



**CONFIRMED**

# MINUTES

# ORDINARY MEETING

Held

20 September 2017

At

Shire of Dardanup  
ADMINISTRATION CENTRE EATON  
1 Council Drive - EATON

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## COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

## DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

## SHIRE OF DARDANUP

### MINUTES OF THE SHIRE OF DARDANUP ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 20 SEPTEMBER 2017, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 5.00PM.

#### 1      **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member, Cr. M T Bennett, declared the meeting open at 5.00pm, welcomed those in attendance and referred to the Disclaimer, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

##### *Acknowledgement of Country*

*The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Gnaala Karla Booja people in this land.*

##### *Affirmation of Civic Duty and Responsibility*

*Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.*

##### *Emergency Procedure*

*In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).*

#### 2      **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

##### 2.1      Attendance

Cr. Michael Bennett	-	Shire President (Chairperson)
Cr. Peter Robinson	-	Deputy Shire President
Cr. Carmel Boyce	-	Elected Member
Cr. Tyrrell Gardiner	-	Elected Member

Cr. Luke Davies	-	Elected Member
Cr James Lee	-	Elected Member
Cr Patricia Perks	-	Elected Member
Cr Allen Mountford	-	Elected Member
Mr Mark Chester	-	Chief Executive Officer
Mr Luke Botica	-	Director Engineering & Development Services
Mr Phil Anastasakis	-	Director Corporate & Community Services
Mrs Cathy Lee	-	Manager Governance & HR
Mrs Tracey Maisey	-	Governance Officer
Mr Steve Potter	-	Manager Development Services
Mr Mick Saunders	-	Manager Assets
Mrs Melanie Serra	-	Acting Manager Community Services

## 2.2 Apologies

Cr. Danny Harris	-	Elected Member
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## 3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None.

## 4 PUBLIC QUESTION TIME

### 4.1 Mr David Richter Regarding Item 12.1 Title: Application for Retrospective Development Approval for Unauthorised Existing Development – Lot 4601 (8) Clarke Street, Burekup

Mr Richter advised that he had owned the property that had just been sold. Mr Richter noted that the shed was originally a lean-to for a caravan. I then built a swimming pool so built another wall and then there was another wall built and it became a shed. The shed has been there for 15 years and it is very strong. I request that Council give retrospective approval and part of the recommendation can be that it be painted one colour as there is Zinalume™ and Colorbond™ panels that don't match. The new owners that purchased the property did so in part because of the shed as they have cars that they wanted under cover.

**5 APPLICATIONS FOR LEAVE OF ABSENCE****OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

241-17      MOVED -    Cr. L Davies                      SECONDED -    Cr. A Mountford

**THAT Cr. D Harris be granted leave of absence for the meeting of 11 October 2017.**

CARRIED  
8/0

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

None.

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

7.1            Ordinary Meeting Held 30 August 2017

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

242-17      MOVED -    Cr. P S Robinson                      SECONDED -    Cr. T G Gardiner

**THAT the Minutes of the Ordinary Meeting of Council held on 30 August 2017, be confirmed as true and correct subject to no corrections.**

CARRIED  
8/0

**8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

None.



**9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

None.

**10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

None.

**11 DECLARATION OF INTEREST**

*Discussion:*

*Shire President, Cr. M T Bennett asked Councillors and staff if there were any Declarations of Interest to be made.*

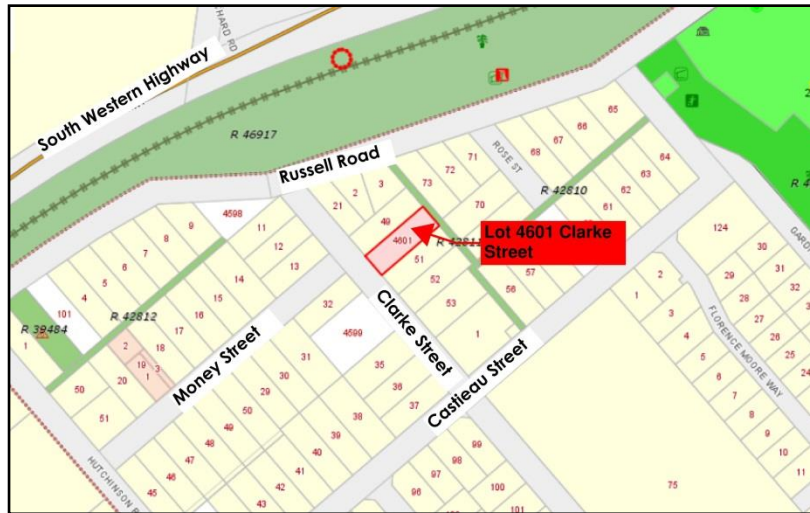
- *Cr M T Bennett declared he had a proximity interest in item 12.7 as he owns the property next door.*

## 12 REPORTS OF OFFICERS AND COMMITTEES

12.1 Title: Application for Retrospective Development Approval for Unauthorised Existing Development – Lot 4601 (8) Clarke Street, Burekup – Oversized Outbuilding (D. Richter)

Reporting Department: Engineering & Development Services  
Reporting Officer: Mr Jake Whistler - Senior Planning Officer  
Legislation: Planning and Development Act 2005

Location Plan –



Site Plan



## Background

A Building Permit application was received by the Shire for the retrospective approval of an outbuilding and swimming pool on Lot 4601 Clarke Street, Burekup. Through the assessment process, it was identified by Planning staff that the unauthorised outbuilding also required retrospective Development Approval.

The applicant/landowner was given the option of either seeking Development Approval for the unauthorised outbuilding, or alternatively the outbuilding could be dismantled and removed. Through this process, Shire staff learned that the property was being sold and was 'under offer', and it was therefore the applicant's preference to seek Development Approval. Council subsequently received a retrospective Application for Development Approval and full details of the proposal are contained in (Appendix ORD: 12.1).

Lot 4601 is zoned 'Residential – R12.5' under the Shire of Dardanup Town Planning Scheme No. 3 (TPS3) and is 1214m<sup>2</sup> in area. The property contains an existing dwelling, approved patios/carports and an approved outbuilding of approximately 112.5m<sup>2</sup> in area. The property is bound by Clarke Street to the south-west, by a 'Right of Way' (RAW) reserve to the north-east and residential properties on both other sides.

The application seeks retrospective Development Approval for a 5.8m x 12m (69.6m<sup>2</sup>) masonry and Colorbond outbuilding that is attached to an existing approved outbuilding. The subject outbuilding is setback 4m from the north-western boundary (side setback) and 12m from the north-eastern boundary (rear setback).

The Shire's Local Planning Policy *DEV 26 – Outbuildings, Patios and Carports – Development Standards* (DEV26) stipulates a maximum aggregate floor area of outbuildings of 80m<sup>2</sup> within the Residential Zone. The aggregate floor area of outbuildings being applied for on Lot 4601 is 182.1m<sup>2</sup>, exceeding the allowable limit by 102.1m<sup>2</sup>.

The applicant has provided justification to support the application. A full copy of the applicant's justification is provided in (Appendix ORD: 12.1). Officers have summarised the points of justification provided that relate to the outbuilding (whilst noting additional justification has been provided not directly related to the outbuilding):

- The subject shed started off as a 'lean-to' off the side of the approved shed for a storage space for a caravan and trailer;
- The 'lean-to' was insufficient in stopping the weather entering from the west and therefore the 'lean-to' was enclosed, however the applicant did not realise that 'enclosing' the 'lean-to' would then regard it as a shed;
- The masonry wall of the subject shed forms part of a pool area;
- The building has been certified by Be-Safe Building Inspections;
- The people that have purchased the property did so for the shed space;
- The shed does not look out of place on the block and the neighbours have never complained about the shed; and
- The shed is on a large block.

- *Notification Of Proposal*

Given the variation being applied for, the applicant was advised that neighbours comments would be required on the subject application. The applicant obtained the consent of seven nearby landowners listed below:

- 21 Russell Road, Burekup;
- 5 Rose Street, Burekup;
- 3 Rose Street, Burekup;
- 10 Clarke Street, Burekup;
- 9 Clarke Street, Burekup;
- 7 Clarke Street, Burekup; and
- 5 Clarke Street, Burekup.

Shire officers sent correspondence to the following nearby landowner requesting comment on the application and did not receive a response:

- 6 Clarke Street, Burekup.

A location map is provided below which identifies the above landowners that were invited to make comment on the application:



Legal Implications

Appeal rights exist at the State Administrative Tribunal.

Strategic Community Plan - None.

Environment - None.

Precedents -

Since Council's review and modification of DEV 26 in February 2016, Shire officers are unaware of any applications to vary the permitted 80m<sup>2</sup> outbuilding floor area in the Residential zone.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance-

The application does not comply with the maximum permitted aggregate floor area of DEV26 – *Outbuildings, Patios and Carports – Development Standards*, for the Residential zone.

Risk Assessment - Low.

Officer Comment

This application is 'retrospective' in nature as the outbuilding has been constructed on site without the necessary Development Approval. This will not however, be a consideration in the assessment of this application with the assessment process treating the application as if it were a new application for a structure that had not yet been constructed.

Officers have assessed the application against the relevant legislation and have determined the following to be relevant:

- TPS3 – Clause 2.2 'Objectives of the Zones'; and
  - Local Planning Policy 'DEV 26 – *Outbuildings, Patios and Carports – Development Standards*'.
- *TPS3 -Clause 2.2 'Objectives Of The Zones'*

Clause 2.2 'Objectives of the Zones' states the following:

'Residential Zone'

- *To achieve a high standard of residential development in accordance with contemporary planning and development practice for the benefit of the community.*
- *To enhance the character and amenity of residential areas.*
- *To provide for residential development at a range of densities with a variety of housing types to meet the needs of the community.*
- *To provide an opportunity for residents to undertake occupations ancillary to the use of their dwelling that are compatible in character, scale and operation with the residential use and which will not have an adverse effect upon the existing character and amenity of these areas.*

The first dot point above is considered to be applicable to this application in the context of the 'standard' of the outbuilding. The below photos illustrate the external cladding used for this outbuilding and its discontinuity with the cladding of existing approved outbuilding.





In the context of the first dot point which refers to '*achieving a high standard of residential development*', the ad-hoc incorporation of multiple cladding materials on a single outbuilding is not considered to be of a high standard. As such, the building is considered to not being able to meet this objective of the Residential zone.

In the instance that Council resolve to approve the outbuilding, it is recommended that a condition be imposed that requires the external upgrading of the outbuilding by painting the entire building one uniform colour.

The outbuilding is not visible from the street. The outbuilding may not be considered to be visually prominent from neighbouring properties due to its location in the centre of the lot and the shed wall height only being 2.7m high. However, it would be visible from the laneway at the rear of the property and potentially from the neighbour to the south east (if a person were to actively look for the outbuilding).

- *DEV 26 – Outbuildings, Patios and Carports – Development Standards.*

DEV26 is relevant to the subject application which contains the following limitation:

- *Outbuildings in the Residential zone are to have a maximum aggregate floor area of 80m<sup>2</sup>.*

Lot 4601 has an existing approved outbuilding with a floor area of 112.5m<sup>2</sup>. The unauthorised outbuilding has a floor area of 69.6m<sup>2</sup> which results in a total floor area of 182.1m<sup>2</sup>, exceeding the maximum permitted outbuilding size under DEV26 by 102.1m<sup>2</sup>.

- *Outbuildings in the Residential zone are to have a maximum wall height of 3.0m and a maximum ridge height of 3.9m.*

The subject outbuilding has a wall height of 2.7m and a maximum ridge height of 3.0m. The outbuilding is compliant with this component of the Policy.

The 'Additional Provisions' of DEV26 provide for Council to consider variations to the development provisions in 'exceptional circumstances' with written justification to be provided by the applicant.

The applicant in the written justification states that the total area of Lot 4601 is considerably larger than a typical "Millbridge block" (which is permitted the same size outbuilding), and therefore the outbuilding size is not out of proportion to the lot size. In this regard it is to be noted that DEV26 floor area limitation of 80m<sup>2</sup>, applies to all lots zoned 'Residential' within the Shire which includes lots of 300m<sup>2</sup> to 700m<sup>2</sup> (i.e. Eaton Townsite), lots of 1200m<sup>2</sup> to 1500m<sup>2</sup> (i.e. Burekup Townsite) and lots up to 2000m<sup>2</sup> (i.e. Lucretia Street, Eaton; Dardanup Townsite).

State Planning Policy 3.1 'Residential Design Codes of WA' (R-Codes) provides the following guidance on outbuilding floor area limitations:

*5.4.3. – C3 Outbuildings that:*

- iii) collectively do not exceed 60m<sup>2</sup> in area or 10 per cent in aggregate of the site area, whichever is the lesser.*

DEV26 varies this requirement which does not make the R-Codes applicable for this particular application; however it is noteworthy that an outbuilding lot-coverage of 10% is used to guide the acceptable sizes of outbuildings in the residential zone. This may provide guidance to Council on what is considered 'exceptional circumstances' when presented with oversized outbuilding applications on larger residential lots.

If the 10% outbuilding lot-coverage were to be used for 8 Clarke Street, an aggregate shed floor area of 121.4m<sup>2</sup> could be accepted. The proposal however is for 182.1m<sup>2</sup> which represents a 15% lot-coverage. Although the property may present some 'exceptional circumstances' in regard to its size (1214m<sup>2</sup>), it is considered that the 15% outbuilding lot-coverage on 8 Clarke Street exceeds what could be regarded as acceptable for this sized lot.

- *Officer Recommendation*

DEV26 provides the limitations that outbuildings shall conform to in the respective zones and areas. There are opportunities for 'exceptional circumstances' to be presented through the application process and provisions of the Policy varied.

Council will need to decide if the justification of a 'larger lot' represents 'exceptional circumstances', and if so, whether the outbuilding size proposed, is acceptable for the subject lot's size. It is noted this is the first instance in which Council has been requested to consider a non-compliant application under the 'exceptional circumstances' clause for an outbuilding within the Residential zone, since modified DEV26 was adopted by Council in February 2016. It is therefore likely that Council's decision in this instance will set the precedence for how similar applications are dealt with in the future.

On the basis of the above and that under DEV26 the proposed outbuilding will result in the permitted aggregate floor area of outbuildings being exceeded, officers recommend Council refuse the application for the following reasons:

- a) The aggregate outbuilding floor area of 182.1m<sup>2</sup> exceeds the 80m<sup>2</sup> maximum floor area for outbuildings in the Residential zone and does not comply with the development standards of Council's Local Planning Policy *DEV26 Outbuildings, Patios and Carports*.
- b) The existing outbuilding is contrary to the objective of the Residential zone in clause 2.2 of TPS3 as it is not considered *to achieve a high standard of residential development in accordance with contemporary planning and development practice for the benefit of the community*.

Should the Council not support the Officer Recommendation, it is recommended that Council resolves to determine the application represents 'exceptional circumstances', due to the large lot size, under the provisions of DEV 26 and the following conditions of approval be imposed:

1. The layout of the site and the size, design and location of the buildings and works permitted must always accord with the endorsed plan(s) and must not be altered or modified without the further written consent of Council.
2. All stormwater from the proposed building shall be contained on site in accordance with the Shire's specifications (ENG 20 – Stormwater Discharge from Buildings).
3. The approved outbuilding shall not be used for habitation, commercial or industrial purposes, without first obtaining approval from the Shire.
4. The external surfaces of the structure must be painted within 60 days from the approval and finished to match the exiting outbuilding to which it has been attached to the satisfaction of the Shire of Dardanup.

Advice Notes:

- i) If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in



the approval after the date of the determination, the approval will lapse and be of no further effect.

- ii) Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- iii) The applicant is advised that in accordance with the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*, the subject building is not to be located over a septic system. The required minimum setback from a septic tank to a building is 1.2m. The required minimum setback distance from a leach drain to building is 1.8m. For further information, the Shire's Environmental Health Services should be contacted.
- iv) The applicant is advised that this is not a Building Permit. A Building Permit should be obtained in order to comply with the *Building Regulations 2012*.
- v) If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority.

#### OFFICER RECOMMENDED RESOLUTION

THAT Council:

1. Refuses the Application for Development Approval for Unauthorised Existing Development for a 69.6m<sup>2</sup> outbuilding on Lot 4601 (#8) Clarke Street, Burekup for the following reasons:
  - a) The aggregate outbuilding floor area of 182.1m<sup>2</sup> exceeds the permitted maximum floor area for outbuildings in the Residential zone by 102.1m<sup>2</sup> and is therefore considered a significant variation to the 80m<sup>2</sup> maximum floor area permitted under the standards of Council's Local Planning Policy *DEV26 Outbuildings, Patios and Carports*.
  - b) The existing outbuilding is contrary to the objectives of the Residential zone in clause 2.2 of TPS3 as it is not considered to achieve a high standard of residential development in accordance with contemporary planning and development practice for the benefit of the community.

2. Issues a Notice under Section 214 of the Planning and Development Act 2005 for the owner of Lot 4601 (#8) Clarke Street, Burekup to dismantle and remove the 69.6m<sup>2</sup> unauthorised outbuilding from the property within 60 days of this resolution.

*Discussion:*

*Cr P Perks – If we were to approve this application because the shed has been structurally inspected; can we request that the shed be painted?*

*Cr. M T Bennett – Yes, Council could put this in as a condition of approval.*

*Cr. C N Boyce moved to approve the application with the condition that the Colorbond™/Zincalume™ be painted. The reason for recommending approval as the building is structurally sound, it has been in place for fifteen years and these constitute exceptional circumstances.*

*Cr. P S Robinson noted that the block is significantly larger than those in urban areas like Millbridge.*

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

- The building has been certified as being structurally sound and has been in place for 15 years without objection from neighbouring landowners; and
- The lot size of 1214m<sup>2</sup> represents an exceptionally large 'Residential' zoned lot that can accommodate the oversized outbuilding.

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

243-17            MOVED -    Cr. C N Boyce                      SECONDED -    Cr P Perks

**THAT Council:**

1. **Approves the Application for Development Approval for Unauthorised Existing Development for a 69.6m<sup>2</sup> outbuilding on Lot 4601 (#8) Clarke Street, Burekup with the following conditions:**
  - a). **The layout of the site and the size, design and location of the buildings and works permitted must always accord with the endorsed plan(s) and must not be altered or modified without the further written consent of Council.**
  - b). **All stormwater from the proposed building shall be contained on site in accordance with the Shire's specifications (ENG 20 – Stormwater Discharge from Buildings).**

- c) **The approved outbuilding shall not be used for habitation, commercial or industrial purposes, without first obtaining approval from the Shire.**
- d) **The external surfaces of the structure must be painted within 60 days from the approval and finished to match the exiting outbuilding to which it has been attached to the satisfaction of the Shire of Dardanup.**

**Advice Notes:**

- i) **If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.**
  - ii) **Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.**
  - iii) **The applicant is advised that in accordance with the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*, the subject building is not to be located over a septic system. The required minimum setback from a septic tank to a building is 1.2m. The required minimum setback distance from a leach drain to building is 1.8m. For further information, the Shire's Environmental Health Services should be contacted.**
  - iv) **The applicant is advised that this is not a Building Permit. A Building Permit should be obtained in order to comply with the Building Regulations 2012.**
  - v) **If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.**
2. **As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:**

**"The proposal is considered an exceptional circumstance as required under Local Planning Policy DEV26 (Outbuildings, Patios and Carports – Development Standards) for the following reasons:**

- The building has been certified as being structurally sound and has been in place for 15 years without objection from neighbouring landowners; and
- The lot size of 1214m<sup>2</sup> represents an exceptionally large 'Residential' zoned lot that can accommodate the oversized outbuilding."

CARRIED  
8/0

12.2 Title: Application for Development Approval – Lot 747 (6) Lucretia Street, Eaton – Proposed Family Day Care – (Samantha Peacock)

Reporting Department: Engineering & Development Services  
Reporting Officer: Miss Alice Baldock – Planning Officer  
Legislation: Planning and Development Act 2005

Location Plan



## Site Plan



## Background

Council has received an Application for Development Approval for a Family Day Care at Lot 747 (6) Lucretia Street, Eaton. Full details of the proposed development are contained in (Appendix ORD: 12.2A).

Lot 747 is zoned 'Residential R12.5' under the Shire of Dardanup Town Planning Scheme No.3 (TPS3). The 911m<sup>2</sup> property is surrounded by similarly zoned residential properties and is in close proximity to Eaton Primary School. The proposal is for the use of the property for a Family Day Care. Details of the proposal include:

- A maximum number of four children under the age of five (during school hours), with a maximum of seven children (before and after school care);
  - Hours of operation: Monday to Friday 7:30am to 5:30pm;
  - Client parking to be contained on-site within the existing driveway; and
  - The family day care will be operated by the owner of the property and no staff will be employed.
- *Advertising*

In the Zoning Table contained in TPS3 the land use of 'Family Day Care' is identified as an 'A' use within the 'Residential' zone.

A land use with an 'A' permissibility is defined as follows:

*'A' means that the use is not permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with clause 7.2.*

The proposal was advertised by way of letter notification to 13 surrounding landowners (Appendix ORD: 12.2B) inviting comment within a 21 day advertising period. Three submissions were received - two objecting to the

proposal and one supporting the proposal. Full copies of all submissions received are contained in (Appendix ORD: 12.2C).

- *Schedule Of Submissions*

	<b>Submitter</b>	<b>Submitter Comment</b>	<b>Officer Comment</b>
1.	<p>B. Dimer</p> <p>Neighbouring landowner</p> <p><i>Full submission attached</i></p>	<p>Objection.</p> <p>States that the proposal will be a traffic hazard.</p> <p>States that school children from Eaton Primary School use the pedestrian walkway.</p> <p>States that parents already park on the street to pick up children.</p> <p>States that her street (Casuarina and Scott Street) has been used as a local drag strip for years for dropping off and picking up children.</p>	<p>Officers are recommending a condition be included requiring all parking to be conducted on the constructed driveway within the property boundaries.</p> <p>Noted.</p> <p>Officers are recommending a condition be included requiring all parking to be conducted on the constructed driveway within the property boundaries.</p> <p>It is considered however, that the local road network can cater for the slight increase in traffic proposed by the Family Day Care.</p>
2.	<p>S. &amp; L. Linton</p> <p>Neighbouring landowner</p> <p><i>Full submission attached</i></p>	<p>Objection.</p> <p>States that Lucretia Street is currently a quiet street used by residents and visitors.</p> <p>Believes that the proposed parking bays will not work as parents collecting their children will not want to be blocked in.</p> <p>Believes that parking</p>	<p>Noted.</p> <p>Officers are recommending a condition be included requiring all parking to be conducted on the constructed driveway within the property boundaries.</p> <p>In addition, a condition is recommended requiring the existing crossover and driveway to be upgraded to double-width.</p> <p>As above.</p>

	Submitter	Submitter Comment	Officer Comment
		<p>will occur on the sides of the street or in front of resident's homes.</p> <p>States that there is a pedestrian walkway through to Eaton Primary School that children use and extra traffic may be a hazard to the children.</p> <p>Believes that there are current day care centres within the area that are not at full capacity and that the proposed family day care will take away business from the already struggling business.</p>	<p>As above.</p> <p>Noted, however commercial competition is not considered a valid planning consideration.</p>
3.	<p>K. Quinn &amp; A. Mercader</p> <p>Nearby landowner</p> <p><i>Full submission attached</i></p>	<p>No Objection</p> <p>States they have no objection to the proposal based on the details provided in the advertising letter.</p>	<p>Noted.</p>
4.	<p>S. &amp; G. Calgaret</p> <p>Neighbouring landowner</p> <p><i>Full submission attached</i></p>	<p>Late Comment Received</p> <p>State that she is the rear neighbour.</p> <p>States that she has concerns regarding the adjoining fence as it is asbestos and has a dramatic lean and split.</p> <p>States that she has concerns regarding her back yard pool and an unsafe fence.</p> <p>States she has tried to contact previous property owners.</p> <p>States she has no objection to the family day care, only concerns regarding the adjoining fence.</p>	<p>Noted.</p> <p>The Shire's Building department have conducted a pool inspection and have deemed the rear fence to be compliant.</p> <p>As above.</p> <p>Noted.</p> <p>As above.</p>

### Legal Implications

Appeal rights exist through the State Administrative Tribunal.

Strategic Community Plan - None.

Environment - None.

Precedents

Lot 122 (4) Harlequin Gardens, Eaton - At the meeting held 14 December 2016, Council resolved [324/16] to approve an Application for Development Approval for a family day care, despite receiving objections.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment -

The proposed family day care under Clause 7.2 of TPS3 is considered an application for special approval. In making its decision on applications for special approval Council is to take into consideration such matters as listed in Clause 7.2.4 of the TPS3. Officers have assessed the application against Clause 7.2.4 and consider points (e), (f), (h) and (i) are relevant. Each point will be discussed separately.

- *(e) The Submissions Received By Council*

*Comment:*

From the submissions received, it is noted that both objections were based on an anticipated increase in traffic and street parking. Officers acknowledge that Lucretia Street may be impacted by increased traffic as a result of the nearby Eaton Primary School. It is considered however, that the local road network can cater for the slight increase in traffic proposed by the proposal.

Furthermore, officers consider that any potential traffic impacts can be mitigated by conditions prohibiting vehicles from parking on the verge and requiring the upgrade of the existing single crossover.

- *(f) The existing and likely future amenity of the neighbourhood, including (but without limiting the generality of the foregoing) the question of whether the proposed development is likely to cause injury to such amenity including injury due to the emission of light, noise, electrical interference, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, liquid wastes or waste products*

*Comment:*

Officers consider the proposal has the capacity to have some impact on neighbouring landowners mainly in the form of noise. However, the number of children are limited under the Regulations that apply for family day care



operations and therefore the proposal is considered suitable for a residential locality.

- (h) *What parking facilities are available or proposed and the likely requirements for parking.*

*Comment:*

The subject property has sufficient space to accommodate four client parking bays within the property boundaries. Officers conducted a site visit of the property which indicated that despite having suitable space, it currently has a single width crossover and driveway which unless improved, has the capacity to restrict the increased number of vehicles being able to be accommodated on site. The applicant has subsequently submitted a plan indicating their intent to double the crossover and driveway width and it is recommended this be included as a condition of approval.

- (i) *Whether the proposed development will cause a traffic hazard.*

*Comment:*

The Shire's Engineering staff have undertaken an assessment of the site and recommend a condition be imposed to prohibit any verge parking. As mentioned above the applicant will be required to provide four client parking bays within the property boundaries.

It is recommended that Council approves the application as it is consistent with TPS3 and it is considered any potential adverse impacts can be ameliorated through the imposition of appropriate conditions.

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

*Discussion:*

*The Shire President advised that Councillors had received an email about this item.*

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

244-17      MOVED - Cr. P S Robinson      SECONDED - Cr. A Mountford

**THAT Council approves the proposed Family Day Care at Lot 747 (6) Lucretia Street subject to the following conditions:**

1. **The layout of the site and the size, design and location of the buildings and works permitted must always accord with the approved plan(s) contained in (Appendix ORD: 12.2D) and must not be altered or modified without the further written consent of Council.**

2. All client parking associated with the approved family day care shall be located in the driveway at all times, in accordance with the area marked in green on the approved plans. No client parking is permitted to be parked on the property's verge.
3. The existing single-width crossover and driveway shall be reconstructed to a double-width crossover and driveway in accordance with the approved plans and Shire's specification (ENG 10 – Crossovers in Townsites and Rural Areas) prior to the occupation and/or use of the proposed use and to the satisfaction of the Director of Engineering and Development Services.
4. The approved hours of operation are 7:30am to 5:30pm Monday to Friday.
5. The premises being used only in accordance with the definition of "Family Day Care" contained in Part 1 Section 1.8.2 of the Shire of Dardanup Town Planning Scheme No.3.

**Advice Notes:**

- i) If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.
- ii) Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- iii) The applicant is advised that they are required to submit *Form 88 – Registration Form – High Risk Food Premises* to the Shire of Dardanup. Application fee is \$260. Queries should be directed to Environmental Health Services.
- iv) Operation of the premises to comply with the requirements of the Department of Community Services. This includes registration with the department, and compliance with facility setup requirements, and facility operational requirements.
- v) The Shire's Environmental Health Services advises the following:

Premise to comply with Standard 3.2.3 of the *Australia New Zealand Food Standards Code*. In particular:

- *The existing single-basin sink is to be replaced with a deep double-basin sink. Double-basin sink is to have a built-in*

*drainage board and supplied by hot and cold water from a central flick-mixer tap.*

- *The walls of the pantry are to be thoroughly cleaned, and repainted white.*
- *The floor of the pantry is to be thoroughly cleaned.*
- *A range-hood is to be installed above the cooktop. The ceiling around the exhaust duct of the range-hood is to be finished smooth, solid and flat.*
- *Additional bench space is required. Bench is to be of the quality and finish required by Standard 3.2.3.*

- vi) **If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**

CARRIED  
7/1

12.3 *Title: Request to Operate a Network 4 Vehicle on Martin Pelusey Road, Harris Road, Kerr Road and Coleman Turn (Fuel Distributors of WA)*

*Reporting Department: Engineering & Development Services*  
*Reporting Officer: Mr Mick Saunders – Manager Assets*  
*Legislation: Local Government Act 1995*

*Background*

Council is requested to review a multi-combination vehicle application by Fuel Distributors of WA which outside of the extent of authority delegated to officers.

The application relates to (approximately) 1350 metres of Martin Pelusey Road, 550 metres of Harris Road, 130 metres of Kerr Road and 260 metres of Coleman Turn, being to the entrance of Fuel Distributors' premises.

Details of the haulage operation are as follows:

- Haulage operation to commence as soon as practicable
- No end date to the application has been specified, however for this application a period of 1 year is specified by the Shire
- Vehicles operating under this application shall be configured as RAV Category 4.

### Legal Implications

Only Main Roads WA (MRWA) can issue permits to Operators wishing to utilise Restricted Access Vehicles or Concessional Loading (or both). However, permits seeking access to local roads can only be issued if supported by the local authority.

Permit conditions must be adhered to at all times, and are enforced by the Police and Main Roads WA Heavy Operations Division.

Council can request specific conditions for haulage on its road network. In this particular application the estimated cost of road wear associated with the haulage operation is negligibly low (approximately \$230). This is due to the very short distance of haul and the low number of vehicle movements.

Strategic Community Plan - None.

Environment - None.

### Precedents

The MRWA website shows that Harris Road and Martin Pelusey Road are conditional RAV 4 routes. Accordingly, applicants must seek Shire of Dardanup endorsement to use RAV 4 vehicle combinations. Kerr Road and Coleman Turn are currently shown as unconditional RAV 3 routes. Accordingly, MRWA must seek local government authority endorsement for Kerr Road and Coleman Turn to be uprated from RAV 3 to RAV 4.

It should be noted that once MRWA uprate the status of Kerr Road and Coleman Turn, this information will be available to all operators via the MRWA website. Also of note is that there is no size difference between RAV 3 and RAV 4 vehicles. A RAV 4 vehicle has a 6 axle dog trailer whereby a RAV 3 vehicle has a dog trailer with up to 5 axles.

### Budget Implications

The funds requested would be held in Reserve identified for use on the roads for which it was charged for. The funds would be used in future budgets when renewal and/or upgrade works are undertaken on those roads.

### Council Policy Compliance

The Director Engineering & Development Services and Manager Assets have delegated authority to approve network 2 and 3 vehicles on a select range of roads within the Shire. The Fuel Distributors of WA application is outside the extent of delegated authority due to the vehicle configuration (RAV Category 4).

Risk Assessment - Low.

Increasing the load on already approved vehicle combinations will increase road wear. However, the increase in road wear is expected to be minimal.

Officer Comment

In order to retain some level of control over the heavy vehicle movements in the Picton East Industrial Estate, it is recommended that the application be endorsed conditionally. This will ensure any future applications will require endorsement by the Shire.

Further, due to the very low incremental cost calculated using the WALGA Guide, it is recommended that the Shire imposes the standard road safety fund amount of \$300.

Council Role - Review.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

245-17      MOVED - Cr. T G Gardiner      SECONDED - Cr. C N Boyce

**THAT Council endorses the application by Fuel Distributors of WA to operate RAV 4 vehicle combinations on Martin Pelusey Road, Harris Road, Kerr Road and Coleman Turn, subject to the following conditions:**

- 1. The Permit is valid for a twelve month period, from 30 August 2017 to 29 August 2018.**
- 2. Any damage to any Shire road as a result of the operations shall be repaired at a cost to Fuel Distributors WA.**
- 3. The Shire receives a contribution of \$300 (exclusive of GST) to be paid to the Shire for the Road Safety Fund for all vehicles operating under this application.**
- 4. A copy of the correspondence from the Shire of Dardanup endorsing the application is to be carried by all vehicles operating under this permit.**

CARRIED  
8/0



Precedents - None.

Budget Implications - None.

Budget – Whole of Life Cost -

Maintenance of the assets within Lot 2009 will need to be catered for in future budgets.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

Lot 2009 is mostly reserved under the GBRS and TPS3 for “Regional Open Space” with parts of the lot zoned “Urban” under the GBRS and “Development” under TPS3. Zoning anomalies such as these will be addressed through the new TPS9 process. The land is included in the Leschenault Regional Park Establishment Park as Unallocated Crown Land.

Lot 2009 was developed by Ardross Group with the infrastructure listed under the “Background” section of the report as part of the requirement for subdivision of WAPC 150502. It is a further requirement of the subdivision for the developer to maintain these recreational assets for a period of two years from the time the Lot is created. Given this, these assets will be maintained by Ardross until 8 August 2018. After this period, and if Council agrees to accept the management order, the maintenance responsibility will be borne by the Shire.

The Shire is not obliged to accept management of Crown Land, however, officers are of the opinion that as Lot 2009 provides a significant public open space benefit for the new residential area, management of the reserve is appropriate.

It is therefore recommended that Council accept the Management Order over Lot 2009 on Deposited Plan 407123.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

246-17      MOVED - Cr. C N Boyce      SECONDED - Cr. L Davies

**THAT Council advises the Department of Planning, Lands and Heritage that Council is prepared to accept a Management Order over Lot 2009 on Deposited Plan 407123.**

CARRIED  
8/0





similarly zoned properties to its south and west with Clydesdale Drive abutting its northern boundary and Palomino Close abutting its eastern boundary.

Full details of the proposal are contained in (Appendix ORD: 12.5A) and are summarised below:

- The proposed carport is 45.85m<sup>2</sup> in floor area;
- The proposed carport is 11.05m in length, 4.15m in width, with a wall height of 3.4m on the southern side, a wall height of 3.5m on the northern side and a ridge height of 3.9m;
- The proposed carport will be clad Colorbond “Classic Cream” and will be an open-sided structure;
- The proposed carport will be setback 15.5m from the primary street boundary and 800mm from the side boundary;
- The applicant has provided justification for the over-height structure; and
- The matter was referred to the adjoining land owner who has indicated they have no objection to the over-height carport and reduced boundary setback of the proposed carport.

The proposed wall height does not comply with the required 3m wall height outlined under the Shire’s Local Planning Policy ‘*DEV 26 – – Outbuildings, Patios, Pergolas & Carports – Development Standards*’ (DEV26) and therefore Council is requested to consider a variation.

Council is also requested to consider a setback variation of 0.8m in lieu of the 1.5m side setback requirement of the Residential Design Codes.

#### Legal Implications

Appeal Rights exist through the State Administrative Tribunal.

Strategic Community Plan - None.

Environment - None.

#### Precedents

Officers are aware of several existing over-height carports within close proximity to the subject property. A carport with a 3.6m wall height was approved at 19 Lipizzaner Turn on 29 October 2013 (See Appendix ORD: 12.5B for photographs). Although the construction of the existing carport pre-dates the revised DEV26 policy it could be argued that it represents a precedent that has relevance to the subject application.

Budget Implications - None.

Budget – Whole of Life Cost - None.

#### Council Policy Compliance

The application does not comply with the maximum permitted wall height of *DEV 26 – Outbuildings, Patios and Carports – Development Standards*, for the Residential zone.

Risk Assessment - Low

### Officer Comment

Officers have assessed the application against the relevant planning requirements and have determined the following to be relevant:

- TPS3 – Clause 2.2 ‘Objectives of the Zones’; and
  - Local Planning Policy ‘DEV26’ – *Outbuildings, Patios and Carports – Development Standards.*
- *Objectives Of The Zones*

Clause 2.2 ‘Objectives of the Zones’ states the following:

#### *‘Residential Zone’*

- *To achieve a high standard of residential development in accordance with contemporary planning and development practice for the benefit of the community.*
- *To enhance the character and amenity of residential areas.*
- *To provide for residential development at a range of densities with a variety of housing types to meet the needs of the community.*
- *To provide an opportunity for residents to undertake occupations ancillary to the use of their dwelling that are compatible in character, scale and operation with the residential use and which will not have an adverse effect upon the existing character and amenity of these areas.*

The application is considered to comply with the objectives of the zone in the context of the ‘standard’ of the outbuilding. The details of the proposal indicate the carport will be clad in Colorbond ‘Classic Cream’ and will be used for the storage of a Winnebago which is considered compatible ancillary uses within the ‘Residential’ zone.

- *DEV26 – Outbuilding, Patios And Carports – Development Standards*

*DEV26 – Outbuildings, Patios and Carports – Development Standards* is relevant to the subject application which contains the following limitations:

- *Carports within the Residential zone are to have a maximum wall height of 3.0m and maximum ridge height of 3.9m.*

The subject carport has a wall height of 3.4m on the southern side, a wall height of 3.5m on the northern side and a ridge height of 3.9m.

The ‘Additional Provisions’ of DEV26 provide for Council to consider variations to the development provisions in ‘exceptional circumstances’ with written justification to be provided by the applicant.

The applicant has provided justification for the proposed outbuilding as provided with the application details in (Appendix ORD: 12.5A). Officers have summarised the points of justification provided:

- The carport is setback 15.5m from the primary street boundary;
- The carport has a ridge height of 3.9m and is consistent with the existing outbuilding;
- The carport is the same colour as the existing outbuilding and patio structures;
- The applicant has neighbours approval for the structure with signed drawings;
- The carport is open on the boundary side; and
- A 3m wall height will only allow a 100mm clearance for backing in the Winnebago which is insufficient.

Where development does not meet the 'Deemed-to-comply' requirements of the Residential Design Codes the development needs to demonstrate compliance with the 'Design Principles'.

The relevant 'Design Principles' are as follows:

*Buildings setback from lot boundaries so as to -*

- *Reduce impacts of building bulk on adjoining properties;*
- *Provide adequate direct sun and ventilation to the building and open spaces on the site and adjoining properties; and*
- *Minimise the extent of overlooking and resultant loss of privacy on adjoining properties.*

Officers consider the proposed structure will have minimal impact on the open space area of the adjoining lot. The pool area on the adjoining lot is located at the rear of the lot and the open space is on the southern section of the lot, opposite from where the proposed carport is to be constructed. Therefore the variation to the setback is considered to comply with the Design principles.

Council will need to decide if the justification provided represents 'exceptional circumstances' that would warrant a variation to DEV26.

DEV26 provides development standards for carports in the respective zones and areas. Whilst Council is to give the policy due regard in determining applications, the Policy makes provision for an application to be approved under 'exceptional circumstances'.

After assessing the application, officers consider the proposal to represent 'exceptional circumstances' for the following reasons:

- The wall height variation is considered minimal;

- The carport is setback approximately 15.5m from Palomino Close, behind the garage;
- The ridge height is consistent with DEV26; and
- Adjoining neighbours advised that they did not object to the proposal.

It is recommended that Council approves the application subject to appropriate conditions.

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change

## OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

247-17 MOVED - Cr. P S Robinson SECONDED - Cr. J Lee

**THAT Council approves the Application for Development Approval for an over-height carport with a reduced side setback on Lot 116 (1) Palomino Close, Eaton subject to the following conditions:**

1. **The layout of the site and the size, design and location of the Carport must always accord with the endorsed plan(s) and must not be altered or modified without the further written consent of Council.**
2. **All stormwater from the proposed building(s) shall be contained on site in accordance with the Shire's specifications (ENG 20 – Stormwater Discharge from Buildings) prior to the use of the proposed development.**

### Advice Notes:

- i) **If the development, the subject of this approval, is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.**
- ii) **Where an approval has so lapsed, no development must be carried without the further approval of the Local Government having first been sought and obtained.**
- iii) **The applicant is advised that this is not a Building Permit. A Building Permit should be obtained prior to commencement of construction.**
- iv) **If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.**

CARRIED  
8/0

12.6 Title: Application for Development Approval – Lot 14 (16) Money Street, Burekup – Proposed Oversized and Over Height Outbuilding – (Mr Nathan Waldren)

Reporting Department: Engineering & Development Services  
Reporting Officer: Miss Alice Baldock - Planning Officer  
Legislation: Planning and Development Act 2005

Location Plan



Site Plan



Background

Council has received an Application for Development Approval for the construction of an oversized and over-height outbuilding at 16 Money Street, Burekup.

The 1517m<sup>2</sup> lot is zoned 'Residential - R12.5' under the Shire of Dardanup Town Planning Scheme No. 3 (TPS3). The property abuts similarly zoned properties to the

west and east, with a 'Right of Way' (ROW) reserve abutting the northern boundary of the property. The subject property is considerably larger in area than the adjoining properties.

Full details of the proposal are contained in (Appendix ORD: 12.6) and are summarised below:

- The proposed outbuilding is 96m<sup>2</sup> in floor area;
- The proposed outbuilding is 12m in length, 8m in width, with a wall height of 3.1m and a ridge height of 4.172m;
- The proposed outbuilding will be clad in Colorbond "Woodland Grey"; and
- The proposed outbuilding will be setback approximately 1.5m from the rear (northern) boundary and approximately 1m from the side property boundary.

The proposed floor area and height of the outbuilding does not comply with the required maximum requirements under the Shire's Local Planning Policy *DEV26 – Outbuildings, Patios and Carports – Development Standards* and therefore requires Council's determination.

It is noted for Council's information that prior to submitting the application, the applicant was advised by Planning staff of the requirements of DEV26. However, the applicant determined it was their preference to submit an application for the oversized / over-height outbuilding as proposed.

- *Notification Of Application*

Given the variations to the Shire's Policy, the applicant was advised that neighbours comments would be required. The applicant obtained the consent of two adjoining landowners, as listed below:

- 15 Russell Road, Burekup; and
- 13 Russel Road, Burekup

Shire officers also sent a letter of notification to the following nearby landowner requesting comment on the application, however did not receive a response:

- 14 Money Street, Burekup.

A location map is provided below which identifies all landowners that were invited to make comment on the application:





### Legal Implications

Appeal rights exist through the State Administrative Tribunal.

Strategic Community Plan - None.

Environment - None.

### Precedents

Since Council's review and modification of DEV26 in February 2016, officers are unaware of any approvals to vary the permitted 80m<sup>2</sup> maximum floor area for outbuildings in the Residential zone.

It is noted that prior to the policy review, the following over-height sheds were approved:

- 35 Hayward Street, Dardanup – Approved under delegated authority on 28 May 2015– Wall height of 3.6m; Ridge height of 4.43m
- 12 Snowberry Mews, Eaton – Approved under delegated authority on 3 June 2014 – Wall height of 3.3m; Ridge height of 4.0m
- 9 Duncan Loop, Millbridge – Approved under delegated authority on 24 June 2013 – Wall height of 3.0m; Ridge height of 4.2m
- 22 Torrens Loop, Millbridge – Approved by Council on 12 September 2012 – Wall height of 3.4m; Ridge height of 3.9m
- 7 Coopworth Link, Eaton – Approved under delegated authority on 27 April 2010 – Wall height of 4.0m; Ridge height of 4.7m.

Budget Implications - None.

Budget – Whole of Life Cost - None.

### Council Policy Compliance

The application does not comply with the maximum permitted aggregate floor area or wall height as required under *DEV26 – Outbuildings, Patios and Carports – Development Standards*, for the Residential zone.

Risk Assessment - Low.

Officer Comment

Officers have assessed the application against the relevant planning requirements and have determined the following to be relevant:

- TPS3 – Clause 2.2 ‘Objectives of the Zones’; and
  - Local Planning Policy ‘DEV26’ – *Outbuildings, Patios and Carports – Development Standards*.
- *TPS2 – Clause 2.2 ‘Objectives Of The Zones’*

Clause 2.2 ‘Objectives of the Zones’ states the following:

*‘Residential Zone’*

- *To achieve a high standard of residential development in accordance with contemporary planning and development practice for the benefit of the community.*
- *To enhance the character and amenity of residential areas.*
- *To provide for residential development at a range of densities with a variety of housing types to meet the needs of the community.*
- *To provide an opportunity for residents to undertake occupations ancillary to the use of their dwelling that are compatible in character, scale and operation with the residential use and which will not have an adverse effect upon the existing character and amenity of these areas.*

The application is considered to comply with the objectives of the zone in the context of the ‘standard’ of the outbuilding. The details of the proposal indicate the outbuilding will be clad in Colorbond ‘Woodland Grey’ and will be used for hobby woodworking and the storage of a boat, camper van and motorcycle: all of which are considered compatible ancillary uses within the ‘Residential’ zone.

- Local Planning Policy ‘DEV26’ *DEV26 – Outbuildings, Patios And Carports – Development Standards*

*DEV26 – Outbuildings, Patios and Carports – Development Standards* is relevant to the subject application which contains the following limitations:

- *Outbuildings within the Residential zone are to have a maximum aggregate floor area of 80m<sup>2</sup>.*

The subject application has a proposed floor area of 96m<sup>2</sup> which exceeds the maximum permitted outbuilding size under DEV26 by 16m<sup>2</sup>.



- *Outbuildings within the Residential zone are to have a maximum wall height of 3.0m and maximum ridge height of 3.9m.*

The subject outbuilding has a wall height of 3.1m and a ridge height of 4.172m.

The 'Additional Provisions' of DEV26 provide for Council to consider variations to the development provisions in 'exceptional circumstances' with written justification to be provided by the applicant.

The applicant has provided justification for the proposed outbuilding as provided with the application details in (Appendix ORD: 12.6). Officers have summarised the points of justification provided:

- The primary reason for a larger shed is additional storage space;
- The applicant has a boat and motorcycle that they wish to store in the shed. They also intend to purchase a camper trailer that would be stored in the shed;
- As a tradesman they have a large amount of tools that require secure storage;
- They have been gifted woodworking tools and equipment that are currently stored in Perth;
- At 1517m<sup>2</sup>, they feel the block is large enough to support a shed of this size;
- At some point in the near future they intend to put in a loft for further storage of camping equipment and sundry items that currently clutter the house; and
- The placement and colour scheme of the shed has been aimed to cause the least amount of visual impact to their neighbours.

Council will need to decide if the justification provided represents 'exceptional circumstances' that would warrant a variation to DEV26.

DEV26 provides development standards for outbuildings in the respective zones and areas. Whilst Council is to give the policy due regard in determining applications, the Policy makes provision for an application to be approved under 'exceptional circumstances'.

After assessing the application, officers consider the proposal to represent 'exceptional circumstances' for the following reasons:

- The lot size is 1517m<sup>2</sup> and the proposed outbuilding will occupy an area of only 6%;
- The proposed outbuilding is setback from the side boundary in accordance with the Residential Design Codes (R-Codes);

- The wall height variation could be considered minimal given it will be adjacent to a similarly sized outbuilding on the neighbouring property;
- The 16m<sup>2</sup> variation to the maximum floor area permitted under DEV26 is considered marginal;
- The shed is setback approximately 51m from Money Close and is approximately 6m from neighbouring properties at the rear as a result of the ROW reserve;
- The outbuilding will be built to a high standard (Colorbond cladding); and
- There were no objections received from notified neighbours, and therefore it can be concluded the proposal is acceptable to landowners of surrounding properties.

In light of the above, officers recommend that Council approves the proposed outbuilding, subject to conditions.

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change

#### **OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

248-17      MOVED - Cr. P S Robinson      SECONDED - Cr. A Mountford

**THAT Council approves the Application for Development Approval for an outbuilding at Lot 14 (16) Money Street, Burekup, subject to the following conditions:**

- 1. The layout of the site and the size, design and location of the buildings and works permitted must always accord with the endorsed plan(s) and must not be altered or modified without the further written consent of Council.**
- 2. The approved outbuilding shall not be used for habitation, commercial or industrial purposes without first obtaining approval from the Shire.**
- 3. All stormwater from the proposed building shall be contained on site as indicated on the approved plan in accordance with the Shire's specifications (Policy ENG 20 – Stormwater Discharge from Buildings) prior to use of the proposed outbuilding.**

**Advice Notes:**

- i) **If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.**
- ii) **Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.**
- iii) **If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.**
- iv) **The applicant is advised that this is not a Building Permit. A Building Permit should be obtained prior to the commencement of construction.**

CARRIED  
8/0

12.7 Title: Application to Keep Bees (Urban Bee Hive) – Lot 60 (No. 59) Pratt Road, Eaton (Mr Trevor Dyer)

*Reporting Department: Engineering & Development Services*

*Reporting Officer: Mr Neil Nicholson - Principal Environmental Health Officer*

*Legislation: Shire of Dardanup Health Local Laws 2000 (As Amended)*

#### DECLARATION OF INTEREST

Cr. M T Bennett declared a Proximity Interest in Item 12.7 as he owns the property next door.

Cr. M T Bennett left the room [5.11pm] and Cr. P S Robinson assumed the role of Chairperson.

Location Plan



### Background

On 14 March 2017 the Shire of Dardanup received an email request from Mr Trevor Dyer of 59 Pratt Road, Eaton to keep a bee hive on the premises. Mr Dyer stated the reason for the request was that a swarm of bees had settled in a vacant possum box located in a tree at the rear of his premises. Mr Dyer stated that he wished to keep the bees and relocate them into a proper (purpose-built) bee hive.

Clause 6.7.2 (1) of the *Shire of Dardanup Health Local Law 2000 (As Amended)* states that

*“A person shall not keep or permit the keeping of bees anywhere within the district unless approval to do so has been given by the Council” (Appendix ORD: 12.7A).*

A site inspection by the Shire’s Environmental Health Officers on 28 April 2017 revealed the following:

- The hive was located within a possum box at the rear of the property;
- The box was approximately 4.5m above the ground fixed to the branches of a large tree (Appendix ORD: 12.7B);
- The box was located approximately 2.5m above an existing tree house;
- The tree house had a floor area of approximately 2.8m x 1.5m, a corrugated iron roof, and wood-slat railing (but no walls). The treehouse was accessible by an extendable aluminium ladder; and
- The box was approximately 3m away from the southern boundary of the property, and approximately 20m away from the eastern boundary (Appendix ORD: 12.7C).

The subject property is 1507m<sup>2</sup> and zoned ‘Residential’. It is on a street corner with residential properties along the eastern and southern boundaries. The Eaton Bowling Club lies to the west (on the opposite side of Bobin Street), and the Collie River foreshore lies to the north on the opposite side of Pratt Road.

The applicant has indicated that there is no commercial aspect to his application, and the honey will not be for sale.

The applicant has also indicated his genuine intention to ensure the bees are responsibly kept. He has joined the West Australian Apiarist’s Society (WAAS) and

attended their course “101 – Introduction to Responsible Bee Keeping” on 22 April 2017. He has stated that he will purchase a purpose-built hive, and register with the Department of Agriculture and Food (DAFWA) if he is granted Council approval to keep the hive.

He has proposed to keep the purpose-built hive on the platform of the treehouse (directly beneath the possum box). The tree house is approximately 2.2m to 2.5m above the ground. Mr Dyer commented this elevated position would keep the flight path of the bees well above the height of people.

#### Legal Implications

The requirements of the *Shire of Dardanup Health Local Laws 2000 (As Amended)* apply to this application.

The applicant is also required to register with Department of Agriculture and Food WA (DAFWA) within 14 days of becoming a beekeeper.

Compliance with the Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013.

Strategic Community Plan - None.

Environment - None.

Precedents - None.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Risk level is low based on the applicant complying with the conditions of good bee keeping.

#### Officer Comment

The keeping of bees falls under “Part 6 - Pest Control” of the *Shire of Dardanup Health Local Laws 2000 (As Amended)*. The local laws prohibit any person from keeping bees, or allowing bees to be kept, anywhere within the Shire unless they have obtained formal approval from Council. The primary reason for this is that bees can swarm, and/or sting people if not responsibly managed.

Experts indicate that approximately 2% of the population is allergic to bee stings. Bee stings can cause anaphylaxis (severe allergic reaction) in people who are allergic. Anaphylaxis can be fatal. Based on the 2% figure, there would be approximately 160 people in Eaton who are allergic to bee stings (if the total population is 8000 people).

Environmental Health Services have sought suitable advice from the West Australian Apiary Society (WAAS) with respect to the application, and whether keeping an urban hive presents an undue risk to public safety. The WAAS is a member of the

Bee Industry Council of Western Australia (BICWA) which is the peak beekeeping body in WA.

The WAAS indicated urban bee keeping presents no significant risk to public health or safety so long as the bees are kept in a responsible manner. The WAAS provided Environmental Health Services with their code of practice for urban beekeeping, the "Draft Urban Beekeeping Code, to be recommended to the Western Australian Apiarist Society (WAAS), for all Local Government areas in WA" (Appendix ORD: 12.7D). The code is specifically written for local government, to assist in the assessment of bee keeping applications. The code specifically states:

*"Very few Local Authorities employ inspectors or decision-makers with beekeeping expertise. The Code establishes the principal criteria which all beekeepers should follow, thereby relieving Local Authorities of the need to have in-house expertise"*

The code specifically applies to the European Honey Bee (*Apis mellifera*) and no other type of bee.

### **Responsible beekeeping**

*The Code states the following key principles to responsible bee keeping:*

1. *All beekeepers in Western Australia must be registered with the Department of Agriculture and Food WA (DAFWA), and registration must be renewed annually for as long as the beekeeper keeps bees.*
2. *In accordance with Part 9 of the Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013 beekeepers are to brand their hives with the unique identifying brand given to them by DAFWA*
3. *Beekeepers are to comply with the Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013 at all times.*
4. *Urban bee keepers are strongly encouraged to join the WAAS. It provides technical support and training for amateur and hobby beekeepers.*
5. *If swarming occurs, the applicant should access the WAAS website for the contact details of registered beekeepers who can collect the swarm.*
6. *Hives in urban and suburban areas should not exceed the figures in the following table:*

<b>Allotment area</b>	<b>Maximum number of hives</b>
Up to 400m <sup>2</sup>	1
400-1000m <sup>2</sup>	4
1000-2000m <sup>2</sup>	8
2000-4000m <sup>2</sup>	16
>4000m <sup>2</sup> , if urban zoned	Seek advice from WAAS
For hives on rooftops:	Seek advice from WAAS

**Note:**

- *The table (above) complies with the National Best Management Practice for Beekeeping in the Australian Environment (from the Australian Honey bee Council). The figures are based on the assumption that the beekeeper is registered (with DAFWA) and also observes the recommendations of the WAAS Code of Practice.*
  - *If a hive needs to be split, some additional hives should be permitted for short periods.*
  - *The Code notes figures in the table are “recommended maximum hive numbers” and “the configuration of surrounding dwellings and their surroundings, including gradients of terrain, will influence the actual suitable maximum number of hives on a particular block of land”.*
  - *The Code also notes “The flight path to and from hives will also need consideration”.*
7. *Hives must be in a dry, quiet area, out of sight from roads and footpaths. This means hives are typically in rear gardens, and not front gardens.*
  8. *The hive should be positioned so that a person’s approach is from the side or rear (of the hive); and that the hive will be maintained from the side or the rear.*
  9. *Hives should be at least 3m from the property boundary.*
  10. *Hives should be kept away and out of site from outdoor eating areas, doors and openable windows of buildings.*
  11. *The entrance should be positioned so that bees must fly across the property before crossing the boundary. If this cannot be done, then barriers should be placed along the boundary. These can be in the form of hedges and shrubs, or instant barriers consisting of shade cloth fixed to a trellis high enough to ensure that bees crossing the boundary are well above head height. Bees will then fly up and over these structures and should not worry neighbours.*
  12. *Bee flight paths should be at least 3m above public footpaths or recreational areas.*
  13. *Hives should be positioned so there is adequate space for maintenance. The Code states:  
  
“A space of a minimum 1m wide will be needed along one side of the hive and a minimum of 60cm wide along the opposite side. A space of approximately 1.5m wide is needed behind the hive and the bees will need at least 30cm clear (preferably 50cm) in front of the hive entry. In total these dimensions mean that the hive and working area around it will total about 2.5m by 2.1m”*
  14. *If the hive swarms (a natural occurrence), the swarm should be collected in the cluster stage. This is to stop bees flying to nearby properties and establishing in houses, trees or similar sites.*
  15. *Old or failing queen bees should be replaced with new queens with a low genetic predisposition to swarming.*
  16. *The hive should be re-queened every 12 to 24 months with a healthy queen of a docile strain. The Queen should be obtained from a reputable bee breeder. Preferably one which sources its queens from the Rottnest Island “Better Bee” program. This is a highly controlled program which produces queens of a docile strain (non-aggressive).*
  17. *If the hive’s behaviour is aggressive, the queen should be replaced with a queen of a docile strain.*

18. *The new hive the applicant is proposing to re-home the wild hive in must be placed directly below the possum box (on the treehouse platform), and no more than 3m away from the hive's current location.*
19. *There must always be a supply of water within 5m of the hive. The water should be in a sunny place, and have capillary moisture (e.g. wet sand or gravel).*
20. *If the hive swarms, the beekeeper must capture and hive it as soon as it has formed into a cluster.*
21. *Honey (from the hive) should never be exposed in the open.*
22. *If the beekeeper notices honey being robbed (by other bees) after opening a hive, the hive should be reassembled and closed as quickly as possible. Robbing can quickly escalate to a frenzy.*
23. *Hives should not be worked in cold, windy or wet conditions. Bees can become aggressive.*
24. *The beekeeper must ensure hives are not worked when neighbours are working or relaxing outdoors, or when domestic animals and pets are outdoors.*
25. *Hive manipulations should be done as quickly as possible to ensure minimum disturbance to the bees.*
26. *The beekeeper should use "clearer boards" to prepare honey supers for harvest. This is less disruptive to the bees than shaking, brushing or blowing methods.*

***Note:** "Supers" are the rectangular wooden racks in a bee hive within which the honeycomb (and honey) attaches to.*
27. *If possible, there should be a physical barrier blocking line-of-sight between the hive entrance and neighbour's lights.*
28. *The beekeepers should ensure the flight path of the bees does not cross over neighbour's properties. Bees should also be kept healthy to ensure there is no "bee poo" problem.*
29. *If the hive is to be shifted off the property, it should be done so in accordance with the WAAS Urban beekeeping code.*
30. *Avoid using lawn mowers or weed slashers near the hive as this will disturb the bees.*
31. *Bee smokers must not be used during a total fire ban, but in all other occasions, is acceptable. Smokers should be used in accordance with the Code.*
32. *Honey extraction should take place in a room, and that room should be bee proof. Sticky frames (post honey-extraction) should not be left in the open.*
33. *The hive is to be actively managed at all times. If a hive is not being actively managed, the owner is to arrange a registered beekeeper to remove it, or actively manage it on their behalf.*
34. *The beekeeper should always inform neighbours of beekeeping activities, and reassure them that they will always comply with the Code.*

- Application Assessment

The application was advertised to surrounding residences on 9 May 2017. Letters were sent out to all residences within 60m of the applicant's premises with



comment/s requested by 31 May 2017. No comments or objections were received. (Appendix ORD: 12.7E).

The WAAS Draft Urban Beekeeping Code is only applicable to the European Honey Bee (*apis mellifera*). As such, it is important that the species of bees on Mr Dyer's property be identified. The WAAS has been queried about this, and a response is pending.

The application was referred to the Shire's Planning and Environmental sections for comment:

- *Planning Officer Comment*

The proposal is for 'hobby' purposes with no apparent commercial aspects and as such, does not require Development Approval under the *Planning and Development (Local Planning Scheme) Regulations 2015*.

- *Environment Officer Comment*

The applicant is a long term Eaton resident with a good understanding of the ecology of the local area and has volunteered his time to assist with restoration activities along the foreshore.

European honey bees (*Apis mellifera*) play an integral role in the fertilisation of 200 Australian plant genera and interact with a wide diversity of native flower-visiting animals.

The applicant wishes to keep bees as a hobby, not as a commercial venture and has completed an "Introduction to Responsible Beekeeping" course. The Environment Officer supports the application to keep bees.

Council Role - Quasi-judicial.

Voting Requirements - Simple Majority.

#### OFFICER RECOMMENDED RESOLUTION

THAT Council approve the request from Mr Trevor Dyer to keep one (1) bee hive at Lot 60 (No. 59) Pratt Road, Eaton subject to the following conditions:

1. The applicant is to register the hive with the Department of Agriculture and Food WA (DAFWA) within 14 days of this Council Approval. Registration is to be in accordance with the *Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013*.
2. This approval applies only to the applicant (Mr Trevor Dyer) at the approved address (59 Pratt Road, Eaton) and is not transferrable to any other person or premises.
3. Council may revoke the approval at any time should the applicant fail to comply with these conditions.

4. Council may revoke the approval at any time should it be brought to Council's attention that the existence of the hive has the potential to cause a health or safety hazard to a resident in the locality.

Advice Note:

- The keeping of bees is to be accordance with the 'Draft Urban Beekeeping Code, to be recommended to the Western Australian Apiarist Society (WAAS), for all Local Government areas in WA'.
- ii) The applicant is recommended to become a member of the West Australian Apiarist Society (WAAS).

*Discussion:*

*Cr. P S Robinson – The officer report advises that the species of bee was not known. The species of bee has now been established and it is the European Honey Bee.*

*Cr. C N Boyce – I refer to the WASS guidelines, that states that for a block the size of Mr Dyer's, the property could have up to four hives. I would like to move this resolution with a change to the approval being for two hives not one. Mr Dyer is diligent in his beekeeping and if the hive grows it may need to be split.*

*Cr. P S Robinson – The applicant has only asked for approval for one hive.*

*Cr. C N Boyce – This is the first application for a bee hive to come to Council and this will set the scene for other beekeepers in Eaton. I would like to change resolution from one hive to two. Encourage responsible beekeeping.*

*Cr. A Mountford – I don't think we want to encourage too many more hives in a backyard.*

*Cr. J Lee – I question point 4 regarding the hive potentially being a safety hazard.*

*Manager Development Services, Mr Steve Potter – The reason that condition was included is because it was advertised to landowners within 60m. We can't pre-empt who moves in next door later down the track, eg if it's someone with a bee allergy. We have received no objections to this application.*

*Cr. P S Robinson – One objection that was sent to Councillors directly. They aren't saying that anyone they know of is allergic, but that it could pose a safety problem later.*

**FORESHADOWED MOTION**

*Cr. T G Gardiner – I believe there should only be one hive. If you have two hives, you may then need to split them into four etc. I think we need to see if there is any impact on neighbours first. If this resolution is lost I foreshadow a motion to put the Officer Recommended Resolution as listed, for approval of only one hive.*

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

The applicant is diligent in his application and if the hive grows, it may need to be split. This sets a precedent for future applications.

**OFFICER RECOMMENDED & COUNCIL RESOLUTION**

MOTION      MOVED -    Cr. C N Boyce                      SECONDED -      Cr P Perks  
LOST

THAT Council approve the request from Mr Trevor Dyer to keep two (2) bee hives at Lot 60 (No. 59) Pratt Road, Eaton subject to the following conditions:

1. The applicant is to register the hive with the Department of Agriculture and Food WA (DAFWA) within 14 days of this Council Approval. Registration is to be in accordance with the *Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013*.
2. This approval applies only to the applicant (Mr Trevor Dyer) at the approved address (59 Pratt Road, Eaton) and is not transferrable to any other person or premises.
3. Council may revoke the approval at any time should the applicant fail to comply with these conditions.
4. Council may revoke the approval at any time should it be brought to Council's attention that the existence of the hive has the potential to cause a health or safety hazard to a resident in the locality.

## Advice Note:

- i) The keeping of bees is to be accordance with the *'Draft Urban Beekeeping Code, to be recommended to the Western Australian Apiarist Society (WAAS), for all Local Government areas in WA'*.
- ii) The applicant is recommended to become a member of the West Australian Apiarist Society (WAAS).

MOTION LOST  
2/5

## Process:

*As the previous resolution was lost, Chairperson, Cr. P S Robinson put the Foreshadowed Motion.*

**OFFICER RECOMMENDED RESOLUTION  
FORESHADOWED MOTION & COUNCIL RESOLUTION**

249-17            MOVED -    Cr. T G Gardiner            SECONDED -    Cr. A Mountford

**THAT Council approve the request from Mr Trevor Dyer to keep one (1) bee hive at Lot 60 (No. 59) Pratt Road, Eaton subject to the following conditions:**

1.     **The applicant is to register the hive with the Department of Agriculture and Food WA (DAFWA) within 14 days of this Council Approval. Registration is to be in accordance with the *Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013.***
2.     **This approval applies only to the applicant (Mr Trevor Dyer) at the approved address (59 Pratt Road, Eaton) and is not transferrable to any other person or premises.**
3.     **Council may revoke the approval at any time should the applicant fail to comply with these conditions.**
4.     **Council may revoke the approval at any time should it be brought to Council's attention that the existence of the hive has the potential to cause a health or safety hazard to a resident in the locality.**

**Advice Note:**

- i)     **The keeping of bees is to be accordance with the *'Draft Urban Beekeeping Code, to be recommended to the Western Australian Apiarist Society (WAAS), for all Local Government areas in WA'*.**
- ii)    **The applicant is recommended to become a member of the West Australian Apiarist Society (WAAS).**

CARRIED  
7/0

*Note: Cr. M T Bennett returned to the room and assumed the Chair [5.20pm].*

12.8            Title: Strategic Community Plan Review

*Reporting Department: Corporate & Community Services*

*Reporting Officer: Mr Phil Anastasakis – Director Corporate & Community Services*

*Legislation: Local Government Act 1995; Local Government (Financial Management)*

## Regulations 1996

### Background -

This report recommends Council endorse the continuing engagement and facilitation process associated with the review of its Strategic Community Plan and Corporate Business Plan.

Council adopted its Strategic Community Plan 2013 – 2023 on 28 November 2012, which runs for a 10 year period. The statutory requirement is for the Strategic Community Plan to be fully reviewed every 4 years (minimum), with a desktop review after 2 years.

A desktop review of the plan was undertaken in late 2014 which was received and endorsed by Council on the 17 December 2014.

A full review of the Strategic Community Plan was scheduled for early 2017. This is consistent with the Department of Local Government & Communities Integrated Planning and Reporting Framework and Guidelines – September 2016.

An Elected Member briefing was provided to Councillors in late 2016 as part of the Project Management Plan developed for this review. This resulted in the establishment of the draft framework for the Strategic Community Plan and the community consultation survey questions.

Community survey responses have now been compiled and analysed to identify common themes and trends in community expectation and service requirements. This information has then been compared with the Community Aspirations outlined in the current Strategic Community Plan to either affirm or modify these aspirations.

Further planning and design for this full review has also occurred in order to enable any changes or new strategies and actions to be incorporated into the Corporate Business Plan, Long Term Financial Plan, Workforce Plan, Asset Management Plans and the 2018/19 Annual Budget.

- *Integrated Planning and Reporting Framework*

In 2010, the Integrated Planning and Reporting (IPR) Framework and Guidelines were introduced in Western Australia (WA) as part of the State Government's Local Government Reform Program. All local governments were required to have their first suite of IPR documents in place by 1 July 2013.

Integrated planning and reporting gives local governments a framework for establishing local priorities and to link this information to operational functions. Three major parties are involved in the development of an integrated plan: the local government administration, the Council and the community. Each party has a unique role and responsibilities for effective and sustainable integrated planning and reporting.

A successful integrated planning and reporting process will deliver the following outcomes:

- a Strategic Community Plan that clearly links the community's aspirations with the Council's vision and long term strategy;

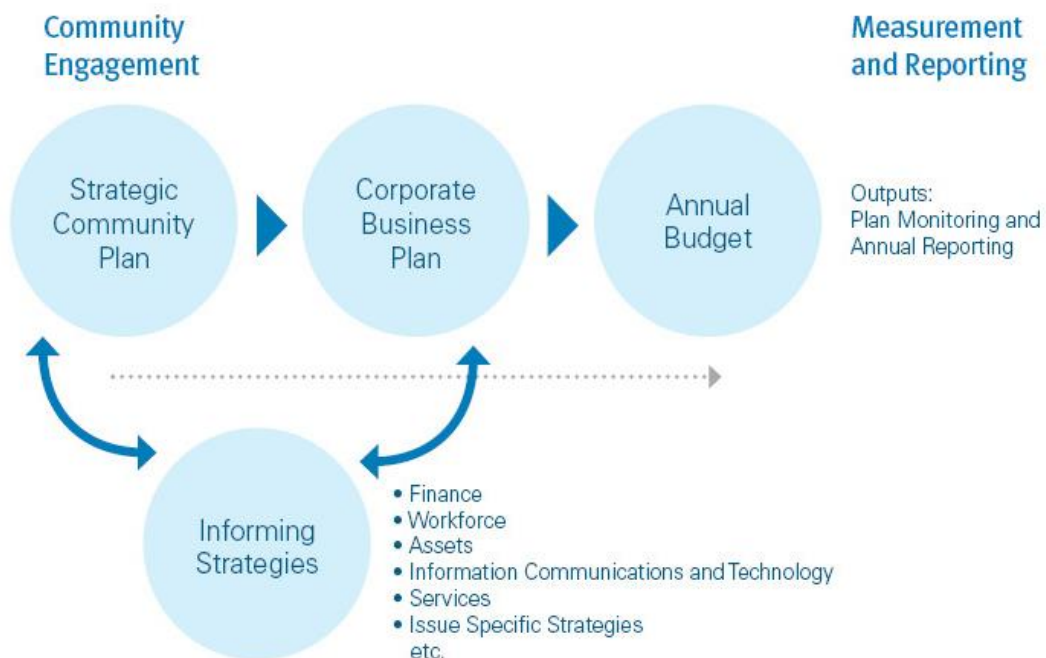
- a Corporate Business Plan that integrates resourcing plans and specific Council plans with the Strategic Community Plan; and
- a clearly stated vision for the future viability of the local government area.

The Integrated Planning and Reporting Framework and Guidelines have been developed as part of the State Government's Local Government Reform Program. They reflect a nationally consistent approach to integrated planning as expressed by the Council of Australian Governments' Local Government Planning Ministers' Council.

The Framework:

- Recognises that planning for a local government is holistic in nature and driven by the community;
- Builds organisational and resource capability to meet community need;
- Optimises success by understanding the integration and interdependencies between the components; and
- Emphasises performance monitoring so that local governments can adapt and respond to changes in community needs and the business environment.

#### *Elements of Integrated Planning and Reporting Framework*



- *Strategic Community Plan*

Council's Strategic Community Plan is the pinnacle of Council's Corporate Planning documents. The Strategic Community Plan outlines the community's long term (10+ years) vision, values, aspirations and priorities, with reference to other local government plans, information and resourcing capabilities.

The Strategic Community Plan is “informed” by a myriad of other Council Planning documents including but not limited to the:

- Corporate Business Plan (4 years);
- Long Term Financial Plan(10+ years) incorporating the Asset Management Plans, Reserve Funds Plan, Rating Strategy, Workforce Plan and Debt Management Plan;
- Local Planning Scheme and Local Planning Strategy; and
- Other Service Strategies and Plans (ie: Disability Access & Inclusion Plan, Sport & Recreation Plan, Cultural Plan, etc).

While the Strategic Community Plan is a 10 year plan, it is over a rolling 4 year period that specific actions are set and annual budget estimates are made through the Corporate Business Plan.

### *Integrated Planning and Reporting Cycle*

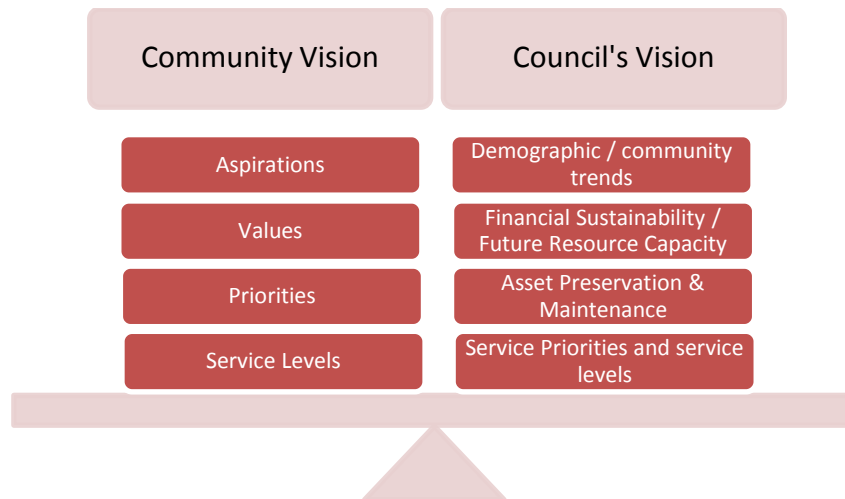


The Strategic Community Plan is not static. A full review is required every four years with a desktop review every two years. A full review of the Plan involves re-engagement with the community on the vision, aspirations and priorities of the Plan. Amendments to the Plan are based on performance information and changing circumstances or priorities.

A full review also encompasses a comprehensive review of the whole Integrated Planning and Reporting suite, enabling updated information from Asset Management

Plans, the Workforce Plan and the Long Term Financial Plan to be considered in assessing and prioritising community aspirations with the resourcing capacity of Council.

While Council is required to have regard to community input, it is always the Council that has the final decision-making authority and responsibility for the best balance of costs and benefits in striving to meet the community's aspirations. Council is not obliged to accept community preferences, but is to consider and respond with due care and transparency.



Resource allocation occurs through long and medium term financial projections based on robust costings of services and assets, reviewed every two years and refined through each year's Annual Budget. Strategic risk management is also considered in this process. This is at the heart of integration in the Framework.

The medium term priorities will be taken forward into the Corporate Business Plan.

Identifying resourcing requirements is fundamental to balancing aspirations with affordability through robust prioritisation. IPR therefore goes beyond ranking wish lists and considers alternative ways of achieving outcomes with and for the community. This is essential to achieving and demonstrating financial sustainability.

A Shire of Dardanup Community Consultation Plan 2017 has been developed to assist in complying with legislative requirements and to complete the full review of the Strategic Community Plan. This Community Consultation Plan enables any new strategies or revised priorities to be incorporated into the updated Strategic Community Plan, Corporate Business Plan and the 2018/19 Annual Budget.

As an outcome of the Elected Member Briefing in late 2016, the Strategic Community Plan Development Process was established. This process consisted of the following actions:

1. Council endorse community consultation questions;
2. Prepare Community Consultation Plan;
3. Undertake community consultation;
4. Collate survey results;
5. Prepare draft Strategic Plan;



6. Undertake workshops with elected members to finalise draft Strategic Community Plan;
7. Council formally endorses Draft Strategic Community Plan;
8. Public comment period; and
9. Council adopts Strategic Community Plan.

It is proposed to engage an independent consultant to facilitate the Councillor workshop, with an additional workshop involving Council senior staff proposed prior to the preparation of the draft Strategic Community Plan. The outcomes from these workshops will be collated and will guide the formulation of the draft Strategic Community Plan, which will be presented to Council for endorsement.

Other aspects of the Strategic Community Plan and Corporate Business Plan community engagement process, planning, administration and report production will be conducted in-house by Council staff.

The following descriptions explain further the elements that form a Strategic Community Plan:

<b>Vision</b>	An aspirational statement of what the Council would like to achieve or accomplish in the mid or long term future.
<b>Mission</b>	Explains the Council's reason for existence. It describes what it does and its overall intention or objectives. In the context of Council's Strategic Community Plan five <i>Strategic Objectives</i> have been established which together represent the Council's Mission.
<b>Values</b>	Describes what Council believes in and how it will behave.
<b>Strategic Objective</b>	What we are trying to put in place or focus on.
<b>Strategic Outcomes</b>	The end result of why we are focusing on the Strategic Objective.
<b>Strategies</b>	High level statements about how we will achieve the Strategic Objectives.
<b>Actions</b>	Specific tasks and activities required to implement the Strategies within the Strategic Community Plan.

The following diagram illustrates the Strategic Planning Framework and highlights the link between Council's Vision down to the Actions undertaken by staff.

### Strategic Planning Framework



- *Vision Statement*

Based on the existing Strategic Community Plan and recent community engagement, it is suggested that the vision for the Shire remain unchanged as:

*Shire Vision – Provide effective leadership in encouraging balanced growth and development of the Shire while recognizing the diverse needs of the community.*

The existing Strategic Community Plan identifies four key objectives as follows:

- To prioritise the identified projects and activities.
- To make every effort to achieve the aspirations of each community utilizing available resources.
- To monitor the implementation process to track achievement against performance measures.
- To develop a desirable and attractive community environment where people want to live.

As an outcome of the Elected Member Briefing, the community consultation questions were categorised into one of six Strategic Objectives. It is proposed that these be condensed into five Strategic Objectives, which are representative of the Shire of Dardanup's strategic focus and mission.

1. **LEADERSHIP:**

*Strong civic leadership representing the whole of the Shire which is supported by responsible and transparent corporate governance.*

2. **ENVIRONMENT:**

*Maintaining a balanced respect for our natural assets and built environment, while retaining our lifestyle values, community spirit and identity.*

3. **COMMUNITY:**

*A safe and vibrant community which is inclusive and welcoming for all ages and interests.*

4. **PROSPERITY:**

*To encourage a diverse and resilient economy that supports a range of local employment opportunities.*

5. **AMENITY:**

*Provision and maintenance of facilities, infrastructure and services to promote the Shire as an attractive and desirable place to live.*



The strategic direction of the Council is translated into services and projects that are delivered to our community through the Corporate Business Plan. This ensures strategic priorities are translated into real actions. The Council's Corporate Business Plan is reviewed annually and reported to the community through the Annual Report.

### Legal Implications

#### Local Government (Administration) Regulations 1996:

##### **19C. Strategic community plans, requirements for (Acts. 5.56)**

- (1) *A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- (2) *A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.*
- (3) *A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.*
- (4) *A local government is to review the current strategic community plan for its district at least once every 4 years.*
- (5) *In making or reviewing a strategic community plan, a local government is to have regard to —*
  - (a) *the capacity of its current resources and the anticipated capacity of its future resources; and*
  - (b) *strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and*
  - (c) *demographic trends.*
- (6) *Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.*
- (7) *A Council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.*

*\*Absolute majority required.*
- (8) *If a strategic community plan is, or modifications of a strategic community plan are, adopted by the Council, the plan or modified plan applies to the district for the period specified in the plan.*
- (9) *A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.*
- (10) *A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.*

##### **19DA. Corporate business plans, requirements for (Acts. 5.56)**

- (1) *A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- (2) *A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.*

- (3) *A corporate business plan for a district is to —*
- (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
  - (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
  - (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.*
- (4) *A local government is to review the current corporate business plan for its district every year.*
- (5) *A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.*
- (6) *A Council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.*
- \*Absolute majority required.*
- (7) *If a corporate business plan is, or modifications of a corporate business plan are, adopted by the Council, the plan or modified plan applies to the district for the period specified in the plan.*

**19D. Adoption of plan, public notice of to be given**

- (1) *After the adoption of a strategic community plan, or modifications of a strategic community plan, under regulation 19C, the local government is to give local public notice in accordance with subregulation (2).*
- (2) *The local public notice is to contain —*
- (a) *notification that —*
    - (i) *a strategic community plan for the district has been adopted by the Council and is to apply to the district for the period specified in the plan; and*
    - (ii) *details of where and when the plan may be inspected;*

*Or*
  - (b) *where a strategic community plan for the district has been modified —*
    - (i) *notification that the modifications to the plan have been adopted by the Council and the plan as modified is to apply to the district for the period specified in the plan; and*
    - (ii) *details of where and when the modified plan may be inspected.*

The *Integrated Planning and Reporting - Framework and Guidelines* produced by the Department of Local Government and Communities states that the following requirements need to be met in order to achieve the minimum standard when developing the Strategic Community Plan:

- Council has adopted a Strategic Community Plan that meets all the regulatory requirements:
  - i) A minimum 10 year timeframe.
  - ii) States community visions, aspirations, and objectives.
  - iii) Developed or modified through engagement with the community, and this is documented.
  - iv) Has regard to current and future resource capacity, demographic trends and strategic performance measurement.
  - v) Is adopted, or modifications to it are adopted, by an Absolute Majority of Council.
  - vi) Is subject to a full review scheduled for 4 years from when it is adopted.
- The local government has a community engagement policy or strategy
- Community engagement involves at least 500 or 10% of community members, whichever is fewer, and is conducted by at least two documented mechanisms
- A Strategic Review is undertaken every two years, alternating between a Minor Strategic Review and a Major Strategic Review.

### Strategic Community Plan

Within the Shire's Strategic Community Plan 2013 – 2023, it is noted (page 2) that:

*“the Plan will be reviewed internally in two years’ time to see how the implementation of the Plan is tracking, a whole of community review will be undertaken in four years’ time”.*

Environment - None.

### Precedents

The Shire's Strategic Community Plan 2013 – 2023 was adopted by Council on 28 November 2012.

### Budget Implications

The 2017/18 budget includes within “Other Governance” an expenditure line item for Consultants (GL#04112506) of \$100,000. While this expenditure is targeted towards Administration/Library building concept plans, additional funding up to \$10,000 can be allocated from the Strategic Planning Consultancy line item within the Administration Overheads Reserve for the engagement of a professional consultant to facilitate the proposed Senior Staff and Councillors workshops.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

### Officer Comment

Outlined in the resolution is an updated Strategic Community Plan Implementation Timetable, which will enable the completion of the Shire of Dardanup Strategic Community Plan by the end of 2017, with the draft and final Plan adopted early in 2018.

The intent of this review is that all of the Plans be completed prior to and apply from the start of the 2018/19 financial year. The review outcomes will ultimately inform and influence the development of the rolling 4 year Corporate Business Plan and the 2018/19 Budget, therefore the timeframes are critical.

The updated Strategic Community Plan review process, Corporate Business Plan and 2018/19 Budget Development process is recommended to Council for endorsement.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

*Discussion:*

*Shire President, Cr. M T Bennett suggested that the 13 December 2017 Council meeting may not be the best date.*

*Chief Executive Officer, Mr Mark Chester advised that the meeting date would be reviewed closer to the time. It was important to keep in mind that the adoption of the Workforce Plan would need to take place prior to the end of the year.*

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

250-17      MOVED - Cr. J Lee                      SECONDED - Cr. C N Boyce

**THAT Council receive and endorse the updated Shire of Dardanup Strategic Community Plan Implementation Timetable, incorporating the conducting of an independently facilitated Council Senior Officer workshop and Councillor workshop:**

**Shire of Dardanup  
2017 Strategic Community Plan – Implementation Timeline**

DATE	ACTION
Sept 2016	Elected Member Briefing – Provide an overview of Integrated Planning, the draft Strategic Plan Framework, and proposed community consultation survey questions. <b>Completed</b>
Oct 2016	Finalise Community Survey Questions. <b>Completed</b>
Oct – Dec 2016	Prepare communication material as outlined in the <i>Community Consultation Plan 2017</i> . <b>Completed</b>
Jan 2017	Commence Community Consultation as outlined in the <i>Community Consultation Plan 2017</i> . Commenced 30 January

DATE	ACTION
	<p>2017 to 10 March 2017.</p> <p><u>Target:</u></p> <ol style="list-style-type: none"> <li>1. Young Families and Pre-Primary (0-5 years)</li> <li>2. Primary (6-11 years)</li> <li>3. High School (12-18 years)</li> <li>4. Adults (18+ years)</li> <li>5. Seniors (55+ years)</li> </ol> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> <li>1. Produce a Community Consultation Summary report. <b>Completed</b></li> </ol>
Oct 2017	<p>Community Consultation Summary Report provided to Council as part of an update report on the review of the Strategic Community Plan.</p>
Nov 2017	<p>Strategic Planning Workshop – Council Senior Officers – first cut. Friday 17 November 2017, 10.00am to 2.00pm.</p> <p>An independent consultant will be engaged to facilitate this workshop.</p> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> <li>1. Review Community Consultation Summary report.</li> <li>2. Review first draft of Strategic Community Plan incorporating: <ul style="list-style-type: none"> <li>• Council’s vision, values and aspirations.</li> <li>• Any key changes to Strategic Objectives, Outcomes &amp; Strategies, service levels and projects.</li> </ul> </li> <li>3. Detailed planning and costing of service level options to support decision making. Has regard for the current and future resource capacity of the local government, its demographic trends and contributes toward developing strategic performance measures.</li> <li>4. Update the Long Term Financial Plan which supports the Corporate Business Plan.</li> </ol>
Nov/Dec 2017	<p>Review and update integration of Asset Management Plans, Workforce Plan, Information Technology Plan, Long Term Financial Plan and other Informing Strategies.</p>
Dec 2017	<p>Councillor workshop to Review Strategic Community Plan – second cut. Wednesday 13 December 2017, 12.30pm to 4.00pm.</p> <p>The two key questions that Councillors should consider at this workshop are:-</p> <ol style="list-style-type: none"> <li>1. What do you see as the key choices facing the community and the Council for the next decade?</li> <li>2. What priorities respond to the needs and aspirations of the community, while remaining within the resourcing</li> </ol>

DATE	ACTION
	<p><b>capacity of Council?</b></p> <p><b><u>Outcome:</u></b></p> <ol style="list-style-type: none"> <li>1. Review Community Consultation Summary report.</li> <li>2. Review second draft of Strategic Community Plan incorporating: <ul style="list-style-type: none"> <li>• Council's vision, values and aspirations.</li> <li>• Any key changes to Strategic Objectives, Outcomes &amp; Strategies, service levels and projects.</li> <li>• Any reprioritised Objectives, Strategies or Actions – remains balanced.</li> </ul> </li> <li>3. Detailed planning and costing of service level options to provide a robust underpinning of Council decision making. Has regard for the current and future resource capacity of the local government, its demographic trends and contribute toward developing strategic performance measures.</li> <li>4. Update the Long Term Financial Plan which supports the Corporate Business Plan.</li> </ol>
Jan 2018	Report to Council on 24 January 2018 seeking adoption of the draft <i>Strategic Community Plan 2018-2028</i> .
Jan 2018	Two week public comment period provided on the draft <i>Strategic Community Plan 2018-2028</i> .
Jan 2018	Commence preparation of updated <i>Corporate Business Plan 2018/19-2022/23</i> .
Feb 2018	Report to Council on 14 February 2018 seeking adoption of the final <i>Strategic Community Plan 2018-2028</i> .
Feb/May 2018	Review and update integration of Asset Management Plans, Workforce Plan, Information Technology Plan, Long Term Financial Plan and other Informing Strategies.
Mar 2018	Ongoing development of draft Budget for 2018/19.
May 2018	Report to Council seeking adoption of the updated Long Term Financial Plan, Asset Management Plans and Corporate Business Plan.
June 2018	Report to Council in June 2018 seeking adoption of the 2018/19 Budget.

CARRIED

8/0

12.9 Title: Minor and Community Grants Scheme – Round 1 – 2017-18

Reporting Department: Corporate &amp; Community Services

Reporting Officer: Mrs Melanie Serra – Acting Manager Culture &amp; Community Services

Legislation: Local Government Act 1995



### Background

The Minor and Community Grants Scheme is a bi-annual grant program delivered by the Shire of Dardanup. The purpose of the grants is to provide positive financial support to not for profit community groups/organisations, educational institutions and individuals to assist with the development of their chosen interest. Applications are assessed in accordance with the Donations and Grants Policy DEV10.

There are 3 categories that financial support can fall into:

- Educational.
- Community Groups/Organisations – Shire of Dardanup.
- Personal Development.

The objective of the policy is to provide financial support to such requests that meet the policy criteria (subject to budget constraints) and promote the Shire of Dardanup as a positive, supportive and caring community organisation.

The policy sets out the criteria for each category of financial support available.

There are two categories of grants under the Minor and Community Grants Scheme that community groups can apply for:

- *Minor Community Grant*  
Council may provide funding of less than \$1,000 with no matching contribution from the group.
- *Community Grant*  
Council may fund between \$1,000 and \$5,000 towards a project with a matching 50:50 component from the community group.

Applications for 2017-18 Round 1 opened on Monday 17 July 2017 and closed on Monday 28 August 2017. A Public Notice was placed in the South Western Times, also advertised on the Shire website, in the Shire newsletter, the Shires electronic notice board and on Bunbury Community Radio. A total of 24 applications were received for both Minor Community Grants (Appendix ORD 12.9A) and Major Community Grants (Appendix ORD: 12.9B).

Legal Implications - None.

Strategic Community Plan - None.

Environment - None.

Precedents

The Minor and Community Grants Scheme has been running bi-annually for a number of years.

### Budget Implications

- Council allocated \$58,280 to the Minor and Community Grants Scheme for 2017/18.

- 24 applications were received in Round 1 totalling the amount of \$63,041.20. Out of the 24 applications received, nine applicants have received Community Grant Funding in the past.

Budget – Whole of Life Cost - None.

Council Policy Compliance -

All applications for grant funding are required to comply with Policy DEV10 and have been assessed against the relevant criteria. Consideration should be given to Policy EXEC9 Cost Shifting Assessment and this has been taken into consideration during the assessment process.

Risk Assessment - Low.

Officer Comment

Applications have been assessed and all applications have been considered against the criteria of Policy DEV10. See officer comments on each assessment form for further details (Appendix ORD: 12.9C).

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

### FURTHER INFORMATION

Further to the Agenda Item 12.9 being considered by Council, additional information is provided herewith.

Officer Comment

The Officer recommends that the Major Community grant application for the Dardanup Primary School P&C *not be recommended*.

Additional information has been provided that indicates Dardanup Primary School P&C have previously been successful for Community Grant funding to the total of \$10,000 over a period of two years (\$5,000 in 2013-2014 and \$5,000 in 2014-2015).

In light of this new information the Officer requests that the \$5,000 now be transferred to the Round 2 Community Grants for 2017-2018 and not be reallocated to another applicant in Round 1 of Community Grants 2017-2018.

### OFFICER RECOMMENDED RESOLUTION

THAT Council:

1. Receives the applications from the following groups under Round 1 Minor Community Grants 2017/18 - funding less than \$1,000:

Round 1 Minor Community Grants 2017/18 Funding of \$1000 or less	
CWA River Valley Belles	\$1,000.00
Dardanup Aeromodellers Society Incorp.	\$1,000.00
Dardanup Basketball Association	\$ 935.00
Dardanup Senior Citizens Association	\$1,000.00
Eaton-Australind Volunteer Fire & Rescue Brigade	\$1,000.00
Eaton Basketball Association	\$1,000.00
Eaton Cricket Club	\$ 974.00
Eaton Junior Cricket Club	\$ 998.00
Grow Eat Cook Create Incorporated	\$ 996.00
Knitted Knockers Bunbury	\$ 980.00
Lions Club of Eaton	\$ 718.20
Philharmonic South West Incorporated	\$ 990.00
Total	\$11,591.20

2. Approve funding to the following organisations under Round 1 Minor Community Grants 2017/18 - funding less than \$1,000.

Minor Community Grants Funding of \$1000 or less	
Dardanup Aeromodellers Society Incorp.	\$1,000.00
Dardanup Basketball Association	\$ 935.00
Eaton Basketball Association	\$1,000.00
Eaton Junior Cricket Club	\$ 998.00
Grow Eat Cook Create Incorporated	\$ 996.00
Lions Club of Eaton	\$ 718.20
Philharmonic South West Incorporated	\$ 990.00
Total	\$6,637.20

3. Decline funding to the following organisations under Round 1 Minor Community Grants 2017/18 - funding less than \$1,000.

Minor Community Grants Funding of \$1000 or less	
CWA River Valley Belles	\$1,000.00
Dardanup Senior Citizens Association	\$1,000.00
Eaton-Australind Volunteer Fire & Rescue Brigade	\$1,000.00

Minor Community Grants Funding of \$1000 or less	
Eaton Cricket Club	\$ 974.00
Knitted Knockers Bunbury	\$ 980.00
Total	\$4,954.00

4. Receives the applications from the following groups under Round 1 Community Grants 2017/18 - funding between \$1000 - \$5000:

Community Grants Funding between \$1,000-\$5,000	
Bunbury Community Radio Incorporated	5,000.00
Burekup Cricket Club	5,000.00
CWA River Valley Belles	5,000.00
Dardanup Equestrian Centre	1,900.00
Dardanup Primary School P&C	5,000.00
Eaton Cricket Club	5,000.00
Eaton Senior Citizens	2,200.00
Ferguson Hall Management Committee Inc.	2,700.00
Foster Families South West	5,000.00
Goodstart Early Learning Centre Eaton	5,000.00
Our Lady of Lourdes School P&F Assoc	5,000.00
WA iSports Incorporated	4,650.00
Total	51,450.00

5. Approve funding to the following organisations under Round 1 Community Grants 2017/18 - funding between \$1,000 - \$5,000.

Major Community Grants Funding between \$1,000-\$5,000 with a 50:50 matching component:	
Burekup Cricket Club	\$5,000.00
CWA River Valley Belles	\$5,000.00
Dardanup Equestrian Centre	\$1,900.00
Dardanup Primary School P&C	\$5,000.00
Eaton Cricket Club	\$5,000.00
Eaton Senior Citizens	\$2,200.00

Major Community Grants	
Funding between \$1,000-\$5,000 with a 50:50 matching component:	
Goodstart Early Learning Centre Eaton	\$5,000.00
Total	\$29,100.00

6. Decline funding to the following organisations under Round 1 Community Grants 2017/18 - funding between \$1,000 - \$5,000.

Major Community Grants	
Funding between \$1,000-\$5,000 with a 50:50 matching component:	
Bunbury Community Radio Incorporated	\$5,000.00
Ferguson Hall Management Committee Inc.	\$2,700.00
Foster Families South West	\$5,000.00
Our Lady of Lourdes School P&F Assoc	\$5,000.00
WA iSports Incorporated	\$4,650.00
Total	\$22,350.00

*Discussion:*

*Council discussed the grant applications at length. Council agreed to approve the Dardanup Senior Citizens Association application of \$1,000.*

*Council agreed that it should decline the Dardanup Primary School funding request for \$5,000 and that those funds be transferred to the Round 2 Community Grants for 2017-2018.*

*Change to Officer Recommendation*

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

The Dardanup Senior Citizens carry out valuable work for charity so they were included to be funded; and

Dardanup Primary School funding request be denied as they have previously been successful for Community Grant funding to the total of \$10,000 over a period of two years (\$5,000 in 2013-2014 and \$5,000 in 2014-2015).

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

251-17      MOVED - Cr. P R Perks      SECONDED - Cr. C N Boyce

**THAT Council:**

1. **Receives the applications from the following groups under Round 1 Minor Community Grants 2017/18 - funding less than \$1,000:**

<b>Round 1 Minor Community Grants 2017/18</b>	
<b>Funding of \$1000 or less</b>	
<b>CWA River Valley Belles</b>	<b>\$1,000.00</b>
<b>Dardanup Aeromodellers Society Incorp.</b>	<b>\$1,000.00</b>
<b>Dardanup Basketball Association</b>	<b>\$ 935.00</b>
<b>Dardanup Senior Citizens Association</b>	<b>\$1,000.00</b>
<b>Eaton-Australind Volunteer Fire &amp; Rescue Brigade</b>	<b>\$1,000.00</b>
<b>Eaton Basketball Association</b>	<b>\$1,000.00</b>
<b>Eaton Cricket Club</b>	<b>\$ 974.00</b>
<b>Eaton Junior Cricket Club</b>	<b>\$ 998.00</b>
<b>Grow Eat Cook Create Incorporated</b>	<b>\$ 996.00</b>
<b>Knitted Knockers Bunbury</b>	<b>\$ 980.00</b>
<b>Lions Club of Eaton</b>	<b>\$ 718.20</b>
<b>Philharmonic South West Incorporated</b>	<b>\$ 990.00</b>
<b>Total</b>	<b>\$11,591.20</b>

2. **Approve funding to the following organisations under Round 1 Minor Community Grants 2017/18 - funding less than \$1,000.**

<b>Minor Community Grants</b>	
<b>Funding of \$1000 or less</b>	
<b>Dardanup Aeromodellers Society Incorp.</b>	<b>\$1,000.00</b>
<b>Dardanup Basketball Association</b>	<b>\$ 935.00</b>
<b>Eaton Basketball Association</b>	<b>\$1,000.00</b>
<b>Eaton Junior Cricket Club</b>	<b>\$ 998.00</b>
<b>Grow Eat Cook Create Incorporated</b>	<b>\$ 996.00</b>
<b>Lions Club of Eaton</b>	<b>\$ 718.20</b>
<b>Philharmonic South West Incorporated</b>	<b>\$ 990.00</b>
<b>Dardanup Senior Citizens Association</b>	<b>\$1,000.00</b>
<b>Total</b>	<b>\$7,637.20</b>

3. Decline funding to the following organisations under Round 1 Minor Community Grants 2017/18 - funding less than \$1,000.

<b>Minor Community Grants</b> Funding of \$1000 or less	
<b>CWA River Valley Belles</b>	<b>\$1,000.00</b>
<b>Eaton-Australind Volunteer Fire &amp; Rescue Brigade</b>	<b>\$1,000.00</b>
<b>Eaton Cricket Club</b>	<b>\$ 974.00</b>
<b>Knitted Knockers Bunbury</b>	<b>\$ 980.00</b>
<b>Total</b>	<b>\$3,954.00</b>

4. Receives the applications from the following groups under Round 1 Community Grants 2017/18 - funding between \$1000 - \$5000:

<b>Community Grants</b> Funding between \$1,000-\$5,000	
<b>Bunbury Community Radio Incorporated</b>	<b>5,000.00</b>
<b>Burekup Cricket Club</b>	<b>5,000.00</b>
<b>CWA River Valley Belles</b>	<b>5,000.00</b>
<b>Dardanup Equestrian Centre</b>	<b>1,900.00</b>
<b>Dardanup Primary School P&amp;C</b>	<b>5,000.00</b>
<b>Eaton Cricket Club</b>	<b>5,000.00</b>
<b>Eaton Senior Citizens</b>	<b>2,200.00</b>
<b>Ferguson Hall Management Committee Inc.</b>	<b>2,700.00</b>
<b>Foster Families South West</b>	<b>5,000.00</b>
<b>Goodstart Early Learning Centre Eaton</b>	<b>5,000.00</b>
<b>Our Lady of Lourdes School P&amp;F Assoc</b>	<b>5,000.00</b>
<b>WA iSports Incorporated</b>	<b>4,650.00</b>
<b>Total</b>	<b>51,450.00</b>

5. Approve funding to the following organisations under Round 1 Community Grants 2017/18 - funding between \$1,000 - \$5,000.

<b>Major Community Grants</b> Funding between \$1,000-\$5,000 with a 50:50 matching component:	
<b>Burekup Cricket Club</b>	<b>\$5,000.00</b>

<b>Major Community Grants</b>	
Funding between \$1,000-\$5,000 with a 50:50 matching component:	
<b>CWA River Valley Belles</b>	<b>\$5,000.00</b>
<b>Dardanup Equestrian Centre</b>	<b>\$1,900.00</b>
<b>Eaton Cricket Club</b>	<b>\$5,000.00</b>
<b>Eaton Senior Citizens</b>	<b>\$2,200.00</b>
<b>Goodstart Early Learning Centre Eaton</b>	<b>\$5,000.00</b>
<b>Total</b>	<b>\$24,100.00</b>

6. Decline funding to the following organisations under Round 1 Community Grants 2017/18 - funding between \$1,000 - \$5,000.

<b>Major Community Grants</b>	
Funding between \$1,000-\$5,000 with a 50:50 matching component:	
<b>Bunbury Community Radio Incorporated</b>	<b>\$5,000.00</b>
<b>Ferguson Hall Management Committee Inc.</b>	<b>\$2,700.00</b>
<b>Foster Families South West</b>	<b>\$5,000.00</b>
<b>Our Lady of Lourdes School P&amp;F Assoc</b>	<b>\$5,000.00</b>
<b>WA iSports Incorporated</b>	<b>\$4,650.00</b>
<b>Dardanup Primary School P&amp;C</b>	<b>\$5,000.00</b>
<b>Total</b>	<b>\$27,350.00</b>

CARRIED  
8/0

12.10 Title: Monthly Statement of Financial Activity

*Reporting Department: Corporate & Community Services*

*Reporting Officer: Mrs Natalie Hopkins - Manager Financial Services*

*Legislation: Local Government (Financial Management)*



## Regulations 1996

### Background -

The Monthly Statement of Financial Activity is prepared in accordance with the Local Government (Financial Management) Regulations 1996 r. 34 s. 6.4. The purpose of the report is to provide Council and the Community a reporting statement of revenues and expenses as set out in the Annual Budget, incurred by the Shire of Dardanup during the reporting period.

Legal Implications - None.

Strategic Community Plan - None.

Environment - None.

Precedents - None.

### Budget Implications

The financial activity statement comprises of budget estimates, actual expenditure, revenues and income to the end of the month, to which the statement relates to. Material Variances are included in the Variance Report.

Note 8 of the Statement of Financial Activity details material variances from the Adopted Budget.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

### Officer Comment

Statement of Financial Activity:

The Statement of Financial Activity is attached after the officer recommendation. The first Statement of Financial Activity report outlines the results from operating activities. It shows revenue and expenditure by statutory program, comparing actual results for the period with the annual adopted budget, the amended budget and the year to date budget.

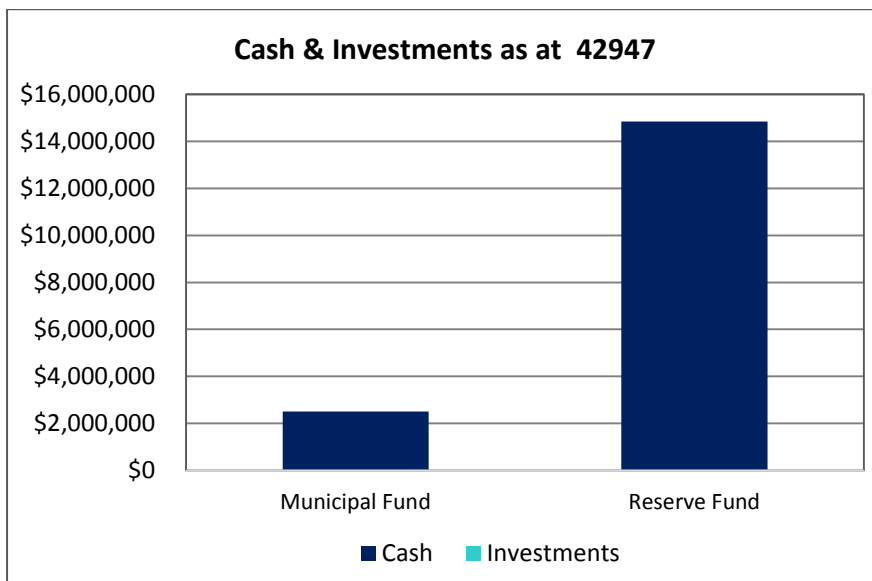
The second financial report displays capital and infrastructure expenditure and also reconciles the statement of financial activity to the statement of net current assets, taking into account; the proceeds from sale of assets, reserve and loan funds used, depreciation applied, capital and infrastructure expenditure, transfers to reserves and loan repayments.

The statement of net current assets provides information on the accounts that make up current asset and current liabilities. The current and quick ratios are liquidity ratios. The current and quick ratios determine the Shires ability to meet obligations with readily convertible funds.

Additional reports that have been included in the statement of financial activity are trust fund reports, reserve fund reports, and a statement of investments. A variance report that describes material differences between the adopted budget and the amended budget is also attached.

Key Financial Performance Areas:

- *Cash & Investments*

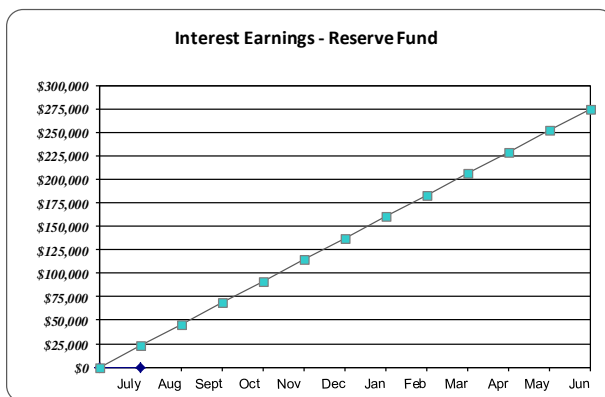
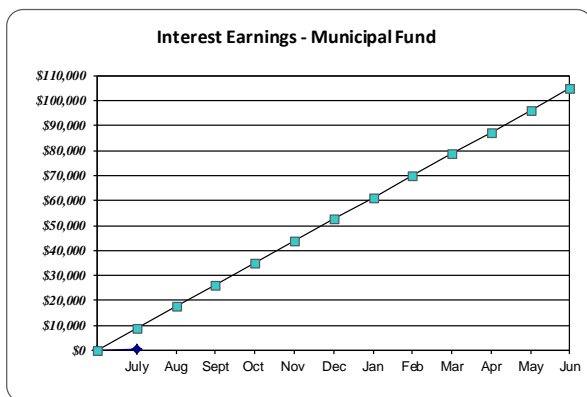


As at reporting date, Council has a reconciled Municipal Fund balance of \$2.5m. The Reserve account has a reconciled balance of \$14.8m.

- *Interest Income*

Interest Income (Municipal Fund) of \$564 has been recognised against an adopted budget of \$105,000 for the 2017/18 financial year.

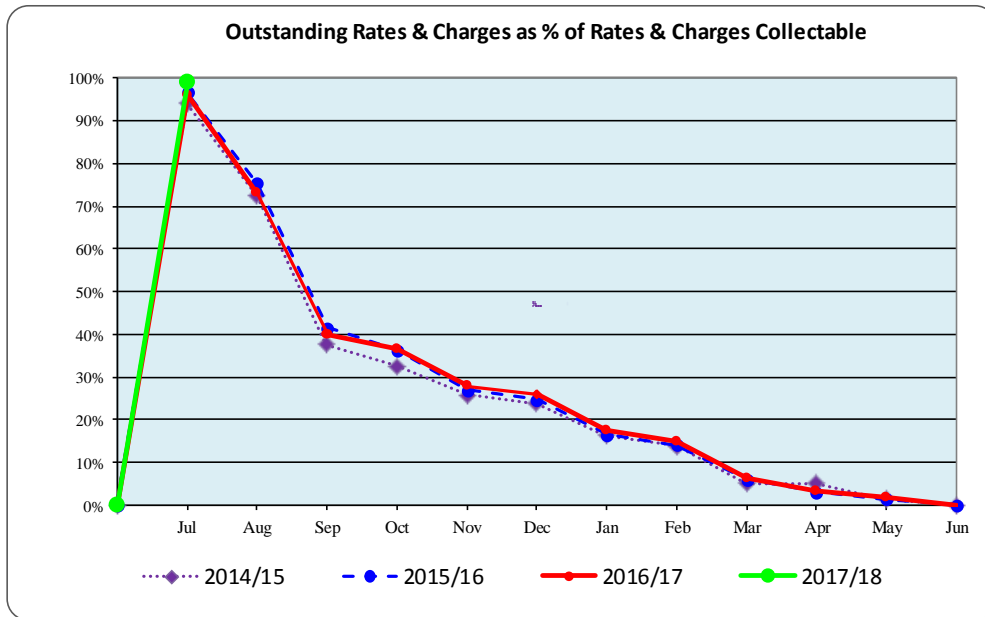
Reserve Account Interest is forecast at \$275,000 for the 2017/18 financial year, and is credited to the bank account quarterly, and at maturity of term deposit investments.



- *Rates & Charges Outstanding*

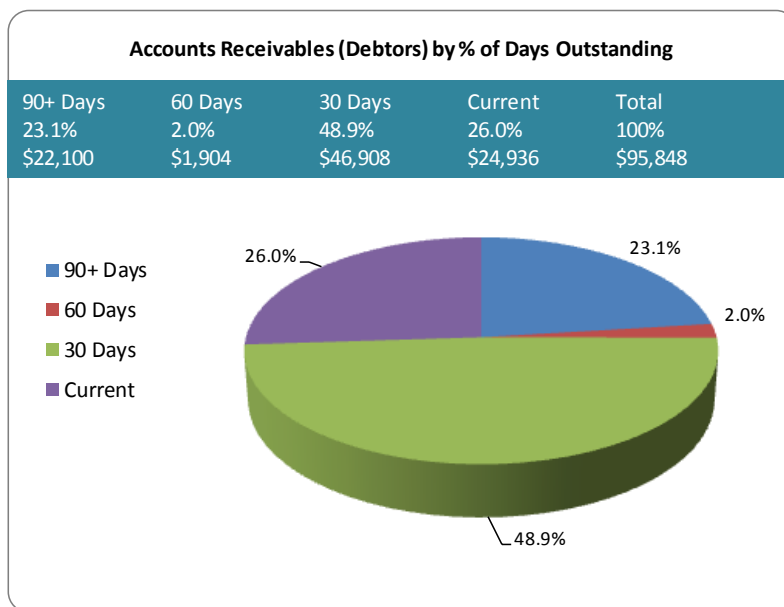
As at reporting date, total Outstanding Rates & Charges is \$13,678,978 for the 2017/18 financial year. This equates to 99.1% of rates and charges collectable.

It is the objective of management to achieve less than 4% of rates and charges outstanding as at 30 June.



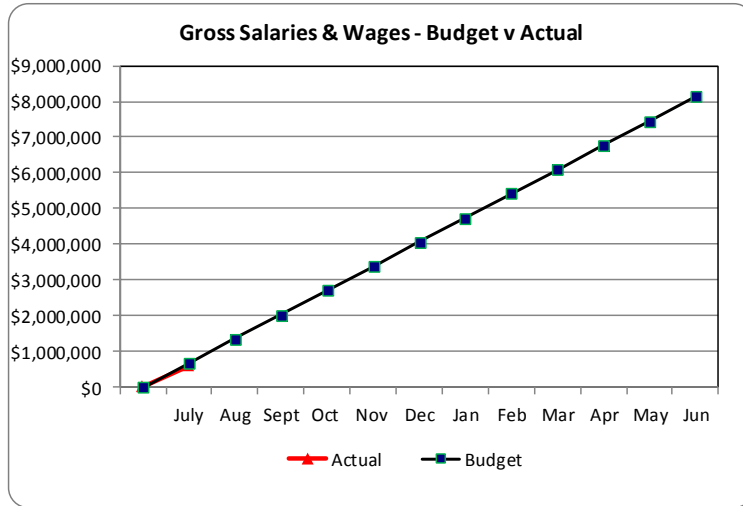
- Accounts Receivables Outstanding (non-rates)

As at reporting date the total outstanding Accounts Receivables (Debtors) amounts to \$95,848.



- Salaries and Wages

As at reporting date, Total Gross Salaries and Wages expenditure is \$593,847 against an adopted annual budget of \$8,128,663 for the 2017/18 financial year.



• *Budget Variances*

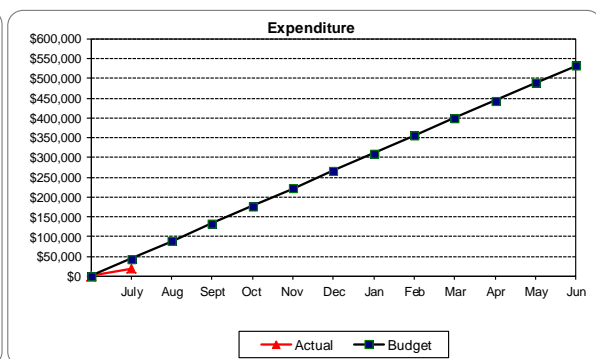
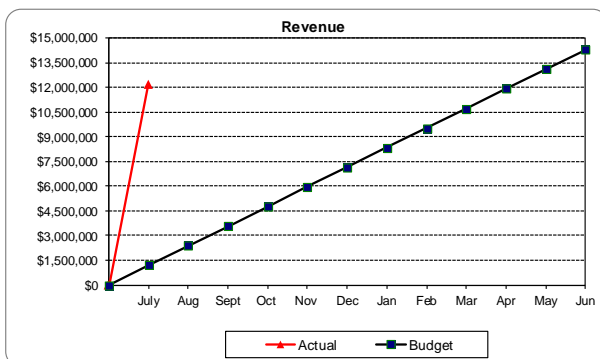
As at reporting date, the end of year surplus for 2016/17 is estimated at \$247,410. Some end of year processing is still to take place but it is predicted the end of year surplus will not vary greatly from this figure. The surplus is expected to be verified in November, when Council’s audit processes are finalised.

• *Forecast 2018/19 Rates Increase*

The following table reports the forecast accumulative effect of budget related matters on next year’s rates increase (2017/18 financial year).

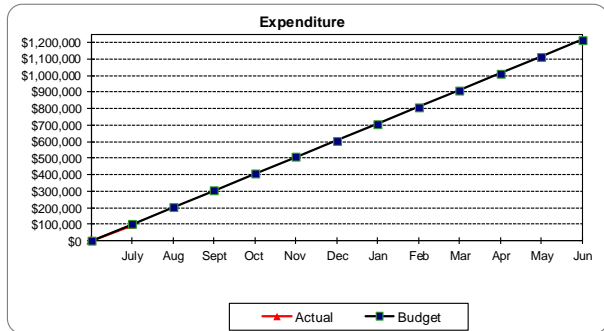
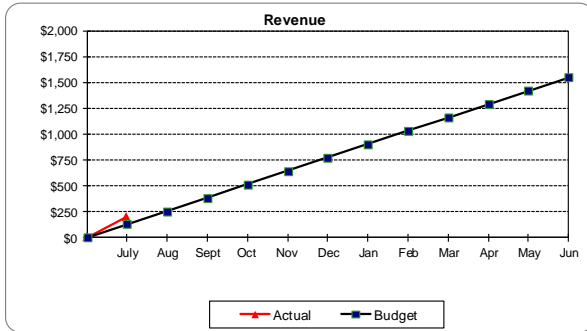
Details	\$	Rates %
2017/18 Adopted Rates Increase (per 4 year Corporate Business Plan)		4.50%
2018/19 Forecast Rates Increase (per 4 year Corporate Business Plan)		4.50%
2019/20 Forecast Rates Increase (per 4 year Corporate Business Plan)		6.50%
2020/21 Forecast Rates Increase (per 4 year Corporate Business Plan)		6.50%

General Purpose Funding



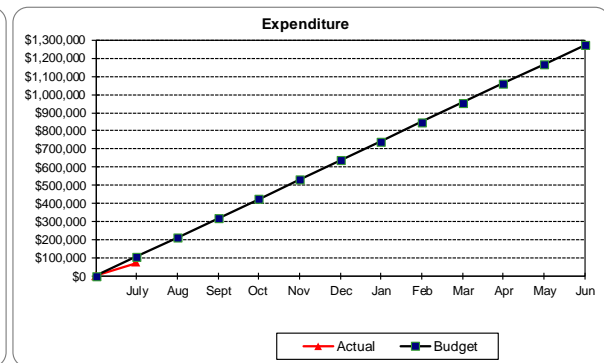
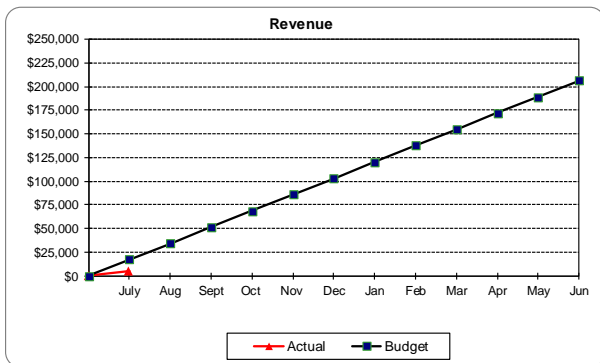
General Rates Revenue of \$11,786,887 has been levied in July 2017. Interim Rate Revenue of \$972 has been received against an adopted budget of \$140,000 for the 2017/18 financial year.

Governance



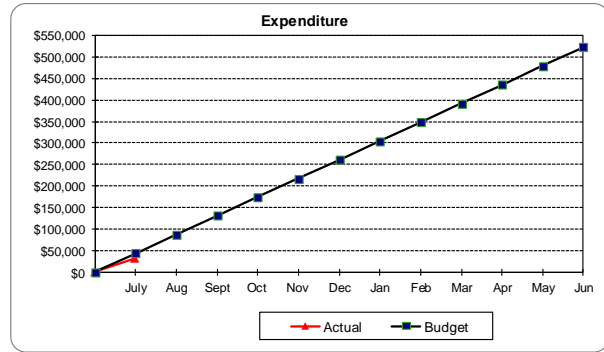
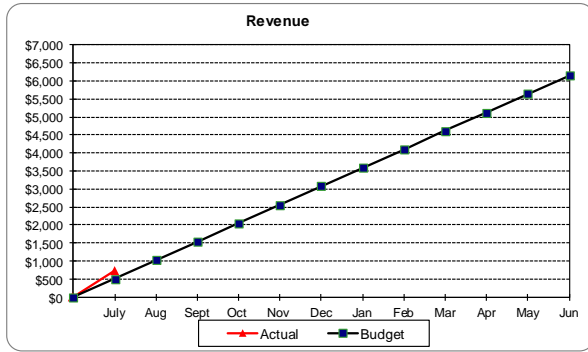
There are no forecast material variances from the adopted budget.

Law, Order & Public Safety



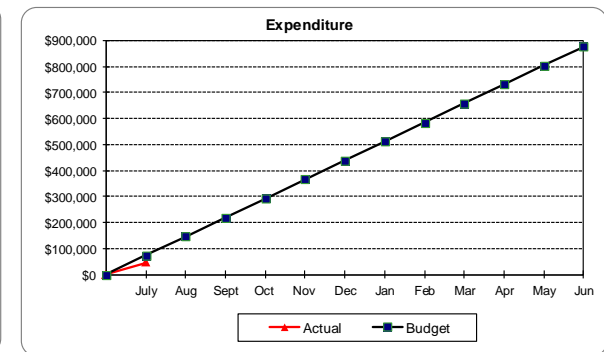
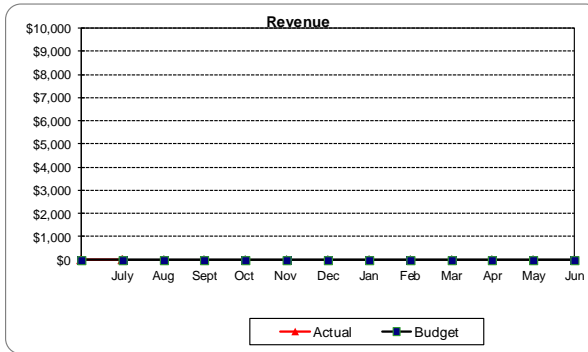
As at reporting date, Council has received combined dog and cat registration revenue of \$1,451 against an adopted budget of \$64,000 for the 2017/18 financial year.

Health



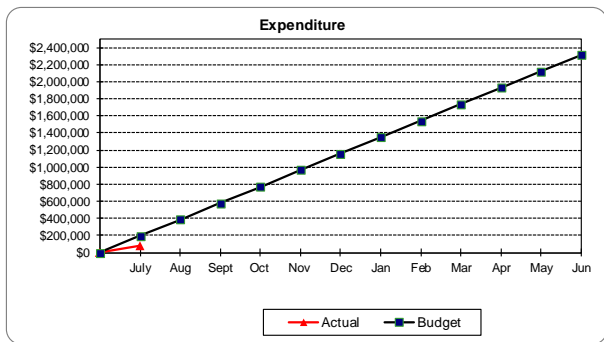
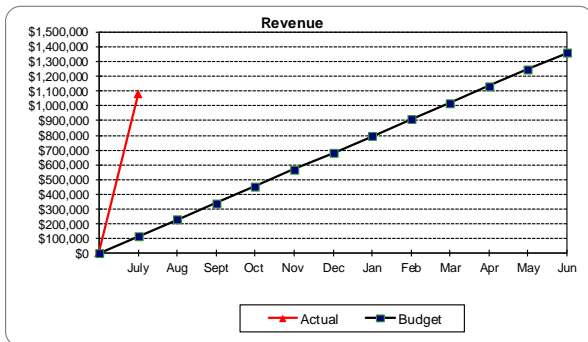
There are no forecast material variances from the adopted budget.

Education & Welfare



There are no forecast material variances from the adopted budget.

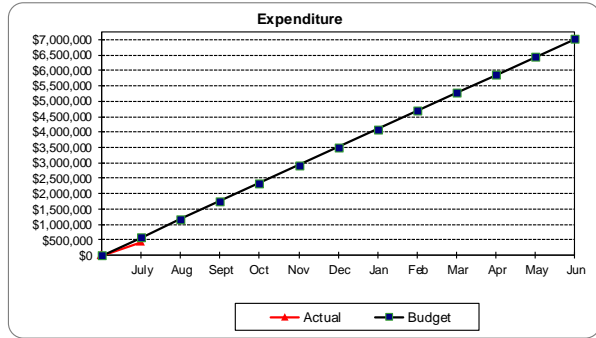
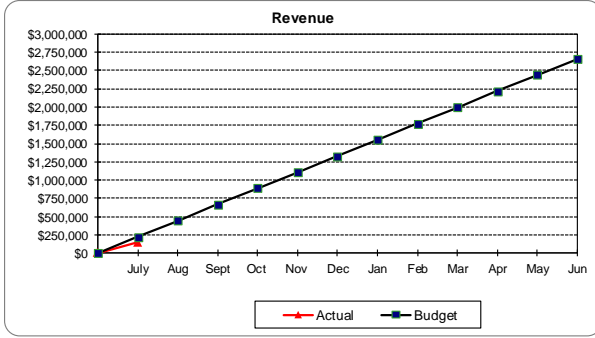
Community Amenities



As at reporting date, Domestic Refuse and Recycling charges of \$1,070,727 have been levied for the 2017/18 financial year.

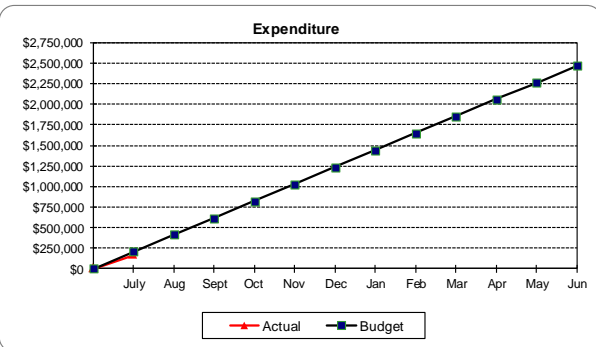
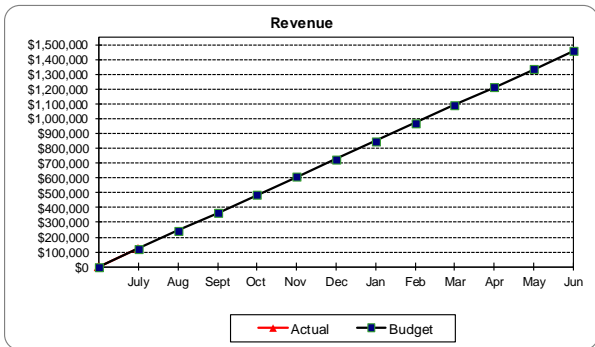
There are no forecast material variances from the adopted budget.

Recreation & Culture



There are no forecast material variances from the adopted budget.

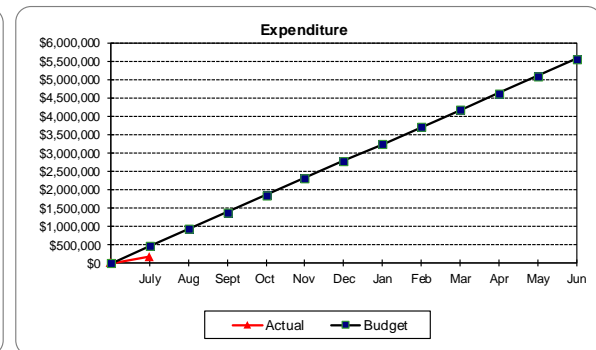
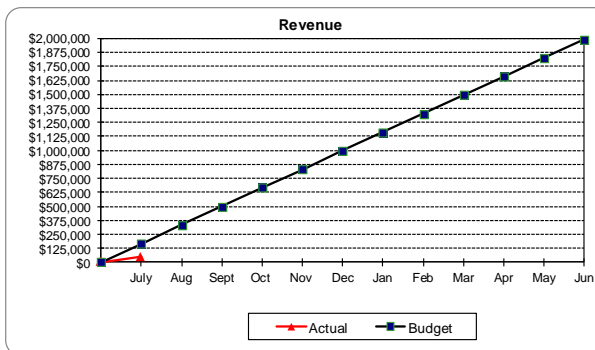
Eaton Recreation Centre



As at reporting date building licence revenue received is \$7,441 against an adopted annual budget of \$110,000.

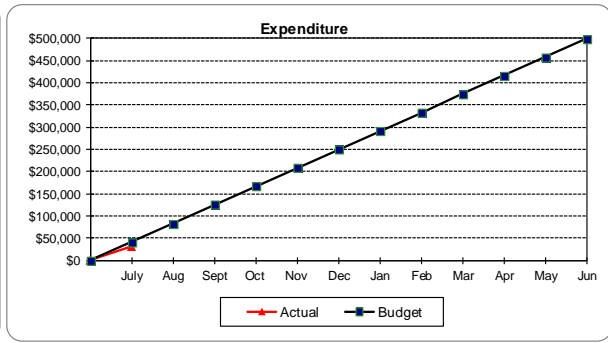
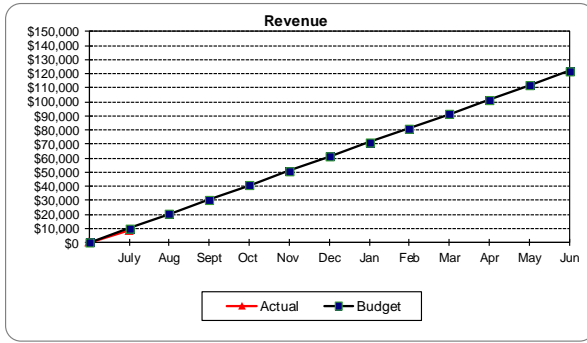
There are no forecast material variances from the adopted budget.

Transport



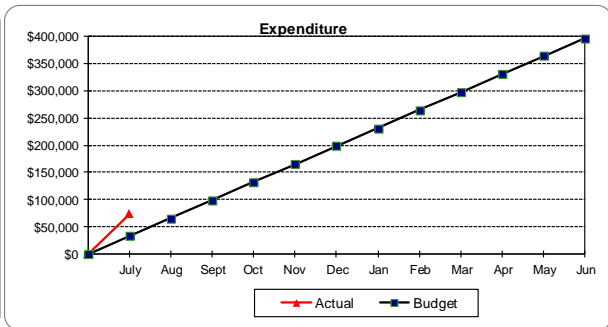
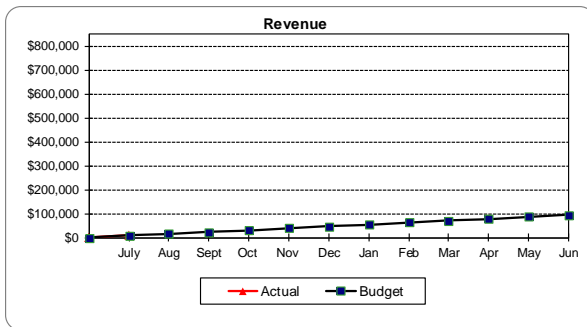
There are no forecast material variances from the adopted budget.

Economic Services



There are no forecast material variances from the adopted budget.

Other Property & Services



There are no forecast material variances from the adopted budget.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

252-17 MOVED - Cr. P S Robinson SECONDED - Cr. P R Perks

**THAT the Monthly Statement of Financial Activity for the period ended 31 July 2017 be adopted.**

CARRIED  
8/0

12.11 Title: Schedule of Paid Accounts as at 20 September 2017

Reporting Department Corporate & Community Services

Reporting Officer: Mrs Teresa Morley – Accounts Payable Officer



*Legislation:* Local Government Act 1995 (Financial Regulations)

Officer Comment

This is a schedule of 'paid accounts' - the accounts have been paid.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

**OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION**

253-17 MOVED - Cr. T G Gardiner SECONDED - Cr. A Mountford

**THAT Council receive the Schedule of Paid Accounts report as follows:**

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25037	25/08/2017	1st Leschenault Scouts	Kidsport Recoup	TRUST	200.00
EFT25038	25/08/2017	Allan Gilbert Hardisty	Refund Of Cage Hire Bond	TRUST	150.00
EFT25039	25/08/2017	Marist Junior Football Club	Kidsport Recoup - Merrifield	TRUST	145.00
EFT25040	25/08/2017	Access Wellbeing Services	EAP Consultations	MUNI	176.00
EFT25041	25/08/2017	Acromat	ERC - Replacement Floor Sockets	MUNI	1,207.80
EFT25042	25/08/2017	Alex Carter-Raftos	ERC Basketball Umpire 23/08/2017	MUNI	66.00
EFT25043	25/08/2017	All Aussie Truck And Bobcat Services	Drain Cleaning And Slashing. 16/8/17.	MUNI	2,431.00
EFT25044	25/08/2017	Alleasing	Lease Of Dell Servers	MUNI	1,649.43
EFT25045	25/08/2017	Australian Tax Office	PAYG Pay Run 25/08/2017	MUNI	62,274.00
EFT25046	25/08/2017	Australind Senior High School	Allocated Funding 2017 - 2018 Leavers Ceremony Award.	MUNI	300.00
EFT25047	25/08/2017	Australind/Eaton Medical Centre	Pre Employment Hearing And Medical Examination	MUNI	115.00
EFT25048	25/08/2017	Axio Maintenance And Construction	Repair Damaged Handrail To Pratt Rd Footpath	MUNI	359.98
EFT25049	25/08/2017	Belinda Lowe	ERC Netball Umpire 22/08/2017	MUNI	66.00
EFT25050	25/08/2017	Blackwoods	Safety Equipment	MUNI	585.60
EFT25051	25/08/2017	Boyles Plumbing And Gas	Repairs To Dardanup Hall Toilet	MUNI	345.95
EFT25052	25/08/2017	Brandicoot	Logo For Plastic Bag Campaign And Monthly Invoices	MUNI	429.00
EFT25053	25/08/2017	Brody England	ERC Basketball Umpire 23/08/2017	MUNI	88.00
EFT25054	25/08/2017	Brownes Foods Operations Pty Ltd	ERC - Cafe/Resale Stock	MUNI	407.65
EFT25055	25/08/2017	Bunbury Army Surplus	Kitbags For Chain Saw PPE	MUNI	734.85

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25056	25/08/2017	Bunbury Coffee Machines	ERC- Replacement Coffee Machine	MUNI	6,499.00
EFT25057	25/08/2017	Bunbury Machinery	Dig Out Drains Simpson Road	MUNI	224.99
EFT25058	25/08/2017	Bunbury Mower Service	Vehicle Maintenance	MUNI	472.50
EFT25059	25/08/2017	Bunbury Subaru	Service DA429	MUNI	600.94
EFT25060	25/08/2017	Bunnings Group Limited	Various Invoices	MUNI	2,139.18
EFT25061	25/08/2017	Burekup And District Country Club	2017 - 2018 Allocated Funding: Burekup Australia Day Breakfast.	MUNI	1,120.00
EFT25062	25/08/2017	Carmel Sutton	Library Workshop	MUNI	323.30
EFT25063	25/08/2017	Chantel Brown	Reimbursement Of Course Fee For GFM Seminar	MUNI	99.00
EFT25064	25/08/2017	Child Support Agency	Payroll Deductions	MUNI	237.11
EFT25065	25/08/2017	City Of Bunbury	Various Invoices	MUNI	1,217.50
EFT25066	25/08/2017	Civilcon	Repair Roof Leaks - Dardanup Office	MUNI	290.75
EFT25067	25/08/2017	Cleanaway Solid Waste Pty Ltd	Various Invoices	MUNI	7,230.53
EFT25068	25/08/2017	Coca-Cola Amatil Australia Pty Ltd	ERC - Cafe/Resale Stock	MUNI	218.85
EFT25069	25/08/2017	Colin Kings Australind Auto Centre	ERC - Additional Service Requirements	MUNI	420.20
EFT25070	25/08/2017	Corinne Shaw	Reimb For Purchase Of Clothing To Be Worn As Uniform	MUNI	74.40
EFT25071	25/08/2017	Courier Australia	Postage And Freight	MUNI	24.67
EFT25072	25/08/2017	Craven Foods	ERC - Cafe/Resale Stock	MUNI	1,174.47
EFT25073	25/08/2017	Dapco Tyre And Auto Centre	Replacement Of Headlight Globe DA613	MUNI	50.00
EFT25074	25/08/2017	Dardanup Primary School	2017 - 2018 Allocated Funding: Citizenship Award.	MUNI	150.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25075	25/08/2017	Dardanup Rural Supplies	Trailer Repairs	MUNI	13.60
EFT25076	25/08/2017	Dardanup Senior Citizens	2017 - 2018 Allocated Funding: Seniors Christmas Dinner	MUNI	1,200.00
EFT25077	25/08/2017	Data #3 Limited	Acrobat Pro 2017 Licence	MUNI	393.18
EFT25078	25/08/2017	Donna Bailye	Reimb For The Purchase Of Pro Stylus Pen For P Anastasakis	MUNI	62.95
EFT25079	25/08/2017	Donna Bastow	ERC Basketball Umpire 23/08/2017	MUNI	154.00
EFT25080	25/08/2017	Duxton Hotel Perth	Accommodation For WALGA Convention - Councillors And CEO	MUNI	6,627.50
EFT25081	25/08/2017	Eaton Community College	2017 - 2018 Allocated Funding: Donation College Award.	MUNI	300.00
EFT25082	25/08/2017	Eaton Environmental Services	ERC - Quarterly Rodent Treatment	MUNI	132.00
EFT25083	25/08/2017	Eaton Family Centre	Allocated Funding 2017 - 2018 (As Per Budget Allocation).	MUNI	7,293.00
EFT25084	25/08/2017	Eaton Laser	Name Plates	MUNI	150.00
EFT25085	25/08/2017	Eaton Primary School	2017 - 2018 Allocated Funding: School Citizenship Award.	MUNI	165.00
EFT25086	25/08/2017	Elliotts Irrigation Pty Ltd	July Service And Inspection Of Iron Filtration Unit.	MUNI	279.40
EFT25087	25/08/2017	Environmental Industries	Contract Amount For Eaton Foreshore Playground Installation	MUNI	1,776.76
EFT25088	25/08/2017	Evelyn Butchart	Catering For Depot Opening BBQ	MUNI	579.00
EFT25089	25/08/2017	Fresh Floral Studio	Wreath - Vietnam Veterans Day Service - 18 August	MUNI	60.00
EFT25090	25/08/2017	Fuji Xerox Australia Pty Ltd	Photocopier Lease Agreements	MUNI	2,620.20
EFT25091	25/08/2017	G Cubed	Library Workshop	MUNI	1,118.00
EFT25092	25/08/2017	Gayle Narkle	ERC Netball Umpire 22/08/2017	MUNI	88.00
EFT25093	25/08/2017	Guardians Of Happiness	Library Workshop	MUNI	300.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25094	25/08/2017	Harvey Norman	Supply Keyboard Case For iPad Air 2 - Phil Anastasakis	MUNI	280.00
EFT25095	25/08/2017	Health Insurance Fund Of WA	Payroll Deductions	MUNI	333.45
EFT25096	25/08/2017	Heatleys	Safety Wear	MUNI	25.14
EFT25097	25/08/2017	Hynes Contracting	Remove Fallen Tree From Richards Road	MUNI	660.00
EFT25098	25/08/2017	Insight Call Centre Services	After Hours Call Centre Service - July 2017	MUNI	386.82
EFT25099	25/08/2017	Jo Jingles South West	Library Workshop	MUNI	2,340.00
EFT25100	25/08/2017	Justine Eichner	ERC Basketball Umpire 23/08/2017	MUNI	132.00
EFT25101	25/08/2017	Kaitlyn O'dea	ERC Netball Umpire 22/08/2017	MUNI	67.50
EFT25102	25/08/2017	Karyn Rowe	ERC Netball Umpire 22/08/2017	MUNI	67.50
EFT25103	25/08/2017	Kelly Pardoe	ERC Netball Umpire 21/08/2017	MUNI	67.50
EFT25104	25/08/2017	Kenny Pomare	ERC Basketball Umpire 23/08/2017	MUNI	88.00
EFT25105	25/08/2017	Kmart	Items For In-House Training 2017	MUNI	20.00
EFT25106	25/08/2017	Lauren Vincent	ERC Basketball Umpire 23/08/2017	MUNI	66.00
EFT25107	25/08/2017	Local Health Authorities Analytical Committee	LHAAC Analytical Services Annual Contribution	MUNI	3,513.78
EFT25108	25/08/2017	Lonsdale Party Hire	ERC - Hire Of Chairs For Wildcats Game	MUNI	1,124.38
EFT25109	25/08/2017	Lycan Fitness	150kg Bumper Plate Set (Including Bar), Plastic Lock Collars	MUNI	735.00
EFT25110	25/08/2017	Madeline Black	ERC Netball Umpire 22/08/2017	MUNI	135.00
EFT25111	25/08/2017	Marindi Fabrications	ERC - Repair To Badminton Post And Gym Equipment	MUNI	66.00
EFT25112	25/08/2017	MCG Architects Pty Ltd	Tender And Contract Management Services	MUNI	2,200.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25113	25/08/2017	Mckayhla Pomare	ERC Basketball Umpire 23/08/2017	MUNI	66.00
EFT25114	25/08/2017	Murray And Helen Harris	Rates Refund For Assessment A7408	MUNI	87.64
EFT25115	25/08/2017	Nayax	Monthly Service For Vending Machine - Aug 2017	MUNI	19.99
EFT25116	25/08/2017	NEC It Solutions Australia	Sharepoint Support	MUNI	19,360.00
EFT25117	25/08/2017	Nicola Tyrrell	Yoga Instructor At Eaton Recreation Centre 16/08/2017	MUNI	55.00
EFT25118	25/08/2017	Orbit Fitness Equipment	Parallel Grip Lat Pull Bar	MUNI	168.00
EFT25119	25/08/2017	Our Lady Of Lourdes School	2017 - 2018 Allocated Funding: School Citizenship Award.	MUNI	165.00
EFT25120	25/08/2017	P E Civil	Remove Excess Sand Spoil From Softball Buildings	MUNI	825.00
EFT25121	25/08/2017	Paige Vincent	ERC Basketball Umpire 23/08/2017	MUNI	88.00
EFT25122	25/08/2017	Parks And Leisure Australia	1 Year Membership For Ben Jordan	MUNI	291.50
EFT25123	25/08/2017	Patricia Perks	Councillors Meeting Fee And Reimbursement Claim August 2017	MUNI	999.99
EFT25124	25/08/2017	PFD Food Services Pty Ltd	ERC - Cafe/Resale Stock	MUNI	1,071.15
EFT25125	25/08/2017	PFI Cleaning Supplies	Initial Stock - Cleaning Products Martin Pelusey Depot	MUNI	577.10
EFT25126	25/08/2017	Prime Supplies	Safety Wear	MUNI	789.80
EFT25127	25/08/2017	Promote You	Embroidery On Uniform	MUNI	7.70
EFT25128	25/08/2017	Public Sector Training Solutions	Diploma Govt Investigations - M Chester. Week Of 24/07/2017	MUNI	2,900.00
EFT25129	25/08/2017	Qk Technologies Pty Limited	Qikkids - Gateway Establishment Fee For Ezy Pay	MUNI	165.00
EFT25130	25/08/2017	River Valley Primary School	Waste Authority Grant Expenditure	MUNI	122.10
EFT25131	25/08/2017	Ryan Baker	ERC Basketball Umpire 23/08/2017	MUNI	132.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25132	25/08/2017	Schweppes Australia Pty Ltd	ERC - Cafe/Resale Stock	MUNI	421.08
EFT25133	25/08/2017	Site Safe Temporary Fencing South West	Temporary Site Fencing 14/07/2017 - 14/09/2017	MUNI	1,617.00
EFT25134	25/08/2017	South West Academy Of Sport Inc	2017 - 2018 Allocated Funding.	MUNI	2,750.00
EFT25135	25/08/2017	South West Community Care	2017 - 2018 Allocated Funding.	MUNI	11,040.70
EFT25136	25/08/2017	Southern Lock And Security	2x 8.1 Keys For Dardanup Office	MUNI	30.00
EFT25137	25/08/2017	St John Ambulance Western Australia Ltd	ERC - Replacement DEFIB Pads	MUNI	209.99
EFT25138	25/08/2017	Staples Australia Pty Ltd	Stationery	MUNI	130.45
EFT25139	25/08/2017	Steann Pty Ltd	Annual Bulk Waste Collection 31/7/17 To 4/8/17	MUNI	26,053.36
EFT25140	25/08/2017	Synergy	Electricity Accounts	MUNI	3,903.25
EFT25141	25/08/2017	Telstra	Telephone Accounts	MUNI	1,404.24
EFT25142	25/08/2017	Terau Aroha Tamatea	Erc Netball Umpire 21/08/2017	MUNI	45.00
EFT25143	25/08/2017	The Churches Commission On Education Inc	2017 - 2018 Allocated Funding: Chaplaincy Program	MUNI	6,050.00
EFT25144	25/08/2017	The Customer Service Movement	Monetise Social Media Program - K Shooter And K Hitchens	MUNI	1,997.00
EFT25145	25/08/2017	Therese Price	ERC Netball Umpire 22/08/2017	MUNI	172.50
EFT25146	25/08/2017	Trevors Bunbury Pty Ltd	Repairs To Eaton Admin Building Carpets	MUNI	1,861.20
EFT25147	25/08/2017	Vanessa Black	ERC Netball Umpire 21/08/2017	MUNI	22.50
EFT25148	25/08/2017	Vogue Furniture	Office Furniture	MUNI	715.00
EFT25149	25/08/2017	WALGA	WALGA Annual Convention 2017	MUNI	8,622.00
EFT25150	25/08/2017	Westbooks	Book Stock Eaton Library	MUNI	524.81

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25151	25/08/2017	Western Australia Treasury Corporation	Loan Repayment	MUNI	44,255.11
EFT25152	25/08/2017	Woolworths Ltd	Various Invoices	MUNI	676.03
EFT25153	25/08/2017	Zipform Pty Ltd	2017/2018 Rate Notices. Print, Insert And Post Notices	MUNI	4,176.43
EFT25154	01/09/2017	Content Living Pty Ltd	Refund Of Kerb Bond Lot 1626 Dorset Way A10202	TRUST	1,566.00
EFT25155	01/09/2017	Scott Park Homes South West	Refund Of Kerb Bond Lot 38 Gardiner Street A10294	TRUST	800.00
EFT25156	01/09/2017	Southern City Sheds	Refund Of Kerb Bond Lot 30 Warrego Way A10503	TRUST	2,803.50
EFT25157	01/09/2017	Tangent Nominees Pty Ltd	Refund Of Kerb Bond Lot 624 Castlereagh Vista A9918	TRUST	1,457.00
EFT25158	01/09/2017	WA Country Builders Pty Ltd	Refund Of Kerb Bond Lot 875 Ballarat Court A9968	TRUST	2,160.00
EFT25159	01/09/2017	21 Graphic Design Pty Ltd	Changes To Brochures	MUNI	99.00
EFT25160	01/09/2017	All Aussie Truck And Bobcat Services	Sand To Re-Instate Temporary Carpark On Eaton Foreshore	MUNI	693.00
EFT25161	01/09/2017	Allen Mountford	Councillors Fee And Expenses Reimb Claim 20/04/17 - 19/07/17	MUNI	3,000.00
EFT25162	01/09/2017	Amity Signs	Guide Post	MUNI	1,430.00
EFT25163	01/09/2017	Andrea Carew-Reid	Reimb For The Purchase Of Clothing To Be Worn As Uniform	MUNI	190.92
EFT25164	01/09/2017	Australasian Performing Rights Association Ltd	2017 - 2018 Dardanup Hall Event/Music Fees For Year	MUNI	142.05
EFT25165	01/09/2017	Australind Tyre Service	Supply And Fit 2 X New Tyres And 1 X Secondhand Tyre. DA628	MUNI	1,320.00
EFT25166	01/09/2017	Big W	Book Stock Eaton Library	MUNI	442.96
EFT25167	01/09/2017	Blackwoods	Anti Vibration Gloves For Chain Saw Work	MUNI	122.27
EFT25168	01/09/2017	Bon Marche	Purchase Of Clothing To Be Worn As Uniform - Anton Manning	MUNI	69.95
EFT25169	01/09/2017	Brandit Tech	ERC - Member Access Bands	MUNI	4,554.00



PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25170	01/09/2017	Brody England	ERC Basketball Umpire 30/08/2017	MUNI	88.00
EFT25171	01/09/2017	Bunbury Auto One	Depot Items	MUNI	289.90
EFT25172	01/09/2017	Bunbury Machinery	Hire Of Screamer Pump Plus 2 Hoses	MUNI	1,166.04
EFT25173	01/09/2017	Bunbury Subaru	Repair Headlight DA0 - 2013 Subaru XV Hatch	MUNI	334.44
EFT25174	01/09/2017	Bunnings Group Limited	ERC - Bollards	MUNI	456.16
EFT25175	01/09/2017	Carbone Brothers Pty Ltd	Supply 50 Ton Limestone Rocks For Headwalls.	MUNI	1,800.00
EFT25176	01/09/2017	Cemeteries And Crematoria Assoc Of WA	Cemeteries And Crematoria Assoc Of WA - Membership 2017-18	MUNI	120.00
EFT25177	01/09/2017	Charlie Johnston	2017/2018 Personal Development Grant	MUNI	400.00
EFT25178	01/09/2017	City Rubber	Stamps	MUNI	75.75
EFT25179	01/09/2017	Cleanaway Solid Waste Pty Ltd	Various Invoices	MUNI	10,391.87
EFT25180	01/09/2017	Dapco Tyre And Auto Centre	Bridgestone 235/75 R17.5 M716 DA9219	MUNI	631.00
EFT25181	01/09/2017	Dardanup General Store	General Goods Purchased	MUNI	5.10
EFT25182	01/09/2017	Dept Of Local Gov, Sport And Cultural Indust	Standards Panel Annual Fee 01/07/2016 - 30/06/2017	MUNI	990.00
EFT25183	01/09/2017	Desley Wilson	ERC Netball Umpire 28/08/2017	MUNI	140.00
EFT25184	01/09/2017	DFES	ESL Levy Quarter 1 - 2017/18	MUNI	183,569.91
EFT25185	01/09/2017	Donna Bastow	ERC Basketball Umpire 30/08/2017	MUNI	154.00
EFT25186	01/09/2017	Eaton Home Hardware & Garden	Various Invoices	MUNI	1,325.00
EFT25187	01/09/2017	Ferguson Hall Management Committee Inc	2017 - 2018 Allocated Funding As Per Budget.	MUNI	2,718.00
EFT25188	01/09/2017	Fulton Hogan Industries Wa	Town Site Road Maintenance	MUNI	590.97

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25189	01/09/2017	G.S & J Gomme	Crossover Rebate Lot 1078 14 Primrose Vista, Millbridge A11379	MUNI	270.00
EFT25190	01/09/2017	Gayle Narkle	ERC Netball Umpire 28/08/2017	MUNI	44.00
EFT25191	01/09/2017	Gaylene Godfrey	Reimb For The Purchase Of Clothing To Be Worn As Uniform	MUNI	257.89
EFT25192	01/09/2017	GHD Pty Ltd	Eaton Foreshore - Irrigation Water Supply Options Study	MUNI	8,800.00
EFT25193	01/09/2017	Heatleys	Safety Wear	MUNI	802.40
EFT25194	01/09/2017	Helen Ammon	Reimb For The Purchase Of Clothing To Be Worn As Uniform	MUNI	328.18
EFT25195	01/09/2017	JCW Electrical Pty Ltd	Replace 2x Failed Emergency Lights With Plugins	MUNI	363.00
EFT25196	01/09/2017	Jim's Test And Tag	RCDs And Emergency Lighting Test - Eaton Bowling Club	MUNI	515.90
EFT25197	01/09/2017	Jtagz Pty Ltd	Dog Tags	MUNI	811.80
EFT25198	01/09/2017	Justine Eichner	ERC Basketball Umpire 30/08/2017	MUNI	154.00
EFT25199	01/09/2017	Karyn Rowe	ERC Netball Umpire 28/08/2017	MUNI	45.00
EFT25200	01/09/2017	Kenny Pomare	ERC Basketball Umpire 30/08/2017	MUNI	88.00
EFT25201	01/09/2017	Kings Tree Care	Air Excavate And Remove Surface Roots From Residents Lawn	MUNI	2,200.00
EFT25202	01/09/2017	Landscape And Maintenance Solutions Pty Ltd	Mowing Contract	MUNI	4,417.16
EFT25203	01/09/2017	Lauren Johnston	2017/2018 Personal Development Grant	MUNI	400.00
EFT25204	01/09/2017	Lauren Vincent	ERC Basketball Umpire 30/08/2017	MUNI	44.00
EFT25205	01/09/2017	LGIS WA	LGIS Overpaid Insurance Settlement PR0014514. J14905	MUNI	45.00
EFT25206	01/09/2017	Lions Club Of Dardanup	2017 - 2018 Allocated Funding: Australia Day Breakfast	MUNI	2,639.00
EFT25207	01/09/2017	Lions Club Of Eaton Inc	2017 - 2018 Allocated Funding: Christmas Hampers.	MUNI	1,000.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25208	01/09/2017	Lions Club Of Millbridge	2017-18 Allocated Funding Breakfast Club (Glen Huon Primary).	MUNI	7,000.00
EFT25209	01/09/2017	LJ Hooker Bunbury	Rates Refund For Assessment A10772	MUNI	542.64
EFT25210	01/09/2017	Local Government Professionals Australia WA	LG Professionals Membership 17/18 - Mr Phil Anastasakis	MUNI	521.00
EFT25211	01/09/2017	Luke Botica	Reimb Of Costs As Per Contract - March 2017 To July 2017	MUNI	450.00
EFT25212	01/09/2017	Machinery West	Supply And Fit New Hydraulic Pump DA2833	MUNI	3,207.41
EFT25213	01/09/2017	Madeline Black	ERC Netball Umpire 29/08/2017	MUNI	67.50
EFT25214	01/09/2017	Mark Atherton	Reimbursement For The Purchase Of Iphone Cover	MUNI	60.00
EFT25215	01/09/2017	Matthew Wilson	ERC Basketball Umpire 30/08/2017	MUNI	66.00
EFT25216	01/09/2017	Mckayhla Pomare	ERC Basketball Umpire 30/08/2017	MUNI	88.00
EFT25217	01/09/2017	Michael Rodney Alexander Price	Crossover Rebate Lot 1056 Beaufort Loop A11429	MUNI	117.00
EFT25218	01/09/2017	Nara Training And Assessing	Licence To Perform Basic Dogging - August 2017	MUNI	3,750.00
EFT25219	01/09/2017	Natasha Bowron	ERC Netball Umpire 29/08/2017	MUNI	45.00
EFT25220	01/09/2017	Natural Born Killer Clothing	ERC - Deadlift Platform	MUNI	685.30
EFT25221	01/09/2017	Nicola Tyrrell	Yoga Instructor At Eaton Recreation Centre 23/08/2017	MUNI	55.00
EFT25222	01/09/2017	Nites Electrical	Connection Of New Transportable Building	MUNI	2,842.66
EFT25223	01/09/2017	P E Civil	Box Out And Supply And Deliver 1.8m Cubed Of Grey Concrete	MUNI	1,419.00
EFT25224	01/09/2017	Paige Vincent	ERC Basketball Umpire 30/08/2017	MUNI	110.00
EFT25225	01/09/2017	Parks And Leisure Australia	M Serra & A Carew-Reid: - Event Risk Management Workshop	MUNI	649.00
EFT25226	01/09/2017	Picton Tyre Centre Pty Ltd	Fit New Tyre To New Rim DA9581	MUNI	28.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25227	01/09/2017	Promote You	Embroidery	MUNI	23.10
EFT25228	01/09/2017	PSN Events Pty Ltd	CEO Registration - Smart Cities Series - 7 September	MUNI	163.90
EFT25229	01/09/2017	Public Libraries Wa	PLWA Innovations Showcase Conference 7th September	MUNI	120.00
EFT25230	01/09/2017	Ryan Baker	ERC Basketball Umpire 30/08/2017	MUNI	132.00
EFT25231	01/09/2017	Shine Services	Employee Assistance Program	MUNI	130.00
EFT25232	01/09/2017	Shire Of Harvey	Book Stock Eaton	MUNI	30.00
EFT25233	01/09/2017	Signs Plus	Street Signs	MUNI	45.50
EFT25234	01/09/2017	Site Safe Temporary Fencing South West	Eaton Drive Extension - Hire Of Temporary Fence	MUNI	1,372.00
EFT25235	01/09/2017	Sophie Docker	ERC Netball Umpire 29/08/2017	MUNI	67.50
EFT25236	01/09/2017	South West Zone - WALGA	South West Zone WALGA Annual Fees	MUNI	600.00
EFT25237	01/09/2017	St John Ambulance Western Australia Ltd	Supply Fist Aid Kit After Break In At Tip Site	MUNI	99.00
EFT25238	01/09/2017	Staples Australia Pty Ltd	Stationery	MUNI	468.55
EFT25239	01/09/2017	State Wide Turf Services	Earthquake Eaton Football Oval To Reduce Surface Water	MUNI	3,545.00
EFT25240	01/09/2017	Stewart Parkinson	Rates Refund For Assessment A1542	MUNI	66.27
EFT25241	01/09/2017	Synergy	Electricity Accounts	MUNI	5,312.45
EFT25242	01/09/2017	T & V Fencing	Repairs To Eaton Senior Citizens Centre Fencing	MUNI	4,497.90
EFT25243	01/09/2017	The Dardanup Bull And Barrel Festival	2017 - 2018 Allocated Funding As Per Budget.	MUNI	4,100.00
EFT25244	01/09/2017	The Print Shop	5 X Membership Agreement Books	MUNI	251.00
EFT25245	01/09/2017	The Workwear Group	Order Of Staff Uniform For Melanie Serra	MUNI	113.06

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25246	01/09/2017	Therese Price	ERC Netball Umpire 29/08/2017	MUNI	97.50
EFT25247	01/09/2017	Total Eden Pty Ltd	Retic Repairs	MUNI	587.14
EFT25248	01/09/2017	Tracey Tupaea	ERC Netball Umpire 29/08/2017	MUNI	132.00
EFT25249	01/09/2017	Vincent John Cooney	Rates Refund For Assessment A10959	MUNI	7.50
EFT25250	01/09/2017	Wendy Ann Pearce	Refund Of Dog Registration - Dog Now Sterilised	MUNI	77.50
EFT25251	01/09/2017	Woodlands	Supply Dog Waste Bag Dispenser	MUNI	1,199.00
EFT25252	01/09/2017	Woolworths Ltd	Purchase Of Items For Meetings	MUNI	21.05
EFT25253	01/09/2017	Zipform Pty Ltd	Fire Notice Brochures	MUNI	2,552.49
EFT25254	08/09/2017	Carey Park Junior Football Club	Kidsport Recoup	TRUST	300.00
EFT25255	08/09/2017	Alex Carter-Raftos	ERC Basketball Umpire 06/09/2017	MUNI	88.00
EFT25256	08/09/2017	All Aussie Truck And Bobcat Services	Clean Tree Of Corbet Road	MUNI	1,430.00
EFT25257	08/09/2017	Amity Signs	Banksia Rd Transfer Station - 3 X Coreflute Signs.	MUNI	266.20
EFT25258	08/09/2017	Australia Post	Monthly Invoice For Mail And Postage - August 2017	MUNI	6,067.18
EFT25259	08/09/2017	Australian Tax Office	PAYG Pay Run 08/09/2017	MUNI	62,214.00
EFT25260	08/09/2017	Axio Maintenance And Construction	ERC - Repair To Water Damage In Boardroom	MUNI	1,958.00
EFT25261	08/09/2017	B & B Street Sweeping Pty Ltd	Clean Drains Eaton Drive.	MUNI	2,046.00
EFT25262	08/09/2017	BCL Group	Eaton Foreshore Stage 2 Car Park, Drainage And Lighting	MUNI	19,443.49
EFT25263	08/09/2017	Bell Fire Equipment Company Pty Ltd	Fire Extinguisher Training	MUNI	1,760.00
EFT25264	08/09/2017	Betty June Gianola	Rates Refund For Assessment A1310	MUNI	775.87

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25265	08/09/2017	Brody England	Erc Basketball Umpire 06/09/2017	MUNI	22.00
EFT25266	08/09/2017	Brownes Foods Operations Pty Ltd	ERC - Cafe/Resale Stock	MUNI	317.98
EFT25267	08/09/2017	Building Commission	Reconciliation - August 2017	MUNI	6,610.02
EFT25268	08/09/2017	Bunbury Bearings	Vehicle Maintenance	MUNI	39.60
EFT25269	08/09/2017	Bunbury Coffee Machines	ERC - Cafe/Resale Stock	MUNI	729.00
EFT25270	08/09/2017	Bunbury Machinery	Hire Of Large Compactor. 2 Days.	MUNI	324.02
EFT25271	08/09/2017	Bunnings Group Limited	Replacement Tools.	MUNI	451.77
EFT25272	08/09/2017	Burekup And District Country Club	2017 - 2018 Allocated Funding: Burekup Hall	MUNI	2,718.00
EFT25273	08/09/2017	Butler Settineri Pty Ltd	Audit Of Grant Acquittals	MUNI	880.00
EFT25274	08/09/2017	Caltex Australia Petroleum Pty Ltd	Fuel Account	MUNI	14,305.78
EFT25275	08/09/2017	Carmel Boyce	Councillors Fee And Expenses Reimb Claim 20/04/17 - 19/07/17	MUNI	3,000.00
EFT25276	08/09/2017	Child Support Agency	Payroll Deductions	MUNI	243.19
EFT25277	08/09/2017	City Of Bunbury	Alloc Funding: Wellington & Boyup Brook Regional Tourism Strat	MUNI	11,000.00
EFT25278	08/09/2017	City Rubber	Stamps	MUNI	344.80
EFT25279	08/09/2017	Cleanaway	Various Invoices	MUNI	53,445.04
EFT25280	08/09/2017	Cleanaway Solid Waste Pty Ltd	Various Invoices	MUNI	9,329.64
EFT25281	08/09/2017	Coates Hire Ltd	Hire Of Barricades. August	MUNI	524.80
EFT25282	08/09/2017	Coca-Cola Amatil Australia Pty Ltd	ERC - Cafe/Resale Stock	MUNI	218.85
EFT25283	08/09/2017	Construction Training Fund : BCITF	Reconciliation - August 2017	MUNI	5,656.66

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25284	08/09/2017	Courier Australia	Postage And Freight	MUNI	38.94
EFT25285	08/09/2017	Craven Foods	ERC - Cafe/Resale Stock	MUNI	362.97
EFT25286	08/09/2017	Desley Wilson	ERC Netball Umpire 05/09/2017	MUNI	154.00
EFT25287	08/09/2017	Donna Bastow	ERC Basketball Umpire 06/09/2017	MUNI	154.00
EFT25288	08/09/2017	Eaton Community Pharmacy	ERC - Cafe/Resale Stock	MUNI	556.27
EFT25289	08/09/2017	Eaton Primary School P & C Association Inc	2017 - 2018 Allocated Funding: Eaton Foreshore Festival.	MUNI	2,000.00
EFT25290	08/09/2017	Elliott's Small Engines	Chain Saw Chaps	MUNI	796.00
EFT25291	08/09/2017	Erin Hutchins	Reimb For The Purchase Of Clothing To Be Worn As Uniform	MUNI	327.84
EFT25292	08/09/2017	Evelyn Butchart	Catering For Council Meeting 30/08/2017	MUNI	490.00
EFT25293	08/09/2017	First Class Training	Microsoft Word Basic Course - Renee Thomson	MUNI	315.00
EFT25294	08/09/2017	Fit2work	Monthly Invoice For Australian Employee Police Checks	MUNI	230.34
EFT25295	08/09/2017	Fuji Xerox Australia Pty Ltd	Photocopier Lease Agreements	MUNI	1,200.10
EFT25296	08/09/2017	Fulton Hogan Industries WA	Various Invoices	MUNI	1,444.05
EFT25297	08/09/2017	GCS Hire Pty Ltd	Machine Hire	MUNI	2,967.32
EFT25298	08/09/2017	GCS Integrated Services Pty Ltd	Hire Of Portable Toilet. August	MUNI	209.47
EFT25299	08/09/2017	Go Electrical Contracting	ERC - Retrofit Exterior Lights To West Of Building	MUNI	997.70
EFT25300	08/09/2017	Health Insurance Fund Of WA	Payroll Deductions	MUNI	333.45
EFT25301	08/09/2017	Hynes Contracting	Supply And Install Retaining Wall	MUNI	4,320.00
EFT25302	08/09/2017	Jetline Kerbing Contractors	Stage 2 Foreshore Pathways And BBQ Pad. 115sqm Concrete.	MUNI	8,560.20

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25303	08/09/2017	John Andrew Castle	Rates Refund For Assessment A10124	MUNI	1,000.00
EFT25304	08/09/2017	JR & A Hersey Pty Ltd	Safety Wear	MUNI	310.42
EFT25305	08/09/2017	Justine Eichner	ERC Basketball Umpire 06/09/2017	MUNI	132.00
EFT25306	08/09/2017	Kaitlyn O'Dea	ERC Netball Umpire 05/09/2017	MUNI	135.00
EFT25307	08/09/2017	Karyn Rowe	ERC Netball Umpire 05/09/2017	MUNI	135.00
EFT25308	08/09/2017	Kenny Pomare	ERC Basketball Umpire 06/09/2017	MUNI	110.00
EFT25309	08/09/2017	Kerry Douglas Greenmount	Crossover Rebate Lot 1057 22 Beaufort Loop A11430	MUNI	117.00
EFT25310	08/09/2017	Landgate	Gross Rental Valuation	MUNI	1,556.65
EFT25311	08/09/2017	Landscape And Maintenance Solutions Pty Ltd	Mowing Contract	MUNI	4,565.66
EFT25312	08/09/2017	Lauren Vincent	ERC Basketball Umpire 06/09/2017	MUNI	66.00
EFT25313	08/09/2017	Leschenault Community Nursery Inc	Plants	MUNI	262.50
EFT25314	08/09/2017	Lets Go Fitness	Boxing Class Instruction - July 2017	MUNI	392.00
EFT25315	08/09/2017	Lions Club Of Eaton Inc	2017 - 2018 Allocated Funding: Australia Day Breakfast.	MUNI	8,446.00
EFT25316	08/09/2017	Local Government Professionals Australia WA	2017-2018 Affiliate Membership - Luke Botica	MUNI	181.00
EFT25317	08/09/2017	Lyyli-Sisko Latomaa	Rates Refund For Assessment A1232	MUNI	778.11
EFT25318	08/09/2017	Machinery West	Minor Parts - Various. DA9781	MUNI	550.23
EFT25319	08/09/2017	Madeline Black	ERC Netball Umpire 05/09/2017	MUNI	67.50
EFT25320	08/09/2017	Malatesta Road Paving And Hotmix	Road Maintenance	MUNI	800.00
EFT25321	08/09/2017	Marketforce	Various Invoices	MUNI	3,546.01



PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25322	08/09/2017	Matthew Wilson	ERC Basketball Umpire 06/09/2017	MUNI	44.00
EFT25323	08/09/2017	Natural Area Consulting Management Services	Application Of Metsulfuron In The Pratt Rd Reserve	MUNI	2,475.00
EFT25324	08/09/2017	NEC It Solutions Australia	Metalogix Storage Point Support Renewal	MUNI	3,008.81
EFT25325	08/09/2017	Nicola Tyrrell	Yoga Instructor At Eaton Recreation Centre	MUNI	55.00
EFT25326	08/09/2017	Nightguard Security Service	Security Alarm Monitoring Service For Eaton Admin Centre	MUNI	90.20
EFT25327	08/09/2017	Nites Electrical	Exchange Two Head Frames In Foreshore Car Park	MUNI	997.04
EFT25328	08/09/2017	Nuturf	Supply Banner Maxx - 5litres	MUNI	275.00
EFT25329	08/09/2017	Onsite Rental Group	Banksia Rd Transfer Station - Hire Of 6x3 Portable Building	MUNI	667.85
EFT25330	08/09/2017	P E Civil	Remove Dumped Green Waste	MUNI	2,695.00
EFT25331	08/09/2017	Paige Vincent	ERC Basketball Umpire 06/09/2017	MUNI	88.00
EFT25332	08/09/2017	Perfect Landscapes	Mowing Contract	MUNI	8,965.00
EFT25333	08/09/2017	PFD Food Services Pty Ltd	ERC - Cafe/Resale Stock	MUNI	620.25
EFT25334	08/09/2017	PFI Cleaning Supplies	Cleaning Products	MUNI	1,400.61
EFT25335	08/09/2017	Promote You	Embroidery	MUNI	38.50
EFT25336	08/09/2017	Qsic Pty Ltd	ERC - Fitness Music	MUNI	132.00
EFT25337	08/09/2017	Ryan Baker	ERC Basketball Umpire 06/09/2017	MUNI	132.00
EFT25338	08/09/2017	Safetcard Australia	Monitoring Fees For Safetcards	MUNI	264.00
EFT25339	08/09/2017	Schweppes Australia Pty Ltd	ERC - Cafe/Resale Stock	MUNI	467.32
EFT25340	08/09/2017	Seabreeze Clean Pty Ltd	ERC - KN Cleaning Product 6kg	MUNI	350.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT25341	08/09/2017	Shineservices - Robin Shine	EAP Consultations	MUNI	390.00
EFT25342	08/09/2017	Spotlight Pty Ltd	Parts For Office Blinds	MUNI	19.98
EFT25343	08/09/2017	Staples Australia Pty Ltd	Stationery	MUNI	447.64
EFT25344	08/09/2017	Synergy	Electricity Accounts	MUNI	35,295.40
EFT25345	08/09/2017	T J Depiazzi & Sons	1 X Truckload Sawdust	MUNI	157.80
EFT25346	08/09/2017	Terau Aroha Tamatea	ERC Netball Umpire 05/09/2017	MUNI	88.00
EFT25347	08/09/2017	Terrywhite Chemmart Eaton	ERC- First Aid Supplies	MUNI	77.68
EFT25348	08/09/2017	The Print Shop	Promotional Banners- - Looking Glass Event October	MUNI	209.00
EFT25349	08/09/2017	Therese Price	ERC Netball Umpire 07/09/2017	MUNI	60.00
EFT25350	08/09/2017	Tracey Maisey	Reimb For The Purchase Of Clothing To Be Worn As Uniform	MUNI	97.40
EFT25351	08/09/2017	Ullrich Aluminium Pty Ltd	4 X 2.4 Metre Aluminium Planks	MUNI	303.60
EFT25352	08/09/2017	Vanessa Black	ERC Netball Umpire 05/09/2017	MUNI	135.00
EFT25353	08/09/2017	WA Tower Service	Monthly Lease Of Tower Space For Wireless Connection -	MUNI	513.00
EFT25354	08/09/2017	Western Australia Treasury Corporation	Loan Repayment	MUNI	74,682.32
EFT25355	08/09/2017	Western Power	Power Augmentation At Lott 500 Pratt Rd Eaton.	MUNI	15,890.00
EFT25356	08/09/2017	Woodlands	Supply Glyphosate 20 Litre Drums	MUNI	3,181.75
EFT25357	08/09/2017	Woolworths Ltd	ERC - Cafe/Resale Stock	MUNI	744.86
44828	25/08/2017	Building Commission	3 Year Renewal Of Registration - Peter Jackson	MUNI	883.20
44829	25/08/2017	Shire Of Dardanup - Please Pay Cash	Petty Cash	MUNI	230.30

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
44830	08/09/2017	Department Of Transport	Special Series Number Plate X 2	MUNI	400.00
DD13013.1	25/08/2017	WA Super	Superannuation Contributions	MUNI	36,447.46
DD13013.2	25/08/2017	Hostplus	Superannuation Contributions	MUNI	272.01
DD13013.3	25/08/2017	MLC Super Fund	Superannuation Contributions	MUNI	166.85
DD13013.4	25/08/2017	loof Portfolio Service Superannuation Fund	Superannuation Contributions	MUNI	152.00
DD13013.5	25/08/2017	Rest Superannuation	Superannuation Contributions	MUNI	220.39
DD13013.6	25/08/2017	Asgard Infinity E Wrap Super	Superannuation Contributions	MUNI	242.40
DD13013.7	25/08/2017	Australiansuper	Superannuation Contributions	MUNI	769.78
DD13013.8	25/08/2017	Burton Superannuation Fund	Superannuation Contributions	MUNI	261.11
DD13013.9	25/08/2017	ANZ Smart Choice Super	Superannuation Contributions	MUNI	360.49
DD13013.10	25/08/2017	Media Super	Superannuation Contributions	MUNI	235.83
DD13013.11	25/08/2017	Construction & Building Industry Super	Superannuation Contributions	MUNI	333.79
DD13013.12	25/08/2017	Amp Superannuation Savings Trust	Superannuation Contributions	MUNI	42.75
DD13045.1	08/09/2017	WA Super	Superannuation Contributions	MUNI	35,616.90
DD13045.2	08/09/2017	MLC Super Fund	Superannuation Contributions	MUNI	324.42
DD13045.3	08/09/2017	loof Portfolio Service Superannuation Fund	Superannuation Contributions	MUNI	153.78
DD13045.4	08/09/2017	Rest Superannuation	Superannuation Contributions	MUNI	225.09
DD13045.5	08/09/2017	Asgard Infinity E Wrap Super	Superannuation Contributions	MUNI	242.40
DD13045.6	08/09/2017	Australiansuper	Superannuation Contributions	MUNI	685.81

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
DD13045.7	08/09/2017	Burton Superannuation Fund	Superannuation Contributions	MUNI	265.61
DD13045.8	08/09/2017	ANZ Smart Choice Super	Superannuation Contributions	MUNI	328.87
DD13045.9	08/09/2017	Media Super	Superannuation Contributions	MUNI	243.45
DD13045.10	08/09/2017	Construction & Building Industry Super	Superannuation Contributions	MUNI	343.47
DD13045.11	08/09/2017	Hostplus	Superannuation Contributions	MUNI	272.01
DD13019.1	24/08/2017	Westnet Pty Ltd	Monthly Charge For Business-4 Service Sod@Westnet.Com.Au	MUNI	219.89
DD13022.1	25/08/2017	Pluralsight	Plurasight Software Elearning Subscription For 3 Users	MUNI	988.78
<b>REPORT TOTALS</b>					<b>1,062,431.44</b>

EFT	25037 - 25357	981,502.60
Muni	44828 -	1,513.50
Cheque	44830	
Payroll		78,206.67
International		219.89
BPAY		988.78
<b>TOTAL</b>		<b>1,062,431.44</b>

Certificate Of Chief Executive Officer

This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment.



**MR MARK L CHESTER**  
Chief Executive Officer

CARRIED  
8/0

**13 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

None.

**14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

None.

**15 PUBLIC QUESTION TIME**

None.

**16 MATTERS BEHIND CLOSED DOORS**

None.

**17 CLOSURE OF MEETING**

The Presiding Officer advised that the date of the next Ordinary Meeting of Council will be Wednesday 11 October 2017, commencing at 5.00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer declared the meeting closed at 5.32pm.



**CONFIRMATION OF MINUTES**

**“As the person presiding at the meeting at which these minutes were confirmed on 11 October 2017, I certify that these minutes have been confirmed as a true and accurate record of proceedings.**

DocuSigned by:  
DocuSigned by:  
DocuSigned by:  
C8639D26FBD24E0...  
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**Signed** \_\_\_\_\_  
(Chairman or Shire President or Other Presiding Officer)  
DocuSigned by:  
C8639D26FBD24E0...