



APPENDICES

PART 3

ORDINARY MEETING

To Be Held

Wednesday, 25 March 2020
Commencing at 5.00pm

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

This document is available in alternative formats such as:
~ Large Print
~ Electronic Format [disk or emailed]
Upon request.



Enquiries: Nick Kitin
Our Ref: 19/6247
Your Ref:

7 February 2020

Chief Executive Officer
Shire of Dardanup
PO Box 7016
Eaton WA 6232

Via email

Dear Mr Schonfeldt

DEDICATION OF THE BUNBURY OUTER RING ROAD (NORTHERN AND CENTRAL SECTIONS)

Main Roads Western Australia (MRWA) is arranging approvals to acquire land required to construct the new Bunbury Outer Ring Road (BORR).

The BORR will be a 27km road project that will improve road safety for local Bunbury residents, and enhance access for tourists to the South West region. The new road will improve access to the Bunbury port, and traffic movements for the freight transport industry.

The BORR is a \$850 million significant State road project jointly funded by the Federal and State governments.

The BORR will start at the intersection of the Forrest Highway and Clifton Road in Brunswick, and connect to the Bussell Highway in Gelorup. The BORR will pass through the Shire of Harvey, the Shire of Dardanup, the City of Bunbury, and the Shire of Capel.

The BORR will be placed under the control of the Commissioner of Main Road (CMR). Several local government roads will be up-graded and widened as part of this project.

Construction is targeted to commence in 2021, and be completed early 2024.

The land requirements for the road within the boundaries of the Shire of Dardanup (Shire) are depicted on Main Roads drawings 201902-0012-5 (Index), 201902-0016-2, 201902-0017-4, 201902-0018-3, 201902-0019-3, 201902-0020-2, and 201902-0021. A copy of the drawings are attached.

The proposed works will affect the following Crown land managed by the Shire:

- Part of Lot 99 on DP 219402 held in CLT 3108/241, being portion of Reserve 46073. Reserve 46073 is set aside for the purpose of 'Drain' and is a reserve without a management order.

Although Reserve 46073 does not have a management order, the Shire may still be maintaining the drain. Could you please confirm if the Shire is the responsible agency for the reserve, and if it is not, please advise which agency is.

- Part of Lot 701 on DP 402909 held in CLT 3165/906, being portion of Reserve 35582. Reserve 35582 is set aside for the purpose of 'Public Recreation' with a management order in favour of the Shire.

A copy of the titles and plans are attached.

In order to dedicate the BORR as a road, the land required for the road will need to be excised from the above reserves. The Shire's consent will be required to excise land from its managed reserve.

MRWA will arrange and pay the cost of survey of the BORR.

It is possible that the excisions and dedications from the Crown land will not be finalised prior to the commencement of works. Should that be the case, consent from the Shire will be required for early entry onto the Shire's reserves to carry out the works.

To facilitate dedication of the BORR as a road, a council resolution pursuant to section 56 of the *Land Administration Act 1997* (LAA) will be required.

To allow construction of works and dedication of the BORR, MRWA requests the Shire please request council approve, and provide the following resolution:

1. Consent to the excision and dedication of land required for road purposes from Reserve 35582, as depicted on Main Roads drawing 201902-0020-2;
2. Support the excision and dedication of the land required for road purposes from Reserve 46073, as depicted on Main Roads drawing 201902-0018-3;
3. Dedication of the roads and road widening's within the Shire of Dardanup depicted on Main Roads drawings 201902-0012-5, 201902-0016-2, 201902-0017-4, 201902-0018-3, 201902-0019-3, 201902-0020-2, and 201902-0021 pursuant to section 56 of the *Land Administration Act 1997* (LAA);
4. Indemnify the Minister for Lands against any costs or claims for compensation in association with the dedication of roads and road widening's, in accordance with section 56(4) of the LAA. The indemnity is provided on the basis that Main Roads Western Australia is the acquiring authority, and they indemnify the Shire of Dardanup;
5. Consent to Main Roads Western Australia and its contractors to enter onto land under the Shire of Dardanup's control or management, to carry out any works in association with the BORR project. Entry to be permitted prior to the excision and dedication of the road or road widening's from the Shire of Harvey's reserves;
6. The Shire of Dardanup agreeing to accept the roads and road widening's highlighted green on the attached copy of Main Roads drawing 201902-0012-5, under its care, control, and maintenance following dedication;
7. Request the Department of Planning, Lands and Heritage (on behalf of the Minister for Lands), to amend Reserves 35582 and 46073, and dedicate the roads as depicted on the Main Roads drawings listed above.

Please note, with respect to S.56(4) of the LAA indemnity, MRWA indemnifies the Shire and the Minister for Lands against any costs or claims in accordance with S.56(4) of the LAA.

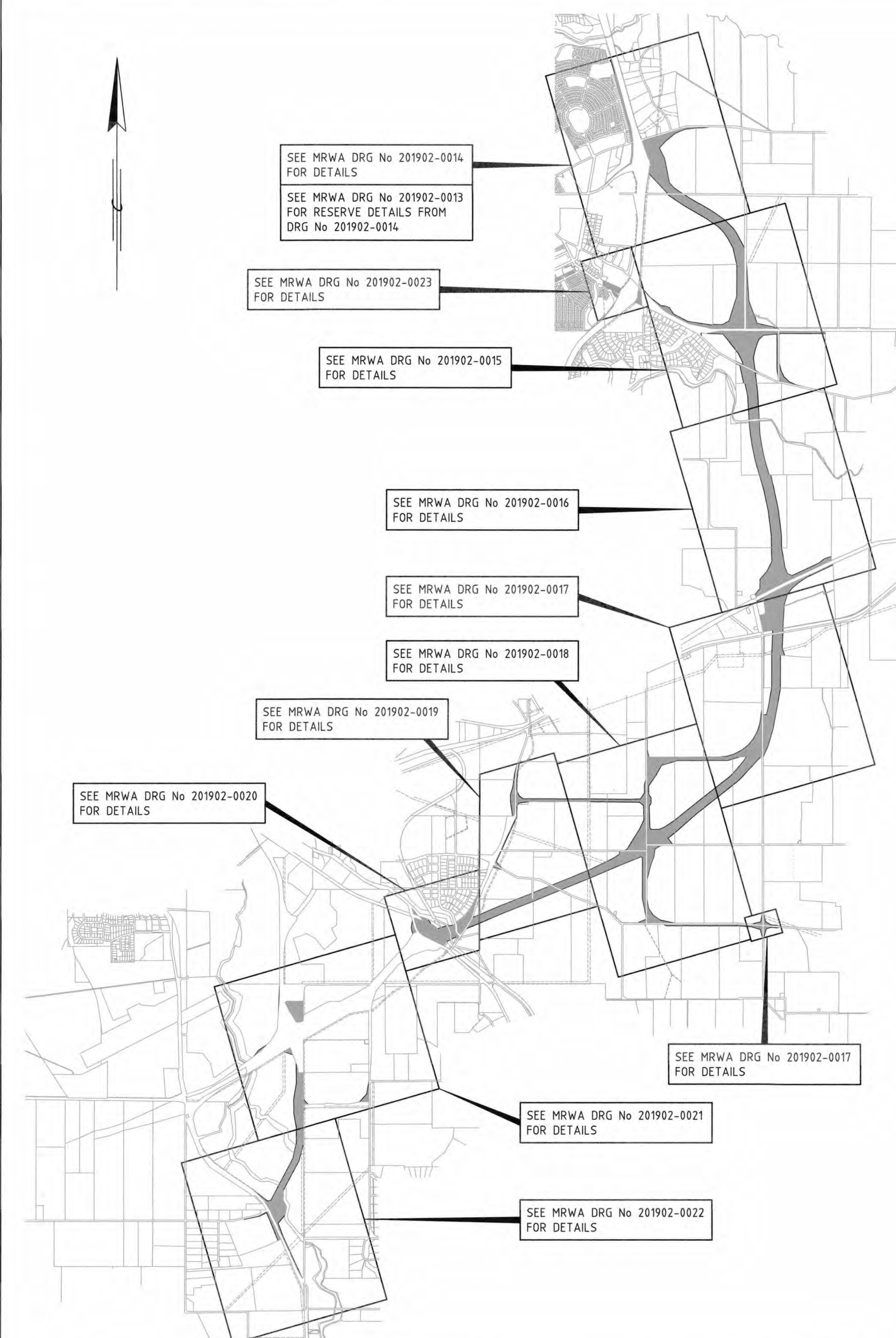
Please advise me of the date of the council meeting that the resolution is passed, or provide me a copy of the minutes of the meeting. I will provide Lands with a copy of the minutes and arrange the dedication of the BORR with Lands.

Should you have any enquiries regarding this matter, please do not hesitate to contact me by email at nick.kitin@mainroads.wa.gov.au or telephone on 9323 4358.

Yours sincerely



Nick Kitin
LAND ASSEMBLY MANAGER
PROPERTY MANAGEMENT BRANCH



SEE MRWA DRG No 201902-0014 FOR DETAILS

SEE MRWA DRG No 201902-0023 FOR DETAILS

SEE MRWA DRG No 201902-0015 FOR DETAILS

SEE MRWA DRG No 201902-0016 FOR DETAILS

SEE MRWA DRG No 201902-0017 FOR DETAILS

SEE MRWA DRG No 201902-0018 FOR DETAILS

SEE MRWA DRG No 201902-0019 FOR DETAILS

SEE MRWA DRG No 201902-0020 FOR DETAILS

SEE MRWA DRG No 201902-0017 FOR DETAILS

SEE MRWA DRG No 201902-0021 FOR DETAILS

SEE MRWA DRG No 201902-0022 FOR DETAILS

ITEM	DESCRIPTION	C/T	OWNERSHIP/MANAGEMENT ORDER/PRIMARY INTEREST HOLDER	REMARKS	AREA REQUIRED	DRAWING NUMBER
1	RES 50217 LOT 2507	LR3156/643	SHIRE OF HARVEY	EASEMENT: J691234 (WATER CORPORATION)	3705m ²	201902-0013
2	RES 50303 LOT 2508	LR3157/433	STATE OF WESTERN AUSTRALIA	EASEMENT: J691234 (WATER CORPORATION)	2.8917 ha WHOLE	201902-0013
3	RES 45576 LOT 5883	LR3112/895	SHIRE OF HARVEY	EASEMENT: I716720 (GAS CORPORATION) EASEMENT: J926410 (WATER CORPORATION)	1.1558 ha WHOLE	201902-0013
4	LOT 104	2503/665	S.A. BURROWS	EASEMENT: C793299 (ALINTA GAS NETWORKS PTY LTD) EASEMENT: G508305 (ELECTRICITY CORPORATION) MORTGAGE: N795274	19.3369 ha	201902-0024
5	LOT 5	2092/749	B.R. CATALANO		1638m ²	201902-0025
6	LOT 131	1920/973	PEARSON NOMINEES PTY LTD & G.T. PEARSON	EASEMENT: C798501 CAVEAT: N278482 & N278483 MORTGAGE: M636153 & N263530	18.3781 ha	201902-0026
7	LOT 101	2806/418	E.E. TAYLOR		13.4774 ha	201902-0027
8	LOT 100	2806/419	R.L. TAYLOR	EASEMENT: C788466 (ALINTA GAS NETWORKS PTY LTD)	6.7251 ha	201902-0028
9	LOT 70	2928/659	R.A. WRIGHT, R.A. & K.M. WRIGHT		5.9321 ha	201902-0029
10	RES 5878 LOT 26	LR3090/562	WATER CORPORATION	PURPOSE: E839883 (DRAIN), MANAGEMENT ORDER: G574570	34.46m ²	201902-0030
11	LOT 1	1003/348	M.J. MCINTYRE	MORTGAGE: M094344	3.3231 ha	201902-0035
12	LOT 878	1475/315	B.M.N. & A. DUNGEY		18.7358 ha	201902-0032
13	LOT 121	1578/708	CRYSTAL RIVER INVESTMENTS PTY LTD	MORTGAGE: K851314	7.2079 ha	201902-0033
14	LOT 10	2188/25	COMMISSIONER OF MAIN ROADS	EASEMENT: C762150 & C862504 (ALINTA GAS NETWORKS PTY LTD)	2.4714 ha WHOLE	201902-0031
15	LOT 568	2763/428	R.P. GARTRELL	EASEMENT: C762150 & C862504 (ALINTA GAS NETWORKS PTY LTD)	4.562m ²	201902-0034
16	LOT 9532	2953/732	TREENDALE NOMINEES PTY LTD	EASEMENT: J066890 (WATER CORPORATION), NOTIFICATION: J751029 & N929679 COVENANT: MAIN ROADS WA (REFER DP41294.1)	3357m ²	201902-0044
17	UCL				1920m ²	201902-0016
18	LOT 424	1364/888	J.M. GELMI	EASEMENT BENEFIT: H911316	9.7459 ha	201902-0036
19	LOT 167	956/85	P.J. BARBETTI PTY LTD	MORTGAGE: B764680	14.4712 ha	201902-0037
20	LOT 70	2733/754	GOVEST 337 PTY LTD		11.6978 ha	201902-0038
21	LOT 72	2750/210	P.M.V. BUTLER		6.1997 ha	201902-0039
23	LOT 73	2733/751	CAT BALOU HOLDINGS PTY LTD & JEMCO INVESTMENTS PTY LTD		17.9594 ha	201902-0041
24	LOT 71	2733/753	R.D. TYRRELL	MORTGAGE: M985989	978m ²	201902-0042
25	RES 37358 LOT 85	LR3141/187	WATER CORPORATION	PURPOSE: F942617 (DRAINAGE), MANAGEMENT ORDER: L287147	2277m ²	201902-0043
26	RES 37358 LOT 500	LR3157/969	WATER CORPORATION	PURPOSE: F942617 (DRAINAGE), MANAGEMENT ORDER: L287147	1017m ²	201902-0043
27	A RAILWAY				5813m ²	201902-0017
28	LOT 4	450/67A	AUSTRAL BRICK CO PTY LTD	EASEMENT: H044146 (ELECTRICITY COMMISSION)	4.2429 ha	201902-0046
29	LOT 32	1897/262	S.C. & C.J. CLARKE	EASEMENT: H153882 (ELECTRICITY CORPORATION)	5.5346 ha	201902-0047
30	LOT 5	478/17A	BRISTILE OPERATIONS PTY LTD	EASEMENT BURDEN: D286873	10.4618 ha	201902-0048
31	LOT 51	2719/379	BRISTILE HOLDINGS LTD		8.1664 ha	201902-0049
32	LOT 19	1273/524	WILLOUGHBY GRAZING PTY LTD		5.8626 ha	201902-0050
33	LOT 20	1273/524	WILLOUGHBY GRAZING PTY LTD		8.1010 ha	201902-0050
34	LOT 21	1253/429	B.A. DEPIAZZI	CAVEAT: M313072	8.5394 ha	201902-0051
35	LOT 22	1348/544	B.A. DEPIAZZI	CAVEAT: M164713 & M313074	17.6825 ha	201902-0051
36	LOT 23	23/376A	BRISTILE HOLDINGS PTY LTD	EASEMENT: H172784 (ELECTRICITY CORPORATION)	2437m ²	201902-0052
37	LOT 10	1741/773	R.C. BARBETTI PTY LTD	MORTGAGE: H642794	5.7805 ha	201902-0053
38	LOT 311	1363/266	G.K. SMITH	MORTGAGE: M333192	3.5176 ha	201902-0054
39	LOT 7	1030/73	R.C. BARBETTI PTY LTD	EASEMENT: I613573 (WESTERN POWER CORPORATION) MORTGAGE: M711441	5.9204 ha	201902-0055
40	LOT 35	1030/73	R.C. BARBETTI PTY LTD	EASEMENT: I613573 (WESTERN POWER CORPORATION) MORTGAGE: M711441	9887m ²	201902-0055
41	LOT 63	1631/812	A.R. & S.A. GRAHAM	EASEMENT: D492699 *H510366 (ALINTAGAS NETWORKS PTY LTD) EASEMENT: J143499 (WESTERN POWER CORPORATION)	4.8223 ha	201902-0056
42	LOT 8	631/194A	GEMHURST PTY LTD		10.2291 ha	201902-0058
43	LOT 4	1542/497	K.G. GARDNER & K.R. DILLEY	EASEMENT: I507204 (WESTERN POWER CORPORATION)	8.4529 ha	201902-0060
44	RES 46073 LOT 99	LR3108/241	STATE OF WESTERN AUSTRALIA	PURPOSE: H387205 (DRAIN RESERVE)	1870m ²	201902-0057
45	LOT 13	718/189	K.G. TYRRELL	MORTGAGE: M218612	4.368m ²	201902-0059
46	LOT 20	1949/873	A.L. TYRRELL	EASEMENT: F020483	5174m ²	201902-0064
47	LOT 200	2569/413	M.A. GIGLIA	EASEMENT: I965164 (WESTERN POWER CORPORATION) MEMORIAL: I865688	5025m ²	201902-0065
48	LOT 3	473/11A	J.A. HARRIS		1.0120 ha	201902-0066
49	LOT 221	1362/94	M.B. GELMI		WHOLE (4047m ²)	201902-0061
50	LOT 3	1348/354	M.B. GELMI	EASEMENT: I541407 (WESTERN POWER CORPORATION)	3.1737 ha	201902-0061
51	LOT 5	1441/330	B.J., M.R., M.B. & P.S. GELMI	EASEMENT: D553664 *H510366 (ALINTAGAS NETWORKS PTY LTD)	1.0438 ha	201902-0062
52	LOT 608	1396/799	R.M. TELINI	EASEMENT: C772825 *H510366 (ALINTAGAS NETWORKS PTY LTD)	7.8414 ha	201902-0063
53	LOT 41	2746/240	COTTON HOLDINGS PTY LTD	MORTGAGE: I810473 NOTIFICATION: L200939	337m ²	201902-0069
54	LOT 4	1662/873	R. & A.C. MORGAN	EASEMENT: D307735 *H510366 (ALINTAGAS NETWORKS PTY LTD) MORTGAGE: G933579	5073m ²	201902-0070
55	LOT 5	2050/117	R.C. TURNOR	EASEMENT: D421123 *H510366 (ALINTAGAS NETWORKS PTY LTD) MORTGAGE: I539000	1.0020 ha	201902-0071
56	LOT 42	2746/241	COMMISSIONER OF MAIN ROADS	EASEMENT: C755727 *H510366 (ALINTAGAS NETWORKS PTY LTD) NOTIFICATION: L200939	7267m ²	201902-0082
57	LOT 46	2746/243	COMMISSIONER OF MAIN ROADS		3.5235 ha	201902-0082
58	RES 35582 LOT 701	LR3165/906	SHIRE OF DARDANUP	PURPOSE: N045749 (PUBLIC RECREATION) MANAGEMENT ORDER: N045750 EASEMENT: E054709 (H510366) (ALINTAGAS NETWORKS PTY LTD)	1.0698 ha	201902-0074
59	LOT 45	2746/242	COTTON HOLDINGS PTY LTD	MORTGAGE: I810473 NOTIFICATION: L200939	295m ²	201902-0075
60	LOT 50	1580/16	STATE OF WESTERN AUSTRALIA		257m ²	201902-0076
61	LOT 601	2812/350	WA PLANNING COMMISSION		1.0722 ha	201902-0077
62	LOT 593	2832/942	PUBLIC TRANSPORT AUTHORITY OF WA		1.3322 ha	201902-0078
63	LOT 521	1449/779	COMMISSIONER OF MAIN ROADS		7.6913 ha	201902-0082
64	LOT 1	2891/573	TIGERPOINT PTY LTD, BUNBURY INDUSTRIAL PROPERTIES PTY LTD, GOLDBRIGHT PTY LTD	EASEMENT: G291954 (ELECTRICITY CORPORATION) EASEMENT: I458822 (WESTERN POWER CORPORATION)	5607m ²	201902-0081
66	LOT 1	1313/371	H.H.M. HYNES	EASEMENT: D492699 (H510366) (ALINTAGAS NETWORKS PTY LTD)	2919m ²	201902-0079
67	LOT 603	2044/266	HARRIS RD PTY LTD	EASEMENT: F810521 (ELECTRICITY CORPORATION) MORTGAGE: L732578	2.1058 ha	201902-0080
68	LOT 200	2812/365	CESURA PTY LTD	EASEMENT: I655096 (WESTERN POWER CORPORATION)	1.3590 ha	201902-0083
69	LOT 201	2812/366	COMMISSIONER OF MAIN ROADS	EASEMENT: D503044 (SHIRE OF DARDANUP) EASEMENT: I655096 (WESTERN POWER CORPORATION) TAKING ORDER: M271118	5.2613 ha WHOLE	201902-0084
70	LOT 500	2730/13	S.M. & G.A. BROOKES	EASEMENT: L103559 (ELECTRICITY NETWORKS CORPORATION) NOTIFICATION: L103538 MORTGAGE: L804957	531m ²	201902-0085
71	LOT 104	2875/278	COMMISSIONER OF MAIN ROADS	EASEMENT: C776841 (H510366) (ALINTAGAS NETWORKS PTY LTD) EASEMENT: I781781 (WESTERN POWER CORPORATION)	22.7971 ha	201902-0086
72	RES 31866 LOT 124	LR3163/580	CITY OF BUNBURY	PURPOSE: M201250 (PUBLIC RECREATION) EASEMENT: E054782 (H510366) (ALINTAGAS NETWORKS PTY LTD)	1.0458 ha	201902-0088
73	LOT 100	1088/563	S. MONKHOUSE	EASEMENT: I562081 (H510366) (WESTERN POWER CORPORATION)	9.4535 ha	201902-0087
75	LOT 10	1802/544	G.C. BEAUGLEHOLE	MORTGAGE: H425883	1.6380 ha	201902-0089
78	LOT 58	1313/372	WESTIM PTY LTD	EASEMENT: D492699 (H510366) (ALINTAGAS NETWORKS PTY LTD) EASEMENT: G968279 (ELECTRICITY CORPORATION)	6260m ²	201902-0073
79	LOT 1	1631/816	CUNNINGHAM PE PTY LTD	EASEMENT: H030660 (ELECTRICITY CORPORATION) MORTGAGE: N279318	1707m ²	201902-0072

AMENDMENTS		
No.	DESCRIPTION	APPROVED & DATE
1	ITEMS 1, 3, 4, 51, 52 & 54 AREA CHANGED. ITEMS 74, 76 & 77 REMOVED. SHEET LAYOUT CHANGED. ITEM 79 ADDED.	S. COUTTS 19/08/2019
2	LAND REQUIREMENT BOUNDARY AND AREA FROM ITEM 61 LOT 801 CHANGED.	B. WALKER 10/09/2019
3	ITEMS 80 & 81 ADDED. ITEMS 6, 7, 42 & 48 LAND REQUIREMENT BOUNDARY & AREA CHANGED.	B. WALKER 11/09/2019
4	ITEM 82 ADDED. ITEMS 7, 8, 12, 41, 51, 48, 78, 80 & 81 LAND REQUIREMENT BOUNDARY & AREA CHANGED. ITEM 65 REMOVED.	S. COUTTS 05/11/2019
5	ITEMS 20, 21, 22, 25, 75 & 78 LAND REQUIREMENT BOUNDARY & AREA CHANGED.	M. COOPER 21/1/20

NOTES	
THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING <u>201902-0012</u>	

LEGEND	
	LAND REQUIRED FOR ROAD PURPOSES.
	BOUNDARY TO BE SURVEYED.

METADATA	
GROUND SURVEY STANDARD:	
DATE OF CAPTURE:	
MAPPING SURVEY STANDARD:	
DATE OF CAPTURE:	
MAIN ROADS PROJECT ZONE: PCG 94	
HEIGHT DATUM:	

ROBERTSON DRIVE BUNBURY 6230
Telephone (08) 9724 5600 Fax (08) 9724 5656

FILE NUMBER: 18/3958

DESIGNED / DRAWN: A. SZELIGA 19/02/2019

VERIFIED: S. COUTTS 31/07/2019

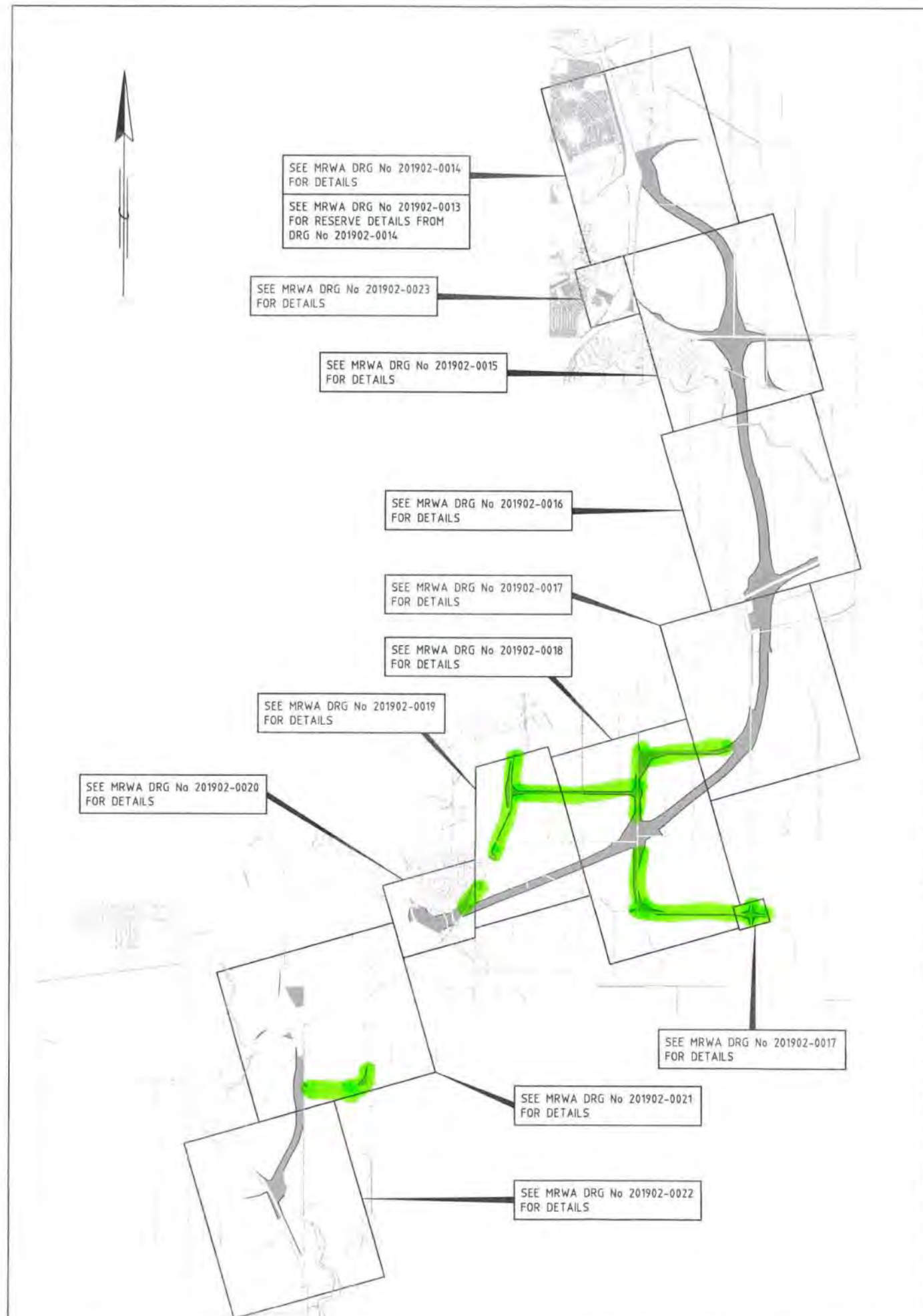
APPROVED: R. BARNESLEY 01/08/2019

BUNBURY OUTER RING ROAD
FORREST HWY TO SOUTH WESTERN HIGHWAY
NORTHERN SECTION
LAND DEALINGS PLAN
SHEET INDEX

LOCAL AUTHORITY (211) (208) (204) 206
MRWA DRAWING NUMBER
201902-0012-5

ITEM	DESCRIPTION	C/T	OWNERSHIP/MANAGEMENT ORDER/PRIMARY INTEREST HOLDER	REMARKS	AREA REQUIRED	DRAWING NUMBER
80	LOT 5	1974/423	M.J. HARRIS		9352m ²	201902-0067
81	LOT 6	1974/424	M.J. HARRIS		5153m ²	201902-0068
82	LOT 4	1441/329	B.J., M.R., M.B. & P.S. GELMI	D553664 *H510366 (ALINTA GAS NETWORKS PTY LTD)	3858m ²	201902-0045
83	RES 37358 LOT 90	LR3141/189	WATER CORPORATION	PURPOSE: F942617 (DRAINAGE), MANAGEMENT ORDER: L287147	350m ²	201902-0043

SCALES N.T.S. A 1



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3	RES 45576 LOT 5883	LR3112/895	SHIRE OF HARVEY	EASEMENT: J716728 (GAS CORPORATION) EASEMENT: J926410 (WATER CORPORATION)	1,9558 ha WHOLE	201902-0013
4	LOT 184	2503/685	S.A. BURROWS	EASEMENT: C793299 (ALINTA GAS NETWORKS PTY LTD) EASEMENT: G588305 (ELECTRICITY CORPORATION) MORTGAGE: N795274	19,3369 ha	201902-0024
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17	UCL				1920m ²	201902-0016
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30	LOT 51	2719/379	BRISTLE HOLDINGS LTD		8,1666 ha	201902-0049
31	LOT 19	1273/524	WILLOUGHBY GRAZING PTY LTD		5,8626 ha	201902-0050
32	LOT 20	1273/524	WILLOUGHBY GRAZING PTY LTD		8,1010 ha	201902-0050
33	LOT 21	1253/429	B.A. DEPIAZZI	CAVEAT: M313072	8,5394 ha	201902-0051
34	LOT 22	1348/544	B.A. DEPIAZZI	CAVEAT: M164713 & M313074	17,8825 ha	201902-0051
35	LOT 23	23/376A	BRISTLE HOLDINGS PTY LTD	EASEMENT: H172784 (ELECTRICITY CORPORATION)	2437m ²	201902-0052
36	LOT 10	1741/773	R.C. BARBETTI PTY LTD	MORTGAGE: H642794	5,7805 ha	201902-0053
37	LOT 311	1363/266	G.K. SMITH	MORTGAGE: M333192	3,5176 ha	201902-0054
38	LOT 7	1030/73	R.C. BARBETTI PTY LTD	EASEMENT: H613573 (WESTERN POWER CORPORATION) MORTGAGE: M711641	5,9204 ha	201902-0055
39	LOT 35	1030/73	R.C. BARBETTI PTY LTD	EASEMENT: H613573 (WESTERN POWER CORPORATION) MORTGAGE: M711641	9887m ²	201902-0055
40	LOT 63	1631/812	A.R. & S.A. GRAHAM	EASEMENT: D492699 +H510366 (ALINTAGAS NETWORKS PTY LTD) EASEMENT: J143499 (WESTERN POWER CORPORATION)	4,8223 ha	201902-0056
41	LOT 8	631/194A	GEMHURST PTY LTD		10,2291 ha	201902-0058
42	LOT 4	1542/497	K.G. GARDNER & K.R. DILLEY	EASEMENT: I507204 (WESTERN POWER CORPORATION)	8,4529 ha	201902-0060
43	RES 46973 LOT 99	LR3188/241	STATE OF WESTERN AUSTRALIA	PURPOSE: H387205 (DRAIN RESERVE)	1870m ²	201902-0057
44	LOT 13	718/187	K.G. TYRRELL	MORTGAGE: M218612	4,368m ²	201902-0059
45	LOT 20	1949/873	A.L. TYRRELL	EASEMENT: F020483	5174m ²	201902-0064
46	LOT 200	2569/413	M.A. GIGLIA	EASEMENT: I965164 (WESTERN POWER CORPORATION) MEMORIAL: I865688	5925m ²	201902-0065
47	LOT 3	473/11A	J.A. HARRIS		1,0120 ha	201902-0066
48	LOT 221	1362/94	M.B. GELMI		WHOLE (4847m ²)	201902-0061
49	LOT 3	1348/354	M.B. GELMI	EASEMENT: I541607 (WESTERN POWER CORPORATION)	3,1737 ha	201902-0061
50	LOT 5	1441/330	B.J. M.R. M.B. & P.S. GELMI	EASEMENT: O553664 +H510366 (ALINTAGAS NETWORKS PTY LTD)	1,0438 ha	201902-0062
51	LOT 608	1396/799	R.M. TELNI	EASEMENT: C772825 +H510366 (ALINTAGAS NETWORKS PTY LTD)	7,8414 ha	201902-0063
52	LOT 41	2746/240	COTTON HOLDINGS PTY LTD	MORTGAGE: I810473 NOTIFICATION: L200939	337m ²	201902-0069
53	LOT 4	1662/873	R. & A.C. MORGAN	EASEMENT: O347735 +H510366 (ALINTAGAS NETWORKS PTY LTD) MORTGAGE: G933579	5873m ²	201902-0070
54	LOT 5	2850/117	R.C. TURNOR	EASEMENT: D421123 +H510366 (ALINTAGAS NETWORKS PTY LTD) MORTGAGE: I539100	1,0020 ha	201902-0071
55	LOT 52	2746/241	COMMISSIONER OF MAIN ROADS	EASEMENT: C755727 +H510366 (ALINTAGAS NETWORKS PTY LTD) NOTIFICATION: L280939	7267m ²	201902-0082
56	LOT 46	2746/243	COMMISSIONER OF MAIN ROADS		3,5235 ha	201902-0082
57	RES 35582 LOT 701	LR3145/986	SHIRE OF DARDANUP	PURPOSE: N045749 (PUBLIC RECREATION) MANAGEMENT ORDER: N045750 EASEMENT: E054789 (H510366) (ALINTAGAS NETWORKS PTY LTD)	1,0698 ha	201902-0074
58	LOT 45	2746/242	COTTON HOLDINGS PTY LTD	MORTGAGE: I810473 NOTIFICATION: L200939	295m ²	201902-0075
59	LOT 50	1588/16	STATE OF WESTERN AUSTRALIA		257m ²	201902-0076
60	LOT 401	2812/358	WA PLANNING COMMISSION		1,0722 ha	201902-0077
61	LOT 593	2832/942	PUBLIC TRANSPORT AUTHORITY OF WA		1,3322 ha	201902-0078
62	LOT 521	1445/779	COMMISSIONER OF MAIN ROADS		7,6913 ha	201902-0082
63	LOT 1	2891/573	TIGERPOINT PTY LTD, BUNBURY INDUSTRIAL PROPERTIES PTY LTD, GOLDBRIGHT PTY LTD	EASEMENT: G291954 (ELECTRICITY CORPORATION) EASEMENT: I458822 (WESTERN POWER CORPORATION)	5607m ²	201902-0081
64	LOT 1	1362/371	H.I.M. HYNES	EASEMENT: D492699 (H510366) (ALINTAGAS NETWORKS PTY LTD)	2919m ²	201902-0079
65	LOT 603	2944/266	HARRIS RD PTY LTD	EASEMENT: F810521 (ELECTRICITY CORPORATION) MORTGAGE: L732578	2,1058 ha	201902-0080
66	LOT 280	2812/365	CESURA PTY LTD	EASEMENT: I655096 (WESTERN POWER CORPORATION)	1,3590 ha	201902-0083
67	LOT 201	2812/366	COMMISSIONER OF MAIN ROADS	EASEMENT: D503044 (SHIRE OF DARDANUP) EASEMENT: I655096 (WESTERN POWER CORPORATION) TAKING ORDER: M271118	5,2613 ha WHOLE	201902-0084
68	LOT 500	2730/13	S.M. & G.A. BROOKES	EASEMENT: L193559 (ELECTRICITY NETWORKS CORPORATION) NOTIFICATION: L193538 MORTGAGE: L804957	531m ²	201902-0085
69	LOT 184	2875/278	COMMISSIONER OF MAIN ROADS	EASEMENT: C776841 (H510366) (ALINTAGAS NETWORKS PTY LTD) EASEMENT: I781781 (WESTERN POWER CORPORATION)	72,7971 ha	201902-0086
70	RES 31866 LOT 124	LR3163/580	CITY OF BUNBURY	PURPOSE: M201250 (PUBLIC RECREATION) EASEMENT: E054782 (H510366) (ALINTAGAS NETWORKS PTY LTD)	1,0458 ha	201902-0080
71	LOT 106	1088/563	S. MONKHOUSE	EASEMENT: I562081 (H510366) (WESTERN POWER CORPORATION)	9,4535 ha	201902-0087
72	LOT 18	1802/544	G.C. BEAUGLEHOLE	MORTGAGE: H425883	1,6380 ha	201902-0089
73	LOT 58	1353/372	WESTIM PTY LTD	EASEMENT: D492699 (H510366) (ALINTAGAS NETWORKS PTY LTD) EASEMENT: G948279 (ELECTRICITY CORPORATION)	6260m ²	201902-0073
74	LOT 1	1631/816	CUNNINGHAM PE PTY LTD	EASEMENT: H030660 (ELECTRICITY CORPORATION) MORTGAGE: N279318	1797m ²	201902-0072

AMENDMENTS		
NO.	DESCRIPTION	APPROVED & DATE
1	ITEMS 1, 3, 4, 51, 52 & 54 AREA CHANGED. ITEMS 74, 76 & 77 REMOVED. SHEET LAYOUT CHANGED. ITEM 77 ADDED.	S. COUTTS 19/08/2019
2	LAND REQUIREMENT BOUNDARY AND AREA FROM ITEM 81 LOT 881 CHANGED.	B. WALKER 10/09/2019
3	ITEMS 88 & 81 ADDED. ITEMS 4, 7, 12 & 18 LAND REQUIREMENT BOUNDARY & AREA CHANGED.	B. WALKER 10/09/2019
4	ITEM 82 ADDED. ITEMS 7, 8, 12, 41, 51, 49, 78, 88 & 81 LAND REQUIREMENT BOUNDARY & AREA CHANGED. ITEM 45 REMOVED.	S. COUTTS 05/11/2019
5	ITEMS 20, 21, 22, 25, 75 & 78 LAND REQUIREMENT BOUNDARY & AREA CHANGED.	M.B. GELMI 21/11/20

NOTES	
THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING <u>201902-0012</u>	

LEGEND	
	LAND REQUIRED FOR ROAD PURPOSES.
	BOUNDARY TO BE SURVEYED.

METADATA	
GROUND SURVEY STANDARD:	
DATE OF CAPTURE:	
MAPPING SURVEY STANDARD:	
DATE OF CAPTURE:	
MAIN ROADS PROJECT ZONE: PCG 94	
HEIGHT DATUM:	

mainroads
METROPOLITAN & SOUTHERN REGIONS DIRECTORATE
SOUTH WEST REGION

ROBERTSON DRIVE BUNBURY 6230
Telephone (08) 9724 5688 Fax (08) 9724 5656

FILE NUMBER: 18/3958
DESIGNED / DRAWN: A. SZELIGA 19/02/2019
VERIFIED: S. COUTTS 31/07/2019
APPROVED: R. BARNESLEY 01/08/2019

BUNBURY OUTER RING ROAD FORREST HWY TO SOUTH WESTERN HIGHWAY NORTHERN SECTION LAND DEALINGS PLAN SHEET INDEX	
LOCAL AUTHORITY (211) (208) (204) (204)	MRWA DRAWING NUMBER
201902-0012	

ITEM	DESCRIPTION	C/T	OWNERSHIP/MANAGEMENT ORDER/PRIMARY INTEREST HOLDER	REMARKS	AREA REQUIRED	DRAWING NUMBER
86	LOT 5	1974/423	M.J. HARRIS		9352m ²	201902-0067
87	LOT 6	1974/424	M.J. HARRIS		5153m ²	201902-0068
87	LOT 4	1441/329	B.J. M.R. M.B. & P.S. GELMI	O553664 +H510366 (ALINTAGAS NETWORKS PTY LTD)	3858m ²	201902-0045
83	RES 37358 LOT 90	LR3161/189	WATER CORPORATION	PURPOSE: F942617 (DRAINAGE), MANAGEMENT ORDER: L287147	359m ²	201902-0043

BOALES N.T.S. A 1

MATCHLINE JOINS MRWA DRG 201902-0015

MATCHLINE JOINS MRWA DRG 201902-0017



AMENDMENTS		
No.	DESCRIPTION	APPROVED & DATE
1	LOTS 167 & 424 LAND REQUIREMENT BOUNDARY & AREA CHANGED.	S. COUTTS 5/11/2019
2	LOTS 70, 72 & 73 LAND REQUIREMENT BOUNDARY & AREA CHANGED.	M. SHELTON 21/1/20

NOTES


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- S.L.K. IS A M.R.W.A. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY.

LEGEND

- LAND REQUIRED FOR ROAD PURPOSES.
- BOUNDARY TO BE SURVEYED.

METADATA

GROUND SURVEY STANDARD:
 DATE OF CAPTURE:
 MAPPING SURVEY STANDARD:
 DATE OF CAPTURE:
 MAIN ROADS PROJECT ZONE: PCG 94
 HEIGHT DATUM:



METROPOLITAN & SOUTHERN REGIONS DIRECTORATE
 SOUTH WEST REGION
 ROBERTSON DRIVE BUNBURY 6230
 Telephone (08) 9724 5600 Fax (08) 9724 5656

FILE NUMBER	18/3958
DESIGNED / DRAWN	A. SZELIGA 19/02/2019
VERIFIED	S. COUTTS 31/07/2019
APPROVED	R. BARNESLEY 01/08/2019

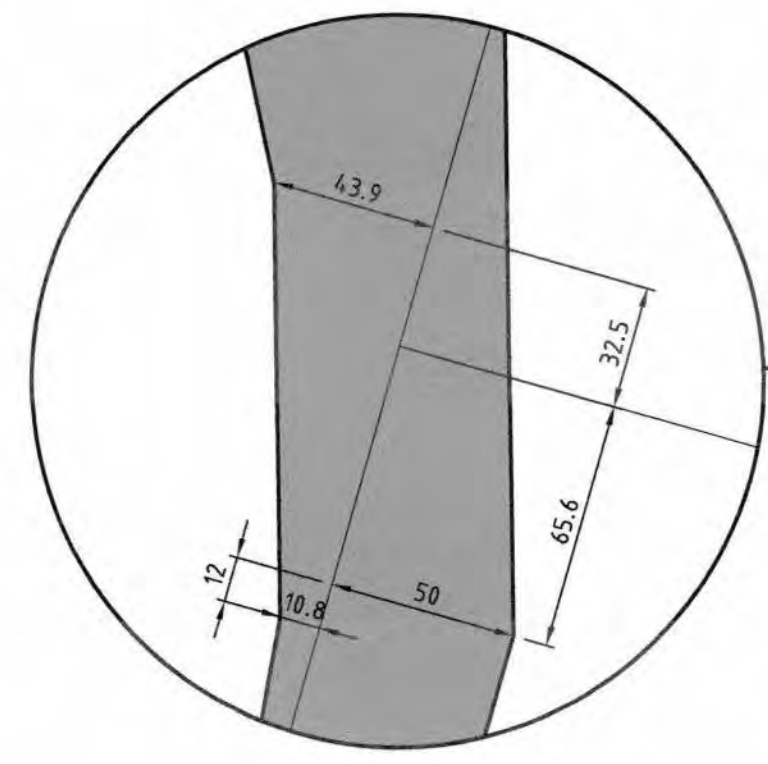
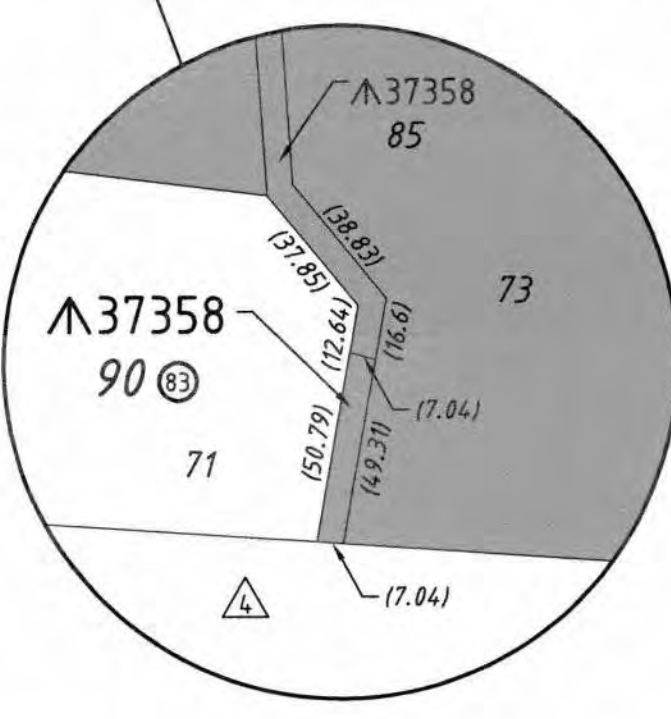
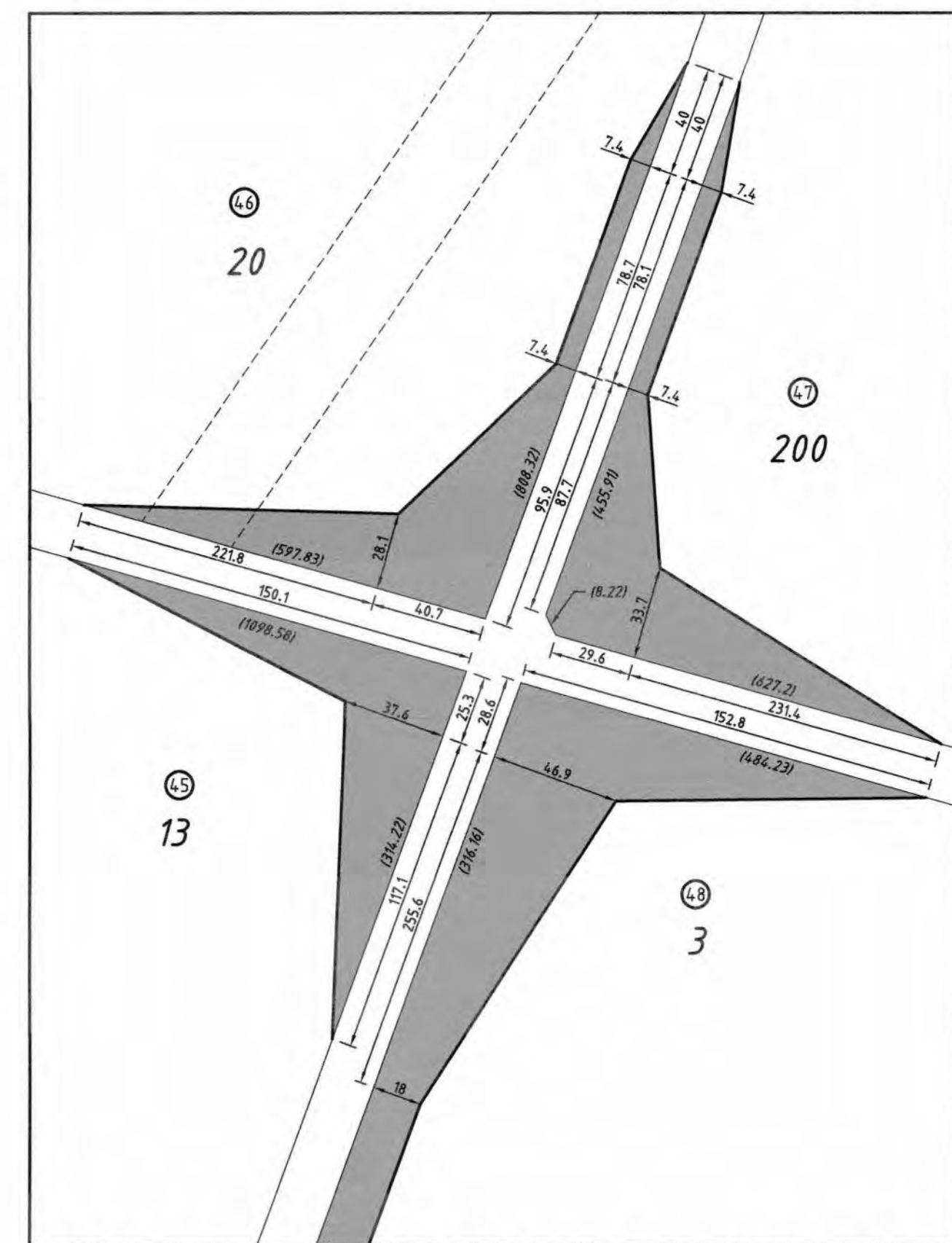
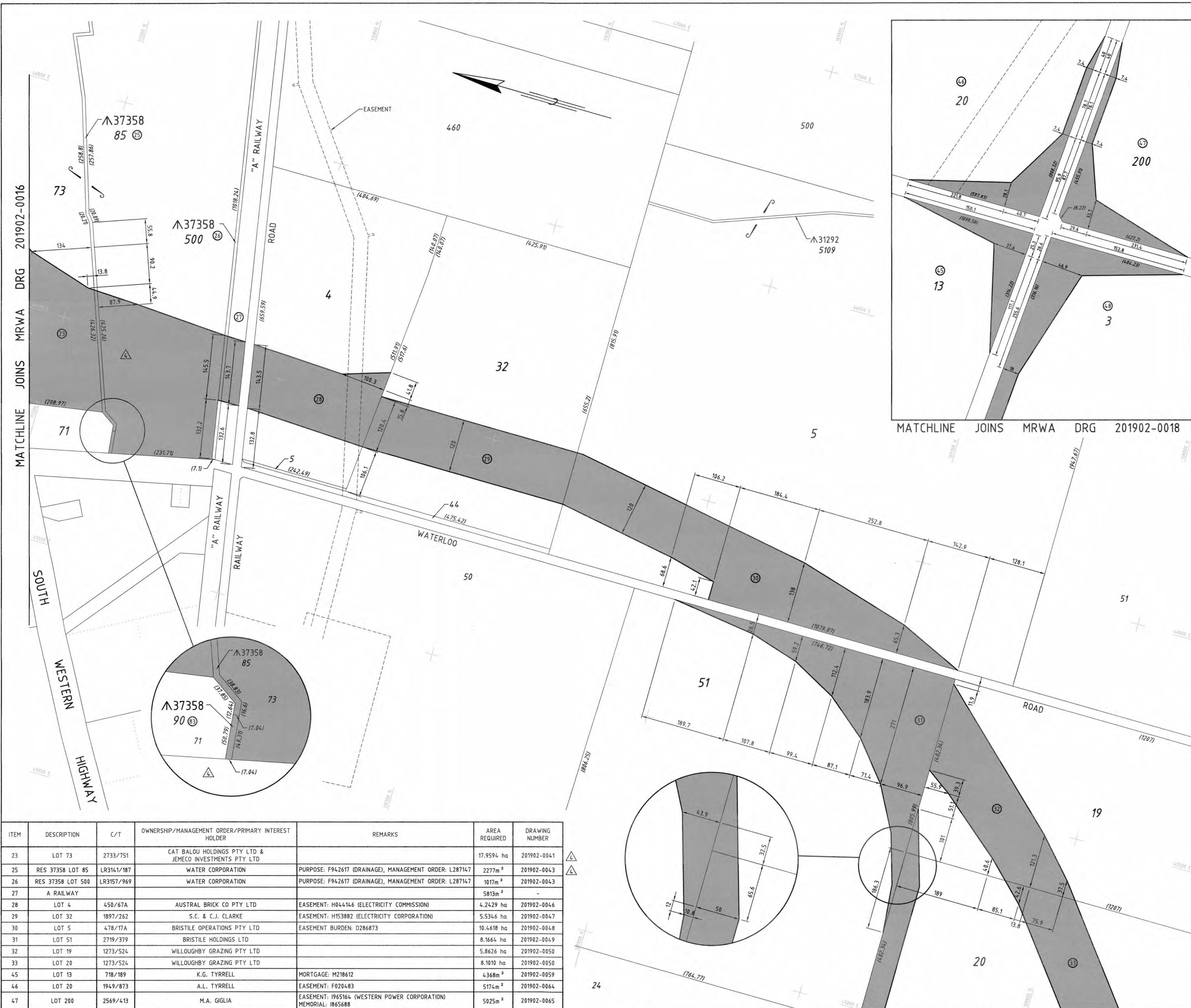
ITEM	DESCRIPTION	C/T	OWNERSHIP/MANAGEMENT ORDER/PRIMARY INTEREST HOLDER	REMARKS	AREA REQUIRED	DRAWING NUMBER
13	LOT 121	1578/708	CRYSTAL RIVER INVESTMENTS PTY LTD	MORTGAGE: K851314	7.2079 ha	201902-0033
17	UCL				1920m ²	-
18	LOT 424	1364/888	J.M. GELMI	EASEMENT BENEFIT: H911316	9.7459 ha	201902-0036
19	LOT 167	956/85	P.J. BARBETTI PTY LTD	MORTGAGE: B764680	14.4712 ha	201902-0037
20	LOT 70	2733/754	GOVEST 337 PTY LTD		11.6978 ha	201902-0038
21	LOT 72	2750/210	P.M.V. BUTLER		6.1997 ha	201902-0039
23	LOT 73	2733/751	CAT BALOU HOLDINGS PTY LTD & JEMECO INVESTMENTS PTY LTD		17.9594 ha	201902-0041
24	LOT 71	2733/753	R.D. TYRRELL	MORTGAGE: M985989	978m ²	201902-0042

THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING

BUNBURY OUTER RING ROAD
 FORREST HWY TO SOUTH WESTERN HIGHWAY
 NORTHERN SECTION
LAND DEALINGS PLAN
 SHEET 4 OF 10

LOCAL AUTHORITY (211) SHIRE OF HARVEY
 MRWA DRAWING NUMBER
201902-0016-2

SCALES 1:4000 0 40m 80 120 160 200 240 280 320 360 400 440 480 520 560 600
 A 1



ITEM	DESCRIPTION	C/T	OWNERSHIP/MANAGEMENT ORDER/PRIMARY INTEREST HOLDER	REMARKS	AREA REQUIRED	DRAWING NUMBER
23	LOT 73	2733/751	CAT BALOU HOLDINGS PTY LTD & JEMECO INVESTMENTS PTY LTD		17,959.4 ha	201902-0041
25	RES 37358 LOT 85	LR3141/187	WATER CORPORATION	PURPOSE: F942617 (DRAINAGE), MANAGEMENT ORDER: L287147	2277m ²	201902-0043
26	RES 37358 LOT 500	LR3157/969	WATER CORPORATION	PURPOSE: F942617 (DRAINAGE), MANAGEMENT ORDER: L287147	1017m ²	201902-0043
27	A RAILWAY				5813m ²	-
28	LOT 4	450/67A	AUSTRAL BRICK CO PTY LTD	EASEMENT: H044146 (ELECTRICITY COMMISSION)	4,242.9 ha	201902-0046
29	LOT 32	1897/262	S.C. & C.J. CLARKE	EASEMENT: H153882 (ELECTRICITY CORPORATION)	5,534.6 ha	201902-0047
30	LOT 5	478/17A	BRISTLE OPERATIONS PTY LTD	EASEMENT BURDEN: D286873	10,461.8 ha	201902-0048
31	LOT 51	2719/379	BRISTLE HOLDINGS LTD		8,166.4 ha	201902-0049
32	LOT 19	1273/524	WILLOUGHBY GRAZING PTY LTD		5,862.6 ha	201902-0050
33	LOT 20	1273/524	WILLOUGHBY GRAZING PTY LTD		8,101.0 ha	201902-0050
45	LOT 13	718/189	K.G. TYRRELL	MORTGAGE: M218612	4,368m ²	201902-0059
46	LOT 20	1949/873	A.L. TYRRELL	EASEMENT: F020483	5174m ²	201902-0064
47	LOT 200	2569/413	M.A. GIGLIA	EASEMENT: I965164 (WESTERN POWER CORPORATION) MEMORIAL: I865688	5025m ²	201902-0065
48	LOT 3	473/11A	J.A. HARRIS		1,012.0 ha	201902-0066
83	RES 37358 LOT 90	LR3141/189	WATER CORPORATION	PURPOSE: F942617 (DRAINAGE), MANAGEMENT ORDER: L287147	350m ²	201902-0043

No.	DESCRIPTION	APPROVED & DATE
1	ITEMS 25 & 26 ADDED TO TABLE.	S. COUTTS 19/08/2019
2	ITEM 48, LOT 3 LAND REQUIREMENT BOUNDARY & AREA CHANGED.	B. WALKER 12/09/2019
3	LOT 3 LAND REQUIREMENT BOUNDARY & AREA CHANGED.	S. COUTTS 5/11/2019
4	LOT 73 & RES 37358 LOT 85 LAND REQUIREMENT BOUNDARY & AREA CHANGED. LAND REQUIRED FROM RES 37358 LOT 90.	M. GIGLIA 22/11/20

NOTES

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- S.L.K. IS A M.R.W.A. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY.

THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING *M. GIGLIA*

LEGEND

- LAND REQUIRED FOR ROAD PURPOSES.
- BOUNDARY TO BE SURVEYED.

METADATA

GROUND SURVEY STANDARD:
 DATE OF CAPTURE:
 MAPPING SURVEY STANDARD:
 DATE OF CAPTURE:
 MAIN ROADS PROJECT ZONE: PCG 94
 HEIGHT DATUM:

METROPOLITAN & SOUTHERN REGIONS DIRECTORATE
 SOUTH WEST REGION
 ROBERTSON DRIVE BUNBURY 6230
 Telephone (08) 9724 5600 Fax (08) 9724 5656

FILE NUMBER 18/3958
 DESIGNED / DRAWN A. SZELIGA 19/02/2019
 VERIFIED S. COUTTS 31/07/2019
 APPROVED R. BARNESLEY 01/08/2019

BUNBURY OUTER RING ROAD
 FORREST HWY TO SOUTH WESTERN HIGHWAY
 NORTHERN SECTION
LAND DEALINGS PLAN
 SHEET 5 OF 10

LOCAL AUTHORITY (211) SHIRE OF HARVEY
 MRWA DRAWING NUMBER
201902-0017-4

SCALES 1:4000 0 40m 80 120 160 200 240 280 320 360 400 440 480 520 560 600
 1:2000 0 20m 40 60 80 100 120 140 160 180 200 220 240 260 280 300
 Page 7

ITEM	DESCRIPTION	C/T	OWNERSHIP/MANAGEMENT ORDER/PRIMARY INTEREST HOLDER	REMARKS	AREA REQUIRED	DRAWING NUMBER
33	LOT 20	1273/524	WILLOUGHBY GRAZING PTY LTD		8.1010 ha	201902-0050
34	LOT 21	1253/429	B.A. DEPIAZZI	CAVEAT: M313072	8.5394 ha	201902-0051
35	LOT 22	1348/544	B.A. DEPIAZZI	CAVEAT: M164713 & M313074	17.6825 ha	201902-0051
36	LOT 23	23/376A	BRISTLE HOLDINGS PTY LTD	EASEMENT: H172784 (ELECTRICITY CORPORATION)	24.37m ²	201902-0052
37	LOT 10	1741/773	R.C. BARBETTI PTY LTD	MORTGAGE: H642794	5.7805 ha	201902-0053
38	LOT 311	1363/266	G.K. SMITH	MORTGAGE: M333192	3.5176 ha	201902-0054
39	LOT 7	1030/73	R.C. BARBETTI PTY LTD	EASEMENT: I613573 (WESTERN POWER CORPORATION) MORTGAGE: M711441	5.9204 ha	201902-0055
40	LOT 35	1030/73	R.C. BARBETTI PTY LTD	EASEMENT: I613573 (WESTERN POWER CORPORATION) MORTGAGE: M711441	9887m ²	201902-0055
41	LOT 63	1631/812	A.R. & S.A. GRAHAM	EASEMENT: D492699 (H510366) (ALINTAGAS NETWORKS PTY LTD) EASEMENT: J163499 (WESTERN POWER CORPORATION)	4.8223 ha	201902-0056
42	LOT 8	631/194A	GEMHURST PTY LTD		10.2291 ha	201902-0058
43	LOT 4	1542/497	K.G. GARDNER & K.R. DILLEY	EASEMENT: I507204 (WESTERN POWER CORPORATION)	8.4529 ha	201902-0060
44	RES 46073 LOT 99	LR3108/241	STATE OF WESTERN AUSTRALIA	PURPOSE: H387205 (DRAIN RESERVE)	1870m ²	201902-0057
48	LOT 3	473/11A	J.A. HARRIS		1.0120 ha	201902-0066
80	LOT 5	1974/423	M.J. HARRIS		9352m ²	201902-0067
81	LOT 6	1974/424	M.J. HARRIS		5153m ²	201902-0068
83	LOT 1	2020/207	R.C. & C.D. BARBETTI	EASEMENT: STATE ENERGY COMMISSION OF WA	4.011m ²	201902-0090



No.	DESCRIPTION	APPROVED & DATE
1	AMENDMENTS	
3	LOT 63 LAND REQUIREMENT BOUNDARY AND AREA CHANGED.	
2	TITLE BLOCK UPDATED, LOTS 3 & 1 ADDED, LOTS 5 & 6 LAND REQUIREMENT BOUNDARY AND AREA CHANGED.	
1	LOTS 5 & 6 ADDED, LOT 8 LAND REQUIREMENT BOUNDARY & AREA CHANGED.	

LEGEND
LAND REQUIRED FOR ROAD PURPOSES.
BOUNDARY TO BE SURVEYED.

NOTES
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2. S.L.K. IS A M.R.W.A. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY.

METADATA
GROUND SURVEY STANDARD:
DATE OF CAPTURE:
MAPPING SURVEY STANDARD:
DATE OF CAPTURE:
MAIN ROADS PROJECT ZONE: PCG 94
HEIGHT DATUM:

ROBERTSON DRIVE
BUNBURY 6230
Telephone (08) 9724 5600

METROPOLITAN & SOUTHERN REGIONS DIRECTORATE
SOUTH WEST REGION
BUNBURY 6230
Fax (08) 9724 5656

FILE NUMBER
18/3958

DRAWN
A. SZELIGA 19/02/2019

VERIFIED
S. COUTTS 03/07/2019

APPROVED
R. BARNESLEY 01/08/2019

THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING

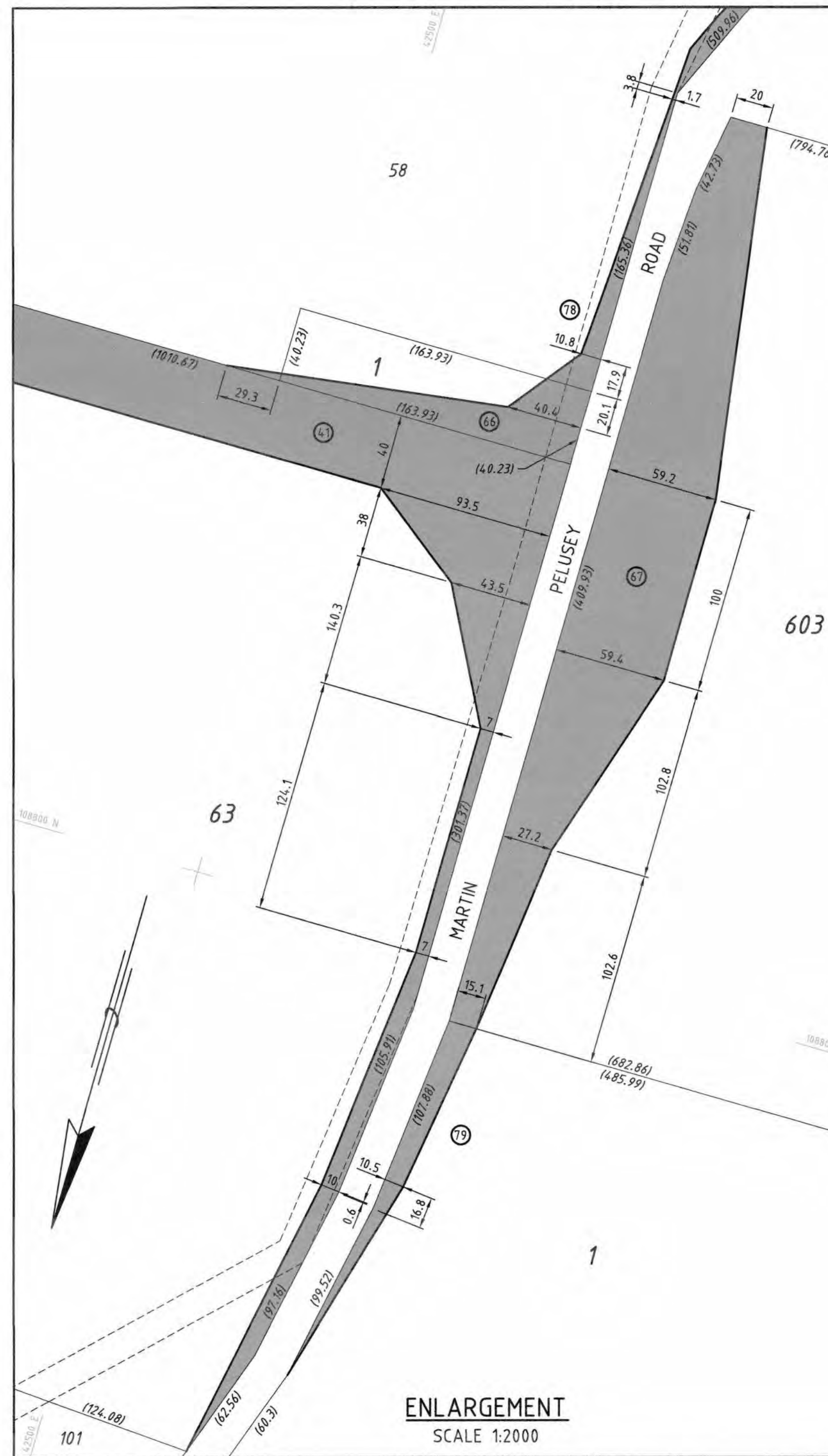
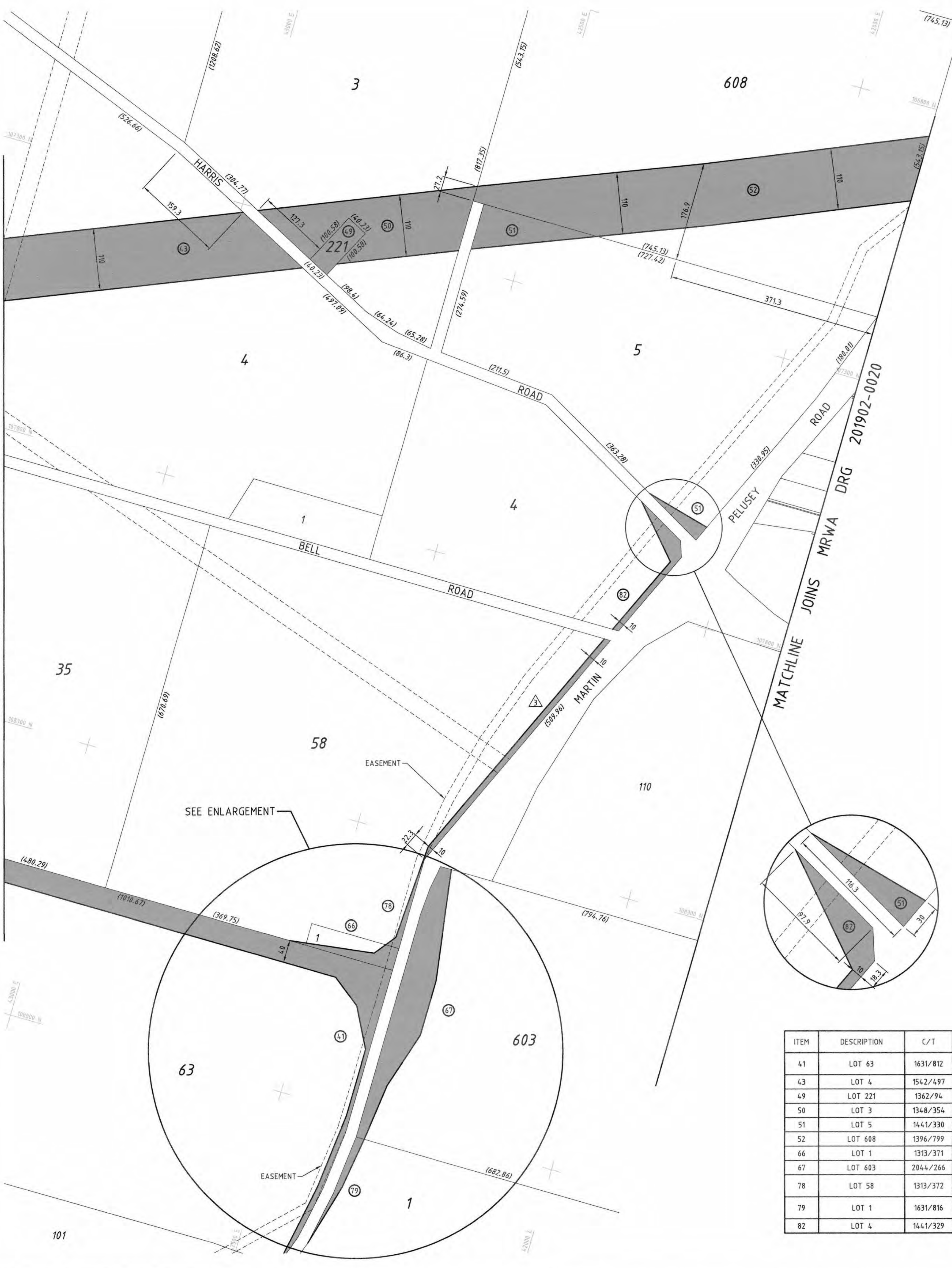
BUNBURY OUTER RING ROAD H058

FORREST HIGHWAY TO SOUTH WESTERN HIGHWAY
NORTHERN SECTION
LAND DEALINGS PLAN
SHEET 6 OF 10

LOCAL AUTHORITY (211) SHIRE OF HARVEY
MRWA DRAWING NUMBER
201902-0018-3

SCALES 1:4000 0 40m 80 120 160 200 240 280 320 360 400 440 480 520 560 600

MATCHLINE JOINS MRWA DRG 201902-0018



ITEM	DESCRIPTION	C/T	OWNERSHIP/MANAGEMENT ORDER/PRIMARY INTEREST HOLDER	REMARKS	AREA REQUIRED	DRAWING NUMBER
41	LOT 63	1631/812	A.R. & S.A. GRAHAM	EASEMENT: D492699 (H510366) (ALINTAGAS NETWORKS PTY LTD) EASEMENT: J143499 (WESTERN POWER CORPORATION)	4.8223 ha	201902-0056
43	LOT 4	1542/497	K.G. GARDNER & K.R. DILLEY	EASEMENT: I507204 (WESTERN POWER CORPORATION)	8.4529 ha	201902-0060
49	LOT 221	1362/94	M.B. GELMI		WHOLE (4047m ²)	201902-0061
50	LOT 3	1348/354	M.B. GELMI	EASEMENT: I541407 (WESTERN POWER CORPORATION)	3.1737 ha	201902-0061
51	LOT 5	1441/330	B.J., M.R., M.B. & P.S. GELMI	EASEMENT: D553664 *H510366 (ALINTA GAS NETWORKS PTY LTD)	1.0438 ha	201902-0062
52	LOT 608	1396/799	R.M. TELINI	EASEMENT: C772825 *H510366 (ALINTA GAS NETWORKS PTY LTD)	7.8414 ha	201902-0063
66	LOT 1	1313/371	H.H.M. HYNES	EASEMENT: D492699 (H510366) (ALINTAGAS NETWORKS PTY LTD)	2919m ²	201902-0079
67	LOT 603	2044/266	HARRIS RD PTY LTD	EASEMENT: F810521 (ELECTRICITY CORPORATION) MORTGAGE: L732578	2.1058 ha	201902-0080
78	LOT 58	1313/372	WESTIM PTY LTD	EASEMENT: D492699 (H510366) (ALINTAGAS NETWORKS PTY LTD) EASEMENT: G968279 (ELECTRICITY CORPORATION)	6260m ²	201902-0073
79	LOT 1	1631/816	CUNNINGHAM PE PARK PTY LTD	EASEMENT: H030660 (ELECTRICITY CORPORATION) MORTGAGE: N279318	1707m ²	201902-0072
82	LOT 4	1441/329	B.J., M.R., M.B. & P.S. GELMI	EASEMENT: D553664 *H510366 (ALINTA GAS NETWORKS PTY LTD)	3858m ²	201902-0045

AMENDMENTS		
No.	DESCRIPTION	APPROVED & DATE
1	ITEM 79 LOT 1 ADDED. ITEMS 51 & 52 LAND REQUIREMENT BOUNDARY & AREA CHANGED.	S. COUTTS 19/08/2019
2	ITEM 82 ADDED. LOTS 5, 58 & 43 LAND REQUIREMENT BOUNDARY & AREA CHANGED. VARIOUS DIMENSIONS CHANGED.	S. COUTTS 15/09/2019
3	ITEM 78 LAND REQUIREMENT BOUNDARY & AREA CHANGED.	<i>[Signature]</i> 21/1/20

NOTES

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- S.L.K. IS A M.R.W.A. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY.

LEGEND

- LAND REQUIRED FOR ROAD PURPOSES.
- BOUNDARY TO BE SURVEYED.

METADATA

GROUND SURVEY STANDARD:
DATE OF CAPTURE:
MAPPING SURVEY STANDARD:
DATE OF CAPTURE:
MAIN ROADS PROJECT ZONE: PCG 94
HEIGHT DATUM:

METROPOLITAN & SOUTHERN REGIONS DIRECTORATE
SOUTH WEST REGION

ROBERTSON DRIVE BUNBURY 6230
Telephone (08) 9724 5600 Fax (08) 9724 5656

FILE NUMBER: 18/3958
DESIGNED / DRAWN: A. SZELIGA 19/02/2019
VERIFIED: S. COUTTS 31/07/2019
APPROVED: R. BARNESLEY 01/08/2019

BUNBURY OUTER RING ROAD
FORREST HWY TO SOUTH WESTERN HIGHWAY
NORTHERN SECTION
LAND DEALINGS PLAN
SHEET 7 OF 10

LOCAL AUTHORITY (211) SHIRE OF HARVEY
MRWA DRAWING NUMBER
201902-0019-3

THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING *[Signature]*

1:4000 0 40m 80 120 160 200 240 280 320 360 400 440 480 520 560 600 640 680 720 760 800 840 880 920 960 1000

No.	DESCRIPTION	APPROVED & DATE
1	LOT 4 ITEM 54 LAND REQUIREMENT BOUNDARY & AREA CHANGED.	S. COUTTS 14/08/2019
2	LOT 601 ITEM 61 LAND REQUIREMENT BOUNDARY & AREA CHANGED.	10/9/2019

NOTES

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LEGEND

- LAND REQUIRED FOR ROAD PURPOSES.
- BOUNDARY TO BE SURVEYED.

METADATA

GROUND SURVEY STANDARD:
 DATE OF CAPTURE:
 MAPPING SURVEY STANDARD:
 DATE OF CAPTURE:
 MAIN ROADS PROJECT ZONE: PCG 94
 HEIGHT DATUM:

METROPOLITAN & SOUTHERN REGIONS DIRECTORATE
 SOUTH WEST REGION
 ROBERTSON DRIVE BUNBURY 6230
 Telephone (08) 9724 5600 Fax (08) 9724 5656

FILE NUMBER 18/3958
 DESIGNED / DRAWN A. SZELIGA 19/02/2019
 VERIFIED S. COUTTS 31/07/2019
 APPROVED R. BARNESLEY 01/08/2019

BUNBURY OUTER RING ROAD
 FORREST HWY TO SOUTH WESTERN HIGHWAY
 NORTHERN SECTION
LAND DEALINGS PLAN
 SHEET 8 OF 10

LOCAL AUTHORITY (211) SHIRE OF HARVEY
 MRWA DRAWING NUMBER

201902-0020-2



ITEM	DESCRIPTION	C/T	OWNERSHIP/MANAGEMENT ORDER/PRIMARY INTEREST HOLDER	REMARKS	AREA REQUIRED	DRAWING NUMBER
53	LOT 41	2746/240	COTTON HOLDINGS PTY LTD	MORTGAGE: I810473 NOTIFICATION: L200939	337m ²	201902-0069
54	LOT 4	1662/873	R. & A.C. MORGAN	EASEMENT: D307735 #H510366 (ALINTAGAS NETWORKS PTY LTD) MORTGAGE: G933579	5073m ²	201902-0070
55	LOT 5	2050/117	R.C. TURNOR	EASEMENT: D421123 #H510366 (ALINTAGAS NETWORKS PTY LTD) MORTGAGE: I539000	1.0020 ha	201902-0071
56	LOT 42	2746/241	COMMISSIONER OF MAIN ROADS	EASEMENT: C755727 #H510366 (ALINTAGAS NETWORKS PTY LTD) NOTIFICATION: L200939	7267m ²	201902-0082
57	LOT 46	2746/243	COMMISSIONER OF MAIN ROADS		3.5235 ha (WHOLE)	201902-0082
58	RES 35582 LOT 701	LR3165/906	SHIRE OF DARDANUP	PURPOSE: N045749 (PUBLIC RECREATION) MANAGEMENT ORDER: N045750 EASEMENT: E054709 (H510366) (ALINTAGAS NETWORKS PTY LTD)	1.0698 ha	201902-0074
59	LOT 45	2746/242	COTTON HOLDINGS PTY LTD	MORTGAGE: I810473 NOTIFICATION: L200939	295m ²	201902-0075
60	LOT 50	1580/16	STATE OF WESTERN AUSTRALIA		257m ²	201902-0076
61	LOT 601	2812/350	WA PLANNING COMMISSION		1.0722 ha	201902-0077
62	LOT 593	2832/942	PUBLIC TRANSPORT AUTHORITY OF WA		1.3322 ha	201902-0078
63	LOT 521	1449/779	COMMISSIONER OF MAIN ROADS		7.6913 ha	201902-0082
64	LOT 1	2891/573	TIGERPOINT PTY LTD, BUNBURY INDUSTRIAL PROPERTIES PTY LTD, GOLDBRIGHT PTY LTD	EASEMENT: G291954 (ELECTRICITY CORPORATION) EASEMENT: I458822 (WESTERN POWER CORPORATION)	5607m ²	201902-0081
65	LOT 600	LR3023-927	COMMISSIONER OF MAIN ROADS		4.869m ²	201902-0082

THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING

MATCHLINE JOINS MRWA DRG 201902-0021
 MATCHLINE JOINS MRWA DRG 201902-0019
 SCALES 1:2000 0 20m 40 60 80 100 120 140 160 180 200 220 240 260 280 300
 A 1

MATCHLINE JOINS MRWA DRG 201902-0020



AMENDMENTS		
No.	DESCRIPTION	APPROVED & DATE

NOTES

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LEGEND

- LAND REQUIRED FOR ROAD PURPOSES.
- BOUNDARY TO BE SURVEYED.

METADATA

GROUND SURVEY STANDARD:
 DATE OF CAPTURE:
 MAPPING SURVEY STANDARD:
 DATE OF CAPTURE:
 MAIN ROADS PROJECT ZONE: PCG 94
 HEIGHT DATUM:

METROPOLITAN & SOUTHERN REGIONS DIRECTORATE
 SOUTH WEST REGION
 ROBERTSON DRIVE BUNBURY 6230
 Telephone (08) 9724 5600 Fax (08) 9724 5656

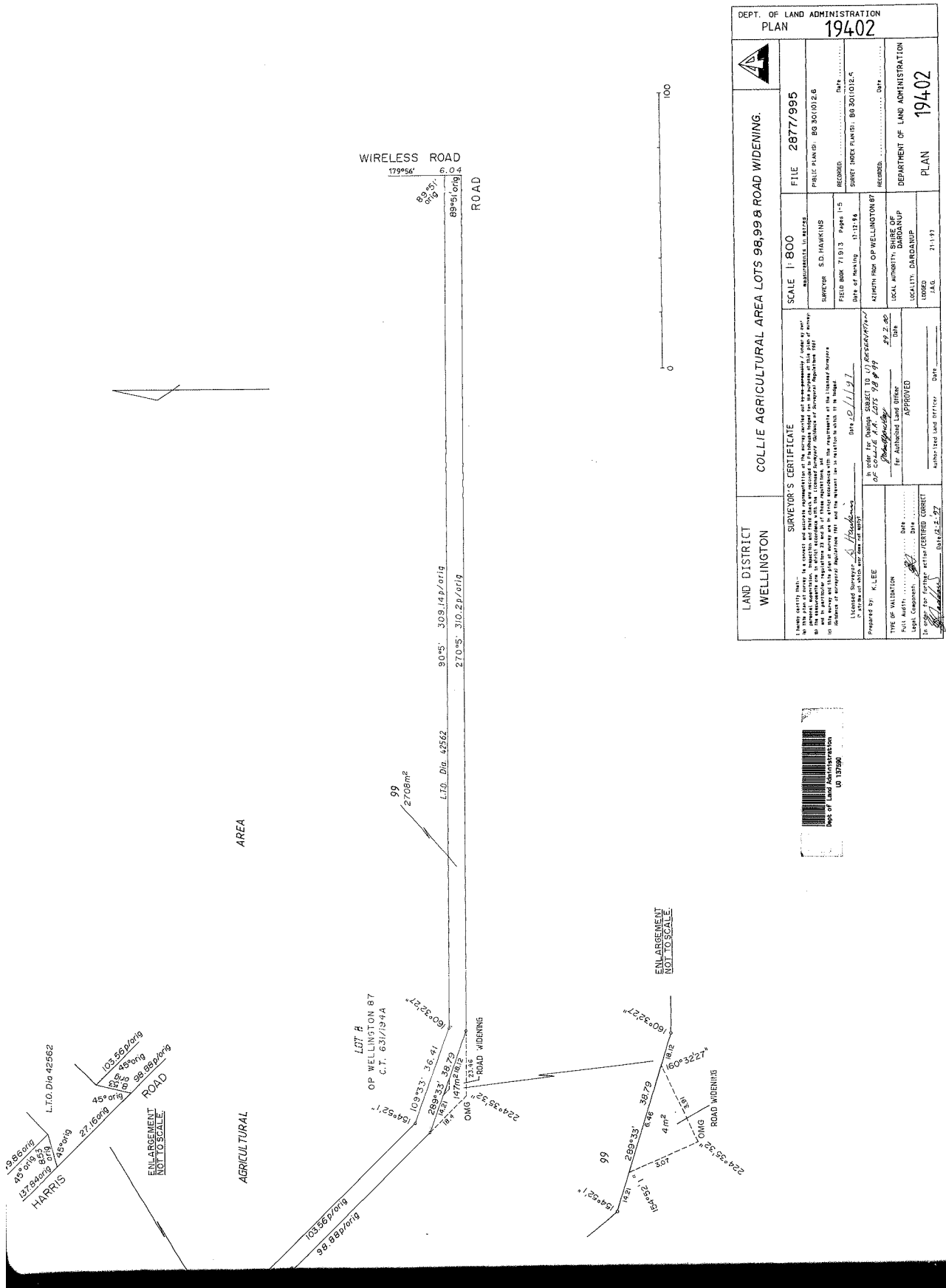
FILE NUMBER	18/3958
DESIGNED / DRAWN	A. SZELIGA 19/02/2019
VERIFIED	<i>[Signature]</i> 31/7/19
APPROVED	<i>[Signature]</i> 1/08/19


ITEM	DESCRIPTION	C/T	OWNERSHIP/MANAGEMENT ORDER/PRIMARY INTEREST HOLDER	REMARKS	AREA REQUIRED	DRAWING NUMBER
68	LOT 200	2812/365	CESURA PTY LTD	EASEMENT: I655096 (WESTERN POWER CORPORATION)	1.3590 ha	201902-0083
69	LOT 201	2812/366	COMMISSIONER OF MAIN ROADS	EASEMENT: D503044 (SHIRE OF DARDANUP) EASEMENT: I655096 (WESTERN POWER CORPORATION) TAKING ORDER: M271118	(WHOLE) 5.2613 ha	201902-0084
70	LOT 500	2730/13	S.M. & G.A. BROOKES	EASEMENT: L103559 (ELECTRICITY NETWORKS CORPORATION) NOTIFICATION: L103538 MORTGAGE: L804957	531m ²	201902-0085
71	LOT 104	2875/278	COMMISSIONER OF MAIN ROADS	EASEMENT: C776841 (HS10366) (ALINTAGAS NETWORKS PTY LTD) EASEMENT: I781781 (WESTERN POWER CORPORATION)	22.7971 ha	201902-0086

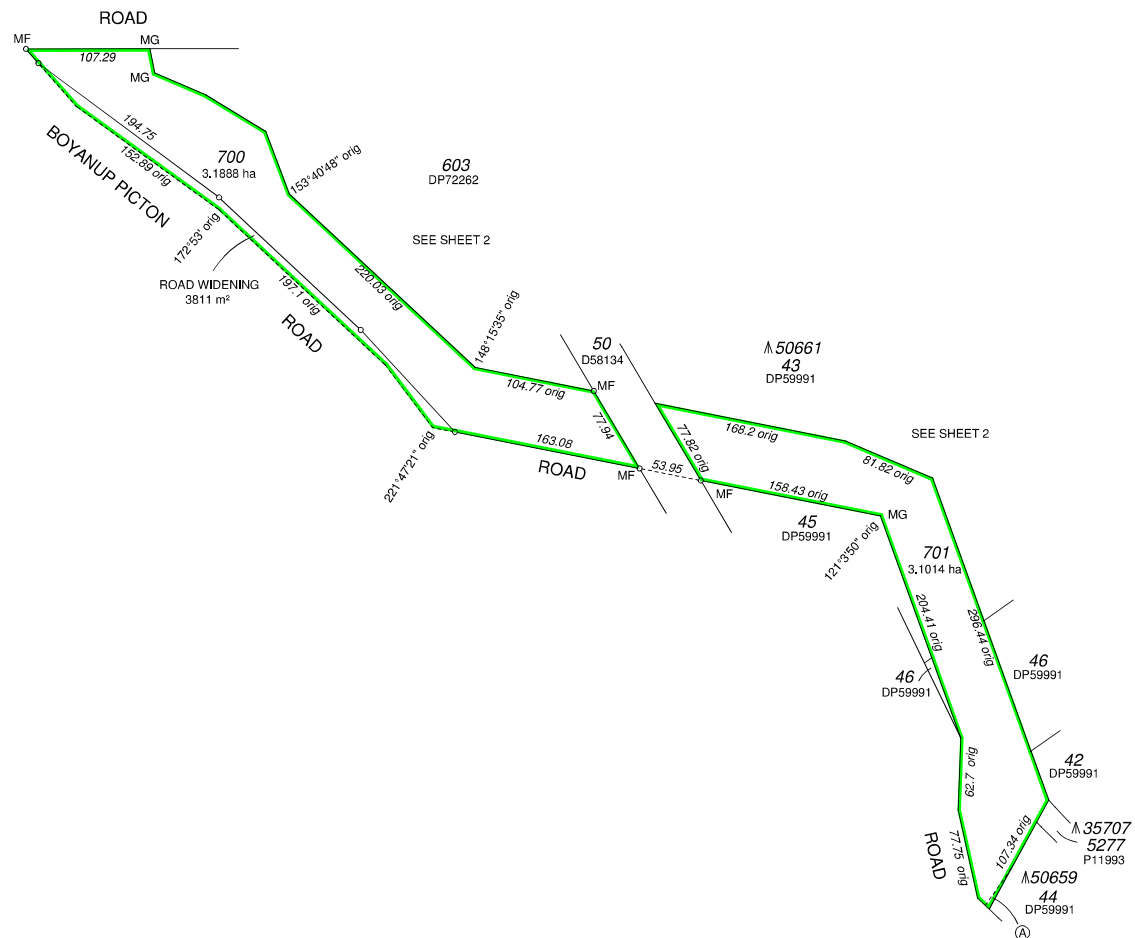
BUNBURY OUTER RING ROAD
 FORREST HWY TO SOUTH WESTERN HIGHWAY
 NORTHERN SECTION
LAND DEALINGS PLAN
 SHEET 9 OF 10

LOCAL AUTHORITY (211) SHIRE OF HARVEY
 MRWA DRAWING NUMBER
201902-0021

SCALES 1:4000 A 1
 0 40m 80 120 160 200 240 280 320 360 400 440 480 520 560 600



VER.	AMENDMENT	AUTHORISED BY	DATE
PURPOSE			
SUBDIVISION			
PLAN OF			
LOTS 700, 701 & ROAD WIDENING			
DISTRICT WELLINGTON		SSA <input checked="" type="checkbox"/> <input type="checkbox"/> FORMER TOWN	
TOWNSITE		LOT 5274	
FILE 01446-1977		ON P11993	
LOCAL AUTHORITY		LR3119 / 940	
LOCALITY PICTON EAST		FIELD BOOK	
INDEX		127641	
SCALE: 1:3000 at A2 size			
ALL DISTANCES ARE IN METRES			
SURVEYORS CERTIFICATE - Page 04			
I, the undersigned, hereby certify that this plan is accurate and is a correct representation of the (a) survey and (b) information received from measurements recorded in the field records.			
I declare that I am not undertaking for the purposes of this plan any other work with the relevant information, in relation to which I am engaged.			
BCE SURVEYING PTY LTD 24 MOLLOY STREET BUNBURY WA 6230 PH 0791 7411 FAX 0791 9315 EMAIL admin@bcesurveying.com.au Job No R1079 BUNBURY KARRATHA PERTH ALBANY		Total Level 2015/02/08 11:00:21 -0800 Date	
SURVEY FIRM BCE SURVEYING PTY LTD			
LODGED	TYPE OF VALIDATION	APPROVED BY	
DATE	FILE	WESTERN AUSTRALIAN PLANNING COMMISSION	
27-FEB-2015	FILE	FILE	
FEE PAID	DOCKET	TRN	ESSENT FROM WAPC APPROVAL
\$0.00	EXAMINED	27 FEB 2015	DELEGATED UNDER S.16 P. 8 & ACT 2006
ASSESS No.	I.S.C.		
16871227	F.S.C.		
SUBJECT TO			
RESERVE ACTION			
SEC. 28(1) LAA AUTOMATIC DEDICATION			
APPROVED			
30.6.2015			
INSPECTOR OF PLANS & SURVEYS / AUTHORIZED LAND OFFICER DATE			
 Western Australian Land Information Authority			
DEPOSITED PLAN			
402909			
SHEET 1 OF 2			
VERSION 1			



NORTH

INTERESTS AND NOTIFICATIONS

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
(A)	EASEMENT		DOC E054709 & DP95272	LOT 701	ALINTA GAS NETWORKS PTY LTD	SEE DOC

HELD BY LANDGATE
IN DIGITAL FORM ONLY.

LANDGATE COPY OF ORIGINAL NOT TO SCALE Thu Sep 19 09:59:19 2019 JOB 59855594



REGISTER NUMBER	
99/DP219402	
DUPLICATE EDITION	DATE DUPLICATE ISSUED
N/A	N/A

VOLUME LR3108 FOLIO 241

**RECORD OF CERTIFICATE
OF
CROWN LAND TITLE**
UNDER THE TRANSFER OF LAND ACT 1893
AND THE LAND ADMINISTRATION ACT 1997
NO DUPLICATE CREATED

The undermentioned land is Crown land in the name of the STATE OF WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 99 ON DEPOSITED PLAN 219402

**STATUS ORDER AND PRIMARY INTEREST HOLDER:
(FIRST SCHEDULE)**

STATUS ORDER/INTEREST: RESERVE WITHOUT MANAGEMENT ORDER

PRIMARY INTEREST HOLDER: STATE OF WESTERN AUSTRALIA

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)**

- 1. H387205 RESERVE 46073 FOR THE PURPOSE OF DRAIN REGISTERED 13/3/2000.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: LR3108-241 (99/DP219402)
 PREVIOUS TITLE: LR3108-241
 PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
 LOCAL GOVERNMENT AUTHORITY: SHIRE OF DARDANUP
 RESPONSIBLE AGENCY: DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)

NOTE 1: A000001A CORRESPONDENCE FILE 02877-1995-01RO.
 NOTE 2: LAND PARCEL IDENTIFIER OF COLLIE AGRICULTURAL AREA LOT 99 ON SUPERSEDED PAPER CERTIFICATE OF CROWN LAND TITLE CHANGED TO LOT 99 ON DEPOSITED PLAN 219402 ON 03-SEP-02 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.

END OF PAGE 1 - CONTINUED OVER

(Appendix ORD: 12.14A)

ORIGINAL CERTIFICATE OF CROWN LAND TITLE

REGISTER NUMBER: 99/DP219402

VOLUME/FOLIO: LR3108-241

PAGE 2

NOTE 3:

THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE.



REGISTER NUMBER	
701/DP402909	
DUPLICATE EDITION	DATE DUPLICATE ISSUED
N/A	N/A

VOLUME LR3165 FOLIO 906

WESTERN AUSTRALIA

**RECORD OF CERTIFICATE
OF
CROWN LAND TITLE**
UNDER THE TRANSFER OF LAND ACT 1893
AND THE LAND ADMINISTRATION ACT 1997
NO DUPLICATE CREATED

The undermentioned land is Crown land in the name of the STATE OF WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 701 ON DEPOSITED PLAN 402909

**STATUS ORDER AND PRIMARY INTEREST HOLDER:
(FIRST SCHEDULE)**

STATUS ORDER/INTEREST: RESERVE UNDER MANAGEMENT ORDER

PRIMARY INTEREST HOLDER: SHIRE OF DARDANUP OF PO BOX 7016, EATON
(XE N045750) REGISTERED 30/6/2015

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)**

- 1. N045749 RESERVE 35582 FOR THE PURPOSE OF PUBLIC RECREATION REGISTERED 30/6/2015.
N045750 MANAGEMENT ORDER. CONTAINS CONDITIONS TO BE OBSERVED. REGISTERED 30/6/2015.
- 2. E054709 EASEMENT TO THE STATE ENERGY COMMISSION OF WESTERN AUSTRALIA FOR GAS PIPELINE PURPOSES. SEE DEPOSITED PLAN 402909. REGISTERED 12/4/1989.
H510366 NOTIFICATION. THE GRANTEE OF EASEMENT E054709 ARE NOW ALINTAGAS NETWORKS PTY. LTD. PURSUANT TO SECTION 16 OF THE GAS CORPORATION (BUSINESS DISPOSAL) ACT 1999. REGISTERED 25/7/2000.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP402909
 PREVIOUS TITLE: LR3119-940
 PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.

END OF PAGE 1 - CONTINUED OVER

(Appendix ORD: 12.14A)

ORIGINAL CERTIFICATE OF CROWN LAND TITLE

REGISTER NUMBER: 701/DP402909

VOLUME/FOLIO: LR3165-906

PAGE 2

LOCAL GOVERNMENT AUTHORITY:
RESPONSIBLE AGENCY:

SHIRE OF DARDANUP
DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)

NOTE 1: N045748 CORRESPONDENCE FILE 01446-1977-01RO

RISK ASSESSMENT TOOL								
OVERALL RISK EVENT:		Dedication of the Bunbury Outer Ring Road (Northern and Central Sections)						
RISK THEME PROFILE:		3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)						
RISK ASSESSMENT CONTEXT:		Strategic						
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	Approval not provided for the required road dedications.	Moderate (3)	Almost Certain (5)	High (12 - 19)	Council will need to provide approval for road dedication. If there are specific concerns then these need to be dealt with as a matter of priority to ensure that land matters are not unreasonably delayed. It should be noted that Shire staff have been involved in the project and have checked the proposed land requirements.	Moderate (3)	Possible (3)	Moderate (5 - 11)
REPUTATIONAL	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL								
OVERALL RISK EVENT:		Failing to monitor the financial performance can increase the risk of a negative impact on the Shire's financial position. Non-compliance with legislative requirement could result if a qualified audit.						
RISK THEME PROFILE:		3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)						
RISK ASSESSMENT CONTEXT:		Operational						
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Not monitoring ongoing financial performance would increase the risk of a negative impact on the financial position.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	Non-compliance with the legislative requirements that results in a qualified audit.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Non-compliance that results in a qualified audit can lead stakeholders to question the Council's ability to manage finances effectively.	Insignificant (1)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.



Monthly Financial Report

For the Period

1 July 2019 to 29 February 2020

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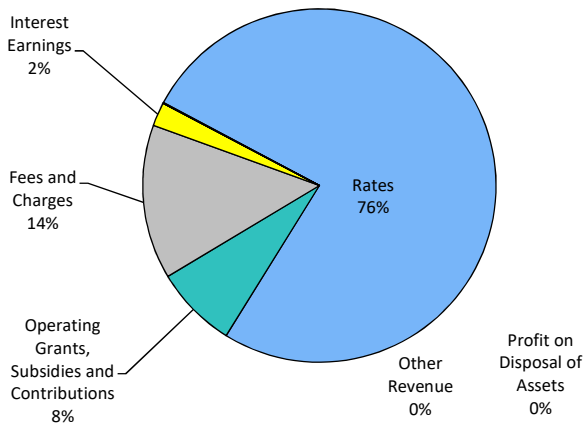
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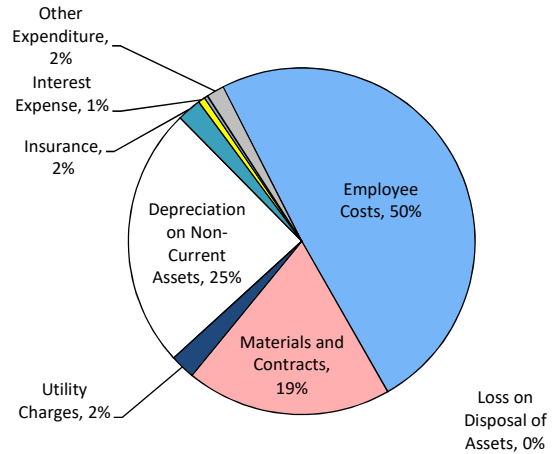
Monthly Financial Report
For the Period Ended 29 February 2020

SUMMARY GRAPHS

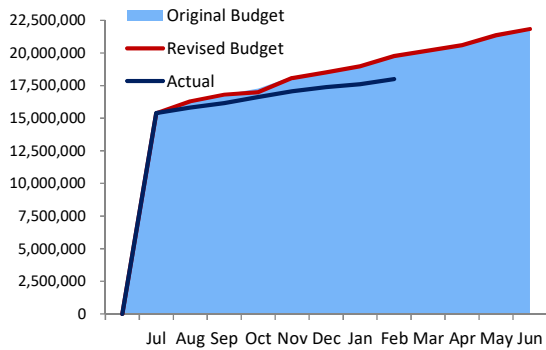
OPERATING REVENUE - ACTUAL YTD



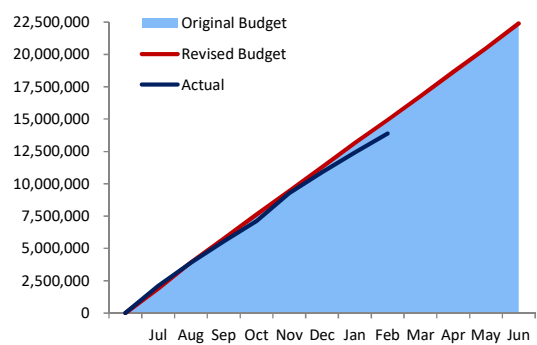
OPERATING EXPENSES - ACTUAL YTD



Total Operating Revenue - Budget - v - Actual

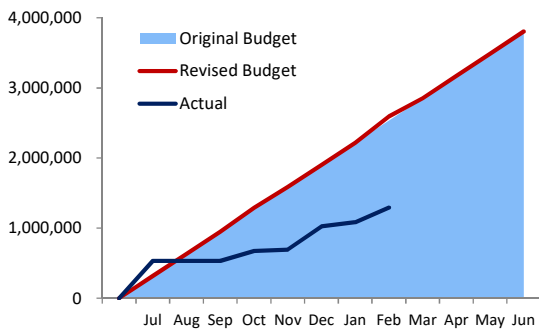


Total Operating Expenses - Budget - v - Actual



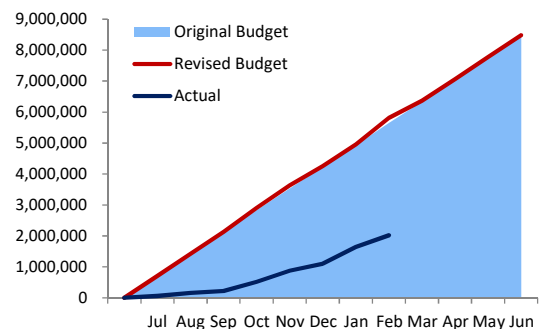
CAPITAL REVENUE

Capital Revenue - Budget - v - Actual



CAPITAL EXPENSES

Capital Expenses - Budget - v - Actual



This information is to be read in conjunction with the accompanying Financial Statements and Notes



Statement of Financial Activity by Program
For the Period Ended 29 February 2020
(Covering 8 months or 67% of the year)

Sch	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	2019/20 Y-T-D Revised Budget \$	2019/20 Y-T-D Actual \$	Variance Y-T-D Actual to Revised Budget \$	Variance Y-T-D Actual to Revised Budget %	2019/20 Forecast \$	2018/19 Last Year Actual \$	
OPERATING ACTIVITIES									
Revenue									
Governance	4	1,550	1,550	1,016	8,720	7,704	758.3%	1,550	29
General Purpose Funding	3	15,474,534	15,474,534	14,934,893	14,392,625	(542,268)	(3.6%)	15,440,285	14,868,866
Law, Order, Public Safety	5	410,591	620,206	483,289	495,267	11,978	2.5%	620,206	440,114
Health	7	20,150	20,150	13,424	26,690	13,266	98.8%	20,150	19,177
Education and Welfare	8	3,500	3,500	2,328	3,205	877	37.7%	3,500	13,384
Community Amenities	10	1,504,690	1,504,690	1,452,272	1,448,188	(4,084)	(0.3%)	1,504,690	1,398,292
Recreation and Culture	11	2,834,702	2,820,615	1,969,971	1,247,355	(722,616)	(36.7%) ▼	2,820,615	1,817,846
Transport	12	178,301	178,301	154,351	135,378	(18,973)	(12.3%)	178,301	161,057
Economic Services	13	101,580	101,580	68,080	67,926	(154)	(0.2%)	101,580	156,340
Other Property and Services	14	1,303,007	1,336,627	891,064	179,468	(711,596)	(79.9%) ▼	1,342,627	226,367
Total Operating Revenue		21,832,605	22,061,753	19,970,688	18,004,822	(1,965,866)	(9.8%)	22,033,504	19,101,472
Operating Expenses									
Governance	4	(1,282,266)	(1,302,266)	(867,579)	(822,101)	45,478	5.2%	(1,317,716)	(1,026,392)
General Purpose Funding	3	(409,569)	(409,569)	(258,700)	(224,008)	34,692	13.4%	(409,569)	(354,842)
Law, Order, Public Safety	5	(1,661,176)	(1,870,791)	(1,247,064)	(1,023,731)	223,333	17.9% ▲	(1,871,316)	(1,465,816)
Health	7	(564,913)	(564,913)	(368,754)	(355,657)	13,097	3.6%	(563,622)	(510,333)
Education and Welfare	8	(826,305)	(826,305)	(552,238)	(549,254)	2,984	0.5%	(823,544)	(754,676)
Community Amenities	10	(2,832,799)	(2,832,799)	(1,822,164)	(1,591,517)	230,647	12.7% ▲	(2,724,321)	(2,106,048)
Recreation & Culture	11	(8,160,605)	(8,251,900)	(5,551,042)	(5,117,861)	433,181	7.8%	(8,247,585)	(7,299,459)
Transport	12	(5,802,313)	(5,802,313)	(3,872,059)	(3,890,989)	(18,930)	(0.5%)	(5,802,313)	(5,707,573)
Economic Services	13	(601,073)	(601,072)	(399,542)	(351,326)	48,216	12.1%	(600,460)	(523,658)
Other Property and Services	14	(263,823)	(278,824)	(220,474)	(11,727)	208,747	94.7% ▲	(238,741)	(460,427)
Total Operating Expenditure		(22,404,841)	(22,740,751)	(15,159,616)	(13,938,171)	1,221,445	8.1%	(22,599,186)	(20,209,224)
Net Operating Activities		(572,236)	(678,998)	4,811,072	4,066,651	(744,421)	15.5%	(565,683)	(1,107,752)

(continued next page)



**Statement of Financial Activity by Program
For the Period Ended 29 February 2020
(Covering 8 months or 67% of the year)**

	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	2019/20 Y-T-D Revised Budget \$	2019/20 Y-T-D Actual \$	Variance Y-T-D Actual to Revised Budget \$	Variance Y-T-D Actual to Revised Budget %	2019/20 Forecast \$	2018/19 Last Year Actual \$
Net Operating Activities (from previous page)	(572,236)	(678,998)	4,811,072	4,066,651	(744,421)	(15.5%)	(565,683)	(1,107,752)
ADJUSTMENTS OF NON CASH ITEMS								
(Profit)/Loss on Asset Disposals	(1,165,000)	(1,165,000)	(776,664)	46,964	823,628	106.0% ▲	(1,165,000)	18,870
Accruals	0	0	0	0	0	0.0%	34,140	(202,576)
Fair Value Adjustment to Financial Assets	0	0	0	0	0	0.0%	0	(70,068)
Contra Repayment of Prefunded Infrastructure	0	0	0	0	0	0.0%	0	0
Depreciation on Assets	5,242,750	5,242,750	3,495,128	3,396,061	(99,067)	(2.8%)	5,242,750	5,042,270
Adjusted Net Operating Activities	A 3,505,514	3,398,752	7,529,536	7,509,675	(19,861)	(0.3%)	3,546,207	3,680,744
INVESTING ACTIVITIES								
Revenue								
Non-operating grants, subsidies and contributions	3,804,088	3,889,971	2,593,296	1,291,974	(1,301,322)	(50.2%) ▼	3,889,971	1,874,654
Proceeds from Disposal of Assets	1,323,924	1,369,824	913,224	34,739	(878,485)	(96.2%) ▼	1,369,824	261,575
Total Capital Revenue	5,128,012	5,259,795	3,506,520	1,326,713	(2,179,807)	(62.2%)	5,259,795	2,136,229
Expenditure								
Land & Buildings	(1,148,280)	(1,181,815)	(798,991)	(103,027)	695,964	87.1% ▲	(1,181,815)	(400,830)
Infrastructure Assets - Road / Bridges / Paths	(5,405,567)	(5,425,967)	(3,623,816)	(1,318,703)	2,305,113	63.6% ▲	(5,425,968)	(3,788,051)
Infrastructure Assets - Parks & Gardens	(854,154)	(864,154)	(579,400)	(352,539)	226,861	39.2% ▲	(864,154)	(68,198)
Vehicles	(546,108)	(709,308)	(472,864)	(246,398)	226,466	47.9% ▲	(709,308)	(381,650)
Plant & Equipment	(26,000)	(26,000)	(17,328)	0	17,328	100.0%	(26,000)	(45,444)
Furniture & Fittings	(475,478)	(475,478)	(316,960)	(763)	316,197	99.8% ▲	(475,478)	(33,131)
Total Capital Expenditure	(8,455,587)	(8,682,722)	(5,809,359)	(2,021,431)	3,787,929	65.2%	(8,682,723)	(4,717,304)
Net Capital Activities	B (3,327,575)	(3,422,927)	(2,302,839)	(694,718)	1,608,121	69.8%	(3,422,928)	(2,581,075)
FINANCING ACTIVITIES								
Revenue								
Proceeds from New Loans	750,000	750,000	500,000	0	(500,000)	(100.0%) ▼	0	0
Self Supporting Loans - Principal Recoups	0	0	0	0	0	0.0%	0	32,936
Transfers from Reserves	6,036,256	6,203,503	4,134,558	838,176	(3,296,382)	(79.7%) ▼	6,282,184	3,969,700
Total Financing Revenue	6,786,256	6,953,503	4,634,558	838,176	(3,796,382)	81.9%	6,282,184	4,002,636
Expenditure								
Repayment of Loans	(279,748)	(279,748)	(189,796)	(197,133)	(7,338)	(3.9%)	(279,748)	(362,288)
Transfers to Reserves	(6,853,402)	(6,853,402)	(4,568,808)	(396,866)	4,171,942	91.3% ▲	(6,211,807)	(4,638,721)
Total Financing Expenditure	(7,133,150)	(7,133,150)	(4,758,604)	(593,999)	4,164,605	87.5%	(6,491,555)	(5,001,009)
Net Financing Activities	C (346,894)	(179,647)	(124,046)	244,177	368,223	296.8%	(209,371)	(998,373)
FUNDING SOURCES								
Surplus/(Deficit) July 1 B/Fwd	301,183	404,751	301,183	404,751	103,568	34.4% ▲	404,751	303,456
CLOSING FUNDS (A+B+C+D)	132,227	200,928	5,403,834	7,463,886	2,060,051	(38.1%)	318,660	404,751

KEY INFORMATION

▲ ▼ Indicates a significant variance between Year-to-Date (YTD) Revised Budget and YTD Actual data as per the adopted materiality threshold.

▲ indicates a positive impact on the surplus/deficit position. ▼ indicates a negative impact on the surplus/deficit position.

Refer to Note 2 for an explanation of the reasons for the variance.

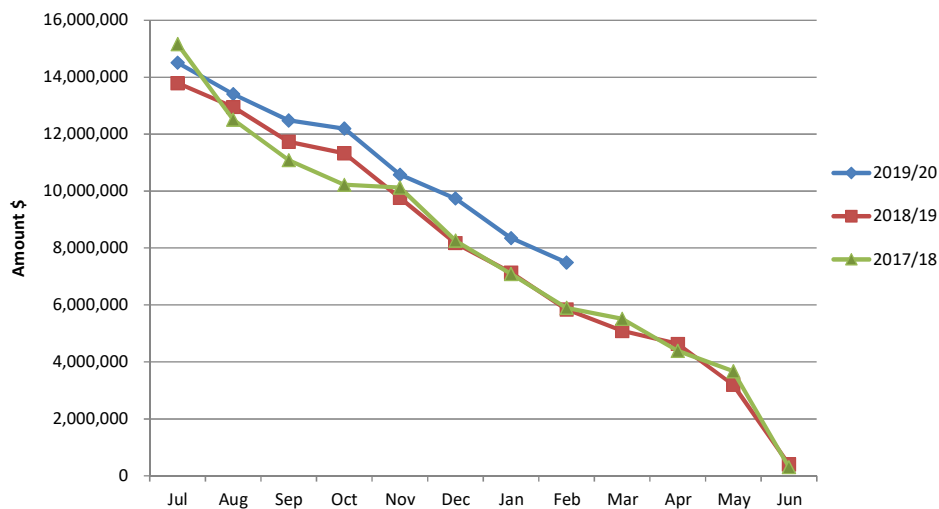
This statement to be read in conjunction with the accompanying Financial Statements and Notes



**Statement of Financial Activity by Program
For the Period Ended 29 February 2020
NET CURRENT ASSETS**

Note	Year to Date Actual 29-Feb-2020 \$	This Time Last Year 28-Feb-2019 \$	Last Year Closing 30 June 2019 \$
Represented By:			
CURRENT ASSETS			
Cash and Cash Equivalents	23,159,279	20,256,006	19,441,957
Rates Debtors Outstanding	2,271,110	2,174,300	311,495
Pensioner Rates Rebate	53,600	31,903	19,786
Sundry Debtors	276,693	234,536	200,555
Self Supporting Loan Asset	0	32,936	0
Accrued Revenue	57,558	69,741	151,597
Prepaid Expenses	0	0	22,734
Goods & Services Tax / BAS Refund	89,741	95,929	127,208
Other Receivables	(243)	1,757	0
Inventories - Materials	5,047	2,166	5,047
Inventories- Trading Stock - Recreation Centre	8,430	11,857	8,430
Current Assets	25,921,215	22,911,131	20,288,810
LESS CURRENT LIABILITIES			
Payables:			
Sundry Creditors	(1,761)	(179)	(735,312)
Other Payables	(69,576)	(276,772)	(5,069)
Municipal Bonded Liabilities	(777,970)	0	(825,867)
Prepaid Revenue - Rates / PPL	(327,108)	(276,849)	(565,248)
Accrued Interest on Debentures	(37,523)	(42,740)	(37,523)
Accrued Salaries & Wages	0	0	(25,165)
Other Accrued Expenses	0	0	(5,174)
Borrowings - Debentures	(82,615)	(98,415)	(279,748)
Provisions:			
Staff Leave Provisions	(1,272,697)	(1,190,807)	(1,272,697)
Current Liabilities	(2,569,250)	(1,885,762)	(3,751,803)
Net Current Assets	23,351,965	21,025,369	16,537,007
Less: Restricted Assets / Reserve Funds	4 (15,970,694)	(15,245,642)	(16,412,005)
Less: Self Supporting Loan Income	0	(32,936)	0
Add: Current - Borrowings	82,615	98,415	279,748
CLOSING FUNDS / NET CURRENT ASSETS (per previous page)	7,463,886	5,845,206	404,751

Liquidity Over The Year





**Statement of Comprehensive Income by Nature or Type
For the Period Ended 29 February 2020
(Covering 8 months or 67% of the year)**

	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	2019/20 Y-T-D Revised Budget \$	2019/20 Y-T-D Actual \$	Variance Y-T-D Actual to Revised Budget \$	Variance Y-T-D Actual to Revised Budget %	2019/20 Forecast \$	2018/19 Last Year Actual \$
Revenue								
Rates	13,742,181	13,742,181	13,702,436	13,697,810	(4,626)	0.0%	13,707,932	13,091,847
Grants, Subsidies & Contributions	3,234,207	3,477,442	2,546,610	1,359,826	(1,186,784)	46.6%	3,483,442	2,202,843
Fees and Charges	3,156,021	3,141,934	2,553,730	2,544,460	(9,270)	0.4%	3,141,934	3,112,535
Interest Earnings	507,656	507,656	377,478	390,357	12,879	(3.4%)	507,656	581,228
Other Revenue	27,540	27,540	13,770	12,368	(1,402)	0.0%	27,540	27,855
	<u>20,667,605</u>	<u>20,896,753</u>	<u>19,194,024</u>	<u>18,004,822</u>	<u>(1,189,202)</u>	<u>6.2%</u>	<u>20,868,504</u>	<u>19,016,308</u>
Expenses								
Employee Costs	(11,155,410)	(11,155,410)	(7,411,592)	(6,863,385)	548,207	7.4%	(11,101,643)	(9,793,985)
Materials and Contracts	(4,665,758)	(4,986,668)	(3,273,509)	(2,670,794)	602,715	18.4%	(4,897,118)	(4,049,538)
Utility Charges	(561,970)	(561,970)	(374,400)	(326,039)	48,361	12.9%	(561,970)	(551,434)
Depreciation on Non-current Assets	(5,242,750)	(5,242,750)	(3,495,128)	(3,396,061)	99,067	2.8%	(5,242,750)	(5,042,270)
Interest Expense	(113,943)	(113,943)	(87,174)	(88,890)	(1,716)	(2.0%)	(113,943)	(127,293)
Insurance	(282,982)	(297,982)	(254,753)	(316,060)	(61,307)	(24.1%)	(299,734)	(253,207)
Other	(382,028)	(382,028)	(263,040)	(229,978)	33,062	12.6%	(382,028)	(357,532)
	<u>(22,404,842)</u>	<u>(22,740,752)</u>	<u>(15,159,596)</u>	<u>(13,891,207)</u>	<u>1,268,389</u>	<u>8.4%</u>	<u>(22,599,186)</u>	<u>(20,175,259)</u>
Operational Surplus / (Deficit)	(1,737,237)	(1,843,999)	4,034,428	4,113,614	79,187	(2.0%)	(1,730,683)	(1,158,951)
Grants & Contributions for the Development of Assets	3,804,089	3,889,971	2,593,296	1,291,974	(1,301,322)	(50.2%)	3,889,971	1,874,654
Profit on Asset Disposals	1,165,000	1,165,000	776,664	0	(776,664)	(100.0%)	1,165,000	15,093
Loss on Asset Disposals	0	0	0	(46,964)	(46,964)	(100.0%)	0	(33,963)
Fair Value Adjustment to Financial Assets	0	0	0	0	0	0.0%	0	70,068
	<u>4,969,089</u>	<u>5,054,971</u>	<u>3,369,960</u>	<u>1,245,010</u>	<u>(2,124,950)</u>	<u>63.1%</u>	<u>5,054,971</u>	<u>1,925,852</u>
NET RESULT	3,231,852	3,210,973	7,404,388	5,358,624	(2,045,764)	27.6%	3,324,289	766,901
Other Comprehensive Income								
Changes on Revaluation of Non-Current Assets	0	0	0	0	0	0.0%	0	0
TOTAL COMPREHENSIVE INCOME	3,231,852	3,210,973	7,404,388	5,358,624	(2,045,764)	27.6%	3,324,289	766,901



Notes to the Statement of Financial Activity For the Period Ended 29 February 2020

1. PROGRAMS / ACTIVITIES

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision and for each of its broad activities/programs.

COMMUNITY VISION

Provide effective leadership in encouraging balanced growth and development of the Shire while recognising the diverse needs of the community.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services	Rates, general purpose government grants and interest revenue.
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of Council and the administration support available to Council for the provision of governance of the District. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Council services.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local-laws relating to the fire prevention, animal control and protection of the environment, and other aspects of public safety including emergency services.
HEALTH	To provide services to achieve community and environmental health.	Maternal and infant health facilities, immunisation, meat inspection services, inspection of food outlets, noise control and pest control services.
EDUCATION AND WELFARE	To provide services to children, youth, the elderly and disadvantaged persons.	Pre-school and other education services, child minding facilities, playgroups, senior citizens' centres.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of refuse site, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemeteries and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resources which help the social well being of the community.	Maintenance of halls, civic buildings, river banks, recreation centre and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library and other cultural facilities.
TRANSPORT	To promote safe, effective and efficient transport services to the community.	Construction and maintenance of streets, roads, bridges, footpaths, cycle ways, parking facilities, traffic control and depot. Cleaning of streets and maintenance of street trees, street lighting, etc.
ECONOMIC SERVICES	To help promote the shire and its economic wellbeing.	Tourism and area promotion, building control, provision of rural services including weed control and vermin control, standpipes.
OTHER PROPERTY & SERVICES	To monitor and control Council's overheads operating accounts.	Private works operations, plant repairs and operations costs, engineering operation costs.



Notes to the Statement of Financial Activity
For the Period Ended 29 February 2020

2. EXPLANATION OF MATERIAL VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM

The material variances adopted by the Shire of Dardanup for reporting in the 2019/20 year is 10% or \$50,000, whichever is the greater. All variances are between Year-to-Date Actual and Year-to-Date Revised Budget values.

Sch	2019/20 Y-T-D Revised Budget \$	2019/20 Y-T-D Actual \$	Variance to Y-T-D Revised Budget \$	Variance to Y-T-D Revised Budget %	Timing / Permanent	Material Variance - Explanation
OPERATING ACTIVITIES						
Revenue						
Governance	4	1,016	8,720	7,704	758.3%	
General Purpose Funding	3	14,934,893	14,392,625	(542,268)	(3.6%)	
Law, Order, Public Safety	5	483,289	495,267	11,978	2.5%	
Health	7	13,424	26,690	13,266	98.8%	
Education and Welfare	8	2,328	3,205	877	37.7%	
Community Amenities	10	1,452,272	1,448,188	(4,084)	(0.3%)	
Recreation and Culture	11	1,969,971	1,247,355	(722,616)	(36.7%)	▼ Timing \$667,000 contribution to parks infrastructure to be received later in the year, \$62,000 lower revenue from Recreation Centre activities
Transport	12	154,351	135,378	(18,973)	(12.3%)	
Economic Services	13	68,080	67,926	(154)	(0.2%)	
Other Property and Services	14	891,064	179,468	(711,596)	(79.9%)	▼ Timing \$776,000 profit not yet realised on disposal of land - sale to occur later in the year, \$33,000 insurance rebates received
Total Operating Revenue		19,970,688	18,004,822	(1,965,866)	(9.8%)	
Operating Expenses						
Governance	4	(867,579)	(822,101)	45,478	5.2%	
General Purpose Funding	3	(258,700)	(224,008)	34,692	13.4%	
Law, Order, Public Safety	5	(1,247,064)	(1,023,731)	223,333	17.9%	▲ Timing / Permanent Timing : \$153,000 for new project for bush fire mitigation works not yet commenced. Permanent : \$47,000 lower depreciation expense.
Health	7	(368,754)	(355,657)	13,097	3.6%	
Education and Welfare	8	(552,238)	(549,254)	2,984	0.5%	
Community Amenities	10	(1,822,164)	(1,591,517)	230,647	12.7%	▲ Timing Generally lower operating costs to date - \$51,000 waste management, \$41,000 environmental projects, \$114,000 town planning consultants costs, \$32,000 public conveniences maintenance.
Recreation & Culture	11	(5,551,042)	(5,117,861)	433,181	7.8%	
Transport	12	(3,872,059)	(3,890,989)	(18,930)	(0.5%)	
Economic Services	13	(399,542)	(351,326)	48,216	12.1%	
Other Property and Services	14	(220,474)	(11,727)	208,747	94.7%	▲ Timing \$60,000 less purchases of new software to date, \$102,000 overheads allocated to works and programs.
Total Operating Expenditure		(15,159,616)	(13,938,171)	1,221,445	(8.1%)	
Net Operating Activities		4,811,072	4,066,651	(744,421)	(15.5%)	
ADJUSTMENTS OF NON CASH ITEMS						
(Profit)/Loss on Asset Disposals		(776,664)	46,964	823,628	106.0%	▲ Timing Land disposal expected to occur later in the year, whereas the budget is for an even spread.
Depreciation on Assets		3,495,128	3,396,061	(99,067)	(2.8%)	
Adjusted Net Operating Activities		7,529,536	7,509,675	(19,861)	(0.3%)	

(continued next page)



Notes to the Statement of Financial Activity
For the Period Ended 29 February 2020

2. EXPLANATION OF MATERIAL VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM (continued)

	2019/20 Y-T-D Revised Budget \$	2019/20 Y-T-D Actual \$	Variance to Y-T-D Revised Budget \$	Variance to Y-T-D Revised Budget %	Timing / Permanent	Material Variance - Explanation
Adjusted Net Operating Activities (from previous page)	7,529,536	7,509,675	(19,861)	(0.3%)		
INVESTING ACTIVITIES						
Revenue						
Non-operating grants, subsidies and contributions	2,593,296	1,291,974	(1,301,322)	(50.2%)	▼ Timing	Receipt of infrastructure grants are generally staged from commencement of construction through to completion. Some construction projects have not yet commenced.
Proceeds from Disposal of Assets	913,224	34,739	(878,485)	(96.2%)	▼ Timing	Budgeted disposals of land and motor vehicles have not yet occurred.
Total Capital Revenue	3,506,520	1,326,713	(2,179,807)	(62.2%)		
Expenditure						
Land & Buildings	(798,991)	(103,027)	695,964	87.1%	▲ Timing	Major building projects Eaton Bowling Club, Waterloo Fire Station, Eaton Oval Clubrooms upgrade have not yet commenced construction.
Infrastructure Assets - Road / Bridges / Paths	(3,623,816)	(1,318,703)	2,305,113	63.6%	▲ Timing	Most road renewal projects will be constructed in February-May period, delay in road upgrade project Eaton Drive
Infrastructure Assets - Parks & Gardens	(579,400)	(352,539)	226,861	39.2%	▲ Timing	Work has commenced on several parks and reserves projects with the majority of works to be carried out in the remainder of the year.
Vehicles	(472,864)	(246,398)	226,466	47.9%	▲ Timing	Most vehicles to be acquired later in the year.
Plant & Equipment	(17,328)	0	17,328	100.0%		
Furniture & Fittings	(316,960)	(763)	316,197	99.8%	▲ Timing	All furniture and equipment to be purchased later in the year.
Total Capital Expenditure	(5,809,359)	(2,021,431)	3,787,929	(65.2%)		
Net Capital Activities	(2,302,839)	(694,718)	1,608,121	(69.8%)		
FINANCING ACTIVITIES						
Revenue						
Proceeds from New Loans	500,000	0	(500,000)	100.0%	▼ Timing	Loan to be taken out later in the year or deferred to next year
Self Supporting Loans - Principal Reimbursement	0	0	0	0.0%		
Transfers from Reserves	4,134,558	838,176	(3,296,382)	(79.7%)	▼ Timing	Transfers from Reserves to occur at completion of relevant projects or at year-end.
Total Financing Revenue	4,634,558	838,176	(3,796,382)	(81.9%)		
Expenditure						
Repayment of Loans	(189,796)	(197,133)	(7,338)	(3.9%)		
Transfers to Reserves	(4,568,808)	(396,866)	4,171,942	91.3%	▲ Timing	Most transfers to Reserves will occur at year-end.
Total Financing Expenditure	(4,758,604)	(593,999)	4,164,605	(87.5%)		
Net Financing Activities	(124,046)	244,177	368,223	(296.8%)		
FUNDING SOURCES						
Surplus/(Deficit) July 1 B/Fwd	301,183	404,751	103,568	34.4%	▲ Permanent	Higher surplus from 2018/19 than anticipated at the time of budget preparation
CLOSING FUNDS (A+B+C+D)	5,403,834	7,463,886	2,060,051	38.1%		



Notes to the Statement of Financial Activity
For the Period Ended 29 February 2020

3. TRUST FUNDS

Funds held at reporting date over which the Shire has no control and which are not included in the financial statements are as follows:

NAME	BALANCE 1 JULY	RECEIPTS	INTEREST	PAYMENTS	ADJUSTMENTS (TRANSFERS)	CLOSING BALANCE
	\$	\$	\$	\$	\$	\$
Tourism WA for Ferguson Valley Project	301,800.73	0.00	0.00	75,000.00	0.00	226,800.73
Public Open Space	857,943.74	0.00	0.00	0.00	0.00	857,943.74
Accrued Interest	0.00	0.00	4,005.57	0.00	0.00	4,005.57
Plus: Outstanding Creditors	0.00	0.00	0.00	0.00	0.00	0.00
Less: Outstanding Debtors	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	1,159,744.47	0.00	4,005.57	75,000.00	0.00	1,088,750.04

4. CASH BACKED RESERVES

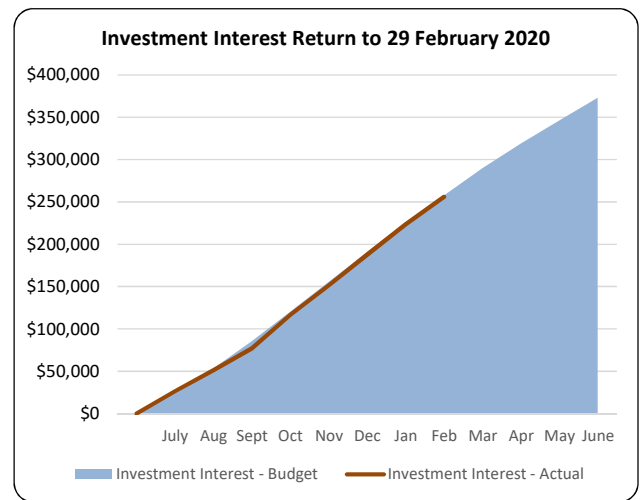
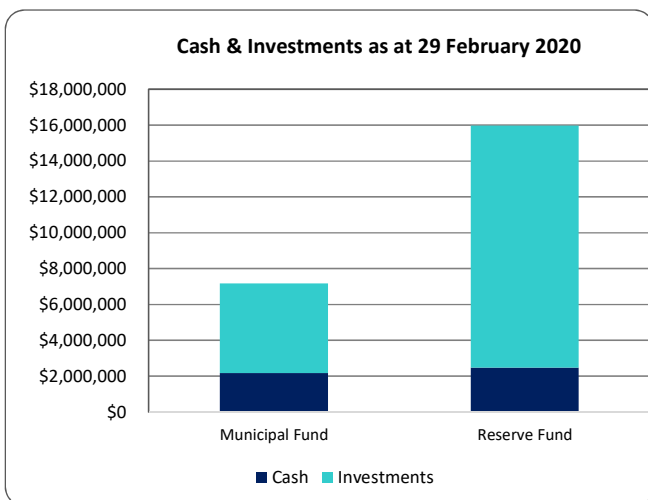
NAME	BALANCE 1 JULY	RECEIPTS	INTEREST	PAYMENTS	ADJUSTMENTS (TRANSFERS)	CLOSING BALANCE
	\$	\$	\$	\$	\$	\$
Un-Restricted						
Executive & Compliance Vehicles Reserve	364,152.78	0.00	0.00	0.00	0.00	364,152.78
Plant & Engineering Equipment Reserve	837,737.92	0.00	0.00	0.00	0.00	837,737.92
Eaton Recreation Centre - Equipment Reserve	365,346.45	0.00	0.00	0.00	0.00	365,346.45
Building Maintenance Reserve	1,620,574.64	0.00	0.00	0.00	0.00	1,620,574.64
Employee Relief Reserve	226,994.98	0.00	0.00	0.00	0.00	226,994.98
Employee Leave Entitlements Reserve	5,000.00	0.00	0.00	0.00	0.00	5,000.00
Refuse Site Environmental Works Reserve	82,960.37	0.00	0.00	0.00	0.00	82,960.37
Information Technology Reserve	406,982.52	0.00	0.00	0.00	0.00	406,982.52
Roadwork Construction & Major Maintenance Reserve	500,300.53	0.00	0.00	0.00	0.00	500,300.53
Meat Inspection Reserve	5,218.96	0.00	0.00	5,218.96	0.00	0.00
Accrued Salaries Reserve	379,359.78	0.00	0.00	0.00	0.00	379,359.78
Tourism Reserve	6,377.35	5,218.96	0.00	0.00	0.00	11,596.31
Recycling Education Reserve	82,334.11	0.00	0.00	0.00	0.00	82,334.11
Road Safety Programs Reserve	8,356.69	11,760.00	0.00	0.00	0.00	20,116.69
Council Land Development Reserve	20,838.59	0.00	0.00	0.00	0.00	20,838.59
Carried Forward Projects Reserve	2,968,519.73	0.00	0.00	0.00	0.00	2,968,519.73
Election Expenses Reserve	23,487.06	0.00	0.00	0.00	0.00	23,487.06
Town Planning Consultancy Reserve	91,740.47	0.00	0.00	0.00	0.00	91,740.47
Parks & Reserves Upgrades Reserve	549,702.69	0.00	0.00	0.00	0.00	549,702.69
Strategic Planning Studies Reserve	218,946.93	0.00	0.00	0.00	0.00	218,946.93
Pathways Reserve	164,161.78	0.00	0.00	0.00	0.00	164,161.78
Asset / Rates Revaluation Reserve	292,877.18	0.00	0.00	0.00	0.00	292,877.18
Refuse & Recycling Bin Replacement Reserve	54,075.81	0.00	0.00	0.00	0.00	54,075.81
Sale of Land Reserve	2,303,942.18	0.00	0.00	0.00	0.00	2,303,942.18
Emergency Services Reserve	10,306.48	0.00	0.00	10,306.48	0.00	0.00
Small Plant & Equipment Reserve	15,261.45	0.00	0.00	15,261.45	0.00	0.00
Storm Water Reserve	101,082.19	15,261.45	0.00	0.00	0.00	116,343.64
	11,706,639.62	32,240.41	0.00	30,786.89	0.00	11,708,093.14
Restricted						
Contribution to Works Reserve	601,543.28	62,768.69	0.00	0.00	0.00	664,311.97
Eaton Drive - Access Construction Reserve	153,212.42	0.00	0.00	0.00	0.00	153,212.42
Eaton Drive - Scheme Construction Reserve	904,633.29	0.00	0.00	0.00	0.00	904,633.29
Fire Control Reserve	1,108.89	10,306.48	0.00	0.00	0.00	11,415.37
Collie River (Eaton Drive) Bridge Construction Reserve	1,548,013.31	0.00	0.00	0.00	0.00	1,548,013.31
Unspent Grants Reserve	1,308,820.17	0.00	0.00	766,611.75	0.00	542,208.42
Swimming Pool Inspection Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Unspent Specified Area Rate - Bulk Waste Collection Reserve	79,770.43	0.00	0.00	0.00	0.00	79,770.43
Unspent Specified Area Rate - Eaton Landscaping Reserve	67,486.00	0.00	0.00	0.00	0.00	67,486.00
Wanju Developer Contribution Plan Unspent Loan Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Dardanup Developer Contribution Scheme - Dardanup Community Centre Reserve	7,317.22	0.00	0.00	7,317.22	0.00	0.00
Dardanup Developer Contribution Scheme - Community Centre Design Reserve	1,126.10	0.00	0.00	1,126.10	0.00	0.00
Dardanup Developer Contribution Scheme - Dardanup Public Library Reserve	4,356.65	0.00	0.00	4,356.65	0.00	0.00
Dardanup Developer Contribution Scheme - Wells Park Hard Courts Reserve	4,089.36	0.00	0.00	4,089.36	0.00	0.00
Dardanup Developer Contribution Scheme - Wells Park Clubroom Reserve	9,725.94	0.00	0.00	9,725.94	0.00	0.00
Dardanup Developer Contribution Scheme - Wells Park Clubrooms Design Reserve	1,282.14	0.00	0.00	1,282.14	0.00	0.00
Dardanup Developer Contribution Scheme - Wells Park Car Park Reserve	12,880.03	0.00	0.00	12,880.03	0.00	0.00
Dardanup Expansion Developer Contribution Plan Reserve	0.00	40,777.44	0.00	0.00	0.00	40,777.44
	4,705,365.23	113,852.61	0.00	807,389.19	0.00	4,011,828.65
Interest	0.00	0.00	250,772.49	0.00	0.00	250,772.49
Less: Outstanding Debtors	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	16,412,004.85	146,093.02	250,772.49	838,176.08	0.00	15,970,694.28



Notes to the Statement of Financial Activity
For the Period Ended 29 February 2020

5. STATEMENT OF INVESTMENTS

BANK	TYPE	AMOUNT	RATE	DAYS	COMMENCEMENT	MATURITY	ESTIMATED INTEREST	INTEREST CREDITED 2019-2020
MUNICIPAL FUND								
CBA	Municipal Fund Bank Account	\$ 2,184,723.43	0.40%				\$728.24	\$5,666.72
CBA	Term Deposit	\$ 1,000,000.00	1.59%	180	9/2019	3/2020	\$7,841.10	\$0.00
NAB	Term Deposit	\$ 1,000,000.00	1.60%	91	1/2020	4/2020	\$3,989.04	\$0.00
NAB	Term Deposit	\$ 1,000,000.00	1.60%	91	1/2020	4/2020	\$3,989.04	\$0.00
Macquarie	Term Deposit	\$ 1,000,000.00	1.60%	91	1/2020	4/2020	\$3,989.04	\$0.00
Macquarie	Term Deposit	\$ 1,000,000.00	1.70%	182	9/2019	3/2020	\$8,476.71	\$0.00
		<u>\$ 7,184,723.43</u>					<u>\$29,013.17</u>	<u>\$5,666.72</u>
TRUST FUND								
Westpac	Trust Fund Bank Account	\$ 1,088,750.04					\$0.00	\$2,467.49
		<u>\$ 1,088,750.04</u>					<u>\$0.00</u>	<u>\$2,467.49</u>
RESERVE FUND								
Westpac	Reserve Bank Account	\$ 2,470,694.28					\$0.00	\$6,838.69
Westpac	Coupon Select Deposit (Tailored Deposit)	\$ 5,000,000.00	2.94%	1098	8/2017	8/2020	\$452,110.29	\$111,961.63
Members Equity	Term Deposit	\$ 1,100,000.00	1.65%	274	9/2019	6/2020	\$13,990.28	\$29,496.49
AMP	Term Deposit	\$ 1,900,000.00	1.80%	189	1/2020	4/2020	\$17,709.04	\$33,271.23
NAB	Term Deposit	\$ 1,500,000.00	1.55%	180	8/2019	2/2020	\$11,465.75	\$0.00
NAB	Term Deposit	\$ 1,000,000.00	1.60%	91	1/2020	4/2020	\$3,989.04	\$0.00
NAB	Term Deposit	\$ 1,000,000.00	1.67%	180	9/2019	3/2020	\$8,235.62	\$0.00
NAB	Term Deposit	\$ 1,000,000.00	1.62%	270	9/2019	6/2020	\$11,983.56	\$0.00
Macquarie	Term Deposit	\$ 1,000,000.00	1.70%	182	9/2019	3/2020	\$8,476.71	\$0.00
		<u>\$ 15,970,694.28</u>					<u>\$495,275.37</u>	<u>\$181,568.04</u>
Total Interest Received								<u>\$189,702.25</u>





Notes to the Statement of Financial Activity
For the Period Ended 29 February 2020

5. STATEMENT OF INVESTMENTS (continued)

Total Funds Invested

Total Funds Invested as at Reporting Date -

Municipal Fund Investment Portfolio	\$ 5,000,000.00
Trust Fund Investment Portfolio	\$ -
Reserve Fund Investment Portfolio	\$ 13,500,000.00
	<u>\$ 18,500,000.00</u>

Investment Policy - Portfolio Risk Exposure

Council's investment policy provides a framework to manage the risks associated with financial investments.

Portfolio - Terms of Maturity

Limits are placed on the term to maturity thereby reducing the impact of any significant change in interest rate markets and to provide liquidity.

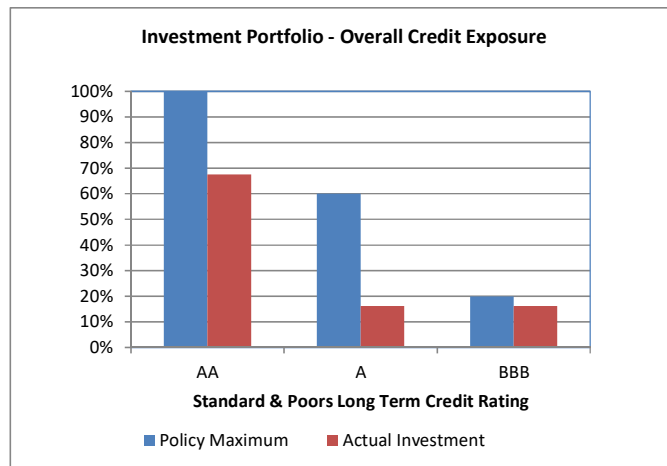
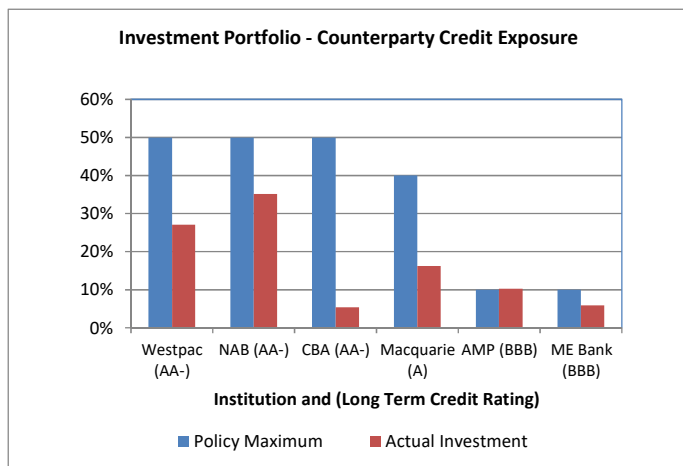
Counterparty Credit Exposure

Exposure to an individual authorised deposit-taking institution (ADI) counterparty will be restricted by their credit rating so that single entity exposure is limited.

Overall Credit Exposure

To control the credit quality on the entire portfolio, limits are placed on the percentage exposed to any particular credit rating category.

The following charts demonstrate the current portfolio diversity and risk compliance with the policy framework.



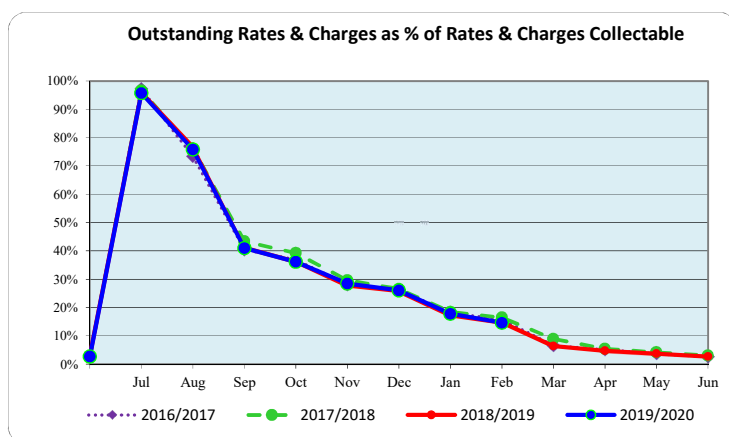


Notes to the Statement of Financial Activity
For the Period Ended 29 February 2020

6. Accounts Receivable as at 29 February 2020

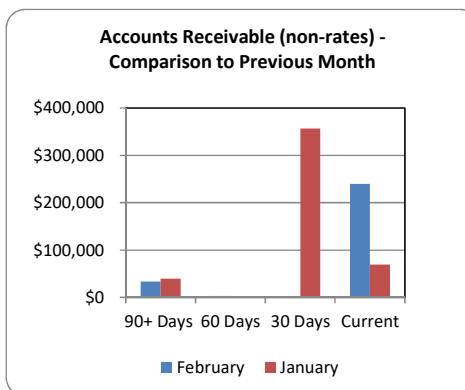
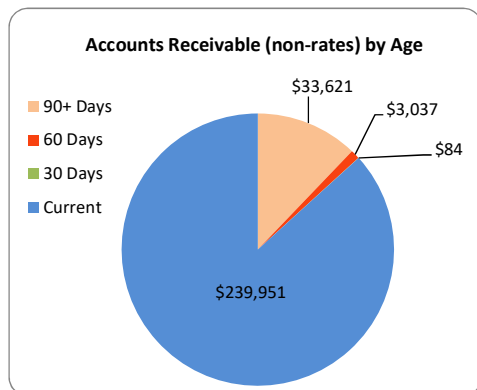
Rates and Charges Outstanding

2019/20 annual rates were raised on 17 July 2019 and were due for payment by 12 September 2019. For ratepayers paying by the four instalment option, the fourth and final instalment is due on 19 March 2020. As at the reporting date, total outstanding rates and charges (including pensioner deferred rates) is \$2,383,014. This equates to 14.65% of rates and charges collectable and is at a similar ratio to recent years. It is the objective of management to achieve less than 4% of rates and charges outstanding by 30 June.



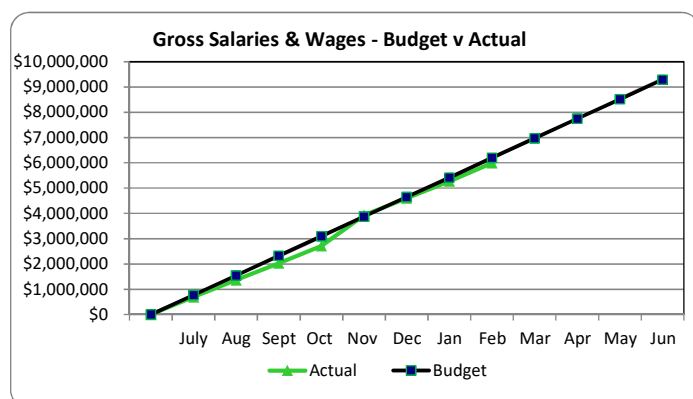
Sundry Debtors Outstanding (non-rates)

As at the reporting date, the total outstanding Sundry Debtors amount to \$466,376. Significant invoices raised in February were 148,000 for claims of grants and contributions towards capital works projects and \$79,600 for shared use of the Eaton Recreation Centre and Glenhuon oval. It is anticipated payment will be received for these in March 2020.



7. Salaries and Wages to 29 February 2020

At the reporting date, total salaries and wages expenditure is \$5,993,388 (64.5%) of the annual budget of \$9,294,886 for the 2019/20 financial year).





Notes to the Statement of Financial Activity
For the Period Ended 29 February 2020

8 RATING INFORMATION

RATE TYPE	Rate in	Number of properties	Rateable value	2019/20 Budgeted rate revenue	2019/20 Budgeted interim rates	2019/20 Budgeted back rates	2019/20 Budgeted total revenue	2019/20 Actual total revenue	2018/19 Actual total revenue	2018/19 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$
<u>Differential general rate or general rate</u>										
Gross rental valuations										
General Rates - GRV: Residential	0.100662	3,085	55,836,980	5,620,662	0	0	5,620,662	5,620,662	5,309,324	5,309,324
General Rates - GRV: Commercial	0.100662	54	13,605,420	1,369,549	0	0	1,369,549	1,369,549	1,315,359	1,315,359
General Rates - GRV: Industrial	0.100662	65	7,529,898	757,975	0	0	757,975	757,975	727,562	727,562
General Rates - GRV: Small Holding	0.100662	360	8,010,860	806,389	0	0	806,389	806,389	761,329	761,329
General Rates - GRV: Interim and Back Rates	0.100662	0	0	0	124,249	0	124,249	72,717	85,991	230,000
Unimproved valuations										
General Rates - UV: Broad Acre Rural	0.006259	488	273,051,000	1,709,026	0	0	1,709,026	1,709,026	1,644,349	1,644,349
General Rates - UV: Mining	0.006259	0	0	0	0	0	0	0	0	0
General Rates - UV: Interim and Back Rates	0.006259	0	0	0	0	0	0	0	0	0
Sub-Totals		4,052	358,034,158	10,263,601	124,249	0	10,387,850	10,336,318	9,843,914	9,987,923
Minimum payment	\$									
Gross rental valuations										
General Rates - GRV: Residential	1,547.50	1,662	21,419,776	2,571,945	0	0	2,571,945	2,571,945	2,484,960	2,484,960
General Rates - GRV: Commercial	1,547.50	7	61,400	10,833	0	0	10,833	10,833	10,416	10,416
General Rates - GRV: Industrial	1,547.50	52	629,150	80,470	0	0	80,470	80,470	77,376	77,376
General Rates - GRV: Small Holding	1,547.50	72	607,980	111,420	0	0	111,420	111,420	104,160	104,160
General Rates - GRV: Interim and Back Rates	1,547.50	0	0	0	0	0	0	0	0	0
Unimproved valuations										
General Rates - UV: Broad Acre Rural	1,547.50	135	20,540,600	208,913	0	0	208,913	208,913	191,952	191,952
General Rates - UV: Mining	1,547.50	20	372,699	30,950	0	0	30,950	30,950	29,759	29,759
General Rates - UV: Interim and Back Rates	1,547.50	0	0	0	0	0	0	0	0	0
Sub-Totals		1,948	43,631,605	3,014,531	0	0	3,014,531	3,014,531	2,898,623	2,898,623
		6,000	401,665,763	13,278,132	124,249	0	13,402,381	13,350,849	12,742,537	12,886,546
Discounts/concessions							(5,000)	(486)	(19,775)	(5,000)
Total amount raised from general rates							13,397,381	13,350,363	12,722,762	12,881,546
Specified area rates							344,800	347,448	351,801	349,178
Total rates							13,742,181	13,697,811	13,074,563	13,230,724



Notes to the Statement of Financial Activity
For the Period Ended 29 February 2020

9. INFORMATION ON BORROWINGS

Debenture Repayments

Particulars	Loan No.	Principal	New		Principal		Interest		Principal	
		Opening Balance 01 July 2019	Loans 2019/20	Budget	Repayments 2019/20	Budget	Repayments 2019/20	Budget	Outstanding 30 June 2020	Budget
		\$	Actual \$	\$	Actual \$	\$	Actual \$	\$	Actual \$	\$
Community Amenities										
Wanju/Waterloo Industrial Park Developer Contribution Plans	New	0	0	750,000	0	0	0	0	0	750,000
Recreation and Culture										
Eaton Recreation Centre	59	363,773	0	0	40,930	83,083	11,891	22,423	322,843	280,690
Eaton Recreation Centre Extensions	63	21,440	0	0	10,562	21,440	759	1,146	10,878	(0)
Fitness Equipment	68	21,070	0	0	21,070	21,070	413	413	(0)	(0)
Glen Huon Oval Club Rooms	69	1,005,108	0	0	39,638	39,638	41,700	45,072	965,470	965,470
Transport										
Depot Land	66	559,417	0	0	56,313	56,313	24,073	25,841	503,104	503,104
Economic Services										
Gravel Pit Land - Panizza Road	61	113,015	0	0	11,059	22,466	3,883	7,381	101,956	90,550
Other Property and Services										
Administration Building Extensions	65	159,042	0	0	17,561	35,739	6,172	11,667	141,481	123,303
		2,242,865	0	750,000	197,133	279,748	88,890	113,943	2,045,732	2,713,117

All debenture repayments were financed by general purpose revenue.



Notes to the Statement of Financial Activity
For the Period Ended 29 February 2020

10 BUDGET AMENDMENTS

Amendments to the original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Revised Budget Running Balance \$
	Budget Adoption		Opening Surplus				132,227
	Permanent Changes						
	Opening surplus adjustment				103,568		235,795
J12596	2019/20 Upgrade of Gravel Pit East Road	26/06/2019 - 178-19	Capital Expense			(16,200)	219,595
1241002	Transfer from Reserve - Road Construction Reserve	26/06/2019 - 178-19	Capital Revenue		16,200		235,795
J11712	Ferguson Hall	17/07/2019 - 235-19	Capital Expense			(7,971)	227,824
1241010	Transfer from Reserve - Carried Forward Projects Reserve	17/07/2019 - 235-19	Capital Revenue		7,971		235,795
J11640	Depiazzi Park	17/07/2019 - 228-19	Capital Expense			(10,000)	225,795
1143001	Transfer from Reserve - Parks & Reserves Upgrades Reserve	17/07/2019 - 228-19	Capital Revenue		10,000		235,795
J11636	Ferguson Valley Marketing for mobile visitor centre van.	14/08/2019 - 238-19	Operating Expense			(25,000)	210,795
J11636	Gnomesville master plan	14/08/2019 - 238-19	Capital Expense		25,000		235,795
1221505	Grant Revenue - Roads to Recovery	25/09/2019 - 277-19	Capital Revenue		63,204		298,999
1241002	Transfer from Reserve - Road Construction Reserve	25/09/2019 - 277-19	Reserve Transfer			(63,204)	235,795
0412506	Sundry Consultants - Other Governance	25/09/2019 - 286-19	Operating Expense			(20,000)	215,795
J12597	Road safety treatments - Hamilton Road and Recreation Drive	16/10/2019 - 294-19	Capital Expense			(4,200)	211,595
1241002	Transfer from Reserve - Road Construction Reserve	16/10/2019 - 294-19	Capital Revenue		4,200		215,795
1036002	Changeover Vehicle DA004 - Mgr Development Services	16/10/2019 - 296-19	Capital Expense			(45,900)	169,895
1432001	Changeover Vehicle DA9668 - Mgr Information Services	16/10/2019 - 296-19	Capital Expense			(45,900)	123,995
1036002	New Vehicle - Director Sustainable Development	16/10/2019 - 296-19	Capital Expense			(71,400)	52,595
1046001	Sale of Vehicle - Town Planning	16/10/2019 - 296-19	Capital Revenue		22,950		75,545
1442003	Sale of Vehicle - Administration O/H	16/10/2019 - 296-19	Capital Revenue		22,950		98,495
1444007	Transfer from Reserve - Executive & Compliance Vehicles	16/10/2019 - 296-19	Capital Revenue		117,300		215,795
J05005	Dardanup West Bush Fire Brigade Shed - Concrete Pad	06/11/2019 - 314-19	Capital Expense			(7,545)	208,250
0522501	Grant Revenue - Capital ESL	06/11/2019 - 314-19	Capital Expense		7,545		215,795
0521502	Grant - Fire Prevention - for Mitigation Activity Funding	27/11/2019 - 351-19	Operating Revenue		209,615		425,410
J05021	Grant Funding Expenditure - Bush Fire Mitigation Activity	27/11/2019 - 351-19	Operating Expense			(209,615)	215,795
0522501	Grant Revenue - Capital - Fire Prevention ESL	27/11/2019 - 344-19	Capital Revenue		15,134		230,929
0541001	Transfer from Reserve - Fire Control Reserve	27/11/2019 - 344-19	Capital Revenue		2,885		233,814
J05009	Installation of water tank, pump & electricity supply	27/11/2019 - 344-19	Capital Expense			(18,019)	215,795
1422003	Reimbursements - Insurance Scheme Surplus	27/11/2019 - 351-19	Operating Revenue		33,620		249,415
1121001	Reimbursement Revenue - Public Halls	27/11/2019 - 351-19	Operating Revenue			(7,297)	242,118
1123003	Fees & Charges - Lease of Reserves	27/11/2019 - 351-19	Operating Revenue			(6,790)	235,328
1412006	Insurance - Admin OH	27/11/2019 - 351-19	Operating Expense			(15,000)	220,328
1113505	Consultants - Parks & Gradens - Dog Exercise Area	29/01/2020 - 05-20	Operating Expense			(15,000)	205,328
J11807	Building Special Maintenance - Eaton Recreation Centre	29/01/2020 - 09-20	Operating Expense			(35,000)	170,328
1141001	Transfer from Reserve - Building Maintenance	29/01/2020 - 09-20	Capital Revenue		35,000		205,328

Continued on next page



Notes to the Statement of Financial Activity
For the Period Ended 29 February 2020

10 BUDGET AMENDMENTS (CONTINUED)

Amendments to the original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Revised Budget Running Balance \$
	Brought forward from previous page						205,328
J11505	Eaton Foreshore Stage 1 - Colin Spragg Adventure Playground	29/01/2020 - 10-20	Capital Expense			(8,528)	196,800
J11594	Eaton Foreshore Stage 2	29/01/2020 - 10-20	Capital Expense		8,528		205,328
1016503	Town Planning - General Consultants	26/02/2020 - 15-20	Operating Expense			(70,000)	135,328
1016503	Consultants - Strategic Planning	26/02/2020 - 15-20	Operating Expense		70,000		205,328
J11807	Building Special Maintenance - Eaton Recreation Centre	26/02/2020 - 21-20	Capital Expense			(36,895)	168,433
1141001	Transfer from Reserve - Building Maintenance	26/02/2020 - 21-20	Capital Revenue		36,895		205,328
1113505	Consultants - Parks & Gardens Reserves - Business Planning	26/02/2020 - 28-20	Operating Expense			(4,400)	200,928
					812,565	(743,864)	

RISK ASSESSMENT TOOL								
OVERALL RISK EVENT:		Failing to monitor the financial performance can increase the risk of a negative impact on the Shire's financial position. Non-compliance with legislative requirement could result in a qualified audit.						
RISK THEME PROFILE:		3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)						
RISK ASSESSMENT CONTEXT:		Operational						
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Not monitoring ongoing financial performance would increase the risk of a negative impact on the financial position.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	Non-compliance with the legislative requirements that results in a qualified audit.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Non-compliance that results in a qualified audit can lead stakeholders to question the Council's ability to manage finances effectively.	Insignificant (1)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.



Shire of Dardanup

MINUTES

AUDIT & RISK COMMITTEE MEETING

Held

4 March 2020

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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COMMITTEE MEMBERSHIP:

- CR. T GARDINER - CHAIRPERSON
- CR M BENNETT – DEPUTY CHAIRPERSON
- CR P ROBINSON
- CR. C BOYCE
- CR. M HUTCHINSON

TERMS OF REFERENCE

The Terms of Reference for this Committee are located in the Tardis records system – refer to the following link:
[2019 - ToR - Audit and Risk Committee](#)

COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

RISK ASSESSMENT

Inherent Risk	The level of risk in place in order to achieve the objectives of the Council and before actions are taken to alter the risk's impact or likelihood.
Residual Risk	The remaining level of risk following the development and implementation of Council's response.
Strategic Context	These risks are associated with achieving Council's long term objectives.
Operational Context	These risks are associated with the day-to-day activities of the Council.
Project Context	<p>Project risk has two main components:</p> <ul style="list-style-type: none">• Direct refers to the risks that may arise as a result of project, which may prevent the Council from meeting its objectives.• Indirect refers to the risks which threaten the delivery of project outcomes.

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP AUDIT & RISK COMMITTEE MEETING HELD ON WEDNESDAY, 4 MARCH 2020, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 2.00PM.

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS
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The Chairperson, Cr. T G Gardiner declared the meeting open, at 2.07pm, welcomed those in attendance and referred to the Acknowledgement of Country; Emergency Procedures; and the Disclaimer and Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Wardandi people in this land.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Voting

Cr. Tyrrell Gardiner	-	Chairperson
Cr. Peter Robinson	-	Elected Member
Cr. Mark Hutchinson	-	Elected Member
Cr. Carmel Boyce	-	Elected Member

Non-voting

Mr André Schönfeldt	-	Chief Executive Officer [2.42pm]
Mr Phil Anastasakis	-	Deputy Chief Executive Officer
Mrs Susan Oosthuizen	-	Director Sustainable Development
Mrs Natalie Hopkins	-	Manager Financial Services
Mr Ray Pryce	-	Accountant
Mrs Cindy Barbetti	-	Compliance Officer
Mr Stephen Eaton	-	IT Manager
Mr Sudi Mishra	-	Manager Information Services [2.40pm]
Mrs Donna Bailye	-	PA – Deputy Chief Executive Officer

2.2 Apologies

Cr. Michael Bennett	-	Deputy Chairperson
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3. PRESENTATIONS

3.1 JLT Public Sector Report – Mrs Cindy Barbetti – Compliance Officer

Presentation on the JLT Public Sector Report to be made by Mrs Cindy Barbetti.

Process:

Mrs Cindy Barbetti provided the Committee with a Powerpoint presentation on the JLT Public Sector Report. Discussion and questions followed the presentation.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Audit & Risk Committee Meeting Held 4 December 2019

OFFICER RECOMMENDED RESOLUTION

AAR 01-20 MOVED - Cr P Robinson SECONDED - Cr M Hutchinson

THAT the Minutes of the Audit & Risk Committee Meeting held on 4 December 2019, be confirmed as true and correct subject to no corrections.

CARRIED
4/0

5. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

It is recommended that the following item be heard behind closed doors.

Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 - Matters for Which Meeting May Be Closed:

Standing Order and the Local Government Act 1995 provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) *Subject to subsection (2), the following are to be open to members of the public-*
- (a) *all Council meetings; and*
 - (b) *all meetings of any committee to which a local government power or duty has been delegated.*
- (2) *If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -*
- (a) *a matter affecting an employee or employees;*
 - (b) *the personal affairs of any person;*
 - (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
 - (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
 - (e) *a matter that if disclosed, would reveal -*
 - (i) *a trade secret;*
 - (ii) *information that has a commercial value to a person; or*
 - (iii) *information about the business, professional, commercial or financial affairs of a person,*
where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) *a matter that if disclosed, could be reasonably expected to -*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) *endanger the security of the local government's property; or*
 - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
 - (g) *information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) *such other matters as may be prescribed.*
- (3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

(Appendix ORD: 12.17)

Note: The Chairperson to advise that the meeting will go behind closed doors toward the end of the meeting to discuss

- A matter that if disclosed could be reasonably expected to endanger the security of the local governments property

6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

7. DECLARATION OF INTEREST

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

Key Management Personnel (which includes Elected Members, CEO and Directors) are reminded of their requirement to disclose biannually transactions between Council and related parties in accordance with Council Policy CP039.

Discussion:

Chairperson, Cr. T Gardiner asked Councillors if there were any Declarations of Interest to be made.

There were no Declarations of Interest made.

8 REPORTS OF OFFICERS AND COMMITTEES

8.1 Title: Update on the Financial Management Systems Review Actions

Reporting Department: Corporate & Governance

Reporting Officer: Mr Phil Anastasakis - Deputy Chief Executive Officer

Legislation: Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Overview

This report provides the Audit and Risk Committee with an update on the implementation of the Financial Management Systems Review (FMSR) actions.

Background

In accordance with regulation 5(2)(c) Local Government Financial Management Regulation 1996, the Chief Executive Officer is required to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the Local Government regularly (not less than once in every 3 financial years) and report to the Local Government the results of those reviews.

This review was undertaken by AMD Chartered Accountants in February 2019 and the report, along with management comments were presented to the Audit Committee meeting held on 6 March 2019.

At the Audit Committee Meeting of the 17 July 2019 and subsequent Council meeting of 14 August 2019, the following was resolved [249-19]:

THAT Council acknowledges that all actions arising from the February 2019 Financial Management Systems Review, except 7.2.1 Code of Conduct, have been completed.

This report is provided to the Audit and Risk Committee meeting as an update by management on the current status of the only outstanding action resulting from the review, being 7.2.1 Code of Conduct.

Legal Implications

Local Government Act 1995

Local Government (Financial Management) Regulations 1996 (as Amended):

(2) *The CEO is to —*

c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

Strategic Community Plan

Strategy 1.1.2- Monitor and ensure compliance with the regulatory framework for local government governance and operations. (Service Priority: High)

Strategy 1.1.3- Maintain best practice governance systems and practices. (Service Priority: Moderate)

Environment - None.

Precedents

The previous review was undertaken by Butler Settineri in 2015 and presented to the Chief Executive Officer on 13 January 2016. The scope of the previous review was to compare the financial policies adopted by the Shire with the minimum requirements of the Local Government Act 1995 and its associated regulations and to determine the extent to which the stated policies and procedures as adopted by the Shire have been implemented by the Chief Executive Officer.

Budget Implications

The annual budget provides sufficient expenditure allocation for consultancies to cover the cost of the next review which will capture the period from January 2019 to December 2021.

Budget – Whole of Life Cost

As no assets/infrastructure is being created, there are no whole of life costs relevant to this item.

Council Policy Compliance - None.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix AAR: 8.1) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Financial Management System review not being undertaken in accordance with regulation 5(2)(c) Local Government Financial Management Regulation 1996 and not less than once in every 3 financial years.
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	<p>Legal and Compliance Failure to fulfil compliance obligations pursuant to regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996.</p> <p>Reputational Council’s reputation could be seen in a negative light for not adhering to its requirement to fulfil duties and functions that are prescribed in legislation.</p>

As the Financial Management System review was completed by an independent professional third party recognised accounting firm and delivered within the required timeframe (not less than once in every 3 financial years) the Risk Assessment for this report is considered low.

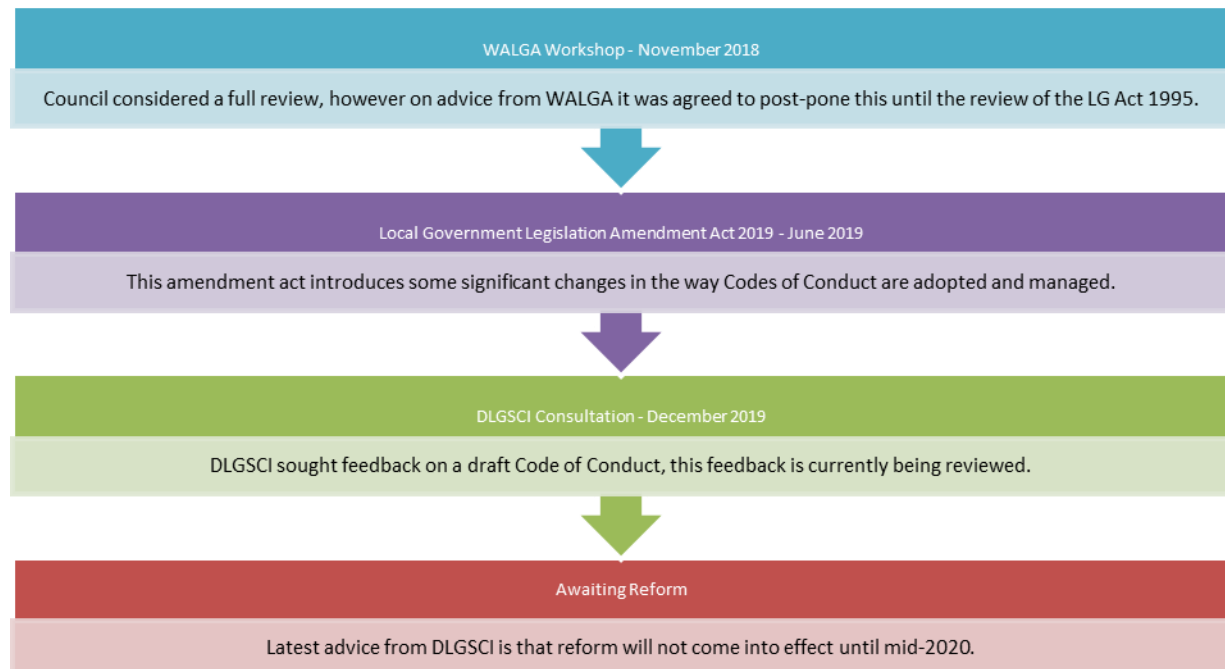
Officer Comment

The Code of Conduct (Item 7.2.1) remains the only outstanding action from the February 2019 Financial Management Systems Review. The auditor's recommendation and management comment for this action is provided in the table below:

Ref	Issue	Risk Rating	Proposed Completion Date	Status
7.	<i>Preparation of budgets, budget reviews, accounts and reports required by the Act or the Regulations</i>			
7.2.1	Code of Conduct The Shire Code of Conduct for Council Members, Committee Members and Staff was last reviewed and adopted by Council on the 6 November 2013.	Minor	Former proposed completion date: 31 December 2019 Now extended to: 30 June 2020	In Progress
	<i>Auditor Recommendation</i> We recommend the Code of Conduct be reviewed and subsequently communicated to current Council Members, Committee Members and Staff.			
	<i>Management Comment</i> Management acknowledges and accepts the recommendation. Council staff have been working with Councillors and WALGA during 2018 to review the Code of Conduct. This was put on hold pending the finalisation of the Local Government Act review.			

The Auditor finding reported that the Code of Conduct had last been reviewed and adopted by Council on 6 November 2013. This date was the last time it went to Council in an adopted format, management have advised that the Code of Conduct has been reviewed since then.

- *Progression of Code of Conduct:*



Due to the substantial changes in the amendment act, it was decided that the current Code of Conduct review be deferred until the new legislation relating to Codes of Conduct is passed.

The latest advice received from the Department of Local Government, Sport and Cultural Industries is that following on from the feedback received from the submission period, there will be some further changes required to the Code of Conduct. It is therefore expected that this reform won't come into effect until mid-2020. An updated officer report on the status of the Code of Conduct reform will be presented to the next Audit and Risk Committee meeting scheduled for 3 June 2020.

Council Role - Legislative.

Voting Requirements - Simple Majority.

Change to Officer Recommendation No Change.

**OFFICER RECOMMENDED RESOLUTION &
AUDIT & RISK COMMITTEE RESOLUTION**

AAR 02-20 MOVED - Cr P Robinson SECONDED - Cr M Hutchinson

THAT the Audit Committee:

- 1. Receive the March 2020 update report on the implementation of actions required from the findings of the February 2019 Financial Management Systems Review.**

- 2. Requests that Council acknowledges that action 7.2.1 Code of Conduct, will remain outstanding until mid-2020 when the Department of Local Government, Sport and Cultural Industries releases model Codes of Conduct.**

CARRIED
4/0

8.2 Title: Governance Health Check – William Buck

Reporting Department: Executive
Reporting Officer: Mr André Schönfeldt - Chief Executive Officer
Legislation: Local Government Act 1995 and Local Government (Audit) Regulations 1996, Regulation 17

Overview

This report is presented to the Audit & Risk Committee for review and endorsement of the Governance Health and Financial Sustainability Review undertaken by contractors William Buck in 2019.

Background

In accordance with the Shires Strategic Community Plan, Outcomes 1.1.2 and 1.1.3 states that the Shire:

- *Monitor and ensure compliance with the regulatory framework for local government governance and operations. (Service Priority: High)*
- *Maintain best practice governance systems and practices. (Service Priority: Moderate)*

In July 2019 quotes were sought for the appointment of a suitably qualified contractor to undertake a Governance Health and Financial Sustainability Review. A total of 4 submissions were received with the winning quote being awarded to William Buck at the end of July 2019. The review was undertaken in house in September 2019.

The *Governance Health and Financial Stability Review Audit Report 2018/19* produced by William Buck was provided as a Confidential Document "A" (Tardis link [MAA-R0705853](#)) to the Audit & Risk Committee on the 4 December 2019. The Committee resolved the following:

THAT the Audit and Risk Committee defer Item 9.5 – Governance Health Check – William Buck to allow for further time for review and to bring the item back to the next Audit & Risk Committee meeting on 4 March 2020.

Legal Implications

Local Government Act 1995

Local Government (Audit) Regulations 1996, Regulation 17:

17. *CEO to review certain systems and procedures*
- (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
 - (a) *risk management; and*
 - (b) *internal control; and*
 - (c) *legislative compliance.*
 - (2) *The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.*
 - (3) *The CEO is to report to the audit committee the results of that review.*

Strategic Community Plan

- Strategy 1.1.1 - To be equitable, inclusive and transparent in decision making. (Service Priority: High)
- Strategy 1.1.2 - Monitor and ensure compliance with the regulatory framework for local government governance and operations. (Service Priority: High)
- Strategy 1.1.3 - Maintain best practice governance systems and practices. (Service Priority: Moderate)

Environment - None.

Precedents

A Governance Review was conducted in 2016 through the Department of Local Government based on the Guide for Undertaking Governance Reviews issued by the Australian Institute of Company Directors.

Budget Implications

A budget allowance of \$20,000 was provided for in the 2019/20 Budget to cover the cost of the review of this report.

Budget – Whole of Life Cost - None.

As no assets/infrastructure is being created, there are no whole of life costs relevant to this item.

Council Policy Compliance - None.

Risk Assessment - Low.

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix AAR: 8.2) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Governance Health & Financial Sustainability Review - 2019
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	<ul style="list-style-type: none">Financial Impact - Failure to comply with the requirements of the Act and Regulations could lead to financial penalties being imposedLegal and Compliance - Failure to comply with the requirements of the Act and Regulations could lead to legal penalties being imposedReputational - Failure to comply with the requirements of the Act and Regulations could result in the public questioning the Shire procedures.

Officer Comment

The Request for Quote (RFQ) forwarded to prospective contractors provided the following scope of works:

(Appendix ORD: 12.17)

To review systems, processes and policies, reports and recent relevant transactions to determine the Shire's level of compliance and governance health and also to consider the financial sustainability of the Shire of Dardanup, including but not limited to the following:

- Major Land Transactions;
- Tendering and Procurement policy, procedures, processes and systems;
- Council and Committee meetings structure, processes and procedures;
- Gift reporting and Disclosures of Interest;
- Delegations and delegation reporting including associated information provided to Councillors;
- Complaints and Allegations policy, procedures and processes;
- Risk Management;
- Financial Management Systems, Credit Card Control; and Accounting Policies;
- Financial health indicators and ratios;
- Human Resource recruitment, appointment and induction processes (including verifying employee identity and credentials);
- Elected member induction, training and communications (including interactions with staff, the community and media); and
- Records management and compliance, including data and cyber security.

Detailed findings were provided within the Confidential Report, and Management Comments in regards to these finding are also provided within the Confidential Report.

Council Role - Executive.

Voting Requirements - Simple Majority.

Change to Officer Recommendation No Change.

Note: Mr Sudi Mishra joined the meeting at 2.40pm.
Mr André Schönfeldt joined the meeting at 2.42.pm.

OFFICER RECOMMENDED RESOLUTION & AUDIT & RISK COMMITTEE RESOLUTION

AAR 03-20 MOVED - Cr P Robinson SECONDED - Cr M Hutchinson

THAT the Audit & Risk Committee request that Council receive and endorse the Governance Health and Financial Stability Review Audit Report 2018/19 as provided for in Confidential Document "A" under separate cover (Tardis Link: [MAA-R0705853](#)).

CARRIED
4/0

8.3 Title: 2019 Compliance Audit Return - CAR

Reporting Department: Corporate & Governance Directorate
Reporting Officer: Ms Cathy Lee – Manager Governance & HR
Legislation: Local Government Act 1995 and Local Government (Audit) Regulations

Overview

This report presents the Compliance Annual Return to the Audit & Risk Committee to adopt and refer to Council for consideration, adoption and submission to the Department of Local Government and Communities.

Background -

The Shire of Dardanup along with each local government in Western Australia is required to carry out a compliance audit in relation to the period 1 January 2019 to 31 December 2019 against the requirements set out in the 2019 Compliance Audit Return [CAR].

Legal Implications

Completion of the CAR is required under Section 7.13(i) of the Local Government Act 1995 and Local Government (Audit) Regulations (Regulation 13).

Strategic Community Plan

Strategy 1.1.2 - Monitor and ensure compliance with the regulatory framework for local government governance and operations. (Service Priority: High)
Strategy 1.1.3 - Maintain best practice governance systems and practices. (Service Priority: Moderate)

Environment - None.

Precedents -

Council is required to complete the Compliance Audit Return on an annual basis.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment -

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix AAR: 8.3) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.					
Risk Event	Non compliance would result in imposed penalties and significant loss of reputation.				
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)				
Risk Action Plan (treatment or controls proposed)	Not applicable.				
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.				
Risk Category Assessed Against	<table border="0"> <tr> <td>Legal and Compliance</td> <td>Non compliance would result in imposed penalties.</td> </tr> <tr> <td>Reputational</td> <td>High impact to Shire reputation if not carried out.</td> </tr> </table>	Legal and Compliance	Non compliance would result in imposed penalties.	Reputational	High impact to Shire reputation if not carried out.
Legal and Compliance	Non compliance would result in imposed penalties.				
Reputational	High impact to Shire reputation if not carried out.				

Officer Comment

The following areas of compliance were audited by Officer's.

1. Commercial Enterprises by LG
2. Delegation of Power Duty
3. Disclosure of Interest
4. Disposal of Property
5. Elections
6. Finance
7. Integrated Planning and Reporting
8. LG Employees
9. Official Conduct
10. Optional
11. Tenders for Providing Goods and Services

Regulation 14 of the Local Government (Audit) Regulations 1996 requires that the local government's Audit Committee reviews the CAR and reports the results of that review to the Council prior to adoption by Council and the March submission to the Department.

When viewing the CAR, please note that the answers to the questions relate only to the 2019 year.

Council has met compliance in all areas as outlined in the recommended resolution below.

Council Role - Legislative.

Voting Requirements - Absolute Majority.

Change to Officer Recommendation No Change.

**OFFICER RECOMMENDED RESOLUTION &
AUDIT & RISK COMMITTEE RESOLUTION**

AAR 04-20 MOVED - Cr T Gardiner SECONDED - Cr P Robinson

THAT the Audit & Risk Committee recommends that Council adopts the Compliance Audit Return 2019 [CAR] as the official Return of Council for the period 1 January 2019 to 31 December 2019 as follows:

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

Dardanup - Compliance Audit Return 2019

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2019?	N/A		PHIL ANASTASAKIS - Deputy Chief Executive Officer
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2019?	N/A		PHIL ANASTASAKIS - Deputy Chief Executive Officer
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2019?	N/A		PHIL ANASTASAKIS - Deputy Chief Executive Officer
4	s3.59(4)	Has the local government complied with public notice and publishing requirements of each proposal to commence a major trading undertaking or enter into a major land transaction for 2019?	N/A		PHIL ANASTASAKIS - Deputy Chief Executive Officer
5	s3.59(5)	Did the Council, during 2019, resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A		PHIL ANASTASAKIS - Deputy Chief Executive Officer

Delegation of Power / Duty						
No	Reference	Question	Response	Comments	Respondent	
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority?	Yes		CATHY LEE - Manager Governance & HR	
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing?	Yes		CATHY LEE - Manager Governance & HR	
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17?	Yes		CATHY LEE - Manager Governance & HR	
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations?	Yes		CATHY LEE - Manager Governance & HR	
5	s5.18	Has Council reviewed delegations to its committees in the 2018/2019 financial year?	Yes		CATHY LEE - Manager Governance & HR	
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act?	Yes		CATHY LEE - Manager Governance & HR	
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority?	Yes		CATHY LEE - Manager Governance & HR	
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing?	Yes		CATHY LEE - Manager Governance & HR	
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		CATHY LEE - Manager Governance & HR	
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	Yes		CATHY LEE - Manager Governance & HR	
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees?	Yes		CATHY LEE - Manager Governance & HR	
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2018/2019 financial year?	Yes		CATHY LEE - Manager Governance & HR	
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required?	Yes		CATHY LEE - Manager Governance & HR	

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68)?	Yes		CATHY LEE - Manager Governance & HR
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings?	Yes		CATHY LEE - Manager Governance & HR
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made?	Yes		CATHY LEE - Manager Governance & HR
4	s5.73	Where the CEO had an interest relating to a gift under section 5.71A(1), was written notice given to the Council?	N/A		CATHY LEE - Manager Governance & HR
5	s5.73	Where the CEO had an interest relating to a gift in a matter in respect of a report another employee is providing advice on under section 5.71A (3), was the nature of interest disclosed when the advice or report was provided?	N/A		CATHY LEE - Manager Governance & HR
6	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day?	Yes		CATHY LEE - Manager Governance & HR
7	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day?	Yes		CATHY LEE - Manager Governance & HR
8	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2019?	Yes		CATHY LEE - Manager Governance & HR
9	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2019?	Yes		CATHY LEE - Manager Governance & HR
10	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return?	Yes		CATHY LEE - Manager Governance & HR
11	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76?	Yes		CATHY LEE - Manager Governance & HR
12	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which	Yes		CATHY LEE - Manager

		contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28?			Governance & HR
13	s5.89A Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under section 5.71A, in the form prescribed in Administration Regulation 28A?	Yes		CATHY LEE - Manager Governance & HR
14	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76?	Yes		CATHY LEE - Manager Governance & HR
15	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee?	Yes		CATHY LEE - Manager Governance & HR
16	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes?	Yes		CATHY LEE - Manager Governance & HR
17	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report?	Yes		CATHY LEE - Manager Governance & HR
18	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee?	Yes		CATHY LEE - Manager Governance & HR
19	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees?	Yes		CATHY LEE - Manager Governance & HR

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5))?	N/A		CATHY LEE - Manager Governance & HR
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required	Yes		CATHY LEE - Manager Governance & HR

local public notice for each disposal of property?

Elections					
No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)(2)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates?	Yes		CATHY LEE - Manager Governance & HR
2	Elect Reg 30G(3) &(4)	Did the CEO remove any ' disclosure of gifts ' forms relating to an unsuccessful candidate or a successful candidate that completed the term of office from the electoral gift register, and retain those forms separately for a period of at least 2 years?	N/A		CATHY LEE - Manager Governance & HR

Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes	SCM held 23/10/2019 Resolution: 308-19	CATHY LEE - Manager Governance & HR
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	Yes	SCM held 26/06/2019 Resolution: 180-19	CATHY LEE - Manager Governance & HR
3	s7.3(1)	Was the person(s) appointed by the local government under s7.3(1) to be its auditor, a registered company auditor?	Yes		NATALIE HOPKINS - Manager Financial Services
4	s7.3(1), 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council?	Yes		NATALIE HOPKINS - Manager Financial Services
5	Audit Reg 10	Was the Auditor's report(s) for the financial year(s) ended 30 June received by the local government within 30 days of completion of the audit?	Yes		NATALIE HOPKINS - Manager Financial Services
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2019 received by the local government by 31 December 2019?	Yes		NATALIE HOPKINS - Manager Financial Services
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action	N/A		NATALIE HOPKINS - Manager Financial

		to be taken, did the local government, ensure that appropriate action was undertaken in respect of those matters?			Services
8	S7.12A (4)	Where the auditor identified matters as significant in the auditor's report (prepared under s7.9(1) of the Act) , did the local government prepare a report stating what action had been taken or it intended to take with respect to each of the matters and give a copy to the Minister within 3 months after receipt of the audit report?	Yes	Report raised with Minister later than 3 months as there was conjecture as to whether this was required.	PHIL ANASTASAKIS - Deputy Chief Executive Officer
9	S7.12A (5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	Yes		NATALIE HOPKINS - Manager Financial Services
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit?	Yes		NATALIE HOPKINS - Manager Financial Services
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit?	Yes		NATALIE HOPKINS - Manager Financial Services
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit?	Yes		NATALIE HOPKINS - Manager Financial Services
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor?	Yes		NATALIE HOPKINS - Manager Financial Services
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor?	Yes		NATALIE HOPKINS - Manager Financial Services

Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	OCM held: 15/05/2019 Resolution: 131-19	CATHY LEE - Manager Governance & HR
2	s5.56 Admin Reg 19DA (4)	Has the local government reviewed the Corporate Business Plan in the 2018-2019 Financial Year. If Yes, please provide date of Council meeting the review was adopted at?	Yes	OCM held: 27/03/2019	CATHY LEE - Manager Governance & HR
3	s5.56 Admin Reg 19C	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	OCM held: 28/03/2018 Resolution: 89-18	CATHY LEE - Manager Governance & HR

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4	s5.56 Admin Reg 19C (4)	Has the local government reviewed the current Strategic Community Plan. If Yes, please provide date of most recent review by Council in Comments. Note: If the current Strategic Community Plan was adopted after 1/1/2016, please respond N/A and provide adoption date in Comments?	N/A	28/03/2018	CATHY LEE - Manager Governance & HR
5	S5.56 Admin Reg 19DA (3)	Has the local government developed an Asset Management Plan(s) that covers all asset classes. If Yes, please provide the date of the most recent Plan adopted by Council in Comments?	Yes	OCM held: 15/05/2019 Resolutions: 132-19; 133-19; 134-19; 135-19; 136-19; 137-19; 138-19	CATHY LEE - Manager Governance & HR
6	S5.56 Admin Reg 19DA (3)	Has the local government developed a Long Term Financial Plan. If Yes, please provide the adoption date of the most recent Plan in Comments?	Yes	OCM held: 15/05/2019 Resolution: 141-19	CATHY LEE - Manager Governance & HR
7	S5.56 Admin Reg 19DA (3)	Has the local government developed a Workforce Plan. If Yes, please provide adoption date of the most recent Plan in comments?	Yes	OCM held: 15/05/2019 Resolution: 140-19	CATHY LEE - Manager Governance & HR

Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A	CEO position was not made vacant in 2019.	CATHY LEE - Manager Governance & HR
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A?	N/A	CEO position was not made vacant in 2019.	CATHY LEE - Manager Governance & HR
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4)?	N/A	CEO position was not made vacant in 2019.	CATHY LEE - Manager Governance & HR
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only)?	N/A	CEO position was not made vacant in 2019.	CATHY LEE - Manager Governance & HR
5	s5.37(2)	Did the CEO inform Council of each proposal to employ or dismiss a designated senior employee?	N/A	There are no designated senior employees at Shire of Dardanup.	CATHY LEE - Manager Governance & HR

Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer?	N/A	The CEO is the Complaints Officer	MR ANDRÉ SCHÖNFELDT – Chief Executive Officer
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c)?	Yes		MR ANDRÉ SCHÖNFELDT – Chief Executive Officer
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made?	Yes		MR ANDRÉ SCHÖNFELDT – Chief Executive Officer
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint?	Yes		MR ANDRÉ SCHÖNFELDT – Chief Executive Officer
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred?	Yes		MR ANDRÉ SCHÖNFELDT – Chief Executive Officer
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c)?	Yes		MR ANDRÉ SCHÖNFELDT – Chief Executive Officer

Optional Questions					
No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5(2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Local Government (Financial Management) Regulation 5(2)(c) within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	Yes	OCM held 27/03/2020 Resolution: 56-19	PHIL ANASTASAKIS - Deputy Chief Executive Officer
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulation 17 within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	Yes	OCM held 13/12/2017 Resolution: 334-17	PHIL ANASTASAKIS - Deputy Chief Executive Officer
3	Financial Management Reg 5A.	Did the local government provide AASB 124 related party information in its annual report(s) tabled at an electors meeting(s) during calendar year 2019?	Yes	Annual Electors Meeting held 23/01/2019	PHIL ANASTASAKIS - Deputy Chief Executive Officer

4	S6.4(3)	Did the local government submit to its auditor by 30 September 2019 the balanced accounts and annual financial report for the year ending 30 June 2019?	Yes		PHIL ANASTASAKIS - Deputy Chief Executive Officer
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Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2))?	Yes		NATALIE HOPKINS - Manager Financial Services
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract?	Yes		NATALIE HOPKINS - Manager Financial Services
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice?	Yes		NATALIE HOPKINS - Manager Financial Services
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16?	Yes		NATALIE HOPKINS - Manager Financial Services
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation?	Yes		NATALIE HOPKINS - Manager Financial Services
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16?	Yes		NATALIE HOPKINS - Manager Financial Services
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender?	N/A		NATALIE HOPKINS - Manager Financial Services
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria?	Yes		NATALIE HOPKINS - Manager Financial Services
9	F&G Reg 17	Did the information recorded in the local government's tender register	Yes		NATALIE HOPKINS -

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		comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection?			Manager Financial Services
10	F&G Reg 19	Did the CEO give each tenderer written notice advising particulars of the successful tender or advising that no tender was accepted?	Yes		NATALIE HOPKINS - Manager Financial Services
11	F&G Reg 21 & 22	Did the local governments advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22?	Yes		NATALIE HOPKINS - Manager Financial Services
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice?	N/A		NATALIE HOPKINS - Manager Financial Services
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services?	Yes		NATALIE HOPKINS - Manager Financial Services
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest, a notice in writing in accordance with Functions & General Regulation 24?	Yes		NATALIE HOPKINS - Manager Financial Services
15	F&G Reg 24AC (1) & (2)	Has the local government established a policy on procurement of goods and services from pre-qualified suppliers in accordance with the regulations?	Yes	Council Policy CP034 & Procedure PR045	NATALIE HOPKINS - Manager Financial Services
16	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice?	N/A		NATALIE HOPKINS - Manager Financial Services
17	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE?	N/A		NATALIE HOPKINS - Manager Financial Services
18	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application?	N/A		NATALIE HOPKINS - Manager Financial Services
19	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, given notice of the variation?	N/A		NATALIE HOPKINS - Manager Financial Services
20	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications?	N/A		NATALIE HOPKINS - Manager Financial Services
21	F&G Reg 24AH(3)	In relation to the applications that	N/A		NATALIE

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		were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria?		HOPKINS - Manager Financial Services
22	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG?	N/A	NATALIE HOPKINS - Manager Financial Services
23	F&G Reg 24AI	Did the CEO send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted?	N/A	NATALIE HOPKINS - Manager Financial Services
24	F&G Reg 24E	Where the local government gave a regional price preference, did the local government comply with the requirements of F&G Reg 24E including the preparation of a regional price preference policy?	N/A	NATALIE HOPKINS - Manager Financial Services
25	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy?	N/A	NATALIE HOPKINS - Manager Financial Services
26	F&G Reg 11A	Does the local government have a current purchasing policy that comply with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less?	Yes	NATALIE HOPKINS - Manager Financial Services
27	F&G Reg 11A	Did the local government comply with it's current purchasing policy in relation to the supply of goods or services where the consideration under the contract is, or is expected to be \$150,000 or less or worth \$150,000 or less?	Yes	NATALIE HOPKINS - Manager Financial Services

I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Dardanup

Signed CEO, Dardanup

CARRIED
4/0
By Absolute Majority

8.4 Title: 2020 Compliance Calendar – Bi-annual Compliance Task Report

Reporting Department: Corporate & Governance Directorate
Reporting Officer: Mrs Cindy Barbetti - Compliance Officer
Legislation: Local Government Act 1995 and Local Government (Audit) Regulations 1996, Regulation 17

Overview

The purpose of this report is to provide the Audit and Risk Committee with an update on compliance tasks resulting from the 2020 Annual Compliance Calendar.

Background

The Shire of Dardanup (Council) as a Local Government entity is required to fulfil duties and functions that are prescribed in legislation. This emulates the expectation of the community and State Government that Council will meet these requirements. This expectation is prescribed in the Local Government (Audit) Regulations 1996, Regulation 17 which requires the management of legislative compliance.

To support the Council in meeting compliance obligations, the Compliance Manual, incorporating the Annual Compliance Calendar has been developed. The calendar is a tool to identify the yearly compliance activities throughout the calendar year. The objective is to assist responsible officers to review their quarterly activities that require compliance and accountability across a variety of legislative components.

In December 2019, members of the Audit and Risk Committee were presented with an overview of the Compliance Manual and Annual Compliance Calendar. To continue informing members on how the manual and calendar assist and benefit the organisation, the Compliance Officer will provide a bi-annual report on compliance tasks. This report is provided as Confidential Document “B” under separate cover – (TARDIS Link: [MEE-R0706714](#)).

Legal Implications

Local Government Act 1995

Local Government (Audit) Regulations 1996, Regulation 17:

17. *CEO to review certain systems and procedures*
- (1) *The CEO is to review the appropriateness and effectiveness of a local government’s systems and procedures in relation to —*
 - (a) *risk management; and*
 - (b) *internal control; and*
 - (c) *legislative compliance.*
 - (2) *The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.*
 - (3) *The CEO is to report to the audit committee the results of that review.*

[Regulation 17 inserted in Gazette 8 Feb 2013 p. 868.]

Strategic Community Plan

Strategy 1.1.2 - Monitor and ensure compliance with the regulatory framework for local government governance and operations. (Service Priority: High)

Environment - None.

Precedents - None

This is the first bi-annual compliance task report to be presented to the Audit and Risk Committee.

Budget Implications

As part of the Compliance Officer role, regular monitoring of the Compliance Manual and Annual Compliance Calendar is essential. Reporting is a further function in order to successfully achieve compliance obligations. Therefore the cost to Council is through staff time and the usage of IT/Software systems where applicable.

Budget – Whole of Life Cost

As no assets/infrastructure is being created, there are no whole of life costs relevant to this item.

Council Policy Compliance

There is no current Council Policy relevant to this item.

Risk Assessment -

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix AAR: 8.4) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Not observing Council’s commitment to meeting its compliance obligations pursuant to the Local Government (Audit) Regulations 1996, Regulation 17.
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.

Officer Comment

Compliance and integrity are outcomes of an organisation meeting its obligations, and is made sustainable by embedding it in the culture of the organisation and in the behaviour and attitude of people working for it. How a local government manages its compliance programs is a strong indication of the attitude of the Council towards meeting legislative requirements.

The Compliance Manual and Annual Compliance Calendar were introduced to staff at the start of 2020. The annual compliance calendar process initiates compliance work via regulatory quarterly reminders and creates auditable records for how compliance has been achieved. Responsible officers have been granted access to their relevant tasks for the quarter ended March 2020. The expectation is that these officers will indicate the progression of the task (through the Audit Score)

and provide any relevant comments. This provides ongoing monitoring of the level of compliance with legislation tasks and associated reminder tasks.

Due to the timing of the compilation of this report, members of the Audit and Risk Committee are only initially being presented with January 2020 compliance tasks, not the complete quarter. However, it was deemed beneficial and good practice to provide members with an understanding and awareness of this reporting process, albeit only for one month. The next bi-annual compliance task report that will be presented to the September 2020 meeting will hold more significance to members and stakeholders.

Overall, maintaining regulatory compliance is viewed as a fundamental goal of an effective internal control system. The ongoing reporting will ensure that an effective system is in place to provide a level of assurance that the Council is meeting its compliance obligations with the Act and associated Regulations.

Council Role - Legislative.

Voting Requirements - Simple Majority.

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & AUDIT & RISK COMMITTEE RESOLUTION

AAR 05-20 MOVED - Cr P Robinson SECONDED - Cr T Gardiner

THAT the Audit and Risk Committee receive the report on the 2020 Compliance Calendar – Bi-annual Task Report, as provided for as Confidential Document “B”: under separate cover and note the compliance tasks identified.

CARRIED
4/0

8.5 Title: JLT Public Sector Report 2019

Reporting Department: Corporate & Governance
Reporting Officer: Mrs Cindy Barbetti – Compliance Officer
Legislation: Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Overview

The purpose of this report is to present to the Audit and Risk Committee the Public Sector Risk Report 2019 (refer Appendix AAR: 8.5A) that has been compiled by Jardine Lloyd Thompson Pty Ltd (JLT).

Background

Jardine Lloyd Thompson is a global insurer with a significant presence in the local government sector nationally. This is the second edition of the JLT Risk Report which delivers a summary of the risk information that has been provided by various Local Governments across Australia.

The report summarises the key risks that Local Government's view as having a potential impact on Councils. These risks have been benchmarked against the 2018 JLT Risk Report as well as claims and risk data collected from over 500 Councils nationally. The survey respondents were a good balance of metropolitan, regional and remote Councils' from across all states.

As directed by Regulation 17 of the *Local Government (Audit) Regulations 1996*, Council is required to have an appropriate and effective system and procedures in place to manage risk. In addition, the Terms of Reference for the Audit and Risk Committee state the following as a committee objective:

- 5.7 *To consider the Shire of Dardanup Risk Management Governance Framework and progress on the relevant action plans biannually.*

This report will assist with providing committee members and stakeholders with an insight into real scenarios facing the industry and contribute to the overall management of risk at the Shire of Dardanup.

Legal Implications

Local Government Act 1995

Local Government (Audit) Regulations 1996, Regulation 17:

17. *CEO to review certain systems and procedures*
- (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
 - (a) *risk management; and*
 - (b) *internal control; and*
 - (c) *legislative compliance.*
 - (2) *The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.*
 - (3) *The CEO is to report to the audit committee the results of that review.*

[Regulation 17 inserted in Gazette 8 Feb 2013 p. 868.]

Strategic Community Plan

- Strategy 1.1.2 - Monitor and ensure compliance with the regulatory framework for local government governance and operations. (Service Priority: High)
- Strategy 1.1.3 - Maintain best practice governance systems and practices. (Service Priority: Moderate)
- Strategy 1.3.6 - Establish a Risk Management Governance Framework for the Shire of Dardanup. (Service Priority: High)

Environment - None.

Precedents

Whilst this is the second edition of the JLT Risk Report, the Audit and Risk Committee have not previously received a report of this nature.

Budget Implications

To remain up-to-date with emerging risk in the industry, it is beneficial and good practice for staff to spend time reviewing relevant risk reports. Therefore the cost to Council is through staff time and the usage of IT/Software systems where applicable.

Budget – Whole of Life Cost - None.

As no assets/infrastructure is being created, there are no whole of life costs relevant to this item.

Council Policy Compliance

Risk Management Governance Framework

- Administration Policy AP023
- Procedure PR036
- Australian Standard AS/NZS ISO 31000:2018 Risk Management – Principles and Guidelines

Risk Assessment -

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix AAR: 8.5B).

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	JLT Public Sector Risk Report 2019
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Legal and Compliance Failure to fulfil compliance obligations pursuant to regulation 17 of the Local Government (Audit) Regulations 1996. Reputational Council’s reputation could be seen in a negative light for not adhering to its requirement to fulfil duties and functions that are prescribed in legislation.

Officer Comment

Council is moving towards a greater focus on risk management, as demonstrated by the Risk Management Governance Framework and risk assessment processes that have filtered through to Council operations (Council reports, projects, event planning, occupational safety and health, contractor management, and liability risk).

The JLT Public Sector Risk Report 2019 highlights the complexity of Local Government operations and has identified the following risks that are viewed as having a potential impact on Councils:

1. Financial sustainability;
2. Cyber incidents/IT infrastructure;
3. Reputation risk;
4. Natural catastrophe/Climate change;
5. Property and Infrastructure management;
6. Increased statutory and/or regulatory requirements;
7. Ineffective governance;
8. Business continuity and community disruption;
9. Effective HR and/or WHS management;
10. Environmental management;
11. Errors, omissions or civil liability;
12. Theft, fraud and crime; and
13. Terrorism.

It is encouraging to note that all 13 risks identified above are adequately captured and reviewed as part of the 15 risk profile themes and/or categories/key controls that have been recognised in the Shire of Dardanup's Risk Management Governance Framework.

As a point of comparison, the following table provides the key rankings in order for 2019 against the 2018 rankings:

2019	2018
1 Financial sustainability	Financial sustainability
2 Cyber incidents/IT infrastructure	Theft, fraud and crime
3 Reputation risk	Reputation risk
4 Natural catastrophe/Climate change	Increased statutory and/or regulatory requirements
5 Property and Infrastructure management	Environmental Management
6 Increased statutory and/or regulatory requirements	Property and Infrastructure management
7 Ineffective governance	Natural catastrophe/Climate change
8 Business continuity and community disruption	Cyber incidents/IT infrastructure
9 Effective HR and/or WHS management	Business continuity and community disruption
10 Environmental Management	Ineffective governance
11 Errors, omissions or civil liability	Effective HR and/or WHS management
12 Theft, fraud and crime	Errors, omissions or civil liability
13 Terrorism	Terrorism

Source: JLT Risk Report 2019

The following observations are provided for each of the risk areas identified to indicate the current approach that Council is taking. These observations are based on previous risk management reviews undertaken with management/senior staff at the Shire of Dardanup.

- *Financial Sustainability*

Financial sustainability continues to be the leading risk facing Local Governments with the limit on revenue growth, operations, rate capping and cost shifting from State and Federal Government to Local Government.

In September 2019, the Chief Executive Officer engaged an independent contractor (William Buck) to undertake a Governance Health and Financial Sustainability review. This review was an opportunity to consider the financial sustainability of the Shire of Dardanup, and the findings are provided to the Audit and Risk Committee under Item 8.2 and Confidential Document "A" under separate cover (Tardis Link: [MAA-R0705853](#)).

A Rating Strategy Review is also being considered which will aim to balance rate revenue to the delivery of services.

- *Cyber Incidents and IT Fraud*

Moving from 8th position in 2018, survey respondents said that the second highest concern facing Local Government is Cyber Incidents and IT Fraud. The main concern in the Cyber space is the emergence of cyber-attacks on data security. Council is already taking a pro-active approach in this emerging risk area by:

- Adequately insuring against cyber-attack through LGIS;
- Engaging VeeV Group in 2019 to undertake an independent review of cyber security practices (refer to Item 11.1 and Appendix AAR:11.1A)(Tardis Link: [AUD-R0645760](#)); and
- Identifying the need to implement a 'Cyber Security Incident Plan' as part of the risk management review (note: this task is due for completion by June 2020).

Local Government Professionals Australia have also made a submission to the federal government's 2020 Cyber Security Strategy identifying ways it can support local government in this area.

- *Reputation Risk*

Reputation risk has continued to be the third highest risk ranking that local government's face. The response by local governments to maintaining reputation and community trust has been through the emergence of Audit Committee's requiring consideration of 'risk' issues.

In October 2019, Council supported the recommendation to amend the title of the Audit Committee to the 'Audit and Risk Committee'. The inclusion of 'risk' to the committee will meet the obligations as set by Regulation 17 of the Audit Regulations in relation to risk management. Council also endorsed the Terms of Reference for the committee that will assist in providing purpose and structure for members.

- *Natural Catastrophes/Climate Change*

Moving up the ranks is the risk and impact of natural catastrophes and climate change which have a potential impact on Council assets and infrastructure. Council has in place an 'Incident Management and Business Continuity Response' plan which guides Council in the event of a disruption, crisis, disaster or emergency.

The 'Bushfire Risk Management Plan' (BRM Plan) has been developed and was endorsed by Council in November 2019. This plan will effectively manage bushfire risk in order to protect people, assets and other things of local value. Risk reduction works to the areas identified in the BRM plan are underway utilising Mitigation Activity Funding (MAF).

Climate change will be addressed in the 'Environment Strategy' that is currently in draft form and is due for completion by June 2020.

- *Property & Infrastructure Management*

Local Government has substantial ownership of property and infrastructure. Any damage to infrastructure in a natural catastrophe brings concerns over a local government's ability to finance their asset base and that financial loss can be significant.

Council currently has nine comprehensive Asset Management Plans and an Asset Management Working Group that focusses on developing continuity of asset management approaches and financial modelling. The focus in 2020 for Elected Members is to undertake Asset Management Training. More time and focus will be spent on reviewing items within the existing Asset Management Plans. Councillors will discuss projects, priorities and service levels to enable a more informed approach towards asset management.

Council continues to manage property risk through annual insurance on property, which ensures that property that is damaged is replaced or destroyed.

- *Increased Statutory and Regulatory Requirements*

Local Governments are facing increased statutory and regulatory requirements to ensure complete transparency and compliance with fulfilling duties and functions that are prescribed in legislation. This emulates the expectation of the community and State Government that Council will meet these requirements.

Council's methodology to managing compliance is through 'The Compliance Manual' which consists of an annual compliance calendar. *The Compliance Manual* provides a systemic approach to assist and guide staff at the Shire of Dardanup in compliance requirements. It also contributes to improved compliance outcomes and reduced risk by creating audible records for how compliance has been achieved. The first bi-annual compliance task report is provided to the Audit and Risk Committee (Refer Item 8.4 Confidential Document "B" under separate cover (TARDIS link [MEE-R0706714](#)))

In addition, each Local Government is required to carry out a compliance audit each calendar year and submit this to the Department. (Refer Item 8.3 - Compliance Audit Return).

- *Ineffective Governance*

Ineffective governance is another risk area on the rise which often leads to reputational damage with the community and other stakeholders. The main concerns in this risk area are the failure to recognise roles and responsibilities within the organisation and management of contractors, facilities and events.

This risk area was also incorporated into the Governance Health and Financial Sustainability review undertaken by William Buck. The scope of work included a review of systems, processes and policies, reports and recent relevant transactions to determine the Council's level of compliance and governance.

In February 2019, an independent review of the Financial Management Systems was undertaken by AMD Chartered Accountants. This review was in accordance with regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996. This regulations instructs that the Chief Executive Officer is required to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the Local Government regularly (not less than once in every 3 financial years) and report to the Local Government the results of those reviews. The next review will be due in February 2022.

Staff are also reviewing the Contractor Management Policy (AP028) which will define low, medium and high risk contractors and the responsibilities of contractors. Further work around Contractor Management, in particular online and onsite inductions, will continue in 2020.

- *Business Continuity and Community Disruption*

Council is responding to the risk area of business continuity and community disruption by having an adequate *'Incident Management and Business Continuity Response'* plan in place that is managed by the Coordinator Emergency & Ranger Services.

In 2020 the *'Record Keeping Plan'* (RKP) for the Shire will also undergo a 5 yearly review as directed by the State Records Act 2000. The RKP incorporates the *'Recordkeeping System Disaster Recovery'* plan. This plan is essential to ensure the efficient and effective resumption of the record keeping system and the wide range of activities it supports in the event of a disaster.

Further to this, the *'Bushfire Risk Management Plan'* (BRM Plan) and the finalisation of the *'Cyber Security Incident'* plan will also assist as key controls in mitigating this risk area.

- *Effective HR and/or WHS Management*

Effective HR and/or WHS management has been identified as a risk area which demonstrates that health, safety and wellbeing of all employees is a high concern. Shire of Dardanup employees are provided with the following health and wellbeing initiatives to solidify Council's approach to maintaining a healthy and productive workplace:

- Employee Assistance Program (EAP);
- Skin Checks;
- Flu Vaccinations and additional vaccination options;
- Health Assessments;
- Hearing Tests;
- Reduced Gym Membership fees at Eaton Recreation Centre;
- Discounted Vacation Care Fees;
- Workplace Flexibility;
- Employee Satisfaction Survey;
- Fitness for Work checks;
- Provision of PPE;
- Ergonomic Workstation Assessments and Aids; and
- Promotion of Health Work-Life Balance.

In addition, the safety of contractors is paramount to Council. Currently staff are reviewing the Contractor Management Policy (AP028) to recognise Council's duty of care to ensure the safety and health of contractors. The policy will define low, medium and high risk contractors and the responsibilities of Contractors, Shire Officers and the Safety Team. Further work around Contractor Management, in particular online and onsite inductions, will continue in 2020.

- *Environmental Management*

Impacts of climate change on future Council activities and harm to people or the environment arising from waste facilities, were the main concerns raised in this risk area.

Council encourages the reduced use of natural resources such as energy and water by our community by developing responsible and practical energy and water management practices, with our local programs, policies and strategies aimed at influencing sustainable behaviour.

Our practices support and encourage the reduction of waste by taking some simple and straightforward actions in relation to the consumption and re-use of resources which will minimise the amount of waste sent to landfill.

The 'Environmental Strategy' will identify and synthesise all of the information the Shire has developed and find, new, innovative and effective opportunities to protect and enhance our natural environment and surrounds for the future.

- *Errors, omissions or civil liability exposure*

The key risks highlighted in this risk area are the potential liability issues related to damage or injury to others, and issues arising from error or omission when providing advice. Council has adequate insurance cover with LGIS for:

- Public Liability & Products Liability - legal liability to third parties for injury and/or damage to property caused by an occurrence in connection with the Council's business, \$100m any one occurrence.
- Professional Indemnity – \$100m any one occurrence.

A recent review led to the streamlining of internal and external customer requests in FUSION to ensure that requests are directed to the appropriate officer who is equipped to provide the relevant advice. The upcoming review of the Customer Service Charter, with the intention to modify this Charter into a formal Council Policy, will also assist to mitigate this risk area.

- *Theft, Fraud and Crime*

The risk area of theft, fraud and crime changed from 2nd position in 2018 to 12th in 2019. This is demonstrated by the shift in Local Governments view of theft from physical asset loss to electronic.

Local Government can be a regular target for theft of council property and vandalism. Strong community relationships contribute towards the exchanging of information and providing informal social controls (such as discouraging crime).

A recent change to the Australian Accounting Standards changed the reporting of assets with a value of less than \$5,000 from the asset register to an operating expense, and the associated inclusion of many of those assets onto the Portable and Attractive Items Register.

- *Terrorism*

Terrorism was rated as a very minor risk to Local Government across Australia. While the risk of terrorism events are extremely rare in Australia, the consequences can obviously be extreme.

Acknowledging that terrorism is a potential risk event that could lead to disruption to the local community and/or normal business activities and regularly assessing the likelihood of such an occurrence as part of the Framework review, assists in managing this risk area.

In such an event, the '*Incident Management and Business Continuity Response*' plan would be actioned to address terror related events. With the prior assistance of LGIS, staff have been exposed to simulated events to test their responsiveness and procedures when faced with an emergency (eg bomb threat).

- *Conclusion*

The intricacy and variety of risks impacting Council are changing at a rapid rate. The Compliance Officer will continue to support the reporting requirements for risk matters across the organisation and review relevant industry publications to ensure that new or emerging risks are identified.

Council Role - Legislative.

Voting Requirements - Simple Majority.

Change to Officer Recommendation No Change.

**OFFICER RECOMMENDED RESOLUTION &
AUDIT & RISK COMMITTEE RESOLUTION**

AAR 06-20 MOVED - Cr T Gardiner SECONDED - Cr C Boyce

THAT the Audit and Risk Committee receive the 2019 JLT Public Sector Risk Report (Appendix AAR: 8.5A) and note the 13 sector risk priorities identified.

CARRIED
4/0

9. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

10. NEW BUSINESS OF AN URGENT NATURE

None.

11. MATTERS BEHIND CLOSED DOORS

It is recommended that the following item be heard behind closed doors.

Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 - Matters for Which Meeting May Be Closed:

Standing Order and the Local Government Act 1995 provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) Subject to subsection (2), the following are to be open to members of the public-*
- (a) all Council meetings; and*
 - (b) all meetings of any committee to which a local government power or duty has been delegated.*
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -*
- (a) a matter affecting an employee or employees;*
 - (b) the personal affairs of any person;*
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
 - (e) a matter that if disclosed, would reveal -*
 - (i) a trade secret;*
 - (ii) information that has a commercial value to a person; or*
 - (iii) information about the business, professional, commercial or financial affairs of a person,*
where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to -*
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) endanger the security of the local government's property; or*
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
 - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) such other matters as may be prescribed.*
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

**OFFICER RECOMMENDED RESOLUTION &
AUDIT & RISK COMMITTEE RESOLUTION**

AAR 07-20 MOVED - Cr T Gardiner SECONDED - Cr C Boyce

THAT in accordance with the Local Government Act 1995, S 5.23, the Audit & Risk Committee go Behind Closed Doors [2.53pm] to discuss:

- **A matter that if disclosed could be reasonably expected to endanger the security of the local governments property**

CARRIED
4/0

11.1 Title: Cyber Security Report

Reporting Department: Corporate & Governance Directorate

Reporting Officer: Mr Stephen Eaton – IT Manager

Legislation: Local Government Act 1995

REPORT UNDER SEPARATE COVER

Note: In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Chairperson tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council.

**OFFICER RECOMMENDED RESOLUTION &
AUDIT & RISK COMMITTEE RESOLUTION**

AAR 08-20 MOVED - Cr P Robinson SECONDED - Cr C Boyce

THAT the Audit and Risk Committee recommend that Council:

- 1. Receive the 2019 LG Cyber Security Consortia baseline ISO27001 Information Security Audit Report as provided for in (Confidential Appendix AAR: 11.1) (Tardis Link: : [AUD-R0645760](#)).**
- 2. Endorse the implementation of the six recommendations from the Security Report as provided for in (Confidential Appendix: AAR 11.1) (Tardis link [AUD-R0645760](#)).**

CARRIED
4/0

**OFFICER RECOMMENDED RESOLUTION &
AUDIT & RISK COMMITTEE RESOLUTION**

AAR 09-20

MOVED -

Cr C Boyce

SECONDED -

Cr M Hutchinson

THAT the Audit & Risk Committee return from Behind Closed Doors 3.22pm

CARRIED

4/0

Note: In accordance with Standing Order 5.2(6) the Presiding Officer, may cause the motion passed by the Audit & Risk Committee whilst behind closed doors to be read out.

12. CLOSURE OF MEETING

The Chairman advised that the date of the next Audit & Risk Committee Meeting will be Wednesday, 3 June 2020.

There being no further business the Chairperson declared the meeting closed at 3.22pm.



Shire of Dardanup

MINUTES

BUSHFIRE ADVISORY COMMITTEE MEETING

Held

11 March 2020

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

This document is available in alternative formats such as:

- ~ Large Print
- ~ Electronic Format [disk or emailed]
Upon request.

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COMMITTEE MEMBERS:

Mr Richard Stacey - FCO Ferguson District
Mr Chris Hynes - CBFCO Eaton Townsite District
Mr Alan Charlton - DCFCO (South) FCO West Dardanup
Mr Clay Rose - DCFCO (North) / FCO Burekup
Mr Robert Drennan - FCO Waterloo District
Mr Rod Bailey - FCO Upper Ferguson
Mr Brendan Putt - FCO Dardanup Central
Mr Peter Robinson - FCO Joshua/Crooked Brook
Mr Ian Bridge FCO Wellington Mill District

Mr John Carter – Representative Department of Fire & Emergency Services
Representative - Department of Biodiversity, Conservation and Attractions

Cr. T Gardiner - Elected Member
Cr. M T Bennett Elected Member (Deputy)

STAFF MEMBERS

Mrs Erin Hutchins - Coordinator – Ranger & Emergency Services
Mr Murray Halden - Senior Ranger
Mrs Donna Bailye - Executive Governance Officer

OBSERVER

Mrs Susan Oosthuizen - Director Sustainable Development
Mr Brenton Scambler - Manager Development Services

COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP BUSHFIRE ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY 11 MARCH 2020, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 7.00PM.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson, Mr Peter Robinson, declared the meeting open at 7.00pm welcomed those in attendance and referred to the Disclaimer and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Mr Chris Hynes	-	CBFCO Eaton Townsite District
Mr Tony Jenour	-	Burekup District Captain [Proxy]
Mr Robert Drennan	-	FCO Waterloo District
Mr Rod Bailey	-	FCO Upper Ferguson
Mr Peter Robinson	-	FCO Joshua/Crooked Brook
Mr Lyndon Skeers	-	Ferguson District Captain [Proxy]
Mr Ian Bridge	-	FCO Wellington Mill District
Mr Ricky Southgate	-	Department of Fire & Emergency Services
Ms Jessica Newman	-	Department of Biodiversity, Conservation & Attractions [7.22pm]
Cr Mick Bennett	-	Elected member [Deputy]

Staff

Mr Murray Halden	-	Senior Ranger
Mrs Susan Oosthuizen	-	Director Sustainable Development
Mrs Donna Bailye	-	PA Deputy Chief Executive Officer

Visitor

Mr Keith Higham	-	Wellington Mills Districts – Captain.
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2.2 Apologies

Mr Alan Charlton	-	DCFCO (South) FCO West Dardanup
Mr Brendan Putt	-	FCO Dardanup Central
Mr Clay Rose	-	DCFCO (North) / FCO Burekup
Mr Richard Stacey	-	FCO Ferguson District
Mr John Carter	-	Department of Fire & Emergency Services
Cr Tyrrell Gardiner	-	Elected Member
Mr Brenton Scrambler	-	Manager Development Services
Mrs Erin Hutchins	-	Coordinator – Ranger & Emergency Services

3. PETITIONS/DEPUTATIONS/PRESENTATIONS**3.1 Mr Keith Higham – Presentation on New South Wales Fires 2020**

Mr Keith Higham will speak to the Committee on his involvement in the recent New South Wales Fires.

Process:

Mr Keith Higham provided the Committee with a Powerpoint presentation on the New South Wales fires and spoke of his experiences attending the fires

Discussion:

Discussion and questions followed the presentation. Mr Tony Jenour spoke to the Committee about his involvement in the NSW Fires and provided his comments and comparisons between the NSW services and WA services. He acknowledged the positives found within the WA brigades and also acknowledged the Shires involvement in some of these positives.

The Committee thanked Mr Higham for his presentation and also thanked both Mr Tony Jenour and Mr Higham for their efforts and involvement in the recent NSW fires.

The Committee requested that the Shire of Dardanup, through the Chief Executive Officer or Shire President write a letter of thanks to the Shire of Dardanup volunteers that were deployed interstate.

Cr Mick Bennett suggested that, through the Shires Communication Officer, a story could be produced and promoted on the website/Facebook to acknowledge the Shire of Dardanup Volunteer Firefighters that attended and assisted with the recent NSW fires.

Note: Ms Jess Newman joined the meeting at [7.22pm]

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Bushfire Advisory Committee Meeting Held 29 October 2019

BUSHFIRE ADVISORY COMMITTEE RESOLUTION

BFAC 01-20 MOVED - Mr Chris Hynes SECONDED - Mr Ian Bridge

THAT the Minutes of the Bushfire Advisory Committee Meeting held on 29 October 2020, be confirmed as true and correct subject to no corrections.

CARRIED
10/0

5. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

7. DECLARATION OF INTEREST

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

Key Management Personnel (which includes Elected Members, CEO and Directors) are reminded of their requirement to disclose biannually transactions between Council and related parties in accordance with Council Policy CP039.

Discussion:

The Chairperson, Mr Peter Robinson asked the Councillors and Committee if there were any Declarations of Interest to be made.

There were no Declarations of Interest made.

8. ACTION SHEET UPDATE

PENDING ACTIONS:

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS

9 REPORTS OF OFFICERS AND COMMITTEES

9.1 Title: Chief Fire Control Officer (CFCO) Report – Chris Hynes

Reporting Department: CFCO - Dardanup

Reporting Officer: Chris Hynes

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	Nil
Appliance and Equipment	Nil
Training	Nil
Meetings Held	Nil
Membership – Recruitment/Resignation	Nil.
Concerns	Cleanaway Tip Site Fires – 3 Separate Incidents: <ul style="list-style-type: none"> • 12/10/20 • 27/01/20 • 28/01/20 Power pole fires – further investigation required by DFES.
Initiatives	Nil.
Other News	Nil.

Item/s For BFAC Discussion*Discussion:*

Mr Chris Hynes provided the Committee with further details on the Cleanaway tip site fires. He advised that the matter had been brought to the Shire of Dardanup Local Emergency Management Committee (LEMC) meeting on the 12 February 2020.

Mr Hynes advised that since the fires there have been a number of meetings and a statement on the fires has been provided to DWER regarding tip management. Cleanaway have advised that a Fire Management Plan is being developed for the tip and have provided Mr Hynes with a contact list of all their fire wardens and chiefs. Mr Hynes advised that hopefully moving forward there won't be any more events.

The Committee discussed power pole fires and the increase in incidents where fires were undetermined. Mr Hynes advised that the matter has been reported to Western Power but Western Power claim that they are unaware of the issues. Mr Hynes advised that we need to pursue this matter further. He requested that Area Managers are advised of all incidents, and the matter needs to be brought to the attention of Western Power.

Mr Peter Robinson advised the Committee of an incident with a resident notifying Western Power of a power pole sparking, but no action being undertaken by Western Power.

Mr Hynes requested that the information be forwarded to him for further follow up

9.2 Title: Department of Biodiversity, Conservation & Attractions – Officer Report

Process

Ms Jessica Newman tabled the following report at the meeting.

1. *Prescribed Burning Autumn 2020;*

Planning for the Autumn 2020 season is underway. Email notifications should be sent shortly. Wellington District has 34 burns scheduled totalling Approx. 61,6400ha, Dardanup shire has 7 scheduled burns totalling approx. 2,400ha

- WTN_020 Lowden
- WTN_084 Dongara Ridge
- WTN_092 Arcadia
- WTN_099 WTN Discovery forest plots
- WTN_101 Mungalup
- WTN_103 Dardanup North
- WTN_108 Twin Rivers

2. *Bushfires*

54 bushfires recorded for the District; 11 within the Dardanup shire, with the Shire assisting several larger fires in other Shires managed by DBCA. Appreciate the assistance provided.

3. *Aerial Suppression*

The Wellington Spotter plane has commenced flights, the aerial suppression aircraft have been utilised recently due to recent fire threats to Private properties, they have been used outside of regular contract requirements. Aircraft will be based as per previous years, with 2 fix wing bombers in Bunbury and 2 helitac bombers in Busselton.

NOTE: From Jan 22 the **Large Air Tanker (LAT)** will be based at RAAF Pearce

Aerial Suppression Aircraft (Western Australia) - 2019/20 Bushfire Season Availability Schedule (as @ 20191029)

	1-Nov-19	1-Dec-19	15-Dec-19	20-Dec-19
Jandakot	1 x AS355 Air Attack Platform (H) 2 x 214B Helitacks (H) (2,650L)	1 x AS355 Air Attack Platform (H) 4 x 214B Helitacks (H) (2,650L) 2 x Air Tractor 802 (FW) (3,150L)*	1 x AS355 Air Attack Platform (H) 4 x 214B Helitacks (H) (2,650L) 2 x Air Tractor 802 (FW) (3,150L)*	1 x AS355 Air Attack Platform (H) 4 x 214B Helitacks (H) (2,650L) 2 x Air Tractor 802 (FW) (3,150L)* 1 x Air Intelligence Platform (H)
Bunbury		2 x Air Tractor 802 (FW) (3,150L)*	2 x Air Tractor 802 (FW) (3,150L)*	2 x Air Tractor 802 (FW) (3,150L)*
Busselton			2 x 214B Helitacks (H) (2,650L)	2 x 214B Helitacks (H) (2,650L)
Manjimup			2 x Air Tractor 802 (FW) (3,150L)*	2 x Air Tractor 802 (FW) (3,150L)*
Albany			2 x Air Tractor 802 (FW) (3,150L)*	2 x Air Tractor 802 (FW) (3,150L)*
Serpentine				1 x Air crane (H) (7,000L)

(H): Helicopter (Rotary Wing) (FW): Fixed Wing

* Airtractor 802 Fixed Wings dates are to be reviewed and subject to change as required.

N.b. Aircraft may be put on earlier (permanently or temporarily) and differently based for any early season weather/ incident requirements.

N.b. DFES will staff both the Air Attack Supervisor and Air Desk Officer role until FW aerial firefighting aircraft are put on line later in Nov or early Dec (then becomes DFES /DBCA Joint Operation).

5. *District Staff Changes/ Contacts*

District Fire Coordinator:

Jessica Newman recently accepted the position of District Fire Coordinator, based in Collie (ph. 9735 1988).

District Roster:

We have changed our roster for this year, the roster now includes a person to be rostered in Bunbury which aligns with the South West Response Zone requirements. It generally covers for a response and liaison officer in the event of a fire within the new Regional Park areas and within the response zone. This roster is active during the south west response times of 1st December to 1st April

Note – The Committee was provided with maps detailing burn areas at the meeting.

Discussion:

The Committee discussed the working relationship between DBCA and the Volunteer brigades. Mr Ian Bridge discussed a recent matter involving a DBCA employee and the Wellington Mill Brigade.

It was agreed that open lines of communication between both Departments is needed and that both will work on communications on the fire ground, along with building relationships between each Department.

Note: Mrs Susan Oosthuizen left the room at 7.54pm.

Ms Jessica Newman advised that the Brigades can contact her direct with any further issues.

Note: Mrs Susan Oosthuizen returned to the room at 7.55pm.

9.3 Title: Department of Fire & Emergency Services (DFES) – Mr John Carter

1. *Current Fire Situation*

There have been a number of significant incidents over the summer bushfire season with crews being deployed to adjoining local shires, the Perth Metropolitan area, Stirling Ranges, Forrestonia, Norseman and Katanning. A total of 555 personnel from DFES, DBCA, CFRS, VFRS, VFES, SES and BFB have travelled to New South Wales and Queensland since late October 2019, to assist with unprecedented bush fire response operations as part of Strike Teams, IMT roles and specialist positions.

DFES acknowledges the time spent away from families and express its sincere gratitude for their support and understanding in supporting fellow Australians in need of assistance

2. *eAcademy*

eAcademy 2.0 — Now Available! The new and improved eAcademy 2.0 is now available. Volunteers can access eAcademy 2.0 via the Volunteer Hub > My Systems > eAcademy. All eAcademy queries are to go to your brigade training officer. Refer to General Circular 01/2020. (Appendix BFAC: 9.3A).

3. *Training*

The new Bushfire Service Training Program is currently being rolled out and brigades will be informed when modules are available to be delivered.

The 2020 training calendar is being prepared and brigade members can apply for courses through the normal channels.

An Introduction to Fire Fighting course is being held at the West Dardanup BFB on the 7-8 March for the cadets from Joshua-Crooked Brook BFB and other cadet programs. The Shire of Dardanup BFBs are encouraged to identify suitable people who can become Trainer Assessors for courses to meet the brigade member's requirements.

4. *Deployment Register*

Volunteers are encouraged to apply through the Shire if they wish to be added to the Intrastate/Interstate/Overseas deployment register (Operational Circular 63/2019). These are for periods of five, seven to 14 and six-week duration respectively.

Those personnel wishing to respond to this E01 or who are selected for a deployment must be medically fit. If selected for deployment, any person who has a current debilitating medical condition or workers' compensation claim (restricted duties) will be required to decline the request

5. *Large Air Tanker (LAT) – md-87 Large Airtanker*

The Erikson Aero Tanker has been contracted into the DFES aerial suppression fleet for a period of 50 days. The LAT can be requested through the State Air Desk by the Incident Controller. Refer to Operational Circular 06/2020. (Appendix: BFAC 9.3B).

6. *Firescane-125*

A high altitude infrared lines can service, has been contracted into the DFES aerial intelligence fleet. FIRESCAN-125 comprises a multi-spectral infrared lines can sensor mounted in a Beechcraft Kingair 200 aircraft registration VH-LAB. The service commenced on 20 January and has completed its integration into the DFES fleet and intelligence systems and will remain on contract for 90 days. Refer to Operational Circular 03/2020. (Appendix: BFAC 9.3C).

FIRESCAN-125's primary role is to establish and maintain strategic situational awareness of regional incidents that require wide-area reconnaissance and surveillance. Specific tasks for which FIRESCAN-125 is suitable are:

- Fire/Flood surveillance & reconnaissance (mapping);
- Marine emergencies / Oil spill response (mapping);
- Search and Rescue (SAR) — visual search; and
- Special transport (cargo only, requires release from intelligence services).

7. *Crew Safety during Blackout Operations*

Recent minor injuries to firefighters at bushfire incidents has highlighted the need for crews to be vigilant of their safety during blackout operations. Refer to Operation Circular 01/2020 (Appendix BFAC: 9.3D) – Crew safety during blackout operations.

8. *Sitting Appliances and Crew Safety*

During recent bushfires there have been several occasions where firefighters have been /or could have been impinged by fire. Crews are reminded that the appliance driver is responsible for safely siting vehicles at an incident, considering all the relevant safety considerations. Refer to Safety Circular 01/2020 (Appendix BFAC: 9.3E).

9. *Scott Promask*

Promask full face respirator and filters are no longer being manufactured and will not be available from December 2019. DFES has made a bulk purchase of 12 months' supply of filters and masks as a supply contingency while Strategic Procurement go to market for replacement products. It is expected that evaluation of available replacements will be undertaken during early in the new year with the new supply contract expected to commence in May 2020. Refer to Operational Circular 80/2019 (Appendix BFAC: 9.3F).

10. *Automatic Vehicle Location (AVLs)*

Just a reminder for the testing of the AVL on appliances. Thanks to those brigades that regularly do this testing.

Discussion:

Mr Ricky Southgate thanked the Volunteers for their support and also wished to acknowledge the support of the Volunteers families.

The Committee discussed eAcademy and the current driver training programs. Mr Southgate advised of the current arrangement with the Shire in regards to outsourcing the Driver Training

program. He requested that the Brigades obtain their numbers for their brigades and send through to the Shires at their earliest.

The Deployment Register was discussed and Mr Southgate advised the Brigades to process this information with DFES at the beginning of each fire season.

9.4 Title: Bushfire Training Officer Report – Vacant

No Report.

9.5 Title: Burekup District Fire Control Officer Report – Mr Clay Rose

Reporting Department: Burekup BFB

Reporting Officer: Clay Rose

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Note: Information provided in blue was provided as an update to the report prior to the meeting.

Fire Call Outs	9 Call outs. 4-11-19 dowdells line .verge .9-11-19 Simpson Rd .5-12-19 Rose St Burekup town .15-12-19 Yordamung fire Shire of Collie .20-1-20 Wellesley /treasure Rd fire Shire of Harvey .25-1-20 Harris Rd fire .30-1-20 Collie river Rd fire .9-2-20 Goodwood Rd fire Shire of Capel . 25-2-20 Catalano Rd fire .
Appliance and Equipment	Good – new compressor and reversing camera.
Training	Monthly.
Meetings Held	Committee meeting 15-1-20 . Brigade BBQ 9-2-20.
Membership – Recruitment/Resignation	2 new members trained. I completed into to fire course last week
Concerns	Lack of places available for On and Off Road Training. Number of fires caused by Western Power infrastructure.
Initiatives	Captain Tony Jenour & Scott Bradby deployed to NSW fires in October. Scott went again in January for another week.
Other News	Thanks to AO John Carter for presenting National Medals and Service Medals at the Australia Day ceremony at Burekup Country Club.

Item/s For BFAC Discussion*Discussion:*

Mr Tony Jenour spoke to the report and provided further details on the medal presentations.

Mr Jenour requested clarification from the Committee on hand held radios and the numbers required/provided to each Brigade.

It was agreed that Mr Ricky Southgate would look into the matter and provide a response through the Shire and the CBFCO.

9.6 Title: Dardanup Central District Fire Control Officer Report – Mr Brendan Putt

Reporting Department: Dardanup Central BFB

Reporting Officer: Brendan Putt

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	17 Call outs since last BFAC, we have had good availability of members for crews.
<i>Appliance and Equipment</i>	Appliance currently has a missing Hydrant Key, damaged spare tire carrier, broken flashing light protector, these have been quoted at Bell Fire but are taking a very long time to fix.
<i>Training</i>	Brigade trains every 2 nd Monday, recently we had a presentation of Dead Man Zone, Scotch Pro Mask, Burn Over Drill, this has been a very valuable training option.
<i>Meetings Held</i>	A meeting was held with the shire CEO Andre Schonfeldt, Chris Hynes, Wayne Cross and my self-regarding redevelopment options for the Brigades new station, this was very positive meeting and a step in the right direction.
<i>Membership – Recruitment/Resignation</i>	We have had two new members join us for training and sign up to be new members Reece Depiazzi & Daniel Runeckles.
<i>Concerns</i>	Repairs to appliance taking too long and may lead to an Incident due to items not being fixed.
<i>Initiatives</i>	N/A
<i>Other News</i>	N/A

Item/s For BFAC Discussion

None.

9.7 Title: Ferguson Fire Control Officer Report –Mr Richard Stacey

Reporting Department: Ferguson BFB

Reporting Officer: Richard Stacey

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Note: The following report was tabled at the meeting

Fire Call Outs	11
Appliance and Equipment	Repair works at Bell fire, steering, lights, covering of the foam suction lines, Dardanup Garage, starter motor Our new fire water tank has been installed and set up so it can run with our petrol pump and are working with the shire for a permanent mounted electrical pump.
raining	Three of us attended training at Waterloo Started with 3 people for the first training, On the second session we had 15 And further training planned.
Meetings Held	None.
Membership – Recruitment/Resignation	One new member, and one person wants to do the training again. No paperwork yet.
Concerns	When unit at Bell fire they tested the 25mm lay flat hoses and one of them blew, there are no test tags on the other hoses. When south west fire units service are, they meant to test and are they being tested.
Initiatives	N/A
Other News	N/A

Discussion

Mr Lyndon Skeers spoke to the report and discussion was had over the testing of hoses.

9.8 Title: Joshua Creek / Crooked Brook Fire Control Officer Report – Mr Peter Robinson

Reporting Department: Joshua Creek / Crooked Brook BFB

Reporting Officer: Peter Robinson

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	Six.
<i>Appliance and Equipment</i>	Some repairs to the LT have been done by Bell Fire.
<i>Training</i>	Cadets and brigade are combining to train every second Thursday throughout the year. Had a break in January, back into it now. Cadets doing DFES IFF and BFF on 7 & 8 March. TO Raelene is organizing for about six adult members to be trained 28 & 29 March. Great to be able to use West Dardanup station, nearby and spacious!
<i>Meetings Held</i>	Two committee meetings. AGM planned for 3rd April.
<i>Membership – Recruitment/Resignation</i>	Open Arvo worked very well. We had four new registrations, and several existing members have decided to become more involved.
<i>Concerns</i>	Cleanaway tip fires. What is our responsibility? Significant concern expressed at our committee meeting and generally by community about Fire Fighters' safety.
<i>Initiatives</i>	Work for the Dole opportunity. We have a member of the brigade who is undertaking 15 hours a week at the station. This has made a big difference to getting things done.
<i>Other News</i>	We have some lay flat hoses up for grabs. Ex mining Co, failed the 21bar test. Otherwise in good condition. Any takers.

Item/s For BFAC Discussion

Item 1. *Cleanaway Tip*

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

Safety of our volunteers is vital. When brigades turn out to an unclassified fire under the direction of the Chief Bush Fire Control Officer (CBFCO), an assessment upon arrival by the CBFCO or Brigade is completed and the fire classified. In doing this, the emergency service with the appropriate PPE and resources are then engaged.

This was the case for the Cleanaway fire, and the CBFCO engaged Fire and Rescue services as well as the local volunteer brigade. In this regard, the brigade did not have all of the necessary PPE for that classification of fire – i.e. breathing apparatus, therefore the fire was fought from an upwind location out of any smoke or danger until such time as Fire and Rescue services were able to attend. However,

should the fire be of a nature that it is not able to be fought safely, the CBFCO will advise volunteer brigades to not engage until such time as Fire and Rescue services are on site and then follow their directions.

Item 2. *Work for the Dole.*

Discussion:

Mr Peter Robinson provided the Committee with further details on the 'Work for Dole' incentive currently in place at the Brigade.

9.9 Title: Upper Ferguson District Fire Control Officer Report – Mr Rod Bailey

Reporting Department: Upper Ferguson

Reporting Officer: Rod Bailey

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	5 call outs since last meeting. 1 false alarm.
<i>Appliance and Equipment</i>	Appliance had header tank for aux pump moved from top of pump to another position for less vibrations working well.
<i>Training</i>	Ongoing training through summer key points covered were WAERN training, Pump Operations, Chain of Command and AVL testing.
<i>Meetings Held</i>	General meetings.
<i>Membership – Recruitment/Resignation</i>	1 resignation.
<i>Concerns</i>	None at this stage.
<i>Initiatives</i>	Members keen to be involved in training.
<i>Other News</i>	Assisted Wellington Mills with a road side burn in October, we were advised that we would be paid for our work, we are still waiting for conformation regarding payment.

Item/s For BFAC Discussion

None.

9.10 Title: Waterloo Fire Control Officer Report –Mr Rob Drennan

Reporting Department: Waterloo BFB
Reporting Officer: Mr Rob Drennan

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	From 27/112019 There has been a total of 22 call outs. 111 Crew positions filled culminating in a total of 83 hours on fire grounds so far this fire season.
<i>Appliance and Equipment</i>	Waterloo LT Hose real break & tail lights fixed by Bell Fire. Waterloo 3.4 Diesel pump blow fittings at Collie fire. Diesel pump fixed at Collie Fire.
<i>Training</i>	AVL & Training nights working well. There is potential to combine other brigades in some of the training nights with equipment, procedures.
<i>Meetings Held</i>	New Fire Shed is proceeding with all parties exploring alternatives.
<i>Membership – Recruitment/Resignation</i>	Waterloo BFB has attracted 3 new members recently, with their paperwork being processed soon.
<i>Concerns</i>	Natalie Robertson showed us how good it can be with a dedicated member of staff to deal with our needs & problems. It is hoped that the Dardanup Shire fills this void in a timely mater. Waterloo 3.4 Diesel pump is capable of going up to 15psi operated from the driver’s seat. 9psi should be considered the maximum for normal fire ground needs. A psi or a tachometer should be fitted so this problem does not occur again. There is a serious potential of damage or injury at such a hi psi.
<i>Initiatives</i>	N/A
<i>Other News</i>	N/A

Item/s For BFAC Discussion

Discussion:

Mr Rob Drennan spoke to the report and requested that the Shire fill the position left by Natalie Robertson. They further discussed the Waterloo 3.4 Diesel pump and it was agreed that Mr Ricky Southgate would look into the matter and report back to Mr Drennan.

9.11 Title: Wellington Mill District Fire Control Officer Report –Mr Ian Bridge

Reporting Department: Wellington Mill BFB

Reporting Officer: Ian Bridge

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	8 call outs since last BFAC meeting 27/10/19 Carlaminda Rd 01/11/19 Wellington Forrest 13/12/19 Wellington Dam 17/12/19 Wellington Mills 20/01/20 Wellesley 25/01/20 Paradise 29/01/20 Beelerup 09/02/20 Capel River
<i>Appliance and Equipment</i>	1.4 Appliance is performing well but the pump motor could use a service. It should be noted that this appliance does not have a deluge system fitted as part of the crew protection system. Equipment Officer advises that he repaired the fault with Intercom (cab to work platform) The microphone switch was faulty. Repair or replacement has been requested to the leaking passing seals in the shut off valves on both rear hose branches.
<i>Training</i>	Basic refresher training was done in house for members who have not been to recent fires. Burn over training was done for all available members. We would like to find someone to provide us with some refresher radio training.
<i>Meetings Held</i>	Regular monthly committee meetings have taken place. We now conduct them on the first Monday of the month so we can do our AVL test at that time.
<i>Membership – Recruitment/Resignation</i>	Two new members are pending. They have completed and submitted their application forms.
<i>Concerns</i>	The lack of interest from property owners in the Shire toward being Bush Fire Ready. The dismal turnout to the Nov/Dec Forum at the Dardanup Hall shows that we need to do more. Support from the Shire seems to have slowed since Natalie left and we have been left without that valuable support. Has that position been filled?

	<p>Water supply is a problem. Our tank supply is being used to service the public toilets adjacent the fire station. If there was a water leak at these toilets we could lose our entire summer supply of water. (see notes in Initiatives section below).</p> <p>Is it mandatory for us to introduce the Swiftworks system to our Brigade? if so we have no one interested in implementing this system.</p> <p>A couple of our senior brigade members have commented that the working relationship between DBCA and the DFES/VBFB seems to have deteriorated as was evident at a couple of the recent fire events. We need to have a better working relationship and communications with this agency.</p> <p>We do not need or want new buildings for lavish training room, kitchen and toilets etc. but do require a dual cab utility vehicle for immediate response and crew change transfer. The lack of a vehicle for crew change transport was a problem for us at the Binningup/Wellesley incident. Could we apply for a contribution for a vehicle in lieu of the funds being spent on unnecessary infrastructure?</p>
<i>Initiatives</i>	<p>We are currently in discussions with SoD and DFES to repair a weir wall uphill from Wellington Mills which will hopefully give us a guaranteed water supply for the summer months.</p> <p>We are in the process of altering our current water supply set up so it will secure 80% of our tank water.</p> <p>Our Wellington Mills Community Association is refurbishing the building adjacent to our fire station and have offered this to us for training and meetings.</p>
<i>Other News</i>	<p>We conducted approx.1km burn of the roadside as part of the Mitigation Program.</p> <p>Our Bushfire Ready program is working well and we currently have around 70 % of block plans from our residents.</p>

Item/s For BFAC Discussion

Item One - *Appliance servicing schedule for 2020 - Who will arrange the schedule.*

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

As advised at the October 2019 meeting, due to the Shire establishing a servicing contract, servicing of appliances was postponed until May 2020 with the approval of the CBFCO and DBFCOs. Shire Officers are currently sharing the workload in the absence of an Emergency Officer to ensure brigade needs are met within the best of their abilities. Any urgent repairs have still been addressed throughout the fire season.

Item Two – *Is it possible to identify where lightning strikes have occurred in our areas so we might check them before a fire starts.*

Item Three – *Autumn roadside burning program. With the current staffing changes, how do we go about getting our plans approved etc.*

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

The burn program will still continue as per the current process. Brigades are to submit the Shire of Dardanup Prescribed Roadside Burn Application (Stage 1) to enable the Shire to organise environmental checks and approvals, traffic management, community notification and catering. Applications require a minimum of 21 days to process, therefore Brigades are encouraged to submit applications as soon as possible.

Discussion:

Mr Ian Bridge advised that refresher training is required. Mr Ricky Southgate advised that this could be organised, through liaison with DFES.

The Committee discussed at length the lack of interest from residents in regards to fire awareness, and the possible remedies required to engage the community.

Various strategies were discussed and it was agreed that each Brigade is different. Mr Ricky Southport advised that this is a statewide matter, not just local and that the Brigades can 'lean' on the officers from DFES for direction on this matter.

Mr Ian Bridge made further comment about the replacement of Natalie Robertson and Mrs Susan Oosthuizen advised the Committee that negotiations with the Shire of Capel were unsuccessful and the Shire was looking to backfill the position. An approval memorandum had been drafted and forwarded to the Chief Executive Officer for approval.

The Committee discussed SWIFTWORKS and it was agreed that this matter be brought back to the next BFAC meeting.

Note: Cr Mick Bennett left the room at 8.43pm

The Committee discussed the proposal of transferring funds to allow the purchase of a vehicle for the Wellington Mills BFB. Mr Peter Robinson advised that shifting money would almost be impossible. The Committee further discussed the transfer of crews to fires and Mr Ricky Southport advised that the Department engaged the SES for crew transfers.

The Committee discussed the new turnout trousers and it was agreed that the FCO's would go back to the Brigades and discuss the changes, and the matter would be dealt with at the next BFAC meeting.

Note: Cr Mick Bennett returned to the room at 8.48pm.

ACTION 01-20 *FCO's to report uniform changes back to Brigades and the matter to be brought back to the next BFAC meeting for further discussion.*

9.12 Title: West Dardanup District Fire Control Officer Report – Mr Alan Charlton

Reporting Department: West Dardanup Bush Fire Brigade

Reporting Officer: Alan Charlton

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

<i>Fire Call Outs</i>	17 Callouts since last BFAC 29/10.
<i>Appliance and Equipment</i>	Seasonal 3.4 sent to Collie, we now have a 2.4 seasonal
<i>Training</i>	Second Thursday of every month
<i>Meetings Held</i>	One general meeting.
<i>Membership – Recruitment/Resignation</i>	New member - Nic Shawcross.
<i>Concerns</i>	Bunbury FRS being dispatched to bushfires before bushfire units are being dispatched, still an ongoing issue. Last example was 25 Feb 2020 incident no 468431.
<i>Initiatives</i>	N/A
<i>Other News</i>	DFES training weekends booked at West Dardanup station. Cadet training 7 & 8 March Intro to Fire Fighting 28 & 29 March Bushfire Fire Fighting 18 & 19 April Sector Commander 22 & 23 August

Item/s For BFAC Discussion

None.

9.13 Title: Coordinator Emergency & Ranger Services Report – Mrs Erin Hutchins

1. *Emergency Officer – Natalie Robertson*

Natalie Robertson tendered her resignation and finished up with the Shire on the 6 January 2020. The Shire is dedicated to providing support to the Brigades and hope to have a replacement for Natalie in the near future. In the meantime, please continue to email any requests through to the brigade mailbox brigade@dardanup.wa.gov.au and the Shire will address matters as soon as practicable.

Information Only

2. *Appliances and Equipment Servicing*

At the last BFAC, it was acknowledged that due to the Shire finalising the tender process for the servicing of brigade appliances, servicing would be delayed until 2020. These will now be scheduled for May by South West Fire Units. Seven of the appliances required a 'B' Service with one appliance requiring an 'A' Service. It is planned that future servicing will take place prior to the commencement of the next fire season.

Any urgent repairs to appliances have been carried out by several providers over the last few months.

Information Only

3. *Fire Prevention Order*

The Shire of Dardanup Fire Prevention Order will be brought to the May BFAC meeting for endorsement. General meetings will still continue to ensure the order is reviewed thoroughly prior to the next BFAC.

Information Only

4. *Brigade Annual General Meeting (AGM)*

A friendly reminder that Brigades are to conduct their AGM no later than the **30 April** and forward AGM minutes and reports to the Shire of Dardanup by **15 May** as per sections 5.3(1) and 3.5 (10) of the Brigade Constitution.

Likewise, brigades are to include copies of the official signed Position Nomination Forms for Shire's records.

Information Only

5. *Brigade Committee Members and Contact Details*

Reference is made to section 2.7 (3) of the Brigade Constitution which states:

*“No later than 15 May in each year, the bush fire brigade Secretary is to report to the **Local Government and Chief Fire Control Officer** the name, contact details and type of membership, office bearer positions and any ranking of each brigade member.”*

Information Only6. *Government Grant Scheme (LGGS)*

The application for 2020/21 Local Government Grants Scheme (LGGS) funding is currently being compiled and will be forwarded to the Capital Grants Committee in Perth by 27 March 2020.

The Shire wishes to acknowledge Brigade members who contributed towards the application.

The following Local Government Grants Scheme 2019/20 budget figures are provided for information purposes only.

Budget	
ESL Line Item 1-8 Operating Grant	\$130,000.00
Additional State Government 2018/19 Insurance Allowance	\$5,859.00
Additional State Government 2019/20 Insurance Allowance	\$7,593.00
ESL – Line Item 9	\$12,579.00
ESL – Total Gross Operating Grant	\$156,031.00
Less Expenditure	
ESL - Insurance	\$42,060.80
ESL – Expenditure as at October 2019	\$55,126.80
ESL – Total Expenditure	\$97,266.80
Funds Remaining as at October 2019	\$58,764.20

- *Approved Capital Grants*

Brigade	Description	Funding
Dardanup West BFB	Extend Hardstand	\$ 7,545.00
	TOTAL	\$7,545.00

- *Approved Capital Grants*

Brigade	Description	Funding
Ferguson BFB	Water Tank	\$15,134.41
	TOTAL	\$15,134.41

- *Approved Carryovers*

Brigade	Description	Funding
Waterloo BFB	2 appliance bay facility & amenities	\$393,909.00
	TOTAL	\$393,909.00

Information Only

7. *Appreciation from the Shire*

On behalf of the Shire, I would like to thank you and your brigades for your efforts protecting the community throughout this fire season.

Note: Mr Chris Hynes left the meeting at 9.00pm.

10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

11. NEW BUSINESS OF AN URGENT NATURE

None.

12. MATTERS BEHIND CLOSED DOORS

None.

13. CLOSURE OF MEETING.

The Chairperson advised that the date of the next Bush Fire Advisory Committee Meeting would be Wednesday 13 May 2020, commencing at 7.00 pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Chairperson declared the meeting closed at 9.01pm.



Dardanup Sporting and Community Clubs Inc.

C/_ Post Office Dardanup 6236

6 November 2019

Mr Andre Schonfeld
CEO
Shire of Dardanup
1 Council Dve
Eaton 6232

Dear Andre,

At a recent Dardanup Sporting and Community Clubs meeting held on 16 October 2019 the Committee resolved to write to Council to advise that the committee is not able to afford the cost of the building insurance of \$2327.09 for the Clubrooms, passed on by the Shire Council.

Our Treasurer has completed a projected income and expenditure statement for the next 12 months that demonstrates that the application of the insurance premium will result in the club running at a loss for the coming year. The Club simply can't afford this impost and consider that this cost should be borne by the Shire as it is a shire building.

In 2018 the club increased DSCC Club fees from \$420 to \$500 to cover increased expenditure which included the insurance and since then the Junior Basketball Club has suspended their membership. The Club do not want to increase Club fees further just to cover the cost of building insurance as this may risk losing other Clubs. The member Clubs already have expenses incurred through operating their own Clubs and their own insurance.

The Clubrooms are hired out regularly to the Dardanup Seniors and a sewing group but the Club has limited ability to hire the Clubrooms for private functions as the kitchen area does not have suitable facilities available for any more than basic catering, the poor condition of the parking area which is challenging for people with mobility issues and the lack of external lighting within the carpark which potential hirers expect when hiring a public building.

The Eaton/ Dardanup Football Club have also experienced limited ability to fundraise this year as the Council won't allow any profitable forms of catering due to the substandard canteen facilities. Until the canteen is upgraded the Football club will not be able to rely on their main income stream.

The DSCC therefore seeks your consideration and assistance with this matter.

Yours faithfully

Jill Cross
Secretary
Dardanup Sporting and Community Clubs Committee



MINUTES

INTEGRATED PLANNING COMMITTEE MEETING

Held

11 March 2020

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive – EATON

This document is available in alternative formats such as:
~ Large Print
~ Electronic Format [disk or emailed]
Upon request.

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Members of Integrated Planning Committee

- Cr MT Bennett
- Cr PS Robinson
- Cr L Davies
- Cr TG Gardiner
- Cr CN Boyce
- Cr PR Perks
- Cr SL Gillespie
- Cr MR Hutchinson
- Cr J Dow

Terms of Reference

The Terms of Reference for this Committee are located in the Tardis records system – refer to the following link:
[2019 - ToR - Integrated Planning Committee](#)

COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

RISK ASSESSMENT

Inherent Risk	The level of risk in place in order to achieve the objectives of the Council and before actions are taken to alter the risk's impact or likelihood.
Residual Risk	The remaining level of risk following the development and implementation of Council's response.
Strategic Context	These risks are associated with achieving Council's long term objectives.
Operational Context	These risks are associated with the day-to-day activities of the Council.
Project Context	<p>Project risk has two main components:</p> <ul style="list-style-type: none">• Direct refers to the risks that may arise as a result of project, which may prevent the Council from meeting its objectives.• Indirect refers to the risks which threaten the delivery of project outcomes.

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP INTEGRATED PLANNING COMMITTEE MEETING HELD ON WEDNESDAY, 11 MARCH 2020, AT SHIRE OF DARDANUP - ADMINISTRATION CENTRE EATON, COMMENCING AT 1.00PM.

1 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

The Presiding Officer, Mr André Schönfeldt declared the meeting open at 1.00pm welcomed those in attendance and referred to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the muster point located at the front of the building where we will meet (and complete a roll call).

2 RECORD OF ATTENDANCE/APOLOGIES

2.1 Attendance

Cr. Michael Bennett	-	Shire President
Cr. Peter Robinson	-	Deputy Shire President
Cr. Patricia Perks	-	Elected Member
Cr. Janice Dow	-	Elected Member
Cr. Carmel Boyce	-	Elected Member
Cr. Mark Hutchinson	-	Elected Member
Cr Stacey Gillespie	-	Elected Member
Mr. André Schönfeldt	-	Chief Executive Officer
Mr. Phil Anastasakis	-	Deputy Chief Executive Officer
Mrs Susan Oosthuizen	-	Director Sustainable Development
Mr Luke Botica	-	Director Infrastructure
Mrs Natalie Hopkins	-	Manager Financial Services
Mr Ray Pryce	-	Accountant
Mrs Donna Bailye	-	PA – Deputy Chief Executive Officer

2.2 Apologies

Cr Tyrrell Gardiner	-	Elected Member
Cr Luke Davies	-	Elected Member

3 ELECTION OF CHAIRPERSON & DEPUTY CHAIRPERSON

3.1 Election of Chairperson

Nominations for the position of Chairperson are to be given to Mr André Schönfeldt who will be the Presiding Officer for the election. Nominations should be in writing [forms available from the Presiding Officer].

The position of Chairperson will expire in October 2021 being the date of the next ordinary election in accordance with the Local Government Act 1995 2.28(2).

The nominee is to accept the nomination in writing to the position of Chairperson.

If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

Discussion:

Cr Michael Bennett was nominated for the position of Chairperson by Cr Peter Robinson, Cr Michael Bennett accepted the nomination.

As there were no other nominations Cr Michael Bennet was declared as Chairperson.

3.2 Election of Deputy Chairperson

Nominations for the position of Deputy Chairperson were given to the Presiding Officer, in writing.

The position of Deputy Chairperson will expire in October 2021 being the date of the next ordinary election Local Government Act 1995 2.28(2).

The nominee is to accept the nomination in writing to the position of Deputy Chairperson.

If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

Discussion:

Cr Peter Robinson was nominated for the position of Deputy Chairperson by Cr Michael Bennett, Cr Peter Robinson accepted the nomination.

As there were no other nominations Cr Peter Robinson was declared as Deputy Chairperson.

DECLARATION

Following due process as per Section 5.12 and Schedule 2.3 of the Local Government Act 1995 the following people are declared:

Cr Michael Bennett	-	Chairperson
Cr Peter Robinson	-	Deputy Chairperson

of the Integrated Planning Committee.

Cr Michael Bennett assumed the Chair.

4 PRESENTATIONS

None.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

None.

6 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

8 DECLARATION OF INTEREST

“Committee Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

Key Management Personnel (which includes Elected Members, CEO and Directors) are reminded of their requirement to disclose biannually transactions between Council and related parties in accordance with Council Policy CP039.

Discussion:

Chairperson, Cr M Bennett asked Councillors and staff if there were any Declarations of Interest to be made.

- *Cr P Robinson declared a Financial Interest in Item 9.1 Rating Strategy for Long Term Financial Plan and Item 9.6 Mid-Year Budget Review as he receives an allowance as a Fire Control Officer. Cr P Robinson advised that he has Ministerial permission to participate in the discussions.*
- *Cr M Bennett declared an Impartiality Interest in Item 9.2 Elected Member & Staff Budget Requests as he is a life member of the Eaton Junior Football Club*
- *Cr M Bennett declared an [REDACTED] Interest in Item 9.2 Elected Member & Staff Budget Requests as he [REDACTED] of the Eaton Bowling Club.*
- *Chief Executive Officer, Mr André Schönfeldt declared an Impartiality Interest in Item 9.5 Events, Festivals & Community Services Programs for 2020/21 as his wife and son regularly attend the Council’s Jo Jingles Program.*

9 REPORTS OF OFFICERS

9.1 Title: Rating Strategy for Long Term Financial Plan

Reporting Department: Corporate & Governance
Reporting Officer: Mr Phil Anastasakis – Deputy Chief Executive Officer
Legislation: Local Government Act 1995

DECLARATION OF INTEREST

Cr P Robinson declared a Financial Interest in Item 9.1 Rating Strategy for Long Term Financial Plan as he receives an allowance as a Fire Control Officer. Cr P Robinson advised that he has Ministerial permission to participate in the discussions.

Overview

The Committee is requested to consider and endorse the Rating Strategy which is incorporated within the 2020/21 Budget, four year Corporate Business Plan and 15 year Long Term Financial Plan.

Background

As part of the Department of Local Government, Sport & Cultural Industries Integrated Planning and Reporting Framework and legislative requirements, Council is to develop a Long Term Financial Plan for a minimum period of 10 years. The Long Term Financial Plan is a ten year rolling plan (Council staff have projected the LTFP to 15 years) that incorporates the four-year financial projections accompanying the Corporate Business Plan. It is a key tool for prioritisation and ensuring the financial sustainability of the Local Government. The LTFP identifies key assumptions such as demographic projections, rating base growth, consumer price index or local government cost index, interest rates and projected rate increases.

The Annual Budget is directly aligned to year one of the Corporate Business Plan and Long Term Financial Plan.

Under Section 6.2 of the *Local Government Act 1995*, Council is required to prepare and adopt an Annual Budget each year. Part of Council's process includes reviewing the Rating Strategy that has been included in the previous year's Long Term Financial Plan, with these forecast rate increases forming the basis of financial projections associated with the final Long Term Financial Plan, four year Corporate Business Plan and annual Budget.

Legal Implications

Local Government Act 1995
Local Government (Financial Management) 1996

Section 6.2 (4) of the *Local Government Act 1995* states:

- 6.2. *Local government to prepare annual budget*
- (4) *The annual budget is to incorporate —*
 - (a) *particulars of the estimated expenditure proposed to be incurred by the local government;*

6.32. Rates and service charges

- (1) *When adopting the annual budget, a local government —*
- (a) *in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either —*
 - (i) *uniformly; or*
 - (ii) *differentially;*
 - and*
 - (b) *may impose* on rateable land within its district —*
 - (i) *a specified area rate; or*
 - (ii) *a minimum payment;*
 - and*
 - (c) *may impose* a service charge on land within its district.*

** Absolute majority required.*

- (2) *Where a local government resolves to impose a rate it is required to —*
- (a) *set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*
 - (b) *set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.*

6.34. Limit on revenue or income from general rates

Unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) *be more than 110% of the amount of the budget deficiency; or*
- (b) *be less than 90% of the amount of the budget deficiency.*

6.37. Specified area rates

- (1) *A local government may impose a specified area rate on rateable land within a portion of its district for the purpose of meeting the cost of the provision by it of a specific work, service or facility if the local government considers that the ratepayers or residents within that area —*
- (a) *have benefited or will benefit from; or*
 - (b) *have access to or will have access to; or*
 - (c) *have contributed or will contribute to the need for,*
- that work, service or facility.*
- (2) *A local government is required to —*
- (a) *use the money from a specified area rate for the purpose for which the rate is imposed in the financial year in which the rate is imposed; or*
 - (b) *to place it in a reserve account established under section 6.11 for that purpose.*

Local Government (Administration) Regulations 1996:

19C. Strategic community plans, requirements for (Acts. 5.56)

19DA. Corporate business plans, requirements for (Acts. 5.56)

- (1) *A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*

- (2) *A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.*
- (3) *A corporate business plan for a district is to —*
 - (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.*
- (4) *A local government is to review the current corporate business plan for its district every year.*
- (5) *A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.*
- (6) *A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.*

**Absolute majority required.*
- (7) *If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.*

Strategic Community Plan

Strategy 1.3.1 - Implement the Integrated Planning and Reporting Framework including the Long Term Financial Plan, Workforce Plan, Asset Management Plans and Corporate Business Plan. (Service Priority: High)

Strategy 1.3.2 - Monitor and produce statutory budgetary and financial reporting requirements applicable to local government operations. (Service Priority: High)

Strategy 1.3.5 - Review rating strategies. (Service Priority: High)

Environment - None.

Precedents

Each year as part of the Strategic Financial Plan review and development process, Council has adopted a Rating Strategy which establishes the basis of rate increases for the next 15 years. These forecast rate increases are reflected in the interrelated Annual Budget / Corporate Business Plan / Long Term Financial Plan.

On 29 January 2020, Council considered a Differential and Specified Area Rate Review report and resolved [OCM 04-20] the following:

THAT Council:

- 1. Receive the Differential Rating Strategy Report;*
- 2. Workshop the concept further seeking to get closer to a consensus;*
- 3. Return the item to an Ordinary Council Meeting by May 2020;*
- 4. If approved, seek Public Comment on the outcome; and*
- 5. Acknowledge that this would mean Differential Rates will not be able to be applied to the 2020/2021 Annual Budget.*

CARRIED
6/3

Due to the topic of Differential Rating being deferred to a workshop with Councillors in May 2020, the existing method of general rating will not change for the 2020/21 financial year.

Budget Implications

After taking into consideration all other sources of income, Council is required to raise sufficient rates to meet its total expenditure. While Council is permitted to adopt a budget that has a surplus or deficit that does not exceed 10% of its rate revenue, it is not a sustainable long term strategy.

When considering the amount to be raised from Council rates, reference should be made to the Council's ten year Strategic Financial Plan and Long Term Financial Plan that was readopted by Council on 15 May 2019 [OCM 141-19, 142-19 & 143-19]. This plan was originally based on a rate increase of 4.0% for 2019/20 increasing over the next four years of the plan to 6.5%, then returning to increases of 6% thereafter. This plan already represents a significant decrease in expected rate increases compared to previous long term financial plans.

Together with an annual surplus, the long term financial plan also assumes an annual growth rate in rateable assessments as follows:

Adopted of 2019/20 Long Term Financial Plan Projections										
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Growth	0.89%	0.97%	0.96%	0.72%	0.80%	1.07%	1.30%	1.73%	1.72%	2.00%
FTE's	119.07	120.17	126.47	129.37	132.57	136.97	141.17	141.97	142.17	142.17
Rate Increase	4.0%	5.0%	6.0%	6.5%	6.0%	6.0%	6.0%	6.0%	6.0%	6.0%
Accumulated Surplus	\$117,485	\$248,512	\$263,258	\$248,757	\$268,214	\$208,944	\$77,277	\$250,795	\$191,437	\$115,294

At the same meeting in May 2019 Council resolved as follows:

142-19 MOVED - Cr. C N Boyce SECONDED - Cr. T G Gardiner

THAT Council request the Chief Executive Officer to undertake a review of the Long Term Financial Plan during the following 12 months that includes:

- 1. A 4% rate increase for the next four years; and*
- 2. A review of the Asset Management Plans' programmes, including workshops with Council to determine priorities along with asset and financial sustainability ratios.*

Based on these previous resolutions of Council, the Rates Model for 2020/21 has been formulated at this time using a 4.0% increase in overall rates revenue (excluding growth through 2020/21 interim rates and rates written off), which is forecast to generate rate income of \$13,902,857, compared to a forecast \$13,368,132 for 2019/20. This is an increase of \$534,725 on the total rates income. Currently a one percent rate increase raises approximately \$134,000 in additional rates income.

The current Long Term Financial Plan, has been reviewed by Council Executive and will require Council review and consideration as part of the 2020/21 budget development process. The current draft 2020/21 Long Term Financial Plan is based on the following:

Draft 2020/21 Long Term Financial Plan Projections										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Growth	0.97%	0.96%	0.72%	0.80%	1.07%	1.30%	1.73%	1.72%	2.00%	2.15%
FTE's	117.57	116.67	116.97	116.97	120.77	121.77	123.57	126.27	127.47	128.17
Rate Increase	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%

Forecast Annual Surplus / (-Deficit) based on different rate increase percentages – 4% from year 5 for all scenarios.										
\$360,875 forecast surplus from 2019/20 to be brought forward as an opening balance										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
1% increase	-\$149,320	-\$635,320	-\$1,151,642	-\$1,875,642	-\$2,014,573	-\$2,133,040	-\$2,771,093	-\$2,299,187	-\$2,432,351	-\$2,568,422
2% increase	-\$15,638	-\$362,730	-\$733,581	-\$1,306,430	-\$1,418,342	-\$1,507,513	-\$2,112,949	-\$1,606,774	-\$1,702,571	-\$1,798,455
3% increase	\$118,043	-\$86,876	-\$307,128	-\$720,330	-\$804,420	-\$863,427	-\$1,435,278	-\$893,817	-\$951,138	-\$1,005,642
4% increase	\$251,724	\$191,652	\$127,635	-\$117,011	-\$172,462	-\$200,418	-\$737,698	-\$159,913	-\$177,628	-\$189,538
5% increase	\$385,406	\$472,854	\$570,790	\$503,861	\$477,883	\$481,881	-\$19,822	\$595,342	\$618,386	\$650,311
6% increase	\$519,087	\$756,729	\$1,022,416	\$1,142,624	\$1,146,967	\$1,183,841	\$718,740	\$1,372,361	\$1,437,338	\$1,154,360

It should be noted from the above that the projected rate increase for years 5 onwards also only includes a 4% increase, even though Council's resolution only required the 4% increase for the next 4 years. The Council Executive have reviewed and substantially reduced the projected Full-time Equivalents (FTE's) employee numbers in the Workforce Plan in an effort to balance expenditure against the forecast reduced rate increases. This will have an impact on service levels and maintenance of existing and new services and facilities across the Shire of Dardanup, which Council will need to consider and resolve to accept or not accept as part of the annual budget development process for 2020/21, and the annual review and update of the Corporate Business Plan, Long Term Financial Plan, Workforce Plan and Asset Management Plans.

As can be noted from the above, even with FTE numbers kept the same for the next 4 years, at a 4% rate increase, the Shire is likely to have an annual deficit from year 4 onwards. At a 5% rate increase the Shire would be able to sustain the current levels of service and continue with improvements, upgrades and expansions as set out in the current asset management plans. If Council decides to reduce the rate increases further below 4%, then Council will need to consider reducing the transfers to asset reserves, which will in turn slow down the rate of asset expansion and upgrades.

- *Eaton Landscaping Specified Area Rate*

The Eaton Landscaping Specified Area Rate was the subject of a report to Council in May 2019, where an overview of the funds raised and expenditure incurred since its inception in 2009/10 was provided. This identified that the Specified Area Rate was raised against 4,321 properties in 2018/19 at an average cost of \$55.38 per property. This average is distorted to some degree as 11.5% of the Specified Area Rate is raised by Eaton Fair Shopping Centre. If this one large contributor is removed, the average cost per household is \$48.95. This generated a total of \$241,677 in revenue in 2018/19. The average contribution per household in 2019/20 is \$49.65 (excluding Eaton Fair).

In May 2019 Council resolved that the Chief Executive Officer undertake a review of how the Eaton Landscaping Specified Area Rate is applied based on the ovals and Eaton Foreshore being considered as regional open space, with improvements and maintenance of regional open space to be funded out of General Revenue. This has been considered as part of a report to Council on the 29 January 2020.

Following an evaluation of Eaton Landscaping Specified Area Rate and the original intention of the rate, together with the amount of capital upgrade works that have occurred since 2009 in Eaton and Millbridge, it is considered that in the future the Eaton Landscaping Specified Area Rate could be simplified and reduced to solely reflect increased landscaping maintenance works undertaken in both the Millbridge and Eaton areas.

Based on this approach, the total funds to be raised under the Specified Area Rate would reduce from \$249,696 in 2020/21 to approximately \$150,000, a reduction of \$99,696. This would have the effect of

reducing the Specified Area Rate from an average of \$49.65 (excluding Eaton Fair) to around \$28.23 per property.

While Council is yet to resolve a change in this Specified Area Rate, the modelling has forecast this change based on previous deliberations of Council. The projected overall rate income increase combined with the loss of a portion of the Landscaping Specified Area Rate would provide a total income increase of \$435,029.

- *Annual Percentage Rate Increases*

Factors such as the growth of the Shire, need for additional resources to meet growth demands, the rising cost of labour and materials, previous rate increases approved and a perception of the affordability of a reasonable rate increase are some of the factors taken into account when considering the percentage by which rates in the dollar and minimum rates have to be increased.

It has also been widely recognised that increasing rates solely based on a factor equivalent to the increase in the Consumer Price Index (CPI) is not prudent financial management, as the CPI provides a good estimate of a household's expectation of the price changes (increases) to the goods and services they consume but it does not provide a good estimate of all of the cost pressures faced by Local Government.

In the past, indices such as the Local Government Cost Index (LGCI), together with other cost factors, have also been used as a guide for rate increases as the use of this index has been advocated by the Western Australian Local Government Association (WALGA).

Budget – Whole of Life Cost

As no new assets have been created, there are no direct whole of life or ongoing cost implications. The cost associated with no longer raising part or all of the Eaton Landscaping Specified Area Rate will need to be incorporated into and offset by general rate increases or by reduced expenditure against Capital works for Parks and Reserves in Eaton / Millbridge.

The rating strategy deployed by Council in the 2020/21 financial year will form part of a long term financial planning strategy to maintain the sustainable operations of Council. If Council is not able to adequately fund operations in the 2020/21 financial year, then the financial position of Council will potentially deteriorate in future years as assets age further and demand for services increase with projected population growth.

Council Policy Compliance

The budget is based on the principles contained in the Strategic Community Plan and Corporate Business Plan. *Policy 2.7 – Preparation of Integrated Financial Plan and Annual Budget* applies.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.1A) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.							
Risk Event	Rating Strategy for Long Term Financial Plan						
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)						
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.						
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.						
Risk Category Assessed Against	<table><tr><td>Financial</td><td>Financial sustainability impacted through inadequate rating.</td></tr><tr><td>Legal and Compliance</td><td>Compliance with budget, rating and integrated planning review and development process.</td></tr><tr><td>Reputational</td><td>Shire reputation can be negatively impacted if rate increases are considered excessive by the community.</td></tr></table>	Financial	Financial sustainability impacted through inadequate rating.	Legal and Compliance	Compliance with budget, rating and integrated planning review and development process.	Reputational	Shire reputation can be negatively impacted if rate increases are considered excessive by the community.
Financial	Financial sustainability impacted through inadequate rating.						
Legal and Compliance	Compliance with budget, rating and integrated planning review and development process.						
Reputational	Shire reputation can be negatively impacted if rate increases are considered excessive by the community.						

Officer Comment

As part of preparing the annual budget, Corporate Business Plan and Long Term Financial Plan, Council considers community needs in relation to its available income requirements for the coming years before deciding how much it should raise in general rates. Council will also consider the extent of the rate burden on rate payers and may decide to forgo some activities and services in order to avoid high rate rises.

The Rating Strategy for 2020/21 requires Council to strike a balance between competing principles to come up with a mixture of rates and charges that provides the income needed for its annual budget while meeting the tests of equity, efficiency and simplicity.

- *Purpose of the Rating Strategy*

The purpose of the Rating Strategy is to provide Council’s preferred position on the following:

- i.) Method of Rates Calculation;
- ii.) Annual percentage rate increase; and
- iii.) Minimum rates.

Method of Rates Calculation

In broad terms the total amount of money to be raised in general rates is divided by the total value of all rateable properties. The resulting figure is called the “rate in the dollar”. Council determines the amount to be paid in rates by applying a rate in the dollar to the assessed value of each property. When that total value of all properties increases, the Council reduces the rate in the dollar to compensate. There is no windfall gain.

- *How a “Rate in the Dollar” is calculated?*

For a Council using only a general rate, the rate in the dollar is calculated as follows:

If Council plans to raise the total GRV rate revenue of \$10 million, and the total Gross Rental Value of all rateable properties in the municipality is \$2.38 billion, then the rate in the dollar is calculated by dividing \$10 million by \$2.38 billion = 0.42 cents in the dollar.

- *How are Property's Rates calculated?*

The basis for calculating property rates are the gross rental values (GRV) or unimproved values (UV) for individual properties provided by Landgate's Property and Valuations area multiplied by the relevant rate in the dollar.

A property's GRV represents the amount of the gross annual rental the land might obtain if it is let on a tenancy basis from year to year. A property's UV means the amount the land may reasonably be expected to obtain if it was sold and assuming no improvements to the land had been made.

For example if the Gross Rental Value of a property is \$16,000 and the Council rate in the dollar is set at 10.0662 cents, the rate bill would be \$1,610.59 (\$16,000 x 0.100662).

- *Property Valuations.*

Property values affect the amount paid in municipal rates. State legislation requires that all properties in every municipality are revalued every 3-5 years. Dardanup is required to revalue its GRV properties every 3 years and its UV properties every year.

Changes in property values will vary across a municipality. These will be reflected in each property's rate bill. A general revaluation may result in the rates for some properties going up while others go down. If a property's value increases by less than the average increase across the municipality, the rates for that property will be relatively lower. Rates will be relatively higher if a property's value increases by more than the average increase in valuation.

Councils do not collect extra revenue as a result of the revaluation process. Valuations are simply used as an apportioning tool to assess the rates payable for each individual property.

Information about a property's value is included on the rate notice issued by the Council.

Minimum Rates

Minimum rates are imposed when the calculation of rates for a property (based on GRV or UV) are lower than the minimum rate set by Council.

Minimum rates for all of the GRV and UV rating categories will need to increase by the same percentage as the overall rate revenue target percentage increase, in order to apply the same percentage increase to all ratepayers. This has been the approach used for many years, in order to ensure that all ratepayers pay the same percentage increase being applied by Council.

For example: if Council determines that they want to increase total rate revenue by 4.0%, then the minimum rate would need to increase by 4.0%. If the minimum rate only increases by 2.0%, then general calculated rates (those properties that are not on minimum rates) would need to have rates increase by more than 4.0% to offset the 2.0% increase in minimums and achieve the overall 4.0% rate revenue increase.

At the Differential Rating Strategy workshop held with Councillors there was discussion around whether the minimum rate paid (\$1,547.50 in 2019/20) is appropriate or too high when compared to

other similar local governments. Please refer to (Appendix IPC: 9.1B) for comparison of Minimum rates for other Council's in the region.

Voting Requirements - Simple Majority.

*Note: Manager Financial Services, Mrs Natalie Hopkins left the room at 1.03pm and returned at 1.04pm.
Chief Executive Officer, Mr. André Schönfeldt left the room at 1.33pm and returned at 1.34pm.
Deputy Chief Executive Officer, Mr Phil Anastasakis left the room at 1.37pm and returned at 1.40pm.*

Officer Recommendation

OFFICER RECOMMENDED RESOLUTION TO THE
INTEGRATED PLANNING COMMITTEE MEETING

THAT the Integrated Planning Committee recommends that in addition to forecast growth, Council:

1. Endorse a projected rate revenue increase of ___% for the 2020/21 budget, with ___% increase in minimum rates;
2. Endorse a projected rate revenue increase of __%, __%, __% and __% for the four year Corporate Business Plan;
3. Endorse a projected rate revenue increase of ___% for years five to fifteen of the Long Term Financial Plan; and
4. Endorse the reduction of the Eaton Landscaping Specified Area Rate to approximately \$150,000 per annum to cover the increased cost of maintaining parks within Eaton and Millbridge.

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution.

- Procedural Motion was put to remove Item 4 from the resolution to debate further and resolve under a separate resolution.

INTEGRATED PLANNING COMMITTEE MEETING RESOLUTION

IPC 01-20 MOVED - Cr P Robinson SECONDED - Cr C Boyce

THAT the Integrated Planning Committee recommends that in addition to forecast growth, Council:

- 1. Endorse a projected rate revenue increase of 2.5% % for the 2020/21 budget, with a 2.0% increase in minimum rates;**
- 2. Endorse a projected rate revenue increase of 2.5%, 3%, 4% and 4% for the four year Corporate Business Plan; and**
- 3. Endorse a projected rate revenue increase of 4% for years five to fifteen of the Long Term Financial Plan.**

CARREID
4/3

INTEGRATED PLANNING COMMITTEE MEETING RESOLUTION

IPC 02-20 MOVED - Cr P Perks SECONDED - Cr C Boyce

That Council continues with the Eaton Landscaping Specified Area Rate as per the current financial year. .

CARRIED
5/2

9.2 Title: Elected Member & Staff Budget Requests

Reporting Department: Corporate & Governance
Reporting Officer: Mr Phil Anastasakis – Deputy Chief Executive Officer
Legislation: Local Government Act 1995 and Local Government (Audit) Regulations

DECLARATION OF INTEREST

Cr M Bennett declared an Impartially Interest in Item 9.2 Elected Member & Staff Budget Requests as:

- he is a life member of the Eaton Junior Football Club; and
- he ???????? of the Eaton Bowling Club

Overview

This report summarises the 2020/21 budget requests that have been received from elected members and staff.

The Integrated Planning Committee is tasked with considering these requests and recommending the inclusion of specific items in the 2020/21 budget or Long Term Financial Plan.

Background

Each year as part of the annual budget development process, elected members, community members and staff are invited to put forward requests for consideration in the draft budget. The requests are considered well before the budget is drafted, to avoid any late changes which may cause delays in the annual budget adoption process.

Requests from elected members, community members and staff were received up to the end of 14 February 2020. Community budget requests are considered as part of a separate Integrated Planning Committee Agenda report. The elected member requests, and staff requests endorsed by the Executive Management Team, are outlined under the section “Budget Implications” below, with the Executive Management Team’s comment and recommendation provided for each item.

Legal Implications

Local Government Act 1995
Local Government (Financial Management) 1996

Section 6.2 (4) of the *Local Government Act 1995* states:

- 6.2. *Local government to prepare annual budget*
- (4) *The annual budget is to incorporate —*
 - (a) *particulars of the estimated expenditure proposed to be incurred by the local government;*

Part 2, Regulation 5 (1) (g) of the *Local Government (Financial Management) 1996* Regulation states:

5. *CEO's duties as to financial management*
- (1) *Efficient systems and procedures are to be established by the CEO of a local government —*
- (g) *to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.*

Strategic Community Plan

Strategy 1.1.1 - To be equitable, inclusive and transparent in decision making. (Service Priority: High)

Strategy 1.3.1 Implement the Integrated Planning and Reporting Framework including the Long Term Financial Plan, Workforce Plan, Asset Management Plans and Corporate Business Plan. (Service Priority: High)

Strategy 1.3.2 - Monitor and produce statutory budgetary and financial reporting requirements applicable to local government operations. (Service Priority: High)

Environment - None.

Precedents

Each year as part of the budget / LTFP development process Councillors, community and staff are provided the opportunity to put forward budget requests for consideration.

Budget Implications

Please refer to the following tables; Table 1 – Councillor Budget Requests and Table 2 – Staff Budget Requests.

TABLE ONE - COUNCILLOR BUDGET REQUESTS

PROJECTS		EXECUTIVE MANAGEMENT TEAM COMMENT	ESTIMATED COST
Cr Mick Bennett			
1.	Duelling of Eaton Drive at Peninsula Lakes end	Included in the draft program for 2020-2021. It is identified as being fully funded from JTPS funds. This will require agreement from the developers and also the JTPS Committee. IFC drawing and specifications are available.	\$1,750,000
2.	Eaton Junior Football Club rooms (I am a life member and declare that) shovel ready.	Budget Item will be put in for the design of the facility and related infrastructure including, ground water bore into the Yarragadee, filtration system and water storage. The facility design will consider the outcomes of the Sport and Recreation Plan. Construction will then likely only occur in 2021/22.	\$50,000
3.	Limestone path from Clarke Street to Crampton Road on Road reserve	Is not currently included in the 10 Year Program. Can be constructed as an interim pathway, until such time in future that the road is constructed and further subdivision provides land for a permanent solution.	\$60,000
4.	Shovel ready plans for Dardanup upgrades	Budget Item will be put in for the design of the facilities and related landscaping. The facilities designs will consider the outcomes of the Bus trip and further discussions with relevant groups. Construction will then likely be able to occur in 2021/22 as is currently scheduled.	\$50,000
5.	Sports pavilion at Burekup Oval.	Recommend this be included in the 10 year expansion and upgrade programme for Buildings under the BAMP.	\$1,600,000
Cr Carmel Boyce			
1.	A facility / function room for the Pratt Rd oval. Currently there are over 250 children who play jnr footie, with the inclusion of two girl's teams. The facility now there was built by the club members and is seriously substandard, particularly with female teams playing. That's not mentioning the jnr and snr cricket. These sporting groups share well and have an amicable relationship	Recommend this be included in the 10 year expansion and upgrade programme for Buildings under the BAMP.	Currently listed as \$453,017 (2020-2021 value). 1/3rd Shire, 1/3rd Grants, 1/3rd Contribution. No grants currently secured. Club contribution not confirmed.

PROJECTS		EXECUTIVE MANAGEMENT TEAM COMMENT	ESTIMATED COST
2.	The second item is the completion of a limestone wall and maintenance of the fishing platform at the scout camp. This area is used by lots of people and is a beautiful, quiet spot. The scout camp warden - Noel, has also requested some signage to indicate the path continues up the cul de sac. Chris, the scout hall leader has requested a bin near the fishing platform.	Limestone wall project is already included in the 10 Year Program in the PAMP. Fishing platform options to be investigated and costed, then considered for inclusion into forward plans. Signage can be installed under current budget. Bin can be installed but will incur additional costs through the waste collection contract.	Limestone wall project- \$12,000. Signage can be added from current budget.
3.	I would also like to nominate an environmental project - \$5,000 per year over say 5 years to put a dent into the exotics in the Watson St reserve.	MOU with DBCA will put this responsibility on DBCA for Watson Street reserve.	To be included in the proposed Environment budget.
Cr Luke Davies			
1.	If I can could we see if we can get both side of Castieau Street in Burekup with a path	It is recommended that the footpath along Hutchinson Road be extended from Money Street to Castieau Street and then continued along Castieau to Clarke Street. Additionally it is proposed that the footpath along Shenton Road be extended from Shier Reserve to Crampton, and then along Crampton Road to the southern part of Shier Reserve and connecting through Shier Reserve. At this point based on LOS more than one footpath on these roads would not be warranted.	<ul style="list-style-type: none"> • Castieau St (NW Side from Clarke St to Hutchinson St) \$38,000 • Hutchinson Rd (From Castieau St to Money St) \$10,000 • Castieau St (SE Side from Gardiner St to Hutchinson St) \$52,000 <p>TOTAL - \$100,000</p> <ul style="list-style-type: none"> • Hutchinson Rd (from Castieau St to Money St) \$10,000

PROJECTS		EXECUTIVE MANAGEMENT TEAM COMMENT	ESTIMATED COST
			<ul style="list-style-type: none"> Hutchinson Rd (from Crampton Rd to Money St) \$142,000 Extension along Castieau St - \$38,000
2.	Also can we see if we can look at getting lights in Burekup looked at few of the residents have asked to get some fixed but was not told where	The Shire has surplus funds remaining in the 2019-2020 Budget allocation for lighting in Burekup (approximately \$11,000 as some of lights were installed at WPC cost). The surplus funds could be utilised to undertake further installation of lights (on existing poles) or upgrades to existing lights. This could be done in 2019-2020 FY if specific problem areas are identified.	TBA - actual locations to be advised to Shire staff.
3.	Also can we look at the entrance of Burekup going past the school? It was to do with the bend going around and then over to rail line	The shoulders around this bend were widened in 2019. Further widening could be looked at as part of a Black Spot Program funding application. If successful under the program the project would be undertaken in 2021-2022 FY.	No concepts or designs are available at this time. For programming purposes, assume \$50,000 total project, funded 2/3rds SBS Program. Net cost to Council \$17,000.

Cr Janice Dow			
1.	Bring forward the public toilets for Dardanup townsite & planning for the old shire depot	Budget Item will be put in for the design of the facilities and related landscaping. The facilities designs will consider the outcomes of the Bus trip and further discussions with relevant groups. Construction will then likely be able to occur in 2021/22 as is currently scheduled.	Toilets - \$74,260 Landscaping \$126,000
2.	Upgrade the toilet & disable facilities at the Waterloo Hall	The building upgrades would need to be considered along with the future use of the building.	Scope to be determined - Allow \$35,000
3.	Upgrade the road in Clarke St Burekup	Approximately 230m of Clarke Street (measured from Castieau Street) will be upgraded to asphalt sealed, kerbed and piped drained as part of the adjoining subdivision. Costs of this are divided between the Shire and the developer based on SAT advice. The Shire is holding funds in Reserve for its portion. It was proposed to construct the remainder of Clarke Street, through to Crampton Road, when the surrounding rural land is subdivided in accordance with the townsite expansion strategy.	There is no estimation available for the section of Clarke Street beyond that of the current subdivision approval. Guesstimate is \$225,000.

PROJECTS		EXECUTIVE MANAGEMENT TEAM COMMENT	ESTIMATED COST
4.	Continue the pathway down Hutchinson Rd Burekup	As per Item 1 Cr Davies request above.	<ul style="list-style-type: none"> Hutchinson Rd (from Castieau St to Money St) \$10,000 Hutchinson Rd (from Crampton Rd to Money St) \$142,000 Extension along Castieau St - \$38,000
5.	Verges in areas such as Wellington Mill & West Dardanup have more attention paid to them to reduce fire risks	Shire staff will be planning fire mitigation programming and maintenance activities based on the level of risk identified through the bushfire mitigation process. This will yield better and more consistent results in regards to roadside maintenance. Programmed works will be communicated to the community in due course. An increase in maintenance funds could assist under the circumstances.	Additional \$25,000 in Goods & Services allocation for contracted works.
6.	Entrance sign to Burekup-money was allocated (\$20,000) yet nothing has been done to implement it	This is being incorporated into the Burekup Community Facilities Plan public consultation and will be undertaken based on feedback to be received. It is anticipated that arrangements will be made in the 2019-2020 FY to purchase and install the entry statement. If payment is not made in 2019-2020 the funds will be carried forward into the next financial year.	\$20,000 already allocated in 2019-2020 FY
7.	Letter to be sent to ARC requesting boom gates at the railway crossings at both entrances to Burekup	Shire has requested ARC infrastructure to consider safer design including a tunnel / grade separation when duplicating the rail in this area in lieu of boom gates.	N/A
8.	More effort to go into obtaining Grant money: for example cycle ways-Augusta Margaret River were recently successful in obtaining 3 grants. \$250,000 for cycle ways in the area over a couple of years. Did our shire apply?	Shire Officers are developing concept designs for projects included in Council's AMPs. These concepts will be used to seek grant funding and formal funding applications will continue to be pursued when available.	N/A

PROJECTS		EXECUTIVE MANAGEMENT TEAM COMMENT	ESTIMATED COST
9.	Very little Rate money has been allocated in the way of forward planning for paths, parks & gardens to either Dardanup or Burekup. I request more rates be spent in these locations and less in perhaps areas such as Watson Reserve & Millers Creek as these are now developed and should be just maintained.	10 Year Expansion & Upgrade Programs in the draft AMPs were provided to Councillors and workshopped on 19 February 2020. Adjustments to these programs can be made by Council should they wish to do so.	N/A

Cr Mark Hutchinson			
1.	Upgrade of Skate Park at Burekup. Aware it is on the Long Term Financial Plan.	Currently there is an allocation for its upgrade in the draft 10 Year Program in the BAMP for the 2021-2022 FY at \$34,030. The Burekup Community Facilities Plan, once adopted, will provide guidance on the size of project and timing. The Shire's 10 Year Program will be adjusted to suit.	N/A

Cr Patricia Perks			
1.	Luke, Just checking in on the Hands Ave/Cudliss/Watson intersection lights? Has there been any movement on getting that intersection improved?	Analysis and design work is currently part of the 2019-2020 Budget. Currently waiting on in-principle support from MRWA due to difficulties and costs required to address MRWA requirements. It is scheduled for construction in 2020-2021 FY with Regional Road Group funding allocated.	\$750,000 scheduled in draft 2020-2021 Program (\$500,000 to be funded from RRG)
2.	Can we get the last bit of the path along Cudliss on the Wishlist to? I thought what we did would suffice but the bus stop to the end of Cudliss is still quite dangerous particularly at night as it's dark with no close lighting in that whole section & awkward combinations of intersections. If we get traffic lights at Watson, I feel this will still be a path well utilised as it seems to be a natural pathway that people use to get across Eaton drive.	This pathway is not identified on the Pathway Master Plan, but would link the existing pathway on Cudliss Street to the existing pathway on Hands Avenue.	\$17,500

PROJECTS		EXECUTIVE MANAGEMENT TEAM COMMENT	ESTIMATED COST
3.	Installation of Bus Shelter on the vacant land on the corner of Harold Douglas Drive and Maher Place. Request has come through from a resident - Ms Jacqueline Smith	Shire staff will be preparing bus shelter criteria which will determine and guide where bus shelters are to be provided. This will need to be undertaken in consultation with the bus operators. The Shire has good data for urban areas but none for rural. Staff will also look at relocating unused shelters to where they are needed. This will be discussed with bus operators for rural areas.	\$10,000 per shelter if a new one is required.
Cr Tyrrell Gardiner – NO ITEMS REQUESTED			
Cr Peter Robinson – NO ITEMS REQUESTED			
Cr Stacey Gillespie – NO ITEMS REQUESTED			

TABLE TWO - STAFF BUDGET REQUESTS

SUSTAINABLE DEVELOPMENT DIRECTORATE	
PROJECT	AMOUNT
CHARMAP contribution to Leschenault Partnership. Membership Fee and CHARMAP process for Collie River	\$30,000
Review Local Policy Framework (additional technical studies required to support policies)	\$10,000
Rezoning of Council land (Charter House, etc)	\$8,000
Rural residential Strategy & Rezoning Ferguson Valley	\$8,000
Housing Strategy	\$25,000
FMP/BMP Peer Review required for Planning & Development Approvals	\$10,000
Preparation of the Shire's Public Health Plan	\$30,000

INFRASTRUCTURE DIRECTORATE	
PROJECT	AMOUNT
Expansion of laydown area at the Martin-Pelusey depot	\$15,000
Increase building maintenance budget	\$25,000

Budget – Whole of Life Cost

Subject to the projects and timeframes, each would be incorporated in future budgets if approved.

Council Policy Compliance

Council Policy CP018 – Corporate Business Plan & Long Term Financial Plan outlines the objective and requirements to enable the annual budget to be adopted by the end of June each year.

All requests from community groups, elected members and staff to be included in the annual Corporate Business Plan shall be lodged with the Chief Executive Officer no later than the 31 March in each year.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.2) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Elected Member and Staff Budget Requests
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Financial Elected Member & Staff Budget requests form part of the Annual Budget Process

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
	Legal and Compliance	Failure to comply with Council policy CP 018 – Corporate Business Plan & Long Term Financial Plan could result in non-compliance

Officer Comment

Refer to the Executive Management Team comments provided above.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change

MEETING ADJOURNED

INTEGRATED PLANNING COMMITTEE RESOLUTION

IPC 03-20 MOVED - Cr S Gillespie SECONDED - Cr. C Boyce

THAT the Committee adjourn the Integrated Planning Committee Meeting [2.58pm] to allow for a short recess.

CARRIED
7/0

Process

The Chairperson reconvened the Integrated Planning Committee Meeting at [3.11pm]. Note: All those present prior to the adjournment were present at the time the meeting reconvened.

MEETING RECONVENED

Note: Cr P Perks left the room at 3.50pm.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE MEETING RESOLUTION

IPC 05-20

MOVED -

Cr. M Bennett

SECONDED -

Cr. P Robinson

THAT the Integrated Planning Committee recommend to Council that the following projects be included for consideration in the Draft LTFP, Draft Corporate Business Plan and Draft 2020/21 Budget:

1. Councillor Budget Requests:

- a. Cr M Bennett request;
 - Project 1 Dueling of Eaton Drive at Peninsula Lakes end; and
 - Project 3 Limestone path from Clarke Street to Crampton Road on Road Reserve.
- b. Cr C Boyce request;
 - Project 2 – Limestone wall near Scout Hall
- c. Cr P Perks
 - Project 2 – Pathway on Cudliss Street

2. Staff Budget Requests:

- a. Sustainable Development Directorate:
 - \$30,000 for CHARMAP – Membership Fee; and
 - \$50,000 for use on other Sustainable Development Projects.
- b. Infrastructure Directorate:
 - \$15,000 for the Expansion of the laydown area at the Martin-Pelusey depot; and
 - \$25,000 to increased building maintenance budget.

CARRIED
6/0

9.3 Title: Proposed 2020/21 Fees & Charges

Reporting Department: Corporate & Governance
Reporting Officer: Mrs Natalie Hopkins - Manager Financial Services
Legislation: Local Government Act 1995

Overview

This report presents Council with the draft 2020/21 Fees and Charges, which form part of the 2020/21 budget development process. The final Fees and Charges will be included in the budget adoption report presented to Council in late June 2020.

Background

Section of 6.16 to 6.19 of the Local Government Act 1995 contains the provisions for local governments to set Fees and Charges annually. Historically Council has adopted its annual Fees and Charges later in the financial year, through the Annual Budget adoption process.

Reviewing the draft 2020/21 Fees and Charges early in the financial year will allow Council to prioritise and implement budget forecast revenue streams into the 2020/21 Annual Budget from the 1 July 2020.

Legal Implications

Section 6.16 to 6.19 of the Local Government Act 1995 states:

6.16. *Imposition of fees and charges*

- (1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

** Absolute majority required.*

- (2) *A fee or charge may be imposed for the following —*

- (a) *providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
(b) *supplying a service or carrying out work at the request of a person;*
(c) *subject to section 5.94, providing information from local government records;*
(d) *receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
(e) *supplying goods;*
(f) *such other service as may be prescribed.*

- (3) *Fees and charges are to be imposed when adopting the annual budget but may be —*

- (a) *imposed* during a financial year; and*
(b) *amended* from time to time during a financial year.*

** Absolute majority required.*

6.17. *Setting level of fees and charges*

- (1) *In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*

- (a) *the cost to the local government of providing the service or goods; and*

- (b) *the importance of the service or goods to the community; and*
- (c) *the price at which the service or goods could be provided by an alternative provider.*
- (2) *A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*
- (3) *The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —*
 - (a) *under section 5.96(copy of various registers, reports, plans, local laws, etc); or*
 - (b) *under section 6.16(2)(d)(copy of licenses, permits, certificates, etc); or*
 - (c) *prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*
- (4) *Regulations may —*
 - (a) *prohibit the imposition of a fee or charge in prescribed circumstances; or*
 - (b) *limit the amount of a fee or charge in prescribed circumstances.*

6.18. *Effect of other written laws*

- (1) *If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —*
 - (a) *determine an amount that is inconsistent with the amount determined under the other written law; or*
 - (b) *charge a fee or charge in addition to the amount determined by or under the other written law.*
- (2) *A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.*

6.19. *Local government to give notice of fees and charges*

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of—

- (a) *its intention to do so; and*
- (b) *the date from which it is proposed the fees or charges will be imposed.*

Strategic Community Plan

Strategy 1.3.2 - Monitor and produce statutory budgetary and financial reporting requirements applicable to local government operations. (Service Priority: High)

Environment - None.

Precedents

Each year, setting of the Fees and Charges forms part of the budget / LTFP development process.

Budget Implications

Revenue associated with the adoption of the 2020/21 Fees and Charges will be included in Council's four-year 2020/21 – 2023/24 Corporate Business Plan, 15 year Long Term Financial Plan, and the 2020/21 Annual Budget.

Budget – Whole of Life Cost - None.

Council Policy Compliance

Council Policy CP018 – Corporate Business Plan & Long Term Financial Plan outlines the objective and requirements to enable the annual budget to be adopted by the end of June each year

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.3A) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Proposed 2019/20 Fees & Charges	
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Financial	Inadequate fees and charges will impact on the revenue generating capacity of Council.
	Reputational	Inappropriate charging of fees may impact negatively on Council.
	Legal and Compliance	Fees and Charges must be raised in accordance with relevant legislation

Officer Comment

Council is requested to consider and endorse the draft Fees & Charges for the 2020/21 financial year. (Appendix IPC: 9.3B). The endorsed Fees and Charges will form part of the 2020/21 Annual Budget. Any further adjustments to the Fees and Charges for 2020/21 will be included as part of the Budget adoption meeting scheduled for the 3 June 2020.

The proposed fees and charges have been reviewed not only on the basis of cost recovery, but to also allow for a clear application by staff and not be cost prohibitive. Input has been sought from all Managers and key members of staff. There has not been any increase proposed for a majority of the Fees and Charges, except where cost increases have been clearly identified or statutory increases have applied.

It is proposed that in 2020/21 Council will utilise a new cloud based software platform that incorporates a fee justification matrix which will enable a systematic review of Council’s Fees and Charges. This suite ensures accountability, transparency, and efficiency through an online approval process (for example Authorised Officers to Administrators) which will assist Council in developing a price setting statement to reflect the true cost of services provided, and the subsidy (if any) absorbed by Council.

The list of proposed Fees and Charges includes several new Fees as follows:

- *Item 10.2.11 - Town Planning Fees & Charges - Pedestrian Access Way and Road Closure*

At present if a request is received by Council for a permanent road closure, or to close a portion of a public access way, there currently is no fee for this service; no cost recovery by Council. The decision making process, to support or not support the application, consumes a significant amount of Council’s resources from various departments within the organisation; all applications require a report to Council.

(Appendix ORD: 12.19B)

It is anticipated that by introducing a fee for this service, Council will be able to recover part of the costs associated with each application for Pedestrian Access Way and/or Road Closures.

- *Item 11.3.1 - Eaton Recreation Centre*

As Eaton Recreation Centre Officers continually strive and reassess their marketing strategy to increase gym membership, there are several new initiatives proposed for the 2020/21 financial year.

- FIFO (Fly In Fly Out) Membership – discounted membership rate on upfront paid membership.
 - FIFO - 1 week on, 1 week off = 50% discount on 12 or 6 month upfront membership;
 - FIFO - 2 weeks on, 1 week off = 70% discount on 12 or 6 month upfront membership;
 - FIFO - 3 weeks on, 1 week off = 77% discount on 12 or 6 month upfront membership;
 - FIFO - 4 weeks on, 1 week off = 80% discount on 12 or 6 month upfront membership

In order to create a fair and equitable membership system for FIFO workers, ERC staff seek to provide new members with a discounted gym membership (6 or 12 month paid upfront) option based on the hours worked away from their residential location. It should be noted that this type of membership is conditional - based on evidence of FIFO work roster.

- Group Discount for Memberships
 - Double Up - Waive joining fee for both when two people join up at the same time on a 12 month or direct debit membership;
 - Corporate - 10% discount when 5 or more people join at the same time on a 12 month or direct debit membership.
- New Structure for Teen Fit/Youth Casual Attendance Options to encourage physical activity in the Shire's youth population.
- Personal Training – 5, 10 & 20 Pass Sessions.
- Indoor Tennis – Casual Game Fee.

The Eaton Recreation Centre aims to provide competitive gym memberships to the community by offering a large range of membership options.

- *Item 11.4.6 - Library Programs/Workshops – New Fees charged for various Library Workshops*

Library Programs and workshops have proven to be a successful addition to the Community Services portfolio enabling the community to participate in varying workshops for all ages and demographics. Recent research into several Local Governments revealed that the Shire of Dardanup is one of a few Local Governments that offer a large number of free workshops, events and activities for the community. At present all of Council's library workshops and programs are free to the community.

It is proposed that Council consider charging a small fee for some of the workshops, whilst still providing some free workshops throughout the 2020/21 financial year. Free workshops may include, but are not limited to, Technical Workshops, Seniors Workshops, Early Learning Programs and Health and Wellness Activities. The new fee structure Workshops incurring a fee is summarised as follows:

- School Holiday Workshops – External (held outside of the Eaton Community Library) - \$2.00 per participant;
- Library Programs Workshops - Weekends/After Hours/Specialised Workshops - \$5.00 per participant;

- Library Programs Workshops - Full Day/Multiple Day Workshops/Courses - \$15.00 per participant.

Whilst the forecast revenue is not expected to have a significant impact on Council's forthcoming budget, by charging a 'fee for service' it is predicted that the participants' will commit to the attendance of each workshop, and reduce the number of 'no shows' at the 'full capacity' workshops.

Voting Requirements - Simple Majority.

*Note: Cr P Perks returned to the room at 3.52pm.
Director Sustainable Development, Mr Luke Botica left the room at 3.58pm.*

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE MEETING RESOLUTION

IPC 06-20 MOVED - Cr P Robinson SECONDED - Cr P Perks

THAT the Integrated Planning Committee recommend to Council that Council:

- 1. Endorse the proposed 2020/21 Schedule of Fees and Charges included as (Appendix IPC: 9.3B), to become effective 1 July 2020; and**
- 2. Give local public notice of the applicable Fees and Charges.**

CARRIED
7/0

9.4 Title: Community Budget Requests

Reporting Department: Corporate & Governance

Reporting Officer: Mr Phil Anastasakis – Director Corporate & Community Services

Legislation: Local Government Act 1995

Overview

Council is to consider the community budget requests received as part of the development of the 2020/21 Annual Budget.

Background

Under Section 6.2 of the *Local Government Act 1995*, Council is required to prepare and adopt an Annual Budget each year. Part of Council's process includes considering budget submissions from Community Groups to the Chief Executive Officer, which are to be received no later than 31 March annually (*refer Council Policy CP018 – Corporate Business Plan & Long Term Financial Plan*).

(Appendix ORD: 12.19B)

Council advertised in the Bunbury Mail on the 22 January 2020 seeking submissions from community and not-for-profit community groups for the 2020/21 Budget. Council staff also notified previous years' recipients of the calling of funding requests.

Council has received a number of submissions for funding in the 2020/21 financial year:

1. Dardanup & Districts Residents Association, to construct public toilets in the Dardanup townsite, plus funding set aside for community consultation and detailed design of the Depot site, incorporating the Hall and Carramar Park - (Refer to Councillor Request – Cr Dow Item 1)
2. Ferguson Valley Marketing Inc – requested operating grant of \$25,000 for 2020/21, with \$10,000 allocated for dollar for dollar grant matching - refer (Appendix IPC: 9.4A).
3. Bunbury Geographe Gift Inc – request for event funding of \$20,000 to hold the running race - refer (Appendix IPC: 9.4B).
4. South West Academy of Sport – request for ongoing funding of \$2,600 (\$100 increase) to support the operations of the academy - refer (Appendix IPC: 9.4C).
5. Bull and Barrel Festival – request for ongoing funding of \$5,000 plus in-kind support to support the operations of the annual Bull & Barrel Festival - refer (Appendix IPC: 9.4D).
6. Ferguson Hall Management Committee – request for ongoing funding of \$2,891 (\$1,109 increase) to support the payment of insurance, electricity and water filter for the hall. Other building leases do not include a specific contribution towards the electricity costs. Refer (Appendix IPC: 9.4E).
7. Millbridge Lions Club – request to increase the funding of \$1,250 for the Seniors Christmas Dinner for Eaton to \$1,500 - refer (Appendix IPC: 9.4F).
8. Eaton Primary School P&C - request to increase the cash funding of \$2,040 for the Eaton Foreshore Festival to \$3,000 - refer (Appendix IPC: 9.4G).
9. Dardanup Lions Club - request to increase the cash funding of \$2,893 for the Australia Day breakfast to \$3,225 - refer (Appendix IPC: 9.4H).
10. Dardanup Seniors Citizens – request to increase the funding of \$2,000 for the Seniors Christmas Dinner for Dardanup to \$2,500 - refer (Appendix IPC:9.4I).
11. Dardanup Arts Inc – Ongoing request for financial contribution of \$4,000 and \$5,200 in-kind (representing hall hire) the annual Dardanup Art Spectacular - refer (Appendix IPC: 8.4J).
12. Dardanup and Districts Residents Association – Request to increase the cash funding from \$1,000 to \$1,100. (Appendices IPC: 8.4K).

While no formal request for funding has been received, Council has for many years supported the City of Bunbury's Australia Day celebrations which many Shire of Dardanup residents attend. In March 2016, Council resolved [OCM 40-16] to support for a further 5 years annual contribution of \$5,500 towards the City of Bunbury Australia Day celebrations, which ends in 2019/20.

Legal Implications

Local Government Act 1995

Local Government (Financial Management) 1996

Section 6.2 (4) of the *Local Government Act 1995* states:

- 6.2. *Local government to prepare annual budget*
- (4) *The annual budget is to incorporate —*
 - (a) *particulars of the estimated expenditure proposed to be incurred by the local government;*

Part 2, Regulation 5 (1) (g) of the *Local Government (Financial Management) 1996* Regulation states:

5. *CEO's duties as to financial management*
- (1) *Efficient systems and procedures are to be established by the CEO of a local government —*
 - (g) *to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.*

Strategic Community Plan

Strategy 1.1.1 - To be equitable, inclusive and transparent in decision making. (Service Priority: High)

Strategy 1.3.1 - Implement the Integrated Planning and Reporting Framework including the Long Term Financial Plan, Workforce Plan, Asset Management Plans and Corporate Business Plan. (Service Priority: High)

Strategy 1.3.2 - Monitor and produce statutory budgetary and financial reporting requirements applicable to local government operations. (Service Priority: High)

Strategy 4.2.3 - Foster and promote the Ferguson Valley as a tourism destination. (Service Priority: Very High)

Strategy 4.1.3 - To encourage business to develop: Support the capacity of local firms and industry to establish, grow and employ. (Service priority: Moderate)

Environment - None.

Precedents

Each year as part of the budget / LTFP development process Councillors, community and staff are provided the opportunity to put forward budget requests for consideration. The 2019/20 budget and Long Term Financial Plan adopted by Council included specific allocations to community groups, including Ferguson Valley Marketing.

On 30 May 2018, Council resolved the following:

THAT the Corporate & Community Services Committee recommend to Council that:

1. *Continue to financially support Business South West, acknowledging that the 2018/19 annual financial contribution of \$7,000 (GST Exclusive) is Year 2 contribution of a four year commitment to Business South West; up to and including 2020/21.*

(Appendix ORD: 12.19B)

2. Allocate and approve total funding of \$30,000 (GST Exclusive) to the Ferguson Valley Marketing Inc; distributed as an operational grant of \$20,000 and matching funds of \$10,000 to be included in the 2018/19 Annual Budget.
3. Include the following contributions into the draft Corporate Business Plan 2018/19 to 2021/22:

	2018/19	2019/20	2020/21	2021-22
<i>Business South West</i>	\$7,000	\$7,000	\$7,000	\$7,000
<i>Ferguson Valley Marketing Inc – Operational Grant</i>	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<i>Ferguson Valley Marketing Inc – Matching Grant Funds</i>	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000
<i>Bunbury Wellington & Boyup Brook Tourism Strategy</i>	\$10,000	\$0	\$0	\$0
<i>TOTAL</i>	\$ 47,000	\$ 47,000	\$ 47,000	\$ 47,000

CARRIED
6/1

In March 2016, Council resolved [OCM 40-16] to support for a further 5 years an annual contribution of \$5,500 towards the City of Bunbury Australia Day celebrations, which ends in 2019/20.

On the 8 March 2017, Council resolved [OCM 47-17] to support funding of \$2,500 per annum (indexed by CPI) to the South West Sports Academy commencing in the 2017/18 budget. Council has previously declined a request for funding in 2012/13 based on funding already being provided to support local athletes through the Personal Development grant. The SWAS programs provide talented athletes with access to specialised coaching, sport science, sport medicine services, sports psychology, strength and conditioning and rehabilitation support.

On the 17 April 2019, Council resolved [OCM 68-19] to provide \$5,000 in financial support and \$12,952 in in-kind support for the Bull and Barrel Festival.

Council has previously allocated an annual amount (\$2,827 in 2019/20) to financially support the Ferguson Hall Management Committee as per the terms of the current Lease Agreement.

Council has previously resolved [OCM 140-18] to allocate \$1,250 to the Eaton and Burekup Seniors Christmas Dinner, with \$2,000 allocated to Dardanup. The Millbridge Lions Club has requested the allocation for Eaton be increased to \$1,500. The Dardanup Senior Citizens has requested an increase for Dardanup to \$2,500.

Council has previously resolved to allocated in 2019/20 \$2,040 in cash plus \$7,871 in in-kind support towards the Eaton Foreshore Festival.

Council has previously resolved to allocated in 2019/20 \$2,893 in cash for the Dardanup Lions Club Australia Day breakfast, with future CPI increases for later years. The LTFP has an allocation of \$2,987 for 2020/21 which is an increase over the previous year, compared to their requested increase to \$3,225.

Council has previously resolved [OCM 140-18] to allocate \$1,000 to the Lions Club of Eaton and Millbridge towards the Christmas Hampers.

Council has previously provided \$4,000 cash and in-kind support to the Dardanup Arts Spectacular through the waiving of hall hire fees.

Council has previously provided financial support of \$1,000 to the Dardanup & Districts Residents Association for the production of the Dardanup Times Newsletter.

(Appendix ORD: 12.19B)

Budget Implications

Any approved Community Budget requests will be included in Council's four-year 2020/21 – 2022/23 Corporate Business Plan, and the 2020/21 Annual Budget.

Council's adopted Corporate Business Plan 2019/20 to 2022/23 includes the following contributions relating to tourism, small business support, tourism related festivals and specific activity support:

	2019/20	2020/21	2021/22	2022/23
Small Business Support	\$7,000	\$7,000	\$7,000	\$7,000
Ferguson Valley Marketing Inc – Operational Grant	\$20,000	\$20,000	\$20,000	\$20,000
Ferguson Valley Marketing Inc – Matching Grant Funds	\$20,000	\$20,000	\$20,000	\$20,000
Bunbury Wellington & Boyup Brook Tourism Strategy	\$12,000	\$20,000	\$20,400	\$20,910
Bull & Barrel Festival	\$5,000	\$5,100	\$5,202	\$5,332
Bunbury Geographe Gift	\$5,000	\$0	\$0	\$0
City of Bunbury – Skyfest Australia Day event	\$5,500	\$5,500	\$5,500	\$5,500
SW Academy of Sport	\$2,550	\$2,601	\$2,653	\$2,719
Ferguson Hall Management Committee	\$2,827	\$2,884	\$2,942	\$3,015
Eaton Foreshore Festival	\$2,081	\$2,122	\$2,165	\$2,219
TOTAL	\$81,958	\$85,207	\$85,862	\$86,695

One of the submissions has been raised as a Councillor Budget request, and can therefore be considered by Council as part of that report.

Budget – Whole of Life Cost

The Small Business support (previously Business South West) is estimated as an ongoing commitment of \$7,000 per annum. While Business South West no longer retain the government contract to provide free small business advice, the funding is still allocated within the budget under the broader title of Small Business support.

The Ferguson Valley Marketing Inc (FVM) group has received financial support from Council for many years. Based on the success of the FVM in growing membership and attracting grants from other agencies and sources, other requests may be forthcoming from the Board in the future.

Council Policy Compliance

The funding application from Ferguson Valley Marketing Inc complies with Council Policy CP011 Tourism Policy.

Policy CP018 – Corporate Business Plan & Long Term Financial Plan.

Risk Assessment

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.4L) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Community Budget Requests
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Financial Reputational Legal & Compliance
	Community Budget requests form part of the Annual Budget Process. Shire brand can be impacted if Community requests are not provided Failure to comply with Council policy <i>CP 018 – Corporate Business Plan & Long Term Financial Plan</i> could result in non-compliance

Officer Comment

Based on the previous decisions of Council and level of financial support included in the Corporate Business Plan 2019/20 to 2022/23, it is recommended to continue to provide financial support for:

- Small Business of \$7,000 per annum;
- \$250 towards the South West Group of Affiliated Agricultural Associations;
- \$20,000 towards the regional tourism strategy;
- \$5,100 towards the Bull and Barrel festival;
- \$5,500 towards the City of Bunbury Skyfest Australia Day event;
- \$1,500 towards the Millbridge Lions Club Seniors Christmas Dinner;
- \$2,000 towards the Dardanup Senior Citizens Seniors Christmas Dinner;
- \$1,000 towards the Lions Christmas Hampers;
- \$2,600 towards the South West Academy of Sport;
- \$2,987 towards the Dardanup Lions Club Australia Day breakfast;
- \$4,000 towards the Dardanup Arts Spectacular; and
- \$2,891 towards the Ferguson Hall Management Committee

An increase in the annual Eaton Foreshore Festival Committee allocation to \$3,000 is proposed (from \$2,040 in 2019/20), plus in-kind support to reflect increased operating costs.

An increase in the annual Dardanup & Districts Residents Association allocation to \$1,100 is proposed (from \$1,000 in 2019/20) to reflect increased operating costs.

Council’s previous three year financial support of \$5,000 towards the Bunbury Geographe Gift finished in 2019/20. While a funding request of \$20,000 has been submitted by this group, continued funding is not recommended due to the following reasons: the Shire of Dardanup has not been recognised as a sponsor over the last 3 years it has sponsored the event, and two of the key objectives include – To contribute to the vibrancy of Bunbury’s CBD and the Bunbury Geographe region by promoting the region and hinterland focussing on the CBD and region’s facilities and lifestyle; - To contribute to the economic development of Bunbury’s CBD in general and hospitality, accommodation and retail sectors in particular.

The community request received from the Dardanup & Districts Residents Association to construct public toilets in the Dardanup townsite, plus funding set aside for community consultation and detailed design

of the Depot site, incorporating the Hall and Carramar Park, has been noted as a Councillor Budget request.

The community request received from Ferguson Valley Marketing Inc advises that the group does not anticipate using the \$20,000 matching grant in 2019/20, and they suggest that it may be utilised for the Gnomesville toilet project. The FVM group has requested a \$5,000 increase in their annual operating grant of \$20,000 to \$25,000 for 2020/21, with \$10,000 being allocated for dollar for dollar grant matching instead of the previous \$20,000 amount.

Voting Requirements - Simple Majority.

Note: Director Infrastructure, Mr Luke Botica returned to the room at 4.18pm.

Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE MEETING RESOLUTION

IPC 07-20 MOVED - Cr P Robinson SECONDED - Cr C Boyce

THAT the Integrated Planning Committee recommend to Council that:

- 1. Council continue to financially support the Bull & Barrel Festival through an annual budget allocation of \$5,100 indexed plus in-kind support.**
- 2. Council continue to financially support Small Business through an annual budget allocation of \$7,000.**
- 3. Council continue to financially support the South West Group of Affiliated Agricultural Associations through an annual budget allocation of \$250.**
- 4. Council continue to financially support the City of Bunbury Skyfest Australia Day event through an annual budget allocation of \$5,500.**
- 5. Council continue to financially support the South West Academy of Sport through an annual budget allocation of \$2,600.**
- 6. Council continue to financially support the Ferguson Hall Management Committee through an annual budget allocation of \$2,891 indexed.**
- 7. Council continue to financially support the Millbridge Lions Club Seniors Christmas Dinner through an annual allocation of \$1,500.**
- 8. Council continue to financially support the Eaton and Millbridge Lions Club Christmas hamper through an annual allocation of \$1,000.**
- 9. Council continue to financially support the Dardanup Senior Citizens Seniors Christmas Dinner through an annual allocation of \$2,000.**
- 10. Council continue to financially support the Dardanup Arts Spectacular through an annual budget allocation of \$4,000 plus in-kind support through the waiving of hall hire fees valued at \$5,200.**

(Appendix ORD: 12.19B)

11. Council continue to financially support the Eaton Foreshore Festival Committee through an annual budget allocation of \$3,000 indexed plus in-kind support.
12. Council continue to financially support the Dardanup & Districts and Residents Association through an annual budget allocation of \$1,100.
13. Allocate and approve total funding of \$35,000 (GST Exclusive) to Ferguson Valley Marketing Inc; distributed as an operational grant of \$25,000 and a conditional matching funds of \$10,000 to be included in the 2020/21 Annual Budget.
14. Council continue to financially support a regional tourism strategy through an annual budget allocation of \$20,000 indexed.
15. Include the following contributions into the draft Corporate Business Plan 2020/21 to 2023/24:

	2020/21	2021/22	2022/23	2023/24
Bull & Barrel Festival	\$5,100	\$5,215	\$5,345	\$5,479
Small Business support	\$7,000	\$7,000	\$7,000	\$7,000
South West Group of Affiliated Agricultural Associations	\$250	\$250	\$250	\$250
City of Bunbury Skyfest Australia Day event	\$5,500	\$5,500	\$5,500	\$5,500
South West Academy of Sport	\$2,600	\$2,600	\$2,600	\$2,600
Ferguson Hall Management Committee	\$2,891	\$2,956	\$3,030	\$3,105
Millbridge Lions Club – Seniors Christmas Dinner in Eaton	\$1,500	\$1,500	\$1,500	\$1,500
Dardanup Senior Citizens – Seniors Christmas Dinner in Eaton	\$2,000	\$2,000	\$2,000	\$2,000
Eaton Millbridge Lions Club – Christmas hamper	\$1,000	\$1,000	\$1,000	\$1,000
Eaton Foreshore Festival Committee	\$3,000	\$3,000	\$3,000	\$3,000
Dardanup & District Residents Association – Dardanup Times	\$1,100	\$1,100	\$1,100	\$1,100
Ferguson Valley Marketing Inc – Operational Grant	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Ferguson Valley Marketing Inc – Matching Grant Funds	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Regional Tourism Strategy	\$20,000	\$20,450	\$20,961	\$21,485
TOTAL	\$ 86,941	\$87,571	\$ 88,286	\$ 89,019

CARRIED
4/3

9.5 Title: Events, Festivals & Community Services Programs for 2020/21

Reporting Department: Corporate & Governance
Reporting Officer: Mrs Susan Oosthuizen – Director Sustainable Development
Mr Phil Anastasakis – Deputy Chief Executive Officer
Legislation: Local Government Act 1995

DECLARATION OF INTEREST

Chief Executive Officer, Mr André Schönfeldt declared an Impartially Interest in Item 9.5 Events, Festivals & Community Services Programs for 2020/21 as his wife and son regularly attend the Councils Jo Jingles Program.

Overview

Council is requested to consider and endorse the 2020/21 Events and Activities program.

Background -

Under Section 6.2 of the *Local Government Act 1995*, Council is required to prepare and adopt an Annual Budget each year.

In an effort to provide greater information and transparency to Council in allocating funds towards community events and programs, a report has been developed which provides an overview of all of the proposed events and programs that will be implemented by the Community Services staff.

To ensure that there isn't any further impact on rates the key events and programs of 2019/20 have been retained for the new financial year going forward.

Legal Implications

Local Government Act 1995
Local Government (Financial Management) 1996

Section 6.2 (4) of the Local Government Act 1995 states:

- 6.2 *Local government to prepare annual budget*
 - (4) *The annual budget is to incorporate –*
 - (a) *Particulars of the estimated expenditure proposed to be incurred by the local government;*

Part 2, Regulation 5 (1) (g) of the Local Government (Financial Management) 1996 Regulation states:

- 5. *CEO's duties as to financial management*
 - (1) *Efficient systems and procedures are to be established by the CEO of a local government –*
 - (g) *to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.*

Strategic Community Plan -

(Appendix ORD: 12.19B)

Strategy 1.6.1 - Provide opportunities for the community to engage with Councillors and Staff. (Service Priority: High)

Strategy 3.2.1 - To encourage social connectedness in our community through participation in positive social networks, interaction and events. (Service Priority: Very High)

Strategy 5.2.1 - To encourage physical activity by providing services and recreational facilities that encourage our community towards an active and healthy lifestyle. (Service Priority: Very High)

Environment - None.

Precedents

The Event program has been running annually for a number of years.

Budget Implications

Any approved events and programs will be included in the Council's four-year Corporate Business Plan, and the 2020/2021 Annual Budget.

GL or Job #	Event or Program	2019/20 Budget	2020/21 Proposed Budget
0817010	Personal Development Grants	\$10,000	\$10,000
0817011	Events Support Expenditure – J11912	\$2,000	\$2,000
1017003	Disability Services Expenditure	\$5,000	\$5,000
J11901	Events & Festivals	\$60,000	\$60,000
J11902	Public Art Projects	\$12,000	\$15,000
J11905	SW Group of Affiliated Agricultural Assoc.	\$250	\$250
J11909	Citizenship Awards	\$500	\$2,000
J11910	Thank a Volunteer	\$2,000	\$2,000
J11913	Banners in the Terrace	\$1,000	\$1,000
J08712	Leeuwin Scholarships	\$5,000	\$5,000
J08713	Skateboard/Scooter/BMX clinics	\$4,000	\$4,000
J08714	Minor/Community Event Assistance	\$25,000	\$25,000
J08719	Minor Community Activities	\$5,000	\$5,000
	Community Events - Seniors Workshop & Activities		\$4,000
	Community Events - Youth Workshops & Activities		\$4,000
	Creative Workshops		\$4,000
1116012	Library Programs Early Learning <ul style="list-style-type: none"> • Jo Jingles • Stem Workshops • Code Club School Holidays <ul style="list-style-type: none"> • Holiday Storytime • Children's Activities Adult Programming <ul style="list-style-type: none"> • Gardening • Social Activities • eResources • BeConnected Authors & Events <ul style="list-style-type: none"> • Author Visits • Children's Book week • Summer Reading Challenge • Better Beginnings Program • Easter Book Hunt • Travelling Story Time 	\$73,409	\$37,000

(Appendix ORD: 12.19B)

GL or Job #	Event or Program	2019/20 Budget	2020/21 Proposed Budget
	<ul style="list-style-type: none"> • Stop Motion Animation • On-line safety program • National Simultaneous Story Time • Tech 20 & Tech Thursdays • Paint the Shire REaD 		
	Place-making activities & Engagement for each place (Burekup/Dardanup/Eaton/Ferguson) within the Shire (cultural/recreation/health/leisure & social programs and workshops) <ul style="list-style-type: none"> • Summer Sounds in the Park • Outdoor Yoga/Tai Chi/Self Defence • African Drumming workshops • Night Stalks at Watson Reserve and Crooked Brook Forest • Kids water/laser tag • Bubble Soccer • Scitech visits • Seed and plant swaps 		\$20,000
1119504	Community Grants Scheme – \$8.31 per rateable assessment	\$49,880	\$49,880
TOTAL		\$255,039	\$255,130

Budget – Whole of Life Cost

As no assets are created, there are no whole of life costs to Council.

Council Policy Compliance

Policy CP018 – Corporate Business Plan & Long Term Financial Plan.

Risk Assessment - Medium.

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.5) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	Events, Festivals & Community Services Programs for 2020/21
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Financial Reputational The draft 2020/2021 Community Services program and the 2020/2021 Library programs are a mixture of ongoing events and workshops that are developed in line with the Strategic Community Plan and any changes outside of this plan will have a positive or negative impact on budget. Shire brand can be impacted if community programs and events are not provided for

Officer Comment

The draft 2020/2021 Community Services program and the 2020/2021 Library programs are outlined in the table above. Both programs are a mixture of ongoing events and workshops that are developed in line with the Strategic Community Plan.

Input and feedback from residents and tutors is also sought verbally as well as through surveys and feedback forms.

The events program for 2020/2021 will be implemented across a diverse range of events and opportunities. These provide opportunities to work with and promote other community groups, internal departments, education opportunities and health, including but not limited to:

- Walk on the Wild side is an opportunity for the events team to work with the Rangers on promoting good animal health and ownership, including microchipping, sterilisation and registration;
- Buy it back Fair is an opportunity to educate the community on the benefits of recycling and upcycling, as well as an opportunity for the community to gain a greater understanding of what they can and should not put in the collection bins; and
- Night stalks held at Watson Reserve and Crooked Brook provide an education component to young children about the preservation of our wildlife, how to help protect their environments, as well as gaining an understanding of what lives in our natural environment.

Council Role - Review

Voting Requirements - Simple Majority

Change to Officer Recommendation No Change.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE MEETING RESOLUTION

IPC 08-20 MOVED - Cr M Bennett SECONDED - Cr P Robinson

THAT the Integrated Planning Committee recommend that Council endorse the 2020/2021 Community Events and Library program and allocate funds within the 2020/21 draft budget and Long Term Financial Plan for these activities:

GL or Job #	Event or Program	2020/21 Proposed Budget
0817010	Personal Development Grants	\$10,000
0817011	Events Support Expenditure – J11912	\$2,000
1017003	Disability Services Expenditure	\$5,000
J11901	Events & Festivals	\$60,000
J11902	Public Art Projects	\$15,000
J11905	SW Group of Affiliated Agricultural Assoc.	\$250
J11909	Citizenship Awards	\$2,000
J11910	Thank a Volunteer	\$2,000
J11913	Banners in the Terrace	\$1,000

(Appendix ORD: 12.19B)

GL or Job #	Event or Program	2020/21 Proposed Budget
J08712	Leeuwin Scholarships	\$5,000
J08713	Skateboard/Scooter/BMX clinics	\$4,000
J08714	Minor/Community Event Assistance	\$25,000
J08719	Minor Community Activities	\$5,000
	Community Events - Seniors Workshop & Activities	\$4,000
	Community Events - Youth Workshops & Activities	\$4,000
	Creative Workshops	\$4,000
1116012	<p>Library Programs</p> <p>Early Learning</p> <ul style="list-style-type: none"> • Jo Jingles • Stem Workshops • Code Club <p>School Holidays</p> <ul style="list-style-type: none"> • Holiday Storytime • Children's Activities <p>Adult Programming</p> <ul style="list-style-type: none"> • Gardening • Social Activities • eResources • BeConnected <p>Authors & Events</p> <ul style="list-style-type: none"> • Author Visits • Children's Book week • Summer Reading Challenge • Better Beginnings Program • Easter Book Hunt • Travelling Story Time • Stop Motion Animation • On-line safety program • National Simultaneous Story Time • Tech 20 & Tech Thursdays • Paint the Shire REaD 	\$37,000
	<p>Place-making activities & Engagement for each place (Burekup/Dardanup/Eaton/Ferguson) within the Shire (cultural/recreation/health/leisure & social programs and workshops)</p> <ul style="list-style-type: none"> • Summer Sounds in the Park • Outdoor Yoga/Tai Chi/Self Defence • African Drumming workshops • Night Stalks at Watson Reserve and Crooked Brook Forest • Kids water/laser tag • Bubble Soccer • Scitech visits • Seed and plant swaps 	\$20,000
1119504	Community Grants Scheme – \$8.31 per rateable assessment	\$49,880
TOTAL		\$255,130

CARRIED
5/2

9.6

Title: Mid-Year Budget Review

Reporting Department: Corporate & Governance

Reporting Officer: Mrs Natalie Hopkins – Manager Financial Services

Legislation: Local Government Act 1995

DECLARATION OF INTEREST

Cr P Robinson declared a Financial Interest in Item 9.6 Mid-Year Budget Review as he receives an allowance as a Fire Control Officer. Cr P Robinson advised that he has Ministerial permission to participate in the discussions.

Overview

To consider and adopt the 2019/20 Budget Review as presented in the Statement of Financial Activity for the period 1 July 2019 to 31 December 2019.

Background

A Statement of Budget Review incorporating year to date budget variations and forecasts to 30 June 2020 for the period ending 31 December 2019 is presented for Council to consider. (Appendix IPC: 9.6A).

The Local Government (Financial Management) Regulations 1996, Regulation 33A, requires that a Local Government conduct a budget review between 1 January and 31 March each financial year. The intention of the legislation is to ensure Local Governments conduct at least one budget review between six and nine months into a financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

The budget review is a detailed comparison of the year to date actual results with the adopted or proposed amended budget. It establishes whether a Local Government is able to continue to meet its budget commitments, and is in receipt of income and incurs expenditure in accordance with the adopted budget.

Council management completed a comprehensive review of the 2019/20 Annual Budget during January 2020. The budget review document has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. Council adopted a 10% or a \$50,000 minimum for the reporting of material variances to be used in the statements of financial activity and the annual budget review, however, the full variance listing is detailed at Note 6 of the 2019/20 mid-year Budget Review .

This review generally consisted of the following:

- a) Comparison of the actual year to date (YTD) amounts to the budget for each line item of operating and capital revenue and expenditure.
- b) Projected the actual YTD to the end of the financial year and compared this with the Annual Budget to determine if the line item remains within budget.
- c) Identified any material events or changes that may impact on Council finances.
- e) Flagged incomplete projects and unspent grants to be carried forward into future budgets.

- f) Identified any offsetting increases in revenue or reduction in expenditure that will reduce major variations.
- g) Included any unbudgeted expenditure or budget amendment items adopted by Council during the 1 July to 31 December period.
- h) Identified whether there is sufficient cash flow to 30 June to meet budget commitments.

The amended budget cash position prior to the completion of the mid-year budget review was an estimated year-end surplus of \$298,379. As a result of a detailed and comprehensive budget review process involving Management and the Executive team, the forecast year end surplus is estimated at \$360,875. This compared favourably against the original adopted budget carried forward surplus of \$132,227. Full details of budget review variances can be found in the Budget Review Report (Appendix IPC: 9.6A).

Legal Implications

Regulation 33A of the Local Government (Financial Management) Regulations requires a review of the budget to be conducted.

(1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.

(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

(3) A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Strategic Community Plan

Strategy 1.3.1 - Implement the Integrated Planning and Reporting Framework including the Long Term Financial Plan, Workforce Plan, Asset Management Plans and Corporate Business Plan. (Service Priority: High)

Strategy 1.3.2 Monitor and produce statutory budgetary and financial reporting requirements applicable to local government operations. (Service Priority: High)

Environment - None.

Precedents - None.

A mid-year budget review is conducted each year.

Budget Implications -

Note 6 of the Budget Review Report details material variances from the Adopted Budget. As a result of the review, staff forecast a surplus of \$360,875 at 30 June 2020.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment

(Appendix ORD: 12.19B)

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.6B) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Risk Event	2019/20 Mid-Year Budget Review
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	<p>Legal and Compliance</p> <p>Financial</p> <p>Risk of Council breaching the Local Government Act 1995 – Risk that the 2019/20 Mid-Year Budget Review is not received by Council; or within two months of the review period Risk that the mid-year budget review amendments are not updating into Council’s Revised Budget, resulting in an incorrect end of year budget forecast. Risk under or over budget expenditure is not reflected in Council’s Revised Budget.</p>

Officer Comment

The 2019/20 budget remains within overall original estimates. Management forecasts an end of year surplus of \$360,875. It is recommended that Council retain the entire \$360,875 estimated surplus and carry it forward to the 2020/21 Annual Budget. A copy of the full revised 2019-20 Annual Budget is provided for in (Appendix IPC: 9.6C – under separate cover).

- *Items for Budget Review Consideration*

Projects referred to the Mid-year budget review for consideration: -

➤ *Bethanie Guard Rail*

At the Council meeting dated 16 October 2019 [294-19] Council resolved to defer a decision on the installation of a guard rail on Recreation Drive until the mid-year budget review. A road safety report was presented to Council which included the recommended guard railing treatment.

The cost of the guard rail is estimated at \$7,200 with Bethanie Esprit to contribute 50% of the cost being \$3,600, and the balance to be funded by Council. The proposed project is not included in the mid-year budget review amendments, however, if Council wish to support this project, Council’s contribution can be funded from the forecast budget surplus.

➤ *Dardanup Hall LED Lighting Upgrade*

A request has been received by the Dardanup Art Spectacular Committee for Council to improve the lighting for the 2020 Art Spectacular to be held on the 1– 3 May 2020.

The Art Spectacular Committee has provided the following information with the request to Council:-

Each year we look at how we can improve the Art Spectacular and as a direct result it continues to grow as an event and attract more people to this beautiful region.

There is one issue that causes some difficulty in displaying the works at their best and that is the lighting. The main and lesser halls are dark and have very old fluorescent strip lights that are quite dull and inefficient. Last year we hired, at considerable cost, strong lights to light up the dark corners and reflect light from the ceiling. This worked but was not totally satisfactory as we were limited by availability of power points.

If the existing fluorescent lights were replaced with efficient and brighter (warm light) LED lights the running costs would be significantly reduced and the hall would be better lit. This would also make the hall a more desirable venue for seminars and functions throughout the year.

We therefore request that your engineers look at upgrading the lighting in the main and lesser halls. We look forward to your response and ongoing support of this iconic event in the Dardanup calendar.

On behalf of the Dardanup Art Spectacular Committee I would like to thank you for arranging to have your maintenance person meet with us at the Dardanup Hall to discuss hanging arrangements for the upcoming Art Spectacular. We will consult with him again once we have more display boards made up.

The Committee has also advised that the Art Spectacular has grown into a significant event in the Shire and the South West region. Entries are received from around the state and interstate. In 2019 there were 281 individual art works representing 160 artists. This number does not include the works of approximately 20 student artists from the local schools. The exhibition has grown from a humble country show to a significant event on the artists' calendar of events.

Council has an amount of \$4,000 allocated to the Art Spectacular within the 2019-2020 budget and as mentioned in the email above Shire staff have also provided assistance to the Art Spectacular Committee with hanging arrangements.

Indicative quotes have been sought for appropriate replacement of lighting to be supplied and installed and the projected cost is \$3,262.00 (ex GST).

There is the option to hire in lights for the event at \$750 per event until such time as the hall is refurbished and new lights are installed then. Based on the current 10 Year Building Program, the lights would be replaced in 2023-2024 which means that approximately \$3,000 would be spent on lighting hire.

Installing new LED lights has been estimated to generate annual savings of \$300 based on current electricity bills and assuming that the lights form approximately 50% of the bill. Over four years this equates to \$1,200. When considering the possible savings in power consumption with new LED lighting, the preferred option would be to install the new lights. The net savings over four years are estimated to be \$1,462.

- *Director Infrastructure Comment*

An assessment of the Dardanup Hall lighting has been made by Shire staff and quotations have been received for the supply and replacement of LED lighting at the Dardanup Hall. It should be brought to the attention of the Council that the current lighting has been deemed to be satisfactory for general use of the Dardanup Hall throughout the year however the request is for an upgrade of the lighting to satisfy the requirements of an art event.

Advice from both electrical contractors indicates that the light fittings should be replaced along with the LED tubes as the existing lighting is greater than ten years old and the new LED technology may fail due to the old iron chokes in the existing lights. Due to this a warranty would not be supplied for the tubes.

The benefits of the installation includes:-

- Improved lighting than tubes;
- less maintenance;
- similar cost to replace lights as to replace tube;
- warranty provided by supplier;
- Reduced Power costs for hall lighting;
- Approximate increase of 1,000 lumens per tube; and
- Light distribution directed downwards instead of 360 degrees

Should Council choose not to support the request for a lighting upgrade the alternative option would be for the committee to hire in lights as they did in 2019 at a cost of approximately \$750. As mentioned earlier in this report the hire cost would equate to approximately \$3,000 for the four years until the building is refurbished. When considering the possible savings in power consumption with new LED lighting, the preferred option would be to replace the lights. There is also benefit in improved lighting not just for the Dardanup Art Spectacular but for other users of the hall as the lighting would be brighter than currently exists.

It should be noted that the cost comparison is based on the understanding that the hall would be refurbished in 2023-2024. If this timing is changed then the cost comparison will change. If changed to sooner, then the hiring of lights may be the best option. If later, then the upgrade would still be the better option.

A provision of \$3,262 is included in the Budget Review Report to upgrade the Dardanup Hall lighting which is forecast to be funded from the forecast budget surplus.

➤ *Don Hewison Centre – Additional Works for DA Approval and Heritage Compliance*

The Don Hewison Centre project has several components of work, external wall repairs and drainage scheduled for the 2019/20 financial year at an adopted budget of \$14,420. The repairs to the walls and floor of the toilet block were scheduled in the previous year as part of previous Development Application (DA).

Installation of the drainage down pipes to drainage system and upgrading existing system is necessary to comply with Council standards and to meet Conservation Plan requirements.

As part of the upgrade, repointing of existing walls with limestone mortar to comply with DA approval and Heritage provisions for the building is required.

The repair of the toilet walls and floor were undertaken in August 2019 at a cost of \$3,594. Drainage and downpipes works undertaken in November 2019 were completed at a cost of \$786 and \$1,634 respectively. Consulting advice for the repointing works was received August 2019 of \$786.20

Council has obtained a quote for repointing works of \$22,724.00. This was more than originally expected but is required to be done as part of the preservation plan for the Don Hewison centre. The revised budget includes an additional provision of \$15,054 to complete the repointing work for the Don Hewison Centre which is forecast to be funded by the forecast budget surplus.

• *Material Variances from the Budget*

– *Rates and Charges*

General Rates Levied for the 2019/20 financial year are within budget estimates; \$13,278,132 rates raised against an adopted budget of \$13,278,132.

Interim rates revenue estimates have been revised down from an adopted budget of \$124,249 to a revised budget of \$90,000.

Collection of outstanding rates is on target and forecast to achieve less than 4% of collectable rates outstanding as at 30 June.

– *Salaries and Wages*

Gross salaries and wages remain under budget primarily due to staff vacancies through-out the year. Gross Salaries and Wages including Superannuation have been amended from an adopted Budget of \$10,425,536 to a revised budget of \$10,263,524, a saving of \$162,012. A portion of the savings has also been attributed to staff being on workers compensation, which is excluded from the total salaries and wages budget as it is funded through LGIS.

– *Interest Revenue – Municipal Fund*

Interest Revenue for the Municipal Fund remains within the adopted budget estimate of \$60,000.

– *Interest Revenue – Reserve Fund*

Interest Revenue for the Reserve Fund remains within the adopted budget estimate of \$312,957 and is earned on Council's Reserve Fund Term Deposits and Cash at Bank. Council's Investment Policy CP036 provides flexible options for short term cash investments whilst ensuring Council's liquidity needs can be met.

As per the adopted budget, Council will allocate 50% of the Interest received on Reserve Fund investments across Council's various Reserve Accounts, with the remaining 50% to be utilised in the year end surplus.

– *WA Local Government Grants Commission (LGGC) Grants*

The 2019/20 LGGC Financial Assistance and Local Roads grant revenue has increased from a combined original budget of \$1,391,530 to a revised budget of \$1,442,976, a favourable variance of \$51,446.

– *Household Sanitation*

There are forecast savings estimated at \$15,320 spread across the Recycling, Greenwaste Processing and Refuse Site Expenditures which is partially offset by a reduction of \$5,000 in Levy Fees collected.

– *Recreation Centre*

The forecast net subsidised cost of the Eaton Recreation Centre for 2019/20 has a favourable variance; amended from an adopted budget estimate of \$108,048 to a revised forecast estimate of \$73,824. *The net subsidised cost incorporates Total Recurrent Operating Expenditure less Revenue.*

As a result of the Eaton Recreation Centre restructure during 2019/20, there are forecast savings of approximately \$25,933 in the ERC Administration - Salaries and Wages budget.

– *Parks and Gardens*

The 2019/20 Parks and Gardens Maintenance budget remains within a 2% variance of the overall forecast estimates. Under budget expenditure of \$69,122 is predominantly due to the reduced salaries and wages component through vacant Parks and Gardens positions and prolonged leave during the financial year.

– *Transport*

The total Road Maintenance & Construction budget has been amended from an adopted budget of \$7,289,975 to a revised budget of \$7,040,801.

There have been some changes that have been made to the capital works program. The following changes are noted:

Pile Road:

	Original Budget			Revised Budget		
Job No.	Expend	RRG	Net	Expend	RRG	Net
J12589	268,725	211,957	56,768	120,054	211,957	-91,903
J12804	498,012	220,000	278,012	360,000	220,000	140,000
J12807	92,882	68,043	24,839	87,747	68,043	19,904
	859,619	500,000	359,619	567,801	500,000	67,801

The expenditure projection for Pile Road has been reduced in recognition of the additional expenditure undertaken in the previous financial year. By reducing the forecast expenditure it will enable the Shire to still receive its Regional Road Group (RRG) allocation and meet its one-third cost obligation to the project over the 2018-2019 and 2019-2020 financial years. If the original budget remained the Shire's commitment to the project would be at 45% of the total project cost over the two financial years.

Harris Road:

	Original Budget			Revised Budget		
Job No.	Expend	RRG	Net	Expend	RRG	Net
J12805	758,320	500,000	258,320	608,000	405,000	203,000

Designs for the reconstruction, widening and strengthening of Harris Road have been complete and the Shire is currently waiting on final approvals (heritage approval) to be received to commence construction works. As a result of the BORR interface with Harris Road being over a longer distance than originally anticipated and the methodology adopted for the staged delivery of the project over the 2019-2020 and 2020-2021 financial years, the forecast expenditure for the project in 2019-2020 has been reduced. This results in a \$95,000 reduction in RRG funds required for the project. Shire staff will be seeking transfer of these funds to the Ferguson Road project for the purposes as described below.

Ferguson Road:

	Original Budget			Revised Budget		
Job No.	Expend	RRG	Net	Expend	RRG	Net
J12590	341,466	131,241	210,225	478,000	334,307	143,693
J12664	112,938	80,903	32,035	112,938	80,903	32,035
J12806	111,084	61,856	49,228	197,000	61,856	135,144
	565,488	274,000	291,488	787,938	477,066	310,872

The Ferguson Road Project is currently in its final stages. During its construction, the Shire encountered subgrade conditions that required additional subsoil drainage to be installed and

increased pavement thicknesses that were constructed in various thicknesses along the road (instead of the original uniform layer). This was also impacted by services which would have otherwise been simply bridged across. The Shire also removed and transplanted the trees in the centre median which was not originally included in the budget.

The forecast final project cost is higher than originally budgeted. Staff are proposing to seek approval from the RRG to transfer \$95,000 from the Harris Road Project cover the increased expenditure as well as an additional \$108,000 from the RRG to the project. It is expected that the additional funds can be sourced from surplus and carry-forward funds generated from other Councils that make up the South West RRG. By obtaining the additional funds, the forecast net cost to Council for the Ferguson Road Project is expected to be less than the original budget.

– *Staff Training*

The budget for staff training is forecast to decrease from an adopted budget of \$247,720 to a revised budget of \$198,451. The projected decrease of \$49,269 is spread across the organisation, however, a large factor included in this variance relates to Parks and Gardens, and Works staff of which their labour costs and overheads are included in this figure.

– *Fees and Charges*

Cat and Dog Registration revenue remain within budget revenue estimates of \$6,500 and \$52,000 respectively. It is anticipated that more 'Lifetime' dog registrations may impact future Dog Registration revenue budgets.

Health Fees and Charges remain within budget estimates of \$20,000 whilst Town Planning Application Fees have been increased from an adopted budget of \$55,000 to a revised budget of \$75,000. Building Licence revenue remains within budget estimates of the adopted \$80,000.

– *New Borrowings and Loans*

As per the adopted 2019/20 annual budget, a provision was made for Council to obtain new borrowings of \$750,000 for the Wanju Developer Contribution Plan. It is forecast this loan will be taken out towards the end of the financial year. Any unspent funds will be returned to the Wanju Developer Contribution Plan Reserve at year end.

Council Role - Executive/Strategic.

Voting Requirements - Absolute Majority.

ITEM 9.6– FURTHER INFORMATION

Officer Comment:

Following the completion of the Integrated Planning Committee Agenda, the following Items have been identified and are to be referred to the Mid-year budget review for consideration:

➤ Fenced Dog Exercise Area

At the 29 January OCM Council resolved the following:

THAT:

1. *Council endorses the proposed project scope and deliverables as outlined in this report to Council for the site selection and development of concept designs for the Fenced Dog Exercise Area project and acknowledges that this will satisfy the requirements to meet Council resolution [272-19].*
2. *Council authorises the Chief Executive Officer to finalise and commence the Project Plan and associated Community Engagement Plan in accordance with the project scope and deliverables outlined in this report to Council, and to procure the related services as recommended in this report.*
3. *Funding for further consultation and design be funded from the forecast surplus 2020 of \$298,379.00*

The Fenced Dog Exercise Area Agenda Item presented at the OCM of 29 January 2020, referred to an additional \$15,000 (ex GST) be required for two purposes:

- The KP Collective Consultancy to undertake option 2 within the report which involves them undertaking the setup of the Ethelo Online Platform and allowing Council staff to undertake the reporting at \$7,700 (ex GST); and
- Engagement of a consultant to facilitate workshops when the second draft concept has been prepared using the online platform called Social Pinpoint for an estimated costs of \$7,300 (ex GST).

This updated information will reduce the estimated carried forward surplus by \$15,000, which is being considered as part of the mid-year budget review.

Information Only.

Officer Comment:

➤ Membership Incentive And / Or Reward Scheme for Seniors at Eaton Recreation Centre

At the Council meeting dated 6 November 2019, Council resolved [326-19] to defer making a decision on the provision of Seniors Membership to the Eaton Recreation Centre for all Shire of Dardanup Residents aged 80 years or over to the midyear budget review.

Comments have been provided by the Manager Sport & Recreation and is provided in the attached memorandum (Appendix IPC: 9.6D).

The following further officer recommended resolution (B) is provided for item 9.6

OFFICER RECOMMENDED RESOLUTION (B)

THAT the Integrated Planning Committee recommends that Council make no changes to the 2020/21 draft Fees and Charges for Gym Membership for seniors to the Eaton Recreation Centre as a discount of 10% is already applied to qualifying concession card holder (Health and Pensioner) and a 20% discount is applied to Fit Over 50 participants.

OR

THAT the Integrated Planning Committee recommends that Council amend the 2020/21 draft Fees and Charges for Gym Membership to the Eaton Recreation Centre and apply two levels of discount for seniors aged 65 years and over:

- a) 65 – 74 years of age = 20% discount on applicable membership fee; and
- b) 75 years of age and above = 50% discount on applicable membership fees.

OR

THAT the Integrated Planning Committee recommends that Council amend the 2020/21 draft Fees and Charges for Gym Membership to the Eaton Recreation Centre and apply two levels of discount for seniors aged 65 years and over:

- a) 65 – 74 years of age = 50% discount on applicable membership fee; and
- b) 75 years of age and above = 100% discount on applicable membership fee.

Officer Comment:

➤ *Sponsorship of the South West Small Business Awards – Business South West.*

In 2019 the Shire received a request for sponsorship of the 2019 South West Small Business Awards through Business South West. At the OCM of 13 February 2019 Council resolved [25-19]

THAT Council:

1. *Support the 2019 South West Small Business Awards through Business South West by taking up a Premium Partnership package of \$5,000 (plus GST);*
2. *Authorise the unbudgeted expenditure of \$5,000,00 (plus GST) to sponsor the 2019 South West Small Business Awards;*
3. *Allocate funding from Council's Economic Development budget to fund the 2018/19 expenditure; and*
4. *Retain the \$7,000 allocated in the current Long Term Financial Plan to enable support for small business advisory services in future years.*

A request has now come through from Business South West for sponsorship of the 2020 Small Business Awards.

OFFICER RECOMMENDED RESOLUTION (C)

THAT the Integrated Planning Committee recommends that Council:

1. Support the 2020 South West Small Business Awards through Business South West by taking up a Premium Partnership package of \$5,000 (plus GST);
2. Authorise the unbudgeted expenditure of \$5,000.00 (plus GST) to sponsor the 2020 South West Small Business Awards;
3. Allocate funding from Council's Economic Development budget to fund the 2019/20 expenditure.

OR

THAT the Integrated Planning Committee recommends that Council does not provide financial support towards the 2020 South West Small Business Awards.

OFFICER RECOMMENDED RESOLUTION TO THE INTEGRATED PLANNING COMMITTEE MEETING (A)

THAT the Integrated Planning Committee recommends that Council: -

1. Adopt the 2019/20 Mid-Year Budget Review inclusive of the noted budget amendments contained within the report;
2. Receive and acknowledge the 2019/20 Mid-Year Budget Review report and associated documents (Appendix IPC: 9.6A);
3. Includes the installation Guard Rail on Recreation Drive at a cost of \$7,200 to be funded by 50% contribution of \$3,600 from Bethanie Esprit, and the 50% remaining balance of \$3,600 to be funded from the forecast carried forward surplus; and
4. Retain the 2019/20 Forecast Budget Surplus as a carried forward surplus to the next budget period.

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution.

- An amendment to item 4 of the Resolution was made to provide clarity to the Forecast Budget Surplus amount when including the listed projects.

INTEGRATED PLANNING COMMITTEE MEETING RESOLUTION (A)

IPC 09-20 MOVED - Cr M Bennett SECONDED - Cr P Robinson

THAT the Integrated Planning Committee recommends that Council: -

- 1. Adopt the 2019/20 Mid-Year Budget Review inclusive of the noted budget amendments contained within the report;**
- 2. Receive and acknowledge the 2019/20 Mid-Year Budget Review report and associated documents (Appendix IPC: 9.6A);**
- 3. Includes the installation Guard Rail on Recreation Drive at a cost of \$7,200 to be funded by 50% contribution of \$3,600 from Bethanie Esprit, and the 50% remaining balance of \$3,600 to be funded from the forecast carried forward surplus; and**
- 4. Retain the 2019/20 Forecast Budget Surplus as a carried forward surplus to the next budget period, including projects listed with the revised figure being \$319,559.00.**

By Absolute Majority
CARRIED
7/0

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution.

- An amendment was made to the officer resolution to reflect a single capped membership fee for seniors.

INTEGRATED PLANNING COMMITTEE MEETING RESOLUTION (B)

IPC 10-20 MOVED - Cr J Dow SECONDED - Cr M Hutchins

The Council

- 1. Agree to amend the seniors membership fee by providing a concession to the annual membership fee so that this fee is capped at \$50 as of the 1 July 2020 to the Eaton Recreation Centre for all Shire of Dardanup Residents aged 80 years and over whilst still residing in the Shire.**
- 2. Request the Chief Executive Officer to refund the membership fees already paid above the \$50 by current members 80 years and over paid after the 1 July 2020, within the 20/21 financial year.**
- 3. Request the Chief Executive Officer to publically advertise the changes to fees and charges as well as this initiative.**

CARRIED
5/2

FOR THE MOTION
Cr J Dow
Cr M Hutchinson
Cr C Boyce
Cr S Gillespie
Cr M Bennett

AGAINST THE MOTION
Cr P Perks
Cr P Robinson

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE MEETING RESOLUTION (C)

IPC 11-20 MOVED - Cr M Bennett SECONDED - Cr S Gillespie

THAT the Integrated Planning Committee recommends that Council:

- 1. Support the 2020 South West Small Business Awards through Business South West by taking up a Premium Partnership package of \$5,000 (plus GST);**
- 2. Authorise the unbudgeted expenditure of \$5,000 (plus GST) to sponsor the 2020 South West Small Business Awards;**
- 3. Allocate funding from Council's Economic Development budget to fund the 2019/20 expenditure.**

CARRIED
4/2

9.7 Title: 2020/21 Elected Members Fees, Expenses & Allowances

Reporting Department: Corporate & Governance
Reporting Officer: Mr Phil Anastasakis – Deputy Chief Executive Officer
Legislation: Local Government Act 1995

Overview

Council is requested to review elected member fees and allowances as part of the formulation of the 2020/21 Corporate Business Plan and Annual Budget.

Background

The Salaries and Allowances Tribunal (SAT) is empowered to determine certain payments that are to be made or reimbursed to elected council members.

Where the SAT has chosen to determine minimum and maximum amounts for fees, expenses or allowances, there is an obligation on Local Governments to set the amounts to be paid or reimbursed within the range determined.

s5.98 Local Government Act 1995 (LGA) permits the reimbursement of prescribed expenses and the payment for Councillors to attend meetings and committees.

Meeting Attendance Fees are payable for the attendance at each meeting. SAT determines minimum and maximum fees.

SAT has determined four categories (or bands) and has assessed each Local Government to be categorised from Band 1 (largest Councils) through to Band 4 (smallest). Shire of Dardanup has been categorised as Band 3.

Council is anticipating the 2020/21 Salaries and Allowances Determination will be released mid-April with an effective date of 1 July 2020.

(Appendix ORD: 12.19B)

The following table sets out the current minimum and maximum Meeting Attendance Fees as determined by the SAT on 9 April 2019 for the 2019/20 financial year.

MINIMUM & MAXIMUM MEETING ATTENDANCE FEES – 2019/20		
<u>BAND 3</u>		
	Members other than President or Mayor	President or Mayor
Council Meeting (per meeting)	Minimum Fee - \$193 Maximum Fee - \$410	Minimum Fee - \$193 Maximum Fee - \$634
Committee Meeting (per meeting)	Minimum Fee - \$97 Maximum Fee - \$205	Minimum Fee - \$97 Maximum Fee - \$205
Annual Fee in Lieu of fees for attending meeting per s5.99 LGA	Minimum Fee - \$7,688 Maximum Fee - \$16,367	Minimum Fee - \$7,688 Maximum Fee - \$25,342

It has been the practice of Council to pay elected members an Annual Fee in lieu of an attendance fee for each Council meeting under s5.99 LGA.

MEETING ATTENDANCE FEES TO SHIRE OF DARDANUP ELECTED MEMBERS – 2019/20		
<u>CURRENTLY PAID</u>		
	Members other than the President	President
Annual Fee in Lieu of fees for attending meeting per s5.99 LGA	\$11,457 Equates to 70.0% of the Maximum Fee	\$17,739 Equates to 70.0% of the Maximum Fee

5.99. Annual fee for council members in lieu of fees for attending meetings

A local government may decide that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —*

- (a) the annual fee determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B; or*
- (b) where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.*

** Absolute majority required.*

In addition to the Meeting Attendance Fee, a President or Mayor may be paid an Annual Allowance per s5.98(5) & s5.98A of the LGA.

Deputies may also be paid an Annual Allowance being up to 25% of that payable to Presidents or Mayors. The following tables' set out the Annual Allowance for Band 3 as per the Salaries and Allowances Tribunal, and the Annual Allowance (Local Government Allowance) as adopted by Council for the 2019/20 financial year calculated as 70% of the Maximum Fee.

ANNUAL ALLOWANCE FOR PRESIDENT OR DEPUTY PRESIDENT – 2019/20		
BAND 3		
	President or Mayor	Deputy President or Mayor (up to 25% of President or Mayor)
Band 3 Allowance	Minimum Fee = \$1,025 Maximum Fee = \$36,957	Minimum Fee = \$256 Maximum Fee = \$9,239

ANNUAL ALLOWANCE FOR PRESIDENT OR DEPUTY PRESIDENT – 2019/20		
CURRENTLY PAID		
	President or Mayor	Deputy President or Mayor (up to 25% of President or Mayor)
Local Government Allowance	\$25,870 Equates to 70.0% of the Maximum Fee	\$6,467 Equates to 70.0% of the Maximum Fee

Members are entitled to be reimbursed for prescribed expenses per s5.98 LGA. In addition, Council may resolve to reimburse additional prescribed expenses.

Expenses that are required to be reimbursed are regulated as follows.

Expenses that are to be reimbursed — s. 5.98(2)(a) and (3)

(1) For the purposes of section 5.98(2)(a), the kinds of expenses that are to be reimbursed by all local governments are —

- (a) rental charges incurred by a Council member in relation to one telephone and one facsimile machine; and*
- (b) child care and travel costs incurred by a Council member because of the member's attendance at a Council meeting or a meeting of a committee of which he or she is also a member*

The extent to which a telephone & fax line rentals referred to in sub regulation (1)(a) can be reimbursed is the actual amount.

The extent to which child care costs referred to in sub regulation (1)(b) can be reimbursed is the actual cost per hour or \$30.00 per hour, whichever is the lesser amount.

The extent to which travel costs referred to in sub regulation (1)(b) can be reimbursed:

- (a) if the person lives or works in the local government district or an adjoining local government district, is the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or*
- (b) if the person does not live or work in the local government district or an adjoining local government district, is the actual cost, in relation to a journey from the person's place of residence or work and back —*
 - (i) for the person to travel from the person's place of residence or work to the meeting and back; or*
 - (ii) if the distance travelled referred to in subparagraph (i) is more than 100 km, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.*

Instead of reimbursing a particular type of expenses, Council may resolve to pay an annual allowance that is within the prescribed range.

(Appendix ORD: 12.19B)

- *Allowances in lieu of reimbursement of telecommunications expenses:*

Elected Members are paid an annual Information and Communications Technology (ICT) Allowance of \$2,450pa which is 70% of the prevailing maximum band value. The ICT allowance shall be paid in accordance with Section 5.99A of the Act. This allowance validates all costs relating to telephone usage including plans and contracts, rentals, mobile phones, mobile devices, extra telephone lines, call costs, internet service provider fees, and consumables incurred while performing the functions of a Councillor.

The minimum ICT annual allowance determined by SAT is \$500pa; the maximum being \$3,500pa (2019/20).

- *Allowances in lieu of reimbursement of travelling and accommodation expenses:*

The maximum annual allowance for travelling and accommodation expenses is the same amount as the amount to which a person would be entitled for those expenses in the same circumstances under the Public Service Award.

Council currently pays the following allowances and expense reimbursements.

- *Reimbursements*
 - Travel / Accommodation - \$0.68 per km or actual cost incurred.
 - Child Care – Maximum \$30 per hour.

Legal Implications

Only reimbursement of permissible expenditure and allowances up to prescribed amounts are payable per Section 5.98, 5.98A, 5.99 and 5.99A Local Government Act 1995.

Part 8 of the Local Government (Administration) Regulations 1996 includes the provisions on which local government payments are made to elected members, refer Regulation 30, 31, and 32.

Strategic Community Plan -

Strategy 1.1.1 - To be equitable, inclusive and transparent in decision making. (Service Priority: High)
Strategy 1.2.1 - Provide elected member training and development. (Service Priority: Very High)

Environment - None.

Precedents

Council currently pays the following Elected Member fees:

ANNUAL ATTENDANCE FEE	
Shire President	\$17,739
Elected Members other than Shire President	\$11,457
ANNUAL LOCAL GOVERNMENT ALLOWANCE	
Shire President	\$25,870
Deputy Shire President	\$6,467
ALLOWANCES PER ANNUM	
Information and Communications Technology	\$2,450

REIMBURSEMENTS	
Travel / Accommodation	\$0.68 km or actual expense incurred
Child Care	Reimburse expenses up to a maximum of \$30 per hour

SAT undertakes an annual review of fees and allowances and publishes the new rates in April each year. At the Corporate & Community Services Committee meeting held on the 20 March 2019, and subsequent Council meeting on the 27 March 2019, Council resolved [66-19] to move the setting of Elected Members fees and allowances at a fixed 70 percentage of the prevailing published rate. This therefore enables allowances to increase in line with SAT percentage increases automatically.

THAT Council:

1. *Adopts Annual Attendance Fees effective from 1 July 2019:*

ANNUAL ATTENDANCE FEE		
	FEE PER ANNUM	Current
<i>Shire President</i>	<i>\$ 17,739</i>	<i>70% of the maximum band value (Band 3)</i>
<i>Councillors other than Shire President</i>	<i>\$ 11,457</i>	<i>70% of the maximum band value (Band 3)</i>

2. *Sets the Annual Attendance Fee at 70% of the prevailing maximum band value for the Shire of Dardanup as determined by the Salaries and Allowances Tribunal.*
3. *Adopts the Annual Local Government Allowance for the President and Deputy President effective from 1 July 2019:*

LOCAL GOVERNMENT ALLOWANCE		
	PER ANNUM	Current
<i>Shire President</i>	<i>\$ 25,870</i>	<i>70% of the maximum band value (Band 3)</i>
<i>Deputy Shire President</i>	<i>\$ 6,467</i>	<i>70% of the maximum band value (Band 3 = calculated at 25% of Annual Allowance payable to the Shire President)</i>

4. *Sets the Annual Local Government Allowance at 70% of the prevailing maximum band value for the Shire of Dardanup as determined by the Salaries and Allowances Tribunal.*
5. *Adopts an Annual Information and Communications Technology (ICT) Allowance at 70% of the prevailing maximum band value for the Shire of Dardanup as determined by the Salaries and Allowances Tribunal, in lieu of expense reimbursements effective from 1 July 2019 of \$2,450 pa per elected member.*
6. *Reimburse child care expenses at the lesser of actual cost or \$25 per hour. Reimbursement shall be made upon submission of documentary evidence that the expense has been incurred for.*
7. *Reimburse travel expenses upon documentary evidence of km travelled or expense incurred in accordance with the Local Government (Administration) Regulations 1996.*
8. *Investigate ways to process child care claims to ensure they are more applicable to our meeting times and made easier to claim from the Shire.*

Budget Implications

Per annual increase as determined by SAT.

Budget – Whole of Life Cost

Per annual increase as determined by SAT.

Council Policy Compliance

CP042 Councillor Fees, Expenses & Allowances Policy was reviewed and amended in July 2018.

Risk Assessment - Low.

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix IPC: 9.7) for full assessment document.

Tier 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Event	Elected Member Fees, Expenses and Allowance 2020-21	
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)	
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.	
Risk Category Assessed Against	Financial	Elected Member & Staff Budget requests form part of the Annual Budget Process
	Legal and Compliance	Risk of Council breaching the Local Government Act 1995 – Risk that the Member Fees, Expenses and Allowances is not adopted

Officer Comment

Elected Member remuneration is reviewed annually by the Salaries and Allowances Tribunal. As at reporting date, the SAT had not released the determination for Local Government Elected Members for payments and allowances effective 1 July 2020.

In line with Council’s decision, it is proposed that Council adopts the following set percentages for the Annual Attendance Fee and the Local Government Allowance for the 2020/21 financial year:

ANNUAL ATTENDANCE FEE		
	Current 2019/20	Proposed 2020/21
Shire President	\$17,739 equates to 70% of maximum band value (Band 3)	70% of the maximum band value (Band 3)
Councillors other than Shire President	\$11,457 equates to 70% of the maximum band value (Band 3)	70% of the maximum band value (Band 3)

LOCAL GOVERNMENT ALLOWANCE		
	Current 2019/20	Proposed 2020/21
Shire President	\$25,870 equates to 70% of maximum band value (Band 3)	70% of the maximum band value (Band 3)
Deputy Shire President	\$6,467 equates to 70% of maximum band value (Band 3 up to 25% of Shire President)	70% of the maximum band value (Band 3 = up to 25% of Shire President)*

* Deputies may also be paid an Annual Allowance being up to 25% of that payable to Presidents or Mayors.

At the Ordinary Council meeting dated 26 July 2018, Council resolved to adopt *Council Policy CP042 - Councillor Fees, Expenses and Allowances Policy*. This policy reflects the changes which removed the reimbursement upon presentation of receipts of ICT expenses, and subsequently replaced this with an ICT allowance paid per annum.

ANNUAL INFORMATION & COMMUNICATIONS TECHNOLOGY (ICT) ALLOWANCE		
	Current 2019/20	Proposed 2020/21
All Councillors	\$2,450 per annum equates to 70% of maximum band value (Band 3)	70% of the maximum band value (Band 3)

The minimum ICT annual allowance for determined by SAT is \$500pa; the maximum being \$3,500pa (2019/20).

Council Role - Legislative / Executive.

Voting Requirements - Absolute Majority.

Note: Cr Perk left the room at 5.15pm and returned to the room at 5.17pm

Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & INTEGRATED PLANNING COMMITTEE MEETING RESOLUTION

IPC 12-20 MOVED - Cr P Robinson SECONDED - Cr C Boyce

THAT the Integrated Planning Committee recommends that Council:

- 1. Sets the Shire President and Elected Member 2020/21 Annual Attendance Fee at 70% of the prevailing maximum band 3 value for the Shire of Dardanup applying from 1 July 2020, as determined by the Salaries and Allowances Tribunal.**
- 2. Sets the Shire President and Deputy Shire President 2020/21 Annual Local Government Allowance at 70% of the prevailing maximum band 3 value for the Shire of Dardanup applying from 1 July 2020, as determined by the Salaries and Allowances Tribunal.**

3. Sets the Elected Member 2020/21 Annual Information and Communications Technology (ICT) Allowance in lieu of expense reimbursements, at 70% of the prevailing maximum band 3 value for the Shire of Dardanup applying from 1 July 2020, as determined by the Salaries and Allowances Tribunal.
4. Reimburse child care expenses at the lesser of actual cost or \$30 per hour. Reimbursement shall be made upon submission of documentary evidence that the expense has been incurred for.
5. Reimburse travel expenses upon documentary evidence of km's travelled or expense incurred in accordance with the Local Government (Administration) Regulations 1996 and Council Policy.

CARRIED

5/2

By Absolute Majority

FOR THE MOTION

Cr C Boyce

Cr P Robinson

Cr P Perks

Cr M Bennett

Cr S Gillespie

AGAINST THE MOTION

Cr M Hutchinson

Cr J Dow

10 MATTERS BEHIND CLOSED DOORS

None.

11 CLOSURE OF MEETING

The Chairperson advised that the date of the next Integrated Planning Committee Meeting would be Wednesday, 8 April 2020 commencing at 1.00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Chairperson declared the meeting closed at 5.26pm.



2020/21

Draft - Schedule of Fees and Charges

To be presented to the Integrated Planning Committee on 11 March 2020.

2020/21
Draft - Schedule of Fees and Charges

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5.1 - Fire Prevention	4	11.3 - Eaton Recreation Centre	13
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7.3 - Other Charges - Health	7	13.1 - Caravan Parks & Camping Grounds	17
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General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2019/20	GST Excl 2020/21	GST	DRAFT FEES & CHARGES 2020/21	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST Free										
FUNCTION 3 General Purpose Income												
3.1 Rates & Debtors												
3.1.1 Instalment Fee		X	31.1	2016	\$ 39.00	\$ 39.00	N	\$ 39.00	0321003		Regulatory	Local Government Act 1995
3.1.2 Direct Debit Plan / Payment Arrangement (Annual Fee)		X	31.1	2016	\$ 39.00	\$ 39.00	N	\$ 39.00	0321003		Regulatory	Local Government Act 1995
3.1.3 Rates Notice Re-issue		X	ATO Private Ruling	2014	\$ 12.00	\$ 12.00	N	\$ 12.00	0321012	0400		ATO Private Ruling
3.1.4 Dishonoured Payment Administration Fee		X	ATO Private Ruling	2014	\$ 17.00	\$ 17.00	N	\$ 17.00	0321011			ATO Private Ruling
3.1.5 Debt Recovery Costs		X	ATO Private Ruling		At Cost	At Cost	N	At Cost	0321010	0176		ATO Private Ruling
3.1.6 Administration Charge - Issue of Court Claim		X	ATO Private Ruling	2019	\$ 75.00	\$ 140.00	N	\$ 140.00	0321011	0434		ATO Private Ruling / Change of Debt Recovery
3.1.7 Administration Charge - Intention to Summons Letter		X	ATO Private Ruling	2019	\$ 25.00	At Cost	N	At Cost	0321011	0434		ATO Private Ruling
3.1.8 Administration Charge - Lost / Damaged Library Book per book levied at invoice stage		X	ATO Private Ruling	2010	\$ 5.00	\$ 5.00	N	\$ 5.00	0321011	0172		ATO Private Ruling
3.2 Rates & Property Information Search Fees												
3.2.1 Rates & Property Inquiry Charge		X	31.32, Section 81-10 (5) (a) GST Act	2014	\$ 35.00	\$ 35.00	N	\$ 35.00	0321012	0400		Local Government Act 1995
3.2.2 Orders & Requisitions		X	31.32	2014	\$ 175.00	\$ 175.00	N	\$ 175.00	0321012	0400		Local Government Act 1995
3.2.3 Non Commercial Use Property Listing - Hard Copy (All Wards)	X			2014	\$ 363.64	\$ 363.64	Y	\$ 400.00	0321013	0401		Rates Book - LGA 1995
3.2.4 Non Commercial Use Property Listing - Hard Copy (Eaton Only)	X			2014	\$ 363.64	\$ 363.64	Y	\$ 400.00	0321013	0401		Rates Book - LGA 1995
3.2.5 Non Commercial Use Property Listing - Hard Copy (Per Ward excl. Eaton)	X			2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	0321013	0401		Rates Book - LGA 1995
3.2.6 Non Commercial Use Property Listing - Electronic (All Wards)	X			2014	\$ 318.18	\$ 318.18	Y	\$ 350.00	0321013	0401		Rates Book - LGA 1995
3.2.7 Non Commercial Use Property Listing - Electronic (Eaton Only)	X			2014	\$ 272.73	\$ 272.73	Y	\$ 300.00	0321013	0401		Rates Book - LGA 1995
3.2.8 Non Commercial Use Property Listing - Electronic (Per Ward excl. Eaton)	X			2014	\$ 136.36	\$ 136.36	Y	\$ 150.00	0321013	0401		Rates Book - LGA 1995
FUNCTION 4 Governance												
4.1 Sale of Electoral Rolls												
4.1.1 NOT FOR SALE - OBTAIN VIA WA ELECTORAL COMMISSION ONLY												
4.2 Minutes & Agendas												
4.2.1 NOT FOR SALE - Available free to down load from council website		X	32.34/ATO Private Ruling	2014	No Charge	No Charge	N	No Charge				Local Government Act 1995 A/U Private Ruling
4.3 Printing and Photocopying												
4.3.1 Normal												
A4 B/W	X			2020	\$ 0.64	\$ 0.73	Y	\$ 0.80	0422002	0404		
A4 Colour	X			2020	\$ 1.36	\$ 1.50	Y	\$ 1.65	0422002	0404		
A3 B/W	X			2020	\$ 1.09	\$ 1.36	Y	\$ 1.50	0422002	0404		
A3 Colour	X			2020	\$ 2.27	\$ 2.50	Y	\$ 2.75	0422002	0404		
A2 B/W Print	X			2017	\$ 9.09	\$ 9.09	Y	\$ 10.00	0422002	0404		
A1 B/W Print	X			2017	\$ 18.18	\$ 18.18	Y	\$ 20.00	0422002	0404		
4.3.2 Own Paper Supplied												
A4 B/W	X			2020	\$ 0.36	\$ 0.45	Y	\$ 0.50	0422002	0404		
A4 Colour	X			2020	\$ 0.64	\$ 0.73	Y	\$ 0.80	0422002	0404		
A3 B/W	X			2020	\$ 0.55	\$ 0.91	Y	\$ 1.00	0422002	0404		
A3 Colour	X			2020	\$ 1.36	\$ 1.50	Y	\$ 1.65	0422002	0404		
4.4 Freedom of Information												
4.6.1 FOI Application		X	ATO Private Ruling	2007	\$ 30.00	\$ 30.00	N	\$ 30.00	0422003		Regulatory	FOI Act 1992
4.6.2 FOI Investigation fee		X	ATO Private Ruling	2007	\$ 30.00	\$ 30.00	N	\$ 30.00	0422003		Regulatory	Per Hour (fee set under FOI Reqs 1993)
4.6.3 FOI Photocopying (per copy)		X	ATO Private Ruling	2019	\$ 0.20	\$ 0.20	N	\$ 0.20	0422003		Regulatory	Per Copy (fee set under FOI Reqs 1993)
4.5 Election Nomination Fees												
4.7.1 Election Nomination Deposit Fee		X			\$ 80.00	\$ 80.00	N	\$ 80.00	Muni/Trust - TN100		Regulatory	Local Government (Elections) Regulations 1997 - Regulation 26(1)

General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2019/20	GST Excl 2020/21	GST	DRAFT FEES & CHARGES 2020/21	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST Free										
FUNCTION 5 Law, Order & Public Safety												
5.1 Fire Prevention												
5.1.1 Administration Fee (Arrange Fire Hazard Clearing)		X		2017	\$ 80.00	\$ 80.00	N	\$ 80.00	0521002			Bush Fires Act 1954 and
5.1.2 Administration Fee (Repeat Inspection for Non-Compliance with Fire Prevention Order)		X		2017	\$ 60.00	\$ 60.00	N	\$ 60.00	0521002			Local Government Act 1995
5.1.3 Fire Hazard Prevention / Reduction Works for Non-Compliance with Order	X			2017	At Cost	At Cost	Y	At Cost	0521001			
5.2 Animal Control												
5.2.1 Doq Tag Replacement (Transfer In)		X	37.1/ATO Private Ruling	2007	\$ 5.00	\$ 5.00	N	\$ 5.00	0523005			Doq Act 1976
5.2.2 Ranger Fee	X			2005			Y	At Cost	0523002	0405		
5.2.3 Poundage - Doqs Impounding / Release Fee (plus sustenance)		X	31.23/31.24	2014	\$ 140.00	\$ 140.00	N	\$ 140.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.4 Sustenance (per day) - Doqs		X	ATO Private Ruling	2019	\$ 25.00	\$ 25.00	N	\$ 25.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.5 Doq Surrender Fee/and or Euthanise (Voluntary)	X			2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	0523007			
5.2.6 Annual Inspection of Premises for Dangerous Doqs / Restricted Breeds		X	ATO Private Ruling	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523003			
5.2.7 Kennel Licence and / or Doq Management Facility Application Fee		X	31.7 ATO Private Ruling	2017	\$ 200.00	\$ 200.00	N	\$ 200.00	0523005	0131		Doq Act 1976 (Doqs Local Law 2014)
Transfer of Kennel Licence and / or Doq Management Facility		X	ATO Private Ruling	2014	\$ 100.00	\$ 100.00	N	\$ 100.00	0523003			ATO Private Ruling
Annual Inspection and Renewals of Kennel and / or Doq Management Facility		X	ATO Private Ruling	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523003		Regulatory	ATO Private Ruling
5.2.8 Animal Control Traps - (Guidelines form to be completed) Weekly Hire - No Charge Bond	X	X		2014	No Charge	No Charge	Y	No Charge				Bond
				2017	\$ 150.00	\$ 150.00	N	\$ 150.00	Muni/Trust - THIRE01			
5.2.9 Doq Microchip Database Update (by Council)	X			New 2019	\$ 13.64	\$ 13.64	Y	\$ 15.00	0523002			Cost recovery fee from registered owner when Council is updating microchip details into company database on behalf of owner.
5.2.10 Doq Registrations & Licences												
Sterilised												
1 Year		X	31.7	2013	\$ 20.00	\$ 20.00	N	\$ 20.00	0523005		Regulatory	Doq Regulations 2013
3 Years		X	31.7	2013	\$ 42.50	\$ 42.50	N	\$ 42.50	0523005		Regulatory	Registration after 31st May 50%
Lifetime		X	31.7	2013	\$ 100.00	\$ 100.00	N	\$ 100.00	0523005		Regulatory	
Pensioner - 1 Year (50% Concession)		X	31.7	2013	\$ 10.00	\$ 10.00	N	\$ 10.00	0523005		Regulatory	Pensioner Concession 50% as defined per the Rates & Charges (Rebates and Deferments) Act 1992
Pensioner - 3 Years (50% Concession)		X	31.7	2013	\$ 21.25	\$ 21.25	N	\$ 21.25	0523005		Regulatory	
Pensioner - Lifetime (50% Concession)		X	31.7	2013	\$ 50.00	\$ 50.00	N	\$ 50.00	0523005		Regulatory	
Unsterilised												
1 Year - Unsterilised		X	31.7	2013	\$ 50.00	\$ 50.00	N	\$ 50.00	0523005		Regulatory	Common Expiry 31st October
3 Years - Unsterilised		X	31.7	2013	\$ 120.00	\$ 120.00	N	\$ 120.00	0523005		Regulatory	
Lifetime - Unsterilised		X	31.7	2013	\$ 250.00	\$ 250.00	N	\$ 250.00	0523005		Regulatory	
Pensioner - 1 Year (50% Concession)		X	31.7	2013	\$ 25.00	\$ 25.00	N	\$ 25.00	0523005		Regulatory	Pensioner Concession 50% as defined per the Rates & Charges (Rebates and Deferments) Act 1992
Pensioner - 3 Years (50% Concession)		X	31.7	2013	\$ 60.00	\$ 60.00	N	\$ 60.00	0523005		Regulatory	
Pensioner - Lifetime (50% Concession)		X	31.7	2013	\$ 125.00	\$ 125.00	N	\$ 125.00	0523005		Regulatory	
Pensioner Concession 50% (refer above fees)								50%				
Droving/Tending Stock (working dog) Concession 25% of fee				2013			N	25%				
Guide Doq Nil				2013	Nil	Nil	N	Nil				
State Emergency Tracker Doq / Kept for purposes of the Crown	X			2013	\$ 1.00	\$ 1.00	N		0523005			Doq Act 1976 s. 15 (4)
Declared Dangerous and Restricted Breed doqs	X			2013	\$ 50.00	\$ 50.00	N	\$ 50.00	0523005			Doq Regulations 2013
Registration of Dog in an approved kennel establishment, per establishment		X		2013	\$ 200.00	\$ 200.00	N	\$ 200.00	0523005			Doq Regulations 2013, r. 17 (3) 2. 9(g)

General Description	GST Treatment		Division 81 (ATO) Determination/A TO Ruling	Last Changed	GST Excl 2019/20	GST Excl 2020/21	GST	DRAFT FEES & CHARGES 2020/21	General Ledger #	Debtor s Code	Charge Type	Comments
	Taxed	GST Free										
5.2.11 Application for More than Two Dogs		X	ATO Private Ruling	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523003			ATO Private Ruling
5.2.12 Poundage - Cats Impounding / Release Fee (plus sustenance)		X	31.23/31.24	2013	\$ 140.00	\$ 140.00	N	\$ 140.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.13 Cat Tag Replacement (Transfer In)		X	37.1/ATO Private Ruling	2013	\$ 5.00	\$ 5.00	N	\$ 5.00	0523008			
5.2.14 Sustenance (per day) - Cats		X	ATO Private Ruling	2017	\$ 20.00	\$ 25.00	N	\$ 25.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.15 Cat Surrender Fee/and or Euthanise (Voluntary)	X			2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	0523007			
5.2.16 Cat Microchip Database Update (by Council)	X			New 2019	\$ 13.64	\$ 13.64	Y	\$ 15.00	0523002			Cost recovery fee from registered owner when Council is updating microchip details into company database on behalf of owner.
5.2.17 Cat Registrations & Licences												
1 Year - Sterilisation Compulsory		X		2013	\$ 20.00	\$ 20.00	N	\$ 20.00	0523008		Regulatory	Fees per Cat Act 2011, Pt 2 Div 1, s. 9
3 Year - Sterilisation Compulsory		X		2013	\$ 42.50	\$ 42.50	N	\$ 42.50	0523008		Regulatory	Common Expiry 31st October
Lifetime - Sterilisation Compulsory		X		2013	\$ 100.00	\$ 100.00	N	\$ 100.00	0523008		Regulatory	Registration after 31st May 50%
Breeders - Approval to Breed Cats (per breeding cat: male or female)		X		2013	\$ 100.00	\$ 100.00	N	\$ 100.00	0523008		Regulatory	Cat Regulations 2012, Sched 3 Fees
Pensioner - 1 Year - Sterilisation Compulsory (50% Concession)		X		2013	\$ 10.00	\$ 10.00	N	\$ 10.00	0523008		Regulatory	Pensioner Concession 50% as
Pensioner - 3 Years - Sterilisation Compulsory (50% Concession)		X		2013	\$ 21.25	\$ 21.25	N	\$ 21.25	0523008		Regulatory	defined per the Rates & Charges
Pensioner - Lifetime - Sterilisation Compulsory (50% Concession)		X		2013	\$ 50.00	\$ 50.00	N	\$ 50.00	0523008		Regulatory	(Rebates and Deferments) Act 1992
Pensioner Concession 50% of fee (refer above fees)				2013	\$ -	\$ -		\$ -	0523008		Regulatory	
5.2.18 Cat Management Facility												
Application Fee		X		2014	\$ 200.00	\$ 200.00	N	\$ 200.00	0523008			Cat Act 2011, Pt 3 Div 3, s. 31
Annual Inspection and Renewal of Cat Management Facility Licence		X		2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523008		Regulatory	Cat Act 2011, Pt 3 Div 3, s. 31
Transfer of Cat Management Licence Facility		X	ATO Private Ruling	2014	\$ 100.00	\$ 100.00	N	\$ 100.00	0523003			ATO Private Ruling
5.2.19 Application for More than Two Cats		X		2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523003			ATO Private Ruling
5.3 Animal Control - Cattle Impounding												
These fees vary from the schedule of fees and charges per the Local Government (Miscellaneous Provisions) Act 1960 and valid only after publication of notice in the Government Gazette.												
5.3.1 Ranger Fees (per head)												
Horse, mules, asses, camels, bulls or boars												
6am - 6pm weekdays		X	31.25	2017	\$ 75.00	\$ 75.00	N	\$ 75.00	0523006			Local Government (Misc Prov) Act 1960
6pm - 6am and weekend or Public Holiday		X	31.25	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523006			Local Government (Misc Prov) Act 1960
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pligs												
6am - 6pm weekdays		X	31.25	2017	\$ 75.00	\$ 75.00	N	\$ 75.00	0523006			Local Government (Misc Prov) Act 1960
6pm - 6am and weekend or Public Holiday		X	31.25	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523006			Local Government (Misc Prov) Act 1960
Wethers, ewes, lambs and goats												
6am - 6pm weekdays		X	31.25	2017	\$ 75.00	\$ 75.00	N	\$ 75.00	0523006			Local Government (Misc Prov) Act 1960
6pm - 6am and weekend or Public Holiday		X	31.25	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523006			Local Government (Misc Prov) Act 1960

General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2019/20	GST Excl 2020/21	GST	DRAFT FEES & CHARGES 2020/21	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST Free										
5.3.2 Poundage Fees (per head)												
Horse, mules, asses, camels, bulls or boars, above 2 years of age, per head First 24 Hours or Part Thereof		X	31.25	2017	\$ 25.00	\$ 25.00	N	\$ 25.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
Horse, mules, asses, camels, bulls or boars, under 2 years of age, per head First 24 Hours or Part Thereof		X	31.25	2017	\$ 25.00	\$ 25.00	N	\$ 25.00	0523006			Fee set under the Act Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head First 24 Hours or Part Thereof		X	31.25	2017	\$ 25.00	\$ 25.00	N	\$ 25.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
Wethers, ewes, lambs and goats, per head First 24 Hours or Part Thereof		X	31.25	2017	\$ 15.00	\$ 15.00	N	\$ 15.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
5.3.3 Sustenance Charges (per head, per 24 hours or part thereof) All Stock		X		2017	\$ 20.00	\$ 20.00	N	\$ 20.00	0523006			Local Government (Misc Prov) Act 1960
5.3.4 Stock Control (per occasion) Securing livestock in Private Property includes Travel and Transport > 3kms		X		2017	At Cost	At Cost	N	At Cost	0523006			Local Government Act 1995
5.4 Abandoned Vehicles												
5.4.1 Towing Fee (Vehicle)		X	ATO Private Ruling	2016	\$ 175.00	\$ 175.00	N	\$ 175.00	0524002			ATO Private Ruling
5.4.2 Towing - Administration Fee		X	ATO Private Ruling	2016	\$ 60.00	\$ 60.00	N	\$ 60.00	0524002			ATO Private Ruling
5.4.3 Storage fee up to 60 days (per day)		X	ATO Private Ruling	2015	\$ 15.00	\$ 15.00	N	\$ 15.00	0524002			ATO Private Ruling/S.3.40 LG Act
5.5 Abandoned Trolleys												
5.5.1 Initial Impounding of Abandoned Trolley		X	ATO Private Ruling	2017	\$ 50.00	\$ 50.00	N	\$ 50.00	0524002			ATO Private Ruling
5.5.2 Daily Pound Fee for Abandoned Trolley, per trolley per day		X	ATO Private Ruling	2014	\$ 10.00	\$ 10.00	N	\$ 10.00	0524002			ATO Private Ruling Local Law, Activities in Thoroughfares... 3.6
FUNCTION 7 Health												
7.1 Licence												
7.1.1 Stall Holders												
Licence (on application & renewal)		X	Div 31.8/6.16 LGA	2014	\$ 78.00	\$ 78.00	N	\$ 78.00	0724003	0130		Local Government Act 1995
Per Day		X	31.8	2014	\$ 8.00	\$ 8.00	N	\$ 8.00	0724003	0130		Local Government Act 1995
Per Week		X	31.8	2014	\$ 21.00	\$ 21.00	N	\$ 21.00	0724003	0130		Local Government Act 1995
per Month		X	31.8	2014	\$ 26.00	\$ 26.00	N	\$ 26.00	0724003	0130		Local Government Act 1995
Per Year		X	31.8	2014	\$ 129.00	\$ 129.00	N	\$ 129.00	0724003	0130		Local Government Act 1995
7.1.2 Traders												
Licence (on application & renewal)		X	31.8	2014	\$ 78.00	\$ 78.00	N	\$ 78.00	0724003	0130		Local Government Act 1995
Per Day		X	31.8	2014	\$ 8.00	\$ 8.00	N	\$ 8.00	0724003	0130		Local Government Act 1995
Per Week		X	31.8	2014	\$ 21.00	\$ 21.00	N	\$ 21.00	0724003	0130		Local Government Act 1995
per Month		X	31.8	2014	\$ 26.00	\$ 26.00	N	\$ 26.00	0724003	0130		Local Government Act 1995
Per Year		X	31.8	2014	\$ 129.00	\$ 129.00	N	\$ 129.00	0724003	0130		Local Government Act 1995

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	Taxed	GST Free										
7.1.3 Hawker Application Renewal		X	31.8	2014	\$ 52.00	\$ 52.00	N	\$ 52.00	0724003	0130		Local Government Act 1995
		X	31.8	2014	\$ 52.00	\$ 52.00	N	\$ 52.00	0724003	0130		Local Government Act 1995
7.2 Water Sampling												
7.2.1 Water Sampling	X		Taxable under Section 9-5	2020	\$ 100.00	\$ 100.00	Y	See Comments	0724002			\$144 minimum charge per hour + costs of analysis per sample as quoted by laboratory + administration fee of 30% of the cost
7.3 Other Charges - Health												
7.3.1 Information Search Fee		X	31.32		See Officer Charge Rates 14.2.1		N	\$ -	0724003			FOI Search Fees
7.3.2 Insufficient copies of plans (per page)	X				\$ 1.00	\$ 1.00	Y	\$ 1.10	0724002			
7.3.3 Information Research - Less than half hour		X	31.32		See Officer Charge Rates 14.2.1		N	\$ -	0724003			Search on Info on Public Record
7.3.4 Information Research - per hour		X	31.32		See Officer Charge Rates 14.2.1		N	\$ -	0724003			Search on Info on Public Record
7.3.5 Copies of reports / documents / maps (A3 or A4) - per page		X	31.32		\$ 0.50	\$ 0.50	N	\$ 0.50	0724003			Search on Info on Public Record
7.3.6 Newspaper Adverts	X				cost	cost	Y	cost + GST	0724002			
7.3.7 Prescribed Fees per Health (Miscellaneous Provisions) Act 1911					Per Act	Per Act						
7.3.8 Liquor Licence (Section 39 Certificates)		X	ATO Private Ruling	2020	\$ 55.00	\$ 144.00	N	\$ 144.00	0724003			Cost updated to recover costs to organisation
7.3.9 Application for Registration of Lodging House		X		2014	\$ 100.00	\$ 100.00	N	\$ 100.00	0724003			Health Local Laws 2000 & Health (Misc. Prov.) Act 1911
7.3.10 Application for Exemption to Noise Regulations (Section 18)		X			\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	0724003			Environmental Protection (Noise)
7.3.11 Use of Noise Meter During Event - \$/day or part thereof		X	ATO Private Ruling		\$ 182.00	\$ 182.00	N	\$ 182.00	0724003			Regulations 1997 (EPN Reqs 1997)
7.3.12 Application for approval of Noise Management Plan - Reg. 14A - Waste Collection/Works		X		2015	\$ 500.00	\$ 500.00	N	\$ 500.00	0724003			EPN Reqs 1997
7.3.13 Application for approval of Noise Management Plan - Reg. 16AA - Motor Sport Venue		X		2015	\$ 500.00	\$ 500.00	N	\$ 500.00	0724003			EPN Reqs 1997
7.3.14 Application for approval of Noise Management Plan - Reg. 16 BA - Shooting Venue		X		2015	\$ 500.00	\$ 500.00	N	\$ 500.00	0724003			EPN Reqs 1997
7.3.15 Fee for assessment of application to exceed Noise Reg. standard (Reg. 18A) up-to		X		2015	* Up to \$100,000	* Up to \$100,000	N	* Up to \$100,000	0724003			EPN Reqs 1997
(Fee determined by CEO)								*Fee determined by CEO				*CEO to estimate the cost of conducting the assessment
7.3.16 Noise Monitoring Fee (Req. 18G) / year (12 months pro-rata)		X		2015	\$ 5,000.00	\$ 5,000.00	N	\$ 5,000.00	0724003			EPN Reqs 1997
7.3.17 Application for Exemption to Noise Regulations (Req. 18) - Late Fee		X		2015	\$ 250.00	\$ 250.00	N	\$ 250.00	0724003			EPN Reqs 1997
7.3.18 Application for Exemption to Noise Regulations (Req. 18) - Noise monitoring fee		X		2015	At Cost	At Cost	N	At Cost	0724003			EPN Reqs 1997
7.3.19 Fee for cost of assessment & processing Req. 19B (Noise Req.) application up-to		X		2015	* Up to \$15,000	* Up to \$15,000	N	* Up to \$15,000	0724003			EPN Reqs 1997
(Fee determined by CEO)								*Fee determined by CEO				*CEO to estimate the cost of assessing and processing the application
7.3.20 Application for Notifiable Event under Req. 19D (Noise Req.) - Late fee		X		2015	\$ 500.00	\$ 500.00	N	\$ 500.00	0724003			EPN Reqs 1997
7.3.21 Application for Exemption to Noise Regulations (Req. 19D) - Noise monitoring fee		X		2015	At Cost	At Cost	N	At Cost	0724003			EPN Reqs 1997
7.4 Pet Meat - Health												
7.4.1 N/A		X	31.13	2014			N	N/A				Previously 'Health Act 1911' Regulations have been repealed
7.5 Offensive Trades (Fees) - Health												
7.5.1 Slaughterhouses		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.2 Piggeries		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.3 Artificial Manure Depots		X	31.13	2011	\$ 211.00	\$ 211.00	N	\$ 211.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.4 Bone Mills		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.5 Places for storing, drying or preserving bones		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.6 Fat melting, fat extracting or tallow melting establishments												
7.5.6A Butcher shop and similar		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.6B Larger Establishments		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.7 Blood Drying		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.8 Gut scraping, preparation of sausage skins		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.9 Fellmongeries		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.10 Manure Works		X	31.13	2011	\$ 211.00	\$ 211.00	N	\$ 211.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.11 Fish curing establishments		X	31.13	2011	\$ 211.00	\$ 211.00	N	\$ 211.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.12 Laundries, Drycleaning establishments		X	31.13	2011	\$ 147.00	\$ 147.00	N	\$ 147.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.13 Bone Merchant premises		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.14 Flock Factories		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.15 Knackeries		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976

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	Taxed	GST Free										
Continued												
7.5 Offensive Trades (Fees) - Health												
7.5.16 Poultry Processing establishments		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.17 Poultry Farming		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.18 Rabbit Farming		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.19 Fish processing establishments		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.20 Shellfish and Crustacean processing establishments		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.5.21 Any other offensive trade not specified		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Req. 1976
7.6 Public Building - Health												
7.6.1 Fee equal to the cost of considering the application up to Standard Fee - 2 (two) hours PEHO		X	31.13	2011	\$ 871.00	\$ 871.00	N	\$ 871.00	0724003			Health (Miscellaneous Provisions) Act 1911 Health (Public Build.) Req. 1992
7.7 Food Hygiene - Health												
7.7.1 Food Act 2008												
Food Premises Notification Fee (plus Assessment Fee)		X	31.13	2014	\$ 72.00	\$ 72.00	N	\$ 72.00	0724003			Food Premises - Food Act 2008
Food Premises Registration Fee (plus Assessment Fee)		X	31.13	2014	\$ 105.00	\$ 105.00	N	\$ 105.00	0724003			Food Premises - Food Act 2008
High Risk Assessment Fee		X	31.13	2014	\$ 260.00	\$ 260.00	N	\$ 260.00	0724003			Food Act 2008 & Local Government Act 1995
Medium Risk Assessment Fee		X	31.13	2014	\$ 210.00	\$ 210.00	N	\$ 210.00	0724003			Local Government Act 1995
Low Risk Assessment Fee		X	31.13	2014	\$ 105.00	\$ 105.00	N	\$ 105.00	0724003			Food Act 2008 & Local Government Act 1995
Very Low Risk Assessment Fee		X	31.13	2014	\$ 50.00	\$ 50.00	N	\$ 50.00	0724003			Local Government Act 1995
7.7.2 Fee for Inspection (Annual Fee)												
High Risk		X	Regulatory	2017	\$ 200.00	\$ 200.00	N	\$ 200.00	0724003			Food Act 2008 & Local Government Act 1995
Medium Risk		X	Regulatory	2017	\$ 150.00	\$ 150.00	N	\$ 150.00	0724003			Food Act 2008 & Local Government Act 1995
Multiple Food Area Premises		X	Regulatory	2017	Max \$ 550.00	Max \$ 550.00	N	Max \$550.00	0724003			
Low Risk		X	Regulatory	2017	\$ 100.00	\$ 100.00	N	\$ 100.00	0724003			Food Act 2008 & Local Government Act 1995
Family Day Care		X	Regulatory	2017	\$ 100.00	\$ 100.00	N	\$ 100.00	0724003			Food Act 2008 & Local Government Act 1995
7.7.3 Settlement enquiry of a Food Business		X	31.13	2014	\$ 53.00	\$ 53.00	N	\$ 53.00	0724003			Food Act 2008 & Local Government Act 1995
FUNCTION 10 Community Amenities												
10.1 Waste Management												
10.1.1 Rubbish Charge												
Domestic (Compulsory Service 240L Refuse & Recycling)		X	31.14	2019	\$ 225.70	\$ 225.70	N	\$ 225.70	1021004			Waste Avoidance & Resource
Additional Service - Domestic (per service incl Recycling)		X	ATO Private Ruling	2019	\$ 225.70	\$ 225.70	N	\$ 225.70	1021008			Recovery Act 2007
Additional Service - Domestic Refuse (per service)		X	ATO Private Ruling	2019	\$ 139.74	\$ 139.74	N	\$ 139.74	1021008			ATO Private Ruling
Additional Service - Domestic Recycling (per service)		X	ATO Private Ruling	2019	\$ 85.96	\$ 85.96	N	\$ 85.96	1021008			ATO Private Ruling
10.1.2 Tipping Fees												
Domestic Refuse - Ute		X		2020	\$ 10.91	\$ 13.64	Y	\$ 15.00	1021006	0407		
Small Trailers - not exceeding 1.8m x 1.2m		X		2020	\$ 18.18	\$ 20.00	Y	\$ 22.00	1021006	0407		Local Government Act 1995
Large Trailer - Incl Dual Axle, Float, Trailers with sides exceeding 500mm		X		2020	\$ 21.82	\$ 22.73	Y	\$ 25.00	1021006	0407		
240L Bin (Wheellie Bin)		X		2020	\$ 3.64	\$ 4.55	Y	\$ 5.00	1021006	0407		
Domestic Greenwaste (1.8m x 1.2m trailer)		X		2020	\$ 10.91	\$ 13.64	Y	\$ 15.00	1021006	0407		
Domestic Greenwaste (Dual Axle Trailer or larger)		X		2020	\$ 14.55	\$ 15.45	Y	\$ 17.00	1021006	0407		
Refrigeration / Air Conditioner (each)		X		2020	\$ 13.64	\$ 13.64	Y	\$ 15.00	1021006	0407		per item
Mattresses (each)		X		2020	\$ 10.91	\$ 13.64	Y	\$ 15.00	1021006	0407		per item
Car Tyres - each		X		2020	\$ 4.55	\$ 6.36	Y	\$ 7.00	1021006	0407		
Car Tyres on Rims - each		X		2020	\$ 7.27	\$ 9.09	Y	\$ 10.00	1021006	0407		per item
Domestic Waste - Tip Pass - 20 x 240L Bin		X		2020	\$ 58.18	\$ 60.00	Y	\$ 66.00	1021006	0407		
Domestic Waste - Tip Pass - 10 x Trailer (1.8m x 1.2m)		X		2020	\$ 145.45	\$ 150.00	Y	\$ 165.00	1021006	0407		
Scrap Steel (clean)				2020	\$ 1.82	\$ 2.73	Y	\$ 3.00	1021006	0407		
Waste from Local Community Events								NO CHARGE - Upon written application to Chief Executive Officer				

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	Taxed	GST Free										
10.1.3 Recycling Glass Only (per 240l)	X			2020	\$ 3.64	\$ 4.55	Y	\$ 5.00	1021006	0407		
Contracts - Can be negotiated with waste collection contractors via negotiations with the Chief Executive Officer or the Chief Executive Officers representative.												
10.1.4 Septic Tank Fees												
Application Permit to use an apparatus		X	31.28	2009	\$ 118.00	\$ 118.00	N	\$ 118.00	1022002		Regulatory	Health (Miscellaneous Provisions) Act 1911
		X		2009	\$ 118.00	\$ 118.00	N	\$ 118.00	1022002		Regulatory	Health Regulations (Treat of Sewage) 1974
			ATO Private Ruling									
Inspection Search Fee - Septic Tanks		X	31.32	2014	\$ 15.00	\$ 15.00	N	\$ 15.00	1022002			ATO Private Ruling
Local Government Report Fee		X		2014	\$ 118.00	\$ 118.00	N	\$ 118.00	1022002		Council	Local Government Act 1995 Health (Miscellaneous Provisions) Act 1911
10.2 Town Planning & Regional Development												
10.2.1 Development Applications												
\$1 - \$50,000		X	31.31		\$ 147.00	\$ 147.00	N	\$ 147.00	1026003	0135		
\$50,001 - \$500,000		X	31.31		0.32%	0.32%	N		1026003	0135		
\$500,001 - \$2,500,000		X	31.31		see comments	see comments	N		1026003	0135		\$1,700 + 0.257% for every \$1 in excess of \$500,000
\$2,500,001 - \$5,000,000		X	31.31		see comments	see comments	N		1026003	0135		\$7,161 + 0.206% for every \$1 in excess of \$2.5 million
\$5,000,001 - \$21,500,000		X	31.31		see comments	see comments	N		1026003	0135		\$12,633 + 0.123% for every \$1 in excess of \$5 million
More than 21.5 million		X	31.31		\$ 34,196.00	\$ 34,196.00	N	\$ 34,196.00	1026003	0135		
Determining a development application has commenced or been carried out		X	31.31		see comments	see comments	N	see comments	1026003	0135		Fee plus, twice that fee as penalty
Development Applications for 'P' uses in the Landscape Protection Area (Includes incidental development and outbuildings)		X		2016	\$ 147.00	\$ 147.00	N	\$ 147.00	1026003	0135		Planning & Development Reqs 2009
R-Code Variation (1 variation)		X		2016	\$ 147.00	\$ 147.00	N	\$ 147.00	1026003	0135		Planning & Development Reqs 2009
R-Code Variation (2 variations)		X		2016	\$ 250.00	\$ 250.00	N	\$ 250.00	1026003	0135		Planning & Development Reqs 2009
R-Code Variation (3 or more variations)		X		2016	\$ 350.00	\$ 350.00	N	\$ 350.00	1026003	0135		Planning & Development Reqs 2009
R-Code Variation (Advertising costs - additional to application fee)		X		2016	\$ 120.00	\$ 120.00	N	\$ 120.00	1026003	0135		Planning & Development Reqs 2009
Development Application Fees lodgement (Development Assessment Panel)		X			see comments	see comments	N	see comments	Muni/Trust-T114		Regulatory	Fees per Schedule 1 - Fees and Applications Planning & Development (Development Assessment Panels) Reqs 2011
10.2.2 Development Applications - Extractive Industry		X	31.31		\$ 739.00	\$ 739.00	N	\$ 739.00	1026003	0135		
Determining a Extractive Industries development application has commenced or been carried out		X	31.31		see comments	see comments	N	see comments	1026003	0135		\$739 plus, \$1,478 as penalty
10.2.3 Subdivision Clearance												
1 - 5 Lots		X	31.31		\$ 73.00	\$ 73.00	N	\$ 73.00	1026003	0135		per lot
5 - 195 Lots		X	31.31		see comments	see comments	N		1026003	0135		\$73 per lot for the first 5 lots and then \$35 per lot
More than 195 lots		X	31.31		\$ 7,393.00	\$ 7,393.00	N	\$ 7,393.00	1026003	0135		
10.2.4 Home Occupation												
- Initial Fee		X	31.3		\$ 222.00	\$ 222.00	N	\$ 222.00	1026003	0135		
- Initial Application where home occupation has commenced		X	31.3		see comments	see comments	N	see comments	1026003	0135		\$222 plus \$444 penalty
10.2.5 Change of Use		X	31.31		\$ 295.00	\$ 295.00	N	\$ 295.00	1026003	0135		
- where change has commenced or been carried out		X	32.33		see comments	see comments	N	see comments	1026003	0135		\$295 plus \$590 penalty

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	Taxed	GST Free										
10.2.6 Town Planning Scheme Amendments & Structure Plans		X	31.31		\$ 4,223.00	\$ 4,223.00	N	At Cost	1026003	0135	Regulatory	Fee set by Planning & Development Act 2005
Structure Plans											Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Standard and Complex Amendments		X	31.31		\$ 4,120.00	\$ 4,120.00	N	At Cost	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Basic Amendments		X	31.31	2017	\$ 2,000.00	\$ 2,000.00	N	At Cost	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Minor modification to Structure Plan (no advertising)		X	31.31	2014	\$ 200.00	\$ 200.00	N	At Cost	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Major modification to Structure Plan (advertising)		X	31.31	2014	\$ 2,111.00	\$ 2,111.00	N	At Cost	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Issue of written planning advice		X	31.31		\$ 73.00	\$ 73.00	N	\$ 73.00	1026003	0135	Regulatory	
Providing Zoning Certificate		X	31.31		\$ 73.00	\$ 73.00	N	\$ 73.00	1026003	0135	Regulatory	
Information Research (per hour) - On Public Record		X	31.31				N	\$ -	1026005		Regulatory	
Information Research (per hour) - Not on Public Record	X						Y	\$ -	1026002		Regulatory	
Advertising	X				At Cost	At Cost	Y	cost + GST	1026001	0045	Regulatory	
1-9 letters	X			New 2020	\$ -	\$ 90.91	Y	\$ 100.00	1026001			
10 - 50 letters	X			New 2020	\$ -	\$ 136.36	Y	\$ 150.00	1026001			
51-500 letters	X			New 2020	\$ -	\$ 272.73	Y	\$ 300.00	1026001			
501+ letters	X			New 2020	\$ -	\$ 545.45	Y	\$ 600.00	1026001			
Photocopying (A4 & A3) - per page	X					\$ 0.27	Y	\$ 0.30	1026002			
Postage	X				At Cost	At Cost	Y	cost + GST	1026002			
Rural Numbering Sign	X			2020	\$ 45.45	\$ 100.00	Y	\$ 110.00	1026002	0503		
10.2.7 Council Appeals Fee/ Council report	X			2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	1026002	0503		
10.2.8 Liquor Licence (Section 40 Certificates)		X		2020	\$ 56.00	\$ 250.00	N	\$ 250.00	1026003			Div 81, Permit to consume liquor, Liquor Lic Act 1988
10.2.9 Amending or Revoking Planning Approval		X	Ruling	2011	see comments	see comments	N	See Comments	1026002			80% of the original application fee up to a maximum of \$295 whichever is the lesser. Fee updated in accordance with item 5A of the Planning and Development Regulations 2009
10.2.10 Extension to Term of Approval		X	ATO Private Ruling	2011	\$ 110.00	\$ 110.00	N	\$ 110.00	1026003			ATO Private Ruling
10.2.11 Pedestrian Access Way and Road Closure												
- Administration fee	X			New 2020	\$ -	\$ 1,482.73	Y	\$ 1,631.00	1026002			
- Advertising fee	X			New 2020	\$ -	\$ -	Y	At Cost	1026002			
- Signage/Gates/Fencing	X			New 2020	\$ -	\$ -	Y	At Cost	1026002			
10.3 Cemetery Fees & Charges												
10.3.1 Interments												
Interment of Adult	X			2015	\$ 1,090.91	\$ 1,090.91	Y	\$ 1,200.00	1027003	0409		Note: no charge for plot fees
Still Borns	X			2014	\$ 318.18	\$ 318.18	Y	\$ 350.00	1027003	0409		
Children under 7 years	X			2014	\$ 500.00	\$ 500.00	Y	\$ 550.00	1027003	0409		
Placement of cremated ashes in gravesite	X			2015	\$ 272.73	\$ 272.73	Y	\$ 300.00	1027003	0409		
Placement of ashes in gravesite including bronze plaque and standard inscription	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409		
Reservation of Grave	X			2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	1027003	0409		
Extras												
Without due notice	X			2015	\$ 272.73	\$ 272.73	Y	\$ 300.00	1027003	0409		
Not usual hours	X			2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409		
Public Holidays	X			2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409		
Saturdays	X			2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409		
Sundays	X			2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409		

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	Taxed	GST Free										
10.3.2 Plot Fees 1.8m x 2.75m Extras	X				\$ -	\$ -	Y	see comments	1027003	0409		Free of Charge
First additional 30 cm	X				\$ -	\$ -	Y	see comments	1027003	0409		Free of Charge
Second additional 30 cm	X				\$ -	\$ -	Y	see comments	1027003	0409		Free of Charge
Third additional 30cm	X				\$ -	\$ -	Y	see comments	1027003	0409		Free of Charge
10.3.3 Reopening Fees and Charges												
Reopening	X			2010	\$ 681.82	\$ 681.82	Y	\$ 750.00	1027003	0409		
Removing grass / kerbing etc if necessary (per hour)	X			2010	At Cost	At Cost	Y	At Cost	1027003	0409		
Exhumation	X			2010	\$ 909.09	\$ 909.09	Y	\$ 1,000.00	1027003	0409		
10.3.4 Niche Wall												
Reservation for Placement	X			2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	1027003	0409		
Placement in single niche including bronze plaque and standard inscription	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409		
Placement in double niche including bronze plaque and standard inscription	X			2015	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409		
Placement in double niche including second inscription for double niche plaque	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409		
10.3.5 Rose Garden												
Reservation for Placement	X			2015	\$ 181.82	\$ 181.82	Y	\$ 200.00	1027003	0409		
Placement including bronze plaque and standard inscription	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409		
Placement including bronze plaque and standard inscription, and second reservation	X			2015	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409		
Second placement including plaque and standard inscription	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409		
10.3.6 Miscellaneous												
Undertakers Licence - Annual		X	31.4 / ATO Ruling	2015	\$ 200.00	\$ 200.00	N	\$ 200.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Undertakers Licence - per burial		X	31.4 / ATO Ruling	2005	\$ 30.00	\$ 30.00	N	\$ 30.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Monumental Masons Annual Fee		X	31.4 / ATO Ruling	2015	\$ 200.00	\$ 200.00	N	\$ 200.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Permission to construct monument		X	31.4 / ATO Ruling	2015	\$ 100.00	\$ 100.00	N	\$ 100.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Single Monument Permit (Monumental Masons only)		X	31.4 / ATO Ruling	2015	\$ 100.00	\$ 100.00	N	\$ 100.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Issue of Grant of Right of Burial		X	31.4 / ATO Ruling	2015	\$ 50.00	\$ 50.00	N	\$ 50.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Copy of Grant of Right of Burial		X	31.4 / ATO Ruling	2015	\$ 25.00	\$ 25.00	N	\$ 25.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Renewal of Grant of Right of Burial		X	31.4 / ATO Ruling	2015	\$ 100.00	\$ 100.00	N	\$ 100.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
10.4 Environment												
10.4.1 Nil												
FUNCTION 11 Recreation & Culture												
11.1 Public Halls & Civic Centres												
11.1.1 Don Hewison Centre (Hall & Grounds) <i>Building Leased</i>												
11.1.2 Dardanup Hall <i>Complete Facility</i>												
Concessional / Hr (Registered Non Profit, Charitable organisations)	X			2014	\$ 41.82	\$ 41.82	Y	\$ 46.00	1121014	0411		
Day time hire / Hr	X			2014	\$ 54.55	\$ 54.55	Y	\$ 60.00	1121014	0411		
- Complete Evening (6pm - 11pm)	X			2014	\$ 272.73	\$ 272.73	Y	\$ 300.00	1121014	0411		5 hrs
- Complete Day (8am - 6pm)	X			2014	\$ 545.45	\$ 545.45	Y	\$ 600.00	1121014	0411		10 hrs
- Complete Day & Night (8am - 11pm)	X			2014	\$ 818.18	\$ 818.18	Y	\$ 900.00	1121014	0411		15 hrs
- Half Day (noon - 6pm)	X			2014	\$ 327.27	\$ 327.27	Y	\$ 360.00	1121014	0411		6 hrs
- Half Day & Night (noon - 11pm)	X			2014	\$ 600.00	\$ 600.00	Y	\$ 660.00	1121014	0411		11 hrs

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	Taxed	GST Free										
Continued												
Lesser Hall <u>or</u> Main Hall (& Kitchen) - Dardanup Only												
Concessional / Hr (Registered Non Profit, Charitable organisations)	X			2011	\$ 21.82	\$ 21.82	Y	\$ 24.00	1121014	0411		
Day time hire / Hr	X			2011	\$ 27.27	\$ 27.27	Y	\$ 30.00	1121014	0411		
- Complete Evening (7pm - 11pm)	X			2011	\$ 136.36	\$ 136.36	Y	\$ 150.00	1121014	0411		5 hrs
- Complete Day (8am - 6pm)	X			2011	\$ 272.73	\$ 272.73	Y	\$ 300.00	1121014	0411		10 hrs
- Complete Day & Night (8am - 11pm)	X			2011	\$ 409.09	\$ 409.09	Y	\$ 450.00	1121014	0411		15 hrs
- Half Day (noon - 6pm)	X			2011	\$ 163.64	\$ 163.64	Y	\$ 180.00	1121014	0411		6 hrs
- Half Day & Night (noon - 11pm)	X			2011	\$ 300.00	\$ 300.00	Y	\$ 330.00	1121014	0411		11 hrs
11.1.3 Other Halls												
As set by individual Hall Lessees	X						Y					
Dardanup Community Centre (front section leased)	X				LEASE	LEASE						
Dardanup Community Centre (rear section only)												
- Concessional / Hr (Registered Non Profit, Charitable organisations)	X			New 2019	\$ 21.82	\$ 21.82	Y	\$ 24.00	1121014	0411		
- Day time hire / Hr	X			New 2019	\$ 27.27	\$ 27.27	Y	\$ 30.00	1121014	0411		
11.1.4 Bonds												
Key Bond		X		2009	\$ 40.00	\$ 40.00	N	\$ 40.00	Muni/Trust - TKEY			Bonds
Hall Bond - Events/Weddings/Birthday Parties		X		2009	\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	Muni/Trust - THIRE02			Events/18th and 21st Birthday Parties
Hall Bond - Commercial Use		X		2018	\$ 500.00	\$ 500.00	N	\$ 500.00	Muni/Trust - THIRE02			Commercial Use
Hall Bond - Community Use/Groups		X		2018	\$ 250.00	\$ 250.00	N	\$ 250.00	Muni/Trust - THIRE02			Community Use/Groups
Dardanup Community Centre (rear section only)		X		New 2019	\$ 500.00	\$ 500.00	N	\$ 500.00	Muni/Trust - THIRE02			Commercial Use
Dardanup Community Centre (rear section only)		X		New 2019	\$ 250.00	\$ 250.00	N	\$ 250.00	Muni/Trust - THIRE02			Community Use/Groups
Parks Gardens Reserves - Large Events		X		2009	\$ 1,200.00	\$ 1,200.00	N	\$ 1,200.00	Muni/Trust - THIRE03			Bonds
Parks Gardens Reserves - Small Events		X		2005	\$ 500.00	\$ 500.00	N	\$ 500.00	Muni/Trust - THIRE03			Bonds
Events on Roads		X		2013	\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	Muni/Trust - THIRE04			Bonds
11.1.5 Cleaning												
Use of Council Cleaners	X				At Cost	At Cost	Y	(cost+O/H) + GST	1121002			
11.2 Parks, Gardens and Reserves												
11.2.1 Glen Huon												
Bunbury Softball Assoc	X				LEASE	LEASE			1123003	0254		
11.2.2 Tennis Courts - Dardanup												
Dardanup Tennis Club	X				\$ 54.55	\$ 54.55	Y	\$ 60.00	1123002			
Court Hire per hour (per court)	X			2011	\$ 13.64	\$ 13.64	Y	\$ 15.00	1123002			
Lights per hour	X			2007	\$ 9.09	\$ 9.09	Y	\$ 10.00	1123002			
11.2.3 Tennis Courts - Eaton												
Court Hire per hour (per court)	X			2013	\$ 13.64	\$ 13.64	Y	\$ 15.00	1123002			
11.2.4 Water / 1000 litres (Standpipe Water)		X	S32 - 285 GST Act									
Staff call out	X		GSTR2000/25	2009	\$ 15.00	\$ 15.00	N	\$ 15.00	1328002	0412		A New Tax System (GST) Act 1999 'GST Act'
					At Cost	At Cost	Y	At Cost	1328002	0412		
11.2.5 Reserves												
SWFL Oval use per Season (per oval)	X			2015	\$ 1,118.18	\$ 1,118.18	Y	Refer Comments	1123003	0800		As per Lease Agreement
11.2.6 Bonds												
Parks Gardens Reserves - Large Events		X		2009	\$ 1,200.00	\$ 1,200.00	N	\$ 1,200.00	TRUST - THIRE03			Bonds
Parks Gardens Reserves - Small Events		X		2005	\$ 500.00	\$ 500.00	N	\$ 500.00	TRUST - THIRE03			Bonds
Events on Roads		X			\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	TRUST - THIRE04			Bonds

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	Taxed	GST Free										
11.3 Eaton Recreation Centre												
Eaton Recreation Centre												
<i>Special Promotions & Events - The Chief Executive Officer (or the Chief Executive Officers delegated representative) is permitted to amend fees for special promotions and negotiate fees for special events.</i>												
11.3.1 Memberships												
Joining Fee	X			2018	\$ 40.91	\$ 40.91	Y	\$ 45.00	1124003			
Full Membership - Gym, Group Fitness, Cycling, Trainer Support												
- 12 Months	X			2020	\$ 759.09	\$ 759.09	Y	\$ 835.00	1124007			
- 6 Months	X			2020	\$ 457.27	\$ 474.55	Y	\$ 522.00	1124007			
- 3 Months	X			2020	\$ 273.64	\$ 296.36	Y	\$ 326.00	1124007			
- Fortnightly Direct Debit	X			2020	\$ 30.32	\$ 30.32	Y	\$ 33.35	1124007			
Full Membership - Concession (Pension, DVA, Student Card) - 10% discount												
- 12 Months	X			2020	\$ 683.18	\$ 683.64	Y	\$ 752.00	1124007			
- 6 Months	X			2020	\$ 411.55	\$ 427.27	Y	\$ 470.00	1124007			
- 3 Month	X			2020	\$ 246.27	\$ 267.27	Y	\$ 294.00	1124007			
- Fortnightly Direct Debit	X			2020	\$ 27.27	\$ 27.68	Y	\$ 30.45	1124007			
Gym or Group Fitness Only Membership												
- 12 Months	X			2020	\$ 683.18	\$ 683.64	Y	\$ 752.00	1124007			
- 6 Months	X			2020	\$ 411.55	\$ 427.27	Y	\$ 470.00	1124007			
- 3 Months	X			2020	\$ 246.27	\$ 267.27	Y	\$ 294.00	1124007			
- Fortnightly Direct Debit	X			2020	\$ 27.27	\$ 27.68	Y	\$ 30.45	1124007			
Gym or Group Fitness Only Membership - Concession (Pension, DVA, Student Card) - 10% discount												
- 12 Months	X			2020	\$ 614.86	\$ 614.55	Y	\$ 676.00	1124007			
- 6 Months	X			2020	\$ 365.81	\$ 384.55	Y	\$ 423.00	1124007			
- 3 Months	X			2020	\$ 218.91	\$ 240.00	Y	\$ 264.00	1124007			
- Fortnightly Direct Debit	X			2020	\$ 24.26	\$ 24.64	Y	\$ 27.10	1124007			
Off Peak/Special Population Membership - Fit Over 50 and Youth Memberships - 20% discount												
- 12 Months	X			2020	\$ 607.27	\$ 607.27	Y	\$ 668.00	1124007			
- 6 Months	X			2020	\$ 365.81	\$ 380.00	Y	\$ 418.00	1124007			
- 3 Month	X			2020	\$ 218.91	\$ 237.27	Y	\$ 261.00	1124007			
- Fortnightly Direct Debit	X			2020	\$ 24.25	\$ 24.64	Y	\$ 27.10	1124007			
FIFO Membership - evidence of FIFO roster must be provided eg. letter from employer or copy of roster												
FIFO - 1 week on, 1 week off = 50% discount on 12 or 6 mth upfront membership	X								1124007			Evidence of FIFO Roster Required
FIFO - 2 weeks on, 1 week off = 70% discount on 12 or 6 mth upfront membership	X								1124007			Evidence of FIFO Roster Required
FIFO - 3 weeks on, 1 week off = 77% discount on 12 or 6 mth upfront membership	X								1124007			Evidence of FIFO Roster Required
FIFO - 4 weeks on, 1 week off = 80% discount on 12 or 6 mth upfront membership	X								1124007			Evidence of FIFO Roster Required
<i>* Members who have maintained 10 years consecutive membership receive a 10% discount on their applicable membership rate</i>												
Group Discount for Memberships												
Double Up - Waive joining fee for both when two people join up at the same time on a 12 month or direct debit membership				New 2020								
Corporate - 10% discount when 5 or more people join at the same time on a 12 mth or direct debit membership				New 2020								

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	Taxed	GST Free										
Rehabilitation Membership - 3 Month	X			2020	\$ 312.72	\$ 333.64	Y	\$ 367.00	1124007			
Casual Attendance												
Casual Gym Entry	X			2020	\$ 16.36	\$ 16.36	Y	\$ 18.00	1124003			
Casual Gym Entry - Concession: Senior / Full Time Student	X			2020	\$ 14.73	\$ 15.00	Y	\$ 16.50	1124003			
Group Fitness or Cycling Class casual attendance	X			New 2020	\$ -	\$ 16.36	Y	\$ 18.00	1124004			
Group Fitness or Cycling Class casual attendance - concession (student, pension, DVA)	X			New 2020	\$ -	\$ 15.00	Y	\$ 16.50	1124004			
Group Fitness/Cycling Class 10 visit pass	X			New 2020	\$ -	\$ 150.00	Y	\$ 165.00	1124004			
Group Fitness/Cycling Class 10 visit pass - concession (student, pension, DVA)	X			New 2020	\$ -	\$ 135.00	Y	\$ 148.50	1124004			
Fit Over 50 Session casual attendance	X			2018	\$ 8.18	\$ 8.18	Y	\$ 9.00	1124003			
Fit Over 50 Appraisal/Programme - Non Member	X			2014	\$ 40.00	\$ 40.00	Y	\$ 44.00	1124003			
Fit Over 50 - 10 visit pass	X			2018	\$ 81.82	\$ 81.82	Y	\$ 90.00	1124003			
Fitness Appraisal/Assessment + Program	X			2014	\$ 50.00	\$ 50.00	Y	\$ 55.00	1124003			
Youth/Teen Fitness Session (formerly Junior Fitness Sessions)	X			2018	\$ 8.18	\$ 8.18	Y	\$ 9.00	1124004			
Teenfit/Youth - 10 visit pass	X			New 2020	\$ -	\$ 81.82	Y	\$ 90.00	1124004			
Teenfit/Youth - Term Fee session rate. (Term fee session rate x number of sessions per term = total term fee)	X			New 2020	\$ -	\$ 6.36	Y	\$ 7.00	1124004			
Bodyscan - members	X			New 2020	\$ -	\$ 18.18	Y	\$ 20.00	1124004			
Bodyscan - non members	X			New 2020	\$ -	\$ 36.36	Y	\$ 40.00	1124004			
Personal Training												
Personal Training single visit - 1 person 30 min	X			2020	\$ 40.91	\$ 40.91	Y	\$ 45.00	1124004			
Personal Training 5 Pass - 1 person 30 min	X			2020	\$ 295.45	\$ 194.32	Y	\$ 213.75	1124004			
Personal Training 10 Pass - 1 person 30 min	X			2020	\$ 545.45	\$ 368.18	Y	\$ 405.00	1124004			
Personal Training 20 Pass - 1 person 30 min <i>*Personal Training - additional participants plus \$20 per hour</i>	X			New 2020	\$ -	\$ 654.55	Y	\$ 720.00	1124004			
Personal Training single visit - 1 person 45 mins	X			New 2020	\$ -	\$ 54.55	Y	\$ 60.00	1124004			
Personal Training 5 Pass - 1 person 45 min	X			New 2020	\$ -	\$ 259.09	Y	\$ 285.00	1124004			
Personal Training 10 Pass - 1 person 45 min	X			New 2020	\$ -	\$ 490.91	Y	\$ 540.00	1124004			
Personal Training 20 Pass - 1 person 45 min <i>* For each additional person add 50% of the cost for 1 person</i>	X			New 2020	\$ -	\$ 872.73	Y	\$ 960.00	1124004			
11.3.2 Creche												
Creche 10 Session Pass - Member	X			2018	\$ 18.18	\$ 18.18	Y	\$ 20.00	1124013			
Creche 10 Session Pass - Casual	X			2019	\$ 22.73	\$ 22.73	Y	\$ 25.00	1124013			
Creche Single Session Pass (Per Child) - Members	X			2018	\$ 2.27	\$ 2.27	Y	\$ 2.50	1124013			
Creche Single Session Pass (Per Child) - Non members	X			2019	\$ 2.73	\$ 2.73	Y	\$ 3.00	1124013			
11.3.3 Administration												
Replacement Membership Access Device	X			2016	\$ 18.18	\$ 18.18	Y	\$ 20.00	1124003			
Membership Attendance Report	X			2017	\$ 22.73	\$ 22.73	Y	\$ 25.00	1124003			
Administration Fee (Membership Transfers/Forfeit Fee)	X			2017	\$ 22.73	\$ 22.73	Y	\$ 25.00	1124003			
Direct Debit Rejection Fee	X			2019	\$ 15.45	\$ 15.45	Y	\$ 17.00	1124003			
11.3.4 Facility Hire / Hour												
Meeting Room Single (Per Hour)	X			2011	\$ 18.18	\$ 18.18	Y	\$ 20.00	1124006	0413		
Meeting Room Double (Per Hour)	X			2019	\$ 36.36	\$ 36.36	Y	\$ 40.00	1124006	0413		
Function / Group Fitness Room (Per Hour) (Inc outdoor area if required)	X			2011	\$ 36.36	\$ 36.36	Y	\$ 40.00	1124006	0413		
Spin Room (Per session) (incl 16 Bikes)	X			2016	\$ 63.64	\$ 63.64	Y	\$ 70.00	1124006	0413		
Servery	X			2016	\$ 18.18	\$ 18.18	Y	\$ 20.00	1124006	0413		
Court Hire - OFF PEAK	X			2016	\$ 36.36	\$ 36.36	Y	\$ 40.00	1124005	0414		
Court Hire - PEAK	X			2018	\$ 49.09	\$ 49.09	Y	\$ 54.00	1124005	0414		
Half Court Hire - OFF PEAK	X			2014	\$ 22.73	\$ 22.73	Y	\$ 25.00	1124005	0414		
Half Court Hire - PEAK	X			2014	\$ 30.91	\$ 30.91	Y	\$ 34.00	1124005	0414		
<i>Note: Peak = after 4.00pm Monday to Friday</i>	X											
Grandstand (per tier)	X			2013	\$ 59.09	\$ 59.09	Y	\$ 65.00	1124003			
Competition Events Package (per court)	X			2013	\$ 27.27	\$ 27.27	Y	\$ 30.00	1124005	0414		

General Description	GST Treatment		Division 81 (ATO) Determination/A TO Ruling	Last Changed	GST Excl 2019/20	GST Excl 2020/21	GST	DRAFT FEES & CHARGES 2020/21	General Ledger #	Debtors Code	Charge Type	Comments
	Taxed	GST Free										
Continued												
11.3.4 Facility Hire / Hour												
<i>Competition Events Package = score bench with 2 seats, 2 team low benches, court seating and coordinators counter (with the hire of 2 or more courts)</i>												
Chair Hire (Per Chair)	X			2013	\$ 0.45	\$ 0.45	Y	\$ 0.50	1124003			
BBO	X			2013	\$ 20.00	\$ 20.00	Y	\$ 22.00	1124003			
Hire of Table Cloths or Trestle Table (per Table)	X			2013	\$ 4.55	\$ 4.55	Y	\$ 5.00	1124003			
TV / DVD	X			2013	\$ 9.09	\$ 9.09	Y	\$ 10.00	1124003			
Data Projector (per Hour) min charge of 4 hours	X			2014	\$ 6.36	\$ 6.36	Y	\$ 7.00	1124003			
Bouncy Castle (Per Use)	X			2019	\$ 118.18	\$ 118.18	Y	\$ 130.00	1124005	0414		
Facility Hire / Hour (Registered Non Profit / Charitable Organisations) * * 10% Discount Included												
Meeting Room Single (Per Hour) or Creche	X			2011	\$ 16.36	\$ 16.36	Y	\$ 18.00	1124006	0413		
Meeting Room Double (Per Hour)	X			2011	\$ 28.64	\$ 32.72	Y	\$ 36.00	1124006	0413		
Function / Group Fitness Room (Per Hour) (Inc outdoor area if required)	X			2011	\$ 32.72	\$ 36.36	Y	\$ 40.00	1124006	0413		
Spin Room (Per session) (incl 16 Bikes)	X			2013	\$ 57.28	\$ 57.28	Y	\$ 63.00	1124006	0413		
Servery	X			2016	\$ 16.36	\$ 16.36	Y	\$ 18.00	1124006	0413		
<i>Court Hire - OFF PEAK</i>												
<i>Court Hire - PEAK</i>	X			2018	\$ 44.09	\$ 44.09	Y	\$ 48.50	1124005	0414		
<i>Half Court Hire - OFF PEAK</i>	X			2014	\$ 20.46	\$ 20.46	Y	\$ 22.50	1124005	0414		
<i>Half Court Hire - PEAK</i>	X			2014	\$ 27.82	\$ 27.82	Y	\$ 30.60	1124005	0414		
<i>Note: Peak = after 4.00pm Monday to Friday</i>												
11.3.5 Sports & Programmes												
Casual Shots- Single Entry	X			2016	\$ 3.64	\$ 3.64	Y	\$ 4.00	1124003			
Casual Shots- 10 Pass	X			2016	\$ 32.73	\$ 32.73	Y	\$ 36.00	1124003			
- 3 Month Pass	X			2017	\$ 72.73	\$ 72.73	Y	\$ 80.00	1124003			
- 6 Month Pass	X			2019	\$ 131.82	\$ 131.82	Y	\$ 145.00	1124003			
Vacation Care per Day		X		2019	\$ 60.00	\$ 60.00	N	\$ 60.00	1124012			
Vacation Care After Hours Late Fee - After 5.45pm		X		2007	\$ 10.00	\$ 10.00	N	\$ 10.00	1124012			Vacation Care Programme After 5.45pm but before 5.59pm
Vacation Care After Hours Late Fee - After 6.00pm - charge every 5 minutes or part thereof		X			\$ 15.00	\$ 15.00	N	\$ 15.00	1124012			\$15.00 per every 5 minutes after 6.00pm Per Invoice Request
Administration Fee - Late Payment Fee		X			\$ 20.00	\$ 20.00	N	\$ 20.00	1124012			
Clinics (Hour)	X			2018	\$ 9.09	\$ 9.09	Y	\$ 10.00	1124004			
Term Course (Adult)	X				Per Program	Per Program	Y	Per Program	1124004			
Term Course (Youth)	X				Per Program	Per Program	Y	Per Program	1124004			
Term Course (Seniors)	X				Per Program	Per Program	Y	Per Program	1124004			
Term Course (Juniors)	X				Per Program	Per Program	Y	Per Program	1124004			
Birthday Parties (per child, minimum of 12 - 2 hour party - Inc catering)	X			2020	\$ 16.36	\$ 18.18	Y	\$ 20.00	1124004			
<i>Other Programmes to be calculated on programme schedule</i>												
Badminton												
- Casual Game Fee	X			2020	\$ 7.27	\$ 8.18	Y	\$ 9.00	1124003			
Tennis												
- Casual Game Fee	X			New 2020	\$ 7.27	\$ 8.18	Y	\$ 9.00	1124003			Indoors at ERC
Night programmes per Team												
- Registration (New Teams)	X			2014	\$ 45.45	\$ 45.45	Y	\$ 50.00	1124004			
- Registration (Ongoing Team)	X			2014	\$ 27.27	\$ 27.27	Y	\$ 30.00	1124004			
- Registration Junior Team (New)	X			2016	\$ 40.91	\$ 40.91	Y	\$ 45.00	1124004			
- Registration Junior Team (Ongoing)	X			2016	\$ 22.73	\$ 22.73	Y	\$ 25.00	1124004			
- Fee per Game - Netball	X			2016	\$ 54.55	\$ 54.55	Y	\$ 60.00	1124004			
- Fee per Game - Basketball	X			2016	\$ 54.55	\$ 54.55	Y	\$ 60.00	1124004			
- Fee per Game - Futsal	X			2016	\$ 50.00	\$ 50.00	Y	\$ 55.00	1124004			
- Fee per Game - Junior	X			2016	\$ 40.91	\$ 40.91	Y	\$ 45.00	1124004			
- Fee per Game - Basketball 3 on 3	X			2018	\$ 36.36	\$ 36.36	Y	\$ 40.00	1124004			

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	Taxed	GST Free										
Day Programme per Team												
- Registration (New Teams)	X			2020	\$ 31.82	\$ 36.36	Y	\$ 40.00	1124004			
- Registration (Ongoing Team)	X			2020	\$ 18.18	\$ 22.73	Y	\$ 25.00	1124004			
- Fee per Game	X			2020	\$ 38.18	\$ 40.91	Y	\$ 45.00	1124004			
Staff Costs - Centre Supervisor / Cleaner	X			2019	\$ 54.55	\$ 54.55	Y	\$ 60.00	1124001			
Staff Costs - Group Fitness Instructor	X			2019	\$ 72.73	\$ 72.73	Y	\$ 80.00	1124001			
Staff Costs - Security Call Outs	X			2020	At Cost	\$ 40.91	Y	\$ 45.00	1124001			
<i>*After Hours Centre Supervisor charges per Area (1 Area = 1 Court):</i>												
<i>Hire 1 Area = 1 Court or Meeting Room or Function Group Fitness - 100% of Rate</i>												
<i>Hire 2 Areas = Courts and/or Double Meeting Room and/or Function Group Fitness - 50% of Rate</i>												
<i>Hire 3 Areas = Courts and/or Double Meeting Room and/or Function Group Fitness - No Charge</i>												
<i>Note, 1 Court is equal to 1 Area.</i>												
11.3.6 Signage (Charge per annum or pro rata)												
Wall 1200 x 1200	X			2019	\$ 272.73	\$ 272.73	Y	\$ 300.00	1124011			
Wall 2400 x 1200	X			2019	\$ 318.18	\$ 318.18	Y	\$ 350.00	1124011			
Wall 2400 x 1800	X			2019	\$ 363.64	\$ 363.64	Y	\$ 400.00	1124011			
Wall 2400 x 2400	X			2019	\$ 454.55	\$ 454.55	Y	\$ 500.00	1124011			
11.3.7 Overnight Accommodation Charges (Per Night)												
Up to 25 people	X			2018	\$ 272.73	\$ 272.73	Y	\$ 300.00	1124006			
Additional per person rate - 26 to 50	X			2019	\$ 9.09	\$ 9.09	Y	\$ 10.00	1124006			
Additional per person rate - 51 to 75	X			2019	\$ 8.18	\$ 8.18	Y	\$ 9.00	1124006			
Additional per person rate 76 and over	X			2019	\$ 7.27	\$ 7.27	Y	\$ 8.00	1124006			
11.4 Libraries												
11.4.1 Internet & Wi-Fi Access												
Internet & Wi-Fi Access	X			2007	No Charge	No Charge	Y	No Charge				
11.4.2 Miscellaneous												
Lost / Damaged Items - Replacement		X	ATO Private Ruling		At Cost	At Cost	N	At Cost	1126003	0415		ATO Private Ruling
Headphones (per set)	X			2018	\$ 2.73	\$ 2.73	Y	\$ 3.00	1126004			
Tea, Coffee, Hot Chocolate (includes pod, UHT milk capsule, cup & lid)	X			2018	\$ 2.27	\$ 2.27	Y	\$ 2.50	1126004			
Library Bond for Library Programs/Special Events		X		2018	\$ 10.00	\$ 10.00	N	\$ 10.00	TRUST - THIRE06			Bond Per Booking (Per Family or Per Person)
11.4.3 Printing & Copying Costs												
A4 Black & White	X			2014	\$ 0.27	\$ 0.27	Y	\$ 0.30	1126004			
A4 Colour	X			2014	\$ 0.91	\$ 0.91	Y	\$ 1.00	1126004			
A3 Black & White	X			2015	\$ 0.55	\$ 0.55	Y	\$ 0.60	1126004			
A3 Colour	X			2014	\$ 1.82	\$ 1.82	Y	\$ 2.00	1126004			
11.4.4 Laminating Costs												
A4	X			2018	\$ 1.36	\$ 1.36	Y	\$ 1.50	1126004			
A3	X			2018	\$ 2.73	\$ 2.73	Y	\$ 3.00	1126004			
11.4.5 Book Sale												
Used Magazines	X			2018	\$ 0.45	\$ 0.45	Y	\$ 0.50	1126004			
Used Books (Paperback)	X			2018	\$ 0.91	\$ 0.91	Y	\$ 1.00	1126004			
Used Books (Hardcover)	X			2018	\$ 1.82	\$ 1.82	Y	\$ 2.00	1126004			
Used DVDs	X			2018	\$ 1.82	\$ 1.82	Y	\$ 2.00	1126004			
11.4.6 Library Programs - Workshops												
- Free Workshops				2018	\$ -	\$ -	Y	No Charge	TBA			
- School Holiday Workshops - External (Outside of Eaton Community Library) *	X			New 2020	\$ -	\$ 1.82	Y	\$ 2.00	TBA			* Plus Event Booking Fee (at cost)
- Library Programs Workshops - Weekends/After Hours/Specialised Workshops *	X			New 2020	\$ -	\$ 4.55	Y	\$ 5.00	TBA			* Plus Event Booking Fee (at cost)
- Library Programs Workshops - Full Day/Multiple Day Workshops/Courses *	X			New 2020	\$ -	\$ 13.64	Y	\$ 15.00	TBA			* Plus Event Booking Fee (at cost)

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	Taxed	GST Free										
FUNCTION 12 Transport												
12.1.1 Special Series Number Plates	X			2014	\$ 363.64	\$ 363.64	Y	\$ 400.00	1223001			
12.1.2 Verge Inspection Fee - Single Dwelling (Residential)	X			2016	\$ 236.36	\$ 236.36	Y	\$ 260.00	1424003			
12.1.2 Verge Inspection Fee - Multiple Dwelling (Residential)	X			2016	\$ 236.36	\$ 236.36	Y	\$ 260.00	1424003			
12.1.2 Verge Inspection Fee - Commercial / Industrial	X			2016	\$ 236.36	\$ 236.36	Y	\$ 260.00	1424003			
12.1.3 Contribution for Pathways - Developers		X			See Comments	See Comments	N	See Comments	7210106	RESERVE FUND		\$51.88 / m2
12.1.3 Contribution to Works - West Dardanup Structure Plan		X		2016	\$ 420.00	\$ 420.00	N	\$ 420.00	7210106	RESERVE FUND		
12.1.3 Contribution for Roads & Upgrades - Developers (Policy E6.21)		X		2016	\$ 5,110.00	\$ 5,110.00	N	\$ 5,110.00	7210106	RESERVE FUND		per lot
12.1.3 Contribution for Road Safety - Heavy Haulage on Local Roads - per Permit		X		2017	\$ 300.00	\$ 300.00	N	\$ 300.00	7210129	RESERVE FUND		
FUNCTION 13 Economic Services												
13.1 Tourism & Area Promotion												
13.1.1 Caravan Parks & Camping Grounds Application/Renewals		X	31.6		\$ 200.00	\$ 200.00	N	\$ 200.00	1322003	0133	Regulatory	Caravan & Camping Act & Caravan Parks and Camp. Reg. 1997
13.1.1 Or Long term sites - per site - As per regulations		X	31.6		\$ 6.00	\$ 6.00	N	\$ 6.00	1322003	0133	Regulatory	Caravan & Camping Act
13.1.1 Short term sites - per site - As per regulations		X	31.6		\$ 6.00	\$ 6.00	N	\$ 6.00	1322003	0133	Regulatory	Caravan & Camping Act
13.1.1 Camp site - per site - As per regulations		X	31.6		\$ 3.00	\$ 3.00	N	\$ 3.00	1322003	0133	Regulatory	Caravan & Camping Act
13.1.1 Overflow site - per site - As per regulations		X	31.6		\$ 1.50	\$ 1.50	N	\$ 1.50	1322003	0133	Regulatory	Caravan & Camping Act
13.1.1 Additional fee for renewal after expiry		X	31.6	2014	\$ 20.00	\$ 20.00	N	\$ 20.00	1322003	0133	Regulatory	Caravan & Camping Act
13.1.1 Temporary Licence: Pro rata as per application		X	31.6	2014	\$ 100.00	\$ 100.00	N	min. \$100.00	1322003	0133	Regulatory	Caravan & Camping Act
13.1.1 Transfer of Licence		X	31.6		\$ 100.00	\$ 100.00	N	\$ 100.00	1322003	0133	Regulatory	Caravan & Camping Act
13.1.2 Building Control												
13.1.2 Uncertified Application for a Building Permit (min \$105.00)		X	31.8	2019	0.32%	0.32%	N	0.32%	1323004		Regulatory	Building Act 2011 - s. 16(1)
13.1.2 Certified Building Permit Class 1 or 10 (min \$105.00)		X	31.8	2019	0.19%	0.19%	N	0.19%	1323004		Regulatory	Building Act 2011
13.1.2 Certified Building Permit Class 2-9 (min \$105.00)		X	31.8	2019	0.09%	0.09%	N	0.09%	1323004		Regulatory	Building Act 2011
13.1.2 Demolition Permit Class 1 or 10		X	31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 16(1)
13.1.2 Demolition Permit Class 2 - 9 (for each storey of building)		X	31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 16(1)
13.1.2 Application to extend the time during which a building or demolition permit has effect		X	31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 32(3)(f)
13.1.2 Application for an Occupancy Permit for a completed building		X	31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 46
13.1.2 Application for a temporary Occupancy Permit for an incomplete building		X	31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 47
13.1.2 Application for modification of an Occupancy Permit for additional use of a building on a temporary basis		X	31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 48
13.1.2 Application for a replacement Occupancy Permit for permanent change of the building's use or classification		X	31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 49
13.1.2 Application for an Occupancy Permit or Building Approval Certificate for registration of a strata scheme of re-subdivision (Per strata unit but not less than \$115.00)		X	31.8	2019	\$ 11.60	\$ 11.60	N	\$ 11.60	1323004		Regulatory	per Strata Unit. Not less than \$115.00 - s. 50(1) or (2)
13.1.2 Occupancy Permit for a building in respect of which unauthorised work has been done (min \$105.00)		X	31.8	2019	0.18%	0.18%	N	0.18%	1323004		Regulatory	Not less than \$105.00 - s. 51(2)
13.1.2 Building Approval Certificate for a building in respect of which unauthorised work has been done (min \$105.00)		X	31.8	2019	0.38%	0.38%	N	0.38%	1323004		Regulatory	Not less than \$105.00 - s. 51(3)
13.1.2 Application for a replacement Occupancy Permit for permanent change of the building's classification		X	31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 52(1)
13.1.2 Application for a Building Approval Certificate for an existing building where unauthorised work has not been done		X	31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 52(2)
13.1.2 Application to extend the time during which a Building Approval Certificate has effect		X	31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 65(3)(a)
13.1.2 Building Inspection Fee (per hour)	X		ATO Private Ruling	2016	\$ 150.00	\$ 150.00	Y	\$ 165.00	1323002		Regulatory	Building Act 2011/ATO Private Ruling
13.1.2 Application for Amendment to a Building Permit		X	31.8	2017	\$ 97.70	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Same calculation as for Building Permit based on change to contract value (but not less than \$105.00)
13.1.2 Postage of plans (Registered Mail)	X				\$ 10.00	\$ 10.00	Y	\$ 11.00	1323002			
13.1.2 Insufficient copies of plans	X				\$ 1.00	\$ 1.00	Y	\$ 1.10	1323002			
13.1.2 Information Research (Min \$20)		X	31.32		\$ 40.00	\$ 40.00	N	\$ 40.00	1323004			Local Government Act 1995
13.1.2 Copies of reports / documents or Maps (A3 or A4)		X	31.32		\$ 0.50	\$ 0.50	N	\$ 0.50	1323004			Local Government Act 1995
13.1.2 Advertising Newspaper Adverts	X				At Cost	At Cost	Y	cost + GST	1323001			
13.1.2 Signage	X				At Cost	At Cost	Y	cost + GST	1323001			
13.1.2 Council Supply & Install	X				\$ 150.00	\$ 150.00	Y	\$ 165.00	1323002			
13.1.2 Inspection of Developers Signage		X	ATO Private Ruling		\$ 50.00	\$ 50.00	N	\$ 50.00	1323004			ATO Private Ruling

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	Taxed	GST Free										
Continued												
13.1.2 Building Control Search Fee	X				\$ 40.91	\$ 40.91	Y	\$ 45.00	1323002			
Swimming Pool Inspection Levy - 25% of Swimming Pool Inspection Levy raised annually		X	ATO Private Ruling	2015	\$ 58.45	\$ 58.45	N	\$ 58.45	1323008		Regulatory	Building Reqs 2012/Inspection Fee per 4 Years
						\$ 14.61	N	\$ 14.61	1323008		Regulatory	25% of Swimming Pool Levy raised annually
Copy of Building Plans		X	ATO Private Ruling		\$ 41.00	\$ 41.00	N	\$ 41.00	1323004			ATO Private Ruling
13.1.3 Extractive Industries Application		X	31.8		\$ 250.00	\$ 250.00	N	\$ 250.00	1328001	0134		Local Government Act 1995 / Local Law
Annual licence & renewal fees - less than 1 hectare		X	31.8		\$ 125.00	\$ 125.00	N	\$ 125.00	1328001	0134		Local Government Act 1995
- more than 1 less than 5 hectare		X	31.8		\$ 250.00	\$ 250.00	N	\$ 250.00	1328001	0134		Local Government Act 1995
- greater than 5 hectares		X	31.8		\$ 375.00	\$ 375.00	N	\$ 375.00	1328001	0134		Local Government Act 1995
Licence transfer fee		X	31.8		\$ 50.00	\$ 50.00	N	\$ 50.00	1328001	0134		Local Government Act 1995
FUNCTION 14 Other Property & Services												
14.1 Private Works												
14.1.1 Plant (per hour or part thereof)												
Graders	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		GST Rate 10%
Loaders	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Trucks - 8 Tonne	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Tractors - with attachments	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Utilities - 1 Tonne	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Steel Roller	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Multi-Tyre Roller	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
MR WA & DEC												
Graders	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Loaders	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Trucks - 8 Tonne	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Tractors - with attachments	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Utilities - 1 Tonne	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Cement Mixer	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Water Pump	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Plate Compactor	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Road Sweeper - Traller	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
14.1.2 Employees												
Supervision Fees - Part Supervision		X			1.5%	1.5%	N	1.5%	1424002	0420		GST Exempt
Supervision Fees - Full Supervision		X			3.00%	3.00%	N	3.00%	1424002	0420		
Works	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001			
Works - MRWA / DEC	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
FUNCTION 14 Other Property & Services												
14.2 Administration												
14.2.1 Officer Charge Rates / Hour												
Chief Executive Officer	X			2017	\$ 267.27	\$ 267.27	Y	\$ 294.00	1422003			
Director	X			2017	\$ 248.18	\$ 248.18	Y	\$ 273.00	1424001			
Manager	X			2017	\$ 167.05	\$ 167.05	Y	\$ 183.75	1422003			
Principal Planning Officer	X			2017	\$ 143.18	\$ 143.18	Y	\$ 157.50	1026001			
Planning Officer	X			2017	\$ 107.27	\$ 107.27	Y	\$ 118.00	1026001			
Principal Building Surveyor	X			2017	\$ 143.18	\$ 143.18	Y	\$ 157.50	1323001			
Building Surveyor	X			2017	\$ 107.27	\$ 107.27	Y	\$ 118.00	1323001			
Civil Engineer	X			2017	\$ 157.50	\$ 157.50	Y	\$ 173.25	1424001			
Engineering Officer	X			2017	\$ 107.27	\$ 107.27	Y	\$ 118.00	1424001			
Principal Environmental Health Officer	X			2017	\$ 150.00	\$ 150.00	Y	\$ 165.00	0724001			
Health Officer	X			2017	\$ 107.27	\$ 107.27	Y	\$ 118.00	0724001			
Ranger	X			2017	\$ 107.27	\$ 107.27	Y	\$ 118.00	0523001			
All Other Officers	X			2017	\$ 71.59	\$ 71.59	Y	\$ 78.75	1422003			

SHIRE OF DARDANUP - DRAFT FEES & CHARGES 2020/2021												
General Description	GST Treatment		Division 81 (ATO) Determination/A TO Ruling	Last Changed	GST Excl 2019/20	GST Excl 2020/21	GST	DRAFT FEES & CHARGES 2020/21	General Ledger #	Debtor's Code	Charge Type	Comments
	Taxed	GST Free										
14.2.2	Events Application Fee											
		X	ATO Private Ruling	2011	\$ -	\$ -	N	\$ -				No Charge
		X	ATO Private Ruling	2015	\$ 250.00	\$ 250.00	N	\$ 250.00	1123006			ATO Private Ruling
		X	ATO Private Ruling	2015	\$ 475.00	\$ 475.00	N	\$ 475.00	1123006			ATO Private Ruling
14.2.3	Traffic Management Plan Preparation											
	X			2011	\$ -	\$ -	Y	\$ -	1424001			No Charge
	X			2011	\$ 727.27	\$ 727.27	Y	\$ 800.00	1424001			
	X			2011	\$ 909.09	\$ 909.09	Y	\$ 1,000.00	1424001			
	X			2011	\$ 1,090.91	\$ 1,090.91	Y	\$ 1,200.00	1424001			



APPENDICES

9.6C

(UNDER SEPARATE COVER)

INTEGRATED PLANNING COMMITTEE MEETING

To Be Held

Wednesday, 11 March 2020
Commencing at 1.00pm

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive – EATON



Review of 2019/20 Annual Budget

As per the Local Government (Financial Management) Regulations FMR r.33A, Council is required to undertake a review of its Annual Budget.

The Shire of Dardanup has commenced its Budget Review process and this document includes **Adopted Budget, Year to Date Actuals** (as at 31 December 2019) and **Budget Forecasts** for 2019/20 Annual Budget. *Year to Date Actual's is based on Actual Expenditure and Actual Revenues as at 31 December in the current financial year.*

Budget Variances identified should be reported to the Manager Financial Services by Friday 17 January 2019 via email Natalie.Hopkins@dardanup.wa.gov.au or sharing document through Tardis link. Any queries can be directed to Manager Financial Services.

Schedule Worksheet	Page	2018/19				2019/20				2019/20		
		Original Budget		Actual		Adopted Budget		YTD Actual		Revised Budget / Budget Forecast		
		Revenue	Expend	Revenue	Expend	Revenue	Expend	Revenue	Expend	Revenue	Expend	
		\$	\$	\$	\$	\$	\$	\$	\$	\$		
OPERATING												
Recurrent Operating												
General Purpose Funding	Sch 3	2	14,175,298	(370,229)	14,868,865	(354,842)	15,474,534	(409,569)	14,120,347.60	(180,563.18)	15,461,160	(396,294)
Governance	Sch 4	6	1,550	(1,067,801)	29	(1,011,122)	1,550	(1,131,716)	1,539.90	(559,356.64)	1,550	(1,100,890)
Law, Order & Public Safety	Sch 5	11	215,660	(1,338,254)	266,558	(1,311,696)	237,660	(1,471,245)	164,433.03	(722,462.41)	257,068	(1,490,796)
Health	Sch 7	18	15,150	(537,987)	19,177	(510,333)	20,150	(559,913)	25,898.25	(285,676.87)	20,150	(558,408)
Education & Welfare	Sch 8	24	0	(847,970)	31	(743,659)	0	(820,305)	0.00	(465,626.06)	0	(850,109)
Housing	Sch 9	29	0	0	0	0	0	0.00	0.00	0	0	
Community Amenities	Sch 10	32	1,425,254	(2,452,348)	1,391,126	(2,051,778)	1,504,190	(2,609,499)	1,401,753.65	(1,114,549.46)	1,515,567	(2,752,970)
Recreation & Culture	Sch 11	42	1,859,645	(7,693,820)	1,816,372	(7,208,264)	1,828,657	(8,052,125)	964,424.93	(3,973,890.17)	1,833,256	(7,880,449)
Transport	Sch 12	56	101,894	(5,315,552)	148,694	(5,534,434)	177,801	(5,717,525)	134,392.97	(2,949,563.91)	177,801	(5,715,458)
Economic Services	Sch 13	61	90,009	(503,293)	86,272	(484,477)	101,580	(520,572)	51,680.36	(268,731.67)	101,580	(477,724)
Other Property & Services	Sch 14	67	94,200	(5,000)	76,702	(3,246)	93,007	(5,000)	88,440.43	21,124.14	149,616	(5,000)
Total Recurrent Operating			17,978,660	(20,132,255)	18,673,825	(19,213,848)	19,439,129	(21,297,469)	16,952,911.12	(10,499,296.23)	19,517,749	(21,228,097)
Non-Recurrent Operating												
General Purpose Funding	Sch 3	2	0	0	0	0	0	0.00	0.00	0	0	
Governance	Sch 4	6	0	(13,286)	0	(15,270)	0	(150,550)	4,189.50	(93,294.23)	1,690	(175,550)
Law, Order & Public Safety	Sch 5	11	630,165	(180,556)	314,971	(154,119)	566,840	(189,931)	286,893.50	(72,696.54)	800,744	(399,546)
Health	Sch 7	18	0	0	0	0	0	(5,000)	0.00	0.00	0	(5,000)
Education & Welfare	Sch 8	24	8,000	(8,000)	13,353	(10,745)	3,500	(6,000)	3,204.54	0.00	4,205	(6,000)
Housing	Sch 9	29	0	0	0	0	0	0.00	0.00	0	0	
Community Amenities	Sch 10	32	500	(119,000)	7,166	(54,270)	500	(223,300)	0.00	(24,111.20)	500	(126,530)
Recreation & Culture	Sch 11	42	1,486,308	(105,900)	270,350	(80,872)	1,721,768	(108,480)	0.00	(34,838.31)	1,721,768	(143,480)
Transport	Sch 12	56	1,846,700	(84,788)	1,464,364	(174,926)	2,694,956	(84,788)	1,087,838.69	(41,610.00)	3,224,236	(92,288)
Economic Services	Sch 13	61	0	(49,182)	70,068	(39,182)	0	(80,500)	0.00	(30,000.00)	0	(95,500)
Other Property & Services	Sch 14	67	1,216,122	(309,423)	146,936	(450,899)	1,210,000	(258,824)	65,598.20	(119,055.75)	1,245,000	(322,314)
Total Non-Recurrent Operating			5,187,795	(870,135)	2,287,208	(980,283)	6,197,564	(1,107,373)	1,447,724	(415,606)	6,998,143	(1,366,208)
TOTAL OPERATING			23,166,455	(21,002,390)	20,961,034	(20,194,131)	25,636,693	(22,404,842)	18,400,635.55	(10,914,902.26)	26,515,892	(22,594,305)
NON OPERATING												
Borrowings & Community Loans New Borrowings & Loans		79	750,000	0	0	0	750,000	0	0.00	0.00	750,000	0
Borrowings & Community Loans Borrowing Principal Repayments		80	0	(394,246)	0	(362,288)	0	(279,748)	0.00	(168,693.29)	0	(279,748)
Borrowings & Community Loans Self Supporting Loan Principal Repayme		81	32,936	0	32,936	0	0	0	0.00	0.00	0	0
Prefunded Infrastructure			0	0	0	0	0	0	0.00	0.00	0	0
Asset Construction / Acquisition Transport Infrastructure		82	0	(4,427,271)	0	(3,788,051)	0	(5,405,568)	0.00	(811,250.42)	0	(5,141,927)
Asset Construction / Acquisition Vehicles		92	0	(572,130)	0	(415,474)	0	(546,108)	0.00	(94,038.25)	0	(631,444)
Asset Construction / Acquisition Land & Buildings		93	0	(1,456,479)	0	(400,830)	0	(1,148,280)	0.00	(99,262.94)	0	(1,231,423)
Asset Construction / Acquisition Parks & Reserves		97	0	(500,496)	0	(68,198)	0	(854,154)	0.00	(99,734.92)	0	(833,737)
Asset Construction / Acquisition Furniture & Fittings		99	0	(127,248)	0	(33,131)	0	(475,478)	0.00	0.00	0	(456,719)
Asset Construction / Acquisition Plant & Equipment		101	0	(26,000)	0	(11,620)	0	(26,000)	0.00	0.00	0	(6,000)
Cash Reserves Transfer from (to) Reserves		102	5,171,234	(5,731,790)	3,969,700	(4,638,721)	5,991,312	(6,853,402)	832,957.12	(316,893.11)	5,427,179	(7,032,931)
Assets Disposals	Append H		1,393,942	0	261,575	0	1,323,924	0	90.91	0.00	1,341,054	0
TOTAL NON OPERATING			7,348,112	(13,235,660)	4,264,210	(9,718,314)	8,065,236	(15,588,738)	833,048.03	(1,589,872.93)	7,518,233	(15,613,929)
TOTAL			30,514,566	(34,238,051)	25,225,244	(29,912,445)	33,701,929	(37,993,579)	19,233,683.58	(12,504,775.19)	34,034,124	(38,208,235)
Non Cash Adjustments												
Depreciation				4,815,600		5,042,270	0	5,242,750		2,406,048.00		5,242,750
(Profit) / Loss on Disposal of Assets				(1,165,000)		18,870	0	(1,165,000)		(3,711.82)		(1,146,655)
(Profit) Non Operating on Local Governemnt House Trust			0		(70,068)		0		0.00		0	
Accruals - Non Current			0	0	(3,590)	(198,986)	0	0	0.00	0.00	0	34,140
Surplus												
Estimated Opening Surplus (Deficit) Brought Fwd	***		199,000		303,456		301,183		303,456.00		404,751	
Estimated End of Year (Surplus) / Deficit			(126,116)		(404,751)		(87,283)		(9,434,700.57)		(360,875)	
			30,587,451	(30,587,451)	25,050,292	(25,050,292)	33,915,829	(33,915,829)	10,102,439.01	(10,102,439.01)	34,078,000	(34,078,000)



BUDGET REVIEW 2019/20
Year To Date (YTD) Actuals are reported as at 31 December 2019

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Summary	2017/18	2018/19		2019/20		
	Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
Schedule 3 - General Purpose Funding	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING - SUMMARY						
Operating Expenditure						
Recurrent Expenditure						
Rates	0	0	(17,284)	0	0.00	0
Other General Purpose Funding	(347,168)	(370,229)	(337,558)	(409,569)	(180,563.18)	(396,294)
Total Recurrent Expenditure	(347,168)	(370,229)	(354,842)	(409,569)	(180,563.18)	(396,294)
Non-Recurrent Expenditure						
Rates	0	0	0	0	0.00	0
Other General Purpose Funding	0	0	0	0	0.00	0
Total Non-Recurrent Expenditure	0	0	0	0	0.00	0
Total Operating Expenditure	(347,168)	(370,229)	(354,842)	(409,569)	(180,563.18)	(396,294)
Operating Revenue						
Recurrent Revenue						
Rates	12,417,351	12,881,546	12,740,046	13,397,381	13,350,330.97	13,363,132
Other General Purpose Funding	1,963,441	1,293,752	2,128,819	2,077,153	770,016.63	2,098,028
Total Recurrent Revenue	14,380,792	14,175,298	14,868,865	15,474,534	14,120,347.60	15,461,160
Non-Recurrent Revenue						
Rates	0	0	0	0	0.00	0
Other General Purpose Funding	0	0	0	0	0.00	0
Total Non-Recurrent Revenue	0	0	0	0	0.00	0
Total Operating Revenue	14,380,792	14,175,298	14,868,865	15,474,534	14,120,347.60	15,461,160

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 3 - General Purpose Funding	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
RATES											
OPERATING REVENUE											
Recurrent Revenue											
03 2 0001		General Rates Levied	MFS		11,786,888	12,656,546	12,656,546	13,278,132	13,278,131.68	13,278,132	Indexed - Population Growth
03 2 0002		Interim & Back Rates	MFS	3.6	286,361	230,000	85,991	124,249	72,625.71	90,000	Indexed - CPI x Population Growth
03 2 0040		Specified Area Rate - Bulk Waste Collection	N/A		111,404	0	0	0	0.00	0	2018/19 Reallocation Sch 10
03 2 0041		Specified Area Rate - Eaton Landscaping	N/A		233,688	0	0	0	0.00	0	2018/19 Reallocation Sch 10
03 2 0050		Rates Written Off	MFS		(990)	(5,000)	(2,491)	(5,000)	(426.42)	(5,000)	
TOTAL RATE REVENUE					12,417,351	12,881,546	12,740,046	13,397,381	13,350,330.97	13,363,132	
OPERATING EXPENDITURE											
Recurrent Expenditure											
03 1 0001		Rates Concession Expense	MFS		0	0	(17,284)	0	0.00	0	
Sub Total - Recurrent Expenditure					0	0	(17,284)	0	0.00	0	
Non Recurrent Expenditure											
Nil					0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					0	0	(17,284)	0	0.00	0	

Account Number	Job / Plant Number	Schedule 3 - General Purpose Funding	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
OTHER GENERAL PURPOSE FUNDING											
OPERATING REVENUE											
Recurrent Revenue											
03 2 1001		Interest - Rates Arrears	MFS	3.1	71,270	62,100	73,337	62,705	47,135.01	62,705	Refer to notes at end of this schedu
03 2 1002		Interest - Rates Instalments	MFS	3.2	66,493	67,275	69,247	69,924	69,557.02	69,924	Refer to notes at end of this schedu
03 2 1003		Fees & Charges - Instalments	MFS	3.3	86,411	89,735	88,783	92,421	83,982.00	92,421	Refer to notes at end of this schedu
03 2 1004		Grant - LGGC Financial Assistance Grants	MFS		866,111	435,090	887,537	903,825	244,088.00	944,563	Indexed - CPI
03 2 1005		Grant - LGGC Local Road Grant	MFS		493,374	242,507	504,554	504,101	114,846.00	484,238	Indexed - CPI
03 2 1006		Interest - Municipal Fund	MFS		48,498	100,000	71,195	60,000	32,982.35	60,000	Indexed - Population Growth
03 2 1007		Interest - Reserve Fund	MFS		264,802	230,040	367,449	312,957	154,805.16	312,957	Indexed - Population Growth
03 2 1008		Interest - Deferred Pensioners	MFS		2,006	2,070	0	2,070	2,378.79	2,070	Indexed - Population Growth
03 2 1010		Reimb - Bank Fees	MFS		501	50	55	50	0.00	50	Indexed - CPI
03 2 1011		Reimb - Legal Fees	MFS		19,980	12,000	18,677	21,000	50.94	21,000	Indexed - CPI x Population Growth
03 2 1012		Fees - Property Enquiries	MFS		43,995	52,785	47,985	48,000	20,055.00	48,000	Indexed - CPI x Population Growth
03 2 1013		Fees - Property Reports	MFS		0	100	0	100	136.36	100	Indexed - CPI x Population Growth
Sub Total - Recurrent Revenue					1,963,441	1,293,752	2,128,819	2,077,153	770,016.63	2,098,028	
Non Recurrent Revenue											
03 2 1501		Nil	Dep CEO		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					1,963,441	1,293,752	2,128,819	2,077,153	770,016.63	2,098,028	
OPERATING EXPENDITURE											
Recurrent Expenditure											
03 1 1003		Stationery - Rates Notices	MFS		(9,780)	(11,000)	(8,999)	(11,000)	(5,535.63)	(11,000)	Indexed - CPI x Population Growth
03 1 1004		Bank Fees & Charges	MFS		(39,069)	(40,328)	(41,230)	(42,000)	(26,794.77)	(42,000)	Indexed - CPI x Population Growth
03 1 1005		Valuation Expenses - Rating / Assets	MFS	3.4	(24,102)	(39,276)	(24,051)	(65,046)	(1,482.94)	(65,046)	Refer to notes at end of this schedu
03 1 1007		WATC Borrowing Administration Fee	Dep CEO		(19,656)	0	0	0	0.00	0	
03 1 1008		Legal Expenses - Debt Recovery	Dep CEO		(20,897)	(21,114)	(18,553)	(16,000)	(35.94)	(16,000)	Indexed - CPI x Population Growth
03 1 1010		Receipt / BAS Rounding Expense	MFS		(2)	(30)	1	(30)	(0.36)	(30)	
03 1 1011		Rates Early Payment Prize	MFS		(1,500)	(1,500)	(1,500)	(1,500)	(1,500.00)	(1,500)	
03 1 1990		Allocation of Administration Overheads	MFS		(232,163)	(256,981)	(243,227)	(273,993)	(145,213.54)	(260,718)	
Sub Total - Recurrent Expenditure					(347,168)	(370,229)	(337,558)	(409,569)	(180,563.18)	(396,294)	
Non Recurrent Expenditure											
Nil					0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					(347,168)	(370,229)	(337,558)	(409,569)	(180,563.18)	(396,294)	

Account Number	Job / Plant Number	Schedule 3 - General Purpose Funding	Adopted Budget	Revised Budget / Budget Forecast	Sundry Notes
			\$	\$	
NOTES TO SCHEDULE 3 - GENERAL PURPOSE FUNDING					
03 2 1001	3.1	Interest - Rates Arrears 11.00% pa Budget Review Adjustment	62,705	62,705 0	Indexed - Population Growth
			62,705	62,705	
03 2 1002	3.2	Interest - Rates Instalments 5.50% pa Budget Review	69,924	69,924 0	Indexed - Population Growth
			69,924	69,924	
03 2 1003	3.3	Fees & Charges - Instalments \$39.00 per assessment Budget Review Adjustment	92,421	92,421 0	Indexed - CPI x Population Growth
			92,421	92,421	
03 1 1005	3.4	Valuation Expenses - Rating / Assets Interim Valuations - Valuer General UV Valuations - Valuer General GRV Valuation - Valuer General Asset Revaluations Insurance Asset Revaluations UV/GRV Property Use Review Differential Rate Assessment	(19,169) (10,877) 0 0 (10,000) (10,000) (15,000)	(19,169) (10,877) 0 0 (10,000) (10,000) (15,000)	Indexed - CPI x Population Growth Indexed - CPI Indexed - CPI x Population Growth Indexed - CPI Not required for 2018/19
		Reserve Funded Reserve Funded Reserve Funded Reserve Funded Reserve Funded	3 Yearly		
			(65,046)	(65,046)	
03 2 0041	3.5	Specified Area Rate - Eaton Landscaping Reallocated to Sch 11			
03 1 1005	3.6	Interim Rates Interim Rates Budget Review Adjustment	124,249 0	124,249 (34,249)	
			124,249	90,000	
03 2 0040	3.7	Specified Area Rate - Bulk Waste Collection Reallocated to Sch 11			

Summary	2017/18	2018/19		2019/20		
	Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
Schedule 4 - Governance	\$	\$	\$	\$	\$	\$
GOVERNANCE - SUMMARY						
Operating Expenditure						
Recurrent Expenditure						
Members of Council	(505,372)	(581,020)	(558,495)	(608,579)	(299,405.32)	(588,666)
Other Governance	(426,275)	(486,781)	(452,627)	(523,136)	(259,951.32)	(512,223)
Total Recurrent Expenditure	(931,647)	(1,067,801)	(1,011,122)	(1,131,716)	(559,356.64)	(1,100,890)
Non-Recurrent Expenditure						
Members of Council	(40,646)	0	0	(47,000)	(38,436.04)	(47,000)
Other Governance	(127,365)	(13,286)	(15,270)	(103,550)	(54,858.19)	(128,550)
Total Non-Recurrent Expenditure	(168,011)	(13,286)	(15,270)	(150,550)	(93,294.23)	(175,550)
Total Operating Expenditure	(1,099,659)	(1,081,087)	(1,026,392)	(1,282,266)	(652,651)	(1,276,440)
Operating Revenue						
Recurrent Revenue						
Members of Council	699	500	0	500	0.00	500
Other Governance	497	1,050	29	1,050	1,539.90	1,050
Total Recurrent Revenue	1,196	1,550	29	1,550	1,539.90	1,550
Non-Recurrent Revenue						
Members of Council	0	0	0	0	0.00	0
Other Governance	0	0	0	0	4,189.50	1,690
Total Non-Recurrent Revenue	0	0	0	0	4,189.50	1,690
Total Operating Revenue	1,196	1,550	29	1,550	5,729.40	3,240

Account Number	Job / Plant Number	Schedule 4 - Governance	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
MEMBERS OF COUNCIL											
OPERATING EXPENDITURE											
Recurrent Expenditure											
04 1 1003		Annual Meeting Fees - Shire President	Dep CEO		(19,000)	(17,564)	(20,491)	(17,739)	(8,346)	(17,739)	
04 1 1004		Annual Meeting Fees - Councillors	Dep CEO	41.1	(88,000)	(90,752)	(93,020)	(91,656)	(33,416)	(91,656)	Refer to notes at end of this schedule
04 1 1001		Local Government Allowance	Dep CEO	41.4	(20,000)	(32,017)	(37,353)	(32,337)	(13,474)	(32,337)	Refer to notes at end of this schedule
04 1 1005		Travel Reimbursements - Councillors	Dep CEO		(8,355)	(11,000)	(7,873)	(11,220)	(7,252)	(11,220)	Indexed - CPI
04 1 1010		Reimbursements - Councillors	Dep CEO	41.3	(2,659)	(1,000)	0	(1,000)	0	(1,000)	Refer to notes at end of this schedule
04 1 1006		Conferences & Training - Councillors	CEO		(10,113)	(20,400)	(11,982)	(20,808)	(10,726)	(20,808)	Indexed - CPI
04 1 1007		Allowances - Councillors	Dep CEO	41.2	(9,000)	(22,050)	(22,254)	(22,050)	(8,371)	(22,050)	Refer to notes at end of this schedule
04 1 1009		Sundry Expenditure	Dep CEO		0	(765)	(680)	(780)	0	(780)	Indexed - CPI
04 1 1990		Allocation of Administration Overheads	MFS		(348,244)	(385,472)	(364,840)	(410,989)	(217,820)	(391,076)	
04 1 1999		Depreciation	MFS	Appendix G	0	0	0	0	0	0	
Sub Total - Recurrent Expenditure					(505,372)	(581,020)	(558,495)	(608,579)	(299,405)	(588,666)	
Non-Recurrent Expenditure											
04 1 1501		Council Election / Poll Expenses	Dep CEO		(40,646)	0	0	(47,000)	(38,436.04)	(47,000)	Electoral Commission Postal - Reserve Fund
04 1 1598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					(40,646)	0	0	(47,000)	(38,436.04)	(47,000)	
TOTAL OPERATING EXPENDITURE					(546,018)	(581,020)	(558,495)	(655,579)	(337,841.36)	(635,666)	
OPERATING REVENUE											
Recurrent Revenue											
04 2 1001		Reimbursements	Dep CEO		699	500	0	500	0.00	500	
04 2 1002		Sundry Fees & Charges - Taxable	Dep CEO		0	0	0	0	0.00	0	
04 2 1004		Sundry Fees & Charges - GST Free	Dep CEO		0	0	0	0	0.00	0	
Sub Total - Recurrent Revenue					699	500	0	500	0.00	500	
Non-Recurrent Revenue											
Nil					0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					699	500	0	500	0.00	500	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 4 - Governance	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
OTHER GOVERNANCE											
OPERATING EXPENDITURE											
Recurrent Expenditure											
04 1 2005		Donation & Grants	Dep CEO	42.1	0	(500)	(45)	(500)	0.00	(500)	Refer to notes at end of this schedule
04 1 2006		Refreshments / Receptions	MG&HR		(9,469)	(9,000)	(7,418)	(9,000)	(4,303.90)	(9,000)	Indexed - CPI
04 1 2007		Refreshments / Receptions	MG&HR		(1,062)	(3,000)	(1,000)	(3,000)	(361.82)	(3,000)	Indexed - CPI
04 1 2008		Refreshments / Receptions	MG&HR		(6,894)	0	0	0	(100.00)	0	
04 1 2009		Refreshments / Receptions	MG&HR		(24,729)	(24,000)	(19,484)	(24,000)	(8,764.44)	(24,000)	Indexed - CPI
04 1 2010		Public Relations - Newspaper column	CEO		(236)	0	0	(15,000)	(6,808.80)	(24,000)	Refer to notes at end of this schedule
04 1 2011		Public Relations Other	CEO		(7,542)	(10,000)	(3,733)	(5,000)	(748.84)	(5,000)	
04 1 2012		Audit Fees	Dep CEO	42.10	(11,740)	(22,404)	(17,492)	(23,242)	(6,073.76)	(23,242)	Refer to notes at end of this schedule
04 1 2013		Legal Expenses	CEO & DCEO		(9,513)	(31,620)	(36,215)	(31,620)	(13,946.49)	(31,620)	
04 1 2014		Sundry Expenditure	Dep CEO		(6,847)	(785)	(2,399)	(785)	(1,022.95)	(785)	Indexed - CPI
04 1 2990		Allocation of Administration Overheads	MFS		(348,244)	(385,472)	(364,840)	(410,989)	(217,820.32)	(391,076)	
Sub Total - Recurrent Expenditure					(426,275)	(486,781)	(452,627)	(523,136)	(259,951)	(512,223)	
Non-Recurrent Expenditure											
04 1 2501		Community Grants Scheme	N/A	42.3	(57,547)	0	0	0	0	0	Refer to notes at end of this schedule
04 1 2502		Community Events / Functions	MG&HR	42.4	(17,783)	(2,000)	(722)	(2,000)	0	(2,000)	Refer to notes at end of this schedule
04 1 2503		Regional Resource Sharing Programs	CEO	42.5	(5,572)	(11,286)	(11,548)	(20,000)	(1,690)	(25,000)	Refer to notes at end of this schedule
04 1 2504		Donation - Bunbury Wellington Economic Alliance	N/A		(11,025)	0	0	0	0	0	2018/19 Moved to Schedule
04 1 2506		Consultants / Special Projects	CEO & DCEO	42.6	(35,438)	0	(3,000)	(76,550)	(53,169)	(96,550)	Refer to notes at end of this schedule
04 1 2507		Minor Assets < \$5,000	Dep CEO		0	0	0	(5,000)	0	(5,000)	
04 1 2598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0	0	
Sub Total - Non Recurrent Expenditure					(127,365)	(13,286)	(15,270)	(103,550)	(54,858)	(128,550)	
TOTAL OPERATING EXPENDITURE					(553,641)	(500,067)	(467,897)	(626,686)	(314,809.51)	(640,773)	
OPERATING REVENUE											
Recurrent Revenue											
04 2 2001		Reimbursements	MG&HR	42.11	218	250	0	250	1,490.91	250	Refer to notes at end of this schedule
04 2 2002		Sundry Fees & Charges - Taxable	MG&HR		82	600	29	600	18.99	600	Indexed - CPI
04 2 2003		Sundry Fees & Charges - GST Free	MG&HR		196	200	0	200	30.00	200	Indexed - CPI
Sub Total - Recurrent Revenue					497	1,050	29	1,050	1,540	1,050	
Non-Recurrent Revenue											
04 2 2501		Grants - Taxable	Dep CEO	42.9	0	0	0	0	0.00	0	Refer to notes at end of this schedule
04 2 2502		Contributions - BWGC Projects	CEO		0	0	0	0	2,500.00	0	
04 2 2503		Grants - Royalties for Regions	Dep CEO	42.7	0	0	0	0	0.00	0	Refer to notes at end of this schedule
04 2 2504		Transfer from Trust - BWGC	CEO		0	0	0	0	1,689.50	1,690	
Sub Total - Non Recurrent Revenue					0	0	0	0	4,189.50	1,690	
TOTAL OPERATING REVENUE					497	1,050	29	1,050	5,729.40	2,740	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 4 - Governance	Adopted Budget	2019/20		Sundry Notes
					Revised Budget / Budget Forecast	
			\$	\$		
NOTES TO SCHEDULE 4 - GOVERNANCE						
04 1 1004	41.1	Annual Meeting Fees - Councillors 8 Councillors @ \$11,457 pa (excludes Shire President - separate GL)	(91,656)	(91,656)	70% of Maximum Band Value	
			(91,656)	(91,656)		
04 1 1007	41.2	Allowances - Councillors Telecommunication (ICT) Budget Review 9 Councillors @ \$2,450	(22,050)	(22,050)		
			(22,050)	(22,050)		
04 1 1010	41.3	Reimbursements - Councillors Child Care Budget Review Adjustment	(1,000)	(1,000)		
			(1,000)	(1,000)		
04 1 1001	41.4	Local Government Allowance President Deputy President	(25,870) (6,467)	(25,870) (6,467)	70% of Maximum Band Value 70% of Maximum Band Value	
			(32,337)	(32,337)		
04 1 2005	42.1	Donations & Grants Special Requests for Donations	(500)	(500)		
			(500)	(500)		
04 1 2010	42.2	Public Relations N/A	0	0	Indexed - CPI	
			0	0		
04 1 2501	42.3	Community Grants Scheme Reallocated to Sch 11 - New GL	0	0		
			0	0		
04 1 2502	42.4	Civic Functions Sundry	(2,000)	(2,000)	Indexed - CPI x Population Growth	
			(2,000)	(2,000)		

Account Number	Job / Plant Number	Schedule 4 - Governance	Adopted Budget	2019/20		Sundry Notes
					Revised Budget / Budget Forecast	
			\$	\$		
NOTES TO SCHEDULE 4 - GOVERNANCE						
04 1 2503	42.5	Regional Resources Sharing Programs Regional Resource Sharing Initiatives South West Regional Risk Co-ordinator Regional Initiative - Unallocated to Project	(10,000) (10,000) 0	(15,000) 0 (10,000)		Indexed - CPI
			(20,000)	(25,000)		
04 1 2506	42.6	Consultants / Special Projects Strategic Studies Governance Review Business Excellence Program Strategic Community Plan (internal review every 2 years, full review every 4 years) 2050 Visioning Project	(50,000) (20,000) (4,550) (2,000) 0	(50,000) (20,000) (4,550) (2,000) (20,000)		OCM 25.09.19 CR 286.19
			(76,550)	(96,550)		
04 2 2503	42.7	Royalties for Regions Nil	0	0		
			0	0		
	42.8	Donations & Grants - Directors/Managers Scheme Nil	0	0		
			0	0		
04 2 2501	42.9	Grants - Other Governance Nil	0	0		
			0	0		
04 1 2012	42.10	Audit Fees Audit Contract Financial Management Systems Review Regulation 17 Review Grant Acquittals requiring Audit Certification	(20,000) 0 0 (3,242)	(20,000) 0 0 (3,242)		Indexed - CPI
			(23,242)	(23,242)		
04 1 2012	42.11	Reimbursements - Other Governance Sundry	250 0	250 0		Indexed - CPI
			250	250		

Summary	2017/18		2018/19		2019/20	
	Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
Schedule 5 - Law Order & Public Safety	\$	\$	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY - SUMMARY						
Operating Expenditure						
Recurrent Expenditure						
Fire Prevention	(316,840)	(343,847)	(304,619)	(390,354)	(168,049.53)	(379,234)
Fire Prevention - (ESL)	(122,464)	(115,000)	(171,368)	(130,000)	(83,025.35)	(156,031)
Animal Control	(440,979)	(469,668)	(451,661)	(506,003)	(253,853.38)	(517,905)
Other Law, Order & Public Safety	(356,954)	(409,739)	(384,048)	(444,887)	(217,534.15)	(437,625)
Total Recurrent Expenditure	(1,237,236)	(1,338,254)	(1,311,696)	(1,471,245)	(722,462.41)	(1,490,796)
Non-Recurrent Expenditure						
Fire Prevention	0	(173,556)	(154,119)	(172,931)	(72,696.54)	(382,546)
Fire Prevention - (ESL)	0	0	0	0	0.00	0
Animal Control	(7,940)	(2,000)	0	(7,000)	0.00	(7,000)
Other Law, Order & Public Safety	0	(5,000)	0	(10,000)	0.00	(10,000)
Total Non-Recurrent Expenditure	(7,940)	(180,556)	(154,119)	(189,931)	(72,696.54)	(399,546)
Total Operating Expenditure	(1,245,176)	(1,518,810)	(1,465,815)	(1,661,176)	(795,158.95)	(1,890,342)
Operating Revenue						
Recurrent Revenue						
Fire Prevention	7,865	7,710	14,915	7,710	7,032.78	7,710
Fire Prevention - (ESL)	140,954	115,000	145,215	130,000	78,118.75	149,408
Animal Control	100,522	90,200	100,697	97,200	75,986.50	97,200
Other Law, Order & Public Safety	2,130	2,750	5,732	2,750	3,295.00	2,750
Total Recurrent Revenue	251,471	215,660	266,558	237,660	164,433.03	257,068
Non-Recurrent Revenue						
Fire Prevention	0	173,556	173,556	172,931	277,738.50	382,546
Fire Prevention - (ESL)	0	456,609	141,415	393,909	9,155.00	418,198
Animal Control	0	0	0	0	0.00	0
Other Law, Order & Public Safety	4,000	0	0	0	0.00	0
Total Non-Recurrent Revenue	4,000	630,165	314,971	566,840	286,893.50	800,744
Total Operating Revenue	255,471	845,825	581,529	804,500	451,326.53	1,057,813

Account Number	Job / Plant Number	Schedule 5 - Law Order & Public Safety	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
FIRE PREVENTION											
OPERATING EXPENDITURE											
Recurrent Expenditure											
	JOB	Fire Fighting	MDS		(2,777)	(3,060)	(1,669)	(3,060)	0.00	(2,560)	
05 1 1005		FCO Allowances	MDS	52.7	(4,600)	(5,202)	(5,200)	(5,200)	(4,908.18)	(5,200)	Indexed - CPI
05 1 1990		Allocation of Administration Overheads	MFS		(185,730)	(205,585)	(194,582)	(219,194)	(116,170.85)	(208,574)	
05 1 1999		Depreciation	MFS	Appendix G	(123,732)	(130,000)	(103,168)	(162,900)	(46,970.50)	(162,900)	
Sub Total - Recurrent Expenditure					(316,840)	(343,847)	(304,619)	(390,354)	(168,049.53)	(379,234)	
Non-Recurrent Expenditure											
	JOB	Donations	MDS		0	0	0	0	0.00	0	
05 1 1501		Grant Funded Expenditure - DFES Officer	Dir. Sustain. De	52.6	0	(173,556)	(154,119)	(172,931)	(72,696.54)	(382,546)	19/20
05 1 1598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	(173,556)	(154,119)	(172,931)	(72,696.54)	(382,546)	
TOTAL OPERATING EXPENDITURE					(316,840)	(517,403)	(458,738)	(563,285)	(240,746.07)	(761,780)	
OPERATING REVENUE											
Recurrent Revenue											
		Reimbursements	MDS		25	0	830	0	272.73	0	
05 2 1001		Sundry Fees & Charges - Taxable	MDS		140	0	160	0	0.00	0	
05 2 1003		Sundry Fees & Charges - GST Free	MDS		0	0	0	0	0.00	0	
05 2 1004		Fines & Penalties - Bush Fire Infringements	MDS		1,870	1,500	8,605	1,500	1,560.05	1,500	
05 2 1006		Fees - ESL Administration	MFS		5,830	6,210	5,320	6,210	5,200.00	6,210	Indexed - Population Growth
Sub Total - Recurrent Revenue					7,865	7,710	14,915	7,710	7,032.78	7,710	
Non-Recurrent Revenue											
		Grants - Taxable	Dir. Sustain. De	51.1	0	173,556	173,556	172,931	0.00	172,931	Refer to notes at end of this schedul
05 2 1501		Grants - GST Free	Dir. Sustain. De	51.2	0	0	0	0	277,738.50	209,615	OCM 27.11.19 CR 351-19
05 2 1504		Donations - Fire Prevention	MDS		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	173,556	173,556	172,931	277,739	382,546	
TOTAL OPERATING REVENUE					7,865	181,266	188,471	180,641	284,771.28	390,256	

Account Number	Job / Plant Number	Schedule 5 - Law Order & Public Safety	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
FIRE PREVENTION - EMERGENCY SERVICES LEVY (ESL)											
OPERATING EXPENDITURE											
Recurrent Expenditure											
	JOB	ESL Recurrent Expenditure	MDS	52.1	(122,464)	(115,000)	(171,368)	(130,000)	(83,025.35)	(156,031)	Refer to notes at end of this schedule
		Sub Total - Recurrent Expenditure			(122,464)	(115,000)	(171,368)	(130,000)	(83,025.35)	(156,031)	
Non-Recurrent Expenditure											
05 1 2501		Donation Expense - Surrendered DFES Asset	MDS	52.3	0	0	0	0	0.00	0	Refer to notes at end of this schedule
		Sub Total - Non Recurrent Expenditure			0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					(122,464)	(115,000)	(171,368)	(130,000)	(83,025.35)	(156,031)	
OPERATING REVENUE											
Recurrent Revenue											
05 2 2001		Grant DFES - Recurrent	MDS	52.2	140,954	115,000	145,215	130,000	78,118.75	149,408	Refer to notes at end of this schedule
05 2 2003		Reimbursement Revenue - Fire Prevention	MDS		0	0	0	0	0.00	0	
		Sub Total - Recurrent Revenue			140,954	115,000	145,215	130,000	78,118.75	149,408	
Non-Recurrent Revenue											
05 2 2501		Grant DFES - Capital	Dir. Sustain. De	52.4	0	456,609	141,415	393,909	9,155.00	418,198	Refer to notes at end of this schedule
05 2 2502		Grant FESA - DFES Provided Equipment	Dir. Sustain. De	52.5	0	0	0	0	0.00	0	Refer to notes at end of this schedule
		Sub Total - Non Recurrent Revenue			0	456,609	141,415	393,909	9,155.00	418,198	
TOTAL OPERATING REVENUE					140,954	571,609	286,630	523,909	87,273.75	567,607	

Account Number	Job / Plant Number	Schedule 5 - Law Order & Public Safety	Responsible Officer	Note	2017/18	2018/19		2019/20		Sundry Notes	
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual		Revised Budget / Budget Forecast
					\$	\$	\$	\$	\$		
ANIMAL CONTROL											
OPERATING EXPENDITURE											
Recurrent Expenditure											
05 1 3001		Salaries & Wages	Dir. Sustain. Dev		(154,011)	(170,625)	(176,097)	(184,499)	(87,244.44)	(187,484)	
05 1 3002		Superannuation	Payroll		(18,614)	(21,328)	(19,489)	(30,194)	(10,650.17)	(30,567)	
05 1 3003		Salary Sacrifice	Payroll		0	0	0	0	0.00	0	
05 1 3005		Long Service Leave	Payroll		0	0	0	0	(12,954.48)	(22,000)	
05 1 3019		Accrued Leave	Payroll		(24,202)	0	(3,421)	0	0.00	0	
05 1 3006		Uniforms	MDS	Appendix L	(837)	(1,388)	(1,117)	(1,911)	(355.57)	(1,911)	
05 1 3020		Protective Clothing (PPE)	MDS		0	0	0	0	(310.00)	(500)	
05 1 3007		Insurance	Payroll		0	0	0	0	0.00	0	See G/LH 14 1 2006
05 1 3008		Fringe Benefits Tax	Payroll		(6,296)	0	290	0	0.00	0	
05 1 3009		Telephone	MG&HR		(4,961)	(4,284)	(3,736)	(4,284)	(1,511.96)	(4,284)	Indexed - CPI
05 1 3011		Training / Conferences	MDS	Appendix J	(4,249)	(4,817)	(2,910)	(5,503)	(1,325.64)	(5,503)	
05 1 3012		Travel / Accommodation	MDS	Appendix K	(2,346)	(2,150)	(244)	(4,836)	(378.19)	(1,500)	
05 1 3013		Animal Management Program	MDS	53.1	(1,738)	(9,000)	(5,716)	(5,250)	(504.55)	(5,250)	Refer to notes at end of this schedule
05 1 3014		Sundry Expenditure (Corella control over 3 years)	MDS		(6,020)	(9,335)	(5,987)	(10,885)	(1,372.61)	(10,885)	Indexed - CPI
05 1 3015		Poundage (Eaton Animal Health Clinic)	MDS		(11,563)	(11,220)	(13,754)	(14,720)	(7,216.47)	(14,720)	Indexed - CPI
05 1 3016		Advertising	MDS		(1,225)	(9,180)	(1,450)	(2,500)	0.00	(2,500)	Indexed - CPI
05 1 3017		Printing / Stationery	MDS		(1,180)	(1,530)	(2,933)	(1,561)	(148.84)	(1,561)	Indexed - CPI
05 1 3018	PLANT	Vehicle Expenses - Rangers	MDS	Appendix B	(16,487)	(19,226)	(20,516)	(20,666)	(13,709.61)	(20,666)	
05 1 3990		Allocation of Administration Overheads	MFS		(185,730)	(205,585)	(194,582)	(219,194)	(116,170.85)	(208,574)	
05 1 3999		Depreciation	MFS	Appendix G	(1,518)	0	0	0	0.00	0	
Sub Total - Recurrent Expenditure					(440,979)	(469,668)	(451,661)	(506,003)	(253,853.38)	(517,905)	
Non-Recurrent Expenditure											
05 1 3501		Contract Relief Staff	Dir. Sustain. Dev		(3,382)	(2,000)	0	(2,000)	0.00	(2,000)	
05 1 3503		Grant Expenditure	MDS		0	0	0	0	0.00	0	
05 1 3504		Minor Assets < \$5,000	Dir. Sustain. Dev		0	0	0	(5,000)	0.00	(5,000)	
05 1 3598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	(4,558)	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					(7,940)	(2,000)	0	(7,000)	0.00	(7,000)	
TOTAL OPERATING EXPENDITURE					(448,919)	(471,668)	(451,661)	(513,003)	(253,853.38)	(524,905)	
OPERATING REVENUE											
Recurrent Revenue											
05 2 3001		Reimbursements	MDS		4,480	4,200	4,834	4,200	12,449.24	4,200	Indexed - CPI
05 2 3002		Sundry Fees & Charges - Taxable	MDS		0	1,000	0	1,000	0.00	1,000	Indexed - CPI
05 2 3003		Sundry Fees & Charges - GST Free	MDS		1,000	500	1,250	500	750.00	500	
05 2 3004		Fines - Animal Infringements	MDS		30,978	25,000	18,564	25,000	6,926.63	25,000	Indexed - Population Growth
05 2 3005		Animal Registrations - Dogs	MDS	53.2	47,231	45,000	59,154	52,000	44,686.88	52,000	Refer to notes at end of this schedule
05 2 3008		Animal Registrations - Cats	MDS		6,501	6,500	7,023	6,500	7,628.75	6,500	Refer to notes at end of this schedule
05 2 3006		Poundage	MDS		9,786	7,500	8,780	7,500	3,545.00	7,500	Indexed - CPI
05 2 3007		Animal Euthanasia	MDS		545	500	1,091	500	0.00	500	Indexed - CPI
Sub Total - Recurrent Revenue					100,522	90,200	100,697	97,200	75,986.50	97,200	
Non-Recurrent Revenue											
05 2 3502		Grants - Taxable	Dir. Sustain. Dev	53.3	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					100,522	90,200	100,697	97,200	75,986.50	97,200	

Account Number	Job / Plant Number	Schedule 5 - Law Order & Public Safety	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
OTHER LAW, ORDER & PUBLIC SAFETY											
OPERATING EXPENDITURE											
Recurrent Expenditure											
05 1 4001		Salaries & Wages	Dir. Sustain. Dev		(144,854)	(170,625)	(166,722)	(184,499)	(88,401.28)	(187,484)	
05 1 4002		Superannuation	Payroll		(18,614)	(21,328)	(19,488)	(30,194)	(10,649.84)	(30,567)	
05 1 4003		Abandoned Vehicles	MDS		(724)	(1,000)	(1,068)	(1,000)	(124.00)	(1,000)	Indexed - CPI
05 1 4004		Sundry Expenditure	MDS		(1,071)	(1,000)	(664)	(1,000)	(420.00)	(1,000)	Indexed - CPI
05 1 4005		Emergency Management	MDS	54.3	(5,961)	(10,200)	(1,523)	(9,000)	(1,768.18)	(9,000)	Refer to notes at end of this schedule
05 1 4990		Allocation of Administration Overheads	MFS		(185,730)	(205,585)	(194,582)	(219,194)	(116,170.85)	(208,574)	
05 1 4999		Depreciation	MFS	Appendix G	0	0	0	0	0.00	0	
Sub Total - Recurrent Expenditure					(356,954)	(409,739)	(384,048)	(444,887)	(217,534.15)	(437,625)	
Non-Recurrent Expenditure											
05 1 4501		Crime Prevention Expenditure	MP&CE	54.1	0	(5,000)	0	(5,000)	0.00	(5,000)	Refer to notes at end of this schedule
05 1 4502		Minor Assets < \$5,000	Dir. Sustain. Dev		0	0	0	(5,000)	0.00	(5,000)	
05 1 4598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	(5,000)	0	(10,000)	0.00	(10,000)	
TOTAL OPERATING EXPENDITURE					(356,954)	(414,739)	(384,048)	(454,887)	(217,534.15)	(447,625)	
OPERATING REVENUE											
Recurrent Revenue											
05 2 4001		Reimbursements	MDS		80	0	0	0	0.00	0	Indexed - CPI
05 2 4002		Sundry Fees & Charges - Abandoned Vehicles	MDS		1,125	1,000	3,440	1,000	2,170.00	1,000	Indexed - CPI
05 2 4003		Sundry Fees & Charges - GST Free	MDS		0	0	0	0	0.00	0	Indexed - CPI
05 2 4004		Fines & Penalties	MDS		925	1,750	2,292	1,750	1,125.00	1,750	Indexed - Population Growth
Sub Total - Recurrent Revenue					2,130	2,750	5,732	2,750	3,295.00	2,750	
Non-Recurrent Revenue											
05 2 4501		Grants - Taxable	MDS	54.2	4,000	0	0	0	0.00	0	
		Grants - GST Free	MDS		0	0	0	0	0.00	0	
05 2 4504		Grant Revenue - Crime Prevention	MP&CE		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					4,000	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					6,130	2,750	5,732	2,750	3,295.00	2,750	

Account Number	Job / Plant Number	Schedule 5 - Law Order & Public Safety							2019/20	Sundry Notes		
			Adopted Budget								Revised Budget / Budget Forecast	
									\$	\$		
NOTES TO SCHEDULE 5 - LAW, ORDER & PUBLIC SAFETY												
05 2 1501	51.1	Grant Revenue - Fire Fighting DFES Funding for Bushfire Risk Planning Coordinator							172,931	172,931		
									172,931	172,931		
05 2 1502	51.2	Grant Revenue - GST Free DFES - Mitigation Activity Funding (MAF) 2019/20 - Refer J05021							0	209,615	OCM 27.11.19 CR 351-19	
									0	209,615		
J05010	52.1	Recurrent Expenditure - ESL	020	021	022	023	024	024	026	027		
			Plant & Equip <\$1,000	Mtce Plant & Equip	Mtce Vehicles	Mtce Land & Buildings	Clothing & Acces	Utilities Rates & Taxes	Insurance	Other	TOTAL	
J05010	Burekup	(400)	(2,000)	(3,200)	(600)	(4,000)	(750)	0	(1,597)	(12,547)	Indexed - CPI	
J05011	Dard Cent	(400)	(2,000)	(3,200)	(600)	(4,000)	(750)	0	(597)	(11,547)	Indexed - CPI	
J05012	Ferguson	(400)	(2,000)	(3,200)	(600)	(4,000)	(750)	0	(3,397)	(14,347)	Indexed - CPI	
J05013	J/C Brook	(400)	(2,000)	(3,200)	(600)	(4,000)	(750)	0	0	(10,950)	Indexed - CPI	
J05014	Upp Ferg	(400)	(2,000)	(3,200)	(600)	(4,000)	(750)	0	(5,197)	(16,147)	Indexed - CPI	
J05015	Waterloo	(400)	(2,000)	(5,800)	(600)	(4,000)	(750)	0	(597)	(14,147)	Indexed - CPI	
J05016	Well Mills	(400)	(2,000)	(3,200)	(600)	(4,000)	(750)	0	(597)	(11,547)	Indexed - CPI	
J05017	West Dard	(400)	(2,000)	(3,200)	(600)	(4,000)	(750)	0	(597)	(11,547)	Indexed - CPI	
J05018	Council	0	0	0	0	0	0	(42,061)	(11,191)	(53,252)	Indexed - CPI	
			(3,200)	(16,000)	(28,200)	(4,800)	(32,000)	(6,000)	(42,061)	(23,770)	(156,031)	Budget to Actual Grant Funding
05 2 2001	52.2	Grant DFES - Recurrent Grant DFES - Recurrent Reduce by 1st Instalment received in 2018/19 Prior Year Grant Acquittal - Additional Funds							130,000	156,031		
									0	(41,504)	Refer Transfer From Reserve	
									0	34,881		
									130,000	149,408		
05 1 2501	52.3	Donation Expense - Surrendered DFES Asset Nil							0	0		
									0	0		
05 2 2501	52.4	Grant DFES - Capital Waterloo BFB Shed (New) J05006 Land & Brigade Shed - West Dardanup Extention Land & Brigade Shed - Ferguson BFB Install Water Tank							393,909	393,909		
									0	9,155		
									0	15,134		
									393,909	418,198		
05 2 2502	52.5	Grant DFES - DFES Provided Equipment Nil							0	0		
									0	0		
J05020	52.6	Grant Funded Expenditure - DFES Officer							(172,931)	(172,931)		
J05021	52.6	Grant Funded Expenditure - DFES Officer Grant Funded Expenditure - Mitigation Activity Funding (MAF) Grant							(209,615)	(209,615)		
									(382,546)	(382,546)		
05 1 1005	52.7	Fire Control Officer Honorarium Allowances Chief FCO Honorarium Allowance (1) Deputy FCO Honorarium Allowance (2) FCO Honorarium Allowance (5) Provision for CBFCO Expenditure							(840)	(840)		
									(1,360)	(1,360)		
									(2,500)	(2,500)		
									(500)	(500)		
									(5,200)	(5,200)		

Account Number	Job / Plant Number	Schedule 5 - Law Order & Public Safety	2019/20		Sundry Notes
			Adopted Budget	Revised Budget / Budget Forecast	
			\$	\$	
		NOTES TO SCHEDULE 5 - LAW, ORDER & PUBLIC SAFETY			
05 1 3013	53.1	Animal Management Program Animal Management Program Expenditure			
		150 cat sterilisation vouchers @ \$35 each	(5,250)	(5,250)	
			(5,250)	(5,250)	
05 2 3005	53.2	Dog Registration Revenue Registrations and Annual Renewals	52,000	52,000	Indexed - Population Growth
			52,000	52,000	
05 2 3205	53.3	Grant Revenue - Animal Control Nil	0	0	Indexed - Population Growth
			0	0	
05 1 4501	54.1	Crime Prevention Expenditure Administration of initiatives within the Community Safety & Crime Prevention Plan	(5,000)	(5,000)	Indexed - Population Growth
			(5,000)	(5,000)	
05 2 4501	54.2	Grant Revenue - Other Law & Order Nil	0	0	
			0	0	
05 1 4005	54.3	Emergency Management Expenditure LEMC Facilitation of Emergency Arrangements Sundry Equipment Radios Project Seed Funding	(4,500) (3,000) (1,500)	(4,500) (3,000) (1,500)	
			(9,000)	(9,000)	

Summary	2017/18	2018/19		2019/20		
	Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
Schedule 7 - Health	\$	\$	\$	\$	\$	\$
HEALTH - SUMMARY						
Operating Expenditure						
Recurrent Expenditure						
Maternal & Infant Health	(35,659)	(42,346)	(37,070)	(43,380)	(19,953.57)	(43,444)
Preventative Services - Meat Inspection	0	0	0	0	0.00	0
Preventative Services - Health Administration & Inspections	(446,568)	(479,390)	(462,364)	(502,533)	(261,927.01)	(500,963)
Preventative Services - Pest Control	(8,202)	(12,000)	(7,560)	(10,000)	(56.33)	(10,000)
Other Health	(3,858)	(4,250)	(3,339)	(4,000)	(3,739.96)	(4,000)
Total Recurrent Expenditure	(494,287)	(537,987)	(510,333)	(559,913)	(285,676.87)	(558,408)
Non-Recurrent Expenditure						
Maternal & Infant Health	0	0	0	0	0.00	0
Preventative Services - Meat Inspection	0	0	0	0	0.00	0
Preventative Services - Health Administration & Inspections	0	0	0	(5,000)	0.00	(5,000)
Preventative Services - Pest Control	0	0	0	0	0.00	0
Other Health	0	0	0	0	0.00	0
Total Non-Recurrent Expenditure	0	0	0	(5,000)	0.00	(5,000)
Total Operating Expenditure	(494,287)	(537,987)	(510,333)	(564,913)	(285,676.87)	(563,408)
Operating Revenue						
Recurrent Revenue						
Maternal & Infant Health	0	0	0	0	0.00	0
Preventative Services - Meat Inspection	0	0	0	0	0.00	0
Preventative Services - Health Administration & Inspections	18,456	15,150	19,177	20,150	25,898.25	20,150
Preventative Services - Pest Control	720	0	0	0	0.00	0
Other Health	0	0	0	0	0.00	0
Total Recurrent Revenue	19,176	15,150	19,177	20,150	25,898.25	20,150
Non-Recurrent Revenue						
Maternal & Infant Health	0	0	0	0	0.00	0
Preventative Services - Meat Inspection	0	0	0	0	0.00	0
Preventative Services - Health Administration & Inspections	0	0	0	0	0.00	0
Preventative Services - Pest Control	0	0	0	0	0.00	0
Other Health	0	0	0	0	0.00	0
Total Non-Recurrent Revenue	0	0	0	0	0.00	0
Total Operating Revenue	19,176	15,150	19,177	20,150	25,898.25	20,150

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 7 - Health	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
MATERNAL & INFANT HEALTH											
OPERATING EXPENDITURE											
Recurrent Expenditure											
	JOB	Building Maintenance & Minor Works - Child & I	Man. Assets	Appendix C	(5,137)	(12,346)	(6,549)	(12,880)	(4,567.49)	(12,944)	
07 1 1999		Depreciation	MFS	Appendix G	(30,521)	(30,000)	(30,521)	(30,500)	(15,386.08)	(30,500)	
Sub Total - Recurrent Expenditure					(35,659)	(42,346)	(37,070)	(43,380)	(19,953.57)	(43,444)	
Non-Recurrent Expenditure											
TBA	JOB	Building Major Maintenance - Child & Infant Hez	Man. Assets	Appendix D	0	0	0	0	0.00	0	
07 1 1598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					(35,659)	(42,346)	(37,070)	(43,380)	(19,953.57)	(43,444)	
OPERATING REVENUE											
Recurrent Revenue											
		Reimbursements	Dep CEO		0	0	0	0	0.00	0	Indexed - CPI
07 2 1001		Sundry Fees & Charges - Taxable	Dep CEO		0	0	0	0	0.00	0	Indexed - CPI
07 2 1002		Sundry Fees & Charges - GST Free	Dep CEO		0	0	0	0	0.00	0	Indexed - CPI
07 2 1003		Sub Total - Recurrent Revenue			0	0	0	0	0.00	0	
Non-Recurrent Revenue											
		Grants - Taxable	Dep CEO		0	0	0	0	0.00	0	
07 2 1501		Grants - GST Free	Dep CEO		0	0	0	0	0.00	0	
07 2 1502		Sub Total - Non Recurrent Revenue			0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					0	0	0	0	0.00	0	

Account Number	Job / Plant Number	Schedule 7 - Health	Responsible Officer	Note	2017/18	2018/19		2019/20		Sundry Notes	
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual		Revised Budget / Budget Forecast
					\$	\$	\$	\$	\$		
PREVENTATIVE SERVICES											
HEALTH ADMINISTRATION & INSPECTIONS											
OPERATING EXPENDITURE											
Recurrent Expenditure											
07 1 4001		Salaries & Wages	Dir. Sustain. Dev		(168,574)	(172,068)	(171,699)	(175,164)	(81,043.24)	(174,401)	
07 1 4002		Superannuation	Payroll		(20,792)	(21,509)	(21,179)	(21,895)	(11,761.39)	(21,800)	
07 1 4003		Salary Sacrificed Expenditure	Payroll		0	0	0	0	0.00	0	
07 1 4004		Long Service Leave	Payroll		0	0	0	0	(13,604.04)	(13,604)	
07 1 4022		Accrued Leave	Payroll		(3,541)	0	(4,581)	0	0.00	0	
07 1 4005		Insurance	Payroll		0	0	0	0	0.00	0	See G/L# 14 1 2006
07 1 4006		Telephone	MG&HR		(2,197)	(2,000)	(1,660)	(2,000)	(804.71)	(2,000)	Indexed - CPI
07 1 4007		SLM Hire	MDS		0	(1,000)	0	(1,000)	0.00	(1,000)	Indexed - CPI
07 1 4008		Subscriptions - Legislation	MDS		(500)	(1,000)	(500)	(1,000)	(500.00)	(1,000)	Indexed - CPI
07 1 4009		Travel & Accommodation	MDS	Appendix K	(176)	(988)	(45)	(1,791)	(138.06)	(500)	
07 1 4010		Staff Training / Conferences	MDS	Appendix J	(1,828)	(2,339)	(1,283)	(2,339)	(159.09)	(2,339)	
07 1 4011		Protective Clothing	MDS		0	0	0	0	0.00	0	Indexed - CPI
07 1 4013		Sundry Expenditure	MDS		(225)	(250)	(230)	(250)	(82.30)	(250)	Indexed - CPI
07 1 4014		Staff Uniforms	MDS	Appendix L	(740)	(694)	(826)	(708)	(218.17)	(708)	
07 1 4011		Protective Clothing (PPE)	MDS		0	0	0	0	0.00	(250)	
07 1 4015		Printing & Stationery	MDS		0	(550)	(351)	(550)	0.00	(550)	Indexed - CPI
07 1 4016		Postage & Freight	MDS		(450)	(1,000)	(514)	(500)	(154.16)	(500)	Indexed - CPI
07 1 4017		Advertising	MDS		0	0	0	0	0.00	0	Indexed - CPI
07 1 4018		Fringe Benefits Tax	Payroll		(5,971)	(7,300)	(5,474)	(6,500)	(2,802.62)	(6,500)	Indexed - CPI
07 1 4019		Software Maintenance	MIS		0	0	0	0	0.00	0	
07 1 4021		Telephone Allowance	MDS		0	0	0	0	0.00	0	Indexed - CPI
	PLANT	Vehicle Expenses - Health Administration	MDS	Appendix B	(6,088)	(8,211)	(7,532)	(11,643)	(3,800.97)	(11,643)	
07 1 4990		Allocation of Administration Overheads	MFS		(232,163)	(256,981)	(243,227)	(273,993)	(145,213.54)	(260,718)	
07 1 4999		Depreciation	MFS	Appendix G	(3,324)	(3,500)	(3,263)	(3,200)	(1,644.72)	(3,200)	
Sub Total - Recurrent Expenditure					(446,568)	(479,390)	(462,364)	(502,533)	(261,927.01)	(500,963)	
Non-Recurrent Expenditure											
07 1 4501		Consultants	Dir. Sustain. Dev	74.1	0	0	0	0	0.00	0	Refer to notes at end of this schedul
07 1 4502		Minor Assets < \$5,000	Dir. Sustain. Dev		0	0	0	(5,000)	0.00	(5,000)	
07 1 4598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	0	0	(5,000)	0.00	(5,000)	
TOTAL OPERATING EXPENDITURE					(446,568)	(479,390)	(462,364)	(507,533)	(261,927.01)	(505,963)	
OPERATING REVENUE											
Recurrent Revenue											
07 2 4001		Reimbursements	MDS		11	50	4	50	11,261.95	50	
07 2 4002		Sundry Fees & Charges - Taxable	MDS		14	100	0	100	0.00	100	Indexed - CPI x Population Growth
07 2 4003		Sundry Fees & Charges - GST Free	MDS		18,432	15,000	19,173	20,000	14,636.30	20,000	Indexed - CPI x Population Growth
Sub Total - Recurrent Revenue					18,456	15,150	19,177	20,150	25,898.25	20,150	
Non-Recurrent Revenue											
07 2 4501		Grants - Taxable	Dir. Sustain. Dev		0	0	0	0	0.00	0	
07 2 4502		Grants - GST Free	Dir. Sustain. Dev		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					18,456	15,150	19,177	20,150	25,898.25	20,150	

Account Number	Job / Plant Number	Schedule 7 - Health	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
PREVENTATIVE SERVICES											
PEST CONTROL											
OPERATING EXPENDITURE											
Recurrent Expenditure											
07 1 5001		Mosquito Control	MDS		(3,202)	(7,000)	(2,560)	(5,000)	(56.33)	(5,000)	Indexed - CPI
07 1 5002		Contribution - CLAG	MDS		(5,000)	(5,000)	(5,000)	(5,000)	0.00	(5,000)	Indexed - CPI
07 1 5999		Depreciation	MFS	Appendix G	0	0	0	0	0.00	0	
Sub Total - Recurrent Expenditure					(8,202)	(12,000)	(7,560)	(10,000)	(56.33)	(10,000)	
Non-Recurrent Expenditure											
07 1 5501		Nil	MDS		0	0	0	0	0.00	0	
07 1 5598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					(8,202)	(12,000)	(7,560)	(10,000)	(56.33)	(10,000)	
OPERATING REVENUE											
Recurrent Revenue											
07 2 5001		Reimbursements	MDS		720	0	0	0	0.00	0	
07 2 5002		Sundry Fees & Charges - Taxable	MDS		0	0	0	0	0.00	0	
07 2 5003		Sundry Fees & Charges - GST Free	MDS		0	0	0	0	0.00	0	
Sub Total - Recurrent Revenue					720	0	0	0	0.00	0	
Non-Recurrent Revenue											
07 2 5501		Grants - Taxable	Dir. Sustain. Dev		0	0	0	0	0.00	0	
07 2 5502		Grants - GST Free	Dir. Sustain. Dev		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					720	0	0	0	0.00	0	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 7 - Health	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
OTHER HEALTH											
OPERATING EXPENDITURE											
Recurrent Expenditure											
07 1 7001		Analytical Expenses	MDS		(3,858)	(4,250)	(3,339)	(4,000)	(3,445.10)	(4,000)	Indexed - CPI x Population Growth Refer 14 1 2012
07 1 7003		Employment Medicals	MDS		0	0	0	0	(294.86)	0	
07 1 7999		Depreciation	MFS	Appendix G	0	0	0	0	0.00	0	
Sub Total - Recurrent Expenditure					(3,858)	(4,250)	(3,339)	(4,000)	(3,739.96)	(4,000)	
Non-Recurrent Expenditure											
07 1 7501		Donations	MDS		0	0	0	0	0.00	0	
07 1 7598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					(3,858)	(4,250)	(3,339)	(4,000)	(3,739.96)	(4,000)	
OPERATING REVENUE											
Recurrent Revenue											
07 2 7001		Reimbursements	MDS		0	0	0	0	0.00	0	Indexed - CPI x Population Growth
07 2 7002		Sundry Fees & Charges - Taxable	MDS		0	0	0	0	0.00	0	
07 2 7003		Sundry Fees & Charges - GST Free	MDS		0	0	0	0	0.00	0	
Sub Total - Recurrent Revenue					0	0	0	0	0.00	0	
Non-Recurrent Revenue											
07 2 7501		Grants - Taxable		Dir. Sustain. Dev	0	0	0	0	0.00	0	
07 2 7502		Grants - GST Free		Dir. Sustain. Dev	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					0	0	0	0	0.00	0	

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Account Number	Job / Plant Number	Schedule 7 - Health	2018/19		2019/20	Sundry Notes
			Adopted Budget		Revised Budget / Budget Forecast	
			\$		\$	
		NOTES TO SCHEDULE 7 - HEALTH				
07 1 4501	74.1	Consultants - Health Administration Nil	0		0	
			0		0	

Summary	2017/18		2018/19		2019/20	
	Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
Schedule 8 - Education & Welfare	\$	\$	\$	\$	\$	\$
EDUCATION & WELFARE - SUMMARY						
Operating Expenditure						
Recurrent Expenditure						
Other Education	(6,850)	(6,960)	(6,960)	(7,072)	(7,072.00)	(7,072)
Aged & Disabled - Senior Citizens Centres	(32,831)	(37,577)	(22,165)	(27,711)	(12,943.67)	(27,775)
Aged & Disabled - Other	0	0	0	0	0.00	0
Other Welfare	(563,707)	(803,433)	(714,533)	(785,522)	(445,610.39)	(815,261)
Total Recurrent Expenditure	(603,388)	(847,970)	(743,659)	(820,305)	(465,626.06)	(850,109)
Non-Recurrent Expenditure						
Other Education	0	0	0	0	0.00	0
Aged & Disabled - Senior Citizens Centres	0	0	0	0	0.00	0
Aged & Disabled - Other	0	0	0	0	0.00	0
Other Welfare	(31,635)	(8,000)	(10,745)	(6,000)	0.00	(6,000)
Total Non-Recurrent Expenditure	(31,635)	(8,000)	(10,745)	(6,000)	0.00	(6,000)
Total Operating Expenditure	(635,023)	(855,970)	(754,404)	(826,305)	(465,626.06)	(856,109)
Operating Revenue						
Recurrent Revenue						
Other Education	0	0	0	0	0.00	0
Aged & Disabled - Senior Citizens Centres	0	0	0	0	0.00	0
Aged & Disabled - Other	0	0	0	0	0.00	0
Other Welfare	0	0	31	0	0.00	0
Total Recurrent Revenue	0	0	31	0	0.00	0
Non-Recurrent Revenue						
Other Education	0	0	0	0	0.00	0
Aged & Disabled - Senior Citizens Centres	50,000	0	0	0	0.00	0
Aged & Disabled - Other	0	0	0	0	0.00	0
Other Welfare	38,050	8,000	13,353	3,500	3,204.54	4,205
Total Non-Recurrent Revenue	88,050	8,000	13,353	3,500	3,204.54	4,205
Total Operating Revenue	88,050	8,000	13,384	3,500	3,204.54	4,205

Account Number	Job / Plant Number	Schedule B - Education & Welfare	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
OTHER EDUCATION											
OPERATING EXPENDITURE											
Recurrent Expenditure											
08 1 2001		School Book Awards	MP&CE		(1,350)	(1,350)	(1,350)	(1,350)	(1,350.00)	(1,350)	
08 1 2003		Donation - School Chaplaincies	MP&CE		(5,500)	(5,610)	(5,610)	(5,722)	(5,722.00)	(5,722)	
Sub Total - Recurrent Expenditure					(6,850)	(6,960)	(6,960)	(7,072)	(7,072.00)	(7,072)	
Non-Recurrent Expenditure											
08 1 2598		Profit / Loss on Asset Disposals	MFS		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					(6,850)	(6,960)	(6,960)	(7,072)	(7,072.00)	(7,072)	
OPERATING REVENUE											
Recurrent Revenue											
08 2 2001		Reimbursements	MP&CE		0	0	0	0	0.00	0	
08 2 2002		Sundry Fees & Charges - Taxable	MP&CE		0	0	0	0	0.00	0	
Sub Total - Recurrent Revenue					0	0	0	0	0.00	0	
Non-Recurrent Revenue											
08 2 2501		Grants - Taxable	Dir. Sustain. Dev		0	0	0	0	0.00	0	
08 2 2502		Grants - GST Free	Dir. Sustain. Dev		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					0	0	0	0	0.00	0	

Account Number	Job / Plant Number	Schedule 8 - Education & Welfare	Responsible Officer	Note	2017/18	2018/19		2019/20		Sundry Notes	
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual		Revised Budget / Budget Forecast
					\$	\$	\$	\$	\$		
AGED & DISABLED - SENIOR CITIZENS CENTRES											
OPERATING EXPENDITURE											
Recurrent Expenditure											
08 1 4001	JOB	Donation - HACC	MP&CE		(10,037)	(10,238)	0	0	0.00	0	
		Building Maintenance & Minor Works - Senior Citi.	Man. Assets	Appendix C	(3,253)	(7,339)	(2,624)	(8,211)	(3,060.91)	(8,275)	
08 1 4999		Depreciation		Appendix G	(19,541)	(20,000)	(19,541)	(19,500)	(9,882.76)	(19,500)	
Sub Total - Recurrent Expenditure					(32,831)	(37,577)	(22,165)	(27,711)	(12,943.67)	(27,775)	
Non-Recurrent Expenditure											
08 1 4598	TBA	Profit / Loss on Asset Disposals	MFS		0	0	0	0	0.00	0	
		Building Major Maintenance - Senior Citizens	Man. Assets	Appendix D	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					(32,831)	(37,577)	(22,165)	(27,711)	(12,943.67)	(27,775)	
OPERATING REVENUE											
Recurrent Revenue											
08 2 4001		Reimbursements	MP&CE		0	0	0	0	0.00	0	
08 2 4002		Sundry Fees & Charges - Taxable	MP&CE		0	0	0	0	0.00	0	
Sub Total - Recurrent Revenue					0	0	0	0	0.00	0	
Non-Recurrent Revenue											
08 2 4503		Grants - Taxable	Dir. Sustain. Dev	84.1	50,000	0	0	0	0.00	0	Refer to notes at end of this schedul
08 2 4502		Grants - GST Free	Dir. Sustain. Dev		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					50,000	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					50,000	0	0	0	0.00	0	

Account Number	Job / Plant Number	Schedule 8 - Education & Welfare	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
OTHER WELFARE											
OPERATING EXPENDITURE											
Recurrent Expenditure											
08 1 7001		Salaries & Wages - Community Services	Dir. Sustain. Dev		(296,164)	(342,333)	(328,080)	(350,808)	(229,586.84)	(388,426)	
08 1 7002		Superannuation - Community Services	Payroll		(39,165)	(42,792)	(40,231)	(43,851)	(19,920.50)	(48,553)	
08 1 7013		Accrued Leave	Payroll		(33,180)	0	1,021	0	0.00	0	
08 1 7004		Telephone Expenses	MG&HR		(3,007)	(3,500)	(4,432)	(3,500)	(2,109.04)	(3,500)	Indexed - CPI
08 1 7003		Programs	MP&CE	87.1	(89,757)	(58,937)	(43,055)	(43,000)	(13,390.45)	(46,545)	Refer to notes at end of this schedul
08 1 7005		Fringe Benefits Tax	Payroll		(5,916)	(4,300)	(3,857)	(5,500)	(2,095.74)	(5,500)	
08 1 7006		Stationery Expenses	MP&CE		(16,744)	(13,500)	(2,329)	(3,000)	0.00	(3,000)	Indexed - CPI
08 1 7007		Staff Uniforms	MP&CE	Appendix L	(1,588)	(1,457)	(1,650)	(1,487)	(1,217.94)	(1,487)	
08 1 7008		Staff Training	MP&CE	Appendix J	(1,714)	(4,368)	(2,432)	(4,455)	(310.25)	(4,367)	
08 1 7010		Donation Expense	MP&CE	87.5	(56,380)	(46,763)	(33,990)	(41,200)	(27,900.00)	(41,200)	
08 1 7012		Travel & Accommodation	MP&CE	Appendix K	(412)	(2,267)	(287)	(3,761)	(256.74)	(1,000)	
	PLANT Job	Vehicle Expenses - Community Services	MP&CE		(6,776)	(7,235)	(6,844)	(10,967)	(3,609.35)	(10,966)	Indexed - CPI
		Event Support Expenditure	MP&CE	Job	(432)	(4,000)	(5,141)	0	0.00	0	
08 1 7014		Community Bus Service	MP&CE		(12,471)	(15,000)	0	0	0.00	0	
08 1 7990		Allocation of Administration Overheads	MFS			(256,981)	(243,227)	(273,993)	(145,213.54)	(260,718)	
08 1 7999		Depreciation	MFS	Appendix G	0	0	0	0	0.00	0	
Sub Total - Recurrent Expenditure					(563,707)	(803,433)	(714,533)	(785,522)	(445,610.39)	(815,261)	
Non-Recurrent Expenditure											
08 1 7501		Projects (Grant Funded)	MP&CE	87.4	(2,212)	0	0	(1,000)	0.00	(1,000)	Refer to notes at end of this schedul
08 1 7503		Youth Kidsport Program (Grant Funded)	MP&CE		(29,423)	(8,000)	(10,745)	0	0.00	0	Refer to notes at end of this schedul
08 1 7504		Minor Assets < \$5,000	Dir. Sustain. Dev		0	0	0	(5,000)	0.00	(5,000)	
08 1 7598		Profit / Loss on Asset Disposals	MFS		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					(31,635)	(8,000)	(10,745)	(6,000)	0.00	(6,000)	
TOTAL OPERATING EXPENDITURE					(595,342)	(811,433)	(725,278)	(791,522)	(445,610.39)	(821,261)	
OPERATING REVENUE											
Recurrent Revenue											
08 2 7001		Reimbursements	MP&CE	87.2	0	0	31	0	0.00	0	Refer to notes at end of this schedul
08 2 7002		Sundry Fees & Charges - Taxable	MP&CE		0	0	0	0	0.00	0	
Sub Total - Recurrent Revenue					0	0	31	0	0.00	0	
Non-Recurrent Revenue											
08 2 7501		Grants - Taxable	MP&CE	87.3	2,400	0	0	1,000	0.00	1,000	Refer to notes at end of this schedul
08 2 7502		Donations & Contributions	MP&CE		6,136	0	4,273	2,500	3,204.54	3,205	Leeuwin Scholarship Sponsorship
08 2 7503		Grants - GST Free	MP&CE		0	0	0	0	0.00	0	
08 2 7504		Grant - Kidsport	MP&CE		29,514	8,000	9,080	0	0.00	0	
Sub Total - Non Recurrent Revenue					38,050	8,000	13,353	3,500	3,204.54	4,205	
TOTAL OPERATING REVENUE					38,050	8,000	13,384	3,500	3,204.54	4,205	

Account Number	Job / Plant Number	Schedule 8 - Education & Welfare	Adopted Budget	2019/20		Sundry Notes
					Revised Budget / Budget Forecast	
			\$		\$	
NOTES TO SCHEDULE 8 - EDUCATION & WELFARE						
08 2 4503	84.1	Grant Revenue - Senior Citizens Nil	0		0	
			0		0	
08 1 7003	87.1	Programs				
	J08712	Leeuwin Scholarships	(5,000)		(8,545)	OCM 27.03.19 CR 67-19 / CR
	J08713	Skateboard Competition	(4,000)		(4,000)	OCM 27.03.19 CR 67-19
	J08714	Minor / Community Event Assistance	(25,000)		(25,000)	OCM 27.03.19 CR 67-19
	J08717	Minor Community Activities	(9,000)		(9,000)	
			(43,000)		(46,545)	
08 2 7002	87.2	Reimbursements - Community Services Nil	0		0	
			0		0	
08 2 7501	87.3	Grant Revenue - Community Services Sundry Allocation - pending successful grant applications	1,000		1,000	Source - 10 Yr Building Asset Plan
			1,000		1,000	
08 1 7501	87.4	Community Services - Projects Expenditure (Grant Funded) Sundry Allocation - pending successful grant applications	(1,000)		(1,000)	
			(1,000)		(1,000)	
08 1 7010	87.5	Donation Expense				
		Personal Development Grant Scheme	(10,000)		(10,000)	OCM 27.03.19 CR 67-19
		Seniors Christmas Dinner (Eaton \$1,250, Burekup \$1,250, Dardanup \$2,000)	(4,500)		(4,500)	OCM 27.03.19 CR 68-19
		Crooked Brook Forrest Assoc	(2,000)		(2,000)	OCM 27.03.19 CR 68-19
		Eaton/Millbridge Community Project (Breakfast Club)	(3,500)		(3,500)	OCM 27.03.19 CR 68-19
		Eaton Lions Club Christmas Hampers	(1,000)		(1,000)	
		Dardanup & District Times (Dardanup & Districts Residents Association)	(1,000)		(1,000)	OCM 27.03.19 CR 68-19
		Eaton Family Centre (Contribution to Eaton Child Health Clinic Operating Costs)	(9,000)		(9,000)	OCM 27.03.19 CR 68-19
		Sundry Community Donations (In Town Centre \$2,500)	(10,200)		(10,200)	OCM 27.03.19 CR 68-19
			(41,200)		(41,200)	

Summary	2017/18	2018/19		2019/20		
	Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
Schedule 9 - Housing	\$	\$	\$	\$	\$	\$
HOUSING - SUMMARY						
Operating Expenditure						
Recurrent Expenditure						
Other Housing	0	0	0	0	0.00	0
Total Recurrent Expenditure	0	0	0	0	0.00	0
Non-Recurrent Expenditure						
Other Housing	0	0	0	0	0.00	0
Total Non-Recurrent Expenditure	0	0	0	0	0.00	0
Total Operating Expenditure	0	0	0	0	0.00	0
Operating Revenue						
Recurrent Revenue						
Other Housing	0	0	0	0	0.00	0
Total Recurrent Revenue	0	0	0	0	0.00	0
Non-Recurrent Revenue						
Other Housing	0	0	0	0	0.00	0
Total Non-Recurrent Revenue	0	0	0	0	0.00	0
Total Operating Revenue	0	0	0	0	0.00	0

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Account Number	Job / Plant Number	Schedule 9 - Housing	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
OTHER HOUSING											
OPERATING EXPENDITURE											
Recurrent Expenditure											
0912001		Nil	N/A		0	0	0	0	0.00	0	
0912999		Depreciation	N/A		0	0	0	0	0.00	0	
Sub Total - Recurrent Expenditure					0	0	0	0	0.00	0	
Non-Recurrent Expenditure											
0912598		Profit / Loss of Asset Disposals	N/A		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					0	0	0	0	0.00	0	
OPERATING REVENUE											
Recurrent Revenue											
0922001		Reimbursements	N/A		0	0	0	0	0.00	0	
0922002		Sundry Fees & Charges - Taxable	N/A		0	0	0	0	0.00	0	
Sub Total - Recurrent Revenue					0	0	0	0	0.00	0	
Non-Recurrent Revenue											
0922501		Grants - Taxable	N/A		0	0	0	0	0.00	0	
0922502		Grants - GST Free	N/A		0	0	0	0	0.00	0	
0922503		Insurance Claims	N/A		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					0	0	0	0	0.00	0	

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Account Number	Job / Plant Number		2018/19		2019/20	Sundry Notes
			Adopted Budget		Revised Budget / Budget Forecast	
		Schedule 9 - Housing	\$		\$	
		NOTES TO SCHEDULE 9 - HOUSING				

Summary	2017/18	2018/19		2019/20		
	Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
Schedule 10 - Community Amenities	\$	\$	\$	\$	\$	\$
COMMUNITY AMENITIES - SUMMARY						
Operating Expenditure						
Recurrent Expenditure						
Sanitation - Household	(1,290,105)	(1,388,371)	(1,245,451)	(1,463,322)	(569,650)	(1,448,002)
Sanitation - Other & Sewerage	(67,378)	(79,178)	(68,488)	(70,000)	(50,730)	(70,000)
Protection of Environment	(38,680)	(50,000)	(27,184)	(66,000)	(666)	(66,000)
Town Planning & Regional Development	(527,862)	(762,073)	(611,612)	(846,878)	(446,878)	(1,011,332)
Other Community Amenities	(102,526)	(172,726)	(99,042)	(163,300)	(46,625)	(157,636)
Total Recurrent Expenditure	(2,026,551)	(2,452,348)	(2,051,778)	(2,609,499)	(1,114,549)	(2,752,970)
Non-Recurrent Expenditure						
Sanitation - Household	0	(7,000)	(24,963)	(5,050)	(6,314)	(10,050)
Sanitation - Other & Sewerage	0	0	0	0	0	0
Protection of Environment	0	(500)	0	(500)	0	(500)
Town Planning & Regional Development	(32,737)	(111,500)	(29,307)	(217,750)	(17,798)	(115,980)
Other Community Amenities	0	0	0	0	0	0
Total Non-Recurrent Expenditure	(32,737)	(119,000)	(54,270)	(223,300)	(24,111.20)	(126,530)
Total Operating Expenditure	(2,059,288)	(2,571,348)	(2,106,048)	(2,832,799)	(1,138,660.66)	(2,879,500)
Operating Revenue						
Recurrent Revenue						
Sanitation - Household	1,160,678	1,307,501	1,303,531	1,427,394	1,373,632.87	1,420,021
Sanitation - Other & Sewerage	4,278	4,500	5,340	4,500	2,950.00	6,000
Protection of Environment	1,088	0	6	0	0.00	0
Town Planning & Regional Development	102,376	100,253	69,044	59,296	23,325.32	79,296
Other Community Amenities	15,251	13,000	13,204	13,000	1,845.46	10,250
Total Recurrent Revenue	1,283,671	1,425,254	1,391,126	1,504,190	1,401,753.65	1,515,567
Non-Recurrent Revenue						
Sanitation - Household	0	0	0	0	0.00	0
Sanitation - Other & Sewerage	0	0	0	0	0.00	0
Protection of Environment	0	500	7,166	500	0.00	500
Town Planning & Regional Development	0	0	0	0	0.00	0
Other Community Amenities	0	0	0	0	0.00	0
Total Non-Recurrent Revenue	0	500	7,166	500	0.00	500
Total Operating Revenue	1,283,671	1,425,754	1,398,292	1,504,690	1,401,753.65	1,516,067

Account Number	Job / Plant Number	Schedule 10 - Community Amenities	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
SANITATION - HOUSEHOLD											
OPERATING EXPENDITURE											
Recurrent Expenditure											
10 1 1003		* Kerbside - Refuse Removal	Man. Op.	101.2	(341,737)	(349,364)	(335,658)	(353,501)	(120,253.33)	(353,501)	Refer to notes at end of this schedule
10 1 1004		* Kerbside - Recycling Removal	Man. Op.	101.3	(138,301)	(152,278)	(142,137)	(157,071)	(49,931.92)	(150,000)	Refer to notes at end of this schedule
10 1 1005		* Waste Education	Man. Op.	101.6	(22,197)	(21,555)	(21,434)	(22,247)	(9,140.00)	(22,247)	Refer to notes at end of this schedule
10 1 1011		* Bin Maintenance / Repairs - Refuse	Man. Op.	101.14	(3,937)	(5,000)	(3,658)	(5,000)	(466.12)	(5,000)	Refer to notes at end of this schedule
10 1 1012		* Bin Maintenance / Repairs - Recycling	Man. Op.	101.15	(1,580)	(5,000)	(4,025)	(5,000)	(1,351.23)	(5,000)	Refer to notes at end of this schedule
10 1 1013		* Refuse Disposal - Kerbside	Man. Op.	101.9	(198,497)	(222,100)	(195,077)	(224,388)	(98,834.54)	(224,388)	Refer to notes at end of this schedule
10 1 1014		Refuse Disposal - Transfer Station	Man. Op.	101.10	(63,606)	(58,556)	(55,050)	(59,727)	(27,482.88)	(59,727)	Refer to notes at end of this schedule
10 1 1015		* Recycling Processing - Kerbside	Man. Op.	101.11	(47,016)	(46,138)	(33,821)	(136,743)	(34,000.32)	(136,743)	Refer to notes at end of this schedule
10 1 1016		Recycling Processing - Transfer Station	Man. Op.	101.12	(1,226)	(4,641)	(2,535)	(4,734)	0.00	(4,734)	Refer to notes at end of this schedule
10 1 1017		Transfer Station - Skip Bin Hire	Man. Op.		(3,166)	(5,000)	(3,937)	(5,000)	(1,554.28)	(5,000)	Refer to notes at end of this schedule
10 1 1018		Transfer Station - Skip Bin Transportation	Man. Op.		(27,765)	(30,000)	(33,177)	(30,000)	(8,921.30)	(30,000)	Refer to notes at end of this schedule
10 1 1019		Transfer Station - Green Waste Processing	Man. Op.		(11,709)	(15,000)	(7,062)	(12,000)	(4,748.51)	(12,000)	Refer to notes at end of this schedule
10 1 1020		Street Bin - Cleaning 90 Bins	Man. Op.		0	(2,700)	0	(1,500)	0.00	(1,500)	Refer to notes at end of this schedule
10 1 1021		Street Bin - Servicing 90 Bins	Man. Op.		(7,558)	(6,000)	(12,324)	(8,000)	(4,007.65)	(12,000)	Refer to notes at end of this schedule
10 1 1022		Licensing / Bore Monitoring	Man. Op.		0	0	0	0	0.00	0	Refer to notes at end of this schedule
	JOB	Refuse Sites	Man. Op.	Appendix C	(388,118)	(435,039)	(393,504)	(404,161)	(207,923.03)	(391,912)	
10 1 1999		Depreciation	MFS	Appendix G	(33,693)	(30,000)	(2,053)	(34,250)	(1,034.80)	(34,250)	
Sub Total - Recurrent Expenditure					(1,290,105)	(1,388,371)	(1,245,451)	(1,463,322)	(569,649.91)	(1,448,002)	
Non-Recurrent Expenditure											
10 1 1501		Legal Expenses	CEO & DCEO		0	0	(5,057)	0	0.00	0	
10 1 1502		Consultants	Dir Inf.	101.4	0	(7,000)	(6,801)	0	0.00	0	Refer to notes at end of this schedule
10 1 1505		Provision for Refuse Site Rehabilitation	Man. Op.		0	0	0	(50)	0.00	0	
10 1 1506		Provision for Bad & Doubtful Debts Expense	MFS		0	0	0	0	0.00	(50)	
10 1 1507		Minor Assets <\$5,000	Dir Inf.		0	0	(13,106)	(5,000)	(6,313.66)	(10,000)	
	JOB	Building Major Maintenance - Refuse Site	Man. Assets	Appendix D	0	0	0	0	0.00	0	
10 1 1598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	(7,000)	(24,963)	(5,050)	(6,313.66)	(10,050)	
TOTAL OPERATING EXPENDITURE					(1,290,105)	(1,395,371)	(1,270,414)	(1,468,372)	(575,963.57)	(1,458,052)	
OPERATING REVENUE											
Recurrent Revenue											
10 2 1001		Reimbursements	Man. Op.		0	0	3,091	0	0.00	0	
10 2 1002		Sundry Fees & Charges - Taxable	Man. Op.		0	500	0	500	0.00	500	Indexed - CPI
10 2 1004		Levy - Domestic Refuse & Recycling	Dir Inf.	101.5	1,048,826	1,085,680	1,083,148	1,207,495	1,200,402.71	1,202,495	Refer to notes at end of this schedule
10 2 1008		Levy - Domestic Refuse & Recycling Additional Services	Dir Inf.	101.8	34,069	35,077	36,675	40,026	39,762.53	40,026	Indexed - CPI x Population Growth
10 2 1009		Specified Area Rate - Bulk Waste Collection	Dir Inf.	101.16	0	109,178	110,124	100,000	100,440.31	102,000	Indexed - CPI x Population Growth
10 2 1006		Fees - Site Access	Man. Op.		77,783	77,066	70,493	79,373	33,027.32	75,000	Indexed - CPI x Population Growth
Sub Total - Recurrent Revenue					1,160,678	1,307,501	1,303,531	1,427,394	1,373,632.87	1,420,021	
Non-Recurrent Revenue											
10 2 1501		Grants - Taxable	Dir Inf.	101.1	0	0	0	0	0.00	0	Refer to notes at end of this schedule
10 2 1502		Grants - GST Free	Dir Inf.		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					1,160,678	1,307,501	1,303,531	1,427,394	1,373,632.87	1,420,021	

Account Number	Job / Plant Number	Schedule 10 - Community Amenities	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
SANITATION - OTHER & SEWERAGE											
OPERATING EXPENDITURE											
Recurrent Expenditure											
10 1 2001		Annual Bulk Rubbish Collection (2 x Green Waste, 1 x Hz)	Man. Op.		(67,378)	(79,178)	(68,488)	(70,000)	(50,730.00)	(70,000)	Indexed - CPI x Population Growth
Sub Total - Recurrent Expenditure					(67,378)	(79,178)	(68,488)	(70,000)	(50,730.00)	(70,000)	
Non-Recurrent Expenditure											
10 1 3501		Sewerage Connection Expenditure	Man. Op.	103.1	0	0	0	0	0.00	0	Refer to notes at end of this schedule
Sub Total - Non Recurrent Expenditure					0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					(67,378)	(79,178)	(68,488)	(70,000)	(50,730.00)	(70,000)	
OPERATING REVENUE											
Recurrent Revenue											
10 2 2001		Reimbursements	Man. Op.		0	0	0	0	0.00	0	Indexed - CPI x Population Growth
10 2 2002		Sundry Fees & Licenses - GST Free	Man. Op.		4,278	4,500	5,340	4,500	2,950.00	6,000	Indexed - CPI x Population Growth
10 2 2003		Sundry Fees & Charges - Taxable	Man. Op.		0	0	0	0	0.00	0	Indexed - CPI x Population Growth
Sub Total - Recurrent Revenue					4,278	4,500	5,340	4,500	2,950.00	6,000	
Non-Recurrent Revenue											
10 2 2501		Grants - Taxable	Dir Inf.		0	0	0	0	0.00	0	
10 2 2502		Grants - GST Free	Dir Inf.		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					4,278	4,500	5,340	4,500	2,950.00	6,000	

Account Number	Job / Plant Number	Schedule 10 - Community Amenities	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
PROTECTION OF ENVIRONMENT											
OPERATING EXPENDITURE											
Recurrent Expenditure											
10 1 5001		Environmental Project Expenditure	Man. Op.	105.1	(38,680)	(50,000)	(27,184)	(66,000)	(666.48)	(66,000)	Refer to notes at end of this schedule
Sub Total - Recurrent Expenditure					(38,680)	(50,000)	(27,184)	(66,000)	(666.48)	(66,000)	
Non-Recurrent Expenditure											
10 1 5501		Land Care Development Officer Projects	Man. Op.		0	0	0	0	0.00	0	
10 1 5502		Donations Expenditure	Man. Op.		0	0	0	0	0.00	0	
10 1 5503		Environmental Project Expenditure - Grant Funded	Man. Op.	105.2	0	(500)	0	(500)	0.00	(500)	
10 1 5504		Environmental Project Expenditure - POS Funded	Man. Op.		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	(500)	0	(500)	0.00	(500)	
TOTAL OPERATING EXPENDITURE					(38,680)	(50,500)	(27,184)	(66,500)	(666.48)	(66,500)	
OPERATING REVENUE											
Recurrent Revenue											
10 2 5001		Reimbursements	Man. Op.		0	0	0	0	0.00	0	
10 2 5002		Sundry Fees & Charges - Taxable	Man. Op.		1,088	0	6	0	0.00	0	
Sub Total - Recurrent Revenue					1,088	0	6	0	0.00	0	
Non-Recurrent Revenue											
10 2 5501		Grants - Taxable	Man. Op.	105.3	0	500	7,166	500	0.00	500	
10 2 5502		Contributions	Man. Op.		0	0	0	0	0.00	0	
10 2 5504		Reimbursements	Man. Op.		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	500	7,166	500	0.00	500	
TOTAL OPERATING REVENUE					1,088	500	7,172	500	0.00	500	

Account Number	Job / Plant Number	Schedule 10 - Community Amenities	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
TOWN PLANNING & REGIONAL DEVELOPMENT											
OPERATING EXPENDITURE											
Recurrent Expenditure											
10 1 6001		Salaries & Wages	Dir. Sustain. Dev		(233,550)	(383,278)	(281,175)	(486,471)	(237,209.11)	(608,626)	
10 1 6002		Superannuation	Payroll		(27,877)	(47,910)	(33,904)	(46,533)	(27,969.97)	(76,078)	
10 1 6003		Salary Sacrificed Expenditure	Payroll		0	0	0	0	0.00	0	
10 1 6004		Long Service Leave	Payroll		0	0	0	0	(16,046.00)	(16,046)	
10 1 6021		Accrued Leave	Payroll		(4,359)	0	(24,716)	0	0.00	0	
10 1 6005		Insurance	Payroll		0	0	0	0	0.00	0	See G/L# 14 1 2006
10 1 6007		Scheme Amendments - Sundry	MDS		(802)	(1,000)	(522)	(1,000)	0.00	(1,000)	Indexed - CPI
10 1 6008		Fringe Benefits Tax	Payroll		(10,954)	(11,444)	(4,999)	(7,500)	(3,039.26)	(7,500)	Indexed - CPI
10 1 6010		Staff Uniforms	MDS	Appendix L	(2,106)	(1,319)	(1,498)	(1,770)	(347.74)	(2,317)	
10 1 6011		Protective Clothing (PPE)	MDS		0	0	0	0	(140.91)	(250)	Indexed - CPI
10 1 6012		Subscriptions & Memberships	MDS		0	(3,100)	(3,446)	(4,200)	(3,700.81)	(4,200)	Indexed - CPI
10 1 6013		Staff Training	MDS	Appendix J	(285)	(4,875)	(2,980)	(5,267)	(2,058.62)	(9,931)	
10 1 6014		Travel & Accomodation	MDS	Appendix K	0	(2,193)	(363)	(4,478)	(89.36)	(1,000)	
	PLANT	Vehicle Expenses - Town Planning	MDS	Appendix B	(13,626)	(14,394)	(13,553)	(8,666)	(10,505.06)	(16,666)	
10 1 6016		Mapping / Aerial Photographs	MDS		0	(10,000)	0	(5,000)	0.00	(5,000)	Indexed - CPI
10 1 6017		Legal Expenses	CEO & DCEO		0	0	0	0	0.00	0	Indexed - CPI
10 1 6018		Telephone Expenses	MG&HR		(1,748)	(2,200)	(1,228)	(1,500)	(557.65)	(1,500)	Indexed - CPI
10 1 6023		Stationery	MDS		(252)	(500)	0	(500)	0.00	(500)	Indexed - CPI
10 1 6024		Developer Contribution Plan - Wanju and Waterloo Industrial	Dir. Sustain. Dev		0	(22,379)	0	0	0.00	0	
10 1 6990		Allocation of Administration Overheads	MFS		(232,163)	(256,981)	(243,227)	(273,993)	(145,213.54)	(260,718)	
10 1 6999		Depreciation	MFS	Appendix G	(139)	(500)	0	0	0.00	0	
Sub Total - Recurrent Expenditure					(527,862)	(762,073)	(611,612)	(846,878)	(446,878.03)	(1,011,332)	
Non-Recurrent Expenditure											
10 1 6502		Printing - Strategies & Plans	MDS		0	(1,000)	0	(1,000)	0.00	(1,000)	Indexed - CPI
10 1 6503		Consultants - Town Planning	Dir. Sustain. Dev	106.1	0	(44,250)	(22,856)	(201,250)	(15,486.55)	(96,250)	Refer to notes at end of this schedule
10 1 6506		Land Development Expenses	MDS	106.2	(15,824)	(65,750)	(6,315)	(10,000)	(2,271.99)	(10,000)	Refer to notes at end of this schedule
10 1 6505		Rural Street Numbering	MDS		(452)	(500)	(137)	(500)	(39.00)	(500)	Indexed - CPI
10 1 6508		Minor Assets < \$5,000	Dir. Sustain. Dev		0	0	0	(5,000)	0.00	(5,000)	
10 1 6598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	(16,461)	0	0	0	0.00	(3,230)	Vehicles
Sub Total - Non Recurrent Expenditure					(32,737)	(111,500)	(29,307)	(217,750)	(17,797.54)	(115,980)	
TOTAL OPERATING EXPENDITURE					(560,599)	(873,573)	(640,919)	(1,064,628)	(464,675.57)	(1,127,312)	

Account Number	Job / Plant Number	Schedule 10 - Community Amenities	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
TOWN PLANNING & REGIONAL DEVELOPMENT											
OPERATING REVENUE											
Recurrent Revenue											
10 2 6001		Reimbursements	MDS	106.3	0	2,142	4,216	2,185	0.00	2,185	Refer to notes at end of this schedule
10 2 6002		Sundry Fees & Charges - Taxable	MDS		736	2,111	464	2,111	552.48	2,111	Indexed - CPI x Population Growth
10 2 6003		Fees & Charges - Application	MDS		101,640	96,000	64,364	55,000	22,772.84	75,000	Indexed - CPI x Population Growth
10 2 6005		Fees & Charges - GST Free	MDS		0	0	0	0	0.00	0	Indexed - CPI x Population Growth
10 2 6006		Fines & Penalties	MDS		0	0	0	0	0.00	0	
Sub Total - Recurrent Revenue					102,376	100,253	69,044	59,296	23,325.32	79,296	
Non-Recurrent Revenue											
10 2 6501		Contributions	MDS		0	0	0	0	0.00	0	Indexed - CPI
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					102,376	100,253	69,044	59,296	23,325.32	79,296	

Account Number	Job / Plant Number	Schedule 10 - Community Amenities	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
OTHER COMMUNITY AMENITIES											
OPERATING EXPENDITURE											
Recurrent Expenditure											
10 1 7001		Donation - Lions Club (Cemetery Beautification)	MP&CE		0	0	0	0	0.00	0	
JOB		Cemetery Maintenance & Minor Works	Man. Op.		(24,325)	(21,865)	(21,441)	(18,100)	(2,706.49)	(18,100)	
JOB		Disability Services Expenditure	MP&CE		(653)	(5,000)	0	(5,000)	0.00	(5,000)	
JOB		Public Toilets Maintenance & Minor Works	Man. Op.	Appendix C	(66,245)	(119,439)	(67,605)	(127,200)	(39,688.83)	(121,536)	
JOB		Street Furniture Maintenance & Minor Works	Man. Op.		(1,278)	(16,422)	0	(3,000)	0.00	(3,000)	
10 1 7999		Depreciation		Appendix G	(10,026)	(10,000)	(9,996)	(10,000)	(4,229.72)	(10,000)	
		Sub Total - Recurrent Expenditure	MFS		(102,526)	(172,726)	(99,042)	(163,300)	(46,625.04)	(157,636)	
Non-Recurrent Expenditure											
JOB		Special Maintenance - Cemeteries	Man. Op.		0	0	0	0	0.00	0	
JOB		Building Major Maintenance - Public Toilets	Man. Assets	Appendix D	0	0	0	0	0.00	0	
10 1 7598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0.00	0	
		Sub Total - Non Recurrent Expenditure			0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					(102,526)	(172,726)	(99,042)	(163,300)	(46,625.04)	(157,636)	
OPERATING REVENUE											
Recurrent Revenue											
10 2 7001		Reimbursements	Man. Op.		2,727	3,000	0	3,000	0.00	250	Indexed - CPI
10 2 7002		Sundry Fees & Charges - Taxable	Man. Op.		0	0	0	0	0.00	0	Indexed - CPI
10 2 7003		Fees & Charges Taxable - Cemeteries	Man. Op.		11,324	9,000	11,754	9,000	1,045.46	9,000	Indexed - CPI
10 2 7004		Fees & Charges GST Free - Cemetery Licenses	Man. Op.		1,200	1,000	1,450	1,000	800.00	1,000	Indexed - CPI
		Sub Total - Recurrent Revenue			15,251	13,000	13,204	13,000	1,845.46	10,250	
Non-Recurrent Revenue											
10 2 7501		Grants - Taxable	Dir Inf.	107.1	0	0	0	0	0.00	0	
		Sub Total - Non Recurrent Revenue			0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					15,251	13,000	13,204	13,000	1,845.46	10,250	

Account Number	Job / Plant Number	Schedule 10 - Community Amenities						Adopted Budget	2019/20		Sundry Notes
									Revised Budget / Budget Forecast		
								\$		\$	
			NOTES TO SCHEDULE 10 - COMMUNITY AMENITIES								
10 2 1501	101.1	Grant Revenue - Waste Management Nil						0		0	
							0			0	
10 1 1003	101.2	Kerbside Refuse Removal 2019/20	Additional Services 204	Interim Compulsory Services 55	Compulsory Services 5,295	\$ / Service * \$63.65	Weekly	(353,501) 0		(353,501)	
							(353,501)			(353,501)	
10 1 1004	101.3	Kerbside Recycling 2019/20 Budget Review Adjustment	Additional Services 134	Interim Compulsory Services 55	Compulsory Services 5,295	\$ / Service * 28.64	Fortnightly	(157,071)		(157,071) 7,071	
							(157,071)			(150,000)	
10 1 1502	101.4	Consultants - Waste Site Nil						0		0	
								0		0	
10 2 1004	101.5	Levy - Domestic Refuse & Recycling 2019/20 Inc Overhead of * Budget Review Adjustment		Interim Rated Compulsory Services 55	Compulsory Services 5,295	\$ / Service * \$226		1,207,495		1,207,495 (5,000)	
							1,207,495			1,202,495	
10 1 1005	101.6	Waste Education 2019/20	Additional Services 204	Interim Compulsory Services 55	Compulsory Services 5,295	\$ / Service * 4.01		(22,247)		(22,247)	Source: BRHC - Regional Waste Education Budget
							(22,247)			(22,247)	

Account Number	Job / Plant Number	Schedule 10 - Community Amenities					2019/20		Sundry Notes
							Adopted Budget	Revised Budget / Budget Forecast	
		NOTES TO SCHEDULE 10 - COMMUNITY AMENITIES							
10 2 1003	101.7	Lease Revenue - Waste Nil					0	0	
10 2 1008	101.8	Levy - Refuse & Recycling Additional Charges					0	0	
			Additional Services		\$ / Service *				
		Additional Rubbish & Recycling	102		225.70		23,021	23,021	
		Additional Rubbish Only	102		139.74		14,253	14,253	
		Additional Recycling Only	32		85.96		2,751	2,751	
							40,026	40,026	
	101.8	Bin Acquisitions	Refer Plant & Equipment						
10 1 1013	101.9	Refuse Disposal - Kerbside 2019/20	Additional Services 193	\$ / Service 42.38	Compulsory Services 5,295	\$ / t 47.09	t / bin / pa 0.90	(224,388)	(224,388)
								(224,388)	(224,388)
10 1 1014	101.10	Refuse Disposal - Transfer Station 2019/20				\$ / t 48.80	t / pa 1,224.00	(59,727)	(59,727)
								(59,727)	(59,727)
10 1 1015	101.11	Recycling Processing - Kerbside 2019/20	Additional Services 127	\$ / Service 25.22	Services 5,295	\$ / t \$97.00	t / pa 0.260	(136,743)	(136,743)
								(136,743)	(136,743)
10 1 1016	101.12	Recycling Processing - Transfer Station 2019/20				\$ / t \$35.07	t / pa 135	(4,734)	(4,734)
								(4,734)	(4,734)

Account Number	Job / Plant Number	Schedule 10 - Community Amenities	Adopted Budget	2019/20		Sundry Notes
				Revised Budget / Budget Forecast		
			\$		\$	
		NOTES TO SCHEDULE 10 - COMMUNITY AMENITIES				
J10201	101.13	Refuse Site Maintenance				
		Wages	(91,146)		(91,146)	
		Overheads	(226,954)		(226,954)	
		Utilities - Power	(8,632)		(8,632)	
		Goods & Services	(64,923)		(64,923)	Indexed - CPI
		Insurance	(103)		(103)	
		Plant	0		0	Indexed - CPI
			(391,759)		(391,759)	
10 1 1011	101.14	Bin Maintenance / Repairs - Refuse Replacement / Repairs	\$ / Service * \$0.94	(5,000)	(5,000)	Indexed - CPI x Population Growth
				(5,000)	(5,000)	
10 1 1012	101.15	Bin Maintenance / Repairs - Recycling Replacement / Repairs	\$ / Service * \$0.94	(5,000)	(5,000)	Indexed - CPI x Population Growth
				(5,000)	(5,000)	
10 2 1009	101.16	Specified Area Rate - Bulk Waste Collection				
		Contract Expenditure (Bulk Waste Collection Expenditure)		70,000	70,000	
		Contribution to Transfer Station		30,000	30,000	
		Budget Review Adjustment			2,000	
				100,000	102,000	

Account Number	Job / Plant Number	Schedule 10 - Community Amenities	Adopted Budget	2019/20		Sundry Notes
					Revised Budget / Budget Forecast	
			\$	\$		
NOTES TO SCHEDULE 10 - COMMUNITY AMENITIES						
10 1 3501	103.1	Sewer Connection Expenditure Nil	0	0	0	Source: 10 Yr Building Asset Plan
10 1 2001	103.2	Annual Bulk Rubbish Collection (Funded Specified Area Rate) 2 x Green Waste Collections 1 x Hard Waste Collection	(42,000) (28,000) 0	(42,000) (28,000) 0	(42,000) (28,000) 0	Indexed - CPI x Population Growth Indexed - CPI x Population Growth
10 1 5001	105.1	Environmental Projects Ongoing revegetation - Planting and Maintenance (watering) various reserves Additional weed mapping for remaining reserves not surveyed in 2018 Duck Pond Drainage upgrade Grant contribution Feral animal control Collie river masterplan - fees for consultant to undertake survey Leciester wetlands path resurfacing and culvert replacement	(20,000) (13,000) (4,000) (5,000) (16,000) (8,000)	(20,000) (13,000) (4,000) (5,000) (16,000) (8,000)	(20,000) (13,000) (4,000) (5,000) (16,000) (8,000)	Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI
10 1 5503	105.2	Environmental Projects - Grant Funded Nil	(500)	(500)	(500)	
10 2 5501	105.3	Environmental Projects - Grant Funded Nil	500	500	500	
10 1 6503	106.1	Consultants - Town Planning Wanju Studies Wanju Consultants \$100,000 and Advertising/Promotion \$5,000 Planning Study - Banksia Road Local Heritage Survey Townscape - Burekup Community Facilities Plan Demographic Data Reporting General Consultants OCM 26.02.20 CR 15-20	(35,000) (105,000) (30,000) (5,000) (10,000) (16,250)	(35,000) (105,000) (30,000) (5,000) (10,000) (16,250)	(35,000) (105,000) (30,000) (5,000) (10,000) (16,250) (35,000)	Funded: Strategic Planning Studies Reserve Funded: Wanju Loan Funds Funded: Strategic Planning Studies Reserve Funded: Strategic Planning Studies Reserve Funded: Strategic Planning Studies Reserve Funded: Strategic Planning Studies Reserve Funded: Strategic Planning Studies Reserve
10 1 6506	106.2	Land Development Expenses Sundry Gnomesville Land Survey Costs	(5,000) (5,000)	(5,000) (5,000)	(5,000) (5,000)	Funded: Land Development Reserve Funded: Land Development Reserve
10 2 6001	106.3	Reimbursement Revenue - Town Planning Joint TPS	2,185	2,185	2,185	Indexed - CPI
			2,185	2,185	2,185	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 10 - Community Amenities	Adopted Budget	2019/20		
					Revised Budget / Budget Forecast	
			\$		\$	0
		NOTES TO SCHEDULE 10 - COMMUNITY AMENITIES				
10 1 6012	106.4	Subscriptions & Memberships - Town Planning Peron Naturalist Partnership (reallocated from Sch 14) Other	(2,600) (500)		(2,600) (500)	Indexed - CPI
			(3,100)		(3,100)	
10 2 7501	107.1	Grant Revenue - Other Community Amenities Nil	0		0	
			0		0	

Summary	2017/18	2018/19		2019/20		
	Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
Schedule 11 - Recreation & Culture	\$	\$	\$	\$	\$	\$
RECREATION & CULTURE - SUMMARY						
Operating Expenditure						
Recurrent Expenditure						
Public Hall, Civic Centres	(197,669)	(247,295)	(211,527)	(288,884)	(122,696.09)	(279,665)
Other Recreation & Sport - Parks, Gardens, Reserves	(3,849,148)	(4,055,398)	(3,733,172)	(4,316,368)	(2,036,495.15)	(4,251,069)
Other Recreation & Sport - Eaton Recreation Centre	(2,426,962)	(2,551,392)	(2,481,232)	(2,592,726)	(1,343,317.91)	(2,518,677)
Libraries - Eaton Community Library	(586,047)	(726,538)	(678,145)	(745,833)	(404,490.02)	(720,726)
Libraries - Dardanup Library	(9)	(1,000)	0	0	0.00	0
Other Culture	(4,080)	(112,197)	(104,188)	(108,313)	(66,891.00)	(110,313)
Total Recurrent Expenditure	(7,063,915)	(7,693,820)	(7,208,264)	(8,052,125)	(3,973,890.17)	(7,880,449)
Non-Recurrent Expenditure						
Public Hall, Civic Centres	0	0	0	0	0.00	0
Other Recreation & Sport - Parks, Gardens, Reserves	(12,432)	(27,550)	(2,550)	(32,500)	(2,500.00)	(32,500)
Other Recreation & Sport - Eaton Recreation Centre	(11,417)	0	(37,478)	(5,050)	(3,961.81)	(40,050)
Libraries - Eaton Community Library	0	(1,000)	(430)	(6,050)	0.00	(6,050)
Libraries - Dardanup Library	0	0	0	0	0.00	0
Other Culture	(15,000)	(77,350)	(40,414)	(64,880)	(28,376.50)	(64,880)
Total Non-Recurrent Expenditure	(38,849)	(105,900)	(80,872)	(108,480)	(34,838.31)	(143,480)
Total Operating Expenditure	(7,102,764)	(7,799,720)	(7,289,135)	(8,160,605)	(4,008,728.48)	(8,023,929)
Operating Revenue						
Recurrent Revenue						
Public Hall, Civic Centres	30,774	56,448	27,216	18,140	16,319	25,140
Other Recreation & Sport - Parks, Gardens, Reserves	25,823	265,040	274,210	269,433	244,161	260,054
Other Recreation & Sport - Eaton Recreation Centre	1,404,147	1,443,000	1,408,773	1,443,000	602,128	1,443,000
Libraries - Eaton Community Library	34,881	95,157	106,019	98,084	101,817	105,062
Libraries - Dardanup Library	0	0	0	0	0.00	0
Other Culture	0	0	154	0	0.00	0
Total Recurrent Revenue	1,495,625	1,859,645	1,816,372	1,828,657	964,424.93	1,833,256
Non-Recurrent Revenue						
Public Hall, Civic Centres	15,000	333,808	0	235,416	0.00	235,416
Other Recreation & Sport - Parks, Gardens, Reserves	1,165,795	1,152,000	268,875	1,481,307	0.00	1,481,307
Other Recreation & Sport - Eaton Recreation Centre	0	0	0	0	0.00	0
Libraries - Eaton Community Library	1,500	500	500	500	0.00	500
Libraries - Dardanup Library	0	0	0	0	0.00	0
Other Culture	0	0	975	4,545	0.00	4,545
Total Non-Recurrent Revenue	1,182,295	1,486,308	270,350	1,721,768	0.00	1,721,768
Total Operating Revenue	2,677,921	3,345,953	2,086,722	3,550,425	964,424.93	3,555,024

Account Number	Job / Plant Number	Schedule 11 - Recreation & Culture	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
PUBLIC HALLS, CIVIC CENTRES											
OPERATING EXPENDITURE											
Recurrent Expenditure											
11 1 1004	JOB	Maintenance & Minor Works - Public Halls	Man. Assets	Appendix C	(68,488)	(111,751)	(81,864)	(159,030)	(54,196)	(149,811)	Refer to notes at end of this schedule
		Donation - Hall Committees	Dep CEO	111.2	(5,436)	(5,544)	(5,544)	(5,654)	(5,654)	(5,654)	
11 1 1999		Depreciation	MFS	Appendix G	(123,745)	(130,000)	(124,119)	(124,200)	(62,846)	(124,200)	
Sub Total - Recurrent Expenditure					(197,669)	(247,295)	(211,527)	(288,884)	(122,696)	(279,665)	
Non-Recurrent Expenditure											
11 1 1598	JOB	Building Major Maintenance - Public Halls	Man. Assets	Appendix D	0	0	0	0	0.00	0	
		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					(197,669)	(247,295)	(211,527)	(288,884)	(122,696.09)	(279,665)	
OPERATING REVENUE											
Recurrent Revenue											
11 2 1001		Reimbursements	Dep CEO	111.3	16,694	45,448	14,830	7,140	8,839.96	13,140	Refer to notes at end of this schedule
11 2 1002		Sundry Fees & Charges - Taxable	Dep CEO		1,000	1,000	1,000	1,000	1,485.39	2,000	Indexed - CPI
11 2 1013		Hall Hire - Eaton Hall (Exclusively leased - Note 113.6)	Dep CEO		1,864	0	0	0	0.00	0	Eaton Hall leased Note 113.6
11 2 1014		Hall Hire - Dardanup Hall	Dep CEO		11,216	10,000	11,386	10,000	5,993.18	10,000	Indexed - CPI
Sub Total - Recurrent Revenue					30,774	56,448	27,216	18,140	16,318.53	25,140	
Non-Recurrent Revenue											
11 2 1501		Grants - Taxable - Capital	Dir Inf.	111.1	15,000	333,808	0	196,108	0.00	196,108	Refer to notes at end of this schedule
11 2 1502		Contributions - Public Buildings - Capital	Dir Inf.	111.4	0	0	0	39,308	0.00	39,308	Refer to notes at end of this schedule
Sub Total - Non Recurrent Revenue					15,000	333,808	0	235,416	0.00	235,416	
TOTAL OPERATING REVENUE					45,774	390,256	27,216	253,556	16,318.53	260,556	

Account Number	Job / Plant Number	Schedule 11 - Recreation & Culture	Responsible Officer	Note	2017/18	2018/19		2019/20		Sundry Notes	
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual		Revised Budget / Budget Forecast
					\$	\$	\$	\$	\$	\$	
OTHER RECREATION & SPORT											
PARKS GARDENS, RESERVES											
OPERATING EXPENDITURE											
Recurrent Expenditure											
11 1 3001		Salaries & Wages	Dir Inf.		(98,444)	(100,452)	(78,430)	(207,815)	(117,673.63)	(206,678)	
11 1 3002		Superannuation	Payroll		(12,142)	(12,557)	(8,864)	(25,977)	(12,277.99)	(25,835)	
11 1 3003		Long Service Leave	Payroll		0	0	0	0	0.00	0	
	JOB	Maintenance & Minor Works - Parks, Gardens, Reserves	Man. Op.	Appendix E	(3,239,212)	(3,451,566)	(3,120,780)	(3,535,970)	(1,606,074.75)	(3,466,848)	
	JOB	Maintenance & Minor Works - Sporting Buildings	Man. Op.	Appendix C	(36,457)	(43,455)	(42,757)	(55,535)	(41,062.70)	(60,384)	
11 1 3007		Donation - Townscape Committees	Dir Inf.	113.5	0	0	0	0	0.00	0	Refer to notes at end of this schedule
11 1 3010		Interest - Loan 67 Eaton Bowling Self Supporting Loan	Dep CEO	Appendix A	(1,824)	(504)	(163)	0	0.00	0	
11 1 3011		Interest - Loan 69 Glen Huon Oval Clubrooms	Dep CEO	Appendix A	(40,449)	(39,699)	(38,998)	(38,219)	(38,219.24)	(38,219)	
11 1 3012		Govt Guarantee Fee on Loans	Dep CEO	Appendix A	0	(7,165)	(7,165)	(6,853)	0.00	(6,853)	
11 1 3013		Protective Clothing (PPE)	Man. Op.		0	0	0	0	(198.74)	(250)	
11 1 3999		Depreciation	MFS	Appendix G	(420,621)	(400,000)	(436,014)	(446,000)	(220,988.10)	(446,000)	
Sub Total - Recurrent Expenditure					(3,849,148)	(4,055,398)	(3,733,172)	(4,316,368)	(2,036,495.15)	(4,251,069)	
Non-Recurrent Expenditure											
11 1 3501		Donation - Sporting Clubs	Dep CEO	113.2	0	(2,550)	(2,550)	(2,500)	(2,500.00)	(2,500)	Refer to notes at end of this schedule
	JOB	Upgrades - Parks, Gardens, Reserves	Dir Inf.	Appendix D	0	0	0	0	0.00	0	
	JOB	Building Major Maintenance - Sporting Facilities	Man. Assets	Appendix D	0	0	0	0	0.00	0	
11 1 3505		Consultants	Dir Inf.	113.3	0	(25,000)	0	(25,000)	0.00	(25,000)	Refer to notes at end of this schedule
11 1 3506		Transfer to Trust	MFS		0	0	0	0	0.00	0	
11 1 3507		Minor Assets < \$5,000	Dir Inf.	113.10	0	0	0	(5,000)	0.00	(5,000)	
11 1 3598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	(12,432)	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					(12,432)	(27,550)	(2,550)	(32,500)	(2,500.00)	(32,500)	
TOTAL OPERATING EXPENDITURE					(3,861,580)	(4,082,948)	(3,735,722)	(4,348,868)	(2,038,995.15)	(4,283,569)	
OPERATING REVENUE											
Recurrent Revenue											
11 2 3001		Reimbursements	Man. Op.	113.4	8,694	5,426	6,998	5,019	0.00	5,019	Refer to notes at end of this schedule
11 2 3002		Fees & Charges	Man. Op.		0	500	5,219	500	0.00	500	Indexed - CPI
11 2 3003		Fees & Charges - Leases	Dep CEO	113.6	14,640	18,555	19,812	18,555	(2,563.96)	5,976	Refer to notes at end of this schedule
11 2 3006		Fees & Charges - Events Applications	N/A		0	0	0	0	0.00	0	
11 2 3005		Reimbursement - Self Supporting Loan Interest	Dep CEO	Appendix A	2,489	504	504	504	0.00	504	
11 2 3007		Reimbursement - Self Supporting Loan Govt Guarantee Fee	Dep CEO	Appendix A	0	55	0	55	0.00	55	
11 2 3009		Specified Area Rate - Eaton Landscaping	MFS	113.9	0	240,000	241,677	244,800	246,724.88	248,000	
Sub Total - Recurrent Revenue					25,823	265,040	274,210	269,433	244,160.92	260,054	
Non-Recurrent Revenue											
11 2 3501		Grants - Taxable - Capital	Dir Inf.	113.1	740,000	52,000	250,000	332,025	0.00	332,025	Refer to notes at end of this schedule
11 2 3504		Contributions/Donations - Capital	Dir Inf.	113.8	9,091	1,000,000	0	1,000,000	0.00	1,000,000	Refer to notes at end of this schedule
11 2 3506		Transfer from Trust - POS - Capital	MFS	113.7	416,704	100,000	18,875	149,282	0.00	149,282	Peninsula Lakes Playground
Sub Total - Non Recurrent Revenue					1,165,795	1,152,000	268,875	1,481,307	0.00	1,481,307	
TOTAL OPERATING REVENUE					1,191,619	1,417,040	543,085	1,750,740	244,160.92	1,741,361	

Account Number	Job / Plant Number	Responsible Officer	Note	2017/18			2018/19			2019/20			Sundry Notes
				Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast				
Schedule 11 - Recreation & Culture													
EATON RECREATION CENTRE													
OPERATING EXPENDITURE													
Recurrent Expenditure													
11 1 4001		Salaries & Wages - Administration	Dir. Sustain. Dev	(431,486)	(446,022)	(466,995)	(455,331)	(218,140.10)	(429,398)				
11 1 4004		Long Service Leave	Payroll	(17,730)	0	(26,617)	0	(8,545.72)	(8,545)				
11 1 4005		Superannuation	Payroll	(107,316)	(106,762)	(110,134)	(109,233)	(60,861.91)	(104,361)				
11 1 4045		Accrued Leave - Rec Ctr Admin	Payroll	(12,776)	0	33,589	0	0.00	0				
11 1 4007		Salary Sacrificed Expense	Payroll	0	0	0	0	0.00	0				
11 1 4008		Insurance - Workers Compensation	Payroll	0	0	0	0	0.00	0				See G/L# 14 1 2006
11 1 4009		Insurance - Other	Dep CEO	0	0	0	0	0.00	0				See G/L# 14 1 2006
11 1 4010		Staff Recruitment	MS&R	(156)	(1,000)	0	(1,000)	0.00	(1,000)				Indexed - CPI
11 1 4011		Staff Training / Conferences	MS&R	Appendix J (2,363)	(7,268)	(4,154)	(7,413)	(2,295.81)	(12,973)				
11 1 4035		Staff Travel / Accomodation	MS&R	Appendix K (75)	(3,732)	(2,314)	(3,732)	(1,312.47)	(2,000)				
11 1 4012		Staff Uniforms	MS&R	Appendix L (4,925)	(5,334)	(5,036)	(5,334)	(1,061.15)	(5,334)				
11 1 4013		Advertising - Media, Marketing & Promotion	MS&R	(29,593)	(32,640)	(34,380)	(32,640)	(9,650.17)	(31,840)				Indexed - CPI
11 1 4015		Licenses / Affiliations	MS&R	0	(500)	(1,890)	(500)	0.00	(500)				Indexed - CPI
11 1 4048		Software Support	MIS	(7,810)	(8,000)	(8,276)	(8,000)	(8,036.10)	(11,285)				Indexed - CPI
11 1 4016		Equipment Hire / Lease Expenses	MS&R	114.3 (4,962)	(5,000)	(6,249)	(5,000)	(2,385.17)	(5,000)				Refer to notes at end of this schedule
11 1 4017		Telephone - Office	MG&HR	(5,229)	(5,610)	(1,480)	(5,610)	(1,041.96)	(5,610)				Indexed - CPI
11 1 4019		Receptions	MS&R	0	(250)	0	(250)	(1,050.00)	(1,250)				Indexed - CPI
11 1 4020		Subscriptions	MS&R	(3,615)	(350)	0	(350)	0.00	(350)				Indexed - CPI
11 1 4021		Postage	MS&R	(121)	(250)	(135)	(250)	(49.10)	(250)				Indexed - CPI x Population Growth
11 1 4022		Stationery	MS&R	(4,543)	(4,500)	(3,679)	(4,500)	(1,581.05)	(2,500)				Indexed - CPI x Population Growth
11 1 4023		Sundry Expenditure	MS&R	(3,535)	(4,500)	(2,563)	(4,500)	(1,760.42)	(2,215)				Indexed - CPI
11 1 4026		Minor Equipment	MS&R	(1,886)	(2,250)	(1,728)	(2,250)	(1,740.92)	(2,250)				Indexed - CPI
11 1 4047		Vandalism / Graffiti	MS&R	(1,724)	(3,000)	0	(3,000)	0.00	(1,500)				Indexed - CPI
11 1 4029		Equipment Mtce	MS&R	(2,711)	(4,000)	(2,981)	(4,000)	(2,132.49)	(4,000)				Indexed - CPI
11 1 4033		Interest - Loan 59	Dep CEO	Appendix A (28,177)	(24,819)	(23,714)	(20,152)	(10,676.74)	(20,152)				Rec Ctr Construction
11 1 4036		Interest - Loan 63	Dep CEO	Appendix A (3,139)	(2,190)	(1,972)	(965)	(640.00)	(965)				Rec Ctr Extensions
11 1 4049		Interest - Loan 68	Dep CEO	Appendix A (2,742)	(1,716)	(1,408)	(348)	(347.66)	(348)				Gym Equipment
NEW		Interest - New Loan	Dep CEO	Appendix A 0	0	0	0	0.00	0				New Borrowings
11 1 4050		Govt Guarantee Fee on Loans	Dep CEO	Appendix A 0	(3,522)	(3,522)	(2,517)	0.00	(2,517)				Indexed - CPI
11 1 4037		Fringe Benefits Tax	Payroll	(4,857)	(7,140)	(6,793)	(5,500)	(3,218.80)	(5,500)				Indexed - CPI
	PLANT	Motor Vehicle Expenses	MS&R	Appendix B (8,534)	(9,423)	(7,067)	(9,795)	(4,011.10)	(9,795)				
J11401		Cost Centre - Fitness Centre	MS&R	114.4 (163,218)	(172,372)	(169,313)	(176,569)	(92,150.10)	(171,535)				Refer to notes at end of this schedule
J11402		Cost Centre - Retail Sales	MS&R	114.4 (98,621)	(92,850)	(99,686)	(93,355)	(59,219.66)	(92,726)				Refer to notes at end of this schedule
J11403		Cost Centre - Children Services - Creche	MS&R	114.4 (142,084)	(141,766)	(137,821)	(76,481)	(52,472.82)	(74,126)				Refer to notes at end of this schedule
J11408		Cost Centre - Children Services - Vacation Care (New 19/20)	MS&R	114.4 0	0	0	(68,589)	(26,323.53)	(66,882)				Refer to notes at end of this schedule
J11404		Cost Centre - Courts	MS&R	114.4 (149,556)	(142,607)	(134,668)	(143,835)	(68,655.99)	(142,005)				Refer to notes at end of this schedule
J11407		Cost Centre - Group Fitness	MS&R	114.4 (101,225)	(121,117)	(116,479)	(123,168)	(72,360.71)	(121,232)				Refer to notes at end of this schedule
J11405		Building Maintenance & Minor Works	MS&R	Appendix C (160,379)	(179,958)	(183,672)	(176,882)	(85,603.44)	(176,882)				
11 1 4990		Allocation of Administration Overheads	MFS	(696,489)	(770,944)	(729,519)	(821,979)	(435,640.64)	(782,153)				
11 1 4999		Depreciation	MFS	Appendix G (225,385)	(240,000)	(220,577)	(219,700)	(110,352.18)	(219,700)				
Sub Total - Recurrent Expenditure													
					(2,426,962)	(2,551,392)	(2,481,232)	(2,592,726)	(1,343,317.91)	(2,518,677)			
Non-Recurrent Expenditure													
11 1 4501		Building Major Maintenance - Rec Centre	Man. Assets	Appendix D (4,332)	0	0	0	0.00	(35,000)				Roof Sheeting
11 1 4503		Provision for Bad & Doubtful Debts Expense	MFS	0	0	0	(50)	0.00	(50)				
11 1 4504		Minor Assets < \$5,000	Dir. Sustain. Dev	0	0	(35,260)	(5,000)	(3,961.81)	(5,000)				
11 1 4598		Profit / (Loss) on Asset Disposals	MFS	Appendix H (7,085)	0	(2,218)	0	0.00	0				
Sub Total - Non Recurrent Expenditure													
					(11,417)	0	(37,478)	(5,050)	(3,961.81)	(40,050)			
TOTAL OPERATING EXPENDITURE													
					(2,438,379)	(2,551,392)	(2,518,711)	(2,597,776)	(1,347,279.72)	(2,558,727)			

Account Number	Job / Plant Number	Schedule 11 - Recreation & Culture	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
		OTHER RECREATION & SPORT									
		EATON RECREATION CENTRE									
		OPERATING REVENUE									
		Recurrent Revenue									
11 2 4001		Reimbursements - Sundry	MS&R		3,752	1,000	3,545	1,000	921.37	1,000	Indexed - CPI
11 2 4002		Reimbursements - EDWA	MS&R		142,287	135,000	163,860	135,000	0.00	135,000	Indexed - CPI
11 2 4003		Fees & Charges - Admissions	MS&R		32,145	31,000	31,113	31,000	11,551.44	31,000	Indexed - CPI
11 2 4004		Fees & Charges - Activities / Programs	MS&R		230,841	220,000	201,811	220,000	101,771.35	220,000	Indexed - CPI
11 2 4005		Fees & Charges - Court Hire	MS&R		123,090	120,000	123,360	120,000	78,563.92	120,000	Indexed - CPI
11 2 4006		Fees & Charges - Function Room Hire	MS&R		8,954	20,000	11,803	20,000	2,363.01	20,000	Indexed - CPI
11 2 4007		Fees & Charges - Memberships	MS&R		555,985	590,000	600,722	590,000	281,524.58	590,000	Indexed - CPI
11 2 4008		Retail Sales Café - Taxable	MS&R		119,721	130,000	111,743	130,000	55,732.91	130,000	Indexed - CPI
11 2 4009		Retail Sales Café - GST Free	MS&R		14,207	15,000	11,969	15,000	5,934.84	15,000	Indexed - CPI
11 2 4010		Retail Sales - General	MS&R		11,668	13,500	17,281	13,500	4,339.70	13,500	Indexed - CPI
11 2 4011		Sponsorship	MS&R		3,260	3,000	2,662	3,000	1,750.93	3,000	Indexed - CPI
11 2 4012		Childrens Services - GST Free	MS&R		138,120	142,500	118,459	142,500	51,356.69	142,500	Indexed - CPI
11 2 4013		Childrens Services - Taxable	MS&R		20,116	22,000	10,445	22,000	6,317.28	22,000	Indexed - CPI
		Sub Total - Recurrent Revenue			1,404,147	1,443,000	1,408,773	1,443,000	602,128.02	1,443,000	
		Non-Recurrent Revenue									
11 2 4503		Grants	MS&R	114.2	0	0	0	0	0.00	0	Refer to notes at end of this schedule
11 2 4504		Contributions	MS&R	114.1	0	0	0	0	0.00	0	Refer to notes at end of this schedule
11 2 4505		Fundraising Sales	MS&R		0	0	0	0	0.00	0	
		Sub Total - Non Recurrent Revenue			0	0	0	0	0.00	0	
		TOTAL OPERATING REVENUE			1,404,147	1,443,000	1,408,773	1,443,000	602,128.02	1,443,000	

Account Number	Job / Plant Number	Schedule 11 - Recreation & Culture	Responsible Officer	Note	2017/18	2018/19		2019/20		Sundry Notes	
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual		Revised Budget / Budget Forecast
					\$	\$	\$	\$	\$		
LIBRARIES - EATON COMMUNITY LIBRARY											
OPERATING EXPENDITURE											
Recurrent Expenditure											
11 1 6001		Salaries & Wages	Dir. Sustain. Dev		(271,274)	(305,781)	(269,598)	(318,972)	(147,170.03)	(298,910)	
11 1 6002		Superannuation	Payroll		(31,115)	(38,223)	(30,470)	(39,871)	(17,120.00)	(37,364)	
11 1 6003		Long Service Leave	Payroll		0	0	0	0	0.00	0	
11 1 6022		Accrued Leave	Payroll		(5,240)	0	(8,507)	0	0.00	0	
11 1 6004		Insurance	Dep CEO		0	0	0	0	0.00	0	See G/L# 14 1 2006
11 1 6005		Postage & Freight	MP&CE		(2,786)	(2,500)	(2,077)	(2,500)	(36.00)	(2,500)	Indexed - CPI
11 1 6006		Stationery - Sundry	MP&CE		(2,618)	(3,230)	(3,311)	(3,230)	(1,321.25)	(3,230)	Indexed - CPI x Population Growth
11 1 6007		Stationery - Security Tabs	MP&CE		0	0	0	0	0.00	0	Indexed - CPI x Population Growth
11 1 6008		Lost / Damaged Books	MP&CE		(383)	(1,000)	(254)	(1,000)	(400.00)	(500)	Indexed - CPI
11 1 6009		Staff Uniforms	MP&CE	Appendix L	(729)	(1,388)	(564)	(1,416)	(120.88)	(1,359)	
11 1 6010		Staff Training	MP&CE	Appendix J	(2,152)	(3,449)	(1,183)	(3,518)	(987.57)	(3,424)	
11 1 6011		Travel & Accommodation	MP&CE	Appendix K	(221)	(1,856)	(481)	(3,583)	(223.35)	(1,500)	
	JOB	Sundry Programs	MP&CE	116.1	(69,559)	(79,675)	(76,794)	(71,409)	(30,644.50)	(71,409)	Refer to notes at end of this schedule
11 1 6013		Program - Better Beginnings	MP&CE		(935)	(1,000)	0	(1,000)	(940.00)	(1,000)	Indexed - CPI
11 1 6014		Contribution to EDWA - Joint Facility Expenses	MP&CE		(4,865)	(5,800)	(5,824)	(5,800)	(1,903.72)	(5,800)	Indexed - CPI
11 1 6015		Book Stock - Eaton	MP&CE		(5,311)	(7,500)	(7,424)	(7,500)	(459.32)	(7,500)	Indexed - CPI
11 1 6018		Software / IT Support Fees	MIS	116.3	(30,492)	(101,647)	(111,003)	(104,838)	(112,333.31)	(113,000)	Refer to notes at end of this schedule
11 1 6019		Advertising / Promotion	MP&CE		(5,722)	(5,500)	(4,885)	(5,500)	(450.00)	(5,000)	Indexed - CPI
11 1 6020		Sundry Expenditure	MP&CE		(1,167)	(1,000)	(1,149)	(1,000)	(579.61)	(1,500)	Indexed - CPI
11 1 6021		Bulletins / Magazines / Subscription	MP&CE		(2,054)	(2,800)	(2,539)	(2,800)	(275.00)	(2,800)	Indexed - CPI
11 1 6990		Allocation of Administration Overheads	MFS		(139,298)	(154,189)	(145,936)	(164,396)	(87,128.14)	(156,431)	
11 1 6999		Depreciation	MFS	Appendix G	(10,125)	(10,000)	(6,147)	(7,500)	(2,397.34)	(7,500)	
Sub Total - Recurrent Expenditure					(586,047)	(726,538)	(678,145)	(745,833)	(404,490.02)	(720,726)	
Non-Recurrent Expenditure											
11 1 6501		Provision for Bad & Doubtful Debts Expense	MFS		0	0	0	(50)	0.00	(50)	
11 1 6502		Recoverable Expenses - 50% EDWA	MP&CE		0	(1,000)	0	(1,000)	0.00	(1,000)	
11 1 6503		Grant Expenditure	MP&CE		0	0	(430)	0	0.00	0	
11 1 6504		Major Building Maintenance	Man. Assets	116.4	0	0	0	0	0.00	0	
11 1 6505		Minor Assets < \$5,000	Dir. Sustain. De	116.6	0	0	0	(5,000)	0.00	(5,000)	Refer to notes at end of this schedule
11 1 6598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	(1,000)	(430)	(6,050)	0.00	(6,050)	
TOTAL OPERATING EXPENDITURE					(586,047)	(727,538)	(678,575)	(751,883)	(404,490.02)	(726,776)	
OPERATING REVENUE											
Recurrent Revenue											
11 2 6001		Reimbursements - Sundry	MP&CE	116.5	28,777	88,157	99,558	91,084	98,061.54	98,062	
11 2 6002		Fees & Charges - Programs	MP&CE		0	500	0	500	0.00	500	
11 2 6003		Reimbursement - Lost / Damaged Books	MP&CE		258	1,000	382	1,000	344.99	1,000	Indexed - CPI
11 2 6004		Fees & Charges - Printing & Copying	MP&CE		5,846	5,500	6,080	5,500	3,410.93	5,500	Indexed - CPI
Sub Total - Recurrent Revenue					34,881	95,157	106,019	98,084	101,817.46	105,062	
Non-Recurrent Revenue											
11 2 6501		Grants - Taxable	MP&CE	116.2	1,500	0	500	0	0.00	0	Refer to notes at end of this schedule
11 2 6502		Grants - GST Free	MP&CE		0	0	0	0	0.00	0	
11 2 6504		Reimbursements - EDWA	MP&CE		0	500	0	500	0.00	500	
Sub Total - Non Recurrent Revenue					1,500	500	500	500	0.00	500	
TOTAL OPERATING REVENUE					36,381	95,657	106,519	98,584	101,817.46	105,562	

Account Number	Job / Plant Number	Schedule 11 - Recreation & Culture	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
LIBRARIES											
DARDANUP LIBRARY											
OPERATING EXPENDITURE											
Recurrent Expenditure											
11 1 7015		Book Stock - Dardanup	MP&CE		0	0	0	0	0.00	0	Indexed - CPI
11 1 7999		Depreciation	MFS	Appendix G	(9)	(1,000)	0	0	0.00	0	
		Sub Total - Recurrent Expenditure			(9)	(1,000)	0	0	0.00	0	
Non-Recurrent Expenditure											
11 1 7598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0.00	0	
		Sub Total - Non Recurrent Expenditure			0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					(9)	(1,000)	0	0	0.00	0	
OPERATING REVENUE											
Recurrent Revenue											
11 2 7001		Fees & Charges - Programs	MP&CE		0	0	0	0	0.00	0	Indexed - CPI
		Sub Total - Recurrent Revenue			0	0	0	0	0.00	0	
Non-Recurrent Revenue											
		Nil	MP&CE		0	0	0	0	0.00	0	
		Sub Total - Non Recurrent Revenue			0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					0	0	0	0	0.00	0	

Account Number	Job / Plant Number	Schedule 11 - Recreation & Culture	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
OTHER CULTURE											
OPERATING EXPENDITURE											
Recurrent Expenditure											
11 1 9001	JOB	Public Art Competition	MP&CE		(4,080)	(4,000)	(4,000)	(4,000)	(4,000.00)	(4,000)	Indexed - CPI
		Community Projects	MP&CE	119.3	0	(108,197)	(100,188)	(104,313)	(62,891.00)	(106,313)	Indexed - CPI
Sub Total - Recurrent Expenditure					(4,080)	(112,197)	(104,188)	(108,313)	(66,891.00)	(110,313)	
Non-Recurrent Expenditure											
11 1 9501		Donation - Bunbury Entertainment Centre	MP&CE		(15,000)	(15,000)	(15,000)	(15,000)	(15,000.00)	(15,000)	Annual Donation Res 81-17
11 1 9504		Community Grants Scheme	MP&CE	119.4	0	(62,350)	(25,414)	(49,880)	(13,376.50)	(49,880)	Refer to notes at end of this schedule
11 1 9502		Sundry Community Programs	MP&CE	119.2	0	0	0	0	0.00	0	Refer to notes at end of this schedule
Sub Total - Non Recurrent Expenditure					(15,000)	(77,350)	(40,414)	(64,880)	(28,376.50)	(64,880)	
TOTAL OPERATING EXPENDITURE					(19,080)	(189,547)	(144,601)	(173,193)	(95,267.50)	(175,193)	
OPERATING REVENUE											
Recurrent Revenue											
11 2 9001		Fees & Charges - Taxable	MP&CE		0	0	154	0	0.00	0	Indexed - CPI
Sub Total - Recurrent Revenue					0	0	154	0	0.00	0	
Non-Recurrent Revenue											
11 2 9502		Grants - Taxable	MP&CE	119.1	0	0	975	4,545	0.00	4,545	Refer to notes at end of this schedule
Sub Total - Non Recurrent Revenue					0	0	975	4,545	0.00	4,545	
TOTAL OPERATING REVENUE					0	0	1,129	4,545	0.00	4,545	

Account Number	Job / Plant Number	Schedule 11 - Recreation & Culture	Adopted Budget		2019/20 Revised Budget / Budget Forecast		Sundry Notes
			\$		\$		
NOTES TO SCHEDULE 11 - RECREATION & CULTURE							
11 2 1501	111.1	Grants Revenue (Capital) - Public Halls Building Construction Building Construction	Eaton Bowling Club Room C/fwd (J11622) Eaton Oval Club Rooms (J11607)	157,800 38,308 0 0		157,800 38,308 0 0	
				196,108		196,108	
11 1 1004	111.2	Donation Expense - Hall Committees Burekup Country Club Inc Ferguson Hall Committee		(2,827) (2,827)		(2,827) (2,827)	
				(5,654)		(5,654)	
11 2 1001	111.3	Reimbursements - Public Halls Sundry Reimbursements (Utilities, Insurance Reimbursements) Budget Review Adjustment - Above Budget Revenue / Offset by OCM 27.11.19 CR 350-19		7,140 0		7,140 6,000	Indexed - CPI
				7,140		13,140	
11 2 1502	111.4	Capital Contributions - Public Halls/Buildings Building Construction	Contribution from Eaton Junior Football Club and Eaton Cricket Club (J11607)	38,308		38,308	Source: Building Asset Plan
				38,308		38,308	
11 2 3501	113.1	Grant Revenue - Parks Gardens & Reserves Grant - Parks & Reserves Upgrades per Asset Plan		332,025 0		332,025 0	
				332,025		332,025	
11 1 3501	113.2	Donation Expense - Sporting Groups South West Academy of Sports	New 2017/18 Realloc from Sch 8	(2,500)		(2,500)	
				(2,500)		(2,500)	
11 1 3505	113.3	Consultants - Park & Reserves Sports Precinct Plan - Eaton		(25,000) 0		(25,000) 0	Funded: Town Planning Consultancy Reserve
				(25,000)		(25,000)	
11 2 3001	113.4	Contributions / Reimbursements - Parks & Reserves Eaton Bowling Club Sundry	Lease - Insurance Reimbursement	4,519 500		4,519 500 0	Indexed - CPI Indexed - CPI
				5,019		5,019	

Account Number	Job / Plant Number	Schedule 11 - Recreation & Culture	Adopted Budget		2019/20 Revised Budget / Budget Forecast		Sundry Notes
			\$	\$	\$	\$	
NOTES TO SCHEDULE 11 - RECREATION & CULTURE							
11 1 3007	113.5	Donation Expense - Townscape Committees Nil	0	0	0	0	
11 2 3003	113.6	Lease Revenue - Parks & Reserves					
			Month to be Raised	Raised to date Net (excl GST)			
		Eaton Softball Facility	August	2,652	4,404	Indexed - CPI - Leased to 2027	
		Dardanup Community Centre	July	1,000	1,000	Leased to 2020	
		Waterloo Hall	Sept	100	100	Leased to 2021	
		Reserve 37231 Vera Place, Dardanup	S Gann	1,128	0	Lease Ended 2017	
		Lot 52 Waterloo Road, Dardanup	A Wroe	1,000	1,000	Leased to 2020	
		Eaton Junior Football Club Rooms	Eaton Junior Football Club	10	10	Leased to 2020	
		Part Lot 34 Ferguson Road, Dardanup	DB's Takeaway	500	500	Leased to 2021	
		Dardanup Oval Club Rooms	Dardanup Sporting and Community Clubs Inc	10	10	Leased to 2021	
		Lot 55 Ferguson Road Dardanup	Dardanup Sporting and Community Group	0	0		
		Eaton Hall	Bunbury Repertory Club	2,040	1,928	Indexed - CPI - Leased to 2026	
		SWFL Oval Lease	SWFL	1,255	1,255	Indexed - CPI	
		Football Club Lease	Boyanup Capel Dardanup Football Club	5,000	8,527	Adjusted to cover Insurance Premium - Leaser	
		35 Martin Pelusey Rd	M Barnes BI-Annually	3,600	3,272	Indexed - CPI - Leased to 2020	
		Reserve 11078 Waterloo Recreation Road	Waterloo Fire Brigade	250	100	Indexed - CPI - Leased to 2021	
		Burekup Oval	Burekup Cricket Club	0	0		
		Lot 511 Bobin Street (former Depot)	Lions Club of Eaton	10	10	\$10 - Leased to 2028	
		Adjustment per OCM 27.11.19 CR 350-19 - reduction in lease fees charged to Clubs		0	(6,373)		
				18,555	(9,766)	Usage adjustment for Council Bore on BCDFC	
11 2 3506	113.7	Transfer from Trust - POS Peninsula Lakes Playground (J11606) Eaton Foreshore Stage 2 (J11594)		99,282 50,000	99,282 50,000	Trust POS (Minister Approved \$100 over 18/1 Trust TSP03)	
				149,282	149,282		
11 2 3504	113.8	Contributions/Donations Citygate - Donation for Softball Pavillion		1,000,000	1,000,000	2019/20	
				1,000,000	1,000,000		
11 2 3009	113.9	Specified Area Rate - Eaton Landscaping Millbridge POS Maintenance Eaton Parks & Reserves Upgrades Various Jobs Budget Review Adjustment		155,800 89,000	155,800 89,000	Indexed - CPI Source: Parks & Reserves Asset Plan Reduced Expenditure Offset by Transfer to	
				244,800	248,000	SAR Eaton Landscaping Reserve \$33,000	
11 1 3507	113.10	Minor Assets < \$5,000 Nil		0	0		
11 2 4504	114.1	Contributions Revenue - Recreation Centre Nil		0	0		

Account Number	Job / Plant Number	Schedule 11 - Recreation & Culture	Adopted Budget	2019/20 Revised Budget / Budget Forecast	Sundry Notes
			\$	\$	
NOTES TO SCHEDULE 11 - RECREATION & CULTURE					
11 2 4504	114.1	Contributions Revenue - Recreation Centre Contribution to 2 ceiling fans at ERC (Eaton Basketball)	0	0	
11 2 4503	114.2	Grant Revenue - Recreation Centre Nil	0	0	
11 1 4016	114.3	Equipment Lease Expenditure - Recreation Centre Photocopier Meter Copy Costs 1st Aid Oxygen Bottle Budget Review Adjustment	(3,500) (1,250) (250) 0	(3,500) (1,250) (250) 0	Indexed - CPI Indexed - CPI
JOB	116.1	Library Programs			
J11913		- Early Learning Programs Tiny Wigglers Little Gigglers Junior Wigglers St Johns Resuscitation for Kids	(6,400) (6,400) (8,200) (1,000)	(6,400) (6,400) (8,200) (1,000)	Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI
J11914		- School Holiday Programs Ages 12-17 Ages 8-12 Ages 4-8	(6,915) (6,914) (6,914)	(6,915) (6,914) (6,914)	Indexed - CPI Indexed - CPI Indexed - CPI
J11915		- Adult Programs Gardening Health and Wellbeing Arts and Crafts Programs IT and Technology Cooking Lifestyle	(3,252) (3,626) (6,439) (1,813) (3,626) (1,000)	(3,252) (3,626) (6,439) (1,813) (3,626) (1,000)	Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI
J11916		- Live Music in the Library Live Music in the Library	(5,160)	(5,160)	Indexed - CPI
J11917		- Miscellaneous Venue Hire Display Cabinets	(500) (250)	(500) (250)	Indexed - CPI Indexed - CPI
J11919		- Author Talks Various Authors	(3,000)	(3,000)	Indexed - CPI
			(71,409)	(71,409)	

Account Number	Job / Plant Number	Schedule 11 - Recreation & Culture			2019/20	Sundry Notes
			Adopted Budget		Revised Budget / Budget Forecast	
			\$		\$	
NOTES TO SCHEDULE 11 - RECREATION & CULTURE						
11 2 6501		116.2 Grants Revenue - Eaton Community Library Nil			0	Indexed - CPI
					0	
11 1 6018		116.3 Software / IT Support - Eaton Community Library Regional LMS Budget Review - Budget to Actual		Recouped from SW Lib Consortia (Councils)	(104,838) 0	Per Tender Contract
					(104,838)	
11 1 6504		116.4 Major Building Maintenance - Libraries Nil			0	
					0	
11 2 6001		116.5 Reimbursement Revenue - Eaton Community Library Regional LMS Reimbursements Budget Review - Budget to Actual			91,084 0	per Regional LMS Agreement
					91,084	
11 1 6505		116.6 Minor Assets < \$5,000 Furniture / RFID			0	
					0	
11 2 9502		119.1 Grants Revenue - Other Culture Paint the Shire 'Read' Program			4,545	
					4,545	
11 1 9502		119.2 Consultant Expenditure - Other Culture Nil			0	
					0	
11 1 9002		119.3 Community Projects				
	J11901	Events and Festivals (previously named 'Through the Looking Glass' Events)			(60,000)	Additional \$975 Senior Week Grant
	J11902	Public Art Projects			(12,000)	
	J11903	Donation - City of Bunbury for Regional Events			(5,100)	
	J11904	Donation - Eaton Foreshore Festival			(2,040)	
	J11905	SW Group of Affiliated Agricultural Associations			(250)	
	J11906	Australia Day Breakfast Eaton			(9,258)	
	J11907	Australia Day Breakfast Bukekup			(1,227)	
	J11908	Australia Day Breakfast Dardanup			(2,893)	
	J11909	Citizenship Ceremonies			(2,500)	
	J11910	Thank a Volunteer Day Event			(2,000)	
	J11911	Grandparents Day			(1,500)	
	J11912	Event Support Expenditure			(2,000)	
	J11918	Paint the Shire 'Read' Program		Sponsorship Funded	(4,545)	Funded: Funds held in Trust from 18/19 Cont'
	J11920	#shoWcAse in Pixels (digital artworks display at Yagan Square)			(1,000)	
					(106,313)	
11 1 9504	New	119.4 Community Grants Scheme 2018/19 Community Grants Scheme	Assess 6,309	\$ / Assess 7.91	(49,880)	
					(49,880)	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Adopted Budget	2019/20 Revised Budget / Budget Forecast	Sundry Notes
Schedule 11 - Recreation & Culture		\$	\$	
<p>NOTES TO SCHEDULE 11 - RECREATION & CULTURE</p> <p style="text-align: center;">This page left intentionally blank</p>				

Job / Plant Number	Particulars									
	NOTES TO SCHEDULE 11 - RECREATION & CULTURE (cont)									
			2019/20 Revised Budget / Budget Forecast							
Cost	Note 114.4	Notes	J11401	J11402	J11403	J11408	J11404	J11407		
Centres (CC)	Eaton Recreation Centre - Cost Centres		<i>Fitness Centre</i>	<i>Retail Sales</i>	<i>Children Services Creche</i>	<i>Children Services Vacation Care</i>	<i>Courts</i>	<i>Group Fitness</i>	TOTAL	
050	Salaries & Wages		158,832	18,356	68,502	53,240	61,091	95,671	455,692	
052	Staff Training	Appendix J	2,453	220	916	500	800	561	5,450	
053	Advertising		0	0	0	0	0	0	0	
054	Licenses		1,750	0	708	3,000	1,000	23,700	30,158	
055	Receptions		0	0	0	0	600	0	600	
056	Sundry Expenditure		6,250	800	2,000	9,642	3,000	550	22,242	
057	Stock Purchase		0	72,000	0	0	0	0	72,000	
058	Minor Equipment		2,250	1,350	2,000	500	2,500	750	9,350	
059	Cleaning Materials		0	0	0	0	0	0	0	
060	Equipment Maintenance / Lease		0	0	0	0	0	0	0	
061	Umpire Payments		0	0	0	0	73,014	0	73,014	
062	Utilities - Electricity		0	0	0	0	0	0	0	
062	Utilities - Water		0	0	0	0	0	0	0	
062	Utilities - Gas		0	0	0	0	0	0	0	
063	Building Maintenance		0	0	0	0	0	0	0	
			171,535	92,726	74,126	66,882	142,005	121,232	668,506	

Summary	2017/18	2018/19		2019/20		
	Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
Schedule 12 - Transport	\$	\$	\$	\$	\$	\$
TRANSPORT - SUMMARY						
Operating Expenditure						
 Recurrent Expenditure						
Streets, Roads, Bridges, Depots	(7,953,645)	(5,312,152)	(5,532,756)	(5,711,125)	(2,948,463.91)	(5,709,058)
Road Plant Purchases	0	0	0	0	0.00	0
Traffic Control & Parking Facilities	(1,192)	(3,400)	(1,677)	(6,400)	(1,100.00)	(6,400)
Total Recurrent Expenditure	(7,954,837)	(5,315,552)	(5,534,434)	(5,717,525)	(2,949,563.91)	(5,715,458)
 Non-Recurrent Expenditure						
Streets, Roads, Bridges, Depots	(44,940)	(84,788)	(180,816)	(84,788)	(9,437.27)	(92,288)
Road Plant Purchases	0	0	5,891	0	(32,172.73)	0
Traffic Control & Parking Facilities	0	0	0	0	0.00	0
Total Non-Recurrent Expenditure	(44,940)	(84,788)	(174,926)	(84,788)	(41,610.00)	(92,288)
Total Operating Expenditure	(7,999,777)	(5,400,340)	(5,709,359)	(5,802,313)	(2,991,173.91)	(5,807,746)
Operating Revenue						
 Recurrent Revenue						
Streets, Roads, Bridges, Depots	88,238	97,894	142,702	173,801	132,650.69	173,801
Road Plant Purchases	0	0	0	0	0.00	0
Traffic Control & Parking Facilities	4,033	4,000	5,992	4,000	1,742.28	4,000
Total Recurrent Revenue	92,271	101,894	148,694	177,801	134,392.97	177,801
 Non-Recurrent Revenue						
Streets, Roads, Bridges, Depots	2,923,637	1,846,200	1,464,364	2,694,456	1,087,838.69	3,223,736
Road Plant Purchases	0	0	0	0	0.00	0
Traffic Control & Parking Facilities	0	500	0	500	0.00	500
Total Non-Recurrent Revenue	2,923,637	1,846,700	1,464,364	2,694,956	1,087,838.69	3,224,236
Total Operating Revenue	3,015,908	1,948,594	1,613,057	2,872,757	1,222,231.66	3,402,037

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 12 - Transport	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
STREETS, ROADS, BRIDGES, DEPOTS											
OPERATING EXPENDITURE											
Recurrent Expenditure											
	JOB	Maintenance & Minor Works - Roads	Man. Op.	Transport	(1,189,553)	(883,715)	(1,300,246)	(1,322,147)	(818,344.58)	(1,397,938)	Refer to Transport Construction Budj
	JOB	Maintenance & Minor Works - Bridges	Man. Op.	Transport	(2,357,698)	(84,783)	(31,326)	(121,700)	(19,108.17)	(101,340)	Refer to Transport Construction Budj
	JOB	Maintenance & Minor Works - Ancillary	Man. Op.	Transport	(752,999)	(872,620)	(406,102)	(429,560)	(149,271.70)	(389,597)	Refer to Transport Construction Budj
	JOB	Depot Maintenance & Minor Works	Man. Op.	Appendix C	(141,639)	(126,018)	(116,082)	(155,047)	(55,698.85)	(144,143)	
12 1 1005		Crossover Contribution	Man. Op.		(8,849)	(16,630)	(9,934)	(16,630)	(3,357.00)	(10,000)	Indexed - Population Growth
12 1 1006		Land Resumption / Compensation	Man. Op.	121.3	0	0	0	(25,000)	(25,000.00)	(25,000)	Refer to notes at end of this schedule
12 1 1007		Interest Expense - Depot Land Purchase	Dep CEO	Appendix A	(25,685)	(24,425)	(23,513)	(22,201)	(11,384.15)	(22,201)	
12 1 1008		Government Guarantee Fee on Loans	Dep CEO	Appendix A	0	(3,962)	(3,962)	(3,640)	0.00	(3,640)	
12 1 1999		Depreciation	MFS	Appendix G	(3,477,223)	(3,300,000)	(3,641,591)	(3,615,200)	(1,866,299.46)	(3,615,200)	
Sub Total - Recurrent Expenditure					(7,953,645)	(5,312,152)	(5,532,756)	(5,711,125)	(2,948,463.91)	(5,709,058)	
Non-Recurrent Expenditure											
		Building Major Maintenance - Depots	Man. Assets	Appendix D	0	0	0	0	0.00	0	
12 1 1504		Consultants	Dir Inf.	121.1	0	(71,788)	(2,040)	(71,788)	(8,650.00)	(71,788)	Refer to notes at end of this schedule
12 1 1505		Eaton Drive Scheme Expenditure - Transport	Dir Inf.		(7,765)	(8,000)	(165,004)	(8,000)	0.00	(8,000)	Funded: JTPS Reserves
12 1 1508		Minor Assets < \$5,000	Dir Inf.	121.6	0	0	(1,766)	(5,000)	(787.27)	(2,500)	Refer to notes at end of this schedule
	JOB	Directional Signage	Man. Op.	Transport	(37,175)	(5,000)	(12,006)	0	0.00	(10,000)	Refer to Transport Construction Budj
Sub Total - Non Recurrent Expenditure					(44,940)	(84,788)	(180,816)	(84,788)	(9,437)	(92,288)	
TOTAL OPERATING EXPENDITURE					(7,998,585)	(5,396,940)	(5,713,573)	(5,795,913)	(2,957,901.18)	(5,801,346)	
OPERATING REVENUE											
Recurrent Revenue											
		Reimbursements	Man. Op.	121.4	1,165	1,000	709	26,000	21.82	26,000	Refer to notes at end of this schedule
12 2 1002		Sundry Fees & Charges - Taxable	Man. Op.		0	0	1,417	0	0.00	0	Indexed - CPI
12 2 1003		Grants - MRD Direct Grants	Dir Inf.		65,914	69,354	112,720	120,261	120,261.00	120,261	Indexed - CPI
12 2 1004		Fuel Tax Credits	MFS		21,158	27,540	27,855	27,540	12,367.87	27,540	
Sub Total - Recurrent Revenue					88,238	97,894	142,702	173,801	132,650.69	173,801	
Non-Recurrent Revenue											
12 2 1501		Grants - Black Spots	Dir Inf.	Transport	1,136,056	783,200	472,600	661,200	202,600.00	730,600	Refer to Transport Construction Budj
12 2 1502		Grants - Bridge Maintenance	Dir Inf.	Transport	0	0	0	0	0.00	188,720	Refer to Transport Construction Budj
12 2 1503		Grants - Regional Road Group	Dir Inf.	Transport	431,600	1,053,000	984,514	1,324,000	793,600.00	1,600,666	Refer to Transport Construction Budj
12 2 1504		Grants - LGGC Special Projects (Bridges)	Dir Inf.	Transport	780,000	0	0	228,000	0.00	0	Refer to Transport Construction Budj
12 2 1505		Grants - Roads to Recovery	Dir Inf.	Transport	440,340	0	0	252,813	17,410.00	379,221	Refer to Transport Construction Budj
12 2 1506		Grants - Pathways Program	Dir Inf.	Transport	0	0	0	228,443	0.00	250,000	Refer to Transport Construction Budj
12 2 1507		Grants - Sundry	Dir Inf.	121.2	0	0	0	0	0.00	0	Refer to notes at end of this schedule
12 2 1508		Contribution to Works - Operating	Dir Inf.	Transport	115,571	0	0	0	0.00	0	Refer to Transport Construction Budj
12 2 1510		Contribution to Works (Infrastructure/Future Wa	Dir Inf.	121.5	20,070	10,000	7,250	0	74,228.69	74,529	Refer to notes at end of this schedule
Sub Total - Non Recurrent Revenue					2,923,637	1,846,200	1,464,364	2,694,456	1,087,838.69	3,223,736	
TOTAL OPERATING REVENUE					3,011,875	1,944,094	1,607,065	2,868,257	1,220,489.38	3,397,537	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 12 - Transport	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
ROAD PLANT											
OPERATING EXPENDITURE											
Recurrent Expenditure											
12 1 2003		Interest - Loan 62	Dep CEO	Appendix A	0	0	0	0	0.00	0	
Sub Total - Recurrent Expenditure					0	0	0	0	0.00	0	
Non-Recurrent Expenditure											
12 1 2501		Nil			0	0	0	0	0.00	0	
12 1 2598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	5,891	0	(32,172.73)	0	
Sub Total - Non Recurrent Expenditure					0	0	5,891	0	(32,172.73)	0	
TOTAL OPERATING EXPENDITURE					0	0	5,891	0	(32,172.73)	0	
OPERATING REVENUE											
Recurrent Revenue											
12 2 2001		Nil	Man. Op.		0	0	0	0	0.00	0	
Sub Total - Recurrent Revenue					0	0	0	0	0.00	0	
Non-Recurrent Revenue											
12 2 2502		Reimbursements	Man. Op.		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					0	0	0	0	0.00	0	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 12 - Transport	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
		TRAFFIC CONTROL & PARKING FACILITIES									
		OPERATING EXPENDITURE									
		Recurrent Expenditure									
12 1 3001		License Plates - Special Dardanup Series	MG&HR		(1,000)	(900)	(1,200)	(900)	(400.00)	(900)	Indexed - CPI
12 1 3002		Road Wise Programs	Man. Op.		(192)	(2,000)	0	(5,000)	(700.00)	(5,000)	
	JOB	Car Parking Bays Maintenance & Minor Works	Man. Op.		0	(500)	(477)	(500)	0.00	(500)	Refer to Job - Sch 12
		Sub Total - Recurrent Expenditure			(1,192)	(3,400)	(1,677)	(6,400)	(1,100.00)	(6,400)	
		Non-Recurrent Expenditure									
12 1 3501		Nil	Man. Op.		0	0	0	0	0.00	0	
		Sub Total - Non Recurrent Expenditure			0	0	0	0	0.00	0	
		TOTAL OPERATING EXPENDITURE			(1,192)	(3,400)	(1,677)	(6,400)	(1,100.00)	(6,400)	
		OPERATING REVENUE									
		Recurrent Revenue									
12 2 3001		Sale of Special Series Number Plates	MG&HR		1,818	1,500	2,182	1,500	727.28	1,500	Indexed - CPI
12 2 3002		Fines & Penalties - Traffic	Man. Op.		2,215	2,500	3,810	2,500	1,015.00	2,500	Indexed - Population Growth
12 2 3003		Contribution - Cash in lieu car parking	Man. Op.		0	0	0	0	0.00	0	
12 2 3004		Fees & Charges - Car Parking	Man. Op.		0	0	0	0	0.00	0	
		Sub Total - Recurrent Revenue			4,033	4,000	5,992	4,000	1,742.28	4,000	
		Non-Recurrent Revenue									
12 2 3501		Reimbursements	Man. Op.		0	0	0	0	0.00	0	
12 2 3502		Grants - Road Wise	Man. Op.		0	500	0	500	0.00	500	
		Sub Total - Non Recurrent Revenue			0	500	0	500	0.00	500	
		TOTAL OPERATING REVENUE			4,033	4,500	5,992	4,500	1,742.28	4,500	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 12 - Transport	Adopted Budget	2019/20 Revised Budget / Budget Forecast	Sundry Notes
			\$	\$	
		NOTES TO SCHEDULE 12 - TRANSPORT			
12 1 1504	121.1	Consultants - Transport Rural Road Resumptions Asset Management Condition Reports	(11,788) (60,000)	(11,788) (60,000)	
			(71,788)	(71,788)	
12 2 1507	121.2	Grant Revenue - Sundry Nil	0	0	
			0	0	
12 1 1006	121.3	Land Resumption / Compensation Road Resumption - Dardanup West Road	(25,000)	(25,000)	
			(25,000)	(25,000)	
12 2 1001	121.4	Reimbursements Sundry Road Resumption - Dardanup West Road (MRWA)	1,000 25,000	1,000 25,000	
			26,000	26,000	
12 2 1510	121.5	Contribution to Works (Infrastructure/Future Works) Developers Contribution to Works / Contributions to Road Safety Programs - Offset by Transfer to Reserve/s	0	74,529	GL 12 3 1017 / GL 12 3 1018
			0	74,529	
12 1 1508	121.6	Minor Assets < \$5,000 Sundry Equipment	(6,000)	(6,000)	
			(6,000)	(6,000)	

Summary	2017/18	2018/19		2019/20		
	Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
Schedule 13 - Economic Services	\$	\$	\$	\$	\$	\$
ECONOMIC SERVICES - SUMMARY						
Operating Expenditure						
Recurrent Expenditure						
Tourism & Area Promotion	(62)	(2,199)	(56)	(2,195)	(340.41)	(2,195)
Building Control	(439,462)	(471,006)	(457,461)	(481,267)	(251,317.23)	(444,823)
Other Economic Services	(10,267)	(30,088)	(26,959)	(37,111)	(17,074.03)	(30,707)
Total Recurrent Expenditure	(449,791)	(503,293)	(484,477)	(520,572)	(268,731.67)	(477,724)
Non-Recurrent Expenditure						
Tourism & Area Promotion	(54,100)	(49,182)	(39,182)	(62,000)	(30,000.00)	(77,000)
Building Control	(40)	0	0	(18,500)	0.00	(18,500)
Other Economic Services	0	0	0	0	0.00	0
Total Non-Recurrent Expenditure	(54,140)	(49,182)	(39,182)	(80,500)	(30,000.00)	(95,500)
Total Operating Expenditure	(503,931)	(552,475)	(523,659)	(601,072)	(298,731.67)	(573,224)
Operating Revenue						
Recurrent Revenue						
Tourism & Area Promotion	2,057	1,119	0	1,119	1,089.00	1,119
Building Control	68,938	87,590	85,647	99,161	49,716.36	99,161
Other Economic Services	1,070	1,300	625	1,300	875.00	1,300
Total Recurrent Revenue	72,065	90,009	86,272	101,580	51,680.36	101,580
Non-Recurrent Revenue						
Tourism & Area Promotion	0	0	0	0	0.00	0
Building Control	0	0	0	0	0.00	0
Other Economic Services	0	0	70,068	0	0.00	0
Total Non-Recurrent Revenue	0	0	70,068	0	0.00	0
Total Operating Revenue	72,065	90,009	156,341	101,580	51,680.36	101,580

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 13 - Economic Services	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
		TOURISM & AREA PROMOTION									
		OPERATING EXPENDITURE									
		Recurrent Expenditure									
13 1 2001	JOB	Area Promotion	Dir. Sustain. Dev		0	0	0	0	0.00	0	
		Building Maintenance & Minor Works - Tourist B	Man. Op.	Appendix C	(62)	(2,199)	(56)	(2,195)	(340.41)	(2,195)	
13 1 2999		Depreciation	MFS	Appendix G	0	0	0	0	0.00	0	
		Sub Total - Recurrent Expenditure			(62)	(2,199)	(56)	(2,195)	(340.41)	(2,195)	
		Non-Recurrent Expenditure									
13 1 2501		Donation - Tourism	Dir. Sustain. De	131.1	(54,100)	(49,182)	(39,182)	(62,000)	(30,000.00)	(77,000)	Refer to notes at end of this schedul Source: Building Special Maintance
		Building Special Maintenance - Tourist Bays	Man. Op.	Appendix D	0	0	0	0	0.00	0	
		Sub Total - Non Recurrent Expenditure			(54,100)	(49,182)	(39,182)	(62,000)	(30,000.00)	(77,000)	
		TOTAL OPERATING EXPENDITURE			(54,162)	(51,381)	(39,238)	(64,195)	(30,340.41)	(79,195)	
		OPERATING REVENUE									
		Recurrent Revenue									
13 2 2001		Reimbursements	Dir Inf.		0	0	0	0	0.00	0	Indexed - CPI
13 2 2002		Sundry Fees & Charges - Taxable	Dir Inf.		0	150	0	150	0.00	150	Indexed - CPI
13 2 2003		Fees & Licenses - GST Free	Dir Inf.		2,057	969	0	969	1,089.00	969	Indexed - CPI
		Sub Total - Recurrent Revenue			2,057	1,119	0	1,119	1,089.00	1,119	
		Non-Recurrent Revenue									
13 2 2501		Tourism Signage Sales	Dir Inf.		0	0	0	0	0.00	0	Indexed - CPI
13 2 2502		Grant Revenue - Taxable	Dir Inf.	131.3	0	0	0	0	0.00	0	Indexed - CPI
		Sub Total - Non Recurrent Revenue			0	0	0	0	0.00	0	
		TOTAL OPERATING REVENUE			2,057	1,119	0	1,119	1,089.00	1,119	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 13 - Economic Services	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
BUILDING CONTROL											
OPERATING EXPENDITURE											
Recurrent Expenditure											
13 1 3001		Salaries & Wages	Dir. Sustain. Dev		(168,122)	(170,323)	(169,172)	(164,356)	(71,037.59)	(130,416)	
13 1 3002		Superannuation	Payroll		(19,710)	(21,290)	(20,686)	(20,545)	(10,756.15)	(16,302)	
13 1 3003		Salary Sacrificed Expenditure	Payroll		0	0	0	0	0.00	0	
13 1 3004		Long Service Leave	Payroll		0	0	(2,653)	0	(15,753.99)	(15,754)	
13 1 3021		Accrued Leave	Payroll		(1,831)	0	(3,129)	0	0.00	0	
13 1 3008		Fringe Benefits Tax	Payroll		(7,638)	(7,600)	(5,966)	(8,000)	(3,146.20)	(8,000)	Indexed - CPI
13 1 3009		Printing & Stationery	MDS		0	(500)	0	(500)	0.00	(500)	
13 1 3010		Staff Uniforms	MDS	Appendix L	(631)	(659)	(567)	(637)	0.00	(496)	
13 1 3011		Protective Clothing (PPE)	MDS		0	0	0	0	0.00	(250)	
13 1 3013		Staff Training / Conferences	MDS	Appendix J	(1,909)	(2,235)	(2,343)	(2,221)	(1,054.54)	(1,985)	
13 1 3014		Travel & Accomodation	MDS	Appendix K	(898)	(945)	(966)	(1,612)	(645.64)	(1,000)	
	PLANT	Vehicle Expenses - Building Control	MDS	Appendix B	(5,068)	(8,601)	(7,557)	(8,031)	(3,120.01)	(8,031)	
13 1 3016		Legislation Updates	MDS		(324)	(250)	0	(250)	0.00	(250)	Indexed - CPI
13 1 3019		Telephone Expenses	MG&HR		(1,154)	(1,122)	(1,194)	(1,122)	(589.57)	(1,122)	Indexed - CPI
13 1 3990		Allocation of Administration Expenses	MFS		(232,163)	(256,981)	(243,227)	(273,993)	(145,213.54)	(260,718)	
13 1 3999		Depreciation	MFS	Appendix G	(13)	(500)	0	0	0.00	0	
Sub Total - Recurrent Expenditure					(439,462)	(471,006)	(457,461)	(481,267)	(251,317.23)	(444,823)	
Non-Recurrent Expenditure											
13 1 3501		Swimming Pool Inspections	MDS		(40)	0	0	(13,500)	0.00	(13,500)	
13 1 3502		Contract Relief Staff - Building Control	Dir. Sustain. Dev		0	0	0	0	0.00	0	
13 1 3503		Minor Assets < \$5,000	Dir. Sustain. Dev		0	0	0	(5,000)	0.00	(5,000)	
13 1 3598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					(40)	0	0	(18,500)	0.00	(18,500)	
TOTAL OPERATING EXPENDITURE					(439,502)	(471,006)	(457,461)	(499,767)	(251,317.23)	(463,323)	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 13 - Economic Services	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
		BUILDING CONTROL									
		OPERATING REVENUE									
		Recurrent Revenue									
13 2 3001		Reimbursements	MDS		545	500	3,475	500	0.00	500	Indexed - CPI
13 2 3002		Sundry Fees & Charges - Taxable	MDS		0	4,590	900	4,590	1,201.82	4,590	Indexed - CPI
13 2 3003		Fines & Penalties	MDS		0	0	0	0	0.00	0	
13 2 3004		Building Licenses	MDS		65,961	80,000	78,870	80,000	36,254.78	80,000	Indexed - CPI
13 2 3005		Commission - BCITF	MDS		701	800	652	800	214.50	800	Indexed - CPI
13 2 3006		Commission - BRB	MDS		1,730	1,700	1,750	1,700	634.85	1,700	Indexed - CPI
13 2 3007		Fees & Charges - Building Statistics	MDS		0	0	0	0	0.00	0	Indexed - CPI
13 2 3008		Fees & Charges - Swimming Pool Inspection Levy	MDS	\$55 / Pool	0	0	0	11,571	11,410.41	11,571	
		Sub Total - Recurrent Revenue			68,938	87,590	85,647	99,161	49,716.36	99,161	
		Non-Recurrent Revenue									
13 2 3501		Nil	MDS		0	0	0	0	0.00	0	
		Sub Total - Non Recurrent Revenue			0	0	0	0	0.00	0	
		TOTAL OPERATING REVENUE			68,938	87,590	85,647	99,161	49,716.36	99,161	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 13 - Economic Services	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
OTHER ECONOMIC SERVICES											
OPERATING EXPENDITURE											
Recurrent Expenditure											
13 1 8001		Interest - Loan 61	Dep CEO	Appendix A	(9,017)	(7,981)	(7,756)	(6,653)	(3,497.78)	(6,653)	
13 1 8003		Government Guarantee Fee on Loans	Dep CEO	Appendix A	0	(877)	(877)	(727)	0.00	(727)	
13 1 8004		Economic Development	Dir. Sustain. De	131.2	(1,250)	(21,230)	(18,326)	(29,730)	(13,576.25)	(23,326)	
Sub Total - Recurrent Expenditure					(10,267)	(30,088)	(26,959)	(37,111)	(17,074.03)	(30,707)	
Non-Recurrent Expenditure											
13 1 3801		Nil	Dir. Sustain. Dev		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Expenditure					0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					(10,267)	(30,088)	(26,959)	(37,111)	(17,074.03)	(30,707)	
OPERATING REVENUE											
Recurrent Revenue											
13 2 8001		Extractive Industry Licenses	MDS		1,070	1,200	625	1,200	875.00	1,200	Indexed - CPI
13 2 8002		Sale of Standpipe Water	MDS		0	100	0	100	0.00	100	Indexed - CPI
Sub Total - Recurrent Revenue					1,070	1,300	625	1,300	875.00	1,300	
Non-Recurrent Revenue											
13 2 8501		Nil	MDS		0	0	0	0	0.00	0	
13 2 8502		Profit (Non Operating) on Local Government Ho	MFS		0	0	70,068	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	70,068	0	0.00	0	
TOTAL OPERATING REVENUE					1,070	1,300	70,693	1,300	875.00	1,300	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 13 - Economic Services	Adopted Budget	2019/20		Sundry Notes
					Revised Budget / Budget Forecast	
			\$		\$	
NOTES TO SCHEDULE 13 - ECONOMIC SERVICES						
13 1 2501	131.1	Donations - Tourism				
		Bull & Barrel Fesitval	(5,000)		(5,000)	Indexed - CPI - Paid Aug 2019
		Operational Grant - Ferguson Valley Marketing Inc	(20,000)		(20,000)	Paid Jul 2019
		Dollar for Dollar Matching Grant - Ferguson Valley Marketing Inc.	(20,000)		(20,000)	
		By Wellington & Boyup Brook Reg. Tourism Strategy	(12,000)		(12,000)	
		Bunbury Geographe Gift	(5,000)		(5,000)	Paid Nov 2019
		Mobile Visitor Centre Initiative	0		(25,000)	OCM 14.08.19 CR 238-19
		Budget Review Adjustment			10,000	Forecast Savings
			(62,000)		(77,000)	
13 1 8004	131.2	Economic Development				
		Small Business Support (formerly Business South West)	(7,000)		(7,000)	Not Yet Requested as at Dec 2019
		Business South West - Regional Innovations Ecosystem Mapping and Audit for the South West Project	0		0	
		Regional Development Australia - REPLAN South West community profiling - 3 year commitment 17/18, 18/19, 19/20	(1,250)		(1,250)	Invoice due May 2020 (19/20)
		Bunbury Geographe Economic Alliance	(11,730)		(11,576)	Paid Dec 2019
		GoGeo	(7,500)		0	No Longer Required
		Bunbury Wellington Group of Councils	(250)		(500)	Annual Contributin to BWGOC
		Busselton Margaret River Airport	(2,000)		(2,000)	Paid Dec 2019
		BGCCI	0		(1,000)	
			(29,730)		(23,326)	
13 2 2502	131.3	Grants Taxable - Tourism & Area Promotion				
		Nil	0		0	Indexed - CPI
			0		0	

Summary	2017/18	2018/19		2019/20		
	Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
Schedule 14 - Other Property & Services	\$	\$	\$	\$	\$	\$
OTHER PROPERTY & SERVICES - SUMMARY						
Operating Expenditure						
Recurrent Expenditure						
Private Works	(511)	(5,000)	(3,246)	(5,000)	(2,050.00)	(5,000)
Administration Overheads	0	0	0	(0)	26,898.96	0
Public Works Overheads	(35,011)	0	0	0	(6,832.29)	0
Plant Operation	0	0	0	0	180.09	0
Salaries & Wages	0	0	0	0	2,927.38	0
Unclassified	0	0	0	0	0.00	0
Total Recurrent Expenditure	(35,522)	(5,000)	(3,246)	(5,000)	21,124.14	(5,000)
Non-Recurrent Expenditure						
Private Works	(6,210)	0	(571)	0	0.00	0
Administration Overheads	(157,380)	(213,435)	(257,434)	(159,824)	(38,494.67)	(188,314)
Public Works Overheads	(82,221)	(42,866)	(42,044)	(50,000)	(20,771.22)	(50,000)
Plant Operation	0	0	0	0	0.00	0
Salaries & Wages	(15,449)	0	(81,811)	(35,000)	(50,749.71)	(70,000)
Unclassified	(7,905)	(53,122)	(69,039)	(14,000)	(9,040.15)	(14,000)
Total Non-Recurrent Expenditure	(269,165)	(309,423)	(450,899)	(258,824)	(119,055.75)	(322,314)
Total Operating Expenditure	(304,687)	(314,423)	(454,145)	(263,824)	(97,931.61)	(327,314)
Operating Revenue						
Recurrent Revenue						
Private Works	601	6,000	3,879	6,000	2,050.00	6,000
Administration Overheads	41,088	36,200	50,672	35,007	73,877.28	84,200
Public Works Overheads	46,305	52,000	22,152	52,000	12,513.15	59,416
Plant Operation	0	0	0	0	0.00	0
Salaries & Wages	0	0	0	0	0.00	0
Unclassified	0	0	0	0	0.00	0
Total Recurrent Revenue	87,994	94,200	76,702	93,007	88,440.43	149,616
Non-Recurrent Revenue						
Private Works	4,722	0	571	0	0.00	0
Administration Overheads	0	1,165,000	0	1,165,000	0.00	1,165,000
Public Works Overheads	0	0	0	0	0.00	0
Plant Operation	0	0	0	0	0.00	0
Salaries & Wages	15,449	0	81,811	35,000	52,675.27	70,000
Unclassified	0	51,122	64,555	10,000	12,922.93	10,000
Total Non-Recurrent Revenue	20,171	1,216,122	146,936	1,210,000	65,598.20	1,245,000
Total Operating Revenue	108,165	1,310,322	223,638	1,303,007	154,038.63	1,394,616

(Appendix ORD: 12.19D)

Account Number	Plant Number	Schedule 14 - Other Property & Services	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
PRIVATE WORKS											
OPERATING EXPENDITURE											
Recurrent Expenditure											
	JOB	Private Works - Sundry	Man. Op.		(511)	(5,000)	(3,246)	(5,000)	(2,050.00)	(5,000)	
		Sub Total - Recurrent Expenditure			(511)	(5,000)	(3,246)	(5,000)	(2,050.00)	(5,000)	
Non-Recurrent Expenditure											
	JOB	Private Works - Government	Man. Op.		(6,210)	0	(571)	0	0.00	0	
		Sub Total - Non Recurrent Expenditure			(6,210)	0	(571)	0	0.00	0	
		TOTAL OPERATING EXPENDITURE			(6,721)	(5,000)	(3,817)	(5,000)	(2,050.00)	(5,000)	
OPERATING REVENUE											
Recurrent Revenue											
14 2 1001		Fees & Charges - Private Works (Sundry)	Man. Op.		601	6,000	3,879	6,000	2,050.00	6,000	
		Sub Total - Recurrent Revenue			601	6,000	3,879	6,000	2,050.00	6,000	
Non-Recurrent Revenue											
14 2 1501		Fees & Charges - Private Works (Government)	Man. Op.		4,722	0	571	0	0.00	0	
		Sub Total - Non Recurrent Revenue			4,722	0	571	0	0.00	0	
		TOTAL OPERATING REVENUE			5,323	6,000	4,450	6,000	2,050.00	6,000	

Account Number	Job / Plant	Schedule 14 - Other Property & Services	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
ADMINISTRATION OVERHEADS											
OPERATING EXPENDITURE											
Recurrent Expenditure											
14 1 2001		Salaries & Wages	Dep CEO		(2,500,943)	(2,835,329)	(2,814,497)	(2,971,049)	(1,407,395.96)	(2,749,153)	
14 1 2027		Superannuation	Payroll		(310,781)	(354,416)	(346,930)	(379,905)	(170,132.35)	(343,644)	
14 1 2028		Salaries & Wages - LSL	Payroll		(41,149)	0	(94,666)	0	(2,002.77)	(2,003)	
14 1 2037		Accrued Wages	Payroll		(157,758)	0	146,677	0	0.00	0	
14 1 2029		Salary Sacrificed Expense	Payroll		0	0	0	0	0.00	0	
14 1 2002		Interest Expense - Loan 49	Dep CEO	Appendix A	(4,978)	(1,332)	(536)	0	0.00	0	
14 1 2032		Interest Expense - Loan 65	Dep CEO	Appendix A	(14,605)	(12,949)	(12,338)	(10,563)	(5,590.30)	(10,563)	
14 1 2043		Interest Expense - New Loan - Eaton Admin	Dep CEO	Appendix A	0	0	0	0	0.00	0	Review EOFY
14 1 2044		Government Guarantee Fee on Loans	Dep CEO	Appendix A	0	(1,370)	(1,369)	(1,104)	0.00	(1,104)	
	JOB	Administration Building Maintenance & Minor Works	Man. Assets	Appendix C	(250,505)	(307,068)	(254,808)	(362,071)	(139,691.36)	(312,497)	
14 1 2006		Insurance - General	Dep CEO	Appendix I	(121,440)	(119,241)	(98,431)	(126,609)	(152,722.48)	(152,722)	
14 1 2040		Insurance - Workers Compensation	Payroll	Appendix I	(138,569)	(162,490)	(161,586)	(172,021)	(153,681.00)	(172,021)	
14 1 2007		Advertising	Multiple		(32,249)	(32,000)	(51,859)	(24,000)	(3,802.85)	(24,000)	Indexed - CPI x Population Growth
14 1 2008		Office Equipment Maintenance	Multiple	142.2	(47,878)	(51,102)	(37,947)	(37,300)	(19,059.29)	(42,684)	Refer to notes at end of this schedule
14 1 2009		Postage & Courier Services	MG&HR		(30,804)	(35,000)	(37,657)	(35,000)	(18,686.35)	(25,000)	Indexed - CPI x Population Growth
14 1 2021		Records Management	MIS		0	0	0	0	0.00	(10,000)	Indexed - CPI x Population Growth
14 1 2010		Software Upgrades / Purchases	MIS	142.3	0	0	0	(5,000)	0.00	(25,000)	Refer to notes at end of this schedule
14 1 2011		Leasing - Equipment	MIS	142.5	(147,967)	(228,830)	(185,673)	(272,745)	(101,500.80)	(245,745)	Refer to notes at end of this schedule
14 1 2012		Staff Recruitment	MG&HR		(5,770)	(30,000)	(27,546)	(30,000)	(26,044.28)	(30,000)	
14 1 2013		Staff Telephone Allowance	MG&HR		(211)	(50)	(64)	(50)	(31.77)	(50)	Indexed - CPI
14 1 2014		Telephone Expenses Recoverable	MG&HR		(1)	(50)	0	(50)	0.00	(50)	Indexed - CPI
14 1 2015		Professional Development	CEO & DCEO		(27,476)	(31,620)	(18,615)	(31,620)	(26,439.77)	(48,000)	Indexed - CPI
14 1 2016		Staff Uniforms	Multiple	Appendix L	(18,093)	(11,139)	(11,012)	(15,432)	(4,082.78)	(11,520)	
14 1 2017		Fringe Benefits Tax	Payroll		(62,037)	(72,000)	(60,705)	(63,000)	(31,054.50)	(68,000)	Indexed - CPI
14 1 2018		Stationery	MG&HR		(28,953)	(32,000)	(28,258)	(32,000)	(22,098.80)	(32,000)	Indexed - CPI x Population Growth
14 1 2019		Travel & Accommodation - Executive	CEO	Appendix K	(5,513)	(6,303)	(3,802)	(11,821)	(6,274.55)	(8,000)	
14 1 2041		Travel & Accommodation - Corporate & Governance	Dep CEO	Appendix K	(6,082)	(14,534)	(6,578)	(25,434)	(3,286.90)	(7,500)	
14 1 2042		Travel & Accommodation - Development Services	Dir. Sustain. De	Appendix K	(620)	(878)	(385)	(896)	(33.64)	0	
14 1 2039		Staff Training - Executive	CEO	Appendix J	(11,097)	(12,447)	(16,433)	(13,286)	(4,912.29)	(15,975)	
14 1 2038		Staff Training - Corporate & Governance	Dep CEO	Appendix J	(21,679)	(30,913)	(29,851)	(31,763)	(10,096.74)	(22,000)	
14 1 2020		Staff Training - Development Services	Dir. Sustain. De	Appendix J	(523)	(2,518)	(709)	(2,568)	(295.45)	0	
14 1 2022		Subscriptions / Memberships	Dep CEO	142.4	(54,426)	(59,760)	(40,769)	(59,760)	(42,260.53)	(59,760)	Refer to notes at end of this schedule
	PLANT	Vehicle Expenses - Administration	Dep CEO	Appendix B	(55,880)	(61,862)	(60,434)	(72,352)	(41,055.23)	(77,352)	
14 1 2025		Sundry Expenditure	Dep CEO		(937)	(2,000)	(1,739)	(2,000)	(813.08)	(2,000)	Indexed - CPI
14 1 2026		Telephone/Communication Expenses	MG&HR	142.6	(88,359)	(87,064)	(115,161)	(87,064)	(57,503.93)	(112,613)	Indexed - CPI x Population Growth
14 1 2030		Employee Assistance Program	MG&HR		(10,994)	(10,000)	(20,741)	(10,000)	(9,260.00)	(10,000)	
14 1 2031		Software Licensing Expenses	MIS	142.1	(228,172)	(313,365)	(293,641)	(416,894)	(326,587.32)	(416,894)	Refer to notes at end of this schedule
	JOB	IT Officers Expenses (Part Recoverable)	MIS	Job	0	0	0	0	0.00	0	
14 1 2999		Depreciation	MFS	Appendix G	(216,813)	(220,000)	(176,316)	(176,500)	(90,974.92)	(176,500)	
		Sub Total			(4,643,259)	(5,139,629)	(4,864,377)	(5,479,858)	(2,877,371.99)	(5,214,352)	
14 1 2995		Less: Allocated to Schedules	MFS		4,643,259	5,139,629	4,864,377	5,479,858	2,904,270.95	5,214,352	
		Sub Total - Recurrent Expenditure			0	0	0	(0)	26,898.96	0	
Non-Recurrent Expenditure											
	JOB	Building Special Maintenance - Administration Centres	Man. Assets	Appendix D	(14,164)	(12,000)	(11,881)	(12,000)	(5,047.54)	(12,000)	Source: 10 Year Building Plan
14 1 2502		Software Purchases (per 10 Year IT Plan)	MIS		(120,368)	(196,435)	(186,037)	(137,824)	(25,385.66)	(137,824)	Source: 10 Year IT Software Plan
14 1 2503		Contract Relief Staff	Dep CEO		(7,040)	(5,000)	(22,864)	(5,000)	0.00	(5,000)	Source: 10 Year IT Software Plan
14 1 2504		Minor Assets < \$5,000	Dep CEO	142.7	0	0	(29,754)	(5,000)	(8,061.47)	(18,375)	Refer to notes at end of this schedule
14 1 2598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	(15,808)	0	(6,898)	0	0.00	(15,115)	Vehicles
		Sub Total - Non Recurrent Expenditure			(157,380)	(213,435)	(257,434)	(159,824)	(38,494.67)	(188,314)	
TOTAL OPERATING EXPENDITURE					(157,380)	(213,435)	(257,434)	(159,824)	(38,494.67)	(188,314)	

Account Number	Job / Plant	Schedule 14 - Other Property & Services	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
		ADMINISTRATION OVERHEADS									
		OPERATING REVENUE									
		Recurrent Revenue									
14 2 2001		Reimbursements - Staff Uniforms	MFS		557	100	847	100	0.00	100	Indexed - CPI
14 2 2002		Reimbursements - Telephone	MFS		12	100	151	100	31.59	100	Indexed - CPI
14 2 2003		Reimbursements - Sundry	Multiple		27,985	25,000	37,101	23,807	64,765.97	67,000	Indexed - CPI
14 2 2004		Fees & Charges - Taxable	MFS		0	1,000	1,745	1,000	0.00	1,000	Indexed - CPI
14 2 2005		Reimbursements - IT Officer	MIS		0	0	0	0	0.00	0	
14 2 2007		Reimbursements - Study Assistance	MG&HR		12,534	10,000	10,828	10,000	9,079.72	16,000	Indexed - CPI
14 2 2006		Reimbursements - Paid parental leave	MG&HR		0	0	0	0	0.00	0	
		Sub Total - Recurrent Revenue			41,088	36,200	50,672	35,007	73,877.28	84,200	
		Non-Recurrent Revenue									
14 2 2501		Nil	MFS		0	0	0	0	0.00	0	Indexed - CPI
142 2 2502		Profit on Asset Disposals	MFS		0	1,165,000	0	1,165,000	0.00	1,165,000	
		Sub Total - Non Recurrent Revenue			0	1,165,000	0	1,165,000	0	1,165,000	
		TOTAL OPERATING REVENUE			41,088	1,201,200	50,672	1,200,007	73,877.28	1,249,200	

Account Number	Job / Plant	Schedule 14 - Other Property & Services	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
PUBLIC WORKS OVERHEADS											
OPERATING EXPENDITURE											
Recurrent Expenditure											
14 1 4001		Salaries & Wages	Dir Inf.		(1,171,772)	(1,293,473)	(1,220,702)	(1,243,763)	(590,084.97)	(1,291,118)	
14 1 4002		Superannuation	Payroll		(339,409)	(379,932)	(366,694)	(382,450)	(176,248.20)	(382,704)	
14 1 4003		Salary Sacrificed Expenditure	Payroll		0	0	0	0	0.00	0	
14 1 4004		Sick, Holiday, Annual Pay	Payroll		(246,498)	(262,242)	(257,707)	(258,737)	(145,189.94)	(249,097)	
14 1 4005		Long Service Leave	Payroll		(51,126)	0	(17,768)	(50,000)	0.00	(50,000)	
14 1 4007		Consultants	Dir Inf.		(2,070)	0	0	(2,000)	(600.00)	(2,000)	
14 1 4030		Accrued Leave	Payroll		(65,797)	0	(19,837)	(55,000)	0.00	(55,000)	
14 1 4008		Fringe Benefits Tax	Payroll		(60,562)	(74,000)	(46,388)	(55,000)	(24,835.12)	(50,000)	Indexed - CPI
14 1 4009		Telephone	MG&HR		(19,949)	(21,114)	(17,275)	(21,114)	(9,741.89)	(21,114)	Indexed - CPI x Population Growth
14 1 4011		Staff Uniforms (Inside Staff)	Man. Op.	Appendix L	(2,704)	(5,205)	(2,893)	(5,766)	(136.36)	(5,900)	
14 1 4012		Advertising	Man. Op.		(5,714)	(8,000)	(1,553)	(8,000)	(2,498.61)	(8,000)	Indexed - CPI
14 1 4013		Protective Clothing (PPE ie Pants, Shirts, Jackets, Boots)	Man. Op.		(29,577)	(16,891)	(35,073)	(16,891)	(4,820.14)	(15,391)	Indexed - CPI - Transort/P&G/Refuse
14 1 4014		Printing & Stationery	Man. Op.		(347)	(500)	(5)	(500)	(49.56)	(500)	Indexed - CPI x Population Growth
14 1 4015		Occupational Health & Safety	MG&HR	144.4	(31,994)	(33,847)	(20,988)	(24,400)	(16,731.38)	(31,816)	Indexed - CPI
14 1 4016		Staff Travel & Accomodation	Dir Inf.	Appendix K	(7,946)	(13,013)	(1,796)	(18,619)	(608.54)	(8,000)	
14 1 4017		Staff Training - Administration	Dir Inf.	Appendix J	(19,761)	(33,093)	(18,133)	(33,926)	(3,873.19)	(19,846)	
14 1 4019	JOB	Staff Training - Works	Man. Op.		(185,853)	(73,767)	(67,629)	(135,012)	(60,847.40)	(100,109)	Indexed - CPI
14 1 4019		Software Upgrades	MIS		0	0	0	0	0.00	0	Indexed - CPI
14 1 4020		Equipment Maintenance	MIS		0	(500)	0	(500)	0.00	(500)	Indexed - CPI
14 1 4024		Software Licensing	MIS	144.1	(2,819)	(2,865)	(218)	(2,865)	0.00	(2,865)	Refer to notes at end of this schedule
	PLANT	Vehicle Expenses - Public Works Staff	Dir Inf.	Appendix B	(85,816)	(83,779)	(81,056)	(89,642)	(43,599.45)	(89,642)	
	PLANT	Sundry Plant & Trailers	Dir Inf.	Appendix B	(100,668)	(34,696)	(130,226)	(37,053)	(64,708.21)	(97,053)	
14 1 4027		Sundry Expenditure	Dir Inf.		0	0	(127)	0	0.00	0	
14 1 4599		Depreciation	MFS	Appendix G	(1,593)	(1,500)	(1,198)	(1,300)	(604.16)	(1,300)	
14 1 4029		Allocation of Administration Overheads	MFS		(1,392,978)	(1,541,889)	(1,459,362)	(1,643,957)	(871,281.28)	(1,564,305)	
		Sub Total			(3,824,952)	(3,880,304)	(3,766,629)	(4,086,495)	(2,016,458.40)	(4,046,260)	
14 1 4997		Less: Allocated to Works	MFS		3,789,941	3,880,304	3,766,629	4,086,495	2,009,626.11	4,046,260	
		Sub Total - Recurrent Expenditure			(35,011)	0	0	0	(6,832.29)	0	
Non-Recurrent Expenditure Unallocated											
14 1 4501		Software Purchases	MIS		(598)	0	5,366	0	(5,366.25)	0	
14 1 4502		Consultants	Dir Inf.	144.2	(75,153)	(42,866)	(29,092)	(45,000)	(13,985.00)	(45,000)	Refer to notes at end of this schedule
14 1 4503		Minor Assets < \$5,000	Dir Inf.	144.6	0	0	(2,674)	(5,000)	(1,419.97)	(5,000)	Refer to notes at end of this schedule
14 1 4598		Profit / (Loss) on Asset Disposals	MFS	Appendix H	(6,470)	0	(15,645)	0	0.00	0	
		Sub Total - Non Recurrent Expenditure			(82,221)	(42,866)	(42,044)	(50,000)	(20,771.22)	(50,000)	
TOTAL OPERATING EXPENDITURE					(117,232)	(42,866)	(42,044)	(50,000)	(27,603.51)	(50,000)	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 14 - Other Property & Services	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
PUBLIC WORKS OVERHEADS											
OPERATING REVENUE											
Recurrent Revenue											
14 2 4001		Reimbursements	Dir Inf.	144.3	13,764	15,000	237	15,000	0.00	22,416	Refer to notes at end of this schedule Indexed - CPI
14 2 4002		Engineering Supervision Fees	Dir Inf.		17,887	20,000	3,624	20,000	7,785.95	20,000	
14 2 4003		Fees & Charges	Dir Inf.		14,654	17,000	18,291	17,000	4,727.20	17,000	
Sub Total - Recurrent Revenue					46,305	52,000	22,152	52,000	12,513.15	59,416	
Non-Recurrent Revenue											
14 2 4501		Nil	Dir Inf.		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					46,305	52,000	22,152	52,000	12,513.15	59,416	

Account Number	Job / Plant Number	Schedule 14 - Other Property & Services	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
PLANT OPERATION											
OPERATING EXPENDITURE											
Recurrent Expenditure											
1415001	PLANT	Fuel & Oil	Man. Op.	Appendix B	(182,190)	(183,500)	(212,220)	(176,500)	(86,573.25)	(184,500)	
1415002	PLANT	Tyres & Tubes	Man. Op.	Appendix B	(19,034)	(20,750)	(13,738)	(20,000)	(4,738.18)	(20,000)	
1415003	PLANT	Parts & Repairs	Man. Op.	Appendix B	(133,443)	(82,580)	(141,795)	(92,080)	(83,458.64)	(118,373)	
1415004	PLANT	Repair Wages	Man. Op.	Appendix B	(69,638)	(9,100)	(106,119)	(8,900)	(42,501.85)	(66,900)	
1415007	PLANT	Sundry (including Lease Expense)	Man. Op.	Appendix B	0	0	0	0	0.00	(16,000)	
1415005	PLANT	Licenses	Man. Op.	Appendix B	(16,455)	(35,376)	(15,419)	(17,000)	(15,337.95)	(17,000)	
1415006	PLANT	Insurance	Dep CEO	Appendix B	(33,324)	(38,599)	(27,183)	(27,241)	(29,102.95)	(29,240)	
1415098	PLANT	Depreciation	MFS	Appendix B	(205,167)	(285,100)	(267,766)	(392,000)	(137,977.43)	(392,000)	
Sub Total					(659,251)	(655,005)	(784,241)	(733,721)	(399,690.25)	(844,013)	
1415099		Less: Allocated to Works	MFS		659,251	655,005	784,241	733,721	399,870.34	844,013	
Sub Total - Recurrent Expenditure					0	0	0	0	180.09	0	
Non-Recurrent Expenditure											
14 1 5501		Nil	Man. Op.		0	0	0		0.00	0	
Sub Total - Non Recurrent Expenditure					0	0	0	0	0.00	0	
TOTAL OPERATING EXPENDITURE					0	0	0	0	180.09	0	
OPERATING REVENUE											
Recurrent Revenue											
14 2 5001		Reimbursements - Sundry	Man. Op.		0	0	0	0	0.00	0	
Sub Total - Recurrent Revenue					0	0	0	0	0.00	0	
Non-Recurrent Revenue											
14 2 5501		Nil	Man. Op.		0	0	0	0	0.00	0	
Sub Total - Non Recurrent Revenue					0	0	0	0	0.00	0	
TOTAL OPERATING REVENUE					0	0	0	0	0.00	0	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 14 - Other Property & Services	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
					\$	\$	\$	\$	\$	\$	
SALARIES & WAGES											
OPERATING EXPENDITURE											
Recurrent Expenditure											
14 1 6001		Gross Salaries & Wages	Dep CEO		(7,861,554)	(8,779,847)	(8,701,310)	(9,294,887)	(4,600,750.50)	(9,145,748)	
		Sub Total			(7,861,554)	(8,779,847)	(8,701,310)	(9,294,887)	(4,600,750.50)	(9,145,748)	
14 1 6002		Less: Allocated			7,861,554	8,779,847	8,701,310	9,294,887	4,603,677.88	9,145,748	
		Sub Total - Recurrent Expenditure			0	0	0	0	2,927.38	0	
Non-Recurrent Expenditure											
14 1 6501		Salaries & Wages - Workers Compensation	MG&HR		(13,373)	0	(55,914)	(20,000)	(34,900.87)	(45,000)	
14 1 6502		Unallocated Salaries & Wages	MG&HR		0	0	0	0	0.00	0	
14 1 6503		Salaries & Wages - Paid Parental Leave (Government Funded)	MG&HR		(2,076)	0	(25,897)	(15,000)	(15,848.84)	(25,000)	
		Sub Total - Non Recurrent Expenditure			(15,449)	0	(81,811)	(35,000)	(50,749.71)	(70,000)	
TOTAL OPERATING EXPENDITURE					(15,449)	0	(81,811)	(35,000)	(47,822.33)	(70,000)	
OPERATING REVENUE											
Recurrent Revenue											
14 2 6001		Nil	MG&HR		0	0	0	0	0.00	0	
		Sub Total - Recurrent Revenue			0	0	0	0	0.00	0	
Non-Recurrent Revenue											
14 2 6501		Reimbursements - Workers Compensation	MG&HR		13,373	0	55,914	20,000	34,900.87	45,000	
14 2 6503		Reimbursements - Paid Parental Leave	MG&HR		2,076	0	25,897	15,000	17,774.40	25,000	
		Sub Total - Non Recurrent Revenue			15,449	0	81,811	35,000	52,675.27	70,000	
TOTAL OPERATING REVENUE					15,449	0	81,811	35,000	52,675.27	70,000	

(Appendix ORD: 12.19D)

Account Number	Job / Plant Number	Schedule 14 - Other Property & Services	Responsible Officer	Note	2017/18	2018/19		2019/20			Sundry Notes
					Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
		UNCLASSIFIED			\$	\$	\$	\$	\$	\$	
		OPERATING EXPENDITURE									
		Recurrent Expenditure									
		Nil	Dep CEO		0	0	0	0	0.00	0	
		Sub Total - Recurrent Expenditure			0	0	0	0	0.00	0	
		Non-Recurrent Expenditure									
	N/A	Insurance Claim Expenditure (Current Asset)	Dep CEO		0	(51,122)	0	0	0.00	0	Indexed - CPI
	JOBS	Insurance Claim Expenditure	Dep CEO		0	0	(66,084)	(12,000)	(9,040.15)	(12,000)	Indexed - CPI
14 1 8505		Insurance Claim Excess Expense	Dep CEO		(7,905)	(2,000)	(2,955)	(2,000)	0.00	(2,000)	Indexed - CPI
		Sub Total - Non Recurrent Expenditure			(7,905)	(53,122)	(69,039)	(14,000)	(9,040.15)	(14,000)	
		TOTAL OPERATING EXPENDITURE			(7,905)	(53,122)	(69,039)	(14,000)	(9,040.15)	(14,000)	
		OPERATING REVENUE									
		Recurrent Revenue									
		Nil	Dep CEO		0	0	0	0	0.00	0	
		Sub Total - Recurrent Revenue			0	0	0	0	0.00	0	
		Non-Recurrent Revenue									
14 2 8501		Insurance Claim Revenue	Dep CEO		0	51,122	64,555	10,000	12,922.93	10,000	
		Sub Total - Non Recurrent Revenue			0	51,122	64,555	10,000	12,922.93	10,000	
		TOTAL OPERATING REVENUE			0	51,122	64,555	10,000	12,922.93	10,000	

Account Number	Job / Plant Number	Schedule 14 - Other Property & Services	Adopted Budget	2019/20		Sundry Notes
					Revised Budget / Budget Forecast	
			\$		\$	
		NOTES TO SCHEDULE 14 - OTHER PROPERTY & SERVICES				
14 1 2031	142.1	Software Licensing Expenses Per 10 Year IT Plan - Software (Annual Licensing) LG Solutions (Fees & Charges Software Licensing - Year 1 includes installation cost)	(412,644) (4,250)		(412,644) (4,250)	IT Asset Management Plan
			(416,894)		(416,894)	
14 1 2008	142.2	Office Equipment Maintenance Sundry Replacement of Computer Equipment Photocopier Copy (Meter) Expenses Wireless Networking Mast Lease \$525 per month IT Technical Support Comms Expenditure - Transferred from GL 1432003 Capital IT Equipment	(1,000) (25,000) (6,300) (5,000)		(1,000) (25,000) (6,300) (5,000)	Indexed - CPI Indexed - CPI x Population Growth Indexed - CPI Indexed - CPI
			(37,300)		(42,684)	
14 1 2010	142.3	Software Upgrades / Purchases Sundry Software Purchases Budget Review - Transfer from Equipment Lease to Software Purchases	(5,000) 0		(5,000) (20,000)	Indexed - CPI x Population Growth Cyber Security Consortium/Consult
			(5,000)		(25,000)	
14 1 2022	142.4	Subscriptions & Memberships Professional Memberships WALGA Taxation Subscriptions IT Vision User Group Australia Day Council Cemeteries Association Economic Development Australia Our Community Risk Management Technologies State Law Publisher Mailchimp e-newsletter Sundry	(8,500) (43,000) (470) (650) (500) (120) (370) (400) (3,100) (1,150) (1,000) (500)		(8,500) (43,000) (470) (650) (500) (120) (370) (400) (3,100) (1,150) (1,000) (500)	Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI Indexed - CPI
			(59,760)		(59,760)	

Account Number	Job / Plant Number	Schedule 14 - Other Property & Services		Adopted Budget	2019/20		Sundry Notes
						Revised Budget / Budget Forecast	
				\$		\$	
NOTES TO SCHEDULE 14 - OTHER PROPERTY & SERVICES							
14 1 2011	142.5	Equipment Leasing Expenditure					
		Photocopier x2 Eaton Administration Centre	\$2,295 / month	(27,540)		(27,540)	
		Photocopier x1 Governance Area	\$217 / month	(2,601)		(2,601)	
		Photocopier x1 Dardanup Office	\$217 / month	(2,601)		(2,601)	
		Photocopier x1 Building Dept	\$217 / month	(2,601)		(2,601)	
		Photocopier x1 Library - Public	\$217 / month	(2,601)		(2,601)	
		Photocopier x1 Library - Office	\$217 / month	(2,601)		(2,601)	
		Photocopier x1 C&CS / Records Area	\$217 / month	(2,601)		(2,601)	
		Leased IT Equipment - based on Information Technology Asset Management Plan		(229,599)		(229,599)	
		Budget Review - Transfer to GL 1412502 Software Purchases				20,000	
		Budget Review - Transfer to GL 1412026 Telephone/Communication Expense for Bandwidth Upgrade				7,000	
				(272,745)		(245,745)	
14 1 2026	142.6	Telephone / Communications Expenses					
		Point to Point Microwave & Internet Service	\$2,630 / month	(23,011)		(31,560)	Indexed - CPI
		After Hours Call Centre Service		(6,763)		(6,763)	Indexed - CPI
		Phone & Internet Service		(22,290)		(22,290)	Indexed - CPI x Population Growth
		Mobile Device Plans		(20,000)		(30,000)	Indexed - CPI x Population Growth
		Sundry Services		(15,000)		(15,000)	Indexed - CPI x Population Growth
		Budget Review - Adjustment from GL 1412011 Equipment Lease for Bandwidth Upgrade				(7,000)	
				(87,064)		(112,613)	
14 1 2504	142.7	Minor Assets < \$5,000					
		Furniture & Equipment		(5,000)		(5,000)	
		Budget Review - Transfer from IT Equipment - Minor Assets: Printers per IT AMP				(13,375)	
				(5,000)		(18,375)	
14 1 4024	144.1	Software Licensing - Public Works					
		AutoCad		(2,865)		(2,865)	Indexed - CPI
				(2,865)		(2,865)	
14 1 4502	144.2	Consultants					
		Sundry		(45,000)		(45,000)	Indexed - CPI
				(45,000)		(45,000)	
14 2 4001	144.3	Reimbursements - Public Works					
		Sundry		15,000		15,000	Indexed - CPI
		LGIS Contractor Management Training (LGIS Funded) - 19/20 FY				5,016	LGIS Funding for OSH Training
		LGIS Contractor Site Induction Training (LGIS Funded) - 19/20 FY				2,400	LGIS Funding for OSH Training
				15,000		22,416	

Account Number	Job / Plant Number	Schedule 14 - Other Property & Services	Adopted Budget	2019/20	Sundry Notes
				Revised Budget / Budget Forecast	
			\$	\$	
NOTES TO SCHEDULE 14 - OTHER PROPERTY & SERVICES					
14 1 4015	144.4	Occupational Health & Safety Safety Equipment/Safety Clothing (including Hats/Gloves/Glasses/Coveralls/Fluro Vests etc) Compliance Inspections Compliance Reporting Consultants - Staff Training MSDS Revision LGIS Contractor Management Training (LGIS Funded) - 19/20 FY LGIS Contractor Site Induction Training (LGIS Funded) - 19/20 FY	(10,500) (7,500) (3,000) (2,000) (1,400) 0 0	(10,500) (7,500) (3,000) (2,000) (1,400) (5,016) (2,400)	LGIS Funded Training LGIS Funded Training
			(24,400)	(31,816)	
14 1 4501	144.5	Software Purchase - Public Works Nil	0	0	
			0	0	
14 1 4503	144.6	Minor Assets < \$5,000 - Public Works Furniture & Equipment	(5,000)	(5,000)	
			(5,000)	(5,000)	

(Appendix ORD: 12.19D)

Account		New Borrowings					
		2017/18	2018/19		2019/20		
Number		Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
14 4 2009	Administration Centre - Eaton	0	0	0	0	0.00	0
11 4 3009	Glen Huon Oval Clubrooms	0	0	0	0	0.00	0
14 4 2007	Eaton Bowling Club * SSL Loan 67	0	0	0	0	0.00	0
11 4 4001	ERC Gym Equipment Loan 68	0	0	0	0	0.00	0
10 4 6004	Wanju Developer Contribution Plan	0	750,000	0	750,000	0.00	750,000
		0	750,000	0	750,000.00	0.00	750,000

Account		Advances for New Community / Self Supporting Loans					
		2017/18	2018/19		2019/20		
Number		Actual	Original Budge	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
11 3 3011	Eaton Bowling Club * SSL Loan	0	0	0	0	0.00	0
		0	0	0	0.00	0.00	0

* SSL = Self Supporting Loan

Borrowings Principal Repayments

Account			2017/18	2018/19		2019/20		
Number		Loan #	Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
Existing Loans								
14 3 2005	Administration Centre	49	82,032	42,964	42,964	0	0.00	0
11 3 4003	Eaton Rec Ctr	59	73,861	78,336	78,336	83,083	40,930.42	83,083
13 3 8002	Gravel Pit Purchase	61	19,848	21,116	21,116	22,466	11,058.85	22,466
12 3 2009	Road Plant	62	0	0	0	0	0.00	0
11 3 4006	Rec Ctr Extensions	63	19,060	20,215	20,215	21,440	10,562.48	21,440
14 3 2014	Eaton Office Extension	65	31,127	33,353	33,353	35,739	17,560.96	35,739
12 3 2008	Land - Depot	66	51,953	54,089	54,089	56,313	27,872.80	56,313
11 3 3005	Eaton Bowling Club SSL	67	64,390	32,936	32,936	0	0.00	0
11 3 4008	Rec Ctr Egym Equipment	68	39,796	41,120	41,120	21,070	21,070.22	21,070
11 3 1003	Glen Huon Oval Club Rooms	69	36,734	38,158	38,158	39,638	39,637.56	39,638
Total Existing Loans			418,802	362,288	362,288	279,748	168,693.29	279,748
Proposed Loans								
14 3 2012	Library/Admin Centre - Eaton	TBA	0	0	0	0	0.00	0
14 3 2012	Library/Admin Centre - Eaton	TBA	0	0	0	0	0.00	0
10 3 1007	Wanju Developer Contribution Plan - Wanju and Waterloo Industrial Pa		0	31,958	0	0	0.00	0
TBA	ERC (Outdoor Courts)	TBA	0	0	0	0	0.00	0
Total Proposed Loans			0	31,958	0	0	0.00	0
Total Borrowing Principal Repayments			418,802	394,246	362,288	279,748	168,693.29	279,748

Self Supporting / Community Loan Principal Repayment Income								
Account			2017/18	2018/19		2019/20		
Number			Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
11 4 3010	Eaton Bowling Club SSL	Loan 67	64,390	32,936	32,936	0	0.00	0
Total SSL			64,390	32,936	32,936	0	0.00	0

2019/20
Revised Budget / Budget Forecast

		Employee	Overheads	Plant	Stores	Goods &	Utilities	Revised Budget /		Reserve	C/Fwd Projects	Unspent	Royalties	Roads to	RRG	Black	Pathways	Bridge	Grant Rev	Contrib	Total	Net Cost
		Costs	249.00%		Issues	Services		Budget Forecast	YTD Actual @ 31/12/19	Transfer	Reserve	Grants Reserve	4 Regions	Recovery		Spot	Grants	Grants	Bridge	to Works	Income	to Council
TRANSPORT CAPITAL UPGRADES																						
Upgrades - Roads																						
J12589	Pile Road	Widen Seal	23,581	58,717	30,756	0	7,000	0	120,054	2,052.79	(91,903)				211,957						120,054	0
J12590	Ferguson Road	Pavement strengthening and	14,000	34,860	14,500	0	414,640	0	478,000	11,181.77	143,693				334,307						478,000	0
J12591	Mountford Road	Construct gravel	11,127	27,706	13,652	0	68,322	0	120,807	2,409.75	10,807			110,000							120,807	0
J12592	Mountford Road	Culvert installation	0	0	0	0	228,000	0	228,000	977.34	39,280							188,720			228,000	0
J12593	Eaton Drive - Roundabout	Intersection modifications	10,000	24,900	8,000	0	708,700	0	751,600	0.00	384,434					367,166					751,600	0
J12594	Eaton Drive - Intersection upgrade	Intersection upgrade - d	0	0	0	0	75,000	0	75,000	0.00	25,000				50,000						75,000	0
J12596	Upgrade Gravel Pit East Road	OCM 26.06.19 CR 178-19	0	0	0	0	16,200	0	16,200	16,200.00	16,200										16,200	0
J12597	Road Safety Treatments - Hamilton	OCM 16.10.19 CR 294-19	0	0	0	0	4,200	0	4,200	11.55	4,200										4,200	0
C/fwd Projects																						
J12584	Ferguson Road	Reconstruct, design & prelim	0	0	0	0	28,990	0	28,990	16,187.95	6,169	22,821									28,990	0
J12585	Eaton Drive - Roundabout	Intersection Modification - d	0	0	0	0	88,405	0	88,405	13,965.00	40,405				48,000						88,405	0
J12586	Eaton Drive - Traffic Signals	Intersection Modification - d	0	0	0	0	203,896	0	203,896	6,631.95	107,896				96,000						203,896	0
J12588	Harris Road	Reconstruct, design & prelim	0	0	0	0	110,905	0	110,905	77,288.60	86,305				24,600						110,905	0
			58,708	146,183	66,908	0	1,954,258	0	2,226,057	146,906.70	537,880	257,427	0	0	110,000	764,864	367,166	0	188,720	0	2,226,057	0
Upgrades - Bridges																						
	Nil		0	0	0	0	0	0	0	0.00	0										0	0
			0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0
Upgrades - Ancillary																						
J12595	Bus Shelter		0	0	0	0	10,000	0	10,000	0.00	10,000										10,000	0
			0	0	0	0	10,000	0	10,000	0.00	10,000	0	0	0	0	0	0	0	0	0	10,000	0
Sub Total - Upgrades			58,708	146,183	66,908	0	1,964,258	0	2,236,057	146,906.70	547,880	257,427	0	0	110,000	764,864	367,166	0	188,720	0	2,236,057	0

Definition - Upgrades
Provides a higher level of service to users.

Examples
Gravelling a road that was not previously gravelled
Sealing a road not previously sealed
Road Widening

2019/20 Revised Budget / Budget Forecast TRANSPORT CAPITAL EXPANSION																						
		Employee	Overheads	Plant	Stores	Goods &	Utilities	Total		Reserve	Reserve	Unspent	Royalties	Roads to	RRG	Black	Pathways	LGGC	Grant Rev	Contrib	Total	Net Cost
		Costs	249%		Issues	Services		Expenditure	YTD Actual @ 31/12/19	Transfer	Grants C'fwd	Grants Reserve	4 Regions	Recovery		Spot	Grants	Spec Pro	Bridge	to Works	Income	to Council
Capital Expansion - Roads																						
J12657	Eaton Drive	New Extension	0	0	0	0	0	0	0.00												0	0
			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital Expansion - Bridges																						
	NIL		0	0	0	0	0	0	0.00												0	0
			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital Expansion - Ancillary																						
Street Lighting																						
<i>Carry Forward Projects - Ancillary</i>																						
J12662	Burekup Street Lighting Improvements		0	0	0	3,445	0	3,445	3,445.00		3,445										3,445	0
			0	0	0	3,445	0	3,445	3,445.00	0	3,445	0	0	0	0	0	0	0	0	0	3,445	0
Dual Use Paths																						
J12664	Ferguson Road	Charlotte Street - Oval	0	0	0	112,938	0	112,938	0.00	32,035					80,903						112,938	0
J12665	Eaton Drive - RHS	Blue Wren Dr - Lofthouse Dr	0	0	0	45,972	0	45,972	0.00							45,972					45,972	0
J12629	Collie River Foreshore	Bobin St - Boardwalk	0	0	0	114,411	0	114,411	0.00		0						114,411				114,411	0
J12666	Collie River Foreshore	Eaton Foreshore - Blowing C	0	0	0	135,589	0	135,589	0.00								135,589				135,589	0
J12667	Blue Wren Drive	Eaton Dr - Albatross Cres	0	0	0	19,595	0	19,595	0.00	7,308						12,287					19,595	0
J12628	Eaton Drive - LHS	Australind Bypass - Lavender	0	0	0	45,812	0	45,812	0.00	4,448	16,300					25,064					45,812	0
J12668	Eaton Drive - RHS	Australind Bypass - Blue Wre	0	0	0	69,253	0	69,253	0.00	19,742						49,511					69,253	0
J12669	Russell Road	Access to toilets at rear of hz	0	0	0	6,704	0	6,704	0.00	6,704											6,704	0
																					0	0
C'fwd Projects																						
	NIL		0	0	0	0	0	0	0.00												0	0
			0	0	0	550,274	0	550,274	0.00	70,237	16,300				80,903	132,834	250,000				550,274	0
Capital Expansion - Drainage																						
Various based on Stormwater Drainage AMP			0	0	0	0	0	0	0.00												0	0
			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub Total - Capital Expansion			0	0	0	553,719	0	553,719	3,445	70,237	19,745				80,903	132,834	250,000				553,719	0

Definition - Capital Expansion
Extending the road network.

Examples
Constructing a road that previously did not exist. Can be formed, gravelled or sealed
Constructing new footpaths

2019/20 Revised Budget / Budget Forecast TRANSPORT MAINTENANCE																						Budget
Employee	Overheads	Plant	Stores	Goods &	Utilities	Total	YTD Actual @	Reserve	C/fwd	Unspent	Royalties	Roads to	RRG	Black	Pathways	LGGC	Grant Rev	Contrib	Total	Net Cost		
Costs	249%		Issues	Services		Expenditure	31/12/19	Transfer	Grants Res	Grants Reserve	4 Regions	Recovery		Spot	Grants	Spec Pro	Bridge	To Works	Income	to Council		
Maintenance - Roads																						
Refer to New Job Number by Road Name List																						
Rural																						
Road Maintenance - Gravel Roads (Cost Account RMGRAV)	30,264	75,358	22,148	0	13,629	0	141,399	Refer Excel												0	141,399	
Road Maintenance - Sealed Roads (Cost Account RMSEAL)	207,166	515,843	102,360	0	147,471	0	972,839	Integration												0	972,839	
Road Maintenance - Formed Roads (Cost Account RMFORM)	974	2,424	275	0	2,954	0	6,627	Reports												0	6,627	
Townsites																						
Road Maintenance - Townsites (Cost Account RMTOWN)	47,086	117,243	9,088	0	103,656	0	277,072													0	277,072	
Total	285,489	710,868	133,871	0	267,710	0	1,397,938	818,344.58	0	0	0	0	0	0	0	0	0	0	0	0	1,397,938	
Maintenance - Bridges																						
J12115 Bridge Maintenance - Rural	12,000	29,880	5,000	0	34,000	0	80,880	19,108.17												0	80,880	
J12116 Bridge Maintenance - Townsites	4,000	9,960	2,500	0	4,000	0	20,460	0.00												0	20,460	
Total	16,000	39,840	7,500	0	38,000	0	101,340	19,108.17	0	0	0	0	0	0	0	0	0	0	0	0	101,340	
Maintenance - Ancillary																						
Rural																						
J12120 Ancillary Maintenance - Rural	1,000	2,490	2,000	0	10,000	0	15,490	658.66												0	15,490	
J12121 Roadsigns - Rural	1,000	2,490	702	0	6,000	0	10,192	3,023.86												0	10,192	
Townsites																						
J12125 Ancillary Maintenance - Townsites	2,500	6,225	4,000	0	40,000	0	52,725	9,683.63												0	52,725	
J12129 Dual Use Paths / Pathways Maintenance	0	0	0	0	0	0	0	0.00												0	0	
J12126 Lighting - Townsites	1,000	2,490	800	0	10,000	286,610	300,900	130,103.84												0	300,900	
J12127 Roadsigns - Townsites	1,000	2,490	800	0	6,000	0	10,290	5,801.71												0	33,134	
Total	6,500	16,185	8,302	0	72,000	286,610	389,597	149,271.70	0	0	0	0	0	0	0	0	0	0	0	0	412,441	
Directional Signage																						
J12005 Direction Signage	0	0	0	0	10,000	0	10,000	0.00												0	10,000	
	0	0	0	0	10,000	0	10,000	0.00												0	10,000	
Sub Total - Maintenance	307,989	766,893	149,673	0	387,710	286,610	1,898,875	986,724.45	0	0	0	0	0	0	0	0	0	0	0	0	1,921,719	

2019/20
Revised Budget / Budget Forecast
TRANSPORT RENEWALS MAINTENANCE

	Employee	Overheads	Plant	Stores	Goods &	Utilities	Total	YTD Actual @	Reserve	C/fwd	Unspent	Royalties	Roads to	RRG	Black	Pathways	LGGC	Grant Rev	Contrib	Total	Net Cost
	Costs	249%		Issues	Services		Expenditure	31/12/19	Transfer	Grants Res	Grants Reserve	4 Regions	Recovery		Spot	Grants	Spec Pro	Bridge	to Works	Income	to Council
Renewals - Roads																					
J12804	Pile Road						360,000	191,004.28	140,000											360,000	(0)
J12805	Harris Road						608,000	0.00	139,796				63,204	405,000						608,000	0
J12806	Ferguson Road						197,000	0.00	135,144											197,000	0
J12807	Pile Road						87,747	0.00	19,704											87,747	0
J12808	Crooked Brook Road						234,599	233,142.91	108,099						126,500					234,599	0
J12809	Coolabah Cove						11,239	0.00	13,734											11,239	0
J12810	Dowdell's Line Road						38,744	0.00	38,744											38,744	0
J12811	Gardincourt Drive						31,604	0.00	34,099											31,604	0
J12812	Orchard Drive						10,639	0.00	13,134											10,639	0
J12813	Padbury Road						21,738	0.00	24,233											21,738	0
J12814	Panizza Road						34,088	0.00	36,583											34,088	0
J12815	Hutchinson Road						108,673	0.00	11,168					100,000						108,673	0
J12816	Collie River Road						30,000	0.00	32,495											30,000	0
J12817	Poad Road						24,168	0.00	70,920					60,000						24,168	0
J12818	Joshua Brook Road						77,120	0.00	31,103					46,017						77,120	0
J12803	Shoulder Renewals						188,110	62,768.36	188,110											188,110	0
	Project Preliminaries						0	0.00	0											0	0
C/fwd Projects																					
J12785	Crooked Brook Rd						146,585	146,584.86		42,485					104,100					146,585	0
J12786	Crooked Brook Rd						29,600	0.00	29,600											29,600	0
J12797	Railway Rd						48,280	0.00	48,280											48,280	0
Total		157,430	392,001	150,650	0	1,652,070	2,352,151	660,898.72	977,066	120,365	0	0	269,221	754,899	230,600	0	0	0	0	2,352,151	(0)
Renewals - Bridges																					
Nil		0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Renewals - Ancillary																					
Nil		0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub Total - Renewals		157,430	392,001	150,650	0	1,652,070	2,352,151	660,898.72	977,066	120,365	0	0	269,221	754,899	230,600	0	0	0	0	2,352,151	(0)
Definition - Capital Renewal																					
Increases the life of the asset or its service potential																					
Examples																					
Resealing aggregate and asphalt roads																					
Regraveling existing gravel roads																					
Replacement of Lighting, street signs																					
Reconstructing footpaths																					
TOTAL		524,127	1,305,076	367,231	0	4,557,757	7,040,801	1,797,974.87	1,595,183	397,537	0	0	379,221	1,600,666	730,600	250,000	188,720	0	0	5,141,927	1,921,719
Total (Excl Maintenance)		216,138	538,184	217,558	0	4,170,047	5,141,927	811,250.42	1,595,183	397,537	0	0	379,221	1,600,666	730,600	250,000	188,720	0	0	5,141,927	(0)

(Appendix ORD: 12.19D)

VEHICLE ACQUISITIONS EXPENDITURE							
Account	Description	2017/18	2018/19		2019/20		
Number		Actual	Original Budget	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
		\$	\$	\$	\$	\$	\$
13 3 2001	Schedule 13 - Building Control Principal Building Surveyor				0		0
	Exec & Compl. Veh Res DA8673						
		0	0	0	0	0.00	0
14 3 2001	Schedule 14 - Administration Overheads						
	CEO				71,400		59,392
	Deputy CEO				71,400		51,343
	Manager Information Services				0		37,606
	Manager Governance & HR Services				0		0
	Manager IT Services				0		0
	Manager Community Services				0		0
	Manager Financial Services				0		0
							0
		69,604	148,000	63,946	142,800	51,343.07	148,341
14 3 4001	Schedule 14 - Public Works Overheads						
	Director Eng & Dev Services				0		0
	Manager - Operations				0		0
	Manager Assets				0		0
	ETO - Compliance				0		0
	Project Development Engineer				0		0
	Surveyor				0		0
	Network Inspector				0		0
	Coordinator - Assets				0		0
							0
		32,088	183,000	110,978	0	0.00	0
TOTAL		298,056	572,130	415,474	546,108	94,038.25	631,444

Budget Estimate
2019/20
LAND DEVELOPMENT & BUILDING CONSTRUCTION

Job #	Description	Expenditure Classification	Notes	Salaries & Wages		Plant	Stores Issues	Good & Services	Revised Budget / Budget Forecast	YTD Actual	Building Reserve	C/fwd Projects Reserve	Unspent Grants Reserve	Sale of Land Reserve	New Borrowings	Grant	Sale of Land	Contributions	Total Income	Net Cost	Sundry Notes
				248%																	
Sch 5 - Law & Order																					
J05005	Land & Brigade Shed - West Dardanup Extension	New/Improvements	17	0	0	0	0	9,155	9,155	9,155.00	0	0	0	0	0	9,155	0	0	9,155	0	DFES Grant
J05006	Land & Brigade Shed - Waterloo BFB Shed	New/Improvements	9	0	0	0	0	426,107	426,107	0.00	0	32,198	0	0	0	393,909	0	0	426,107	0	DFES Grant
J05009	Land & Brigade Shed - Ferguson BFB Install Water Tank	Preservation/Renewal	18	0	0	0	0	18,019	18,019	0.00	0	0	0	0	0	15,134	0	0	15,134	2,885	Balance from Fire Cor
									453,281.41	9,155.00											
Sch 7 - Health Administration																					
J07101	Eaton Family Centre	Preservation/Renewal	1	0	0	0	0	21,776	21,776	0.00	21,776	0	0	0	0	0	0	0	21,776	0	
									21,776	0.00											
Sch 8 - Senior Citizens Centres																					
J08101	Eaton Senior Citizens Centre			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
									0	0.00											
Sch 10 - Public Toilets																					
J10301	Eaton Foreshore Toilets			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
J10302	Millbridge Toilets			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
J10305	Wells Recreation Reserve Toilets			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
J10306	Watson Street Reserve Toilets	Preservation/Renewal	10	0	0	0	0	4,262	4,262	3,260.68	0	4,262	0	0	0	0	0	0	0	4,262	0
J10303	Dardanup Oval Toilets			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
J10304	Wellington Mill Toilets - Renovate Toilets (C/Fwd)	Preservation/Renewal	11	0	0	0	0	36,606	36,606	0.00	0	36,606	0	0	0	0	0	0	0	36,606	0
									40,868	3,260.68											
Sch 10 - Refuse Site																					
J10101	Banksia Road Transfer Station - Site Works/Container (C/F)	Preservation/Renewal	12	0	0	0	0	11,897	11,897	3,355.07	0	11,897	0	0	0	0	0	0	0	11,897	0
									11,897	3,355.07											
Sch 11 - Public Halls & Civic Centres																					
J11711	Eaton Hall			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
J11708	Dardanup Hall - Renew External Brickwork (C/Fwd)	New/Improvements	16	0	0	0	0	11,572	11,572	8,310.43	0	11,572	0	0	0	0	0	0	0	11,572	0
J11713	Dardanup Community Centre			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
J11705	Don Hewison Centre	Preservation/Renewal	3	0	0	0	0	29,474	29,474	6,789.70	24,667	4,807	0	0	0	0	0	0	0	29,474	0
J11712	Ferguson Hall	Preservation/Renewal	19	0	0	0	0	7,528	7,528	7,527.27	0	7,528	0	0	0	0	0	0	0	7,528	0
J11710	Burekup Hall			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
									48,574	22,587.40											
Sch 11 - Sporting Facilities																					
J11592	Glen Huon Club Rooms			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
J11508	Land Purchase - Cadell Park			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
J11507	Dardanup Oval Club Rooms & Courts	Preservation/Renewal		0	0	0	0	0	0	444.56	0	0	0	0	0	0	0	0	0	0	0
J11593	Burekup Tennis Courts & Rooms			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
J11619	Burekup Sporting Hard Courts			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
J11620	Dardanup Equestrian Centre			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
J11621	Wells Recreation Reserve Sporting Hard Courts (C/Fwd)	Preservation/Renewal	13	0	0	0	0	13,856	13,856	793.47	6,270	7,586	0	0	0	0	0	0	0	13,856	0
J11576	Skate Parks			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
J11622	Eaton Bowling Club Room (C/Fwd)	New/Improvements	14	0	0	0	0	204,175	204,175	16,239.68	0	46,375	0	0	0	157,800	0	0	0	204,175	0
J11607	Eaton Oval Club Rooms (C/Fwd)	Preservation/Renewal	4	0	0	0	0	126,454	126,454	0.00	11,531	38,307	0	0	0	38,308	0	38,308	126,454	0	
J11639	Wells Recreation Reserve Clubrooms	New/Improvements	6	0	0	0	0	3,515	3,515	3,515.00	3,515	0	0	0	0	0	0	0	0	3,515	0
J11608	Eaton Tennis Courts			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
J11609	Eaton Basketball Courts			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
	Carry Forward Projects			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
	Nil			0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0
									348,000	20,992.71											

Budget Estimate
2019/20
LAND DEVELOPMENT & BUILDING CONSTRUCTION

Job #	Description	Notes	Salaries & Wages	Overheads	Plant	Stores Issues	Good & Services	BUDGET Forecast TOTAL	0.00	
Sch 11 - Eaton Recreation Centre										
J11801	Construction / Renovations	Preservation/Renewal	5	0	0	0	0	54,128	54,128	0.00
									54,128	
Sch 12 - Depots										
J12011	Works Depot			0	0	0	0	0	0	0.00
J12012	Eaton Depot			0	0	0	0	0	0	0.00
J12013	Dard Works Depot - Decommission	New/Improvements	15	0	0	0	0	50,777	50,777	35,776.58
									50,777	15,776.58
Sch 13 - Tourism										
J13003	Gnomesville Land Purchase			0	0	0	0	0	0	0.00
	Dardanup Tourist Bay			0	0	0	0	0	0	0.00
J13004	Millars Creek Tourist Bay	Preservation/Renewal	7	0	0	0	0	2,122	2,122	0.00
									2,122	0.00
Sch 14 - Administration Centres										
J14322	Library/Admin Centre - Eaton (C'fwd) - Land (New) Purch	New/Improvements	8	0	0	0	0	200,000	200,000	4,135.50
J14321	Dardanup Office			0	0	0	0	0	0	0.00
									200,000	4,135.50
TOTAL				0	0	0	0	1,231,423	1,231,423	99,262.94

11 4 1001	Building Reserve	C/fwd Project Reserve	Unspent Grants Reserve	Sale of Land Reserve	New Borrowings	Grant	Sale of Land	Contributions	Total Income	Net Cost	Sundry Notes
							Various GL	Append H			
	54,128	0	0	0	0	0	0	0	54,128	0	
	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
	0	50,777	0	0	0	0	0	0	50,777	0	
	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
	2,122	0	0	0	0	0	0	0	2,122	0	
	200,000	0	0	0	0	0	0	0	200,000	0	
	0	0	0	0	0	0	0	0	0	0	
	324,009	251,915	0	0	0	0	614,306	0	38,308	1,228,538	2,885

Notes				RATIO Workings 19/20 (ASR)
1	\$	21,776	Eaton Family Centre	Repaint Walls/Doors/Ceilings
2	\$		Appendix C - Eaton CWA Hall	
3	\$	29,474	Don Hewison Centre	External Wall Repairs/Drainage
4	\$	11,531	Eaton Oval Club Rooms (C/fwd)	
4	\$	114,923	Eaton Oval Club Rooms (C/fwd) / Renewals Works	
5	\$	17,233	Eaton Recreation Centre	Repaint Internal Doors \$17,233
5	\$	36,895	Eaton Recreation Centre	Gym Flooring OCM 26.02.20 CR 21-20
6	\$	3,515	Wells Recreation Reserve Clubrooms	
7	\$	2,122	Millars Creek Tourist Bay	
8	\$	200,000	Library/Admin Centre - Eaton (C'fwd) - Land (New) Purchase Lot 606 & 607 on Dep. Plan 412288	
9	\$	426,107	Waterloo BFB Shed	
10	\$	4,262	Watson Street Reserve Toilets	Repaint/Repairs
11	\$	36,606	Wellington Mills Toilets	Renovate Toilets
12	\$	11,897	Banksia Rd Transfer Station	Site Works/Container
13	\$	13,856	Wells Recreation Reserve Sporting Hard Courts (C/fwd) - Above budget but savings from Wells Rec Clubroom J11639	
14	\$	204,175	Eaton Bowling Club Room C/fwd	
15	\$	50,777	Dardanup Works Depot - Decommission	
16	\$	11,572	Dardanup Hall - Renew External Brickwork \$8,3=10 / Dardanup Hall Lighting Upgrade LED \$3,262	
17	\$	9,155	Land & Brigade Shed - West Dardanup Extension	
18	\$	18,019	Land & Brigade Shed - Ferguson BFB Install Water Tank	
19	\$	7,528	Ferguson Hall	
	\$	1,231,423		

NEW	Budget	Actual 31/12
New/Improvements	905,301	77,132
TOTAL (NEW)	905,301	77,132
RENEWAL/PRESERVATION		
Preservation/Renewal	326,122	22,131
TOTAL (RENEWAL)	326,122	22,131
TOTAL CAPITAL		
	1,231,423	99,263

Budget Estimate
2019/20

PARKS & RESERVES CONSTRUCTION EXPENDITURE

Job #	Description	Notes	Salaries & Wages		Plant	Stores Issues	Good & Services	Revised Budget / Budget Forecast	YTD Actual	P&G Reserve	C/fwd Project Reserve	Unspent SAR Reserve	Trust	Grant	Spec Area Rate	Total Income	Net Cost	Sundry Notes	
			248%	Overheads															
J11632	Eaton Foreshore - Boat Ramp & Jetty Upgrade	1	0	0	0	0	216,300	216,300	0.00	54,075	0	0	0	162,225	0	216,300	0	Source: Parks & Reserves As	
J11633	Millbridge - Hunter Park - Park Sign	2	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	Source: Parks & Reserves As
J11634	Millbridge - Millars Creek - Lighting upgrade	3	0	0	0	0	35,020	35,020	0.00	35,020	0	0	0	0	0	35,020	0	0	Source: Parks & Reserves As
J11635	Millbridge - Millars Creek - Fitness Trail	4	0	0	0	0	75,000	75,000	0.00	37,500	0	0	0	37,500	0	75,000	0	0	Source: Parks & Reserves As
J11636	Gnomesville Master Plan	5	0	0	0	0	75,000	75,000	0.00	0	25,000	0	0	50,000	0	75,000	0	0	Source: Parks & Reserves As
J11627	Preservation / Renewal Program	6	0	0	0	0	9,000	9,000	2,835.00	9,000	0	0	0	0	0	9,000	0	0	Source: Parks & Reserves As
J11638	Millars Creek	7	0	0	0	0	3,738	3,738	0.00	3,738	0	0	0	0	0	3,738	0	0	Source: Parks & Reserves As
J11615	Watson Reserve	8	0	0	0	0	1,625	1,625	347.00	1,625	0	0	0	0	0	1,625	0	0	Source: Parks & Reserves As
J11637	Burekup Entry Statement Signage	9	0	0	0	0	20,000	20,000	0.00	20,000	0	0	0	0	0	20,000	0	0	OCM 31.10.18 CR 352-18
J11640	Depiazzi Park	10	0	0	0	0	10,000	10,000	7,408.78	10,000	0	0	0	0	0	10,000	0	0	OCM 17.07.19 CR 228-19
Carried Forward Projects																			
J11624	Hunter Park - Park Sign		0	0	0	0	1,413	1,413	1,413.05	0	0	1,413	0	0	0	1,413	0	0	Funded: Unspent Spec Area
J11625	Millars Creek - Lighting Upgrade		0	0	0	0	26,943	26,943	26,942.75	0	0	26,943	0	0	0	26,943	0	0	Funded: Unspent Spec Area
J11626	Various Parks - Smoking Signs		0	0	0	0	1,668	1,668	1,668.00	0	0	1,668	0	0	0	1,668	0	0	Funded: Unspent Spec Area
J11628	Dardanup Cemetery - Seating		0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	Funded: C/Fwd Projects Res
J11629	Ferguson Cemetery - Seating		0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	Funded: C/Fwd Projects Res
J11606	Peninsula Lakes Playground (New)		0	0	0	0	99,282	99,282	13,863.36	0	0	0	99,282	0	0	99,282	0	0	Funded: Trust POS
J11617	Eaton Foreshore Stage 3 - Landscaping		0	0	0	0	61,958	61,958	0.00	0	61,958	0	0	0	0	61,958	0	0	Funded: C/Fwd Projects Res
J11594	Eaton Foreshore Stage 2		0	0	0	0	188,262	188,262	45,256.98	0	55,962	0	50,000	82,300	0	188,262	0	0	Funded: C/Fwd Proj/Trust T
J11505	Eaton Foreshore Stage 1 - Colin Spragg Adventure Playgrou		0	0	0	0	8,528	8,528	0.00	0	8,528	0	0	0	0	8,528	0	0	OCM 29.01.20 CR 09-20
TOTAL			0	0	0	0	833,737	833,737	99,734.92	170,958	151,448	30,024	149,282	332,025	0	833,737	0		

Notes	Revised Budget	Expenditure Classification
1	216,300	Eaton Foreshore - Boat Ramp & Jetty Upgrade
2	0	Millbridge - Hunter Park - Park Sign
3	35,020	Millbridge - Millars Creek - Lighting upgrade
4	75,000	Millbridge - Millars Creek - Fitness Trail
5	75,000	Gnomesville Master Plan
6	9,000	Preservation / Renewal Program
7	3,738	Rubbish Bin - Enclosure
8	1,625	Furniture - Seat
9	20,000	Entry Statement
C/Fwd	1,413	Hunter Park
C/Fwd	26,943	Millars Creek
C/Fwd	1,668	Various Parks - Smoking Signs
C/Fwd	0	Dardanup Cemetery
C/Fwd	0	Ferguson Cemetery
C/Fwd	99,282	Peninsula Lakes Playground (New)
C/Fwd	61,958	Eaton Foreshore Stage 3 - Landscaping
C/Fwd	188,262	Eaton Foreshore Stage 2
10	10,000	Depiazzi Park
11	8,528	Eaton Foreshore Stage 1 - Colin Spragg Adventu

RATIO Workings 19/20 (ASR) - Revised Budget	
NEW	
New	99,282
Capital Expansion	76,668
Capital Upgrade	613,424
TOTAL (NEW)	789,374
RENEWAL/PRESERVATION	
Renewals	44,363
TOTAL (RENEWAL)	44,363
TOTAL CAPITAL	833,737

833,737

FURNITURE & FITTINGS
ACQUISITIONS EXPENDITURE

Account Number	Description	Expenditure Classification	2017/18	2018/19		2019/20		Revised Budget / Budget Forecast
			Actual	Original Budget	Actual	Adopted Budget	YTD Actual	
			\$	\$	\$	\$	\$	\$
04 3 1001	Schedule 4 - Members of Council Meeting recording equipment for Chambers Sundry Furniture & Equipment	New New				20,000 5,000		20,000 5,000
			0	0	0	25,000	0.00	25,000
04 3 2001	Schedule 4 - Governance Nil					0		0
			0	0	0	0	0.00	0
05 3 2001	Schedule 5 - ESL Nil					0 0 0		0 0 0
			0	0	0	0	0.00	0
05 3 3001	Schedule 5 - Ranger Services Microchip Readers					0		0
			4,615	0	0	0	0.00	0
05 3 4001	Schedule 5 - Ranger Services Nil					0		0
			0	0	0	0	0.00	0
07 3 1001	Schedule 7 - Infant Health Nil					0		0
			0	0	0	0	0.00	0
07 3 4001	Schedule 7 - Health Administration Nil					0		0
			0	0	0	0	0.00	0
07 3 5001	Schedule 7 - Pest Control Nil					0		0
			0	0	0	0	0.00	0
07 3 7001	Schedule 7 - Other Health Dust Meter					0		0
			0	0	0	0	0.00	0
08 3 2001	Schedule 8 - Education Nil					0		0
			0	0	0	0	0.00	0
08 3 7001	Schedule 8 - Other Welfare Nil					0		0
			0	0	0	0	0.00	0
10 3 6001	Schedule 10 - Town Planning Nil					0		0
			0	0	0	0	0.00	0
11 3 1001	Schedule 11 - Public Halls Nil					0		0
			0	0	0	0	0.00	0
11 3 4002	Schedule 11 - Recreation Centre Equipment per 10 yr Recreation Centre Asset I Renewal/Replacement Sundry Equipment					386,419 0		386,419 0
			25,112	34,748	0	386,419	0.00	386,419

(Appendix ORD: 12.19D)

FURNITURE & FITTINGS
ACQUISITIONS EXPENDITURE

Account Number	Description	Expenditure Classification	2017/18		2018/19		2019/20	
			Actual	Original Budge	Actual	Adopted Budget	YTD Actual	Revised Budget / Budget Forecast
			\$	\$	\$	\$	\$	\$
11 3 6001	Schedule 11 - Library - Eaton Furniture/RFID	Renewal/Replacement				5,000		5,000
			1,280	5,000	0	5,000	0.00	5,000
11 3 7001	Schedule 11 - Library - Dardanup Nil					0		0
			0	0	0	0	0.00	0
11 3 9001	Schedule 11 - Other Culture Generator for Commuity Events					0		0
			0	0	0	0	0.00	0
13 3 2003	Schedule 13 - Building Control Nil					0		0
			0	0	0	0	0.00	0
14 3 2003	Schedule 14 - Administration Overheads IT Equipment per 10 Year IT Asset Plan Office / Library IT Expenditure Furniture & Equipment Upgrade of Chambers - Data Projector/AV - OCM 27	Renewal/Replacement New New Renewal/Replacement				18,759 0 22,950 12,350		0 0 22,950 12,350
			117,832	82,500	33,131	54,059	0.00	35,300
14 3 4004	Schedule 14 - Public Works Overheads Survey Equipment Sundry Furniture & Equipment	New				0 5,000		0 5,000
			6,640	5,000	0	5,000	0.00	5,000
TOTAL			155,479	127,248	33,131	475,478	0	456,719

(Appendix ORD: 12.19D)

PLANT & EQUIPMENT ACQUISITIONS EXPENDITURE

Account Number	Description	Expenditure Classification	2017/18		2018/19		2019/20	
			Actual		Original Budge	Actual	Adopted Budget	YTD Actual
			\$		\$	\$	\$	\$
05 3 1001	Schedule 5 - Fire Prevention (FESA Funded) Nil							
			0	0	0	0	0.00	0
	Schedule 5 - Fire Prevention (FESA Funded \$1,000 - \$2,999)							
			0	0	0	0	0.00	0
10 3 1001	Schedule 10 - Sanitation / Refuse Site Refuse Bins Growth Recycling Bins Growth	Renewal/Replacement					10,000	0
		Renewal/Replacement					10,000	0
		11,212	20,000	0	20,000	0.00	0	
11 3 3002	Schedule 11 - Parks & Reserves Sundry Equipment						0	0
			4,762	0	0	0	0.00	0
12 3 2006	Schedule 12 - Roads Transport Equipment >\$5,000	Renewal/Replacement					6,000	6,000
			2,565	6,000	11,620	6,000	0.00	6,000
TOTAL			7,327	26,000	11,620	26,000	0	6,000

(Appendix ORD: 12.19D)

TRANSFER FROM RESERVES INCOME

Account Number	Description	Notes	2019/20			Notes
			Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
			\$	\$	\$	
03 4 1002	Asset / Rates Revaluation Reserve		65,046		65,046	Refer Expenditure GL 03 1 1005
	Asset / Rates Revaluation Reserve		0		0	
	Reserve Interest Allocation		65,046	0.00	65,046	
04 4 1001	Election Expenses Reserve		45,000		45,000	Refer Expenditure GL 04 1 1501
	Nil		45,000	0.00	45,000	
10 4 6002	Town Planning Consultancy Reserve	Sports Precinct Plan - Eaton	25,000		25,000	Refer Expenditure GL 11 1 3505
	Town Planning Consultancy Reserve		0		0	
			25,000	0.00	25,000	
10 4 6005	Council Land Development Reserve		5,000		5,000	Refer Expenditure GL 10 1 6506
	Gnomesville		5,000		5,000	
	Reserve 24728 (Pratt Road)		10,000	0.00	10,000	
10 4 6006	Strategic Planning Studies Reserve		96,250		96,250	Refer Expenditure GL 10 1 6503
	Strategic Planning Studies Reserve		96,250	0.00	96,250	
10 4 6007	Wanju Developer Contribution Plan Reserve		0		0	
	Nil		0	0.00	0	
11 4 1001	Building Maintenance Reserve		76,867		124,009	Excluding Admin/Library Admin/Library Upgrade Appendix D - Building Major Mtce
	Building Maintenance Reserve - Transfer from Reserve		200,000		200,000	
	Land & Buildings - Admin/Library		0		35,000	
	Special Build Mtce - ERC - Repair Danpalon Roof Sheeting OCM 29.01.20 CR 09-20		276,867	0.00	359,009	
11 4 3001	Parks & Reserves Upgrades Reserve		178,234		170,958	GL 10 1 5001
	As per Parks & Construction Capital Expenditure		0		16,000	
	Environmental Expenditure - Additional Funding	OCM 27.03.19 CR 64-19	178,234	0.00	186,958	
11 4 3011	Sale of Land Reserve		0		0	Refer Expenditure GL 10 1 6506
	Nil		0		0	
			0	0.00	0	
11 4 4002	Eaton Recreation Centre - Equipment Reserve		386,419		386,419	
	Eaton Recreation Centre - Equipment Reserve - Transfer from Reserve		386,419	0.00	386,419	
12 4 1002	Road Construction & Major Maintenance Reserve		1,757,360		1,516,301	Refer Expenditure J10275
	Road Construction Program		10,500		10,500	
	Bus Shelters		0		0	
			1,767,860	0.00	1,526,801	
12 4 1006	Pathways Reserve		70,237		70,237	
	Pathways - Transfer from Reserve		0		0	
			70,237	0.00	70,237	
12 4 1007	Storm Water Reserve		0		0	
	Nil		0	0.00	0	
12 4 1008	Plant & Engineering Equipment Reserve		280,084		280,084	
	Plant Reserve - Transfer from Reserve		280,084	0.00	280,084	
12 4 1009	Small Plant & Equipment Reserve		15,280		15,280	
	Transfer from Reserves (Consolidated)		15,280	15,261.45	15,280	
14 4 2010	Information Technology Reserve		383,569		383,569	
	Information Technology Reserve - Transfer from Reserve		383,569	0.00	383,569	
14 4 2011	Accrued Salaries Reserve		75,000		0	
	Accrued Salaries Reserve - Transfer from Reserve		75,000	0.00	0	

TRANSFER FROM RESERVES
INCOME

Account Number	Description	Notes	2019/20			Notes
			Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
			\$	\$	\$	
14 4 2005	Employee Leave Entitlements Reserve Nil		0		0	
			0	0.00	0	
14 4 2012	Employee Relief Reserve Nil		0		0	
			0	0.00	0	
14 4 4007	Executive & Compliance Vehicle Reserve Executive & Compliance Vehicle Reserve - Transfer from Reserve		107,100		175,306	
			0			
			107,100	0.00	175,306	
12 4 1010	Carried Forward Projects Reserve Building Construction Transport Construction Parks & Reserves - Carry Forwards (Post LTFP) Parks & Reserves - Realloc GL 13 1 2501 Mobile van Initiative (from J11636) RSL Memorial (18/19)		243,088 883,514 181,404 0 4,000		251,915 397,537 151,448 25,000 4,000	GL 13 1 2501 J08717
			1,312,006	0.00	829,900	
03 4 1003	Unspent Grants Reserve LGCC Financial Assistance Grants - Prepaid 18/19 for 19/20 Expenditure LGCC Local Road Grant - Prepaid 18/19 for 19/20 Expenditure Transfer Interest back to Muni ESL 1st Instalment for 19/20 paid in 18/19		445,967 248,570 38,000 0		449,214 275,894 38,000 41,504	Transferred Oct 2019 Transferred Oct 2019 Transferred Oct 2019
			732,537	766,611.75	804,612	
N/A	Unspent Royalties for Regions Grant Reserve Nil Reserve Interest Allocation		0 0 0		0 0 0	
			0	0.00	0	
14 4 2013	Unspent Loan Funds Reserve Unspent Loan Funds Reserve - Transfer from Reserve		0		0	
			0	0.00	0	
10 4 1001	Refuse Site Environmental Works Reserve Refuse Site Environmental Works Reserve - Transfer from Reserve		0		0	
			0	0.00	0	
12 4 1011	Contribution to Works Reserve Nil		0		0	
			0	0.00	0	
	Road Safety Programs Reserve Nil		0		0	
			0	0.00	0	
12 4 1012	Collie River (Eaton Drive) Bridge Construction Reserve Eaton Drive - Extension of 2nd Carriage Way (J12657) Eaton Drive Scheme Expenditure - Scheme Refunded		0 1,568		0 1,568	Refer Expenditure GL 12 1 1505 19.6%
			1,568	0.00	1,568	
12 4 1013	Eaton Drive - Access Construction Reserve Eaton Drive Scheme Expenditure - Scheme Refunded		2,104		2,104	Refer Expenditure GL 12 1 1505 26.3%
			2,104	0.00	2,104	
12 4 1014	Eaton Drive - Scheme Construction Reserve Eaton Drive Scheme Expenditure - Scheme Refunded		4,328		4,328	Refer Expenditure GL 12 1 1505 54.1%
			4,328	0.00	4,328	
N/A	Emergency Services Reserve Nil		0		0	
			0	0.00	0	
10 4 1002	Refuse & Recycling Bin Replacement Reserve Transfer from Reserve		22,191		22,191	
			22,191	0.00	22,191	
10 4 1003	Recycling Education Reserve Waste Education Expenses		22,247		22,247	Refer Expenditure GL 10 1 1005
			22,247	0.00	22,247	

(Appendix ORD: 12.19D)

TRANSFER FROM RESERVES INCOME

Account Number	Description	Notes	2019/20			Notes
			Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
			\$	\$	\$	
10 4 1004	Unspent Specified Area Rate - Bulk Waste Collection Reserve Nil		0	0.00	0	
11 4 3012	Unspent Specified Area Rate - Eaton Landscaping Unspent 18/19 Unspent 18/19 Capital Projects		33,285 30,024 63,309	0.00	33,285 30,024 63,309	Parks & Reserves Construction
13 4 2001	Swimming Pool Inspection Reserve Swimming Pool Inspections		0	0.00	0	
10 4 5002	Environmental Projects Reserve Nil		0	0.00	0	
13 4 1001	Tourism Reserve Nil		0	0.00	0	
N/A	Fire Control Reserve Transfer from Reserve Ferguson BFB - Water Tank - part funded by Council		10,325 0 10,325	10,306.48	10,325 2,885 13,210	J05009
N/A	Meat Inspection Reserve Transfer from Reserve		5,228 5,228	0.00	5,228 5,228	
11 4 1002	Dardanup Public Libraries Reserve Transfer from Reserve		4,365 4,365	4,356.65	4,365 4,365	
11 4 1003	Eaton Library Reserve Transfer from Reserve		0	0.00	0	
11 4 1004	Dardanup Community Centre Reserve Transfer from Reserve		0	7,317.22	0	
11 4 1005	Dardanup Community Centre Design Reserve Transfer from Reserve		1,128 1,128	1,126.10	1,128 1,128	
11 4 1006	Wells Park Clubroom Reserve Transfer from Reserve		9,744 9,744	9,725.94	9,744 9,744	
11 4 1007	Wells Park Clubroom Design Reserve Transfer from Reserve		1,285 1,285	1,282.14	1,285 1,285	
11 4 1008	Wells Park Hard Courts Reserve Transfer from Reserve		4,097 4,097	4,089.36	4,097 4,097	
11 4 1009	Wells Park Car Park Reserve Transfer from Reserve		12,904 12,904	12,880.03	12,904 12,904	
			5,991,312	832,957	5,427,179	

(Appendix ORD: 12.19D)

TRANSFER TO RESERVES EXPENDITURE

Account Number	Description	2019/20			Notes
		Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
		\$	\$	\$	
03 3 1001	Interest Received on Reserve Investments - Unallocated (Allocated at Year End) Asset / Rates Revaluation Reserve	0		0	Interest Revenue per GL 03 2 1007
		0	171,100.09	0	
03 3 1005	Asset / Rates Revaluation Reserve Asset / Rates Revaluation Reserve	50,000		50,000	
	Reserve Interest Allocation	2,430		2,803	
		52,430	0.00	52,803	
04 3 1003	Election Expenses Reserve Council Elections - Transfer to Reserve	22,500		22,500	
	Reserve Interest Allocation	6		225	
		22,506	0.00	22,725	
10 3 6003	Town Planning Consultancy Reserve Town Planning Consultancy Reserve - Transfer to Reserve	5,000		5,000	
	Reserve Interest Allocation	117		878	
		5,117	0.00	5,878	
10 3 6005	Council Land Development Reserve Council Land Development Reserve	0		0	
	Reserve Interest Allocation	25		199	
		25	0.00	199	
10 3 6006	Strategic Planning Studies Reserve Strategic Planning Studies Reserve - Transfer to Reserve	0		0	
	Reserve Interest Allocation	630		2,096	
		630	0.00	2,096	
10 3 6007	Wanju Developer Contribution Plan Reserve Wanju Developer Contribution Plan Reserve - Transfer to Reserve	645,000		750,000	Loan Scheduled June 2020
	Reserve Interest Allocation	3,802		0	
		648,802	0.00	750,000	
11 3 1004	Building Maintenance Reserve Building Maintenance Reserve	230,000		230,000	Source: 10 Year Building Asset Mana
	Reserve Interest Allocation	71,051		15,512	
		301,051	0.00	245,512	
11 3 3008	Parks & Reserves Upgrades Reserve Parks & Reserves Upgrades Reserve - Transfer to Reserve	200,000		200,000	Source: 10 Year Parks and Reserves
	Reserve Interest Allocation	3,074		5,262	
		203,074	0.00	205,262	Asset Management Plan
11 3 3010	Sale of Land Reserve Sale of Land Reserve - Transfer to Reserve	2,209,000		2,209,000	Scheduled 2019/20
	Reserve Interest Allocation	25,904		22,053	
		2,234,904	0.00	2,231,053	
11 3 4004	Eaton Recreation Centre - Equipment Reserve Eaton Recreation Centre - Equipment Reserve - Transfer to Reserve	100,000		100,000	
	Reserve Interest Allocation	264		3,497	
		100,264	0.00	103,497	
12 3 1004	Road Construction & Major Maintenance Reserve Road Construction & Major Maintenance Reserve - Transfer to Reserve	1,520,000		1,520,000	Source: Road Asset Management Pla
	Reserve Interest Allocation	1,421		4,789	
		1,521,421	73,928.69	1,524,789	
12 3 1013	Pathways Reserve Pathways - Transfer to Reserve	150,000		150,000	Source: Pathways Asset Managemen
	Reserve Interest Allocation	630		1,571	
		150,630	0.00	151,571	

(Appendix ORD: 12.19D)

TRANSFER TO RESERVES EXPENDITURE

Account	Description	2019/20			Notes
Number		Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
		\$	\$	\$	
12 3 1014	Storm Water Reserve				Source: Storm Water Asset Managen
	Storm Water Reserve - Transfer to Reserve	40,280		40,280	
	Reserve Interest Allocation	834		968	
		41,114	15,261.45	41,248	
12 3 2005	Plant & Engineering Equipment Reserve				
	Plant Reserve - Transfer to Reserve	155,000		155,000	
	Reserve Interest Allocation	4,072		8,019	
		159,072	0.00	163,019	
14 3 2016	Information Technology Reserve				
	Information Technology Reserve - Transfer to Reserve	400,000		400,000	
	Reserve Interest Allocation	1,006		3,896	
		401,006	0.00	403,896	
14 3 2013	Accrued Salaries Reserve				
	Accrued Salaries Reserve - Transfer to Reserve	50,000		50,000	
	Reserve Interest Allocation	1,835		3,631	
		51,835	0.00	53,631	
14 3 2010	Employee Leave Entitlements Reserve				Purchased Leave
	Employee Leave Entitlements Reserve - Transfer to Reserve	16,134		16,134	
	Reserve Interest Allocation	88		48	
		16,222	0.00	16,182	
14 3 2017	Employee Relief Reserve				
	Employee Relief Reserve (CP004 Purchased Leave Policy) - Trans	5,000		5,000	
	Reserve Interest Allocation	1,407		2,173	
		6,407	0.00	7,173	
14 3 2011	Executive & Compliance Vehicle Reserve				
	Executive & Compliance Vehicle Reserve - Transfer to Reserve	50,000		50,000	
	Reserve Interest Allocation	1,603		3,486	
		0		0	
		0		0	
		51,603	0.00	53,486	
12 3 1016	Carried Forward Projects Reserve				
	Nil	0		0	
	Reserve Interest Allocation	12,230		28,414	
		12,230	0.00	28,414	
03 3 1003	Unspent Grants Reserve				
	Prepaid 20/21 LGGC Financial Assistance Grant - Forecast to be	456,387		456,387	
	Prepaid 20/21 LGGC Local Roads Grant - Forecast to be received	254,546		254,546	
	Reserve Interest Allocation	2,019		12,528	
		712,952	0.00	723,461	
14 3 2018	Unspent Loan Funds Reserve				
	Nil	0		0	
	Reserve Interest Allocation	0		0	
		0	0.00	0	
10 3 1004	Refuse Site Environmental Works Reserve				
	Nil	0		0	
	Reserve Interest Allocation	284		794	
		284	0.00	794	

(Appendix ORD: 12.19D)

TRANSFER TO RESERVES EXPENDITURE

Account Number	Description	2019/20			Notes
		Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
		\$	\$	\$	
12 3 1017	Contribution to Works Reserve				
	Developer Contributions to Works	0		62,769	Refer Revenue GL 12 2 1510
	Reserve Interest Allocation	3,593		5,758	
		3,593	0.00	68,527	
12 3 1018	Road Safety Programs Reserve				
	Contribution to Works - Roads (Multi-Combination Vehicle Char	0		11,760	Refer Revenue GL 12 2 1510
	Reserve Interest Allocation	25		80	
		25	300.00	11,840	
12 3 1019	Collie River (Eaton Drive) Bridge Construction Reserve				
	Nil	0		0	
	Reserve Interest Allocation	9,767		14,817	
		9,767	0.00	14,817	
12 3 1020	Eaton Drive - Access Construction Reserve				
	Nil	0		0	
	Reserve Interest Allocation	972		1,467	
		972	0.00	1,467	
12 3 1021	Eaton Drive - Scheme Construction Reserve				
	Nil	0		0	
	Reserve Interest Allocation	5,535		8,659	
		5,535	0.00	8,659	
10 3 1008	Refuse & Recycling Bin Replacement Reserve				
	Nil	0		0	
	Reserve Interest Allocation	319		518	
		319	0.00	518	
10 3 1005	Recycling Education Reserve				
	Nil	0		0	
	Reserve Interest Allocation	228		788	
		228	0.00	788	
03 3 1004	Unspent Specified Area Rate - Bulk Waste Collection Reserve				
	Nil	0		0	
	Reserve Interest Allocation	408		764	
		408	0.00	764	
03 3 1002	Unspent Specified Area Rate - Eaton Landscaping				
	Unspent SAR Eaton Landscaping	89,000		89,000	Refer 03 2 0041 / Parks & Reserves C
	Reserve Interest Allocation	525		646	
		89,525	0.00	89,646	
13 3 2002	Swimming Pool Inspection Reserve				
	Nil	0		0	
	Reserve Interest Allocation	0		0	
		0	0.00	0	
10 3 5001	Environmental Projects Reserve				
	Nil	0		0	
	Reserve Interest Allocation	0		0	
		0	0.00	0	
13 3 2005	Tourism Reserve				
	Nil	5,228		5,228	
	Reserve Interest Allocation	68		61	
		5,296	5,218.96	5,289	

(Appendix ORD: 12.19D)

**TRANSFER TO RESERVES
EXPENDITURE**

Account Number	Description	2019/20			Notes
		Adopted Budget	YTD Actual	Revised Budget / Budget Forecast	
		\$	\$	\$	
05 3 2002	Fire Control Reserve				
	Nil	10,325		10,325	
	Reserve Interest Allocation	67		11	
		10,392	10,306.48	10,336	
11 3 1008	Dardanup Expansion Developer Contribution Plan Reserve				
	Transfer to Reserve	33,523		33,523	
	Reserve Interest Allocation	240		70	
		33,763	0.00	33,593	
		6,853,402	316,893.11	7,032,931	

Appendix A

Interest Expense - Borrowings

			Financial Year Ending 2019/20
Existing Loans	GL Allocation	Loan #	
Administration Centre	14 1 2002	49	0
Eaton Rec Ctr	11 1 4033	59	20,152
Gravel Pit Purchase	13 1 8001	61	6,653
Rec Ctr Extensions	11 1 4036	63	965
Eaton Office Extension	14 1 2032	65	10,563
Depot Land Purchase	12 1 1007	66	22,201
Eaton Bowling Club SSL	11 1 3010	67	0
Eaton Rec Ctr - Equipment	11 1 4049	68	348
Glen Huon Oval Club Rooms	11 1 3011	69	38,219
Total Existing Loans			99,101
Proposed Loans			
Administration Centre - Eaton	14 1 2043	New	0
Developer Contribution Plan - Wanju and Waterloo Industrial Park		New	0
Dardanup Office		New	0
Eaton Rec Ctr (Outdoor Courts)		New	0
Total Proposed Loans			0
Total Borrowing Interest Expense			99,101

Interest Revenue - Borrowings Reimbursements

Self Supporting Loan Revenue	GL Allocation	Loan #	
Eaton Bowling Club SSL	11 2 3005	67	0
Total SSL Revenue			0

State Govt Guarantee Fee - Borrowings

Existing Loans	GL Allocation	Loan #	
Administration Centre	14 1 2044	49	0
Eaton Rec Ctr	11 1 4050	59	2,271
Gravel Pit Purchase	13 1 8003	61	727
Rec Ctr Extensions	11 1 4050	63	181
Eaton Office Extension	14 1 2044	65	1,104
Depot Land Purchase	12 1 1008	66	3,640
Eaton Bowling Club SSL	11 1 3012	67	0
Eaton Rec Ctr - Equipment	11 1 4050	68	65
Glen Huon Oval Club Rooms	11 1 3012	69	6,853
Total Existing Loans			14,842
Proposed Loans			
Administration Centre - Eaton		New	0
Developer Contribution Plan - Wanju and Waterloo Industrial Park	10 1 6024	New	0
Dardanup Office		New	0
Eaton Rec Ctr (Outdoor Courts)	11 1 4050	New	0
Total Proposed Loans			0
Total Borrowing Govt Guarantee Fee			14,842

State Govt Guarantee Fee Revenue - Borrowings

Self Supporting Loan Revenue	GL Allocation	Loan #	
Eaton Bowling Club SSL	GL 11 2 3007	67	0
Total SSL Govt Guarantee Fee Revenue			0

Appendix B
Budget Estimate
2019/20
PLANT OPERATIONAL EXPENDITURE

Plant #	Rego	Description		Fuel & Oil	Tyres	Parts & Repairs	Lease Expense	Repair Wages	Licenses	Insurance	Dep'n	Total
Sch 5 - Animal Control												
P012A	DA8222	Compliance	Ranger 1	2,500	750	2,800	0	0	375	995	4,000	11,420
P017A	DA9287	Compliance	Ranger 2	2,500	750	280	0	0	375	1,341	4,000	9,246
												20,666
Sch 7 - Health Administration												
P021A	DA 9605	Compliance	PEHO	2,500	750	500	0	0	375	318	7,200	11,643
												11,643
Sch 8 - Culture & Community Services												
P027A	DA563	Compliance	MCS	2,000	250	500	0	0	375	341	7,500	10,966
												10,966
Sch 10 - Town Planning												
P023A	DA 329	Compliance	PPO	2,000	750	500	0	0	300	308	7,500	11,358
P018A	DA 004	Executive	MDS	10,000	250	500	0	0	375	341	5,200	16,666
												28,024
Sch 11 - Recreation Centre												
P015A	1CUW501	Executive	MRS	4,000	750	500	0	0	375	170	4,000	9,795
												9,795
Sch 13 - Building Control												
P014A	DA 8763	Compliance	PBS	2,000	750	500	0	0	375	406	4,000	8,031
												8,031
Sch 14 - Administration Overheads												
P001A	0 DA	CEO	CEO	3,000	750	500	16,000	0	375	666	3,000	24,291
P029A	DA 10181	Executive	DCEO	3,000	750	500	0	0	375	475	10,500	15,600
P022A	DA 9668	Executive	MIS	4,000	250	500	0	0	375	335	4,000	9,460
P026A	008 DA	Executive	MG&HR	2,000	250	500	0	0	375	463	10,200	13,788
P007A	DA 0	Executive	MFS	2,000	250	500	0	0	375	475	4,000	7,600
P016A	DA 9295	Compliance	MIT	2,000	250	500	0	0	300	263	3,300	6,613
												77,352
Sch 14 - Public Works Overheads - Vehicles												
P008A	DA 017	Executive	DI	3,500	750	500	0	0	575	578	7,000	12,903
P002A	DA 955	Compliance	AM	2,500	250	500	0	0	375	371	4,000	7,996
P004A	DA 1314	Compliance	M Ops	2,500	250	500	0	0	375	338	4,000	7,963
P010A	DA 8170	Compliance	PWS	4,000	250	500	0	0	375	457	4,400	9,982
P011A	DA 005	Compliance	PGS	3,000	250	500	0	0	375	396	4,000	8,521
P020A	DA9376	Compliance	ECO	3,000	250	500	0	0	375	300	6,500	10,925
P024A	DA 429	Compliance	Dev Engineer	2,000	250	500	0	0	375	207	7,500	10,832
P028A	DA 10091	Compliance	Mtce Coord	2,000	250	500	0	0	375	368	7,500	10,993
P073A	DA10214	Compliance	Network Inspecto	2,000	250	500	0	0	400	377	6,000	9,527
												89,642
Sch 14 - Public Works Overheads - Sundry Plant												
P050A	N/A	Sundry Plant & Trailers		15,000	0	20,000	0	50,000	800	3,353	7,900	97,053
												97,053
Allocated to Schedules				83,000	10,250	33,580	16,000	50,000	9,500	13,642	137,200	353,172

Appendix B
Budget Estimate
2019/20
PLANT OPERATIONAL EXPENDITURE

Plant #	Rego	Description	Fuel & Oil	Tyres	Parts & Repairs	Lease Expense	Repair Wages	Licenses	Insurance	Dep'n	Total
Parks & Gardens											
P059A	DA 9781	Tractor - Eaton	3,000	750	4,000	0	3,000	300	545	10,000	21,595
P064A	DA 9279	Ute	3,000	750	1,500	0	200	375	240	7,000	13,065
P067A	DA 9219	Truck	3,500	750	1,500	0	500	375	575	12,000	19,200
P068A	DA 9406	Ute	3,000	750	3,000	0	200	375	220	6,400	13,945
P069A	DA 9136	Ute	2,000	250	1,200	0	200	375	389	7,000	11,414
P070A	DA 9429	Ride on Mower	2,000	250	5,000	0	200	250	368	4,100	12,168
P071A	DA 9581	Truck	2,500	250	700	0	500	375	491	9,000	13,816
P072A	DA 648	Ute	2,500	250	500	0	200	375	182	5,100	9,107
	TBA	3T Truck	2,500	250	500	0	500	550	0	5,000	9,300
											123,610
Transport											
P051A	DA 8200	Ute	3,000	250	3,785	0	200	375	347	6,000	13,957
P052A	DA 588	Ute	3,000	250	2,500	0	200	650	347	6,500	13,447
P054A	DA 9774	Grader	12,000	1,000	9,300	0	1,000	250	1,911	33,000	58,461
P055A	DA 698	Grader	12,000	1,000	9,300	0	1,000	300	1,980	33,000	58,580
P056A	DA 873	Loader	12,000	1,000	16,008	0	1,000	400	1,773	30,000	62,181
P057A	DA 628	Truck	10,000	750	6,000	0	500	375	1,025	21,000	39,650
P058A	DA 325	Truck	6,000	250	6,000	0	500	375	896	21,000	35,021
P060A	DA 2833	Tractor - Dardanup	4,500	250	4,500	0	5,000	300	513	10,000	25,063
P062A	DA 8457	Maintenance Truck	6,000	250	4,500	0	500	375	895	6,000	18,520
P065A	DA 9513	Maintenance Truck	6,000	250	2,500	0	500	375	536	16,000	26,161
P053A	DA 8514	Handyman Ute	3,000	250	2,500	0	1,000	375	365	6,700	14,190
Hired Plant									2,000		2,000
											367,231
Allocated to Works			101,500	9,750	84,793	0	16,900	7,500	15,598	254,800	490,841
TOTAL PLANT			184,500	20,000	118,373	16,000	66,900	17,000	29,240	392,000	844,013

Appendix C											
Budget Estimate											
2019/20											
BUILDING MAINTENANCE & MINOR WORKS EXPENDITURE											
Job #	Description	Salaries & Wages	Overheads 249%	Plant	Stores Issues	Good & Services	Utilities Electricity	Utilities Gas	Utilities Water	Insurance	TOTAL
Sch 7 - Health Administration											
J07001	Eaton Family Centre	1,607	4,001	0	0	2,777	1,151	0	0	3,408	12,944
											12,944
Sch 8 - Senior Citizens Centres											
J08001	Eaton Senior Citizens Centre	1,607	4,001	0	0	500	0	0	0	2,167	8,275
											8,275
Sch 10 - Refuse Sites											
J10201	Banksia Road Refuse Site	91,146	226,954	0	0	65,000	8,632	0	0	103	391,836
J10203	Recycling Facility	0	0	0	0	77	0	0	0	0	77
											391,912
Sch 10 - Public Conveniences											
J10001	Eaton Foreshore Toilets	4,429	11,028	0	0	2,000	230	0	0	261	17,948
J10002	Watson Street Reserve Toilets	1,936	4,821	0	0	387	0	0	360	0	7,504
J10003	Eaton Tennis Toilets	2,315	5,764	0	0	1,000	0	0	0	0	9,079
J10004	Ferguson Hall Toilets	1,047	2,606	0	0	500	0	0	0	0	4,153
J10005	Dardanup Oval Toilets	8,362	20,821	0	0	2,000	0	0	0	269	31,452
J10006	Burekup Tennis Toilets	1,690	4,207	0	0	500	0	0	0	0	6,397
J10007	Wellington Mills Toilets	7,170	17,852	0	0	4,500	432	0	0	112	30,066
J10008	Millbridge Toilets	3,993	9,943	0	0	500	0	0	0	0	14,437
J10020	Vandalism - Public Conveniences	0	0	0	0	500	0	0	0	0	500
											121,536
Sch 11 - Public Halls & Civic Centres											
J11001	Eaton Hall	2,050	5,106	0	0	1,085	489	0	1,643	2,109	12,483
J11002	Dardanup Hall	8,112	20,199	0	0	5,210	2,734	0	3,322	3,645	43,221
J11003	Burekup Hall	2,050	5,106	0	0	1,428	0	0	0	2,829	11,413
J11004	Ferguson Hall	4,818	11,996	0	0	2,275	0	0	0	1,378	20,466
J11005	Waterloo Hall	2,911	7,248	0	0	3,369	0	0	0	1,066	14,595
J11006	Dardanup Community Centre	2,050	5,106	0	0	1,112	1,007	0	1,553	2,089	12,917
J11007	Don Hewison Centre	2,050	5,106	0	0	1,253	892	0	1,293	678	11,771
J11008	CWA Hall	2,248	5,597	0	0	1,097	0	0	0	467	9,409
J11015	Vandalism - Halls	2,050	5,106	0	0	500	0	0	0	0	7,656
J11016	Graffiti Removal	800	1,992	0	0	1,000	0	0	0	0	3,792
J11017	Eaton Depot (Leased)	0	0	0	0	0	1,295	0	571	722	2,588
											149,811
Sch 11 - Sporting Facilities											
J11050	Eaton Football Club Rooms	500	1,245	200	0	939	0	0	5,974	1,300	10,158
J11051	Softball Association Club Rooms	500	1,245	200	0	1,587	0	0	0	4,519	8,051
J11052	Eaton Tennis & Basket Ball Courts & Rooms	576	1,435	200	0	1,000	0	0	0	244	3,455
J11053	Eaton Bowling Club	0	0	0	0	820	0	0	0	6,207	7,027
J11054	Dardanup Oval Club Rooms	291	725	0	0	7,596	0	0	0	1,902	10,515
J11055	Burekup Tennis Courts	0	0	0	0	1,000	0	0	0	0	1,000
J11056	Dardanup Equestrian Centre	0	0	0	0	938	0	0	0	1,407	2,345
J11057	Glen Huon Club Room - Football	500	0	200	0	3,500	0	0	0	4,839	9,039
J11058	Glen Huon Change Rooms - Football	1,000	0	200	0	3,500	0	0	0	4,094	8,794
											60,384
Sch 11 - Recreation Centre											
J11405	Eaton Recreation Centre	39,658	0	653	0	67,040	40,477	1,500	6,429	21,125	176,882
											176,882
Sch 12 - Depots											
J12001	Dardanup Depot	0	0	653	0	0	432	0	1,131	611	2,826
J12004	Dardanup Depot - Martin Pelusey Rd	22,396	55,766	700	0	33,750	21,581	0	350	6,774	141,317
											144,143
Sch 13 - Tourism											
J13001	Millars Creek Tourist Bay	0	0	0	0	1,068	0	0	0	30	1,098
J13002	Dardanup Tourist Bay	0	0	0	0	1,068	0	0	0	29	1,097
											2,195
Sch 14 - Administration Centres											
J14301	Administration Centre - Eaton	34,830	86,727	0	0	48,000	57,350	0	25,106	8,103	260,116
J14302	Dardanup Office	8,800	21,912	0	0	11,192	5,755	0	1,836	2,887	52,381
											312,497
TOTAL		263,494	553,615	3,006	0	281,568	142,456	1,500	49,568	85,374	1,380,581

Appendix D								
Budget Estimate								
2019/20								
BUILDING MAJOR MAINTENANCE								
Job #	Description	Notes	Salaries & Wages	Overheads 248%	Plant	Stores Issues	Good & Services	TOTAL
Sch 7 - Health Administration								
TBA	Eaton Family Centre		0	0	0	0	0	0
Sch 8 - Senior Citizens Centres								
TBA	Eaton Senior Citizens Centre		0	0	0	0	0	0
Sch 10 - Public Toilets								
TBA	Eaton Foreshore Toilets		0	0	0	0	0	0
J10701	Watson Street Toilets		0	0	0	0	0	0
TBA	Eaton Speedboat Toilets		0	0	0	0	0	0
TBA	Eaton Tennis Toilets		0	0	0	0	0	0
TBA	Ferguson Hall Toilets		0	0	0	0	0	0
TBA	Dardanup Oval Toilets		0	0	0	0	0	0
TBA	Burekup Tennis Toilets		0	0	0	0	0	0
TBA	Wellington Mills Toilets		0	0	0	0	0	0
TBA	Millbridge Toilets		0	0	0	0	0	0
Sch 10 - Refuse Site								
TBA	Upgrades		0	0	0	0	0	0
Sch 11 - Public Halls & Civic Centres								
J11701	Eaton Youth Centre		0	0	0	0	0	0
J11702	Dardanup Hall		0	0	0	0	0	0
J11703	Burekup Hall		0	0	0	0	0	0
J11704	Ferguson Hall		0	0	0	0	0	0
J11705	Waterloo Hall		0	0	0	0	0	0
J11706	Dardanup Community Centre		0	0	0	0	0	0
J11707	Don Hewison Centre		0	0	0	0	0	0
J11708	CWA Hall		0	0	0	0	0	0
Sch 11 - Sporting Facilities								
TBA	Eaton Football Club Rooms		0	0	0	0	0	0
TBA	Softball Association Club Rooms		0	0	0	0	0	0
TBA	Eaton Tennis & Basket Ball Courts & Rooms		0	0	0	0	0	0
TBA	Eaton Bowling Club		0	0	0	0	0	0
J11806	Dardanup Oval Club Rooms		0	0	0	0	0	0
TBA	Burekup Tennis Courts & Rooms		0	0	0	0	0	0
TBA	Dardanup Equestrian Centre		0	0	0	0	0	0
Sch 11 - Eaton Community Recreation Centre								
TBA	Upgrades		0	0	0	0	0	0
J11807	Special Building Mtce - ERC	2	0	0	0	0	35,000	35,000
Sch 12 - Depots								
TBA	Dardanup Depot		0	0	0	0	0	0
TBA	Eaton Depot		0	0	0	0	0	0
Sch 13 - Tourism								
TBA	Millars Creek Tourist Bay		0	0	0	0	0	0
TBA	Dardanup Tourist Bay		0	0	0	0	0	0
Sch 14 - Administration Centres								
J14351	Administration Centre - Eaton	1	0	0	0	0	12,000	12,000
TBA	Dardanup Office		0	0	0	0	0	0
TOTAL								
			0	0	0	0	47,000	47,000

Notes

Notes

- 1 Lease Cost - Transportable Building
- 2 Repair Danpalon Roof Sheeting as per OCM 29.01.20 CR 09-20 - Funded Building Mtce Reserve

Appendix E

Budget Estimate
2019/20

PARKS & RESERVES MAINTENANCE & MINOR WORKS EXPENDITURE

Job #	Description	Salaries & Wages	Overheads 249%	Plant	Stores Issues	Materials & Contracts	Utilities Electricity	Utilities Gas	Utilities Water	Insurance	TOTAL
Ovals											
J11200	Dardanup Oval	18,333	45,649	2,438	0	35,625	6,908	0	2,269	0	111,222
J11201	Eaton Oval	28,460	70,865	4,925	0	41,497	2,656	0	0	350	148,754
J11202	Glen Huon Oval	23,784	59,222	3,473	0	38,208	5,191	0	0	1,300	131,178
J11203	Burekup Oval	1,398	3,481	160	0	0	0	0	0	0	5,039
Eaton Townsite											
J11215	Eaton Administration Centre Gardens	5,532	13,775	1,047	0	772	0	0	0	0	21,126
J11216	Hale Street Reserve	11,516	28,675	2,236	0	1,385	726	0	0	0	44,538
J11217	Eaton Foreshore	39,435	98,193	9,855	0	42,479	5,710	0	13,004	1,450	210,125
J11218	Millard Street	13,275	33,055	1,993	0	5,676	0	0	0	20	54,019
J11219	Watson Street	11,778	29,327	2,944	0	5,220	891	0	0	0	50,160
J11220	Lofthouse Avenue	27,014	67,265	6,459	0	10,554	3,300	0	44	210	114,846
J11221	Pratt Road Reserve	19,055	47,447	1,702	0	738	0	0	0	650	69,592
J11222	Parkridge Estate Reserves	100,681	250,696	21,448	0	27,184	1,650	0	0	90	401,749
J11223	Sindhi Close Park	15,813	39,374	499	0	2,157	660	0	0	0	58,503
J11224	Eaton Skate Park	8,705	21,675	499	0	2,940	0	0	0	260	34,079
J11225	Lusitano Park	6,038	15,035	751	0	1,586	924	0	0	0	24,334
J11226	Eaton Bowling Club Verges	1,754	4,368	66	0	90	0	0	0	0	6,278
J11227	Eaton Drive / Lavender Way Reserve	12,373	30,809	716	0	1,342	693	0	0	0	45,933
J11228	Recreation Centre Surrounds	9,507	23,672	500	0	21,155	0	0	0	0	54,834
J11229	Entry Statements	1,908	4,752	1,542	0	697	0	0	0	0	8,899
J11230	Lot 152 Recreation Drive	5,749	14,316	570	0	491	990	0	0	0	22,117
J11279	Millbridge Gardens	10,286	25,612	1,299	0	943	8,250	0	1,962	190	48,542
J11231	Eaton Drive Islands	13,677	34,056	999	0	4,403	0	0	0	0	53,135
J11278	Lot 60 Old Coast Road	0	0	0	0	0	0	0	0	0	0
J11282	Verge Mtce - Eaton	53,583	133,422	12,788	0	6,735	0	0	0	0	206,528
J11285	Hunter Park - Millbridge	40,788	101,563	5,968	0	27,597	0	0	0	0	175,916
J11286	Castlereagh Park - Millbridge	6,828	17,001	958	0	14,996	0	0	0	0	39,782
J11287	Cadell Park - Millbridge	7,728	19,242	978	0	16,958	528	0	221	130	45,785
J11288	Gary Engel Park - Millbridge	17,655	43,960	744	0	9,211	14,850	0	0	0	86,419
J11289	Ord Park - Millbridge	8,939	22,259	626	0	8,768	0	0	0	0	40,592
J11290	Illawarra Park - Millbridge	12,371	30,804	977	0	13,909	561	0	0	0	58,622
J11291	Hatfield Way Park - Millbridge	1,068	2,658	0	0	0	0	0	0	0	3,726
J11292	Torrens Loop Park - Millbridge	7,566	18,840	472	0	7,531	0	0	0	0	34,409
J11293	Millars Creek East - Millbridge	25,408	63,267	4,698	0	7,457	1,650	0	221	0	102,702
J11294	Millars Creek West - Millbridge	24,064	59,920	1,092	0	7,301	0	0	0	0	92,377
J11295	Millbridge Verges	58,622	145,969	6,117	0	43,753	0	0	0	0	254,461
J11296	Duncan Loop Reserve - Millbridge	2,902	7,226	597	0	2,853	0	0	0	0	13,578
J11297	Hazeligrove Reserve - Millbridge	10,521	26,198	200	0	6,405	0	0	0	0	43,324
J11298	Primrose Vista	4,648	11,572	0	0	0	0	0	0	0	16,220
J11299	Beaufort Loop	7,020	17,480	0	0	0	0	0	0	0	24,501
Burekup											
J11240	Burekup Reserve	19,947	49,668	382	0	11,351	0	0	0	0	81,348
J11241	McCaughan Park	6,577	16,377	45	0	5,253	1,485	0	966	0	30,703
J11242	Skate Park - Burekup	1,972	4,910	442	0	221	0	0	0	120	7,665
J11283	Verge Mtce - Burekup	10,806	26,907	751	0	2,325	0	0	0	0	40,789
Dardanup											
J11250	Dardanup Office - Gardens	8,364	20,826	934	0	1,847	0	0	0	0	31,971
J11251	Eustace Fowler Park	3,935	9,798	577	0	3,425	0	0	3,512	0	21,247
J11252	Carramar Park	4,512	11,235	482	0	4,661	0	0	0	390	21,280
J11253	Skate Park - Dardanup	1,025	2,552	662	0	20	0	0	0	150	4,409
J11254	Don Hewison Centre Gardens	668	1,663	44	0	922	0	0	0	0	3,297
J11255	Dardanup Verges	16,311	40,614	884	0	7,298	0	0	0	0	65,108
J11284	Verge Mtce - Dardanup	9,599	23,902	3,732	0	1,171	0	0	0	0	38,404
Rural											
J11265	Gnomesville	8,222	20,473	376	0	234	0	0	0	0	29,305
Sundry											
J11270	Islands / Roundabouts	784	1,952	91	0	1,466	825	0	111	0	5,228
J11271	Drainage Reseves	8,715	21,700	4,531	0	444	0	0	3,875	0	39,265
J11272	Verge Maintenance	9,840	24,502	778	0	5,191	0	0	0	0	40,311
J11273	Tree Pruning	682	1,698	1,118	0	0	0	0	0	0	3,498
J11274	Sundry	639	1,591	576	0	3,946	0	0	949	250	7,951
J11275	Storm Damage	4,534	11,290	413	0	80	0	0	0	0	16,317
J11276	Plant Nursery (Refuse Site)	0	0	0	0	0	0	0	0	0	0
J11277	Vandalism - Parks & Gardens	1,151	2,866	769	0	346	0	0	0	0	5,132
J11280	Paths / Drains	3,618	9,009	681	0	495	0	0	0	0	13,803
J11281	Graffiti Removal	149	371	0	0	1,353	0	0	0	0	1,873
0											
TOTAL		797,833	1,986,604	120,604	0	470,667	58,447	0	27,135	5,558	3,466,848

Appendix F								
Budget Estimate								
2019/20								
PARKS & RESERVES UPGRADES EXPENDITURE								
Job #	Description	Notes	Salaries &		Plant	Stores	Goods &	TOTAL
			Wages	Overheads				
				248%		Issues	Services	
	Ovals							
TBD	Dardanup Oval		0	0	0	0	0	0
J11301	Eaton Oval		0	0	0	0	0	0
TBD	Glen Huon Oval		0	0	0	0	0	0
TBD	Burekup Oval		0	0	0	0	0	0
	Eaton Townsite							
TBD	Eaton Administration Centre Gardens		0	0	0	0	0	0
J11311	Hale Street Reserve		0	0	0	0	0	0
J11312	Eaton Foreshore		0	0	0	0	0	0
J11313	Millard Street		0	0	0	0	0	0
J11314	Watson Street		0	0	0	0	0	0
TBD	Lofthouse Avenue		0	0	0	0	0	0
TBD	Pratt Road Reserve		0	0	0	0	0	0
J11304	Parkridge Estate Reserves		0	0	0	0	0	0
J11315	Sindhi Close Park		0	0	0	0	0	0
J11319	Eaton Skate Park		0	0	0	0	0	0
J11320	Lusitano Park		0	0	0	0	0	0
TBD	Eaton Bowling Club Verges		0	0	0	0	0	0
TBD	Eaton Drive / Lavender Way Reserve		0	0	0	0	0	0
J11323	Eaton Town Centre		0	0	0	0	0	0
TBD	Recreation Centre Surrounds		0	0	0	0	0	0
J11325	Collie River Banks		0	0	0	0	0	0
J11305	Glen Huon		0	0	0	0	0	0
J11316	C'Fwd Collie River wertland Trail		0	0	0	0	0	0
J11317	ERC Waterwise Garden (Grant Funded)		0	0	0	0	0	0
	Burekup							
J11303	Dardanup Reserves		0	0	0	0	0	0
TBD	McCaughan Park		0	0	0	0	0	0
TBD	Skate Park - Burekup		0	0	0	0	0	0
	Dardanup							
TBD	Dardanup Office - Gardens		0	0	0	0	0	0
TBD	Eustace Fowler Park		0	0	0	0	0	0
TBD	Carramar Park		0	0	0	0	0	0
TBD	Skate Park - Dardanup		0	0	0	0	0	0
	Rural							
J11302	Gnomesville		0	0	0	0	0	0
	Sundry							
TBD	Verges & Islands		0	0	0	0	0	0
TOTAL			0	0	0	0	0	0

Notes

1

Appendix G

DEPRECIATION

Account Number	Description	2018/19		2019/20		Revised Budget / Budget / Forecast
		Original Budget	Actual	Adopted Budget	YTD Actual	
		\$	\$			\$
04 1 1999	Schedule 4 - Members of Council					
	Existing Assets			0		0
	Forecast Adjustments			0		0
		0	0	0	0	0
05 1 1999	Schedule 5 - Fire Fighting					
	Existing Assets			162,900		162,900
	Forecast Adjustments			0		0
		130,000	103,168	162,900	46,971	162,900
05 1 3999	Schedule 5 - Ranger Services					
	Existing Assets			0		0
	Forecast Adjustments			0		0
		0	0	0	0	0
07 1 1999	Schedule 7 - Infant Health					
	Existing Assets			30,500		30,500
	Forecast Adjustments			0		0
		30,000	30,521	30,500	15,386	30,500
07 1 4999	Schedule 7 - Health Administration					
	Existing Assets			3,200		3,200
	Forecast Adjustments			0		0
		3,500	3,263	3,200	1,645	3,200
07 1 5999	Schedule 7 - Pest Control					
	Existing Assets			0		0
	Forecast Adjustments			0		0
		0	0	0	0	0
08 1 4999	Schedule 8 - Education					
	Existing Assets			19,500		19,500
	Forecast Adjustments			0		0
		20,000	19,541	19,500	9,883	19,500
08 1 7999	Schedule 8 - Other Welfaree					
	Existing Assets			0		0
	Forecast Adjustments			0		0
		0	0	0	0	0
10 1 1999	Schedule 10 - Sanitation / Refuse Site					
	Existing Assets			34,250		34,250
	Forecast Adjustments			0		0
		30,000	2,053	34,250	1,035	34,250
10 1 6999	Schedule 10 - Town Planning					
	Existing Assets			0		0
	Forecast Adjustments			0		0
		500	0	0	0	0
10 1 7999	Schedule 10 - Other Community Amenities					
	Existing Assets			10,000		10,000
	Forecast Adjustments			0		0
		10,000	9,996	10,000	4,230	10,000
11 1 1999	Schedule 11 - Public Halls					
	Existing Assets			124,200		124,200
	Forecast Adjustments			0		0
		130,000	124,119	124,200	62,846	124,200
11 1 3999	Schedule 11 - Parks & Reserves					
	Existing Assets			446,000		446,000
	Forecast Adjustments			0		0
		400,000	436,014	446,000	220,988	446,000
11 1 4999	Schedule 11 - Recreation Centre					
	Existing Assets			219,700		219,700
	Forecast Adjustments			0		0
		240,000	220,577	219,700	110,352	219,700
11 1 6999	Schedule 11 - Library - Eaton					
	Existing Assets			7,500		7,500
	Forecast Adjustments			0		0
		10,000	6,147	7,500	2,397	7,500
11 1 7999	Schedule 11 - Library - Dardanup					
	Existing Assets			0		0
	Forecast Adjustments			0		0
		1,000	0	0	0	0
12 1 1999	Schedule 12 - Roads					
	Existing Assets			3,615,200		3,615,200
	Forecast Adjustments			0		0
		3,300,000	3,641,591	3,615,200	1,866,299	3,615,200
13 1 2999	Schedule 13 - Tourism					
	Existing Assets			0		0
	Forecast Adjustments			0		0
		0	0	0	0	0

(Appendix ORD: 12.19D)

Appendix G						
DEPRECIATION						
Account Number	Description	2018/19		2019/20		Revised Budget / Budget Forecast
		Original Budget	Actual	Adopted Budget	YTD Actual	
		\$	\$			\$
13 1 3999	Schedule 13 - Building Control					
	Existing Assets			0		0
	Forecast Adjustments			0		0
		500	0	0	0	0
14 1 2999	Schedule 14 - Administration Overheads					
	Existing Assets			176,500		176,500
	Forecast Adjustments			0		0
		220,000	176,316	176,500	90,975	176,500
14 1 4599	Schedule 14 - Public Works Overheads					
	Existing Assets			1,300		1,300
	Forecast Adjustments			0		0
		1,500	1,198	1,300	604	1,300
PLANT	Schedule 14 - Plant					
	Existing Assets			392,000		392,000
	Forecast Adjustments			0		0
		285,100	267,766	392,000	137,977	392,000
TOTAL		4,812,100	5,042,270	5,242,750	2,571,589	5,242,750

(Appendix ORD: 12.19D)

Appendix - H Budget Estimate 2019/20 DISPOSAL OF ASSETS									
Account Number	Description	Notes	2018/19		2019/20		Revised Budget / Budget Forecast		
			Original Budget	Actual	Budget Sale Price	YTD Actual	2019/20 Sale Price	Written Down Value	Profit (Loss) on Disposal
			\$	\$	\$	\$	\$	\$	\$
05 4 1002	Schedule 5 - Fire Prevention								
	Vehicle	Upper Ferguson BFB Unit			0	0	0	0	0
			0	0	0	0	0	0	0
05 4 3002	Schedule 5 - Ranger Services								
	Vehicle	Ranger 1 DA8222			0	0	0	0	0
	Vehicle	Ranger 2 DA9287			0	0	0	0	0
			0	0	0	0	0	0	0
07 4 4001	Schedule 7 - Health Administration								
	Vehicle	Principal Environ. Health Officer DA9605			0	0	0	0	0
			13,000	17,773	0	0	0	0	0
10 4 6001	Schedule 10 - Town Planning								
	Vehicle	Director Sustainable Development Rew			0	0	0	0	0
	Vehicle	Manager Development Services DA004			0	0	18,182	21,412	(3,230)
	Vehicle	Principal Planning Officer DA329			0	0	0	0	0
			0	0	0	0	18,182	21,412	(3,230)
11 4 3004	Schedule 11 - Parks & Reserves								
	Vehicle	P&G Supervisor DA005			0	0	0	0	0
	Vehicle	Works Ute DA8514			0	0	0	0	0
	Vehicle	Works Ute DA9279			17,651	17,651	17,651	17,651	0
	Vehicle	Works Ute DA9406			14,483	14,483	14,483	14,483	0
	Vehicle	Works Ute - Tipper Chassis DA9136			0	0	0	0	0
	Vehicle	P&G Works Ute DA648			12,491	12,491	12,491	12,491	0
	Vehicle	Quad Bike DA8979			0	0	0	0	0
	Vehicle	Tractor - 2012 New Holland T5040 DA9781			0	0	0	0	0
	Vehicle	Ride-on Mower DA9429			0	0	0	0	0
	Trailer	Ride-on Mower Trailer - 2012 DA9429			0	0	0	0	0
	Vehicle	Tip Truck DA 9219			0	0	0	0	0
	Trailer	Trailer 7WN233			0	0	0	0	0
	Trailer	Trailer 1TFN139			0	0	0	0	0
	Trailer	Trailer 1TBF066			0	0	0	0	0
	Trailer	Trailer 1TJU113			502	502	502	502	0
	Trailer	Trailer 1TCK914			0	0	0	0	0
	Vehicle	3 t Truck - 2015 Hino 300 Series 717 DA9581			0	0	0	0	0
	Vehicle	Backhoe Loader NEW			0	0	0	0	0
	Vehicle	Skid Steer NEW			0	0	0	0	0
	Sundry Asset	Skid Steer			0	0	0	0	0
			303	0	45,127	0	45,127	45,127	0
11 4 4005	Schedule 11 - Recreation Centre								
	Vehicle	Manager Recreation Services 1CUW501					0	0	0
		RPM Bikes/Bouncey Castle - Various Assets Numbers					0	0	0
			0	564	0	0	0	0	0
12 4 2001	Schedule 12 - Road Plant								
	Vehicle	PWS DA8170			0	0	19,823	19,823	0
	Vehicle	Fuel Ute DA8200			13,804	13,804	13,804	13,804	0
	Vehicle	Works Ute DA588			0	0	0	0	0
	Vehicle	Works Ute NEW			0	0	0	0	0
	Trailer	Trailer 1TFN139			0	0	0	0	0
	Vehicle	Tray Top Truck DA8457			0	0	0	0	0
	Vehicle	Grader DA9774			0	0	0	0	0
	Vehicle	Grader DA698			0	0	0	0	0
	Vehicle	Loader DA873			0	0	0	0	0
	Vehicle	Tip Truck DA628			44,470	44,470	44,470	44,470	0
	Vehicle	Tip Truck DA325			0	0	0	0	0
	Vehicle	Tip Truck DA 9513			0	0	0	0	0
	Vehicle	Tractor DA2833			0	0	0	0	0
	Trailer	Trailer - Mobile Speed Trailer DA4811			0	0	0	0	0
		Water Tank - Truck Mounted N/A			0	0	0	0	0
		Sundry Minor Assets			0	0	0	0	0
			49,639	69,545	58,274	91	78,097	78,097	0
13 4 2003	Schedule 13 - Building Control								
	Vehicle	Principal Building Surveyor DA8673			0	0	0	0	0
			0	0	0	0	0	0	0
14 4 2003	Schedule 14 - Administration Overheads								
	Vehicle	CEO DDA			0	0	0	0	0
	Vehicle	Deputy CEO DA10181			35,700	16,466	28,427	(11,961)	
	Vehicle	Manager Development Services DA004			0	0	0	0	0
	Vehicle	Manager Information Services DA9668			0	18,182	21,336	(3,154)	
	Vehicle	Manager Governance & HR Services 008DA			0	0	0	0	0
	Vehicle	Manager Community Services DA563			0	0	0	0	0
	Vehicle	Manager IT DA5295			0	0	0	0	0
	Vehicle	Manager Financial Services DA0			0	0	0	0	0
	Land	Refuse Site			0	0	0	0	0
	Land	Lot 220 Charterhouse St			0	0	0	0	0
	Land	Reserve 39158			1,165,000	1,165,000	0	1,165,000	
			1,253,000	77,977	1,200,700	0	1,199,648	49,763	1,149,885
14 4 4003	Schedule 14 - Public Works Overheads								
	Vehicle	Director Eng & Dev Services DA017			0	0	0	0	0
	Vehicle	Director Eng & Dev Services DA1314			0	0	0	0	0
	Vehicle	Public Works Supervisor DA8170			19,823	0	0	0	0
	Vehicle	N/A DA8300			0	0	0	0	0
	Vehicle	Manager Assets DA955			0	0	0	0	0
	Vehicle	ETO - Compliance DA9376			0	0	0	0	0
	Vehicle	Project Development Engineer DA429			0	0	0	0	0
	Vehicle	Coordinator - Assets DA10091			0	0	0	0	0
	Vehicle	Surveyor NEW			0	0	0	0	0
	Vehicle	Network Inspector NEW			0	0	0	0	0
			78,000	95,715	19,823	0	0	0	0
TOTAL			1,393,942	261,575	1,324,924	91	1,341,054	194,399	1,146,655

Appendix - H
Budget Estimate
2019/20
DISPOSAL OF ASSETS

Account Number	Description	Notes	2018/19		2019/20		Revised Budget / Budget Forecast			
			Original Budget	Actual	Budget Sale Price	2019/20 YTD Actual	2019/20 Sale Price	Written Down Value	Profit (Loss) on Disposal	
			\$	\$	\$	\$	\$	\$	\$	
05 4 1002	Schedule 5 - Fire Prevention Vehicle Upper Ferguson BFB Unit				0	0	0	0	0	
			0	0	0	0	0	0	0	
05 4 3002	Schedule 5 - Ranger Services Vehicle Ranger 1 Vehicle Ranger 2	DA8222 DA9287			0 0	0 0	0 0	0 0	0 0	
			0	0	0	0	0	0	0	
07 4 4001	Schedule 7 - Health Administration Vehicle Principal Environ, Health Officer	DA9605			0	0	0	0	0	
			13,000	17,773	0	0	0	0	0	
10 4 6001	Schedule 10 - Town Planning Vehicle Director Sustainable Development Vehicle Manager Development Services Vehicle Principal Planning Officer	Bew DA004 DA329			0 0 0	0 0 0	18,182 21,412 0	0 0 0	0 (3,230) 0	
			0	0	0	0	18,182	21,412	(3,230)	
11 4 3004	Schedule 11 - Parks & Reserves Vehicle P&G Supervisor Vehicle Works Ute Vehicle Works Ute Vehicle Works Ute Vehicle Works Ute - Tipper Chassis Vehicle P&G Works Ute Vehicle Quad Bike Vehicle Tractor - 2012 New Holland T5040 Vehicle Ride-on Mower Trailer Ride-on Mower Trailer - 2012 Vehicle Tip Truck Trailer Trailer Trailer Trailer Trailer Trailer Trailer Trailer Vehicle 3 t Truck - 2015 Hino 300 Series 717 Vehicle Backhoe Loader Vehicle Skid Steer Sundry Asset 1 Skid Steer	DA005 DA8514 DA9279 DA9406 DA9136 DA648 DA8979 DA9781 DA9429 DA9429 DA9219 7WN233 1TFN139 1TBF066 1TJU113 1TCK914 DA9581 NEW NEW			0 0 17,651 14,483 0 12,491 0 0 0 0 0 0 0 0 502 0 0 0 0 0	0 0 17,651 14,483 0 12,491 0 0 0 0 0 0 0 0 502 0 0 0 0 0	0 0 17,651 14,483 0 12,491 0 0 0 0 0 0 0 0 502 0 0 0 0 0	0 0 17,651 14,483 0 12,491 0 0 0 0 0 0 0 0 502 0 0 0 0 0	0 0 17,651 14,483 0 12,491 0 0 0 0 0 0 0 0 502 0 0 0 0 0	0 0 17,651 14,483 0 12,491 0 0 0 0 0 0 0 0 502 0 0 0 0 0
			303	0	45,127	0	45,127	45,127	0	
11 4 4005	Schedule 11 - Recreation Centre Vehicle Manager Recreation Services RPM Bikes/Bouncey Castle - Various Assets Numbers	1CUW501					0 0	0 0	0 0	
			0	564	0	0	0	0	0	
12 4 2001	Schedule 12 - Road Plant Vehicle PWS Vehicle Fuel Ute Vehicle Works Ute Vehicle Works Ute Trailer Trailer Vehicle Tray Top Truck Vehicle Grader Vehicle Grader Vehicle Loader Vehicle Tip Truck Vehicle Tip Truck Vehicle Tip Truck Vehicle Tractor Trailer Trailer - Mobile Speed Trailer Water Tank - Truck Mounted Sundry Minor Assets	DA8170 DA8200 DA588 NEW 1TFN139 DA8457 DA9774 DA698 DA873 DA628 DA325 DA 9513 DA2833 DA4811 N/A	Moved from Public Works G		0 13,804 0 0 0 0 0 0 0 44,470 0 0 0 0 0 0	0 13,804 0 0 0 0 0 0 44,470 0 0 0 0 0 0	19,823 13,804 0 0 0 0 0 0 44,470 0 0 0 0 0 0	19,823 13,804 0 0 0 0 0 0 44,470 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	
			49,639	69,545	58,274	91	78,097	78,097	0	
13 4 2003	Schedule 13 - Building Control Vehicle Principal Building Surveyor	DA8673			0	0	0	0	0	
			0	0	0	0	0	0	0	
14 4 2003	Schedule 14 - Administration Overheads Vehicle CEO Vehicle Deputy CEO Vehicle Manager Development Services Vehicle Manager Information Services Vehicle Manager Governance & HR Services Vehicle Manager Community Services Vehicle Manager IT Vehicle Manager Financial Services Land Refuse Site Land Lot 220 Charterhouse St Land Reserve 39158	ODA DA10181 DA004 DA9668 008DA DA563 DA9295 DAO			0 35,700 0 0 0 0 0 0 0 0 0 1,165,000	0 35,700 0 0 0 0 0 0 0 0 0 1,165,000	0 16,466 0 18,182 0 0 0 0 0 0 0 1,165,000	0 28,427 0 21,336 0 0 0 0 0 0 0 0 0	0 (11,961) 0 (3,154) 0 0 0 0 0 0 0 0 0 0	
			1,253,000	77,977	1,200,700	0	1,199,648	49,763	1,149,885	
14 4 4003	Schedule 14 - Public Works Overheads Vehicle Director Eng & Dev Services Vehicle Director Eng & Dev Services Vehicle Public Works Supervisor Vehicle N/A Vehicle Manager Assets Vehicle ETO - Compliance Vehicle Project Development Engineer Vehicle Coordinator - Assets Vehicle Surveyor Vehicle Network Inspector	DA017 DA1314 DA8170 DA8300 DA955 DA9376 DA429 DA10091 NEW NEW	Moved to Transport GL		0 0 19,823 0 0 0 0 0 0 0 0	0 0 19,823 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0	
			78,000	95,715	19,823	0	0	0	0	
TOTAL			1,393,942	261,575	1,323,924	91	1,341,054	194,399	1,146,655	

Appendix - I

INSURANCE

Account Number	Cost Centre	Element Type	2018/19		2019/20	Sundry Notes
			Original Budget	Actual	Revised Budget / Budget Forecast	
			\$	\$	\$	
INSURANCE						
14 1 2006		Insurance - Administration Overheads				
		Public Liability Insurance	55,535	56,491	57,621	
		Business Interruption	0		0	
		Councillors & Officers Liability	10,095	9,645	9,934	
		Personal Accident	451	622	622	
		Fidelity / Fraud	655		0	
		Marine Cargo	212	225	300	
		Casual Hire	0	0	0	
		Bridges	39,349	30,009	54,958	
		Loss of Gross Revenue	4,193	4,221	4,216	
		Sundry Additions	4,243	1,145	1,152	
		General Property	244		224	
		Misc Structures & Equipment, other equipment as identified	2,365	2,253	2,731	
		Library Books (includes ECK Aircon, Shelving, Equipment Ins)	1,899	1,918	1,907	
		Cyber Liability	0	3,000	3,000	
		Travel	0	1,046	1,046	
		Crime	0	1,400	1,463	
		Adjustment for 2018/19 Bridge Valuations	0		13,547	
			119,241	111,975	152,722	Adj OCM 27.11.19 CR 350-19
14 1 2040		Insurance - Workers Compensation - Administration Overheads				
		Workers Compensation	162,490	161,586	172,021	
		1.65% Total Payroll & Superannuation	162,490	161,586	172,021	
J05018		Insurance - Bushfire				
	026	Bushfire Brigade Insurance	34,840	35,450	39,270	
			34,840	35,450	39,270	

Appendix - I

INSURANCE

Account Number	Cost Centre	Element Type	2018/19		2019/20	Sundry Notes	
			Original Budget	Actual	Revised Budget / Budget Forecast		
			\$	\$	\$		
Sch 11 - Sporting Facilities							
J11050	Eaton Football Club Rooms	300	3001	1,878	1,268	1,300	
J11051	Softball Association Club Rooms	300	3001	4,926	4,409	4,519	
J11052	Eaton Tennis & Basket Ball Courts & Rooms	300	3001	28	237	244	
J11053	Eaton Bowling Club	300	3001	4,059	6,056	6,207	
J11054	Dardanup Oval Club Rooms	300	3001	1,703	1,856	1,902	
J11055	Burekup Tennis Courts & Rooms	300	3001	0	0	0	
J11056	Dardanup Equestrian Centre	300	3001	575	1,372	1,407	
J11057	Glen Huon Club Room - Football	300	3001	3,010	4,721	4,839	
J11058	Glen Huon Change Rooms - Football	300	3001	2,600	3,993	4,094	
Sch 11 - Recreation Centres							
J11405	Eaton Recreation Centre	300	3001	14,707	20,610	21,125	
Sch 12 - Depots							
J12001	Dardanup Depot	300	3001	438	596	611	
J12002	Eaton Depot	300	3001	560	170	722	
J12004	Dardanup Depot - Martin Pelusey	300	3001	4,249	6,608	6,774	
Sch 13 - Tourism							
J13001	Millars Creek Tourist Bay	300	3001	28	28	30	
J13002	Dardanup Tourist Bay	300	3001	36	28	29	
Sch 14 - Administration Centres							
J14301	Administration Centre - Eaton	300	3001	6,639	7,904	8,103	
J14302	Dardanup Office	300	3001	2,738	2,817	2,887	
				67,158	82,717	85,374	

Appendix - I

INSURANCE

Account Number	Cost Centre	Element Type	2018/19		2019/20	Sundry Notes			
			Original Budget	Actual	Revised Budget / Budget Forecast				
			\$	\$	\$				
Insurance - Vehicles									
Sch 5 - Animal Control									
P012A	DA 8222	Compliance	Ranger 1	001	3024	545	400	995	
P017A	DA 9287	Compliance	Ranger 2	001	3024	589	228	1,341	
Sch 7 - Health Administration									
P021A	DA 9605	Compliance	PEHO	001	3024	505	311	318	
Sch 8 - Community Development									
P027A	DA 563	Compliance	Coord CD	001	3024	529	333	341	
Sch 10 - Town Planning									
P023A	DA 329	Compliance	PPO	001	3024	535	300	308	New 2014/15
P003A	DA 004	Executive	MDS	001	3024	528	333	341	
P018A	DA 613	Compliance	MDS	001	3024	548	170	0	
Sch 11 - Recreation Centre									
P015A	1CUW501	Executive	MRC	001	3024	467	166	170	
Sch 13 - Building Control									
P014A	DA 8763	Compliance	PBS	001	3024	595	396	406	
Sch 14 - Administration Overheads									
P001A	0 DA	CEO	CEO	001	3024	860	650	666	
P007A	DA 10181	Executive	DCEO	001	3024	563	176	475	
P022A	DA 9668	Compliance	MIS	001	3024	522	327	335	
P026A	008 DA	Compliance	MG&HR	001	3024	652	451	463	
P029A	DA 0	Compliance	MFS	001	3024	665	464	180	
P016A	DA 9295	Compliance	ITM	001	3024	630	257	263	
Sch 14 - Public Works Overheads - Vehicles									
P008A	DA 017	Executive	DES	001	3024	770	564	578	
P002A	DA 955	Compliance	AM	001	3024	558	362	371	
P004A	DA 1314	Compliance	M Ops	001	3024	525	330	338	
P010A	DA 8170	Compliance	PWS	001	3024	646	446	457	
P011A	DA 005	Compliance	PGS	001	3024	584	386	396	
P013A	DA 8300	Compliance	ETO	001	3024	608	245	0	
P020A	DA 9376	Compliance	ETO	001	3024	486	292	300	
P024A	DA 429	Compliance	Dev Engin	001	3024	537	202	207	
P028A	DA 10091	Compliance	Mtce Coord	001	3024	556	359	368	
Sch 14 - Public Works Overheads - Sundry Plant									
P050A	N/A	Sundry Plant & Trailers		001	3024	3,896	3,271	3,353	

Appendix - I

INSURANCE					2018/19		2019/20	Sundry Notes
Account Number	Cost Centre	Element Type	Original Budget	Actual	Revised Budget / Budget Forecast			
			\$	\$	\$			
Insurance - Vehicles Allocated to Schedules								
Parks & Gardens								
P073A	DA 10214	Handyman Ute	001	3024	397	337	345	
P059A	DA 9781	Tractor - Eaton	001	3024	452	532	545	
P060A	DA 2833	Tractor - Dardanup	001	3024	795	500	513	
P064A	DA 9279	Ute	001	3024	401	234	240	
P067A	DA 9219	Truck	001	3024	1,076	561	575	
P068A	DA 9406	Ute	001	3024	361	214	220	
P069A	DA 9136	Ute	001	3024	397	380	389	
P070A	DA 9429	Ride on Mower	001	3024	0	359	368	
P071A	DA 9581	Truck	001	3024	613	479	491	
P072A	DA 648	Ute	001	3024	300	177	182	
TBD	New	Backhoe Loader	001	3024	0	0	0	
TBD	New	3 t Truck	001	3024	0	0	0	
Transport								
P053A	DA 8514	Ute	001	3024	384	367	377	
P051A	DA 8200	Ute	001	3024	354	367	347	
P052A	DA 588	Ute	001	3024	354	339	347	
P054A	DA 9774	Grader	001	3024	3,745	1,864	1,911	
P055A	DA 698	Grader	001	3024	3,753	1,932	1,980	
P056A	DA 873	Loader	001	3024	2,219	1,730	1,773	
P057A	DA 628	Truck	001	3024	1,418	1,000	1,025	
P058A	DA 325	Truck	001	3024	1,677	875	896	
P062A	DA 8457	Maintenance Truck	001	3024	914	873	895	
P065A	DA 9513	Maintenance Truck	001	3024	1,123	523	536	
TBA	New	Road Sweeper	001	3024	0	0	0	
					38,630	25,062	26,926	

Appendix J
STAFF TRAINING

Account Number	Description	2018/19		2019/20
		Original Budget	Actual	Revised Budget / Budget Forecast
		\$	\$	\$
05 1 3011	Schedule 5 - Ranger Services	4,817	2,910	5,503
07 1 4010	Schedule 7 - Health Administration	2,339	1,283	2,339
08 1 7008	Schedule 8 - Community Services	4,368	2,432	4,367
10 1 6013	Schedule 10 - Town Planning	4,875	2,980	9,931
11 1 4011	Schedule 11 - Recreation Centre - Administration	7,268	4,154	12,973
11 1 6010	Schedule 11 - Library - Eaton	3,449	1,183	3,424
13 1 3013	Schedule 13 - Building Services	2,235	2,343	1,985
14 1 2039	Schedule 14 - Administration Overheads - Executive	12,447	16,433	15,975
14 1 2038	Schedule 14 - Administration Overheads - Corporate & Governance	30,913	29,851	22,000
14 1 2020	Schedule 14 - Development Services	2,518	709	0
14 1 4017	Schedule 14 - Public Works - Administration	33,093	18,133	19,846
14 1 4018	Schedule 14 - Public Works - Works	73,767	67,629	100,109
TOTAL		182,088	150,039	198,451

Appendix K

ACCOMMODATION / TRAVEL				
Account	Description	2018/19		2019/20
Number		Original Budget	Actual	Revised Budget / Budget Forecast
		\$	\$	\$
05 1 3012	Schedule 5 - Ranger Services	2,150	244	1,500
07 1 4009	Schedule 7 - Health Administration	988	45	500
08 1 7012	Schedule 8 - Community Services	2,267	287	1,000
10 1 6014	Schedule 10 - Town Planning	2,193	363	1,000
11 1 4035	Schedule 11 - Recreation Centre	3,732	2,314	2,000
11 1 6011	Schedule 11 - Library - Eaton	1,856	481	1,500
13 1 3014	Schedule 13 - Building Services	945	966	1,000
14 1 2019	Schedule 14 - Administration Overheads - Executive	6,303	3,802	8,000
14 1 2041	Schedule 14 - Administration Overheads - Corporate & Governance	14,534	6,578	7,500
14 1 2042	Schedule 14 - Development Services	878	385	0
14 1 4016	Schedule 14 - Public Works Administration	13,013	1,796	8,000
TOTAL		48,858	17,262	32,000

Appendix L STAFF UNIFORMS							
Account	Description	Full Time			2018/19		2019/20
Number		Equivalent Employees	\$ / FTE		Original Budget	Actual	Revised Budget / Budget Forecast
					\$	\$	\$
05 1 3006	Schedule 5 - Ranger Services Annual Allowance	2019/20	5.40	\$354			1,911
					1,388	1,117	1,911
07 1 4014	Schedule 7 - Health Administration Annual Allowance	2019/20	2.00	\$354			708
					694	826	708
08 1 7007	Schedule 8 - Community Services Annual Allowance	2019/20	4.05	\$354			1,434
					1,457	1,650	1,434
10 1 6010	Schedule 10 - Town Planning Annual Allowance	2019/20	6.55	\$354			2,317
					1,319	1,498	2,317
11 1 4012	Schedule 11 - Recreation Centre - Administration Annual Allowance	2019/20	15.38	\$354			5,444
					5,334	5,036	5,444
11 1 6009	Schedule 11 - Library - Eaton Annual Allowance	2019/20	3.84	\$354			1,359
					1,388	564	1,359
13 1 3010	Schedule 13 - Building Services Annual Allowance	2019/20	1.40	\$354			496
					659	567	496
14 1 2016	Schedule 14 - Administration Overheads Annual Allowance	2019/20	32.55	\$354			11,520
					11,139	11,012	11,520
14 1 4011	Schedule 14 - Public Works - Administration Annual Allowance	2019/20	16.67	\$354			5,900
					5,205	2,893	5,900
TOTAL					28,583	25,163	31,088