



# APPENDICES

## INTEGRATED PLANNING COMMITTEE MEETING

To Be Held

Wednesday, 17 March 2021  
Commencing at 2.30pm

At

Shire of Dardanup  
ADMINISTRATION CENTRE EATON  
1 Council Drive - EATON

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~ Large Print  
~ Electronic Format [disk or emailed]  
Upon request.



## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Elected Member Fees, Expenses and Allowances 2021-22

**RISK THEME PROFILE:**

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

**RISK ASSESSMENT CONTEXT:** Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Elected Member Fees and Allowances form part of the Annual Budget Process	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>SERVICE INTERRUPTION</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>LEGAL AND COMPLIANCE</b>	Risk of Council breaching the Local Government Act 1995 – Risk that the the Member Fees and Allowances is not adopted.	Major (4)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>REPUTATIONAL</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Community Budget Requests 2021-22

**RISK THEME PROFILE:**

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)  
Choose an item.

Choose an item.  
Choose an item.

**RISK ASSESSMENT CONTEXT:** Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Community Budget requests form part of the Annual Budget Process.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
LEGAL AND COMPLIANCE	Failure to comply with Council policy <i>CP 018 – Corporate Business Plan &amp; Long Term Financial Plan</i> could result in non-compliance	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Shire brand can be impacted if Community requests are not provided for.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.



## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Events, Festivals & Donations 2021/22

**RISK THEME PROFILE:**

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

Choose an item.

**RISK ASSESSMENT CONTEXT:** Choose an item.

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	The draft 2020/2021 Community Services program and the 2020/2021 Library programs are a mixture of ongoing events and workshops that are developed in line with the Strategic Community Plan and any changes outside of this plan will have a positive or negative impact on budget.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	Shire brand can be impacted if community programs and events are not provided for.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Proposed 2021/22 Fees & Charges

**RISK THEME PROFILE:**

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

**RISK ASSESSMENT CONTEXT:** Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that the Draft 2020/21 Fees and Charges is not adopted by Council; Loss of Revenue	Catastrophic (5)	Rare (1)	Moderate (5 - 11)	Not required.	Not Required - No Risk Identified	N/A	N/A
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
LEGAL AND COMPLIANCE	Risk of Council breaching the Local Government Act 1995 – Risk that the Draft 2020/21 Fees and Charges is not adopted by Council	Major (4)	Rare (1)	Low (1 - 4)	Not required.	Not Required - No Risk Identified	N/A	N/A
REPUTATIONAL	Inappropriate charging of fees may impact negatively on Council	Moderate (3)	Rare (1)	Low (1 - 4)	Not required.	Not Required - No Risk Identified	N/A	N/A
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

**(Appendix IPC: 8.4A)**



**2021/22**

**DRAFT Schedule of Fees and Charges**

## 2021/22 DRAFT Schedule of Fees and Charges

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General Description	GST Treatment		Division 81 (ATO) Determination/AT O Ruling	Last Changed	GST Excl 2020/21	GST Excl 2021/22	GST	DRAFT FEES & CHARGES 2021/22	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free										
<b>FUNCTION 3</b>	<b>General Purpose Income</b>											
<b>3.1 Rates &amp; Debtors</b>												
3.1.1 Instalment Fee	X		31.1	2016	\$ 39.00	\$ 39.00	N	\$ 39.00	0321003		Regulatory	Local Government Act 1995
3.1.2 Direct Debit Plan / Payment Arrangement (Annual Fee)	X		31.1	2016	\$ 39.00	\$ 39.00	N	\$ 39.00	0321003		Regulatory	Local Government Act 1995
3.1.3 Rates Notice Re-issue	X		ATO Private Ruling	2014	\$ 12.00	\$ 12.00	N	\$ 12.00	0321012	0400		ATO Private Ruling
3.1.4 Dishonoured Payment Administration Fee	X		ATO Private Ruling	2014	\$ 17.00	\$ 17.00	N	\$ 17.00	0321011			ATO Private Ruling
3.1.5 Debt Recovery Costs	X		ATO Private Ruling		At Cost	At Cost	N	At Cost	0321010	0176		ATO Private Ruling
3.1.6 Administration Charge - Issue of Court Claim	X		ATO Private Ruling	2019	\$ 140.00	\$ 140.00	N	\$ 140.00	0321011	0434		ATO Private Ruling / Change of Debt Recovery
3.1.7 Administration Charge - Intention to Summons Letter	X		ATO Private Ruling	2019	At Cost	At Cost	N	At Cost	0321011	0434		ATO Private Ruling
3.1.8 Administration Charge - Lost / Damaged Library Book per book levied at invoice stage	X		ATO Private Ruling	2010	\$ 5.00	\$ 5.00	N	\$ 5.00	0321011	0172		ATO Private Ruling
<b>3.2 Rates &amp; Property Information Search Fees</b>												
3.2.1 Rates & Property Inquiry Charge	X		31.32, Section 81-10 (5) (a) GST Act	2014	\$ 35.00	\$ 35.00	N	\$ 35.00	0321012	0400		Local Government Act 1995
3.2.2 Orders & Requisitions	X		31.32	2014	\$ 175.00	\$ 175.00	N	\$ 175.00	0321012	0400		Local Government Act 1995
3.2.3 Government Agency Rates Enquiry Fee	X			New 2021	\$ -	\$ 20.00	N	\$ 20.00	0321012	0400		Local Government Act 1995
3.2.4 Non Commercial Use Property Listing - Hard Copy (All Wards)	X			2014	\$ 363.64	\$ 363.64	Y	\$ 400.00	0321013	0401		Rates Book - LGA 1995
3.2.5 Non Commercial Use Property Listing - Hard Copy (Eaton Only)	X			2014	\$ 363.64	\$ 363.64	Y	\$ 400.00	0321013	0401		Rates Book - LGA 1995
3.2.6 Non Commercial Use Property Listing - Hard Copy (Per Ward excl. Eaton)	X			2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	0321013	0401		Rates Book - LGA 1995
3.2.7 Non Commercial Use Property Listing - Electronic (All Wards)	X			2014	\$ 318.18	\$ 318.18	Y	\$ 350.00	0321013	0401		Rates Book - LGA 1995
3.2.8 Non Commercial Use Property Listing - Electronic (Eaton Only)	X			2014	\$ 272.73	\$ 272.73	Y	\$ 300.00	0321013	0401		Rates Book - LGA 1995
3.2.9 Non Commercial Use Property Listing - Electronic (Per Ward excl. Eaton)	X			2014	\$ 136.36	\$ 136.36	Y	\$ 150.00	0321013	0401		Rates Book - LGA 1995
<b>FUNCTION 4</b>	<b>Governance</b>											
<b>4.1 Sale of Electoral Rolls</b>												
4.1.1 NOT FOR SALE - OBTAIN VIA WA ELECTORAL COMMISSION ONLY												
<b>4.2 Minutes &amp; Agendas</b>												
4.2.1 NOT FOR SALE - Available free to download from council website	X		32.34/ATO Private Ruling	2014	No Charge	No Charge	N	No Charge				Local Government Act 1995 ATO Private Ruling
<b>4.3 Printing and Photocopying</b>												
4.3.1 <b>Normal</b>												
A4 B/W	X			2014	\$ 0.64	\$ 0.64	Y	\$ 0.70	0422002	0404		
A4 Colour	X			2014	\$ 1.36	\$ 1.36	Y	\$ 1.50	0422002	0404		
A3 B/W	X			2014	\$ 1.09	\$ 1.09	Y	\$ 1.20	0422002	0404		
A3 Colour	X			2014	\$ 2.27	\$ 2.27	Y	\$ 2.50	0422002	0404		
A2 B/W Print	X			2017	\$ 9.09	\$ 9.09	Y	\$ 10.00	0422002	0404		
A1 B/W Print	X			2017	\$ 18.18	\$ 18.18	Y	\$ 20.00	0422002	0404		
4.3.2 <b>Own Paper Supplied</b>												
A4 B/W	X			2014	\$ 0.36	\$ 0.36	Y	\$ 0.40	0422002	0404		
A4 Colour	X			2014	\$ 0.64	\$ 0.64	Y	\$ 0.70	0422002	0404		
A3 B/W	X			2014	\$ 0.55	\$ 0.55	Y	\$ 0.60	0422002	0404		
A3 Colour	X			2014	\$ 1.36	\$ 1.36	Y	\$ 1.50	0422002	0404		
<b>4.4 Freedom of Information</b>												
4.6.1 FOI Application	X		ATO Private Ruling	2007	\$ 30.00	\$ 30.00	N	\$ 30.00	0422003		Regulatory	FOI Act 1992
4.6.2 FOI Investigation fee	X		ATO Private Ruling	2007	\$ 30.00	\$ 30.00	N	\$ 30.00	0422003		Regulatory	Per Hour (fee set under FOI Regs 1993)
4.6.3 FOI Photocopying (per copy)	X			2019	\$ 0.20	\$ 0.20	N	\$ 0.20	0422003		Regulatory	Per Copy (fee set under FOI Regs 1993)
<b>4.5 Election Nomination Fees</b>												
4.7.1 Election Nomination Deposit Fee	X				\$ 80.00	\$ 80.00	N	\$ 80.00	Muni/Trust - TN100		Regulatory	Local Government (Elections) Regulations 1997 - Regulation 26(1)

General Description	GST Treatment		Division 81 (ATO) Determination/AT O Ruling	Last Changed	GST Excl 2020/21	GST Excl 2021/22	GST	DRAFT FEES & CHARGES 2021/22	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free										
<b>FUNCTION 5</b>	<b>Law, Order &amp; Public Safety</b>											
<b>5.1 Fire Prevention</b>												
5.1.1	Administration Fee (Arrange Fire Hazard Clearing)		X	2017	\$ 80.00	\$ 80.00	N	\$ 80.00	0521002			Bush Fires Act 1954 and
5.1.2	Administration Fee (Repeat Inspection for Non-Compliance with Fire Prevention Order)		X	2017	\$ 60.00	\$ 60.00	N	\$ 60.00	0521002			Local Government Act 1995
5.1.3	Fire Hazard Prevention / Reduction Works for Non-Compliance with Order	X		2017	At Cost	At Cost	Y	At Cost	0521001			
<b>5.2 Animal Control</b>												
5.2.1	Dog Tag Replacement (Transfer In)		X	2007	\$ 5.00	\$ 5.00	N	\$ 5.00	0523005			Dog Act 1976
5.2.2	Ranger Fee	X		2005			Y	At Cost	0523002	0405		
5.2.3	<b>Poundage - Dogs</b> Impounding / Release Fee (plus sustenance)		X	2014	\$ 140.00	\$ 140.00	N	\$ 140.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.4	Sustenance (per day) - Dogs		X	2021	\$ 25.00	\$ 30.00	N	\$ 30.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.5	Dog Surrender Fee/land or Euthanise (Voluntary)	X		2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	0523007			
5.2.6	Annual Inspection of Premises for Dangerous Dogs / Restricted Breeds		X	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523003			
5.2.7	<b>Kennel Licence and / or Dog Management Facility</b> Application Fee		X	2017	\$ 200.00	\$ 200.00	N	\$ 200.00	0523005	0131		Dog Act 1976 (Dogs Local Law 2014)
	Transfer of Kennel Licence and / or Dog Management Facility		X	2014	\$ 100.00	\$ 100.00	N	\$ 100.00	0523003			ATO Private Ruling
	Annual Inspection and Renewals of Kennel and / or Dog Management Facility		X	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523003		Regulatory	ATO Private Ruling
5.2.8	<b>Animal Control Traps</b> - (Guidelines form to be completed) Weekly Hire - No Charge Bond	X		2014	No Charge	No Charge	Y	No Charge				
		X		2017	\$ 150.00	\$ 150.00	N	\$ 150.00	Muni/Trust - THIRE01			Bond
5.2.9	Dog Microchip Database Update (by Council)	X		2019	\$ 13.64	\$ 13.64	Y	\$ 15.00	0523002			Cost recovery fee from registered owner when Council is updating microchip details into company database on behalf of owner.
5.2.10	<b>Dog Registrations &amp; Licences</b>											
	<b>Sterilised</b>											
	1 Year	X	31.7	2013	\$ 20.00	\$ 20.00	N	\$ 20.00	0523005		Regulatory	Dog Regulations 2013
	3 Years	X	31.7	2013	\$ 42.50	\$ 42.50	N	\$ 42.50	0523005		Regulatory	Registration after 31st May 50%
	Lifetime	X	31.7	2013	\$ 100.00	\$ 100.00	N	\$ 100.00	0523005		Regulatory	
	Pensioner - 1 Year (50% Concession)	X	31.7	2013	\$ 10.00	\$ 10.00	N	\$ 10.00	0523005		Regulatory	Pensioner Concession 50% as defined per the Rates & Charges (Rebates and Deferments) Act 1992
	Pensioner - 3 Years (50% Concession)	X	31.7	2013	\$ 21.25	\$ 21.25	N	\$ 21.25	0523005		Regulatory	
	Pensioner - Lifetime (50% Concession)	X	31.7	2013	\$ 50.00	\$ 50.00	N	\$ 50.00	0523005		Regulatory	
	<b>Unsterilised</b>											
	1 Year - Unsterilised	X	31.7	2013	\$ 50.00	\$ 50.00	N	\$ 50.00	0523005		Regulatory	Common Expiry 31st October
	3 Years - Unsterilised	X	31.7	2013	\$ 120.00	\$ 120.00	N	\$ 120.00	0523005		Regulatory	
	Lifetime - Unsterilised	X	31.7	2013	\$ 250.00	\$ 250.00	N	\$ 250.00	0523005		Regulatory	
	Pensioner - 1 Year (50% Concession)	X	31.7	2013	\$ 25.00	\$ 25.00	N	\$ 25.00	0523005		Regulatory	Pensioner Concession 50% as defined per the Rates & Charges (Rebates and Deferments) Act 1992
	Pensioner - 3 Years (50% Concession)	X	31.7	2013	\$ 60.00	\$ 60.00	N	\$ 60.00	0523005		Regulatory	
	Pensioner - Lifetime (50% Concession)	X	31.7	2013	\$ 125.00	\$ 125.00	N	\$ 125.00	0523005		Regulatory	
	Pensioner Concession 50% (refer above fees)							50%				
	Droving/Tending Stock (working dog) Concession 25% of fee			2013			N	25%				
	Guide Dog Nil			2013	Nil	Nil	N	Nil				
	State Emergency Tracker Dog / Kept for purposes of the Crown	X		2013	\$ 1.00	\$ 1.00	N	Nil	0523005			Dog Act 1976 s. 15 (4)
	Declared Dangerous and Restricted Breed dogs	X		2013	\$ 50.00	\$ 50.00	N	\$ 50.00	0523005			Dog Regulations 2013
	Registration of Dog in an approved kennel establishment, per establishment	X		2013	\$ 200.00	\$ 200.00	N	\$ 200.00	0523005			Dog Regulations 2013, r. 17 (3) 2. 9(g)

General Description	GST Treatment		Division 81 (ATO) Determination/AT O Ruling	Last Changed	GST Excl 2020/21	GST Excl 2021/22	GST	DRAFT FEES & CHARGES 2021/22	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free										
5.2.11 Application for More than Two Dogs		X	ATO Private Ruling	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523003			ATO Private Ruling
5.2.12 <b>Poundage - Cats</b> Impounding / Release Fee (plus sustenance)		X	31.23/31.24	2013	\$ 140.00	\$ 140.00	N	\$ 140.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.13 Cat Tag Replacement (Transfer In)		X	37.1/ATO Private Ruling	2013	\$ 5.00	\$ 5.00	N	\$ 5.00	0523008			
5.2.14 Sustenance (per day) - Cats		X	ATO Private Ruling	2021	\$ 25.00	\$ 30.00	N	\$ 30.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.15 Cat Surrender Fee/and or Euthanise (Voluntary)	X			2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	0523007			
5.2.16 Cat Microchip Database Update (by Council)	X			2019	\$ 13.64	\$ 13.64	Y	\$ 15.00	0523002			Cost recovery fee from registered owner when Council is updating microchip details into company database on behalf of owner.
5.2.17 <b>Cat Registrations &amp; Licences</b>												
1 Year - Sterilisation Compulsory		X		2013	\$ 20.00	\$ 20.00	N	\$ 20.00	0523008		Regulatory	Fees per Cat Act 2011, Pt 2 Div 1, s. 9
3 Year - Sterilisation Compulsory		X		2013	\$ 42.50	\$ 42.50	N	\$ 42.50	0523008		Regulatory	Common Expiry 31st October
Lifetime - Sterilisation Compulsory		X		2013	\$ 100.00	\$ 100.00	N	\$ 100.00	0523008		Regulatory	Registration after 31st May 50%
Breeders - Approval to Breed Cats (per breeding cat; male or female)		X		2013	\$ 100.00	\$ 100.00	N	\$ 100.00	0523008		Regulatory	Cat Regulations 2012, Sched 3 Fees
Pensioner - 1 Year - Sterilisation Compulsory (50% Concession)		X		2013	\$ 10.00	\$ 10.00	N	\$ 10.00	0523008		Regulatory	Pensioner Concession 50% as defined per the Rates & Charges
Pensioner - 3 Years - Sterilisation Compulsory (50% Concession)		X		2013	\$ 21.25	\$ 21.25	N	\$ 21.25	0523008		Regulatory	(Rebates and Deferments) Act 1992
Pensioner - Lifetime - Sterilisation Compulsory (50% Concession)		X		2013	\$ 50.00	\$ 50.00	N	\$ 50.00	0523008		Regulatory	
Pensioner Concession 50% of fee (refer above fees)				2013	\$ -	\$ -		\$ -	0523008		Regulatory	
5.2.18 <b>Cat Management Facility</b>												
Application Fee		X		2014	\$ 200.00	\$ 200.00	N	\$ 200.00	0523008			Cat Act 2011, Pt 3 Div 3, s. 31
Annual Inspection and Renewal of Cat Management Facility Licence		X		2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523008		Regulatory	Cat Act 2011, Pt 3 Div 3, s. 31
Transfer of Cat Management Licence Facility		X	ATO Private Ruling	2014	\$ 100.00	\$ 100.00	N	\$ 100.00	0523003			ATO Private Ruling
5.2.19 Application for More than Two Cats		X		2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523003			ATO Private Ruling
<b>5.3 Animal Control - Cattle Impounding</b>												
These fees vary from the schedule of fees and charges per the Local Government (Miscellaneous Provisions) Act 1960 and valid only after publication of notice in the Government Gazette.												
5.3.1 <b>Ranger Fees (per head)</b>												
<b>Horse, mules, asses, camels, bulls or boars</b>												
6am - 6pm weekdays		X	31.25	2017	\$ 75.00	\$ 75.00	N	\$ 75.00	0523006			Local Government (Misc Prov) Act 1960
6pm - 6am and weekend or Public Holiday		X	31.25	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523006			Local Government (Misc Prov) Act 1960
<b>Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs</b>												
6am - 6pm weekdays		X	31.25	2017	\$ 75.00	\$ 75.00	N	\$ 75.00	0523006			Local Government (Misc Prov) Act 1960
6pm - 6am and weekend or Public Holiday		X	31.25	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523006			Local Government (Misc Prov) Act 1960
<b>Wethers, ewes, lambs and goats</b>												
6am - 6pm weekdays		X	31.25	2017	\$ 75.00	\$ 75.00	N	\$ 75.00	0523006			Local Government (Misc Prov) Act 1960
6pm - 6am and weekend or Public Holiday		X	31.25	2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523006			Local Government (Misc Prov) Act 1960

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	Taxed	GST Free										
5.3.2	<b>Poundage Fees (per head)</b>											
	<b>Horse, mules, asses, camels, bulls or boars, above 2 years of age, per head</b> First 24 Hours or Part Thereof											
	X		31.25	2017	\$ 25.00	\$ 25.00	N	\$ 25.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
	<b>Horse, mules, asses, camels, bulls or boars, under 2 years of age, per head</b> First 24 Hours or Part Thereof											
	X		31.25	2017	\$ 25.00	\$ 25.00	N	\$ 25.00	0523006			Fee set under the Act Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
	<b>Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head</b> First 24 Hours or Part Thereof											
	X		31.25	2017	\$ 25.00	\$ 25.00	N	\$ 25.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
	<b>Wethers, ewes, lambs and goats, per head</b> First 24 Hours or Part Thereof											
	X		31.25	2017	\$ 15.00	\$ 15.00	N	\$ 15.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
5.3.3	<b>Sustenance Charges (per head, per 24 hours or part thereof)</b> All Stock											
	X			2017	\$ 20.00	\$ 20.00	N	\$ 20.00	0523006			Local Government (Misc Prov) Act 1960
5.3.4	<b>Stock Control (per occasion)</b> Securing livestock in Private Property includes Travel and Transport > 3kms											
	X			2017	At Cost	At Cost	N	At Cost	0523006			Local Government Act 1995
<b>5.4 Abandoned Vehicles</b>												
5.4.1	Towing Fee (Vehicle)											
	X		ATO Private Ruling	2016	\$ 175.00	\$ 175.00	N	\$ 175.00	0524002			ATO Private Ruling
5.4.2	Towing - Administration Fee											
	X		ATO Private Ruling	2016	\$ 60.00	\$ 60.00	N	\$ 60.00	0524002			ATO Private Ruling
5.4.3	Storage fee up to 60 days (per day)											
	X		ATO Private Ruling	2015	\$ 15.00	\$ 15.00	N	\$ 15.00	0524002			ATO Private Ruling/S.3.40 LG Act
<b>5.5 Abandoned Trolleys</b>												
5.5.1	Initial Impounding of Abandoned Trolley											
	X		ATO Private Ruling	2017	\$ 50.00	\$ 50.00	N	\$ 50.00	0524002			ATO Private Ruling
5.5.2	Daily Pound Fee for Abandoned Trolley, per trolley per day											
	X		ATO Private Ruling	2014	\$ 10.00	\$ 10.00	N	\$ 10.00	0524002			ATO Private Ruling Local Law, Activities in Thoroughfares... 3.6
<b>FUNCTION 7 Health</b>												
<b>7.1 Licence</b>												
7.1.1	<b>Stall Holders</b>											
	Licence (on application & renewal)											
	X		Div 31.8/6.16 LGA	2014	\$ 78.00	\$ 78.00	N	\$ 78.00	0724003	0130		Local Government Act 1995
	X		31.8	2014	\$ 8.00	\$ 8.00	N	\$ 8.00	0724003	0130		Local Government Act 1995
	X		31.8	2014	\$ 21.00	\$ 21.00	N	\$ 21.00	0724003	0130		Local Government Act 1995
	X		31.8	2014	\$ 26.00	\$ 26.00	N	\$ 26.00	0724003	0130		Local Government Act 1995
	X		31.8	2014	\$ 129.00	\$ 129.00	N	\$ 129.00	0724003	0130		Local Government Act 1995
7.1.2	<b>Traders</b>											
	Licence (on application & renewal)											
	X		31.8	2014	\$ 78.00	\$ 78.00	N	\$ 78.00	0724003	0130		Local Government Act 1995
	X		31.8	2014	\$ 8.00	\$ 8.00	N	\$ 8.00	0724003	0130		Local Government Act 1995
	X		31.8	2014	\$ 21.00	\$ 21.00	N	\$ 21.00	0724003	0130		Local Government Act 1995
	X		31.8	2014	\$ 26.00	\$ 26.00	N	\$ 26.00	0724003	0130		Local Government Act 1995
	X		31.8	2014	\$ 129.00	\$ 129.00	N	\$ 129.00	0724003	0130		Local Government Act 1995



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	Taxed	GST Free										
7.1.3 Hawker Application Renewal		X X	31.8 31.8	2014 2014	\$ 52.00 \$ 52.00	\$ 52.00 \$ 52.00	N N	\$ 52.00 \$ 52.00	0724003 0724003	0130 0130		Local Government Act 1995 Local Government Act 1995
<b>7.2 Water Sampling</b>			Taxable under Section 9-5									
7.2.1 Water Sampling	X				\$ 100.00	\$ 100.00	Y	\$ 110.00	0724002			
<b>7.3 Other Charges - Health</b>												
7.3.1 Information Search Fee		X	31.32		See Officer Charge Rates 14.2.1		N	\$ -	0724003			FOI Search Fees
7.3.2 Insufficient copies of plans (per page)	X				\$ 1.00	\$ 1.00	Y	\$ 1.10	0724002			
7.3.3 Information Research - Less than half hour		X	31.32		See Officer Charge Rates 14.2.1		N	\$ -	0724003			Search on Info on Public Record
7.3.4 Information Research - per hour		X	31.32		See Officer Charge Rates 14.2.1		N	\$ -	0724003			Search on Info on Public Record
7.3.5 Copies of reports / documents / maps (A3 or A4) - per page		X	31.32		\$ 0.50	\$ 0.50	N	\$ 0.50	0724003			Search on Info on Public Record
7.3.6 Newspaper Adverts	X				cost Per Act	cost Per Act	Y	cost + GST	0724002			
7.3.7 Prescribed Fees per Health (Miscellaneous Provisions) Act 1911												
7.3.8 Liquor Licence (Section 39 Certificates)		X	ATO Private Ruling	2015	\$ 55.00	\$ 55.00	N	\$ 55.00	0724003			Cost updated to recover costs to organisation
7.3.9 Application for Registration of Lodging House		X		2014	\$ 100.00	\$ 100.00	N	\$ 100.00	0724003			Health Local Laws 2000 & Health (Misc. Prov.) Act 1911
7.3.10 Application for Exemption to Noise Regulations (Section 18)		X			\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	0724003			Environmental Protection (Noise) Reg 18 (6) (b)
7.3.11 Use of Noise Meter During Event - \$/day or part thereof Application for approval of Noise Management Plan - Reg. 14A - Waste Collection/Works		X	ATO Private Ruling		\$ 182.00	\$ 182.00	N	\$ 182.00	0724003			Regulations 1997 (EPN Regs 1997)
7.3.12 Application for approval of Noise Management Plan - Reg. 16AA - Motor Sport Venue		X		2015	\$ 500.00	\$ 500.00	N	\$ 500.00	0724003			EPN Regs 1997
7.3.13 Application for approval of Noise Management Plan - Reg. 16 BA - Shooting Venue		X		2015	\$ 500.00	\$ 500.00	N	\$ 500.00	0724003			EPN Regs 1997
7.3.14 Application for approval of Noise Management Plan - Reg. 16 BA - Shooting Venue		X		2015	\$ 500.00	\$ 500.00	N	\$ 500.00	0724003			EPN Regs 1997
7.3.15 Fee for assessment of application to exceed Noise Reg. standard (Reg. 18A) up-to (Fee determined by CEO)		X		2015	* Up to \$100,000	* Up to \$100,000	N	* Up to \$100,000 *Fee determined by CEO	0724003			EPN Regs 1997 *CEO to estimate the cost of conducting the assessment
7.3.16 Noise Monitoring Fee (Reg. 18G) / year (12 months pro-rata)		X		2015	\$ 5,000.00	\$ 5,000.00	N	\$ 5,000.00	0724003			EPN Regs 1997
7.3.17 Application for Exemption to Noise Regulations (Reg. 18) - Late Fee		X		2015	\$ 250.00	\$ 250.00	N	\$ 250.00	0724003			EPN Regs 1997
7.3.18 Application for Exemption to Noise Regulations (Reg. 18) - Noise monitoring fee		X		2015	At Cost	At Cost	N	At Cost	0724003			EPN Regs 1997
7.3.19 Fee for cost of assessment & processing Reg. 19B (Noise Reg.) application up-to (Fee determined by CEO)		X		2015	* Up to \$15,000	* Up to \$15,000	N	* Up to \$15,000 *Fee determined by CEO	0724003			EPN Regs 1997 *CEO to estimate the cost of assessing and processing the application
7.3.20 Application for Notifiable Event under Reg. 19D (Noise Reg.) - Late fee		X		2015	\$ 500.00	\$ 500.00	N	\$ 500.00	0724003			EPN Regs 1997
7.3.21 Application for Exemption to Noise Regulations (Reg. 19D) - Noise monitoring fee		X		2015	At Cost	At Cost	N	At Cost	0724003			EPN Regs 1997
<b>7.4 Pet Meat - Health</b>												
7.4.1 N/A		X	31.13	2014			N	N/A				Previously 'Health Act 1911' Regulations have been repealed
<b>7.5 Offensive Trades (Fees) - Health</b>												
7.5.1 Slaughterhouses		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.2 Piggeries		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.3 Artificial Manure Depots		X	31.13	2011	\$ 211.00	\$ 211.00	N	\$ 211.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.4 Bone Mills		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.5 Places for storing, drying or preserving bones		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.6 Fat melting, fat extracting or tallow melting establishments												
7.5.6A Butcher shop and similar		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.6B Larger Establishments		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.7 Blood Drying		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.8 Gut scraping, preparation of sausage skins		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.9 Fellmongeries		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.10 Manure Works		X	31.13	2011	\$ 211.00	\$ 211.00	N	\$ 211.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.11 Fish curing establishments		X	31.13	2011	\$ 211.00	\$ 211.00	N	\$ 211.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.12 Laundries, Drycleaning establishments		X	31.13	2011	\$ 147.00	\$ 147.00	N	\$ 147.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.13 Bone Merchant premises		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.14 Flock Factories		X	31.13	2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.15 Knackeries		X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976

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	Taxed	GST Free										
<b>Continued</b>												
<b>7.5 Offensive Trades (Fees) - Health</b>												
7.5.16	Poultry Processing establishments	X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.17	Poultry Farming	X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.18	Rabbit Farming	X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.19	Fish processing establishments	X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.20	Shellfish and Crustacean processing establishments	X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.21	Any other offensive trade not specified	X	31.13	2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
<b>7.6 Public Building - Health</b>												
7.6.1	Fee equal to the cost of considering the application up to Standard Fee - 2 (two) hours PEHO	X	31.13	2011	\$ 871.00	\$ 871.00	N	\$ 871.00	0724003			Health (Miscellaneous Provisions) Act 1911 Health (Public Build.) Reg. 1992
<b>7.7 Food Hygiene - Health</b>												
<b>7.7.1 Food Act 2008</b>												
	Food Premises Notification Fee (plus Assessment Fee)	X	31.13	2014	\$ 72.00	\$ 72.00	N	\$ 72.00	0724003			Food Premises - Food Act 2008
	Food Premises Registration Fee (plus Assessment Fee)	X	31.13	2014	\$ 105.00	\$ 105.00	N	\$ 105.00	0724003			Food Premises - Food Act 2008
	High Risk Assessment Fee	X	31.13	2014	\$ 260.00	\$ 260.00	N	\$ 260.00	0724003			Food Act 2008 &
	Medium Risk Assessment Fee	X	31.13	2014	\$ 210.00	\$ 210.00	N	\$ 210.00	0724003			Local Government Act 1995
	Low Risk Assessment Fee	X	31.13	2014	\$ 105.00	\$ 105.00	N	\$ 105.00	0724003			Food Act 2008 &
	Very Low Risk Assessment Fee	X	31.13	2014	\$ 50.00	\$ 50.00	N	\$ 50.00	0724003			Local Government Act 1995
<b>7.7.2 Fee for Inspection (Annual Fee)</b>												
	High Risk	X	Regulatory	2017	\$ 200.00	\$ 200.00	N	\$ 200.00	0724003			Food Act 2008 & Local Government Act 1995
	Medium Risk	X	Regulatory	2017	\$ 150.00	\$ 150.00	N	\$ 150.00	0724003			Food Act 2008 & Local Government Act 1995
	Multiple Food Area Premises	X	Regulatory	2017	Max \$ 550.00	Max \$ 550.00	N	Max \$ 550.00	0724003			
	Low Risk	X	Regulatory	2017	\$ 100.00	\$ 100.00	N	\$ 100.00	0724003			Food Act 2008 & Local Government Act 1995
	Family Day Care	X	Regulatory	2017	\$ 100.00	\$ 100.00	N	\$ 100.00	0724003			Food Act 2008 & Local Government Act 1995
7.7.3	Settlement enquiry of a Food Business	X	31.13	2014	\$ 53.00	\$ 53.00	N	\$ 53.00	0724003			Food Act 2008 & Local Government Act 1995
<b>FUNCTION 10 Community Amenities</b>												
<b>10.1 Waste Management</b>												
<b>10.1.1 Rubbish Charge</b>												
	Domestic (Compulsory Service 240l Refuse & Recycling)	X	31.14	2019	\$ 225.70	\$ 225.70	N	\$ 225.70	1021004			Waste Avoidance & Resource
	Additional Service - Domestic (per service incl Recycling)	X	ATO Private Ruling	2019	\$ 225.70	\$ 225.70	N	\$ 225.70	1021008			Recovery Act 2007
	Additional Service - Domestic Refuse (per service)	X	ATO Private Ruling	2019	\$ 139.74	\$ 139.74	N	\$ 139.74	1021008			ATO Private Ruling
	Additional Service - Domestic Recycling (per service)	X	ATO Private Ruling	2019	\$ 85.96	\$ 85.96	N	\$ 85.96	1021008			ATO Private Ruling
<b>10.1.2 Tipping Fees</b>												
	Domestic Refuse - Ute	X		2021	\$ 10.91	\$ 13.64	Y	\$ 15.00	1021006	0407		
	Small Trailers - not exceeding 1.8m x 1.2m	X		2017	\$ 18.18	\$ 18.18	Y	\$ 20.00	1021006	0407		Local Government Act 1995
	Large Trailer - Incl Dual Axle, Float, Trailers with sides exceeding 500mm	X		2021	\$ 21.82	\$ 27.27	Y	\$ 30.00	1021006	0407		
	Small Truck	X		New 2021	\$ -	\$ 27.27	Y	\$ 30.00	1021006	0407		
	240L Bin (Wheelie Bin)	X		2017	\$ 3.64	\$ 3.64	Y	\$ 4.00	1021006	0407		
	Domestic Greenwaste (1.8m x 1.2m trailer)	X		2021	\$ 10.91	\$ 13.64	Y	\$ 15.00	1021006	0407		
	Domestic Greenwaste (Dual Axle Trailer or larger)	X		2021	\$ 14.55	\$ 18.18	Y	\$ 20.00	1021006	0407		
	Refrigeration / Air Conditioner (each)	X		2014	\$ 13.64	\$ 13.64	Y	\$ 15.00	1021006	0407		per item
	Mattresses (each)	X		2021	\$ 10.91	\$ 13.64	Y	\$ 15.00	1021006	0407		per item
	Car Tyres - each	X		2016	\$ 4.55	\$ 6.36	Y	\$ 7.00	1021006	0407		
	Car Tyres on Rims - each	X		2017	\$ 7.27	\$ 9.09	Y	\$ 10.00	1021006	0407		per item
	Domestic Waste - Tip Pass - 20 x 240L Bin	X		2017	\$ 58.18	\$ 58.18	Y	\$ 64.00	1021006	0407		
	Domestic Waste - Tip Pass - 10 x Trailer (1.8m x 1.2m)	X		2017	\$ 145.45	\$ 145.45	Y	\$ 160.00	1021006	0407		
	Scrap Steel (clean)			2017	\$ 1.82	\$ 1.82	Y	\$ 2.00	1021006	0407		
	Waste from Local Community Events											NO CHARGE - Upon written application to Chief Executive Officer

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	Taxed	GST Free										
10.1.3 <b>Recycling</b> Glass Only (per 240l)	X			2014	\$ 3.64	\$ 3.64	Y	\$ 4.00	1021006	0407		
<b>Contracts</b> - Can be negotiated with waste collection contractors via negotiations with the Chief Executive Officer or the Chief Executive Officers representative.												
10.1.4 <b>Septic Tank Fees</b>												
Application		X	31.28	2009	\$ 118.00	\$ 118.00	N	\$ 118.00	1022002		<b>Regulatory</b>	Health (Miscellaneous Provisions) Act 1911
Permit to use an apparatus		X		2009	\$ 118.00	\$ 118.00	N	\$ 118.00	1022002		<b>Regulatory</b>	Health Regulations (Treat of Sewage) 1974
Inspection		X	ATO Private Ruling		\$ 100.00	\$ 100.00	N	\$ 100.00	1022002			ATO Private Ruling
Search Fee - Septic Tanks		X	31.32	2014	\$ 15.00	\$ 15.00	N	\$ 15.00	1022002			Local Government Act 1995
Local Government Report Fee		X		2014	\$ 118.00	\$ 118.00	N	\$ 118.00	1022002		<b>Council</b>	Health (Miscellaneous Provisions) Act 1911
<b>10.2 Town Planning &amp; Regional Development</b>												
10.2.1 Development Applications												
\$1 - \$50,000		X	31.31		\$ 147.00	\$ 147.00	N	\$ 147.00	1026003	0135		
\$50,001 - \$500,000		X	31.31		0.32%	0.32%	N		1026003	0135		
\$500,001 - \$2,500,000		X	31.31		see comments	see comments	N		1026003	0135		\$1,700 + 0.257% for every \$1 in excess of \$500,000
\$2,500,001 - \$5,000,000		X	31.31		see comments	see comments	N		1026003	0135		\$7,161 + 0.206% for every \$1 in excess of \$2.5 million
\$5,000,001 - \$21,500,000		X	31.31		see comments	see comments	N		1026003	0135		\$12,633 + 0.123% for every \$1 in excess of \$5 million
More than 21.5 million		X	31.31		\$ 34,196.00	\$ 34,196.00	N	\$ 34,196.00	1026003	0135		
Determining a development application has commenced or been carried out		X	31.31		see comments	see comments	N	see comments	1026003	0135		Fee plus, twice that fee as penalty
Development Applications for 'P' uses in the Landscape Protection Area (Includes incidental development and outbuildings)		X		2016	\$ 147.00	\$ 147.00	N	\$ 147.00	1026003	0135		Planning & Development Regs 2009
R-Code Variation (up to 2 variations)		X		2016	\$ 147.00	\$ 147.00	N	\$ 147.00	1026003	0135		Planning & Development Regs 2009
R-Code Variation (3 or more variations) - Fee per Variation		X		2021	\$ 350.00	\$ 73.00	N	\$ 73.00	1026003	0135		Planning & Development Regs 2009
Development Application Fees lodgement (Development Assessment Panel)		X			see comments	see comments	N	see comments	Muni/Trust System -T114		<b>Regulatory</b>	Fees per Schedule 1 - Fees and Applications Planning & Development (Development Assessment Panels) Regs 2011
10.2.2 Development Applications - Extractive Industry		X	31.31		\$ 739.00	\$ 739.00	N	\$ 739.00	1026003	0135		
Determining a Extractive Industries development application has commenced or been carried out		X	31.31		see comments	see comments	N	see comments	1026003	0135		\$739 plus, \$1,478 as penalty
10.2.3 Subdivision Clearance												
1 - 5 Lots		X	31.31		\$ 73.00	\$ 73.00	N	\$ 73.00	1026003	0135		per lot
5 - 195 Lots		X	31.31		see comments	see comments	N		1026003	0135		\$73 per lot for the first 5 lots and then \$35 per lot
More than 195 lots		X	31.31		\$ 7,393.00	\$ 7,393.00	N	\$ 7,393.00	1026003	0135		
10.2.4 Home Occupation												
- Initial Fee		X	31.3		\$ 222.00	\$ 222.00	N	\$ 222.00	1026003	0135		
- Initial Application where home occupation has commenced		X	31.3		see comments	see comments	N	see comments	1026003	0135		\$222 plus \$444 penalty
10.2.5 Change of Use		X	31.31		\$ 295.00	\$ 295.00	N	\$ 295.00	1026003	0135		
- where change has commenced or been carried out		X	32.33		see comments	see comments	N	see comments	1026003	0135		\$295 plus \$590 penalty

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	Taxed	GST Free										
10.2.6 Town Planning Scheme Amendments & Structure Plans Structure Plans - Including all Advertising Charges and 50% refundable if not advertised; OR		X	31.31	2021	\$ 4,223.00	\$ 5,000.00	N	\$ 5,000.00	1026003	0135	Regulatory Regulatory	Fee set by Planning & Development Act 2005 Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Structure Plans - At Cost (Applicant has Option to Pay Fees in Accordance with Planning & Development Regs 2009)		X	31.31	2021	At Cost	At Cost	N	At Cost	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Standard and Complex Amendments		X	31.31		\$ 4,120.00	\$ 4,120.00	N	\$ 4,120.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Modifications to Structure Plan (Post Approval)		X	31.31	New 2021	\$ -	\$ 1,666.00	N	\$ 1,666.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Basic Amendments		X	31.31	2017	\$ 2,000.00	\$ 2,000.00	N	\$ 2,000.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Standard Amendments to Structure Plan - Including all Advertising Charges and 50% refundable if not advertised; OR		X	31.31	2021	\$ 4,120.00	\$ 4,000.00	N	\$ 4,000.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Standard Amendments to Structure Plan - At Cost (Applicant has Option to Pay Fees in Accordance with Planning & Development Regs 2009)		X		2021	At Cost	At Cost	N	At Cost	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Complex Amendments to Structure Plan - Including all Advertising Charges and 50% refundable if not advertised; OR		X		2021	\$ 4,120.00	\$ 5,000.00	N	\$ 5,000.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Complex Amendments to Structure Plan - At Cost (Applicant has Option to Pay Fees in Accordance with Planning & Development Regs 2009)		X		2021	At Cost	At Cost	N	At Cost	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Local Development Plans (other than required as part of subdivision condition)		X		New 2021	\$ -	\$ 1,000.00	N	\$ 1,000.00	1026003	0135	Regulatory	Includes all Advertising Charges
Modifications to Local Development Plan once approved		X		New 2021	\$ -	\$ 333.00	N	\$ 333.00	1026003	0135	Regulatory	
Issue of written planning advice		X	31.31		\$ 73.00	\$ 73.00	N	\$ 73.00	1026003	0135	Regulatory	
Providing Zoning Certificate		X	31.31		\$ 73.00	\$ 73.00	N	\$ 73.00	1026003	0135	Regulatory	
Information Research (per hour) - On Public Record		X	31.31				N	\$ -	1026005		Regulatory	
Information Research (per hour) - Not on Public Record	X						Y	\$ -	1026002		Regulatory	
Advertising - Newspaper	X			2021	At Cost	\$ 318.18	Y	\$ 350.00	1026001	0045	Regulatory	
Advertising - Sign	X			2021	At Cost	At Cost	Y	COST + 10%, + GST	1026001	0045	Regulatory	
Photocopying (A4 & A3) - per page	X				\$ -	\$ -	Y	\$ -	1026002		Regulatory	
Postage	X				At Cost	At Cost	Y	cost + GST	1026002		Regulatory	
Rural Numbering Sign	X				\$ 45.45	At Cost	Y	COST + 10%, + GST	1026002	0503	Regulatory	
10.2.7 Council Report (for Other Matters)	X			2021	\$ 181.82	\$ 200.00	Y	\$ 220.00	1026002	0503	Regulatory	
10.2.8 Liquor Licence (Section 40 Certificates)		X		2021	\$ 56.00	\$ 73.00	N	\$ 73.00	1026003		Regulatory	Div 81, Permit to consume liquor, Liquor Lic Act 1988
10.2.9 Amending Development Approval		X	ATO Private Ruling	2011	see comments	see comments	N	See Comments	1026002		Regulatory	80% of the original application fee up to a maximum of \$295 whichever is the lesser. Fee updated in accordance with item 5A of the Planning and Development Regulations 2009
Cancelling Development Approval or Removal of Caveat		X		New 2021	\$ -	\$ 73.00	N	\$ 73.00	1026003		Regulatory	
10.2.10 Extension to Term of Approval		X	ATO Private Ruling	2011	\$ 110.00	\$ 110.00	N	\$ 110.00	1026003		Regulatory	ATO Private Ruling
<b>10.3 Cemetery Fees &amp; Charges</b>												
10.3.1 Interments												
Interment of Adult	X			2015	\$ 1,090.91	\$ 1,090.91	Y	\$ 1,200.00	1027003	0409	Regulatory	Note: no charge for plot fees
Still Borns	X			2014	\$ 318.18	\$ 318.18	Y	\$ 350.00	1027003	0409	Regulatory	
Children under 7 years	X			2014	\$ 500.00	\$ 500.00	Y	\$ 550.00	1027003	0409	Regulatory	
Placement of cremated ashes in gravesite	X			2015	\$ 272.73	\$ 272.73	Y	\$ 300.00	1027003	0409	Regulatory	
Placement of ashes in gravesite including bronze plaque and standard inscription	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409	Regulatory	
Reservation of Grave	X			2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	1027003	0409	Regulatory	
Extras												
Without due notice	X			2015	\$ 272.73	\$ 272.73	Y	\$ 300.00	1027003	0409	Regulatory	
Not usual hours	X			2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409	Regulatory	
Public Holidays	X			2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409	Regulatory	
Saturdays	X			2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409	Regulatory	
Sundays	X			2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409	Regulatory	

General Description	GST Treatment		Division 81 (ATO) Determination/AT O Ruling	Last Changed	GST Excl 2020/21	GST Excl 2021/22	GST	DRAFT FEES & CHARGES 2021/22	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free										
10.3.2 <b>Plot Fees</b> 1.8m x 2.75m	X				\$ -	\$ -	Y	see comments	1027003	0409		Free of Charge
<b>Extras</b>												
First additional 30 cm	X				\$ -	\$ -	Y	see comments	1027003	0409		Free of Charge
Second additional 30 cm	X				\$ -	\$ -	Y	see comments	1027003	0409		Free of Charge
Third additional 30cm	X				\$ -	\$ -	Y	see comments	1027003	0409		Free of Charge
10.3.3 <b>Reopening Fees and Charges</b>												
Reopening	X			2010	\$ 681.82	\$ 681.82	Y	\$ 750.00	1027003	0409		
Removing grass / kerbing etc if necessary (per hour)	X			2010	At Cost	At Cost	Y	At Cost	1027003	0409		
Exhumation	X			2010	\$ 909.09	\$ 909.09	Y	\$ 1,000.00	1027003	0409		
10.3.4 <b>Niche Wall</b>												
Reservation for Placement	X			2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	1027003	0409		
Placement in single niche including bronze plaque and standard inscription	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409		
Placement in double niche including bronze plaque and standard inscription	X			2015	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409		
Placement in double niche including second inscription for double niche plaque	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409		
10.3.5 <b>Rose Garden</b>												
Reservation for Placement	X			2015	\$ 181.82	\$ 181.82	Y	\$ 200.00	1027003	0409		
Placement including bronze plaque and standard inscription	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409		
Placement including bronze plaque and standard inscription, and second reservation	X			2015	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409		
Second placement including plaque and standard inscription	X			2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409		
10.3.6 <b>Miscellaneous</b>												
Undertakers Licence - Annual		X	31.4 / ATO Ruling	2015	\$ 200.00	\$ 200.00	N	\$ 200.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Undertakers Licence - per burial		X	31.4 / ATO Ruling	2005	\$ 30.00	\$ 30.00	N	\$ 30.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Monumental Masons Annual Fee		X	31.4 / ATO Ruling	2015	\$ 200.00	\$ 200.00	N	\$ 200.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Permission to construct monument		X	31.4 / ATO Ruling	2015	\$ 100.00	\$ 100.00	N	\$ 100.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Single Monument Permit (Monumental Masons only)		X	31.4 / ATO Ruling	2015	\$ 100.00	\$ 100.00	N	\$ 100.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Issue of Grant of Right of Burial		X	31.4 / ATO Ruling	2015	\$ 50.00	\$ 50.00	N	\$ 50.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Copy of Grant of Right of Burial		X	31.4 / ATO Ruling	2015	\$ 25.00	\$ 25.00	N	\$ 25.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Renewal of Grant of Right of Burial		X	31.4 / ATO Ruling	2015	\$ 100.00	\$ 100.00	N	\$ 100.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
<b>10.4 Environment</b>												
10.4.1 Nil												
<b>FUNCTION 11 Recreation &amp; Culture</b>												
<b>11.1 Public Halls &amp; Civic Centres</b>												
11.1.1 <b>Don Hewison Centre (Hall &amp; Grounds)</b> <i>Building Leased</i>												
11.1.2 <b>Dardanup Hall</b> <b>Complete Facility</b>												
Concessional / Hr (Registered Non Profit, Charitable organisations)	X			2014	\$ 41.82	\$ 41.82	Y	\$ 46.00	1121014	0411		
Day time hire / Hr	X			2014	\$ 54.55	\$ 54.55	Y	\$ 60.00	1121014	0411		
- Complete Evening (6pm - 11pm)	X			2014	\$ 272.73	\$ 272.73	Y	\$ 300.00	1121014	0411		5 hrs
- Complete Day (8am - 6pm)	X			2014	\$ 545.45	\$ 545.45	Y	\$ 600.00	1121014	0411		10 hrs
- Complete Day & Night (8am - 11pm)	X			2014	\$ 818.18	\$ 818.18	Y	\$ 900.00	1121014	0411		15 hrs
- Half Day (noon - 6pm)	X			2014	\$ 327.27	\$ 327.27	Y	\$ 360.00	1121014	0411		6 hrs
- Half Day & Night (noon - 11pm)	X			2014	\$ 600.00	\$ 600.00	Y	\$ 660.00	1121014	0411		11 hrs

General	GST Treatment		Division 81 (ATO) Determination/AT O Ruling	Last Changed	GST Excl 2020/21	GST Excl 2021/22	GST	DRAFT FEES & CHARGES 2021/22	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free										
Continued												
<b>Lessor Hall or Main Hall (&amp; Kitchen) - Dardanup Only</b>												
Concessional / Hr (Registered Non Profit, Charitable organisations)	X			2011	\$ 21.82	\$ 21.82	Y	\$ 24.00	1121014	0411		
Day time hire / Hr	X			2011	\$ 27.27	\$ 27.27	Y	\$ 30.00	1121014	0411		
- Complete Evening (7pm - 11pm)	X			2011	\$ 136.36	\$ 136.36	Y	\$ 150.00	1121014	0411		5 hrs
- Complete Day (8am - 6pm)	X			2011	\$ 272.73	\$ 272.73	Y	\$ 300.00	1121014	0411		10 hrs
- Complete Day & Night (8am - 11pm)	X			2011	\$ 409.09	\$ 409.09	Y	\$ 450.00	1121014	0411		15 hrs
- Half Day (noon - 6pm)	X			2011	\$ 163.64	\$ 163.64	Y	\$ 180.00	1121014	0411		6 hrs
- Half Day & Night (noon - 11pm)	X			2011	\$ 300.00	\$ 300.00	Y	\$ 330.00	1121014	0411		11 hrs
<b>11.1.3 Other Halls</b>												
As set by individual Hall Lessees	X						Y					
Dardanup Community Centre (front section leased)	X				LEASE	LEASE						
Dardanup Community Centre (rear section only)												
- Concessional / Hr (Registered Non Profit, Charitable organisations)	X			2019	\$ 21.82	\$ 21.82	Y	\$ 24.00	1121014	0411		
- Day time hire / Hr	X			2019	\$ 27.27	\$ 27.27	Y	\$ 30.00	1121014	0411		
<b>11.1.4 Bonds</b>												
Key Bond		X		2009	\$ 40.00	\$ 40.00	N	\$ 40.00	Muni/Trust System - TKEY			Bonds
Hall Bond - Events/Weddings/Birthday Parties		X		2009	\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	Muni/Trust System - THIRE02			Events/18th and 21st Birthday Parties
Hall Bond - Commercial Use		X		2018	\$ 500.00	\$ 500.00	N	\$ 500.00	Muni/Trust System - THIRE02			Commercial Use
Hall Bond - Community Use/Groups		X		2018	\$ 250.00	\$ 250.00	N	\$ 250.00	Muni/Trust System - THIRE02			Community Use/Groups
Dardanup Community Centre (rear section only)		X		2019	\$ 500.00	\$ 500.00	N	\$ 500.00	Muni/Trust System - THIRE02			Commercial Use
Dardanup Community Centre (rear section only)		X		2019	\$ 250.00	\$ 250.00	N	\$ 250.00	Muni/Trust System - THIRE02			Community Use/Groups
Parks Gardens Reserves - Large Events		X		2009	\$ 1,200.00	\$ 1,200.00	N	\$ 1,200.00	Muni/Trust System - THIRE03			Bonds
Parks Gardens Reserves - Small Events		X		2005	\$ 500.00	\$ 500.00	N	\$ 500.00	Muni/Trust System - THIRE03			Bonds
Events on Roads		X		2013	\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	Muni/Trust System - THIRE04			Bonds
<b>11.1.5 Cleaning</b>												
Use of Council Cleaners	X				At Cost	At Cost	Y	(cost+O/H) + GST	1121002			
<b>11.2 Parks, Gardens and Reserves</b>												
<b>11.2.1 Glen Huon</b>												
Bunbury Softball Assoc	X				LEASE	LEASE			1123003	0254		
<b>11.2.2 Tennis Courts - Dardanup</b>												
Dardanup Tennis Club	X				\$ 54.55	\$ 54.55	Y	\$ 60.00	1123002			
Court Hire per hour (per court)	X			2011	\$ 13.64	\$ 13.64	Y	\$ 15.00	1123002			
Lights per hour	X			2007	\$ 9.09	\$ 9.09	Y	\$ 10.00	1123002			
<b>11.2.3 Tennis Courts - Eaton</b>												
Court Hire per hour (per court)	X			2013	\$ 13.64	\$ 13.64	Y	\$ 15.00	1123002			
<b>11.2.4 Water / 1000 litres (Standpipe Water)</b>												
Staff call out	X	X	S32 - 285 GST Act GSTR2000/25	2009	\$ 15.00	\$ 15.00	N	\$ 15.00	1328002	0412		A New Tax System (GST) Act 1999 'GST Act'
					At Cost	At Cost	Y	At Cost	1328002	0412		
<b>11.2.5 Reserves</b>												
SWFL Oval use per Season (per oval)	X			2015	\$ 1,118.18	\$ 1,118.18	Y	Refer Comments	1123003	0800		As per Lease Agreement
<b>11.2.6 Bonds</b>												
Parks Gardens Reserves - Large Events		X		2009	\$ 1,200.00	\$ 1,200.00	N	\$ 1,200.00	Muni/Trust System - THIRE03			Bonds
Parks Gardens Reserves - Small Events		X		2005	\$ 500.00	\$ 500.00	N	\$ 500.00	Muni/Trust System - THIRE03			Bonds
Events on Roads		X			\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	Muni/Trust System - THIRE04			Bonds
<b>11.2.7 Event Booking Fees</b>												
Event Booking Fee - Shire Parks or Reserves	X			New 2021	\$ -	\$ 162.73	Y	\$ 179.00	1123002			Council Policy CP070 Event Application Policy

General Description	GST Treatment		Division 81 (ATO) Determination/AT O Ruling	Last Changed	GST Excl 2020/21	GST Excl 2021/22	GST	DRAFT FEES & CHARGES 2021/22	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free										
11.3 Eaton Recreation Centre												
Eaton Recreation Centre												
11.3.1 Special Promotions & Events - The Chief Executive Officer (or the Chief Executive Officers delegated representative) is permitted to amend fees for special promotions and negotiate fees for special events.												
Memberships												
Joining Fee	X			2018	\$ 40.91	\$ 40.91	Y	\$ 45.00	1124003			
Full Membership - Gym, Group Fitness, Cycling, Trainer Support, Casual Shots												
- 12 Months	X			2019	\$ 759.09	\$ 759.09	Y	\$ 835.00	1124007			
- 6 Months	X			2019	\$ 457.27	\$ 457.27	Y	\$ 503.00	1124007			
- 3 Months	X			2019	\$ 273.64	\$ 273.64	Y	\$ 301.00	1124007			
- Fortnightly Direct Debit	X			2019	\$ 30.32	\$ 30.32	Y	\$ 33.35	1124007			
Full Membership - Concession (Pension, DVA, Student Card) - 10% discount												
- 12 Months	X			2019	\$ 683.18	\$ 683.18	Y	\$ 751.50	1124007			
- 6 Months	X			2019	\$ 411.55	\$ 411.55	Y	\$ 452.70	1124007			
- 3 Months	X			2019	\$ 246.27	\$ 246.27	Y	\$ 270.90	1124007			
- Fortnightly Direct Debit	X			2019	\$ 27.27	\$ 27.27	Y	\$ 30.00	1124007			
Full Membership - Shire of Dardanup Residents Aged 80 years and over (residing in the Shire)												
- 12 Months	X			New	\$ -	\$ 45.45	Y	\$ 50.00	1124007			
Gym or Group Fitness Only Membership												
- 12 Months	X			2019	\$ 683.18	\$ 683.18	Y	\$ 751.50	1124007			
- 6 Months	X			2019	\$ 411.55	\$ 411.55	Y	\$ 452.70	1124007			
- 3 Months	X			2019	\$ 246.27	\$ 246.27	Y	\$ 270.90	1124007			
- Fortnightly Direct Debit	X			2019	\$ 27.27	\$ 27.27	Y	\$ 30.00	1124007			
Gym or Group Fitness Only Membership - Concession (Pension, DVA, Student Card) - 10% discount												
- 12 Months	X			2019	\$ 614.86	\$ 614.86	Y	\$ 676.35	1124007			
- 6 Months	X			2019	\$ 365.81	\$ 365.81	Y	\$ 402.40	1124007			
- 3 Months	X			2019	\$ 218.91	\$ 218.91	Y	\$ 240.80	1124007			
- Fortnightly Direct Debit	X			2019	\$ 24.26	\$ 24.26	Y	\$ 26.68	1124007			
Off Peak/Special Population Membership - Fit Over 50 and Youth Memberships - 20% discount												
- 12 Months	X			2019	\$ 607.27	\$ 607.27	Y	\$ 668.00	1124007			
- 6 Months	X			2019	\$ 365.81	\$ 365.81	Y	\$ 402.40	1124007			
- 3 Month	X			2019	\$ 218.91	\$ 218.91	Y	\$ 240.80	1124007			
- Fortnightly Direct Debit	X			2019	\$ 24.25	\$ 24.25	Y	\$ 26.68	1124007			
FIFO Full Membership												
- 12 Months	X			New 2021	\$ -	\$ 303.64	Y	\$ 334.00	1124007			Fee derived by 50% discount on upfront Off Peak/Special
- 6 Months	X			New 2021	\$ -	\$ 201.20	Y	\$ 221.32	1124007			Population Membership with roster having to be supplied at sign up.
Corporate Membership												
- 12 Months	X			New 2021	\$ -	\$ 645.23	Y	\$ 709.75	1124007			Fee derived from 15% discount on full membership when 5 or
- 6 Months	X			New 2021	\$ -	\$ 388.68	Y	\$ 427.55	1124007			more join from the same organisation.
* Members who have maintained 10 years consecutive membership receive a 10% discount on their applicable membership rate												

General Description	GST Treatment		Division 81 (ATO) Determination/AT O Ruling	Last Changed	GST Excl 2020/21	GST Excl 2021/22	GST	DRAFT FEES & CHARGES 2021/22	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free										
<b>Rehabilitation Membership</b> - 3 Month	X			2019	\$ 312.72	\$ 312.72	Y	\$ 344.00	1124007			
<b>Fitness Centre</b>												
Casual Gym Entry	X			2015	\$ 16.36	\$ 16.36	Y	\$ 18.00	1124003			
Casual Gym Entry - Concession: Senior / Full Time Student	X			2018	\$ 14.73	\$ 14.73	Y	\$ 16.20	1124003			
Group Fitness - 30 to 60 Minute Class	X			2015	\$ 16.36	\$ 16.36	Y	\$ 18.00	1124004			
Group Fitness - Concession - Senior / Full Time Student - 30 to 60 Minute Class	X			2018	\$ 14.73	\$ 14.73	Y	\$ 16.20	1124004			
Group Fitness 10 Visit Pass: 30 to 60 Minute Class	X			2018	\$ 147.27	\$ 147.27	Y	\$ 162.00	1124004			
Group Fitness 10 Visit Pass - Concession: 30 to 60 Minute Class	X			2018	\$ 132.55	\$ 132.55	Y	\$ 145.80	1124004			
Second Class (Back to Back)	X			New 2021	\$ -	\$ 8.18	Y	\$ 9.00	1124004			
Fit Over 50 Session	X			2018	\$ 8.18	\$ 8.18	Y	\$ 9.00	1124003			
Fit Over 50 Appraisal/Programme - Non Member	X			2014	\$ 40.00	\$ 40.00	Y	\$ 44.00	1124003			
Fit Over 50 - 10 Pass	X			2021	\$ 81.82	\$ 73.64	Y	\$ 81.00	1124003			
Fitness Appraisal/Assessment + Program	X			2014	\$ 50.00	\$ 50.00	Y	\$ 55.00	1124003			
Youth/Teen Fitness Session (formerly Junior Fitness Sessions)	X			2018	\$ 8.18	\$ 8.18	Y	\$ 9.00	1124004			
Youth/Teen Fitness Session - 10 Pass	X			New 2021	\$ -	\$ 73.64	Y	\$ 81.00	1124004			
<b>Personal Training</b>												
Personal Training (1 Hour)	X			2014	\$ 63.64	\$ 63.64	Y	\$ 70.00	1124004			
Personal Training (45 Minutes)	X			New 2021	\$ -	\$ 47.73	Y	\$ 52.50	1124004			
Personal Training 5 Pass (1 Hour)	X			2014	\$ 295.45	\$ 295.45	Y	\$ 325.00	1124004			
Personal Training 10 Pass (1 Hour)	X			2014	\$ 545.45	\$ 545.45	Y	\$ 600.00	1124004			
Personal Training 5 Pass (30 Minutes)	X			2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	1124004			
Personal Training 10 Pass (30 Minutes)	X			2014	\$ 318.18	\$ 318.18	Y	\$ 350.00	1124004			
Personal Training 5 Pass (45 Minutes)	X			New 2021	\$ -	\$ 215.91	Y	\$ 237.50	1124004			
Personal Training 10 Pass (45 Minutes)	X			New 2021	\$ -	\$ 386.36	Y	\$ 425.00	1124004			
Small Group Freestyle Gym Programs	X			New 2021	\$ -	\$ 16.36	Y	\$ 18.00	1124004			
Evolt Body Scan	X			New 2021	\$ -	\$ 22.73	Y	\$ 25.00	1124003			
Evolt Body Scan	X			New 2021	\$ -	\$ 36.36	Y	\$ 40.00	1124003			
<i>*Personal Training - additional participants plus \$20 per hour</i>												
11.3.2 <b>Creche</b>												
Creche 10 Session Pass - Member	X			2021	\$ 18.18	\$ 22.73	Y	\$ 25.00	1124013			
Creche 10 Session Pass - Casual	X			2021	\$ 22.73	\$ 31.82	Y	\$ 35.00	1124013			
Creche Single Session Pass (Per Child) - Members	X			2021	\$ 2.27	\$ 2.73	Y	\$ 3.00	1124013			
Creche Single Session Pass (Per Child) - Non members	X			2021	\$ 2.73	\$ 3.64	Y	\$ 4.00	1124013			
11.3.3 <b>Administration</b>												
Replacement Membership Access Device	X			2016	\$ 18.18	\$ 18.18	Y	\$ 20.00	1124003			
Membership Attendance Report	X			2017	\$ 22.73	\$ 22.73	Y	\$ 25.00	1124003			
Administration Fee (Membership Transfers/Forfeit Fee)	X			2017	\$ 22.73	\$ 22.73	Y	\$ 25.00	1124003			
Direct Debit Rejection Fee	X			2019	\$ 15.45	\$ 15.45	Y	\$ 17.00	1124003			
11.3.4 <b>Facility Hire / Hour</b>												
Meeting Room Single (Per Hour)	X			2011	\$ 18.18	\$ 18.18	Y	\$ 20.00	1124006	0413		
Meeting Room Double (Per Hour)	X			2019	\$ 36.36	\$ 36.36	Y	\$ 40.00	1124006	0413		
Function / Group Fitness Room (Per Hour) (Inc outdoor area if required)	X			2011	\$ 36.36	\$ 36.36	Y	\$ 40.00	1124006	0413		
Spin Room (Per session) (incl 16 Bikes)	X			2016	\$ 63.64	\$ 63.64	Y	\$ 70.00	1124006	0413		
Servery	X			2016	\$ 18.18	\$ 18.18	Y	\$ 20.00	1124006	0413		
Court Hire - OFF PEAK	X			2016	\$ 36.36	\$ 36.36	Y	\$ 40.00	1124005	0414		
Court Hire - PEAK	X			2018	\$ 49.09	\$ 49.09	Y	\$ 54.00	1124005	0414		
Half Court Hire - OFF PEAK	X			2014	\$ 22.73	\$ 22.73	Y	\$ 25.00	1124005	0414		
Half Court Hire - PEAK	X			2014	\$ 30.91	\$ 30.91	Y	\$ 34.00	1124005	0414		
<i>Note: Peak = after 4:00pm Monday to Friday</i>												
Grandstand (per tier)	X			2013	\$ 59.09	\$ 59.09	Y	\$ 65.00	1124003			
Competition Events Package (per court)	X			2013	\$ 27.27	\$ 27.27	Y	\$ 30.00	1124005	0414		



General Description	GST Treatment		Division 81 (ATO) Determination/AT O Ruling	Last Changed	GST Excl 2020/21	GST Excl 2021/22	GST	DRAFT FEES & CHARGES 2021/22	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free										
<b>Continued</b>												
11.3.4 <b>Facility Hire / Hour</b>												
<i>Competition Events Package = score bench with 2 seats, 2 team low benches, court seating and coordinators counter (with the hire of 2 or more courts)</i>												
Chair Hire (Per Chair)	X			2013	\$ 0.45	\$ 0.45	Y	\$ 0.50	1124003			
BBQ	X			2013	\$ 20.00	\$ 20.00	Y	\$ 22.00	1124003			
Hire of Table Cloths or Trestle Table (per Table)	X			2013	\$ 4.55	\$ 4.55	Y	\$ 5.00	1124003			
Data Projector (per Hour) min charge of 4 hours	X			2014	\$ 6.36	\$ 6.36	Y	\$ 7.00	1124003			
Bouncy Castle (Per Use)	X			2019	\$ 118.18	\$ 118.18	Y	\$ 130.00	1124005	0414		
<b>Hire with Alcohol</b>												
Local Organisation (Per hour)	X			2016	\$ 45.45	\$ 45.45	Y	\$ 50.00	1124003			
Local Organisation (Not for profit - 10% off normal fee)	X			2019	\$ 40.91	\$ 40.91	Y	\$ 45.00	1124003			
Hire - Additional Rubbish Fee (per rubbish bin)	X			2019	At Cost	At Cost	Y	At Cost	1124003			
<b>Facility Hire / Hour (Registered Non Profit / Charitable Organisations) *</b>												
* 10% Discount Included												
Meeting Room Single (Per Hour) or Creche	X			2011	\$ 16.36	\$ 16.36	Y	\$ 18.00	1124006	0413		
Meeting Room Double (Per Hour)	X			2011	\$ 32.72	\$ 32.72	Y	\$ 36.00	1124006	0413		
Function / Group Fitness Room (Per Hour) (Inc outdoor area if required)	X			2011	\$ 36.36	\$ 36.36	Y	\$ 40.00	1124006	0413		
Spin Room (Per session) (incl 16 Bikes)	X			2013	\$ 57.28	\$ 57.28	Y	\$ 63.00	1124006	0413		
Servery	X			2016	\$ 16.36	\$ 16.36	Y	\$ 18.00	1124006	0413		
Court Hire - OFF PEAK	X			2016	\$ 32.72	\$ 32.72	Y	\$ 36.00	1124005	0414		
Court Hire - PEAK	X			2018	\$ 44.09	\$ 44.09	Y	\$ 48.50	1124005	0414		
Half Court Hire - OFF PEAK	X			2014	\$ 20.46	\$ 20.46	Y	\$ 22.50	1124005	0414		
Half Court Hire - PEAK	X			2014	\$ 27.82	\$ 27.82	Y	\$ 30.60	1124005	0414		
<i>Note: Peak = after 4.00pm Monday to Friday</i>												
11.3.5 <b>Sports &amp; Programmes</b>												
Casual Shots- Single Entry	X			2016	\$ 3.64	\$ 3.64	Y	\$ 4.00	1124003			
Casual Shots- 10 Pass	X			2016	\$ 32.73	\$ 32.73	Y	\$ 36.00	1124003			
- 3 Month Pass	X			2017	\$ 72.73	\$ 72.73	Y	\$ 80.00	1124003			
- 6 Month Pass	X			2019	\$ 131.82	\$ 131.82	Y	\$ 145.00	1124003			
Vacation Care per Day		X		2019	\$ 60.00	\$ 63.00	N	\$ 63.00	1124012			Vacation Care Programme
Vacation Care After Hours Late Fee - After 5.45pm		X		2007	\$ 10.00	\$ 10.00	N	\$ 10.00	1124012			After 5.45pm but before 5.59pm
Vacation Care After Hours Late Fee - After 6.00pm - charge every 5 minutes or part thereof		X			\$ 15.00	\$ 15.00	N	\$ 15.00	1124012			\$15.00 per every 5 minutes after 6.00pm
Administration Fee - Late Payment Fee		X			\$ 20.00	\$ 20.00	N	\$ 20.00	1124012			Per Invoice Request
Clinics (Hour)	X			2018	\$ 9.09	\$ 9.09	Y	\$ 10.00	1124004			
Birthday Parties (per child, minimum of 12 - 2 hour party - Inc catering)	X			2011	\$ 16.36	\$ 16.36	Y	\$ 18.00	1124004			
<b>Other Programmes to be calculated on programme schedule</b>												
<b>Badminton</b>												
- Casual Game Fee	X			2018	\$ 7.27	\$ 7.27	Y	\$ 8.00	1124003			
<b>Night programmes per Team</b>												
- Registration (New Teams)	X			2014	\$ 45.45	\$ 45.45	Y	\$ 50.00	1124004			
- Registration (Ongoing Team)	X			2014	\$ 27.27	\$ 27.27	Y	\$ 30.00	1124004			
- Registration Junior Team (New)	X			2016	\$ 40.91	\$ 40.91	Y	\$ 45.00	1124004			
- Registration Junior Team (Ongoing)	X			2016	\$ 22.73	\$ 22.73	Y	\$ 25.00	1124004			
- Fee per Game - Netball	X			2016	\$ 54.55	\$ 54.55	Y	\$ 60.00	1124004			
- Fee per Game - Basketball	X			2016	\$ 54.55	\$ 54.55	Y	\$ 60.00	1124004			
- Fee per Game - Futsal	X			2016	\$ 50.00	\$ 50.00	Y	\$ 55.00	1124004			
- Fee per Game - Junior	X			2016	\$ 40.91	\$ 40.91	Y	\$ 45.00	1124004			
- Fee per Game - Basketball 3 on 3	X			2018	\$ 36.36	\$ 36.36	Y	\$ 40.00	1124004			

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	Taxed	GST Free										
<b>Day Programme per Team</b>												
- Registration (New Teams)	X			2008	\$ 31.82	\$ 31.82	Y	\$ 35.00	1124004			
- Registration (Ongoing Team)	X			2007	\$ 18.18	\$ 18.18	Y	\$ 20.00	1124004			
- Fee per Game	X			2014	\$ 38.18	\$ 38.18	Y	\$ 42.00	1124004			
Staff Costs - Centre Supervisor* / Cleaner	X			2019	\$ 54.55	\$ 54.55	Y	\$ 60.00	1124001			
Staff Costs - Group Fitness Instructor	X			2019	\$ 72.73	\$ 72.73	Y	\$ 80.00	1124001			
Staff Costs - Security Call Outs	X			2015	At Cost	At Cost	Y	At Cost	1124001			
<i>*After Hours Centre Supervisor charges per Area:</i>												
<i>Hire 1 Area = 100% of Rate</i>												
<i>Hire 2 Areas = 50% of Rate</i>												
<i>Hire 3 Areas = No Charge</i>												
<i>Note, 1 Court is equal to 1 Area.</i>												
<b>11.3.6 Signage (Charge per annum or pro rata)</b>												
Wall 1200 x 1200	X			2019	\$ 272.73	\$ 272.73	Y	\$ 300.00	1124011			
Wall 2400 x 1200	X			2019	\$ 318.18	\$ 318.18	Y	\$ 350.00	1124011			
Wall 2400 x 1800	X			2019	\$ 363.64	\$ 363.64	Y	\$ 400.00	1124011			
Wall 2400 x 2400	X			2019	\$ 454.55	\$ 454.55	Y	\$ 500.00	1124011			
<b>11.3.7 Overnight Accommodation Charges (Per Night)</b>												
Up to 25 people	X			2018	\$ 272.73	\$ 272.73	Y	\$ 300.00	1124006			
Additional per person rate - 26 to 50	X			2019	\$ 9.09	\$ 9.09	Y	\$ 10.00	1124006			
Additional per person rate - 51 to 75	X			2019	\$ 8.18	\$ 8.18	Y	\$ 9.00	1124006			
Additional per person rate 76 and over	X			2019	\$ 7.27	\$ 7.27	Y	\$ 8.00	1124006			
<b>11.4 Libraries</b>												
<b>11.4.1 Internet &amp; Wi-Fi Access</b>												
Internet & Wi-Fi Access	X			2007	No Charge	No Charge	Y	No Charge				
<b>11.4.2 Miscellaneous</b>												
Lost / Damaged Items - Replacement		X	ATO Private Ruling		At Cost	At Cost	N	At Cost	1126003	0415		ATO Private Ruling
Headphones (per set)	X			2018	\$ 2.73	\$ 2.73	Y	\$ 3.00	1126004			
Tea, Coffee, Hot Chocolate (includes pod, UHT milk capsule, cup & lid)	X			2018	\$ 2.27	\$ 2.27	Y	\$ 2.50	1126004			
Library Bond for Library Programs/Special Events		X		2018	\$ 10.00	\$ 10.00	N	\$ 10.00	TRUST - THIRE06			Bond Per Booking (Per Family or Per Person)
<b>11.4.3 Printing &amp; Copying Costs</b>												
A4 Black & White	X			2014	\$ 0.27	\$ 0.27	Y	\$ 0.30	1126004			
A4 Colour	X			2014	\$ 0.91	\$ 0.91	Y	\$ 1.00	1126004			
A3 Black & White	X			2015	\$ 0.55	\$ 0.55	Y	\$ 0.60	1126004			
A3 Colour	X			2014	\$ 1.82	\$ 1.82	Y	\$ 2.00	1126004			
<b>11.4.4 Laminating Costs</b>												
A4	X			2018	\$ 1.36	\$ 1.36	Y	\$ 1.50	1126004			
A3	X			2018	\$ 2.73	\$ 2.73	Y	\$ 3.00	1126004			
<b>11.4.5 Book Sale</b>												
Used Magazines	X			2018	\$ 0.45	\$ 0.45	Y	\$ 0.50	1126004			
Used Books (Paperback)	X			2018	\$ 0.91	\$ 0.91	Y	\$ 1.00	1126004			
Used Books (Hardcover)	X			2018	\$ 1.82	\$ 1.82	Y	\$ 2.00	1126004			
Used DVDs	X			2018	\$ 1.82	\$ 1.82	Y	\$ 2.00	1126004			

General	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Last Changed	GST Excl 2020/21	GST Excl 2021/22	GST	DRAFT FEES & CHARGES 2021/22	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free										
<b>FUNCTION 12</b>	<b>Transport</b>											
12.1.1	X			2014	\$ 363.64	\$ 363.64	Y	\$ 400.00	1223001			
12.1.2	X			2016	\$ 236.36	\$ 236.36	Y	\$ 260.00	1424003			
	X			2016	\$ 236.36	\$ 236.36	Y	\$ 260.00	1424003			
	X			2016	\$ 236.36	\$ 236.36	Y	\$ 260.00	1424003			
12.1.3		X			See Comments	See Comments	N	See Comments	7210106	RESERVE FUND		\$51.88 / m2
		X		2016	\$ 420.00	\$ 420.00	N	\$ 420.00	7210106	RESERVE FUND		
		X		2016	\$ 5,110.00	\$ 5,110.00	N	\$ 5,110.00	7210106	RESERVE FUND		per lot
		X		2017	\$ 300.00	\$ 300.00	N	\$ 300.00	7210129	RESERVE FUND		
<b>FUNCTION 13</b>	<b>Economic Services</b>											
<b>13.1</b>	<b>Tourism &amp; Area Promotion</b>											
13.1.1	<b>Caravan Parks &amp; Camping Grounds</b>											
	X		31.6		\$ 200.00	\$ 200.00	N	\$ 200.00	1322003	0133	Regulatory	Caravan & Camping Act & Caravan Parks and Camp. Reg. 1997
	X		31.6		\$ 6.00	\$ 6.00	N	\$ 6.00	1322003	0133	Regulatory	Caravan & Camping Act
	X		31.6		\$ 6.00	\$ 6.00	N	\$ 6.00	1322003	0133	Regulatory	Caravan & Camping Act
	X		31.6		\$ 3.00	\$ 3.00	N	\$ 3.00	1322003	0133	Regulatory	Caravan & Camping Act
	X		31.6		\$ 1.50	\$ 1.50	N	\$ 1.50	1322003	0133	Regulatory	Caravan & Camping Act
	X		31.6	2014	\$ 20.00	\$ 20.00	N	\$ 20.00	1322003	0133	Regulatory	Caravan & Camping Act
	X		31.6	2014	\$ 100.00	\$ 100.00	N	min. \$100.00	1322003	0133	Regulatory	Caravan & Camping Act
	X		31.6		\$ 100.00	\$ 100.00	N	\$ 100.00	1322003	0133	Regulatory	Caravan & Camping Act
13.1.2	<b>Building Control</b>											
	X		31.8	2019	0.32%	0.32%	N	0.32%	1323004		Regulatory	Building Act 2011 - s. 16(1)
	X		31.8	2019	0.19%	0.19%	N	0.19%	1323004		Regulatory	Building Act 2011
	X		31.8	2019	0.09%	0.09%	N	0.09%	1323004		Regulatory	Building Act 2011
	X		31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 16(1)
	X		31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 16(1)
	X		31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 32(3)(f)
	X		31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 46
	X		31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 47
	X		31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 48
	X		31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 49
	X		31.8	2019	\$ 11.60	\$ 11.60	N	\$ 11.60	1323004		Regulatory	per Strata Unit. Not less than \$115.00 - s. 50(1) or (2)
	X		31.8	2019	0.18%	0.18%	N	0.18%	1323004		Regulatory	Not less than \$105.00 - s. 51(2)
	X		31.8	2019	0.38%	0.38%	N	0.38%	1323004		Regulatory	Not less than \$105.00 - s. 51(3)
	X		31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 52(1)
	X		31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 52(2)
	X		31.8	2019	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Building Act 2011 - s. 65(3)(a)
	X		ATO Private Ruling	2016	\$ 150.00	\$ 150.00	Y	\$ 165.00	1323002		Regulatory	Building Act 2011/ATO Private Ruling
	X		31.8	2017	\$ 105.00	\$ 105.00	N	\$ 105.00	1323004		Regulatory	Same calculation as for Building Permit based on change to contract value (but not less than \$105.00)
	X				\$ 10.00	\$ 10.00	Y	\$ 11.00	1323002			
	X				\$ 1.00	\$ 1.00	Y	\$ 1.10	1323002			
	X		31.32		\$ 40.00	\$ 40.00	N	\$ 40.00	1323004			Local Government Act 1995
	X		31.32		\$ 0.50	\$ 0.50	N	\$ 0.50	1323004			Local Government Act 1995
	X				At Cost	At Cost	Y	cost + GST	1323001			
	X				At Cost	At Cost	Y	cost + GST	1323001			
	X				\$ 150.00	\$ 150.00	Y	\$ 165.00	1323002			
	X		ATO Private Ruling		\$ 50.00	\$ 50.00	N	\$ 50.00	1323004			ATO Private Ruling

General Description	GST Treatment		Division 81 (ATO) Determination/AT O Ruling	Last Changed	GST Excl 2020/21	GST Excl 2021/22	GST	DRAFT FEES & CHARGES 2021/22	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free										
<b>Continued</b>												
13.1.2 <b>Building Control</b>												
Search Fee	X				\$ 40.91	\$ 40.91	Y	\$ 45.00	1323002			
Swimming Pool Inspection Levy per 4 Years		X	ATO Private Ruling	2021	\$ 58.45	\$ 94.00	N	\$ 94.00	1323008		Regulatory	Building Regs 2012/Inspection Fee per 4 Years
- Swimming Pool 4 Yearly Inpection (Annual Fee)				2021	\$ 14.61	\$ 23.50	N	\$ 23.50	1323008		Regulatory	25% of Swimming Pool Levy raised annually
Copy of Building Plans		X	ATO Private Ruling		\$ 41.00	\$ 41.00	N	\$ 41.00	1323004			ATO Private Ruling
13.1.3 <b>Extractive Industries</b>												
Application		X	31.8		\$ 250.00	\$ 250.00	N	\$ 250.00	1328001	0134		Local Government Act 1995 / Local Law
Annual licence & renewal fees												
- less than 1 hectare		X	31.8		\$ 125.00	\$ 125.00	N	\$ 125.00	1328001	0134		Local Government Act 1995
- more than 1 less than 5 hectare		X	31.8		\$ 250.00	\$ 250.00	N	\$ 250.00	1328001	0134		Local Government Act 1995
- greater than 5 hectares		X	31.8		\$ 375.00	\$ 375.00	N	\$ 375.00	1328001	0134		Local Government Act 1995
Licence transfer fee		X	31.8		\$ 50.00	\$ 50.00	N	\$ 50.00	1328001	0134		Local Government Act 1995
Rehabilitation Bond - Amount per Hectare		X		New	see comments	see comments	N	see comments	Muni/Trust System - TREHAB			\$5,000 per hectare
<b>FUNCTION 14 Other Property &amp; Services</b>												
<b>14.1 Private Works</b>												
<b>14.1.1 Plant (per hour or part thereof)</b>												
Graders	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		GST Rate 10%
Loaders	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Trucks - 8 Tonne	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Tractors - with attachments	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Utilities - 1 Tonne	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Steel Roller	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Multi-Tyre Roller	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
<b>MR WA &amp; DEC</b>												
Graders	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Loaders	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Trucks - 8 Tonne	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Tractors - with attachments	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Utilities - 1 Tonne	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Cement Mixer	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Water Pump	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Plate Compactor	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Road Sweeper - Trailer	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
14.1.2 <b>Employees</b>												
Supervision Fees - Part Supervision		X			1.5%	1.5%	N	1.5%	1424002	0420		GST Exempt
Supervision Fees - Full Supervision		X			3.00%	3.00%	N	3.00%	1424002	0420		
Works	X				COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001			
Works - MRWA / DEC	X				COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
<b>FUNCTION 14 Other Property &amp; Services</b>												
<b>14.2 Administration</b>												
<b>14.2.1 Officer Charge Rates / Hour</b>												
Chief Executive Officer	X			2021	\$ 267.27	\$ 272.73	Y	\$ 300.00	1422003			
Director	X			2021	\$ 248.18	\$ 254.55	Y	\$ 280.00	1424001			
Manager	X			2021	\$ 167.05	\$ 172.73	Y	\$ 190.00	1422003			
Principal Planning Officer	X			2021	\$ 143.18	\$ 150.00	Y	\$ 165.00	1026001			
Planning Officer	X			2021	\$ 107.27	\$ 110.91	Y	\$ 122.00	1026001			
Principal Building Surveyor	X			2021	\$ 143.18	\$ 150.00	Y	\$ 165.00	1323001			
Building Surveyor	X			2021	\$ 107.27	\$ 110.91	Y	\$ 122.00	1323001			
Civil Engineer	X			2021	\$ 157.50	\$ 172.73	Y	\$ 190.00	1424001			
Engineering Officer	X			2021	\$ 107.27	\$ 110.91	Y	\$ 122.00	1424001			
Principal Environmental Health Officer	X			2021	\$ 150.00	\$ 150.00	Y	\$ 165.00	0724001			
Health Officer	X			2021	\$ 107.27	\$ 110.91	Y	\$ 122.00	0724001			
Ranger	X			2021	\$ 107.27	\$ 110.91	Y	\$ 122.00	0523001			
All Other Officers	X			2021	\$ 71.59	\$ 75.00	Y	\$ 82.50	1422003			

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	Taxed	GST Free										
14.2.2	<b>Events Application Fee</b>											
Public Event - Free Entry or Community Group / Sporting Event		X	ATO Private Ruling	2011	\$ -	\$ -	N	\$ -				No Charge
Commercial Event <5000 people		X	ATO Private Ruling	2015	\$ 250.00	\$ 250.00	N	\$ 250.00	1123006			ATO Private Ruling
Commercial Event >5000 people		X	ATO Private Ruling	2015	\$ 475.00	\$ 475.00	N	\$ 475.00	1123006			ATO Private Ruling
14.2.3	<b>Traffic Management Plan Preparation</b>											
Public Event - Free Entry or Community Group / Sporting Event	X			2011	\$ -	\$ -	Y	\$ -	1424001			No Charge
Commercial Event <500 people	X			2011	\$ 727.27	\$ 727.27	Y	\$ 800.00	1424001			
Commercial Event <5000 people	X			2011	\$ 909.09	\$ 909.09	Y	\$ 1,000.00	1424001			
Commercial Event >5000 people	X			2011	\$ 1,090.91	\$ 1,090.91	Y	\$ 1,200.00	1424001			

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Rating Strategy for Long Term Financial Plan

**RISK THEME PROFILE:**

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

**RISK ASSESSMENT CONTEXT:** Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Financial sustainability impacted through inadequate rating.	Major (4)	Possible (3)	Moderate (5 - 11)	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>SERVICE INTERRUPTION</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>LEGAL AND COMPLIANCE</b>	Compliance with budget, rating and integrated planning review and development process.	Major (4)	Rare (1)	Low (1 - 4)	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>REPUTATIONAL</b>	Shire reputation can be negatively impacted if rate increases are considered excessive by the community.	Moderate (3)	Rare (1)	Low (1 - 4)	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

**10 YEAR**

# **DEBT MANAGEMENT PLAN**

**2021/22 TO 2030/31**

**Administration Centre – Eaton**

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EATON WA 6232

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# DEBT MANAGEMENT PLAN

2021/22  
TO  
2030/31



# (Appendix IPC: 8.6A)

## Introduction

The use of debt as a means of funding asset acquisitions, renewals and maintenance is a useful mechanism for allocating the costs of such works over a time frame that reflects when residents will benefit from the assets.

Currently there are no specific restrictions on Councils ability to borrow. There is a practical limit beyond which debt service costs (Principal + Interest repayments) will affect the capacity of Council to deliver service levels.

It is therefore critical that debt funding is appropriately planned and monitored if Council is to maintain the capacity to effectively use this funding source.

Strategic planning allows Council to develop targets and standards for debt that are strategic in nature, rather than relying on debt as a response to current financial requirements.

Councils Debt Strategy will require Council to consider:

1. The circumstances under which borrowings are made.
2. The impact borrowings will have strategically
3. If the return on the debt (in commercial situations) can service the debt itself.

## Debt Strategy

### 1. Comparison of Funding Options

Council should investigate all funding options and compare the advantages and disadvantages of each. There are a number of funding options for asset management available to Council.

- Government grants shall be sourced where possible as a first option.
- Investigation of Public / Private Partnerships.
- Council maintain its 1/3 contribution policy for groups & clubs projects. (1/3 Community, 1/3 Council, 1/3 Grants).
- That regard to the life of the asset is given to the life of the loan, and matched where possible.
- That consideration be given that infrastructure that is commercial in nature be self funded.
- That loans are only raised where identified in Council's 10 Year Asset Management Plans.
- Reserve Funds shall be utilised up to amounts prescribed in Council's 10 Year Asset Management Plans.
- That self supporting loans be available to community groups for project funding.

### 2. Long Term Sustainability of Council

Level of borrowings shall be within acceptable limits to ensure long term sustainability. Council is to ensure that debt levels do not exceed these limits so that debt service costs combined with the operational requirements can be met on a sustainable basis.

Council adopts the following indicators as established by the The Western Australian Treasury Corporation (WATC) as a measure of debt service ability. It must be noted that WATC will not automatically approve funds to a Local Government Authorities if these indicators are not met. Any lending would need prior approval by the board of the WATC.

#### Debt Indicators

In the:

- a) preceding financial year;
- b) the current financial year; and
- c) the following financial year.

Debt Service Cover Ratio ideally is not less than 200%

Debt Service Ratio does not exceed 10%

Gross Debt to Revenue Ratio ideally not exceed 60%

Where any of these ratios are outside these limits, Council may consider the deferment or a reduction in borrowings to meet these adopted indicators.

#### Definitions

##### Debt Service Cover Ratio

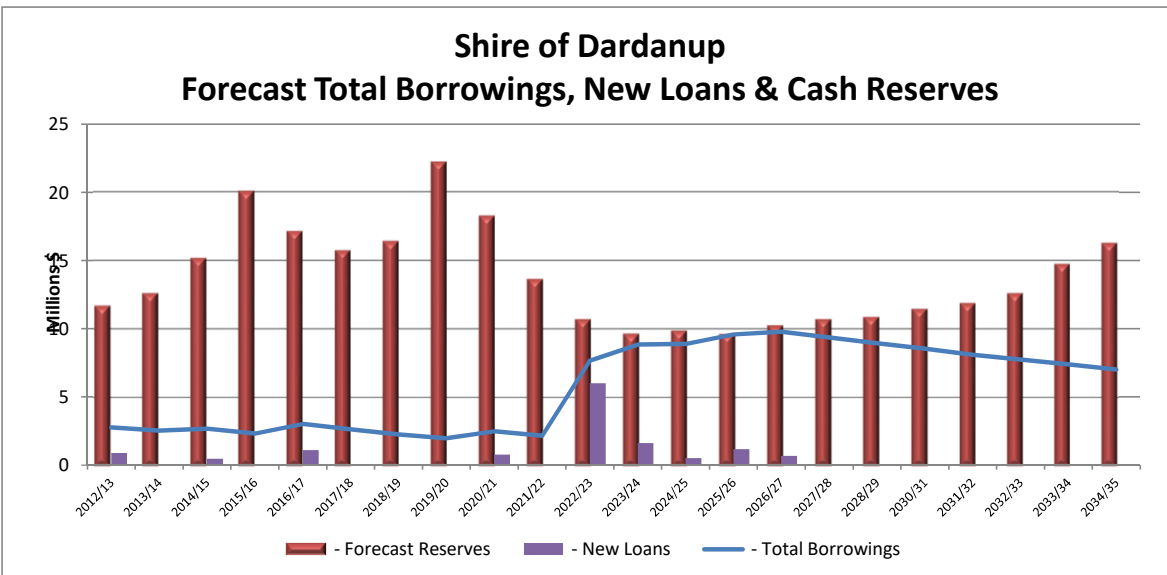
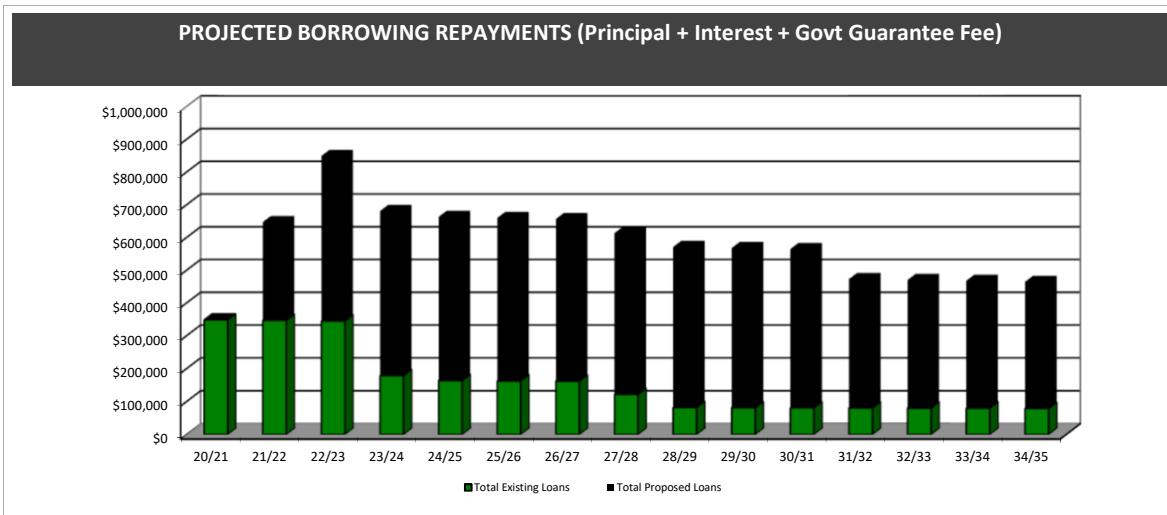
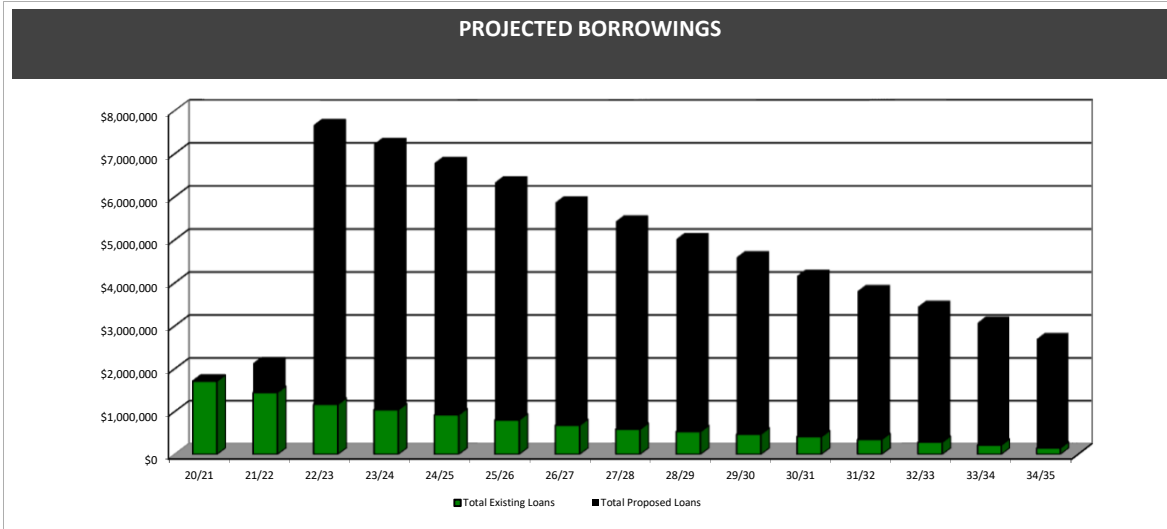
Operating Surplus (excluding grants for the development of assets) before Interest and Depreciation as a % of Principal and Interest repayments (includes Govt Guarantee fee). Measures a Council's ability to service debt out of its uncommitted or general purpose fund available for its operations.

##### Debt Service Ratio

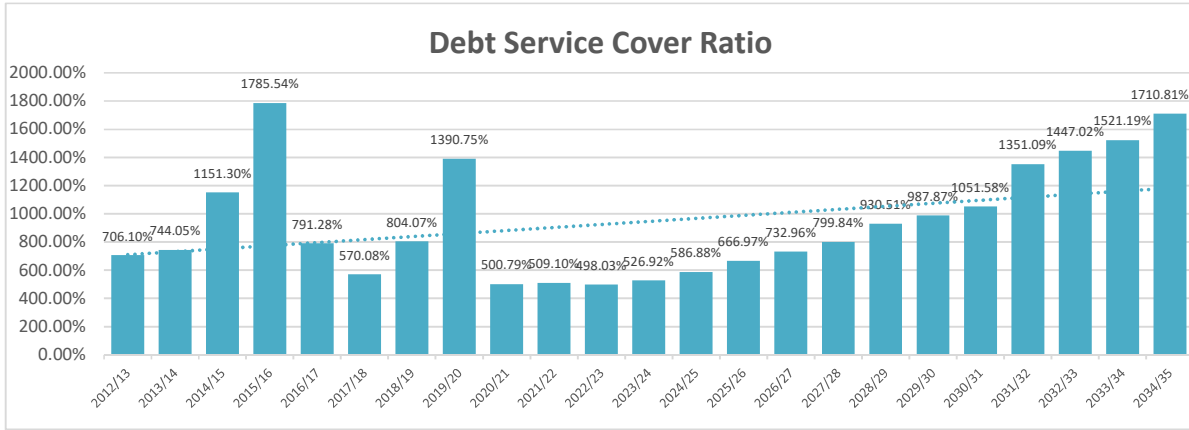
Debt Service Cost (Total borrowing repayments) as a % of Available Operating Revenue (Operating Revenue + Self Supporting Loan Principal less Specific purpose grants of a capital nature).

##### Gross Debt to Revenue Ratio

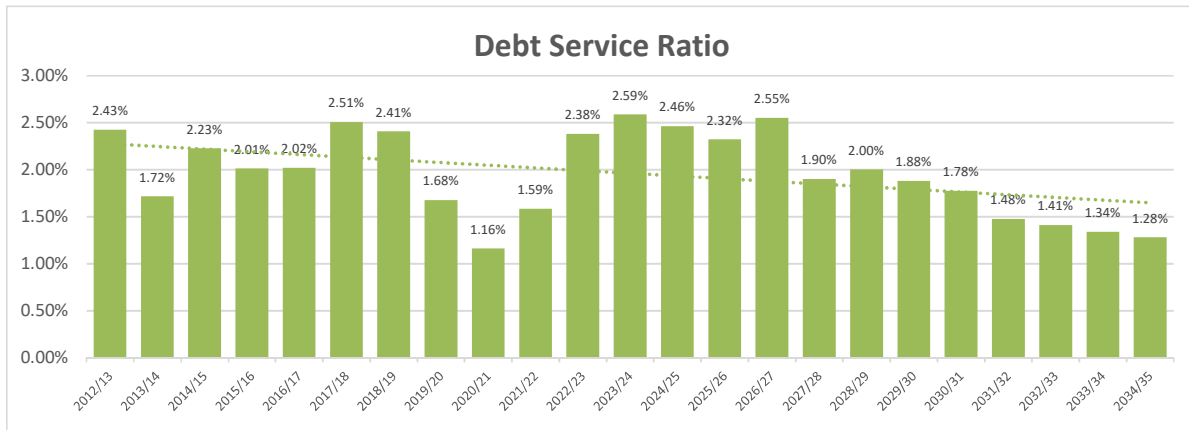
Gross Debt (All borrowing and overdrafts) as a % of Total Revenue (Total operating Revenue less specific purpose



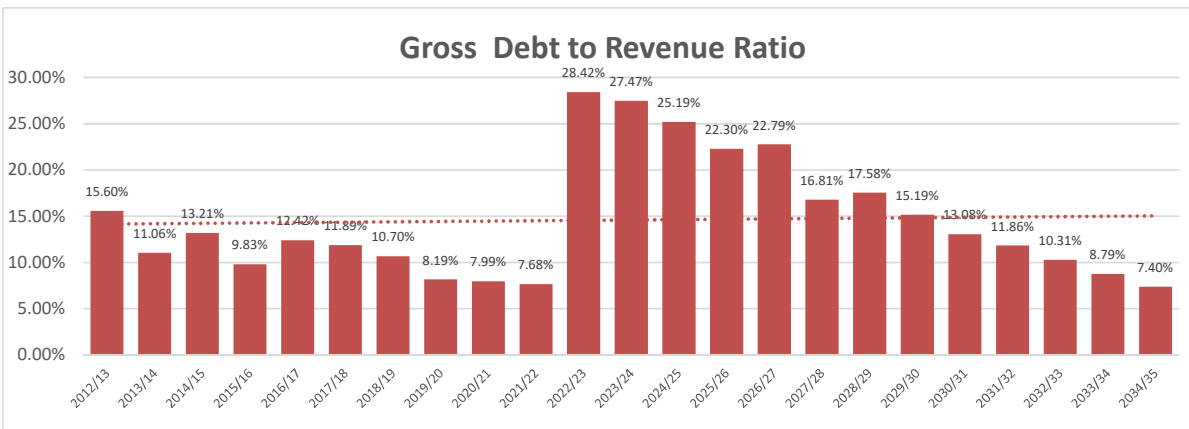
## Debt Indicators



**Minimum Limit = 200%**



**Maximum Limit = 10%**



**Maximum Limit = 60%**

# (Appendix IPC: 8.6A)

## Outstanding Debt

	Loan #	Financial Year Ending														
		20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35
<b>Existing Loans</b>																
Administration Centre	49															
Eaton Rec Ctr	59	192,573.82	99,118.06													
Gravel Pit Purchase	61	66,647.59	41,219.78	14,167.41	0.00											
Rec Ctr Extensions	63															
Eaton Office Extension	65	85,006.28	43,970.96													
Land - Depot	66	444,476.58	383,438.07	319,890.01	253,729.23	184,848.31	113,135.40	38,474.09	0.00							
Eaton Bowling Club SSL	67															
Eaton Rec Ctr - Equipment	68															
Glen Houn Oval Club Rooms	69	924,295.87	881,525.34	837,096.66	790,945.54	743,005.19	693,206.27	641,476.71	587,741.66	531,923.38	473,941.10	413,710.93	351,145.71	286,154.93	218,644.54	148,516.87
<b>Total Existing Loans</b>		<b>1,713,000.15</b>	<b>1,449,272.21</b>	<b>1,171,154.08</b>	<b>1,044,674.77</b>	<b>927,853.50</b>	<b>806,341.67</b>	<b>679,950.80</b>	<b>587,741.66</b>	<b>531,923.38</b>	<b>473,941.10</b>	<b>413,710.93</b>	<b>351,145.71</b>	<b>286,154.93</b>	<b>218,644.54</b>	<b>148,516.87</b>
<b>Proposed Loans</b>																
Eaton Admin / Library	2022/23			5,878,407.41	5,631,396.10	5,379,194.04	5,121,692.13	4,858,779.02	4,590,340.98	4,316,261.92	4,036,423.29	3,750,704.06	3,458,980.65	3,161,126.89	2,857,013.96	2,546,510.32
Dardanup Office	Removed															
Developer Contribution Plan	2020/21		685,556.76	618,969.35	550,166.43	479,074.28	405,616.74	329,715.09	251,288.03	170,251.52	86,518.75	0.00				
Eaton Rec Ctr (Outdoor Courts)																
<b>Total Proposed Loans</b>		<b>0.00</b>	<b>685,556.76</b>	<b>6,497,376.76</b>	<b>6,181,562.53</b>	<b>5,858,268.32</b>	<b>5,527,308.87</b>	<b>5,188,494.11</b>	<b>4,841,629.01</b>	<b>4,486,513.44</b>	<b>4,122,942.04</b>	<b>3,750,704.06</b>	<b>3,458,980.65</b>	<b>3,161,126.89</b>	<b>2,857,013.96</b>	<b>2,546,510.32</b>
<i>Less Self Supporting Loans</i>																
Eaton Bowling Club SSL	New															
<b>Total SSL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Net Borrowings</b>		<b>1,713,000.15</b>	<b>2,134,828.98</b>	<b>7,668,530.85</b>	<b>7,226,237.31</b>	<b>6,786,121.82</b>	<b>6,333,650.54</b>	<b>5,868,444.91</b>	<b>5,429,370.67</b>	<b>5,018,436.82</b>	<b>4,596,883.14</b>	<b>4,164,414.99</b>	<b>3,810,126.36</b>	<b>3,447,281.82</b>	<b>3,075,658.50</b>	<b>2,695,027.19</b>

# (Appendix IPC: 8.6A)

## Total Borrowing Repayments - Principal & Interest (Includes Govt Guarantee Fee)

	Loan #	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35
<b>Existing Loans</b>																
Administration Centre	49															
Eaton Rec Ctr	59	104,987.09	104,439.02	103,859.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gravel Pit Purchase	61	29,705.51	29,558.01	29,402.13	14,638.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rec Ctr Extensions	63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Eaton Office Extension	65	47,182.40	46,943.70	46,621.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Land - Depot	66	81,796.77	81,434.99	81,058.32	80,672.20	80,260.07	79,835.02	79,393.67	39,320.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Eaton Bowling Club SSL																
Eaton Rec Ctr - Equipment	68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Glen Houn Oval Club Rooms	69	84,407.32	84,110.64	83,803.27	83,498.31	83,150.58	82,805.59	82,448.21	82,086.74	81,688.78	81,286.56	80,869.30	80,442.59	79,986.24	79,986.24	79,032.75
<b>Total Existing Loans</b>		<b>348,079.09</b>	<b>346,486.36</b>	<b>344,744.11</b>	<b>178,809.29</b>	<b>163,410.65</b>	<b>162,640.61</b>	<b>161,841.88</b>	<b>121,407.47</b>	<b>81,688.78</b>	<b>81,286.56</b>	<b>80,869.30</b>	<b>80,442.59</b>	<b>79,986.24</b>	<b>79,986.24</b>	<b>79,032.75</b>
<b>Proposed Loans</b>																
Eaton Admin / Library	2022/23	0.00	206,392.77	410,929.49	409,034.45	407,099.58	405,124.05	403,107.00	401,047.57	398,944.87	396,797.97	394,605.96	392,367.89	390,082.79	387,749.66	385,367.51
Dardanup Office	Removed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Developer Contribution Plan	2020/21	0.00	94,185.67	93,325.05	92,840.70	92,355.19	91,852.85	91,338.71	90,793.82	90,238.84	89,665.38	89,077.00	0.00	0.00	0.00	0.00
Eaton Rec Ctr (Outdoor Courts)																
<b>Total Proposed Loans</b>		<b>0.00</b>	<b>300,578.44</b>	<b>504,254.54</b>	<b>501,875.15</b>	<b>499,454.77</b>	<b>496,976.90</b>	<b>494,445.72</b>	<b>491,841.40</b>	<b>489,183.71</b>	<b>486,463.35</b>	<b>483,682.96</b>	<b>392,367.89</b>	<b>390,082.79</b>	<b>387,749.66</b>	<b>385,367.51</b>
<i>Less Self Supporting Loans</i>																
Eaton Bowling Club SSL	New	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0	0	0	0	0	0	0
<b>Total SSL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Net Repayments</b>		<b>348,079.09</b>	<b>647,064.80</b>	<b>848,998.65</b>	<b>680,684.44</b>	<b>662,865.42</b>	<b>659,617.51</b>	<b>656,287.60</b>	<b>613,248.86</b>	<b>570,872.49</b>	<b>567,749.91</b>	<b>564,552.26</b>	<b>472,810.48</b>	<b>470,069.03</b>	<b>467,735.90</b>	<b>464,400.26</b>
<b>\$ Increase (Decrease)</b>		<b>(45,612.54)</b>	<b>298,985.71</b>	<b>201,933.85</b>	<b>(168,314.22)</b>	<b>(17,819.01)</b>	<b>(3,247.91)</b>	<b>(3,329.91)</b>	<b>(43,038.74)</b>	<b>(42,376.38)</b>	<b>(3,122.57)</b>	<b>(3,197.65)</b>	<b>(91,741.78)</b>	<b>(2,741.45)</b>	<b>(2,333.12)</b>	<b>(3,335.64)</b>
<b>% Increase (Decrease)</b>		<b>(11.59%)</b>	<b>85.90%</b>	<b>31.21%</b>	<b>(19.83%)</b>	<b>(2.62%)</b>	<b>(0.49%)</b>	<b>(0.50%)</b>	<b>(6.56%)</b>	<b>(6.91%)</b>	<b>(0.55%)</b>	<b>(0.56%)</b>	<b>(16.25%)</b>	<b>(0.58%)</b>	<b>(0.50%)</b>	<b>(0.71%)</b>

# (Appendix IPC: 8.6A)

## Interest Repayments

	Loan #	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35
<b>Existing Loans</b>																
Administration Centre	49															
Eaton Rec Ctr	59	15,202.43	9,952.78	4,385.06												
Gravel Pit Purchase	61	5,240.82	3,738.08	2,139.35	438.49											
Rec Ctr Extensions	63															
Eaton Office Extension	65	8,006.71	5,267.20	2,331.72												
Land - Depot	66	19,885.83	17,475.39	14,965.84	12,353.12	9,632.98	6,800.99	3,852.59	782.95							
Eaton Bowling Club SSL	67															
Eaton Rec Centre - Equipment	68															
Glen Houn Oval Club Rooms	69	36,682.54	35,086.27	33,428.12	31,705.68	29,916.45	28,057.88	26,127.24	24,121.75	22,038.52	19,874.52	17,626.63	15,291.58	12,866.02	12,866.02	7,729.13
<b>Total Existing Loans</b>		<b>85,018.33</b>	<b>71,519.72</b>	<b>57,250.09</b>	<b>44,497.29</b>	<b>39,549.43</b>	<b>34,858.87</b>	<b>29,979.83</b>	<b>24,904.70</b>	<b>22,038.52</b>	<b>19,874.52</b>	<b>17,626.63</b>	<b>15,291.58</b>	<b>12,866.02</b>	<b>12,866.02</b>	<b>7,729.13</b>
<b>Proposed Loans</b>																
Eaton Admin / Library	2022/23			62,715.00	121,603.88	116,413.12	111,113.28	105,702.07	100,177.15	94,536.12	88,776.55	82,895.95	76,891.78	70,761.43	64,502.25	58,111.54
Dardanup Office	Removed															
Developer Contribution Plan	2020/21		24,222.69	22,078.52	19,863.01	17,573.78	15,208.39	12,764.29	10,238.87	7,629.42	4,933.16	2,147.18	0.00			
Eaton Rec Ctr (Outdoor Courts)																
<b>Total Proposed Loans</b>		<b>0.00</b>	<b>24,222.69</b>	<b>84,793.52</b>	<b>141,466.88</b>	<b>133,986.90</b>	<b>126,321.66</b>	<b>118,466.36</b>	<b>110,416.01</b>	<b>102,165.54</b>	<b>93,709.71</b>	<b>85,043.13</b>	<b>76,891.78</b>	<b>70,761.43</b>	<b>64,502.25</b>	<b>58,111.54</b>
<i>Less Self Supporting Loans</i>																
Eaton Bowling Club SSL	New															
<b>Total SSL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Net Repayments</b>		<b>85,018.33</b>	<b>95,742.41</b>	<b>142,043.61</b>	<b>185,964.17</b>	<b>173,536.33</b>	<b>161,180.53</b>	<b>148,446.18</b>	<b>135,320.71</b>	<b>124,204.06</b>	<b>113,584.23</b>	<b>102,669.76</b>	<b>92,183.36</b>	<b>83,627.45</b>	<b>77,368.27</b>	<b>65,840.67</b>
<b>\$ Increase (Decrease)</b>		<b>(14,083.15)</b>	<b>10,724.08</b>	<b>46,301.20</b>	<b>43,920.56</b>	<b>(12,427.84)</b>	<b>(12,355.79)</b>	<b>(12,734.35)</b>	<b>(13,125.47)</b>	<b>(11,116.65)</b>	<b>(10,619.83)</b>	<b>(10,914.47)</b>	<b>(10,486.41)</b>	<b>(8,555.91)</b>	<b>(6,259.17)</b>	<b>(11,527.60)</b>
<b>% Increase (Decrease)</b>		<b>(14.21%)</b>	<b>12.61%</b>	<b>48.36%</b>	<b>30.92%</b>	<b>(6.68%)</b>	<b>(7.12%)</b>	<b>(7.90%)</b>	<b>(8.84%)</b>	<b>(8.22%)</b>	<b>(8.55%)</b>	<b>(9.61%)</b>	<b>(10.21%)</b>	<b>(9.28%)</b>	<b>(7.48%)</b>	<b>(14.90%)</b>

# (Appendix IPC: 8.6A)

## Principal Repayments

	Loan #	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35
<b>Existing Loans</b>																
Administration Centre	49															
Eaton Rec Ctr	59	88,116.68	93,455.76	99,118.06												
Gravel Pit Purchase	61	23,900.80	25,427.81	27,052.37	14,167.41	0.00										
Rec Ctr Extensions	63															
Eaton Office Extension	65	38,295.81	41,035.32	43,970.96												
Land - Depot	66	58,628.07	61,038.51	63,548.06	66,160.78	68,880.92	71,712.91	74,661.32	38,474.09							
Eaton Bowling Club SSL																
Eaton Rec Centre - Equipment	68															
Glen Houn Oval Club Rooms	69	41,174.26	42,770.53	44,428.68	46,151.12	47,940.35	49,798.92	51,729.56	53,735.05	55,818.28	57,982.28	60,230.17	62,565.22	64,990.78	64,990.78	70,127.67
<b>Total Existing Loans</b>		<b>250,115.62</b>	<b>263,727.93</b>	<b>278,118.13</b>	<b>126,479.31</b>	<b>116,821.27</b>	<b>121,511.83</b>	<b>126,390.88</b>	<b>92,209.14</b>	<b>55,818.28</b>	<b>57,982.28</b>	<b>60,230.17</b>	<b>62,565.22</b>	<b>64,990.78</b>	<b>64,990.78</b>	<b>70,127.67</b>
<b>Proposed Loans</b>																
Eaton Admin / Library	2022/23			121,592.59	247,011.31	252,202.07	257,501.90	262,913.11	268,438.04	274,079.06	279,838.63	285,719.23	291,723.41	297,853.76	304,112.93	310,503.64
Dardanup Office	Removed															
Developer Contribution Plan	2020/21		64,443.24	66,587.41	68,802.92	71,092.15	73,457.55	75,901.64	78,427.06	81,036.51	83,732.77	86,518.75	0.00			
Eaton Rec Ctr (Outdoor Courts)																
<b>Total Proposed Loans</b>		<b>0.00</b>	<b>64,443.24</b>	<b>188,180.00</b>	<b>315,814.23</b>	<b>323,294.22</b>	<b>330,959.45</b>	<b>338,814.76</b>	<b>346,865.10</b>	<b>355,115.57</b>	<b>363,571.40</b>	<b>372,237.98</b>	<b>291,723.41</b>	<b>297,853.76</b>	<b>304,112.93</b>	<b>310,503.64</b>
<i>Less Self Supporting Loans</i>																
Eaton Bowling Club SSL	New															
<b>Total SSL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Net Repayments</b>		<b>250,115.62</b>	<b>328,171.17</b>	<b>466,298.13</b>	<b>442,293.54</b>	<b>440,115.49</b>	<b>452,471.28</b>	<b>465,205.63</b>	<b>439,074.24</b>	<b>410,933.85</b>	<b>421,553.68</b>	<b>432,468.15</b>	<b>354,288.63</b>	<b>362,844.54</b>	<b>369,103.71</b>	<b>380,631.31</b>
<b>\$ Increase (Decrease)</b>		<b>(29,632.75)</b>	<b>78,055.55</b>	<b>138,126.96</b>	<b>(24,004.59)</b>	<b>(2,178.05)</b>	<b>12,355.79</b>	<b>12,734.35</b>	<b>(26,131.39)</b>	<b>(28,140.39)</b>	<b>10,619.83</b>	<b>10,914.47</b>	<b>(78,179.52)</b>	<b>8,555.91</b>	<b>6,259.17</b>	<b>11,527.60</b>
<b>% Increase (Decrease)</b>		<b>(10.59%)</b>	<b>31.21%</b>	<b>42.09%</b>	<b>(5.15%)</b>	<b>(0.49%)</b>	<b>2.81%</b>	<b>2.81%</b>	<b>(5.62%)</b>	<b>(6.41%)</b>	<b>2.58%</b>	<b>2.59%</b>	<b>(18.08%)</b>	<b>2.41%</b>	<b>1.73%</b>	<b>3.12%</b>

# (Appendix IPC: 8.6A)

## State Guarantee Fee

	Loan #	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35
<b>Existing Loans</b>																
Administration Centre	49															
Eaton Rec Ctr	59	1,667.98	1,030.48	356.11												
Gravel Pit Purchase	61	563.89	392.12	210.41	32.88											
Rec Ctr Extensions	63															
Eaton Office Extension	65	879.88	641.18	318.48												
Land - Depot	66	3,282.87	2,921.09	2,544.42	2,158.30	1,746.17	1,321.12	879.77	63.69							
Eaton Bowling Club SSL																
Eaton Rec Ctre - Equipment	68															
Glen Houn Oval Club Rooms	69	6,550.52	6,253.84	5,946.47	5,641.51	5,293.78	4,948.79	4,591.41	4,229.94	3,831.98	3,429.76	3,012.50	2,585.79	2,129.44	2,129.44	1,175.95
<b>Total Existing Loans</b>		<b>12,945.14</b>	<b>11,238.71</b>	<b>9,375.89</b>	<b>7,832.69</b>	<b>7,039.95</b>	<b>6,269.91</b>	<b>5,471.18</b>	<b>4,293.63</b>	<b>3,831.98</b>	<b>3,429.76</b>	<b>3,012.50</b>	<b>2,585.79</b>	<b>2,129.44</b>	<b>2,129.44</b>	<b>1,175.95</b>
<b>Proposed Loans</b>																
Eaton Admin / Library	2022/23			22,085.18	42,314.31	40,419.26	38,484.39	36,508.87	34,491.82	32,432.39	30,329.68	28,182.79	25,990.78	23,752.71	21,467.60	19,134.48
Dardanup Office	Removed															
Developer Contribution Plan	2020/21		5,519.74	4,659.12	4,174.77	3,689.26	3,186.92	2,672.78	2,127.89	1,572.91	999.45	411.07	0.00			
Eaton Rec Ctr (Outdoor Courts)																
<b>Total Proposed Loans</b>		<b>0.00</b>	<b>5,519.74</b>	<b>26,744.30</b>	<b>46,489.08</b>	<b>44,108.52</b>	<b>41,671.31</b>	<b>39,181.65</b>	<b>36,619.71</b>	<b>34,005.30</b>	<b>31,329.13</b>	<b>28,593.86</b>	<b>25,990.78</b>	<b>23,752.71</b>	<b>21,467.60</b>	<b>19,134.48</b>
<b>Less Self Supporting Loans</b>																
Eaton Bowling Club SSL	New															
<b>Total SSL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Net Repayments</b>		<b>12,945.14</b>	<b>16,758.45</b>	<b>36,120.19</b>	<b>54,321.77</b>	<b>51,148.47</b>	<b>47,941.22</b>	<b>44,652.83</b>	<b>40,913.34</b>	<b>37,837.28</b>	<b>34,758.89</b>	<b>31,606.36</b>	<b>28,576.57</b>	<b>25,882.15</b>	<b>23,597.04</b>	<b>20,310.43</b>
<b>\$ Increase (Decrease)</b>		<b>(1,896.64)</b>	<b>3,813.31</b>	<b>19,361.74</b>	<b>18,201.58</b>	<b>(3,173.30)</b>	<b>(3,207.25)</b>	<b>(3,288.40)</b>	<b>(3,739.48)</b>	<b>(3,076.06)</b>	<b>(3,078.39)</b>	<b>(3,152.53)</b>	<b>(3,029.79)</b>	<b>(2,694.42)</b>	<b>(2,285.10)</b>	<b>(3,286.61)</b>
<b>% Increase (Decrease)</b>		<b>(12.78%)</b>	<b>29.46%</b>	<b>115.53%</b>	<b>50.39%</b>	<b>(5.84%)</b>	<b>(6.27%)</b>	<b>(6.86%)</b>	<b>(8.37%)</b>	<b>(7.52%)</b>	<b>(8.14%)</b>	<b>(9.07%)</b>	<b>(9.59%)</b>	<b>(9.43%)</b>	<b>(8.83%)</b>	<b>(13.93%)</b>



## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Debt Management Plan

**RISK THEME PROFILE:**

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

**RISK ASSESSMENT CONTEXT:** Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Financial sustainability impacted through too much debt	Major (4)	Possible (3)	Moderate (5 - 11)	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>SERVICE INTERRUPTION</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>LEGAL AND COMPLIANCE</b>	Compliance with budget, rating and integrated planning review and development process.	Major (4)	Rare (1)	Low (1 - 4)	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>REPUTATIONAL</b>	No risk event identified for this category.	Moderate (3)	Rare (1)	Low (1 - 4)	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

**SHIRE OF DARDANUP  
BUDGET REVIEW REPORT  
FOR THE PERIOD ENDED 31ST DECEMBER 2020**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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# (Appendix IPC: 8.7A)

SHIRE OF DARDANUP  
STATEMENT OF BUDGET REVIEW  
(NATURE OR TYPE)  
FOR THE PERIOD ENDED 31ST DECEMBER 2020

Note	Budget v Actual		Predicted		
	Adopted Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End (a)+(c)+(d)
	\$	\$	\$	\$	\$
<b>OPERATING ACTIVITIES</b>					
Net current assets at start of financial year surplus/(deficit)	382,052	474,501	92,449		474,501 ▲
<b>Revenue from operating activities (excluding rates)</b>					
Specified area rates	348,421	317,333	1,879		350,300 ▲
Operating grants, subsidies and contributions	2,680,137	1,121,211	39,953		2,720,090 ▲
Fees and charges	4.1.1 2,730,279	2,274,102	271,044		3,001,323 ▲
Interest earnings	4.1.6 420,971	126,968	(185,640)		235,331 ▼
Other revenue	4.1.7 28,091	13,472	0		28,091
	6,207,899	3,853,086	127,236	0	6,335,135
<b>Expenditure from operating activities</b>					
Employee costs	4.2.1 (10,505,383)	(5,234,452)	(16,652)		(10,522,035) ▲
Materials and contracts	(4,914,621)	(2,179,261)	(23,385)		(4,938,006) ▲
Utility charges	4.2.3 (552,620)	(239,081)	(20,508)		(573,128) ▲
Depreciation on non-current assets	(5,289,647)	(2,587,953)	47,860		(5,241,787) ▼
Interest expenses	(107,205)	(44,150)	(81)		(107,286) ▲
Insurance expenses	(310,774)	(270,591)	5,335		(305,439) ▼
Other expenditure	4.2.6 (394,316)	(211,823)	(108,652)		(502,968) ▲
Loss on asset disposals	4.2.7 0	0	(2,727)		(2,727) ▲
	(22,074,566)	(10,767,311)	(118,810)	0	(22,193,376)
Non-cash amounts excluded from operating activities	2,979,637	2,587,953	(58,598)		2,921,039 ▼
<b>Amount attributable to operating activities</b>	(12,504,978)	(3,851,771)	42,277	0	(12,462,701)
<b>INVESTING ACTIVITIES</b>					
Non-operating grants, subsidies and contributions	4.3.1 9,243,071	1,257,548	391,021		9,634,092 ▲
Purchase land held for resale	0	0	0		0
Purchase land and buildings	(5,430,586)	(274,165)		(516,246)	(5,946,832) ▲
Purchase property, plant and equipment	(940,438)	0		(294,882)	(1,235,320) ▲
Purchase furniture and equipment	(112,993)	(2,951)		34,588	(78,405) ▼
Purchase and construction of infrastructure-roads	(7,717,903)	(678,159)		782,899	(6,935,004) ▼
Purchase and construction of infrastructure-other	(677,156)	(476,735)		(213,562)	(890,718) ▲
Purchase of right of use assets	0	0	0		0
Purchase of investments	0	0	0		0
Proceeds from self supporting loans	0	0	0		0
Proceeds from disposal of assets	257,969	0	102,899		360,868 ▼
Proceeds from sale of investments	0	0	0		0
<b>Amount attributable to investing activities</b>	(5,378,036)	(174,462)	493,920	(207,203)	(5,091,319)
<b>FINANCING ACTIVITIES</b>					
Repayment of debentures	(250,116)	(123,403)	0		(250,116)
Principal elements of finance lease payments	(119,658)	(134,626)	(95,848)		(215,506) ▼
Proceeds from new borrowings	750,000	0	0		750,000
Advances of self supporting loans	0	0	0		0
Proceeds from new lease liabilities	0	0	0		0
Transfers to cash backed reserves (restricted assets)	(4,428,917)	(192,304)	86,385		(4,342,532) ▼
Transfers from cash backed reserves (restricted assets)	8,659,830	838,565	(380,666)		8,279,164 ▼
<b>Amount attributable to financing activities</b>	4,611,139	388,232	(390,129)	0	4,221,010
<b>Budget deficiency before general rates</b>	(13,271,876)	(3,638,002)	146,068	(207,203)	(13,333,011)
<b>Estimated amount to be raised from general rates</b>	13,490,863	13,483,666	(7,197)	0	13,483,666 ▼
<b>Closing funding surplus/(deficit)</b>	2 <b>218,987</b>	<b>9,845,664</b>	<b>138,871</b>	<b>(207,203)</b>	<b>150,655 ▼</b>

# (Appendix IPC: 8.7A)

SHIRE OF DARDANUP  
STATEMENT OF BUDGET REVIEW  
(STATUTORY REPORTING PROGRAM)  
FOR THE PERIOD ENDED 31ST DECEMBER 2020

Note	Budget v Actual		Predicted			Material Variance
	Adopted Annual Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End (a)+(c)+(d)	
	\$	\$	\$	\$	\$	
<b>OPERATING ACTIVITIES</b>						
Net current assets at start of financial year surplus/(deficit)	382,052	474,501	92,449		474,501	▲
<b>Revenue from operating activities (excluding rates)</b>						
Governance	28,800	3,020	100		28,900	▲
General purpose funding	2,168,619	564,781	(291,042)		1,877,577	▼
Law, order, public safety	474,905	540,679	194,617		669,522	▲
Health	2,150	3,833	3,000		5,150	▲
Education and welfare	6,000	10,017	5,017		11,017	▲
Housing	0	0	0		0	
Community amenities	1,484,654	1,517,091	94,017		1,578,671	▲
Recreation and culture	1,374,782	916,003	220,536		1,595,318	▲
Transport	396,841	136,371	(240,366)		156,475	▼
Economic services	97,348	88,882	101,602		198,950	▲
Other property and services	173,800	72,407	39,755		213,555	▲
	6,207,899	3,853,084	127,236	0	6,335,135	
<b>Expenditure from operating activities</b>						
Governance	(1,208,142)	(503,235)	39,329		(1,168,813)	▼
General purpose funding	(511,034)	(193,610)	131,008		(380,026)	▼
Law, order, public safety	(1,617,760)	(811,918)	(204,962)		(1,822,722)	▲
Health	(540,267)	(262,565)	16,447		(523,820)	▼
Education and welfare	(783,530)	(427,959)	(109,160)		(892,690)	▲
Housing	0	0	0		0	
Community amenities	(2,844,744)	(1,238,935)	49,384		(2,795,360)	▼
Recreation and culture	(7,596,429)	(3,691,096)	56,547		(7,539,882)	▼
Transport	(6,218,251)	(3,217,280)	(9,554)		(6,227,805)	▲
Economic services	(512,819)	(231,345)	(56,545)		(569,364)	▲
Other property and services	(241,590)	(189,367)	(31,304)		(272,894)	▲
	(22,074,566)	(10,767,310)	(118,810)	0	(22,193,376)	
Non-cash amounts excluded from operating activities	2,979,637	2,587,953	(58,598)	0	2,921,039	▲
<b>Amount attributable to operating activities</b>	(12,504,978)	(3,851,772)	42,277	0	(12,462,701)	
<b>INVESTING ACTIVITIES</b>						
Non-operating grants, subsidies and contributions	9,243,071	1,257,548	391,021		9,634,092	▼
Purchase land held for resale	0	0			0	
Purchase investment property	0	0			0	
Purchase land and buildings	(5,430,586)	(274,165)		(516,246)	(5,946,832)	▲
Purchase plant and equipment	(940,438)	0		(294,882)	(1,235,320)	▲
Purchase furniture and equipment	(112,993)	(2,951)		34,588	(78,405)	▼
Purchase and construction of infrastructure - roads	(7,717,903)	(678,159)		782,899	(6,935,004)	▼
Purchase and construction of infrastructure - other	(677,156)	(476,735)		(213,562)	(890,718)	▲
Purchase of right of use assets	0	0			0	
Purchase of investments	0	0			0	
Proceeds from self supporting loans	0	0			0	
Proceeds from disposal of assets	257,969	0	102,899		360,868	▼
Proceeds from sale of investments					0	
<b>Amount attributable to investing activities</b>	(5,378,036)	(174,462)	493,920	(207,203)	(5,091,319)	
<b>FINANCING ACTIVITIES</b>						
Repayment of borrowings	(250,116)	(123,403)	0		(250,116)	
Principal elements of finance lease payments	(119,658)	(134,626)	(95,848)		(215,506)	▲
Proceeds from new borrowings	750,000	0	0		750,000	
Proceeds from new leases liabilities	0	0	0		0	
Advances of self supporting loans	0	0	0		0	
Proceeds from advances	0	0	0		0	
Transfers to cash backed reserves (restricted assets)	(4,428,917)	(192,304)	86,385		(4,342,532)	▼
Transfers from cash backed reserves (restricted assets)	8,659,830	838,565	(380,666)		8,279,164	▲
<b>Amount attributable to financing activities</b>	4,611,138	388,232	(390,129)	0	4,221,009	
<b>Budget deficiency before general rates</b>	(13,271,876)	(3,638,002)	146,068	(207,203)	(13,333,011)	
<b>Estimated amount to be raised from general rates</b>	13,490,863	13,483,666	0	0	13,483,666	
<b>Closing Funding Surplus(Deficit)</b>	218,987	9,845,664	146,068	(207,203)	150,655	▼

**SHIRE OF DARDANUP  
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT  
FOR THE PERIOD ENDED 31ST DECEMBER 2020**

## 1. BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire of Dardanup controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

### **2020-21 ACTUAL BALANCES**

Balances shown in this budget review report as 2020-21 Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

### **ROUNDING OFF FIGURES**

All figures shown in this budget review report are rounded to the nearest dollar.

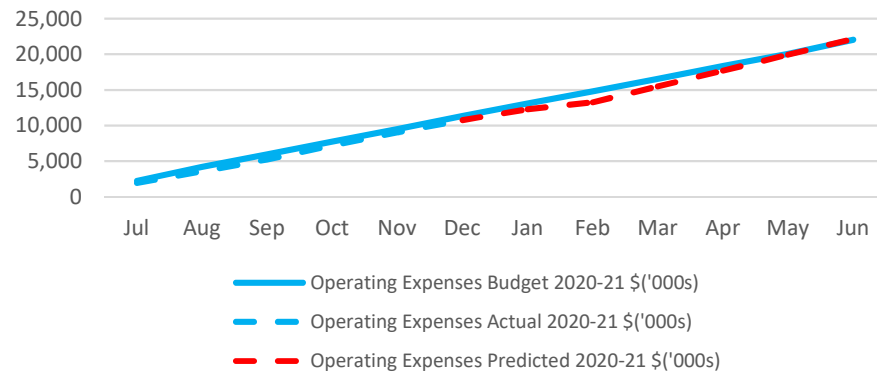
### **BUDGET COMPARATIVE FIGURES**

Unless otherwise stated, the budget comparative figures shown in this budget review report relate to the original budget estimate for the relevant item of disclosure.

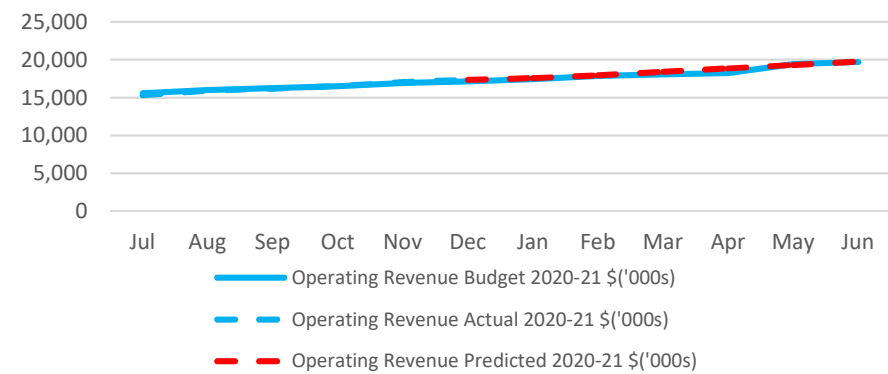
SHIRE OF DARDANUP  
SUMMARY GRAPHS - BUDGET REVIEW  
FOR THE PERIOD ENDED 31ST DECEMBER 2020

2. SUMMARY GRAPHS - BUDGET REVIEW

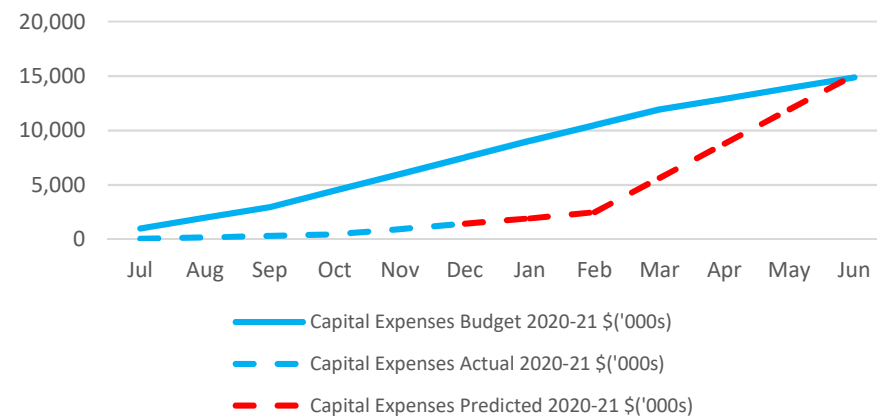
Operating Expenses



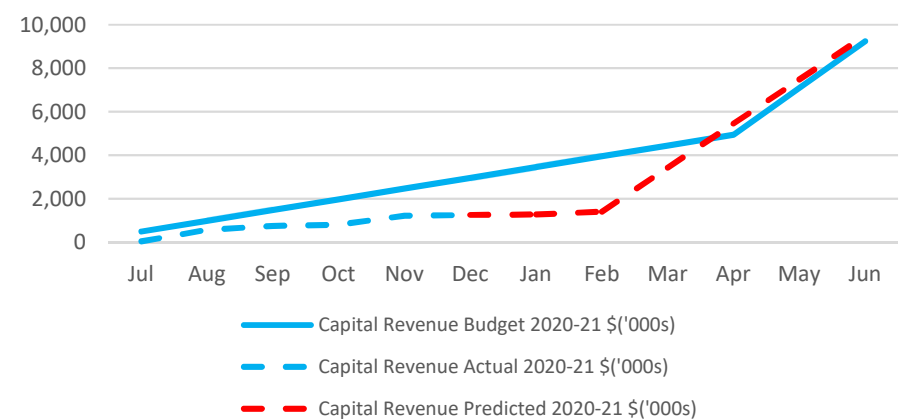
Operating Revenue



Capital Expenditure



Capital Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

# (Appendix IPC: 8.7A)

SHIRE OF DARDANUP  
NOTES TO THE BUDGET REVIEW REPORT  
FOR THE PERIOD ENDED 31ST DECEMBER 2020

### 3 NET CURRENT FUNDING POSITION

#### EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

##### Operating activities excluded from budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

##### (i) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.

	ACTUAL 30 June 2020	ACTUAL 01 July 2020	BUDGET 01 July 2020	BUDGET 30 June 2021	ACTUAL 31 December 2020
<b>Adjustments to operating activities</b>				\$	\$
Less: Profit on asset disposals	(1,170,841)	(1,170,841)	(1,239,990)	0	
Less: Movement in liabilities associated with restricted cash	2,411,684	2,411,684	0	(2,310,010)	0
Less: Movement in non current employee liabilities	47,680	47,680	34,140	0	0
Less: Movement in pensioner deferred rates (non-current)	(6,159)	(6,159)	0	0	
Less: Fair value adjustments to financial assets through profit and loss	(1,152)	(1,152)	0	0	
Add: Loss on asset disposals	122,079	122,079	18,345	0	0
Add: Change in accounting policies			0	0	0
Add: Depreciation on non-current assets	5,253,788	5,253,788	5,369,141	5,289,647	2,587,953
<b>Non-cash amounts excluded from operating activities</b>	<b>6,657,079</b>	<b>6,657,079</b>	<b>4,181,636</b>	<b>2,979,637</b>	<b>2,587,953</b>

##### (ii) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.

##### Adjustments to net current assets

Less: Restricted cash	(22,205,416)	(22,205,416)	(17,508,149)	(14,017,236)	(21,559,155)
Less : Current assets not expected to be received at end of year					
Add: Long term borrowings	250,116	250,116	250,116	750,000	126,712
Add: Provisions - employee			0	0	
Add: Current portion of Contract Liabilities held in Reserve	4,719,271	4,719,271	2,912,802	602,792	4,862,895
Add: Current portion of lease liabilities	143625	143625	84,805	86,490	
<b>Total adjustments to net current assets</b>	<b>(17,092,404)</b>	<b>(17,092,404)</b>	<b>(14,260,425)</b>	<b>(12,577,954)</b>	<b>(16,569,548)</b>

##### (iii) Composition of estimated net current assets

##### Current assets

Cash unrestricted	3,440,107	3,440,107	3,215,520	2,312,456	8,574,635
Cash restricted	22,205,416	22,205,416	17,508,149	14,017,236	21,559,155
Cash - restricted unspent borrowings			0	740,000	
Financial assets - unrestricted					
Financial assets - restricted reserves					
Receivables - rates and rubbish	396,109	396,109	0	0	3,720,913
Receivables - other	781,928	781,928	907,381	907,381	153,627
Other current assets	294,074	294,074	90,970	90,970	183,131
Contract assets	42,808	42,808	0	0	0
Inventories	19,228	19,228	15,000	15,000	19,227
	<b>27,179,670</b>	<b>27,179,670</b>	<b>21,737,021</b>	<b>18,083,043</b>	<b>34,210,688</b>

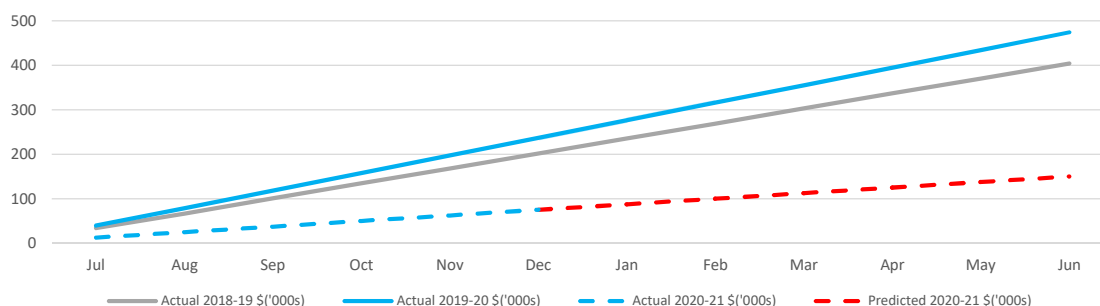
##### Less: current liabilities

Payables	(3,062,746)	(3,062,746)	(2,548,672)	(2,548,672)	(1,368,861)
Contract liabilities	(414,261)	(414,261)	(2,912,802)	(602,792)	(4,862,895)
Capital grant liabilities	(4,305,010)	(4,305,010)	0	0	0
Lease liabilities	(143,625)	(143,625)	(84,805)	(86,490)	0
Long term borrowings	(250,116)	(250,116)	(250,116)	(750,000)	(126,712)
Provisions	(1,437,008)	(1,437,008)	(1,298,151)	(1,298,151)	(1,437,008)
	<b>(9,612,765)</b>	<b>(9,612,765)</b>	<b>(7,094,544)</b>	<b>(5,286,105)</b>	<b>(7,795,476)</b>
<b>Net current assets</b>	<b>17,566,905</b>	<b>17,566,905</b>	<b>14,642,477</b>	<b>12,796,938</b>	<b>26,415,212</b>

##### Less: Total adjustments to net current assets

	(17,092,404)	(17,092,404)	(14,260,425)	(12,577,954)	(16,569,548)
<b>Closing funding surplus / (deficit)</b>	<b>474,501</b>	<b>474,501</b>	<b>382,052</b>	<b>218,984</b>	<b>9,845,664</b>

#### Liquidity Over the Year



**SHIRE OF DARDANUP**  
**NOTES TO THE BUDGET REVIEW REPORT**  
**FOR THE PERIOD ENDED 31ST DECEMBER 2020**

**3. COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)**

**SIGNIFICANT ACCOUNTING POLICIES**

**CASH AND CASH EQUIVALENTS**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

**TRADE AND OTHER RECEIVABLES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**INVENTORIES**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Dardanup's operational cycle. In the case of liabilities where the Shire of Dardanup does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire of Dardanup's intentions to release for sale.

**CONTRACT ASSETS**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

**LOANS AND RECEIVABLES**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss. Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

**TRADE AND OTHER PAYABLES**

Trade and other payables represent liabilities for goods and services provided to the Shire of Dardanup prior to the end of the financial year that are unpaid and arise when the Shire of Dardanup becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**CONTRACT LIABILITIES**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire of Dardanup are recognised as a liability until such time as the Shire of Dardanup satisfies its obligations under the agreement.

**EMPLOYEE BENEFITS**

**Short-Term Employee Benefits**

Provision is made for the Shire of Dardanup's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Dardanup's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current of financial trade and other payables in the statement position. Shire of Dardanup's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**PROVISIONS**

Provisions are recognised when the Shire of Dardanup has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.



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SHIRE OF DARDANUP  
NOTES TO THE REVIEW OF THE ANNUAL BUDGET  
FOR THE PERIOD ENDED 31ST DECEMBER 2020

## 4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
<b>4.1 OPERATING REVENUE (EXCLUDING RATES)</b>		
<b>4.1.1 PROFIT ON ASSET DISPOSAL</b>		
There are no forecast variances for the Profit on Disposal.		
<b>4.1.2 FEES AND CHARGES</b>	271,044	
Whilst there are several forecast changes to individual Fees and charges ledgers, the majority of the increase in overall Fees and Charges Revenue relates to increased revenue for the Eaton Recreation Centre.		
<b>4.1.3 OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS</b>	39,953	
Operating grants, subsidies and contributions is below budget estimates. The variance also incorporates reduced grant revenue as Council received prepaid 20/21 grant revenue in the 2019/20 financial year for both LGGC and DFES ESL Grant Funding.		
<b>4.1.4 INTEREST EARNINGS</b>	(185,640)	
Interest forecast has been revised based low interest rates for term deposits and funds held in Council's bank accounts.		
<b>4.1.5 SPECIFIED AREA RATES</b>	1,879	
Minor adjustment.		
Predicted Variances Carried Forward	127,236	0
Predicted Variances Brought Forward	127,236	0

# (Appendix IPC: 8.7A)

SHIRE OF DARDANUP  
NOTES TO THE REVIEW OF THE ANNUAL BUDGET  
FOR THE PERIOD ENDED 31ST DECEMBER 2020

## 4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$		
	Permanent	Timing	
<b>4.2 OPERATING EXPENSES</b>			
<b>4.2.1 EMPLOYEE COSTS</b>	(16,652)		
Some employee costs have increased across the full salaries and wages budgets. The variance stated figure includes final adjustments to the Salaries and Wages budget as a result of the restructure in December 2020 for the Eaton Recreation Centre. Also included in this variance are the wage adjustments for employees who have (or due to) terminated during the 2020/21 financial year, prolonged leave taken (ie workers compensation or long service leave).			
<b>4.2.2 MATERIAL AND CONTRACTS</b>	(23,385)		
Materials and contract expenditure is forecast to increase.			
<b>4.2.3 UTILITY CHARGES</b>	(20,508)		
An unfavourable variance exists which reflects budget to actual forecast for Utility Charges.			
<b>4.2.4 DEPRECIATION (NON CURRENT ASSETS)</b>	47,860		
A depreciation adjustment is included for Right of Use Assets, and budget to actual depreciation on Council's Property, Plant, and Equipment, and Infrastructure Assets.			
<b>4.2.5 INTEREST EXPENSES</b>	(81)		
Minor forecast variance.			
<b>4.2.6 INSURANCE EXPENSES</b>	5,335		
Minor forecast variance.			
<b>4.2.7 OTHER EXPENDITURE</b>	(108,652)		
Forecast expenditure includes Council's Rates Concessions issued to rating changes; and Economic Development Initiatives which are partially grant or externally funded.			
<b>4.2.8 LOSS ON ASSET DISPOSAL</b>	(2,727)		
Minor forecast variance.			
	Predicted Variances Carried Forward	8,426	0
	Predicted Variances Brought Forward	8,426	0

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SHIRE OF DARDANUP  
NOTES TO THE REVIEW OF THE ANNUAL BUDGET  
FOR THE PERIOD ENDED 31ST DECEMBER 2020

## 4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
<b>4.3 CAPITAL REVENUE</b>		
<b>4.3.1 NON OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS</b>	391,021	
Increased forecast revenue relates to additional grant funding received for the Bushfire Brigade Capital Building expenditure program, capital contributions budgeted for various building upgrades and grants for Road Construction and Parks & Reserves Upgrades.		
<b>4.3.2 PROCEEDS FROM DISPOSAL OF ASSETS</b>	102,899	
Increase sale of asset revenue across the Vehicles and Plant budget.		
<b>4.3.3 PROCEEDS FROM NEW DEBENTURES</b>		
There are no forecast variances for new or existing debenture loans.		
<b>4.3.4 PROCEEDS FROM SALE OF INVESTMENT</b>		
No Material Variance.		
<b>4.3.5 PROCEEDS FROM ADVANCES</b>		
No Material Variance.		
<b>4.3.6 SELF-SUPPORTING LOAN PRINCIPAL</b>		
No Material Variance.		
Predicted Variances Carried Forward	502,346	0
Predicted Variances Brought Forward	502,346	0

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SHIRE OF DARDANUP  
NOTES TO THE REVIEW OF THE ANNUAL BUDGET  
FOR THE PERIOD ENDED 31ST DECEMBER 2020

## 4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
<b>4.4 CAPITAL EXPENSES</b>		
<b>4.4.1 LAND AND BUILDINGS</b>		(516,246)
Increase in forecast budget expenditure due to upgrade of projects which are grant funded or carried forward projects.		
<b>4.4.2 PLANT AND EQUIPMENT</b>		(294,882)
Increased forecast expenditure due to the timing of proposed vehicle and plant change-overs and includes carried over vehicle and tip truck acquisitions not purchased in 2019/20.		
<b>4.4.3 FURNITURE AND EQUIPMENT</b>		34,588
Reduced forecast budget due to the minimum asset threshold of \$5,000; funds transferred to various operational accounts and partially offsets Materials and Contracts over-expenditure.		
<b>4.4.4 INFRASTRUCTURE ASSETS - ROADS</b>		782,899
Decrease in forecast capital expenditure for various Road Construction upgrades on Eaton Drive.		
<b>4.4.5 INFRASTRUCTURE ASSETS - OTHER</b>		(213,562)
Increase in forecast capital expenditure for carried forward projects which are fully funded by Council's Reserves.		
<b>4.4.7 PURCHASES OF INVESTMENT</b>		
No Material Variance.		
<b>4.4.8 REPAYMENT OF DEBENTURES</b>		
No Material Variance.		
<b>4.4.9 ADVANCES TO COMMUNITY GROUPS</b>		
	Predicted Variances Carried Forward	502,346 (207,203)
	Predicted Variances Brought Forward	502,346 (207,203)

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SHIRE OF DARDANUP  
NOTES TO THE REVIEW OF THE ANNUAL BUDGET  
FOR THE PERIOD ENDED 31ST DECEMBER 2020

## 4. PREDICTED VARIANCES

Comments/Reason for Variance

Variance \$  
Permanent      Timing

### 4.5 OTHER ITEMS

#### 4.5.1 TRANSFER TO RESERVES (RESTRICTED ASSETS)

Reduced Transfer to Reserve Accounts primarily due to the lower interest rates forecast to be earned on Council's Reserve Accounts.

86,385

#### 4.5.2 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

Increase in the Transfer from Reserve due to 2020/21 Grant Funds being received in 2019/20; and some Road Construction projects now scheduled to be carried forward to 2021/22.

(380,666)

#### 4.5.3 PRINCIPAL ELEMENT OF LEASE REPAYMENTS

Lease Repayments originally budgeted ad operating expenditure; adjusted to ensure the correct accounting treatment for Council's Principal Lease Expense

(95,848)

#### 4.5.4 GENERAL RATES REVENUE

Minor variance for General Rates Revenue.

(7,197)

#### 4.5.5 NON-CASH AMOUNTS ADJUSTED

Variation to Depreciation and movement in Contract Liabilities.

(58,598)

#### 4.5.6 OPENING FUNDING SURPLUS(DEFICIT)

Favourable opening surplus variance as at 1 July 2020.

92,449

### Total Predicted Variances as per Annual Budget Review

138,871

(207,203)

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SHIRE OF DARDANUP  
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## 5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget Adoption</b>		Opening Surplus(Deficit)				218,987
	Opening Surplus Adjustment				92,449		311,436
0521502	DFES Mitigation Activity Fund grant to reduce bushfire risk	29/07/20 - 212-20	Operating Revenue		189,440		500,876
0511503	Bushfire Risk Management Plan - treatments to mitigate bushfire	29/07/20 - 212-20	Operating Expense			(189,440)	311,436
J11221	Pratt Road Reserve maintenance - erosion repairs	26/08/20 - 231-20	Operating Expense			(38,707)	272,729
1221507	Disaster Recovery Grant	26/08/20 - 231-20	Operating Revenue		38,707		311,436
0522501	LGGS capital grant to replace Dardanup Central BFB station	30/09/20 - 261-20	Non-operating Revenue		450,000		761,436
0522503	Donation of bequeathed estate for Dardanup Central BFB	30/09/20 - 261-20	Non-operating Revenue		90,000		851,436
J05022	Building construction - Dardanup Central BFB station	30/09/20 - 261-20	Asset Acquisition			(540,000)	311,436
1318004	Economic Development - Designated Area Migration Agreement	30/09/20 - 267-20	Operating Expense			(55,000)	256,436
1328501	Contributions to Designated Area Migration Agreement	30/09/20 - 267-20	Operating Revenue		55,000		311,436
J12306	Renewal - Bridge 3678 - Pile Road	30/09/20 - 274-20	Asset Acquisition			(250,000)	61,436
J12303	Renewal - Bridge 3658 - Ferguson Road	30/09/20 - 274-20	Asset Acquisition			(276,000)	(214,564)
J12310	Renewal - Bridge 4821 - Martin Pelusey Road	30/09/20 - 274-20	Asset Acquisition			(136,000)	(350,564)
1221504	Grant revenue Transport - Special Projects	30/09/20 - 274-20	Non-operating Revenue		526,000		175,436
0341003	Transfer from Reserve - Unspent Grants	30/09/20 - 274-20	Reserve Transfer		136,000		311,436
J12909	Ferguson Road Survey and Design	30/09/20 - 275-20	Asset Acquisition			(52,500)	258,936

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J12907	Project preliminaries expenditure - reduced budget	30/09/20 - 275-20	Asset Acquisition	17,500		276,436
1221503	Grant revenue - Regional Road Group	30/09/20 - 275-20	Non-operating Revenue	35,000		311,436
0523502	Grant revenue - Animal Welfare Plan	28/10/20 - 288-20	Operating Revenue	10,000		321,436
0513503	Grant expenditure - animal control	28/10/20 - 288-20	Operating Expense		(10,000)	311,436
1021501	Grant revenue - waste management	12/11/20 - 308-20	Operating Revenue	59,051		370,487
0331003	Transfer to Reserve - Unspent Grants	12/11/20 - 308-20	Reserve Transfer		(59,051)	311,436
1124003	Fees & Charges Rec Centre - Admissions	25/11/20 - 312-20	Operating Revenue	20,000		331,436
1114013	Advertising - Rec Centre	25/11/20 - 312-20	Operating Expense		(20,000)	311,436
1123003	Fees & Charges - Lease of Reserves (Lot 101 Martin Pelusey Rd)	25/11/20 - 313-20	Operating Revenue	982		312,418
0522503	Capital Contributions - Fire Prevention (Poad bequest)	25/11/20 - 320-20	Non-operating Revenue		(30,000)	282,418
1121501	Grant revenue - CSRFF for skate park pump track	25/11/20 - 315-20	Non-operating Revenue	20,000		302,418
1141001	Transfer from Reserve - Building Maint. - skate park pump track	25/11/20 - 315-20	Reserve Transfer	40,000		342,418
J11644	Pump Track (Eaton Skate park)	25/11/20 - 315-20	Asset Acquisition		(60,000)	282,418
1221504	Grant revenue Transport - Special projects	25/11/20 - 325-20	Non-operating Revenue	834		283,252
J12678	2020/21 Grant funded - Local Roads and Community Infrastructure Program (LRCI)	25/11/20 - 325-20	Asset Acquisition	360,000		643,252
J12678	Burekup parking bay	25/11/20 - 325-20	Asset Acquisition		(34,659)	608,593
J12680	Murdoch Crescent / Margaret Circle Pathway	25/11/20 - 325-20	Asset Acquisition		(47,312)	561,281
J12681	Leicester Reserve Wetlands / Watson Reserve Pathway	25/11/20 - 325-20	Asset Acquisition		(120,134)	441,147
J12605	Clarke / Crampton / Shier reserve Pathway	25/11/20 - 325-20	Asset Acquisition		(65,663)	375,484
J12602	Peppermint Way Pathway	25/11/20 - 325-20	Asset Acquisition		(52,438)	323,046
J12629	Collie River Heritage Trail	25/11/20 - 325-20	Asset Acquisition		(40,000)	283,046
1121501	Grant revenue - LRCI - Sporting Buildings (Eaton Skate Park)	25/11/20 - 325-20	Non-operating Revenue	230,000		513,046

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J11576	Skateparks - Upgrade	25/11/20 - 325-20	Asset Acquisition		(230,000)	283,046	
1123501	Grant revenue - LRCI - Parks & Reserves Capital	25/11/20 - 325-20	Non-operating Revenue	245,041		528,087	
J11573	Glen Huon Reserve - Development Works	25/11/20 - 325-20	Asset Acquisition		(118,500)	409,587	
J11636	Gnomesville Master Plan - pathways and boardwalks	25/11/20 - 325-20	Asset Acquisition		(75,000)	334,587	
J11625	Millars Creek Lighting	25/11/20 - 325-20	Asset Acquisition		(54,637)	279,950	
1221504	Grant revenue Transport - Special projects	25/11/20 - 325-20	Non-operating Revenue	40,000		319,950	
J12602	Peppermint Way Pathway	25/11/20 - 325-20	Asset Acquisition		(40,000)	279,950	
1027501	Grant revenue - Other Community Amenities	25/11/20 - 325-20	Non-operating Revenue	100,000		379,950	
J10308	Charlotte Street Toilets (and Rail Crossing)	25/11/20 - 325-20	Asset Acquisition		(100,000)	279,950	
1221508	Contributions to Works - Roads	16/12/20 - 340-20	Non-operating Revenue	26,930		306,880	
J12910	Orchard Road Upgrade	16/12/20 - 340-20	Asset Acquisition		(26,930)	279,950	
<b>Amended Budget Cash Position as per Council Resolution</b>				0	2,782,934	(2,721,971)	279,950



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SHIRE OF DARDANUP  
NOTES TO THE BUDGET REVIEW REPORT  
FOR THE PERIOD ENDED 31ST DECEMBER 2020

6. BUDGET AMENDMENTS CONTAINED IN THE 2020/21 MID-YEAR BUDGET REVIEW  
Forecast Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Budget Review Reference	Description of Change in Budget	Adopted Budget	Amended / Forecast Budget	Variance Favourable / (Unfavourable)	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
							\$	\$	\$	\$
<b>Budget Adoption</b>										279,950
										279,950
1241010	Transfer from Reserve - Carried Fwd Projects		1,199,484	1,249,484	50,000				50,000	329,950
0817010	Community Donations - Culture & Community Services		(41,457)	(91,457)	(50,000)				(50,000)	279,950
0320002	Interim Rates		91,144	65,000	(26,144)				(26,144)	253,806
0321006	Interest - Municipal Fund		74,337	45,000	(29,337)				(29,337)	224,469
0321007	Interest - Reserve Fund		271,376	161,957	(109,419)				(109,419)	115,050
0321004	LGGC Financial Assistance Grants		1,023,014	943,472	(79,542)				(79,542)	35,508
0321005	LGGC Local Roads		575,394	534,061	(41,333)				(41,333)	(5,825)
1133009	Building Construction - Sporting Buildings (J11622)		(3,000,000)	(3,300,000)	(300,000)				(300,000)	(305,825)
1141001	Transfer from Reserve - Building maintenance		1,174,941	1,474,941	300,000			300,000		(5,825)
1133010	Transfer to reserve - Sale of Land Reserve		(35,416)	0	35,416			35,416		29,591
1131004	Transfer to Reserve - Building Maintenance Reserve		(367,886)	(348,592)	19,294			19,294		48,885
1114504	ERC - Minor Assets < \$5000		(2,500)	(34,588)	(32,088)				(32,088)	16,797
1134002	Furniture - ERC		(48,392)	(13,804)	34,588			34,588		51,385
1141002	Transfer from Reserve - Dardanup Expansion Res (was Library Res)		10,000	0	(10,000)				(10,000)	41,385
<b>Reconciles to the Monthly Financial Report 31 December 2020</b>										41,385
<b>Forecast Surplus prior to Budget Review Changes (as at 31 December 2020)</b>										41,385
<b>General Purpose Funding - Schedule 3</b>										41,385
0310001	Rates Concession Expense	Rates	0	(24,124)	(24,124)				(24,124)	17,261
0320001	General Rates Levied	Rates	13,404,719	13,403,666	(1,053)				(1,053)	16,208
0320002	Interim & Back Rates	Rates	65,000	85,000	20,000			20,000		36,208
0321001	Interest - Rates Arrears	Other GPF	37,865	20,000	(17,865)				(17,865)	18,343
0321002	Interest - Rates Instalments	Other GPF	35,303	34,080	(1,223)				(1,223)	17,120
0321008	Interest - Deferred Pensioners	Other GPF	2,090	1,251	(839)				(839)	16,281
0321003	Fees & Charges - Rates Instalments	Other GPF	87,243	81,000	(6,243)				(6,243)	10,038
0321006	Interest - Municipal Fund	Other GPF	45,000	30,000	(15,000)				(15,000)	(4,962)
0321007	Interest - Reserve Fund	Other GPF	161,957	150,000	(11,957)				(11,957)	(16,919)
0321010	Reimbursements - Bank Fees	Other GPF	50	9,260	9,210			9,210		(7,709)
0321011	Reimbursements - Legal Fees	Other GPF	14,454	4,454	(10,000)				(10,000)	(17,709)
0311008	Legal Expenses - Debt Recovery	Other GPF	(15,000)	(5,000)	10,000			10,000		(7,709)
0321012	Fees - Property Enquiries	Other GPF	47,493	70,000	22,507			22,507		14,798
0311005	Valuation Expenses - Rating	Other GPF	(185,913)	(45,325)	140,588			140,588		155,386
<b>Governance - Schedule 4</b>										155,386
0411005	Travel Expenses - Councillors	Members of Council	(8,691)	(6,500)	2,191			2,191		157,577
0411006	Conferences & Training	Members of Council	(23,006)	(20,000)	3,006			3,006		160,583
0411009	Sundry Expenses - Councillors	Members of Council	(3,000)	(1,000)	2,000			2,000		162,583
0412006	Refreshments / Receptions - Council Meetings	Other Governance	(9,000)	(7,500)	1,500			1,500		164,083
0412010	Public Relations - Newsletter	Other Governance	(32,000)	(20,000)	12,000			12,000		176,083





# (Appendix IPC: 8.7A)

1129502	Grant Revenue Taxable - Other Culture	Other Culture	0	21,026	21,026		21,026	397,707
J11922	Community Events - Youth Workshops & Activities	Other Culture	(4,000)	(5,000)	(1,000)		(1,000)	396,707
<b>Transport - Schedule 12</b>								
1211009	Bridge Insurance	Streets, Rds, Brid, Depot	(53,711)	(59,442)	(5,731)		(5,731)	396,707
Various	Road Maintenance & Minor Works Expenditure	Transport Construction	(2,168,549)	(2,178,647)	(10,098)		(10,098)	390,976
1211505	Eaton Drive Scheme Expenditure - Transport	Streets, Rds, Brid, Depot	(7,000)	(10,000)	(3,000)		(3,000)	380,878
Various	Transfer from Reserve	Transfer from Reserve	7,000	10,000	3,000		3,000	377,878
1221003	Grants - MRD Direct Grants	Streets, Rds, Brid, Depot	122,333	122,030	(303)		(303)	380,878
J12126	Street Lighting	Transport Mtce	(298,174)	(319,000)	(20,826)		(20,826)	380,575
<b>Economic Services - Schedule 13</b>								
1313502	Contract Relief Staff - Building	Building Control	0	(10,000)	(10,000)		(10,000)	359,749
1322003	Fees & Licenses - GST Free	Tourism & Area Prom	1,000	1,500	500		500	359,749
1318004	Economic Development	Other Econ. Services	(97,000)	(96,500)	500		500	350,249
1313008	Fringe Benefits Tax	Building Control	(6,000)	(4,100)	1,900		1,900	350,749
1323004	Building Licences	Building Control	80,000	125,000	45,000		45,000	352,649
1323006	Commission - Building Licence Levy	Building Control	1,600	2,400	800		800	397,649
<b>Other Property &amp; Services - Schedule 14</b>								
1412006	Insurance - General	Admin OH	(99,394)	(88,099)	11,295		11,295	398,449
1422003	Reimbursements - Sundry	Admin OH	60,000	43,666	(16,334)		(16,334)	409,744
1412007	Advertising	Admin OH	(10,000)	(15,000)	(5,000)		(5,000)	393,410
1412017	Fringe Benefits Tax	Admin OH	(62,500)	(55,000)	7,500		7,500	388,410
1412030	Employee Assistance Program	Admin OH	(15,000)	(20,000)	(5,000)		(5,000)	395,910
1422004	Fees & Charges - Taxable	Admin OH	1,000	0	(1,000)		(1,000)	390,910
1412031	#REF!	Admin OH	(490,696)	(492,196)	(1,500)		(1,500)	389,910
1412015	Study Policy Expenditure	Schedule 14	(31,500)	(36,000)	(4,500)		(4,500)	388,410
1422007	Reimbursement Revenue - Study Assistance (Study Policy)	Schedule 14	10,000	17,500	7,500		7,500	383,910
1414012	Advertising	Public Works	(6,000)	(12,000)	(6,000)		(6,000)	391,410
1414024	Software Licensing - Public Works	Public Works	(2,906)	(15,143)	(12,237)		(12,237)	385,410
1414503	Minor Assets < \$5,000	Public Works	(5,000)	(6,000)	(1,000)		(1,000)	373,173
1424001	Reimbursements	Public Works	12,000	10,000	(2,000)		(2,000)	372,173
1424003	Fees & Charges	Public Works	17,000	30,000	13,000		13,000	370,173
1418502	Insurance Claim Expenditure (Various Jobs)	Unclassified	(12,000)	(6,803)	5,197		5,197	383,173
1418505	Insurance Claim Excess Expense	Unclassified	(2,000)	(2,500)	(500)		(500)	388,370
1428501	Insurance Claim Revenue	Unclassified	15,000	6,189	(8,811)		(8,811)	387,870
<b>Reserve - Transfer to Reserve</b>								
0331003	Transfer to Unspent Grants Reserve - Prepaid 21/22 Local Ro: Trans to Reserve		(290,545)	(284,849)	5,696		5,696	379,059
Various	Tfcr of Interest Earnt on Reserves to Various Reserves	Trans to Reserve	(135,688)	(75,000)	60,688		60,688	379,059
								379,059
								445,443



# (Appendix IPC: 8.7A)

Salaries & Wages and Superannuation								125,796		
Various	Salaries & Wages, and Superannuation Accounts	Appendix M	(10,419,147)	(10,299,179)	119,968		119,968	245,764		
1416501	Workers Compensation Expenditure (Insurance Funded)	Admin OH	(25,000)	(82,000)	(57,000)		(57,000)	245,764		
1426502	Workers Compensation - Revenue	Admin OH	25,000	82,000	57,000	57,000		188,764		
1416503	Paid Parental Leave Expenditure (Government Funded)	Admin OH	(20,000)	(10,000)	10,000	10,000		245,764		
1426503	Paid Parental Leave - Revenue (Government Funded)	Admin OH	20,000	10,000	(10,000)		(10,000)	255,764		
1412040	Workers Compensation Insurance	Schedule 14	(161,497)	(167,308)	(5,811)		(5,811)	245,764		
								239,953		
								239,953		
Leave Accruals - Forecast Adjustments at 31 December 2020										
0513019	Accrued Leave - Ranger Services	Schedule 5	0	(5,239)	(5,239)		(5,239)	239,953		
0714022	Accrued Leave - Health	Schedule 7	0	(4,066)	(4,066)		(4,066)	234,714		
0817013	Accrued Leave - Comm Culture	Schedule 10	0	(3,774)	(3,774)		(3,774)	230,648		
1016021	Accrued Leave - Town Planning	Schedule 11	0	(6,586)	(6,586)		(6,586)	228,874		
1116022	Accrued Leave - Library	Schedule 11	0	(7,013)	(7,013)		(7,013)	220,288		
1114045	Accrued Leave - ERC	Schedule 11	0	24,882	24,882	24,882		213,275		
1313021	Accrued Leave - Building Control	Schedule 13	0	144	144		144	238,157		
1412030	Accrued Leave - Admin OH	Schedule 14	0	(29,413)	(29,413)		(29,413)	238,301		
1414030	Accrued Leave - Public Works OH	Schedule 14	0	(27,562)	(27,562)		(27,562)	208,888		
Various	Movement in Non Current Leave Accruals		0	(6,540)	(6,540)		(6,540)	181,326		
Various	Movement in the Contract Liabilities		(2,310,010)	(2,316,935)	(6,925)		(6,925)	174,786		
Various	Minor Sundry Variances spread across each Program	Various					(17,206)	167,861		
								150,655		
Amended Budget Cash Position as per Mid Year Budget Review - Adopted Council Resolution							0	4,063,423	(4,192,718)	150,655

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** 2020/21 Mid-Year Budget Review

**RISK THEME PROFILE:**

Choose an item.

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Risk that the mid-year budget review amendments are not updating into Council's Revised Budget, resulting in an incorrect end of year budget forecast. Risk under or over budget expenditure is not reflected in Council's Revised Budget.	Moderate (3)	Rare (1)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	Risk of Council breaching the Local Government Act 1995 – Risk that the 2019/20 Mid-Year Budget Review is not received by Council; or within two months of the review period	Minor (2)	Rare (1)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

**(Appendix IPC: 8.7B)**

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Choose an item.



**10 YEAR**

# **WORKFORCE PLAN**

**2021/22 TO 2030/31**

**Administration Centre – Eaton**

1 Council Drive | PO Box 7016

EATON WA 6232

Tel: 9724 0000 | Fax: 9724 0091

[records@dardanup.wa.gov.au](mailto:records@dardanup.wa.gov.au)

[www.dardanup.wa.gov.au](http://www.dardanup.wa.gov.au)

# (Appendix IPC: 8.8A)

Version 2.1

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# (Appendix IPC: 8.8A)

Shire of Dardanup

Draft Workforce Plan  
2021/22

## CONSOLIDATED SUMMARY as at 11 March 2021

FULL TIME EQUIVALENT (FTE) EMPLOYEES	2020/21 Current Budget FTE	2020/21 Current Actual FTE	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Executive Department	2.70	2.70	3.30	3.40	3.40	3.50	3.50	3.50	3.50	3.50	3.50	3.50
Corporate & Governance	29.50	29.50	29.50	29.50	29.50	30.20	31.20	31.70	32.20	32.20	32.70	32.70
Sustainable Development	38.78	37.78	38.78	37.98	37.98	38.98	38.98	40.18	40.38	40.58	40.78	40.98
Infrastructure Services	44.59	44.59	43.69	44.69	45.69	46.69	46.69	46.69	48.69	49.69	49.69	49.69
<b>TOTAL FTE EMPLOYEES</b>	<b>115.57</b>	<b>114.57</b>	<b>115.27</b>	<b>115.57</b>	<b>116.57</b>	<b>119.37</b>	<b>120.37</b>	<b>122.07</b>	<b>124.77</b>	<b>125.97</b>	<b>126.67</b>	<b>126.87</b>

# (Appendix IPC: 8.8A)

Shire of Dardanup

Draft Workforce Plan  
2021/22

## Executive Department

Note	2020/21 Current Budget FTE	2020/21 Current Actual FTE	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Chief Executive Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Communications Officer	0.70	0.70	0.80	0.90	0.90	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Designated Area Migration Scheme Officer (part funded)	0.00	0.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
<b>TOTAL FULL TIME EQUIVALENT (FTE)</b>	<b>2.70</b>	<b>2.70</b>	<b>3.30</b>	<b>3.40</b>	<b>3.40</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>

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## Shire of Dardanup

### Draft Workforce Plan 2021/22

#### Corporate & Governance Services

Note	2020/21 Current Budget FTE	2020/21 Current Actual FTE	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Deputy Chief Executive Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
PA to Deputy CEO	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>TOTAL FULL TIME EQUIVALENT (FTE)</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b><u>Financial Services</u></b>												
Manager Financial Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b><u>Financial Accounting</u></b>												
Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Accountant	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Finance Officer	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80
Accounts Payable Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b><u>Rates / Revenue</u></b>												
Senior Rates Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Rates Officer	1.40	1.40	1.40	1.40	1.40	1.50	1.50	1.50	2.00	2.00	2.00	2.00
Accounts Receivable Officer	0.40	0.40	0.40	0.40	0.40	0.50	0.50	0.50	0.50	0.50	0.50	0.50
<b><u>Procurement</u></b>												
Procurement Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>TOTAL FULL TIME EQUIVALENT (FTE)</b>	<b>8.60</b>	<b>8.60</b>	<b>8.60</b>	<b>8.60</b>	<b>8.60</b>	<b>8.80</b>	<b>9.80</b>	<b>9.80</b>	<b>10.30</b>	<b>10.30</b>	<b>10.30</b>	<b>10.30</b>

Notes



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Shire of Dardanup

Draft Workforce Plan  
2021/22

## Corporate & Governance Services

Note	2020/21 Current Budget FTE	2020/21 Current Actual FTE	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
<b>Information Services</b>												
Manager - Information Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>Information Technology</b>												
IT Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Systems & Network Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
IT Officer	1.00	1.00	1.00	1.00	1.00	1.50	1.50	2.00	2.00	2.00	2.00	2.00
<b>Business Solutions</b>												
GIS & Data Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Business Solutions Team Leader	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Business Solutions Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Business Solutions Developer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Graduate GIS Officer											0.50	0.50
<b>Information Document Services</b>												
Senior IDS Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
IDS Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>TOTAL FULL TIME EQUIVALENT (FTE)</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.50</b>	<b>10.50</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.50</b>	<b>11.50</b>
<b>Governance &amp; Human Resources</b>												
Manager Governance & HR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
HR & WHS Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resource Officer	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60
Health & Safety Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
OSH Support Officer	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20
Executive Support Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Governance Officer	3.40	3.40	3.40	3.40	3.40	3.40	3.40	3.40	3.40	3.40	3.40	3.40
Compliance Officer	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70
<b>TOTAL FULL TIME EQUIVALENT (FTE)</b>	<b>8.90</b>	<b>8.90</b>	<b>8.90</b>	<b>8.90</b>	<b>8.90</b>	<b>8.90</b>	<b>8.90</b>	<b>8.90</b>	<b>8.90</b>	<b>8.90</b>	<b>8.90</b>	<b>8.90</b>
<b>TOTAL (FTE)</b>	<b>29.50</b>	<b>29.50</b>	<b>29.50</b>	<b>29.50</b>	<b>29.50</b>	<b>30.20</b>	<b>31.20</b>	<b>31.70</b>	<b>32.20</b>	<b>32.20</b>	<b>32.70</b>	<b>32.70</b>

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## Shire of Dardanup

### Draft Workforce Plan 2021/22

#### Sustainable Development Services

Note	2020/21 Current Adopted FTE	2020/21 Current Actual FTE	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
<b>Development Services</b>												
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>Planning Services</b>												
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.50	1.50	1.50	1.50	1.50
	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>Building Services</b>												
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>Health Services</b>												
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
								0.20	0.40	0.60	0.80	1.00
<b>Law Enforcement</b>												
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.80	1.80	1.80	1.80	1.80	1.80	1.80	2.30	2.30	2.30	2.30	2.30
	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60
	1.00	1.00	1.00									
<b>TOTAL FULL TIME EQUIVALENT (FTE)</b>	<b>15.40</b>	<b>15.40</b>	<b>16.40</b>	<b>15.40</b>	<b>15.40</b>	<b>15.40</b>	<b>15.40</b>	<b>16.60</b>	<b>16.80</b>	<b>17.00</b>	<b>17.20</b>	<b>17.40</b>

## Shire of Dardanup

Draft Workforce Plan  
2021/22

## Sustainable Development Services

Note	2020/21	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	Current Adopted FTE	Current Actual FTE										
<b>Recreation Centre</b>												
Manager Recreation Centre	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>Services</b>												
Coordinator - Eaton Recreation Centre	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Children Service Team Leader	0.39	0.39	0.39	0.39	0.39	0.39	0.39	0.39	0.39	0.39	0.39	0.39
Creche Supervisor	0.44	0.44	0.44	0.44	0.44	0.44	0.44	0.44	0.44	0.44	0.44	0.44
Children Services Assistants	1.13	1.77	1.77	1.77	1.77	1.77	1.77	1.77	1.77	1.77	1.77	1.77
Vacation Care Assistants	0.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Vacation Care Leaders	0.38	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32
Customer Services Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Officer	0.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Café Assistant	0.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer Service Assistants	1.91	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99
<b>Operations</b>												
Sports & Venue Team Leader	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Centre Supervisors	0.67	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70
Membership Team Leader	0.39	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59
Membership Officers	0.60	0.46	0.46	0.46	0.46	0.46	0.46	0.46	0.46	0.46	0.46	0.46
Cleaner	0.87	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90
Gym Team Leader	0.66	0.72	0.72	0.72	0.72	0.72	0.72	0.72	0.72	0.72	0.72	0.72
Gym Instructors	1.15	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Group Fitness Team Leader	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32
Group Fitness Instructors	0.86	0.86	0.86	0.86	0.86	0.86	0.86	0.86	0.86	0.86	0.86	0.86
<b>TOTAL FULL TIME EQUIVALENT (FTE)</b>	<b>15.38</b>	<b>13.38</b>	<b>13.38</b>	<b>13.38</b>	<b>13.38</b>	<b>13.38</b>	<b>13.38</b>	<b>13.38</b>	<b>13.38</b>	<b>13.38</b>	<b>13.38</b>	<b>13.38</b>



# (Appendix IPC: 8.8A)

## Shire of Dardanup

### Draft Workforce Plan 2021/22

#### Sustainable Development Services

Note	2020/21 Current Adopted FTE	2020/21 Current Actual FTE	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
<b>Place &amp; Community Engagement</b>												
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>Place &amp; Community Services</b>												
		3.00	3.00	3.20	3.20	3.20	3.20	3.20	3.20	3.20	3.20	3.20
	1.00											
	1.00											
	1.00											
	0.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
	0.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
<b>Library Services</b>												
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
						1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>TOTAL FULL TIME EQUIVALENT (FTE)</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.20</b>	<b>9.20</b>	<b>10.20</b>	<b>10.20</b>	<b>10.20</b>	<b>10.20</b>	<b>10.20</b>	<b>10.20</b>	<b>10.20</b>
<b>TOTAL (FTE)</b>	<b>38.78</b>	<b>37.78</b>	<b>38.78</b>	<b>37.98</b>	<b>37.98</b>	<b>38.98</b>	<b>38.98</b>	<b>40.18</b>	<b>40.38</b>	<b>40.58</b>	<b>40.78</b>	<b>40.98</b>

# (Appendix IPC: 8.8A)

## Shire of Dardanup

### Draft Workforce Plan 2021/22

#### Infrastructure Services

Note	2020/21 Current Adopted FTE	2020/21 Current Actual FTE	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Director Infrastructure Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
PA to Director Infrastructure Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>TOTAL FULL TIME EQUIVALENT (FTE)</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Assets</b>												
Manager Assets	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Manager Infrastructure Planning & Design	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Design Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Building Asset Officer	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80
Senior Assets Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Engineer (was Senior Asset Inspector)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Landscape Design Officer	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
<b>TOTAL FULL TIME EQUIVALENT (FTE)</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>

# (Appendix IPC: 8.8A)

## Shire of Dardanup

### Draft Workforce Plan 2021/22

#### Infrastructure Services

Note	2020/21 Current Adopted FTE	2020/21 Current Actual FTE	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
<b>Operations</b>												
Manager Operations	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Project Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Projects Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administration Officer	0.79	0.79	0.79	0.79	0.79	0.79	0.79	0.79	0.79	0.79	0.79	0.79
<b>Parks &amp; Environment</b>												
Principal P&E Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Environmental Officer	1.00	1.00	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60
Waste Management Officer - <i>Yet to be finalised</i>	0.00	0.00										
Team Leader - Mowing & Turf	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
General Hand - Mowing & Turf	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Team Leader - Eaton Horticulture	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
General Hand - Eaton Horticulture	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Team Leader - Millbridge & Townsite Horticulture	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
General Hand - Millbridge & Townsite Horticulture	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00
Team Leader - Wanju Horticulture									0.50	1.00	1.00	1.00
Team Member - Wanju Horticulture									0.50	1.00	1.00	1.00
Team Leader - Reticulation	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
General Hand - Reticulation	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Team Leader - Nature Reserves	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
General Hand - Nature Reserves	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>Cleaners</b>												
Cleaners	1.50	1.50	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00

Shire of Dardanup

Draft Workforce Plan  
2021/22

Infrastructure Services

Note	2020/21 Current Adopted FTE	2020/21 Current Actual FTE	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
<i>Continued</i>												
<b>Transport</b>												
Principal Works Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Pr Leading Hand - Works	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
General Hand - Plant Operator - Works	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Team Members - Major Works	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Team Members - Minor Works	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Leading Hand - Maintenance	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Team Members - Maintenance	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
<b>Refuse Site</b>												
Landfill Attendants	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
<b>General Maintenance</b>												
Maintenance Storeperson	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>TOTAL FULL TIME EQUIVALENT (FTE)</b>	<b>35.29</b>	<b>35.29</b>	<b>34.39</b>	<b>35.39</b>	<b>36.39</b>	<b>37.39</b>	<b>37.39</b>	<b>37.39</b>	<b>39.39</b>	<b>40.39</b>	<b>40.39</b>	<b>40.39</b>
<b>TOTAL (FTE)</b>	<b>44.59</b>	<b>44.59</b>	<b>43.69</b>	<b>44.69</b>	<b>45.69</b>	<b>46.69</b>	<b>46.69</b>	<b>46.69</b>	<b>48.69</b>	<b>49.69</b>	<b>49.69</b>	<b>49.69</b>

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Workforce Plan 2021/22 – 2030/31

**RISK THEME PROFILE:**

5 - Employment Practices  
Choose an item.

Choose an item.  
Choose an item.

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Employee costs are a significant proportion of Council's operating expenditure.	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	If employee vacancies or new positions are not filled, it can impact on the level of service provided by Council to the community.	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required	Not Required - No Risk Identified	N/A	N/A
<b>LEGAL AND COMPLIANCE</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>REPUTATIONAL</b>	High employee costs and employee turnover impact the Council's reputation	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not Required - No Risk Identified	N/A	N/A
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Councillor / Staff Budget Request

**RISK THEME PROFILE:**

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

Choose an item.

**RISK ASSESSMENT CONTEXT:** Choose an item.

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Elected Member & Staff Budget requests form part of the Annual Budget Process	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	Failure to comply with Council policy <i>CP 018 – Corporate Business Plan &amp; Long Term Financial Plan</i> could result in non-compliance	Moderate (3)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	No risk event identified for this category.)	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.



## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Road Asset Management Plan 2021/22 – 2030/31

**RISK THEME PROFILE:**

1 - Asset Sustainability Practices

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Risk that assets are not renewed at the end of their useful lives.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Risk that assets are not upgraded or created to meet demand.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	Risk that customer levels of service are reduced or maintained to meet public expectation.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

Appendix IPC: 8.10A)

# (Appendix IPC: 8.10B)

## 10-YEAR PROJECTED EXPENDITURE AND INCOME

ALL VALUES EXPRESSED IN PROJECTED FUTURE VALUE

			2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031
EXPENDITURE	Improvement and Expansion	Widen and Construct Gravel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Construct Gravel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Widen Gravel	\$0	\$0	\$7,142	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Construct Sealed Road	\$167,815	\$28,037	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Widen Seal	\$362,046	\$928,253	\$595,778	\$30,460	\$0	\$445,153	\$162,258	\$0	\$624,412	\$0
		Gravel Formation Works	\$0	\$0	\$14,417	\$0	\$12,799	\$20,093	\$75,108	\$54,472	\$49,471	\$14,527
		Other	\$1,810,000	\$1,138,235	\$208,000	\$0	\$0	\$1,104,000	\$653,000	\$677,000	\$0	\$0
	Subtotal - Improvement and Expansion		\$2,339,861	\$2,094,526	\$825,337	\$30,460	\$12,799	\$1,569,245	\$890,366	\$731,472	\$673,883	\$14,527
	Renewal and Preservation	Widen, Reconstruct and Seal	\$824,741	\$616,672	\$261,652	\$1,382,762	\$1,576,972	\$585,865	\$203,488	\$443,704	\$950,844	\$1,217,076
		Reconstruct and Seal	\$0	\$0	\$298,219	\$0	\$0	\$940,908	\$368,898	\$864,076	\$306,201	\$1,148,952
		Urban Reseal	\$0	\$0	\$55,878	\$240,863	\$117,257	\$158,297	\$174,619	\$260,196	\$300,276	\$327,424
		Rural Reseal	\$110,506	\$111,046	\$350,372	\$316,167	\$116,330	\$192,865	\$510,173	\$428,552	\$86,456	\$63,312
		Gravel Resheeting	\$0	\$0	\$63,585	\$0	\$56,347	\$88,413	\$330,469	\$236,761	\$197,360	\$149,217
	Subtotal - Renewal and Preservation		\$935,247	\$727,719	\$1,029,705	\$1,939,792	\$1,866,906	\$1,966,348	\$1,587,647	\$2,233,288	\$1,841,138	\$2,905,981
	Project Preliminaries - Outsourced		\$91,000	\$91,910	\$92,829	\$93,757	\$94,695	\$95,642	\$96,598	\$97,564	\$98,540	\$99,525
Staff Design Salaries		\$151,500	\$153,015	\$154,545	\$156,091	\$157,652	\$159,228	\$160,820	\$162,429	\$164,053	\$165,693	
EXPENDITURE TOTAL		\$3,517,608	\$3,067,169	\$2,102,417	\$2,220,100	\$2,132,051	\$3,790,463	\$2,735,432	\$3,224,753	\$2,777,614	\$3,185,726	
INCOME	RRG	\$1,000,000	\$968,098	\$664,541	\$618,000	\$618,000	\$1,495,000	\$813,000	\$796,000	\$21,000	\$472,000	
	Black Spot	\$940,000	\$790,333	\$238,000	\$243,000	\$248,000	\$253,000	\$258,000	\$263,000	\$268,000	\$273,000	
	Contribution	\$0	\$0	\$0	\$40,000	\$40,000	\$40,000	\$0	\$0	\$0	\$0	
	R2R	\$316,017	\$316,017	\$316,017	\$316,017	\$316,017	\$316,017	\$316,017	\$316,017	\$316,017	\$316,017	
	JTPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Carry-forward	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
INCOME TOTAL		\$2,256,017	\$2,074,448	\$1,218,558	\$1,217,017	\$1,222,017	\$2,104,017	\$1,387,017	\$1,375,017	\$605,017	\$1,061,017	
NET COST TO COUNCIL		\$1,261,591	\$992,721	\$883,859	\$1,003,083	\$910,034	\$1,686,446	\$1,348,415	\$1,849,736	\$2,172,597	\$2,124,709	
Road Reserve Opening Balance			\$698,786	\$290,689	\$149,421	\$166,309	\$64,890	\$55,505	\$69,614	\$446,895	\$351,628	\$182,548
Interest			\$3,494	\$1,453	\$747	\$1,663	\$649	\$555	\$696	\$4,469	\$3,516	\$1,825
Transfer to Reserve			\$850,000	\$850,000	\$900,000	\$900,000	\$900,000	\$1,700,000	\$1,725,000	\$1,750,000	\$2,000,000	\$2,000,000
Closing Balance			\$ 290,689	\$ 149,421	\$ 166,309	\$ 64,890	\$ 55,505	\$ 69,614	\$ 446,895	\$ 351,628	\$ 182,548	\$ 59,664



## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Building Asset Management Plan 2021/22 – 2030/31

**RISK THEME PROFILE:**

1 - Asset Sustainability Practices

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Risk that assets are not renewed at the end of their useful lives.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Risk that assets are not upgraded or created to meet demand.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	Risk to service for public buildings if assets are not renewed or maintained to an operational standard.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	Possible damages claims against the Council if there is injury due to buildings not being maintained.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	Risk that customer levels of service are reduced or maintained to meet public expectation.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Pathway Asset Management Plan 2021/22 – 2030/31

**RISK THEME PROFILE:**

1 - Asset Sustainability Practices

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Risk that assets are not renewed at the end of their useful lives.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Risk that assets are not upgraded or created to meet demand.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	Risk that customer levels of service are reduced or maintained to meet public expectation.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

**(Appendix IPC:8.12)**

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Parks & Reseves Asset Management Plan 2021/22 – 2030/310

**RISK THEME PROFILE:**

1 - Asset Sustainability Practices

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATEMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not renewed at the end of their useful lives.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not upgraded or created to meet demand.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Risk that customer levels of service are reduced or maintained to meet public expectation.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

PARKS AND RESERVES

(Appendix IPC: 8.13B)

	1	2	3	4	5	6	7	8	9	10
	1/07/2021	01/07/2022	01/07/2023	01/07/2024	01/07/2025	01/07/2026	01/07/2027	01/07/2028	01/07/2029	01/07/2030
	30/06/2022	30/06/2023	30/06/2024	30/06/2025	30/06/2026	30/06/2027	30/06/2028	30/06/2029	30/06/2030	30/06/2031

Draft 10 YEAR PROGRAM - RENEWALS

Asset ID	Park Name	Park Category	Park Category Level	Community	Asset Type	Asset Sub Type	Material	Renewal Cost (Current Year)	EXPENDITURE BY YEAR									
									2021 - 2022	2022 - 2023	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029	2029 - 2030	2030 - 2031
Various	All			All	Renew Plantings			9,270	9,270	9,548	9,835	10,130	10,433	10,746	11,069	11,401	11,743	12,095
PP251	Cadell Park	Community Park	2	MILLBRIDGE	Bin Surround	Single	Wood and Metal	2,578	2,578									
PP238	Cadell Park	Community Park	2	MILLBRIDGE	Bin Surround	Single Batten	Wood and Metal	1,348	1,348									
PP239	Cadell Park	Community Park	2	MILLBRIDGE	Play Structure	Wood structure with double	Wood and Metal	76,710	76,710									
PP1473	Cadell Park	Community Park	2	MILLBRIDGE	Softfall	Sand	0	7,495	7,495									
N/A	Eaton Foreshore	Community Park	1	EATON	Collie River Boardwalk	None	Wood	40,000	40,000									
PP291	Garry Engel Park	Landscape Park	2	MILLBRIDGE	Bin Surround	Single Batten	Wood and Metal	1,348	1,348									
PP1249	Lofthouse Park and Playground	Community Park	2	EATON	Lighting Park	Lighting	0	21,900	21,900									
PP807	Wells Recreation Reserve	Sports Park	2	DARDANUP	Artificial Surface	Cricket	Aftificial Turf	2,400	2,400									
PP808	Wells Recreation Reserve	Sports Park	2	DARDANUP	Artificial Surface	Cricket	Aftificial Turf	2,208	2,208									
PP809	Wells Recreation Reserve	Sports Park	2	DARDANUP	Artificial Surface	Cricket	Aftificial Turf	1,920	1,920									
PP810	Wells Recreation Reserve	Sports Park	2	DARDANUP	Artificial Surface	Cricket	Aftificial Turf	2,112	2,112									
PP811	Wells Recreation Reserve	Sports Park	2	DARDANUP	Artificial Surface	Cricket	Aftificial Turf	1,728	1,728									
PP812	Wells Recreation Reserve	Sports Park	2	DARDANUP	Artificial Surface	Cricket	Aftificial Turf	2,016	2,016									
PP1512	Eaton Foreshore	Community Park	1	EATON	Picnic Table	None	Wood and Metal	3,641	3,641									
PP875	Dardanup War Memorial	Heritage Park	2	DARDANUP	Picnic Table	None	Metal	3,641	3,641									
PP1513	Eaton Foreshore	Community Park	1	EATON	Picnic Table	None	Wood and Metal	3,641	3,641									
PP705	Lofthouse Park and Playground	Community Park	2	EATON	Play Structure	Miracle Structure	Metal and Plastic	76,710	76,710									
PP890	Eustace Fowler Park	Landscape Park	1	DARDANUP	Picnic Table	None	Concrete	3,641		3,714								
PP893	Eustace Fowler Park	Landscape Park	1	DARDANUP	Picnic Table	None	Wood	3,641		3,714								
PP902	Eustace Fowler Park	Landscape Park	1	DARDANUP	Picnic Table	None	Concrete	3,641		3,714								
PP446	Gascoyne Circle Park	Community Park	3	MILLBRIDGE	Bin Surround	Single Batten	Wood and Metal	1,348		1,374								
PP447	Gascoyne Circle Park	Community Park	3	MILLBRIDGE	Play Structure	Wooden Structures	Wood	31,821		32,458								
PP1192	Gascoyne Circle Park	Community Park	3	MILLBRIDGE	Softfall	sand	0	1,966		2,005								
PP438	Millars Creek	Linear Park	2	MILLBRIDGE	Bin Surround	Single Batten	Wood and Metal	1,348		1,374								
PP1037	Pratt Road Reserve	Linear Park	3	EATON	Bin Surround	Single	Plastic	2,578		2,629								
PP860	Carramar Park	Community Park	2	DARDANUP	Play Structure	Forpark Play Structure	Metal and Plastic	37,633		38,385								
PP855	Carramar Park	Community Park	2	DARDANUP	Swing	T-Swing	Metal	3,026		3,087								
PP858	Carramar Park	Community Park	2	DARDANUP	Double Rocker	None	Metal	4,031		4,112								
PP856	Carramar Park	Community Park	2	DARDANUP	Single Rocker	Boat	Metal	1,939		1,978								
PP857	Carramar Park	Community Park	2	DARDANUP	Single Rocker	Train	Metal	1,939		1,978								
PP838	Carramar Park	Community Park	2	DARDANUP	Softfall	Synthetic	Rubber	14,820		15,116								
PP863	Carramar Park	Community Park	2	DARDANUP	Softfall	Synthetic	Rubber	39,900		40,698								
PP1514	Eaton Foreshore	Community Park	1	EATON	Picnic Table	Double	Wood and Metal	7,283		7,428								
PP92	Eaton Foreshore	Community Park	1	EATON	Picnic Table	None	Wood and Metal	3,641		3,714								
PP93	Eaton Foreshore	Community Park	1	EATON	Picnic Table	None	Wood and Metal	3,641		3,714								
PP94	Eaton Foreshore	Community Park	1	EATON	Picnic Table	None	Wood and Metal	3,641		3,714								
PP95	Eaton Foreshore	Community Park	1	EATON	Picnic Table	None	Wood and Metal	3,641		3,714								
PP91	Eaton Foreshore	Community Park	1	EATON	Shelter	Large Shelter 8X8m	Wood	20,000		20,400								
PP125	Eaton Foreshore	Community Park	1	EATON	Shelter	Lions Club	Wood	20,000		20,400								
PP525	Eaton Admin Office	Facility	0	EATON	Seat	Quality High	Wood and Metal	2,713		2,767								
PP1032	Eaton Foreshore	Community Park	1	EATON	Bin Surround	Single	Plastic	2,578		2,629								
PP1034	Eaton Foreshore	Community Park	1	EATON	Bin Surround	Single	Plastic	2,578		2,629								
PP1104	Duck Pond Park	Nature Park	2	EATON	Park Sign	Interpretive Sign small	0	1,000		1,020								
PP1105	Duck Pond Park	Nature Park	2	EATON	Park Sign	Interpretive Sign small	0	1,000		1,020								
PP495	Lusitano Park and Playground	Community Park	2	EATON	Single Rocker	Horse	Metal	1,983			2,063							
PP499	Lusitano Park and Playground	Community Park	2	EATON	Single Rocker	Motorbike	Metal	2,517			2,619							
PP493	Lusitano Park and Playground	Community Park	2	EATON	Seat	Quality High	Wood and Metal	2,713			2,822							
PP496	Lusitano Park and Playground	Community Park	2	EATON	Play Structure	Miracle Structure	Metal and Plastic	20,000			20,808							
PP497	Lusitano Park and Playground	Community Park	2	EATON	Play Structure	Miracle Structure	Metal and Plastic	20,000			20,808							
PP498	Lusitano Park and Playground	Community Park	2	EATON	Swing	A Frame Swing	Metal	3,026			3,149							
PP1255	Lusitano Park and Playground	Community Park	2	EATON	Softfall	Sand	0	5,033			5,236							
PP1496	Dardanup Admin Office	Facility		DARDANUP	Bin stand	None	0	356			371							
PP887	Don Hewison Centre	Facility		DARDANUP	Park Sign	Park Entrance Sign	Wood	2,000			2,081							
PP718	Hale Street	Community Park	3	EATON	Single Rocker	Frog	Metal and Plastic	1,824			1,897							
PP719	Hale Street	Community Park	3	EATON	Play Structure	Miracle Structure	Metal and Plastic	20,000			20,808							
PP1227	Hale Street	Community Park	3	EATON	Softfall	sand	0	2,203			2,292							
PP1602	Hunter Park	Community Park	2	MILLBRIDGE	Park Sign	Park Entrance Sign	0	2,000			2,081							
PP107	Eaton Oval	Sports Park	2	EATON	Artificial Surface	Cricket	Artificial Turf	2,016			2,097							
PP108	Eaton Oval	Sports Park	2	EATON	Artificial Surface	Cricket	Artificial Turf	2,016			2,097							
PP109	Eaton Oval	Sports Park	2	EATON	Artificial Surface	Cricket	Artificial Turf	2,016			2,097							
PP139	Eaton Oval	Sports Park	2	EATON	Artificial Surface	Cricket	Artificial Turf	2,016			2,097							
PP853	Carramar Park	Community Park	2	DARDANUP	Picnic Table	None	Wood and Metal	3,641			3,788							
PP854	Carramar Park	Community Park	2	DARDANUP	Picnic Table	None	Wood and Metal	3,641			3,788							
PP1497	Dardanup Admin Office	Facility		DARDANUP	Dog bag dispenser	None	0	625			650							
PP98	Eaton Foreshore	Community Park	1	EATON	Park Sign	Dog Excercise with bag disp	Wood	500			520							
PP680	Lofthouse Park and Playground	Community Park	2	EATON	Bin Surround	Single Batten	Wood and Metal	1,348			1,402							
PP699	Lofthouse Park and Playground	Community Park	2	EATON	Swing	A Frame Swing	Metal and Plastic	3,026			3,149							
PP687	Lofthouse Park and Playground	Community Park	2	EATON	Bin Surround	Single Batten	Wood and Metal	1,348			1,402							

PARKS AND RESERVES

(Appendix IPC: 8.13B)

	1	2	3	4	5	6	7	8	9	10
	1/07/2021	01/07/2022	01/07/2023	01/07/2024	01/07/2025	01/07/2026	01/07/2027	01/07/2028	01/07/2029	01/07/2030
	30/06/2022	30/06/2023	30/06/2024	30/06/2025	30/06/2026	30/06/2027	30/06/2028	30/06/2029	30/06/2030	30/06/2031

Draft 10 YEAR PROGRAM - RENEWALS

Asset ID	Park Name	Park Category	Park Category Level	Community	Asset Type	Asset Sub Type	Material	Renewal Cost (Current Year)	EXPENDITURE BY YEAR												
									2021 - 2022	2022 - 2023	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029	2029 - 2030	2030 - 2031			
PP1258	McCaughan Park Burekup	Landscape Park	1	BUREKUP	Dog bag dispenser	None	0	625													
PP716	Lofthouse Park and Playground	Community Park	2	EATON	Bin Surround	Single Batten	Wood and Metal	1,348													
PP667	Lofthouse Park and Playground	Community Park	2	EATON	Park Sign	Park Entrance Sign	Wood	2,000													
PP1254	Lofthouse Park and Playground	Community Park	2	EATON	Softfall	Sand	0	15,833													
PP424	Millars Creek	Linear Park	2	MILLBRIDGE	Bin Surround	Single	Metal	2,578													
PP394	Ord Park	Landscape Park	2	MILLBRIDGE	Bin Surround	Single	Metal	2,578													
PP398	Ord Park	Landscape Park	2	MILLBRIDGE	Bin Surround	Single	Metal	2,578													
PP1275	Pratt Road Reserve	Linear Park	3	EATON	Park Sign	Interpretive Sign small	0	1,000													
PP1273	Pratt Road Reserve	Linear Park	3	EATON	Dog bag dispenser	None	0	625													
PP1276	Pratt Road Reserve	Linear Park	3	EATON	Park Sign	Interpretive Sign small	0	1,000													
PP317	Torrens Loop Park	Community Park	2	MILLBRIDGE	Play Structure	Spider Web tunnel	Metal and Net	31,821													
PP1277	Pratt Road Reserve	Linear Park	3	EATON	Park Sign	Interpretive Sign small	0	1,000													
PP1278	Pratt Road Reserve	Linear Park	3	EATON	Park Sign	Small Signs	0	500													
PP1299	Torrens Loop Park	Community Park	2	MILLBRIDGE	Park Sign	Interpretive Sign small	0	1,000													
PP813	Wells Recreation Reserve	Sports Park	2	DARDANUP	Seat	Quality High	Wood and Metal	2,713													
PP833	Wells Recreation Reserve	Sports Park	2	DARDANUP	Seat	Quality High	Wood and Metal	2,713													
PP834	Wells Recreation Reserve	Sports Park	2	DARDANUP	Seat	Quality High	Wood and Metal	2,713													
PP1304	Torrens Loop Park	Community Park	2	MILLBRIDGE	Softfall	Sand	0	2,722													
PP1310	Watson Reserve	Community Park	2	EATON	Park Sign	Interpretive Sign small	0	1,000													
PP1311	Watson Reserve	Community Park	2	EATON	Park Sign	Small Signs	0	500													
PP1315	Wells Recreation Reserve Skate Park	Community Park	2S	DARDANUP	Park Sign	Dog Excercise with bag dispe	0	500													
PP1208	Glenhuon Oval	Sports Park	1	EATON	Bin Surround	Street Bin	0	2,450					2,600								
PP1209	Glenhuon Oval	Sports Park	1	EATON	Bin Surround	Street Bin	0	2,450					2,600								
PP543	Glenhuon Oval	Sports Park	1	EATON	Seat	Quality High	Wood and Metal	2,713					2,879								
PP523	Glenhuon Oval	Sports Park	1	EATON	AFL Goal Posts	Regional/State	Metal	14,988					15,905								
PP524	Glenhuon Oval	Sports Park	1	EATON	AFL Goal Posts	Regional/State	Metal	14,988					15,905								
PP945	River Valley School	Community Park	2	BUREKUP	Play Structure	Forpark Play Structure	Metal and Plastic	30,996					32,893								
PP950	River Valley School	Community Park	2	BUREKUP	Play Structure	Forpark Play Structure	Metal and Plastic	30,996					32,893								
PP948	River Valley School	Community Park	2	BUREKUP	Single Rocker	Horse	Metal and Plastic	1,983					2,104								
PP1284	River Valley School	Community Park	2	BUREKUP	Slide	Slide Unit only	0	3,125					3,316								
PP1283	River Valley School	Community Park	2	BUREKUP	Softfall	Sand	0	10,562					11,209								
PP720	Hale Street	Community Park	3	EATON	Bin Surround	Single	Plastic	2,578					2,735								
PP1173	Eustace Fowler Park	Landscape Park	1	DARDANUP	Dog bag dispenser	None	0	625					663								
PP814	Wells Recreation Reserve	Sports Park	2	DARDANUP	Artificial Surface	Cricket Pitch	Artificial Turf	6,720					7,131								
PP404	Berkeley Park	Landscape Park	3	MILLBRIDGE	Softfall	Synthetic	Rubber	19,380					20,566								
PP506	Gromark Park	Landscape Park	2	EATON	Park Sign	Park Entrance Sign	0	2,000					2,122								
PP1053	Wunditjch Reserve	Nature Park	2	EATON	Park Sign	Park Timber Sign	Wood	2,000					2,122								
PP1124	Eaton Foreshore	Community Park	1	EATON	Irrigation system	Park	0	139,647					151,158								
PP861	Carramar Park	Community Park	2	DARDANUP	Softfall	Synthetic	Rubber	57,000					61,699								
PP859	Carramar Park	Community Park	2	DARDANUP	Play Structure	WS14-2036	Metal and Plastic	37,633					40,735								
PP865	Carramar Park	Community Park	2	DARDANUP	Park Sign	Park Entrance Sign	Wood	2,000					2,165								
PP844	Carramar Park	Community Park	2	DARDANUP	Shade Sail	Cape Shade Sail	Canvas and Metal	6,136					6,642								
PP845	Carramar Park	Community Park	2	DARDANUP	Shade Sail	Cape Shade Sail	Canvas and Metal	6,136					6,642								
PP846	Carramar Park	Community Park	2	DARDANUP	Shade Sail	Cape Shade Sail	Canvas and Metal	6,136					6,642								
PP847	Carramar Park	Community Park	2	DARDANUP	Shade Sail	Cape Shade Sail	Canvas and Metal	6,136					6,642								
PP848	Carramar Park	Community Park	2	DARDANUP	Shade Sail	Cape Shade Sail	Canvas and Metal	6,136					6,642								
PP849	Carramar Park	Community Park	2	DARDANUP	Shade Sail	Cape Shade Sail	Canvas and Metal	6,136					6,642								
PP850	Carramar Park	Community Park	2	DARDANUP	Shelter	Large Shelter 8X8m	Wood and Metal	20,000					21,649								
PP756	Carramar Park	Community Park	2	DARDANUP	Bollards	Treated Pine 150mm x 1.5m	Wood	614					665								
PP757	Carramar Park	Community Park	2	DARDANUP	Bollards	Treated Pine 150mm x 1.5m	Wood	835					904								
PP864	Carramar Park	Community Park	2	DARDANUP	Bollards	Treated Pine 150mm x 1.5m	Wood	221					239								
PP1467	Burekup Skatepark	Community Park	2S	BUREKUP	Irrigation system	Park	0	4,311					4,666								
PP1481	Cygnat Court	Community Park	3	MILLBRIDGE	Dog bag dispenser	None	0	625					677								
PP454	Duck Pond Park	Nature Park	2	EATON	Bin Surround	Street Bin	Plastic	2,450					2,652								
PP1482	Cygnat Court	Community Park	3	MILLBRIDGE	Park Sign	Interpretive Sign small	0	1,000					1,082								
PP197	Hunter Park	Community Park	2	MILLBRIDGE	Bin Surround	Single	Metal	2,578					2,790								
PP230	Hunter Park	Community Park	2	MILLBRIDGE	Bin Surround	Single	Metal	2,578					2,790								
PP482	Sindhi Park & Playground	Community Park	2	EATON	Bin Surround	Single Batten	Wood and Metal	1,348												1,488	
PP483	Sindhi Park & Playground	Community Park	2	EATON	Play Structure	Up and Down - Hunter Playg	Metal and Net	16,054					17,725								
PP484	Sindhi Park & Playground	Community Park	2	EATON	Bin Surround	Single Batten	Wood and Metal	1,348					1,488								
PP1293	Sindhi Park & Playground	Community Park	2	EATON	Bin Surround	Single Batten	Wood and Metal	1,348					1,488								
PP456	Sindhi Park & Playground	Community Park	2	EATON	Park Sign	Park Entrance Sign	Wood	2,000					2,208								
PP477	Sindhi Park & Playground	Community Park	2	EATON	Shade Sail	Cape Shade Sail	Canvas and Metal	6,136					6,775								
PP1294	Sindhi Park & Playground	Community Park	2	EATON	Dog bag dispenser	None	0	625					690								
PP478	Sindhi Park & Playground	Community Park	2	EATON	Shade Sail	Cape Shade Sail	Canvas and Metal	6,136					6,775								
PP1295	Sindhi Park & Playground	Community Park	2	EATON	Park Sign	Interpretive Sign small	Interpretive sign	1,000					1,104								
PP1297	Sindhi Park & Playground	Community Park	2	EATON	Softfall	Sand	0	5,918					6,534								
PP706	Lofthouse Park and Playground	Community Park	2	EATON	Shade Sail	Weathersafe	Canvas and Metal	6,136					6,775								
PP707	Lofthouse Park and Playground	Community Park	2	EATON	Shade Sail	Weathersafe	Canvas and Metal	6,136					6,775								

PARKS AND RESERVES

(Appendix IPC: 8.13B)

	1	2	3	4	5	6	7	8	9	10
	01/07/2021	01/07/2022	01/07/2023	01/07/2024	01/07/2025	01/07/2026	01/07/2027	01/07/2028	01/07/2029	01/07/2030
	30/06/2022	30/06/2023	30/06/2024	30/06/2025	30/06/2026	30/06/2027	30/06/2028	30/06/2029	30/06/2030	30/06/2031

Draft 10 YEAR PROGRAM - RENEWALS

Asset ID	Park Name	Park Category	Park Category Level	Community	Asset Type	Asset Sub Type	Material	Renewal Cost (Current Year)	EXPENDITURE BY YEAR											
									2021 - 2022	2022 - 2023	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029	2029 - 2030	2030 - 2031		
PP708	Lofthouse Park and Playground	Community Park	2	EATON	Shade Sail	Weathersafe	Canvas and Metal	6,136							6,775					
PP709	Lofthouse Park and Playground	Community Park	2	EATON	Shade Sail	Weathersafe	Canvas and Metal	6,136							6,775					
PP710	Lofthouse Park and Playground	Community Park	2	EATON	Shade Sail	Weathersafe	Canvas and Metal	6,136							6,775					
PP711	Lofthouse Park and Playground	Community Park	2	EATON	Shade Sail	Weathersafe	Canvas and Metal	6,136							6,775					
PP712	Lofthouse Park and Playground	Community Park	2	EATON	Shade Sail	Weathersafe	Canvas and Metal	6,136							6,775					
PP896	Eustace Fowler Park	Landscape Park	1	DARDANUP	Shelter	Single Shelter 4x4m	Single Shelter 4x4m	7,106							7,846					
PP899	Eustace Fowler Park	Landscape Park	1	DARDANUP	Shelter	Single Shelter 4x4m	Wood and Metal	7,106							7,846					
PP1178	Eustace Fowler Park	Landscape Park	1	DARDANUP	Shelter	Single Shelter 4x4m	Single Shelter 4x4m	7,106							7,846					
PP900	Eustace Fowler Park	Landscape Park	1	DARDANUP	Picnic Table	None	Wood	3,641							4,020					
PP1172	Eustace Fowler Park	Landscape Park	1	DARDANUP	Bin Stand	None		356							393					
PP885	Don Hewison Centre	Facility		DARDANUP	Seat	Quality High	Wood and Metal	2,713							2,995					
PP406	Berkeley Park	Landscape Park	3	MILLBRIDGE	Single Rocker	Junior Spica Yellow	Metal	3,393							3,746					
PP405	Berkeley Park	Landscape Park	3	MILLBRIDGE	Single Rocker	Platypus	Metal	2,286							2,524					
PP99	Eaton Foreshore	Community Park	1	EATON	Bollards	Treated Pine 150mm x 1.5m	Wood	10,872							12,003					
PP407	Berkeley Park	Landscape Park	3	MILLBRIDGE	Play Structure	Forpark Play Structure	Metal	20,000							22,082					
PP648	Berkeley Park	Landscape Park	3	MILLBRIDGE	Bin Surround	Single	Metal	2,578							2,846					
PP123	Eaton Foreshore	Community Park	1	EATON	Bollards	Treated Pine 150mm x 1.5m	Wood	10,885							12,018					
PP124	Eaton Foreshore	Community Park	1	EATON	Bollards	Treated Pine 150mm x 1.5m	Wood	223							246					
PP75	Eaton Foreshore	Community Park	1	EATON	Softfall	Synthetic	Rubber	285							315					
PP700	Lofthouse Park and Playground	Community Park	2	EATON	Carousel	None	Metal	7,319							8,080					
PP701	Lofthouse Park and Playground	Community Park	2	EATON	Digger	None	Metal	1,664							1,837					
PP702	Lofthouse Park and Playground	Community Park	2	EATON	Double Rocker	Seesaw	Metal	4,538							5,010					
PP704	Lofthouse Park and Playground	Community Park	2	EATON	Single Rocker	Koala	Metal	2,348							2,592					
PP703	Lofthouse Park and Playground	Community Park	2	EATON	Single Rocker	Truck	Metal	2,214							2,444					
PP1272	Pratt Road Reserve	Linear Park	3	EATON	Bin Stand	None	Metal	356							393					
PP1314	Wells Recreation Reserve Skate Park	Community Park	2S	DARDANUP	Drinking Fountain	Drink Fountain only		3,744							4,133					
PP825	Wells Recreation Reserve Skate Park	Community Park	2S	DARDANUP	Picnic Table	None	Metal	3,641							4,020					
PP1015	Burekup Oval	Sports Park	2	BUREKUP	Irrigation system	None		62,202											70,050	
PP1074	Hale Street	Community Park	3	EATON	Bore	None	Metal	58,467											65,843	
PP1511	Denison Link	Landscape Park	3	MILLBRIDGE	Bin surround	Single		2,578											2,903	
PP1083	Denison Link	Landscape Park	3	MILLBRIDGE	Dog bag dispenser	None		625											704	
PP1084	Denison Link	Landscape Park	3	MILLBRIDGE	Dog bag dispenser	None		625											704	
PP1091	Denison Link	Landscape Park	3	MILLBRIDGE	Soccer Goal	None		3,974											4,475	
PP1082	Denison Link	Landscape Park	3	MILLBRIDGE	Bin surround	Single		2,578											2,903	
PP872	Wells Recreation Reserve	Sports Park	2	DARDANUP	Park Sign	Park Entrance Sign	Wood	2,000											2,252	
PP1316	Wells Recreation Reserve Skate Park	Community Park	2S	DARDANUP	Park Sign	Small Signs		500											563	
PP1136	Eaton Foreshore	Community Park	1	EATON	Park Sign	Park Entrance Sign		2,000											2,252	
PP954	Burekup Oval	Sports Park	2	BUREKUP	Artificial Surface	Cricketer	Artificial Turf	4,032							4,541					
PP955	Burekup Oval	Sports Park	2	BUREKUP	Artificial Surface	Cricketer	Artificial Turf	4,032							4,541					
PP1011	Burekup Oval	Sports Park	2	BUREKUP	Artificial Surface	Cricketer Pitch		4,992							5,622					
PP1039	Hale Reserve	Nature Park	2	EATON	Bus Shelter	None	Metal	10,929							12,308					
PP189	Castlereagh Park	Community Park	2	MILLBRIDGE	Bin Surround	Single	Metal	2,578							2,903					
PP1049	Hale Street	Community Park	3	EATON	Bus Shelter	None	Metal	10,929							12,308					
PP1051	Hale Street Road Reserve	Road Reserve	2	EATON	Bus Shelter	None	Metal	10,929							12,308					
PP1225	Hale Street	Community Park	3	EATON	Irrigation system	Park		10,371											11,679	
PP1059	Watson Reserve	Community Park	2	EATON	Fishing Platform	None	Wood	180,715											207,585	
PP938	Burekup Oval - club	Sports Park	2	BUREKUP	Play Structure	Forpark Play Structure	Metal and Plastic	40,000											45,947	
PP937	Burekup Oval - club	Sports Park	2	BUREKUP	Double Rocker	None	Metal and Plastic	4,031							4,631					
PP1462	Burekup Oval - club	Sports Park	2	BUREKUP	Softfall	Sand		3,154							3,622					
PP257	Cadell Park	Community Park	2	MILLBRIDGE	Drinking Fountain	Drink Fountain only	Metal	3,744							4,300					
PP259	Cadell Park	Community Park	2	MILLBRIDGE	Seat	Quality High	Wood and Metal	2,713							3,116					
PP252	Cadell Park	Community Park	2	MILLBRIDGE	Picnic Table	None	Wood and Metal	3,641							4,183					
PP520	Glenhuon Oval	Sports Park	1	EATON	Score Board	None	Metal	15,852							18,209					
PP946	River Valley School	Community Park	2	BUREKUP	Play Structure	Climbing Frame - River Valle	Metal	15,013							17,245					
PP947	River Valley School	Community Park	2	BUREKUP	Play Structure	Climbing Frame - River Valle	Metal	15,013							17,245					
PP943	River Valley School	Community Park	2	BUREKUP	Swing	A Frame Swing	Metal	3,026							3,476					
PP944	River Valley School	Community Park	2	BUREKUP	Swing	Single Post	Metal	2,645							3,038					
PP480	Sindhi Park & Playground	Community Park	2	EATON	Swing	A Frame Swing	Metal	3,026											3,546	
PP481	Sindhi Park & Playground	Community Park	2	EATON	Digger	None	Metal	1,664							1,949					
PP485	Sindhi Park & Playground	Community Park	2	EATON	Fitness Equipment	None	Metal	4,696							5,502					
PP486	Sindhi Park & Playground	Community Park	2	EATON	Fitness Equipment	None	Metal	4,696							5,502					
PP487	Sindhi Park & Playground	Community Park	2	EATON	Fitness Equipment	None	Metal	4,696							5,502					
PP488	Sindhi Park & Playground	Community Park	2	EATON	Fitness Equipment	None	Metal	4,696							5,502					
PP249	Cadell Park	Community Park	2	MILLBRIDGE	Soccer Goal	None	Metal	3,974							4,656					
PP1230	Hazelgrove Park	Community Park	3	MILLBRIDGE	Park Sign	Interpretive Sign small		1,000							1,172					
PP243	Hunter Park	Community Park	2	MILLBRIDGE	Play Structure	KOMPAN EMERALD - Hunter	Metal and Net	17,993							21,081					
PP244	Hunter Park	Community Park	2	MILLBRIDGE	Play Structure	Up and Down - Hunter Playg	Metal and Net	16,054							18,810					
PP1237	Hunter Park	Community Park	2	MILLBRIDGE	Softfall	Sand		5,746							6,732					
PP203	Hunter Park	Community Park	2	MILLBRIDGE	Shade Sail	Cape Shade Sail	Canvas and Metal	6,136							7,189					



PARKS AND RESERVES

(Appendix IPC: 8.13B)

	1	2	3	4	5	6	7	8	9	10
	1/07/2021	01/07/2022	01/07/2023	01/07/2024	01/07/2025	01/07/2026	01/07/2027	01/07/2028	01/07/2029	01/07/2030
	30/06/2022	30/06/2023	30/06/2024	30/06/2025	30/06/2026	30/06/2027	30/06/2028	30/06/2029	30/06/2030	30/06/2031

**Draft 10 YEAR PROGRAM - RENEWALS**

Asset ID	Park Name	Park Category	Park Category Level	Community	Asset Type	Asset Sub Type	Material	Renewal Cost (Current Year)	EXPENDITURE BY YEAR												
									2021 - 2022	2022 - 2023	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029	2029 - 2030	2030 - 2031			
PP204	Hunter Park	Community Park	2	MILLBRIDGE	Shade Sail	Cape Shade Sail	Canvas and Metal	6,136													7,189
PP205	Hunter Park	Community Park	2	MILLBRIDGE	Shade Sail	Cape Shade Sail	Canvas and Metal	6,136													7,189
PP1029	Lusitano Park and Playground	Community Park	2	EATON	Shade Sail	Cape Shade Sail	Canvas and Metal	30,680													35,947
PP1139	Marri Reserve	Nature Park	2	EATON	Bore	None		58,467													69,873
PP56	Eaton Foreshore	Community Park	1	EATON	Decking	Jarra	Jarra	4,873													5,824
PP200	Hunter Park	Community Park	2	MILLBRIDGE	Picnic Table	None	Wood and Metal	3,641													4,352
PP221	Hunter Park	Community Park	2	MILLBRIDGE	Seat	Quality High	Wood and Metal	2,713													3,242
PP201	Hunter Park	Community Park	2	MILLBRIDGE	Picnic Table	None	Wood and Metal	3,641													4,352
								<b>1,989,484</b>	<b>260,665</b>	<b>239,033</b>	<b>200,426</b>	<b>167,774</b>	<b>344,154</b>	<b>219,678</b>	<b>229,926</b>	<b>343,998</b>	<b>149,212</b>	<b>99,737</b>			



## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Stormwater Asset Management Plan 2021/22 – 2030/31

**RISK THEME PROFILE:**

1 - Asset Sustainability Practices

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not renewed at the end of their useful lives.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not upgraded or created to meet demand.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Risk that customer levels of service are reduced or maintained to meet public expectation.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

STORMWATER DRAINAGE

(Appendix IPC: 8.14B)

1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10  
 1/07/2021 01/07/2022 01/07/2023 01/07/2024 01/07/2025 01/07/2026 01/07/2027 01/07/2028 01/07/2029 01/07/2030 1/07/2021 1/07/2022 1/07/2023 1/07/2024 1/07/2025 1/07/2026 1/07/2027 1/07/2028 1/07/2029 1/07/2030  
 30/06/2022 30/06/2023 30/06/2024 30/06/2025 30/06/2026 30/06/2027 30/06/2028 30/06/2029 30/06/2030 30/06/2031 30/06/2022 30/06/2023 30/06/2024 30/06/2025 30/06/2026 30/06/2027 30/06/2028 30/06/2029 30/06/2030 30/06/2031

**10 YEAR PROGRAM - EXPANSION & UPGRADE**

Drainage System	Community	Renewal / Upgrade / Expansion	Asset Type / Activity	Current Cost 1/07/2021	Funding (%)	EXPENDITURE BY YEAR										INCOME BY YEAR													
						2021 - 2022	2022 - 2023	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029	2029 - 2030	2030 - 2031	2021 - 2022	2022 - 2023	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029	2029 - 2030	2030 - 2031				
						Hamilton Road - Hale Street	Eaton	Upgrade	Improve drainage capacity	215,378	60.0%		110,381	113,141										66,229	67,884				
Hands Creek	Eaton	Upgrade	Improve water quality	215,378	40.0%			115,969	118,869											46,388	47,547								

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Plant & Vehicle Asset Management Plan 2021/22 – 2030/31

**RISK THEME PROFILE:**

1 - Asset Sustainability Practices

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not renewed at the right point in the asset life cycle – increased repairs costs, downtime.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not acquired to meet demand or needs of the Shire.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	Risk that assets are not renewed at the right point in the asset life cycle – increased repairs costs, downtime.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Risk that customer levels of service are reduced or are not maintained to meet public expectation.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

# (Appendix IPC: 8.16A)

## Shire of Dardanup

### Asset Management Plan - Executive & Compliance Vehicles 2021/22

#### CONSOLIDATED SUMMARY

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
<b>EXPENDITURE</b>															
<b>Administration / Compliance Vehicles</b>															
Total Replacement Vehicles	146,218	322,016	338,883	91,819	245,889	263,993	460,404	100,366	174,705	384,755	404,907	210,274	190,967	315,427	550,105
Total New Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL EXPENDITURE</b>	<b>146,218</b>	<b>322,016</b>	<b>338,883</b>	<b>91,819</b>	<b>245,889</b>	<b>263,993</b>	<b>460,404</b>	<b>100,366</b>	<b>174,705</b>	<b>384,755</b>	<b>404,907</b>	<b>210,274</b>	<b>190,967</b>	<b>315,427</b>	<b>550,105</b>
<b>FUNDING</b>															
Loans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sale Revenue	69,530	141,980	165,700	45,909	110,427	119,997	217,115	50,183	83,077	169,642	197,983	95,080	90,810	143,376	259,415
<b>TOTAL FUNDING</b>	<b>69,530</b>	<b>141,980</b>	<b>165,700</b>	<b>45,909</b>	<b>110,427</b>	<b>119,997</b>	<b>217,115</b>	<b>50,183</b>	<b>83,077</b>	<b>169,642</b>	<b>197,983</b>	<b>95,080</b>	<b>90,810</b>	<b>143,376</b>	<b>259,415</b>
<b>OWN SOURCE FUNDS REQUIRED</b>															
Opening Balance - Exec & Compliance Vehicle Reserve	154,041	157,700	63,019	40,027	94,396	79,458	80,918	38,199	138,395	197,596	138,579	97,603	148,173	219,131	218,713
Interest	347	355	191	279	524	456	571	379	830	1,096	948	764	1,115	1,633	1,760
Recommended Annual Reserve Transfer	80,000	85,000	150,000	100,000	120,000	145,000	200,000	150,000	150,000	155,000	165,000	165,000	170,000	170,000	170,000
<b>RESERVE SURPLUS (DEFICIT)</b>	<b>157,700</b>	<b>63,019</b>	<b>40,027</b>	<b>94,396</b>	<b>79,458</b>	<b>80,918</b>	<b>38,199</b>	<b>138,395</b>	<b>197,596</b>	<b>138,579</b>	<b>97,603</b>	<b>148,173</b>	<b>219,131</b>	<b>218,713</b>	<b>99,782</b>

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Compliance & Executive Vehicle Asset Management Plan 2021/22 – 2030/31

**RISK THEME PROFILE:**

1 - Asset Sustainability Practices  
15 - Supplier and Contract Management

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)  
13 - Project/Change Management

**RISK ASSESSMENT CONTEXT:** Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	Keeping our fleet updated ensures that vehicles have the latest emissions and safety controls fitted.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Increased costs associated with maintenance and changeover prices if vehicles are not changed over in the changeover period.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	Older vehicles breaking down, which leads to vehicles not being available to provide the required services to the community.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	Council not being complaint with its own policies an associate Acts and regulations.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Council staff not driving up to date quality vehicles may lead to reputational risk.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	Keeping our fleet updated ensures that vehicles have the latest emission and an environmental controls fitted.	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.

# (Appendix IPC: 8.17A)

## Shire of Dardanup

### Asset Management Plan - Eaton Recreation Centre Equipment

2021/22

#### CONSOLIDATED SUMMARY

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
<b>EXPENDITURE</b>										
Eaton Recreation Centre:										
- Purchased Gym and Fitness Equipment	44,099	29,873	387,203	0	50,049	25,631	17,877	61,208	4,816	133,344
- Leased Gym and Fitness Equipment	45,444	45,444	45,444	45,444	51,934	51,934	51,934	51,934	51,934	58,046
<b>TOTAL EXPENDITURE</b>	<b>89,543</b>	<b>75,317</b>	<b>432,647</b>	<b>45,444</b>	<b>101,983</b>	<b>77,565</b>	<b>69,811</b>	<b>113,142</b>	<b>56,750</b>	<b>191,389</b>
<b>FUNDING</b>										
Loans	0	0	0	0	0	0	0	0	0	0
Grant Revenue	35,000	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDING</b>	<b>35,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OWN SOURCE FUNDS REQUIRED</b>	<b>54,543</b>	<b>75,317</b>	<b>432,647</b>	<b>45,444</b>	<b>101,983</b>	<b>77,565</b>	<b>69,811</b>	<b>113,142</b>	<b>56,750</b>	<b>191,389</b>
Opening Balance - ERC Equipment Reserve	306,876	373,867	430,419	139,925	225,181	254,323	308,030	369,759	388,465	463,658
Interest	1,534	1,869	2,152	700	1,126	1,272	1,540	1,849	1,942	2,318
Recommended Annual Reserve Transfer	120,000	130,000	140,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000
<b>RESERVE SURPLUS (DEFICIT)</b>	<b>373,867</b>	<b>430,419</b>	<b>139,925</b>	<b>225,181</b>	<b>254,323</b>	<b>308,030</b>	<b>369,759</b>	<b>388,465</b>	<b>463,658</b>	<b>404,587</b>

## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** Recreation Centre Equipment Asset Management Plan 2021/22 – 2030/31

**RISK THEME PROFILE:**

1 - Asset Sustainability Practices  
Choose an item.

Choose an item.  
Choose an item.

**RISK ASSESSMENT CONTEXT:** Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Adoption of this is required for funding of Recreation Services Equipment	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	Supply of Equipment is required for the operation of the Centre	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	Lack of service at the Recreation Centre would compromise the Shires reputation.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

# (Appendix IPC: 8.18A)

Shire of Dardanup

Asset Management Budget - Information Technology Equipment  
2021/22

**CONSOLIDATED SUMMARY**

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
<b>EXPENDITURE</b>										
Information Technology Equipment	29,072	44,647	46,739	41,243	12,047	22,283	65,215	33,500	14,500	25,782
Software & Leased Equipment	1,078,499	1,014,179	1,204,453	1,079,634	1,089,698	1,052,898	1,110,642	1,145,830	1,198,403	1,264,879
<b>TOTAL EXPENDITURE</b>	<b>1,107,570</b>	<b>1,058,826</b>	<b>1,251,192</b>	<b>1,120,877</b>	<b>1,101,744</b>	<b>1,075,181</b>	<b>1,175,856</b>	<b>1,179,330</b>	<b>1,212,903</b>	<b>1,290,660</b>
<b>FUNDING</b>										
Information Technology Equipment Reserve Fund	538,325	454,066	593,225	504,677	440,124	410,712	493,166	468,768	445,151	494,508
Loans	0	0	0	0	0	0	0	0	0	0
Grant Revenue	0	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDING</b>	<b>538,325</b>	<b>454,066</b>	<b>593,225</b>	<b>504,677</b>	<b>440,124</b>	<b>410,712</b>	<b>493,166</b>	<b>468,768</b>	<b>445,151</b>	<b>494,508</b>
<b>TOTAL GENERAL FUNDS REQUIRED</b>	<b>569,245</b>	<b>604,760</b>	<b>657,967</b>	<b>616,200</b>	<b>661,620</b>	<b>664,469</b>	<b>682,690</b>	<b>710,562</b>	<b>767,752</b>	<b>796,152</b>



## RISK ASSESSMENT TOOL

**OVERALL RISK EVENT:** IT Asset Management Plan 2021/22 – 2030/31 summary report recommendation to council

**RISK THEME PROFILE:**

1 - Asset Sustainability Practices

Choose an item.

11 - IT, Communication Systems and Infrastructure

Choose an item.

**RISK ASSESSMENT CONTEXT:** Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
<b>HEALTH</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
<b>FINANCIAL IMPACT</b>	Adoption of this Item is required for funding of IS and IT services	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
<b>SERVICE INTERRUPTION</b>	Services of IT and IS depend on adoption of IT Asset Management Plan	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required	Not required.	Not required.	Not required.
<b>LEGAL AND COMPLIANCE</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
<b>REPUTATIONAL</b>	Compromised Quality of IT and IS might affect the reputation of council in providing services.	Moderate (3)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
<b>ENVIRONMENT</b>	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

**(Appendix IPC 8.18B)**

