



Shire of Dardanup

Executive
Directorate

APPENDICES

Item 12.1.1

ORDINARY COUNCIL MEETING

To Be Held

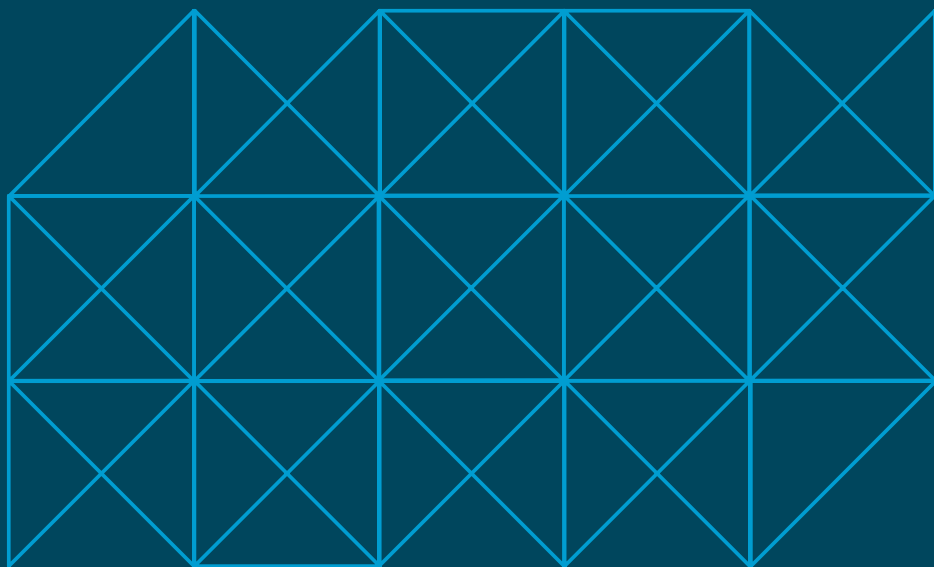
Wednesday, 23rd July 2025
Commencing at 5.00pm

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

This document is available in alternative formats such as:
~ Large Print
~ Electronic Format [disk or emailed]
Upon request.

(Appendix ORD: 12.1.1A)



LEAN INTO LEGACY

WALGA LOCAL GOVERNMENT
CONVENTION 2025



WALGA

(Appendix ORD: 12.1.1A)



WALGA's Local Government Convention will return to the Perth Convention and Exhibition Centre from Monday 22 – Wednesday 24 September 2025.

Our 2025 theme 'Lean into Legacy' delves into how the decisions we make today form the building blocks for tomorrow. With a focus on reflective, current and future legacy, we will explore how leaving a lasting, positive legacy as a Local Government means making choices that endure far beyond election cycles.

Detailed information about the keynote speaker, breakout sessions and Program will be provided shortly and updated on the Convention website when published.



(Appendix ORD: 12.1.1A)

MONDAY, 22 SEPTEMBER

9:00am	Planning Showcase Registration (only)
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9:30am–3:15pm	Planning Showcase
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11:00am	Registration Desk Opens
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11:30am–2:30pm	Heads of Agency Lunch
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3:30pm–5:00pm	Mayors and Presidents Forum
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4:00pm	Exhibition Opens Pavilion 1
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6:00pm–9:00pm	Welcome Drinks Pavilion 1
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(Appendix ORD: 12.1.1A)

TUESDAY, 23 SEPTEMBER

7:30am	Registration Desk Opens
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8:00am	Exhibition Opens
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SESSION ONE - BELLEVUE BALLROOM 1 & 2

9:00am	Opening Segment, Welcome to Country
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9:15am	MC Welcome
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9:20am	Opening Address
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9:35am	WALGA President Address
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9:55am	Keynote Address
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10:55am	Morning Tea
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SESSION TWO - BELLEVUE BALLROOM 1 & 2

11:45am	State of Play
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1:15pm	Address
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1:30pm	Lunch
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AGM - BELLEVUE BALLROOM 1 & 2

2:15pm–5:00pm	WALGA Annual General Meeting
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4:00pm	Exhibition Closes
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6:00pm–10:00pm	Convention Cocktail Gala Location: The Art Gallery of WA
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(Appendix ORD: 12.1.1A)

WEDNESDAY, 24 SEPTEMBER

6:30am **Registration Desk Opens**

7:00am–8:45am **Icons Breakfast**

7:00am **Exhibition Opens**

8:45am **Icons Photo Opportunity**

8:30am **Procurement Network Forum Registrations Open**

9:00am–4:30pm **Procurement Network Forum**

OPENING SESSION - BELLEVUE BALLROOM 1 & 2

9:45am **Opening**

9:55am **Panel Session**

10:55am **Address**

11:10am **Morning Tea**

BREAKOUT SESSIONS

11:40am–1:10pm **Breakout Session 1**

11:40am–1:10pm **Breakout Session 2**

1:10pm **Lunch**

CLOSING SESSION

2:30pm **Closing Keynote**

3:30pm **Closing Remarks**

3:45pm **Convention Close**



WALGA

LEAN INTO LEGACY

WALGA LOCAL GOVERNMENT
CONVENTION 2025

*Please note: this information was correct at the time of publication and is subject to change.

2025 Notice of WALGA Annual General Meeting

TUESDAY, 23 SEPTEMBER 2025
2:15PM
AT PERTH CONVENTION AND EXHIBITION CENTRE
21 MOUNTS BAY RD, PERTH WA

The Annual General Meeting (AGM) of the Western Australian Local Government Association (WALGA) will be held at the Perth Convention and Exhibition Centre on **Tuesday, 23 September 2025 at 2:15pm**.

Attendance at the AGM is free for all Elected Members and officers from Member Local Governments. Voting Delegates and Proxies must be registered (registration information below).

The AGM is being held in conjunction with the Local Government Convention 2025 (the Convention). Further information on the Convention will be announced shortly.

VOTING INFORMATION

Voting entitlement

Each Member Local Government is entitled to be represented by two Voting Delegates. A Voting Delegate is entitled to one vote.

A Proxy is entitled to vote in the absence of a Voting Delegate.

Voting Delegates and Proxies may be Elected Members or officers.

Registration of Delegates and Proxies

Voting Delegates and Proxies must be registered by the Local Government Chief Executive Officer.

The Chief Executive Officer of each Member Local Government will be sent the Delegate registration link via email. We ask that registration be completed via the link provided prior to 5:00pm on Monday, 8 September 2025. However, Delegate registrations can be completed or amended up until the start of the AGM at 2:15pm on Tuesday, 23 September 2025.

Voting process

Information on how voting will be conducted at the AGM will be sent to all registered Voting Delegates and Proxies prior to the AGM.

MEMBER MOTIONS

Submission

Member Local Governments are invited to submit motions for inclusion in the Agenda for consideration at the AGM.

Motions should be submitted by the Chief Executive Officer of the Member Local Government to the Chief Executive Officer of WALGA via email at associationgovernance@walga.asn.au.

Closing date

Member motions must be submitted prior to **5:00pm on Friday, 8 August 2025**.

Guidelines for motions

Please refer to the *Guideline for the submission of Member Motions* for detailed information on the submission of motions.

MEETING DOCUMENTS

Notice of proposed amendments to the Association Constitution

The Chief Executive Officer of WALGA will give not less than 60 days notice of any proposal to amend the Association Constitution. This notice will be given via email to all Local Government Chief Executive Officers by 5:00pm Wednesday, 23 July 2025.

Agenda

The Chief Executive Officer of WALGA will publish the Agenda of the AGM not less than 30 days prior to the AGM. The Agenda will be published by 5.00pm Friday, 22 August 2025 on the WALGA website. All Elected Members and CEOs will be advised of the availability of the Agenda via email.

Hardcopy meeting documents will not be distributed.

The Order of Business shall be:

1. Record of attendance and apologies
2. Announcements
3. Confirmation of minutes of previous meetings
4. President's report
5. Financial report for the financial year
6. Consideration of Executive and Member Motions

MEETING CONDUCT

The AGM will be conducted in accordance with the [WALGA AGM Standing Orders](#).

QUERIES

Please direct all enquiries relating to the registration of Delegates or the submission of Member motions to Meghan Dwyer, State Council Governance Officer on (08) 9213 2050 or at associationgovernance@walga.asn.au.



President Cr Karen Chappel AM JP
WALGA President



Nick Sloan
WALGA Chief Executive Officer

RISK ASSESSMENT TOOL								
OVERALL RISK EVENT: 2025 Western Australian Local Government Convention and Annual General Meeting RISK THEME PROFILE: 10 - Management of Facilities, Venues, Events and Services RISK ASSESSMENT CONTEXT: Strategic								
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Participation and support of member Councils at the WALGA AGM is of importance to the industry as a whole.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL**OVERALL RISK EVENT:** *Consideration of an Extraordinary Election – Resignation of Cr Taneta Bell***RISK THEME PROFILE:**

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

Choose an item.

RISK ASSESSMENT CONTEXT: Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Council has budgeted for an Ordinary election that has been quoted by WAEC as higher than anticipated. A Special Election has not been budgeted for.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	There are legal implications for the Shire if the process of requesting the position remain unfilled is not followed.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	The ratepayers and electors are unlikely to support two election processes within a period of six months.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.