



A G E N D A

FOR THE

LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

To Be Held

Wednesday, 12 November 2025
Commencing at 10.00am

At

ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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~ Large Print
~ Electronic Format [emailed]
Upon request.



NOTICE OF A LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

Dear Committee Member

The next Local Emergency Management Committee Meeting of the Shire of Dardanup will be held on Wednesday, 12 November 2025 in the Council Chambers, Shire of Dardanup - Administration Centre Eaton, 1 Council Drive, Eaton - commencing at 10.00am.

MR ANDRÉ SCHÖNFELDT
Chief Executive Officer

7th August 2025

Note: If interested persons would like to make comment on any items in this agenda, please email records@dardanup.wa.gov.au or hand deliver written comment to the Shire of Dardanup – Administration Centre Eaton, 1 Council Drive, Eaton. To be included in the meeting comments are to be delivered no later than 48 hours prior to the meeting.

The Chief Executive Officer will use his discretion as to whether the written comments are relevant and applicable to the meeting before approving their inclusion in the meeting.

VISION STATEMENT

“The Shire of Dardanup is a healthy, self-sufficient and sustainable community, that is connected and inclusive, and where our culture and innovation are celebrated.”

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Members of Local Emergency Management Committee

- Cr. T Gardiner – Elected Member
- Cr. A L Webster – Elected Member
- Cr. B S Farrant – Elected Member (Proxy)
- Cr. K A Laurentsch – Elected Member (Proxy)
-
- Chief Executive Officer – Staff
- Director Development Services – Staff
- Coordinator Emergency & Ranger Services – Staff
- Community Emergency Services Manager (CESM) – Staff
- Executive Officer – Staff
-
- Representative(s) – WA Police (Deputy Chairperson(s))
- Representative – Department of Communities -
Department of Child Protection and Family Services
- Representative – Department of Primary Industries and Regional Development
- Representative – Public Transport Authority
- Representative – Department of Water Environment Regulation
- Representative – Department of Biodiversity, Conservation & Attractions
- Representative – Department of Health
- Representative – Main Roads WA
- Representative – Department of Fire & Emergency Services – Fire
- Representative – Water Corporation
- Representative – Western Power
- Representative – Aqwest
- Representative – St Johns Ambulance WA
- Representative – Telstra Australia
- Representative – Bethany Fields
- Representative – Educational Institutes within the Shire
-
- Representative – Moore Road Emergency Response Group
- Representative – Harvey Water
- Representative – Australian Rail Group

Terms of Reference

The Terms of Reference for this Committee are located in the Tardis records system – refer to the following link:
[2025 - ToR - Local Emergency Management Committee](#)

COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

SHIRE OF DARDANUP

AGENDA FOR THE SHIRE OF DARDANUP LEMC MEETING TO BE HELD ON WEDNESDAY, 12 NOVEMBER 2025, AT THE ADMINISTRATION CENTRE EATON, 1 COUNCIL DRIVE, EATON, COMMENCING AT 10.00AM.

1 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

The Chairperson to declare the meeting open, welcome those in attendance and refer to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging. The Shire of Dardanup also respects and celebrates all cultures of all our residents and visitors to our Shire.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the muster point located at the front of the building where we will meet (and complete a roll call).

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**2.1 Attendance**

Observers

2.2 Apologies

Mr. Tim Stevens	-	Department of Primary Industries and Regional Development
Mr Peter Westgate	-	Department of Transport and Major Infrastructure

3 PRESENTATIONS

DFES Presentation – Erin Hutchins and Rowan Hunter.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**4.1 Local Emergency Management Committee Meeting Held on 13 August 2025.****OFFICER RECOMMENDED RESOLUTION**

THAT the Minutes of the Local Emergency Management Committee Meeting held on 13 August 2025, be confirmed as true and correct and/or subject to the following corrections:

5 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

6 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

7 DECLARATIONS OF INTEREST

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

Note: Chairperson to ask Committee Members if there are any Declarations of Interest to be made

8 REPORTS OF OFFICERS

8.1 Title: Update Report from Shire of Dardanup

Reporting Department	Sustainable Development Directorate
Reporting Officer	Stephen Loiterton - Coordinator – Ranger and Emergency Services
Legislation	Local Government Act 1995 Emergency Management Act 2005

8.1.1 LEMC Business Plan

Under sections 38 - 40 of the *Emergency Management Act 2005*, local governments are required to establish and carry out the functions of a local emergency management committee.

The *State Emergency Management Procedure* (s3.7) issued by the State Emergency Management Committee applies to Local Emergency Management Committees. The procedure outlines the duties of the Executive Officer:

The Executive Officer should:

- *coordinate the development and submission of committee documents in accordance with legislative and policy requirements including an Annual Report, Annual Business Plan and maintenance of LEMAs*

The *Local Emergency Management Committee Handbook*, also issued by the State Emergency Management Committee, states that the business plan can:

- ensure local objectives are aligned to the district and state emergency management committees' strategic plans, capturing key priorities,
- clearly outline the committee's priorities for the nominated time period, and
- assist to monitor progress and document achievements.

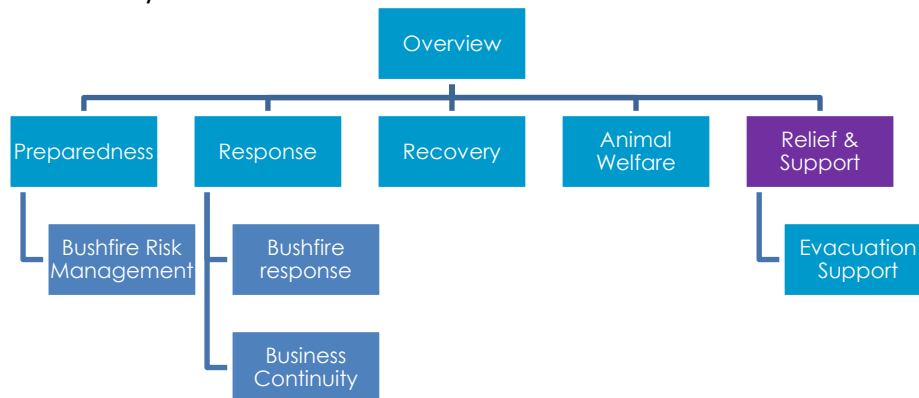
The handbook also recommends that strategies in the business plan be reviewed, and progress noted, as a standing agenda item for committee meetings. The last business plan for the Shire of Dardanup LEMC was developed for 2022-2023 and has not been reviewed recently.

A proposed LEMC Business Plan 2026-2027 has been drafted and distributed to LEMC members at the 13 August 2025 meeting for comment. No comments however, had been received. It is now proposed to table the final plan at the 11 February 2026 meeting to afford more time to stakeholders to provide comments.

It is requested that members review the plan and provide feedback by 30 January 2026. Officers will be available to discuss the plan in further details in this time.

8.1.2 Review of Local Emergency Management Arrangements

Several components of the Shire's Local Emergency Management Arrangements are due for review by the end of 2026 (light blue in figure below). The Local Evacuation Support Plan will require review in Feb 2027 and will need to commence in 2026. Experience from the review of the Bushfire Risk Management Plan and the introduction of the Local Evacuation Support Plan, suggests any one plan may take as much as a year to review.



There has been progress on the project. The Overview has been substantially rewritten. A revised Recovery plan has also been commenced. A new preparedness plan has also been given consideration.

8.1.3 Mitigation Activity Funding

The Coordinator Bushfire Risk Management has submitted an application for funding for a 3-year MAF grant, the outcome has not been advised yet. Planning is underway for the mitigation treatments that have been identified; however, works will not commence until approval has been received.

8.1.4 Community Emergency Service Manager

The Shire has been advised that a Community Emergency Service Manager is to be supported at the Shire. The CESM program helps to enhance a co-ordinated and collaborative approach to emergency services between Stat, local government, bushfire brigades and the community. Bushfire brigades will have greater access to training and administrative support and the CESM will also boost the emergency management capacity, skills and knowledge within the Shire.

The Emergency Management Officer, who was responsible for supporting the Shire's brigades, recently resigned. It is envisaged that the vacant Emergency Management Office role will be replaced by the CESM. The Emergency and Ranger Service Administration Officer will be covering the support for brigades along with the Coordinator of Emergency Services.

8.1.5 Evacuation Desktop Exercise

The Shire will be conducting a desktop exercise to prepare for the summer bushfire season on 18 November 2025. The exercise will focus on the processes of activating an evacuation centre in the Shire.

The Shire has thrice been requested to activate an evacuation centre at the Eaton Recreation Centre over the past few years (twice for bushfire, and once for tornado, evacuations). These have helped to consolidate the arrangements we have in place with the Department of Communities, and our internal Local Emergency Evacuation Plan.

The exercise will be an opportunity to further raise awareness of the arrangements outlined in the Local Evacuation Support Plan. It will also enable consideration of amendments to cater for the potential use of the secondary evacuation centres as part of the review of the Local Emergency Management Arrangements.

8.1.6 Local Operational Recovery Plan Exercise

An exercise has been scheduled for the 11 February 2026 meeting of the LEMC to undertake a brief exercise looking at the process of developing a Local Operational Recovery Plan. This exercise will be facilitated by the Department of Fire and Emergency Services.

The lessons from this exercise will then be fed into the review of the Local Emergency Management Arrangements, notable the revised Recovery plan.

8.1.7 Updated Terms of Reference

Following the recent local government elections, the Terms of Reference have been reviewed and updated to reflect changes to the committee membership. Details of the amendments are provided in **Appendix 8.1.7**.

8.2 Title: Agency Reports

Reporting Department	<i>Various Agencies – Listed Below</i>
Reporting Officer	<i>Refer to Individual Report</i>
Legislation	<i>Local Government Act 1995 Emergency Management Act 2005</i>

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Background

Each agency is invited to provide the meeting with a report of their activities for the benefit of the committee.

8.2.1 WA Police – Snr Sgt Scott Starkie (Australind) & Sgt Chris Page (Capel)

- Introduction of the new Officer in Charge of Australind Police Station – Mr Scott Starkie.

8.2.2 Department of Fire & Emergency Services – District Emergency Management Advisor – Mrs Erin Hutchins

Mrs Erin Hutchins and Rowan Hunter – Area Officer Preston has provided the following report:

**Department of Fire and Emergency Services – SW Report
2nd Quarter 2025-2026**

District Emergency Management Advisor

STATE NEWS

The last meeting of the **State Emergency Management Committee (SEMC)** was held on the 9 October 2025. SEMC Communiques can be found [here](#).

2025 SEMC MEETING SCHEDULE

- 4 December 2025

STATE EMERGENCY MANAGEMENT FRAMEWORK

State Hazard Plan – Fire

State Hazard Plan – Fire (the Plan) has undergone a comprehensive review. The Plan was approved by SEMC on 7 August 2025 and published on 21 August 2025.

The revised Plan is now available via the SEMC website [State Hazard Plan - Fire](#). A Comprehensive review summary is available [here](#) and provides details of the comprehensive review and amendments.

State Recovery Arrangements

The State Emergency Management Committee (SEMC) requested the Department of Fire and Emergency Services (DFES) to undertake a comprehensive review of the recovery arrangements in the State EM Framework.

Public consultation on the proposed amendments was undertaken from 3 February to 2 May 2025.

The final proposed amendments to the recovery chapters in the State EM Policy, Plan and Procedure to incorporate lessons identified in past recoveries and contemporary recovery best practices, will be provided to SEMC subcommittees for endorsement and the State Emergency Management Committee for consideration at its **December** meeting.

State Hazard Plan – HAZMAT Annex B Space Re-entry Debris (SPRED)

The WA Police Force has completed a five yearly review of the State Hazard Plan HAZMAT Annex B Space Re-entry Debris (SPRED).

The WA Police Force is now seeking broad stakeholder feedback on the proposed amendments.

Agencies with roles and responsibilities within the State Hazard Plan HAZMAT Annex B SPRED, the Australian Space Agency and the Western Australian Space Debris Emergency Response Team (WASDERT) were consulted during the initial review of the plan.

The draft State Hazard Plan HAZMAT Annex B SPRED provides an overview of arrangements for the management of SPRED emergencies in Western Australia, in accordance with the Australian Government Space Re-entry Debris Plan (AUSSPREDPLAN). It contains information about the strategic arrangements for prevention, preparedness, response to and recovery from a SPRED Emergency.

The draft State Hazard Plan HAZMAT Annex B SPRED refers to a range of existing plans and documents relating to SPRED but does not duplicate the information contained in these, instead provides directions to websites or other sources where further information can be obtained if required.

The Commissioner of Police is the Hazard Management Agency for SPRED.

Consultation will be open for 12 weeks from Friday 03 October 2025 to Friday 02 January 2026. Please submit your feedback by close of business on 02 January 2026 [here](#).

Comprehensive Review Schedule

The following State Emergency Management documents are planned for comprehensive review and broad consultation in 2025/2026:

- WA Community Evacuation in Emergencies Guideline
- State Hazard Plan – Cyber Security Incident
- Local Recovery Guideline
- State Support Plan – Freight and Supply Chain

- Impact Statement Guideline and Template
- State Hazard Plan – HAZMAT Annex A Nuclear Powered Warship (NPW)
- State Hazard Plan – Animal and Plant Biosecurity
- State Hazard Plan – Hostile Act
- State Hazard Plan - Collapse
- State Hazard Plan – Earthquake
- State Hazard Plan – Maritime Environmental Emergencies
- State Hazard Plan – Tsunami
- State Support Plan – Emergency Public Information
- Impact Statement Guideline and Template
- WA Managing Exercising Guideline
- State EM Policy and Plan

You can view all current and past consultations on the [Engage WA EM consultation homepage](#)

SEMC STRATEGIC PLAN

The State Emergency Management Committee (SEMC) [Strategic Plan 2026-2029](#) outlines how the SEMC will collaborate with Western Australia's emergency management sector to develop a comprehensive system that fosters resilience and preparedness in our State.

The Strategic Plan was prepared in consultation with emergency management sector stakeholders. It will guide the work of the SEMC, its subcommittees and reference groups and **District and Local Emergency Management Committees**.

Central to the Strategic Plan is a recognition that people, relationships, and governance are essential to fostering a collaborative and resilient emergency management system.

The system is supported by six strategic objectives that are designed to enable adaptability within a changing environment, and to withstand emerging and unprecedented threats and risks:

- leadership and governance
- hazard and systemic risk
- capability and capacity
- community and local emergency management
- a whole of system approach across the emergency management cycle
- climate change.

DISTRICT NEWS

The next **District Emergency Management Committee (DEMC)** will be held on Tuesday **17 March 2026**.

DISTRICT OFFICER UPDATE

LOCAL NEWS

Operations

- To bolster the response capacity in the district, the high season fleet appliances have started to be distributed around the region with an additional 11 appliances consisting of four 2.4/3.4 tankers and seven Light tankers.
- All the brigades are getting ready for the season and ramping up training and preparedness. Additional preseason training has seen members better prepared for the season ahead.
- Vegetation dryness observations have begun on a weekly basis from Dandalup to Capel with the reporting going into the AFDRS system to get accurate Fire Danger Ratings (FDR) for the region. This also gives operational staff oversight of the changing seasonal on ground conditions

Weather Outlook – November to January 2025 Long-Range Forecast

- **Above average rainfall** is likely across parts of eastern Australia, with most of the remaining parts of the country showing roughly equal chances of above or below average rainfall.
- **Daytime temperatures** are likely to be above average
- **Overnight temperatures** are very likely to be above average across most of Australia.

COMMUNITY PREPAREDNESS NEWS

Emergency WA

- DFES is launching a new multi-hazard emergency planning tool within the Emergency WA app and website to help Western Australians prepare for emergencies. You'll be able to create a single plan for bushfire, flood, storm and cyclone.
- This new feature will replace the My Bushfire Plan (MBP) app and website, so all your emergency planning can be in the one place, Emergency WA.
- The feature will have the ability to prompt you to follow your plan when an emergency impacts your area, saving time during fast-moving hazards.
- DFES is aiming to have the emergency planning tool available in the Emergency WA app and website late 2025. The My Bushfire Plan website will remain online until the end of March 2026 to help you transition across.
- It's still important to plan for a bushfire this year. To create a bushfire plan now, go to the My Bushfire Plan website. Once your plan is created, you can download it and save it in the My Hub section of your Emergency WA app, so you have everything in one place. Further key messages for LGs to use when engaging with community are attached. All volunteer BGUs, chiefs and EM staff should have received these from Haley Hibbitt by email on 16 October.

Compiled by:
District Emergency Management Advisor – South West
Department of Fire and Emergency Services
As at 24 October 2025.

8.2.3 Department of Primary Industries and Regional Development – Mr Tim Stevens

LEMC & DEMC report – 2nd Quarter 2025/2026

DPIRD's On-Call Coordinator Duty Phone

If needing to activate the State Support Plan: Animal Welfare in Emergencies or require assistance in the DPIRD support role of another Hazard Management Agency's incident, the contact number is **08 9368 3132.**

DPIRD's role in emergency management

- DPIRD is the Hazard Management Agency (HMA) for animal and plant pests and disease incursions. Refer to the [State Hazard Plan: Animal and Plant Biosecurity](#) for information on DPIRD's legislated roles and responsibilities.
- DPIRD is the executor of the State Support Plan for Animal Welfare in Emergencies. This includes livestock, horses, and companion animals. Refer to the [State Support Plan: Animal Welfare in Emergencies](#) for information on DPIRD's legislated roles and responsibilities.
- DPIRD may from time to time provide support to other agencies where requested. This includes administering some components of the [Disaster Recovery Funding Arrangements WA](#).

Emergency Management Directorate

DPIRD Preparedness Activities and Natural Hazard Season Review (2025–26)

The Department, through its Emergency Management Directorate (EMD), is currently coordinating preparedness activities across the State in advance of the 2025 – 2026 natural hazard season (1 Nov 2025 – 31 Mar 2026). These activities include a review of existing seasonal arrangements, standard operating procedures (SOPs), and supporting documentation, along with the planning and delivery of regional emergency management workshops.

In parallel, DPIRD is undertaking a structured review of its natural hazard season preparedness and response arrangements. This review will assess the effectiveness, consistency, and sustainability of the department's current arrangements, including high-threat-period response, on-call coordinator (OCC) coverage, seasonal training and briefings, and State-wide DEMC/LEMC representation.

The review will also examine alignment with State-level emergency management policy and DPIRD's responsibilities as a Hazard Management Agency and support agency under relevant hazard plans. Stakeholder consultation will form a key component of this review, with input sought from DEMC and LEMC representatives, DPIRD Regional Leadership Networks, and relevant external stakeholders. Findings and recommendations will be presented to DPIRD Corporate Executive in mid-2026 to inform and implement improvements ahead of the 2026 - 2027 natural hazard season.

Learning & Development

DPIRD EM Preparedness Team is working through the emergency management training program for the 2025/2026 calendar year.

Following SEMC endorsement (March 2025) of the revised State Support Plan of Animal Welfare in Emergencies (SSP-AWiE) – DPIRD has commenced planning an exercise to test the SSP-AWiE arrangements in accordance with State Emergency Management Policy. The Exercise will be a Desktop format and will be held in 2026.

Emergency Animal Disease (EAD) Preparedness

DPIRD has conducted several internal workshops focused on EAD preparedness across the preparedness, response, and recovery phases to build awareness and capability.

National Alerts and Investigations

Avian Influenza

CURRENT STATUS in WA: Absent – no known detections

Responses to outbreaks of H7 high pathogenic avian influenza are currently underway in Victoria, New South Wales, and the ACT. Note that this is not the H5 strain currently causing concern globally. DPIRD is monitoring the situation and undertaking preparedness activities. Also, DPIRD is providing personnel and resources to support jurisdictions with confirmed outbreaks. Poultry producers and owners are encouraged to view our [avian influenza page](#) for information on preparedness and detection.

Tomato brown rugose fruit virus

CURRENT STATUS IN WA: Absent – no known detections

A highly contagious plant virus affecting tomatoes, capsicums, and chillies. It was detected in South Australia in August 2024. It presents a significant risk to growers and the industry if established. No known detections in Western Australia currently. Industry and backyard growers are encouraged to recognise and report signs and symptoms of the virus if found. Information is available on our [tomato brown rugose fruit virus page](#).

Khapra Beetle

CURRENT STATUS IN WA: Absent – no known detections

A threat to Australia's stored grain and dry foodstuffs. Recently detected in 'Little Ones Nappy Pants Size 5' delivered to Woolworths stores nationwide. As of September 2025, much of the product has been tracked, returned, and destroyed; however, it is important to contact the Department of Agriculture (DAFF) on 1800 798 636 if this is found. Please see the attached link on how this beetle can impact our grain industry: [24-031-Khapra-Beetle-FS.pdf](#)

Polyphagous Shot-Hole Borer (PSHB)

PSHB has transitioned to management. If you have any queries or wish to be included in future correspondence, please email PSHB@dpiird.wa.gov.au

Animal Welfare in Emergencies

DPIRD is the executor of the State Support Plan for Animal Welfare in Emergencies (AWiE). Please note the following important notices regarding AWiE for district and local representatives:

- Please refer to DPIRD's [animal welfare](#) section of our website for resources, support, and contacts. Local governments can reach out to our Incident and Emergency Management Branch if they require advice and support for the development of their PAWE (contact emergencymanagement@dpiird.wa.gov.au).
- DPIRD's Incident and Emergency Management Branch is undertaking preparedness and response activities where activated under the [State Support Plan - Animal Welfare in Emergencies](#).
- DPIRD is working with the SEMC to finalise responses to feedback on the proposed improvements to the [State Support Plan - Animal Welfare in Emergencies](#). The review is scheduled to be finalised in late 2025.

Important Disclaimer

The Chief Executive Officer of the Department of Primary Industries and Regional Development and the State of Western Australia accept no liability whatsoever by reason of negligence or otherwise arising from the use or release of this information or any part of it.

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DPIRD EMERGENCY MANAGEMENT OVERVIEW

Emergency Coordination Overview	
Reporting Period:	2 nd Quarter 2025-2026
Emergency Activations and Declarations	
Emergency Declarations	Nil

Incident Coordination Overview				
Animal and Plant Based Biosecurity ¹				
Incident Title		Location	Date	Incident Level ²
African Black Sugar Ant		Perth Metro	Since Jan 2020	Level 1
Polyphagous Shot-Hole Borer		Perth Metro	Since Sep 2021	Level 2
Red Dwarf Honeybee		Pilbara Region	Since Jul 2023	Level 2
Support to Animal Welfare in Emergencies ³				
Incident Title	Region	Date	HMA	Details
Nil				
Support to Natural Hazards				
Incident Title	Region	Date	HMA	Details
Nil				

DPIRD Emergency Coordinator Comments and Outlook
- DPIRD continues to manage 2 level 2 biosecurity incidents. 1 of these (PSHB) has significant resourcing requirements and substantial engagement with State Agencies, WALGA; industry, tertiary/research sectors. - DPIRD continues to monitor significant developing and emerging threats linked to High Pathogen Avian Influenza (HPAI), as well as deliver ongoing preparedness for other potential Emergency Animal Diseases.

¹ Regarding a “Declared Pest”, an incident is only listed where a formal Incident Management Team has been established.

² Incident levels as per section 5.1.5 of the State Emergency Management Plan

³ Only when the State Support Plan – Animal Welfare in Emergencies has been activated

8.2.4 Department of Communities – Department of Child Protection & Family Services – Ms Renee Flaxman

8.2.5 Department of Biodiversity, Conservation and Attractions – Mr Jewell Crossberg

8.2.6 Department of Health (WA Country Health Service) – Mr. Glenn Gates

8.2.7 Main Roads WA – Mr Bruce Hancock

Main Roads Local Emergency Management Committee Report

1. General

Main Roads South West Region is committed to supporting the relevant agencies involved in Emergencies and Incidents.

It has recently reviewed and restructured its resources to be more responsive to the increasing number of Emergencies and Incidents.

We endeavour to have a Senior Officer in attendance at every LEMC/DEMC meeting and a minimum of 2 at any Exercise.

This ensures our sustainability, rapport and knowledge is spread through the team and does not become person dependent.

We have an Customer Information Centre which is resourced 24 hours a day. They can be contacted on 138 138 for all Emergencies and Incidents.

This team will immediately notify the region of any Emergency/Incident by contacting our 24hr on Call Duty Manager.

The Duty Manager will dispatch resources as required/requested to the Emergency/Incident.

Should the situation warrant, the Duty Manager will activate the On Call Incident Manager.

The Incident Manager may then take charge as the point of contact with IC for the Incident and will activate other resources as required.

2. Resources

2.1 Incident Managers

Main Roads South West Region has 7 Incident Managers (IM) that it can call upon to respond to, manage and support the IC.

Each Incident will generally require 2 x IM's to manage any 1 Incident.

2.2 On Scene Liaison Officers

Main Roads South West Region has 6 On Scene Liaison Officers (OSLO) to call upon. The OSLO's are generally dispatched to an Incident to make first point of contact with the IC, assess the situation and report back to the MRWA Duty Manager or IM.

The OSLO's can also assist initially by implementing a VCP as required.

They will also support our Vehicle Control Point (VCP) personnel when they are established for the duration of the Emergency/Incident.

2.3 Rapid Response Crews

Main Roads South West Region has 3 Rapid Response Crews (RRC) to call upon. The RRC's area a 2 person crew. They are designed to respond to Emergencies and Incidents and set up the initial VCP control with limited signage.

They will also support our Vehicle Control Point personnel as required.

2.4 Traffic Management Crews

These are contract resources, Main Roads South West Region generally has 3 of these crews engaged on a daily basis. Further to these crews Main Roads is able to call on additional crews from its Contract Traffic Control providers.

There are 3 companies Main Roads generally uses but can also call on resources outside our Region depending on the scale and location of the Incident.

These crews form the backbone of our VCP resources. Initially Main Roads will operate crews on 12-hour shifts and if the Incident is likely to extend beyond 3 days will reduce the shifts to 8hrs to manage fatigue.

Each VCP would require 4 resources for a 12-hour shift and 6 resources for an 8 Hr shift.

[illegible]



8.2.8 Department of Transport – Mr Peter Westgate

8.2.9 Water Corporation – Mr Steve Collins

8.2.10 Western Power – Mr Scott Fitzgerald

8.2.11 Aqwest – Mr Andrew Cove

8.2.12 St John Ambulance WA – Mr Chris Smith

8.2.13 Telstra – Ms Debra Leverington

8.2.14 Moore Road Emergency Response Group – Mr Graeme Offer

8.2.15 Harvey Water – Mr Cameron Norris

9 MATTERS BEHIND CLOSED DOORS

None.

10 CLOSURE OF MEETING

The Chairperson advises that the next date of the Local Emergency Management Committee Meeting will be advised.

There being no further business the Chairperson to declare the meeting closed.