



APPENDICES

INTEGRATED PLANNING COMMITTEE MEETING

To Be Held

Wednesday, 9 March 2022
Commencing at 10.00am

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

This document is available in alternative formats such as:
~ Large Print
~ Electronic Format [disk or emailed]
Upon request.

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Elected Member Fees, Expenses and Allowances 2022-23

RISK THEME PROFILE:

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

RISK ASSESSMENT CONTEXT: Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Elected Member Fees and Allowances form part of the Annual Budget Process	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not Required - No Risk Identified	N/A	N/A
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
LEGAL AND COMPLIANCE	Risk of Council breaching the Local Government Act 1995 – Risk that the the Member Fees and Allowances is not adopted.	Major (4)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not Required - No Risk Identified	N/A	N/A
REPUTATIONAL	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

(Appendix IPC:9.1)



PROPOSAL

New Multi-Water Sport Boat Storage Facility at Eaton Foreshore

28 February 2022

**Submitted by:
Coastal Rowing WA Inc in Partnership with Paddle WA**



CONTACT DETAILS

PRIMARY

Contact: Nancy Churchill, Deputy Chairperson and Development Director

Address: Coastal Rowing WA Inc
PO Box 1006
Bunbury WA 6231

Email: coastalrowingwa@gmail.com; njc@gwi.net

Tel: 0428 960 173

PARTNER

Contact: Rosalie Evans, Executive Officer

Address: Paddle Western Australia
PO Box 28
Floreat Forum WA 6014

Email: eo@paddlewa.asn.au

Tel: (08) 9285 8501

EXECUTIVE OVERVIEW

Background

In 2021, the Shire of Dardanup approved the installation of a 40 foot sea container at Eaton Foreshore to serve as the temporary boat storage facility for Coastal Rowing WA Inc. Coastal Rowing WA is a new club, bringing the new sport of coastal rowing to Western Australia. The term of this approval is until August 2023.

Since operating from this facility, Coastal Rowing WA has identified not only interest in coastal rowing but a high level of pent up demand for water sports in general at this location. Coastal Rowing WA members are approached frequently about the availability of boats, boat storage space, and water sports tuition. Much of this interest is in kayaks, SUP (stand up paddleboards), surf skis, canoes, and other personal water sports craft. . The Shire has also been directly approached by other water sports users.

We find ourselves with two opportunities. First, our 40 foot container is full. We cannot grow as a rowing club unless we obtain additional boat storage space. Second, is an opportunity to address the pent up demand for paddle sports as evidenced by inquiries, both formal and informal.

The Rowing and Paddle Partnership

Our experience is that there is a high interest in recreational water sports of all types. Our experience is also that water sports participants, during their long athletic careers, are inclined to participate in different waters sports at different stages of their lives. The demand is primarily for recreational opportunities, although there is a small subset of those who are interested in competing from time to time.

Coastal Rowing WA Inc is strategically positioned to support rowing activities such as fine rowing and coastal rowing. We do not have the expertise to comprehensively offer paddle sports such as kayaking, canoeing, SUP, and outrigger. Because we had identified the broader community waters sports need, we sought a partner with the expertise, capability, and willingness to support the development of paddle sports at Eaton Foreshore. Paddle WA, the State Sporting Association for paddle sports, has joined us in this partnership (see attached Paddle WA Letter of Support).

Uniqueness of This Partnership and Project

Historically, sports are offered to the community from a “sport specific” perspective. This is, in part, because the funding and governmental structure supporting sport is “sport specific.” Since its inception, Coastal Rowing WA has taken the view that sports should be offered from a “community” perspective. This becomes particularly important in regional areas where there is often not a critical mass of participants to form a sport specific club. However, there may well be, as in this case, a critical mass of generic water sports participants to form a cohesive group.

Paddling WA is philosophically similar and embraces the “community” perspective of supporting sports, particularly in regional areas. To this end, Paddling WA supports a wide range of water sports. It also provides community based resources such as the Paddle Academy where boats are brought into a community and instruction is provided.

Our joint philosophy is to approach this project from a “community needs” perspective. That is, to construct a facility and provide a complete range of water sports to the community. This is an innovative approach to community water sports in the state and, as such, the proposed facility will be unique.

Synopsis of the benefits, barriers and opportunities

The following is a synopsis of the benefits, barriers and opportunities to providing multi-water sport use at the Eaton Foreshore location as discussed at the first partnership meeting of Coastal Rowing WA and Paddle WA.

- a. Benefits. The proposed concept of a regional multi water sports facility, specifically at Eaton Foreshore, has a range of community benefits including:
 - i better access to water sports for community members,
 - ii increased sport development and participation,
 - iii delivery of technical information (coaching, safety) to facilitate sport for life,
 - iv. the opportunity to respond to the pent up demand in the Bunbury regional area for the availability and coordination of water sports,
 - v support of new water sports such as kayak fishing and coastal rowing, and
 - vi opportunity to get local schools involved in a new outdoor activity which is great for mental health, especially at this time.

- b. Barriers. Parties discussed the barriers presently encountered by community members who desired to participate in waters sports. These include:
 - i. the lack of a centre for waters sport with boat storage and expertise,
 - ii. that the historical sport specific focus of government has been individual sport oriented with an emphasis on performance which has not catered to the large recreational interest,
 - iii that this individual sport focus in regional areas prevented participants across a wide range of water sports (coastal rowing, kayaking, canoeing, surf ski, outrigger, SUP, and others) from coalescing to provide a multi-water sport resource to the community,
 - iv. that this sport and performance focused orientation of government did not reflect the community users view or needs, and as a result existing coastal rowers and paddlers have found difficulty in creating a multi-use water sport space for existing participants, and
 - v. this has meant little local capacity exists to engage new participants in water sports in an informed, safe way.

- c. Opportunities
 - i. There is joint interest between Coastal Rowing WA Inc and Paddling WA in progressing a joint multi water sports facility at Eaton Foreshore. This interest is at the conceptual level.
 - ii. Paddle WA shared a variety of opportunities for collaborating and progressing the project, a singular one being the mentoring of the formation of a Paddle WA affiliated club located at the proposed facility.
 - iii. Conceptually, the participants saw a tremendous opportunity and agreed to begin steps to progress the concept.

Proposed Boat Storage Facility

The proposed boat storage facility will serve both rowing and paddle sports. It will primarily be a storage facility. Half of the facility will be for paddle craft. Half of the facility will be for rowing craft. This storage will also include relevant equipment, such as paddles, oars, and riggers, as well as space for trailers to transport water craft.

Proposed Schedule

The Shire of Dardanup is currently undertaking a Master Plan for Eaton Foreshore. Details such as (a) the location of the proposed facility and (b) its scope are expected to be finalised during that Master Planning process. The current schedule and steps are:

- a. Completion of the Foreshore Master Plan draft (June 2022)
- b. Approval by Council (September 2022)
- c. Development of building design and costing (September 2022)
- d. Review of project with Department of Local Government, Sport, and Cultural Industries (DLGSCI) (October 2022)
- e. Commitment of all funding except CSRFF Grant (November 2022)
- f. Submission of CSRFF grant to DLGSCI (February 2023)
- g. Construction begins (May 2023)
- h. Construction complete (August 2023)
- i. 40 foot sea container removed from site (September 2023)

Proposed Governance

At this time, the proposal is for Coastal Rowing WA Inc to lease the facility from the Shire of Dardanup. Coastal Rowing WA will then sublease space to Paddle WA and/or other water sports clubs. This arrangement is identical to that for Eaton Bowling Club and the Eaton Senior Citizens, which is a model for joint cooperation and efficient used of facilities resources.

Proposed Budget

The planning budget for the boat storage facility is \$300,000. Funding sources are planned to include \$100,000 from a CSRFF Grant (Department of Local Government, Sport, and Cultural Industries) and \$40,000 from other sources provided by the applicants (both self-funding and community sponsorships from industry). This leaves a planning funding gap of \$160,000.

Request to the Shire of Dardanup: Inclusion of the Project in its Capital Plan for 2022-2023 at \$160,000

We are asking the Shire of Dardanup to close that funding gap. Because the proposed build is May 2023, Coastal Rowing WA and Paddle WA are requesting inclusion of the \$300,000 project in the Shire of Dardanup's capital plan for 2022-2023. Funding of \$100,000 in CSRFF funding plus \$40,000 in other outside funding (including in kind). The total project planning amount is capped at \$300,000 because that is the maximum for minor CSRFF grants.

23 February 2022

Ms N Churchill
Deputy Chairperson
Coastal Rowing WA Inc

ABN: 54 768 331 599
Royal Life Saving Society WA Building
McGillivray Road Mt Claremont WA 6010
PO Box 28, Floreat Forum WA 6014

Phone: (08) 9285 8501
Web: <http://www.paddlewa.asn.au>

Dear Nancy

It was lovely to meet with you on Friday 18 February 2022.

Paddle WA as I explained is the peak body in WA for everything paddling, we are an incorporated not be profit Association.

We have thirteen (13) Clubs in WA, which range from recreational to Olympic High Performance, we currently have over 2000 members in WA.

Paddle WA is very proud of the advocacy we provide for our members and clubs and are on several WA Government external review groups.

To say that I am excited at the prospect of what the Eaton Foreshore Master Plan will hold would be an understatement, as being a paddler myself since 1997 and having paddled many times of that part of your river, when we had a Southwest Canoe Club which disbanded about 12 years ago.

Paddle WA will fully support a multi-sport facility on the Eaton Foreshore, which I can see being a vibrant and fun community centre for all, particularly I would like to offer to the local schools some fun paddle education. Paddle WA runs a program called Paddle Academy and we have three (3) trailers with a fleet of 75 craft and will be more than happy to provide education on a regular basis not only for children but adults alike.

I am so aware of getting people of all ages into paddling as I have witnessed first-hand what a significant difference it can make to the mental health of those people.

We have recently started a fantastic new club in the Busselton area and there is a real need for a new paddle Club in the Bunbury area and the Eaton Foreshore will be perfect.

So, as I have stated to you previously Paddle WA is fully supportive of a joint Eaton Water Sports Club as we believe that sport plays a dual role in society, in that it contributes to the maintenance of healthy communities and contributes to the development of national pride. Paddling is a sport that offers its participants the opportunities to remain physically and mentally healthy which is so important currently in our lives.

Kind regards



Rosalie Evans (JP)
Executive Officer



**NEW MULTI-WATER SPORT BOAT STORAGE FACILITY
AT EATON FORESHORE**

CONCEPT PLAN AND SPECIFICATIONS

28 February 2022

CONCEPT PLAN AND SPECIFICATIONS FOR NEW MULTI-WATER SPORT BOAT STORAGE FACILITY AT EATON FORESHORE

Overview

The purpose of the boat storage facility is to house water craft and allow for community-based water sport participation. While Coastal Rowing WA Inc introduced the sport of coastal rowing to Western Australia, the organisation's purpose has always embraced supporting other waters sports including kayaking, canoeing, and others. Our belief is that over their long athletic careers, the needs of adults change. Their continued sports participation benefits from having a diversity of water sports available to them in the same location. To this end, the facility will be a multi-purpose water sports facility.

Coastal Rowing WA Inc also supports the efficient and rational use of facilities and funds. To that end, we welcome other like-minded sporting clubs to collaborate in developing and, eventually, using this facility. The particulars of how those administrative relationships emerge are, as yet, unknown. We open minded as to those administrative arrangements. At a minimum, the Shire of Dardanup will be a key partner in determining how, when, and if this project progresses.

Background

Coastal and fine rowing

Coastal Rowing WA Inc was formed in 2020 to provide an opportunity for coastal rowing and other recreationally focused water sports to develop. Our focus is primarily recreational. We were supported by the Department of Sport and Recreation with an Active Regional Communities grant to assist with upskilling coaches. British Rowing was, and continues to be, the gold standard for coastal rowing risk and safety management. We are grateful to them for their substantial investment in our start-up and for their continued support.

In 2021 and thanks to the generosity of the Shire of Dardanup, we moved from our start-up facility in Bunbury to our current 40 foot container on Eaton Foreshore. The container was generously donated by Qube. Also as part of this move, Eaton Bowling Club welcomed us as a joint club in their new facility on Pratt Road where we have our club rooms. Our current permission for the container at the foreshore is two years, ending August 2023.

At this time, we are out of boat storage space. This creates two problems. First is the generic one of not being able to expand community-based participation since there are no available storage sports. Second is the specific one of not being able to expand coastal rowing, an exciting new sport, as well as introduce fine boat rowing because of the lack of storage space. Thus, a new facility is needed to address these growth opportunities.

Paddle Sports

In our time at Eaton Foreshore, the pent up demand for paddle sports has become obvious. We regularly receive inquiries about the availability of paddle sport boats, both storage of personal craft and hire, as well as the availability of tuition. In addition, we have been approached by other paddle sport user groups with regards to partnering o this facility.

Based on the perceived demand for paddle sports, including kayak, canoe, surf ski, SUP, and others, we contacted Paddle WA to inquire about their interest in partnering on the project. Their enthusiastic and supportive response led to a joint meeting where we explored the barriers to community participation for paddle sports as well as the opportunity for providing same.

Synopsis of the benefits, barriers and opportunities

The following is a synopsis of the benefits, barriers and opportunities to providing multi-water sport use at the Eaton Foreshore location as discussed at the first partnership meeting of Coastal Rowing WA and Paddle WA.

- a. Benefits. Parties discussed the proposed concept of a regional multi water sports facility, specifically at Eaton Foreshore, and outlined the range of community benefits of such a facility including:
 - i better access to water sports for community members,
 - ii increased sport development and participation,
 - iii delivery of technical information (coaching, safety) to facilitate sport for life,
 - iv. the opportunity to respond to the pent up demand in the Bunbury regional area for the availability and coordination of water sports,
 - v support of new water sports such as kayak fishing and coastal rowing, and
 - vi opportunity to get local schools involved in a new outdoor activity which is great for mental health, especially at this time.
- b. Barriers. Parties discussed the barriers presently encountered by community members who desired to participate in waters sports. These include:
 - i. the lack of a centre for waters sport with boat storage and expertise,
 - ii. that the historical sport specific focus of government has been individual sport oriented with an emphasis on performance which has not catered to the large recreational interest,
 - iii that this individual sport focus in regional areas prevented participants across a wide range of water sports (coastal rowing, kayaking, canoeing, surf ski, outrigger, SUP, and others) from coalescing to provide a multi-water sport resource to the community,
 - iv. that this sport and performance focused orientation of government did not reflect the community users view or needs, and as a result existing coastal rowers

and paddlers have found difficulty in creating a multi-use water sport space for existing participants, and

- v. this has meant little local capacity exists to engage new participants in water sports in an informed, safe way.

c. Opportunities

- i. There is joint interest between Coastal Rowing WA Inc and Paddling WA in progressing a joint multi water sports facility at Eaton Foreshore. This interest is at the conceptual level.
- ii. Paddle WA shared a variety of opportunities for collaborating and progressing the project, a singular one being the mentoring of the formation of a Paddle WA affiliated club located at the proposed facility.
- iii. Conceptually, the participants saw a tremendous opportunity and agreed to begin steps to progress the concept.

General Specifications

The specifications for this project are being developed from four primary resources

1. Current and projected use of the facility
2. Specifications and experiences of other water based sports facilities
3. Strategic sporting facility requirements
4. Shire of Dardanup and regulatory requirements

Coastal Rowing: Current and projected use of the facility

In eighteen months, we have seen the sport of coastal rowing attract tremendous interest. The limiting factor to the sport is the availability of coastal rowing boats. There is significant pent-up demand for the sport of coastal rowing. With regards to other water based sports and since our locating to Eaton Foreshore, we have also been approached by a significant number of users on the foreshore about boat storage. The issue for them is transporting their water craft. Some do not have easy transport. Others are finding lifting water craft onto their cars is becoming more difficult with age. The clear indication is that if space were available for boat storage, they would be interested in locating in the facility. Based on our experience, the project boats storage use is as found in Table 1.

Table 1 Estimated boat storage spaces planned

	2020	2021	2022	2023	2024	2025	2026	2027	2028+
Boat Storage Spaces Used	6	10	10*	15	20	25	30	35	40*

Planning date for construction: 1H2023

NOTE: * = no space available and no growth

(Appendix IPC: 9.2A)

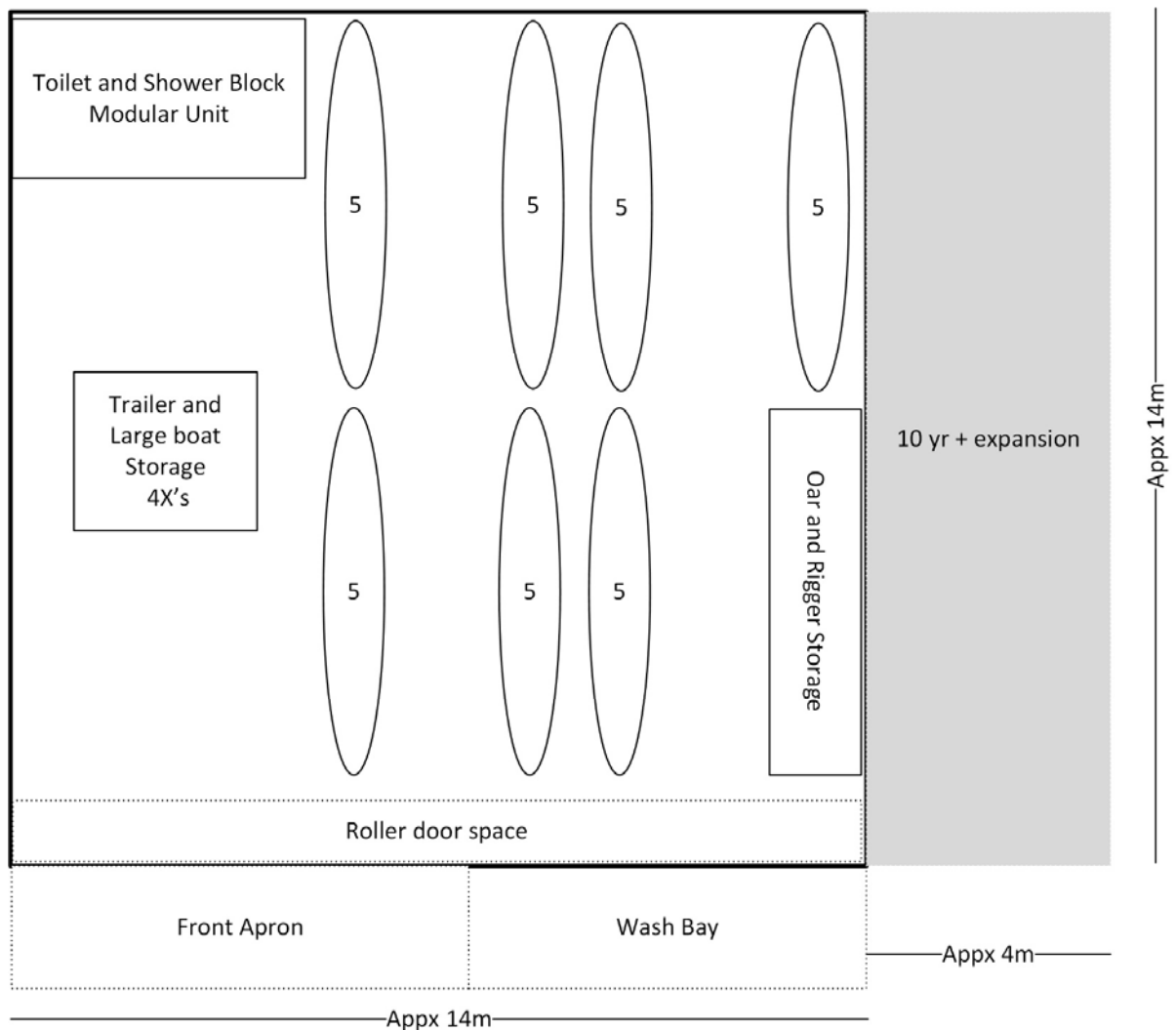
Single boats of all types are generally on racks, 5 racks high. They are housed inside along with their rigging, oars, and paddles. Some smaller very lightweight craft can be stored on the ceiling using a pulley arrangement. Ideally there will also be sufficient floor space for 2-4 indoor rowing machines, weights, and mats needed for training during inclement weather.

In addition to these smaller boats are larger boats including 2X and 4X. There is also the need for trailer storage and a potential need for a designated safety boat. These larger boats, trailer, and future support equipment can be stored in roofed, but not necessarily enclosed, storage.

Coastal rowing only concept design

Using the boat dimensions, understanding our current storage space in the 40ft shipping container, and projecting the growth for boat storage yields the following the internal layout of space (Figure 1). The outside storage provides for larger boats and boat trailer. The expansion space is for future plans only and not planned to be developed in this project.

Figure 1 Concept design for coastal rowing only (1/2 of the facility)



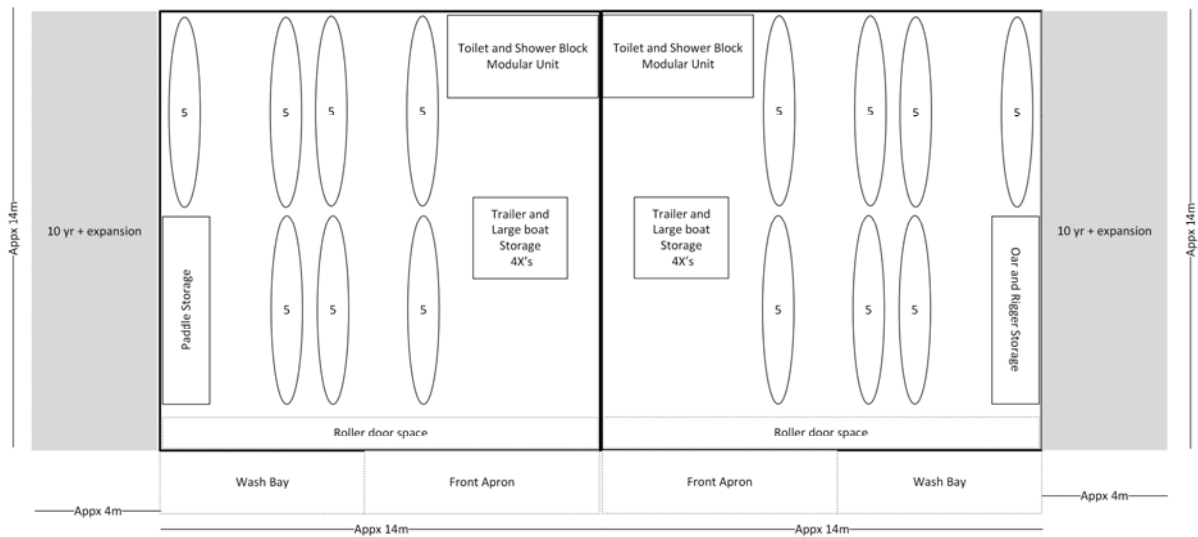
Paddling sports only

It is expected that there will be a higher demand for paddle sports because of the range of them available. Paddle craft are also less expensive the rowing craft. Paddle WA has also offered to its Paddle Academy as a means of building community water sports capacity.

Generally the craft are a comparable length to coastal rowing 1X's. For concept plan purposes, the space designed for paddle craft is simply a mirror image of that designed for rowing. A graphic of the proposed facility follows.

Included for each is a projected expansion space for the future. This will not be developed during this project.

Figure 2 Concept design for both rowing and paddle facility



Location of the building

We believe this to be one of the more critical challenges and requiring involvement all parties and the completion of the Eaton Foreshore Master Plan process to determine the preferred location.

The first issue is, primarily, how to minimise any conflicts (real or perceived) with existing users of the park. Preferentially, the building would be located close to the southern beach (the current beach being used). However, a large permanent building may detract from the amenity of this area. The increase in small water craft traffic will certainly change the character of the space.

A second location issue is cost related. The plan is for the building to have water, sewer, and electrical services all of which are located on Pratt Road. To minimise the cost of the project, the building should be as close to these services as possible. However, this may create a perceived issue with businesses on Pratt Road.

A third issue has to do with the floodway (Figure 2). Appearances to the contrary, Eaton Foreshore (Apex Park) is not flat. The following topographical map shows areas of the park at 1AHD, the rest being lower. The 100 year flood level is 2.4 AHD. The building would preferably be sited on the

highest elevation possible to minimise the risk during flooding. That being said, all the other infrastructure in the park as well as the football/cricket club and infrastructure across the street on Pratt Road, including many homes, are located at low elevations in the floodway. Regardless, the proposed building will need development approval and before this approval can be sought, the location of the building must be determined.

The fourth location issue is tree damage. The building needs to be located outside the “fall area” of large trees and boughs.

To reiterate, the Eaton Foreshore Master Plan project is a critical path item to determining the preferred location of the proposed building. That being said, the concept design of the building is eminently moveable. It should be able to be sited wherever designated.

Figure 3 Topography of Eaton Foreshore showing flood levels

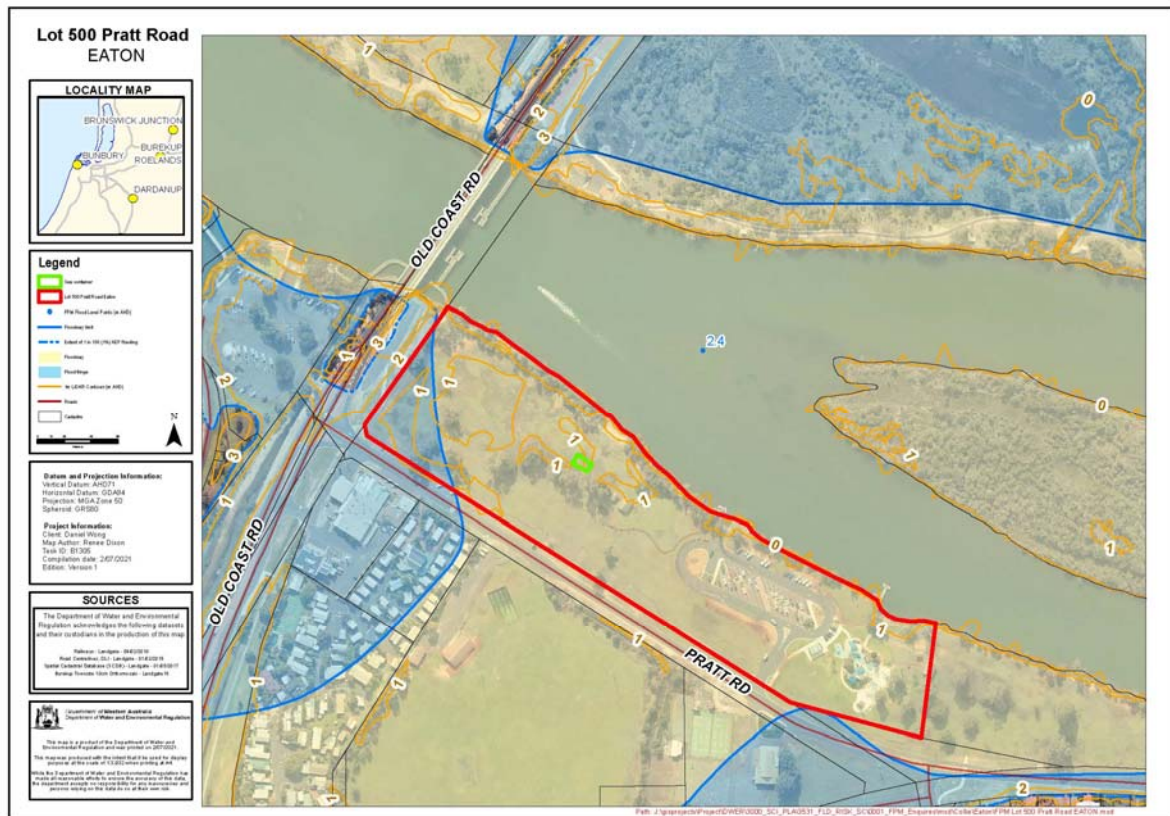


Figure 3 is provided only for discussion purposes and shows two of many possible locations. It is provided for the purpose of scale. For this reason, a second club facilities equal to those above have also been included.

Figure 4 Sample of two possible siting locations for the facility



Detailed specifications

The following are the detailed specifications at the time of this writing (February 2022). They are expected to evolve significantly with input from Paddling WA, the Shire of Dardanup and other clubs who might come to collaborate on this project.

Specifications A: Boat storage and large equipment storage

Types of boats. For wide range of boats including coastal rowing boats (up to quads), flat water rowing boats (up to quads), other water craft (kayaks, SUPs, canoes, etc). The space will need to be long enough to accommodate larger boats and flexible enough to accommodate a variety of changing mixed boat storage.

Racking. Consideration for safety and stability of any racking. Either anchored to concrete slab or structural uprights. This needs to be sorted as part of the building design and uprights/trusses will need to be positioned specifically and with a load capacity to safety attached racks. Preference is to have no racks higher than can reasonably be accessed without a step. Preference is to have as many coastal and large boats as possible on the ground stored on trolleys with outside space acceptable.

(Appendix IPC: 9.2A)

Struss and upright load bearing capacity. Trusses will need to be designed to allow for a pulley system and roof storage of very lightweight craft. All structural components will need to be designed to accommodate racking and storage loads.

Type of storage and fencing. Secure storage, not necessarily inside storage. Outside storage to be fenced. The amenity of fencing as opposed to sheeting will need to be addressed with the Shire and during the Master Plan development process.

Temperature Control. Building must be sufficiently well designed (e.g. reflective roof) and/or ventilated that inside temperature does not exceed 10 degrees over ambient. Insulation may be required on inside storage.

Ancillary equipment 1. Space for small trailer for coastal boats, kayaks, canoes because these boats travel a lot. No space for flatwater boat storage trailer because these boats travel very infrequently, and it is less like that we will actually have a trailer for them.

Ancillary equipment 2. Space for small safety boat. This is a low priority item.

Expansion capability. Whatever is constructed at this time needs to be easily expandable. This includes both conversion of outside space to inside space as well as construction of new outside/inside space. Thus, the planned footprint for the project should be large enough for growth.

Flooring. Inside flooring: concrete preferred. Concrete flooring *must* be non-slip. Outside storage: Large stone aggregate acceptable however must have edging to contain aggregate for the long term.

Interior space designed with storage space for oars, life jackets, ancillary equipment, and workbench. In the first 8-10 years, this storage can be located in the place of one 5x boat rack.

Roof height and pitch designed to accommodate future expansion (addition of interior space).

Front apron: Protective apron in front of storage access (probably concrete) to minimise degradation particularly during periods of high use and/or extended rains. Concrete preferred. Must be non-slip.

Wash Bay: Large stone aggregate acceptable however must have edging to contain aggregate for the long term. Otherwise, non-slip concrete.

Roof treatment. Some polycarbonate sheering for light BUT with high UV radiation blocking capacity, e.g. Suntuf®. UV light is harmful to boats.

Workbench with power and lighting. For boat repair and maintenance. In the first 8-10 years, this storage can be located in the place of one 5x boat rack.

Storage for small equipment items, both club and members, in the form of tub storage and shelving.

Specifications B: Building aesthetics

Colour. Consistent with the colour of highly acidic bore water, e.g. Terrain colour of current container.

Anti-graffiti protection. The anti-graffiti protection costs will be part of the project and anti-graffiti protection will be applied to the building in stages as determined by the progress of the art project.

Waste management. Waste to be managed in such a way as to not be visible to the public.

Permanent external signage. None. All signage to be temporary in nature, e.g. the same as current tri-folds boards.

Specifications C: Services

Power. Power points inside controlled space and metered to each occupant club.

Lighting. Both inside as well as outside security lighting.

Security cameras. Installed inside and outside.

Water. Water service to facility for both toilets and showers as well as wash bay.

Solar. Solar Hot water or, depending on cost analysis, gas hot water. The purpose of hot water is twofold. First is for showers. But equally important is for first aid in the event of hypothermia which is an issue for water sports.

Solar panels. If energy buyback scheme allows, and it is economically advantageous

Toilets, showers, and potable water. Handicap accessible toilet/shower. Number of each to be determined in planning. Expansion capability to be considered in planning. Current thinking is for a modular unit to be installed outside so as to be easily moveable when expansion occurs. Drinking water/water bottle station.

Wash bay water. Outside area for washing boats. The current thinking is that the runoff does not require drainage but will supplement the irrigation at the park. However, this may require additional consideration.

Specifications D. Accessibility

Building. Structure to be handicapped accessible, including apron, inside space, outside space, toilets and showers.

Access to the building and waterfront. An accessible path from Pratt Road to the building as well as an accessible path to the waterfront needs to be constructed as part of the project.

Establishment of handicap parking spaces on Pratt Road that connects with the accessible path.

Waterfront area general accessibility. The water front needs to be made accessible. The current ramp and landscaping prevent easy handicap access to the beach. (It is not ideal for boats either.)

Water access upgrades. Small hard surface ramp to the water for boat trolleys and wheelchairs.

Rock removal. Removal of large boulders that currently reduce the useable size of the beach and are hazards for small water craft.

Administration and Governance

Coastal Rowing WA Inc is proposing to be the primary lease of the facility, subleasing to Paddle WA or its representative club. An exemplar is the current Eaton Bowling Club (EBC) system of leasing, sub-leasing, and inclusion. EBC holds the building lease, subleases to Eaton Senior Citizens, and accommodates in other ways the other clubs that share the space. This is a marvellous model of how clubs can cooperate. In addition, the template documentation is already available. We see this model as a good starting point for discussions about administration and governance.

Planning Budget

Approvals, permits, and connection fees	\$12,900
Site preparation	\$17,200
Engineering Design including utilities	\$8,600
Building (28m x 14m commercial)	
Concrete pad 200m rebar reinforced (includes front apron)	\$23,950
Shed materials	\$73,100
Special interior bracing for boat racks	\$4,300
Special roof truss design to support boats and solar	\$4,300
Construction of shed	\$24,080
Commercial/industrial Roller doors	\$20,640
Utilities run-in and connection (water, sewer, electric, gas)	\$17,200
Toilets/Showers	
Modular units (2), handicap accessible	\$36,980
Installation and hook-up	\$3,440
Electric	
Installation of lighting and power points	\$10,320
Installation of solar panels	\$15,480
Project Management and Commissioning (10%)	\$27,434
	<hr/>
	\$299,924



FERGUSON VALLEY MARKETING INC

24 February 2022

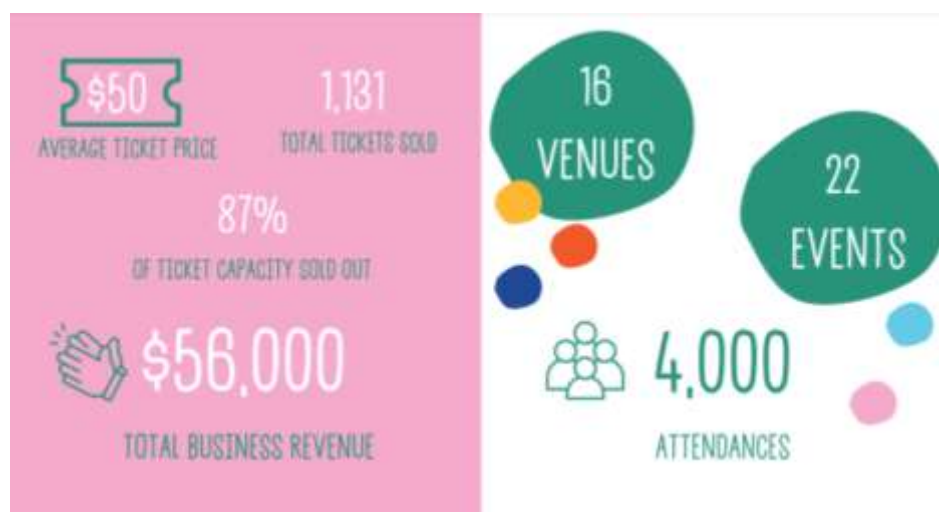
Mr Andre Schonfeldt

CEO, Dardanup Shire Council
PO Box 7016
EATON WA 6232

Dear Andre

FERGUSON VALLEY MARKETING 2022/23 BUDGET SUBMISSION

1. The following is provided in support of Ferguson Valley Marketing's 2022/23 Budget submission.
2. Membership has remained strong in the past year, given the uncertainty regarding tourism businesses through this COVID period (2021/22) with membership being 63 with a number increasing their membership level (2019/20 – 53 members, 2021/22 - 71 members). The FVM membership distribution extends far beyond the Ferguson Valley, with more than a third of the businesses situated in the surrounding area supporting tourism in the region, and employing many local people.
3. The key focus for the 2021 22 period has been on the very successful LOST & FOUND Event following is a snapshot of the Lost & Found Festival's success. See Annex A, Lost & Found Post Event Report



(Appendix IPC: 9.2B)

9. This increase, and FVM refocus on Visitor Servicing is reflected in this year's budget submission by removing the Executive Administration role and increasing the Visitor Services Officer role.
10. FVM has also continued to manage visitor servicing via various avenues/mediums such as:
 - a. Visitor Centre,
 - b. Website management,
 - c. Social media activities,
 - d. Tourist Map production,
 - e. Ferguson Valley Road Sign Map Updates, and
 - f. Lost & Found Festival.

GRANT REQUEST

11. FVM request a modest increase for 2022/23 financial year to \$25,000 ex gst, be made available in the next budget. The fixed costs have increased at a greater rate than CPI partly as a consequence of COVID and its implications and as such FVM has been absorbing the additional costs. Please see Annex B for full budget details.
12. For FVM to oversee and operate the Ferguson Valley Visitor Centre on the Shire of Dardanup's behalf we require at a minimum \$25,000 ex gst as demonstrated by the attached budget. Should the requested amount be unsuccessful FVM would not be in a position to continue with the oversight and management of the Ferguson Valley Visitor Centre.
13. We look forward to being able to present to the Council and discuss further should it be required.

Yours sincerely



Wendy Perdon
Chairman
Ferguson Valley Marketing Inc.

Annex(s)

- A. Lost & Found Post Event Report
- B. FVM 2021/22 Budget

(Appendix IPC: 9.2B)

ANNEX B TO
FVM LETTER
24 FEBRUARY 2022

FVM Budget 22/23	
all amounts are ex gst	
Account	Budget \$
Income	
Grants - Shire Payments	\$ 25,000
Other Revenue	\$ 200
Sales - Enhanced Listing	\$ 1,100
Sales - FV Number Plates	\$ 150
Sales - Stall Fees	\$ 800
Sales Gnomesville Book	\$ 2,500
Sales Membership	\$ 15,500
Sales Visitor Centre	\$ 3,000
Sales Visitor Centre Consignment	\$ 7,500
Commissions Received	\$ 1,175
Interest Received	\$ 5
Total Income (ex gst)	\$ 56,930
Less Cost of Sales	
Purchases VC Consignment Goods	\$ 6,325
Purchases VC Resale Goods	\$ 1,500
Merchant Fees - Square	\$ 100
Total Cost of Sales (ex gst)	\$ 7,925
Gross Profit (ex gst)	\$ 49,005
Less Operating Expenses	
Advertising	\$ 200
Bank Charges	\$ 100
Board and AGM Meetings	\$ 300
Computer Expenses	\$ 500
Insurance	\$ 2,000
Subscriptions	\$ 1,500
Sub Total Operating (ex gst)	\$ 4,600
Marketing Expenses	
Famil Tours	\$ 200
Marketing - Website	\$ 1,500
Dardanup Art Spectacular	\$ 200
Permits, Licences & Fees	\$ 300
Postage	\$ 200
Printing & Stationery	\$ 200
Touring Map Expenses	\$ 5,500
Web Development	\$ 500
Web Hosting	\$ 1,000
Sub Total Marketing (ex gst)	\$ 9,600
Visitor Servicing (Centre)	
VC - Building Costs	\$ 2,000
VC - Cleaning	\$ 200
VC - VC Servicing Officer	\$ 25,200
VC - Electricity	\$ 1,500
VC - Telephone & Internet	\$ 2,000
VC - Volunteer Christmas Party	\$ 1,000
VC - Insurance	\$ 2,000
Sub Total Visitor Servicing (ex gst)	\$ 33,900
Total Operating Expenses (ex gst)	\$ 48,100
Total Expenses	
Net Profit (ex gst)	\$ 905



LOST & FOUND

2021 POST EVENT REPORT

WHAT IS

LOST & FOUND?



LOST & FOUND WAS A FOUR-DAY FESTIVAL SET WITHIN THE FERGUSON VALLEY, BUNBURY & SURROUNDS ON SEPTEMBER 9 – 12, 2021.



GUESTS WERE INVITED TO GET LOST IN THE BUSTLING PORT CITY OF BUNBURY AND ITS WINE LOVING NEIGHBOUR, FERGUSON VALLEY, BOTH OF WHICH CAME ALIVE WITH MORE THAN 20 SPECIAL EVENTS MADE FOR LOVERS OF GREAT FOOD AND WINE, CRAFT BEER, LIVE MUSIC, FAMILY FUN AND MORE.

EVENTS RANGED FROM LONG TABLE DINNERS IN BARREL HALLS AND ROCKING HOEDOWNS, TO VERTICAL TASTINGS, WINE WORKSHOPS, BOOZY BRUNCHES AND LIVE MUSIC EVENTS.





AVERAGE TICKET PRICE

1,131

TOTAL TICKETS SOLD

87%

OF TICKET CAPACITY SOLD OUT



\$56,000

TOTAL BUSINESS REVENUE



4,000

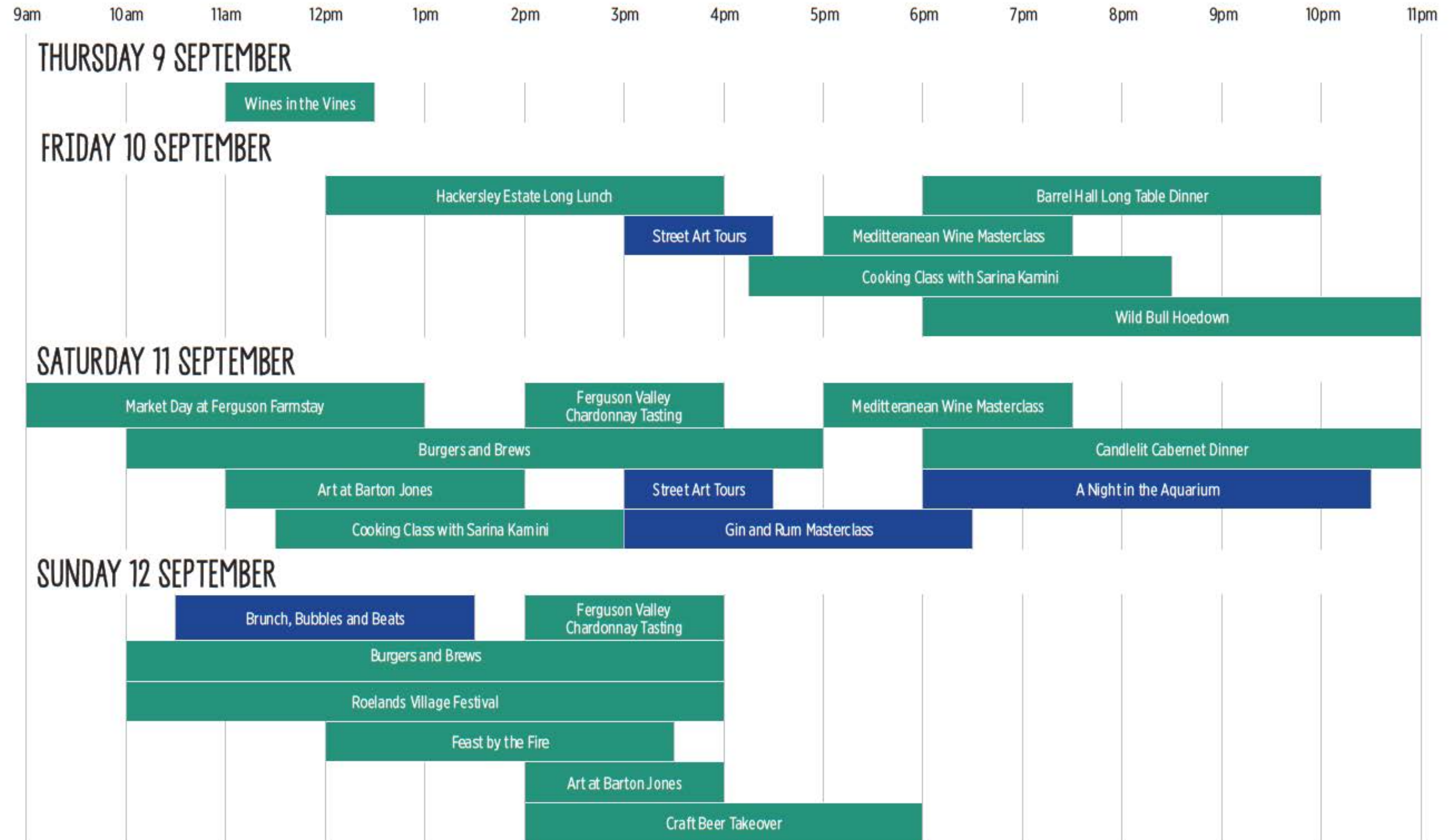
ATTENDANCES

PROGRAM

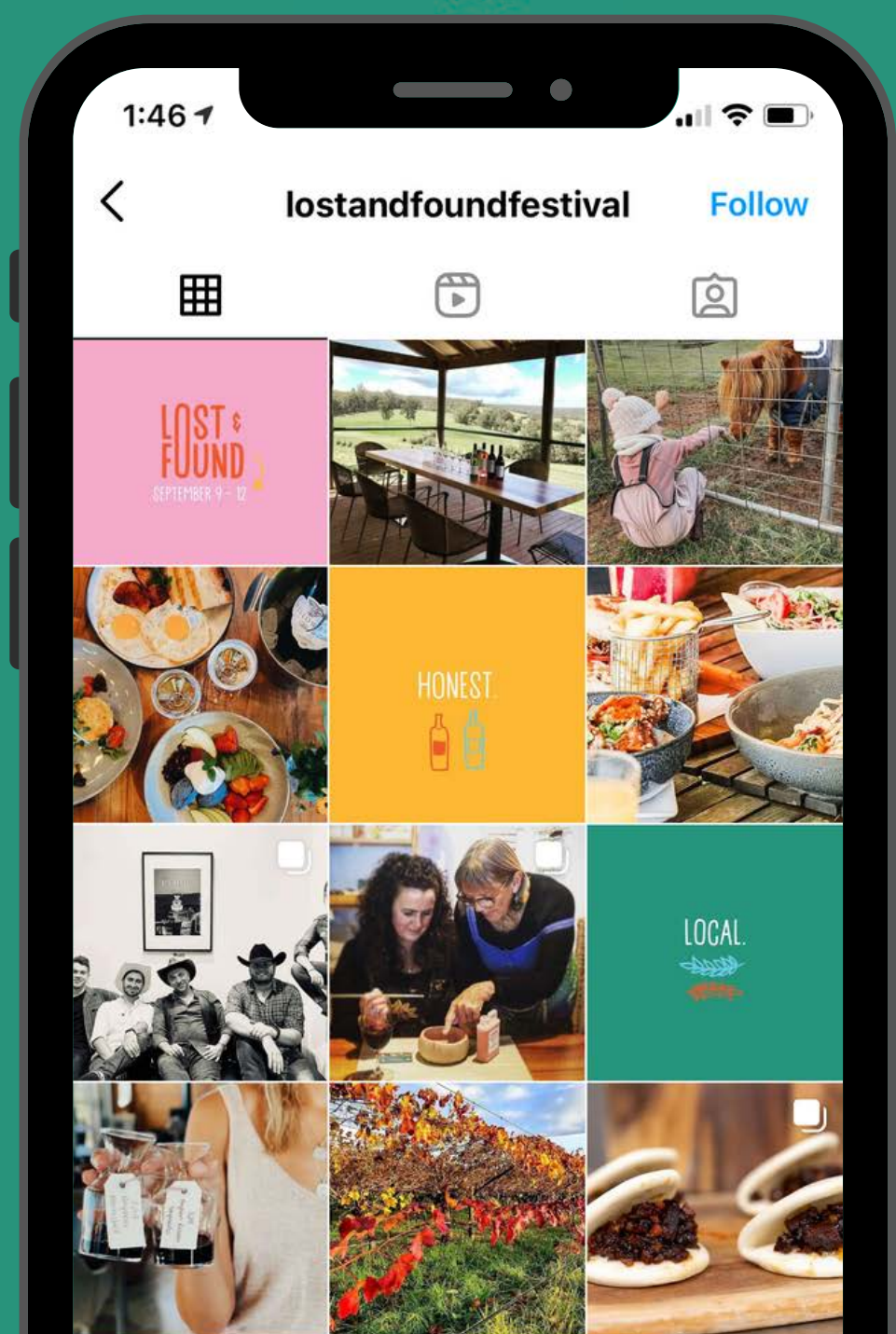
(Appendix IPC: 9.2B)

CALENDAR OF EVENTS

Event times are indicative only, check your ticket for final details.



MARKETING ACTIVITIES : OWNED



INSTAGRAM

837
FOLLOWERS

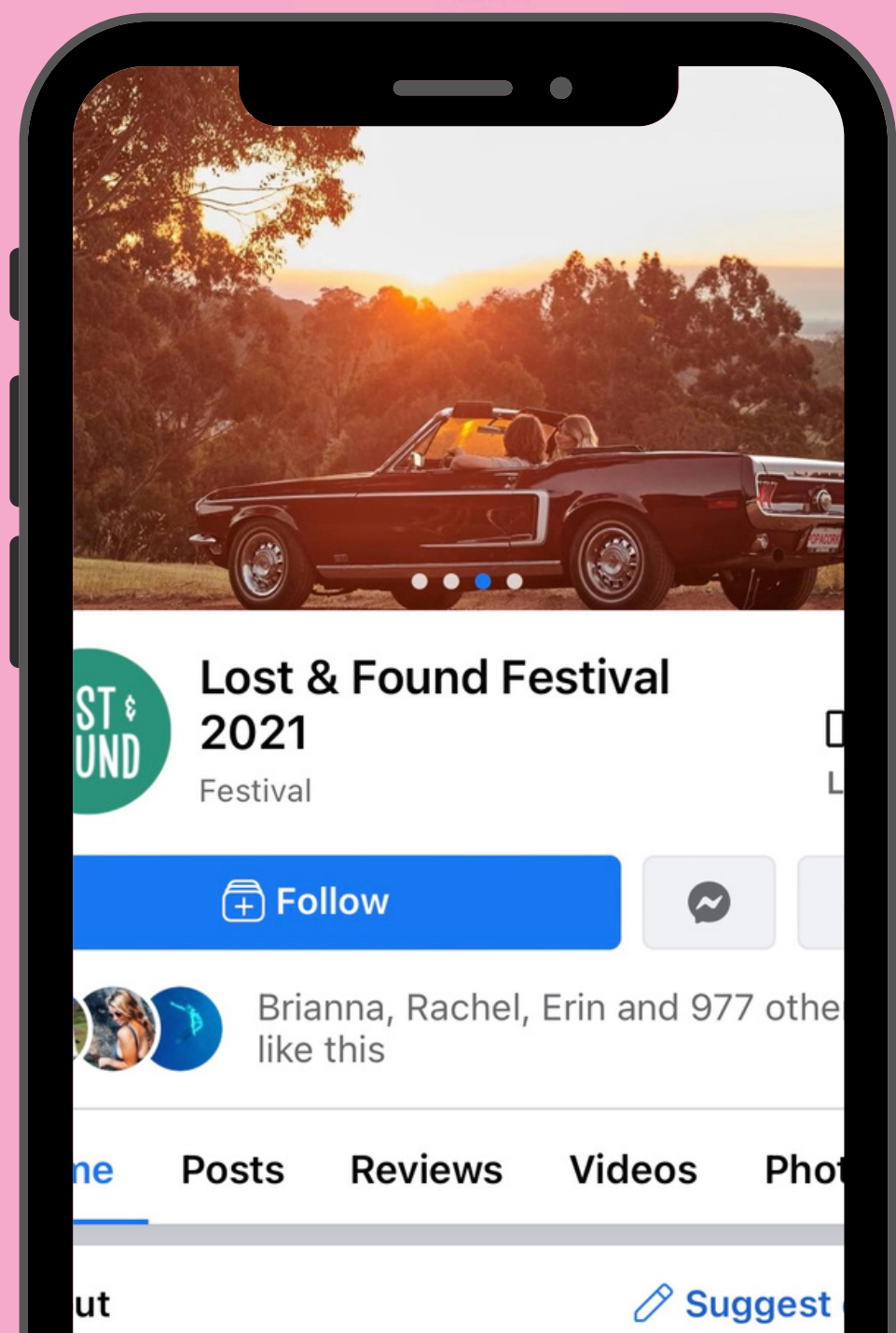
109,546
IMPRESSIONS

70,814
REACH


115
WEBSITE CLICKS

**90.3% FROM ADS AND PROMOTION

MARKETING ACTIVITIES : OWNED



FACEBOOK

 983
LIKES

 1,191
FOLLOWERS


181,466
IMPRESSIONS

MARKETING ACTIVITIES : OWNED

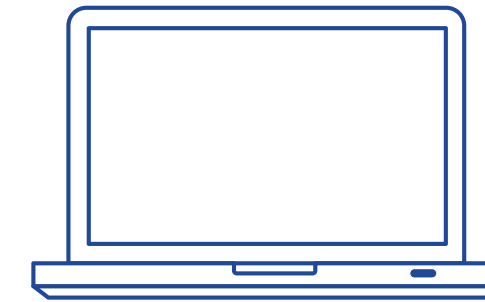


FESTIVAL NEWS



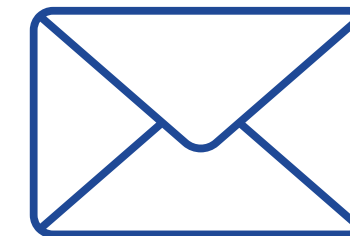
WANT TO PLAN
YOUR LOST &
FOUND ATTACK?

BLOG ARTICLES + EDMS



6

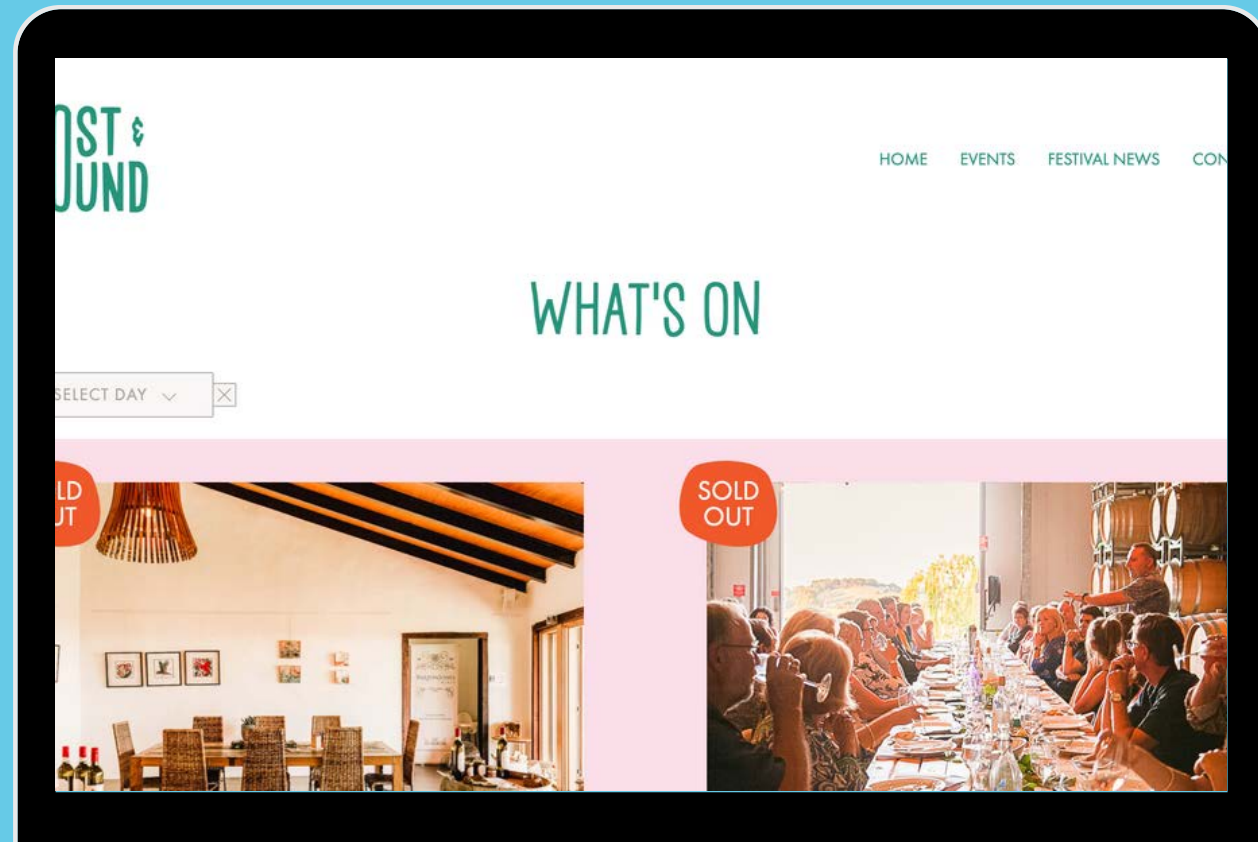
UNIQUE BLOG POSTS WRITTEN



5

EDM NEWSLETTERS SENT

MARKETING ACTIVITIES : OWNED



WEBSITE

7,067
USERS

30,680
PAGE VIEWS

9,748
SESSIONS

75.4%
OF USERS
FROM PERTH

MARKETING ACTIVITIES : PAID

-  SOCIAL MEDIA CAMPAIGNS
-  PROGRAMS
-  POSTERS
-  BILLBOARDS + SIGNAGE
-  MEDIA ADVERTISEMENTS



LOST & FOUND


Get lost in Bunbury and the Ferguson Valley this Spring.

9 - 12 SEPTEMBER

The bustling port city and its wine loving neighbour come alive, with special events made for lovers of great food, incredible wine, craft beer and live music.

Visit lostandfoundfestival.com.au for more information and to book tickets.

GOVERNMENT OF WESTERN AUSTRALIA | FERGUSON VALLEY | Shire of Dardanup | CITY OF BUNBURY | AUSTRALIA'S South West



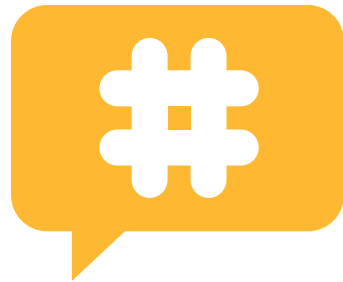
LOST & FOUND

Bunbury and the Ferguson Valley

FESTIVAL PROGRAM | 9 - 12 SEPTEMBER

lostandfoundfestival.com.au

SOCIAL MEDIA CAMPAIGNS



\$0.97

COST PER LINK CLICK

775,196

IMPRESSIONS

\$0.05

COST PER 3 SECOND VIDEO VIEW

297,552

REACH

\$0.69

COST PER EVENT RESPONSE

64,269

ENGAGEMENT



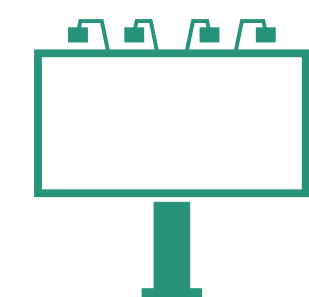
300

POSTERS DISTRIBUTED ACROSS
PERTH AND THE SOUTHWEST



7,000

PROGRAMS PRINTED
AND DISTRIBUTED



2

BILLBOARDS ACROSS BUNBURY



LOSE
YOURSELF

SCOOP DIGITAL



- 1 DEDICATED BLOG
- 2 NEWSLETTER FEATURES (32,000 SUBSCRIBERS)
- MULTIPLE POSTS ACROSS SCOOP'S FACEBOOK, INSTAGRAM AND TWITTER ACCOUNTS (29,000 FOLLOWERS)
- WEBSITE PROMOTION (70,000 UNIQUE VISITORS PER MONTH)
- A PREMIUM LISTING 1 WEEK PRIOR TO THE EVENT (160,000 CONTENT SEARCHERS PER MONTH ON LOCALISTA)





BIG WIN: History made as Wines wins Brownlow Medal WA HOME OF THE GRAND FINAL

NEWS > BUNBURY HERALD



'Lost' festival finds its niche

Angie Ayers, Noel Brunning and Brianna Delaporte. Picture: Carly Laden/Carly Laden/Bunbury Herald

SUPER SUB BLAKELY'S CATCH-22
SPORT

GOING FOR GOLD
PAGES 6-7

Spud King's nephew behind bars over terrifying break-in

JAIL FOR HOME INVADER

TAYLAR AMONNI
A nephew of Spudshed founder Tony Galati has been jailed for a violent Bunbury home invasion born of a "desperate" bid to see his children.

REPORT PAGE 3



South Western Times | South West | Regional WA | Festivals

Program launches for new Lost and Found Festival putting Bunbury, Ferguson Valley talent on the map

Ailish Delaney | South Western Times
Thu, 8 July 2021 9:46AM

Ailish Delaney



South Western Times | South West | Regional WA

Lost and Found Festival showcasing food, art and wine of Ferguson Valley, Bunbury

Ailish Delaney | South Western Times
Thu, 9 September 2021 9:16AM

Ailish Delaney



PROGRAM NOW LIVE | 9-12 SEPTEMBER

Get lost in Bunbury and the Ferguson Valley this Spring. The bustling port city and its wine loving neighbour come alive, with 4 days of events for lovers of great food, incredible wine, craft beer and live music.

Get your tickets and discover more at lostandfoundfestival.com.au

Supported by:

PROGRAM NOW LIVE

9-12 SEPTEMBER

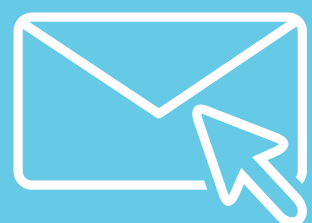
Get lost in Bunbury and the Ferguson Valley this Spring. The bustling port city and its wine loving neighbour come alive, with 4 days of events for lovers of great food, incredible wine, craft beer and live music.

Get your tickets and discover more at lostandfoundfestival.com.au

Supported by:



COVERAGE ACROSS TOURISM WA'S SOCIAL CHANNELS



NEWSLETTER MENTIONS ACROSS CITY OF BUNBURY, DISCOVER FERGUSON VALLEY, VISIT BUNBURY GEOGRAPHE, AUSTRALIA'S SOUTH WEST AND EAT, DRINK, DISCOVER.



2-MONTH FREE BILLBOARD USE ACROSS CITY OF BUNBURY
DIGITAL AND STATIC BILLBOARDS



3 X ARTICLES IN SOUTH WESTERN TIMES
1 X ARTICLE IN THE BUNBURY HERALD



3 X STORIES/MENTIONS ON TRIPLE M BREAKFAST RADIO PROGRAM
WITH ANGIE AYERS

MARKETING ACTIVITIES : EARNED





FESTIVAL HIGHLIGHTS





STALL HOLDER'S
RECORD DAY!



1,800
VISITORS

THE MARKET DAY
AT FERGUSON FARMSTAY

SATURDAY, SEPTEMBER 11

4 STALLS
SOLD OUT!

“
"BRILLIANT CONCEPT,
WELL ORGANISED."
—
—

"STREET
ART
TOUR
WAS
FANTASTIC"

"ABSOLUTELY
BRILLIANT AT GREEN
DOOR AND CUPRUM
DISTILLERY.
THOROUGHLY
ENJOYED BOTH
EVENTS AND EAGER
TO REPEAT NEXT
YEAR. "

↪
"FEAST BY
THE FIRE AT
MAZZA. IT
WAS AN
EXCEPTIONAL
EVENT".

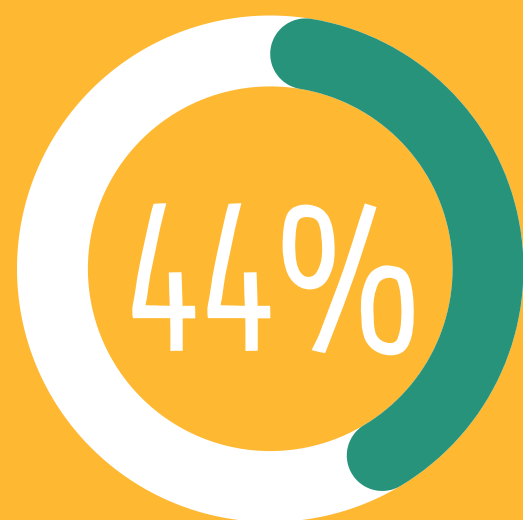
"WE HAD AN AMAZING LONG LUNCH WITH WINE
PAIRING. EXCELLENT FOOD, GREAT HOSTS, MET
SOME NICE PEOPLE, BEAUTIFUL SETTING. WOULD
HIGHLY RECOMMEND HACKERSLEY ESTATE
WINERY."

↪
"ATTENDED ST AIDEN CABERNET DINNER - GREAT
NIGHT, FOOD AND WINE. WISH WE COULD HAVE
ATTENDED MORE EVENTS. "

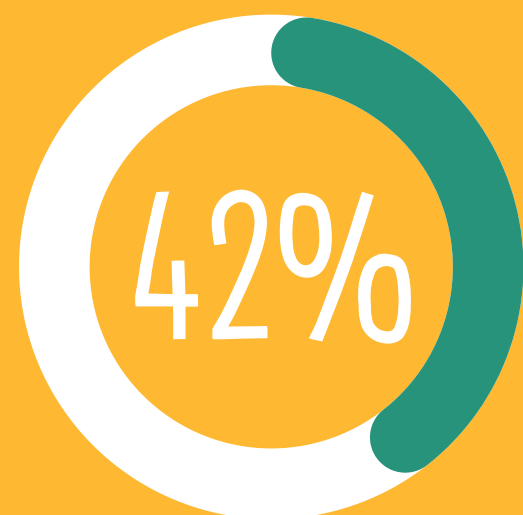
WHAT GUESTS WANT MORE OF



OF GUESTS WANT MORE FOOD AND BEVERAGE SPECIALS AT PARTICIPATING VENUES



OF GUESTS WANT MORE LIVE MUSIC AT EVENTS



OF GUESTS WANT MORE WINE EDUCATION EVENTS

MOST COMMON FEEDBACK

"FERGUSON FARM MARKETS. GREAT VENUE AND LOCAL STALLS, WOULD LIKE TO SEE MORE STALLS IF POSSIBLE."

WHAT DID OUR
VENUES HAVE
TO SAY?

"VERY WELL
ORGANISED
&
COMMUNICATED."

"GREAT TO WORK
WITH THE GIRLS!
LOOKING
FORWARD TO
NEXT YEAR!"

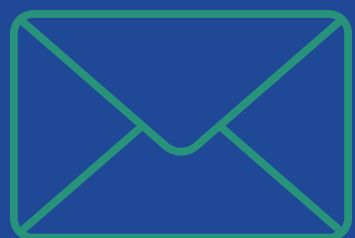
"TICKETS SOLD VERY QUICKLY AND THE EVENT WAS SOLD
OUT WHICH WAS GREAT!"



"GREAT!"



IMPACT ON LOCAL BUSINESSES



INCREASE OF NEW CUSTOMERS
THAT WERE NOT ON A PREVIOUS
MAILING LIST



INCREASE IN SOCIAL MEDIA
FOLLOWERS



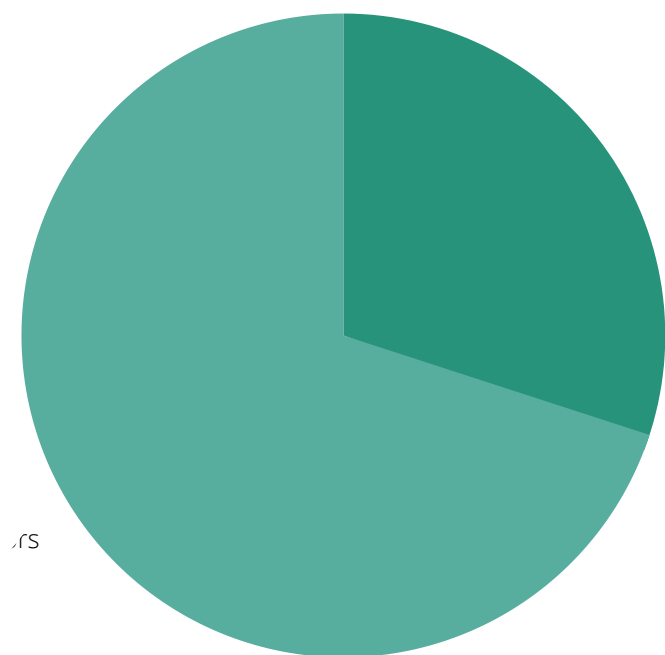
4 - 12 LOCAL SERVICE PROVIDERS
HIRED FOR EACH VENDOR



"LOT OF WORK
SETTING OUR
EVENT UP,
BUT WORTH THE
EFFORT."

OUR AUDIENCE


 **70%**
DAY VISITORS



 **30%**

OVERNIGHT VISITORS

50% OF OVERNIGHT VISITORS
STAYED 2 NIGHTS

 **46**

AVERAGE AGE OF ATTENDEES



AGE 35 - 44

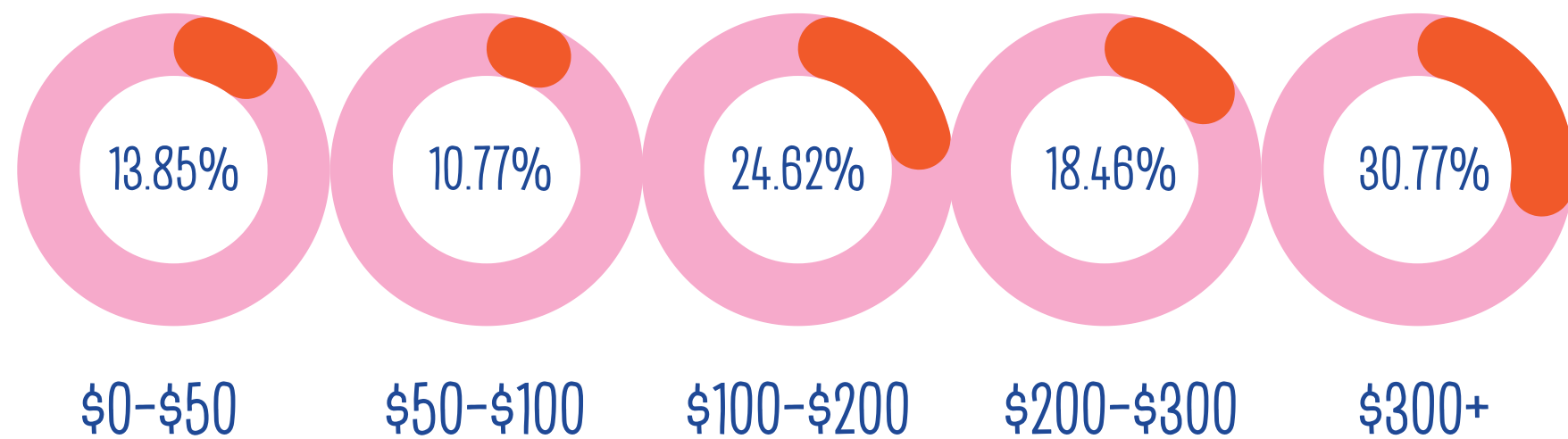
HIGHEST SOCIAL EVENT ENGAGEMENT



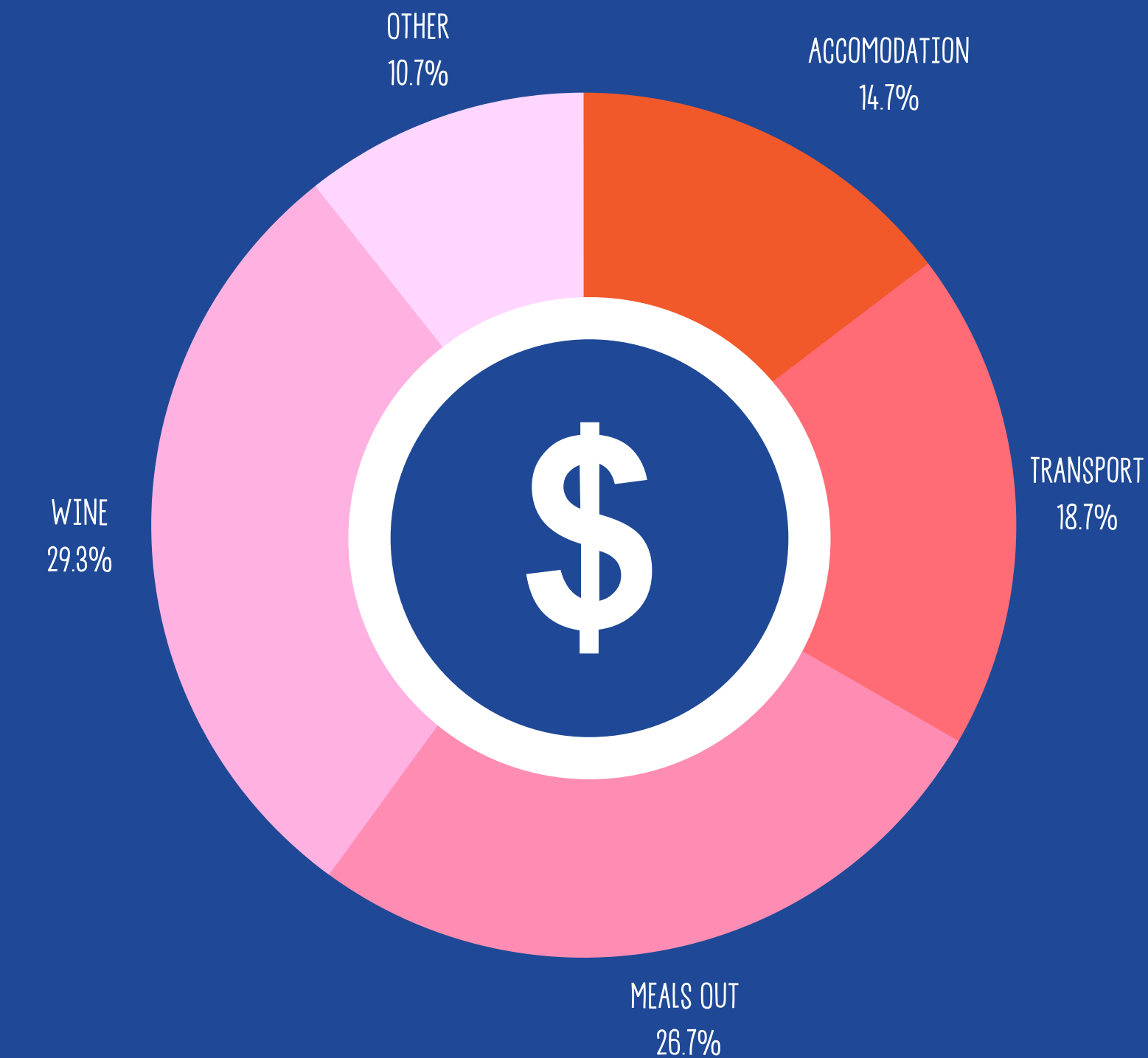
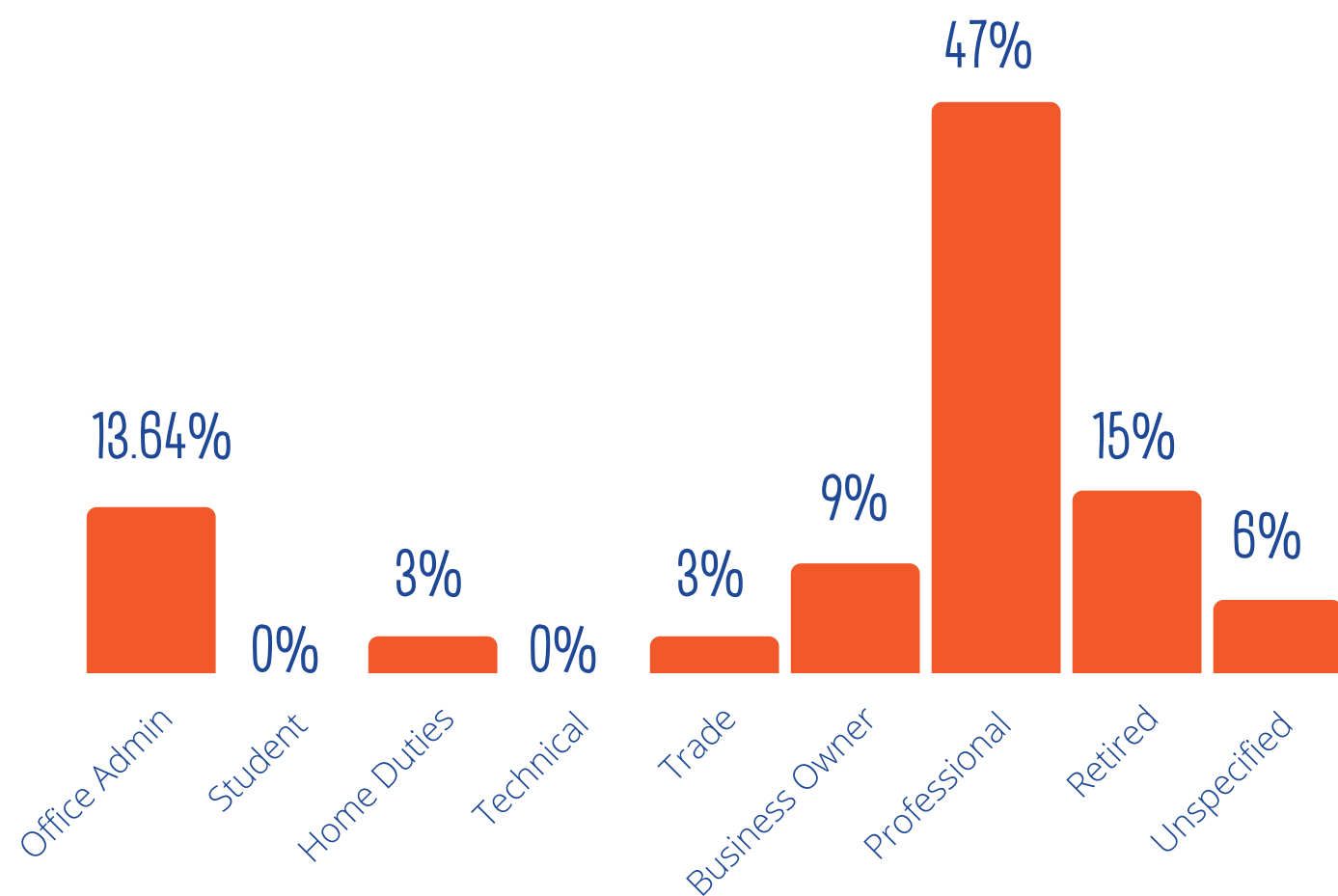
AGE 45 - 54

HIGHEST SOCIAL EVENT RESPONSE

AMOUNT SPENT



AUDIENCE OCCUPATION

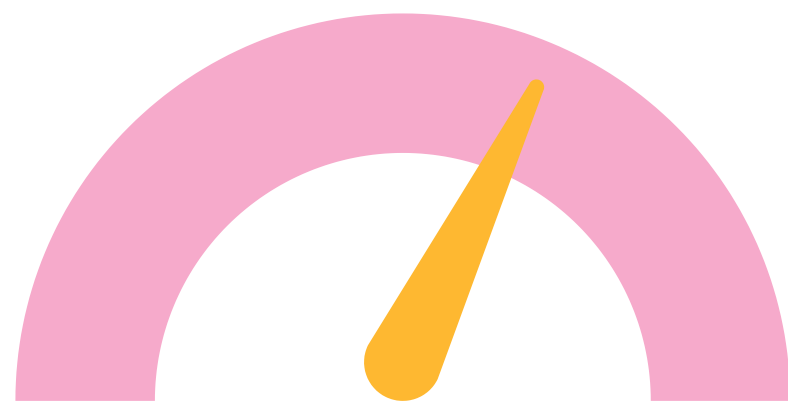


GUESTS SPENT \$\$ ON PRODUCTS AND SERVICES OUTSIDE OF LOST & FOUND TICKETS AND EVENTS



96.92 %

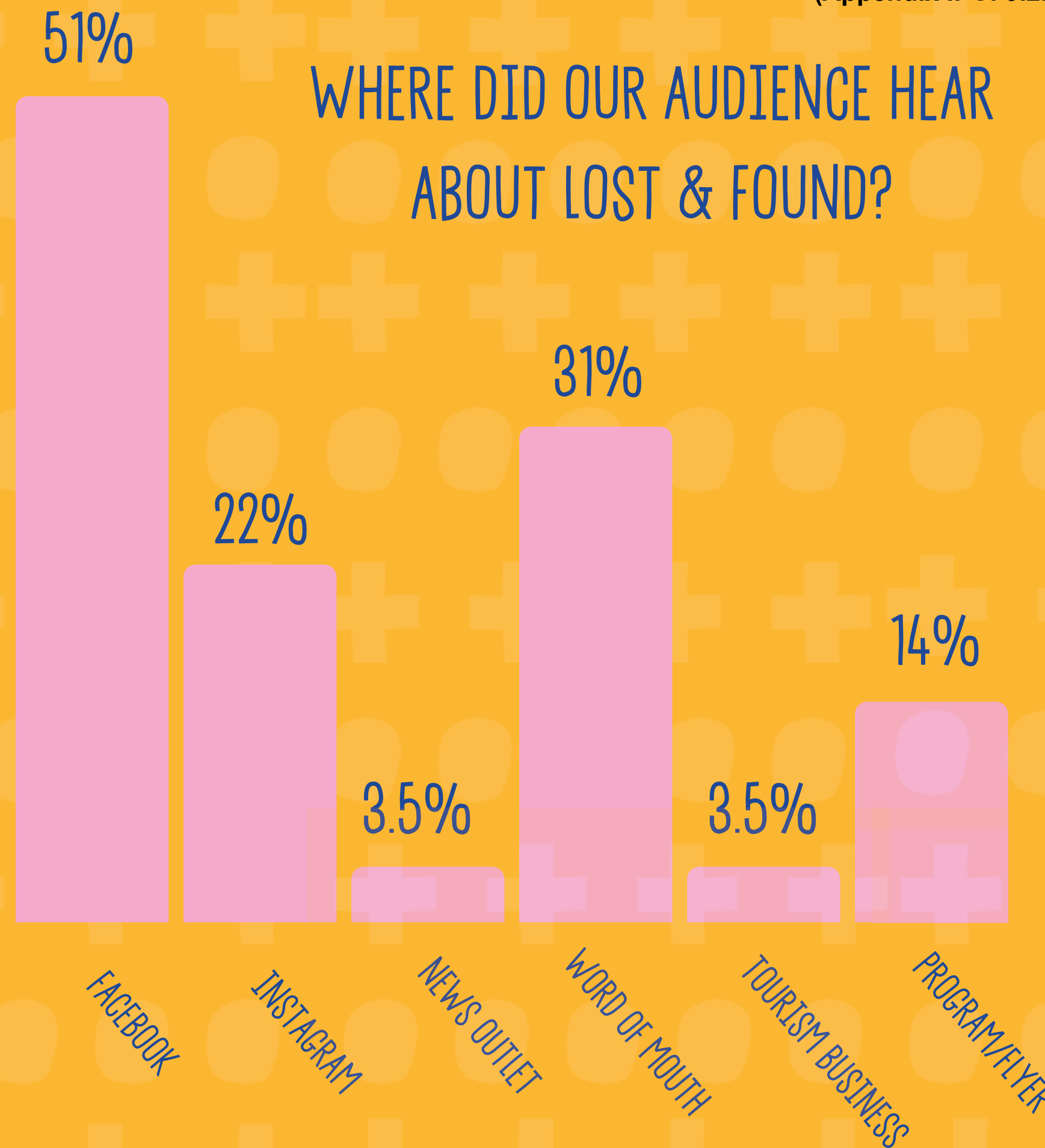
OF ATTENDEES PLAN
ON RETURNING IN 2022



74.6%

ENCOURAGED PEOPLE TO EXPLORE THE
REGION

WHERE DID OUR AUDIENCE HEAR ABOUT LOST & FOUND?



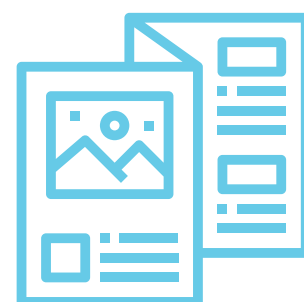
AREAS OF IMPROVEMENT



MORE STALLS AT THE FERGUSON FARMSTAY MARKET DAY



MORE TRANSPORTATION OPTIONS FOR GUESTS



WORKING WITH VENUES TO ENSURE THAT WHAT IS PRINTED IN THE PROGRAM/SIGNED OFF ON AS THE OFFERING IS DELIVERED, AND IF NOT, IT'S CLEARLY COMMUNICATED PRIOR TO EVENT.



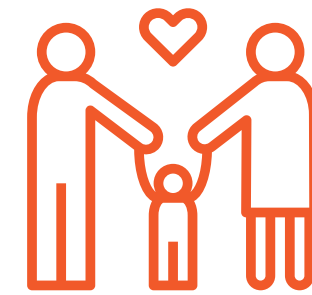
MORE VENUE GENERATED CONTENT THAT CAN BE SHARED VIA OUR PLATFORMS



MORE LIVE MUSIC



SOME NATURE BASED EXPERIENCES



MORE LARGE SCALE FAMILY EVENTS



MORE EVENTS IN BUNBURY

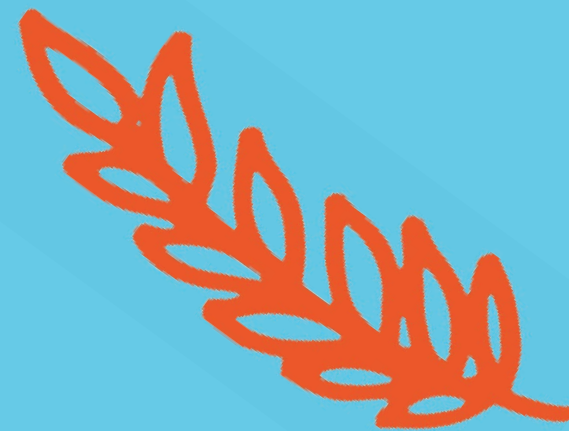


USING STORIES AND
CHANNELS TO DRILL DOWN ON
THE TYPES OF EVENTS
GUESTS WANT



FIND OUT FROM AUDIENCE
WHAT TYPE OF
'WINE EDUCATION EVENTS'
THEY'RE INTERESTED IN

AREAS OF OPPORTUNITY



PARTNERS



GOVERNMENT OF
WESTERN AUSTRALIA

FERGUSON
VALLEY



AUSTRALIA'S
South West

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Community Budget Requests 2022-23

RISK THEME PROFILE:

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)
Choose an item.

Choose an item.
Choose an item.

RISK ASSESSMENT CONTEXT: Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Community Budget requests form part of the Annual Budget Process.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
LEGAL AND COMPLIANCE	Failure to comply with Council policy <i>CP 018 – Corporate Business Plan & Long Term Financial Plan</i> could result in non-compliance	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Shire brand can be impacted if Community requests are not provided for.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Events, Festivals & Donations 2022/23

RISK THEME PROFILE:

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

Choose an item.

RISK ASSESSMENT CONTEXT: Choose an item.

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
FINANCIAL IMPACT	The draft 2022/2023 Community Services program and the 2022/2023 Library programs are a mixture of ongoing events and workshops that are developed in line with the Strategic Community Plan and any changes outside of this plan will have a positive or negative impact on budget.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Shire brand can be impacted if community programs and events are not provided for.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Proposed 2022/23 Fees & Charges

RISK THEME PROFILE:

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

RISK ASSESSMENT CONTEXT: Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that the Draft 2020/21 Fees and Charges is not adopted by Council; Loss of Revenue	Catastrophic (5)	Rare (1)	Moderate (5 - 11)	Not required.	Not Required - No Risk Identified	N/A	N/A
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
LEGAL AND COMPLIANCE	Risk of Council breaching the Local Government Act 1995 – Risk that the Draft 2020/21 Fees and Charges is not adopted by Council	Major (4)	Rare (1)	Low (1 - 4)	Not required.	Not Required - No Risk Identified	N/A	N/A
REPUTATIONAL	Inappropriate charging of fees may impact negatively on Council	Moderate (3)	Rare (1)	Low (1 - 4)	Not required.	Not Required - No Risk Identified	N/A	N/A
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

(Appendix IPC: 9.4A)



2022/23

DRAFT Schedule of Fees and Charges

2022/23
DRAFT Schedule of Fees and Charges

	Page	Contents	Page
Function 3 - General Purpose Income		Function 10 - Community Amenities	
3.1 - Rates & Debtors	3	10.1 - Waste Management	16
3.2 - Rates & Property Information Search Fees	3	- Rubbish Charges	16
Function 4 - Governance		- Refuse Site (Tip) Fees	17
4.1 - Sale of Electoral Rolls	4	- Septic Tank Fees	17
4.2 - Minutes & Agendas	4	10.2 - Town Planning & Regional Development	18
4.3 - Printing & Photocopying	4	10.3 - Cemetery Fees & Charges	22
4.4 - Freedom of Information	4	10.4 - Environment	23
4.5 - Election Nomination Deposit Fee	4	Function 11 - Recreation & Culture	
Function 5 - Law, Order & Public Safety		11.1 - Public Halls, Buildings	23
5.1 - Fire Prevention	5	11.2 - Parks, Gardens & Reserves	25
5.2 - Animal Control - Dogs and Cats	5	11.3 - Eaton Recreation Centre	26
5.3 - Animal Control - Cattle Impounding	9	11.4 - Libraries	31
5.4 - Abandoned Vehicles	10	Function 12 - Transport	
5.5 - Abandoned Trolleys	11	12.1 - Special Plate Series	31
Function 7 - Health		- Verge Inspection Fees	31
7.1 - Licence	11	- Contribution to Works, Roads, Pathways	31
7.2 - Water Sampling	12	Function 13 - Economic Services	
7.3 - Other Charges - Health	12	13.1 - Caravan Parks & Camping Grounds	32
7.4 - Pet Meat	13	- Building Control	32
7.5 - Offensive Trades, Public Health, Food Hygiene	15	- Extractive Industries	33
7.6 - Public Health	15	Function 14 - Other Property & Services	
7.7 - Food Hygiene - Health	15	14.2 - Private Works	34
		- Administration	34
		- Events Application Fees	34
		- Traffic Management Plan Preparation	34

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
FUNCTION 3 General Purpose Income													
3.1 Rates & Debtors													
3.1.1	Instalment Fee	X	31.1	2016	2022	\$ 39.00	\$ 42.00	N	\$ 42.00	0321003		Regulatory	Local Government Act 1995
3.1.2	Direct Debit Plan / Payment Arrangement (Annual Fee) - State Government Rebate Recipients (i.e. Pensioner Concession, State Concession, WA Seniors Cardholders)	X	31.1	2016	2022	\$ 39.00	\$ 42.00	N	\$ 42.00	0321003		Regulatory	Local Government Act 1995
						No Charge	No Charge	N	No Charge				
3.1.3	Rates Notice Re-issue	X	ATO Private Ruling		2014	\$ 12.00	\$ 12.00	N	\$ 12.00	0321012	0400		ATO Private Ruling
3.1.4	Dishonoured Payment Administration Fee	X	ATO Private Ruling		2014	\$ 17.00	\$ 17.00	N	\$ 17.00	0321011			ATO Private Ruling
3.1.5	Debt Recovery Costs	X	ATO Private Ruling			At Cost	At Cost	N	At Cost	0321010	0176		ATO Private Ruling ATO Private Ruling / Change of Debt Recovery
3.1.6	Administration Charge - Issue of Court Claim	X	ATO Private Ruling	2019	2022	\$ 140.00	\$ 142.00	N	\$ 142.00	0321011	0434		ATO Private Ruling
3.1.7	Administration Charge - Intention to Summons Letter	X	ATO Private Ruling	2019	2022	At Cost	At Cost	N	At Cost	0321011	0434		ATO Private Ruling
3.1.8	Administration Charge - Lost / Damaged Library Book per book levied at invoice stage	X	ATO Private Ruling	2010	2022	\$ 5.00	\$ 7.50	N	\$ 7.50	0321011	0172		ATO Private Ruling
3.2 Rates & Property Information Search Fees													
3.2.1	Rates & Property Inquiry Charge	X	31.32, Section 81-10 (5) (a) GST Act	2014	2022	\$ 35.00	\$ 38.00	N	\$ 38.00	0321012	0400		Local Government Act 1995
3.2.2	Rates Inquiry and Orders & Requisitions	X	31.32	2014	2022	\$ 175.00	\$ 180.00	N	\$ 180.00	0321012	0400		Local Government Act 1995
3.2.3	Government Agency Rates Enquiry Fee	X			2021	\$ 20.00	\$ 20.00	N	\$ 20.00	0321012	0400		Local Government Act 1995
3.2.4	Non Commercial Use Property Listing - Hard Copy (All Wards)	X			2014	\$ 363.64	\$ 370.91	Y	\$ 408.00	0321013	0401		Rates Book - LGA 1995
3.2.5	Non-Commercial Use Property Listing - Hard Copy (Eaton Only)	X			2014	\$ 363.64	\$ 370.91	Y	\$ 408.00	0321013	0401		Rates Book - LGA-1995-
3.2.6	Non-Commercial Use Property Listing - Hard Copy (Per Ward excl. Eaton)	X			2014	\$ 181.82	\$ 186.36	Y	\$ 205.00	0321013	0401		Rates Book - LGA-1995-
3.2.7	Non Commercial Use Property Listing - Electronic (All Wards)	X			2014	\$ 318.18	\$ 327.27	Y	\$ 360.00	0321013	0401		Rates Book - LGA 1995
3.2.8	Non-Commercial Use Property Listing - Electronic (Eaton Only)	X			2014	\$ 272.73	\$ 272.73	Y	\$ 300.00	0321013	0401		Rates Book - LGA 1995
3.2.9	Non-Commercial Use Property Listing - Electronic (Per Ward excl. Eaton)	X			2014	\$ 136.36	\$ 136.36	Y	\$ 150.00	0321013	0401		Rates Book - LGA 1995

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
FUNCTION 4 Governance													
4.1 Sale of Electoral Rolls													
4.1.1 NOT FOR SALE - OBTAIN VIA WA ELECTORAL COMMISSION ONLY													
4.2 Minutes & Agendas													
4.2.1 NOT FOR SALE - Available free to down load from council website		X	32.34/ATO Private Ruling			No Charge	No Charge	N	No Charge				Local Government Act 1995
4.3 Printing and Photocopying													
4.3.1 Normal													
A4 B/W	X				2014	\$ 0.64	\$ 0.64	Y	\$ 0.70	0422002	0404		
A4 Colour	X				2014	\$ 1.36	\$ 1.36	Y	\$ 1.50	0422002	0404		
A3 B/W	X				2014	\$ 1.09	\$ 1.09	Y	\$ 1.20	0422002	0404		
A3 Colour	X				2014	\$ 2.27	\$ 2.27	Y	\$ 2.50	0422002	0404		
A2 B/W Print	X				2017	\$ 9.09	\$ 9.09	Y	\$ 10.00	0422002	0404		
A1 B/W Print	X				2017	\$ 18.18	\$ 18.18	Y	\$ 20.00	0422002	0404		
4.3.2 Own Paper Supplied													
A4 B/W	X			2014	2022	\$ 0.36	\$ 0.45	Y	\$ 0.50	0422002	0404		
A4 Colour	X			2014	2022	\$ 0.64	\$ 0.91	Y	\$ 1.00	0422002	0404		
A3 B/W	X			2014	2022	\$ 0.55	\$ 1.36	Y	\$ 1.50	0422002	0404		
A3 Colour	X			2014	2022	\$ 1.36	\$ 1.82	Y	\$ 2.00	0422002	0404		
4.4 Freedom of Information													
4.6.1 FOI Application		X	ATO Private Ruling		Regulatory	\$ 30.00	\$ 30.00	N	\$ 30.00	0422003		Regulatory	FOI Act 1992
4.6.2 FOI Investigation fee		X	ATO Private Ruling		Regulatory	\$ 30.00	\$ 30.00	N	\$ 30.00	0422003		Regulatory	Per Hour (fee set under FOI Regs 1993)
4.6.3 FOI Photocopying (per copy)		X			Regulatory	\$ 0.20	\$ 0.20	N	\$ 0.20	0422003		Regulatory	Per Copy (fee set under FOI Regs 1993)
4.5 Election Nomination Fees													
4.7.1 Election Nomination Deposit Fee		X				\$ 80.00	\$ 80.00	N	\$ 80.00	Muni/Trust - TN100		Regulatory	Local Government (Elections) Regulations 1997 - Regulation 26(1)

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
FUNCTION 5 Law, Order & Public Safety													
5.1 Fire Prevention													
5.1.1 Administration Fee (Arrange Fire Hazard Clearing)		X		2017	2022	\$ 80.00	\$ 120.00	N	\$ 120.00	0521002			Bush Fires Act 1954 and Local Government Act 1995
5.1.2 Administration Fee (Repeat Inspection for Non-Compliance with Fire Prevention Order)		X		2017	2022 Reviewed 2022	\$ 60.00	\$ 120.00	N	\$ 120.00	0521002			
5.1.3 Fire Hazard Prevention / Reduction Works for Non-Compliance with Order	X					At Cost	At Cost	Y	At Cost	0521001			
5.2 Animal Control													
5.2.1 Dog Tag Replacement (Transfer In)		X	37.1/ATO Private Ruling	2007	2022	\$ 5.00	\$ 10.00	N	\$ 10.00	0523005			Dog Act 1976
5.2.2 Ranger Fee	X							Y	At Cost	0523002	0405		
5.2.3 Poundage - Dogs													
Impounding / Release Fee (plus sustenance)		X	31.23/31.24	2014	2022	\$ 140.00	\$ 160.00	N	\$ 160.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.4 Sustenance (per day) - Dogs		X	ATO Private Ruling	2021	2022	\$ 30.00	\$ 33.00	N	\$ 33.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.5 Dog Surrender Fee/and or Euthanise (Voluntary)	X				2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	0523007			
5.2.6 Annual Inspection of Premises for Dangerous Dogs / Restricted Breeds		X	ATO Private Ruling		2017	\$ 125.00	\$ 135.00	N	\$ 135.00	0523003			
5.2.7 Kennel Licence and / or Dog Management Facility													
Application Fee		X	31.7 ATO Private Ruling		2017	\$ 200.00	\$ 200.00	N	\$ 200.00	0523005	0131	Regulatory	Dog Act 1976 (Dogs Local Law 2014)
Transfer of Kennel Licence and / or Dog Management Facility		X	ATO Private Ruling	2014	2022	\$ 100.00	\$ 110.00	N	\$ 110.00	0523003			ATO Private Ruling
Annual Inspection and Renewals of Kennel and / or Dog Management Facility		X	ATO Private Ruling	2017	2022	\$ 125.00	\$ 130.00	N	\$ 130.00	0523003		Regulatory	ATO Private Ruling

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
Continued													
5.2.8 Animal Control Traps - (Guidelines form to be completed)													
Weekly Hire - No Charge	X				Reviewed 2022	No Charge	No Charge	Y	No Charge				
Bond		X			Reviewed 2022	\$ 150.00	\$ 150.00	N	\$ 150.00	Muni/Trust - THIRE01			Bond
5.2.9 Dog Microchip Database Update (by Council)	X				Reviewed 2022	\$ 13.64	\$ 13.64	Y	\$ 15.00	0523002			Cost recovery fee from registered owner when
													Council is updating microchip details into company database on behalf of owner.
													Dog Act 1976
5.2.10 Dog Registrations & Licences													
<u>Sterilised</u>													
1 Year		X	31.7		2013	\$ 20.00	\$ 20.00	N	\$ 20.00	0523005		Regulatory	Dog Regulations 2013 Registration after 31st May 50%
3 Years		X	31.7		2013	\$ 42.50	\$ 42.50	N	\$ 42.50	0523005		Regulatory	
Lifetime		X	31.7		2013	\$ 100.00	\$ 100.00	N	\$ 100.00	0523005		Regulatory	
Pensioner - 1 Year (50% Concession)		X	31.7		2013	\$ 10.00	\$ 10.00	N	\$ 10.00	0523005		Regulatory	Pensioner Concession 50% as defined per the Rates & Charges
Pensioner - 3 Years (50% Concession)		X	31.7		2013	\$ 21.25	\$ 21.25	N	\$ 21.25	0523005		Regulatory	
Pensioner - Lifetime (50% Concession)		X	31.7		2013	\$ 50.00	\$ 50.00	N	\$ 50.00	0523005		Regulatory	(Rebates and Deferments) Act 1992

General Description	GST Treatment		Division 81 (ATO)	Prior	Last	GST Excl	GST Excl	GST	DRAFT FEES & CHARGES 2022/23	General	Charge	Charge	Comments
	Taxed	GST Free	Determination/ATO Ruling	Year Change	Changed	2021/22	2022/23			Ledger #	Code	Type	
Unsterilised													
1 Year - Unsterilised		X	31.7		2013	\$ 50.00	\$ 50.00	N	\$ 50.00	0523005		Regulatory	Common Expiry 31st October
3 Years - Unsterilised		X	31.7		2013	\$ 120.00	\$ 120.00	N	\$ 120.00	0523005		Regulatory	
Lifetime - Unsterilised		X			2013	\$ 250.00	\$ 250.00	N	\$ 250.00	0523005		Regulatory	
Pensioner - 1 Year (50% Concession)		X	31.7		2013	\$ 25.00	\$ 25.00	N	\$ 25.00	0523005		Regulatory	Pensioner Concession 50% as defined per the Rates & Charges
Pensioner - 3 Years (50% Concession)		X	31.7		2013	\$ 60.00	\$ 60.00	N	\$ 60.00	0523005		Regulatory	
Pensioner - Lifetime (50% Concession)		X	31.7		2013	\$ 125.00	\$ 125.00	N	\$ 125.00	0523005		Regulatory	(Rebates and Deferments) Act 1992
Pensioner Concession 50% (refer above fees)									50%				
Droving/Tending Stock (working dog) Concession 25% of fee					2013			N	25%				Dog Act 1976 s. 15 (4)
Guide Dog Nil					2013	Nil	Nil	N	Nil				
State Emergency Tracker Dog / Kept for purposes of the Crown		X				\$ 1.00	\$ 1.00	N	Nil	0523005			
Declared Dangerous and Restricted Breed dogs		X			2013	\$ 50.00	\$ 50.00	N	\$ 50.00	0523005			Dog Regulations 2013
Registration of Dog in an approved kennel establishment, per establishment		X			2013	\$ 200.00	\$ 200.00	N	\$ 200.00	0523005			Dog Regulations 2013, r. 17 (3) 2. 9(g)
5.2.11 Application for More than Two Dogs		X	ATO Private Ruling	2017	2022	\$ 125.00	\$ 130.00	N	\$ 130.00	0523003			ATO Private Ruling
5.2.12 Poundage - Cats													
Impounding / Release Fee (plus sustenance)		X	31.23/31.24	2013	2022	\$ 140.00	\$ 160.00	N	\$ 160.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.13 Cat Tag Replacement (Transfer In)		X	37.1/ATO Private Ruling	2013	2022	\$ 5.00	\$ 10.00	N	\$ 10.00	0523008			
5.2.14 Sustenance (per day) - Cats		X	ATO Private Ruling	2021	2022	\$ 25.00	\$ 33.00	N	\$ 33.00	0523006			Oncost of charges set by City of Bunbury (MOU)
5.2.15 Cat Surrender Fee/and or Euthanise (Voluntary)		X		2014	Reviewed 2022	\$ 181.82	\$ 181.82	Y	\$ 200.00	0523007			
5.2.16 Cat Microchip Database Update (by Council)		X		2019	Reviewed 2022	\$ 13.64	\$ 13.64	Y	\$ 15.00	0523002			Cost recovery fee from registered owner when Council is updating microchip details into database on behalf of owner.

General Description	GST Treatment		Division 81 (ATO)	Prior	Last	GST Excl	GST Excl	GST	DRAFT FEES & CHARGES 2022/23	General	Charge	Charge	Comments
	Taxed	GST Free	Determinatio n/ATO Ruling	Year Change	Changed	2021/22	2022/23	Ledger #		Code	Type		
5.2.17 Cat Registrations & Licences													
1 Year - Sterilisation Compulsory		X			2013	\$ 20.00	\$ 20.00	N	\$ 20.00	0523008		Regulatory	Fees per Cat Act 2011, Pt 2 Div 1, s. 9 Common Expiry 31st October
3 Year - Sterilisation Compulsory		X			2013	\$ 42.50	\$ 42.50	N	\$ 42.50	0523008		Regulatory	Registration after 31st May 50%
Lifetime - Sterilisation Compulsory		X			2013	\$ 100.00	\$ 100.00	N	\$ 100.00	0523008		Regulatory	Cat Regulations 2012, Sched 3 Fees
Breeders - Approval to Breed Cats (per breeding cat; male or female)		X			2013	\$ 100.00	\$ 100.00	N	\$ 100.00	0523008		Regulatory	Pensioner Concession 50% as defined per the Rates & Charges
Pensioner - 1 Year - Sterilisation Compulsory (50% Concession)		X			2013	\$ 10.00	\$ 10.00	N	\$ 10.00	0523008		Regulatory	(Rebates and Deferments) Act 1992
Pensioner - 3 Years - Sterilisation Compulsory (50% Concession)		X			2013	\$ 21.25	\$ 21.25	N	\$ 21.25	0523008		Regulatory	
Pensioner - Lifetime - Sterilisation Compulsory (50% Concession) Pensioner Concession 50% of fee (refer above fees)		X			2013 2013	\$ 50.00 \$ -	\$ 50.00 \$ -	N N	\$ 50.00 \$ -	0523008 0523008		Regulatory Regulatory	
5.2.18 Cat Management Facility													
Application Fee		X			2014	Reviewed 2022 \$ 200.00	\$ 200.00	N	\$ 200.00	0523008			Cat Act 2011, Pt 3 Div 3, s. 31
Annual Inspection and Renewal of Cat Management Facility Licence		X			2017	Reviewed 2022 \$ 125.00	\$ 125.00	N	\$ 125.00	0523008		Regulatory	Cat Act 2011, Pt 3 Div 3, s. 31
Transfer of Cat Management Licence Facility		X	ATO Private Ruling		2014	2022 \$ 100.00	\$ 110.00	N	\$ 110.00	0523003			ATO Private Ruling
5.2.19 Application for More than Two Cats		X			2017	2022 \$ 125.00	\$ 130.00	N	\$ 130.00	0523003			ATO Private Ruling

General Description	GST Treatment		Division 81 (ATO)	Prior	Last	GST Excl	GST Excl	GST	DRAFT FEES & CHARGES 2022/23	General	Charge	Charge	Comments
	Taxed	GST Free	Determinatio n/ATO Ruling	Year Change	Changed	2021/22	2022/23	Ledger #		Code	Type		
5.3 Animal Control - Cattle Impounding													
These fees vary from the schedule of fees and charges per the Local Government (Miscellaneous Provisions) Act 1960 and valid only after publication of notice in the Government Gazette.													
5.3.1 Ranger Fees (per head)													
Horse, mules, asses, camels, bulls or boars													
6am - 6pm weekdays	X		31.25		2017	\$ 75.00	\$ 75.00	N	\$ 75.00	0523006			Local Government (Misc Prov) Act 1960
6pm - 6am and weekend or Public Holiday	X		31.25		2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523006			Local Government (Misc Prov) Act 1960
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs													
6am - 6pm weekdays	X		31.25		2017	\$ 75.00	\$ 75.00	N	\$ 75.00	0523006			Local Government (Misc Prov) Act 1960
6pm - 6am and weekend or Public Holiday	X		31.25		2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523006			Local Government (Misc Prov) Act 1960
Wethers, ewes, lambs and goats													
6am - 6pm weekdays	X		31.25		2017	\$ 75.00	\$ 75.00	N	\$ 75.00	0523006			Local Government (Misc Prov) Act 1960
6pm - 6am and weekend or Public Holiday	X		31.25		2017	\$ 125.00	\$ 125.00	N	\$ 125.00	0523006			Local Government (Misc Prov) Act 1960
5.3.2 Poundage Fees (per head)													
Horse, mules, asses, camels, bulls or boars, above 2 years of age, per head													
First 24 Hours or Part Thereof	X		31.25		2017	\$ 25.00	\$ 25.00	N	\$ 25.00	0523006			Local Government (Misc Prov) Act 1960
													Subsequent 24 hours refer to the above Act

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
Continued													
Horse, mules, asses, camels, bulls or boars, under 2 years of age, per head													Fee set under the Act
First 24 Hours or Part Thereof		X	31.25		2017	\$ 25.00	\$ 25.00	N	\$ 25.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head													
First 24 Hours or Part Thereof		X	31.25		2017	\$ 25.00	\$ 25.00	N	\$ 25.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
Wethers, ewes, lambs and goats, per head													
First 24 Hours or Part Thereof		X	31.25		2017	\$ 15.00	\$ 15.00	N	\$ 15.00	0523006			Local Government (Misc Prov) Act 1960 Subsequent 24 hours refer to the above Act
5.3.3 Sustenance Charges (per head, per 24 hours or part thereof)													
All Stock		X			2017	\$ 20.00	\$ 20.00	N	\$ 20.00	0523006			Local Government (Misc Prov) Act 1960
5.3.4 Stock Control (per occasion) Securing livestock in Private Property includes Travel and Transport > 3kms		X			2017	At Cost	At Cost	N	At Cost	0523006			Local Government Act 1995
5.4 Abandoned Vehicles													
5.4.1 Towing Fee (Vehicle)		X	ATO Private Ruling		2016	\$ 175.00	\$ 175.00	N	\$ 175.00	0524002			ATO Private Ruling
5.4.2 Towing - Administration Fee		X	ATO Private Ruling		2016	\$ 60.00	\$ 60.00	N	\$ 60.00	0524002			ATO Private Ruling
5.4.3 Storage fee up to 60 days (per day)		X	ATO Private Ruling		2015	\$ 15.00	\$ 15.00	N	\$ 15.00	0524002			ATO Private Ruling/S.3.40 LG Act

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
5.5 Abandoned Trolleys													
5.5.1 Initial Impounding of Abandoned Trolley	X		ATO Private Ruling	2017	2022	\$ 50.00	\$ 60.00	N	\$ 60.00	0524002			ATO Private Ruling
5.5.2 Daily Pound Fee for Abandoned Trolley, per trolley per day	X		ATO Private Ruling		2014	\$ 10.00	\$ 10.00	N	\$ 10.00	0524002			ATO Private Ruling
Local Law, Activities in Thoroughfares... 3.6													
FUNCTION 7 Health													
7.1 Licence													
7.1.1 Stall Holders													
Licence (on application & renewal)	X		Div 31.8/6.16 LGA	2014	2022	\$ 78.00	\$ 80.00	N	\$ 80.00	0724003	0130		Local Government Act 1995
Per Day	X		31.8	2014	2022	\$ 8.00	\$ 10.00	N	\$ 10.00	0724003	0130		Local Government Act 1995
Per Week	X		31.8	2014	2022	\$ 21.00	\$ 25.00	N	\$ 25.00	0724003	0130		Local Government Act 1995
per Month	X		31.8	2014	2022	\$ 26.00	\$ 50.00	N	\$ 50.00	0724003	0130		Local Government Act 1995
Per Year	X		31.8	2014	2022	\$ 129.00	\$ 150.00	N	\$ 150.00	0724003	0130		Local Government Act 1995
7.1.2 Traders													
Licence (on application & renewal)	X		31.8	2014	2022	\$ 78.00	\$ 80.00	N	\$ 80.00	0724003	0130		Local Government Act 1995
Per Day	X		31.8	2014	2022	\$ 8.00	\$ 10.00	N	\$ 10.00	0724003	0130		Local Government Act 1995
Per Week	X		31.8	2014	2022	\$ 21.00	\$ 25.00	N	\$ 25.00	0724003	0130		Local Government Act 1995
per Month	X		31.8	2014	2022	\$ 26.00	\$ 50.00	N	\$ 50.00	0724003	0130		Local Government Act 1995
Per Year	X		31.8	2014	2022	\$ 129.00	\$ 150.00	N	\$ 150.00	0724003	0130		Local Government Act 1995
7.1.3 Hawker													
Application	X		31.8	2014	2022	\$ 52.00	\$ 80.00	N	\$ 80.00	0724003	0130		Local Government Act 1995
Renewal	X		31.8	2014	2022	\$ 52.00	\$ 80.00	N	\$ 80.00	0724003	0130		Local Government Act 1995

General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
7.2 Water Sampling													
7.2.1 Water Sampling (per annum)	X		Taxable under Section 9-5		2022	\$ 100.00	\$ 113.64	Y	\$ 125.00	0724002			
7.3 Other Charges - Health													
7.3.1 Information Search Fee		X	31.32					N		0724003			-FOI Search Fees-
7.3.2 Insufficient copies of plans (per page)	X					\$ 1.00	\$ 1.00	Y	\$ 1.10	0724002			
7.3.3 Information Research - Less than half hour		X	31.32					N		0724003			-Search on Info on Public Record-
7.3.4 Information Research - per hour		X	31.32					N		0724003			-Search on Info on Public Record-
7.3.5 Copies of reports / documents / maps (A3 or A4) - per page		X	31.32			\$ 0.50	\$ 0.50	N	\$ 0.50	0724003			-Search on Info on Public Record-
7.3.6 Newspaper Adverts	X					cost	cost	Y	cost + GST	0724002			
7.3.7 Prescribed Fees per Health (Miscellaneous Provisions) Act 1911						Per Act	Per Act						
7.3.8 Liquor Licence (Section 39 Certificates)		X	ATO Private Ruling	2015	2022	\$ 55.00	\$ 73.00	N	\$ 73.00	0724003			Cost updated to recover costs to organisation
7.3.9 Application for Registration of Lodging House		X		2014	2022	\$ 100.00	\$ 120.00	N	\$ 120.00	0724003			Health Local Laws 2000 & Health (Misc. Prov.) Act 1911
7.3.10 Application for Exemption to Noise Regulations (Section 18)		X				\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	0724003			Environmental Protection (Noise) Reg 18 (6) (b)
7.3.11 Use of Noise Meter During Event - \$/day or part thereof		X	ATO Private Ruling			\$ 182.00	\$ 182.00	N	\$ 182.00	0724003			Regulations 1997 (EPN Regs 1997)
7.3.12 Application for approval of Noise Management Plan - Reg. 14A - Waste Collection/Works		X			2015	\$ 500.00	\$ 500.00	N	\$ 500.00	0724003			EPN Regs 1997
7.3.13 Application for approval of Noise Management Plan - Reg. 16AA - Motor Sport Venue		X			2015	\$ 500.00	\$ 500.00	N	\$ 500.00	0724003			EPN Regs 1997
7.3.14 Application for approval of Noise Management Plan - Reg. 16 BA - Shooting Venue		X			2015	\$ 500.00	\$ 500.00	N	\$ 500.00	0724003			EPN Regs 1997
7.3.15 Fee for assessment of application to exceed Noise Reg. standard (Reg. 18A) up-to		X			2015	* Up to \$100,000	* Up to \$100,000	N	* Up to \$100,000	0724003			EPN Regs 1997
(Fee determined by CEO)													*CEO to estimate the cost of conducting the assessment
7.3.16 Noise Monitoring Fee (Reg. 18G) / year (12 months pro-rata)		X			2015	\$ 5,000.00	\$ 5,000.00	N	*Fee determined by CEO \$ 5,000.00	0724003			EPN Regs 1997

General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
Continued													
7.3.17		X			2015	\$ 250.00	\$ 250.00	N	\$ 250.00	0724003			EPN Regs 1997
7.3.18		X			2015	At Cost	At Cost	N	At Cost	0724003			EPN Regs 1997
7.3.19		X			2015	* Up to \$15,000	* Up to \$15,000	N	* Up to \$15,000	0724003			EPN Regs 1997
													*CEO to estimate the cost of assessing and processing the application
									*Fee determined by CEO				
7.3.20		X			2015	\$ 500.00	\$ 500.00	N	\$ 500.00	0724003			EPN Regs 1997
7.3.21		X			2015	At Cost	At Cost	N	At Cost	0724003			EPN Regs 1997
7.3.22		X			New 2022	\$ -	\$ 120.00	N	\$ 120.00	0724003			
7.3.23		X			New 2022	\$ -	\$ 20.00	N	\$ 20.00	0724003			
7.4 Pet Meat - Health													
7.4.1		X	31-13		2014	-	-	N	N/A				Previously Health Act-1941- Regulations have been repealed
7.5 Offensive Trades (Fees) - Health													
7.5.1		X	31.13		2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.2		X	31.13		2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.3		X	31.13		2011	\$ 211.00	\$ 211.00	N	\$ 211.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.4		X	31.13		2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976

General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
Continued													
7.5.5 Places for storing, drying or preserving bones		X	31.13		2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.6 Fat melting, fat extracting or tallow melting establishments													
7.5.6A Butcher shop and similar		X	31.13		2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.6B Larger Establishments		X	31.13		2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.7 Blood Drying		X	31.13		2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.8 Gut scraping, preparation of sausage skins		X	31.13		2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.9 Fellmongeries		X	31.13		2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.10 Manure Works		X	31.13		2011	\$ 211.00	\$ 211.00	N	\$ 211.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.11 Fish curing establishments		X	31.13		2011	\$ 211.00	\$ 211.00	N	\$ 211.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.12 Laundries, Drycleaning establishments		X	31.13		2011	\$ 147.00	\$ 147.00	N	\$ 147.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.13 Bone Merchant premises		X	31.13		2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.14 Flock Factories		X	31.13		2011	\$ 171.00	\$ 171.00	N	\$ 171.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.15 Knackeries		X	31.13		2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
7.5 Offensive Trades (Fees) - Health													
7.5.16 Poultry Processing establishments	X		31.13		2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.17 Poultry Farming	X		31.13		2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.18 Rabbit Farming	X		31.13		2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.19 Fish processing establishments	X		31.13		2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.20 Shellfish and Crustacean processing establishments	X		31.13		2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.5.21 Any other offensive trade not specified	X		31.13		2011	\$ 298.00	\$ 298.00	N	\$ 298.00	0724003		Regulatory	Health (Offen. Trade Fees) Reg. 1976
7.6 Public Building - Health													
7.6.1 Fee equal to the cost of considering the application up to Standard Fee - 2 (two) hours PEHO	X		31.13		2011	\$ 871.00	\$ 871.00	N	\$ 871.00	0724003			Health (Miscellaneous Provisions) Act 1911 Health (Public Build.) Reg. 1992
7.7 Food Hygiene - Health													
7.7.1 Food Act 2008													
Food Premises Notification Fee (plus Assessment Fee)	X		31.13	2014	2022	\$ 72.00	\$ 80.00	N	\$ 80.00	0724003			Food Premises - Food Act 2008
Food Premises Registration Fee (plus Assessment Fee)	X		31.13	2014	2014	\$ 105.00	\$ 105.00	N	\$ 105.00	0724003			Food Premises - Food Act 2008
High Risk Food Premises Registration / Assessment Fee	X		31.13	2014	2022	\$ 260.00	\$ 270.00	N	\$ 270.00	0724003			Food Act 2008 & Local Government Act 1995
Medium Risk Food Premises Registration / Assessment Fee	X		31.13	2014	2022	\$ 210.00	\$ 215.00	N	\$ 215.00	0724003			Food Act 2008 & Local Government Act 1995
Low Risk Food Premises Registration / Assessment Fee	X		31.13	2014	2022	\$ 105.00	\$ 115.00	N	\$ 115.00	0724003			Food Act 2008 & Local Government Act 1995
Very Low Risk Food Premises Registration / Assessment Fee	X		31.13	2014	2022	\$ 50.00	\$ 55.00	N	\$ 55.00	0724003			Food Act 2008 & Local Government Act 1995

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
Continued													
7.7.2 Annual Food Business Fee (Annual Fee)													
High Risk		X	Regulatory		2017	\$ 200.00	\$ 200.00	N	\$ 200.00	0724003			Food Act 2008 & Local Government Act 1995
Medium Risk		X	Regulatory		2017	\$ 150.00	\$ 150.00	N	\$ 150.00	0724003			Food Act 2008 & Local Government Act 1995
Multiple Food Area Premises		X	Regulatory		2017	Max \$ 550.00	Max \$ 550.00	N	Max \$550.00	0724003			Food Act 2008 & Local Government Act 1995
Low Risk		X	Regulatory		2017	\$ 100.00	\$ 100.00	N	\$ 100.00	0724003			Food Act 2008 & Local Government Act 1995
Family Day Care		X	Regulatory		2017	\$ 100.00	\$ 100.00	N	\$ 100.00	0724003			Food Act 2008 & Local Government Act 1995
7.7.3 Settlement enquiry of a Food Business		X	31.13	2014	2022	\$ 53.00	\$ 73.00	N	\$ 73.00	0724003			Food Act 2008 & Local Government Act 1995
FUNCTION 10 Community Amenities													
10.1 Waste Management													
10.1.1 Waste Charges													
Domestic 3 Bin System (Compulsory Service 140l Domestic, 240l Recycling, 240l FOGO)		X	31.14	2021	2022	\$ 229.70	\$ 237.00	N	\$ 237.00	1021004			Waste Avoidance & Resource
Additional Full 3 Bin Service - Domestic 3 Bin System (per service incl Recycling, FOGO)		X	ATO Private Ruling	2019	2022	\$ 229.70	\$ 237.00	N	\$ 237.00	1021008			Recovery Act 2007
Domestic 2 Bin System (Compulsory Service 240l Domestic, 240l Recycling Only) - Bethanie and Identified Rural Properties Only		X	ATO Private Ruling	2021	2022	\$ 208.90	\$ 215.00	N	\$ 215.00	1021008			Retaining Current Bin Sizes and Frequencies
Additional Service - Domestic Refuse (per service) 140l		X	ATO Private Ruling	2019	2022	\$ 130.55	\$ 134.00	N	\$ 134.00	1021008			ATO Private Ruling
Additional Service - Domestic Recycling (per service) 240l		X	ATO Private Ruling	2019	2022	\$ 78.35	\$ 81.00	N	\$ 81.00	1021008			ATO Private Ruling
Additional Service – General Waste (240L bin retaining the existing 140L bin – to be collected fortnightly)		X			OCM 27.10.21 CR 329-21	\$ 175.00	\$ 180.00	N	\$ 180.00	1021008			
Alternative Service – General Waste (240L bin replacing the existing 140L bin – to be collected fortnightly)		X			OCM 27.10.21 CR 329-21	\$ 182.00	\$ 187.00	N	\$ 187.00	1021008			
Additional Service – FOGO Waste (240L bin collected fortnightly)		X			OCM 27.10.21 CR 329-21	\$ 191.00	\$ 197.00	N	\$ 197.00	1021008			
Alternative Waste Services Option 2 - Once Off Swap Service (Lid)		X			OCM 23.02.22 CR 34-22	\$ 50.00	\$ 52.00	N	\$ 52.00	1021008			

General Description	GST Treatment		Division 81 (ATO)	Prior	Last	GST Excl	GST Excl	GST	DRAFT FEES & CHARGES 2022/23	General	Charge	Charge	Comments
	Taxed	GST Free	Determinatio n/ATO Ruling	Year Change	Changed	2021/22	2022/23	Ledger #		Code	Type		
Continued													
10.1.2 Tipping Fees													
Domestic Refuse - Ute	X			2021	2022	\$ 13.64	\$ 14.55	Y	\$ 16.00	1021006	0407		Local Government Act 1995
Small Trailers - not exceeding 1.8m x 1.2m	X			2017	2022	\$ 18.18	\$ 19.09	Y	\$ 21.00	1021006	0407		
Large Trailer - Incl Dual Axle, Float, Trailers with sides exceeding 500mm	X			2021	2022	\$ 27.27	\$ 28.18	Y	\$ 31.00	1021006	0407		
Small Truck	X			2021	2022	\$ 27.27	\$ 28.18	Y	\$ 31.00	1021006	0407		
240L Bin (Wheelie Bin)	X			2017	2022	\$ 3.64	\$ 4.55	Y	\$ 5.00	1021006	0407		
Domestic Greenwaste (1.8m x 1.2m trailer)	X			2021	2022	\$ 13.64	\$ 14.55	Y	\$ 16.00	1021006	0407		
Domestic Greenwaste (Dual Axle Trailer or larger)	X			2021	2022	\$ 18.18	\$ 19.09	Y	\$ 21.00	1021006	0407		
Refrigeration / Air Conditioner (each)	X			2014	2022	\$ 13.64	\$ 14.55	Y	\$ 16.00	1021006	0407		per item
Mattresses (each)	X			2021	2022	\$ 13.64	\$ 14.55	Y	\$ 16.00	1021006	0407		per item
Car Tyres - each	X			2016	2022	\$ 6.36	\$ 7.27	Y	\$ 8.00	1021006	0407		
Car Tyres on Rims - each	X			2017	2022	\$ 9.09	\$ 10.00	Y	\$ 11.00	1021006			per item
						\$ -	\$ -						
Domestic Waste - Tip Pass - 20 x 240L Bin	X			2017	2022	\$ 58.18	\$ 60.00	Y	\$ 66.00	1021006	0407		
Domestic Waste - Tip Pass - 10 x Trailer (1.8m x 1.2m)	X			2017	2022	\$ 145.45	\$ 150.00	Y	\$ 165.00	1021006	0407		
						\$ -	\$ -						
Scrap Steel (clean)				2017	2022	\$ 1.82	\$ 2.73	Y	\$ 3.00	1021006	0407		
Waste from Local Community Events									NO CHARGE - Upon written application to Chief Executive Officer				
10.1.3 Recycling													
Glass Only (per 240l)	X			2014	2022	\$ 3.64	\$ 4.55	Y	\$ 5.00	1021006	0407		
Contracts - Can be negotiated with waste collection contractors via negotiations with the Chief Executive Officer or the Chief Executive Officers representative.													
10.1.4 Septic Tank Fees													
Application		X	31.28		2009	\$ 118.00	\$ 118.00	N	\$ 118.00	1022002		Regulatory	Health (Miscellaneous Provisions) Act 1911
Permit to use an apparatus		X			2009	\$ 118.00	\$ 118.00	N	\$ 118.00	1022002		Regulatory	Health Regulations (Treat of Sewage) 1974
Inspection		X	ATO Private Ruling			\$ 100.00	\$ 100.00	N	\$ 100.00	1022002			ATO Private Ruling
Search Fee - Septic Tanks		X	31.32	2014	2022	\$ 15.00	\$ 20.00	N	\$ 20.00	1022002			Local Government Act 1995
Local Government Report Fee		X			2014	\$ 118.00	\$ 118.00	N	\$ 118.00	1022002		Council	Health (Miscellaneous Provisions) Act 1911

General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
10.2 Town Planning & Regional Development													
10.2.1 Development Applications													
\$1 - \$50,000	X		31.31			\$ 147.00	\$ 147.00	N	\$ 147.00	1026003	0135		
\$50,001 - \$500,000	X		31.31			0.32%	0.32%	N		1026003	0135		
\$500,001 - \$2,500,000		X	31.31			see comments	see comments	N		1026003	0135		\$1,700 + 0.257% for every \$1 in excess of \$500,000
\$2,500,001 - \$5,000,000		X	31.31			see comments	see comments	N		1026003	0135		\$7,161 + 0.206% for every \$1 in excess of \$2.5 million
\$5,000,001 - \$21,500,000	X		31.31			see comments	see comments	N		1026003	0135		\$12,633 + 0.123% for every \$1 in excess of \$5 million
More than 21.5 million	X		31.31			\$ 34,196.00	\$ 34,196.00	N	\$ 34,196.00	1026003	0135		
Determining a development application has commenced or been carried out		X	31.31			see comments	see comments	N	see comments	1026003	0135		Fee plus, twice that fee as penalty
Development Applications for 'P' uses in the Landscape Protection Area (Includes incidental development and outbuildings)		X			2016	\$ 147.00	\$ 147.00	N	\$ 147.00	1026003	0135		Planning & Development Regs 2009
R-Code Variation (up to 2 variations)		X			2016	\$ 147.00	\$ 147.00	N	\$ 147.00	1026003	0135		Planning & Development Regs 2009
R-Code Variation (3 or more variations) - Fee per Variation		X			2021	\$ 350.00	\$ 73.00	N	\$ 73.00	1026003	0135		Planning & Development Regs 2009
Development Application Fees lodgement (Development Assessment Panel)		X				see comments	see comments	N	see comments	Muni/Trust System -T	Regulatory		Fees per Schedule 1 - Fees and Applications Planning & Development (Development Assessment Panels) Regs 2011

SHIRE OF DARDANUP - DFRAFT 2022/2023 SCHEDULE OF FEES & CHARGES

(Appendix IPC: 9.4B)

General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
Continued													
10.2.2	Development Applications - Extractive Industry	X	31.31			\$ 739.00	\$ 739.00	N	\$ 739.00	1026003	0135		\$739 plus, \$1,478 as penalty
	Determining a Extractive Industries development application has commenced or been carried out	X	31.31			see comments	see comments	N	see comments	1026003	0135		
10.2.3	Subdivision Clearance 1 - 5 Lots	X	31.31			\$ 73.00	\$ 73.00	N	\$ 73.00	1026003	0135		per lot
	5 - 195 Lots	X	31.31			see comments	see comments	N		1026003	0135		\$73 per lot for the first 5 lots and then \$35 per lot
	More than 195 lots	X	31.31			\$ 7,393.00	\$ 7,393.00	N	\$ 7,393.00	1026003	0135		
10.2.4	Home Occupation - Initial Fee	X	31.3			\$ 222.00	\$ 222.00	N	\$ 222.00	1026003	0135		\$222 plus \$444 penalty
	- Initial Application where home occupation has commenced	X	31.3			see comments	see comments	N	see comments	1026003	0135		\$295 plus \$590 penalty
10.2.5	Change of Use	X	31.31			\$ 295.00	\$ 295.00	N	\$ 295.00	1026003	0135		
	- where change has commenced or been carried out	X	32.33			see comments	see comments	N	see comments	1026003	0135		
10.2.6	Town Planning Scheme Amendments & Structure Plans Structure Plans - Including all Advertising Charges and 50% refundable if not advertised; OR	X	31.31	2021	2022	\$ 5,000.00	\$ 5,175.00	N	\$ 5,175.00	1026003	0135	Regulatory Regulatory	Fee set by Planning & Development Act 2005
	Structure Plans - At Cost (Applicant has Option to Pay Fees in Accordance with Planning & Development Regs 2009)	X	31.31	2021	Reviewed 2022	At Cost	At Cost	N	At Cost	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
													Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council

SHIRE OF DARDANUP - DFRAFT 2022/2023 SCHEDULE OF FEES & CHARGES

(Appendix IPC: 9.4B)

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
Continued													
Modifications to Structure Plan (Post Approval)		X	31.31	2021	2022	\$ -	\$ 1,725.00	N	\$ 1,725.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Basic Amendments		X	31.31	2017	2022	\$ 2,000.00	\$ 2,070.00	N	\$ 2,070.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Standard Amendments - Including all Advertising Charges and 50% refundable if not advertised; OR		X	31.31	2021	2022	\$ 4,000.00	\$ 4,140.00	N	\$ 4,140.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Standard Amendments - At Cost (Applicant has Option to Pay Fees in Accordance with Planning & Development Regs 2009)		X		2021	Reviewed 2022	At Cost	At Cost	N	At Cost	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
Continued													
Complex Amendments - Including all Advertising Charges and 50% refundable if not advertised; OR		X		2021	2022	\$ 5,000.00	\$ 5,175.00	N	\$ 5,175.00	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Complex Amendments - At Cost (Applicant has Option to Pay Fees in Accordance with Planning & Development Regs 2009)		X		2021	Reviewed 2022	At Cost	At Cost	N	At Cost	1026003	0135	Regulatory	Fees Calculated & applied in accordance with Part 7 of the Planning and Development Regulations 2009. Fees to be paid prior to consideration by Council
Local Development Plans (other than required as part of subdivision condition)		X		2021	2022	\$ 1,000.00	\$ 1,035.00	N	\$ 1,035.00	1026003	0135	Regulatory	Includes all Advertising Charges
Modifications to Local Development Plan once approved		X		2021	2022	\$ 333.00	\$ 345.00	N	\$ 345.00	1026003	0135	Regulatory	
Issue of written planning advice		X	31.31			\$ 73.00	\$ 73.00	N	\$ 73.00	1026003	0135	Regulatory	
Providing Zoning Certificate		X	31.31			\$ 73.00	\$ 73.00	N	\$ 73.00	1026003	0135	Regulatory	
Information Research (per hour) - On Public Record		X	31.31					N	\$ -	1026005		Regulatory	
Information Research (per hour) - Not on Public Record	X							Y	\$ -	1026002		Regulatory	
Advertising - Newspaper	X			2021	2022	At Cost	\$ 400.00	Y	\$ 440.00	1026001	0045	Regulatory	
Advertising - Sign	X			2021	2021	At Cost	At Cost	Y	COST + 10%, + GST	1026001	0045	Regulatory	
Photocopying (A4 & A3) - per page	X					\$ -	\$ -	Y	\$ -	1026002		Regulatory	
Postage	X					At Cost	At Cost	Y	cost + GST	1026002		Regulatory	
Rural Numbering Sign	X					\$ 45.45	At Cost	Y	COST + 10%, + GST	1026002	0503	Regulatory	
10.2.7 Council Report (for Other Matters)	X			2021	2022	\$ 200.00	\$ 218.18	Y	\$ 240.00	1026002	0503	Regulatory	
10.2.8 Liquor Licence (Section 40 Certificates)		X			2021	\$ 73.00	\$ 73.00	N	\$ 73.00	1026003		Regulatory	Div 81, Permit to consume liquor, Liquor Lic Act 1988
10.2.9 Amending Development Approval		X	Ruling		2011	see comments	see comments	N	See Comments	1026002		Regulatory	application fee up to a maximum of \$295 whichever is the lesser.
10.2.10 Cancelling Development Approval or Removal of Caveat		X			2021	\$ -	\$ 73.00	N	\$ 73.00	1026003		Regulatory	
10.2.10 Extension to Term of Approval		X	ATO Private Ruling		2011	\$ 110.00	\$ 110.00	N	\$ 110.00	1026003		Regulatory	ATO Private Ruling

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments	
	Taxed	GST Free												
10.3 Cemetery Fees & Charges														
10.3.1 Interments														
Interment of Adult	X				2015	\$ 1,090.91	\$ 1,090.91	Y	\$ 1,200.00	1027003	0409		Note: no charge for plot fees	
Still Borns	X				2014	\$ 318.18	\$ 318.18	Y	\$ 350.00	1027003	0409			
Children under 7 years	X				2014	\$ 500.00	\$ 500.00	Y	\$ 550.00	1027003	0409			
Placement of cremated ashes in gravesite	X				2015	\$ 272.73	\$ 272.73	Y	\$ 300.00	1027003	0409			
Placement of ashes in gravesite including bronze plaque and standard inscription	X				2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409			
Reservation of Grave	X				2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	1027003	0409			
Extras														
Without due notice	X				2015	\$ 272.73	\$ 272.73	Y	\$ 300.00	1027003	0409			
Not usual hours	X				2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409			
Public Holidays	X				2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409			
Saturdays	X				2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409			
Sundays	X				2010	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409			
10.3.2 Plot Fees														
1.8m x 2.75m	X					\$ -	\$ -	Y	see comments	1027003	0409			Free of Charge
Extras														
First additional 30 cm	X					\$ -	\$ -	Y	see comments	1027003	0409		Free of Charge	
Second additional 30 cm	X					\$ -	\$ -	Y	see comments	1027003	0409		Free of Charge	
Third additional 30cm	X					\$ -	\$ -	Y	see comments	1027003	0409		Free of Charge	
10.3.3 Reopening Fees and Charges														
Reopening	X				2010	\$ 681.82	\$ 681.82	Y	\$ 750.00	1027003	0409			
Removing grass / kerbing etc if necessary (per hour)	X				2010	At Cost	At Cost	Y	At Cost	1027003	0409			
Exhumation	X				2010	\$ 909.09	\$ 909.09	Y	\$ 1,000.00	1027003	0409			
10.3.4 Niche Wall														
Reservation for Placement	X				2014	\$ 181.82	\$ 181.82	Y	\$ 200.00	1027003	0409			
Placement in single niche including bronze plaque and standard inscription	X				2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409			
Placement in double niche including bronze plaque and standard inscription	X				2015	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409			
Placement in double niche including second inscription for double niche plaque	X				2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409			
10.3.5 Rose Garden														
Reservation for Placement	X				2015	\$ 181.82	\$ 181.82	Y	\$ 200.00	1027003	0409			
Placement including bronze plaque and standard inscription	X				2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409			
Placement including bronze plaque and standard inscription, and second reservation	X				2015	\$ 454.55	\$ 454.55	Y	\$ 500.00	1027003	0409			
Second placement including plaque and standard inscription	X				2015	\$ 409.09	\$ 409.09	Y	\$ 450.00	1027003	0409			

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
10.3.6 Miscellaneous													
Undertakers Licence - Annual		X	31.4 / ATO Ruling		2015	\$ 200.00	\$ 200.00	N	\$ 200.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Undertakers Licence - per burial		X	31.4 / ATO Ruling		2005	\$ 30.00	\$ 30.00	N	\$ 30.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Monumental Masons Annual Fee		X	31.4 / ATO Ruling		2015	\$ 200.00	\$ 200.00	N	\$ 200.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Permission to construct monument		X	31.4 / ATO Ruling		2015	\$ 100.00	\$ 100.00	N	\$ 100.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Single Monument Permit (Monumental Masons only)		X	31.4 / ATO Ruling		2015	\$ 100.00	\$ 100.00	N	\$ 100.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Issue of Grant of Right of Burial		X	31.4 / ATO Ruling		2015	\$ 50.00	\$ 50.00	N	\$ 50.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Copy of Grant of Right of Burial		X	31.4 / ATO Ruling		2015	\$ 25.00	\$ 25.00	N	\$ 25.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
Renewal of Grant of Right of Burial		X	31.4 / ATO Ruling		2015	\$ 100.00	\$ 100.00	N	\$ 100.00	1027004	0132		LGA 1995 & Cemeteries Act 1986
10.4 Environment													
10.4.1 Nil													
FUNCTION 11 Recreation & Culture													
11.1 Public Halls & Civic Centres													
11.1.1 Don Hewison Centre (Hall & Grounds) <i>Building Leased</i>													
11.1.2 Dardanup Hall <i>Complete Facility</i>													
Concessional / Hr (Registered Non Profit, Charitable organisations)	X			2014	2022	\$ 41.82	\$ 43.64	Y	\$ 48.00	1121014	0411		
Day time hire / Hr	X			2014	2022	\$ 54.55	\$ 56.36	Y	\$ 62.00	1121014	0411		
- Complete Evening (6pm - 11pm)	X				2022	\$ 272.73	\$ 286.36	Y	\$ 315.00	1121014	0411		5 hrs
- Complete Day (8am - 6pm)	X				2022	\$ 545.45	\$ 554.55	Y	\$ 610.00	1121014	0411		10 hrs
- Complete Day & Night (8am - 11pm)	X				2022	\$ 818.18	\$ 831.82	Y	\$ 915.00	1121014	0411		15 hrs
- Half Day (noon - 6pm)	X				2022	\$ 327.27	\$ 338.18	Y	\$ 372.00	1121014	0411		6 hrs
- Half Day & Night (noon - 11pm)	X				2022	\$ 600.00	\$ 620.00	Y	\$ 682.00	1121014	0411		11 hrs

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
Continued													
Lessor Hall or Main Hall (& Kitchen) - Dardanup Only													
Concessional / Hr (Registered Non Profit, Charitable organisations)	X			2011	2022	\$ 21.82	\$ 21.82	Y	\$ 24.00	1121014	0411		
Day time hire / Hr	X			2011	2022	\$ 27.27	\$ 28.18	Y	\$ 31.00	1121014	0411		
- Complete Evening (7pm - 11pm)	X			2011	2022	\$ 136.36	\$ 140.91	Y	\$ 155.00	1121014	0411		5 hrs
- Complete Day (8am - 6pm)	X			2011	2022	\$ 272.73	\$ 281.82	Y	\$ 310.00	1121014	0411		10 hrs
- Complete Day & Night (8am - 11pm)	X			2011	2022	\$ 409.09	\$ 422.73	Y	\$ 465.00	1121014	0411		15 hrs
- Half Day (noon - 6pm)	X			2011	2022	\$ 163.64	\$ 169.09	Y	\$ 186.00	1121014	0411		6 hrs
- Half Day & Night (noon - 11pm)	X			2011	2022	\$ 300.00	\$ 310.00	Y	\$ 341.00	1121014	0411		11 hrs
11.1.3 Other Halls													
As set by individual Hall Lessees	X							Y					
Dardanup Community Centre (front section leased)	X					LEASE	LEASE						
Dardanup Community Centre (rear section only)													
- Concessional / Hr (Registered Non Profit, Charitable organisations)	X			2019	2022	\$ 21.82	\$ 21.82	Y	\$ 24.00	1121014	0411		
- Day time hire / Hr	X			2019	2022	\$ 27.27	\$ 28.18	Y	\$ 31.00	1121014	0411		
11.1.4 Bonds													
Key Bond		X			Reviewed 2022	\$ 40.00	\$ 40.00	N	\$ 40.00	Muni/Trust System - TKEY			Bonds
Hall Bond - Events/Weddings/Birthday Parties		X			Reviewed 2022	\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	Muni/Trust System - THIRE02			
Hall Bond - Commercial Use		X			Reviewed 2022	\$ 500.00	\$ 500.00	N	\$ 500.00	Muni/Trust System - THIRE02			Commercial Use
Hall Bond - Community Use/Groups		X			Reviewed 2022	\$ 250.00	\$ 250.00	N	\$ 250.00	Muni/Trust System - THIRE02			Community Use/Groups
Dardanup Community Centre (rear section only)		X			Reviewed 2022	\$ 500.00	\$ 500.00	N	\$ 500.00	Muni/Trust System - THIRE02			Commercial Use
Dardanup Community Centre (rear section only)		X			Reviewed 2022	\$ 250.00	\$ 250.00	N	\$ 250.00	Muni/Trust System - THIRE02			Community Use/Groups
Parks Gardens Reserves - Large Events		X			Reviewed 2022	\$ 1,200.00	\$ 1,200.00	N	\$ 1,200.00	Muni/Trust System - THIRE03			Bonds
Parks Gardens Reserves - Small Events		X			Reviewed 2022	\$ 500.00	\$ 500.00	N	\$ 500.00	Muni/Trust System - THIRE03			Bonds
Events on Roads		X			Reviewed 2022	\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	Muni/Trust System - THIRE04			Bonds
11.1.5 Cleaning													
Use of Council Cleaners	X					At Cost	At Cost	Y	(cost+O/H) + GST	1121002			
11.1.6 Eaton Sports Pavilion Hire / Glen Huon Change Rooms Hire													
Eaton Sports Pavilion (excludes Change Rooms)													
Eaton Sports Pavilion - Seasonal Charge	X				New 2022	\$ -	\$ 3,000.00	Y	\$ 3,300.00	1123003			
Eaton Sports Pavilion - Occasional Use/Daily Hire Per Hour	X				New 2022	\$ -	\$ 68.18	Y	\$ 75.00	1123003			
Concessional / Hr (Registered Non Profit, Charitable organisations) - Per Hour	X				New 2022	\$ -	\$ 54.55	Y	\$ 60.00	1123003			
Glen Huon Change Rooms													
Glen Huon Change Rooms - Seasonal Charge	X				New 2022	\$ -	\$ 2,000.00	Y	\$ 2,200.00	1123003			
Glen Huon Change Rooms - Occasional Use/Daily Hire Per Hour	X				New 2022	\$ -	\$ 50.00	Y	\$ 55.00	1123003			
Concessional / Hr (Registered Non Profit, Charitable organisations) - Per Hour	X				New 2022	\$ -	\$ 40.91	Y	\$ 45.00	1123003			
Bond (Seasonal Hire, Events, User Agreements)		X			New 2022	\$ -	\$ 500.00	N	\$ 500.00	Muni/Trust System - THIRE02			

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
11.2 Parks, Gardens and Reserves													
11.2.1 Glen Huon Oval (Use of Oval) Bunbury Softball Assoc	X					LEASE	LEASE			1123003	0254		
Glen Huon Oval - Seasonal Charge	X				New 2022	\$ -	\$ 2,000.00	Y	\$ 2,200.00	1123003			
Glen Huon Oval - Occasional Use/Daily Hire Per Hour	X				New 2022	\$ -	\$ 45.45	Y	\$ 50.00	1123003			
Other User Agreements - Extended Use of Reserves (Case by Case Basis)					New 2022	\$ -		As per Use Agreement		1123003			E.G. Govt Agencies
11.2.2 Tennis Courts - Dardanup													
Dardanup Tennis Club	X				Reviewed 2022	\$ 54.55	\$ 54.55	Y	\$ 60.00	1123002			
Court Hire per hour (per court)	X				Reviewed 2022	\$ 13.64	\$ 13.64	Y	\$ 15.00	1123002			
Lights per hour	X				Reviewed 2022	\$ 9.09	\$ 9.09	Y	\$ 10.00	1123002			
11.2.3 Tennis Courts - Eaton													
Court Hire per hour (per court)	X				Reviewed 2022	\$ 13.64	\$ 13.64	Y	\$ 15.00	1123002			
11.2.4 Water / 1000 litres (Standpipe Water) Staff call out	X	X	S32 - 285 GST Act GSTR2000/25		2009	\$ 15.00 At Cost	\$ 15.00 At Cost	N Y	\$ 15.00 At Cost	1328002 1328002	0412 0412		A New Tax System (GST) Act 1999 'GST Act'
11.2.5 Reserves SWFL Oval use per Season (per oval)	X			2015	2022	\$ 1,163.64	\$ 2,000.00	Y	\$ 2,200.00	1123003	0800		Per Season
11.2.6 Bonds													
Parks Gardens Reserves - Large Events		X			Reviewed 2022	\$ 1,200.00	\$ 1,200.00	N	\$ 1,200.00	Muni/Trust System - THIRE03			Bonds
Parks Gardens Reserves - Small Events		X			Reviewed 2022	\$ 500.00	\$ 500.00	N	\$ 500.00	Muni/Trust System - THIRE03			Bonds
Events on Roads		X			Reviewed 2022	\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	Muni/Trust System - THIRE04			Bonds
11.2.7 Event Booking Fees													
Event Booking Fee - Shire Parks or Reserves (Commercial)	X				2021	\$ 162.73	\$ 162.73	Y	\$ 179.00	1123002			Council Policy CP070 Event Application Policy
Event Booking Fee - Shire Parks or Reserves (Not-for-Profit Individual, Community Group or Sporting Club Events or Events supported by the Shire via Policy SDev CP044)	X				New 2022	\$ -	\$ 81.36	Y	\$ 89.50	1123002			Council Policy CP070 Event Application Policy
11.2.8 Cash in Lieu of Public Open Space													
Public Open Space contributions to Eaton		X			Reviewed 2022	As set by the 'Act'	As set by the 'Act'	N	As set by the 'Act'	7210123	RESERVE FUND (POS received after 12/9/2020)		Planning & Development Act 1995 s. 154/WAPC Policy 2.3 Public Open Space
Public Open Space contributions to Dardanup		X			Reviewed 2022	As set by the 'Act'	As set by the 'Act'	N	As set by the 'Act'	7210124	RESERVE FUND (POS received after 12/9/2020)		Planning & Development Act 1995 s. 154/WAPC Policy 2.3 Public Open Space
Public Open Space contributions to Burekup		X			Reviewed 2022	As set by the 'Act'	As set by the 'Act'	N	As set by the 'Act'	7210125	RESERVE FUND (POS received after 12/9/2020)		Planning & Development Act 1995 s. 154/WAPC Policy 2.3 Public Open Space

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
11.3 Eaton Recreation Centre													
Eaton Recreation Centre													
Special Promotions & Events - The Chief Executive Officer (or the Chief Executive Officers delegated representative) is permitted to amend fees for special promotions and negotiate fees for special events.													
11.3.1 Memberships													
Joining Fee	X			2018	2022	\$ 40.91	\$ 42.73	Y	\$ 47.00	1124003			
Full Membership - Gym, Group Fitness, Cycling, Trainer Support, Casual Shots													
- 12 Months	X			2019	2022	\$ 759.09	\$ 782.73	Y	\$ 861.00	1124007			
- 6 Months	X			2019	2022	\$ 457.27	\$ 470.91	Y	\$ 518.00	1124007			
- 3 Months	X			2019	2022	\$ 273.64	\$ 281.82	Y	\$ 310.00	1124007			
- Fortnightly Direct Debit	X			2019	2022	\$ 30.32	\$ 31.82	Y	\$ 35.00	1124007			
Full Membership - Concession (Pension, DVA, Student Card) - 10% discount													
- 12 Months	X			2019	2022	\$ 683.18	\$ 703.64	Y	\$ 774.00	1124007			
- 6 Months	X			2019	2022	\$ 411.55	\$ 423.64	Y	\$ 466.00	1124007			
- 3 Months	X			2019	2022	\$ 246.27	\$ 253.64	Y	\$ 279.00	1124007			
- Fortnightly Direct Debit	X			2019	2022	\$ 27.27	\$ 28.18	Y	\$ 31.00	1124007			
Full Membership - Shire of Dardanup Residents Aged 80 years and over (residing in the Shire)													
- 12 Months	X			2021	2022	\$ 45.45	\$ 47.27	Y	\$ 52.00	1124007			
Gym or Group Fitness Only Membership													
- 12 Months	X			2019	2022	\$ 683.18	\$ 703.64	Y	\$ 774.00	1124007			
- 6 Months	X			2019	2022	\$ 411.55	\$ 423.64	Y	\$ 466.00	1124007			
- 3 Months	X			2019	2022	\$ 246.27	\$ 253.64	Y	\$ 279.00	1124007			
- Fortnightly Direct Debit	X			2019	2022	\$ 27.27	\$ 28.18	Y	\$ 31.00	1124007			
Gym or Group Fitness Only Membership - Concession (Pension, DVA, Student Card) - 10% discount													
- 12 Months	X			2019	2022	\$ 614.86	\$ 633.64	Y	\$ 697.00	1124007			
- 6 Months	X			2019	2022	\$ 365.81	\$ 376.36	Y	\$ 414.00	1124007			
- 3 Months	X			2019	2022	\$ 218.91	\$ 225.45	Y	\$ 248.00	1124007			
- Fortnightly Direct Debit	X			2019	2022	\$ 24.26	\$ 24.55	Y	\$ 27.00	1124007			
Off Peak/Special Population Membership - Fit Over 50 and Youth Memberships - 20% discount													
- 12 Months	X			2019	2022	\$ 607.27	\$ 625.45	Y	\$ 688.00	1124007			
- 6 Months	X			2019	2022	\$ 365.81	\$ 376.36	Y	\$ 414.00	1124007			
- 3 Month	X				2022	\$ 218.91	\$ 218.91	Y	\$ 240.80	1124007			
- Fortnightly Direct Debit	X			2019	2022	\$ 24.25	\$ 24.55	Y	\$ 27.00	1124007			

General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
Continued													
FIFO Full Membership													
- 12 Months	X			2021	2022	\$ 303.64	\$ 312.73	Y	\$ 344.00	1124007			free received by 30% discount on upfront Off Peak/Special Population Membership with
- 6 Months	X			2021	2022	\$ 201.20	\$ 207.27	Y	\$ 228.00	1124007			
- Fortnightly Direct Debit	X				New 2022	\$ -	\$ 12.73	Y	\$ 14.00	1124007			
Corporate Membership													
- 12 Months	X			2021	2022	\$ 645.23	\$ 664.55	Y	\$ 731.00	1124007			free received from 15% discount on full membership when 5 or more join from the
- 6 Months	X			2021	2022	\$ 388.68	\$ 400.00	Y	\$ 440.00	1124007			
- Fortnightly Direct Debit	X				New 2022	\$ -	\$ 25.45	Y	\$ 28.00	1124007			
<i>* Members who have maintained 10 years consecutive membership receive a 10% discount on their applicable membership rate</i>													
Rehabilitation Membership													
- 3 Month	X				2022	\$ 312.72	\$ 322.10	Y	\$ 354.32	1124007			
Teenfit Membership (11 to 14 Years)													
- Fortnightly Direct Debit	X				New 2022	\$ -	\$ 24.55	Y	\$ 27.00	1124007			
Fitness Centre													
Casual Gym Entry	X			2015	2022	\$ 16.36	\$ 17.27	Y	\$ 19.00	1124003			
Casual Gym Entry - Concession: Senior / Full Time Student	X			2018	2022	\$ 14.73	\$ 15.45	Y	\$ 17.00	1124003			
Group Fitness - 30 to 60 Minute Class	X			2015	2022	\$ 16.36	\$ 17.27	Y	\$ 19.00	1124004			
Group Fitness - Concession - Senior / Full Time Student - 30 to 60 Minute Class	X			2018	2022	\$ 14.73	\$ 15.45	Y	\$ 17.00	1124004			
Group Fitness 10 Visit Pass: 30 to 60 Minute Class	X			2018	2022	\$ 147.27	\$ 151.82	Y	\$ 167.00	1124004			
Group Fitness 10 Visit Pass - Concession: 30 to 60 Minute Class	X			2018	2022	\$ 132.55	\$ 136.36	Y	\$ 150.00	1124004			
Second Class (Back to Back)	X			2021	2022	\$ 8.18	\$ 9.09	Y	\$ 10.00	1124004			
Fit Over 50 Session	X			2018	2022	\$ 8.18	\$ 9.09	Y	\$ 10.00	1124003			
Fit Over 50 Appraisal/Programme - Non Member	X			2014	2022	\$ 40.00	\$ 40.91	Y	\$ 45.00	1124003			
Fit Over 50 - 10 Pass	X			2021	2022	\$ 73.64	\$ 75.45	Y	\$ 83.00	1124003			
Fitness Appraisal/Assessment + Program	X			2014	2022	\$ 50.00	\$ 51.82	Y	\$ 57.00	1124003			
Youth/Teen Fitness Session (formerly Junior Fitness Sessions)	X			2018	2022	\$ 8.18	\$ 9.09	Y	\$ 10.00	1124004			
Youth/Teen Fitness Session - 10 Pass	X			2021	2022	\$ 73.64	\$ 76.36	Y	\$ 84.00	1124004			
Personal Training													
Personal Training (1 Hour)	X			2014	2022	\$ 63.64	\$ 65.45	Y	\$ 72.00	1124004			
Personal Training (45 Minutes)	X			2021	2022	\$ 47.73	\$ 49.09	Y	\$ 54.00	1124004			
Personal Training 5 Pass (1 Hour)	X			2014	2022	\$ 295.45	\$ 304.55	Y	\$ 335.00	1124004			
Personal Training 10 Pass (1 Hour)	X			2014	2022	\$ 545.45	\$ 561.82	Y	\$ 618.00	1124004			
Personal Training 5 Pass (30 Minutes)	X			2014	2022	\$ 181.82	\$ 187.27	Y	\$ 206.00	1124004			
Personal Training 10 Pass (30 Minutes)	X			2014	2022	\$ 318.18	\$ 328.18	Y	\$ 361.00	1124004			
Personal Training 5 Pass (45 Minutes)	X			2021	2022	\$ 215.91	\$ 222.73	Y	\$ 245.00	1124004			
Personal Training 10 Pass (45 Minutes)	X			2021	2022	\$ 386.36	\$ 398.18	Y	\$ 438.00	1124004			
Small Group Freestyle Gym Programs	X			2021	2022	\$ 16.36	\$ 17.27	Y	\$ 19.00	1124004			
Evolt Body Scan	X			2021	2022	\$ 22.73	\$ 23.64	Y	\$ 26.00	1124003			
Evolt Body Scan	X			2021	2022	\$ 36.36	\$ 37.27	Y	\$ 41.00	1124003			
<i>*Personal Training - additional participants plus \$20 per hour</i>													

General Description	GST Treatment		Division 81 (ATO)	Prior	Last	GST Excl	GST Excl	GST	DRAFT FEES & CHARGES 2022/23	General	Charge	Charge	Comments
	Taxed	GST Free	Determinatio n/ATO Ruling	Year Change	Changed	2021/22	2022/23	Ledger #		Code	Type		
Continued													
11.3.2 Crèche													
Crèche 10 Session Pass - Member	X			2021	2022	\$ 22.73	\$ 23.64	Y	\$ 26.00	1124013			
Crèche 10 Session Pass - Casual	X			2021	2022	\$ 31.82	\$ 32.73	Y	\$ 36.00	1124013			
Crèche Single Session Pass (Per Child) - Members	X			2021	2022	\$ 2.73	\$ 3.64	Y	\$ 4.00	1124013			
Crèche Single Session Pass (Per Child) - Non members	X			2021	2022	\$ 3.64	\$ 4.55	Y	\$ 5.00	1124013			
11.3.3 Administration													
Replacement Membership Access Device	X			2016	2022	\$ 18.18	\$ 19.09	Y	\$ 21.00	1124003			
Membership Attendance Report	X			2014	2022	\$ 22.73	\$ 23.64	Y	\$ 26.00	1124003			
Administration Fee - Forfeit Fee	X			2017	2022	\$ 22.73	\$ 23.64	Y	\$ 26.00	1124003			
Direct Debit Rejection Fee	X			2019	2022	\$ 15.45	\$ 16.36	Y	\$ 18.00	1124003			
11.3.4 Facility Hire / Hour													
Meeting Room Single (Per Hour)	X			2011	2022	\$ 18.18	\$ 19.09	Y	\$ 21.00	1124006	0413		
Meeting Room Double (Per Hour)	X			2019	2022	\$ 36.36	\$ 37.27	Y	\$ 41.00	1124006	0413		
Function / Group Fitness Room (Per Hour) (Inc outdoor area if required)	X			2011	2022	\$ 36.36	\$ 37.27	Y	\$ 41.00	1124006	0413		
Spin Room (Per session) (incl 16 Bikes)	X			2016	2022	\$ 63.64	\$ 65.45	Y	\$ 72.00	1124006	0413		
Servery	X			2016	2022	\$ 18.18	\$ 19.09	Y	\$ 21.00	1124006	0413		
Court Hire - OFF PEAK	X			2016	2022	\$ 36.36	\$ 37.27	Y	\$ 41.00	1124005	0414		
Court Hire - PEAK	X			2018	2022	\$ 49.09	\$ 50.91	Y	\$ 56.00	1124005	0414		
Half Court Hire - OFF PEAK	X			2014	2022	\$ 22.73	\$ 23.64	Y	\$ 26.00	1124005	0414		
Half Court Hire - PEAK	X			2014	2022	\$ 30.91	\$ 31.82	Y	\$ 35.00	1124005	0414		
<i>Note: Peak = after 4.00pm Monday to Friday</i>													
Grandstand (per tier)	X			2013	2022	\$ 59.09	\$ 60.91	Y	\$ 67.00	1124003			
Competition Events Package (per court)	X			2013	2022	\$ 27.27	\$ 28.18	Y	\$ 31.00	1124005	0414		
11.3.4 Facility Hire / Hour													
<i>Competition Events Package = score bench with 2 seats, 2 team low benches, court seating and coordinators counter (with the hire of 2 or more courts)</i>													
Chair Hire (Per Chair)	X			2013	2022	\$ 0.45	\$ 0.45	Y	\$ 0.50	1124003			
BBQ	X			2013	2022	\$ 20.00	\$ 20.91	Y	\$ 23.00	1124003			
Hire of Table Cloths or Trestle Table (per Table)	X			2013	2022	\$ 4.55	\$ 5.45	Y	\$ 6.00	1124003			
Data Projector (per Hour) min charge of 4 hours	X			2014	2022	\$ 6.36	\$ 7.27	Y	\$ 8.00	1124003			
Bouncy Castle (Per Use)	X			2019	2022	\$ 118.18	\$ 121.82	Y	\$ 134.00	1124005	0414		
Hire with Alcohol													
Local Organisation (Per hour)	X			2016	2022	\$ 45.45	\$ 47.27	Y	\$ 52.00	1124003			
Local Organisation (Not for profit - 10% off normal fee)	X			2019	2022	\$ 40.91	\$ 42.73	Y	\$ 47.00	1124003			
Hire - Additional Rubbish Fee (per rubbish bin)	X			2019	2022	Reviewed At Cost	At Cost	Y	At Cost	1124003			

General Description	GST Treatment		Division 81 (ATO)	Prior	Last	GST Excl	GST Excl	GST	DRAFT FEES & CHARGES 2022/23	General	Charge	Charge	Comments
	Taxed	GST Free	Determination/ATO Ruling	Year Change	Changed	2021/22	2022/23	Ledger #		Code	Type		
Continued													
Facility Hire / Hour (Registered Non Profit / Charitable Organisations) *													
* 10% Discount Included													
Meeting Room Single (Per Hour) or Crèche	X			2011	2022	\$ 16.36	\$ 17.27	Y	\$ 19.00	1124006		0413	
Meeting Room Double (Per Hour)	X			2011	2022	\$ 32.72	\$ 33.64	Y	\$ 37.00	1124006		0413	
Function / Group Fitness Room (Per Hour) (Inc outdoor area if required)	X			2011	2022	\$ 36.36	\$ 38.18	Y	\$ 42.00	1124006		0413	
Spin Room (Per session) (incl 16 Bikes)	X			2013	2022	\$ 57.28	\$ 59.09	Y	\$ 65.00	1124006		0413	
Servery	X			2016	2022	\$ 16.36	\$ 17.27	Y	\$ 19.00	1124006		0413	
Court Hire - OFF PEAK	X			2016	2022	\$ 32.72	\$ 33.64	Y	\$ 37.00	1124005		0414	
Court Hire - PEAK	X			2018	2022	\$ 44.09	\$ 45.45	Y	\$ 50.00	1124005		0414	
Half Court Hire - OFF PEAK	X			2014	2022	\$ 20.46	\$ 21.82	Y	\$ 24.00	1124005		0414	
Half Court Hire - PEAK	X			2014	2022	\$ 27.82	\$ 29.09	Y	\$ 32.00	1124005		0414	
<i>Note: Peak = after 4:00pm Monday to Friday</i>													
11.3.5 Sports & Programmes													
Casual Shots- Single Entry	X			2016	2022	\$ 3.64	\$ 4.55	Y	\$ 5.00	1124003			
Casual Shots- 10 Pass	X			2018	2022	\$ 32.73	\$ 34.55	Y	\$ 38.00	1124003			
- 3 Month Pass	X			2014	2022	\$ 72.73	\$ 75.45	Y	\$ 83.00	1124003			
- 6 Month Pass	X			2014	2022	\$ 131.82	\$ 136.36	Y	\$ 150.00	1124003			
Vacation Care per Day		X		2019	2022	\$ 60.00	\$ 56.36	N	\$ 62.00	1124012			Vacation Care Programme
Vacation Care After Hours Late Fee - After 5.45pm		X		2007	2022	\$ 10.00	\$ 10.00	N	\$ 11.00	1124012			After 5.45pm but before 5.59pm
Vacation Care After Hours Late Fee - After 6.00pm - charge every 5 minutes or part thereof		X				\$ 15.00	\$ 14.55	N	\$ 16.00	1124012			\$15.00 per every 5 minutes after 6.00pm
Administration Fee - Late Payment Fee Clinics (Hour)	X		X	2018	2022	\$ 20.00	\$ 19.09	N	\$ 21.00	1124012			Per Invoice Request
	X			2018	2022	\$ 9.09	\$ 10.00	Y	\$ 11.00	1124004			
Birthday Parties (per child, minimum of 12 - 2 hour party - Inc catering)	X			2011	2022	\$ 16.36	\$ 17.27	Y	\$ 19.00	1124004			
Other Programmes to be calculated on programme schedule													
Badminton													
- Casual Game Fee	X			2018	2022	\$ 7.27	\$ 8.18	Y	\$ 9.00	1124003			
Night programmes per Team													
- Registration (New Teams)	X			2014	2022	\$ 45.45	\$ 47.27	Y	\$ 52.00	1124004			
- Registration (Ongoing Team)	X			2014	2022	\$ 27.27	\$ 28.18	Y	\$ 31.00	1124004			
- Registration Junior Team (New)	X			2016	2022	\$ 40.91	\$ 42.73	Y	\$ 47.00	1124004			
- Registration Junior Team (Ongoing)	X			2016	2022	\$ 22.73	\$ 23.64	Y	\$ 26.00	1124004			
- Fee per Game - Netball	X			2016	2022	\$ 54.55	\$ 56.36	Y	\$ 62.00	1124004			
- Fee per Game - Basketball	X			2016	2022	\$ 54.55	\$ 56.36	Y	\$ 62.00	1124004			
- Fee per Game - Futsal	X			2016	2022	\$ 50.00	\$ 51.82	Y	\$ 57.00	1124004			
- Fee per Game - Junior	X			2016	2022	\$ 40.91	\$ 42.73	Y	\$ 47.00	1124004			
- Fee per Game - Basketball 3 on 3	X			2018	2022	\$ 36.36	\$ 37.27	Y	\$ 41.00	1124004			

General Description	GST Treatment		Division 81 (ATO)	Prior	Last	GST Excl	GST Excl	GST	DRAFT FEES & CHARGES 2022/23	General	Charge	Charge	Comments
	Taxed	GST Free	Determinatio n/ATO Ruling	Year Change	Changed	2021/22	2022/23	Ledger #		Code	Type		
Continued													
Day Programme per Team													
- Registration (New Teams)	X			2008	2022	\$ 31.82	\$ 32.73	Y	\$ 36.00	1124004			
- Registration (Ongoing Team)	X			2007	2022	\$ 18.18	\$ 19.09	Y	\$ 21.00	1124004			
- Fee per Game	X			2014	2022	\$ 38.18	\$ 40.00	Y	\$ 44.00	1124004			
Staff Costs - Centre Supervisor* / Cleaner	X			2019	2022	\$ 54.55	\$ 56.36	Y	\$ 62.00	1124014			
Staff Costs - Group Fitness Instructor	X			2019	2022	\$ 72.73	\$ 75.45	Y	\$ 83.00	1124014			
Staff Costs - Security Call Outs	X			2015	2022	At Cost	At Cost	Y	At Cost	1124014			
<i>*After Hours Centre Supervisor charges per Area:</i>													
<i>Hire 1 Area = 100% of Rate</i>													
<i>Hire 2 Areas = 50% of Rate</i>													
<i>Hire 3 Areas = No Charge</i>													
<i>Note, 1 Court is equal to 1 Area.</i>													
11.3.6 Signage (Charge per annum or pro rata)													
Wall 1200 x 1200	X			2019	2022	\$ 272.73	\$ 280.91	Y	\$ 309.00	1124011			
Wall 2400 x 1200	X			2019	2022	\$ 318.18	\$ 328.18	Y	\$ 361.00	1124011			
Wall 2400 x 1800	X			2019	2022	\$ 363.64	\$ 374.55	Y	\$ 412.00	1124011			
Wall 2400 x 2400	X			2019	2022	\$ 454.55	\$ 468.18	Y	\$ 515.00	1124011			
11.3.7 Overnight Accommodation Charges (Per Night)													
Up to 25 people	X			2018	2022	\$ 272.73	\$ 280.91	Y	\$ 309.00	1124006			
Additional per person rate - 26 to 50	X			2019	2022	\$ 9.09	\$ 10.00	Y	\$ 11.00	1124006			
Additional per person rate - 51 to 75	X			2019	2022	\$ 8.18	\$ 9.09	Y	\$ 10.00	1124006			
Additional per person rate 76 and over	X			2019	2022	\$ 7.27	\$ 8.18	Y	\$ 9.00	1124006			

General Description	GST Treatment		Division 81 (ATO) Determination/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
11.4 Libraries													
11.4.1 Internet & Wi-Fi Access Internet & Wi-Fi Access	X				2007	No Charge	No Charge	Y	No Charge				
11.4.2 Miscellaneous			ATO Private Ruling										
Lost / Damaged Items - Replacement Headphones (per set)	X	X			2018	\$ 2.73	\$ 2.73	N	At Cost \$ 3.00	1126003 1126004	0415		ATO Private Ruling
Tea, Coffee, Hot Chocolate (includes pod, UHT milk capsule, cup & lid)	X				2018	\$ 2.27	\$ 2.27	Y	\$ 2.50	1126004			
Library Bond for Library Programs/Special Events		X			2018	\$ 10.00	\$ 10.00	N	\$ 10.00	1126004			Bond Per Booking (Per Family or Per Person)
11.4.3 Printing & Copying Costs													
A4 Black & White	X			Reviewed 2022	\$ 0.27	\$ 0.27	Y	\$ 0.30	1126004				
A4 Colour	X			Reviewed 2022	\$ 0.91	\$ 0.91	Y	\$ 1.00	1126004				
A3 Black & White	X			Reviewed 2022	\$ 0.55	\$ 0.55	Y	\$ 0.60	1126004				
A3 Colour	X			Reviewed 2022	\$ 1.82	\$ 1.82	Y	\$ 2.00	1126004				
11.4.4 Laminating Costs													
A4	X			Reviewed 2022	\$ 1.36	\$ 1.36	Y	\$ 1.50	1126004				
A3	X			Reviewed 2022	\$ 2.73	\$ 2.73	Y	\$ 3.00	1126004				
11.4.5 Book Sale													
Used Magazines	X			Reviewed 2022	\$ 0.45	\$ 0.45	Y	\$ 0.50	1126004				
Used Books (Paperback)	X			Reviewed 2022	\$ 0.91	\$ 0.91	Y	\$ 1.00	1126004				
Used Books (Hardcover)	X			Reviewed 2022	\$ 1.82	\$ 1.82	Y	\$ 2.00	1126004				
Used DVDs	X			Reviewed 2022	\$ 1.82	\$ 1.82	Y	\$ 2.00	1126004				
FUNCTION 12 Transport													
12.1 Transport													
12.1.1 Special Series Number Plates	X			2014	2022	\$ 363.64	\$ 374.55	Y	\$ 412.00	1223001			
12.1.2 Verge Inspection Fee - Single Dwelling (Residential)	X				2016	\$ 236.36	\$ 236.36	Y	\$ 260.00	1424003			
Verge Inspection Fee - Multiple Dwelling (Residential)	X				2016	\$ 236.36	\$ 236.36	Y	\$ 260.00	1424003			
Verge Inspection Fee - Commercial / Industrial	X				2016	\$ 236.36	\$ 236.36	Y	\$ 260.00	1424003			
12.1.3 Contribution for Pathways - Developers		X				See Comments	See Comments	N	See Comments	7210106	RESERVE FUND		\$51.88 / m2
Contribution to Works - West Dardanup Structure Plan		X			2016	\$ 420.00	\$ 420.00	N	\$ 420.00	7210106	RESERVE FUND		
Contribution for Roads & Upgrades - Developers (Policy E6.21)		X			2016	\$ 5,110.00	\$ 5,110.00	N	\$ 5,110.00	7210106	RESERVE FUND		per lot
Contribution for Road Safety - Heavy Haulage on Local Roads - per Permit		X			2017	\$ 300.00	\$ 300.00	N	\$ 300.00	7210129	RESERVE FUND		

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
FUNCTION 13 Economic Services													
13.1 Tourism & Area Promotion													
13.1.1 Caravan Parks & Camping Grounds													
Application/Renewals		X	31.6			\$ 200.00	\$ 200.00	N	\$ 200.00	1322003	0133	Regulatory	Caravan & Camping Act &
Or													Caravan Parks and Camp. Reg. 1997
Long term sites - per site - As per regulations		X	31.6			\$ 6.00	\$ 6.00	N	\$ 6.00	1322003	0133	Regulatory	Caravan & Camping Act
Short term sites - per site - As per regulations		X	31.6			\$ 6.00	\$ 6.00	N	\$ 6.00	1322003	0133	Regulatory	Caravan & Camping Act
Camp site - per site - As per regulations		X	31.6			\$ 3.00	\$ 3.00	N	\$ 3.00	1322003	0133	Regulatory	Caravan & Camping Act
Overflow site - per site - As per regulations		X	31.6			\$ 1.50	\$ 1.50	N	\$ 1.50	1322003	0133	Regulatory	Caravan & Camping Act
Additional fee for renewal after expiry		X	31.6	2014		\$ 20.00	\$ 20.00	N	\$ 20.00	1322003	0133	Regulatory	Caravan & Camping Act
Temporary licence: Pro rata as per application		X	31.6	2014		\$ 100.00	\$ 100.00	N	min. \$100.00	1322003	0133	Regulatory	Caravan & Camping Act
Transfer of Licence		X	31.6			\$ 100.00	\$ 100.00	N	\$ 100.00	1322003	0133	Regulatory	Caravan & Camping Act
13.1.2 Building Control													
Uncertified Application for a Building Permit (min \$110.00)		X	31.8	2019		0.32%	0.32%	N	0.32%	1323004		Regulatory	Building Act 2011 - s. 16(1)
Certified Building Permit Class 1 or 10 (min \$110.00)		X	31.8	2019		0.19%	0.19%	N	0.19%	1323004		Regulatory	Building Act 2011
Certified Building Permit Class 2-9 (min \$110.00)		X	31.8	2019		0.09%	0.09%	N	0.09%	1323004		Regulatory	Building Act 2011
Demolition Permit Class 1 or 10		X	31.8	2021		\$ 110.00	\$ 110.00	N	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 16(1)
Demolition Permit Class 2 - 9 (for each storey of building)		X	31.8	2021		\$ 110.00	\$ 110.00	N	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 16(1)
Application to extend the time during which a building or demolition permit has effect		X	31.8	2021		\$ 110.00	\$ 110.00	N	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 32(3)(f)
Application for an Occupancy Permit for a completed building		X	31.8	2021		\$ 110.00	\$ 110.00	N	\$ 110.00	1323004		Regulatory	46
Application for a temporary Occupancy Permit for an incomplete building		X	31.8	2021		\$ 110.00	\$ 110.00	N	\$ 110.00	1323004		Regulatory	47
Application for modification of an Occupancy Permit for additional use of a building on a temporary basis		X	31.8	2021		\$ 110.00	\$ 110.00	N	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 48
Application for a replacement Occupancy Permit for permanent change of the building's use or classification		X	31.8	2021		\$ 110.00	\$ 110.00	N	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 49
Occupancy Permit for a building in respect of which unauthorised work has been done (min \$110.00)		X	31.8	2019		0.18%	0.18%	N	0.18%	1323004		Regulatory	Not less than \$110.00 - s. 51(2)
Building Approval Certificate for a building in respect of which unauthorised work has been done (min \$110.00)		X	31.8	2019		0.38%	0.38%	N	0.38%	1323004		Regulatory	Not less than \$110.00 - s. 51(3)
Application for a replacement Occupancy Permit for permanent change of the building's classification		X	31.8	2021		\$ 110.00	\$ 110.00	N	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 52(1)
Application for a Building Approval Certificate for an existing building where unauthorised work has not been done		X	31.8	2021		\$ 110.00	\$ 110.00	N	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 52(2)
Application to extend the time during which a Building Approval Certificate has effect		X	31.8	2021		\$ 110.00	\$ 110.00	N	\$ 110.00	1323004		Regulatory	Building Act 2011 - s. 65(3)(a)

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
Continued													
Building Inspection Fee (per hour) Application for Amendment to a Building Permit	X	X	ATO-Private- Ruling- 31.8		2016 2021	\$ 150.00 \$ 110.00	\$ 150.00 \$ 110.00	Y N	\$ 165.00 \$ 110.00	1323002 1323004		Regulatory Regulatory	Building Act 2011/ATO-Private- Ruling- Same calculation as for Building Permit based on change to contract value (but not less than \$110.00)
Postage of plans (Registered Mail)	X					\$ 10.00	\$ 10.00	Y	\$ 11.00	1323002			
Insufficient copies of plans	X					\$ 1.00	\$ 1.00	Y	\$ 1.10	1323002			
Information Research (Min \$20)		X	31.32			\$ 40.00	\$ 40.00	N	\$ 40.00	1323004			Local Government Act 1995-
Copies of reports / documents or Maps (A3 or A4)		X	31.32			\$ 0.50	\$ 0.50	N	\$ 0.50	1323004			Local Government Act 1995-
Advertising	X					At Cost	At Cost	Y	cost + GST	1323001			
Newspaper Adverts	X					At Cost	At Cost	Y	cost + GST	1323001			
Signage						-	-	Y	-				
Council Supply & Install	X					\$ 150.00	\$ 150.00	Y	\$ 165.00	1323002			
Inspection of Developers Signage		X	ATO-Private- Ruling			\$ 50.00	\$ 50.00	N	\$ 50.00	1323004			ATO-Private-Ruling-
13.1.2 Building Control Search Fee / Copy of Building Plans	X					\$ 40.91	\$ 40.91	Y	\$ 45.00	1323002			
Swimming Pool Inspection Levy per 4 Years		X	ATO Private Ruling	2021	2022	\$ 94.00	\$ 120.00	N	\$ 120.00	1323008		Regulatory	Building Regs 2012/Inspection Fee per 4 Years 25% of Swimming Pool Levy raised annually
- Swimming Pool 4 Yearly Inspection (Annual Fee)				2021	2022	\$ 23.50	\$ 30.00	N	\$ 30.00	1323008		Regulatory	
Copy of Building Plans		X	ATO-Private- Ruling			\$ 41.00	\$ 41.00	N	\$ 41.00	1323004			ATO-Private-Ruling-
13.1.3 Extractive Industries													
Application Annual licence & renewal fees		X	31.8			\$ 250.00	\$ 250.00	N	\$ 250.00	1328001	0134		Local Government Act 1995 / Local Law
- less than 1 hectare		X	31.8			\$ 125.00	\$ 125.00	N	\$ 125.00	1328001	0134		Local Government Act 1995
- more than 1 less than 5 hectare		X	31.8			\$ 250.00	\$ 250.00	N	\$ 250.00	1328001	0134		Local Government Act 1995
- greater than 5 hectares		X	31.8			\$ 375.00	\$ 375.00	N	\$ 375.00	1328001	0134		Local Government Act 1995
Licence transfer fee		X	31.8			\$ 50.00	\$ 50.00	N	\$ 50.00	1328001	0134		Local Government Act 1995
Rehabilitation Bond - Amount per Hectare		X			2021	see comments	see comments	N	see comments			Muni/Trust System - TREHAB	\$5,000 per hectare

General Description	GST Treatment		Division 81 (ATO) Determinatio n/ATO Ruling	Prior Year Change	Last Changed	GST Excl 2021/22	GST Excl 2022/23	GST	DRAFT FEES & CHARGES 2022/23	General Ledger #	Charge Code	Charge Type	Comments
	Taxed	GST Free											
FUNCTION 14 Other Property & Services													
14.1 Private Works													
14.1.1 Plant (per hour or part thereof)													
Graders	X					COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		GST Rate 10%
Loaders	X					COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Trucks - 8 Tonne	X					COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Tractors - with attachments	X					COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Utilities - 1 Tonne	X					COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Steel Roller	X					COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
Multi-Tyre Roller	X					COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001	0416		
MR WA & DEC													
Graders	X					COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Loaders	X					COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Trucks - 8 Tonne	X					COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Tractors - with attachments	X					COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Utilities - 1 Tonne	X					COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Cement Mixer	X					COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Water Pump	X					COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Plate Compactor	X					COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
Road Sweeper - Trailer	X					COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
14.1.2 Employees													
Supervision Fees - Part Supervision		X				1.5%	1.5%	N	1.5%	1424002	0420		GST Exempt
Supervision Fees - Full Supervision		X				3.00%	3.00%	N	3.00%	1424002	0420		
Works	X					COST + 25%	COST + 25%	Y	COST + 25%, + GST	1421001			
Works - MRWA / DEC	X					COST + 10%	COST + 10%	Y	COST + 10%, + GST	1421001			
FUNCTION 14 Other Property & Services													
14.2 Administration													
14.2.1 Officer Charge Rates / Hour													
Chief Executive Officer	X				2021	\$ 272.73	\$ 272.73	Y	\$ 300.00	1422004	1422004		
Director	X				2021	\$ 254.55	\$ 254.55	Y	\$ 280.00	1424003	1424003		
Manager	X				2021	\$ 172.73	\$ 172.73	Y	\$ 190.00	1422004	1422004		
Principal Planning Officer	X				2021	\$ 150.00	\$ 150.00	Y	\$ 165.00	1026002	1026002		
Planning Officer	X				2021	\$ 110.91	\$ 110.91	Y	\$ 122.00	1026002	1026002		
Principal Building Surveyor	X				2021	\$ 150.00	\$ 150.00	Y	\$ 165.00	1323002	1323002		
Building Surveyor	X				2021	\$ 110.91	\$ 110.91	Y	\$ 122.00	1323002	1323002		
Civil Engineer	X				2021	\$ 172.73	\$ 172.73	Y	\$ 190.00	1424003	1424003		
Engineering Officer	X				2021	\$ 110.91	\$ 110.91	Y	\$ 122.00	1424003	1424003		
Principal Environmental Health Officer	X				2021	\$ 150.00	\$ 150.00	Y	\$ 165.00	0724002	0724002		
Health Officer	X				2021	\$ 110.91	\$ 110.91	Y	\$ 122.00	0724002	0724002		
Ranger	X				2021	\$ 110.91	\$ 110.91	Y	\$ 122.00	0523002	0523002		
All Other Officers	X				2021	\$ 75.00	\$ 75.00	Y	\$ 82.50	1422004	1422004		
14.2.2 Events Application Fee													
Small Commercial Event <200 people		X			2015	\$ 250.00	\$ 250.00	N	\$ 250.00	1123006			
Medium Commercial Event 201 - 500 people		X			2015	\$ 475.00	\$ 500.00	N	\$ 500.00	1123006			
Large Commercial Event >500 people		X			New 2022	\$ -	\$ 750.00	N	\$ 750.00	1123006			
14.2.3 Traffic Management Plan Preparation													
Public Event - Free Entry or Community Group / Sporting Event	X				2011	\$ -	\$ -	Y	\$ -	1424001			No Charge
Commercial Event <500 people	X				2011	\$ 727.27	\$ 727.27	Y	\$ 800.00	1424001			
Commercial Event <5000 people	X				2011	\$ 909.09	\$ 909.09	Y	\$ 1,000.00	1424001			
Commercial Event >5000 people	X				2011	\$ 1,090.91	\$ 1,090.91	Y	\$ 1,200.00	1424001			



RATING STRATEGY

2022/23 TO 2031/32

Contents

1. INTRODUCTION	3
1.1 THE PURPOSE OF THIS RATING STRATEGY	3
2 RATING SYSTEM IN WESTERN AUSTRALIA.....	3
2.1 LEGISLATION.....	3
2.2 WHY DOES COUNCIL RAISE RATES.....	3
2.3 BASIS OF CALCULATING RATES	3
2.4 TYPES OF RATES	4
2.4.1 <i>Differential General Rate</i>	4
2.4.2 <i>Minimum Rate</i>	4
2.4.3 <i>Specified Area Rate</i>	4
2.4.4 <i>Service Charges</i>	4
2.5 RATES DISCOUNTS & CONCESSIONS.....	5
2.5.1 <i>Pensioners & Seniors</i>	5
2.5.2 <i>Early Payment Discounts</i>	5
2.5.3 <i>Concessions</i>	5
3 RATING OBJECTIVES OF THE SHIRE OF DARDANUP.....	6
3.1 FAIRNESS & EQUITY AMONG RATEPAYERS	6
3.1.1 <i>Fair Contribution to Rates</i>	6
3.1.2 <i>Equity of Rates Liability</i>	6
3.1.3 <i>Consistency in Rating Policy</i>	6
3.2 SPECIFIC POLICIES	6
3.2.1 <i>Discounts / Concessions</i>	6
3.2.2 <i>Rates & Charges</i>	6
3.2.3 <i>Payment of Rates</i>	6
4 RATING STRATEGY	7
4.1 STRATEGY TO ACHIEVE FAIRNESS & EQUITY AMONG RATEPAYERS	7
4.1.1 <i>Fair Contribution to Rates</i>	7
4.1.2 <i>Equity of Rates Liability</i>	7
4.1.3 <i>Consistency in Rating Policy</i>	8
4.2 RATING POLICIES	9
4.2.1 <i>Discounts / Concessions</i>	9
4.2.2 <i>Rates & Charges</i>	9
4.2.3 <i>Rates Payment Options</i>	10
4.2.4 <i>Rates Payment Plans</i>	11

1. Introduction

1.1 The Purpose of this Rating Strategy

The Shire of Dardanup has developed this Rating Strategy as a tool for community & financial planning.

In publishing this document Council has the following aims:

- a) Improve understanding of the rating system in Western Australia.
- b) Articulate Councils rating objectives.
- c) Establish strategies to achieve its rating objectives.

Council intends to review this document during its annual corporate financial planning cycle. This will ensure the Rating Strategy is dynamic in nature, allowing it to meet the needs of this rapidly growing Shire.

2 Rating System in Western Australia

2.1 Legislation

Local Government in Western Australia operates under the Local Government Act 1995 (LGA). It is the provisions under this act that governs Council in the raising of rates.

2.2 Why does Council raise Rates

When adopting the Annual Budget, Council is required to impose a general rate on rateable land in the district in order to make up any budget deficiency, S6.32 (LGA).

The general rates are determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates.

Strong consideration is also given by Council to the extent of any increase in rating over the level adopted in the previous year.

(A copy of the Annual Budget is available online. www.dardanup.wa.gov.au).

2.3 Basis of Calculating Rates

Rates are calculated by multiplying the valuation of a property by the adopted rate in the dollar. Property valuations are set by the Valuer General's Office (Landgate) and will be either the Unimproved Valuation (UV), for properties that are used predominately for rural purposes, or a Gross Rental Valuation (GRV) which applies to properties that are used predominately for non-rural purposes.

2.4 Types of Rates

2.4.1 Differential General Rate

Council may wish to apply a different rate in the dollar to certain groups of properties. These groups can only be of the following (or groups of) characteristics.

- a) Land Zoning
- b) Predominant purpose for which the land is held (determined by Council)
- c) Vacant Land

Differential rating allows Council to have some flexibility in determining rates for properties on the same valuation method. It may be used to encourage certain land use (eg a lower rate in the dollar may be used to encourage commercial property development in the shire) or may offset the increased cost of providing services and facilities to a specific land use area.

For the purposes of the 2022/23 budget, differential rating has not been considered, however it is noted within Council's Strategic Community Plan 2018/19-2028/29 that differential rating will be examined in future years.

2.4.2 Minimum Rate

A minimum payment may be determined by Council so that all ratepayers must make a reasonable contribution to the cost of Councils services & facilities.

In 2019/20, 2020/21 and 2021/22 the Council applied a minimum rate of \$1,547.50. In the 2022/23 draft budget, the proposed minimum rate is to increase by 0% and remain at to \$1,547.50. Future increases in the minimum rate are based on the general percentage increase in rates applied by Council.

2.4.3 Specified Area Rate

Council may impose a rate on specific properties in an area for the purpose of meeting the cost of a specific work, service or facility. Monies raised are regulated to ensure the funds generated by such a rate, are spent in accordance to the purpose.

Rates are calculated by multiplying the valuation of a property (GRV) by the adopted rate in the dollar required to generate sufficient revenue to meet the expenditure area.

Council currently applies a Specified Area Rate for the following with no increase applied for 2022/23:

- a) Bulk Waste Collection at an average of \$24.13 per property in 2021/22 (\$0.001315)
- b) Eaton Landscaping at an average of \$55.38 per property in 2021/22 (\$0.002925)

2.4.4 Service Charges

Council may impose a charge on either land owners or occupiers for the cost of providing the following services

- a) Television & Radio broadcasting
- b) Underground Electricity
- c) Property surveillance & security
- d) Water.

Monies raised are regulated to ensure the funds generated by such a rate, are spent in accordance to the purpose. At this time Council does not raise any service charges.

2.5 Rates Discounts & Concessions

2.5.1 Pensioners & Seniors

Persons who hold a Seniors Card (SC), Commonwealth Health Seniors Card (CHSC) and/or Pension Concession Card (PCC) may be eligible to claim a rebate of up to 50% on their rates, or be eligible to defer payment of their rates.

Complex regulations detail eligibility criteria. Ratepayers are encouraged to contact Council Rates staff should they believe they are eligible for a concession.

There is no cost to Council (other than staff administration costs) as concessions granted are reimbursed by the State Revenue Department.

2.5.2 Early Payment Discounts

When imposing rates for a year, Council may resolve to grant a discount or other incentive for the early payment of any rate or charge.

This is useful for cash flow purposes in encouraging full payment early in the rating year.

In 2021/22 Council provided an early payment incentive through a prize draw of \$1,500, which is aimed at covering the minimum rates charge. It is proposed to maintain the prize draw incentive in 2022/23 at \$1,500.

2.5.3 Concessions

Council may resolve to waive or grant concessions in relation to rates or service charges. Concessions may not be made with respect to whether an owner occupies the land.

3 Rating Objectives of the Shire of Dardanup

3.1 Fairness & Equity among Ratepayers

3.1.1 Fair Contribution to Rates

Each rateable property should make a fair contribution to the provision of services provided by the Shire of Dardanup.

3.1.2 Equity of Rates Liability

Council supports the principle that rates liability should be equitable among property owners.

3.1.3 Consistency in Rating Policy

Council undertakes to apply rating principles in a consistent manner.

3.2 Specific Policies

3.2.1 Discounts / Concessions

Council may consider rates concessions or discounts in order to achieve specific objectives.

3.2.2 Rates & Charges

Council may consider the imposition of

- a. Specified Area Rates
- b. Differential Rates
- c. Service Charges

to fund services or facilities.

3.2.3 Payment of Rates

Council endeavours to provide access to broad range of payment options.

4 Rating Strategy

4.1 Strategy to Achieve Fairness & Equity among Ratepayers

4.1.1 Fair Contribution to Rates

4.1.1.1 Minimum Rates

- a) Council sets a minimum charge to ensure that all property owners make a reasonable contribution towards the provision services & facilities within the shire.
- b) The minimum charge for UV & GRV properties shall be equal.
- c) The minimum charge shall be considered annually by Council when adopting the Annual Budget.

4.1.2 Equity of Rates Liability

4.1.2.1 Property Valuations

Preamble

The rating system adopted by the State Government in WA is based only upon the valuation of a property. Independent valuations are provided by the Valuer General. There are social and economic advantages and disadvantages to areas in which properties are located within the shire. All are unique in their own way. The only fair method Council can apply in treating these differences is to NOT take them into consideration when applying rating principles. This ensures that all properties are treated equally and fairly.

Strategy

- a) Council relies on the valuation only to determine equity in individual rates liability.

4.1.2.2 Differing Valuation Periods GRV v UV

Preamble

Independent valuations are provided by the Valuer General. Current policy of the Valuer General is to revalue UV rated properties annually and GRV rated properties every 3-4 years. This means the impact of a valuation change affects UV rated properties annually. GRV rated properties are affected with a substantial increase in the year of revaluation. Council may adjust the rate in the dollar in order to adjust the average net rate increase. This however is not an accurate means to compensate for inequities caused by non standardised valuations periods. The most equitable solution is to standardise valuation periods for both GRV & UV.

Current Council policy is to apply standard annual *Rate in the Dollar* increases to all properties.

Strategy

- a) Council continues to lobby State Government to permit Local Governments to elect to standardise revaluation periods for properties rated on GRV & UV.
- b) In the year of a general revaluation, the rate in the dollar shall be initially reduced by the average valuation increase for the valuation area. General rate increases shall be then calculated upon this adjusted base. The last GRV revaluation occurred in 2016/17, which applied from 1 July 2017. The next GRV revaluation is scheduled for 2021/22 which will apply from 1 July 2022.

- c) That the average annual rate in the dollar percentage increase shall be equal for UV & GRV properties.

4.1.3 Consistency in Rating Policy

4.1.3.1 *Property valuation method appropriately reflects predominant use*

Preamble

The Rating valuation system in WA identifies two types of land use:

- Rural
- Non Rural

The method of land use determines the valuation method applied:

Rural Use	-	Unimproved Value (UV)
Non Rural Use	-	Gross Rental Value (GRV)

The Shire of Dardanup is a municipality that has experienced significant growth and diversification in land uses in recent years. The nature of land use is primarily exclusive to a change from “Rural” to “Non Rural”. The activities that are at the forefront of the change are rural lifestyle residential developments and tourism related commercial enterprises. Council acknowledges that predominant land use should determine the valuation method used. Periodic assessments of land use are therefore necessary in order to maintain a consistent land use valuation policy.

Progress to Date

In 2003 Council undertook a significant reclassification of land use for properties zoned “Small Rural Holdings”. A successful application was made to the Minister of Local Government to change the rating valuation from UV to GRV. A further review was conducted during 2020/21 to identify property uses that had changes from UV to GRV, resulting in a concession being applied by Council to apply the change over a number of years.

Further surveys are required to be undertaken at individual lot level (spot valuation) and part lot level (split valuation) to assess land use.

Strategy

- a) That the following land uses be assessed for appropriate valuation method
- i. Tourist Use in rural areas.
 - ii. Commercial or Industrial use in rural areas.

4.1.3.2 *Like Properties should be Treated in a Like Manner*

Preamble

Where the Minister (through Council recommendation) makes a determination of valuation type for a particular land use, Council undertakes to apply the determination consistently to like properties.

Strategy

Council may apply the following methods to capture land use

- a) By subdivision

- i. Where the majority of lots within a subdivision are used for a purpose that is not consistent with the purpose for which the subdivision is valued.
 - ii. Land within the subdivision can only be used for a purpose that is not consistent with the purpose for which the land is valued.
- b) By individual lot (Spot Valuation)
 - i. Is an effective method in applying consistency by ensuring that properties with similar land uses are rated on the same method of valuation regardless of location within the shire,
- c) By portion of lot (Split Valuation)
 - i. Where Council identifies that the rateable property contains distinctly rural and non rural uses on separately identifiable portions of the property, it may consider applying different methods of valuations to those distinct portions.

4.2 Rating Policies

4.2.1 Discounts / Concessions

4.2.1.1 Early Payment Incentive

Purpose

An incentive is provided to ratepayers who pay their rates account in full and have no outstanding balance by the prize due date. The prize due date is approximately 2 weeks prior to the legislative rates due date so as to encourage early payment of rates for cash flow purposes.

Review Date

Council considers that amount and prize due date when adopting the Annual Budget. In 2021/22 Council provided an early payment incentive through a prize draw of \$1,500, which is aimed at covering the minimum rates charge. It is proposed to retain the same prize draw incentive in 2022/23 at \$1,500, however an increase may occur in future years to reflect the minimum rate.

Amount

As determined by Council in the Annual Budget – proposed to remain at \$1,500 for 2022/23.

4.2.2 Rates & Charges

4.2.2.1 Rubbish & Recycling Levy

Description

Council levies a separate charge on the rates notice for kerbside waste, recycling and FOGO. This levy funds

- a. Kerbside waste removal in provided bins, including FOGO bins
- b. Kerbside recycling in provide bins
- c. Recycling Education programs

Properties Levied

This levy is a compulsory charge on properties that are serviced by the collection service.

Exemptions

- a. Properties outside the collection area
- b. Properties located outside the Burekup Townsite, but within the confines of Hutchinson / Crampton / Shenton Roads, may elect to receive the service due to the immediate proximity to the Burekup Townsite.

4.2.2.2 Specified Area Rate

Bulk Waste Collection

Council levies a Specified Area Rate on developed residential properties within (and adjoining) to the townsites of Eaton, Dardanup and Burekup that are serviced with Councils bulk green waste and hard waste kerbside pickup.

- Bulk Waste Collection costs an average of \$24.13 per property in 2020/21 (\$0.001315).
- Based on projected costs for 2022/23 it is not proposed to increase the Bulk Waste Collection Specified Area Rate.

Eaton Landscaping

Council levies a Specified Area Rate on properties within the Eaton townsite for the purpose of upgrading and maintaining parks & reserves.

- Eaton Landscaping cost an average of \$55.38 per property in 2020/21 (\$0.002925).
- Eaton Landscaping is proposed to remain unchanged in 2022/23.

4.2.2.3 Differential Rate

Council currently does not impose a Differential Rate. However, Council may consider a Specified Area Rate subject in future years after considering a report outlining the benefit and following a period of public consultation of those affected.

4.2.3 Rates Payment Options

4.2.3.1 Credit Card

- a. In Person at Council Offices
- b. 24 Hour Telephone
- c. 24 Hour Internet

4.2.3.2 EFTPOS

- a. In Person at Council Offices

4.2.3.3 Cheque

- a. In Person at Council Offices
- b. By Mail

4.2.3.4 Cash

- a. In Person at Council Offices

4.2.3.5 Weekly/Fortnightly/Monthly Direct Debit (Bank A/C or Credit Card)

- a. Approved form to be completed (obtained from Council Rates Department)

4.2.3.6 BPAY (Bank A/C)

- a. 24 Hour Internet

4.2.4 Rates Payment Plans

4.2.4.1 Instalment payment

Council offers ratepayers the option to spread the annual rates charge of over four (4) instalments.

Cost

Ratepayer will be charged an administration fee together with interest for instalment options.

Review Date

Council considers instalment plan dates and associated costs when adopting the Annual Budget.

4.2.4.2 Ad Hoc Payment Plans

The CEO may offer individual ratepayers alternative payment options in certain circumstances. These plans will generally be to assist ratepayers who have difficulty in paying their rates. Adhoc payment plans are to be offered to ratepayers prior to any debt recovery action.

Adhoc Payment plans shall be by Direct Debt from the ratepayers Credit Card or Bank Account. Payments shall be by Direct Debit to ensure:

- a. Council staff can administer Adhoc plans effectively and efficiently
- b. Allows ratepayers to meet their agreed payments.

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Rating Strategy for Long Term Financial Plan

RISK THEME PROFILE:

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

RISK ASSESSMENT CONTEXT: Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Financial sustainability impacted through inadequate rating.	Major (4)	Possible (3)	Moderate (5 - 11)	Not required.	Not Required - No Risk Identified	N/A	N/A
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
LEGAL AND COMPLIANCE	Compliance with budget, rating and integrated planning review and development process.	Major (4)	Rare (1)	Low (1 - 4)	Not required.	Not Required - No Risk Identified	N/A	N/A
REPUTATIONAL	Shire reputation can be negatively impacted if rate increases are considered excessive by the community.	Moderate (3)	Rare (1)	Low (1 - 4)	Not required.	Not Required - No Risk Identified	N/A	N/A
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.



DEBT MANAGEMENT PLAN

2022/23

TO

2031/32

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Debt Management Plan

RISK THEME PROFILE:

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

RISK ASSESSMENT CONTEXT: Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Financial sustainability impacted through too much debt	Major (4)	Possible (3)	Moderate (5 - 11)	Not required.	Not Required - No Risk Identified	N/A	N/A
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
LEGAL AND COMPLIANCE	Compliance with budget, rating and integrated planning review and development process.	Major (4)	Rare (1)	Low (1 - 4)	Not required.	Not Required - No Risk Identified	N/A	N/A
REPUTATIONAL	No risk event identified for this category.	Moderate (3)	Rare (1)	Low (1 - 4)	Not required.	Not Required - No Risk Identified	N/A	N/A
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Councillor / Staff Budget Request

RISK THEME PROFILE:

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)

Choose an item.

Choose an item.

Choose an item.

RISK ASSESSMENT CONTEXT: Choose an item.

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Elected Member & Staff Budget requests form part of the Annual Budget Process	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	Failure to comply with Council policy <i>CP 018 – Corporate Business Plan & Long Term Financial Plan</i> could result in non-compliance	Moderate (3)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	No risk event identified for this category.)	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

Appendix IPC: 9.7)

DRAFT
10 YEAR
WORKFORCE
PLAN
2022/23 TO 2031/32

Administration Centre – Eaton

1 Council Drive | PO Box 7016

EATON WA 6232

Tel: 9724 0000 | Fax: 9724 0091

records@dardanup.wa.gov.au

www.dardanup.wa.gov.au

Index

Summary Information

Consolidated Summary

2

Departments

Executive Department

3

Corporate & Governance

4

Sustainable Development

6

Infrastructure Services

9

Shire of Dardanup

Draft Workforce Plan
2022/23

CONSOLIDATED SUMMARY as at 11 March 2021

FULL TIME EQUIVALENT (FTE) EMPLOYEES	2021/22 Current Budget FTE	2021/22 Current Actual FTE	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Executive Department	3.30	3.80	3.90	2.90	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Corporate & Governance	29.50	32.40	32.40	32.40	33.10	34.10	33.60	34.10	34.10	34.60	34.60	34.60
Sustainable Development	38.78	38.08	38.28	38.28	39.28	39.28	39.98	40.18	40.38	40.58	40.78	40.78
Infrastructure Services	43.69	44.19	44.89	44.89	45.89	45.89	45.89	47.89	48.89	48.89	48.89	48.89
TOTAL FTE EMPLOYEES	115.27	118.47	119.47	118.47	121.27	122.27	122.47	125.17	126.37	127.07	127.27	127.27

Shire of Dardanup

Draft Workforce Plan
2022/23

Executive Department

Note	2021/22 Current Budget FTE	2021/22 Current Actual FTE	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Chief Executive Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Communications Officer	0.80	0.80	0.90	0.90	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Covid-19 Information Officer	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Designated Area Migration Scheme Officer (part funded)	0.50	0.00										
TOTAL FULL TIME EQUIVALENT (FTE)	3.30	3.80	3.90	2.90	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00

Shire of Dardanup

Draft Workforce Plan
2022/23

Corporate & Governance Services

Note	2021/22 Current Budget FTE	2021/22 Current Actual FTE	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Deputy Chief Executive Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
PA to Deputy CEO	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL FULL TIME EQUIVALENT (FTE)	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Financial Services												
Manager Financial Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Financial Accounting												
Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Accountant	0.00	0.40	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance Coordinator Senior Finance Officer	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80
Accounts Payable Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Rates / Revenue												
Rates Officer Senior Rates Officer	1.00	0.80	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Rates Officer	1.40	1.10	1.40	1.40	1.50	1.50	1.50	2.00	2.00	2.00	2.00	2.00
Accounts Receivable Officer	0.40	0.40	0.40	0.40	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Procurement												
Procurement Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL FULL TIME EQUIVALENT (FTE)	8.60	8.50	8.60	8.60	8.80	9.80	9.80	10.30	10.30	10.30	10.30	10.30

Notes

Shire of Dardanup

Draft Workforce Plan
2022/23

Corporate & Governance Services

Note	2021/22 Current Budget FTE	2021/22 Current Actual FTE	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Information Services												
Manager - Information Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Information Technology												
IT Team Leader IT-Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Systems & Network Administrator-Senior	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
IT Officer	1.00	1.00	1.00	1.00	1.50	1.50	2.00	2.00	2.00	2.00	2.00	2.00
Business Solutions												
Business Solutions Team Leader	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
GIS & Data Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Business Solutions Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Analyst Programmer Business-Solutions-Developer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Graduate GIS Officer										0.50	0.50	0.50
Cyber Security Administrator	0.00	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40
ERP Project Manager	0.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Information Document Services												
Senior IDS Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
IDS Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL FULL TIME EQUIVALENT (FTE)	10.00	11.40	11.40	11.40	11.90	11.90	11.40	11.40	11.40	11.90	11.90	11.90
Governance & Human Resources												
Manager Governance & HR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
HR Coordinator HR & WHS-Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resource Officer	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60
WHS Coordinator Health & Safety-Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
OSH Support Officer	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20
Designated Area Migration Scheme Officer (part funded)	0.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Building Property Management Officer	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Executive Support Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Governance Coordinator Governance-Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Governance Officer	2.40	2.40	2.40	2.40	2.40	2.40	2.40	2.40	2.40	2.40	2.40	2.40
Senior Corporate Governance Officer Compliance-Officer	0.70	0.80	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70
TOTAL FULL TIME EQUIVALENT (FTE)	8.90	10.50	10.40	10.40	10.40	10.40	10.40	10.40	10.40	10.40	10.40	10.40
TOTAL (FTE)	29.50	32.40	32.40	32.40	33.10	34.10	33.60	34.10	34.10	34.60	34.60	34.60

Shire of Dardanup
Draft Workforce Plan
2022/23

Sustainable Development Services

	2021/22 Current Adopted FTE	2021/22 Current Actual FTE	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Development Services												
Director Sustainable Development	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Manager Development Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
PA to Director Sustainable Development	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Planning Services												
Principal Planning Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Planning Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Planning Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.50	1.50	1.50	1.50	1.50	1.50
Development Compliance Officer Statutory Enforcement Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Strategic Planning Officer Strategic Project Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Building Services												
Principal Building Surveyor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Building Surveyor				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Health Services												
Principal Environmental Health Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Environmental Health Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Graduate Health Officer							0.20	0.40	0.60	0.80	1.00	1.00
Law Enforcement												
Coordinator Emergency & Ranger Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Ranger	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Ranger	1.80	1.80	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Emergency Management & Brigade Officer	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60
Bushfire Risk Planning Coordinator (100% funded)	1.00	0.00	0.00									
TOTAL FULL TIME EQUIVALENT (FTE)	16.40	15.40	15.60	15.60	15.60	15.60	16.30	16.50	16.70	16.90	17.10	17.10

Shire of Dardanup
Draft Workforce Plan
2022/23

Sustainable Development Services

Note	2021/22 Current Adopted FTE	2021/22 Current Actual FTE	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Recreation Centre												
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Services												
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.39	0.39	0.39	0.39	0.39	0.39	0.39	0.39	0.39	0.39	0.39	0.39
	0.44	0.44	0.44	0.44	0.44	0.44	0.44	0.44	0.44	0.44	0.44	0.44
	1.77	1.77	1.77	1.77	1.77	1.77	1.77	1.77	1.77	1.77	1.77	1.77
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99	1.99
Operations												
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70
	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59
	0.46	0.46	0.46	0.46	0.46	0.46	0.46	0.46	0.46	0.46	0.46	0.46
	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90
	0.72	0.72	0.72	0.72	0.72	0.72	0.72	0.72	0.72	0.72	0.72	0.72
	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32
	0.86	0.86	0.86	0.86	0.86	0.86	0.86	0.86	0.86	0.86	0.86	0.86
TOTAL FULL TIME EQUIVALENT (FTE)	13.38	13.38	13.38	13.38	13.38	13.38	13.38	13.38	13.38	13.38	13.38	13.38

Shire of Dardanup
Draft Workforce Plan
2022/23

Sustainable Development Services

Note	2021/22 Current Adopted FTE	2021/22 Current Actual FTE	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Place & Community Engagement												
Manager Place & Community Engagement	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Place & Community Services												
Place & Community Officers	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Community Services												
Events Officer												
Events Officer												
Programs Officer												
Marketing & Promotions Officer	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Grants Officer	0.50	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80
Library Services												
Coordinator Library Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Library Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Library Officer	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Library Officer					1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL FULL TIME EQUIVALENT (FTE)	9.00	9.30	9.30	9.30	10.30	10.30	10.30	10.30	10.30	10.30	10.30	10.30
TOTAL (FTE)	38.78	38.08	38.28	38.28	39.28	39.28	39.98	40.18	40.38	40.58	40.78	40.78

Shire of Dardanup

Draft Workforce Plan
2022/23

Infrastructure Services

Note	2021/22	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	Current Adopted FTE	Current Actual FTE										
Director Infrastructure	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
PA to Director Infrastructure	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL FULL TIME EQUIVALENT (FTE)	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Assets												
Manager Assets	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Manager Infrastructure Planning & Design	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Design Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Infrastructure Assets Officer - Building Asset Officer	0.80	0.80	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assets Engineer - Senior Assets Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Engineer (was Senior Asset Inspector)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Landscape Design Officer	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
TOTAL FULL TIME EQUIVALENT (FTE)	7.30	7.30	7.50	7.50	7.50	7.50	7.50	7.50	7.50	7.50	7.50	7.50

Shire of Dardanup

Draft Workforce Plan
2022/23

Infrastructure Services

Note	2021/22 Current Adopted FTE	2021/22 Current Actual FTE	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Operations												
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	0.79	0.79	0.79	0.79	0.79	0.79	0.79	0.79	0.79	0.79	0.79	0.79
Parks & Environment												
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	2.00	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00
								0.50	1.00	1.00	1.00	1.00
								0.50	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Cleaners												
	1.00	1.50	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00

Shire of Dardanup

Draft Workforce Plan
2022/23

Infrastructure Services

Note	2021/22 Current Adopted FTE	2021/22 Current Actual FTE	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
<i>Continued</i>												
<i>Transport</i>												
Principal Works Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Pr Leading Hand - Works	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
General Hand - Plant Operator - Works	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Team Members - Major Works	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Team Members - Minor Works	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Leading Hand - Maintenance	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Team Members - Maintenance	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
<i>Refuse Site</i>												
Landfill Attendants	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
<i>General Maintenance</i>												
Maintenance Storeperson	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL FULL TIME EQUIVALENT (FTE)	34.39	34.89	35.39	35.39	36.39	36.39	36.39	38.39	39.39	39.39	39.39	39.39
TOTAL (FTE)	43.69	44.19	44.89	44.89	45.89	45.89	45.89	47.89	48.89	48.89	48.89	48.89

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Workforce Plan 2022/23 – 2031/32

RISK THEME PROFILE:

5 - Employment Practices
Choose an item.

Choose an item.
Choose an item.

RISK ASSESSMENT CONTEXT: Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Employee costs are a significant proportion of Council's operating expenditure.	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	If employee vacancies or new positions are not filled, it can impact on the level of service provided by Council to the community.	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required	Not Required - No Risk Identified	N/A	N/A
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A
REPUTATIONAL	High employee costs and employee turnover impact the Council's reputation	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not Required - No Risk Identified	N/A	N/A
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not Required - No Risk Identified	N/A	N/A

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Road Asset Management Plan 2022/23 – 2031/32

RISK THEME PROFILE:

1 - Asset Sustainability Practices

RISK ASSESSMENT CONTEXT: Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not renewed at the end of their useful lives.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not upgraded or created to meet demand.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Risk that customer levels of service are reduced or maintained to meet public expectation.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

Shire of Dardanup

Asset Management Budget - Buildings
2022/23

CONSOLIDATED SUMMARY

		2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
EXPENDITURE											
Expenditure - New / Improvements	34,389,562	13,253,309	7,800,713	2,086,619	5,805,975	4,828,401	363,346	0	251,201	0	0
Expenditure - Preservation / Renewal	3,576,205	146,663	41,302	374,791	103,011	1,173,830	1,268,747	260,175	16,949	172,661	18,076
Project Management Salaries	2,220,448	200,375	203,215	207,378	211,944	217,321	223,168	229,173	235,695	242,409	249,770
TOTAL EXPENDITURE	40,186,216	13,600,347	8,045,230	2,668,788	6,120,929	6,219,552	1,855,260	489,348	503,845	415,070	267,846
FUNDING											
Loans	8,700,000	7,200,000	1,500,000	0	0	0	0	0	0	0	0
Grants	9,296,032	1,765,897	167,443	636,949	3,146,319	2,681,290	872,802	25,333	0	0	0
Contributions	3,506,558	80,000	44,000	224,849	2,117,801	921,230	118,678	0	0	0	0
Carried Forward Projects Reserve	0	0	0	0	0	0	0	0	0	0	0
Project Management Salaries - Muni Fun	2,220,448	200,375	203,215	207,378	211,944	217,321	223,168	229,173	235,695	242,409	249,770
TOTAL FUNDING		9,246,272	1,914,658	1,069,176	5,476,064	3,819,841	1,214,648	254,506	235,695	242,409	249,770
OWN SOURCE FUNDS REQUIRED											
Opening Balance - Building Reserve	16,463,177	4,354,075	6,130,572	1,599,611	644,865	2,399,711	640,613	234,842	268,150	172,661	18,076
Opening Balance - Building Reserve	9,983,757	7,957,909	5,443,644	437,578	-50,045	435,143	-1,392,320	-1,468,900	-990,044	-492,330	103,122
Interest	47,118	35,811	24,506	1,988	54	2,247	-5,967	-6,301	-4,136	-1,887	803
Recommended Annual Reserve Transfer	8,614,000	1,734,000	1,030,000	1,040,000	1,060,000	500,000	500,000	650,000	700,000	700,000	700,000
Other Council Reserve	700,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
RESERVE SURPLUS (DEFICIT)		5,443,644	437,578	-50,045	435,143	-1,392,320	-1,468,900	-990,044	-492,330	103,122	855,849
Endorsed program											
	1,393,002	14,475	429,478	172,654	106,263	28,260	515,782	1,022,207	1,496,790		
increased balance	4,050,643	423,103	-479,523	262,489	-1,498,584	-1,497,160	-1,505,825	-1,514,537	-1,393,668		855,849

Shire of Dardanup

Asset Management Budget - Buildings
2022/23

SUMMARY

Expenditure - New / Improvements

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Administration Centres										
Dardanup Office	0	0	0	0	0	0	0	0	0	0
Eaton Administration Centre	10,022,621	7,508,818	20,000	0	0	0	0	0	0	0
Depots										
Depot - Eaton	0	0	0	0	0	0	0	0	0	0
Operations Centre	0	0	0	0	0	0	0	0	0	0
Public Halls										
Dardanup Hall	0	0	0	0	0	0	0	0	0	0
Burekup Hall	0	0	24,715	0	0	0	0	0	0	0
Ferguson Hall	0	0	0	0	0	0	0	0	0	0
Waterloo Hall	0	0	0	0	0	0	0	0	0	0
Eaton Hall	0	0	147,667	2,968,397	0	0	0	0	0	0
Public Toilets										
Wells Recreation Reserve Public Toilets	50,000	0	0	0	0	0	0	0	0	0
Watson Reserve Public Toilets	0	0	0	0	0	0	0	0	0	0
Eaton Foreshore Public Toilets	0	0	0	0	0	0	0	0	0	0
Wellington Mill Public Toilets	0	0	0	0	0	0	0	0	0	0
Burekup Hall Public Toilets	0	0	49,038	0	0	0	0	0	0	0
Don Hewison Centre Public Toilets	0	0	0	0	0	0	0	0	0	0
Millbridge Public Toilets	0	0	0	0	0	0	0	251,201	0	0
Gnomesville Public Toilets	0	0	0	0	0	0	0	0	0	0
Carramar Park Public Toilets	0	0	0	0	0	0	0	0	0	0
Community Centres										
Eaton Family Centre	0	0	0	0	0	0	0	0	0	0
Eaton Senior Citizens Centre	0	0	0	0	0	0	0	0	0	0
Don Hewison Centre	0	0	0	0	0	0	0	0	0	0
CWA Hall - Eaton	0	0	0	0	0	0	0	0	0	0
Dardanup Community Centre	0	0	0	0	0	0	0	0	0	0
Tourist Information Bays										
Dardanup Tourist Bay	0	0	0	0	0	0	0	0	0	0
Millars Creek Tourist Bay	0	0	0	0	0	0	0	0	0	0
Sport & Recreation										
Eaton Tennis Clubroom	0	0	0	19,930	0	0	0	0	0	0
Eaton Bowling Clubroom	0	0	0	0	0	0	0	0	0	0
Dardanup Basketball Clubroom	0	0	0	0	0	0	0	0	0	0
Glen Huon Football Pavillion	0	0	0	0	0	0	0	0	0	0
Eaton Sporting Hardcourts	0	0	0	568,452	0	0	0	0	0	0
Sport Lighting	870,000	0	338,365	0	348,783	0	0	0	0	0
Wells Recreation Reserve Sporting Hardcourts	0	0	0	0	0	0	0	0	0	0
Glen Huon Softball Pavillion	0	0	0	0	0	0	0	0	0	0
Burekup Sporting Hardcourts	0	0	0	0	0	0	0	0	0	0
Burekup Pavilion	0	0	904,757	0	0	0	0	0	0	0
Dardanup Equestrian Centre	0	0	0	0	0	0	0	0	0	0
Dardanup Equestrian Centre Bore Shed	0	0	0	0	0	0	0	0	0	0
Eaton Skate Park	0	0	0	0	0	0	0	0	0	0
Dardanup Skate Park	0	291,895	0	0	0	0	0	0	0	0
Burekup Skate Park	0	0	0	298,957	0	0	0	0	0	0
Eaton Recreation Centre	210,688	0	602,076	1,900,808	1,903,453	363,346	0	0	0	0
Wells Recreation Reserve Clubrooms	0	0	0	0	2,289,419	0	0	0	0	0
Eaton Oval Clubrooms	2,100,000	0	0	0	0	0	0	0	0	0
Glen Huon Football Changeroom	0	0	0	0	0	0	0	0	0	0
Sanitation & Refuse										
Banksia Transfer Station	0	0	0	0	286,745	0	0	0	0	0
Libraries										
Eaton Community Library	0	0	0	0	0	0	0	0	0	0
Bush Fire Brigade Buildings	0	0	0	49,431	0	0	0	0	0	0
TOTAL	13,253,309	7,800,713	2,086,619	5,805,975	4,828,401	363,346	0	251,201	0	0

Shire of Dardanup

Asset Management Budget - Buildings
2022/23

SUMMARY

Expenditure - Preservation / Renewal

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Administration Centres										
Dardanup Office	1,492	1,504	1,516	1,528	1,015,350	53,358	0	0	0	0
Eaton Administration Centre	0	0	0	0	0	0	0	0	0	0
Depots										
Depot - Eaton	0	0	0	0	0	73,944	0	0	0	0
Operations Centre	3,357	3,383	3,411	3,438	3,465	3,493	3,521	3,549	3,578	3,606
Public Halls										
Dardanup Hall	27,232	2,250	2,268	2,286	2,304	964,971	50,666	0	0	0
Burekup Hall	0	0	0	13,872	0	44,012	9,229	0	0	1,631
Ferguson Hall	50,000	0	0	0	0	6,685	1,031	0	6,300	0
Waterloo Hall	0	0	0	0	5,667	0	34,541	0	17,040	0
Eaton Hall	0	0	0	4,594	0	0	6,023	0	0	0
Public Toilets										
Wells Recreation Reserve Public Toilets	0	0	0	0	0	0	0	0	0	0
Watson Reserve Public Toilets	0	0	0	0	0	0	0	0	6,815	0
Eaton Foreshore Public Toilets	0	0	0	0	0	0	0	0	0	0
Wellington Mill Public Toilets	0	0	0	0	0	0	0	0	281	0
Burekup Hall Public Toilets	0	0	0	0	0	0	3,635	0	0	0
Don Hewison Centre Public Toilets	0	0	0	0	533	0	0	0	856	0
Millbridge Public Toilets	0	0	0	0	0	0	0	0	0	0
Gnomesville Public Toilets	0	0	0	0	0	0	0	0	0	0
Carramar Park Public Toilets	0	0	0	0	0	0	0	0	0	0
Community Centres										
Eaton Family Centre	0	0	19,414	0	0	2,590	73,009	0	26,377	0
Eaton Senior Citizens Centre	0	0	0	0	0	0	0	0	0	0
Don Hewison Centre	0	0	8,735	0	0	0	5,644	0	0	0
CWA Hall - Eaton	25,000	0	0	0	0	4,517	0	0	1,149	0
Dardanup Community Centre	25,000	0	0	0	0	0	0	0	0	0
Tourist Information Bays										
Dardanup Tourist Bay	0	0	0	0	0	0	0	0	0	0
Millars Creek Tourist Bay	0	2,180	0	2,215	0	2,250	0	2,287	0	2,323
Sport & Recreation										
Eaton Tennis Clubroom	0	0	0	0	0	0	0	0	0	0
Eaton Bowling Clubroom	0	0	0	0	0	0	0	0	0	0
Dardanup Basketball Clubroom	0	0	0	0	0	0	0	0	0	0
Glen Huon Football Pavillion	2,727	2,749	2,771	2,793	2,815	2,838	2,861	2,883	2,906	2,930
Glen Huon Football Changeroom	2,132	2,149	2,166	2,183	2,201	2,219	2,236	2,254	2,272	2,290
Sport Lighting	0	0	0	0	0	0	0	0	0	0
Eaton Sporting Hardcourts	0	0	0	0	0	0	0	0	0	0
Wells Recreation Reserve Sporting Hardcourts	2,227	0	273,333	0	0	0	0	0	0	0
Glen Huon Softball Pavillion	2,797	2,819	2,842	2,865	2,888	2,911	2,934	2,957	2,981	3,005
Burekup Sporting Hardcourts	1,949	0	0	0	65,941	0	0	0	2,077	0
Burekup Pavilion	0	0	0	0	0	0	0	0	0	0
Dardanup Equestrian Centre	0	0	0	0	0	0	0	0	16,661	0
Dardanup Equestrian Centre Bore Shed	0	0	0	0	0	0	0	0	0	0
Eaton Skate Park	0	0	0	0	0	0	0	0	0	0
Dardanup Skate Park	0	0	0	0	0	0	0	0	0	0
Burekup Skate Park	0	0	0	0	0	0	0	0	0	0
Eaton Recreation Centre	0	0	55,542	31,844	70,465	101,287	62,610	764	81,095	0
Wells Recreation Reserve Clubrooms	619	624	629	0	0	0	0	0	0	0
Eaton Oval Clubrooms	0	0	0	0	0	0	0	0	0	0
Glen Huon Football Changeroom	2,132	2,149	2,166	2,183	2,201	2,219	2,236	2,254	2,272	2,290
Sanitation & Refuse										
Banksia Transfer Station	0	0	0	0	0	0	0	0	0	0
Libraries										
Eaton Community Library	0	0	0	0	0	0	0	0	0	0
Bush Fire Brigade Buildings	0	21,496	0	33,209	0	1,453	0	0	0	0
TOTAL	146,663	41,302	374,791	103,011	1,173,830	1,268,747	260,175	16,949	172,661	18,076

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Building Asset Management Plan 2022/23 – 2031/32

RISK THEME PROFILE:

1 - Asset Sustainability Practices

RISK ASSESSMENT CONTEXT: Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not renewed at the end of their useful lives.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not upgraded or created to meet demand.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	Risk to service for public buildings if assets are not renewed or maintained to an operational standard.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	Possible damages claims against the Council if there is injury due to buildings not being maintained.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Risk that customer levels of service are reduced or maintained to meet public expectation.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.

Appendix IPC: 9.10B

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Pathway Asset Management Plan 2022/23 – 2031/32

RISK THEME PROFILE:

1 - Asset Sustainability Practices

RISK ASSESSMENT CONTEXT: Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not renewed at the end of their useful lives.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not upgraded or created to meet demand.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Risk that customer levels of service are reduced or maintained to meet public expectation.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

Shire of Dardanup

(Appendix IPC: 9.11B)

**Asset Management Plan Summary - Pathways
2022 - 2023**

NOTE - ALL FIGURES HAVE BEEN INDEXED

PATHWAY MAINTENANCE, RENEWAL, UPGRADE & EXPANSION 10 YEAR FINANCING STRATEGY

The 10 year plans outlined in Appendix D of the Pathway Asset Management Plan (PAMP) form part of the Strategic Financial Plan and are to be used to develop the Shire’s Budget. The following table summarises the 10 year plans and provides information on projected expenditure and income for the next ten years. The values quoted in the following table have been indexed for future costs.

CONSTRUCTION

EXPENDITURE		FY	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032
Renewal	725291.2493	818,390	123,000	252,000	80,000	80,000	80,000	106,352	54,190	3,227	0	39,621
Upgrade & Expansion	1781479.296	1,816,733	0	10,000	192,388	435,965	50,376	66,897	258,127	165,350	401,774	235,856
Total Expenditure	2506770.545	2,635,123	123,000	262,000	272,388	515,965	130,376	173,249	312,316	168,577	401,774	275,477
		128,352										

EXTERNAL FUNDING

Grant Revenue & Contributions		0	105,000	0	218,367	4,155	0	52,416	53,498	158,874	92,567
Total External Funding		0	105,000	0	218,367	4,155	0	52,416	53,498	158,874	92,567

OWN SOURCE FUNDS REQUIRED		123,000	157,000	272,388	297,598	126,221	173,249	259,900	115,078	242,900	182,910
Opening Balance - Pathway Reserve		34,258	11,429	4,486	(83,879)	(192,316)	(105,460)	(39,764)	(50,062)	84,359	197,302
Interest		171	57	22	(839)	(1,923)	(1,055)	(398)	(501)	844	1,973
Recommended Annual Reserve Transfer		100,000	150,000	184,000	190,000	215,000	240,000	250,000	250,000	355,000	355,000
RESERVE SURPLUS (DEFICIT)		11,429	4,486	(83,879)	(192,316)	(105,460)	(39,764)	(50,062)	84,359	197,302	371,365

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Stormwater Asset Management Plan 2022/23 – 2031/32

RISK THEME PROFILE:

1 - Asset Sustainability Practices

RISK ASSESSMENT CONTEXT: Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not renewed at the end of their useful lives.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not upgraded or created to meet demand.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Risk that customer levels of service are reduced or maintained to meet public expectation.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

Appendix IPC: 9.13A)

Shire of Dardanup

(Appendix IPC: 9.13B)

**Asset Management Plan Summary - Stormwater Drainage
2022 - 2023**

NOTE - ALL FIGURES HAVE BEEN INDEXED

STORMWATER DRAINAGE MAINTENANCE, RENEWAL, UPGRADE & EXPANSION 10 YEAR FINANCING STRATEGY

The 10 year plans outlined in Appendix D of the Stormwater Asset Management Plan (SWAMP) form part of the Strategic Financial Plan and are to be used to develop the Shire’s Budget. The following table summarises the 10 year plans and provides information on projected expenditure and income for the next ten years. The values quoted in the following table have been indexed for future costs.

CONSTRUCTION

EXPENDITURE		FY	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032
Renewal		0	0	0	0	0	0	0	0	0	0	0
Upgrade & Expansion	458000	600,000	116,000	49,000	0	93,000	95,000	122,000	125,000	0	0	0
Total Expenditure	458000	600,000	116,000	49,000	0	93,000	95,000	122,000	125,000	0	0	0
		142,000										

EXTERNAL FUNDING

Grant Revenue & Contributions		13,000	0	0	0	0	73,000	75,000	0	0	0	0
Total External Funding		13,000	0	0	0	0	73,000	75,000	0	0	0	0

OWN SOURCE FUNDS REQUIRED		103,000	49,000	0	93,000	95,000	49,000	50,000	0	0	0	0
Opening Balance - Stormwater Reserve		184,746	107,669	84,208	109,629	67,177	22,513	73,625	173,994	374,864	576,738	
Interest		924	538	421	548	336	113	368	870	1,874	2,884	
Recommended Annual Reserve Transfer		25,000	25,000	25,000	50,000	50,000	100,000	150,000	200,000	200,000	200,000	
RESERVE SURPLUS (DEFICIT)		107,669	84,208	109,629	67,177	22,513	73,625	173,994	374,864	576,738	779,622	

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Plant & Vehicle Asset Management Plan 2022/23 – 2031/32

RISK THEME PROFILE:

1 - Asset Sustainability Practices

RISK ASSESSMENT CONTEXT: Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not renewed at the right point in the asset life cycle – increased repairs costs, downtime.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Risk that assets are not acquired to meet demand or needs of the Shire.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	Risk that assets are not renewed at the right point in the asset life cycle – increased repairs costs, downtime.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Risk that customer levels of service are reduced or are not maintained to meet public expectation.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

(Appendix IPC: 9.15A)

Shire of Dardanup

Asset Management Plan - Executive & Compliance Vehicles 2022/23

CONSOLIDATED SUMMARY

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36	2036/37
EXPENDITURE															
Administration / Compliance Vehicles															
Total Replacement Vehicles	0	773,675	82,315	0	86,061	757,693	179,955	0	0	924,411	98,353	100,566	0	905,316	215,016
Total New Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE	0	773,675	82,315	0	86,061	757,693	179,955	0	0	924,411	98,353	100,566	0	905,316	215,016
FUNDING															
Loans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sale Revenue	0	367,809	37,416	0	34,424	366,847	76,890	0	0	439,470	44,706	40,226	0	438,320	91,870
TOTAL FUNDING	0	367,809	37,416	0	34,424	366,847	76,890	0	0	439,470	44,706	40,226	0	438,320	91,870
OWN SOURCE FUNDS REQUIRED															
Opening Balance - Exec & Compliance Vehicle Reserve	217,597	262,815	7,212	62,320	182,444	276,173	85,879	132,985	283,251	438,818	119,755	231,347	341,470	512,153	216,182
Interest	218	263	7	125	365	552	172	266	567	878	240	463	683	1,024	432
Recommended Annual Reserve Transfer	45,000	150,000	100,000	120,000	145,000	200,000	150,000	150,000	155,000	165,000	165,000	170,000	170,000	170,000	170,000
RESERVE SURPLUS (DEFICIT)	262,815	7,212	62,320	182,444	276,173	85,879	132,985	283,251	438,818	119,755	231,347	341,470	512,153	216,182	263,469

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Compliance & Executive Vehicle Asset Management Plan 2022/23 – 2031/32

RISK THEME PROFILE:

1 - Asset Sustainability Practices
15 - Supplier and Contract Management

3 - Failure to Fulfil Compliance Requirements (Statutory, Regulatory)
13 - Project/Change Management

RISK ASSESSMENT CONTEXT: Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	Keeping our fleet updated ensures that vehicles have the latest emissions and safety controls fitted.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Increased costs associated with maintenance and changeover prices if vehicles are not changed over in the changeover period.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	Older vehicles breaking down, which leads to vehicles not being available to provide the required services to the community.	Minor (2)	Unlikely (2)	Low (1 - 4)	Not required	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	Council not being complaint with its own policies an associate Acts and regulations.	Moderate (3)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Council staff not driving up to date quality vehicles may lead to reputational risk.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	Keeping our fleet updated ensures that vehicles have the latest emission and an environmental controls fitted.	Minor (2)	Possible (3)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.

Appendix IPC:9.15B)

(Appendix IPC: 9.16A)

Shire of Dardanup

Asset Management Plan - Recreation Centre Equipment 2022/23

CONSOLIDATED SUMMARY

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
--	---------	---------	---------	---------	---------	---------	---------	---------	---------	---------

EXPENDITURE

Eaton Recreation Centre:

- Purchased Gym and Fitness Equipment

- Leased Gym and Fitness Equipment

0	29,873	56,545	6,675	50,049	25,631	11,348	67,737	49,522	88,638
47,740	47,740	47,740	53,358	53,358	53,358	53,358	53,358	59,637	59,637

TOTAL EXPENDITURE

47,740	77,613	104,285	60,033	103,407	78,989	64,706	121,095	109,159	148,275
---------------	---------------	----------------	---------------	----------------	---------------	---------------	----------------	----------------	----------------

FUNDING

Loans

Grant Revenue

0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0

TOTAL FUNDING

0	0	0	0	0	0	0	0	0	0
----------	----------	----------	----------	----------	----------	----------	----------	----------	----------

OWN SOURCE FUNDS REQUIRED

Opening Balance - ERC Equipment Reserve

Interest

Recommended Annual Reserve Transfer

47,740	77,613	104,285	60,033	103,407	78,989	64,706	121,095	109,159	148,275
333,987	367,000	370,214	347,597	369,131	347,388	349,965	366,837	327,396	299,714
753	827	1,669	1,567	1,664	1,566	1,578	1,654	1,476	1,352
80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	130,000

RESERVE SURPLUS (DEFICIT)

367,000	370,214	347,597	369,131	347,388	349,965	366,837	327,396	299,714	282,790
----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: Recreation Centre Equipment Asset Management Plan 2022/23 – 2031/32

RISK THEME PROFILE:

1 - Asset Sustainability Practices
Choose an item.

Choose an item.
Choose an item.

RISK ASSESSMENT CONTEXT: Operational

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Adoption of this is required for funding of Recreation Services Equipment	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	Supply of Equipment is required for the operation of the Centre	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Risk of negative community response if assets are not maintained or replaced when required.	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

(Appendix IPC: 9.17A)

Shire of Dardanup

Asset Management Budget - Information Technology Equipment 2022/23

CONSOLIDATED SUMMARY

	1	2	3	4	5	6	7	8	9	10
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
EXPENDITURE										
Information Technology Equipment	41,930	49,488	90,615	70,640	26,656	49,894	52,332	60,730	27,595	29,603
Software & Leased Equipment	990,654	1,169,037	1,073,688	932,544	956,981	956,327	1,030,250	1,014,453	1,092,791	1,107,143
TOTAL EXPENDITURE	1,032,584	1,218,524	1,164,303	1,003,185	983,638	1,006,221	1,082,582	1,075,183	1,120,386	1,136,746
FUNDING										
Information Technology Equipment Reserve Fund	427,083	522,837	463,414	364,210	318,040	348,553	362,256	380,517	359,046	365,541
Loans	0	0	0	0	0	0	0	0	0	0
Grant Revenue	0	0	0	0	0	0	0	0	0	0
TOTAL General Funds Required	605,501	695,688	700,890	638,975	665,597	657,668	720,326	694,666	761,340	771,206
TOTAL FUNDS REQUIRED	1,032,584	1,218,524	1,164,303	1,003,185	983,638	1,006,221	1,082,582	1,075,183	1,120,386	1,136,746

RISK ASSESSMENT TOOL

OVERALL RISK EVENT: IT Asset Management Plan 2022/23 – 2031/32 summary report recommendation to council

RISK THEME PROFILE:

1 - Asset Sustainability Practices

Choose an item.

11 - IT, Communication Systems and Infrastructure

Choose an item.

RISK ASSESSMENT CONTEXT: Strategic

CONSEQUENCE CATEGORY	RISK EVENT	PRIOR TO TREATMENT OR CONTROL			RISK ACTION PLAN (Treatment or controls proposed)	AFTER TREATMENT OR CONTROL		
		CONSEQUENCE	LIKELIHOOD	INHERENT RISK RATING		CONSEQUENCE	LIKELIHOOD	RESIDUAL RISK RATING
HEALTH	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required	Not required.	Not required.	Not required.
FINANCIAL IMPACT	Adoption of this Item is required for funding of IS and IT services	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required.	Not required.	Not required.	Not required.
SERVICE INTERRUPTION	Services of IT and IS depend on adoption of IT Asset Management Plan	Moderate (3)	Unlikely (2)	Moderate (5 - 11)	Not required	Not required.	Not required.	Not required.
LEGAL AND COMPLIANCE	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.
REPUTATIONAL	Compromised Quality of IT and IS might affect the reputation of council in providing services.	Moderate (3)	Unlikely (2)	Low (1 - 4)	Not required.	Not required.	Not required.	Not required.
ENVIRONMENT	No risk event identified for this category.	Not Required - No Risk Identified	N/A	N/A	Not required.	Not required.	Not required.	Not required.

