



MINUTES

ORDINARY MEETING

Held

18 July 2018

At

**Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON**

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Upon request.

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COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

SHIRE OF DARDANUP

MINUTES FOR THE SHIRE OF DARDANUP ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 18 JULY 2018, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 5.00PM.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr. M T Bennett declared the meeting open at 5.00pm, welcomed those in attendance and made a special welcome to Cr Paul Omodei, WALGA Member Advisor who is visiting.

Cr. M T Bennett referred to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Wardandi people in this land.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Cr. Michael Bennett	-	Shire President (Chairperson)
Cr. Peter Robinson	-	Elected Member
Cr. Carmel Boyce	-	Elected Member
Cr. Tyrrell Gardiner	-	Elected Member
Cr. Luke Davies	-	Elected Member
Cr. James Lee	-	Elected Member
Cr. Janice Dow	-	Elected Member
Cr. Patricia Perks	-	Elected Member
Mr Mark Chester	-	Chief Executive Officer
Mr Phil Anastasakis	-	Director Corporate & Community Services
Mr Mick Saunders	-	Acting Director Engineering & Development Services
Ms Cathy Lee	-	Manager Governance & HR
Mrs Gaylene Godfrey	-	PA to Chief Executive Officer & Shire President
Mr Steve Potter	-	Manager Development Services
Mrs Natalie Hopkins	-	Manager Financial Services

Visitor

Cr. Paul Omodei	-	WALGA Member Advisor
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2.2 Apologies

Mr Luke Botica	-	Director Engineering & Development Services
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3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None.

4 PUBLIC QUESTION TIME

None.

5 APPLICATIONS FOR LEAVE OF ABSENCE**COUNCIL RESOLUTION**

228-18 MOVED - Cr. L Davies SECONDED - Cr. P R Perks

THAT Cr. M T Bennett be granted leave of absence for the meeting of 8 August 2018.

CARRIED
8/0

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

None.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Ordinary Meeting Held 27 June 2018

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

229-18 MOVED - Cr. P S Robinson SECONDED - Cr. J Dow

THAT the Minutes of the Ordinary Meeting of Council held on 27 June 2018, be confirmed as true and correct subject to the following corrections:

- **Page 107 – The Officer Recommended Resolution stated ~~Unit 2~~/11 Trusty Place, Dardanup. Amend this to read ~~Unit 2~~ **Unit 4**/11 Trusty Place, Dardanup.**

CARRIED
8/0

7.2 Special Meeting Held 3 July 2018

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

230-18 MOVED - Cr. P S Robinson SECONDED - Cr. J Dow

THAT the Minutes of the Special Meeting of Council held on 3 July 2018, be confirmed as true and correct subject to no corrections.

CARRIED
8/0

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8.1 Special Thanks to Finance Staff

Shire President, Cr. M T Bennett gave special thanks to Director Corporate & Community Services, Mr Phil Anastasakis, Manager Financial Services, Mrs Natalie Hopkins and the finance staff for the finalisation of a great budget. The budget was well received and is much appreciated.

9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

9.1 Title: Annual Report – Bunbury and Districts Softball Association

Reporting Department: Executive

Reporting Officer: Mr Mark L Chester – Chief Executive Officer

Legislation: Local Government Act 1995

9.2 Title: Minutes of the Chief Executive Officer Recruitment Committee Meeting Held 4 July 2018

Reporting Department: Executive

Reporting Officer: Mrs Cathy Lee – Manager Governance & HR

Legislation: Local Government Act 1995

It is recommended that Council go behind closed doors toward the end of the meeting in accordance with Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 (2)(e)(ii) - Matters for Which Meeting May Be Closed:

Standing Order and the Local Government Act 1995 provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) Subject to subsection (2), the following are to be open to members of the public -*
- (a) all Council meetings; and*
 - (b) all meetings of any committee to which a local government power or duty has been delegated.*
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -*
- (a) a matter affecting an employee or employees;*
 - (b) the personal affairs of any person;*
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
 - (e) a matter that if disclosed, would reveal -*
 - (i) a trade secret;*
 - (ii) information that has a commercial value to a person; or*
 - (iii) information about the business, professional, commercial or financial affairs of a person,**where the trade secret or information is held by, or is about, a person other than the local government;*
 - (f) a matter that if disclosed, could be reasonably expected to -*
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) endanger the security of the local government's property; or*
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
 - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) such other matters as may be prescribed.*
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

Note: Shire President, Cr. M T Bennett advised that the meeting will go behind closed doors toward the end of the meeting to discuss a matter that has a commercial value to a person and a matter affecting an employee.

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

11 DECLARATION OF INTEREST

Discussion:

Shire President, Cr. M T Bennett asked Councillors and staff if there were any Declarations of Interest to be made.

There were no Declarations of Interest made.

12 REPORTS OF OFFICERS AND COMMITTEES

Process:

Shire President, Cr. M T Bennett brought forward Item 12.7 to allow Ms Lee's representative who was in the public gallery to speak to the item. Council agreed to the moving forward of item 12.7.

12.7 *Title: Application to Keep Three Cats – Unit 4/11 Trusty Place, Dardanup – (Ms Marilyn Lee)*

Reporting Department: Engineering & Development Services

Reporting Officer: Miss Jessica Forsyth – Ranger

*Legislation: Cat Act 2011 & Cat Regulations 2012;
Keeping and Control of Cats Local Law 2014;
Cat Policy – Keeping three or more cats;
Health Local Law 2000.*

SUSPEND STANDING ORDERS

COUNCIL RESOLUTION

231-18 MOVED - Cr. C N Boyce SECONDED - Cr. J Dow

THAT Council Suspend Standing Orders [5.04pm] to hear from Ms Lee's representative, Ms Valerie Von Willisen regarding item 12.7.

CARRIED

8/0

Background

Council has received an application to keep 3 cats at Unit 4/11 Trusty Place, Dardanup. A copy of the application submitted by the resident is provided in (Appendix ORD: 12.7A).

The subject property is zoned 'Residential' and is approximately 210m² in area. The property is surrounded by similarly zoned 'Residential' properties.

The applicant is requesting to keep the following three cats at the property;

BREED	SEX	COLOUR	AGE	NAME	REGISTRATION	LOCAL GOVT.
Moggy	Male	Grey	18 years	Mousie	L005128	SOD
Long Haired Part Persian	Female	Black	7 Years	Cuddles	L005129	SOD
Long Haired Part Persian	Female	Black	7 years	Fluffy	L005127	SOD

An inspection of the property was conducted by Ranger Services and Environmental Health on 24 April 2018, to ensure compliance with the *Cat Act 2011*, *Cat Regulations 2012*, *Keeping and Control of Cats Local Law 2014*, *Shire of Dardanup Cat Policy – Keeping three or more cats*, and the *Shire of Dardanup Health Local Law 2000*.

During the inspection the following was observed;

- The house and backyard were in a clean and tidy state with no animal waste present. Litter tray located inside house – clean.
- The size of the property is considered adequate in size to cater for the needs of three cats.
- There was adequate shelter and water provided for the cats at all times.
- There was a minor musk (of cats) within the unit, however, it was not overt.
- The cats appear to be clean, healthy in relation to their age, and well cared for.

Photographs taken during the property inspection are provided in (Appendix ORD: 12.7B).

Rangers have been advised by the applicant that the cats are mostly kept indoors, however, one of the cats does enjoy short periods of time outside when the owner is home. The other two cats prefer to stay indoors.

Upon receiving the application, Ranger Services posted letters to seven neighbouring properties. A Consent/Objection Form (Form 99) was provided and it was requested that these be returned to the Shire for assessment.

Five submissions were received as a result of the notifications, with three objecting to the application. Two of the objections were received by the Shire after the closing date for submissions. Copies of all submissions received are contained in (Appendix ORD: 12.7C).

A summary of all submissions received are contained in the following table:

SUBMITTER	CONSENT/ OBJECT	SUBMITTER COMMENT	OFFICER COMMENT
Neighbour	Object	Considers that three cats and one dog in a small home without lawn or garden at the back, is asking for trouble.	Noted, however, officers consider the property is adequate in size to cater for the needs of the animals the property.
		Has seen a cat jump the fence and dig up submitter's vegetable garden.	Noted, however, it cannot be confirmed that this particular cat belongs to the applicant.
Neighbour	Object	The cats escape all the time from unit 2 and when they get out they defecate in everyone's garden.	<p>This submission was received after the due date for submissions.</p> <p>Noted, however, Council has not received any previous complaints with regard to the subject cats.</p> <p>Officers have also been unable to confirm that the particular cats referred to belong to the applicant.</p>
		Does not believe the applicant is a good pet owner.	Noted, however, this is personal opinion. Officers have not received any complaints regarding the owner to support this claim.
Neighbour	Object	When the cats get out, they jump the fence and dig in neighbours gardens.	<p>This submission was received after the due date for submissions.</p> <p>Noted, however, Council has not received any previous complaints with regard to the subject cats.</p>
		Concerned the cats may kill birds in the area.	<p>Noted, however Rangers have no evidence to support that the subject cats have killed any birds in the area.</p> <p>One of the conditions of approval of the application, if granted, may be that the cats are contained on the premises unless under effective control of a person.</p>

SUBMITTER	CONSENT/ OBJECT	SUBMITTER COMMENT	OFFICER COMMENT
		Paid a lot of money to have own backyard enclosed with netting /mesh to keep own cat enclosed. Believes everyone should be a responsible cat owner.	Noted, however, there are no current laws which require a person to contain their cat(s) to their property. This can be listed as a condition of approval of the application, pursuant to the Shire's Keeping and Control of cats Local Law 2014.
Neighbour	Consent	No Comments made.	Noted.
Neighbour	Consent	The cats are house cats only and do not leave the inside of the unit.	Noted, however, the applicant has advised that one of the cats goes outside on occasions.
		Male cat is 19 years old and two female cats are 6/7 years old so have been house trained.	Noted.
		All three cats are microchipped, desexed and registered.	Noted.

Legal Implications

Pursuant to Cl. 3.2 of the *Shire of Dardanup Keeping and Control of Cats Local Law 2014*, a person is required to have a permit to keep 3 or more cats (6 months of age and older) on any premises unless the premises concerned are;

- a) a refuge of the RSPCA or any other animal welfare organisation;
- b) an animal pound which has been approved by the local government;
- c) a veterinary surgery; or
- d) a pet shop.

The *Shire of Dardanup Cat Policy – Keeping of three or more cats*, limits the number of cats on a premises within the Shire of Dardanup to a maximum of four (4) cats over the age of six (6) months, with approval.

Cl. 3.9 of the *Shire of Dardanup Keeping and Control of Cats Local Law 2014* states that the local government may revoke a permit if the permit holder fails to observe any provisions of this local law or a condition of a permit.

Pursuant to Cl. 5.1 of the *Shire of Dardanup Keeping and Control of Cats Local Law 2014*, the applicant may object to or appeal against the decision. The applicant may lodge a written objection with the local government within 28 days, or alternatively can apply to the State Administrative Tribunal for a review of the decision within 42 days.

Strategic Community Plan

Strategy 3.5.1 of the Strategic Community Plan.

Environment - None.

Precedents - None.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

As the motion put to the 27 June 2018 meeting was lost, a clear resolution with reasons is required to advise the applicant.

Council has two options:

- *Option One*

That Council refuse the application from Ms Marilyn Lee to keep three cats for the following reasons:

—
—
—

- *Option Two*

Per the officer recommendation provided below.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Discussion:

Cr Robinson stated that he wished to move to approve the application to have three cats per the officer recommendation from the 27 June 2018 Council meeting.

ORIGINAL OFFICER RECOMMENDED RESOLUTION

MOVED - Cr. P S Robinson SECONDED - Cr. C N Boyce

THAT Council:

1. Grants approval to Ms Marilyn Lee to keep the following three cats at Unit 4/11 Trusty Place, Dardanup,

BREED	SEX	COLOUR	AGE	NAME	REGISTRATION	LOCAL GOVT.
Moggy	Male	Grey	18 years	Mousie	L005128	SOD
Long Haired Part Persian	Female	Black	7 Years	Cuddles	L005129	SOD
Long Haired Part Persian	Female	Black	7 years	Fluffy	L005127	SOD

subject to the following conditions:

- a) Compliance with the following legislation at all times;
 - Cat Act 2011
 - Shire of Dardanup Keeping and Control of Cats Local Law 2014
 - Shire of Dardanup Cat Policy – Keeping three or more cats
 - Shire of Dardanup Health Local Law 2000
 - Animal Welfare Act 2002
- b) Each cat kept on the premises to which the approval relates shall be registered under the Cat Act 2011.
- c) The applicant is to ensure adequate weather protection and fresh water is available for the cats at all times.
- d) Each cat shall be contained on the premises unless under the effective control of a person.
- e) The applicant will provide adequate space for the exercise of the cats.
- f) The premises shall be maintained in good order and in a clean and sanitary condition.
- g) The premises must be kept clear of all animal excreta using hygienic disposal methods;
- h) Without the consent of the local government, the applicant will not substitute or replace any cat once that cat:
 - i. dies; or
 - ii. is permanently removed from the premises.

- i) Council may revoke the approval to keep more than two cats on the property, if it is determined that there is non-compliance with any of the following;
- i. Cat Act 2011;
 - ii. Cat Regulations 2012;
 - iii. Shire of Dardanup Keeping and Control of Cats Local Law 2014;
 - iv. Shire of Dardanup Health Local Law 2000; and/or
 - v. Animal Welfare Act 2002.

Discussion:

Cr. P R Perks moved an amendment to the resolution to remove Part d) as a condition of the approval and make it an advice note. The reason for doing this is that legislation does not support this. If we leave it as a condition, and a cat gets out one time, the whole approval may be revoked.

AMENDMENT RESOLUTION

233-18 MOVED - Cr. P R Perks SECONDED - Cr. C N Boyce

THAT Council amend the resolution to delete Part d) that reads:

- d) Each cat shall be contained on the premises unless under the effective control of a person.**

And add an Advice Note:

- **The applicant is encouraged to contain the cats on the premises unless under the effective control of a person.**

CARRIED

7/1

Note: The amended motion became the question before the meeting, with the numbering changed as a result of the amendment and was put as follows:

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

Resolution changed via an Amendment Resolution to make the containing of the cat on the premises an advice rather than a condition.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

234-18 MOVED - Cr. P S Robinson SECONDED - Cr. C N Boyce

THAT Council grants approval to Ms Marilyn Lee to keep the following three cats at Unit 4/11 Trusty Place, Dardanup:

BREED	SEX	COLOUR	AGE	NAME	REGISTRATION	LOCAL GOVT.
Moggy	Male	Grey	18 years	Mousie	L005128	SOD
Long Haired Part Persian	Female	Black	7 Years	Cuddles	L005129	SOD
Long Haired Part Persian	Female	Black	7 years	Fluffy	L005127	SOD

subject to the following conditions:

- a) **Compliance with the following legislation at all times;**
 - Cat Act 2011
 - Shire of Dardanup Keeping and Control of Cats Local Law 2014
 - Shire of Dardanup Cat Policy – Keeping three or more cats
 - Shire of Dardanup Health Local Law 2000
 - Animal Welfare Act 2002
- b) **Each cat kept on the premises to which the approval relates shall be registered under the Cat Act 2011.**
- c) **The applicant is to ensure adequate weather protection and fresh water is available for the cats at all times.**
- d) **The applicant will provide adequate space for the exercise of the cats.**
- e) **The premises shall be maintained in good order and in a clean and sanitary condition.**
- f) **The premises must be kept clear of all animal excreta using hygienic disposal methods;**
- g) **Without the consent of the local government, the applicant will not substitute or replace any cat once that cat:**

- i. dies; or
 - ii. is permanently removed from the premises.
- h) Council may revoke the approval to keep more than two cats on the property, if it is determined that there is non-compliance with any of the following;
 - i. Cat Act 2011;
 - ii. Cat Regulations 2012;
 - iii. Shire of Dardanup Keeping and Control of Cats Local Law 2014;
 - iv. Shire of Dardanup Health Local Law 2000; and/or
 - v. Animal Welfare Act 2002.

Advice Note:

The applicant is encouraged to contain the cats on the premises unless under the effective control of a person.

CARRIED
6/2

12.1 Title: Consideration of Extraordinary Election – Resignation of Cr. Danny Harris

Reporting Department: Executive

Reporting Officer: Mrs Cathy Lee – Manager Governance & HR

Legislation: Local Government Act 1995

Overview

With the recent resignation of Cr Danny Harris it is proposed that Council write to the Electoral Commissioner requesting that the vacant office remain unfilled until the 2019 ordinary election.

Background

Cr Danny Harris tendered his resignation in writing, effective immediately, following the Special Council meeting held 20 June 2018. Cr. L D Harris was elected to Council in October 2011 and current term is due to expire in October 2019.

Legal Implications

Local Government Act 1995 Sections 2.32 and 4.17:

2.32. How extraordinary vacancies occur in offices elected by electors

The office of a member of a council as an elector mayor or president or as a councillor becomes vacant if the member —

- (a) *dies; or*
- (b) *resigns from the office; or*
- (c) *does not make the declaration required by section 2.29(1) within 2 months after being declared elected to the office; or*
- (d) *advises or accepts under section 2.27 that he or she is disqualified, or is declared to be disqualified by the State Administrative Tribunal acting on an application under section 2.27; or*
- (da) *is disqualified by an order under section 5.113, 5.117 or 5.119 from holding office as a member of a council; or*
- (e) *becomes the holder of any office or position in the employment of the local government; or*
- (f) *having been elected to an office of councillor, is elected by the electors to the office of mayor or president of the council.*

4.17. Cases in which vacant offices can remain unfilled

- (1) *If a member's office becomes vacant under section 2.32 on or after the third Saturday in July in the election year in which the term of the office would have ended under the Table to section 2.28, the vacancy is to remain unfilled and the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.*
- (2) *If a member's office becomes vacant under section 2.32 —*
 - (a) *after the third Saturday in January in the election year in which the term of the office would have ended under the Table to section 2.28; but*

(b) before the third Saturday in July in that election year,

the council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled and, in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.

(3) *If a councillor's office becomes vacant under section 2.32 and under subsection (4A) this subsection applies, the council may, with the approval of the Electoral Commissioner, allow* the vacancy to remain unfilled and, subject to subsection (4), in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.*

** Absolute majority required.*

(4A) Subsection (3) applies —

(a) if —

(i) the office is for a district that has no wards; and

(ii) at least 80% of the number of offices of member of the council in the district are still filled; or

(b) if —

(i) the office is for a ward for which there are 5 or more offices of councillor; and

(ii) at least 80% of the number of offices of councillor for the ward are still filled.

(4) *If an ordinary or an extraordinary election is to be held in a district then an election to fill any vacancy in the office of councillor in that district that was allowed to remain unfilled under subsection (3) is to be held on the same election day and Division 9 applies to those elections as if they were one election to fill all the offices of councillor for the district or ward that need to be filled.*

[Section 4.17 amended by No. 49 of 2004 s. 31; No. 66 of 2006 s. 8; No. 17 of 2009 s. 12.]

Strategic Community Plan

Outcome 1.1 and 1.2 of the Strategic Community Plan

Environment - None.

Precedents - None.

Budget Implications

If Council chooses to hold an extraordinary election, the cost of running the election is subject to confirmation of the form the election will take, that is, in house or postal. If a postal election is agreed then a quote will be sought from the WA Electoral Commission.

No funds are allocated in the 2018/19 budget for an election however, funds could be allocated from the Election Reserve Fund.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

The resignation of Cr. L D Harris requires the Council or the Shire President to consider holding an extraordinary election as required by the Local Government Act 1995, Section 4.9, within one month of the vacancy occurring.

If the President or Council fails to meet the deadline to set a date, the date can be set by the Electoral Commissioner.

Councillor Harris's term of office expires in October 2019.

It is recommended that Council consider a further option, that being to request that the office remain vacant [Local Government Act 1995 S4.17 (3) & S4.17 (4A)(a)] until October 2019 for the following reasons:

- i) The process for writing to the Electoral Commissioner, receiving a response and initiating the election procedures may result in the election occurring in October 2018, leaving only 12 months until the next ordinary election.
- ii) Delaying the election until October 2019 will not create adverse issues for Council.
- iii) As Council has no wards, the people of Dardanup and surrounds are not adversely affected by leaving the office vacant; and
- iv) The additional cost of running an extraordinary election that is not budgeted for.

The WA Electoral Commission has confirmed that the Chief Executive Officer will need to write to the Electoral Commissioner advising of the resignation of Cr Danny Harris and requesting to defer filling the vacancy until the October 2019 ordinary elections, citing section 4.17 (4A)(a) of the LGA 1995.

Council Role - Executive/Strategic.

Voting Requirements - Absolute Majority.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

235-18 MOVED - Cr. P S Robinson SECONDED - Cr. T G Gardiner

THAT Council:

1. Advise the Electoral Commission of the resignation of Councillor L D Harris;
2. Request the WA Electoral Commissioner that the office vacated by the resignation of Cr. L D Harris remain vacant

and Council be authorised to defer filling the vacancy until the October 2019 ordinary elections for the following reasons:

- a) The process for writing to the Electoral Commissioner, receiving a response and initiating the election procedures may result in the election occurring in October 2018, leaving only 12 months until the next ordinary election;**
- b) Delaying the election until October 2019 will not create adverse issues for Council;**
- c) As Council has no wards, the people of Dardanup and surrounds are not adversely affected by leaving the office vacant; and**
- d) The additional cost of running an extraordinary election that is not budgeted for.**

CARRIED

8/0

By Absolute Majority

12.2 Title: WALGA Member Advisor Program

Reporting Department: Executive

Reporting Officer: Mr Mark L Chester – Chief Executive Officer

Legislation: Local Government Act 1995

Overview

Council is requested to support the WALGA Member Advisor program.

Background

Correspondence has been received by the Chief Executive Officer, from the Chief Executive Officer of WALGA advising of a new program to support elected members in their role on Council (Appendix ORD: 12.2A). WALGA advises that the Member Advisor Program proposes to provide Councils and Elected Members with information and resources from a trusted peer. Member Advisors will attend an Ordinary Council meeting and be contactable via email and phone for individual Elected Members regarding any questions they may have in undertaking their roles on Council.

Subsequent correspondence has been received from Cr Paul Omodei (Shire President of the Shire of Manjimup) introducing himself as the Shire of Dardanup's WALGA Member Advisor and asking that the Chief Executive Officer and Shire President facilitate his presentation to the next convenient meeting of Council (Appendix ORD: 12.2B).

Legal Implications - None.

Strategic Community Plan

Outcome 1.2.1 of the Strategic Community Plan.

Environment - None.

Precedents - None.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

WALGA are offering the Member Advisor program to support Councils and Elected Members. It is recommended that Council support the program as this program meets Councils Strategic Objective 1.2.1 (provide elected member training and development), which was given a very high service priority rating by Council..

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

OFFICER RECOMMENDED RESOLUTION

THAT Council:

1. Agree to participate in the WALGA Member Advisor Program.
2. Request that Chief Executive Officer, Mr Mark Chester to facilitate Cr Paul Omodei's presentation to the next convenient meeting of Council.

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

Part 2 of the recommended resolution was no longer required as Cr Paul Omodei was in attendance at this meeting.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

236-18 MOVED - Cr. C N Boyce SECONDED - Cr. L Davies

THAT Council Agree to participate in the WALGA Member Advisor Program.

CARRIED
8/0

12.3 Title: WA Local Government Association – Annual General Meeting
Member Motions

Reporting Department: Executive

Reporting Officer: Mr Mark L Chester – Chief Executive Officer
Mrs Gaylene Godfrey - CEO Personal
Assistant

Legislation: Local Government Act 1995

Background

The Annual General Meeting of the Western Australian Local Government Association is to be held on Wednesday 1 August 2018 at the Perth Convention Exhibition Centre.

The Notice of Annual General Meeting is attached at (Appendix ORD: 12.3A), together with a full copy of the AGM Agenda at (Appendix ORD: 12.3B)

Council is to consider the recommended motions and direct their delegates (Cr. MT Bennett and Cr. P Robinson) how they are to vote at the convention.

Legal Implications - None.

Strategic Community Plan

Outcome 1.5.2 of the Strategic Community Plan.

Environment - None.

Precedents

In previous years where the Council has no policy on a matter going before the WALGA AGM the Council has given approval for the delegates to vote according to any new information debated at the meeting, otherwise delegates are to vote in accordance with Councils direction.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

The motions for consideration are as follows:

4.1 Proposal to Amend the Association Constitution**IN BRIEF**

- A number of Constitutional amendments proposed by State Council as well as some technical clarifications.
- Proposed amendments endorsed by State Council in May 2018

MOTION:

1. That Clause 18 and Clause 19 of the Association Constitution be amended as follows:

I. Clause 18, sub-clause (1) be amended with the addition of the underlined words, as follows:

(1) Following determination of the election of the President pursuant to clause 17 of this Constitution, the State Council shall elect a Deputy President from amongst its metropolitan and country representatives, provided the Deputy President represents the alternate constituency to the President elected pursuant to clause 17.

II. Clause 19 be amended with the addition of the underlined words and the deletion of the strikethrough words, as follows:

(1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office, then the State Council shall meet to elect from among their number a President who, subject to this Constitution shall hold the office of President for the balance of the term of the President replaced.

(2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council may convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.

(3) An election pursuant to sub-clause 19(1) or sub-clause 19(2) shall cause the office of Deputy President to be declared vacant immediately prior to the conduct of the election.

(4) Following an election pursuant to sub-clause 19(1) or sub-clause 19(2) an election pursuant to Clause 19(5) will be conducted for the office of Deputy President from amongst representatives of the alternate constituency to that of the President just elected.

~~(3)~~(5) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office, then the State Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced, provided the Deputy President represents the alternate constituency to that of the President.

~~(4)~~(6) A State Council representative elected to fill a vacancy of President or Deputy President pursuant to clause 18-19 shall still be eligible for election to a subsequent two (2) full consecutive terms.

2. That Clause 17A – Rotation of Presidency be added to the Association Constitution, as follows:

17A – Rotation of Presidency

1. At an election for the position of President conducted under sub- clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
 2. At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
3. That Clause 20 of the Association Constitution be amended with the addition of the underlined words as follows:

A person shall cease or be disqualified from being a representative or deputy representative on the State Council, or from being President or Deputy President of the Association, or from attending State Council in an ex-officio capacity, if that person:

4. That sub-clause 20(j) of the Association Constitution be amended with the addition of the underlined words and the deletion of the strikethrough words as follows:

(j) Is a Councillor that has been suspended by the Minister for Local Government under Part 8 of an Ordinary Member that has been ~~peremptorily suspended under Section 8.15C(2) of the Local Government Act 1995.~~

5. That sub-clause 10(2) of the Association Constitution be amended with the addition of the underlined words as follows:

(2) Each representative on the State Council shall be entitled to exercise one liberative vote on any matter considered by the State Council provided that this clause shall not apply to any ex-officio members of the State Council. The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16 in which the President is entitled to a deliberative vote only.

6. That sub-clauses 2(1), 5(7)(a), 9(1)(d), and 31(4)(b) be amended as follows:

- I. That the following strikethrough words be replaced with the following underlined words in sub-clause 2(1):

~~“Local Government Managers Australia” means the Western Australian Division of the Local Government Managers Australia (LGMA), which body is incorporated under the Victorian Companies Act 1961.~~

“Local Government Professionals Australia WA” means the Western Australian Division of Local Government Professionals Australia.

- II. That sub-clause 5(7)(a) of the Association Constitution relating to Associate Members of WALGA be amended with the words “Local Government Managers Australia (LGMA)” to be replaced with the words “Local Government Professionals Australia WA”.

- III. That sub-clause 9(1)(a) of the Association Constitution relating to ex- officio members of State Council be amended to replace the words “Local Government

Managers Australia (LGMA)” with the words “Local Government Professionals Australia WA”.

IV. That sub-clause 31(4)(b) of the Association Constitution relating to a dispute resolution panel be amended by replacing the word “LGMA” with the words “Local Government Professionals Australia WA”.

7. That sub-clause 14(4a)(h) be amended with the addition of the underlined words and the deletion of the strike through words as follows:

(h) Is a Councillor that has been suspended by the Minister for Local Government under part 8 of an Ordinary Member that has been ~~peremptorily suspended under Section 8.15C(2)(e) of the Local Government Act 1995.~~

SECRETARIAT COMMENT

This item proposes a number of amendments to WALGA’s Constitution that have been raised or identified since the last governance review and amendments to WALGA’s Constitution in 2016.

Amendment of the Constitution involves a two-step process, as detailed in Clause 29 of the Constitution, as follows:

The Constitution of the Association may be altered, added to or repealed by:

- (1) A resolution at any meeting of the State Council on the receipt of a special majority of not less than 75% of representatives as, being entitled to do so, vote in person or by their deputy representatives; and*
- (2) A resolution at an Annual General Meeting or Special General Meeting passed by a majority of not less than 75% of delegates as, being entitled to do so, vote in person or duly authorize a proxy vote to be exercised on their behalf, provided that:*
 - a. 75% of Ordinary Members who are eligible to vote are present or represented; and,*
 - b. The Chief Executive Officer has given not less than sixty (60) days notice of any proposal to alter, add or repeal the Constitution to all Ordinary Members.*

The proposed amendments were endorsed by a Special Majority at the 4 May 2018 meeting of State Council. Endorsement by a Special Majority at the Annual General Meeting is required for the amendments to come into effect.

This report considers seven issues put forward for Constitutional Amendment, with each issue corresponding to the numbered recommendations, as follows:

- 1. President and Deputy President – Metropolitan and Country Representation*
- 2. President and Deputy President – Rotation of Presidency between Metropolitan and Country constituencies*
- 3. State Councillor Eligibility – Ex-officio Members*
- 4. State Councillor Eligibility – Ministerial Suspension of Council or Councillor*
- 5. Election Procedure – Confirmation that the WALGA President is entitled to vote in elections for the positions of President and Deputy President*
- 6. Change of Name – Local Government Professionals Australia WA*
- 7. Zone Delegate Eligibility – Ministerial Suspension of Council or Councillor*

Issue 1 – President and Deputy President: Metropolitan and Country Representation

An emerging issue was raised at the March 2018 meeting of State Council in relation to the representation of both the Metropolitan and Non-metropolitan constituencies in the positions of President and Deputy President of WALGA.

Following consideration of this issue, State Council resolved as follows:

That an item for decision be prepared for the May 2018 State Council agenda to provide consideration to proposed amendments to the WALGA Constitution and Corporate Governance Charter to ensure representation from both Metropolitan and Country constituencies for the President and Deputy President positions.

Since the formation of WALGA as the single Local Government association in 2001, there has been a convention that the President and Deputy President would be elected from opposite constituencies. That is, if the President is from the country constituency, the Deputy President would be elected from the metropolitan constituency and vice-versa.

This convention has not been challenged or broken in the 17 years since WALGA's formation, although it is possible that State Council could elect a President and Deputy President from the same constituency.

The argument in favour of this Constitutional amendment is that it would ensure that the Deputy President is drawn from the alternate constituency from that of the President, ensuring representation for both constituencies.

The argument against this Constitutional amendment is that it reduces the decision-making function of State Council to elect the 'best person for the job' and, as the convention has not been broken since WALGA's formation, it may not be an issue that requires regulation via Constitutional amendments.

To effect the change, amendments are required to Clause 18 – Deputy President, and to Clause 19 – Vacancy: President and Deputy President.

The following amendment is proposed to Clause 18 – Deputy President, by adding the underlined text as follows:

- (1) Following determination of the election of the President pursuant to clause 17 of this Constitution, the State Council shall elect a Deputy President from amongst its metropolitan and country representatives, provided the Deputy President represents the alternate constituency to the President elected pursuant to clause 17.*
- (2) The Deputy President shall be elected by the State Council at the first Ordinary Meeting of State Council of an even numbered year. The Deputy President's term shall commence from the date of election and shall conclude on the day of the first Ordinary Meeting of State Council of the following even numbered year.*
- (3) Prior to expiration of a term of office, a Deputy President may seek re-election for a consecutive term.*
- (4) Where a Deputy President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms.*

The proposed amendment above would sufficiently address the issue for regular, end-of-term elections following the election of a new State Council.

However, where a vacancy arises in the office of President, the election of a replacement

President would need to ensure that metropolitan and country representation remains in the two positions. Ensuring continued representation of both constituencies in the event of a casual vacancy in the office of President could be addressed in one of two ways, both of which have pros and cons.

Either:

- A. The replacement President must be drawn from same constituency as the current President. That is, if the WALGA President is from the country constituency, election of the replacement President for the balance of the President's term must be drawn from the country constituency.*

Or:

- B. The office of Deputy President is declared vacant at the time the election for President is held. This would enable State Council to elect a President from amongst all members with the subsequent election for Deputy President being limited to the alternate constituency.*

Option A – Replacement President from the same constituency – limits the options of State Council in electing a President to half of State Council, the half representing the same constituency as the departing President. While this may be appropriate in some circumstances, it does not necessarily provide State Council with the ability to elect the 'best person for the job'. Secondly, the Deputy President may be an appropriate candidate for the position of President, but would be unable to nominate for the position under this scenario unless they resigned from the position of Deputy President.

Option B – Office of Deputy President declared vacant at election of President – addresses the issues with Option A outlined above in that State Council would be able to elect a President from amongst all State Councillors, including the Deputy President who may be suitable. However, it may not be considered appropriate that the Deputy President loses office due to the resignation or inability of the President to continue in the role.

On the basis that electing a President from amongst all State Councillors is considered the most important criteria, amendments in accordance with Option B have been drafted to Clause 19 – Vacancy: President and Deputy President – by adding the underlined text and amending the numbering as follows:

- (1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office, then the State Council shall meet to elect from among their number a President who, subject to this Constitution shall hold the office of President for the balance of the term of the President replaced.*
- (2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council may convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.*
- (3) An election pursuant to sub-clause 19(1) or sub-clause 19(2) shall cause the office of Deputy President to be declared vacant immediately prior to the conduct of the election.*

- (4) Following an election pursuant to sub-clause 19(1) or sub-clause 19(2) an*

election pursuant to Clause 19(5) will be conducted for the office of Deputy President from amongst representatives of the alternate constituency to that of the President just elected.

~~(3)~~(5) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office, then the State Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced, provided the Deputy President represents the alternate constituency to that of the President.

~~(4)~~(6) A State Council representative elected to fill a vacancy of President or Deputy President pursuant to clause ~~18-19~~ shall still be eligible for election to a subsequent two (2) full consecutive terms.

Issue 2 – Rotation of Presidency between Metropolitan and Country Constituencies

Similar to issue 1, above, the Governance and Organisational Services Policy Team of State Council considered the issue of the Presidency of the Association being rotated between the Metropolitan and Country constituencies.

Again, this has been managed since WALGA's formation in 2001 by convention. When a President has retired or stepped down from the role, a representative from the other constituency (often the serving Deputy President) has been elected to the Presidency.

The Governance and Organisational Services Policy Team of State Council requested that the issue of rotating the Presidency between the constituencies on a formal basis through Constitutional amendments be considered.

The Policy Team resolved:

That an item for decision be prepared for the May 2018 State Council agenda to provide amendments to the WALGA Constitution and Corporate Governance Charter to cover the following issues:

- That the position of WALGA President transfers between the two constituencies following the completion of the incumbent's entitlement to be elected for two full consecutive terms.

Similar to Issue 1, above, implementation of this concept through Constitutional amendment has pros and cons. While, an amendment of this nature would ensure rotating representation of metropolitan and country constituencies in the office of President, it could also limit State Council's prerogative to elect the 'best person for the job'.

This proposal raises a number of scenarios that are not necessarily simple to deal with through Constitutional amendments. For instance, depending on the amendments to the Constitution, issues could arise if a President resigns part way through a term, or even if a President only completes one two-year term.

For example, if a President from the metropolitan constituency resigned after one two-year term, there would be three possible scenarios:

1. The country constituency could then have a claim to the Presidency as it would be the country's turn and only State Councillors from the country constituency would be eligible to be elected;
2. A replacement President could be elected from the metropolitan constituency as the metropolitan constituency had only held the Presidency for two years (the newly elected President may then expect to be re-elected for a second term, lengthening the reign of the metropolitan constituency to six years, thereby causing further issues); or,
3. State Council could elect a President from either constituency, as per current arrangements.

One option could be to only 'force' the rotation of the Presidency once the President has completed two terms, however this could create an issue if a President resigned part way through their second term as the replacement President would then be 'entitled' to two terms before a constitutionally enforceable rotation of the Presidency.

In the interest of simplicity it is suggested that a new Clause 17A be added to the Constitution to ensure rotation of the office of Presidency no matter the length of time served by the President:

17A – Rotation of Presidency

- 3. At an election for the position of President conducted under sub-clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.*
- 4. At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.*

This would mean, at any election for President, only the incumbent President or State Councillors from the alternate constituency would be eligible to nominate. If the President has retired or has completed two full terms (as per sub-clause 17(5)), only State Councillors from the alternate constituency would be eligible to nominate and be elected.

Issue 3 – State Councillor Eligibility: Ex-officio Members

At the July 2017 State Council meeting, an emerging issue was considered in relation to the continuing eligibility of to serve on State Council following a serious breach of the Local Government Act 1995.

State Council resolved as follows:

That:

- 1. The issue of amending the Constitution relating to State Councillor, ordinary or ex officio, eligibility be considered by the Governance Policy Team;*
- 2. The Policy Team to consider the implications of amending the Constitution so that if any State Councillor, ordinary or ex officio, is found guilty of a serious breach of the Local Government Act 1995, as amended, that person will become ineligible to become or continue as a State Councillor, ordinary or ex officio.*

As per State Council's resolution above, the Governance and Organisational Services Policy Team considered this issue at their March 2018 meeting and resolved as follows:

That an item for decision be prepared for the May 2018 State Council agenda to provide amendments to the WALGA Constitution and Corporate Governance Charter to cover the following issues;

- That if any State Councillor, ordinary or ex officio, is found guilty of a serious breach of the Local Government Act 1995, as amended, that person will become ineligible to become or continue as a State Councillor, ordinary or ex officio.*

Clause 20, sub-clause (e) disqualifies a representative or deputy representative from serving on the State Council if that person is convicted of an offence under the Local Government Act 1995.

To give effect to the Policy Team's recommendation, an amendment is required to clarify that Clause 20 of the Constitution also applies to ex-officio members, with the addition of the underlined text, as per below:

A person shall cease or be disqualified from being a representative or deputy

representative on the State Council, or from being President or Deputy President of the Association, or from attending State Council in an ex-officio capacity, if that person:

- (a) Dies;*
- (b) Ceases to be a Councillor of the Ordinary Member;*
- (c) Resigns the position by notice in writing delivered or sent by post to the Chief Executive Officer, and such resignation is accepted;*
- (d) Is a member of State or Federal Parliament;*
- (e) Is convicted of an offence under the Local Government Act 1995;*
- (f) Is permanently incapacitated by mental or physical ill-health;*
- (g) Is absent from more than 3 consecutive State Council meetings;*
- (h) Is a member of a Local Government that ceases to be a member of the Association;*
- (i) Is the subject of a resolution passed by the Zone from which that person was originally elected terminating his or her appointment as a representative or deputy representative of that Zone, except where that person is the subject of any resolution consequent upon his or her being elected President of the Association and in pursuance of sub- clause 17(4); or,*
- (j) Is a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(c) of the Local Government Act 1995.*

Issue 4 – State Councillor Eligibility: Ministerial Suspension of Council or Councillor

A further issue relating to State Councillor eligibility relates to the suspension of Councils and the proposed amendment to the Local Government Act 1995 to enable the Minister for Local Government to stand down an individual Elected Member.

Currently sub-clause 20(j) of the Constitution states that a State Councillor will not be eligible to be elected or to continue on State Council if “a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(c) of the Local Government Act 1995.”

It is the opinion of the secretariat that sub-clause 20(j) is too specific as Councils can also be suspended under Section 8.19 of the Local Government Act 1995. Further, if the Local Government Amendment (Suspension and Dismissal) Bill 2018 passes the Parliament, as expected, the Minister for Local Government will also have the power to suspend individual Elected Members.

It is therefore recommended that sub-clause 20(j) be amended to clarify that a State Councillor who is suspended or stood down by the Minister using various sections of the Local Government Act 1995 is not eligible to be elected to, or continue on, State Council, as follows:

A person shall cease or be disqualified from being a representative or deputy representative on the State Council, or from being President or Deputy President of the Association if that person:

- (a) Dies;*
- (b) Ceases to be a Councillor of the Ordinary Member;*
- (c) Resigns the position by notice in writing delivered or sent by post to the Chief Executive Officer, and such resignation is accepted;*
- (d) Is a member of State or Federal Parliament;*
- (e) Is convicted of an offence under the Local Government Act 1995;*
- (f) Is permanently incapacitated by mental or physical ill-health;*
- (g) Is absent from more than 3 consecutive State Council meetings;*
- (h) Is a member of a Local Government that ceases to be a member of the Association;*
- (i) Is the subject of a resolution passed by the Zone from which that person was originally elected terminating his or her appointment as a representative or deputy representative of that Zone, except where that person is the subject*

- of any resolution consequent upon his or her being elected President of the Association and in pursuance of sub- clause 17(4); or,
- (j) Is a Councillor that has been suspended by the Minister for Local Government under Part 8 of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(c) of the Local Government Act 1995.

Issue 5 – Election Procedure – Confirmation that the WALGA President is entitled to vote in elections for the positions of President and Deputy President

Another clarification that has arisen is to confirm that the incumbent President is entitled to vote in elections for President and Deputy President of WALGA.

The Constitution is clear that the President does not exercise a deliberative vote on matters before State Council (but does have a casting vote if there is an equality of votes), but the Constitution is silent on whether the President is entitled to vote in elections. It has been standard operating practice that the President has voted in elections for the position of President and Deputy President.

Clause 10 – Proceedings of State Council, sub-clause (2) relates to the President's voting and it is proposed that it be amended with the addition of the underlined words, as follows to make clear that the President may vote for office bearer positions:

- (2) Each representative on the State Council shall be entitled to exercise one (1) deliberative vote on any matter considered by the State Council provided that this clause shall not apply to any ex-officio members of the State Council. The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16 in which the President is entitled to a deliberative vote only.

Issue 6 – Change of Name – Local Government Professionals Australia WA

Following the change of name of the Local Government Managers Australia (LGMA) to Local Government Professionals Australia WA it is proposed that the following sub-clauses be amended to reflect the name change:

- 2(1)
- 5(7)(a)
- 9(1)(d)
- 31(4)(b)

Issue 7 – Zone Delegate Eligibility: Ministerial Suspension of Council or Councillor

Similar to Issue 4 above, this amendment proposes that sub-clause 14(4a)(h) be amended to clarify that a Zone delegate who is suspended or stood down by the Minister using various sections of the Local Government Act 1995 is not eligible to be elected to, or continue on, the Zone, as follows:

- (4a) The term of a person who is a delegate of a member of a Zone expires when the person:
- (a) dies;
 - (b) ceases to be a Councillor of the Ordinary Member;
 - (c) resigns the position by notice in writing given to the Ordinary Member who elected or appointed the person as its delegate and the resignation is accepted;
 - (d) becomes a member of State or Federal Parliament;

- (e) *is convicted of an offence under the Local Government Act 1995;*
- (f) *is permanently incapacitated by mental or physical ill-health;*
- (g) *is the subject of a resolution passed by the Ordinary Member who appointed the person as its delegate terminating their appointment as the delegate of that Ordinary Member; or*
- (h) *Is a Councillor that has been suspended by the Minister for Local Government under part 8 of an Ordinary Member that has been ~~peremptorily suspended under Section 8.15C(2)(e) of the Local Government Act 1995.~~*

4.2 Roadside Vegetation – Regulatory Amendments

IN BRIEF

- *Motion for regulatory amendments to enable clearing of vegetation close to driveways, road bends and interesections:*
- *With a view to improving road safety*

MOTION:

That the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 be amended to permit clearing or reduction of vegetation:

- 1. Within 30m of all farm driveways/gates/entrances; and,*
- 2. On road bends and intersections obstructing 'line of sight', be cleared.*

MEMBER COMMENT

Drivers in country area face multiple issues on the roads, not the least of which is entry onto Shire controlled roads from property entrances and side roads. The issues exist not just for the driver on the continuing road, but for the driver attempting to enter.

Sight distances are often obscured, and in hilly terrain or where the road being entered does not provide a reasonable merging distance, entry can be problematic. This is made worse where the roads have curves or crests close to the entry point.

The issues are even worse for slow moving traffic joining a road that has a 110km/hr limit, such as school buses and heavy transport, often requiring the continuing vehicles to brake for a vehicle that has joined the continuing traffic when all indications were that it was safe and appropriate to do so.

The Environmental Protection (Clearing of Native Vegetation) Regulations 2004 are inadequate.

- *Schedule 2 of the Regulations addresses clearing for crossovers from a property, but limits the clearing to what has been previously cleared within the previous 10 years.*
- *Schedule 3 applies to the maintenance of infrastructure.*

The Shire is of the opinion that the proposed change to the Regulations would add significantly to road safety.

4.3 GST Revenue Distribution Share for WA*IN BRIEF*

- *WA is under represented in the amount of GST share received.*
- *Seeking WALG's support to advocate for an increase to the GST distribution for WA.*

MOTION:

That WALGA adopts a policy and position as the representative of the WA Local Government section to persistently seek and advocate for an increase of the GST distribution share back to Western Australia.

MEMBER COMMENT

At the Ordinary Meeting on 23 May 2018, the Shire of Donnybrook Balingup Council resolved to support the above motion and present it to the Western Australian Local Government for consideration at the 2018 Annual General Meeting of the Western Australian Local Government Association.

In comparison to other states and territories, Western Australia is underrepresented in the amount of GST revenue share received and remains the only state or territory that receives less than half of the GST it generates. This, in effect, is depriving Western Australia of much needed funds for infrastructure and development.

GST Breakdown State By State 2018-19

<i>State</i>	<i>GST share per dollar</i>	<i>GST share %</i>	<i>Total GST distribution \$m</i>
<i>VIC</i>	<i>98c</i>	<i>25.6</i>	<i>\$16,830</i>
<i>WA</i>	<i>47c</i>	<i>4.9</i>	<i>\$3,255</i>
<i>NSW</i>	<i>85c</i>	<i>27.4</i>	<i>\$18,030</i>
<i>SA</i>	<i>\$1.47</i>	<i>10.3</i>	<i>\$6,751</i>
<i>Tas</i>	<i>\$1.77</i>	<i>3.7</i>	<i>\$2,434</i>
<i>ACT</i>	<i>\$1.18</i>	<i>2.0</i>	<i>\$1,298</i>
<i>NT</i>	<i>\$4.26</i>	<i>4.2</i>	<i>\$2,755</i>
<i>Qld</i>	<i>\$1.09</i>	<i>22.0</i>	<i>\$14,447</i>

4.4 Rural, Regional and Remote Community State Government Funding Cuts

IN BRIEF

- Concern regarding funding cuts, particularly to education services and infrastructure, affecting rural communities.

MOTION:

That WALGA express its deep concern to the W.A State Government regarding the continued attack on rural, regional and remote communities in W.A through reducing funding to critical services and infrastructure programs, cuts that disproportionately discriminate against already disadvantaged communities across W.A.

MEMBER COMMENT

In December 2017, Shire of Moora was advised by the Department of Education Director General, Sharyn O'Neill that the Moora Residential College would close at the end of the 2018 school year. The State Government of W.A cited reasoning of commitment to budget repair measures to deliver sustainable growth and an operating surplus by 2020/2021.

Notwithstanding the immediate effect on the Moora community and wider region because of the decision to close the Moora Residential College, the Shire of Moora is extremely concerned with the State Governments continued attack on rural, regional and remote W.A. communities, many of which are already at serious disadvantage because of isolation and population decline.

As an example, access to education and health infrastructure and services are important to rural, regional and remote communities and greatly enhances their ability to attract residents, workers and businesses.

Access to the full range of health services (including GP's, acute and high care hospital, allied health, aged care, dental care) and educational services (K-12, Childcare, TAFE) becomes a major decision factor for anyone looking to move to a rural, regional and remote community. In the case of Moora, the existing infrastructure and services, including the current education offered at the Central Midlands Senior High School, has featured prominently in many local resident's decision to move to the area. This resonates across many W.A communities.

Funding reductions to key areas of services and infrastructure such as education, health, transport and sewerage augurs to further erode and put at risk fair and equitable access to the very basics of amenity and lifestyle in rural, regional and remote areas of W.A many of which are experiencing continued population, service and infrastructure decline.

Council Role - Advocacy.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

Council recorded its votes for the WALGA recommendations so that the voting delegates could vote accordingly at the AGM.

Discussion:

Council discussed the suggestion by Cr. P S Robinson to vote against Item 4.1. Cr. P S Robinson suggested that the delegates could put a case to amend the resolution of 4.1 to elect the best person for the job rather than being a Metro or Regional councillor.

COUNCIL RESOLUTION

MOTION MOVED - Cr. C N Boyce SECONDED - Cr. P S Robinson
LOST

THAT Council direct Council's delegates to the Western Australian Local Government Association 2018 Annual General Meeting (Cr. M.T Bennett and Cr. P Robinson) to vote against Item 4.1 and put a case forward to amend the resolution to elect the best person for the job being voted as the President/Deputy President of the Association.

MOTION LOST
2/6

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

237-18 MOVED - Cr. C N Boyce SECONDED - Cr. P S Robinson

THAT Council direct Council's delegates to the Western Australian Local Government Association 2018 Annual General Meeting (Cr. M.T Bennett and Cr. P Robinson) to vote as follows:

ITEM FOR DECISION		FOR ✓	AGAINST ✓
4.1	Proposal to Amend the Association Constitution	✓	
4.2	Roadside Vegetation – Regulatory Amendments	✓	
4.3	GST Revenue Distribution Share for WA	✓	
4.4	Rural, Regional and Remote Community State Funding Cuts	✓	

CARRIED
8/0

12.4 Title: Request For Upgrade of Tank Street to Enable Additional Carparking Capacity (Dardanup Primary School)

Reporting Department: Engineering & Development Services

Reporting Officer: Mr Mick Saunders – Acting Director Engineering & Development Services (Manager Assets)

Legislation: Local Government Act 1995

Overview

- The Dardanup Primary School is progressing with plans to build a carparking facility that will pose no cost to Council.
- The Dardanup Primary School accepts that the Shire of Dardanup will not upgrade Tank Street to accommodate the carparking facility and therefore, Tank Street will remain a gravel road.
- The Dardanup Primary School is requesting that the Shire of Dardanup will maintain Tank Street as necessary to enable access to the new carparking facility.

Background -

At the Ordinary Council Meeting of 18 April 2018, Council was requested to consider a request for financial assistance to construct additional carparking capacity at the Dardanup Primary School.

At that meeting it was resolved [109-18] as follows:

That Council:

1. *Does not contribute funds to the construction of additional car parking facilities for the Dardanup Primary School on the grounds that it does not have the funds in the current budget to contribute to the project.*
2. *Advises the Principal of the Dardanup Primary School that it will reconsider the proposal and its funding as part of the 2018-19 budget deliberations.*

Subsequent to the Ordinary Council Meeting of 18 April 2018, the Dardanup Primary School has created a new layout and is progressing with plans to construct in order to meet the conditions of their grant.

The new layout, as created by the Dardanup Primary School, is shown below –



The Dardanup Primary School is looking for a commitment from Council that the Shire of Dardanup will provide the necessary required maintenance and regrading works to Tank Street to bring it back to an accessible unsealed road and allow vehicles to safely access the new entry/exit to the proposed new car park on the school site.

Legal Implications - None.

Strategic Community Plan-

Outcome 5.1.1 of the Strategic Community Plan.

Environment

Some clearing of trees is required.

Precedents - None.

Budget Implications

The new layout as created by the Dardanup Primary School requires approximately 35 metres of Tank Street to be maintained. The initial maintenance effort is estimated to cost \$5,000. This amount can be accommodated in the 2018 / 2019 budget under J12120 – Ancillary Maintenance – Rural.

All other works will be performed by the Dardanup Primary School at no cost to Council.

Council Policy Compliance

The project is not specifically budgeted; therefore any expenditure must be approved by Council.

This request requires reference to Council's Policy not to support cost shifting. That is, the State or Commonwealth Government requiring Local Government to fund services and facilities that are the realm of State or Commonwealth Government.

This request is a variation of cost shifting as the request has come from Dardanup Primary School Principal as a result of the Dardanup Primary School Council and P & C wishing to construct additional carpark facilities and associated infrastructure with the State Government Grant of \$60,000. That is, the request has come from the School rather than the Education Department.

Risk Assessment - Low.

Officer Comment

The Dardanup Primary School has accepted Council's previous decisions that the Shire of Dardanup will not contribute funds to their parking facilities, nor will the Shire of Dardanup upgrade a portion of Tank Street at Council's expense. Accordingly, the Dardanup Primary School accepts that Tank Street will remain unsealed for the foreseeable future.

This report to Council seeks commitment from the Council to perform the necessary maintenance to an unsealed road that will see increased traffic.

If the maintenance works are programmed, they can be effected at the least cost to Council. That is, coordinated with other works in the area to maximise efficiencies.

Should Council choose to provide the initial and ongoing maintenance required, Tank Road can be monitored and upgrading can be considered as part of the future budget deliberations.

Change to Officer Recommendation - None.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

238-18 MOVED - Cr. C N Boyce SECONDED - Cr. J Lee

THAT Council performs the initial and ongoing maintenance required to Tank Street to enable access to the proposed car parking facility at the Dardanup Primary School.

CARRIED
8/0

12.5 Title: Application for Development Approval – Lot 501 Recreation Drive, Eaton – Signage (Bunbury & Districts Softball Association Inc.)

Reporting Department: Engineering & Development Services

Reporting Officer: Mr Gareth Webber – Planning Officer

Legislation: Planning and Development Act 2005

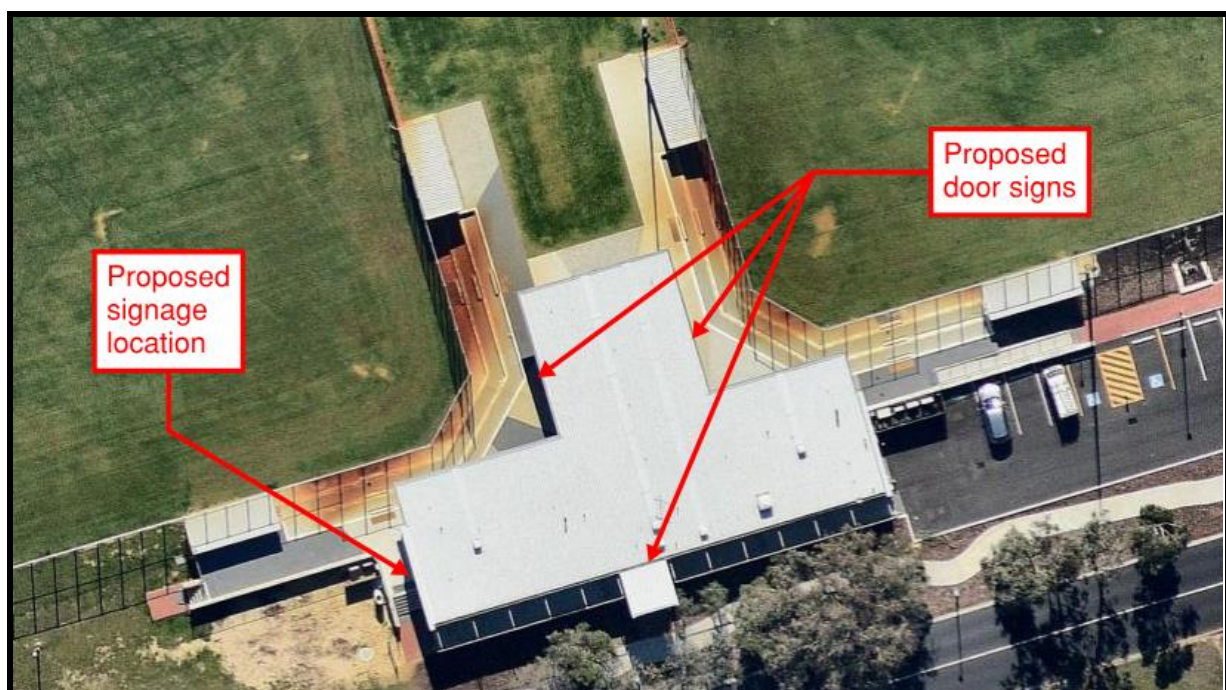
Overview

Council has received an application for signage to be installed at the Bunbury & Districts Softball Association Pavilion located on Glen Huon Oval. Officers are recommending the proposal be approved subject to appropriate conditions.

Location Plan



Site Plan



Background

Council has received an Application for Development Approval from the Bunbury and Districts Softball Association Inc. (BDSA) for the installation of signage on the western wall and three glass doors of the softball pavilion situated on Lot 501 Recreation Drive, Eaton (Glen Huon Oval). Details of the application are contained in (Appendix ORD: 12.5). The softball pavilion is currently occupied by the BDSA under a lease agreement with the Shire of Dardanup.

All of the proposed signage states in blue and red text: "Bunbury & Districts Softball Association Inc." with the BDSA logo to the left. The proposed signage on the western wall of the softball pavilion is 4.8 metres wide and 1.2 metres high. Three smaller proposed signs will occupy the glass doors on the main southern entrance of the softball pavilion, and the glass doors on the eastern and western entrances of the function room. The main sign will be visible from Council Drive, the Shire administration building and Eaton Fair Shopping Centre.

Legal Implications

Appeal rights exist at the State Administrative Tribunal.

Strategic Community Plan

Strategy 5.2.1 of the Strategic Community Plan.

Environment - None.

Precedents

At its meeting held 26 April 2017, Council resolved to approve the installation of internal facing advertising signage around the perimeter of the football club at Glen Huon Oval.

At its meeting held 7 March 2018, Council resolved to approve the installation of signage above the main western entrance to the Eaton Boomers clubrooms at Glen Huon Oval.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

In assessing the application, it is noted that the Shire does not have any specific statutory guidance for the installation of signage as proposed. The *Planning and Development (Local Planning Scheme) Regulations 2015* (Regulations) does however have generic provisions against which all Applications for Development Approval should be assessed, with the following considered relevant to the application.

Sch. 2, Pt. 9. Cl. 67 of the Regulations states:

'In considering an application for development approval the local government is to have due regard to the following matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application:

...

- (m) *the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation, and appearance of the development.*
- (n) *the amenity of the locality including the following –*
 - (i) *environmental impacts of the development;*
 - (ii) *the character of the locality;*
 - (iii) *social impacts of the development.*

In reviewing the proposal against the above relevant provisions, it is considered that the proposed signage is compatible with its setting being a sporting facility and will have minimal impacts on the amenity of the area.

- **Greater Bunbury Region Scheme**

It is noted that previously approved development on Glen Huon Oval has required approval under the Greater Bunbury Region Scheme (GBRS) due to Lot 501 abutting a High School (Eaton Community College).

The Department of Planning, Lands & Heritage (DPLH) was previously contacted in regards to signage applications on land affected by the GBRS, which advised that the ancillary nature of such development does not warrant approval under the GBRS and therefore only approval under TPS3 is required.

- **Lease Agreement**

A lease agreement exists between the BDSA and the Shire of Dardanup for the softball pavilion. Clause 11.4 - '*Signage and Sponsorship*' of the lease agreement states the following:

- (1) *The premises must be known as the Bunbury and District Softball Association Pavilion and must not be amended or known by any other name without the prior written consent of the Lessor.*
- (2) *The naming rights of the Premises and erection of signs at the Premises, are subject to and conditional upon the Lessor's prior written consent.*
- (3) *The Lessor may erect signage from funding organisations at the Premises, in accordance with the requirements of the funding agreement.*

With regard to Clauses (1) and (2) above, it is considered that issuance of a Development Approval from Council represents 'written consent of the Lessor' and as such, minor variations to these clauses as proposed can be modified through this application.

It is recommended that the application for signage on the BDSA Pavilion be approved subject to appropriate conditions.

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

239-18 MOVED - Cr. C N Boyce SECONDED - Cr. J Dow

THAT Council grants Development Approval to the Bunbury & Districts Softball Association Pavilion on Lot 501 Recreation Drive, Eaton for proposed signage on the western wall, and three door signs in the locations indicated on the approved plans contained in (Appendix ORD: 12.5) subject to the following conditions:

- 1. The layout of the site and the size, design and location of the buildings and works permitted must always accord with the endorsed plan(s) and must not be altered or modified without the further written consent of Council.**
- 2. The approved signage shall be maintained to a high standard to the satisfaction of Council at all times and all costs associated with the maintenance shall be borne by the applicant.**

CARRIED
8/0

12.6 Title: Mobile Traders on Eaton Foreshore – Late Expressions of Interest

Reporting Department: Engineering & Development Services
Reporting Officer: Mr Neil Nicholson – Principal Environmental Health Officer
Legislation: Shire of Dardanup 'Activities in Thoroughfares and Public Places and Trading Local Law 2007'

Overview -

Council is requested to assess and approve Mobile Trader permits for the Eaton Foreshore.

Background

The formal Expression of Interest process for mobile traders on the Eaton Foreshore recently closed with only one submission received ('The Healthy Alternative'). This submission was considered at the Council meeting held on 27 June and formally approved to operate for the 2018-19 financial year [2018-19].

Council has since received an additional four 'late' expressions of interest. Under Council Policy CP033 '*Mobile Traders on Eaton Foreshore*' an additional two mobile traders can be considered for approval and therefore Council is requested to determine which mobile businesses should be approved for the 2018/19 period.

After the formal Expressions of Interest process for trading at Eaton Foreshore closed with only one application received, Environmental Health Services sent emails to all trader permit holders from 2017/2018, and all mobile food businesses registered with the Shire of Dardanup, advising that there were two remaining trade locations available at Eaton Foreshore. These businesses were advised that applications would be considered on a "first come, first served" basis.

Environmental Health Services undertook the above actions based on the assumption that the Draft Policy CP033 '*Trading on Shire Reserves*' (a revised and updated version of Council Policy CP033 '*Mobile Traders on Eaton Foreshore*') would be considered by Council for adoption prior to the start of the new financial year on 1 July 2018. However, as the new policy has not yet been adopted, consideration of these late applications is required to be in accordance with the current Policy CP033, and the '*Shire of Dardanup Activities in Thoroughfares and Public Places and Trading Local Law*'.

Late expressions of interest have been received from the following applicants:-

Trader	Date received	Details
Frosty Boy (Kelvin Henderson)	14 June	<ul style="list-style-type: none"> Soft serve ice cream and hot dogs. Traders permit (roaming trade) 2017/18. West Dardanup resident. Local food business registered with Shire of Dardanup.

Trader	Date received	Details
Mr Whippy (Les & Wanda Mills)	15 June	<ul style="list-style-type: none"> • Soft serve ice cream. • Traders permit with Shire of Dardanup (roaming trade) 2017/18. • Bunbury based, registered with the City of Bunbury.
Bunsen's Burgers (Lana West)	17 June	<ul style="list-style-type: none"> • Burgers. • Traders permit with Shire of Dardanup for Eaton Foreshore 2017/2018. • Australind based, registered with the Shire of Harvey.
SUP Bunbury (Melissa Hynnen)	19 June Email enquiry only (no application)	<ul style="list-style-type: none"> • Stand up paddleboard company offering lessons and SUP hire. • Traders permit with Shire of Dardanup for Eaton Foreshore 2017/2018. • Operator is an Eaton resident, also operates in Bunbury. • No food Registration required.

Whilst it is noted that advice was given that businesses would be considered on a "first come-first served" basis, officers consider that due to the negligible time difference of several days between receiving submissions, Council should have the opportunity to consider the submissions and determine the preferred applicants.

With regard to the four late submissions that were received to trade at Eaton Foreshore, Council is reminded of the following provisions of Policy CP033:

- a) *In determining applications, Council reserves the right to refuse an application even if less than three permits have been issued for a particular financial year, if Council determines the proposed use is incompatible with the foreshore or of a standard that is unacceptable;*
- b) *If the three (3) trading positions are not all occupied following the expression of interest process, Council can approve an application received outside of the above process, for the remainder of the applicable financial year (expires on 30 June).*

Policy CP033 provides guidance to Council and indicates a maximum of three "Type A" trader's permits can be granted approval, with one permit already approved. A 'Type A' trader is defined as one which involves a considerable amount of equipment and generally refers to a food van or similar.

Council is required to determine whether the applications received are compatible with the foreshore and of a standard that is acceptable, and decide if any applications will be granted for the remaining 'Type A' trading positions at Eaton Foreshore.

CP033 directs Council to have regard to the following criteria in determining applications:-

- Clause 5.5 of the Local Law;
- Benefit to the community;

- Experience of the trader;
- Appearance and quality of the operation and equipment;
- Safety management measures implemented by the trader;
- Risk management measures implemented by the trader; and
- The appropriateness of the activity/ business having regard to pedestrian, patron and vehicular safety within the area.

The quality of the information varied between applicants, with all submitted information contained in (Appendix ORD: 12.6A).

Environmental Health staff have undertaken an assessment of the submissions received against the relevant criteria from CP033 which is provided in (Appendix ORD: 12.6B).

- *Public Liability*

Environmental Health Services have on record details of business insurance for the following applicants:

- *Frosty Boy* (Elders Insurance) expiry 26-03-2019, \$20 million;
- *Mr Whippy* (CGU) expiry 31-08-2018, \$10 million;
- *Bunsen's Burgers* (South West Insurance Services) expiry 30-09-2018, \$20 million;
- *SUP Bunbury* - No records of business insurance are held for this business, however will be required if approved by Council.

- *Certificate of Registration of a Food Business*

Environmental Health Services have on record a copy of the *Certificate of Registration of a Food Business (Food Act 2008)* for:

- *Frosty Boy* (Kelvin Henderson) issued by the Shire of Dardanup;
- *Mr Whippy* (Les and Wanda Mills) issued by the City of Bunbury; and
- *Bunsen's Burgers* (Lana West) issued by the Shire of Harvey.
- As *SUP Bunbury* is not a food business, there is no requirement to hold Registration as a food business.

Legal Implications

All trade activities are to comply with the *Shire of Dardanup Activities in Thoroughfares and Public Places and Trading Local Law*, the *Environmental Protection (Noise) Regulations 1997*, and the *Shire of Dardanup Health Local Laws 2000*.

Strategic Community Plan

Strategy 4.2.4 of the Strategic Community Plan.

Environment - None.

Precedents - None.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance

Council Policy - CP033 - 'Mobile Traders on Eaton Foreshore'.

Risk Assessment - Low.

All four of the proposed trade activities are considered to be low impact, and meet the requirements of the Policy. Bunsen's Burgers and SUP Bunbury were approved to trade at the Eaton Foreshore for 2017/18, and no complaints were received regarding their operation. The compressors used by Frosty Boy and Mr Whippy are not expected to breach the Environmental Protection (Noise) Regulations.

Evidence of the applicant holding a minimum of \$10 million public liability insurance has been provided for Frosty Boy, Mr Whippy and Bunsen's Burgers. This will be required for SUP Bunbury before a Traders Permit is issued, and a condition imposed on the Permit requiring insurance to be kept current throughout the period of operation.

Officer Comment

The Principal Parks & Environment Supervisor has indicated his preference for food operators (if approved) to be located in the parking bay on the toilet side of the entry/exit to the Eaton Foreshore carpark as per the following image:



Both ice cream vans (Frosty Boy and Mr Whippy) will fit within a single parking bay at the trade location recommended by the Principal Parks & Environment Supervisor.

Bunsen's Burgers full setup is estimated to be 11m long consisting of a large vehicle towing a trailer, to which a gazebo is attached. It is anticipated that they will occupy a minimum of 2 bays as the towing vehicle will be attached to the food trailer during trade. The gazebo is 20cm wider than the width of the parking bays and therefore may protrude slightly into the access road. Bunsen Burgers have advised they would prefer an alternative location to that recommend by the Principal Parks & Environment Supervisor, which could potentially be negotiated with the Director Engineering & Development Services if the application is successful.

All food operators are fully self-contained, with electrical generators where required, fresh-water supply and wastewater tanks. There is no need for services to be provided for any of the applicants.

Regarding SUP Bunbury, the Principal Parks & Environment Supervisor has advised that if Council approves SUP Bunbury to operate, the location specified in their previous Trader Permit 2017-18 (reserve area adjacent to beach beside the jetty) is suitable.

In assessing the proposal for SUP Bunbury, officers consider that this operation is slightly different to the other food businesses as it requires minimal and transportable equipment and is set up adjacent to the river and therefore has a reduced impact on vehicle movements, when compared to the food businesses which are required to utilise sections of the carpark. The SUP business utilises a grassed area for the setting up of a gazebo and has a number of paddleboards available for lessons and/or hire.

As such, officers consider that it could be considered to fall under the 'Type B' category of mobile traders under CP033 which is defined as a mobile business that utilises minimal equipment. Under CP033, there are no limitations on the maximum number of this type of mobile trader that can be approved on the foreshore and therefore it is recommended that Council approve this business in addition to a total of three mobile food businesses. This also has the benefit of offering the community a combination of both food related and recreational related services on the Eaton Foreshore.

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

Part Two of the resolution was amended –
Frosty Boy was selected as they are a local resident business;
Bunsen Burgers was selected as they were a different type of food service.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

240-18 MOVED - Cr. J Lee SECONDED - Cr. T G Gardiner

THAT Council:

- 1. Approves the application for SUP Bunbury to operate as a 'Type B' trader from the Eaton foreshore for the 2018/19 period subject to the conditions contained in Resolution 3 of this report.**
- 2. Approves the following two mobile food businesses to operate as 'Type A' traders from the Eaton foreshore for the 2018/19 period subject to the conditions contained in Resolution 3 of this report:**
 - i) Frosty Boy**
 - ii) Bunsen Burgers**
- 3. The approvals granted in Resolution (1) and (2) are subject to the following conditions:**
 - a) An Application for Trader's Permit is to be submitted to the Shire of Dardanup, and an application fee of \$207 is to be paid for the issuance of a trading permit prior to trading occurring.**
 - b) This trading permit is valid until 30 June 2019.**
 - c) Trading shall only occur within the approved trading location as approved by the Director Engineering & Development Services.**
 - d) Trading shall comply with the provisions of the *Shire of Dardanup 'Activities in Thoroughfares and Public Places and Trading Local Law'* at all times.**
 - e) The trader shall only conduct trading of products and/or services as specified on the trader's permit.**
 - f) The trader shall not deposit or store any item associated with a trader's permit on any footpath, vehicle access way or thoroughfare so as to create an obstruction.**
 - g) The trader shall provide confirmation to the Shire of a valid public liability insurance policy to operate the subject trading activity, prior to commencement of the trading activity which is to be thereafter maintained. The Policy should indemnify both the trader and the Shire against any death or injury to a**

person or property arising from the approved trading for a minimum value of \$10 million.

- h) The solicitation of customers by touting or the use of public address systems shall not be permitted at any time.**
- i) The trader shall keep their area of operation clean and tidy at all times to the satisfaction of the Shire.**
- j) The trader shall ensure that no debris, litter, cleaning agents, detergents or waste of any kind result from their activities.**
- k) The trader shall not conduct trade on Reserve 24359 or Reserve 25417 on any day there is a public event organised by the Shire, unless approved by the Shire.**
- l) The trader shall make all reasonable attempts to utilise their trading permit to its full extent. If the Local Government determines that a trading permit is not being utilised sufficiently, the Local Government may revoke the trading permit.**
- m) A trader shall not request any member of the public using the trading area to relocate from the designated trading area at any time.**

Advice Notes:

- i) The applicant is advised that a separate approval is required for any proposed signage on road reserves. The applicant is encouraged to contact the Shire's Engineering Department with any queries in this regard.**
- ii) Trade that involves the selling or distribution of food or drinks is to comply with the *Food Act 2008* and the Food Standards Code.**
- iii) Traders shall comply with the *Environmental Protection (Noise) Regulations 1997* at all times.**
- iv) The Shire may cancel a trader's permit pursuant to Clause 6.9 of the Local Law if the trader has not complied with a condition of the permit or a provision of any written law which may relate to the activity regulated by the permit.**

CARRIED
8/0

12.7 *Title: Dealt with Earlier in Meeting - Application to Keep Three Cats – Unit 4/11 Trusty Place, Dardanup – (Ms Marilyn Lee)*

Reporting Department: Engineering & Development Services

Reporting Officer: Miss Jessica Forsyth – Ranger

*Legislation: Cat Act 2011 & Cat Regulations 2012;
Keeping and Control of Cats Local Law 2014;
Cat Policy – Keeping three or more cats;
Health Local Law 2000.*

Process:

Council voted on Item 12.7, earlier in the meeting, prior to item 12.1. Refer to Page 6 of the minutes.

12.8 *Proposed Road Name “Ketteridge Street” – Lot 75 Clarke Street, Burekup WAPC 154553 (Burekup Developments Pty Ltd.)*

Reporting Department: *Engineering & Development Services*
Reporting Officer: *Miss Alice Baldock – Planning Officer*
Legislation: *Land Administration Act 1997*

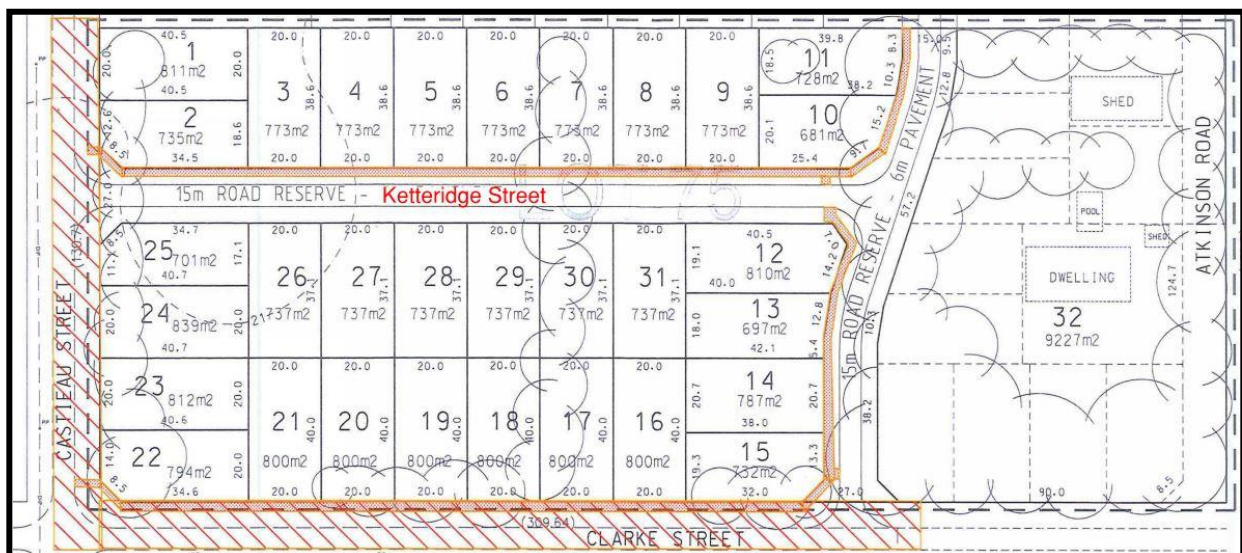
Overview

Council has received a request for the *approval for the road name “Ketteridge Street” to be applied to a new road within the residential subdivision of Lot 75 Clarke Street, Burekup.* Officers are recommending the approval of the name.

Location Plan



Subdivision / Road Name Plan



Background

A request has been received from Burekup Developments Pty. Ltd. seeking Council approval for the road name "Ketteridge Street" to be applied to a new road within the residential subdivision of Lot 75 Clarke Street, Burekup (WAPC Ref: 154553).

A full copy of the request and Road Name Plan is provided in (Appendix ORD 12.8). The subdivision was conditionally approved by the Western Australian Planning Commission on 20 April 2018 for the creation of 32 residential lots.

In accordance with Section 26A of the *Land Administration Act 1997*, the Local Government is required to approve road name(s), prior to the Geographic Names Committee (GNC) endorsing the proposed name(s).

If the requested name of "Ketteridge Street" is deemed to be unsuitable by either Council or the GNC, the applicant has requested that the road name of "Darlington Street" be supported as an alternative.

Both of the proposed names are contained within the Shire's pre-approved name register which contains a number of names that have been assessed and determined by the GNC as being suitable for use in the Shire of Dardanup. It is noted that if Council is supportive of the proposed name (or alternative), formal endorsement is still required to be obtained from the GNC.

Legal Implications.

Section 27 of the Land Administration Act empowers the Minister for Lands to authorise the subdivision of State land into lots and determine the width and direction of streets, roads and lanes within such lands.

Section 28 of the Land Administration Act provides for the automatic dedication of roads shown on a certified State subdivisional plan.

The allocation of names to new roads created as a result of a subdivision is formally administered by the Geographic Names Committee (GNC) section of Landgate, with proposed names determined in accordance with the 'Policies and Standards for Geographical Naming in Western Australia'. This includes the requirement for any proposed names to be first supported by the relevant local government.

Strategic Community Plan

Strategy 3.1.4 and 5.1.6 of the Strategic Community Plan.

Environment - None.

Precedents

Council has previously supported road names that have been pre-approved by the GNC for use in the Shire of Dardanup, at the request of developers.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Both the proposed road name and proposed alternative have been pre-approved by the GNC and are contained within the Shire's register of road names.

Officer Comment

The Shire currently has a register of road names that has been granted preliminary approval by the GNC for use within the Shire. The register of road names was provided to the applicant to select a road name relevant to the Burekup area. The proposed names of 'Ketteridge' and 'Darlington' are the names of longstanding families in the Burekup/Waterloo district and therefore officers consider them to be appropriate and relevant to the history of the area.

It is recommended that Council endorse the proposed road name(s) and request approval of the road name by the GNC.

In the instance that Council resolves not to support either of the proposed road names, it is recommended that Council resolves to approve at least two suitable alternatives which can be referred to the GNC for endorsement.

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

241-18 MOVED - Cr. P S Robinson SECONDED - Cr. T G Gardiner

THAT Council:

1. Approves the use of the road name "Ketteridge Street" in the location identified in the 'Road Name Plan' contained in (Appendix ORD 12.8).
2. Advises the Geographic Names Committee of Council's Resolution and requests formal approval of the road name.
3. Approves the use of the road name "Darlington Street" as an alternative if the Geographic Names Committee is not supportive of the proposed name of "Ketteridge Street".

CARRIED
8/0

12.9 Title: Amendment 200 to Town Planning Scheme No. 3 - Rezoning Lot 500 and Part 501 on Plan 410950 and Part Reserve 24728

Reporting Department: Engineering & Development Services
Reporting Officer: Suzanne Occhipinti - Senior Planning Officer
Legislation: Planning and Development Act 2005

Overview

Further to Council's decision to adopt Scheme Amendment 200 at its meeting of 7 March 2018, the proposal has been advertised with three submissions received. Officers are recommending that Council resolve to support the proposed amendment without modification.

Location Plan



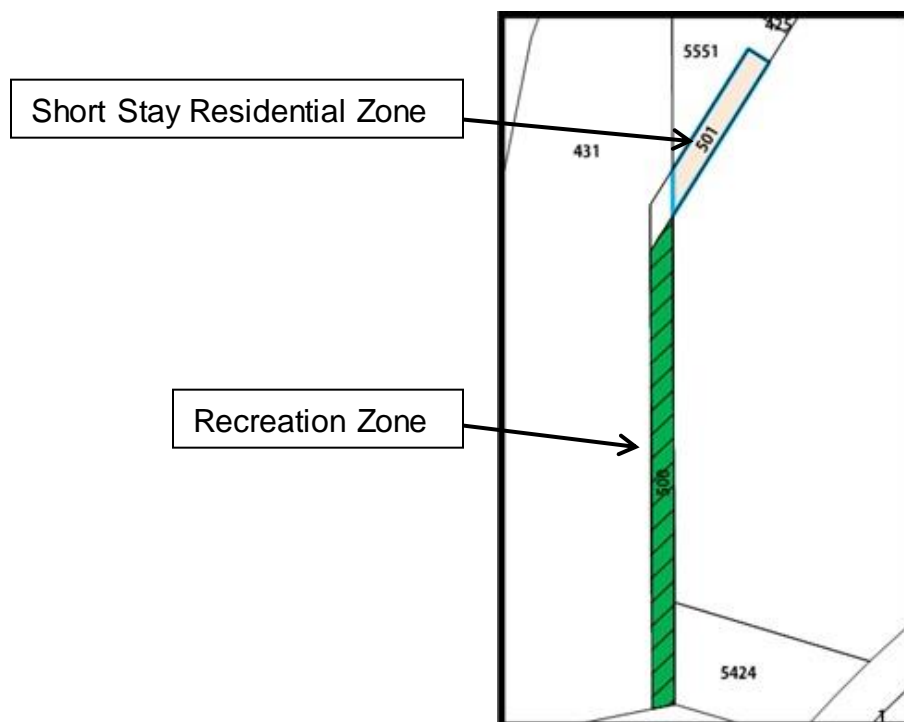
Aerial Site Plans



Existing Zoning Plan



Proposed Zoning Plan –



Background

At the Council meeting held 7 March 2018, Council resolved [56-18] the following:

That Council:

1. *Resolves to adopt Amendment 200 to the Shire of Dardanup Town Planning Scheme No. 3 by:*
 - a. *Rezoning Lot 500 on Plan 410950 from 'Short Stay Residential' to a local reserve for 'Recreation'.*
 - b. *Rezoning part Lot 501 on Plan 410950 from a local reserve for 'Recreation' to 'Short Stay Residential'.*
 - c. *Amending the Scheme Map accordingly.*
2. *Resolves that pursuant to Pt. 5, Div. 1, R. 35 (2) of the Planning and Development (Local Planning Scheme) Regulations 2015 Amendment 200 is a 'standard amendment' for the following reasons:*
 - a. *The amendment relates to a zone or reserve that is consistent with the objectives identified in the Scheme for that zone or reserve;*
 - b. *The amendment has minimal impact on land in the Scheme area that is not the subject of the amendment; and*
 - c. *The amendment does not result in significant environmental, social, economic or governance impacts on land in the Scheme area.*

- *Advertising*

Pursuant to the above resolution, Amendment 200 was referred to the Environmental Protection Authority (EPA) which advised that the amendment is not required to be assessed under the *Environmental Protection Act 1986* (Appendix ORD: 12.9A).

As such, Amendment 200 was advertised for 42 days from 2 May 2018 to 16 June 2018 in accordance with the *Planning and Development (Local Planning Scheme) Regulations 2015* (Regulations) which involved the following:

- Public Notice placed in the South Western Times on 3 May 2018;
- Public Notice displayed on the Shire's website and on-site for the duration of the advertising period;
- Letter correspondence sent to neighbouring landowners; and
- Letter correspondence sent to the following agencies:
 - Department of Planning, Lands and Heritage;
 - Department of Conservation, Biodiversity and Attractions; and
 - Department of Water and Environmental Regulation.

In response to the advertising, three submissions were received with copies of each provided in (Appendix ORD: 12.9B).

The submissions are summarised in the below Schedule of Submissions:

	Submitter	Submitter Comment	Officer Comment
1.	Mary and Brian Groom <i>Full submission attached</i>	No objection.	Noted.
2.	Department of Water and Environmental Regulation <i>Full submission attached</i>	No objection as there is no change to on-ground land use. 1. Advises that if any structures are proposed within the subject lots, previous floodplain management advice remains relevant.	Noted. No additional development on the lots is proposed. Future development proposals will need to be referred to DWER for comment.
		2. The previous advice relates only to the land immediately west of the fire station, where this land is a portion of Lot 500 and does not relate to Lot 501 to the north. A minimum habitable floor level of approximately 2.90m AHD is recommended.	The proposal is to rezone this portion of Lot 500 from 'Short stay accommodation to a local reserve for 'Recreation' and therefore no further development is anticipated
		3. Lot 501, which may be subject to future redevelopment, is in the 'remainder of the floodway' and should be referred to the Department for comment regarding flood advice.	Any further proposed development will be referred to DWER for comment.
3.	Department of Biodiversity, Conservation and Attractions <i>Full submission attached</i>	No objection.	Noted.

Legal Implications - None.

Strategic Community Plan

Strategies 2.1.1, 2.1.4, 2.2.1, 2.3.1, and 4.2.1 of the Strategic Community Plan.

Environment - None.

Precedents - None.

Budget Implications

At its meeting of 13 December 2017, Council agreed to meet 50% of the re-zoning and amalgamation costs associated with this proposal up to a maximum of \$5,000 [316-17]. The applicant has paid 50% of the standard scheme amendment fee as required (\$2,060).

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low

Officer Comment

Pt. 5, Div. 3, R. 50(3) of the Regulations states the following:

(3) *Before the end of the consideration period for a standard amendment to a local planning scheme, or a later date approved by the Commission, the local government must pass a resolution –*

- a) to support the amendment without modification; or*
- b) to support the amendment with proposed modifications to address issues raised in the submissions; or*
- c) not to support the amendment.*

As no objections were received during the advertising period, it is recommended that Council supports Amendment 200 without modifications.

Council Role - Quasi-judicial.

Voting Requirements - Simple majority.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

242-18 MOVED - Cr. P S Robinson SECONDED - Cr. J Lee

THAT Council:

- 1. Resolves to support Amendment 200 to the Shire of Dardanup Town Planning Scheme pursuant to Pt. 5, Div. 3, R.50(3)(a) of the *Planning and Development (Local Planning Scheme) Regulations 2015* by:**
 - a) Rezoning Lot 500 on Plan 410950 from ‘Short Stay Residential’ to a local reserve for ‘Recreation’.**
 - b) Rezoning part Lot 501 on Plan 410950 from a local reserve for ‘Recreation’ to ‘Short Stay Residential’.**
 - c) Amending the Scheme Map accordingly.**
- 2. Pursuant to Pt. 5, Div. 3, R. 53 of the Regulations, provides the Western Australian Planning Commission a copy of Amendment 200 and all relevant information with a request for final approval by the Minister for Planning.**

CARRIED
8/0

12.10 Title: Schedule of Paid Accounts as at 18 July 2018

Reporting Department: Corporate & Community Services

Reporting Officer: Mrs Renée Thomson – Accounts Payable Officer

Legislation: Local Government (Financial Management) Regulations 1996

Background

Council delegates authority to the Chief Executive Officer annually:

- To make payments from Trust, Reserve and Municipal Fund;
- To purchase goods and services to a value of not more than \$200,000;

Legal Implications - None.

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

- (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;*

and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

Strategic Community Plan

Strategy 1.3.2 of the Strategic Community Plan.

Environment - None.

Precedents -

Council endorses the Schedule of Paid Accounts at each Ordinary Council Meeting.

Budget Implications -

All payments are made in accordance with the adopted annual budget.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low

Officer Comment

This is a schedule of 'paid accounts' - the accounts have been paid in accordance with Council's delegation.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

243-18 MOVED - Cr. J Dow SECONDED - Cr. P R Perks

THAT Council receive the Schedule of Paid Accounts report as follows:

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
ELECTRONIC FUNDS TRANSFER					
EFT29250	22/06/2018	A D Engineering International Pty Ltd	Trailer Repairs	MUNI	3,500.71
EFT29251	22/06/2018	Alinta	ERC - Electricity May/June 2018 Includes Credit On Account For \$691.45.	MUNI	856.89
EFT29252	22/06/2018	All Aussie Truck And Bobcat Services	Clean Up Transfer Station	MUNI	1,732.50
EFT29253	22/06/2018	Amelia Kaitani	ERC Netball Umpire 19-06-2018	MUNI	104.50
EFT29254	22/06/2018	Amity Signs	Guide Post	MUNI	2,431.00
EFT29255	22/06/2018	Animal Pest Management Services	Cat Monitoring For Millar's Creek As Per Quote Dated 7th March 2018	MUNI	1,320.00
EFT29256	22/06/2018	Archie Hall	ERC Basketball Umpire 20-06-2018	MUNI	132.00
EFT29257	22/06/2018	Astute Promotions	500 X Promotional Library Bags For Events And Customers	MUNI	1,710.50
EFT29258	22/06/2018	Australia The Gift	Citizenship Ceremonies - Gifts For Conferees (50 X Box Sets).	MUNI	250.00
EFT29259	22/06/2018	Australind Junior Soccer Club	Kidsport Payment - Jairyn Mellema	MUNI	150.00
EFT29260	22/06/2018	BOC Ltd	Monthly Hire Of Oxygen Bottle	MUNI	12.05
EFT29261	22/06/2018	Boyanup Capel Dardanup Football Club - Eaton Boomers Football Club	Power Use For Bore To Irrigate The Reserve 04-05-2018 To 04-06-2018	MUNI	5,500.00
EFT29262	22/06/2018	Brody England	ERC Basketball Umpire 20-06-2018	MUNI	110.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29263	22/06/2018	Bunbury Auto One	2 X Car Recovery Strap Kits	MUNI	159.90
EFT29264	22/06/2018	Bunbury Harvey Regional Council	Regional Waste Education Program And Bin Hire At Tip Site - May 2018	MUNI	2,290.62
EFT29265	22/06/2018	Bunbury Machinery	Hire 1.8 Tonner Digger For Drainage	MUNI	224.99
EFT29266	22/06/2018	Bunbury Netball Association Inc	Kidsport Payment - Jessika Coenen & Georgia Kirey	MUNI	430.00
EFT29267	22/06/2018	Bunbury Repertory Club	Refund Of Water Corporation Service Costs Incurred From May 17 To May 18	MUNI	261.29
EFT29268	22/06/2018	Bunbury Skin Cancer Clinic	Skin Cancer Check Brad Van Der Ende	MUNI	99.50
EFT29269	22/06/2018	Bunbury Subaru	75,000 Service DA 563	MUNI	390.84
EFT29270	22/06/2018	Bunbury Telecom Service Pty Ltd	Proving Services - Mountford Rd -Services Location And Data Processing	MUNI	2,277.00
EFT29271	22/06/2018	Bunbury Tyrepower - Picton	Repair Flat Tyre DA9774	MUNI	109.00
EFT29272	22/06/2018	Bunnings Group Limited	Post Hole Shovels	MUNI	186.00
EFT29273	22/06/2018	Carey Park Junior Football Club	Kidsport Payment - Shayla Hart & Jacob Sutcliffe	MUNI	192.50
EFT29274	22/06/2018	Carey Park Scouts Group	Kidsport Payment For Caitlyn Sainsbury	MUNI	200.00
EFT29275	22/06/2018	CB Traffic Solutions	Traffic Management Plan For Crooked Brook Works t For Duration Of Works.	MUNI	4,573.80
EFT29276	22/06/2018	Cindy Barbetti	Reimb For Parking Expenses. WALGA Tax Service PAYG Course 15-06-2018	MUNI	23.18
EFT29277	22/06/2018	City Of Bunbury	Cat And Dog Pound Fees	MUNI	396.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29278	22/06/2018	Cleanaway	Empty Park And Street Waste Bins	MUNI	49,242.04
EFT29279	22/06/2018	CleanawaySolid Waste Pty Ltd	Kerbside Waste Collection	MUNI	8,853.12
EFT29280	22/06/2018	Codee-Lee Down	Live Music - June	MUNI	125.00
EFT29281	22/06/2018	Combined Team Services	Health And Safety Representative Training Course For Craig Browne	MUNI	950.00
EFT29282	22/06/2018	Courier Australia	Postage And Freight	MUNI	23.93
EFT29283	22/06/2018	Craig Nigal Budgen	Refund Of Final Demand, FER Lodgement And FER Enforcement Fees	MUNI	93.25
EFT29284	22/06/2018	CS Legal	Legal Fees For Claims Issued - Recovery Of Overdue Rates (GST Inclusive)	MUNI	2,095.50
EFT29285	22/06/2018	Dalyellup Dockers Football Club	Kidsport Payment	MUNI	150.00
EFT29286	22/06/2018	Dardanup Heritage Park	Australian Heritage Festival Event - Uncovering Dardanup's Heritage 2018	MUNI	340.00
EFT29287	22/06/2018	Dardanup Rural Supplies	Wire Joiners 1 X Pack	MUNI	18.90
EFT29288	22/06/2018	Dardanup Sporting And Community Clubs Inc	Community Grant Funding 2017 - 2018 Round 2.	MUNI	1,000.00
EFT29289	22/06/2018	Debra Rodden	Yoga Class Instructor - June 2018	MUNI	180.00
EFT29290	22/06/2018	Donna Bastow	ERC Basketball Umpire 20-06-2018	MUNI	132.00
EFT29291	22/06/2018	Donnybrook Football And Sporting Club Inc	Kidsport Payment For Clayton Dickinson	MUNI	132.00
EFT29292	22/06/2018	DX Print Group Pty Ltd	Business Cards - David Lovett, James Lee, Isabel Cody, Melanie Serra	MUNI	849.99

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT 29293	22/06/2018	Earth 2 Ocean Communications	Belt Clips For Hand Held Radios	MUNI	43.96
EFT 29294	22/06/2018	Eaton Dardanup Football Club	Kidsport Payment For 9 Players	MUNI	1,490.00
EFT 29295	22/06/2018	Eaton Dardanup Football Club	Community Grant Funding 2017 - 2018 Round 2.	MUNI	1,201.75
EFT 29296	22/06/2018	Eaton Eagles Womens Hockey Club	Kidsport Payment - Cady Doust, Javan Doust, Jaxon Garrigan, Imogen Twyerould And Kyeisha Wright	MUNI	500.00
EFT 29297	22/06/2018	Eaton Junior Football Club	Refund Of Water Corporation Service Costs Incurred From May 17 To May 18	MUNI	510.09
EFT 29298	22/06/2018	Eaton Vet Clinic	Cat Sterilisation Voucher Invoice 1/243271 17.05.2018	MUNI	35.00
EFT 29299	22/06/2018	Emily Goyder	ERC Netball Umpire 18-06-2018	MUNI	95.60
EFT 29300	22/06/2018	Forrest Personnel	Community Grant Funding 2017 - 2018 Round 2.	MUNI	990.00
EFT 29301	22/06/2018	Fulton Hogan Industries WA	Town Site Road Maintenance	MUNI	177.10
EFT 29302	22/06/2018	Girl Guides WA Inc	Kidsport Payment For Amelia De Sousa	MUNI	150.00
EFT 29303	22/06/2018	Government Of WA - Central Regional TAFE	H James - Tafe Training - Certificate IV Local Government (Regulatory Services)	MUNI	715.20
EFT 29304	22/06/2018	Greg Harewood	Crooked Brook Rd - Site Fauna Inspection And Reporting CPS 7701-1.	MUNI	953.70
EFT 29305	22/06/2018	Heatleys	Rechargeable Head Lamp Led Laser Requested By Barry Cox	MUNI	421.88
EFT 29306	22/06/2018	Hitachi Construction Machinery Australia Pty Ltd	5500 Hr Service DA873	MUNI	2,040.61
EFT 29307	22/06/2018	Holcim Australia Pty Ltd	Cubes Off Stable Sand For Culvert.	MUNI	1,314.39

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29308	22/06/2018	Hynes Contracting	Clean Out Drains And Reinstate Road	MUNI	3,151.00
EFT29309	22/06/2018	Insight Call Centre Services	After Hours Call Centre Service - May 2018	MUNI	407.55
EFT29310	22/06/2018	IVC Computer Services	SSD 1TB Samsung EVO 1TB As Per Quote	MUNI	625.00
EFT29311	22/06/2018	Jackie Nichol	Reimbursement For The Purchase Of Clothing To Be Worn As Uniform	MUNI	87.00
EFT29312	22/06/2018	JCW Electrical Pty Ltd	Millard-Crampton – Supply/Install 2 X Solar Lights -Western Side Of Car Park	MUNI	4,775.10
EFT29313	22/06/2018	Justine Eichner	ERC Basketball Umpire 20-06-2018	MUNI	88.00
EFT29314	22/06/2018	Karyn Rowe	ERC Netball Umpire 19-06-2018	MUNI	157.50
EFT29315	22/06/2018	Katie Brennan	Winner Of Eaton Recreation Centre Quarterly Referral Draw	MUNI	250.00
EFT29316	22/06/2018	Kingsley Motel Manjimup	Accommodation For BFB For Training	MUNI	369.80
EFT29317	22/06/2018	Kmart	Lightning Cables For Ipad Charger	MUNI	48.00
EFT29318	22/06/2018	Kyle Jones	ERC Basketball Umpire 20-06-2018	MUNI	110.00
EFT29319	22/06/2018	Leschenault Netball Association	Kidsport Payment For Emily And Jasmine Blurton	MUNI	597.88
EFT29320	22/06/2018	Lisa Jane Gregory	Rates Refund For Assessment A2944 12 Sindhi Cl Eaton WA 6232	MUNI	237.21
EFT29321	22/06/2018	Living Springs	Refund Of Double Payment Inv30692. BPAY Payment 02-05-18 And 14-05-18	MUNI	100.00
EFT29322	22/06/2018	Louise Allan	Author Event	MUNI	185.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29323	22/06/2018	Malatesta Road Paving And Hotmix	Clifton Road Reseal	MUNI	38,349.86
EFT29324	22/06/2018	Mandurah Basketball Association	Kidsport Payment For Sally Connor	MUNI	165.00
EFT29325	22/06/2018	Marie Wilkinson	Creative Collective - June	MUNI	235.00
EFT29326	22/06/2018	Marindi Fabrications	Modify Mat Hangers For Group Fitness	MUNI	121.00
EFT29327	22/06/2018	Mckayhla Pomare	ERC 3 X 3 Basketball	MUNI	45.00
EFT29328	22/06/2018	Mcleods Barristers And Solicitors	Legal Advice Regarding Minor Case Claim - Rodney Marlow	MUNI	395.89
EFT29329	22/06/2018	Moshi Moshi Marketing	Creation Of Induction Video For Fitness Members	MUNI	1,600.00
EFT29330	22/06/2018	Mwave.Com.Au	Quiet Keyboard For Minute Taking	MUNI	76.07
EFT29331	22/06/2018	Naturaliste Turf	Foliar Application To Eaton Oval 4 Hectares	MUNI	1,070.00
EFT29332	22/06/2018	Nayax	Monthly Service For Vending Machine	MUNI	17.89
EFT29333	22/06/2018	Nightguard Security Service	Security Alarm Monitoring Service For ERC	MUNI	90.20
EFT29334	22/06/2018	Path Waste Pty	Servicing Of 8 X 2lt Sharps Containers - 14th May 2018.	MUNI	220.00
EFT29335	22/06/2018	PFI Supplies	Single Ply Toilet Rolls	MUNI	208.10
EFT29336	22/06/2018	Picton Civil Pty Ltd	Drainage Works (Reseal) - Montgomery Drive	MUNI	62,568.00
EFT29337	22/06/2018	Prime Supplies	Safety Wear	MUNI	218.13

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29338	22/06/2018	Promote You	Embroidery On Uniform	MUNI	138.60
EFT29339	22/06/2018	QBE Insurance Ltd	Refund Of Double Payment Pe2123584. Debtor 21889	MUNI	337.00
EFT29340	22/06/2018	Riding For The Disabled - Capel	Community Grant Funding 2017 - 2018 Round 2.	MUNI	500.00
EFT29341	22/06/2018	Rosemary Harding	Chair Yoga For Seniors - May	MUNI	50.00
EFT29342	22/06/2018	Ryan Baker	ERC Basketball Umpire 20-06-2018	MUNI	110.00
EFT29343	22/06/2018	Smg Health Pty Ltd	Health & Wellness Checks For Up To 45 Inside Staff - May 2018	MUNI	5,006.39
EFT29344	22/06/2018	South Bunbury Junior Football Club	Kidsport Payment For Taj Healey	MUNI	140.00
EFT29345	22/06/2018	South West Locksmiths	Repair/Replace Broken Lock To Gym Window	MUNI	102.61
EFT29346	22/06/2018	South West Montessori Childrens Club Inc	Community Grant Funding 2017 - 2018 Round 2.	MUNI	2,727.20
EFT29347	22/06/2018	St John Ambulance Western Australia Ltd	Yearly Service Of Volunteer Fire Brigade First Aid Kits	MUNI	423.93
EFT29348	22/06/2018	Suez Recycling And Recovery	Kerbside Recycling Processing - May 2018	MUNI	3,116.09
EFT29349	22/06/2018	Synergy	Electricity Accounts	MUNI	1,097.05
EFT29350	22/06/2018	Telstra	Telephone Accounts	MUNI	2,111.30
EFT29351	22/06/2018	Terau Aroha Tamatea	ERC Netball Umpire 19-06-2018	MUNI	132.00
EFT29352	22/06/2018	Therese Price	ERC Netball Umpire 19-06-2018	MUNI	67.50

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PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29353	22/06/2018	Tony Thornhill	ERC Basketball Umpire 20-06-2018	MUNI	111.00
EFT29354	22/06/2018	Total Eden Pty Ltd	Valve Box - Rainbird	MUNI	172.91
EFT29355	22/06/2018	TotallySound	Lighting Hire - Winter Cinemas 2018	MUNI	264.00
EFT29356	22/06/2018	Vanessa Black	ERC Netball Umpire 19-06-2018	MUNI	67.50
EFT29357	22/06/2018	Visimax Safety Products	Cap - Part No 40247 - WA Ranger, Green With Brown Suede Peak	MUNI	58.25
EFT29358	22/06/2018	Vocal Fusion Choir Inc	Community Grant Funding 2017 - 2018 Round 2.	MUNI	980.00
EFT29359	22/06/2018	Waterloo Nursery	Verge Tree Install - Claret Ash	MUNI	160.00
EFT29360	22/06/2018	Woolworths Group Limited	Kitchen Items	MUNI	423.31
EFT29361	22/06/2018	Work Clobber	Boots And Raincoat For Environment Officer	MUNI	618.31
EFT29362	29/06/2018	21 Graphic Design Pty Ltd	Graphic Design - Shire Of Dardanup Library Services A4 Brochure	MUNI	1,259.50
EFT29363	29/06/2018	ABCO Products Pty Ltd	Urinal Screen For Depot Toilets	MUNI	50.86
EFT29364	29/06/2018	Action Kerbing	Replace Cul-De-Sac Kerbing And Install Step	MUNI	1,815.00
EFT29365	29/06/2018	Adelphi Tailoring	Epaulette Jumper	MUNI	210.10
EFT29366	29/06/2018	Alina Gribble	ERC Staff Second Prize Winner - 8 Week Weight Loss Challenge	MUNI	50.00
EFT29367	29/06/2018	All Wood WA Pty Ltd	Refurbishment Of ERC Customer Service And Cafe Counters Quote Qu-0220	MUNI	19,919.16

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PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29368	29/06/2018	Amity Signs	Rural Street Numbering Signs	MUNI	21.45
EFT29369	29/06/2018	Archie Hall	ERC Basketball Umpire 27/06/2018	MUNI	88.00
EFT29370	29/06/2018	Australian Tax Office	PAYG Pay Run 29-06-2018	MUNI	70,415.00
EFT29371	29/06/2018	Basketball South West Inc	Kidsport Payment For Ella Sudlow	MUNI	165.00
EFT29372	29/06/2018	Bell Fire Equipment Company Pty Ltd	Hydrant Key & Bar	MUNI	550.00
EFT29373	29/06/2018	Ben Gregory	Reimbursement For The Purchase Of Clothing To Be Worn As Uniform	MUNI	219.85
EFT29374	29/06/2018	Better Telco Solutions Pty Ltd	Additional 4 Cameras Supplied, Installed And Commissioned Into Current Ct System And Relocate 2 Existing Cameras- As Per Quote	MUNI	7,424.56
EFT29375	29/06/2018	Blackwoods	Wet Weather Pants And Coats	MUNI	1,019.75
EFT29376	29/06/2018	Blaine Thompson	ERC 3 X 3 Basketball 22/06/2018	MUNI	30.00
EFT29377	29/06/2018	Boyanup Botanical	Seedlings As Per Order	MUNI	4,796.00
EFT29378	29/06/2018	Boyanup Capel Dardanup Football Club - Eaton Boomers Football Club	Kidsport Payment For Heath And Summer Ryder	MUNI	286.00
EFT29379	29/06/2018	Boyles Plumbing And Gas	Investigate And Rectify Blocked Toilets	MUNI	402.60
EFT29380	29/06/2018	Brandicoot	Use Of Web Services/Support, Newsletter Subscription, Facebook And Twitter	MUNI	742.99
EFT29381	29/06/2018	Brody England	ERC Basketball Umpire 27/06/2018	MUNI	66.00
EFT29382	29/06/2018	Brownes Foods Operations Pty Ltd	ERC - Cafe/Resale Stock	MUNI	230.08

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29383	29/06/2018	Building Commission	Correction - May 2018. Permit 2017180293, One Application Paid Over 2 Months	MUNI	5.00
EFT29384	29/06/2018	Bunbury And Districts Softball Association	Softball Pavilion Hire - June	MUNI	100.00
EFT29385	29/06/2018	Bunbury Auto Group (Parts And Service)	15,000km Service To DA 8222	MUNI	440.00
EFT29386	29/06/2018	Bunbury Holden	Vehicle Repairs DA 9279	MUNI	1,044.96
EFT29387	29/06/2018	Bunbury Machinery	Hire Of Mini Excavator	MUNI	343.79
EFT29388	29/06/2018	Bunbury Mower Service	Chainsaw Files For Large And Small Chainsaws	MUNI	326.00
EFT29389	29/06/2018	Bunbury Psychological Services	Employee Assistance Program	MUNI	154.00
EFT29390	29/06/2018	Bunbury Skin Cancer Clinic	Skin Cancer Check Erin Hutchins	MUNI	99.50
EFT29391	29/06/2018	Bunbury Towing	Light Tower - Removal And Relocation To Banksia Rd Gravel Pit	MUNI	165.00
EFT29392	29/06/2018	Bunnings Group Limited	Door Handle And Accessories For Cadel Park Toilets. Items For Depot Use	MUNI	697.87
EFT29393	29/06/2018	Carbone Brothers Pty Ltd	Progress Payment. Gravel Supply And Deliver To Crooked Brook Road Section 2	MUNI	44,493.85
EFT29394	29/06/2018	Carey Park Junior Football Club	Kidsport Payment For Kaliq Bell	MUNI	110.00
EFT29395	29/06/2018	Cassey Marks	ERC Member Second Prize Winner - 8 Week Weight Loss Challenge	MUNI	100.00
EFT29396	29/06/2018	Cineads Australia Pty Ltd	Print Production Of Cineads	MUNI	2,640.00
EFT29397	29/06/2018	Citygate Properties Ptd Ltd	Ten Vouchers For Monthly Staff Safety Awards	MUNI	500.00

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PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29398	29/06/2018	Courier Australia	Postage And Freight	MUNI	44.14
EFT29399	29/06/2018	Craven Foods	ERC - Cafe/Resale Stock	MUNI	469.15
EFT29400	29/06/2018	Dan Rome	Reimbursement For The Purchase Of Clothing To Be Worn As Uniform	MUNI	98.01
EFT29401	29/06/2018	Dapco Tyre And Auto Centre	35,000km Service DA10181	MUNI	385.30
EFT29402	29/06/2018	Dell Australia Pty Ltd	Optiplex 7450 All-In-One Workstation For Library	MUNI	1,408.00
EFT29403	29/06/2018	Donna Bastow	ERC Basketball Umpire 27/06/2018	MUNI	110.00
EFT29404	29/06/2018	Eaton Community Pharmacy	ERC - Cafe/Resale Stock	MUNI	396.26
EFT29405	29/06/2018	Eaton Environmental Services	Rodent Control Bait - Includes Install And Quarterly Monitoring	MUNI	924.00
EFT29406	29/06/2018	Eaton Home Hardware & Garden	Rapid Set Concrete - 1 Pallet	MUNI	420.00
EFT29407	29/06/2018	Eaton Junior Football Club	Kidsport Payment For 36 People	MUNI	3,315.00
EFT29408	29/06/2018	Elliotts Irrigation Pty Ltd	Repair Faulty Timer On Retic Pump	MUNI	652.30
EFT29409	29/06/2018	Environmental And Agricultural Testing Services	Ground Water Analysis As Per License Conditions From Dwer	MUNI	3,206.50
EFT29410	29/06/2018	Flex Fitness Equipment	Interval Gym Timer	MUNI	299.00
EFT29411	29/06/2018	Grace Records Management	Bin Exchange And Records Management - May 2018	MUNI	486.60
EFT29412	29/06/2018	Gt Fabrications	Trailer Repairs To DA9429	MUNI	550.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29413	29/06/2018	Harvey Norman	Euromaid Freestanding Gas Cooker For Dardanup Hall	MUNI	1,548.00
EFT29414	29/06/2018	Health Insurance Fund Of WA	Payroll Deductions	MUNI	270.00
EFT29415	29/06/2018	Hitachi Construction Machinery Australia Pty Ltd	Replace Broken Power Steering Hose On Loader	MUNI	1,421.08
EFT29416	29/06/2018	ID Consulting Pty Ltd	Forecast.ID Annual Subscription Fee. 12 Months From June 2018	MUNI	14,300.00
EFT29417	29/06/2018	Jason Carroll Naturopath	ERC - Cafe/Resale Stock	MUNI	374.00
EFT29418	29/06/2018	Jill Harrison	Paper Flowers - June	MUNI	164.80
EFT29419	29/06/2018	Jolly Jumps Amusements Pty Ltd	ERC - Bouncy Castle As Per Equipment Replacement Plan	MUNI	3,025.00
EFT29420	29/06/2018	Josie Phillips	ERC Netball Umpire 26/06/2018	MUNI	67.50
EFT29421	29/06/2018	Jtagz Pty Ltd	Cat And Dog Tags	MUNI	1,053.80
EFT29422	29/06/2018	June Keil	Fruit Trees Workshop - June	MUNI	100.00
EFT29423	29/06/2018	Justine Eichner	ERC Basketball Umpire 27/06/2018	MUNI	110.00
EFT29424	29/06/2018	Karens Painting Service	Prepping And Painting Walls For New Promotional Fixings	MUNI	2,200.00
EFT29425	29/06/2018	Karyn Rowe	ERC Netball Umpire 25/06/2018	MUNI	67.50
EFT29426	29/06/2018	Kenny Pomare	ERC Basketball Umpire 27/06/2018	MUNI	22.00
EFT29427	29/06/2018	Kings Tree Care	Tree Removal 9 Invoices	MUNI	11,592.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29428	29/06/2018	Kingsteel	MaintAccess Gate With Locking Post. Hot Dipped And Powder Coated Green.	MUNI	1,707.20
EFT29429	29/06/2018	Kmart	USB SND Story Time Crafts	MUNI	83.00
EFT29430	29/06/2018	Kyle Jones	ERC Basketball Umpire 27/06/2018	MUNI	44.00
EFT29431	29/06/2018	Kylie Wallinger	ERC Staff First Prize Winner - 8 Week Weight Loss Challenge	MUNI	150.00
EFT29432	29/06/2018	Mckayhla Pomare	ERC 3 X 3 Basketball 22/06/2018	MUNI	15.00
EFT29433	29/06/2018	Michelle Winwood	Pilates Instruction 14 April, 19 April, 21 April, 26 May 2018	MUNI	210.00
EFT29434	29/06/2018	Mick Saunders	Reimb - Cleaning Items For DA955. Iron Staining And Scratches	MUNI	24.99
EFT29435	29/06/2018	Nature Play Solutions	FamilyNature Play Event - Burekup	MUNI	1,485.00
EFT29436	29/06/2018	Nearmap Australia Pty Ltd	Nearmap Advantage LGA Tier 1 Subscription - 30 May 2018 To 30 June 2018	MUNI	1,735.89
EFT29437	29/06/2018	Novotel Hotel Perth	Accom/Parking/Meals - Cr Robinson - Executive Road Safety Leadership Program - 18-20 June 2018	MUNI	612.00
EFT29438	29/06/2018	Officeworks Superstores Pty Ltd	Blackboards And Chalk For Shire Events	MUNI	217.97
EFT29439	29/06/2018	P E Civil	Box Out Area And Install Small Retaining Wall For Footpath Installation. Eaton Dr	MUNI	6,902.50
EFT29440	29/06/2018	Peter Bowles Interior	Paint To Paint Watson Street Reserve Toilet Doors	MUNI	88.00
EFT29441	29/06/2018	PFD Food Services Pty Ltd	ERC - Cafe/Resale Stock	MUNI	520.45
EFT29442	29/06/2018	PFI Supplies	ERC - Cleaning Supplies	MUNI	488.95

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PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29443	29/06/2018	Prestige Products	ERC - Cleaning Products	MUNI	1,092.30
EFT29444	29/06/2018	Prime Supplies	Face Shields	MUNI	140.10
EFT29445	29/06/2018	QBE Insurance Ltd	Refund Of Double Payment Pe2123584. Debtor 21889	MUNI	337.00
EFT29446	29/06/2018	Reflective Fabrications Of Australia	Eaton Admin Warden Vest & Cap - T traffic Controller	MUNI	93.61
EFT29447	29/06/2018	Ryan Baker	ERC Basketball Umpire 27/06/2018	MUNI	110.00
EFT29448	29/06/2018	Sam Harman	Refund Part Of Dog Registration - Sterilised	MUNI	77.50
EFT29449	29/06/2018	Schweppes Australia Pty Ltd	ERC - Cafe/Resale Stock	MUNI	633.75
EFT29450	29/06/2018	Shaye Elizabeth Jane Brewer	Crossover Rebate Lot 68 63 Evolution Loop, Millbridge A11565	MUNI	223.00
EFT29451	29/06/2018	Signs Plus	Three Name Badges-Alice, Suzanne And Gareth In Planning & Postage Fee	MUNI	45.50
EFT29452	29/06/2018	Simient Pty Ltd	Lanteria Support And Implementation	MUNI	721.88
EFT29453	29/06/2018	Sophie Docker	ERC Netball Umpire 26/06/2018	MUNI	112.50
EFT29454	29/06/2018	SOS Office Equipment	Photocopier Meter Readings	MUNI	914.21
EFT29455	29/06/2018	South Bunbury Junior Football Club	Kidsport Payment For Kaden Glasgow	MUNI	140.00
EFT29456	29/06/2018	Southwest Ventures T/A Geographe Ford/Bunbury Hyundai	Repairs To DA9295	MUNI	1,249.00
EFT29457	29/06/2018	Spraymow Services	Apply Wetting Agent - Eaton Oval/ Eaton Foreshore 7.2 Hectares	MUNI	2,575.16

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29458	29/06/2018	St John Ambulance Western Australia Ltd	Provide First Aid 16 June 2018 X 7 Upper Ferguson Brigade	MUNI	640.00
EFT29459	29/06/2018	Staley Food And Packaging	ERC - Cafe Supplies For Movie Night	MUNI	93.95
EFT29460	29/06/2018	State Law Publisher	Local Planning Scheme No 3 - Amendment No. 194	MUNI	808.48
EFT29461	29/06/2018	State Wide Turf Services	Supply And Deliver 1 Pallet Of Amino Fertiliser	MUNI	1,342.00
EFT29462	29/06/2018	Stratagreen	Litter Pickers 850mm	MUNI	898.37
EFT29463	29/06/2018	Sunwest Holdings Pty Ltd	Replace Water Damaged Door To The Joshua Crooked Brook Fire Station	MUNI	985.00
EFT29464	29/06/2018	Susannah Plumb - Zumba With Susie	Instructor For Strong 06-06-2018 - 27-06-2018	MUNI	200.00
EFT29465	29/06/2018	Synergy	Electricity Accounts	MUNI	10,331.50
EFT29466	29/06/2018	T-Quip	4 X Sets Mulching Blades For Toro Mower	MUNI	326.40
EFT29467	29/06/2018	Tailtap	Skateboarding Clinic - Conquer The Concrete Event 2018	MUNI	1,150.00
EFT29468	29/06/2018	Telstra	Telephone Accounts	MUNI	4,206.07
EFT29469	29/06/2018	The Childrens Book Council Of Aust WA Branch	Children's Book Council - Book Week Merchandise	MUNI	73.50
EFT29470	29/06/2018	The Workwear Group	Uniform For Office Staff	MUNI	401.20
EFT29471	29/06/2018	Therese Price	ERC Netball Umpire 26/06/2018	MUNI	67.50
EFT29472	29/06/2018	Tint City	Wall Graphics For Gym	MUNI	3,205.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29473	29/06/2018	Tony Thornhill	ERC Basketball Umpire 27/06/2018	MUNI	96.00
EFT29474	29/06/2018	Total Eden Pty Ltd	Reticulation Repairs 12 Invoices	MUNI	15,907.31
EFT29475	29/06/2018	TotallySound	Group Fitness - Aerobic & Receiver, Fitness Audio Bluetooth Station And Voice Over Mixer, AMP, Speakers, Rack And Labour.	MUNI	10,253.10
EFT29476	29/06/2018	TotallyWorkwear	Safety Work Wear	MUNI	66.55
EFT29477	29/06/2018	Tracey Eaton	ERC Member First Prize Winner - 8 Week Weight Loss Challenge	MUNI	200.00
EFT29478	29/06/2018	Tracey Tupaea	ERC Netball Umpire 26/06/2018	MUNI	154.00
EFT29479	29/06/2018	Tradelink	Parts For Toilet Repair Eaton Foreshore.	MUNI	107.76
EFT29480	29/06/2018	Turfcare Nsw	Iron Maid Foliar	MUNI	1,155.00
EFT29481	29/06/2018	Vanessa Black	ERC Netball Umpire 26/06/2018	MUNI	157.50
EFT29482	29/06/2018	Vanessa Fallows	ERC Third Prize Winner - 8 Week Weight Loss Challenge	MUNI	50.00
EFT29483	29/06/2018	Visimax Safety Products	2 X Ranger Cap From Back Order	MUNI	33.00
EFT29484	29/06/2018	WA Tower Service	Monthly Lease Of Tower Space For Wireless Connection - May 2018	MUNI	513.00
EFT29485	29/06/2018	Waterloo Nursery	Supply Juniper Confertus 140mm Pots	MUNI	1,144.00
EFT29486	29/06/2018	West Australian Mechanical Services Pty Ltd	ERC - Air Con Quarterly Maintenance	MUNI	1,189.43
EFT29487	29/06/2018	Winc Australia Pty Ltd	Stationery	MUNI	217.63

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29488	29/06/2018	Woodlands	Supply Dog Waste Bag Dispensers	MUNI	1,199.00
EFT29489	29/06/2018	Woolworths Group Limited	Kitchen Supplies And Food For Meetings	MUNI	399.15
EFT29490	29/06/2018	Work Clobber	Safety Work Wear	MUNI	352.51
EFT29491	29/06/2018	Workforce Road Services Pty Ltd	Line Marking Of Intersection	MUNI	2,188.67
EFT29492	06/07/2018	Action Kerbing	Repair To Broken Kerb And Installation Of Pathways	MUNI	14,402.85
EFT29493	06/07/2018	Alinta	Electricity June ERC	MUNI	4,369.76
EFT29494	06/07/2018	All Aussie Truck And Bobcat Services	Clean Up Fallen Trees. Waste Transfer Station And Cemetery Clean Up	MUNI	990.00
EFT29495	06/07/2018	Aluminium Seating Specialists	ERC - Aluminium Seating For Courts	MUNI	2,046.00
EFT29496	06/07/2018	Amelia Kaitani	ERC Netball 03/07/2018	MUNI	66.00
EFT29497	06/07/2018	Archie Hall	ERC Basketball 04/07/2018	MUNI	110.00
EFT29498	06/07/2018	Aurecon Australia Pty Ltd	Shire Of Harvey/Shire Of Dardanup Professional Services Rendered To 15-06-18	MUNI	1,703.35
EFT29499	06/07/2018	Australind Landscaping Supplies	Trailer Load Of Soil Conditioner	MUNI	63.00
EFT29500	06/07/2018	Ben Jordan	Third Prize For Staff Weight Loss Challenge	MUNI	25.00
EFT29501	06/07/2018	Bon Marche	Staff Uniform	MUNI	134.95
EFT29502	06/07/2018	Boyanup Capel Dardanup Football Club - Eaton Boomers Football Club	Venue Hire - Ladies Day Event	MUNI	790.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29503	06/07/2018	Brody England	ERC Basketball 04/07/2018	MUNI	110.00
EFT29504	06/07/2018	Building Commission	BC June 2018 Reconciliation	MUNI	2,544.37
EFT29505	06/07/2018	Bullivants Pty Ltd - Sling Rig	Lifting Ring And Hammerlocks For Lifting Grave Frame	MUNI	214.59
EFT29506	06/07/2018	Bunbury Auto One	Trailer Lights And Accessories For T trailer Da 15307	MUNI	162.75
EFT29507	06/07/2018	Bunbury Harvey Regional Council	Refuse And Organics Disposal T o Stanley Road	MUNI	1,270.49
EFT29508	06/07/2018	Bunbury Machinery	Tractor Mower Repair	MUNI	491.10
EFT29509	06/07/2018	Bunbury Mower Service	Brush Cutter Head Parts	MUNI	58.00
EFT29510	06/07/2018	Bunbury Police And Community Youth Centre	Kidsport Payment For 6 People	MUNI	893.20
EFT29511	06/07/2018	Bunnings Group Limited	Building Maint Dard Hall - Eaton Football Club Rooms - OH&S - Repair DA9781	MUNI	623.54
EFT29512	06/07/2018	Carbone Brothers Pty Ltd	Supply And Deliver Gravel T o Crooked Brook Road .	MUNI	63,306.63
EFT29513	06/07/2018	Cassey Marks	1st Prize Winner Group Fitness Frenzy Competition	MUNI	250.00
EFT29514	06/07/2018	Cathy Lee	Reimb For Farewell Gift For Ben Jordan And Change Of Plates DA613/DA9376	MUNI	657.40
EFT29515	06/07/2018	City Of Bunbury	Shire Of Dardanup Contribution T o Corella Control Contract	MUNI	931.33
EFT29516	06/07/2018	Cleanaway	New Waste Bin Service X 13 - Recycle X 12 - Replacement X 7	MUNI	2,408.21
EFT29517	06/07/2018	Cleanaway Solid Waste Pty Ltd	Kerbside Waste Collection	MUNI	4,914.12

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29518	06/07/2018	Construction Training Fund : BCITF	BICT F - June 2018 Reconciliation	MUNI	603.63
EFT29519	06/07/2018	Corinne Shaw	Reimb Car Battery Holders-Cables -Buzzer-Officeworks Markers-Tape -Fasteners	MUNI	56.04
EFT29520	06/07/2018	Courier Australia	Postage And Freight - Admin	MUNI	21.71
EFT29521	06/07/2018	Dardanup General Store	Milk For Dardanup Office	MUNI	9.90
EFT29522	06/07/2018	Deidre Te Wano	18/19 Personal Development Grant - Walker Smith	MUNI	400.00
EFT29523	06/07/2018	Donna Bastow	ERC Basketball 04/07/2018	MUNI	132.00
EFT29524	06/07/2018	Donna Bullen	Assorted Farewell Gifts And Cards For Staff	MUNI	44.99
EFT29525	06/07/2018	DX Print Group Pty Ltd	Business Cards- James Lee, Jackie Nichol, Mick Saunders And Luke Botica	MUNI	418.00
EFT29526	06/07/2018	Eaton Laser	Name Plate To Read "Personal Assistant" Black With White Text.	MUNI	21.40
EFT29527	06/07/2018	Emma Rose Stonard	Crossover Rebate 24 Adeline Drive Millbridge	MUNI	239.00
EFT29528	06/07/2018	Environmental And Agricultural Testing Services	Ground Water Sample Eaton Oval -	MUNI	291.50
EFT29529	06/07/2018	Ernie Aaron Hill	18/19 Grant - Travel Assistance For Cody Bell	MUNI	400.00
EFT29530	06/07/2018	ESET Software Australia Pty Ltd	ESET Endpoint Protection Standard, 1 Year - 130 Licenses July 18 - June 19	MUNI	1,452.71
EFT29531	06/07/2018	Evelyn Butchart	Catering For Council Meeting	MUNI	455.00
EFT29532	06/07/2018	First Class Training	Adobe Illustrator Training Course	MUNI	920.00

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PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29533	06/07/2018	Fit Tech Gym Support	Fitness Centre - Replacement TV Cable - Upright Bike	MUNI	33.00
EFT29534	06/07/2018	Fuji Xerox Australia Pty Ltd	Lease For Photocopier. 5 X Invoices	MUNI	4,785.00
EFT29535	06/07/2018	Fulton Hogan Industries WA	Town Site Rural Road Maintenance	MUNI	391.09
EFT29536	06/07/2018	Gareth Webber	Reimbursement For The Purchase Of Uniforms	MUNI	169.85
EFT29537	06/07/2018	Geographe Civil	Stabilisation Treatment And Fencing Install To Eaton Drive Bridge Embankment.	MUNI	94,645.10
EFT29538	06/07/2018	Go Go On Hold	Messages On Hold Service July - December 2018	MUNI	414.00
EFT29539	06/07/2018	Harvey Farm Service	Mower Blades Complete For Tractor Side Arm Verge Mower	MUNI	903.65
EFT29540	06/07/2018	Hitachi Construction Machinery Australia Pty Ltd	5000 Hr Service As Per Contract For Da9774	MUNI	3,139.40
EFT29541	06/07/2018	It Blackspot	Ipads And Tablets - June	MUNI	300.00
EFT29542	06/07/2018	It Vision User Group Incorporated	It Vision User Group Membership 1/07/2018 - 30/06/2019	MUNI	748.00
EFT29543	06/07/2018	Jason Signmakers	Chevron Signage - Intersection Jindalee-Eaton Drive	MUNI	66.95
EFT29544	06/07/2018	Jaycar Electronics	Clock For Gym	MUNI	55.20
EFT29545	06/07/2018	Josie Phillips	ERC Netball 03/07/2018	MUNI	135.00
EFT29546	06/07/2018	Justine Eichner	ERC Basketball 04/07/2018	MUNI	22.00
EFT29547	06/07/2018	Karyn Rowe	ERC Netball 03/07/2018	MUNI	90.00

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PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29548	06/07/2018	Kings Tree Care	Tree Report For Corymbia Calophylla On Collie River Rd. Includes Minor Pruning And Dead Wood Removal To Adjacent Tree.	MUNI	1,976.00
EFT29549	06/07/2018	Kyle Jones	ERC Basketball 04/07/2018	MUNI	110.00
EFT29550	06/07/2018	Lab Six Australia Pty Ltd	Whole Day Youth Workshop - Music Production And Djing	MUNI	1,628.00
EFT29551	06/07/2018	Larry Price	Toro Service DA 10105 - 681 Hours	MUNI	491.26
EFT29552	06/07/2018	Les Mills Asia Pacific	Monthly Music Licence Fees 01/07/18 - 31/07/18	MUNI	1,197.88
EFT29553	06/07/2018	LGIS Risk Management Services	Library Specific Manual Task Training 1 Session	MUNI	6,107.20
EFT29554	06/07/2018	Links Modular Solutions	Annual Maintenance Upgrade Fee July 2018 - June 2019	MUNI	7,945.30
EFT29555	06/07/2018	Malatesta Road Paving And Hotmix	Rural Road Maintenance	MUNI	400.00
EFT29556	06/07/2018	Marketforce	Advertising X 11 Invoices	MUNI	7,268.13
EFT29557	06/07/2018	Mckayhla Pomare	ERC Basketball 04/07/2018	MUNI	59.00
EFT29558	06/07/2018	Metroll	Guttering For Eaton Junior Footy Rooms	MUNI	50.10
EFT29559	06/07/2018	Mick Saunders	Reimbursement For Purchase Of Uniforms	MUNI	224.90
EFT29560	06/07/2018	Neil Nicholson	Purchase Of Headphones	MUNI	9.00
EFT29561	06/07/2018	Nites Electrical	Call Out To Diagnose Electrical Fault Pratt Road Tennis Courts	MUNI	453.75
EFT29562	06/07/2018	Officeworks Superstores Pty Ltd	ERC Stationary - 5 Invoices	MUNI	530.96

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29563	06/07/2018	P E Civil	Repair Paving Hatfield Way & Dorset Way Millbridge - Reinstall Footpath	MUNI	3,762.00
EFT29564	06/07/2018	Paige Vincent	ERC Basketball 04/07/2018	MUNI	140.00
EFT29565	06/07/2018	Perfect Landscapes	Mowing Of Ovals - Various	MUNI	8,008.00
EFT29566	06/07/2018	Plant Supply Company	Winter Planting Program Dated 22 June 2018	MUNI	11,010.45
EFT29567	06/07/2018	Pollen Nation	Workshop - Teacup Posies - June	MUNI	410.00
EFT29568	06/07/2018	Promote You	Embroidery On Uniform For Jackie Nichol X 4 Naomi Newport X 1	MUNI	61.60
EFT29569	06/07/2018	Radrock Adventures	High Ropes Course - Spring Out - Community Event 2018	MUNI	1,320.00
EFT29570	06/07/2018	Ryan Baker	ERC Basketball 04/07/2018	MUNI	140.00
EFT29571	06/07/2018	Safetcard Australia	Monitoring Fees For Safetcards x 6	MUNI	264.00
EFT29572	06/07/2018	Safety World	Vest Hi VIS Ranger	MUNI	110.00
EFT29573	06/07/2018	Sophie Docker	ERC Netball 03/07/2018	MUNI	112.50
EFT29574	06/07/2018	SOS Office Equipment	Photocopier Meter Reading X 9	MUNI	2,836.98
EFT29575	06/07/2018	Southern Lock And Security	BBQ Repairs Cylinder Replacements And Restricted Key Cutting X 2	MUNI	377.45
EFT29576	06/07/2018	State Library Of Western Australia	187 X Better Beginnings Junior Reading Packs	MUNI	1,028.50
EFT29577	06/07/2018	State Wide Turf Services	Hire Of Air2g2 - 1 Day	MUNI	825.00

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29578	06/07/2018	Surveying South	Feature Survey Crooked Brook Road - Line Marking Shenton Road	MUNI	3,520.00
EFT29579	06/07/2018	Synergy	Electricity Account For West Dardanup BFB	MUNI	81.35
EFT29580	06/07/2018	T J Depiazzi & Sons	Bushland Mulch To Stabilise Road Verge	MUNI	1,308.12
EFT29581	06/07/2018	Taekwondo Central	Self-Defence Workshop - April	MUNI	240.00
EFT29582	06/07/2018	Terau Aroha T amatea	ERC Netball 03/07/2018	MUNI	154.00
EFT29583	06/07/2018	Therese Price	ERC Netball 02/07/2018	MUNI	45.00
EFT29584	06/07/2018	Tint City	Coreflute Selfie Board X 2	MUNI	390.00
EFT29585	06/07/2018	Total Eden Pty Ltd	Onsite Pump Removal - Supply Of Rain Bird Floe Sensor - Parts	MUNI	5,656.05
EFT29586	06/07/2018	Tutt Bryant Hire	Hire Of 3.5 Ton Excavator	MUNI	1,108.80
EFT29587	06/07/2018	Vanessa Black	ERC Netball 03/07/2018	MUNI	67.50
EFT29588	06/07/2018	Water Corporation	Water Use And Service Charges For Lot 90 Swan Avenue	MUNI	164.88
EFT29589	06/07/2018	West Australian Mechanical Services Pty Ltd	Replace Outdoor Coil Gym Cassette Filters	MUNI	4,521.00
EFT29590	06/07/2018	West Coast Timbers Pty Ltd	200 Jarrah Stakes -	MUNI	1,100.00
EFT29591	06/07/2018	Western Australia Treasury Corporation	Govt Guarantee Fee All Loans And Loan Repayment Glenhouon Sports Pavillion	MUNI	48,332.85
EFT29592	06/07/2018	Winc Australia Pty Ltd	Eaton Office Stationary	MUNI	506.74

					84
PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
EFT29593	06/07/2018	Woodlands	Quote A - 1 X Double Bin Surround & 1 X Single Surround	MUNI	8,531.60
EFT29594	06/07/2018	Woolworths Group Limited	Purchase Of Items For Meetings	MUNI	81.85
EFT29595	06/07/2018	Work Clobber	Safety Wear	MUNI	1,128.02
EFT29596	06/07/2018	Wren Oil	Pick Up Waste Oil.	MUNI	16.50
EFT29597	06/07/2018	Wacon Pty Ltd	Refund Of Kerb Deposit - B/L 2015160305 - Lot 2 Diadem St (A1655) - (Murphy)	TRUST	1,764.00
CHEQUES					
44853	29/06/2018	Shire Of Dardanup - Please Pay Cash	Petty Cash Recoup	MUNI	170.45
44854	06/07/2018	Australian Institute Of Building Surveyors	AIBS Membership Renewal Peter Jackson 18/19 Financial Year	MUNI	1,100.00
CREDIT CARD					
DD13624.1	18/06/2018	Eventbrite	Powering The Future Of WA Conference. Feral Cat Symposium	MUNI	658.22
DD13624.2	18/06/2018	State Law Publisher (Dept Premier & Cabinet)	Local Planning Scheme No.3 Amendment No. 198 In Govt Gazette 4/05/2018	MUNI	73.25
DD13624.3	18/06/2018	Facebook Ireland Limited	Facebook Advertising For May	MUNI	288.52
BPAY					
DD13633.1	22/06/2018	IINET Ltd	Business NBN	MUNI	145.54
PAYROLL					
DD13641.1	29/06/2018	WA Super	Payroll Deductions	MUNI	38,783.11
DD13641.2	29/06/2018	AMP Superannuation Savings Trust	Superannuation Contributions	MUNI	55.58

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
DD13641.3	29/06/2018	Hostplus	Superannuation Contributions	MUNI	272.01
DD13641.4	29/06/2018	MLC Super Fund	Superannuation Contributions	MUNI	645.20
DD13641.5	29/06/2018	IOOF Portfolio Service Superannuation Fund	Superannuation Contributions	MUNI	89.06
DD13641.6	29/06/2018	Perpetual Wealth Focus Super Plan	Superannuation Contributions	MUNI	57.48
DD13641.7	29/06/2018	Rest Superannuation	Superannuation Contributions	MUNI	240.93
DD13641.8	29/06/2018	Asgard Infinity E Wrap Super	Superannuation Contributions	MUNI	242.40
DD13641.9	29/06/2018	Colonial First State First Choice Wholesale Personal Super	Superannuation Contributions	MUNI	591.55
DD13641.10	29/06/2018	ANZ Smart Choice Super (Onepath Masterfund)	Superannuation Contributions	MUNI	454.38
DD13641.11	29/06/2018	Australiansuper	Superannuation Contributions	MUNI	971.01
DD13641.12	29/06/2018	Burton Superannuation Fund	Superannuation Contributions	MUNI	247.41
DD13641.13	29/06/2018	Media Super	Superannuation Contributions	MUNI	243.13
DD13641.14	29/06/2018	Construction & Building Industry Super	Superannuation Contributions	MUNI	321.53

PAYMENT	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
<u>REPORT TOTALS</u>			CERTIFICATE OF Chief Executive Officer		930,986.50
EFT	29250 - 29491		<i>This Schedule of Accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment.</i>		885,335.74
Muni Cheque					1,270.45
Payroll					43,214.78
Credit Card					1,019.99
International					0.00
BPAY					145.54
TOTAL					<hr/> <hr/> 930,986.50



MR MARK L CHESTER
Chief Executive Officer

CARRIED
8/0

12.11 Title: Responsible Cat Ownership Working Group Meeting Minutes
Held 28 June 2018

**MINUTES OF THE SHIRE OF DARDANUP RESPONSIBLE CAT OWNERSHIP
WORKING GROUP MEETING HELD ON THURSDAY, 28 JUNE 2018, AT EATON
ADMINISTRATION CENTRE, COMMENCING AT 9.00AM.**

Officer Comment

The minutes of the Responsible Cat Ownership Working Group meeting are attached (Appendix ORD: 12.11).

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

244-18 MOVED - Cr. P R Perks SECONDED - Cr. C N Boyce

**THAT Council receives the Minutes of the Responsible Cat
Ownership Working Group Meeting held 28 June 2018.**

CARRIED
8/0

**13 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS
BEEN GIVEN**

None.

**14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION
OF MEETING**

None.

15 PUBLIC QUESTION TIME

None.

16 MATTERS BEHIND CLOSED DOORS

It is recommended that the following item be heard behind closed doors.

Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 (2) -
Matters for Which Meeting May be Closed.

Standing Order and the Local Government Act 1995 provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) Subject to subsection (2), the following are to be open to members of the public -
- (a) all Council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -
- (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to -
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

245-18 MOVED - Cr. J Dow SECONDED - Cr. T G Gardiner

THAT in accordance with the Local Government Act 1995, S 5.23 the Council go Behind Closed Doors [5.50pm] to discuss:

- 1. A matter that has a commercial value to a person; and**
- 2. A matter affecting an employee or employees.**

CARRIED
8/0

Note: All staff and members of the public left the meeting [5.51pm] except for Chief Executive Officer, Mr Mark Chester, Personal Assistant, Mrs Gaylene Godfrey and Manager Governance & HR, Ms Cathy Lee, who remained in the room.

16.1 Title: Annual Report – Bunbury & Districts Softball Association

Reporting Department: Executive

Reporting Officer: Mr Mark Chester – Chief Executive Officer

Legislation: Local Government Act 1995

REPORT UNDER SEPARATE COVER

Note: In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

246-18 MOVED - Cr. P S Robinson SECONDED - Cr. C N Boyce

THAT Council:

1. **Receive the Bunbury & Districts Softball Association 2017-2018 Annual Report.**
2. **Acknowledge and commend the outgoing President, Mr Warren Jones for his outstanding leadership and guidance provided for the Bunbury & Districts Softball Association and the commissioning of the new Softball Pavilion.**
3. **Acknowledge the comments in the Annual Report that are 'Items to Note' regarding the risk matters relating to the playground.**

CARRIED
8/0

Note: Chief Executive Officer, Mr Mark Chester left the meeting [5.55pm].

16.2 Title: Minutes of the Chief Executive Officer Recruitment Committee Meeting Held 4 July 2018

Reporting Department: Executive

Reporting Officer: Mrs Cathy Lee – Manager Governance & HR

Legislation: Local Government Act 1995

REPORT UNDER SEPARATE COVER

Note: In accordance with the Local Government Act 1995 5.23 this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Confidential Human Resource Recruitment Section of the Tardis records management system.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

247-18 MOVED - Cr. T G Gardiner SECONDED - Cr. C N Boyce

THAT Council receives the Minutes of the CEO Recruitment Committee meeting held 4 July 2018.

CARRIED
8/0

CEO RECRUITMENT COMMITTEE & COUNCIL RESOLUTION

248-18 MOVED - Cr. P R Perks SECONDED - Cr. L Davies

THAT Council:

1. **Endorse the draft Chief Executive Officer Application Package inclusive of the Position Description [Provided under confidential separate cover - Tardis Reference: RCT-R0548384].**
2. **Endorse the draft Chief Executive Officer Contract [Provided under confidential separate cover - Tardis Reference: RCT-R0548382].**
3. **Delegate authority to the Chairperson of the CEO Recruitment Committee to negotiate the contract of employment with the preferred applicant, within the advertised Salaries and Allowances Tribunal Local Government Band 3 classification Total Reward Package range.**

CARRIED
8/0

By Absolute Majority

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

249-18 MOVED - Cr. C N Boyce SECONDED - Cr. T G Gardiner

**THAT in accordance with the Local Government Act 1995, S 5.23
the Council return from Behind Closed Doors [6.04pm].**

CARRIED
8/0

17 CLOSURE OF MEETING

The Presiding Officer advises that the date of the next Ordinary Meeting of Council will be Wednesday 8 August 2018, commencing at 5.00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer declared the meeting closed at 6.04pm.

**CONFIRMATION OF MINUTES**

**"As the person presiding at the meeting at which these minutes
were confirmed on 8 August 2018, I certify that these minutes
have been confirmed as a true and accurate record of
proceedings.**

Signed _____

(Chairman or Shire President or Other Presiding Officer)

DocuSigned by:

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