Shire of Dardanup

12.4 Infrastructure Directorate

APPENDICES

ORDINARY COUNCIL MEETING

TO BE HELD

18th November 2026
Commencing at 5:00pm

AT

ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

This document is available in alternative formats such as:
~ Large Print
~ Electronic Format [disk or emailed]
Upon request.

(Appendix ORD: 12.4.1A)

Shire of Dardanup

Our Ref: CMP-R1948514
AvdM:ls
☏: 9724 0000
records@dardanup.wa.gov.au

21 October 2026

[redacted]
11 Horrocks Road
PRESTON SETTLEMENT WA 6225

Dear Landowner,

RE: Management of Reserve 31787 – Feedback Requested

The Shire of Dardanup has a reserve in Eaton vested by the State Government of Western Australia for Water Corporation sewer and drainage infrastructure, as well as Shire stormwater drainage pit and pipes. The reserve abuts eight properties located on Camfield Street, Pratt Road and Leake Street. Over time, the reserve has been subjected to illegal dumping of waste, structures being placed on the reserve, the Shire and/or Water Corporation unable to gain access to its assets, and there have been ongoing complaints received by residents.

I am writing to advise that the Shire is considering resuming full management and control of the reserve. This would include revoking any previous permissions and requiring the removal of all materials and structures placed on the reserve, thereby ensuring unencumbered access to Water Corporation and Shire assets.

This matter was deliberated by Council at the Ordinary Council Meeting held on 23rd of September 2026 and the following resolution was made (Council Resolution 224-26):

THAT Council:

1. *Instructs the Chief Executive Officer to write to the affected landowners of lots 51, 52, 391, 392, 393 (previously parent lot now lot 2), 416, 408 and 409 to seek their comments on Council's intention to, as contemplated by Regulation 17(1) of the Local Government Regulations 1996:*

    - *reinstate full control and access of the Reserve 131787;*
    - *cancel any permission previously granted for fencing of the Reserve 131787;*
    - *inform all landowners of the requirement to remove the fencing and all other works and materials from the Reserve within 90 days;*

- *in respect of the shed on Lot 391 which encroaches into the Reserve 131787, resolve that:*

  a) the landowner removes the structure from the Reserve; and
  b) the Chief Executive Officer negotiates a reasonable time for compliance because of the logistical difficulties in executing the removal; and

- *Council will install Colourbond fencing around the entire reserve to be funded from Parks and Reserves Upgrades Reserve.*

2. *Requests the Chief Executive Officer to bring a report back to Council in November 2026 on the outcomes of consultation and the way forward.*

Note, Reserve 131787 is mentioned above, however, the correct reference is Reserve 31787. The Council Report (Item 12.2.1) can be viewed in its entirety in the Council Minutes, which are located on the Shire's website via the following link:

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Alternatively, a hard copy may be requested at the Shire reception.

In accordance with the above-mentioned Council Resolution, your feedback on Council's intention is requested.

Please submit your feedback to the Shire by 6th November 2026.

Please direct your submissions to the Chief Executive Officer, Shire of Dardanup, PO Box 7016, Eaton, WA, 6232, or by email: records@dardanup.wa.gov.au. Alternatively, feel free to hand-deliver your submission to the Shire at 1 Council Drive, Eaton.

Yours sincerely,

André van der Merwe
Acting Director Infrastructure

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Shire of Dardanup

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21 October 2026

[redacted]
141 Pratt Rd
EATON WA 6232

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[redacted]
6 Andante Street
FALCON WA 6210

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[redacted]
12A Camfield St
EATON WA 6232

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18B Bryant St
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RISK ASSESSMENT TOOL

OVERALL RISK EVENT: 12.4.1 Management of Reserve 31787 Camfield Street

RISK THEME PROFILE:

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

RISK ASSESSMENT CONTEXT: Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATEMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Additional expenditure for maintenance of the reserve and possible compensation claims by community members on installed gates and fences	Minor (2)	Likely (4)	Moderate (5 - 11)	Increase budget of Parks & Maintenance Reserve in LTFP.	Minor (2)	Likely (4)	Moderate (5 - 11)
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	There are ongoing compliance issues in regard to unrestricted access, illegal dumping and structures	Moderate (3)	Possible (3)	Moderate (5 - 11)	Ensure that the Reserve is free of any encumbrances and available to access the infrastructure owned by SOD and WaterCorp with regular inspections	Moderate (3)	Possible (3)	Moderate (5 - 11)
LEGAL AND COMPLIANCE	Should the Shire fail to address issues with the Reserve current inability to act as a flood pathway, there is a risk of potential liability in the event of flooding and subsequent damage to private property	Moderate (3)	Possible (3)	Moderate (5 - 11)	Ensure that the Reserve is free of any encumbrances and available to act as intended during a 100yr storm event	Not required.	Not required.	Not required.
REPUTATIONAL	Community pushback taking back management of the reserve after a	Moderate (3)	Possible (3)	Moderate (5 - 11)	Write to all the landowners and engage with them to explain the reasons for reinstating the	Moderate (3)	Possible (3)	Moderate (5 - 11)

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATEMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
	long period of lapsed time as landowners have effectively annexed the reserve as part of those properties				management of the Reserve by the SOD]			
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
PROPERTY	Reinstating the management and control over the Reserve to minimise the risks associated with any liability that may exist in relation to the use of the Reserve to ensure that the SOD obligations that the Reserve remains capable of use for its dedicated purpose, being a drainage reserve with Water Corporation infrastructure and overland flow path.	Moderate (3)	Possible (3)	N/A	Not required.	Not required.	Not required.	Not required.
PROPERTY	Should Council resolve to adopt the alternative recommendation, property security risks may arise for adjoining landowners, as any gates installed across the Reserve would be required to remain unlocked at all times to ensure unencumbered access for the Shire and Water Corporation.	Moderate (3)	Possible (3)	N/A	Not required.	Not required.	Not required.	Not required.

(Appendix ORD: 12.4.2A)

RISK ASSESSMENT TOOL

AGENDA ITEM: 12.4.2 2026-27 Gravel Re-Sheeting Program

RISK THEME PROFILE:

1 - Asset Sustainability Practices
2 - Business and Community Disruption

RISK ASSESSMENT CONTEXT: Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATEMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH / PEOPLE	Poor road condition, inadequate drainage and the exposed culvert on Poad Road may result in accidents occurring resulting in injury. Poor road condition on Panizza Road may result in accidents occurring resulting in injury.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Failure to re-sheet the roads will result in further loss of gravel material and continued deterioration of the road surface leading to higher renewal costs in the future.	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Failure to re-sheet the roads will result in continued maintenance expenditure on maintenance grading	Minor (2)	Almost Certain (5)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	Failure to re-sheet the roads may result in temporary road closures and disruptions to road users if road conditions deteriorate to a point	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATEMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
	where they are no longer safe for use.							
LEGAL AND COMPLIANCE	Failure to re-sheet the roads may increase the Shire's exposure to legal liability if deteriorating road conditions contribute to vehicle damage, accidents or injuries particularly where known road defects have not been adequately addressed	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Reputational damage to the Shire due to deteriorating road conditions and a perceived failure to adequately respond to concerns raised by residents.	Minor (2)	Likely (4)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.