



Infrastructure
Directorate

APPENDICES

Item 12.4.1 – 12.4.4

ORDINARY COUNCIL MEETING

To Be Held

Wednesday, 17th of December 2025
Commencing at 5.00pm


At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

This document is available in alternative formats such as:
~ Large Print
~ Electronic Format [disk or emailed]
Upon request.

From: Zane Jones <zane@jonesws.com.au>
Sent: Wednesday, 8 October 2025 12:27 PM
To: Chantal Shorter <Chantal.Shorter@dardanup.wa.gov.au>
Cc: Daniel Fry <frydaniel7@gmail.com>; Burekup Cricket Cl <burekupcc@gmail.com>
Subject: FW: Signs Burekup Cricket Club

You don't often get email from zane@jonesws.com.au. [Learn why this is important](#)

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Hello Chantal

Hope you are well.

Introducing myself, Zane Jones. I'm a fellow Burekup Cricket Club member and will be assisting Daniel Fry and the Burekup CC on the additional cricket net project.

I have been advised that there is a site meeting being scheduled for this/next week but in the interim I would like to address the proposed additional cricket net location as per email below, along with further commentary on raised points below.

Early 2025, there was a site meeting with members of the Burekup CC and Nigel Lyon. It was agreed by all parties the location of the proposed additional cricket would best suit the North side of the current nets as per indicated on below.

This location was recommended due to the below considering factors,

- Cost of the removal/permits of 2x small trees on the North side of existing nets compared to the cost of the large tree on the South side.
- Removal of 2x North side trees for additional net will ensure a safe setback from other existing tree that could fall and damage the existing/new nets.
- Removal of 2x North side trees for additional net will greatly reduce the safety hazard of honky nuts falling on the bowlers runup causing serious injury due to slipping.
- As the extra net will double as a bowling machine net and requiring power. The additional net location on the North side of existing nets will remove the trip hazard of the required extension cord on the existing net bowling runup area. If the additional net was to be located on the South side of additional net, underground power will need to be installed from the current cricket shed to additional net. This would increase the project budget.
- The carpet on the current South side practice net has been stained due to the already overhanging tree on the south side. This carpet will need to be replaced in the near future as the carpet is becoming damaged. Installation of the additional net under this tree would cause the new carpet to meet the same scenario.

The required removal of the 2x trees has already been approved. If the additional net was to be located on the south side of the existing, there will be a large tree that would need to be removed. This would increase tree removal costs and also require the time consuming process of obtaining a permit to remove the tree.

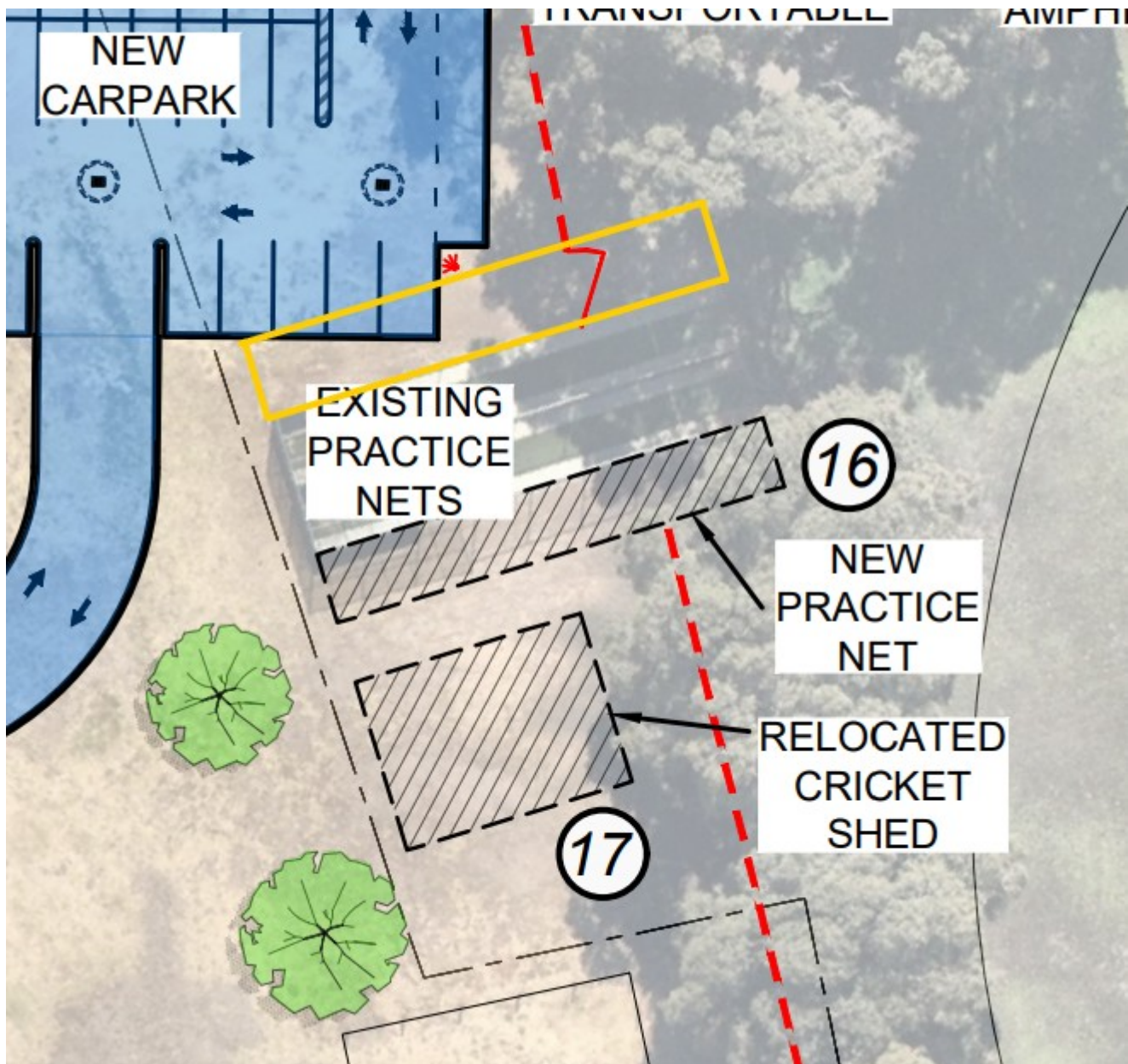
There has been comments around the South tree in question being pruned to suit. If this was to be undertaken, we are of the opinion that the tree would be very lopsided increasing falling risk (Professional opinion required) If the tree was to fall, this would cause damage to the additional net, also the preferred setback required to remove the honky nut safety risk on the bowlers runup would not be satisfied.

If available, can I please request concept plan that are drawn to scale with the location of the proposed future carpark that will be effected?

This would assist with physically marking out the proposed car park footprint against the existing nets. The concept plans we currently have available have no scale.

Please let me know if any further info is required.

Thanks for your time Chantel.



Preferred Location of Additional Cricket Net in Yellow



2x Tree Removal Required on North side existing Nets (Preferred Location)



Proposed Relocation Tree Removal Required on South Side of Existing Nets



Proposed Relocation Falling Hazard of Tree on South Side of Existing Nets



Example of Honky Nut Safety Risk on Bowling Runup



Net Carpet Damage Caused by Tree

Regards
Zane Jones



Mobile: 0438 263 657 Office: (08) 97262920 Email: zane@jonesws.com.au Web: www.jonesws.com.au





Please consider the environment before you print this email



Kaya. We acknowledge that Jones Welding Solutions operates on both Wardandi Noongar Boodja and Kaniyang Noongar Boodja. We acknowledge the Wardandi and Kaniyang people as the Traditional Custodians of the land on which we deliver our services and respect their continuing connection to the land, water and community. We offer our respect to Elders past, present and emerging.

From: **Chantal Shorter** <Chantal.Shorter@dardanup.wa.gov.au>

Date: Tue, Sep 30, 2025 at 9:21 AM

Subject: RE: Signs Burekup Cricket Club

To: frydaniel7 <frydaniel7@gmail.com>

Cc: Burekup Cricket Cl <burekupcc@gmail.com>

Hi Daniel,

I appreciate your time on the phone, and for providing me with the additional information.

The Burekup Concept Plans have been endorsed by Council and has also been workshopped with the community and user groups such as the Cricket Club.

The Director of Infrastructure, Theo, conducted a site visit on Friday and has advised that tree removal is not required for the original location as per the Concept Plans. There is adequate space for construction and only minor tree pruning would be required.

The alternative location you are proposing would require the removal of only one tree and would also have significant impact on the future carpark. Carparks must comply with Australian Standards as provided for on the Concept Plans, which means that should the cricket net be constructed on the side you are proposing, the carpark would need to be reduced.

Theo has also advised that the construction of the new changerooms is going ahead, and a provision will be made to ensure there is a GPO located on the exterior of the building which should assist with future power supply.

Can you please advise if the Cricket Club would be willing to reconsider the original location as provided for in the concept plans?

Kind regards,

Chantal Shorter

Building Property Management Officer



A: 1 Council Drive | PO Box 7016 | Eaton WA 6232

T: 08 9724 0341 | **E:** Chantal.Shorter@dardanup.wa.gov.au

W: www.dardanup.wa.gov.au



From: frydaniel7 <frydaniel7@gmail.com>

Sent: Friday, 26 September 2025 12:55 PM

To: Chantal Shorter <Chantal.Shorter@dardanup.wa.gov.au>

Cc: Burekup Cricket Cl <burekupcc@gmail.com>

Subject: Re: Signs Burekup Cricket Club

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Hi Chantal,

The third net position was changed as the original position had one very large mature tree in the building envelope compared to two smaller ones in the proposed position. It was easier to get approval through the Department of Water and Environment due to less canopy/ foliage being removed as well as a cheaper option to remove.

The third net will be utilised as a purpose built bowling machine training use net hence the gate included in the quote.

In order to run the bowling machine we have also moved the net so it is closer to the power source so that players are not tripping over the power lead.

We weren't aware that the concept plans were final with the exact layout or size of parking bays. The proposed location appears to have minimal impact on Concept plan parking and would give more room to place shed away from current caravan parking bays.

Regards Daniel Fry.

On Fri, 26 Sept 2025, 12:16 pm Chantal Shorter, <Chantal.Shorter@dardanup.wa.gov.au> wrote:

Hi Daniel,

The documents are currently sitting with the CEO for signing.

A question has been raised as to the proposed location of the third cricket net. In accordance with the Burekup Concept Plans (attached), the third cricket net is to be located on the other side.

This would ensure that no trees are required to be removed and would also allow for future works to occur such as additional parking and the relocation of the current shed.

Can you please advise why you have changed the proposed location from what is provided for in the endorsed Concept Plans?

Thank you,

Chantal Shorter

Building Property Management Officer



A: [1 Council Drive](#) | PO Box 7016 | Eaton WA 6232

T: 08 9724 0341 | E: Chantal.Shorter@dardanup.wa.gov.au

W: www.dardanup.wa.gov.au





From: Daniel Fry <frydaniel7@gmail.com>
Sent: Thursday, 25 September 2025 3:01 PM
To: Chantal Shorter <Chantal.Shorter@dardanup.wa.gov.au>
Cc: Burekup Cricket Cl <burekupcc@gmail.com>
Subject: Re: Signs Burekup Cricket Club

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Hi Chantal,

Thank you for the information below re signage.

If possible can you please update status of Budget money and Building approvals for the proposed third net.

Kind Regards

Daniel Fry.

On Thu, 25 Sept 2025, 2:47 pm Chantal Shorter, <Chantal.Shorter@dardanup.wa.gov.au> wrote:

Hi Daniel,

Thank you for your email outlining the proposed signage for Burekup Cricket Club.

I have contacted the Burekup District Country Club as the shed is also within their leased area. They have advised that the committee is in agreeance with your proposal.

I have also forwarded the request through to our Planning Department who has advised the below-

The signs would require a DA unless the following exemption criteria are met:

I have also attached the Shire's local Planning Policy for advertising signage that has some additional information that may be useful.

Please don't hesitate to contact me if you have any questions.


Thank you,

Chantal Shorter

Building Property Management Officer

A: [1 Council Drive](#) | PO Box 7016 | Eaton WA 6232
T: 08 9724 0341 | **E:** Chantal.Shorter@dardanup.wa.gov.au
W: www.dardanup.wa.gov.au

From: frydaniel7 <frydaniel7@gmail.com>
Sent: Friday, 19 September 2025 8:04 AM
To: Chantal Shorter <Chantal.Shorter@dardanup.wa.gov.au>
Subject: Signs Burekup Cricket Club

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Hi Chantal

As discussed proposed signs to put on exterior of cricket shed

On apex above sliding door

One sign on center net. Both signs made of aluminium composite.

Smaller signs made of conrflute to put up at local shop and school.

Regards Daniel.

Sent from my Galaxy

“This message contains privileged and confidential information intended only for the use of the addressee or entity named above. Use of this information beyond this intended use is unauthorised”

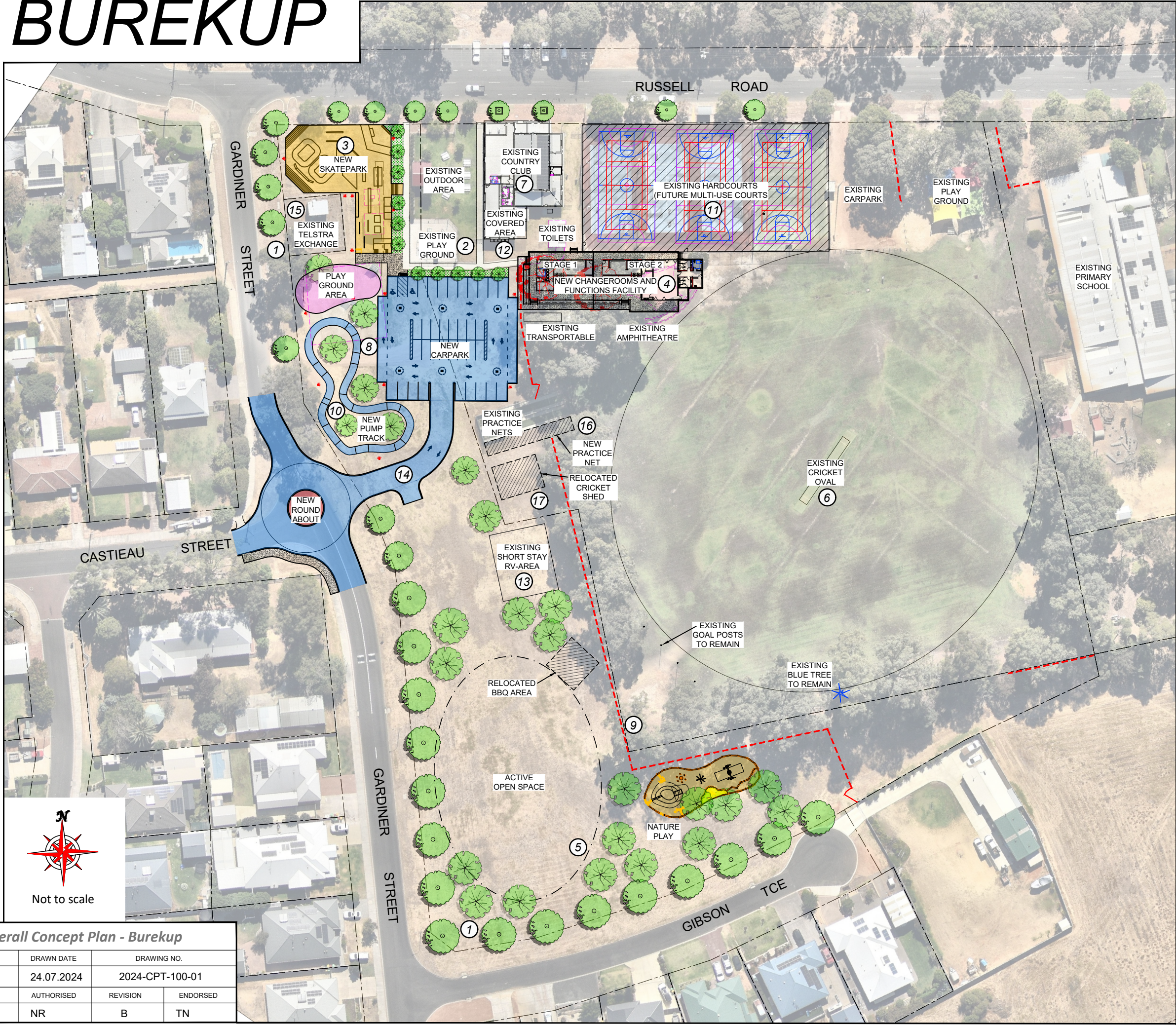
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RISK ASSESSMENT TOOL								
OVERALL RISK EVENT: Burekup – New Cricket Practice Net Location RISK THEME PROFILE: 6 - Community Engagement 13 - Project Management RISK ASSESSMENT CONTEXT: Strategic								
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Council has an endorsed concept plan for Burekup that shows the location for the new practice net.	Minor (2)	Possible (3)	Moderate (5 - 11)	Council to attempt to follow the endorsed concept plan to best represent the community plan.	Insignificant (1)	Rare (1)	Low (1 - 4)
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

BUREKUP

Overall Concept Plan - 2024



- PROPOSED IMPROVEMENTS:**
- RANKED IN ORDER AS PER OUTCOMES OF THE DARDANUP COMMUNITY SURVEY MAY 2024.
- ① - LANDSCAPING ALLOWANCE; \$175,000
 - ② - SHADE SAIL TO EXISTING PLAYGROUND ESTIMATE; \$26,000
 - ③ - SKATE PARK ESTIMATE; \$950,000
 - ④ - CHANGEROOMS AND FUNCTIONS FACILITY STAGE 1; \$1,620,000 / STAGE 2; \$2,400,000
 - ⑤ - ACTIVE OPEN SPACE ALLOWANCE; \$140,000
 - ⑥ - CRICKET OVAL LEVELING AND PITCH UPGRADE ALLOWANCE; \$140,000
 - ⑦ - COUNTRY CLUB ABLUTIONS AND ENTRY UPGRADE ESTIMATE; \$185,000
 - ⑧ - AREA LIGHTING ESTIMATE; \$85,000
 - ⑨ - BOLLARD PROTECTION OF OVAL ESTIMATE; \$15,000
 - ⑩ - PUMP TRACK ESTIMATE; \$250,000
 - ⑪ - UPGRADE EXISTING HARDCOURTS ESTIMATE; \$410,000
 - ⑫ - COUNTRY CLUB COVERED AREA UPGRADE ESTIMATE; \$185,000
 - ⑬ - SHORT STAY RV AREA UPGRADE ALLOWANCE; \$20,000
 - ⑭ - ACCESS ROAD, ROUNDABOUT AND PARKING ESTIMATE; \$273,000
 - ⑮ - BEAUTIFICATION OF TELSTRA EXCHANGE ALLOWANCE; \$56,000
 - ⑯ - ADDITIONAL CRICKET PRACTICE NET ESTIMATE; \$27,000
 - ⑰ - RELOCATE CRICKET SHED ESTIMATE; \$58,000

NOTE:
ALL PROJECTS IDENTIFIED ABOVE ARE SUBJECT TO EXTERNAL FUNDING FROM STATE AND FEDERAL GOVERNMENT. SHOULD FUNDING NOT BE RECEIVED, THE SHIRE WILL BE UNABLE TO IMPLEMENT THESE PROJECTS.

- FEATURES LEGEND:**
- PROPERTY BOUNDARY
 - - - EXISTING TO BE DEMOLISHED
 - === EXISTING WALLS
 - === NEW WALLS
 - === NEW CONCRETE KERB
 - NEW ASPHALT
 - NEW CONCRETE PATH (GREY)
 - NEW LANDSCAPING
 - ✖ TREE TO BE REMOVED
 - NEW STREET TREE
 - NEW PARK TREE
 - - - NEW BOLLARDS
 - ⚡ NEW POLE LIGHTING



Overall Concept Plan - Burekup			
DESIGNED	DRAWN DATE	DRAWING NO.	
BB	24.07.2024	2024-CPT-100-01	
DRAWN	AUTHORISED	REVISION	ENDORSED
BB	NR	B	TN

Call for community submissions on Burekup cricket net location

Thursday, 20 November 2025

Exciting changes are on the horizon for Burekup Oval, with the Shire of Dardanup moving ahead on a major project to deliver brand-new changerooms for local players and families — modern facilities designed to provide a huge boost for community sport and create a welcoming space for everyone who uses the oval.

At last night's Ordinary Council Meeting, Council endorsed the appointment of Landmark Products Pty Ltd to design and construct the new changerooms, a key milestone in transforming Burekup Oval.

Shire President Cr Tyrrell Gardiner said the changerooms project is a game-changer for the community.

He said as part of this project, the current shed will be relocated to make way for the new changerooms, ensuring the oval layout works seamlessly for all users.

"This is an exciting step forward for Burekup. The new changerooms will make a real difference for local sport and recreation, and we're thrilled to see this project moving ahead," Cr Gardiner said.

With the changerooms now locked in, Cr Gardiner said Council is turning its attention to the next piece of the puzzle: the location of a new cricket practice net.

"To keep the upgrades on track, we need community input on whether the net should be placed north or south of the existing nets," he said.

"There's real momentum building at Burekup Oval, and we want the community to help shape these improvements.

"Confirming the best location for the new practice net means we can finalise designs and deliver both projects together."

Two location options are open for comment:

Option 1 – South side (Council-endorsed location):

- Aligns with the adopted Burekup Precinct Concept Plan.
- The Burekup Cricket Club has requested removal of one tree (subject to DWER approval).

Option 2 – North side (requested by the Burekup Cricket Club):

- Preferred by the Burekup Cricket Club.
- Requires removal of two medium-sized trees (approved by DWER).
- Reduces space available for future parking.

Cr Gardiner said the Shire encourages local residents, sports clubs and Burekup Oval users to provide feedback via email at records@dardanup.wa.gov.au or in writing to the CEO, Shire of Dardanup, 1 Council Drive, Eaton WA 6232 by 5pm on Thursday, 4 December 2025.

All submissions received will be presented to Council for consideration at the December Ordinary Council Meeting on Wednesday, 18 December 2025.

For more information visit our website at www.dardanup.wa.gov.au or call (08) 9724 0000.



South side (Council-endorsed location): Aligns with the adopted Burekup Precinct Concept Plan. The Burekup Cricket Club has requested removal of one tree (subject to DWER approval).



North side (requested by the Burekup Cricket Club): Preferred by the Burekup Cricket Club; requires removal of two medium-sized trees and reduces space available for future parking.



The Burekup Precinct Concept Plan, which includes planned upgrades such as new changerooms and the future cricket practice net location.



Call for community input on Burekup cricket nets

Exciting upgrades are happening at Burekup Oval, including new changerooms and a new cricket practice net — and we want your feedback on the best location for the net.

Two location options are available, and your input will help guide Council's final decision.

Got a minute?

Scan the QR code below to view the options and share your feedback by **5pm on Thursday, 4 December 2025**.

For more information:

Email: records@dardanup.wa.gov.au

Phone: (08) 9724 0000

Offices: Dardanup or Eaton

Website: www.dardanup.wa.gov.au

SCAN ME






Photo of poster with QR code on site

Nathan Ryder

From: Noel Hovey [REDACTED]
Sent: Friday, 21 November 2025 9:54 AM
To: Records
Subject: Cricket practice net

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South side please

Nathan Ryder

From: Rhys Tatham [REDACTED]
Sent: Friday, 21 November 2025 6:13 AM
To: Records
Subject: Burekup oval

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Hi, I think the council endorsed location for cricket net is a better idea also the public open space would benefit being bore reticulated to allow use all year round as it's barely useable in the summer months. The pump track needs to accommodate adults and be more progressive as well, with some bigger features. Not a really small one, where all but toddlers will be bored with in a short time. Another thing is- it would be a great idea to see a new fire station with drive through capability incorporated into this plan on the southern end. And the sale of the current fire station land being used to offset a portion of it.

Thank you.

Nathan Ryder

From: Kate Baker [REDACTED]
Sent: Friday, 21 November 2025 8:35 AM
To: Records
Subject: Option 2 – North side

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Good morning,


I wish to lodge my support for Option 2 – North side for the proposed net location at Burekup.

Thank you,
Kate Baker

Nathan Ryder

From: Stacie [REDACTED]
Sent: Wednesday, 3 December 2025 10:46 PM
To: Records
Subject: Burekup Oval, cricket net position

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Good evening,

I am writing to provide feedback on the location of the new Burekup Cricket net. It is my opinion that putting the net on the north side of the current nets is a better position for a number of reasons.

1. Closer to the current shed, which houses the equipment and power source required for the bowling machine.
2. For safety reasons, nets positioned further away from the centre of the ground is the better option when there are also players training on the oval or in close proximity.

For transparency purposes, I would like to declare that I am the captain of the Burekup Women's Cricket Team and that my brother is Cr Luke Davies.

Sincerely,
Stacie Davies

RISK ASSESSMENT TOOL								
OVERALL RISK EVENT: Determine Tender RFT-F0420887 for the Procurement new Glen Huon Oval Lighting and Scoreboard RISK THEME PROFILE: 4 - Document Management Processes 15 - Purchasing and Supply RISK ASSESSMENT CONTEXT: Strategic								
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Overall project cost exceeds budget.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	Failure to adhere to the Act and Regulations in terms of the correct process to run a public Tender	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Council could be seen in a negative light.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL								
OVERALL RISK EVENT: Determine Tender RFT-F0419626 Mowing and Turf Services- Reserves, Ovals and Open Spaces RISK THEME PROFILE: 4 - Document Management Processes 15 - Purchasing and Supply RISK ASSESSMENT CONTEXT: Strategic								
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Overall project cost exceeds budget.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	Failure to adhere to the Act and Regulations in terms of the correct process to run a public Tender	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Council could be seen in a negative light.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
PROPERTY	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL								
OVERALL RISK EVENT:		<i>Whole of Shire kerbside rural two bin waste collection service</i>						
RISK THEME PROFILE:		‘Moderate’ Inherent Risk						
7 - Environment Management								
RISK ASSESSMENT CONTEXT:		Operational						
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	Potential for waste to be illegally dumped or burnt without a kerbside service	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Less reliance on the Shire’s Waste Transfer Station, so less custom to the facility	Minor (2)	Almost Certain (5)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	Service interruption to preexisting customers during roll out of whole of Shire service	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	The Shire has teething problems on the service roll out that causes delay or confusion	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	Waste entering the environment from overfilled bins or bins falling over on uneven rural ground	Minor (2)	Likely (4)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
PROPERTY	Shire assets (mobile garbage bins) being delivered to rural properties becoming damaged on rural roads	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.