



Shire of Dardanup

Sustainable Development
Directorate

APPENDICES

Item 12.2.1 – 12.2.4

ORDINARY COUNCIL MEETING

To Be Held

Wednesday, 26th March 2025
Commencing at 5.00pm

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

This document is available in alternative formats such as:
~ Large Print
~ Electronic Format [disk or emailed]
Upon request.



APPLICATION FORM
TRADER'S PERMIT
Activities in Thoroughfares and Public Places and Trading Local Law
Local Government Act 1995
FORM 203

Date stamp

Part 1 Applicant Details

Applicant Name

Sue Williams

Business Name (if applicable)

Name of Community Group (if applicable)

Ferguson Valley Marketing Inc

Community Association under Section 242 (Fee Exemption) of the Local Government Act?

Yes

No

Residential Address

Lot 8 Greenwood Heights, Ferguson

Postal Address (if different to Residential)

PO Box 398 Dardanup 6236

Home Phone

Mobile Phone

0418834455

Work Phone

Fax

Email Address

Chair@fergusonvalley.net.au

Part 2 Location of Trading Activity Details

Location Name (if applicable)

Gnomesville

Lot No

Street No

Street Name

Suburb

Post Code

Part 3 Food Vehicle Details

Make & Model

Gazebo

Registration Number

Part 4 Type of Trading Activity Proposed

Type (eg: Itinerant vending – *be descriptive*)

Pop up Visitor Centre to service intrastate, interstate and overseas visitors to Gnomesville and selling Ferguson Valley merchandise

Product/Service to be sold/hired

Selling Ferguson Valley Visitor Centre merchandise including, Gnomesville books, gnomes, Ferguson Valley T-Shirts, Gnomesville post cards and souvenir tea towels, bottled water

Number of Assistants

Maximum of 2, minimum of 1

Description of proposed stands, tables, structures, equipment, or vehicle/s to be used:

Pop up visitor center to be set up and taken down on each day of trade. Set up to be in the nominated site as per the Gnomesville Master plan. The pop up center to consist of a gazebo, maximum of 3 tables within the gazebo space, a removable rubbish bin, Esky for cold water and visitor center merchandise. Two pop up signs, one for Gnomesville and the other representing the Ferguson Valley displayed within the gazebo space. Up to 50% of table space to be used to display and to take away Tourist information including maps and brochures of the Ferguson valley and surrounding regions. Tourist traffic into the Ferguson Valley via the Pop Up to be tracked via a token system introduced in 2024

Learnings from Trading To Date

We have observed the volume of foot traffic through Gnomesville changes throughout the year in accordance with the seasons. In order to better service the visitors we seek the flexibility to trade for a maximum of 4 hours per day during daylight hours. The ability to move the start and finish time according to seasonal traffic has been effective. Earliest opening time to remain at 10am with a 4pm closing time.

Observations

The visitor traffic at Gnomesville is constant and consistent. School holidays are particularly busy and the car park full. Visitor response to the pop up is positive and repeat visitors have commented that it is good to see our activity there as well as the improved facilities of walk ways and amenities block. The most often asked question is "how many Gnomes are there?" followed by "what is the history?" .

In 2024 FVM introduced a system of issuing Gnomesville Tokens at the pop up. Visitors, seeking tourist services, who are directed back into the valley from the pop up are issued with a dated token and asked to hand that over as they go into a venue. The venue tallies the tokens and this way we have some form of measuring the dollar value of business the pop up generates back into the valley. Based on an estimated average spend per head of \$25.00 we anticipate the pop up has driven \$3,900 back into the valley in just 6 trading days..

Visitors to Gnomesville have included day trippers from Perth and Mandurah, families on their way through to other locations in the South West, interstate visitors from NSW, Canberra, Melbourne and in particular Queensland plus overseas visitors who knew of Gnomesville but were unaware of the Ferguson Valley and surrounding areas. Post the November 24 flood event there were numerous offers of gnome donations to replace those lost in the flood, offers to come and help "stick gnomes back together" and a stream of day trippers into Gnomesville to see the damage for their selves. All this additional foot traffic and offers of help re affirmed the importance of Gnomesville to a wide section of the public.

The Pop up Visitors Centre has met with new visitors from Victoria, Queensland, Northern Territory, South Australia, Tasmania and NSW, Japan, Denmark, Switzerland, Thailand, South Africa, India, Japan and Germany as well as intrastate. The pop up has supported these visitors through distributing maps, providing advice, giving directions to other places of interest, taking their photos with their newly purchased gnomes, and directing families and groups to venues for lunch and accommodation.

Commercial Aspects

The merchandise sold at the Pop up is stock owned by the Visitor's Center. There are no commission or goods on consignment sold through the pop up. The majority of sales are tap and go transactions; cash sales forming a minor portion of a day's takings. Sales have averaged about \$430 per 4-hour day thus making the pop-up a successful trading environment. The turn over at the pop up is approximately double that of a full days trade at the Dardanup Visitors Centre.

Securing sufficient volunteer labor at the pop up remains an issue. To help mitigate the problem FVM in 2023/24 opened up the volunteer opportunity to the wider community. Dardanup Primary School P&C took advantage of this and has provided a number of volunteers throughout the year.the Wellington Mills Community Association have be also received an similar invitation, which was accepted and calls for volunteers circulated throughout the Wellington Mill community. FVM are certain the commercial aspects of the pop are viable and it is reasonable to expect a the pop up offers the opportunity to generate sufficient revenue to allow FVM to employ from within the local community a dedicated team of part time pop up Visitor Centre staff.

Visitors are a mix of groups of young friends, families and return visitors, school groups and special interest. Most visitors have travelled into the valley from Perth, Mandurah, Donnybrook, Collie, Bunbury or are passing through on their way to other destinations in the South West. The visitor traffic to Gnomesville is, in the main due to the attraction of Gnomesville itself. Trip Advisor names Gnomesville as one of the top 10 tourist attractions in WA. .The Pop-Up Visitor Centre captures and supports a segment of the tourist market that is currently not being captured elsewhere.

Part 5 Trading Date/s

All weekends, school holidays and weekends for 2025/26 (see attached list)

Part 6 Trading Hours

	From	To		From	To
Monday	Daylight hours	Daylight hours	Friday	Daylight hours	Daylight hours
Tuesday	Daylight hours	Daylight hours	Saturday	Daylight hours	Daylight hours
Wednesday	Daylight hours	Daylight hours	Sunday	Daylight hours	Daylight hours
Thursday	Daylight hours	Daylight hours			

Part 7 Declaration

I declare all information provided in this form is true and correct.

Fee payment (refer Part 7) included (please tick)

Applicant Name

Sue Williams

Signature of Applicant

S Williams

Date

9/1/2025

Part 8 Fees and Terms & Conditions

Application Fees

Application / Renewal - \$85

Plus one of the following fees:

- Per Day - \$10 (x number of days permit is sought)
- Per Week - \$25 (x number of weeks permit is sought)
- Per Month - \$60 (x number of months permit is sought)
- Per Year - \$155 (x number of years permit is sought)

Please note:

- The local government may require an applicant provide additional information before determining an application for a permit.
- The local government may require an applicant give public notice of the application for the permit.
- The local government may refuse to approve an application for a permit.
- Permits are valid for **one (1) year** from the date on which it is issued unless it is otherwise stated on the permit.
- A permit may be cancelled by the local government if the permit holder has not complied with a condition of the permit.
- Trading in thoroughfares and public places must comply with the *Shire of Dardanup Activities in Thoroughfares and Public Places and Trading Local Law 2009*, and any other relevant local law, or state law.

Part 9 Return form to

Shire of Dardanup
1 Council Drive/PO Box 7016
EATON WA 6232

Phone: (08) 9724 0300 Fax: (08) 9724 0091

Email: records@dardanup.wa.gov.au



Part 10 OFFICE USE ONLY

GL: 0724003

Fees Paid:
 Yes No

Application Approved:
 Yes No

Signature of Authorised Officer

Date

[Signature box]

[Date box]

(Appendix ORD: 12.2.1B)

Proposed Date for Ferguson Valley Marketing Inc to Trade at Gnomesville 2025/26

March Sat/Sun 1 & 2 Monday 3 Sat/Sun 8 & 9 Sat/Sun 15 & 16 Sat/Sun 22 & 23 Sat /Sun 29 & 30	April Sat/Sun 5 & 6 School Holidays 11th- 28th th inclusive (date range includes Easter and Anzac Day)
May Sat/Sun 3 & 4 Sat/Sun 10 & 11 Sat/Sun 17 & 18 Sat 31	June Sun 1 WA Day 2 Sat/Sun 7 & 8 Sat/Sun 14 & 15 Sat/Sun 21 & 22 Sat/Sun 28 & 29
July School Holidays 5 -20 inclusive Sat/Sun 26 & 27	August Sat/Sun 2 & 3 Sat/Sun 9 & 10 Sat/Sun 16 & 17 Sat/Sun 23 & 24 Sat 30 & 31
September Sat/Sun 6 & 7 Sat/Sun 13 & 14 Sat/Sun 20 & 21 School Holidays 27– 30 inclusive	October School Holidays 1- 12 inclusive Sat/Sun 18 &19 Sat/Sun 25 & 26
November Sat/Sun 1 & 2 Sat/Sun 8 & 9 Sat/Sun 15 & 16 Sat/Sun 22 & 23 Sat/Sun 29 & 30	December Sun 1 Sat/Sun 7 & 8 School Holidays 14- 4 February 2025 inclusive
December Sat/Sun 6 & 7 Sat/Sun 13 & 14 School Holidays 19-31 st inclusive	January 2026 and February 2026 School Holiday 1 January – 1 st /February inclusive Sat/Sun February 7 & 8 Sat/Sun February 14 & 15 Sat/Sun February 21 & 22 Sat/Sun February 27 & 28



Jolene Roots

From: Sue Williams [REDACTED]
Sent: Thursday, 6 March 2025 1:51 PM
To: Neil Nicholson
Subject: Wellington Mills Association Acceptance of FVM offer to be involved with Gnomesville

⚠ CAUTION: This email originated from outside the Shire of Dardanup.
Do NOT click links or open attachments unless you recognize the sender and know the content is safe. Do NOT enter any username or passwords and report any suspicious content.

Neil,

Following is the email trail between WMCA and FVMB re Gnomesville. You can see the communication from ourselves that was posted by WMCA to their community confirms the volunteer arrangement. I have been through my text messages as well as email and have come to realise that Kate must have advised us by phone that they were happy to take up our offer. The following is a copy of the notice that they approved and sent to their community. I trust the Shire can see from this communication stream that the offer to participate in Gnomesville was accepted by WMCA.

Best regards
Sue Williams

kate.macgregor@bigpond.com

to chair



Hi Sue

I'm following up on your presentation at the WMCA meeting of 30 May and our more recent discussion. As mentioned, WMCA has resolved that we are happy to post information prepared by FVM on the Wellington Mills Community General What's Ap chat inviting Wellington Mills Residents to volunteer at the FVM Pop Up Information Centre at Gnomesville.

Would you be able to prepare a paragraph or "spiel" from FVM to post on our group chat with a brief outline of the pop up and details about how residents can get involved as volunteers? If you forward it to me, I will then clear with the WMCA Committee and arrange to post on behalf of FVM.

Regards

Kate.

[REDACTED]

[REDACTED]

(Appendix 12.2.1D)

I acknowledge the traditional owners of the land on which I live, work and play – the Whadjuk and Bindjareb people of the Nyoongar nation.



Sue Williams

Thanks Kate, will get this done later today. All the best



Sue Williams

Hi Kate, I hope the following is what you need for your communication back to WMCA. All the best , Sue FVM Wellington Mills Commun



to Sue



Hi Sue

Thanks, we made a couple of very minor changes (semantics) and approved at last night's meeting. We will post on behalf of FVM on the What's Ap General group chat soon! I hope you have encouraging numbers of WM volunteers that respond.

Regards

Kate

From: Sue Williams <chair@fergusonvalley.net.au>

Sent: Friday, 4 October 2024 10:05 AM

To: kate.macgregor@bigpond.com

Subject: Re: Wellington Mills - opportunity for residents support at Gnomesville FVM Pop Up

Hi Kate,

I hope the following is what you need for your communication back to WMCA.

All the best , Sue

FVMB are delighted to welcome the Wellington Mills Community as volunteers of the Pop Up Visitor Center at Gnomesville.

Now in its second year of operation the Pop up can open for 4 hrs at weekends, public holidays and all school holidays. Visitors to Gnomesville are not the result of marketing or advertising, they come because of the organic nature of Gnomesville. They simply come and the Pop Up allows us to meet these visitors and then guide them back into the Valley for food, wine and destination experiences. The Pop up provides tourist advice and sells small range of tourist memorabilia.

(Appendix 12.2.1D)

The Pop-up is a unique opportunity for communities in the Valley to benefit from the Pop up and FVMB invite the Wellington Mills Community to join our group of volunteers. Every day Wellington Mills Community provide a volunteer your community will receive 75% of the net takings, earnings free to go toward your own projects.

FVMB will provide full training and work with you to establish a volunteering system of goods pick up and drop back that is best suited to all. Sales are a mix of cash and card and we will set up connectivity to Square on a designated mobile phone. that is most practical.

Ebony Harding is co-ordinating the volunteer roster so please register your name, phone and email with her at Marketing@fergusonvalley.net.au. We look forward to sharing this experience and opportunity with WMCA.

Sue Williams

Chair

Ferguson Valley Marketing Inc
PO Box 7180, Eaton WA 6232

[REDACTED]

Email: chair@fergusonvalley.net.au

Website: <https://fergusonvalley.net.au/>

Sue Williams

Chair

Ferguson Valley Marketing Inc
PO Box 7180, Eaton WA 6232

[REDACTED]

Email: chair@fergusonvalley.net.au

Website: <https://fergusonvalley.net.au/>



KEY OF PROPOSED LANDSCAPE UPGRADE WORKS












- 1 Location for pop up visitor centre and associated vehicle access
- 2 Proposed new toilets - two accessible unisex cubicles, with water tank
- 3 Proposed new foot / wheelchair / pram wash bays - dieback mitigation
- 4 Proposed new vehicle brush down pads - crushed limestone
- 5 Steep 'lush' area - proposed narrow winding steps and natural trail
- 6 Proposed new bus parking bays - high kerb to deter vehicles mounting verge
- 7 Proposed new bus or caravan parking - high kerb to deter vehicles
- 8 Proposed new mini 'decks' - access platforms / feature
- 9 Proposed new elevated feature bridge over creek - railway link
- 10 Proposed refurbished information sign
- 11 Proposed new creek bridges / possible boardwalk links
- 12 Proposed new shade shelter with seating and possible information
- 13 Proposed quirky artful arrival directional signage
- 14 Steps - upgrade existing / construct new
- 15 Proposed steep track closure
- 16 Existing wishing well - refurbish
- 17 Proposed bicycle parking
- 18 Proposed sculptural boundary / art / display feature (subject to detailed design)
- 19 Proposed new roadside traffic barrier - sturdy, with possible art on the inside
- 20 Proposed new ramp with feature retaining wall - artful, possible gnome display nooks
- 21 Proposed feature gnome display area including boulders and curved edging
- 22 Proposed sealed car park with possible WSUD and trees planted around edge (car park subject to detailed design; to include accessible bays)
- 23 Proposed new bitumen seal to car park access driveway

Rocks, logs, steppers and mulch proposed throughout to build soil profile and define 'go/no go' areas'
 Fauna boxes for possums, bats and cockatoos - proposed in selected locations
 Proposed interpretive signage at selected locations along the paths and possibly in the gazebo - themes to be inclusive of gnomes, native flora/fauna and Indigenous culture, where appropriate. A poetic story of Gnomesville.
 No bins are currently proposed to be included in the master plan.

All landscape works should endeavour to be implemented according to the 'Gnomesville Style Guide' which serves as an overlay to this master plan, to ensure that the unique character of Gnomesville is preserved and enhanced.

(Appendix ORD 12.2.1E)

LEGEND

-  Proposed new local native trees
-  Proposed new native understorey planting
-  Proposed new artwork location
-  Proposed new sealed exposed aggregate paths
-  Proposed new sealed 'natural look' paths e.g. cement stabilised laterite
-  Proposed new soft compacted mulch / dirt trails
-  Informal trails which may warrant natural definition e.g. soft compacted mulch
-  Proposed new bollards (or rocks / other feature) to deter unauthorised vehicle access
-  Proposed new picnic tables
-  Proposed new seat with / without concrete pad
-  Existing tree trunks and vegetation canopy



GNOMESVILLE COLLECTIVE VISION

"Recognising the unique character of the Gnomesville site as an important tourism destination, develop a Master Plan for Gnomesville to guide future development in a sensitive and sustainable manner, providing an enhanced visitor experience through improved access, safety, amenity and environment while respecting the rights of adjoining private property owners."

1:500

AMENDMENT DESCRIPTION	BY	DATE	APPR	DESIGNED VP	DRAWN DATE 2/11/2018	SURVEYED BD	DRAWING TITLE GNOMESVILLE TOURIST PRECINCT WELLINGTON MILL	ENGINEERING & DEVELOPMENT SERVICES			 Administration Centre Eaton P O Box 7017 - 1 Council Drive Eaton Western Australia 6232 ABN 57 305 829 653
				DRAWN VP	AUTHORISED LB	JOB NUMBER	MASTER PLAN FOR PROPOSED LANDSCAPE UPGRADE ENDORSED 17/04/2019 (94-19) SCALE 1:500 @ A1	DRAWING NO A0080-18-001-B	YEAR	SHEET	
				GENERAL NOTES 1. THIS DRAWING ALWAYS REMAINS THE PROPERTY OF THE SHIRE OF DARDANUP AND MUST NOT BE REPRODUCED OR REPRODUCED WITHOUT PERMISSION. 2. IN THE ABSENCE OF THE APPROVED SIGNATURE OF DIRECTOR ENGINEERING AND DEVELOPMENT SERVICES, THIS DRAWING SHALL BE TREATED AS PRELIMINARY. 3. ALL DIMENSIONS ARE IN METRES UNLESS NOTED OTHERWISE. 4. ANNOTATED DIMENSIONS SHALL ALWAYS TAKE PRECEDENCE OVER SCALED DISTANCES. NOTE ALL WORKS SHALL BE IMPLEMENTED IN ACCORDANCE WITH THE SHIRE'S SPECIFICATIONS, CONTRACTUAL CONDITIONS AND INDUSTRY BEST PRACTICE. ANY COMPLETELY UNUSUAL OR UNEXPECTED VARIATIONS ARE TO BE BROUGHT TO THE IMMEDIATE ATTENTION OF THE TECHNICAL OFFICE.			DATUM GRID SYSTEM DATUM GRID SHEET NO A1			Telephone 08 9724 0000 Facsimile 08 9724 0091 Online www.dardanup.wa.gov.au	

(Appendix ORD: 12.2.1F)

RISK ASSESSMENT TOOL								
OVERALL RISK EVENT:		Application for Trader’s Permit- Ferguson Valley Marketing – Gnomesville 2025						
RISK THEME PROFILE:		2 - Business and Community Disruption 7 - Environment Management 10 - Management of Facilities, Venues, Events and Services						
RISK ASSESSMENT CONTEXT:		Operational						
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	Food safety risks	Insignificant (1)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	If Ferguson Valley Marketing Inc. do not maintain their financial viability there is a risk that visitor services will no longer be available.	Major (4)	Possible (3)	High (12 - 19)	Approving a pop up visitor centre at Gnomesville will raise the profile of the services available in the region and provide an additional revenue stream.	Insignificant (1)	Rare (1)	Low (1 - 4)
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Perception that the Shire is not supportive of local tourism initiatives.	Minor (2)	Likely (4)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	Increase in litter.	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Wanju and Waterloo DCPs Progress Update

RISK THEME PROFILE:

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

2 - Business and Community Disruption

Choose an item.

RISK ASSESSMENT CONTEXT: Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Increased financial budget demands for provision of infrastructure in future LTFP	Major (4)	Likely (4)	High (12 - 19)	Engage a qualified and experienced consultant to model, plan, design and cost relevant infrastructure. This will support the Waterloo DCP, reducing the Shire's exposure to financial risk.	Major (4)	Rare (1)	Low (1 - 4)
SERVICE INTERRUPTION	Future infrastructure not available to newly established communities	Major (4)	Possible (3)	High (12 - 19)	Engage a qualified and experienced consultant to model, plan, design and cost relevant infrastructure. This will support the Waterloo DCP, reducing the Shire's exposure to financial risk.	Major (4)	Rare (1)	Low (1 - 4)
LEGAL AND COMPLIANCE	Future infrastructure not available to newly established communities	Major (4)	Possible (3)	High (12 - 19)	Engage a qualified and experienced consultant to model, plan, design and cost relevant infrastructure. This will support the Waterloo DCP, reducing the Shire's exposure to financial risk.	Major (4)	Rare (1)	Low (1 - 4)
REPUTATIONAL	Future infrastructure not available to newly established communities and impact to ratepayers due to increased budget demands for provision of infrastructure.	Major (4)	Possible (3)	High (12 - 19)	Engage a qualified and experienced consultant to model, plan, design and cost relevant infrastructure. This will support the Waterloo DCP, reducing the Shire's exposure to financial risk.	Major (4)	Rare (1)	Low (1 - 4)
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.



POLICY NO:

SDev CP044 – COMMUNITY & EVENT GRANTS**GOVERNANCE INFORMATION**

Procedure Link:	NA	Administrative Policy Link:	NA
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ADMINISTRATION INFORMATION

History		OCM	Res:	Synopsis	Policy created		
1	DEV10	OCM	10/05/12	Res:	Reviewed Policy Adopted		
Version	2	CP044	SCM	26/07/18	Res: 251-18	Synopsis	Reviewed and Adopted by Council
Version	3	CP044	OCM	14/08/19	Res: 243-19	Synopsis	Reviewed and Adopted by Council
Version	4	CP044	OCM	29/07/20	Res: 208-20	Synopsis	Amended and adopted by Council
Version	5	SDev CP044	OCM	30/09/20	Res: 270-20	Synopsis	Reviewed and Adopted by Council
Version	6	SDev CP044	OCM	28/09/22	Res: 243-22	Synopsis	Reviewed and Adopted by Council
Version	7	SDev CP044	OCM	25/01/23	Res: 04-23	Synopsis	Reviewed and Adopted by Council
Version	8	SDev CP005	OCM	23/10/24	Res: 275-24	Synopsis	Reviewed and Adopted by Council

1. RESPONSIBLE DIRECTORATE

Sustainable Development

2. PURPOSE AND OBJECTIVES

To provide financial support to not-for-profit community groups and organisations for projects and events that benefit the Shire of Dardanup community.

3. POLICY

The policy sets out the criteria for each category of financial support available. There are three (3) categories:

Community Grants
Community Event Grants
Regional Event Grants

3.1 Community Grants

The Shire of Dardanup will make an annual allocation of funds in its budget to provide financial assistance to not-for-profit community groups and organisations that can demonstrate an association with the Shire.

Community grants are available for projects and activities within the Shire of Dardanup that;

Foster the distinctiveness of places through the personalisation of community areas;
Activate public places;
Build the skills and capacity of the community;
Leave a lasting positive impact on the community;
Promote accessibility and inclusivity for all members of the community; or
Empower groups to be proactive in the community.

Funding falls into three levels: -

Level 1: Quick Response Community Grants (\$0 - \$500)

Funding of up to \$500 and a maximum 100% of the total project cost is available to incorporated not-for-profit community groups and organisations.

Level 1 grants will be open for application on an ongoing basis until the allocated funding has been exhausted.

Level 2: Community Grants (\$0 - \$1000)

Funding of up to \$1,000 and a maximum 100% of the total project cost will be available to not-for-profit incorporated community groups and organisations.

Level 2 grants will be open for application twice per year.

Level 3: Community Grants (\$1,001 - \$5,000)

Funding between \$1,001 to \$5,000 and a maximum 50% of the total project cost will be available to not-for-profit incorporated community groups and organisations. The applicant must contribute at least 50% of the total project cost from either the applicant's organisation or confirmed funding or donations from other sources.

Level 3 grants will be open for application twice per year.

3.2 Community Event Grants

The Shire of Dardanup will make an allocation of funds in its budget to provide financial assistance to community groups and organisations who can demonstrate the capacity to run quality, well-organised events within the Shire of Dardanup.

Community event grants are available for free-to-attend events held within the Shire of Dardanup that benefit the community and activate places.

Funding falls into three levels: -

Level 1: Quick Response Minor Community Events (\$0 - \$500)

Funding of up to \$500 and a maximum 100% of the total event cost is available to incorporated not-for-profit community groups and organisations.

Level 1 grants will be open for application on an ongoing basis until the allocated funding has been exhausted.

Level 2: Community Event Grants (\$0 - \$1000)

Funding of up to \$1,000 and a maximum 100% of the total event cost will be available to not-for-profit incorporated community groups and organisations.

Level 2 grants will be open for application twice per year.

Level 3: Community Event Grants (\$1,001 - \$5,000)

Funding between \$1,001 to \$5,000 and a maximum 50% of the total event cost will be available to not-for-profit incorporated community groups and organisations. The applicant must contribute at least 50% of the total project cost from either the applicant's organisation or confirmed funding or in-kind support from other sources.

Level 3 grants will be open for application twice per year.

3.3 Regional Event Grants

The Shire of Dardanup will make an allocation of funds in its budget to provide financial assistance to community groups, organisations and businesses who can demonstrate the capacity to run quality, well-organised events with a regional attraction. Events should be held within the Shire of Dardanup and/or raise the profile of the Shire of Dardanup.

Regional Event Grants are available for events that;

- Results in an economic impact to the Shire by way of increasing visitor numbers and expenditure;
- Attracts media coverage that raises the profile of the region as a tourist destination;
- Involves and inspires the local community;
- Improves the vibrancy and vitality of the Shire of Dardanup;
- Supports job creation; and
- Highlights and profiles the unique features of the place and/or Shire.

Funding will be available of up to \$10,000 per application and a maximum 50% of the total event cost. The applicant must contribute at least 50% of the total project cost from either the applicant's organisation or confirmed funding or in-kind support from other sources.

Regional Events Grants will be open for application on an ongoing basis until the allocated funding has been exhausted.

3.4 Eligibility

To be eligible to receive a grant from the Shire of Dardanup, the applicant must:

- Meet the criteria as detailed in items 3.1, 3.2, and 3.3 of this policy.
- Be based within the Shire of Dardanup, or the majority of members of the application organisation are residents of the Shire of Dardanup, or the application organisation provides a benefit to residents and/or business owners within the Shire of Dardanup.
- Submit an application through the prescribed forms and within the timelines specified. No late applications will be accepted.
- Submit documented estimates of expenditure as part of the application.
- Have all appropriate insurances.
- Carry out the activity within 12 months of approval of funding; or for Regional Event Grants within 18 months from approval of funding.
- Receive prior approval for any substantial changes to an application.
- Projects are only permitted to receive funding once, irrespective of financial year.
- Maximum one application per group/organisation in same funding round.
- Quick Response Grants (Community & Event): only one application per stream will be accepted each financial year.
- Successful applicants will be asked to submit photographic evidence and testimonial after completion of project for use on the Shire's promotional platforms to advise community of benefit and outcomes of the Shire's Grants Scheme.

The following are eligible for funding:

- Promotion and advertising;
- Event or conference sponsorship, and award ceremonies;
- Traffic management;
- Waste management;
- Security;
- Entertainment, artist and/or talent fees;
- Facilitator fees;
- Professional fees for services required for one-off events and activities, such as consultant fees;
- Venue hire;
- Catering;
- First aid;
- Portable toilets, public use only;
- Equipment hire;
- The purchase of capital equipment and minor assets;
- Materials and resources;
- Repairs and maintenance to facilities and assets;
- Insurances, licenses and permits required for one-off events and activities (excluding liquor licensing);
- Shire of Dardanup in-kind services on application. Any in-kind funding requested must be discussed with a council officer and is subject to availability and approval by the Chief Executive Officer.

Funding will not be available for the following:

- Ongoing operational costs including salaries and wages;
- Ongoing operational expenses;
- Retrospective funding or items already ordered;
- Deficit funding – for organisations that are experiencing a shortfall in cash or revenue or anticipated revenue;
- State or Commonwealth Government Departments or Agencies, or profit-based business enterprises;
- Events/gatherings or activities that are not open for attendance by the general public (for example: end of year wind-ups);
- Team uniforms;
- Personal travel;
- Activities or events that are in relation to an awareness campaign or charity event;
- Activities that exclude or offend minority groups within the Shire of Dardanup;
- Activities that already receive Shire of Dardanup funding the same financial year;
- Expenses related to a Lease or Hire Agreement with the Shire of Dardanup
- Applications that conflict with the Shire of Dardanup Strategic Community Plan.

- Organisations who have outstanding, overdue grant acquittals or any unspent funds owing to the Shire will not be considered for new grant applications until such time as outstanding funds and reports are resolved.
- If a satisfactory acquittal has not been submitted for previously funded applicants no further grants will be made available to the applicant.

3.5 Application Assessment Procedure

Applications will be assessed based on their merits however priority will be given to applicants who have not previously received funding. Applications are required to demonstrate the benefits to the Shire of Dardanup community. Preference will be given to projects with demonstrated community support.

It is anticipated that funding will not be provided every year for the same event or project as organisers should aim to become financially self-sufficient in the medium to long term.

The application and assessment procedure are as follows:

Applications must be made on the prescribed forms and within the timeframe specified.

Applications for Community Grants (Level 1) and Community Events (Level 1) will be assessed by the Manager Community Development and Director Special Projects & Community and referred to the Chief Executive Officer for determination under the delegation of Council. Decision on applications will be made within 6 weeks of receiving application.

Applications for Community Grants (Levels 2 & 3) and Community Events (Levels 2 & 3) will be assessed by the Manager Community Development and referred to the Grants, Awards & Scholarships Committee for determination. All applications will be presented to Council for final approval. Approval process takes a minimum of six weeks.

Applications for Regional Event Grants will be assessed by the Manager Community Development and referred to Council for determination. Approval process takes a minimum of six weeks.

All applicants will be notified in writing of the outcome of their application for Shire of Dardanup assistance.

Decisions regarding funding applications are final and will not be reconsidered in that funding round.

A Grant Acquittal (Form 116) and supporting documentation of the total expenditure must be submitted to the Shire of Dardanup, within three (3) months of the completion of the project.

3.6 Events Not Requiring Application

The following events will be funded annually through the Regional Event Grants category and will not be considered as part of the competitive funds:

Bull and Barrel Festival
Eaton Foreshore Festival
Dardanup Art Spectacular

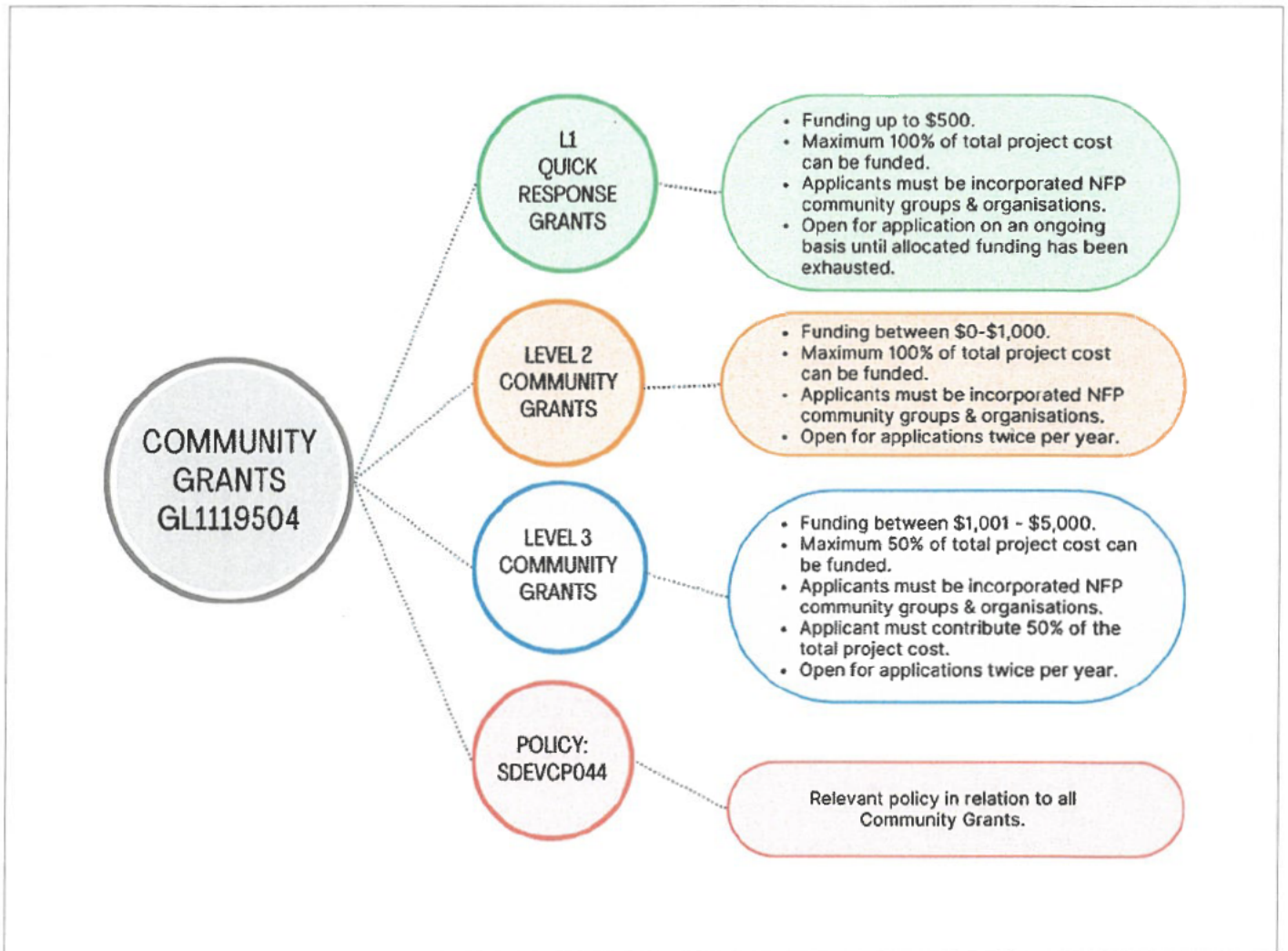
(Appendix ORD: 12.2.3B)

RISK ASSESSMENT TOOL								
OVERALL RISK EVENT:		Community and Event Grants Round 2 2024-2025						
RISK THEME PROFILE:		6 - Community Engagement						
RISK ASSESSMENT CONTEXT:		Operational						
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Council's reputation could be impacted dependant on their decision on recipients' applications for grant funding.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.



RECOMMENDATIONS TO COUNCIL COMMUNITY GRANTS

ROUND 2 2024-2025



Overview of Applications:

COMMUNITY GRANTS – LEVEL 2 (\$0 - \$1,000)		
#CL2-01	Ferguson Heights Residents Association Inc auspicing funds on behalf of Ferguson Bush Fire Brigade	\$700.00
#CL2-02	Eaton Family Centre (soon to be known as Eaton Community Hive Inc.)	\$1000.00

COMMUNITY GRANTS – LEVEL 3 (\$1,001 - \$5,000)		
#CL3-01	Ferguson Valley Marketing Inc	\$5000.00

COMMUNITY GRANTS – LEVEL 2		Application # CL2-01
Applicant	Ferguson Heights Residents Association Inc (auspicing funds on behalf of Ferguson Bush Fire Brigade)	
Shire of Dardanup based	Yes	
Incorporated	Yes	
Funding request \$	\$700.00	
Project details	<p>Purchase outdoor seating for the Ferguson Bush Fire Brigade and Community <i>As per application:</i> As detailed in the application, the funding will be used to purchase a large A-frame outdoor table with bench seating, addressing the current lack of outdoor seating at the station. To ensure security, the Ferguson Bush Fire Brigade will install metal ground anchors to prevent theft. The new seating will benefit both brigade members and the community, offering a versatile gathering space for committee meetings and social events held at the station. Furthermore, the brigade plans to commission the outdoor seating from a Men's Shed, supporting local initiatives and enhancing community skills and capacity to produce and supply quality products.</p>	
Benefits to the community as per application	<ul style="list-style-type: none"> • Training sessions: <i>Building the skills and capacity of the community</i> - facilitate outdoor training where groups can split into smaller units for staggered or separate presentations and engage in radio communication exercises, improving group coordination and: • Committee discussions and planning: To hold meetings during warmer months when outdoor conditions are more comfortable than the indoor training space. • Community and Brigade Social gatherings: <i>Promote accessibility and inclusivity for all members of the community</i> - offer a comfortable seating area, especially for individuals who may find it challenging to static stand or eat with food on their lap. <p>The addition of seating will enhance the functionality, accessibility and inclusivity at the Ferguson Bush Fire Brigade station and the community.</p>	
SoD Community Grant funding history	R1 2013 - 2014 \$1000.00 Community Grants Scheme R2 2015 \$1000.00 Community Grant	
Officer comments	This application is on behalf of the Ferguson Bush Fire Brigade who are not eligible for Shire funding through the Community Grants scheme as they are an extension of the Shire of Dardanup. It is more appropriate for the FBFB to seek funding from alternative sources such as Local Government Grant Scheme which FBFB are eligible to do so.	
Recommend approval	No	



APPLICATION FOR
COMMUNITY GRANT – LEVEL 2
\$0 - \$1,000
FORM 115 (B)

Date stamp

Please indicate which of the following objectives your project or activity will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- Promote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

Part 1 Applicant Details

Applicant/Organisation Name

Ferguson Heights Residents Association Inc (Auspicing the funds on behalf of the Ferguson Bush Fire Brigade)

Postal Address

C/- PO Box 326 Dardanup WA 6236

Name of Contact Person

Rob Webster

Email

Phone

Mobile

Are you incorporated?

NO – Can you approach an Incorporated group to action your request?

YES

Part 2 Information about your Organisation

What are the main services and/or activities of your organisation?

Ferguson BFB is located on Gardincourt Drive Henty, and services residences and Vineyards in Ferguson Heights. Many, if not all properties in this area are vulnerable to bushfire attack and consequently the Bush Fire Brigade is highly regarded and supported by residents in our area. Although our Brigade has modest facilities (plans are underway with Shire of Dardanup to enlarge the facility) it has a large membership of trained and motivated men and women ready for any fire emergency.

The Ferguson BFB facility is the only public building in our area and is an important facility for local people to meet others whilst undergoing bushfire training together and for the occasional social function; eg. BFB AGM meeting and resident fire preparedness meetings and presentations, as well as pre season "Spring into Action" functions and Christmas social night.

Provide list of committee members and contact details

FCO	Lyndon Skeeres	[REDACTED]
Captain	Anthony Congdon	[REDACTED]
1 st Lieut	Graeme Mitchell	[REDACTED]
2 nd Lieut	Rob Webster	[REDACTED]
Secretary	Jane Skipworth	[REDACTED]

Next AGM Meeting

2/4/2025 (Ferguson BFB)

Have you previously received funding from the Shire of Dardanup Community Grants Scheme?

NO

YES; please provide details below.

What Year?

Unsure; approx 3 years ago

Amount approved \$

[Empty box for amount approved]

Have you successfully acquitted the funds?

NO

YES

Part 3 Grant Application Details

What are the proposed funds being used for? (Be specific how you will be using the funds and give as much detail as possible)

Purchase of 2.2 meter outdoor A frame table/benches to be installed along north side of paved area in front of Ferguson Fire Shed.

Table/Benches would be painted by the Brigade members to improve longevity and installed using metal ground anchors to assist with safety and prevent theft.

There is currently no outdoor seating at all at this public space.

Provide address / project location (if applicable)

69 Gardincourt Drive Henty WA

Expected Start Date:

1/3/25

Expected Completion Date:

1/3/25

How will the funds benefit the Shire of Dardanup community? (Be specific and give as much detail as possible)

The benefits to local residents including brigade members;

1. Outdoor training where we need to split into 2 or more groups to undergo staggered or separate presentations or undertake radio training where groups learn to communicate with each other and to our base station.
2. Use for committee discussions and planning meetings in the warmer months, where conditions outdoors are more favourable than the training area inside.
3. Providing comfortable seating and table at our social gatherings, particularly for our less dexterous residents who find balancing food on their lap difficult.

Amount Requested

\$7 00

Part 7 Undertakings and Conditions

If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
3. Any unexpended funds will be returned to the Shire of Dardanup within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Dardanup. Please contact Shire of Dardanup Grants officer to discuss prior to returning funds.
4. If there is to be any delay in the expenditure of the grant, a written request will be made seeking approval for the extension of time.
5. A grant will not be approved for a development/project/request that has been commenced / completed. No retrospective funding will be provided in any circumstances.
6. Any special conditions that are attached to the grant must be met.
7. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
8. The Shire of Dardanup will be acknowledged in any publications or media coverage for its support. Any use of the Shire of Dardanup's logo must be approved before being distributed.
9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

Please note:

- ◆ Keep a copy of your application for your own record.
- ◆ A Shire Officer will contact you if more information is required.
- ◆ All applicants are advised in writing of the outcome.
- ◆ Applications are processed in the order in which they are received.
- ◆ Assessment will take a minimum of one month.

Part 8 Declaration

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.

Applicant/Organisation Name

Ferguson Bush Fire Brigade

Ferguson Heights Residents Association Inc (FHRA Inc)

Contact Person (if not Applicant)

Rob Webster

Position

2nd Lieutenant (Ferguson BFB) , Chair FHRA Inc

Signature

Date

13/1/2025

Part 9 Return form to

Shire of Dardanup
1 Council Drive/PO Box 7016
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091
Email: records@dardanup.wa.gov.au





COMMUNITY GRANTS – LEVEL 2		Application # CL2-02															
Applicant	Eaton Family Centre (soon to be known as Eaton Community Hive Inc.)																
Shire of Dardanup based	Yes																
Incorporated	Yes																
Funding request \$	\$ 1000.00																
Project details	<p>Facilitate End of life Planning information sessions.</p> <p><i>As per application:</i></p> <ul style="list-style-type: none"> • Venue hire and equipment hire • Secure guest speakers (including travel expenses) • Light refreshments provided free for all attendees • Free resource packs for attendees 																
Benefits to the community as per application	<p>Phase 2 of the End-of-Life Project is to educate and involve the public about “End of Life planning” and the actions individuals and families should be undertaking to have their affairs in place regardless of demographic achieving the objective of “Promote accessibility and inclusivity for all members of the community” and “Build the skills and capacity of the community”.</p> <p>Eaton Family Centre are planning three high profile community forums with guest speakers – with up to 100 attendees at each the Eaton Family Centre.</p> <p>The Centre hopes the information sessions “Leave a lasting positive impact on the community”.</p>																
SoD Community Grant funding history	<table border="0"> <tr> <td>R1 2024-2025</td> <td>\$1,000.00</td> <td>Community Grant</td> </tr> <tr> <td>R2 2023-2024</td> <td>\$1,000.00</td> <td>Community Grant</td> </tr> <tr> <td>R1 2023-2024</td> <td>\$715.00</td> <td>Community Grant</td> </tr> <tr> <td>R2 2022-2023</td> <td>\$1000.00</td> <td>Community Grant</td> </tr> <tr> <td>R1 2022-2023</td> <td>\$1745.99</td> <td>Community Grant</td> </tr> </table>		R1 2024-2025	\$1,000.00	Community Grant	R2 2023-2024	\$1,000.00	Community Grant	R1 2023-2024	\$715.00	Community Grant	R2 2022-2023	\$1000.00	Community Grant	R1 2022-2023	\$1745.99	Community Grant
R1 2024-2025	\$1,000.00	Community Grant															
R2 2023-2024	\$1,000.00	Community Grant															
R1 2023-2024	\$715.00	Community Grant															
R2 2022-2023	\$1000.00	Community Grant															
R1 2022-2023	\$1745.99	Community Grant															
Officer comments	<p>The applicant meets all eligibility criteria as per the Policy <i>SDEV CP044</i>.</p> <p>Support for community organisations such as Eaton Family Centre that aim to improve public access to information about end-of-life planning is essential, and mentoring from more experienced facilitators is beneficial.</p> <p>Workshops that reach a broader audience and creating a supportive, inclusive environment for individuals to comfortably learn about end-of-life planning can drive the much-needed culture shift to normalise end of life planning before a medical emergency.</p>																
Recommend approval	Yes																



APPLICATION FOR
COMMUNITY GRANT – LEVEL 2
\$0 - \$1,000
FORM 115 (B)

Date stamp

Please indicate which of the following objectives your project or activity will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- Promote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

Part 1 Applicant Details

Applicant/Organisation Name

Eaton Family Centre (soon to be known as Eaton Community Hive Inc.)

Postal Address

PO Box 7010 Eaton WA 6232

Name of Contact Person

Jan Pedersen

Email

Phone

Mobile

Are you incorporated?

NO – Can you approach an Incorporated group to action your request?

YES

Part 2 Information about your Organisation

What are the main services and/or activities of your organisation?

Eaton Community Hive Inc. currently t/a Eaton Family Centre is a public institution which has the charitable purpose of advancing social and public welfare by: (1) Advancing mental health and preventing social isolation; (2) Providing a physical location where individuals are supported and encouraged to undertake activities or work on projects in the company of others.

Our community centre offers a range of programs and activities for people of all ages and interests and is well known for its excellent pre-school educational programs, physio dance-exercise groups, adult activities such as tai chi, yoga, meditation, square dance club, Indian dance group and craft groups, worship groups and more recently also our mental health hub services and the End of Life Planning project, various support group meetings such as Dementia Carers and Foster Carers and Narcotics Anonymous. The facilities are used by community for holding parties and celebrations with various focal points. Various groups for young people with disabilities enjoy a range of activities and Children's and Youth holiday activities are popular.

The Bunbury Regional Toy Library partners with and is situated within the Centre and Buy for Baby safety seating and baby hire equipment is a recent weekly service addition. A number of Expos with varying focal points are an increasingly popular activity welcoming a range of people from throughout the district – bringing new people to recognize the Centre and what it has to offer.

Some 520 people of all ages make use of the Centre facilities each week. The Centre fulfills a unique community service role in the Shire of Dardanup, complementing the Senior Citizens, Recreation Centre, Library and services and indigenous services through SWAMS in Pratt Road and various sporting facilities.

The Board is comprised of all volunteers.

(Appendix ORD 12.2.3C)

Provide list of committee members and contact details

Billie Hagan Chairperson [REDACTED] Libby Coatsworth [REDACTED] Laura Brennan [REDACTED]

Grace McGlade [REDACTED] Sarah Mills [REDACTED] Rachel Weiszbach [REDACTED];

Phillip Rowley [REDACTED] Caitlin McDonald [REDACTED] @ [REDACTED] Tracey Widdup [REDACTED]

Rebecca Warburton [REDACTED] [REDACTED];

Next AGM Meeting?

May 2025

Have you previously received funding from the Shire of Dardanup Community Grants Scheme?

NO

YES; please provide details below:

What Year?

2023, 2024

Amount approved \$

Projects Up to \$1,000 – Expo, Fun-tastic Cooking

Have you successfully acquitted the funds?

NO One remaining project to be conducted in May school holidays – Fun-tastic Cooking for young people responsible for family cooking

YES

Part 3 Grant Application Details

What are the proposed funds being used for? (Be specific how you will be using the funds and give as much detail as possible)

Our rapidly expanding End of Life Planning Project, as Phase 1 has recently conducted 2 Round Table Consultations involving 20 at the first and 18 at the second gathering – all local service providers and government department representatives working in this arena, exchanging information about the service they provide and exploring ways they can work more cooperatively (these were to first times such representatives had come together to exchange information). Feedback from those attending: several comments like “ Congratulations – great initiative – much needed.” And “Offer your communities education opportunities”

Phase 2 of our EoLP Project is to involve the public in learning about this subject and the actions individuals and families should be undertaking to have their affairs in place regardless of their ages, (while they are lucid), enabling them to record their wishes. This includes Making a Will, completing an Advance Health Directive, setting a Power of Attorney (assigning authority for property and belongings) and Power of Guardianship (needed when/if individuals are unable to make decisions for themselves)

We are planning 3 high profile community forums – with up to 100 attendees at each - and we are approaching Dardanup Shire to fund one of these (we have plans to attract alternate funding for the other two forums- the 3rd forum in June will be conducted during National Elders Abuse Week). We intend to approach the Eaton Library (or other large local venue) and will be engaging well-known recognized presenters and personnel from the 38 agencies involved in the Forums. Each of the three forums will run 9.30am – 2pm, with light refreshments.

Funds we are requesting will be for venue hire, equipment hire, PA, presenter expenses, presenter travel, refreshments, resource packs per person,

Provide address / project location (if applicable)

Will be approaching Eaton Bowling Club/Senior Citizens Clubrooms initially or alternate Eaton facility.

Expected Start Date:

Friday 4 April or Friday 23 May '25

Expected Completion Date:

One Day event

How will the funds benefit the Shire of Dardanup community? (Be specific and give as much detail as possible)

This project leads to peace of mind for residents, their loved ones or relatives.

The project will ensure that residents have given ample thought to, and have prepared the formal documents required regarding their property, their health and their final wishes; whether they wish to be an organ donor for example; and how they wish their belongings be divided amongst family, friends and others; whether charities or specific organisations or friends are to be recipients of funds or belongings; what is to happen with pets; where to find family treasures and historic archives; and directions for finding passwords and bank details.

Many people when asked about their End of Life planning answer they have a Will – while many others indicate they have made no preparation at all. Many more documents requiring careful thought and execution are needed where individuals own property or if unable to give directions if one becomes unable to make decisions – a frighteningly high incidence.

A well prepared individual can circumvent a lot of family angst. This Project will see many more local residents of the Shire well-informed and well-prepared with their final wishes well-documented. Clear directions can prevent family feuds.

The more residents who are informed and prepare for their own health, lifestyle, possessions and financial wishes to be recorded and available, the broader the word will spread throughout the community - and others will undertake the processes themselves. Elder abuse is one of the frequent occurrences when a relative's mental health is declining – this project seeks to help community be well prepared for ill health or even sudden death of a loved one.

Our Project staff are in a position to assist individuals with identifying their life's last choices.

(Appendix ORD 12.2.3C)

Amount Requested

\$ 1,000 & GST

Part 4 Budget

TOTAL PROJECT COST

\$ 2,200

GRANT REQUEST AMOUNT

Council Contribution (grant funds requested in this application, up to \$1,000 + GST if registered)

\$ 1,000 & GST

TOTAL \$ 2,200

Part 5 Expenditure – please detail each item

Item	Amount
Speaker and travel from Perth	1,000
Food & Drink for visitors	1,000
Promotion & Advertising	200
Resource Packs p/person or per couple – Palliative Care WA	0 In-Kind
Venue & Equipment Hire FoC – will work in Partnership with Venue provider	0 (In-Kind)
TOTAL EXPENDITURE	\$ 2,200

Part 6 Checklist

- All boxes filled in with as much detail as possible
- Budget complete
- Quotes attached – not obtained at this point
- I meet the eligibility criteria detailed in CP044 Community & Events Grant Policy.

(Appendix ORD 12.2.3C)

Part 7 Undertakings and Conditions

If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
3. Any unexpended funds will be returned to the Shire of Dardanup within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Dardanup. *Please contact Shire of Dardanup Grants officer to discuss prior to returning funds.*
4. If there is to be any delay in the expenditure of the grant, a written request will be made seeking approval for the extension of time.
5. A grant will not be approved for a development/project/request that has been commenced / completed. *No retrospective funding will be provided in any circumstances.*
6. Any special conditions that are attached to the grant must be met.
7. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
8. The Shire of Dardanup will be acknowledged in any publications or media coverage for its support. Any use of the Shire of Dardanup's logo must be approved before being distributed.
9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

Please note:

- ❖ Keep a copy of your application for your own record.
- ❖ A Shire Officer will contact you if more information is required.
- ❖ All applicants are advised in writing of the outcome.
- ❖ Applications are processed in the order in which they are received.
- ❖ Assessment will take a minimum of one month.

Part 8 Declaration

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.

Applicant/Organisation Name

Eaton Community Hive Inc (formerly Eaton Family Centre)

Contact Person (if not Applicant)

Jan Pedersen

Position

Centre Manager

Signature

M Jeannette Pedersen

Date

09/02/2025

Part 9 Return form to

Shire of Dardanup
1 Council Drive/PO Box 7016
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091
Email: records@dardanup.wa.gov.au



COMMUNITY GRANTS – LEVEL 3		Application # CL3-01																		
Applicant	Ferguson Valley Marketing Inc																			
Shire of Dardanup based	Yes																			
Incorporated	Yes																			
Funding request \$	\$5000.00																			
Project details	<p>Assistance to purchase a fit for purpose vehicle registered and insured by Ferguson Valley Marketing Inc</p> <p><i>As per application:</i></p> <p>The introduction of a mobile community and information pop up in the form of a customised van will allow the team of volunteers to readily increase their reach across the community and tourism sectors.</p> <p>As demonstrated by the Ferguson Valley Destination Management Plan, 2022-2026 compiled by Murdoch University (attached) a mobile information centre is considered fundamental to the project's success.</p>																			
Benefits to the community as per application	<p>Since opening in October 2023, the pop up has had 27 operating days, met with more than 8500 individual visitors and generated more than \$13,000 revenue that has been fully returned to the community through marketing initiatives and promotion of the community. To date the pop is operating out of FVM volunteer car boots.</p> <p>FVM have involved small community groups i.e. Dardanup Primary School P&C; Wellington Mills Community Association and most recently Wellington Mills Fire Brigade who in turn have benefit or can benefit financially from the revenue generated by the pop up.</p> <p>In addition to this financial benefit to the wider community the pop up has directed approximate 675 visitors to the valley and it is estimated that these referrals were worth \$20,250 in additional business.</p> <p>The mobile pop up is expected to allow to more than double revenue which in turn will flow directly back into building the Community. There is a large artisan and small produce community within the Dardanup Shire that will greatly benefit from their goods and produce being taken and showcased to the public at locations, other than Gnomesville, and outside of the Dardanup Visitor Centre. A key objective of the mobile pop up is to increase marketing reach, promote community skills and produce, service and visitor offering across the valley and the Shire in general as well as building deeper support for community events through increased awareness.</p>																			
SoD Community Grant funding history	<p>For over 10+ years, Council have financially contributed an operational grant to Ferguson Valley Marketing.</p> <table> <tr> <td>2024 - 2025</td> <td>\$23,500.00</td> </tr> <tr> <td>2023 - 2024</td> <td>\$23,500.00</td> </tr> <tr> <td>2022 - 2023</td> <td>\$23,500.00</td> </tr> <tr> <td>2021 - 2022</td> <td>\$23,500.00</td> </tr> <tr> <td>2020 - 2021</td> <td>\$22,000.00</td> </tr> </table> <p>Regional Tourism Funding has also been provided towards the Lost + Found event:</p> <table> <tr> <td>2023-2024</td> <td>\$15,000</td> </tr> <tr> <td>2022-2023</td> <td>\$10,000</td> </tr> <tr> <td>2021-2022</td> <td>\$10,000</td> </tr> <tr> <td>2020-2021</td> <td>\$10,000</td> </tr> </table>		2024 - 2025	\$23,500.00	2023 - 2024	\$23,500.00	2022 - 2023	\$23,500.00	2021 - 2022	\$23,500.00	2020 - 2021	\$22,000.00	2023-2024	\$15,000	2022-2023	\$10,000	2021-2022	\$10,000	2020-2021	\$10,000
2024 - 2025	\$23,500.00																			
2023 - 2024	\$23,500.00																			
2022 - 2023	\$23,500.00																			
2021 - 2022	\$23,500.00																			
2020 - 2021	\$22,000.00																			
2023-2024	\$15,000																			
2022-2023	\$10,000																			
2021-2022	\$10,000																			
2020-2021	\$10,000																			

Officer comments	Whilst the application meets the required eligibility criteria as per the Policy <i>SDEV CP044</i> , the application is not recommended for approval as it does not align with the current Gnomesville Masterplan.
Recommend approval	No



APPLICATION FOR
COMMUNITY GRANT – LEVEL 3
\$1,001 to \$5,000

(Appendix ORD 12.2.3C)

FORM 115 (C)

Date stamp

Please indicate which of the following objectives your project or activity will achieve:

- Foster the distinctiveness of places through the personalisation of community areas
- Activate public spaces
- Build the skills and capacity of the community
- Leave a lasting positive impact on the community
- Promote accessibility and inclusivity for all members of the community
- Empower groups to be proactive in the community

Part 1 Applicant Details (to be completed by ALL applicants)

Applicant/Organisation Name

Ferguson Valley Marketing Inc

Postal Address

PO Box 7180 Eaton WA 6236 Australia

Name of Contact Person

Sue Williams

Email

[REDACTED]

Phone

-

Mobile

[REDACTED]

Are you incorporated?

NO – Can you approach an Incorporated group to action your request?

YES

Part 2 Information about your Organisation

What are the main services and/or activities of your organisation?

Ferguson Valley Marketing (FVM) is a community focused group of volunteers. The FVM has two key responsibilities. First is to deliver and operate an effective visitor communication service. We do that with thanks to a team of 28 volunteers who man the Dardanup Visitor Centre 363 days a year. The second, but equally critical deliverable is the support of the community wellbeing via the growth of existing business in the valley, support of developing small and micro businesses and the on flowing availability of employment in the valley. Increasing employment flow leads to improved well being of the business and services within the valley due to increased community spend.

Provide list of committee members and contact details

Sue Williams [REDACTED] Ebony Harding [REDACTED] Gae Bessen [REDACTED] Lindsey Kennewell [REDACTED]
 [REDACTED] Tammy [REDACTED] Lucy Na [REDACTED] Jody Gibbs [REDACTED] Jurek Brodzki [REDACTED]
 [REDACTED]; Alison Melvin [REDACTED]; Chris Jenour [REDACTED]

Attached List A are the details of the Visitor Centre Volunteers **(Appendix ORD 12.2.3C)**

Next AGM Meeting

18th September 2025

Please indicate membership numbers for the past 3 years (including current year):

55

Current Year

61

Previous Year

63

Third Year

Have you applied to any other funding body for additional funds for this project?

NO; are you planning to apply to other funding bodies?

YES

NO

YES; please provide information below:

Which Organisation?

What Year?

Was it Successful?

Grant approved \$

Part 3 Project Details

Name of Project (if applicable)

Mobile Community and Information Centre Pop up

Overview of Project Details (give details of your project)

To date the pop up, which is operating out of a car boot, has had 27 operating days. More than 8500 individual visitors and generated in excess of \$13,000 revenue that has been fully returned to the community through marketing initiatives and promotion of the community. FVM have involved small community groups i.e. Dardanup Primary School P&C; Wellington Mills Community Association and most recently Wellington Mills Fire Brigade who in turn have benefited or have the opportunity to benefit financially from the revenue generated (by the pop up). In addition to this financial benefit to the community the pop up has directed approximate 675 visitors to the valley and it is estimated that these referrals were worth \$20,250 in additional business.

The introduction of a mobile community and information pop up in the form of a kitted van will allow the team of volunteers to readily increase their reach across the community. As demonstrated by the Ferguson Valley Destination Management Plan, 2022-2026 compiled by Murdoch University (attached) a mobile information centre is considered fundamental to the project's success.

The vision is that it will act as an extension to the existing Dardanup information and visitor centre. The van will travel to events, festivals, fetes, nominated and pre-approved locations such as Gnomesville throughout the Ferguson Valley, particularly in peak tourist times, to offer visitors community information on activities, amenities and attractions to Ferguson Valley. A key objective of the van is, by providing community information in a timely and immediate nature keep visitors in the Ferguson Valley for longer and attract visitors to overnight stays.

The pop up is a perennial project. Grant funding would be a key portion of the purchase price of a fit for purpose second hand vehicle registered and insured by FVM. The Vehicle will be garaged in a secure space and maintained by FVM. FVM will undertake any fit out required. Presently the mobile community and information Centre is several folding tables and a multitude of plastic boxes that are carted to each location by volunteers in their vehicles. This is definitely not ideal for several reasons not limited to – aging volunteers, occupational health and safety and weather both summer (heat) and winter (cold and rain), which limits the available operational time.

Expected Start Date

Expected Finish Date

2nd - 3rd Quarter 2025

Open ended (Appendix ORD 12.2.3C)

If this project is expected to extend over several years? Please explain why, and what is the expected end date?

The project is perennial. As an on going project, the initiative will continue to operate with volunteer staff. The primary reason for a mobile information Centre is to increase FVM's current reach and to increase visibility of the Ferguson Valley Community and all it and its businesses have to offer and attract.

What benefits to the Shire of Dardanup Community will your project offer?

Benefits to the Shire of Dardanup Community are many. The community will significantly increase their market reach while generating additional revenue that will be returned directly to the community. FVM is a not for profit.

Since opening in October 2023 the pop up has had 27 operating days, met with more than 8500 individual visitors and generated in excess of \$13,000 revenue that has been fully returned to the community through marketing initiatives and promotion of the community. FVM have involved small community groups i.e. Dardanup Primary School P&C; Wellington Mills Community Association and most recently Wellington Mills Fire Brigade who in turn have benefit or have the opportunity to benefit financially from the revenue generated by the pop up. In addition to this financial benefit to the wider community the pop up has directed approximate 675 visitors to the valley and it is estimated that these referrals were worth \$20,250 in additional business.

The mobile pop up is expected to allow FVM to more than double revenue which in turn will flow directly back into building the Community. There is a large artisan and small produce community within the Dardanup Shire that will greatly benefit from their goods and produce being taken and showcased to the public at locations, other than Gnomesville, and outside of the Dardanup Visitor Centre. A key objective of the mobile pop up is to increase marketing reach, promote community skills and produce, service and visitor offering across the valley and the Shire in general as well as building deeper support for community events through increased awareness.

By increasing the general understanding that the Shire of Dardanup is a very rewarding and livable community.

What are the objectives and expected benefits of your project?

With the introduction of a mobile and information pop up in the form of a kitted van the team of volunteers will readily increase their reach across throughout the community. It is anticipated sales revenue from the pop up will double as the result of increased mobile pop up activity. Anticipated annual revenue is \$ 16,360 ex GST.

As demonstrated by the Ferguson Valley Destination Management Plan, 2022-2026 compiled by Murdoch University (attached) a mobile information Centre is highly recommended.

The vision is that it will act as an extension to the existing Dardanup information and visitor centre. The van will travel to events, festivals, fetes, nominated and pre-approved locations such as Gnomesville throughout the Ferguson Valley, particularly in peak tourist times, to offer visitors community information on activities, amenities and attractions to Ferguson Valley. A key objective of the van is, by providing community information in a timely and immediate nature is to keep visitors in the Ferguson Valley for longer and attract visitors to overnight stays.

Any other details or supporting information?

Please refer to Attachment A – Volunteer Contact list, Attachment B Ferguson Valley Destination Plan 2022-2026 and indicative photo of van

(Appendix ORD 12.2.3C)

Part 4 Budget (if insufficient space is provided, please attach additional pages)

INCOME	Net income
Council Contribution (grant funds requested in this application)	\$ 5,000
Other Council Contribution (e.g.: site works)	\$ nil
(A) Total Council Contribution Requested – If Registered for GST please gross up	\$ 5,500
Other Grant Funding (please specify)	\$
	\$
	\$
(B) Total Other Grant Funding	\$ 5,500
Donations (external contributions)	\$ 5,000
Organisation Cash Contribution	\$ 5,000
Organisation in Kind Contribution (max 1/3 of total cost)	\$ 5,000
(C) Total Organisation Contribution Requested	\$ 15000
TOTAL INCOME A, B & C	\$ 20,500

I meet the eligibility criteria detailed in CP044 Community & Events Grant Policy

Part 5 Expenditure – please detail each item

Item	In Kind	Cash	Total
Van purchase		\$5,000	\$16,300
Van Fit out	\$5,000		\$5,000
Garaging – per annum	\$3,600		\$3,600
Insurance		\$1,200	\$1,200
Registration		\$1,200	\$1,200
Annual Maintenance	\$2,000		\$2,000

(Appendix ORD 12.2.3C)

TOTAL EXPENDITURE

\$

\$

\$29,300

If a grant is provided the organisation/individual agrees to the following conditions:

1. The grant must be used for the purpose for which it was given and must be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Dardanup.
2. Copies of receipts or invoices, certified by the Chairperson, or delegated officer as true copies of originals, to support expenditure will be returned to the Shire of Dardanup along with the grant acquittal within 3 months of completion.
3. Any unexpended funds will be returned to the Shire of Dardanup within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Dardanup.
4. If there is to be any delay in the expenditure of the grant, a written request will be made seeking approval for the extension of time.
5. A grant will not be approved for a development/project/request that has been commenced/completed.
6. Any special conditions that are attached to the grant must be met.
7. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
8. The Shire of Dardanup will be acknowledged in any publications or media coverage for its support. Any use of the Shire of Dardanup's logo must be approved before being distributed.
9. Your development/project/request should be discussed with the Shire of Dardanup prior to applying.
10. If satisfactory acquittal is not submitted no further grants will be made available to the group.

Please note:

- ❖ Keep a copy of your application for your own record.
- ❖ A Shire Officer will contact you if more information is required.
- ❖ All applicants are advised in writing of the outcome.
- ❖ Applications are processed in the order in which they are received.
- ❖ Assessment will take a minimum of one month.

Part 7 Declaration

I, the undersigned, certify that I have been authorised to:

- submit this application, and;
- accept the undertakings and conditions of the application as described in Part 7.

I also acknowledge that the information contained herein and attached is to the best of my knowledge true and correct.

Applicant/Organisation Name

Ferguson Valley Marketing Inc

Contact Person (if not Applicant)

Sue Williams

Position

Chair

Signature

S. Williams

Date

9th February 2025

Part 8 Return form to

Shire of Dardanup
1 Council Drive/PO Box 7016
EATON WA 6232

Phone: (08) 9724 0000 Fax: (08) 9724 0091
Email: records@dardanup.wa.gov.au



KEY OF PROPOSED LANDSCAPE UPGRADE WORKS

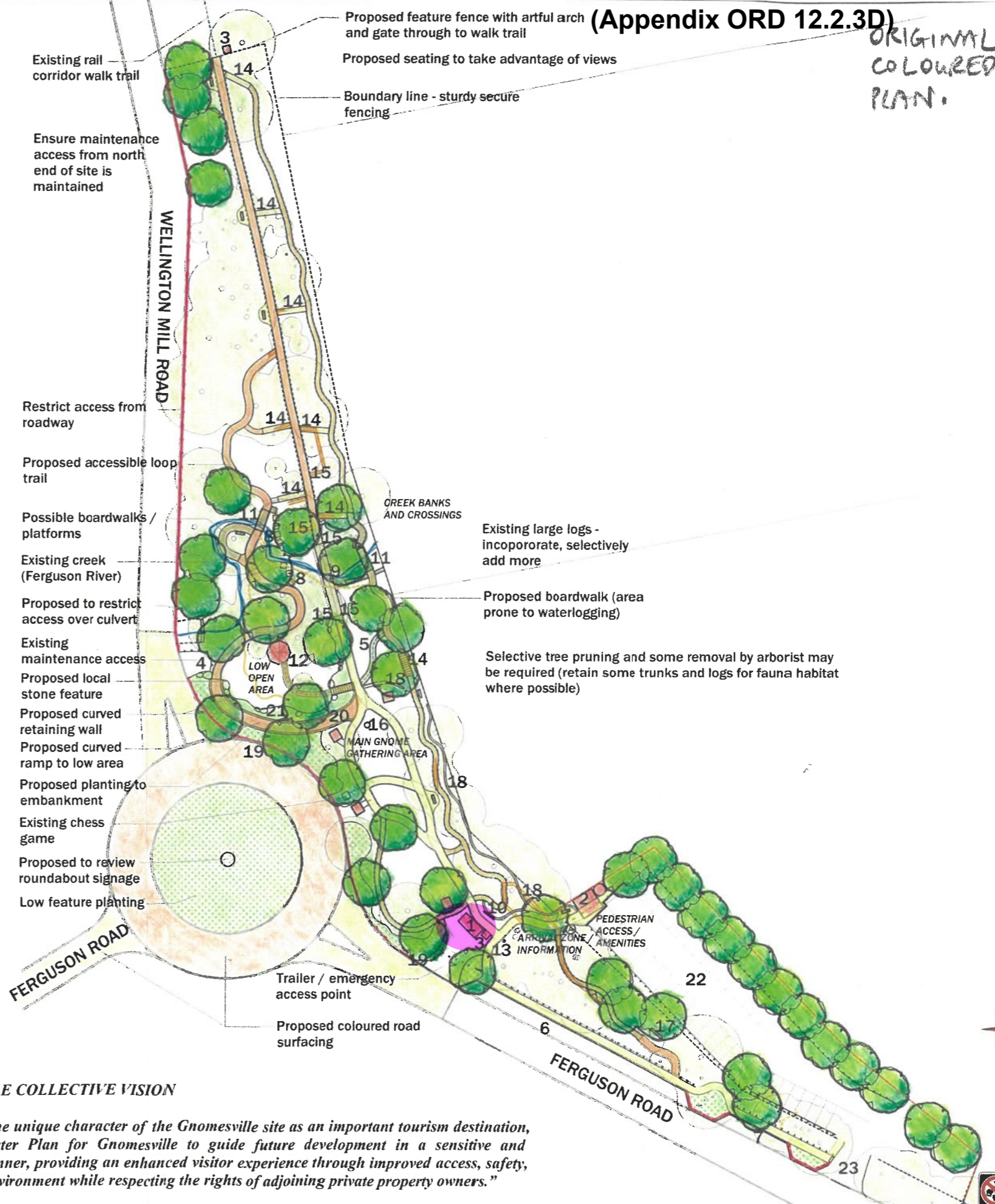
- 1 Location for pop up visitor centre and associated vehicle access
- 2 Proposed new toilets - two accessible unisex cubicles, with water tank
- 3 Proposed new foot / wheelchair / pram wash bays - dieback mitigation
- 4 Proposed new vehicle brush down pads - crushed limestone
- 5 Steep 'lush' area - proposed narrow winding steps and natural trail
- 6 Proposed new bus parking bays - high kerb to deter vehicles mounting verge
- 7 Proposed new bus or caravan parking - high kerb to deter vehicles
- 8 Proposed new mini 'decks' - access platforms / feature
- 9 Proposed new elevated feature bridge over creek - railway link
- 10 Proposed refurbished information sign
- 11 Proposed new creek bridges / possible boardwalk links
- 12 Proposed new shade shelter with seating and possible information
- 13 Proposed quirky artful arrival directional signage
- 14 Steps - upgrade existing / construct new
- 15 Proposed steep track closure
- 16 Existing wishing well - refurbish
- 17 Proposed bicycle parking
- 18 Proposed sculptural boundary / art / display feature (subject to detailed design)
- 19 Proposed new roadside traffic barrier - sturdy, with possible art on the inside
- 20 Proposed new ramp with feature retaining wall - artful, possible gnome display nooks
- 21 Proposed feature gnome display area including boulders and curved edging
- 22 Proposed sealed car park with possible WSUD and trees planted around edge (car park subject to detailed design; to include accessible bays)
- 23 Proposed new bitumen seal to car park access driveway

Rocks, logs, steppers and mulch proposed throughout to build soil profile and define 'go/no go' areas
 Fauna boxes for possums, bats and cockatoos - proposed in selected locations
 Proposed interpretive signage at selected locations along the paths and possibly in the gazebo - themes to be inclusive of gnomes, native flora/fauna and Indigenous culture, where appropriate.
 A poetic story of Gnomesville.
 No bins are currently proposed to be included in the master plan.

All landscape works should endeavour to be implemented according to the 'Gnomesville Style Guide' which serves as an overlay to this master plan, to ensure that the unique character of Gnomesville is preserved and enhanced.

LEGEND

- Proposed new local native trees
- Proposed new native understorey planting
- Proposed new artwork location
- Proposed new sealed exposed aggregate paths
- Proposed new sealed 'natural look' paths e.g. cement stabilised laterite
- Proposed new soft compacted mulch / dirt trails
- Informal trails which may warrant natural definition e.g. soft compacted mulch
- Proposed new bollards (or rocks / other feature) to deter unauthorised vehicle access
- Proposed new picnic tables
- Proposed new seat with / without concrete pad
- Existing tree trunks and vegetation canopy



(Appendix ORD 12.2.3D)

ORIGINAL COLOURED PLAN.

GNOMESVILLE COLLECTIVE VISION

"Recognising the unique character of the Gnomesville site as an important tourism destination, develop a Master Plan for Gnomesville to guide future development in a sensitive and sustainable manner, providing an enhanced visitor experience through improved access, safety, amenity and environment while respecting the rights of adjoining private property owners."

1:500

AMENDMENT DESCRIPTION	BY	DATE	APPR	DESIGNED	DRAWN DATE	SURVEYED	DRAWING TITLE	ENGINEERING & DEVELOPMENT SERVICES			 Administration Centre Eaton P O Box 7017 - 1 Council Drive Eaton Western Australia 6232 ABN 57 305 829 653	
				VP	2/11/2018	BD	GNOMESVILLE TOURIST PRECINCT WELLINGTON MILL	DRAWING NO	YEAR	SHEET		REVISION
				DRAWN		JOB NUMBER	MASTER PLAN FOR PROPOSED LANDSCAPE UPGRADE ENDORSED 17/04/2019 (94-19)	A0080-18-001-B				
GENERAL NOTES 1. THIS DRAWING ALWAYS REMAINS THE PROPERTY OF THE SHIRE OF DARDANUP AND MUST NOT BE REPRODUCED OR REPRODUCED WITHOUT PERMISSION. 2. IN THE ABSENCE OF THE APPROVED SIGNATURE OF DIRECTOR OR ENGINEER (REGISTERED PROFESSIONAL ENGINEER), THIS DRAWING SHALL BE TREATED AS PRELIMINARY. 3. ALL DIMENSIONS ARE IN METRES UNLESS NOTED OTHERWISE. 4. ANNOTATED DIMENSIONS SHALL ALWAYS TAKE PRECEDENCE OVER SCALED DISTANCES. NOTE ALL WORKS SHALL BE IMPLEMENTED IN ACCORDANCE WITH THE SHIRE'S SPECIFICATIONS, CONTRACTUAL CONDITIONS AND INDUSTRY BEST PRACTICE. ANY CONFLICTS, OMISSIONS, DISCREPANCY VARIATIONS ARE TO BE BRINGED TO THE IMMEDIATE ATTENTION OF THE								DATUM GRID SYSTEM		SHEET NO A1		





Regional Development Assessment Panel Minutes

Meeting Date and Time: Thursday, 13 February 2025; 9:30am
Meeting Number: RDAP/36
Meeting Venue: 140 William Street, Perth

A recording of the meeting is available via the following link:
[RDAP/36 - 13 February 2025 - Shire of Dardanup - City of Busselton](#)

PART A – INTRODUCTION

1. Opening of Meeting, Welcome and Acknowledgement
2. Apologies
3. Members on Leave of Absence
4. Noting of Minutes

PART B – SHIRE OF DARDANUP

1. Declaration of Due Consideration
2. Disclosure of Interests
3. Form 1 DAP Applications
 - 3.1 Lot 2 Banksia Road, Crooked Brook - Capping of Tronox Cell 1 – DAP/24/02807
4. Form 2 DAP Applications
5. Section 31 SAT Reconsiderations

PART C – CITY OF BUSSELTON

1. Declaration of Due Consideration
2. Disclosure of Interests
3. Form 1 DAP Applications
 - 3.1 Geographe Bay Road, No. 652 (Lot 173) Broadwater – Caravan Park (8 Chalets, Office/Check-in and car parking) – DAP/24/02772
4. Form 2 DAP Applications
5. Section 31 SAT Reconsiderations

PART D – OTHER BUSINESS

1. State Administrative Tribunal Applications and Supreme Court Appeals
2. Meeting Closure

Dale Page
Presiding Member, Regional DAP



Attendance	
<i>Specialist DAP Members</i>	<i>DAP Secretariat</i>
Dale Page (Presiding Member)	Kristen Parker
Clayton Higham (Deputy Presiding Member)	Ashlee Kelly
Jacky Jurmann	
<i>Part B – Shire of Dardanup</i>	
<i>Local Government DAP Members</i>	<i>Officers in Attendance</i>
Cr Tyrell Gardiner	Ashwin Nair
<i>Part C – City of Busselton</i>	
<i>Local Government DAP Members</i>	<i>Officers in Attendance</i>
Cr Anne Ryan	Andrew Watts
Cr Kate Cox	Bethany Baker

Dale Page
Presiding Member, Regional DAP



Applicant and Submitters
<i>Part B – Shire of Dardanup</i>
Jenny Trigwell (Dardanup Environmental Action Group) Julius Skinner (Thomson Geer) Kylie Shaw (Harley Dkystra) Andrew Doyle (Cleanaway) Jamie Wills (Cleanway) John Mulholland (Cleanaway)
<i>Part C – City of Busselton</i>
Marc Halsall (Halsall & Associates) Rhys Johnson

Members of the Public / Media

Nil.

Observers via livestream

There were 9 persons observing the meeting via the livestream.

Dale Page
Presiding Member, Regional DAP



PART A – INTRODUCTION

1. Opening of Meeting, Welcome and Acknowledgement

The Presiding Member declared the meeting open at 9:33 am on 13 February 2025 and acknowledged the traditional owners and custodians of the land on which the meeting was held and welcomed members.

The Presiding Member announced the meeting would be run in accordance with the DAP Standing Orders 2024 under the *Planning and Development (Development Assessment Panels) Regulations 2011*.

1.1 Announcements by Presiding Member

The Presiding Member advised that panel members may refer to technical devices, such as phones and laptops, throughout the meeting to assist them in considering the information before them.

The meeting was recorded and livestreamed on the DAP website in accordance with regulation 40(2A) of the *Planning and Development (Development Assessment Panels) Regulations 2011*. Members were reminded to announce their name and title prior to speaking.

2. Apologies

Cr Stacie Gillespie (Local Government DAP Member, Shire of Dardanup)
Cr Ellen Lilly (Local Government DAP Member, Shire of Dardanup)
Cr Annette Webster (Local Government DAP Member, Shire of Dardanup)

3. Members on Leave of Absence

Nil.

4. Noting of Minutes

DAP members noted that signed minutes of previous meetings are available on the [DAP website](#).



PART B – SHIRE OF DARDANUP

1. Declaration of Due Consideration

The Presiding Member noted that details of DAP directions for further information and responsible authority responses in relation to Item 3.1, received on 10 February 2025 and 12 February 2025, were published in Part B of the Related Information.

All members declared that they had duly considered the documents contained within Part B of the Agenda and Part B of the Related Information.

2. Disclosure of Interests

DAP Member, Cr Ellen Lilly, declared an impartiality interest in item 3.1. Cr Lilly is a member of the Dardanup Action Environmental Group and lives close to development site.

In accordance with section 3.3 of the DAP Code of Conduct 2024, the DAP Executive Director determined that the member listed above, who had disclosed an impartiality interest, was not permitted to participate in the discussion and voting on the item

In accordance with section 2.4.9 of the DAP Code of Conduct 2024, DAP Member, Cr Tyrell Gardiner, declared that they had participated in a prior Council meeting in relation to the application at item 3.1. However, under section 2.1.2 of the DAP Code of Conduct 2024, Cr Gardiner acknowledged that they are not bound by any previous decision or resolution of the local government and undertakes to exercise independent judgment in relation to any DAP application before them, which will be considered on its planning merits.

In accordance with section 3.3 of the DAP Code of Conduct 2024, the DAP Executive Director determined that the member listed above, who had disclosed an impartiality interest, are permitted to participate in the discussion and voting on the item.

Dale Page
Presiding Member, Regional DAP



3. Form 1 DAP Applications

3.1 Lot 2 Banksia Road, Crooked Brook - Capping of Tronox Cell 1 – DAP/24/02807

Deputations and Presentations

Jenny Trigwell (Dardanup Environmental Action Group) addressed the DAP in support of the recommendation for the application at Item 3.1 and responded to questions from the panel.

Julius Skinner (Thomson Geer) addressed the DAP against the recommendation for the application at Item 3.1 and responded to questions from the panel.

Kylie Shaw (Harley Dykstra) responded to questions from the panel.

Andrew Doyle (Cleanaway) responded to questions from the panel.

Jamie Wills (Cleanaway) responded to questions from the panel.

John Mulholland (Cleanaway) responded to questions from the panel.

Ashwin Nair (Shire of Dardanup) addressed the DAP in relation to the application at Item 3.1 and responded to questions from the panel.

REPORT RECOMMENDATION

Moved by: Cr Tyrell Gardiner

Seconded by: NIL.

That the Regional DAP resolves to:

1. **Accept** that the DAP Application reference DAP/24/02807 (Appendix ORD: 12.2.2B) is appropriate for consideration as a “Waste Disposal Facility” land use and compatible with the objectives of the zoning table in accordance with Clause 2.4.2 of the Shire of Dardanup Local Planning Scheme No. 3;
2. **Recommends Refusal** DAP Application reference DAP/24/02807 and accompanying plans:
 - Site Overview Plan, Drawing No. 123169.S01-001, Rev B;
 - Existing Conditions and Stormwater Management Plan, Drawing No. 123169.S01-002, Rev B;
 - Top of Cap (Stage 3) Plan, Drawing No. 123169.S01-006, Rev D;
 - Top of Cap Sections Plan, Drawing No. 123169.S01-013, Rev B; and
 - Typical Details Plan, Drawing No. 123169.S01-014, Rev C.

Dale Page
Presiding Member, Regional DAP



In accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015, and the provisions of Clause 7.3 of the Shire of Dardanup Local Planning Scheme No. 3, for the following reasons:

Reasons for Responsible Authority Recommendation

- a) Insufficient environmental reporting has been provided to demonstrate that the proposed development will not result in adverse environmental impacts in relation to:
- i) Dust Management;
 - ii) Leachate Management; and
 - iii) Stormwater Management.

Advice Notes

- b) If you are aggrieved by the reasons of this refusal, you have the right to request that the State Administrative Tribunal (SAT) review the decision under Part 14 of the Planning and Development Act 2005.

The Report Recommendation LAPSED for want of a seconder.

ALTERNATE MOTION

Moved by: Dale Page

Seconded by: Clayton Higham

That the Regional DAP resolves to:

1. **Accept** that the DAP Application reference DAP/24/02807 is appropriate for consideration as a "Waste Disposal Facility" land use and compatible with the objectives of the zoning table in accordance with Clause 2.4.2 of the Shire of Dardanup Local Planning Scheme No. 3;
2. **Approve** DAP Application reference DAP/24/02807 and accompanying plans:
 - Site Overview Plan, Drawing No. 123169.201-001, Rev B;
 - Existing Conditions and Stormwater Management Plan, Drawing No. 123169.201-002, Rev B;
 - Top of Cap (Stage 3) Plan, Drawing No. 123169.201-006, Rev D;
 - Top of Cap Sections Plan, Drawing No. 123169.201-013, Rev B; and
 - Typical Details Plan, Drawing No. 123169.201-014, Rev C;

in accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and the provisions of Clause 7.3 of the Shire of Dardanup Local Planning Scheme No. 3, subject to the following conditions:

Dale Page
Presiding Member, Regional DAP



Conditions

1. This decision constitutes planning approval only and is valid for a period of four (4) years from the date of approval. If the subject development is not substantially commenced within the specified period, the approval shall lapse and be of no further effect.
2. Prior to the commencement of works an updated Rehabilitation and Closure Plan must be submitted and approved by the Shire of Dardanup which includes the following monitoring regime for the approved development:
 - Quality testing of the leachate draining into the Leachate Pond on an annual basis until the closure of the pond to demonstrate that the integrity of the capping of the waste cell has not been impacted. Where the quality testing of the leachate indicates that the capping has failed this must be addressed and immediately reported to the Shire of Dardanup.
 - Monitoring of upgradient and downgradient bores from the Leachate Pond for a period of 10 years post closure of the Leachate Pond to ensure no contamination is present and reported to the Shire on an annual basis. Where contamination is present at any time this must be addressed and immediately reported to the Shire of Dardanup.
3. At the completion of works, landscaping of the site must be implemented in accordance with the Landscaping Plan, dated 29 August 2022 (as amended), to the satisfaction of the Shire of Dardanup.
4. Prior to the commencement of works, detailed designs of the existing Leachate Ponds are to be submitted to the Shire of Dardanup for approval to demonstrate the constructed capacities of the ponds would maintain adequate freeboard in the event of a 1:100 or 1% AEP storm event. Where works are required to ensure the freeboard is maintained this will be subject to approval.
5. Prior to the commencement of works a site-specific Dust Management Plan to be submitted for approval to the Shire of Dardanup for approval. The plan must include all dust generating activities associated with the approved development and measures to control dust.

The Alternate Motion was put and CARRIED (3/1).

For: Dale Page
Clayton Higham
Jacky Jurmann

Against: Cr Tyrell Gardiner

Dale Page
Presiding Member, Regional DAP



REASON: From a land use planning perspective, the development is consistent with, and incidental to, the existing use. It complies with the relevant provisions of the scheme and complies with the height and setback requirements set out in the Local Development Plan applicable to the site. The key issue for consideration was whether the proposal meets the environmental management provisions of the Local Development Plan – specifically, whether the proposal demonstrates consistency with any environmental approvals for the site, and whether the proposal is supported by relevant technical and management plans. The DAP considered that relevant documentation had either been provided, will be dealt with as part of DWER’s licensing process or could be appropriately conditioned as part of approval of the development application.

4. Form 2 DAP Applications

Nil.

5. Section 31 SAT Reconsiderations

Nil.

Cr Tyrell Gardiner (Local Government DAP Member, Shire of Dardanup) left the panel at 10:39am.

Dale Page
Presiding Member, Regional DAP



PART C – CITY OF BUSSELTON

Cr Anne Ryan and Cr Kate Cox (Local Government DAP Members, City of Busselton) joined the panel at 10:40am.

1. Declaration of Due Consideration

All members declared that they had duly considered the documents contained within Part C of the Agenda and Part C of the Related Information.

2. Disclosure of Interests

Nil.

3. Form 1 DAP Applications

3.1 Geographe Bay Road, No. 652 (Lot 173) Broadwater – Caravan Park (8 Chalets, Office/Check-in and car parking) – DAP/24/02772

Deputations and Presentations

Marc Halsall (Halsall & Associates) addressed the DAP in support of the recommendation for the application at Item 3.1 and responded to questions from the panel.

Rhys Johnson responded to questions from the panel.

Andrew Watts and Bethany Baker (City of Busselton) addressed the DAP in relation to the application at Item 3.1 and responded to questions from the panel.

REPORT RECOMMENDATION

Moved by: Cr Anne Ryan

Seconded by: Cr Kate Cox

That the Regional DAP resolves to:

1. **Approve** DAP Application reference DAP/24/02772 and accompanying plans (SK100 Rev B, SK101 Rev B, SK102 Rev B, SK103 Rev A, SK104 Rev B, SK105 Rev B, SK200 Rev A, SK201 Rev B, SK202 Rev B) in accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and the provisions of the City of Busselton Local Planning Scheme No. 21, subject to the following conditions:

Dale Page
Presiding Member, Regional DAP



General Conditions

1. This decision constitutes planning approval only and is valid for a period of four years from the date of approval. If the subject development is not substantially commenced within the specified period, the approval shall lapse and be of no further effect.
2. The development hereby approved shall be undertaken in accordance with the Approval Development Plans (SK100 Rev B, SK101 Rev B, SK102 Rev B, SK103 Rev A, SK104 Rev B, SK105 Rev B, SK200 Rev A, SK201 Rev B, SK202 Rev B), including any notes placed thereon in red, except as may be modified by the following conditions.

Prior to Commencement of Any Works Conditions:

3. The development hereby approved, or any works required to implement the development, shall not commence until the following plans or details have been submitted to the City and have been approved in writing:
 - 3.1 A Construction Management Plan (CMP). The CMP shall address the following:
 - a) public safety and amenity;
 - b) site plan and security;
 - c) contact details of essential site personnel, construction period and operating hours;
 - d) community information, consultation and complaints management Plan;
 - e) noise, vibration, air and dust management;
 - f) dilapidation reports of nearby properties;
 - g) traffic, access and parking management;
 - h) waste management;
 - i) sanitary facilities;
 - j) earthworks, excavation, land retention/piling methods and associated matters;
 - k) stormwater and sediment control;
 - l) street tree management and protection; and
 - m) any other matter deemed relevant by the City.

Dale Page
Presiding Member, Regional DAP



- 3.2 Details of the design, construction, sealing, drainage and marking of the parking area(s) and driveway(s) as indicated on the Approved Plans in accordance with the *Australian Standard for Parking Facilities-Off-street car parking (AS 2890.1)*.
- 3.3 Details of stormwater and surface water drainage. Stormwater to be retained for use and/or infiltration within the lot at a rate of 1m³ per 40m² of roofed and impervious area.
- 3.4 Engineering drawings and specifications are to be submitted, approved, and road upgrade works to Mandalay Entrance undertaken in accordance with the approved development plans, engineering drawings and specifications and such road(s) are constructed and drained at the developer/applicant's cost.
- 3.5 A Landscape Plan (LP). The LP shall include the following:
- a) the location and species of all trees to be removed and/or retained;
 - b) details of the method to provide definition to the northern site boundary with Reserve (R46146) Lot 63 and a portion of Lot 64 adjoining the development site;
 - c) the location and type of reticulation to be installed;
 - d) the location and type of paving to be installed;
 - e) a plant schedule nominating species, planting distances, numbers, planting sizes, together with the anticipated height of each plant at maturity;
 - f) any adjoining road verges; and
 - g) If the development is to be completed in stages the landscaping plan shall detail which portions of the landscaping is to be installed upon the completion of each stage.
- 3.6 A Tree Protection Plan (TPP) prepared in accordance with *Australian Standard AS 4970-2009 Protection of trees on development sites* for the trees to be retained on the site, adjoining road reserves and for vegetation within the adjoining Recreation Reserve (R46146) Lot 63 and a portion of Lot 64. The approved TPP shall be implemented before any of the substantive development is commenced and shall be retained throughout the development period until such time as all equipment, machinery and surplus materials have been removed from the site. Within any vegetation areas identified to be protected with fencing, nothing shall be stored or placed, and the ground levels shall not be altered.

Dale Page
Presiding Member, Regional DAP



- 3.7 Lighting Management Plan consistent with the 'dark sky principles' and the requirements of *Australian Standard AS 4282—2023 Control of the obtrusive effects of outdoor lighting*, including no use of flood lights and not causing light emissions off site.
- 3.8 A legal agreement between the owner and the City being entered into, at the full cost of the applicant/owner, by which the owner covenants to comply with the Maintenance Agreement for Reserve 46146 Lot 63 and a portion of Lot 64, and to indemnify the City in relation to any claim for loss or damage made against the City by any person where the owner (or its successors in title) fails to do so, such covenants are to be secured by a charge against the lot and a caveat registered against the title to the lot.

Prior to Occupation/Use of the Development Conditions:

4. The development hereby approved shall not be occupied, or used, until all plans, details or works required by Conditions 2 and 3 have been implemented; and the following conditions have been complied with to the satisfaction of the City –
 - 4.1 Notification in the form of a section 70A notification, pursuant to the *Transfer of Land Act 1893* (as amended) is to be placed on the Certificate of Title of Lot 173 PLAN 247422 advising the following:

“This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner. The approval of the Caravan Park (8 Chalets, Office/Check-in and Car Parking) is conditional upon the details contained within the Bushfire Management Plan (BMP) prepared by Ecosystem Solutions (Revision D) dated 3 February 2025 and the accompanying Bushfire Emergency Plan (BEP).”

“VULNERABLE COASTAL AREA – This lot is located in an area likely to be subject to coastal erosion and/or inundation over the next 100 years from the date this notification is registered.”

A copy of the Certificate of Title with the section 70A notification registered against it, or Landgate lodgement receipt, is to be provided to the City.
 - 4.2 All vehicle parking, access ways, footpaths and external lighting shall be constructed to a minimum standard in accordance with the *Australian Standard for Parking Facilities - Off-Street Car Parking (AS 2890.1)* and shall be developed in the form and layout depicted on the approved plans to the satisfaction of the City.
 - 4.3 Accessible car parking and access shall be provided and designed in accordance with the *Australian Standard for Parking Facilities - Off-Street Car Parking for people with disabilities (AS 2890.6)*.

Dale Page
Presiding Member, Regional DAP



- 4.4 Details of the proposed bicycle parking facilities. The details shall include, as a minimum, the location, design and materials to be used in their construction.
- 4.5 Arrangements to provide public art works within the development site. This entails compliance with the Percent for Art provisions of the City's Development Contribution Policy via appropriate works up to a minimum value of 1% of the Estimated Cost of Development ("ECD").

On-going Conditions:

5. The works undertaken to satisfy Conditions 2, 3 and 4 shall be subsequently maintained for the life of the development and the following conditions shall be complied with:
 - 5.1 The Bushfire Management Plan prepared by Ecosystem Solutions (Revision D) dated 3 February 2025 shall be implemented and maintained in accordance with the approval details and any recommendations therein.
 - 5.2 Landscaping and reticulation shall be maintained in accordance with the approved Landscaping Plan to the satisfaction of the City. Unless otherwise first agreed in writing, any trees or plants which, within a period of five years from first planting, are removed, die or, are assessed by the City as being seriously damaged, shall be replaced within the next available planting season with others of the same species, size and number as originally approved.
 - 5.3 The lighting detailed within the Approved Lighting Management Plan shall be subsequently maintained for the life of the development.

Advice Notes

1. If the applicant and/or owner are aggrieved by this decision, there may also be a right of review under the provisions of Part 14 of the *Planning and Development Act 2005*. A review must be lodged with the State Administrative Tribunal, and must be lodged within 28 days of the decision being made.
2. This Decision Notice grants development approval to the development the subject of this application. It cannot be construed as granting development approval for any other structure shown on the Approved Development Plans, which was not specifically included in this application.
3. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time. Please note it is the responsibility of the applicant / owner to ensure that this development approval remains current and does not lapse.

Dale Page
Presiding Member, Regional DAP



4. In accordance with the provisions of the *Building Act 2011*, and *Building Regulations 2012*, an application for a building permit must be submitted to, and approval granted by the City, prior to the commencement of the development hereby permitted.
5. In accordance with the requirements of *the Local Government (Uniform Local Provisions) Regulations 1996*, you are hereby notified that any vehicle access from the land to a road or other public thoroughfare must be in accordance with the City's adopted *Crossover Policy and Vehicle Crossovers Technical Specification*.
6. You are advised that the definition to the northern site boundary is intended to demarcate the boundary between private land and public reserve. It is not intended or expected that pedestrian access is restricted through installation of a physical barrier.
7. In relation to the lodgement of a Section 70A, a notification can be pre-filled out via [Landgate's website](#) and needs to be submitted to the City for execution in its 'true form'- it must be an original copy with ink signatures, printed on double sides. You may either post the notification to the City or submit it in person. The Notification will be signed by the City's CEO and Mayor and have the Common Seal affixed. You will be notified once the document has been executed and may choose to come and collect or request it be posted. You must then lodge the document with Landgate (Perth office), and you will be given a receipt for the lodgement. A copy of the receipt provided by you to the City will clear your condition requiring a Section 70A notification.
8. A clearing permit may be required from the Department of Water and Environment Regulation, unless the clearing is exempt in accordance with Schedule 6 of the *Environmental Protection Act 1986*. It is the applicant's responsibility to ensure that they have the necessary approvals in place before they commence development and penalties apply under the *Environmental Protection Act 1986* for clearing without a permit where an exemption does not apply. You will be required to contact the Department of Water and Environment Regulation on 9724 6109 and speak with the Native Clearing branch to confirm your obligations under this Act.

Dale Page
Presiding Member, Regional DAP



9. You are advised *Agonis flexuosa* (WA Peppermint Trees) provide key habitat for the endangered Western Ringtail Possum. The Western Ringtail Possum, and their habitat, are awarded protection under the *Biodiversity Conservation Act 2016* and you may face penalties for destroying their habitat and/or disturbing (including relocating or causing harm/death) a Western Ringtail Possum without the necessary approvals. A section 40 ministerial authorisation to take or disturb threatened fauna under the *Biodiversity Conservation Act 2016* is to be obtained prior to clearing occurring. A certified and / or registered fauna handler is required to be present during the removal of vegetation. The Handler is to provide a post clearing report to DBCA speciesandcommunities@dbca.wa.gov.au that includes the numbers of adult or juvenile western ringtail possums observed, taken or disturbed, any injuries or fatalities, and the location of the fauna after clearing has occurred.
10. You are advised that the lighting plan shall deal with sensible timed management of lighting and demonstrate adequate design and management so there will be no impact on the amenity of neighbouring properties and the area in general.
11. You are advised to have regard for the maximum light level permitted to be emitted into the relevant portion of the environment (including impact on surrounding properties (*Environmental Protection Act 1986*)).
12. Applicants are encouraged to review the *Percent for Art Policy Step by Step Guide for Developers* which can be viewed on the City's website at www.busselton.wa.gov.au and liaise with the City's Cultural Planning Officer at the earliest possible opportunity.
13. The Estimated Cost of Development shall be to the satisfaction of the City and based on demonstrated contract values or estimates provided by a quantity surveyor, with such contract or estimates being no more than 3 months old at the time of calculation of the payment amount, and if such information is more than 3 months old, the Estimated Cost of Development shall be indexed to the general construction industry index for Western Australia.
14. Consideration may be given by the City to artwork recently installed on the development site (at the volition of the landowner) as a method to partially satisfy condition/s related to provision of public artwork within the development site.

Dale Page
Presiding Member, Regional DAP



AMENDING MOTION 1

Moved by: Cr Anne Ryan

Seconded by: Cr Kate Cox

That Condition No.4.5 and Advice Notes 12, 13 and 14 be deleted, and the remaining conditions and advice notes be renumbered accordingly.

The Amending Motion was put and CARRIED UNANIMOUSLY.

REASON: It was not considered reasonable to require further contribution for public art, given the works propose to replace ageing facilities and do not represent an entirely new development. There was concern that applying the requirement to replacement of facilities could be a disincentive to upgrades and improvements.

AMENDING MOTION 2

Moved by: Clayton Higham

Seconded by: Cr Anne Ryan

That Advice Note No.10 be amended to read as follows:

*You are advised that the lighting plan shall deal with ~~sensible~~ **appropriate** timed management of lighting **in regard to the security needs and any potential amenity issues** and demonstrate adequate design and management so there will be no impact on the amenity of neighbouring properties and the area in general.*

The Amending Motion was put and CARRIED UNANIMOUSLY.

REASON: The word 'sensible' was considered unnecessary, ambiguous and open to interpretation.

REPORT RECOMMENDATION (AS AMENDED)

That the Regional DAP resolves to:

1. **Approve** DAP Application reference DAP/24/02772 and accompanying plans (SK100 Rev B, SK101 Rev B, SK102 Rev B, SK103 Rev A, SK104 Rev B, SK105 Rev B, SK200 Rev A, SK201 Rev B, SK202 Rev B) in accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and the provisions of the City of Busselton Local Planning Scheme No. 21, subject to the following conditions:

General Conditions

1. This decision constitutes planning approval only and is valid for a period of four years from the date of approval. If the subject development is not substantially commenced within the specified period, the approval shall lapse and be of no further effect.

Dale Page
Presiding Member, Regional DAP



2. The development hereby approved shall be undertaken in accordance with the Approval Development Plans (SK100 Rev B, SK101 Rev B, SK102 Rev B, SK103 Rev A, SK104 Rev B, SK105 Rev B, SK200 Rev A, SK201 Rev B, SK202 Rev B), including any notes placed thereon in red, except as may be modified by the following conditions.

Prior to Commencement of Any Works Conditions:

3. The development hereby approved, or any works required to implement the development, shall not commence until the following plans or details have been submitted to the City and have been approved in writing:

3.1 A Construction Management Plan (CMP). The CMP shall address the following:

- a) public safety and amenity;
- b) site plan and security;
- c) contact details of essential site personnel, construction period and operating hours;
- d) community information, consultation and complaints management Plan;
- e) noise, vibration, air and dust management;
- f) dilapidation reports of nearby properties;
- g) traffic, access and parking management;
- h) waste management;
- i) sanitary facilities;
- j) earthworks, excavation, land retention/piling methods and associated matters;
- k) stormwater and sediment control;
- l) street tree management and protection; and

3.2 Details of the design, construction, sealing, drainage and marking of the parking area(s) and driveway(s) as indicated on the Approved Plans in accordance with the *Australian Standard for Parking Facilities-Off-street car parking (AS 2890.1)*.

3.3 Details of stormwater and surface water drainage. Stormwater to be retained for use and/or infiltration within the lot at a rate of 1m³ per 40m² of roofed and impervious area.



- 3.4 Engineering drawings and specifications are to be submitted, approved, and road upgrade works to Mandalay Entrance undertaken in accordance with the approved development plans, engineering drawings and specifications and such road(s) are constructed and drained at the developer/applicant's cost.
- 3.5 A Landscape Plan (LP). The LP shall include the following:
- the location and species of all trees to be removed and/or retained;
 - details of the method to provide definition to the northern site boundary with Reserve (R46146) Lot 63 and a portion of Lot 64 adjoining the development site;
 - the location and type of reticulation to be installed;
 - the location and type of paving to be installed;
 - a plant schedule nominating species, planting distances, numbers, planting sizes, together with the anticipated height of each plant at maturity;
 - any adjoining road verges; and
 - If the development is to be completed in stages the landscaping plan shall detail which portions of the landscaping is to be installed upon the completion of each stage.
- 3.6 A Tree Protection Plan (TPP) prepared in accordance with *Australian Standard AS 4970-2009 Protection of trees on development sites* for the trees to be retained on the site, adjoining road reserves and for vegetation within the adjoining Recreation Reserve (R46146) Lot 63 and a portion of Lot 64. The approved TPP shall be implemented before any of the substantive development is commenced and shall be retained throughout the development period until such time as all equipment, machinery and surplus materials have been removed from the site. Within any vegetation areas identified to be protected with fencing, nothing shall be stored or placed, and the ground levels shall not be altered.
- 3.7 Lighting Management Plan consistent with the 'dark sky principles' and the requirements of *Australian Standard AS 4282—2023 Control of the obtrusive effects of outdoor lighting*, including no use of flood lights and not causing light emissions off site.
- 3.8 A legal agreement between the owner and the City being entered into, at the full cost of the applicant/owner, by which the owner covenants to comply with the Maintenance Agreement for Reserve 46146 Lot 63 and a portion of Lot 64, and to indemnify the City in relation to any claim for loss or damage made against the City by any person where the owner (or its successors in title) fails to do so, such covenants are to be secured by a charge against the lot and a caveat registered against the title to the lot.

Dale Page
Presiding Member, Regional DAP



Prior to Occupation/Use of the Development Conditions:

4. The development hereby approved shall not be occupied, or used, until all plans, details or works required by Conditions 2 and 3 have been implemented; and the following conditions have been complied with to the satisfaction of the City –
 - 4.1 Notification in the form of a section 70A notification, pursuant to the *Transfer of Land Act 1893* (as amended) is to be placed on the Certificate of Title of Lot 173 PLAN 247422 advising the following:

“This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner. The approval of the Caravan Park (8 Chalets, Office/Check-in and Car Parking) is conditional upon the details contained within the Bushfire Management Plan (BMP) prepared by Ecosystem Solutions (Revision D) dated 3 February 2025 and the accompanying Bushfire Emergency Plan (BEP).”

“VULNERABLE COASTAL AREA – This lot is located in an area likely to be subject to coastal erosion and/or inundation over the next 100 years from the date this notification is registered.”

A copy of the Certificate of Title with the section 70A notification registered against it, or Landgate lodgement receipt, is to be provided to the City.
 - 4.2 All vehicle parking, access ways, footpaths and external lighting shall be constructed to a minimum standard in accordance with the *Australian Standard for Parking Facilities - Off-Street Car Parking (AS 2890.1)* and shall be developed in the form and layout depicted on the approved plans to the satisfaction of the City.
 - 4.3 Accessible car parking and access shall be provided and designed in accordance with the *Australian Standard for Parking Facilities - Off-Street Car Parking for people with disabilities (AS 2890.6)*.
 - 4.4 Details of the proposed bicycle parking facilities. The details shall include, as a minimum, the location, design and materials to be used in their construction.

On-going Conditions:

5. The works undertaken to satisfy Conditions 2, 3 and 4 shall be subsequently maintained for the life of the development and the following conditions shall be complied with:
 - 5.1 The Bushfire Management Plan prepared by Ecosystem Solutions (Revision D) dated 3 February 2025 shall be implemented and maintained in accordance with the approval details and any recommendations therein.

Dale Page
Presiding Member, Regional DAP



- 5.2 Landscaping and reticulation shall be maintained in accordance with the approved Landscaping Plan to the satisfaction of the City. Unless otherwise first agreed in writing, any trees or plants which, within a period of five years from first planting, are removed, die or, are assessed by the City as being seriously damaged, shall be replaced within the next available planting season with others of the same species, size and number as originally approved.
- 5.3 The lighting detailed within the Approved Lighting Management Plan shall be subsequently maintained for the life of the development.

Advice Notes

1. If the applicant and/or owner are aggrieved by this decision, there may also be a right of review under the provisions of Part 14 of the *Planning and Development Act 2005*. A review must be lodged with the State Administrative Tribunal, and must be lodged within 28 days of the decision being made.
2. This Decision Notice grants development approval to the development the subject of this application. It cannot be construed as granting development approval for any other structure shown on the Approved Development Plans, which was not specifically included in this application.
3. For the purposes of this condition, the term “substantially commenced” has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time. Please note it is the responsibility of the applicant / owner to ensure that this development approval remains current and does not lapse.
4. In accordance with the provisions of the *Building Act 2011*, and *Building Regulations 2012*, an application for a building permit must be submitted to, and approval granted by the City, prior to the commencement of the development hereby permitted.
5. In accordance with the requirements of *the Local Government (Uniform Local Provisions) Regulations 1996*, you are hereby notified that any vehicle access from the land to a road or other public thoroughfare must be in accordance with the City's adopted *Crossover Policy and Vehicle Crossovers Technical Specification*.
6. You are advised that the definition to the northern site boundary is intended to demarcate the boundary between private land and public reserve. It is not intended or expected that pedestrian access is restricted through installation of a physical barrier.

Dale Page
Presiding Member, Regional DAP



7. In relation to the lodgement of a Section 70A, a notification can be pre-filled out via [Landgate's website](#) and needs to be submitted to the City for execution in its 'true form' - it must be an original copy with ink signatures, printed on double sides. You may either post the notification to the City or submit it in person. The Notification will be signed by the City's CEO and Mayor and have the Common Seal affixed. You will be notified once the document has been executed and may choose to come and collect or request it be posted. You must then lodge the document with Landgate (Perth office), and you will be given a receipt for the lodgement. A copy of the receipt provided by you to the City will clear your condition requiring a Section 70A notification.
8. A clearing permit may be required from the Department of Water and Environment Regulation, unless the clearing is exempt in accordance with Schedule 6 of the *Environmental Protection Act 1986*. It is the applicant's responsibility to ensure that they have the necessary approvals in place before they commence development and penalties apply under the *Environmental Protection Act 1986* for clearing without a permit where an exemption does not apply. You will be required to contact the Department of Water and Environment Regulation on 9724 6109 and speak with the Native Clearing branch to confirm your obligations under this Act.
9. You are advised *Agonis flexuosa* (WA Peppermint Trees) provide key habitat for the endangered Western Ringtail Possum. The Western Ringtail Possum, and their habitat, are awarded protection under the *Biodiversity Conservation Act 2016* and you may face penalties for destroying their habitat and/or disturbing (including relocating or causing harm/death) a Western Ringtail Possum without the necessary approvals. A section 40 ministerial authorisation to take or disturb threatened fauna under the *Biodiversity Conservation Act 2016* is to be obtained prior to clearing occurring. A certified and / or registered fauna handler is required to be present during the removal of vegetation. The Handler is to provide a post clearing report to DBCA speciesandcommunities@dbca.wa.gov.au that includes the numbers of adult or juvenile western ringtail possums observed, taken or disturbed, any injuries or fatalities, and the location of the fauna after clearing has occurred.
10. You are advised that the lighting plan shall deal with appropriate timed management of lighting regarding the security needs and any potential amenity issues and demonstrate adequate design and management so there will be no impact on the amenity of neighbouring properties and the area in general.
11. You are advised to have regard for the maximum light level permitted to be emitted into the relevant portion of the environment (including impact on surrounding properties (*Environmental Protection Act 1986*)).

The Report Recommendation (as amended) was put and CARRIED UNANIMOUSLY.

Dale Page
Presiding Member, Regional DAP



REASON: The proposed changes have no negative impact on the surrounding area and only serve to enhance the amenity of the site and the development as viewed from the street and the beachfront. No public submissions were received, the DBCA didn't raise any issues of significance and the issues raised by DFES initially have been responded to by an updated Bushfire Management Plan. In addition, the applicant made changes to address the AHD requirements of the City's CHRMP for the area, despite the CHRMP currently being a guiding document only, and not a statutory one.

4. Form 2 DAP Applications

Nil.

5. Section 31 SAT Reconsiderations

Nil.

A handwritten signature in black ink, appearing to read 'Dale Page'.

Dale Page
Presiding Member, Regional DAP



PART D – OTHER BUSINESS

1. State Administrative Tribunal Applications and Supreme Court Appeals

The DAP noted the status of the following State Administrative Tribunal Applications and Supreme Court Appeals:

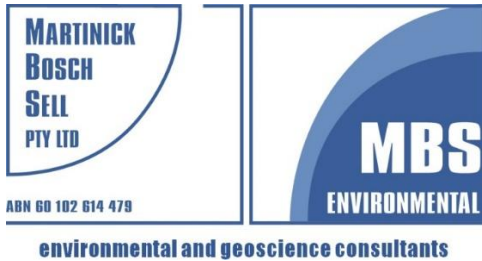
Current SAT Applications				
File No. & SAT DR No.	LG Name	Property Location	Application Description	Date Lodged
DP/14/00039 DR65/2020	Shire of York	Lots 4869 (2256), 5931, 9926 (2948) and 26934 Great Southern Highway, St Ronans	Construction and Use of Allawuna Farm for the purposes of a Class II Landfill	28 July 2020
DAP/21/02063 DR241/2021	Shire of Dardanup	Lot 2 Banksia Road, Crooked Brook	Cleanaway Dardanup Landfill Facility	5 November 2021
DAP/24/02737	Town of Port Hedland	Lot 601, Portion of Lot 604, Lot 300 and Portion of Road Reserve Parola Court, South Hedland	Mixed-Use Development	13 December 2024
DAP/24/02681 DR/199/2024	Shire of Capel	Lot 287 South Western Highway, Gwindinup	Sand Gravel Extraction	23 December 2024

2. Meeting Closure

There being no further business, the Presiding Member declared the meeting closed at 11:07am.

Dale Page
Presiding Member, Regional DAP

**12.2.4B - E-Appendix
Under a Separate Cover**



Martinick Bosch Sell Pty Ltd

4 Cook Street

West Perth WA 6005

Phone: (08) 9226 3166

Email: info@mbsenvironmental.com.au

Web: www.mbsenvironmental.com.au

Addendum Memorandum

Attention:	Mr Ashwin Nair, Director Sustainable Development	From:	Dr Bhasker Rathi and Dr Michael North
Company:	Shire of Dardanup	Date:	7 March 2025
Subject:	Addendum to Review of Capping Design for TRONOX Cell 1	Project:	Development Application (DA) Proposal, Lot 2 Banksia Rd Crooked Brook WA

1. Introduction

Martinick Bosch Sell Pty Ltd (MBS Environmental, MBS) was engaged by the Shire of Dardanup to undertake a review of the Development Application (DA) proposal for the proposed capping of TRONOX Cell 1 at the Crooked Brook facility in January 2025. This was for the purposes of informing a Responsible Authority Report (RAR) for the Shire of Dardanup to the JDAP (Joint Development Assessment Panel). This addendum memorandum is an extension to that work (issued 17 January 2025) based on review of additional technical information now supplied by the proponent.

1.1 Background

Following assessment by the JDAP including the Shire of Dardanup RAR submission, planning approval was granted on 13 February 2025 for the construction. The waste disposal site located at Lot 2 Banksia Road Crooked Brook WA 6236 ("project site") has been operating since 1999 and is currently licenced to accept Class 3 putrescible waste and liquid waste as per Department of Water and Environmental Regulation (DWER) Licence Number L8904/2015/1 (Waste Licence).

Tronox Cell 1 is an existing waste cell located within the central portion of the project site. It is approximately 6 ha in area and is lined with a geosynthetic clay liner (GCL) and an HDPE liner, surrounded by perimeter embankments. The cell contains titanium dioxide tailings-like waste which mounds in the centre and slopes gently towards the embankment. Tailings slurry was delivered to site from 2013, and it reached its capacity in 2021. Currently, the cell is undergoing consolidation and drying and is now ready for decommissioning and capping. In the premises map (Figure 1) from L8904/2015/1 (amended 3 February 2025 following approval), Tronox Cell 1 is referred to as TDS Cell 1 and the associated leachate collection pond is TDS Cell 1 Leachate Pond. Figure 2 from L8904/2015/1 shown below indicates monitoring bore locations for shallow (S) and deep (D) bores.

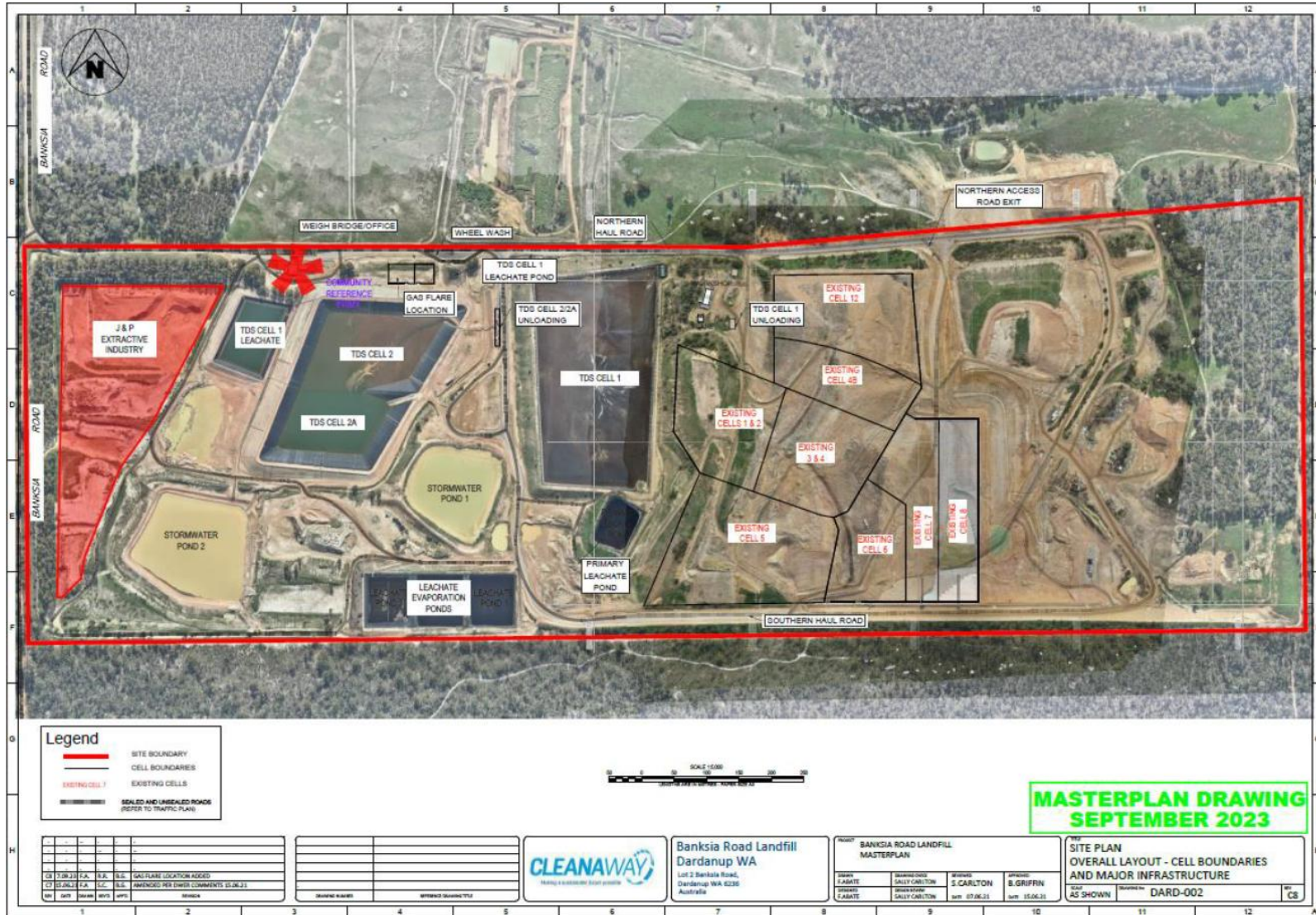


Figure 1: Premises Map and Ponds



Figure 2: Groundwater Monitoring Bore Locations

1.2 Scope of Works

The scope of work for this addendum was to review additional information provided by the proponent in order to meet conditions of approval by the JDAP. Specifically, this included assessment against meeting the of the following conditions:

- **Condition 2.** Updating of the Rehabilitation and Closure Plan to be submitted and approved by the Shire of Dardanup which includes the following monitoring regime for the approved development.
 - Quality testing of the leachate draining into the leachate pond on an annual basis until the closure of the pond to demonstrate that the integrity of the capping of the waste cell has not been impacted. Where the quality testing of the leachate indicates that the capping has failed, this must be addressed and immediately reported to the Shire of Dardanup.
 - Monitoring of upgradient and downgradient bores for a period of 10 years post closure of the leachate pond to ensure no contamination is present and reported to the Shire of Dardanup on an annual basis. Where contamination is present, this must be addressed and immediately reported to the Shire of Dardanup.
- **Condition 4.** Prior to commencement of works, detailed designs of the existing leachate ponds are to be submitted to the Shire of Dardanup for approval to demonstrate the constructed capacities of the ponds would maintain adequate freeboard in the event of a 1:100 or 1% Annual Exceedance Probability (AEP) storm event. Where works are required to ensure the freeboard is maintained, this will be subject to approval.
- **Condition 5.** Prior to commencement of works, a site specific dust management plan is to be submitted for approval to the Shire of Dardanup. The plan must include all dust generating activities associated with the approved development and measures to control dust.

1.3 Additional Documents Provided

This additional review of the JDAP conditions covered the following additional information provided since the initial MBS technical review:

- Cleanaway Response Letter to Shire of Dardanup, 20 February 2025
- Leachate Pond Design for Storm Events:
 - Cap design report (ATC Williams 2024a) for JDAP
 - Environmental Management Plan (Cleanaway 2021b) - map of monitoring wells in 2018
 - Cristal Cell 2 and Associated Leachate Pond Design (Golder 2019)
- Leachate and Groundwater Quality Monitoring:
 - Current DWER Licence L8904/2015/1 as amended 3 February 2025
 - Banksia Road Rehabilitation and Closure Plan v10 (Cleanaway 2025)

- Dust Management Plan.
 - As part (Section 17.3) of the Integrated Project Management Plan (IPMP) prepared by Geographe Civil for Cleanaway 14 February 2025.
 - As part of the Banksia Road Rehabilitation and Closure Plan v10 (Cleanaway 2025), Section 1.17 of Appendix A
 - The ATC Williams Capping Design Licence Amendment Application Supporting Documentation (September 2024) - Section 15.2
 - Current DWER Licence L8904/2015/1 as amended 3 February 2025

2. MBS Assessment Against JDAP Conditions.

2.1 Condition 2 - Water/Leachate Quality Monitoring

In response to the condition 2 of JDAP, Cleanaway has provided an updated version of the Rehabilitation and Closure Plan (v10, Feb 2025). While the focus of this closure plan is on the construction, comments have been inserted (Section 5.1) to fully incorporate the requirement for groundwater quality monitoring and referencing the requirements of monitoring set out in the DWER licence (L8904/2015/1). Leachate pond levels and quality is included in Section 5.5.

MBS feels the intent of the JDAP conditions are adequately addressed by the changes to the closure plan and requirements of the DWER site licence (Table 16 of the licence (volumes) and Table 17 of the licence (concentrations/quality)). MBS notes that the key criteria for reporting of gradual drawdown of residual water in Cell1 will be the mass of solutes (concentrations times volume) as a trend by time/monitoring period. The particular concentrations of species in the pond are less important unless an overtopping/overflow event or failure of the liner should occur at any point in time.

MBS deems the changes to the Rehabilitation and Closure Plan in combination with the revised DWER site licence to be adequate and satisfactory to address JDAP Condition 2.

2.2 Condition 4 - Storm Event Design Capacity and Freeboard

In response the JDAP conditions, Cleanaway has provided Golder (2019) report for the design of Cristal Cell 2 and Cristal Pond (also, referred to as TDS Cell 1 Leachate in Figure 1). This report refers to Tronox Cell 1 as the "Millennium Cell" or "Cristal Cell 1" or "TDS Cell 1", and to TDS Cell 1 Leachate Pond as the "Turkeys Nest".

The report does not provide any details on the design, size or construction of TDS Cell 1 Leachate Pond, however included drawings show presence of a level indicator and a leachate pump (float activated pump) to divert excess water in the pond during rainfall events (in combination with Cell 1 outflow). This pump activated system should maintain minimum freeboard of one metre in accordance with the DWER licence (Table 9), with additional required daily inspections. Leachate pumped out is directed towards existing tanks near Tronox Cell 1 ready for collection by road tankers

for off-site removal. Both Cristal Pond and Cristal Cell 2 were designed to contain (storage and freeboard) for 1 in 100 (1%) AEP rainfall events. The Cristal Pond was also designed to contain an extreme storm events resulting from the 1 in 20 (5%) AEP rainfall event plus the 90th percentile wet season.

Overall, MBS considers that the additional information provided by Cleanaway satisfactorily meets the condition 4 set out in JDAP for Design Capacity. Moreover, the TDS Cell 1 Leachate Pond will also receive diminishing volumes of leachate from Tronox Cell 1 over time and that it will only function has a pass-through system rather than for storage of water over long periods.

2.3 Condition 5 - Dust Management Plan

The development application proposal (Harley Dykstra 2024) identifies two main stages in construction of capping system for Cell 1 which is restated as follows:

- Stage 1 - An earthen cap including stormwater and dust suppression management to be placed over Cell 1 allowing settlement of the tailings. Planned completion by June 2025; and
- Stage 2 - After approximately 12-18 months from completion of Stage 1 and after designer verified settlement of tailings, the Stage 2 works will include:
 - Final shaping of the earthen cap
 - Laying of geosynthetic cap
 - Growing medium cover including stormwater and dust management system
 - Final rehabilitation including planting and associated measures as per the Landscaping Plan (Tonkin 2022).

In response to JDAP condition 5, Cleanaway has provided a response which refers to the contractors Integrated Project Management Plan (IPMP), section 17.3 and Section 15.2 of the ATC Williams Capping Design Supporting documentation (September 2024). This is in support of Stage 1 of the development application which involves shaving of exiting tailings as required and an earthen cap over Cell 1 to allowing settlement of the tailings. A separate site specific dust management plan was indicated in response by Cleanaway to be provided prior to Stage 2 (12 to 18 months later). MBS has reviewed this information as well as the amended DWER site licence (L8904/2015/1) and the revised Banksia Road Rehabilitation and Closure Plan (V10).

MBS notes the following based on review of the above and Condition 5:

- A site specific dust management plan for the overall site, including capping of the landfill cells is referred to in documents but was not available for review or indicated by Cleanaway in their response. This dust management plan is referenced in Section 1.17 of Appendix A (Quality Assurance) of the Banksia Road Rehabilitation and Closure Plan (V10). Section 1.17 indicates contractors are to be familiar with this plan.

- The DWER site license indicates general conditions (Conditions 22 to 28) for dust emissions mitigation/controls without indication of any specific requirement for quantitative monitoring. Dust monitoring is indicated in Condition 6, page 25 of the licence however this stipulates the development and implementation of suitable dust monitoring by February 2022. This may relate to a monitoring program for previous approved works however this is not clear. There is no reference in any documents as to actual airborne dust monitoring conducted on site other than 'visual'.
- The ATC Williams document, Section 15.2 appropriately discusses the key sources for Stage 1 dust emissions. These are noted as wind liftoff from exposed dry surface, excavation, trimming of the tailings by dozers and excavation, haulage, placement and spreading of the capping layer. Measurement control measures are typical (wetting of stockpiles, roads surfaces), use of low speeds, application of chemical dust suppressants if necessary (last resort). ATC Williams indicate the civil contractor (Geographe Civil) is very familiar with the site and the need to minimise dust due to past community complaints. They also note Cell 1 is currently a significant source of dust and hence the capping process will significantly reduce dust emissions overall for the site.
- The Geographe Civil IPMP Section 17.3 discusses only control measures (not sources) as management requirements:
 - Dust suppression using water carts or hoses or sprinkler systems (as agreed).
 - Dust suppression on as required basis (based on visual monitoring).
 - Low vehicle speeds.
 - Use of smaller machines (D5 and D3 Dozers) for placement and shaping.
 - Use of Cell 9 material as capping which is indicated to have suitable moisture content for low dust generation.
 - Dust blocking will be used on haul roads to reduce water requirements on site and save water cart fuel/costs.
- MBS notes in particular the discrepancy between ATC Williams and Geographe Civil in the approach to chemical dust suppression (spray on sealants). ATC Williams indicating this would be a last resort and Geographe Civil indicating it will be applied on haul roads to reduce water usage and water cart costs.

MBS makes a general note that in operations where there are sensitive receptors for dust emissions and dust issues/complaints have occurred, the use of real time air monitoring stations is very effective at providing feedback to operations on causes of dust and effectiveness of control measures. These are usually used for internal management controls within a dust management plan and may be in addition or isolation to DWER required licence monitoring where that is required (not indicated for this site).

- Measures indicated for Stage 1 dust control/management are considered 'generic' in nature and not linked to quantitative (in particular real-time) monitoring of airborne dusts. There is also some confusion/discrepancy if chemical dust suppression agents (an effective control) are to be used or not. A specific dust management for Stage 2 was indicated at a later stage prior to that construction phase.
- Overall, MBS deems that given works will occur over Winter 2025 (damp conditions) and result in a net reduction in the sites ongoing dust emissions, the dust management measures/plan as outlined for Stage 1 and conducted by a site experienced civil operator will be adequate and meet the intent of the JDAP condition. It is recommended however to clarify with the proponent the use of chemical dust suppression. A site specific dust management plan for Stage 2 would be expected as a later submission.



Yours sincerely

Dr Bhasker Rathi

Senior Environmental Geochemist



Dr Michael North

Principal Environmental Geochemist

RISK ASSESSMENT TOOL**OVERALL RISK EVENT:** Decommissioning Tronox Waste Cell 1 – Clearing Conditions 2,4**RISK THEME PROFILE:**7 - Environment Management
Choose an item.Choose an item.
Choose an item.**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	Not Required - No Risk Identified	Not Required - No Risk Identified	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	Not Required - No Risk Identified	Not Required - No Risk Identified	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	Not Required - No Risk Identified	Not Required - No Risk Identified	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	Not Required - No Risk Identified	Not Required - No Risk Identified	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	No risk event identified for this category.	Not Required - No Risk Identified	Not Required - No Risk Identified	Not Required - No Risk Identified	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	Without the updated information being provided the Shire had concerns over the environmental impacts associated with the development	Minor (2)	Likely (4)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	Not Required - No Risk Identified	Not Required - No Risk Identified	Not required.	Not required.	Not required.	Not required.