



# APPENDICES

PART 2 - Items 12.2-12.13

## ORDINARY COUNCIL MEETING

To Be Held

Wednesday, 16 December 2020

Commencing at 5.00pm

At

Shire of Dardanup  
ADMINISTRATION CENTRE EATON  
1 Council Drive - EATON

This document is available in alternative formats such as:

- ~ Large Print
- ~ Electronic Format [disk or emailed]  
Upon request.

RISK ASSESSMENT TOOL									
<b>OVERALL RISK EVENT:</b>		Unbudgeted Expenditure and Income – Sealing of Orchard Road							
<b>RISK THEME PROFILE:</b>		6 - Engagement Practices 15 - Supplier and Contract Management							
<b>RISK ASSESSMENT CONTEXT:</b>		Project							
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			RESIDUAL RISK RATING
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING	
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Works cost more than the estimated and capped contribution amount.	Insignificant (1)	Possible (3)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Contributions are not paid by some or all of the participating property owners.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Road quality does not meet the expectation of the contributing property owners.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.

15<sup>th</sup> October 2020

Mr M Bennett  
Shire President  
Shire of Dardanup  
P O Box 7016  
EATON WA 6232

Dear Mick,

**RE: Reg & Jocey Fishwick**

As all long-standing locals will be aware, Reg & Jocey Fishwick have been pioneers of Eaton, being heavily involved in the foundation and development of the key community groups and organisations in Eaton since the early 1950's. Reg became a foundation member of the Eaton Progress Association in 1953, and began a lifelong involvement dedicated to the development of this area.

It is with this in mind we, the Fishwick Family request Council give consideration to naming the Eaton Junior Football Club Facilities after R & J Fishwick. Reg and Jocey were integral in the foundation of the Eaton Junior Football Club, and were involved at every level from President, Committee, Canteen, Coach, Parents of players and in more recent times still avid supporters donating the annual Fishwick Trophy (Portions of their home still bare the colours of the beloved Chocolate and Gold).

While we make our request in relation to the facilities for the Eaton Junior Football Club, below I have outlined some of the other involvements which Mum and Dad have been the driving force behind, or integral to the development of over a period of nearly seventy years, which shaped Eaton, seeing Eaton grow from a two-house town to what we see today: --

- Reg Built the first house ever built in Eaton;
- Reg also built the second house in Eaton, the house he lived in with Jocey until his unfortunate passing recently.

**Eaton Progress Association**

- Foundation Member on 19<sup>th</sup> March 1953
- President 1971 – 1978
- Achievements include SEC Power, Piped Water, Roadside Refuse Collection, Schooling, Mail Delivery and the list goes on

**Eaton/Australind Volunteer Fire Brigade**

- Foundation Member 1970
- Active Member 1970 - 2015

**Eaton Bowling Club**

- Design and building works

**Eaton Community Hall**

- Design, construction and building

While we could write a book about the involvement, and tireless hours both Mum and Dad have given to the development, character and spirit of the community in justification the above provides a snapshot of the commitment and involvement Mum and Dad have made in this Community, as such we feel it would be an appropriate gesture to commemorate them by the naming of the Eaton Junior Football Club Facilities.

Your kind consideration would be appreciated.

Kind Regards



Noeline Fishwick

RISK ASSESSMENT TOOL									
<b>OVERALL RISK EVENT:</b>		Renaming of Eaton Oval Junior Football Club Pavilion							
<b>RISK THEME PROFILE:</b>		10 - Management of Facilities, Venues and Events							
<b>RISK ASSESSMENT CONTEXT:</b>		Operational							
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			RESIDUAL RISK RATING
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING	
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	To ensure that Council buildings and facilities are appropriately named based on a community members contribution.	Insignificant (1)	Possible (3)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.

**RISK ASSESSMENT TOOL**

**OVERALL RISK EVENT:** Footpath Contribution – Request for Refund (Lot 400 Bryant Street, Eaton – Lyle)

**RISK THEME PROFILE:**

6 - Engagement Practices

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	\$2,083.40 refund requested. If approved would only have a moderate small impact on the budget.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Minor (2)	Rare (1)	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	A final response from Council would assist in providing closure to a complaint from a community member.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL									
<b>OVERALL RISK EVENT:</b>		Registration of Interest – Sale of Lot 31 Sanford Way, Eaton							
<b>RISK THEME PROFILE:</b>		3 - Failure to Fulfill Compliance Requirements (Statutory, Regulatory)							
<b>RISK ASSESSMENT CONTEXT:</b>		Operational							
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			RESIDUAL RISK RATING
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING	
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	There is a risk of not receiving adequate funds from the sale of the asset.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	The sale process needs to be undertaken in accordance with the Local Government Act and Regulations	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Risk of perception that Council is not servicing the needs of seniors.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL									
<b>OVERALL RISK EVENT:</b> Public Art Projects <b>RISK THEME PROFILE:</b> 13 - Project/Change Management									
<b>RISK ASSESSMENT CONTEXT:</b> Project									
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			RESIDUAL RISK RATING
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD		
HEALTH	Injury to public due to unsafe locations for viewing public artwork	Major (4)	Possible (3)	High (12 - 19)	Consideration of pull-in bays and locations of artworks to be considered as part of concept plan development and project-specific risk assessments.	Minor (2)	Unlikely (2)	Low (1 - 4)	
FINANCIAL IMPACT	Unavailability of funding to support public art projects	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.	
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	
REPUTATIONAL	Individual community members disliking artwork.	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required	Not required.	Not required.	Not required.	
ENVIRONMENT	Negative impact on environment surrounding artwork due to public accessing the area.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.	



# (Appendix ORD: 12.7A)



POLICY NO:-

**CnG CP035 – PAYMENT OF ACCOUNTS**

GOVERNANCE INFORMATION			
Procedure Link:	NA	Administrative Policy Link:	NA

ADMINISTRATION INFORMATION								
History:		CORP8	OCM:	27/07/11	Res:	24/11	Synopsis:	Policy created.
	1		OCM:	10/05/12	Res:	138/12	Synopsis:	Revised Policy Adopted
Version:	2	CP035	OCM:	28/06/17	Res:	168/17	Synopsis:	New Council Policy Document endorsed
Version:	3		SCM	26/07/18	Res:	251-18	Synopsis:	Reviewed and Adopted by Council
Version	4	CnG CP035	OCM	30/09/20	Res:	270-20	Synopsis	Reviewed and Adopted by Council

## 1. RESPONSIBLE DIRECTORATE

Corporate & Governance

## 2. PURPOSE OR OBJECTIVE

In accordance with clause 12 of the WA Local Government (Financial Management) Regulations 1996, Council may delegate the authority to the Chief Executive Officer to authorise payments.

The Chief Executive Officer is responsible to ensure effective systems and procedures are in place for proper authorisation for the incurring of liabilities and the making of payments.

## 3. REFERENCE DOCUMENTS

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

## 4. POLICY

### 4.1 Procedure for ordering and authorisation of goods and services.

- a) For the purposes of this policy an *Authorised Officer* shall be an officer that has delegated authority by the Chief Executive Officer to purchase and authorise payments on behalf of Council.
- b) An official Council Purchase Order shall be created and signed by the Authorised Officer prior to any goods or services being ordered. Notwithstanding that, in some instances, the issuing of a Purchase Order is not practical ie: electricity, water, etc. The Authorised Officer shall be responsible for ensuring that the expense being incurred is in accordance with Council's Procurement Policy.
- c) Upon creation of the Purchase Order, the Authorised Officer shall cause for the Purchase Order to be passed to the Accounts Payable Officer. The Purchase Order shall then be held until the appropriate invoice is received.
- d) Each invoice and approval for payment shall be physically marked as correct and approved for payment by the Authorised Officer, **or a Delegated Officer from within the same department**, incurring the debt.

### 4.2 Payment of Accounts

- a) Council staff shall settle accounts due and payable on a weekly basis. Notwithstanding that, the CEO is authorised to make a special payment at any time where an incentive to pay prior to a date is offered (either a penalty or discount) or the terms of trade require an early payment.

# (Appendix ORD: 12.7A)

- b) Payments shall not be made in cash (other than through the Petty Cash system) in accordance with regulation 11(3)(a) Local Government (Financial Management) Regulation 1996.
- c) Only officers authorised by the CEO or Deputy CEO (or officers acting in those roles, with the required authority) shall be responsible for payment processing and shall be independent of payments approvals.
- d) A list of all accounts shall be prepared and presented to Council each month at the next Ordinary Council Meeting after the date the list is prepared. The list shall comprise of details as prescribed in S13 of the WA Local Government Act (Financial Management Regulations) 1996.

## **i) Payments by Cheque**

1. When a payment is made by cheque, the cheque shall only be generated electronically using Council's Accounts Payable System.
2. Each cheque raised, shall be supported by sufficient documentation, including an official Council Purchase Order (where one is required) or in the absence of a Purchase Order, details relating to why the expense has been incurred. An invoice satisfying the requirements of a "Tax Invoice" must also form part of the supporting documentation where relevant.
3. Two signatures are required on each Council cheque. The Deputy Chief Executive Officer or Manager Financial Services (or Authorised Officer acting in that role) shall be required to sign all cheques, together with an officer with delegated authority to sign cheques.
4. Both signatories shall be independent of payments processing and cheque generation.
5. Under no circumstances shall a blank cheque be signed.
6. Blank cheque forms shall be under physical control and kept in a secure place.
7. Cheque forms shall be sequentially numbered and used in sequence.
8. Cancelled cheques shall be properly defaced by way of notation as cancelled and retained in numerical order.
9. A photocopy of the signed cheque accompanied by complete evidence of the transaction shall be securely retained and filed in cheque number order.

## **ii) Payments by Electronic Funds Transfer (EFT)**

1. Where a payment is made by EFT, it shall be made utilising Council's online banking facility.
2. The EFT file shall only be generated electronically using Council's Accounts Payable, or Payroll system.
3. Two electronic signatories shall be required to authorise an EFT payment file. The Deputy Chief Executive Officer or Manager Financial Services (or Authorised Officer acting in that role) shall be required to electrically authorise an EFT payment file together with an Authorised Officer.
4. Both signatories shall be independent of payment processing and EFT file generation.
5. A photocopy or scan of each Accounts Payable EFT Remittance Advice, accompanied by complete evidence of the transaction, shall be securely retained and filed in EFT Remittance Number order.

# (Appendix ORD: 12.7A)

With respect to EFT payments, the following EFT Authorised Officers (or Authorised Officers acting in the role) shall be assigned access to Council's online banking facility.

OFFICER	ADMINISTRATOR	LOAD PAYMENT FILE	AUTHORISE EFT ACCOUNTS PAYABLE	AUTHORISE EFT PAYROLL
CHIEF EXECUTIVE OFFICER	X	X	X	X
DEPUTY CHIEF EXECUTIVE OFFICER	X	X	X	X
MANAGER FINANCIAL SERVICES	X	X	X	X
MANAGER GOVERNANCE & HR			X	X
SENIOR FINANCE OFFICER	X	X		
ACCOUNTANT	X	X	X	X
PAYROLL OFFICER		X		
ACCOUNTS PAYABLE OFFICER		X		
SENIOR /RATES OFFICER		X		

EFT Authorised Officers shall each be assigned a personal identification number and password. This number shall act as the signature to authorise EFT payments. The personal identification number and password is the responsibility of the EFT Authorised Officer and shall not be distributed, or accessible, to any other person.

### iii) Payments by Petty Cash

CUSTODIANSHIP A)	Petty Cash funds shall be maintained on an imprest system
Reason:	<ul style="list-style-type: none"> <li>Places a limit on amounts held.</li> <li>Keeps records up to date</li> <li>Is easily surprise checked as vouchers equal imprest amount at all times.</li> </ul>
Responsible Officer:	Petty Cash Officers
Date Due:	Daily

CUSTODIANSHIP B)	Delegated Petty Cash Officer
Reason:	Single responsibility essential to custodianship.

# (Appendix ORD: 12.7A)

CUSTODIANSHIP B)	Delegated Petty Cash Officer
Responsible Officer:	Eaton – Reception
Date Due:	Daily

CUSTODIANSHIP C)	Petty Cash funds shall be separated from other cash by an exclusive use securable “Petty Cash Tin”
Reason:	Prevents funds being used to cover deficiencies in Petty Cash.
Responsible Officer:	Petty Cash Officers
Date Due:	Daily

CUSTODIANSHIP D)	“Petty Cash Tin” to be secured and locked when not being accessed.
Reason:	To prevent unauthorised access
Responsible Officer:	Petty Cash Officers
Date Due:	Daily

CUSTODIANSHIP E)	Petty Cash limit for purchase to any one supplier shall be \$50 (Fifty Dollars)
Reason:	Ensures cash payments are kept to minimal amounts.
Responsible Officer:	Petty Cash Officers
Date Due:	Daily

CUSTODIANSHIP F)	IOU’s Prohibited
Reason:	Ensures payments are supported by receipts
Responsible Officer:	Petty Cash Officers
Date Due:	Daily

APPROVAL - A)	All payments shall be supported by a Receipt
Reason:	Prevents fraudulent claims
Responsible Officer:	Petty Cash Officers
Date Due:	Prior to supply of Cash

APPROVAL - B)	All vouchers shall be prepared in Ink
Reason:	Prevents amounts being fraudulently increased
Responsible Officer:	Petty Cash Officers
Date Due:	Prior to supply of Cash

APPROVAL - C)	Payment shall be approved by an authorised cheque signatory or Line Director in absence
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# (Appendix ORD: 12.7A)

Reason:	Petty Cash Officers are often not senior employees hence approval of expenditure is necessary to control disbursements
Responsible Officer:	Petty Cash Officers
Date Due:	Prior to supply of Cash

ACCOUNTING A)	Vouchers (with attached receipts) to be attached to the "Petty Cash Reimbursement" Purchase Order
Reason:	To ensure vouchers are Bona Fide For authorisation by purchasing officer
Responsible Officer:	Petty Cash Officers
Date Due:	As required

ACCOUNTING B)	Reimbursement cheques shall be made payable to "Shire of Dardanup" <u>NEVER TO</u> "cash"
Reason:	Helps prevent loss if cheque is accidentally lost
Responsible Officer:	Accounts Payable Officer
Date Due:	As required

INTERNAL AUDITING	Surprise counts & reconciliations of funds are carried out periodically
Reason:	Deterrent against IOU's and irregularities
Responsible Officer:	Internal Auditor
Date Due:	Periodically

**RISK ASSESSMENT TOOL**

**OVERALL RISK EVENT:** CP035 – Payment of Accounts Policy Review

**RISK THEME PROFILE:**

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

**RISK ASSESSMENT CONTEXT:**

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		RESIDUAL RISK RATING
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	Failure to regularly review and update Council policies could result in the Shire not meeting its statutory obligations and reduce compliance to procurement practices.	Minor (2)	Rare (1)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.



# Community Facilities Plan Workshop

Burekup Hall

Wednesday, 30 October 2019 | 6.00pm - 8.00pm

## Workshop Report

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### Overview

This Workshop Report captures the outputs from a workshop held with members of the Burekup community on Wednesday, 30 October 2019 at the Burekup Hall.

The workshop focused on seeking and prioritising community ideas and input to the creation of a Burekup Community Facilities Plan as a blueprint for future development of facilities in the town.

By the end of the workshop, participants had:

- Considered the context for a Community Facilities Plan and the results of the community survey and stakeholder conversations,
- Reviewed and prioritised 'early concepts' for Burekup facilities improvements, as derived from the initial community consultation,
- Articulated the ideal location and connectedness of possible future facilities, and
- Considered the next steps for the development of the Plan.

Facilitation and reporting by  
Will Bessen of Tuna Blue Facilitation

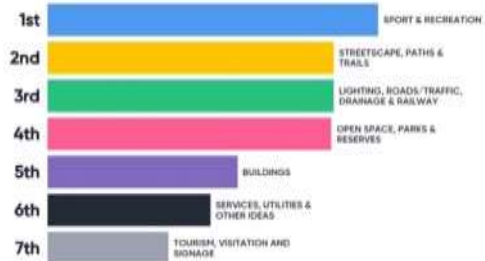


## Executive Summary

The Burekup community members clearly articulated the desire for a range of facilities upgrades and additions in the town that will continue to enhance the **family friendly, outdoors oriented and close-knit community lifestyle** that they all enjoy.

**Sport and Recreation was the number one priority** for facilities improvements (see graph)

Rank the major areas in order of importance to you



The **top voted suggestions** across the seven themes (see below) also reflected this desire for facilities upgrades that cater to an outdoors and village style community feel

1. **Skate park, pump track and BMX track upgrade / relocation** (as a combined 'youth space' that retains a DIY aspect for the BMX track)
2. **Upgrade (enclose) Community Hall verandah** as a space for activities (that links to the 'youth space')
3. **Upgrade public toilets** including make them accessible
4. **Path around Burekup perimeter: Russell-Hutchinson-Crampton-Shenton**
5. **Fence along railway line** where children and dogs play - McCaughan Park
6. **Formalise car parking** and access at Gardiner Street Reserve
7. **Improve town entrances** in general
8. **Encourage events** that are good for community and patronage for the shop

The **most common spatial suggestions** for facilities improvements are:

- **Co-location of skate park, pump track and BMX track** at the current skate park location as a 'youth space'
- **Multipurpose sports facility** at the oval
- Streetlighting, safety fencing, bollards and speed control measures to formalise the **parking on Gardiner street reserve**
- **Safety fencing** along the railway line
- **Greater streetlighting** on Russel Rd, Castieau St and O'Meara St
- **Footpaths** at Castieau St and Money St
- **Walk trails** to increase access to the Collie River
- **Wayfinding** at Russel Rd and youth space to public toilets
- **Rubbish bins** at youth space, oval and Russel Rd playground
- **Visitor information** on Russel Rd near the shop
- **Tidy existing entry statements** at northern and southern entrances

In alignment with survey results, a clear majority of the community members present were **opposed to increased overnight caravanning or the installation of a black waste dump point**, particularly at the current short stay caravan location near Gardiner Reserve (due to child safety concerns). There were also concerns about sanitation and littering at the free caravanning site near Waterloo.



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Context

Shire President Mick Bennet welcomed the workshop.

The Facilitator and Vicki Pretorius, Landscape Design Officer provided the context for the workshop and the summary of results from the pre-workshop consultation.

The participants used Mentimeter software on their smartphones to answer the wordcloud question below:



## Prioritising the Suggestions

A range of suggestions for improved or new facilities in Burekup were identified through a pre-meeting survey (71 respondents) and 8 stakeholder interviews (16 participants).

In the workshop, the participants worked in six small groups in a world café style exercise to discuss and prioritise these suggestions using the following scale:

- Dog sticker Flagship Priority (4 points) – only one dog sticker across all seven themes
- Green sticker First Priority (3 Points) – per theme
- Yellow sticker Second Priority (2 Points) – per theme
- Red sticker Third Priority (1 Point) – per theme

The top voted suggestions across the seven themes are:

9. **Skate park, pump track and BMX track upgrade / relocation** (as a combined ‘youth space’ that retains a DIY aspect for the BMX track)
10. **Upgrade (enclose) Community Hall verandah** as a space for activities (that links to the ‘youth space’)
11. **Upgrade public toilets** including make them accessible
12. **Path around Burekup perimeter:** Russell-Hutchinson-Crampton-Shenton
13. **Fence along railway line** where children and dogs play - McCaughan Park
14. **Formalise car parking** and access at Gardiner Street Reserve
15. **Improve town entrances** in general
16. **Encourage events** that are good for community and patronage for the shop

The detailed scores and comments from the whole of group plenary discussion (in red) are captured below.

## Sport & Recreation

SPORT & RECREATION	PRIORITY
Skate park upgrade: Gardiner Street Reserve <ul style="list-style-type: none"><li>• Possible for modular skate equipment to take it to other places in the shire?</li><li>• But are they as appealing?</li><li>• Co locate the parks as a youth zone, especially during sports days, it's easier to know your kids are over there and safe</li></ul>	(4,4,3,3,3,3,3) <b>26 total</b> <ul style="list-style-type: none"><li>• Participants merged the three suggestions as</li></ul>
New pump track: Gardiner Street Reserve	

# (Appendix ORD: 12.8A)

New BMX track location: Gardiner Street Reserve <ul style="list-style-type: none"> <li>Keep a DIY aspect – it's important and educational for the young people</li> <li>Keep the BMX track where it is – the kids chose and built it</li> <li>Maybe some fencing from the trains would be great</li> <li>Unable to keep it there due to rail corridor tenure, so keep a DIY aspect at the new location</li> </ul>	a combined 'Youth Space'
New sporting clubrooms (building) with change rooms and showers	(2,2,2,1,1) <b>8 total</b>
New shower / change facilities (general) for sports	(1,1) <b>2 total</b>
Oval surface - levelling	(2,2) <b>4 total</b>
Beach volleyball - convert one tennis court	
Recreation centre - connect to Country Club	(1) <b>1 total</b>
Under cover sports spectator area	
Sporting facilities - higher standard (under cover, sprung floors)	(1) <b>1 total</b>
Oval - extend boundary line for cricket, if possible	
Upgrade synthetic cricket pitch	
Cricket clubrooms - separate building, elevated	
New soccer pitch separate to main oval	
Review location of soccer goals	
Outdoors fitness circuit	(2, 1) <b>3 total</b>

## Buildings

<b>COMMUNITY HALL (COUNTRY CLUB)</b>	<b>PRIORITY</b>
Convert to shared use facility with space for different groups including sporting	
Upgrade (enclose) verandah - space for activities <ul style="list-style-type: none"> <li>Incorporating the upgraded youth space</li> </ul>	(4,3,2,2,2,1,1) <b>15 total</b>
Upgrade audio-visual capabilities	
Upgrade / reconfigure stage	
Define club boundary - including liquor licensing area	
<b>BUREKUP VOLUNTEER BUSHFIRE BRIGADE</b>	<b>PRIORITY</b>
Fire shed - bitumenise front yard, upgrade short hydrant	(3,2) <b>5 total</b>
Create sealed pull in bay for hydrant on Russell Road	(2) <b>2 total</b>

# (Appendix ORD: 12.8A)

Upgrade Hutchinson Road standpipe	(3) 3 total
Replace / repair northern fence between neighbouring property	
<b>OTHER BUILDINGS</b>	<b>PRIORITY</b>
Upgrade public toilets - including make them accessible	(4,3,3,2,2,1) <b>15 total</b>
New building for group use - space for hire, tourist centre, fitness etc.	
St John's Anglican Church - improve toilets, sewer connection # (Anglican Diocese)	
Public baby change facilities	
Men's Shed <ul style="list-style-type: none"> <li>Everyone shed</li> </ul>	
Aged Care Accommodation # (possible private provider) <ul style="list-style-type: none"> <li>Where do the old timers go?</li> </ul>	(1) 1 total
Youth Drop In Centre - e.g. pool table, ping pong tables	(3,2,1) 6 total
Additional fencing around school <ul style="list-style-type: none"> <li>Already happening (speak to the school)</li> </ul>	
Upgrade school ANZAC memorial # (Dept. of Education / possible joint project)	
New petrol bowser in town # (commercial)	

## Open Space, Parks & Reserves

<b>GARDINER STREET RESERVE</b> <ul style="list-style-type: none"> <li>Need weed control to make it usable</li> </ul>	<b>PRIORITY</b>
Shade provision for Country Club playground # (Country Club)	(3) 3 total
Upgrade Community Playground near school	(2,1) 3 total
Formalise car parking and access - Gardiner Street Reserve <ul style="list-style-type: none"> <li>Maintain grouped youth activities with an informal track but demarcated youth area, still maintain parking under trees to the oval</li> <li>Better access between here and toilets</li> </ul>	(3,3,3,2) <b>11 total</b>
Improved bin facilities - e.g. playground and skate park	
New barriers e.g. bollards to keep vehicles off oval	(2) 2 total
Levelling of ground between hall, skate park and cricket nets	
More shade near skate park / BBQ area	(3,3,1) 7 total

# (Appendix ORD: 12.8A)

More play facilities for younger children	
More trees in Gardiner Street Reserve	
More seating near skate park	(3) 3 total
Country Club playground to be more accessible # ( <i>Country Club</i> )	
New community nature play area separate to school	(2) 2 total
Improve open space areas for exercising	
Improved picnic / BBQ facilities for families	
Move existing BBQ	
Landscaping around BBQ near Country Club	(3) 3 total
<b>MCCAUGHAN PARK</b>	<b>PRIORITY</b>
More tables under shelter <ul style="list-style-type: none"> <li>Replace BBQ</li> </ul>	
Retain memorial rose garden	
<b>SHIER RISE RESERVE</b> <ul style="list-style-type: none"> <li>Ongoing revegetation to improve environment and naturescape</li> </ul>	<b>PRIORITY</b> (1) 1 total
New seating along creek	(3) 3 total
Continue environmental rehabilitation	(1) 1 total
Request for public toilets	(1) 1 total
<b>GENERAL OPEN SPACE (NOT SPECIFIED)</b>	<b>PRIORITY</b>
Community vegetable gardens / food forest	(2) 2 total
Another BBQ <ul style="list-style-type: none"> <li>At McCaughan Park</li> </ul>	(1) 1 total
Another park	
Another dog off lead exercise area	
New enclosed dog exercise area	

## Streetscape, Paths & Trails

<b>STREETSCAPE</b>	<b>PRIORITY</b>
Plant more trees to enhance the townsite	(2,1) 3 total
Retain existing trees and green spaces	<ul style="list-style-type: none"> <li>Participants merged the two suggestions</li> </ul>
Improve corner of Russell Road / Gardiner Street (near Telstra facility)	(3) 3 total

# (Appendix ORD: 12.8A)

Drinking water bowl for dogs near shop	
Seating area outside Burekup General Store	
Improve streetscape (general) <ul style="list-style-type: none"> <li>Trees near the new BBQ</li> </ul>	(3,1) 4 total
<b>PATHS</b>	<b>PRIORITY</b>
	(3) 3 total
More paths along roads	(2) 2 total
Path around Burekup perimeter: Russell-Hutchinson-Crampton-Shenton (6) <ul style="list-style-type: none"> <li>Improve road width instead?</li> </ul>	(3,3,3,3) 12 total
Castieau Street - path to Money Street	
Shenton Road - new path along	
Russell Road - upgrade path from Clarke Street to school	
Crampton Road - new path along	
Gardiner street - improve paths	
Path between Burekup and Roelands	(2,2,2,2,1) 9 total
Cycle path to Brunswick Junction	
Cycle path to Bunbury	
Cycle path to Eaton - tie in with BORR	
<b>TRAILS</b>	<b>PRIORITY</b>
Trail along railway corridor to link to Collie River (ARC - Railways)	
Trails along Collie River - with picnic spots	(2,1,1,1,1) 6 total
Trail along railway corridor to link to Waterloo # (ARC - Railways)	
New mountain bike trails	

## Lighting, Roads/Traffic, Drainage & Railway

<b>LIGHTING</b>	<b>PRIORITY</b>
Improve lighting - general <ul style="list-style-type: none"> <li>Russell road streetlights on the wrong side</li> <li>O'Meara Dve light doesn't work</li> </ul>	(3,2,1) 6 total
Extra lighting for town entrances	(1) 1 total
Floodlighting for skate park	(3) 3 total

# (Appendix ORD: 12.8A)

<b>ROADS &amp; TRAFFIC</b>	<b>PRIORITY</b>
<ul style="list-style-type: none"> <li>Henty Rd – horses are being ridden and need to control speed there</li> </ul>	
Russell Road - fix on street parking in front of school - <i>note: possibly drainage related</i>	
Better speed control measures - including on Gardiner Street and Crampton Road <ul style="list-style-type: none"> <li>Clarke St and Henty Rd</li> </ul>	(3,3,2) <b>8 total</b>
Hutchinson Road - widen and reseal eastern end	(4,3,1) <b>8 total</b>
Extend Clarke Street through to Crampton Road	
Improve entrance to Church	
Remove kerbed protrusion on Russell Road in front of shop	
<b>DRAINAGE</b>	<b>PRIORITY</b>
Address drainage issues outside school (water pooling on road)	(2,2,2,1) <b>7 total</b>
Upgrade existing open drains	(2) <b>2 total</b>
Ensure that land developments have suitable drainage	
<b>RAILWAY</b>	<b>PRIORITY</b>
Fence along railway line where children and dogs play - McCaughan Park	(4,4,2,1,1) <b>12 total</b>
Future sinking of any duplicated railway line(s) between Henty Brook bridge and Collie River bridge - noise mitigation	
New railway siding for Bunbury to Perth train	(1) <b>1 total</b>
Boom gates - to stop train horns sounding '7am-7pm'	(3,1) <b>4 total</b>

## Tourism, Visitation And Signage

<b>TOURISM &amp; VISITOR AMENITIES</b>	<b>PRIORITY</b>
Find ways to encourage visitors - provide facilities	(1) <b>1 total</b>
New visitor information point / board / centre	(2,1) <b>3 total</b>
Promote Burekup as 'Gateway to the Ferguson Valley'	(2,1) <b>3 total</b>
Encourage events - good for community, patronage for shop	(3,3,2,2) <b>10 total</b>
Move overnight caravanning site to other (eastern) side of cricket nets <ul style="list-style-type: none"> <li>Lose the caravan site completely</li> <li>More overnight caravan and camping brings people into the district and supports the district</li> <li>But we don't want strangers near the school and oval</li> <li>Would it be for servicing our one shop or for the wider Ferguson Valley?</li> </ul>	



# (Appendix ORD: 12.8A)

<ul style="list-style-type: none"> <li>I'd rather see the Shire prioritise investment for locals</li> <li>It needs a tourism strategy in a wider context than just a caravan site</li> <li>They're currently making a mess near Waterloo</li> <li>Near the school is not a good location</li> <li>Would need to be out of town, maybe near the river</li> <li>Don't want a black waste dump point, don't see the value in it.</li> </ul>	
Move overnight caravanning site to nearby the shop / McCaughan Park	(1) 1 total
Move overnight caravanning site further away from the school	
<b>ENTRANCES</b>	<b>PRIORITY</b>
Improve signage to encourage vehicles to turn off highway into Burekup	(3,3,3) 9 total
Improve town entry statement/s <ul style="list-style-type: none"> <li>Remove gravel pit</li> </ul>	(2) 2 total
Improve northern entrance	(2,2) 4 total
Create single town entry in line with Clarke Street	
Improve crossing at Orchard Road	
Improve southern entrance	
Improve town entrances (general)	(3,3,2,1,1) 10 total
Landscaping to town entrances	(1) 1 total
<b>SIGNAGE - WAYFINDING / IDENTITY</b>	<b>PRIORITY</b>
Symbol and slogan for Burekup - define identity, use in signage	
Signage to promote church to locals and visitors	
Improved signage to public toilets	

## Services, Utilities & Other Ideas

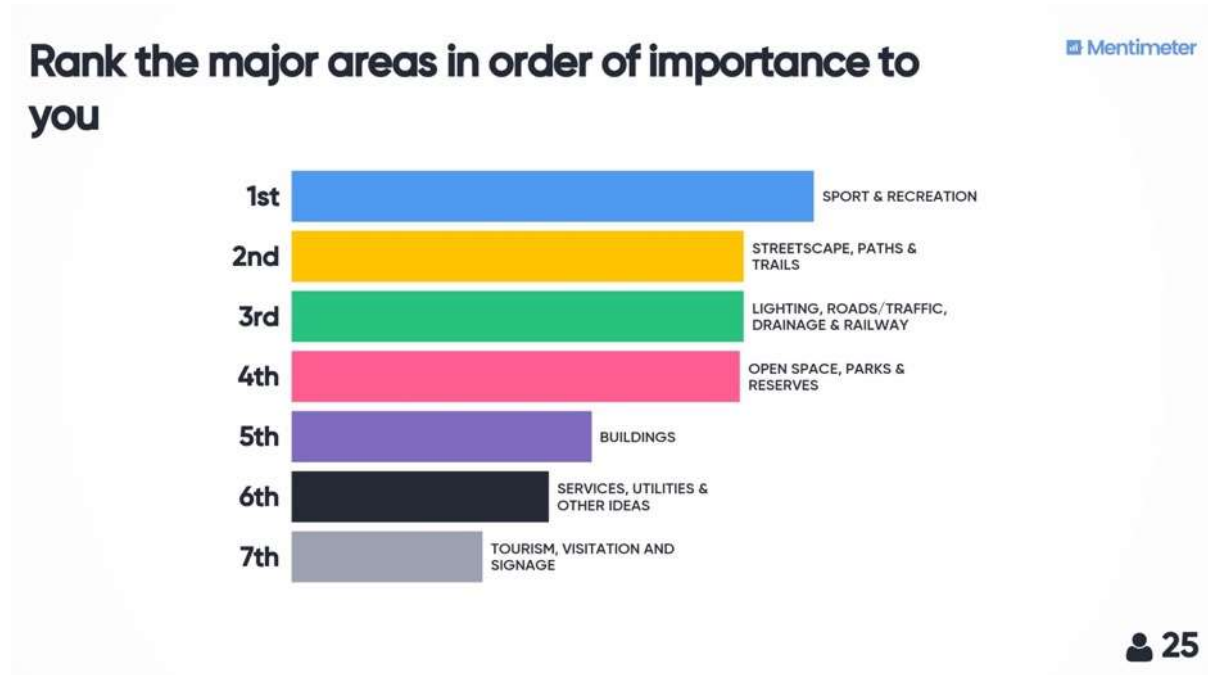
<b>SERVICES / UTILITIES / OTHER</b>	<b>PRIORITY</b>
Cafe / coffee shop - community gathering place # ( <i>Commercial</i> )	
Public transport to Bunbury / Australind # ( <i>Public Transport Authority</i> )	(3) 3 total
Encourage patronage of local shop to ensure viability of service	(3,3) 6 total
Provide tip passes instead of kerb side pickup	(3,3,1) 7 total
Provide third wheelie 'green' bin	(2) 2 total
Encourage reticulated natural gas to townsite	(1,1,1) 3 total

# (Appendix ORD: 12.8A)

Encourage more technology in Burekup	
Retain bus stop in current location <ul style="list-style-type: none"><li>• Bus route through town</li><li>• Community bus / shuttle service for seniors and teens</li></ul>	(2,1) <b>3 total</b>
Consider fire management planning - including Shenton / Crampton / Shier Rise Reserve	(2,2,1) <b>5 total</b>
Volunteer Bushfire Brigade - need additional vehicle to increase capacity # (DFES/other)	
Problems with mobile phone coverage # (Telecommunications services)	(1,1) <b>1 total</b>
Problems with internet access # (Telecommunications services)	
Food van # (Commercial)	
Sunday sessions for families # (Country Club)	
Senior Citizens activities / social group	
Holiday workshops for older children <ul style="list-style-type: none"><li>• Boxing, mindset skills, technology / youth group</li></ul>	(2,2) <b>2 total</b>
Better police presence to deter crime # (Australind Police station)	
Daycare facility / services # (usually Commercial)	
ATM machine # (Commercial)	
Lotto facilities # (Commercial)	

## Overall Theme Ranking

The participants used the Mentimeter online software to rank the seven major themes in order of priority personally. The average overall ranking of 25 entries is captured in the image below:



## Placing the Suggestions Spatially

The participants worked in six groups using annotated maps of Burekup, icons and markers to consider the positioning of new or relocated facilities and areas requiring greater connection.

The common spatial suggestions are:

- Co-location of skate park, pump track and BMX track at the current skate park location as a 'youth space'
  - bollards to protect youth space from car access
- Multipurpose sports facility at the oval
- Streetlighting, safety fencing, bollards and speed control measures to formalise the parking on Gardiner street reserve
  - maintain access and parking but formalise with a neat gravel access track past the youth space (bollarded) and along the tree line to deter driving across the reserve
- Safety fencing along the railway line
- Greater streetlighting on Russel Rd, Castieau St and O'Meara St
- Footpaths at Castieau St and Money St
- Walk trails to increase access to the Collie River
- Wayfinding at Russel Rd and youth space to public toilets
- Rubbish bins at youth space, oval and Russel Rd playground
- Visitor information on Russel Rd near the shop
- Tidy existing entry statements at northern and southern entrances

Images of the detailed maps are provided below:













**BUREKUP  
COMMUNITY FACILITIES PLAN  
Community hub**





# BUREKUP COMMUNITY FACILITIES PLAN

*Wm Highing Signs, 2018  
10 Rickaby*

**Wayfinding Signage**  
FRANK STREET  
HILL HOLLOW

**Visitor Info Tables**

**New Footpath**

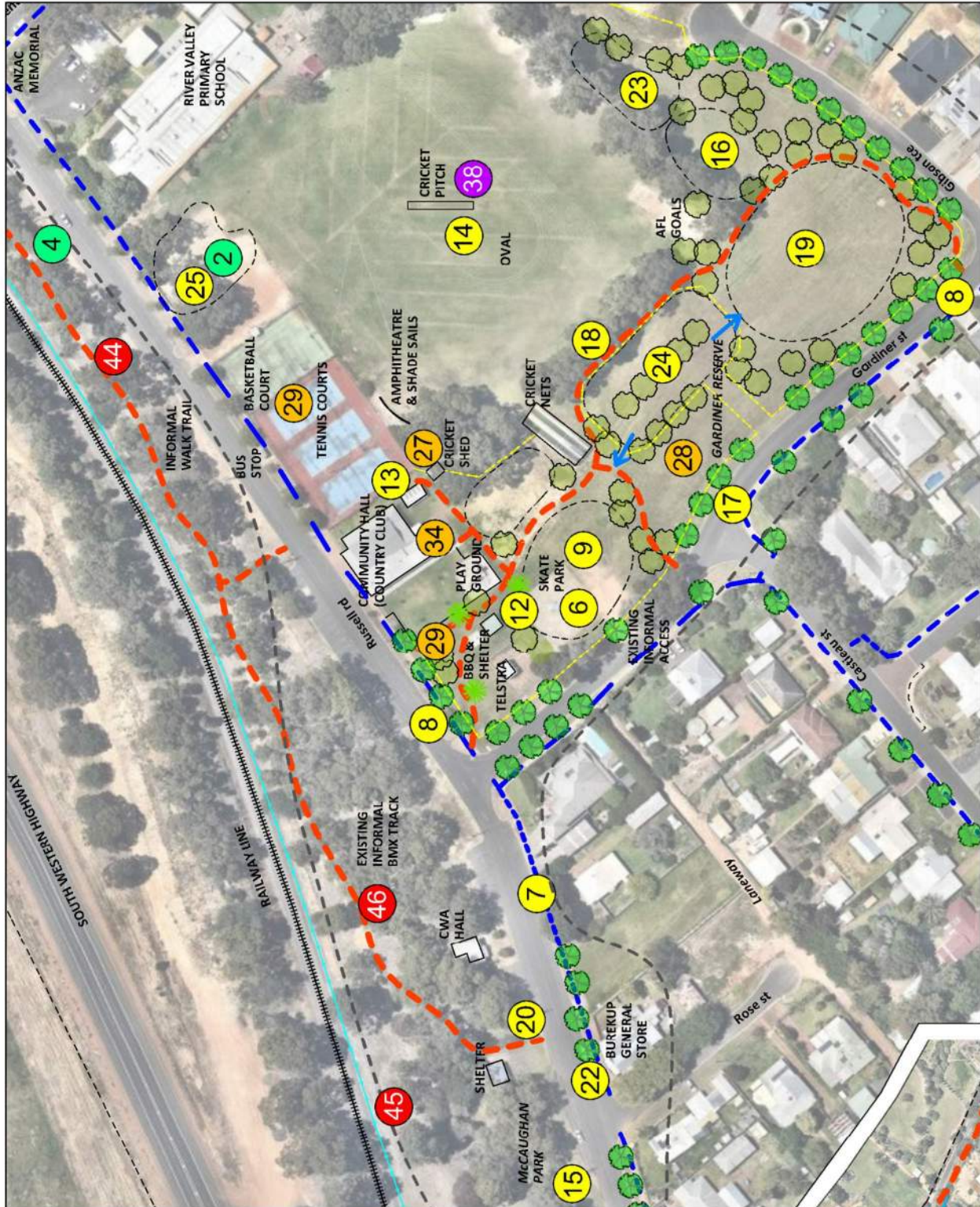
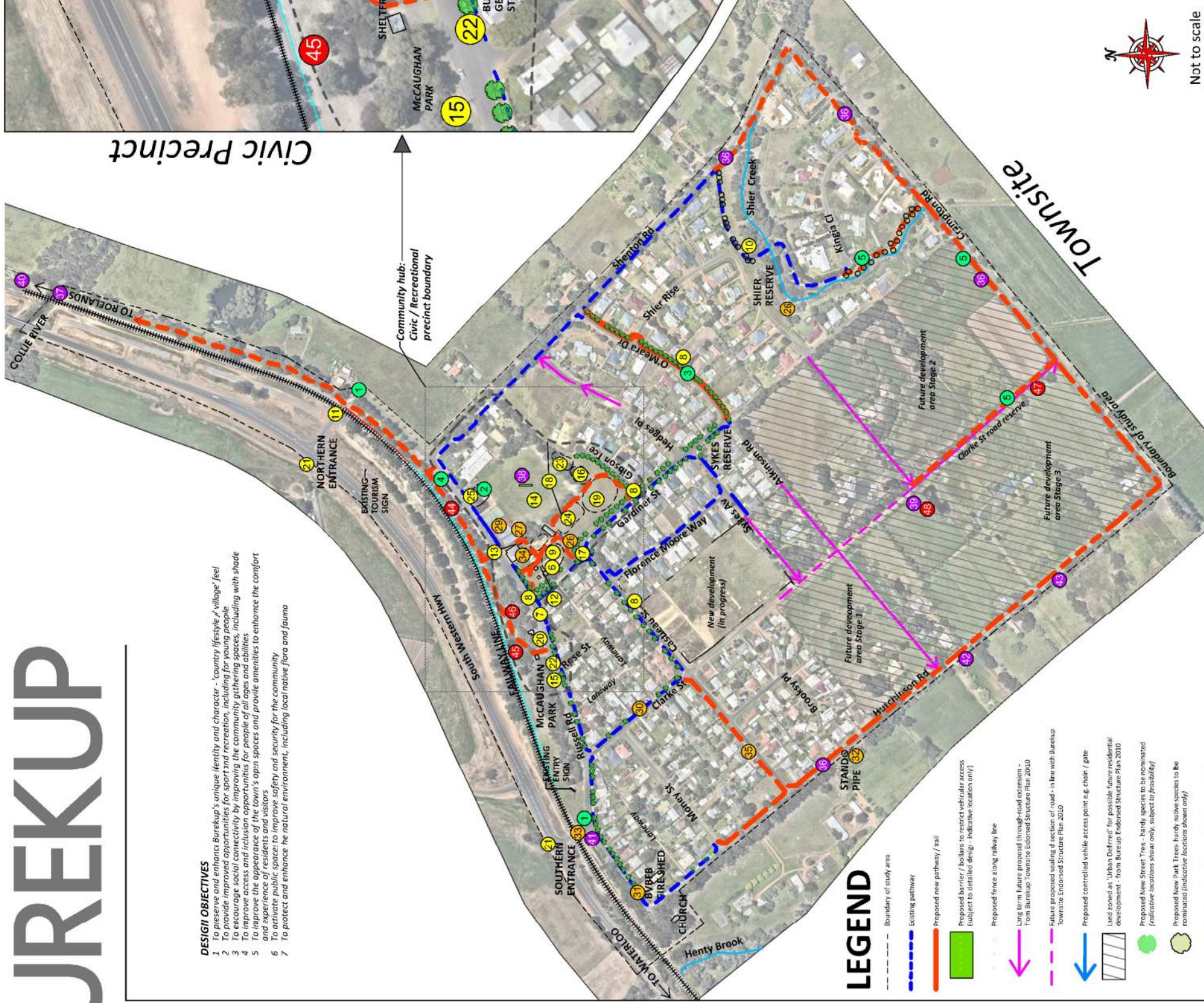
- Wayfinding Signage
- Visitor Info Tables
- New Footpath



# BUREKUP

# COMMUNITY FACILITIES PLAN

- DESIGN OBJECTIVES**
- To enhance Burekup's unique identity and character - 'country lifestyle village' feel
  - To provide improved opportunities for sport and recreation, including for young people
  - To encourage social connectivity by improving the community gathering spaces, including with shade
  - To improve access and inclusion opportunities for people of all ages and abilities
  - To improve the appearance of the town's open spaces and provide amenities to enhance the comfort and experience of residents and visitors
  - To activate public spaces to improve safety and security for the community
  - To protect and enhance the natural environment, including local native flora and fauna



## PROPOSED IMPROVEMENTS

\$ Projects that have been included in the Shire's 2020 Asset Management Plans (AMPs) for delivery  
 # Projects that are subject to feasibility or the cooperation of an external agency or group  
 \* Projects desired for earlier implementation by the community - suggest to bring forward if additional funding available  
 Within each category, projects not yet included in the AMPs are ranked in order based on community priorities  
 All proposed and possible future projects are subject to feasibility, approval and funding.

NO	PROPOSED IMMEDIATE IMPROVEMENTS (Years 1-3)	PROPOSED MEDIUM TERM IMPROVEMENTS (Years 5-10)
1	New town entry statement - indicative locations shown (2020-21) \$	Additional planting in Shier Reserve (2024-25) \$*
2	New shade sails for Community Playground - used by school (2020-21) \$	Pavilion - Multi-use facility incorporating activity / youth space, club rooms, change facilities and showers for both male and female, accessible public toilets, baby change facilities
3	New path along O'Meara Dr - Shenton Rd to Gardiner St (2020-21) \$	Indicative location, options to be considered (2024-25) # \$ Subject to grant funding
4	Burekup parking bay, Russell Road - resolve drainage issues (2020-21) Subject to funding	General allocation of funds for Gardiner Reserve projects - scope TBC (2026-27) \$*
5	Recreational path loop - Clarke St reserve, Crampton Rd, Shier Reserve - Subject to funding	Resurfacing of tennis / basketball courts - review scope / function of courts (2026-27) \$*
6	Skate park - provision of additional equipment (2023-24) \$ Or put funds towards a new facility	Upgrade path along Clarke St from Russell Rd to Castieau St (2027-28) \$*
7	Upgrade path along Russell Road from Clarke St to Shenton Rd (staged, 2023-25) \$	Burekup Volunteer Bushfire Brigade - seal front yard, upgrade short standpipe #
8	New tree planting in streetscape and open space areas - indicative locations only	Burekup Volunteer Bushfire Brigade - upgrade standpipe on Hutchinson Rd #
9	Community Activity Zone - skate park, pump track and landscaping #	Improve southern town entrance #
10	Shier Reserve improvements - general, including seating and fitness trail	Enclose Country Club verandah #
11	Improve Northern town entrance - including traffic safety #	Path along Castieau St to Money St
12	Improved bin facilities - including near skate park	PROPOSED LONG TERM IMPROVEMENTS (future opportunities)
13	Upgrade public toilets #	Perimeter path around Burekup townsite #
14	Oval surface - levelling #	Picnic spot along Colle River #
15	Maintain / Improve Memorial Rose Garden in McCaughan Park	Upgrade cricket pitch #
16	Relocate existing informal BMX track, if required by authorities #	Community garden / food forest #
17	Road safety improvements to Gardiner St including Castieau St intersection #	Path between Burekup and Roelands #
18	Bollards around oval - with access for parking, maintenance and emergency (subject to design)	Improve lighting in townsite and at town entrances #
19	Define open active space - e.g. for kick-about, events, overflow parking, emergency use	Upgrade existing open drains - piping / rehabilitation as natural creek line #
20	New visitor information board - indicative location	Widen and resal end of Hutchinson Rd near Crampton Rd #
21	Improve highway visitor signage #	IMPROVEMENTS REQUIRING THE COOPERATION OF AN EXTERNAL AUTHORITY / GROUP
22	Improved wayfinding signage	Trail along railway corridor to link to Colle River # Railway authorities
23	New informal community nature play space - 'loose parts play'	Fence along railway - McCaughan Park # Railway authorities
24	Formalise car parking in Gardiner Reserve - to include access for continued informal parking and restricted access option for near of Country Club; level the ground	Retain existing informal BMX track in current location # Railway authorities
25	Community / school playground improvements #	Extend Clarke St through to Crampton Rd # Subject to future development
		Another park # Subject to future development



**Burekup Community Facilities Plan**

DESIGNED	VP	3/08/2020	26/08/2020	JOCM225-20
DRAWN	VP			
AUTHORISED	VP			
REVISION				
SHEET	A1			

RISK ASSESSMENT TOOL									
<b>OVERALL RISK EVENT:</b>		Overnight Caravan Stays - Burekup							
<b>RISK THEME PROFILE:</b>		10 - Management of Facilities, Venues and Events							
<b>RISK ASSESSMENT CONTEXT:</b>		Operational							
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			RESIDUAL RISK RATING
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING	
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	The loss of external funding should the project not continue.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	The potential of legal action against Council for not mitigating the risk accidents	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	Not mitigating risk of accidents and poor communication and community consultation.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Requests that Council reverses its previous decision, to reflect the outcomes of the Burekup Community Facilities Plan consultations.	Moderate (3)	Rare (1)	Low (1 - 4)	
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL									
<b>OVERALL RISK EVENT:</b> Cancellation of Lease Agreement – Waterloo Bushfire Brigade Site (Part of Reserve No.46108)									
<b>RISK THEME PROFILE:</b>									
4 - Document Management Processes									
<b>RISK ASSESSMENT CONTEXT:</b>									
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			RESIDUAL RISK RATING
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING	
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	If the alternative site's management order for the Waterloo building is not supported by DPLH as identified for the Waterloo Bushfire Brigade it may cause service interruption.	Not Required - No Risk Identified	N/A	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.





# PLACE AND COMMUNITY PLAN 2020 - 2030

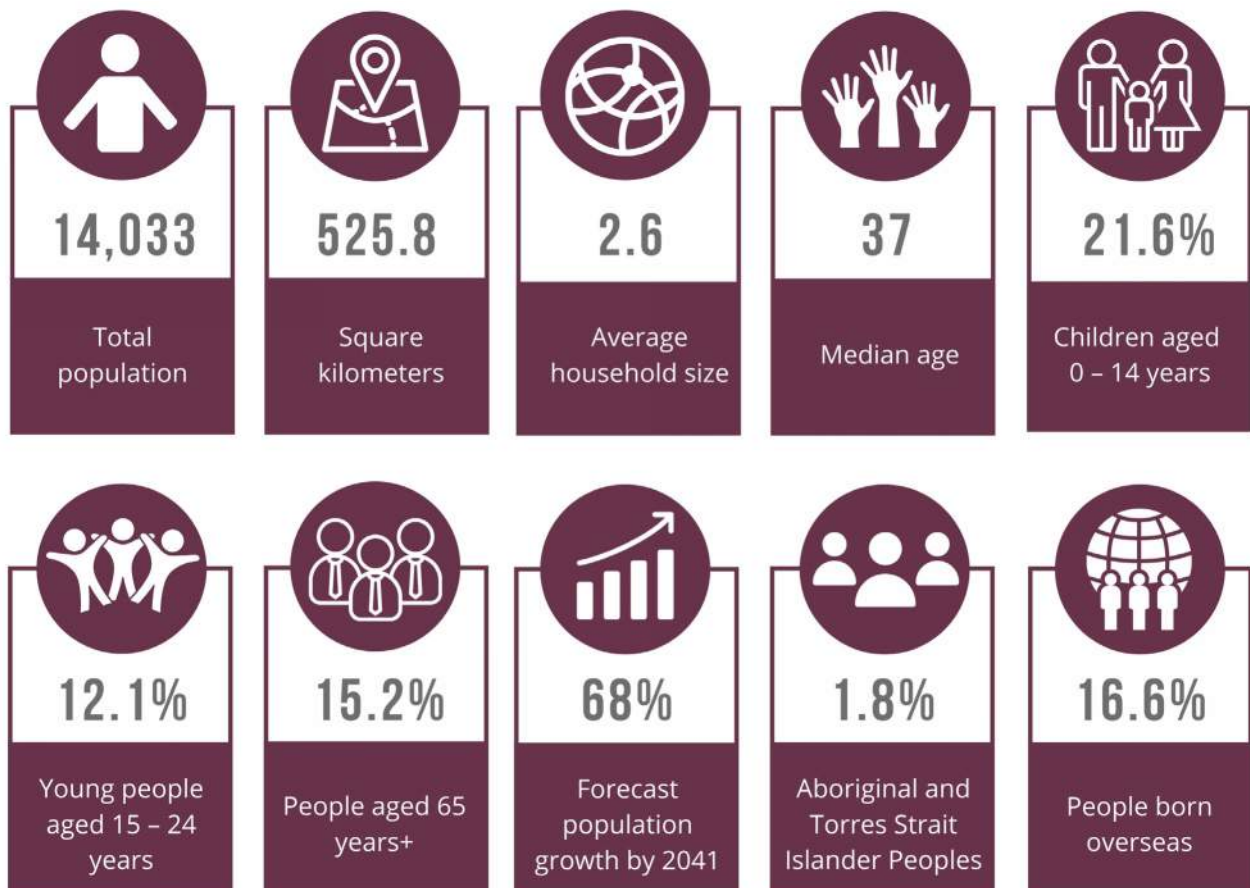
The Shire of Dardanup acknowledges the Noongar people as the traditional owners of the land upon which the Shire is situated. In doing this, we recognise and respect their continuing culture and contribution they make to the life of this region and pay our respects to their elders, past, present and emerging.

## Introduction

The community services that local government provide are essential for social outcomes for our existing community and when attracting new people to the Shire. The Place and Community Plan (The Plan) seeks to guide the priority programs, projects, and initiatives that the Place and Community team seek to deliver over the coming 10-year period in-line with the Shire's Strategic Community

Plan. It reflects the current and changing needs of our community with a focus on place-based community development and the empowerment of individuals, groups and clubs. Through the implementation of the Plan, the Shire will continue to provide positive social outcomes by creating a safe, healthy and vibrant community which is inclusive and welcoming for all ages and interests.

## Our Community



Infographic: AUSTRALIAN BUREAU OF STATISTICS 2016 Census of Population and Housing

The Shire of Dardanup spans over 525.8 square kilometers comprising of urban areas, commercial and industrial development, townships surrounded by rural farming, vineyards and tourism, and State forest. The result is a diverse and unique community with varying needs, challenges and opportunities. In recognition of this, the Shire has identified five distinct places being; Eaton/Millbridge, Dardanup, Burekup, Ferguson Valley and Surrounds, and Wanju/Waterloo. Each area has a unique community with varying demographics, requirements, challenges and opportunities. The commonality of the five places is their active community, each with its own groups, organisations, clubs and individuals.

Dardanup has a growing community with an annual growth rate of 2.5% (Australian Bureau of Statistics data). Eaton and Millbridge comprise more than 77% of the current population of the Shire in less than 1.6% of the total land area. Data suggests Millbridge and Burekup have the largest number of families with children given the higher number of

people per household (3 and 2.9 respectively), lower median age (29 and 35 respectively), and highest percentage of children aged 0 – 14 years at over 28% of the total population of each area. Conversely, Dardanup records a higher median age (42 years) and over 17% of the population over 65 years indicating an ageing population in this area.

The Shire's population is forecast to increase to 17,980 (25%) by 2031 and to 24,097 (68%) by 2041 (Forecast.ID) in-line with the future development of Wanju. Between 2016 and 2031 it is forecast that there will be a 22.7% increase in population under working age, a 63.6% increase in population of retirement age, and a 17% increase in population of working age (Forecast.ID). Anecdotal evidence gained through consultation suggests that Dardanup has a growing population of families with children and this is reflected in Forecast.ID data that suggests Dardanup, Dardanup West, Picton East and Surrounding Areas will record the highest population growth in the 0 – 14 year age bracket from 2016 to 2041 at 38.1% forecast growth.

	Eaton	Millbridge	Dardanup	Burekup	Ferguson Valley, Dardanup West, and surrounds
Population	8,483	2,397	502	800	1,851
% total population	60.4%	17.1%	3.6%	5.7%	13.2%
Median age	38	29	42	35	48
Average people per household	2.5	3	2.5	2.9	2.6
Children 0 – 14 years	1,694	678	104	225	324
Young people 15 – 24 years	1,069	275	52	75	231
People 65 years+	1,553	134	89	88	272
Aboriginal and/or Torres Strait Islander peoples	201	32	9	6	2

Table: AUSTRALIAN BUREAU OF STATISTICS 2016 Census of Population and Housing



## Informing Research

The following research has been included to provide insight into our community and informs the strategies and actions in the Plan.

The Australian Bureau of Statistics Socio-Economic Indexes for Areas (SEIFA) index defines relative socio-economic advantage and disadvantage in terms of people's access to material and social resources, and their ability to participate in society. A low score indicates relatively greater disadvantage. The Shire of Dardanup has a decile of 7 (out of a maximum 10), and is ranked 92 of 137 in Western Australia. This is higher than surrounding local government areas of Bunbury (decile 3), Collie (decile 2), Donnybrook-Balingup (decile 6); is comparable with Harvey (decile 7); and lower than Capel (decile 8).

The Australian Early Development Census Data 2018 looks at the developmental health and well-being of all children starting school by measuring the development of children in Australia in their first year of full-time school. In the Shire of Dardanup 238 children were measured in 2018. The data shows that when compared to the 2015 results, the Shire of

Dardanup has seen a significant increase in children being on track for physical health and well-being, social competence, emotional maturity, and communication skills and general knowledge. However, the percentages of children on track are lower across all indicators than the average recorded for Western Australia. There has been a significant decrease in those on track for language and cognitive skills from 2015 to 2018.

The National Disability Insurance Scheme forecasts the expected annual demand for services by 2023. In the Shire of Dardanup is expected that there will be a demand of 150 people with autism, 79 with intellectual disability, and 203 with other disability such as developmental delay, down syndrome, injury, vision, hearing, speech and other sensory impairments.

The Shire of Dardanup is ranked 11 out of all regional Local Government Areas in Western Australia in the 2031 WA Dementia Prevalence Predictions in people over the age of 65. The predicted prevalence is 325 people, reflecting an ageing population within the Shire.

## Strategic Context

The Integrated Planning Framework, introduced by the Western Australian State Government in 2012, requires each Local Government to have a Strategic Community Plan, a Corporate Business Plan and other informing strategies in place to ensure the future provision of services is sustainable. As an informing strategy, the Place and Community Plan 2020-2030 reflects the vision and strategic objectives set-out in the Strategic Community Plan.

Other Shire-adopted informing strategies reflected in the actions of the Plan include:

- Disability Access and Inclusion Plan 2018 - 2023 (DAIP)
- Reconciliation Action Plan 2019 (RAP)
- Community Safety and Crime Prevention Plan 2018 - 2023 (CSCPP)
- Greater Bunbury Early Years Strategy & Action Plan 2018-2023
- Greater Bunbury Age Friendly Communities Strategy



# What is Community Development?

The United Nations describes community development as ‘... a process designed to create conditions of economic and social progress for the whole community with its active participation and fullest possible reliance upon the community’s initiative’ (as cited by Lotz, J). Community development considers community members to be experts in their communities with programs led by community members at every stage, achieving long-term outcomes such as stronger and more cohesive communities (Child Family Community Australia Resource sheet, 2019).

## Our Role

The Shire of Dardanup seeks to ensure a safe and vibrant community which is inclusive and welcoming for all ages and interests (Shire of Dardanup Strategic Community Plan Objective 3). The Place and Community Plan 2020-2030 identifies the following key focus areas to achieve this objective and set the direction for Council’s Place and Community Team over the next 10 years:

1. An Empowered and Actively Engaged Community
2. A Sustainable and Resilient Community
3. An Accessible and Inclusive Community
4. A Vibrant and Connected Community
5. A Distinctly Dardanup Community

We do best when we enable communities to define and drive their own positive social outcomes. The Shire of Dardanup will work with the community to achieve the outcomes of this Plan and will take on the following roles:

**Deliver:** to provide a service, program, event or initiative to our community.

**Facilitate:** to make it easier for our community to achieve their objectives.

**Partner:** to work directly with our community and service providers to deliver shared objectives.

**Advocate:** to voice support for an idea, project, or development to improve social outcomes for our community.

The plan will be delivered in stages:

**Short: 2020 - 2023**

**Medium: 2024 - 2026**

**Long: 2027 - 2030**

Throughout the implementation of the Plan we undertake regular consultation with the Place and Community Advisory Groups to ensure the actions are implemented in-line with the community’s expectation. The Plan will be reviewed every two years to ensure it remains relevant and continues to reflect the needs of our community.





## Consultation

Input was sought from individuals and groups representing a diverse demographic within our community as well as key agencies and government departments as outlined below. Recent consultation conducted as part of Dardanup 2050 and the Community Facilities Plans also aided the formation of the plan. The outcomes of the engagement can be grouped into the themes outlined below.

A full consultation report is provided at Appendix A.

### Community Connectedness

Increased community connectedness through events, activities and projects. This includes the development and delivery of local initiatives that encourage connection within communities, are inclusive of the entire community, and that actively include those who are vulnerable and/or at risk of social isolation.

### Partnerships

Increased opportunity for community groups and services to partner with the Shire of Dardanup to deliver events, programs and projects that meet shared objectives and outcomes.

### Total Participation

Providing opportunities for total participation of all members of our community by improving and promoting accessibility and inclusivity. This includes accessibility for people with disability in addition to providing services, programs and facilities that cater to, connect and celebrate gender equity, multiculturalism, aboriginal communities, and other marginalised, disadvantaged or minority groups.

### Celebrating Our Unique Community

Highlighting and promoting the unique places within the Shire of Dardanup to increase awareness of what the Shire has to offer.

### Engaged Youth

A separate and specific engagement took place with young people aged between 12-24 years. Key findings include the need for improved transportation to reduce social isolation, a lack of dedicated youth facilities, the need for more things to do including events and activities in local areas, and new skate parks. Stakeholder consultation revealed the need to engage young people to be more actively involved in the community.

# Focus Area: An Empowered and Actively Engaged Community

Goal: Our community is well informed, connected, engaged and actively participates.

ACTIONS	DELIVER	FACILITATE	PARTNER	ADVOCATE	TIMING	BUDGET*	SUCCESS INDICATORS
<b>Strategic Community Plan</b>							
<b>1.1.1 Ensure equitable, inclusive and transparent decision-making.</b>							
<b>Place &amp; Community Strategy</b>							
Implement and review a Community Engagement Policy and procedures.	X	X			Ongoing	Staff	Number of people engaged. Quality of engagement results.
Employ best-practice community engagement principles based on the IAP2 model.	X	X			Ongoing	Staff	Number of people engaged. Quality of engagement results.
Investigate and, where appropriate, adopt new community engagement technology to improve engagement outcomes.	X	X			Ongoing	\$7,000 - SoD	User feedback.
Identify opportunities for Council and staff to engage with young people including in the planning, design and activation of spaces and places	X	X			Ongoing	Staff	Number of projects that seek input from young people. Number of young people engaged.
<b>Strategic Community Plan</b>							
<b>1.6.1 Provide opportunities for the community to engage with Council.</b>							
<b>Place &amp; Community Strategy</b>							
<b>To increase community involvement in planning and decision-making to ensure facilities and services meet local needs.</b>							
Hold biannual Place Based Advisory Group meetings.	X		X		Biannual	Staff	Progression against Place Plans.
Improve opportunities for youth to share their voice through the establishment of a Youth Advisory Group.	X	X	X		Short	\$1,000 - SoD	Establishment of the Youth Advisory Group. Number of members. Engagement by members.
Improve opportunities for people with disabilities to share their voice by advocating for diverse representation on Advisory Groups.		X		X	Short	Staff	Number of people with disability on Advisory Groups.
Encourage and support the activation of places and spaces through Quick Response Grants funding.	X				Short/ Ongoing	\$5,000 - SoD	Number of applications. Feedback from community. Increased activation of community spaces.
Build relationships with Aboriginal and Torres Strait Islander peoples, communities and organisations within the local area and improve opportunities to share their voice.	X	X	X		Short	Staff	Level of engagement.



ACTIONS	DELIVER	FACILITATE	PARTNER	ADVOCATE	TIMING	BUDGET*	SUCCESS INDICATORS
<b>Strategic Community Plan</b>							
<b>3.3.1 Promote and encourage volunteering within the Shire of Dardanup.</b>							
<b>Place &amp; Community Strategy</b>							
Develop, support and implement one volunteerism campaign per annum that recognises volunteer efforts and encourages community members to engage and give time or talent for charitable, educational, or other worthwhile activities in the community.	X	X	X	X	Annual	\$2,000 - SoD \$1,500 - GF	Number of engagements in campaign. Attendance at event/s. Number of active volunteers.
Establish and deliver an annual expo/fair enabling a number of organisations, clubs and community groups to come together for a "have a go" day to promote services and encourage participation.	X	X	X		Annual	\$2,000 - SoD	Attendance at event. Number of organisations, clubs and groups. Qualitative feedback from attendees
Continue to recognise volunteers through participation in the WA Citizen of the Year Awards.			X		Annual	Staff	Number of applications.
Encourage youth to be more involved in their community through volunteering at events, activities and programs.		X		X	Ongoing	Staff	Number of active volunteers.
Recognise the achievements of those within our community via the Shire's communication channels, through nomination for awards, and the establishment of a Shire-based recognition program that acknowledges years of service of volunteers.	X				Ongoing	Staff	Number of stories. Engagement on channels. Local, state and national coverage.
<b>Strategic Community Plan</b>							
<b>3.3.2 Support volunteer groups within the Shire of Dardanup.</b>							
<b>Place &amp; Community Strategy</b>							
Encourage and support community-driven events and projects through clarifying, assisting, and where possible simplifying Shire processes and approvals.		X			Ongoing	Staff	Number of event applications. Event organiser service satisfaction.
Provide opportunities for community groups to fundraise at Shire-run events.		X			Annual	Staff	Number of community groups engaged. Fundraising results.

\*Budget indicates Council (SoD) and external (GF) funding. It is indicative only and subject to Council's annual budget adoption and availability of external funding.

# Focus Area: A Sustainable and Resilient Community

Goal: Our community is a healthy, safe and secure place to live where leadership and supported independence is fostered.

ACTIONS	DELIVER	FACILITATE	PARTNER	ADVOCATE	TIMING	BUDGET*	SUCCESS INDICATORS
<b>Strategic Community Plan</b>							
<b>1.3.3 Maximise Shire grant funding.</b>							
<b>Place &amp; Community Strategy</b>							
Assess projects against a register of available grants and proactively pursue grants where eligible.	X	X			Ongoing	Staff	Number of grant applications submitted. Amount of grant funding received.
Align projects with identified State and Federal funding priorities.	X		X	X	Ongoing	Staff	Amount of grant funding received.
Develop a corporate sponsorship strategy and proactively seek sponsorship for key projects, programs and events.	X				Short	Staff	Number of approaches made. Amount of corporate sponsorship received.
<b>Strategic Community Plan</b>							
<b>1.5.1 Participate in and seek collaborative resource sharing opportunities.</b>							
<b>Place &amp; Community Strategy</b>							
Partner with Greater Bunbury Councils to address emerging overlapping and interconnected issues and initiatives.			X		Medium	Staff	Partnerships formed.
Develop a collaborative Greater Bunbury Youth Strategy.	X		X	X	Medium	Staff	Endorsement of Strategy.
Continue to contribute to the South West Library Consortia and One Card Library System in South West.	X			X	Ongoing	\$14,000 - SoD	Continuation of consortium.
Continue to collaborate with Greater Bunbury Councils to meet the outcomes of the Early Years and Age-Friendly Communities strategies.	X			X	Short	Staff	Continuation of collaboration. Outcomes achieved against the strategies.
Continue to collaborate with Bunbury-Geographic Councils and Reconciliation Australia to progress through the Reconciliation Action Plan framework.	X			X	Short	Staff	Endorsement of the Innovate RAP.
Develop partnerships with service providers and advocacy groups to deliver shared goals.			X		Ongoing	Staff	Number of partnerships formed. Number of joint initiatives delivered.
Develop partnerships and collaborate with catchment High Schools and primary schools to improve outcomes and participation of children and youth.	X		X		Ongoing	Staff	Number of children and youth engaged. Partnerships formed.

ACTIONS	DELIVER	FACILITATE	PARTNER	ADVOCATE	TIMING	BUDGET*	SUCCESS INDICATORS
To support State and National campaigns that increase awareness about key issues impacting our community being those that support inclusivity, mental health and wellbeing, and issues affecting youth e.g. NAIDOC Week, Reconciliation Week, Harmony Week, International Women's Day, International Day of People with Disability, 16 Days in WA, R U OK Day?, and Volunteers Day.	X			X	Annual	Staff	Number of Initiatives Supported. Reach of Communications.
<b>3.2.1 Deliver a high level of community programs and services that encourages social connectedness, facilitates an accessible, inclusive environment.</b>							
<b>Strategic Community Plan</b>							
<b>Place &amp; Community Strategy</b>							
Provide support through the community grants scheme that strengthens the community by improving well-being, quality of life and community participation.	X		X		Ongoing	\$44,880 - SoD	Number of funding applications. Number of projects delivered. Qualitative feedback from community.
Deliver capacity-building initiatives to develop the skills and increase sustainability of community groups and organisations.	X	X			Short / Annual	\$3,000 - SoD \$6,000 - GF	Attendance at events and workshops. Improved sustainability.
Facilitate connections between community groups to enable increased collaboration and sharing of facilities.		X			Ongoing	Staff	Collaborations formed.
Disseminate information and provide letters of support for external grant funding and skills development opportunities.		X			Ongoing	Staff	Number of letters supplied. Level of assistance provided. Number of successful applications.
Develop collaborative relationships between the Shire and community groups, organisations and sporting clubs to meet shared goals.			X		Ongoing	Staff	Collaborations formed. Level of assistance provided. Progression toward shared goals.
Assist community groups and organisations to showcase and promote their services, events, and membership through the establishment of an online community services directory.	X	X			Short	\$1,000 - SoD	Establishment of directory. Number of groups represented. Level of engagement.

ACTIONS	DELIVER	FACILITATE	PARTNER	ADVOCATE	TIMING	BUDGET*	SUCCESS INDICATORS
<b>Strategic Community Plan</b>							
<b>3.4.1 Enable community safety and a sense of security.</b>							
<b>Place &amp; Community Strategy</b>							
Review and maintain the Community Safety & Crime Prevention Plan 2018 - 2023 and adopt technology to reduce and prevent crime.	X		X		Short	Staff	Outcomes achieved against the Plan.
In partnership with Australind and Capel Police, establish a monthly safety article in the local newspapers and other channels to educate people about personal safety.	X		X		Short	Staff	Level of engagement. Feedback from community. Increased personal safety.
In partnership with agencies, develop targeted programs for youth aimed at reducing crime and anti-social behaviour.	X		X		Short	\$1,000 - SoD	Reduction in incidence. Participation level.
Identify opportunities to make existing community facilities more youth-friendly.	X			X	Medium	Staff	Improvements identified.
Advocate for community facilities designed for youth and multi-use cross-generational spaces.				X	Long	Staff	Level of involvement by youth and community in facility planning.
<b>Strategic Community Plan</b>							
<b>3.6.1 Facilitate and lobby for the provision of adequate health care, community and social services.</b>							
<b>Place &amp; Community Strategy</b>							
Facilitate a connection between our community and service providers to increase community health and wellbeing.		X			Ongoing	Staff	Number of connections made. Improved health and wellbeing outcomes.
Work with service providers and community leaders to deliver programs that build knowledge and capabilities about health and wellbeing (to be considered further in the Shire's Health Plan).	X		X		Short / Ongoing	\$1,000 - SoD	Number of programs delivered. Number of attendees. Increased knowledge. Improved health and wellbeing outcomes.

ACTIONS	DELIVER	FACILITATE	PARTNER	ADVOCATE	TIMING	BUDGET*	SUCCESS INDICATORS
<b>5.2.3 Deliver a high level of library facility and community services to enhance the sharing of knowledge for our community.</b>							
<b>Strategic Community Plan</b>							
<b>Place &amp; Community Strategy</b>							
Increase patronage of the library services and programs through an annual calendar of activities.	X				Annual	\$37,000 - SoD	Patronage at Libraries. Attendance at workshops.
Continue to partner with the State Library of Western Australia to promote literacy.	X		X		Ongoing	Staff	Continuation of partnership.
Support digital connectivity in the community through programming that builds digital literacy and promotes digital safety.	X		X		Annual	Staff	Number of programs delivered. Number of attendees. Increased knowledge.
Support the development of emotional, physical, social, language and cognitive, and communication skills in children through library programs and events.	X	X	X	X	Annual	Staff	Improved AECD outcomes from 2018 data. Attendance at programs and events.
Support the development of resilience, leadership, and increased participation among youth through leadership programs and personal development grants.	X	X	X	X	Annual	\$15,000 - SoD \$10,000 - GF	Number of initiatives undertaken. Number of youth participants. Improved personal outcomes.
Deliver library programs and services to encourage lifelong learning and skills development in adults and seniors.	X	X	X		Annual	Staff	Number of programs delivered. Number of attendees. Improved skills and learning outcomes.
Establish a two-way mentoring program that focuses on transferring the experiences and skill-sets from one generation to another.	X				Short	Staff	Number of participants. Number of generations engaged. Increased cross-generational understanding.
Identify, adopt and encourage innovative approaches in the delivery community initiatives, including the use of technology.	X	X			Medium	Staff	New technology adopted. Use of Maker Space. Community satisfaction.

\*Budget indicates Council (SoD) and external (GF) funding. It is indicative only and subject to Council's annual budget adoption and availability of external funding.

# Focus Area: An Accessible and Inclusive Community

Goal: Our community is inclusive and liveable with access to adequate health, community and social services.

ACTIONS	DELIVER	FACILITATE	PARTNER	ADVOCATE	TIMING	BUDGET*	SUCCESS INDICATORS
<b>Strategic Community Plan</b>							
<b>1.4.3 Investigate and adopt where appropriate 'smart' technologies to improve service provision.</b>							
<b>Place &amp; Community Strategy</b>							
Continue to develop and promote access to eLibrary services.	X				Ongoing	Staff	Number of members accessing eLibrary services.
Provide up-to-date library facilities and equipment that will allow our community to access and engage with new technologies.	X				Short	\$2,500 - SoD	Customer satisfaction with facilities and equipment.
<b>Strategic Community Plan</b>							
<b>3.2.1 Deliver a high level of community programs &amp; Services that encourages social connectedness, facilitates an accessible, inclusive environment</b>							
<b>Place &amp; Community Strategy</b>							
Implement and review the Disability Access & Inclusion Plan (DAIP) 2018 - 2023.	X	X	X	X	Short	Staff	Progress toward achieving the outcomes of the DAIP.
Undertake a universal accessibility audit based on DAIP, and investigate suitable solutions for one piece of major Shire infrastructure per annum.	X		X		Medium	\$5,000 - SoD \$5,000 - GF	Number of accessible and inclusive assets.
Implement and review the Reconciliation Action Plan.	X	X	X	X	Short	\$5,000 - SoD <sup>A</sup> \$5,000 - GF	Progress toward achieving the RAP. Endorsment of Innovate RAP.
Build cultural competency and advocate for inclusive policies, procedures and services within Council.				X	Short	Staff	Level of cultural awareness and competency.
<b>Strategic Community Plan</b>							
<b>3.2.1 Deliver a high level of community programs &amp; Services that encourages social connectedness, facilitates an accessible, inclusive environment.</b>							
<b>Place &amp; Community Strategy</b>							
Advocate for accessible shared-use pathways to connect the communities within the Shire of Dardanup.			X		Medium	Staff	Meters of accessible pathways. Increased connectivity. Reduced levels of isolation.

ACTIONS	DELIVER	FACILITATE	PARTNER	ADVOCATE	TIMING	BUDGET*	SUCCESS INDICATORS
Investigate the feasibility of, and establish, a cross-generational community transportation service.	X				Short	\$25,000 - SoD <sup>^</sup> \$100,000 - GF	Establishment of new service. Number of users. Reduced level of isolation. Increased use of library services.
Advocate for public transportation networks to connect Burekup, Dardanup, and Ferguson Valley areas with Eaton/Millbridge.			X	X	Medium	Staff	Implementation of service. Reduced level of isolation and increased connectivity.
Undertake an audit of vulnerable, marginalised and isolated community members and establish volunteer-based programs to increase social connection.	X	X	X		Medium	Staff	Number of volunteers. Reduced level of isolation and increased connectivity.
<b>Strategic Community Plan</b>							
<b>5.2.3 Deliver a high level of library facility and community services to enhance the sharing of knowledge for our community and Staff.</b>							
<b>Place &amp; Community Strategy</b>							
Provide diverse learning environments at the libraries.	X				Short	Staff	Diversity of library customers. Customer satisfaction.
Provide functional and accessible library spaces that are conducive to learning including for those with mobility, intellectual and autism spectrum disorders.	X		X		Short	Staff	Establishment of new library. Patronage of library.
Develop and expand library outreach services to provide literacy and learning opportunities to people who are isolated and/or with disability.	X				Short	Staff	Customer satisfaction. Accessibility of library.
Build cultural competency and advocate for inclusive policies, procedures and services within Council.			X		Short	Staff	Number of members accessing library outreach services.

\*Budget indicates Council (SoD) and external (GF) funding. It is indicative only and subject to Council's annual budget adoption and availability of external funding.  
<sup>^</sup> Unbudgeted expenditure - subject to project plan or business case, feasibility, and Council endorsement.

# Focus Area: A Vibrant and Connected Community

Goal: Our community promotes active involvement in community life and has a strong sense of community pride.

ACTIONS	DELIVER	FACILITATE	PARTNER	ADVOCATE	TIMING	BUDGET*	SUCCESS INDICATORS
<b>Strategic Community Plan</b>							
<b>2.5.1 Develop, review and implement Place Plans. SCP refers to 'townscape plans'.</b>							
<b>Place &amp; Community Strategy</b>							
Develop and review annually Place Plans for each of the following places: Burekup, Dardanup, Eaton/Millbridge, Ferguson Valley and Wanju & Waterloo.	X	X			Short	\$20,000 - SoD	Endorsement of Place Plans. Implementation of Place Plans.
Through the Advisory Groups retain and develop partnerships with local community members and organisations to focus on the FACTS: Facilities, Activities, Character, Technology and Services and initiatives to improve community wellbeing.	X		X		Short	Staff	Stakeholder relationships formed and maintained. Place-based projects and events supported.
Advocate for the development of multi-use community spaces and hubs that cater to diverse community interests.				X	Short / Medium	Staff	Number of multi-use spaces. Use of spaces.
<b>Strategic Community Plan</b>							
<b>3.1.2 Promote Creative Participation by supporting the development of opportunities for artists and creative minds. d Staff.</b>							
<b>Place &amp; Community Strategy</b>							
Deliver workshops and programs to support the development of creative skills.	X				Annual	\$2,500 - SoD	Number of workshops delivered. Attendance. Participant skills development.
Partner with the Department of Culture and the Arts, Country Arts WA, and local arts organisations to facilitate arts development in the community.		X	X		Short / Annual	\$2,500 - GF	Arts development programs delivered. Funding received.
Provide opportunities to showcase emerging and established artists from within our community through a variety of artistic mediums.	X	X			Ongoing	Staff	Number of artists showcased. Number of facilities and events which provide an opportunity to showcase art.



ACTIONS	DELIVER	FACILITATE	PARTNER	ADVOCATE	TIMING	BUDGET*	SUCCESS INDICATORS
<p><b>3.2.1 Deliver a high level of community programs &amp; Services that encourages social connectedness, facilitates an accessible, inclusive environment.</b></p>							
<p><b>Place &amp; Community Strategy</b></p>							
Develop, support and implement an annual calendar of festivals and events, including events supporting National awareness-raising campaigns that are in-line with the outcomes of this Strategic Community Plan, e.g. National Recycling Week, Harmony Week, Youth Week, Senior's Week and Children's Week.	X	X			Annual	\$45,000 - SoD	Number of event attendees. Attendee satisfaction. Increased awareness. External funding received.
Develop, support and implement a plan and calendar of youth orientated programs per annum that encourage, engage and develop our youth.	X	X	X		Annual	\$2,500 - SoD	Number of events and programs delivered. Attendee satisfaction. Improved outcomes.
Develop, support and implement a plan and calendar of senior's orientated programs per annum that encourage, engage and support our seniors.	X	X	X		Annual	\$2,500 - SoD	Number of events and programs delivered. Attendee satisfaction. Improved outcomes.
Develop, support and implement events and programs that encourage cross-generational and cross-cultural interactions.	X	X			Annual	Staff	Number of events and programs delivered. Attendee satisfaction. Improved outcomes.
Develop and implement a school holidays calendar of activities and workshops for children and youth.	X				Annual	\$7,500 - SoD	Number of events and programs delivered. Attendee satisfaction. Parent satisfaction.
Increase attendance of events and activities occurring throughout the Shire through targeted marketing campaigns.	X				Annual	\$4,000 - SoD	Attendance. Media coverage. Marketing engagement.

ACTIONS	DELIVER	FACILITATE	PARTNER	ADVOCATE	TIMING	BUDGET*	SUCCESS INDICATORS
<b>Strategic Community Plan</b>							
<b>3.2.1 Deliver a high level of community programs &amp; Services that encourages social connectedness, facilitates an accessible, inclusive environment.</b>							
<b>Place &amp; Community Strategy</b>							
Deliver place making activities and events in each Place to encourage the community to come together in their local spaces.	X				Annual	\$20,000 - SoD \$5,000 - GF	Number of events delivered in each place. Attendance. Community satisfaction. Increased community connectedness.
Encourage and support community-driven events and activities that grow the vibrancy and connectedness of Places.		X	X		Ongoing	\$25,000 - SoD	Number of events and projects supported in each place. Increased vibrancy of Places.
<b>Strategic Community Plan</b>							
<b>5.2.3 Deliver a high level of library facility and community services to enhance the sharing of knowledge for our community.</b>							
<b>Place &amp; Community Strategy</b>							
Establish and promote the Eaton Library as a community hub that caters to a diverse range of interests.	X				Short / Ongoing	\$5,000 - SoD	Number of members. Use of library. Marketing engagement.
Increase opportunities to promote literacy and learning in the community through establishing a library presence at community and flagship events.	X				Short	Staff	Number of events attended. Engagement at events. Improved literacy and learning outcomes.

\*Budget indicates Council (SoD) and external (GF) funding. It is indicative only and subject to Council's annual budget adoption and availability of external funding.

# Focus Area: A Unique and Celebrated Community

Goal: Our community is creative and fosters cultural and artistic activity and diversity.

ACTIONS	DELIVER	FACILITATE	PARTNER	ADVOCATE	TIMING	BUDGET*	SUCCESS INDICATORS
<b>Strategic Community Plan</b>							
<b>2.4.1 Encourage the preservation of significant heritage properties and precincts.</b>							
<b>Place &amp; Community Strategy</b>							
Support events that showcase heritage properties and assets and recognise our unique history.	X				Annual	Staff	Number of events supported.
Build on the Library's current local history collection in partnership with the community.	X				Medium	Staff	Size of collections. Community members engaged.
Advocate the importance of local history by developing a Local History Studies service to capture our culture, stories, and heritage.	X	X	X	X	Long	\$10,000 - GF	Establishment of service. Number of stories and artefacts captured.
<b>Strategic Community Plan</b>							
<b>2.5.1 Develop, review and implement Place Plans. Staff.</b>							
<b>Place &amp; Community Strategy</b>							
Support community-led projects that develop the uniqueness of the Place in-line with the Place Plans.		X	X		Ongoing	Staff	Number of projects supported. Community ownership.
Showcase the 'hidden gems', trails, walks and other places of interest within the Shire of Dardanup through the Shire website and other communication platforms using new technologies.	X				Medium	\$10,000 - SoD <sup>^</sup>	Awareness of places of interest. Engagement with platforms. Increased visitation.
<b>Strategic Community Plan</b>							
<b>3.1.1 Foster creativity in the community through our public spaces and urban environment. Staff.</b>							
<b>Place &amp; Community Strategy</b>							
Undertake public art campaigns to activate public places.	X				Annual	\$15,000 - SoD	Public art projects delivered.
Partner with established artists to develop and promote a public art trail in Dardanup and the Ferguson Valley in collaboration with the community.	X		X		Short	\$30,000 - GF	Development of Art Trail. Engagement of community. Engagement of artists.
Develop a Public Art Masterplan.	X				Medium	Staff	Endorsement of Master Plan.

<sup>^</sup>Unbudgeted expenditure - subject to project plan, feasibility, and Council endorsement.

ACTIONS	DELIVER	FACILITATE	PARTNER	ADVOCATE	TIMING	BUDGET*	SUCCESS INDICATORS
<b>Strategic Community Plan</b>							
<b>3.1.2 Promote creative participation by supporting the development of opportunities for artists and creative minds.</b>							
<b>Place &amp; Community Strategy</b>							
Provide financial support to promote the growth of arts and culture in our community.	X	X			Annual	\$4,000 - SoD	Number of projects supported. Development of arts and culture.
Showcase the uniqueness of our communities and the individuals residing in them through diverse creative mediums.	X				Annual	Staff	Projects delivered. Engagement of community. Diversity of mediums.
<b>Strategic Community Plan</b>							
<b>3.1.3 Foster and recognise Aboriginal culture and heritage of the Shire.Staff.</b>							
<b>Place &amp; Community Strategy</b>							
Continue protocols and collaborative activities that recognises aboriginal culture and that respect and preserve places of heritage and cultural significance.	X		X		Ongoing	Staff	Engagement with elders. Collaborative activities and projects delivered. Increased community education.
<b>Strategic Community Plan</b>							
<b>4.2.1 Develop the local tourism sector to become a choice destination for tourists, visitors and our own residents.</b>							
<b>Place &amp; Community Strategy</b>							
Attract and support major events that brings employment, direct and indirect expenditure into the Shire & region including: - Eaton Foreshore Festival; - Bull & Barrel Festival; - Dardanup Art Spectacular; - Approved new programs on annual calendar.		X		X	Short	\$35,000 - SoD	Number of events held Visitor numbers. Economic benefit to the Shire.

\*Budget indicates Council (SoD) and external (GF) funding. It is indicative only and subject to Council's annual budget adoption and availability of external funding.



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## Appendix A - Community Engagement

### 1. Introduction

The Shire of Dardanup is developing a 10-year Place and Community Plan that aims to create positive outcomes through connecting and empowering the Shire of Dardanup community. The Plan will inform the priorities and focus areas of the Place and Community team including the programs, projects, and events held within the Shire.

On a broad level, it is envisaged that the plan will aspire to create a community that is:

1. Sustainable and resilient
2. Accessible and inclusive
3. Vibrant and connected
4. Empowered and actively engaged; and
5. Distinctly Dardanup (tourism and culture)

A review of existing plans and strategies as well as community input as outlined below and recent projects such as Dardanup 2050 and the Community Facilities Plans will aid the formation of the plan.

### 1.2 Purpose of Engagement

The purpose of the engagement was to better understand the needs, barriers, aspirations and ideas of the Shire of Dardanup community to ensure they are captured within the plan. The outcomes will help to further define the focus areas, and associated objectives and outcomes of the 10-year Place and Community Plan.

A separate and specific engagement took place with young people aged between 12-24 years within the Shire of Dardanup boundaries. This group was identified as under-engaged with little to no engagement with the Shire over the past five years. Additionally, young people have different channels and methods

to be effectively reached. The data collected will inform the plan, while providing a starting point for the building relationships between young people and the Shire.

### 1.3 Purpose of the report

This report has been prepared to summarise the meetings with stakeholders and community groups, along with the results collected from the youth consultation survey and workshops. Large parts of this report comprise the exact words written by participants in this process, collated into like themes and ideas.

## 2. Community Stakeholder Meetings

A series of meetings were arranged with groups of key stakeholders with a focus on community groups, associations and businesses.

The meetings were held over a three month period with stakeholders invited from a broad range of local groups and organisations.

- Chair Yoga attendees (Dardanup)
- Dardanup Knits and Knots Group
- Eaton Senior Citizens
- Eaton Family Centre
- Bethanie Aged Care Home
- Eaton Lions
- Dardanup Lions
- Crooked Brook Forest Association
- Leschenault Scouts
- Dardanup Playgroup

Key themes that were discussed with stakeholders are presented in this section.

## 2.1 Community Connectedness

Stakeholders identified a need to increase the community connectedness through events, activities and projects. This included programs and events for youth as outlined in section 3.3, along with events for families and children that are inclusive of the entire community.

It was highlighted specifically that more programs and activities were required for the senior members of the community as they are often at high risk of social isolation. Some activities included an intergenerational letter writing program, seniors mixed netball, a walking group and exercise programs.

It was raised that a community services directory of local businesses would assist community members getting to know people in their community while supporting local businesses.

## 2.2 Partnerships

A strong theme in the stakeholder meetings was the opportunity for community groups and services to partner with the Shire of Dardanup to deliver events, programs and projects that may have shared objectives and outcomes.

Suggestions from stakeholders included utilising Crooked Brook Forest for events and activities by partnering with the Leschenault Scouts to deliver programming for children and families during the school holidays.

There was also discussion surrounding a partnership between the Shire of Dardanup and Headspace Bunbury to increase the awareness of mental health services for young people in the community. Along with a partnership with Investing in Our Youth to deliver ongoing life skills workshops to youth to prepare them for adulthood.

## 2.3 Volunteering

A number of stakeholders identified the need to get young people volunteering in clubs and groups to assist in membership retention and to increase their active participation in the community. It was discussed that having young people would assist with providing new and fresh ideas to the clubs and groups, along with providing opportunity for young people to learn lifelong skills from older members.

Supporting this, stakeholders suggested a few ideas on how they maybe able to attract younger members including building relationships with young people through attending youth events, making membership more appealing and possible mentor programs with members and young people in the community.

## 3. Youth Consultation

The Shire of Dardanup delivered a youth consultation over a six week period via a survey and ideas wall on Social Pinpoint along with workshops called 'Pizza Arvos' presented to young people in Burekup, Dardanup and Eaton. During the consultation period, 60 surveys were completed, five ideas were left on the ideas wall and 48 young people attended the workshops.

In addition to the survey and workshops, the Shire also met with a board range of youth related stakeholders over a three month period.

- City of Bunbury Youth Officer
- Shire of Augusta Margaret River Youth Trainee
- City of Busselton Youth Development Supervisor
- Youth Leadership Academy Australia
- Headspace Bunbury

- Investing in Our Youth
- Shire of Capel Community Development Team
- Cassie Fry and Debbie Staub (community members)
- Bunbury Senior High School
- Eaton Community Collage

Key themes that arose throughout the youth consultation period are presented below. Further details of the findings from the Pizza Arvos and surveys are attached in Appendix A.

### 3.1 Improving Transportation

Feedback from the survey and workshops outlined that transport (33) was one of the biggest barriers for young people, especially those located in the Burekup and Dardanup area due to no public transportation available to travel to surrounding urban areas. There was an overall desire to see a bus service running to Burekup and Dardanup during the school holiday period and on weekends.

The following points were raised by young people in the areas of Burekup and Dardanup about the lack of transportation.

- Many of the youth in their area were too young to use the bus service when the trial was run in 2018 and suggested running another trial period now they and their peers are older.
- Several young people advised that they attended school in Bunbury and felt socially isolated due to a lack of transportation options in their community and were not able to easily connect with friends.

### 3.2 Dedicated Youth Facilities

Many young people identified the absence of

facilities for youth (21) as something they did not like about living in the Shire of Dardanup. Young people advised they would like a space to hangout, connect with others and seek support from local services.

The following points were raised in regards to a youth facility.

- The Shire of Dardanup should create a public facility for young people. Young people are at a busy and overwhelming stage of their life where their emotions, relationships and life in general are changing. A youth facility would be a fantastic addition to the Shire of Dardanup as it gives the youth a place to relax and hang out, bringing out some fun and joy in their busy lives. For example, a large grassy area with things like bean bags, chairs and entertainment.
- All the things on this wall can be coordinated and organised by creating a space for young people. They were quite common when I was a teenager and they were very effective in organising things for youth to get involved in.
- Drop in centre for young people supported by the Shire, police, schools and local community groups. Somewhere for the school age children to go have fun! Things that should be included: sport equipment, TV, video games, cooking classes, etc.

### 3.3 Events and Activities

Every stakeholder group, along with those who completed the survey and attended the workshops provided feedback that more youth dedicated events and activities need to be provided to young people (45) in the Eaton, Burekup and Dardanup areas. Young people suggested that there was little to do in their area on the weekends and during the school holidays, which resulted in them feeling bored (10) and like there was nothing to do in their community.



Young people provided their interests along with ideas for activities, programs and events they would like to see being delivered in their community. There was a particular strong interest in developing a large youth event during Youth Week with a band, markets, skate ramps, amusements and food trucks. Other interested outside of school, study and work are listed in Appendix A.

### 3.4 Skate Park Development

A strong theme in the workshops in Dardanup and Burekup was the need for new skate parks (46) in Burekup and Dardanup town sites. The young people that attended the sessions noted the current skate parks in Burekup and Dardanup were undesirable and in some cases damaged and outdated. When asked if they would prefer a skate park or pump track, the young expressed a skate park was preferred and their dream skate park would be similar to the one located in Boyanup.

They also advised that they would like lighting at the skate park in Dardanup so they can use the facility after nightfall during the winter months. Along with this, young people would also like to see additional seating provided at the skate parks to provide them with a place to hang out with friends who may be utilising the facility.

### 3.5 Sport and Recreation

Sport and recreation activities were ranked the highest when young people were asked about their interests outside of school, study and work.

- 49 – Sport and fitness
- 9 – Dance
- 22 – Skateboarding/BMX/ Scooters
- 33 – Outdoor recreation

In addition to this, many young people said skate parks/BMX tracks (24) were their preferred place to hang out, along with sporting facilities (20). Young people from Eaton advised they like to hang out on weekends and during the holidays at the basketball courts located at Lofthouse Park; however, they noted that the courts are small and not sufficient for their needs (5).

During the Burekup workshop, several young people said they like the big oval, the basketball and tennis courts. There was also a similar theme across both Dardanup and Burekup in regards to the young people liking the open space (12) their communities offer.

## 4. Stakeholder Meetings

During the consultation period, a series of meetings were arranged with stakeholders including with agencies, State Government and funding bodies.

- LotteryWest
- Department of Culture and the Arts
- Department of Local Government, Sport and Cultural Industries
- APM Communities

Key themes that were discussed with stakeholders are presented in this section.

### 4.1 Total Participation

A key theme during these meetings was increasing the opportunity for total participation of all members of our community by improving and promoting accessibility and inclusivity. This includes accessibility for people with disability, in addition to providing services, programs and facilities that cater to, connect and celebrate gender equity, multiculturalism, aboriginal communities, and other marginalised, disadvantaged or minority groups.

## 4.2 Demonstrated Community Need

All stakeholders agreed, the community must be the driving force behind all projects, and as such all funding applications must have a clearly identified and demonstrated community need. Further to this, they advised applications must consider the “For the community, with the community” principal.

## 4.3 Community Connection

Another central theme discussed was creating opportunities for community connectedness, particularly in the wake of COVID-19 and the effects of isolation on our communities. There is a drive to develop and deliver local initiatives that encourage connection within communities and that actively include those that are vulnerable and/or at risk of social isolation.

## 5. Community Advisory Group Meeting

The key focus areas and strategies were presented at the Community Advisory Group on Wednesday 23 September 2020. In attendance were representatives from:

- Eaton Family Centre
- Headspace
- WA Police
- St John of God Hospital
- Bunbury Repertory Club
- Residents

The following key themes were discussed during the meeting.

### 5.1 Community Connectedness

There was an overall desire from the group to see an increase in the connectedness of

the community. This included an increase in activities, projects and events that increased the opportunity for members of the community to connect with neighbours, family and friends.

Specifically, the group mentioned developing a two-way mentoring program that focuses on transferring the experiences and skill-sets of one generation to another. Other suggestions also included a volunteering event/expo with a number of organizations and community groups coming together for a “have a go” day and an annual ‘orphans’ Christmas for people isolated from their families.

In addition to this, a number of people from the group identified the need for a community directory to assist the community in locating services, businesses and agencies within the Shire.

### 5.2 An Accessible and Inclusive Community

The group identified outreach programs such as a cross generational bus service and mobile tech programs for seniors as a way to make the community more accessible and inclusive. Many elderly people or people with a disability have difficulties accessing some of the services the Shire has to offer, such as the Be Connected program, due to mobility issues or not being able to leave their homes for health reasons.

They also advised that there is opportunities for the libraries to partner with services and NGOs on educational programs surrounding access and inclusion. In addition, plans for the new library should also include private areas for people with sensory processing disorders or for other members of the community to use to access telehealth appointments and attend to confidential financial matters. One person within the group noted that free and reliable WIFI was vital to providing these services.

It was highlighted specifically that hard copy newsletters would be beneficially for seniors who do not have access to the internet to keep

them up-to-date on Council matters. It was proposed that people could opt-in via the rates notice. In addition to this, the representative from Australind Police suggested including a safety article in the newsletter and the existing community news advertisement in the local newspapers to educate elderly people around personal safety.

## 5.3 Engaged Youth

A strong theme throughout the meeting was engaging young people to be more actively involved in the community. The group agreed that young people often support causes and more abstract ideas rather than joining community groups, so therefore it's important to engage youth in causes and ideas they are passionate about. They also suggested the following projects and events they felt would appeal to young people:

- Youth Arts Forum
- Murals by young people
- A youth bus for transportation during the holidays

The group also discussed the importance of attracting 18-25 years olds to move back to the area from Perth after completing study to continue to grow the area.

## 5.4 A Distinctly Dardanup Community

The group discussed the importance of highlighting and promoting the unique place within the Shire of Dardanup as many people aren't aware of what the Shire of Dardanup has to offer. Some suggestions that came from the discussion included:

- Feature 'hidden gems' within the Shire of Dardanup on the website.
- Connect Eaton to Dardanup with the history and heritage
- Increase signage to mark places and trails

throughout the Shire

- Information centre at Eaton
- App with trails, walks, etc

## 6. Vision 2050 Engagement\*

The Shire of Dardanup recently undertook community consultation relating to its Vision 2050 Strategy. Some of the themes explored are directly relevant to the Place and Community area of responsibility and should be considered as part of the Place and Community Plan.

The relevant themes from the community and stakeholders meetings are:

- **Keeping People Here:** Stakeholders identified the need for programs and activities that link isolated people to the community; programs to increase volunteering; and spaces and activities to keep young people entertained. A lack of suitable public transport options for young people particularly in smaller town sites was also noted.
- **Community Connectedness:** stakeholders identified the need for increased community connectedness including programs for youth and seniors, improved opportunities for young families, and more activities and events that bring the community together. Multi-purpose all-ages civic spaces was identified; as well as inclusivity for all and a stronger focus on Aboriginal engagement and storytelling.
- **Tourism:** significant events or cultural activities to drive major tourism and support the entire South West region.

Of the 'big ideas' suggested at the community summit, the following objectives and action areas are of relevance:

1. Shared spaces: multi-generational spaces and co-location of places.

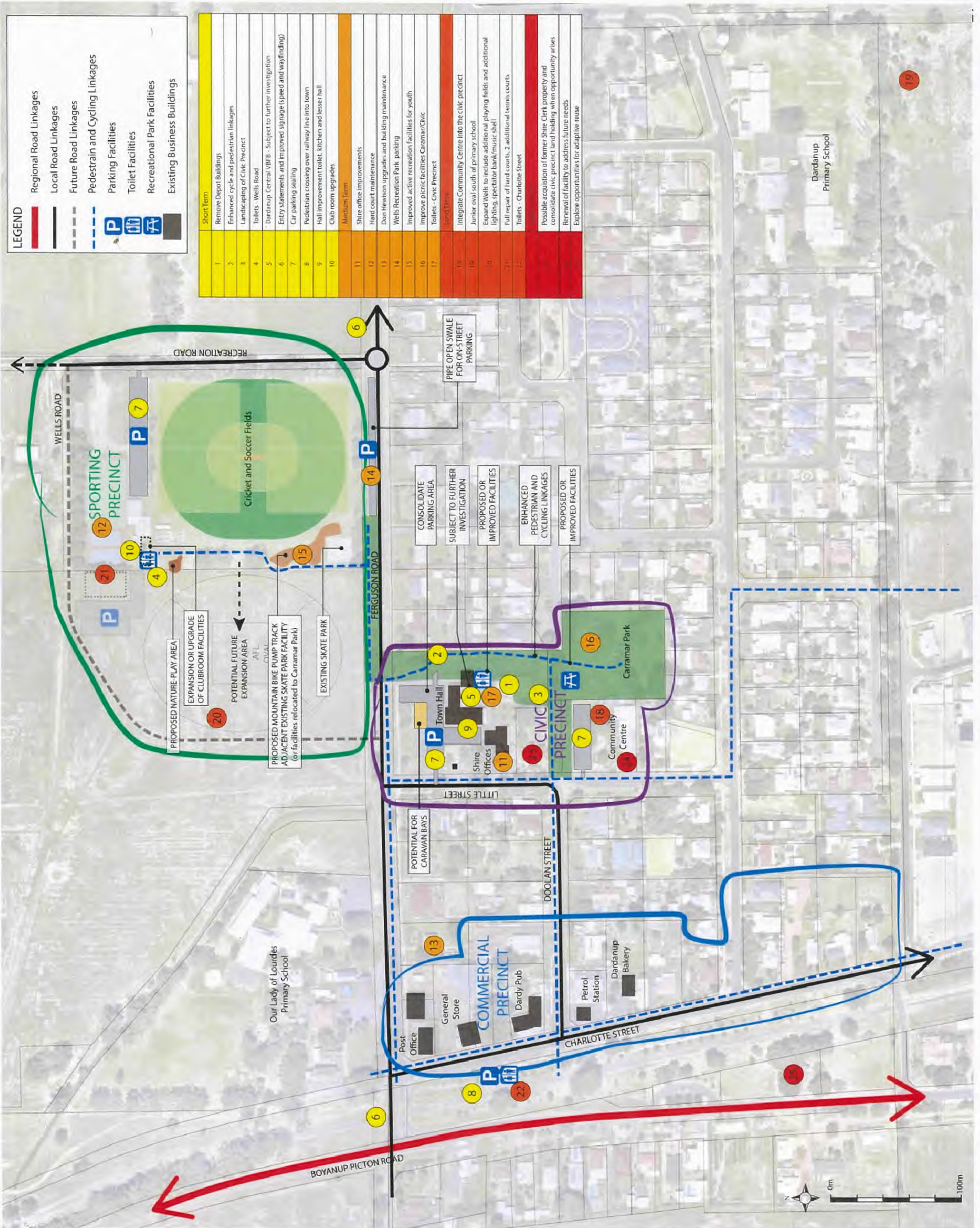
2. 24/7 Community: 24/7 access to public libraries and community areas, and home deliveries.
3. Youth Leadership and Engagement: building leadership, youth voices consulted for their futures, and encouraging youth involvement.
4. Social Inclusivity: increasing social connection to reduce social isolation and increase health and wellbeing; aboriginal community engagement and shared futures; social inclusivity.
5. Non sport recreation facilities: facilities that are accessible to everyone and accommodate different interests, supporting community groups and inspiring those with a vision to share it.
6. Urban food production: urban community gardens to increase sustainability, teach skills, improve mental health, and bring the community together.

RISK ASSESSMENT TOOL									
<b>OVERALL RISK EVENT:</b>		Endorsement of Place and Community Plan 2020 - 2030							
<b>RISK THEME PROFILE:</b>		2 - Business and Community Disruption							
13 - Project/Change Management									
10 - Management of Facilities, Venues and Events									
<b>RISK ASSESSMENT CONTEXT:</b>		Strategic							
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			RESIDUAL RISK RATING
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD		
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Reduction of funding and unavailability of external funding compromise progress toward actions in the Plan	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Unstructured and ad hoc approach to community development if Plan not adopted	Minor (2)	Likely (4)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.	Not required.

# DARDANUP COMMUNITY FACILITIES CONCEPT



REFERENCE: 17.001616.01J  
DATE: 28 Nov 2018



**LEGEND**

- Regional Road Linkages (Red solid line)
- Local Road Linkages (Black solid line)
- Future Road Linkages (Black dashed line)
- Pedestrian and Cycling Linkages (Blue dashed line)
- Parking Facilities (P icon)
- Toilet Facilities (Toilet icon)
- Recreational Park Facilities (Recreation icon)
- Existing Business Buildings (Grey rectangle)

Item No.	Short Term	Medium Term	Long Term
1	Remove Depot Buildings		
2	Enhanced cycle and pedestrian linkages		
3	Landscaping of Civic Precinct		
4	Toilets - Wells Road		
5	Dardanup Central VFBF - Subject to further investigation		
6	Entry statements and improved signage (speed and wayfinding)		
7	Car parking sealing		
8	Pedestrian crossing over railway line into town		
9	Hall improvement toilet, kitchen and lesser hall		
10	Club room upgrades		
11	Medium Term		
12	Shire office improvements		
13	Hard court maintenance		
14	Don Hewison upgrades and building maintenance		
15	Wells Recreation Park parking		
16	Improved active recreation facilities for youth		
17	Improve picnic facilities Caramar/Civic		
18	Toilets - Civic Precinct		
19	Long Term		
20	Integrate Community Centre into the civic precinct		
21	Junior oval south of primary school		
22	Expand Wells to include additional playing fields and additional lighting, spectator bank/music shell		
23	Full repair of hard courts, 2 additional tennis courts		
24	Toilets - Charlotte Street		
25	Possible acquisition of former Shire Clerk property and consolidate civic precinct land holding when opportunity arises		
26	Renewal of facility to address future needs		
27	Explore opportunities for adaptive reuse		

Dardanup Community Infrastructure and Contributions Plan



# DARDANUP TOWNSITE COMMUNITY FACILITIES PLAN

DECEMBER 2018

*Endorsed by Council - 21 November 2018*  
*Res:- ORD 367/18*

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## Executive Summary

The Dardanup Townsite Community Facilities Plan (DCFP) outlines a prioritized and staged approach to the provision of community facilities over the short, medium and long term, accounting for community need and population growth facilitated by land development.

The DCFP graphically illustrates the location, recommendation and priority for the upgrading of existing and development of proposed facilities and provides supporting text. The purpose of the DCFP is to ensure that facilities are suitably located and configured to service the social, recreational and tourism needs of the town now and in the future.

Planning at both the Local and State government level provides for growth of the town of Dardanup. The expansion of Dardanup townsite and intensification of the rural residential areas will cater for population increase from the existing 450 to a population of 4000. This growth will occur whilst still retaining an individual town identity and rural outlook of Dardanup.

The Dardanup Community Facilities Plan (DCFP) has been informed by a review of current Shire and State Government plans and policies, an asset audit, and community and stakeholder engagement. Although it was identified that the town currently has sufficient facilities to cater for the population, the condition, functionality and capacity of much of the infrastructure is not well suited to current needs. Of particular note was the need to improve the civic facilities library, town hall and community centre to provide for non-sporting community and recreational uses. The Volunteer Bushfire Brigade was also seeking to expand their facility to include an extra vehicle bay, training room and toilets and shower to better suit operational requirements. The Well Recreational Park has temporary changerooms and sub-standard external toilets. There are required upgrades to the parking, clubrooms and changerooms and expanded skate park. Paths and toilets within the town were also a high priority to cater for tourists as well as local need.

The engagement, undertaken from September 2017 to April 2018, assisted to identify the following 22 needs and priorities for the townsite of Dardanup in the short, medium and long term.

### Short Term

1. Remove Depot buildings and integrate Depot site with Precinct
2. Enhanced cycle and pedestrian linkages
3. Landscaping of Civic Precinct
4. Toilets at Wells Recreation Park
5. Fire Brigade upgrade
6. Entry statements and signage (to reduce speed and improve wayfinding)
7. Car parking sealing and repairs
8. Pedestrian crossing over railway line into town
9. Hall improvements; toilet, kitchen and lesser hall
10. Wells Club room upgrades -

### Medium Term

11. Shire office improvements
12. Hard Court maintenance
13. Don Hewison upgrades and building maintenance
14. Wells Recreation additional parking

## (Appendix ORD: 12.11B)

15. Improved active recreation facilities for youth
16. Improve picnic facilities Carramar/Civic
17. Toilets at Civic Precinct

### Long Term

18. Integrate Community Centre into the Civic Precinct
19. Junior oval south of primary school
20. Expand Wells to include additional playing fields and additional lighting, spectator bank/music shell
21. Full repair of hard courts, 2 additional tennis courts,
22. Toilets Commercial Precinct at Charlotte Street

This staged approach recognises financial constraints and the opportunities for facility upgrades and expansion based on future town growth.

## Introduction

The following Dardanup Townsite Community Facilities Plan (**DCFP**) has been informed by a review of current Shire and State Government plans and policies, an asset audit, and community and stakeholder engagement undertaken from September 2017 to April 2018. The DCFP outlines a prioritized and staged approach to the provision of community facilities over the short, medium and long term accounting for population growth facilitated by land development. The DCFP graphically illustrates the location, recommendation and priority for the upgrading of existing and development of proposed facilities and provides supporting text. The purpose of the DCFP is to ensure that facilities are suitably located and configured to service the social, recreational and tourism needs of the town now and in the future.

Bodhi Alliance was commissioned to prepare the DCFP including providing an independent and objective assessment of the future needs for community infrastructure and services within the Dardanup townsite.

## Dardanup Townsite

Dardanup was first settled in 1852 and the townsite of Dardanup was gazetted in 1923. Today the townsite is identified in the State's Activity Centres policy 2014 as major town. It is centrally located within the Greater Bunbury Region approximately 14 km south east of the Bunbury central business district and 7 km from the Picton and Halifax industrial areas.

Dardanup townsite was the administrative centre of the Shire of Dardanup until the relocation of the Shire offices in 1999. Traditionally the town has functioned as a service centre for the surrounding agriculture community. It currently occupies an area of approximately 23 hectares with approximately a further 100 hectares identified for future development. There is a small commercial precinct comprised of approximately 360m<sup>2</sup> of retail floor space. The commercial precinct is located on Charlotte Street and the civic precinct on Little Street, the sporting precinct abuts Ferguson Road and all are situated within 200 metres radius. The town hosts the Ferguson Valley Tourist Centre and functions as the gateway to the Ferguson Valley with its tourist attractions.



Aerial View Dardanup Townsite 2017

## Townsite and Regional Growth

The population of the Greater Bunbury Region (GBR) is expected to grow by an additional 76,500 persons to 150,000 persons by 2050. This growth will largely be the result of migration as it has in the past and will be driven by job opportunities, lifestyle and settlement opportunities.

While it is envisaged that the population of Dardanup will grow to 4,000, the timing of this population growth is a matter of conjecture, growth will occur providing there are opportunities for future urban and rural residential development. These will provide for a range of lifestyle and settlement options to capitalise on the future job opportunities. Dardanup is well placed to accommodate population growth of the GBR as it is an established urban centre close to the current urban area of the GBR. Importantly, Dardanup has both road and rail transport corridors connecting to the City of Bunbury, providing future transport opportunities for improved connectivity and accessibility.

## Planning and Policy Context

There are several documents that guide the town planning for Dardanup including:

- Greater Bunbury Strategy
- Dardanup Local Planning Scheme No. 3 (TPS 3)
- Shire of Dardanup Local Planning Strategy (LPS)
- Dardanup Townsite Strategy
- Dardanup Townsite Community Facilities and Contributions Plan
- Shire of Dardanup Strategic Community Plan
- Roselands Structure Plan

These plans provide for growth of the town of Dardanup whilst still retaining an individual town identity and rural outlook.

The Dardanup Local Planning Strategy endorsed in 2015, provides strategic planning direction for the next 15 years. The Strategy identifies expansion of the existing Dardanup townsite and intensification of the rural residential areas, to cater for a population increase from 450 to 4000.

The Dardanup Townsite Expansion Strategy states that the provision for public open space should be in the form of areas large enough to accommodate active recreation use. The strategy identified two locations within the Dardanup Townsite for the establishment of additional public open space. A three hectare portion of land abutting the western boundary of the Dardanup Recreation Ground and fronting Ferguson Road has been identified as a possible future senior oval. This site is part of future structure planning.

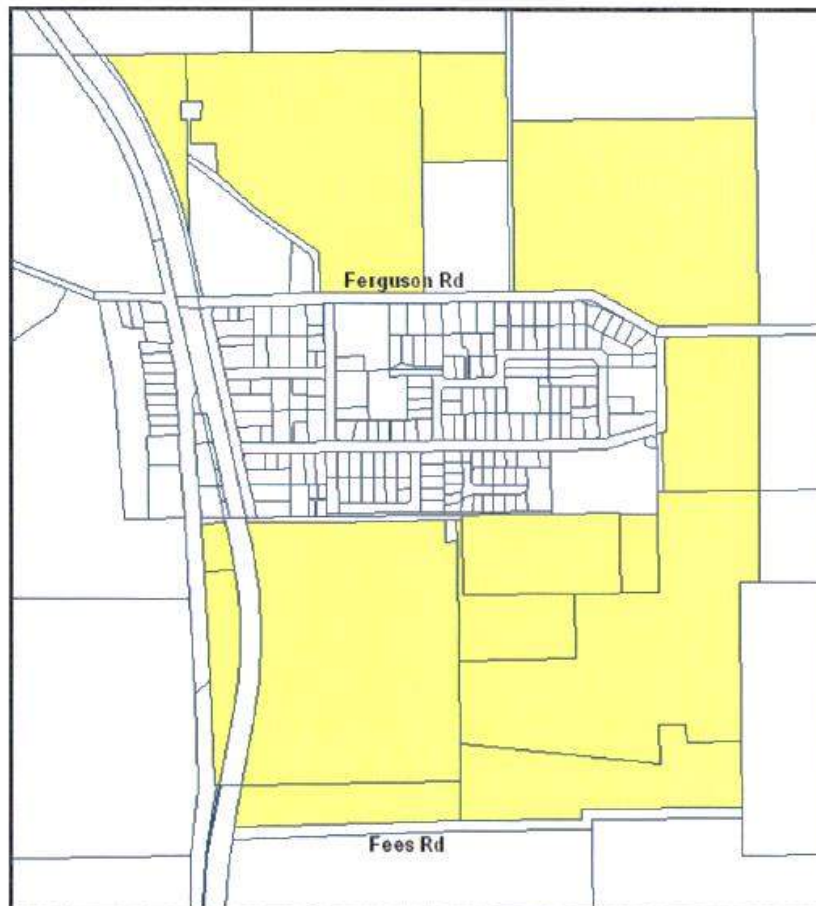
A second site, having an area of approximately 1.55 hectares located to the southern boundary of Dardanup Primary School, is already identified within the Roselands Structure Plan for a junior oval development. This will allow for development of a shared oval facility between the Department of Education and the Shire of Dardanup.

The Development Contribution Plan (DCP 2) identifies the infrastructure and administrative items that are to be funded as part of the townsite expansion area. Developer contributions need to have a direct relationship to the need for new or upgraded infrastructure associated with the demand created from the development. These can consist of:

## (Appendix ORD: 12.11B)

- A new item of infrastructure;
- Land for infrastructure;
- An upgrade of an existing item of infrastructure;
- An extension to existing infrastructure;
- The total replacement of infrastructure once it has reached the end of its economic life;
- Other costs reasonably associated with the preparation, implementation and administration of a development contribution plan.

It is intended that the contribution plan be reviewed every five years to consider such factors as: cost fluctuations, revisions to infrastructure, additional infrastructure and changes to the number of dwelling sites expected. Changes to the expected development timeframe of community facilities can also be considered, but new facilities cannot be included without replacing or removing another community facility in order to maintain the existing level of funding.



Development Contribution Area -DCA2 shown in yellow

### Population and Demographic Growth

The following community profile provides an understanding of the historic and current demographic of the town of Dardanup and a contextual comparison with the Shire and the State of WA. The purpose of the comparison is to explore how the current demographic differs from the Shire and the State, how it is changing and how it may change over time as the population grows. For example the statistical data currently indicates a significantly higher percentage of home ownership, low median income, significantly lower percentage of

# (Appendix ORD: 12.11B)

unoccupied dwellings and an older median age in the town of Dardanup than the State or the Shire.

The following table shows the State, Shire of Dardanup and the suburb profile as presented in the 2011 and 2016 Census.

	Shire of Dardanup		Dardanup Townsite		Western Australia	
	2011	2016	2011	2016	2011	2016
People	12,405	14,033	429	502	2,239,170	2,474,410
Male	49.9%	49.4%	52.2%	49.5%	50.3%	50%
Female	50.1%	50.6%	47.8%	50.5%	49.7%	50%
Median age	35	37	32	42	36	36
Families	3,446	3,832	112	142	585,311	644,1891
Average children per family	1.9	1.9	1.9	2.8	1.9	2.8
All private dwellings	4,949	5676	171	212	960,717	1,070,962
Unoccupied dwellings	10.2%	9.8%	11.9%	5.8%	12.1%	13.3%
Average people per household	2.7	2.6	2.8	2.5	2.6	2.6
Home owned outright or with mortgage	72.7%	74.8%	75.2%	79.2%	67.3%	68.2%
Home Rented	22.6%	21.6%	22.8%	19.2%	29.2%	28.3%
Average motor vehicles per dwelling	2.1	2.1	1.9	2.2	1.9	1.9
Working full time	60.7%	54.7%	56%	55.5%	60.7%	57%
Working part time	27.8%	32.2%	31.4%	30.1%	28.1%	30%

Table 1: Comparative Demographic Profiles 2011/2016

## Age Distribution

By 2016 the median age for Dardanup (42) changed significantly from 2011 (32) and is now significantly higher than the Shire (37) and the State (36). Over the inter-census period the main change has occurred in the over 45 age group, where people over 45 now represent 45.5% of the total population, a change of 11.7% between 2011 and 2016. As can be seen in the table below the population of the town of Dardanup has less children under 15 than the Shire and slightly more than the State, less young adults 15 – 24 than the Shire and State and significantly more residents aged over 45 than the Shire or the State.

Age Distribution 2016			
	Dardanup (2011)	Shire	State
Under 15	20.4% (27%)	21.1%	19.2%
15 – 24	10.1% (12.3%)	12.1%	12.6%
25 – 44	24.0% (27%)	25.7%	29.4%
45 – 64	28.0% (21.2%)	25.2%	25.0%
Over 65	17.5% (12.6%)	15.2%	14.0%

Table 2: Comparative Age Distribution

# (Appendix ORD: 12.11B)

## District Catchment 2016 Census

Dardanup as a district centre has a broader catchment than just the town as is demonstrated by the school numbers with over 400 children attending the local primary schools and less than 100 children being resident in town.

Suburb	Population (2011)	Dwellings	People per household	Median age	% Under 15/over 55
Dardanup	502 (429)	212	2.5	42	20/31
Dardanup West	672 (675)	246	2.8	45	19/29
Henty/Paradise	213 (325)	138	2.6	46	22/37
Crooked Brook/ Ferguson	517 (534)	202	2.8	48	22/37
North Boyanup	343 (317)	105	3	44	15/43
<b>District Total</b>	<b>2347 (2280)</b>	<b>903</b>	<b>2.7</b>	<b>46</b>	

Table 3: Catchment Demographics

## Growth Predictions

The above Census figures suggest a combined population increase in the town of Dardanup and Dardanup West between 2011 and 2016 of 75 people but a decline in the other District localities. For the town of Dardanup this represents an increase of 17%, higher than the Shire (13.1%) and the State (10.5%). If this growth rate was to continue the town of Dardanup would have an estimated population of 591 by 2021, 691 by 2026 and 946 by 2036.

Even at this higher than average rate of growth it is less than would be expected through successful land development initiatives.

Predicting patterns of growth is far from accurate. Western Australia Tomorrow Population Report No. 10 Medium Term Population Forecasts for Western Australia 2014 to 2026, published in August 2015 forecast even less growth for Dardanup. The estimate for Dardanup at SA2 level is for a population of 3,080 in 2026 which is less than the current population of 3,142, a decline similarly for the Shire, estimating a population of 12,850 less than the current 14,033.

In summary, current population growth, although higher than the Shire, would only realise a population of 1,000 by 2038, approximately an additional 70 homes. This rate of population growth is not sufficient to see the significant development that would see Dardanup reach the target population of 4,000. Recent population increase 2011-2016 has been in the over 55 age group.

## Growth in South-West towns 2011-2016

Town	2011	2016	Growth Rate %
Capel	865	2020	133%
Cowaramup	795	1546	94%

Table 4 Growth in selected Other South West Towns

Capel and Cowaramup are examples where initiatives and successful land development has seen significant town growth. It is feasible that Dardanup as a small town with historic value and character, in close proximity to Bunbury, Eaton and employment centres could similarly see rapid growth. Opportunities such as the completion of the bypass road, expansion of Bunbury, a fast train Perth to Bunbury and the introduction of transport technologies such as driverless cars may quickly see the town of Dardanup develop. Improved road access, more facilities and increased tourism will assist town growth, as will increased prices and demand in the Region. Growth resulting from development will most likely result in a different demographic with greater numbers of families as seen in Cowaramup and Capel. This group would increase the demand for the sport and recreational facilities and playgrounds. In planning for the community facilities both the current rate of growth and the full development scenario are considered.

## Facilities Planning

The majority of the community facilities included within the plan were identified through public consultation with existing residents of the Dardanup, undertaken as part of this review.

These findings were further supported by best practice guidelines which were mainly developed from metropolitan policy documents. However, there is a shortfall in referencing such policies, as they do not consider the unique requirements and needs of regional communities.

Therefore, the regional demand for each facility has been assessed and in many cases has been deemed to be required, even when the base population thresholds have not been met in the Dardanup Townsite. These assumptions have been made on the basis that the townsite of Dardanup is a district centre and fulfils a wider function than many suburban centres.

## Existing Community Facilities and Usage

### Wells Recreation Park

The Wells Recreation Park is administered by the Dardanup Sports and Recreation Association. The Park is identified as a District Centre and fulfils the regional, and the local demand for facilities. The Wells Recreation Park is comprised of a senior oval / 2 soccer fields, 5 hard courts, skate park and clubrooms.

The oval is currently utilised by soccer and cricket groups and is the venue for the annual Bull and Barrel Festival held every spring. There are 3 senior cricket teams with 60 players that play on the weekend and train during the week. There is one cricket pitch and 3 practice nets. During the winter season the ground is used for soccer by the Eaton/ Dardanup Football Club that has 6 senior teams (3 mens, 2 womens and 1 veterans) and 15 junior teams. Juniors play on Saturday and seniors play on Sunday, with training during the week. There has been drainage issues with the grounds previously but works have been undertaken to rectify this and this is being monitored.

There are 5 hard courts, 2 are dedicated to tennis with 3 mixed use courts. The courts were recently resurfaced but cracks have reappeared and subsurface works are required to stabilise the courts. The Dardanup Tennis Club has 20 players that meet weekly plus junior coaching. The Dardanup Junior Basketball Club consists of 33 teams which play on Friday nights and train during the week.

The clubroom facilities consists of a single large meeting room, a tennis room and 2 equipment store rooms, canteen, toilets and changerooms. The clubroom facility is used by



## (Appendix ORD: 12.11B)

the sporting groups as well as a meeting place for several interest groups. The Dardanup Bull and Barrel committee with 30 members use the club rooms monthly and for 5 full days during the Festival. It is also used regularly by SW Veteran Cars with 40 members, the SW Rose Society with 160 members, Dardanup Senior Citizens with 20-30 members as well as other community interest groups. The rooms are also hired for social gatherings. The meeting room includes a small serving area with a bench and sink and under bench cupboard.

The use of the clubroom by these non-sports groups is in part due to the lack of suitable facilities for community interest groups. It was noted during the engagement that the clubrooms provide greater amenity due to comfort, ambience, natural light and vista and the ease of use relating to access, setup and cost.

The male and female toilet, shower and change-room areas were found in consultation with residents of Dardanup and users of the Recreation facility to be insufficient at peak usage times and in need of an upgrade. Currently the need for additional changerooms is being met by a temporary transportable building located adjacent to the clubrooms and an external toilet block that is in very poor condition.

The skate park located close to Ferguson Road consists of a small paved area, two ramps and a covered seating area. Consultation with skaters found that the skate park is very limited, offers little variety or challenge and a more challenging circuit is required. Parents of the skaters also suggested that co-location of the skate park with a playground would broaden the use and convenience for families.



Skate Clinic January 2018  
Future Sporting Expansion

The 3 hectare parcel of land that abuts the reserve has been identified for potential to enlarge the precinct and include an additional senior oval as part of future land development. Land has also been identified for expansion of playing space at the Dardanup Primary School to form a shared oval. There is currently no netball court in Dardanup and this may need to be included in future considerations.

### Paths

It was also noted that there is limited existing pedestrian and cycle networks located within the township. It has been recommended that the Council fund and develop a multi-use pathway network strategy for the existing townsite and proposed townsite expansion area. Subdividers will undertake all works associated with the implementation of multi-use pathway networks within the townsite expansion areas, which will be administered through a condition of subdivision approval. Bridle paths have also been identified as needed.

# (Appendix ORD: 12.11B)

## Don Hewison Centre

Formerly the old Dardanup School the Don Hewison building is heritage listed. The facility is the local tourist office and is open 10am to 4pm daily staffed by volunteers. There is very limited space within the building to house the local art and craft and history display. Tour and school groups use the grounds and toilets with talks given in the open bower shed. There is a memorial rose garden at the front of the building maintained by the Dardanup Rose Society.

## Dardanup Civic Precinct

The Dardanup Civic precinct currently includes the Shire offices, Dardanup Hall, Depot, and Volunteer Fire Brigade and Community Centre

The Shire office is staffed full time and provides administrative services to the community as well as hosting the town library. There is also a small meeting room that is used by the community for various purposes. This facility is valued by the community as it is a space available for small groups to meet where there are chairs and tables that do not need to be put away to accommodate alternative uses of the space.

Dardanup Hall is on the Heritage register. It is used as an events venue and hosts a dance school. Both the kitchen and toilets need renovation. There are badminton courts and indoor sports activities are conducted in the hall. There is a stage with storage behind. The stage storage area could be removed as this is additional to the main structure. The hall is noisy and upgrading with sound attenuation would also provide additional insulation assisting with internal climate control. The includes a lesser hall and opportunity exists to modify the lesser hall to make it more useable without comprising heritage value of the building, this might include opening it onto a rear court yard as part of the integration and landscaping of the depot area.

The Depot is surplus to requirement as a new depot has been built elsewhere. The depot consists of a bitumen paved area and sheds. A fence encloses the area, this fence currently separates Carramar Park from the Civic Precinct and constrains pedestrian movement through the site and linkages to the recreation grounds.

The Volunteer Fire Brigade is located in a small brick building adjacent to the Dardanup Hall. The building currently has 2 vehicle bays and equipment storage, a small meeting space, but no toilets or suitable training area. The Brigade currently utilises the toilets that are attached to the Hall but this is not a suitable arrangement. There is a stand pipe available for the Volunteer Fire Brigade and it is located in the civic precinct, outside the fenced depot site. There is a need for upgrades and expansion of the facility and plans for this are being considered. The future of this facility in the current location was discussed at length and it was considered that moving it across Ferguson Road could provide for future growth and opportunities for integration as part of an emergency response hub. It is understood that the Brigade is keen to proceed with the works.

The front half of the Dardanup Community Centre is used by the Montessori Play group that has its equipment stored there. A small rental is paid by this group and there is concern that with upgrades the rental may increase as this could make the playgroup financially unviable. The rear half of the Dardanup Community Centre is used by the Dardanup Community Playgroup.

**Carramar Park** is well used and is valued as a community gathering place for events such as the annual Australia Day Breakfast and Anzac Day events. Drainage is an issue as the playground floods in winter. There is a need for access to toilets and although the park abuts the Shire office and forms part of the civic area there is no access between the two. The Park is not often used by town visitors as it is not visible or signposted from the main

road. Opportunity exists to make this an all ability access park by inclusion of accessible play equipment and some fencing.

**Eustace Fowler Park** is abutting the railway reserve is a linear park that fronts the town commercial precinct. There is parking, but more is needed for the main street including additional ACROD and caravan. There is a need for toilets in this area as it is a popular tourist stop with picnic facilities. A crossing over the railway would improve pedestrian access to the town centre.

## Public Toilets

As noted above there is a need within the town for the toilets currently located at the Wells Recreation Centre, the Don Hewison Centre and the within the Dardanup Civic precinct to be upgraded. There is also need for a public toilet in the town centre. These toilets would continue to service the needs of these well utilised facilities, as well as tourists. Signage is limited and visitors to the town often have trouble locating toilets.

## Community Needs and Aspirations

Community and stakeholder engagement was undertaken between September 2017 and April 2018 to gain an understanding of community needs and aspirations. Attitudes to potential solutions and previously identified initiatives were also tested.

Engagement consisted of stakeholder interviews and group meetings, a community survey and two Community Workshops. Youth engagement was also undertaken on the skate park with discussion held with 17 skaters at a clinic held in early January 2018. Broader youth needs were also discussed at this meeting.

The key themes that emerged from the engagement and workshop were:

- New accessible and visible toilets are needed in the town.
- Wells Park Recreation Centre needs current facilities upgraded, with expansion of club rooms required including kitchen, changerooms and additional inside toilets and replacement of outside toilets.
- More parking is needed at the Well Park Recreation Centre. Oval drainage needs improving. Fencing along Recreation Road would improve safety.
- There is need to acquire the land to the west of the Well Recreation Park when it becomes available or as part of subdivision for oval expansion.
- The Fire Brigade requires toilets, showers and a training room. Opportunities should be considered for moving to the north side of Ferguson Rd with the facility expanded and improved. This re-siting would provide for the future development for an emergency services hub.
- The skate park should be enhanced to provide a youth space. It would be useful to have other play equipment nearby.
- Retain the existing civic precinct, and intensify and integrate the existing community uses. Acquire the old Shire Clerk property when this becomes available to include in this precinct.
- General interior upgrades for community buildings including the Hall, Shire offices and community centre are required.
- Drainage and lighting at Carramar Park need improving. Fencing and the addition of some inclusive and accessible play equipment would provide an all abilities play space. Access to toilets also required.
- Need for caravan parking in town and a dump point.
- More ACROD parking is needed on Charlotte Street and more parking near the tourist office.
- Potential for reuse of the Anglican Church and CWA land was identified.
- Retain the depot site for community use landscape and integrate into civic precinct.

## (Appendix ORD: 12.11B)

At the second community workshop a draft plan incorporating the community feedback was presented for review and prioritisation.

This included the following items within the 3 precincts:

<b>Draft Plan</b>	<b>Workshop Feedback</b>
<b>Civic Precinct</b>	
Toilets and a dump point for caravans located centrally to service the needs of Carramar Park and the broader uses within the Precinct	Agreed -Toilets standalone and located centrally Not agreed - dump point at this site, maybe located elsewhere in the longer term as there is no advantage to the town from having a dump point at this time.
BBQ facility near also located centrally in the Precinct	Agreed - BBQ but subject to an overall landscape masterplan for the Precinct
Accessible all abilities play equipment and consideration of fencing of the playground	Agreed – playground update. Consideration was also given to moving the skate park to this site but overall was not supported over concern over safety it being not highly visible.
Consolidation of the Precinct facilities including incorporation of the community centre with hall and Shire office and the potential purchase of the former Shire Clerk property.	Agreed – by all throughout the consultation.
Pedestrian and cycle linkages through the precinct to Wells Recreation Park.	Agreed - there was some concern over the crossing at Ferguson Road and suggestions such as a barrier or traffic management for Ferguson Road to slow traffic was suggested.
Retention of the Fire Brigade location in the short term with consideration of relocation in the longer term fronting Recreation Road.	Conditionally agreed. It was considered that if the Fire Brigade was to move that consideration be given to this being in the short term rather than upgrade the facility in the current site. The preferred site was for it to move across Ferguson Road. Recreation Road was not opposed but concern had been raised about access during sporting fixtures. The upgrade and widening of Recreation Road addresses this concern.
Caravan overnight bays located centrally within the Precinct with a one way access road with entry from Ferguson Road and exit between the Shire office and Shire Clerk property.	Not agreed. Caravan parking should be retained where it is fronting Ferguson Road. There should be no internal road.
Potential mixed use development site near the corner of Recreation Road and Little Street.	Not agreed. Keep mixed use as per town centre planning.
<b>Sporting Precinct</b>	
Youth recreation area to be enhanced with an upgrade of skate park with greater levels of difficulty and interest include a linear pump track landscape to provide shade.	Agreed. Discussion on the best site for the skate park considered Carramar Park and Eustace Fowler Park but overall it was considered that the current location was

## (Appendix ORD: 12.11B)

Include a nature playground near Ferguson Road near to skate park to provide a family area for a range of ages.	visible and provided opportunities for integration with other youth recreation. Nature playground to be located, not where shown but nearer to clubrooms to service the needs to spectators and parents with older children playing sport.
Parking area near skate park on Ferguson Road developed by piping and building over the drainage swale.	Agreed. It was requested that parking be included along Recreation Road between trees. A short length of fencing at parking area is required to protect children from easily accessing Ferguson Road.
Upgrade and expand the clubrooms to include changerooms and showers, bar area, verandah.	Agreed. Suggested that the cricket nets be moved, possibly to the east near Recreation Road. This would improve view from the clubrooms and verandah of the playing fields. External toilets be replaced. Siting of these toilets were considered being closer to Ferguson Road near the parking area for tourist use or in the present site or more conveniently located near playground and skate park. The siting of the toilets are to be decided in the site planning.
Future expansion of the playing area to the west to include senior oval.	Agreed.
<b>Commercial Precinct</b>	
Toilets on Charlotte Street	Agreed. Discussion on this considered various sites including the other side of the railway line. It was agreed that near to the town centre and that a crossing point be constructed over the railway line to facilitate access.
Land bounded by Doolan Street, Little Street, Ferguson Road and Charlotte Street to become mixed use	Not agreed.
Consider reuse of Anglican Church and CWA land	Agreed.
Upgrade of toilets and improved parking for the Don Hewison Centre.	Agreed.
<b>Other</b>	
Traffic calming and signage.	Agreed. It was considered that traffic calming in the form of town entry statements on Ferguson Road be implemented. A roundabout from the Boyanup Picton Road had been previously investigated and found not to be appropriate and requiring another design. A roundabout at the intersection of Recreation Road and Ferguson Road was proposed. Improved signage and wayfinding is required.

# (Appendix ORD: 12.11B)

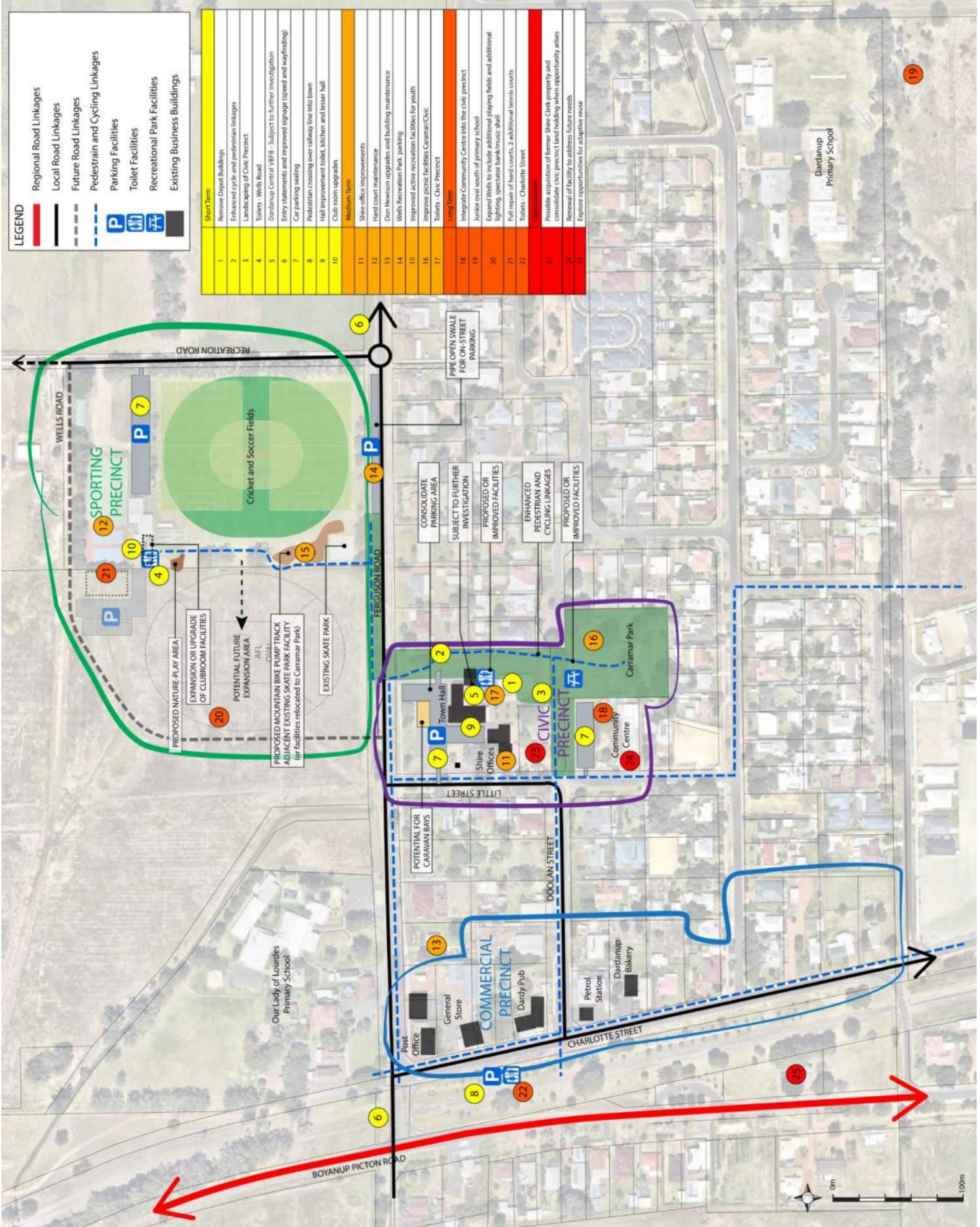
The following Plan and table identify the 25 community infrastructure priorities for the town of Dardanup over the short, medium and longer term. Complementary to these proposed works the Shire of Dardanup is developing a Landscape Masterplan (LMP) and has plans for an upgrade of Ferguson and Recreation Roads. The photos illustrate what some facilities may look like.



Nature Playground \$2,600 example. [www.natureplaywa.org.au/east-manjimup-primary-school-nature-playground](http://www.natureplaywa.org.au/east-manjimup-primary-school-nature-playground)



Pump Track example - Hamilton Oregon



Short Term	Item
1	Remove Depot Buildings
2	Enhanced cycle and pedestrian linkages
3	Landscaping of Civic Precinct
4	Toilets - Wells Road
5	Dardanup Central VFB - Subject to further investigation
6	Entry statements and improved signage (speed and wayfinding)
7	Car parking sealing
8	Pedestrian crossing over railway line into town
9	Hall improvement toilet, kitchen and lesser hall
10	Club room upgrades
11	Shire office improvements
12	Heed court maintenance
13	Don Hewson upgrades and building maintenance
14	Wells Recreation Park - parking
15	Improved active recreation facilities for youth
16	Improve picnic facilities Carramar/Civic
17	Toilets - Civic Precinct
18	Long Term
19	Integrate Community Centre into the civic precinct
20	Junior oval south of primary school
21	Expand Wells to include additional playing fields and additional lighting, spectator bank/mic shell
22	Full repair of hard courts, 2 additional tennis courts
23	Toilets - Charlotte Street
24	Shire Office
25	Possible acquisition of former Shire Clerk property and/or consolidate civic precinct land holding when opportunity arises
26	Removal of facility to address future needs
27	Explore opportunities for adaptive reuse

# DARDANUP COMMUNITY FACILITIES CONCEPT



REFERENCE: 17/001616/011  
DATE: 28 Nov 2018

Facilities Plan - Needs, Priorities and Funding

Short Term	Notes	Shire Allocations	Budget	DCP estimate	cost	Grants and funding Comments
1. Remove Depot Buildings	To integrate depot site as part of Carramar Park and the Civic precinct. A Shire budget allocation of \$51,500 includes this work and is identified in item 3. It is proposed that the sheds and the transportable building can be sold or reused	Done by Shire staff				
2. Enhanced cycle and pedestrian linkages	As per LMP as part of restoration of former depot site and to include Doolan Street, Charlotte street, Ferguson Road and Mitchell Way and to link to Wells. Currently a number of budget items totalling approximately \$75,000 have been allocated to path upgrades.	\$75,000				
3. Landscaping of Civic Precinct	As per LMP as part of restoration of former depot site, mark enhance overnight bays for caravans in current location as part of works Improve drainage Carramar	\$51,500				
4. Toilets at Well Recreation	Purpose to provide toilets for users of the Recreation ground when clubroom facilities are closed and at times of high demand. Siting of the toilets should service the playing fields as well as the playground, skate park and pump track. Being visible from Ferguson Road and accessed via the path these will also service visitor needs in the short term prior to toilets being built on Charlotte Street	Stand-alone facilities \$70,000 each.				
5. Fire Brigade upgraded.	Investigate options - retain the existing building or apply for a new facility through DFES funding grant application. New facility to have 2 bays, communications room, training room and toilets and showers. As per DFES footprint. The new site needs to include space for expansion into an emergency services hub.	New facility \$400,000				DFES grant of funding \$400,000 for 2 bay facility.
6. Entry statements and improved signage (speed and wayfinding)	Done as part road upgrades Carpark sealing at time of road upgrade is possible and would be more cost effective. Roundabout at Recreation Road.	Constructed as part of budgeted road upgrades				Timeframe aligned with road upgrades



	Roundabout investigated at Boyanup Picton did not fit and another treatment to be considered here				
7. Car parking sealing and repairs	Could be done as part road upgrades Carpark sealing at time of road upgrade, includes Wells carpark		\$73,164		Tourism Grant connected to reuse of Church
8. Pedestrian crossing over railway line into town	Eustace Fowler park upgrades planned signs, bins, picnic setting and benches \$20,000 budgeted. Crossing was identified at the 2nd community workshop to reflect current usage and potentially support reuse of the Anglican Church.	\$10,000			
9. Dardanup Hall improvements toilet, kitchen and lesser hall	Could be included at the time of other works. Suggested that an architect be engaged to discuss what is possible and how this integrates with the LMP and longer term. The Shire has budgeted items for kitchen and toilet upgrades.	\$13,155 \$19,232	\$1,500,000 longer term		
10. Wells Club room upgrades -	Consider a staged design where an undercover area could be enclosed at a future time to expand clubroom space. At the time of clubroom upgrades relocate cricket nets east nearer to Recreation Road to provide better views of ovals and playground from the clubrooms Although this is identified as medium term, grant funding and design should commence as soon as practical as there are elements that could be brought forward. Strong and unanimous support or upgrades from Dardanup Sporting Association and other users. Broad support from Community Workshops.  Upgrades to include multi use change rooms, function area, upgraded kitchen facilities, accessible toilets. Upgrades likely to cost in the vicinity of \$600,000 (300m2 at \$2,000/m2) as per budget item. Funding to be sought from Department of Sport and Recreation, highlighting the wide and mixed use of the facility.	\$71,228 \$603,526	Extension \$147,105 Changerooms and toilets \$296,500	Co-funding grant could be sought from Department of Sport and Recreation, highlighting the wide and mixed use of the facility and need for toilets and changerooms to accommodate female participation in soccer and cricket.	
Medium Term					

11. Shire office improvements	Need a larger space for community activities and meetings space. Library improvement.	\$259,109 upgrade \$700,675 maintenance		
12. Hard Court maintenance	The hard courts have budget items however the courts cracking may need the sub-base stabilisation.	\$29,705 \$5,464		May need patching earlier dependant on deterioration.
13. Don Hewison upgrades and building maintenance	Signage, toilets, picnic setting, paving, kerbing. These are currently Shire budgeted items.	\$3,459 \$6,410 \$2,484 \$1,863 \$32,400		
14. Wells Rec parking	Pipe drainage swale for parking on Ferguson Road and potential parking between trees along Recreation Road as part of planned road improvements consider low fence along Recreation Road.			Linked to road upgrades and works.
15. Improved active recreation facilities for youth	Configured as a linear park along Wells boundary - between existing and proposed oval expansion. Includes skate park upgrades, pump track and nature play area	\$128,942 Oval upgrade \$1,273 mtnc \$34,030 skate park \$21,945 skate park	\$20,000 upgrade skate park	Possible DSR trails grant and nature play grant with community participation in development could see this item brought forward and achieved in the short term.
16. Improve picnic facilities Carramar/Civic	Costs and type of facilities identified as part of LMP Approximate cost \$6,400.			
17. Toilets Civic	\$70,000 not currently identified in Shire budget. The siting of this toilet is not necessarily where shown but needs to be considered in the context of uses and movement in the main street and the facilities in Eustace Fowler Park.			
<b>Long Term</b>				
18. Integrate Community Centre into the civic precinct	There are several budgeted items for hall and Shire offices	\$103,757 hall mtnc \$479,510 comm centre \$55,196 \$479,510		
19. Junior oval south of primary school	To be developed when required by population growth funded by developer contributions		\$1,376,125 dc	
20. Expand Wells to include	Land acquisition as part of SP		\$3,364,862.50	

<p>additional playing fields and additional lighting, spectator bank/music shell</p>			<p>oval development \$75,000 spectator bank \$224,530 courts and lighting \$150,000 dc</p>	
<p>21. Full repair of hard courts, 2 additional tennis courts,</p>	<p>Consider netball needs at this time</p>	<p>\$278,050 \$32,275</p>		
<p>22. Toilets Charlotte Street</p>	<p>\$70,000 not currently budgeted</p>			
<p><b>Opportunities</b> 23. Possible acquisition of former Shire Clerk property</p>	<p>Market value at time property is offered for sale.</p>		<p>Market value at time of sale</p>	<p>when offered by owner for sale</p>
<p>24. Community Centre - Renewal of this facility to meet future needs.</p>	<p>Possible for community recreation use eg bowling green and club room. Alternative site redeveloped as aged care units</p>		<p>Possible to privatise</p>	
<p>25. Explore opportunities for adaptive re-use of Anglican Church building and former CWA hall land</p>	<p>No water and sewerage services currently</p>			

# DARDANUP TOWNSITE

**DRAFT for  
Public Comment**



# COMMUNITY FACILITIES PLAN



## PROPOSED IMPROVEMENTS

Possible timeframes for implementation are defined as follows:

- Immediate** - within 1 year (Year 1)
- Short term** - between 1-4 years (Years 2 to 4)
- Medium term** - between 5-10 years (Years 5 to 10)
- Long term** - possible future projects (in more than 10 years)

Projects requiring the cooperation of an external authority or group  
 \$ Projects that are subject to external funding such as grants  
 # Projects that are subject to feasibility, funding or the cooperation of an external agency or group  
 \* Projects that were identified through community consultation and included in the previous Dardanup Community Facilities Concept Plan which was endorsed by Council on 21 November 2018  
 All proposed and possible future improvements are subject to feasibility, approval and funding.  
 Projects that are currently included in the Shire's Asset Management Plans are indicated with a timeframe.

Item #	Improvement Description	Timeframe	Notes
1	PROPOSED IMMEDIATE IMPROVEMENTS (Year 1)	Immediate	Dardanup Central Bushline Station - new facility, Recreation Road (2020-21)
2	PROPOSED SHORT TERM IMPROVEMENTS (Years 2-4)	Short term	New toilets - Charlotte Street # \$
3	Wells Recreation Reserve club room upgrades - new building incorporating public toilets # * (2023-24) \$	Short term	
4	Dardanup Hall improvements * including internal toilets, kitchen, lesser hall, public toilets (2022-23) \$	Short term	
5	Landscaping of Civic Precinct Stage 1: Incorporate old depot site # * (2021-22)	Short term	
6	Wells Recreation Park parking - including along widened Recreation Road # \$	Short term	
7	Charlotte Street - improved parking including timed bays in front of local store # \$	Short term	
8	Pedestrian crossing over railway line into town # * (subject to external approvals) \$	Short term	
9	Relocate skate park to Carramar Park # * (2023-24) \$	Short term	
10	Entry statements and improved signage (speed & wayfinding) - incl. iconic artwork - \$	Short term	
11	Upgrade cricket nets (from draft Shire Sport & Recreation Plan 2020-30) \$	Short term	
SR1	PROPOSED MEDIUM TERM IMPROVEMENTS (Years 5-10)	Medium term	
12	Landscaping of Civic Precinct Stg 2: Upgrade incl. Carramar Park picnic/play facilities \$	Medium term	
13	Integrate Community Centre into the Civic Precinct # * (see notes 20 & 21 below)	Medium term	
14	Full repair of hard courts, 2 additional tennis courts, add netball courts marking * -	Medium term	
15	1. Court replacement # (2025-26) \$; 2. Additional courts # (2028-29) \$	Medium term	
16	New path - Brett Place (Hayward St to end) # (2027-28)	Medium term	
17	Don Hewison Centre - kerbing and picnic seating (2028-29)	Medium term	
18	Enhanced cycle and pedestrian linkages (locations subject to local bike plan) * \$	Medium term	
19	New youth active recreation * BMX pump track or other recreation # (2027-28)	Medium term	
20	Shire Office improvements and possible alternative uses (e.g. Multi purpose Community Centre with rooms for hire) OR demolition - for consideration # * (2022-23) \$	Medium term	
21	Dardanup Community Centre - new playground equipment, TBC - subject to considerations on future proposed use of Community Centre site # (2022-23)	Medium term	
22	PROPOSED LONG TERM IMPROVEMENTS (Beyond Year 10)	Long term	
23	Renewal of Community Centre facility to address future needs - consider future uses (e.g. Playgroup / other children's services, library with cafe, shire offices # * \$)	Long term	
24	Expand oval south of primary school (subject to future development) # * \$	Long term	
25	Expand ovals to include additional playing fields and additional lighting, specialist bank / music shell (subject to land acquisition) # * \$	Long term	
SR2	Upgrade Wells Recreation Ground perimeter lighting to LED (from draft Sport & Rec Plan)	Long term	
26	OPPORTUNITIES - May require the cooperation of an external authority	Long term	
27	Possible acquisition of former Shire Clerk property and consolidate Civic Precinct land holding when opportunity arises # * (may relate to item 19 above - Shire offices)	Long term	
28	Explore opportunities for adaptive reuse of church on Boyanup-Picton Road # *	Long term	

### LEGEND

- Regional Road Linkages
- Local Road Linkages
- Future Road Linkages
- Existing railway line (not currently in use)
- Key Pedestrian & Cycling Linkages
- Existing Pathway Network
- Parking Facilities
- Toilet Facilities
- Recreational Park Facilities
- Existing Business / Civic Buildings

Not to scale

DESIGNED	VP	DRAWN	LB	DATE	2018	SCALE	A1
REDAWN	VP	AUTHORISED	LB	REVISION	2020-CPT-0002-01	ENDORSED	
Amended plan - Draft for comment							

# DARDANUP TOWNSITE EXPANSION



## PROPOSED IMPROVEMENTS

- Possible timeframes for implementation are defined as follows:
- Immediate** - within 1 year (Year 1)
  - Short term** - between 1-4 years (Years 2 to 4)
  - Medium term** - between 5-10 years (Years 5 to 10)
  - Long term** - possible future projects (in more than 10 years)
- Projects requiring the cooperation of an external authority or group

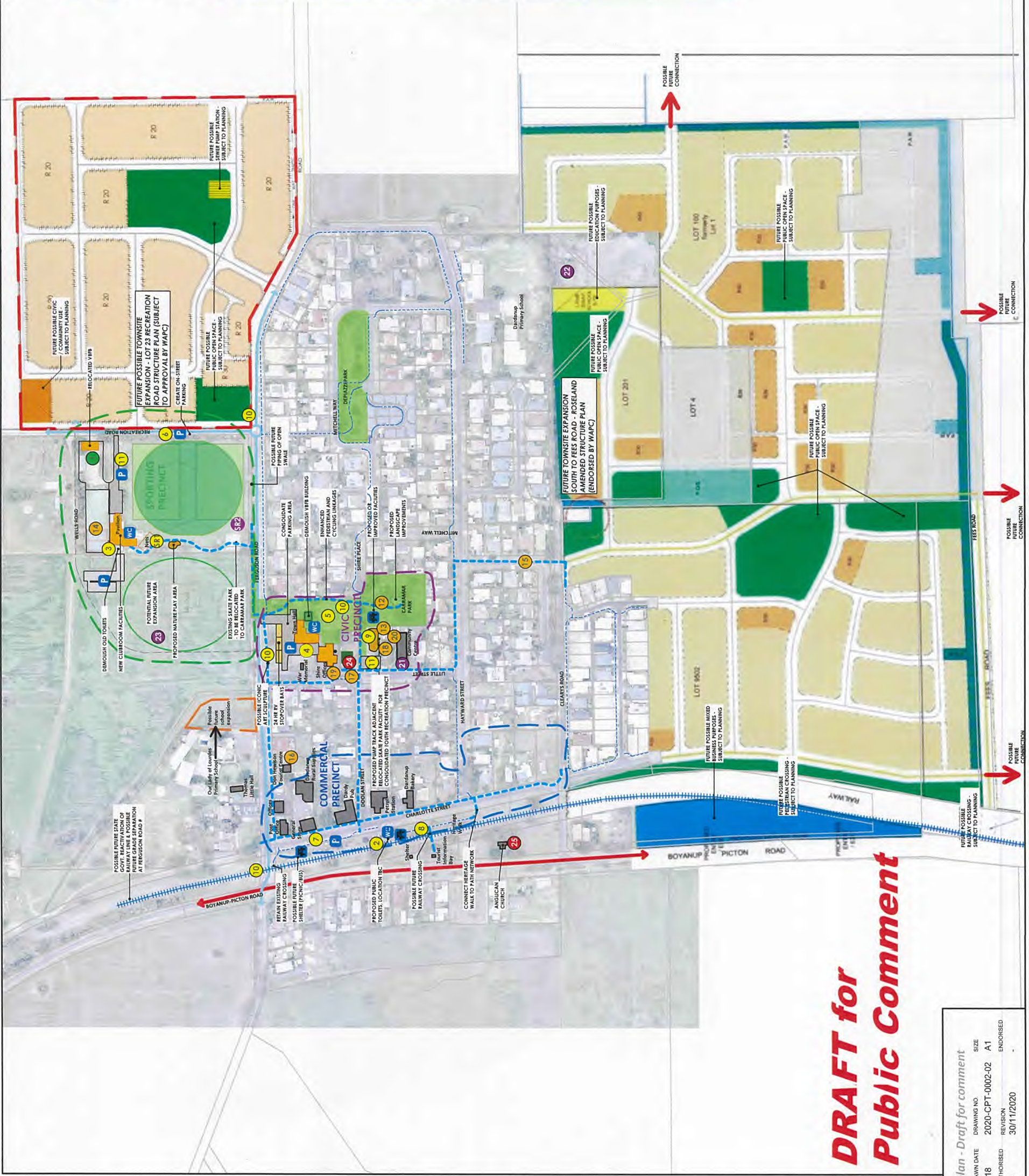
\$ Projects that are subject to external funding such as grants  
 # Projects that are subject to feasibility, funding or the cooperation of an external agency or group  
 \* Projects that were identified through community consultation and included in the previous Dardanup Community Facilities Concept Plan which was endorsed by Council on 21 November 2018  
**All proposed and possible future improvements are subject to feasibility, approval and funding.**  
 Projects that are currently included in the Shire's Asset Management Plans are indicated with a timeframe.

Item	Proposed Improvement	Timeframe	Notes
1	Dardanup Central Bus Stop - new facility, Recreation Road (2020-21)	Immediate	
2	New toilets - Charlotte Street # \$	Short term	
3	Wells Recreation Reserve club room upgrades - new building incorporating public toilets #* (2023-24) \$	Short term	
4	Dardanup Hall improvements * including internal toilets, kitchen, issuer hall, public toilets (2022-23) \$	Short term	
5	Landscaping of Civic Precinct Stage 1: Incorporate old depot site #* (2021-22)	Short term	
6	Wells Recreation Park parking - including along widened Recreation Road # \$	Short term	
7	Charlotte Street - improved parking including lined bays in front of local store # \$	Short term	
8	Pedestrian crossing over railway line into town #* (subject to external approvals) \$	Short term	
9	Relocate skate park to Caromar Park #* (2023-24) \$	Short term	
10	Entry statements and improved signage (speed & wayfinding) - incl. iconic artwork * \$	Short term	
11	Sealing of existing car parking at Caromar Park and Wells Recreation Reserve * \$	Short term	
SR1	Upgrade cricket nets (from draft Shire Sport & Recreation Plan 2020-30) \$	Short term	
12	Landscaping of Civic Precinct Sig 2: Upgrade incl. Caromar Park picnic/play facilities \$	Short term	
13	Integrate Community Centre into the Civic Precinct #* (see notes 20 & 21 below)	Short term	
14	Full repair of hard courts, 2 additional tennis courts, add netball courts marking *.	Short term	
15	1. Court replacement # (2025-26) \$; 2. Additional courts # (2028-29) \$	Short term	
16	New path - Brell Place (Hayward St to end) # (2027-28)	Short term	
17	Don Heivison Centre - kerbing and picnic seating (2028-29)	Short term	
18	Enhanced cycle and pedestrian linkages (locations subject to local bike plan) * \$	Short term	
19	New youth active recreation - BMX pump track or other recreation # (2027-28)	Short term	
20	Shire Office improvements and possible alternative uses (e.g. Multi purpose Community Centre with rooms for hire) OR demolition - for consideration #* (2022-23) \$	Short term	
21	Renewal of Community Centre facility to address future needs - consider future uses	Short term	
22	E.g. Playgroup / other children's services, library with cafe, Shire offices #* \$	Short term	
23	Expand Wells to include additional playing fields and additional lighting.	Short term	
SR2	Upgrade Wells Recreation Ground perimeter lighting to LED (from draft Sport & Rec Plan) \$	Short term	
24	OPPORTUNITIES - May require the cooperation of an external authority	Short term	
25	Possible acquisition of former Shire Clerk property and consolidate Civic Precinct land holding when opportunity arises #* (may relate to item 19 above - Shire offices)	Short term	

### LEGEND

- Regional Road Linkages
- Local Road Linkages
- Future Road Linkages
- Existing railway line (not currently in use)
- Key Pedestrian & Cycling Linkages
- Existing Pathway Network
- Parking Facilities
- Toilet Facilities
- Recreational Park Facilities
- Existing Business / Civic Buildings

Not to scale



**DRAFT for Public Comment**

DESIGNED	VP	DRAWN DATE	2018	DRAWING NO	2020-CPT-0002-02	SIZE	A1
REDRAWN	VP	AUTHORISED	LB	REVISION	30/11/2020	ENDORSED	



## **BASELINE REPORT**

# **DARDANUP COMMUNITY FACILITIES PLAN 2020**

## Document Control

Version No	Version Date	Description
1.0	26 November 2020	Baseline report for December OCM

<b>1. Executive Summary</b>	<b>4</b>
<b>2. Project Team</b>	<b>5</b>
<b>3. Project Details</b>	<b>6</b>
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## 1. Executive Summary

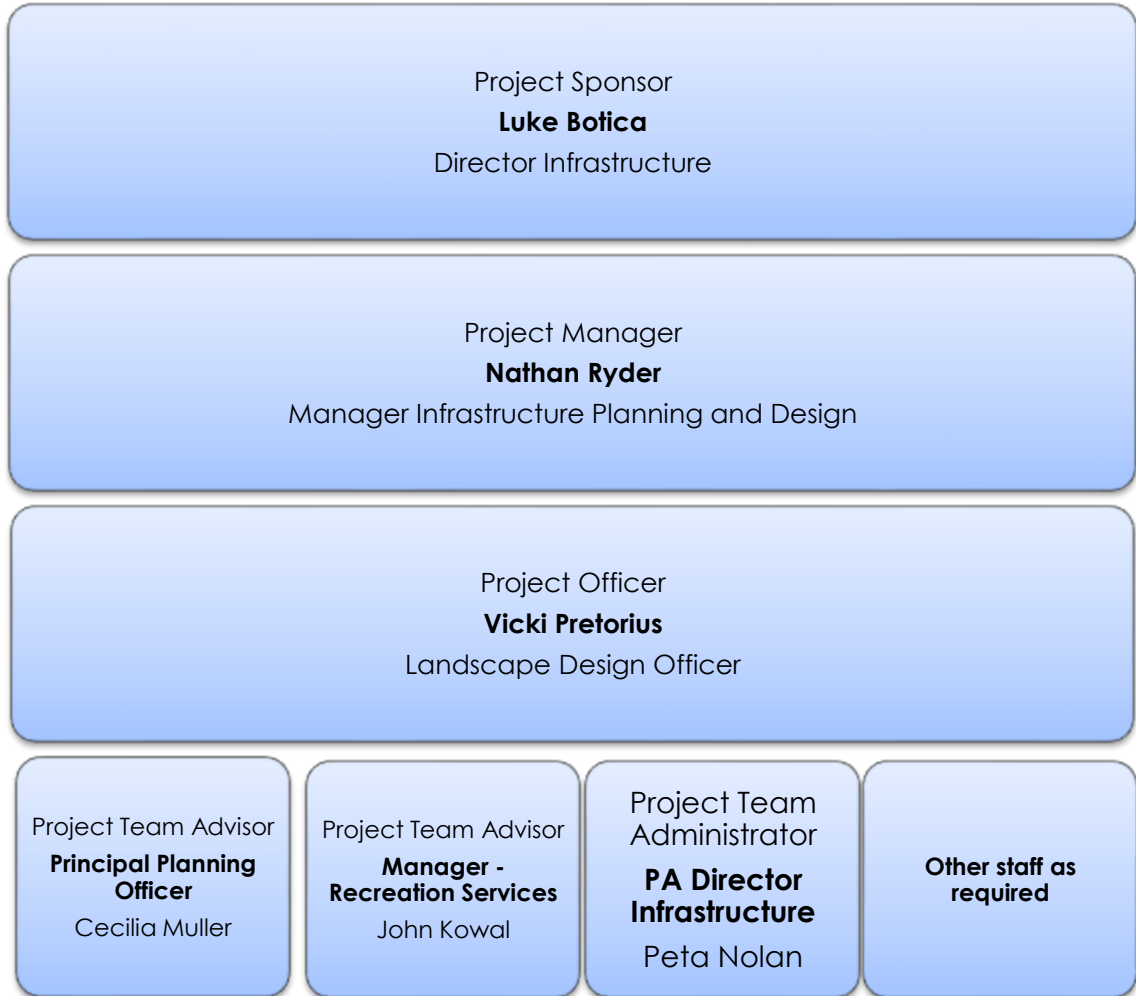
The Dardanup Community Facilities Plan (The Plan) provides advice on the short, medium and long term community facilities to be considered in the Shire's forward plans as well as future opportunities which may require the cooperation of an external authority. It has been prepared following assessment of the previous Dardanup Community Facilities Plan as prepared by consultants Calibre in 2018 and in consultation with the community, including through input from the Dardanup Advisory Group which included representation from various stakeholder groups, Shire staff and Councillors.

As at 30 November 2020, the next stage in the process is to take the draft Plan back to the community via advertising, to invite their review and final comments. The Plan will then be reviewed and amended as required before it is presented to Council as the final version for endorsement. This version of the report accompanies the November 2020 draft version of The Plan and will be updated with further detail prior to presentation to Council together with the final draft plan.

The Draft Plan is attached at [Appendix C](#).

## 2. Project Team

The following chart provides the project personnel structure:



THIS REPORT IS APPROVED FOR USE		
Name	Signature	Date
Luke Botica Director Infrastructure		30 November 2020

## 3. Project Details

### 3.1 Background

The aim of this study was to produce the revised Dardanup Community Facilities Plan and Report. The original Plan was prepared by consultants Calibre and endorsed by Council on 21 November 2018. The Plan has been revised to reflect recent priority changes in key projects. The rationale for the changes from the original 2018 plan to the proposed 2020 plan is included below in Section 3.7, 'Plan refinement process.'

The Plan provides a visual representation of all current and proposed facilities that resulted from the research and community engagement undertaken in the study. The Plan provides advice on the short, medium and long term community facilities to be considered in the Shire's forward plans. It documents projects which are already included in the Shire's Asset Management Plans plus new potential projects which have been raised through stakeholder engagement, including those which would require the cooperation of an external authority.

For the purposes of this project, the term 'facilities' is inclusive of all Shire assets and infrastructure, including buildings, formal recreational amenities, community playgrounds, public artworks, tourist amenities, paths, roads, drainage systems, precinct signage, lighting and other public amenities; as well as green spaces such as public open space, environmental corridors, trails and other nature spaces, and streetscapes. The terms 'facilities plan' and 'master plan' can be considered to be interchangeable in this regard.

The report provides the textual component of The Plan, and includes information illustrating how background research, sound planning principles and best practice asset management underpin the recommended facilities. As much of the research and community consultation process were undertaken in the preparation of the original Plan in 2018, this process has not been replicated completely but instead the outcomes from the original were Plan used as a basis for development of the revised Plan in 2020 as these outcomes were still considered relatively recent. The Plan was refined through liaison with the Dardanup Advisory Group and input from key stakeholder groups. The final report provides a link between information derived from this refinement process and the resulting Community Facilities Plan.

The culmination of the works undertaken provide the Shire of Dardanup with a well-researched summary of community and stakeholder expectations together with proposals for community facilities and other improvements that are based upon the study, together with best planning and financial practices. Following the public comment period, the Plan will be reviewed and amended to reflect community wishes as appropriate. The resulting plan should seek to encourage visitors from both within and outside the Dardanup community and support local economic growth as well as community development.

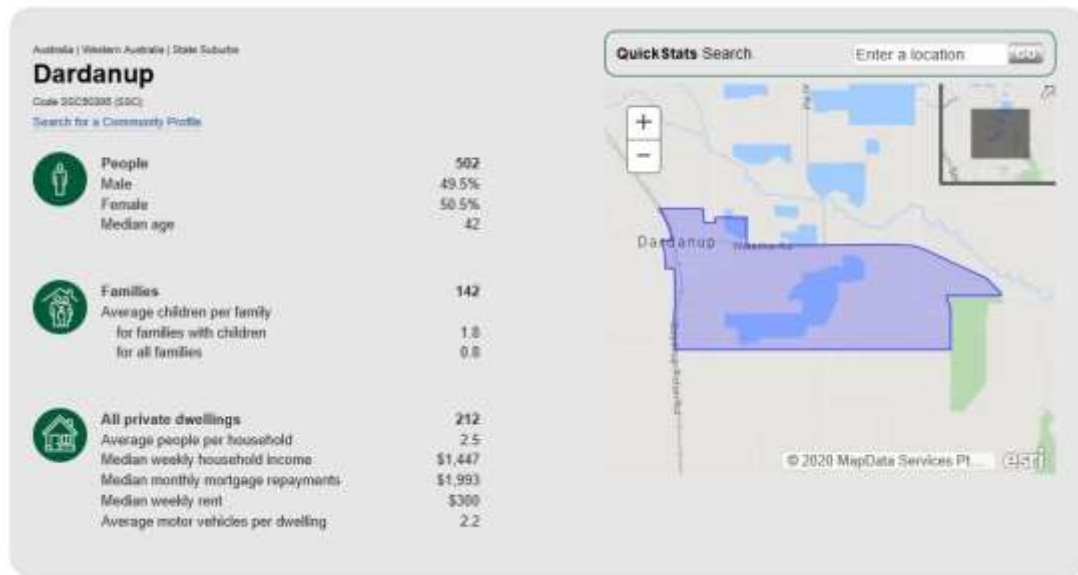
### 3.2 Strategic Alignment

The Dardanup Community Facilities Plan project meets Objective 5 of the Shire of Dardanup Strategic Community Plan which states the Shire will work towards the provision and maintenance of facilities, infrastructure and services to promote the shire as an attractive and desirable place to live.

## 3.3 Population & Demographic Growth

Facilities within the proposed study area serve the interests of both those living in the townsite as well as the surrounding rural area residents for a range of functions including commercial, postal, educational, recreational and other social / cultural aspects. The target population has been defined accordingly. The Plan takes into consideration the needs and wishes of all those who are identified as project stakeholders below.

In 2016, the total population of people living in the state suburb of Dardanup was 502. Below is a snapshot of Dardanup for the 2016 Census QuickStats data:-



In the 2016 Census, there were 502 people in Dardanup (State Suburbs). Of these 49.5% were male and 50.5% were female. Aboriginal and/or Torres Strait Islander people made up 1.8% of the population.

The median age of people in Dardanup (State Suburbs) was 42 years. Children aged 0 - 14 years made up 20.4% of the population and people aged 65 years and over made up 17.4% of the population.

The following is a table showing the age distribution in Dardanup.

Age	Burekup	%	Western Australia	%	Australia	%
Median age	35	—	36	—	38	—
0-4 years	75	9.4	161,727	6.5	1,464,779	6.3
5-9 years	84	10.6	164,153	6.6	1,502,646	6.4
10-14 years	66	8.3	150,806	6.1	1,397,183	6.0
15-19 years	48	6.0	149,997	6.1	1,421,595	6.1
20-24 years	27	3.4	160,332	6.5	1,568,793	6.7
25-29 years	40	5.0	184,908	7.5	1,664,602	7.1
30-34 years	58	7.3	194,267	7.9	1,703,847	7.3
35-39 years	54	6.8	173,041	7.0	1,561,679	6.7
40-44 years	50	6.3	171,996	7.0	1,583,257	6.8
45-49 years	72	9.0	172,520	7.0	1,581,455	6.8
50-54 years	49	6.2	162,438	6.6	1,523,551	6.5
55-59 years	45	5.7	149,899	6.1	1,454,332	6.2
60-64 years	40	5.0	132,145	5.3	1,299,397	5.6
65-69 years	31	3.9	116,755	4.7	1,108,999	5.1
70-74 years	29	3.6	82,911	3.4	887,716	3.8
75-79 years	13	1.6	61,509	2.5	652,657	2.8
80-84 years	9	1.1	42,590	1.7	460,549	2.0
85 years and over	6	0.8	42,420	1.7	486,842	2.1

## Expected growth in the area

The 2020 population forecast for Dardanup - Picton East and Surrounds is 1,580, and is forecast to grow to 2,317 by 2041, representing a 46.65% projected increase in population over approximately 20 years. (Source: Forecast ID)

Additional information related to population forecasts is included in the original 2018 Plan report at [Appendix B](#).

## 3.4 Existing Community Facilities

The following are the main existing facilities within the study area. Detailed information on these is provided in the original Plan report at [Appendix B](#).

### *Buildings / civic facilities*

- Town Hall;
- Shire Offices and library;
- Dardanup Central Volunteer Bushfire Brigade;
- Community Centre (Little Street, adjacent Carramar Park);
- Wells Recreation Centre clubrooms and separate public toilet;
- War memorial, Little Street.

### *Sport and recreational facilities*

- Wells Recreation Centre hard courts and sporting fields including cricket nets;
- Skate Park, located in the south western corner of Wells Recreation Reserve.

### *Roads and streetscapes*

- Public roads and laneways;
- Public pathways;
- Lighting;
- Street trees and other landscaping;
- Signage;
- Bus stops;
- Stormwater facilities including subsurface and open drains;
- Irrigation channels (mostly located outside the townsite area)

### *Public open space areas*

- **Carramar Park**  
A grassed, treed space currently predominantly enclosed by shared back fences from adjacent residential properties and from the old Shire Depot site (now demolished).
- **Civic Precinct – around Town Hall**  
A space comprising open grassed areas with some fringing tree canopy, including from mature Lemon Scented Gums along Little Street; car parking and the War Memorial.
- **Wells Recreation Reserve**  
A space designated for use for active formal field and court-based sports plus use as a designated dog off lead exercise area. Includes an older style skate park.
- **Depiazzi Park**

# (Appendix ORD: 12.11D)

A smaller informal neighbourhood scale park featuring predominantly native planting.

- **Eustace Fowler Reserve**

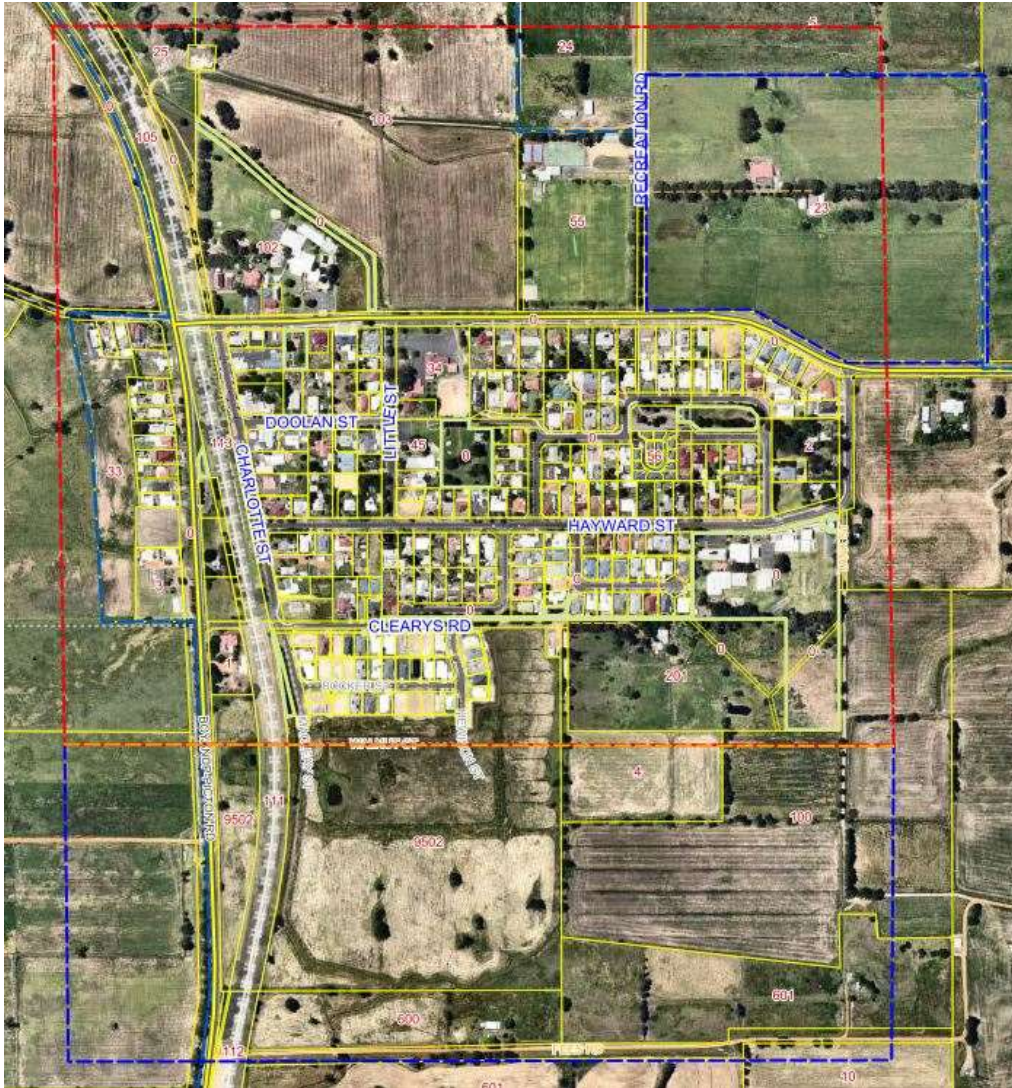
The linear reserve running between the railway and Charlotte Street, owned by the Railways authorities but managed for community purposes under a lease agreement by the Shire of Dardanup. Includes features such as shelters, furniture, parking and streetscape treatments including street trees.

### 3.5 Project Boundary

The primary study area comprises the Dardanup townsite, highlighted with the red line in the image below.



Consideration is also given to the future proposed expansion areas south of the townsite extending to Fees Road as well as the future proposed expansion area on the north eastern corner of Ferguson Road and Recreation Road , with the expanded possible future development areas shown with the blue lines in the image below. An 'expanded' version of the Plan is included as a second sheet to the Plan at [Appendix C](#).



### 3.6 Scope & Deliverables

A Project Team was formed to undertake the following deliverables. The outcomes of each deliverable is outlined below:-

#### 3.6.1 Assess existing plans and documentation

A review of existing plans and policies affecting the locality was undertaken in the course of preparing the original 2018 Dardanup Community Facilities Plan including:

- Existing Developer Contribution Plan;
- Greater Bunbury Region Scheme;
- Shire of Dardanup Local Planning Strategy;
- Shire of Dardanup Town Planning Scheme No.3;
- Dardanup Townsite Expansion Strategy;
- Expected growth in the area and ; and
- Any other relevant planning mechanisms.

# (Appendix ORD: 12.11D)

Details of this review are included in the original Dardanup Community Facilities Plan 2018 Plan Report prepared for the Shire by consultants Calibre, included at **Appendix B**. This original report also considered matters related to the assessment of existing community facilities.

Details of the Heritage significance of the study area and land tenure / management responsibility will be considered with respect to each of the improvements included in the Plan as required.

## 3.6.2 Community Consultation Methodology and Results

The revised 2020 Plan has been based primarily on the previously endorsed Plan from 2018, with amendments the result of liaison with the Dardanup Advisory Group, who are the representative body for the local community with members from key stakeholder groups as well as individual interested residents. There are currently 13 community members serving on the Dardanup Advisory Group with regular attendance and input at meetings from Shire of Dardanup Councillors and Shire Staff.

The draft plan will be circulated for public comment for a period of four weeks, presented primarily through the Shire's online tool 'Connect' (based on the Social Pinpoint platform). This will be promoted on the Shire's website, through social media postings and in public notices located in prominent locations in the Townsite. Hard copies of the draft plan will be made available to community members on request, should they not be able to access the online engagement. Specific invitation to comment to will be issued to the following key stakeholder groups via an emailed link to the related Community engagement platform on the Shire's website:

Stakeholder name	Power & interest	Key interests & issues
Dardanup residents	Live within defined study area	Direct regular users of the town site and its facilities.
Dardanup rural fringe area residents	Live within locality of Dardanup, outside study area	Direct regular users of the town site and its facilities.
Dardanup Advisory Group	Representing Dardanup residents and key community groups	Advise and assist the Shire in planning for Dardanup townsite initiatives.
Dardanup Sporting groups (various clubs)	Sporting groups	Representing local sporting clubs
Dardanup Primary School	State Primary School	Primary education for local area catchment
Our Lady of Lourdes Primary School	Catholic Primary School	Primary education for local area catchment
Dardanup Central Volunteer Bushfire Brigade	Volunteer emergency services group	Coordinating and delivering response to fire incidents locally and assisting further afield
Dardanup Playgroup	Non-profit community group, based at primary school	Play based activities for children aged 0-5
South West Montessori group		Learning activities for children aged 0-5



## (Appendix ORD: 12.11D)

Stakeholder name	Power & interest	Key interests & issues
Dardanup Anglican Church	Religious organisation	Sunday worship and other activities – church may not be currently active in this location
Dardanup / Boyanup Catholic Church	Religious organisation	Sunday worship and other activities. Associated with local Catholic primary school
Indigenous Community	Live within defined study area or have a cultural connection to the land within the defined study area.	Direct regular users of the town site and its facilities with desire to protect and promote respect for indigenous culture
Dardanup local businesses (various)	Retail stores / hospitality / postal services	Commercial enterprises; Postal services for Dardanup
School Bus Services	Main bus stop in townsite for rural bus services.	Morning pickup and afternoon drop off of students from many surrounding primary and high schools.
Local Heritage Groups	Social and cultural interest group	Protection of historical and cultural heritage
Ferguson Valley Marketing Inc	Promotion of tourism in the Shire.	Opportunities for promotion of tourism in the Shire within the town.
ARC Infrastructure / Aurizon	Managers of the rail infrastructure and lessors of railway land used for community purposes.	Lessor of railway land (including Eustace Fowler park). The Shire is the lessee.
Department of Regional Development and Lands	Managers on behalf of the Crown for some of the land	Public liability issues, Vesting and management orders for the ongoing management of the land. Transfer of land tenure to the Shire, particularly for road reserves, drainage reserves and public open space.
South West Development Commission	Government agency to promote development in the South West Region	Funding opportunities Economic advice
Department of Land, Heritage and Planning (DLHP)	Authority for land use and tenure matters	Any statutory changes in land use. Land management including management orders
Main Roads WA	Manage the highway and access onto it. Also responsible authority for regulatory signs, markings and devices on local roads.	Access onto the highway Any local road changes that involve changes to regulatory signs and devices.

## (Appendix ORD: 12.11D)

Stakeholder name	Power & interest	Key interests & issues
Department of Environment Regulation (DER)	Regulatory authority administering the Environmental Protection Act to the project	Administering the Environmental Protection Act; Protection of native vegetation, flora and fauna.
Department of Water	Regulatory authority for the protection and management of water resources and water courses.	Protecting the water courses; Stormwater management, flood control and stormwater discharge quality.
Water Corporation/Aqwest	Water authority responsible for reticulate scheme water and sewer.	Provision of trunk infrastructure for water and sewer in the development area. Components may be incorporated into the DCP.
Western Power (WP)	Owners of the power poles and lines which are in the vicinity of the project.	Provision of trunk infrastructure for the electricity network. Components may be incorporated into the DCP.
Disabilities Services Commission	Advancing opportunities, community participation and quality of life for people with disability	Partners and collaborates with stakeholders to improve participation, inclusion and access for people with disability across the community.
Telstra/Optus	Telecommunications provider	Any impacts on telecommunications infrastructure.
Department of Education	Education Provider	Primary education for Dardanup area catchment
Other Government Departments as identified		

### 3.7 Plan refinement process

The project scope was set as the revision of the original 2018 Plan as endorsed by Council on 21 November 2018, to be presented in the same format as the Burekup Community Facilities Plan [OCM: 225-20, 26 August 2020] and to incorporate projects as included in the Shire's 10 year Asset Management Plans. The Plan was amended following a refinement process involving the following:

1. The original 2018 plan was reformatted and amended to include projects as shown in the Shire's Asset Management Plans and presented at the inaugural meeting of the newly formed Dardanup Advisory Group on 15 July 2020 together with the original 2018 Plan for comparison purposes, with feedback from a desktop review by group members then incorporated in the Plan through internal review and amendment;
2. A draft reformatted and amended plan was presented to members at the 27 August 2020 meeting of the Dardanup Advisory Group and their feedback obtained and incorporated in a review of the plan;

# (Appendix ORD: 12.11D)

3. An updated plan was presented to members at the 1 October 2020 Dardanup Advisory Group. Members were asked what is not on the Plan that should be and to rank their preferred priority order for proposed improvements included in the updated Plan. At that meeting, the below priority listing was presented to the Group for their consideration. Note that at the meeting, two projects for 'new proposed toilets' were recommended for incorporation into other larger projects.

Possible timeframes for implementation are defined as follows:

- Immediate** - within 1 year (Year 1)
- Short term** - between 1-4 years (Years 2 to 4)
- Medium term** - between 5-10 years (Years 5 to 10)
- Long term** - possible future projects (in more than 10 years)
- Projects requiring the cooperation of an external authority or group

§ Projects that are subject to external funding such as grants  
 # Projects that are subject to feasibility, funding or the cooperation of an external agency or group  
 \* Projects that were identified through community consultation and included in the Dardanup Community Facilities Concept plan which was endorsed by Council on 21 November 2018

All proposed and possible future improvements are subject to feasibility, approval and funding.

PROPOSED IMMEDIATE IMPROVEMENTS (Year 1)	
1	Dardanup Central Bushfire Station - new facility, Recreation Road (2020-21) \$505k
2	Pedestrian crossing over railway line into town #* (subject to approvals and funding)
PROPOSED SHORT TERM IMPROVEMENTS (Years 2-4)	
3	Landscaping of Civic Precinct #* (2021-22) \$124.8k
4	Dardanup Hall Improvements * including toilet, kitchen, lesser hall (2022-23) \$1.73 million §
5	Shire Office Improvements #* (2022-23) \$1.62 million §
6	New toilets - Civic Precinct * - Carramar Park # (2022-23) \$77.3k
7	Dardanup Community Centre - new playground equipment - TBC # (2022-23) \$32.8k
8	Wells Recreation Reserve club room upgrades - new building #* (2023-24) \$2.45 mil §
9	Relocate skate park to Carramar Park #* (2023-24) \$35.2k allocation, will require grant §
10	Enhanced cycle and pedestrian linkages (subject to local bike plan) *
11	Toilets - Wells Recreation Centre (or include in club room upgrades) *
12	Entry statements and improved signage (speed and wayfinding) *
13	Car parking sealing *
14	Improved parking - Charlotte Street #
PROPOSED MEDIUM TERM IMPROVEMENTS (Years 5-10)	
15	Full repair of hard courts, 2 additional tennis courts, add netball courts marking * - 1. Court replacement # (2025-26) \$304.6k §; 2. Additional courts # (2028-29) \$309.2k §
16	New path - Brett Place (Hayward St to end) # (2027-28) \$62.2k
17	New youth active recreation * BMX pump track or other recreation # (2027-28) \$86.2k
18	Don Hewison Centre - kerbing and picnic setting (2028-29) \$4.9k
19	Wells Recreation Park - widen Recreation road to create parking opportunities #*
20	Improve picnic facilities Carramar Park / Civic Precinct *
PROPOSED LONG TERM IMPROVEMENTS (Beyond Year 10)	
21	Integrate Community Centre into the Civic Precinct #*
22	Junior oval south of primary school #*
23	Expand Wells to include additional playing fields and additional lighting, spectator bank / music shell (subject to land acquisition) #*
24	New toilets - Charlotte Street #*
OPPORTUNITIES - May require the cooperation of an external authority	
25	Possible acquisition of former Shire Clerk property and consolidate Civic Precinct land holding when opportunity arises #*
26	Renewal of Community Centre facility to address future needs #*
27	Explore opportunities for adoptive reuse of church on Boyanup Picton Road #*

*Deleted & incorporated into other key projects*

## (Appendix ORD: 12.11D)

A second sheet was included in the Plan, to show possible future expansion of the townsite in accordance with proposed structure plans as follows:

- A) Roseland Amended Structure Plan (endorsed by WAPC), showing future townsite expansion south to Fees Road;
  - B) Lot 23 Recreation Road proposed Structure Plan (subject to approval by WAPC), showing future proposed townsite expansion east along Ferguson Road.
4. Group Members were asked to consider the improvements shown in the draft plan as presented in the 1 October meeting and to rank them in their preferred order of priority using a supplied worksheet. Members who could not complete the prioritisation exercise in the meeting were permitted to submit their responses after the meeting;
  5. Results were collated, assessed and averaged out both with and without obvious outlier data included. The averaged outcomes exclusive of outlier delivered the following summary priority ranking table which was presented to the Advisory Group on the meeting held on 18 November 2020.

**DARDANUP COMMUNITY FACILITIES PLAN**

**DRAFT SUMMARY PRIORITY RANKING REFLECTING THE DARDANUP ADVISORY GROUP MEMBERS COLLATED PRIORITIES (EXCLUSIVE OF OUTLIERS)**

Suggested Priority	Time frame / code in existing CFP	Trend (in priority) relative to other proposed improvements	Proposed improvement to be included in revised Community Facilities Plan (in refined priority order)
1	Immediate	Still top priority	Dardanup Central Bushfire Station: New facility, Recreation Road \$545k – incorporating design for car park
2	Long term	Big increase	New toilets – Charlotte Street <i>(new proposal)</i>
-	Short term	Combined project	Toilets – Wells Recreation Centre <del>(to include in club room upgrades)</del> <i>(delete, do as part of Clubroom upgrades)</i>
3	Short term	Combined project	Wells Recreation Reserve club room upgrades: New building – incorporate public toilets \$2.45 mil
4	Short term	Combined project	Dardanup Hall improvements: Including toilets, kitchen, lesser hall; incorporate public toilets \$1.73 million
5	Short term		Landscaping of Civic Precinct – Stage 1, incorporate old depot site \$124.8k
-	Short term		<del>New toilets: Civic Precinct – Carramar Park \$77.3k (delete, do as part of Hall upgrades)</del>
6	Medium term	Increase	Wells Recreation Park – parking (move to Recreation Road, possibly parallel parking bays)
7	n/a – new	New high priority	Improved parking – Charlotte Street (including timed bays in front of General Store)
8	Medium term	Increase	Improve picnic facilities: Carramar Park / Civic Precinct (incorporate with general landscape upgrade as Stage 2)
9	Short term		Pedestrian crossing over railway line into town (moved down in priority from #2; to discuss with Advisory Group)
10	Short term		New youth active recreation: Relocate skate park to Carramar Park \$35.2k+ (NB: previous allocation for equipment only)
11	Short term		Entry statements and improved signage (speed and wayfinding) – (add iconic sculpture in town, e.g. 'Fergus' or other)
12	Short term		Car parking sealing – (nominate locations: Carramar Park and Wells Recreation Ground existing car parks)
13	Long term	Increase	Integrate Community Centre into Civic Precinct <i>(relates to renewal of Community Centre &amp; new playground equipment)</i>
14	Medium term		Full repair of hard courts, 2 additional tennis courts – 1. Court replacement \$304.6k; 2. Additional courts \$309.2k
15	Medium term		New path - Brett Place (Hayward St to end) \$62.2k (from Developer funding; discrete project)
16	Medium term		Don Hewison Centre: Kerbing and picnic setting \$4.9k
17	Long term	Increase	Expand Wells Recreation Ground to include additional playing fields and additional lighting, spectator bank / music shell
18	Short term		Enhanced cycle and pedestrian linkages (NB: subject to future land acquisition)
19	Medium term	Decrease	New youth active recreation: BMX pump track or other recreation \$86.2k
20	Short term	Big decrease	Shire Office improvements \$1.62 million <i>(major issue for consideration – i.e. keep and repurpose, or demolish)</i>
21	Short term	Big decrease	Dardanup Community Centre: New playground equipment \$32.8k <i>(major issue for consideration)</i>
22	External		Renewal of Community Centre facility to address future needs
23	Long term	Decrease	Junior oval south of primary school (subject to future development)
24	External		Possible acquisition of former Shire Clerk property and consolidate Civic Precinct land holding when opportunity arises
25	External		Explore opportunities for adaptive reuse of church on Boyanup Picton Road (NB: Owned by Anglican Archdiocese)
-	n/a – new		Possible additional item: RV dump point (for consideration) <i>(to discuss – where to locate – pull in bay on highway or ?)</i>

External = project requiring cooperation of an external authority or group

**New potential inclusions:** From Sport and Recreation Plan – 1. Upgrade Wells Recreation Ground perimeter lighting to LED lighting (possible 'long term'); 2.

Upgrade cricket pitch (possible 'short term' – in conjunction with sports pavilion upgrade.

6. The Plan was amended to incorporate the Group Members' collated and averaged priority outcomes as shown above and presented at the 18 November 2020 Advisory Group meeting, to seek Group support of the amended Plan in order to seek Council Endorsement for advertising the Plan. The proposed improvements as included in the current Plan being presented at the December Ordinary Council Meeting are as shown in the colour coded table below in Section 3.8 'Recommended Community Facilities.'

It should be noted that following the 'refinement' process in October based on the outcomes of the priority ranking exercise by Dardanup Advisory Group members, two additional items were included on the list of proposed improvements. These two items were highlighted as 'proposed improvements' in the draft Shire Sport and Recreation Plan so for purposes of the community comment period these two items are listed as SR1 and SR2, being Sport and Recreation Plan recommendation 1 and 2 respectively. Following the public comment period these items will be allocated 'numbers' as per other improvements on the plan, subject to the approval of the Sport and Recreation Plan.

### 3.8 Recommended Community Facilities in Draft Plan

All recommendations resulting from the consultation and subsequent Community Facilities Report are:

- Itemised as new, upgrade / improvement to existing, or removal of existing;
- Represented graphically on the Plan;
- Assigned a timeframe, being either immediate, short, medium or long term, with the following colour code applied:
  - Green: Proposed immediate improvements (Year 1)
  - Yellow: Proposed short term improvements (Years 2 to 4)
  - Orange: Proposed medium term improvements (Years 5 to 10)
  - Purple: Proposed long term improvements (Beyond Year 10);
- Highlighted separately (in red) if they require the cooperation of an external authority;
- Shown as having a proposed implementation timeframe if they have already been included in the Shire's Asset Management Plans;
- Referenced to the relevant sections of the Community Facilities Report (to be included in the report for the Final Plan.)

It should be noted that all proposed and possible future projects are subject to the relevant approvals and funding. Projects which may be subject to feasibility, grant funding or the cooperation of an external agency or group have been highlighted as such on the plan.

Some projects have been included on the plan with an indicative location only, as feasibility investigations will also determine which might be the most appropriate location for such a facility.

# (Appendix ORD: 12.11D)

Key projects are subject to considerations including discussions with relevant stakeholders will be required to ensure that should this facility prove to be feasible, it is planned to be of a size and function that meets the needs of the local community into the future.

The proposed list of improvements included in the Plan to be advertised for public comment, subject to Council approval, is as follows:

PROPOSED IMMEDIATE IMPROVEMENTS (Year 1)	
1	Dardanup Central Bushfire Station - new facility, Recreation Road (2020-21)
PROPOSED SHORT TERM IMPROVEMENTS (Years 2-4)	
2	New toilets - Charlotte Street # \$
3	Wells Recreation Reserve club room upgrades - new building incorporating public toilets #* (2023-24) \$
4	Dardanup Hall improvements * including internal toilets, kitchen, lesser hall, public toilets (2022-23) \$
5	Landscaping of Civic Precinct Stage 1: Incorporate old depot site #* (2021-22)
6	Wells Recreation Park parking - including along widened Recreation Road #* \$
7	Charlotte Street - improved parking including lined bays in front of local store # \$
8	Pedestrian crossing over railway line into town #* (subject to external approvals) \$
9	Relocate skate park to Carramar Park #* (2023-24) \$
10	Entry statements and improved signage (speed & wayfinding) - incl. iconic artwork * \$
11	Sealing of existing car parking at Carramar Park and Wells Recreation Reserve * \$
SR1	Upgrade cricket nets (from draft Shire Sport & Recreation Plan 2020-30) \$
PROPOSED MEDIUM TERM IMPROVEMENTS (Years 5-10)	
12	Landscaping of Civic Precinct Stg 2: Upgrade incl. Carramar Park picnic/play facilities \$
13	Integrate Community Centre into the Civic Precinct #* \$ (see notes 20 & 21 below)
14	Full repair of hard courts, 2 additional tennis courts; add netball courts marking * - 1. Court replacement # (2025-26) \$; 2. Additional courts # (2028-29) \$
15	New path - Brett Place (Hayward St to end) # (2027-28)
16	Don Hewison Centre - kerbing and picnic setting (2028-29)
17	Enhanced cycle and pedestrian linkages (locations subject to local bike plan) * \$
18	New youth active recreation * BMX pump track or other recreation # (2027-28)
19	Shire Office improvements and possible alternative uses (e.g. Multi purpose Community Centre with rooms for hire) OR demolition - for consideration #* (2022-23) \$
20	Dardanup Community Centre - new playground equipment, TBC - subject to considerations on future proposed use of Community Centre site # (2022-23)
PROPOSED LONG TERM IMPROVEMENTS (Beyond Year 10)	
21	Renewal of Community Centre facility to address future needs - consider future uses E.g. Playgroup / other children's services, library with cafe, Shire offices #* \$
22	Junior oval south of primary school (subject to future development) #* \$
23	Expand Wells to include additional playing fields and additional lighting, spectator bank / music shell (subject to land acquisition) #* \$
SR2	Upgrade Wells Recreation Ground perimeter lighting to LED (from draft Sport & Rec Plan) \$
OPPORTUNITIES - May require the cooperation of an external authority	
24	Possible acquisition of former Shire Clerk property and consolidate Civic Precinct land holding when opportunity arises #* (may relate to item 19 above - Shire offices)
25	Explore opportunities for adaptive reuse of church on Boyanup Picton Road #*

## 3.8 Costing of Community Facilities

Detailed costing of all recommendations does not form part of this Scope of Work. However, all recommendations in the final Plan for projects to implement must be based upon sound financial practices and considered in view of limited Shire resources.

## 3.9 Funding Opportunities

Possible funding sources for each recommendation will be identified as a part of determining the project feasibility prior to the Shire committing to undertake the project. Some possible major sources of funding might include Royalties for Regions and Lotterywest; there will be other opportunities that the Shire will be able to investigate when required.

## 3.8 Where to from here – Community Engagement

Following Council endorsement to advertise the Draft Plan for public comment, the Plan will be set up as an online engagement using the Shire's consultation tool 'Connect' which is based on the Social Pinpoint platform. This will be promoted on the Shire website, through use of social media posts and through Public Notices.

Hard copies of the Plan will be made available in the Shire offices should any community members not be able to complete the engagement online and written submissions will also be accepted.

The engagement is proposed to run for a four week period, after which community comments will be collated, provided to Dardanup Advisory Group members for their comment and then taken into consideration in a review of the Plan.

Following amendments to the Plan it will then be brought back to Council to seek endorsement for the Plan, to enable it to be considered in the Shire's forward planning for implementation of proposed improvements where feasible through the Asset Management Plans and through applications for Grant funding.



**RISK ASSESSMENT TOOL**

**OVERALL RISK EVENT:** Dardanup Community Facilities Plan 2020

**RISK THEME PROFILE:**

6 - Engagement Practices

**RISK ASSESSMENT CONTEXT:** Project

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
REPUTATIONAL	Negative perception of the Shire if projects are not programmed to meet Community needs	Minor (2)	Almost Certain (5)	Moderate (5 - 11)	Adopt Plan	Minor (2)	Unlikely (2)	Low (1 - 4)
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL									
<b>OVERALL RISK EVENT:</b>		Eaton Drive and Hands Avenue – Feasibility Study and Community Engagement							
<b>RISK THEME PROFILE:</b>		6 - Engagement Practices							
<b>RISK ASSESSMENT CONTEXT:</b>		Project							
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			RESIDUAL RISK RATING
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING	
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	The loss of external funding should the project not continue.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	The potential of legal action against Council for not mitigating the risk accidents Not mitigating risk of accidents and poor communication and community consultation.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Develop appropriate designs to mitigate the risk of accidents.	Minor (2)	Unlikely (2)	Low (1 - 4)	
REPUTATIONAL	No risk event identified for this category.	Moderate (3)	Possible (3)	High (12 - 19)	Develop an appropriate project delivery framework to mitigate the risk	Moderate (3)	Possible (3)	Moderate (5 - 11)	
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL									
OVERALL RISK EVENT: Annual Report and Annual Electors Meeting									
RISK THEME PROFILE:									
3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)									
4 - Document Management Processes									
RISK ASSESSMENT CONTEXT: Operational									
CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL			RESIDUAL RISK RATING
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD		
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	Risk of Council breaching the Local Government Act 1995 – Risk that the 2018/19 Annual Report is not received by Council.	Minor (2)	Rare (1)	Low (1 - 4)	Not required	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Loss of reputation through non-compliance or mismanagement of funds	Minor (2)	Rare (1)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.	Not required.

**(Appendix ORD: 12.13B Provided Under Separate Cover)**

