



CONFIRMED

MINUTES

FOR THE

ORDINARY COUNCIL MEETING

Held

27th August 2025

At

**ADMINISTRATION CENTRE EATON
1 Council Drive - EATON**

This document is available in alternative formats such as:
~ Large Print
~ Electronic Format [emailed]
Upon request.

VISION STATEMENT

“The Shire of Dardanup is a healthy, self-sufficient and sustainable community, that is connected and inclusive, and where our culture and innovation are celebrated.”

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COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

RISK ASSESSMENT

Inherent Risk	The level of risk in place in order to achieve the objectives of the Council and before actions are taken to alter the risk's impact or likelihood.
Residual Risk	The remaining level of risk following the development and implementation of Council's response.
Strategic Context	These risks are associated with achieving Council's long term objectives.
Operational Context	These risks are associated with the day-to-day activities of the Council.
Project Context	Project risk has two main components: • Direct refers to the risks that may arise as a result of project, which may prevent the Council from meeting its objectives. • Indirect refers to the risks which threaten the delivery of project outcomes.

SHIRE OF DARDANUP

MINUTES FOR THE SHIRE OF DARDANUP ORDINARY COUNCIL MEETING HELD ON WEDNESDAY, THE 27TH OF AUGUST 2025, AT ADMINISTRATION CENTRE EATON, 1 COUNCIL DRIVE, EATON, COMMENCING AT 5.00PM.

1 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

The Presiding Member, Cr T G Gardiner declared the meeting open at 5.00pm and welcomed those in attendance, referred to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging. The Shire of Dardanup also respects and celebrates all cultures of all our residents and visitors to our Shire.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, you will be directed to an appropriate Assembly Area where we will meet (and complete a roll call).

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Recording of Meetings

In accordance with Section 5.23A of the Local Government Act 1995, and Part 2A of the Local Government (Administration) Regulations 1996, video or audio recordings of Council meetings apply to all Ordinary and Special Council Meetings of the Shire of Dardanup.

All recordings will be retained as part of the Shire of Dardanup records and will be made available to the public via the Shire of Dardanup Website, excluding recordings of matters that Council take Behind Closed Doors.

Discussion

Shire President, Cr T G Gardiner requested that Council take a moment to reflect on the incident in Victoria, affecting local Police and reflect and acknowledge the workers in this sector.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Cr. Tyrrell Gardiner	-	Shire President
Cr. Ellen Lilly	-	Elected Member
Cr. Jack Manoni	-	Elected Member
Cr. Tony Jenour	-	Elected Member
Cr. Mark Hutchinson	-	Elected Member
Cr. Stacey Gillespie	-	Elected Member
Cr. Annette Webster	-	Elected Member
Mrs Natalie Hopkins	-	Acting Chief Executive Officer
Mr Kristin McKeachie	-	Acting Director Infrastructure
Mr Ashwin Nair	-	Director Development Services
Ms Susan Oosthuizen	-	Director Community and Economic Development
Mrs Donna Bailie	-	Manager Governance
Mrs Cindy Barbeti	-	Corporate Excellence & Compliance Officer
Mrs Jolene Roots	-	Executive Support Officer
Ms Natalie Reid	-	Procurement Officer
Ms Eliza-Jane Jacques	-	Coordinator of Environment and Waste
Mrs Tahnia Creedon	-	Communications Officer
Mr André van der Merwe	-	Manager Operations

2.2 Apologies

Cr. Luke Davies	-	Elected Member
Mr André Schönfeldt	-	Chief Executive Officer
Mr Theo Naude	-	Director Infrastructure

2.3 Leave of Absence

None.

2.4 Previous Meetings

DATE	TYPE	Cr. L W DAVIES	Cr. T G GARDINER	Cr. S L GILLESPIE	Cr. A C JENOUR	Cr. E P LILLY	Cr. M R HUTCHINSON	Cr. J D MANONI	Cr. A L WEBSTER
MAY 2025									
30/04/25	CF	NA	✓	Ap	✓R	✓	✓	Ap	Ap
14/05/25	AF	Ap	✓	✓	✓R	✓	✓	✓	Ap
21/05/25	OCM	✓	✓	✓	✓	✓	✓	✓	Ap
28/05/25	SCM	✓	✓	Ap	✓R	✓	✓	✓R	NA
JUNE 2025									
04/06/25	CF	NA	✓	✓	✓	✓	✓	✓R	✓
18/06/25	AF	Ap	✓	✓	✓	✓	✓	✓	✓
25/06/25	OCM	✓	✓	✓R	✓R	✓	✓	✓	✓

DATE	TYPE	CR. L W DAVIES	CR. T G GARDINER	CR. S L GILLESPIE	CR. A C JENOUR	CR. E P LILLY	CR. M R HUTCHINSON	CR. J D MANONI	CR. A L WEBSTER
JULY 2025									
09/07/25	SCM	NA	✓	✓	✓R	✓R	✓	✓	✓
16/07/25	AF	NA	✓	Ap	Ap	Ap	Ap	✓	NA
23/07/25	OCM	✓	✓	✓	✓	✓R	✓	✓	✓
AUGUST 2025	SCM	Ap	✓	✓	✓	✓R	✓	Ap	✓
20/08/2025	AF	Ap	✓	✓	Ap	✓R	✓	Ap	Ap
27/08/2025	OCM	Ap	✓	✓	✓	✓	✓	✓	✓

TYPE LEGEND	
AF	Agenda Forum
CF	Concept Forum
OCM	Ordinary Council Meeting
SCM	Special Council Meeting
WS	Workshop

ATTENDANCE LEGEND	
✓	Attendance
✓R	Remote Attendance
Ap	Apology
LoA	Leave of Absence
NA	Non Attendance

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

3.1 Mr Edward Shepherd – Council Resolutions

At the Special Council Meeting held on the 13th August 2025, Mr Edward Shepherd asked the following additional questions which were taken on notice to obtain a response:

Mr Edward Shepherd's questions were:

- 1. How many times have Councillors voted against an Officer Recommendation (i.e. Alternate or Moved Motion), within the last 12 months?*
- 2. What is the number of Council Resolutions, within the last 12 months?*
- 3. What is the number of Council Resolutions whereby 'noted' i.e. types of resolution where no discussion or debate really applies?*

The following responses from the Acting Chief Executive Officer, Mrs Natalie Hopkins are provided below:

- 1. A total of 41 within the last 12 months.*
- 2. A total of 299 resolutions, which is an average of ±30 per month.*
- 3. A total of 115 within the last 12 months.*

4 PUBLIC QUESTION TIME**4.1 Mr Edward Shepherd – Council Resolutions**

Mr Edward Shepherd from Eaton addressed Council and expressed his concerns, provided a summary of his questions, and then read aloud the following questions.

Question 1 – Against Officer Recommendations

Which 41 resolutions in the last 12 months went against officer recommendations, and how did each councillor vote?

Question 2 – ‘Noted’ Resolutions

Of the 115 ‘noted’ resolutions, how many were statutory requirements, how many were external correspondence, and how many were internal reports? How many led to an actionable resolution?

Question 3 – Resolution Figures

The agenda claims “±30 resolutions per month,” but 299 resolutions = ~25 per month. Why is this figure not corrected?

Question 4 – Trend Data

What were the equivalent totals for the previous 12 months for:

- a) all resolutions;*
- b) those against officer recommendations;*
- c) those simply noted?*

Question 5 – Closed Forums

Why are agenda forums held behind closed doors when DLGSC guidelines say they should be public except for confidential items?

Question 6 – Financial Reporting

The Shire’s annual reports show nearly \$25m in prior-year errors over five years. What steps are being taken to prevent further errors?

Acting Chief Executive Officer, Mrs Natalie Hopkins provided the following response:

Question 1

Over the last 12 months, a total of 41 resolutions were voted against Officer recommendations. Details of each resolution is recorded within the Council Minutes document and available on Council’s website or via email.

As per Local Government (Administration) Regulations 1996, written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation is recorded in the Council minutes. Any 'Changes to an Officer Recommendation' requires a reason and is included in the Council minutes. Elected Members voting for or against a resolution is also recorded and included in the Council minutes of each meeting.

Question 2

The Shire does not categorise resolutions by statutory or non-statutory, internal or external reports. However, the 'Legal Implications' section of each report contains the relevant legislation and reference to Acts, Regulations, and where relevant, may also be included in the resolution.

The Shire of Dardanup's Agendas and Minutes are documented transparently and published in accordance with legislative requirements. All Council resolutions are publicly available in full through Councils meeting archives should anyone wish to review specific items or trends.

Shire President, Cr T G Gardiner advised that following the submission of the questions, Cr Gardiner sought estimates, from the Acting Chief Executive Officer, for Officer time to investigate and provide the detail requested. Acting Chief Executive Officer, Mrs Natalie Hopkins advised that it would take a day, to a day and a half of officer time to fully investigate

Cr T G Gardiner advised Mr Shepherd that he would make time available, at the Shire Office to go through the Minutes with Mr Shepherd. Mr Shepherd advised that he would be happy to meet with the Shire President.

Question 3

Plus, or minus + / - 30 i.e. relates to decisions where there typically is no debate. For example, when Elected Members vote to go 'Behind Closed Doors' or 'Suspend Standing Orders', administrative-type resolutions. These were included in the average of +/- 30 Resolutions per month, 30 includes IPC and variety of committee decisions.

Question 4

As provided for in response to Question 2, the Shire of Dardanup does not categorise resolutions in this manner as part of our reporting process. All resolutions are publicly available in full through Council meeting archives should anyone wish to review trends.

Question 5

This question was addressed at the Special Council Meeting dated 13 August 2025.

To further explain, Council endorsed Council Policy – Exec CP088- Forums of Council – Concept Forums, Agenda Forums and Workshops was adopted by Council in October 2024. The next review of this policy is scheduled for 2026, whereby, it will be a decision of Council and subject to review, taking into account the Department's guidelines for meetings.

In accordance with the current Council Policy:

Agenda Forums shall not be open to the public and therefore no debate on the items shall be entered into during the Agenda Forum. There shall be no opportunity for a collective Council decision or implied decision that binds the local government. Fundamental to this decision is

that any debate shall be held at Council meetings so as to ensure the public in attendance at a Council meeting can see and hear the decisions and debate around Council decisions.

Shire President, Cr T G Gardiner advised that Agenda Forums are question and answer forums only, with no debate. Cr Gardiner provided more advice on Councils history for Agenda Forums.

Note: Director Development Services, Mr Ashwin Nair left and returned to the meeting at 5:08pm.

Question 6

The Annual Financial Report, as contained in Council's Annual Report each year, details the 'Correction of Errors Note' in accordance with the Australian Accounting Standards and the Local Government (Financial Management) Regulations 1996. Over the last 5 years, the Shire has reported two separate Correction of Error Notes, in 22/23 and 20/21.

In 20/21 a Correction of Error of \$18.4M, included in Note 35 of the Annual Financial Statements, was recorded that related to the reporting of term deposits as Cash and Cash Equivalents, however, the OAG requested Local Governments report Term Deposits greater than 3 months as Financial Assets. This correction had no impact on Council's surplus or end of year position, as both Cash and Cash Equivalents and Financial Assets, are contained within the Current Assets on the Statement of Financial Position, and within the same Note (3).

In 22/23 a Correction of Error, included in Note 31 of the Annual Financial Statements, was reported in the Opening Balance of Councils Infrastructure Assets due to an error in the Asset Revaluation at 30 June, which overstated Councils assets by \$5.48M. This correction was made early in the financial year and corrected 1 July ensuring correct depreciation applied to those assets in that year and onwards.

In response to preventing further errors, Council staff conduct thorough analysis of accounts, have strong internal controls in place, and follow due diligence to ensure minimal errors are made. Western Australian local governments are audited by the Office of the Auditor General (OAG), which has further scrutinised local governments to benchmark against state government entities, ensuring financial accountability, operational effectiveness and compliance to legislative requirements.

Most recently, the Shire of Dardanup has been awarded a Top 20 Best Practice achievement by the OAG for Financial Reporting in 22/23 and 23/24, out of 137 local governments in WA. This achievement is assessed on the quality and timeliness of financial reporting, quality working papers, management resolutions of accounting matters and a clear audit opinion.

5 APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL RESOLUTION

224-25 MOVED - Cr T G Gardiner SECONDED – Cr S L Gillespie

THAT Cr A C Jenour be granted leave of absence for the Ordinary Council Meeting to be held on 25th September 2025.and in October 2025.

CARRIED

7/0

<i>FOR THE MOTION</i>	<i>AGAINST THE MOTION</i>
Cr. T G Gardiner	
Cr. E P Lilly	
Cr. J D Manoni	
Cr. A C Jenour	
Cr. S L Gillespie	
Cr. M R Hutchinson	
Cr. A L Webster	

COUNCIL RESOLUTION

225-25 MOVED - Cr T G Gardiner SECONDED – Cr E P Lilly

THAT Cr S L Gillespie be granted leave of absence for the Ordinary Council Meeting to be held on the 25th of September 2025.

CARRIED

7/0

<i>FOR THE MOTION</i>	<i>AGAINST THE MOTION</i>
Cr. T G Gardiner	
Cr. E P Lilly	
Cr. J D Manoni	
Cr. A C Jenour	
Cr. S L Gillespie	
Cr. M R Hutchinson	
Cr. A L Webster	

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

None.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Minutes of the Ordinary Council Meeting held on the 23rd of July 2025 and Minutes of the Special Council Meeting held on the 13th of August 2025

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION 'A'

226-25 MOVED - Cr T G Gardiner SECONDED – Cr M R Hutchinson

THAT the Minutes of the Ordinary Meeting of Council held on the 23rd of July 2025 be confirmed as true and correct subject to the following corrections:

- **On Page 80 of the Minutes, the resolution number starts at 209-25 instead of 210-25. The remaining resolution numbers (following Page 80) will follow in numerical order.**

CARRIED
7/0

<i>FOR THE MOTION</i>	<i>AGAINST THE MOTION</i>
Cr. T G Gardiner	
Cr. E P Lilly	
Cr. J D Manoni	
Cr. A C Jenour	
Cr. S L Gillespie	
Cr. M R Hutchinson	
Cr. A L Webster	

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION 'B'

227-25 MOVED - Cr T G Gardiner SECONDED – Cr M R Hutchinson

THAT the Minutes of the Special Meeting of Council held on the 13th of August 2025 be confirmed as true and correct subject to no/the following corrections:

CARRIED
7/0

<i>FOR THE MOTION</i>	<i>AGAINST THE MOTION</i>
Cr. T G Gardiner	
Cr. E P Lilly	
Cr. J D Manoni	
Cr. A C Jenour	
Cr. S L Gillespie	
Cr. M R Hutchinson	
Cr. A L Webster	

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8.1 Title: Shire President Monthly Report

Reporting Department

Elected Members

Elected Member

Cr. Tyrrell Gardiner - Shire President

The following meetings were held since my last report to Council:

Event:	25/7/25 - Leader of the Opposition Hon Basil Zempilas discussion
Report:	Organised through Office of MLC Steve Thomas discussion at Albermarle Refinery Kemerton with local industry and local government on regional issues and constraints to production and growth plans. CEO also in attendance.
Event:	28/7/25 - Regional Road Group
Report:	Hosted by Shire of Dardanup regular meeting of South West LGA's and associated Main Roads and WALGA staff. Strong discussion on Bridge maintenance and funding.
Event:	29/7/25 - Delegation to Minister Swinbourne
Report:	Along with CEO a delegation of five SW Local Governments seeking a long term solution to FOGO processing in the region. Conversation with Minister Swinbourne and Parliamentary Secretary Kim Giddens MLA about current status of FOGO in the region.
Event:	8/8/25 - Hon Steve Thomas
Report:	Follow up discussion with Steve Thomas on Dardanup issues and projects. CEO also in attendance.
Event:	14/8/25 - WALGA Transport and Roads Forum
Report:	CEO, Director of Infrastructure and Shire President to Perth for forum. Included presentations on road maintenance assessments and safety/finance implications in road design and delivery. Shire of Dardanup a recipient of State Government funding to improve safety of Henty Road.
Event:	14/8/25 - Citizenship Ceremony
Report:	At Softball pavilion. Ceremony to confer citizenship on 16 proud new Australians, support from family and friends. Federal Member for Forrest Hon Ben Small assisted in formalities. Thank you to staff for organising.
Event:	16/8/25 - Bunbury Geographe Business Awards
Report:	Gala night for Bunbury Geographe Chamber of Commerce awards. Hear about finalists and their businesses, acknowledgement of those that do that bit extra. Acting CEO Natalie Hopkins also representing the Shire of Dardanup.
Event:	20/8/25 - Bunbury Geographe Board Meeting
Report:	Regular BGEA board meeting hosted by Albermarle Kemerton. Presentation by Keith Wilks, CEO Southern Ports, on operations at Bunbury Port and future plans.
Event:	21/8/25 - Bunbury Geographe Group of Councils
Report:	Along with Acting CEO attend meeting at Shire of Capel. Future direction and Bunbury Geographe Tourism Partnership.
Event:	22/8/25 – SEN Radio Event

Report:	Networking Event SEN Radio. Evening function, hear from SEN's people on their aims as a radio network servicing the South West. Big thanks to SEN for the assistance they give to the Shire in getting information to the community.
Event:	22/8/25 - SWALGA Zone Bridgetown
Report:	To Bridgetown with Acting CEO for regular zone meeting. Presentation from Shire of Bridgetown Greenbushes and work through agenda papers.

RECEIVED

Discussion

Cr Gardiner advised that a ratepayer emailed the Shire President commending the staff at the Shire on the great work and the service he received when purchasing land. The Shire President will forward the email on to the Acting Chief Executive Officer.

There was further discussion on the SWALGA Zone meeting recently undertaken at Bridgetown.

9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

9.1 Title: RFT-F0412089 Residential FOGO Waste Processing 2025 – 2028

9.2 Title: Chief Executive Officer KPI Quarterly Report – April to June 2025 Quarter

It is recommended that Council go Behind Closed Doors toward the end of the meeting in accordance with Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 (2) - Matters for Which Meeting May Be Closed.

Standing Order and the Local Government Act 1995 provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) Subject to subsection (2), the following are to be open to members of the public-*
- (a) all Council meetings; and*
 - (b) all meetings of any committee to which a local government power or duty has been delegated.*
 - (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -*
 - (a) a matter affecting an employee or employees;*
 - (b) the personal affairs of any person;*
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
 - (e) a matter that if disclosed, would reveal -*
 - (i) a trade secret;*
 - (ii) information that has a commercial value to a person; or*
 - (iii) information about the business, professional, commercial or financial affairs of a person,*

where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to -*
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) endanger the security of the local government's property; or*
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
 - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) such other matters as may be prescribed.*
 - (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

Note: The meeting would go behind closed doors toward the end of the meeting to discuss S.5.23 section (2)(c) where a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

And (2)(a) a matter affecting an employee or employees;

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

11 DECLARATIONS OF INTEREST

"Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences."

Key Management Personnel (which includes Elected Members, CEO and Directors) are reminded of their requirement to disclose biannually transactions between Council and related parties in accordance with Council Policy CnG CP039.

Note: Chairperson to ask Councillors and Staff if there are any Declarations of Interest to be declared.

- *Cr E Lilly declared a Financial Interest in Item 12.2.2 – Local Planning Scheme Amendment No. 1 – STRA – for Initiation due to owning a registered STRA in the Shire of Dardanup.*
- *Cr E Lilly declared a Financial Interest in Item 12.2.4 – Local Planning Policies for LPS9 Adoption due to owning a registered STRA in the Shire of Dardanup.*
- *Cr S Gillespie declared an Impartiality in Item 12.2.5 – Community and Events Grants due to participating in one of their events (ShePaddles).*
- *Cr M Hutchinson declared a Proximity Interest in Item 12.3.2 – Acceptance of Grant – Regional Roads Safety Programme, due to owning land on Henty Road.*
- *Shire President, Cr T G Gardiner declared an Impartiality Interest in Item 12.2.5 – Community and Event Grant Round 1, as he is a member of the Burekup Country Club and his partner is an office bearer.*
- *Shire President, Cr T G Gardiner declared a Proximity Interest in Item 12.2.5 – Community and Event Grant Round 1, as he is a landholder opposite the church on Ferguson Road.*
- *Shire President, Cr T G Gardiner declared a Proximity Interest in Item 12.3.2 – Acceptance of Grant Regional Roads Safety Program – Henty Road due to him being a landholder adjacent to Henty Road.*
- *Chief Executive Officer (CEO), Mr A Schönfeldt declared an Indirect Financial Interest in Item 12.2.2 – Local Planning Scheme Amendment 1 due to owning or having owned property in the Shire of Dardanup.*
- *Chief Executive Officer (CEO), Mr A Schönfeldt declared a Financial Interest in Item 16.2 – CEO KPI Quarterly Report due to it relating to his employment and stating that he contributed to the report.*
- *Cr A C Jenour declared an Impartiality Interest in Item 12.2.5 – Community and Event Grant Round 1, as his son plays cricket for the Burekup Cricket Club who sub lease from the Burekup Country Club.*
- *Cr J D Manoni declared an Impartiality Interest in Item 12.2.5 – Community and Event Grant Round 1, as he is a member of the Burekup Cricket Club who sub lease from the Burekup Country Club.*

12 REPORTS OF OFFICERS AND COMMITTEES

12.1 EXECUTIVE REPORTS

12.1.1 Title: Notice of withdrawal from EOI - ATCO Australia and Fortescue Future Industries

Reporting Department	<i>Executive</i>
Responsible Officer	<i>Mr André Schönfeldt - Chief Executive Officer</i>
Reporting Officer	<i>Ms Amy Bywaters – Executive Assistant to CEO and Shire President</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>Appendix 12.1.1. - Risk Assessment - Lot 101 Martin-Pelusey Road, Waterloo</i> <i>Confidential Attachment 'A' – (Under Separate Cover) Notification of intent - Atco and Fortescue.</i>

Overview

This report is to advise Council of the Notice of Intent given by ATCO to the Shire of Dardanup confirming ATCO and Fortescue's withdrawal from the hydrogen refuelling project.

The report also seeks Council's endorsement to progress the preparation of a Regional Scheme Amendment over Precinct 1 of the Waterloo Industrial Park including Lots 100, 101 and 408 Martin Pelusey Road to lift the Industrial Deferred designation to allow Industrial Development; and also for Council to prepare a Scheme Amendment to Local planning Scheme 9, over Precinct 1 of the Waterloo Industrial Park including Lots 100, 101 and 408 Martin Pelusey Road to be zoned Industrial Development.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

228-25 MOVED - Cr E P Lilly SECONDED – Cr M R Hutchinson

THAT Council

- Note the ATCO and Fortescue has withdrawn from the proposed Heads of Agreement to lease a portion of Lot 101 Martin Pelusey for the purposes of establishing a Hydrogen production and refuelling facility as included in Confidential Attachment 'A' (Under Separate Cover).**
- Requests the Western Australian Planning Commission to amend the Greater Bunbury Regional Scheme to remove the deferred zoning from Lots 100, 101 and 408 Martin Pelusey and to zone it Industrial.**

3. In accordance with the Planning and Development Act 2005 section 75 prepare an amendment to Local planning Scheme No. 9 to rezone Lots 100,101 and 408 Martin Pelusey to Industrial Development.
4. Requests the Chief Executive officer to prepare a draft Heads of Agreement with the landowners and/or developers of Lot 408 Martin Pelusey to share the costs associated with the planning and development of Precinct 1.
5. Requests the Chief Executive Officer to prepare a Business Plan for the development and subsequent potential disposal of parts of Lots 100 and 101 Martin Pelusey Road.

CARRIED

7/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	
Cr. E P Lilly	
Cr. J D Manoni	
Cr. A C Jenour	
Cr. S L Gillespie	
Cr. M R Hutchinson	
Cr. A L Webster	

Background

In March 2024 Council resolved (100-24) as follows:

THAT Council in relation to the Expression of Interest – Design, Build, Own and Operate a Hydrogen Plan and Dispensing Facility EOI – F0344711 at Lot 101 Martin-Pelusey Road, Waterloo (the Shire of Dardanup Depot):

1. *Rejects the non-compliant submission received from Southern Cross Infrastructure Corporation;*
2. *Rejects the compliant submission received from Sunrise Energy;*
3. *Accepts the compliant submission received from ATCO Ltd; and*
4. *Authorises the Chief Executive Officer to continue discussions with ATCO Ltd. to progress the development of a hydrogen production and refuelling facility at Lot 101 Martin-Pelusey Road, Waterloo.*

As per Council's resolution the Chief Executive Officer (CEO) continued discussions with ATCO Ltd. regarding the establishment of the facility at the site. These conversations were initially centred around the potential demand for hydrogen within the region. As part of these conversations the CEO engaged with stakeholders previously identified as part of the preliminary feasibility study. These stakeholders showed an interest in hydrogen, and this was relayed back to ATCO.

In June 2024, the Shire of Dardanup hosted an Intermodal Terminal, Advanced Manufacturing Hub and Hydrogen Facility Forum, where several stakeholders were invited to participate. During the forum the combination of these three elements into one single precinct comprising of Lots 100 and 101 Martin Pelusey was further explored.

In August 2024 Council resolved (225-24) to make a conditional offer to purchase Lot 100 Martin Pelusey. This transaction was ultimately settled in late November 2024. In early November 2024, the

Shire also sponsored and participated in the inaugural Innovative Industries of the Future Conference, hosted by the South West Development Commission in Bunbury. The event saw a number of presenters from across the globe outlining the potential for several new industries including hydrogen to establish itself in the South West. ATCO also attended this conference and displayed a Toyota Mirai which is a hydrogen vehicle for those interested to see how this operated.

On the back of the forum in June, the CEO suggested to ATCO that the establishment of a Heads of Agreement to clearly outline the process and roles and responsibilities of the relevant parties would be an appropriate way forward. ATCO was willing to entertain this approach, and the CEO commenced preparing a draft Heads of Agreement. In early March 2025, both ATCO and the CEO were satisfied with the provisions included in the Draft Heads of Agreement which was then endorsed by Council in May 2025 (125-25).

The heads of agreement were then prepared for signing and sent to ATCO in June 2025. The CEO met with ATCO at their request on the 17th of July at which time ATCO advised due to market conditions ATCO and Fortescue Future Industries would be withdrawing from the EOI. The CEO received the confirmation of withdrawal via email on 16th July 2025 (*Confidential Attachment 'A' – Notification of intent - Atco and Fortescue*).

Legal Implications

The planning and Development Act 2005 provides for a local government to prepare an amendment to the Local Planning Scheme as follows:

75. Amending scheme

A local government may amend a local planning scheme with reference to any land within its district, or with reference to land within its district and other land within any adjacent district, by an amendment —

- (a) *prepared by the local government, approved by the Minister and published in the Gazette;*
or

The Local Government Act 1995 Section 3.59. provides for the following in relation to Commercial Enterprises and / or major land transactions:

3.59. Commercial enterprises by local governments

- (1) *In this section —*

acquire *has a meaning that accords with the meaning of **dispose**;*

dispose *includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

land transaction *means an agreement, or several agreements for a common purpose, under which a local government is to —*

- (a) *acquire or dispose of an interest in land; or*
- (b) *develop land;*

major land transaction *means a land transaction other than an exempt land transaction if the total value of—*

- (a) *the consideration under the transaction; and*
- (b) *anything done by the local government for achieving the purpose of the transaction, is more, or is worth more, than the amount prescribed for the purposes of this definition (F&G Reg 8A);*

major trading undertaking *means a trading undertaking that —*

- (a) *in the last completed financial year, involved; or*

- (b) *in the current financial year or the financial year after the current financial year, is likely to involve,*

expenditure by the local government of more than the amount prescribed for the purposes of this definition, except an exempt trading undertaking;

trading undertaking *means an activity carried on by a local government with a view to producing profit to it, or any other activity carried on by it that is of a kind prescribed for the purposes of this definition, but does not include anything referred to in paragraph (a) or (b) of the definition of **land transaction**.*

- (2) *Before it —*

- (a) *commences a major trading undertaking; or*
 (b) *enters into a major land transaction; or*
 (c) *enters into a land transaction that is preparatory to entry into a major land transaction, a local government is to prepare a business plan.*

- (3) *The business plan is to include an overall assessment of the major trading undertaking or major land transaction and is to include details of —*

- (a) *its expected effect on the provision of facilities and services by the local government; and*
 (b) *its expected effect on other persons providing facilities and services in the district; and*
 (c) *its expected financial effect on the local government; and*
 (d) *its expected effect on matters referred to in the local government's current plan prepared under section 5.56; and*
 (e) *the ability of the local government to manage the undertaking or the performance of the transaction; and*
 (f) *any other matter prescribed for the purposes of this subsection.*

- (4) *The local government is to —*

- (a) *give Statewide public notice stating that —*
 (i) *the local government proposes to commence the major trading undertaking or enter into the major land transaction described in the notice or into a land transaction that is preparatory to that major land transaction; and*
 (ii) *a copy of the business plan may be inspected or obtained at any place specified in the notice; and*
 (iii) *submissions about the proposed undertaking or transaction may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;*
and
 (b) *make a copy of the business plan available for public inspection in accordance with the notice; and*
 (c) *publish a copy of the business plan on the local government's official website.*

- (5) *After the last day for submissions, the local government is to consider any submissions made and may decide* to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed.*

** Absolute majority required.*

[(5a) deleted]

- (6) *If the local government wishes to commence an undertaking or transaction that is significantly different from what was proposed it can only do so after it has complied with this section in respect of its new proposal.*

- (7) *The local government can only commence the undertaking or enter into the transaction with the approval of the Minister if it is of a kind for which the regulations require the Minister's approval.*
- (8) *A local government can only continue carrying on a trading undertaking after it has become a major trading undertaking if it has complied with the requirements of this section that apply to commencing a major trading undertaking, and for the purpose of applying this section in that case a reference in it to commencing the undertaking includes a reference to continuing the undertaking.*
- (9) *A local government can only enter into an agreement, or do anything else, as a result of which a land transaction would become a major land transaction if it has complied with the requirements of this section that apply to entering into a major land transaction, and for the purpose of applying this section in that case a reference in it to entering into the transaction includes a reference to doing anything that would result in the transaction becoming a major land transaction.*
- (10) *For the purposes of this section, regulations may —*
 - (a) *prescribe any land transaction to be an exempt land transaction;*
 - (b) *prescribe any trading undertaking to be an exempt trading undertaking.*

Local Government (Functions and General) Regulations 1996

Commercial enterprises by local governments (s. 3.59)

- 8A. *Amount prescribed for major land transactions; exempt land transactions prescribed (Act s. 3.59)*
 - (1) *The amount prescribed for the purposes of the definition of major land transaction in section 3.59(1) of the Act is —*
 - (a) *if the land transaction is entered into by a local government the district of which is in the metropolitan area or a major regional centre, the amount that is the lesser of —*
 - (i) *\$10 000 000; or*
 - (ii) *10% of the operating expenditure incurred by the local government from its municipal fund in the last completed financial year;*
 - or*
 - (b) *if the land transaction is entered into by any other local government, the amount that is the lesser of —*
 - (i) *\$2 000 000; or*
 - (ii) *10% of the operating expenditure incurred by the local government from its municipal fund in the last completed financial year.*
 - (2) *A land transaction is an exempt land transaction for the purposes of section 3.59 of the Act if —*
 - (a) *the total value of —*
 - (i) *the consideration under the transaction; and*
 - (ii) *anything done by the local government for achieving the purpose of the transaction,**is more, or is worth more, than the amount prescribed under subregulation (1); and*
 - (b) *the Minister has, in writing, declared the transaction to be an exempt transaction because the Minister is satisfied that the amount by which the total value exceeds the amount prescribed under subregulation (1) is not significant taking into account —*
 - (i) *the total value of the transaction; or*
 - (ii) *variations throughout the State in the value of land.*

Council Plan

- 11.1 - Support industry and business growth.
13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Council has entered into heads of agreements with Citygate Pty. Ltd. In relation to the Eaton Activity Centre redevelopment in 2017 and 2018.

Budget Implications

Council is to note that if the land is rezoned from Rural to Industrial that rates will be payable by the Shire on the upzoned land. This is to be costed and presented within the Business Plan for Council's review.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment

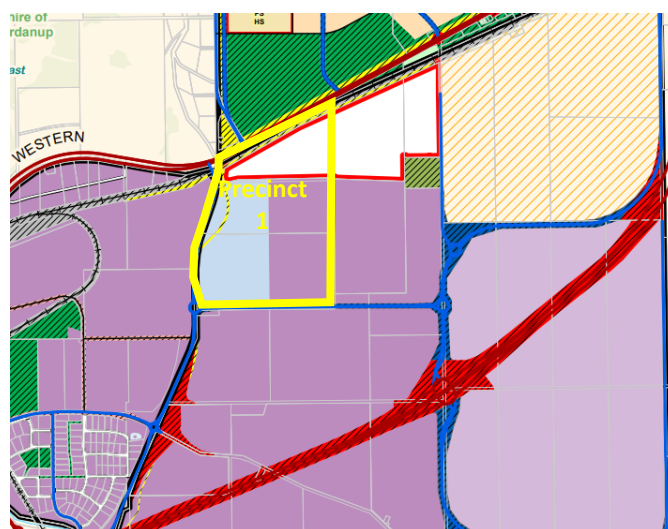
The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.1.1) for full assessment document.

TIER 2 – 'Low' or 'Moderate' Inherent Risk.		
Risk Event	Investigate options for Lot 101 Martin-Pelusey Road, Waterloo	
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Financial	Any potential lease provides a likely positive return which is not currently budgeted for. The risk is low.
	Reputational	The has low level of reputational risk to the Shire.

Officer Comment

Council purchased Lot 101 Martin Pelusey Road, Waterloo (33.75 hectares) in 2012 for \$875,000 excluding GST to establish the Shire's Depot in this location. Council purchased Lot 100 Martin Pelusey Road (Waterloo) (24.14 hectares) in 2024 for \$1,200,000 with the intent to establish an intermodal terminal and advanced manufacturing precinct. Lot 408 Martin Pelusey is in private land ownership, and it is understood that a developer has made a conditional offer to purchase the land. An agent acting on behalf of the developer has approached the Shire seeking information about the potential for a rezoning and the subsequent development of the land.

The land is zoned Rural in Local Planning Scheme No. 9 and included in the Industrial Deferred zoning in the Great Bunbury Regional Scheme. The land is designated as Service Commercial and General Industry, with a Special Use for Railway Purposes (over Lot 100) in the Waterloo District Structure Plan as per the figure below:



By preparing a Scheme Amendment for Precinct 1, Council is able to commence the planning process for the land to be developed for the intended purposes. Depending on the processing times at State government, the process could take 18-36 months. In light of recent decisions by Council to grant 3 x 1 year grazing leases over both Lot 100 and Lot 101, and Atco and Fortescue's withdrawal from the proposed Hydrogen lease, it provides Council the opportunity to commence the detailed planning for this precinct.

It is therefore recommended that Council commences preparing a Local Scheme Amendment to zone the Precinct – Industrial Development. It is further recommended that Council enters into a head of agreement with the landowner / developer of Lot 408 to allow for a cost sharing arrangement in relation to the detailed planning fees. The arrangement can also make provision for future infrastructure and development costs.

Lastly it is recommended that Council requests the Chief Executive Officer to prepare a major land transaction business plan in accordance with the Local Government Act 1995.

END REPORT

12.2 DEVELOPMENT SERVICES DIRECTORATE & COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTORATE REPORTS

12.2.1 Title: Local Structure Plan Audit and Review Report

Reporting Department	<i>Development Services Directorate</i>
Responsible Officer	<i>Mr Ashwin Nair - Director Development Services</i>
Reporting Officer	<i>Mr Alan Longbon – Coordinator Planning, Building and Compliance</i>
Applicant	<i>N/A</i>
Legislation	<i>Planning and Development Act 2005</i>
Council Role	<i>Legislative.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>12.2.1A – Local Structure Plan Review – July 2025 12.2.1B – Risk Assessment</i>

Overview

The purpose of this report is for Council to consider the outcomes of the Local Structure Plan Audit and Review Report (Appendix ORD: 12.2.1A). Officers are recommending that each of the recommendations are adopted by Council and where relevant, Structure Plans be forwarded to the WAPC for a decision in accordance with the recommendations.

The Shire has initiated a review process for approved structure plans that are approaching their expiry dates. Specifically, thirteen (13) structure plans are due to expire on 18th October 2025.

The recommendations provided include allowing the plan to lapse, extending its duration by a specified number of years, normalising the plan into the local planning scheme, or a combination of extension, review, and normalisation. Each recommendation is supported by a rationale that outlines the benefits of the proposed action and the risks associated with alternative options, explored further within the report.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

229-25 MOVED - Cr T G Gardiner SECONDED – Cr A L Webster

THAT Council:

1. Pursuant to Schedule 2, Part 4, Clause 28(2) of the *Local Planning Schemes (LPS) Regulations 2015*, recommends to the Western Australian Planning Commission approves the extension of the following structure plans:
 - a. Preston Industrial Park (Northern Precinct) Structure Plan for a period of ten (10) years, in which time the Structure Plan be reviewed and updated;
 - b. Burekup Townsite Expansion Structure Plan for a period of ten (10) years;

- c. Garden of Eaton Structure Plan for a period of ten (10) years;
 - d. Lots 3 & 4 Padbury Road Structure Plan for a period of ten (10) years, in which time the Structure Plan be reviewed and updated;
 - e. Lots 27 Venn Road, Dardanup West Structure Plan for a period of 10 years, in which time the Structure Plan be reviewed and updated;
 - f. Dardanup West Small Holdings Structure Plan for a period of 10 years, in which time the Structure Plan be reviewed and updated;
 - i) Dardanup Townsite Structure Plan for a period of 10 years, in which time the Structure Plan be reviewed and updated;
 - ii) Precinct 3 Preston Industrial Park Local Structure Plan for a period of 10 years; and
 - iii) Roseland at Dardanup Structure Plan and Amendments 1 and 2 for a period of 10 years.
2. Pursuant to Schedule 2, Part 4, Clause 28(3) of the *Local Planning Schemes (LPS) Regulations 2015*, recommends to the Western Australian Planning Commission approves the following structure plans to lapse:
- a. Bunbury International Complex Structure Plan;
 - b. Dardanup West Structure Plan (Lots 1, 236, 9000 and 9001 Padbury Road, Dardanup);
 - c. Lot 6 Garvey Road, Dardanup West Structure Plan and Amendment 1;
 - d. Garvey Road Subdivision Guide Plan (Lot 5);
 - e. Wellington Mill Indicative Structure Plan;
 - f. Wellington Mill Structure Plan (Area 13); and
 - g. Garvey Road Subdivision Guide Plan and Amendment 1 (Lot 503).

CARRIED

7/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. E P Lilly Cr. J D Manoni Cr. A C Jenour Cr. S L Gillespie Cr. M R Hutchinson Cr. A L Webster	

Background

The Shire initiated a review process for 16 approved structure plans that are approaching their expiry dates. Specifically, thirteen (13) structure plans are due to expire on 18th October 2025, in accordance with clause 28(4) of the *Planning and Development (Local Planning Scheme) Regulations 2015* (the Regulations). An additional three (3) structure plans are scheduled to expire in 2026.

The attached report evaluates the implementation status, alignment with the newly gazetted Local Planning Scheme No. 9 (LPS9), and relevance to current planning frameworks for each structure plan. The assessment of each structure plan considered the above, by a desktop review alongside site visits to each structure plan. Recommendations were then based on the provisions of the WAPC Fact Sheet: Structure Plan – Proposal to Extend Duration, alongside findings from both the desktop review and site visit.

Legal Implications

The 'Deemed Provisions' in Schedule 2 of the *Planning and Development (Local Planning Scheme) Regulations 2015* include a range of requirements relating to the preparation, advertising and implementation of structure plans. In accordance with clause 28(4) of the *Planning and Development (Local Planning Scheme) Regulations 2015*, Structure Plans adopted before 19th October 2015 are taken to be approved on that day and will expire on 18th October 2025. Clause 28 specifies that a Structure Plan determined after 19th October 2015 will expire either 10 years after the approval date, or on another date specified by the Western Australian Planning Commission (WAPC) in its approval decision.

Schedule 2, cl.16(1)(a) and (b) of the *Planning and Development (Local Planning Scheme) Regulations 2015*, require a structure plan be prepared in the manner and form approved by the WAPC and include and maps, information and other material required by the WAPC.

Council Plan

- 5.2 - Manage environmental health concerns, including noise and mosquitos.
- 8.1 - Support responsible planning and development.
- 11.1 - Support industry and business growth.
- 13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents - None.

Consultation

Consultation has occurred with some affected landowners over the last few months. Several have made contact and held meetings with planning staff to discuss extension and modifications of some structure plans. This has included structure plans in the Picton, Dardanup and Eaton areas.

Budget Implications - None.

Budget – Whole of Life Cost

At subdivision stage, the developer will be responsible for the design and construction of the roads, drainage infrastructure, and the development of POS to the satisfaction of the Shire of Dardanup.

However, the Shire will take on the maintenance costs of the public realm, including the obligations for maintenance of drainage and POS infrastructure.

Council Policy Compliance - Not applicable

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.2.1B) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Local Structure Plan Audit and Review Report
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	Not applicable
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	In accordance with clause 28(4) of the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> , Structure Plans adopted before 19 th October 2015 are taken to be approved on that day and will expire on 18 th October 2025. Clause 28 specifies that a Structure Plan determined after 19 th October 2015 will expire either 10 years after the approval date, or on another date specified by the Western Australian Planning Commission (WAPC) in its approval decision.

Shire of Dardanup Local Planning Strategy

This Strategy outlines a long-term vision for the Shire, with a key focus on intensifying existing rural living areas by rezoning them to Rural Residential in Local Planning Scheme No. 9 (gazetted in June 2025). These areas share common constraints, including waterlogging, bushfire risk, flooding, environmental sensitivities and other limiting factors. As a result, the Strategy identifies the need for further structure planning in these rural areas.

Where subdivision have already been completed and development has occurred, no further planning is required. However, in areas where development has not yet taken place, it is considered appropriate to update and extend existing structure plans. This will ensure that future development proceeds in an orderly and proper manner, considering all relevant constraints.

The Strategy highlights that industrial land, particularly the Preston Industrial Park, is significantly constrained by environmental features, including remnant vegetation and an environmental corridor that traverses the site. While these constraints are acknowledged in the existing District Structure Plan, the need for Local Structure Plans remains. This requirement has been considered in the recommendations outlined above.

Officer Comment

The table below provides a summary of the recommendations from the review.

Review Reference	Title	Expiry	Recommendation
1	Bunbury International Complex Development Guide Plan	19 Oct 2025	Allow to lapse
2	Preston Industrial Park (Northern Precinct) Structure Plan	19 Oct 2025	Extend 10 years, review and update.
3	Burekup Townsite Expansion Structure Plan	19 Oct 2025	Extend 10 years
4	Dardanup West Structure Plan (Lots 1, 236, 9000 and 9001 Padbury Rd, Dardanup)	19 Oct 2025	Allow to lapse
5	Lot 6 Garvey Road, Dardanup West Structure Plan and Amendment 1	19 Oct 2025	Allow to lapse
6	Garden of Eaton Local Structure Plan	19 Oct 2025	Extend 10 years
7	Garvey Road Subdivision Guide Plan (Lot 5)	19 Oct 2025	Allow to lapse
8	Wellington Mill Indicative Structure Plan	19 Oct 2025	Allow to lapse
9	Wellington Mill Structure Plan (Area 13)	19 Oct 2025	Allow to lapse
10	Lots 3 & 4 Padbury Road, Dardanup West	19 Oct 2025	Extend 10 years, review and update.
11	Lot 27 Venn Road, Dardanup West	19 Oct 2025	Extend 10 years
12	Dardanup Small Holdings Structure Plan	19 Oct 2025	Extend 10 years, review and update.
13	Dardanup Townsite Expansion Strategy Map	19 Oct 2025	Extend 10 years, review and update.
14	Garvey Road Subdivision Guide Plan and Amendment 1 (Lot 503)	28 Feb 2026	Allow to lapse
15	Precinct 3 Preston Industrial Park Local Structure Plan	26 May 2026	Extend 10 years
16	Roseland at Dardanup Structure Plan and Amendments 1 and 2	15 Jul 2026	Extend 10 years

The review identified seven structure plans that have fulfilled their intended purpose, with subdivision and development largely complete.

These plans are recommended to lapse as their provisions have either been embedded within LPS9 or reflected on title notifications. Their continued existence is no longer necessary to guide development, and their lapse will simplify planning going forward.

Conversely, several structure plans remain partially implemented or entirely undeveloped. These plans are shown shaded green in the table above.

The plans recommended for extension continue to provide strategic direction for future development and infrastructure coordination. Their extension is recommended to ensure that development proceeds in an orderly and proper manner, particularly in areas where environmental constraints, infrastructure staging, and land use compatibility require careful consideration. However, four plans require updating to align with the Western Australian Planning Commission's approved Manner and

Form. This is particularly relevant for plans that are recommended for extension, as their continued use must be supported by a format that meets current statutory requirements.

The review also highlights the need for further structure planning in areas affected by environmental constraints such as waterlogging, bushfire risk, flooding, and remnant vegetation. This is particularly relevant in rural residential areas, where development controls must be responsive to site-specific conditions. To address this, the report recommends the preparation of a Local Planning Policy to guide future development in rural residential zones. Such a policy would provide clarity on matters including minimum floor levels, building setbacks, effluent disposal, landscaping, and bushfire management, thereby reducing reliance on structure plans for development control.

Further information for each of the structure plans is noted within the attachment.

Conclusion

The recommendations provided in the report are underpinned by a risk-based approach. Plans that have been fully implemented pose minimal risk if allowed to lapse, provided that appropriate Scheme provisions and local policies are in place. In contrast, allowing undeveloped or partially developed plans to lapse may result in fragmented or uncoordinated development. Extension and review are therefore recommended for plans that remain strategically important but require updating to reflect contemporary planning standards.

Overall, the Structure Plan Review supports the Shire's commitment to responsible and forward-looking planning. It ensures that the planning framework remains fit-for-purpose, responsive to local conditions, and aligned with regional growth objectives. The recommendations strike a balance between regulatory compliance, strategic intent, and practical implementation, and will assist the Shire in managing growth in a coordinated and sustainable manner.

END REPORT

12.2.2 Title: Local Planning Scheme Amendment No. 1 – STRA – for Initiation

Reporting Department	<i>Development Services Directorate</i>
Responsible Officer	<i>Mr Ashwin Nair - Director Development Services</i>
Reporting Officer	<i>Mr Alan Longbon – Coordinator Planning Building Compliance</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Legislative.</i>
Voting Requirement	<i>Absolute Majority.</i>
Attachments	<i>Appendix ORD: 12.2.2A – Scheme Amendment Report Appendix ORD:12.2.2B – Risk Assessment</i>

DECLARATIONS OF INTEREST

Mr André Schönfeldt declared an Indirect Financial Interest in this item.

Cr Ellen Lilly declared a Financial Interest in this item.

Cr Ellen Lilly left the room at 5.31pm.

Please refer to Part 11 'Declaration of Interest' for full details.

Overview

For Council to initiate Amendment No. 1 to the Shire of Dardanup Local Planning Scheme No.9 (LPS 9), to implement the State Government's reforms for short-term rental accommodation (STRA). The proposed amendment aligns LPS 9 with amendments to the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations).

Officers recommend that Council initiates Amendment No.1 and resolves to advertise the amendment.

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

MOTION MOVED - Cr T G Gardiner SECONDED – Cr A C Jenour
LOST

That Council:

1. Pursuant to Section 75 of the *Planning and Development Act 2005* and Regulation 35(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, resolves to ADOPT the proposed Scheme Amendment No. 1 to Local Planning Scheme No. 9 - New Regulations to Short-Term Rental Accommodation as contained in (Appendix ORD: 12.2.2A) Scheme Amendment Report and DETERMINE the proposed Scheme Amendment to be a 'Standard' amendment in accordance with Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, for the following reasons:
 - a) The amendment would have minimal impact on land in the scheme area that is not the subject of the amendment;

- b) An amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;
- c) The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area; and
- d) The amendment is not considered a complex or basic amendment.

2. Pursuant to Part 5 Division 3 Regulation 46A(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, resolves to proceed to SEEK APPROVAL TO ADVERTISE the proposed Scheme Amendment No. 1 to Local Planning Scheme No. 9 - New Regulations to Short-Term Rental Accommodation as contained in (Appendix ORD: 12.2.2A) – Scheme Amendment Report as follows:

2.1 In Division 1, clause 37, 'Terms Used':

- Delete the definition for short-term accommodation.
- Amend the general definition for cabin to:
 - means a building that –
 - a) is an individual unit other than a chalet; and
 - b) forms part of –
 - (i) tourist and visitor accommodation; or
 - (ii) a caravan park; and
- if the unit forms part of a caravan park - is used to provide accommodation for persons, on a commercial basis, with no individual person accommodated for a period or periods exceeding a total of 3 months in any 12-month period

2.2 In Division 2, clause 38, 'Land Use Terms Used':

- a) Delete the definitions for:
 - i) bed and breakfast;
 - ii) holiday accommodation;
 - iii) holiday house;
 - iv) motel;
 - v) serviced apartment;
 - vi) tourist development.
- b) Amend the existing land use term for roadhouse by deleting paragraph (d) and inserting:
 - d) accommodation for guests, on a commercial basis, with no individual guest accommodated for a period or periods exceeding a total of 3 months in any 12-month period.

c) Insert the definition for tourist and visitor accommodation as per Schedule 1 – Model Provisions

2.3 In Part 3, clause 17, Table 3 ‘Zoning Table’ insert in alphabetical order the following land uses and permissibility:

- a) hosted-short term rental accommodation; designate as ‘P’ uses in zones where the dwelling is capable of approval and ‘X’ uses in all other zones.
- b) unhosted short term rental accommodation; designate as ‘D’ use in zones where a dwelling is permissible, ‘P’ use in tourism, and ‘X’ use in all other zones.
- c) tourist and visitor accommodation and designate as ‘P’ in Tourism, ‘A’ in Rural Smallholdings, Rural, District Centre, Mixed Use, and Commercial zones and ‘X’ in all other zones.

2.4 In Part 3, clause 17, Table 3 ‘Zoning Table’, delete all references to:

- a) bed and breakfast;
- b) holiday accommodation;
- c) holiday house;
- d) motel;
- e) serviced apartment;
- f) tourist development.

2.5 Additional consequential scheme modifications

a) Schedule 2 – Additional Uses

- i) A2: “Serviced Apartment” deleted and replaced with “Tourist and Visitor Accommodation” to reflect updated terminology.
- ii) Schedule 7 – additional site and development requirements

2.6 cl. 21 – development in the Tourism zone – part (a) and (a)(i): “short term tourism/holiday accommodation” deleted and replaced with “short-term accommodation for tourism”.

2.7 Schedule 9 – Parking:

- a) Delete rows Bed and Breakfast, Holiday Accommodation, Holiday House, Motel, Serviced apartment, Tourist Development.
- b) Add row “Tourist and Visitor accommodation” – requirements as for now deleted ‘Tourist Development’
- c) Add row “Hosted STRA” – requirements as for now deleted ‘Bed and Breakfast’.

d) Add row "Unhosted STRA" – requirements as for now deleted 'Holiday House'.

3. Pursuant to and Regulation 46A(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, PROVIDES a copy of the proposed Scheme Amendment No. 1 to Local Planning Scheme No. 9 - New Regulations to Short-Term Rental Accommodation as contained in (Appendix ORD: 12.2.2A) – Scheme Amendment Report to the Western Australian Planning Commission
4. In Part 3, clause 17, Table 3 'Zoning Table' adding the text beneath the table: Notwithstanding anything in the zoning table, Unhosted Short Term Rental Accommodation in the Residential Zone for a period not exceeding 90 days in any twelve-month period is exempt from planning approval.

Absolute Majority

MOTION LOST

4/2

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. J D Manoni Cr. A C Jenour Cr. A L Webster	Cr. S L Gillespie Cr. M R Hutchinson

Discussion:

Cr Gardiner advised that an Absolute Majority was required for this resolution to be passed. To enable review of the matter Cr T G Gardiner moved an Elected Member motion for further investigation on this report and resolution, and for the matter to be brought back to Council in October 2025.

Note: Cr EP Lilly returned to the room at 5.37pm and left the room again at 5.39pm.

ELECTED MEMBER RESOLUTION

230-25 MOVED - Cr T G Gardiner SECONDED – Cr S L Gillespie

THAT Council defer this item (12.2.2 - Local Planning Scheme Amendment No. 1 – STRA) for further investigation and clarity and bring the item back to the Ordinary Council Meeting at the 29th October 2025 .

CARRIED

6/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. J D Manoni Cr. A C Jenour Cr. A L Webster Cr. S L Gillespie Cr. M R Hutchinson	

Note: Cr E P Lilly returned to the meeting at 5.42pm.

Background

State Government:

A Parliamentary Inquiry into the impact of Short Term Rental Accommodation (STRA) commenced in 2018, which resulted in the publication of a report in September 2019 titled Levelling the Playing Field: Managing the impact of the rapid increase of Short-Term Rentals in Western Australia. The report made findings and recommendations which the State Government has been working to implement.

To date, the following actions resulting from the inquiry have been, or are in the process of being, implemented by the State Government:

- Publication of a Position Statement: Planning for Tourism and Short Term Rental accommodation;
- Implementation of a STRA Registration Scheme;
- Proposed changes to the *Planning and Development (Local Planning Schemes) Regulations 2015 – Short Term Rental Accommodation (now the STRA Regulations)*; and
- An incentive scheme to encourage STRA accommodation to be returned to the long-term rental market.

In April/May 2024 the State Government sought feedback on proposed changes to the STRA Regulations. These changes involve the use of consistent land use definitions in local planning schemes, which form part of the State Government planning reform package. To aid with implementing these changes, the Department of Planning, Lands and Heritage published Planning Bulletin 115, which states

“Amendments to local planning schemes to complement and align with new ‘deemed’ land use classes for short term rental accommodation will need to be initiated as soon as possible and should ideally be completed by mid-2025.”

The State Government gazetted the STRA Regulations on 18th September 2024. This Scheme Amendment will ensure the local planning framework is consistent with the STRA Regulations.

Local Planning Framework:

LPS9 is the primary planning tool for controlling land use and development in the Shire.

The controls in LPS9 are supplemented by Local Planning Policies (LPPs). Draft Local Planning Policy CP091, which intends to exempt Short Stay Accommodation from requiring development approval in certain circumstances subject to conditions, has recently been advertised and is presented within a separate report at this Ordinary Council Meeting for consideration. Regardless of whether Council resolves (separately) to support the changes in that LPP, Council is required to consider the changes made by this proposed scheme amendment.

Legal Implications

Planning and Development Act 2005 Section 75 - Amending scheme

A local government may amend a local planning scheme with reference to any land within its district, or with reference to land within its district and other land within any adjacent district, by an amendment —
(a) prepared by the local government, approved by the Minister and published in the Gazette; or
(b) proposed by all or any of the owners of any land in the scheme area, adopted, with or without modifications, by the local government, approved by the Minister and published in the Gazette.

**Planning and Development (Local Planning Schemes) Regulations 2015,
Regulation 35 - Resolution to prepare or adopt amendment to local planning scheme**

(1) A resolution of a local government to prepare or adopt an amendment to a local planning scheme must be in a form approved by the Commission.

(2) A resolution must —

- (a) specify whether, in the opinion of the local government, the amendment is likely to be a complex amendment, a standard amendment or a basic amendment; and*
- (b) include an explanation of the reason for the local government forming that opinion.*

Council Plan

8.1 - Support responsible planning and development.

14.2 - Ensure equitable, inclusive and transparent engagement and decision- making.

Environment - None.

Precedents - None.

Consultation

Should Council resolve to adopt the proposed amendment, it will be referred to the Western Australia Planning Commission to seek approval for advertisement under Regulation 46A of the *Planning and Development (Local Planning Schemes) 2015* (Regulations). Should WAPC consent to advertisement, a 'standard' scheme amendment is required to be advertised for a minimum of 42 days under Part 5, Division 4 of the Regulations. Therefore, community consultation will be undertaken if Council resolves to adopt the amendment and WAPC consents to advertising.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.2.2B) for full assessment document.

TIER 2 – 'Low' or 'Moderate' Inherent Risk.		
Risk Event	Title: Local Planning Scheme Amendment No. 1 – STRA – for initiation	
Inherent Risk Rating (prior to treatment or control)	Moderate	
Risk Action Plan (treatment or controls proposed)	Not required	
Residual Risk Rating (after treatment or controls)	Not required	
Risk Category Assessed Against	Legal and compliance	Possible prosecution from State Government because of non-compliance with the planning regulations

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
	Reputational	Shire reputation could be damaged

Officer Comment

With the introduction of the new deemed land use classes into planning schemes associated with short-term rental accommodation, this scheme amendment relates to the introduction, modification and deletion of various land use and general definitions to the Shire’s planning scheme. The new exemptions are also ‘deemed’ and as such are already operative, however this amendment does include changes to the zoning table to reflect the hosted STRA exemption as a permitted use.

Whilst the new ‘deemed’ land use classes are automatically read into the Shire’s scheme through the LPS Regulations, along with the previously mentioned exemptions, these uses are being incorporated into scheme zoning tables to ensure absolute clarity from an interpretation perspective, particularly given these uses replace long-standing ‘model’ land use classes within the Shire’s planning framework.

To implement the required changes, this amendment requires deletion of all references to the land use classes of Bed and Breakfast and Holiday House, replaced with the new ‘deemed’ definitions of **‘Hosted Short-Term Rental Accommodation’** and **‘Unhosted Short-Term Rental Accommodation’**. This includes amending the Zoning Table and Definitions schedules of the scheme text accordingly. The new land uses and their permissibility in each zone reflects those now deleted land uses as follows:

- Permissibility for now deleted ‘Bed and Breakfast’ remains under the new land use term ‘Hosted short term rental accommodation’
- Permissibility for now deleted ‘Holiday House’ remains under the new land use term ‘Unhosted short term rental accommodation’.

A new model land use class of **‘Tourist and Visitor Accommodation’** has been introduced to supersede the traditional accommodation land use types of Motels, Serviced Apartment, and Tourist Development, and provide a clearer delineation between these uses and ‘short-term rental accommodation’. The new land uses and their permissibility in each zone reflects those now deleted land uses as follows:

- Permissibility for now deleted ‘Tourist Development’ remains under the new land use term ‘Tourist and Visitor Accommodation’

Conclusion

The Shire is required to amend LPS9 to reflect the *Planning and Development (Local Planning Schemes) Regulations 2015* – Short Term Rental Accommodation to ensure a consistent approach to short term rental accommodation across the state.

Consequently, some land use definitions need to be deleted, and new land uses incorporated into LPS9. It is therefore recommended Scheme Amendment No.1, as shown in (Appendix ORD: 12.2.2A), be referred to the Western Australian Planning Commission (WAPC) in accordance with the Regulations seeking consent to advertise for public comment.

END REPORT

12.2.3 Title: LPS9 Amendment No. 2 – Lot 564 Garvey Road Initiation

Reporting Department	<i>Development Services Directorate</i>
Responsible Officer	<i>Mr Ashwin Nair - Director Development Services</i>
Reporting Officer	<i>Alan Longbon - Coordinator Planning Building Compliance</i>
Applicant	<i>Harley Dykstra Planning and Survey Solutions</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Legislative.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>12.2.3A – Draft Scheme Amendment Document Version C040625 12.2.3B – Risk Assessment Tool</i>

Overview

Council has been requested by the applicant to initiate Amendment 2 - Rezoning of Lot 564 from the "Rural" zone to "Rural Residential" zone. This is the first stage of the Shire of Dardanup Local Planning Scheme 9 amendment process whereby Council initiates the amendment for the purposes of community consultation.

Amendment 2 will provide the opportunity to develop the site for rural residential development consistent with the approved Dardanup Small Holdings Structure Plan, which encompasses land to the north, south and east providing additional land options to assist with the ongoing housing shortage experienced within the Shire of Dardanup and the broader greater Bunbury area.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

231-25 MOVED - Cr A C Jenour SECONDED – Cr M R Hutchinson

That Council:

1. Pursuant to Section 75 of the Planning and Development Act 2005 and Regulation 35(1) of the Planning and Development (Local Planning Schemes) Regulations 2015, resolves to **ADOPT** the proposed Scheme Amendment No. 2 to Local Planning Scheme No. 9 - Amending a portion of Lot 564 Garvey Road, Dardanup West from 'Rural' to 'Rural Residential as contained in (Appendix ORD: 12.2.3A) Scheme Amendment Report and **DETERMINE** the proposed Scheme Amendment to be a 'Standard' amendment in accordance with Regulation 34 of the Planning and Development (Local Planning Schemes) Regulations 2015, for the following reasons:
 - a) The amendment would have minimal impact on land in the scheme area that is not the subject of the amendment;
 - b) An amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;
 - c) The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
 - d) The amendment is not considered a complex or basic amendment.

2. Pursuant to Part 5 Division 3 Regulation 46A(1) of the Planning and Development (Local Planning Schemes) Regulations 2015, resolves to proceed to SEEK APPROVAL TO ADVERTISE the proposed Scheme Amendment No. 2 to Local Planning Scheme No. 9 - Amending a portion of Lot 564 Garvey Road, Dardanup West from 'Rural' to 'Rural Residential as contained in (Appendix ORD: 12.2.3A) – Scheme Amendment Report as follows:

2.1 Amending a portion of Lot 564 Garvey Road, Dardanup West from 'Rural' to 'Rural Residential'.

2.2 Amending the scheme map accordingly.

3. The developer contributes towards the upgrade of Garvey Road to the satisfaction of the Shire of Dardanup.

CARRIED

7/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. E P Lilly Cr. J D Manoni Cr. A C Jenour Cr. S L Gillespie Cr. M R Hutchinson Cr. A L Webster	

Background

This Scheme Amendment (Amendment 2) request has been prepared by Harley Dykstra on behalf of the landowners of Lot 564 Garvey Road, Dardanup West (the 'subject site').

Location Plan

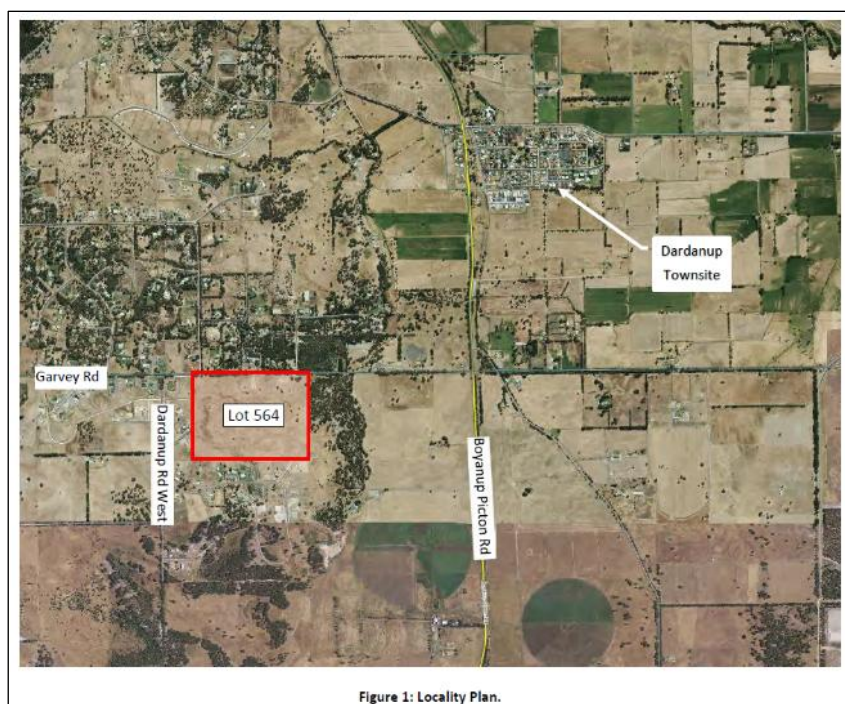


Figure 1: Locality Plan.

Proposal

The outline of the proposal is as follows:

Region Scheme	Rural under the Greater Bunbury Region Scheme (GBRS)
Local Planning Scheme	Rural under Local Planning Scheme 9
Structure Plan/Precinct Plan	Dardanup Small Holdings Structure Plan
Use Class and Permissibility	Not applicable
Lot Size	40.5 ha
Existing Land Use	Rural - passive grazing
State Heritage Register	No
Local Heritage	No
Bushfire Prone Area	Yes

Legal Implications - None.

Council Plan

8.1 - Support responsible planning and development.

Environment - None.

Precedents - None.

A number of lots within the Dardanup West/Crooked Brook Structure Plan area have undergone rezoning in recent years from 'General Farming' to 'Small Holding' in conjunction with the adoption of a Structure Plan.

Consultation**Public Consultation**

Should Council resolve to adopt the proposed amendment, it will be referred to the Western Australia Planning Commission to seek approval for advertisement under Regulation 46A of the *Planning and Development (Local Planning Schemes) 2015* (Regulations). Should WAPC consent to advertisement, a 'standard' scheme amendment is required to be advertised for a minimum of 42 days under Part 5, Division 4 of the Regulations. Therefore, community consultation will be undertaken if Council resolves to adopt the amendment and WAPC consents to advertising.

Consultation with Government/Service Agencies

Upon initiation to advertise, the amendment will be circulated to a range of state government agencies for formal comment.

Other Consultation

Preliminary discussions with Shire planning staff has taken place and led to the proposal being presented in the form where it meets all levels of town planning assessment framework legislation and policies and can be presented to Council for consideration for approval.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.2.3B) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Local Planning Scheme Amendment 2 Rezoning Lot 564 from the “Rural” zone to “Rural Residential” zone	
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)	
Risk Action Plan (treatment or controls proposed)	Not applicable	
Residual Risk Rating (after treatment or controls)	Not applicable	
Risk Category Assessed Against	Property	If Council does not adopt the amendment, this will result in a lack of a further supply of new land being released in the West Dardanup area.

Officer Comment**Planning Framework**

The proposed amendment is regulated by the following relevant planning documents:

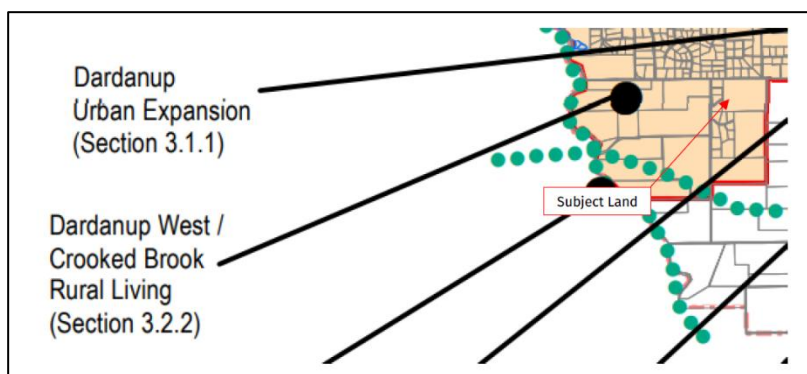
- Shire of Dardanup Local Planning Strategy (the Strategy);
- Dardanup West/Crooked Brook Structure Plan (DWCBSP);
- Greater Bunbury Region Scheme (GBRS); and
- Local Planning Scheme No. 9 (LPS9);

Each of the above and its relationship to the proposed amendment are summarised below:

Shire of Dardanup Local Planning Strategy

The Strategy identifies Lot 564 as being contained within the Dardanup West/Crooked Brook area. The Local Planning Strategy recommends that subdivision of existing rural residential areas should be facilitated as a means to increase the number of rural lifestyle lots, rather than by expanding the footprint of rural residential areas (section 3.2). The proposal is consistent with the Strategy.

An extract from the LPS is shown below.



Dardanup West/Crooked Brook Structure Plan

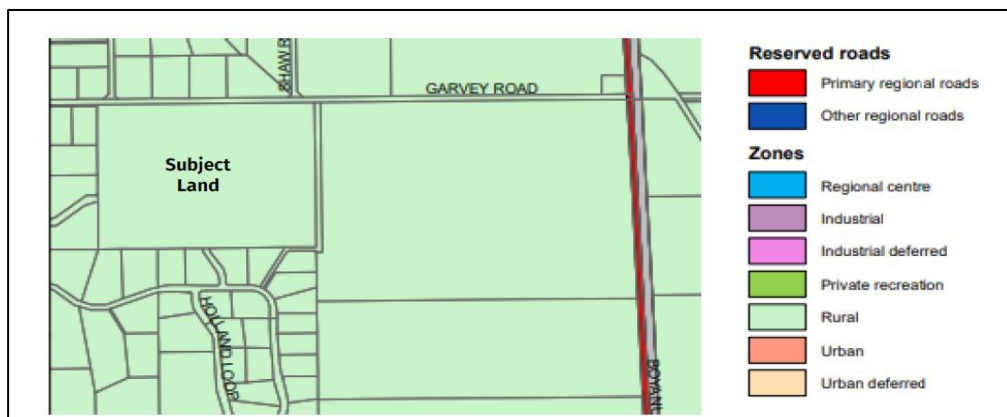
The subject land is located within the southeastern portion of the Structure Plan and has been shaded green on the plan extract shown below. The site adjoins some recently developed areas, with road linkages proposed as identified in the concept plan.



The proposal is consistent with the Structure Plan and rounds out and completes the structure plan in this corner of the plan area.

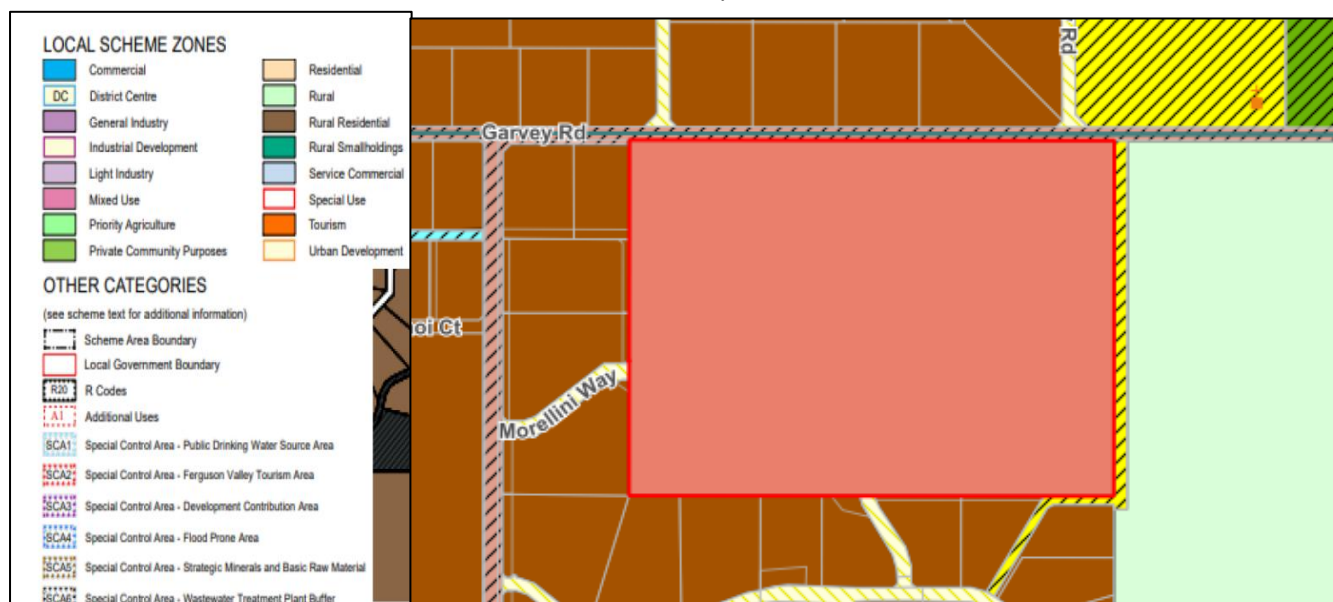
Greater Bunbury Region Scheme (GBRS)

The subject site is zoned 'Rural' under the GBRS as shown in the plan extract below. Land surrounding the subject site is also zoned 'Rural' under the GBRS. 'Rural Residential' development is a permitted use within the 'Rural' zone of the GBRS and so this proposal is consistent with this legislation.



Local Planning Scheme No. 9 (LPS9)

The site is zoned "Rural" under LPS9 as shown on the plan extract below.



Legend

The land to the east is zoned "Rural" on the other side of the drain reserve shown yellow on the plan above. The surrounding land has been zoned and developed for rural residential usage and this rezoning and subdivision will round out development of this area for rural residential usage.

The Scheme objectives for the Rural Residential zone are shown in the left side of the table below and how the proposal meets these objectives is listed to the right.

Rural Residential Zone Objectives	Compliance
- To provide for lots sizes in the range of 1 to 4 ha. - To provide opportunities for a range of limited rural and related ancillary pursuits on rural residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land. - To set aside areas for the retention of vegetation and landform or other features which distinguish the land.	- Proposed Lots are consistent with this objective as all lots are between 1 to 4 hectares - Future use of the lots will be consistent with the requirements of LPS 9. - The site is mostly void of vegetation. However, it is anticipated that the few trees within the property will be retained within the proposed Lots.

The plan demonstrates the proposal can comply with the requirements of the policy.

• **Transport Impact Statement (TIS)**

A TIS has been prepared in accordance with the WAPC Transport Impact Assessment Guidelines Volume 3 –Subdivision (2016).

The TIS provides a high-level impact assessment based on the concept plans potential land uses. The proposed concept plan comprises three vehicle access locations being:

- Garvey Road – Approximately 10 lots will gain direct access to Garvey Road with the majority of the frontages proposed between 60m – 62m in length.
- Morellini Way –2 lots will be accessed from the existing Morellini Way cul-de-sac head.
- Ayrshire Road – 8 lots will be accessed by way of the proposed extension of Ayrshire Road through to Garvey Road.

The TIS concludes the proposed subdivision is not anticipated to have a significant impact on the transport operations and safety in the surrounding road network and except for the construction of the proposed subdivisional road (extension of Ayrshire Road).

• **Bushfire Management Plan**

A Bushfire Management Plan (BMP) has been prepared as the north and west perimeters of the property are designated as being bushfire prone.

Once the subdivisional works are completed, with the grassland maintained as low threat vegetation, all building envelopes/development sites will have a rating of BAL-29 or less and be in compliance with the BMP and state and local requirements.

Conclusion

Council is recommended to resolve to proceed with this amendment on the basis that it is consistent with all levels of planning legislation and intent for the area.

END REPORT

12.2.4 Title: Local Planning Policies for LPS9 Adoption

Reporting Department	<i>Development Services Directorate</i>
Responsible Officer	<i>Mr Ashwin Nair - Director Development Services</i>
Reporting Officer	<i>Mr Alan Longbon – Coordinator Planning, Building and Compliance</i>
Applicant	<i>N/A</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Legislative.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>Appendix ORD: 12.2.4A – Advertised Local Planning Policies</i> <i>Appendix ORD 12.2.4B – Local Planning Policies to be adopted</i> <i>Appendix ORD: 12.2.4C – Risk Assessment Tool</i> <i>Appendix ORD 12.24D – Amended CP091- Local Planning Policy Exempted Development and Land Use</i>

DECLARATIONS OF INTEREST

Cr E P Lilly declared a Financial Interest in this item.

Please refer to Part 11 'Declaration of Interest' for full details.

Cr E P Lilly left the room at 5.44pm

Overview

The purpose of this report is for Council to consider a set of proposed Local Planning Policies to be adopted under Local Planning Scheme No. 9 (LPS 9) that are generally consistent with each of the Local Planning Policies previously adopted under Local Planning Scheme No. 3 (TP3).

The draft planning policies were advertised for public comment and no submissions were received. A slight amendment, however, has been recommended by Officers to a provision of Local Planning Policy CP091- Exempted Development and Land Use to clarify the intent of the 'Unhosted Short term Rental Accommodation' exemption.

Officers recommend the LPS 9 Local Planning Policies are now adopted by Council Unhosted Short term Rental Accommodation exempt provisions.

Note: Corporate Excellence & Compliance Officer, Mrs Cindy Barbetti left the room at 5.46pm and returned at 5.50pm.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

232-25 MOVED - Cr T G Gardiner SECONDED – Cr A C Jenour

THAT Council resolve:

1. Pursuant to Schedule 2, Part 2, Clause 4(3) (b)(i) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), *adopts* the proposed Local Planning Policies contained within (Appendix ORD: 12.2.4B) and provided below in accordance with the Regulations; and
 - a) SDev CP028 – Local Planning Policy – Variation to Deemed-To-Comply requirements of the R-Codes: Medium-Density Single House Development Standards [R-MD Codes].
 - b) SDev CP030 – Local Planning Policy – Construction of Outbuildings in the Rural Residential Zone prior to Completion of a Dwelling.
 - c) SDev CP067 – Local Planning Policy – New Roads and Upgrades – Provision for and Contributions by Developers
 - d) SDev CP068 – Local Planning Policy – Uniform Fencing Abutting Public Land and Street Landscaping within Subdivisions – Maintenance.
 - e) SDev CP084 – Local Planning Policy – Advertising Signage
 - f) SDev CP092 – Local Planning Policy – Millbridge Estate – Special Provisions
 - g) SDev CP094 – Local Planning Policy – Dardanup West/Crooked Brook Area – Provision of Foreshore Facilities Developer Contribution.
 - h) SDev CP096 – Local Planning Policy – Sea Containers
 - i) SDev CP099 – Local Planning Policy – Display Homes – Development Standards
 - j) SDev CP100 - Local Planning Policy – Ancillary Dwellings, Rural Residential, Rural Small Holdings, Rural and Priority Agriculture Zones
 - k) SDev CP102 – Local Planning Policy – ‘R100’ Southbank Development Guidelines
 - l) SDev CP104 - Local Planning Policy – Caravans as Temporary Accommodation
 - m) SDev CP502 - Local Planning Policy – Waiving and Refunding of Fees
 - n) SDev CP503 - Local Planning Policy – Development Assessment Unit
 - o) SDev CP513 – Strategic Water Tanks for Fire Fighting Purposes in Non-Reticulated Areas.
2. Pursuant to Schedule 2, Part 2, Clause 4(3) (b)(ii) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), *adopts* the following amended Local Planning Policy contained within (Appendix ORD: 12.2.4D) 4C) in accordance with the Regulations;
 - a) SDEV CP091 – Local Planning Policy – Exempted Development and Land Use

3. Pursuant to Schedule 2, Part 2, Clause 4(4) of the Planning and Development (Local Planning Schemes) Regulations 2015 publish notice of the adopted policies in accordance with clause 87 of the regulations.

CARRIED

6/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. J D Manoni Cr. A C Jenour Cr. S L Gillespie Cr. M R Hutchinson Cr. A L Webster	

Note: Cr E P Lilly returned to the room at 5.51pm.

Background

At the 28th September 2022 Ordinary Council Meeting, Council adopted 15 Local Planning Policies (LPPs) under Local Planning Scheme No. 3 (TPS3), in accordance with the “Deemed Provisions” in Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations). TPS3 provided the head of power for the LPPs to have force and effect. In this report they are referred to as the ‘TPS3 LPPs’.

On 23rd September 2024 at the Ordinary Council Meeting, Council carried out a full review of the Shire’s policies contained in the Shire of Dardanup Council Policy Manual, including the TPS3 LPPs. Council resolved [275-24] in summary to:

- Amend SDev CP030 - Local Planning Policy – Construction of Outbuilding in the ‘Small Holding’ Zone Prior to Completion of a Dwelling to include a reference to SDev CP104 Local Planning Policy Caravans as Temporary Accommodation in section 4.2 c) and Section 5; and
- Adopt the amended SDev CP030; and
- Adopt all other Local Planning Policies without change.

On 23rd June 2025 Local Planning Scheme No. 9 (LPS9) was gazetted which replaced TPS3.

Following the gazettal of LPS 9, to ensure that there was an operational Local Planning Policy (LPP) framework, Council at its 25 June 2025 OCM initiated a revised suite of LPPs to reflect consistency with LPS 9 for the period of community consultation. Advertised LPPs with track changes can be viewed within (*Appendix ORD: 12.2.4A*).

The LPPs as a result of Council initiating community consultation at this meeting, afforded the LPPs operational status to assist officers in assessing applications and providing advice to the community to ensure a business as normal approach.

The LPPs that have been advertised will each need be adopted as new policies under LPS 9 by Council. The amended LPPs to be adopted are contained in (*Appendix ORD: 12.2.1B and D*).

Legal Implications

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 – Deemed provisions for local planning schemes, Part 2, clauses 4-6 are relevant.

4. Procedure for making local planning policy

- (1) *If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows —*
 - (a) *publish a notice of the proposed policy in a newspaper circulating in the Scheme area, giving details of —*
 - (i) *the subject and nature of the proposed policy; and*
 - (ii) *the objectives of the proposed policy; and*
 - (iii) *where the proposed policy may be inspected; and*
 - (iv) *to whom, in what form and during what period submissions in relation to the proposed policy may be made;*
 - (b) *if, in the opinion of the local government, the policy is inconsistent with any State planning policy, give notice of the proposed policy to the Commission;*
 - (c) *give notice of the proposed policy in any other way and carry out any other consultation the local government considers appropriate.*
- (2) *The period for making submissions in relation to a local planning policy must not be less than a period of 21 days commencing on the day on which the notice of the policy is published under subclause (1)(a).*
- (3) *After the expiry of the period within which submissions may be made, the local government must —*
 - (a) *review the proposed policy in the light of any submissions made; and*
 - (b) *resolve to —*
 - (i) *proceed with the policy without modification; or*
 - (ii) *proceed with the policy with modification; or*
 - (iii) *not to proceed with the policy.*
- (4) *If the local government resolves to proceed with the policy, the local government must publish notice of the policy in a newspaper circulating in the Scheme area.*
- (5) *A policy has effect on publication of a notice under subclause (4).*
- (6) *The local government —*
 - (a) *must ensure that an up-to-date copy of each local planning policy made under this Scheme is kept and made available for public inspection during business hours at the offices of the local government; and*
 - (b) *may publish a copy of each of those local planning policies on the website of the local government.*

5. Procedure for amending local planning policy

- (1) *Clause 4, with any necessary changes, applies to the amendment to a local planning policy.*
- (2) *Despite subclause (1), the local government may make an amendment to a local planning policy without advertising the amendment if, in the opinion of the local government, the amendment is a minor amendment.*

6. Revocation of local planning policy

A local planning policy may be revoked —

- (a) *by a subsequent local planning policy that —*
 - (i) *is prepared in accordance with this Part; and*

- (ii) expressly revokes the local planning policy;
or
- (b) by a notice of revocation —
 - (i) prepared by the local government; and
 - (ii) published in a newspaper circulating in the Scheme area.

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

14.2 - Ensure equitable, inclusive and transparent engagement and decision- making.

Environment - None.

Precedents

Council reviews its policies regularly and the last full review of the Shire's Council Policy Manual was adopted at the Ordinary Council Meeting held 23rd September 2024. The TPS3 LPPs adopted at that meeting reflect Council's current position on various Planning matters where discretion can be applied.

Council at its June 25th OCM endorsed the amended suite of LPPs to reflect the newly adopted LPS 9 for the purposes of community consultation (Res- 142-25).

Consultation

Public Consultation

- *Local Planning Policies – Advertising Requirements*

The process for making, amending or revoking an LPP is detailed in Schedule 2, Part 2, cl. 4-6 of Regulations as outlined in the 'Legal Implications' section of this report and includes advertising requirements prior to adoption. The proposed LPPs presented in this report have been advertised for a period of 21 days in accordance with cl. 4, and no submissions were received.

Officers recommend the LPPs are finally adopted, and a notice be published pursuant to clause 87 of the regulations so that the policies have effect in accordance with clause 4 (4) of the regulations.

Budget Implications

While this report does not have any direct budget implications, various Policies contained within the Policy Manual have budget allocations and implications.

Budget – Whole of Life Cost - None.

Council Policy Compliance

All Local Planning Policies

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.2.4C) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Adopt Local Planning Policies under LPS9	
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Legal and Compliance	Failure to regularly review and update policies could result in the Shire not meeting its obligations at law
	Reputational	The Shire’s reputation could be viewed negatively for not undertaking regular reviews of policies of Council

Officer Comment

Upon gazettal of LPS9 on 23rd June 2025, all TPS3 LPPs became obsolete and therefore the Shire has no LPPs to provide guidance on discretionary planning matters. A suite of LPPs need to be adopted under LPS9 to replace the old ones.

The TPS3 LPPs adopted in September 2024 have been modified to reference LPS9 and reflect its zones.

The table below provides a summary of the changes to the LPPs as they move from TPS3 to LPS9 and as advertised.

SUMMARY OF PROPOSED CHANGES

	POLICY NUMBER AND TITLE	TPS3 LPP	RECOMMENDED CHANGES IN LPS9 LPP	COMMENT
1.	SDev CP028 – Local Planning Policy – Variation to Deemed to Comply Requirement of the R-Codes: Medium Density Single House Development Standards (R-MD Codes).	References ‘Single Dwellings’	- References ‘Single Houses’ - Replaces reference to TPS3	Change of terminology in the Regulations and R-Codes
2.	SDev CP030 Local Planning Policy – Construction of Outbuildings in the ‘Small Holding’ Zone Prior to Completion of a Dwelling	Applies to Small Holding zone	- Applies to Rural Residential zone - Replaces reference to TPS3 clause	Rural Residential zone is the nearest equivalent zone to Small Holding zone
3.	SDev CP067 – Local Planning Policy – New Roads and Upgrades – Provision for and	-	Replaces reference to TPS3	-

	POLICY NUMBER AND TITLE	TPS3 LPP	RECOMMENDED CHANGES IN LPS9 LPP	COMMENT
	Contribution by Developers			
4.	SDev CP068 – Local Planning Policy – Uniform Fencing Abutting Public Land and Street Landscaping within Subdivisions	-	Replaces reference to TPS3	-
5.	SDev CP084 - Local Planning Policy – Advertising Signage	- Applies to: - Industrial – Light zone - Industrial – General zone - Business Commercial zone - Other Community zone - Mixed Business zone - Tourist zone - Small Holding zone - General Farming zone	- Applies to - Light Industry zone - General Industry zone - Commercial zone - Private Community Purposes zone - Service Commercial zone - Tourism zone - Rural Residential zone - Rural zone - Council adoption statement added - Replaces reference to TPS3 clause	Zone names reflect nearest equivalent LPS9 zones
6.	SDev CP091 - Local Planning Policy – Exempted Development and Land Use	- Applies to: - Landscape Protection Area - General Farming zone - Small Holding zone - Tourist zone - Short Stay Residential zone - Mixed Business zone - Bed and Breakfast – exempt where conditions met	- Applies to: - Ferguson Valley Tourism Area (SCA2) - Rural zone - Rural Residential zone - Tourism zone - Service commercial zone - Bed and breakfast deleted entirely - Replaces reference to TPS3 clause 3.5	- Ferguson Valley Tourism Area (SCA2) is equivalent to Landscape Protection Area - Other zone names reflect nearest equivalent LPS9 zones (Short Stay Residential and Tourist zones are both now Tourism zone). - Bed and breakfast now called ‘Hosted Short Term Rental Accommodation’ under the Regulations and is now exempt statewide. - STRA exemption is a <u>new policy position</u> - The 100m2 floor area for Ancillary Dwellings previously supported by

	POLICY NUMBER AND TITLE	TPS3 LPP	RECOMMENDED CHANGES IN LPS9 LPP	COMMENT
			- Exempts Unhosted STRA in some instances consistent with the exemptions in Perth and Peel - Exempts Ancillary Dwellings up to 100m2 consistent with the size permitted by SDev CP100 (adopted under TPS3 and now to be deleted).	Council in SDev CP100 will instead be captured in this policy SDev CP091. SDev CP100 will be deleted as exemptions are provided in LPS9 Schedule A for Ancillary Dwellings up to 70m2, while Grouped Dwellings and Caretakers Dwellings are now prohibited in the applicable zones. Unhosted accommodation is defined as limited to 90 days in a 12 month period.
7.	SDev CP092 - Local Planning Policy – Millbridge Estate – Special Provisions	-	Replaces reference to TPS3	-
8.	SDev CP094 - Local Planning Policy – Dardanup West/Crooked Brook Area – Provision of Foreshore	-	Replaces reference to TPS3	-
9.	SDev CP096 - Local Planning Policy – Sea Containers	5.4(c) references Small Holding zone	5.4(c) references Rural Residential zone - Replaces reference to TPS3	Zone name reflects nearest equivalent LPS9 zone
10.	SDev CP099 - Local Planning Policy – Display Homes – Development Standards	-	Replaces reference to TPS3	-
11	SDev CP100 - Local Planning Policy – Ancillary Dwellings, Grouped Dwellings and Caretaker's Dwellings – Small Holding and General Farming Zones	Applies to: - Small Holding zone - General Farming zone - Limits number of structures per lot	<u>Policy not to be adopted under LPS9</u>	- Local Planning Schemes take precedence and weight over (override) Local Planning Policies. <u>Ancillary Dwellings</u>: Schedule A, cl.61 of LPS9 exempts Ancillary Dwellings up to 70m2 (consistent with the R-Codes) and therefore the Ancillary Dwellings aspect of the policy is now irrelevant. To capture the 100m2 floor area previously supported by Council in the policy, officers recommend including

	POLICY NUMBER AND TITLE	TPS3 LPP	RECOMMENDED CHANGES IN LPS9 LPP	COMMENT
				this as new exemption in 'SDev CP091 – Exempted Development and Land Use'. • <u>Grouped Dwellings and Caretakers Dwellings</u>: These are not permitted (X uses) in the equivalent LPS9 zones being Rural Residential, Rural, and Priority Agriculture. Therefore, the exemptions for Grouped Dwellings and Caretakers Dwellings in the policy are now legally invalid.
12	SDev CP102 - Local Planning Policy – 'R100' Southbank Development Guidelines	-	• Replaces reference to TPS3	-
13	SDev CP104 - Local Planning Policy – Caravans as Temporary Accommodation	Applies to: • Small Holding zone • General Farming zone	Applies to: • Rural zone • Rural Residential zone • Priority Agriculture zone • Replaces reference to TPS3	• Zone names reflect nearest equivalent LPS9 zone
14	SDev CP502 - Local Planning Policy – Waiving and Refunding of Fees	• Refers to Director Special Projects and Community (DSP&C) • Refers to now repealed regulations	• Refers to Director Sustainable Development • Refers to current regulations	• Replaces outdated role (DSP&C no longer exists) • <i>Planning and Development (Local Government Planning Fees) Regulations 2000</i> repealed by <i>Planning and Development Regulations 2009</i>
15	SDev CP503 - Local Planning Policy – Development Assessment Unit	-		• For adoption under LPS9. No text changes needed.
16	SDev CP513 - Local Planning Policy – Strategic water tanks for fire- fighting purposes in non-reticulated areas	• Applies to Small Holding zone	• Applies to Rural Small Holding and Rural Residential	• Endorsed on 26 February 2025 Ordinary Council Meeting under TPS3 for advertising • Zone names reflect nearest equivalent LPS9 zone

Following the advertising of the suite of policies, a slight amendment has been made by Officers to an exempt provision of the 'Unhosted Short Term Rental Accommodation' section of CP091. Currently it states:

‘the period of accommodation for each guest does not exceed 90 days in a relevant 12-month period’

The provision, however, has been amended slightly to read as follows:

‘the period of accommodation shall not exceed 90 days in a relevant 12-month period’

The change emphasises the use of the premises for no more than 90 days as opposed to an individual guest at a given time. The minor amendment can be viewed within (*Appendix ORD: 12.2.4D*).

Conclusion

The proposed LPPs are comparable to the previously adopted TPS3 LPPs. The policies have been advertised in accordance with the regulations, and no comments were received.

To bring the LPPs into effect they now need to be adopted by Council and then published in accordance with clause 87 of the regulations. The policies have effect on publication of a notice under subclause (4).

Officers recommend Council endorses the proposed Local Planning Policies under LPS9 for final adoption.

END REPORT

12.2.5 Title: Community and Event Grants Round 1 - 2025-2026

Reporting Department	<i>Community & Economic Development Directorate</i>
Responsible Officer	<i>Ms Susan Oosthuizen – Director Community & Economic Development</i>
Reporting Officer	<i>Ms Kylie Tucker – Place and Community Engagement Team Leader</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>Appendix ORD: 12.2.5A - SDev CP044 Community & Event Grants Policy Appendix ORD: 12.2.5B - Risk Assessment Appendix ORD: 12.2.5C - Applications with Recommendations</i>

DECLARATIONS OF INTEREST

Cr S Gillespie, Cr J Manoni, Cr A Jenour and Cr T Gardiner declared Impartiality Interests in this item.

Cr T Gardiner declared a Proximity Interest in this item.

Please refer to Part 11 'Declaration of Interest' for full details.

Cr Gardiner left the room at 5.51pm.

Overview

This report summarises the round one 2025/2026 Community and Events Grant requests that have been received from the community. Council is tasked with considering these requests and recommending the distribution of grant funds from the 2025/2026 budget allocation.

OFFICER RECOMMENDED RESOLUTION

THAT Council:

1. Considers the applications received by the following groups under Community Grants Scheme Round 1 2025/26 – Level 2 grants for funding up to \$1,000 and approves funding to the following organisations:

COMMUNITY GRANTS – LEVEL 2 (\$0 - \$1,000)		
APPROVE		
Eaton CWA	Purchase and install outdoor "R U OK?" table	\$ 1,000.00
Lions Club of Eaton Inc	Request for assistance to gain a building certification	\$ 1000.00
CWA River Valley Belles	Paint and accessories for hall improvements	\$ 960.84
Eaton Community Hive	Purchase a laptop	\$ 1,000.00
Dardanup Primary School P&C	Purchase lockable outdoor storage cage and a 100-piece sand and water play equipment	\$ 979.75
TOTAL		\$ 4,940.59

2. Considers the applications received by the following groups under Community Grants Scheme Round 1 2025/26 – Level 3 grants for funding between \$1,001 and \$5,000 and approves funding to the following organisations:

COMMUNITY GRANTS – LEVEL 3 (\$1,001 - \$5,000)		
APPROVE		
Dardanup Sporting & Community Clubs	Purchase water storage tank for Wells Recreation Park changerooms	\$ 2,315.50
Ferguson Community Church	Maintenance and restoration - Repair and paint windows to the St Aidens Church	\$ 2,986.00
Bunbury & Districts Softball Association Inc.	Erect a shade and safety shelter between the two diamonds	\$5,000.00
TOTAL		\$10,301.50

3. Considers the applications received by the following groups under Community Grants Scheme Round 1 2025/26 – Level 3 grants for funding between \$1,001 and \$5,000 and declines funding to the following organisations:

COMMUNITY GRANTS – LEVEL 3 (\$1,001 - \$5,000)		
DECLINE		
Coastal Rowing WA Inc	Assist with the installation costs of sea container pilings/ anchor	\$ 3,750.00
Burekup and District Country Club *	Upgrade and replace existing air-conditioning unit to the Burekup Country Club	\$3,625.00
TOTAL		\$7,375.00

* The replacement can be accommodated with Council's Building Maintenance Expenditure budget.

Discussion

Cr S Gillespie proposed an amendment to the motion. The amendment was to approve the payment of the grant to Coastal Rowing WA Inc. The amendment was not supported by the mover of the substantive motion.

Cr E Lilly proposed an amendment to the substantive motion to allow for the removal of Coastal Rowing WA Inc from the Officer Recommended Resolution and include a further resolution to approve funding to Coastal Rowing WA through the budget. The mover and seconder supported the amendment, and the amended motion was put to the meeting.

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

- *Payment to be made, through the Budget, to Coastal Rowing WA Inc for the sum of \$3,750.00 to assist with the installation costs of sea container pilings/ anchor.*

ALTERNATIVE ELECTED MEMBER RESOLUTION "A"

233-25

MOVED -

Cr J D Manoni

SECONDED -

Cr A C Jenour

THAT Council:

1. Considers the applications received by the following groups under Community Grants Scheme Round 1 2025/26 – Level 2 grants for funding up to \$1,000 and approves funding to the following organisations:

COMMUNITY GRANTS – LEVEL 2 (\$0 - \$1,000)		
APPROVE		
Eaton CWA	Purchase and install outdoor "R U OK?" table	\$ 1,000.00
Lions Club of Eaton Inc	Request for assistance to gain a building certification	\$ 1000.00
CWA River Valley Belles	Paint and accessories for hall improvements	\$ 960.84
Eaton Community Hive	Purchase a laptop	\$ 1,000.00
Dardanup Primary School P&C	Purchase lockable outdoor storage cage and a 100-piece sand and water play equipment	\$ 979.75
TOTAL		\$ 4,940.59

2. Considers the applications received by the following groups under Community Grants Scheme Round 1 2025/26 – Level 3 grants for funding between \$1,001 and \$5,000 and approves funding to the following organisations:

COMMUNITY GRANTS – LEVEL 3 (\$1,001 - \$5,000)		
APPROVE		
Dardanup Sporting & Community Clubs	Purchase water storage tank for Wells Recreation Park changerooms	\$ 2,315.50
Ferguson Community Church	Maintenance and restoration - Repair and paint windows to the St Aidens Church	\$ 2,986.00
Bunbury & Districts Softball Association Inc.	Erect a shade and safety shelter between the two diamonds	\$5,000.00
TOTAL		\$10,301.50

CARRIED

6/0

FOR THE MOTION	AGAINST THE MOTION
Cr. E P Lilly Cr. J D Manoni Cr. A C Jenour Cr. S L Gillespie Cr. M R Hutchinson Cr. A L Webster	

ALTERNATIVE ELECTED MEMBER RESOLUTION 'B'

234-25 MOVED - Cr E P Lilly SECONDED – Cr S L Gillespie

THAT Council:

1. Considers the applications received by the following groups under Community Grants Scheme Round 1 2025/26 – Level 3 grants for funding between \$1,001 and \$5,000 and declines funding to the following organisations:

COMMUNITY GRANTS – LEVEL 3 (\$1,001 - \$5,000) DECLINE (REMAIN)		
Burekup and District Country Club *	Upgrade and replace existing air-conditioning unit to the Burekup Country Club	\$3,625.00
TOTAL		\$3,625.00

2. Approves an amendment to the budget to allow payment of \$3,750.00 to Coastal Rowing WA Inc's to assist with installation costs of sea container pilings/anchor.

CARRIED

5/1

<i>FOR THE MOTION</i>	<i>AGAINST THE MOTION</i>
Cr. E P Lilly Cr. J D Manoni Cr. S L Gillespie Cr. M R Hutchinson Cr. A L Webster	Cr. A C Jenour

Background

SDev CP044 Community and Event Grants Policy (Appendix ORD: 12.2.5A) (the Policy) has the objective to provide financial support to such requests that meet the policy criteria (subject to budget constraints) and promote the Shire of Dardanup as a positive, supportive and caring community organisation.

Community Grants are available for projects and activities within the Shire of Dardanup that:

- Foster the distinctiveness of places through the personalisation of community areas;
- Activate public places;
- Build the skills and capacity of the community;
- Leave a lasting positive impact on the community;
- Promote accessibility and inclusivity for all members of the community; and
- Empower groups to be proactive in the community.

Events Grants are available for events:

- Held in the Shire of Dardanup;
- That are free-to-attend and held within the Shire of Dardanup;
- That benefit the community; and

- Activate the area in which the event is held.

In relation to this report, funding for each of the community and events grants schemes fall into the following categories;

Community Grants

- Level 2 Community Grant: open for application twice per year, incorporated groups' eligible only, maximum funding amount \$1,000 with 100% of project cost available for funding.
- Level 3 Community Grant: open for application twice per year, incorporated groups' eligible only, funding available from \$1,001 - \$5,000 and a maximum of 50% of the total project cost available for funding.

Events Grants

- Level 2 Community Event Grant: open for application twice per year, incorporated groups' eligible only, maximum funding amount \$1,000 with 100% of project cost available for funding.
- Level 3 Community Event Grant: open for application twice per year, incorporated groups' eligible only, funding available from \$1,001 - \$5,000 and a maximum of 50% of the total project cost available for funding.

Legal Implications - *Local Government Act 1995*

Council Plan

- 2.1 - Facilitate improved access to health and community services.
- 2.2 - Increase participation in sport, recreation and leisure activities.
- 3.1 - Grow participation in arts, culture and community events.
- 4.2 - Support vulnerable groups, including aged persons and those with disability.
- 4.3 - Increase involvement in volunteering

Environment - None.

Precedents - None.

Budget Implications

Council allocated \$27,429 to Community Grants for 2025/26 (GL 1119504) and \$10,000 to Minor Community Event Assistance (J08714). A maximum \$2,500 of the allocation is available for each of the Quick Response Community Grants and Quick Response Event Grants which are open for application all-year-round or until the allocated amount has been exhausted.

Budget – Whole of Life Cost - None.

Council Policy Compliance

All applications for grant funding are required to comply with *SDev CP044 Community & Event Grants Policy* and have been assessed against the relevant criteria. Consideration should be given to *CnG CP007 - Cost Shifting Assessment* and this has been taken into consideration during the assessment process.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.2.5B) for full assessment document.

TIER 1 – No discernible Inherent Risk has been identified (no Risk Theme or Consequence).	
Risk Event	Community and Events Grants Scheme – Round One 2025/26
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Reputational Council's reputation could be impacted dependant on their decision on recipients' applications for grant funding.

Officer Comment

Applications for round one Community and Events Grants opened on Tuesday, 1st July 2025 and closed on Tuesday, 29th July 2025.

The grants were advertised on the Council website, Council Facebook, Council Instagram, and in the Dardanup Times. Posters were displayed on notice boards throughout the Shire. Emails were sent to known eligible clubs and organisations within the Shire to inform them of the grants round opening and closing date and where necessary the email was followed up with a phone call to assist with further queries. Community members also took the opportunity to meet with the Team Leader Community Development to discuss their desired projects.

Below is a breakdown of the grant applications received:

GRANT STREAM	NUMBER OF APPLICATIONS
L2 Community Grant	5
L3 Community Grant	5
L2 Events Grant	0
L3 Events Grant	0
Total number of applications received	10

COMMUNITY GRANTS – LEVEL 2 (\$0 - \$1,000)				
APPLICANT NAME	AMOUNT REQUESTED (\$)	PURPOSE	OFFICER RECOMMENDED	RATIONALE
Eaton CWA	\$ 1,000.00	Purchase and install "R U OK?" outdoor table	Yes	The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i> .
Lions Club of Eaton Inc	\$ 1,000.00	Request for assistance to gain a building certification	Yes	The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i> .
WA River Valley Belles	\$ 960.84	Paint and accessories for hall improvements	Yes	The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i> .

COMMUNITY GRANTS – LEVEL 2 (\$0 - \$1,000)				
APPLICANT NAME	AMOUNT REQUESTED (\$)	PURPOSE	OFFICER RECOMMENDED	RATIONALE
Eaton Community Hive	\$ 1,000.00	Purchase a laptop	Yes	The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i> .
Dardanup Primary School P&C	\$ 979.75	Purchase lockable outdoor storage cage and a 100-piece sand and water play equipment	Yes	The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i> .
TOTAL APPLICATIONS	\$ 4,940.59			
TOTAL RECOMMENDED	\$ 4,940.59			

Applications have been assessed, and all applications have been considered against the criteria of the Policy. All applications and Officer Comments are available at (Appendix ORD: 12.2.5C).

COMMUNITY GRANTS – LEVEL 3 (\$1,001 - \$5,000)			50% MATCHING	
COMPONENT REQUIRED				
APPLICANT NAME	AMOUNT REQUESTED (\$)	PURPOSE	OFFICER RECOMMENDED	RATIONALE
Ferguson Community Church	\$ 2,986.00	Maintenance and restoration - Repair and paint windows to the St Aidens Church	Yes	The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i> .
Dardanup Sporting & Community Clubs	\$ 2,315.50	Purchase water storage tank for Wells Recreation Park changerooms	Yes	Funding for the water tank upgrade at the Wells Recreation Facility will support all users of the changeroom facilities.
Coastal Rowing WA Inc	\$ 3,750.00	Assist with the installation costs of sea container pilings/ anchor	No	As per council policy <i>SDEV CP044</i> . Council cannot fund activities that have already received funding in the same financial year. Refer to IPC minutes (<i>IPC 23-25</i>) \$8,000.00
Burekup and District Country Club	\$3,625.00	Upgrade and replace existing air-conditioning unit to the Burekup Country Club	No	Shire Asset - The replacement should be considered under the asset management budget.
Bunbury & Districts Softball Association Inc.	\$5,000.00	Erect a shade and safety shelter between the two diamonds	Yes	The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i>
TOTAL APPLICATIONS	\$12,676.50			
TOTAL RECOMMENDED	\$10,301.50			

END REPORT

Note: Cr T G Gardiner returned to the room at 6.10pm.

12.2.6 Title: Public Art – Watson Reserve

Reporting Department	Community & Economic Development Directorate
Responsible Officer	Ms Susan Oosthuizen - Director Community and Economic Development
Reporting Officer	Ms Melanie Ring - Manager Community Development
Legislation	Local Government Act 1995
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.
Attachments	Appendix ORD: 12.2.6A – SDEV CP509 Public Art Policy Appendix ORD: 12.2.6B – Risk Assessment

Overview

This report is to provide Council with an update in relation to a public artwork mural commissioned by the Shire of Dardanup at Watson Reserve, that has recently been repainted by a member of the public without approval.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

235-25 MOVED - Cr T G Gardiner SECONDED – Cr S L Gillespie

THAT Council approves the original mural completed by artist Andrew Frazer be de-accessioned from the Shire’s public art records and that the new mural remains in its current state.

CARRIED

7/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	
Cr. E P Lilly	
Cr. J D Manoni	
Cr. A C Jenour	
Cr. S L Gillespie	
Cr. M R Hutchinson	
Cr. A L Webster	

Background

In 2018, local artist Andrew Frazer was privately commissioned through the Shire of Dardanup to paint a mural on the ablution block at Watson Reserve.

The cost of the mural, \$4,462.50, was covered under the Public Art allocation in the 2018/2019 financial year, with the work completed in April 2018.

Given the value, the mural was classified as a Shire asset in accordance with Council Policy SDEV CP509 – *Public Art Policy* (Appendix ORD: 12.2.6A), which states:

4.6 Capitalisation of Art

Public artworks on Shire-owned or managed land will be valued and capitalised by the Shire of Dardanup where they meet the following criteria:

- ii.) Where the art piece has a capital value greater than \$300 but less than \$5,000.00, it must be recorded in the Portable & Attractive Items Asset Register in accordance with CP127 – Asset Capitalisation Threshold Policy.

Over time, the mural sustained minor deterioration, including bore water staining from reticulation with high iron content and some slight paint peeling. Notably, the mural had not been subject to any graffiti or vandalism.

In April, it came to the attention of Shire officers that a local artist had taken it upon herself to ‘touch up’ the mural. This intervention resulted in the majority of the original artwork being painted over with her own design. No permission was sought or granted for this action. Upon follow-up, the artist advised that she believed the ablution block was scheduled for demolition and therefore continued with the repainting.

Completed mural by Andrew Frazer:



Mural completed by Local Artist:



The local artist has since been advised that the repainting was unauthorised. She was also briefed on the significance of public art, the relevant Council policies, and the proper procedures required for any future involvement in public artworks.

Contact has been made with artist Andrew Frazer to inform him of the situation and the unauthorised alterations to his original mural.

Legal Implications

- None.

Council Plan

3.1 - Grow participation in arts, culture and community events.

Environment - None.

Precedents - None.

Budget Implications - None.

Budget – Whole of Life Cost

The current Public Art Allocation for 2025/2026 is \$10,000. Should Council choose to have the mural deaccessioned, there is adequate funds to allow for further investigations into a replacement public art mural.

Council Policy Compliance

- SDEV CP509 – Public Art Policy

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.2.6B) for full assessment document.

TIER 1 – No discernible Inherent Risk has been identified (no Risk Theme or Consequence).		
Risk Event	Public Art – Watson Reserve	
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Reputational	There is an expectation that Shire will support and protect commissioned artists and public art.

Officer Comment

Council Policy SDEV CP509 – Public Art Policy states as follows:

4.10 De-accessioning and Disposal

Should the artworks deteriorate to the point that Council agree they cannot be feasibly maintained or they no longer fulfill the objectives of the policy, or are not in the best interests of the community, they may be deaccessioned and will be disposed of in accordance with the requirements of Section 3.58 of the Local Government Act 1995.

Where possible and appropriate, the artist responsible for the original artwork will be consulted on the procedure for removal, for artworks located on public lands, the Shire will be responsible for the cost of deaccessioning and disposal. For artwork on private land, the landowner will be responsible for the cost.

As the original mural is no longer intact or reflective of the commissioned artwork by Andrew Frazer, it is recommended that Council de-accession the mural in accordance with Council Policy SDEV CP509 – *Public Art Policy*.

The original mural by Andrew Frazer has been significantly altered without authorisation and no longer reflects the commissioned work recorded as a Shire asset.

While the actions of the community member were well-intentioned, they highlight the importance of clear processes and approvals for public art on Shire-managed land. De-accessioning the original artwork aligns with Council policy and acknowledges the mural's current state.

Allowing the substituted artwork to remain until a future public art project is commissioned provides a practical interim solution at the site without incurring immediate costs.

END REPORT

12.3 INFRASTRUCTURE DIRECTORATE REPORTS

12.3.1 Title: State Election Commitment Projects 2025 Update: Eaton Football Club and Eaton Recreation Centre

Reporting Department	<i>Infrastructure Directorate</i>
Responsible Officer	<i>Mr Theo Naudé - Director Infrastructure</i>
Reporting Officer	<i>Mr Nathan Ryder – Manager Infrastructure Planning & Design</i> <i>Ms Belinda Vanvuuren – Senior Project Officer</i> <i>Ms Melanie Ring - Manager Community Development</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Absolute Majority.</i>
Attachments	<i>Appendix ORD: 12.3.1– Risk Assessment</i>

Overview

This report is to provide Council with more detail on the scope of works and requesting Council to approve unbudgeted grant funding and expenditure for the Eaton Boomers Football Club and Eaton Recreation Centre projects in relation to the State Election Commitment funding.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION ‘A’

236-25 MOVED - Cr E P Lilly SECONDED – Cr T G Gardiner

THAT Council:

1. Notes the detail provided in this report on the scope of works for the Eaton Boomers Football Club and the Eaton Recreation Centre.
2. Approves the incorporation of the \$850,000 State Election Commitment (2025) on behalf of the Western Australian Government Election Commitment administered by the Department of Creative Industries, Tourism and Sport for the Eaton Boomers Football Club into the Shire’s FY 2025-26 Annual Budget and expenditure on the proposed project - Eaton Boomers Football Club.
3. Receives unbudgeted capital grant funding of \$850,000 provided by the 2025 State Election Commitment to be administered by Department of Creative Industries, Tourism and Sport for the Eaton Boomers Football Club Project.
4. Authorises unbudgeted capital expenditure of \$926,500 inclusive (\$850,000 plus 9% design and supervision fees) for the Eaton Boomers Football Club Project.

5. **Authorises the Shire of Dardanup to undertake the works and that all project management costs, including design, supervision and associated costs, be considered an in-kind contribution towards the project;**

Absolute Majority.

CARRIED

7/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. E P Lilly Cr. J D Manoni Cr. A C Jenour Cr. S L Gillespie Cr. M R Hutchinson Cr. A L Webster	

AND

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION 'B'

237-25 MOVED - Cr E P Lilly SECONDED – Cr T G Gardiner

- Approves the incorporation of the \$25,000 State Election Commitment (2025) on behalf of the Western Australian Government administered by the Department of Creative Industries, Tourism and Sport for the Eaton Recreation Centre into the Shire's FY 2025-26 Annual Budget and expenditure on the proposed project - Eaton Recreation Centre - Fan for Indoor Court;**
- Receives unbudgeted capital grant of \$25,000 provided by the 2025 State Government Election Commitment to be administered by DCITS for the ERC – Indoor Court Fan Project; and**
- Authorises unbudgeted capital expenditure of up to \$50,000 for the ERC Indoor Court Fan Project, with funding shortfall of up to \$25,000 to be funded from the Building Maintenance Reserve Account.**

Absolute Majority.

CARRIED

7/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. E P Lilly Cr. J D Manoni Cr. A C Jenour Cr. S L Gillespie Cr. M R Hutchinson Cr. A L Webster	

Background

In January 2025, Ms Jodi Hanns MLA announced an Election commitment of \$850,000 for lighting upgrades, seat covers and electronic scoreboard to the Eaton Football Club.

Ms Hanns also announced a supplementary commitment of \$25,000 for an additional indoor fan for the courts at the Eaton Recreation Centre.

Enquiries have been made to Department of Creative Industries, Tourism and Sport (previously the Department of Local Government, Sport and Cultural Industries) to obtain a draft copy of the proposed grant agreement, in order to provide officers with an understanding of the agreement's expectations. However, advice received from DCITS indicates that the grant agreement will not be made available until the initial step of formally accepting the funding has been completed. The Department of Creative Industries, Tourism and Sport (DCITS) is administering the 2025 State Election Commitment on behalf of the Western Australian Government. It has been confirmed by DCITS that all items of the election promise of \$850,000 in relation to the Eaton Football Club must be delivered. These include:

- Lighting upgrade;
- Outdoor seat covers; and
- Electronic scoreboard.

At the Ordinary Council Meeting held on the 25th of June 2025, Council resolved the following [CR 176-25]:

THAT Council

1. *Authorises the Chief Executive Officer to execute the Financial Assistance Agreements for the following 2025 State Election Commitment Project:*
 - a) *Eaton Boomers Football Club – Contribution of \$850,000 towards upgrades including lighting, outdoor seat covers and electronic scoreboard.*
2. *Authorises the Chief Executive Officer to execute the grant agreement for the Eaton Recreation Centre Fan for Indoor Court Project.*
3. *Requests that the Chief Executive Officer bring a report back to Council at the August 2025 Ordinary Council meeting providing more detail on the scope of works for both projects, along with a request for approval for the unbudgeted grants and expenditure for each project.*

This report deals with Item 3 of the above Council Resolution.

DCITS advised that, should the Eaton Football Club and the Shire agreed that not all items can be covered due to budget or competing priorities, this will require a variation to scope request, and it is advised that the Local Member who made the commitment is briefed and their support sought for the change. The expectation as per the Election Commitment is that all components of the funding are to be delivered (lighting upgrade, outdoor seat covers and electronic scoreboard).

The Shire met with the Eaton Boomers Football Club in July 2025 to discuss details of the scope of the funding. The outcome was that there is some uncertainty in the project scope and also estimated costs, and as a result, there is uncertainty at present as to what the Shire can commit to deliver within the \$850,000 funding. As mitigation, a multi-year project delivery strategy is proposed to maximise the available funding and also minimise impact of construction activities on the football club playing season. Further details are provided in the Officer Comment section of this report.

Legal Implications - None.

Council Plan

- 2.2 - Increase participation in sport, recreation and leisure activities.
- 3.1 - Grow participation in arts, culture and community events.
- 8.1 - Support responsible planning and development.

Environment - None.

Precedents

Council has previously auspices Election Commitment Projects. Council project managed the construction of the new Eaton Bowling Club.

Budget Implications

At the time of annual budget preparations, Council was not aware of the full scope, cost and deliverables associated for these two major projects connected to the Election Commitment promise. As a result, neither the Eaton Boomers Football Club project (\$850,000) or the ERC Indoor Court Fan project (\$25,000) is within the 2025/26 Annual Budget.

As the scope of both these projects have not been clearly defined yet, it is anticipated that both election commitment amounts may not be sufficient to cover the full costs to deliver all projects (Eaton Football Club and Eaton Rec Centre).

If the projects are endorsed by Council, Grant income from the DCITS, will result in unbudgeted grant revenue as follows:

- Eaton Boomers Football Club Election Commitment \$850,000
- Eaton Rec Centre – Fan for Indoor Court \$ 25,000

Should a shortfall be determined for the Eaton Rec Centre – Fan for Indoor Court (\$25,000), it is noted that Council agreed, in principle, to support the acquisition of a Third Industrial Fan at the Eaton Recreation Centre on the basis of the expenditure being grant funded to cover the majority of the costs per OCM 26th March 2025 (Council Resolution 76-25).

That Council:

Supports in principle the acquisition of a third industrial fan at the Eaton Recreation Centre on the basis of expenditure being grant funded to cover the majority of the costs.

It is expected that the fan and required electrical upgrades would cost approximately \$35,000 in total, therefore it is still expected that the majority of the costs would be covered by the election commitment funding. It is recommended that the shortfall be funded from the Building Maintenance Reserve Account, up to a total of \$25,000.

Budget – Whole of Life Cost

It is proposed that the works will be completed in the 2025 to 2027 period, which is within the current term of Government. The projects will be capitalised and add value to Councils Building Asset inventory. Ongoing maintenance costs are budgeted annually through Council's Building Maintenance and Minor Works Expenditure. Detailed WOL cost to be determined once the exact scope has been

agreed and will be reported back to Council at a later stage, when tenders are provided to Council for approval of the works.

In accordance with the Eaton Boomers Football Club's Facility User Agreement, power consumption of the Oval Lights to be the responsibility of the User.

BUILDING MAINTENANCE RESPONSIBILITIES		
ITEM	USER	SHIRE OF DARDANUP
SERVICES – Glen Huon Oval	Consumption reimbursed to Council	
Electricity – Oval Lighting		
HIRER EQUIPMENT		
General Equipment	Clean, maintain, inspect, service.	No responsibility
Oval Lighting	Electricity consumption and repairs to equipment installed by the Club	SOD responsible for repairs to any initial equipment installed by the SOD

Council Policy Compliance

- CP074 – Asset Management

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.3.1) for full assessment document.

TIER 2 – 'Low' or 'Moderate' Inherent Risk.		
Risk Event	State Election Commitment Projects 2025 Update: Eaton Boomers Football Club and Eaton Recreation Centre	
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Financial	Financial risk may be difficult to mitigate in the current market.
	Reputational	There is community expectation that the projects will be completed. By not accepting and signing the agreement this could cause reputational damage to the Shire.

Officer Comment

As mentioned above, the broad elements of the Eaton Boomers Football Club ('the Boomers') \$850,000 funding are as follows:

- Glen Huon Football oval Lighting upgrade;
- Outdoor seat covers; and
- Electronic scoreboard.

Based on the Shire's meeting with the Boomers in July 2025, additional detail and comment on the above elements is provided herewith.

i. Lighting Upgrade

The Boomers advised that their highest priority is for upgraded lighting of the Glen Huon Oval. The Boomers provided the Shire a design lighting level schematic of the oval and a budget estimate from a local contractor. The Boomers' desired lighting levels are 200lux maximum, able to be reduced to 100lux and 50lux. The Boomers' lighting schematic and budget estimated included four 30m high lighting towers and a lighting control system.

The Shire had previously engaged an electrical engineer in 2021 to fully design a lighting system for the Glen Huon Oval. This detailed design also included lighting upgrades at the Bunbury and Districts Softball Association, which leases the southern portion of Glen Huon Oval, and the softball association lighting upgrades were completed in 2023.

The Shire's design for the football oval lighting upgrade was for a 100lux maximum installation, able to be lowered to 50lux for training, and designed such that it could be upgraded in the future to 250lux. It was noted at the time by the electrical designer that a 250lux installation would require additional light fittings on the towers as well as a site power upgrade.

Given current Shire recent experiences with Western Power projects, any site power upgrade would likely have significant cost and time impacts, which may put the project at risk of delivery.

A 100lux/50lux lighting system is consistent with current sporting standards and appropriate club level lighting, and it is also as per the Shire's Sport and Recreation Plan. 100lux/50lux lighting system would not require a site power upgrade.

Based on recent advice from an electrical engineer, there have been some technological advances in sports lighting since 2021:

- higher efficiency floodlights, which means a lower number of light fittings on the lighting towers; and
- floodlight drivers mounted in a separate cabinet from the lighting towers, meaning smaller cabling to the light towers and resulting cost efficiencies.

As such, for a 200lux lighting system, which is the Boomers' preference, it is not known at this point in time if a site power upgrade would be required, and therefore, further investigation is required. Based on tenders received in FY 2022-23 and subsequent budget estimates obtained by the Boomers, it is expected that the oval lighting upgrade works, whether that is 100lux or 200lux, should be able to be comfortably accommodated within the \$850,000 Election Commitment. Although it should be noted that there are significant differences in the Shire's estimates of a 200lux system and the budget estimate provided by the Boomers. As such, further investigation into the estimated cost of a 200lux system needs to be undertaken.

An amendment to the design is required, which should be able to be completed fairly quickly. Given that the oval lighting upgrade is the highest priority for the Boomers, it is suggested that this is designed and delivered in the first year (2025-26 financial year). In order to not impact on the 2026 football season, it would need to be completed by around season commencement (March/April 2026).

ii. Outdoor Seat Covers

Given that there are in fact no spectator seats at all at the Boomers, and only tiered seating areas, “outdoor seat covers” is interpreted as structures that protect the seating area / spectators from the weather.

The Boomers did not have any specific designs or budget estimates available for the “outdoor seat covers” / weather protection structures, however, the Shire understands through discussions with the Boomers that, broadly, the following items are desirable:

- Weather wall on southern side of the clubroom building; and/or
- Canopy extension and wall cladding at canteen; and/or
- Shelter in front of changeroom building to 2nd seating tier; and/or
- Covered area in between the changerooms and clubrooms.

The Boomers stated that a shelter in front of changeroom building was a higher priority than a covered area in between the changerooms and clubrooms. An internal Shire concept has recently been developed that could potentially incorporate both these elements into a single structure.

There is still quite some development work required for these structures as well as review of the designs in conjunction with the football club and obtaining budget estimates / quotations. As such, there is considerable uncertainty at present in the scope and cost of the “outdoor seat covers” and further investigation is required.

Given the uncertainties and significant work required in this area, it is suggested that this item is considered for final scoping and delivery in the following 2026-27 financial year, once the remaining funds are known after completion of the lighting upgrade and electronic scoreboard. If there are insufficient remaining funds, it is possible that this item cannot be delivered.

iii. Electronic Scoreboard

The Boomers provided the Shire with details of their requirements for the electronic scoreboard and had obtained some quotes. Some minor modifications of the current scoreboard structure are required. One requirement is for a 10A power supply to the scoreboard area, which could easily be added into the oval lighting design and construction contract. On an operational level, the Boomers propose to install the scoreboard at the beginning of the season and then remove at the end of the season and put into storage to protect it from the summer elements.

This is a relatively low-cost item and is expected to be able to be delivered in conjunction with the oval lighting upgrades within the \$850,000 Election Commitment.

• *Eaton Boomers Football Club Proposed Project Delivery Strategy*

In summary, the following strategy is proposed by Shire Officers for delivery of the scope in relation to the \$850,000 Election Commitment:

- i. Lighting upgrade – Amend lighting design, tender works and deliver in FY 2025-26; and
- ii. Outdoor seat covers – Carry out definition and cost estimation in FY 2025-26. Confirm remaining funds after completion of (i) and (iii) and consider which items (if any) could be delivered in FY 2026-27; and
- iii. Electronic scoreboard – Incorporate into lighting upgrade works and deliver in FY 2025-26.

In relation to the Eaton Rec Centre commitment towards the purchase of an indoor fan, the committed funding of \$25,000 will not cover the full cost of the project. A recent quote for the supply of the fan alone (excluding installation, fire relay integration, and other associated costs) is \$32,918. During the

quotation process, suppliers have confirmed that there is no available space on the main distribution board to connect the new fan, and a new sub-board needs to be installed, which cost, has at the time of this report not been received. With regards to fire risk, Cross Security has confirmed that they are able to supply an output from the alarm system to turn off the relevant fans when there is a smoke alarm triggered. Cost still to be confirmed.

Further enquiries will be required to determine whether the current structure of the Eaton Recreation Centre can support the weight of an indoor fan. This will require a structural engineer to certify the suitability of the existing steel structure. While no issues are anticipated, there will be a cost associated with undertaking this assessment.

END REPORT

12.3.2 Title: Acceptance of Grant Regional Roads Safety Program – Henty Road

Reporting Department	<i>Infrastructure Directorate</i>
Responsible Officer	<i>Mr Theo Naudé - Director Infrastructure</i>
Reporting Officer	<i>Mr Kristin McKechie - Manager Assets</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Absolute Majority.</i>
Attachments	<i>Appendix ORD: 12.3.2A – Email Notification from MRWA of Successful Application</i>
	<i>Appendix ORD: 12.3.2B – Memorandum of Understanding – The Regional Road Safety Program</i>
	<i>Appendix ORD: 12.3.2C – Risk Assessment</i>

DECLARATIONS OF INTEREST

Cr T G Gardiner and Cr M R Hutchinson declared a Proximity Interest in this item.

Please refer to Part 11 'Declaration of Interest' for full details.

Cr M R Hutchinson and Cr T G Gardiner left the room at 6.23pm

Overview

This report is to advise Council of the successful application of grant funding for Tranche 1 of the newly established Regional Road Safety Program (RRSP-LG) – Local Government. The RRSP-LG is 100% funded by the Federal and State Government (50/50).

The application relates to widening of Henty Road, with the installation of 500mm sealed shoulders, centreline, edge lines and audible edge markers along both sides the of the full length (11.6km) of the road at an estimated cost of \$2,902,500. Funding for Tranche 1 of the RRSP-LG allows for construction of the proposed works to be carried out over two financial years, ending in June 2027.

Council is requested to consider acceptance of the offered Grant of \$2,902,500 and the creation of a new Project in the 2025/26 Annual Budget for the above Road Safety improvement works.

OFFICER RECOMMENDED RESOLUTION

THAT Council:

1. Accepts the offered Grant of \$2,902,500 from the Australian and Western Australian Government funded Regional Roads Safety Program - Local Government (RRSP-LG).
2. Authorises the Chief Executive Officer to Execute the Memorandum of Understanding with Main Roads Western Australia in respect of the offered Grant.
3. Receives unbudgeted capital grant funding of \$2,902,500 provided by the Australian and Western Australian Government funded Regional Roads Safety Program - Local Government (RRSP-LG) for the Henty Road Project.

4. Authorises unbudgeted capital expenditure of \$2,902,500 for the Henty Road Project in the 25/26 Annual Budget.

Discussion

Cr E Lilly amended the Officer recommended resolution to include a further provision for the Chief Executive Officer to have discussion with Watercorp regarding the upcoming road construction and the issues surrounding the Bridges along Henty Road.

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

- *Council requested that the Chief Executive Officer undertake discussions with the owners of the bridges to address the safety concerns of the bridges along Henty Road and initiate discussion on the possible upgrading of the bridges.*

AMENDED COUNCIL RESOLUTION

238-25 MOVED - Cr E P Lilly SECONDED – Cr S L Gillespie

THAT Council:

- 1. Accepts the offered Grant of \$2,902,500 from the Australian and Western Australian Government funded Regional Roads Safety Program - Local Government (RRSP-LG).**
- 2. Authorises the Chief Executive Officer to Execute the Memorandum of Understanding with Main Roads Western Australia in respect of the offered Grant.**
- 3. Receives unbudgeted capital grant funding of \$2,902,500 provided by the Australian and Western Australian Government funded Regional Roads Safety Program - Local Government (RRSP-LG) for the Henty Road Project.**
- 4. Authorises unbudgeted capital expenditure of \$2,902,500 for the Henty Road Project in the 25/26 Annual Budget.**
- 5. Authorises the Chief Executive Officer to engage with the owners of the bridges to have discussions regarding the forward estimates for the two bridges on the Henty Road project.**

Absolute Majority
CARRIED
5/0

FOR THE MOTION	AGAINST THE MOTION
Cr. E P Lilly Cr. J D Manoni Cr. A C Jenour Cr. S L Gillespie Cr. A L Webster	

Background

The Shire previously proposed widening and installation of sealed shoulders along Henty Road in 2021, for which Grants were received from the Australian Government Blackspot (AGBS) and Regional Road Safety Program (RRSP) (Tranche 3) programmes.

Complications arose due to the purposes for which these Grants were able to be utilised and the relative costs applicable to the various funding pools i.e. one pool had insufficient funds to complete required groundworks, while the other pool had excess funds required for sealing. Neither pool was permitted to be utilised to cross-subsidise the other. The project was therefore not able to be delivered despite sufficient (overall) funds being available.

The project was cancelled at the Ordinary Council Meeting held on 25th January 2022 (Council Resolution 08-22):

THAT Council:

1. *Cancels project J12404 Henty Road (reinstate shoulders, remove roadside hazards and delineation) from the 2021/22 Capital Works Program;*
2. *Cancels Australian Government Blackspot Project 30000177 AGBS-21-Henty Road SLK 2.5-5.5 Install Gravel Shoulders (\$400,000, BCR 2.15) and returns funds to the funding pool;*
3. *Cancels Australian Government Blackspot Project 30000176 AGBS-21-Henty Road SLK 8-11 Install Gravel Shoulders (\$400,000, BCR 2.90) and returns funds to the funding pool;*
4. *Cancels Regional Road Safety Program (Tranche 3) Project 30000321 RRSP (Tranche 3) – Henty Road SLK 2.5 to 5.5 and SLK 8.0 to 11.0 (\$600,000) and returns funds to the funding pool;*
5. *Reviews these projects for inclusion into the Road Assets Management Plan (RAMP); and*
6. *Endorses an amendment to the 2021/22 budget to reflect the reduced income and reduced expenditure associated with these capital works.*

Item 5 of Decision 08-22 required the Shire to review the project for inclusion in a future Road Assets Management Plan (RAMP).

The establishment of the newly created RRSP-LG along with the recommendation of MRWA and WALGA to consider Henty Road as a priority project has given the Shire the opportunity to comply with the requirement of Decision 08-22 Item 5 by submitting a single Grant application to a single Grant provider, thereby reducing the funding complexity of the project while allowing the desired outcomes to be achieved at no cost to the Shire.

The Shire applied for the RRSP funding in May 2025, and was advised of the successful outcome on 14th August 2025.

Legal Implications

Local Government Act 1995

6.8.1 Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
 - (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - (b) *is authorised in advance by resolution*; or*
 - (c) *is authorised in advance by the mayor or president in an emergency.*
- * Absolute majority required.*

Council Plan

10.3 - Improve road safety, connectivity and traffic flow.

10.1 - Provide a safe active transport network to encourage more walking and cycling.

12.1 - Grow visitor numbers by Improving tourism infrastructure, experiences and marketing.

13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Council has previously approved unbudgeted capital expenditure and grant income.

Budget Implications

This proposal will increase both Revenue and Expenditure in the 2025/26 Annual Budget, with a net effect of being cost-neutral.

Budget – Whole of Life Cost

This Project (upon completion) will increase the sealed surface area of Henty Road by 11,600 m² (being 500mm each side over the full length of the road). This represents Expansion in the order of 32% of the sealed area.

As Council is increasing the value of its infrastructure assets i.e. Roads, a budget provisions for additional road maintenance and depreciation expenditure will be included in future annual budgets and Asset Management Plans.

Council Policy Compliance

The following Council Policies apply:

- **Infr CP017 – PROJECT DEVELOPMENT** - Perceived safety risks along the length of Henty Road have been identified as community priority needs in previous Programs of Works Roads, road

safety audits and in regular community feedback. These risks have been confirmed due to a higher than average prevalence of motor vehicle accidents along this route.

- **Infr CP074 – ASSET MANAGEMENT** – This proposal achieves Council objectives for Road Safety improvement along this route at least cost to the Community while giving full regard to the future Whole of Life implications of the proposed works.
- **CnG CP034 – PROCUREMENT POLICY** – This project will be subject to the requirements of the Shire's Procurement Policy ensure (among other things) that best practice policies and procedures are followed in relation to purchasing for the Shire of Dardanup and that financial risks are managed appropriately.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.3.2C) for full assessment document.

TIER 3 – 'High' or 'Extreme' Inherent Risk.		
Risk Event	Regional Roads Safety Program – Local Government, Tranche 1	
Inherent Risk Rating (prior to treatment or control)	High (12 - 19)	
Risk Action Plan (treatment or controls proposed)	Prepare and deploy a Communication Plan that informs all stakeholders of probable Service Interruptions. Prepare and deploy a Traffic Management Plan that minimises waiting time at traffic control points.	
Residual Risk Rating (after treatment or controls)	Moderate (5 - 11)	
Risk Category Assessed Against	Financial	Potential for Cost Overruns. Delays or unforeseen circumstance may increase Project Costs. The Memorandum of Understanding indicates that MRWA may - or may not - agree to Variation of the Budget at its absolute discretion.
	Service Interruption	Due to the nature of these works, some level of Service Interruption is likely to occur for some users.
	Legal and Compliance	Breach of Conditions of the Memorandum of Understanding may mean that the Shire is required to refund any monies paid in respect of the Project.

Officer Comment

The Shire of Dardanup was informed by Main Roads Western Australia (MRWA) of the establishment of a newly Regional Road Safety Program (RRSP-LG) for Local Government Roads on the 6th of May 2025.

As the proposed new Program had not (at that time) been confirmed in the State Budget, MRWA required that any applications for funding for the initial round of funding (Tranche 1) should be submitted by the 30th May 2025. This necessitated extremely rapid turn-around by all respondents.

This program aims to significantly enhance road safety across Western Australia by implementing low-cost safety treatments on sealed Local Government roads speed zoned 90km/h or higher. In order to ensure that treatments proposed by Local Governments adhered to the 'low-cost' intent of the project MRWA placed a maximum cost restriction on proposals of \$250,000 per kilometre.

Building on the success of the State Roads RRSP, this program focuses on addressing sections of the local road network with a history of fatal and seriously injured crashes. The program applies proven, low-cost treatments such as shoulder sealing and audible line marking to deliver high safety benefits across a wider Local Government Road network.

MRWA, in association with the Western Australia Local Government Association (WALGA) undertook a desktop pre-screening exercise to identify and prioritise roads (or parts of roads) for which the proposed low-cost treatments were likely to provide significant benefits. Local Governments responsible for roads identified through that process were notified of any identified road segments within their jurisdiction and specifically invited to participate in Tranche 1 of the RRSP-LG.

MRWA and WALGA identified the full length of Henty Road as a high-priority road section with a high Benefit-Cost Ratio (BCR) based on the preliminary assessments. The Shire was therefore invited to prepare cost estimates based upon MRWA supplied standard cross-section designs, and to submit an application for funding based upon those cost estimates.

The Shire undertook extensive review of the proposed works. Due to site constraints (and primarily to avoid any requirement for the removal of trees that may trigger the requirement for a Native Vegetation Clearing permit application) the Shire opted to base its application on the minimum allowable upgrade design proposed by MRWA. This involves widening the pavement and shoulders of the road sufficient to allow installation of 500mm sealed shoulders, along with full line marking (centreline and edge line) and audible edge markers on both sides of the road.

A preliminary (non-binding) quotation to complete the works by an external civil contractor experienced in this type of work upon which to base its application.

The external estimate received was \$3,129,517 for SLK 0.0-11.6, which equates to \$269,700/km. However, the Shire of Dardanup has also secured Australian Government Black Spot funding for widening of three (3) corners along the route (note that line marking is not included in this project).

The total length of widening between SLK 8.0 and 10.8 is approximately 0.6km both sides. Subtracting this funding amount (\$277,075) from the external estimate leaves \$2,849,519 over a length of 11km, and the rate reduces to \$259,047/km.

The Shire of Dardanup therefore applied for the maximum rate under the RRSP-LG of \$250,000/km (giving a Target Project Cost of \$2,902,500) on the basis that it believes that savings can be achieved by reducing traffic management costs (e.g. by using traffic lights in lieu of a 4-man crew as suggested by the external contractor), and also potentially reducing shoulder works on some sections depending on the in-situ condition. Some sections may require less work than others before sealing.

The Shire of Dardanup was informed by email (Appendix ORD: 12.3.2A) on the 14th of August 2025 that its application under Tranche 1 of the Regional Road Safety Program – Local Roads has been successful.

Attached to the notification of successful application, MRWA provided a Memorandum of Understanding (MoU) (Appendix ORD: 12.3.2B) which outlines:

- The confirmed project scope and funding allocation
- Milestone arrangements

- Reporting requirements

Should Council decide to proceed with this proposal, it will be necessary for the Chief Executive Officer to Execute the Memorandum of Understanding with the Commissioner of Main Roads (MRWA), in accordance with *'The Regional Road Safety Program'* funding arrangement.

END REPORT

Note: Cr T G Gardiner and Cr M R Hutchinson returned to the room at 6.35pm.

12.4 CORPORATE & GOVERNANCE DIRECTORATE REPORTS

12.4.1 Title: *Change to October 2025 Council Meeting Date*

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mrs Natalie Hopkins - Director Corporate & Governance</i>
Reporting Officer	<i>Mrs Donna Bailye – Manager Governance</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Legislative.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>12.4.1 – Risk Assessment</i>

Note: Mrs Cindy Barbetti left the room at 6.35pm.

Overview

Council is requested to endorse a change in date for the October 2025 'Ordinary Council Meeting', from the 22nd of October 2025 to the 29th of October 2025.

In addition, a 'Special Meeting of Council' for the 22nd of October 2025 is also requested. The purpose of this Special meeting is to conduct the election of the Shire President and Deputy Shire President, and to address other necessary matters consequent to the October 2025 Ordinary Council Election including appointing the Chairperson and Deputy chairperson and elected members to relevant committees. Newly Elected Members will participate in an official Swearing in Ceremony prior to the Special Meeting at 6pm and the swearing in ceremony at 5pm on the 22nd of October 2025, which will be conducted by the Chief Executive Officer.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

239-25 MOVED - Cr E P Lilly SECONDED – Cr S L Gillespie

THAT Council

1. **Changes the date for the October 2025 Ordinary Council Meeting from 22nd October 2025 to Wednesday the 29th October 2025, commencing at 5.00pm.**
2. **Acknowledges that the Chief Executive Officer of the Shire of Dardanup will preside over an official swearing in and signing of the Declarations of the newly Elected Members, on Wednesday the 22nd of October 2025, commencing at 5.00pm.**
3. **Sets the date for a Special Meeting of Council to be held on Wednesday the 22nd of October 2025, commencing at 6pm, for the purpose of electing the Shire President and Deputy Shire President, and to address other necessary matters consequent to the October 2025 Ordinary Council Election.**

4. Requests the above dates be publicised in the local media and newsletter, as required by the *Local Government Act 1995*, and updated on the Shire of Dardanup website.

CARRIED

7/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. E P Lilly Cr. J D Manoni Cr. A C Jenour Cr. S L Gillespie Cr. M R Hutchinson Cr. A L Webster	

Background

Council is required under the *Local Government Act 1995* to set the Ordinary Council Meeting dates and advertise the meeting schedule.

At the Ordinary Council meeting held on the 20th of November 2024 Council resolved [292-24] to set the meeting dates, commencement times and venue of the Shire of Dardanup Ordinary Council Meeting dates for the period January 2025 to December 2025.

This report seeks Councils support in amending the meeting schedule for October 2025.

Legal Implications

Local Government Act 1995

Local Government (Administration) Regulations 1996 Section 12 states:

S12. Meetings, public notice of (Act s 5.25(1)(g))

- (1) *At least once each year a local government is to give local public notice of the dates on which and the time and place at which —*
- (a) *the ordinary Council meetings; and*
 - (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.*

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

14.2 - Ensure equitable, inclusive and transparent engagement and decision- making.

Environment - None.

Precedents

Ordinary Council meeting dates are reviewed annually, in accordance with the *Local Government Act 1995*. Council amends its meeting dates and venues on an as required basis within each year.

Budget Implications

Advertising costs will be incurred for change of meeting date and Special Council Meeting public notice.

Budget – Whole of Life Cost - None.

Council Policy Compliance

Exec CP088 - Forums of Council – Concept Forums, Agenda Forums and Workshops

Exec CP205 - Council Meeting Framework

CnG CP309 - Caretakers Policy

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.4.1) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Change to October 2025 Council Meeting Dates	
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Legal and Compliance	Non-compliance with meeting procedures could lead to penalties being imposed on the Shire.
	Reputational	If decisions are made without full information being available and considered, it can result in considerable reputational loss. Non-compliance of advertising Meeting dates will impact on the Shire's business reputation.

Officer Comment

The date for the October 2025 ‘Ordinary Council Meeting’ has been previously advertised as being held on Wednesday the 22nd of October 2025. As a matter of good governance, it is proposed that the meeting date be amended to take into consideration the Ordinary Council Election that is due to be held on Saturday the 18th of October 2025.

The date for the amended October 2025 Ordinary Council Meeting is proposed as Wednesday 29th October 2025, starting at 5.00pm.

A new Special meeting date of the 22nd of October 2025, is purpose will be:

1. To swear in the newly elected members, which will occur outside of a Council Meeting (Ordinary or Special) process, and conducted by the Chief Executive Officer; and

2. To elect the Shire President and Deputy Shire President, and to address other necessary matters consequent to the October 2025 Ordinary Council Election, such as:

- Allocation of seats
- Appointment of Elected Members, Staff and Department Representatives to Council Committees
- Appointment of Elected Members and Representatives to Community and Regional Committees
- Nomination of Delegates to the Joint Development Assessment Panel (JDAP).

The officer seeks Council's support in making these necessary changes to the October 2025 meeting schedule. In accordance with the *Local Government Act 1995* and the relevant Regulations, these changes will be required to be advertised.

END REPORT

12.4.2 Title: Monthly Statement of Financial Activity for the Period Ended on the 31st July 2025

Reporting Department	Corporate & Governance Directorate
Responsible Officer	Mrs Natalie Hopkins - Director Corporate & Governance
Reporting Officer	Mr Rehan Shahid – Manger Financial Services
Legislation	Local Government (Financial Management) Regulations 1996
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.
Attachments	Appendix ORD: 12.4.2A – Monthly Financial Report – 31 st July 2025 Appendix ORD: 12.4.2B – Risk Assessment

Overview

This report presents the monthly Financial Statements for the period from the 1st of July 2025 to the 31st of July 2025 for Council endorsement.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

240-25 MOVED - Cr T G Gardiner SECONDED – Cr M R Hutchinson

THAT Council receives the Monthly Statement of Financial Activity (Appendix ORD: 12.4.2A) for the period ending on the 31st of July 2025.

CARRIED
7/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	
Cr. E P Lilly	
Cr. J D Manoni	
Cr. A C Jenour	
Cr. S L Gillespie	
Cr. M R Hutchinson	
Cr. A L Webster	

Background

The Monthly Statement of Financial Activity is prepared in accordance with the *Local Government (Financial Management) Regulations 1996* r. 34 s. 6.4. The purpose of the report is to provide Council and the community with a reporting statement of year-to-date revenues and expenses as set out in the Annual Budget, which were incurred by the Shire of Dardanup during the reporting period.

Legal Implications

Local Government Act 1995 – Section 6.4

6.4. Financial Report

- (1) *A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) *The financial report is to —*

- (a) be prepared and presented in the manner and form prescribed; and
- (b) contain the prescribed information.

Local Government (Financial Management) Regulations 1996 r. 34

Part 4 — Financial Reports — s. 6.4

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation—

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
- (c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

- (a) according to nature and type classification; or
- (b) by program; or
- (c) by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

- (a) presented at an ordinary meeting of the Council within 2 months after the end of the month to which the statement relates; and
- (b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

Council Plan

13.1 - Adopt best practice governance.

Environment - None.

Precedents

Each month Council receives the Monthly Financial Statements in accordance with Council Policy and *Local Government (Financial Management) Regulations 1996*.

Budget Implications

The financial activity statement compares budget estimates to actual expenditure and revenue to the end of the month to which the statement relates. Material variances and explanations of these are included in the notes that form part of the report. Although the statement has no direct budget implications, any identified permanent budget variances are adopted separately by the Council as part of specific project approval or periodic budget review reporting.

Budget – Whole of Life Cost - None.

Council Policy Compliance

- CnG CP036 Investment Policy
- CnG CP306 – Accounting Policy for Capital Works.
- CnG AP008 Significant Accounting Policies

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.4.2B) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Monthly Statement of Financial Activity for the Period Ended 31 st of July 2025	
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Legal and Compliance	Non-compliance with the legislative requirements that results in a qualified audit.
	Reputational	Non-compliance that results in a qualified audit can lead stakeholders to question the Council’s ability to manage finances effectively.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
	Financial	Not monitoring ongoing financial performance would increase the risk of a negative impact on the financial position.

Officer Comment

The Monthly Financial Report for the period ended on the 31st of July 2025 is contained in (Appendix ORD: 12.4.2A) and consists of:

- Statement of Financial Activity by Nature – including Net Current Assets (liquidity)
- Statement of Comprehensive Income by Program
- Statement of Financial Position
- Notes to the Statement of Financial Activity:
 - * Note 1 Statement of Objectives
 - * Note 2 Explanation of Material Variances
 - * Note 3 Trust Funds
 - * Note 4 Reserve Funds
 - * Note 5 Municipal Liabilities
 - * Note 6 Statement of Investments
 - * Note 7 Accounts Receivable (Rates and Sundry Debtors)
 - * Note 8 Salaries and Wages
 - * Note 9 Rating Information
 - * Note 10 Borrowings
 - * Note 11 Budget Amendments

The Statement of Financial Activity shows operating revenue and expenditure by Nature, as well as expenditure and revenue from financing and investing activities - comparing actual results for the period with the annual adopted budget and the year-to-date revised budget. The previous year annual results and current year forecasts are also included for comparative information.

The Statement includes the end-of-year surplus brought forward from 2024/25. When the 2025/26 Budget was adopted in June 2025, this surplus was estimated to be \$936,114. At the time of preparing this report, the actual surplus is recorded at \$694,671. However, the annual accounts for 2024/25 financial year are not yet finalised and are subject to change. Officers continue to work through the year-end adjustments for Reserve Account transfers, accrued revenue and expenses as well as reconciliations of asset acquisitions.

As at the reporting date, officers forecast the Surplus at the 30th of June 2026 at \$173,999 based on known variances in actual performance to date and estimates for the remainder of the year based on current trends.

Note 2 – Contains explanations for items with a material variance. Actual values for the year-to-date are compared to the year-to-date budget to present a percentage variance as well as the variance amount. The minimum level adopted by Council to be used in the Statement of Financial Activity in 2025/26 for reporting material variances is 10% or \$50,000, whichever is greater.

Most of the reported material variances pertain to the capital works program, where significant payments have yet to be recorded for many projects, and some will be carried forward into the next financial year.

Note 6 – Statement of Investments reports the current Council cash investments and measures the portfolio against established credit risk limits based on reputable credit ratings agencies and incorporated in the Council's Investment Policy.

At the reporting date, all cash is held at call, pending finalisation of the annual accounts. These funds are earning from 3.65% up to 3.70%. During September, Reserve Account and surplus Municipal funds will be lodged on short term bank term deposits to maximise interest revenue.

Note 7 of the Statement of Financial Activity details the Rates and Charges Outstanding as of 31 July 2025. As at the reporting date, the outstanding Rates and Charges equate to 97.98% of the rates and charges collectible, which is an improvement compared to previous years. It is the objective of management to achieve less than 4% of rates and charges outstanding by 30 June.

Additional explanatory comments are included as part of each note within the monthly financial report to assist in understanding the reasons for positive and adverse trends and balances.

END REPORT

12.4.3 Title: Schedule of Paid Accounts as at 31st July 2025

Reporting Department	<i>Corporate & Governance Directorate</i>
Responsible Officer	<i>Mrs Natalie Hopkins – Director Corporate & Governance</i>
Reporting Officer	<i>Mr Rehan Shahid – Finance Manager</i>
	<i>Ms Joanna Hanson – Finance Officer – Accounts Payable</i>
Legislation	<i>Local Government (Financial Management) Regulations 1996</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>Appendix ORD: 12.4.3 – Risk Assessment Tool</i>

Overview

Council is presented the list of payments made from the Municipal and Trust Accounts under delegation since the last Ordinary Council Meeting.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

241-25 MOVED - Cr T G Gardiner SECONDED – Cr M R Hutchinson

THAT Council receives the Schedule of Paid Accounts report from 1st July 2025 to 31st July 2025 as follows:

SHIRE of DARDANUP
31-07-2025 Schedule of Paid Accounts

Vendor No.	Document No.	Posting Date	Description	Amount
Humanitix Limited				
	EFT000024	29/07/2025	2 x Tickets: End to Homelessness Workshop - Manager Community Development & Emergency Management Officer	\$ 147.58
Total for - Humanitix Limited				\$ 147.58
Spotlight Pty Ltd				
	EFT000024	29/07/2025	Balloons for ERP Go Live Celebrations	\$ 60.60
Total for - Spotlight Pty Ltd				\$ 60.60
Big W				
	EFT000024	29/07/2025	3 x 4 Digit Combination Lockers - ERC	\$ 2,980.19
Total for - Big W				\$ 2,980.19
Western Power				
	EFT000024	29/07/2025	Application Fee for 2 x New Street Lights - Ann St	\$ 498.91
			Application Fee for Street Lights - Roundabout at Millbridge Blvd & Swan Ave	\$ 498.91
Total for - Western Power				\$ 997.82
Facebook Ireland Limited				
	EFT000024	29/07/2025	Promotions: Vacation Care - ERC & Author Talk - ECL	\$ 297.00
	EFT000024	29/07/2025	Author Talk Promotion - ECL	\$ 13.57
Total for - Facebook Ireland Limited				\$ 310.57
Mailchimp				
	EFT000024	29/07/2025	Subscription for Community Newspaper - July 2025	\$ 203.00
Total for - Mailchimp				\$ 203.00
Woolworths Group Limited - Openpay Portal				
	EFT000024	29/07/2025	Staff Farewell Gift Voucher as per CP016	\$ 100.00
	EFT000024	29/07/2025	Staff Farewell Gift Voucher as per CP016	\$ 207.95

Vendor No.	Document No.	Posting Date	Description	Amount
Total for - Woolworths Group Limited - Openpay Portal				\$ 307.95
Total: Credit Card				\$ 5,007.71
Alinta				
		17/07/2025	Gas 08/04-09/07/2025 - ERC	\$ 551.00
Total for - Alinta				\$ 551.00
Department of Transport				
	EFT000010	28/07/2025	Shire Fleet Annual Licensing	\$ 18,656.00
Total for - Department of Transport				\$ 18,656.00
Total: Bpay				\$ 19,207.00
Australia Post				
	EFT000016	24/07/2025	Commission - July 2025	\$ 15.10
Total for - Australia Post				\$ 15.10
Aware Super Pty Limited				
	EFT000018	7/07/2025	Superannuation Contribution	\$ 809.35
	EFT000018	7/07/2025	Superannuation Contribution	\$ 15,069.62
	EFT000019	7/07/2025	Superannuation Contribution	\$ 8,118.45
	EFT000019	7/07/2025	Superannuation Contribution	\$ 39,570.10
	EFT000020	18/07/2025	Superannuation Contribution	\$ 903.02
	EFT000020	18/07/2025	Superannuation Contribution	\$ 16,311.07
	EFT000021	18/07/2025	Superannuation Contribution	\$ 7,284.95
	EFT000021	18/07/2025	Superannuation Contribution	\$ 42,014.14
Total for - Aware Super Pty Limited				\$ 130,080.70
Payrix				
	EFT000017	25/07/2025	Card Payment Fees - July 2025	\$ 12.42
Total for - Payrix				\$ 12.42

Vendor No.	Document No.	Posting Date	Description	Amount
Commonwealth Bank of Australia				
	EFT000014	2/07/2025	Merchant Fees - July 2025	\$ 956.94
	EFT000015	15/07/2025	Activity Statement - July 2025	\$ 604.26
Total for - Commonwealth Bank of Australia				\$ 1,561.20
Total: Direct Debits				\$ 131,669.42
Paywise Pty Ltd				
	EFT000001	3/07/2025	Novated Lease Repayment	\$ 3,036.00
	EFT000004	17/07/2025	Novated Lease Repayment	\$ 3,036.00
	EFT000012	31/07/2025	Novated Lease Repayment	\$ 4,012.77
Total for Paywise Pty Ltd -				\$ 10,084.77
Novotel Perth Murray Street				
	EFT000012	31/07/2025	Accommodation CEO 17/07/2025	\$ 372.50
Total for Novotel Perth Murray Street -				\$ 372.50
Eaton Boomers AFL Masters				
	EFT000012	31/07/2025	All Staff Function Drinks	\$ 1,967.90
Total for Eaton Boomers AFL Masters -				\$ 1,967.90
Tradelink				
	EFT000012	31/07/2025	Toilet Cistern - ERC	\$ 346.58
Total for Tradelink -				\$ 346.58
Services Australia T/As Centrelink				
	EFT000002	14/07/2025	Payroll Deduction	\$ 292.00
	EFT000006	21/07/2025	Payroll Deduction	\$ 300.76
Total for Services Australia T/As Centrelink -				\$ 592.76
Eaton Football Club				
	EFT000012	31/07/2025	Key Bond Refund	\$ 40.00

Vendor No.	Document No.	Posting Date	Description	Amount
Total for Eaton Football Club -				\$ 40.00
Charlotte Mills				
	EFT000002	14/07/2025	ERC Umpire Payment	\$ 111.20
	EFT000004	17/07/2025	ERC Umpire Payment	\$ 83.40
Total for Charlotte Mills -				\$ 194.60
IMCO Australasia				
	EFT000012	31/07/2025	Asphalt - Martin Pelusey Rd	\$ 2,365.00
Total for IMCO Australasia -				\$ 2,365.00
Eaton Plumbing & Gasfitting				
	EFT000003	15/07/2025	Plumbing Repairs	\$ 570.21
	EFT000003	15/07/2025	Plumbing Repairs	\$ 126.50
	EFT000007	24/07/2025	Plumbing Repairs	\$ 437.29
	EFT000007	24/07/2025	Plumbing Repairs	\$ 346.17
Total for Eaton Plumbing & Gasfitting -				\$ 1,480.17
WA Automotive Pty Ltd - Lane Ford & Mandurah Mitsubishi				
	EFT000003	15/07/2025	Purchase 1 x 2025 Mitsubishi Triton	\$ 48,914.10
Total for WA Automotive Pty Ltd - Lane Ford & Mandurah Mitsubishi -				\$ 48,914.10
South West Isuzu				
	EFT000003	15/07/2025	Tipper Truck Repairs	\$ 6,325.00
Total for South West Isuzu -				\$ 6,325.00
Studio Milton				
	EFT000007	24/07/2025	Feature Wall Cladding - Eaton Office	\$ 12,612.60
Total for Studio Milton -				\$ 12,612.60
Dardanup Removals				

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000003	15/07/2025	Furniture Relocation - Dardanup Hall	\$ 1,347.25
Total for Dardanup Removals -				\$ 1,347.25
Department of Biodiversity Conservation and Attractions				
	EFT000002	14/07/2025	BFB Rent: 01/05/2025 - 30/04/2026	\$ 200.76
Total for Department of Biodiversity Conservation and Attractions -				\$ 200.76
Millwood Forest Products				
	EFT000012	31/07/2025	Supply Timber for Board Room Wall - Eaton Office	\$ 1,396.00
Total for Millwood Forest Products -				\$ 1,396.00
SMC Marine Western Australia Pty Ltd				
	EFT000003	15/07/2025	Collie River Jetty & Eaton Foreshore Boat Ramp Repairs	\$ 21,700.00
Total for SMC Marine Western Australia Pty Ltd -				\$ 21,700.00
Clear Health Psychology				
	EFT000003	15/07/2025	EAP Consultation	\$ 165.00
Total for Clear Health Psychology -				\$ 165.00
Expro Fitness Pty Ltd				
	EFT000012	31/07/2025	ERC AUSactive Pass	\$ 251.90
Total for Expro Fitness Pty Ltd -				\$ 251.90
Charle Xu				
	EFT000007	24/07/2025	Uniform Reimbursement	\$ 134.98
Total for Charle Xu -				\$ 134.98
Jetline Kerbing Contractors				
	EFT000003	15/07/2025	Crampton Ave Kerb	\$ 1,980.00
	EFT000003	15/07/2025	Crampton Ave Disabled Ramps	\$ 3,355.00
	EFT000003	15/07/2025	Crampton Ave Footpath	\$ 13,356.75
Total for Jetline Kerbing Contractors -				\$ 18,691.75

Vendor No.	Document No.	Posting Date	Description	Amount
Clark Rubber Bunbury				
	EFT000003	15/07/2025	Rubber	\$ 130.89
Total for Clark Rubber Bunbury -				\$ 130.89
Carbone Brothers Pty Ltd				
	EFT000004	17/07/2025	Pratt Rd Modifications - Progress Claim # 3	\$ 49,825.60
Total for Carbone Brothers Pty Ltd -				\$ 49,825.60
Acumentis South West (WA)				
	EFT000002	14/07/2025	Valuation Report - Café 1 Council Dr, Eaton	\$ 1,650.00
Total for Acumentis South West (WA) -				\$ 1,650.00
Cleverpatch Pty Ltd				
	EFT000003	15/07/2025	ERC - Vacation Care Supplies	\$ 629.62
Total for Cleverpatch Pty Ltd -				\$ 629.62
Vicki Pretorius				
	EFT000003	15/07/2025	Uniform Reimbursement	\$ 194.70
Total for Vicki Pretorius -				\$ 194.70
Nearmap Australia Pty Ltd				
	EFT000004	17/07/2025	Advantage LGA Tier 1	\$ 23,522.40
Total for Nearmap Australia Pty Ltd -				\$ 23,522.40
ID Consulting Pty Ltd				
	EFT000012	31/07/2025	Annual Subscription	\$ 16,120.50
Total for ID Consulting Pty Ltd -				\$ 16,120.50
Luke Daniel Kuka				

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000007	24/07/2025	Rates Refund - A1990	\$ 1,949.37
	EFT000007	24/07/2025	Rates Refund - A3967	\$ 913.72
Total for Luke Daniel Kuka -				\$ 2,863.09
Technology One Ltd				
	EFT000012	31/07/2025	Annual Subscription	\$ 33,213.94
Total for Technology One Ltd -				\$ 33,213.94
Think Project Australia Pty Ltd				
	EFT000012	31/07/2025	Annual Subscription	\$ 10,612.78
Total for Think Project Australia Pty Ltd -				\$ 10,612.78
Total Calibration Pty Ltd				
	EFT000012	31/07/2025	Annual Subscription	\$ 5,837.68
Total for Total Calibration Pty Ltd -				\$ 5,837.68
Tabitha Potter				
	EFT000002	14/07/2025	ERC Umpire Payment	\$ 83.40
	EFT000004	17/07/2025	ERC Umpire Payment	\$ 55.60
Total for Tabitha Potter -				\$ 139.00
Industry Maintenance Solutions				
	EFT000012	31/07/2025	Refund Building Permit - BA 24250460	\$ 110.00
				\$ 110.00
OneMusic				
	EFT000012	31/07/2025	ERC - Annual Subscription	\$ 2,451.46
Total for OneMusic -				\$ 2,451.46
Caterlink				
	EFT000003	15/07/2025	ERC - Café Goods	\$ 145.20
Total for Caterlink -				\$ 145.20

Vendor No.	Document No.	Posting Date	Description	Amount
Go Go Australia Pty Ltd				
	EFT000004	17/07/2025	Eaton Admin - Annual Subscription	\$ 455.40
	EFT000012	31/07/2025	ERC Annual Subscription	\$ 414.00
Total for Go Go Australia Pty Ltd -				\$ 869.40
Capgemini Australia Pty Ltd				
	EFT000012	31/07/2025	Annual Subscription	\$ 6,811.20
Total for Capgemini Australia Pty Ltd -				\$ 6,811.20
EEO Specialists Pty Ltd				
	EFT000007	24/07/2025	50% Deposit - Managing Hazards Workshop 13/08/2025	\$ 5,445.00
Total for EEO Specialists Pty Ltd -				\$ 5,445.00
Raeco International Pty Ltd				
	EFT000005	17/07/2025	ECL Trolley	\$ 2,068.00
Total for Raeco International Pty Ltd -				\$ 2,068.00
Modern Teaching Aids Pty Ltd				
	EFT000003	15/07/2025	ERC - Vacation Care Supplies	\$ 3,350.71
	EFT000004	17/07/2025	ERC - Vacation Care Supplies	\$ 495.99
Total for Modern Teaching Aids Pty Ltd -				\$ 3,846.70
Altus Planning				
	EFT000003	15/07/2025	Planning Services for Development Applications - June 2025	\$ 24,244.00
Total for Altus Planning -				\$ 24,244.00
Australind Landscaping Supplies				
	EFT000012	31/07/2025	Lawn Mix	\$ 675.00
Total for Australind Landscaping Supplies -				\$ 675.00
The Churches Commission on Education Inc				

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000007	24/07/2025	Grant - Eaton Primary School	\$ 7,337.00
Total for The Churches Commission on Education Inc -				\$ 7,337.00
Dell Australia Pty Ltd				
	EFT000012	31/07/2025	Annual Subscription	\$ 13,362.80
	EFT000012	31/07/2025	Annual Subscription	\$ 46,420.00
Total for Dell Australia Pty Ltd -				\$ 59,782.80
Avis Southwest Rentals				
	EFT000003	15/07/2025	Rental Vehicle Whilst 008DA Being Repaired	\$ 1,435.65
Total for Avis Southwest Rentals -				\$ 1,435.65
IPWEA - Western Australia Inc				
	EFT000007	24/07/2025	Asset Management Workshop - Senior Project Officer	\$ 400.00
	EFT000012	31/07/2025	Asset Management Workshop - Senior Project Officer	\$ 400.00
Total for IPWEA - Western Australia Inc -				\$ 800.00
Aquila Food Forest				
	EFT000007	24/07/2025	Workshop 10/07/2025 - Dardanup Hall	\$ 400.00
Total for Aquila Food Forest -				\$ 400.00
Market Creations Agency Pty Ltd				
	EFT000012	31/07/2025	Annual Subscription	\$ 14,619.00
Total for Market Creations Agency Pty Ltd -				\$ 14,619.00
Spotlight Pty Ltd				
	EFT000003	15/07/2025	Events Items	\$ 130.00
Total for Spotlight Pty Ltd -				\$ 130.00
LGIS WA				
	EFT000012	31/07/2025	1st Instalment - SoD Annual Insurance	\$ 377,986.49

Vendor No.	Document No.	Posting Date	Description	Amount
Total for LGIS WA -				\$ 377,986.49
River Valley Primary School				
	EFT000007	24/07/2025	Donation	\$ 150.00
Total for River Valley Primary School -				\$ 150.00
Hastie Waste Pty Ltd				
	EFT000003	15/07/2025	Greenwaste Collection - June 2025	\$ 2,000.00
Total for Hastie Waste Pty Ltd -				\$ 2,000.00
Neil Nicholson				
	EFT000012	31/07/2025	Reimbursement for Staff Leaving Morning Tea	\$ 198.20
Total for Neil Nicholson -				\$ 198.20
The Trustee for The 4 Walker Avenue Unit Trust - Tribe Hotel				
	EFT000012	31/07/2025	Accommodation: CEO, Shire President & Director Infrastructure - 13/08/2025	\$ 1,000.00
	EFT000012	31/07/2025	Accommodation: Manager Community Development & PACE Team Member - 17/08/2025	\$ 880.00
Total for The Trustee for The 4 Walker Avenue Unit Trust - Tribe Hotel -				\$ 1,880.00
Tint City				
	EFT000003	15/07/2025	Window Decals - ERC	\$ 2,250.00
	EFT000007	24/07/2025	Window Decals - ERC	\$ 115.00
	EFT000007	24/07/2025	Window Decals - Eaton Admin	\$ 1,265.00
Total for Tint City -				\$ 3,630.00
Gymcare				
	EFT000012	31/07/2025	Equipment Repair - ERC	\$ 91.08
Total for Gymcare -				\$ 91.08
Hersey's Safety P/L				
	EFT000007	24/07/2025	Depot Stores	\$ 1,442.10
Total for Hersey's Safety P/L -				\$ 1,442.10

Vendor No.	Document No.	Posting Date	Description	Amount
Seek Limited				
	EFT000003	15/07/2025	Employment Adverts - June 2025	\$ 1,233.38
Total for Seek Limited -				\$ 1,233.38
Kiara Shaddick				
	EFT000004	17/07/2025	ERC Umpire Payment	\$ 27.50
Total for Kiara Shaddick -				\$ 27.50
Scavenger Fire & Safety				
	EFT000003	15/07/2025	3 x Helmet Stickers - West Dardanup BFB	\$ 62.70
Total for Scavenger Fire & Safety -				\$ 62.70
Department of Transport				
	EFT000003	15/07/2025	Vehicle Plate Searches	\$ 9.10
Total for Department of Transport -				\$ 9.10
David John Leek T/A Acefire				
	EFT000003	15/07/2025	Fire Equipment Servicing - Eaton Admin & ERC	\$ 315.70
Total for David John Leek T/A Acefire -				\$ 315.70
Scope Electrical Contracting Pty Ltd				
	EFT000003	15/07/2025	Replace LED Panel in Male Changeroom - ERC	\$ 203.83
	EFT000007	24/07/2025	Disconnect & Re-Connect Devices for Wall Cladding - CEO Office, Eaton Admin	\$ 281.60
Total for Scope Electrical Contracting Pty Ltd -				\$ 485.43
Daryl Fishwick				
	EFT000001	3/07/2025	ERC Umpire Payment	\$ 55.60
	EFT000004	17/07/2025	ERC Umpire Payment	\$ 83.40
	EFT000007	24/07/2025	ERC Umpire Payment	\$ 55.60
Total for Daryl Fishwick -				\$ 194.60
Fulton Hogan Industries WA				

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000012	31/07/2025	EZ Street Asphalt Repair	\$ 2,270.40
Total for Fulton Hogan Industries WA -				\$ 2,270.40
Midalia Steel Pty Limited				
	EFT000007	24/07/2025	Galvanised Pipe	\$ 195.32
Total for Midalia Steel Pty Limited -				\$ 195.32
Perfect Gym Solutions Pty Ltd				
	EFT000003	15/07/2025	SMS Credits - June 2025 - ERC	\$ 355.52
	EFT000003	15/07/2025	IP Turnstile Controller - ERC	\$ 5,329.50
Total for Perfect Gym Solutions Pty Ltd -				\$ 5,685.02
City of Bunbury				
	EFT000003	15/07/2025	Cat Poundage - June 2025	\$ 284.05
	EFT000003	15/07/2025	Dog Poundage - June 2025	\$ 633.65
	EFT000007	24/07/2025	MOU 2024/2025 Annual Pound Fee	\$ 4,018.00
	EFT000007	24/07/2025	Long Service Leave Entitlement	\$ 3,217.76
	EFT000007	24/07/2025	Sponsorship	\$ 1,500.00
Total for City of Bunbury -				\$ 9,653.46
Department of Fire and Emergency Services				
	EFT000004	17/07/2025	DFES Annual Monitoring - Eaton Office	\$ 1,881.00
Total for Department of Fire and Emergency Services -				\$ 1,881.00
Diesel Force				
	EFT000003	15/07/2025	Repairs - DA2833	\$ 1,218.34
	EFT000007	24/07/2025	Repairs - Generator Eaton Office	\$ 1,462.04
Total for Diesel Force -				\$ 2,680.38
MSPD (WA) Pty Ltd				
	EFT000003	15/07/2025	Internal & External Painting - ERC	\$ 212,656.40

Vendor No.	Document No.	Posting Date	Description	Amount
Total for MSPD (WA) Pty Ltd -				\$ 212,656.40
South West Tree Safe				
	EFT000003	15/07/2025	Tree Pruning	\$ 660.00
Total for South West Tree Safe -				\$ 660.00
Construction Training Fund : BCITF				
	EFT000003	15/07/2025	BCITF Remittance - June 2025	\$ 1,890.18
Total for Construction Training Fund: BCITF -				\$ 1,890.18
Total Eden Pty Ltd				
	EFT000012	31/07/2025	Reticulation Repairs	\$ 280.14
Total for Total Eden Pty Ltd -				\$ 280.14
Margery Ann Stevens				
	EFT000001	3/07/2025	ERC Umpire Payment	\$ 45.40
	EFT000004	17/07/2025	ERC Umpire Payment	\$ 68.10
	EFT000007	24/07/2025	ERC Umpire Payment	\$ 45.40
Total for Margery Ann Stevens -				\$ 158.90
Electrical Experts (WA) Pty Ltd				
	EFT000003	15/07/2025	Replace Faulty Exit Lights - Little Theatre	\$ 488.40
Total for Electrical Experts (WA) Pty Ltd -				\$ 488.40
Greenway Turf Solutions				
	EFT000003	15/07/2025	Fertiliser - Burekup Cricket Club	\$ 2,596.00
	EFT000003	15/07/2025	Water Testing - Gary Engel Park	\$ 440.00
Total for Greenway Turf Solutions -				\$ 3,036.00
JB Hi-Fi Ltd				
	EFT000003	15/07/2025	3 x Smart TV's - ERC	\$ 4,474.45

Vendor No.	Document No.	Posting Date	Description	Amount
Total for JB Hi-Fi Ltd -				\$ 4,474.45
Shadewest				
	EFT000003	15/07/2025	Shade Sail Takedown 2025	\$ 8,019.00
Total for Shadewest -				\$ 8,019.00
Brownes Foods Operations Pty Ltd				
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 7.18
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 318.82
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 281.88
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 440.25
	EFT000007	24/07/2025		\$ 259.72
Total for Brownes Foods Operations Pty Ltd -				\$ 1,307.85
Connect Call Centre Services				
	EFT000005	17/07/2025	After Hours Call Fees - June 2025	\$ 759.00
Total for Connect Call Centre Services -				\$ 759.00
Dapco Tyre And Auto Centre				
	EFT000007	24/07/2025	Service DA1314	\$ 559.74
	EFT000012	31/07/2025	Service DA993	\$ 708.32
Total for Dapco Tyre and Auto Centre -				\$ 1,268.06
Dardy Cafe & Convenience Store				
	EFT000003	15/07/2025	Milk - Dardanup Office - June 2025	\$ 15.30
Total for Dardy Cafe & Convenience Store -				\$ 15.30
Hooleys Catering Company				

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000007	24/07/2025	Catering for OCM - 23/07/2025	\$ 734.50
Total for Hooleys Catering Company -				\$ 734.50
Kmart				
	EFT000003	15/07/2025	Bathroom Supplies - ERC	\$ 128.00
	EFT000007	24/07/2025	Event Supplies - PACE Team	\$ 80.00
Total for Kmart -				\$ 208.00
Local Government Professionals Australia WA				
	EFT000007	24/07/2025	Director Corporate & Governance Annual Membership	\$ 560.00
	EFT000007	24/07/2025	CEO Annual Membership	\$ 560.00
	EFT000007	24/07/2025	Compliance Officer Annual Membership	\$ 190.00
	EFT000007	24/07/2025	Annual Gold Subscription	\$ 3,960.00
Total for Local Government Professionals Australia WA -				\$ 5,270.00
Activ Foundation Inc				
	EFT000003	15/07/2025	Remove Typha Reed in Lake	\$ 1,141.64
	EFT000003	15/07/2025	Remove Dumped Rubbish & Dispose at Waste Transfer Station	\$ 901.30
	EFT000003	15/07/2025	Tree Planting - Millbridge	\$ 4,000.54
	EFT000003	15/07/2025	Graffiti Removal - Lofthouse Park	\$ 751.08
	EFT000003	15/07/2025	Slashing	\$ 3,424.91
Total for Activ Foundation Inc -				\$ 10,219.47
Country Water Solutions				
	EFT000003	15/07/2025	Filter - Gary Engel Park	\$ 2,013.88
	EFT000012	31/07/2025	Reticulation Repairs	\$ 712.45
	EFT000012	31/07/2025	Reticulation Repairs	\$ 126.52
Total for Country Water Solutions -				\$ 2,852.85
Omnicom Media Group Australia Pty Ltd				

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000003	15/07/2025	Public Notice	\$ 798.17
	EFT000003	15/07/2025	Public Notice	\$ 574.74
Total for Omnicom Media Group Australia Pty Ltd -				\$ 1,372.91
Western Australian Treasury Corporation				
	EFT000001	3/07/2025	Repayment - Loan 69	\$ 38,928.40
	EFT000005	17/07/2025	Government Guarantee Fee Period Ending 30/06/2025	\$ 35,127.15
	EFT000007	24/07/2025	Repayment - Loan 72	\$ 27,084.38
	EFT000012	31/07/2025	Repayment - Loan 66	\$ 39,256.95
	EFT000012	31/07/2025	Repayment - Loan 71	\$ 24,527.54
Total for Western Australian Treasury Corporation -				\$ 164,924.42
Andrew White				
	EFT000012	31/07/2025	Reimburse Starlink Internet: 22/07-22/08/2025 - Joshua Crooked Brook BFB	\$ 139.00
Total for Andrew White -				\$ 139.00
Annette Webster				
	EFT000012	31/07/2025	Councillor Allowance - July 2025	\$ 1,455.66
Total for Annette Webster -				\$ 1,455.66
Anthony Charles Jenour				
	EFT000012	31/07/2025	Councillor Allowance - July 2025	\$ 1,455.66
Total for Anthony Charles Jenour -				\$ 1,455.66
Australian Tax Office				
	EFT000006	21/07/2025	PAYG	\$ 21,488.00
	EFT000006	21/07/2025	PAYG	\$ 63,722.00
	EFT000006	21/07/2025	PAYG-Staff Termination Pay	\$ 3,414.00
	EFT000006	21/07/2025	PAYG	\$ 23,784.00
	EFT000006	21/07/2025	PAYG	\$ 65,236.00

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000006	21/07/2025	PAYG-Staff Termination Pay	\$ 1,325.37
Total for Australian Tax Office -				\$ 178,969.37
B & B Street Sweeping Pty Ltd				
	EFT000003	15/07/2025	Street Sweeping 18-25/06/2025	\$ 3,393.78
Total for B & B Street Sweeping Pty Ltd -				\$ 3,393.78
Bunbury Plumbing Service				
	EFT000003	15/07/2025	Plumbing Issues - ERC	\$ 425.00
	EFT000003	15/07/2025	Plumbing Issues - ERC	\$ 540.00
Total for Bunbury Plumbing Service -				\$ 965.00
Civil Projects Southwest				
	EFT000003	15/07/2025	Drain Cleaning - Crooked Brook	\$ 5,775.00
Total for Civil Projects Southwest -				\$ 5,775.00
Donna Bailye				
	EFT000004	17/07/2025	Reimburse Uniform Purchase	\$ 139.96
Total for Donna Bailye -				\$ 139.96
Ellen Patricia Lilly				
	EFT000012	31/07/2025	Councillor Allowance - July 2025	\$ 2,145.49
Total for Ellen Patricia Lilly -				\$ 2,145.49
Insight Enterprises Australia Pty Ltd				
	EFT000012	31/07/2025	Azure Plan Consumption - May 2025	\$ 83.52
Total for Insight Enterprises Australia Pty Ltd -				\$ 83.52
Jack David Manoni				
	EFT000012	31/07/2025	Councillor Allowance - July 2025	\$ 1,455.66
Total for Jack David Manoni -				\$ 1,455.66

Vendor No.	Document No.	Posting Date	Description	Amount
Luke William Davies				
	EFT000012	31/07/2025	Councillor Allowance - July 2025	\$ 1,455.66
Total for Luke William Davies -				\$ 1,455.66
Mark Richard Hutchinson				
	EFT000012	31/07/2025	Councillor Allowance - July 2025	\$ 1,455.66
Total for Mark Richard Hutchinson -				\$ 1,455.66
Nightguard Security Service SW				
	EFT000003	15/07/2025	Alarm Responses - June 2025	\$ 801.99
Total for Nightguard Security Service SW -				\$ 801.99
Regional Media Specialists P/L				
	EFT000003	15/07/2025	Community Newspaper Advertising - June 2025	\$ 1,031.89
Total for Regional Media Specialists P/L -				\$ 1,031.89
Securepay Pty Ltd				
	EFT000003	15/07/2025	Web Payments Fee - June 2025	\$ 2.11
	EFT000012	31/07/2025	Web Payments Annual Fee	\$ 495.00
Total for Securepay Pty Ltd -				\$ 497.11
South West Septics				
	EFT000003	15/07/2025	Empty Grease Trap - Eaton Football Club	\$ 330.00
Total for South West Septics -				\$ 330.00
Stacey Gillespie				
	EFT000012	31/07/2025	Councillor Allowance - July 2025	\$ 1,455.66
Total for Stacey Gillespie -				\$ 1,455.66

Vendor No.	Document No.	Posting Date	Description	Amount
Team Global Express - Toll				
	EFT000003	15/07/2025	Courier Postage	\$ 215.38
	EFT000003	15/07/2025	Courier Postage	\$ 150.34
	EFT000012	31/07/2025	Courier Postage	\$ 440.26
Total for Team Global Express - Toll -				\$ 805.98
Veolia Recycling & Recovery Pty Ltd				
	EFT000003	15/07/2025	Cardboard Recycling - June 2025	\$ 636.00
	EFT000003	15/07/2025	Comingled Container Recycling - June 2025	\$ 972.08
Total for Veolia Recycling & Recovery Pty Ltd -				\$ 1,608.08
Australia Post				
	EFT000003	15/07/2025	Postage - June 2025	\$ 890.91
Total for Australia Post -				\$ 890.91
Cleanaway Solid Waste Pty Ltd				
	EFT000003	15/07/2025	Waste Disposal	\$ 1.54
	EFT000003	15/07/2025	Waste Disposal	\$ 3,382.27
	EFT000003	15/07/2025	Waste Disposal	\$ 158.40
Total for Cleanaway Solid Waste Pty Ltd -				\$ 3,542.21
Deputec Pty Ltd				
	EFT000003	15/07/2025	Roster Scheduling - ERC - June 2025	\$ 334.24
Total for Deputec Pty Ltd -				\$ 334.24
Educa Aus				
	EFT000004	17/07/2025	Subscription - June 2025	\$ 141.67
Total for Educa Aus -				\$ 141.67
Eve Yoga				

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000003	15/07/2025	Yoga Sessions - ERC - June 2025	\$ 420.00
Total for Eve Yoga -				\$ 420.00
Fit2Work				
	EFT000003	15/07/2025	Police Checks - June 2025	\$ 184.80
Total for Fit2Work -				\$ 184.80
Grace Records Management				
	EFT000003	15/07/2025	Records Secure Disposal	\$ 989.47
Total for Grace Records Management -				\$ 989.47
Kent Lyon Architect				
	EFT000003	15/07/2025	Superintendent Charges - Eaton Admin - June 2025	\$ 1,386.00
Total for Kent Lyon Architect -				\$ 1,386.00
Les Mills Asia Pacific				
	EFT000007	24/07/2025	Subscription - ERC - June 2025	\$ 1,433.16
Total for Les Mills Asia Pacific -				\$ 1,433.16
MJ Goods				
	EFT000002	14/07/2025	Cafe Goods - ERC	\$ 199.60
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 510.00
Total for MJ Goods -				\$ 709.60
Naturaliste Hygiene				
	EFT000003	15/07/2025	Sharps Collection - June 2025	\$ 165.00
Total for Naturaliste Hygiene -				\$ 165.00
Scope Rentals Pty Ltd				
	EFT000003	15/07/2025	Printer Usage - June 2025	\$ 1,810.34
Total for Scope Rentals Pty Ltd -				\$ 1,810.34

Vendor No.	Document No.	Posting Date	Description	Amount
St John Ambulance Western Australia Ltd				
	EFT000003	15/07/2025	First Aid Course - Library Officer	\$ 170.00
Total for St John Ambulance Western Australia Ltd -				\$ 170.00
TPG Network Pty Ltd				
	EFT000003	15/07/2025	Internet - June 2025	\$ 4,513.44
Total for TPG Network Pty Ltd -				\$ 4,513.44
Tutt Bryant Hire				
	EFT000003	15/07/2025	Machine Hire	\$ 374.22
	EFT000003	15/07/2025	Machine Hire	\$ 1,113.75
	EFT000003	15/07/2025	Machine Hire	\$ 3,517.18
Total for Tutt Bryant Hire -				\$ 5,005.15
Tyrrell Gardiner				
	EFT000012	31/07/2025	Councillor Allowance - July 2025	\$ 4,884.83
Total for Tyrrell Gardiner -				\$ 4,884.83
Luke Wilkinson				
	EFT000002	14/07/2025	ERC Umpire Payment	\$ 111.20
Total for Luke Wilkinson -				\$ 222.40
Water Corporation				
	EFT000005	17/07/2025	Water Usage	\$ 32.33
	EFT000005	17/07/2025	Water Usage	\$ 8.82
	EFT000007	24/07/2025	Water Usage	\$ 91.12
	EFT000007	24/07/2025	Water Usage	\$ 101.34
	EFT000007	24/07/2025	Water Usage	\$ 77.83
	EFT000007	24/07/2025	Water Usage	\$ 1,049.67
	EFT000007	24/07/2025	Water Usage	\$ 799.35

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000007	24/07/2025	Water Usage	\$ 993.04
	EFT000007	24/07/2025	Water Usage	\$ 121.92
	EFT000007	24/07/2025	Water Usage	\$ 208.47
	EFT000007	24/07/2025	Water Usage	\$ 355.94
	EFT000007	24/07/2025	Water Usage	\$ 155.04
	EFT000007	24/07/2025	Water Usage	\$ 420.60
	EFT000007	24/07/2025	Water Usage	\$ 128.05
	EFT000007	24/07/2025	Water Usage	\$ 574.76
	EFT000007	24/07/2025	Water Usage	\$ 175.61
	EFT000007	24/07/2025	Water Usage	\$ 35.27
	EFT000007	24/07/2025	Water Usage	\$ 202.59
	EFT000007	24/07/2025	Water Usage	\$ 44.09
	EFT000012	31/07/2025	Water Usage	\$ 361.95
Total for Water Corporation -				\$ 5,937.79
Boyles Plumbing and Gas				
	EFT000003	15/07/2025	RPZD Device Testing - Lot 34 Ferguson Rd	\$ 198.00
	EFT000003	15/07/2025	RPZD Device Testing - Eaton Sports Ground	\$ 198.00
	EFT000003	15/07/2025	Drink Fountain - Hazelgrove Park	\$ 741.73
Total for Boyles Plumbing and Gas -				\$ 1,137.73
Brooks Hire Service Pty Ltd				
	EFT000003	15/07/2025	Machine Hire	\$ 3,620.36
	EFT000003	15/07/2025	Machine Hire	\$ 6,399.36
	EFT000012	31/07/2025	Machine Hire	\$ 4,734.31
Total for Brooks Hire Service Pty Ltd -				\$ 14,754.03
Bunnings Group Limited - Account 197942				
	EFT000003	15/07/2025	Items for General Repairs/ Maintenance	\$ 227.87

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000003	15/07/2025	Items for General Repairs/ Maintenance	\$ 56.70
	EFT000003	15/07/2025	Items for General Repairs/ Maintenance	\$ 88.32
	EFT000003	15/07/2025	Items for General Repairs/ Maintenance	\$ 439.34
	EFT000007	24/07/2025	Items for General Repairs/ Maintenance	\$ 292.24
	EFT000007	24/07/2025	Items for General Repairs/ Maintenance	\$ 115.36
	EFT000007	24/07/2025	Items for General Repairs/ Maintenance	\$ 581.51
Total for Bunnings Group Limited - Account 197942 -				\$ 1,801.34
Capel Tree Service				
	EFT000003	15/07/2025	Tree Pruning	\$ 880.00
Total for Capel Tree Service -				\$ 880.00
Ampol Australia Petroleum Pty Ltd				
	EFT000003	15/07/2025	Shire Vehicle Fuel Usage - June 2025	\$ 16,465.83
3/06/2025	DA8222	Fuel	106.47	
3/06/2025	DA9376	Fuel	104.82	
3/06/2025	DA993	Fuel	108.79	
4/06/2025	DA005	Fuel	82.62	
3/06/2025	DA8457	Fuel	146.67	
3/06/2025	DA628	Fuel	118.75	
3/06/2025	DA9513	Fuel	208.32	
4/06/2025	DA648	Fuel	126.04	
4/06/2025	DA994	Fuel	78.25	
4/06/2025	DA995	Fuel	102.32	
4/06/2025	DA997	Fuel	77.78	
4/06/2025	DA628	Fuel	148.07	
4/06/2025	DA588	Fuel	77.41	
5/06/2025	DA9513	Fuel	298.01	

Vendor No.	Document No.	Posting Date	Description	Amount
4/06/2025	DA9287	Fuel	101.65	
5/06/2025	DA10105	Fuel	51.77	
4/06/2025	DA613	Fuel	115.96	
6/06/2025	DA005	Fuel	66.72	
5/06/2025	DA329	Fuel	58.59	
6/06/2025	DA9605	Fuel	46.00	
6/06/2025	DA9668	Fuel	63.66	
6/06/2025	DA1314	Fuel	28.85	
6/06/2025	DA8222	Fuel	89.69	
6/06/2025	DA10091	Fuel	35.35	
9/06/2025	DA8673	Fuel	106.53	
9/06/2025	DA9219	Fuel	211.72	
8/06/2025	DA017	Fuel	158.34	
9/06/2025	DA993	Fuel	110.34	
9/06/2025	DA995	Fuel	94.86	
9/06/2025	DA9781	Fuel	145.76	
10/06/2025	DA005	Fuel	81.71	
9/06/2025	DA628	Fuel	166.96	
9/06/2025	DA9513	Fuel	214.15	
10/06/2025	DA10091	Fuel	57.21	
10/06/2025	DA994	Fuel	102.31	
11/06/2025	DA004	Fuel	101.76	
11/06/2025	DA429	Fuel	74.20	
11/06/2025	DA9581	Fuel	169.71	
11/06/2025	DA10105	Fuel	44.71	
11/06/2025	DA9605	Fuel	33.00	
10/06/2025	DA613	Fuel	116.02	

Vendor No.	Document No.	Posting Date	Description	Amount
12/06/2025	DA005	Fuel	69.25	
11/06/2025	DA588	Fuel	91.42	
11/06/2025	DA8222	Fuel	93.14	
12/06/2025	DA9219	Fuel	283.15	
12/06/2025	DA994	Fuel	106.19	
11/06/2025	HIRE PLANT	Fuel	1351.20	
12/06/2025	DA997	Fuel	91.78	
12/06/2025	DA628	Fuel	144.60	
12/06/2025	DA1314	Fuel	24.27	
13/06/2025	DA563	Fuel	96.00	
13/06/2025	DA10091	Fuel	43.90	
13/06/2025	DA9605	Fuel	20.80	
13/06/2025	DA993	Fuel	117.69	
13/06/2025	DA995	Fuel	91.78	
13/06/2025	DA8457	Fuel	189.15	
13/06/2025	DA955	Fuel	99.24	
13/06/2025	DA9287	Fuel	105.00	
13/06/2025	DA329	Fuel	60.49	
13/06/2025	DA613	Fuel	99.44	
14/06/2025	DA017	Fuel	143.08	
16/06/2025	DA648	Fuel	99.07	
16/06/2025	DA988	Fuel	92.28	
16/06/2025	DA9781	Fuel	118.69	
16/06/2025	DA10817	Fuel	103.18	
16/06/2025	DA005	Fuel	78.54	
16/06/2025	DA588	Fuel	86.83	
17/06/2025	DA994	Fuel	73.07	

Vendor No.	Document No.	Posting Date	Description	Amount
17/06/2025	DA996	Fuel	129.75	
18/06/2025	DA005	Fuel	89.70	
18/06/2025	DA1314	Fuel	87.44	
18/06/2025	SUNDRY 1	Fuel	137.92	
18/06/2025	DA8222	Fuel	108.07	
17/06/2025	HIRE PLANT	Fuel	675.63	
18/06/2025	DA628	Fuel	99.60	
18/06/2025	DA588	Fuel	88.55	
19/06/2025	DA0	Fuel	100.58	
19/06/2025	DA995	Fuel	116.76	
18/06/2025	HIRE PLANT	Fuel	1170.14	
20/06/2025	DA005	Fuel	72.69	
19/06/2025	1BYC846	Fuel	42.17	
19/06/2025	2WATERLOO	Fuel	32.14	
20/06/2025	DA429	Fuel	63.94	
20/06/2025	DA329	Fuel	56.65	
20/06/2025	DA9605	Fuel	34.45	
20/06/2025	DA994	Fuel	93.68	
20/06/2025	DA993	Fuel	126.53	
19/06/2025	DA613	Fuel	118.59	
20/06/2025	DA9668	Fuel	84.63	
20/06/2025	DA10091	Fuel	54.19	
22/06/2025	DA9287	Fuel	106.01	
22/06/2025	DA017	Fuel	172.43	
23/06/2025	DA9376	Fuel	105.52	
23/06/2025	DA988	Fuel	104.05	
23/06/2025	DA9781	Fuel	53.01	

Vendor No.	Document No.	Posting Date	Description	Amount
24/06/2025	DA005	Fuel	109.47	
23/06/2025	DA8200	Fuel	104.84	
23/06/2025	DA8457	Fuel	190.38	
23/06/2025	DA628	Fuel	173.70	
24/06/2025	DA8222	Fuel	81.35	
24/06/2025	DA10105	Fuel	51.53	
24/06/2025	DA196	Fuel	89.40	
25/06/2025	DA9605	Fuel	24.88	
25/06/2025	DA995	Fuel	107.44	
25/06/2025	DA9513	Fuel	355.15	
26/06/2025	DA9287	Fuel	96.91	
26/06/2025	DA648	Fuel	132.53	
26/06/2025	DA10105	Fuel	43.14	
26/06/2025	DA993	Fuel	120.73	
25/06/2025	HIRE PLANT	Fuel	986.12	
27/06/2025	DA005	Fuel	109.23	
26/06/2025	DA8457	Fuel	172.85	
26/06/2025	DA955	Fuel	111.24	
27/06/2025	DA1314	Fuel	52.79	
26/06/2025	DA563	Fuel	53.87	
27/06/2025	DA10091	Fuel	61.96	
27/06/2025	DA997	Fuel	91.34	
27/06/2025	DA9513	Fuel	56.81	
27/06/2025	DA017	Fuel	166.87	
27/06/2025	DA329	Fuel	59.57	
27/06/2025	008DA	Fuel	37.81	
30/06/2025	DA8673	Fuel	113.97	

Vendor No.	Document No.	Posting Date	Description	Amount
30/06/2025	DA994	Fuel	89.15	
30/06/2025	DA9781	Fuel	90.90	
Total for Ampol Australia Petroleum Pty Ltd -				\$ 16,465.83
Bunbury Coffee Machines				
	EFT000003	15/07/2025	Cafe Goods - ERC	\$ 182.85
	EFT000003	15/07/2025	Cafe Goods - ERC	\$ 100.00
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 535.00
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 445.00
Total for Bunbury Coffee Machines -				\$ 1,262.85
Craven Foods & Bidfood Bunbury				
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 513.30
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 280.15
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 781.40
Total for Craven Foods & Bidfood Bunbury -				\$ 1,574.85
Department of Mines Industry Regulations & Safety (DMIRS) - BSL				
	EFT000003	15/07/2025	BSL Remittance - June 2025	\$ 7,504.12
Total for Department of Mines Industry Regulations & Safety (DMIRS) - BSL -				\$ 7,504.12
McLeods Lawyers Pty Ltd				
	EFT000003	15/07/2025	Legal Advice - Matter # 55267	\$ 5,273.40
	EFT000003	15/07/2025	Legal Advice - Matter # 55203	\$ 2,509.43
	EFT000003	15/07/2025	Legal Advice - Matter # 52519	\$ 770.88
Total for McLeods Lawyers Pty Ltd -				\$ 8,553.71
Nutrien Ag Solutions				

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000003	15/07/2025	Water Tank & Stand	\$ 4,753.10
Total for Nutrien Ag Solutions -				\$ 4,753.10
Perfect Landscapes				
	EFT000012	31/07/2025	Weekly Mowing	\$ 319.00
	EFT000012	31/07/2025	Weekly Mowing	\$ 2,319.34
Total for Perfect Landscapes -				\$ 2,638.34
PFD Food Services Pty Ltd				
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 1,427.55
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 1,162.96
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 40.25
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 1,258.35
Total for PFD Food Services Pty Ltd -				\$ 3,889.11
Down South Wholesale Bunbury - Formally PFI				
	EFT000007	24/07/2025	Cleaning Supplies	\$ 402.60
Total for Down South Wholesale Bunbury - Formally PFI -				\$ 402.60
Southern Lock and Security				
	EFT000012	31/07/2025	Lock Replacement - Eaton Football Club	\$ 287.01
	EFT000012	31/07/2025	10 x #9 Keys	\$ 845.35
Total for Southern Lock and Security -				\$ 1,132.36
Synergy				
	EFT000003	15/07/2025	Electricity Usage	\$ 269.79
	EFT000003	15/07/2025	Electricity Usage	\$ 352.69

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000003	15/07/2025	Electricity Usage	\$ 208.42
	EFT000003	15/07/2025	Electricity Usage	\$ 466.81
	EFT000003	15/07/2025	Electricity Usage	\$ 130.82
	EFT000003	15/07/2025	Electricity Usage	\$ 1,207.99
	EFT000003	15/07/2025	Electricity Usage	\$ 84.64
	EFT000003	15/07/2025	Electricity Usage	\$ 448.97
	EFT000003	15/07/2025	Electricity Usage	\$ 233.40
	EFT000003	15/07/2025	Electricity Usage	\$ 30,426.24
	EFT000003	15/07/2025	Electricity Usage	\$ 184.83
	EFT000003	15/07/2025	Electricity Usage	\$ 115.51
	EFT000005	17/07/2025	Electricity Usage	\$ 233.24
	EFT000005	17/07/2025	Electricity Usage	\$ 126.87
	EFT000005	17/07/2025	Electricity Usage	\$ 132.37
	EFT000005	17/07/2025	Electricity Usage	\$ 123.71
	EFT000005	17/07/2025	Electricity Usage	\$ 124.93
	EFT000005	17/07/2025	Electricity Usage	\$ 108.90
	EFT000005	17/07/2025	Electricity Usage	\$ 107.33
	EFT000005	17/07/2025	Electricity Usage	\$ 126.92
	EFT000005	17/07/2025	Electricity Usage	\$ 219.30
	EFT000005	17/07/2025	Electricity Usage	\$ 123.71
	EFT000005	17/07/2025	Electricity Usage	\$ 125.97
	EFT000005	17/07/2025	Electricity Usage	\$ 131.30
	EFT000005	17/07/2025	Electricity Usage	\$ 124.36
	EFT000005	17/07/2025	Electricity Usage	\$ 6,358.37
	EFT000005	17/07/2025	Electricity Usage	\$ 5,223.59
	EFT000005	17/07/2025	Electricity Usage	\$ 493.46
	EFT000005	17/07/2025	Electricity Usage	\$ 124.49

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000005	17/07/2025	Electricity Usage	\$ 113.39
	EFT000005	17/07/2025	Electricity Usage	\$ 114.65
	EFT000005	17/07/2025	Electricity Usage	\$ 127.26
	EFT000005	17/07/2025	Electricity Usage	\$ 118.97
	EFT000005	17/07/2025	Electricity Usage	\$ 261.47
	EFT000005	17/07/2025	Electricity Usage	\$ 2,147.31
	EFT000005	17/07/2025	Electricity Usage	\$ 157.56
	EFT000005	17/07/2025	Electricity Usage	\$ 123.71
	EFT000005	17/07/2025	Electricity Usage	\$ 123.71
	EFT000005	17/07/2025	Electricity Usage	\$ 113.39
	EFT000005	17/07/2025	Electricity Usage	\$ 275.76
	EFT000005	17/07/2025	Electricity Usage	\$ 199.41
	EFT000005	17/07/2025	Electricity Usage	\$ 160.84
	EFT000007	24/07/2025	Electricity Usage	\$ 116.41
	EFT000007	24/07/2025	Electricity Usage	\$ 678.24
	EFT000007	24/07/2025	Electricity Usage	\$ 160.69
	EFT000007	24/07/2025	Electricity Usage	\$ 2,416.07
	EFT000007	24/07/2025	Electricity Usage	\$ 124.01
	EFT000007	24/07/2025	Electricity Usage	\$ 270.46
	EFT000007	24/07/2025	Electricity Usage	\$ 124.43
	EFT000007	24/07/2025	Electricity Usage	\$ 1,620.66
Total for Synergy -				\$ 57,687.33
Telstra				
	EFT000003	15/07/2025	Phone/Internet	\$ 3,281.14
	EFT000007	24/07/2025	Phone/Internet	\$ 562.01
	EFT000007	24/07/2025	Phone/Internet	\$ 69.90
	EFT000007	24/07/2025	Phone/Internet	\$ 69.90

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000012	31/07/2025	Phone/Internet	\$ 67.50
Total for Telstra -				\$ 4,050.45
The Cafe Merchant & Merchant Warehouse Cafe				
	EFT000003	15/07/2025	Catering for BFAC Meeting	\$ 135.00
Total for The Cafe Merchant & Merchant Warehouse Cafe -				\$ 135.00
Traffic Force				
	EFT000003	15/07/2025	Traffic Control	\$ 4,171.57
	EFT000003	15/07/2025	Traffic Control	\$ 4,720.31
	EFT000003	15/07/2025	Traffic Control	\$ 3,260.53
	EFT000003	15/07/2025	Traffic Control	\$ 767.18
	EFT000003	15/07/2025	Traffic Control	\$ 3,407.59
	EFT000003	15/07/2025	Traffic Control	\$ 4,228.77
	EFT000003	15/07/2025	Traffic Control	\$ 1,348.31
Total for Traffic Force -				\$ 21,904.26
WA Distributors Pty Ltd - Harcher				
	EFT000007	24/07/2025	Cafe Goods - ERC	\$ 1,323.15
Total for V001392 -				\$ 1,323.15
WALGA				
	EFT000012	31/07/2025	Roads & Transport Forum Attendance - Shire President, CEO & Director Infrastructure	\$ 300.00
Total for WALGA -				\$ 300.00
Waterloo Nursery & Garden Centre				
	EFT000003	15/07/2025	Plant Hire & Maintenance - June 2025	\$ 1,410.93
Total for Waterloo Nursery & Garden Centre -				\$ 1,410.93
West Australian Newspapers Ltd				

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000003	15/07/2025	Newspapers - ECL	\$ 65.20
	EFT000012	31/07/2025	Newspapers - Eaton Admin	\$ 224.24
Total for West Australian Newspapers Ltd -				\$ 289.44
Winc Australia Pty Ltd				
	EFT000003	15/07/2025	Stationery	\$ 779.87
	EFT000007	24/07/2025	Stationery	\$ 493.78
	EFT000007	24/07/2025	Stationery	\$ 207.82
	EFT000012	31/07/2025	Stationery	\$ 112.17
Total for Winc Australia Pty Ltd -				\$ 1,593.64
Work Clobber - Bunbury				
	EFT000003	15/07/2025	Uniform - Public Works	\$ 238.50
	EFT000003	15/07/2025	Uniform - Public Works	\$ 176.40
Total for Work Clobber - Bunbury -				\$ 414.90
Brett Hodgson				
	EFT000001	3/07/2025	ERC Umpire Payment	\$ 139.00
	EFT000004	17/07/2025	ERC Umpire Payment	\$ 83.40
	EFT000007	24/07/2025	ERC Umpire Payment	\$ 139.00
	EFT000012	31/07/2025	ERC Umpire Payment	\$ 139.00
Total for Brett Hodgson -				\$ 500.40
Bunbury Mower Service				
	EFT000003	15/07/2025	Plant Repairs	\$ 224.00
	EFT000012	31/07/2025	Plant Repairs	\$ 130.00
	EFT000012	31/07/2025	Plant Repairs	\$ 392.00
	EFT000012	31/07/2025	Plant Repairs	\$ 93.00
Total for Bunbury Mower Service -				\$ 839.00

Vendor No.	Document No.	Posting Date	Description	Amount
Bunbury Toyota				
	EFT000012	31/07/2025	Service - DA9605	\$ 270.00
Total for Bunbury Toyota -				\$ 270.00
Christine Worsfold				
	EFT000012	31/07/2025	ERC Umpire Payment	\$ 83.40
Total for Christine Worsfold -				\$ 83.40
Donna Bastow				
	EFT000002	14/07/2025	ERC Umpire Payment	\$ 139.00
	EFT000007	24/07/2025	ERC Umpire Payment	\$ 83.40
	EFT000012	31/07/2025	ERC Umpire Payment	\$ 139.00
Total for Donna Bastow -				\$ 361.40
John Thompson				
	EFT000001	3/07/2025	ERC Umpire Payment	\$ 55.60
	EFT000002	14/07/2025	ERC Umpire Payment	\$ 111.20
	EFT000004	17/07/2025	ERC Umpire Payment	\$ 55.60
	EFT000007	24/07/2025	ERC Umpire Payment	\$ 55.60
	EFT000012	31/07/2025	ERC Umpire Payment	\$ 111.20
Total for John Thompson -				\$ 389.20
Kenneth Ross Pomare				
	EFT000001	3/07/2025	ERC Umpire Payment	\$ 55.60
Total for Kenneth Ross Pomare -				\$ 55.60
Lily Knight				
	EFT000002	14/07/2025	ERC Umpire Payment	\$ 83.40
	EFT000012	31/07/2025	ERC Umpire Payment	\$ 83.40
Total for Lily Knight -				\$ 166.80

Vendor No.	Document No.	Posting Date	Description	Amount
Te Wairimu Elinor Pomare				
	EFT000001	3/07/2025	ERC Umpire Payment	\$ 111.20
	EFT000002	14/07/2025	ERC Umpire Payment	\$ 111.20
	EFT000004	17/07/2025	ERC Umpire Payment	\$ 55.60
	EFT000007	24/07/2025	ERC Umpire Payment	\$ 111.20
	EFT000012	31/07/2025	ERC Umpire Payment	\$ 139.00
Total for Te Wairimu Elinor Pomare -				\$ 528.20
Therese Price				
	EFT000001	3/07/2025	ERC Umpire Payment	\$ 55.60
	EFT000002	14/07/2025	ERC Umpire Payment	\$ 83.40
	EFT000004	17/07/2025	ERC Umpire Payment	\$ 83.40
	EFT000007	24/07/2025	ERC Umpire Payment	\$ 55.60
Total for Therese Price -				\$ 278.00
Services Australia - Child Support Agency				
	EFT000002	14/07/2025	Payroll Deduction	\$ 118.44
	EFT000002	14/07/2025	Payroll Deduction	\$ 524.81
	EFT000006	21/07/2025	Payroll Deduction	\$ 118.44
	EFT000006	21/07/2025	Payroll Deduction	\$ 524.81
Total for Services Australia - Child Support Agency -				\$ 1,286.50
Parkridge Group Pty Ltd				
	EFT000012	31/07/2025	Return WAPC 163565 - Lot 9004 Robusta Rd	\$ 13,815.10
Total for Parkridge Group Pty Ltd -				\$ 13,815.10
Monsterball Amusements & Hire				
	EFT000007	24/07/2025	Inflatables Hire - Spring Out Festival - 50% Deposit	\$ 1,745.00
Total for Monsterball Amusements & Hire -				\$ 1,745.00

Vendor No.	Document No.	Posting Date	Description	Amount
Chubb Fire and Security				
	EFT000012	31/07/2025	Fire Detection, Alarm System & Fire Pump System Equipment Servicing & Maintenance - Eaton Office	\$ 269.50
Total for Chubb Fire and Security -				\$ 269.50
Michael Gibbings				
	EFT000003	15/07/2025	Reimburse Purchase of Bike Chain for Gym Air Bike - ERC	\$ 30.00
Total for Michael Gibbings -				\$ 30.00
Erin Emerson				
	EFT000001	3/07/2025	ERC Umpire Payment	\$ 111.20
	EFT000004	17/07/2025	ERC Umpire Payment	\$ 111.20
	EFT000007	24/07/2025	ERC Umpire Payment	\$ 166.80
	EFT000012	31/07/2025	ERC Umpire Payment	\$ 139.00
Total for Erin Emerson -				\$ 528.20
Driva Pty Ltd				
	EFT000001	3/07/2025	Novated Lease Repayment	\$ 1,842.14
	EFT000004	17/07/2025	Novated Lease Repayment	\$ 1,842.14
	EFT000012	31/07/2025	Novated Lease Repayment	\$ 1,842.14
Total for Driva Pty Ltd -				\$ 5,526.42
Benjamin Fishwick				
	EFT000002	14/07/2025	ERC Umpire Payment	\$ 55.60
	EFT000007	24/07/2025	ERC Umpire Payment	\$ 83.40
	EFT000012	31/07/2025	ERC Umpire Payment	\$ 111.20
Total for Benjamin Fishwick -				\$ 250.20
Better Telco Solutions Pty Ltd				
	EFT000012	31/07/2025	Swap Out Salto Cover Plate - Eaton Admin	\$ 202.96

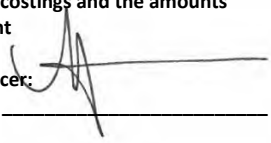
Vendor No.	Document No.	Posting Date	Description	Amount
Total for Better Telco Solutions Pty Ltd -				\$ 202.96
Hanward Pty Ltd - Hip Pocket Workwear & Safety Bunbury				
	EFT000003	15/07/2025	Uniform - Public Works	\$ 328.02
Total for Hanward Pty Ltd - Hip Pocket Workwear & Safety Bunbury -				\$ 328.02
Keipa Boodja Aboriginal Corporation				
	EFT000007	24/07/2025	2 x Aboriginal Story Tellers - ECL	\$ 275.00
Total for Keipa Boodja Aboriginal Corporation -				\$ 275.00
Stantons International Audit and Consulting Pty Ltd				
	EFT000003	15/07/2025	Probity Services - Burekup Changerooms Tender	\$ 313.50
Total for Stantons International Audit and Consulting Pty Ltd -				\$ 313.50
Bunbury Machine Tool Maintenance				
	EFT000012	31/07/2025	Seal Extraction System - Make it Space	\$ 900.35
Total for Bunbury Machine Tool Maintenance -				\$ 900.35
Kathy Blair				
	EFT000003	15/07/2025	Reimburse Purchases for Make it Space	\$ 125.62
Total for Kathy Blair -				\$ 125.62
Brianna Binning				
	EFT000004	17/07/2025	ERC Umpire Payment	\$ 55.60
Total for Brianna Binning -				\$ 55.60
The Smart Security Company Pty Ltd				
	EFT000003	15/07/2025	Monitoring of Smart Medi-Alarm System: 01/07-30/09/2025 - ERC	\$ 57.20
Total for The Smart Security Company Pty Ltd -				\$ 57.20
Shop for Shops				

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000007	24/07/2025	Card Unit - ECL	\$ 94.00
Total for Shop for Shops -				\$ 94.00
Tiny Walls Pty Ltd				
	EFT000003	15/07/2025	Window Decal for Creche - ERC	\$ 1,310.00
Total for Tiny Walls Pty Ltd -				\$ 1,310.00
Michelle Sutton				
	EFT000007	24/07/2025	Reimburse Purchase of Alcohol for Council Chambers	\$ 56.00
Total for Michelle Sutton -				\$ 56.00
Keith Barnes				
	EFT000007	24/07/2025	Rates Refund - A9723	\$ 104.21
Total for Keith Barnes -				\$ 104.21
SEBO Australia Pty Ltd				
	EFT000003	15/07/2025	Vacuum Cleaner for Courts - ERC	\$ 1,368.90
Total for SEBO Australia Pty Ltd -				\$ 1,368.90
Traffic Force Group Pty Ltd				
	EFT000007	24/07/2025	Traffic Control	\$ 8,635.56
	EFT000012	31/07/2025	Traffic Control	\$ 8,635.56
Total for Traffic Force Group Pty Ltd -				\$ 17,271.12
Caitlin Dorant				
	EFT000002	14/07/2025	Crossover Rebate - A12383	\$ 116.60
Total for Caitlin Dorant -				\$ 116.60
Mei Sua				
	EFT000002	14/07/2025	Crossover Rebate - A12245	\$ 118.19
Total for Mei Sua -				\$ 118.19
ReadyForce Personnel				

Vendor No.	Document No.	Posting Date	Description	Amount
	EFT000003	15/07/2025	Labour Hire	\$ 3,014.55
Total for ReadyForce Personnel -				\$ 3,014.55
Clinton Baker				
	EFT000007	24/07/2025	Refund Key Bond & Hall Hire Bond	\$ 1,040.00
Total for Clinton Baker -				\$ 1,040.00
Theodore Mills				
	EFT000002	14/07/2025	ERC Umpire Payment	\$ 111.20
	EFT000004	17/07/2025	ERC Umpire Payment	\$ 83.40
	EFT000007	24/07/2025	ERC Umpire Payment	\$ 111.20
Total for Theodore Mills -				\$ 305.80
Martins Environmental Services Pty Ltd				
	EFT000003	15/07/2025	Herbicide Treatment - Eaton, Henty & West Dardanup	\$ 2,255.00
Total for Martins Environmental Services Pty Ltd -				\$ 2,255.00
Open Office Holdings				
	EFT000003	15/07/2025	Consultant Travel Expenses for ERP Integration	\$ 5,386.77
Total for Open Office Holdings -				\$ 5,386.77
Cardinal Contractors Pty Ltd				
	EFT000003	15/07/2025	Machine Hire	\$ 41,954.00
Total for Cardinal Contractors Pty Ltd -				\$ 41,954.00
Pinnacle Safety and Training				
	EFT000003	15/07/2025	Work Health & Safety for Supervisors & Managers Training - Onsite at Eaton Office	\$ 3,900.00
Total for Pinnacle Safety and Training -				\$ 3,900.00
3D Printer Gear Pty Ltd				
	EFT000003	15/07/2025	Printers for Make it Space	\$ 5,202.18
Total for 3D Printer Gear Pty Ltd -				\$ 5,202.18

Vendor No.	Document No.	Posting Date	Description	Amount
Flooring Xtra Bunbury Pty Ltd				
	EFT000003	15/07/2025	Flooring - ERC	\$ 16,990.00
	EFT000003	15/07/2025	Flooring - ERC	\$ 1,400.00
Total for Flooring Xtra Bunbury Pty Ltd -				\$ 18,390.00
Tim Eva's Nursery				
	EFT000012	31/07/2025	Plants for Renew Planting	\$ 1,204.50
	EFT000012	31/07/2025	Plants for Renew Planting	\$ 1,485.00
Total for Tim Eva's Nursery -				\$ 2,689.50
Anne Friehe				
	EFT000004	17/07/2025	Partial Dog Registration Refund Due to Sterilisation	\$ 27.50
Total for Anne Friehe -				\$ 27.50
Catherine Camm				
	EFT000007	24/07/2025	Rates Refund - A3515	\$ 801.50
Total for Catherine Camm -				\$ 801.50
MDC legal				
	EFT000012	31/07/2025	Legal Advice - Matter # SHD023179	\$ 479.60
Total for MDC legal -				\$ 479.60
WCP Civil Pty Ltd				
	EFT000005	17/07/2025	Eaton Dr & Glen Huon Blvd Intersection - Progress Claim # 1	\$ 164,638.49
Total for WCP Civil Pty Ltd -				\$ 164,638.49
Eva Marklund				
	EFT000007	24/07/2025	Reimburse Café Purchase	\$ 11.00
Total for Eva Marklund -				\$ 11.00
Ifor D'Monte				
	EFT000007	24/07/2025	Refund Cat Cage Hire Bond	\$ 300.00

Vendor No.	Document No.	Posting Date	Description	Amount
Total for Ifor D'Monte -				\$ 300.00
Kristy Hockley				
	EFT000007	24/07/2025	Refund Key Bond & Hall Hire Bond	\$ 1,040.00
Total for Kristy Hockley -				\$ 1,040.00
Cathy Wright				
	EFT000007	24/07/2025	Reimburse Overcharge of Gym Fees - ERC	\$ 202.75
Total for Cathy Wright -				\$ 202.75
Dawn Morta				
	EFT000012	31/07/2025	Rates Refund - A10688	\$ 1,300.00
Total for Dawn Morta -				\$ 1,300.00
Espresso Medic Pty Ltd				
	EFT000012	31/07/2025	Coffee Machine Repairs - ERC Cafe	\$ 720.50
Total for Espresso Medic Pty Ltd -				\$ 720.50
Ryan Van Zyl				
	EFT000012	31/07/2025	Crossover Rebate - A12217	\$ 113.42
Total for Ryan Van Zyl -				\$ 113.42
Kyle David Morck				
	EFT000012	31/07/2025	Crossover Rebate - A12387	\$ 236.38
Total for Kyle David Morck -				\$ 236.38
Nathan Dunning				
	EFT000012	31/07/2025	Refund Cat Cage Hire Bond	\$ 150.00
Total for Nathan Dunning -				\$ 150.00
Jessi Dittmann				
	EFT000012	31/07/2025	Crossover Rebate - A12448	\$ 112.89

Vendor No.	Document No.	Posting Date	Description	Amount
Total for Jessi Dittmann -				\$ 112.89
Total: EFT				\$ 1,954,330.15
Total of All Payments:				\$ 2,091,558.28
CERTIFICATE of Chief Executive Officer This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment Acting Chief Executive Officer: 				

CARRIED
7/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner Cr. E P Lilly Cr. J D Manoni Cr. A C Jenour Cr. S L Gillespie Cr. M R Hutchinson Cr. A L Webster	

Background

Council delegates authority to the Chief Executive Officer annually through Delegation 1.2.16 To Purchase Goods and Services to a Specified Value, 1.2.31 Payments from the Municipal or Trust Funds and 1.2.35 Authorise Electronic Funds Transfers:

- Authority to make payments from Trust and Municipal Funds (1.2.31);
- To purchase goods and services to a value of not more than \$250,000 (1.2.16);
- To purchase goods and services for the Australian Tax Office and other Australian or Western Australian Government Departments, agencies, utility providers (i.e. electricity, water, gas) or Insurance up to the value of \$500,000 (1.2.16);
- To purchase goods and services for Creditors where an executed agreement or legal obligation exists which has prior Council endorsement (1.2.16) and
- To authorise Electronic Funds Transfer (EFT) (1.2.35).

Legal Implications

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

- (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

R13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared—*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing—*
 - (a) *for each account which requires council authorisation in that month—*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction; and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be—*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*

(b) recorded in the minutes of that meeting.

R13A. Payments by employees via purchasing cards

(1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment;
- (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Council Plan

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

Environment - None.

Precedents

Council endorses the Schedule of Paid Accounts at each Ordinary Council Meeting.

Budget Implications

All payments are made in accordance with the adopted annual budget.

Budget – Whole of Life Cost - None.

Council Policy Compliance

Payments are checked to ensure compliance with Council's *Purchasing Policy CngCP034 – Procurement Policy* and processed in accordance with *Policy CngCP035 – Payment of Accounts*.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to [Appendix ORD: 12.4.3] for full assessment document.

TIER 2 – 'Low' or 'Moderate' Inherent Risk.	
Risk Event	Schedule of Paid Accounts as at the 31 st July 2025
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Category Assessed Against	Financial	Not monitoring ongoing financial performance would increase the risk of a negative impact on the financial position.
	Reputational	Non-compliance that results in a qualified audit can lead stakeholders to question the Council’s ability to manage finances effectively

Officer Comment

This is a schedule of ‘paid accounts’ - the accounts have been paid in accordance with Council’s delegation.

END REPORT

12.5 COMMITTEES

12.5.1 Title: Local Emergency Management Committee

Reporting Department	<i>Sustainable Development Directorate</i>
Responsible Officer	<i>Mr Ashwin Nair - Director Sustainable Development</i>
Reporting Officer	<i>Ms Amy Bywaters – Executive Assistant to the CEO and Shire President</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic.</i>
Voting Requirement	<i>Simple Majority.</i>
Attachments	<i>Appendix ORD: 12.5.1A – LEMC Minutes Appendix ORD: 12.5.1B – Local Emergency Relief and Support Plan for the SW Region</i>

MINUTES OF THE SHIRE OF DARDANUP LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON WEDNESDAY, 13TH AUGUST 2025, AT SHIRE OF DARDANUP - ADMINISTRATION CENTRE EATON, COMMENCING AT 10.00AM

Overview

The Minutes of the Local Emergency Management Committee Meeting held on the 13th August 2025 (Appendix ORD: 12.5.1) are attached.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION 'A'

242-25 MOVED - Cr A C Jenour SECONDED – Cr T G Gardiner

THAT Council receives the Minutes (Appendix ORD: 12.5.1A) of the Local Emergency Management Committee Meeting held on the 13th of August 2025.

CARRIED

7/0

<i>FOR THE MOTION</i>	<i>AGAINST THE MOTION</i>
Cr. T G Gardiner Cr. E P Lilly Cr. J D Manoni Cr. A C Jenour Cr. S L Gillespie Cr. M R Hutchinson Cr. A L Webster	

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
RESOLUTION & COUNCIL RESOLUTION 'B'**

243-25 MOVED - Cr A C Jenour SECONDED – Cr T G Gardiner

THAT Council accepts the Local Emergency Relief and Support Plan for the South West Region (Appendix ORD: 12.5.1B).

CARRIED

7/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	
Cr. E P Lilly	
Cr. J D Manoni	
Cr. A C Jenour	
Cr. S L Gillespie	
Cr. M R Hutchinson	
Cr. A L Webster	

13 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

None.

15 PUBLIC QUESTION TIME

None.

16 MATTERS BEHIND CLOSED DOORS

It is recommended that the following items be heard behind closed doors.

Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 - Matters for Which Meeting May Be Closed.

Standing Order and the Local Government Act 1995 provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) Subject to subsection (2), the following are to be open to members of the public-*
- (a) all Council meetings; and*
 - (b) all meetings of any committee to which a local government power or duty has been delegated.*

(2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -

 - (a) a matter affecting an employee or employees;*
 - (b) the personal affairs of any person;*
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
 - (e) a matter that if disclosed, would reveal -*
 - (i) a trade secret;*
 - (ii) information that has a commercial value to a person; or*
 - (iii) information about the business, professional, commercial or financial affairs of a person,*
where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to -*
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) endanger the security of the local government's property; or*
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
 - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) such other matters as may be prescribed.*

(3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

OFFICER RECOMMENDED RESOLUTION

244-25

MOVED -

Cr S L Gillespie

SECONDED –

Cr J D Manoni

THAT in accordance with the Local Government Act 1995, S 5.23, section (2)(a) Council goes Behind Closed Doors at 6.40pm to discuss a matter affecting an employee or employees and where a contract entered into, or which may be entered into, by local government which relates to a matter to be discussed the meeting.

16.1 Title: Determine RFT-F0412089 Residential FOGO Waste Processing 2025 – 2028

Reporting Department:	Corporate & Governance Directorate
Responsible Officer	Mrs Natalie Hopkins – Director Corporate & Governance
Reporting Officers	Mr Theo Naudé - Director Infrastructure Mrs Natalie Reid - Procurement Officer
Legislation	Local Government Act 1995 Local Government (Functions and General) Regulations 1996
Council Role	Executive/Strategic.
Voting Requirement	Simple Majority.

REPORT UNDER SEPARATE COVER

Note: In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

245-25 MOVED - Cr T G Gardiner SECONDED – Cr A C Jenour

THAT Council:

1. Acknowledges receipt of the tender submissions for the Food Organic Garden Organic Waste Processing 2025-2028 for Tender RFT - F0412089 received from Cleanaway Pty Ltd and Veolia Environmental Services Pty Ltd.
2. Rejects all tenders received for the Food Organic Garden Organic Waste Processing 2025-2028 - Tender RFT F0412089 in accordance with Local Government (Functions and General) Regulations 1996, Regulation 18 (2).
3. Authorises the Chief Executive Officer in accordance with the Local Government (Functions and General) Regulations 1996, Regulation 11.2(c), to enter into direct negotiations with potential contractors for Food Organic Garden Organic Waste Processing.

CARRIED

7/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	
Cr. E P Lilly	
Cr. J D Manoni	
Cr. A C Jenour	
Cr. S L Gillespie	
Cr. M R Hutchinson	
Cr. A L Webster	

16.2 Title: Chief Executive Officer KPI Quarterly Report – April to June 2025 Quarter

Reporting Department	<i>Executive</i>
Responsible Officer	<i>Mr André Schönfeldt - Chief Executive Officer</i>
Reporting Officer	<i>Mrs Kristy Burden – Manager Human Resources</i>
Legislation	<i>Local Government Act 1995</i>
Council Role	<i>Executive/Strategic</i>
Voting Requirement	<i>Simple Majority</i>

Note: In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council.

DECLARATION OF INTEREST

Chief Executive Officer, Mr André Schönfeldt declared a Financial Interest in this item and that he has contributed to this report.

Please refer to Part 11 'Declaration of Interest' for full details.

Note: The following people left the room at 6.44pm:

Mrs Donna Bailye
Mr Kristin McKeachie
Mrs Susan Oosthuizen
Mrs Tahnia Creedon
Mr Ashwin Nair
Mrs Cindy Barbetti
Mr André van der Merwe
Ms Natalie Reid
Ms Eliza-Jane Jacques
Mrs Tahnia Creedon

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

246-25 MOVED - Cr T G Gardiner SECONDED – Cr J D Manoni

THAT Council:

1. **Receives the Confidential Attachment - CEO KPI Quarterly Report of 2024/25 (Tardis Ref: [OCM-R1777157](#) – Confidential Attachment 'B') and notes that this report concludes the final reporting for 2024/2025 financial year KPIs.**

2. Notes the achievement of the Chief Executive Officer Key Performance Indicators for the final quarter of the 2024/2025 financial year.

CARRIED

7/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	
Cr. E P Lilly	
Cr. J D Manoni	
Cr. A C Jenour	
Cr. S L Gillespie	
Cr. M R Hutchinson	
Cr. A L Webster	

OFFICER RECOMMENDED AND COUNCIL RESOLUTION

247-25

MOVED -

Cr S L Gillespie

SECONDED –

Cr A L Webster

THAT Council return from Behind Closed Doors at 6.51pm.

CARRIED

7/0

FOR THE MOTION	AGAINST THE MOTION
Cr. T G Gardiner	
Cr. E P Lilly	
Cr. J D Manoni	
Cr. A C Jenour	
Cr. S L Gillespie	
Cr. M R Hutchinson	
Cr. A L Webster	

Note: The following people returned to the room at 6.52pm:

Mrs Donna Bailye

Mr Kristin McKeachie

Mrs Susan Oosthuizen

Mrs Tahniah Creedon

Mr Ashwin Nair

Mrs Tahniah Creedon

Note: In accordance with Standing Order 5.2(6) the Presiding Officer, may cause the motion passed by Council whilst behind closed doors to be read out.

17 CLOSURE OF MEETING

The Presiding Officer, Cr T G Gardiner advised that the date of the next Ordinary Meeting of Council will be Wednesday, the 25th of September 2025, commencing at 5.00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer declared the meeting closed at 6.52pm.



CONFIRMATION OF MINUTES

"As the person presiding at the meeting at which these minutes were confirmed on 25th of September 2025, I certify that these minutes have been confirmed as a true and accurate record of proceedings.

A handwritten signature in black ink, appearing to read "Tyrrell Gardiner", is written over a horizontal line.

Signed:

(Chairman or Shire President or Other Presiding Officer)

Email: Tyrrell.gardiner@dardanup.wa.gov.au