Shire of Dardanup

Infrastructure Services Directorate

APPENDICES

Items 12.3.1 – 12.3.4

ORDINARY COUNCIL MEETING

To Be Held

Wednesday, 24th of August 2022

Commencing at 5.00pm

At

Shire of Dardanup

ADMINISTRATION CENTRE EATON

1 Council Drive – EATON

This document is available in alternative formats such as:

~ Large Print

~ Electronic Format [disk or emailed]

Upon request.

[Appendix ORD: 12.3.1]

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: RFT F0295808 – Dardanup Civic Precinct Landscaping

RISK THEME PROFILE:

1 - Asset Sustainability Practices
10 - Management of Facilities, Venues and Events
13 - Project/Change Management
15 - Supplier and Contract Management

RISK ASSESSMENT CONTEXT: Project

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATEMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	Contractor personnel are injured on site	Major (4)	Possible (3)	High (12 - 19)	Contractor to adhere to WHS policy and procedures.	Moderate (3)	Possible (3)	Moderate (5 - 11)
HEALTH	Contractor personnel are killed on site	Catastrophic (5)	Unlikely (2)	Moderate (5 - 11)	Contractor to adhere to WHS policy and procedures.	Catastrophic (5)	Rare (1)	Moderate (5 - 11)
FINANCIAL IMPACT	Council does not accept the RFT	Major (4)	Possible (3)	High (12 - 19)	Present a project funding proposal that is palatable to the Council, meets the RFT obligations and is affordable.	Moderate (3)	Possible (3)	Moderate (5 - 11)
FINANCIAL IMPACT	Council does not accept an alternative project funding proposal	Major (4)	Possible (3)	High (12 - 19)	Include opportunities to reduce project scope to find cost savings	Moderate (3)	Possible (3)	Moderate (5 - 11)
FINANCIAL IMPACT	Grant provider contribution becomes compromised (Budget overruns, time deadlines)	Major (4)	Possible (3)	High (12 - 19)	Work closely with the grant provider to strengthen grant commitments and project delivery commitments.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)
FINANCIAL IMPACT	Project scope review does not find sufficient cost savings	Major (4)	Possible (3)	High (12 - 19)	Pre-tender award meeting to explore opportunities to find negative variations.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)
SERVICE INTERRUPTION	Occupancy of project site and adjoining carpark will affect the Bull and Barrel	Moderate (3)	Almost Certain (5)	High (12 - 19)	Events Team working closely with B&B Committee to ensure event continuity.	Moderate (3)	Possible (3)	Moderate (5 - 11)
LEGAL AND COMPLIANCE	Appointment of contractor without clear documented scope adjustment and variation quantification	Moderate (3)	Likely (4)	Moderate (5 - 11)	Pre-tender award meeting to explore opportunities to find negative variations.	Moderate (3)	Possible (3)	Moderate (5 - 11)

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATEMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
REPUTATIONAL	Council proceeds with the project but fails to deliver a quality product	Moderate (3)	Possible (3)	Moderate (5 - 11)	Engage contractor with clear instructions on scope adjustments to meet grant obligations.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)
REPUTATIONAL	Council proceeds with the project but fails to meet grant delivery deadlines	Moderate (3)	Likely (4)	High (12 - 19)	Seek an Extension of Time for the delivery and reinforce the site activation events (modified if necessary).	Minor (2)	Likely (4)	Moderate (5 - 11)
REPUTATIONAL	Council does not proceed with the project and must return any claimed funds	Moderate (3)	Possible (3)	Moderate (5 - 11)	A communication plan will be required to explain the situation.	Minor (2)	Possible (3)	Moderate (5 - 11)
REPUTATIONAL	Council does not proceed with the project and must explain its decision to the Dardanup community	Major (4)	Possible (3)	High (12 - 19)	A communication plan will be required to explain the situation. The project may need to be re-budgeted and rescheduled.	Moderate (3)	Possible (3)	Moderate (5 - 11)
ENVIRONMENT	DWER bore allocation is likely to be exceeded	Moderate (3)	Likely (4)	High (12 - 19)	Bore allocation will need to be balanced OR Council accepts the non-compliance fine.	Moderate (3)	Possible (3)	Moderate (5 - 11)

[Appendix ORD: 12.3.2]

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: RFT F0246018 – Project Management Services

RISK THEME PROFILE:

2 - Business and Community Disruption
7 - Environment Management
13 - Project/Change Management
15 - Supplier and Contract Management

RISK ASSESSMENT CONTEXT:

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATEMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	Contractors personnel are injured or exposed to unsafe work sites	Moderate (3)	Possible (3)	Moderate (5 - 11)	Contractor personnel are subject to WHS procedures and policies	Minor (2)	Possible (3)	Moderate (5 - 11)
FINANCIAL IMPACT	Project Management function not adequately budgeted for in project scope	Moderate (3)	Possible (3)	Moderate (5 - 11)	Capital Works Program to factor in need for external PM services	Minor (2)	Unlikely (2)	Low (1 - 4)
SERVICE INTERRUPTION	Contractor personnel become unavailable	Moderate (3)	Possible (3)	Moderate (5 - 11)	Contractor to replace personnel ORPM service can be returned in-house	Minor (2)	Possible (3)	Moderate (5 - 11)
LEGAL AND COMPLIANCE	Contractual dispute	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required	Not required.	Not required.	Not required.
REPUTATIONAL	Nil	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	Non-compliance to Council environmental policies and procedures	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Contractor personnel are subject to environmental procedures and policies	Minor (2)	Unlikely (2)	Low (1 - 4)

[Appendix ORD: 12.3.3]

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: RFT F0293972 – Bridge Maintenance

RISK THEME PROFILE:

1 - Asset Sustainability Practices
13 - Project/Change Management
14 - Safety and Security Practices
15 - Supplier and Contract Management

RISK ASSESSMENT CONTEXT: Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATEMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	Worker is injured on site	Moderate (3)	Possible (3)	Moderate (5 - 11)	Develop Safe Work Instructions and individual bridge hazard documentation	Minor (2)	Possible (3)	Moderate (5 - 11)
HEALTH	Contractor is injured on site	Moderate (3)	Possible (3)	Moderate (5 - 11)	Undertake induction and issue Safe Work Instructions	Minor (2)	Possible (3)	Moderate (5 - 11)
FINANCIAL IMPACT	In house works cost more than contractors	Minor (2)	Unlikely (2)	Low (1 - 4)	No Action Required			
SERVICE INTERRUPTION	Bridge failure results in road closure	Major (4)	Unlikely (2)	Moderate (5 - 11)	L1 annual inspections to take place. MRWA L2 periodic inspections and intervention orders	Moderate (3)	Rare (1)	Low (1 - 4)
LEGAL AND COMPLIANCE	Annual Maintenance Audit failure	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Early liaison with MRWA to anticipate probable audit findings	Minor (2)	Unlikely (2)	Low (1 - 4)
REPUTATIONAL	MRWA working relationship deteriorates	Moderate (3)	Unlikely (2)	Low (1 - 4)	Ongoing liaison with MRWA to build confidence	Minor (2)	Rare (1)	Low (1 - 4)
ENVIRONMENT	Spillage of chemicals into water ways	Major (4)	Possible (3)	High (12 - 19)	Develop Safe Work Instructions and ensure use of approved pesticides and fungicides	Moderate (3)	Possible (3)	Moderate (5 - 11)

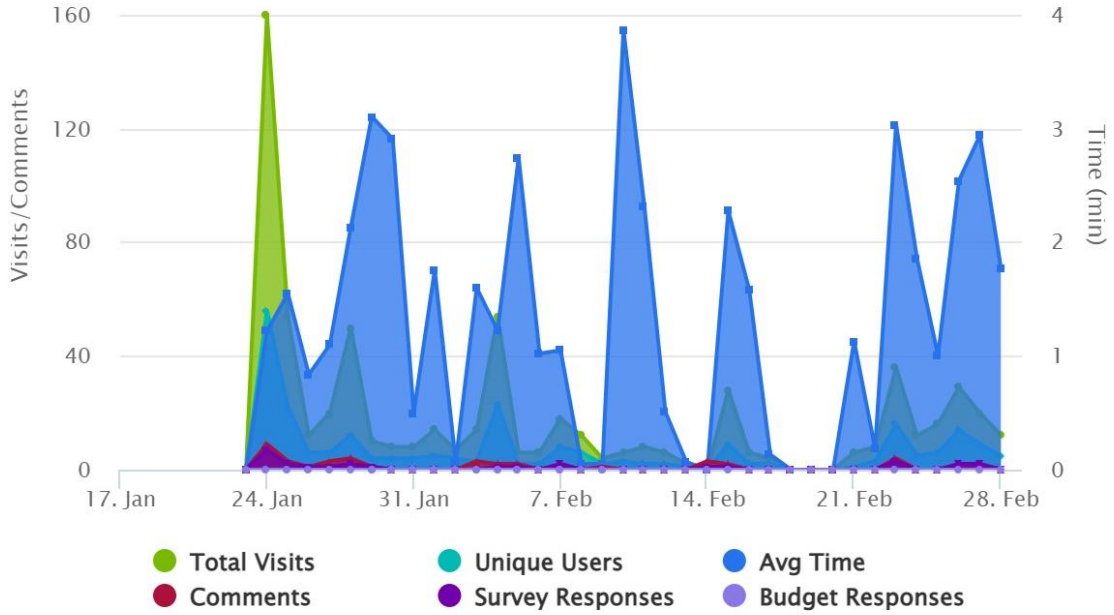
SOCIAL PINPOINT REPORT – EAST MILLBRIDGE PLAYGROUND CONSULTATION

Prepared by Vicki Pretorius and Nathan Ryder 6/04/2022

The community consultation for this project was open for one month, from 28 January to 28 February 2022. It was run online via the Social Pinpoint platform and was arguably the most successful Social Pinpoint based engagement that the Shire has run to date, with high levels of engagement observed through the Ideas wall, which allowed users to post their ideas and to 'vote' ideas posted by others either 'up' (in favour, or 'liked') or down ('disliked'.)

There were 656 total online visits registered by 249 unique users; with an average time of 1:36 minutes spent on the engagement in each visit. The ideas wall attracted 44 comments by 33 unique stakeholders, with 27 survey responses recorded. The graph below displays some of the metrics recoded for this consultation, with the Word Cloud image below that showing the most popular themes that arose.

Hard copy surveys were also available to those who chose to participate in this way, with three written submissions received and included in the analysis of the outcomes.

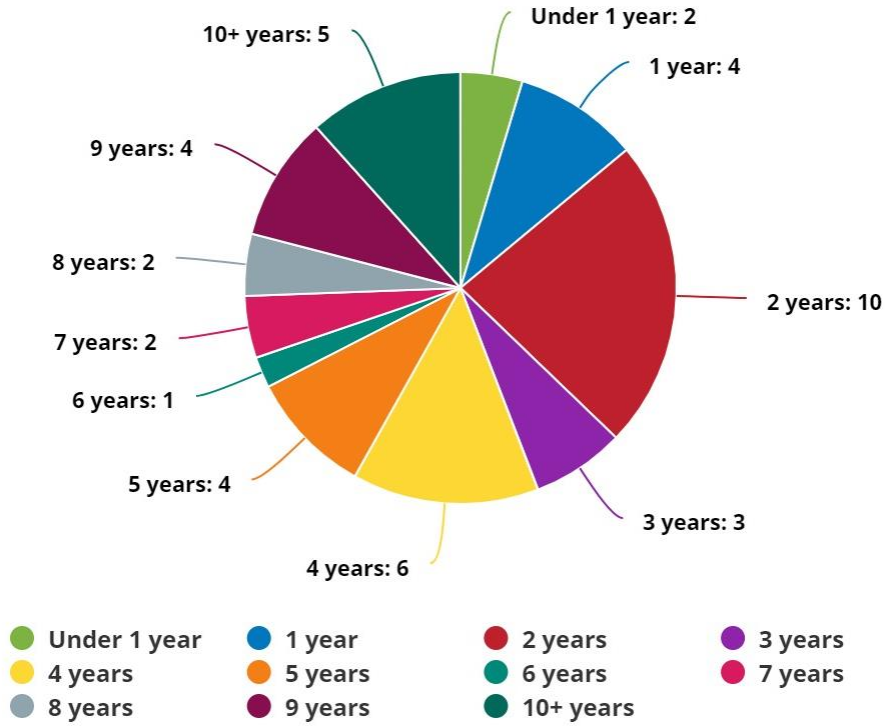


[Appendix ORD: 12.3.4A]

[Appendix ORD: 12.3.4A]

Survey Responses:

Q1. How old is your child/ren

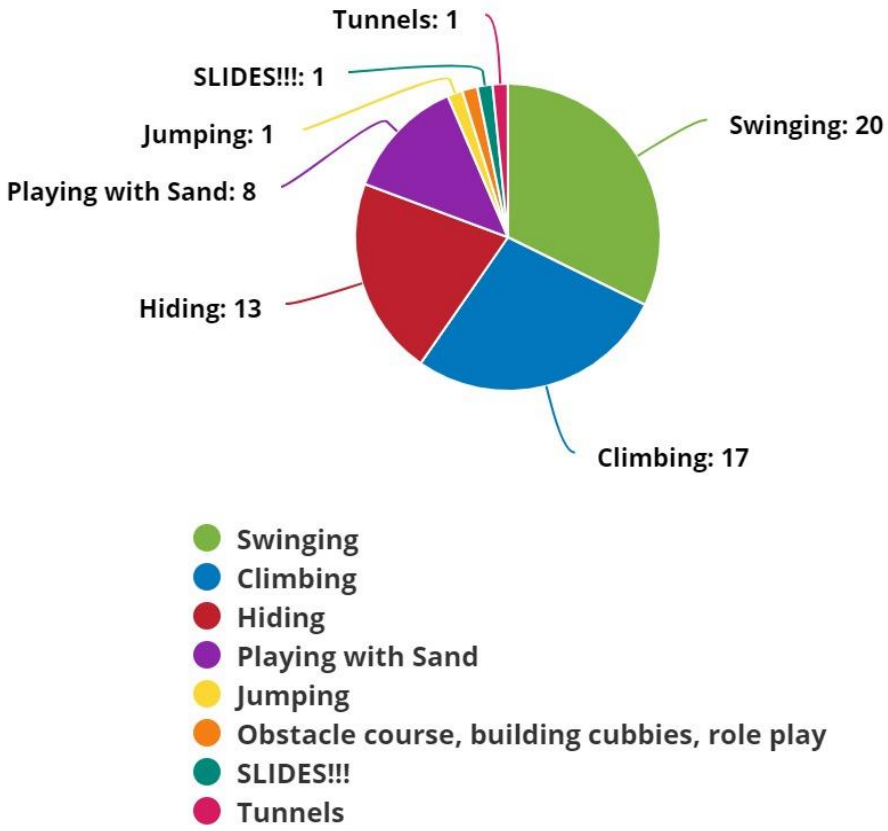


Officer comment to Q1 response:

Just over half of the children of respondents were aged 0-4; the remainder are aged 5+.

It would be desirable to provide a playground expansion to also cater for children 5 and over.

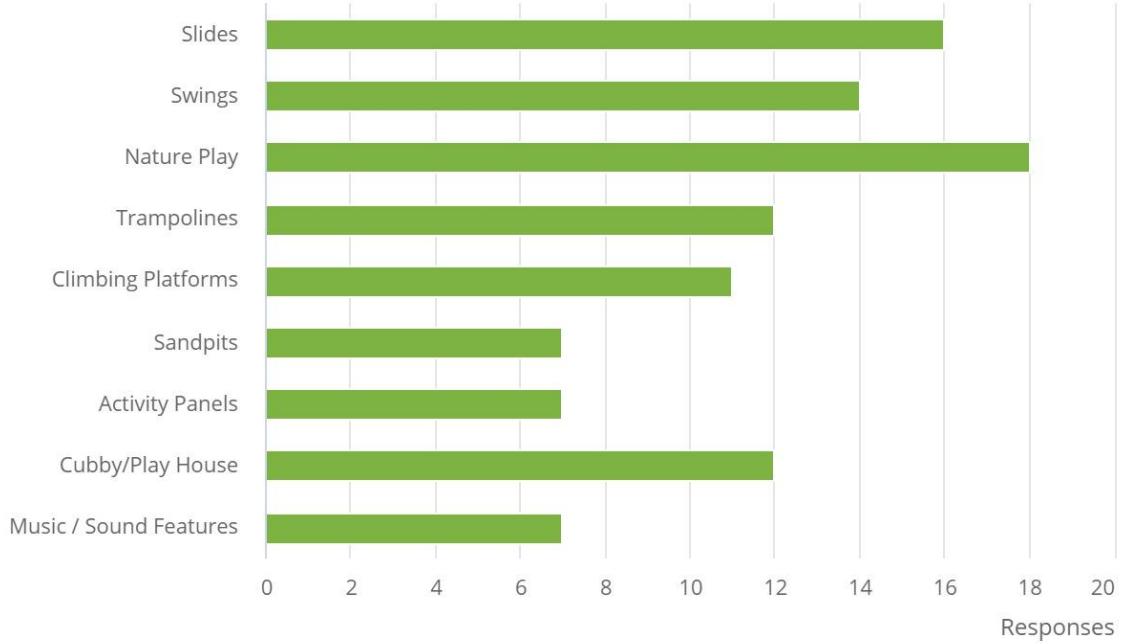
Q2. What do your young children most enjoy doing at the playground?



Officer comment to Q2 response:

The most popular activities of swinging and climbing will be well catered for if the play features recommendations are incorporated into the design. Sand play can be provided by sand softfall; ideally a cubby of some sort would provide for 'hiding'. Slides also seem to be a popular request.

Q3. What type of features do they like playing on most of all?

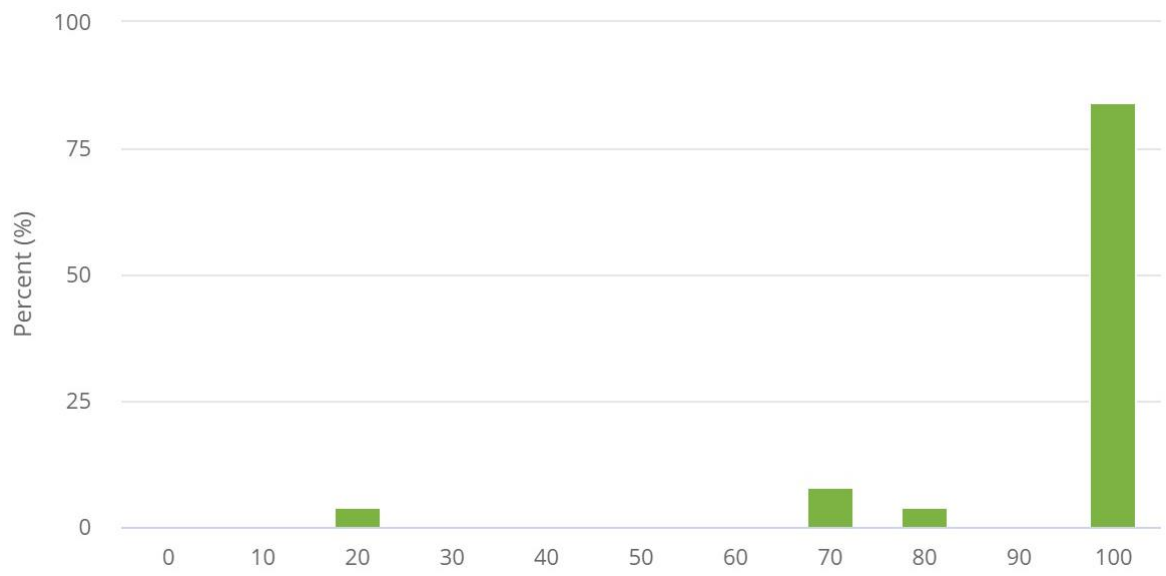


Officer comment to Q3 response:

Nature play appears to be the most popular option. It is recommended that a nature play theme be considered in the design, with addition of interactive equipment such as slides, swings and a cubby house or alternative; trampolines can be considered subject to budget and feasibility.

Recommend providing opportunities that provide appropriate developmental challenge and interest, without undue risk. E.g. log edges can be rounded off, rocks to be smooth not sharp, etc.

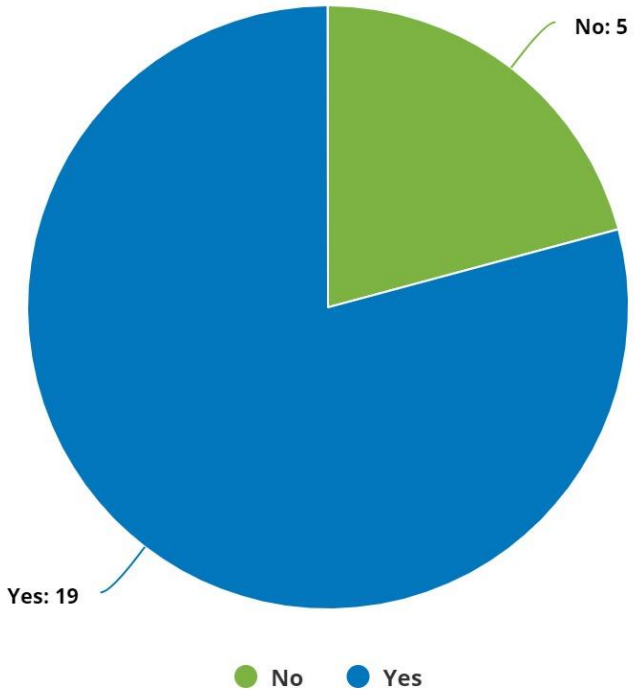
Q4. How important is it for you to have shade sails over the playground?



Officer comment to Q4 response:

Shade is considered to be the single most important element of this new playground and is therefore recommended as a the top priority inclusion. The shade sails should be designed as wide-spanning as possible to provide full shade cover; bright and colourful.

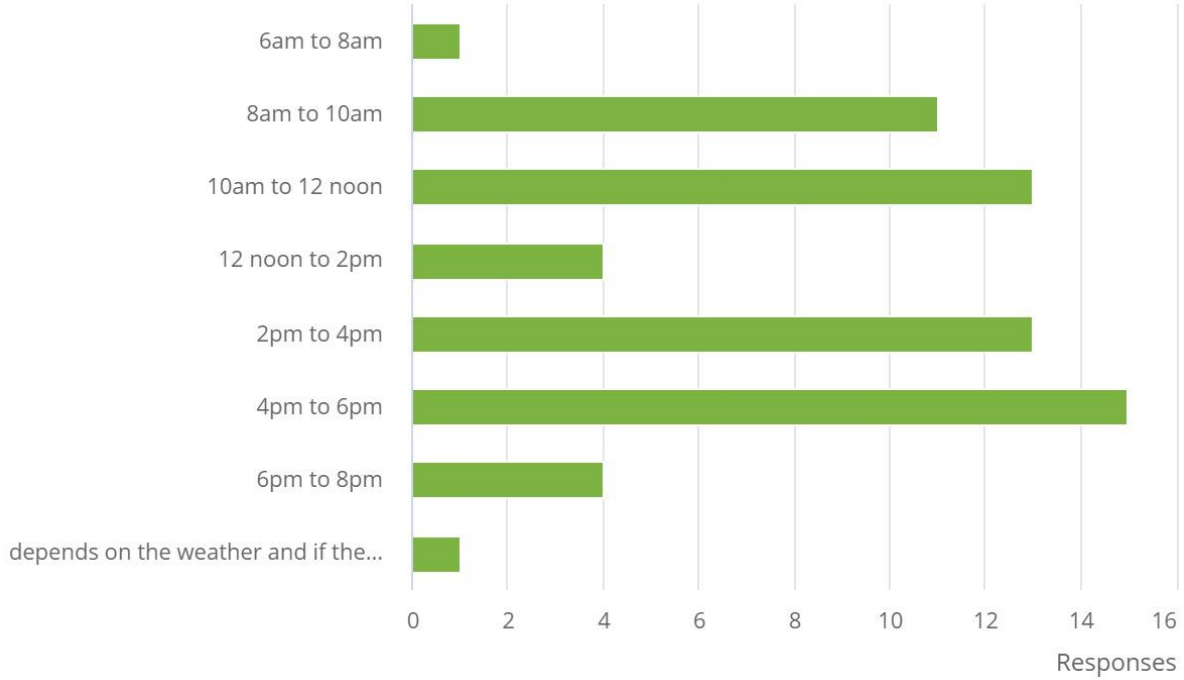
Q5. Do your young children enjoy riding trikes or scooters when they visit a park?



Officer comment to Q5 response:

A circuit path around the playground is recommended, serving the dual function of a playground edge.

Q6. What times are you most likely to visit the playground with your children?



Officer comment to Q6 response:

Peak morning visition times are within summer solar noon; shade sails are recommended as essential.

Q7. Please provide any other feedback below

1. Do not have children but would still like to see a well thought out play area for the local community to enjoy.
2. Dont need shade sails if you have trees.
3. Don't waste money on the activity board stuff, I never see kids play with them and they are usually nothing exciting.

   Also the big net style swings are at most other parks and expensive, don't think we need one with the budget restriction.

   Nature play style is definitely the way to go with different activities like climbing over logs, stepping from one to another etc...
4. I am worried about sun exposure for my baby. I love accessible and engaging play grounds that are inclusive of all parents.
5. I don’t have children in this age bracket and my grandchildren who I live with close to the proposed site are not in this age bracket
6. Please shade the playground too otherwise it is unusable most of summer.
7. Shade is essential. All my mum friends don’t go to playgrounds without shade.

   Plenty of seating, clean toilet facilities especially with a change area for younger babies.

   Pathways for younger children to ride balance bikes and tikes. Diverse equipment to suit children of all ages.
8. Soft landing rather than bark chips

Q8. What is your postcode?

6230 – Bunbury

6232 – Eaton / Millbridge

6236 – Dardanup

How the following responses from 'Connect' were assessed by Shire staff:

- Community ideas received in the "ideas wall" received one vote for each item mentioned.
- The 'net votes' for each comment were calculated by subtracting the number of 'down' votes (dislikes / against) from the number of 'up' votes (lkes / in favour of the idea.) Each 'net vote' received one vote for the item/s included in that comment.
- Ideas populated by Shire staff to generate discussion did not received a vote; however, community 'net votes' for that comment did receive a vote each.
- Written submissions were also included in the tally of most popular features and received votes accordingly.
- The summary of suggestions, ranked in popularity from most to least popular, is included at the end of the table.
- It is recommended that the scope for the project include items of the highest priority, up to what the budget can afford.
- Those items not recommended for Stage 1 (playground) are noted as such in the officer comments, and highlighted in the summary.

Ideas Wall Responses:

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
No high drop off platforms that toddlers can climb to and potentially fall from. Smaller slides that are accessible to this age group Fully fenced and toilets would be great.	0	0	0			Noted. Agree with avoiding high platforms, to reduce fall risk. Toilets not feasible for Stage 1 playground due to budget restraints but are included in the Shire's forward plans. Mini trampolines are included in the

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
						Peninsula Lakes Park master plan.
Nature play with stepping stones, balancing, climbing, slides etc. Lots of variety. Mini trampolines, big net swings. And shade shade shade! Depending on where the playground will be there is potentially no trees to provide natural shade cover.	0	0	0			Noted. Agree with shade being a very high priority, particularly for a playground for very young children whose skins are more sensitive and prone to sunburn.
Fully fenced. Plenty of shade trees and natural (forget man made soft fall) surfaces that don't become hot in the summer. Shade sails of bright colours that can be removed in winter. Toilets are a must. Bins also necessary.	0	0	0			Noted. Bright colours will work well for a playground in this area, to provide a visual 'lift' to the suburban context.
Please put monkey bars as our 2 year old loves them and it's great for their core strength	0	0	0			Noted.
Trees, trees and more trees to climb and swing off and smell and touch and find	11	1	10	That's not really a playground. For the age the		Noted. Developmental benefits of nature-

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
insects and lizards. Play equipment does not encourage imaginative play - it standardises play. Each tree is unique and a whole ecosystem itself where children are challenged and have a whole sensory experience.				playground is aimed for (0-4 years), tree climbing isn't really suitable.		based play is acknowledged. Trees are more likely to be provided by the Shire for shade, cooling, habitat and visual amenity reasons.
Would love to see something like a half court basketball for the older children from our area.	4	0	4			Noted. The scope for this project is for a playground and there is insufficient funding for additional recreational facilities at this stage..
Lots of shade sails. Toilets is a must - especially for hound kids Gazebo with table/benches and bbq for small gatherings. Parent/child swing so we can go on the swing with the children	0	0	0			Noted. Unsure what 'hound kids' refers to so vote only counted for 'toilets.' East Millbridge could already be considered over-provided with BBQs, so if one is installed in this location it would be best to only install this when the toilets are provided, and

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
						then another BBQ in East Millbridge may need to be removed.
Family toilets for parents and children. Secure latched fencing around the area. Soft fall ground covering around play equipment. Wide play equipment to cater for parents and children simultaneously. Wheelchair accessibility. Parent/child swings. Side by side slides. Water play area. High contrast area.	3	0	3			Noted.
Swings that parents and babies can go on together. Side by side slides so parents can go with the babies.	2	0	2			Noted.
A rolly polly grassed Hill- nice and simple and natural and easy care	0	0	0			Noted. Could possibly be considered for when the surrounding open space is developed

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
						with more park amenities.
Fun different Slides! And with shade over them so they aren't hot in summer.	5	0	5			Noted.
Soft climbing wall	0	0	0			Noted.
Must have slides and swings, bridges, climbing platforms or cubby house, spinning wheel/roundabout!	4	0	4			Noted.
Please make sure the playground is fenced with a high fence! The reason everyone goes to crooked carrot playground is because it's fully fenced and parents of children of all ages can	0	0	0			Noted. The surrounding roads are quite busy so considering that the playground is focused on ages 0-4, fencing is worth considering

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
relax and know their children aren't going to run onto the road et						as this is coming out as a high community priority, subject to budget constraints.
Millbridge don't have a playground and there are lots of children in Millbridge. So It would be much useful if playground can cater for kids of all age groups at least until 10 years. Monkey bars, swings, slides, see saws, trampoline etc are some of things kids always like to play with. Please ensure there is shade and gate as well for safety.	7	0	7			Noted. It is evident that it is a high community priority to also see children of other ages catered to. It is desirable that. if additional funds are not available at this stage, that a playground expansion (Stage 2) be considered for future planning, in conjunction with ancillary amenities such as a shelter, furniture, link path etc.

[Appendix ORD: 12.3.4A]

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
No rope obstacles course spider web looking stuff!! Toddlers don't use it, it's dated and boring!! Every park seems to have it and I hardly ever see kids use it!!	8	0	8			Noted – this is not considered as suitable for young children and there is already this type of equipment in other nearby playgrounds.
Shade is a MUST. You can build an amazing playground but people can't use it because the equipment becomes hot to touch when exposed in the sun all day. We tend not to go to certain parks if they don't have any shade.	0	0	0	Cannot agree more!!!		Shade is noted as the highest community priority.
Plenty of shade. Facilities to be used for all ages such as bbq, undercover area, seating etc so people can host bbqs or birthday parties down in the area. Toilets with change table and facilities to change toddlers. Pathways for bikes and for	5	0	5			Noted. See previous comments regarding BBQ facilities and toilets. It should also be considered that providing BBQ / picnic facilities may be subject to adequate parking

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
younger children to ride smaller bikes. A playground that's diverse for all ages so from 0-5. I found as a mother of an 11 month old there are no playgrounds in the entire Bunbury region which caters for all ages.						being available nearby. A perimeter path around the playground could provide both a playground edge and opportunities for riding scooters / trikes.
Please consider a playground suitable for kids of all ages and one that is well shaded. Seating area/s similar to the Hunter Circle Park would be terrific as well.	0	0	0			Noted.
Big funky different slides mixed into nature play style surroundings.. Maze type wooden bridges to climb to get to the top, logs & stepping stones in the sand for using their imagination to play.. And most importantly SHADE, and not just a few scattered shade sails!!! Make sure they actually cover the playground ground at the	9	0	9			Noted. '&amp' disregarded.

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
hottest times of the day!!! So many playgrounds have amazing slides.....that are in full sun ♀♀..						
Nature play! This is so versatile and can be used by a broader age group, not just 0-4 year olds. I see heaps of children aged 5 to around 9 in the neighbourhood.	7	2	5			Noted.
*In-ground trampolines that can be enjoyed by all ages.	12	0	12			Noted. See previous comment regarding trampolines.

[Appendix ORD: 12.3.4A]

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
*Shade sails for summer!	0	0	0			Noted.
*Rockers and see-saws for little kids to play on.	1	4	-3			This received more 'down' than 'up' votes; this may not be a desirable item from a community perspective to include in this playground.

[Appendix ORD: 12.3.4A]

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
*Colourful paths for prams, scooters, and trikes	0	0	0	yes!!		Noted.
*All abilities swing	11	0	11	Feel like most other parks have these and alot of the money would be gone installing one as they aren't cheap		Note that this images is not an 'all abilities swing' but a birds nest style swing, which is more inclusive and accessible than 'traditional' swings but does not support wheelchair use. From image shown, staff have assumed that the 'likes' are in support of an inclusive birds nest style swing as shown.

[Appendix ORD: 12.3.4A]

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
Shade sails!! Parks during summer get so hot! And toilets!, benches to sit on. Slides! Flying fox! Trampolines! Water features! Swings. I think the park needs to be appropriate for most ages… not too advanced. But still keeping in mind 5-8 year olds that still enjoy a play!	7	0	7			Noted. Flying fox not deemed suitable for ages 0-4. Due to restrictions on available water, it is not considered feasible to install water play features in this location.
A toilet is essential, there are none on this side of the bridge. Thankyou	0	0	0			Noted.
BBQ areas and shade for birthday parties and gatherings	0	0	0			Noted. Shade for parties etc interpreted to mean a picnic shelter

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
Please fence around the entire playground with metre high fence and pool type gate latches. When you have toddlers that can run relatively quickly it is an extra measure of safety to have the playground completely fenced in. It would be great to have more of the playgrounds around Eaton fenced in especially the ones close to water!	0	0	0			Noted. Fencing appears to be a high community priority for ages 0-4 so should ideally be considered for this playground, due to its proximity to a drainage channel which could potentially retain water (even temporarily.)
Must have a drink fountain and station to fill up drink bottles!	0	0	0			Noted. Might not be affordable in Stage 1 but could be considered for future stages of works, subject to funding.

[Appendix ORD: 12.3.4A]

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
A swing for both adult and child :)	10	0	10			Noted as a popular community idea.

[Appendix ORD: 12.3.4A]

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
Water play feature	13	0	13			Noted; see previous comment about water play being not considered feasible for this location.
More nature style with lots of different types of slides, flying fox, round swings, mini sunken trampolines and interactive activities. Something that still caters for at least kids up to 10 yrs old would be amazing! Water play would be awesome too! And definitely shade sails and nice grass to lay picnic rugs on and nice toilets and undercover areas with bbqs.	1	1	0			Noted. Small area of irriaged turf recommended, adjacent playground.
Slide, flying fox, see saw, swings, cubby house pretend play (food stall type equipment)	3	0	3			Noted.

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
The only essential elements for a park for young children are shade, fully fenced and a toilet. The play equipment choice is almost irrelevant. Children can have fun on what ever they find but the elements listed above keep them safe and parents sane.	0	0	0			This is considered in line with best practice for development through play. Overall basic needs summarised as follows – shade, fencing and toilets. Note that the current budget is insufficient for toilets however these are programmed in the ten year plans.
Shade, fenced in and toilets! As long as there is something to climb on, something to swing on and a water fountain to fill up water bottles my 3 and 2 year olds are happy! Can't wait for this!	0	0	0			Noted.
PLEASE fully fence the playground with a high fence and latching gate, especially if targeting young children. Mums travel out of Eaton to go to fenced parks. Agree with another comment that	0	0	0			Fencing being provided can mean that play features need to be downscaled to suit available funds. Fencing is worth

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
more playgrounds should be fenced in around Eaton, particularly the Peninsula Lakes park near water and a busy road!						considering for this playground due to the target age group.
Please make this park accessible for all ages and not only targeted to one age group. This is a great location for kids from all ages	0	0	0			Available budget for stage 1 may only allow a small playground area and additional funds would likely be required to expand the project scope to cater for ages over 5.
Plenty of CCTV	0	0	0			CCTV is not being considered in this stage of the proejct.
Inclusive of all abilities. Swings, play equipment, paths, bbq's and drinking fountains. You need to	1	0	1			Noted. Some accessible play opportunities will be provided.

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
consider everyone in the community.						
The grass is not very useable so if we could have a cycle way from both sides linking Denison and millbridge bvd would be good also an access point for the Denison link cycle way as many kids live down Reuben oldfield and Surrey and have issues getting up the giant curd	0	0	0			Noted. A link path linking Denison and Millbridge Blvd is included in the Eaton-Millbridge Community Facilities Plan.
NEEDS to have: Slide Swing(s) Other ideas: Spinning wheel/roundabout (like at Eaton Foreshore) Sandpit Climbing wall (not net/ropes, too hard for 0-4 year olds) Solid stairs upto the platforms, not narrow or skinny poles to climb up. Platform to walk along like at Cadell Park (like a playground hallway haha)	2	0	2			Noted.

[Appendix ORD: 12.3.4A]

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
Cadell park is the closest one to us and it only has a slide, would be great if we had at least one swing AND a slide around this way. Thanks for considering our ideas :)						

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
The child demographic of this area in Millbridge is older than 0-4. This area needs a natural playground catered for primary school children. Ideas include; *Slides *Swings *Monkey bars *Flying fox *Half court basketball area or at least a basketball ring *Drink fountain *BBQ's *Plenty of sail shades, seating and bins *Bike tracks or jumps	6	5	1			Available budget for stage 1 may only allow a small playground area and additional funds would likely be required to expand the project scope to cater for ages over 5.
Small pump track for learning to ride. Nice gentle bumps.	5	0	5			Noted. Could be considered for future planning.
For those complaining it needs to cater to ALL ages and have ABSOLUTELY EVERYTHING imaginable… please be realistic. They've already told us it's 0-4. That's locked in. Let's help	4	3	1			Noted.

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
make it great and realistic instead of acting spoilt and demanding 100 different things that we know aren't practical with this budget and age group that has already been decided.						
Community members were invited to provide comments by email to the Shire, if they were not able to access the engagement online or if they preferred to provide a written submission instead of participating in the Social Pinpoint engagement. Three emailed submissions were received within the engagement period, with the following comments: *(note that full names have been removed, to protect participants' privacy and to keep in line with the online engagement)*						
1. 'Hello super excited rate payer and community member! Fantastic idea for a park closer to homes!! And have some great suggestions for kids between 3-13 as my son is right in the age bracket to be going to the park and oval with friends! That said… Maybe a bike/scooter path with Hills so kids can play with out me worrying about traffic? Specially with the new detour you can see how						Noted as supporting a playground for ages other than just 0-4. Noted as small bike/pump track

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
busy the road actually is my step son can't play off of the grass without a bus driving past... Obviously anything climbing, flying fox or even balance beams! Cannot go wrong with the carousels but maybe accessible for all kids and their abilities? Slides, trampolines or swings that a group can play on :) This is fantastic and looking forward to hearing back from you!'						
2. Natural materials (logs, stepping stones or wooden) etc these can be used for climbing, coordination, imaginative games hence better cognitive skills, No plastic (it gets too hot and doesn't last, not good for the environment)						Noted. May need to strike a balance between natural and other materials, in acknowledgement that some natural materials (e.g. timber) require a higher level of maintenance, which

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
Have variety to incorporate upper body, legs, arms, core Various for different age groups same theory though						may not be sustainable given the Shire's limited resources to undertake additional maintenance.
3. I'd love to see a playground with something similar to a section in the new Donnybrook playground. Where the children play with sand measuring and hoisting developing fine motor skills as well learning simple measuring and team skills. My 3 children are 5,3 and 2 and watching them in play grounds with these types of equipment keeps them entertained together for ages. I wasn't able to find a picture of the Donnybrook park but I found a picture with the concept that I'll attach. Koombana bay has					 	Noted as interactive sand play features

Idea Submitted **submitted by Officers to stimulate conversation. The votes and comments are by community members.*	**Up Votes**	**Down Votes**	**Net votes (Up-down)**	**Comments on Idea**	**Photo Submitted**	**Officer comment**
something similar but with water. Along Millers creek there is a very simple sand pulley and my kids love that one as well.						

Following the engagement, the below email message was received from a community member (initials provided, for privacy reasons), for information only:

Consultation appreciation – 10 March 2022

'Thank you for allowing us to contribute our ideas! As a mum of a 2yr old toddler I'm very excited for a new playground specifically designed for our little ones! 😍😍.. Will we get to see it prior to it being built?? We recently went to Adventure Scapes in South Yunderup which is amazing, but obviously quite costly, would be amazing to have something like that in our area!

Anyway thanks again, we really appreciate it!

Kind Regards, (K.M.)'

ANALYSIS OF RESULTS

Following tallying of the community preferences above, the suggestions have been ordered (below) from highest to lowest priority, and categorized to help determine whether this is a suggestion that could be considered as part of the current project (Stage 1 – playground), or if it might need to be considered as part of the overall open space master planning for the final confirmed site. It is also noted where an item is not deemed feasible for consideration.

[Appendix ORD: 12.3.4A]

Community preferences / suggestions Ranked from highest to lowest priority	**No. of total 'votes' this item received**	**Officer comments** *Categorise as:*
Slides	36	Play features
Shade (24 general + shade sails 6)	30	Key supporting amenity for playground
Should also cater to older children, not just 0-4's	22	Project defining scope
Nature play – features, style, sensory play	22	Play features
Swings	21	Play features
Water play features	20	Play features
Parent / child swing	19	Play features
Toilets	17	Ancillary POS amenities
Trampolines (mini)	17	Play features
Bridges	15	Play features
BBQ – including comments for 'under cover', 'accessible'	14	Ancillary POS amenities
Need more trees – including for amenity (1), shade (1), climbing (11)	13	Ancillary POS amenities
Fencing – secure, high enough, with pool gate latches	13	Key supporting amenity for playground
Sand – sand pit / sand for play	13	Play features
Birds nest style swing	13	Play features
Shelter / gazebo – for parties, picnics, BBQs)	10	Ancillary POS amenities
Climbing features – e.g. platforms, soft climbing wall	14	Play features
Stepping stones / log steppers	11	Play features
Logs	10	Play features
Pathway/s for trikes – incl. 1 vote for 'colourful paths', 2 for 'accessible paths'	9	Play features (also a key supporting amenity)
Bike pump track – gentle	9	Ancillary POS amenities (not in playground)
Flying fox	9	Play features
Seating	8	Key supporting amenity for playground
Basketball – half court / hoop	7	Ancillary POS amenities
Parent / child slides (side by side)	7	Play features
Carousel / spinner	7	Play features
Accessible play features – including for wheelchairs	6	Play features
Change table (in toilets) – including for toddlers	6	Ancillary POS amenities
Drink fountain – including 2 votes for 'accessible'	6	Ancillary POS amenities
Cubby house	5	Play features

[Appendix ORD: 12.3.4A]

Community preferences / suggestions Ranked from highest to lowest priority	**No. of total 'votes' this item received**	**Officer comments** *Categorise as:*
Parent / child equipment (in general)	4	Play features
Monkey bars	4	Play features
'Softfall'	4	Play features
High contrast area	4	Play features
Seesaws	4	Play features
Role play – e.g. counters, shop fronts, kitchens	4	Play features
Bins	3	Ancillary POS amenities
Solid steps (not ladders)	3	Play features
Balance features, e.g. beams	2	Play features
Support focus on playground for ages 0-4 only	2	Project defining scope
Water bottle refill station	2	Ancillary POS amenities
Interactive activities	1	Play features
Path linking Denison Link and Millbridge Boulevard	1	Ancillary POS amenities
Nice grass area for picnics	1	Ancillary POS amenities
Natural surfaces – not synthetic	1	Play features
Bright colours (ie. In shade sails)	1	Play features (theme)
Grassed hill to roll down	1	Ancillary POS amenities
See saws	1	Play features
Sand play features	1	Play features
Variety (in play opportunities)	1	Play features
CCTV	1	Ancillary POS amenities
Rockers and seesaws	-3 (1 for & 4 against)	Play features
Below are listed features which the community requested NOT be included:		
Request NO rope features / spider web net climber	10	Would be a duplication of features in existing playgrounds nearby.
Request NO high platforms without barriers, due to fall risk	1	Agreed
Request NO birds nest style swing	1	Noted
Request NO plastic (equipment)	1	Noted
Request NO synthetic softfall	1	Noted
Suggestion that trees are unsuitable for 0-4 year olds to climb	1	Noted

From the 'word cloud' image on page 1 of this report, it could be considered that the highest community priorities are:

1. Shade
2. Fencing
3. Slides
4. Swings
5. Water
6. Toilets

These have emerged as higher priority items in the assessment in the table above.

Below is a further refinement of the preferences expressed by the community, following priority ranking and categorization, with Officer comments.

Once the project site is confirmed, the scope document will be able to be prepared based on this information below and on what is affordable within the budget.

The above community suggestions have been split by category and are shown below, with comments:

Community preferences / suggestions Ranked from highest to lowest priority within each category	**No. of 'votes'**	**Officer comments** *Categorise as:*
DEFINING THE PROJECT SCOPE – May warrant Council consideration		
Should also cater to older children, not just 0-4's	22	**Recommended for Council consideration.** If not possible to broaden project scope at this stage, suggest to consider this for future budget allocation and playground expansion, as catering to ages 5+ would be in line with the ABS demographic for Millbridge and in line with outcomes of this community engagement.
Support focus on playground for ages 0-4 only	2	See above comment
KEY SUPPORTING AMENITY FOR PLAYGROUND – ***Considered important to include, subject to project budget***		
Shade (24 general + shade sails 6)	30	Deemed essential to stage 1 of the playground
Fencing – secure, high enough, with pool gate latches	13	Deemed highly desirable for stage 1 of the playground

Community preferences / suggestions Ranked from highest to lowest priority within each category	**No. of 'votes'**	**Officer comments** *Categorise as:*
Seating	8	Deemed important for parent user amenity – Recommended that at least one seat with back and arm rests should be provided, with space on concrete seat pad next to seat for a pram or wheelchair
PLAY FEATURES		
Slides	36	Deemed feasible as priority no. 1
Nature play – features, style, sensory play	22	Deemed feasible as priority no. 2
Swings	21	Deemed feasible as priority no. 3
Water play features	20	Not deemed feasible due to water supply restrictions in the area; recommend that this be excluded from consideration
Parent / child swing	19	Deemed feasible as priority no. 4
Trampolines (mini)	17	Note that the Peninsula Lakes Park master plan includes 'mini trampolines' however this is across a busy road and implementation of this may be some years away, so a mini trampoline could possibly be considered
Bridges	15	Aligns well with 'nature play' and could take the form of a log or plank across a sand 'creek' (for example)
Sand – sand pit / sand for play	13	Sand softfall will provide this
Birds nest style swing	13	If a parent-child swing is proposed then it might not also be feasible costwise to include a birds nest style swing. Can be considered in design phase, subject to budget
Climbing features – e.g. platforms, soft climbing wall	14	Recommended for inclusion
Stepping stones / log steppers	11	Recommended for inclusion. Also consider natural rocks (low, smooth) which provide stepping, climbing and balancing opportunities and are virtually maintenance free
Logs	10	Recommended for inclusion – smooth off sharp edges

[Appendix ORD: 12.3.4A]

Community preferences / suggestions Ranked from highest to lowest priority within each category	**No. of 'votes'**	**Officer comments** *Categorise as:*
Pathway/s for trikes – incl. 1 vote for 'colourful paths', 2 for 'accessible paths'	9	Note that this could also be considered a key supporting amenity, and double up as an 'edge' for the playground, e.g. design playground in a circular footprint, minimising perimeter and thus length of fencing and pathway required
Flying fox	9	Not recommended, as not deemed feasible for ages 0-4. Also a relatively high cost item.
Parent / child slides (side by side)	7	Could possibly consider, subject to budget
Carousel / spinner	7	Could possibly consider small unit, subject to budget
Accessible play features – including for wheelchairs	6	Required as part of grant agreement – for at least 'some' of the equipment to be accessible to all abilities
Cubby house	5	Could possibly consider, subject to budget
Parent / child equipment (in general)	4	Already recommended for inclusion (above)
Monkey bars	4	Generally for older children; could consider a small unit, subject to budget, if there is one suitable for children up to 4 years of age
'Softfall'	4	Is required anyway; will need to discuss what amount of 'accessible rubber softfall' can be afforded within the current budget
High contrast area	4	Consider in design
Seesaws	4	Not a high priority
Role play – e.g. counters, shop fronts, kitchens	4	Children 0-4 will create these opportunities from 'nature play'
Solid steps (not ladders)	3	Consider in design
Balance features, e.g. beams	2	Consider in design, though opportunities for balancing can be provided by simple natural materials instead of prefab ones and are more creatively versatile for imaginative play
Interactive activities	1	Consider in design
Natural surfaces – not synthetic	1	Consider in design, though may require some accessible surfacing

Community preferences / suggestions Ranked from highest to lowest priority within each category	**No. of 'votes'**	**Officer comments** *Categorise as:*
Bright colours (ie. In shade sails)	1	Consider in design – definitely recommended for shade sails, to give the area a visual lift in a sea of suburban grey
See saws	1	Not a high priority
Sand play features	1	Not a high priority, however can be provided by informal nature play elements (hollows in rocks, flat rocks, sand from softfall)
Variety (in play opportunities)	1	Consider in design
Rockers and seesaws	-3 (1 for & 4 against)	Recommend to exclude
Ancillary Public Open Space (POS) Amenities		
Toilets	17	Not recommended for stage 1; already included in Shire's forward Asset Management Plans for future provision
BBQ – including comments for 'under cover', 'accessible'	14	Not recommended for stage 1, as should be considered only in conjunction with provision of public toilets
Need more trees – including for amenity (1), shade (1), climbing (11)	13	Highly recommended to plant trees for shade, public open space aesthetics, habitat and to reduce the urban heat island effect
Shelter / gazebo – for parties, picnics, BBQs)	10	Not recommended for stage 1 due to budget restraints, however is recommended for inclusion in an overall POS master plan for future facilities provision
Bike pump track – gentle	9	Not recommended for stage 1 as is outside project scope and budget, however could be considered for inclusion in an overall POS master plan
Basketball – half court / hoop	7	Not recommended for stage 1 as is outside project scope and budget, however could be considered for inclusion in an overall POS master plan, if deemed feasible in accordance with the Shire's Sport and Recreation Plan

Community preferences / suggestions Ranked from highest to lowest priority within each category	**No. of 'votes'**	**Officer comments** *Categorise as:*
Change table (in toilets) – including for toddlers	6	See above comment on 'toilets'
Drink fountain – including 2 votes for 'accessible'	6	Not recommended for stage 1 due to budget restraints, however is recommended for inclusion in an overall POS master plan for future facilities provision
Bins	3	At least one bin should ideally be included near the playground, subject to budget
Water bottle refill station	2	Not recommended for stage 1 due to budget restraints, however could be considered for inclusion in an overall POS master plan for future facilities provision
Path linking Denison Link and Millbridge Boulevard	1	This is already included in the Eaton Millbridge Community Facilities Plan for future provision
Nice grass area for picnics	1	It is recommended that at least a small area of irrigated grass be provided adjacent Stage 1 of the playground and then later expanded, to allow for sitting – also babies enjoy 'sensory play' with soft grass
Grassed hill to roll down	1	Could be considered in design (small scale, in association with irrigated turf area)
CCTV	1	Not recommended for consideration at this stage as this area has a high level of passive surveillance and CCTV is costly to install.

RECOMMENDED PROJECT SCOPE

Based on the above analysis and refinement, it is recommended that, for the current playground project Stage 1 for construction in 2022-2023, that the following priority elements are considered, subject to budgetary constraints:

- Shade sails – good coverage over whole playground, should be of bright colours;
- Secure fencing around playground, with pool-style gate latches;
- Circuit path around playground – to also act as the playground edge;
- Nature play opportunities (consider in design whether the playground is solely nature play, or to balance with maintenance considerations whether it includes some prefabricated equipment and some nature play features);
- Sand softfall, with some possible rubber softfall 'intrusions' to allow for some play features to be accessible;
- Play equipment for consideration – swings (possibly including a parent-child swing), slides, climbing features including platforms, balancing features (natural logs, rocks etc), mini trampoline;
- A 'welcome sign' that also serves as a funding acknowledgement;
- Seating with circulation space for prams and wheelchair access;
- Bin

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: East Millbridge New Playground – Community Consultation Outcomes

RISK THEME PROFILE:

6 - Engagement Practices

13 - Project/Change Management

RISK ASSESSMENT CONTEXT: Project

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATEMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Delays due to land swap discussions impacting on completion date and risk of losing grant funds.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Request extension of time from South West Development Commission.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Negative perception of the Shire if projects are not programmed to meet Community needs	Minor (2)	Almost Certain (5)	Moderate (5 - 11)	Delivery of playground project that is based on outcomes of the community engagement	Minor (2)	Unlikely (2)	Low (1 - 4)
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

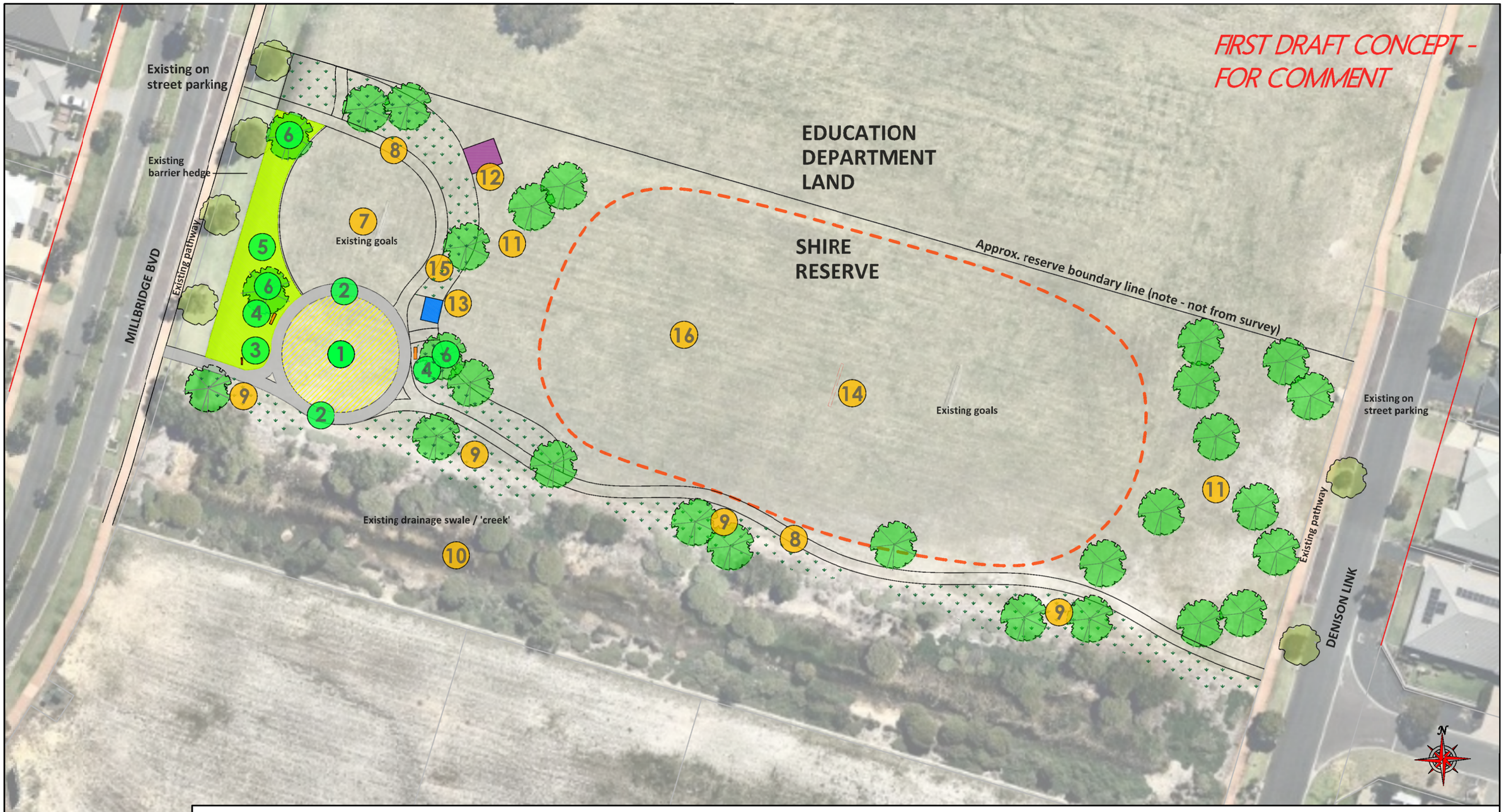
[Appendix ORD: 12.3.4C]

EAST MILLBRIDGE PUBLIC OPEN SPACE

Denison Link / Millbridge Blvd

THINK Ahead Shire of Dardanup

Proposed Improvements Stage 1 - New Playground



2021-22 works Stg 1 - Draft POS concept

DESIGNED	DRAWN DATE	DRAWING NO.	SIZE
VP	DEC-2021	2021-CPT-031-01	A3
DRAWN	AUTHORISED	REVISION	ENDORSED
VP	-	-	-

Not to scale

KEY - *Draft proposed features - for community consultation*

Stage 1: 2021-22 (green coding)

1. New playground for children aged 0-4 - with shade sails (approx. area shown 310m2 - may vary slightly)
2. New 'ring' path to contain playground and for riding trikes / scooters around
3. New park welcome signage
4. New seating near playground
5. New irrigated turf areas - temporarily expand to area shown as 'future playground expansion' (subject to budget)
6. New park trees for shade (subject to budget)
   Plus new / supplementary bollards to exclude vehicles from reserve - locations tbc (subject to budget)
   Ensure maintenance access into reserve is maintained - including to playground

Future stages: *Not included in proposed 2021-22 works - timing to be confirmed* (orange coding)

7. Proposed future playground expansion - for ages 5-12
8. Proposed future pathway extension - linking Millbridge Blvd with Denison Link and additional playground connection
9. Proposed future mulched planting areas to extend 'creek' theme - low native planting (subject to budget)
10. Proposed conversion of drainage ditch to natural 'creek' with landscaping - incl. access point/s, boulders, logs etc
11. Proposed additional park trees for shade - quantities and locations TBC
12. Proposed future public toilets (indicative location shown only)
13. Possible future picnic shelter with furniture
14. Possible future new multisport kickaround goals - remove old goals
15. Possible future bin - in enclosure
16. Retain open space area for recreational use

All inclusions are subject to detailed design following community consultation and to feasibility, including budget.