



CONFIRMED

MINUTES

ORDINARY MEETING

Held

14 August 2019

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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Upon request.

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COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

SHIRE OF DARDANUP

MINTUES FOR THE SHIRE OF DARDANUP ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 14 AUGUST 2019, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 5.00PM.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 5.01pm, welcomed those in attendance and referred to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Wardandi people in this land.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**2.1 Attendance**

Cr. Michael Bennett	-	Shire President (Chairperson)
Cr. Peter Robinson	-	Deputy Shire President
Cr. Luke Davies	-	Elected Member
Cr. Tyrrell Gardiner	-	Elected Member
Cr. Janice Dow	-	Elected Member
Cr. James Lee	-	Elected Member
Cr. Patricia Perks	-	Elected Member
Cr. Carmel Boyce	-	Elected Member
Mr André Schönfeldt	-	Chief Executive Officer
Mr Phil Anastasakis	-	Deputy Chief Executive Officer
Mr Luke Botica	-	Director Infrastructure
Ms Cathy Lee	-	Manager Governance & HR
Mrs Marisa Blandford	-	Executive Support Officer
Mrs Cecilia Muller	-	Principal Planning Officer
Mrs Natalie Hopkins	-	Manager Financial Services
Mr John Kowal	-	Manager Recreation Services

Approximately 5 Members of the public were present.

1 Media member was present.

2.2 Apologies

None.

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**3.1 Title: Response to Question 4.3 (17/07/2019 OCM) - Mrs Ellen Lilly - Banksia Road, Waste Site – Cleanaway – Effects of Inspirable Dust**

Reporting Department: Sustainable Development Directorate
Reporting Officer: Mr Brenton Scambler – Manager Development Services
Legislation: Local Government Act 1995

Background

At the Ordinary Council Meeting held 17 July 2019, the following questions asked by Mrs Ellen Lilly were taken on notice:

Has the Council considered the effects of inspirable dust on residents and livestock that live near the site?

Dust monitoring is conducted from Bunbury and would not indicate immediate proximity effects, can the council assure me that the dust does not contain radioactive materials.

Mrs Lilly noted that if there was no appeal, how would we know if it is radioactive or not?

Officer Response

The Shire did consider the dust implications from the proposal which formed one of the reasons for referring the proposal to the EPA for its consideration and assessment. The Department of Water & Environmental Regulation (DWER) in its consideration of the Works Approval Application will liaise with any relevant Government Departments or Agencies. In this regard, previous works approval applications have been referred by the DWER to the Radiological Council of Western Australia for its consideration. As the Shire do not manage nor control the works application process or radioactivity requirements under the Radiation Safety Act we are unable to provide further advice in this respect.

RECEIVED

3.2 Title: Response to Question 4.7 (17/07/2019 OCM) - Mrs Dianne Webster Regarding Lot 2, Banksia Road, Crooked Brook – Cleanaway Compliance Audit

Reporting Department: Sustainable Development Directorate
Reporting Officer: Mr Brenton Scambler – Manager Development Services
Legislation: Local Government Act 1995

Background

At the Ordinary Council Meeting held 17 July 2019, the following questions asked by Mrs Dianne Webster were taken on notice:

Question 1:

1. *This is further clarification to my question at the last Council meeting regarding who is ultimately responsible for meeting compensation commitments, regarding environmental issues or lifestyle impacts on the community.*

In the minutes from the meeting it was stated the owner/operator bears responsibility. As it is now, these are two separate identities. Can you please advise which one is ultimately responsible?

Officer Response

The Contaminated Sites Act 2003 (CS Act), establishes a hierarchy of responsibility for remediation which includes the 'polluter pays' principle. This means that in most cases the person who caused the site contamination is responsible for implementing and paying for the site assessment and any subsequent management, containment or clean-up of the site. This includes meeting the costs of and undertaking communication with the affected community. In the event that the person or entity responsible for the contamination cannot be identified then the following hierarchy applies:

1. A director or mortgagee in possession of an insolvent body corporate who caused or contributed to the contamination of the site (see section 27(2)(e)(ii) and 31 of the CS Act).
2. A person who owned the site before the commencement of the CS Act (see section 27(1) and (2)(a) of the CS Act).
3. A person who became the owner of the site after the commencement of the CS Act (see section 27(2)(b) of the CS Act).
4. A person who is an owner of the site and was an owner of that site at the time the contamination was caused (see section 27(2)(c) of the CS Act).
5. The State, provided they did not cause or contribute to the contaminated site (section 29(1)(c) and (d) of the CS Act).

For further clarification on responsibilities for contamination remediation obligations, questions should be forwarded to the DWER Contaminated Sites Branch.

Question 2:

2. *Given this do any of the statutory authorities that grant approval for such works, such as the Dardanup Shire Council, be held responsible for future environmental or community impact?*

Response:

Chief Executive Officer, Mr André Schönfeldt advised that this question would also be taken on notice. However, generally speaking, no the Council would not be found responsible if they have followed the correct process and made their decision on the information that they had at hand, at the time.

Officer Response

A statutory decision maker generally would not be held liable for the contamination or environmental impacts of its approval of a development by a third party if it acted within its legislative framework.

RECEIVED

3.3 Title: Response to Question 4.9 (17/07/2019 OCM) - Mr Noel Hayward Regarding "Consideration of Environmental Protection Authority Decision to "Not Assess" the Lithium Tailings Proposal at Lot 2 Banksia Road, Crooked Brook"

Reporting Department: Sustainable Development Directorate
Reporting Officer: Mr Brenton Scambler – Manager Development Services
Legislation: Local Government Act 1995

Background

At the Ordinary Council Meeting held 17 July 2019, the following questions asked by Mr Noel Hayward were taken on notice:

Question 1:

Question 1a: - Do Council believe that Cleanaway have adequately addressed this issue in the supporting documents with their Works Approval application and that the design and operating procedures for the TSF are adequate to protect the community from exposure to radiation, considering the high probability of naturally occurring radioactive minerals being present in the tailings?

Officer Response

The DWER in its consideration of the Works Approval Application will liaise with any relevant Government Departments or Agencies. In this regard, previous works approval applications have been referred by the DWER to the Radiological Council of Western Australia, and Department of Mines, Industry Regulation and Safety for its consideration, as was the case with the Millennium Inorganic Chemicals Tailings ponds. It is understood that the DWER has been liaising with both departments as part of its assessment of the works approval application. As the Shire does not manage nor control the works application process or radioactivity requirements under the Radiation Safety Act we are unable to provide further advice in this respect.

Question 2:

Question 1b: A common method of preventing exposure to radiation is to keep the tailings covered with water until they are capped, as occurs with the Cristal Pigments tailings which contain uranium and thorium. However if radioactive tailings are allowed to dry out, workers and the public can be exposed to hazards such as diffusion of radon gas into the atmosphere or exposure to radioactive and other toxic particles through dispersal by the wind.

In view of this do Council consider Cleanaway's dry stacking proposal for stage 2 as an acceptable risk considering the high probability of naturally occurring radioactive minerals being present in the tailings?

Officer Response

The regulatory framework for Radiation Safety in Western Australia is co-regulated between the Radiological Council of Western Australia (RCWA) and the Department of Mines, Industry Regulation and Safety (DMIRS). As part of the works approval application assessment the Shire understands that the DWER have been liaising with both the Radiological Council of Western Australia, and Department of Mines, Industry Regulation and Safety for consideration of the proposal. Consideration of the potential radioactivity of the lithium tailings is a matter for both the RCWA and DMIRS to determine as part of the approval processes. As the Shire are not the regulatory authority on this matter, nor do we have access to such information, we are unable to comment on the acceptability of the tailings dry stacking proposal.

RECEIVED

3.4 Title: Response to Question 4.10 (17/07/2019 OCM) - Mr Noel Hayward Regarding Banksia Road, Waste Site – Cleanaway – Tailings Dam Design

Reporting Department: Sustainable Development Directorate
Reporting Officer: Mr Brenton Scambler – Manager Development Services
Legislation: Local Government Act 1995

Background

At the Ordinary Council Meeting held 17 July 2019, the following questions asked by Mr Noel Hayward were taken on notice:

Question: Are Council comfortable with a tailings dam design that would probably not be acceptable in a remote location on the edge of a desert, being used to store Lithium Refinery Tails in the Dardanup, dependent on its traditional farming enterprises like beef and dairy producing prime, boutiques wineries, breweries tourism industry.

Officer Response

The DWER in its consideration of the works approval application are liaising with the Department of Mines, Industry Regulation and Safety (DMIRS) with regards to the lithium tailings proposal. At this stage the Shire does not have an application for the lithium tailings proposal, once an application has been received the Shire intend to refer the application to the DMIRS for its consideration and recommendations regarding the tailings dam design and construction.

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3.5 Title: Mrs Jill Cross Regarding Lot 2, Banksia Road, Crooked Brook – Cleanaway Compliance Audit

Reporting Department: Sustainable Development Directorate
Reporting Officer: Mr Brenton Scambler – Manager Development Services
Legislation: Local Government Act 1995

Background

The following question was asked during “Public Question Time” at the Ordinary Council meeting held 26 June 2019. The question was in relation to the dust management strategy utilised by Cleanaway.

Question Taken on Notice:

Mrs Cross - Can the Shire question DWER how effective is the dust management strategy Cleanaway utilises when we have all seen vision of large plumes of dust escaping from this site on a windy day?

Officer Response

Shire Officers have made contact with DWER and are currently awaiting a response.

RECEIVED

3.6 Title: Mrs Dianne Webster Regarding Lot 2, Banksia Road, Crooked Brook – Cleanaway Compliance Audit

Reporting Department: Sustainable Development Directorate
Reporting Officer: Mr Brenton Scambler – Manager Development Services
Legislation: Local Government Act 1995

Background

The following question was asked in four parts during “Public Question Time” at the Ordinary Council meeting held 26 June 2019. Part 1 was answered, whilst parts 1a, 1b and 1c were taken on notice. These parts of the question are in relation to the accountability period for the owner/occupier of Lot 2, Banksia Road, Crooked Brook under the Environmental Protection Act 1986 and the Contaminations Act, and also in relation to responsibility for rectifying any future changes to storage requirements for these materials.

Part 1 of the question was as follows:

1. *If, at some stage in the future, the correct containment of materials is compromised, such as dust or seepage for example. Which organisation will be responsible for meeting compensation commitments regarding environmental issues or lifestyle impacts on the community?*

- *Albermarle,*
- *Cleanaway,*
- *Owners of the land,*
- *Dardanup Shire,*
- *State Government or*
- *Other (Please state...)*

The Officer Response to this question was as follows:

Chief Executive Officer, Mr André Schönfeldt – Under the Environmental Protection Act 1986 the principle is that the polluter pays. It is my understanding that this is also true under the Contaminations Act, which means the owner / operator of the land is responsible if the site is considered contaminated.

Question (1a) Taken on Notice:

Mrs Webster - Given question one has been answered. For how long will this organisation be held accountable?

Officer Response

Shire Officers have made contact with DWER and are currently awaiting a response.

Question (1b) Taken on Notice:

Mrs Webster - If this time of accountability is limited, what is the length of this time and who then then becomes accountable?

Officer Response

Shire Officers have made contact with DWER and are currently awaiting a response.

Question (1c) Taken on Notice:

Mrs Webster - If at some time in the future an organisation such as the Commonwealth Scientific and Industrial Research Organisation (CSIRO) make a jurisdiction that there needs to be an alteration to how some particular material is stored, who will be responsible for rectifying the situation?

Officer Response

Shire Officers have made contact with DWER and are currently awaiting a response.

RECEIVED

4 PUBLIC QUESTION TIME

Note: Public Question Time commenced at 5.02pm.

4.1 Title: Mrs. Diane Greville Regarding Item 13.1 – Notice of Motion – Allocation of Budgeted Gnomesville Funds

Mrs Greville asked the following question:

Mrs Greville - Should council be considering funding a Commercial operation with public funds?

*The “Mobile Visitor centre” proposed by FVM, is going to also operate as a coffee van selling a range of “beverages, snacks & Merchandise”. **Please refer to the attached copy of a FVM newsletter where they clearly state their intention to proceed in two stages in an attempt to counter resistance from Tourism WA & others to the coffee van concept.***

Changing the name & phasing in sales is a devious way to gain public funding for a commercial enterprise & avoid any resistance.

While we welcome the idea of a dedicated visitor centre @ Gnomesville we strongly object to food & beverage sales etc., as an existing business in the area many of our customers drop in on the way to & from Gnomesville. To have this "coffee van" competing with us & others in the area, without the overheads of a static business is an unfair advantage & we believe an incorrect use of public funds. We have previously advised council of our concerns.

Response:

Chief Executive Officer, Mr André Schönfeldt advised Mrs Greville that the question asked will be considered by Council tonight under Item 13.1.

4.2 Title: Mr. Phil Smith Regarding Item 13.1 – Notice of Motion – Allocation of Budgeted Gnomesville Funds

Mr Smith asked the following question:

Given that the Ferguson Valley Marketing is struggling with volunteer fatigue, does the Shire consider that the role of visitor servicing is important, and if so how would the Shire see its role in supporting visitor services?

Response:

Chief Executive Officer, Mr André Schönfeldt – The Shire is working with Ferguson Valley Marketing and discussions were held in recent weeks regarding the possibility of an alternative role for the Shire to assist Ferguson Valley Marketing. However nothing has been decided at this stage. There is a need for more clarity regarding what exactly Ferguson Valley Marketing need, so that we can consider what the Shire can provide in support.

Shire President, Cr Bennett – This is the first time that it has come to my attention regarding there being an issue with volunteer fatigue. Also, not sure that a Mobile Visitor Centre will take away from the Town Centre. I believe that there are still other alternatives to be discussed. We could perhaps revisit the visitor centre proposal again. I apologise that I didn't realise fatigue was an issue.

Mr Phil Smith – FVM wrote to council recently and advised of our concerns; it is the FVM board that is struggling the most. We are looking to employ someone to take extra pressure off the board. Our reason for the Mobile Visitor Centre is purely to fund the payment of an FTE position for the role of visitor services.

Chief Executive Officer, Mr André Schönfeldt acknowledged receipt of correspondence received this week from FVM and confirmed that a response will be prepared.

Note: Pubic Question Time ended at 5.08pm.

5 APPLICATIONS FOR LEAVE OF ABSENCE
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None.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS
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None.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Ordinary Meeting Held 17 July 2019

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

236-19 MOVED - Cr. T G Gardiner SECONDED - Cr. L Davies

THAT the Minutes of the Ordinary Meeting of Council held on 17 July 2019, be confirmed as true and correct subject to no following corrections:

CARRIED
8/0

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

None.

9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

11 DECLARATION OF INTEREST

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

Key Management Personnel (which includes Elected Members, CEO and Directors) are reminded of their requirement to disclose biannually transactions between Council and related parties in accordance with Council Policy CP039.

Discussion:

Shire President, Cr. M T Bennett asked Councillors and staff if there were any Declarations of Interest to be made.

There were no Declarations of Interest made.

CHANGE TO ORDER OF BUSINESS

COUNCIL RESOLUTION

237-19 MOVED - Cr. P S Robinson SECONDED - Cr. M T Bennett

THAT Council Change the Order of Business and move to Part 13 of the agenda to deal with “Elected members Motions of which Previous Notice Has Been Given”.

CARRIED
8/0

13 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13.1 Title: Notice of Motion - Allocation of Budgeted Gnomesville Funds

<i>Reporting Department:</i>	<i>Elected Member</i>
<i>Reporting Officer</i>	<i>Cr. Peter Robinson – Elected Member</i>
<i>Legislation:</i>	<i>Local Government Act 1995</i>

Overview

Cr. Robinson has lodged via email a notice of motion for the Council meeting being held 14 August 2019 to request that Council support the re-allocation of \$25,000 of Council’s funds from the 2019/20 Gnomesville Masterplan implementation budget to support the Ferguson Valley Marketing Mobile Visitor Centre initiative.

Background -

As part of the State Government's \$300,000 election commitment to support the promotion of the Ferguson Valley and Wellington Forest, the distribution of those funds to three areas was considered at the Ordinary Council meeting of the 26 June 2019. Council resolved [195-19] to allocate a portion of those funds towards additional works at Gnomesville.

3. *To support \$50,000 of those funds being allocated towards projects emanating from the Gnomesville Master Plan adopted by Council on the 17 April 2019, with:-*
 - a) *\$50,000 allocated specifically towards the prioritized works at the Gnomesville site, being:*
 - i) *Priority One – create kerb-defined bus parking bays along the section of Ferguson Road directly adjoining Gnomesville (Item 6 on the Masterplan).*
 - ii) *Priority Two – a sealed path along the bus bays including linking paths to the gravel carpark, and measures to exclude vehicles from parking on the verge (adjacent to Item 6 on the Masterplan).*
 - iii) *Priority Three – improve driveway access and signage to encourage more people to take advantage of the new car park (Item 23 on the Masterplan).*
 - iv) *Priority Four – installation of toilet facilities (Item 2 on the Masterplan).*

Legal Implications - None.

Strategic Community Plan

Strategy 4.1.3- To encourage business to develop: Support the capacity of local firms and industry to establish, grow and employ. (Service priority: Moderate)

Strategy 4.2.1- To be a visitor destination: Become a choice destination for tourists, visitors and our own residents. (Service Priority: Very High)

Strategy 4.2.3- Foster and promote the Ferguson Valley as a tourism destination. (Service Priority: Very High)

Environment - None.

Precedents - None.

Budget Implications

None, as no extra money is being allocated in Council's 2019/20 budget.

Budget – Whole of Life Cost

This should be none as it is a self-supporting project. If on the other hand the FVM decided to withdraw from their current activity, Council may well be faced with FTE expenditure.

Council Policy Compliance

Council Policy CP011 – *Tourism Policy* has as a number of its objectives the following:

- c) *To promote the name "Ferguson Valley" as a marketing identifier and use of the Ferguson Valley Logos where appropriate.*
- d) *To foster the managed development and promotion of Gnomesville as a tourist attraction.*
- e) *To ensure that Council will guide and influence the development of tourism in the District.*
- f) *To provide the basic facilities and infrastructure sufficient to encourage development.*
- g) *To ensure that facilities within the area are adequate to cater for visitors and residents.*

The policy goes on to state that *"Council will work closely with, Ferguson Valley Marketing (Inc.) and other relevant Tourism and Government Departments, in all aspects of tourist development."*

Risk Assessment

High. If Council is seen as unsupportive of FVM and the tourism industry in general, then the public perception of Council may well plummet.

Councillor Comment

The Ferguson Valley Marketing (FVM) group have requested that Council support an allocation of \$25,000 from the election commitment for tourism in the Ferguson Valley and Wellington Forest localities of \$300,000 toward their Mobile Visitor Centre (MVC) project. Council however, declined to allocate any funds from the \$300,000 towards the Mobile Visitor Centre which leaves the project under funded. Instead Council chose to allocate \$50,000 toward the works to be undertaken at Gnomesville as stated above on priorities one to four.

FVM have developed an extensive business plan outlining their MVC project. This has been available to Councillors for some time and a copy is provided as a Confidential Document under separate cover for Councillors. The business case has been developed by tourist operators with considerable experience in the trade and is an initiative that seeks to take tourism in our valleys to the next level. Tourism WA assert that for every \$1 spent by tourists there is a 0.91c knock on financial impact (Bunbury Geographe Visitor Economy Strategic Action Plan presentation, 5 July 2019). If data from several years ago suggests that \$5,000,000 was spent in our Shire by tourists then we may assume a further \$4,550,000 was generated through associated activities.

FVM's chairman, Dr Phil Smith, in writing to council recently (Appendix ORD: 13.1A) suggested that 35 plus locals are currently employed in tourism and that tourism is likely to be in the top six income generators. The MVC would employ one more.

Assessment of the FVM membership as at January 2019 indicates that the group had around 35 providers (Appendix 13.1B) directly engaged in the valley and others like tour operators and bike hire are closely associated. To the group's credit, accommodation and experience providers from outside the valleys want in!

Given that Council has already budgeted \$50,000 of its own funds for the Gnomesville Master Plan and has recommended an additional \$50,000 be allocated from the \$300,000, this brings the total to \$100,000 in the current 2019/20 budget. A re-allocation of \$25,000 from that total would still leave \$75,000 for Gnomesville Master Plan works. An allocation of \$25,000 toward the MVC would not appear to be inconsistent with our support of this very important industry.

Officer Comment

Whilst the prior decision on this matter has already been actioned, it is possible to action the motion being proposed by Cr. Robinson without having any adverse impact on the Shire of Dardanup.

Council Role - Executive/Strategic.

Voting Requirements - Absolute Majority.

COUNCILLOR RECOMMENDED RESOLUTION

THAT Council:

1. Reduce by \$25,000 (from \$100,000 to \$75,000) works associated with the implementation the Gnomesville Master Plan project in the 2019/20 budget, with funding for the works being based on a \$25,000 Council contribution and a \$50,000 Tourism WA contribution; and
2. Approve as unbudgeted expenditure \$25,000 to Ferguson Valley Marketing Inc as a contribution towards the Mobile Visitor Centre initiative.

Discussion:

Cr. T G Gardiner asked Cr. P S Robinson if he would be willing to add a third part to the resolution that requires that the mobile van purchase not take place until the toilet facilities at Gnomesville had been constructed. Cr. P S Robinson agreed to the addition and moved the resolution with the addition of part 3.

ELECTED MEMBER RECOMMENDED RESOLUTION

MOVED - Cr. P S Robinson SECONDED - Cr. Tyrrell Gardiner

THAT Council:

1. Reduce by \$25,000 (from \$100,000 to \$75,000) works associated with the implementation the Gnomesville Master Plan project in the 2019/20 budget, with funding for the works being based on a \$25,000 Council contribution and a \$50,000 Tourism WA contribution; and
2. Approve as unbudgeted expenditure \$25,000 to Ferguson Valley Marketing Inc as a contribution towards the Mobile Visitor Centre initiative.
3. Require that the purchase of the Mobile Van not to take place until the toilet facilities at Gnomesville have been constructed.

Discussion:

Cr. M T Bennett put an amendment motion to Part 1 of the substantive motion to change where the contribution of funds was made from.

The Council discussed the matter of funding options at length.

AMENDMENT MOTION

MOTION MOVED - Cr. M T Bennett SECONDED - Cr. P S Robinson
LOST

THAT Council amend part 1 of the substantive motion to read as follows:

- “1. Allocate the \$20k identified in the budget as matching contribution for FVM Grants and an additional \$5k unbudgeted expenditure for the purposes of a mobile visitor centre at Gnomesville.”

MOTION LOST
1/7

Process:

As the amendment motion was not carried, the substantive motion was then put.

Change to Officer Recommendation

No Change.

**ELECTED MEMBER RECOMMENDED RESOLUTION
& COUNCIL RESOLUTION**

238-19 MOVED - Cr. P S Robinson SECONDED - Cr. Tyrrell Gardiner

THAT Council:

1. **Reduce by \$25,000 (from \$100,000 to \$75,000) works associated with the implementation the Gnomesville Master Plan project in the 2019/20 budget, with funding for the works being based on a \$25,000 Council contribution and a \$50,000 Tourism WA contribution; and**
2. **Approve as unbudgeted expenditure \$25,000 to Ferguson Valley Marketing Inc as a contribution towards the Mobile Visitor Centre initiative.**
3. **Require that the purchase of the Mobile Van not to take place until the toilet facilities have been constructed.**

CARRIED
5/3
By Absolute Majority

FOR THE MOTION	AGAINST THE MOTION
Cr. P S Robinson	Cr. M T Bennett
Cr. T G Gardiner	Cr. J Lee
Cr. C N Boyce	Cr. J Dow
Cr. P R Perks	
Cr. L Davies	

COUNCIL RESOLUTION

239-19 MOVED - Cr. P R Perks SECONDED - Cr. J Lee

THAT Council return to the order of business being Item 12.1 of the agenda.

CARRIED
8/0

RETURN TO ORDER OF BUSINESS

Note: Cr. P S Robinson left the room [5.58pm].

12 REPORTS OF OFFICERS AND COMMITTEES

12.1 Title: Community Sport and Recreation Facilities Funding Application

Reporting Department: Corporate & Governance Directorate
Reporting Officer: Mr John Kowal – Manager Recreation Services
Mr Phil Anastasakis – Deputy Chief Executive Officer
Legislation: Local Government Act 1995

Overview

Council has previously agreed to develop a new Eaton Skate Park located adjacent to Council Drive in the area between the children's playground and the Eaton Boomers Football Club. This report seeks Council approval for a Community Sport and Recreation Facilities Funding (CSRFF) application to be submitted to the Department of Local Government, Sports and Cultural Industries (LGSCI) for the construction of the new Eaton Skate Park in 2020/21.

Background

At the Ordinary Council Meeting held on 27 June 2018, Council made the following decision [Res 213-18]:

THAT Council

- 1. Identify the site located on Glen Huon Reserve between the Eaton Boomers Football Pavilion and new playground as the preferred location for the future skate park as indicated in (Appendix ORD: 12.16).*
- 2. Instructs the Chief Executive Officer to commence the development application process for the site, including a modified car park and skate park.*

Subsequently the Chief Executive Officer, through relevant staff, undertook the development application process which included the selection of a suitable contractor to undertake the planning and development for the proposed new Eaton Skate Park. The consultant's report in relation to the planning and development process for the new Eaton Skate Park is provided for in Item 12.3 of this Council agenda.

Legal Implications - None.

Strategic Community Plan

Strategy 1.3.3 - Maximise Shire grant funding. (Service Priority: Flagship)

Strategy 2.6.1- To provide a variety of places to live, work and play that meet the current and future needs of the community. (Service Priority: Very High)

Strategy 5.2.1- To encourage physical activity by providing services and recreational facilities that encourage our community towards an active and healthy lifestyle. (Service Priority: Very High)

Environment - None.

Precedents - None.

Budget Implications

The CSRFF Grant Funding application will seek funding from the Department of Local Government, Sports and Cultural Industries for \$200,000 which is the maximum funding allowable as advised by LGSLI.

Budget – Whole of Life Cost

Provided with the report in relation to the planning and development process for the new Eaton Skate Park as provided for in Item 12.3 of this Council agenda.

Council Policy Compliance - None.

Risk Assessment - High.

An unsuccessful CSRFF grant funding application is assessed as a high risk because a reduction in funding may jeopardise the project or potentially result in a reduction to the scope of the development.

The following information is provided in mitigation of the High risk.

- Engagement and consultation already undertaken with LGSCI and Lotterywest to discuss the project and make them aware of the Council's approach for grant funding.
- The evidence of the thorough planning and development processes undertaken for the skate park development enhances funding opportunities.
- Comprehensive and thorough engagement and consultation with key stakeholders and broader community ensuring skate park development includes the features and requirements needed by the key stakeholders and the broader community.

Officer Comment

Discussion regarding the CSRFF grant funding application for the new Eaton Skate Park has already been undertaken with the Regional Manager – Peel / South West of LGSCI. Therefore LGSCI are well aware of Council's intention to submit the CSRFF application for the new Eaton Skate Park. Discussion has also been had in relation to a grant funding application with Lotterywest, who is the other primary funding body for skate parks.

In its Long Term Financial Plan, Council has allocated \$1.0M for the construction of the new Eaton Skate Park for 2020/2021. To support the cost of the construction, grant funding submissions will need to be made to LGSCI and Lotterywest.

The LGSCI stipulate that they will only provide funding to a maximum of \$200K for skate parks and may fund up to an additional \$50K for construction costs relating to associated works, including the construction of pump tracks. The LGSCI has recently provided \$250K in funding for the construction of the Dwellingup Skate Park and pump track.

The CSRFF Grant Funding application that is the subject of this report is only for sport and recreation projects that are to be completed within the 2020/2021 financial year. As stated, the new Eaton Skate Park is scheduled in Councils Long Term Financial Plan for 2020/2021 and is the only project that is eligible for CSRFF grant funding, hence the project can be Council's number one priority. This does not preclude sport and recreation organisations lodging their CSRFF grant funding application with the Council prior to the closing date. However, should Council determine the new Eaton Skate Park be the number one priority for the Shire, then the other CSRFF grant funding applications may be assessed at a lower priority.

The LGSCI requires that sport and recreation organisations within a certain local government area submit their CSRFF grant funding application via their respective local government. Local government's role in the CSRFF grant funding process is to assess, determine and place the applications in priority order prior to submission to the LGSCI. The LGSCI will not accept any CSRFF grant funding application that has not been submitted via the abovementioned process. The process for the 2020/21 LGSCI applications is provided for in (Appendix ORD: 12.1).

In recent discussions with the Regional Manager – Peel / South West of LGSCI there have been no Shire of Dardanup sport and recreation organisations that have directly informed LGSCI that they will be applying for CSRFF grant funding. There have been no notifications, approaches or applications received by the Shire of Dardanup from any sport and recreation organisations for CSRFF grant funding.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

240-19 MOVED - Cr. C N Boyce SECONDED - Cr. T G Gardiner

THAT Council endorses as its number one priority the 2020/21 CSRFF Grant Funding application to the Department of Local Government, Sports and Cultural Industries for the sum of \$250,000 for the construction of the new Eaton Skate Park and Pump Track.

CARRIED
7/0

12.2 Title: Eaton Skate Park Consultation and Conceptual Design

Reporting Department:	Corporate & Governance Directorate
Reporting Officer:	Mr Phil Anastasakis – Deputy Chief Executive Officer Mrs Lee Holben – Manager Community Services
Legislation:	Local Government Act 1995

Overview

This report presents the final Eaton Skate Park Consultation and Concept Design Report produced by Skate Sculpture and New Line Skate Parks for Council's consideration and adoption, following the review and endorsement by the Eaton Skate Park, ERC Courts & Car Park Working Group.

Background

Relocation of the existing skate park on Council Drive has been proposed for some time under a plan by Eaton Fair owner, Citygate Properties, to purchase land currently occupied by Council's Administration Centre and the skate park for commercial expansion.

The Eaton Skate Park, ERC Courts and Car Park Working Group was formed to investigate a number of interrelated recreation projects, including the relocation of the Eaton Skate facility. At the meeting of the Working Group held on the 30 May 2018, the following was resolved:

THAT the Eaton Skate Park, ERC Courts and Car Park Working Group recommend to Council that:

- 1. The site located between the Football pavilion and new playground on Glen Huon Reserve be identified as the preferred location for the future skate park as indicated in Appendix ESCCPWG 4.1.*
- 2. Council instructs the Chief Executive Officer to commence the development application process for the site, including a modified car park and skate park.*

This recommendation from the Working Group was subsequently endorsed by Council [Resolution 213-18] at the 27 June 2018 Ordinary Council meeting.

The Working Group has continued to meet and progress the examination of suitable designs for a new skate park. A tour of skate facilities was conducted on the 3 September 2018 where the group visited facilities at Collie, Busselton, Dunsborough and Margaret River. This assisted in understanding what other facilities were in the region, what the costs were and how they were constructed.

An Expression of Interest document was produced in February 2019 for the development of the new Eaton Skate Park Facility. This EOI sought the services of a suitably qualified and experienced provider to undertake the consultation, design, specifications and associated documentation for a new facility to replace the existing Eaton skate facility and cater for current and future needs of the community.

The new skate facility will be located on Council Drive, West of Glen Huon Drive, with parking to be located nearby. The existing skate facility is approximately 420m²; the proposed facility is 991m². The new skate facility will incorporate an interactive skate path link, adding another dimension to the community hub. The new skate facility will accommodate skate boards, BMX bikes and scooters, with a focus on the course being significantly challenging, yet accommodating to beginners and intermediate patrons.

Skate Sculpture and New Line Skate Parks were appointed to undertake this project, and have been working with Council staff, the Working Group and community members over the last 4 months.

Legal Implications

Local Government Act 1995

2.7. Role of council

- (1) *The council —*
 - (a) *governs the local government's affairs; and*
 - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
 - (a) *oversee the allocation of the local government's finances and resources; and*
 - (b) *determine the local government's policies.*

Strategic Community Plan

- Strategy 1.3.3- Maximise Shire grant funding. (Service Priority: Flagship).
- Strategy 1.6.1- Provide opportunities for the community to engage with Councillors and Staff. (Service Priority: High)
- Strategy 2.6.1- To provide a variety of places to live, work and play that meet the current and future needs of the community. (Service Priority: Very High).
- Strategy 5.2.1- To encourage physical activity by providing services and recreational facilities that encourage our community towards an active and healthy lifestyle. (Service Priority: Very High).

Environment - None.

Precedents

Council currently has a number of skate facilities located in Eaton, Dardanup and Burekup.

Budget Implications

\$29,500 was allocated in the 2018/19 budget for the development of conceptual plans and indicative costings for a new Eaton Skate park.

The Eaton Skate facility is included in the current 2020/2021 Asset Management plan, with a total budget of \$1,000,000. The Asset Management Plan identifies \$750,000 in grant funds which can be sourced from the Department of Sport and Recreation (CSRFF) see agenda Item 12.2, Lotterywest and other possible sources and \$250,000 from Shire of Dardanup's Reserve Fund.

The project includes an asphalt pump track as a possible Stage 2 component. If funding was sourced for this component, it would enable this pump track to be constructed as part of the main skate park or at a later date.

Budget – Whole of Life Cost

There will be an ongoing cost implication of constructing a new skate park, which includes maintenance, lighting and CCTV monitoring.

Council Policy Compliance

Current Council Policy CP074 – Asset Management.

Risk Assessment - Low.

Officer Comment

Skate Sculpture facilitated three community based design workshops, met with the Eaton Skate Park Working Group on three occasions, corresponded with the skate instructors Tail Tap (facilitates Shire of Dardanup's skate workshops), as well as an online and hard copy survey that was promoted to students at all of the local schools.

The survey data showed the age range of respondents were from under twelve (12) to over forty-five (45) years of age. This ensured the design was a reflection of in-depth community collaborations and worked within all site constraints identified by the Skate Park Working Group, this include site elevations, water table etc.

The survey data clearly identified the desire for the skate park to feature a mixture of both street and transition (ramp) style elements. There were also several requests for separate zones dedicated to varying skill levels with emphasis on a low level area dedicated to young children to prevent them feel intimidated by older riders.

Based on feedback from the community consultation, site constraints and proposed construction budget, the following areas were identified as the major key areas:

- Skate Plaza will run parallel to Council Drive and form the entrance to the Skate facility. The plaza will include elements identified during the consultation process such as stairs, ledges and rails. Between the plaza and the footpath, a feature planting strip is recommended to act as a drainage swale and a softer interface with the street.
- A Bowl is situated in the north-east corner. This was the most requested element during the consultation. The platform will be raised 1.1m from the ground level and the bottom of the bowl will be 0.8 m below ground level allowing for a 1.9m deep bowl.
- Flow zone - South of the bowl, sharing the same platform will be a flow zone. This will allow for several riders to ride simultaneously and will contain some of the most requested transition items including tacos, wave ramps, volcanos and hipped quarter pipes and extensions.
- A Pump Track was frequently requested to add to the all-ages appeal of the design. It was identified during the consultation that there was a need for younger kids to have an area that was separate to the main skate park to prevent conflict with the older, more experienced users.
- Based on the community response and the need to create a comfortable, creative and accommodating space for all community members, sufficient lighting is proposed to allow for evening use of the skate park. Two shaded seating areas are proposed at either end of the raised platform, additional seating to be creatively integrated throughout the facility and a drink fountain will also be included. There is currently a drink fountain and BBQ's in the playground next to this site.

The Eaton Skate Park Consultation and Concept Design report is attached as (Appendix ORD: 12.2)

The preliminary costs for the proposed design (including the pump track) is \$1,049,871.50, with the breakdown below.

	AREA	RATE	COST ALLOCATION		POTENTIAL GRANT SOURCES
Balustrades			\$20,000.00	Provisional sum	Shire of Dardanup
Drink fountain x 1			\$6,000.00		Shire of Dardanup

12.3 Title: Endorsement of Shire of Collie Trails Strategy

Reporting Department: Corporate & Community Services
Reporting Officer: Mr John Kowal – Manager Recreation Services
Legislation: Local Government Act 1995

Overview

This report is to provide the Shire of Collie Trails Strategy for Council’s information and to gain Council’s endorsement.

Background

The Shire of Collie has recently finalised its “Collie River Valley Trails Strategy 2018 to 2021” (the Collie Strategy) which is attached at (Appendix ORD: 12.3 – *provided electronically to Councillors under separate cover*).

The information within the Collie Strategy and in particular the case studies are all inspiring and highlight how the development of trails can provide many benefits to a community including economic, social and environmental benefits.

There are state and regional level strategic documents that deal with the development of trails to facilitate various activities such as cycling, mountain biking, walking, orienteering, equestrian and off-road vehicles. The Collie Strategy is considered to be an excellent document with relevance to some areas within the Shire of Dardanup including the locations of Ferguson, Crooked Brook, Burekup and Henty.

Based on this, and the fact that the Shire also has several areas where trails could be developed to facilitate various activities, it is considered that the Collie Strategy could be used as the basis and the catalyst for the development of the trails component within the Shire of Dardanup Sport and Recreation Plan.

Legal Implications - None.

Strategic Community Plan

Strategy 1.5.2- Foster strategic alliance with major industry groups and government agencies. (Service Priority: High)

Strategy 5.2.- To encourage physical activity by providing services and recreational facilities that encourage our community towards an active and healthy lifestyle. (Service Priority: Very High)

Strategy 4.2.1 - To be a visitor destination: Become a choice destination for tourists, visitors and our own residents. (Service Priority: Very High)

Environment - None.

Precedents - None.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

Recreational trails offer a diverse range of benefits to our communities and the environment. Social health, physical fitness, environmental management and awareness, cultural preservation and the economy can all benefit from the effects and experiences offered by recreational trails.

The demand for recreational trails is growing with national physical activity trends indicating that participation in unstructured (non-club arranged) recreational activities is increasing. In addition, trail research undertaken by Market Equity in 2004 found that trails provided a strong incentive to exercise (up to 85% of users) and were used by many as a means to spend time with family and friends (up to 89%). Nationally, walking is the most popular physical activity for adults (42.6%), with cycling fifth. Bushwalking was seventh on the list of most popular activities and the most popular types of facilities used for sport and physical activity were parks, beaches and walking trails (*Reference – Ausplay December 2016, ABS Australian Social Trends, Jun 2011* <http://www.abs.gov.au>).

The main benefits of Recreational Trails can be summarised as follows:

- *Social And Physical Health Benefits*
 - Participation in trail activities improves physical and mental health, assists with disease prevention and management, particularly cardiovascular, musculoskeletal, respiratory, nervous and endocrine systems as well as reducing obesity, hypertension, depression and anxiety.
 - Trail activities facilitate participation and interaction between a diverse range of community members, age groups, individuals and families and facilitate social interaction, e.g. community groups, voluntary trail maintenance and conservation work.
 - Trails can offer a wide range of opportunities to a wide range of people. Depending upon design, trails can accommodate the elderly, people with mobility impairments or satisfy those seeking challenging adventures and a sense of achievement.
 - Participation in trail activities is relatively low cost.
 - Trails can introduce participants to other recreational and participation offerings in the community.
 - Trails help to connect people and places and develop and grow community pride.
- *Environmental And Cultural Benefits*
 - Trails provide opportunities for the community to experience natural and cultural environments.
 - Trails help to protect the environment by localising impacts and managing visitation effects.
 - Trails provide for educational and interpretive opportunities and increase environmental and cultural awareness and appreciation.
 - Well-connected trail networks can decrease the use of motorised vehicles for transportation and recreation, therefore reducing the production of emissions that contribute to global warming and respiratory problems.
 - Trail networks increase community ownership and assist to preserve natural and cultural values.
 - Trails highlight our 'living heritage' by allowing the continuation of traditional activities such as horse riding.

- Trails provide opportunities for community participation in conservation and revegetation work.
- *Economic Benefits*
 - Trails may generate intrastate, interstate and international tourism spending.
 - Trails support and enhance local business and employment opportunities.
 - Trail visitors spend money in towns and communities along or near trails.
 - Trail users spend money preparing for their trail experience or recreation activities.
 - Trail construction and maintenance can generate employment opportunities.
 - Participation in trail activities improves community health and reduces health expenditure.

The Council's Sports and Recreation Strategy for 2020 to 2030 is under development and amongst other things, will provide strategic information relating to the development of Recreational Trails within the Shire. However, the Strategy will provide broad information on Recreational Trails and therefore the development of a more in-depth Recreational Trails Strategy will be required for the Council along similar lines as the Collie Strategy. The development of the Council's Recreational Trails Strategy may require additional resources and therefore additional funding to obtain the expertise required to provide the most appropriate information for the development of a Recreational Trails Strategy including :-

- Location of Recreational Trails;
- Type of trails for each location;
- Signage and Trails information;
- Costs for implementation and maintenance;
- Community and stakeholder engagement and consultation; and
- Marketing and promotion.

Council Role - Advocacy.

Voting Requirements - Simple Majority.

Discussion:

Cr. J Dow moved the officer recommended resolution with the addition of the words "and bridle trails" in Part 2 of the resolution.

Change to Officer Recommendation - No Change.

The four (4) categories of financial support include:

- Educational;
- Community Groups/organisations – Shire of Dardanup;
- Personal Development; and
- Minor Community Event Assistance.

For the purpose of this review and the basis for which the Funding Criteria Guidelines will apply, the following three (3) categories have been reviewed:

- Community Groups/organisations – Shire of Dardanup;
- Personal Development; and
- Minor Community Event Assistance.

Councillors participated in a workshop on the 23 July 2019 to discuss and review the existing and proposed updated criteria and guidelines.

Legal Implications

Local Government Act 1995

2.7. *Role of council*

(1) *The council —*

- (a) *governs the local government's affairs; and*
- (b) *is responsible for the performance of the local government's functions.*

(2) *Without limiting subsection (1), the council is to —*

- (a) *oversee the allocation of the local government's finances and resources; and*
- (b) *determine the local government's policies.*

Strategic Community Plan

Strategy 1.6.1- Provide opportunities for the community to engage with Councillors and Staff. (Service Priority: High)

Strategy 3.1.1- To foster creativity in the community through our public spaces and urban environment. (Service Priority: High)

Strategy 3.2.1- To encourage social connectedness in our community through participation in positive social networks, interaction and events. (Service Priority: Very High)

Strategy 3.3.1- To promote and encourage volunteering within the Shire of Dardanup. (Service Priority: High)

Environment - None.

Precedents

Limited criteria guidelines for Personal Development Grants, Minor Community Event Assistance and the Community Grants Scheme have been in place for a number of years as part of the assessment process.

Budget Implications

As part of the annual budget, an allocation is made each year towards:

- Community Groups/organisations – Shire of Dardanup;
- Personal Development; and
- Minor Community Event Assistance.

As part of the 2019/2020 budget process an effort was made to reduce costs in certain areas to minimise the impact on rates, including funds allocated for Personal Development Grants, Minor Community Event Assistance and the Community Grants Scheme.

	2018/2019 Budget	2018/2019 Actual	2019/2020 Budget
Community Grants Scheme	\$62,350	\$25,413.53	\$49,880
Personal Development Grants	\$14,300	23 application's \$9,200.00	potentially 25 applications \$10,000
Minor Community Events Assistance	\$32,252	\$27,772.25	\$25,000

Budget – Whole of Life Cost

As no assets are created, there are no whole of life costs to Council.

Council Policy Compliance

CP044 – *Donations and Grants*.

Risk Assessment

The risk is considered low for the following reason:

- *Reputational Risk*

Financial support in the way of Personal Development Grants, Minor Community Event Assistance and the Community Grants Scheme is seen to be of value to the residents of the Shire of Dardanup. A change in the criteria which may limit some applicants from applying may be viewed as a reduction in community support from the Shire of Dardanup.

Officer Comment

As part of the criteria review process, those areas that Council will and will not fund is proposed to be included in the application documents. In the past, there has been some confusion regarding what initiatives are eligible for funding. This has meant that some groups have put in time and effort to submit an application, which is then not endorsed due to reasons including cost shifting, responsibility of other Government Departments, which has left the residents confused and disappointed.

This review looks at:-

- **Community Grants Scheme**

The Shire of Dardanup makes an allocation of funds in its annual budget to be used to provide financial assistance to “Not for Profit Community Groups/Organisations” that can demonstrate an association with the Shire of Dardanup, through two funding rounds per year. Funding is advertised bi-annually.

The table below shows total allocations over six (6) financial years to the various eligible groups.

FROM 2013/2014 TO 2018/2019 (6 FINANCIAL YEARS) THE FOLLOWING ALLOCATIONS HAVE BEEN MADE	
Recreation	\$118,594.41
Service Clubs	\$47,022.04
Education	\$33,367.30
Seniors	\$29,056.00
Emergency Services	\$19,766.36
Resident Associations	\$17,269.19
Cultural	\$12,950.00
Tourism	\$10,090.91
Environment	\$4,690.00
TOTAL	\$292,806.21

Funding to Community Groups/Organisations fall into two categories:

- *Minor Community Grants* – funding of less than \$1,000 with no matching funds required from applicant.
- *Community Grants* – Funding between \$1,000 - \$5,000 with a 50:50 matching component, where applicants must contribute at least 50% of total project cost from either the applicant organisation or confirmed other funding sources. Evidence of other funding sources must be provided.

Acquittal must be submitted within three (3) months after financially supported proposal completed. It is proposed that the following additional items be included in the grant selection criteria:

Not Supported:

- Ineligible groups include, but are not limited to, State Government Departments (includes schools, though Parents & Friends (P&F) may be eligible depending on the request, please discuss with an officer), Business enterprises, Individuals;
- Individual wages;
- Retrospective funding or items already ordered;
- Personal travel;
- Professional fees – please contact staff to discuss as not all professional fees are ineligible;
- Venue Hire;
- Where funding can be sourced from other relevant funding bodies/sources (i.e. Department Sport and Recreation, Lotterywest)
- Prizes and/or awards;
- Consumables;
- Team uniforms;
- Deficit funding;
- Operational Costs.

As part of the assessment process other appropriate officers are included in the assessment process:

- Manager Recreation Services who is aware of what State and Federal Grants are available to local Sporting Groups through the Department of Sport and Recreation.
- Coordinator Emergency and Ranger Services who is aware of what the local fire brigades are eligible to apply to FESA – Local Government Grant Scheme.
- Other identified officers as necessary.
- **Personal Development Grants**

The Shire of Dardanup makes an allocation of funds in its budget to be used to help promote the personal development (non-professional) of individuals that reside within the Shire of Dardanup, e.g. music, sport, arts and science, cultural or academic.

The table below shows the statistics as to the nature of applications and approvals.

	Music	Sport	Arts	Science	Culture	Academic
2017/2018		21				
2018/2019		19		4		

It is noticed that Music, Arts, Culture and Academic have previously not had applications. This could be due to the fact that while there are applications for individuals to represent the State in Sporting teams (Interstate and Internationally), there are not the same opportunities for Music, Arts, Cultural and Academic.

While members of dance groups, choirs and theatre groups, etc. could apply, there does not appear to be the demand for this type of application. This may be due in part to limited promotion for funding of these particular activities, together with a lack of clear funding criteria. Broader guidelines for music, arts, culture and academic have been considered as these areas are unlike recreation where they can be selected as part of a team to represent the State. This could include a contribution towards Master Classes to develop their skills in music, arts and culture either interstate or overseas.

All applications for financial assistance for Personal Development must meet the application criteria for Personal Development.

The financial assistance is limited to:

- \$400 for State/National representation;
- Should the Personal Development budget be exceeded any other applications received will be approved at the discretion of the Chief Executive Officer and will be assessed on an individual basis;
- Applicants should reside within the Shire of Dardanup;
- A letter from the Governing body must accompany the application form;
- Applicant should submit documented estimates of expenditure as part of the application;

- Proposed development/representation must take place within 6 months of funding being made available;
- Prior approval must be sought for any substantial change to the assistance requested; and
- Only one (1) application by an individual, for financial assistance per financial year will be considered.

It is proposed that the following additional items be included in the grant selection criteria:

- Personal development grants are available to all age groups;
 - Funding is not available to enter competitions, to attend competition events/functions or training camps;
 - Funding is not available for the purchase of personal equipment i.e. musical instruments, sporting equipment, etc;
 - Funding is not available to attend pre-selection training/recruitment camps;
 - Funding is available for music, arts, culture and academic to attend Master Classes in their chosen field interstate and or overseas; and
 - Acquittal must be submitted within three months after financially supported proposal completed.
- *Minor Community Event Assistance*

The Shire of Dardanup values and supports community events. Community groups and individuals conducting community based events that in some way benefit the community, may be eligible for a donation from the Shire to assist the organiser in ensuring a free, quality and well organised event can be delivered.

All applications for financial assistance must meet the application criteria for Minor Community Event Assistance.

Funding requests have historically included a partial or full contribution towards the cost of one or more of the following items:

- Promotional and Advertising;
- Traffic Management;
- Waste Management (bins);
- Security;
- Portable toilets, public use only;
- Event furniture/equipment hire/stage hire/sound/lighting equipment hire;
- Venue hire fees; and

- First aid.

It is proposed that the following additional items be included in the Community Event selection criteria:

- The aim of the Minor Community Event Assistance grant is to support and enable groups to establish and develop community events which benefit the Shire of Dardanup community.
- It is anticipated that funding will not be provided every year for the same event as event organisers should aim to become financially self-sufficient in the medium to long term.

Items that will not be supported include, but are not limited to:

- Individual wages (personal gain);
- Retrospective funding or items already ordered;
- Ineligible groups include, but are not limited to, State Government Departments (includes schools, though P & F may be eligible depending on the request, please discuss with an officer), Business enterprises, Individuals;
- Personal travel;
- Professional fees – please contact staff to discuss as not all professional fees are ineligible;
- Event Coordinator fees;
- Catering including alcohol;
- Events that are not free to the public;
- Prizes;
- Fundraising events;
- Acquittal must be submitted within three months after financially supported proposal completed; and
- The event must be free to enter.

An updated Policy CP044 - *Donations and Grants* (refer to Appendix ORD: 12.4) has been provided to reflect the recommended changes.

Council Role - Executive/Strategic

Voting Requirements - Simple Majority

Change to Officer Recommendation - No Change.

Applications for Educational funding will be assessed by the Chief Executive Officer under the delegation of Council.

Community Groups/Organisations – Shire of Dardanup

The Shire of Dardanup will make an allocation of funds in its budget to be used to provide financial assistance to Not for Profit Community Groups/Organisations that can demonstrate an association with the Shire of Dardanup. Funding to Community Groups/Organisations fall into two categories: -

1. *Minor Community Grants*

Funding of less than \$1,000 with no matching funds required from applicant.

Community Groups/Organisations may apply for *Minor Grants* in each of the funding rounds, however, each grant must be for a separate project. (*Where a group/organisation applies for more than one Minor Grant they must prioritise their applications*).

2. *Community Grants*

Funding between \$1,000-\$5,000 with a 50:50 matching component where applicants must contribute at least 50% of total project cost from either the applicant organisation or confirmed other funding sources. Evidence of other funding sources must be provided.

For *Community Grants* the applicant's and other contributions to the proposed project may come from one or more of the following sources:

- Applicant organisation's cash;
 - State or Federal Government funding agencies;
 - Donations of materials and/or cash;
 - Voluntary labour (max. 1/3 of total project cost); or
 - Voluntary labour cost to be calculated at a maximum of \$25 per hour.
- Funding for Not for Profit Community Groups/Organisations will be made bi-annually. Calls for submissions will be advertised in the South West Times twice a year.
 - The applicant organisation must be based within the Shire of Dardanup, or the majority of members of the application organisation may be residents of the Shire of Dardanup.
 - The applicant should submit documented estimates of expenditure as part of the application.
 - All applications must be received by the designated closure date. No late applications will be considered.
 - A Project financial report and supporting documentation of your total expenditure must be submitted to the Shire of Dardanup, on the "*Grant Acquittal – Form 116*" provided, within three (3) months of the completion of the project, this is for all successful financial assistance applications.
 - If satisfactory acquittal is not submitted no further grants will be made available to the group.
 - Once an allocated budget has been utilised, no further requests for funding will be considered until the next funding round.
 - All applications for financial assistance must meet the application criteria.
 - All applications for financial assistance shall be made on the "Application for Community Grants" application Form.
 - Prior approval must be sought for any substantial changes to an application.

- Examples of Not for Profit groups are: - Sporting, CWA, art/cultural groups or Shire of Dardanup local interest groups.

Funding will not be available for the following:

- Ineligible groups, including but not limited to, State Government Departments, (includes schools, though P & F may be eligible depending on the request, please discuss with a staff member), Business enterprises and Individuals;
- Individual wages;
- Retrospective funding or items already ordered;
- Deficit funding – for organisations that are experiencing a shortfall in cash or revenue or anticipated revenue;
- Personal travel;
- Professional fees – please contact staff to discuss as not all professional fees are eligible;
- Venue Hire;
- Where funding can be sourced from other relevant funding sources (i.e. Department Sport and Recreation, Lotterywest);
- Prizes and awards;
- Consumables;
- Operational costs;
- Team Uniforms; and
- Deficit funding.

Acquittal must be submitted within three months after financially supported proposal completed.

Personal Development

The Shire of Dardanup will make an allocation of funds in its budget to be used to help promote the personal development (non-professional) of individuals that reside within the Shire of Dardanup. E.g. music, sports, arts, science, cultural or academic.

The Chief Executive Officer has delegated authority to make payments for Personal Development in accordance with the Donations and Grants Policy.

All applications for financial assistance for Personal Development must meet the application criteria for Personal Development.

All applications for financial assistance for Personal Development shall be made on the "Application for Financial Assistance" application Form.

- All applicants seeking financial assistance should reside within the Shire of Dardanup.
- To be eligible for the \$400 for State or National representation, a letter from the governing body advising of the applicant's selection must accompany the application form.
- The applicant should submit documented estimates of expenditure as part of the application.
- The proposed development/representation must take place within three (3) months of funding being made available.
- Prior approval must be sought for any substantial change to the assistance request.
- Only one (1) application by an individual, for financial assistance per financial year will be considered.

This financial assistance is limited as follows:

- \$400 for State/National representation;
- Should the Personal Development budget be exceeded any other applications received will be approved at the discretion of the Chief Executive Officer and will be assessed on an individual basis;
- Personal Development grants are available to all age groups;
- Funding is available for Music, Arts, Culture and Academic to attend Master classes in their chosen field interstate and or overseas; and

Acquittal must be submitted within three months after financial supported proposal completed.

Funding will not be available for the following:

- Entry fees into competitions or to attend competition events/functions;
- Purchase of personal equipment i.e. musical instruments, sporting equipment etc; and
- To attend pre-selection training/recruitment camps.

An allowance for these funds will be included in the annual budget.

Minor Community Event Assistance

The Shire of Dardanup values and supports community events. Community groups and individuals conducting community based events that in some way benefits the community, may be eligible for a donation from the Shire to assist the organiser in ensuring a free, quality and well organised event can be delivered.

The Shire of Dardanup will make an allocation of funds in its budget to be used to provide financial assistance to Community Groups/Organisations that can demonstrate the capacity to run events within the Shire of Dardanup (Bunbury Geographe).

The aim of the Minor Community Event Assistance grant is to support and enable groups to establish and develop community events which benefit the Shire of Dardanup community, are held in the Shire of Dardanup and are free to enter.

It is anticipated that funding will not be provided every year for the same event as event organisers should aim to become financially self-sufficient in the medium to long term.

- All applications for financial assistance must meet the application criteria.
- All applications for financial assistance shall be made on the "Minor Community Event Assistance" application Form.
- Prior approval must be sought for any substantial changes to an application.
- The applicant organisation must be based within the Shire of Dardanup, or the majority of members of the application organisation may be residents of the Shire of Dardanup.
- The applicant should submit documented estimates of expenditure as part of the application.
- A Project financial report and supporting documentation for total expenditure must be submitted to the Shire of Dardanup, on the "Grant Acquittal – Form 116" provided, within three (3) months of the completion of the project.
- If satisfactory acquittal is not submitted no further grants will be made available to the group.
- The event must be free to enter.
- Once an allocated budget has been utilised, no further requests for funding will be considered until the next funding round.

Requests towards a specific cost to the organiser for the delivery of the event could include a partial or entire amount towards the cost of one or more of the following items:

- Promotion and Advertising;
- Traffic Management;

- Waste Management (bins);
- Security;
- Portable toilets, public use only;
- Event furniture/equipment hire/stage hire/sound/lighting equipment hire;
- Venue Hire Fees; and
- First Aid.

Funding will not be available for the following:

- Wages;
- Retrospective funding or items already ordered;
- State or Commonwealth Government Departments or Agencies (includes schools, though P & F may be eligible depending on the request, please discuss with a staff member), profit based business enterprises and individuals;
- Personal travel;
- Professional fees – please contact staff to discuss as not all professional fees are ineligible;
- Event Coordinator Fees;
- Catering, including alcohol;
- Events that are not free to the public;
- Prizes/Awards; and
- Fundraising events.

4. PROCEDURE

4.1 Assessment

Groups registered for GST will have their grant grossed up by 10%.

Applications need to demonstrate the benefits to the community and or individual.

Applications for Personal Development Grants will be assessed by the Manager Community Services and referred to the Director for determination.

Applications for Educational and Personal Development funding will be assessed by the Chief Executive Officer under the delegation of Council.

Applications for Minor Community Event Assistance and Minor Community Grants will be assessed by the Manager Community Services and referred to the Corporate & Community Services Committee for determination.

Preference will be given to projects with demonstrated community support.

Whilst applications will be based on their merits, priority will be given to those applications from organisations/clubs that have not previously received funding.

All applicants will be notified in writing of the outcome of their application for Shire of Dardanup assistance.

Decisions regarding funding applications are final and will not be reconsidered in that funding round.

CARRIED
8/0

12.5 Title: Update to Policy CP124 - Superannuation

Reporting Department: Corporate & Governance Directorate
Reporting Officer: Mr Phil Anastasakis – Deputy Chief Executive Officer
Legislation: Local Government Act 1995

Overview

This report presents an updated policy, *CP124 – Superannuation*, for consideration and adoption by Council.

Background

Council has instigated a process of regularly reviewing all Council policies at least once every two years. While Council considered all policies at a Special Meeting of Council held in July 2018, there are on occasion areas where the creation of a new Policy is warranted, or changes are required to update an existing policy.

While Council does have an existing Superannuation Policy (Appendix ORD 12.5), it is recommended that this policy, *CP124 – Superannuation*, be updated to specifically address the inclusion of annual leave loading payments as ordinary time earnings and subject to the payment of the Superannuation Guarantee Charge.

Legal Implications

Local Government Act 1995

2.7. *Role of council*

- (1) *The council —*
 - (a) *governs the local government’s affairs; and*
 - (b) *is responsible for the performance of the local government’s functions.*
- (2) *Without limiting subsection (1), the council is to —*
 - (a) *oversee the allocation of the local government’s finances and resources; and*
 - (b) *determine the local government’s policies.*

Superannuation Guarantee Charge Act 1992,
 Superannuation Guarantee (Administration) Act 1992.

Strategic Community Plan

Strategy 1.4.2 - Maintain, review and ensure relevance of Council's policies and local laws. (Service Priority: Moderate)

Strategy 1.1.3- Maintain best practice governance systems and practices. (Service Priority: Moderate)

Environment - None.

Precedents

In November 2018, WALGA Tax Service advisors Moore Stephens advised all Councils through their newsletter that Superannuation may be payable on Leave Loading.

The question arising ‘is superannuation payable on leave loading’ came about after a regional Local Government looked closely at the ATO legislation SGR 2009/2, which effectively replaced SGR 94/1 on 1 July

2009. SGR94/9 stated that the ATO determined Superannuation Guarantee is not payable on OTE (Ordinary Time Earnings) and that Annual Leave Loading was specifically excluded from being OTE.

The concept of Leave Loading originated in the 1970's on the principle of compensating workers whilst on annual leave for 'loss of overtime'. Whilst the 'concept' of leave loading has not changed over time, the ATO's determination that applied from 1 July 2009 (SGR 2009/2) stated that if Leave Loading was demonstrably referable to a loss of opportunity to work overtime, the Leave Loading would not be considered OTE and Superannuation on Leave Loading would not apply. All other Annual Leave Loading would be classified as OTE (and Superannuation would apply).

The Shire of Dardanup have held the view, like many Local Governments that operate under an Industry Award (which Council contacted), that if the 'leave loading was demonstrably referable to a notional loss of opportunity to work over-time' then by way of exception, it would not be considered Ordinary Time Earnings (OTE). As the concept and original intention of leave loading had not changed, coupled with the ATO's original specific exclusion that Superannuation is not payable on Leave Loading, Council held the view that superannuation is not payable on leave loading if shown that Leave Loading is to compensate 'lost overtime' that could have been worked if the employee was not on annual leave. This view was supported by Executive and a section included in the Employee Handbook (provided to new staff commencing at the Shire).

Moore Stephens (WALGA Tax Service advisors) released a Newsletter in late March 2019. The Tax Service has been liaising with ATO for several months to clarify the issue and seek clarification for Local Governments. Relying on historical interpretations of the initial purpose of Annual Leave Loading is not justification for Council to consider when determining if superannuation should (or should not) be payable. There needs to be a nexus for the compensation of lost opportunity to work overtime.

Moving forward, Council needs to determine if Leave Loading is for the compensation of the lost opportunity to work overtime during leave.

Budget Implications

There are budget implications associated with this new policy through the inclusion of the payment of superannuation on leave loading. Annual leave loading of 17.5% is currently included as a salary entitlement of most Council employees with a total of \$110,510 included in the 2019/20 budget. The Superannuation Guarantee Charge (SGC) payment of 9.5% on this total would equate to approximately \$10,500, which has not previously been included in the budget.

Budget – Whole of Life Cost

As no asset has been created, there are no whole of life implications.

Council Policy Compliance

Current Council Policy CP124 – Superannuation.

Risk Assessment - Low.

Officer Comment

Executive Management have considered the impacts of ATO legislation changes which relate to whether the Superannuation Guarantee (9.5%) should be paid on Annual Leave Loading. Based on this evaluation and taking into account the wide variety of employment arrangements established by the Council with employees, it is considered appropriate that from 1 July 2019 Annual Leave Loading be regarded as Ordinary Time Earnings, and therefore subject to the payment of the Superannuation Guarantee Charge.

4. POLICY

4.1 Background

The Shire of Dardanup is obliged to pay superannuation into a complying fund on behalf of all staff under the provisions of Federal legislation. This component is known as the Superannuation Guarantee Charge (SGC). The percentage payment may be adjusted by legislation from time to time.

The Shire of Dardanup and employees may also make additional voluntary contributions to a complying fund.

4.2 Policy Statement

- a) Where an employee makes a voluntary superannuation contribution, Council will contribute a matching amount into the Local Government Superannuation Scheme (or equivalent complying Superannuation Fund) as outlined below;

The Council contribution will be paid in addition to the statutory SGC up to a maximum of 3%, and is subject to the following conditions:

- ~~i.) Existing employees contributing 1% voluntary contribution will receive a matching Council contribution of 1%.~~
 - ~~ii.) Existing employees contributing 2% voluntary contribution will receive a matching Council contribution of 2%.~~
 - ~~iii.) Existing employees contributing 3% voluntary contribution will receive a matching Council contribution of 3%.~~
 - i) Existing employees contributing up to 3% voluntary contribution will receive an equal and matching Council contribution.
- b) Council shall permit employees to salary sacrifice or make non-concessional superannuation contributions as part of structured salary agreements, and will contribute based on the gross salary prior to the sacrifice.
- c) Council will include the payment of Annual Leave Loading as annual "Ordinary Time Earnings" and subject to the payment of the Superannuation Guarantee Charge from 1 July 2019.
- d) The application of this Policy is to be considered in conjunction with the associated legislation, employment contracts, awards and agreements, and applies to all current and future Council employees.
- e) Variations within individual contracts of employment may be negotiated on a case by case basis.

CARRIED

7/1

FOR THE MOTION	AGAINST THE MOTION
Cr. M T Bennett Cr. P S Robinson Cr. J Dow Cr. T G Gardiner Cr. P R Perks Cr. L Davies Cr. J Lee	Cr. C N Boyce

12.6 Title: Monthly Statement of Financial Activity for the Period Ended 30 June 2019

Reporting Department: Corporate & Governance Directorate
 Reporting Officer: Mr Ray Pryce - Accountant
 Legislation: Local Government Act 1995

Overview

This report presents the monthly Financial Statements for the period ended 30 June 2019 for Council adoption.

Background

The Monthly Statement of Financial Activity is prepared in accordance with the Local Government (Financial Management) Regulations 1996 r. 34 s. 6.4. The purpose of the report is to provide Council and the community with a reporting statement of revenues and expenses as set out in the Annual Budget, which were incurred by the Shire of Dardanup during the reporting period.

Legal Implications

Local Government Act 1995 – Section 6.4

6.4. Financial Report

- (1) *A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) *The financial report is to —*
 - (a) *be prepared and presented in the manner and form prescribed; and*
 - (b) *contain the prescribed information.*

Local Government (Financial Management) Regulations 1996 r. 34

Part 4 — Financial Reports — s. 6.4

34. *Financial activity statement required each month (Act s. 6.4)*

(1A) In this regulation —

***committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*

- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the Council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

Strategic Community Plan

Strategy 1.3.2 - Monitor and produce statutory budgetary and financial reporting requirements applicable to local government operations. (Service Priority: High)

Environment - None.

Precedents

Each month Council receives the Monthly Financial Statements in accordance with Council Policy and Local Government (Financial Management) Regulations.

Budget Implications

The financial activity statement comprises of budget estimates, actual expenditure, and revenue to the end of the month to which the statement relates. Material variances and explanations of these are included in the notes that form part of the report.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

The Monthly Financial Statements (including the Statement of Financial Activity) for the period ended 30 June 2019 are included below, after the Officer Comment.

The report outlines the results from operating activities. It shows revenue and expenditure by statutory program and also by nature and type, comparing actual results for the period with the annual adopted budget, the revised budget and the year to date revised budget.

Amounts in the financial statements under the headings of "Revised Budget" and "Revised Budget Year to Date" (Y-T-D) include changes arising from the 2018/2019 mid-year budget review adopted by the Council at the ordinary meeting held on 27 March 2019 as well as any changes made via subsequent Council resolutions.

The report also displays capital and infrastructure expenditure and reconciles the statement of financial activity to the statement of net current assets, taking into account the proceeds from sale of assets, reserve and loan funds used, depreciation applied, capital and infrastructure expenditure, transfers to reserves and loan repayments.

Actual values for the year to date are compared to the year to date revised budget to present a percentage variance as well as the variance amount. The level adopted by Council to be used in the Statement of Financial Activity in 2018/19 for reporting material variances is 10% or \$10,000, whichever is greater.

The statement of net current assets provides information on the accounts that make up current assets and current liabilities (liquidity).

Additional notes have been added to the statement of financial activities to describe in more detail, some of the key information of the monthly and year to date financial performance.

After taking into account all operations for 2018/19 to date (including adopted budget amendments listed in Note 10 of the report), the anticipated surplus at 30 June 2019 is currently forecast as \$329,686.

Please note that although the financial report is for 30 June 2019, they are not the finalised annual accounts and are subject to end of year accruals, adjustments, Reserve account transfers and finally audit. The annual financial statements will be presented to Council after completion of the audit that is planned for October 2019.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Note: Cr. Perks left the room [6.18pm].

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

245-19 MOVED - Cr. T G Gardiner SECONDED - Cr. L Davies

THAT Council adopts the Monthly Statement of Financial Activity for the period ended 30 June 2019.

CARRIED
7/0

12.7 Title: Schedule of Paid Accounts as at 14 August 2019

Reporting Department:	<i>Corporate & Community Services</i>
Reporting Officer:	<i>Mrs Renée Thomson – Accounts Payable Officer Mr Ray Pryce – Accountant Financial Services</i>
Legislation:	<i>Local Government (Financial Management) Regulations 1996</i>

Overview

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

- To make payments from Trust, Reserve and Municipal Fund;
- To purchase goods and services to a value of not more than \$200,000.

Legal Implications*Local Government Act 1995**S6.5. Accounts and records**Local Government (Financial Management) Regulations 1996**R11. Payments, procedures for making etc.**R12. Payments from municipal fund or trust fund, restrictions on making*

- (1) *A payment may only be made from the municipal fund or the trust fund —*
- (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
- (b) otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) the payee's name; and*
- (b) the amount of the payment; and*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
- (a) for each account which requires council authorisation in that month —*
- (i) the payee's name; and*
- (ii) the amount of the payment; and*
- (iii) sufficient information to identify the transaction; and*
- (b) the date of the meeting of the council to which the list is to be presented.*

- (3) *A list prepared under subregulation (1) or (2) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

Strategic Community Plan

Strategy 1.3.2 - Monitor and produce statutory budgetary and financial reporting requirements applicable to local government operations. (Service Priority: High)

Environment - None.

Precedents

Council endorses the Schedule of Paid Accounts at each Ordinary Council Meeting.

Budget Implications

All payments are made in accordance with the adopted annual budget.

Budget – Whole of Life Cost - None.

Council Policy Compliance

Payments are checked to ensure compliance with Council's Purchasing Policy CP034 – Procurement Policy and processed in accordance with Policy CP035 – Payment of Accounts.

Risk Assessment - Low.

Officer Comment

This is a schedule of 'paid accounts' - the accounts have been paid in accordance with Council's delegation.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation - No Change.

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

246-19 MOVED - Cr. C N Boyce SECONDED - Cr. J Lee

THAT Council receive the Schedule of Paid Accounts report as follows:

Payment	Date	Name	Invoice Description	Fund	Amount
ELECTRONIC FUNDS TRANSFER					
EFT34573	11/07/2019	ABC Filter Exchange	Kitchen Filter Exchange	MUNI	49.50
EFT34574	11/07/2019	Access Wellbeing Services	EAP Consultations	MUNI	1,111.00
EFT34575	11/07/2019	All Aussie Truck and Bobcat Services	Clean Up Transfer Station 3/7/2019 - 5/7/2019 & 28/7/2019	MUNI	1,210.00
EFT34576	11/07/2019	Amelia Kaitani	Umpire Recoup Netball 08-07-2019	MUNI	88.00
EFT34577	11/07/2019	Amity Signs	No Dogs Allowed Signs & Posts, Road Sign Posts	MUNI	496.60
EFT34578	11/07/2019	Ash Chowdhury	Uniform Reimbursement	MUNI	181.00
EFT34579	11/07/2019	AUSQ Training	Basic Worksite Traffic Management & Traffic Controller Reaccreditation - Works Leading Hand	MUNI	339.00
EFT34580	11/07/2019	APRA Ltd	Music Licencing (Formerly Apra and Ppca) 1 July 2019 - 30 June 2020	MUNI	1,034.26
EFT34581	11/07/2019	Australia Day Council of WA Inc	Gold Subscription for Australia Day WA Community Citizen Of The Year Awards for 2020.	MUNI	594.00
EFT34582	11/07/2019	Australia Post	Monthly Invoice for Mail and Postage	MUNI	1,079.26
EFT34583	11/07/2019	Australian Tax Office	PAYG Withholding - Payrun 12-07-2019	MUNI	78,120.00
EFT34584	11/07/2019	Australind Tyre Service	Fix Flat Tyre On Fuel Trailer	MUNI	44.00
EFT34585	11/07/2019	Australind/Eaton Medical Centre	Staff Flu Injections	MUNI	132.00
EFT34586	11/07/2019	B L & R J Putt	FCO Annual Payment 2019/20	MUNI	500.00
EFT34587	11/07/2019	Blaine Thompson	Umpire Recoup Basketball 10-07-2019	MUNI	22.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34588	11/07/2019	BOC Ltd	ERC - Monthly Hire Of Oxygen Bottle	MUNI	11.80
EFT34589	11/07/2019	Brody England	Umpire Recoup Basketball 10-07-2019	MUNI	66.00
EFT34590	11/07/2019	Brownes Foods Operations Pty Ltd	ERC - Cafe Stock	MUNI	152.69
EFT34591	11/07/2019	Bunbury Harvey Regional Council	Hook Bin Hire and Servicing	MUNI	276.56
EFT34592	11/07/2019	Bunbury Mower Service	60mm Augur Bit To Fit Bt121	MUNI	390.00
EFT34593	11/07/2019	Bunbury Psychological Services	Counselling Services - EAP	MUNI	308.00
EFT34594	11/07/2019	Bunnings Group Limited	Various Parts for General Repairs	MUNI	348.19
EFT34595	11/07/2019	Bunbury Bouncy Castles	Popcorn Machine Hire- Winter Indoor Cinema Event	MUNI	220.00
EFT34596	11/07/2019	Caltex Australia Petroleum Pty Ltd	Fuel - Shire of Dardanup Vehicle Fleet	MUNI	18,624.48
EFT34597	11/07/2019	CB Traffic Solutions	Pile Road Reconstruction Traffic Management	MUNI	8,842.90
EFT34598	11/07/2019	CFM - Myzone	Fitness Equipment Mice - Replacement MZ3 Straps - ERC	MUNI	192.01
EFT34599	11/07/2019	Ciphertel Pty Ltd	Monthly Account for Point To Point Microwave Service	MUNI	2,893.00
EFT34600	11/07/2019	Cleanaway	Kerbside Bin Repairs & Maintenance - Monthly Contract Collections	MUNI	42,862.20
EFT34601	11/07/2019	Cleanaway Solid Waste Pty Ltd	Hire/Emptying Skip Bins at Transfer Station - ERC & Landfill Waste	MUNI	4,325.05
EFT34602	11/07/2019	Coca-Cola Amatil Australia Pty Ltd	ERC - Cafe Stock	MUNI	130.52
EFT34603	11/07/2019	Construction Training Fund : BCITF	BCITF June 2019 Approvals	MUNI	2,598.09

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34604	11/07/2019	Craven Foods	ERC - Cafe Stock	MUNI	81.39
EFT34605	11/07/2019	Daniel Bryant	Umpire Recoup Basketball 10-07-2019	MUNI	66.00
EFT34606	11/07/2019	Darcy Webb	Reimbursement of Fuel Purchased In The Absence of a Fuel Card for this Vehicle	MUNI	101.85
EFT34607	11/07/2019	DMIRS BSL	BSL Remittance - Building Approvals June 2019	MUNI	2,862.26
EFT34608	11/07/2019	Deputec Pty Ltd	ERC - Deputy Roster Software 2018/2019	MUNI	95.85
EFT34609	11/07/2019	Donna Bastow	Umpire Recoup Basketball 10-07-2019	MUNI	132.00
EFT34610	11/07/2019	Drummond Catering	Council Meeting Dinner - 26 June 2019 - 11 People	MUNI	440.00
EFT34611	11/07/2019	EasiFleet Management	Lease Payments for Volkswagen Tiguan 132 Rego: 1GLU208 Driver: Andries Schonfeldt.	MUNI	2,517.86
EFT34612	11/07/2019	Eaton Pet Vet	Annual Sterilisation Program 2019/20	MUNI	110.00
EFT34613	11/07/2019	Elliott's Small Engines	Parts for Pole Hedger Repair	MUNI	45.50
EFT34614	11/07/2019	Eset Software Australia Pty Ltd	Eset Endpoint Protection Standard Year, Renew License, Incl. Option To Install: Eset Endpoint Antivirus, Eset Nod32 Antivirus Business Edition Mac/Linux, Eset File Security for Microsoft Windows Server/Linux/Bsd/Solaris, Eset Endpoint Security for Android/Windows Mobile/Symbian.	MUNI	1,366.36
EFT34615	11/07/2019	Eve Yoga	Yoga Instruction On 19/6/19, 26/9/19 and 3/7/19	MUNI	180.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34616	11/07/2019	Evelyn Butchart	Catering - Regional Development Australia Board Meeting	MUNI	198.00
EFT34617	11/07/2019	Fire & Safety WA	Safety Equipment - Wellington Mills Brigade	MUNI	298.11
EFT34618	11/07/2019	Fit2Work	Monthly Invoice for Australian Employee Police Checks	MUNI	115.17
EFT34619	11/07/2019	Fulton Hogan Industries WA	Easy St Mix Bulk for Potholes & Road Maintenance	MUNI	2,478.85
EFT34620	11/07/2019	Gabriella Hayward	Working With Childrens Check - Staff ERC	MUNI	11.00
EFT34621	11/07/2019	Harvey Norman	Creche Vacuum - Airflo Bagless	MUNI	164.00
EFT34622	11/07/2019	Health Insurance Fund Of WA	Payroll Deductions	MUNI	114.95
EFT34623	11/07/2019	Howson Technical	Project Management - Eaton Drive Traffic Lights	MUNI	1,045.00
EFT34624	11/07/2019	Ian Bridge	FCO Annual Payment 2019/20	MUNI	500.00
EFT34625	11/07/2019	Josie Phillips	Umpire Recoup Netball 09-07-2019	MUNI	135.00
EFT34626	11/07/2019	Kaitlyn O'Dea	Umpire Recoup Netball 09-07-2019	MUNI	67.50
EFT34627	11/07/2019	Karyn Rowe	Umpire Recoup Netball 05-07-2019	MUNI	247.50
EFT34628	11/07/2019	Kenny Pomare	Umpire Recoup Basketball 10-07-2019	MUNI	44.00
EFT34629	11/07/2019	Kleenit Pty Ltd	Treendale Bridge - Graffiti Removal	MUNI	1,402.50
EFT34630	11/07/2019	Kristen Pavez	Health Food Cooking Demonstration - Ladies Day Out 2019	MUNI	250.00
EFT34631	11/07/2019	Landgate	DOLA Online Property Search	MUNI	205.60

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34632	11/07/2019	LGIS WA	Health Assessments for Shire Staff Service	MUNI	3,348.69
EFT34633	11/07/2019	Malatesta Road Paving and Hotmix	Emulsion - Road Maintenance	MUNI	160.00
EFT34634	11/07/2019	Marketforce	Tender for Bulk Waste Collection Advertising - West Australian - Saturday 15/06/2019	MUNI	589.08
EFT34635	11/07/2019	Mckayhla Pomare	Umpire Recoup Basketball 10-07-2019	MUNI	88.00
EFT34636	11/07/2019	Michael Speranza	Community Event Entertainment - Dardanup Winter Cinema	MUNI	500.00
EFT34637	11/07/2019	Moore Stephens WA Pty Ltd	Provision of Accounting Advice Provided in Relation to the Capitalisation of Treendale Bridge	MUNI	880.00
EFT34638	11/07/2019	Microcom Pty Limited	Traffic Monitoring Equipment	MUNI	742.50
EFT34639	11/07/2019	Nearmap Australia Pty Ltd	Nearmaps - Subscription Commencing 30/05/2018 and Ending 30/06/2020.	MUNI	19,745.90
EFT34640	11/07/2019	Nightguard Security Service	Security Call-Out Service for Eaton Admin Centre	MUNI	99.00
EFT34641	11/07/2019	NSCO Consulting	Staff Training - Governance - 19th June 2019	MUNI	275.00
EFT34642	11/07/2019	Nathan Stacey	Umpire Recoup Basketball 10-07-2019	MUNI	110.00
EFT34643	11/07/2019	Onsite Rental Group	Hire Of Temporary Transportable Building & Ablutions at Eaton Admin Centre	MUNI	990.00
EFT34644	11/07/2019	P E Civil	Works to Drainage as Quoted on Lennard Street Eaton	MUNI	2,259.99
EFT34645	11/07/2019	PFD Food Services Pty Ltd	ERC - Cafe Stock	MUNI	747.25
EFT34646	11/07/2019	PFI Supplies	Eaton Office Monthly Supplies	MUNI	513.80
EFT34647	11/07/2019	Phillippa Laskowski	Reimbursement - Alterations to Work Pants	MUNI	98.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34648	11/07/2019	Prime Supplies	Yellow Wheely Bin and Bio Hazard Decals for Sharps Contianment at Dardanup Depot	MUNI	151.25
EFT34649	11/07/2019	Promote You	Long Sleeve Polo Shirts - Staff Stock	MUNI	508.20
EFT34650	11/07/2019	PVR Industrial Pty Ltd	Labour to Diagnose Fault and Return to Fit Sensor	MUNI	2,048.42
EFT34651	11/07/2019	Peter Jackson	Rates Refund for Assessment A9728	MUNI	1,744.63
EFT34652	11/07/2019	Raelene Tedd	Umpire Recoup Netball 09-07-2019	MUNI	45.00
EFT34653	11/07/2019	Ramesh Kannan	Crossover Rebate - 23 Kanalla Ave - A115236	MUNI	254.00
EFT34654	11/07/2019	Ramm Software Pty Ltd	Ramm Annual Support and Maintenance - 01 Jul 2019 To 30 Jun 2020	MUNI	7,753.87
EFT34655	11/07/2019	Redfish Technologies Pty Ltd	Chambers Projector and Audio Visual Equipment Asset Refresh	MUNI	10,675.55
EFT34656	11/07/2019	Safetcard Australia	Monitoring Fees for Safetcards	MUNI	264.00
EFT34657	11/07/2019	Schweppes Australia Pty Ltd	ERC - Cafe Stock	MUNI	195.24
EFT34658	11/07/2019	Sharon Hooper	Reimbursement of Working With Children's Check	MUNI	85.00
EFT34659	11/07/2019	Signs Plus	Blank Shire Of Dardanup Badges for HR, 2 X Blank Library Badges for HR	MUNI	101.10
EFT34660	11/07/2019	Skate Sculpture	Consultation and Draft Design Eaton Skate Facility Final Payment	MUNI	9,836.00
EFT34661	11/07/2019	South Regional Tafe	Auschem Accreditation - May 2019 - Depot Staff	MUNI	481.80
EFT34662	11/07/2019	Southwest Ventures - Geographe Ford/Bunbury Hyundai	120,000 Service DA8170	MUNI	647.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34663	11/07/2019	Sportspower Bunbury	ERC - Sports Equipment Netballs X3, Netball Bibs X2, Speed Parachute X3 , Hurdles X2, Mircobands X8, Toning Rings X2	MUNI	817.60
EFT34664	11/07/2019	Stewart & Heaton Clothing Co. P/L	Recruitment Safety Equipment & Badges	MUNI	178.10
EFT34665	11/07/2019	Stratagreen	Maintenance - Parks & Gardens Lawn Products	MUNI	923.79
EFT34666	11/07/2019	Suez Recycling and Recovery	Kerbside Recycling Processing	MUNI	3,238.20
EFT34667	11/07/2019	Surveying South	Survey Works - Pile Road	MUNI	2,233.00
EFT34668	11/07/2019	Synergy	Townsite Street Lights and Various Locations	MUNI	33,237.65
EFT34669	11/07/2019	T J Depiazzi & Sons	Black Bushland Mulch Delivered to Martin Pelusey Depot	MUNI	1,930.01
EFT34670	11/07/2019	Telstra	Mobile - DFES Grant Funded Officer - \$59 Per Month Plan	MUNI	156.62
EFT34671	11/07/2019	Terrywhite Chemmart Eaton	Yearly Flu Vaccinations Shire Employees	MUNI	19.95
EFT34672	11/07/2019	The Passionate Baker	ERC- Cafe Stock	MUNI	132.17
EFT34673	11/07/2019	Therese Price	Umpire Recoup Netball 09-07-2019	MUNI	45.00
EFT34674	11/07/2019	Toni Hotchin	Umpire Recoup Netball 08-07-2019	MUNI	67.50
EFT34675	11/07/2019	Tracey Tupaea	Umpire Recoup Netball 09-07-2019	MUNI	66.00
EFT34676	11/07/2019	Tutt Bryant Hire	Hire of Various Equipment - Roller Excavator - Digga	MUNI	9,979.80
EFT34677	11/07/2019	Thompson Surveying Consultants	Survey & Documentation - Crooked Brook Road	MUNI	6,295.30

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34678	11/07/2019	Water Corporation	Water Use and Service Charges for Various Locatons - 1 July - 31 Aug 2019	MUNI	378.60
EFT34679	11/07/2019	West Coast Fit	Monthly Class Instruction	MUNI	347.50
EFT34680	11/07/2019	WA Treasury Corporation	Guarantee Loan Fees & Loan 66 Repayment	MUNI	47,345.03
EFT34681	11/07/2019	Winc Australia Pty Ltd	ERC & Eaton Office - Stationary Order	MUNI	956.52
EFT34682	11/07/2019	Wood and Grieve Engineers	Provision Of Services for The Design Of Harris Road Upgrade	MUNI	13,780.25
EFT34683	11/07/2019	Woolworths Group Limited	ERC - Cafe Stock & General Items Eaton Office	MUNI	381.05
EFT34684	11/07/2019	Workforce Road Services Pty Ltd	Henty Road Linemarking	MUNI	9,353.69
EFT34685	11/07/2019	Wren Oil	Remove Waste Oil	MUNI	16.50
EFT34686	11/07/2019	X5 Academy	Run Demonstrations and Workshops- Spring Out Festival	MUNI	660.00
EFT34687	19/07/2019	Clint Westwood	Refund of BSL Cancelled Building Application 201890243	TRUST	61.65
EFT34688	19/07/2019	Emma Reid	Refund of Bond for Dardanup Hall Hire	TRUST	540.00
EFT34689	19/07/2019	Faye Michelle Dalton	Refund of Bond for Hiring Of Cat Cage	TRUST	150.00
EFT34690	19/07/2019	Hi NRG Promotions	Refund Reserve Bond - NRG Promotions Receipt 111106	TRUST	500.00
EFT34691	19/07/2019	Amelia Kaitani	Umpire Recoup Netball 16-07-2019	MUNI	88.00
EFT34692	19/07/2019	Amity Signs	Rural Street Numbering	MUNI	21.45
EFT34693	19/07/2019	Andrea McDougall	Uniform Reimbursement	MUNI	154.94

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34694	19/07/2019	Ardross Estates Pty Ltd	Refund Contributions per JTPS No1 Committee Meeting Minutes	MUNI	149,903.47
EFT34695	19/07/2019	Ausmic Environmental Industries	Rat Baiting for Shed Demolition Old Dardanup Depot Building	MUNI	110.00
EFT34696	19/07/2019	AIBS	AIBS Membership Renewals x 2	MUNI	1,120.00
EFT34697	19/07/2019	Asset Finda	Annual Licence Fee for Assetfinda Software	MUNI	19,800.00
EFT34698	19/07/2019	Belinda Lowe	Personal Development Grant	MUNI	400.00
EFT34699	19/07/2019	Blackwoods	1 x 1.8L Brady Sharps Container (Model: 856608)	MUNI	7.88
EFT34700	19/07/2019	Blaine Thompson	Umpire Recoup Basketball 17-07-2019	MUNI	44.00
EFT34701	19/07/2019	Boyles Plumbing and Gas	Disconnect Water and Sewer Service To Dardanup Depot Building	MUNI	957.66
EFT34702	19/07/2019	Brody England	Umpire Recoup Basketball 17-07-2019	MUNI	66.00
EFT34703	19/07/2019	Bunbury & Districts Softball Assoc.	Softball Pavilion Hire for Workshops	MUNI	237.50
EFT34704	19/07/2019	Bunbury Auto One	Parts for Trailer Lights and Maintenance	MUNI	263.60
EFT34705	19/07/2019	Bunbury Bearings	Suspension Parts for Trailer Repair	MUNI	191.62
EFT34706	19/07/2019	Bunbury Harvey Regional Council	Banksia Road - Organics Disposal	MUNI	158.00
EFT34707	19/07/2019	Bunbury Settlement Services Pty Ltd	Settlement of Road Widening - Lot 1 Dardanup West Road	MUNI	25,000.00
EFT34708	19/07/2019	Bunbury Subaru	Car Service Subaru - DA9668 - 75,000km	MUNI	465.94
EFT34709	19/07/2019	Bunbury Tyrepower - Picton	Repair Flat Tyre - Loader	MUNI	109.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34710	19/07/2019	Butler Settineri Pty Ltd	Interim Audit Fees - 2nd Interim Audit 24-25th June 2019	MUNI	3,162.45
EFT34711	19/07/2019	Brian Fisher Fabrication	Supply and Install Guardrail (3 Sections) - Pile Road	MUNI	109,252.00
EFT34712	19/07/2019	Castledine Gregory	Law & Mediation - Services From 6 June To 1 July 2019	MUNI	9,968.20
EFT34713	19/07/2019	Cathy Lee	Refund Phone Repair and Cover Infrastructure	MUNI	260.00
EFT34714	19/07/2019	City Of Bunbury	City of Bunbury 2019-2020 Annual Bunbury Wellington Animal Shelter Fee	MUNI	3,366.00
EFT34715	19/07/2019	Citygate Properties Ptd Ltd	Library School Holiday Programs - Mario Kart Prizes	MUNI	50.00
EFT34716	19/07/2019	Cleanaway Solid Waste Pty Ltd	Monthly Kerbside Waste Collection	MUNI	7,556.74
EFT34717	19/07/2019	Codee-Lee Down	Library Programs - Live Music In The Library - June	MUNI	150.00
EFT34718	19/07/2019	Collins Booksellers	2 x A Stolen Life By Antonio Buti - for Eaton and Dardanup Libraries	MUNI	59.38
EFT34719	19/07/2019	Carters Fencing	Replace 23 Fence Panels - Cadel Park	MUNI	8,939.70
EFT34720	19/07/2019	Clay Rose	Deputy CBFCO Annual Payment 2019/20	MUNI	680.00
EFT34721	19/07/2019	Donna Bastow	Umpire Recoup Basketball 17-07-2019	MUNI	132.00
EFT34722	19/07/2019	Dardanup Electrical Services Pty Ltd	Disconnect Power to Dardanup Shire Depot and Provide Safety Certificate	MUNI	946.00
EFT34723	19/07/2019	Dardanup Veterinary Centre	2019-2020 Animal Management Program (Sterilisation)	MUNI	70.00
EFT34724	19/07/2019	Darryl Fishwick	Umpire Recoup Basketball 17-07-2019	MUNI	88.00
EFT34725	19/07/2019	Eaton Pet Vet	Dog Sterilisation Program - June 2019 - Dog Owners In The Shire Of Dardanup	MUNI	950.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34726	19/07/2019	Emily Goyder	Umpire Recoup Netball 16-07-2019	MUNI	90.00
EFT34727	19/07/2019	Erin Hutchins	Reimbursement Of Successful Completion - Intro to Emergency Management	MUNI	648.00
EFT34728	19/07/2019	Empired Ltd	Oneplace Annual Support/Maintenance Renewal - 21/08/2019 - 21/08/2020	MUNI	2,596.00
EFT34729	19/07/2019	Ferguson Valley Marketing and Promotions Inc	Grant Funding - Operating Costs 2019/20	MUNI	22,000.00
EFT34730	19/07/2019	Harvey Norman	Microsoft 2000 Wireless Keyboard and Mouse	MUNI	98.00
EFT34731	19/07/2019	Heatleys	Protective Clothing & Safety Equipment as Required	MUNI	1,339.25
EFT34732	19/07/2019	Hitachi Construction Machinery Australia Pty Ltd	Replace Handbreak - Loader	MUNI	5,977.79
EFT34733	19/07/2019	Isabel Cody	Uniform Reimbursement	MUNI	363.28
EFT34734	19/07/2019	IT Vision User Group Incorporated	IT Vision User Group Membership 01/07/2019 - 30/06/2020	MUNI	748.00
EFT34735	19/07/2019	Illion Australia Pty Ltd (Tenderlink)	Tenderlink Public Notice Fee - Public Tender Bulk Verge Collection Ref: F0150228	MUNI	165.00
EFT34736	19/07/2019	Jason Signmakers	Road Maintenance Signs as per Quote	MUNI	2,928.94
EFT34737	19/07/2019	Jaycar Electronics	Stereo Audio Converter	MUNI	41.90
EFT34738	19/07/2019	JCW Electrical Pty Ltd	Investigation on Electrical Problems for Reserve Light System	MUNI	220.00
EFT34739	19/07/2019	Jetline Kerbing Contractors	Construction Of Concrete Dup and Associated Drainage Upgrades - Hutchinson & Russell Roads	MUNI	58,511.20
EFT34740	19/07/2019	Josie Phillips	Umpire Recoup Netball 15-07-2019	MUNI	67.50

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34741	19/07/2019	Kaitlyn O'Dea	Umpire Recoup Netball 16-07-2019	MUNI	157.50
EFT34742	19/07/2019	Karyn Rowe	Umpire Recoup Netball 15-07-2019	MUNI	90.00
EFT34743	19/07/2019	Kings Tree Care	Removal of Dead Trees - Various Locations Works Description: Prune Roots From Eucalyptus Grandis On Southern and Western Fence Lines, Install Plastic Root Barrier To Depth Of 600Mm.	MUNI	4,026.00
EFT34744	19/07/2019	Landmark Operations Ltd	Bamboo Stakes & Tree Guards - Sundry Items	MUNI	2,474.56
EFT34745	19/07/2019	LGPA WA	2019/2020 Membership x 6	MUNI	1,806.00
EFT34746	19/07/2019	Mckayhla Pomare	Umpire Recoup Basketball 17-07-2019	MUNI	88.00
EFT34747	19/07/2019	Melanie Serra	Uniform Reimbursement	MUNI	80.00
EFT34748	19/07/2019	Nayax	Vending Machine - Monthly License Fee Support and Comms	MUNI	19.59
EFT34749	19/07/2019	Nites Electrical	Check/Repair Light Sensor at Joshua-Crooked Brook Volunteer Fire Station	MUNI	321.31
EFT34750	19/07/2019	Nathan Stacey	Umpire Recoup Basketball 17-07-2019	MUNI	110.00
EFT34751	19/07/2019	Our Community Pty Ltd	3 Online Courses for Cr. Michael Bennett	MUNI	165.00
EFT34752	19/07/2019	Picton Civil Pty Ltd	Millbridge Path Repair Works - Reconstruction of Crooked Brook Road Drainage	MUNI	55,083.57
EFT34753	19/07/2019	Prestige Products	ERC - Cleaning Products & General Supplies Smart Ont T-Paper X 12 Slimline Towel X 6	MUNI	847.88
EFT34754	19/07/2019	Procad Pty Ltd	Autocad Annual Subscription Renewal - 15 July 2019 To 15 July 2020	MUNI	5,142.50

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34755	19/07/2019	Promote You	Embroidery of Staff Uniforms	MUNI	46.20
EFT34756	19/07/2019	Sanity Bunbury	DVD New Releases	MUNI	80.00
EFT34757	19/07/2019	Shire Of Boyup Brook	Reimbursement BFRC Vehicle Usage 01/07/2018 to 17/08/2018	MUNI	2,074.39
EFT34758	19/07/2019	Southern Lock and Security	Cut 2 Keys for Softball Club Rooms	MUNI	11.00
EFT34759	19/07/2019	Strabe Group Pty Ltd	Purchase of Various Park Seats - Freight & Powder Coating	MUNI	5,303.93
EFT34760	19/07/2019	Stratagreen	Parks & Reserves Mtce - Pottiputki Tree Planter	MUNI	653.40
EFT34761	19/07/2019	Synergy	Various Electricity Accounts - 7 Locations	MUNI	3,555.45
EFT34762	19/07/2019	Shire Of Collie	Reimbursement Of Contribution To Regional Waste Project Officer 2018-19	MUNI	1,858.45
EFT34763	19/07/2019	T-Quip	Grass Deflector - Sets Of Mulching Blades	MUNI	710.75
EFT34764	19/07/2019	Telstra	Telephone and Various Lines for Eaton Admin Centre - \$4331.80 to be Credited for Incorrect Directory Charges	MUNI	14,975.07
EFT34765	19/07/2019	The Perth Mint	2019 Citizenship Ceremony Commemorative Coins - 35	MUNI	193.05
EFT34766	19/07/2019	Therese Price	Umpire Recoup Netball 15-07-2019	MUNI	180.00
EFT34767	19/07/2019	Tutt Bryant Hire	Hire of Various Equipment for Road Maintenance	MUNI	3,917.89
EFT34768	19/07/2019	Toll Transport	Postage & Freight - Various Departments	MUNI	108.08
EFT34769	19/07/2019	Undercover SW	Library Programs - Laser Tag - School Holiday Workshop	MUNI	500.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34770	19/07/2019	WALGA	Making Local Laws - Elearning Course - Governance Staff	MUNI	645.00
EFT34771	19/07/2019	Water Corporation	Water Use and Service Charges - 8 Locations	MUNI	1,491.98
EFT34772	19/07/2019	WA Mechanical Services Pty Ltd	Investigate and Repair Coolroom Failure - Eaton Boomers	MUNI	313.34
EFT34773	19/07/2019	Winc Australia Pty Ltd	Stationery Order - Eaton Office	MUNI	857.88
EFT34774	19/07/2019	Woolworths Group Limited	Stock for Staff Kitchen and Chambers	MUNI	292.99
EFT34775	19/07/2019	Wren Oil	Oil Waste Disposal - Dardanup Depot	MUNI	93.50
EFT34776	19/07/2019	WA Rangers Association Inc	3 Year Membership - Rangers	MUNI	240.00
EFT34777	19/07/2019	Zoodata	Annual Inspect Licence - 01/07/2019 To 30/06/2020	MUNI	22,000.00
EFT34778	25/07/2019	Advanced Pest Control SW	Pest Control for Eaton Admin Records Room	MUNI	132.00
EFT34779	25/07/2019	Alison Meachem	Library Programs - Little Wooden Houses & Collage Robots - July	MUNI	345.00
EFT34780	25/07/2019	Andrea McDougall	Uniform Reimbursement	MUNI	52.00
EFT34781	25/07/2019	Aquila Food Forest	Library Programs - Sustainable Living - July	MUNI	230.00
EFT34782	25/07/2019	Australian Tax Office	PAYG Withholding Payrun 26-07-2019	MUNI	83,224.00
EFT34783	25/07/2019	Australian Tree Contractors	Clear Trees Crooked Brook Rd as Per Quote	MUNI	27,346.00
EFT34784	25/07/2019	Blaine Thompson	Umpire Recoup Basketball 24-07-2019	MUNI	66.00
EFT34785	25/07/2019	Brandicoot	Shire Of Dardanup Websites Hosting July 2019	MUNI	851.99

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34786	25/07/2019	Bunbury & Districts Softball Assoc.	Softball Pavillion Hire 15/08/2019 for Roadside Verge Management Workshops	MUNI	200.00
EFT34787	25/07/2019	Bunbury Machinery	Hire of Cement Mixer for Patch Work	MUNI	40.00
EFT34788	25/07/2019	Bunbury Mower Service	Sundry Parts for Repairs	MUNI	267.50
EFT34789	25/07/2019	Bunbury Psychological Services	Counselling Services - EAP	MUNI	308.00
EFT34790	25/07/2019	Bunnings Group Limited	Various Parts for General Repairs	MUNI	330.82
EFT34791	25/07/2019	Buswest	Bus Hire for Excursion to Cinema on 10Th July 2019	MUNI	330.00
EFT34792	25/07/2019	CB Traffic Solutions	Traffic Management - Crooked Brook Road	MUNI	8,297.99
EFT34793	25/07/2019	Cleanaway Solid Waste Pty Ltd	Monthly Kerbside Waste Collection	MUNI	5,533.50
EFT34794	25/07/2019	Craneford Plumbing	Secheduled Quarterly ATU Service	MUNI	143.00
EFT34795	25/07/2019	Damon Thompson	Umpire Recoup Basketball 24-07-2019	MUNI	88.00
EFT34796	25/07/2019	Dapco Tyre and Auto Centre	57,000 Km Service - DA10181 - 2016 Jeep Cherokee	MUNI	726.70
EFT34797	25/07/2019	Dardanup Garage & Service Station	Unblock Tar Pipe on Truck - Forklift Gas Cylinder	MUNI	579.36
EFT34798	25/07/2019	Dardanup Rural Supplies	Grey Cement Road Maintenance	MUNI	166.90
EFT34799	25/07/2019	Data #3 Limited	Photoshop Creative Cloud Team Subscription	MUNI	666.92
EFT34800	25/07/2019	Donna Bastow	Umpire Recoup Basketball 24-07-2019	MUNI	154.00
EFT34801	25/07/2019	Drummond Catering	Catering for Council Meeting Dinner 17 July - 12 People	MUNI	480.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34802	25/07/2019	DX Print Group Pty Ltd	3 x 250 Business Cards - Staff Members Phil Anastasakis - Deputy Chief Executive Officer Luke Botica - Director Infrastructure John Kowal - Manager Recreation Services	MUNI	319.00
EFT34803	25/07/2019	Darryl Fishwick	Umpire Recoup Basketball 24-07-2019	MUNI	44.00
EFT34804	25/07/2019	Eaton Community Pharmacy	Epi Pen for Events First Aid Kit	MUNI	88.00
EFT34805	25/07/2019	Eaton Laser Engraving	Executive Door Labels Executive Assistant, Director Infrastructure, Director Sustainable Development, Deputy Chief Executive Officer	MUNI	85.62
EFT34806	25/07/2019	Emma Reid	Refund Of Hall Hire - Event was Unable to go Ahead	MUNI	180.00
EFT34807	25/07/2019	Fit Right Sit Tight	Fit Right Sit Tight Car Seat Checks - July	MUNI	200.00
EFT34808	25/07/2019	Harvey Norman	Meeting Table and Chairs for Rangers Office	MUNI	1,096.00
EFT34809	25/07/2019	Heatleys	Latex Gloves - Protective Clothing	MUNI	491.04
EFT34810	25/07/2019	Holcim Australia Pty Ltd	10 Tonne of 5mm Bluemetal - Depot Maintenance	MUNI	525.94
EFT34811	25/07/2019	Howson Technical	Project Management - Eaton Drive Traffic Lights	MUNI	1,149.50
EFT34812	25/07/2019	JCW Electrical Pty Ltd	Repairs to Path Lights Millars Creek - Hunters Circle	MUNI	429.00
EFT34813	25/07/2019	Josie Phillips	Umpire Recoup Netball 23-07-2019	MUNI	157.50
EFT34814	25/07/2019	June Keil	Library Programs - Kokodama Workshop - July	MUNI	100.00
EFT34815	25/07/2019	Kaitlyn O'Dea	Umpire Recoup Netball 22-07-2019	MUNI	180.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34816	25/07/2019	Karyn Rowe	Umpire Recoup Netball 23-07-2019	MUNI	157.50
EFT34817	25/07/2019	Kmart	Cups and Event Items - Dardanup Winter Cinema Night 2019	MUNI	19.15
EFT34818	25/07/2019	LG Assist	Advertising for Statutory Enforcement Officer - July 2019	MUNI	330.00
EFT34819	25/07/2019	LGIS - Local Government Insurance Services	Annual Insurance 2019-2020	MUNI	55,591.70
EFT34820	25/07/2019	LGIS WA	Annual Insurance 2019-2020	MUNI	431,209.44
EFT34821	25/07/2019	LGPA WA	2019-2020 Membership Subscription LG Professionals WA - CEO and Deputy CEO	MUNI	1,062.00
EFT34822	25/07/2019	Malatesta Road Paving and Hotmix	Emulsion - Road Maintenance	MUNI	640.00
EFT34823	25/07/2019	Marie Wilkinson	Library Programs - July	MUNI	1,521.00
EFT34824	25/07/2019	Melanie Serra	Uniform Reimbursement	MUNI	27.00
EFT34825	25/07/2019	Nec IT Solutions Australia	Nintext Annual Subscription Renewal - 16/08/2019 - 15/08/2020	MUNI	15,686.00
EFT34826	25/07/2019	Nicolaas Myburgh	Umpire Recoup Basketball 24-07-2019	MUNI	66.00
EFT34827	25/07/2019	Nathan Stacey	Umpire Recoup Basketball 24-07-2019	MUNI	88.00
EFT34828	25/07/2019	Officeworks Superstores Pty Ltd	Ya-Logitech Pro R800 Presenter	MUNI	387.00
EFT34829	25/07/2019	Perfect Landscapes	Mowing - Monthly Contract Parks & Gardens - July	MUNI	8,596.50
EFT34830	25/07/2019	Perth Cheer and Dance Crew	Library Programs - Jazz Dance Workshop - July	MUNI	60.00

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34831	25/07/2019	Picton Civil Pty Ltd	Replacement Of Previously Damaged Paths	MUNI	1,914.00
EFT34832	25/07/2019	Picton Tyre Centre Pty Ltd	New Tyres Fitted and Ballanced - DA9219	MUNI	886.00
EFT34833	25/07/2019	Pollen Nation	Library Programs - Dried Flower Arranging - July	MUNI	720.00
EFT34834	25/07/2019	Prime Supplies	Supplies for Trailer Repair	MUNI	201.87
EFT34835	25/07/2019	Raymond Owen Doran	Crossover Rebate - A11549	MUNI	223.00
EFT34836	25/07/2019	Renata Wilson	Personal Development Grant	MUNI	400.00
EFT34837	25/07/2019	Rhianna Kathleen Scheffner	Uniform Reimbursement	MUNI	15.00
EFT34838	25/07/2019	Signs Plus	10 x Name Badges	MUNI	146.00
EFT34839	25/07/2019	Squash Magic Co	Giant Inflatable Incursion for July School Holidays - ERC	MUNI	700.00
EFT34840	25/07/2019	Steve Miller's Excavations	Road Mtce - Dig Out Grader	MUNI	450.00
EFT34841	25/07/2019	Synergy	Electricity Account for Eaton Admin Centre	MUNI	4,874.90
EFT34842	25/07/2019	Tracey Tupaea	Umpire Recoup Netball 22-07-2019	MUNI	176.00
EFT34843	25/07/2019	Toll Transport	Postage & Freight - Various Departments	MUNI	550.11
EFT34844	25/07/2019	Total Hygiene	Annual Sanitary Disposal Service - Eaton Office - Dardanup Office - Dardanup Hall - Depot	MUNI	3,069.00
EFT34845	25/07/2019	WALGA	Annual Association Membership Subscriptions 2019/20	MUNI	31,985.42

Payment	Date	Name	Invoice Description	Fund	Amount
EFT34846	25/07/2019	Winc Australia Pty Ltd	Stationery Orders - Eaton Admin Office	MUNI	1,614.32
EFT34847	25/07/2019	Woolworths Group Limited	General Supplies - ERC & Eaton Office	MUNI	236.24
CHEQUE					
44880	25/07/2019	Department Of Transport	Annual Vehicle Registration - Shire Fleet	MUNI	17,027.85
44881	25/07/2019	Shire Of Dardanup - Please Pay Cash	Petty Cash Recoup - ECL & Eaton Administration Centre	MUNI	313.90
BPAY					
DD14468.1	19/07/2019	linet Ltd	Monthly Charge for NBN Wireless 4 Service	MUNI	174.94
INTERNATIONAL					
DD14459.1	17/07/2019	BPA Solutions	BPA Solutions - CRM Fusion Annual Support	MUNI	9,240.00
DD14477.1	24/07/2019	DocuSign Inc	DocuSign System Automated Premium Edition - Premier Support for Period 01/07/2019 - 30/06/2020	MUNI	3,803.62
CREDIT CARD					
DD14422.1	11/06/2019	University of WA	Parking	MUNI	10.00
DD14422.2	11/06/2019	Survey Monkey	Computer Programming	MUNI	101.97
DD14422.3	11/06/2019	City of South Perth	Parking	MUNI	37.00
DD14422.4	11/06/2019	Mailchimp	Direct Marketing	MUNI	101.56
DD14480.1	09/07/2019	Eventbrite	Naturelink Perth 2019 Symposium - 4 July 2019 - Jackie Nichol, Leon Jackson & Darcy Webb	MUNI	180.00

Payment	Date	Name	Invoice Description	Fund	Amount
DD14480.2	09/07/2019	Property Council Of Australia	WA Developer Contributions Breakfast - Andre Schonfeldt	MUNI	495.00
DD14480.3	09/07/2019	Apple Pty Ltd	Lighting To USB Cable and Power Adapter	MUNI	78.00
DD14480.4	09/07/2019	Mailchimp	Monthly Subscription and Charge for Electronic Newsletter	MUNI	100.13
PAYROLL					
DD14484.1	26/07/2019	WA Super	Payroll Deductions	MUNI	41,506.71
DD14450.1	12/07/2019	WA Super	Payroll Deductions	MUNI	38,780.28
DD14450.2	12/07/2019	Perpetual Wealth Focus Super Plan	Superannuation Contributions	MUNI	89.86
DD14450.3	12/07/2019	MLC Super Fund	Superannuation Contributions	MUNI	650.87
DD14450.4	12/07/2019	Colonial First State First Choice Wholesale Personal Super	Superannuation Contributions	MUNI	308.60
DD14450.5	12/07/2019	Diamond Sea Superannuation Fund	Payroll Deductions	MUNI	304.54
DD14450.6	12/07/2019	One Path Masterfund	Superannuation Contributions	MUNI	134.72
DD14450.7	12/07/2019	Suncorp Brighter Super	Superannuation Contributions	MUNI	116.20
DD14450.8	12/07/2019	BT Super for Life	Superannuation Contributions	MUNI	56.13
DD14450.9	12/07/2019	AMP Flexible Super - Super Account	Superannuation Contributions	MUNI	60.34
DD14484.2	26/07/2019	Perpetual Wealth Focus Super Plan	Superannuation Contributions	MUNI	100.50

Payment	Date	Name	Invoice Description	Fund	Amount
DD14484.3	26/07/2019	MLC Super Fund	Superannuation Contributions	MUNI	567.97
DD14484.4	26/07/2019	Colonial First State First Choice Wholesale Personal Super	Superannuation Contributions	MUNI	311.26
DD14484.5	26/07/2019	Diamond Sea Superannuation Fund	Payroll Deductions	MUNI	246.40
DD14484.6	26/07/2019	One Path Masterfund	Superannuation Contributions	MUNI	134.72
DD14484.7	26/07/2019	Suncorp Brighter Super	Superannuation Contributions	MUNI	111.14
DD14484.8	26/07/2019	BT Super for Life	Superannuation Contributions	MUNI	94.73
DD14484.9	26/07/2019	AMP Flexible Super - Super Account	Superannuation Contributions	MUNI	122.09
DD14450.10	12/07/2019	Asgard Infinity E Wrap Super	Superannuation Contributions	MUNI	261.82
DD14450.11	12/07/2019	Anz Smart Choice Super (Onepath Masterfund)	Superannuation Contributions	MUNI	645.63
DD14450.12	12/07/2019	Media Super	Superannuation Contributions	MUNI	498.07
DD14450.13	12/07/2019	Construction & Building Industry Super	Superannuation Contributions	MUNI	770.84
DD14450.14	12/07/2019	Rest Superannuation	Payroll Deductions	MUNI	844.87
DD14450.15	12/07/2019	Australiansuper	Superannuation Contributions	MUNI	1,312.84
DD14450.16	12/07/2019	Burton Superannuation Fund	Superannuation Contributions	MUNI	253.28
DD14450.17	12/07/2019	Hostplus	Superannuation Contributions	MUNI	490.96

Payment	Date	Name	Invoice Description	Fund	Amount
DD14484.10	26/07/2019	Asgard Infinity E Wrap Super	Superannuation Contributions	MUNI	261.82
DD14484.11	26/07/2019	ANZ Smart Choice Super (Onepath Masterfund)	Superannuation Contributions	MUNI	645.63
DD14484.12	26/07/2019	Media Super	Superannuation Contributions	MUNI	498.07
DD14484.13	26/07/2019	Australiansuper	Superannuation Contributions	MUNI	1,391.21
DD14484.14	26/07/2019	Rest Superannuation	Payroll Deductions	MUNI	919.60
DD14484.15	26/07/2019	Burton Superannuation Fund	Superannuation Contributions	MUNI	252.87
DD14484.16	26/07/2019	Construction & Building Industry Super	Superannuation Contributions	MUNI	37.08
DD14484.17	26/07/2019	Hostplus	Superannuation Contributions	MUNI	531.64
					1,777,472.45

REPORT TOTALS

EFT	1,652,495.19
Muni	17,341.75
Cheque	
Payroll	93,313.29
Credit Card	1,103.66
International	13,043.62
BPAY	174.94
TOTAL	1,777,472.45

CERTIFICATE of Chief Executive officer

This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment

Chief Executive officer: 

CARRIED
7/0

12.8 Title: Audit Committee Meeting Minutes Held 17 July 2019

MINUTES OF THE SHIRE OF DARDANUP AUDIT COMMITTEE MEETING HELD ON WEDNESDAY, 17 JULY 2019, AT SHIRE OF DARDANUP – ADMINISTRATION CENTRE EATON, COMMENCING AT 2.00PM.

PROCESS

In accordance with Shire of Dardanup Standing Orders Local Law 2014, Part 9, s9.2, 'Adoption of Recommendations En Bloc'; A member may move a motion to adopt by one resolution, all the recommendations or a group of recommendations from a Committee or several reports, without amendment or qualification after having first identified those recommendations, if any—

- (a) which require adoption by an absolute or special majority vote;*
- (b) in which an interest has been disclosed;*
- (c) that has been subject of a petition or deputation;*
- (d) which any member has indicated the wish to debate; and*
- (e) in which any member has indicated the wish to ask a question or to raise a point of clarification,*

and, each of those recommendations referred to in paragraphs (a), (b), (c), (d) and (e) must be considered separately.

Note: Cr.P S Robinson and Cr. T G Gardiner moved and seconded the committee resolutions en bloc.

Officer Comment -

The minutes of the Audit Committee meeting are attached (Appendix ORD: 12.8A).

OFFICER RECOMMENDED RESOLUTION & COUNCIL RESOLUTION

247-19 MOVED - Cr. P S Robinson SECONDED - Cr. T G Gardiner

THAT Council receives the minutes of the Audit Committee meeting held 17 July 2019.

CARRIED
7/0

**AUDIT COMMITTEE RESOLUTION
& COUNCIL RESOLUTION "A"**

248-19 MOVED - Cr. P S Robinson SECONDED - Cr. T G Gardiner

THAT Council acknowledges that all tasks resulting from the December 2017 Regulation 17 Review are now completed and further reports are no longer required.

CARRIED
7/0

**AUDIT COMMITTEE RESOLUTION
& COUNCIL RESOLUTION "B"**

249-19 MOVED - Cr. P S Robinson SECONDED - Cr. T G Gardiner

THAT Council acknowledges that all actions arising from the February 2019 Financial Management Systems Review, except 7.2.1 Code of Conduct, have been completed.

CARRIED
7/0

**AUDIT COMMITTEE RESOLUTION
& COUNCIL RESOLUTION "C"**

250-19 MOVED - Cr. P S Robinson SECONDED - Cr. T G Gardiner

THAT Council endorse the Risk Management Governance Framework – July 2019 (Appendix ORD 12.8B).

CARRIED
7/0

**AUDIT COMMITTEE RESOLUTION
& COUNCIL RESOLUTION "D"**

251-19 MOVED - Cr. P S Robinson SECONDED - Cr. T G Gardiner

THAT Council endorse the Shire of Dardanup Internal Audit Strategic Plan (Appendix ORD 12.8C), inclusive of the Internal Audit Annual Work Plan 2019-2020.

CARRIED
7/0

**AUDIT COMMITTEE RESOLUTION
& COUNCIL RESOLUTION "E"**

252-19 MOVED - Cr. P S Robinson SECONDED - Cr. T G Gardiner

THAT Council Receive the correspondence from the Department of Local Government, Sport and Cultural Industries (Appendix ORD: 12.8D) querying significant adverse trends in the financial position of Council for 2017/18, and note the auditors response that there were no significant adverse trends to report.

CARRIED
7/0

**AUDIT COMMITTEE RESOLUTION
& COUNCIL RESOLUTION "F"**

253-19 MOVED - Cr. P S Robinson SECONDED - Cr. T G Gardiner

THAT Council Resolve that the responses provided in the 2017/18 Audit report (Appendix ORD:12.8E) and 2017/18 Auditor's Management Report (Appendix ORD:12.8F) be provided to the Department of Local Government, Sport and Cultural Industries in response to the query regarding significant adverse trends in the financial position of Council for 2017/18.

CARRIED
7/0

13 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
--

13.1 *Title: Notice of Motion - Allocation of Budgeted Gnomesville Funds*

<i>Reporting Department:</i>	<i>Elected Member</i>
<i>Reporting Officer</i>	<i>Cr. Peter Robinson – Elected Member</i>
<i>Legislation:</i>	<i>Local Government Act 1995</i>

Process:

This item was dealt with earlier in the meeting by Change to Order of Business. Refer page 11 of these minutes.

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

None.

15 PUBLIC QUESTION TIME

None.

16 MATTERS BEHIND CLOSED DOORS

None.

17 CLOSURE OF MEETING

The Presiding Officer advises that the date of the next Ordinary Meeting of Council will be Wednesday 4 September 2019, commencing at 5.00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer declared the meeting closed at 6.20pm.


Shire of Dardanup

CONFIRMATION OF MINUTES

“As the person presiding at the meeting at which these minutes were confirmed on 4 September 2019, I certify that these minutes have been confirmed as a true and accurate record of proceedings.

DocuSigned by:


Signed _____
(Chairman or Shire President or Other Presiding Officer)

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