dog Tag Replacement (Transfer In)		X	37.1/ATO Private Ruling	2022	\$ 10.00	\$ 10.00	N	\$ 10.00	\$ 10.00	0523005			Dog Act 1976
5.2.2 Ranger Fee	X	X					Y	At Cost	At Cost	0523002	0405		
5.2.3 Poundage - Dogs													
Impounding / Release Fee (plus sustenance)		X	31.23/31.24	2023	\$ 160.00	\$ 165.00	N	\$ 165.00	\$ 190.00	0523006			Oncost of charges set by City of Bunbury (MOU)
Temporary Holding Fee (50% of Impounding / Release Fee)		X		2023	\$ -	\$ 80.00	N	\$ 80.00	\$ 80.00	0523006			Holding of dog (not impounded)
5.2.4 Sustenance (per day) - Dogs		X	ATO Private Ruling	2023	\$ 33.00	\$ 35.00	N	\$ 35.00	\$ 36.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.5 Dog Surrender Fee/and or Euthanise (Voluntary)	X			2023	\$ 181.82	\$ 186.36	Y	\$ 205.00	\$ 212.00	0523007			
5.2.6 Annual Inspection of Premises for Dangerous Dogs / Restricted Breeds		X	ATO Private Ruling	2023	\$ 135.00	\$ 140.00	N	\$ 140.00	\$ 144.00	0523003			
5.2.7 Kennel Licence and / or Dog Management Facility													
Application Fee		X	31.7	2017	\$ 200.00	\$ 200.00	N	\$ 200.00	\$ 200.00	0523005	0131	Regulatory	Dog Act 1976 (Dogs Local Law 2014)
Transfer of Kennel Licence and / or Dog Management Facility		X	ATO Private Ruling	2022	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	0523003			ATO Private Ruling
Annual Inspection and Renewals of Kennel and / or Dog Management Facility		X	ATO Private Ruling	2022	\$ 130.00	\$ 130.00	N	\$ 130.00	\$ 130.00	0523003		Regulatory	ATO Private Ruling
Continued													
5.2.8 Animal Control Traps - (Guidelines form to be completed)													
Weekly Hire - No Charge		X		Reviewed 2022	No Charge	No Charge	N	No Charge					
Bond		X		Reviewed 2022	\$ 150.00	\$ 150.00	N	\$ 150.00	\$ 150.00	Muni/Trust - THIRE01			Bond
5.2.9 Dog Microchip Database Update (by Council)	X			Reviewed 2022	\$ 13.64	\$ 13.64	Y	\$ 15.00	\$ 15.00	0523002			Cost recovery fee from registered owner when

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Council is updating microchip details into company database on behalf of owner.													
Dog Act 1976													
5.2.10 Dog Registrations & Licences													
<u>Sterilised</u>													
1 Year	X		31.7	2013	\$ 20.00	\$ 20.00	N	\$ 20.00	\$ 20.00	0523005		Regulatory	Dog Regulations 2013
3 Years	X		31.7	2013	\$ 42.50	\$ 42.50	N	\$ 42.50	\$ 42.50	0523005		Regulatory	Registration after 31st May 50%
Lifetime	X		31.7	2013	\$ 100.00	\$ 100.00	N	\$ 100.00	\$ 100.00	0523005		Regulatory	
Pensioner - 1 Year (50% Concession)	X		31.7	2013	\$ 10.00	\$ 10.00	N	\$ 10.00	\$ 10.00	0523005		Regulatory	Pensioner Concession 50% as
Pensioner - 3 Years (50% Concession)	X		31.7	2013	\$ 21.25	\$ 21.25	N	\$ 21.25	\$ 21.25	0523005		Regulatory	defined per the Rates & Charges
Pensioner - Lifetime (50% Concession)	X		31.7	2013	\$ 50.00	\$ 50.00	N	\$ 50.00	\$ 50.00	0523005		Regulatory	(Rebates and Deferments) Act 1992
<u>Unsterilised</u>													
1 Year - Unsterilised	X		31.7	2013	\$ 50.00	\$ 50.00	N	\$ 50.00	\$ 50.00	0523005		Regulatory	Common Expiry 31st October
3 Years - Unsterilised	X		31.7	2013	\$ 120.00	\$ 120.00	N	\$ 120.00	\$ 120.00	0523005		Regulatory	
Lifetime - Unsterilised	X		31.7	2013	\$ 250.00	\$ 250.00	N	\$ 250.00	\$ 250.00	0523005		Regulatory	
Pensioner - 1 Year (50% Concession)	X		31.7	2013	\$ 25.00	\$ 25.00	N	\$ 25.00	\$ 25.00	0523005		Regulatory	Pensioner Concession 50% as

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Pensioner - 3 Years (50% Concession)	X		31.7	2013	\$ 60.00	\$ 60.00	N	\$ 60.00	\$ 60.00	0523005		Regulatory	defined per the Rates & Charges
Pensioner - Lifetime (50% Concession) Pensioner Concession 50% (refer above fees)	X		31.7	2013	\$ 125.00	\$ 125.00	N	\$ 125.00	\$ 125.00	0523005		Regulatory	(Rebates and Deferments) Act 1992
								50%	50%				
Droving/Tending Stock (working dog) Concession 25% of fee				2013			N	25%	\$ 0.25				
Guide Dog Nil				2013	Nil	Nil	N	Nil	Nil				
State Emergency Tracker Dog / Kept for purposes of the Crown	X				\$ 1.00	\$ 1.00	N	Nil	Nil	0523005			Dog Act 1976 s. 15 (4)
Declared Dangerous and Restricted Breed dogs	X			2013	\$ 50.00	\$ 50.00	N	\$ 50.00	\$ 50.00	0523005			Dog Regulations 2013
Registration of Dog in an approved kennel establishment, per establishment	X			2013	\$ 200.00	\$ 200.00	N	\$ 200.00	\$ 200.00	0523005			Dog Regulations 2013, r. 17 (3) 2. 9(g)
5.2.11 Application for More than Two Dogs	X		ATO Private Ruling	2023	\$ 130.00	\$ 140.00	N	\$ 140.00	\$ 140.00	0523003			ATO Private Ruling
5.2.12 Poundage - Cats													
Impounding / Release Fee (plus sustenance)	X		31.23/31.24	2023	\$ 160.00	\$ 165.00	N	\$ 165.00	\$ 170.00	0523006			Oncost of charges set by City of Bunbury (MOU)
Temporary Holding Fee (50% of Impounding / Release Fee)	X			2023	\$ -	\$ 80.00	N	\$ 80.00	\$ 85.00	0523006			Holding of cat (not impounded)
5.2.13 Cat Tag Replacement (Transfer In)	X		37.1/ATO Private Ruling	2022	\$ 10.00	\$ 10.00	N	\$ 10.00	\$ 10.00	0523008			

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
5.2.14		X	ATO Private Ruling	2023	\$ 33.00	\$ 35.00	N	\$ 35.00	\$ 36.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.15	X			2023	\$ 181.82	\$ 186.36	Y	\$ 205.00	\$ 212.00	0523007			
5.2.16	X			Reviewed 2022	\$ 13.64	\$ 13.64	Y	\$ 15.00	\$ 15.00	0523002			Cost recovery fee from registered owner when Council is updating microchip details into database on behalf of owner.
5.2.17 Cat Registrations & Licences													
1 Year - Sterilisation Compulsory		X		2013	\$ 20.00	\$ 20.00	N	\$ 20.00	\$ 20.00	0523008		Regulatory	Fees per Cat Act 2011, Pt 2 Div 1, s. 9
3 Year - Sterilisation Compulsory		X		2013	\$ 42.50	\$ 42.50	N	\$ 42.50	\$ 42.50	0523008		Regulatory	Common Expiry 31st October
Lifetime - Sterilisation Compulsory		X		2013	\$ 100.00	\$ 100.00	N	\$ 100.00	\$ 100.00	0523008		Regulatory	Registration after 31st May 50%
Breeders - Approval to Breed Cats (per breeding cat; male or female)		X		2013	\$ 100.00	\$ 100.00	N	\$ 100.00	\$ 100.00	0523008		Regulatory	Cat Regulations 2012, Sched 3 Fees
Pensioner - 1 Year - Sterilisation Compulsory (50% Concession)		X		2013	\$ 10.00	\$ 10.00	N	\$ 10.00	\$ 10.00	0523008		Regulatory	Pensioner Concession 50% as
Pensioner - 3 Years - Sterilisation Compulsory (50% Concession)		X		2013	\$ 21.25	\$ 21.25	N	\$ 21.25	\$ 21.25	0523008		Regulatory	defined per the Rates & Charges
Pensioner - Lifetime - Sterilisation Compulsory (50% Concession)		X		2013	\$ 50.00	\$ 50.00	N	\$ 50.00	\$ 50.00	0523008		Regulatory	(Rebates and Deferments) Act 1992
Pensioner Concession 50% of fee (refer above fees)				2013	\$ -	\$ -		\$ -	\$ -	0523008		Regulatory	
5.2.18 Cat Management Facility													

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Application Fee		X		Reviewed 2022	\$ 200.00	\$ 200.00	N	\$ 200.00	\$ 200.00	0523008			Cat Act 2011, Pt 3 Div 3, s. 31
Annual Inspection and Renewal of Cat Management Facility Licence		X		Reviewed 2022	\$ 125.00	\$ 125.00	N	\$ 125.00	\$ 125.00	0523008		Regulatory	Cat Act 2011, Pt 3 Div 3, s. 31
Transfer of Cat Management Licence Facility		X	ATO Private Ruling	2022	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	0523003			ATO Private Ruling
5.2.19 Application for More than Two Cats		X		2023	\$ 130.00	\$ 140.00	N	\$ 140.00	\$ 140.00	0523003			ATO Private Ruling
5.3 Animal Control - Cattle Impounding													
These fees vary from the schedule of fees and charges per the Local Government (Miscellaneous Provisions) Act 1960 and valid only after publication of notice in the Government Gazette.													
5.3.1 Ranger Fees (per head)													
Horse, mules, asses, camels, bulls or boars													
6am - 6pm weekdays		X	31.25	2017	\$ 75.00	\$ 75.00	N	\$ 75.00	\$ 77.00	0523006			Local Government (Misc Prov) Act 1960
6pm - 6am and weekend or Public Holiday		X	31.25	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	\$ 129.00	0523006			Local Government (Misc Prov) Act 1960
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs													
6am - 6pm weekdays		X	31.25	2017	\$ 75.00	\$ 75.00	N	\$ 75.00	\$ 77.00	0523006			Local Government (Misc Prov) Act 1960

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Continued 5.3.2 Poundage Fees (per head) Horse, mules, asses, camels, bulls or boars, above 2 years of age, per head		X	31.25	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	\$ 129.00	0523006			Local Government (Misc Prov) Act 1960
		X	31.25	2017	\$ 75.00	\$ 75.00	N	\$ 75.00	\$ 77.00	0523006			Local Government (Misc Prov) Act 1960
		X	31.25	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	\$ 129.00	0523006			Local Government (Misc Prov) Act 1960
		X	31.25	2017	\$ 25.00	\$ 25.00	N	\$ 25.00	\$ 26.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act Fee set under the Act
		X	31.25	2017	\$ 25.00	\$ 25.00	N	\$ 25.00	\$ 26.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
5.3.3 Sustenance Charges (per head, per 24 hours or part thereof)		X	31.25	2017	\$ 25.00	\$ 25.00	N	\$ 25.00	\$ 26.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
		X	31.25	2017	\$ 15.00	\$ 15.00	N	\$ 15.00	\$ 15.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
All Stock	X			2017	\$ 20.00	\$ 20.00	N	\$ 20.00	\$ 21.00	0523006			Local Government (Misc Prov) Act 1960
5.3.4 Stock Control (per occasion)													
Securing livestock in Private Property includes Travel and Transport > 3kms	X			2017	At Cost	At Cost	N	At Cost	At Cost	0523006			Local Government Act 1995
5.4 Abandoned Vehicles													
5.4.1 Towing Fee (Vehicle)	X		ATO Private Ruling	2023	\$ 175.00	\$ 180.00	N	\$ 180.00	\$ 186.00	0524002			ATO Private Ruling
5.4.2 Towing - Administration Fee	X		ATO Private Ruling	2023	\$ 60.00	\$ 65.00	N	\$ 65.00	\$ 67.00	0524002			ATO Private Ruling
5.4.3 Storage fee up to 60 days (per day)	X		ATO Private Ruling	2015	\$ 15.00	\$ 15.00	N	\$ 15.00	\$ 15.00	0524002			ATO Private Ruling/S.3.40 LG Act
5.5 Abandoned Trolleys													
5.5.1 Initial Impounding of Abandoned Trolley	X		ATO Private Ruling	2023	\$ 60.00	\$ 65.00	N	\$ 65.00	\$ 67.00	0524002			ATO Private Ruling
5.5.2 Daily Pound Fee for Abandoned Trolley, per trolley per day	X		ATO Private Ruling	2014	\$ 10.00	\$ 10.00	N	\$ 10.00	\$ 10.00	0524002			ATO Private Ruling
													Local Law, Activities in Thoroughfares... 3.6
FUNCTION 7 Health													
7.1 Licence													
7.1.1 Stall Holders													
Licence (on application & renewal)	X		Div 31.8/6.16 LGA	2023	\$ 80.00	\$ 85.00	N	\$ 85.00	\$ 88.00	0724003	0130		Local Government Act 1995
Per Day	X		31.8	2022	\$ 10.00	\$ 10.00	N	\$ 10.00	\$ 11.00	0724003	0130		Local Government Act 1995
Per Week	X		31.8	2022	\$ 25.00	\$ 25.00	N	\$ 25.00	\$ 26.00	0724003	0130		Local Government Act 1995

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
per Month	X		31.8	2023	\$ 50.00	\$ 60.00	N	\$ 60.00	\$ 62.00	0724003	0130		Local Government Act 1995
Per Year	X		31.8	2023	\$ 150.00	\$ 155.00	N	\$ 155.00	\$ 160.00	0724003	0130		Local Government Act 1995
7.1.2 Traders													
Licence (on application & renewal)	X		31.8	2023	\$ 80.00	\$ 85.00	N	\$ 85.00	\$ 88.00	0724003	0130		Local Government Act 1995
Per Day	X		31.8	2022	\$ 10.00	\$ 10.00	N	\$ 10.00	\$ 11.00	0724003	0130		Local Government Act 1995
Per Week	X		31.8	2022	\$ 25.00	\$ 25.00	N	\$ 25.00	\$ 26.00	0724003	0130		Local Government Act 1995
per Month	X		31.8	2023	\$ 50.00	\$ 60.00	N	\$ 60.00	\$ 62.00	0724003	0130		Local Government Act 1995
Per Year	X		31.8	2023	\$ 150.00	\$ 155.00	N	\$ 155.00	\$ 160.00	0724003	0130		Local Government Act 1995
7.1.3 Hawker													
Application	X		31.8	2023	\$ 80.00	\$ 85.00	N	\$ 85.00	\$ 88.00	0724003	0130		Local Government Act 1995

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Renewal 7.2 Water Sampling		X	31.8	2023	\$ 80.00	\$ 85.00	N	\$ 85.00	\$ 88.00	0724003	0130		Local Government Act 1995
7.2.1 Water Sampling (per annum)	X		Taxable under Section 9-5	2023	\$ 113.64	\$ 118.18	Y	\$ 130.00	\$ 134.00	0724002			
7.3 Other Charges - Health													
7.3.1 Liquor Licence (Section 39 Certificates)		X	ATO Private Ruling	2022	\$ 73.00	\$ 73.00	N	\$ 73.00	\$ 75.00	0724003			Cost updated to recover costs to organisation
7.3.2 Application for Registration of Lodging House		X		2022	\$ 120.00	\$ 120.00	N	\$ 120.00	\$ 124.00	0724003			Health Local Laws 2000 & Health (Misc. Prov.) Act 1911
7.3.3 Application for Exemption to Noise Regulations (Section 18)		X			\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	\$ 1,032.00	0724003			Environmental Protection (Noise) Reg 18 (6) (b)
7.3.4 Use of Noise Meter During Event - \$/day or part thereof		X	ATO Private Ruling		\$ 182.00	\$ 182.00	N	\$ 182.00	\$ 188.00	0724003			Regulations 1997 (EPN Regs 1997)
7.3.5 Application for approval of Noise Management Plan - Reg. 14A - Waste Collection/Works		X		2015	\$ 500.00	\$ 500.00	N	\$ 500.00	\$ 500.00	0724003			EPN Regs 1997 Reg 14A (7)
7.3.6 Application for approval of Noise Management Plan - Reg. 16AA - Motor Sport Venue		X		2015	\$ 500.00	\$ 500.00	N	\$ 500.00	\$ 500.00	0724003			EPN Regs 1997 Reg 16AA
7.3.7 Application for approval of Noise Management Plan - Reg. 16 BA - Shooting Venue		X		2015	\$ 500.00	\$ 500.00	N	\$ 500.00	\$ 500.00	0724003			EPN Regs 1997 Reg 16BA
7.3.8 Fee for assessment of application to exceed Noise Reg. standard (Reg. 18A) up-to		X		2015	* Up to \$100,000	* Up to \$100,000	N	* Up to \$100,000	* Up to \$100,000	0724003			EPN Regs 1997

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
													*CEO to estimate the cost of conducting the assessment
							*Fee determined by CEO						
Continued													
7.3.9 Noise Monitoring Fee (Reg. 18G) / year (12 months pro-rata)	X			2015	\$ 5,000.00	\$ 5,000.00	N	\$ 5,000.00	\$ 5,000.00	0724003			EPN Regs 1997 Reg 18G
7.3.10 Application for Exemption to Noise Regulations (Reg. 18) - Late Fee	X			2015	\$ 250.00	\$ 250.00	N	\$ 250.00	\$ 258.00	0724003			EPN Regs 1997
7.3.11 Application for Exemption to Noise Regulations (Reg. 18) - Noise monitoring fee	X			2015	At Cost	At Cost	N	At Cost	At Cost	0724003			EPN Regs 1997
7.3.12 Fee for cost of assessment & processing Reg. 19B (Noise Reg.) application up-to	X			2015	* Up to \$15,000	* Up to \$15,000	N	* Up to \$15,000	* Up to \$15,000	0724003			EPN Regs 1997 Reg 19B (4) *CEO to estimate the cost of assessing and processing the application
								*Fee determined by CEO					
7.3.13 Application for Notifiable Event under Reg. 19D (Noise Reg.) - Late fee	X			2015	\$ 500.00	\$ 500.00	N	\$ 500.00	\$ 500.00	0724003			EPN Regs 1997 Reg 19D (4)
7.3.14 Application for Exemption to Noise Regulations (Reg. 19D) - Noise monitoring fee	X			2015	At Cost	At Cost	N	At Cost	At Cost	0724003			EPN Regs 1997
7.3.15 Application for hairdresser / skin penetration	X			2023	\$ 120.00	\$ 125.00	N	\$ 125.00	\$ 129.00	0724003			Local Government Act 1995

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
7.3.16 Permit to consume alcohol		X		2022	\$ 20.00	\$ 20.00	N	\$ 20.00	\$ 21.00	0724003			Local Government Act 1995
7.3.17 Application for Keeping of Animals		X		2023	\$ -	\$ 125.00	N	\$ 125.00	\$ 129.00	0724003			Health Local Laws 2000 and Local Government Act 1995
7.4 Pet Meat - Health													
N/A													
7.5 Offensive Trades (Fees) - Health													
7.5.1 Slaughterhouses		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.2 Piggeries		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.3 Artificial Manure Depots		X	31.13	2011	\$ 211.00	\$ 211.00	N	\$ 211.00	\$ 211.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.4 Bone Mills		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
Continued													
7.5.5 Places for storing, drying or preserving bones		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.6 Fat melting, fat extracting or tallow melting establishments													

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
7.5.6A Butcher shop and similar	X		31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.6B Larger Establishments	X		31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.7 Blood Drying	X		31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.8 Gut scraping, preparation of sausage skins	X		31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.9 Fellmongeries	X		31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.10 Manure Works	X		31.13	2011	\$ 211.00	\$ 211.00	N	\$ 211.00	\$ 211.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.11 Fish curing establishments	X		31.13	2011	\$ 211.00	\$ 211.00	N	\$ 211.00	\$ 211.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.12 Laundries, Drycleaning establishments	X		31.13	2011	\$ 147.00	\$ 147.00	N	\$ 147.00	\$ 147.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.13 Bone Merchant premises	X		31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
7.5.14 Flock Factories	X		31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.15 Knackeries	X		31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5 Offensive Trades (Fees) - Health													
7.5.16 Poultry Processing establishments	X		31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.17 Poultry Farming	X		31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.18 Rabbit Farming	X		31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.19 Fish processing establishments	X		31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.20 Shellfish and Crustacean processing establishments	X		31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.21 Any other offensive trade not specified	X		31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.6 Public Building - Health													

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
7.6.1 Fee equal to the cost of considering the application up to Standard Fee - 2 (two) hours PEHO	X		31.13	2011	\$ 871.00	\$ 871.00	N	\$ 871.00	\$ 871.00	0724003			Health (Miscellaneous Provisions) Act 1911 Health (Public Build.) Reg. 1992
7.7 Food Hygiene - Health													
7.7.1 Food Act 2008													
Food Premises Notification Fee	X		31.13	2023	\$ 80.00	\$ 85.00	N	\$ 85.00	\$ 88.00	0724003			Food Premises - Food Act 2008
High Risk Food Premises Registration / Assessment Fee	X		31.13	2023	\$ 270.00	\$ 280.00	N	\$ 280.00	\$ 289.00	0724003			Food Act 2008 &
Medium Risk Food Premises Registration / Assessment Fee	X		31.13	2023	\$ 215.00	\$ 220.00	N	\$ 220.00	\$ 227.00	0724003			Local Government Act 1995
Low Risk Food Premises Registration / Assessment Fee	X		31.13	2023	\$ 115.00	\$ 120.00	N	\$ 120.00	\$ 124.00	0724003			Food Act 2008 &
Very Low Risk Food Premises Registration / Assessment Fee	X		31.13	2023	\$ 55.00	\$ 60.00	N	\$ 60.00	\$ 62.00	0724003			Local Government Act 1995
7.7.2 Annual Food Business Fee (Annual Fee)													
High Risk	X		Regulatory	2023	\$ 200.00	\$ 205.00	N	\$ 205.00	\$ 212.00	0724003			Food Act 2008 & Local Government Act 1995
Medium Risk	X		Regulatory	2023	\$ 150.00	\$ 155.00	N	\$ 155.00	\$ 160.00	0724003			Food Act 2008 & Local Government Act 1995

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Multiple Food Area Premises	X		Regulatory	2023	Max \$ 550.00	Max \$ 560.00	N	Max \$560.00	Max \$560.00	0724003			
Low Risk	X		Regulatory	2023	\$ 100.00	\$ 105.00	N	\$ 105.00	\$ 108.00	0724003			Food Act 2008 & Local Government Act 1995
Family Day Care	X		Regulatory	2023	\$ 100.00	\$ 105.00	N	\$ 105.00	\$ 108.00	0724003			Food Act 2008 & Local Government Act 1995
7.7.3 Settlement enquiry of a Food Business	X		31.13	2022	\$ 73.00	\$ 73.00	N	\$ 73.00	\$ 75.00	0724003			Food Act 2008 & Local Government Act 1995
FUNCTION 10 Community Amenities													
10.1 Waste Management													
10.1.1 Waste Charges													
Standard Service - General Waste/Domestic 3 Bin System (Compulsory Service 140l Domestic, 240l Recycling, 240l FOGO)	X		31.14	2023	\$ 246.00	\$ 261.00	N	\$ 261.00	\$ 299.50	1021004			Waste Avoidance & Resource
Option 1 - Alternative Service - Lid Swap - 240l General Waste/Domestic, 240l Recycling, 140l FOGO	X			2023	\$ 246.00	\$ 261.00	N	\$ 261.00	\$ 299.50	1021004			Waste Avoidance & Resource

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Option 2 - Alternative Service – General Waste/Domestic (240l bin replacing the existing 140l bin) ie 3 Bin Collection - All 240l	X			2023	\$ 250.00	\$ 265.00	N	\$ 265.00	\$ 304.00	1021008			Waste Avoidance & Resource
Additional Standard Service - General Waste/Domestic 3 Bin System (Compulsory Service 140l Domestic, 240l Recycling, 240l FOGO)	X		ATO Private Ruling	2023	\$ 246.00	\$ 261.00	N	\$ 261.00	\$ 299.50	1021008			Recovery Act 2007
Domestic 2 Bin System (Compulsory Service 240l General Waste/Domestic, 240l Recycling Only) - Bethanie and Identified Rural Properties Only	X			2023	\$ 224.00	\$ 239.00	N	\$ 239.00	\$ 247.00	1021008			Retaining Current Bin Sizes and Frequencies
Additional Service - General Waste/Domestic 140l	X		ATO Private Ruling	2022	\$ 45.00	\$ 45.00	N	\$ 45.00	\$ 46.00	1021008			ATO Private Ruling
Additional Service – General Waste/Domestic 240l	X			2021	\$ 75.00	\$ 75.00	N	\$ 75.00	\$ 77.00	1021008			

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Additional Service - Recycling 240l	X		ATO Private Ruling	2022	\$ 55.00	\$ 55.00	N	\$ 55.00	\$ 57.00	1021008			ATO Private Ruling
Additional Service - Recycling 140l	X		ATO Private Ruling				N	N/A		1021008			Supply issue
Additional Service – FOGO Waste 240l	X			2021	\$ 120.00	\$ 120.00	N	\$ 120.00	\$ 149.00	1021008			Supply issue
Additional Service – FOGO Waste 140l	X			2021			N	N/A		1021008			
Alternative Waste Services Option 1 - Once Off Lid Swap	X			2021	\$ 50.00	\$ 50.00	N	\$ 50.00	\$ 52.00	1021010			Cash Receipt
Alternative Waste Services Option 2 - Once Off Bin Swap	X			2022	\$ 195.00	\$ 195.00	N	\$ 195.00	\$ 201.00	1021010			Cash Receipt
Additional Services FOGO Waste 240l - Once Off setup fee	X			2022	\$ 80.00	\$ 80.00	N	\$ 80.00	\$ 83.00	1021010			Cash Receipt

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Additional Services Recycling 240l - Once Off setup fee		X		2022	\$ 80.00	\$ 80.00	N	\$ 80.00	\$ 83.00	1021010			Cash Receipt
Additional Services General Waste/Domestic 240l - Once Off setup fee		X		2022	\$ 115.00	\$ 115.00	N	\$ 115.00	\$ 119.00	1021010			Cash Receipt
Additional Service - General Waste/Domestic 140l once off set up fee		X			\$ 115.00	\$ 115.00	N	\$ 115.00	\$ 119.00	1021010			Cash Receipt
Contamination Fee - FOGO bin (charged each time additional action is required)		X		2022	\$ 50.00	\$ 50.00	N	\$ 50.00	\$ 62.00	1021010			Cash Receipt
Continued													
10.1.2 Tipping Fees													
Domestic Refuse - Ute		X		2023	\$ 14.55	\$ 22.73	Y	\$ 25.00	\$ 26.00	1021006	0407		
Small Trailers - not exceeding 1.8m x 1.2m		X		2023	\$ 19.09	\$ 31.82	Y	\$ 35.00	\$ 36.00	1021006	0407		Local Government Act 1995
Large Trailer - Incl Dual Axle, Float, Trailers with sides exceeding 500mm		X		2023	\$ 28.18	\$ 45.45	Y	\$ 50.00	\$ 52.00	1021006	0407		

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
240L Bin (Wheelie Bin)	X			2023	\$ 4.55	\$ 11.82	Y	\$ 13.00	\$ 14.00	1021006	0407		
140L Bin (Wheelie Bin)				2023	\$ -	\$ 8.18	Y	\$ 9.00	\$ 10.00	1021006	0407		New Fee
240L Bin (Wheelie Bin) - Recycling & Cardboard				NEW 2024	\$ -	\$ -	Y	\$ -	\$ 9.00				
140L Bin (Wheelie Bin) - Recycling & Cardboard				NEW 2024	\$ -	\$ -	Y	\$ -	\$ 5.00				
Domestic Greenwaste (1.8m x 1.2m trailer)	X			2023	\$ 14.55	\$ 18.18	Y	\$ 20.00	\$ 21.00	1021006	0407		
Domestic Greenwaste (Dual Axle Trailer or larger)	X			2023	\$ 19.09	\$ 27.27	Y	\$ 30.00	\$ 31.00	1021006	0407		
Refrigeration / Air Conditioner (each)	X			2023	\$ 14.55	\$ 18.18	Y	\$ 20.00	\$ 21.00	1021006	0407		per item
Mattresses (each)	X			2023	\$ 14.55	\$ 50.00	Y	\$ 55.00	\$ 57.00	1021006	0407		per item

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Car Tyres - each	X			2023	\$ 7.27	\$ 9.09	Y	\$ 10.00	\$ 14.00	1021006	0407		
Car Tyres on Rims - each	X			2023	\$ 10.00 \$ -	\$ 13.64 \$ -	Y	\$ 15.00	\$ 23.00	1021006			per item

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Domestic Waste - Tip Pass - 20 x 240L Bin	X			2023	\$ 60.00	\$ 62.00	Y	\$ 68.00	\$ 170.00	1021006	0407		
Domestic Waste - Tip Pass - 10 x Trailer (1.8m x 1.2m)	X			2023	\$ 150.00 \$ -	\$ 155.00 \$ -	Y	\$ 171.00	\$ 430.00	1021006	0407		

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Construction and Demolition Waste (Per Trailer)	X			2023	\$ -	\$ 13.64	Y	\$ 15.00	\$ 50.00	1021006	0407		
E-waste (per large item) / Small items Free	X			2023	\$ -	\$ 9.09	Y	\$ 10.00	\$ 15.00	1021006	0407		
Scrap Steel (clean)				2023	\$ 2.73	\$ 4.55	Y	\$ 5.00	\$ 5.00	1021006	0407		
Waste from Local Community Events								NO CHARGE - Upon	NO CHARGE - Upon written application to Chief Executive Officer				
10.1.3 Recycling Glass Only (per 240l)	X			2023	\$ 4.55	N/A	Y	N/A	N/A	1021006	0407		
Contracts - Can be negotiated with waste collection contractors via negotiations with the Chief Executive Officer or the Chief Executive Officers representative.													
10.1.4 Septic Tank Fees													
Application		X	31.28	2009	\$ 118.00	\$ 118.00	N	\$ 118.00	\$ 118.00	1022002		Regulatory	(Miscellaneous Provisions) Act 1911
Permit to use an apparatus		X		2009	\$ 118.00	\$ 118.00	N	\$ 118.00	\$ 118.00	1022002		Regulatory	Health Regulations (Treat of Sewage) 1974
Inspection		X	ATO Private Ruling	2023	\$ 100.00	\$ 105.00	N	\$ 105.00	\$ 108.00	1022002			ATO Private Ruling

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Search Fee - Septic Tanks	X		31.32	2022	\$ 20.00	\$ 20.00	N	\$ 20.00	\$ 21.00	1022002			Local Government Act 1995 (Miscellaneous Provisions) Act 1911
Local Government Report Fee	X			2014	\$ 118.00	\$ 118.00	N	\$ 118.00	\$ 122.00	1022002		Council	
10.2 Town Planning & Regional Development													
10.2.1 Development Applications													
\$1 - \$50,000	X		31.31		\$ 147.00	\$ 147.00	N	\$ 147.00	\$ 147.00	1026003	0135		
\$50,001 - \$500,000	X		31.31		0.32%	0.32%	N			1026003	0135		\$1,700 + 0.257% for every \$1 in excess of \$500,000
\$500,001 - \$2,500,000	X		31.31		see comments	see comments	N			1026003	0135		\$7,161 + 0.206% for every \$1 in excess of \$2.5 million
\$2,500,001 - \$5,000,000	X		31.31		see comments	see comments	N			1026003	0135		\$12,633 + 0.123% for every \$1 in excess of \$5 million
\$5,000,001 - \$21,500,000	X		31.31		see comments	see comments	N			1026003	0135		
More than 21.5 million	X		31.31		\$ 34,196.00	\$ 34,196.00	N	\$ 34,196.00	\$ 34,196.00	1026003	0135		
Determining a development application has commenced or been carried out	X		31.31		see comments	see comments	N	see comments	see comments	1026003	0135		Fee plus, twice that fee as penalty
Development Applications for 'P' uses in the Landscape Protection Area (Includes incidental development and outbuildings)	X			2016	\$ 147.00	\$ 147.00	N	\$ 147.00	\$ 147.00	1026003	0135		Planning & Development Regs 2009
R-Code Variation (up to 2 variations)	X			2016	\$ 147.00	\$ 147.00	N	\$ 147.00	\$ 147.00	1026003	0135		Planning & Development Regs 2009
R-Code Variation (3 or more variations) - Fee per Variation	X			2021	\$ 73.00	\$ 73.00	N	\$ 73.00	\$ 73.00	1026003	0135		Planning & Development Regs 2009

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Development Application Fees lodgement (Development Assessment Panel)		X			see comments	see comments	N	see comments		Muni/Trust System -		Regulatory	Fees per Schedule 1 - Fees and Applications Planning & Development (Development Assessment Panels) Regs 2011
Continued													
10.2.2 Development Applications - Extractive Industry		X	31.31		\$ 739.00	\$ 739.00	N	\$ 739.00	\$ 739.00	1026003	0135		
Determining a Extractive Industries development application has commenced or been carried out		X	31.31		see comments	see comments	N	see comments		1026003	0135		\$739 plus, \$1,478 as penalty
10.2.3 Subdivision Clearance													
1 - 5 Lots		X	31.31		\$ 73.00	\$ 73.00	N	\$ 73.00	\$ 73.00	1026003	0135		per lot
5 - 195 Lots		X	31.31		see comments	see comments	N			1026003	0135		\$73 per lot for the first 5 lots and then \$35 per lot
10.2.4 More than 195 lots Home Occupation		X	31.31		\$ 7,393.00	\$ 7,393.00	N	\$ 7,393.00	\$ 7,393.00	1026003	0135		
- Initial Fee		X	31.3		\$ 222.00	\$ 222.00	N	\$ 222.00	\$ 222.00	1026003	0135		\$222 plus \$444 penalty
- Initial Application where home occupation has commenced		X	31.3		see comments	see comments	N	see comments		1026003	0135		
10.2.5 Change of Use		X	31.31		\$ 295.00	\$ 295.00	N	\$ 295.00	\$ 295.00	1026003	0135		
- where change has commenced or been carried out		X	32.33		see comments	see comments	N	see comments	see comments	1026003	0135		\$295 plus \$590 penalty Fee set by Planning & Development Act 2005
10.2.6 Town Planning Scheme Amendments & Structure Plans												Regulatory	

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Structure Plans - Including all Advertising Charges and 50% refundable if not advertised; OR	X		31.31	2023	\$ 5,175.00	\$ 5,380.00	N	\$ 5,380.00	\$ 5,380.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Structure Plans - At Cost (Applicant has Option to Pay Fees in Accordance with Planning & Development Regs 2009)	X		31.31	Reviewed 2023	At Cost	At Cost	N	At Cost	At Cost	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Continued													
Modifications to Structure Plan (Post Approval)	X		31.31	2023	\$ 1,725.00	\$ 1,795.00	N	\$ 1,795.00	\$ 1,795.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Basic Amendments	X		31.31	2023	\$ 2,070.00	\$ 2,150.00	N	\$ 2,150.00	\$ 2,150.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Standard Amendments - Including all Advertising Charges and 50% refundable if not advertised; OR	X		31.31	2023	\$ 4,140.00	\$ 4,300.00	N	\$ 4,300.00	\$ 4,300.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Standard Amendments - At Cost (Applicant has Option to Pay Fees in Accordance with Planning & Development Regs 2009)	X			Reviewed 2022	At Cost	At Cost	N	At Cost	At Cost	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Continued Complex Amendments - Including all Advertising Charges and 50% refundable if not advertised; OR	X			2023	\$ 5,175.00	\$ 5,380.00	N	\$ 5,380.00	\$ 5,380.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
	X			Reviewed 2022	At Cost	At Cost	N	At Cost	At Cost	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Local Development Plans (other than required as part of subdivision condition)	X			2023	\$ 1,035.00	\$ 1,075.00	N	\$ 1,075.00	\$ 1,075.00	1026003	0135	Regulatory	Includes all Advertising Charges
	X			2023	\$ 345.00	\$ 360.00	N	\$ 360.00	\$ 360.00	1026003	0135	Regulatory	
Modifications to Local Development Plan once approved													

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Issue of written planning advice	X		31.31		\$ 73.00	\$ 73.00	N	\$ 73.00	\$ 73.00	1026003	0135	Regulatory	
Providing Zoning Certificate	X		31.31		\$ 73.00	\$ 73.00	N	\$ 73.00	\$ 73.00	1026003	0135	Regulatory	
Information Research (per hour) - On Public Record	X		31.31				N	\$ -	\$ -	1026005		Regulatory	
Information Research (per hour) - Not on Public Record	X					\$ 550.00	N	\$ -	\$ -	1026005		Regulatory	
Advertising - Newspaper	X			2023	\$ 440.00		N	\$ 550.00	\$ 550.00	1026005	0045	Regulatory	
Advertising - Sign	X			2021	At Cost	At Cost	N	COST + 10%	COST + 10%	1026005	0045	Regulatory	
Postage	X				At Cost	At Cost	N	COST + 10%	COST + 10%	1026005		Regulatory	
Rural Numbering Sign	X			2023	\$ 45.45	\$ 60.00	N	\$ 60.00	\$ 60.00	1026005		Regulatory	
						\$ 248.00			\$ 248.00				
10.2.7 Council Report (for Other Matters)	X			2023	\$ 240.00		N	\$ 248.00	\$ 248.00	1026005			
10.2.8 Liquor Licence (Section 40 Certificates)	X			2021	\$ 73.00	\$ 73.00	N	\$ 73.00	\$ 73.00	1026003			Div 81, Permit to consume liquor, Liquor Lic Act 1988
10.2.9 Amending Development Approval	X		Ruling	2011	see comments	see comments	N	See Comments	See Comments	1026002			80% of the original application fee up to a maximum of \$295 whichever is the lesser. Fee updated in accordance with
Canceling Development Approval or Removal of Caveat	X			2021	\$ 73.00	\$ 73.00	N	\$ 73.00	\$ 73.00	1026003			
10.2.10 Extension to Term of Approval	X		ATO Private Ruling	2011	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	1026003			ATO Private Ruling
10.3 Cemetery Fees & Charges													
10.3.1 Interments													
Interment of Adult	X			2015	\$ 1,090.91	\$ 1,090.91	Y	\$ 1,200.00	\$ 1,238	1027003	0409		

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Still Borns	X			2014	\$ 318.18	\$ 318.18	Y	\$ 350.00	\$ 361	1027003	0409		
Children under 7 years	X			2014	\$ 500.00	\$ 500.00	Y	\$ 550.00	\$ 568	1027003	0409		
Placement of cremated ashes	X			2015	\$ 272.73	\$ 272.73	Y	\$ 300.00	\$ 310	1027003	0409		
Placement of ashes in gravesite including bronze plaque and standard inscription	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	\$ 464	1027003	0409		
Reservation of Grave Extras	X			2023	\$ 181.82	\$ 272.73	Y	\$ 300.00	\$ 310	1027003	0409		
Without due notice	X			2015	\$ 272.73	\$ 272.73	Y	\$ 300.00	\$ 310	1027003	0409		
Not usual hours	X			2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	\$ 516	1027003	0409		
Public Holidays	X			2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	\$ 516	1027003	0409		
Saturdays	X			2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	\$ 516	1027003	0409		
Sundays	X			2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	\$ 516	1027003	0409		
10.3.2 Plot Fees													
1.8m x 2.75m Extras	X			2023	Free of Charge	\$ 636.36	Y	\$ 700.00	\$ 722	1027003	0409		
First additional 30 cm	X			2023	Free of Charge	\$ 181.82	Y	\$ 200.00	\$ 206	1027003	0409		

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Second additional 30 cm	X			2023	Free of Charge	\$ 181.82	Y	\$ 200.00	\$ 206	1027003	0409		
Third additional 30cm	X			2023	Free of Charge	\$ 181.82	Y	\$ 200.00	\$ 206	1027003	0409		
10.3.3 Reopening Fees and Charges													
Reopening	X			2023	\$ 681.82	\$ 909.09	Y	\$ 1,000.00	\$ 1,032	1027003	0409		
Removing grass / kerbing etc if necessary (per hour)	X				At Cost	At Cost	Y	At Cost	At Cost	1027003	0409		
Exhumation	X			2023	\$ 909.09	\$ 1,363.64	Y	\$ 1,500.00	\$ 1,548	1027003	0409		
10.3.4 Niche Wall													
Reservation for Placement	X			2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	\$ 206	1027003	0409		
Placement in single niche including bronze plaque and standard inscription	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	\$ 464	1027003	0409		
Placement in double niche including bronze plaque and standard inscription	X			2015	\$ 454.55	\$ 454.55	Y	\$ 500.00	\$ 516	1027003	0409		
Placement in double niche including second inscription for double niche plaque	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	\$ 464	1027003	0409		
10.3.5 Rose Garden													
Reservation for Placement	X			2023	\$ 181.82	\$ 272.73	Y	\$ 300.00	\$ 310	1027003	0409		
Placement including bronze plaque and standard inscription	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	\$ 464	1027003	0409		
Placement including bronze plaque and standard inscription, and second reservation	X			2023	\$ 454.55	\$ 545.45	Y	\$ 600.00	\$ 619	1027003	0409		

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Second placement including plaque and standard inscription	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	\$ 464	1027003	0409		
10.3.6 Miscellaneous													
Undertakers Licence - Annual		X	31.4 / ATO Ruling	2015	\$ 200.00	\$ 200.00	N	\$ 200.00	\$ 206	1027004	0132		LGA 1995 & Cemeteries Act 1986
Undertakers Licence - per burial		X	31.4 / ATO Ruling	2023	\$ 30.00	\$ 100.00	N	\$ 100.00	\$ 103	1027004	0132		LGA 1995 & Cemeteries Act 1986
Monumental Masons Annual Fee		X	31.4 / ATO Ruling	2015	\$ 200.00	\$ 200.00	N	\$ 200.00	\$ 206	1027004	0132		LGA 1995 & Cemeteries Act 1986
Permission to construct monument		X	31.4 / ATO Ruling	2015	\$ 100.00	\$ 100.00	N	\$ 100.00	\$ 103	1027004	0132		LGA 1995 & Cemeteries Act 1986
Single Monument Permit (Monumental Masons only)		X	31.4 / ATO Ruling	2015	\$ 100.00	\$ 100.00	N	\$ 100.00	\$ 103	1027004	0132		LGA 1995 & Cemeteries Act 1986
Issue of Grant of Right of Burial		X	31.4 / ATO Ruling	2023	\$ 50.00	\$ 500.00	N	\$ 500.00	\$ 516	1027004	0132		LGA 1995 & Cemeteries Act 1986
Transfer or Copy of Grant of Right of Burial		X	31.4 / ATO Ruling	2023	\$ 25.00	\$ 50.00	N	\$ 50.00	\$ 52	1027004	0132		LGA 1995 & Cemeteries Act 1986
Renewal of Grant of Right of Burial		X	31.4 / ATO Ruling	2023	\$ 100.00	\$ 250.00	N	\$ 250.00	\$ 258	1027004	0132		LGA 1995 & Cemeteries Act 1986
10.4 Environment													
10.4.1 Nil													
FUNCTION 11 Recreation & Culture													
11.1 Public Halls & Civic Centres													
11.1.1 Don Hewison Centre (Hall & Grounds) <i>Building Leased</i>													
11.1.2 Dardanup Hall <i>Complete Facility</i>													
Concessional / Hr (Registered Non Profit, Charitable organisations)	X			2022	\$ 43.64	\$ 43.64	Y	\$ 48.00	\$ 50	1121014	0411		
Day time hire / Hr	X			2022	\$ 56.36	\$ 56.36	Y	\$ 62.00	\$ 64	1121014	0411		

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
- Complete Evening (6pm - 11pm)	X			2022	\$ 286.36	\$ 286.36	Y	\$ 315.00	\$ 325	1121014	0411		5 hrs
- Complete Day (8am - 6pm)	X			2022	\$ 554.55	\$ 554.55	Y	\$ 610.00	\$ 630	1121014	0411		10 hrs
- Complete Day & Night (8am - 11pm)	X			2022	\$ 831.82	\$ 831.82	Y	\$ 915.00	\$ 944	1121014	0411		15 hrs
- Half Day (noon - 6pm)	X			2022	\$ 338.18	\$ 338.18	Y	\$ 372.00	\$ 384	1121014	0411		6 hrs
- Half Day & Night (noon - 11pm)	X			2022	\$ 620.00	\$ 620.00	Y	\$ 682.00	\$ 704	1121014	0411		11 hrs
Continued													
Lessor Hall or Main Hall (& Kitchen) - Dardanup Only													
Concessional / Hr (Registered Non Profit, Charitable organisations)	X			2022	\$ 21.82	\$ 21.82	Y	\$ 24.00	\$ 25	1121014	0411		
Day time hire / Hr	X			2022	\$ 28.18	\$ 28.18	Y	\$ 31.00	\$ 32	1121014	0411		
- Complete Evening (7pm - 11pm)	X			2022	\$ 140.91	\$ 140.91	Y	\$ 155.00	\$ 160	1121014	0411		5 hrs
- Complete Day (8am - 6pm)	X			2022	\$ 281.82	\$ 281.82	Y	\$ 310.00	\$ 320	1121014	0411		10 hrs
- Complete Day & Night (8am - 11pm)	X			2022	\$ 422.73	\$ 422.73	Y	\$ 465.00	\$ 480	1121014	0411		15 hrs
- Half Day (noon - 6pm)	X			2022	\$ 169.09	\$ 169.09	Y	\$ 186.00	\$ 192	1121014	0411		6 hrs
- Half Day & Night (noon - 11pm)	X			2022	\$ 310.00	\$ 310.00	Y	\$ 341.00	\$ 352	1121014	0411		11 hrs
11.1.3 Other Halls													
As set by individual Hall Lessees	X						Y						
Dardanup Community Centre (front section leased)	X				LEASE	LEASE			Leased				
									Leased				
Dardanup Community Centre (rear section only)									Leased				
- Concessional / Hr (Registered Non Profit, Charitable organisations)	X			2022	\$ 21.82	\$ 21.82	Y	\$ 24.00	Leased	1121014	0411		
- Day time hire / Hr	X			2022	\$ 28.18	\$ 28.18	Y	\$ 31.00	Leased	1121014	0411		
11.1.4 Bonds													
Key Bond		X		Reviewed 2022	\$ 40.00	\$ 40.00	N	\$ 40.00	\$ 40	Muni/Trust System - TKEY			Bonds
Hall Bond - Events/Weddings/Birthday Parties		X		Reviewed 2022	\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	\$ 1,000	Muni/Trust System - THIRE02			
Hall Bond - Commercial Use		X		Reviewed 2022	\$ 500.00	\$ 500.00	N	\$ 500.00	\$ 500	Muni/Trust System - THIRE02			Commercial Use
Hall Bond - Community Use/Groups		X		Reviewed 2022	\$ 250.00	\$ 250.00	N	\$ 250.00	\$ 250	Muni/Trust System - THIRE02			Community Use/Groups
Dardanup Community Centre (rear section only)		X		Reviewed 2022	\$ 500.00	\$ 500.00	N	\$ 500.00	Leased	Muni/Trust System - THIRE02			Commercial Use
Dardanup Community Centre (rear section only)		X		Reviewed 2022	\$ 250.00	\$ 250.00	N	\$ 250.00	Leased	Muni/Trust System - THIRE02			Community Use/Groups
11.1.5 Cleaning													
Use of Council Cleaners		X			At Cost	At Cost	Y	(cost+O/H) + GST	(cost+O/H) + GST	1121002			
11.1.6 Eaton Sports Pavilion Hire / Glen Huon Change Rooms Hire													
Eaton Sports Pavilion (excludes Change Rooms)													
Eaton Sports Pavilion - Seasonal Charge		X		2022	\$ 3,000.00	\$ 3,000.00	Y	\$ 3,300.00	\$ 3,406	1121015			
Eaton Sports Pavilion - Occasional Use/Daily Hire Per Hour (20% Discounted Rate for 4 hours)		X		2022	\$ 68.18	\$ 68.18	Y	\$ 75.00	\$ 77	1121015			

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Concessional / Hr (Registered Non Profit, Charitable organisations) - Per Hour	X			2022	\$ 54.55	\$ 54.55	Y	\$ 60.00	\$ 62	1121015			
Meeting Room Hire Only (per Hour)				New 2024				\$ -	\$ 24				
Meeting Room Hire Only - (Registered Non Profit, Charitable organisations)				New 2024				\$ -	\$ 14				
Meeting Room Bond				New 2024					\$ 100				
Glen Huon Change Rooms													
Glen Huon Change Rooms - Seasonal Charge	X			2022	\$ 2,000.00	\$ 2,000.00	Y	\$ 2,200.00	\$ 2,270	1121015			
Glen Huon Change Rooms - Occasional Use/Daily Hire Per Hour	X			2022	\$ 50.00	\$ 50.00	Y	\$ 55.00	\$ 57	1121015			
Concessional / Hr (Registered Non Profit, Charitable organisations) - Per Hour	X			2022	\$ 40.91	\$ 40.91	Y	\$ 45.00	\$ 46	1121015			
Bond (Seasonal Hire, Events, User Agreements)		X		2022	\$ 500.00	\$ 500.00	N	\$ 500.00	\$ 516	Muni/Trust System - THIRE02			
ERC and ECL Car Park Hire													
Car Park Hire - Monday to Friday 8:00am to 3:30pm School Days													
Per Bay Per Year (Calculation based on No of Bays hired per year)				New 2024					\$ 361.25				Per Bay Per Year
Hire of 68 Bays Per Year: \$22,332 Annual Charge for 68 Bays = \$328.41 Per Bay Per Annum (GST Excl)													
11.2 Parks, Gardens and Reserves													
11.2.1 Glen Huon Oval (Use of Oval)													
Bunbury Softball Assoc	X				LEASE	LEASE				1123003	0254		
Glen Huon Oval - Seasonal Charge	X			2022	\$ 2,000.00	\$ 2,000.00	Y	\$ 2,200.00	\$ 2,270	1123003			
Glen Huon Oval - Occasional Use/Daily Hire Per Hour	X			2022	\$ 45.45	\$ 45.45	Y	\$ 50.00	\$ 52	1123003			
Other User Agreements - Extended Use of Reserves (Case by Case Basis)				2022	As per Use Agr	As per Use Agreement				1123003			Agencies
11.2.2 Tennis Courts - Dardanup													
Dardanup Tennis Club	X			Reviewed 2022	\$ 54.55	\$ 54.55	Y	\$ 60.00	\$ 62	1123002			
Court Hire per hour (per court)	X			Reviewed 2022	\$ 13.64	\$ 13.64	Y	\$ 15.00	\$ 15	1123002			
Lights per hour	X			Reviewed 2022	\$ 9.09	\$ 9.09	Y	\$ 10.00	\$ 10	1123002			
11.2.3 Tennis Courts - Eaton													
Court Hire per hour (per court)	X			Reviewed 2022	\$ 13.64	\$ 13.64	Y	\$ 15.00	\$ 15	1123002			
11.2.4 Water / 1000 litres (Standpipe Water)													
Staff call out	X	X	S32 - 285 GST Act GSTR2000/2 5	2009	\$ 15.00 At Cost	\$ 15.00 At Cost	N	\$ 15.00 At Cost	\$ 20 At Cost	1328002	0412		A New Tax System (GST) Act 1999 'GST Act'
11.2.5 Reserves													
SWFL Oval use per Season (per oval)	X			2023	\$ 2,000.00	\$ 2,064.00	Y	\$ 2,270.40	\$ 2,343	1123003	0800		Per Season
11.2.6 Bonds													
Parks Gardens Reserves - Large Events		X		Reviewed 2022	\$ 1,200.00	\$ 1,200.00	N	\$ 1,200.00	\$ 1,200	Muni/Trust System - THIRE03			Bonds

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Parks Gardens Reserves - Small Events		X		Reviewed 2022	\$ 500.00	\$ 500.00	N	\$ 500.00	\$ 500	Muni/Trust System - THIRE03			Bonds
Events on Roads		X		Reviewed 2022	\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	\$ 1,000	Muni/Trust System - THIRE04			Bonds
11.2.7 Event Booking Fees													
Event Booking Fee - Shire Parks or Reserves (Commercial)	X			2023	\$ 162.73	\$ 163.64	Y	\$ 180.00	\$ 186	1123002			Council Policy CP070 Event Application Policy
Event Booking Fee - Shire Parks or Reserves (Not-for-Profit Individual, Community Group or Sporting Club Events or Events supported by the Shire via Policy SDev CP044)	X			2023	\$ 81.36	\$ 81.82	Y	\$ 90.00	\$ 93	1123002			Council Policy CP070 Event Application Policy
11.2.8 Cash in Lieu of Public Open Space													
Public Open Space contributions to Eaton		X		Reviewed 2022	As set by the 'Act'	As set by the 'Act'	N	As set by the 'Act'	As set by the 'Act'	7210123	RESERVE FUND (POS received after 12/9/2020)		Planning & Development Act 1995 s. 154/WAPC Policy 2.3 Public Open Space
Public Open Space contributions to Dardanup		X		Reviewed 2022	As set by the 'Act'	As set by the 'Act'	N	As set by the 'Act'	As set by the 'Act'	7210124	RESERVE FUND (POS received after 12/9/2020)		Planning & Development Act 1995 s. 154/WAPC Policy 2.3 Public Open Space
Public Open Space contributions to Burekup		X		Reviewed 2022	As set by the 'Act'	As set by the 'Act'	N	As set by the 'Act'	As set by the 'Act'	7210125	RESERVE FUND (POS received after 12/9/2020)		Planning & Development Act 1995 s. 154/WAPC Policy 2.3 Public Open Space
11.3 Eaton Recreation Centre													
Eaton Recreation Centre													
Special Promotions & Events - The Chief Executive Officer (or the Chief Executive Officers delegated representative) is permitted to amend fees for special promotions and negotiate fees for special events.													
11.3.1 Memberships													

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Joining Fee	X			2023	\$ 42.73	No Charge	Y	No Charge	\$39	1124003			
Full Membership - Gym, Group Fitness, Cycling, Trainer Support, Casual Shots													
-12 Months	X			2023	\$ 782.73	\$ 802.27	Y	\$ 882.50	Remove (DD Option)	1124007			
-6 Months	X			2023	\$ 470.91	\$ 482.73	Y	\$ 531.00	Remove (DD Option)	1124007			
-3 Months	X			2023	\$ 281.82	\$ 289.09	Y	\$ 318.00	Remove (DD Option)	1124007			
- Fortnightly Direct Debit	X			2023	\$ 31.82	\$ 32.73	Y	\$ 36.00	\$ 36	1124007			
Full Membership - Concession (Pension, Senior, Health Care Card and Student Card) - 10% discount													

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
-12 Months	X			2023	\$ 703.64	\$ 729.55	Y	\$ 802.50	Remove (DD Option)	1124007			
-6 Months	X			2023	\$ 423.64	\$ 439.09	Y	\$ 483.00	Remove (DD Option)	1124007			
-3 Months	X			2023	\$ 253.64	\$ 262.73	Y	\$ 289.00	Remove (DD Option)	1124007			
- Fortnightly Direct Debit	X			2023	\$ 28.18	\$ 29.55	Y	\$ 32.50	\$ 33	1124007			
Full Membership - Shire of Dardanup Residents Aged 80 years and over (residing in the Shire) - 12 Months	X			2022	\$ 47.27	\$ 47.27	Y	\$ 52.00	\$ 55	1124007			
Gym or Group Fitness Only Membership													
-12 Months	X			2023	\$ 703.64	\$ 729.55	Y	\$ 802.50	Remove (DD Option)	1124007			

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
-6 Months	X			2023	\$ 423.64	\$ 439.09	Y	\$ 483.00	Remove (DD Option)	1124007			
-3 Months	X			2023	\$ 253.64	\$ 262.73	Y	\$ 289.00	Remove (DD Option)	1124007			
-Fortnightly Direct Debit	X			2023	\$ 28.18	\$ 29.55	Y	\$ 32.50	Remove (Consolidate to Full access only)ption)	1124007			
Gym or Group Fitness Only Membership - Concession (Pension, Senior, Health Care Card and Student Card) - 10% discount													
-12 Months	X			2023	\$ 633.64	\$ 663.18	Y	\$ 729.50	Remove (DD Option)	1124007			
-6 Months	X			2023	\$ 376.36	\$ 399.09	Y	\$ 439.00	Remove (DD Option)	1124007			
-3 Months	X			2023	\$ 225.45	\$ 239.09	Y	\$ 263.00	Remove (DD Option)	1124007			
-Fortnightly Direct Debit	X			2023	\$ 24.55	\$ 26.82	Y	\$ 29.50	Remove (Consolidate to Full access only)ption)	1124007			
Special Population Membership - Fit Over 50, Teenfit and Youth Memberships - 20% discount													

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
-12 Months	X			2023	\$ 625.45	\$ 641.82	Y	\$ 706.00	Remove (DD Option)	1124007			
-6 Months	X			2023	\$ 376.36	\$ 386.36	Y	\$ 425.00	Remove (DD Option)	1124007			
- Fortnightly Direct Debit	X			2023	\$ 24.55	\$ 26.36	Y	\$ 29.00	\$ 29.00	1124007			
Continued													
FIFO Full Membership													
-12 Months	X			2023	\$ 312.73	\$ 320.91	Y	\$ 353.00	Remove (DD Option)	1124007			Fee derived by 50% discount on upfront Off Peak/Special Population Membership with roster having to be supplied at sign up.
-6 Months	X			2023	\$ 207.27	\$ 193.18	Y	\$ 212.50	Remove (DD Option)	1124007			
- Fortnightly Direct Debit	X			2023	\$ 12.73	\$ 13.18	Y	\$ 14.50	\$ 16.00	1124007			
Corporate Rate Full Membership - 15% Discount													
-12 Months	X			2023	\$ 664.55	\$ 681.82	Y	\$ 750.00	Remove (DD Option)	1124007			

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES														
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments	
	Taxed	Free						&	&					
								CHARGES	CHARGES					
								2023/24	2024/25					
-6 Months	X			2023	\$ 400.00	\$ 410.45	Y	\$ 451.50	Remove (DD Option)	1124007			Fee derived from 15% discount on full membership when 5 or more join from the same organisation.	
-3 Months	X			2023	\$ -	\$ 245.91	Y	\$ 270.50	Remove (DD Option)	1124007				
- Fortnightly Direct Debit	X			2023	\$ 25.45	\$ 27.73	Y	\$ 30.50	\$ 31.00	1124007				
CORPORATE Gym or Group Fitness Only Membership - 15% discount														
-12 Months	X			2023	\$ -	\$ 620.00	Y	\$ 682.00	Remove (DD Option)	1124007				
-6 Months	X			2023	\$ -	\$ 372.73	Y	\$ 410.00	Remove (DD Option)	1124007				
-3 Months	X			2023	\$ -	\$ 223.18	Y	\$ 245.50	Remove (DD Option)	1124007				
-Fortnightly Direct Debit	X			2023	\$ -	\$ 25.00	Y	\$ 27.50	Remove (Consolidate to Full access only)ption	1124007				

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Corporate PLUS Full Membership – 20% Discount – 12 Months	X			2023	\$ -	\$ 641.82	Y	\$ 706.00	Remove 20% corporate offering Remove (DD Option)	1124007			
– 6 Months	X			2023	\$ -	\$ 386.36	Y	\$ 425.00	Remove (DD Option)	1124007			Fee derived from 20% discount on full membership when 5 or more join from the same organisation.
– 3 Months	X			2023	\$ -	\$ 231.36	Y	\$ 254.50	Remove (DD Option)	1124007			
– Fortnightly Direct Debit	X			2023	\$ -	\$ 26.36	Y	\$ 29.00	Remove	1124007			
CORPORATE PLUS Gym or Group Fitness Only Membership – 20% discount									Remove 20% corporate offering				
– 12 Months	X			2023	\$ -	\$ 583.64	Y	\$ 642.00	Remove (DD Option)	1124007			
– 6 Months	X			2023	\$ -	\$ 351.36	Y	\$ 386.50	Remove (DD Option)	1124007			
– 3 Months	X			2023	\$ -	\$ 210.45	Y	\$ 231.50	Remove (DD Option)	1124007			
– Fortnightly Direct Debit	X			2023	\$ -	\$ 23.64	Y	\$ 26.00	Remove	1124007			
<i>* Members who have maintained 10 years consecutive membership receive a 10% discount on their applicable membership rate</i>													
Fitness Centre													

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Casual Gym Entry	X			2022	\$ 17.27	\$ 17.27	Y	\$ 19.00	\$ 19.00	1124003			
Casual Gym Entry - Concession: Senior / Full Time Student	X			2022	\$ 15.45	\$ 15.45	Y	\$ 17.00	\$ 17.00	1124003			
Group Fitness - 30 to 60 Minute Class	X			2022	\$ 17.27	\$ 17.27	Y	\$ 19.00	\$ 19.00	1124004			
Group Fitness - Concession - Senior / Full Time Student - 30 to 60 Minute Class	X			2022	\$ 15.45	\$ 15.45	Y	\$ 17.00	\$ 17.00	1124004			
Group Fitness 10 Visit Pass: 30 to 60 Minute Class	X			2023	\$ 151.82	\$ 155.45	Y	\$ 171.00	Remove	1124004			
Group Fitness 10 Visit Pass - Concession: 30 to 60 Minute Class	X			2023	\$ 136.36	\$ 139.09	Y	\$ 153.00	Remove	1124004			
Second Class (Back to Back)	X			2022	\$ 9.09	\$ 9.09	Y	\$ 10.00	Remove	1124004			
Fit Over 50 Session	X			2022	\$ 9.09	\$ 9.09	Y	\$ 10.00	\$ 12.50	1124003			
Fit Over 50 Appraisal/Programme - Non Member	X			2022	\$ 40.91	\$ 40.91	Y	\$ 45.00	Remove	1124003			
Fit Over 50 - 10 Pass	X			2023	\$ 75.45	\$ 81.82	Y	\$ 90.00	Remove	1124003			
Fitness Appraisal/Assessment + Program	X			2022	\$ 51.82	\$ 51.82	Y	\$ 57.00	\$ 59.00	1124003			
Youth/Teen Fitness Session (formerly Junior Fitness Sessions)	X			2022	\$ 9.09	\$ 9.09	Y	\$ 10.00	\$ 12.00	1124004			
Youth/Teen Fitness Session - 10 Pass	X			2022	\$ 76.36	\$ 76.36	Y	\$ 84.00	\$ 99.00	1124004			
Personal Training													
Personal Training (30 Minutes)	X			2023	\$ -	\$ 40.91	Y	\$ 45.00	\$ 48.00	1124004			
Personal Training (45 Minutes)	X			2023	\$ 49.09	\$ 49.09	Y	\$ 54.00	\$ 58.00	1124004			
Personal Training (1 Hour)	X			2023	\$ 65.45	\$ 65.45	Y	\$ 72.00	\$ 72.00	1124004			
Personal Training 5 Pass (30 Minutes)	X			2023	\$ 187.27	\$ 194.55	Y	\$ 214.00	\$ 228.00	1124004			
Personal Training 5 Pass (45 Minutes)	X			2023	\$ 222.73	\$ 233.18	Y	\$ 256.50	\$ 276	1124004			
Personal Training 5 Pass (1 Hour)	X			2023	\$ 304.55	\$ 310.91	Y	\$ 342.00	\$ 342	1124004			

Continued

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Personal Training 10 Pass (30 Minutes)	X			2023	\$ 328.18	\$ 368.18	Y	\$ 405.00	\$ 432	1124004			
Personal Training 10 Pass (45 Minutes)	X			2023	\$ 398.18	\$ 441.82	Y	\$ 486.00	\$ 522	1124004			
Personal Training 10 Pass (1 Hour)	X			2023	\$ 561.82	\$ 589.09	Y	\$ 648.00	\$ 648	1124004			
Personal Training 20 Pass (30 Minutes)	X			2023	\$ -	\$ 654.55	Y	\$ 720.00	\$ 816	1124004			
Personal Training 20 Pass (45 Minutes)	X			2023	\$ -	\$ 785.45	Y	\$ 864.00	\$ 986	1124004			
Personal Training 20 Pass (1 Hour)	X			2023	\$ -	\$ 1,047.27	Y	\$ 1,152.00	\$ 1,224	1124004			
Small Group Freestyle Gym Programs	X			2022	\$ 17.27	\$ 17.27	Y	\$ 19.00	\$ 20	1124004			
Evolt Body Scan	X			2022	\$ 23.64	\$ 23.64	Y	\$ 26.00	\$ 27	1124003			
Evolt Body Scan	X			2022	\$ 37.27	\$ 37.27	Y	\$ 41.00	\$ 42	1124003			
<i>*Personal Training - additional participants plus \$20 per hour</i>													
Continued													
11.3.2 Crèche													
Crèche 10 Session Pass - Member	X			2022	\$ 23.64	\$ 23.64	Y	\$ 26.00	\$ 55	1124013			

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Crèche 10 Session Pass - Casual	X			2022	\$ 32.73	\$ 32.73	Y	\$ 36.00	\$ 65	1124013			
Crèche Single Session Pass (Per Child) - Members	X			2022	\$ 3.64	\$ 3.64	Y	\$ 4.00	\$ 6	1124013			
Crèche Single Session Pass (Per Child) - Non members	X			2022	\$ 4.55	\$ 4.55	Y	\$ 5.00	\$ 7	1124013			
11.3.3 Administration													
Replacement Membership Access Device	X			2022	\$ 19.09	\$ 19.09	Y	\$ 21.00	\$ 21	1124003			
Administration Fee - Forfeit Fee	X			2023	\$ 23.64	\$ 18.18	Y	\$ 20.00	\$ 20	1124003			
Direct Debit Rejection Fee	X			2023	\$ 16.36	\$ 10.91	Y	\$ 12.00	\$ 12	1124003			
11.3.4 Facility Hire / Hour													
Board Room (Per Hour)	X			2023	\$ -	\$ 12.00	Y	\$ 13.20	\$ 15	1124006	0413		
Meeting Room One (Per Hour)	X			2022	\$ 19.09	\$ 19.09	Y	\$ 21.00	\$ 30	1124006	0413		
Meeting Room Two (Per Hour)	X			2022	\$ 37.27	\$ 37.27	Y	\$ 41.00	Remove	1124006	0413		
Multi-purpose Fitness Studio (Per Hour) (Inc outdoor area if required)	X			2022	\$ 37.27	\$ 37.27	Y	\$ 41.00	\$ 45	1124006	0413		
Spin Room (Per session) (incl 16 Bikes)	X			2022	\$ 65.45	\$ 65.45	Y	\$ 72.00	\$ 75	1124006	0413		
Servery	X			2023	\$ 19.09	\$ 19.55	Y	\$ 21.50	\$ 22	1124006	0413		
Court Hire - OFF PEAK	X			2022	\$ 37.27	\$ 37.27	Y	\$ 41.00	\$ 44	1124005	0414		
Court Hire - PEAK	X			2022	\$ 50.91	\$ 50.91	Y	\$ 56.00	\$ 59	1124005	0414		
Half Court Hire - OFF PEAK	X			2022	\$ 23.64	\$ 23.64	Y	\$ 26.00	\$ 28	1124005	0414		
Half Court Hire - PEAK <i>Note: Peak = after 4:00pm Monday to Friday</i>	X			2022	\$ 31.82	\$ 31.82	Y	\$ 35.00	\$ 38	1124005	0414		
Grandstand (per tier)	X			2023	\$ 60.91	\$ 62.45	Y	\$ 68.70	\$ 75	1124003			
Competition Events Package (per court)	X			2023	\$ 28.18	\$ 28.91	Y	\$ 31.80	\$ 33	1124005	0414		
11.3.4 Facility Hire / Hour													

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
<i>Competition Events Package = score bench with 2 seats, 2 team low benches, court seating and coordinators counter (with the hire of 2 or more courts)</i>													
Chair Hire (Per Chair)	X			2022	\$ 0.45	\$ 0.45	Y	\$ 0.50	\$ 1	1124003			
BBQ	X			2023	\$ 20.91	\$ 21.45	Y	\$ 23.60	\$ 24	1124003			
Hire of Table Cloths or Trestle Table (per Table)	X			2023	\$ 5.45	\$ 5.59	Y	\$ 6.15	\$ 6	1124003			
Data Projector (per Hour) min charge of 4 hours	X			2023	\$ 7.27	\$ 7.45	Y	\$ 8.20	\$ 8	1124003			
Bouncy Castle (Per Use)	X			2023	\$ 121.82	\$ 124.91	Y	\$ 137.40	\$ 142	1124005	0414		
Hire with Alcohol													
Local Organisation (Per hour)	X			2023	\$ 47.27	\$ 47.55	Y	\$ 52.30	\$ 54	1124003			
Local Organisation (Not for profit - 10% off normal fee)	X			2023	\$ 42.73	\$ 43.14	Y	\$ 47.45	\$ 49	1124003			
Hire - Additional Rubbish Fee (per rubbish bin)	X			2022	At Cost	At Cost	Y	At Cost	At Cost	1124003			
Continued													
Facility Hire / Hour (Registered Non Profit / Charitable Organisations) *													
* 10% Discount Included													
Board Room (Per Hour)	X			2023	\$ -	\$ 10.91	Y	\$ 12.00	\$ 14	1124006	0413		
Meeting Room One Single (Per Hour)	X			2022	\$ 17.27	\$ 17.27	Y	\$ 19.00	\$ 27	1124006	0413		
Meeting Room Two Double (Per Hour)	X			2022	\$ 33.64	\$ 33.64	Y	\$ 37.00		1124006	0413		
Multi-purpose Function +Group Fitness Studio Room (Per Hour) (Inc outdoor area if required)	X			2023	\$ 38.18	\$ 33.64	Y	\$ 37.00	\$ 41	1124006	0413		
Spin Room (Per session) (incl 16 Bikes)	X			2022	\$ 59.09	\$ 59.09	Y	\$ 65.00	\$ 68	1124006	0413		
Servery	X			2023	\$ 17.27	\$ 17.77	Y	\$ 19.55	\$ 20	1124006	0413		
Court Hire - OFF PEAK	X			2022	\$ 33.64	\$ 33.64	Y	\$ 37.00	\$ 39	1124005	0414		
Court Hire - PEAK	X			2022	\$ 45.45	\$ 45.45	Y	\$ 50.00	\$ 53	1124005	0414		

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Half Court Hire - OFF PEAK	X			2022	\$ 21.82	\$ 21.82	Y	\$ 24.00	\$ 25	1124005	0414		
Half Court Hire - PEAK	X			2022	\$ 29.09	\$ 29.09	Y	\$ 32.00	\$ 35	1124005	0414		
<i>Note: Peak = after 4:00pm Monday to Friday</i>													
11.3.5 Sports & Programmes													
Casual Shots- Single Entry	X			2022	\$ 4.55	\$ 4.55	Y	\$ 5.00	\$ 5	1124003			
Casual Shots- 10 Pass	X			2023	\$ 34.55	\$ 40.91	Y	\$ 45.00	\$ 46	1124003			
- 3 Month Pass	X			2023	\$ 75.45	\$ 77.27	Y	\$ 85.00	\$ 88	1124003			
- 6 Month Pass	X			2023	\$ 136.36	\$ 138.18	Y	\$ 152.00	\$ 157	1124003			
Vacation Care per Day		X		2022	\$ 56.36	\$ 56.36	N	\$ 62.00	\$ 70	1124012			Vacation Care Programme After 5.45pm but before 5.59pm \$16.00 per every 5 minutes after 6.00pm Per Invoice Request
Vacation Care After Hours Late Fee - After 5.45pm		X		2022	\$ 10.00	\$ 10.00	N	\$ 11.00	\$ 11	1124012			
Vacation Care After Hours Late Fee - After 6.00pm - charge every 5 minutes or part thereof		X			\$ 14.55	\$ 14.55	N	\$ 16.00	\$ 16	1124012			
Administration Fee - Late Payment Fee Clinics (Hour)	X	X		2022	\$ 19.09	\$ 19.09	N	\$ 21.00	\$ 21	1124012			
				2022	\$ 10.00	\$ 10.00	Y	\$ 11.00	\$ 12	1124004			
Birthday Parties (per child, minimum of 12 - 2 hour party - Inc catering)	X			2022	\$ 17.27	\$ 17.27	Y	\$ 19.00	\$ 20	1124004			
<i>Other Programmes to be calculated on programme schedule</i>													
Daytime Casual Game Fee													
- Casual Game Fee	X			2022	\$ 8.18	\$ 8.18	Y	\$ 9.00	\$ 9	1124003			

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Night programmes per Team													
- Registration (New Teams)	X			2022	\$ 47.27	\$ 47.27	Y	\$ 52.00	\$ 54	1124004			
- Registration (Ongoing Team)	X			2022	\$ 28.18	\$ 28.18	Y	\$ 31.00	\$ 32	1124004			
- Registration Junior Team (New)	X			2022	\$ 42.73	\$ 42.73	Y	\$ 47.00	\$ 49	1124004			
- Registration Junior Team (Ongoing)	X			2022	\$ 23.64	\$ 23.64	Y	\$ 26.00	\$ 27	1124004			
- Fee per Game - Netball	X			2022	\$ 56.36	\$ 56.36	Y	\$ 62.00	\$ 64	1124004			
- Fee per Game - Basketball	X			2022	\$ 56.36	\$ 56.36	Y	\$ 62.00	\$ 64	1124004			
- Fee per Game - Futsal	X			2022	\$ 51.82	\$ 51.82	Y	\$ 57.00	\$ 59	1124004			
- Fee per Game - Junior	X			2022	\$ 42.73	\$ 42.73	Y	\$ 47.00	\$ 49	1124004			
- Fee per Game - Basketball 3 on 3	X			2022	\$ 37.27	\$ 37.27	Y	\$ 41.00	\$ 42	1124004			
Forfeit Fees													
48 Hours notice (Game fee only)	X				At Cost	At Cost		At Cost	At Cost	1124004			
24 Hours notice (Game fee + Other teams fee)	X				At Cost	At Cost		At Cost	At Cost	1124004			
No Show (Game fee + other teams fee + admin fee)	X				At Cost	At Cost		At Cost	At Cost	1124004			
Day Programme per Team													
- Registration (New Teams)	X			2022	\$ 32.73	\$ 32.73	Y	\$ 36.00	\$ 38	1124004			
- Registration (Ongoing Team)	X			2022	\$ 19.09	\$ 19.09	Y	\$ 21.00	\$ 24	1124004			
- Fee per Game	X			2022	\$ 40.00	\$ 40.00	Y	\$ 44.00	\$ 48	1124004			
Staff Costs - Centre Supervisor* / Cleaner	X			2022	\$ 56.36	\$ 56.36	Y	\$ 62.00	\$ 64	1124014			
Staff Costs - Group Fitness Instructor	X			2022	\$ 75.45	\$ 75.45	Y	\$ 83.00	\$ 86	1124014			
Staff Costs - Security Call Outs	X			2022	At Cost	At Cost	Y	At Cost	At Cost	1124014			
<i>*After Hours Centre Supervisor charges per Area:</i>													
<i>Hire 1 Area = 100% of Rate</i>													
<i>Hire 2 Areas = 50% of Rate</i>													
<i>Hire 3 Areas = No Charge</i>													
<i>Note, 1 Court is equal to 1 Area.</i>													
11.3.6 Signage (Charge per annum or pro rata)													
Wall 1200 x 1200	X			2022	\$ 280.91	\$ 280.91	Y	\$ 309.00	\$ 320	1124011			
Wall 2400 x 1200	X			2022	\$ 328.18	\$ 328.18	Y	\$ 361.00	\$ 375	1124011			
Wall 2400 x 1800	X			2022	\$ 374.55	\$ 374.55	Y	\$ 412.00	\$ 425	1124011			
Wall 2400 x 2400	X			2022	\$ 468.18	\$ 468.18	Y	\$ 515.00	\$ 530	1124011			

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Corporate Plus Annual Fee	X			2023	\$ -	\$ 409.09	Y	\$ 450.00	\$ 450	1124011			Annual fee for approved organisation who sign a sponsorship agreement that includes corporate plus membership for their employees in addition to above signage prices
11.3.7 Overnight Accommodation Charges (Per Night)													
Up to 25 people	X			2023	\$ 280.91	\$ 284.55	Y	\$ 313.00	\$ 350	1124006			
Additional per person rate - 26 to 50	X			2023	\$ 10.00	\$ 10.45	Y	\$ 11.50	\$ 12	1124006			
Additional per person rate - 51 to 75	X			2023	\$ 9.09	\$ 9.55	Y	\$ 10.50	\$ 11	1124006			
Additional per person rate 76 and over	X			2023	\$ 8.18	\$ 8.64	Y	\$ 9.50	\$ 10	1124006			
11.4 Libraries													
11.4.1 Internet & Wi-Fi Access													
Internet & Wi-Fi Access	X			2007	No Charge	No Charge	Y	No Charge	No Charge				
11.4.2 Miscellaneous													
Lost / Damaged Items - Replacement Headphones (per set)	X	X	ATO Private Ruling	2018	\$ 2.73	\$ 2.73	N	At Cost	At Cost	1126003	0415		ATO Private Ruling
							Y	\$ 3.00	\$ 3.50	1126004			
11.4.3 Printing & Copying Costs													
A4 Black & White	X			Reviewed 2022	\$ 0.27	\$ 0.27	Y	\$ 0.30	\$ 0.30	1126004			
A4 Colour	X			Reviewed 2022	\$ 0.91	\$ 0.91	Y	\$ 1.00	\$ 1.00	1126004			

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
A3 Black & White	X			Reviewed 2022	\$ 0.55	\$ 0.55	Y	\$ 0.60	\$ 1.00	1126004			
A3 Colour	X			Reviewed 2022	\$ 1.82	\$ 1.82	Y	\$ 2.00	\$ 2.00	1126004			
11.4.4 Laminating Costs													
A4	X			Reviewed 2022	\$ 1.36	\$ 1.36	Y	\$ 1.50	\$ 2.00	1126004			
A3	X			Reviewed 2022	\$ 2.73	\$ 2.73	Y	\$ 3.00	\$ 3.00	1126004			
11.4.5 Book Sale													
Used Magazines	X			Reviewed 2022	\$ 0.45	\$ 0.45	Y	\$ 0.50	\$ 1.00	1126004			
Used Books (Paperback)	X			Reviewed 2022	\$ 0.91	\$ 0.91	Y	\$ 1.00	\$ 1.00	1126004			
Used Books (Hardcover)	X			Reviewed 2022	\$ 1.82	\$ 1.82	Y	\$ 2.00	\$ 2.00	1126004			
Used DVDs	X			Reviewed 2022	\$ 1.82	\$ 1.82	Y	\$ 2.00	\$ 2.00	1126004			
FUNCTION 12 Transport													
12.1 Transport													
12.1.1 Special Series Number Plates	X			2023	\$ 374.55	\$ 387.00	Y	\$ 425.70	\$ 439.00	1223001			
12.1.2 Verge Inspection Fee - Single Dwelling (Residential)		X		2023	\$ 260.00	\$ 268.00	N	\$ 268.00	\$ 277.00	1424003			
Verge Inspection Fee - Multiple Dwelling (Residential)		X		2023	\$ 260.00	\$ 268.00	N	\$ 268.00	\$ 277.00	1424003			
Verge Inspection Fee - Commercial / Industrial		X		2023	\$ 260.00	\$ 268.00	N	\$ 268.00	\$ 277.00	1424003			
12.1.3 Contribution for Pathways - Developers		X			See Comments	See Comments	N	See Comments	See Comments	7210106	RESERVE FUND		\$51.88 / m2

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
								\$	\$				
Contribution to Works - West Dardanup Structure Plan	X		2016	\$ 420.00	\$ 420.00	N	\$ 420.00	\$ 530.00	7210106	RESERVE FUND		per lot	
Contribution for Roads & Upgrades - Developers (Policy E6.21)	X		2016	\$ 5,110.00	\$ 5,110.00	N	\$ 5,110.00	\$ 6,449	7210106	RESERVE FUND		per lot	
Contribution for Road Safety - Heavy Haulage on Local Roads - per Permit	X		2017	\$ 300.00	\$ 300.00	N	\$ 300.00	\$ 300	7210129	RESERVE FUND			

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Overflow site - per site - As per regulations	X		31.6		\$ 1.50	\$ 1.50	N	\$ 1.50	\$ 1.50	1322003	0133	Regulatory	Caravan & Camping Act
Additional fee for renewal after expiry	X		31.6	2014	\$ 20.00	\$ 20.00	N	\$ 20.00	\$ 20.00	1322003	0133	Regulatory	Caravan & Camping Act
Temporary licence: Pro rata as per application	X		31.6	2014	\$ 100.00	\$ 100.00	N	min. \$100.00	min. \$100.00	1322003	0133	Regulatory	Caravan & Camping Act
Transfer of Licence	X		31.6		\$ 100.00	\$ 100.00	N	\$ 100.00	\$ 100.00	1322003	0133	Regulatory	Caravan & Camping Act
13.1.2 Building Control													
Uncertified Application for a Building Permit (min \$110.00)	X		31.8	2019	0.32%	0.32%	N	0.32%	0.32%	1323004		Regulatory	Building Act 2011 - s. 16(1)
Certified Building Permit Class 1 or 10 (min \$110.00)	X		31.8	2019	0.19%	0.19%	N	0.19%	0.19%	1323004		Regulatory	Building Act 2011
Certified Building Permit Class 2-9 (min \$110.00)	X		31.8	2019	0.09%	0.09%	N	0.09%	0.09%	1323004		Regulatory	Building Act 2011
Demolition Permit Class 1 or 10	X		31.8	2021	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 16(1)
Demolition Permit Class 2 - 9 (for each story of building)	X		31.8	2021	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 16(1)
Application to extend the time during which a building or demolition permit has effect	X		31.8	2021	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 32(3)(f)
Application for an Occupancy Permit for a completed building	X		31.8	2021	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 46
Application for a temporary Occupancy Permit for an incomplete building	X		31.8	2021	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 47
Application for modification of an Occupancy Permit for additional use of a building on a temporary basis	X		31.8	2021	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 48

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SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
Application for a replacement Occupancy Permit for permanent change of the building's use or classification	X		31.8	2021	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 49
Occupancy Permit for a building in respect of which unauthorised work has been done (min \$110.00)	X		31.8	2019	0.18%	0.18%	N	0.18%	0.18%	1323004		Regulatory	Not less than \$110.00 - s. 51(2)
Building Approval Certificate for a building in respect of which unauthorised work has been done (min \$110.00)	X		31.8	2019	0.38%	0.38%	N	0.38%	0.38%	1323004		Regulatory	Not less than \$110.00 - s. 51(3)
Application for a replacement Occupancy Permit for permanent change of the building's classification	X		31.8	2021	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 52(1)
Application for a Building Approval Certificate for an existing building where unauthorised work has not been done	X		31.8	2021	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 52(2)
Application to extend the time during which a Building Approval Certificate has effect	X		31.8	2021	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 65(3)(a)
Application for Amendment to a Building Permit	X		31.8	2021	\$ 110.00	\$ 110.00	N	\$ 110.00	\$ 110.00	1323004		Regulatory	Same calculation as for Building Permit based on change to contract value (but not less than \$110.00)
13.1.2 Building Control Search Fee / Copy of Building Plans	X			2023	\$ 45.00	\$ 50.00	N	\$ 50.00	\$ 52.00	1323002			
Swimming Pool Inspection Levy per 4 Years	X		ATO Private Ruling	2023	\$ 120.00	\$ 140.00	N	\$ 140.00	\$ 144.00	1323008		Regulatory	Building Regs 2012/Inspection Fee per 4 Years

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
- Swimming Pool 4 Yearly Inspection (Annual Fee)				2023	\$ 30.00	\$ 35.00	N	\$ 35.00	\$ 36	1323008		Regulatory	25% of Swimming Pool Levy raised annually
- Swimming Pool Barrier Inspection Fee (one-off pool barrier inspection fee for all proposed new pools) New 2024								\$ 145.00					
13.1.3 Extractive Industries									\$ 1,500.00				
Application Annual licence & renewal fees	X		31.8		\$ 250.00	\$ 250.00	N	\$ 250.00		1328001	0134		Local Government Act 1995 / Local Law

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
								\$ 1,000.00					
- less than 1 hectare	X		31.8		\$ 125.00	\$ 125.00	N	\$ 125.00	\$ 1,500.00	1328001	0134		Local Government Act 1995
- more than 1 less than 5 hectare	X		31.8		\$ 250.00	\$ 250.00	N	\$ 250.00		1328001	0134		Local Government Act 1995

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
								\$ 2,000.00					
- greater than 5 hectares	X		31.8		\$ 375.00	\$ 375.00	N	\$ 375.00	\$ 500.00	1328001	0134		Local Government Act 1995
Licence transfer fee	X		31.8		\$ 50.00	\$ 50.00	N	\$ 50.00		1328001	0134		Local Government Act 1995

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
								\$ 15,000.00					
Rehabilitation Bond - Amount per Hectare		X		2021	see comments	see comments	N	see comments		Muni/Trust System - TREHAB			\$5,000 per hectare
FUNCTION 14 Other Property & Services													
14.1 Private Works													
14.1.1 Plant (per hour or part thereof)													
Graders	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	COST + 25%, + GST	1421001	0416		GST Rate 10%
Loaders	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	COST + 25%, + GST	1421001	0416		
Trucks - 8 Tonne	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	COST + 25%, + GST	1421001	0416		
Tractors - with attachments	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	COST + 25%, + GST	1421001	0416		
Utilities - 1 Tonne	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	COST + 25%, + GST	1421001	0416		
Steel Roller	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	COST + 25%, + GST	1421001	0416		
Multi-Tyre Roller	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	COST + 25%, + GST	1421001	0416		
MR WA & DEC													
Graders	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	COST + 10%, + GST	1421001			
Loaders	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	COST + 10%, + GST	1421001			
Trucks - 8 Tonne	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	COST + 10%, + GST	1421001			
Tractors - with attachments	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	COST + 10%, + GST	1421001			
Utilities - 1 Tonne	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	COST + 10%, + GST	1421001			
Cement Mixer	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	COST + 10%, + GST	1421001			
Water Pump	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	COST + 10%, + GST	1421001			
Plate Compactor	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	COST + 10%, + GST	1421001			
Road Sweeper - Trailer	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	COST + 10%, + GST	1421001			
14.1.2 Employees													
Supervision Fees - Part Supervision		X			1.5%	1.5%	N	1.5%	1.5%	1424002	0420		GST Exempt
Supervision Fees - Full Supervision		X			3.00%	3.00%	N	3.00%	\$ 0	1424002	0420		
Works	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	COST + 25%, + GST	1421001			
Works - MRWA / DEC	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	COST + 10%, + GST	1421001			
FUNCTION 14 Other Property & Services													
14.2 Administration													
14.2.1 Officer Charge Rates / Hour													
Chief Executive Officer	X			2023	\$ 272.73	\$ 278.00	Y	\$ 305.80	\$ 316	1422004	1422004		
Director	X			2023	\$ 254.55	\$ 260.00	Y	\$ 286.00	\$ 295	1424003	1424003		
Manager	X			2023	\$ 172.73	\$ 176.00	Y	\$ 193.60	\$ 200	1422004	1422004		

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				
								DELETE					
Commercial Event <5000 people		X		2011	\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	DELETE	1424005			
Commercial Event >5000 people		X		2011	\$ 12,000.00	\$ 12,000.00	N	\$ 12,000.00	DELETE	1424006			
Approval of Traffic Management Plans (Excludes Shire sourced works or subdivision works).				New 2024					\$ 120.00				
14.2.4 Designated Area Migration Agreement (DAMA) Application Fee		X		2021	\$ 250.00	\$ 250.00	Y	\$ 275.00	\$ 284.00	1422004	1422004		
14.2.5 Administration Building - Eaton													
Library - Yarri Room (6 people). (Per/hr)				New 2024					\$ 24.00				
Eaton Reception - Marri Room (6 people) (Per/hr)				New 2024					\$ 24.00				
Eaton Reception - Karri Room (10 people) (Per/hr)				New 2024					\$ 30.00				
Meeting Room Bond				New 2024					\$ 100.00				
Chambers, Dining & Kitchen (Per/hr)				New 2024					\$ 75.00				
Chambers, Dining & Kitchen Bond				New 2024					\$ 500.00				
Administration Building - Dardanup													
Meeting Room - Not for Profit (Per Hour) - Office Hours Only				New 2024					No Charge				
Meeting Room - Commercial Hire (Per Hour) - Office Hours Only				New 2024					\$ 30.00				

(Appendix ORD: 12.5.1L)

SHIRE OF DARDANUP - 2024/2025 SCHEDULE OF FEES & CHARGES													
General Description	GST Treatment		Division 81 (ATO) on/ATO Ruling	Last Changed	GST Excl 2022/23	GST Excl 2023/24	GST	FEES	DRAFT FEES	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	Free						&	&				
								CHARGES	CHARGES				
								2023/24	2024/25				

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP AUDIT & RISK COMMITTEE MEETING TO BE HELD ON WEDNESDAY, 13TH MARCH 2024, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 2.41PM.

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS
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The Chairperson, Cr Ellen Lilly declared the meeting open, welcomed those in attendance and referred to the Acknowledgement of Country; Emergency Procedures; and the Disclaimer and Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging. #The Shire of Dardanup also respects and celebrates all cultures of all our residents and those visitors to our Shire.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, you will be directed to an appropriate Assembly Area where we will meet (and complete a roll call).

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED
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2.1 Attendance

Voting

Cr Ellen Lilly	-	Deputy Shire President - Chairperson
Cr Tyrrell Gardiner	-	Shire President
Cr Mark Hutchinson	-	Elected Member

Non-Voting

Mr André Schönfeldt	-	Chief Executive Officer
Mr Phil Anastasakis	-	Deputy Chief Executive Officer
Mr Theo Naudé	-	Director Infrastructure
Mrs Natalie Hopkins	-	Manager Financial Services

Mr Chris Murray	-	Manager Information Services
Mrs Donna Bailye	-	Manager Governance
Mrs Cindy Barbetti	-	Corporate Excellence & Compliance Officer
Mrs Rebecca Hobby	-	PA – Deputy Chief Executive Officer
Mr Tim Partridge	-	AMD, Director

2.2 Apologies

Voting

Cr Jack Manoni	-	Elected Member
Cr Stacey Gillespie	-	Elected Member

Non-Voting

Mr Ashwin Nair	-	Director of Sustainable Development
Mr Ricky Depillo	-	Accountant
Mrs Katherine Kaurin	-	Assistant Accountant
Ms Tricia Richards	-	Assistant Accountant

3. PRESENTATIONS

None.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Minutes - Audit and Risk – 6th December 2023

OFFICER RECOMMENDED RESOLUTION & AUDIT & RISK COMMITTEE RESOLUTION

AAR 01-24 MOVED - Cr. Mark Hutchinson SECONDED - Cr. Ellen Lilly

THAT the Minutes of the Audit & Risk Committee Meeting held on 6th of December 2023, be confirmed as true and correct subject to no corrections.

CARRIED
3/0

5. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

7. DECLARATION OF INTEREST

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

Key Management Personnel (which includes Elected Members, CEO and Directors) are reminded of their requirement to disclose biannually transactions between Council and related parties in accordance with Council Policy CP039.

Discussion:

Chairperson, Cr. Ellen Lilly asked the Committee members if there were any Declarations of Interest to be made.

There were no Declarations of Interest made.

8 REPORTS OF OFFICERS AND COMMITTEES
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PROCESS

Committee Chairperson, Cr Ellen Lilly, advised the meeting [2.42pm] that due to an external party, Mr Tim Partridge, AMD, being in attendance, the first item of business to be dealt with would be Item “8.4 - Title: Regulation 17 Review of Local Government Systems and Procedures” which could be found on Page 22 of the agenda.

8.4 [Title: Regulation 17 Review of Local Government Systems and Procedures](#)

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mr André Schönfeldt - Chief Executive Officer</i>
Reporting Officer	<i>Mr Phil Anastasakis - Deputy CEO</i>
Legislation	<i>Local Government Act 1995 Local Government (Audit) Regulations 1996</i>
Council Role	<i>Legislative.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>AAR: 8.4 - Risk Assessment Confidential Attachment – Regulation 17 Review Report</i>

Overview

This report presents the Chief Executive Officer’s review pursuant to Regulation 17 of the *Local Government (Audit) Regulations 1996*.

Note: Mr Chris Murray, Manager Information Services, joined the meeting at 2.43pm.

Change to Officer Recommendation - No Change.

**OFFICER RECOMMENDED RESOLUTION &
AUDIT & RISK COMMITTEE RESOLUTION**

AAR 02-24 MOVED - Cr. Tyrrell Gardiner SECONDED - Cr. Mark Hutchinson

THAT the Audit and Risk Committee recommend that Council:

- 1. Receives the report from the Chief Executive Officer incorporating the review and findings of AMD Chartered Accountants (dated 23rd of February 2024) on the Local Government systems and procedures under Regulation 17 of the *Local Government (Audit) Regulations 1996* (refer to Confidential Attachment under separate cover).**
- 2. Request that the Chief Executive Officer provide an update of the actions required from the findings of the Regulation 17 Audit to each future Audit and Risk Committee meeting until resolved.**

*CARRIED
3/0*

Background

It has been three (3) years since the last Regulation 17 Review (the 'review') was conducted for the Shire. The purpose of the review is to assist the Chief Executive Officer (CEO) in meeting the reporting requirements under Regulation 17 of the *Local Government (Audit) Regulations 1996*.

This review is a compliance exercise which considers each of the three elements under Regulation 17. The review provides the CEO with a clear understanding as to the appropriateness and effectiveness of the Shire's current systems and processes and articulate any areas of improvement.

The previous review was performed externally by AMD Chartered Accountants and presented by the CEO to the Audit and Risk Committee on the 3rd of March 2021 [AAR 02-21].

This review is for the period ended 31st of December 2023, and was once again conducted by AMD Chartered Accountants.

Legal Implications

Local Government Act 1995

Local Government (Audit) Regulations 1996 (as Amended):

Reg 17. CEO to review certain systems and procedures

- (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
 - (a) *risk management; and*
 - (b) *internal control; and*
 - (c) *legislative compliance.*
- (2) *The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.*
- (3) *The CEO is to report to the audit committee the results of that review.*

Reg 16. Functions of audit committee

An audit committee has the following functions —

- (c) *to review a report given to it by the CEO under regulation 17(3) (the CEO's report) and is to —*
 - (i) *report to the council the results of that review; and*
 - (ii) *give a copy of the CEO's report to the council;*

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

14.2 - Ensure equitable, inclusive and transparent engagement and decision- making.

Environment - None.

Precedents

The scope for previous reviews has included all 3 areas of (a) Risk Management; (b) Internal Controls; and (c) Legislative Compliance. Shown in the table below is a summary of prior reviews and when they have been presented to the Audit and Risk Committee and Council.

Year	Review Method	Conducted By	Report Received	Resolution Number
2014	Internal	Shire of Dardanup Staff	Audit Committee 26 November 2014	AUD 07/14
			Ordinary Council Meeting 17 December 2014	OCM 417/14
2017	External	AMD Chartered Accountants	Audit Committee 13 December 2017	AUD 06-17
			Ordinary Council Meeting 13 December 2017	OCM 334-17
2021	External	AMD Chartered Accountants	Audit Committee 3 March 2021	AAR 02-21
			Ordinary Council Meeting 31 March 2021	OCM 67-21

Budget Implications

The 2023-2024 Annual Budget provides an allocation of \$10,868 to conduct the three yearly review (GL#0412012).

Three (3) quotes were obtained for this audit, via WALGA e-Quotes, which all exceeded the budget. However, the quote from AMD was determined to be the best value for money and was accepted.

Budget – Whole of Life Cost

As no assets/infrastructure is being created, there are no whole of life costs relevant to this item.

Council Policy Compliance

- Shire of Dardanup Risk Management Governance Framework (which incorporates AP023 Risk Management Policy and PR036 Risk Management Procedure).
- CnG CP304 – Fraud, Corruption and Misconduct.
- Delegation 1.3.9 Audit – CEO Review of Systems and Procedures.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix AAR: 8.4) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Regulation 17 Review of Local Government Systems and Procedures
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Legal and Compliance Failure to fulfil obligations pursuant to the Local Government (Audit) Regulations 1996, Regulation 17. Reputational Council’s reputation could be seen in a negative light for not adhering to its

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
	requirement to fulfil duties and functions that are prescribed in legislation.

Officer Comment

As the previous Regulation 17 review was conducted three (3) years ago, it was timely for the CEO to conduct another review in 2023/2024. It was considered appropriate for the review to be undertaken by an external auditing firm familiar with local government functions to reinforce the transparency and independence of the process. Council’s existing financial auditors, Moore Australia, were excluded from the process to ensure independence in the review process.

The Scope of Work for the review was based on the [Local Government Operational Guidelines - Number 09](#) (refer pages 17-19 of the guideline). In addition, management included in the review an audit of the preparedness of the local government in terms of mitigating cyber security risks, with particular focus on the recently adopted Cyber Security Framework.

A Request for Quote (RFQ) was subsequently issued via WALGA e-Quotes, with AMD Chartered Accountants being appointed in November 2023 to undertake the review, in accordance with the following timeline:

Early December 2023	Listing of preliminary audit evidence items to be provided by the consultant.
21st December 2023	Where possible, the preliminary audit evidence items will be provided by the Shire by this date. Any remaining items will be provided in the last week of January 2024.
Early February 2024	Onsite Visit
21st February 2024	Draft Regulation 17 Report to be provided to Deputy CEO
28th February 2024	Final Regulation 17 Report due to CEO
13th March 2024 at 2pm	In-person presentation of Regulation 17 Report to the Audit and Risk Committee

The on-site visit was conducted from Wednesday the 31st of January 2024 to Friday the 2nd of February 2024, with two (2) representatives from AMD in attendance.

Provided to members of the Audit and Risk Committee is the complete 2023/2024 Regulation 17 Review Report produced by AMD Chartered Accountants, together with management comments (refer to Confidential Attachment under separate cover). Once again, this is another very good review with only four (4) minor findings and one (1) moderate finding. It is worth noting that the review period considered the Shire’s systems and procedures throughout a pandemic, and to achieve such a positive result is commendable to the Council, the Executive and all Shire staff who have worked effectively to maintain and support the good governance of the Shire of Dardanup.

The findings from this report are summarised in the table below:

Ref	Issue	Risk Rating	Responsible Officer	Proposed Completion Date
2 Risk Management				
2.2.1	Testing of Disaster Recovery Plan	Moderate	Manager Information Services	31 December 2024
2.2.2	Bushfire Management Plan	Low	Director Sustainable Development	31 December 2024
3 Internal Controls				
3.2.1	Daily Banking Procedure	Low	Manager Governance	30 April 2024
3.2.2	Purchase Orders	Low	Manager Financial Services	30 April 2024
3.2.3	Grant – Contract Liabilities Register	Low	Manager Financial Services	30 April 2024
4 Legislative Compliance				
No findings to report in respect to the Shire's legislative compliance.				

Mr Tim Partridge, Director – Audit for AMD will attend the Audit and Risk Committee to respond to any questions in relation to the report and/or the findings.

The Audit and Risk Committee under Regulation 16(c) is to review and deliberate the report, prior to formal presentation to the Council.

END REPORT

Note: Tim Partridge, Director AMD, left the meeting at 2.55pm.

PROCESS

Note: Committee Chairperson, Cr Ellen Lilly returned to the Order of Business [2.55pm] and advised the Committee that the next item for consideration would be Item 8.1.

8.1 [Title: Western Australian Auditor General – Schedule of Reports March 2024](#)

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mr Phil Anastasakis - Deputy CEO</i>
Reporting Officer	<i>Mrs Cindy Barbetti – Corporate Excellence & Compliance Officer</i>
Legislation	<i>Local Government Act 1995 Local Government (Audit) Regulations 1996</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority. AAR: 8.1A – Risk Assessment</i>
Attachments	<i>AAR: 8.1B – Report 9 Information Systems Application Audit – Essential Eight (State Government) AAR: 8.1C – Report 10 Financial Audit Results (State Government)</i>

Overview

This report provides the Audit and Risk Committee with a schedule of Western Australian Auditor General Reports that have been released since the December 2023 committee meeting.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & AUDIT & RISK COMMITTEE RESOLUTION

AAR 03-24 MOVED - Cr. Tyrrell Gardiner SECONDED - Cr. Mark Hutchinson

THAT the Audit and Risk Committee receive the March 2024 report on the Western Australian Auditor General – Schedule of Reports.

*CARRIED
3/0*

Background

The *Local Government Amendment (Auditing) Act 2017* was proclaimed on the 28th of October 2017. The purpose of the Act was to make legislative changes to the *Local Government Act 1995* to provide for the auditing of local governments by the Auditor General.

The Act also provides for a category of audits known as ‘performance audit reports’ which examine the economy, efficiency, and effectiveness of any aspect of a local government’s operations. The findings of these audits are likely representative of issues in other local government entities that were not part of the sample. In addition, the Auditor General releases ‘guides’ to help support good governance within a local government’s operations.

The Auditor General encourages all entities, not just those audited, to periodically assess themselves against the risks and controls noted in each of the performance audit reports and guides when published. Testing our performance against the Auditor General findings and reporting the outcomes to the Audit and Risk Committee can be viewed as a vital component of managing compliance reporting under Regulation 17.

Legal Implications

Local Government Act 1995

Local Government (Audit) Regulations 1996, r17

Reg 17. CEO to review certain systems and procedures

- (1) *The CEO is to review the appropriateness and effectiveness of a local government’s systems and procedures in relation to —*
 - (a) *risk management; and*
 - (b) *internal control; and*
 - (c) *legislative compliance.*
- (2) *The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.*
- (3) *The CEO is to report to the audit committee the results of that review.*

Council Plan

13.1 - Adopt best practice governance.

14.2 - Ensure equitable, inclusive and transparent engagement and decision- making.

Environment - None.

Precedents

The Audit and Risk Committee previously received a report at the December 2023 meeting that responded to the reports released by the OAG from September 2023 to November 2023.

Budget Implications

As part of the Corporate Excellence & Compliance Officer role, regular monitoring and assessment of reports released by the OAG is deemed a matter of good governance and a vital component of managing compliance under Regulation 17. Therefore, the cost to Council is through staff time and the usage of IT/Software systems where applicable.

Budget – Whole of Life Cost

As no assets/infrastructure is being created, there are no whole of life costs relevant to this item.

Council Policy Compliance**Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix AAR:8.1A) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Western Australian Auditor General – Schedule of Reports
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Legal and Compliance Not considering the risks, controls and recommendations arising from the Auditor General’s report could have an impact on Council not meeting its compliance requirements.
	Reputational Council’s reputation could be seen in a negative light for not adhering to its requirement to fulfil duties and functions that are prescribed in legislation.

Officer Comment

Council staff take an active approach by reviewing each ‘Issue’, ‘Finding’ and ‘Recommendation’ as contained in any report released by the OAG to benchmark against Council’s own internal controls and processes working towards an industry ‘best practice standard’. Identifying relevant messages and opportunities from these reports leads to continuous improvement and informed decision making.

Since the last committee meeting, there have been two (2) reports released by the OAG, both of which were focused on State government entities. However, it is still of value to consider the findings and how these can be applied in our local government environment. The reports are reflected in the table below together with officer comment:

DATE	REPORT NO	REPORT	APPENDIX
December 2023	9	Information Systems Application Audit (State Government) <i>Implementation of the Essential Eight Cyber Security Controls</i>	AAR: 8.1B
December 2023	10	Financial Audit Results <i>State Government 2022-23</i>	AAR:8.1C

- *Report 9: Implementation of the Essential Eight Cyber Security Controls*

This audit examined the progress made by 10 State entities to implement Essential Eight controls and the accuracy of their self-assessments reported to DGov. It provides useful insights on the quality of information reported to DGov, who is already analysing and actioning the report findings.

While all the audited entities have started their Essential Eight journey, considerable work is needed to fully implement these essential controls. In most instances, the OAG found controls were only partially implemented or not working as expected, leaving entities vulnerable.

The OAG also found most entities were overly optimistic in completing their Essential Eight maturity self-assessments. This presented an inaccurate and overconfident picture of their own readiness, and also the sector's maturity in cyber security. Entities need to have an accurate understanding of their maturity to prioritise and address weaknesses, and correctly inform the government's perception of the State's cyber risk exposure. It is not uncommon, however, for entities to be overconfident when self-assessing, a trend noted by other jurisdictions in Australia.

The OAG is pleased that the government is increasingly focused on cyber security and is continuing to build the skill base and digital resilience across the public sector. The OAG also acknowledges the Australian Cyber Security Centre, which provides cyber security guidance, tools and assessment materials to implement and assess Essential Eight controls.

All chief executives, chief information officers, audit committees and boards are encouraged to maintain focus on building cyber resilience and use insights from this report to probe and monitor their maturity in this area.

The Shire of Dardanup has a dedicated Cyber Security Administrator who is responsible for managing the Shire's Cyber Security Strategy and Roadmap. While no set of mitigation strategies are guaranteed to protect against all cyber threats, organisations are recommended to implement the Essential Eight. This recommendation has been captured in the Shire's Cyber Security Strategy and is a focus throughout 2024.

Currently, the Shire is not obligated to complete self-assessments for DGov, or elsewhere. However, as noted in the Strategy, the Essential Eight components will be assessed periodically to ensure steps are taken to address areas of concern and to make sure existing and future processes meet expectations.

The Shire also engages and collaborates with the Australian Cyber Security Centre (ACSC) and receives fortnightly updates and access to the ACSC portal.

- *Report 10 Financial Audit Results – State Government 2022-23*

This report summarises the results of the OAG's annual financial audits of 122 of 130 State government entities for the year ended 30 June 2023, along with the results of a number of other audits and assurance activities.

While the focus of this report is entirely State government, it is a worthwhile exercise to consider the key takeaways and how this can be applied to the local government environment. In summary, some of those key takeaways are as follows:

- Audit qualifications have decreased for the first time in three years. This decrease reflects the concerted efforts made by entities to improve their controls, financial and KPI reporting processes.
- Underpinning these positive results was a 21% reduction in control, financial statement and KPI weaknesses which the OAG report to management as part of the financial audit.

- Many entities had repeat audit qualifications and the overall number of discrete audit qualifications is still too high. This indicates that entities are not resolving previously reported control weaknesses.
- For the first time, an adverse opinion on controls was issued to an entity, which reflects insufficient progress to address previous audit qualification matters combined with a further breakdown in controls brought about by a new system implementation. The entities finance team were diverted to this new system project and were subsequently away from routine financial management processes.
- Audit readiness remains a concern. The OAG's capacity to support entities is finite and timely reporting to Parliament is dependent on entities being audit ready and meeting agreed timeframes.
- While resource constraints continue to exist, this can no longer be a reason or an excuse for non-performance as regrettably this appears to be the norm now. We have all had to adjust to this environment by being agile, adaptive and innovative, to ensure our service obligations are delivered efficiently, effectively and without compromise.
- The OAG is developing an initiative to revamp their audit methodology and replacement of their electronic audit tool. This is being rolled out across their audit portfolio over the 2023-24 reporting season after it has been piloted by three entities this year (two State and one local government). While this comes with a variety of challenges, the OAG is confident it will deliver audit efficiencies in a variety of ways for the benefit of all in years to come.

Conclusion

The OAG report review process will continue to be applied to future reports and guides released by the Auditor General. The analysis of these reports provides Council with a greater level of confidence in internal control practices and processes throughout Council operations.

END REPORT

8.2 [Title: Compliance Audit Return](#)

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mrs Donna Bailye – Manager Governance</i>
Reporting Officer	<i>Mrs Cindy Barbetti – Acting Manager Governance</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Legislative.</i>
Voting Requirement	<i>Absolute Majority.</i>
Attachments	<i>AAR:8.2 – Risk Assessment Tool</i>

Overview

This report presents the Compliance Annual Return to the Audit & Risk Committee to adopt and refer to Council for consideration, adoption and submission to the Department of Local Government and Communities.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & AUDIT & RISK COMMITTEE RESOLUTION

AAR 04-24 MOVED - Cr. Ellen Lilly SECONDED - Cr. Mark Hutchinson

THAT the Audit & Risk Committee recommend that Council:

- 1. Adopts the 2023 Compliance Audit Return [CAR] as the official Return of Council for the period 1st January 2023 to 31st December 2023 as shown; and**
- 2. Authorise the Shire President and Chief Executive Officer to sign the joint Certificate.**

***Shire of Dardanup
Compliance Audit Return***

Year of Return – 2023

Status – Draft for Audit Committee

<i>Commercial Enterprises by Local Governments</i>		<i>Response</i>	<i>Comments</i>
<i>No</i>	<i>Question</i>		
<i>1</i>	<i>Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2023?</i>	<i>N/A</i>	
<i>2</i>	<i>Has the local government prepared a business plan for each major land transaction that was not exempt in 2023?</i>	<i>N/A</i>	
<i>3</i>	<i>Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2023?</i>	<i>N/A</i>	
<i>4</i>	<i>Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2023?</i>	<i>N/A</i>	
<i>5</i>	<i>During 2023, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?</i>	<i>N/A</i>	

Delegation of Power/Duty		Response	Comments
No	Question		
1	Were all delegations to committees resolved by absolute majority?	Yes	2023-2024 Delegation Register endorsed at OCM 13-12-2023 Council Resolution 298-23 By absolute majority
2	Were all delegations to committees in writing?	Yes	
3	Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995?	Yes	
4	Were all delegations to committees recorded in a register of delegations?	Yes	2023-2024 Delegations Register
5	Has council reviewed delegations to its committees in the 2022/2023 financial year?	Yes	2022-2023 Delegation Register endorsed at OCM 14-12-2022 Council Resolution 325-22
6	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995?	Yes	
7	Were all delegations to the CEO resolved by an absolute majority?	Yes	
8	Were all delegations to the CEO in writing?	Yes	
9	Were all delegations by the CEO to any employee in writing?	Yes	
10	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Yes	
11	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes	
12	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2022/2023 financial year?	Yes	
13	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19?	Yes	

Disclosure of Interest		Response	Comments
No	Question		
1	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes	
2	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting?	N/A	
3	Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made?	Yes	
4	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes	
5	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2023?	Yes	
6	On receipt of a primary or annual return, did the CEO, or the Mayor/President, give written acknowledgment of having received the return?	Yes	
7	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local	Yes	Financial and Non-Financial Interest Register

Disclosure of Interest	Response	Comments
<i>Government Act 1995?</i>		
8 <i>Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28?</i>	Yes	Financial and Non-Financial Interest Register
9 <i>When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person?</i>	Yes	
10 <i>Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?</i>	Yes	
11 <i>Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A?</i>	Yes	
12 <i>Did the CEO publish an up-to-date version of the gift register on the local government's website?</i>	Yes	Register of Gifts and Contribution to Travel
13 <i>When people cease to be a person who is required to make a disclosure under section 5.87A or 5.87B of the Local Government Act 1995, did the CEO remove from the register all records relating to those people?</i>	Yes	
14 <i>Have copies of all records removed from the register under section 5.89A(6) of the Local Government Act 1995 been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?</i>	Yes	
15 <i>Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?</i>	Yes	
16 <i>Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?</i>	N/A	
17 <i>Was any decision made by the Minister under subsection 5.71B(6) of the Local Government Act 1995 recorded in the minutes of the council meeting at which the decision was considered?</i>	N/A	
18 <i>Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates that incorporates the model code of conduct?</i>	Yes	Resolution 30-21 of OCM held 24-02-2021
19 <i>Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4) of the Local Government Act 1995?</i>	Yes	Resolution 30-21 of OCM held 24-02-2021
20 <i>Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?</i>	Yes	Code of Conduct - Elected Members
21 <i>Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government? If yes, has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?</i>	Yes	Code of Conduct - Employees

Disposal of Property		Response	Comments
No	Question		
1	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)?	Yes	
2	Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4) in the required local public notice for each disposal of property?	Yes	

Elections		Response	Comments
No	Question		
1	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997?	Yes	Electoral Gift Register
2	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997?	N/A	2023 Election – no gifts received
3	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?	Yes	Electoral Gift Register

Finance		Response	Comments
No	Question		
1	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Local Government Act 1995?	Yes	SCM held 25-10-2023 Council Resolution 263-23
2	Where the council delegated to its audit committee any powers or duties under Part 7 of the Local Government Act 1995, did it do so by absolute majority?	Yes	SCM held 25-10-2023 Council Resolution 263-23
3	Was the auditor's report for the financial year ended 30 June 2023 received by the local government by 31 December 2023?	Yes	OCM held 13-12-2023 Council Resolution 305-23 and 307-23
4	Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A	
5	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A	
6	Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government's official website?	N/A	
7	Was the auditor's report for the financial year ending 30 June 2023 received by the local government within 30 days of completion of the audit?	Yes	

Integrated Planning and Reporting		Response	Comments
No	Question		
1	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	Presented to OCM held 22 June 2022 and again on OCM held 27 July 2022 Adopted at OCM held 27 July 2022 – Res 179-22
2	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	Adopted at OCM held 24 May 2023 Resolution 126-23 “That Council endorses the updated Shire of Dardanup Corporate Business Plan 2023-2026, [Appendix ORD: 12.4.4A] which forms part of Council’s adopted “Council Plan 2022-2032”
3	Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)?	Yes	

Local Government Employees		Response	Comments
No	Question		
1	Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?	N/A	No ‘Senior Employees’ at Shire of Dardanup
2	Was all information provided in applications for the position of CEO true and accurate?	N/A	No ‘Senior Employees’ at Shire of Dardanup
3	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995?	N/A	No recruitment of Chief Executive Officer in 2023
4	Did the CEO inform council of each proposal to employ or dismiss senior employee?	N/A	No recruitment of Chief Executive Officer in 2023
5	Where council rejected a CEO’s recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A	No recruitment of Chief Executive Officer in 2023

Official Conduct		Response	Comments
No	Question		
1	Has the local government designated an employee to be its complaints officer?	Yes	CEO, DCEO or Manager HR
2	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the Local Government Act 1995?	Yes	Register of Complaints of Minor Breaches
3	Does the complaints register include all information required by section 5.121(2) of the Local Government Act 1995?	Yes	
4	Has the CEO published an up-to-date version of the register of the complaints on the local government’s official website?	Yes	Register of Complaints of Minor Breaches

Optional Questions		Response	Comments
No	Question		
1	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations 1996 regulations 5(2)(c) within the three financial years prior to 31 December 2023? If yes, please provide the date of council's resolution to accept the report.	Yes	Received by Council at the 23 rd March 2022 Ordinary Council Meeting Res:75-22
2	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2023? If yes, please provide date of council's resolution to accept the report.	Yes	Received by Council at the 31 st March 2021 Ordinary Council Meeting Res:67-21
3	Where a disclosure was made under sections 5.87A or 5.87B of the Local Government Act 1995, were the disclosures made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C of the Act?	Yes	
4	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Yes	CnG CP081 Elected Member and CEO Attendance at Events 2022-2024 Council Policy Manual
5	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?	Yes	
6	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	CnG CP112 Councillors' Induction Training and Professional Development 2022-2024 Council Policy Manual
7	Did the local government prepare a report on the training completed by council members in the 2022/2023 financial year and publish it on the local government's official website by 31 July 2023?	Yes	2022-2023 Elected Member Training
8	By 30 September 2023, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2023?	Yes	
9	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes	

Tenders for Providing Goods and Services		Response	Comments
No	Question		
1	Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes	
2	Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?	Yes	

Tenders for Providing Goods and Services		Response	Comments
3	<i>When regulations 11(1), 12(2) or 13 of the Local Government Functions and General) Regulations 1996, required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)?</i>	Yes	
4	<i>Did the local government comply with Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?</i>	Yes	
5	<i>If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?</i>	Yes	
6	<i>Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?</i>	Yes	
7	<i>Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?</i>	Yes	
8	<i>Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?</i>	Yes	
9	<i>Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?</i>	Yes	
10	<i>Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?</i>	Yes	
11	<i>Did the local government's advertising and expression of interest processes comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?</i>	Yes	
12	<i>Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?</i>	Yes	
13	<i>Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?</i>	Yes	
14	<i>Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?</i>	Yes	
15	<i>Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions and General) Regulations 1996, Regulations 24AD(4) and 24AE?</i>	Yes	
16	<i>If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?</i>	Yes	
17	<i>Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?</i>	Yes	

<i>Tenders for Providing Goods and Services</i>	<i>Response</i>	<i>Comments</i>
18 <i>Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?</i>	Yes	
19 <i>Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?</i>	N/A	
20 <i>Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?</i>	Yes	
21 <i>Did the CEO send each applicant written notice advising them of the outcome of their application?</i>	Yes	
22 <i>Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?</i>	N/A	

CARRIED
3/0

Background

The Shire of Dardanup along with each local government in Western Australia, are required to carry out a Compliance Audit in relation to the period 1st January 2023 to 31st December 2023 against the requirements set out in the 2023 Compliance Audit Return (CAR).

Legal Implications

Completion of the CAR is required under Section 7.13(i) of the *Local Government Act 1995* and *Local Government (Audit) Regulations (Regulation 13)*.

Council Plan

- 13.1 - Adopt best practice governance.
- 13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Council is required to complete the Compliance Audit Return on an annual basis.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix AAR: 8.2) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.					
Risk Event	2023 Compliance Audit Return - CAR				
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)				
Risk Action Plan (treatment or controls proposed)	Not applicable.				
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.				
Risk Category Assessed Against	<table border="0"> <tr> <td>Legal and Compliance</td> <td>Non-compliance would result in imposed penalties.</td> </tr> <tr> <td>Reputational</td> <td>High impact to Shire reputation if not carried out.</td> </tr> </table>	Legal and Compliance	Non-compliance would result in imposed penalties.	Reputational	High impact to Shire reputation if not carried out.
Legal and Compliance	Non-compliance would result in imposed penalties.				
Reputational	High impact to Shire reputation if not carried out.				

Officer Comment

The following areas of compliance were audited by Council Officer's.

1. Commercial Enterprises by LG;
2. Delegation of Power Duty;
3. Disclosure of Interest;
4. Disposal of Property;
5. Elections;
6. Finance;
7. Integrated Planning and Reporting;
8. LG Employees;
9. Official Conduct;
10. Optional Questions; and
11. Tenders for Providing Goods and Services.

Regulation 14 of the *Local Government (Audit) Regulations 1996* requires that the local government's Audit Committee reviews the CAR and reports the results of that review to the Council. Following the adoption by Council, the CAR must be submitted to the Department of Local Government and Communities by the 31st March each year.

When viewing the CAR, please note that the answers to the questions relate only to the 2023 calendar year.

Council has met compliance requirements in all areas outlined in the 2023 CAR, with the recommendation to Council to adopt the CAR as presented above.

END REPORT

8.3 [Title: Biannual Compliance Task Report](#)

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mr Phil Anastasakis - Deputy CEO</i>
Reporting Officers	<i>Mrs Cindy Barbetti – Corporate Excellence & Compliance Officer</i>
Legislation	<i>Local Government Act 1995 and Local Government (Audit) Regulations 1996, Regulation 17</i>
Council Role	<i>Legislative.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>AAR 8.3 – Risk Assessment Confidential Attachment – Biannual Compliance Calendar</i>

Overview

The purpose of this report is to provide the Audit and Risk Committee with the biannual compliance tasks undertaken since the last report was presented to the committee.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & AUDIT & RISK COMMITTEE RESOLUTION

AAR 05-24 MOVED - Cr. Ellen Lilly SECONDED - Cr. Mark Hutchinson

THAT the Audit and Risk Committee receive the report on the Biannual Compliance Task Report, as provided for in the Confidential Attachment provided Under Separate Cover and note the compliance tasks identified for the for the period 1st July 2023 to 31st December 2023.

*CARRIED
3/0*

Background

Under Regulation 17 of the *Local Government (Audit) Regulations 1996*, the CEO is required to review the appropriateness and effectiveness of the local government's systems and procedures, including those in relation to legislative compliance.

To ensure legislative compliance obligations are met, the Compliance Manual, incorporating the Annual Compliance Calendar has been developed. The calendar is a tool that identifies the yearly compliance tasks throughout the calendar year. In accordance with 5.10(ii) of the Audit and Risk Committee Charter, the committee is required to receive the biannual compliance report. This report informs the committee on the progression of the compliance tasks noted within the annual calendar.

Legal Implications

Local Government Act 1995

Local Government (Audit) Regulations 1996, Regulation 17:

17. *CEO to review certain systems and procedures*
 - (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
 - (a) *risk management; and*
 - (b) *internal control; and*

- (c) *legislative compliance.*
- (2) *The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.*
- (3) *The CEO is to report to the audit committee the results of that review.*
- [Regulation 17 inserted in Gazette 8 Feb 2013 p. 868.]*

Council Plan

- 13.1 - Adopt best practice governance.
 13.2 - Manage the Shire's resources responsibly.
 14.2 - Ensure equitable, inclusive and transparent engagement and decision- making.

Environment - None.

Precedents

The Audit and Risk Committee received the previous biannual compliance report (incorporating the period from 1 January 2023 to 30 June 2023) at the September 2023 meeting.

Budget Implications

Effective legislative compliance management ensures compliance responsibilities are carried out and legislative requirements are met, which ultimately reduces risk. Compliance management forms part of the Corporate Excellence & Compliance Officer role. Therefore, the cost to Council is through staff time and the usage of IT/Software systems where applicable.

Budget – Whole of Life Cost

As no assets/infrastructure is being created, there are no whole of life costs relevant to this item.

Council Policy Compliance

There is no current Council Policy relevant to this item.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix AAR 8.3) for full assessment document.

Tier 2 – 'Low' or 'Moderate' Inherent Risk.	
Risk Event	Biannual Compliance Task Report
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Legal and Compliance Failure to fulfil compliance obligations pursuant to the Local Government (Audit) Regulations 1996, Regulation 17.
	Reputational

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.

	Council’s reputation could be seen in a negative light for not adhering to its requirement to fulfil duties and functions that are prescribed in legislation.
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Officer Comment

This biannual report captures the last six (6) months of the 2023 calendar year (1 July 2023 to 31 December 2023). Please refer Confidential Attachment provided Under Separate Cover for the compliance tasks identified. Responsible officers have provided an audit score of the progression of each task together with any necessary commentary to support the achievement of legislative compliance.

The next biannual compliance task report will be presented to the September 2024 committee meeting.

END OF REPORT.

8.4 Title: Regulation 17 Review of Local Government Systems and Procedures

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mr André Schönfeldt - Chief Executive Officer</i>
Reporting Officer	<i>Mr Phil Anastasakis - Deputy CEO</i>
Legislation	<i>Local Government Act 1995 Local Government (Audit) Regulations 1996</i>
Council Role	<i>Legislative.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>AAR: 8.4 - Risk Assessment Confidential Attachment – Regulation 17 Review Report</i>

Note: Refer to Page 4 of the Minutes for this item.

9. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
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None.

10. NEW BUSINESS OF AN URGENT NATURE

[Please Note: This is Not General Business – This is for Urgent Business Approved By the Person Presiding or by Decision. In cases of extreme urgency or other special circumstance, matters may, with the consent of the person presiding, or by decision of the members present, be raised without notice and decided by the meeting.]

11. MATTERS BEHIND CLOSED DOORS
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12. CLOSURE OF MEETING

The Chairperson advised that the date of the next Audit & Risk Committee Meeting will be Wednesday, 12th of June 2024.

There being no further business the Chairperson declared the meeting closed at 3.11pm.

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP BUSHFIRE ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY 13TH MARCH 2024, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 7.00PM.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Mr André Schönfeldt declared the meeting open at 7.00pm, welcome those in attendance and referred to the Disclaimer and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging. The Shire of Dardanup also respects and celebrates all cultures of all our residents and visitors to our Shire.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Mr Chris Hynes	-	CBFCO Eaton Townsite District
Mr Clay Rose	-	DCFCO (North) / FCO Burekup District
Mr Robert Drennan	-	DCFCO (South) / FCO Waterloo District
Mr Lyndon Skeers	-	FCO Ferguson District
Mr Neil Dyer	-	FCO West Dardanup District
Mr Brendan Putt	-	FCO Dardanup Central District
Mr Jeff Duncombe	-	FCO Joshua/Crooked Brook District
Mr Keith Higham	-	FCO Wellington Mill District / Fire Weather Officer
Mr Ricky Southgate	-	Department of Fire & Emergency Services
Mr Afie Jazreen -	-	Department of Biodiversity, Conservation and Attractions
Cr. T Gardiner	-	Elected Member
Cr. A Jenour	-	Elected Member

Staff

Mr André Schönfeldt	-	Chief Executive Officer
Mr Ashwin Nair	-	Director Sustainable Development
Mr Stephen Loiterton	-	Coordinator – Ranger & Emergency Services
Mrs Michelle Edwards	-	Personal Assistant

Observers

Mr Mark Clark	-	Burekup VBF
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2.2 Apologies

Mr Grant Ratcliffe	-	FCO Upper Ferguson District
Mr Ryan Gibbs	-	Captain Upper Ferguson BFB
Mr Ian Bridge	-	Captain Wellington Mills

3. ELECTION OF CHAIRPERSON & DEPUTY CHAIRPERSON
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3.1 Bush Fire Advisory Committee 2023 Terms of Reference

At the Shire of Dardanup Special Council meeting of the 25th October 2023, the 2023 Bushfire Advisory Committee Terms of Reference were adopted by Council [Res 263-23]. A copy of the new Terms of Reference are provided in (Appendix BFAC: 3.1).

RECEIVED

3.2 Election of Chairperson

Nominations for the position of Chairperson are to be emailed or handed to Mr Andre Schönfeldt who will be the Presiding Officer for the election. Nominations should be in writing (form provided at Appendix BFAC: 3.2).

The position of Chairperson will expire in October 2025 being the date of the next ordinary election Local Government Act 1995 2.28(2).

The nominee is to accept the nomination in writing to the position of Chairperson.

If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

Discussion:

Cr Tyrrell Gardiner was nominated for the position of Chairperson by Chris Hynes.

Cr Tyrrell Gardiner accepted the nomination.

As there were no other nominations, Cr Tyrrell Gardiner was elected as Chairperson unopposed.

Cr Tyrrell Gardiner thanked the committee and assumed the Chair.

3.3 Election of Deputy Chairperson

Nominations for the position of Deputy Chairperson were given to the Chairperson, in writing (form provided at Appendix BFAC: 3.3).

The position of Deputy Chairperson will expire in October 2025 being the date of the next ordinary election Local Government Act 1995 2.28(2).

The nominee is to accept the nomination in writing to the position of Deputy Chairperson.

If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

Discussion:

Mr Brendan Putt was nominated for the position of Deputy Chairperson by Mr Neil Dyer.

There being only one nomination, Mr Brendan Putt accepted and was declared Deputy Chairperson of BFAC.

DECLARATION

Following due process as per Section 5.12 and Schedule 2.3 of the Local Government Act 1995 the following people are declared:

Cr Tyrrell Gardiner	-	Chairperson
Mr Brendan Putt	-	Deputy Chairperson

of the Bushfire Advisory Committee.

4. PRESENTATIONS

None.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 *Bushfire Advisory Committee Meeting Held 14th June 2023*

BFAC RECOMMENDED RESOLUTION

BFAC 01-24 MOVED - Cr Tyrrell Gardiner SECONDED - Mr Chris Hynes

THAT the Minutes of the Bushfire Advisory Committee Meeting held on 11th October 2023, be confirmed as true and correct subject to no corrections.

CARRIED

6. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

7. DECLARATION OF INTEREST

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

None.

8. ACTION SHEET UPDATE

No actions outstanding.

9 REPORTS OF OFFICERS AND COMMITTEES
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9.1 Title: Update Report from Chief Bush Fire Control Officer

Reporting Department	CBFCO - Dardanup
Reporting Officer	Mr Chris Hynes

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report since Last BFAC Meeting

<i>Fire Call Outs</i>	-
<i>Appliance and Equipment</i>	-
<i>Training</i>	-
<i>Meetings Held</i>	-
<i>Membership – Recruitment/Resignation</i>	-
<i>Concerns</i>	-
<i>Initiatives</i>	-
<i>Other News</i>	-

Item/s For BFAC Discussion

Discussion:

Mr Hynes apologised for not submitting a report, and advised that there has been a lot going on, CBFCO has been active and involved in a number of meetings and engaged with FCO's.

9.2 Title: Department of Biodiversity, Conservation & Attractions – Officer Report

Reporting Department	Department of Biodiversity, Conservation & Attractions
Reporting Officer	Mr Affie Jazreen

Discussion:

The following Report was tabled and read at the meeting. Report written by Darren Harvey – Fire Operations Officer DBCA and presented by Mr Affie Jazreen.

9.2.1. Prescribed Burning Autumn 2023

Wellington District 6 Burns Commenced/ Continued/ Completed.

Approx. 22,000 ha total.

Standard Prescribed Burns (high percentage of area burnt) - 4,584 ha treated.

Large Scale Mosaic Prescribed Burns (low percentage of area burnt) - 17,713 ha treated.

WTN_112 Darrell (Continuing and Completed) – 700 ha.

WTN_117 Arklow (Continuing) – 100 ha.

WTN_128 Roseneath Sherwood (Continuing) – 2,027 ha.

WTN_130 Denham (Continuing) – 1,757 ha.

WTN_134 WTN NE Cell 4 Stockyard (Commenced) – 8,715 ha.

WTN_136 WTN NE Cell 6 Bednall (Continuing) – 8.998 ha.

FPC Pine Residue Heaps on DBCA estate Plantations - McLarty completed & Bowelling yet to commence.

ALCOA yet to commence Native Forest Heaps in the mining envelope.

9.2.2. Prescribed Burning Planned 2023-24

The District has recently completed initial scheduling/ planning for the 2023-24 season. Incomplete burns from Autumn and new burns have been reviewed and re-allocated.

9.2.3. Bushfires

114 bushfires recorded for the District (14 in Dardanup Shire).

Thankyou to the Brigades for all your efforts with your local fires and the essential assistance with Departmental and DFES fires.

9.2.4. Staff/ Staff Changes

District Fire Coordinator Collie – Allan Madgwick (0409 278 435) acting for next 6 months with possibility of extension.

Fire Operations Officer Harvey – Darren Harvey (0428 552 793).

Fire Operations Officer Collie – vacant.

Assistant Fire Operations Officer Collie – vacant.

FMDP Officer Collie – vacant.

The District currently has numerous other vacancies and acting arrangements in place.

An Educational Burn is – the controlled use of fire on discovery land, on rotation year to year, this educates the public to see how burns work and talk about biodiversity.

9.3 Title: Department of Fire & Emergency Services (DFES) – Mr Ricky Southgate

Reporting Department	DFES
Reporting Officer	Mr Ricky Southgate

Discussion:

The following Report was tabled and read at the meeting.

9.3.1 Fire Season 23/24

Conditions this season has seen an early start to the fire season with the soil dryness reaching summer conditions in October. We continue to sit in very dry conditions with the SDI still sitting at 1900 in Harvey and 2000 in Collie with a strong likelihood of dry conditions like the 21/22 season, with the season extending till July. We have had a very busy and consistence season across the Southwest and the Department acknowledges and thanks every volunteer and Shire of Dardanup staff member that has aided across the Southwest. The professionalism, organisation and effective response has seen fires controlled effectively. The DFES regional office has made application for the High threat period response protocols to be extended including the extension of Aircraft resources.

9.3.2 LAT Extension

The WA LAT based out of Busselton has been extended till the 27th March 24.

9.3.3 Training

DFES Southwest region have developed an advanced training hand over program to have more qualified trainers across the Southwest. This includes approximately 8 Dardanup Volunteers who will become qualified DFES trainers.

The DFES Southwest region has emailed the 2024 training calendar, please make sure this has been emailed to all members and they are aware of the application process through Eacademy for additional training requirements.

9.3.4 Brigade training Nights

I would like to congratulate all the Shire brigades on the work to facilitate brigade level training. The uptake of training has been well received and as always I am happy to attended brigade training nights to support and assist as required.

9.3.5 High Season Fleet

The Shire of Dardanup have two DFES high season fleet, a light tanker and the 4.4. Both appliances have been crewed extensively this fire season supporting fire within and outside the Shire of Dardanup and this work from Shire of Dardanup crews has been extensive and extremely apricated by the Department and surrounding LGA.

9.4 Title: Burekup District Fire Control Officer Report – Mr Clay Rose

Reporting Department	<i>Burekup BFB</i>
Reporting Officer	<i>Mr Clay Rose</i>

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report since Last BFAC Meeting

<i>Fire Call Outs</i>	13-10-23 Shed fire Burekup clarke st 4-11-23 Barragup 6-11-23 Henty rd 18-11-23 Henty rd 23-11-23 (Unknown) 27-11-23 Eaton (stood down) 21-12-23 Eaton fire Forrest hwy 22-12-23 Eaton fire Forrest hwy 30-12-23 Waterloo pole fire 11-1-24 Collie / Williams rd Palmer location 12-1-24 Collie / Williams rd Palmer location 21-2-24 Waterloo pole fires - 2 call outs
<i>Appliance and Equipment</i>	No issues. New tyres and rims on order. Old tyres and rims to be returned to shire or brigade to be stored for spares.
<i>Training</i>	Members joining training nights at Dardanup Central, Waterloo and Wellington Mills. Thanks to those brigades.
<i>Meetings Held</i>	Committee meeting 11-12-23
<i>Membership – Recruitment/Resignation</i>	Stable
<i>Concerns</i>	-
<i>Initiatives</i>	Christmas Santa run 24-12-23. Shire WH&S inductions meetings 1-2-24 and 19-2-24, Tyndale Farm emergency exit / Familiarisation tour
<i>Other News</i>	Upgrades and repairs completed to both standpipes Collie River Rd and Hutchinson Rd by Shire contractor. Several members have attended DFES fires Kimberly , Pilbara, and Eastern Wheat Belt .

Item/s For BFAC Discussion*Discussion:*

Mr Rose advised that the vehicle is at Isuzu currently getting low range drive and going in for new tyres.

9.5 Title: Dardanup Central District Fire Control Officer Report – Mr Brendan Putt

Reporting Department	Dardanup Central BFB
Reporting Officer	Mr Brendan Putt

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report since Last BFAC Meeting

<i>Fire Call Outs</i>	Apologies, unable to give current number, busy season so far.
<i>Appliance and Equipment</i>	Appliances in good working order no outstanding faults.
<i>Training</i>	Training, every two weeks, new training induction held for new members plus existing, we have had on average 10 to 12 people for training attendance. Training held with Dardanup West plus Burekup in the lead up to season start.
<i>Meetings Held</i>	Cadets Program details.
<i>Membership – Recruitment/Resignation</i>	2 Resignations
<i>Concerns</i>	New training requirement will see approximately half of brigade stood down from active duty, based on this season of training attendance, 10 members meet the new training requirements. New training requirement needs to be flexible for volunteer availability, we have several fly in members, plus members which are outside side of shire.
<i>Initiatives</i>	Cadets program meeting held plans to restart in April after school holidays.
<i>Other News</i>	-

Item/s For BFAC Discussion

1. *Item One: Welfare Budget*

As per Shire requirements BFB vehicles will be required to be self sufficient in terms of water and food for at least four hours, we have water supplied but no budget for food, this is currently paid for by Brigade funds. E.g. Eaton fire truck was deployed with three separate crew changes.

Welfare not always supplied.

Discussion:

The Committee discussed this matter and were advised that when ordering water, brigades can also order welfare for brigade.

Regarding occupational Health and Safety training as Dardanup Central, 6 members outside of the Shire, 2 Fly in Fly Out members and 5 members which are dual members – they struggle to get to the trainings – Would be beneficial to have flexibility around delivering training in other ways.

9.6 Title: Ferguson Fire Control Officer Report – Mr Lyndon Skeers

Reporting Department	Ferguson BFB
Reporting Officer	Mr Lyndon Skeers

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report since Last BFAC Meeting

	<p><u>Dress Circle</u> Ferguson LT and Ferguson High Season LT attended. Utilised Ferguson member with Ground Controller training.</p> <p><u>Hopelands Rd, Nambeelup</u> Ferguson High Season LT attended with 2 crew</p> <p><u>Eaton Fire</u> Ferguson LT and Ferguson High Season LT attended, 2 crew changes. High Season LT failed on the fire ground, has been replaced.</p> <p><u>Harvey Dam</u> Ferguson LT attended</p> <p><u>Palmer Rd (Black Diamond)</u> Ferguson LT and Ferguson High Season attended</p> <p><u>Collie (Palmer State Forest)</u> Ferguson LT attended, 1 Ferguson crew, 1 Waterloo crew</p> <p><u>Paradise Rd, Waterloo</u> Ferguson LT and Ferguson High Season LT attended</p> <p><u>Australind/Kingston</u> Ferguson LT attended</p> <p><u>ADDITIONAL:</u> Two members deployed to the Pilbara fires One member attended Collie fire in Burekup 1.4</p>
<i>Appliance and Equipment</i>	<ul style="list-style-type: none"> - High season vehicle failed at Eaton fire, has been replaced and well utilized during the season - Waiting on repairs to stand pipe, broken valve.
<i>Training</i>	<ul style="list-style-type: none"> - Fortnightly training is ongoing. Records of attendance have been forwarded to Shire of Dardanup as requested. - WHS Inductions of the majority of active Brigade members have been completed. The balance will be finalised soon. - A number of members have completed advanced training courses including crew leader, advanced bushfire fighting and driver training - Working with all members to take advantage of additional training as per the recently released DFES training calendar.
<i>Meetings Held</i>	1
<i>Membership – Recruitment/Resignation</i>	1
<i>Concerns</i>	Under-ground power cable to light pole on Brigade grounds is faulty/damaged, previously reported to Shire.
<i>Initiatives</i>	-
<i>Other News</i>	New sign installed.

Item/s For BFAC Discussion

None.

9.7 Title: Joshua Creek / Crooked Brook Fire Control Officer Report – Mr Jeff Duncombe

Reporting Department Joshua Creek / Crooked Brook BFB
Reporting Officer Mr Jeff Duncombe

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	5
<i>Appliance and Equipment</i>	Two Way Radio – Handheld - Repaired
<i>Training</i>	4 Trainings held
<i>Meetings Held</i>	2
<i>Membership – Recruitment/Resignation</i>	Stable
<i>Concerns</i>	-
<i>Initiatives</i>	Built new lockers and new racking
<i>Other News</i>	-

Item/s For BFAC Discussion

None.

9.8 Title: Upper Ferguson District Fire Control Officer Report – Mr Grant Ratcliffe

Reporting Department	Upper Ferguson BFB
Reporting Officer	Mr Grant Ratcliffe

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Note: the report provided below was a a late Report tabeled at meeting:

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	14/10/23 – Wellington Forest 18/11/23 – Henty Rd/Dress Circle 23/11/23 – Brunswick Beela Rd 2/12/23 – Kingtree Rd 31/12/23 – Vehicle Fire Hackersley 10/1/24 – Collie/Bluewaters 17/1/24 – Palmer Rd/Mungalup 9/3/24 – Dalyellup
<i>Appliance and Equipment</i>	2.4 Appliance in good working order 3” Transfer pump mounted and available on licenced trailer – noting for use anywhere if required
<i>Training</i>	Numerous members completed further training on pathways to comply with Shire requirements. Internal training in combination with JCB held fortnightly – break over Jan/Feb – about to re-commence Shire induction being worked through as crews are available
<i>Meetings Held</i>	-
<i>Membership – Recruitment/Resignation</i>	A couple of prospective members
<i>Concerns</i>	-
<i>Initiatives</i>	3 members have volunteered to undertake trainer/assessor course to facilitate in-house training
<i>Other News</i>	Have had 1 landowner seek assistance for burning bushland – hoping to get this done during Autumn.

Item/s For BFAC Discussion

None.

9.9 Title: Waterloo District Fire Control Officer Report – Mr Rob Drennan

Reporting Department	Waterloo BFB
Reporting Officer	Mr Rob Drennan

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	16 call-outs, with a total of 100 crew positions being filled with approximately 54 hours on fire ground's. This excludes the fire of "Forrest Hwy and Eaton Dr. 18 Fire Fighters did over 40 shifts or patrols until the incident was finally "closed". This figure does not take into account the time and dedication by other Shire Brigades or neighbouring Shire's Brigades to bring this incident to a favourable conclusion. Thank you.
<i>Appliance and Equipment</i>	3.4 Foam pump recalibrated. The loaning of equipment out on a fire ground to be covered within a procedure. All items are to be identified with Waterloo BFB markings to aid in their safe return.
<i>Training</i>	-
<i>Meetings Held</i>	-
<i>Membership – Recruitment/Resignation</i>	-
<i>Concerns</i>	ESL Emergency Services Levy. Boundaries expanding into the Dardanup Shire. Respond times and call out errors run rife and mitigation and fuel loads are not addressed making more work and less chance of getting a good result for all customers.
<i>Initiatives</i>	-
<i>Other News</i>	-

Item/s For BFAC Discussion

None.

9.10 Title: Wellington Mill District Fire Control Officer Report – Mr Keith Higham

Reporting Department	Wellington Mill BFB
Reporting Officer	Mr Keith Higham

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	2/12 INC#650279 Scrub Fire, Wellington Mill 21/12 Crew change for West Dardy HS4.4, Eaton 31/12 INC#653242 Vehicle Fire, Ferguson 29/2 Burn out/mop up in Ferguson HSLT, Kingston
<i>Appliance and Equipment</i>	1.4 had DPF replaced Awaiting fitting of new tyres
<i>Training</i>	30/10, 13/11, 27/11, 8/1, 22/1, 5/2
<i>Meetings Held</i>	6/11, 4/12, 8/1, 5/2
<i>Membership – Recruitment/Resignation</i>	Resignations - David and Jenni Doherty (left the area) Small number of new recruits.
<i>Concerns</i>	Fire shed infested with red back spiders, Jess organizing fumigation.
<i>Initiatives</i>	Options being presented to members on 11/3 regarding proposed 5 yr capital funding plan for upgrades to our station.
<i>Other News</i>	AGM date to be set, tentatively 29/3

Item/s For BFAC Discussion

Discussion:

The Committee was provided with an update on:

- *Training Officer – 6 new members, 5 haven't had training*
- *Mr Lyndon Skeers and Mr Ricky Southgate are helping with fire gear infrastructure plan. Discussions were held on a turn around to be installed out at Wellington Mills Fire Station. Further discussion and works to be held with Mr Chris Hynes and the Shire to manage risk which may fall in to 5 year plan.*

9.11 Title: West Dardanup District Fire Control Officer Report – Mr Neil Dyer

Reporting Department West Dardanup BFB
Reporting Officer Mr Neil Dyer

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

<i>Fire Call Outs</i>	Incidents = 12 Attendance = 28 Attendance within our area = 4
<i>Appliance and Equipment</i>	1.4 tanker – no issues with truck 4.4 seasonal tanker. This vehicle has been used as the primary vehicle for our brigade this season and apart from a couple of minor problems which have been repaired is going well.
<i>Training</i>	Continuing regular training on 2 nd and 4 th Tuesday of the month. Used a couple of training nights to complete induction and have now completed 27.
<i>Meetings Held</i>	nil
<i>Membership – Recruitment/Resignation</i>	Have had a couple of new member join, been fortunate to be able to get one through his basic training Have had a couple of current active members step back from their duties and requested 12 months off, which was endorsed to allow them to deal with personal matters.
<i>Concerns</i>	There still seems to be a lot of confusion as to ongoing training requirements of members. i.e attendance at local brigade training sessions and number of attendance to training per year. I believe that some of these things are currently being considered through the training planning however still needed to raise it. Time taken to arrange for masks for active members. Request was lodged early in the season and yet we are still waiting for a response. Members have raised concerns regarding not having the correct respirators when attending fires.
<i>Initiatives</i>	-
<i>Other News</i>	-

Item/s For BFAC Discussion*Discussion:*

Mr Dyer advised the Committee that the Brigade is working on getting the new members through the basic training. Couple of members have taken a step back with the level of training that has to be done, which is one factor to them taking a break, but they will be returning.

More clarity is needed around Gazetted Fire Districts and who controls the fires.

Discussion was held on Mask orders by the Shire for the Brigades.

ACTION 01/24: *Shire to provide masks that have been ordered. Brigades to email Jess Forsyth with required quantities.*

9.12 Title: Coordinator Emergency & Ranger Services Report – Mr Stephen Loiterton

Reporting Department

Shire of Dardanup

Reporting Officer

Mr Stephen Loiterton – Coordinator Emergency & Ranger Services

Brigade AGMs

A reminder that Brigade Annual General Meetings (AGM) are to be held by 15 April each year as per the *Bush Fire Brigade Local Law 2021*.

At the AGM, the election of the 'Committee of Management' is required, which consists of the following positions:

- FCO
- Captain
- Secretary
- Treasurer
- Lieutenants
- Equipment Officer
- Training Officer
- Communications Officer
- Any other officers elected by the brigade to manage the operations of the bush fire brigade.

As with previous years, nomination forms outlining the position roles and responsibilities are to be completed. These forms outline the roles and responsibilities of the brigade officers and are required to be signed off by the officer accepting the nomination to demonstrate that they understand and agree to fulfil all the responsibilities.

As per the *Bush Fire Brigade Local Law*, the Secretary is to forward a copy of the AGM minutes and completed nomination forms to the Shire within 1 month of the AGM being held. These will then be tabled at the next BFAC meeting.

All brigade members, excluding cadets, are eligible to nominate and be nominated and invited to attend and participate in the nomination process. Members of the public are not eligible to vote.

Mitigation Activity Fund

The Western Australian government has established the Mitigation Activity Fund Grants Program (MAFGP) to reduce bushfire hazards that present a high risk to assets throughout the State. The program supports local governments with endorsed Bushfire Risk Management Plans to treat bushfire risk in their communities on State land that they manage.

The Shire of Dardanup has successfully acquitted the 2022-23 program.

Application for the next round is being prepared by the Bushfire Risk Mitigation Coordinator. A total of 26 treatments have been identified for inclusion in the application. There have been minor changes to the guidelines, which has potential to impact our application. The changes impact what treatments are deemed eligible or ineligible. Land that meets the following criteria are now ineligible: area less than 1ha in urban areas; verges; and land not in Bushfire Prone Area. However, they may be included in applications, and additional justification will be sought before approval.

Applications are due 24 April 2024.

Local Government Grant Scheme

Funding for Bush Fire Brigades and State Emergency Service units is allocated via the Local Government Grant Scheme, which itself is funded by moneys collected through the Emergency Services Levy. The Shire uses Local Government Grant Scheme to fund the operational and capital expenses of its eight brigades.

The Shire's acquittal of the 2022/23 grant has been completed. The Shire was allocated \$220,022, and spent \$245,257 (some over-expenditure was pre-approved at the time it occurred). The assessment ruled \$2,458 as ineligible expenditure. The Shire will be provided additional funding to cover the gap.

The Shire's current 2023/24 grant allocation is \$205,000. As of 29 February 2024 a total of \$242,856 has been spent. A significant amount of this overspend has been pre-approved. While additional funding was provided to cover the previous over-spend, there is no guarantee that this will be repeated in full or in part. A closer scrutiny will be taken on expenditure for the remainder of the year.

Applications are open for the 2024/25 financial year. The Shire has been offered \$196,160. This Shire has respectfully declined this offer and is preparing a details application to seek \$245,500 (not including 'Line 9' items), in recognition of increasing costs and previous year's expenditure. There are twelve Line 9 applications received from Brigades for inclusion in this year's grant application.

Also to be included in this year's application is a request for capital expenditure for an upgrade to the Ferguson station. The vehicle capital grant was considered in late 2023. The replacement of Burekup 1.4 and Dardanup Central 3.4 were accepted for the 2024/25 program, and Wellington Mills 1.4 for future years – the actual delivery dates are uncertain noting that there are three vehicles identified for replacements in earlier years that are still outstanding. Applications close on 29 March 2024.

Compliance with Fire Prevention Order

The Ranger Service has completed two rounds of inspection of fire breaks to ensure compliance with the Shire's Fire Prevention order for 2023/24. A total of 26 infringements were issued for failure to put in place suitable fire breaks, and 63 improvement notices to rectify sub-standard breaks.

Review of Emergency Service Levee Boundary

The Department of Fire and Emergency Services is conducting an annual review of the Emergency Service Levee boundaries. The Department has reviewed service delivery in the Shire and identified areas where they propose a change of category. It is noted that this change will also effect other local government areas.

The change will basically see the designated Category 2 area expand out to align with the Bunbury Ring Road. The proposal recognises that the new ring road will encourage development in such areas. This would put a significant area of rural land within the area where the Department will have designated incident control.

At a meeting with the Department, the Shire argued that while the change is expected, making the change at this time is premature. The road is still under construction and development is not likely to occur in the near or intermediate future, and may not be significant for some time. The Shire's input will be noted. The Department will advise the Shire of the outcome of the review in due course. It is anticipated that if the proposal is implemented it will come into effective in the new financial year.

Item/s For BFAC Discussion*Discussion:*

The Chief Executive Officer, Mr André Schönfeldt discussed with the Committee the recent Eaton Fire and advised that a meeting was held between the Shire of Dardanup, CFCO, Mr Chris Hynes and FCO's Mr Rob Drennan and Mr Clay Rose addressing the jurisdictions and the complexities in identifying where the line is drawn, who gets called out first, who gets notified and who has control? If a fire starts in a district then it spreads out of district, who takes control. Mr André Schönfeldt advised that a report would need to be formulated and from here this can be taken up with WALGA to get more attention on a state level.

The Shire President, Cr Tyrrell Gardiner thanked the Brigades for turn out and response to the Eaton Fire.

10. NEW BUSINESS OF AN URGENT NATURE

[Please Note: This is Not General Business – This is for Urgent Business Approved By the Person Presiding or by Decision. In cases of extreme urgency or other special circumstance, matters may, with the consent of the person presiding, or by decision of the members present, be raised without notice and decided by the meeting.]

None.

11. CLOSURE OF MEETING.

The Chairperson advised that the date of the next Bush Fire Advisory Committee Meeting is to be 12th of June 2024.

There being no further business the Chairperson to declare the meeting closed at 7:33pm.