Shire of Dardanup

12.6 Committee Meetings

APPENDICES

ORDINARY COUNCIL MEETING

TO BE HELD

18th November 2026
Commencing at 5:00pm

AT

ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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Shire of Dardanup

UNCONFIRMED

MINUTES

FOR THE

LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

HELD

Wednesday, 11 November 2026

AT

ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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Shire of Dardanup

VISION STATEMENT

"The Shire of Dardanup is a healthy, self-sufficient and sustainable community, that is connected and inclusive, and where our culture and innovation are celebrated."

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Members of Local Emergency Management Committee

Voting

Cr T G Gardiner – Elected Member (Shire President)
Cr A L Webster – Elected Member
Cr B S Farrant – Elected Member (Proxy)
Cr K A Laurentsch – Elected Member (Proxy)

Representative – WA Police (Deputy Chairperson(s))
Representative – Department of Communities/Department of Child Protection and Family Services
Representative – Department of Primary Industries and Regional Development
Representative – Public Transport Authority
Representative – Department of Water and Environmental Regulation
Representative – Department of Biodiversity, Conservation and Attractions
Representative – Department of Health
Representative – Main Roads WA
Representative – Department of Fire and Emergency Services (DFES)

Non-Voting

Chief Executive Officer – Staff
A/Director Development Services – Staff
Coordinator Rangers – Staff
Coordinator Emergency Services Management- Staff
Executive Officer – Staff

Representative – Water Corporation
Representative – Department of Fire and Emergency Services (additional officer)
Representative – Western Power
Representative – Aqwest
Representative – St Johns Ambulance WA
Representative – Telstra Australia
Representative – Bethany Fields
Representative – South West Educational Institutes
Representative – Moore Road Emergency Response Group
Representative – Harvey Water
Representative – Australian Rail Group

Terms of Reference

The Terms of Reference for this Committee are located in the Tardis records system – refer to the following link:
2025 - ToR - Local Emergency Management Committee

COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

SHIRE OF DARDANUP

MINUTES FOR THE SHIRE OF DARDANUP LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON WEDNESDAY, 11TH NOVEMBER 2026, AT THE ADMINISTRATION CENTRE EATON, 1 COUNCIL DRIVE, EATON, COMMENCING AT 10:00AM.

1 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

The Presiding Member declared the meeting open at 10.00am, welcomed those in attendance and referred to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging. The Shire of Dardanup also respects and celebrates all cultures of all our residents and visitors to our Shire.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the muster point located at the front of the building where we will meet (and complete a roll call).

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Voting

Cr Tyrrell Gardiner	-	Shire President (Presiding Member)
Cr Annette Webster	-	Elected Member
Snr Sgt Scott Starkie	-	WA Police, Officer in Charge Australind (Deputy Presiding Member)
Kelly Trinne	-	Department of Communities [*via Teams*]
Jewell Crossberg	-	Department of Biodiversity, Conservation & Attractions [*via Teams*]
Ceri Elliot	-	Department of Health *[via Teams 10:16am*]
Jade Saunders	-	Main Roads Western Australia
Josh Rosair	-	Department of Water Environment Regulation

Non-voting

Amy Howard	-	Water Corporation [*via Teams*]
Rod Johnson	-	Harvey Water [*via Teams*]
Melissa van Blerk	-	Aqwest [*via Teams*]
Melissa Howard	-	Department of Fire & Emergency Services
Carianne Graham	-	Department of Fire & Emergency Services
Graeme Offer	-	Moore Road Emergency Response Group
André Schönfeldt	-	Chief Executive Officer
Susan Oosthuizen	-	Director Development Services
Craig Johnson	-	Director Community & Economic Development
Chris Bouteloup	-	Community Emergency Services Manager
Paul Sydney-Smith	-	Senior Ranger
Lily Webb	-	Executive Support Officer

2.2 Apologies

Sgt Tim Rainer	-	WA Police, Officer in Charge Capel
Renee Flaxman	-	Department of Communities
Tim Stevens	-	Department of Primary Industries and Regional Development
Bruce Hancock	-	Main Roads Western Australia
Kohdy Flynn	-	Department of Fire & Emergency Services
Peter Westgate	-	Public Transport Authority
Steve Collins	-	Water Corporation
Scott Fitzegerald	-	Western Power
Chris Smith	-	St Johns Ambulance WA
Debra Leverington	-	Telstra Australia
Robert Tuckey	-	Bethany Fields
Neil Nicholson	-	Coordinator Health
Rochelle Dodds	-	Executive Assistant

2.3 Contact Register

Any amendments to be noted.

3 PRESENTATIONS

None.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Local Emergency Management Committee Meeting Held on 12th August 2026

OFFICER RECOMMENDATION & LOCAL EMERGENCY MANAGEMENT COMMITTEE RESOLUTION

LEMC 08-26 MOVED - Cr A L Webster SECONDED – Snr Sgt S Starkie

THAT the Minutes of the Local Emergency Management Committee Meeting held on 12th August 2026 be confirmed as true and correct.

CARRIED

5 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

6 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

7 DECLARATIONS OF INTEREST

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Discussion: Presiding Member, Cr T G Gardiner, asked the Committee Members if there were any Declarations of Interest to be made. There were no Declarations of Interest made.

8 REPORTS OF OFFICERS

8.1 Update Report from Shire of Dardanup

Reporting Department	*Development Services Directorate*
Reporting Officer	*Coordinator Emergency & Ranger Services*
Legislation	*Local Government Act 1995* *Emergency Management Act 2005*
Attachments	*Appendix LEMC: 8.1.1 – LEMC Business Plan*

8.1.1 LEMC Business Plan

The *State Emergency Management Procedure* (s3.7) requires the Executive Officer to coordinate the development of an annual business plan. The business plan contained within Appendix LEMC 8.1.1 has elements that ensure the committee, and through the committee, the Shire, meets legislative requirements. The handbook also recommends that strategies in the business plan be reviewed, and progress noted, as a standing agenda item for committee meetings.

The business plan contained within Appendix LEMC 8.1.1 LEMC includes updated status indicators and actions.

Discussion

> *The funding required to establish the Dardanup Hall as an evacuation centre was discussed. The Chief Executive Officer is to write to the Department of Communities requesting a letter of support to assist with securing the necessary funding.*

8.1.2 Mitigation Activity Funding

The Western Australian government has established the Mitigation Activity Fund Grants Program (MAFGP) to reduce bushfire hazards that present a high risk to assets throughout the State. The program supports local governments with endorsed Bushfire Risk Management Plans to treat bushfire risk in their communities on State land that they manage.

The Shire has been granted $612,720 to fund 85 bushfire mitigation treatments over 3 years to mid-2028. The 3-year program should enable a little more flexibility with treatment scheduling. Table 1 shows the status of those treatments as at 24th September 2026.

Table 1: Treatment counts

	NOT COMMENCED	COMMENCED	COMPLETED
Mechanical	22	7	3
Chemical	29	4	0
Access track	10	2	1
Access gate	1	0	0
Planned burn	2	1	0
Maintain firebreak	0	2	0

8.1.3 Shire's Volunteer Bush Fire Brigades

As the 2026/2027 bush fire season is approaching the Shire of Dardanup Local Bush Fire Response Support Plan (LBRSP) is in place and the Shire's Volunteer Bush Fire Brigades have an appreciation of this important plan and how it is utilised when the bush fire brigades are required to respond to an incident.

LBRSP is to ensure a strong bush fire response capability for the protection of lives and property within the Shire as well as to guide the brigades in bush fire operations and ensure the response is coordinated to enhance community safety and an environment in which residents can feel safe. The LBRSP is a support plan for the Local Emergency Management Arrangements.

Seven fire appliances located at 8 different fire stations within the Shire of Dardanup, have been serviced by a highly suitable organisation who arranged for the appliances ready for despondence. In addition to the shire's fleet, DFES arranged for 2 new fire appliances, and this makes 9 fire appliances for the Shire.

8.2 Agency Reports

Reporting Department	*Various Agencies – Listed Below*
Reporting Officer	*Refer to Individual Report*
Legislation	*Local Government Act 1995* *Emergency Management Act 2005*

Note: In the interest of time efficiency, reports are to be accepted as presented, not read aloud at the meeting.

Background

Each agency is invited to provide the meeting with a report of their activities for the benefit of the committee.

8.2.1 WA Police – Snr Sgt Scott Starkie (Australind) & Sgt Tim Rainer (Capel)

No report.

8.2.2 Department of Fire & Emergency Services – District Emergency Management Advisor – Mr Kohdy Flynn - Area Officer Preston

Department of Fire and Emergency Services – SW/LSW Report
2nd Quarter 2026-2027

STATE NEWS

The last meeting of the **State Emergency Management Committee (SEMC)** was held on the 1 October 2026. SEMC Communiques can be found here.

2025 SEMC MEETING SCHEDULE

- 03 December 2026

H5 BIRD FLU UPDATE

As of **2 October 2026,** there have been 10 confirmed in Western Australia (WA). There is no evidence of any mass mortality.

There is no evidence of infection in poultry or the wider agriculture industry. The risk to human health remains low.

Message to Public: Anyone who sees sick or dead birds or marine mammals should AVOID and not handle the animals but RECORD and take photos or a video and REPORT to the Emergency Animal Disease Hotline on 1800 675 888.

An interactive dashboard is available via www.wa.gov.au/birdflu which maps confirmed H5 bird flu detections in WA wildlife, as well as locations where birds have tested negative.

DISTRICT CLIMATE RISK PROFILES

District Consultation has commenced for the Emergency Management Sector Adaptation Plan

DFES is leading the development of the Emergency Management Sector Adaptation Plan (EMSAP) on the behalf of the State Emergency Management Committee (SEMC). The EMSAP is a requirement under the WA Climate Adaptation Strategy.

The EMSAP will identify climate change risks to the emergency management sector and establish priority adaptation actions to strengthen the sector's resilience to future climate impacts.

A draft District Climate Risk Profile has been developed for the South West District that outline how climate change may influence future emergency management risk at the district level, drawing on projected climatic changes, demographic and socio-economic trends, and infrastructure vulnerabilities.

On **29 September** South West DEMC members participated in a 2hr Online Workshop to explore the profile findings and their implications for future emergency management demand and capacity.

Outcomes from the district engagements will be used to inform the development a State EM Climate Risk Assessment, which will inform the development of the final EMSAP.

For more information, please contact:
Dr. Neville Ellis – Neville.Ellis@dfes.wa.gov.au

STATE EMERGENCY MANAGEMENT FRAMEWORK

Comprehensive Review Update

The following State Emergency Management documents are under comprehensive review, and broad consultation is in process. See below for each review's current status;

- State Hazard Plan – Animal and Plan Biosecurity - comprehensive review commenced by responsible agency – extension approved by SEMC until August 2026 (37/2026)
- State Hazard Plan – Cyber Security Incident – comprehensive review commenced by responsible agency
- State Hazard Plan – Hostile Act – submitted for SEMC subcommittee endorsement, prior to SEMC approval October 2026.
- Local Recovery Guideline – comprehensive review commenced by responsible agency
- State Support Plan – Freight and Supply Chain - waiting on an update from SEMC BU, ministerial commitment was made to commence consultation mid-2026
- State Support Plan – Emergency Public Information – comprehensive review commenced by responsible agency
- State Hazard Plan – Collapse – comprehensive review commenced by responsible agency
- State Hazard Plan – Terrorist Act – comprehensive review due to commence October 2026
- State Hazard Plan – Tsunami – comprehensive review commenced by responsible agency
- Traffic Management during Emergencies Guideline – responsible agency advised of comprehensive review
- Impact Statement Guideline and Template – submitted SEMC subcommittee endorsement, prior to SEMC approval October 2026.
- State Hazard Plan – Maritime Environmental Emergencies – comprehensive review commenced by responsible agency
- WA Community Evacuation in Emergencies Guideline – comprehensive review commenced by responsible agency
- State Hazard Plan – Heatwave – comprehensive review due to commence October 2026
- State Hazard Plan – Earthquake – comprehensive responsible agency
- Communicating in Recovery Guidelines – part of SSP Emergency Public Information review
- District Emergency Management Committee (DEMC) Handbook – comprehensive review commenced by responsible agency

You can view all current and past consultations on the Engage WA EM consultation homepage

NEW LEMA TEMPLATES

The new Local Emergency Management Arrangements (LEMA) templates are available on Engage WAEM for local governments to use and provide feedback on until **15 June 2027.** Feedback will be used to refine and improve the templates before finalisation.

Use of the new templates is optional.

Local governments may continue to use the existing template in the LEMA Guideline or adopt an alternative format. However, local governments should refer to the new guidance documents to ensure their LEMA meets the minimum requirements.

WALGA will be providing **LEMA Masterclasses in 2027**.

CYBER SECURITY – STATE HAZARD 29

The *Emergency Management Regulations 2006* designate the Department of the Premier and Cabinet (DPC) as the Hazard Management Agency for the Cybersecurity Incident hazard. In this capacity, the Office of Digital Government's Cyber Security Unit (CSU) has prepared the State Hazard Plan – Cybersecurity Incident (SHPCI). The SHPCI has undergone initial review as part of an ongoing State Emergency Management Committee approval process.

Key Dates:

Start date for public consultation: **Monday, 31 August 2026**
End date for public consultation: **Monday, 23 November 2026**

Further Information:

Engage WA State Hazard Plan – Cybersecurity Incident: https://engagewaem.com.au/SHP-cybersecurity

Contact: dgov-administrator@dpc.wa.gov.au

NEXTGEN WARNINGS

The SEMC approved an allocation of $100,000 for DFES to deliver technical enhancements to EmergencyWA, enabling onboarding of Department of Primary Industries and Regional Development, Department of Transport and Major Infrastructure and Western Australia Police Force.

This will allow for potential use to design agency-specific warning templates and functionality, support partner agency readiness through training and communications and strengthen the State's all hazards warning framework.

PUBLIC SAFETY NETWORK UPDATE

The WA Government is progressing the Public Safety Network (PSN), which aims to improve secure communications and interoperability between police, fire, ambulance and other emergency services across metropolitan and regional WA.

A further **$10 million** has been allocated over **2026–27** and **2027–28** for planning and design, including integrating existing radio networks and strengthening coverage and resilience.

A regional rollout timetable has not yet been publicly confirmed.

DISTRICT NEWS

2026 DEMC MEETING SCHEDULE

- 16 March 2027
- 19 October 2027

TEMPORARY DISASTER ROAMING

An announcement released on **1 October 2026** outlines Temporary Disaster Roaming (TDR), a capability that may allow compatible smartphones to temporarily connect to another available mobile network when their usual service is disrupted by a natural disaster. Activation is coordinated directly between Telstra, Optus and TPG Telecom, subject to network capacity and operational conditions.

Available in **eligible regional and remote areas**, TDR supports essential calls, texts and limited data without additional roaming charges. It does not guarantee connectivity, particularly where power outages affect all networks, and does not support medical alarms or other connected devices.

AUSALERT

DFES is continuing to assess how the new AusAlert system will operate alongside existing warning systems, processes and communication channels in Western Australia, with implementation arrangements and timeframes to be determined as the work progresses. Importantly, Emergency WA will remain the primary source of official emergency information in WA, and the current Emergency Alert telephone warning system will continue to operate during the 2026-27 high-threat period.

Community members who did not receive the recent test alert, or who would like to provide feedback, are encouraged to do so via NEMA's AusAlert Feedback Page

EMERGENCY MANAGEMENT TRAINING OPPORTUNTIES

- WALGA Emergency Waste Management Masterclass
- WALGA Emergency Management Foundations for Local Government
- WALGA Community Disaster Recovery
- WALGA Recovery Coordinators Course for Local Governments – 2 Days
- WALGA LEMA Master class

Click here to register for WALGA EM training courses

SUPERINTENDENTS REPORT

As we approach the bushfire season, the South West's strength lies in the preparation and partnerships built throughout the year. Now is the time for local governments, brigades and partner agencies to review arrangements, confirm readiness and encourage communities to prepare their properties and bushfire plans. El Niño also warrants attention. While its influence is generally more pronounced in eastern Australia, monitoring local conditions and seasonal outlooks remains important to our regional preparedness.

Our collaboration across other hazards is equally valued. Thank you to local governments for their support during the fuel crisis and in preparing for H5 bird flu, particularly those volunteering staff to assist DPIRD. I also commend local governments and agencies for participating in the District Climate Change Workshop. The South West District Climate Risk Profile outlines climate hazards, vulnerabilities, emergency management considerations and projected changes. The workshop contributes to the climate risk assessment supporting the Emergency Management Sector Adaptation Plan, a key initiative under the WA Climate Adaptation Strategy.

Thank you to our volunteers for their dedication to training throughout winter and participating in pre-season activities. Building skills, maintaining equipment and practising together strengthens our

capability and helps keep everyone safe. To those entering their first season, welcome. You are joining a committed and supportive team; ask questions, learn from experienced members and seek guidance whenever needed.

Across the South West, we are all in this together. Support is available through our regional team, local governments and partner agencies, and reaching out early helps us work through challenges together. Looking after ourselves, checking in on colleagues and leaning on one another are essential parts of resilience. Thank you to everyone contributing to a prepared, connected and capable region.

DISTRICT OFFICER REPORT

- Training activities across the region have been particularly busy, with volunteers undertaking a range of additional skills development and competency-based training in preparation for the upcoming fire season.
- Seasonal outlooks indicate a hot and dry summer ahead, with the region currently experiencing an approximate rainfall deficit of 250mm, increasing the potential for elevated fire risk.
- Prescribed burning programs have been successfully carried out around townsites through both DFES and Shire mitigation programs, helping to reduce fuel loads and improve community protection.
- Pre-season preparedness activities have been completed and remain ongoing, with brigades continuing to undertake equipment checks, maintenance, training, and planning as the fire season approaches.
- Fleet capability has been strengthened this season through the introduction of new appliances, reducing reliance on ageing vehicles and improving operational readiness across the district.
- High season fleet arrangements are currently being rolled out across the district, enhancing operational capability and ensuring resources are strategically positioned to support a timely and effective response throughout the upcoming fire season.

COMMUNITY PREPAREDNESS ADVISOR REPORT

This month, we're encouraging people to build stronger connections before an emergency happens.

Being prepared is easier when people know their local risks, where to find trusted information and who can support them in an emergency. Talking to neighbours, connecting with local volunteers or creating a My Emergency Plan are simple ways to build a safer community.

Connect with people who can help you prepare
Local volunteers, community groups, emergency services and local government all help the community to better understand the risks in the local area and how to prepare for them. Encourage residents to look out for local preparedness events, information sessions and community activities where they can meet others, ask questions and learn more about staying safe during emergencies

Create an emergency plan
Encourage residents to having a plan is one of the most important steps we call take to prepare for emergencies. Visit My Emergency Plan on Emergency WA website.

Start the conversation
Preparedness conversations can happen anywhere. Encourage residents to start with the people and groups they already know, such as:

- Neighbours.
- Friends and family.
- Sporting clubs.
- Community groups.
- Schools and workplaces.

Small conversations can help people feel more prepared and connected.

Key message
Prepared communities start with connection. When we understand our local risks, talk to the people around us and take small actions together, we help build a safer and more prepared community.

For more information on preparing your local community please contact your Community Preparedness Advisor as per contacts below.

8.2.3 Department of Primary Industries and Regional Development – Mr Tim Stevens

No report.

8.2.4 Department of Communities – Department of Child Protection & Family Services – Ms Renee Flaxman

Regional Emergency Relief and Support contact:

Activation of Emergency Relief and Support (ERS) services is via Communities Emergency Operations Coordinator (EOC) M: **0418 943 835** and Email: emergencyservices@communities.wa.gov.au.

Regional Manager	Mark Schorer – 0429 108 226 mark.schorer@communities.wa.gov.au
Regional Coordinator	Renee Flaxman renee.flaxman@communities.wa.gov.au
Regional Officer	Kelly Trinne kelly.trinne@communties.wa.gov.au

Discussion: *Kelly Trinne advised that dedicated teams are now located across the Sout West to provide assistance and support to local governments during emergency response activations. She noted that these teams were previously based primarily in metropolitan areas.*

Region specific update

Training

ERS training is currently being delivered across the region prior to the higher risk season. Training will strengthen evacuation centre preparedness and clarify roles, processes and operational requirements.

Local governments and partner organisations will continue to be contacted with upcoming training opportunities.

Exercising

Local governments are encouraged to include ERS early in all hazards emergency exercise planning to strengthen coordination across response and recovery.

Quarter 2 webinars, forums, working groups, and subcommittees include:

- DFES Pre-season Discussion
- ERS Evacuation Centre Guidelines Working Group
- Getting ready for the higher risk weather season webinar
- Boyup Brook Emergency Preparedness Week
- Lessons Management
- South West Interagency Forum
- Eagle Bay Community Preparedness Open Day
- FDV First Aid Training
- Busselton Risk Prioritisation Workshop
- Shire of Capel - Exercise Crossroads
- Communities Leadership Presentation

- Shire of Augusta-Margaret River – Exercise
- ERT Half Day Conference
- LSW ROC Training – Bushfire Discussion Exercise
- SoHarvey Evacuation Centre Training – Harvey and Australind
- Staff Evacuation Centre Training – Bunbury, Busselton, Collie and Manjimup
- SoCollie Evacuation Centre Training
- ERS Support, LEMA and the Role of Local Government

Emergency Relief and Support update

Lessons Identified – Operation of Evacuation Centres

- Activations over the 2025-26 higher risk season highlighted the importance of evacuation centres being fit for purpose (capacity, infrastructure types, continued power supply etc) and assessed as suitable for local hazards.

- Key lessons from operations identified that local facilities identified for evacuation need to be planned with an understanding of their limitations and local knowledge of risks and have continuity plans for disruptions that may affect safe continued operation.

- Another key lesson is the opportunity for local governments to review facilities post activations to inform infrastructure upgrades or continuity measures, such as generators.

- These lessons reinforced the importance of the evacuation centre assessments and endorsement process LEMCs have just been asked to participate to identify risks and operational constraints that may affect facility suitability or availability during certain hazards.

- Recording these considerations and endorsement in LEMC minutes supports shared responsibility

and provides a documented basis for local evacuation planning.

Western Australian Policy Roundtable on Aboriginal Disaster Resilience

- The National Indigenous Disaster Resilience (NIDR) Program Partnered with Department of Communities and DFES to host the WA Policy Roundtable on Aboriginal Disaster Resilience.

- The event was held on 24 September 2026 at the Bushfire Centre of Excellence, bringing together Aboriginal leaders, community representatives, emergency management practitioners, researchers and senior representatives government agencies.

Discussions highlighted Aboriginal-led approaches to disaster resilience and identified four priority themes:

- Improving funding and resourcing
- Strengthening strategic recovery planning
- Supporting Indigenous governance and enduring partnerships
- Recognising Closing the Gap outcomes as a resilience imperative

The Roundtable outcomes are timely in the context of broader emergency management reform, including the Colvin Review (review into National Disaster Funding arrangements) and the Comprehensive Review of WA's Emergency Management Arrangements.

A communiqué summarising the Roundtable outcomes and recommendations is currently being finalised and will be released in October 2026 by NIDR.

The communiqué will provide a useful opportunity to consider how Aboriginal voices and leadership can be further embedded across emergency management governance and decision-making structures. Such as in the LEMC meetings, LEMA and LERSPs.

WA Disability Inclusive Emergency Management Planning

Recent work on Disability Inclusive Emergency Planning (DIEP) has highlighted the need for emergency management arrangements to better recognise the diverse needs and capabilities of people with disability.

The findings are particularly relevant to LEMCs, supporting greater awareness of community vulnerability, local support networks and the importance of inclusive planning practices before, during and after emergencies.

ERS has continued to contribute to this work through participation in the WA DIEP Forum and engagement with partners across the emergency management sector to strengthen disability-inclusive preparedness and recovery approaches.

Response ERS activations

Communities continue to lead and coordinate key social recovery initiatives for major recovery programs, including the Kimberley Floods and STC Narelle.

This work includes case coordination, wellbeing services, practical support, community recovery planning, and financial assistance programs designed to support individuals, families and communities affected by disaster

Other updates

Regional Coordinator on leave from the 6th – 23rd November.

Kelly Trinne will provide support for all BAU related needs:
Mobile: 0432 831 689
Email: Kelly.Trinne@communities.wa.gov.au

Activation of Emergency Relief and Support (ERS) services is via Communities Emergency Operations Coordinator (EOC): M: 0418 943 835
Email: emergencyservices@communities.wa.gov.au

8.2.5 Department of Biodiversity, Conservation and Attractions – Mr Jewell Crossberg

Prescribed Burning

- DBCA Wellington District's Spring Burn Program commenced early September. To date, approx. 15000ha treated.
- Planned burns within Shire of Dardanup: WTN_149 Falcon, WTN_119 Davis, WTN_113 Arcadia, WTN_137 Lowden, WTN_140 Boyanup, and WTN_146 Dardanup will be on the Burn Options Program for the 2026/27 season.
- The link below is a good source to identify potential prescribed burns currently in the DBCA Burn Options Program (BOP).
- When inquiring about a specific area, use the prescribed burn number listed on the website. For example, WTN_146.

Burn Options Program | Department of Biodiversity, Conservation and Attractions

Bushfires

As at 28/10/2026, 16 bushfires recorded on DBCA managed tenure since the start of the 2026/2027 season, 2 within the Shire of Dardanup.

Thank you to the Brigades for all your efforts with your local fires and the essential assistance with other DBCA and DFES fires.

Staff/ Staff Changes

District Fire Coordinator Collie – Jewell Crossberg. (0427 412 828).
Fire Operations Officer – Darren Harvey
Fire Operations Officer – Sonja Vlaar
A/Fire Operations Officer – Jacoba Webb

8.2.6 Department of Health (WA Country Health Service) – Mr. Glenn Gates

No report.

8.2.7 Main Roads WA – Mr Bruce Hancock

Main Roads Local Emergency Management Committee Report

1. General

Main Roads South West Region is committed to supporting the relevant agencies involved in Emergencies and Incidents.

It has recently reviewed and restructured its resources to be more responsive to the increasing number of Emergencies and Incidents.

We endeavour to have a representative in attendance at the Oct-Dec and Apr-June LEMC meetings. We will also have a representative at the DEMC meetings and a minimum of 2 at any Exercise.

This ensures our sustainability, rapport and knowledge is spread through the team and does not become person dependent.

We have a Customer Information Centre which is resourced 24 hours a day. They can be contacted on 138 138 for all Emergencies and Incidents.

This team will immediately notify the region of any Emergency/Incident by contacting our 24hr on Call Duty Manager.

The Duty Manager will dispatch resources as required/requested to the Emergency/Incident. Should the situation warrant, the Duty Manager will activate the On Call Incident Manager. The Incident Manager may then take charge as the point of contact with IC for the Incident and will activate other resources as required.

2. Resources

2.1 Incident Managers

Main Roads South West Region have 6 Incident Managers (IM) that it can call upon to respond to, manage and support the IC.

Large complex Incidents involving a number of roads may require 2 x IM's to manage the Incident.

2.2 On Scene Liaison Officers

Main Roads South West Region has 10 On Scene Liaison Officers (OSLO) to call upon. The OSLO's are generally dispatched to an Incident to make first point of contact with the IC, assess the situation and report back to the MRWA Duty Manager or IM.

The OSLO's can also assist initially by implementing a VCP as required. They will also support our Vehicle Control Point (VCP) personnel when they are established for the duration of the Emergency/Incident.

2.3 Rapid Response Crews

Main Roads South West Region has 3 Rapid Response Crews (RRC) to call upon. The RRC's are a 2 person crew. They are designed to respond to Emergencies and Incidents and set up the initial

VCP control with limited signage. They will also support our Vehicle Control Point personnel as required.

2.4 Traffic Management Crews

These are contract resources; Main Roads South West Region generally has 3 of these crews engaged on a daily basis. Further to these crews Main Roads is able to call on additional crews from its Contract Traffic Control providers.

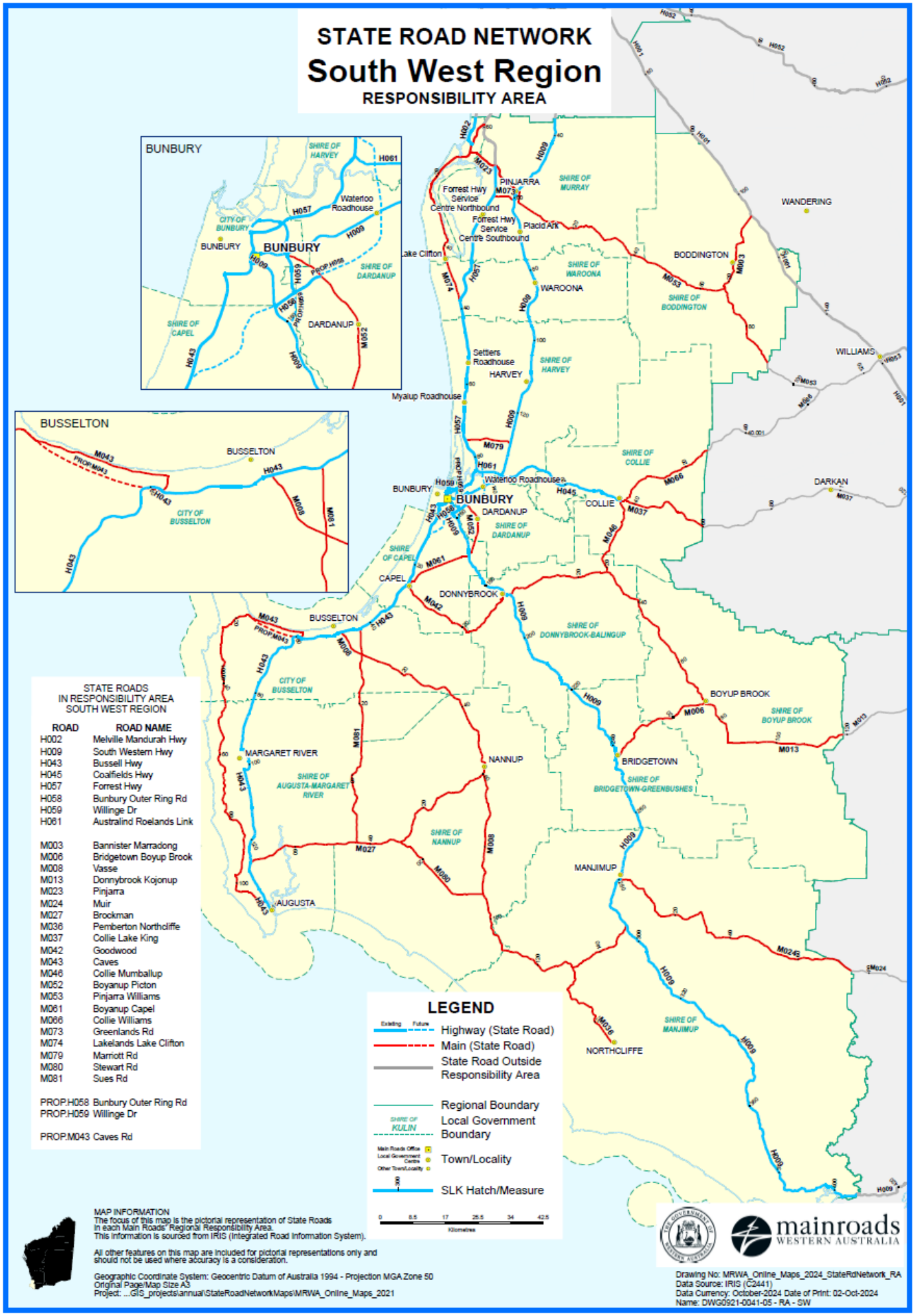
There are 3 companies Main Roads generally uses but can also call on resources outside our Region depending on the scale and location of the Incident.

These crews form the backbone of our VCP resources. Initially Main Roads will operate crews on 12-hour shifts and if the Incident is likely to extend beyond 3 days will reduce the shifts to 8hrs to manage fatigue.

Each VCP would require 4 resources for a 12 hour shift and 6 resources for an 8 Hr shift.

INCIDENT MANAGEMENT Title	Quick Glance Positions (may change month to month)	REGIONAL MANAGEMENT	INCIDENT MANAGER	OPERATIONS OFFICER	PLANNING/LOGISTICS OFFICER	LIAISON OFFICER	ROAD INSPECTION		ONSCENE LIAISON OFFICER	COMMUNICATION OFFICER	LOG KEEPER
DSWO	DOMINIC BOYLE	1									
MAMO	BRUCE WALKER	2									
MM	ANTHONY WILLETTS		1	1	4	1					
DMM	CHRIS HATHAWAY		2	2	5	2					
AM&O	BRUCEHANCOCK		3	3		3					
RRRCS	KERRIE MCNEVIN		4	4		6					
RPIO	JADE SAUNDERS		5	5		7					
VMM	BLAIR BLOOMFIELD		6			8	1				
VMM	STEVE SHARP						2				
MM	AARON MILNE		4								
RRRCS	KERRIE MCNEVIN				1						
WS	JORDAN PILLAR				2						
NI	JAYCOB MARINELLI				3				8		
RMWM(S)	RON AITKEN								1		
RMWM(N)	BEN PAYNE								1		
NI(S)	BILL LISHMAN								2		
NI	PAUL HILLIS								4		
NI	CRAIG CURTIS								5		
NI	MICK AITKEN								6		
NI	KEITH DAVIS								7		
AMO	SCOTT FRATER								9		
RR	DAKOTA RASSIP								10		
MRWA	CIC OFFICER									1	4
MA	TRACEY TAME									2	1
T/BSO	MATILDA FOWLER									3	2
CSM	PETA NOLAN									4	3

EMERGENCY MANAGEMENT Title	Quick Glance Positions (may change month to month)	REGIONAL MANAGEMENT	Emergency MANAGER	OPERATIONS OFFICER	PLANNING/LOGISTICS OFFICER	LIAISON OFFICER	ROAD INSPECTION		ONSCENE LIAISON OFFICER	COMMUNICATION OFFICER	LOG KEEPER
DSWO	DOMINIC BOYLE	1									
MAMO	BRUCE WALKER	2									
MM	ANTHONY WILLETTS		1	1							
RRRCS	KERRIE MCNEVIN		2	2	1	1					
WS	JORDAN PILLAR		3	3	2	2					
NI	JAYCOB MARINELLI		4	4	3	3			8		
RMWM(S)	RON AITKEN		5			4			1		
RMWM(N)	BEN PAYNE		6			5			1		
VCO	STEVE SHARP						1				
VRO	BLAIR BLOOMEFIELD						2				
NI(S)	BILL LISHMAN								2		
NI	PAUL HILLIS								4		
NI	CRAIG CURTIS								5		
NI	MICK AITKEN								6		
NI	KEITH DAVIS								7		
AMO	SCOTT FRATER								9		
RR	DAKOTA RASSIP								10		
MRWA	CIC OFFICER									1	4
MA	TRACEY TAME									2	1
T/BSO	MATILDA FOWLER									3	2
CSM	PETA NOLAN									4	3


STATE ROAD NETWORK
South West Region
RESPONSIBILITY AREA
BUNBURY
BUSSELTON
STATE ROADS
IN RESPONSIBILITY AREA
SOUTH WEST REGION
ROAD ROAD NAME
H002 Melville Mandurah Hwy
H009 South Western Hwy
H043 Bussell Hwy
H045 Coalfields Hwy
H057 Forrest Hwy
H058 Bunbury Outer Ring Rd
H059 Willinge Dr
H061 Australind Roelands Link
M003 Bannister Marradong
M006 Bridgetown Boyup Brook
M008 Vasse
M013 Donnybrook Kojonup
M023 Pinjarra
M024 Muir
M027 Brockman
M036 Pemberton Northcliffe
M037 Collie Lake King
M042 Goodwood
M043 Caves
M046 Collie Mumballup
M052 Boyanup Picton
M053 Pinjarra Williams
M061 Boyanup Capel
M066 Collie Williams
M073 Greenlands Rd
M074 Lakelands Lake Clifton
M079 Marriott Rd
M080 Stewart Rd
M081 Sues Rd
PROP.H058 Bunbury Outer Ring Rd
PROP.H059 Willinge Dr
PROP.M043 Caves Rd
LEGEND
Highway (State Road)
Main (State Road)
State Road Outside Responsibility Area
Regional Boundary
Local Government Boundary
Town/Locality
SLK Hatch/Measure
MAP INFORMATION
The focus of this map is the pictorial representation of State Roads in each Main Roads' Regional Responsibility Area.
This information is sourced from IRIS (Integrated Road Information System).
All other features on this map are included for pictorial representations only and should not be used where accuracy is a consideration.
Geographic Coordinate System: Geocentric Datum of Australia 1994 - Projection MGA Zone 50
Original Page/Map Size A3
Project: ...GIS_projects\annual\StateRoadNetworkMaps\MRWA_Online_Maps_2021
mainroads WESTERN AUSTRALIA
Drawing No: MRWA_Online_Maps_2024_StateRdNetwork_RA
Data Source: IRIS (C2441)
Data Currency: October-2024 Date of Print: 02-Oct-2024
Name: DWG0921-0041-05 - RA - SW

8.2.8 Department of Transport – Mr Peter Westgate

No report.

8.2.9 Water Corporation – Mr Steve Collins

No report.

8.2.10 Western Power – Mr Scott Fitzgerald

No report.

8.2.11 Agwest – Ms Melissa Van Blerk

No report.

8.2.12 St John Ambulance WA – Mr Chris Smith

No report.

8.2.13 Telstra – Ms Debra Leverington

No report.

8.2.14 Moore Road Emergency Response Group – Mr Graeme Offer

No report.

8.2.15 Harvey Water – Mr Rod Johnson

No report.

8.2.16 Bethany Fields – Mr Robert Tuckey

No report.

8.2.17 South West Education Institute Representative

No report.

Discussion:

Susan Oosthuizen, Director Development Services, noted that the contact list requires updating to replace Stephen Loiteron with Paul Sydney-Smith as the Coordinator Emergency & Ranger Services. The Contact Register is to be circulated to all members for updating.

Josh Rosair (Department of Water Environment Regulation) provided an update on the 2026 winter conditions across the South West, noting significantly below-average rainfall and river flows within the Ferguson and Preston catchments, with some monitoring stations recording their lowest flows since2010. He highlighted the potential for reduced water availability, increased pressure on surface water and groundwater resources, and a challenging summer ahead, particularly with the emergence of El Niño conditions.

Mr Rosair also noted that, despite below-average seasonal rainfall, isolated high-intensity rainfall events may still result in flash flooding. He emphasised the importance of verifying rainfall reports against official data sources to ensure the accuracy of information being circulated.

Cr Annette Webster noted her recent attendance at a Cyber Security information session and requested that Bethany Fields consider providing similar information to older members of the community, who may be particularly vulnerable to cyber security risks.

The CEO, André Schönfeldt, took Cr Webster's request on notice and advised that the matter could be followed up outside of the LEMC, as it does not directly relate to emergency management.

Note: Ceri Elliot, Department of Health joined the meeting via Teams at 10:16am.

9 MATTERS BEHIND CLOSED DOORS

None.

10 CLOSURE OF MEETING

The Presiding Member to advise the next date of the Local Emergency Management Committee meeting.

There being no further business, the Presiding Member declared the meeting closed at 10:17am.

RISK ASSESSMENT TOOL

AGENDA ITEM: *12.6.1 Local Emergency Management Meeting held 11th November 2026*

RISK THEME PROFILE:

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)
6 - Community Engagement
10 - Management of Facilities, Venues, Events and Services
7 - Environment Management

RISK ASSESSMENT CONTEXT: Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATEMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH / PEOPLE	Failure to appropriately address identified emergency management issues could indirectly affect community safety and wellbeing during an emergency.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	Failure to identify or follow up matters raised through the LEMC could affect the coordination and effectiveness of local emergency management arrangements.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	The Shire has responsibilities under the Emergency Management Act 2005 (WA) in relation to local emergency management arrangements. Receiving LEMC minutes supports Council oversight of relevant emergency management matters.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required	Not required.	Not required.	Not required.
REPUTATIONAL	Inadequate oversight or follow-up of emergency management matters	Insignificant (1)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATEMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
	may affect community and stakeholder confidence in the Shire's emergency management responsibilities.							
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.