



A G E N D A

ORDINARY MEETING

To Be Held

Wednesday, 11 October 2017
Commencing at 5.00pm

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member

The next Ordinary Meeting of the Shire of Dardanup will be held on Wednesday 11 October 2017 in the Council Chambers, Shire of Dardanup - Administration Centre Eaton, 1 Council Drive, Eaton - commencing at 5.00pm.



MR JOHN ATTWOOD
Acting Chief Executive Officer

Date: 5 October 2017

Note: If interested persons would like to make comment on any items in this agenda, please email records@dardanup.wa.gov.au or hand deliver written comment to the Shire of Dardanup – Administration Centre Eaton, 1 Council Drive, Eaton. To be included in the meeting comments are to be delivered no later than 48 hours prior to the meeting.

The Chief Executive Officer will use his discretion as to whether the written comments are relevant and applicable to the meeting before approving their inclusion in the meeting.

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COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

SHIRE OF DARDANUP

AGENDA FOR THE SHIRE OF DARDANUP ORDINARY MEETING OF COUNCIL TO BE HELD ON WEDNESDAY 11 OCTOBER 2017, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 5.00PM.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member to declare the meeting open, welcome those in attendance and refer to the Disclaimer, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Gnaala Karla Booja people in this land.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

2.2 Apologies

Cr. L D Harris - Leave of Absence [241-17]

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None.

4 PUBLIC QUESTION TIME

5 APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL RESOLUTION

THAT be granted leave of absence for the Special meeting of 25 October 2017.

COUNCIL RESOLUTION

THAT be granted leave of absence for the Ordinary meeting of 1 November 2017.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

None.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Ordinary Meeting Held 20 September 2017

OFFICER RECOMMENDED RESOLUTION

THAT the Minutes of the Ordinary Meeting of Council held on 20 September 2017, be confirmed as true and correct subject to no / the following corrections:

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

It is recommended that Council go behind closed doors toward the end of the meeting in accordance with Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 (2) - Matters for Which Meeting May Be Closed:

Standing Order and the Local Government Act 1995 provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) Subject to subsection (2), the following are to be open to members of the public-*
- (a) all Council meetings; and*
 - (b) all meetings of any committee to which a local government power or duty has been delegated.*
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -*
- (a) a matter affecting an employee or employees;*
 - (b) the personal affairs of any person;*
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
 - (e) a matter that if disclosed, would reveal -*
 - (i) a trade secret;*
 - (ii) information that has a commercial value to a person; or*
 - (iii) information about the business, professional, commercial or financial affairs of a person,*
where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to -*
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) endanger the security of the local government's property; or*
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
 - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) such other matters as may be prescribed.*
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

Note: Shire President to advise that the meeting will go behind closed doors toward the end of the meeting to discuss a matter that has a commercial value to a person.

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**11 DECLARATION OF INTEREST**

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

12 REPORTS OF OFFICERS AND COMMITTEES

- 12.1 *Title: Adoption of Noise Management Plan – Lot 501 Recreation Drive, Eaton (Glen Huon Oval) – Use of the Football Pavilion for ‘Club Premises’ and ‘Community Purposes’ (Boyanup Capel Dardanup Football Club – Eaton Boomers)*

Reporting Department: Engineering & Development Services

Reporting Officer: Mr Jake Whistler – Senior Planning Officer

Legislation: Planning & Development Act 2005

Location Plan

Site Plan



Background -

Council has received a Noise Management Plan (NMP) from the Boyanup Capel Dardanup Football Club (Eaton Boomers) for consideration. A copy of the plan is provided in (Appendix ORD: 12.1).

Lot 501 is zoned 'Other Community' under the Shire of Dardanup Town Planning Scheme No. 3 (TPS3) and is approximately 5.9 hectares in area. It abuts the Eaton Fair Commercial Centre and Eaton Administration Office to the west; Eaton Community College and the Eaton Recreation Centre to the east; and residential areas to the north and south.

Lot 501 has recently been redeveloped with the construction of three community buildings: the softball pavilion, football pavilion and the football change rooms. This application relates only to the football pavilion located in the north western quadrant of Lot 501, which is leased by the Eaton Boomers.

An application for Development Approval under Town Planning Scheme No. 3 and Planning Approval under the Greater Bunbury Region Scheme for use of the football pavilion building and change rooms for 'Club Premises' and 'Community Purposes' was approved by Council at the meeting held on 29 March 2017, subject to conditions. Of relevance to this report is Condition b) which states:

- b) *A Noise Management Plan shall be prepared by the applicant and submitted to the Council for approval prior to the use of the proposed development for social functions and be implemented thereafter to the satisfaction of the Shire. The Noise Management Plan shall provide measures to mitigate any potential noise impacts generated from the approved use on nearby residents and ensure compliance with the Environmental Protection (Noise) Regulations 1997.*

Council's approval also included an advice note as follows:

- ii) *With regard to Condition b), the applicant is advised of the following recommended noise mitigating measures to be incorporated into the Noise Management Plan:*
- *No amplified music is to be played before 7am Monday to Saturday; or 9am Sunday or public holidays.*
 - *No extensions of the above hours are to be sought or granted.*
 - *Front doors and internal function room doors to be kept closed at all times amplified music is playing.*
 - *No amplified music to be played in outdoor areas.*
 - *Use of the outdoor area to end by 10pm, and external doors closed.*
 - *No emptying of rubbish bins into external waste receptacles after 10pm.*
 - *All use of the premises to cease by 11pm on Sunday, Monday, Tuesday, Wednesday and Thursday, and 12 midnight Friday and Saturday.*
 - *A limit on the number of private functions operating beyond 10pm to a maximum 12 per year (1 per calendar month);*
 - *A telephone contact is to be provided for the responsible club representative for nearby residents to alert if noise becomes an issue.*

The NMP received is consistent with the above and outlines the measures that will be undertaken to mitigate against any potential noise impacts on nearby residents and to ensure compliance with the *Environmental Protection (Noise) Regulations 1997*.

Legal Implications - None.

Strategic Community Plan - None.

Environment - None.

Precedents -

At the meeting held 30 August 2017, Council resolved [235-17] to endorse a Noise Management Plan for the softball pavilion. The endorsed mitigating measures incorporated into the softball pavilion NMP are replicated in the NMP for the football pavilion.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

The NMP submitted by the applicant meets all of the proposed recommendations that were outlined under Advice Note ii) relevant to Condition b) of Council Resolution 66/17.

It is also noted that the Club President has proposed the following measures to inform nearby landowners in the event of a complaint:

- *Relevant contact details will be available on the Club's website;*
- *In the event that a function is still in progress when a phone complaint is received, the Bar Manager would be promptly contacted and asked to reduce the noise levels immediately;*
- *If a complaint is received post function, it will be entered into the complaint register and it will be addressed by the Facilities Committee at their earliest convenience. This will be followed by a formal letter to the complainant if the complaint was received in writing.*

The Shire's Environmental Health Services department has reviewed the NMP submitted and has raised no concerns.

It is recommended that Council endorses the Noise Management Plan submitted by the Eaton Boomers subject to conditions.

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council endorses the Noise Management Plan submitted by Boyanup Capel Dardanup Football Club as satisfying Condition b) of Council Resolution [66-17] subject to the following conditions:

- 1. The Noise Management Plan is to be implemented by the Boyanup Capel Dardanup Football Club at all times of operation, including both club related activities and when hiring out the facility to third-parties.**
- 2. The Boyanup Capel Dardanup Football Club shall be responsible for addressing all complaints regarding noise caused by its members or any third-parties hiring the facility.**

Advice notes:

- i) **This approval is to be read in conjunction with the Notice of Development Approval dated 5 April 2017 for the use of the facility for 'Club Premises and Community Purpose'.**
- ii) **Nothing in this approval removes the requirement of the Boyanup Capel Dardanup Football Club (or third-parties using the facility) to comply with the requirements of the Environmental Protection (Noise) Regulations 1992.**

12.2 Title: Application for Development Approval – Amphitheatre to be used for Public Amusement (Shows and/or Concerts) Purposes – Lot 2 (930) Henty Road, Henty (Ferguson Farmstay)

Reporting Department: Engineering & Development Services

Reporting Officer: Mr Jake Whistler - Senior Planning Officer

Legislation: Planning and Development Act 2005

Location Plan –



Site Plan –Background -

At its meeting held 17 February 2016, Council resolved [22/16] to grant retrospective Development Approval to the construction of an amphitheatre on Lot 2 Henty Road, Henty (Ferguson Farmstay) subject to conditions including the following:

2. *The hereby approved 'Amphitheatre' shall only be used in accordance with existing Development Approval(s) granted for Lot 2 (930) Henty Road, Henty and the Shire of Dardanup Town Planning Scheme No. 3.*

The above Council resolution effectively approved the amphitheatre structure only, and not its use for any performances, concerts or similar.

Council has now received an Application for Development Approval for the use of the amphitheatre for the 'performance of shows and concerts'. Full details of the proposal are contained in-(Appendix ORD: 12.2A)

Lot 2 is zoned 'Tourist' and is located within the Landscape Protection Area under the Shire of Dardanup Town Planning Scheme No. 3 (TPS3). Lot 2 is surrounded by 'General Farming' zoned properties. Lot 2 is approximately 43ha in area and has been developed with a Restaurant (including a large outdoor entertainment area), short stay accommodation units and incidental recreational facilities.

The constructed 'Amphitheatre' consists of 14 rows of seating, each approximately 450mm in height and a paved stage area. The entire development covers approximately 650m² in area. The development plans submitted with the application identifies several parking areas within the site that has been estimated to accommodate up to 146 vehicles at any one time. The car parking areas consist of grassed areas and gravel hardstands.

- *Background - Advertising*

The proposal requires advertising in accordance with the provisions of *Clause 64 of the Deemed Provisions for Local Planning Schemes, Planning and Development (Local Planning Schemes) Regulations 2015*. As such letter correspondence was

sent to landowners within a one kilometre radius of the proposed development. In response to the advertising three submissions were received which provided comment on the application. Copies of all submissions received are contained in (Appendix ORD: 12.2B).

A summary of all submissions received are contained in the following Schedule of Submissions:

Submitter	Submitter Comment	Officer Comment
1. Richard & Frances Stacey 1037 Henty Road, Henty <i>Full submission attached</i>	Comment 1. Expresses their support for the proposed Outdoor Theatre.	Noted.
	2. Recognises that this development will add to the richness and diversity of cultural activities in our region and therefore will benefit both local landowners and businesses alike.	Noted.
	3. It is their opinion the current owners/managers of Ferguson Farmstay have been consistent in ensuring that their development has minimal negative impacts on the surrounding properties.	Noted.
	4. Notes that although outside of the scope of this particular development proposal, they wish to bring to Council's attention the increased traffic loads on Henty Road which have arisen due to tourist related developments in the area.	The potential for traffic increase on the local roads is a valid matter for Council to consider when determining the application. The subject proposal could significantly increase traffic movements on local roads at the times of the proposed 'performances'. Should Council resolve to approve the application, it is recommended that a condition be imposed that requires the development and implementation of an approved Traffic Management Plan. Furthermore and outside of this application, it is to be noted that the Shire will review the curves on Henty Road and consider the installation of advanced warning signs.
	5. It's the submitter's experience that many users of Henty Road are not familiar with its challenges in terms of blind bends.	Noted.

Submitter	Submitter Comment	Officer Comment
	<p>6. Believes that tourists in particular who have come to this area to enjoy the facilities and vistas have often created dangerous situations by not remaining on the left hand side of the road. States that warning signs have assisted but unfortunately poor road edge repair combined with a lack of road markings has created a significant hazard for all users.</p> <p>Requests that the Shire addresses the road safety issues raised above so that we can accommodate further tourist development while assuring the safety of all road users.</p> <p>Further advises that this matter has previously been raised in writing (April 2017) by their neighbour Mr. Peter Hume (899 Henty Road) but he is yet to receive a reply.</p>	<p>It could be expected that the subject proposal could significantly increase traffic movements on local roads at the times of the proposed 'performances'.</p> <p>It is considered that if Council resolve to approve the application, a condition should be imposed that requires the development and implementation of an approved Traffic Management Plan.</p> <p>Furthermore and outside of this application, it is noted that the Shire will review the curves on Henty Rd and consider the installation of advanced warning signs.</p>
<p>2. Audrey Bayliss Henty Road, Henty</p> <p><i>Full submission attached</i></p>	<p>Comment.</p> <p>1. Notes they are responding to the submission by the Ferguson Farmstay for application approval to operate an Outdoor Theatre with 6 concerts per year from their property.</p> <p>2. States they have no real issues with the concept for increased attractions in this area however they have some concerns surrounding the concert application in regards to noise and roadside rubbish.</p>	<p>Noted.</p> <p>With regard to noise emissions, the proposed land use is to comply with the <i>Environmental Protection (Noise) Regulations 1997</i>. In particular, the noise activities on this premises is to comply with <i>Regulation 7 – Prescribed standard for noise emissions and Regulation 8 – Assigned levels</i>.</p> <p>With regard to roadside rubbish, rubbish and refuse on this premises is to be suitably contained and disposed in accordance with Part 4 Division 2 – Disposal of Refuse of the Shire of Dardanup Health Local Law 2000.</p> <p>The <i>Litter Act 1979</i> can be applied in instances where a person is found to be littering.</p>

Submitter	Submitter Comment	Officer Comment
	<p>3. Notes they made contact with the Senior Planning Officer (Jake Whistler) at the Shire to request further information as to the types of concerts and event closing time but he was not able to provide definitive answers.</p>	<p>The response provided to the questions raised by the submitter indicated that the information advertised was a reflection of the information provided by the applicant.</p> <p>The submitter was further advised that the type or content of proposed performances / entertainment is not typically restricted or controlled, with the planning process placing an emphasis on restricting the off-site impacts of such events.</p> <p>The submitter was advised that the application did not stipulate operating times for the performances/concerts.</p>
	<p>4. Notes that their house is on the same elevation as the Ferguson Farmstay and the sound travel across the open air from within this 1km distance is strong. Further notes that it is not uncommon for us to hear children's laughter and voices from the clientele of the Farmstay which makes you feel closer than the actual distance.</p>	<p>The <i>Environmental Protection (Noise) Regulations 1997</i> stipulate the maximum permitted noise limits at particular times of the day. These limits will need to be adhered to by the proponent at all times.</p>
	<p>5. Envisages that orchestral or open air movie type performances would not provide too much of a disturbance, but believes the thought of loud volume, long night concerts with deep thumping base music and 'doof doof' sounds from heavy metal rock performances is not attractive.</p>	<p>The <i>Environmental Protection (Noise) Regulations 1997</i> stipulate the maximum permitted noise limits at particular times of the day. These limits will need to be adhered to by the proponent at all times.</p> <p>The 'intrusive base noise' noted by the submitter ("doof doof") is one element of noise emissions that are controlled by the <i>Environmental Protection (Noise) Regulations 1997</i>.</p>
	<p>6. Requests that if this application is approved by the Shire, that three specific request be included:</p> <p>a) Noise; neighbour respect with the exclusion of concerts and performances with loud volumes and deep thumping base tones.</p>	<p>The <i>Environmental Protection (Noise) Regulations 1997</i> stipulate the maximum permitted noise limits at particular times of the day. These limits will need to be adhered to by the proponent at all times.</p> <p>The 'intrusive base noise' noted by the submitter ("doof doof") is</p>

Submitter	Submitter Comment	Officer Comment
		<p>one element of noise emissions that are controlled by the <i>Environmental Protection (Noise) Regulations 1997</i>.</p> <p>6.b) Confirmation of a socially acceptable concert closing time (11pm) with the expectation that this would be upheld and respected at all event times.</p> <p>6.c) A waste management program which will eliminate any roadside rubbish.</p>
3.	<p>Geoff Cross Henty Road, Henty</p> <p><i>Full submission attached</i></p>	<p>Comment.</p> <p>1. Has several reservations that need to be addressed.</p> <p>2. Notes that the stage for entertainers is facing his property and new house at 1077 Henty Road and believes there will be noise transference on still nights.</p> <p>3. Assumes there will not be amplified music, but if there is, objects to the proposal.</p> <p>4. Believes that 'hosting about 6 events' is too vague. Questions whether it is 6 or not?</p> <p>5. States that if the above issues are addressed then he would have no objection.</p>
		<p>The <i>Environmental Protection (Noise) Regulations 1997</i> typically dictate the ceasing time for noise generating activities, and as such, officers do not consider that the imposition of a specific 'closing time' is warranted.</p> <p>The above approach is consistent with the Council approved 'Movies and Concerts' Development Approval issued to St Aidan's Winery in November 2016.</p> <p>With regard to roadside rubbish, rubbish and refuse on this premises is to be suitably contained and disposed in accordance with Part 4 Division 2 – Disposal of Refuse of the Shire of Dardanup Health Local Law 2000.</p> <p>The <i>Litter Act 1979</i> can be applied in instances where a person is found to be littering.</p>
		<p>Noted.</p> <p>The <i>Environmental Protection (Noise) Regulations 1997</i> stipulate the maximum permitted noise limits at particular times of the day. These limits will need to be adhered to by the proponent at all times.</p> <p>The <i>Environmental Protection (Noise) Regulations 1997</i> stipulate the maximum permitted noise limits at particular times of the day. These limits will need to be adhered to by the proponent at all times regardless of whether the music is amplified or not.</p> <p>The applicant has confirmed that the application is for a maximum of six events per year.</p> <p>Noted.</p>

Legal Implications

Appeal rights exist to the State Administrative Tribunal, if Council determines to refuse the application.

Strategic Community Plan - None.

Environment - None.

Precedents

At the meeting held 2 November 2016, Council resolved to conditionally approve an increase in the number of 'music and concert' events to be held at St. Aidan Wines from 6 to 12. This approval was conditioned with the following requirements:

- A maximum of 12 events per 12 month period;
- A maximum of 1000 patrons per event;
- An Emergency Response/Evacuation Plan;
- A Risk Management Plan;
- A Bushfire Management Plan;
- A Traffic Management Plan;
- Control of light spill;
- Discrete placement of portable toilets; and
- No patron vehicles outside of the property boundaries.

Although this approval was granted under the land use 'Recreation – Private', the potential off site impacts of the proposed activities are similar in nature to the application at hand and therefore can be considered as a precedent.

Notwithstanding the above, it should be noted that St. Aidan Wines Development Approval relies on the temporary arrangement of equipment and infrastructure to host such events whereas Ferguson Farmstay are proposing to utilise a purpose built structure.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Medium.

Due to an increase in traffic movements on local roads. In order for the risk to be mitigated a condition is to be imposed on the approval requiring a Traffic Management Plan (TMP) to be developed, and the TMP to be implemented at each function.

Officer Comment

The following is a list of TPS3 provisions that the application has been assessed against. It is noted that the noise emissions concerns and traffic safety concerns raised during the submission period are addressed within the below:

- TPS3 – Classification of proposal as 'Public Amusement';

- TPS3 - Assessment against Clause 5.2 – ‘Landscape Protection Area’;
- TPS3 – Assessment against Clause 4.1 - ‘Car parking’;
- TPS3 – Assessment against Clauses 3.15.6.1 and 3.15.6.2 – Tourist Zones; and
- TPS3 – Assessment against Appendix IX – Tourist Use Zones.

In addition to the above and in response to a submission received, “Litter Containment” is also addressed in this report.

▪ *Classification of Proposal Under TPS3 – Public Amusement*

TPS3 provides the following definition of ‘Public Amusement’:

‘means the use of land or a building or buildings as a theatre, cinema, dance hall, skating rink, swimming pool, gymnasium or for amusement games.’

Officers consider that the activities proposed being the ‘performance of shows and concerts’, coupled with the purpose built amphitheatre in which they are to be held, lends itself to being classified as a ‘theatre’. Given the ‘Public Amusement’ definition makes specific mention of a ‘theatre’, it is considered that the proposal can be categorised as a ‘Public Amusement’ land use.

‘Public Amusement’ within the ‘Tourist’ zone is a use that is not permitted unless the Local Government has exercised its discretion by granting planning approval after giving special notice (an ‘A’ use).

▪ *Assessment against Clause 5.2 – Landscape Protection Areas*

The TPS3 Landscape Protection Area provisions are provided below:

“5.2.2

In a Landscape Protection Area no person shall without the consent of the Council:

- a) carry out development;*
- b) clear or excavate land;*
- c) erect or construct any building, outbuilding, farm building or shed.”*

“5.2.3

In considering applications for planning consent to commence development on or subdivision or rezoning of any land within a Landscape Protection Area or to do any of the other things mentioned in the preceding clause the Council shall have regard to the following:

- a) The areas included within the Landscape Protection Areas are to be considered to be areas of significant landscape beauty;*
- b) Buildings and associated services should be regarded as being secondary to the natural features of the area and should not usually be permitted in visually exposed areas.*
- c) Buildings should be set back at least one hundred metres from public roads except where natural vegetation is such that buildings sited closer to a road will be screened by natural vegetation or dense planting of native vegetation.*

d) Farm outbuildings should where possible be clustered with the farm house and other outbuildings.

e) Subdivision proposals should reflect the high quality rural landscape of the area and lots less than four hectares in area and with less than a one hundred metre frontage to a road should not be permitted.

f) Subdivision necessitating new road construction of a nature that would involve cut and fill earthworks or the removal of trees should not be permitted.

g) Small holding subdivision and development should not be permitted.

h) Where subdivision is not only a minor boundary adjustment, important landscape features such as watercourses wetlands, hilltops and areas on which tree-lines are situated, and major rock outcrops should be vested in the Crown as a condition of subdivision.

As can be seen from the above, these provisions relate specifically to built development and subdivision. The application for the use of the land does not conflict with any of the above provisions and therefore can be considered to be compliant with the Landscape Protection Area provisions.

▪ **Assessment against Clause 4.1 – Car Parking**

As indicated in the background of this report, the development plans submitted identified suitable areas for patron car parking within the site. These areas consist of gravel hardstand and grassed areas. These are in addition to the permanent car parking area that is currently being utilised for the 'Restaurant'. A total of 146 car parking bays have been identified to cater for the proposed 'performance' events. As indicated previously, the development can be categorised as a 'Public Amusement' land use and as such, the following car parking calculations of *Appendix IIA – Car parking of TPS3* apply:

*Public Amusement: - 1 space for every 5 seats or
- 1 space for every 5 persons the facility is designed to accommodate, or
- 1 space for every 2.5m² seating area, whichever is the greater.*

In assessment of the above three car parking calculation options, the following is provided.

- '1 space for every 5 seats'

As the amphitheatre does not provide 'seats' in a typical fashion (such as a restaurant or cinema), this car parking calculation is not considered appropriate for this application.

- '1 space for every 5 persons the facility is designed to accommodate'

A Public Building Certificate issued under the *Health (Public Buildings) Regulations 1992* typically determines the occupancy capacity of any public building/premises which in turn provides the basis for using this method for calculating car parking. The amphitheatre has not yet received a Public Buildings Certificate (this process occurs independent of the Planning process) and so this particular method is difficult to use at this point in time.

It is acknowledged, however, that the application for the 'outdoor theatre' indicates that the larger events proposed would expect to attract approximately 400 people. If the figure of 400 people were to be used as the maximum number of persons the 'outdoor theatre' could accommodate, a minimum of 80 car parking bays would need to be provided. Given there are 146 suitable car parking spaces identified within the site, this results in a surplus of 66 car parking bays.

- '1 space for every 2.5m² seating area'

This requirement does not apply to the proposal as the applicant has provided the number of people to be accommodated at an event and the approval will be limited to this number.

▪ **Assessment against Clauses 3.15.6.1 and 3.15.6.2 – Tourist Zones**

Clause 3.15.6.1 and 3.15.6.2 – 'Tourist Zones' of TPS3 states:

3.15.6.1 In considering application for Planning consent to commence development, subdivision or rezoning of land within the Tourist Zone, Council shall have regard to:

- (a) encouraging and maintaining a high standard of development within the zone;*
- (b) the need to ensure that the existing standard of roads, water and electricity supply and other services is sufficient for the additional demands that the proposed development would create;*
- (c) the need to protect the privacy and amenity of surrounding areas; and*
- (d) a Guide Development Plan is to be prepared for Council's endorsement as part of any rezoning to Tourist.*

3.15.6.2 The detailed requirements and modifications to the provisions contained in the zoning and development table, specified in Appendix IX, apply to the areas set against those requirements and modifications in that appendix.

An extract of the applicable TPS3 Appendix IX –'Tourist Use Zones' and Guide Development Plan (GDP) have been included in (Appendix ORD: 12.2C) of this report. The above four criteria of Clause 3.15.6.1 are addressed individually below.

(a) 'Standard of Development'

The subject application is for the use of an existing built structure which appears to be of a high standard and has building permit approval.

(b) 'Standard of services/infrastructure sufficient for demand'

The application may generate approximately 400 people at one given time, six times a year. This influx of people to the property may create additional demand on the premises power and water supply, however, the adequate provision of these services to customers of Ferguson Farmstay is regulated by other legislation.

An indicative location for additional ablution facilities have been provided on the development plans to cater for the increase in patronage. The specific amount of additional toilets required will be determined at the time a Public Building Certificate is applied for under the *Health (Public Buildings) Regulations 1992*.

There is potential for this increase in patronage to generate a greater demand on the local road network. It is envisaged that the load of additional traffic would be shared between Henty Road and Pile Road, with both of these roads of a suitable standard to cater for such an increase over the time periods proposed. However, to mitigate any safety impacts the increase in traffic may have on the local road network, it is recommended as a condition of approval that a Traffic Management Plan be prepared, approved and implemented at the time of the 'performances'.

(c) 'Privacy and amenity of surrounding areas'

The proposed use of the premises for the performance of shows and concerts has the potential to impact on the surrounding area's amenity through the creation of excessive noise. It is also noted that this concern is shared by nearby landowners as indicated in the schedule of submissions provided in the background of this report.

As an integral component to the application, noise emissions from the proposal will need to be adequately mitigated to ensure the amenity of the surrounding area is not unduly impacted. Officers refer to the *Environmental Protection (Noise) Regulations 1997* which set the allowable noise emission limits on particular days and at particular times of the day. If compliance with these limits is achieved, it would be unlikely that there would be any noise impacts on surrounding landowners. It is suggested that compliance with these limits can be achieved by managing noise levels and times when the performances can occur.

It is not considered appropriate to recommend conditioning any approval issued by Council with maximum decibel outputs or time restrictions, but alternatively allow the *Noise Regulations* to operate independent of any Development Approval, which will dictate acceptable noise output levels and performance times. This is also a standard approach that has been accepted for other noise generating type activities within the Ferguson Valley.

(d) 'Guide Development Plan'

In association with the rezoning of Lot 2 from 'General Farming' and 'Additional Use' to 'Tourist' in 1997, a GDP was endorsed by Council alongside an Appendix IX TPS3 provision for Lot 2 Henty Road which stipulates:

'Development of the site shall generally be in accordance with the Guide Development Plan attached to the Scheme Amendment Report for Amendment 81'

The GDP (as provided in Appendix ORD: 12.2C), identifies several short stay accommodation units, owner's residence, tennis court and restaurant. The GDP did not identify the existing approved amphitheatre, the car parking area

or the restaurant alfresco area. It could be considered that the existing development on site has been developed 'generally in accordance' with the GDP as this wording offers a level of flexibility to cater for changing circumstances and the evolution of the business without the need for re-occurring Scheme Amendments or amendments to the GDP. Furthermore, the GDP was endorsed in 1997 (20 years ago) and although technically remains valid from a statutory perspective, the practical validity of this Plan may be questioned.

▪ **Assessment against Appendix IX – Tourist Use Zones**

An extract of the applicable TPS3 Appendix IX –'Tourist Use Zones' has been included in (Appendix ORD: 12.2C) of this report. As the majority of these provisions typically relate to the built form on the property, they are not relevant to the proposed 'use' of the amphitheatre. The Appendix IX provisions that have relevance to this application are provided below.

- '1. Development of the site shall generally be in accordance with the Guide Development Plan attached to the Scheme Amendment Report for Amendment 81.'*

This provision has already been addressed under '(d) Guide Development Plan' above.

- '8. The applicant will prepare a detailed fire control plan to be endorsed by Council and the Bushfires Board prior to commencing development.'*

Upon review of Shire records, it is unclear if a detailed fire control plan was ever endorsed by Council for the existing development on the site. Although relevant, this provision has effectively been superseded by the introduction of legislated Bushfire Prone Areas and the requirements of State Planning Policy 3.7 – '*Planning in Bushfire Prone Areas*' (SPP 3.7), which dictates when a Bushfire Management Plan is required. Given this, bushfire risk mitigation is discussed below in the context of SPP 3.7.

Portions of Lot 2 are identified as being within a Bushfire Prone Area however, all the tourist related buildings and infrastructure (including the amphitheatre) are outside of the Bushfire Prone Areas. Despite the subject area not being within a designated Bushfire Prone Area, officers consider that there is still a risk of bushfire given the balance of the property and surrounding properties are not legally required to maintain grass levels to a specified height during the summer months. Furthermore, the proposal is considered to be a 'Vulnerable' land use as defined by SPP3.7, given the performances will be inviting members of the public to a 'tourist development' which is likely to be unfamiliar to the visitor, thereby creating vulnerability to the visitor in the event of a bushfire emergency.

Clause 6.6 of SPP 3.7 states the following:

'6.6 Vulnerable or high risk land uses

6.6.1 In areas where BAL-12.5 to BAL-29 applies

Subdivision and development applications for vulnerable or high risk land uses in areas between BAL-12.5 to BAL-29 will not be supported unless they are

accompanied by a Bushfire Management Plan jointly endorsed by the relevant local government the State authority for emergency services. Subdivision applications should make provision for emergency evacuation. Development applications should include an emergency evacuation plan for proposed occupants and/or a risk management plan for any flammable on-site hazards.

6.6.2 In areas where BAL-40 or BAL-Flame Zone (FZ) applies

Subdivision and development applications for vulnerable or high-risk land uses in areas of BAL-40 or BAL-Flame Zone (FZ) will not be supported unless they comply with policy measures 6.6.1 and 6.7.2.

In order to comply with the provisions of SPP 3.7 above, a BAL assessment and applicable Bushfire Management Plan (including an Emergency Evacuation Plan) should be provided by the applicant and approved by the Local Government in consultation with the Department of Fire and Emergency Services and suitably implemented prior to the commencement of any performances on site. It is recommended that this be imposed as a condition of Development Approval, should Council resolve to approve the application.

▪ *Litter Containment*

A concern was raised within the submissions regarding the potential for the proposed performances (and a higher patronage) to create or encourage an increase in road side litter on the local roads. This is a matter that is difficult to address through a planning process as it is typically a result of the actions of public road users, which can be policed by the Shire's Ranger Services under the *Litter Act 1979*.

It is recommended that the subject application for the performance of shows and concerts being held within an existing amphitheatre on Lot 2 be approved as a 'Public Amusement' land use, however be limited to a maximum of six 'performances' within a 12 month period and with a maximum patronage of 400 people at any one time.

Should the Council not support the Officer's Recommendation it could resolve pursuant to *Schedule 2, Part 9, Clause 68(2)(c) of the Deemed provisions for local planning schemes of the Planning and Development (Local Planning Schemes) Regulations 2015* to refuse to grant development approval providing reasons for their decision.

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council Approves the Application for Development Approval for the *Amphitheatre at the Ferguson Farmstay to be used for 'Public Amusement'* (shows and/or concerts) on Lot 2 (930) Henty Road, Henty subject to the following conditions:

- 1. The layout of the site and the size, design and location of the buildings and works permitted must always accord with the endorsed plan(s) and must not be altered or modified without the further written consent of Council.**
- 2. A maximum of six (6) 'Public Amusement' (shows or concerts) functions are permitted to be held within a 12 month period.**
- 3. The maximum number of patrons permitted at any one 'Public Amusement' function is restricted to 400 persons.**
- 4. A Bushfire Attack Level (BAL) assessment and applicable Bushfire Management Plan (inclusive of Emergency Evacuation Plan) shall be prepared by a suitably accredited consultant in accordance with State Planning Policy 3.7 – 'Planning in Bushfire Prone Areas' and submitted to and approved in writing by the Shire of Dardanup in consultation with the Department of Fire and Emergency Services prior to the commencement of the approved use and implemented thereafter to the satisfaction of the Director Engineering and Development Services.**
- 5. No patron vehicle parking shall be permitted outside of the property's boundaries at any time.**
- 6. A Traffic Management Plan shall be prepared by the applicant and approved by the Shire and thereafter implemented for all 'Public Amusement' functions held on the property.**

Advice Notes:

- i) If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.**
- ii) Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**
- iii) With regard to Condition 6), the applicant is advised that the Traffic Management Plan shall address sight distances and traffic speeds on Henty Road to ensure safe entry and egress from the property access ways.**

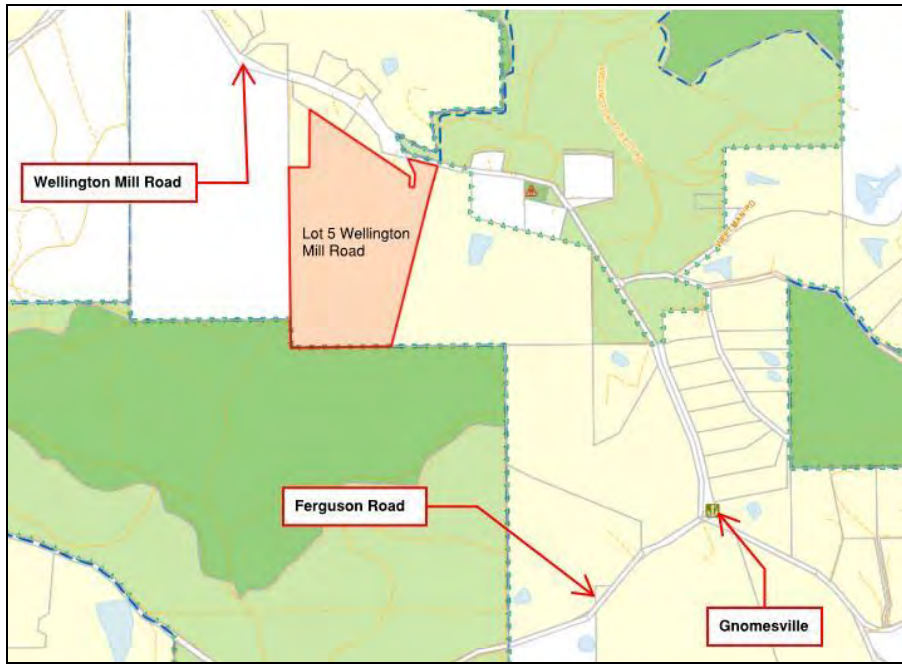
- iv) The applicant is advised that the proposed land use is to comply with the *Environmental Protection (Noise) Regulations 1997*. In particular, the noise from activities on this premise is to comply with Regulation 7 – ‘Prescribed standard for noise emissions’ and Regulation 8 – ‘Assigned levels’.
- v) The applicant is advised that rubbish and refuse on this premises is to be suitably contained and disposed in accordance with Part 4 Division 2 – Disposal of Refuse of the Shire of Dardanup Health Local Laws 2000.
- vi) The applicant is advised that the venue, in particular, the amphitheatre and exit paths from the amphitheatre, is to comply with the *Health (Public Buildings) Regulations 1992*. In particular, Regulation 31 – ‘External Lighting’ and Regulation 32 – ‘Emergency Lighting’.
- vii) The applicant is advised that an amendment to the current liquor licence may need to be sought from the Department of Racing, Gaming and Liquor.
- viii) It is noted that the entry statement structures adjacent to the north eastern boundary of Lot 2 Henty Road, Henty appear to be constructed within the Henty Road road reserve. The applicant is advised that this matter will be further investigated by the Shire as a separate matter to this development approval.
- ix) If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

12.3

Title: Application for Development Approval – Lot 5 Wellington Mill Road, Wellington Mill – Proposed 40m High Monopole - (Visionstream Pty Ltd on behalf of Telstra)

Reporting Department: Engineering & Development Services
 Reporting Officer: Miss Alice Baldock – Planning Officer
 Legislation: Planning and Development Act 2005

Location Plan



Site Plan



Background

Council has received an Application for Development Approval under Town Planning Scheme No.3 (TPS3) and an application for Planning Approval under the Greater Bunbury Region Scheme (GBRS) for the construction of a 40m high telecommunications monopole and associated ancillary equipment on Lot 5 Wellington Mill Road, Wellington Mill. A full copy of the application is provided in (Appendix ORD: 12.3A).

Lot 5 is zoned 'General Farming' under the Shire of Dardanup Town Planning Scheme No. 3 (TPS3). The property is approximately 41.7ha in area and is predominately covered in dense mature remnant vegetation with undulating topography. Lot 5 abuts similarly zoned 'General Farming' properties on its northern, eastern and western boundaries which are used primarily for residential and grazing purposes. The property is mainly used for grazing purposes and contains one outbuilding and two water tanks.

The property abuts Regional Open Space on its southern boundary and under the provisions of GBRS the application was required to be referred to the Department of Biodiversity, Conservation and Attractions (DBCA) and the Department of Planning, Lands and Heritage. Council has delegated authority from the Western Australian Planning Commission (WAPC) to approve the application if it accepts the advice received from DBCA. Council does not have delegation to determine the GBRS application if it wishes to resolve to support the application against the advice received from DBCA in which case the GBRS application will be called in by the WAPC for determination.

The proposal consists of the construction of a 40m high non-reflective grey concrete finish monopole and a 7.5m² equipment shelter coloured Colorbond 'Paperbark'. The infrastructure will be contained in a 132m² fenced leased area which is proposed to be setback approximately 75m from the western property boundary and 232m from the northern property boundary. The closest neighbouring dwelling is approximately 400m away from the proposed development.

- *Advertising / Notification of Proposal*

The proposal requires advertising in accordance with the provisions of *Clause 64 of the Deemed Provisions for Local Planning Schemes, Planning and Development (Local Planning Schemes) Regulations 2015*. As such, correspondence was sent to all landowners within a one kilometre radius of the proposed monopole – refer to the provided map (Appendix ORD: 12.3B).

The proposal was required to be referred to Department of Biodiversity, Conservation and Attractions (DBCA) and the Department of Planning, Lands and Heritage (DPLH) in accordance with the provisions under the GBRS.

In addition, Public Notices were displayed at the Shire offices in Eaton and Dardanup and within the Dardanup Townsite (Post Office). The proposal was advertised on the Shire's website and advertising signage was also installed at Lot 5 Wellington Mill Road.

In response to the advertising, five submissions were received, with one objecting to the proposal and one supporting the proposal. A request for further information was received from Andrew and Danelle Allpike, after providing them with a response no

further submission was received from them. Copies of all submissions received are contained in (Appendix ORD: 12.3C).

A summary of all submissions received are contained in the following Schedule of Submissions:

	Submitter	Submitter Comment	Officer Comment
1.	Douglas & Joyce Hatchett; <i>Full submission attached</i>	Objection 1. States that their property is currently on the market and claims that the visual impacts of the structure will reduce their land value.	The potential impact of a development on property values is not a planning consideration.
		2. Believes that the attractions of living in the Wellington Mill environment are the views and being close to nature, not mobile tower structures.	Noted. The visual impacts of the proposed development on Wellington Mill Road are expected to be minimal due to the existing vegetation and high tree line. Visual amenity impacts are addressed in the body of the report.
		3. Notes that they will seek legal advice for compensation if the value of their property is reduced.	The potential impact of a development on property values is not a planning consideration.
		4. Considers that the ongoing debate associated with the health risks from tower emissions will frighten people from purchasing the property.	The application indicates that the radio frequency electromagnetic energy levels will be 0.25% of the allowable public exposure limit as determined by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).
		5. Considers that there are dangers associated with mobile towers and living in close proximity to a tower.	As above.
		6. Notes that many Wellington Mill residents have died from cancers and does not wish to place their family or potential purchasers at any additional cancer risks.	Noted. The application indicates that the radio frequency electromagnetic energy levels will be 0.25% of the allowable public exposure limit as determined by the

	Submitter	Submitter Comment	Officer Comment
			Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).
		7. Considers that whilst neighbouring land owners have expressed that they would be happy to have such a tower on their property, they do not consider this far enough away.	Noted.
		8. Notes that research suggests that greater the distance, the greater the safety and that they would prefer a greater distance	Noted.
2.	David & Fiona Morgan; <i>Full submission attached</i>	Support 1. Notes that they would like to support the proposed telecommunication monopole at the nominated location.	Noted.
3.	Civil Aviation Safety Authority <i>Full Submission Attached</i>	No Objection 1. Notes the monopole is approx 20km from the Bunbury Airport.	Noted.
		2. Notes that the monopole would be well outside the Obstacle Limitation Surfaces and NOT infringing Procedures for Air Navigation Services – Aircraft Operations.	Noted.
		3. Advises that CASA would not be recommending that any obstacle lighting or special marking is necessary, unless there are unusual circumstances such as low helicopter traffic in the valley.	Noted.
4.	Department of Planning, Lands and Heritage (DPLH)	Comment 1. Advises that the application be referred to the Department of Biodiversity, Conservation and Attractions (DBCA).	Noted.

	Submitter	Submitter Comment	Officer Comment
		2. Notes that the lot is within a Designated Bushfire Prone Area.	Noted.
5.	Department of Biodiversity, Conservation and Attractions (DBCA)	<p>Comment</p> <p>1. DBCA has no objection for the installation of the 40m high telecommunication monopole and associated equipment shelter.</p> <p>2. DBCA does recommend that an aircraft warning light on top of the tower and/or an appropriate transponder is installed to warn low flying aircraft such as firefighting water attack, or crop dusters.</p>	<p>Noted.</p> <p>It is to be noted that Council has delegation to determine the GBRS application if it accepts the advice from DBCA. Therefore should Council resolve to approve the application, a condition be included requiring the applicant to install a transponder on the monopole to warn low flying aircraft such as firefighting water attack, or crop dusters.</p> <p>Council does not have delegation to determine the GBRS application should it wish to resolve to support the application against the advice received from DBCA.</p>

Legal Implications -

Appeal rights exist through the State Administrative Tribunal, if Council determines to refuse the application.

Strategic Community Plan - None.

Environment - None.

Precedents -

- Lot 501 Garvey Road, Dardanup West

At the meeting held 30 January 2013, Council resolved [07/13] to approve an Application for Development Approval for a 40m high NBN monopole, despite receiving an objection.

The monopole was approved 20m from the eastern boundary of Lot 503. The applicant subsequently requested approval to re-locate the monopole to an alternative position on the same property approximately 730m from the eastern boundary, which was approved by Council on 29 January 2014.

- *Lot 14 Ferguson Road, Dardanup (behind Dardanup Post Office)*

At the meeting held 30 January 2013, Council resolved [08/13] to refuse an Application for Development Approval for a 24m high telecommunications monopole within the Dardanup town centre on visual amenity grounds. It was further resolved by Council that the applicant should investigate alternative locations for the monopole, although preferred sites were not identified.

- *Lot 40 Crampton Road, Burekup*

At the meeting held 30 January 2013, Council resolved [09/13] to approve an Application for Development Approval for a 40m high NBN monopole, despite receiving an objection.

The monopole is situated approximately 270 metres south-east of Crampton Road, on land bordering the Burekup townsite.

- *Lot 101 Fees Road, Dardanup*

On 31 May 2013, an Application for Development Approval for a 40m high NBN monopole was approved by Shire officers acting under delegated authority from Council following a period of advertising. The advertising of this application attracted no objections.

The monopole is located approximately 750m from the Dardanup townsite and 70m from the south-eastern extent of the Dardanup Townsite Expansion Area.

- *Lot 12 Ferguson Road, Ferguson*

At the meeting held 10 August 2016, Council resolved [215/16] to approve an Application for Development Approval for a 60m high telecommunications tower, despite receiving objections from nearby landowners.

The tower is situated approximately 400m north of the Ferguson Road/Wellington Mill road intersection and is considered to be in a visually prominent location from nearby landholdings and public roads. The officer recommendation in this case was for Council to refuse the application due to its visual impact in the Landscape Protection Area; however the Council meeting minutes provide some rationale for Council approving the proposed tower with the following comments made during the discussion:

- Telecommunications are a part of modern society;
- Telecommunications infrastructure are needed for emergency services;
- Telecommunications are an essential service;
- The approved tower is only noticeable from a small area; and
- The tower should be built for the value it will give the district.

- *Lot 24 Recreation Road, Paradise*

At the meeting held 9 August 2017, Council resolved [208/17] to refuse an Application for Development Approval for a 40m high telecommunications monopole outside the Dardanup townsite.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

Officers have assessed the application against the relevant legislation and have determined the following to be relevant:

- Clause 2.3 - 'Zones and Uses' of TPS3;
- Appendix II – 'Development Table' of TPS3;
- Clause 5.2 – 'Landscape Protection Areas'
- Local Planning Strategy;
- Wellington Mill Structure Plan;
- *Local Planning Scheme Regulations* – 'Matters to Consider'; and
- State Planning Policy 5.2 – 'Telecommunications Infrastructure'.

Each of the above will be addressed individually.

- *Clause 2.3 – 'Zones and Uses' of TPS3*

Lot 24 is zoned 'General Farming' under TPS3. The proposed development is considered to fall under the TPS3 land use of 'Communications Infrastructure' which is defined as:

'means land used to accommodate any part of the infrastructure of a communications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use in or in connection with a, communications network (such as telecommunications, radio, television);

'Communications Infrastructure' is a 'D' land use within the 'General Farming' zone which means *that the use is not permitted unless the local government has exercised its discretion by granting planning approval.*

Council therefore has discretion to refuse or approve (with conditions) the subject application.

- *Appendix II – Development Table of TPS3*

Appendix II – 'Development Table' of TPS3 provides development setback requirements dependent on the zoning of the land. The Table provides the following setback requirement for the 'General Farming' zone:

- *Development To Be Setback 20m From Any Boundary.*

The monopole structure and equipment shelter is proposed to be setback approximately 75.8m from the western boundary and approximately 232.3m from the northern boundary.

- *Clause 5.2 – ‘Landscape Protection Areas’*

Clause 5.2.3(a-d) of TPS3 relating to the Landscape Protection Area states:

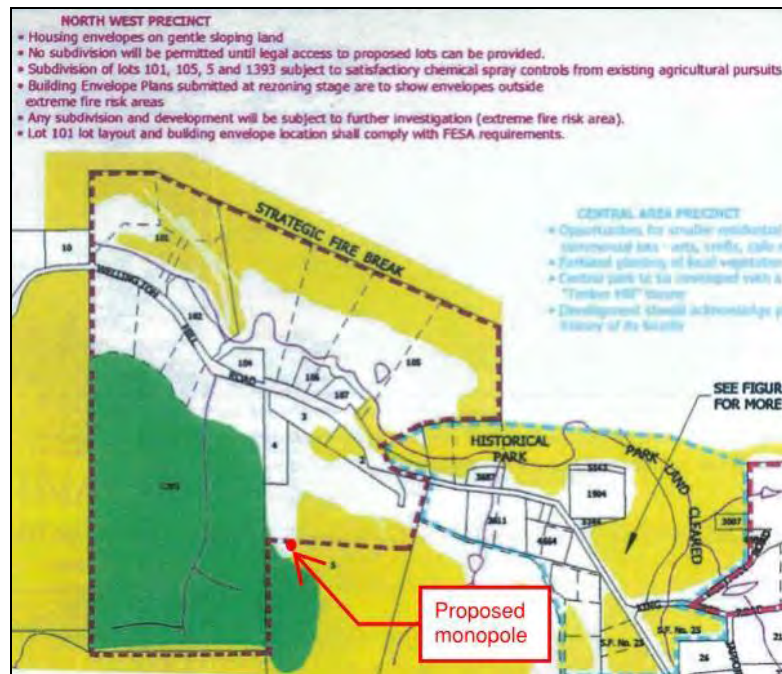
5.2.3 In considering applications for planning consent to commence development on or subdivision or rezoning of any land within a Landscape Protection Area or to do any of the other things mentioned in the preceding clause the Council shall have regard to the following:

- a) The areas included within the Landscape Protection Areas area considered to be areas of significant landscape beauty.*
- b) Buildings and associated services should be regarded as being secondary to the natural features of the area and should not usually be permitted in visually exposed areas.*
- c) Buildings should be setback at least one hundred metres from public roads except where the natural vegetation is such that buildings sited closer to a road will be screened by natural vegetation or dense planting of native vegetation.*
- d) Farm outbuildings should where possible be clustered with farmhouse and other outbuildings.*

The primary aim for the Landscape Protection Area is to provide protection to areas of significant landscape values. Officers recognise that there may be visual amenity impacts on the two properties directly north of the proposed location, however, the monopole is setback in accordance with the requirements under the ‘General Farming’ zone and is screened by mature vegetation. Officers consider that the proposal will be secondary to the natural features of the area.

- *Wellington Mill Structure Plan*

The objective of the Wellington Mill Structure Plan is to provide for future small holding lots and intensive agricultural activity without detracting from the existing character of the area. A portion of Lot 5 has been identified under the structure plan for future “Small Holding” development purpose. However, prior to further subdivision of Lot 5, a scheme amendment and structure plan process would need to be initiated and successfully completed demonstrating compliance with *State Planning Policy 3.7 – Planning in Bushfire Prone Areas and Development Control Policy 3.4 - Subdivision of rural land.*



- *Local Planning Strategy*

Section 3.2.4 of the Shire's Local Planning Strategy (LPS) supports the above Wellington Mill Structure Plan and identifies the area for future subdivision and structure planning.

- *Planning and Development (Local Planning Scheme) Regulations 2015 – Matters to Consider*

Sch. 2, Pt. 9, Cl. 67 - 'Matters to be considered by local government' of the *Planning and Development (Local Planning Scheme) Regulations 2015* (Regulations) provides the criteria against which an Application for Development Approval should be assessed. Officers consider that the following criteria are of relevance to the application:

- (c) *any approved State Planning Policy;*
- (h) *any structure plan, activity centre plan or local development plan that relates to the development;*
- (m) *the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) *the amenity of the locality including the following –*
 - (i) *environmental impacts of the development;*
 - (ii) *the character of the locality;*
 - (iii) *social impacts of the development;*
- (r) *the suitability of the land for development taking into account the possible risk to human health;*

- (x) *the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;*
- (y) *any submissions received on the application;*

Having consideration for the above provisions, notwithstanding provision (c) above, (which is covered later in this report under State Planning Policy 5.2 – ‘Telecommunications Infrastructure’), officers believe there are two key components that Council will need to consider in determining this application:

- 1) Visual amenity impacts; and
- 2) Benefits of the telecommunications infrastructure to the community.

- *Visual Amenity Impacts*

Council will need to consider the visual amenity impacts of the proposed monopole on:

- Landholders in its immediate vicinity;
- Road users of Wellington Mill Road;
- Existing residences within the area; and
- Future residences of the area.

Officers consider that the monopole is likely to have the greatest visual impact on the two properties directly north of the proposed location, which are ‘*General Farming*’ properties. It is noted that they are primarily used for residential and gallery activities, and as such, these activities themselves would not be impeded by the development.

However, the existing residences on these properties may experience some visual amenity impacts as a result of the proposed monopole and it is noted an objection was received from one of these landowners.

Further to the above, visual amenity impacts from Wellington Mill Road are considered negligible. Officers consider that the existing vegetation along Wellington Mill Road and the western boundary of Lot 5 provide suitable screening to the proposed monopole and the proposal would be secondary to the natural environment.

The proposed monopole will be a non-reflective dull grey standard concrete finish and the associated shelter will be coloured Colorbond ‘Paperbark’ to blend in with the surrounding natural environment. Furthermore, the proposed location of the monopole complies with the setback requirements for the general farming zone and is bounded on the southern, western and eastern side by mature trees of considerable height. Officers consider it unlikely that the monopole will be of greater height than the tree line. Officers consider that the monopole will not detrimentally affect the amenity of the area due to its positioning and proposed colouring.

- *Benefits of the Telecommunications Infrastructure to the Community*

Telecommunication services provide a range of benefits to communities and are considered an essential service to many in contemporary society. An efficient telecommunication service can promote increased residency and business activity. Additionally, the proposed development will increase the level of competition

between telecommunication providers and increase the range of choice for the Dardanup community.

Council will need to consider the benefits of such infrastructure and whether access to telecommunication services outweighs the potential adverse visual amenity impacts of the proposed monopole.

- *State Planning Policy 5.2 – Telecommunications Infrastructure*

SPP 5.2 is a Western Australian Planning Commission (WAPC) Policy that is to be given due regard when determining the application. SPP 5.2 acknowledges the visual impacts that a telecommunications proposal may have on an area whilst recognising the importance of telecommunication infrastructure for the community.

Officers consider the following 'visual impact' policy measures to be applicable to the application and will assist in Council's determination:

5.1.1 The benefit of improved telecommunications services should be balanced with the visual impact on the surrounding area.

- i) Assessment of the visual impact of development proposals for telecommunications infrastructure should be made on a case by case basis;*
- ii) Telecommunications infrastructure should be sited and designed to minimise visual impact and whenever possible:*
 - a) be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites;*
 - b) be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or panorama, whether viewed from public or private land;*
 - c) not be located on site where environmental cultural heritage, social and visual landscape values maybe compromised; and*
 - d) display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape.*
- iv) Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community.*

The above considerations of SPP 5.2 are similar in nature to the previous section of the report addressing the provisions of the Regulations, and as such, will not be duplicated. Effectively, SPP 5.2 encourages decision-makers to give due regard to the potential amenity impacts against the potential benefits of such infrastructure.

Council has previously approved applications for telecommunication infrastructure, despite receiving objections; on the basis they perform an essential service to the community.

Whilst officers acknowledge the proposed monopole is likely to result in visual amenity impacts to the landowners abutting Lot 5 on the northern boundary, the impacts are considered to be contained to those immediate farming properties, with lesser impact along Wellington Mill Road and the wider area. Additionally, similar impacts on adjoining landowners would be expected to be experienced at any alternate proposed location, and possibly to a greater extent in some locations when compared to the proposed site.

In light of the above, officers consider the proposal strikes an appropriate balance between siting telecommunications infrastructure in a location that minimises visual impacts, whilst enabling the provision of telecommunications services within the Wellington Mill area. As such, officers are recommending the application be approved subject to appropriate conditions.

Should the Council not support the Officer Recommendation, the Council could instead resolve pursuant to *Schedule 2, Part 9, Clause 68(2)(c) of the Deemed provisions for local planning schemes of the Planning and Development (Local Planning Schemes) Regulations 2015* to refuse to grant development approval providing reasons for their decision.

Council Role - Quasi-Judicial.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council approves the Application for Development Approval under the Shire of Dardanup Town Planning Scheme No.3 and the Application for Planning Approval under the Greater Bunbury Region Scheme for a Telecommunications Monopole and associated infrastructure at Lot 5 Wellington Mill Road, Wellington Mill subject to the following conditions:

- 1. The layout of the site and the size, design and location of the buildings and works permitted must always accord with the endorsed plan(s) and must not be altered or modified without the further written consent of Council.**
- 2. All crossovers shall be located and constructed in accordance with the Shire's specifications (Policy ENG 10 – Crossovers in Townsite and Rural Areas) prior to commencement of construction of the proposed development to the satisfaction of the Director Engineering and Development Services.**

3. Prior to completion of works, a transponder is to be installed on the monopole and thereafter maintained to warn low flying aircraft such as firefighting water attack, or crop dusters.

Advice Notes:

- i) If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.
- ii) Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- iii) If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

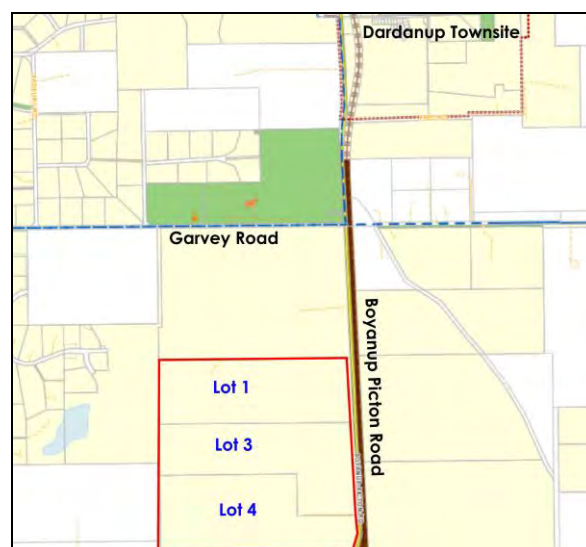
12.4 Title: Request for Temporary Extension of Term of Extractive Industry Licence and Development Approval – Lots 1, 3 & 4 Boyanup Picton Road, Crooked Brook (Peter Harris)

Reporting Department: Engineering & Development Services

Reporting Officer: Mr Jake Whistler - Senior Planning Officer

Legislation: Planning and Development Act 2005; and Shire of Dardanup Extractive Industry Local Law 2014

Location Plan –



Site Plan –



Background -

Council has received written correspondence requesting permission to extend the term of an Extractive Industry Licence and Development Approval over Lots 1, 3 & 4 Boyanup Picton Road, Crooked Brook. A copy of the correspondence submitted by the landowner is provided in (Appendix ORD: 12.4A).

Lots 1, 3 & 4 are zoned 'General Farming' under the Shire's Town Planning Scheme No. 3 (TPS3) and are collectively 121ha in area. They are bounded by Boyanup Picton Road to the east (Primary Regional Road under the control of Main Roads WA), similarly zoned properties to the north and south, and Small Holding zoned properties to the west.

An Extractive Industry Licence and Development Approval were issued over the three lots in 2007 for the extraction of sand from an area approximately 3 ha. Copies of these approvals are provided in (Appendix ORD: 12.4B). The Extractive Industry Licence and Development Approval were issued on 11 October 2007 subject to the following condition:

'This approval is valid for a period of 10 years from the date of approval'.

As such, both the Development Approval and Extractive Industry Licence are due to expire on 11 October 2017.

Planning staff responded to correspondence from the father of the Licensee (Mr Danny Harris) on 31 May 2017 advising of the requirement for a new Application for Development Approval and Application for an Extractive Industry, if the extractive industry is proposed to continue past 11 October 2017. Furthermore, Planning staff met with the Licensee (Peter Harris) on 22 June 2017 to reiterate the requirement to submit new applications if he wished for the extractive industry to continue past the expiry date.

Legal Implications

Pursuant to *Clause 5 of the Shire of Dardanup Extractive Industry Local Law* Council do not have the legislative authority to consider the request from Mr Peter Harris allowing him to operate without a valid licence.

Strategic Community Plan - None.

Environment

Compliance with the requirements of the Extractive Industry Licence and Development Approval dated 11 October 2007 requires the land to be contoured and rehabilitated within 12 months of completion of the operation.

Precedents - None.

Budget Implications - None.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Medium.

Officer Comment

Officers have assessed the proposal against the provisions of the Shire of Dardanup Extractive Industry Local Law and have determined the following sections are relevant:

- Clause 5 - Extractive Industries Prohibited Without Licence; and
- Clause 12 - Renewal of Licence.

- *Extractive Industries Prohibited Without Licence*

5. *'A person shall not carry out an extractive industry –*
 - (a) *unless the person is the holder of a valid and current licence; and*
 - (b) *otherwise than in accordance with any terms and conditions set out in, or applying in respect of the licence.'*

Pursuant to Clause 5 Council do not have the legislative authority to consider the request from Mr Peter Harris allowing him to operate without a valid licence.

- *Renewal of Licence*

12. *'A licensee who wishes to renew a licence shall apply in writing to the Council at least 45 days before the date of expiry of the licence and shall submit with the application for renewal –*
 - (a) *renewal of licence fee as determined by Council from time to time;*
 - (b) *a copy of the current licence;*
 - (c) *a plan showing the contours of the excavation carried out to date of that application;*

- (d) details of the works, excavation and rehabilitation stages reached and of any changes or proposed changes with respect to any of the things referred to in clauses 7(1)(b) and (c); and
- (e) any other things referred to in clauses 7 and 8.

The Shire of Dardanup Extractive Industry Local Law (clause 12) allows a licensee to apply for a renewal at least 45 days before the date of expiry of a licence. An application for a renewal would have needed to be received by 28 August 2017 with all relevant information and development plans. There is a statutory requirement for these applications to undergo an assessment process including a period of advertising to nearby landowners and relevant government authorities.

An application for a renewal was not received within the specified timeframe and therefore an application for an extractive industry licence in the format specified in the Local Law is to be submitted for Council's consideration and approval prior to the any further extraction to continue past 11 October 2017.

A new Development Application under the Shire of Dardanup Town Planning Scheme No.3 (TPS3) is also needed to be submitted for the Industry-Extractive land use. The current Development Application is valid until 11 October 2017.

The Local Law states that a person shall not carry out an extractive industry without a valid licence. Council do not have the legislative authority to extend the term of an Extractive Industry Licence. There is a process to be followed for the renewal of a licence before the expiry of the licence. This opportunity has been missed and new applications are to be submitted pursuant to the Local Law and TPS3.

Council Role - Executive.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council advise Mr Peter Harris that in regards to his request, the extension is not granted as the proposal does not meet the statutory requirements of the Shire of Dardanup Extractive Industry Local Law 2014 and the Shire of Dardanup Town Planning Scheme No.3.

Advice Notes:

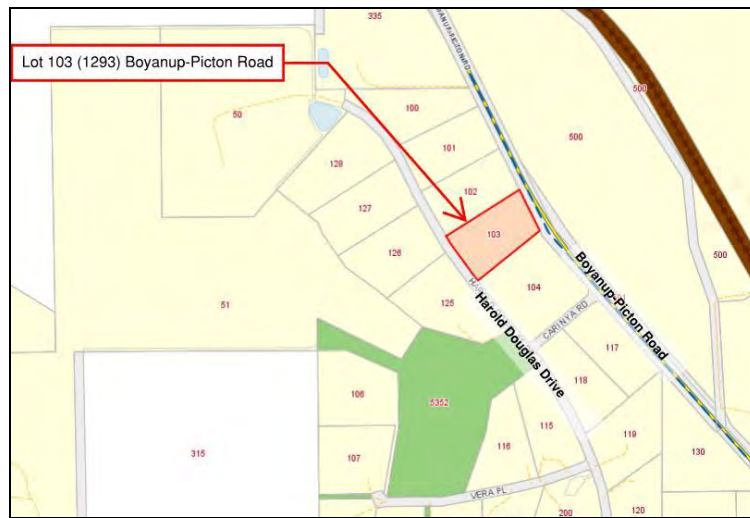
- i) **Compliance with the requirements of the Extractive Industry Licence and Development Approval P51/07, dated 11 October 2007, requires the land to be contoured and rehabilitated within 12 months of completion of the operation.**

- ii) **The Development Approval and Extractive Industry Licence expire on 11 October 2017 at which time the applicant is invited to submit a new application for Development Approval and Extractive Industry Licence.**

12.5 Title: Application for Development Approval – Lot 103 (1293) Boyanup-Picton Road, Dardanup West – Two Grouped Dwellings - (Plunkett Homes (1903) Pty Ltd)

Reporting Department: Engineering & Development Services
 Reporting Officer: Miss Alice Baldock – Planning Officer
 Legislation: Planning and Development Act 2005

Location Plan



Site Plan



Background

Council has received an Application for Development Approval for the construction of two grouped dwellings at Lot 103 (1293) Boyanup-Picton Road, Dardanup West.

The 1.978ha lot is zoned 'Small Holding' under the Shire of Dardanup Town Planning Scheme No. 3 (TPS3). The property abuts similarly zoned properties to the north and south, with Boyanup-Picton Road abutting its north eastern boundary and Harold Douglas Drive abutting its south western boundary. The property is reasonably flat and is mostly clear of vegetation, other than for a cluster of remnant vegetation in the north eastern portion of the property where the existing dwelling is situated. The property is mainly used for residential purposes and has access from Boyanup-Picton Road and Harold Douglas Drive.

Full details of the proposal are contained in (Appendix ORD: 12.5A) and are summarised below:

- The proposed new dwelling is 261.14m² in floor area;
- The proposed new dwelling will have access from Harold Douglas Drive;
- The existing dwelling will be retained and used as a residence for the applicant's retired parents; and
- The existing dwelling currently has access from Boyanup-Picton Road.

An Application for Development Approval has been previously approved in July 2017 under delegated authority for the construction of a single dwelling. The original application demonstrated that the existing dwelling was to be demolished. Since issuing the approval, the applicants have indicated the landowner would like to retain the existing dwelling. Officers advised the applicants that a new application for the proposal of two grouped dwellings would be required to be submitted to the Shire for consideration as the lot size does not meet the minimum lot area requirements outlined under Clause 3.14.1 (b) of TPS3.

The landowner provided the following justification for the proposed two grouped dwellings:

- The main purpose for purchasing the lot was to retain the existing dwelling for a residence for their parents, who are at retirement age with health issues; and
- The existing dwelling is in perfect condition and it would not prove viable to demolish.

- *Notification Of Application*

Given the variation to TPS3, officers sent a letter of notification to the following adjoining landowners requesting comment on the application:

- 1303 Boyanup-Picton Road;
- Lot 104 Harold Douglas Drive;
- 315 Harold Douglas Drive; and
- 339 Harold Douglas Drive.

A location map is provided below which identifies all landowners that were invited to make comment on the application:



In response to the advertising, one submission of support was received for the proposal. A copy of the submission received is contained in (Appendix ORD: 12.5B).

Legal Implications -

Appeal rights exist through the State Administrative Tribunal, if Council determines to refuse the application.

Strategic Community Plan - None.

Environment - None.

Precedents - None.

Budget Implications - None.

Budget – Whole of Life Cost – None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment

Officers have assessed the proposal against the provisions of TPS3 and have determined the following sections are relevant:

- Clause 2.2 'Objectives of the Zones';
- Clause 3.14 'Small Holding Zones; and
- Clause 7.6 'Variations to Site and Development Standards and Requirement'
- Clause 7.2 'Applications for Special Approval'.

Each of these will be addressed individually.

Officers have also assessed the proposal against the following:

- State Planning Policy 3.7- Planning in Bushfire Prone Areas
- Greater Bunbury Region Scheme

- **‘Objectives of the Zones’**

Clause 2.2 ‘Objectives of the Zone’ states the following:

‘Small Holding Zone’

- *To provide for residential development within a rural setting, where the predominant land use is residential.*

The application is considered to comply with the objectives of the zone. The details of the proposal indicate the proposed new dwelling will be used as a family residence and the existing dwelling will be utilised as a residence for the applicant’s aged parents.

- **‘Small Holding Zones’**

Clause 3.14. ‘Small Holding Zones’ is relevant to the subject application which contains the following minimum development provisions:

- (b) Residential development shall in the case of a separate lot of less than 2ha, be limited to a single house only. For a separate lot of 2ha or larger, Council may approve not more than two grouped dwellings.*

Lot 103 is 1.978ha and subsequently does not comply with the minimum development provisions for two grouped dwellings within the ‘Small Holding’ zone.

- **Variations to Site and Development Standards and Requirement.**

Clause 7.6 ‘Variations to Site and Development Standards and Requirement’ states the following:

7.6.1 Except for development in respect of which the Residential Planning Codes apply, if a development is the subject of an application for planning approval and does not comply with a standard or requirement under the Scheme, the local government may, despite the non-compliance, approve the application unconditionally or subject to such conditions as the local government thinks fit.

7.6.2 In considering an application for planning approval under this clause, where in the opinion of the local government, the variation is likely to affect any owners or occupiers in the general locality or adjoining the site which is the subject of consideration for the variation, the local government is to:

- (a) give written notice of the variation in a form approved by the Council to the owners of all lots adjoining the subject land and any other person who, in the opinion of Council would be adversely affected for a period of not less than 14 days from the day the notice is served or published; and*
- (b) have regard to any expressed views prior to making its determination to grant the variation.*

7.6.3 *The power conferred by this clause may only be exercised if the local government is satisfied that –*

- (a) *approval of the proposed development would be appropriate having regard to the criteria set out in clause 7.2.4; and*
- (b) *the non-compliance will not have an adverse effect upon the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.*

The subject lot is the only property along Harold Douglas Drive that is less than 2ha in area. The proposed 211m² variation to the 2ha minimum requirement is a lot size variation of 1% and is considered minor. It is to be noted that Lot 102 north of the application site is 2.0178ha and Lot 104 south of the application site is 3.0543ha, and both these properties have the potential to be developed with two grouped dwellings on each lot. The proposal was advertised and due process followed for the consideration of a variation to a scheme standard.

- *'Applications for Special Approval'*

The proposed new dwelling under Clause 7.2 of TPS3 is considered an application for special approval. In making its decision on applications for special approval Council is to take into consideration such matters as listed in Clause 7.2.4 of the TPS3. Officers have assessed the application against Clause 7.2.4 and consider points (a), (c), (e) and (f) are relevant. Each point will be discussed separately.

- (a) *The provisions of this Scheme and of any other Town Planning Scheme affecting the land the subject of the application or affecting land in the vicinity.*

As mentioned above, the subject lot does not comply with the minimum lot area development provisions within the 'Small Holding' zone to permit two grouped dwelling. Officers consider that the proposal complies with the objectives of the 'Small Holding' zone as outlined under TPS3 and represents a minor variation.

- (c) *The size, shape, character of the parcel of land to which the application relates and the nature and siting of the proposed building, the view from the building and the interruption of view likely to be caused by the proposed building.*

The existing dwelling has access from Boyanup-Picton Road and no change is proposed to the appearance of this dwelling. The proposed new dwelling is a single story house sited on the opposite corner of the lot facing Harold Douglas Drive. The proposed new dwelling complies with the minimum setback requirements under TPS3 and has a separation distance of approximately 83m from the existing dwelling. Officers consider that the proposed new dwelling is adequately set back from the existing dwelling and neighbouring residences and will not detrimentally affect the character or views of the area.

- (e) *The submissions received by Council.*

As a result of the advertising period one submission in support of the proposal was received from an adjoining landowner.

- (f) *The existing and likely future amenity of the neighbourhood, including (but without limiting the generality of the foregoing) the question of whether the proposed development is likely to cause injury to such amenity including injury due to the emission of light, noise, electrical interference, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, liquid wastes or waste products.*

Officers consider that the proposed two grouped dwellings will have no negative impacts on the amenity of the area.

- *'Bushfire Prone Area – State Planning Policy 3.7'*

The endorsed Map of Bushfire Prone Areas (BPA) identifies the entire lot to be within a BPA. State Planning Policy 3.7 – Planning in Bushfire Prone Areas is to be given due regard when assessing any form of planning proposal. A Bushfire Attack Level (BAL) Assessment has been conducted which revealed a BAL rating of BAL 12.5. Due to the location of the lot in a bushfire prone area the dwelling would need to comply with AS 3959 (Construction of Buildings in Bushfire-Prone Areas) relevant to the Bushfire Attack Level Assessment (BAL 12.5) for the lot and it is recommended that the applicant be advised that compliance with this requirement needs to be demonstrated at the building permit application stage.

- *'Greater Bunbury Region Scheme (GBRS)'*

The development is exempt from having to obtain GBRS approval given it is residential development of fewer than 4 units that does not encroach onto the regional road reservation and where no additional relocated or new access is proposed.

Clause 3.14 *'Small Holding Zones'* provides the development provisions for grouped dwellings within this respective zone.

After assessing the application, officers consider the proposal represents a minor variation to the Scheme provision and will not detrimentally affect the amenity of the area and is unlikely to have any impacts on the adjoining landowners. Furthermore, officers consider that the proposal reflects the objectives of the *'Small Holding'* zone and notes it is the only property along Harold Douglas Drive that is less than 2ha.

It is recommended that Council approve the application subject to appropriate conditions.

Should Council not support the Officer Recommendation, Council could instead resolve pursuant to Schedule 2, Part 9, Clause 68(2)(c) of the Deemed provisions for local planning schemes of the Planning and Development (Local Planning Schemes) Regulations 2015 to refuse to grant development approval providing reasons for their decision.

Council Role - Quasi-Judicial.

Voting Requirements – Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council approves the Application for Development Approval for Two Grouped Dwellings (consisting of one existing and one new dwelling) at Lot 103 (1293) Boyanup-Picton Road subject to the following conditions:

- 1. The layout of the site and the size, design and location of the buildings and works permitted must always accord with the endorsed plan(s) and must not be altered or modified without the further written consent of Council.**
- 2. All stormwater from the proposed building(s) shall be contained on site in accordance with Shire specifications (ENG 20 – Stormwater Discharge from Buildings) prior to the occupation and/or use of the proposed development.**
- 3. The existing crossover on Harold Douglas Drive shall be reconstructed to the Shire's specifications (ENG 10 – Crossovers in Townsites and Rural Areas) prior to the occupation and/or use of the proposed development.**

Advice Notes:

- i) If the development, the subject of this approval, is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.**
- ii) Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**
- iii) In regard to Condition 3, an appropriately sized culvert pipe, minimum 375mm diameter, with precast concrete headwalls is to be installed under the crossover prior to the occupancy of the new residence. For further information regarding this matter please contact Mr Dennis Hewett, ETO-Compliance on 08 9724 0308.**
- iv) The applicant is advised that this is not a Building Permit. A Building Permit must be obtained prior to the commencement of construction. Due to the location of the lot in a bushfire prone area the dwelling would need to comply with AS 3959 (Construction of Buildings in Bushfire-Prone Areas) relevant to the Bushfire Attack Level Assessment for the lot.**

- v) **The applicant is advised that approval to install a septic apparatus must be obtained prior to the installation of a septic system.**
- vi) **If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.**

12.6 Title: Leeuwin Scholarship Selection Panel

Reporting Department: Corporate & Community Services

Reporting Officer: Mr Phil Anastasakis – Director Corporate & Community Services

Background

In previous years Council has supported youth development through sponsoring positions on the Sail Training Ship Leeuwin.

The number of scholarships offered is based on the amount allocated by Council each year plus any external sponsorship obtained from business and community groups.

The 2017/18 scholarship timeline was raised at the Councillor Briefing on the 20 September 2017, and is outlined as follows:

Thursday, 5 October	Applications Open (Advert South Western Times)
Friday, 3 November	Applications Close
Monday, 6 November to Friday 10 November	Selection Planning Process
Thursday, 16 November and Friday, 17 November	Selection / Interviews
Friday, 24 November	Recommended candidates referred to Leeuwin Foundation for approval.

This year external funding has been secured which has enabled five scholarships to be offered.

These external sponsors are:

- Dardanup Lions Club \$2,250
- Eaton Lions Club (half scholarship) \$1,125
- Cristal \$2,250

Legal Implications

Applicants submit an Application Form which states the accepted terms and conditions of the Leeuwin Sail Training course.

Strategic Community Plan

Youth services and activities are noted as part of Community Life within the Strategic Community Plan.

Environment - None.

Precedents

The selection panel for 2016/17 comprised of Cr. Tyrrell Gardiner, Cr. Danny Harris and Cr Patricia Perks.

Budget Implications

Council supports three youth scholarship positions on the Sail Training Ship Leeuwin by allocating \$6,732.00 in the 2017/18 budget.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - None.

Officer Comment -

Historically the number of panel members has been limited to three Councillors as the selection process can be overwhelming for applicants who are respectfully aged between 14 – 18 years old. Some potentially have never participated in a selection and interview process before. For this reason it is recommended that the selection panel remain at three members for the 2017/18 round.

It is proposed that the Manager Community Services participate as a panel member in the interview and selection process, due to the level of background knowledge and broader role with youth and community development.

Council is therefore requested to consider and appoint two Councillors as panel members to participate in the 2017/18 scholarship.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council supports the appointment of:

Councillor _____;
Councillor _____; and
Acting Manager Community Services

To the Leeuwin Scholarship Selection Panel to interview and recommend to Council preferred recipients of the Leeuwin Sailing Ship Scholarship for 2017/18.

12.7 Title: Eaton Recreation Centre Courts, Car Parking & Eaton Skate Park Options

Reporting Department: Corporate & Community Services

Reporting Officer: Mr Ben Jordan – Manager Recreation Centre

Background -

At the Council meeting held on the 14 December 2016, Council resolved [346-16]:

“THAT Council:

1. *Approve the Eaton Recreation Centre Outdoor Court project totalling \$606,000 for inclusion the Building Asset Management Plan for construction during the 2018/2019 financial year.*
2. *Fund the Eaton Recreation Centre Outdoor Court project from the following sources:*

<i>Department Sport & Recreation</i>	<i>\$202,000</i>
<i>Eaton POS Trust</i>	<i>\$202,000</i>
<i>Borrowings</i>	<i>\$202,000</i>

3. *Give delegated authority to the Chief Executive Officer to develop a business case for two undercover courts at the Eaton Recreation Centre and to be included in the Building Asset Management Plan, to be supported with a Business Plan developed in consultation with the Eaton Community College and the Education Department of Western Australia.”*

The Outdoor Courts proposal is for the construction of two all-weather outdoor courts to be located on the western side of the Centre, north of the current group fitness room. These new courts would allow for the introduction of further sports competitions at Eaton Recreation Centre (ERC), with the projected aim of being achieved in a financially sustainable manner.

Due to potential conflicts with other emerging projects at or around the Eaton Recreation Centre site, this project has not progressed towards its 2018/2019 construction schedule. This has been delayed so that all projects can be viewed and assessed against/with each other rather than being dealt with in isolation.

The conflicting projects that may have a potential impact on the two outdoor courts are the indoor courts business case and a four outdoor court project in collaboration with the Education Department. In addition there are other considerations such as the future available space on the Glen Huon Oval site and the future relocation of the Eaton Skate Park.

The requirements of these three projects all have potential implications for the parcel of land within the Glen Huon Oval site to the West of Eaton Recreation Centre. In addition, it is known that at some point in the near future the current Skate Park will need to be relocated, with the likelihood this will also fall within the Eaton Town Centre/Glen Huon Oval precinct. The grassed area on the eastern side of Glen Huon Oval between the softball and football fields has also been identified as a desired space by softball as a warm up area, with very little open green space left on the Glen Huon site.

Legal Implications - None.

Strategic Community Plan

The construction of two outdoor courts to the value of \$606,000 has been included in the Strategic Building Plan for 2018/2019.

Redesign and improvement of the skate park is identified in the Strategic Community Plan.

Environment - None.

Precedents - None.

Budget Implications

\$202,000 is proposed to be sought from Eaton POS Trust as a contribution to the construction costs of the courts for which Ministerial approval is required.

Budget – Whole of Life Cost -

Consideration of the different options for development in this area all have long term financial implications. These factors will need to be considered as part of the overall evaluation of options for the future.

Council Policy Compliance - None.

Risk Assessment

Financial - Low

Consideration of the financial risks associated with the various options will need to be considered as part of the overall evaluation of options for the future.

Reputation - Medium

There is the potential that by placing too many demands on the Glen Huon site and not locating facilities in locations that are supported by the community there could be a level of dissatisfaction from within the community.

Officer Comment

- *Indoor Courts*

A Business Case for the addition of two indoor courts at the Eaton Recreation Centre has been prepared. The business case was prepared with the support of MCG Architects and identified two potential locations for additional indoor courts at the Centre.

In addition to assessing the financial viability and sustainability of the project, the actual site choice and its associated impacts are far reaching with the recommended option for the indoor courts being on the site of the proposed two outdoor courts. The second option is to construct the courts on the western side of the current car park which comes with its own challenges, although conflicting site location isn't one. There are questions on the potential impact two indoor courts may have on the viability on any outdoor courts.

- *Outdoor Courts*

The potential for an outdoor four court project has emerged from the Eaton Community College (ECC) and Education Department raising the possibility to re-explore the potential of co-locating their four outdoor courts at the Eaton Recreation Centre site. A co-location was initially considered in the planning phase of the two court outdoor project however, at the time wasn't deemed feasible due to ECC's preferred court alignment not being achievable, to which they are now happy to look at other options.

With ECC needing to reproduce their outdoor courts as their current locations are planned to house future buildings, a four court option could provide both construction and ongoing operation cost savings for all parties as well as increased programing potential for Eaton Recreation Centre with the two additional courts. Therefore for the Shire and the Education Department there is strong cause to investigate potential outcomes.

Overarching all of these decisions however, is whether there is realistically the space adjacent Eaton Recreation Centre to accommodate two or four courts, (indoor or outdoor), given the competing demands for space on the Glen Huon site. In addition to the inherent want for grassed space for team warm ups and general recreational play, is the realisation that in the near future the Eaton Skate park will be relocated, and the options within the town centre are limited.

- *Skate Park*

There is the understanding that the preferred placement criteria for the Skate Park is in the town centre where it is easily accessible and has good levels of passive surveillance. The Glen Huon site may well be considered the preferred and only location in the town centre; therefore the impact of this (or vice-versa) may have implications for development at Eaton Recreation Centre. Therefore rather than

dealing with these projects in isolation, it is felt there is the need to resolve these collectively so that the decision of one won't impact on the outcome of another without due consideration taking place.

With this, it is proposed that a working group be formed to assess the future location of the Eaton Skate Park and Eaton Recreation Centre Courts projects. The objectives of working group would be expanded, however in the main would be to –

1. Identify suitable locations for the Eaton Skate Park;
2. Identify areas for future development on the Glen Huon site adjacent to the Eaton Recreation Centre;
3. Review the courts projects and make recommendations to Council on any future court project (if at all); and
4. Make recommendations on parking solutions for the Eaton Recreation Centre and Glen Huon site based on new/future development and current demands.

It is envisaged that the working group would be made up of three Councillors and Shire Staff, with the Principal of Eaton Community College invited to participate where appropriate.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council:

1. **Establish a Working Group to investigate and recommend to Council a preferred location for the future Eaton Skate Park; and to review and recommend outcomes for additional courts and parking facilities at the Eaton Recreation Centre;**
2. **Form a Working Group to be made up of up to five Shire Staff members comprising the Chief Executive Officer, Director Engineering & Development Services, Director Corporate & Community Services, Manager Recreation Centre, Manager Operations and three Councillors, being -**

Cr. _____ ,
 Cr. _____ ,
 Cr. _____ ,

3. **Defer any funding applications or decisions relating to the Eaton Recreation Centre Two Outdoor Court Project until after the matter is resolved through the Working Group and Council.**

12.8 Title: Monthly Statement of Financial Activity

Reporting Department: Corporate & Community Services

Reporting Officer: Mrs Natalie Hopkins – Manager Financial Services

Legislation: Local Government (Financial Management) Regulations 1996

Background -

The Monthly Statement of Financial Activity is prepared in accordance with the Local Government (Financial Management) Regulations 1996 r. 34 s. 6.4. The purpose of the report is to provide Council and the Community a reporting statement of revenues and expenses as set out in the Annual Budget, incurred by the Shire of Dardanup during the reporting period.

Legal Implications - None.

Strategic Community Plan - None.

Environment - None.

Precedents - None.

Budget Implications -

The financial activity statement comprises of budget estimates, actual expenditure, revenues and income to the end of the month, to which the statement relates to. Material Variances are included in the Variance Report.

Note 8 of the Statement of Financial Activity details material variances from the Adopted Budget.

Budget – Whole of Life Cost - None.

Council Policy Compliance - None.

Risk Assessment - Low.

Officer Comment -

Statement of Financial Activity:

The Statement of Financial Activity is attached after the Officer recommendation. The first Statement of Financial Activity report outlines the results from operating

activities. It shows revenue and expenditure by statutory program, comparing actual results for the period with the annual adopted budget, the amended budget and the year to date budget.

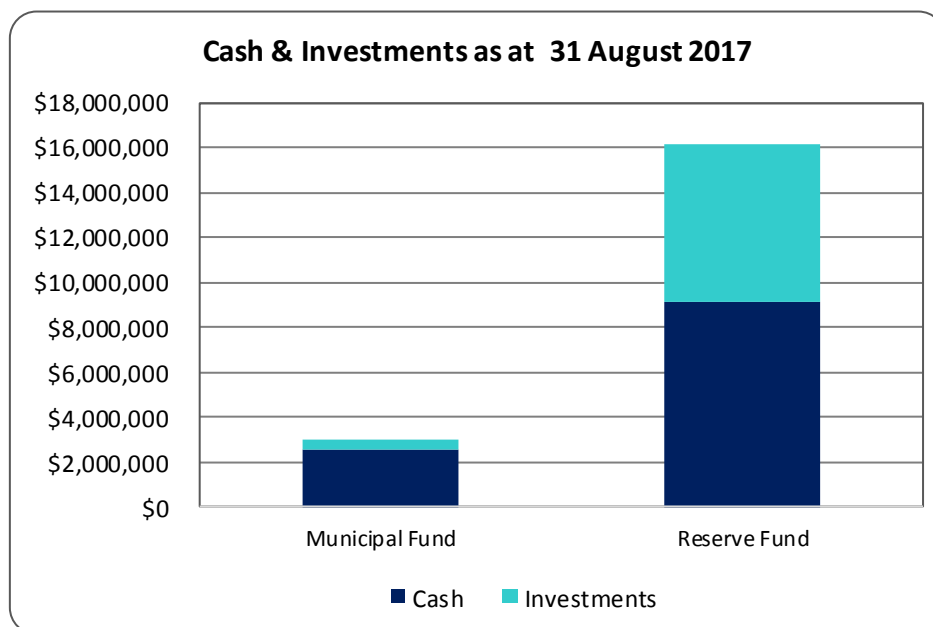
The second financial report displays capital and infrastructure expenditure and also reconciles the statement of financial activity to the statement of net current assets, taking into account; the proceeds from sale of assets, reserve and loan funds used, depreciation applied, capital and infrastructure expenditure, transfers to reserves and loan repayments.

The statement of net current assets provides information on the accounts that make up current asset and current liabilities. The current and quick ratios are liquidity ratios. The current and quick ratios determine the shires ability to meet obligations with readily convertible funds.

Additional reports that have been included in the statement of financial activity are trust fund reports, reserve fund reports, and a statement of investments. A variance report that describes material differences between the adopted budget and the amended budget is also attached.

Key Financial Performance Areas:

- *Cash & Investments*



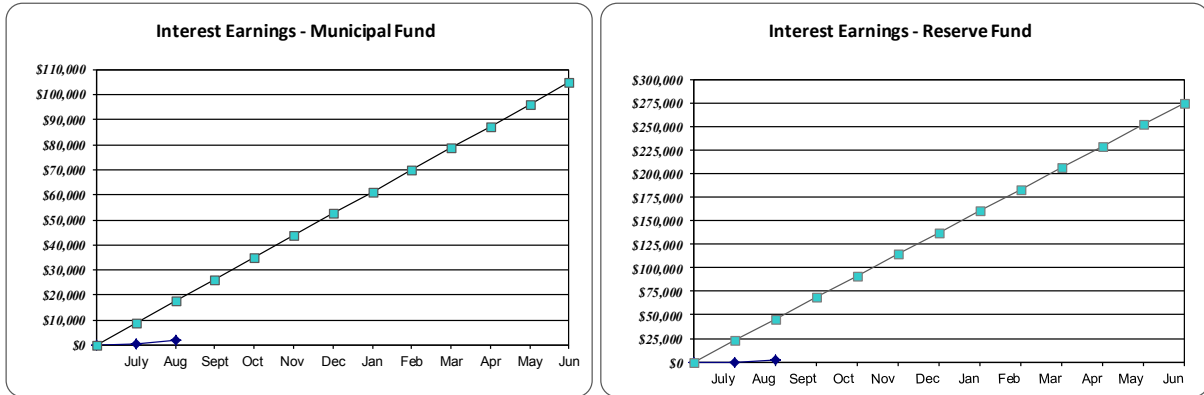
As at reporting date, Council has a reconciled Municipal Fund balance of \$2.5m. In addition to the cash at bank, council has invested \$500,000 in a 3 month term deposit.

The Reserve Account has a reconciled balance of \$9.1m. Furthermore Council has invested \$5m in a 3 year tailored term deposit at a fixed rate of 2.94%pa, and \$2m in a one month term deposit at 1.85%pa. Investment of surplus funds is dependent on cash flow forecasts at time of investment and is based on the Council's Investment Policy.

• *Interest Income*

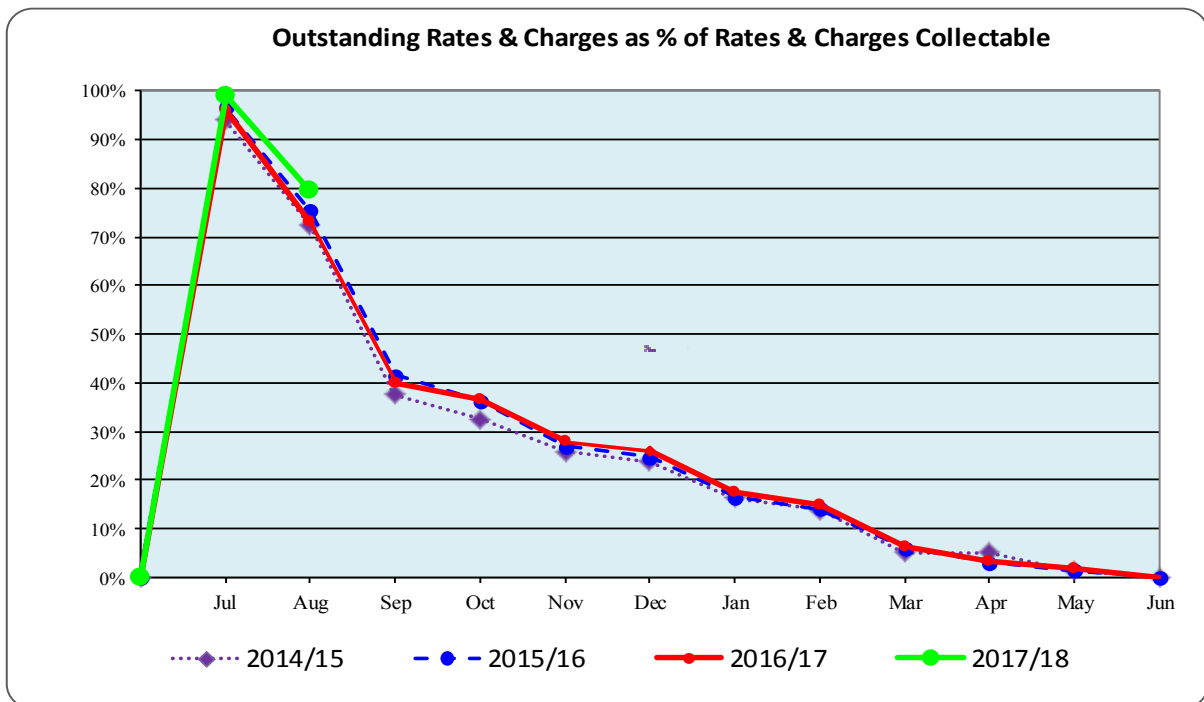
Interest Income (Municipal Fund) of \$1,803 has been recognised against an adopted budget of \$105,000 for the 2017/18 financial year.

Year to date actual interest for the Reserve Account is \$2,561 with total interest forecast at \$260,000 for the 2017/18 financial year. Interest is credited to the bank account quarterly, and at maturity of term deposit investments.



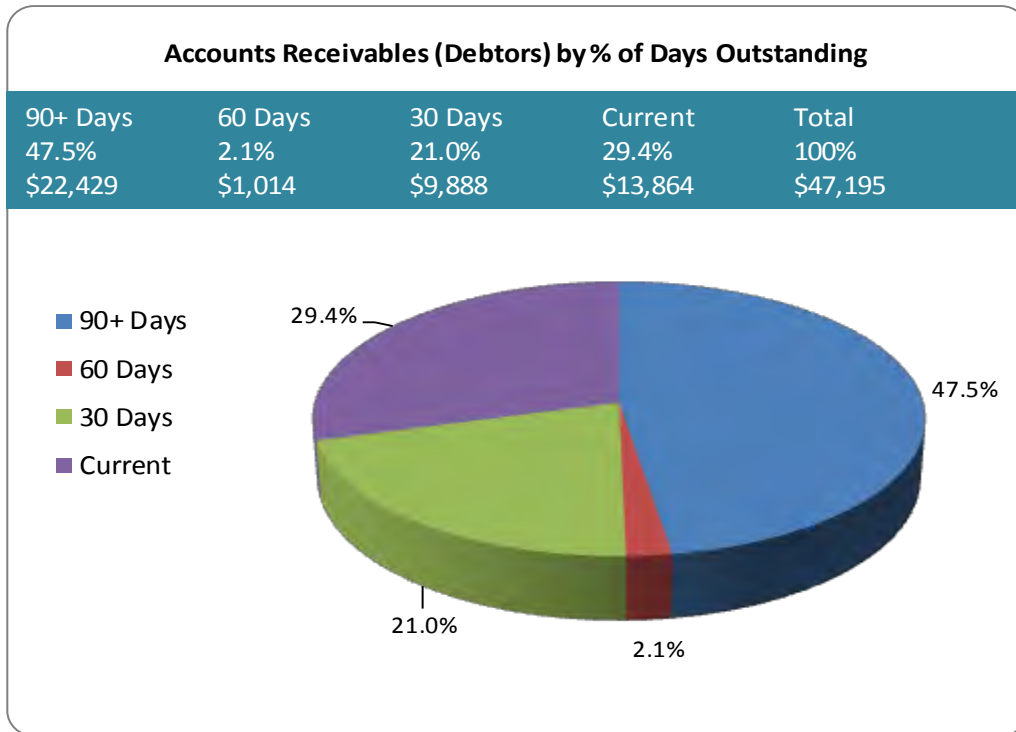
• *Rates & Charges Outstanding*

As at reporting date, total Outstanding Rates & Charges is \$10,999,011 for the 2017/18 financial year. This equates to 79.6% of rates and charges collectable. It is the objective of management to achieve less than 4% of rates and charges outstanding as at 30 June. Rates were raised on the 25 July 2017, which is reflected in the below graph.



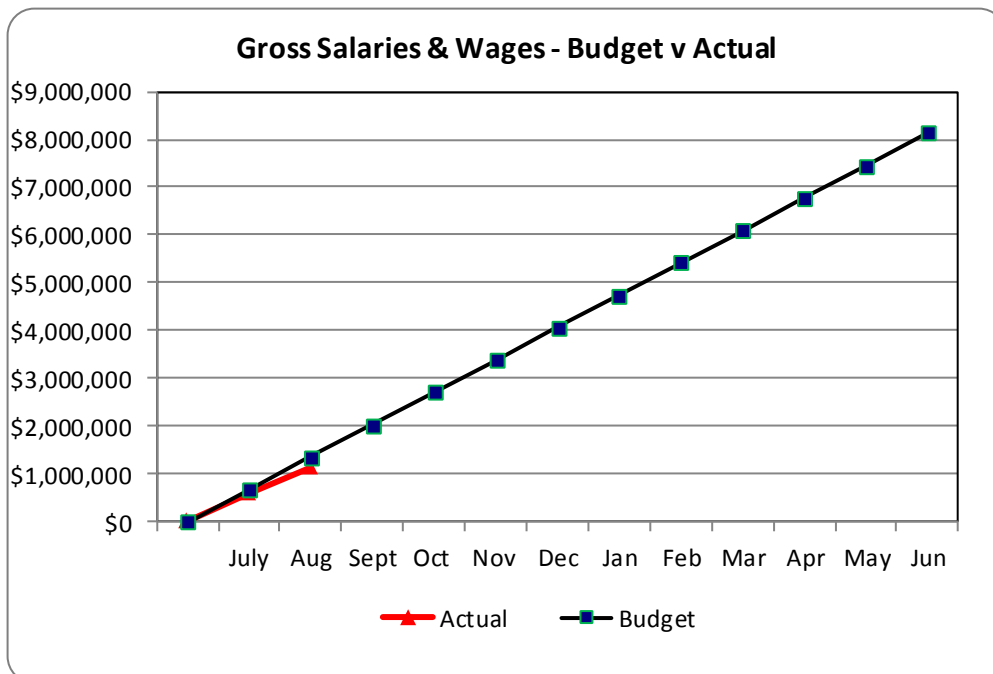
• *Accounts Receivables Outstanding (non-rates)*

As at reporting date the total outstanding Accounts Receivables (Debtors) amounts to \$47,195. A review of the debt collection process and agency is currently occur, which is aimed at improving the amount and number of debtors.



- *Salaries and Wages*

As at reporting date, Total Gross Salaries and Wages expenditure is \$1,157,878 against an adopted annual budget of \$8,128,663 for the 2017/18 financial year.



- *Budget Variances*

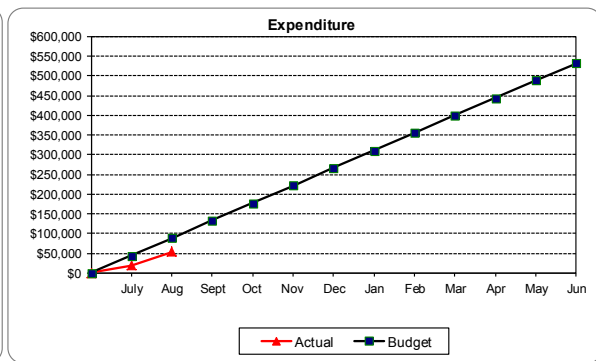
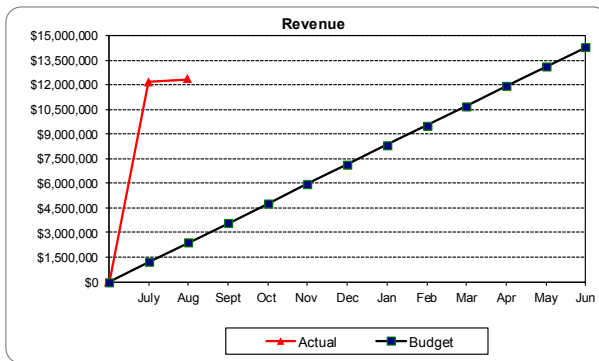
As at reporting date, the end of year surplus for 2016/17 is estimated at \$247,410. Some end of year processing is still to take place but it is predicted the end of year surplus will not vary greatly from this figure. The surplus is expected to be verified in November, when Council’s audit processes are finalised.

• *Forecast 2018/19 Rates Increase*

The following table reports the forecast accumulative effect of budget related matters on next year's rates increase (2017/18 financial year).

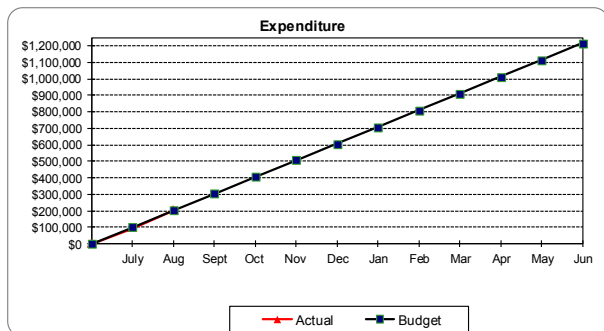
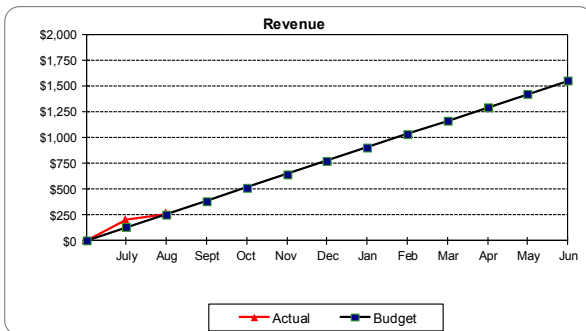
Details	Rates %
2017/18 Adopted Rates Increase (per 4 year Corporate Business Plan)	4.50%
2018/19 Forecast Rates Increase (per 4 year Corporate Business Plan)	4.50%
2019/20 Forecast Rates Increase (per 4 year Corporate Business Plan)	6.50%
2020/21 Forecast Rates Increase (per 4 year Corporate Business Plan)	6.50%

General Purpose Funding



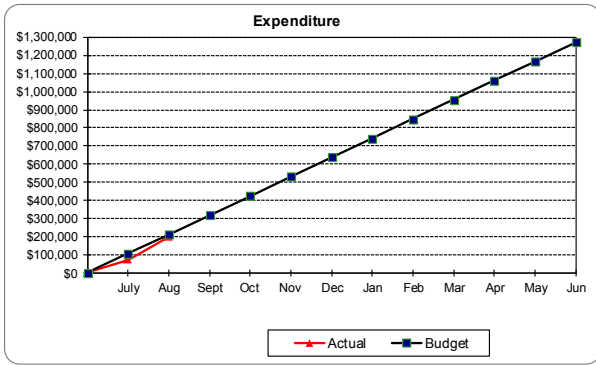
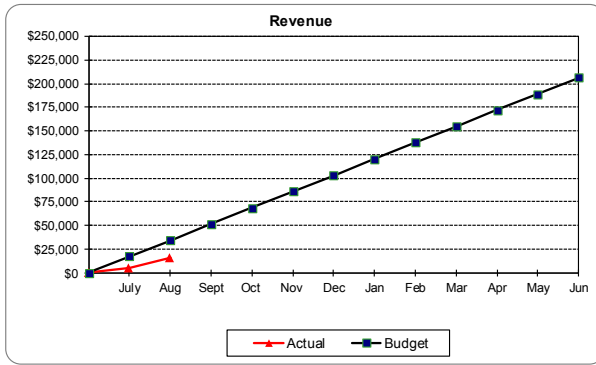
General Rates of \$11,786,888 were levied on the 25 July 2017. Specified Area Rates levied at this time include \$110,033 for Bulk Waste Collection and \$231,389 for Eaton Landscaping. Existing budgeting for rates income is based on an annualised monthly average, however examination of this process to more closely reflect actual rates income is occurring.

Governance



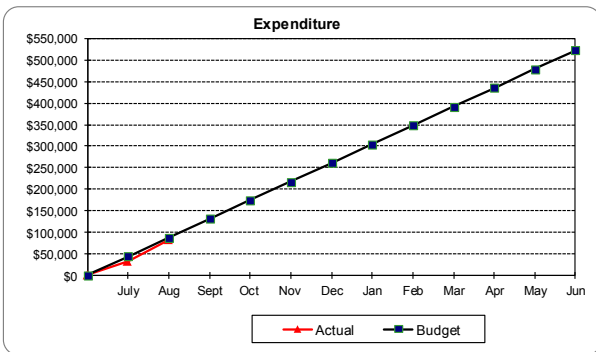
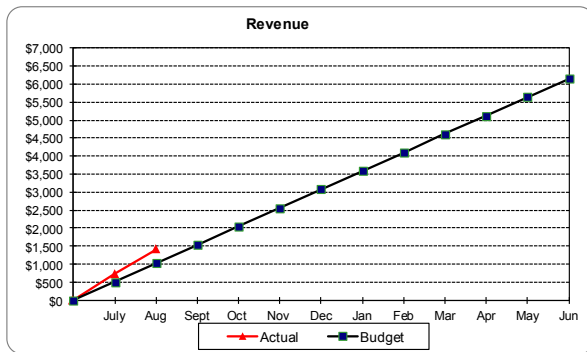
There are no forecast material variances from the adopted budget.

Law, Order & Public Safety



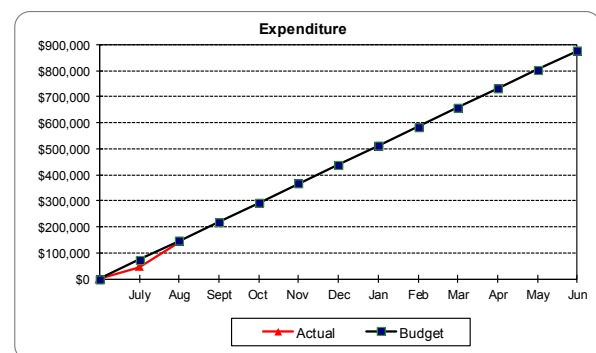
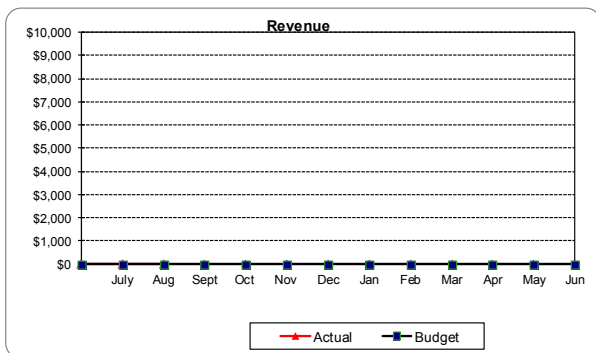
As at reporting date, Council has received combined dog and cat registration revenue of \$4,915 against an adopted budget of \$64,000 for the 2017/18 financial year.

Health



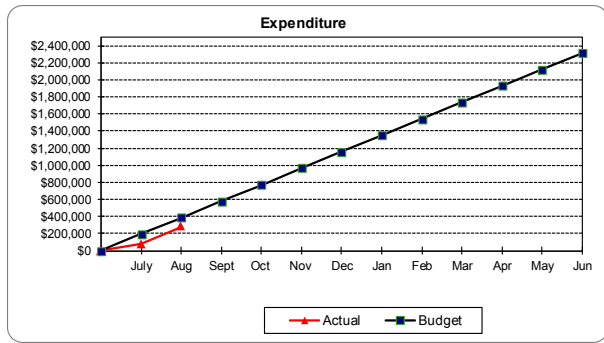
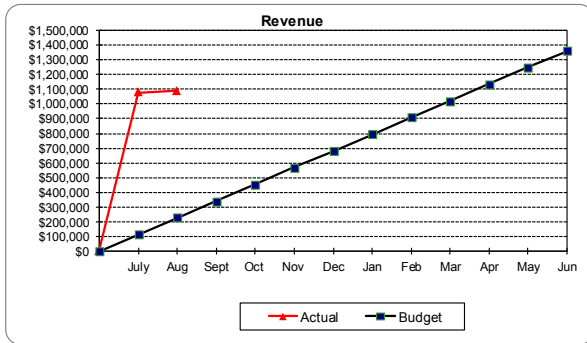
There are no forecast material variances from the adopted budget.

Education & Welfare



There are no forecast material variances from the adopted budget.

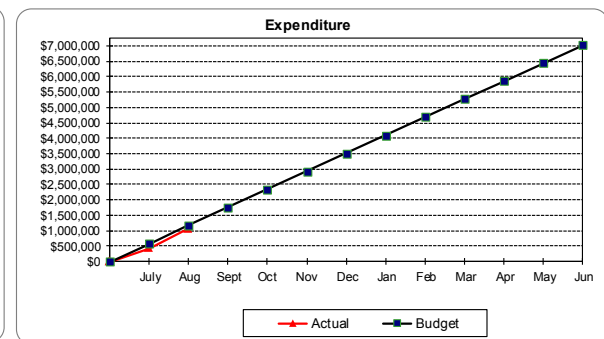
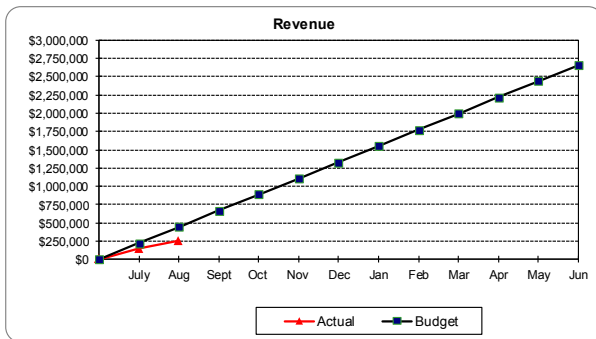
Community Amenities



As at reporting date, Domestic Refuse and Recycling charges of \$1,070,416 have been levied for the 2017/18 financial year. Existing budgeting for refuse income is based on an annualised monthly average, however examination of this process to more closely reflect actual charges raised is occurring.

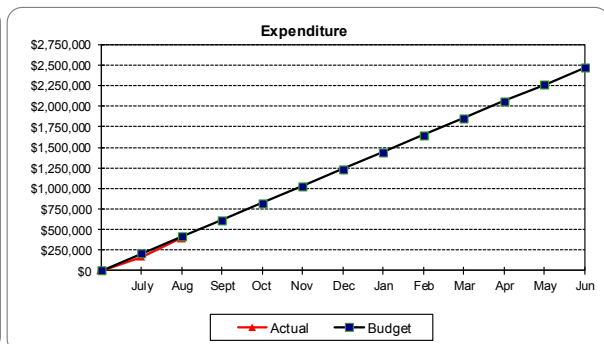
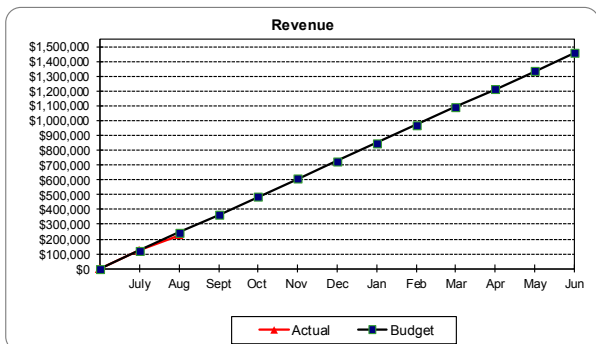
There are no forecast material variances from the adopted budget.

Recreation & Culture



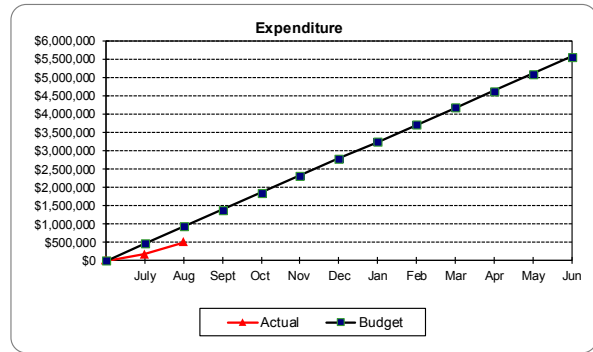
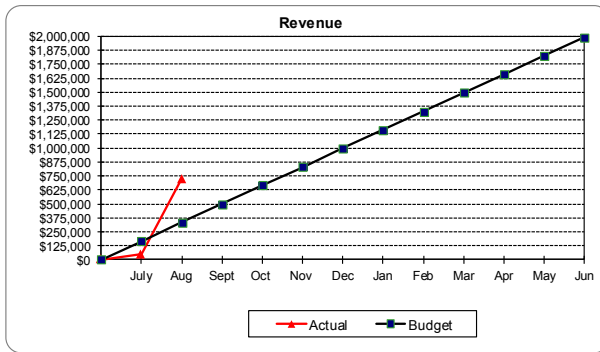
There are no forecast material variances from the adopted budget.

Eaton Recreation Centre



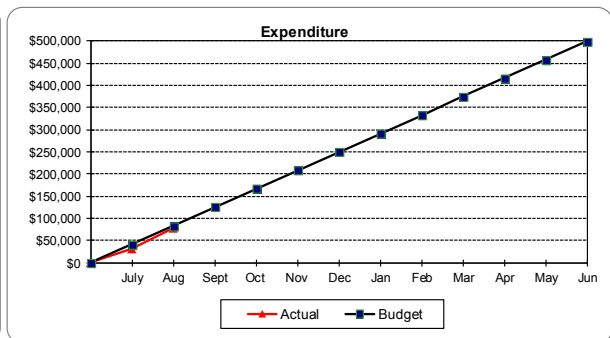
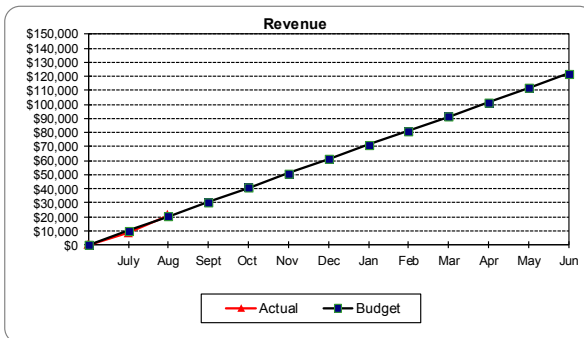
There are no forecast material variances from the adopted budget.

Transport



There are no forecast material variances from the adopted budget. Existing budgeting for grants income is based on an annualised monthly average, however the timing of when grants are received can cause monthly spikes.

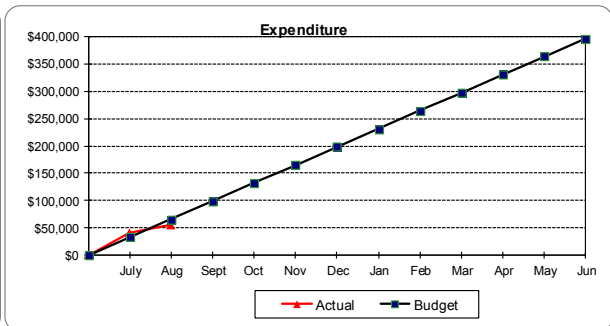
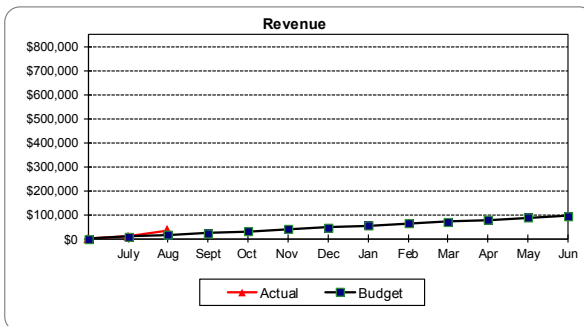
Economic Services



As at reporting date building licence revenue received is \$18,485 against an adopted annual budget of \$110,000.

There are no forecast material variances from the adopted budget.

Other Property & Services



There are no forecast material variances from the adopted budget.



Monthly Statement of Financial Activity

For the Period

1 July 2017 to 31 August 2017



Statement of Financial Activity
For the Period Ended 31 August 2017
(Covering 2 Months or 16.7% of the Year)

	Sch	2017/18 Adopted Budget \$	2017/18 Revised Budget \$	2017/18 Y-T-D Budget \$	2017/18 Y-T-D Actual \$	Variance Budget to Actual YTD %	Note
OPERATING ACTIVITIES							
Revenue							
General Purpose Funding	3	14,284,552	14,284,552	12,674,102	12,334,008	86.3%	
Governance	4	1,550	1,550	254	3,259	210.3%	
Law, Order, Public Safety	5	206,300	206,300	34,376	15,463	7.5%	
Health	7	6,150	6,150	1,024	1,413	23.0%	
Education and Welfare	8	0	0	0	0	0.0%	
Housing	9	0	0	0	0	0.0%	
Community Amenities	10	1,362,374	1,362,374	1,179,531	1,087,238	79.8%	
Recreation and Culture	11	2,659,702	2,659,702	443,266	250,199	9.4%	
Transport	12	1,993,986	1,993,986	332,322	721,781	36.2%	
Economic Services	13	121,900	121,900	20,310	21,297	17.5%	
Other Property and Services	14	94,200	94,200	15,694	34,756	36.9%	
Total Operating Revenue		20,730,715	20,730,715	14,700,879	14,469,414	69.8%	
Expenditure							
General Purpose Funding	3	(533,163)	(533,163)	(101,188)	(54,288)	10.2%	
Governance	4	(1,215,411)	(1,215,411)	(202,546)	(203,534)	16.7%	
Law, Order, Public Safety	5	(1,273,367)	(1,273,367)	(212,192)	(196,960)	15.5%	
Health	7	(522,546)	(522,546)	(87,070)	(82,465)	15.8%	
Education and Welfare	8	(877,978)	(877,978)	(146,308)	(141,627)	16.1%	
Housing	9	0	0	0	0	0.0%	
Community Amenities	10	(2,313,592)	(2,313,592)	(385,540)	(281,813)	12.2%	
Recreation & Culture	11	(7,028,491)	(7,028,491)	(1,171,064)	(1,068,570)	15.2%	
Transport	12	(5,561,485)	(5,561,485)	(924,356)	(501,398)	9.0%	
Economic Services	13	(499,422)	(499,422)	(83,228)	(77,863)	15.6%	
Other Property and Services	14	(396,514)	(396,514)	(202,617)	3,664	(0.9%)	
Total Operating Expenditure		(20,221,970)	(20,221,970)	(3,516,109)	(2,604,853)	12.9%	
Net Operating Activities		508,745	508,745	11,184,770	11,864,560		



Statement of Financial Activity
For the Period Ended 31 August 2017
(Covering 2 Months or 16.7% of the Year)

		2017/18 Adopted Budget \$	2017/18 Revised Budget \$	2017/18 Y-T-D Budget \$	2017/18 Y-T-D Actual \$	Variance Budget to Actual YTD %	Note
Net Operating Activities (from previous page)		508,745	508,745	11,184,770	11,864,560		
ADJUSTMENTS OF NON CASH ITEMS							
(Profit)/Loss on Asset Disposals		0	0	0	0	0.0%	
Accruals		0	0	(89,128)	(89,128)	0.0%	
Donated Assets Adjustments		0	0	0	0	0.0%	
Contra Repayment of Prefunded Infrastructure		0	0	0	0	0.0%	
Depreciation on Assets		4,851,900	4,851,900	0	0	0.0%	
Adjusted Net Operating Activities	A	5,360,645	5,360,645	11,095,642	11,775,432	219.7%	
CAPITAL ACTIVITIES							
Revenue							
Proceeds from Disposal of Assets		20,930	20,930	3,486	0	0.0%	
Total Capital Revenue		20,930	20,930	3,486	0		
Expenditure							
Land & Buildings		(9,798,728)	(9,798,728)	(1,633,110)	(217,066)	N/A	
Infrastructure Assets - Road / Bridges / Paths		(4,312,604)	(4,312,604)	(718,682)	(116,566)	2.7%	
Infrastructure Assets - Parks & Gardens		(1,289,586)	(1,289,586)	(605,105)	(390,185)	30.3%	
Vehicles		(147,960)	(147,960)	(147,960)	0	0.0%	
Plant & Equipment		(35,289)	(35,289)	(5,880)	(1,538)	4.4%	
Furniture & Fittings		(297,777)	(297,777)	(49,626)	(46,407)	15.6%	
Total Capital Expenditure		(15,881,944)	(15,881,944)	(3,037,061)	(771,762)		
Net Capital Activities	B	(15,861,014)	(15,861,014)	(3,033,575)	(771,762)	4.9%	
FINANCING ACTIVITIES							
Revenue							
Proceeds from New Loans		6,500,000	6,500,000	1,083,332	0	0.0%	
Self Supporting Loans - Principal Recoups		64,390	64,390	10,730	0	0.0%	
Transfers from Reserves		7,045,123	7,045,123	1,174,178	751,279	10.7%	
Total Financing Revenue		13,609,513	13,609,513	2,268,240	751,279		
Expenditure							
Repayment of Loans		(418,802)	(418,802)	(69,794)	(116,238)	27.8%	
Donated Assets		0	0	0	0	0.0%	
Advance to community groups		0	0	0	0	0.0%	
Contra Repayment of Prefunded Infrastructure		0	0	0	0	0.0%	
Prefunded Infrastructure		0	0	0	0	0.0%	
Transfers to Reserves		(2,937,752)	(2,937,752)	(489,618)	(47,170)	1.6%	
Total Financing Expenditure		(3,356,554)	(3,356,554)	(559,412)	(163,408)	4.9%	
Net Financing Activities	C	10,252,959	10,252,959	1,708,828	587,871	5.7%	
FUNDING SOURCES							
ADD Surplus/(Deficit) July 1 B/Fwd	D	247,410	247,410	247,410	247,410	100.0%	
ADD Adjusted End of Year Transfers (to and from Reserve) 16/17					675,293		
CLOSING FUNDS (A+B+C+D)		(0)	0	10,018,304	12,514,244		



Shire of Dardanup
Statement of Financial Activity
For the Period Ended 31 August 2017
NET CURRENT ASSETS

	2017/18 Y-T-D \$	Note
Represented By:		
CURRENT ASSETS		
Unrestricted		
- Cash Unrestricted - Cash on Hand	3,710	
- Cash Unrestricted - Municipal	3,049,903	
Restricted		
- Cash Restricted - Committed Funds	6,026,105	4
- Cash Unrestricted - Reserve	10,097,492	4
Current		
- Rates Debtors Outstanding	10,739,903	
- Pensioner Rates Rebate	259,108	
- Sundry Debtors	47,195	
- Self Supporting Loan Asset	64,390	
- Goods & Services Tax / BAS Refund	120,150	
- Other Receivables / Insurance Claims	5,378	
Inventories - Current Assets		
- Materials	2,637	
- Trading Stock - Recreation Centre	14,022	
- Land held for Resale	0	
Current Assets	<u>30,429,993</u>	
LESS CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(283,053)	
- Other Payables	(427,347)	
- Prepaid Revenue - Rates / PPL	0	
- Accrued Interest on Debentures	(48,804)	
- Tax Liability	0	
- PAYG Withholdings	0	
- Accrued Salaries & Wages	0	
Long Term Borrowings		
Current		
Secured by Floating Charge		
- Debentures	(302,563)	
Provisions		
Current		
- Provision for Annual Leave	(454,267)	
- Provision for Long Service Leave	(464,705)	
- Provision for RDO	(49,586)	
Current Liabilities	<u>(2,030,326)</u>	
Net Current Assets	<u><u>28,399,668</u></u>	
LESS		
Restricted Assets / Reserve Funds	(16,123,597)	
Committed Cash	0	
Self Supporting Loan Income	(64,390)	
ADD		
Current - Borrowings	302,563	
Cash Backed Liabilities	0	
	<u>(15,885,424)</u>	4
CLOSING FUNDS / NET CURRENT ASSETS (per previous page)	<u><u>12,514,244</u></u>	
CURRENT RATIO		
- Current Assets	30,429,993	
- Current Liabilities	(2,030,326)	15 :1
QUICK RATIO		
Current Assets - (Restricted Assets & Stock on Hand)		
Current Liabilities		7 :1



Statement of Financial Activity
For the Period Ended 31 August 2017

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board and/or the Public Sector Australian Standards Board, Urgent Issues Group Consensus Views and the Local Government Act 1995 (as amended) and accompanying regulations.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 6 to this financial report.

(c) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable.

Where the amount of GST is not recoverable from the ATO it is recognised:

- (i) as part of the expense item.
- (ii) as part of the cost of acquisition of an asset.

Receivables and payables in the Statement of Financial Position are stated inclusive of applicable GST.

(d) Non Current Assets

The value of all infrastructure assets (other than land under roads) has been recorded in the Statement of Financial Position. Land under roads is excluded from infrastructure in accordance with legislative requirements.

Non-current Assets are capitalised if they exceed the following amounts

Land & Building	0
Furniture & Equipment	1,000
Plant & Equipment	1,000
Infrastructure	5,000

Items of a lesser amount shall be capitalised should it be deemed necessary for asset management purposes.

(e) Investments

All investment are made in accordance with the Trustees Act and Councils investment policy. Valuations are at cost and interest on those investments is recognised when accrued.

(f) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when Council obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained when rates are levied.

(g) Rounding off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.



Statement of Financial Activity
For the Period Ended 31 August 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period.

Major depreciation periods are:

Land	Nil
Buildings	50 years
Furniture and Equipment	5 to 10 years
Plant and Equipment	5 to 10 years
Motor Vehicles	10 years
Roadmaking Plant	5 to 10 years
Infrastructure Assets	
Roads	60 years
Bridges	60 to 100 years
Drainage	75 years
Footpaths & Cycleways	50 years
Parks & Reserves	
- Buildings	50 years
- Improvements	20 years



Shire of Dardanup
Statement of Financial Activity
For the Period Ended 31 August 2017

2 STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

GOVERNANCE

Administration and operation of facilities and services to members of Council;
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

LAW, ORDER, PUBLIC SAFETY

Supervision of various local-laws, fire prevention, emergency services and animal control.

HEALTH

Food quality and pest control, immunisation services and operation of infant health clinic.

EDUCATION AND WELFARE

Operation of senior citizens' centre, provision of assistance to pre-school facilities, playgroups and other voluntary services.
Provision of youth counselling services.

HOUSING

Aged person housing.

COMMUNITY AMENITIES

Rubbish collection services, operation of refuse site, administration of the town planning scheme and maintenance of cemeteries.

RECREATION AND CULTURE

Provision and maintenance of halls, recreation centres, public reserves and library services.

TRANSPORT

Construction and maintenance of streets, roads, bridges; street lighting, depot maintenance.

ECONOMIC SERVICES

The regulation and provision of tourism, area promotion, building control, noxious weeds and vermin control.

OTHER PROPERTY & SERVICES

Private works operations, plant repairs and operations costs.

Shire of Dardanup

Statement of Financial Activity
For the Period Ended 31 August 2017

3 TRUST FUNDS

NAME	BALANCE 1 JULY	RECEIPTS	INTEREST	PAYMENTS	ADJUSTMENTS (TRANSFERS)	CLOSING BALANCE
Retention Bonds	289,806.47	0.00	0.00	0.00	0.00	289,806.47
Nomination Deposits	0.00	0.00	0.00	0.00	0.00	0.00
Key Bond	152.68	80.00	0.00	40.00	0.00	192.68
Kerb Bond	121,274.21	0.00	0.00	7,863.00	0.00	113,411.21
Extractive Industries Bond	148,819.07	0.00	0.00	0.00	0.00	148,819.07
Transportable Buildings Bond	0.00	0.00	0.00	0.00	0.00	0.00
Unclaimed Monies	1,176.35	0.00	0.00	0.00	0.00	1,176.35
Bunbury Well Group of Councils	32,517.33	0.00	0.00	0.00	0.00	32,517.33
Burekup History Books	0.00	0.00	0.00	0.00	0.00	0.00
Kidspart Program	5,403.55	17,500.00	0.00	4,214.50	0.00	18,689.05
Boyanup-Capel-Dardanup Football Club Inc trading as Eaton B	272,078.87	0.00	0.00	0.00	0.00	272,078.87
Hire Bonds	350.00	3,020.00	0.00	600.00	0.00	2,770.00
POS	953,081.30	0.00	0.00	0.00	0.00	953,081.30
Specified Projects - Dardanup Central BFB (Bequest)	91,118.85	0.00	0.00	0.00	0.00	91,118.85
Specified Projects - Wells Recreation Ground (Bequest)	51,634.01	0.00	0.00	0.00	0.00	51,634.01
Accrued Interest	0.00	333.49	0.00	0.00	0.00	333.49
Plus: Outstanding Creditors	0.00	5,983.00	0.00	0.00	0.00	5,983.00
Less: Outstanding Debtors	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	1,967,412.69	26,916.49	0.00	12,717.50	0.00	1,961,611.68

4 RESERVE ACCOUNT

NAME	BALANCE 1 JULY	RECEIPTS	INTEREST	PAYMENTS	ADJUSTMENTS (TRANSFERS)	CLOSING BALANCE
<i>Un-Restricted</i>						
Executive Vehicles	319,319.13	0.00	0.00	0.00	0.00	319,319.13
Plant	623,887.14	0.00	0.00	0.00	0.00	623,887.14
Recreation Centre - Equipment	279,629.47	0.00	0.00	0.00	0.00	279,629.47
Building Maintenance	1,308,479.36	0.00	0.00	0.00	0.00	1,308,479.36
Employee Entitlements	157,110.32	0.00	0.00	0.00	0.00	157,110.32
Refuse Site Rehabilitation	80,493.47	0.00	0.00	0.00	0.00	80,493.47
General Contingencies	0.00	0.00	0.00	0.00	0.00	0.00
Information Technology	312,854.26	0.00	0.00	0.00	0.00	312,854.26
Roadworks Construction & Major Mtc.	434,509.72	0.00	0.00	0.00	0.00	434,509.72
Meat Inspection Reserve	5,063.76	0.00	0.00	0.00	0.00	5,063.76
Accrued Salaries	28,499.78	0.00	0.00	0.00	0.00	28,499.78
Tourism Reserve	26,013.00	0.00	0.00	0.00	0.00	26,013.00
Recycling Education Reserve	79,885.84	0.00	0.00	0.00	0.00	79,885.84
Environmental Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Road Safety Programs	1,690.92	600.00	0.00	0.00	0.00	2,290.92
Council Land Development	18,478.06	0.00	0.00	0.00	0.00	18,478.06
Carried Forward Projects	3,353,217.18	0.00	0.00	0.00	0.00	3,353,217.18
Election Expenses	20,783.00	0.00	0.00	0.00	0.00	20,783.00
Town Planning Consultancy	59,379.56	0.00	0.00	0.00	0.00	59,379.56
Parks & Reserves Upgrades	158,360.08	0.00	0.00	0.00	0.00	158,360.08
Strategic Planning Studies	153,065.49	0.00	0.00	0.00	0.00	153,065.49
Pathways Reserve	57,691.92	0.00	0.00	0.00	0.00	57,691.92
Asset/Rates Revaluation Reserve	180,707.91	0.00	0.00	0.00	0.00	180,707.91
Refuse & Recycling Bin Replacement Reserve	52,467.82	0.00	0.00	0.00	0.00	52,467.82
Sale of Land	2,368,044.29	0.00	0.00	0.00	0.00	2,368,044.29
Emergency Services Reserve	10,000.00	0.00	0.00	0.00	0.00	10,000.00
Small Plant & Equipment	5,000.00	0.00	0.00	0.00	0.00	5,000.00
	10,094,631.48	600.00	0.00	0.00	0.00	10,095,231.48
<i>Restricted</i>						
Contribution to Works	477,939.60	44,308.99	0.00	0.00	0.00	522,248.59
Eaton Drive Construction - Access (1st C/Way)	72,906.25	0.00	0.00	0.00	0.00	72,906.25
Eaton Drive Construction - Scheme (2nd C/Way)	1,246,185.83	0.00	0.00	0.00	0.00	1,246,185.83
Eaton Drive Construction - DUP	0.00	0.00	0.00	0.00	0.00	0.00
Fire Control	1,075.92	0.00	0.00	0.00	0.00	1,075.92
Collie River (Eaton Drive) Bridge	3,890,096.32	0.00	0.00	0.00	0.00	3,890,096.32
Unexpended Grants	939,112.07	0.00	0.00	751,278.50	0.00	187,833.57
Swimming Pool Inspections	26,617.15	0.00	0.00	0.00	0.00	26,617.15
Royalties for Regions - Unexpended Grants	0.00	0.00	0.00	0.00	0.00	0.00
Unspent Spec Area Rate - Bulk Waste	59,471.30	0.00	0.00	0.00	0.00	59,471.30
Unspent Spec Area Rate - Eaton Landscaping	0.00	0.00	0.00	0.00	0.00	0.00
Unexpended Loan Funds	0.00	0.00	0.00	0.00	0.00	0.00
Dardanup Community Centre	3,462.03	0.00	0.00	0.00	0.00	3,462.03
Dardanup Community Centre - Design	486.96	0.00	0.00	0.00	0.00	486.96
Dardanup Public Library	2,261.48	0.00	0.00	0.00	0.00	2,261.48
Wells Park Hard Courts	1,790.18	0.00	0.00	0.00	0.00	1,790.18
Wells Park Clubroom	4,858.34	0.00	0.00	0.00	0.00	4,858.34
Wells Park Clubroom - Design	462.45	0.00	0.00	0.00	0.00	462.45
Wells Park Car Park	6,348.74	0.00	0.00	0.00	0.00	6,348.74
	6,733,074.62	44,308.99	0.00	751,278.50	0.00	6,026,105.11
Interest	0.00	2,560.52	0.00	0.00	0.00	2,560.52
Less: Outstanding Debtors	0.00	(300.00)	0.00	0.00	0.00	(300.00)
TOTAL	16,827,706.10	47,169.51	0.00	751,278.50	0.00	16,123,597.11

Forecast Budget Variance
For the Period Ended 31 August 2017

5 MATERIAL VARIANCES FROM ADOPTED BUDGET

Council has an adopted policy for the disclosure of variances from the adopted budget. The Monthly Statement of Financial Activity is to report variances where;

a) The variance exceeds 10% of the adopted budget;

and

b) The adopted budget line item is equal to or greater than \$10,000

Account Type	Description	Adopted Budget \$	Amended Budget \$	Variance (\$) Favourable / (Unfavourable)	Comments
Surplus	Carried Forward Surplus	247,410.00	247,410.00	0.00	Budget Surplus (16/17) to be finalised
Expenditure		0.00	0.00	0.00	
Revenue		0.00	0.00	0.00	
	Sundry Variances	0.00	0.00	0.00	
		Estimated Surplus / (Deficit)		0.00	



Shire of Dardanup
STATEMENT OF INVESTMENTS
31 August 2017

BANK	TYPE	AMOUNT	RATE	DAYS	FROM	MATURING	ESTIMATED INTEREST	INTEREST CREDITED
<u>MUNICIPAL FUND</u>								
Westpac	Municipal Operating Account	\$ 1,000.00				N/A	\$0.00	\$1,802.75
Westpac	Municipal Sweep Account	\$ 3,685,926.00	1.10%			Monthly	\$0.00	\$0.00
Westpac	Term Deposit	\$ 500,000.00	2.45%	92	22-Aug-17	22-Nov-17	\$3,087.67	\$0.00
		<u>\$ 4,186,926.00</u>					<u>\$3,087.67</u>	<u>\$1,802.75</u>
<u>TRUST FUND</u>								
Westpac	Trust Fund Account	\$ 1,963,921.68				N/A	\$0.00	\$333.49
		<u>\$ 1,963,921.68</u>					<u>\$0.00</u>	<u>\$333.49</u>
<u>RESERVE FUND</u>								
Westpac	Reserve Account	\$ 7,993,039.59				N/A	\$0.00	\$2,560.52
Westpac	Coupon Select Deposit (Tailored Deposit)	\$ 5,000,000.00	2.94%	1098	22-Aug-17	24-Aug-20	\$442,208.22	\$0.00
Westpac	Term Deposit	\$ 2,000,000.00	1.85%	31	30-Aug-17	30-Sep-17	\$3,142.47	\$0.00
		<u>\$ 14,993,039.59</u>					<u>\$445,350.68</u>	<u>\$2,560.52</u>
								<u>\$4,696.76</u>

Council Role - Executive/Strategic

Voting Requirements - Simple Majority

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT the Monthly Statement of Financial Activity for the period ended 31 August 2017 be adopted.

12.9 Title: Schedule of Paid Accounts as at 11 October 2017

Reporting Department Corporate & Community Services

Reporting Officer: Mrs Teresa Morley – Accounts Payable Officer

Legislation: Local Government Act 1995 (Financial Regulations)

Officer Comment

This is a schedule of 'paid accounts' - the accounts have been paid.

Council Role - Executive/Strategic.

Voting Requirements - Simple Majority.

Change to Officer Recommendation

No Change. **OR:**

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

OFFICER RECOMMENDED RESOLUTION

THAT Council receive the Schedule of Paid Accounts report as follows:

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
15/09/2017	Dardanup Social Dance Inc	Refund Of Key Bond For Dardanup Hall	TRUST	20.00
15/09/2017	Alex Carter-Raftos	ERC Basketball Umpire	MUNI	66.00
15/09/2017	Alleasing	Lease Of Dell And Nutanix Servers	MUNI	27,480.72
15/09/2017	Amity Signs	Rural Street Numbering Signs	MUNI	64.35
15/09/2017	Arboreal Tree Care Pty Ltd	Prune Trees Along Public Open Space Edges	MUNI	5,610.00
15/09/2017	Arrow Bronze	Bronze Plaques For Football And Softball Pavilions	MUNI	1,003.20
15/09/2017	Australasian Performing Rights Association Ltd	ERC - Music Licensing Group Fitness Classes	MUNI	4,469.82
15/09/2017	Big W	Book Stock Eaton Library	MUNI	44.00
15/09/2017	Blackwoods	OSH Purchase	MUNI	597.35
15/09/2017	Boyles Plumbing And Gas	Unblock Dardanup Hall Toilets, Replace Clay Piping	MUNI	904.20
15/09/2017	Brandicoot	Web Services And Support, Newsletter Subscription	MUNI	762.49
15/09/2017	Bullivants Pty Ltd - Sling Rig	ERC- Fitness Centre - Replacement Cable Leg Curl	MUNI	117.44
15/09/2017	Bunbury Hiab And Tilt Tray	Move 2 Sea Containers To New Depot	MUNI	302.50
15/09/2017	Bunbury Plastics	ERC - Replacement Diffusers For Boys Toilets	MUNI	130.88
15/09/2017	Bunbury Subaru	38,500km Service - Subaru Forester (DA9605)	MUNI	387.12
15/09/2017	Government Of WA - Central Regional TAFE	Training - N Nicholson & A Manning	MUNI	375.62
15/09/2017	Cape Shades Pty Ltd	Supply And Install 11 X 165mmx5mm Round Column	MUNI	6,408.00
15/09/2017	Carmel Boyce	IT Expenses Not Claimed For 3 Quarters	MUNI	719.91
15/09/2017	CB Traffic Solutions	Traffic Management Depiazzi Road	MUNI	2,645.78
15/09/2017	City Of Bunbury	Cat And Dog Pound Fees - August 2017	MUNI	280.50

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
15/09/2017	Cleanaway Solid Waste Pty Ltd	Monthly Invoice For Skip Bin Hire - August 2017	MUNI	146.96
15/09/2017	Country Framers	Shire Of Dardanup Map Frame For Meeting Room	MUNI	95.00
15/09/2017	Crown Perth	AIBS Conference Accom (3 Nights)	MUNI	905.00
15/09/2017	Dan Rome	Reimb Purchase Of Clothing To Be Worn As Uniform	MUNI	108.00
15/09/2017	Daniel Woods	ERC Basketball Umpire	MUNI	44.00
15/09/2017	Dardanup Art Spectacular	2017 - 2018 Budget Allocation: Dardanup Art Spectacular.	MUNI	4,080.00
15/09/2017	Dardanup Rural Supplies	Nuts And Bolts	MUNI	50.10
15/09/2017	David Charles Richter	Rates Refund For Assessment A5071	MUNI	118.75
15/09/2017	Desley Wilson	ERC Netball Umpire	MUNI	81.00
15/09/2017	Donna Bastow	ERC Basketball Umpire	MUNI	154.00
15/09/2017	Eaton Home Hardware & Garden	Dulux Weather Shield Exterior White Paint - 10 Litres	MUNI	334.20
15/09/2017	Eaton Vet Clinic	Cat Sterilisation Program X 1	MUNI	35.00
15/09/2017	Emma Woolans	ERC Netball Umpire	MUNI	88.00
15/09/2017	Environmental Health Australia	C Shaw - Environmental Health Aus Annual Conf 2017	MUNI	625.00
15/09/2017	Erin Hutchins	Reimb Purchase Of Clothing To Be Worn As Uniform	MUNI	58.95
15/09/2017	Evelyn Butchart	Catering - 1 Day Recovery Exercise 8 September 2017	MUNI	660.00
15/09/2017	Flex Fitness Equipment	Bumper Plate Rack	MUNI	99.95
15/09/2017	Gayle Narkle	ERC Netball Umpire	MUNI	66.00
15/09/2017	Geographe Civil	Hands Creek - Repairs To Storm Damaged Headwall	MUNI	14,025.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
15/09/2017	Gilectrics Pty Ltd	Repair Signage Trailer, Elec Box At Burekup Oval, Bore Cabinet Eaton	MUNI	711.15
15/09/2017	Heatleys	Traffic Cones	MUNI	2,046.00
15/09/2017	Helen Ammon	Reimb Purchase Of Clothing To Be Worn As Uniform	MUNI	45.82
15/09/2017	Hynes Contracting	Hire Of Bobcat To Spread Asphalt	MUNI	467.50
15/09/2017	Isabel Cody	Reimb Purchase Of Clothing To Be Worn As Uniform	MUNI	187.22
15/09/2017	IT Vision Australia Pty Ltd	IT Vision National Conference 7-8 Sept 2017 Ray Pryce	MUNI	218.90
15/09/2017	Jaram Fleet Equipment	K9 Safe Handler - Auto Load - Supply Only	MUNI	5,076.50
15/09/2017	Jason Signmakers	Various Signs Including Posts And Brackets	MUNI	383.02
15/09/2017	JP Group - CPSS Pty Ltd	3 Monthly Lease Of Transfer Station	MUNI	2,832.49
15/09/2017	Justine Eichner	ERC Basketball Umpire	MUNI	154.00
15/09/2017	Karyn Rowe	ERC Netball Umpire	MUNI	90.00
15/09/2017	Kelly Holton	Reimb Of Clothing To Be Worn As Uniform	MUNI	49.99
15/09/2017	Kings Tree Care	Remove Damaged Agonis Flexuosa To Ground Level	MUNI	1,174.00
15/09/2017	Lauren Vincent	ERC Basketball Umpire	MUNI	22.00
15/09/2017	Les Mills Asia Pacific	Monthly Music Licence Fees	MUNI	1,068.11
15/09/2017	Mark Atherton	Reimbursement - DA9781 Plate Remake	MUNI	29.70
15/09/2017	Marketforce	August Advertising	MUNI	2,256.33
15/09/2017	Matthew Wilson	ERC Basketball Umpire	MUNI	44.00
15/09/2017	Natasha Bowron	ERC Netball Umpire	MUNI	67.50

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
15/09/2017	NEC IT Solutions Australia	Tardis Security Project, Record Point Support, Synergysoft Smart Link	MUNI	12,842.50
15/09/2017	Norma Eyles	2017/2018 Early Rates Prize	MUNI	1,500.00
15/09/2017	Paige Vincent	ERC Basketball Umpire	MUNI	66.00
15/09/2017	Parmelia Hilton Hotel	Accommodation For IPWEA Conference - One Employee, Two Nights	MUNI	772.90
15/09/2017	PFI Cleaning Supplies	Hand Towel Exchange Price Difference	MUNI	28.25
15/09/2017	Prime Supplies	OSH Clothing And Equipment	MUNI	303.60
15/09/2017	Promote You	Embroidery On Uniform Clothing And Order Of Sample Polo Tops	MUNI	508.75
15/09/2017	Qmani Pty Ltd	SMS Monthly Charge - August 2017	MUNI	82.50
15/09/2017	Ryan Baker	ERC Basketball Umpire	MUNI	132.00
15/09/2017	Sarah Burrows	ERC Basketball Umpire	MUNI	88.00
15/09/2017	Simient Pty Ltd	Software Purchases For HRMIS - Lanteria Suite	MUNI	29,721.88
15/09/2017	SOS Office Equipment	Photocopier Meter Readings	MUNI	3,489.91
15/09/2017	Southern Lock And Security	Padlock And Key	MUNI	69.30
15/09/2017	Stewart And Heaton Clothing Company Pty Ltd	BFB Clothing	MUNI	48.42
15/09/2017	Sudhanshu Mishra	Reimbursement For Meals While In Perth - IT Vision Conference	MUNI	57.00
15/09/2017	Telstra	Telephone Accounts For September	MUNI	5,468.75
15/09/2017	Teny Puot	ERC Basketball Umpire	MUNI	154.00
15/09/2017	Terau Aroha Tamatea	ERC Netball Umpire	MUNI	66.00
15/09/2017	The Workwear Group	Office Uniform For 5 Staff	MUNI	713.15

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
15/09/2017	Therese Price	ERC Netball Umpire	MUNI	135.00
15/09/2017	Thinkwater Bunbury	Replace And Lift Damaged Valves And Valve Boxes	MUNI	4,767.40
15/09/2017	Total Eden Pty Ltd	Reticulation Repairs	MUNI	347.34
15/09/2017	Tracey Tupaea	ERC Netball Umpire	MUNI	66.00
15/09/2017	Vanessa Black	ERC Netball Umpire	MUNI	67.50
15/09/2017	Veolia Environmental Services (Aus) Pty Ltd	Clearing Of Surface Drains And Unblocking Exit Drains - Hunter Circle	MUNI	609.40
15/09/2017	Waterloo Nursery	Plants Ordered For Glen Huon Pavilion	MUNI	4,380.00
15/09/2017	Western Australia Treasury Corporation	Loan 68 - ERC - Cafe/Resale Stock Gym Equipment Purchase	MUNI	21,417.86
15/09/2017	Winc Australia Pty Ltd	Stationery	MUNI	373.98
15/09/2017	Woolworths Ltd	Purchase Of Items For Meetings And Kitchen Items	MUNI	56.90
15/09/2017	Work Clobber	Husky Hi Viz Vest - Includes Logo	MUNI	60.60
15/09/2017	Australind Basketball Association	Kidsport Recoup - Newman, Newman	TRUST	150.00
15/09/2017	Bunbury And Districts Little Athletics Club	Kidsport Recoup - Hill, Mclvor, Mclvor	TRUST	510.00
15/09/2017	Gordon And Sheryle Twist	Return Of Cage Hire Bond	TRUST	150.00
15/09/2017	South Bunbury Junior Football Club	Kidsport Recoup - Scott	TRUST	200.00
22/09/2017	Australind Basketball Association	Kidsport Recoup - Craigie	TRUST	100.00
22/09/2017	Eaton Basketball Association	Kidsport Recoup - Baker, Demarti, Rowe	TRUST	360.00
22/09/2017	ABC Filter Exchange	ERC- Filter Change	MUNI	49.50
22/09/2017	Access Wellbeing Services	EAP Consultations	MUNI	561.00
22/09/2017	All Aussie Truck And Bobcat Services	Clean Up Trees And Transfer Station	MUNI	1,188.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
22/09/2017	Amity Signs	Chemical And Safety Signs For New Depot	MUNI	1,305.70
22/09/2017	Ausmic Environmental Industries	Ant Treatment To Whole Building - Eaton Admin Centre	MUNI	550.00
22/09/2017	Australian Tax Office	PAYG Pay Run 22/09/2017	MUNI	65,513.00
22/09/2017	Australind Landscaping Supplies	Soil For Crèche Garden Beds	MUNI	130.00
22/09/2017	Axio Maintenance And Construction	Install Manhole In Records Room	MUNI	275.00
22/09/2017	BOC Ltd	Monthly Hire Of Oxygen Bottle 29/07/2017 - 28/08/2017	MUNI	11.95
22/09/2017	Boyles Plumbing And Gas	Repairs To Leaking Water Meter, Brick Meter Up To Ground Level	MUNI	510.08
22/09/2017	Brandicoot	Web Services And Support, Newsletter Subscription	MUNI	337.00
22/09/2017	Brownes Foods Operations Pty Ltd	ERC - Cafe/Resale Stock	MUNI	194.83
22/09/2017	Bunbury And Districts Softball Association	Venue Hire / Donation For Citizenship Ceremony 21/09/2017	MUNI	200.00
22/09/2017	Bunbury Harvey Regional Council	Organics Disposal, Hook Bin Hire, Regional Waste Education Program	MUNI	2,709.27
22/09/2017	Bunbury Machinery	Cherry Picker, Excavator And Digger Hire	MUNI	2,411.94
22/09/2017	Bunbury Towing	Removal Of Abandoned Vehicle	MUNI	537.00
22/09/2017	Bunnings Group Limited	Various Small Items For New Depot	MUNI	420.97
22/09/2017	Burekup And District Country Club	2017 - 2018 Allocated Funding (Seniors Christmas Dinner).	MUNI	1,200.00
22/09/2017	Burekup Bush Fire Brigade	Reimbursement Of Costs From 16/17	MUNI	998.83
22/09/2017	C & C Conveyancing	Rates Refund For Assessment A11404	MUNI	1,499.00
22/09/2017	CB Traffic Solutions	Traffic Management Harris Road	MUNI	1,767.15
22/09/2017	Cecilia Muller	Reimbursement For Purchase Of Ipad Cover	MUNI	99.95

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
22/09/2017	Child Support Agency	Payroll Deductions	MUNI	245.62
22/09/2017	Christie Parksafe	2 X Wheelchair Friendly Double BBQs	MUNI	21,983.50
22/09/2017	Claire Lee	Reimbursement For Purchase Of Clothing To Be Worn As Uniform	MUNI	177.99
22/09/2017	Cleanaway Solid Waste Pty Ltd	Kerbside Waste Collection 06/09 To 13/09 2017	MUNI	11,434.75
22/09/2017	Collins Booksellers	Book Stock Eaton And Dardanup Libraries.	MUNI	54.00
22/09/2017	Courier Australia	Postage And Freight	MUNI	65.10
22/09/2017	Craven Foods	ERC - Cafe/Resale Stock	MUNI	1,283.57
22/09/2017	Dardanup Central Bush Fire Brigade	Gusher Pump Reimbursement Payment From 2016/2017	MUNI	4,100.00
22/09/2017	Dardanup Rural Supplies	Cut Off Wheels X 20	MUNI	22.35
22/09/2017	Desley Wilson	ERC Netball Umpire	MUNI	66.00
22/09/2017	Donna Bastow	ERC Basketball Umpire	MUNI	66.00
22/09/2017	Dormakaba Australia Pty Ltd	Periodic Inspections To Automatic Doors - Eaton Admin	MUNI	198.00
22/09/2017	Duxton Hotel Perth	Accom, Parking, Meals And Beverages - ITV Conference, S Mishra	MUNI	297.00
22/09/2017	DX Print Group Pty Ltd	Printing Of Green Waste Brochures - October 2017	MUNI	752.00
22/09/2017	Earth 2 Ocean Communications	Parts & Labour To Repair 2 Way Radio DA 8222	MUNI	518.90
22/09/2017	Eaton Community Pharmacy	ERC - Cafe/Resale Stock	MUNI	353.84
22/09/2017	Eaton Home Hardware & Garden	Plants For Crèche Garden, Cement For Bollards, 1 Staff Safety Award	MUNI	241.03
22/09/2017	Eaton Laser	New Plot Markers For Dardanup Cemetery	MUNI	403.20
22/09/2017	Fitness On Demand	FOD Annual License Fee - Les Mills On Demand (RPM)	MUNI	1,781.34
22/09/2017	Forrest 200 Club	Cr Peter Robinson To Attend Barnaby Joyce Luncheon	MUNI	50.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
22/09/2017	Fuji Xerox Australia Pty Ltd	Photocopier Lease Agreement C507638404 23/09/2017 - 22/10/2017	MUNI	212.30
22/09/2017	Fulton Hogan Industries WA	Town Site Road Maintenance	MUNI	295.48
22/09/2017	Gayle Narkle	ERC Netball Umpire	MUNI	66.00
22/09/2017	GCS Hire Pty Ltd	Hire Of Rubber Tyre Roller	MUNI	3,044.80
22/09/2017	Goldenwest Blinds And Curtains	Depot Window Furnishings	MUNI	1,990.00
22/09/2017	Grace Records Management	Bin Exchange And Records Management - August 2017	MUNI	583.31
22/09/2017	Hard Yard Advertising	Delivery Of Green Waste Flyers - October 2017	MUNI	281.60
22/09/2017	Harvey Norman	Ninja Pro Blender For ERC Café. HDMI Cable For IT	MUNI	344.00
22/09/2017	Hays Tree Lopping	Remove Dead Tree Tognolini Rd	MUNI	880.00
22/09/2017	Health Insurance Fund Of WA	Payroll Deductions	MUNI	333.45
22/09/2017	Holcim Australia Pty Ltd	15.454 Ton X 5ml Blue Metal. Delivered To Depot.	MUNI	975.51
22/09/2017	Hynes Contracting	Prep Site For Playground	MUNI	3,492.50
22/09/2017	IVC Computer Services	Epson Tm-T88v-043 (Type B) Serial Thermal Receipt Printer	MUNI	540.00
22/09/2017	Jaram Fleet Equipment	Courier Of Dog Handling Equipment To 1 Council Drive, Eaton	MUNI	200.00
22/09/2017	Jason Carroll Naturopath	ERC - Cafe/Resale Stock	MUNI	613.80
22/09/2017	Jason Signmakers	1x Removable Bollard 2x Hazard Markers	MUNI	772.20
22/09/2017	JCW Electrical Pty Ltd	Works To Softball Lighting Towers	MUNI	1,683.00
22/09/2017	Jim's Test And Tag	Emergency Lighting Test - Eaton Senior Citizens	MUNI	181.50
22/09/2017	Justine Eichner	ERC Basketball Umpire	MUNI	88.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
22/09/2017	Kaitlyn O'dea	ERC Netball Umpire	MUNI	67.50
22/09/2017	Kelly Pardoe	ERC Netball Umpire	MUNI	45.00
22/09/2017	Kelsie Humble	Working With Children Check For Kelsie Humble To Work At Library	MUNI	84.00
22/09/2017	Kenny Pomare	ERC Basketball Umpire	MUNI	22.00
22/09/2017	Kleenit Pty Ltd	Remove Graffiti From Public Access Way - Montgomery Dr - Vernon PI	MUNI	346.50
22/09/2017	Kmart	Clothes Hangers For Sample Polo Tops	MUNI	12.00
22/09/2017	Landmark Products Ltd	2 X Drinking Fountains Plus Delivery	MUNI	7,106.00
22/09/2017	Le Chariot De Cafe	Frontline Leadership Training - Final Session Coffee Break	MUNI	34.50
22/09/2017	Leschenault Community Nursery Inc	Balance Owing On Plant Orders	MUNI	1,413.50
22/09/2017	Luke Jordan Rampin	Crossover Rebate Lot 1069 81 Chestnut Boulevard, Millbridge A11374	MUNI	143.00
22/09/2017	Madeline Black	ERC Netball Umpire	MUNI	67.50
22/09/2017	Malatesta Road Paving And Hotmix	Items For Road Maintenance	MUNI	400.00
22/09/2017	Mckayhla Pomare	ERC Basketball Umpire	MUNI	66.00
22/09/2017	McLeods Barristers And Solicitors	Legal Advice Regarding Minor Case Claim - Rodney Marlow	MUNI	2,760.78
22/09/2017	MJB Industries Pty Ltd	3 X Box Culvert's And 3 X Bases. 1200 X 1200	MUNI	5,068.80
22/09/2017	Modern Teaching Aids Pty Ltd	Various Supplies For Crèche And Vacation Care	MUNI	3,072.97
22/09/2017	Natural Born Killer Clothing	ERC - Staff Polo And Umpire Shirts - Various Sizes As Per Order	MUNI	3,409.65
22/09/2017	Nayax	Monthly Service For Vending Machine	MUNI	18.54
22/09/2017	Nicola Tyrrell	Yoga Instructor At Eaton Recreation Centre 06/09 And 13/09	MUNI	110.00
22/09/2017	Nightguard Security Service	Security Alarm Monitoring Service For ERC	MUNI	90.20

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
22/09/2017	Nites Electrical	BBQ Set-Up And Installation	MUNI	1,634.60
22/09/2017	NSCO Consulting	Provide Training In Frontline Leadership For Outside Workforce	MUNI	3,250.00
22/09/2017	P E Civil	Box Out 30mm Of Soil To Approx 1785m Of Car Park Surrounds	MUNI	3,641.00
22/09/2017	Paige Vincent	ERC Basketball Umpire	MUNI	22.00
22/09/2017	Parmelia Hilton Hotel	Accommodation For IPWEA Conference - 3 Staff	MUNI	2,750.90
22/09/2017	Patricia Perks	Councillors Meeting Fee And Expenses Reimb Claim - Sept 2017	MUNI	1,149.79
22/09/2017	Performance With People Pty Ltd	Management & Leadership Course 2017 - Cecilia Muller	MUNI	1,086.26
22/09/2017	PFD Food Services Pty Ltd	ERC - Cafe/Resale Stock	MUNI	1,158.35
22/09/2017	Plant Supply Company	Supply And Deliver Plants. As Per Quote Dated 31st August 2017	MUNI	3,990.25
22/09/2017	Prestige Products	ERC - Cleaning Products	MUNI	237.38
22/09/2017	Prime Supplies	Tools For New Depot	MUNI	1,422.55
22/09/2017	Promote You	Embroidery Of Shire Logo Health Officer Clothing	MUNI	398.92
22/09/2017	Qk Technologies Pty Limited	Qk Enrol Yearly Subscription - 1/9/2017 To 30/6/2018	MUNI	458.33
22/09/2017	Ramm Software Pty Ltd	Annual Support And Maintenance Fee - 2017-2018	MUNI	7,460.08
22/09/2017	Ryan Baker	ERC Basketball Umpire	MUNI	44.00
22/09/2017	Sanity Bunbury	DVD Purchase For Eaton Library	MUNI	24.99
22/09/2017	Schweppes Australia Pty Ltd	ERC - Cafe/Resale Stock	MUNI	981.03
22/09/2017	Snaggolf WA	Looking Glass Event October 2017- Spring Out Family Fun Festival	MUNI	300.00
22/09/2017	South Metroplitan Tafe	Enrolment For Ben Gregory, Semester 2 - 2017	MUNI	2,419.53

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
22/09/2017	Southern Lock And Security	2x #9 Keys, 2x #9 Padlocks	MUNI	154.60
22/09/2017	State Wide Turf Services	Supply And Apply Broadside @5 Litres Per Hectare	MUNI	3,175.00
22/09/2017	Suez Recycling And Recovery	Kerbside Recycling Processing. August 2017	MUNI	5,147.79
22/09/2017	Synergy	Electricity Accounts	MUNI	128.95
22/09/2017	Telstra	Telephone Accounts	MUNI	2,810.33
22/09/2017	Teny Puot	ERC Basketball Umpire	MUNI	88.00
22/09/2017	Therese Price	ERC Netball Umpire	MUNI	45.00
22/09/2017	Thinkwater Bunbury	Reticulation Requirements For Foreshore Car Park As Per Quote	MUNI	40,759.90
22/09/2017	Total Eden Pty Ltd	Reticulation Repairs	MUNI	14.99
22/09/2017	Tracey Tupaea	ERC Netball Umpire	MUNI	110.00
22/09/2017	Undercover SW	Laser Tag For Vacation Care - 3rd October 2017	MUNI	600.00
22/09/2017	Vanessa Black	ERC Netball Umpire	MUNI	112.50
22/09/2017	Vogue Furniture	24 X Chrome Sled Chairs And 6 Tables As Per Quotation 31/08/2017.	MUNI	2,520.00
22/09/2017	Water Corporation	Water Accounts	MUNI	760.46
22/09/2017	West Australian Mechanical Services Pty Ltd	Repair Fault To Dardanup Office Air Con	MUNI	255.75
22/09/2017	Winc Australia Pty Ltd	Stationery	MUNI	733.50
22/09/2017	Woolworths Ltd	ERC - Cafe/Resale Stock. Shire Kitchen Stock	MUNI	442.03
29/09/2017	1st Leschenault Scouts	Kidsport Recoup - Moyle	TRUST	125.00
29/09/2017	Bluerock Building Company	Refund Of Kerb Bond B/L2013140082	TRUST	620.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
29/09/2017	Owen Kenneth Pearsons	Refund Of Kerb Bond B/L2014150403	TRUST	630.00
29/09/2017	South West Cycle Club	Refund Of Hall Hire And Road Bond	TRUST	2,000.00
29/09/2017	Accordwest	Rates Refund For Assessment A9399	MUNI	1,944.07
29/09/2017	Adam Wettenhall Wroe	Rates Refund For Assessment A7172	MUNI	1,499.00
29/09/2017	All Aussie Truck And Bobcat Services	Carting Sand For Top-Dressing	MUNI	396.00
29/09/2017	Alyce McMillan	Reimbursement For The Purchase Of Clothing To Be Worn As Uniform	MUNI	52.46
29/09/2017	Amity Signs	Rural Street Numbering Signs	MUNI	21.45
29/09/2017	Axio Maintenance And Construction	ERC - Handyman Repairs	MUNI	997.70
29/09/2017	Big W	ECL Book Stock	MUNI	258.50
29/09/2017	Bon Marche	Anton Manning 4 Business Shirts Staff Uniform - Uniform Allowance	MUNI	279.80
29/09/2017	Bunbury Holden	60,000km Service For Holden Colorado - DA 9279	MUNI	1,005.00
29/09/2017	Bunbury Mower Service	12" Bar And Spark Plugs	MUNI	75.00
29/09/2017	Bunbury Trucks	Standard 'A' Service And Inspection - 1BYC846	MUNI	854.15
29/09/2017	Bunnings Group Limited	Timber And Hardware For Depot Signage Shelving	MUNI	731.55
29/09/2017	Carmel Sutton	Glitter Bowls Workshop - 6/9	MUNI	170.00
29/09/2017	Chubb Fire And Security	Alarm Monitoring For Eaton Admin Centre	MUNI	405.49
29/09/2017	Codee-Lee Down	Live Music In The Library - July And September	MUNI	250.00
29/09/2017	Crooked Brook Forest Association	2017 - 2018 Allocated Funding As Per Budget.	MUNI	2,200.00
29/09/2017	Dan Rome	Reimbursement For The Purchase Of Clothing To Be Worn As Uniform	MUNI	118.00
29/09/2017	Daniel Woods	ERC Basketball Umpire	MUNI	66.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
29/09/2017	Dardanup & Districts Residents Association	2017 - 2018 Allocated Funding (As Per Budget).	MUNI	1,000.00
29/09/2017	Donna Bastow	ERC Basketball Umpire	MUNI	66.00
29/09/2017	Earth 2 Ocean Communications	Uniden Twin Park Uh820s-2tp Hand Held Radios As Per Quote 2480	MUNI	424.90
29/09/2017	Eaton Environmental Services	Pesticide Application To Control Midge At MP Depot	MUNI	132.00
29/09/2017	Eaton Home Hardware & Garden	Super Flex Ultra Lite Leaf Rake	MUNI	150.00
29/09/2017	Emma Woolans	ERC Netball Umpire	MUNI	66.00
29/09/2017	Evelyn Butchart	Catering For Citizenship & Council Meeting	MUNI	1,125.00
29/09/2017	Forpark Australia	RFQ 0094004 Glen Huon Playground. Supply And Install Equipment	MUNI	14,667.40
29/09/2017	Fresh Floral Studio	With Sympathy Flowers - M Golding - Elite Catering	MUNI	60.00
29/09/2017	Fuji Xerox Australia Pty Ltd	Photocopier Lease Agreements	MUNI	3,495.80
29/09/2017	Gateway Internet Services	Monthly Account For Point To Point Microwave Service	MUNI	2,680.10
29/09/2017	Gayle Narkle	ERC Netball Umpire	MUNI	44.00
29/09/2017	Go Electrical Contracting	ERC - Replace Faulty T5 With Led Panel Lights In FTR Room	MUNI	1,087.35
29/09/2017	Government Of WA - Central Regional Tafe	Prosecution Training - J Forsyth, E Hutchins, H James And M Halden	MUNI	1,059.57
29/09/2017	Hamish Leahy	17/18 Personal Development Grant - Compete At Oceania's Brisbane	MUNI	400.00
29/09/2017	Harvey Norman	Belkin HDMI To VGA Adapter Ultra HD Compatible	MUNI	58.00
29/09/2017	Hayley Wilson	17/18 Personal Development Grant - State Netball	MUNI	400.00
29/09/2017	IPWEA - WA Division	Asset Management Forum October 2017	MUNI	85.00
29/09/2017	IT Blackspot	Ipads And Tablets Workshop - 30/8	MUNI	300.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
29/09/2017	Jim's Test And Tag	RCD And Emergency Light Testing At 12 Locations	MUNI	2,844.16
29/09/2017	Jo Jingles South West	Early Learning Programs - September	MUNI	1,620.00
29/09/2017	June Keil	Intro To Blueberries - 13/9	MUNI	100.00
29/09/2017	Justine Eichner	ERC Basketball Umpire	MUNI	88.00
29/09/2017	KA & A Scott	Rates Refund For Assessment A9263	MUNI	529.16
29/09/2017	Kelly Holton	Reimbursement For The Purchase Of Clothing To Be Worn As Uniform	MUNI	49.95
29/09/2017	Kelly Pardoe	ERC Netball Umpire	MUNI	67.50
29/09/2017	Kenny Pomare	ERC Basketball Umpire	MUNI	44.00
29/09/2017	Kings Tree Care	Millars Creek : Carry Our Crown Separation And Hazard Removal	MUNI	2,156.00
29/09/2017	Kmart	October Display Cabinet	MUNI	6.50
29/09/2017	Local Government Professionals Australia WA	CEO - LG Professionals Conference	MUNI	2,442.00
29/09/2017	Luke Botica	Reimbursement Of Expenses - IPWEA Conference August 2017	MUNI	638.85
29/09/2017	Medicaltogether	Advertising On Appointment Cards At Eaton Medical Centre	MUNI	1,210.00
29/09/2017	Megan Louise Panizza	Crossover Rebate Lot 134, 22 Bocker Street, Dardanup	MUNI	223.00
29/09/2017	Mika Michael Hapuku	Eaton Recreation Centre Referral Program Prize Winner	MUNI	250.00
29/09/2017	Natural Area Consulting Management Services	Rehabilitation Planting - Elbow Bend Wetland And Leceister Ramble	MUNI	478.50
29/09/2017	Nicola Tyrrell	Yoga Instructor At Eaton Recreation Centre 20/09 And 23/09	MUNI	110.00
29/09/2017	Office Of Emergency Management	10th Australasian Natural Hazards Management Conference	MUNI	920.00
29/09/2017	P E Civil	Install Approx 110m Of Grey Flush Kerbing. 250mm X 150mm	MUNI	5,739.00
29/09/2017	Peta Nolan	Reimb For The Purchase Of Leaving Gift - Nany Leon Sanchez	MUNI	50.00

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
29/09/2017	Pollen Nation	Fresh Flower Hoops Workshop - 27/9	MUNI	330.00
29/09/2017	Ryan Baker	ERC Basketball Umpire	MUNI	66.00
29/09/2017	Sports Turf Association WA	Corporate Membership STA (WA) 01/07/2017 - 30/06/2018	MUNI	275.00
29/09/2017	Surveying South	Renew CI And Peg Culverts - Depiazzi Road	MUNI	1,748.99
29/09/2017	T-Quip	Scheduled Service Of Toro Ride On Mower	MUNI	721.45
29/09/2017	Telstra	Telephone Accounts	MUNI	60.47
29/09/2017	Therese Price	ERC Netball Umpire	MUNI	45.00
29/09/2017	Total Eden Pty Ltd	Reticulation Repairs	MUNI	1,465.81
29/09/2017	Turfcare Nsw	8 Of 20 Litre Drum	MUNI	1,981.76
29/09/2017	Undercover Sw	Laser Tag In The Library - 30/9	MUNI	500.00
29/09/2017	Varidesk	Cube Corner 48 X 2 For Information Services Department	MUNI	1,350.00
29/09/2017	Vogue Furniture	Opal Maxi Office Chair - Black With Arm Rest.	MUNI	524.00
29/09/2017	WA Tower Service	Monthly Lease Of Tower Space For Wireless Connection - Sept 2017	MUNI	513.00
29/09/2017	Water Corporation	Water Accounts	MUNI	3,255.28
29/09/2017	Waterloo Nursery	Plants For Glen Huon Pavilion	MUNI	375.00
29/09/2017	Western Australia Treasury Corporation	Loan 63 - Recreation Centre Extensions	MUNI	11,202.48
29/09/2017	Winc Australia Pty Ltd	Stationery	MUNI	408.85
29/09/2017	Woolworths Ltd	Stock For Staff Kitchen	MUNI	196.19
29/09/2017	Wren Oil	Oil Waste Disposal (1900 Litres), Admin And Compliance Fees.	MUNI	16.50

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
15/09/2017	Ian Seawell	Return Of Key Bond - Eaton Foreshore Cheque Cancelled	MUNI	40.00
22/09/2017	Australian Institute Of Building Surveyors	WA AIBS Conference - P Knox And P Jackson	MUNI	2,100.00
15/09/2017	Ian Seawell	Return Of Key Bond - Eaton Foreshore	TRUST	40.00
18/09/2017	City Of Perth	Car Parking (CEO) 04-08-2017	MUNI	23.18
18/09/2017	Duxton Hotel Perth	Accommodation (CEO) 02-08-2017 To 04-08-2017	MUNI	345.05
18/09/2017	Dapulse	Dapule Project And Work Management Software - Pro Version	MUNI	829.97
18/09/2017	SAI Global	As 1668.2 - Mechanical Ventilation Of Buildings	MUNI	355.86
21/09/2017	Westnet Pty Ltd	Monthly Charge For Business-4 Service Sod@Westnet.Com.Au	MUNI	219.89
22/09/2017	WA Super	Payroll Deductions	MUNI	36,300.87
22/09/2017	Hostplus	Superannuation Contributions	MUNI	272.01
22/09/2017	MLC Super Fund	Superannuation Contributions	MUNI	324.42
22/09/2017	IOOF Portfolio Service Superannuation Fund	Superannuation Contributions	MUNI	150.81
22/09/2017	REST Superannuation	Superannuation Contributions	MUNI	203.24
22/09/2017	Asgard Infinity E Wrap Super	Superannuation Contributions	MUNI	242.40
22/09/2017	AustralianSuper	Superannuation Contributions	MUNI	927.01
22/09/2017	Burton Superannuation Fund	Superannuation Contributions	MUNI	265.61
22/09/2017	ANZ Smart Choice Super	Superannuation Contributions	MUNI	316.22
22/09/2017	Media Super	Superannuation Contributions	MUNI	240.45
22/09/2017	Construction & Building Industry Super	Superannuation Contributions	MUNI	341.53

DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
22/09/2017	AMP Superannuation Savings Trust	Superannuation Contributions	MUNI	50.23

REPORT TOTALS

568,914.36

EFT	19928 - 20253	525,325.61
Muni Cheque	44832 - 44832	2,100.00
Trust Cheque	301300 - 301300	40.00
Payroll		39,634.80
Credit Card		1,554.06
BPAY		219.89
TOTAL		568,874.36

Certificate Of Chief Executive Officer

This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment.



MR JOHN ATTWOOD
Acting Chief Executive Officer

12.10 Roadwise Committee Meeting Minutes held 14/09/17

MINUTES OF THE ROADWISE COMMITTEE MEETING HELD ON THURSDAY 14 SEPTEMBER 2017, AT SHIRE OF DARDANUP EATON ADMINISTRATION BUILDING, COMMENCING AT 3.30PM.

Officer Comment

The minutes of the Roadwise Committee meeting are attached (Appendix ORD: 12.10).

OFFICER RECOMMENDED RESOLUTION

THAT Council receives the minutes of the Roadwise Committee meeting held 14 September 2017.

12.11 Occupational Safety & Health Committee Meeting Minutes Held 20/09/17

MINUTES OF THE OCCUPATIONAL SAFETY & HEALTH COMMITTEE MEETING HELD ON WEDNESDAY 20 SEPTEMBER 2017, AT SHIRE OF DARDANUP EATON ADMINISTRATION BUILDING, COMMENCING AT 1.00PM.

Officer Comment

The minutes of the Occupational Safety & Health Committee meeting are attached (Appendix ORD: 12.11).

OFFICER RECOMMENDED RESOLUTION

THAT Council receives the minutes of the Occupational Safety & Health Committee meeting held 20 September 2017.

**OCCUPATIONAL SAFETY & HEALTH COMMITTEE
RECOMMENDED RESOLUTION "A"**

THAT Council adopt the amended Managing Emergencies in Shire Facilities Plan as appended (Appendices Under Separate Cover).

<p>13 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</p>
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None.

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

15 PUBLIC QUESTION TIME

16 MATTERS BEHIND CLOSED DOORS

It is recommended that the following item be heard behind closed doors.

Shire of Dardanup Standing Orders & Local Government Act 1995 Section 5.23 (2) - Matters for Which Meeting May be Closed.

Standing Order and the Local Government Act 1995 provides for Council to resolve to close the meeting to the public and proceed behind closed doors for matters:

- S 5.23 (1) Subject to subsection (2), the following are to be open to members of the public-*
- (a) all Council meetings; and*
 - (b) all meetings of any committee to which a local government power or duty has been delegated.*
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following -*
- (a) a matter affecting an employee or employees;*
 - (b) the personal affairs of any person;*
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
 - (e) a matter that if disclosed, would reveal -*
 - (i) a trade secret;*
 - (ii) information that has a commercial value to a person; or*
 - (iii) information about the business, professional, commercial or financial affairs of a person,*
where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to -*
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) endanger the security of the local government's property; or*
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
 - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) such other matters as may be prescribed.*
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

OFFICER RECOMMENDED RESOLUTION

THAT in accordance with the Local Government Act 1995, S 5.23 the Council go Behind Closed Doors to discuss a matter that has a commercial value to a person.

16.1 Title: Bunbury and District Softball Association Business Plan

Reporting Department: Executive

Reporting Officer: Mr Mark L Chester – Chief Executive Officer

Legislation: Local Government Act 1995

REPORT UNDER SEPARATE COVER

Note: In accordance with the Local Government Act 1995 5.23 (2) this report is not available to the public. The Shire President tables the confidential report on this matter and provides copies to each elected member. The report will be located in the Records Management System of the Council.

OFFICER RECOMMENDED RESOLUTION

THAT Council return from Behind Closed Doors .

Note: In accordance with Standing Order 5.2(6) the Presiding Officer, does not cause the motion passed by Council whilst behind closed doors to be read out.

17 CLOSURE OF MEETING

The Presiding Officer advises that the date of the next Special Meeting of Council will be Wednesday 25 October 2017, commencing at 5.00pm at the Shire of Dardanup - Administration Centre Eaton.

The Presiding Officer advises that the date of the next Ordinary Meeting of Council will be Wednesday 1 November 2017, commencing at 5.00pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer to declare the meeting closed.