



A G E N D A

LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

To Be Held

**Wednesday, 11 May 2022
Commencing at 10.00am**

At

**Shire of Dardanup
Administration Centre Eaton
1 Council Drive - EATON**

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Upon request.



NOTICE OF A LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

Dear Committee Member

The next Local Emergency Management Committee Meeting of the Shire of Dardanup will be held on Wednesday, 11 May 2022 in the Council Chambers, Shire of Dardanup - Administration Centre Eaton, 1 Council Drive, Eaton or virtually via Teams - commencing at 10.00am.

A handwritten signature in black ink, appearing to read "A. Schönfeldt", is positioned above the printed name.

MR ANDRÉ SCHÖNFELDT
Chief Executive Officer

Date: 4 May 2022

Note: If interested persons would like to make comment on any items in this agenda, please email records@dardanup.wa.gov.au or hand deliver written comment to the Shire of Dardanup – Administration Centre Eaton, 1 Council Drive, Eaton. To be included in the meeting comments are to be delivered no later than 48 hours prior to the meeting.

The Chief Executive Officer will use his discretion as to whether the written comments are relevant and applicable to the meeting before approving their inclusion in the meeting.

VISION STATEMENT

“Provide effective leadership in encouraging balanced growth and development of the Shire while recognizing the diverse needs of our communities.”

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Members of Local Emergency Management Committee

- Cr. M T Bennett - Elected Member - Chairperson
- Cr. E Lilly - Elected Member
- Cr. P Perks – Elected Member (Proxy)
- Coordinator Emergency & Ranger Services – Staff
- Representative – WA Police (Deputy Chairperson’s)
- Representative – Department of Communities
- Representative – Department of Primary Industries and Regional Development
- Representative – Department of Biodiversity, Conservation & Attractions
- Representative – Department of Health
- Representative – Main Roads WA
- Representative – Department of Fire & Emergency Services
- Representative – Department of Transport
- Representative – Water Corporation
- Representative – Western Power
- Representative – Aqwest
- Representative – St Johns Ambulance WA
- Representative – Telstra Australia
- Representative – Australian Rail Group
- Representative – ATCO Gas
- Representative – Moore Road Emergency Response Group
- Observer - District Emergency Management Advisor – SW Office of Emergency Management (OEM)

Terms of Reference

The Terms of Reference for this Committee are located in the Tardis records system – refer to the following link:
[2021 - ToR - Local Emergency Management Committee](#)

COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

RISK ASSESSMENT

Inherent Risk	The level of risk in place in order to achieve the objectives of the Council and before actions are taken to alter the risk's impact or likelihood.
Residual Risk	The remaining level of risk following the development and implementation of Council's response.
Strategic Context	These risks are associated with achieving Council's long term objectives.
Operational Context	These risks are associated with the day-to-day activities of the Council.
Project Context	Project risk has two main components: <ul style="list-style-type: none"> • Direct refers to the risks that may arise as a result of project, which may prevent the Council from meeting its objectives. • Indirect refers to the risks which threaten the delivery of project outcomes.

SHIRE OF DARDANUP**AGENDA FOR THE SHIRE OF DARDANUP LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING TO BE HELD ON WEDNESDAY 11 MAY 2022, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 10.00AM.****1 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS**

The Chairperson, Cr. M T Bennett to declare the meeting open, welcome those in attendance and refer to the Disclaimer, Acknowledgement of Country, Emergency Procedure and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region and pay our respects to their elders, past, present and emerging. The Shire of Dardanup also respects and celebrates all cultures of all our residents and visitors to our Shire.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the muster point located at the front of the building where we will meet (and complete a roll call).

2 RECORD OF ATTENDANCE/APOLOGIES

2.1 Attendance

2.2 Apologies

3 PRESENTATIONS

3.1 Internet-of-Things (IoT) and Interactive Emergency Networks

A presentation by Mr Brad Farrant, Account Executive, Connectiv will be provided on IoT and Interactive Emergency Networks.

4 CONFIRMATION OF NOTES OF PREVIOUS MEETING

4.1 Local Emergency Management Committee Meeting Held 9 February 2022

Note: As there was not a quorum reached at the meeting of 9 February 2022, there was no official meeting minutes taken. The attached are informal "Notes" of the meeting only.

OFFICER RECOMMENDED RESOLUTION

THAT the Notes of the Local Emergency Management Committee Meeting held on 9 February 2022 be received.

5 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

6 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

7 DECLARATION OF INTEREST

"Committee Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences."

Key Management Personnel (which includes Elected Members, CEO and Directors) are reminded of their requirement to disclose biannually transactions between Council and related parties in accordance with Council Policy CP039.

8 REPORTS OF OFFICERS

8.1 Title: Update Report from Shire of Dardanup

Reporting Department: Sustainable Development
Reporting Officer: Mrs Erin Hutchins - Coordinator Emergency & Ranger Services
Legislation: Local Government Act 1995
 Emergency Management Act 2005

8.1.1. Acronyms & Terms

There have been no amendments or additions to the emergency management list of acronyms or terms.

8.1.2. Confirmation of LEMA Contact Details and Key Stakeholders

A copy of the Shire of Dardanup LEMA contact and resource directory available electronically. Please note that this document is confidential and should not be circulated outside of the LEMC.

It is requested that any required changes to contact and key stakeholders details are notified as soon as possible to the Shire of Dardanup via emergency@dardanup.wa.gov.au to allow updates to be made.

8.1.3. Committee Membership & Resources

There are no new membership requests at this time.

8.1.4. Status of Local Emergency Management Arrangements (LEMA)

The Shire of Dardanup Local Emergency Management Arrangements (LEMA) and Local Recovery Support Plan (LRSP) were endorsed at the December 2021 OCM [412-21].

8.1.5. Exercises that Tested the LEMA - Nil to report.

8.1.6. Sub-Committees or Working Groups - Nil to report.

8.1.7. Projects Undertaken - Nil to report.

8.1.8. Key Achievements - Nil to report.

8.1.9. Local Training Needs or Opportunities - Nil to report.

8.1.10. Funding Opportunities

- The State Emergency Management Committee (SEMC) have announced current funding opportunities available;
 - All West Australians Reducing Emergencies (AWARE) grant program. Total funding available is \$200,000 and is now open and closes on the 10 June 2022. Projects delivered under the AWARE program will support local government projects that fall into one or more of the following categories:
 - Furthering the emergency risk management process;
 - Facilitating capability-based exercises;
 - Assisting in reviewing Local Emergency Management Arrangements (LEMA);
 - Delivering emergency management training; and
 - Hosting or facilitating emergency management events or forums.
 - National Disaster Risk Reduction (NDRR) grant program that will enable natural disaster risk reduction projects and initiatives. The total funding available is \$4.8 million dollars. The NDRR grant application is now open and closes on 5 May 2022.
- The Shire of Dardanup has made an application to Round 2 of the Australian 5G Innovation Initiative to assist with the delivery of the Dardanup Emergency Information Network (DEIN) project. The project could see a continuous high speed information network, established through the installation of a range of intelligent Attentis sensors, supported by 5G technology, across the Shire of Dardanup footprint.

The multi-sensors featured in the network provide early fire ignition and flood warning, weather, air quality, rainfall, temperature, barometric pressure, humidity and wind as well as thermal and visual imaging supporting machine learning capabilities to identify future areas of significant risk to fire ignition.

8.1.11. Incident Support Group Activations/ Incidents - Nil to report.

8.1.12. Emergency Risk Management Processes/Treatment Strategies - Nil to report.

8.1.13. Post Incident / Exercise Reports - Nil to report.

8.1.14. Completion of Annual and Preparedness Report Capability Survey

In March 2022, the Shire received their 2021 Emergency Management Capability Summary Report from the State Emergency Management Committee (SEMC) Chair.

The report was prepared by the Department of Fire and Emergency Services (DFES) State Capability Team, on behalf of the SEMC. It is based on the Shire's responses to the 2019 and 2021 state emergency management capability survey, focusing on areas of highest capability and the aspects that may require more attention.

The summary can be used for a variety of purposes, such as:

- Facilitating and guiding emergency management planning;
- Informing Local Emergency Management Arrangements (LEMA);
- Informing Local Emergency Management Committee (LEMC) business plans and activities;
- Informing EM exercising in line with the State Exercise Framework requirements;
- Supporting review and refinement of broader business continuity plans;
- Supporting business cases; and
- Highlighting areas of success.

The Shire has reviewed the report where it highlighted an opportunity to increase our emergency management capabilities in relation to opening up Dardanup local emergency welfare centres in the absence or delay of the Department of Communities as well as providing ongoing support.

The Shire is making application to the AWARE grant program to enable the Shire to create and promote internal emergency support arrangements and processes for opening up Dardanup local emergency welfare centre(s).

The proposed Local Emergency Welfare Support Plan (LEWSP) will guide internal preparedness by enhancing capacity, capability, knowledge and understanding of Local Government officers' responsibilities for opening an emergency welfare centre for an impacted community.

By undertaking this project that incorporates the development of the LEWSP and a functional exercise with Shire of Dardanup staff, it is anticipated the following benefits will be achieved, including;

- Support for the Local Emergency Management Arrangements and Department of Communities Local Emergency Welfare Plan in the coordination of opening an emergency welfare centre(s).
- Define roles and responsibilities for Shire staff in the coordination of opening an emergency welfare centre(s) for impacted residents.
- Provide useable tools and templates to assist in the management of impacted persons presenting at a Welfare Centre(s) in an emergency.
- Increased staff understanding of Local Governments role and responsibilities in opening a Welfare Centre(s) for evacuating community members in an emergency.

The Shire is currently completing the 2022 Annual and Preparedness Report Capability Survey and will be submitted **no later than Wednesday 15 June 2022**.

8.1.15. Local Emergency Management Committee Business Plan

The State Emergency Management Committee (SEMC) endorsed a new business plan template, to assist local governments with the administration of LEMC, at their December 2021 meeting.

Attached is the Shire of Dardanup Local Emergency Management Committee Business Plan 2022-2023 for endorsement (APPENDIX LEMC: 8.1A).

OFFICER RECOMMENDED RESOLUTION

THAT the Local Emergency Management Committee endorse the Local Emergency Management Committee Business Plan 2022-2023 provided for in (Appendix LEMC: 8.1A).

8.1.16. Seasonal review – fire season preparedness

Refer DFES representative report if applicable.

8.1.17. Seasonal review – storm season preparedness

Refer DFES representative report if applicable.

8.1.18. Other Business

After a recent review of the 'All Hazards Evacuation Flagging Guideline' and State EM Plan section 5.3.2 was completed by the DFES State EM Policy Branch, the SEMC Policy and Legislation branch are now seeking feedback on the proposal to remove the 'All Hazards Evacuation Flagging Guideline' and evacuation flagging section within the State EM Plan. Feedback will help identify and address any concerns before requesting endorsement and approval from the SEMC Response and Capability subcommittee and SEMC.

LEMC members wishing to take up the opportunity, please refer to the **Consultation Information** below for information about the consultation process as well as instructions on how to submit feedback:

Consultation Information

All Hazards Evacuation Flagging Guideline

The DFES State EM Policy Branch is conducting consultation via Social Pinpoint.

You can view all current consultations on the [State Emergency Management Policy Branch Consultation Homepage](#), including the All Hazards Evacuation Flagging Guideline: <https://dfes.mysocialpinpoint.com.au/all-hazard-evacuation-flagging-guidelines-review/>.

On this page you will be able to:

- *View information about the consultation process.*
- *Download and view the proposed amendments to the State EM Plan and current guidelines.*
- *Submit your feedback.*

Please submit your feedback by COB Tuesday 24 May 2022.

As the SEMC continue to trial Social Pinpoint, they would also appreciate your feedback on this platform. You can share your thoughts and experiences in the 'Feedback on the use of Social Pinpoint' at the bottom of the page.

If you experience any difficulties with accessing Social Pinpoint or have any other questions, please contact SEMC.policylegislation@dfes.wa.gov.au

8.2 Title: Agency Reports – Various

<i>Reporting Department:</i>	<i>Various</i>
<i>Reporting Officer:</i>	<i>Various</i>
<i>Legislation:</i>	<i>Local Government Act 1995</i> <i>Emergency Management Act 2005</i>

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Background

Each agency is invited to provide the meeting with a report of their activities for the benefit of the committee.

◇ **Office of Emergency Management – Vik Cheema**

State

State Emergency Management Committee met on 11 March 2022 and a copy of the SEMC Communique is provided for your information (APPENDIX LEMC 8.2A).

Funding

The State Emergency Management Committee has recently endorsed the following funding opportunities and applications are now open

1. All West Australians Reducing Emergencies (AWARE) grant program. Total funding available is \$200,000. Grant opens on 29 April 2022 and closes on 10 June 2022. I would highly encourage all local governments due for the 5 yearly LEMA review in 2022 to apply for the funding if required. Funding could support your internal staff to undertake the review process or if you choose to engage the external contractor.
2. National Disaster Risk Reduction (NDRR) grant program. The total funding available in this round is \$4.8 million dollars. The NDRR grant application is open now and closes on 5 May 2022.

In addition to the two funding opportunities above, the SEMC is providing support to the National Recovery and Resilience Agency in administering the Coastal and Estuarine Risk Mitigation Program 2022/23. This Commonwealth-funded grant seeks to address coastal hazards, such as inundation, storm surge and erosion. I believe WALGA has written to local governments interested in applying EOI for this funding.

To access all funding opportunities, criteria and application process currently available, please check out the link at <https://semc.wa.gov.au/funding>

District – South West

COVID-19: Department of Health (HMA) facilitates regular Operations Area Support Group (OASG) meetings. Additional OASG meetings are held to share time-critical information with the emergency management stakeholders and local government representatives.

SW DEMC: meeting (via MS TEAMS) held on 22 March 2022.

Local

Annual and Preparedness Report Capability Survey: Local Emergency Management Committees are required to submit annual reports to the SEMC regarding their emergency management activities. A letter requesting the 2021-2022 annual preparedness report capability survey will be sent to the local governments over the coming weeks. Survey will open 18 April and close on 15 June 2022.

A status of the Local Emergency Management Arrangements is provided below. Please check the due date for the five-yearly LEMA reviews and allow a minimum of six months to complete the LEMA review process.



South West
District Emergency Management Committee
Local EM report as at 28 February 2022

Number local governments	Number LEMCs	LEMA noted/submitted to SEMC	% Local governments with current required LEMA		
12	12	12	100%		
Local Government		LEMA Status	Date	Resolution No	Date of 5 year review
Shire of Augusta Margaret River	Augusta Margaret River	Annual review required	3/10/2017	46/2017	3/10/2022
Shire of Boyup Brook	Boyup Brook	Current	3/08/2018	52/2018	3/08/2023
Shire of Bridgetown-Greenbushes	Bridgetown-Greenbushes	Annual review required	3/10/2017	46/2017	3/10/2022
City of Bunbury	Bunbury	Current	6/03/2020	08/2020	6/03/2025
City of Busselton	Busselton	Annual review required	8/12/2017	63/2017	8/12/2022
Shire of Capel	Capel	Draft to tabled at LEMC	2/08/2016	40/2016	2/08/2021
Shire of Collie	Collie	Annual review required	3/10/2017	46/2017	3/10/2022
Shire of Dardanup	Dardanup	Draft tabled at SW DEMC	2/08/2016	40/2016	2/08/2021
Shire of Donnybrook-Balingup	Donnybrook-Balingup	Annual review required	3/10/2017	46/2017	3/10/2022
Shire of Harvey	Harvey	Annual review required	3/10/2017	46/2017	3/10/2022
Shire of Manjimup	Manjimup	Current	6/03/2020	08/2020	6/03/2025
Shire of Nannup	Nannup	Current	14/08/2020	50/2020	14/08/2025

◇ **Department of Communities – Michele Duxbury**

Agency:				
Department of Communities (Communities)				
Date: From – Apr 2022 to June 2022 inclusive				
INCIDENTS:				
Date	Type of Incident	Location of Incident	Other Agencies Involved	Comments/Outcomes
Continual	Health – Pandemic	South West	HMA – Health	
EXERCISES AND TRAINING:				
Date:	Title	Objectives	Comments/Outcomes	
Additional Comments/Suggestions:				
<ul style="list-style-type: none"> • Since the Bridgetown/Hester Area Bushfire has been declared an event, Communities has been contacting residents affected and providing recovery to those who can apply for <i>Disaster Recovery Funding Arrangements – Category 3</i>. • Welfare Plans have been updated and are ready for tabling at the LEMC meetings. • COVID: Communities has been working diligently in providing certain cohorts with accommodation and provisions over the last couple of months. 				

The *Local Emergency Welfare Plan – Bunbury Region* has been provided for your review (APPENDIX LEMC 8.2B).

◇ **Department of Fire & Emergency Services – John Carter (District Officer Emergency Management)**

High Threat Bushfire Season 2021/22

The 2021/22 high-threat period for the bushfire season was extended to the 28th April 2022 due to the underlying dry conditions in the South West of WA. While many local governments have opened their restricted burning season, we urge all landowners to proceed with caution during this period.

There were approximately 23 lightning caused fires on and around the 13th March 2022 across a number of Shires and land tenures. Most quickly contained, with a few requiring ongoing management due to inaccessibility and heavy fuels.

Thank-you to all the agencies and volunteers who have assisted during these incidents including Bush Fire Brigade, Volunteer Fire and Emergency Service, Volunteer Fire and Rescue Service who have worked incredibly hard in very tough conditions, motivated by a common desire to protect the homes and lives of Western Australian people.

An important message in all the incidents over this summer has been the value of having local knowledge imbedded within the Incident Management Team. This local knowledge permits the IMT to gather important local information to assist in combatting the incident and provides a gateway of getting information back into the community.

Autumn Prescribed Burning Season

The Autumn prescribed burning season is amongst us and DBCA, DFES, LGs and private property owners are taking advantage of the recent rains and milder weather conditions.

COVID-19

The State Government will ease its COVID-19 public health and safety measures from a Level 1 status to baseline settings. Some of the new measures will impact DFES staff and volunteers undertaking their duties.

Masks

Under the OSH Act, DFES, as an employer, has the responsibility to provide a safe workplace and therefore staff and volunteers are encouraged to continue to wear Face Masks, especially where physical distancing isn't possible. If you feel at risk, you are encouraged to wear a Face Mask.

Close contacts

WA will fall into line with other States by removing the requirement for a Close Contact of a positive COVID-19 case to isolate for seven (7) days.

Under the new measures, Close Contacts with no symptoms must:

- Undertake a daily Rapid Antigen Test (RAT);
- Work from home, where possible and in consultation with your line manager;
- Wear a mask when leaving the house;
- Avoid high-risk settings, including hospitals, healthcare settings, disability and aged care facilities, and correctional facilities; and
- Avoid non-essential gatherings and contact with people at risk of severe illness.

Close contacts must still report their details to the DFES COVID-19 Call Centre – 1800 161 136 as soon as possible to assist with the management of staff and volunteers and ensure the continuation of emergency services.

Proof of COVID-19 vaccinations

Mandatory workplace vaccination requirements remain in place.

Reporting COVID-19 details

Staff and volunteers are still required to register their positive PCR test or RAT results and Close Contact status with the DFES COVID-19 Call centre on 1800 161 136. If you are unwell do not attend work or your Brigade, Group or Unit (BGU).

Work Health and Safety Act 2020

The Work Health and Safety Act, 2020 (WHS Act) which took effect on 31 March 2022 provides a framework to protect the health, safety, and welfare of workers in Western Australian workplaces, and of other people who might be affected by the work. The new WHS Act retains the principle that workers (inclusive of volunteers) and other persons should be given the highest level of protection against harm to their health, safety and welfare from hazards and risks arising from work as is reasonably practicable.

WA Fire and Emergency Services Conference 2022

I am pleased to announce the 11th annual WA Fire and Emergency Services (WAFES) Conference will be held on Friday 9 and Saturday 10 September 2022 at Crown Perth. The WAFES Awards gala dinner will again round out the program on Saturday evening.

Australian Fire Danger Rating System (AFDRS)

The new AFDRS is launching on 1 September 2022. It will:

- Incorporate new science;
- Accurately reflect more fuel types;
- Better predict fire danger conditions;
- Simplify and improve public information about fire danger; and
- Support strategic planning, operations and risk mitigation.

To leverage the community's familiarity with the current fire danger signage, the new ratings framework has been simplified to four levels. There will be clear messages and distinct actions at each level.

People are encouraged to sign-up form to receive regular email updates from the DFES AFDRS project team (see attached circular). The updates will provide the latest information about the system, signage, training, legislation and policy changes, public information, communication and education products and more.

Climate Outlook

BOM have released their latest climate outlook for May to July 2022 (issued 28th April) which is available at <http://www.bom.gov.au/climate/outlooks/#/overview/summary>.

- May to July rainfall is likely to be above median for most of Australia, except south- Western Australia and western Tasmania which have roughly equal chances of being above or below median.
- May to July maximum temperatures are likely to be above median for northern, and far south-western and south-eastern parts of Australia, but below median for broad areas of inland southern and central Australia.
- Minimum temperatures for May to July are very likely to be warmer than median across almost all of Australia.
- The weakening La Niña, the chance of a negative Indian Ocean Dipole, and other localised drivers are likely to be influencing this outlook.

New Burning Grass Trees Information Sheet

The DFES Bushfire Technical Services Team has released a new 'Burning Grass Trees' information sheet to help build a greater understanding of how to manage the bushfire hazard and wildlife habitat values of grass trees in a safe and ecologically sustainable manner. Bushfire practitioners, land managers, private landholders and other interested parties are encouraged to review the information sheet to support a consistent and ecologically sensitive approach to grass tree burning.

DFES General Circular No: 53/2022 has been provided for your information (APPENDIX LEMC 8.2C).

◇ **Department of Primary Industries and Regional Development – Tim Stevens (Operations Manager – Incident & Emergency Management Branch)**

Situation Report:

1. Declared incidents – DPIRD is managing:
 - 6 plant pest Level 2 Incidents.
 - 3 animal pest/disease Level 2 Incidents
 - This includes assisting the National response to Japanese Encephalitis (JE).
2. Alerts and investigations – DPIRD currently investigating a further six pests and diseases.
3. DPIRD continues to monitor reported outbreaks of African Swine Fever – Republic of Korea, China, Malaysia, Indonesia.
4. Severe Tropical Cyclone Seroja (Recovery) – DPIRD's Rural Business Develop Unit are administering reimbursement grants (Commonwealth funding) and available to help growers through the process.
5. COVID 19 – DPIRD continues to support COVID response activities as per DoH advice. This includes maintaining awareness of the virus with staff, facilitating proof of vaccination

requirements and adhering to the latest DoH requirements. (including wearing of masks & updated advice on close contacts)

6. Preparedness for 2021/22 High Risk Weather Season – DPIRD has completed a series of Natural Hazards & Biosecurity Preparedness workshops including a discussion exercise with DPIRD first response teams across the State. Kununurra and Broome staff undertook a “Cyclone” exercise. Bunbury, Northam, Geraldton, Esperance, Albany & Perth metro workshops were based on a “Fire” event discussion exercise.
7. DPIRD has and continues to support HMA’s in regard to Animal Welfare in Emergencies for a number of Fires over the summer months with the State Support Plan – Animal Welfare in Emergencies (SSP – AWiE) activated twice in recent weeks for the Bayview Rise (Denmark) and Narrogin East Fire responses.

Incident and Emergency Management:

The **Department of Primary Industries and Regional Development** (DPIRD) plays a crucial role in emergency management to safeguard Western Australia’s primary industries and regions, and support their growth by preventing and minimizing the impact of incidents.

DPIRD’s role is as the Hazard Management Agency (HMA) for animal and plant biosecurity, as well as managing risk in other areas in relation to animal welfare, marine and fish pest incidents. The department also has responsibility for providing support services to other Hazard Management Agencies. This includes:

- Coordinating responses to animal welfare during natural disasters and severe weather events such as cyclones or bushfires;
- Assisting with fish pest events;
- Rapid assessment of natural disaster impacts on primary industries where the affected sector specific skills, experience or expertise resides within the department; and
- Assisting, within DPIRD's capabilities and portfolio, affected primary industries and regions to recover from the consequences of an emergency.

- ◇ **Department of Agriculture & Food**
- ◇ **Department of Biodiversity, Conservation and Attractions**
- ◇ **WA Police**
- ◇ **Western Power**
- ◇ **Main Roads WA**
- ◇ **Department of Transport**
- ◇ **Water Corporation**
- ◇ **WA Country Health Service**
- ◇ **TransWA**
- ◇ **Telstra**
- ◇ **Aqwest**
- ◇ **Atco Gas**

- ◇ **Australian Rail Group**
- ◇ **St John Ambulance**
- ◇ **Moore Road Emergency Response Group**

9 MATTERS BEHIND CLOSED DOORS

10 CLOSURE OF MEETING

The Chairperson advises that the date of the Local Emergency Management Committee Meeting will be Wednesday 10 August 2022 commencing at 10.00am at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Chairperson to declare the meeting closed.