



Shire of Dardanup

Sustainable Development

Directorate

APPENDICES

Item 12.2.1 – 12.2.4

ORDINARY COUNCIL MEETING

To Be Held

Wednesday, 20th November 2024

Commencing at 5.00pm

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

This document is available in alternative formats such as:

- ~ Large Print
- ~ Electronic Format [disk or emailed]
Upon request.

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: NAIDOC Week – RCR Mining Technologies – Winner Notification and Location of Artwork

RISK THEME PROFILE:

6 - Community Engagement

RISK ASSESSMENT CONTEXT: Project

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	If the request is not supported, there is risk that the Shire can be viewed as to not upholding their initial agreement to display the artwork. Could damage further collaboration efforts. Could fracture the relationship the Shire has with Aboriginal and Torres Strait Island people.	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Minor (2)	Possible (3)	Moderate (5 - 11)
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

(Appendix ORD: 12.2.1A)

Our ref: NAIDOC ART COMPETITION

Your ref: Support for mural on SoD admin building wall

31 OCTOBER 2024

Melanie Ring
Manager Community Development
1 Council Drive | PO Box 7016 | Eaton WA 6232
Melanie.Ring@dardanup.wa.gov.au
www.dardanup.wa.gov.au

Dear Melanie,

Support for mural on SoD admin building wall

RCR Mining Technologies would like to thank the Dardanup Shire for their support of our recent NAIDOC week art competition.

Across this journey the communication and support has been very clear and helped us to set the terms of the competition to our entrants, and it has been great to jointly take this to the community over the lead up to the competition.

During September we judged the winner and runner up from all the entrants in collaboration with the Dardanup Shire, CheckMate Bunbury Design and Art Studio and Local Elder. Dardanup Shire offered some recommendations around the winner, runner-up and locations for artwork. It was agreed collectively that Grace Janowicz entry was the winner for inclusion on the SoD admin building wall and Melissa Riley's entry would take a place in a smaller location yet to be finalised.

Grace's entry was selected as it showcased the competition brief well, touching on Dardanup's inclusive and accessible community, Aboriginal people and their culture, Opportunities on offer (such as events), sports (Eaton Rec Centre), the new Library which is a community hub, the water way (Collie River), the trees (Ferguson Valley) and more.

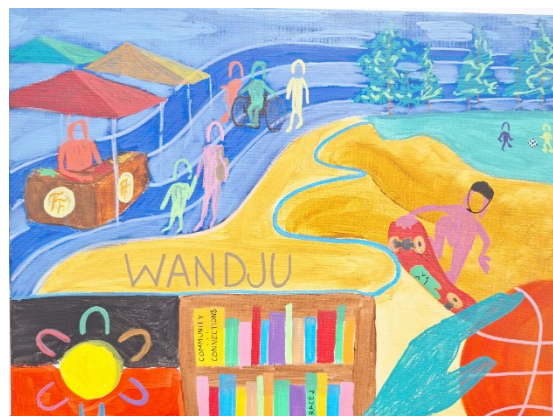


Figure 1 - Grace Janowicz Winning Entry

(Appendix ORD: 12.2.1B)

RCR would like to convey our gratitude once again to the Dardanup Shire for all their support to this point.

RCR is seeking to ensure that we remain true to our conversations across the course of setting the terms for the competition, judging, selection of winner and runner-up and locations.

We would like to assure the Dardanup Shire that the execution of the painting at the designated location will be overseen by CheckMate Design and Art Studio representative to ensure that the quality and representation is at a level that such a prestigious location demands. We welcome oversight in this by a Dardanup Shire representative as well.

If we could please confirm the Dardanup Shires commitment to the above comments and finalise the location of the runner up art as well, this would be greatly appreciated. We welcome any further comments or discussion as required.

Kind regards,

BRENDAN DORRICOTT
EXECUTIVE GENERAL MANAGER





COUNCIL POLICY NO:-

SDev CPXXX – STRATEGIC WATER TANKS FOR FIRE FIGHTING PURPOSES IN NON-RETICULATED AREAS

GOVERNANCE INFORMATION

Procedure Link:	PRO?? – or NA	Administrative Policy Link:	NA
-----------------	---------------	-----------------------------	----

ADMINISTRATION INFORMATION

Version:	New	OCM	xx/xx/2024	Res: ???/??	Synopsis:	Policy created.
Version:						

1. RESPONSIBLE DIRECTORATE

Sustainable Development.

2. PURPOSE OR OBJECTIVE

The objectives of this Policy are to:

- Promote a well-developed network of strategic water tanks for firefighting within the Shire of Dardanup.
- Ensure that water supply within a locality is sufficient to cater for an increasing population when a Strategic Planning Proposal, Structure Plan or Subdivision Application is proposed.
- Ensure the impact of a bushfire on lives, homes and infrastructure within a locality is managed by the provision of an adequate supply of water being made available for firefighting purposes.

3. SCOPE

- To provide developers direction on when the Shire of Dardanup will require strategic water tanks to meet Element 4 of the *Guidelines for Planning in Bushfire Prone Areas Version 1.4* or require individual water tanks to be supplied on the lot.
- To guide developers in identifying future water supply sources for firefighting purposes in non-reticulated areas during the Strategic Planning Proposal stage within the Shire of Dardanup. This Policy aligns with Element 4, *Guidelines for Planning in Bushfire Prone Areas Version 1.4* and provides information on where the Shire of Dardanup's discretion for strategic water supply for firefighting purposes is applicable.

4. DEFINITIONS

Bushfire Protection Criteria A performance-based system of assessing bushfire risk management measures contained in these Guidelines and applied to all strategic planning proposals, subdivisions and development applications.

5. INTRODUCTION

The *Guidelines for Planning in Bushfire Prone Areas Version 1.4* seeks to ensure Local Governments take a coordinated approach to managing the impacts of a bushfire upon a locality when considering plans of subdivision or a Local Structure Plan (LSP).

Element 4 of the *Guidelines for Planning in Bushfire Prone Areas Version 1.4* contains acceptable solutions to ensure that water is available to enable people, property and infrastructure to be defended from bushfire. Element 4 of this criteria specifically refers to ensuring an adequate water supply is provided when a Local Government considers a proposal to increase the population either through a subdivision application or Structure Plan within non-reticulated water areas. Ultimately It provides for the following two (2) options for Local Governments to consider in ensuring an adequate water supply as follows:

‘Element 4’

- *The requirement of 10,000L tank per proposed lot or strategic water tank provided for the entire development, when the proposed subdivision contains more than three but less than 24 proposed lots; or*
- *The placement of a 50,000L strategic water tank for every 25 proposed lots.*
- *For 25 or more proposed lots it is at the Shires discretion whether they require an additional strategic water tank or for each lot to provide with a 10,000L firefighting water tank.*

The preferred option is at the discretion of the Local Government with consultation with the local emergency services. As such, this policy provides direction to guide developers in the Shire of Dardanup requirements for firefighting water supply.

The land within the proposed subdivision proposed for the strategic water tank/s is to be ceded to the Shire of Dardanup, free from cost as per A4.2 of the Guidelines. The strategic water tank/s capacity, construction and fittings are to be provided in accordance with Schedule 2 of the *Guidelines for Planning in Bushfire Prone Areas Version 1.4* and also the ‘Standards For Strategic Firefighting Water Tanks’ within section 7 of this policy.

6. THE REQUIREMENTS OF THE POLICY ARE AS FOLLOWS:

PLANNING APPLICATION	RURAL SMALL HOLDING ZONE
by Shire officers in collaboration with the Dardanup West Fire Control Officer.	by Shire officers in collaboration with the Dardanup West Fire Control Officer.
by Shire officers in collaboration with the Dardanup West Fire Control Officer.	by Shire officers in collaboration with the Dardanup West Fire Control Officer.
by Shire officers in collaboration with the Dardanup West Fire Control Officer.	by Shire officers in collaboration with the Dardanup West Fire Control Officer.
by Shire officers in collaboration with the Dardanup West Fire Control Officer.	by Shire officers in collaboration with the Dardanup West Fire Control Officer.

- 6.1** Existing strategic water tanks within 10 minutes of a subject site cannot be considered to meet Element 4 of the Guidelines where it already services 25 lots or more, or in the opinion of the local emergency services that the water has been fully allocated.
- 6.2** Where strategic water tank/s are required, it is to be shown on the Structure Plan proposal, where the lot layout is known, plan of Subdivision and Bushfire Management Plan mapping.
- 6.3** The installation of strategic water tanks will need to be completed and operational at the time of the of bushfire compliance site audit of the subdivision.
- 6.4** The strategic water tanks should be designed by a qualified and registered Civil Engineer in accordance with Schedule 2 of the Guidelines and in consultation with the Shire of Dardanup’s Chief Bushfire Control Officer and DFES Rural Fire Officer.

7. STANDARDS FOR STRATEGIC FIRE FIGHTING WATER TANKS

These Standards have been developed by Shire of Dardanup officers in collaboration with the Dardanup West Fire Control Officer. These Standards are to provide developers with details of specific requirements for the provision of strategic firefighting water tanks required as a condition of subdivision within the Shire of Dardanup.

7.1 Site And Access

- A portion of land with minimum dimensions of 15m x 15m to be provided as a Shire of Dardanup reserve in a strategic location and to be approved by the Shire of Dardanup. If a strategic water tank has already been established in a nearby location, the Shire of Dardanup may allow for the required strategic tank to be installed alongside the tank at that site.
- The whole site to have a finished level equivalent to the centerline level of the adjacent road.
- The water tank to be placed on a compacted sand pad of 150mm thickness and to manufacturer's specifications. Tank pad to be located towards a front corner to allow maximum room for future second tank in opposite rear corner.
- Blue metal to be placed around the base of the tank (75mm thick) and to extend out to the boundary covering all unsealed area.
- A sealed gravel verge to be provided to suit a 3.4 fire truck. The hardstand should be a minimum 4m wide and 15m long with a 4m wide sealed gravel connection back to the tank.
- The hardstand should be a minimum 200mm thick gravel compacted to 98% MDD and bitumen sealed.
- The hardstand area should have grade towards the road to allow for drainage.

7.2 Water Supply

- A groundwater bore is to be provided to keep the tank topped up during and after use. Due to the minimal water usage, the water allocation can be taken from the Shire of Dardanup existing water allocation license.
- Approvals must be sought for the drilling of the bore from the Department of Water and Environmental Regulation (DWER).
- The bore license must be transferred to the Shire of Dardanup on completion of the development.
-(the license holder must apply to DWER for the transfer of the license).
- The bore must include a pump and pipe connection to the tank. The Pump must be sold and serviced in the South West of Western Australia.
- The bore pump infrastructure must be lockable to prevent vandalism.
- All Infrastructure shall be handed over to the Shire of Dardanup, free of cost, after completion of the development.
- If the bore pump and infrastructure is older than 12 (twelve) months, it is to be serviced before handover to the Shire of Dardanup.
- If a bore is considered not possible an alternative supply (e.g. truck water in to fill the tank) is to be investigated.

7.3 Power Supply

- A connection to the power network associated with the subdivision must be provided to the Shire of Dardanup reserve with a metered supply. The electrical cabinet is to include an auxiliary power isolation switch and single phase socket so that in the event of power failure, a generator can be plugged in to provide auxiliary power.
- The bore pump must be connected to the metered power supply and include a float valve to control when the bore pump turns on and off to maintain a full tank.
- All electrical work to be completed by a certified electrical contractor.
- If power cannot be supplied for the bore pump, an alternative is to be investigated.

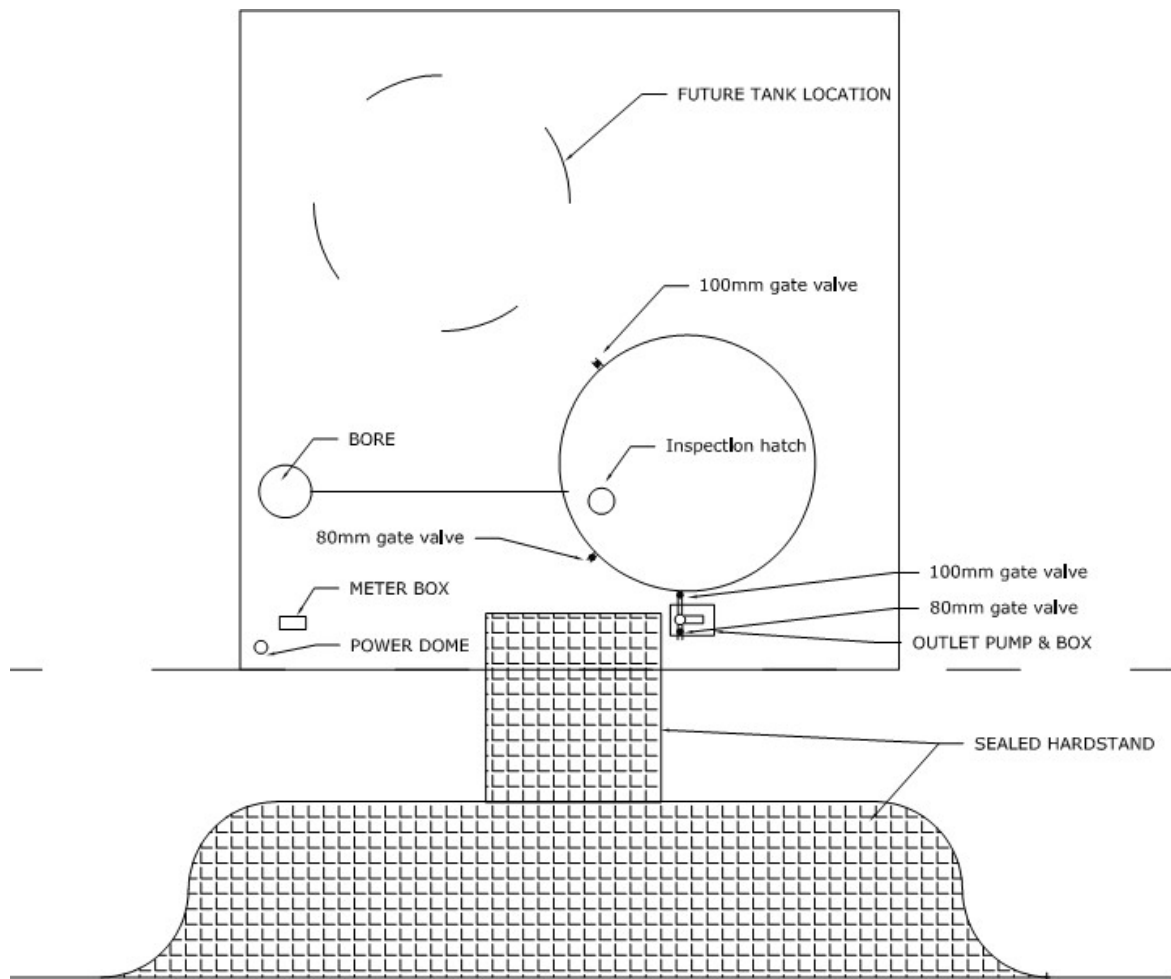
7.4 Tank

- A Building Application is to be submitted to the Shire of Dardanup for a class 10B structure.
- Minimum capacity to be 50,000 litres.
- To be constructed from Bluescope steel corrugated wall and roof with galvanized roof trusses.
- Rhino Infinity Tank Liner (5 layer Reinforced) or similar.
- Must have a 20 year warranty.
- Tank to include dust and vermin proofing seal.
- Must include tank level gauge with applicable signage indicating tank levels.
- Include set of sacrificial anodes.
- Include removable internal/external ladder and lockable access hatch.
- Tank colour to be Paperbark.
- Tank to include signage "*Water not for drinking*" and "*Water for firefighting*".
- Tank to be fitted with 100mm bell mouth overflow with vermin proof mesh and 50mm scour drain.
- Tank outlets to be
 - 1 x 100mm gate valve facing road;
 - 1 x 80mm gate valve 2m offset from valve 1) towards centre of reserve; and
 - 1 x 100mm gate valve facing future tank location.

7.5 Tank Outlet Pump

- Pump required to provide pressurized supply from tank. In times of need, alternative vehicles are used to deliver water to fire sites which are not equipped with onboard pumps.
- The tank outlet pump must be connected to the metered power supply and be fitted with a pressure safety shutoff switch to ensure if the outlet valve is closed, the pump will stop.
- Pump to be minimum 3 HP single phase 240v 2.2kW with maximum flow of 900 litres/minute. (Example Aussie GMP Model B3KQ-A/ST) Must be sold and serviced in South West of Western Australia.
- Pump inlet to be connected to tank outlet 1) and pump outlet to be directed to 80mm gate valve with extension protruding out of pump box with 80mm camlock (male).
- Pump to be enclosed in a lockable steel box with a hinged lid.

7.6 Example Site Layout



8. ASSEST MANAGEMENT PLAN

Upon completion of the strategic water tank/s construction the Shire of Dardanup will assume all maintenance responsibilities and the tank/s will be captured within the Shire of Dardanup's Asset Management Plan.

9. REFERENCE DOCUMENTS

Relevant Policies/Council Documents

- *State Planning Policy 3.7 – Planning in Bushfire Prone Areas*
- *Planning and Development (Local Planning Schemes) Regulations 2015*













Legislation/Local Law Requirements





- *Local Government Act 1995*
- *Land Administration Act 1997*

RISK ASSESSMENT TOOL								
OVERALL RISK EVENT: Draft Local Planning Policy - Provision of Strategic Water Tanks for Firefighting Purposes in Non-Reticulated Areas RISK THEME PROFILE: 3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory) RISK ASSESSMENT CONTEXT:								
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
FINANCIAL IMPACT	The risk of people loosing their properties.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	Water tank may be out of order or no water in it.	Insignificant (1)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
REPUTATIONAL	A lack of policy can create insecurity to the public whether their properties can be protected against bushfire.	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required	Not required.	Not required.	Not required.
ENVIRONMENT	Uncontained, reversible impact managed by a coordinated response from external agencies	Moderate (3)	Likely (4)	High (12 - 19)	Ensure the installation of Strategic Water Tanks to be completed and operational. Consider and adopt the policy	Minor (2)	Likely (4)	Moderate (5 - 11)
PROPERTY	Significant damage requiring internal & external resources to rectify.	Major (4)	Possible (3)	High (12 - 19)	Ensure the installation of Strategic Water Tanks to be completed and operational. Consider and adopt the policy	Minor (2)	Likely (4)	Moderate (5 - 11)

(Appendix ORD: 12.2.2B)

(Appendix ORD: 12.2.3A)

	<i>Observations</i>	<i>Exercise Area</i>		<i>Playgrounds</i>		
		<i>Dogs on lead</i>	<i>Dogs off lead</i>	<i>Children</i>	<i>Dogs on lead</i>	<i>Dogs off lead</i>
  Burekup Reserve	255 minutes (n=32)	1 No uncollected droppings	0	3	0 No dogs urinating	0
  Eaton Foreshore	340 minutes (n=32)	58 No uncollected droppings	30	65	4 No dogs urinating	0
  Glenhuon Reserve	315 minutes (n=31)	4 No uncollected droppings	3	37	0 No dogs urinating	0
  Hunter Park	220 minutes (n=29)	10 No uncollected droppings	0	15	0 No dogs urinating	0
  Lofthouse Park	435 minutes (n=30)	21 No uncollected droppings	43	21	3 No dogs urinating	1
 Leicester Reserve	165 minutes (n=30)	9 No uncollected droppings	6	0	0 No dogs urinating	0
 Millbridge Blvd	120 minutes (n=21)	6 No uncollected droppings	1	12	0 No dogs urinating	0

	<i>Observations</i>	<i>Exercise Area</i>		<i>Playgrounds</i>		
		<i>Dogs on lead</i>	<i>Dogs off lead</i>	<i>Children</i>	<i>Dogs on lead</i>	<i>Dogs off lead</i>
 Other playground	10 minutes (n=2)	0 No uncollected droppings	0	0	0 No dogs urinating	0
 Peninsula Park	10 minutes (n=2)	0 No uncollected droppings	1	0	0 No dogs urinating	0
  Wells Recreation Park	205 minutes (n=30)	2 No uncollected droppings	5	10	0 No dogs urinating	0
 Watson Street Reserve	280 minutes (n=31)	29 No uncollected droppings	40	3	0 No dogs urinating	0

RISK ASSESSMENT TOOL								
OVERALL RISK EVENT: Review of Dog Exercise Areas/Playgrounds RISK THEME PROFILE: 6 - Community Engagement RISK ASSESSMENT CONTEXT: Strategic								
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	There is a risk that this report may instigate a project to fence dog exercise areas	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	There is a risk that this report will garner community attention.	Insignificant (1)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

(Appendix ORD: 12.2.3B)

Request for Quote

Preparation of a South-West Regional Sport and Recreation Strategy for the Shires of Dardanup, Capel, Harvey Donnybrook-Balingup and Collie



Administration Centre – Eaton
1 Council Drive | PO Box 7016
EATON WA 6232
Tel: 9724 0000 | Fax: 9724 0091
www.dardanup.wa.gov.au



Request for Quote (RFQ):	Engage a consultant to prepare a South-West Regional Sport and Recreation Strategy for the Shires of Dardanup, Capel, Harvey, Donnybrook-Balingup and Collie
Deadline:	15 January 2025
Address for Delivery:	planningmailbox@dardanup.wa.gov.au Subject: QUO- F0408684 Consultancy for preparation of a Regional Sporting Strategy
RFQ Number:	QUO-F0408684

Table of Contents

1. PRINCIPAL'S REQUEST	1
1.1 CONTRACT REQUIREMENTS IN BRIEF	1
1.2 REQUEST FOR QUOTE DOCUMENTS	1
1.3 DEFINITIONS	1
1.4 HOW TO PREPARE YOUR RESPONSE	2
1.5 CONTACT PERSONS.....	2
1.6 BRIEFING/SITE INSPECTION	2
1.7 EVALUATION PROCESS.....	2
1.8 SELECTION CRITERIA	3
1.8.1 Compliance Criteria	3
1.8.2 Qualitative Criteria	3
1.8.3 Selection Weighting.....	3
1.9 PRICE BASIS	3
1.9.1 The Principal's Acts and Policies That May Affect Selection	3
1.10 CONDITIONS OF QUOTE.....	4
1.10.1 Lodgement of Response and Delivery Method	4
1.10.2 Rejection of Responses	4
1.10.3 Late Responses	4
1.10.4 Acceptance of Responses.....	4
1.10.5 Disclosure of Contract Information and Documents.....	4
1.10.6 Alternative Responses.....	5
1.10.7 Response Validity Period.....	5
1.10.8 General Conditions of Contract.....	5
1.10.9 Precedence of Documents	5
1.10.10 Contractors to Inform Themselves.....	5
1.10.11 Alterations	5
1.10.12 Ownership of Responses	6
1.10.13 Canvassing of Officers.....	6
1.10.14 Identity of the Contractor	6
1.11 GENERAL CONDITIONS OF CONTRACT	6
1.12 DECISION	6
1.13 SHIRE OF DARDANUP STATEMENT	6
2. SPECIFICATION, SCOPE OF WORK & SPECIAL CONDITIONS	7
2.1 OVERVIEW	7
2.2 SCOPE OF WORK	7
2.3 SPECIFICATIONS AND REQUIREMENTS	8
2.4 SPECIFIC CONDITIONS OF THE CONTRACT/PURCHASE ORDER	8
2.4.1 Ownership and Maintenance of Records.....	8
2.4.2 Access to Contract Records.....	9
3. CONTRACTOR'S OFFER.....	10
3.1 OFFER FORM.....	10
3.2 SELECTION CRITERIA	11
3.2.1 Organisation Profile.....	11
3.2.2 Referees.....	11
3.2.3 Agents.....	11

Table of Contents

3.2.4	Trusts	11
3.2.5	Subcontractors.....	11
3.2.6	Conflict of Interest	12
3.2.7	Financial Position.....	12
3.2.8	Insurance Coverage	12
3.2.9	Work Health and Safety (WHS).....	13
3.2.10	Qualitative Criteria	14
3.3	PRICE INFORMATION.	16
3.3.1	Price Schedule	16
4.	GENERAL CONDITIONS OF CONTRACT	17

1. PRINCIPAL'S REQUEST

1.1 CONTRACT REQUIREMENTS IN BRIEF

The Shire of Dardanup is seeking Quotes on behalf of the Bunbury Geographe Group of Councils, to appoint suitably qualified consultants to prepare a Bunbury Geographe Regional Sport and Recreation Strategy (the Strategy) comprising of the local government areas of the City of Bunbury and the Shires of Dardanup, Capel, Harvey, Donnybrook-Balingup and Collie. The focus of the Strategy is to review the existing sport and recreation strategies or relevant information prepared for each of the local government areas, and to combine this into an overarching regional strategy.

The Strategy should include the following elements:

- Background Research
 - Literature Review documents from each local government to be provided as attachments to this RFQ.
 - Needs assessment;
 - Provision mapping;
 - Gap analysis;
 -
- Strategic Recommendations
 - A prioritisation Model to assist in the identification, assessment and prioritisation of a preferred regional provision model;
 - Scenarios or preferred options for future provision of regional level facilities and specialised facilities;
 - Funding program for projects to assist stakeholders and funding providers to prioritise projects in the region.

1.2 REQUEST FOR QUOTE DOCUMENTS

This request for quote is comprised of the following parts:

- (a) Part 1 - Principal's Request - General Conditions of Quote (read and keep this part);
- (b) Part 2 - Specification and Special Conditions of Contract (read and keep this part);
- (c) Part 3 - Quote Documentation (complete and return this part); and
- (d) Part 4 - General Conditions of Contract (read and keep this part).

1.3 DEFINITIONS

Below is a summary of some of the important defined terms used in this Request:

TERM	DEFINITION
Attachments	The documents you attach as part of your Quote;
Deadline	The deadline for lodgement of your Quote;
Contractor	Means the person or person, corporation or corporations who's Tender is accepted by the Principal, including the executors or administrator, successors and assignments of such person or person, corporation or corporations.
General Conditions of Contract	Means the General Conditions of Contract for the (Appointment of a Consultancy for the preparation of a Regional Sport and Recreational Strategy) nominated in Part 4.
Offer	Your offer to be selected to supply the Requirements;
Principal	Shire of Dardanup

Request, RFQ or Request for Quote	This Document
Requirements	The services requested by the Local Government;
Selection Criteria	The criteria used by the Local Government in evaluating your Quote;
Special Conditions	The additional contractual terms;
Specification	The statement of Requirements that the Local Government request you to provide if selected.

1.4 HOW TO PREPARE YOUR RESPONSE

- Carefully read all parts of this document.
- Ensure you understand the Requirements. (See clauses 2.3 & 2.4).
- Complete, sign and return the Offer (Part 3) in all respects and include all Attachments.
- Make sure you have responded to all of the Selection Criteria.
- Lodge your Response before the Deadline.

1.5 CONTACT PERSONS

Contractor should not rely on any information provided by any person(s) other than those listed below:

Ashwin Nair, Director Sustainable Development - ashwin.nair@dardanup.wa.gov.au

1.6 BRIEFING/SITE INSPECTION

Attendance at this meeting **is not** mandatory.

1.7 EVALUATION PROCESS

This is a Quote.

Your Quote will be evaluated using information provided in your Quotation.

The following evaluation methodology will be used in respect of this Request:

- Quotes are checked for completeness and compliance. Quotes that do not contain all information requested (e.g. completed Offer form and Attachments) may be excluded from evaluation.
- Quotes are assessed against the Selection Criteria. Contract costs and ability of the supplier to meet servicing needs are evaluated.
- The most suitable Contractor may be short listed and may also be required to clarify the Quote, make a presentation, demonstrate the product offered and/or open premises for inspection. Referees may also be contacted prior to the selection of the successful Contractor.

A contract may then be awarded to the business whose quote is considered the most advantageous; best value and best meets the requirements of the Principal.

1.8 SELECTION CRITERIA

The Contract may be awarded to a sole Contractor who best demonstrates the ability to provide quality products and/or services at a competitive price. The tendered prices will be assessed together with the qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

The Principal has adopted a best value for money approach to this Request.

This means that, although price is considered, the tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.

A scoring system will be used as part of the assessment of the qualitative criteria. Unless otherwise stated, a Quote that provides all the information requested will be assessed as satisfactory. The extent to which a Quotation demonstrates greater satisfaction of each of these criteria will result in a greater score. The aggregate score of each Quote will be used as one of the factors in the final assessment of the qualitative criteria and in the overall assessment of value for money

1.8.1 Compliance Criteria

These criteria are detailed within Part 3 of this document and will not be point scored. Each Tender will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of “No” against any criterion may eliminate the Tenderer from consideration.

1.8.2 Qualitative Criteria

In determining the most advantageous Response, the Evaluation Panel will score each Response against the qualitative criteria as detailed within Part 3 of this document. Each criterion will be weighted to indicate the relative degree of importance that the Principal places on the technical aspects of the goods or services being purchased.

NOTE: It is essential that Contractors address each qualitative criterion. Information that you provide addressing each qualitative criterion will be point scored by the Evaluation Panel. Failure to provide the specified information may result in elimination from the evaluation process or a low score.

1.8.3 Selection Weighting

SELECTION CRITERIA	WEIGHTING
Skills and Experience	60%

1.9 PRICE BASIS

All prices for Good/Services offered under this request are to be fixed for the term of the Contract. Quoted prices must include Goods and Services Tax (GST).

Unless otherwise indicated prices quoted shall include all costs, including delivery, unloading, packing, marking and all applicable levies, duties, taxes and charges*. Any charge not stated in the Response, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

1.9.1 The Principal's Acts and Policies That May Affect Selection

The following acts and policies may affect this selection:

- (a) Local Government Act 1995;
- (b) Local Government (Functions & General) Regulations 1996;

- (c) Work, Health and Safety (WHS) Act 2020 and Regulations (General) 2022.
- (d) State Records Act 2000;
- (e) Freedom of Information Act 1992;
- (f) Public Interest Disclosure Act 2003; and
- (g) Shire of Dardanup's Policies.
- (h) The Disability Services Act (1993).

1.10 CONDITIONS OF QUOTE

1.10.1 Lodgement of Response and Delivery Method

The Response must be lodged by the Deadline. The Deadline for this Request is 11 October 2024 14:00AWST.

The successful Respondent will be required to meet with the Shire of Dardanup Project Team as soon as possible following the awarding of the contract for a briefing and to discuss the project plan.

It is desired to commence work as soon as possible following approval of the proposed delivery plan. The date can be negotiated; however, the provision of the literature review and recommendation report and initial presentation is sought to be completed by 15 January 2024.

Your response should be clearly endorsed with the Quote number and title as shown on the front cover of this Request for Quote; and delivered by any of the following methods.

planningmailbox@dardanup.wa.gov.au

The Contractor is responsible for checking that email response has been successfully received before the deadline.

1.10.2 Rejection of Responses

A Response may be rejected without consideration of its merits in the event that:

- (a) The Response is not submitted at the time and at the place specified in the Request for Quote; or
- (b) The Contractor does not submit an Offer form which has been completed and signed together with all the required Attachments; or
- (c) The Response fails to comply with any other requirements of the Request for Quote.

1.10.3 Late Responses

Responses received after the Deadline will not be accepted for evaluation.

1.10.4 Acceptance of Responses

Unless otherwise stated in this Request for Quote, responses may be for all or part of the Requirement and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest Response and may reject any or all Responses submitted.

1.10.5 Disclosure of Contract Information and Documents

Documents and other information relevant to the contract may be disclosed when required by law under the *Freedom of Information Act 1992* or under a Court order.

1.10.6 Alternative Responses

All such Quotes are strongly encouraged to be accompanied by a conforming Quote. The Principal is not obliged to assess, any Alternative Quote, but in any event any Alternative Quote which is not accompanied by a confirming Quote stands less chance of receiving assessment on its merits than one that is accompanied by a conforming quote.

Quotes may be submitted as Alternative Quotes or made subject to conditions other than the General and Special Conditions of Contract must in all cases arising be clearly marked "ALTERNATIVE QUOTE".

If the Quote is marked as an Alternative Quote, any printed "General Conditions of Contract" shown on the reverse of a Contractors letter or quotation form will not be binding on the Principal in the event of a Contract being awarded, unless the Quote is marked as an Alternative Quote.

1.10.7 Response Validity Period

All quotes shall remain valid and open for acceptance for a minimum period of ninety (90) days from the Deadline unless extended on mutual agreement between the Principal and the Contractor in writing.

1.10.8 General Conditions of Contract

Responses will be deemed to have been made on the basis of and to incorporate the General Conditions of Contract for the Provision of Services.

1.10.9 Precedence of Documents

In the event of there being any conflict or inconsistency between the terms and conditions herein and those in the General Conditions of Contract the terms and conditions appearing in this Request for Quote will have precedence.

1.10.10 Contractors to Inform Themselves

Contractors will be deemed to have:

- (a) Examined the Request for Quote document and any other information available in writing to Contractor (s) for the purpose of quoting;
- (b) Examined all further information relevant to the risks; contingencies, and other circumstances having an effect on their response which is obtainable by the making of reasonable enquires;
- (c) Satisfied themselves as to the correctness and sufficiency of their responses including quoted prices which will be deemed to cover the cost of complying with all the Conditions of Quote and of all matters and things necessary for the due and proper performance and completion of the work described therein;
- (d) Acknowledged that the Principal may enter into negotiations with a chosen Contractor and that negotiations are to be carried out in good faith; and
- (e) Satisfied themselves they have a full set of the request documents and all relevant attachments.

1.10.11 Alterations

The Contractor must not alter or add to the Request documents unless required by these Conditions of Request for Quote.

The Principal will issue an addendum to all registered Contractors where matters of significance make it necessary to amend the issued request documents before the deadline.

1.10.12 Ownership of Responses

All documents, materials, articles and information submitted by the Contractor as part of or in support of a Response will become upon submission the absolute property of Principal and will not be returned to the Contractor at the conclusion of the Response process PROVIDED that the Contractor is entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

1.10.13 Canvassing of Officers

If a Contractor, whether personally or by an agent, canvasses any of the Principal's Commissioners or Councillors (as the case may be), or Officers with a view to influencing the acceptance of any quote made to it or any other Contractor, then regardless of such canvassing having any influence on the acceptance of such Response, the Principal may at its discretion omit the Contractor from consideration.

1.10.14 Identity of the Contractor

The identity of the Contractor and the Contractor is fundamental to the Principal. The Contractor shall be the person, persons, corporation or corporations named as the Contractor in Part 3 and whose execution appears on the Offer Form in Part 3 of this Request. Upon acceptance of the Response, the Respondent will become the Contractor.

1.11 GENERAL CONDITIONS OF CONTRACT

The Principal's Request, Specification and Special Conditions of Request for Quote fully completed Offer Form, the Quote, the acceptance of Quote correspondence (including any conditions) and the Quote Purchase Order, the whole of which shall form the Contract documents. These contract documents are referred to herewith as the "Contract".

If at any time during the progress of the Contract, any dispute or difference arises as to the true intent or interpretation of the Contract, such matter shall be referred in writing to the CEO within seven (7) days of such dispute arising. The CEO shall then advise the Contractor on the interpretation of the contract, and the Contractor shall accept such interpretation without further reference or appeal.

A copy of the General Conditions of Contract are provided for in Part 4 of this document.

1.12 DECISION

Quotes shall be considered as soon as practicable after closure. Every notice to be given to a Contractor may, if the Principal so decides, be posted to the Contractor's address given in the Quote and such posting shall be deemed good service of such notice.

1.13 SHIRE OF DARDANUP STATEMENT

The Shire of Dardanup shall not be submitting an internal bid for this project.

2. SPECIFICATION, SCOPE OF WORK & SPECIAL CONDITIONS

2.1 OVERVIEW

The Bunbury Geopraphe Group of Councils consists of the City of Bunbury and Shires of Dardanup, Capel, Harvey, Donnybrook-Balingup and Collie. The region is home to a current population of approximately 110,000 people within 6 local government areas and 15 town sites. A map is included by the Shire showing all of the localities as mentioned.

The Shire of Dardanup on behalf of the Bunbury Geopraphe Group of Councils is seeking to prepare a Regional Sport and Recreation Strategy 2025-2050 (the Strategy) to consider the current provision, determine the future of needs for facilities, and establish preferred options for specialisation and regional wide provision.

The Strategy will provide an overview of the work undertaken by each of the relevant local governments to date and make recommendations on the short, medium and long term community, and sport and recreation facilities to be considered across the region.

For the purposes of this project, the term 'facilities' is inclusive of all local and state government, or other private or non-for profit community, sports and recreation assets and infrastructure, including buildings, ovals, lighting and other public amenities that may be used for sport or recreation purposes. Although green spaces such as public open space, trails and other natural open spaces may not currently be used for sport and recreation activities these areas should also be considered in the Plan if it is considered that these areas may form part of or be used for future sport and recreation type activities and facilities.

The appointed Respondent is required to engage, consult and facilitate engagement with all the participating local governments and relevant stakeholders to understand the future needs and requirements in respect of the broader community, sport and recreation services and facilities. The aim of the consultation is for the Bunbury Geopraphe Group of Councils to have agreement on the overall Strategy for the provision of relevant sport and recreation facilities and services at a regional and/or specialised level.

Additionally, the Respondent will be required to review and include in the draft Strategy a prioritisation model based on detailed information illustrating a complete literature review, background research, provision mapping, trends and policies analyses in sport and recreation, and best practice asset management to underpin recommendations for the provision of future sport and recreation facilities and services. The culmination of the works undertaken will provide the Group of Councils with a well-researched plan that considers current provision against future needs and requirements, and identifies scenarios and preferred options for the provision of sport and recreation facilities across the region.

2.2 SCOPE OF WORK

We are seeking quotations from suitably qualified and experienced consultants to provide the following services:

Prepare a Bunbury Geopraphe Sport and Recreation Plan 2025 - 2050, including:

- Review of existing and informing documentation including relevant local Sport and Recreation Plans, and /or facility plans.
- Undertake and coordinate consultation with the relevant local governments and key stakeholders to identify the needs and aspirations of the regional level or specialised clubs and groups to clearly ascertain and determine the current and future needs for regional level and specialised facility provision.
- Develop a prioritisation model that provides a multi-criteria analyses to develop scenarios and preferred options for infrastructure and service planning.
- Detailed findings, priority recommendations and a Funding action plan to support the outcomes of the regional Strategy.
- Final presentation of the Strategy to a future Bunbury Geopraphe Group of Council's meeting.

The successful Respondent will be required to meet with the Bunbury Geopraphe Group of Council's CEOs soon after acceptance of their quotation for a briefing and to subsequently prepare a draft strategy for consideration and discussion.

2.3 SPECIFICATIONS AND REQUIREMENTS

The Respondent should include in their submission a quotation for services as well as an outline of the proposed project plan, engagement plan, and implementation timeline to meet the January 2025 deadline.

The requirements for the quotation include the following elements:

- 2.3.1 Literature Review of the current Sport and Recreation Plans or similar plans from participating local governments and make detailed recommendation as to further requirements for these plans to consider.
- 2.3.2 A Consultation Plan that provides appropriate opportunity for the local governments to be engaged separately and as a collective to understand the priorities and finalise prioritisation. The Consultation Plan should also identify and plan to engage relevant regional level and specialised sporting clubs or groups regarding the strategy. The plan should make provision for at least 4 opportunities to engage with the Bunbury Geographe Group of Councils to finalise the Strategy.
- 2.3.3 The final Strategy shall include a report on the various elements, with clear recommendations on the possible scenarios and preferred options for future infrastructure and facility provision. A final presentation of the Strategy is to be provided to each of the participating local government Councils for their consideration, followed by a presentation to the Bunbury Geographe Group of Councils for final endorsement of the Strategy.
- 2.3.4 The Shire will provide the following:
 - The relevant literature to be reviewed as part of the background information to prepare the strategy inclusive of:
 - City of Bunbury Sport and Recreation Strategy
 - Shire of Harvey Sport and Recreation Strategy 2023
 - Shire of Capel Sports Spaces Plan 2024 (current final draft)
 - Shire of Dardanup Sport and Recreation Plan 2020-2030
 - Shire of Collie Sport and Recreation Strategy
 - Shire of Donnybrook Balingup Sport and Recreation Information

2.4 SPECIFIC CONDITIONS OF THE CONTRACT/PURCHASE ORDER

- a) Technical information - to be provided in edible format to the SOD
- c) Delivery/Supply methods – Program with timelines for delivery and a Stakeholder Management Plan
- d) Compliance with Town Planning and Development Regulations and WAPC SPP's where appropriate

2.4.1 Ownership and Maintenance of Records

Records related to the services delivered under this contract are determined to be State Records. The Contractor shall maintain complete records of all work carried out during the period of the Contract. The Contractor is obligated to maintain records in accordance with record keeping standards and associated legislation and as determined by the Principal.

Outcome generated documents created as result of the delivery of this service or provision of goods may include; Strategies for the delivery of the service, an Asset Plan, any financial operational documents, business decision documents, working papers and any other documents generated under this contract.

2.4.2 Access to Contract Records

The Contractor shall provide access or make available to the Principal, the State Supply Commission, the Ombudsman or the Office of the Auditor General all records, documents and information relating to the Contract and its performance, upon receipt of a written request by the Contractor from any of these bodies. Any requested access to or availability of required documents shall be provided within 14 days of receipt of the written request.

3. CONTRACTOR'S OFFER

3.1 OFFER FORM

The Chief Executive Officer
Shire of Dardanup
PO Box 7016 - 1 Council Drive, EATON, WA 6232

Name:			
Address:			
ABN/GST Status:		ACN (if any):	
Telephone No:		Facsimile No:	
Email:			

In response to **QUO-F0408684**

I/We agree that I am/We are bound by, and will comply with this Request for Quote and its associated schedules, Attachments, all in accordance with the Conditions of Quote contained in this Quote signed and completed.

The Quoted price is valid up to ninety (90) calendar days from the date of the RFQ closing, unless extended on mutual agreement between the Principal and the Contractor in writing.

I/We agree that there shall be no cost payable by the Principal towards the preparation or submission of this Response irrespective of its outcome.

The quoted consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this Response.

Dated this: _____ day of _____ 2023

Signature of authorised Signatory of Contractor:	
Name of Authorised Signatory:	
Position:	
Address:	

Witness Signature:	
Name of Witness:	
Position:	
Address:	

3.2 SELECTION CRITERIA

All pages/templates within Part 3 are to be completed and returned to the Principal as they form part of your Response.

If you believe additional items need to be identified in any of the tables in Part 3.2.1 or 3.2.2, please insert those items and price/details them accordingly.

3.2.1 Organisation Profile

Please select with a “Yes” or “No” whether you have complied with the following compliance criteria:

Attach a copy of your organisation structure and provide background information on your company and label it “Organisation Structure” .	“Organisation Structure”	Attached <input type="checkbox"/>
If companies are involved, attach their current ASC company extracts search including latest annual return and label it “ASC Company Extracts” .	“ASC Company Extracts”	Attached <input type="checkbox"/>

3.2.2 Referees

Attach details of your referees, and label it “Referees” . You should give examples of work provided for your referees where possible.	“Referees”	Attached <input type="checkbox"/>
---	-------------------	---

3.2.3 Agents

Are you acting as an agent for another party?	Yes / No	
If Yes, attach details (including name and address) of your principal and label it “Agents” .	“Agents”	Attached <input type="checkbox"/>

3.2.4 Trusts

Are you acting as a trustee of a trust?	Yes / No	
If Yes, in an attachment labelled “Trusts” :	“Trusts”	Attached <input type="checkbox"/>
(a) give the name of the trust and include a copy of the trust deed (and any related documents);and		
(b) if there is no trust deed, provide the names and addresses of beneficiaries.		

3.2.5 Subcontractors

Do you intend to subcontract any of the Requirements?	Yes / No	
If Yes, in an attachment labelled “Subcontractors” provide details of the subcontractor(s) including:	“Subcontractors”	Attached <input type="checkbox"/>
(a) the name, address and the number of people employed; and		
(b) the Requirements that will be subcontracted.		

3.2.6 Conflict of Interest

Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract?	Yes / No	
If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with and label it "Conflicts of Interest" .	"Conflicts of Interest"	Attached <input type="checkbox"/>

3.2.7 Financial Position

Are you presently able to pay all your debts in full as and when they fall due?	Yes / No	
Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more?	Yes / No	
If you are awarded the Contract, will you be able to fulfil the Requirements from your own resources or from resources readily available to you and remain able to pay all of your debts in full as and when they fall due?	Yes / No	
In order to demonstrate your financial ability to undertake this contract, in an attachment labelled "Financial Position" include a profit and loss statement and the latest financial return for you and each of the other proposed contracting entities, together with a list of financial referees from your bank and/or accountant.	"Financial Position"	Attached <input type="checkbox"/>

3.2.8 Insurance Coverage

The insurance requirements for this Request are stipulated in the Special Conditions. Contractors are to supply evidence of their insurance coverage in a format as outlined below or in an attachment labelled "Insurance Coverage" . A copy of the Certificate of Currency is to be provided to the Principal within 10 days of acceptance.				"Insurance Coverage"	Tick if attached <input type="checkbox"/>
Type	Insurer – Broker	Policy Number	Value (\$)	Expiry Date	
Public Liability					
Professional Indemnity					
Workers Compensation			As required by law at the time of contract		

3.2.9 Work Health and Safety (WHS)

<p>Demonstrate evidence of appropriate safety management systems. Provide information such as:</p> <ul style="list-style-type: none"> • Site Safety Management Plans • Hazard Identification processes • Accident/Incident processes • Risk Assessment processes • Safety certifications • Pandemic Management Plan (Covid-19) • Safety statistics for the last twelve (12) months on the following injury types: Lost Time Injury (LTI) Restricted Work Injury (RWI) Medically Treated Injury (MTI) Total Recordable Injury Frequency Rate (TRIFR) <p>Supply details in an attachment and label it “Work Health and Safety”.</p>	<p>Yes / No</p> <hr/> <p>“Work Health and Safety”</p> <p>Tick if attached</p> <p><input type="checkbox"/></p>
--	---

3.2.10 Qualitative Criteria

Before responding to the following qualitative criteria, Contractors must note the following:

- ~ All information relevant to your answers are to be contained within your response to each criterion;
- ~ Contractors are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- ~ Contractors are to provide full details for any claims, statements or examples used to address the qualitative criteria; and
- ~ Contractors are to address each issue outlined within a qualitative criterion.

<p>Relevant Experience, Skills and Key Personnel</p> <p>Demonstrated relevant experience of the Company in providing the same or similar services to local government over the past five years.</p> <p>Include the following in an attachment labelled “Relevant Experience, Skills and Key Personnel”</p> <p>Relevant Experience</p> <p>The Project, The Client, The Project Duration, The Project Value, Project Deliverables and Achieved Outcomes</p> <p>Skills and Key Personnel</p> <p>Employees Name, Years in the Industry, Employees Roles and Responsibilities and their Experience.</p>	<p>Weighting 60%</p>	
<p>Demonstrated Understanding and Resources</p> <p>Demonstration that the company has the understanding of the Scope and Specification and Resources to achieve the requirements.</p> <p>Include the following in an attachment labelled “Demonstrated Understanding and Resources”</p> <p>Demonstrated Understanding</p> <p>Tenderers shall detail the process they intend to use to achieve the requirements of the specification, The process shall include a timetable for delivering the services, A demonstrated understanding of the scope of work including project specific plans.</p> <p>Resources</p> <p>Support Facilities, Contingency measure for back up personnel and equipment.</p>	<p>Weighting 25%</p>	
	<p>” Relevant Experience, Skills and Key Personnel”</p>	<p>Attached</p> <p><input type="checkbox"/></p>
	<p>“Relevant Experience”</p>	<p>Attached</p> <p><input type="checkbox"/></p>

Quoted Price	Weighting 10%	
	"Tendered Price"	Attached <input type="checkbox"/>
Sustainable Procurement and Corporate Social Responsibility Provides details on Local Economic Benefit, Purchasing from Disability Enterprises, Purchasing from Aboriginal Businesses, Purchasing from Environmentally Sustainable Businesses and include in an attachment and label it "Sustainable Procurement and Corporate Social Responsibility"	Weighting 5%	
	"Sustainable Procurement and Corporate Social Responsibility"	Attached <input type="checkbox"/>
	"Sustainability"	Attached <input type="checkbox"/>

3.3 PRICE INFORMATION.

Contractors **must** complete the following "Price Schedule". Before completing the Price Schedule, Contractors should ensure they have read this entire Request for Tender.

3.3.1 Price Schedule

Service Description	Unit	Price Quoted (GST Excl)	GST	Price Quoted (GST Incl)
Lump Sum Price				

4. GENERAL CONDITIONS OF CONTRACT

AS 4122:2010 Consultants (not supplied)

RISK ASSESSMENT TOOL								
OVERALL RISK EVENT: South West Regional Sport and Recreation Strategy 2025-2050 RISK THEME PROFILE: 2 - Business and Community Disruption 10 - Management of Facilities, Venues, Events and Services RISK ASSESSMENT CONTEXT: Strategic								
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Without the Strategy in place the Local Governments within the BGGC will be competing for grants possibly for the same infrastructure within the region.	Moderate (3)	Possible (3)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.