



# **A G E N D A**

FOR THE

## **ORDINARY COUNCIL MEETING**

To Be Held

Wednesday, 25<sup>th</sup> February 2026

Commencing at 5:00pm

At

Shire of Dardanup  
ADMINISTRATION CENTRE EATON  
1 Council Drive – EATON

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## NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member

The next Ordinary Council Meeting of the Shire of Dardanup will be held on Wednesday, 25<sup>th</sup> February 2026 in the Council Chambers located in the Administration Centre Eaton, 1 Council Drive, Eaton – commencing at 5:00pm.



**MR ANDRÉ SCHÖNFELDT**  
Chief Executive Officer

Date: 20<sup>th</sup> February 2026

**Note:** If interested persons would like to make comment on any items in this agenda, please email [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au) or hand deliver written comment to the Shire of Dardanup – Administration Centre Eaton, 1 Council Drive, Eaton. To be included in the meeting comments are to be delivered no later than 48 hours prior to the meeting.

The Chief Executive Officer will use his discretion as to whether the written comments are relevant and applicable to the meeting before approving their inclusion in the meeting.

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## MISSION STATEMENT

*“Provide effective leadership in encouraging balanced growth and development of the Shire while recognizing the diverse needs of our communities.”*

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## COUNCIL ROLE

<b>Advocacy</b>	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
<b>Executive/Strategic</b>	The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<b>Legislative</b>	Includes adopting local laws, town planning schemes and policies.
<b>Review</b>	When Council reviews decisions made by Officers.
<b>Quasi-Judicial</b>	When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

## DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

## RISK ASSESSMENT

<b>Inherent Risk</b>	The level of risk in place in order to achieve the objectives of the Council and before actions are taken to alter the risk's impact or likelihood.
<b>Residual Risk</b>	The remaining level of risk following the development and implementation of Council's response.
<b>Strategic Context</b>	These risks are associated with achieving Council's long term objectives.
<b>Operational Context</b>	These risks are associated with the day-to-day activities of the Council.
<b>Project Context</b>	Project risk has two main components: <ul style="list-style-type: none"> <li>• Direct refers to the risks that may arise as a result of project, which may prevent the Council from meeting its objectives.</li> <li>• Indirect refers to the risks which threaten the delivery of project outcomes.</li> </ul>

**RISK CATEGORY CONSEQUENCE TABLE - GUIDELINE**

Rating (Level)	Health	Financial Impact	Service Interruption	Legal and Compliance	Reputational	Environmental	Property
<b>Insignificant (1)</b>	Near miss Minor first aid injuries	Less than \$10,000	No material service interruption - backlog cleared < 6 hours	<b>Compliance</b> - No noticeable regulatory or statutory impact. <b>Legal</b> - Threat of litigation requiring small compensation. <b>Contract</b> - No effect on contract performance.	Unsubstantiated, low impact, low profile or 'no news' item. <b>Example:</b> Gossip, Facebook item seen by limited persons.	Contained, reversible impact managed by on site response.	Inconsequential or no damage.
<b>Minor (2)</b>	Medical type injuries	\$10,001 - \$50,000	Short term temporary interruption – backlog cleared < 1 day	<b>Compliance</b> - Some temporary non compliances. <b>Legal</b> - Single minor litigation. <b>Contract</b> - Results in meeting between two parties in which one party expresses concern.	Substantiated, low impact, low news item. <b>Example:</b> Local paper / Industry news article, Facebook item seen by multiple groups.	Contained, reversible impact managed by internal response.	Localised damage rectified by routine internal procedures.
<b>Moderate (3)</b>	Lost time injury <30 days	\$50,001 - \$300,000	Medium term temporary interruption – backlog cleared by additional resources < 1 week	<b>Compliance</b> - Short term non-compliance but with significant regulatory requirements imposed. <b>Legal</b> - Single moderate litigation or numerous minor litigations. <b>Contract</b> - Receive verbal advice that, if breaches continue, a default notice may be issued.	Substantiated, public embarrassment, moderate impact, moderate news profile. <b>Example:</b> State-wide paper, TV News story.	Contained, reversible impact managed by external agencies.	Localised damage requiring external resources to rectify.
<b>Major (4)</b>	Long-term disability/ multiple injuries Lost time injury >30 days	\$300,001 - \$1.5 million	Prolonged interruption of services – additional resources; performance affected < 1 month	<b>Compliance</b> - Non-compliance results in termination of services or imposed penalties. <b>Legal</b> - Single major litigation or numerous moderate litigations. <b>Contract</b> - Receive/issue written notice threatening termination if not rectified.	Substantiated, public embarrassment, high impact, high news profile, third party actions. <b>Example:</b> Australia wide news stories. Regulatory / Political commentary involvement.	Uncontained, reversible impact managed by a coordinated response from external agencies.	Significant damage requiring internal & external resources to rectify.
<b>Catastrophic (5)</b>	Fatality, permanent disability	More than \$1.5 million	Indeterminate prolonged interruption of services – non-performance > 1 month	<b>Compliance</b> - Non-compliance results in litigation, criminal charges or significant damages or penalties. <b>Legal</b> - Numerous major litigations. <b>Contract</b> - Termination of contract for default.	Substantiated, public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions. <b>Example:</b> Worldwide news, Focused articles (e.g. 60 minutes). Regulatory / Political oversight and involvement.	Uncontained, irreversible impact.	Extensive damage requiring prolonged period of restitution. Complete loss of plant, equipment & building.

**RISK - LIKELIHOOD TABLE**

LEVEL	RATING	DESCRIPTION	FREQUENCY
5	<b>Almost Certain</b>	The event is expected to occur in most circumstances	The event is expected to occur more than once per year
4	<b>Likely</b>	The event will probably occur in most circumstances	The event will probably occur at least once per year
3	<b>Possible</b>	The event should occur at some time	The event should occur at least once in 3 years
2	<b>Unlikely</b>	The event could occur at some time	The event could occur at least once in 10 years
1	<b>Rare</b>	The event may only occur in exceptional circumstances	The event is not expected to occur more than once in 15 years

**LEVEL OF RISK GUIDE**

CONSEQUENCE		Insignificant	Minor	Moderate	Major	Catastrophic
LIKELIHOOD		1	2	3	4	5
Almost Certain	5	Moderate (5)	Moderate (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	Moderate (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**RISK ACCEPTANCE CRITERIA**

Risk Rank	Description	Criteria	Responsibility	Entered on Risk Register
<b>LOW (1 – 4)</b>	Acceptable	Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring	Staff Member / Supervisor	No
<b>MODERATE (5 – 11)</b>	Monitor	Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring	Supervisor / Manager	No
<b>HIGH (12 – 19)</b>	Urgent Attention Required	Risk acceptable with effective controls, managed by senior management / executive and subject to monthly monitoring	Manager / Director / EMT	Yes
<b>EXTREME (20 – 25)</b>	Unacceptable	Risk generally not acceptable. However, if risk is accepted, then all treatment plans to be explored and implemented where possible, managed by highest level of authority (Council) and subject to continuous monitoring.	EMT / CEO / Council	Yes

**EXISTING CONTROLS RATING**

Rating	Foreseeable	Description	
<b>Effective</b>	More than what a reasonable person would be expected to do in the circumstances. There is <u>little</u> scope for improvement.	<b>Documentation</b>	Processes (Controls) fully documented, with accountable 'Control Owner'.
		<b>Operating Effectiveness</b>	Subject to ongoing monitoring and compliance to process is assured.
		<b>Design Effectiveness</b>	Reviewed and tested regularly.
<b>Adequate</b>	Only what a reasonable person would be expected to do in the circumstances. There is <u>some</u> scope for improvement.	<b>Documentation</b>	Processes (Controls) partially documented, with a clear 'Control Owner'.
		<b>Operating Effectiveness</b>	Limited monitoring, ad-hoc approach and compliance to process is generally in place.
		<b>Design Effectiveness</b>	Reviewed and tested, but not regularly.
<b>Inadequate</b>	Less than what a reasonable person would be expected to do in the circumstance. There is a <u>need</u> for improvement or action.	<b>Documentation</b>	Processes (Controls) not documented or no clear 'Control Owner'.
		<b>Operating Effectiveness</b>	No monitoring or compliance to process is not assured.
		<b>Design Effectiveness</b>	Have not been reviewed or tested for some time.

**SHIRE OF DARDANUP**

**AGENDA FOR THE SHIRE OF DARDANUP ORDINARY COUNCIL MEETING TO BE HELD ON WEDNESDAY, 25<sup>TH</sup> FEBRUARY 2026, AT SHIRE OF DARDANUP - ADMINISTRATION CENTRE EATON, COMMENCING AT 5.00PM.**

**1 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS**

The Presiding Member to declare the meeting open, welcome those in attendance, refer to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

*Acknowledgement of Country*

*The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging. The Shire of Dardanup also respects and celebrates all cultures of all our residents and visitors to our Shire.*

*Emergency Procedure*

*In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, you will be directed to an appropriate Assembly Area where we will meet (and complete a roll call).*

*Affirmation of Civic Duty and Responsibility*

*Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.*

*Recording of Meetings*

*In accordance with Section 5.23A of the Local Government Act 1995, and Part 2A of the Local Government (Administration) Regulations 1996, video or audio recordings of Council meetings apply to all Ordinary and Special Council Meetings of the Shire of Dardanup.*

*All recordings will be retained as part of the Shire of Dardanup records and will be made available to the public via the Shire of Dardanup Website, excluding recordings of matters that Council take Behind Closed Doors.*

**2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

2.1 Attendance

2.2 Apologies

2.3 Leave of Absence

2.4 Previous Meetings

DATE	TYPE	CR. L W DAVIES	CR. B S FARRANT	CR. T G GARDINER	CR. S L GILLESPIE	CR. M R HUTCHINSON	CR. A C JENOUR	CR. K A LAURENTSCH	CR. R J TREVATHAN	CR. A L WEBSTER
<b>NOVEMBER 2025</b>										
05/11/2025	WS	✓	✓	✓	✓R	✓	✓	Ap	✓	NA
12/11/2025	AF	✓	✓	Ap	✓	✓	✓R	✓	✓	✓
19/11/2025	OCM	✓	✓	✓	✓	✓	✓	✓	✓	✓
26/11/2025	CF	✓	✓R	✓	✓	✓	✓R	✓	Ap	Ap
<b>DECEMBER 2025</b>										
10/12/2025	AF	✓	✓	✓	Ap	✓	✓R	✓	✓	✓
17/12/2025	OCM	✓	✓	✓	✓	✓	✓	✓	✓	✓
<b>JANUARY 2026</b>										
21/01/2026	AF	✓	✓	✓	✓	✓	Ap	✓	✓	Ap
28/01/2026	OCM	✓	✓	✓	✓	✓	✓	✓	✓	✓
<b>FEBRUARY 2026</b>										
04/02/2026	CF	✓	✓	✓	✓	✓	✓R	Ap	✓	✓
18/02/2026	AF	✓	✓	✓	Ap	✓	✓R	✓	✓	✓

TYPE LEGEND	
AF	Agenda Forum
CF	Concept Forum
OCM	Ordinary Council Meeting
SCM	Special Council Meeting
WS	Workshop

ATTENDANCE LEGEND	
✓	Attendance
✓R	Remote Attendance
Ap	Apology
LoA	Leave of Absence
NA	Non Attendance

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

None.

**4 PUBLIC QUESTION TIME**

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

**COUNCIL RESOLUTION**

**THAT ..... be granted leave of absence for the meeting of 25<sup>th</sup> March 2026.**

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

7.1 Ordinary Council Meeting Held on the 28<sup>th</sup> of January 2026

**OFFICER RECOMMENDATION**

**THAT the Minutes of the Ordinary Council Meeting held on 28<sup>th</sup> of January 2026, be confirmed as true and correct, subject to no/the following corrections:**

**8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

8.1 Shire President Monthly Report

<b>Reporting Department</b>	<i>Elected Members</i>
<b>Elected Member</b>	<i>Cr. Tyrrell Gardiner - Shire President</i>

The following meetings were held since my last report to Council:

<b>Event:</b>	<b>8/02/2026 Community Cabinet Meeting Donnybrook</b>
<b>Report:</b>	Along with Deputy Shire President Cr Gillespie and CEO Schonfeldt, attended the Community session hosted by Jodie Hanns MLA, member for Collie Preston. Heard from Premier the Hon Roger Cook and Cabinet Ministers. Q & A session and opportunity to interact informally with Cabinet Ministers attending.
<b>Event:</b>	<b>9/0/2026 Cabinet Meeting Council Chambers Eaton Office</b>
<b>Report:</b>	With the CEO, we welcomed Premier Cook and his Cabinet team to Council Chambers and made presentations. Emphasis on recently endorsed 2026 Advocacy Plan and the key components it contains. Included a special welcome to Minister Papalia, a former resident of Burekup and whose father Frank served as a Dardanup Shire Councillor. Premier Cook took up the invitation of a tour of the Library Administration Building, was particularly interested with the Make-it Space.

<b>Event:</b>	<b>12/02/2026 Opposition Leader the Hon Basil Zempilas</b>
Report:	Shire President, CEO and representatives from neighbouring local governments met with State Opposition Leader and members of his Parliamentary team. Presented and promoted the 2026 Advocacy Plan. Emphasis on the constraints to housing and infrastructure delivery, particularly the slow pace of delivery by State Government entities.
<b>Event:</b>	<b>19/02/2026 BGEA Board Meeting</b>
Report:	Regular Bunbury Geographe Economic Alliance meeting. Regional development opportunities and initiatives.
<b>Event:</b>	<b>19/02/2026 Citizenship Ceremony Eaton Sports Pavillion</b>
Report:	Assisted by the Hon Ben Small MHR Member for Forrest conduct Citizenship Ceremony and welcomed a new batch of happy and excited Australian Citizens. Thank you to the Community Development team for their efficient service delivery.
<b>Event:</b>	<b>20/02/2026 SWALGA Zone Meeting City of Busselton</b>
Report:	With the CEO, we attended the South West Local Government Association meeting. Dealt with Agenda items discussion on regional issues.
<b>Event:</b>	<b>21/02/2026 ECU Children's University Graduation Bunbury</b>
Report:	Graduation and Street parade for young people involved in the ECU Children's University.
<b>Event:</b>	<b>21/02/2026 ECU Graduation Ceremony BREC</b>
Report:	Presentation of students who have completed their Graduate studies at Edith Cowan University. Congratulations.

## 9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

### 9.1 Determine RFT-F0421210 Future Commercial Tenancy Fit-Out

### 9.2 Chief Executive Officer KPI Quarterly Report – October to December 2025

### 9.3 CEO Performance Review– Appointment of Alternative Consultant

It is recommended that Council go Behind Closed Doors toward the end of the meeting in accordance with Shire of Dardanup Standing Orders & *Local Government Act 1995 Section 5.23 (2) - Matters for Which Meeting May Be Closed*.

Standing Orders and the *Local Government Act 1995* provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) Subject to subsection (2), the following are to be open to members of the public-
- (a) all Council meetings; and
  - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -
- (a) a matter affecting an employee or employees;
  - (b) the personal affairs of any person;
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
  - (e) a matter that if disclosed, would reveal -
    - (i) a trade secret;
    - (ii) information that has a commercial value to a person; or
    - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
  - (f) a matter that if disclosed, could be reasonably expected to -
    - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
    - (ii) endanger the security of the local government's property; or
    - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
  - (g) information which is the subject of a direction given under section 23 (1a) of the *Parliamentary Commissioner Act 1971*; and
  - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

**Note:** The meeting would go behind closed doors toward the end of the meeting to discuss S.5.23 section (2)(e)(iii) Council goes Behind Closed Doors to discuss a matter where information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the Local Government.

## 10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

**11 DECLARATION OF INTEREST**

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

Key Management Personnel (which includes Elected Members, CEO and Directors) are reminded of their requirement to disclose biannually transactions between Council and related parties in accordance with Council Policy CnG CP039.

*Note: Chairperson to ask Councillors and Staff if there are any Declarations of Interest to be declared.*

- *Shire President, Cr. Tyrrell Gardiner declared an Impartiality Interest in item 12.3.1 2025/26 Community and Event Grants - Round 2 due to being a member of the Eaton Bowling Club.*
- *Cr. Brad Farrant declared an Impartiality Interest in item 12.3.1 2025/26 Community and Event Grants - Round 2 due to being a Council Representative on the Building Joint Management Committee – Eaton Bowling & Social Club & Eaton Senior Citizens.*
- *Cr. Tony Jenour declared an Impartiality Interest in item 12.4.2 Ferguson Road Landscaping – Consultation Outcomes due to his children attending the primary school within the local area.*
- *Chief Executive Officer, Mr André Schönfeldt declared a Financial Interest in item 16.2 Chief Executive Officer KPI Quarterly Report – October to December 2025 due to the review of the CEO’s performance relates to his employment contract.*
- *Chief Executive Officer, Mr André Schönfeldt declared a Financial Interest in item 16.3 CEO Performance Review – Appointment of Alternative Consultant due to relating to employment conditions.*

**12      REPORTS OF OFFICERS AND COMMITTEES**

**12.1   EXECUTIVE REPORTS**

None.

**12.2 DEVELOPMENT SERVICES DIRECTORATE REPORTS**

None.

## 12.3 COMMUNITY & ECONOMIC DEVELOPMENT DIRECTORATE REPORTS

### 12.3.1 2025/26 Community and Event Grants - Round 2

<b>Reporting Department</b>	<i>Sustainable Development Directorate</i>
<b>Responsible Officer</b>	<i>Ms Melanie Ring – Manager Community Development</i>
<b>Reporting Officer</b>	<i>Ms Kylie Tucker – Place and Community Engagement Team Leader</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>
<b>Attachments</b>	<i>Appendix ORD: 12.3.1A - Applications with Recommendations Appendix ORD: 12.3.1B - Risk Assessment Appendix ORD: 12.3.1C - SDev CP044 Community &amp; Event Grants Policy</i>

#### DECLARATION OF INTEREST

Cr. Tyrrell Gardiner & Cr. Brad Farrant declared an Impartiality Interest in this item.

Please refer to Part 11 'Declaration of Interest' for full details.

#### **Overview**

The Shire of Dardanup's Community and Event Grants Scheme is designed to provide financial support to not-for-profit community groups and organisations for projects and events that benefit the Shire of Dardanup community.

This report summarises the grant funding applications received under Round 2 of the 2025/26 Community and Event Grants Scheme and requests Council to consider the submissions and approve the distribution of grant funds from the 2025/26 program budget.

#### **OFFICER RECOMMENDATION**

##### **THAT Council:**

- Considers the grant applications received for Level 2 funding (up to \$1,000) under Round 2 of the 2025/26 Community & Event Grants Scheme and approves funding to the following organisations:**

##### **Level 2 - Community Grants**

Name of Community Group	Project Description	Amount Recommended
Dardanup Heritage Collective	Purchase of a printer/scanner.	\$1,000.00
Eaton Netball Association	Purchase of first aid bags, first aid products and portable ball pumps.	\$1,000.00
<b>TOTAL</b>		<b>\$2,000.00</b>

**Level 2 - Event Grants**

Name of Community Group	Project Description	Amount Recommended
Australian Stock Horse Society	Cost of Ambulance provider at State Championships Event.	\$1,000.00
<b>TOTAL</b>		<b>\$1,000.00</b>

2. Considers the grant applications received for Level 2 funding (up to \$1,000) under Round 2 of the 2025/26 Community & Event Grants Scheme and declines funding to the following organisations:

Name of Community Group	Project Description	Amount Recommended
Ahlia's Kindness Day	Purchase of promotional / awareness signage.	\$880.00
<b>TOTAL</b>		<b>\$880.00</b>

3. Requests the CEO to add "Ahlia's Kindness Day" to the Shire of Dardanup's list of 2026 supported Causes and Awareness Days to help promote this worthwhile local campaign and charity event.
4. Considers the grant applications received for Level 3 funding (between \$1,001 and \$5,000) under Round 2 of the 2025/26 Community & Event Grants Scheme and approves funding to the following organisations:

**Level 3 - Community Grants**

Name of Community Group	Project Description	Amount Recommended
Eaton Bowling Club	Purchase of new bowls for community social bowls (partial funding only).	1,000.00
Anglicare WA Bike Rescue	Program that engages students in bicycle repairs.	\$5,000.00
Bunbury Regional Toy Library	Inclusive Click & Collect Toy Library Lockers Project.	\$1,765.72
<b>TOTAL</b>		<b>\$7,765.72</b>

***Change to Officer Recommendation***

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

## **Background**

*The Shire of Dardanup's Community and Event Grants Policy - SDev CP044* (Appendix ORD: 12.3.1C) provides the framework and criteria for the provision of financial support to not-for-profit community groups and organisations for projects and events that promote the Shire of Dardanup as a positive, supportive and caring community organisation.

The policy outlines 3 grant categories;

1. Community Grants
2. Community Event Grants
3. Regional Event Grants

Community Grants are available for projects and activities within the Shire of Dardanup that:

- Foster the distinctiveness of places through the personalisation of community areas;
- Activate public places;
- Build the skills and capacity of the community;
- Leave a lasting positive impact on the community;
- Promote accessibility and inclusivity for all members of the community; and
- Empower groups to be proactive in the community.

Events Grants are available for events:

- Held in the Shire of Dardanup;
- That are free-to-attend and held within the Shire of Dardanup;
- That benefit the community; and
- Activate the area in which the event is held.

Regional Event Grants are available for events that result in an economic impact, attracts significant media coverage and raises the profile of the Shire. The Shire makes an allocation of funds in its annual budget to support such applications.

Funding for the Community Grants and Event Grants fall into 3 levels;

- Level 1: Quick Response Grants (\$0 - \$500)  
Open for applications on an ongoing basis until the allocated funding has been exhausted.  
Recommendations for funding referred to the CEO for approval.
- Level 2: Open for application twice per year (ie. 2 Funding Rounds).  
Funding of up to \$1,000 available with 100% of project cost available for funding.  
Recommendations for funding referred to Council for approval.
- Level 3: Open for application twice per year (ie. 2 Funding Rounds).  
Funding of \$1,001 - \$5,000 available with a maximum of 50% of the total project cost available for funding.  
Recommendations for funding referred to Council for approval.

This report provides details and makes recommendations for funding support for those Level 2 and Level 3 Community Grants and Event Grants applications received under Round 2 of the 2025/26 Community and Event Grants Scheme.

## **Legal Implications**

*Local Government Act 1995*

**Council Plan**

- 2.1 - Facilitate improved access to health and community services.
- 2.2 - Increase participation in sport, recreation and leisure activities.
- 3.1 - Grow participation in arts, culture and community events.
- 4.2 - Support vulnerable groups, including aged persons and those with disability.
- 4.3 - Increase involvement in volunteering

**Environment** - None.

**Precedents** - None.

**Budget Implications**

2025/26 Budget Allocations

- Community Grants (AD14024) Total Budget: \$28,087  
Note: A maximum \$2,500 of the allocation is available for Level 1 Quick Response Grants.

Funding Approved in Round 1:	\$14,922.59
Funding Available for Round 2:	\$10,664.41
Funding Recommended in Round 2:	\$9,765.72
Remaining / Unspent Funds:	\$898.69

- Event Grants (ED08714) - \$10,000  
Note: A maximum \$2,000 of the allocation is available for Level 1 Quick Response Grants.

Funding Approved in Round 1:	\$0
Funding Available for Round 2:	\$8,000.00
Funding Recommended in Round 2:	\$1,000.00
Remaining / Unspent Funds:	\$7,000.00

**Budget – Whole of Life Cost** - None.

**Council Policy Compliance**

All applications for grant funding are required to comply with *SDev CP044 Community & Event Grants Policy* and have been assessed against the relevant criteria. Consideration should be given to *CnG CP007 - Cost Shifting Assessment* and this has been taken into consideration during the assessment process.

**Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.3.1B) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Report Title	2025/26 Community and Event Grants Scheme – Round 2
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Category Assessed Against	Reputational	Council’s reputation could be impacted dependant on their decision on recipients’ applications for grant funding.

### **Officer Comment**

Applications for Round 2 of the Community and Event Grants opened on Tuesday, 6<sup>th</sup> January 2026 and closed on Tuesday, 3<sup>rd</sup> February 2026.

The grants round was advertised via the Council website, Council Facebook and Instagram pages, and the Dardanup Times. Posters were displayed on notice boards throughout the Shire.

Direct email notifications were issued to known eligible clubs and organisations within the Shire advising of the opening and closing dates. Where required, follow-up phone calls were undertaken to provide clarification and assistance with enquiries.

Council officers promoted the grant round at the ERC Open Day held on Saturday, 17<sup>th</sup> January 2026 and the Australia Day Eaton Foreshore Community Breakfast. In addition, community members met with the Team Leader Community Development to discuss proposed projects and funding eligibility.

Below is a breakdown of the grant applications received:

Grant Categories	Number Of Applications
Level 2: Community Grants	3
Level 2: Event Grants	1
Level 3: Community Grants	3
Level 3: Event Grants	0
<b>Total number of applications received</b>	<b>7</b>

Applications have been assessed, and all applications have been considered against the framework and criteria of the Policy. A summary of each submission is detailed below with the full Application Assessment and Officer Comments available at (Appendix ORD: 12.3.1A).

### **Level 2 - Community Grants**

<b>Applicant:</b>	<b>Dardanup Heritage Collective</b>
<b>Project Description:</b>	Purchase and install of a printer/scanner at the Dardanup Heritage Collective.
<b>Project Benefits:</b>	The Dardanup Heritage Collective is establishing the Dardanup Archive at Little Street, creating a secure, permanent repository for historic documents, photos, journals, letters, and minute books. By securing and digitising historic documents, the project protects the Shire’s heritage assets and advances the Shire’s objectives for heritage preservation (Outcome 2.4).
<b>Application Assessment:</b>	Under the approved Policy, the purchase of capital equipment and minor assets is eligible for funding support.
<b>Funding Requested:</b>	\$1,000.00
<b>Funding Recommended:</b>	\$1,000.00

<b>Applicant:</b>	<b>Eaton Netball Association</b>
<b>Project Description:</b>	Purchase of first aid bags, first aid products and portable ball pumps.
<b>Project Benefits:</b>	The project funds will directly benefit the Dardanup Community by improving player safety, wellbeing and supporting participation. By

purchasing appropriate First Aid resources the club can provide team volunteers with the resources to provide an appropriate initial response to injuries.

**Application Assessment:** Under the approved Policy, the purchase of first aid equipment and minor assets is eligible for funding support.

**Funding Requested:** \$1,000.00

**Funding Recommended:** \$1,000.00

**Applicant:** **Ahlia's Kindness Day**

**Project Description:** Purchase of large outdoor affirmation signage to be displayed along the Eaton Foreshore for Ahlia's Kindness Day Walk on 5<sup>th</sup> June 2026.

**Project Benefits:** Ahlia Williams was a 7-year-old girl from Eaton who passed away in 2020 from a rare and incurable form of brain cancer called Diffuse Intrinsic Pontine Glioma (DIPG). Ahlia's Kindness Day is a community walk designed to raise awareness of DIPG in honour of Ahlia and promote wellbeing and community connection within the community.

**Application Assessment:** While this awareness campaign has a direct connection with the local Dardanup (Eaton) community, under the approved Policy, activities or events that are in relation to an awareness campaign or charity event are not eligible for funding support.

In acknowledging the local importance of this cause and charity event, Officers are recommending that Ahlia's Kindness Day is added to the Shire of Dardanup's list of 2026 supported Causes and Awareness Days to help promote the campaign and charity event.

**Funding Requested:** \$880.00

**Funding Recommended:** \$0

### Level 2 - Event Grants

**Applicant:** **Australian Stock Horse Society**

**Project Description:** Cost of obtaining an Ambulance provider for the State Championships Event.

**Project Benefits:** The grant funds will be used to engage qualified ambulance services and professional first aid providers to deliver on-site medical coverage for the ASHS WA State Championships to be held at the Dardanup Equestrian Centre.

**Application Assessment:** Under the approved Policy, the purchase of first aid services and professional fees for services required for one-off events and activities are eligible for funding support.

**Funding Requested:** \$1,000.00

**Funding Recommended:** \$1,000.00

### Level 3 - Community Grants

**Applicant:** **Eaton Bowling Club**

**Project Description:** Purchase of new bowls for community social bowls.

**Project Benefits:** The purchase of social bowls will help to enhance participation, accessibility, inclusion, and social connection at the Eaton Bowling and Social Club.

**Application Assessment:** Under the approved Policy, the purchase of equipment and minor assets are eligible for funding support. However, it is recommended that only partially funding to the amount of \$1,000 be provided rather than the requested \$2,565. This recommendation reflects the Club's previous application to Council under Round 1 of the 2023–2024 Community & Event Grants Scheme for the purchase of new bowling sets for social bowls (OCM

	23-09-2023). Under Council Resolution 213-23, Council approved partial funding of that application in the amount of \$1,000.
<b>Funding Requested:</b>	\$2,565.00
<b>Funding Recommended:</b>	\$1,000.00
<b>Applicant:</b>	<b>Anglicare WA Bike Rescue</b>
<b>Project Description:</b>	To partner with the Eaton Community College to deliver the Bike Rescue Program.
<b>Project Benefits:</b>	The Bike Rescue program aims to engage at-risk students through bike mechanics and mentoring. Over one week, participants rebuild donated bikes, gain life skills, and receive tailored support to boost confidence and wellbeing for local teenagers.
<b>Application Assessment:</b>	Under the approved Policy, materials and resources, facilitator fees and professional fees for services required for one-off events and activities are eligible for funding support.
<b>Funding Requested:</b>	\$5,000.00
<b>Funding Recommended:</b>	\$5,000.00
<b>Applicant:</b>	<b>Bunbury Regional Toy Library</b>
<b>Project Description:</b>	Inclusive Click & Collect Toy Library Lockers Project.
<b>Project Benefits:</b>	The Click & Collect Toy Library Lockers Project will establish a secure, accessible locker system at Eaton Community Hive to enable flexible access to toy library services for families living in the Shire of Dardanup. The installed lockers will act as a permanent, easily accessible collection and return point for both standard toy library items and specialised inclusive resources supplied through the mobile sensory and switch-adapted toy library service
<b>Application Assessment:</b>	Under the approved Policy, the purchase of capital equipment and minor assets are eligible for funding support.
<b>Funding Requested:</b>	\$1,765.72
<b>Funding Recommended:</b>	\$1,765.72

Officers acknowledge that only 1 application has been received under the Event Grants category. Moving forward, it is hoped that the establishment of the Seasonal Events Working Group will provide greater opportunity to identify event gaps, support emerging event concepts and actively encourage applications aligned with the Shire's strategic objectives. Additionally, staff are now undertaking a more proactive promotion and engagement approach for future rounds, including direct engagement with local clubs, community groups and potential event organisers through a club development and capacity-building approach. This is intended to complement existing advertising methods and support increased awareness and understanding of the program.

Officers are also looking to undertake a review of the current Policy to ensure that the criteria continues to support a broad range of event proponents, encourages grassroots and pilot events, and assists in stimulating increased event activity across the Shire. As part of this process, Officers will explore what options are available to facilitate the engagement of commercial event providers to help facilitate the growth of new events for the Dardanup community to participate in and enjoy.

END REPORT

## 12.4 INFRASTRUCTURE DIRECTORATE REPORTS

### 12.4.1 Restricted Access Vehicle (RAV) Freight Routes – Addition of Discovery Road SLK 7.22 to 7.27 and Fees Road SLK 0.00 to 0.20.

<b>Reporting Department</b>	<i>Infrastructure Directorate</i>
<b>Responsible Officer</b>	<i>Mr Theo Naudé - Director Infrastructure</i>
<b>Reporting Officer</b>	<i>Ms Rachel Sweeney - Manager Assets</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Legislative.</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>
<b>Attachments</b>	<i>12.4.1A – Conditions of RAV use on Fees Road 12.4.1B – Risk Assessment</i>

#### **Overview**

Council is requested to consider the approval and recommendation to Main Roads WA (MRWA) of the following change to the Shire's Restricted Access Vehicle (RAV) freight route network.

- Addition of Discovery Drive from SLK 7.22 to 7.37 to the network for RAV 4 vehicles at the request of Vincent Bulk Road Haulage.
- Temporary addition of Fees Road from SLK 0.00 to 0.20 to the network for RAV 3 vehicles for a period of 4-years at the request of JAK Civil.

All applications and approvals for alterations to the state RAV network are the responsibility of Main Roads WA. Applications are referred to the Shire for comment and endorsement or rejection.

#### **OFFICER RECOMMENDATION**

**THAT Council raises no objection to Main Roads WA for consideration as part of their assessment to permit extending the Shire of Dardanup RAV network by allowing:**

- 1. RAV Category 4 vehicle access on Discovery Road between SLK 7.22 and SLK 7.37 on the condition that Vincent Bulk Road Haulage enters into an agreement with the Shire to maintain the property crossover, to the satisfaction of the Shire, to protect the road edge and shoulder.**
- 2. RAV Category 3 vehicles access on Fees Road SLK 0.00 to 0.20 on a temporary basis for a 4 year period until 28<sup>th</sup> February 2030.**
- 3. Jak Civil to use RAV Category 3 vehicles on Fees Road SLK 0.00 to 0.20 for a temporary period of 4 years subject to the following conditions:**
  - a. Maintain Fees Road during this period to the satisfaction of the Shire.**
  - b. Return Fees Road to the Shire in pre-development condition upon completion of development works and cessation of RAV 3 vehicle access.**
  - c. Consult with the Water Corporation to permit the use of RAV 3 vehicles over their culvert located at SLK 0.18.**

***Change to Officer Recommendation***

No Change. **OR:**

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommendation:

**Background**

At the Ordinary Council Meeting held on the 28<sup>th</sup> October 2020 Council resolved (OCM: 292-20) to approve additional heavy vehicle routes to the RAV network and gave the Chief Executive Officer delegation to support RAV applications in accordance with these endorsed routes and the adopted Infrastructure policy CP401 – Heavy Vehicle – Road Contribution.

This report has been brought to Council as the delegation provided at the 28<sup>th</sup> October 2020 meeting does not include any RAV access onto Discovery/Harris Road past SLK 7.22 or any RAV vehicle access onto Fees Road.

A vehicle or vehicle combination exceeding any of the following limits is a RAV and must be operated in accordance with a permit or order on an approved RAV Network route:

RAV Vehicle Exceedance Limits		
Length Limits	Rigid Vehicle – 12.5 m	
	Combination Vehicle (Rigid Truck and Trailer, Articulated Vehicle) – 19.0 m	
Width and Height Limits	2.5 m wide and 4.3 m in height	
Mass Limits	Single Steer Axel – 6.0 t	Front of truck 
	Single Non-Steer Axel – 9.0 t	Rear of small truck 
	Tandem Axel Group – 16.5 t	Rear of heavy truck 
	Tri-Axel Group – 20.0 t	Rear of trailer 

The following shows the Standard Prime Mover and Trailer Combination for RAV 3 and 4 vehicles.

		Max. Length	Max. Mass	Approved Network
Category 3	3A – A-double 	27.5 m	85 t	N3

		Max. Length	Max. Mass	Approved Network
Category 4	<p>4A – A-double</p> 	27.5 m	88.5 t	N4

**Legal Implications**

Road Traffic (Vehicles) Act 2012  
 Road Traffic (Vehicles) Regulations 2014

**Council Plan**

11.1 - Support industry and business growth.  
 10.3 - Improve road safety, connectivity and traffic flow.

**Environment**

All roads are currently constructed to a standard to allow the safe use of the requested vehicles; therefore, no vegetation will require clearing to facilitate approvals.

The use of larger RAV vehicles results in a higher productivity as they are able to perform a transport task in fewer journeys than smaller heavy vehicles, which results in fewer carbon emissions.

**Precedents**

Council has previously endorsed heavy vehicle routes outside of those depicted in the Shire’s Heavy Vehicle Master Plans and the maximum RAV access.

**Budget Implications**

Currently the only successful mechanism for cost recovery is by agreement with operations that generate the extra ordinary load (such as extractive industries) and not with transport operators themselves.

**Budget – Whole of Life Cost**

Increasing the load and traffic volume on roads may alter the expected useful life of the road and the requirement to renew the road may occur sooner than currently scheduled. This has the potential to increase road construction costs and reduce the expected longevity of the road.

**Council Policy Compliance**

*Infrastructure policy CP401 – Heavy Vehicle – Road Contribution*

The principal of this policy is that freight generators such as extractive industries (not freight haulage operators) should be responsible for upgrades and/or road contributions required that are identified as being the result of their operations in the Shire where the freight task represents an increase in heavy vehicle numbers beyond what is expected within the range of reasonable traffic growth.

**Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.4.1B) for full assessment document.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.									
Report Title	Restricted Access Vehicle (RAV) Freight Routes – Addition of Discovery Road SLK 7.22 to 7.27 and Fees Road SLK 0.00 to 0.20.								
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)								
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.								
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.								
Risk Category Assessed Against	<table border="0"> <tr> <td>Financial</td> <td>Discovery Road will deteriorate at a rate faster than predicted due to additional later loads on road.</td> </tr> <tr> <td>Reputational</td> <td>Customer levels of service may be reduced if assets deteriorate at a faster rate than they can reasonably be maintained or renewed.</td> </tr> <tr> <td>Reputational</td> <td>Reputational damage to the Shire if a traffic incident occurs involving a Restricted Access Vehicle, as this may attract public attention and be perceived as a failure to appropriately manage road safety decisions.</td> </tr> <tr> <td>Environment</td> <td>Increased noise and dust generation from Restricted Access Vehicles</td> </tr> </table>	Financial	Discovery Road will deteriorate at a rate faster than predicted due to additional later loads on road.	Reputational	Customer levels of service may be reduced if assets deteriorate at a faster rate than they can reasonably be maintained or renewed.	Reputational	Reputational damage to the Shire if a traffic incident occurs involving a Restricted Access Vehicle, as this may attract public attention and be perceived as a failure to appropriately manage road safety decisions.	Environment	Increased noise and dust generation from Restricted Access Vehicles
Financial	Discovery Road will deteriorate at a rate faster than predicted due to additional later loads on road.								
Reputational	Customer levels of service may be reduced if assets deteriorate at a faster rate than they can reasonably be maintained or renewed.								
Reputational	Reputational damage to the Shire if a traffic incident occurs involving a Restricted Access Vehicle, as this may attract public attention and be perceived as a failure to appropriately manage road safety decisions.								
Environment	Increased noise and dust generation from Restricted Access Vehicles								

**Officer Comment**

Discovery Road

Vincent Bulk Road Haulage has requested the addition of 150m of Discovery Road (formally Harris Road) into the Shires RAV Network, permitting Category 4 vehicles from using the portion of road shown below. The blue lines in the image below shows the existing approved RAV 4 network and the red indicates the requested extension for RAV4.



The applicant currently has RAV 4 freight vehicles entering 340 Waterloo Road, Paradise, via a crossover located at SLK 3.55 on Waterloo Road and is requesting to instead access the property from the northern boundary onto Discovery Road at SK 7.45, with one RAV 4 vehicle utilising this access per week.

A safety assessment was undertaken in accordance with the Main Roads Western Australia Heavy Vehicle RAV Route Assessment Guidelines. It is noted that Main Roads will undertake a detailed assessment as part of their review prior to determining the application.

- Traffic Counts - Traffic counts on Waterloo Road at SLK 3.55 (south of the intersection with Discovery Road) indicate an average daily traffic (ADT) volume of approximately 320 vehicles per day, while counts on Discovery Road show a significantly lower ADT of approximately 101 vehicles per day. These figures support relocating property access and egress to the northern boundary via Discovery Road, as the lower traffic volumes reduce the potential for conflicts between general traffic and freight vehicles entering and exiting the site.
- Accident Statistics – One traffic accident has occurred within the subject area over the past 5 years, located at SLK 3.66 on Waterloo Road. The incident involved a vehicle striking an object and resulted in the occupant requiring medical attention. This occurred in close proximity to the current access/egress point of 340 Waterloo Road. No accidents have occurred in the last 5 years on Discovery/Harris Road supporting the relocation of the access/egress point for the RAV 4 freight vehicles.
- Load Capacity – There are no bridges or load restrictive culverts on the proposed route.
- Road Widths, Grade and Condition - This section of Discovery Road was upgraded as part of the Bunbury Outer Ring Road (BOOR) works by the South West Gateway Alliance and now has a seal width of 11m which exceeds the required carriageway width of 7.9m. The road grade is sufficiently flat to support the operation of RAV 4 vehicles.
- Sightlines – There is sufficient sightlines from the proposed crossover to be utilised by the RAV 4 vehicles in both directions.

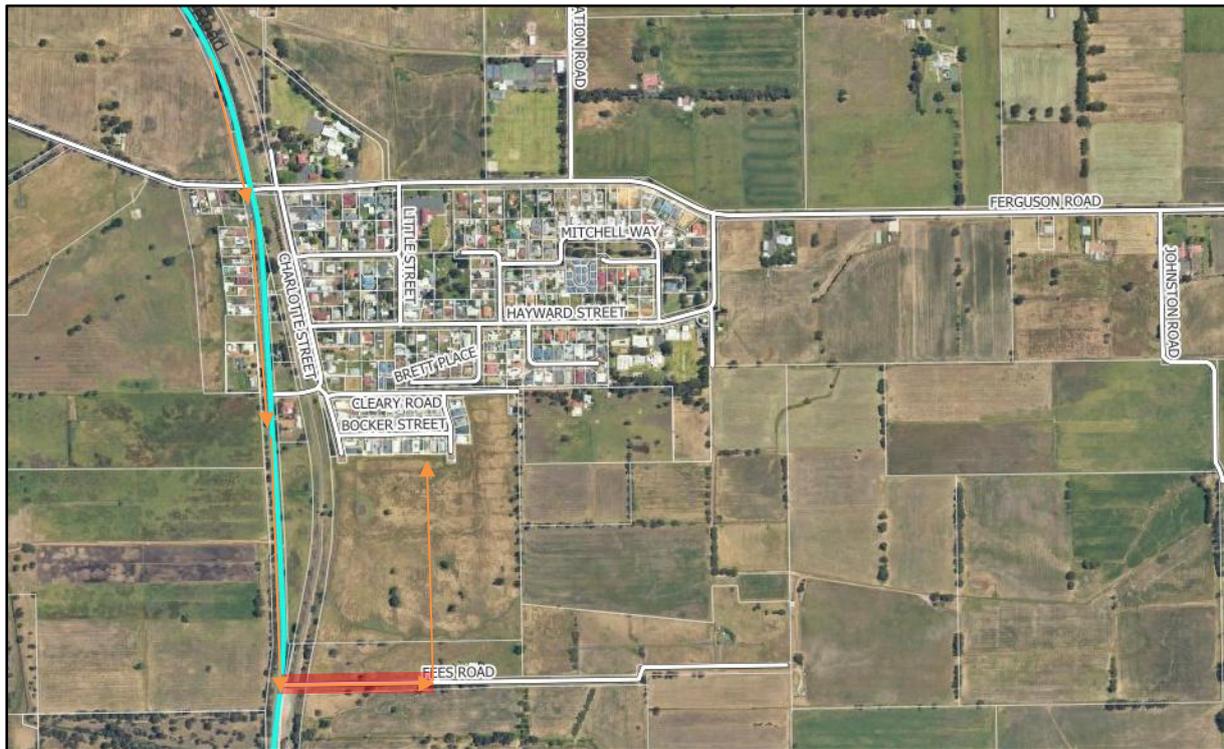
Permitting RAV 4 vehicles to operate along the proposed 150m section of Discovery Road is expected to have minimal impact on surrounding residents. Only one additional property has an access located on this section of Discovery Road, with the access point located approximately 660 metres from the end of the proposed RAV network adjustment.

Vincent Bulk Haulage submitted a crossover application to the Shire in September 2025 to construct a crossover on Discovery Road to facilitate vehicle access. This application requested approval to construct a 6m wide crossover sealed with asphalt to the road edge. Shire officers approved this application on the 12<sup>th</sup> of September. This asphalt crossover will protect the edge of Discovery Road from deterioration due to loading from the RAV 4 vehicles.

It is therefore recommended that approval for RAV 4 access onto Discovery Road be conditioned to require Vincent Bulk Haulage to maintain this crossover in a condition satisfactory to the Shire, to ensure the ongoing protection of the road pavement and seal edge.

#### Fees Road

AK Civil has requested the temporary inclusion of Fees Road in the Shire's Restricted Access Vehicle (RAV) network for a period of four years to facilitate subdivision construction works being undertaken on behalf of the Dardanup Development Group. The blue line in the image below shows the existing approved RAV 3 network and the red indicates the requested Fees Rd section for RAV 3.



Currently clean fill sand is transported to the development site using as-of-right semi-trailer vehicles that travel through the Dardanup townsite. This presents an increased safety risk to road users and pedestrians, as heavy vehicles are required to operate within a busy town centre environment.

Allowing RAV 3 vehicle access to Fees Road would enable road trains to access the development from the rear, removing the need for heavy vehicles to travel through the townsite. This proposed route is shown in orange arrows on the above image. JAK Civil proposes to utilise up to six road trains per day during the period January to May each year over the four-year approval period.

A safety assessment was undertaken in accordance with the Main Roads Western Australia Heavy Vehicle RAV Route Assessment Guidelines. It is noted that Main Roads will undertake a detailed assessment as part of their review prior to determining the application.

- **Traffic Counts** - Traffic data collected in 2024 indicates that the average daily traffic volume on Fees Road is approximately six vehicles per day. This extremely low traffic volume presents a low level of risk associated with allowing RAV 3 vehicles to utilise a portion of the road. Traffic counts undertaken on Boyanup–Picton Road in 2023 indicate an average daily traffic volume of approximately 2,494 vehicles per day. This traffic volume is considered acceptable to allow RAV 3 vehicles to manoeuvre from Fees Road onto Boyanup–Picton Road when travelling north. By comparison, RAV 3 vehicles currently undertake a similar manoeuvre at the intersection of Harris Road and Boyanup–Picton Road, where traffic volumes are approximately 3,000 vehicles per day.
- **Accident Statistics** – Several traffic accidents have occurred along the section of Boyanup Picton Road from the Dardanup townsite to Fees road in the past 5 years, however no crashes have occurred involving vehicles entering on to Boyanup Picton Road from Fees Road. There have been no recorded accidents on Fees Road.
- **Load Capacity** – There is one culvert located along the proposed route that is owned and maintained by the Water Corporation. Shire officers have assessed the impact of permitting RAV 3 vehicles on this section of Fees Road and determined that their use will not result in an increase in axle loading compared to existing as-of-right vehicles. While RAV 3 vehicles are longer than as-of-right vehicles, the individual trailers carry equivalent axle loads and therefore do not

impose additional structural demand on the culvert. Shire officers and JAK Civil will consult with the Water Corporation, to facilitate approvals for RAV 3 vehicle use over the culvert.

- Road Widths and Grade - This section of Fees Road is approximately 3 metres in width, which is insufficient to allow a RAV 3 vehicle to pass oncoming vehicles. However, adequate sightlines are available to enable oncoming vehicles to safely pull over and allow road trains to pass, noting that RAV 3 vehicles will only utilise the first 200 metres of the road. The intersection of Fees Road and Boyanup–Picton Road has a sufficient turning radius to allow RAV 3 vehicles to safely undertake lane-correct movements. Appropriate rail crossing infrastructure is in place, and there is adequate width for a RAV 3 vehicle to pull off Boyanup–Picton Road and wait clear of the carriageway for a passing train before crossing into Fees Road.
- Road Condition – The condition of Fees Road, and any maintenance works required to ensure the continued safe use of the road by RAV 3 vehicles, will be undertaken by JAK Civil.
- Sightlines – There are sufficient sightlines for RAV 3 vehicles entering Boyanup–Picton Road to safely observe and avoid oncoming traffic.

The following conditions are recommended to be applied to any approval for the use of Fees Road by RAV 3 vehicles. These conditions have been agreed to by JAK Civil, as detailed in (Appendix ORD: 12.4.1A).

1. Jak Civil, on behalf of the Dardanup Development Group and the Hovey Group, must enter into an agreement with the Shire stating they will be responsible for the maintenance of Fees Road, to the satisfaction of the Shire, from SLK 0.00 to 0.20 while being utilised by the RAV 3 vehicles.
2. Upon completion of all subdivision works Fees Road will be returned to the Shire in pre-development condition.
3. Consultation is to occur with the Water Corporation to permit the use of RAV 3 vehicles over their culvert located at SLK 0.18.

Permitting RAV 3 vehicles to operate along the proposed 200-metre section of Fees Road is expected to have a positive impact on surrounding residents, as semi-trailer vehicles will no longer be required to travel through the Dardanup townsite in close proximity to residential areas and the school site.

END REPORT

12.4.2 Ferguson Road Landscaping – Consultation Outcomes

<b>Reporting Department</b>	<i>Infrastructure Directorate</i>
<b>Responsible Officer</b>	<i>Mr Theo Naudé - Director Infrastructure</i>
<b>Reporting Officer</b>	<i>Ms Vicki Pretorius - Landscape Design Officer</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>
<b>Attachments</b>	<i>12.4.2A – Draft Concept Plan advertised for community feedback 12.4.2B – Risk Assessment 12.4.2C – Community Feedback on Draft Plan (Summary and Detailed) 12.4.2D – Amended Landscape Design – Recommended Plan (Option 1) 12.4.2E – Amended Landscape Design – Alternative Plan (Option 2) 12.4.2F – Changes from draft advertised plan</i>

**DECLARATION OF INTEREST**

Cr. Tony Jenour declared an Impartiality Interest in this item.

Please refer to Part 11 'Declaration of Interest' for full details.

**Overview**

The purpose of this report is to provide the community feedback received on the Ferguson Road Landscaping Draft Concept Plan, which was advertised for comment in 2025. It presents the outcomes of the community consultation and design review process following the assessment of the feedback received with two revised options for Council endorsement.

**OFFICER RECOMMENDATION****THAT Council:**

1. **Receives the Community Feedback on the Ferguson Road Draft Landscape Concept Plan as included in (Appendix ORD: 12.4.2C).**
2. **Endorses the Ferguson Road Draft Landscaping Plan Option 1 (Drawing 2025-LSC-137-03 included in (Appendix ORD: 12.4.2D) as the Final Landscaping Plan for implementation.**

**Change to Officer Recommendation**

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

## **Background**

Following the Annual Electors Meeting on the 29<sup>th</sup> January 2025, the following resolution was made at the Ordinary Council Meeting held on the 26<sup>th</sup> February 2025 (CR-34-25):

### *THAT Council*

1. *Requests that the Chief Executive Officer investigate the landscaping options presented in the original road plans drafted in 2018-19 for Ferguson Road.*
2. *Requests that the Chief Executive Officer presents landscaping options for Ferguson Road for Council's consideration in the 2025/2026 budget deliberations.*

In accordance with the above Resolution, Shire staff investigated the landscaping proposed in the 2018/19 road plan and developed five concept design options for consideration by Shire Executive and Councillors, following a review of the site and design investigations. Details of each option were provided, including the advantages and disadvantages of each option as well as a recommended option. Review comments on the landscaping in the 2018/19 road plan were also included.

The options were included as part of the Draft Annual Budget 2025/26, in Appendix SCM:12.4.1C, which was presented to Council in the Special Council Meeting held on the 28<sup>th</sup> May 2025. In accordance with Council Resolution 130-25 from that meeting, Council endorsed the inclusion of \$55,000 in the 2025/26 Annual Budget to undertake landscaping along Ferguson Road between Charlotte Street and Little Street.

The recommended plan (Appendix ORD: 12.4.2A) was publicly advertised and feedback was requested from the community. Council is requested to review the community feedback received, review two final recommended design options, and to endorse the most favoured plan option for implementation.

More detail is provided in the Officer Comment section.

**Legal Implications** - None.

## **Council Plan**

- 6.1 - Increase awareness and adoption of sustainable practices.
- 9.1 - Strengthen the vibrancy of our town centres.
- 9.2 - Provide an urban tree canopy and attractive streetscapes.

## **Environment**

Street trees are acknowledged as providing considerable environmental benefits. Their importance in supporting local native fauna and in strengthening resilience against climate change impacts cannot be understated. Building the Shire's green canopy through continued tree planting is highly desirable.

## **Precedents**

The Council has recently undertaken street tree planting projects, for example, along Glenhuon Boulevard in Eaton and also adjacent to Hands Creek in the old Hands Avenue road reserve.

## **Budget Implications**

The allocated project budget in the 2025/26 Annual Budget is \$55,000. This will be sufficient to implement the project, including allowance for landscape establishment.

The proposed works and cost estimate summary for each option is as follows:

	<b>Option 1</b> – featuring ‘Luscious’ Water Gum (Australian native) and Crepe Myrtles	<b>Option 2</b> – featuring WA Peppermint Trees (local native species) and Crepe Myrtles
Preliminary site works	\$2,000	\$2,000
Tree supply, delivery and planting to Shire requirements	\$11,000 * (see note below)	\$10,000 * (see note below)
Traffic management	\$4,000	\$4,000
Tree protection bollards in island of main school car park	\$500	\$500
Top up to existing mulched areas	\$7,000	\$7,000
Landscaping establishment – deep watering of all trees twice per week, for 24 weeks *	\$24,500	\$24,500
Project end works	\$1,000	\$1,000
<b>TOTAL ESTIMATED COST</b>	<b>\$50,000</b>	<b>\$49,000</b>
Contingency	\$5,000	\$6,000

*\*Note: Tree cost estimates shown are slightly higher for Option 1 as this include more mature (taller) *Tristaniopsis laurina* ‘Luscious’ trees, of up to 200L pot size to ensure for a more lifted canopy sooner; however Option 2 only uses semi-mature feature *Agonis flexuosa* trees of up to 90L pot size, as that is a different tree species which grows much faster than *T. laurina* ‘Luscious’ so will be able to be pruned up sooner.*

It is important to note that new advanced trees require greater care and more watering than those purchased in smaller pot sizes. It is therefore recommended to provide double the standard level of watering for both options, in order to ensure their health and survival.

In order to ensure the health of the new street trees, it will be required to complete the project by allowing the establishment period to run its full course following planting, which will extend beyond the end of the current financial year. Watering is able to be paused during periods of sufficient rain, so the actual watering period could stretch beyond the usual 24-week period, which would be beneficial as it may cover some of the tree establishment in the hotter months in late spring / summer that would occur in the 2026/27 financial year. It also avoids watering through winter rainy periods.

### **Budget – Whole of Life Cost**

The new trees will add to the Shire’s existing street trees inventory and will be maintained under the Shire’s Parks and Reserves Annual Maintenance Budget.

### **Council Policy Compliance**

Council Policy Exec CP090 Community Engagement applies to the delivery of this project.

### **Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.4.2B) for full assessment document.

<b>TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.</b>	
Report Title	Ferguson Road Landscaping – Consultation Outcomes
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.	
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Financial Risk of actual costs exceeding available budget. Monitor costs closely against budget.
	Reputational Potential for some negative feedback from community therefore need to maintain effective communication.

**Officer Comment**

Community Consultation

As mentioned previously, the recommended plan that was included in the Draft Annual Budget 2025/26, which was presented to Council at the Special Council Meeting held on the 28<sup>th</sup> of May 2025, was publicly advertised and feedback was requested from the community (Appendix ORD: 12.4.2A).

A communications plan was put in place to inform the community about the upcoming project and to encourage them to provide their comments, to gather feedback on the draft plan in order to determine what changes may be required to the plan before it was finalised for implementation. At the beginning of the comment period, which ran from 16<sup>th</sup> July 2025 until 15<sup>th</sup> August 2025 (extended from the 6<sup>th</sup> August 2025), the draft plan was advertised via the following platforms and methods, and the community was encouraged to provide feedback:

- Shire website – news story; link shared via SMS and on social media;
- Shire e-newsletter;
- Display on Customer Service TV screens;
- Public notice in South Western Times paper;
- A letter with A3 colour copy of the plan was sent to affected stakeholders, i.e. those from properties adjacent the project area. This included:
  - Residents (southern side of Ferguson Road);
  - The local Catholic Parish, including Our Lady of Lourdes primary school and Church;
  - Commercial premises / business owners in the project area;
  - Rural landholders adjacent or close to the property area.

A site meeting was also held with the School Principal at the school, which abuts the project area, to discuss relevant issues and concerns. The detailed outcomes and Officer Comments on the feedback received are included in (Appendix ORD: 12.4.2C).

Design development

Following the closure of the community comment period, feedback received was assessed and taken into consideration in an internal review of the draft design concept. The plan was amended to incorporate feasible changes as identified from the community comments and Shire Operations staff were also involved in the review of the plan.

Review recommendations of the 2019 landscaping plan included that low planting should not be included since no reticulation was available, therefore with a focus instead on street trees and mulch. However, due to several community comments received in the 2025 engagement which were in favour of the incorporation of low planting in the landscaping, Shire staff undertook an investigation into what might be involved to provide reticulation and low planting as part of the project. A cost estimate indicated that it would require between \$90k and \$170k to install reticulation and low planting to the

verges within the project area, for the purposes of sustaining the planting. Therefore, low planting was discounted altogether.

The landscaping proposal was further developed through a detailed design process, involving investigations into existing buried services and offsets for planting, tree species suitability and a feasibility investigation into the possibility of providing reticulation for low planting, as this had been requested by several community members.

With respect to service locations, this project proved to be more complex than first anticipated due to a convergence of impediments including very narrow verge sections alongside a busy roadway frequented by large trucks, the presence of a network of services which were not always co-located, the challenge of finding an 'ideal' tree which would be palatable to as many people in the community as possible, that withstands not only drought conditions but also seasonal waterlogging / high water table, and also a reduced risk of impact by the Polyphagous Shot Hole Borer (PSHB), should the destructive borer pest ever migrate south of Perth and infest trees within the Shire.

With several respondents raising concerns over potential impacts on driver sight lines from the planting of allegedly unsuitable tree species adjacent the school and church driveways and bus stop bays, it is proposed to plant more advanced specimens of the 'feature' trees nominated for adjacent key driveways (*Tristaniopsis laurina* 'Luscious' for Option 1, and *Agonis flexuosa* for Option 2), as these will already have a relatively lifted canopy compared with a smaller new tree, which would typically have more foliage within the recommended 2 metre vertical clearance zone (for pruning trees up to create a more lifted canopy and therefore significantly reduce potential impacts on sight lines.)

Sight lines concerns raised by residents resulted in Shire staff exploring the option of moving the trees to the northern side of the pathway in a couple of locations. However, based on feedback from the Shire's Development Engineer, these options impeded more on sightlines than the advertised locations.

Moving the trees slightly closer to the path was not feasible in the above options, as that would also have placed the trees in the sewer and water services alignment.

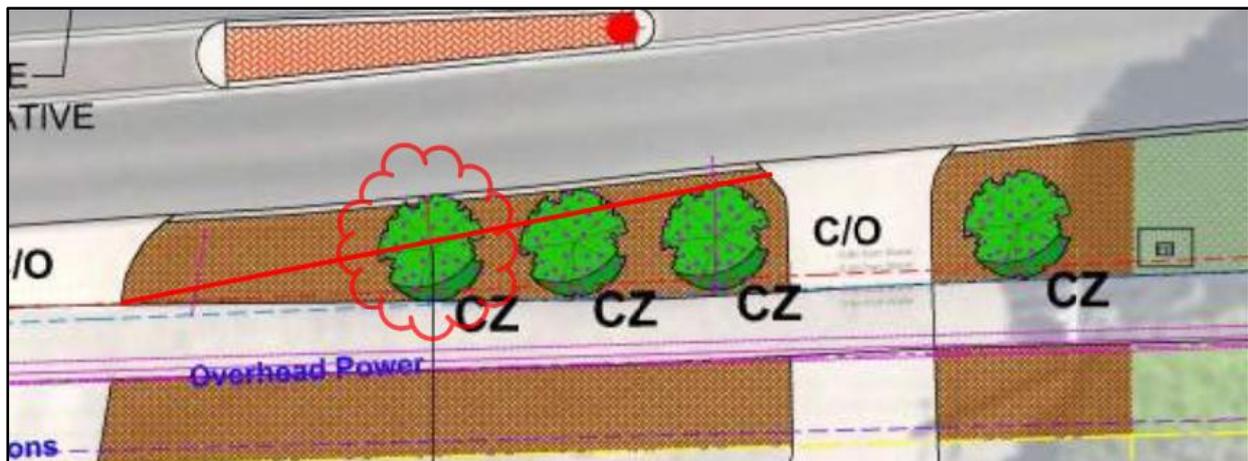


Diagram showing sightline impact if the trees were located on the road side of pathway

For both locations (verges in front of No. 7 and 9 Ferguson Road), the proposal was therefore made to retain the planting locations as per the advertised draft concept plan – with the trees located on the southern side of the pathway adjacent to private property.

The proposed trees in front of No. 9 Ferguson Road are located well within the Shire verge area bounded by the pathway edge and the private property boundary. As there is no physical delineation of the property boundary, it may appear that the proposed trees are located within the landowner's property, however, it should be noted that the trees would be within the road reserve, which is under the care and maintenance of the Shire.

As the owner / resident of No. 9 Ferguson Road was expressly opposed to any tree planting in front of their house, including in the Shire verge area, the decision to plant here may not be received well by all. Opposition to planting trees was also received by some members of the school and church (broader Parish) community, with concerns expressed that the narrow verge in front of the church was unsuitable for any planting; also that any tree planting at all might impede sight lines and potentially put children at risk.

From a site visit during the busy afternoon school bus and student pickup time, Shire staff observed that the school buses parked in the bus bays were far more likely to cause visual impediments along the road than any new trees.

Another challenge was that the existing pathway on the south side of Ferguson Road was found to be located mostly within the usual verge 'tree planting corridor' as prescribed in the Utility Provider's Code of Practice (of 2.4m to 3.0m from property boundaries). Due to this conflict, trees have therefore been proposed for planting outside of this corridor in some instances, in a bid to meet project objectives including improved streetscape character, appearance and amenity, but have been located as close to the corridor as is possible.

This could prove contentious in the instance of some respondents who objected to trees being planted in front of the school. It has also not been possible to achieve many of the usual 'desired' setbacks from services and other infrastructure, however setbacks have been incorporated where possible – including horizontal clearances from sewer and water lines, and vertical clearance of trees from overhead power lines.

Selecting trees for Dardanup conditions which could also be planted underneath power lines without requiring extensive pruning – which could pose an increased safety risk and higher maintenance costs, thus putting increased pressure on limited Shire resources – resulted in a limited palette of tree species options for the south side of Ferguson Road. Local native small trees can sometimes look either too straggly, or are sometimes just large shrubs pruned up and shaped into trees – which can look too bushy – so were deemed unsuitable. The small Crepe Myrtle 'Zuni' proposed for planting under the power lines was consistent across both plan options, thus connecting to the northern side of the roadway where Crepe Myrtle 'Tuscarora' is proposed – however not on the driveway corners, as it cannot be pruned up to 2m clearance and its bushy habit in spring/summer when it flowers could impede driver sightlines.

Both Water Corporation and Western Power were invited to provide comments on the draft plans. To date, Western Power formally responded with their guidelines regarding the Shire's responsibilities for controlling and clearing vegetation around overhead electricity power lines, otherwise, with no specific concerns raised. Their response is included in (Appendix ORD: 12.4.2C). While Water Corporation is yet to formally respond, they provided verbal advice following a review of the plans that they did not anticipate there would be any issues with the location of trees. If required, minor adjustments in planting location can be made to still provide street trees for the enhancement of the Ferguson Road streetscape without compromising service infrastructure.

As a result of the detailed design investigations, minor changes were made to the advertised draft concept plan including locating the trees to strike the best balance between community wishes and service locations, the location of existing assets (including path, roadway, lights and signs), safety and amenity – with key considerations being service offsets (to reduce the risk of damage to services infrastructure) and sight lines.

Two amended draft plans are now presented to Council for review and endorsement:

- Option 1, included in (Appendix ORD: 12.4.2D); and
- Option 2, included in (Appendix ORD: 12.4.2E).

The revised plans are similar to each other, but the feature tree species proposed are different – with Option 1 featuring advanced *Tristaniopsis laurina* ‘Luscious’ (Luscious Water Gum, an Australian native tree species from the eastern states which tolerates drought but also grows on creek beds so is also suited to damper soil conditions, such as the relatively high local water table and possible seasonal waterlogging) and Option 2 featuring *Agonis flexuosa* (WA Peppermint) – which has a much faster growth rate than *T. laurina* and can readily be pruned up to two metres clearance in time, and is a local native tree species well suited to local conditions.

Option 1, featuring the Luscious Water Gum trees and Crepe Myrtles, is the recommended option due to a number of comments received via the community consultation that were against Peppermint trees. However, Option 2, featuring the WA Peppermint trees and Crepe Myrtles, is also a perfectly viable option and is expected to be slightly less expensive compared to Option 1. Either option can be delivered within the allocated budget.

The differences between the original advertised draft concept plan and the two latest plan options are described in detail in (Appendix ORD: 12.4.2F).

### Informing the Community

Since there were some community respondents who had some concerns and/or objections of the proposed landscaping as shown in the advertised draft plan, it is recommended that a letter be sent to those respondents prior to implementation to thank them for their submissions and inform them of Council’s decision, providing them with a copy of the endorsed final plan.

### Protection of new tree planting

As the Shire is investing significant resources into this project, it is recommended to communicate to the broader community of the that the importance of protecting the new tree planting for the long-term benefits it will provide to the community and environment. This can be done at the time of notifying them of the Council decision and of the upcoming implementation works.

It is intended that this will encourage the community to be observant with regard to any damage which might occur to the trees, resulting in potential negative impacts to the health of the trees. This message is particularly important where planting on the road side of the path was not feasible and the trees have instead been proposed within the Shire verge area but adjacent to private property boundary.

### Implementation of landscaping

The following timeframe is proposed, subject to endorsement of Council’s preferred plan:

End of February 2026:

- Council decision on preferred plan option
- Letters sent to affected properties to advise of Council’s decision
- Communications to the wider community on Council’s decision and the likely timing of planting
- Orders placed for trees and procurement for implementation of the works.

April/May 2026:

- Receive trees
- Undertake landscaping works.

May/June 2026:

- Landscape establishment period (weekly deep watering to ensure tree health and survival) to commence.

- Establishment to extend into the beginning of 2026/27. Note that once decent rains set in, the establishment watering will pause and then reactivate in summer.

#### Implementation considerations

Should the exact proposed tree species not be available at the time of ordering, then it is recommended to instead order the next closest tree species. The following substitution recommendations are included on the landscape plans:

- If *Tristaniopsis laurina* ‘Luscious’ Water Gum is not available, to instead use *Cupaniopsis anacardioides* (Tuckeroo) – as they have a similar look, feel and form so would have a similar aesthetic impact on the streetscape; and both are Australian native trees. Tuckeroo is also included as a good option in the tree species review in Option 1 (Appendix ORD: 12.4.2.D.)
- Should the actual on-ground service locations at time of digging present an issue, minor changes in locations to trees may be required. If the location is not possible at all, the tree may not be able to be planted at that particular location. Alternatively, the tree could be planted instead elsewhere in public open spaces or road verges in Dardanup.

Note that the tree pot size may vary depending on availability at the time of ordering. Larger tree pot sizes than initially proposed are recommended for the trees on driveway corners on the northern side of Ferguson Road (7 x *Tristaniopsis laurina* ‘Luscious’ for Option 1, or 8 x *Agonis flexuosa* for Option 2), as this would provide a slightly higher tree canopy sooner, to help address community concerns about potential impacts on sight lines. This will also provide a more advanced tree size at the time of planting, for enhancement of the streetscape.

#### Officer Recommendations

To summarise, the Officer recommendations are as follows:

- Endorse Option 1 (Drawing 2025-LSC-137-03) included in (Appendix ORD: 12.4.2D);
- Carry forward remaining project funds into 2026/27 in order to continue the recommended establishment period watering, to increase the likelihood of tree survival and for optimum tree health. This will be considered by Council during the 2026/27 budget deliberations and therefore is not an action at this point in time;
- Issue a letter to the respondents of the community consultation prior to implementation; and
- Communicate to the broader community about the importance of protecting the new tree planting and the long-term benefits it will provide to both the community and the environment.

END REPORT

12.4.3 FOGO Kerbside Collection Service Future

<b>Reporting Department</b>	<i>Infrastructure Directorate</i>
<b>Responsible Officer</b>	<i>Mr Theo Naudé - Director Infrastructure</i>
<b>Reporting Officer</b>	<i>Ms Eliza- Jane Jacques - Coordinator of Environment and Waste</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Absolute Majority.</i>
<b>Attachments</b>	<i>12.4.3A - Risk Assessment</i> <i>Confidential Attachment 'A' – Budget Implications (Under separate cover)</i> <i>Confidential Appendix 'B' – Letter from Minister Swinbourne (Under separate cover)</i> <i>Confidential Appendix C – Cleanaway Quote (Under separate cover)</i>

**Overview**

This report presents to Council the current FOGO (food organics, garden organics) processing options to determine the future of the three bin (refuse, recycling, and FOGO) kerbside collection service.

**OFFICER RECOMMENDATION****THAT Council:**

- 1. Authorises the Chief Executive Officer to enter into a contract with a suitably qualified contractor/operator to deliver a FOGO waste management service up to the value of \$1,500,000 to commence as soon as possible with a notional end date of June 2028.**
- 2. Requests the Chief Executive Officer to call Expression of Interest (EOI) for the full suite of waste management services including collection, disposal and/or processing of mixed municipal waste, recycling, FOGO, bulk waste and transfer station operations.**
- 3. Applies to the Department of Water and Environmental Regulation for the South West FOGO rebate subsidy and requests the Shire President and CEO to lobby the state government to retain the subsidy at \$75/tonne for the 2026/27 and the 2027/28 financial years.**

*By Absolute Majority*

**Change to Officer Recommendation**

No Change. **OR:**

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommendation:

## **Background**

The three bin collection system, comprising of general waste, recycling, and FOGO, was introduced to the urban kerbside service in October 2021. This was achieved through State Government grant funding, as per the State WARR Strategy.

FOGO processing was undertaken by the Bunbury Harvey Regional Council (BHRC) at the Banksia Road Organics Facility from October 2021 until December 2024, when the BHRC suddenly closed gates without warning. Since then, the Shire's FOGO has been sent to landfill while Shire Officers and other local governments in the region work to find a sustainable FOGO processing solution.

In mid-2025, the Shire of Dardanup advertised for a three-year local FOGO processing tender with an immediate start. This was in collaboration with the Cities of Bunbury and Busselton, and the Shires of Capel, Harvey, Donnybrook-Balingup, and Augusta-Margaret River. This tender was unsuccessful with the two submissions received being rejected by the Shire of Dardanup Council at the August 2025 Ordinary Council Meeting, in the resolutions listed below.

### *OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION (RES: 245-25)*

#### *THAT Council:*

1. *Acknowledges receipt of the tender submissions for the Food Organic Garden Organic Waste Processing 2025-2028 for Tender RFT - F0412089 received from Cleanaway Pty Ltd and Veolia Environmental Services Pty Ltd.*
2. *Rejects all tenders received for the Food Organic Garden Organic Waste Processing 2025-2028 - Tender RFT F0412089 in accordance with Local Government (Functions and General) Regulations 1996, Regulation 18 (2).*
3. *Authorises the Chief Executive Officer in accordance with the Local Government (Functions and General) Regulations 1996, Regulation 11.2(c), to enter into direct negotiations with potential contractors for Food Organic Garden Organic Waste Processing.*

*CARRIED  
7/0*

Following the above resolutions, Officers went into direct negotiations with potential contractors and engaged with the State Government, State Environment Minister, and the regional local governments, to create a short, medium, and long term FOGO solution option list to present to the Shire of Dardanup Council.

## **Legal Implications**

For probity oversight reasons, Officers have sought advice regarding the procurement related to engagement of Cleanaway. It is however expected that the shire would likely be required to go through a formal procurement process again to engage a suitable contractor.

PLEASE NOTE: Once the probity advice is received it will be made available to Councillors.

## **Council Plan**

- 6.3 - Work towards net zero carbon emissions.
- 6.1 - Increase awareness and adoption of sustainable practices.
- 6.2 - Adopt innovative and more sustainable waste management solutions.

**Environment**

Reducing organic matter to landfill reduces landfill methane emissions directly contributed from the Shire of Dardanup community. This may have implications in the future with the Net Zero Economy evolving and emissions reporting requirements.

**Precedents**

Officers presented FOGO options in for Council discussion at the 5<sup>th</sup> November 2025 Council Workshop.

**Budget Implications**

Refer to Confidential Attachment ‘A’ (under separate cover).

**Budget – Whole of Life Cost**

Rates are set accordingly to cover annual costs.

**Council Policy Compliance** - None

**Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.4.3A) for full assessment document.

<b>TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.</b>									
Report Title	FOGO Kerbside Collection Service Future								
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)								
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.								
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.								
Risk Category Assessed Against	<table border="0"> <tr> <td>Financial</td> <td>Increase cost for FOGO service will need to be budgeted and incorporated into the Rates.</td> </tr> <tr> <td>Service Interruption</td> <td>FOGO 3-bin service is removed, and the 2-bin service reintroduced causing temporary service disruption.</td> </tr> <tr> <td>Reputational</td> <td>Removing the FOGO bin permanently or continuing to send FOGO to landfill may create ridicule and criticism in the community as a failed venture and disappointment in our environmental management.</td> </tr> <tr> <td>Environment</td> <td>FOGO to landfill increases the Shire’s carbon footprint and emissions profile, which is not advised in a Net Zero Economy.</td> </tr> </table>	Financial	Increase cost for FOGO service will need to be budgeted and incorporated into the Rates.	Service Interruption	FOGO 3-bin service is removed, and the 2-bin service reintroduced causing temporary service disruption.	Reputational	Removing the FOGO bin permanently or continuing to send FOGO to landfill may create ridicule and criticism in the community as a failed venture and disappointment in our environmental management.	Environment	FOGO to landfill increases the Shire’s carbon footprint and emissions profile, which is not advised in a Net Zero Economy.
Financial	Increase cost for FOGO service will need to be budgeted and incorporated into the Rates.								
Service Interruption	FOGO 3-bin service is removed, and the 2-bin service reintroduced causing temporary service disruption.								
Reputational	Removing the FOGO bin permanently or continuing to send FOGO to landfill may create ridicule and criticism in the community as a failed venture and disappointment in our environmental management.								
Environment	FOGO to landfill increases the Shire’s carbon footprint and emissions profile, which is not advised in a Net Zero Economy.								

## **Officer Comment**

### Summary

Without FOGO, the State Government would not achieve the Western Australia's 'Waste Avoidance and Resource Recovery Strategy' (WARR Strategy) objectives and targets. To save FOGO collection in the South West region, the State Government has offered to subsidise the transport of the FOGO material for processing in Perth. This subsidy is through the form of a rebate over a three-year period. At the end of this three-year period, it is expected that FOGO processing would resume in the South West region, and ongoing discussions are taking place to secure this reality.

This report presents to the Shire of Dardanup Council two short term options in relation to FOGO, which will determine the future of the three bin (refuse, recycling, and FOGO) kerbside collection service. Additionally, there is a long-term FOGO processing option for Council to consider.

### Shire of Dardanup FOGO History

The three bin collection system, comprising of general waste, recycling, and FOGO, was introduced to the urban kerbside service in October 2021. This was achieved through State Government grant funding, as per the State WARR Strategy.

Over the last near five years, there has been a shadow over the success of the Shire's FOGO roll out, which primarily relates to the FOGO processing. This processing was undertaken by the Bunbury Harvey Regional Council (BHRC) at the Banksia Road Organics Facility until December 2024, when the BHRC suddenly closed gates without warning. Since then, the Shire's FOGO has been sent to landfill while Shire Officers and other local governments in the region work to find a sustainable FOGO processing solution.

In mid-2024 the Shire of Dardanup led a Regional FOGO tender for 7 participating local governments to seek a short term solution to FOGO Processing. Unfortunately, the tender did not result in a short term solution and as a result the Shire continued to seek quotations and proposals from relevant contractors to assist with such a solution for the Shire of Dardanup, but also for any other potentially participating local governments.

### South West Fogo Transport (SWFT) Rebate

On the 10<sup>th</sup> November 2025, the Shire of Dardanup and other South West Local Governments met with the Department of Water and Environment Regulation (DWER). This meeting was to discuss FOGO challenges and brainstorm to reshape the future of the region's FOGO processing. The meeting was chaired by Ms Kim Giddens MLA, Parliamentary Secretary to the Minister for Environment; Community Services; Homelessness.

On the 10<sup>th</sup> December 2025, the Shire of Dardanup received a letter from the Hon. Matthew Swinbourn, Minister for the Environment; Community Services; and Homelessness, advising that the State Government had agreed to establish a South West FOGO Transport (SWFT) Rebate. This letter is included within Confidential Attachment 'B' (under separate cover). Also within Confidential Attachment B is correspondence from DWER modifying the start time and duration of the rebate to align with realistic timelines, and further correspondence from Shire Officers and DWER requesting to increase the rebate to a higher rate per tonne.

This SWFT rebate is to assist South West region Local Governments, affected by the closure of the BHRC Organic Facility, with the cost of transporting FOGO to licensed Perth Processing Facilities while a more permanent local solution is developed. The SWFT rebate claim periods are list below. These claims are made every three (3) months, and the rebate applications open 1<sup>st</sup> May 2026 and close 31<sup>st</sup> May 2026 to sign up.

Year	Claim Period Start Date	Claim Period End Date	Rebate Per Tonne
1	1 July 2026	30 June 2027	\$75 per tonne
2	1 July 2027	30 June 2028	\$45 per tonne
3	1 July 2028	30 May 2029	\$20 per tonne

The Department of Water and Environmental Regulation will administer the rebate through its grants management system. Local governments will be required to submit evidence of FOGO tonnages collected and delivered to ensure rebate payments are made accurately. Local governments will also be required to commit to actions to reduce contamination in collected FOGO material.

#### Short Term FOGO Transfer to Perth Processor Option (Cleanaway)

The Shire of Dardanup and other South West Local Governments have been presented a potential short-term option from Cleanaway for near immediate FOGO processing. Cleanaway's gate fee quote is included in Confidential Attachment 'C' (under separate cover).

This option could commence as early as mid-2026 and will include a licenced local transfer station within the Shire of Dardanup. The proposal offers to bulk transporting FOGO to a Perth Processor. This option would qualify for the SWFT Rebate offered by the Minister of Environment and would operate at a gate fee style system. This option will require a contract to be entered into, and it is envisioned to be a minimum two year option until July 2028.

The crux of the situation is returning FOGO processing to the South West. Officers have exhausted every opportunity to investigate alternative processing, seeking quotes from processors in Perth, Peel, and beyond. Cleanaway has to date emerged as the only local transfer station viable to achieve near immediate FOGO transfer services to allow for processing by a licenced operator.

#### Alternative Options

Alternatively, if Council does not believe the increase in costs are palatable by the community, then the only other option at this point in time will be to cancel the FOGO collection and remove the lime green bins from the kerbside collection service. There will be a cost involved in removing these bins as included in the confidential attachment.

Should Council wish to progress with this option the following motion may be considered:

#### Council Resolution "A"

THAT Council:

1. Resolves to terminate the FOGO service on 30<sup>th</sup> June 2026, transfer all FOGO material to landfill until a long-term solution has been established and return the 3-bin kerbside collection service to a 2-bin configuration.
2. Requests the Chief Executive Officer to call Expression of Interest (EOI) for the full suite of waste management services including collection, disposal and/or processing of mixed municipal waste, recycling, FOGO, bulk waste and transfer station operations.

A Second alternative could be to continue the collection of the third bin and to call a regional tender seeking a suitably qualified contractor to receive and process FOGO, to commence as soon as practical. This option will see no change to existing services, no additional costs and will simply continue the current practices until the longer term options are known and/or agreed to. Should Council wish to progress with this option the following motion may be considered:

**Council Resolution “B”**

THAT Council requests the Chief Executive Officer to call Expression of Interest (EOI) for the full suite of waste management services including collection, disposal and/or processing of mixed municipal waste, recycling, FOGO, bulk waste and transfer station operations.

**Long Term Regional FOGO Processing Solution**

The SWFT rebate is designed to provide immediate financial relief, and is offered as an interim three-year support package. It is expected that the Region will have a local FOGO processing solution within three years, thus eliminating the need for the transport subsidy.

Returning FOGO processing to the South West is seen as a worthwhile cause and that diverting waste from landfill into a sustainable product is a benefit to the community long term. Prior to the BHRC’s closure, the community had widely embraced FOGO, and was achieving a diversion rate of 47%-48% from landfill. Officers recommend Council support calling a regional long term SW FOGO tender regardless of which short term option is endorsed.

END REPORT

## 12.5 CORPORATE & GOVERNANCE DIRECTORATE REPORTS

### 12.5.1 Kerbside Rural Two Bin Waste Collection Service – Change in Purpose of Reserve Account

<b>Reporting Department</b>	<i>Corporate &amp; Governance Directorate</i>
<b>Responsible Officer</b>	<i>Mrs Natalie Hopkins - Director Corporate &amp; Governance</i>
<b>Reporting Officer</b>	<i>Mr Rehan Shahid - Manager Financial Services</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Absolute Majority.</i>
<b>Attachments</b>	<i>12.5.1A - Letter to Residents – New Rural Kerbside Waste Service 12.5.1B - FAQs – New Rural Kerbside Service Information 12.5.1C - Risk Assessment</i>

#### **Overview**

In December 2025, Council approved a Two (2) Bin Rural Kerbside Waste Collection Service to all eligible rural properties without an existing rural service. The rollout of this service is estimated to incrementally commence from April to May 2026. To facilitate the Waste Collection service, the Shire will need to purchase new general waste bins.

This report seeks Council endorsement to support the bin acquisition from the Refuse and Recycling Bin Replacement Reserve Account. Accordingly, a change to the purpose and permitted use of the Refuse and Recycling Bin Replacement Reserve Account is required.

#### **OFFICER RECOMMENDATION**

##### **THAT Council:**

- 1. Endorses, in principle, the purpose of the Refuse and Recycling Bin Replacement Reserve to include the Purchase of New Bins.**
- 2. Gives public notice to change the purpose of the Refuse and Recycling Bin Replacement Reserve to be as follows:**
  - Established to provide funds for the purchase or replacement of refuse and recycling bins.**

*By Absolute Majority*

#### **Change to Officer Recommendation**

No Change. **OR:**

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommendation:

## Background

At the Ordinary Council Meeting dated 17<sup>th</sup> December 2025, Council resolved (CR331-25) to introduce a compulsory 'whole of Shire' Rural Kerbside Waste collection service.

*Council Resolution 331-25*

*THAT Council:*

1. *Approves a compulsory two bin kerbside waste collection service to all Eligible Rural Properties without an existing Rural Service in the Shire of Dardanup's entire rural area, with the service roll out predicted to commence incrementally from April 2026 through to May 2026, as soon as practicable.*
2. *Notes that the compulsory two bin kerbside waste collection service will be charged at the 2-bin service rate, contained in the Fees and Charges commencing the 2026/27 financial year. Delivery fees will not be charged for the primary service; however additional bin charges will apply for all additional bins as consistent to the rate included in the 2026/27 adopted fees and charges to be determined.*
3. *Approves that all new compulsory rural services will be rated from 1<sup>st</sup> of July 2026, regardless of bin delivery and service commencement occurs before the 1<sup>st</sup> of July 2026. Service roll out is predicted to occur from April 2026 to May 2026.*
4. *Requests the Chief Executive Officer to contact all residents along the new routes to notify them of the rollout of the new extended compulsory two bin kerbside collection service commencing early in the 2026 calendar year, as soon as practicable.*
5. *Requests the Chief Executive Officer inform residents of the waste bin charges that will be set during the annual fees and charges review as part of the budget considerations for 2026/27.*
6. *Authorise the Chief Executive Officer to issue a coupon that provides a 50% discount on the 20x 240L bin tip passes to the 232 eligible rural properties for which a 2x bin service is not currently being provided, but will be provided for under the expanded service as per point 1 above.*

In order to deliver the Two Bin Rural Kerbside Waste Collection Service, Council is required to purchase approximately 350 bins, at an estimated cost of \$144 per bin, resulting in a total expenditure of up to \$50,400.

To minimise the impact on Council's operating surplus, it is recommended that this expenditure be funded from the Refuse and Recycling Bin Replacement Reserve. The Reserve has sufficient funds to cover the cost of providing the new bins to residents.

The current purpose of the Refuse and Recycling Bin Replacement Reserve is to provide for the replacement of refuse and recycling bins.

In accordance with Regulation 6.11 (2) (a) this report seeks Council endorsement to amend the current purpose of the Refuse and Recycling Bin Replacement Reserve Account to include the purchase of new bins.

**Current Purpose:** Established to provide funds for replacement of refuse and recycling bins.

**Proposed Purpose:** **Established to provide funds for the purchase or replacement of refuse and recycling bins.**

The current purpose of the Reserve is limiting; therefore, it is proposed that Council amend its purpose. There are no foreseeable operational implications associated with amending the Reserve account or with any future drawdown. The purchase of the bins is not part of normal operations and represents a one-off procurement to facilitate the rollout of the Rural Kerbside Two-Bin Service.

**Legal Implications**

## Local Government Act 1995

## 6.11. Reserve accounts

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
  - (2) Subject to subsection (3), before a local government —
    - (a) changes\* the purpose of a reserve account; or
    - (b) uses\* the money in a reserve account for another purpose,
 it must give one month's local public notice of the proposed change of purpose or proposed use.
- \* Absolute majority required.
- (3) A local government is not required to give local public notice under subsection (2) —
    - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
    - (b) in such other circumstances as are prescribed.
  - (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
  - (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

**Council Plan**

6.2 - Adopt innovative and more sustainable waste management solutions.

13.1 - Adopt best practice governance.

13.2 - Manage the Shire's resources responsibly.

14.2 - Ensure equitable, inclusive and transparent engagement and decision- making.

**Environment**

Kerbside waste collection services deliver environmental benefits through the sustainability provision of one collection vehicle servicing a residential precinct. This reduces greenhouse gas emissions by removing the individual residential vehicles off the road that would otherwise singularly drive to a distinct waste drop off point.

Additionally, kerbside waste collection offers environmental benefits by facilitating waste diversion responsibility and improved resource recovery through service convenience and time availability to residents.

**Precedents**

Council has previously resolved to approve over-budget and unbudgeted expenditure funded from various Shire reserve accounts, where sufficient reserve funds were available and the proposed use aligned with the purpose of the relevant reserve.

**Budget Implications**

The cost of the new bin acquisitions is estimated at \$50,400, based on the delivery of approximately 350 bins.

It is proposed that this expenditure be funded from the Refuse and Recycling Bin Replacement Reserve. Funding the acquisition from this reserve will not impact Council’s projected end-of-year financial position, as sufficient funds are available with the Reserve Account. The Refuse and Recycling Bin Replacement Reserve is forecast to have a closing balance of \$86,841 as at 30<sup>th</sup> June 2026, which is adequate to accommodate the proposed transfer.

Should Council not endorse the transfer from the Refuse and Recycling Bin Replacement Reserve, the expenditure would need to be funded from municipal funds, resulting in a reduction of the estimated year-end surplus by \$50,400.

**Budget – Whole of Life Cost**

The whole-of-life cost associated with this service will be ongoing, as the service is intended to be permanent.

As outlined in the Budget Implications section above, the recurrent financial impact will need to be considered annually as part of Council’s Long Term Financial Plan and Annual Budget deliberations to ensure continued sustainability and appropriate resourcing.

**Council Policy Compliance**

*CnG CP018 – Corporate Business Plan & Long Term Financial Plan*  
*Infr CP069 – Waste Management Policy*

**Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.5.1C) for full assessment document.

<b>TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.</b>	
Report Title	Kerbside Rural Two Bin Waste Collection Service – Change in Purpose of Reserve Account
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	<p>Financial                      If the Project is not funded from the Refuse and Recycling Bin Replacement Reserve, Council’s forecast end-of-year surplus will be negatively impacted.</p> <p>Legal and Compliance      Drawing funds from the Reserve without proper Council approval may result in non-compliance with the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.</p> <p>Reputational                    Incorrect budgeting or unauthorised use of reserve funds could negatively impact Council’s reputation with the community and stakeholders.</p>

**Officer Comment**

The quote to deliver two 240L bins per property is approximately \$144 per property. Charges to the Shire will be applied upon delivery, either cumulatively on a single monthly invoice or split across two invoices depending on delivery timelines.

The rollout of the service is expected to occur between April and May. The contractor has indicated that delivery will commence in the flat lands (simpler logistics) followed by the hills (more complex), resulting in a staggered delivery schedule to assist with logistics and monitoring.

The total cost for bin supply and delivery is expected to range between \$43,000 and \$57,000. As this is a new service, these costs will not be charged to customers and therefore will not be recovered through Council's fees and charges for 2025/26. Funding the bin acquisitions from the Refuse and Recycling Bin Replacement Reserve is financially preferable, as it will avoid reducing Council's forecast closing surplus for 2025/26.

Please note that additional bin requests above the standard two-bin allocation will be charged accordingly. For example, if a customer requests a third bin, they will be invoiced for that additional bin.

Communication with residents has been completed through a letter and accompanying FAQs published on social media platforms (Appendix ORD: 12.5.1A & Appendix ORD: 12.5.1B).

END REPORT

## 12.5.2 Monthly Statement of Financial Activity for the Period Ended on the 31<sup>st</sup> January 2026

<b>Reporting Department:</b>	<i>Corporate &amp; Governance Directorate</i>
<b>Responsible Officer</b>	<i>Mrs Natalie Hopkins – Director Corporate &amp; Governance</i>
<b>Reporting Officer</b>	<i>Mr Rehan Shahid – Manager Financial Services</i>
<b>Reporting Officer</b>	<i>Mr Ricky Depillo – Accountant</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>
<b>Attachments</b>	<i>12.5.2A – Monthly Financial Report 31<sup>st</sup> January 2026 12.5.2B – Risk Assessment Tool</i>

### **Overview**

This report presents the monthly Financial Statements for the period from the 1<sup>st</sup> of July 2025 to the 31<sup>st</sup> of January 2026 for Council endorsement.

### **OFFICER RECOMMENDATION**

**THAT Council receives the Monthly Statement of Financial Activity (Appendix ORD: 12.5.2A) for the period ending on the 31<sup>st</sup> January 2026.**

### **Change to Officer Recommendations**

No Change. **OR:**

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommended Resolution:

## **Background**

The Monthly Statement of Financial Activity is prepared in accordance with the *Local Government (Financial Management) Regulations 1996* r. 34 s. 6.4. The purpose of the report is to provide Council and the community with a reporting statement of year-to-date revenues and expenses as set out in the Annual Budget, which were incurred by the Shire of Dardanup during the reporting period.

## **Legal Implications**

### *Local Government Act 1995 – Section 6.4*

#### *6.4. Financial Report*

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) The financial report is to —*
  - (a) be prepared and presented in the manner and form prescribed; and*
  - (b) contain the prescribed information.*

### *Local Government (Financial Management) Regulations 1996 r. 34*

#### *Part 4 — Financial Reports — s. 6.4*

#### *34. Financial activity statement required each month (Act s. 6.4)*

- (1A) In this regulation—*

*committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
  - (b) budget estimates to the end of the month to which the statement relates; and*
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) the net current assets at the end of the month to which the statement relates.*
- (2) Each statement of financial activity is to be accompanied by documents containing —*
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) such other supporting information as is considered relevant by the local government.*
- (3) The information in a statement of financial activity may be shown —*
  - (a) according to nature and type classification; or*
  - (b) by program; or*
  - (c) by business unit.*

- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the Council within 2 months after the end of the month to which the statement relates; and*
- (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]*

### **Council Plan**

13.1 - Adopt best practice governance.

**Environment** - None.

### **Precedents**

Each month Council receives the Monthly Financial Statements in accordance with Council Policy and *Local Government (Financial Management) Regulations 1996*.

### **Budget Implications**

The financial activity statement compares budget estimates to actual expenditure and revenue to the end of the month to which the statement relates. Material variances and accompanying explanations are included in the notes forming part of the report. While the Statement itself has no direct budget implications, any identified permanent variances are separately presented to Council for adoption through specific project approvals or formal budget review processes.

**Budget – Whole of Life Cost** - None.

### **Council Policy Compliance**

*CnG CP036 Investment Policy*

*CnG CP306 – Accounting Policy for Capital Works.*

*CnG AP008 Significant Accounting Policies*

### **Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.5.2B) for full assessment document.

<b>TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.</b>	
Report Title	Monthly Statement of Financial Activity for the Period Ended 31 <sup>st</sup> of January 2026
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.

TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.		
Risk Category Assessed Against	Legal and Compliance	Non-compliance with the legislative requirements will create compliance issues.
	Reputational	Non-compliance with the legislative requirements may lead to erosion of community trust.
	Financial	Not monitoring ongoing financial performance would increase the risk of a negative impact on the financial position.

### **Officer Comment**

The Monthly Financial Report for the period ended on the 31<sup>st</sup> January 2026 is contained in (Appendix ORD: 12.5.2A) and consists of:

- Statement of Financial Activity by Nature – including Net Current Assets (liquidity)
- Statement of Comprehensive Income by Program
- Statement of Financial Position
- Notes to the Statement of Financial Activity:
  - Note 1 - Nature Classifications
  - Note 2 - Explanation of Material Variances in the Statement of Financial Activity
  - Note 3 - Trust Funds
  - Note 4 - Reserve Accounts
  - Note 5 - Municipal Liabilities
  - Note 6 - Statement of Investments
  - Note 7 - Accounts Receivable - Rates and Sundry Debtors
  - Note 8 - Salaries and Wages
  - Note 9 - Rating Information
  - Note 10 - Information on Borrowings
  - Note 11 - Budget Amendments

The Statement of Financial Activity shows operating revenue and expenditure by Nature, as well as expenditure and revenue from financing and investing activities - comparing actual results for the period with the annual adopted budget and the year-to-date revised budget. The previous year annual results and current year forecasts are also included for comparative information.

At the time of adopting FY 2025/26 Budget, carried forward surplus from FY 2024/25 was estimated to be \$936,114. After finalisation of the audited financial statements, FY 2024/25 actual surplus being brought forward is \$996,531, which is \$60,417 higher than budget.

As at the reporting date, officers forecast the Surplus as at 30<sup>th</sup> June 2026 to be \$159,524, against an adopted end of year budget of \$173,999. The end of year surplus adjustment is based on known variances in actual performance to date and estimates for the remainder of the year based on current trends and is summarised as follows:

- Surplus Increase of \$60,417 due to adjustment of the opening year Surplus as of 1<sup>st</sup> July 2025 from a budgeted amount of \$936,114 to actual \$996,531;
- Surplus Decrease of \$70,892 due to lower FAG General Purpose and Local Roads advances for 2025/26 and \$4,000 due to additional training related funding for Fire Brigade officers approved by the Council.

*Note 2* – Contains explanations for items with a material variance. Actual values for the year-to-date are compared to the year-to-date budget to present a percentage variance as well as the variance amount. The minimum level adopted by Council to be used in the Statement of Financial Activity in 2025/26 for reporting material variances is 10% or \$50,000, whichever is greater.

The variances reported to 31<sup>st</sup> January 2026 are primarily due to timing differences between the actual receipt of revenue and the payment of expenses compared to the budget estimates. Some variances are permanent, arising from higher interest rates, an increase in the value of financial assets, and the recognition of a donated asset received from DFES.

*Note 6* – Statement of Investments provides details of the Council's current cash investments and evaluates the portfolio against established credit risk limits, based on ratings from reputable agencies and aligned with the Council's Investment Policy. In January, there were no movements into the Reserve Account, and the balance remained at \$13 million. In addition, \$1 million was withdrawn from Municipal funds to meet creditor and payroll obligations, reducing the investment balance to \$9.5 million. These funds were placed in short-term bank term deposits to maximise interest income, earning rates between 4.04% and 4.60%.

A sufficient level of cash is maintained in the on-call Municipal and Reserve accounts to meet day to day working capital requirements. These on-call accounts currently earn interest at approximately 3.40%.

*Note 7* of the Statement of Financial Activity details the Rates and Charges Outstanding as of 31<sup>st</sup> January 2026. At the reporting date, these outstanding amounts represent 15.47% of the total collectible balance of \$2,778,177, reflecting a slight improvement from 15.96% in the prior year. Management's objective is to reduce this figure to below 4% by 30<sup>th</sup> June.

Additional explanatory comments are included as part of each note within the monthly financial report to assist in understanding the reasons for positive and adverse trends and balances.

END REPORT

12.5.3 Schedule of Paid Accounts as at 31<sup>st</sup> January 2026

<b>Reporting Department</b>	<i>Corporate &amp; Governance Directorate</i>
<b>Responsible Officer</b>	<i>Mrs Natalie Hopkins – Director Corporate &amp; Governance</i>
<b>Reporting Officer</b>	<i>Mr Rehan Shahid - Manager Financial Services</i> <i>Ms Joanna Hanson – Finance Officer – Accounts Payable</i>
<b>Legislation</b>	<i>Local Government (Financial Management) Regulations 1996</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>
<b>Attachments</b>	<i>12.5.3A – Risk Assessment Tool</i>

**Overview**

Council is presented the list of payments made from the Municipal and Trust Accounts under delegation since the last Ordinary Council Meeting.

**OFFICER RECOMMENDATION**

**THAT Council receives the Schedule of Paid Accounts report from 1<sup>st</sup> January 2026 to 31<sup>st</sup> January 2026 as follows:**

**Change to Officer Recommendation**

No Change. **OR:**

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommended Resolution:

**SHIRE OF DARDANUP**  
**31-01-2026 Schedule of Paid Accounts**

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
<b>EFT</b>							
6/01/2026	EFT	EFT000130	PV000142	Services Australia T/As Centrelink	Payroll Deduction	MUNICIPAL	211.52
6/01/2026	EFT	EFT000130	PV000137	Australian Tax Office	PAYG	MUNICIPAL	65,180.00
6/01/2026	EFT	EFT000130	PV000140	Australian Tax Office	PAYG	MUNICIPAL	20,696.00
6/01/2026	EFT	EFT000130	PV000138	Services Australia - Child Support Agency	Payroll Deduction	MUNICIPAL	508.37
6/01/2026	EFT	EFT000130	PV000141	Services Australia - Child Support Agency	Payroll Deduction	MUNICIPAL	265.97
8/01/2026	EFT	EFT000131	PPI003427	Paywise Pty Ltd	Novated Lease Liability	MUNICIPAL	1,996.21
8/01/2026	EFT	EFT000131	PPI003434	WSP Australia Pty Ltd	Banksia Rd Groundwater Monitoring	MUNICIPAL	9,319.20
8/01/2026	EFT	EFT000131	PPI003426	Steve Miller's Excavations	Tree Removal - Poad Rd	MUNICIPAL	6,174.00
8/01/2026	EFT	EFT000131	PPI003406	David Wells Builder	Various Minor Repairs - ERC & Eaton Office	MUNICIPAL	2,029.50
8/01/2026	EFT	EFT000131	PPI003416	Officeworks Superstores Pty Ltd	Stationery - Make it Space	MUNICIPAL	150.70
8/01/2026	EFT	EFT000131	PPI003424	Ricky Depillo	Reimburse CPA Membership fee	MUNICIPAL	888.00
8/01/2026	EFT	EFT000131	PPI003405	Data #3 Limited	Acrobat Pro & Creative Cloud Subscription	MUNICIPAL	47,868.61
8/01/2026	EFT	EFT000131	PPI003407	Elliotts Irrigation Pty Ltd	New Iron Filtration Unit for Duncan Loop (Karrak Park)	MUNICIPAL	116,688.00
8/01/2026	EFT	EFT000131	PPI003433	Western Australian Treasury Corporation	Loan 69 Repayment - Glen Huon Sports Pavilion	MUNICIPAL	38,928.40
8/01/2026	EFT	EFT000131	PPI003387	B & B Street Sweeping Pty Ltd	Street Sweeping - Dardanup, Burekup & Eaton	MUNICIPAL	6,787.56
8/01/2026	EFT	EFT000131	PPI003389	B & B Street Sweeping Pty Ltd	Street Sweeping - Dardanup, Burekup & Eaton	MUNICIPAL	3,472.70
8/01/2026	EFT	EFT000131	PPI003469	B & B Street Sweeping Pty Ltd	Street Sweeping - Burekup, Dardanup, Eaton	MUNICIPAL	3,630.56
8/01/2026	EFT	EFT000131	PPI003394	Civil Projects Southwest	Ferguson Rd Storm Damage - Bobcat Hire: 18-19/12/2025	MUNICIPAL	2,310.00
8/01/2026	EFT	EFT000131	PPI003395	Civil Projects Southwest	Shoulder Grading - Ferguson Rd & Grave Digging - Dardanup Cemetery	MUNICIPAL	2,079.00
8/01/2026	EFT	EFT000131	PPI003402	Donna Bailye	Reimburse Purchase of Laptop USB-C Uni Dock, Keyboard & Mouse	MUNICIPAL	218.00
8/01/2026	EFT	EFT000131	PPI003409	Harvey Water	Instalment Access Fee - Depot - 35 Martin Pelusey Road	MUNICIPAL	171.80
8/01/2026	EFT	EFT000131	PPI003417	Onsite Rental Group	Christmas in the Park - Lighting Tower Hire	MUNICIPAL	166.53
8/01/2026	EFT	EFT000131	PPI003386	Australia Post	Rates Instalments, Events Mailout & Shire Postage - December 2025	MUNICIPAL	6,777.28

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
8/01/2026	EFT	EFT000131	PPI003400	Educa Aus	Educa Share Portal Subscription - ERC	MUNICIPAL	141.67
8/01/2026	EFT	EFT000131	PPI003408	Heidelberg Materials Australia Pty Ltd	Scalps - Warburton Rd	MUNICIPAL	470.25
8/01/2026	EFT	EFT000131	PPI003421	Les Mills Asia Pacific	Group Fitness Program - January 2026	MUNICIPAL	1,462.14
8/01/2026	EFT	EFT000131	PPI003415	Naturaliste Hygiene	Monthly Pick-Up and Disposal of 3 Sharps Containers at Eaton Foreshore	MUNICIPAL	165.00
8/01/2026	EFT	EFT000131	PPI003471	Promote You	Embroidery of Staff Uniforms	MUNICIPAL	52.80
8/01/2026	EFT	EFT000131	PPI003472	Promote You	Embroidery of Staff Uniforms	MUNICIPAL	61.60
8/01/2026	EFT	EFT000131	PPI003428	Tutt Bryant Hire	Multi Wheel Roller Hire: 30/11-31/12/2025 for Shoulder Repairs - Dowdells Line	MUNICIPAL	3,157.48
8/01/2026	EFT	EFT000131	PPI003430	Tutt Bryant Hire	Water Cart Hire: 30/11-31/12/2025 - Dowdells Line	MUNICIPAL	8,453.37
8/01/2026	EFT	EFT000131	PPI003432	Tutt Bryant Hire	Plant Trailer Hire 01-31/12/2025 - Martin Pelusey Rd	MUNICIPAL	409.86
8/01/2026	EFT	EFT000131	PPI003436	Tutt Bryant Hire	Excavator Hire: 24-31/12/2025 - Depiazzi Rd	MUNICIPAL	2,168.10
8/01/2026	EFT	EFT000131	PPI003452	Woolworths Group Limited - Online Order Only	Cleaning & Cafe Goods - ERC	MUNICIPAL	261.65
8/01/2026	EFT	EFT000131	PPI003455	Woolworths Group Limited - Online Order Only	Catering for Staff EOY Function 2025	MUNICIPAL	233.21
8/01/2026	EFT	EFT000131	PPI003459	Woolworths Group Limited - Online Order Only	ERC - Creche Goods	MUNICIPAL	67.04
8/01/2026	EFT	EFT000131	PPI003460	Woolworths Group Limited - Online Order Only	ERC - Cleaning & Cafe Goods	MUNICIPAL	136.53
8/01/2026	EFT	EFT000131	PPI003461	Woolworths Group Limited - Online Order Only	CEO 15 - Depot Supplies	MUNICIPAL	63.46
8/01/2026	EFT	EFT000131	PPI003463	Woolworths Group Limited - Online Order Only	ERC - Cafe Goods	MUNICIPAL	223.50
8/01/2026	EFT	EFT000131	PPI003464	Woolworths Group Limited - Online Order Only	Stock for Staff & Council Chambers Kitchen	MUNICIPAL	230.46
8/01/2026	EFT	EFT000131	PPI003451	Woolworths Group Limited - Openpay Portal	Milk for Staff Kitchen	MUNICIPAL	30.25
8/01/2026	EFT	EFT000131	PPI003453	Woolworths Group Limited - Openpay Portal	Eaton Sports Pavilion - Cleaning Supplies	MUNICIPAL	30.95

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
8/01/2026	EFT	EFT000131	PPI003454	Woolworths Group Limited - Openpay Portal	2 x Recognition of Service Vouchers - 10 Years Service	MUNICIPAL	400.00
8/01/2026	EFT	EFT000131	PPI003456	Woolworths Group Limited - Openpay Portal	Milk for Staff Kitchen	MUNICIPAL	34.60
8/01/2026	EFT	EFT000131	PPI003457	Woolworths Group Limited - Openpay Portal	Catering - International Day of Disability 2025	MUNICIPAL	30.15
8/01/2026	EFT	EFT000131	PPI003458	Woolworths Group Limited - Openpay Portal	Woolworths Catering Snacks for YAG Christmas Windup	MUNICIPAL	23.40
8/01/2026	EFT	EFT000131	PPI003462	Woolworths Group Limited - Openpay Portal	Sensory Zone Ingredients for Tactile Tuesdays - School Holiday Programs	MUNICIPAL	109.00
8/01/2026	EFT	EFT000131	PPI003390	Boyles Plumbing And Gas	Adjust Water Temperature to Public Bathroom - Dardanup Oval	MUNICIPAL	396.00
8/01/2026	EFT	EFT000131	PPI003392	Brooks Hire Service Pty Ltd	Skid Steer Hire: 01-31/12/2025 - Ferguson Rd	MUNICIPAL	8,354.72
8/01/2026	EFT	EFT000131	PPI003391	Bunnings Group Limited - Account 197942	Degreaser for Operations Clean-Up - Tipper Truck	MUNICIPAL	33.14
8/01/2026	EFT	EFT000131	PPI003397	Bunnings Group Limited - Account 197942	Drawer Cabinet - Make it Space	MUNICIPAL	535.00
8/01/2026	EFT	EFT000131	PPI003398	Bunnings Group Limited - Account 197942	Shelves, Cabinet & Supplies - Make it Space	MUNICIPAL	558.48
8/01/2026	EFT	EFT000131	PPI003465	Ampol Australia Petroleum Pty Ltd	Shire Vehicles Fuel Usage - December 2025	MUNICIPAL	21,063.54
			01/12/2025	DA005	Fuel		104.15
			01/12/2025	DA8457	Fuel		177.78
			01/12/2025	DA8673	Fuel		117.21
			01/12/2025	DA10091	Fuel		96.32
			01/12/2025	DA10105	Fuel		59.90
			01/12/2025	DA9781	Fuel		93.07
			02/12/2025	DA628	Fuel		228.52
			02/12/2025	DA1314	Fuel		88.36
			02/12/2025	SUNDRY 1	Fuel		142.76
			02/12/2025	DA9287	Fuel		113.53
			02/12/2025	DA9581	Fuel		193.03
			02/12/2025	DA993	Fuel		112.47

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			02/12/2025	DA996	Fuel		123.96
			02/12/2025	DA995	Fuel		99.03
			02/12/2025	HIRE PLANT	Fuel		1592.10
			03/12/2025	DA588	Fuel		114.38
			03/12/2025	DA9513	Fuel		235.97
			03/12/2025	DA8222	Fuel		94.63
			04/12/2025	DA005	Fuel		97.60
			04/12/2025	DA628	Fuel		115.73
			04/12/2025	DA429	Fuel		80.15
			04/12/2025	DA648	Fuel		127.82
			04/12/2025	DA10091	Fuel		73.53
			04/12/2025	DA10105	Fuel		44.07
			04/12/2025	DA017	Fuel		156.80
			04/12/2025	DA9605	Fuel		52.47
			04/12/2025	DA994	Fuel		101.09
			05/12/2025	DA955	Fuel		93.08
			05/12/2025	DA563	Fuel		92.17
			05/12/2025	008DA	Fuel		57.41
			05/12/2025	VARIOUS	Fuel		96.69
			05/12/2025	DA997	Fuel		78.70
			06/12/2025	BUREKUP	Fuel		87.37
			08/12/2025	DA8222	Fuel		75.15
			08/12/2025	DA9781	Fuel		149.11
			08/12/2025	DA10817	Fuel		114.08
			08/12/2025	DA988	Fuel		98.31
			09/12/2025	DA005	Fuel		107.84
			09/12/2025	DA628	Fuel		161.85
			09/12/2025	DA1314	Fuel		42.22
			09/12/2025	DA10091	Fuel		97.07
			09/12/2025	HIRE PLANT	Fuel		1592.10
			10/12/2025	DA588	Fuel		111.75
			10/12/2025	DA8673	Fuel		99.80

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			10/12/2025	DA9513	Fuel		302.78
			10/12/2025	DA9513	Fuel		45.32
			10/12/2025	DA10105	Fuel		30.86
			10/12/2025	DA994	Fuel		102.53
			10/12/2025	VARIOUS	Fuel		46.51
			11/12/2025	DA1314	Fuel		61.37
			11/12/2025	DA9287	Fuel		111.73
			11/12/2025	DA9376	Fuel		103.47
			11/12/2025	DA10105	Fuel		24.22
			11/12/2025	DA993	Fuel		113.29
			11/12/2025	DA996	Fuel		134.67
			11/12/2025	DA995	Fuel		103.67
			11/12/2025	HIRE PLANT	Fuel		937.75
			12/12/2025	DA005	Fuel		103.17
			12/12/2025	DA8457	Fuel		173.12
			12/12/2025	DA628	Fuel		230.04
			12/12/2025	DA9513	Fuel		206.95
			12/12/2025	DA429	Fuel		52.45
			12/12/2025	DA017	Fuel		156.17
			12/12/2025	DA329	Fuel		81.05
			12/12/2025	DA9668	Fuel		97.47
			14/12/2025	DA997	Fuel		88.72
			15/12/2025	DA005	Fuel		77.93
			15/12/2025	BUREKUP	Fuel		136.96
			15/12/2025	DA8222	Fuel		103.42
			15/12/2025	DA10091	Fuel		39.22
			15/12/2025	DA689	Fuel		72.19
			15/12/2025	DA689	Fuel		101.84
			15/12/2025	DA613	Fuel		126.33
			16/12/2025	DA588	Fuel		109.68
			16/12/2025	SUNDRY 1	Fuel		138.72
			16/12/2025	DA648	Fuel		109.25

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			16/12/2025	DA10091	Fuel		97.92
			16/12/2025	DA9605	Fuel		61.97
			16/12/2025	DA994	Fuel		90.71
			17/12/2025	DA005	Fuel		87.74
			17/12/2025	DA004	Fuel		99.24
			17/12/2025	DA955	Fuel		98.83
			17/12/2025	2WATERLOO	Fuel		126.64
			17/12/2025	DA9287	Fuel		98.14
			17/12/2025	008DA	Fuel		105.57
			17/12/2025	DA10105	Fuel		38.38
			17/12/2025	DA996	Fuel		128.10
			17/12/2025	DA995	Fuel		90.90
			18/12/2025	DA8673	Fuel		83.96
			18/12/2025	DA9581	Fuel		167.69
			18/12/2025	DA994	Fuel		97.12
			18/12/2025	DA993	Fuel		115.43
			18/12/2025	HIRE PLANT	Fuel		1756.48
			18/12/2025	VARIOUS	Fuel		41.35
			18/12/2025	DA988	Fuel		88.71
			19/12/2025	DA005	Fuel		72.13
			19/12/2025	DA1314	Fuel		60.78
			19/12/2025	DA429	Fuel		51.33
			19/12/2025	DA10091	Fuel		77.94
			19/12/2025	DA017	Fuel		147.65
			19/12/2025	DA329	Fuel		41.04
			19/12/2025	DA9605	Fuel		26.05
			19/12/2025	DA613	Fuel		118.36
			19/12/2025	HIRE PLANT	Fuel		102.74
			20/12/2025	2WATERLOO	Fuel		99.31
			20/12/2025	BUREKUP	Fuel		43.77
			20/12/2025	1WATERLOO	Fuel		102.24
			21/12/2025	BUREKUP	Fuel		81.03

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			21/12/2025	BUREKUP	Fuel		100.70
			23/12/2025	DA005	Fuel		112.04
			23/12/2025	DA8457	Fuel		161.91
			23/12/2025	DA628	Fuel		191.83
			23/12/2025	DA8222	Fuel		75.40
			23/12/2025	DA429	Fuel		54.95
			23/12/2025	DA648	Fuel		126.78
			23/12/2025	008DA	Fuel		76.95
			23/12/2025	DA10091	Fuel		66.31
			23/12/2025	DA325	Fuel		166.09
			23/12/2025	DA329	Fuel		46.88
			23/12/2025	DA994	Fuel		77.48
			23/12/2025	DA613	Fuel		107.87
			23/12/2025	HIRE PLANT	Fuel		1610.08
			24/12/2025	DA005	Fuel		56.97
			24/12/2025	DA955	Fuel		51.00
			24/12/2025	DA1314	Fuel		78.57
			24/12/2025	DA8673	Fuel		51.97
			24/12/2025	DA563	Fuel		71.63
			24/12/2025	DA10105	Fuel		49.07
			24/12/2025	DA9605	Fuel		14.93
			24/12/2025	DA995	Fuel		89.65
			24/12/2025	DA613	Fuel		34.44
			24/12/2025	DA9668	Fuel		69.94
			24/12/2025	DA997	Fuel		91.14
			27/12/2025	VARIOUS	Fuel		61.84
			28/12/2025	DA017	Fuel		145.02
			29/12/2025	1IQB365	Fuel		53.46
			29/12/2025	1WATERLOO	Fuel		102.83
			29/12/2025	DA613	Fuel		125.03
			30/12/2025	1IQB365	Fuel		102.16
			30/12/2025	2WATERLOO	Fuel		54.27

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
			31/12/2025	BUREKUP	Fuel	73.99	
			31/12/2025	008DA	Fuel	97.13	
8/01/2026	EFT	EFT000131	PPI003419	Landgate	GRV Interim Valuations	MUNICIPAL	445.27
8/01/2026	EFT	EFT000131	PPI003420	Manager Community Development	Reimburse Uniform Purchase	MUNICIPAL	50.00
8/01/2026	EFT	EFT000131	PPI003437	Synergy	Electricity - Standpipe at Harold Douglas Drive: 30/10-30/12/2025	MUNICIPAL	130.46
8/01/2026	EFT	EFT000131	PPI003438	Synergy	Electricity - West Dardanup BFB: 30/10-30/12/2025	MUNICIPAL	302.72
8/01/2026	EFT	EFT000131	PPI003439	Synergy	Electricity - Townsite Street Lights: 25/11-24/12/2025	MUNICIPAL	29,902.97
8/01/2026	EFT	EFT000131	PPI003440	Synergy	Electricity - Auxiliary Lighting, Streetlights and Irrigation Control: 28/11-27/12/2025	MUNICIPAL	457.41
8/01/2026	EFT	EFT000131	PPI003441	Synergy	Electricity - Dardanup Cemetery, Garvey Rd: 30/10-30/12/2025	MUNICIPAL	265.30
8/01/2026	EFT	EFT000131	PPI003442	Synergy	Electricity - Glenhoun Boulevard: 04/11/2025-05/01/2026	MUNICIPAL	355.54
8/01/2026	EFT	EFT000131	PPI003443	Synergy	Electricity - Eaton Foreshore, Pratt Road: 04/11/2025-05/01/2026	MUNICIPAL	148.61
8/01/2026	EFT	EFT000131	PPI003444	Synergy	Electricity - Eaton Foreshore Toilets: 04/11/2025-05/01/2026	MUNICIPAL	419.74
8/01/2026	EFT	EFT000131	PPI003445	Synergy	Electricity - Clydesdale Drive: 04/11/2025-05/01/2026	MUNICIPAL	130.53
8/01/2026	EFT	EFT000131	PPI003446	Synergy	Electricity - Bobin Street: 04/11/2025-05/01/2026	MUNICIPAL	221.24
8/01/2026	EFT	EFT000131	PPI003447	Synergy	Electricity - Parkridge Estate Reserves: 04/11/2025-05/01/2026	MUNICIPAL	130.53
8/01/2026	EFT	EFT000131	PPI003448	Synergy	Electricity - Dardanup Office & Hall: 01/11/2025-02/01/2026	MUNICIPAL	817.50
8/01/2026	EFT	EFT000131	PPI003449	Synergy	Electricity - Don Hewison Centre: 01/11/2025-02/01/2026	MUNICIPAL	187.95
8/01/2026	EFT	EFT000131	PPI003450	Synergy	Electricity - Watson Street: 04/11/2025-05/01/2026	MUNICIPAL	471.00
8/01/2026	EFT	EFT000131	PPI003431	Telstra	Telephone - West Dardanup BFB	MUNICIPAL	67.90
8/01/2026	EFT	EFT000131	PPI003435	Waterloo Nursery & Garden Centre	Monthly Cost for Plant Hire Services - Eaton Admin - December 2025	MUNICIPAL	1,439.53
8/01/2026	EFT	EFT000131	PPI003422	Southwest Solar And Window Cleaning Services	Window Cleaning - Eaton Office, ERC & Depot	MUNICIPAL	6,908.00
8/01/2026	EFT	EFT000131	PPI003423	Southwest Solar And Window Cleaning Services	Window Cleaning at Dardanup Office	MUNICIPAL	550.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
8/01/2026	EFT	EFT000131	PPI003396	Chubb Fire And Security	Fire Detection, Alarm System & Fire Pump System Equipment Servicing & Maintenance - Eaton Office	MUNICIPAL	269.50
8/01/2026	EFT	EFT000131	PPI003401	Driva Pty Ltd	Novated Lease Liability	MUNICIPAL	1,842.11
8/01/2026	EFT	EFT000131	PPI003418	Customer Service Officer	Uniform Purchase Reimbursement	MUNICIPAL	265.00
8/01/2026	EFT	EFT000131	PPI003429	Traffic Force Group Pty Ltd	Traffic Control: 22-23/12/2025 - Ferguson Rd	MUNICIPAL	3,045.76
8/01/2026	EFT	EFT000131	PPI003425	ReadyForce Personnel	Operator Hire for Road Grading: 22-28/12/2025	MUNICIPAL	3,630.00
8/01/2026	EFT	EFT000131	PPI003466	ReadyForce Personnel	Operator Hire for Road Grading 26/12/2025-04/01/2026	MUNICIPAL	4,840.00
8/01/2026	EFT	EFT000131	PPI003388	3D Printer Gear Pty Ltd	Digital Desktop Vacuum Machine - Make it Space	MUNICIPAL	2,953.24
8/01/2026	EFT	EFT000131	PPI003470	Scott Pearce	Christmas in the Park - MC	MUNICIPAL	500.00
8/01/2026	EFT	EFT000131	PPI003467	Golden West Plumbing & Drainage	Annual Backflow Testing Lot 1111 Recreation Drive Eaton	MUNICIPAL	330.00
8/01/2026	EFT	EFT000131	PPI003393	Country Water & Country Landscaping	Reticulation Parts for Repairs - Duncan Loop	MUNICIPAL	1,908.32
8/01/2026	EFT	EFT000131	PPI003399	Country Water & Country Landscaping	Reticulation Parts for Repairs - Cadel Park Millbridge	MUNICIPAL	187.09
8/01/2026	EFT	EFT000131	PPI003468	Sue Jemmett - Graphite and Brush	Christmas Special Crafty Corner Facilitator - ECL	MUNICIPAL	400.00
8/01/2026	EFT	EFT000131	PPI003403	Electrodry Professional Services South West	Cleaning Carpets & Rugs - Eaton Office	MUNICIPAL	5,397.00
8/01/2026	EFT	EFT000131	PPI003411	Electrodry Professional Services South West	Cleaning of Carpets, Tiles and Grout - Dardanup Office	MUNICIPAL	1,982.00
8/01/2026	EFT	EFT000131	PPI003412	Electrodry Professional Services South West	Cleaning of Carpets, Tiles, Grout and Vinyl - Depot	MUNICIPAL	1,923.00
8/01/2026	EFT	EFT000131	PPI003413	Electrodry Professional Services South West	Cleaning of Carpets, Rugs, Tile, Grout and Vinyl - ERC	MUNICIPAL	9,489.00
8/01/2026	EFT	EFT000131	PPI003414	Electrodry Professional Services South West	Cleaning of Remaining Carpets, All Tiles, Grout and Vinyl - Eaton Office	MUNICIPAL	5,327.00
8/01/2026	EFT	EFT000131	PPI003410	Kandice Hart - Koort to Koort Creations	Catering - International Day of Disability	MUNICIPAL	175.00
8/01/2026	EFT	EFT000131	PPI003404	Eaton Trophies	Medals and Trophies for Social Sports 25-26 Summer Season - ERC	MUNICIPAL	625.50
8/01/2026	EFT	EFT000131	PPI003474	Home Group WA South West Pty Ltd	Verge Permit Refund - A12286, A12280	MUNICIPAL	520.00
8/01/2026	EFT	EFT000131	PPI003477	Dale Alcock Homes SW	10 x Verge Permit Refunds	MUNICIPAL	2,600.00
8/01/2026	EFT	EFT000131	PPI003473	Malatesta Road Paving And Hotmix	Emulsion - Martin Pelusey Rd	MUNICIPAL	360.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
8/01/2026	EFT	EFT000131	PPI003492	Margery Ann Stevens	ERC Umpire Payment: 06/01/2026	MUNICIPAL	68.10
8/01/2026	EFT	EFT000131	PPI003502	Kimberley Johnson	ERC Umpire Payment: 07/01/2026	MUNICIPAL	111.20
8/01/2026	EFT	EFT000131	PPI003478	Synergy	Electricity - Sindhi Close Park: 05/11/2025-06/01/2026	MUNICIPAL	130.53
8/01/2026	EFT	EFT000131	PPI003479	Synergy	Electricity - Lot 2002 Cygnet Court: 05/11/2025-06/01/2026	MUNICIPAL	158.91
8/01/2026	EFT	EFT000131	PPI003480	Synergy	Electricity - BBQ at Torrens Loop: 05/11/2025-06/01/2026	MUNICIPAL	244.10
8/01/2026	EFT	EFT000131	PPI003481	Synergy	Electricity - BBQ Castlereagh Vista: 05/11/2025-06/01/2026	MUNICIPAL	132.13
8/01/2026	EFT	EFT000131	PPI003482	Synergy	Electricity - Millars Creek East, Cnr Beaufort Loop: 05/11/2025-06/01/2026	MUNICIPAL	192.53
8/01/2026	EFT	EFT000131	PPI003483	Synergy	Electricity - Lot 2000 Duncan Loop: 03/11/2025-06/01/2026	MUNICIPAL	2,090.07
8/01/2026	EFT	EFT000131	PPI003484	Synergy	Electricity - Hunter Circle: 05/11/2025-06/01/2026	MUNICIPAL	132.86
8/01/2026	EFT	EFT000131	PPI003485	Synergy	Electricity - Cadell Park: 05/11/2025-06/01/2026	MUNICIPAL	130.53
8/01/2026	EFT	EFT000131	PPI003486	Synergy	Electricity - Hazelgrove Crescent: 05/11/2025-06/01/2026	MUNICIPAL	211.86
8/01/2026	EFT	EFT000131	PPI003487	Synergy	Electricity - BBQ at Archer View: 05/11/2025-06/01/2026	MUNICIPAL	138.11
8/01/2026	EFT	EFT000131	PPI003488	Synergy	Electricity- Gascoyne Circle: 05/11/2025-06/01/2026	MUNICIPAL	135.18
8/01/2026	EFT	EFT000131	PPI003475	Winc Australia Pty Ltd	2026 Diary Order	MUNICIPAL	39.69
8/01/2026	EFT	EFT000131	PPI003476	Winc Australia Pty Ltd	2026 Diary Order	MUNICIPAL	274.43
8/01/2026	EFT	EFT000131	PPI003500	Brett Hodgson	ERC Umpire Payment: 07/01/2026	MUNICIPAL	139.00
8/01/2026	EFT	EFT000131	PPI003491	Christine Worsfold	ERC Umpire Payment: 06/01/2026	MUNICIPAL	83.40
8/01/2026	EFT	EFT000131	PPI003498	John Thompson	ERC Umpire Payment: 07/01/2026	MUNICIPAL	55.60
8/01/2026	EFT	EFT000131	PPI003501	Te Wairimu Elinor Pomare	ERC Umpire Payment: 07/01/2026	MUNICIPAL	139.00
8/01/2026	EFT	EFT000131	PPI003490	Therese Price	ERC Umpire Payment: 06/01/2026	MUNICIPAL	55.60
8/01/2026	EFT	EFT000131	PPI003496	Izak John Walker	ERC Umpire Payment: 07/01/2026	MUNICIPAL	55.60
8/01/2026	EFT	EFT000131	PPI003499	Mia Warren	ERC Umpire Payment: 07/01/2026	MUNICIPAL	139.00
8/01/2026	EFT	EFT000131	PPI003489	Lucid Economics Pty Ltd	Economic Development Strategy Draft Report	MUNICIPAL	10,692.00
8/01/2026	EFT	EFT000131	PPI003497	Ngairi Parish	ERC Umpire Payment: 07/01/2026	MUNICIPAL	111.20
8/01/2026	EFT	EFT000131	PPI003494	John Mustica	Refund Cat Cage Hire Bond	MUNICIPAL	150.00
8/01/2026	EFT	EFT000131	PPI003495	Celesty Cisneros	Uniform Reimbursement	MUNICIPAL	149.90
8/01/2026	EFT	EFT000131	PPI003493	Blake Ellis	ERC Umpire Payment: 07/01/2026	MUNICIPAL	111.20
15/01/2026	EFT	EFT000134	PPI003635	Paywise Pty Ltd	Novated Lease Liability	MUNICIPAL	1,996.21
15/01/2026	EFT	EFT000134	PPI003569	Presido Consulting Pty Ltd - Fleet Advisory	Light Vehicle Fleet Review - Biennial Update and Fleet Management Plan	MUNICIPAL	13,167.00
15/01/2026	EFT	EFT000134	PPI003547	Systems & Network Administrator	Reimburse Uniform Purchase	MUNICIPAL	159.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
15/01/2026	EFT	EFT000134	PPI003546	Carbone Brothers Pty Ltd	Supply, Spread and Compact Limestone for Path - Cudliss St	MUNICIPAL	4,829.00
15/01/2026	EFT	EFT000134	PPI003595	Carbone Brothers Pty Ltd	Gravel - Venn Rd	MUNICIPAL	18,070.20
15/01/2026	EFT	EFT000134	PPI003609	Coates Hire Ltd	Cudliss St - Hire of Water Filled Barriers – Additional Time Needed Due to Western Power Delays	MUNICIPAL	421.99
15/01/2026	EFT	EFT000134	PPI003644	Planning Institute of Australia	Advertising Costs for Planning Officer Vacancy on Job Bulletin Board	MUNICIPAL	360.00
15/01/2026	EFT	EFT000134	PPI003568	Prime Supplies	M12 Stick Transfer Pump - Operations	MUNICIPAL	291.50
15/01/2026	EFT	EFT000134	PPI003555	Industry Maintenance Solutions	Refund Building Permit Fee & BSL Due to Cancellation - BA 24250320	MUNICIPAL	171.65
15/01/2026	EFT	EFT000134	PPI003565	Steve Miller's Excavations	Fire Mitigation Works	MUNICIPAL	3,168.00
15/01/2026	EFT	EFT000134	PPI003566	Steve Miller's Excavations	Green Waste Processing	MUNICIPAL	3,564.00
15/01/2026	EFT	EFT000134	PPI003658	Westrac Pty Ltd	Replacement Bushers for BA25 Broomhead	MUNICIPAL	1,487.64
15/01/2026	EFT	EFT000134	PPI003659	Westrac Pty Ltd	Replacement Bushers for BA25 Broomhead	MUNICIPAL	1,910.90
15/01/2026	EFT	EFT000134	PPI003548	Hastie Waste Pty Ltd	Waste Transfer Station - Green Waste Processing - December 2025	MUNICIPAL	2,000.00
15/01/2026	EFT	EFT000134	PPI003556	Hart Sport	Dardanup Basketball Courts - Replacement Nets Due to Vandalism	MUNICIPAL	178.70
15/01/2026	EFT	EFT000134	PPI003580	Undercover SW	Supply of Laser Tag Equipment for Vacation Care 13/02/2025	MUNICIPAL	675.00
15/01/2026	EFT	EFT000134	PPI003530	Bunbury Towing	Emergency Breakdown - Ride on Mower Towing - 1IGG686	MUNICIPAL	159.50
15/01/2026	EFT	EFT000134	PPI003602	David John Leek T/as Acefire	Banksia Rd Site - Fire Hose, Reel & Cover	MUNICIPAL	1,412.40
15/01/2026	EFT	EFT000134	PPI003533	Bunbury Auto One	Hydraulic Oil - Operations	MUNICIPAL	118.98
15/01/2026	EFT	EFT000134	PPI003681	Daryl Fishwick	ERC Umpire Payment: 14/01/2026	MUNICIPAL	83.40
15/01/2026	EFT	EFT000134	PPI003612	City of Bunbury	Dog Poundage Fees - December 2025	MUNICIPAL	22.50
15/01/2026	EFT	EFT000134	PPI003613	City of Bunbury	Cat Poundage Fees - December 2025	MUNICIPAL	135.00
15/01/2026	EFT	EFT000134	PPI003641	Dardanup Rural Supplies	Drainage Repairs - Joshua Brook Road	MUNICIPAL	155.35
15/01/2026	EFT	EFT000134	PPI003642	Dardanup Rural Supplies	Drainage Repairs - Joshua Brook Road	MUNICIPAL	48.50
15/01/2026	EFT	EFT000134	PPI003643	Dardanup Rural Supplies	Drainage Repairs - Joshua Brook Road	MUNICIPAL	123.60
15/01/2026	EFT	EFT000134	PPI003511	Construction Training Fund : BCITF	BCITF Remittance - December 2025	MUNICIPAL	2,645.81
15/01/2026	EFT	EFT000134	PPI003672	Margery Ann Stevens	ERC Umpire Payment: 13/01/2026	MUNICIPAL	68.10
15/01/2026	EFT	EFT000134	PPI003549	Brownes Foods Operations Pty Ltd	ERC - Cafe Goods	MUNICIPAL	242.79

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
15/01/2026	EFT	EFT000134	PPI003319	Bunbury Bel Canto Singers	Entertainment - Christmas in the Park Burekup	MUNICIPAL	500.00
15/01/2026	EFT	EFT000134	PPI003603	Dapco Tyre And Auto Centre	Trailer Tyre - 1UAB716	MUNICIPAL	125.00
15/01/2026	EFT	EFT000134	PPI003639	M & J Essential Solutions Pty Ltd	EAP Services 2025-26	MUNICIPAL	160.00
15/01/2026	EFT	EFT000134	PPI003640	M & J Essential Solutions Pty Ltd	EAP Services 2025-26	MUNICIPAL	160.00
15/01/2026	EFT	EFT000134	PPI003550	Elliotts Irrigation Pty Ltd	Iron Filter Services - Watson Reserve - November 2025	MUNICIPAL	368.50
15/01/2026	EFT	EFT000134	PPI003562	Omnicom Media Group Australia Pty Ltd	Public Notice - Notice of Meetings SW Times 11/12/2025	MUNICIPAL	525.59
15/01/2026	EFT	EFT000134	PPI003606	Regional Media Specialists P/L	Advertising in Bunbury Herald - November 2025	MUNICIPAL	1,063.92
15/01/2026	EFT	EFT000134	PPI003607	Regional Media Specialists P/L	Advertising in Bunbury Herald - December 2025	MUNICIPAL	1,063.92
15/01/2026	EFT	EFT000134	PPI003594	Team Global Express - Toll	Health Postage 25/26 FY	MUNICIPAL	47.58
15/01/2026	EFT	EFT000134	PPI003583	Veolia Recycling & Recovery Pty Ltd	Monthly Shire Waste Council Collection - December 2025	MUNICIPAL	109,754.65
15/01/2026	EFT	EFT000134	PPI003584	Veolia Recycling & Recovery Pty Ltd	Waste Transfer Station - Commingled Recycling - December 2025	MUNICIPAL	1,458.86
15/01/2026	EFT	EFT000134	PPI003585	Veolia Recycling & Recovery Pty Ltd	Waste Transfer Station - Cardboard Recycling - December 2025	MUNICIPAL	864.39
15/01/2026	EFT	EFT000134	PPI003598	Asahi Beverages Pty Ltd	ERC - Packaged Drinks 2025	MUNICIPAL	1,605.95
15/01/2026	EFT	EFT000134	PPI003544	CHG-Meridian Australia Pty Limited	Nutanix Software Lease: 01/02-30/04/2026	MUNICIPAL	14,303.53
15/01/2026	EFT	EFT000134	PPI003540	Cleanaway Solid Waste Pty Ltd	FOGO Disposal - December 2025	MUNICIPAL	18,193.00
15/01/2026	EFT	EFT000134	PPI003541	Cleanaway Solid Waste Pty Ltd	Waste Transfer Station - Skip Bin Hire - December 2025	MUNICIPAL	3,926.57
15/01/2026	EFT	EFT000134	PPI003542	Cleanaway Solid Waste Pty Ltd	Waste Disposal - December 2025	MUNICIPAL	9,536.62
15/01/2026	EFT	EFT000134	PPI003543	Cleanaway Solid Waste Pty Ltd	Waste Disposal - Transfer Station - December 2025	MUNICIPAL	5,754.12
15/01/2026	EFT	EFT000134	PPI003652	Cleanaway Solid Waste Pty Ltd	ERC - Skip Bin Delivery	MUNICIPAL	1.76
15/01/2026	EFT	EFT000134	PPI003601	Fit2Work	Police Checks - December 2025	MUNICIPAL	123.20
15/01/2026	EFT	EFT000134	PPI003557	Grace Records Management	Records Management External - Storage	MUNICIPAL	795.75
15/01/2026	EFT	EFT000134	PPI003586	VDW Electrical	Supply and Install of New Ceiling Fan - ERC Courts	MUNICIPAL	7,277.68
15/01/2026	EFT	EFT000134	PPI003587	VDW Electrical	Investigate and Repair SL1-9 Primrose Park Millers Creek Light	MUNICIPAL	181.50
15/01/2026	EFT	EFT000134	PPI003588	VDW Electrical	Electrical Repairs to Light Pole Including Re-Installing - Golding Crescent	MUNICIPAL	363.00
15/01/2026	EFT	EFT000134	PPI003654	Promote You	Embroidery of Staff Uniforms	MUNICIPAL	17.60
15/01/2026	EFT	EFT000134	PPI003655	Promote You	Embroidery of Staff Uniforms	MUNICIPAL	26.40
15/01/2026	EFT	EFT000134	PPI003563	Scope Rentals Pty Ltd	Managed Print Service - Usage: December 2025	MUNICIPAL	1,549.56

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
15/01/2026	EFT	EFT000134	PPI003564	Scope Rentals Pty Ltd	Managed Print Service - Rental: January 2026	MUNICIPAL	2,675.20
15/01/2026	EFT	EFT000134	PPI003578	MyOSH - The Trustee For AM2 & FM2 Trust	MyOSH Subscription - January 2025	MUNICIPAL	653.40
15/01/2026	EFT	EFT000134	PPI003579	TPG Network Pty Ltd	Enterprise Ethernet Wan Services- December 2025	MUNICIPAL	4,510.66
15/01/2026	EFT	EFT000134	PPI003620	Water Corporation	Water - Burekup BFB: 11/11/2025-12/01/2026	MUNICIPAL	537.91
15/01/2026	EFT	EFT000134	PPI003621	Water Corporation	Water - Reticulation - McCaughan Park: 11/11/2025-12/01/2026	MUNICIPAL	54.22
15/01/2026	EFT	EFT000134	PPI003622	Water Corporation	Water - Drainage Reserve - Gardiner St: 11/11/2025-12/01/2026	MUNICIPAL	846.37
15/01/2026	EFT	EFT000134	PPI003664	Water Corporation	Water - Dardanup Office: 12/11/2025-13/01/2026	MUNICIPAL	214.23
15/01/2026	EFT	EFT000134	PPI003665	Water Corporation	Water - Dardanup Hall: 12/11/2025-13/01/2026	MUNICIPAL	395.10
15/01/2026	EFT	EFT000134	PPI003666	Water Corporation	Water - Dardanup Oval: 12/11/2025-13/01/2026	MUNICIPAL	307.75
15/01/2026	EFT	EFT000134	PPI003667	Water Corporation	Water - Dardanup Community Centre: 12/11/2025-13/01/2026	MUNICIPAL	205.26
15/01/2026	EFT	EFT000134	PPI003668	Water Corporation	Water - Don Hewison Centre: 12/11/2025-13/01/2026	MUNICIPAL	220.18
15/01/2026	EFT	EFT000134	PPI003669	Water Corporation	Water - Railway Reserve Standpipe - Charlotte St: 12/11/2025-13/01/2026	MUNICIPAL	292.16
15/01/2026	EFT	EFT000134	PPI003529	Bunnings Group Limited - Account 197942	Sanding Disks - Carramar Park	MUNICIPAL	113.58
15/01/2026	EFT	EFT000134	PPI003534	Bunnings Group Limited - Account 197942	Timber for Grave - Dardanup Cemetery	MUNICIPAL	755.57
15/01/2026	EFT	EFT000134	PPI003535	Bunnings Group Limited - Account 197942	Stores and Replacement Items for Depot	MUNICIPAL	765.30
15/01/2026	EFT	EFT000134	PPI003536	Bunnings Group Limited - Account 197942	Stores and Replacement Items for Depot	MUNICIPAL	413.72
15/01/2026	EFT	EFT000134	PPI003657	Capel Tree Service	Remove Tree and Grind Stump - 32 Torrens Loop Millbridge	MUNICIPAL	1,980.00
15/01/2026	EFT	EFT000134	PPI003552	Celeste De Munck	Reimburse Uniform Purchase	MUNICIPAL	99.99
15/01/2026	EFT	EFT000134	PPI003545	Choiceone Pty Ltd	Labour Hire: 15-21/12/2025 - Parks	MUNICIPAL	2,120.35
15/01/2026	EFT	EFT000134	PPI003596	Bunbury Coffee Machines	ERC - Cafe Goods	MUNICIPAL	284.00
15/01/2026	EFT	EFT000134	PPI003604	Craven Foods & Bidfood Bunbury	ERC - Cafe Goods	MUNICIPAL	624.21
15/01/2026	EFT	EFT000134	PPI003615	Manager Community & Development	Reimburse Uniform Purchase	MUNICIPAL	35.00
15/01/2026	EFT	EFT000134	PPI003573	Perfect Landscapes	Weekly Reserves Mowing	MUNICIPAL	1,546.23

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
15/01/2026	EFT	EFT000134	PPI003574	Perfect Landscapes	Weekly Reserves Mowing	MUNICIPAL	1,546.23
15/01/2026	EFT	EFT000134	PPI003570	PFD Food Services Pty Ltd	ERC - Cafe Goods	MUNICIPAL	2,312.14
15/01/2026	EFT	EFT000134	PPI003571	PFI & Down South Wholesale Bunbury	Antibacterial Wipes - ERC	MUNICIPAL	891.00
15/01/2026	EFT	EFT000134	PPI003514	Synergy	Electricity - Millard Street: 01/11/2025-05/01/2026	MUNICIPAL	72.84
15/01/2026	EFT	EFT000134	PPI003515	Synergy	Electricity - 6 x Street Lights Along Side of Softball Building: 06/11/2025-07/01/2026	MUNICIPAL	205.32
15/01/2026	EFT	EFT000134	PPI003516	Synergy	Electricity - Lot 152 Recreation Drive: 06/11-07/01/2026	MUNICIPAL	324.03
15/01/2026	EFT	EFT000134	PPI003517	Synergy	Electricity - Irrigation Controller - Lot 1028 Eaton Drive: 01/11/2025-05/01/2026	MUNICIPAL	138.68
15/01/2026	EFT	EFT000134	PPI003518	Synergy	Electricity - Lavender Way Reserve: 01/11/2025-05/01/2026	MUNICIPAL	212.83
15/01/2026	EFT	EFT000134	PPI003519	Synergy	Electricity - Eaton Hall: 01/11/2025-02/01/2026	MUNICIPAL	130.53
15/01/2026	EFT	EFT000134	PPI003520	Synergy	Electricity - Eaton Admin & Library Building: 11/12/2025- 07/01/2026	MUNICIPAL	6,617.27
15/01/2026	EFT	EFT000134	PPI003521	Synergy	Electricity - Lusitano Park: 01/11/2025-05/01/2026	MUNICIPAL	272.48
15/01/2026	EFT	EFT000134	PPI003522	Synergy	Electricity - Lofthouse Ave: 05/11/2025-07/01/2026	MUNICIPAL	773.71
15/01/2026	EFT	EFT000134	PPI003523	Synergy	Electricity - Crampton/Millard St Carpark Flood Light: 06/11/2025-07/01/2026	MUNICIPAL	166.23
15/01/2026	EFT	EFT000134	PPI003524	Synergy	Electricity - BBQ at Illawarra Park: 06/11/2025-07/01/2026	MUNICIPAL	131.41
15/01/2026	EFT	EFT000134	PPI003525	Synergy	Electricity - Isdell Gardens: 06/11/2025-07/01/2026	MUNICIPAL	134.09
15/01/2026	EFT	EFT000134	PPI003575	Synergy	Electricity - Eaton Family Centre: 08/11/2025-09/01/2026	MUNICIPAL	197.33
15/01/2026	EFT	EFT000134	PPI003576	Synergy	Electricity - Hale Street Reserve: 08/11/2025-09/01/2026	MUNICIPAL	293.69
15/01/2026	EFT	EFT000134	PPI003616	Synergy	Electricity - McCaughan Park: 11/11/2025-12/01/2026	MUNICIPAL	130.53
15/01/2026	EFT	EFT000134	PPI003617	Synergy	Electricity - 35 Gardiner Street Burekup: 11/11/2025- 12/01/2026	MUNICIPAL	132.33
15/01/2026	EFT	EFT000134	PPI003618	Synergy	Electricity - 11 Russell Road, Burekup: 11/11/2025- 12/01/2026	MUNICIPAL	257.19
15/01/2026	EFT	EFT000134	PPI003619	Synergy	Electricity - Burekup BFB: 11/11/2025-12/01/2026	MUNICIPAL	336.23
15/01/2026	EFT	EFT000134	PPI003662	Synergy	Electricity - Gary Engel Park: 10/12/2025-13/01/2026	MUNICIPAL	7,209.41
15/01/2026	EFT	EFT000134	PPI003663	Synergy	Electricity - ERC: 10/12/2025-13/01/2026	MUNICIPAL	5,379.07
15/01/2026	EFT	EFT000134	PPI003513	Telstra	Staff Mobiles & Tablets	MUNICIPAL	2,503.74
15/01/2026	EFT	EFT000134	PPI003526	Telstra	Alarm Monitoring Dardanup Office	MUNICIPAL	34.95

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
15/01/2026	EFT	EFT000134	PPI003527	Telstra	Telephone & Internet - Burekup BFB	MUNICIPAL	120.00
15/01/2026	EFT	EFT000134	PPI003651	Telstra	Telephone - Eaton Admin	MUNICIPAL	1,253.98
15/01/2026	EFT	EFT000134	PPI003605	WA Distributors Pty Ltd - Harcher	ERC - Cafe Goods	MUNICIPAL	235.95
15/01/2026	EFT	EFT000134	PPI003590	Winc Australia Pty Ltd	Stationery - Eaton Office	MUNICIPAL	27.92
15/01/2026	EFT	EFT000134	PPI003591	Winc Australia Pty Ltd	Stationery - Eaton Office	MUNICIPAL	410.53
15/01/2026	EFT	EFT000134	PPI003589	Work Clobber - Bunbury	Uniform - Parks	MUNICIPAL	359.10
15/01/2026	EFT	EFT000134	PPI003679	Brett Hodgson	ERC Umpire Payment: 14/01/2026	MUNICIPAL	139.00
15/01/2026	EFT	EFT000134	PPI003532	Bunbury Mower Service	Chains for Hand Pruning Saws - Parks	MUNICIPAL	300.00
15/01/2026	EFT	EFT000134	PPI003630	Bunbury Mower Service	Safety Gear & PPE - Parks	MUNICIPAL	905.00
15/01/2026	EFT	EFT000134	PPI003608	Bunbury Toyota	Registration Cost - Principal Planning Officer Vehicle - 1LVI315	MUNICIPAL	345.75
15/01/2026	EFT	EFT000134	PPI003671	Christine Worsfold	ERC Umpire Payment: 13/01/2026	MUNICIPAL	83.40
15/01/2026	EFT	EFT000134	PPI003677	John Thompson	ERC Umpire Payment: 14/01/2026	MUNICIPAL	55.60
15/01/2026	EFT	EFT000134	PPI003673	Lily Knight	ERC Umpire Payment: 13/01/2026	MUNICIPAL	83.40
15/01/2026	EFT	EFT000134	PPI003680	Te Wairimu Elinor Pomare	ERC Umpire Payment: 14/01/2026	MUNICIPAL	139.00
15/01/2026	EFT	EFT000134	PPI003670	Therese Price	ERC Umpire Payment: 13/01/2026	MUNICIPAL	83.40
15/01/2026	EFT	EFT000134	PPI003531	Bell Fire Equipment Company Pty Ltd	30m Hose - Ferguson BFB	MUNICIPAL	572.00
15/01/2026	EFT	EFT000134	PPI003674	Erin Emerson	ERC Umpire Payment: 14/01/2026	MUNICIPAL	139.00
15/01/2026	EFT	EFT000134	PPI003634	Driva Pty Ltd	Novated Lease Liability	MUNICIPAL	1,842.11
15/01/2026	EFT	EFT000134	PPI003676	Benjamin Fishwick	ERC Umpire Payment: 14/01/2026	MUNICIPAL	27.80
15/01/2026	EFT	EFT000134	PPI003593	Ruth Clifton	Refund Dog Cage Hire Bond	MUNICIPAL	150.00
15/01/2026	EFT	EFT000134	PPI003581	The Smart Security Company Pty Ltd	ERC Gym Duress Alarm Monitoring: 01/01-31/03/2026	MUNICIPAL	57.20
15/01/2026	EFT	EFT000134	PPI003577	Traffic Force Group Pty Ltd	Traffic Control - R6455-2025: Millbridge Boulevard & Eaton Drive	MUNICIPAL	783.95
15/01/2026	EFT	EFT000134	PPI003631	Traffic Force Group Pty Ltd	Hamilton Rd Traffic Management - for Geotechnical Investigation	MUNICIPAL	1,405.69
15/01/2026	EFT	EFT000134	PPI003645	Traffic Force Group Pty Ltd	Traffic Management for Road Maintenance - Ferguson Road - Storm Damage Repairs	MUNICIPAL	1,838.21
15/01/2026	EFT	EFT000134	PPI003646	Traffic Force Group Pty Ltd	Traffic Management - Pratt Road Works	MUNICIPAL	10,906.66
15/01/2026	EFT	EFT000134	PPI003647	Traffic Force Group Pty Ltd	Traffic Control: 15-19/12/2025 - Dowdells Line, Offer Rd & Hutchinson Rd	MUNICIPAL	9,718.75

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
15/01/2026	EFT	EFT000134	PPI003648	Traffic Force Group Pty Ltd	Traffic Control for Dead Tree Removal - St. Aidens Winery	MUNICIPAL	1,166.75
15/01/2026	EFT	EFT000134	PPI003656	Traffic Force Group Pty Ltd	Traffic Control: 17-18/12/2025 - Eaton Drive	MUNICIPAL	1,772.86
15/01/2026	EFT	EFT000134	PPI003649	ReadyForce Personnel	Operator Hire: 05-11/01/2026 - Road Grading	MUNICIPAL	6,050.00
15/01/2026	EFT	EFT000134	PPI003675	Izak John Walker	ERC Umpire Payment: 14/01/2026	MUNICIPAL	55.60
15/01/2026	EFT	EFT000134	PPI003610	Dynamic Planning & Developments Pty Ltd	Planning Consultants - Development Applications	MUNICIPAL	163.35
15/01/2026	EFT	EFT000134	PPI003611	Dynamic Planning & Developments Pty Ltd	Planning Consultants - Development Applications	MUNICIPAL	136.13
15/01/2026	EFT	EFT000134	PPI003567	South West Water Cartage	Waste Transfer Station - Potable Water	MUNICIPAL	380.00
15/01/2026	EFT	EFT000134	PPI003678	Mia Warren	ERC Umpire Payment: 14/01/2026	MUNICIPAL	139.00
15/01/2026	EFT	EFT000134	PPI003558	Golden West Plumbing & Drainage	Investigate & Repair Billy Tap Unit at Eaton Office Staff Kitchen	MUNICIPAL	312.00
15/01/2026	EFT	EFT000134	PPI003559	Golden West Plumbing & Drainage	Investigate Water Pressure Issues Reported to Exterior of Fishwick Pavilion	MUNICIPAL	253.00
15/01/2026	EFT	EFT000134	PPI003572	Phoenix Petroleum	Fuel - DA1684 Upper Ferguson BFB	MUNICIPAL	246.71
15/01/2026	EFT	EFT000134	PPI003537	Country Water & Country Landscaping	Reticulation Parts for Repairs - Lofthouse Park	MUNICIPAL	107.83
15/01/2026	EFT	EFT000134	PPI003538	Country Water & Country Landscaping	Reticulation Parts for Repairs - Lofthouse Park Eaton	MUNICIPAL	50.31
15/01/2026	EFT	EFT000134	PPI003539	Country Water & Country Landscaping	Reticulation Parts for Repairs - Gary Engel	MUNICIPAL	968.15
15/01/2026	EFT	EFT000134	PPI003597	Country Water & Country Landscaping	Reticulation Repairs - Cadel Park Millbridge	MUNICIPAL	1,897.89
15/01/2026	EFT	EFT000134	PPI003623	Country Water & Country Landscaping	Reticulation Parts for Repairs - Hazelgrove	MUNICIPAL	639.10
15/01/2026	EFT	EFT000134	PPI003624	Country Water & Country Landscaping	Reticulation Parts for Repairs - Dardanup	MUNICIPAL	28.13
15/01/2026	EFT	EFT000134	PPI003625	Country Water & Country Landscaping	Reticulation Parts for Repairs - Hazelgrove	MUNICIPAL	1,285.24
15/01/2026	EFT	EFT000134	PPI003626	Country Water & Country Landscaping	Reticulation Parts for Repairs - Dardanup	MUNICIPAL	145.07
15/01/2026	EFT	EFT000134	PPI003627	Country Water & Country Landscaping	Reticulation Parts for Repairs - Duncan Loop	MUNICIPAL	1,701.70

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
15/01/2026	EFT	EFT000134	PPI003628	Country Water & Country Landscaping	Filter Service - Cadel Park	MUNICIPAL	667.48
15/01/2026	EFT	EFT000134	PPI003629	Country Water & Country Landscaping	Filter Service - Evolution Park	MUNICIPAL	667.48
15/01/2026	EFT	EFT000134	PPI003512	Department of Local Government, Industry Regulation and Safety - BSL	BSL Remittance - December 2025	MUNICIPAL	7,770.68
15/01/2026	EFT	EFT000134	PPI003614	WTS Mechanical Projects Pty Ltd	Disconnect Fume Extraction & Install Ducting - Make it Space	MUNICIPAL	13,021.80
15/01/2026	EFT	EFT000134	PPI003682	Noah O'Dea	ERC Umpire Payment: 14/01/2026	MUNICIPAL	111.20
15/01/2026	EFT	EFT000134	PPI003650	Rates Officer	Reimburse Uniform Purchase	MUNICIPAL	119.70
15/01/2026	EFT	EFT000134	PPI003600	ICAM Australia Pty Ltd	Incident Cause Analysis Method Training - 3 x WHS Officers	MUNICIPAL	5,940.00
15/01/2026	EFT	EFT000134	PPI003553	Erika Fitzpatrick	Refund Building Permit Fee - BA 25260018	MUNICIPAL	110.00
15/01/2026	EFT	EFT000134	PPI003554	Mark Madaffari	Refund Cat Cage Hire Bond	MUNICIPAL	150.00
15/01/2026	EFT	EFT000134	PPI003561	Gavin Harrington	Refund Key Bond	MUNICIPAL	40.00
15/01/2026	EFT	EFT000134	PPI003636	Russell Lindroth	Refund Cat Cage Hire Bond	MUNICIPAL	150.00
15/01/2026	EFT	EFT000134	PPI003661	Ashfaq Ahmed Chowdhury	Rates Refund - A10985	MUNICIPAL	39.06
15/01/2026	EFT	EFT000134	PPI003637	Pritam Singh Girn	Refund Overpayment of Gym Membership Fees - ERC	MUNICIPAL	59.15
15/01/2026	EFT	EFT000134	PPI003638	Jade Spencer	Refund Duplicate Youthfit Enrolment Payment	MUNICIPAL	99.00
15/01/2026	EFT	EFT000134	PPI003653	Pickleball Superstore	4 x Portable Pickleball Nets - ERC	MUNICIPAL	900.00
15/01/2026	EFT	EFT000134	PPI003551	Department of Communities	Returning of Unspent Grant Funds - Next Gen Program 2024/25	MUNICIPAL	621.13
15/01/2026	EFT	EFT000134	PPI003684	Bunbury Toyota	Purchase of 1 x 2025 Toyota Rav4 Gx, Less Trade-In - Principal Planning Officer	MUNICIPAL	24,423.86
15/01/2026	EFT	EFT000134	PPI003599	MDC legal	Legal Advice - HR Matter # SHD023179	MUNICIPAL	440.00
15/01/2026	EFT	EFT000134	PPI003582	Rachel Thompson	Refund Car Cage Hire Bond	MUNICIPAL	150.00
16/01/2026	EFT	EFT000136	PV000151	Services Australia T/As Centrelink	Payroll Deduction	MUNICIPAL	223.16
16/01/2026	EFT	EFT000136	PV000146	Australian Tax Office	PAYG	MUNICIPAL	78,606.00
16/01/2026	EFT	EFT000136	PV000148	Australian Tax Office	PAYG	MUNICIPAL	26,148.00
16/01/2026	EFT	EFT000136	PV000147	Services Australia - Child Support Agency	Payroll Deduction	MUNICIPAL	508.37
16/01/2026	EFT	EFT000136	PV000150	Services Australia - Child Support Agency	Payroll Deduction	MUNICIPAL	202.15

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
22/01/2026	EFT	EFT000142	PPI003748	Burekup Bush Fire Brigade	Reimburse Purchase of Fuel & Fuses for Burekup 1.4 Vehicle	MUNICIPAL	332.29
22/01/2026	EFT	EFT000142	PPI003704	Redink Homes Southwest	Verge Permit Refunds	MUNICIPAL	1,040.00
22/01/2026	EFT	EFT000142	PPI003734	South West Networking	Supply, Paint & Install of 2 x Entry Doors & 4 x Internal Doors - Dardanup Hall	MUNICIPAL	6,835.00
22/01/2026	EFT	EFT000142	PPI003758	Go Go Australia Pty Ltd	On Hold Message - January-June 2026 - Eaton Admin	MUNICIPAL	455.40
22/01/2026	EFT	EFT000142	PPI003752	Bunbury Auto Electrics	Replace Beacon Warning Lights on John Deere Grader - DA9774	MUNICIPAL	1,215.69
22/01/2026	EFT	EFT000142	PPI003701	Justin Golding T/As Bunbury Batman & Friends	Bluey Bingo Appearance - ERC Open Day Jan 2026	MUNICIPAL	400.00
22/01/2026	EFT	EFT000142	PPI003770	Tint City	Production and Installation of Centre Signage and Decals - ERC	MUNICIPAL	3,615.50
22/01/2026	EFT	EFT000142	PPI003693	Gymcare	Gym Equipment Quarterly Service - ERC	MUNICIPAL	924.00
22/01/2026	EFT	EFT000142	PPI003765	Moore Australia (WA) Pty Ltd	Audit of Deferred Pensioner Rates as at 30 June 2025	MUNICIPAL	880.00
22/01/2026	EFT	EFT000142	PPI003695	David Wells Builder	Wells Basketball Courts - Installation of New Backboards Due to Vandalism	MUNICIPAL	1,016.40
22/01/2026	EFT	EFT000142	PPI003780	David Wells Builder	Fit Manhole & Repair Ceiling - Make it Space	MUNICIPAL	1,076.10
22/01/2026	EFT	EFT000142	PPI003691	Bunbury Towing	Towing and Storage of Abandoned Vehicle	MUNICIPAL	269.50
22/01/2026	EFT	EFT000142	PPI003702	Scavenger Fire & Safety	Brigades PPE	MUNICIPAL	2,291.69
22/01/2026	EFT	EFT000142	PPI003703	Scavenger Fire & Safety	Extra Pair of Boots - Brigade	MUNICIPAL	258.00
22/01/2026	EFT	EFT000142	PPI003710	Scavenger Fire & Safety	Helmet - Upper Ferguson BFB	MUNICIPAL	286.00
22/01/2026	EFT	EFT000142	PPI003711	Scavenger Fire & Safety	Brigades PPE	MUNICIPAL	1,525.10
22/01/2026	EFT	EFT000142	PPI003697	Dale Alcock Homes SW	Refund Permit Verge Fee - Charged in Error - BA25260260	MUNICIPAL	260.00
22/01/2026	EFT	EFT000142	PPI003733	Perfect Gym Solutions Pty Ltd	ERC - Perfect Gym SMS: December 2025	MUNICIPAL	24.53
22/01/2026	EFT	EFT000142	PPI003717	West Oz Linemarking	Martin Pelusey Reseal - Linemarking	MUNICIPAL	4,154.70
22/01/2026	EFT	EFT000142	PPI003718	West Oz Linemarking	Moore Road Reseal - Linemarking	MUNICIPAL	12,059.85
22/01/2026	EFT	EFT000142	PPI003696	Diesel Force	Cat Backhoe Service and Broom Replacement - DA2833	MUNICIPAL	2,471.72
22/01/2026	EFT	EFT000142	PPI003707	Malatesta Road Paving And Hotmix	Asphalt - Martin Pelusey Rd	MUNICIPAL	1,386.00
22/01/2026	EFT	EFT000142	PPI003769	Total Eden Pty Ltd	Reticulation Parts for Repairs - Lofthouse Park	MUNICIPAL	137.93
22/01/2026	EFT	EFT000142	PPI003785	Abby Fabby Facepainting	Face Painting for ERC Open Day	MUNICIPAL	300.00
22/01/2026	EFT	EFT000142	PPI003751	Brownes Foods Operations Pty Ltd	ERC - Cafe Goods	MUNICIPAL	436.96
22/01/2026	EFT	EFT000142	PPI003753	Brownes Foods Operations Pty Ltd	ERC - Cafe Goods	MUNICIPAL	12.77

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
22/01/2026	EFT	EFT000142	PPI003700	Connect Call Centre Services	After Hours Call Centre - December 2025	MUNICIPAL	1,221.88
22/01/2026	EFT	EFT000142	PPI003761	Dapco Tyre And Auto Centre	Service - DA10817	MUNICIPAL	481.35
22/01/2026	EFT	EFT000142	PPI003705	Kmart	Sketch Books for Workshop - ECL	MUNICIPAL	100.25
22/01/2026	EFT	EFT000142	PPI003732	Kmart	Bubbles for Summer Series Event	MUNICIPAL	20.00
22/01/2026	EFT	EFT000142	PPI003745	Rebecca Jayne Hobby	Rates Refund - A10685	MUNICIPAL	1,558.02
22/01/2026	EFT	EFT000142	PPI003784	Rentokil Initial Pty Ltd	Service of 6 x Air Fresheners, 2 x Urinal Mats and 8 x Sanitary Bins - January 2026	MUNICIPAL	186.89
22/01/2026	EFT	EFT000142	PPI003709	State Library of Western Australia	ECL Better Beginnings Reading Packs - Shire Contribution	MUNICIPAL	885.50
22/01/2026	EFT	EFT000142	PPI003792	Anne Deacon	ERC Umpire Payment: 20/01/2026	MUNICIPAL	83.40
22/01/2026	EFT	EFT000142	PPI003795	Kimberley Johnson	ERC Umpire Payment: 21/01/2026	MUNICIPAL	83.40
22/01/2026	EFT	EFT000142	PPI003767	Mantrac Pty Ltd	315 Harold Duglas Drive Fire Break	MUNICIPAL	880.00
22/01/2026	EFT	EFT000142	PPI003749	Andrew White	Reimburse Starlink Internet: 22/12/2025-22/01/2025 - Joshua Crooked Brook BFB	MUNICIPAL	139.00
22/01/2026	EFT	EFT000142	PPI003747	Donna Bailye	Reimburse Uniform Purchase	MUNICIPAL	60.00
22/01/2026	EFT	EFT000142	PPI003781	Insight Enterprises Australia Pty Ltd	Azure Plan for Valo (Councillor Portal) - November 2025	MUNICIPAL	102.01
22/01/2026	EFT	EFT000142	PPI003719	Team Global Express - Toll	Brigade Postage 25/26 FY	MUNICIPAL	60.20
22/01/2026	EFT	EFT000142	PPI003720	Team Global Express - Toll	Brigade Postage 25/26 FY	MUNICIPAL	60.20
22/01/2026	EFT	EFT000142	PPI003721	Team Global Express - Toll	Brigade Postage 25/26 FY	MUNICIPAL	142.42
22/01/2026	EFT	EFT000142	PPI003722	Team Global Express - Toll	Brigade Postage 25/26 FY	MUNICIPAL	67.12
22/01/2026	EFT	EFT000142	PPI003744	Team Global Express - Toll	Brigade & Health Postage 25/26 FY	MUNICIPAL	186.90
22/01/2026	EFT	EFT000142	PPI003731	Deputec Pty Ltd	ERC - Deputy Rostering Licence: December 2025	MUNICIPAL	406.95
22/01/2026	EFT	EFT000142	PPI003754	Heidelberg Materials Australia Pty Ltd	Scalps - Joshua Brook Rd	MUNICIPAL	504.74
22/01/2026	EFT	EFT000142	PPI003755	Heidelberg Materials Australia Pty Ltd	Spalls - Joshua Brook Rd	MUNICIPAL	641.03
22/01/2026	EFT	EFT000142	PPI003756	Heidelberg Materials Australia Pty Ltd	Aggregate - Joshua Brook Rd	MUNICIPAL	1,806.71
22/01/2026	EFT	EFT000142	PPI003757	Heidelberg Materials Australia Pty Ltd	Scalps - Joshua Brook Rd	MUNICIPAL	323.95
22/01/2026	EFT	EFT000142	PPI003786	VDW Electrical	Final Payment - Supply and Install of New Fan With Fire System Addition and Sub Board at ERC	MUNICIPAL	17,513.64
22/01/2026	EFT	EFT000142	PPI003706	Promote You	2 x Polo Shirts - Health	MUNICIPAL	72.82

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
22/01/2026	EFT	EFT000142	PPI003713	Stewart And Heaton Clothing Company Pty Ltd	Fire Jacket - West Dardanup BFB	MUNICIPAL	187.66
22/01/2026	EFT	EFT000142	PPI003714	Stewart And Heaton Clothing Company Pty Ltd	Name Badge - West Dardanup BFB	MUNICIPAL	8.40
22/01/2026	EFT	EFT000142	PPI003715	Stewart And Heaton Clothing Company Pty Ltd	Brigades Fire Jacket & Name Badges	MUNICIPAL	204.47
22/01/2026	EFT	EFT000142	PPI003716	Stewart And Heaton Clothing Company Pty Ltd	2 x Fire Jackets - West Dardanup BFB	MUNICIPAL	299.29
22/01/2026	EFT	EFT000142	PPI003723	Water Corporation	Water - Eaton Football Club: 14/11/2025-15/01/2026	MUNICIPAL	4,305.20
22/01/2026	EFT	EFT000142	PPI003724	Water Corporation	Water - ERC: 14/11/2025-15/01/2026	MUNICIPAL	794.24
22/01/2026	EFT	EFT000142	PPI003725	Water Corporation	Water - Eaton Hall: 11/11/2025-14/01/2026	MUNICIPAL	388.92
22/01/2026	EFT	EFT000142	PPI003726	Water Corporation	Water - Eaton Oval Standpipe: 11/11/2025-14/01/2026	MUNICIPAL	271.08
22/01/2026	EFT	EFT000142	PPI003727	Water Corporation	Water - Eaton Football Clubrooms: 11/11/2025-14/01/2026	MUNICIPAL	1,556.40
22/01/2026	EFT	EFT000142	PPI003728	Water Corporation	Water - Lions Park Foreshore Toilets & Reticulation: 11/11/2025-14/01/2026	MUNICIPAL	190.20
22/01/2026	EFT	EFT000142	PPI003729	Water Corporation	Water - Eaton Admin: 14/11/2025-15/01/2026	MUNICIPAL	1,243.39
22/01/2026	EFT	EFT000142	PPI003742	Water Corporation	Water - Swan Avenue Reserve: 14/11/2025-16/01/2026	MUNICIPAL	95.14
22/01/2026	EFT	EFT000142	PPI003743	Water Corporation	Water - Lot 641 Hunter Circle: 17/11/2025-16/01/2026	MUNICIPAL	12.05
22/01/2026	EFT	EFT000142	PPI003778	Water Corporation	Water - Eaton Speed Boat Ramp Toilets: 17/11/2025-19/01/2026	MUNICIPAL	54.22
22/01/2026	EFT	EFT000142	PPI003779	Water Corporation	Water - Bobin St: 17/11/2025-19/01/2026	MUNICIPAL	74.06
22/01/2026	EFT	EFT000142	PPI003789	Water Corporation	Water - 3 Boyanup - Picton Road: 12/11/2025-13/01/2026	MUNICIPAL	122.25
22/01/2026	EFT	EFT000142	PPI003688	Bunnings Group Limited - Account 197942	Door Closer, Plastic Tubs, Taps - Don Hewison Public Toilets	MUNICIPAL	168.35
22/01/2026	EFT	EFT000142	PPI003788	Bunnings Group Limited - Account 197942	Timber, Concrete Anchors - Ancillary Maintenance	MUNICIPAL	109.06
22/01/2026	EFT	EFT000142	PPI003783	Capel Tree Service	Emergency Tree Removal - Kingia Close & Branch Removal - Orchard Rd	MUNICIPAL	2,200.00
22/01/2026	EFT	EFT000142	PPI003560	Flags And Canopies Australia	Marketing Materials - Eaton Australia Day 2026	MUNICIPAL	952.60
22/01/2026	EFT	EFT000142	PPI003762	Craven Foods & Bidfood Bunbury	ERC - Cafe Goods	MUNICIPAL	259.13
22/01/2026	EFT	EFT000142	PPI003766	McLeods Lawyers Pty Ltd	Solicitors Confirmation of Matters Related Audit FY 2024/25 - Matter # 4995	MUNICIPAL	192.50

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
22/01/2026	EFT	EFT000142	PPI003768	PFD Food Services Pty Ltd	ERC - Cafe Goods	MUNICIPAL	738.05
22/01/2026	EFT	EFT000142	PPI003708	PFI & Down South Wholesale Bunbury	Cleaning Supplies - Dardanup Hall, Office & Gnomesville Toilets	MUNICIPAL	531.50
22/01/2026	EFT	EFT000142	PPI003771	PFI & Down South Wholesale Bunbury	ERC - Cleaning Products	MUNICIPAL	96.80
22/01/2026	EFT	EFT000142	PPI003772	PFI & Down South Wholesale Bunbury	ERC - Cleaning Products	MUNICIPAL	727.10
22/01/2026	EFT	EFT000142	PPI003773	Regional Development Australia South West	Remplan 2026 Licence Contribution	MUNICIPAL	770.00
22/01/2026	EFT	EFT000142	PPI003775	Synergy	Electricity - Martin Pelusey Road Depot: 16/12/2025- 19/01/2026	MUNICIPAL	1,810.99
22/01/2026	EFT	EFT000142	PPI003776	Synergy	Electricity - Dardanup Oval: 16/12/2025-19/01/2026	MUNICIPAL	1,502.26
22/01/2026	EFT	EFT000142	PPI003777	Synergy	Electricity - Glen Huon Oval & Club Rooms: 16/12/2025- 19/01/2026	MUNICIPAL	4,918.40
22/01/2026	EFT	EFT000142	PPI003712	West Australian Newspapers Ltd	Newspapers: 13/01-07/04/2026 - ECL	MUNICIPAL	195.63
22/01/2026	EFT	EFT000142	PPI003774	Winc Australia Pty Ltd	ERC - Stationery	MUNICIPAL	401.52
22/01/2026	EFT	EFT000142	PPI003735	Work Clobber - Bunbury	Uniform - Parks Staff	MUNICIPAL	484.80
22/01/2026	EFT	EFT000142	PPI003799	Brett Hodgson	ERC Umpire Payment: 21/01/2026	MUNICIPAL	166.80
22/01/2026	EFT	EFT000142	PPI003689	Bunbury Mower Service	Chainsaw, Case & Vice Sharpeners - Operations	MUNICIPAL	2,531.10
22/01/2026	EFT	EFT000142	PPI003692	Bunbury Toyota	Vehicle Service - DA9605	MUNICIPAL	270.00
22/01/2026	EFT	EFT000142	PPI003791	Christine Worsfold	ERC Umpire Payment: 20/01/2026	MUNICIPAL	83.40
22/01/2026	EFT	EFT000142	PPI003797	John Thompson	ERC Umpire Payment: 21/01/2026	MUNICIPAL	55.60
22/01/2026	EFT	EFT000142	PPI003793	Lily Knight	ERC Umpire Payment: 20/01/2026	MUNICIPAL	83.40
22/01/2026	EFT	EFT000142	PPI003800	Te Wairimu Elinor Pomare	ERC Umpire Payment: 21/01/2026	MUNICIPAL	83.40
22/01/2026	EFT	EFT000142	PPI003794	Erin Emerson	ERC Umpire Payment: 21/01/2026	MUNICIPAL	139.00
22/01/2026	EFT	EFT000142	PPI003798	Mia Warren	ERC Umpire Payment: 21/01/2026	MUNICIPAL	111.20
22/01/2026	EFT	EFT000142	PPI003694	Gabriel Evans	2 x School Holiday Workshops - ECL	MUNICIPAL	705.00
22/01/2026	EFT	EFT000142	PPI003759	Emerge Environmental Services Pty Ltd	Banksia Road Landfill Site - Site Investigation/Ground Water Monitoring	MUNICIPAL	14,319.10
22/01/2026	EFT	EFT000142	PPI003760	Emerge Environmental Services Pty Ltd	Eaton Stormwater Surface Runoff Modelling	MUNICIPAL	5,577.00
22/01/2026	EFT	EFT000142	PPI003764	Busselton Civil Pty Ltd	Skid Steer and Truck Hire - Cadell Park Storm Damage	MUNICIPAL	2,576.75

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
22/01/2026	EFT	EFT000142	PPI003698	Country Water & Country Landscaping	Reticulation Parts for Repairs - Eaton Foreshore	MUNICIPAL	1,055.12
22/01/2026	EFT	EFT000142	PPI003699	Country Water & Country Landscaping	Reticulation Parts for Repairs - Hazelgrove	MUNICIPAL	92.51
22/01/2026	EFT	EFT000142	PPI003730	Country Water & Country Landscaping	Reticulation Repairs - Glen Huon Oval	MUNICIPAL	83.91
22/01/2026	EFT	EFT000142	PPI003763	Country Water & Country Landscaping	Reticulation Parts for Repairs - Lusitano Park	MUNICIPAL	337.85
22/01/2026	EFT	EFT000142	PPI003801	Noah O'Dea	ERC Umpire Payment: 21/01/2026	MUNICIPAL	111.20
22/01/2026	EFT	EFT000142	PPI003746	Michael Milligan	Rates Refund - A3858	MUNICIPAL	804.00
22/01/2026	EFT	EFT000142	PPI003796	Blake Ellis	ERC Umpire Payment: 21/01/2026	MUNICIPAL	139.00
22/01/2026	EFT	EFT000142	PPI003750	Australind Premix	Stabilised Sand - King Edward Way	MUNICIPAL	532.40
22/01/2026	EFT	EFT000142	PPI003736	Stephen Neale	Reimburse Costs for Damage to Vehicle By Pothole	MUNICIPAL	350.00
22/01/2026	EFT	EFT000142	PPI003737	Stephen Quinn	Refund Cat Cage Hire Bond	MUNICIPAL	150.00
22/01/2026	EFT	EFT000142	PPI003787	Rachel Moyle	Refund Cat Cage Hire Bond	MUNICIPAL	150.00
22/01/2026	EFT	EFT000142	PPI003790	Emma Pennefather	ERC Umpire Payment: 20/01/2026	MUNICIPAL	83.40
22/01/2026	EFT	EFT000142	PPI003690	Andre Van Der Merwe	Reimburse Fuel Purchased - DA955 Fuel Card Not Working	MUNICIPAL	94.52
29/01/2026	EFT	EFT000143	PPI003592	Zachary Cloutman - Cloutz Event Hire	Bouncy Castle for ERC Open Day: 17/01/2026	MUNICIPAL	879.01
29/01/2026	EFT	EFT000143	PPI003844	Paywise Pty Ltd	Novated Lease Liability	MUNICIPAL	1,996.21
29/01/2026	EFT	EFT000143	PPI003888	Economic Development Australia	Economic Development Australia Subscription for Director Community and Economic Development	MUNICIPAL	561.00
29/01/2026	EFT	EFT000143	PPI003897	Specialty Timber Flooring WA	ERC - Annual Resurfacing of Stadium Flooring and Group Fitness Room	MUNICIPAL	10,824.00
29/01/2026	EFT	EFT000143	PPI003874	Imperfect Painter	Seniors Week Paint & Sip Workshop	MUNICIPAL	1,150.00
29/01/2026	EFT	EFT000143	PPI003848	Abby Murray Photography	Photographer - Australia Day Eaton	MUNICIPAL	686.40
29/01/2026	EFT	EFT000143	PPI003852	Auslan Stage Left	Eaton Australia Day - Auslan Interpreter	MUNICIPAL	825.00
29/01/2026	EFT	EFT000143	PPI003875	Hey Presto	Magician - Eaton Australia Day	MUNICIPAL	630.00
29/01/2026	EFT	EFT000143	PPI003832	Bradley Scott Farrant	Meeting Allowance - January 2026	MUNICIPAL	1,455.66
29/01/2026	EFT	EFT000143	PPI003812	Millwood Forest Products	Custom Milling of Timber Drying Sticks for Leftover Cut Timber	MUNICIPAL	5,940.00
29/01/2026	EFT	EFT000143	PPI003856	Carbone Brothers Pty Ltd	Gravel for Shoulder Repair - Ferguson Road	MUNICIPAL	12,806.80
29/01/2026	EFT	EFT000143	PPI003802	Prime Supplies	Inspection Services - Chains and Slings - Depot	MUNICIPAL	242.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
29/01/2026	EFT	EFT000143	PPI003833	Krystal Anne Rose Lauretsch	Meeting Allowance - January 2026	MUNICIPAL	1,455.66
29/01/2026	EFT	EFT000143	PPI003818	SW Precision Print	10 x Pool Inspection Books	MUNICIPAL	436.00
29/01/2026	EFT	EFT000143	PPI003869	IPWEA - Western Australia Inc	Piwe Membership 2026 - Director Infrastructure	MUNICIPAL	374.00
29/01/2026	EFT	EFT000143	PPI003824	Westrac Pty Ltd	Replacement Bushers for BA25 Broomhead	MUNICIPAL	1,636.33
29/01/2026	EFT	EFT000143	PPI003870	Mcdonald Fencing	Repair Fence From Fallen Tree - Shier Rise	MUNICIPAL	830.50
29/01/2026	EFT	EFT000143	PPI003871	Mcdonald Fencing	Fencing Repairs and Up-Keep - Glen Huon Oval	MUNICIPAL	2,640.00
29/01/2026	EFT	EFT000143	PPI003821	Print Media Group	DFES IRS Form Bushfire & Attendance - Books	MUNICIPAL	329.93
29/01/2026	EFT	EFT000143	PPI003851	BCE Surveying Pty Ltd	Telstra Location Technician: 12/01/2026 - Ferguson Road	MUNICIPAL	731.50
29/01/2026	EFT	EFT000143	PPI003813	Officeworks Superstores Pty Ltd	Citizenship Certificate Folders and Labels	MUNICIPAL	108.00
29/01/2026	EFT	EFT000143	PPI003902	Bunbury Towing	Tow Abandoned Vehicle From 21 King Edward Way	MUNICIPAL	184.50
29/01/2026	EFT	EFT000143	PPI003914	Daryl Fishwick	ERC Umpire Payment: 28/01/2026	MUNICIPAL	111.20
29/01/2026	EFT	EFT000143	PPI003866	Combined Team Services	WHS Representative Training - Executive Assistant to Director Corporate & Governance	MUNICIPAL	995.00
29/01/2026	EFT	EFT000143	PPI003878	Zachary Cloutman - Cloutz Event Hire	Australia Day 2026 - Burekup - Inflatable	MUNICIPAL	737.00
29/01/2026	EFT	EFT000143	PPI003879	Zachary Cloutman - Cloutz Event Hire	Australia Day 2026 - Dardanup - Inflatable	MUNICIPAL	770.00
29/01/2026	EFT	EFT000143	PPI003814	Picton Tyre Centre Pty Ltd - Bunbury Tyre Specialists	Rotate and Balance Tyre - DA613	MUNICIPAL	72.00
29/01/2026	EFT	EFT000143	PPI003884	South West Tree Safe	Pruning Works for Western Power Notice - Eaton	MUNICIPAL	7,700.00
29/01/2026	EFT	EFT000143	PPI003808	Dx Print Group Pty Ltd	Printing of 300 x Tip Passes	MUNICIPAL	247.50
29/01/2026	EFT	EFT000143	PPI003910	Margery Ann Stevens	ERC Umpire Payment: 27/01/2026	MUNICIPAL	45.40
29/01/2026	EFT	EFT000143	PPI003853	Access Wellbeing Services	Employees Assistance Program 2025-26	MUNICIPAL	275.00
29/01/2026	EFT	EFT000143	PPI003811	Local Government Professionals Australia WA	AI Fundamentals Workshop - Senior Project Officer	MUNICIPAL	280.00
29/01/2026	EFT	EFT000143	PPI003872	M & J Essential Solutions Pty Ltd	EAP Services 2025-26	MUNICIPAL	160.00
29/01/2026	EFT	EFT000143	PPI003873	M & J Essential Solutions Pty Ltd	EAP Services 2025-26	MUNICIPAL	160.00
29/01/2026	EFT	EFT000143	PPI003819	Signs Plus	Name Badges for Shire Staff	MUNICIPAL	154.00
29/01/2026	EFT	EFT000143	PPI003822	Tecon WA Pty Ltd	Undertake Compliance Reporting to Identify Non-Compliance and Deficiencies - ERC	MUNICIPAL	4,620.00
29/01/2026	EFT	EFT000143	PPI003827	Western Australian Treasury Corporation	Loan 66 Repayment	MUNICIPAL	39,256.95

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
29/01/2026	EFT	EFT000143	PPI003828	Western Australian Treasury Corporation	Loan 71 Repayment	MUNICIPAL	24,527.54
29/01/2026	EFT	EFT000143	PPI003829	Western Australian Treasury Corporation	Loan 72 Repayment	MUNICIPAL	27,084.38
29/01/2026	EFT	EFT000143	PPI003831	Annette Webster	Meeting Allowance - January 2026	MUNICIPAL	1,455.66
29/01/2026	EFT	EFT000143	PPI003830	Anthony Charles Jenour	Meeting Allowance - January 2026	MUNICIPAL	1,455.66
29/01/2026	EFT	EFT000143	PPI003805	B & B Street Sweeping Pty Ltd	Jet Vac Truck Hire - Gnomesville	MUNICIPAL	1,262.80
29/01/2026	EFT	EFT000143	PPI003806	B & B Street Sweeping Pty Ltd	Street Sweeping - Hamilton Rd & Peninsula Lakes Rd	MUNICIPAL	3,314.85
29/01/2026	EFT	EFT000143	PPI003807	B & B Street Sweeping Pty Ltd	Street Sweeping - Glenhoun Blvd, Moore Rd, Chestnut Blvd	MUNICIPAL	3,472.70
29/01/2026	EFT	EFT000143	PPI003849	B & B Street Sweeping Pty Ltd	Street Sweeping & Jet Vac Hire: 13/01/2026 - Gnomesville	MUNICIPAL	3,776.75
29/01/2026	EFT	EFT000143	PPI003854	B & B Street Sweeping Pty Ltd	Street Sweeping - Eaton Roads	MUNICIPAL	3,472.70
29/01/2026	EFT	EFT000143	PPI003860	Brecken Health Care	Pre Employment Medical Examinations and Audiograms	MUNICIPAL	183.70
29/01/2026	EFT	EFT000143	PPI003861	Brecken Health Care	Pre Employment Medical Examination	MUNICIPAL	173.80
29/01/2026	EFT	EFT000143	PPI003862	Civil Projects Southwest	Bobcat Hire: 06-07/01/2026 - Pratt Rd	MUNICIPAL	2,358.62
29/01/2026	EFT	EFT000143	PPI003863	Civil Projects Southwest	Bobcat/Excavator Hire: 08-14/01/2026 - Joshua Brook Rd	MUNICIPAL	5,896.55
29/01/2026	EFT	EFT000143	PPI003864	Civil Projects Southwest	Bobcat/Excavator Hire: 15-22/01/2026 - Joshua Brook Rd	MUNICIPAL	8,255.17
29/01/2026	EFT	EFT000143	PPI003836	Mark Richard Hutchinson	Meeting Allowance - January 2026	MUNICIPAL	1,455.66
29/01/2026	EFT	EFT000143	PPI003838	Stacey Gillespie	Meeting Allowance - January 2026	MUNICIPAL	2,145.49
29/01/2026	EFT	EFT000143	PPI003883	Sure Shot Photography and Training	Photographer for ERC Open Day - 17/01/2026	MUNICIPAL	580.00
29/01/2026	EFT	EFT000143	PPI003905	Amity Signs	Pedestrian Reflective Grab Rails for Pathways	MUNICIPAL	1,430.00
29/01/2026	EFT	EFT000143	PPI003809	Heidelberg Materials Australia Pty Ltd	Scalps - Joshua Brook Rd	MUNICIPAL	1,010.52
29/01/2026	EFT	EFT000143	PPI003810	Heidelberg Materials Australia Pty Ltd	Scalps - Joshua Brook Rd	MUNICIPAL	1,006.34
29/01/2026	EFT	EFT000143	PPI003815	Heidelberg Materials Australia Pty Ltd	Spalls - Ferguson Rd	MUNICIPAL	968.66
29/01/2026	EFT	EFT000143	PPI003876	Heidelberg Materials Australia Pty Ltd	Scalps - Joshua Brook Rd	MUNICIPAL	698.06
29/01/2026	EFT	EFT000143	PPI003877	Heidelberg Materials Australia Pty Ltd	Scalps - Joshua Brook Road	MUNICIPAL	923.78
29/01/2026	EFT	EFT000143	PPI003820	Stewart And Heaton Clothing Company Pty Ltd	Fire Trousers - Upper Ferguson BFB	MUNICIPAL	111.63

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
29/01/2026	EFT	EFT000143	PPI003894	Stewart And Heaton Clothing Company Pty Ltd	Uniform - 3 x BFB's	MUNICIPAL	410.92
29/01/2026	EFT	EFT000143	PPI003835	Tyrrell Gardiner	Meeting Allowance - January 2026	MUNICIPAL	4,884.83
29/01/2026	EFT	EFT000143	PPI003850	Boyles Plumbing And Gas	Eyewash Station Annual Certification to Comply With Australian Standards - Eaton Office & Depot	MUNICIPAL	594.00
29/01/2026	EFT	EFT000143	PPI003907	Breeanna Batrick	Uniform Reimbursement	MUNICIPAL	179.00
29/01/2026	EFT	EFT000143	PPI003803	Bunnings Group Limited - Account 197942	Spray Paint - Depot	MUNICIPAL	175.68
29/01/2026	EFT	EFT000143	PPI003858	Bunnings Group Limited - Account 197942	Box of Bolts and Nuts for Plant Antiscalp Wheels	MUNICIPAL	23.17
29/01/2026	EFT	EFT000143	PPI003859	Bunnings Group Limited - Account 197942	Tools for Sundry Plant	MUNICIPAL	307.93
29/01/2026	EFT	EFT000143	PPI003857	Capel Tree Service	Prune Verge Trees - Kingia Close	MUNICIPAL	1,980.00
29/01/2026	EFT	EFT000143	PPI003901	Capel Tree Service	Remove Tree and Grind Stump - Eagle Cres	MUNICIPAL	2,750.00
29/01/2026	EFT	EFT000143	PPI003903	Capel Tree Service	Tree Pruning - Pecan Lane	MUNICIPAL	2,750.00
29/01/2026	EFT	EFT000143	PPI003855	Choiceone Pty Ltd	Labour Hire: 12-18/01/2026 - Parks	MUNICIPAL	2,120.35
29/01/2026	EFT	EFT000143	PPI003887	Choiceone Pty Ltd	Labour Hire: 19-25/01/2026 - Parks	MUNICIPAL	2,152.00
29/01/2026	EFT	EFT000143	PPI003900	Choiceone Pty Ltd	Labour Hire: 19-25/01/2026 - Parks	MUNICIPAL	2,152.00
29/01/2026	EFT	EFT000143	PPI003867	Heatley Sales Pty Ltd	Disposable Overalls - Outside Crew	MUNICIPAL	2,711.92
29/01/2026	EFT	EFT000143	PPI003841	Melanie Ring	Reimburse Uniform Purchase	MUNICIPAL	109.98
29/01/2026	EFT	EFT000143	PPI003885	Perfect Landscapes	Wetta Soil Application - Glen Huon Oval & Eaton Oval	MUNICIPAL	6,425.10
29/01/2026	EFT	EFT000143	PPI003886	Perfect Landscapes	Weed Spraying - Eaton Kerb Lines	MUNICIPAL	7,243.52
29/01/2026	EFT	EFT000143	PPI003895	Perfect Landscapes	Weekly Reserves Mowing	MUNICIPAL	1,799.38
29/01/2026	EFT	EFT000143	PPI003890	PFI & Down South Wholesale Bunbury	Cleaning Supplies - Eaton Office	MUNICIPAL	411.50
29/01/2026	EFT	EFT000143	PPI003892	PFI & Down South Wholesale Bunbury	Toilet Rolls - Dardanup Office	MUNICIPAL	107.80
29/01/2026	EFT	EFT000143	PPI003847	Telstra	Telephone - West Dardanup BFB	MUNICIPAL	67.90
29/01/2026	EFT	EFT000143	PPI003904	The Cafe Merchant & Merchant Warehouse Cafe	Staff Member Farewell Morning Tea Catering	MUNICIPAL	230.00
29/01/2026	EFT	EFT000143	PPI003823	Winc Australia Pty Ltd	Headset for Governance Officer	MUNICIPAL	339.93
29/01/2026	EFT	EFT000143	PPI003880	Winc Australia Pty Ltd	Stationery Order - Eaton Office	MUNICIPAL	824.82
29/01/2026	EFT	EFT000143	PPI003881	Winc Australia Pty Ltd	Pens - Eaton Office	MUNICIPAL	19.59

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
29/01/2026	EFT	EFT000143	PPI003826	Work Clobber - Bunbury	Uniform - Maintenance Service Officer	MUNICIPAL	159.30
29/01/2026	EFT	EFT000143	PPI003913	Brett Hodgson	ERC Umpire Payment: 28/01/2026	MUNICIPAL	111.20
29/01/2026	EFT	EFT000143	PPI003909	Christine Worsfold	ERC Umpire Payment: 27/01/2026	MUNICIPAL	55.60
29/01/2026	EFT	EFT000143	PPI003918	John Thompson	ERC Umpire Payment: 28/01/2026	MUNICIPAL	55.60
29/01/2026	EFT	EFT000143	PPI003911	Lily Knight	ERC Umpire Payment: 27/01/2026	MUNICIPAL	55.60
29/01/2026	EFT	EFT000143	PPI003908	Therese Price	ERC Umpire Payment: 27/01/2026	MUNICIPAL	55.60
29/01/2026	EFT	EFT000143	PPI003804	Chubb Fire And Security	Fire Detection, Alarm System & Fire Pump System Equipment Servicing & Maintenance - Eaton Office	MUNICIPAL	269.50
29/01/2026	EFT	EFT000143	PPI003916	Erin Emerson	ERC Umpire Payment: 28/01/2026	MUNICIPAL	111.20
29/01/2026	EFT	EFT000143	PPI003843	Driva Pty Ltd	Novated Lease Liability	MUNICIPAL	1,842.11
29/01/2026	EFT	EFT000143	PPI003912	Benjamin Fishwick	ERC Umpire Payment: 28/01/2026	MUNICIPAL	83.40
29/01/2026	EFT	EFT000143	PPI003825	Traffic Force Group Pty Ltd	Traffic Control: 12-15/01/2026 - Ferguson Rd	MUNICIPAL	9,884.23
29/01/2026	EFT	EFT000143	PPI003882	Traffic Force Group Pty Ltd	Traffic Management Plan - Venn Rd	MUNICIPAL	1,838.21
29/01/2026	EFT	EFT000143	PPI003817	ReadyForce Personnel	Operations Labour Hire: 12-18/01/2026	MUNICIPAL	4,950.00
29/01/2026	EFT	EFT000143	PPI003898	Karingal St Laurence Ltd T/as GenU	Graffiti Removal - Bus Stop on Recreation Dr, Bus Stop & Power Boxes - Eaton Dr	MUNICIPAL	1,751.51
29/01/2026	EFT	EFT000143	PPI003899	Karingal St Laurence Ltd T/as GenU	Eaton Foreshore - Graffiti Removal From Drain	MUNICIPAL	330.00
29/01/2026	EFT	EFT000143	PPI003919	Mia Warren	ERC Umpire Payment: 28/01/2026	MUNICIPAL	83.40
29/01/2026	EFT	EFT000143	PPI003816	Golden West Plumbing & Drainage	Plumbing Repairs - Dardanup Hall & Waste Transfer Station	MUNICIPAL	604.90
29/01/2026	EFT	EFT000143	PPI003889	Golden West Plumbing & Drainage	Water Filter Replacement for Gf Staff Lunchroom - Eaton Office	MUNICIPAL	126.50
29/01/2026	EFT	EFT000143	PPI003891	Golden West Plumbing & Drainage	Plumbing Repairs - Eaton Foreshore	MUNICIPAL	126.50
29/01/2026	EFT	EFT000143	PPI003896	Phoenix Petroleum	Fuel - Dardanup Central BFB & Ferguson BFB	MUNICIPAL	265.27
29/01/2026	EFT	EFT000143	PPI003868	Country Water & Country Landscaping	Reticulation Parts for Repairs - Hunter Park	MUNICIPAL	536.75
29/01/2026	EFT	EFT000143	PPI003837	Ruby Trevathan	Meeting Allowance - January 2026	MUNICIPAL	1,455.66
29/01/2026	EFT	EFT000143	PPI003915	Derek Hall	ERC Umpire Payment: 28/01/2026	MUNICIPAL	55.60
29/01/2026	EFT	EFT000143	PPI003917	Greta Hall	ERC Umpire Payment: 28/01/2026	MUNICIPAL	55.60
29/01/2026	EFT	EFT000143	PPI003920	Noah O'Dea	ERC Umpire Payment: 28/01/2026	MUNICIPAL	55.60
29/01/2026	EFT	EFT000143	PPI003865	Geographe Civil Pty Ltd	Major Emergency Drainage Maintenance Work - Pratt Rd Reserve - Variation 1	MUNICIPAL	19,952.64
29/01/2026	EFT	EFT000143	PPI003840	John Lindsay	Refund Cat Cage Hire Bond	MUNICIPAL	150.00

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
29/01/2026	EFT	EFT000143	PPI003839	Allan Russell Graham	3 x Verge Permit Refunds	MUNICIPAL	780.00
29/01/2026	EFT	EFT000143	PPI003846	Rachel Cattach	Refund Partial Dog Registration Due to Sterilisation	MUNICIPAL	150.00
29/01/2026	EFT	EFT000143	PPI003845	Department of Primary Industries and Regional Development	Refund Key Bond & Hall Hire Bond	MUNICIPAL	290.00
29/01/2026	EFT	EFT000143	PPI003906	Jodie Spanswick	Rates Refund - A6044	MUNICIPAL	2,084.80
29/01/2026	EFT	EFT000143	PPI003921	Betty Booth	Photobooth Hire - EOY Function 2025	MUNICIPAL	400.00
29/01/2026	EFT	EFT000143	PPI003925	Rehan Shahid	Reimburse Annual Membership Fee – Institute of Chartered Accountants of England & Wales	MUNICIPAL	1,077.00
29/01/2026	EFT	EFT000143	PPI003926	Australian Institute of Company Directors	WA Room Hire Scarborough: 02/02/2026 - 1 Hour Meeting (AICD)	MUNICIPAL	65.00
30/01/2026	EFT	EFT000147	PPI003930	Western Australian Treasury Corporation	Government Guarantee Fee for Period Ending 31/12/2025	MUNICIPAL	38,074.77
<b>Cheque</b>							0.00
<b>BPAY</b>							
15/01/2026	BPAY	EFT000133	PPI003528	Alinta	ERC Gas Consumption: 03/10/2025-07/01/2026	MUNICIPAL	539.25
15/01/2026	EFT	EFT000133	PPI003633	Department of Transport	Vehicle Search Information	MUNICIPAL	5.10
<b>International</b>							
22/01/2026	INT	EFT000141	PPI003782	Securden Inc.	Securden Password Vault for Enterprises (Feb 2025 - Feb 2026)	MUNICIPAL	4,250.00
<b>Debit Card</b>							0.00
<b>Direct Debit</b>							
2/01/2026	DD	EFT000132	PPI003503	Payrix	Fee for SynergyOnline Payment Platform	MUNICIPAL	18.90
2/01/2026	DD	EFT000132	PPI003504	Payrix	Fee for ERC Gym Membership Via Direct Debit	MUNICIPAL	740.26
2/01/2026	DD	EFT000132	PPI003505	Commonwealth Bank of Australia	CBA Merchant Fees - Securepay 01/2026	MUNICIPAL	342.87
2/01/2026	DD	EFT000132	PPI003506	Commonwealth Bank of Australia	CBA Merchant Fees - Dardanup 01/2026	MUNICIPAL	56.51
2/01/2026	DD	EFT000132	PPI003507	Commonwealth Bank of Australia	CBA Merchant Fees - Eaton 01/2026	MUNICIPAL	542.79
2/01/2026	DD	EFT000132	PPI003508	Commonwealth Bank of Australia	CBA Merchant Fees - ECL 01/2026	MUNICIPAL	48.89

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
2/01/2026	DD	EFT000132	PPI003509	Commonwealth Bank of Australia	CBA Merchant Fees - ERC 01/2026	MUNICIPAL	227.05
2/01/2026	DD	EFT000132	PPI003510	Commonwealth Bank of Australia	CBA Merchant Fees - Tip 01/2026	MUNICIPAL	122.14
5/01/2026	DD	EFT000129	PV000136	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	7,743.00
5/01/2026	DD	EFT000129	PV000139	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	1,910.00
5/01/2026	DD	EFT000129	PV000143	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	39,633.92
5/01/2026	DD	EFT000129	PV000144	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	14,813.29
9/01/2026	DD	EFT000135	PPI003685	Payrix	Fee for SynergyOnline Payment Platform	MUNICIPAL	6.30
9/01/2026	DD	EFT000135	PPI003686	Payrix	Fee for ERC Gym Membership Via Direct Debit	MUNICIPAL	28.96
15/01/2026	DD	EFT000139	PPI003741	Commonwealth Bank of Australia	Activity Statement - January 2026	MUNICIPAL	923.44
15/01/2026	DD	EFT000139	PPI003738	Fat Zebra Pty Ltd	Bank Fees 2025/2026 Web & IVR	MUNICIPAL	8.84
16/01/2026	DD	EFT000137	PV000145	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	9,468.24
16/01/2026	DD	EFT000137	PV000149	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	2,349.78
16/01/2026	DD	EFT000137	PV000152	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	45,809.03
16/01/2026	DD	EFT000137	PV000153	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	18,267.62
16/01/2026	DD	EFT000137	PV000154	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	816.18
16/01/2026	DD	EFT000140	PPI003739	Payrix	Fee for SynergyOnline Payment Platform	MUNICIPAL	6.30
16/01/2026	DD	EFT000140	PPI003740	Payrix	Fee for ERC Gym Membership Via Direct Debit	MUNICIPAL	719.79
20/01/2026	DD	EFT000138	PV000156	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	42.90
23/01/2026	DD	EFT000144	PPI003922	Payrix	Fee for SynergyOnline Payment Platform	MUNICIPAL	31.72
23/01/2026	DD	EFT000144	PPI003923	Payrix	Fee for ERC Gym Membership Via Direct Debit	MUNICIPAL	20.70
27/01/2026	DD	EFT000145	PPI003924	Australia Post	Commission for Rates Payments - December 2025	MUNICIPAL	74.47
30/01/2026	DD	EFT000148	PV000158	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	1,992.36
30/01/2026	DD	EFT000148	PV000161	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	9,160.81
30/01/2026	DD	EFT000148	PV000164	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	41,571.07
30/01/2026	DD	EFT000148	PV000165	Aware Super Pty Limited	Superannuation Contribution	MUNICIPAL	17,671.99
31/01/2026	DD	EFT000151	PPI003931	Payrix	Fee for SynergyOnline Payment Platform	MUNICIPAL	12.69
1/02/2026	DD	EFT000151	PPI003932	Payrix	Fee for ERC Gym Membership via Direct Debit	MUNICIPAL	703.45
<b>Credit Card</b>							
27/01/2026	CC	EFT000146	PPI003927	Facebook Ireland Limited	Advertising for ERC & Summer Vibes 25/26	MUNICIPAL	376.00
27/01/2026	CC	EFT000146	PPI003928	Facebook Ireland Limited	Advertising for Summer Vibes 25/26	MUNICIPAL	65.50

Payment Date	Method	EFT Batch No	Invoice Reference	Vendor Name	Description	Fund	Amount
27/01/2026	CC	EFT000146	PPI003929	Mailchimp	Subscription for Shire's Enewsletter	MUNICIPAL	199.16
							<u>1,669,206.21</u>

**CERTIFICATE of Chief Executive Officer**

This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment

**Report Totals**

EFT	\$	1,447,884.94
Cheque	\$	-
Direct Debit	\$	215,886.26
Debit Card	\$	-
Credit Card	\$	640.66
BPAY	\$	544.35
International	\$	4,250.00
	\$	<u>1,669,206.21</u>



Chief Executive Officer \_\_\_\_\_

## Background

Council delegates authority to the Chief Executive Officer annually through Delegation 1.2.16 To Purchase Goods and Services to a Specified Value, 1.2.31 Payments from the Municipal or Trust Funds and 1.2.35 Authorise Electronic Funds Transfers:

- Authority to make payments from Trust and Municipal Funds (1.2.31);
- To purchase goods and services to a value of not more than \$250,000 (1.2.16);
- To purchase goods and services for the Australian Tax Office and other Australian or Western Australian Government Departments, agencies, utility providers (i.e. electricity, water, gas) or Insurance up to the value of \$500,000 (1.2.16);
- To purchase goods and services for Creditors where an executed agreement or legal obligation exists which has prior Council endorsement (1.2.16) and
- To authorise Electronic Funds Transfer (EFT) (1.2.35).

## Legal Implications

### Local Government Act 1995

*S6.5. Accounts and records*

*Local Government (Financial Management) Regulations 1996*

*R11. Payments, procedures for making etc.*

*R12. Payments from municipal fund or trust fund, restrictions on making*

- (1) *A payment may only be made from the municipal fund or the trust fund —*
  - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
  - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

*R13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared—*
  - (a) *the payee's name; and*
  - (b) *the amount of the payment; and*
  - (c) *the date of the payment; and*
  - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing—*
  - (a) *for each account which requires council authorisation in that month—*
    - (i) *the payee's name; and*
    - (ii) *the amount of the payment; and*
    - (iii) *sufficient information to identify the transaction; and*
  - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be—*
  - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) *recorded in the minutes of that meeting.*

*R13A. Payments by employees via purchasing cards*

- (1) *If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —*
  - (a) *the payee's name;*
  - (b) *the amount of the payment;*
  - (c) *the date of the payment;*
  - (d) *sufficient information to identify the payment.*

- (2) *A list prepared under subregulation (1) must be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) *recorded in the minutes of that meeting.*

### **Council Plan**

- 13.1 - Adopt best practice governance.  
13.2 - Manage the Shire's resources responsibly.

**Environment** - None.

### **Precedents**

Council endorses the Schedule of Paid Accounts at each Ordinary Council Meeting.

### **Budget Implications**

All payments are made in accordance with the adopted annual budget.

**Budget – Whole of Life Cost** - None.

### **Council Policy Compliance**

Payments are checked to ensure compliance with Council's Purchasing Policy *CnG CP034 – Procurement Policy* and processed in accordance with Council Policy *CnG CP035 – Payment of Accounts*.

Payments made by either Corporate Credit Card, Corporate Debit Card or Fuel Card are transacted and processed in accordance with Council Policy *CnG CP310 Purchasing Card Policy*.

### **Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 12.5.3A) for full assessment document.

<b>TIER 2 – 'Low' or 'Moderate' Inherent Risk.</b>	
Report Title	Schedule of Paid Accounts as at the 31 <sup>st</sup> of January 2026
Inherent Risk Rating (prior to treatment or control)	Moderate (5 - 11)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	<p>Financial                      That payments are not made in accordance with Shire's policies and procedures.</p> <p>Legal and Compliance      Not reporting schedule of paid accounts to Council is in contravention of Local Government Act 1995.</p> <p>Reputational                      Non-compliance with a legal requirement may lead to community confidence being eroded in Shire's management and Council.</p>

***Officer Comment***

This is a schedule of 'paid accounts' - the accounts have been paid in accordance with Council's delegation.

END REPORT

## 12.6 COMMITTEES

### 12.6.1 Annual Electors Meeting held on the 28<sup>th</sup> January 2026

<b>Reporting Department</b>	Corporate & Governance Directorate
<b>Responsible Officer</b>	Mr André Schönfeldt - Chief Executive Officer
<b>Reporting Officer</b>	Mr Theo Naudé - Director Infrastructure
<b>Legislation</b>	Local Government Act 1995
<b>Voting Requirement</b>	Simple Majority.
<b>Attachments</b>	12.6.1A – Annual Electors Meeting Minutes 12.6.1B – Annual Report 2024/25

**MINUTES OF THE SHIRE OF DARDANUPS ANNUAL ELECTORS MEETING HELD ON WEDNESDAY 28<sup>TH</sup> JANUARY 2026, AT THE SHIRE OF DARDANUP – ADMINISTRATION CENTRE EATON, COMMENCING AT 6.00PM.**

#### **Overview**

The minutes of the Annual Electors Meeting held on the 28<sup>th</sup> January 2026 (Appendix ORD: 12.6.1A) are attached.

#### **OFFICER RECOMMENDATION ‘A’**

**THAT Council receives the Minutes (Appendix ORD: 12.6.1A) of the Annual Electors Meeting held on the 29<sup>th</sup> of January 2025.**

#### **OFFICER RECOMMENDATION ‘B’**

**THAT Council**

- 1. Receives the contents of the Shire of Dardanup Annual Report for 2024/25 (Appendix ORD: 12.6.1B), inclusive of the President’s Report, Chief Executive’s Report, Auditors Report and Annual Financial Statements.**
- 2. Reaffirms its decision in relation to collection of FOGO as per item 12.4.3 FOGO Kerbside Collection Service Future; of this agenda.**

#### **Change to Officer Recommendation**

No Change. **OR:**

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommendation:

**Background**

During the meeting, passed two resolutions which resulted in the following two recommendations:

*ANNUAL ELECTOR MEETING RECOMMENDATION 'A'*

*THAT Council receives the contents of the Shire of Dardanup Annual Report for 2024/25 (Appendix ORD: 12.5.1B), inclusive of the President's Report, Chief Executive's Report, Auditors Report and Annual Financial Statements.*

*ANNUAL ELECTOR MEETING RECOMMENDATION 'B'*

*THAT Council cease collection of FOGO as of the 30<sup>th</sup> June 2026, until such time the Shire has engaged a reputable contractor to process the FOGO in the way that it was supposed to be processed.*

**Legal Implications**

*Local Government Act 1995 – Part 5*

*5.33 Decisions made at electors' meetings*

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —*
  - (a) at the first ordinary council meeting after that meeting;*
  - or*
  - (b) at a special meeting called for that purpose, whichever happens first.*
- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*

**Officer Comment**

As detailed in officer report 12.4.3 FOGO Kerbside Collection Service Future, a tender was called for FOGO processing on behalf of seven participating Local Governments in mid-2025. All submissions received were rejected by Council at its Ordinary Council Meeting in August 2025. Since that time, officers have sought quotations and held discussions with reputable operators to explore short, medium and long term options for FOGO processing.

This information is presented to Council in Item 12.4.3 FOGO Kerbside Collection Service Future, with a recommendation that includes Council to authorise the CEO to enter into a contract with a suitably qualified contractor/operator to deliver a FOGO waste management service.

The Annual Electors' Motion to cease FOGO collection has also been considered as part of Council Report 12.4.3 FOGO Kerbside Collection Service Future.

END REPORT

12.6.2 Local Emergency Management Committee Meeting

<b>Reporting Department</b>	<i>Development Services Directorate</i>
<b>Responsible Officer</b>	<i>Mr Ashwin Nair - Director Development Services</i>
<b>Reporting Officers</b>	<i>Mrs Rochelle Dodds – Executive Assistant to Director Development Services</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Absolute Majority.</i>
<b>Attachments</b>	<i>12.6.2A - Local Emergency Management Committee (LEMC) Minutes 12.6.2B - Local Emergency Management Committee’s Business Plan 2026-2027</i>

**MINUTES OF THE SHIRE OF DARDANUP LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON WEDNESDAY, 11<sup>TH</sup> FEBRUARY 2026, AT SHIRE OF DARDANUP - ADMINISTRATION CENTRE EATON, COMMENCING AT 10.00AM.**

**Overview**

The Minutes of the Local Emergency Management Committee Meeting held on the 11<sup>th</sup> February 2026 (Appendix ORD: 12.6.2A) are attached.

**OFFICER RECOMMENDATION**

**THAT Council received the minutes (Appendix ORD: 12.6.2A) of the Local Emergency Management Committee held on the 11<sup>th</sup> February 2026.**

**LOCAL EMERGENCY MANAGEMENT COMMITTEE RECOMMENDATION ‘A’**

**THAT Council note the changes and update the membership details in Schedule 1 of the Terms of Reference as follows:**

- 1. Remove Department of Child Protection and Family Services as a member of the Local Emergency Management Committee;**
- 2. Remove Australian Railroad Group from non-voting membership of the Committee; and**
- 3. Invite and endorse Aurizon and Arc as a non-voting members to the Local Emergency Management Committee.**

**LOCAL EMERGENCY MANAGEMENT COMMITTEE RECOMMENDATION ‘B’**

**THAT the Local Emergency Management Committee recommends that Council endorses the Local Emergency Management Committee’s Business Plan 2026-2027 (Appendix LEMC: 8.1.2A).**

*By Absolute Majority*

<b>13</b>	<b>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
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### 13.1 Elected Member Motion – Customer Service Charter Review

<b>Reporting Department</b>	<i>Elected Member</i>
<b>Responsible Officer</b>	<i>Mr André Schönfeldt - Chief Executive Officer</i>
<b>Reporting Officer</b>	<i>Cr. Tyrrell Gardiner</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>
<b>Attachments</b>	<i>13.1A – Risk Assessment</i>

#### **Overview**

The Shire President, Cr Tyrrell Gardiner has requested that the Chief Executive Officer undertake a review of the Shire’s Customer Service Charter, originally adopted in 2014 and amended in 2020. The review is to incorporate Communications Standards within the Charter to strengthen service delivery expectations and community engagement practices. A report outlining the outcomes of the review is to be presented to Council prior to December 2026.

#### **OFFICER RECOMMENDATION**

##### **THAT Council:**

- 1. Requests that the Chief Executive Officer undertake a review of the Shire of Dardanup Customer Service Charter, including consideration of the Communications Standards contained within the Charter.**
- 2. Requests that the Chief Executive Officer present the reviewed Customer Service Charter to Council for endorsement prior to December 2026.**

#### **Change to Officer Recommendation**

No Change. **OR:**

As per *Local Government (Administration) Regulations 1996 11(da)* Council records the following reasons for amending the Officer Recommendation:

**Background**

The updated Customer Service Charter was adopted by Council at the Ordinary Council Meeting held on 27<sup>th</sup> May 2020 (Resolution 117-20). In accordance with the request from the Shire President, it is now proposed that a review of the Charter be undertaken to incorporate Communications Standards, an approach supported by Shire Officers.

**Legal Implications** - None

**Council Plan**

13.1 - Adopt best practice governance.

**Environment** - None.

**Precedents**

Council adopted the Draft Customer Service Charter at the Ordinary Council Meeting occurring on the 23<sup>rd</sup> July 2014 (Res: 224-14). The update to the Customer Service Charter was adopted by Council at the Ordinary Council Meeting held on the 27<sup>th</sup> May 2020 (Res: 117-20) establishing the agreed service standards and framework governing interactions with the community. The 2020 Charter remains in effect.

**Budget Implications** -

The review of the Customer Service Charter will be undertaken internally. Should the review identify any budget implications, these will be detailed and presented for Council’s consideration in the report to be submitted prior to December 2026.

**Budget – Whole of Life Cost** - None.

**Council Policy Compliance**

*SDev CP512 – General Compliance and Enforcement*

**Risk Assessment**

The Risk Management Governance Framework has been considered in arriving at the officer recommendation. Please refer to (Appendix ORD: 13.1A) for full assessment document.

<b>TIER 2 – ‘Low’ or ‘Moderate’ Inherent Risk.</b>	
Report Title	Customer Service Charter Review
Inherent Risk Rating (prior to treatment or control)	Low (1 - 4)
Risk Action Plan (treatment or controls proposed)	As the Inherent Risk Rating is below 12, this is not applicable.
Residual Risk Rating (after treatment or controls)	As the Inherent Risk Rating is below 12, this is not applicable.
Risk Category Assessed Against	Legal and Compliance There is no legislation guiding the requirement of a Customer Service Charter.
	Reputational Ensuring that the Customer Service Charter is current and reviewed is good practice and shows a commitment to community of high standards adopted by the Council.

***Elected Member Comment***

As the Customer Service Charter has not been reviewed by Council since 2020 and has been referenced more frequently in recent times, it may be time to complete a review and update the Charter to include a Communications Standard.

END REPORT

## 14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

None.

## 15 PUBLIC QUESTION TIME

## 16 MATTERS BEHIND CLOSED DOORS

It is recommended that the following items be heard behind closed doors.

Shire of Dardanup Standing Orders & *Local Government Act 1995 Section 5.23 - Matters for Which Meeting May Be Closed.*

Standing Order and the *Local Government Act 1995* provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) *Subject to subsection (2), the following are to be open to members of the public-*
- (a) *all Council meetings; and*
  - (b) *all meetings of any committee to which a local government power or duty has been delegated.*
- (2) *If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -*
- (a) *a matter affecting an employee or employees;*
  - (b) *the personal affairs of any person;*
  - (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
  - (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
  - (e) *a matter that if disclosed, would reveal -*
    - (i) *a trade secret;*
    - (ii) *information that has a commercial value to a person; or*
    - (iii) *information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;*
  - (f) *a matter that if disclosed, could be reasonably expected to -*
    - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
    - (ii) *endanger the security of the local government's property; or*
    - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
  - (g) *information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
  - (h) *such other matters as may be prescribed.*
- (3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

### OFFICER RECOMMENDATION

**THAT** in accordance with the *Local Government Act 1995*, S 5.23, section (2)(e)(iii) Council goes Behind Closed Doors at (TIME) to discuss matters where information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government.

16.1 Determine Restricted Tender RFT-F0421210 Future Commercial Tenancy Fit-Out within Eaton Administration Building

<b>Reporting Department:</b>	<i>Infrastructure Directorate</i>
<b>Responsible Officer</b>	<i>Mr Theo Naudé - Director Infrastructure</i>
<b>Reporting Officers</b>	<i>Mrs Belinda van Vuuren – Senior Project Officer</i> <i>Mrs Natalie Reid - Procurement Officer</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Absolute Majority.</i>

**REPORT UNDER SEPARATE COVER**

*Note: In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council.*

16.2 Chief Executive Officer KPI Quarterly Report – October to December 2025

<b>Reporting Department</b>	<i>Executive</i>
<b>Responsible Officer</b>	<i>Mr André Schönfeldt - Chief Executive Officer</i>
<b>Reporting Officer</b>	<i>Ms Kristy Burden - Manager Human Resources</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>

**REPORT UNDER SEPARATE COVER**

**Note:** In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council.

**DECLARATION OF INTEREST**

Chief Executive Officer, Mr André Schönfeldt declared a Financial Interest in this item and has contributed to this report.

Please refer to Part 11 'Declaration of Interest' for full details.

16.3 CEO Performance Review– Appointment of Alternative Consultant

<b>Reporting Department</b>	<i>Executive</i>
<b>Responsible Officer</b>	<i>Mr André Schönfeldt - Chief Executive Officer</i>
<b>Reporting Officer</b>	<i>Ms Kristy Burden - Manager Human Resources</i>
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>Council Role</b>	<i>Executive/Strategic.</i>
<b>Voting Requirement</b>	<i>Simple Majority.</i>

**REPORT UNDER SEPARATE COVER**

**Note:** In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council.

**DECLARATION OF INTEREST**

Chief Executive Officer, Mr André Schönfeldt declared an Impartiality Interest in this item and that he has contributed to this report.

Please refer to Part 11 'Declaration of Interest' for full details.

**OFFICER RECOMMENDATION**

**THAT Council return from Behind Closed Doors at (TIME).**

**Note:** In accordance with Standing Order 5.2(6) the Presiding Officer, may cause the motion passed by Council whilst behind closed doors to be read out.

**17 CLOSURE OF MEETING**

The Presiding Officer advises that the date of the next Ordinary Council Meeting will be Wednesday, the 25<sup>th</sup> March 2026, commencing at 5.00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer to declare the meeting closed.