



# **A G E N D A**

FOR THE

## **LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING**

TO BE HELD

**Wednesday, 3<sup>rd</sup> June 2026  
Commencing at 10:00am**

AT

**ADMINISTRATION CENTRE EATON  
1 Council Drive - EATON**

This document is available in alternative formats such as:  
~ Large Print  
~ Electronic Format [emailed]  
Upon request.



**NOTICE OF A LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING**

Dear Committee Member

The next Local Emergency Management Committee Meeting of the Shire of Dardanup will be held on Wednesday, 3<sup>rd</sup> June 2026 in the Council Chambers, Shire of Dardanup - Administration Centre Eaton, 1 Council Drive, Eaton - commencing at 10:00am.

**MR ANDRÉ SCHÖNFELDT**  
Chief Executive Officer

29th May 2026

**Note:** If interested persons would like to make comment on any items in this agenda, please email [records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au) or hand deliver written comment to the Shire of Dardanup – Administration Centre Eaton, 1 Council Drive, Eaton. To be included in the meeting comments are to be delivered no later than 48 hours prior to the meeting.

The Chief Executive Officer will use his discretion as to whether the written comments are relevant and applicable to the meeting before approving their inclusion in the meeting.

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## **VISION STATEMENT**

“The Shire of Dardanup is a healthy, self-sufficient and sustainable community, that is connected and inclusive, and where our culture and innovation are celebrated.”

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## **Members of Local Emergency Management Committee**

### **Voting**

Cr T G Gardiner – Elected Member (Shire President)  
Cr A L Webster – Elected Member  
Cr B S Farrant – Elected Member (Proxy)  
Cr K A Lauretsch – Elected Member (Proxy)

Representative – WA Police (Deputy Chairperson(s))  
Representative – Department of Communities/Department of Child Protection and Family Services  
Representative – Department of Primary Industries and Regional Development  
Representative – Public Transport Authority  
Representative – Department of Water and Environmental Regulation  
Representative – Department of Biodiversity, Conservation and Attractions  
Representative – Department of Health  
Representative – Main Roads WA  
Representative – Department of Fire and Emergency Services (DFES)

### **Non-Voting**

Chief Executive Officer – Staff  
Director Development Services – Staff  
Coordinator Emergency & Ranger Services – Staff  
Community Emergency Services Manager (CESM) – Staff  
Executive Officer – Staff

Representative – Water Corporation  
Representative – Department of Fire and Emergency Services (additional officer)  
Representative – Western Power  
Representative – Aqwest  
Representative – St Johns Ambulance WA  
Representative – Telstra Australia  
Representative – Bethany Fields  
Representative – South West Educational Institutes  
Representative – Moore Road Emergency Response Group  
Representative – Harvey Water  
Representative – Australian Rail Group

### **Terms of Reference**

The Terms of Reference for this Committee are located in the Tardis records system – refer to the following link:  
[2025 - ToR - Local Emergency Management Committee](#)

## COUNCIL ROLE

<b>Advocacy</b>	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
<b>Executive/Strategic</b>	The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<b>Legislative</b>	Includes adopting local laws, town planning schemes and policies.
<b>Review</b>	When Council reviews decisions made by Officers.
<b>Quasi-Judicial</b>	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

## DISCLAIMER

“Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request.”

**SHIRE OF DARDANUP**

**AGENDA FOR THE SHIRE OF DARDANUP LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING TO BE HELD ON WEDNESDAY, 3<sup>RD</sup> JUNE 2026, AT THE ADMINISTRATION CENTRE EATON, 1 COUNCIL DRIVE, EATON, COMMENCING AT 10:00AM.**

**1 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS**

The Chairperson to declare the meeting open, welcome those in attendance and refer to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

*Acknowledgement of Country*

*The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging. The Shire of Dardanup also respects and celebrates all cultures of all our residents and visitors to our Shire.*

*Affirmation of Civic Duty and Responsibility*

*Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.*

*Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.*

*The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.*

*Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.*

*Emergency Procedure*

*In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the muster point located at the front of the building where we will meet (and complete a roll call).*

**2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

*2.1 Attendance*

*2.2 Apologies*

*2.3 Contact Register*

Any amendments to be noted.

**3 PRESENTATIONS**

None.

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

*4.1 Local Emergency Management Committee Meeting Held on 12th November 2025.*

**OFFICER RECOMMENDATION**

**THAT the Minutes of the Local Emergency Management Committee Meeting held on 11<sup>th</sup> February 2026 be confirmed as true and correct, subject to the following corrections:**

**5 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

None.

**6 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

None.

## 7 DECLARATIONS OF INTEREST

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*Note: Chairperson to ask Committee Members if there are any Declarations of Interest to be made.*

## 8 REPORTS OF OFFICERS

### 8.1 Update Report from Shire of Dardanup

<b>Reporting Department</b>	<i>Sustainable Development Directorate</i>
<b>Reporting Officer</b>	<i>Stephen Loiterton – Coordinator Emergency &amp; Ranger Services</i>
<b>Legislation</b>	<i>Local Government Act 1995 Emergency Management Act 2005</i>
<b>Attachments</b>	<i>Appendix LEMC: 8.1.1A – LEMC Business Plan Appendix LEMC: 8.1.2A – Local Emergency Management Arrangements Appendix LEMC: 8.1.2B – Local Evacuation Support Plan</i>

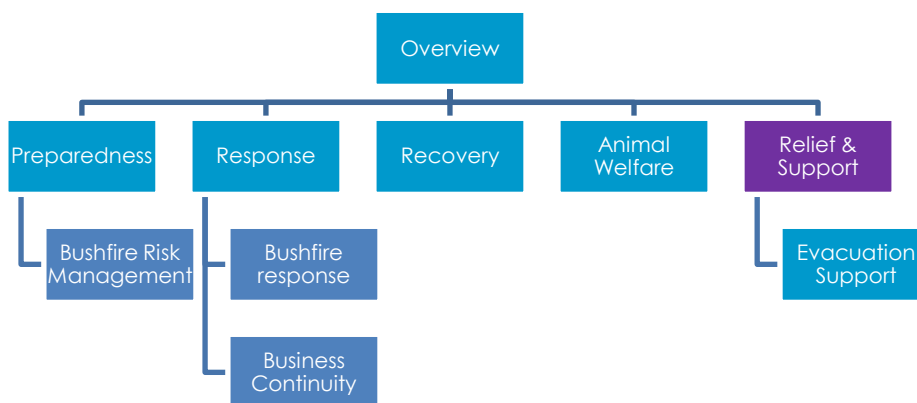
#### 8.1.1 LEMC Business Plan

The State Emergency Management Procedure (s3.7) requires the Executive Officer to coordinate the development of an annual business plan. The business plan has elements that ensure the committee, and through the committee, the Shire, meets legislative requirements. The Procedure also recommends that strategies in the business plan be reviewed, and progress noted, as a standing agenda item for committee meetings.

The business plan contained within Appendix LEMC: 8.1.1A includes updated status indicators and actions.

#### 8.1.2 Review of Local Emergency Management Arrangements

Several components of the Shire's Local Emergency Management Arrangements (Appendix LEMC: 8.1.2A) are due for review by the end of 2026 (light blue in figure below). The Local Evacuation Support Plan (Appendix LEMC: 8.1.2B) will require review in Feb 2027 and will need to commence in 2026. Experience from the review of the Bushfire Risk Management Plan and the introduction of the Local Evacuation Support Plan, suggests any one plan may take as much as a year to review.



The Overview is complete. Work on the Recovery plan has been delayed, but the plan nears completion. The Evacuation Support Plan has been reviewed ahead of schedule. Drafts have been attached for the Committee to consider within (Appendix LEMC: 8.1.2B). Comments on the Overview, draft Recovery Plan and draft Evacuation Support Plan may be made at any time to the Executive Officer.

The current LEMA arrangements do not expire until later this year. The new Overview has some provisions of the current document removed and replacements to be included in sub-ordinate plans that have yet to be approved. Also, the Overview refers to plans that have not been fully developed to date. So, it is recommended that the amended Local Emergency Management Arrangements not be put to Council for approval until all key provisions can be approved together.

### 8.1.3 Mitigation Activity Funding

The Western Australian government has established the Mitigation Activity Fund Grants Program (MAFGP) to reduce bushfire hazards that present a high risk to assets throughout the State. The program supports local governments with endorsed Bushfire Risk Management Plans to treat bushfire risk in their communities on State land that they manage.

The Shire has been granted \$612,720 to fund 85 bushfire mitigation treatments over 3 years to mid-2028. The 3-year program should enable a little more flexibility with treatment scheduling. Table 1 shows the status of those treatments as of 7 April 2026.

TABLE 1: TREATMENT COUNTS			
	<i>Not commenced</i>	<i>Commenced</i>	<i>Completed</i>
Mechanical	30	3	0
Chemical	29	4	0
Access track	13	0	0
Access gate	1	0	0
Planned burn	2	1	0
Maintain firebreak	2	0	0

## 8.2 Agency Reports

<b>Reporting Department</b>	<i>Various Agencies – Listed Below</i>
<b>Reporting Officer</b>	<i>Refer to Individual Report</i>
<b>Legislation</b>	<i>Local Government Act 1995 Emergency Management Act 2005</i>

*Note: In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting.*

### **Background**

Each agency is invited to provide the meeting with a report of their activities for the benefit of the committee.

#### 8.2.1 WA Police – Snr Sgt Scott Starkie (Australind) & Sgt Tim Rainer (Capel)

No report.

#### 8.2.2 Department of Fire & Emergency Services – District Emergency Management Advisor – Mr Kohdy Flynn - Area Officer Preston -

##### 1. SW/LSW Report - 4<sup>th</sup> Quarter 2025-2026

#### *State News*

The last meeting of the State Emergency Management Committee (SEMC) was held on the 12<sup>th</sup> March 2026. SEMC Communiques can be found [here](#).

#### 2026 SEMC Meeting Schedule

- 21 May 2026
- 30 July 2026
- 01 October 2026
- 03 December 2026

#### SEMC Annual Report

The [SEMC Annual Report 2024/25](#) was tabled in Parliament on 12 March 2026 and is available online. The Annual Report demonstrates the work undertaken by the members of the SEMC, its Subcommittees and Reference Groups and the District and Local Emergency Management Committees over the reporting period. It shows the achievements and the dedication of the WA Emergency Management sector to ensure that WA's Emergency Management Framework remains contemporary and at the required capability.

## Fuel Crisis

Fuel supply continues to operate effectively, but localised supply disruptions are occurring. All states and territories, including WA, remain at **Level 2** on the [National Fuel Security Plan](#), which allows the WA Government to gather timely data and information from the industry.



The Department of Energy and Economic Diversification (DEED) is seeking localised insights into supply availability and Local Governments are encouraged to send relevant updates via email [epwa-emergencymanagement@deed.wa.gov.au](mailto:epwa-emergencymanagement@deed.wa.gov.au) or alternatively complete the [Intelligence Submission Form/ Survey](#)

To view the WA Government Weekly Fuel Update – [Click Here](#)

## State Emergency Management Framework

### Comprehensive Review Schedule

The following State Emergency Management documents are planned for comprehensive review and broad consultation in 2025/2026:

- WA Community Evacuation in Emergencies Guideline
- State Hazard Plan – Cyber Security Incident
- Local Recovery Guidelines
- State Hazard Plan – HAZMAT Annex A Nuclear Powered Warship (NPW)
- State Hazard Plan – Animal and Plant Biosecurity
- State Hazard Plan – Hostile Act
- State Hazard Plan – Collapse
- State Hazard Plan – Earthquake
- State Hazard Plan – Maritime Environmental Emergencies
- State Hazard Plan – Tsunami
- State Support Plan – Emergency Public Information
- Impact Statement Guideline and Template
- WA Managing Exercising Guideline
- State EM Policy and Plan

You can view all current and past consultations on the [Engage WA EM consultation homepage](#)

### WALGA Emergency Management Forum 2026

Tuesday, 26 May 2026 (8:30am - 3:30pm) - Murdoch University, 90 South Street, Murdoch, Perth

Local Government Attendee \$180.00

Non-Local Government Attendee \$195.00

- Learn how community connection drives resilience – Discover how local knowledge, engagement and volunteering can positively influence emergency management outcomes and help build safer, stronger communities.
- Stay ahead of emerging trends and challenges – Learn about the latest changes in WA's emergency management landscape, and how Local Governments can prepare for evolving risks, new responsibilities, and community expectations.
- Contribute your voice to a statewide conversation – This forum provides a collaborative space for shared learning, peer exchange, and robust sector dialogue. Your experience and input help enrich collective understanding.

To register, please click [here](#).

### Local Emergency Management Arrangements Project Update

The Local Emergency Management Arrangements (LEMA) Improvement Program is continuing to work toward a more capable and resilient community, through a local approach to emergency management. The Western Australian Local Government Association (WALGA) partnered with DFES to deliver the improvement program.

Three key products will be completed by 15 April 2026:

- LEMA Development Model – tiered approach to define four progressive levels of LEMA maturity – Insufficient, Essential, Established, Optimal.
- Revised LEMA templates – three new templates, the Emergency Management Plan, Incident Support Handbook and Emergency Management Work Plan.
- Local Government Emergency Management Knowledge Hub (EM Hub) – available for local governments to use.

SEMC acknowledges the work of the participating local governments during the LEMA Pilot program, their efforts and contributions through this review.

### 2026 Resilient Australia Awards

The [2026 Resilient Australia Awards](#) recognise and promote efforts that make communities safer, more connected and better prepared for natural hazards. Nominations are open until 2 June 2026 for the seven awards (Business, Community, Government, Local Government, Mental Health and

Wellbeing, Photography and School). Further details are available on the Resilient Australia Awards website.

### *District News*

The last meeting of the District Emergency Management Committee (DEMC) was held on the 17 March 2026.

### Key Presentations

- Presentation provided by the UCI Gravel World Championships organisers who will be holding a large-scale international event in the Shire of Nannup **10-11 October 2026**.
- Telstra presented on communications capability and future network considerations relevant to emergency management and the South West District.

### Key Discussions

- DFES's Strike Force Vulcan officers in partnership with Collie Police charged a man in relation to a bushfire that occurred in the Collie area.
- DBCA burn program to commence late April, with seasonal planning shared.
- Polyphagous Shot-Hole Borer (PSHB) has transitioned from eradication to management phase, with ongoing resourcing implications and stakeholder engagement.
- Department of Communities outlined new recovery roles under State EM Arrangements, with a focus on strengthening locally led recovery.
- The DEMC Work Plan template is currently being developed by SEMC to streamline and simplify reporting.

### 2026 DEMC Meeting Schedule

- 17 March 2026
- 20 October 2026

### Funding Opportunities

- *All West Australians Reducing Emergencies (AWARE) program* – This competitive annual grant program aims to enhance West Australia's emergency management arrangements by investing in capacity building and preparedness activities at a local level. Only Western Australian local governments are eligible to apply for AWARE grants. Applications are expected to open **July 2026**. Applicants can apply for between \$2,500 and \$35,000 (no GST applied) per application including local level risk assessment projects. The grant request can only account for up to 75% of the total project cost, in-kind contributions are acceptable.

- *Disaster Ready Fund (DRF) – Round Four –*  
The Disaster Ready Fund (DRF) is the Australian Government’s flagship disaster resilience and risk reduction initiative, designed to support a comprehensive portfolio of resilience and mitigation projects across Australia. Round Four application guidelines are expected to be released shortly; however, key anticipated changes include a requirement for infrastructure projects to be shovel-ready, with pre-planning costs no longer eligible for funding, and project delivery timeframes reduced from five years to three years. Round Four is expected to open in early-mid 2026, with around \$200 million available nationally.

### Volunteer Recruitment Campaign

The South West and Lower South West Digital Volunteer Recruitment Campaign officially went live as of 1 April 2026.

You may start to see these ads appearing across various digital platforms. We would really appreciate your support in helping maximise the reach of this campaign. If you come across the ads online, please take a moment to like, share, or engage with them where appropriate. This significantly improves visibility and helps us connect with more people in our communities. By working together, we can continue to strengthen our volunteer numbers across the region.

### National Volunteers Week

National Volunteer Week (18–24 May 2026) is an opportunity to recognise and thank the dedicated volunteers who support our communities before, during and after emergencies. Their commitment strengthens resilience across the South West and plays a critical role in keeping our communities safe.

## 2. Superintendent Report

As we mark the close of the High Threat Period for the South West, I would like to acknowledge the outstanding efforts of all agencies, Local Governments, and Bushfire Brigades who have worked tirelessly to protect our communities throughout the fire season. The level of preparedness, coordination and on-ground response this year reflects a strong, collaborative approach across the district, and your commitment has not gone unnoticed.

As we transition into the mitigation phase, prescribed burning and other risk reduction activities remain critical to reducing future bushfire impacts. Programs such as the Mitigation Activity Fund Grants Program (MAFGP) continue to play a vital role in enabling Local Governments to deliver targeted, strategic treatments across the landscape. I also acknowledge the valuable contribution of Bushfire Risk Mitigation Coordinators across the region and welcome the Shire of Waroona to the program. I commend and encourage those Local Governments actively participating, as your investment in mitigation today directly strengthens community resilience tomorrow.

Training remains a cornerstone of our collective capability, and I encourage continued participation in the range of opportunities offered by DFES and Local Governments to support our bushfire volunteers. This year presents an additional opportunity to strengthen our volunteer base, with the Digital Volunteer Recruitment Campaign officially launching on 1 April 2026. I encourage all agencies to

leverage this initiative to boost recruitment and ensure our brigades remain well-resourced and supported into the future.

Finally, with National Volunteer Week taking place from 18–24 May 2026, we are reminded of the invaluable contribution our volunteers make to emergency management across the South West. I extend my sincere thanks to all participating Local Governments and Bushfire Brigades for your ongoing dedication, and I encourage everyone to take the time to recognise and celebrate the efforts of our volunteers during this important week.

### 8.2.3 Department of Primary Industries and Regional Development – Mr Tim Stevens

LEMC report – 3rd Quarter 2025/2026

DPIRD's On-Call Coordinator Duty Phone – If needing to activate the State Support Plan: Animal Welfare in Emergencies or require assistance in the DPIRD support role of another Hazard Management Agency's incident, the contact number is **08 9368 3132**.

DPIRD's role in emergency management:

- DPIRD is the Hazard Management Agency (HMA) for animal and plant pests and disease incursions. Refer to the [State Hazard Plan: Animal and Plant Biosecurity](#) for information on DPIRD's legislated roles and responsibilities.
- DPIRD is the executor of the State Support Plan for Animal Welfare in Emergencies. This includes livestock, horses, and companion animals. Refer to the [State Support Plan: Animal Welfare in Emergencies](#) for information on DPIRD's legislated roles and responsibilities.
- DPIRD may from time to time provide support to other agencies where requested. This includes administering some components of the [Disaster Recovery Funding Arrangements WA](#).

### Emergency Management Directorate

DPIRD Prevention and Preparedness Activities:

- Commenced structured review of DPIRD natural hazard high threat period arrangements (activation processes, surge capacity, policy alignment and sustainability);
- Progressed implementation of the revised State Support Plan – Animal Welfare in Emergencies (SSP-AWiE), including Local Government engagement on PAWE planning;
- Commenced planning for Exercise Assisi (May 2026) to validate SSP-AWiE arrangements through a multi-agency discussion-based exercise – to be held in Perth;
- Continued Emergency Animal Disease preparedness activities, including monitoring of national HPAI developments and internal / industry capability workshops; and
- Ongoing coordination and preparedness activities associated with Level 1 and Level 2 biosecurity incidents (including PSHB and Red Dwarf Honey Bee).

Emergency Management response (level 2 or 3) activities:

- No Level 2 or Level 3 emergency management activations occurred within the Shire of Dardanup- South West region during the reporting period requiring DPIRD response, ISG/OASG attendance, or SSP-AWiE activation.

### Emergency Management recovery activities:

- No emergency management recovery activities were conducted or supported by DPIRD within the Shire of Dardanup - South West region during the reporting period.

### Emerging risks (may impact people, economy, public administration, social setting and environment):

- Ongoing national outbreaks of High Pathogenic Avian Influenza (HPAI), increasing the risk of incursion and potential impacts to poultry industries, supply chains and regional economies; and
- Sustained resource requirements associated with Level 2 biosecurity incidents (including PSHB and Red Dwarf Honey Bee), which may affect surge capacity if concurrent natural hazard events occur.

### Important Disclaimer

The Chief Executive Officer of the Department of Primary Industries and Regional Development and the State of Western Australia accept no liability whatsoever by reason of negligence or otherwise arising from the use or release of this information or any part of it.

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### [8.2.4 Department of Communities – Department of Child Protection & Family Services – Ms Renee Flaxman](#)

No report.

### [8.2.5 Department of Biodiversity, Conservation and Attractions – Mr Jewell Crossberg](#)

#### Wellington District Report

##### 1. Prescribed Burning

- DBCA Wellington District's Autumn Burn Program has commenced. To date, approx. 7000ha treated.
- Planned burns within Shire of Dardanup: WTN\_149 Falcon still on the Burn Options Program for this autumn. Approx. 1850ha.
- The link below is a good source to identify potential prescribed burns currently in the DBCA Burn Options Program (BOP).
- When inquiring about a specific area, use the prescribed burn number listed in the website. For example, WTN\_146.

### [Burn Options Program | Department of Biodiversity, Conservation and Attractions](#)

##### 2. Bushfires

- As at 22/04/2026, 104 bushfires recorded on DBCA managed tenure since the start of the 2025/2026 season, 11 within the Shire of Dardanup.
- Thank you to the Brigades for all your efforts with your local fires and the essential assistance with other DBCA and DFES fires.

### 3. Staff/ Staff Changes

- District Fire Coordinator Collie – Jewell Crossberg. (0427 412 828).
- Fire Operations Officer – Darren Harvey (0428 552 793).
- Fire Operations Officer – Garth Grimsley until 14/05/2026.
- A/Fire Operations Officer – Jacoba Webb (commencing March 2026).

#### 8.2.6 Department of Health (WA Country Health Service) – Mr. Glenn Gates

No report.

#### 8.2.7 Main Roads WA – Mr Bruce Hancock

##### 1. General

Main Roads South West Region is committed to supporting the relevant agencies involved in Emergencies and Incidents.

It has recently reviewed and restructured its resources to be more responsive to the increasing number of Emergencies and Incidents.

We endeavour to have a representative in attendance at the Oct-Dec and Apr-June LEMC meetings. We will also have a representative at the DEMC meetings and a minimum of 2 at any Exercise. This ensures our sustainability, rapport and knowledge is spread through the team and does not become person dependent.

We have a Customer Information Centre which is resourced 24 hours a day. They can be contacted on 138 138 for all Emergencies and Incidents. This team will immediately notify the region of any Emergency/Incident by contacting our 24hr on Call Duty Manager.

The Duty Manager will dispatch resources as required/requested to the Emergency/Incident. Should the situation warrant, the Duty Manager will activate the On Call Incident Manager.

The Incident Manager may then take charge as the point of contact with IC for the Incident and will activate other resources as required.

##### 2. Resources

Incident Managers:

- Main Roads South West Region have 6 Incident Managers (IM) that it can call upon to respond to, manage and support the IC.
- Large complex Incidents involving a number of roads may require 2 x IM's to manage the Incident.

On Scene Liaison Officers:

- Main Roads South West Region has 12 On Scene Liaison Officers (OSLO) to call upon. The OSLO's are generally dispatched to an Incident to make first point of contact with the IC, assess the situation and report back to the MRWA Duty Manager or IM.

- The OSLO's can also assist initially by implementing a VCP as required.
- They will also support our Vehicle Control Point (VCP) personnel when they are established for the duration of the Emergency/Incident.

#### Rapid Response Crews:

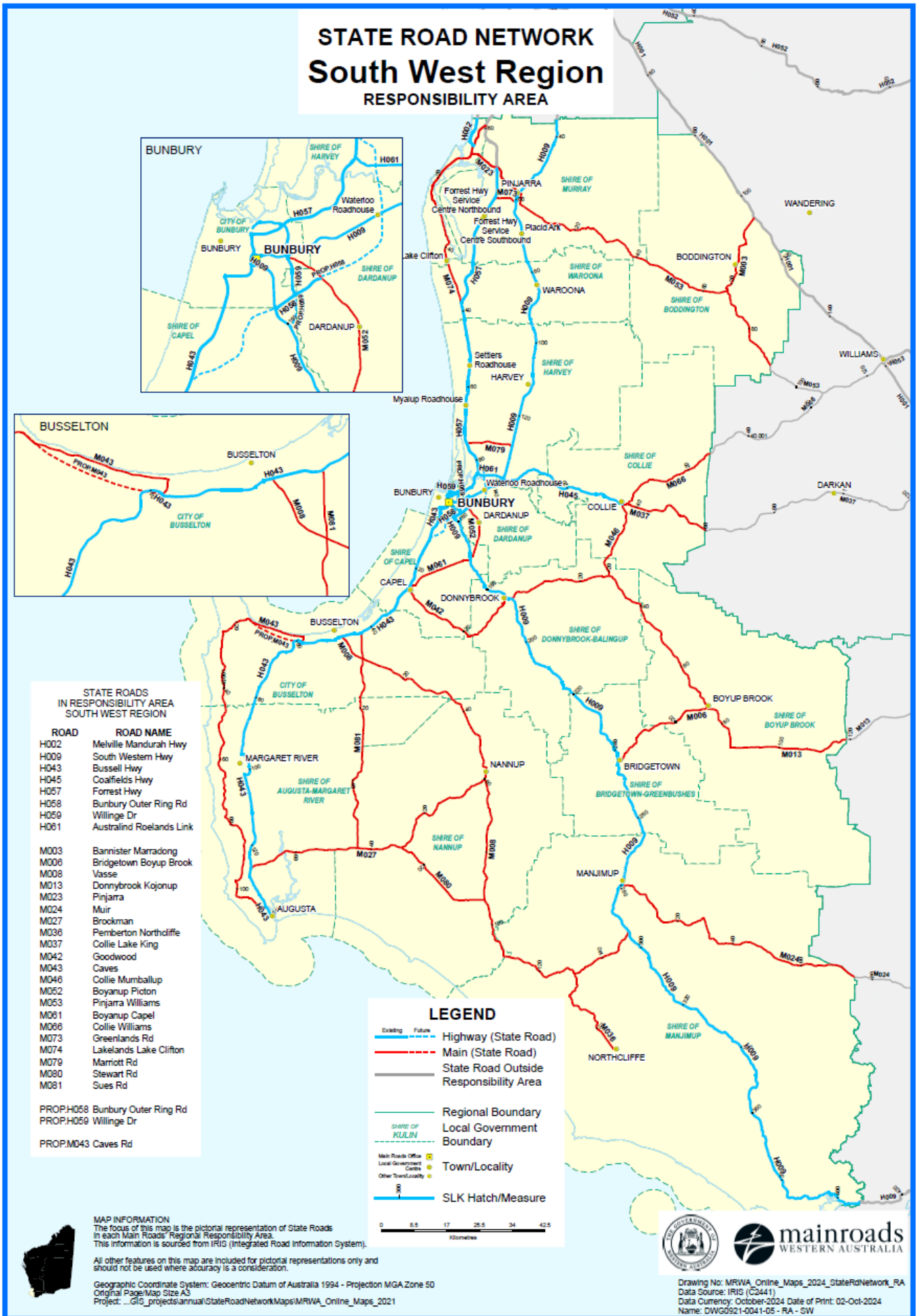
- Main Roads South West Region has 3 Rapid Response Crews (RRC) to call upon. The RRC's are a 2-person crew. They are designed to respond to Emergencies and Incidents and set up the initial VCP control with limited signage.
- They will also support our Vehicle Control Point personnel as required.

#### Traffic Management Crews:

- These are contract resources; Main Roads South West Region generally has 3 of these crews engaged on a daily basis. Further to these crews Main Roads is able to call on additional crews from its Contract Traffic Control providers.
- There are 3 companies Main Roads generally uses but can also call on resources outside our Region depending on the scale and location of the Incident.
- These crews form the backbone of our VCP resources. Initially Main Roads will operate crews on 12-hour shifts and if the Incident is likely to extend beyond 3 days will reduce the shifts to 8hrs to manage fatigue.
- Each VCP would require 4 resources for a 12-hour shift and 6 resources for an 8 Hr shift.

	<b>INCIDENT MANAGEMENT</b>											
	Quick Glance Positions (may change month to month)	REGIONAL MANAGEMENT	INCIDENT MANAGER	OPERATIONS OFFICER	PLANNING/LOGISTICS OFFICER	LIAISON OFFICER	ROAD INSPECTION		ONSCENE LIAISON OFFICER	COMMUNICATION OFFICER	LOG KEEPER	
Title												
A/DSWO	BRUCE WALKER	1										
A/MAMO	JAICE BENZIE	2										
MPM	BRUCE HANCOCK		1	1		1						
MM	ANTHONY WILLETTS		2	2	4	2						
DMM	CHRIS HATHAWAY		3	3	5	3						
RRRCS	KERRIE MCNEVIN		4	4		6						
RPIO	JADE SAUNDERS		5	5		7						
A/MM	BILL LISHMAN		6			8						
VMM	STEVE SHARP					4	1					
VMM	BLAIR BLOOMFIELD					5	2					
MM	AARON MILNE		4			4						
AMO	MICHAEL JORDAN		9	9		9						
RRRCS	KERRIE MCNEVIN				1							
WS	JORDAN PILLAR				2							
MC	JOHN TRELA				3							
RMWM(S)	RON AITKEN							1				
RMWM(N)	BEN PAYNE							1				
NI(S)	BILL LISHMAN							2				
WS	STEWART BRAND							3				
NI	PAUL HILLIS							4				
NI	CRAIG CURTIS							5				
NI	MICK AITKEN							6				
NI	KEITH DAVIS							7				
NI	JAYCON MARINELLI							8				
AMO	SCOTT FRATER							9				
RR	DAKOTA RASSIP							10				
RR	JOSH BOYLAND							11				
MRWA	CIC OFFICER								1	4		
MA	TRACEY TAME								2	1		
AMO	KAREN HOGAN								3	2		
CSM	PETA NOLAN								4	3		





8.2.8 Department of Transport – Mr Peter Westgate

No report.

8.2.9 Water Corporation – Mr Steve Collins

No report.

8.2.10 Western Power – Mr Scott Fitzgerald

No report.

8.2.11 Aqwest – TBC

No report.

8.2.12 St John Ambulance WA – Mr Chris Smith

No report.

8.2.13 Telstra – Ms Debra Leverington

No report.

8.2.14 Moore Road Emergency Response Group – Mr Graeme Offer

No report.

8.2.15 Harvey Water – Mr Rod Johnson

No report.

8.2.16 Bethany Fields – Mr Robert Tuckey

No report.

8.2.17 South West Education Institute Representative

No report.

**9 MATTERS BEHIND CLOSED DOORS**

None.

**10 CLOSURE OF MEETING**

The Chairperson advises that the next date of the Local Emergency Management Committee meeting will be held on Wednesday, 12<sup>th</sup> August 2026, commencing at 10:00am at the Shire of Dardanup Administration Centre, Eaton.

There being no further business the Chairperson to declare the meeting closed.