Shire of Dardanup

APPENDICES

BUSHFIRE ADVISORY COMMITTEE MEETING

To be held

Wednesday, 7th October 2026
Commencing at 7.00pm

At

Shire of Dardanup
Administration Centre Eaton
1 Council Drive - EATON

This document is available in alternative formats such as:
~ Large Print
~ Electronic Format
Upon request.

(Appendix BFAC: 8.12A)

Local Government	Treatment ID	Treatment Type	Asset ID	Asset Name	Treatment Objective	Due Date	Completion Date	Status of Treatment	Comments
Dardanup	7239	Mechanical Works - Hand chipping	DARDDP0538	Gardincourt Drive (49), Henty	Create an Asset Protection Zone by parkland clearing / mulching vegetation to reduce elevated fuels to a compacted state across 80% of planned area. Using hand crews due to the limited access for machines. Asset ID - DARDDP538	30/09/2026			
Dardanup	8651	Mechanical Works - Hand chipping	DARDDP0157	Alice Court (3-6), Millbridge	Create an Asset Protection Zone for luxury residential homes adjoining Millars Creek by hand clearing/ mulching vegetation using hand crews to reduce elevated fuels to a compacted state across 80% of the area. Limited machine access. Asset ID - DARDDP0157	30/09/2027			
Dardanup	25972	Mechanical Works	DARDDP0221	Harold Douglas Drive (Lot 83-84), Dardanup West	Create an Asset Protection Zone for surrounding properties on Killarney Rd by parkland clearing / mulching vegetation in drainage reserve to reduce elevated fuels to a compacted state across 90% of planned area. Asset ID - DARDDP0221	30/09/2027			
Dardanup	25973	Mechanical Works	DARDDP0221	Harold Douglas Drive (Lot 83-84), Dardanup West	Create an Asset Protection Zone for surrounding properties by slashing / mulching vegetation to reduce elevated fuels to a compacted state across 90% of planned area. Asset ID - DARDDP0221	30/09/2027			
Dardanup	26759	Create Fire Access Road / Track(s)	DARDDP0213	Vera Place (9), Dardanup West	Upgrade mineral earth fire access track between Vera Place and Mahar Place using road base to create 2nd ingress - egress for sounding residents. Asset ID - DARDDP0213	30/09/2028			
Dardanup	26878	Create Fire Access Road / Track(s)	DARDDP0079	Sanford Way (4-14), Eaton	Create a Hazard Separation Zone by upgrading installing limestone fire access track / break between Millard Street and Hamilton Road to protect homes on Sandford Way and provide fire appliance access to reserve. Asset ID - DARDDP0079	30/09/2026		in progress	
Dardanup	27015	Mechanical Works - Hand chipping	DARDDP0525	Acer Glade (4-11), Eaton	Create an Asset Protection for Houses on Acer Glade, Cottonwood Gardens and Millard Street by reducing the fuel load using mechanical means/ hand crews to thin vegetation and remove dead wood. Asset ID DARDD525	30/09/2027			
Dardanup	27026	Mechanical Works	DARDDP0233	Stonesfield Court (35-36), Dardanup West	Create a Hazard Separation Zone for surrounding homes by removing all flammable vegetation in drain and on verge of fire access track to reduce fuel loading and ensure safe ingress/ egress in the event of an incident. Asset ID - DARDDP0233	30/10/2026			

Dardanup	27027	Create Fire Access Road / Track(s)	DARDDP0163	Castlereagh Vista (7-15), Millbridge	Create a Hazard Separation Zone by installing a fire access track / break between creek bushland and grassland to protect estate homes and provide fire appliance access to reserve. Asset ID - DARDDP0163	30/06/2026			
Dardanup	27033	Mechanical Works	DARDDP0238	Bailey Loop (21-78), Dardanup West	Conduct chemical works / slashing in the reserve by spraying out the elevated weed infestation & removing the weeds by hand to reduce the fuel loading. Asset ID - DARDDP238	30/09/2028			
Dardanup	27072	Create Fire Access Road / Track(s)	DARDDP0016	Hale Street (47-63), Eaton	Upgrade existing mineral earth Fire Access Tracks within reserve using limestone to allow for fire appliance access and ongoing fuel management. Asset ID - DARDDP0016	30/09/2026	16/09/2026	Completed	
Dardanup	40009	Mechanical Works - Hand chipping	DARDDP0087	Eaton Bowling Club	Create an Asset Protection Zone for Houses on Pratt Road by slashing vegetation using hand crews on bushland road verge to reduce elevated fuels to a compacted state across 90% of planned area. Asset ID - DARDDP0087	30/09/2026		in progress	
Dardanup	40010	Planned Burning	DARDDP0116	Cormo Court (1-14), Eaton	Conduct controlled burn to decrease the potential for fire behavior within old plantation site to reduce elevated fuels to a compacted state across 90% of planned area. Asset ID - DARDDP116	29/10/2026		In progress - waiting for burn window, most likely Autumn 2027.	
Dardanup	40012	Mechanical Works	DARDDP0259	Golding Crescent (40), Picton East	Create an Asset Protection Zone by parkland clearing / mulching vegetation to reduce elevated fuels to a compacted state across 90% of planned area. Asset ID - DARDDP259	30/09/2026	13/07/2026	Completed	
Dardanup	40013	Planned Burning	DARDDP0235	Hollyford Place (14-46), Dardanup West	Conduct a prescribed burn for Asset Protection for Houses on Hollyford Place, Dardanup West by reducing the fuel load to less than 5t/Ha over 90% of the treatment area. Asset ID - DARDDP235	30/09/2028			
Dardanup	40014	Create Fire Access Road / Track(s)	DARDDP0235	Hollyford Place (14-46), Dardanup West	Create an Asset Protection Zone by upgrading existing mineral earth fire access track / break to 4m wide & 4m high to support prescribed burn and provide appliance access. Asset ID - DARDDP235	30/09/2028			
Dardanup	40015	Create Fire Access Road / Track(s)	DARDDP0431	Greenwood Heights (90-115), Ferguson	Install Fire Access Track surfaced with Limestone to 4m wide and 4m high to create a second egress/ ingress evacuation route for Greenwood Heights residents. A culvert will be required for creek crossing. Asset ID - DARDDP0431	30/09/2028			

Dardanup	40016	Chemical Works	DARDDP0020	Eaton Family Centre	Create an Asset Protection Zone for Eaton Family Centre by applying a chemical application to reduce the regrowth of non-native vegetation previously mulched. Asset ID - DARDDP0020	30/09/2028			
Dardanup	40017	Chemical Works	DARDDP0003	Peppermint Way (4-8), Eaton	Create an Asset Protection Zone for Houses on Peppermint Way by applying a chemical application to reduce the regrowth of non-native vegetation previously mulched. Asset ID DARDDP003	30/09/2028			
Dardanup	40018	Chemical Works	DARDDP0165	Castlereagh Vista (17-33), Millbridge	Apply a chemical treatment to Fire Access Track to maintain track access in a reserve adjoining critical infrastructure (Eaton Drive Bridge) and to reduce/ control the regrowth of vegetation impacting the track. Asset ID - DARDDP0165	30/09/2026			
Dardanup	40019	Mechanical Works	DARDDP0165	Castlereagh Vista (17-33), Millbridge	Create a Hazard Separation Zone for critical infrastructure (Eaton Dr Bridge) and surrounding residential homes in Millbridge by slashing/ mulching elevated vegetation to a compacted state across 90% of the treatment area. Asset ID - DARDDP165	30/09/2027			
Dardanup	40020	Mechanical Works	DARDDP0544	Primrose Vista (30-36), Millbridge	Create an Asset Protection Zone for homes on both sides of Millars Creek and along the Collie River by slashing long dry grass/ mulching dead vegetation to reduce elevated fuels to a compacted state across 80% of planned area. Asset ID - DARDDP0544	30/09/2028			
Dardanup	40228	Mechanical Works	DARDDP0546	Dardanup Road (116)	Reduce fuel loading by slashing/ mulching long dry grass across 90% of the planned area to decrease fuel availability and protect adjoining properties on Dardanup West Rd. Asset ID - DARDDP0546	30/09/2027			
Dardanup	40229	Maintain Firebreaks	DARDDP0546	Dardanup Road (116)	Upgrade mineral earth firebreaks around the perimeter of property as per LG specifications to reduce the spread of fire and protect adjoining properties. Asset ID - DARDDP0546	30/09/2027			
Dardanup	40230	Mechanical Works	DARDDP0565	Tweed Chase (5,15,19,25,31), West Dardanup	Create a Hazard Separation Zone for surrounding homes by removing all flammable vegetation in drain and on verge of fire access track to reduce fuel loading and ensure safe ingress/ egress in the event of an incident. Asset ID - DARDDP0565	30/09/2026			

Dardanup	40231	Chemical Works	DARDDP0565	Tweed Chase (5,15,19,25,31), West Dardanup	Follow up chemical works post slashing/ mulching to reduce the regrowth of vegetation lining the fire access track to ensure longevity of treatment. Asset ID - DARDDP0565	29/10/2026			
Dardanup	40232	Chemical Works	DARDDP0233	Stonesfield Court (35-36), Dardanup West	Follow up chemical works post slashing/ mulching to reduce the regrowth of vegetation lining the fire access track to ensure longevity of treatment. Asset ID - DARDDP0233	30/09/2026			
Dardanup	40233	Maintain Firebreaks	DARDDP0212	Maher Place (35-39), Dardanup West	Upgrade mineral earth firebreaks around the perimeter of property as per LG specifications to reduce the spread of fire and protect adjoining properties. Asset ID - DARDDP0212	30/09/2028			
Dardanup	40234	Access - Install Gates	DARDDP0217	Vera Place (19-45), Dardanup West	Install rural gate to provide appliance access and to support ongoing maintenance (currently access is via private property off a laneway too narrow for an appliance to turn into property) Asset ID - DARDDP0217	30/09/2026		in progress	
Dardanup	40235	Chemical Works	DARDDP0235	Hollyford Place (14-46), Dardanup West	Post prescribed burn (Treatment 40013) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP235	30/09/2028			
Dardanup	40237	Chemical Works	DARDDP0116	Cormo Court (1-14), Eaton	Post prescribed burn (Treatment 40010) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP116	29/10/2026			
Dardanup	40371	Create Fire Access Road / Track(s)	DARDDP0067	Snowberry Mews (18-22), Eaton	Install a limestone fire access track to create a Hazard Separation Zone for residential homes on Lofthouse Avenue and Snowberry Mews to eradicate flammable vegetation against assets and provide adequate appliance access. Asset ID - DARDDP0067	30/09/2026			
Dardanup	40372	Create Fire Access Road / Track(s)	DARDDP0073	Malabor Retreat (20-22), Eaton	Install a limestone fire access track to create a Hazard Separation Zone for residential homes on Malabor Retreat and Harlequin Gardens to eradicate flammable vegetation abutting assets and provide adequate appliance access. Asset ID - DARDDP0073	30/09/2026			
Dardanup	40373	Mechanical Works	DARDDP0084	Eaton Water Treatment Plant - Bobin Street	Create an Asset Protection Zone for houses on Eagle Crescent and the Eaton Water Treatment Plant (Critical Infrastructure) on Bobbin Street by parkland clearing / mulching vegetation to reduce elevated fuels to a compacted state across 80% of planned area, includes chemical application. Asset ID - DARDDP0084	30/09/2027			

Dardanup	40374	Mechanical Works	DARDDP0066	Pecan Lane (1-5), Eaton	Create a Hazard Protection Zone for surrounding houses by parkland clearing / mulching vegetation and under prune trees to reduce elevated fuels to a compacted state across 80% of planned area. Asset ID - DARDDP0066	30/09/2026		progress	
Dardanup	40376	Mechanical Works	DARDDP0021	Charterhouse Street (7-19), Eaton	Create a Hazard Separation Zone for houses along Charterhouse Street by parkland clearing / mulching vegetation to reduce elevated fuels to a compacted state across 90% of planned area. Asset ID - DARDDP0021	30/09/2027		in progress	
Dardanup	40379	Chemical Works	DARDDP0021	Charterhouse Street (7-19), Eaton	Post mechanical works (Treatment 40376) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP0021	30/09/2028			
Dardanup	40381	Mechanical Works	DARDDP0567	Bilya Dardaliny Bridge (Ferguson River)	Create an Asset Protection Zone for Bilya Dardaliny Bridge by mulching/ slashing vegetation to reduce overgrown elevated fuels to a compacted state across 90% of the area. Asset ID - DARDDP0567	30/09/2026	13/07/2026	completed	
Dardanup	40382	Create Fire Access Road / Track(s)	DARDDP0235	Hollyford Place (14-46), Dardanup West	Upgrade existing mineral earth fire access tracks to be clear of vegetation 4m wide/ 4m high that provides a second ingress/ egress via the Dardanup Equestrian Centre for residents in Hollyford Place and Shaw Road. Asset ID - DARDDP0235	30/09/2027			
Dardanup	40383	Mechanical Works - Hand chipping	DARDDP0446	Gardincourt Drive (94), Henty	Create an Asset Protection Zone by parkland clearing / mulching vegetation to reduce elevated fuels to a compacted state across 80% of planned area. Using hand crews due to the limited access for machines. Asset ID - DARDDP0446	30/09/2026			
Dardanup	40384	Mechanical Works - Hand chipping	DARDDP0570	Eastern Rise (Lot 36-37), Dardanup	Create an Asset Protection Zone by parkland clearing / mulching vegetation to reduce elevated fuels to a compacted state across 80% of planned area. Using hand crews due to the limited access for machines. Asset ID - DARDDP0570	30/09/2026			
Dardanup	40385	Mechanical Works	DARDDP0285	South Western Highway (14287), Waterloo	Create a Hazard Separation Zone for surrounding properties, agriculture infrastructure and Arc Railway Line by parkland clearing elevated fuels to a compacted state across 80% of the planned area. Asset ID - DARDDP285	29/09/2027			

Dardanup	40387	Chemical Works	DARDDP0285	South Western Highway (14287), Waterloo	Post mechanical works (Treatment ?) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass and non-natives). Asset ID - DARDDP285	29/09/2028			
Dardanup	40388	Mechanical Works - Hand chipping	DARDDP0177	Denison Link (6-20), Millbridge	Create an Asset Protection Zone for luxury residential homes adjoining Millars Creek by hand clearing/ mulching vegetation using hand crews to reduce elevated fuels to a compacted state across 80% of the area. Limited machine access. Asset ID - DARDDP0177	30/09/2027			
Dardanup	40413	Chemical Works	DARDDP0177	Denison Link (6-20), Millbridge	Post mechanical works (Treatment 40388) apply a chemical treatment to reduce the regrowth of vegetation (predominately grasses). Asset ID - DARDDP0177	30/09/2028			
Dardanup	40414	Create Fire Access Road / Track(s)	DARDDP0572	McRae Lane (2-16), Millbridge	Create a Hazard Separation Zone for homes on McRae Lane by installing a limestone fire access track against existing fence line providing access for ongoing maintenance. Asset ID - DARDDP0572	30/09/2026			
Dardanup	40415	Mechanical Works	DARDDP0572	McRae Lane (2-16), Millbridge	Create an Asset Protection Zone for properties on McRae Lane by parkland clearing / mulching vegetation to reduce elevated fuels to a compacted state across 80% of planned area. Asset ID - DARDDP0572	30/09/2026			
Dardanup	40416	Chemical Works	DARDDP0572	McRae Lane (2-16), Millbridge	Post mechanical works (Treatment 40415) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP0572	30/09/2028			
Dardanup	40417	Chemical Works	DARDDP0157	Alice Court (3-6), Millbridge	Post mechanical works (Treatment 8651) apply a chemical treatment to reduce the regrowth of vegetation (predominately grasses). Asset ID - DARDDP0157	29/09/2028			
Dardanup	40418	Mechanical Works - Hand chipping	DARDDP0162	Castlereagh Vista (2-18), Millbridge	Create an Asset Protection Zone for luxury residential homes adjoining Millars Creek by hand clearing/ mulching vegetation using hand crews to reduce elevated fuels to a compacted state across 80% of the area. Limited machine access. Asset ID - DARDDP0162	29/10/2027			
Dardanup	40420	Chemical Works	DARDDP0162	Castlereagh Vista (2-18), Millbridge	Post mechanical works (Treatment 40418) apply a chemical treatment to reduce the regrowth of vegetation (predominately grasses). Asset ID - DARDDP0162	30/09/2028			

Dardanup	40421	Mechanical Works	DARDDP0571	Cygnet Court (9,11) Millbridge	Create an Asset Protection Zone for properties on Torrens Loop and Duncan Loop by parkland clearing / mulching/ slashing vegetation including under pruning of trees to reduce elevated fuels to a compacted state across 90% of planned area. Asset ID - DARDDP0571	30/09/2027			
Dardanup	40422	Mechanical Works	DARDDP0576	Leicester Ramble (54-7), Eaton	Create a Hazard Separation Zone for homes on Leicester Ramble by parkland clearing/ mulching vegetation to reduce the fuel load to less than 5t/Ha over 80% of the treatment area. Asset ID - DARDDP0576	29/09/2028			
Dardanup	40423	Mechanical Works - Hand chipping	DARDDP0097	Pratt Road (131-149), Eaton	Create a Hazard Separation Zone for homes on Pratt Rd by under pruning trees and mulching non-natives using hand crews to reduce the fuel load to less than 5t/Ha over 80% of the treatment area. Asset ID - DARDDP0097	29/10/2028			
Dardanup	40424	Create Fire Access Road / Track(s)	DARDDP0108	Leake Street (4-18), Eaton	Upgrade existing fire access tracks to ensure a 4m wide and 4m high vegetation clearance and fix water damage using limestone for safe appliance access. Asset ID - DARDDP0108	29/09/2028			
Dardanup	40425	Chemical Works	DARDDP0084	Eaton Water Treatment Plant - Bobin Street	Post mechanical works (Treatment 40373) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP0084	30/09/2028			
Dardanup	40426	Chemical Works	DARDDP0538	Gardincourt Drive (49), Henty	Post mechanical works (Treatment 7239) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP538	30/09/2027			
Dardanup	40427	Chemical Works	DARDDP0570	Eastern Rise (Lot 36-37), Dardanup	Post mechanical works (Treatment 40384) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP0570	30/09/2027			
Dardanup	40428	Chemical Works	DARDDP0446	Gardincourt Drive (94), Henty	Post mechanical works (Treatment 7239) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP0446	30/09/2027			
Dardanup	40429	Mechanical Works - Forestry Mulching	DARDDP0461	Henty Road (432), Burekup	Create a Hazard Separation Zone for homes and businesses by mulching/ slashing vegetation to reduce overgrown elevated fuels to a compacted state across 90% of the area. Asset ID - DARDDP0461	29/09/2026		in progress	

Dardanup	40430	Chemical Works	DARDDP0461	Henty Road (432), Burekup	Post mechanical works (Treatment 40429) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP0461	29/09/2026			
Dardanup	40433	Chemical Works	DARDDP0525	Acer Glade (4-11), Eaton	Post mechanical works (Treatment 27015) apply a chemical treatment to reduce the regrowth of vegetation (predominately grasses). Asset ID DARDD525	29/09/2028			
Dardanup	40442	Chemical Works	DARDDP0226	Padbury Road (124-180), Dardanup West	Post mechanical works (Treatment 5450) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP0226	29/09/2027			
Dardanup	40443	Chemical Works	DARDDP0542	Fire Access Way, Travencore Place	Follow up chemical works post slashing/ mulching to reduce the regrowth of vegetation lining the surfaced fire access track to ensure longevity of treatment. Asset ID - DARDDP0542	29/09/2027			
Dardanup	40444	Chemical Works	DARDDP0238	Bailey Loop (21-78), Dardanup West	Follow up chemical works post slashing/ mulching to reduce the regrowth of vegetation lining the fire access track to ensure longevity of treatment. Asset ID - DARDDP0238	29/09/2026		in progress	
Dardanup	40447	Chemical Works	DARDDP0243	Gavins Gully Court (39-42), Dardanup West	Post mechanical works (Treatment 25974) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass) Asset ID - DARDDP0243	29/09/2026			
Dardanup	40448	Chemical Works	DARDDP0242	Maguire Place (1-23), Dardanup West	Post mechanical works (Treatment 25975) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass) Asset ID - DARDDP0242	29/09/2026			
Dardanup	40450	Chemical Works	DARDDP0246	Wespine Industries, Dardanup West	Create an Asset Protection Zone for Wespine Industries and other businesses by applying a verge chemical application to reduce the regrowth of grasses and non-native vegetation previously mulched. Asset ID - DARDDP246	29/09/2026		in progress	
Dardanup	40453	Chemical Works	DARDDP0567	Bilya Dardaliny Bridge (Ferguson River)	Post mechanical works (Treatment 40381) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP0567	29/09/2028			
Dardanup	40454	Chemical Works	DARDDP0087	Eaton Bowling Club	Post mechanical works (Treatment 40009) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP0087	29/09/2026			

Dardanup	40498	Create Fire Access Road / Track(s)	DARDDP0177	Denison Link (6-20), Millbridge	Upgrade the existing footpath into a dual-purpose fire access track (4m wide x 4m high) to allow appliance entry and ongoing reserve management, with a limestone section constructed around the 30m boardwalk that is unsuitable for vehicle use. Asset ID - DARDDP0177	29/09/2027			
Dardanup	40499	Mechanical Works - Forestry Mulching	DARDDP0235	Hollyford Place (14-46), Dardanup West	Create an Asset Protection Zone for surrounding residents by parkland clearing / mulching overgrown vegetation within the Dardanup Equestrian Centre (also animal evac centre) to reduce elevated fuels to a compacted state across 90% of planned area. Asset ID - DARDDP0235	29/09/2026			
Dardanup	40500	Chemical Works	DARDDP0238	Bailey Loop (21-78), Dardanup West	Apply a chemical treatment on newly installed limestone fire access track to eradicate encroaching vegetation to maintain the track. This will ensure the track remains clear, safe, and accessible for emergency appliances and for ongoing reserve management. Asset ID - DARDDP0238	29/09/2026			
Dardanup	40503	Chemical Works	DARDDP0212	Maher Place (35-39), Dardanup West	Apply a chemical treatment on existing firebreak to eradicate regrowth vegetation that returns quickly due to reserve being a wetland area to improve the longevity of the track Asset ID - DARDDP0212	29/09/2026			
Dardanup	40504	Mechanical Works	DARDDP0138	Bethanie Esprit Village - Retirement Community	Create an Asset Protection Zone for Houses at Bethanie Esprit Village - Retirement Community by slashing vegetation to reduce elevated fuels to a compacted state across 90% of planned area. Asset ID DARDDP138	29/09/2028		in progress	
Dardanup	40505	Mechanical Works - Hand chipping	DARDDP0008	Peppermint Way (32-48), Eaton	Create a Hazard Separation Zone for homes on Peppermint Way and Tulip Grove by under pruning trees and mulching non-natives using hand crews to reduce the fuel load to less than 5t/Ha over 90% of the treatment area. Asset ID - DARDDP0008	28/09/2028			
Dardanup	40506	Chemical Works	DARDDP0008	Peppermint Way (32-48), Eaton	Post mechanical works (Treatment 7239) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP0008	29/09/2028			
Dardanup	40507	Mechanical Works	DARDDP0080	Millard Street (12-18), Eaton	Create a Hazard Separation Zone for homes on Millard Street by under pruning trees and slashing grasses using hand crews to reduce the fuel load to less than 5t/Ha over 80% of the treatment area. Asset ID - DARDDP0080	29/09/2028			

Dardanup	40508	Chemical Works	DARDDP0080	Millard Street (12-18), Eaton	Post mechanical works (Treatment 40507) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass). Asset ID - DARDDP0080	29/09/2028			
Dardanup	40528	Planned Burning	DARDDP0012	Tulip Grove (1-23), Eaton	Conduct an Asset Protection Burn for homes on Tulip Grove by reducing the fuel load to less than 5t/Ha over 90% of the treatment area. Asset ID - DARDDP0012	29/06/2028			
Dardanup	40529	Chemical Works	DARDDP0012	Tulip Grove (1-23), Eaton	Post prescribed burn apply a chemical treatment to reduce the regrowth of vegetation (predominately grass and invasive species). Asset ID - DARDDP0012	29/09/2028			
Dardanup	40530	Chemical Works	DARDDP0576	Leicester Ramble (54-7), Eaton	Post mechanical works (Treatment 40422) apply a chemical treatment to reduce the regrowth of vegetation (predominately grass) across treatment area. Asset ID - DARDDP0576	30/09/2028			
Dardanup	40537	Create Fire Access Road / Track(s)	DARDDP0444	Seaview Heights (55-56), Henty	Upgrade existing mineral earth fire access track that has been washed out to ensure this second ingress/egress is accessible for surrounding residents. Asset ID - DARDDP444	29/09/2028			
Dardanup	40538	Mechanical Works	DARDDP0246	Wespine Industries, Dardanup West	Create an Asset Protection Zone for Wespine and surrounding businesses by parkland clearing / mulching vegetation in verge to reduce elevated fuels to a compacted state across 90% of planned area. Asset ID - DARDDP246	29/09/2026			
Dardanup	40545	Mechanical Works	DARDDP0260	Golding Crescent (30-43), Picton East	Create an Asset Protection Zone by mulching undergrowth/ under pruning trees for surrounding businesses by reducing the fuel load to less than 5t/Ha over 90% of the treatment area. Asset ID - DARDDP235	30/09/2026	13/07/2026	Completed	

A2988 (Appendix BFAC: 8.13A)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 120
House No: 59
Street/Road Name: GREENWOOD HEIGHTS
Suburb/Locality: FERGUSON

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: [redacted]
Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

There are a large amount of established trees along the Northern, Eastern & Southern boundries. There is a steep slope behind the shed fence (Eastern side) where erosion will be an issue.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

The compacted gravel driveway along the Northern boundry will act as the firebreak. This will continue into the back paddock before it drops off down the slope & run along the fence line. The firebreak will turn back towards the main road along the tree/fence line. This will meet back up on the Southern boundry fence and the along the West fence.

☑ I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- ☐ 1 year (12 months)
- ☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

The situation will not change for the next 3 years

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: Lyndon Skeers

District/Brigade: Ferguson

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

- ☑ Recommend
- ☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: Lyndon Skeers

Date: 30/09/2026

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: [redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

- ☑ Owner of Land
- ☐ Occupier of Land

Applicants Signature: [redacted]

Date: 21/9/26

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)



(Appendix BFAC: 8.13A)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON

A 10798

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot 1 | House No 827 | Street/Road Name Crooked Brook road

Suburb/Locality: Crooked Brook

Part 2 Requestor to

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]

Daytime Contact Phone Number: [redacted]

Postal Address: [redacted]

Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Standard prevention works are unsuitable due to inability to get onto the paddock due to how wet the paddock is

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Nil alternate works proposed as borders existing roadway with gate access. In summer this paddock is well eaten down by cattle with very few overhanging branches allowing good emergency vehicle access should it be required.

I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

1 year (12 months)

(Appendix BFAC: 8.13A)

	x	3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*
	Reason/Details	
	This paddock is wet every year, the same process occure where unable to safely get on the ~~paddock to spray however is well eaten down and accessible by emergency~~ vehicles in fire season	

☐ Part 5 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete	Bush Fire Control Officers Name	
	Jeff Duncombe	
	District/Brigade	
	Joshua/Crooked Brook	
	I have carried out an inspection of the property described in Part 1 for an exemption. I hereby;	
	Recommend	
	~~Do Not Recommend~~	
	this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.	
	Bush Fire Control Officers Signature	Date
	J R D [illegible]	29-09-2026

☐☐ Part 7 Declaration by Applicant

Applicant to complete *Please note Part 6 must be signed off by your local Fire Control Officer before submitting your application*	Applicants Name	
	[redacted]	
	I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation. If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order. I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.	
	x Owner of Land	
	Occupier of Land	
	Applicants Signature	Date
	[redacted]	29/09/2026

☐ Part 8 OFFICE USE ONLY

	Applicant Notified		Yes		No	
	Name of Officer		Signature		Date	

(Appendix BFAC: 8.13A)



A7032

(Appendix BFAC: 8.13A)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

SHIRE OF DARDANUP
RECEIVED
29 SEP 2026
Name: D
Date stamp

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 8
House No: 525
Street/Road Name: Collie River Rd
Suburb/Locality: Burekup

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: As above
Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Road verges Kept clean & free of growth
Most of property is covered by mown lawn

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Property has 6 Hydrants with reticulated water covering all exposures - house sheds etc backed up by 1800 metres of 37 mm hoses

☐ I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- [ ] 1 year (12 months)
- [X] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: Clay Rose

District/Brigade: Burekup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

- [✓] Recommend
- [ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: C J Rose

Date: 29-9-26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: [redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

- [X] Owner of Land
- [ ] Occupier of Land

Applicants Signature: [redacted]

Date: 28-9-2026

Part 8 OFFICE USE ONLY

Applicant Notified: [ ] Yes [ ] No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)

A11942

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

SHIRE OF DARDANUP
RECEIVED
30 SEP 2026
Name:
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 19
House No: 36
Street/Road Name: Tweed Chase
Suburb/Locality: Crooked Brook 6236

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: [redacted]
Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Manicured & reticulated lawns on top half of block, firebreaks grow back within weeks of being installed, requiring multiple passes with machinery and chemical applications each year.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Firebreak installation on lower half of block that is not reticulated as normal.

Upper half of block fire suppression provided by reticulation.

Reticulation is plumbed to Bore to provide fire suppression. Generator on site to run reticulation in event of power failure.

All grass in upper half of block to be kept as short as possible at all times.

[x] **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

[ ] 1 year (12 months)

[x] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

To allow time for further reticulation on lower half of block and installation of Fire Reels.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: Neil DYER

District/Brigade: West Dardanup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

[✓] Recommend

[ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [signature]

Date: 30-9-2026

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: [redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

[x] Owner of Land

[x] Occupier of Land

Applicants Signature: [redacted]

Date: 30/9/26

Part 8 OFFICE USE ONLY

Applicant Notified: [ ] Yes [ ] No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)



A8094

(Appendix BFAC: 8.13A)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

SHIRE OF DARDANUP RECEIVED
25 SEP 2026
Name:
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 9
House No: 7
Street/Road Name: MAGUIRE PLACE
Suburb/Locality: DARDANUP WEST

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: [redacted]
Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

THERE ARE MANY AGED TREES THAT ALREADY EXIST ON THIS SECTION OF THE FIREBREAKS.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

1. GRASS MAINTAINED VERY SHORT IN ALL PADDOCKS.
2. WATERED LAWNS, WIDE ROAD VERGES, WATERED VEGETABLE AREA.
3. DRIVEWAY AREA ALONG THE HOUSE

✓ I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- ☐ 1 year (12 months)
- ☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

AGED TREES & PLANTS EXIST ON THESE SECTIONS. THESE AREAS ARE ALONGSIDE A ROAD AND WIDE GRASSED VERGES.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: NEIL DYER

District/Brigade: WEST DARDANUP BRIGADE

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

- ☑ Recommend
- ☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [signature]

Date: 24-9-26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: [redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

- ☑ Owner of Land
- ☑ Occupier of Land

Applicants Signature: [redacted]

Date: 22ND SEPTEMBER 2026

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)



A7019 **(Appendix BFAC: 8.13A)**

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 18

House No: 47

Street/Road Name: Hynes Road

Suburb/Locality: Waterloo

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]

Daytime Contact Phone Number: [redacted]

Postal Address: [redacted]

Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

The property is surrounded by roads and natural firebreaks (creeks & rivers). Grasses are kept short and the surrounding area is fuel free zone. There are several compacted hardstands and asphalt roads around the property making it easily accessible.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

As mentioned in the detail plan the entire property has roads or natural fire breaks surrounding it. Easily accessible by vehicles around the property. See detail plan for more information

[X] I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☒ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

We actively keep our roads and grasses in order and feel that a 3 year request is reasonable as in the past.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

L. J. ORMISTON.

District/Brigade

WATTLE GROVE

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date 25/09/26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

[redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☒ Owner of Land

☐ Occupier of Land

Applicants Signature

[redacted]

Date 21-09-2026

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)

Property layout with plan for proposed fire prevention measures.



,

Firebreak 1 (yellow line) indicates our entrance and driveway, which is an asphalt road and cleared area of at least 4m between us and our neighbour. Where our road ends our neighbours still continues on his side so it is a firebreak from that side. There is a big open area between our properties so it would be easy for a vehicle to pass through. On our side of the fence the area is clear of any weeds and the lawn is kept short (sheep graze and we mow the lawn). Firebreak 2 (blue line) on the left-hand side of the property indicates the river that borders our property. This is also a natural fire break. The other side of the river also has a firebreak. On our side the grass is kept short and there is a path that goes around the property. Making it easy for a vehicle to drive around.

Firebreak 3 (purple line) indicates the border between us and our neighbour. On our side there is a road that goes alongside the property. On our neighbour's side he also has a fire break. There is a section of established trees on our side, but as I mentioned there is a gap for a vehicle to drive around the property.

We feel that there is sufficient natural firebreaks and open roads to grant us exemption (as we have been granted in the past). We trust you will look favourably on our request.

A 4319 **(Appendix BFAC: 8.13A)**

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

SHIRE OF DARDANUP
RECEIVED
29 SEP 2025
Name: Leanne S
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 12 | House No: 68 | Street/Road Name: BAILEY LOOP

Suburb/Locality: DARDANUP WEST

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]

Daytime Contact Phone Number: [redacted]

Postal Address: AS ABOVE

Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

1) Each Paddock on property has established lawn.
2) Horses & sheep maintain a 5cm length on lawn by rotation.
3) Each paddock has a 3 or 4 x 3 Sprinkler System in ground.
4) Easy access to areas of Block

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

6/ Property has own Soak & Pool Water if required.

1) Sprinkler System in each paddock
2/ Mowing of lawn to 5cm.
3/ Liase with Fire officer to meet Standards
4) Fire Vehicle access to all areas as identified by local Fire Brigade
5) Extended Fire Hoses / Generator for Pump

☑ I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- [ ] 1 year (12 months)
- [x] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: Nick Dyer

District/Brigade: West Dardanup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

- [x] Recommend
- [ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan

Bush Fire Control Officers Signature

Date: 29-9-2026

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: [redacted]

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year

- [x] Owner of Land
- [x] Occupier of Land

Applicants Signature: [redacted]

Date: 13/08/26

Part 8 OFFICE USE ONLY

Applicant Notified

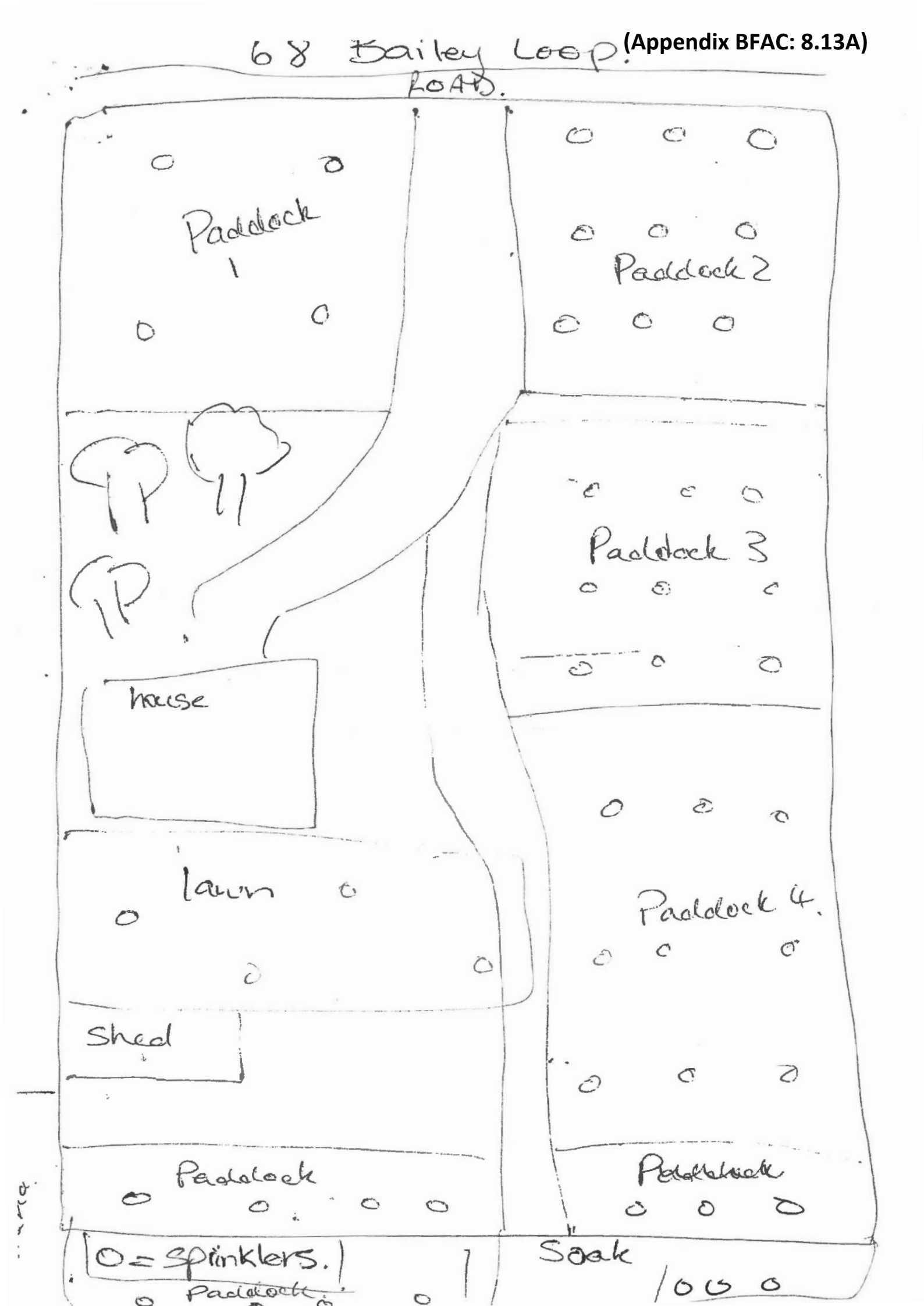
- [ ] Yes
- [ ] No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)



A8001 **(Appendix BFAC: 8.13A)**

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 331 | House No: 17 | Street/Road Name: Venn Road

Suburb/Locality: Dardanup West

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]

Daytime Contact Phone Number: [redacted]

Postal Address: [redacted]

or

Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Chanel along Venn Rd and Bayanup Pictor Rd Boundary.
Within property grounds maintained and irrigation.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

The Above is to be Maintained throughout Fire Season.

☑ I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- ☐ 1 year (12 months)
- ☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: Neil Dyer

District/Brigade: West Dardanup.

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby:

- ☑ Recommend
- ☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [signature]

Date: 26-9-2026

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: [redacted]

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

- ☑ Owner of Land
- ☐ Occupier of Land

Applicants Signature: [redacted]

Date: 26/9/26

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer	Signature	Date

(Appendix BFAC: 8.13A)



A10889

(Appendix BFAC: 8.13A)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 114

House No: 385

Street/Road Name: WELLINGTON MILL ROAD.

Suburb/Locality: WELLINGTON MILL

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]

Daytime Contact Phone Number: [redacted]

Postal Address: [redacted]

Email Address: [redacted]

Part 3 Reason for Request

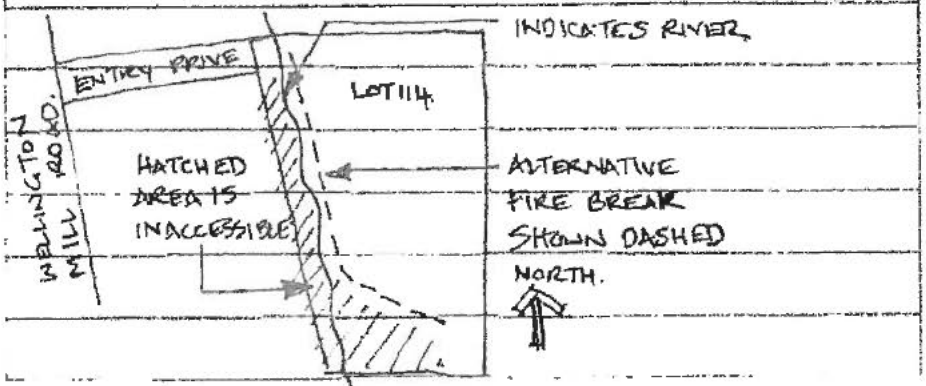
Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

AREA WEST OF RIVER ON WESTERN BOUNDARY
INACCESSIBLE BY VECHICLES

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

PROVIDE FIRE BREAK IMMEDIATELY EAST OF RIVER.



[√] I have included a plan of the property, detailing the proposed fire prevention measures

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

BECAUSE THIS LAND WILL REMAIN INACCESSIBLE

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

RUSSELL HARVEY

District/Brigade

Wellington Mill

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☒ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date

24.9.26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

[redacted]

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☑ Occupier of Land

Applicants Signature

[redacted]

Date

25/09/2026

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

A7114 **(Appendix BFAC: 8.13A)**

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

SHIRE OF DARDANUP
RECEIVED
0 8 SEP 2026
Name: Nicola Docis
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 20
House No: 6
Street/Road Name: HAKEA CLOSE
Suburb/Locality: WATERLOO

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: [redacted]
Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

DRAIN RUNS ACROSS THE FRONT OF PROPERTY
CREEK RUNS AT THE back OF PROPERTY
NATIVE SHEOAKS AROUND as WELL.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

CLOSELY MOWED ON THE INTERNAL BOUNDARY

✓ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

[redacted]

SO IT HAS BECOME DIFFICULT

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

KOS BRENNAN.

District/Brigade

WATERLOO

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date

02 SEP 2026.

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

[redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☑ Occupier of Land

Applicants Signature

[redacted]

Date

02/9/2026

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date



DRAIN AT THE HAKEA CLOSE HOUSE FRONT.
CREEK AT THE BACK OF OUR PROPERTY.

(Appendix BFAC: 8.13A)



A7176 **(Appendix BFAC: 8.13A)**

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

SHIRE OF DARDANUP
RECEIVED
17 SEP 2026
Name: MS
Date stamp

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 6
House No: 47
Street/Road Name: SOUTH ROAD
Suburb/Locality: WELLINGTON MILLS

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: [redacted]
Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

The creekline at the front of the property prevents the construction of a fire break inside the front road boundary.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Fire breaks are constructed in alternative feasible locations.

NB - see previously provided map!

got

☑ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- ☐ 1 year (12 months)
- ☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

The creek location never changes

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officers Name

RUSSELL HARVIE

District/Brigade

HELLINGTON MIA BFB

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

Bush Fire Control Officer to complete

- ☒ Recommend
- ☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date: 16.9.2026

Part 7 Declaration by Applicant

Applicants Name

[redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the veriation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

Applicant to complete

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

- ☐ Owner of Land
- ☑ Occupier of Land

Applicants Signature

[redacted]

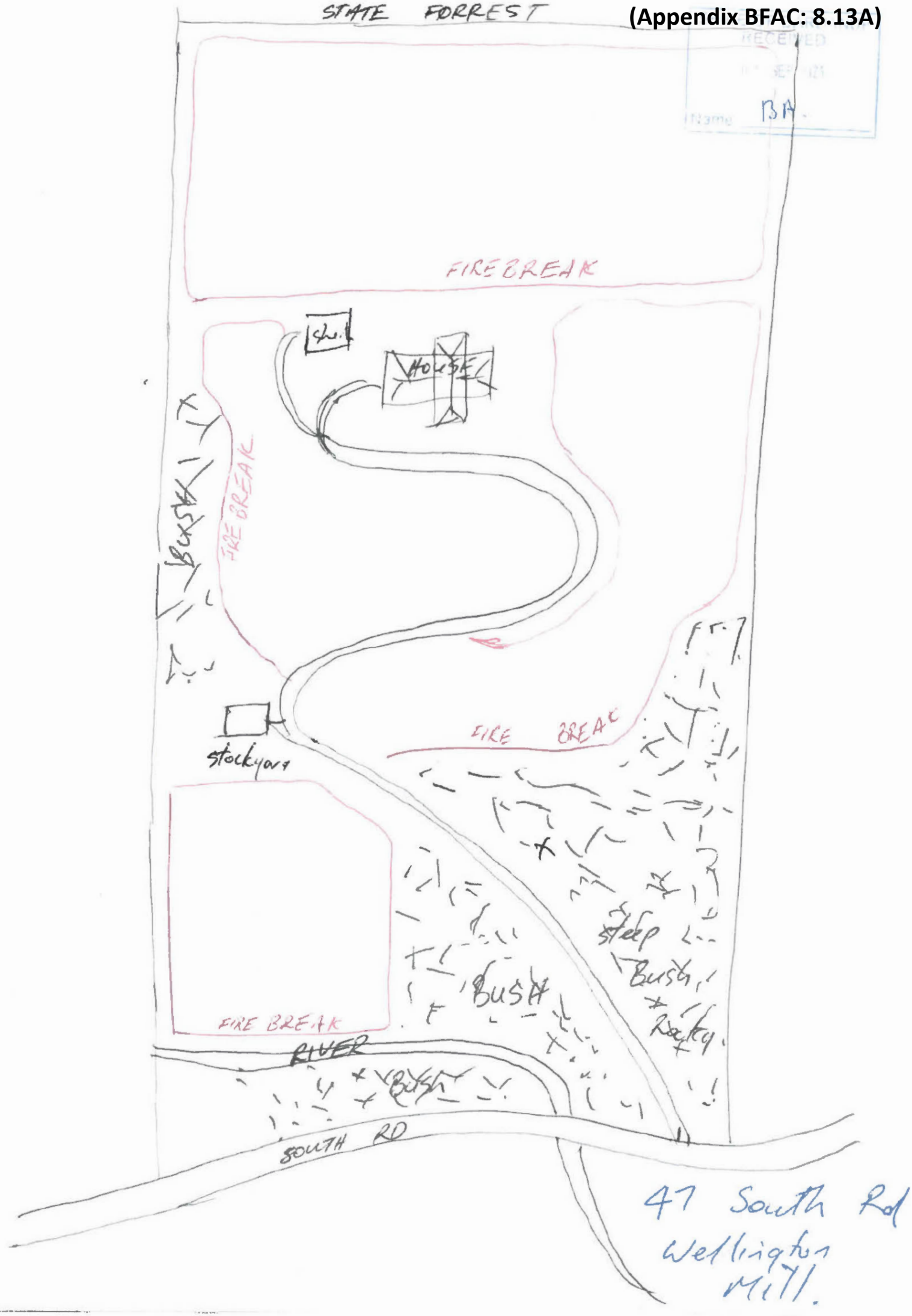
Date: 13/9/2026

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer	Signature	Date

(Appendix BFAC: 8.13A)



(Appendix BFAC: 8.13A)

A3629

Shire of Dar

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

SHIRE OF DARDANUP
RECEIVED
17 SEP 2026
Name: MS
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 26
House No: 10
Street/Road Name: Japonica View
Suburb/Locality: Wellington Mill WA 6236

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: [redacted]
Email Address:

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Its impractical to access and clear the treeline on the rear boundary of the property due to the proximity of the winter creek bed and the small section of fence-line facing the road along Japonica View (both areas are marked on the attached site picture in orange highlights) to the required required distances (6 metre deviation).

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

The following prevention measure have been adopted:- Property has cleared fire breaks which protect the main structures as highlighted in blue on the attached site map. These are maintained on an annual basis.- Property has a dual driveway protecting the main dwelling near the border along Japonica View that does not have a fire break (orange shaded section on the attached site map).- The main dwelling is protected by maintained lawn that is irrigated.- The gutters on both structures are cleared and maintained on an annual basis.- The property has easily accessible water sources with 3 rain tanks situation near the main dwelling.- The property has an emergency evacuation plan that includes exits points in both directions along Japonica View.

NOTE: Refer email sent to BRIGADE MAILBOX ON 17.9.26 FROM FCO.

[X] **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

[ ] 1 year (12 months)

[X] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

It is impractical to place a fire break on all boundaries in line with the required distances.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: RUSSELL HARVIE

District/Brigade: WELLINGTON MILL BFB

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

[X] Recommend

[ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [signature]

Date: 1.9.26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: [redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

[X] Owner of Land

[ ] Occupier of Land

Applicants Signature: [redacted]

Date: 31/08/2026

Part 8 OFFICE USE ONLY

Applicant Notified: [ ] Yes [ ] No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)



Key

Firebreaks

Compliance cant be achieved

Mitigation - Water Tanks

A11510 **(Appendix BFAC: 8.13A)**

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

SHIRE OF DARDANUP RECEIVED
18 SEP 2026
Name: R Clifton
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
30	/	READING PLACE

Suburb/Locality: WATERLOO

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]

Daytime Contact Phone Number: [redacted]

Postal Address: [redacted]

Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

DRIVEWAY & MILLERS CREEK
create FIREBREAK

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

BURN OFF twice a year, leaf and tree cleanup done Regularly. Stock eat feed down, mowing of unused pasture, fire breaks done Gutters cleaned twice yearly 60 meter FIRE HOSE BORE to GENERATOR

☑ I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- ☐ 1 year (12 months)
- ☒ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

SAME AS LAST APPLICATION
PRECAUTIONS & BURN OFF DONE 2 YEAR

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officers Name

ROB MCENNAN.

District/Brigade

WARREN

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

Bush Fire Control Officer to complete

- ☑ Recommend
- ☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date 12/08/2026

Part 7 Declaration by Applicant

Applicants Name

[redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

- ☒ Owner of Land
- ☐ Occupier of Land

Applicants Signature [redacted]

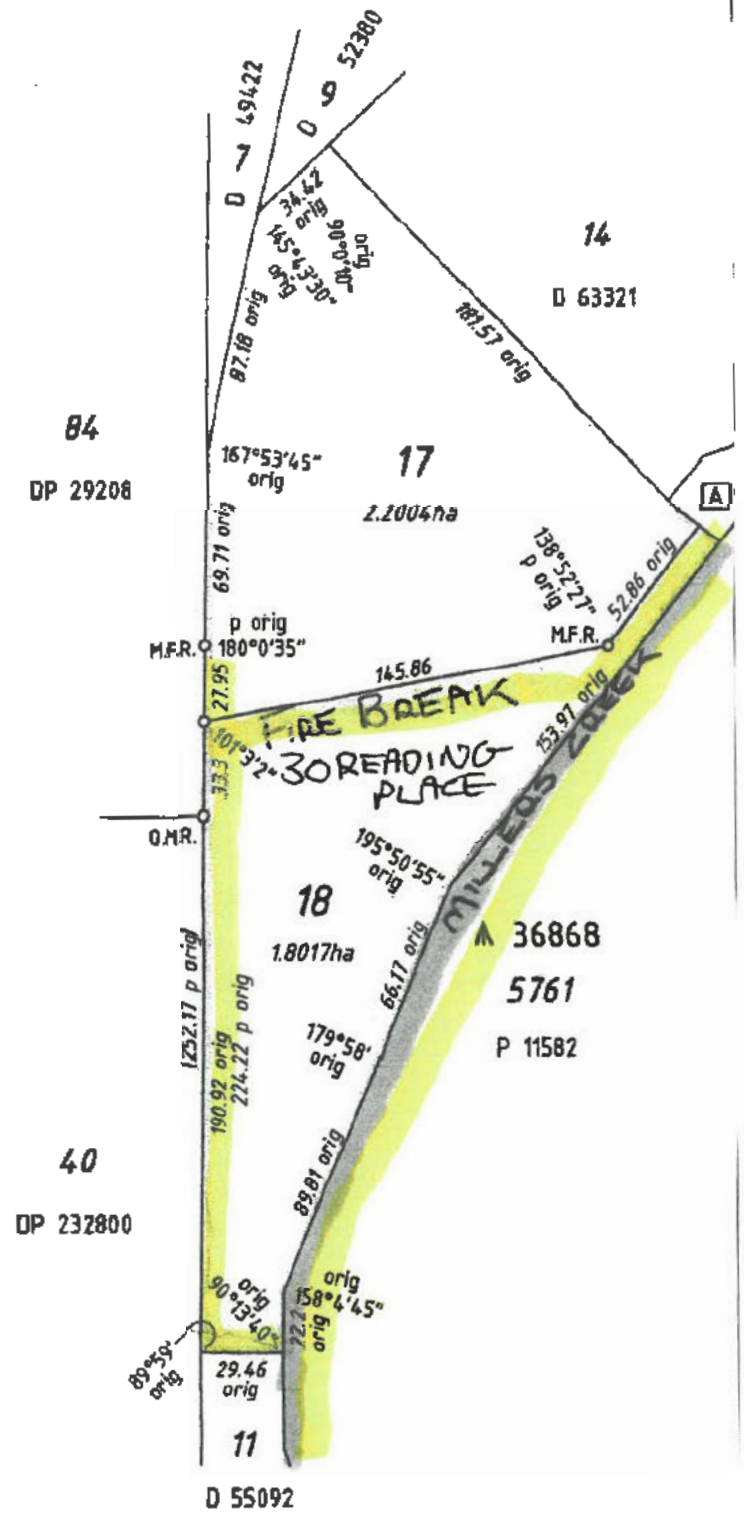
Date 4/9/2026

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer	Signature	Date

VER.	AMENDMENT	AUTHORISED BY	DATE



INTERESTS AND NOTIFICATIONS

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED

A2515 **(Appendix BFAC: 8.13A)**

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
26	94	GARDINCOURT DRIVE

Suburb/Locality: HENTY

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]

Daytime Contact Phone Number: [redacted]

Postal Address: [redacted]

Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

In order to prevent erosion of susceptible soil/spoils on steep slopes, a covering of short ground cover is required along the section identified on the accompanying plan.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Maintain a low, perennial evergreen lawn (fed by subsurface water) in the immediate vicinity of the property boundary as indicated. The area is mostly backed by permanent ponds and more extensive, maintained lawn. Permanent outlets from a fuel-driven pumped irrigation system are located nearby. Addionally, a gravel driveway separates the house and shed from the lawn area.

✓ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- [ ] 1 year (12 months)
- [x] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

The reason noted in Part 3 is ongoing, a 3-years exemption is requested

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officers Name

LYNDON SKURS

District/Brigade

FERGUSON

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

Bush Fire Control Officer to complete

- [x] Recommend
- [ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date 17/09/2026

Part 7 Declaration by Applicant

Applicants Name

[redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

- [x] Owner of Land
- [x] Occupier of Land

Applicants Signature [redacted]

Date 12/9/2026

Part 8 OFFICE USE ONLY

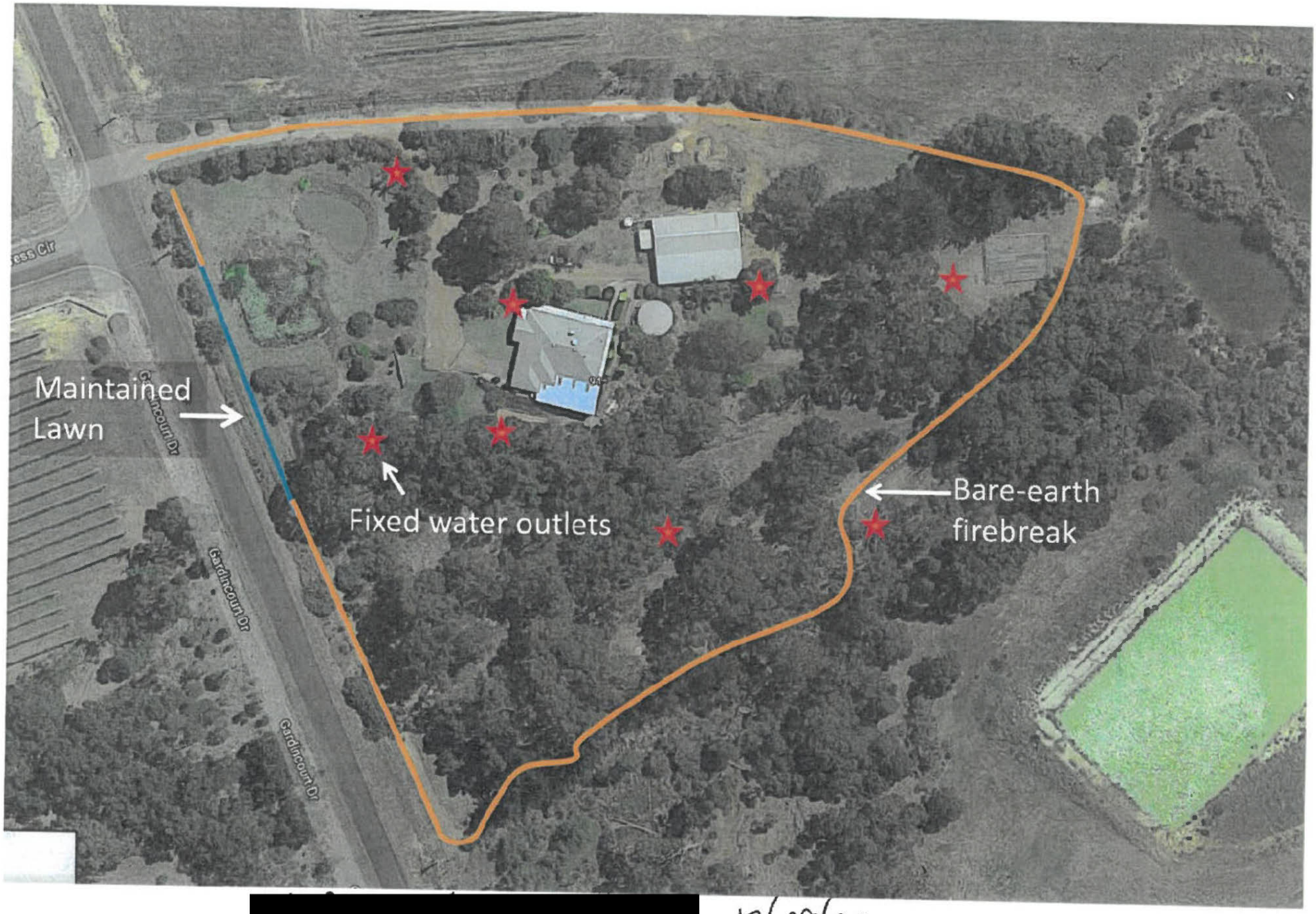
Applicant Notified: [ ] Yes [ ] No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)



[redacted]

17/09/26

(Appendix BFAC: 8.13A)

A8105.

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 84 | House No: 16 | Street/Road Name: MARYANNE PLACE

Suburb/Locality: DARDANUP WEST 6236

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]

Daytime Contact Phone Number: [redacted]

Postal Address: [redacted]

Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

1. STANDING TREES - LARGER THAN MAKING SAFE REMOVAL DIFFICULT.
2. DOMESTIC POWERLINE ENTERS PROPERTY IN FRONT CORNER & IS EXACTLY 6m FROM FENCELINE - THE SAG OF THE LINE IN SUMMER HEAT WOULD ALSO BE A SAFETY FACTOR IN A FIREBREAK BETWEEN THE INTERNAL POLE & FENCELINE.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

CONTINUED CLEARING OF STANDING TREES AS AND WHEN POSSIBLE.
FIREBREAK AS CLOSE TO FENCELINE AND DOMESTIC POWERLINE AS POSSIBLE.
CLEARED DRIVEWAY AS SECONDARY BREAK AROUND THE AREA.
CONTINUED MAINTENANCE OF GREENED GRASS & LEAF REMOVAL.

[X] I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☒ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Domestic power movement not currently feasible. Shape of block makes all options similar

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

Neil Dyer

District/Brigade

West Dardanup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend,

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date 15-9-26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

[redacted]

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☒ Owner of Land

☒ Occupier of Land

Applicants Signature [redacted]

Date 10/09/2026

Part 8 OFFICE USE ONLY

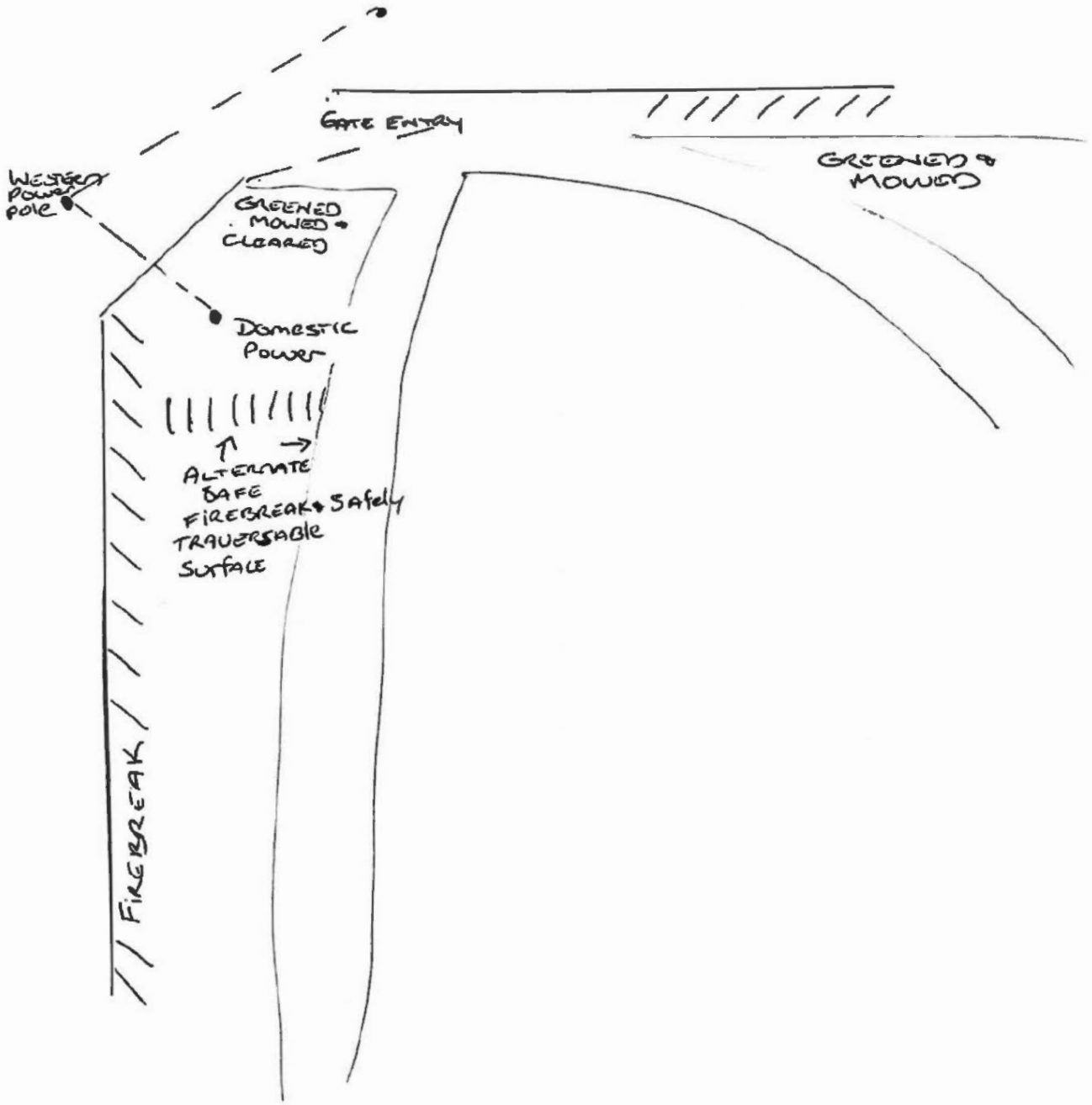
Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)



(Appendix BFAC: 8.13A)

A11461

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

SHIRE OF DARDANUP RECEIVED
27 JUL 2026
Name: Leanne.S
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 72 P405350
House No: 33
Street/Road Name: PADBURY ROAD
Suburb/Locality: DARDANUP WEST

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: [redacted]
Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

HAS BEEN INSPECTED BY (BFCO (LFO)) AND FOUND TO BE EXCELLENT FOR THE LAST 2 YEARS AND NOTHING HAS CHANGED.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

NOTHING NEEDS TO BE DONE.

☐ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- [x] 1 year (12 months)
- [ ] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

NOT EXPECTING ANY CHANGES.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

Neil Dyer

District/Brigade

West Dardanup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

- [x] Recommend
- [ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date: 15-9-26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

[redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

- [x] Owner of Land
- [ ] Occupier of Land

Applicants Signature

[redacted]

Date: 26/7/26

Part 8 OFFICE USE ONLY

Applicant Notified: [ ] Yes [ ] No

Name of Officer

Signature

Date



(Appendix BFAC: 8.13A)

A11412

(Appendix BFAC: 8.13A)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
118	198	Holland loop[

Suburb/Locality: Crooked brook

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]

Daytime Contact Phone Number: [redacted]

Postal Address: [redacted]

Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

As per previous with ranger Mature trees along boundary. Manicured and reticulated gardens and grass.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Fire breaks completely around property. X5 tap locations around block. Manicured lawns and property. 2kva handa back up power with bore and 220000ltr tank to supply continual water.

☐ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

[ ] 1 year (12 months)

[x] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Permanent trees that are of a mature age. See 2 previous exemptions that have already been granted.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: Neil Dyer

District/Brigade: West Dardanup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

[/] Recommend

[ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [redacted]

Date: 15-9-26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: [redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

[x] Owner of Land

[ ] Occupier of Land

Applicants Signature: [redacted]

Date: 24/6/26

Part 8 OFFICE USE ONLY

Applicant Notified: [ ] Yes [ ] No

Name of Officer

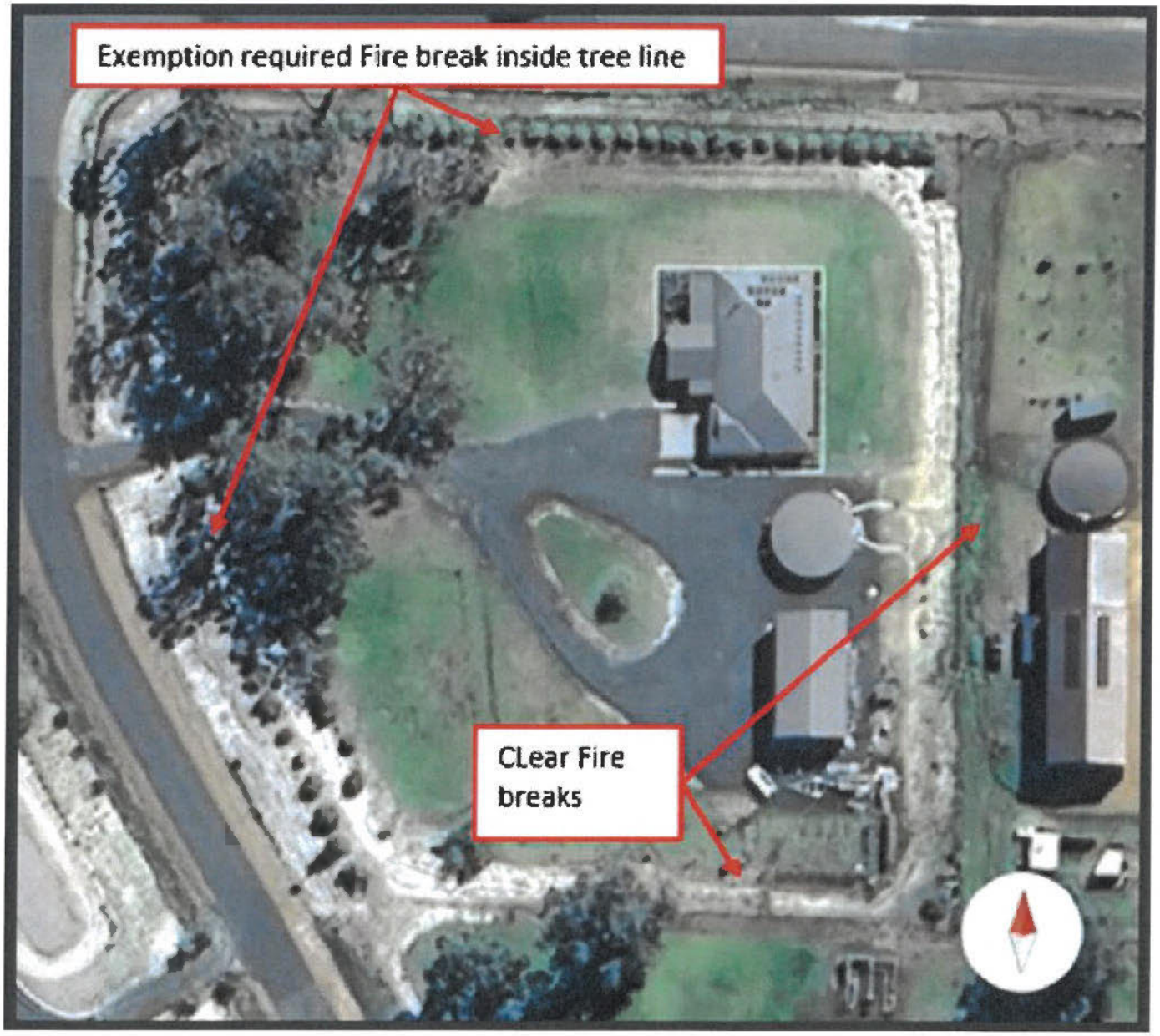
Signature

Date

(Appendix BFAC: 8.13A)

Fire break exemption request form for

198 Holland Loop, Crooked Brook



A 8059

(Appendix BFAC: 8.13A)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

SHIRE OF DARDANUP
RECEIVED
31 JUL 2026
Name:
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 90
House No: 35
Street/Road Name: MEADOW LANE
Suburb/Locality: DARDANUP WEST

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: [redacted]
Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

PROPERTY IS BORDERED BY IRRIGATION CHANNELS ON 3 SIDES. REMAINING SIDE HAS A FIRE BREAK INSTALLED BY NEIGHBOUR.

PROPERTY IS FULLY IRRIGATED AND VEGETATION IS MANAGED.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

MAINTAIN IRRIGATION AND MANAGE VEGETATION

[X] **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☒ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

PROPERTY IS MAINTAINED FOR LONG TERM IN CURRENT CONDITION

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

Neil Dyer

District/Brigade

West Dardanup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date

31-7-26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

[redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☒ Owner of Land

☐ Occupier of Land

Applicants Signature

[redacted]

Date

31/07/26

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date


North Boundary;
Watercorp irrigation
channel
West Boundary;
Firebreak installed
by neighbours
East Boundary;
Watercorp irrigation
channel
South Boundary;
Irrigation channel maintained by
property owner

(Appendix BFAC: 8.13A)

SHIRE OF DARDANUP
RECEIVED
30 JUL 2016
SK
Name

A11622

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 7
House No: 245
Street/Road Name: Garvey Road
Suburb/Locality: Crooked Brook

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: [redacted]
Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

The front of property is maintained lawn kept cut 40mm or lower.
also reticulated.
The rear of property has livestock activly grazing and require the feed.
The vegetation is also kept low and maintained

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

The front half of property around all buildings is maintained, the lawn is reticulated, mowed and kept at a height of 40mm or lower.
also have multiple 36m fire hose reels around the property connected to water.
if a power outage the water supply is powered by generator
The rear half of property is currently actively grazed by livestock all vegetation around boundary's is kept cut lower then 80mm.
All areas of property are accessible by vehicles

✓ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- ☐ 1 year (12 months)
- ☑ 3 years (*Where alternative fire prevention measures can not be remedied within 12 months*)

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: Neil Dyer

District/Brigade: West Dardanup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby:

- ☑ Recommend
- ☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [signature]

Date: 22-7-2026

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: [redacted]

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

- ☑ Owner of Land
- ☑ Occupier of Land

Applicants Signature: [redacted]

Date: 22-7-2026

Part 8 OFFICE USE ONLY

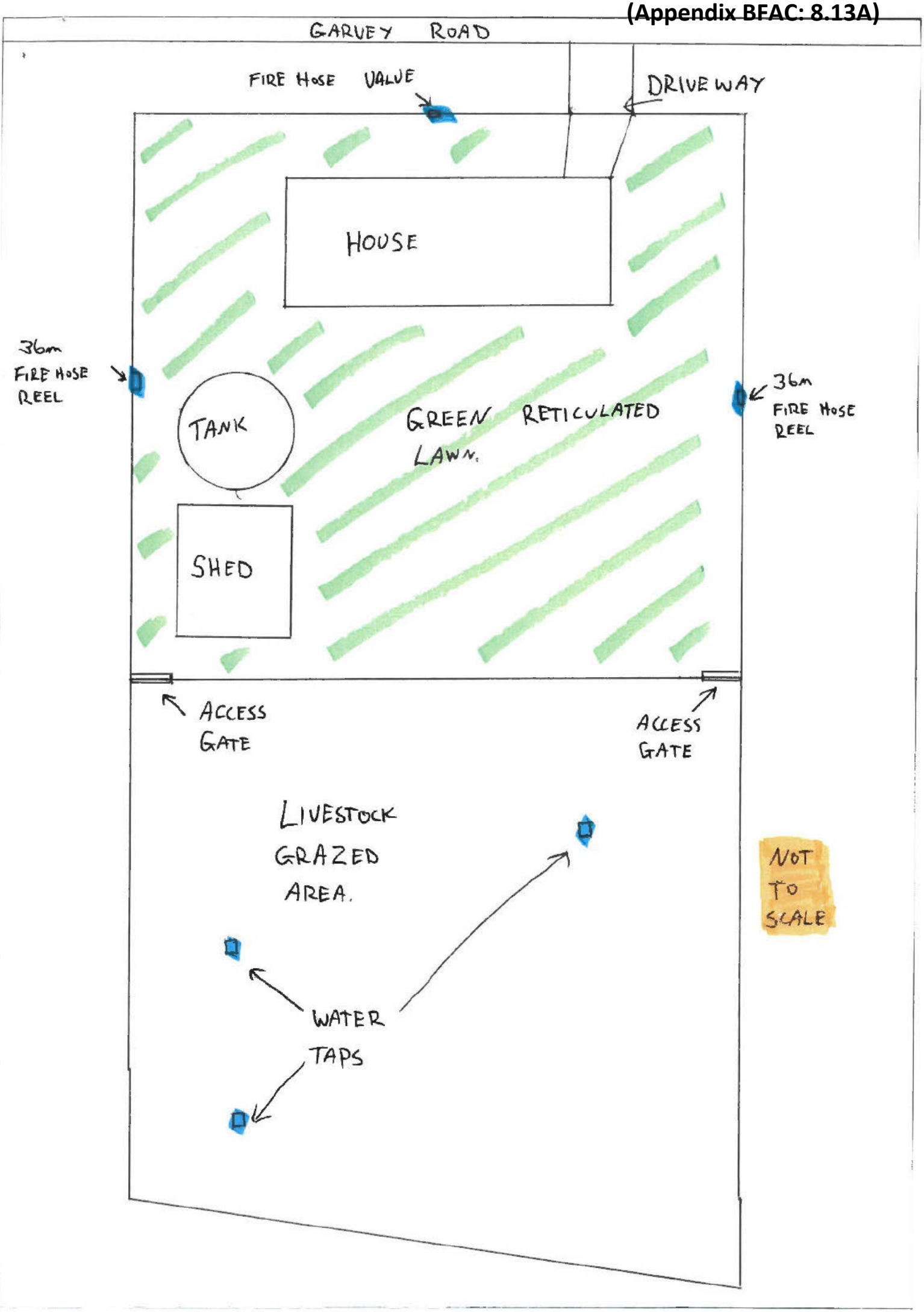
Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)



(Appendix BFAC: 8.13A)

A3856

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 28
House No: N/A
Street/Road Name: JAPONICA VIEW
Suburb/Locality: WELLINGTON MILL

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: [redacted]
Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

UNABLE TO GAIN ACCESS WITHIN 6M OF BOUNDARY DUE TO A LARGE NUMBER OF TREES. REFER TO PHOTO ATTACHED.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

MAINTAIN EXISTING ARE BREAK THAT RUNS ALONG TREELINE. REFER TO PHOTO ATTACHED.

✓ I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

UNABLE TO GAIN ACCESS WITHIN 6M OF BOUNDARY

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

RUSSELL HALVIE

District/Brigade

NELLINGTON MILL BFB

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date

26.7.26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

[redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☐ Occupier of Land

Applicants Signature

[redacted]

Date

26/07/26.

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)

28 Japonica View, Wellington Mills proposed firebreak.



Yellow – Property boundary

Red – Proposed firebreak


(Appendix BFAC: 8.13A)

A8104

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

SHIRE OF DARDANUP
RECEIVED
- 7 AUG 2026
Name:
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 70
House No: 18
Street/Road Name: CLARA CRT
Suburb/Locality: DARDANUP WEST 6236

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: [redacted]
Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

FRONT OF PROPERTY IS RETICULATED AND ALL GRASSED. SPRINKLERS ARE SET UP ALL AROUND THE FRONT OF PROPERTY AND THE LEFT SIDE. LAWNS AND GARDENS AROUND THE HOUSE AREA.
PADDOCK HAS FIRE BREAK ALL AROUND PERIMETER.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

RETICULATION, SPRINKLERS, ESTABLISHED LAWNS, CLEAR OF RUBBISH AND WELL MAINTAINED.

[X] **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☒ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

PREVENTION MEASURES IN PLACE WILL REMAIN AND BE MAINTAINED. AREA WILL IMPROVE FURTHER AS LAWNS ESTABLISH MORE.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: Neil Dyer

District/Brigade: West Dardanup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [signature]

Date: 7-08-26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: [redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☒ Owner of Land

☐ Occupier of Land

Applicants Signature: [redacted]

Date: 7/8/26

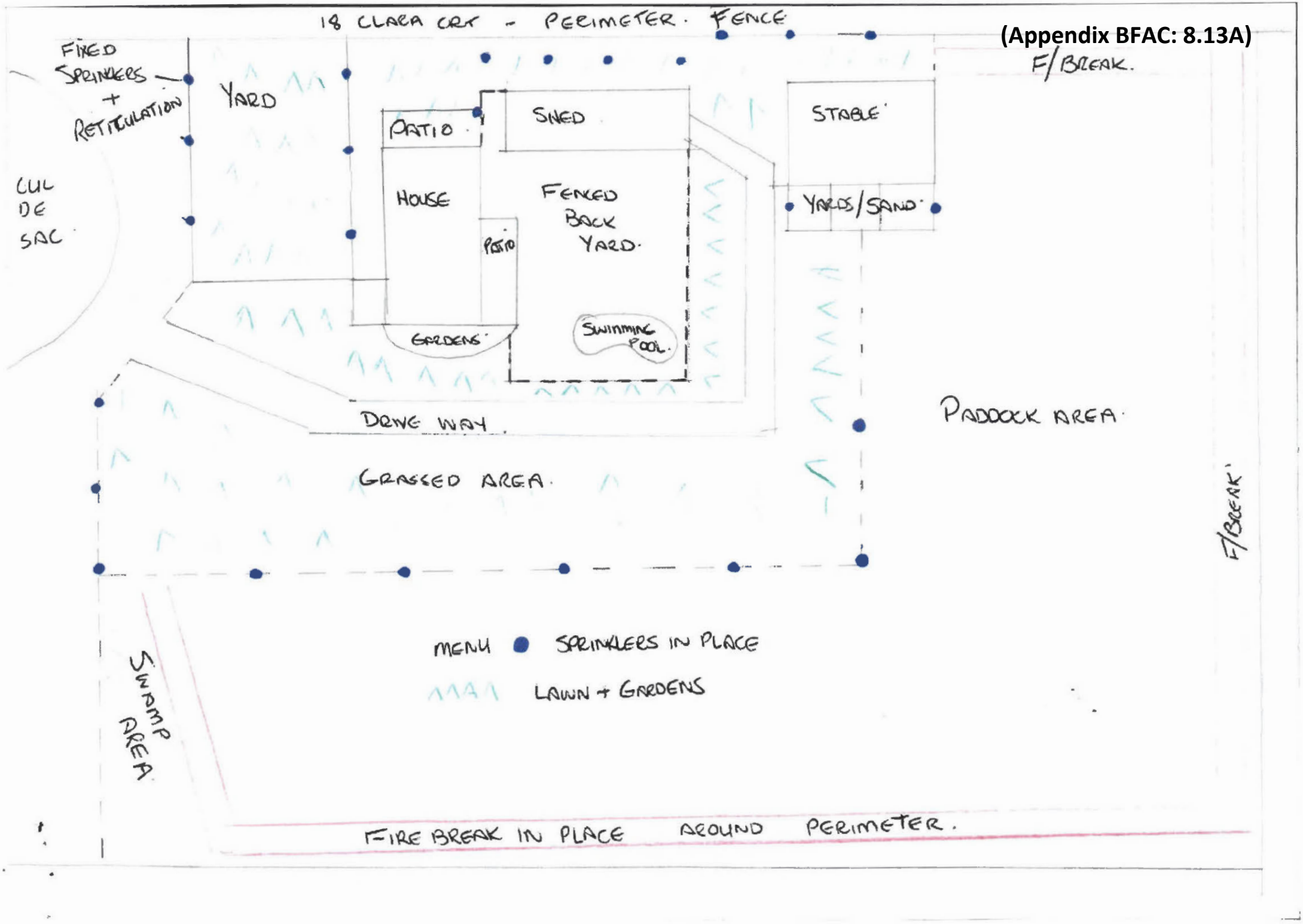
Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date


18 CLARA CRT - PERIMETER FENCE
(Appendix BFAC: 8.13A)
F/BREAK.
FIXED SPRINKLERS + RETICULATION
YARD
PATIO
SHED
STABLE
CUL DE SAC
HOUSE
FENCED BACK YARD.
YARDS/SAND
PATIO
GARDENS
SWIMMING POOL.
DRIVE WAY
PADDOCK AREA
GRASSED AREA
F/BREAK
MENU
SPRINKLERS IN PLACE
LAWN + GARDENS
SWAMP AREA
FIRE BREAK IN PLACE AROUND PERIMETER.

A10679

(Appendix BFAC: 8.13A)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

SHIRE OF DARDANUP
RECEIVED
7 AUG 2026
Name:
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 33
House No: 213
Street/Road Name: WELLINGTON MILL RD.
Suburb/Locality: FERGUSON

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: [redacted]
Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

2 METRES OF CLEARED LAND ALONGSIDE THE 2 METRE MINERAL EARTH BREAK IS NOT ACHIEVABLE DUE TO STEEP TERRAIN & MATURE TREES. ALSO DUE TO THE TERRAIN THE BREAK WILL BE OUTSIDE THE 6 METRE REQUIRED DISTANCE.
WHERE POSSIBLE ALL REQUIREMENT WILL BE MET.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

THE 2 METRE WIDE MINERAL EARTH BREAK WILL BE IN PLACE & MAINTAINED THROUGHOUT THE REQUIRED PERIOD.

☑ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

THE TERRAIN WONT CHANGE SO ITS UNLIKELY THAT WE WILL EVER MEET ALL REQUIREMENTS OF THE F.P.O

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

RUSSELL HARVIE.

District/Brigade

WELLINGTON MILLS.

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date 30/1/26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

[redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☐ Occupier of Land

Applicants Signature [redacted]

Date 30 July 2026.

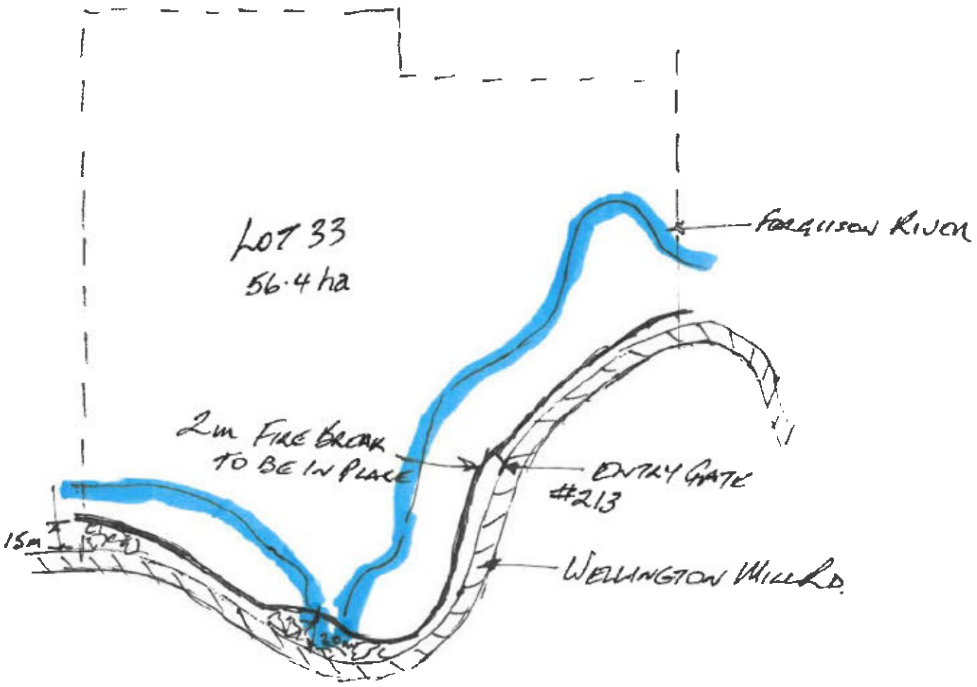
Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer	Signature	Date

(Appendix BFAC: 8.13A)

Note. Steep decline between Road & River



A2597

(Appendix BFAC: 8.13A)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 24

House No: 136

Street/Road Name: GARVEY ROAD

Suburb/Locality: DARDANUP WEST

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]

Daytime Contact Phone Number: [redacted]

SHIRE OF DARDANUP RECEIVED 14 Aug 2026

Postal Address: [redacted]

Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

THERE IS A 50 METRE SECTION AT THE FRONT OF THE PROPERTY THAT STAYS GREEN YEAR ROUND DUE TO THE LEVEL OF MOISTURE IN THAT PART OF THE PROPERTY. AS A RESULT THE CHANCE OF FIRE & FUEL LOAD IN THIS SECTION IS LOW. IT IS THE ONLY REMAINING REMNANT PAPER BARK TREES LEFT AND ARE VERY OLD. WE HAVE ALSO FOUND BIRDLIFE AND NESTS IN THE TREES OVER THE YEARS. THE OVERHANGING LIMBS HAVE BEEN PRUNED AS BEST AS IS POSSIBLE TO MINIMISE IMPACT ON NESTS FOUND IN THE LOWER LIMBS OVER THE YEARS. THE AREA IS STILL ACCESSIBLE BY 4WD VEHICLES BUT NOT TRUCKS. FIRE TRUCKS IF REQUIRED CAN ACCESS THESE TREES VIA GARVEY ROAD, AS THE TREES IN QUESTION ARE ROAD VERGE TREES

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

THE SECTION OF GRASSED AREA WILL BE MAINTAINED BY REGULAR MOWING TO ENSURE THE FUEL LOAD (LEAVES/LIMBS) IS AS LOW AS IT CAN BE ALONG THIS SECTION (REFER PLAN) THUS REDUCING THE FUEL LOAD AND FIRE HAZARD. IN ADDITION TO THIS, THE AREA IN QUESTION STAYS RELATIVELY GREEN ALL YEAR ROUND AS THE AREA IS THE LOWEST POINT OF THE PROPERTY. ALSO ANY BRANCHES & LEAF LITTER THAT FALLS IN THIS AREA THROUGHOUT THE YEAR IS RAKED UP AND REMOVED, ESPECIALLY DURING THE FIRE SEASON.
IT WOULD ALSO BE BENEFICIAL THOUGH IF THE SHIRE COULD CLEAN UP THE BRANCHES, LEAVES AND WEEDS UNDER THESE TREES AS THEY ARE ROAD VERGE TREES, THIS WILL SAFEGUARD THE TREES AND THE AREA FROM POTENTIAL FIRE ACTIVATION POINT. (eg CIGARETTE BUTTS).

☑ I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

THIS SECTION OF THE PROPERTY HAS BEEN MAINTAINED IN THIS MANNER SINCE THE PROPERTY WAS BOUGHT. IT IS THE ONLY REMAINING REMNANT PAPERBARKS IN THE AREA. IT IS HABITAT FOR BIRDLIFE, NESTS HAVE BEEN FOUND IN THE TREES OVER THE YEARS.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: Neil Dyer

District/Brigade: West Dardanup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [signature]

Date: 5-8-26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: [redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☐ Occupier of Land

Applicants Signature: [redacted]

Date: 5/8/2026

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)

Google Maps 136 Garvey Rd



AREA OF EXEMPTION REQUESTED

Imagery ©2026 Airbus, Maxar Technologies, Map data ©2026 Google 20 m

(Appendix BFAC: 8.13A)

A11686

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
516	37	Killarney Road

Suburb/Locality: Dardanup West

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]

Daytime Contact Phone Number: [redacted]

Postal Address: [redacted]

Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Gardens and grassed areas maintained in such a manner that firebreaks don't provide any significant increase in fire protection values. The lack of firebreaks also will not impact the ability to access all areas of the property nor the adjacent crown reserve land in the event of a fire with all fire appliances.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Maintain grassed areas to a short and neat standard with clear access to fire water (from rain water tank)

Y **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

[ ] 1 year (12 months)

[Y] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officers Name: Neil Dyer

District/Brigade: West Dardanup

Bush Fire Control Officer to complete

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

[✓] Recommend

[ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [signature]

Date: 6-8-2026

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: [redacted]

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

[Y] Owner of Land

[ ] Occupier of Land

Applicants Signature: [redacted]

Date: 06/08/2026

Part 8 OFFICE USE ONLY

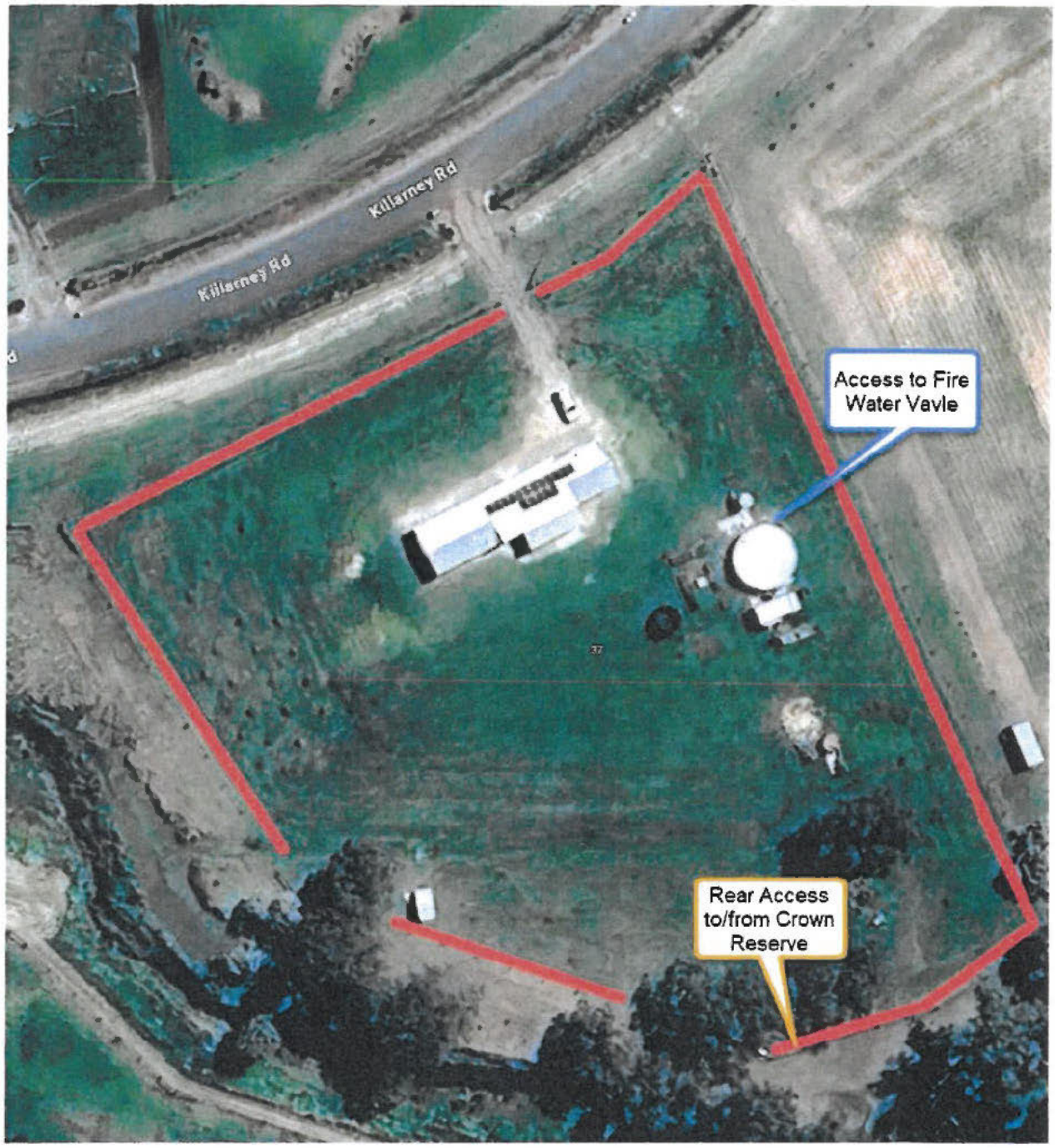
Applicant Notified: [ ] Yes [ ] No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)



A 8135.

(Appendix BFAC: 8.13A)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

SHIRE OF DARDANUP
RECEIVED
20 AUG 2026
Name: BA.
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 68
House No: 13
Street/Road Name: CLARA COURT
Suburb/Locality: WEST DARDANUP

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]
Daytime Contact Phone Number: [redacted]
Postal Address: [redacted]
Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

EXEMPT AREAS AS SHOWN ON ATTACHED PLAN EXCEPTION REQUEST AS SECTIONS OF LAND ARE HIGHLY MAINTAINED AS GARDENS AND ACCESS WAYS. TURNING THE SOIL OVER WILL LOOSEN UP SAND AND PREVENT ACCESS

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

AREAS WILL BE MAINTAINED, MOWED AND WATERED THROUGHOUT FIRE SEASON

✓ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: Neil Dyer

District/Brigade: West Dardanup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date: 20-8-26

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: [redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☐ Occupier of Land

Applicants Signature: [redacted]

Date: 17-8-26

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)



A4193

(Appendix BFAC: 8.13A)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

PLEASE NOTE: ALL EXEMPTION REQUESTS MUST BE SUBMITTED BY 30 SEPTEMBER TO BE ELIGIBLE FOR THE EXEMPTION PERIOD OF UP TO 3 YEARS DATED FROM THE CURRENT FIRE SEASON.

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 75

House No: N/A

Street/Road Name: HAROLD DOUGLAS DRIVE

Suburb/Locality: DARDANUP WEST

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: [redacted]

Daytime Contact Phone Number: [redacted]

Postal Address: [redacted]

Email Address: [redacted]

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

AREAS COVERED BY LAWN & GARDEN KEPT CLEAN & MOWED ALL YEAR ROUND & ALL AREA AROUND TREES KEPT MOWED TO 50MM OR LESS WATER POINTS FITED TO ALL AREAS SURROUNDING PADDOCK AREA

☐ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

(Appendix BFAC: 8.13A)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☒ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

AS GIVEN PREVIOUSLY

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

Neil Dyer

District/Brigade

West Dardanup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date

9-11-2026

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

[redacted]

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☒ Owner of Land

☒ Occupier of Land

Applicants Signature

[redacted]

Date

11-08-2026

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

(Appendix BFAC: 8.13A)



POLICY NUMBER & TITLE	**BUSH FIRE BRIGADE FITNESS FOR DUTY GUIDELINE** *- Supporting AP022 Fitness for Work*
Responsible Directorate	Executive Services

1. PURPOSE OR OBJECTIVE

This Guideline explains how the Shire of Dardanup Fitness for Work Policy (AP022) applies to Volunteer Bush Fire Brigade members.

Volunteer firefighting involves physically demanding work undertaken in dynamic and high-risk environments. Brigade members must be physically and mentally fit to safely undertake their role without placing themselves, other members or the community at risk.

This Guideline provides practical guidance for Brigade Officers when assessing whether members are fit to participate in training, operational incidents and other brigade activities.

2. SCOPE

This Guideline applies to all Volunteer Bush Fire Brigade members undertaking:

- emergency response
- hazard reduction burns
- training
- meetings
- maintenance activities
- public events
- any other activity undertaken on behalf of the Shire

3. PRINCIPLES

All brigade members have a responsibility to:

- present fit for duty
- self-assess their fitness before commencing brigade activities and throughout the activity
- advise if they are not fit to participate, or if their fitness changes
- comply with lawful directions relating to fitness for duty
- look out for fellow brigade members
- report concerns regarding another member's fitness
- understand the distinction between undertaking official Shire duties and participating in private social activities

Meeting a prescribed BAC limit does not, by itself, mean that a member is fit for duty. Fitness for duty must consider all factors that may affect the member's ability to safely perform their role.

If there is any doubt regarding a member's fitness for duty, the safest option is that they do not participate.

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4. ROLES AND RESPONSIBILITIES

Brigade Member	• Present fit for duty • Self-assess fitness before and during Brigade activities • Complete required sign-on/fitness for duty acknowledgements • Advise when unfit or where fitness changes • Follow lawful directions • Look after fellow members • Report fitness for duty concerns
Brigade Officers	• Observe members and respond to fitness for duty concerns • Stand down or restrict members from duties where required for safety • Monitor fatigue and changing conditions • Ensure applicable sign-on processes are followed • Apply vehicle/appliance restrictions where applicable • Notify and escalate concerns to the Shire where required
Shire (WHS/HR)	• Manage AP022 - Fitness for Work • Coordinate formal drug and alcohol testing where required • Conduct or coordinate investigations • Coordinate fitness for duty assessment and clearance requirements where formal or ongoing concerns apply • Manage insurance notifications where applicable • Provide advice and support to Brigade Officers

5. WHAT DOES "FIT FOR DUTY" MEAN?

A member is considered fit for duty when they are able to safely perform the physical and mental requirements of their role without creating an unacceptable risk to themselves or others.

Fitness for duty includes consideration of:

- fatigue
- illness
- injury
- medication
- alcohol
- drugs
- emotional wellbeing
- physical capability

Fitness for duty is an ongoing requirement and should be reassessed where circumstances change during an incident or Brigade activity.

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6. FATIGUE

Brigade members often respond to incidents after completing a normal day's work or following periods of reduced sleep. Fatigue can affect judgement, reaction time, concentration, communication and physical performance and must be considered when assessing fitness for duty.

Before commencing Brigade duties, members should consider:

- hours already worked or awake
- sleep obtained and quality of rest
- duration and timing of the incident or activity
- physical demands
- weather and environmental conditions
- travel time
- previous operational commitments

Signs that a member may be affected by fatigue can include:

- reduced concentration or awareness
- slowed reactions
- difficulty following instructions
- poor coordination
- repeated mistakes or poor decision-making
- irritability or unusual behaviour
- drowsiness or difficulty remaining alert

Members must advise a Brigade Officer where they believe fatigue may affect their ability to safely perform their duties.

Incident Controllers and Brigade Officers should continually monitor crews for signs of fatigue and, where required, rotate, rest, reassign or stand down members to manage the risk.

Fatigue management procedures are also outlined within the Brigade Operating Procedures.

6.1 Fitness for Duty Acknowledgement

Where members are required to sign on for a Brigade activity, the sign-on process should incorporate an acknowledgement that the member has considered their fitness for duty. Wherever practicable, the acknowledgement should be incorporated into an existing Brigade or DFES sign-on, attendance or electronic process rather than requiring a separate declaration.

By signing on, the member acknowledges that, to the best of their knowledge, they:

- are fit to safely undertake their intended Brigade duties;
- meet the applicable alcohol and drug requirements;
- have considered their level of fatigue and are sufficiently rested to safely participate; and
- will advise a Brigade Officer if their fitness for duty changes during the activity.

The method used to record the acknowledgement may vary depending on the activity and the systems available.

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Signing on does not remove the member's ongoing responsibility to self-assess their fitness for duty and does not prevent a Brigade Officer or Incident Controller from restricting or removing a member from duties where a fitness for duty concern arises.

7. ALCOHOL

Brigade members must not undertake Brigade duties where alcohol affects their ability to safely perform the duties required of them.

The following BAC requirements apply when undertaking Brigade activities:

Operating Brigade Vehicles and Appliances

Members driving Brigade vehicles must comply with the blood alcohol concentration (BAC) requirements applicable to them and the vehicle under the *Road Traffic Act 1974*.

Where road traffic legislation requires a member to have a 0.00% BAC in the circumstances, that requirement applies.

The current Brigade fleet and relevant vehicle information is provided in Appendix B for reference. Members remain responsible for ensuring they hold the appropriate driver's licence and comply with any statutory requirements applicable to them and the vehicle being driven.

Brigade Duties

Members undertaking Brigade duties who are not otherwise subject to a statutory 0.00% BAC requirement must have a BAC below 0.05%.

Meeting the applicable BAC requirement does not automatically mean that a member is fit for duty.

Alcohol affects individuals differently. A Brigade Officer or Incident Controller may determine that a member is not fit for duty regardless of their BAC where alcohol, fatigue, illness, medication, emotional wellbeing or any other factor affects their ability to safely perform the duties required of them.

Brigade members are responsible for ensuring they meet the applicable BAC and fitness for duty requirements before responding to or participating in a Brigade activity, and throughout the activity.

7.1 Alcohol at Brigade Meetings, Training and Social Functions

Alcohol must not be consumed while members are undertaking operational activities, training, equipment maintenance or other safety-sensitive Brigade duties.

Alcohol may only be consumed during Brigade-related activities where this has been approved in accordance with applicable Shire policies and procedures.

Where an official Brigade meeting or other approved activity permits alcohol consumption, members must remain fit for duty and comply with the applicable BAC requirements for any duties they undertake.

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Once official Shire business has concluded, members may choose to remain at the Brigade in a private capacity, provided that:

- all official Shire duties have ceased;
- members are no longer undertaking work on behalf of the Shire;
- there is no expectation that members will immediately respond to an incident or undertake operational duties;
- the activity complies with applicable Shire approvals or conditions relating to alcohol consumption; and
- the responsible Brigade Officer is satisfied the activity can be conducted safely.

If a member is subsequently required to respond to an incident, they must first ensure they meet the applicable BAC and fitness for duty requirements before responding.

7.2 Operational Application

Brigade Officers are not expected to routinely test or otherwise verify a member's BAC before responding to an incident or participating in a Brigade activity.

Brigade members are responsible for self-assessing their fitness for duty and ensuring they meet the applicable BAC requirements.

Where a Brigade Officer or Incident Controller has reasonable grounds to believe that a member may not meet the applicable BAC requirement or is otherwise unfit for duty, they may restrict or remove that member from the relevant duties and take any other immediate action required to manage the safety risk.

Brigade Officers should manage fitness for duty concerns by exception, based on observable behaviour, information disclosed by the member and the circumstances at the time, rather than routinely verifying compliance through alcohol testing.

Where formal testing is considered necessary, the matter must be referred to the Shire in accordance with Section 11.

8. DRUGS AND MEDICATION

Members must not undertake Brigade duties while:

- under the influence of illicit drugs;
- impaired by prescribed or over-the-counter medication; or
- impaired by any substance that may affect judgement, coordination, reaction time or their ability to safely perform their duties.

Members taking prescribed or over-the-counter medication that may affect their operational capability should:

- seek advice from their doctor or pharmacist regarding any potential effects or restrictions;
- advise the Brigade Captain or Officer where appropriate, particularly where duties may need to be modified or restricted; and
- advise the Shire where an ongoing restriction or fitness for duty issue may exist.

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Members are not generally required to disclose the specific medication they are taking to Brigade Officers. Relevant medical information will be managed confidentially by the Shire.

9. ASSESSING FITNESS DURING OPERATIONS

Brigade Officers and Incident Controllers are not expected to make medical assessments or diagnose the cause of a fitness for duty concern.

Their role is to determine whether a member appears capable of safely undertaking the duties required of them.

Indicators that a member may not be fit for duty can include:

- slurred speech
- smell of alcohol
- confusion or reduced awareness
- poor coordination
- unusual behaviour
- difficulty following instructions
- repeated mistakes or poor decision-making
- excessive fatigue or drowsiness
- emotional distress
- any other behaviour or circumstance that raises a reasonable safety concern.

Where a concern exists, the Officer should:

1. manage any immediate safety risk
2. discuss the concern privately with the member where practicable
3. restrict, reassign or remove the member from duties where required
4. notify the Incident Controller where applicable
5. notify or seek advice from the Shire where required.

A member may be assessed as unfit for duty regardless of whether they meet an applicable BAC requirement where alcohol, fatigue, illness, medication, emotional wellbeing or any other factor affects their ability to safely perform their duties.

10. STANDING A MEMBER DOWN

A Brigade Officer or Incident Controller may stand a member down, restrict their duties or reassign them where they reasonably believe the member is not fit to safely undertake their intended duties.

Standing a member down or restricting their duties is:

- not disciplinary action
- not a finding of misconduct

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- not a medical diagnosis
- a precautionary safety decision based on the circumstances at the time.

The decision should prioritise the safety of:

- the member
- the crew
- other responders
- the public.

Where appropriate, the member may be considered for alternative duties that they can safely perform.

Members must comply with a direction to stand down or restrict their duties. Any disagreement with the decision should be addressed after the immediate safety risk has been managed.

11. DRUG AND ALCOHOL TESTING

Where formal drug or alcohol testing is required under AP022 – Fitness for Work, the process will be coordinated by the Shire.

The Shire is responsible for:

- determining whether formal testing is required;
- arranging appropriate testing;
- managing any associated investigation;
- receiving and managing results;
- coordinating any formal fitness for duty assessment and clearance requirements; and
- managing associated costs.

Brigade Officers do not conduct formal drug or alcohol testing, investigations or determine testing outcomes.

The requirement for formal testing does not prevent a Brigade Officer or Incident Controller from taking immediate precautionary action to manage a fitness for duty concern.

12. RETURN TO OPERATIONAL DUTIES

The requirements for returning to operational duties will depend on the nature of the fitness for duty concern and whether any formal restriction has been imposed.

Temporary fitness concerns

Where a member has been stood down or restricted due to a temporary fitness concern that has clearly resolved, such as fatigue or short-term illness, the member may return to duties once they are fit to safely participate, provided there is no formal fitness for duty restriction or other requirement in place.

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The member remains responsible for self-assessing their fitness for duty and the Brigade Officer or Incident Controller retains the authority to determine whether they can safely undertake the duties required at the time.

Formal or ongoing fitness concerns

Where the matter involves an ongoing medical restriction, formal drug or alcohol testing, investigation, significant or recurring fitness concern, or another formal fitness for duty requirement, the fitness for duty assessment and any required clearance will be coordinated by the Shire in consultation with the member.
Where required, the Shire may request:

- medical clearance
- negative drug or alcohol testing
- confirmation of relevant restrictions or capacity
- other reasonable evidence demonstrating fitness for duty.

Where the member's Brigade membership has been formally suspended or otherwise restricted under the Bush Fire Brigades Local Law 2021, any decision regarding reinstatement or membership status must be made in accordance with the Local Law.

Brigade Officers must not permit a member to undertake duties contrary to an applicable formal restriction or membership decision.

13. QUICK DECISION GUIDE

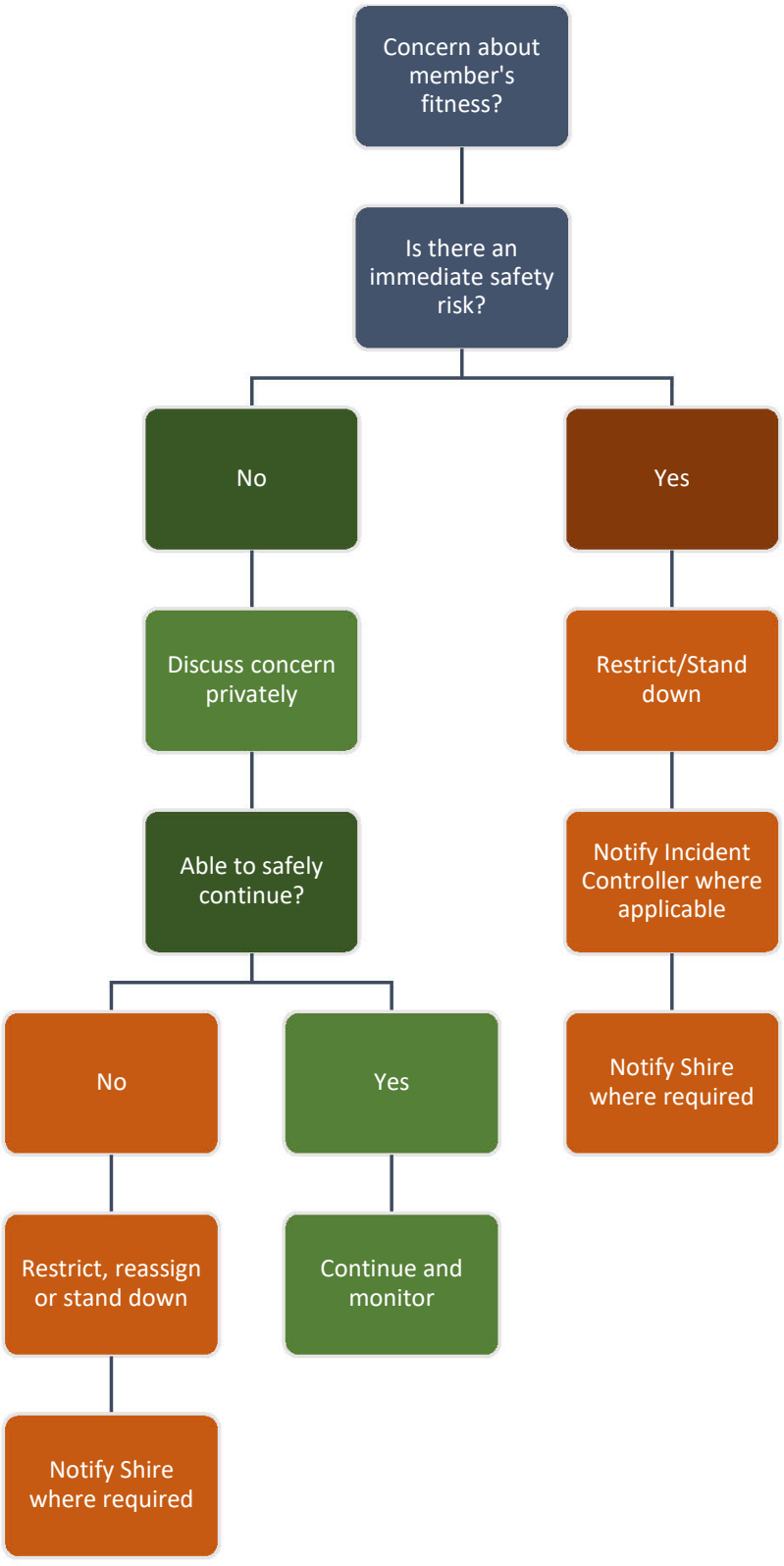
Is the member…

- ✓ Alert and sufficiently rested?
- ✓ Following instructions?
- ✓ Coordinated?
- ✓ Making safe decisions?
- ✓ Free from signs of alcohol or drug impairment?
- ✓ Meeting any applicable BAC requirement?
- ✓ Physically capable of undertaking the intended duties?
- ✓ Otherwise fit to safely participate?

If **YES** – Member may undertake/continue duties.

If **NO** or **UNSURE** – Manage the immediate risk, restrict/reassign/stand down as appropriate and contact the Shire where required.

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Concern about member's fitness?
Is there an immediate safety risk?
No
Yes
Discuss concern privately
Restrict/Stand down
Able to safely continue?
Notify Incident Controller where applicable
No
Yes
Notify Shire where required
Restrict, reassign or stand down
Continue and monitor
Notify Shire where required

14. DOCUMENT CONTROL

DOCUMENT RESPONSIBILITIES:			
Owner:	Manager Human Resources		
Reviewer:	Human Resources Coordinator	Decision Maker:	CEO/EMT
COMPLIANCE REQUIREMENTS:			
Legislation:	*Local Government Act 1995* *Work Health and Safety Act 2020* *Work Health and Safety (General) Regulations 2022* *Road Traffic Act 1974* *Road Traffic (Miscellaneous) Regulations 2008* *Bush Fires Act 1954* *Shire of Dardanup Bush Fire Brigades Local Law 2021*		
Other (Plans, Strategies, Policies, Procedures, Standards, Promapp, Delegations):	PR031 - Fitness for Work AP022 - Fitness for Work Brigade Operating Procedures Volunteer Bush Fire Brigade Conduct & Discipline Guideline ISO45001:2018		
DOCUMENT MANAGEMENT:			
Risk Rating:	Moderate	Records Ref:	
Review Frequency	Biennial	Next Due:	

Version #	Date & Decision Reference:	Synopsis:
1	08-07-2026	Guideline drafted to support AP022
2		
3		
4		
5		
6		
7		

Note: Changes to Compliance Requirements may be made without the need to take the Policy to EMT/CEO for review.

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APPENDIX A – FREQUENTLY ASKED QUESTIONS

1. I had a couple of beers at home and then my pager goes off. Can I respond?

Possibly, depending on the duties you will undertake and whether you are fit for duty.

Before responding, you must honestly assess your fitness for duty and ensure you meet the applicable BAC requirement.

If you will be driving a Brigade vehicle, you must comply with the BAC requirement applying to you and the vehicle under road traffic legislation. This may require a BAC of 0.00%.

For other Brigade duties, you must have a BAC below 0.05%, unless another statutory 0.00% requirement applies, and be otherwise fit to safely perform the duties required.

Being below the applicable BAC limit does not automatically mean you are fit for duty. If alcohol is affecting your judgement, coordination, reaction time, behaviour or ability to safely perform your duties, you must not participate.

2. Does the Captain have to breath test everyone before responding?

No.

Brigade Officers are not expected to routinely breath test members before responding.

Members are responsible for:

- self-assessing their fitness for duty
- ensuring they meet the applicable BAC requirement
- advising if they are not fit to respond
- complying with this Guideline.

Brigade Officers manage concerns by exception. If they have reasonable grounds to believe a member does not meet the applicable BAC requirement or is otherwise unfit for duty, they may restrict or remove that member from duties and refer the matter to the Shire where required.

3. How does the Captain know whether someone has been drinking?

Brigade Officers are not expected to determine or estimate a member's BAC.

The Guideline relies primarily on members honestly self-assessing and complying with the applicable requirements.

Brigade Officers should consider whether the member appears capable of safely undertaking the duties required of them.

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Where concerns exist, the Officer may:

- discuss the concern privately
- restrict, reassign or remove the member from duties
- notify the Incident Controller where applicable
- seek advice from or notify the Shire where required.

Where formal testing is required, this is coordinated by the Shire.

4. What if a member says, "I'm under the legal driving limit"?

The legal BAC limit that applies to driving is separate from the Shire's Fitness for Duty requirements.

Depending on the member, vehicle or appliance involved, a 0.00% BAC requirement may apply.

Even where a member meets the applicable BAC requirement, this does not automatically mean they are fit for duty.

Fitness for duty also considers factors including alcohol-related impairment, fatigue, illness, medication, injury, emotional wellbeing and any other factor that may affect safe performance.

The Brigade Officer's role is to determine whether the member can safely perform the duties required of them - not simply whether they are legally permitted to drive.

5. Can we have a beer after training or a committee meeting?

Yes, provided:

- official Shire business has concluded;
- members are no longer undertaking duties on behalf of the Shire;
- any required approvals for alcohol consumption have been obtained;
- there is no expectation that members will immediately respond to an incident; and
- members are acting in a private capacity rather than representing the Shire.

If members are subsequently required to respond to an incident, they must first ensure they meet the requirements of this Guideline before responding.

6. Can alcohol be consumed during training, meetings or maintenance activities?

No, unless alcohol consumption forms part of an activity specifically approved by the Shire.

Members undertaking operational, training, maintenance or other safety-sensitive duties must not consume alcohol while undertaking those duties.

Members must remain fit for duty and meet the applicable BAC requirement for any Brigade duties they undertake.

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7. What if I'm taking prescription medication?

Many prescription and over-the-counter medications can affect judgement, reaction time or coordination.

If you are unsure whether medication may affect your ability to safely perform brigade duties, you should:

- seek advice from your doctor or pharmacist;
- advise your Brigade Officer where appropriate; and
- not undertake operational duties if you are impaired.

You generally do not need to tell your Brigade Officer what medication you are taking. You should advise them of any restriction that affects the duties you can safely undertake. Medical information will be treated confidentially.

8. I'm exhausted after working all day, but a fire starts. Should I respond?

Only if you honestly believe you are fit to safely perform operational duties.

Fatigue is one of the greatest risks in emergency services.

Consider:

- how long you've been awake;
- hours worked;
- physical condition;
- travel time;
- weather conditions;
- likely duration of the incident.

If you are too fatigued to safely respond, you should advise your Brigade Officer and not attend.

If you become fatigued during an incident, tell your Brigade Officer or Incident Controller so that you can be rested, reassigned or stood down where required.

9. Can a Captain stop me from attending an incident?

Yes.

If a Brigade Officer reasonably believes you are not fit for duty or that your participation would create an unacceptable safety risk, they may direct you not to participate.

This is a precautionary safety decision and is not disciplinary action.

10. Does being stood down mean I'm in trouble?

Not necessarily.

A Brigade Officer may stand a member down simply because they believe it is the safest course of action at that time.

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Standing a member down:

- is not disciplinary action;
- is not a finding of misconduct; and
- is not a medical assessment.

Where further investigation or disciplinary consideration is required, the matter will be managed in accordance with the applicable Shire policies, Brigade Guidelines and Bush Fire Brigades Local Law 2021.

11. What happens if I disagree with the Captain's decision?

Members are expected to comply with lawful directions given by Brigade Officers and Incident Controllers during brigade activities.

If you disagree with a decision, you should discuss it with the Brigade Officer after the immediate operational risk has passed.

Where appropriate, concerns may also be raised with the Chief Bush Fire Control Officer or the Shire through the appropriate channels.

12. Why is the Shire adopting these requirements?

Emergency response activities involve high-risk environments where judgement, communication, coordination and decision-making are critical.

These requirements are intended to:

- protect brigade members;
- protect fellow responders;
- protect the community;
- assist Brigade Officers in making consistent operational decisions; and
- support the Shire's obligations under the *Work Health and Safety Act 2020*.

13. If I'm not fit to fight fires, can I still help in another way?

Possibly.

Being assessed as unfit for one task does not automatically mean you are unable to contribute in another capacity.

Where appropriate, the Brigade Officer or Incident Controller may consider whether you can safely undertake alternative duties that are within your capabilities and do not place you or others at risk. This may include tasks such as logistics, communications, administration or other support activities.

For example, a member with a temporary physical injury, such as a sore back, may still be able to assist with non-operational duties, whereas a member who is impaired by alcohol, drugs, fatigue or illness may not be suitable to undertake any brigade activities until they are fit for duty.

Any decision will be based on the circumstances at the time, the nature of the impairment, the operational requirements of the incident and the safety of all involved.

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APPENDIX B – BRIGADE VEHICLE BAC REQUIREMENTS

The Shire applies the BAC requirements established under Western Australian road traffic legislation when Brigade members drive Brigade vehicles.

The applicable statutory BAC requirement may depend on the individual driver, the vehicle being driven, its use and the circumstances in which it is being driven. Members must comply with the statutory BAC requirement applicable to them at the time.

The current permanent Brigade fleet is listed below for reference. This table does not determine or override statutory BAC or driver licensing requirements.

Brigade / Appliance	Vehicle	Type	Fleet / ID
Burekup 1.4	2008 Isuzu NPS300	Tanker	E419
Dardanup Central 3.4	2025 Isuzu FTS150/260	Urban Tanker	N619
Ferguson LT	2021 Toyota LandCruiser	Light Tanker	N410
Joshua-Crooked Brook 1.4	2024 Iveco Daily	Tanker	N612
Upper Ferguson 2.4	2012 Isuzu FSS550	Broadacre Tanker	N044
Waterloo 3.4	2022 Isuzu FTS150	Urban Tanker	N467
Waterloo LT	2023 Toyota LandCruiser	Light Tanker	N499
Wellington Mills 1.4	2008 Isuzu NPS300	Tanker	E512
West Dardanup 1.4	2023 Iveco Daily	Tanker	N603

Temporary, replacement and additional vehicles

Brigades may from time to time receive temporary or high-season vehicles, and vehicles within the permanent fleet may be replaced or changed.

Members driving a temporary, replacement or additional vehicle must comply with the statutory BAC requirement applicable to that vehicle and to the individual driver. Where the applicable requirement is uncertain, it should be confirmed before the vehicle is driven.

The Shire-issued vehicle used by the Chief Bush Fire Control Officer is not included in the permanent Brigade fleet table but remains subject to the same statutory and fitness for duty requirements.

Appendix B may be administratively updated as the Brigade fleet changes.

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APPENDIX C – EXAMPLE FITNESS FOR DUTY SIGN-ON

The following is an example of how the Fitness for Duty acknowledgement may be incorporated into an existing Brigade sign-on process. It is provided as a guide only and does not replace existing operational, incident management or attendance recording requirements. This example is provided for consultation and may be adapted or replaced by an existing electronic or Brigade sign-on process where the required acknowledgement can be appropriately captured.

BRIGADE SIGN ON SHEET

Fitness for Duty Acknowledgement

By signing on, I confirm that I have considered my fitness for duty, including fatigue, and that I meet the applicable Fitness for Duty requirements for the duties I undertake. I will advise a Brigade Officer if my fitness changes.

IMPORTANT – READ BEFORE SIGNING ON

Your sign-on confirms the Fitness for Duty Acknowledgement above. If you are unsure whether you are fit for duty or meet the applicable BAC requirement for your intended duties, speak with a Brigade Officer before signing on.

Member Name	Time In	Signature / Sign-on	Intended Role / Appliance	Time Out
John Smith	*18:42*	*JS*	*Driver – 3.4U*	
Jane Smith	*18:44*	*JS*	*Ground Crew*	

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POLICY GUIDELINE

POLICY NUMBER & TITLE	**VOLUNTEER BUSH FIRE BRIGADE CONDUCT & DISCIPLINE GUIDELINE** – *Supporting AP025 Disciplinary Policy*
Responsible Directorate	Executive Services

1. PURPOSE OR OBJECTIVE

The Shire of Dardanup is committed to maintaining a safe, respectful and professional volunteer environment.

This Guideline explains how the Shire's Disciplinary Policy (AP025) applies to Volunteer Bush Fire Brigade members, having regard to the disciplinary and membership management responsibilities established under the *Shire of Dardanup Bush Fire Brigades Local Law 2021* (Local Law). It provides practical guidance for Brigade Officers and Brigade Committees when responding to concerns regarding member conduct or behaviour and clarifies when matters should be referred to or supported by the Shire.

The aim of this Guideline is to:

- promote positive behaviour and accountability;
- ensure concerns are managed fairly and consistently;
- clarify the respective roles, responsibilities and decision-making authority of Brigade Officers, Brigade Committees and the Shire; and
- ensure operational safety remains the highest priority.

This Guideline should be read in conjunction with:

- AP025 – Disciplinary Policy;
- AP022 – Fitness for Work Policy;
- Shire of Dardanup Bush Fire Brigades Local Law 2021 and Rules Governing the Operation of Bush Fire Brigades; and
- Brigade Operating Procedures (Handbook).

2. SCOPE

This Guideline applies to all Volunteer Bush Fire Brigade members while undertaking activities on behalf of the Shire, including:

- emergency incidents;
- hazard reduction burns;
- training;
- meetings;
- maintenance activities;
- community events;
- brigade administration; and
- any activity undertaken in a volunteer brigade capacity.

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3. ROLE OF BRIGADE OFFICERS AND THE BRIGADE COMMITTEE

Brigade Officers have an important role in promoting appropriate conduct, addressing concerns early and maintaining operational safety. The Brigade Committee also has responsibilities for disciplinary matters and membership management in accordance with the Local Law and the Rules Governing the Operation of Bush Fire Brigades.

Brigade Officers are responsible for:

- promoting positive behaviour and leading by example;
- addressing minor conduct concerns early where appropriate;
- maintaining operational safety;
- taking immediate operational action where required to manage a safety risk;
- documenting significant concerns;
- referring serious, complex or sensitive matters to the Shire; and
- seeking Shire advice where the appropriate process or authority is unclear.

The Brigade Committee is responsible for:

- managing brigade disciplinary matters within the authority provided by the Local Law and Rules;
- considering formal disciplinary matters referred to or otherwise requiring determination by the Committee;
- ensuring members are afforded procedural fairness;
- considering suspension or termination of membership where warranted; and
- making decisions regarding suspension, termination or reinstatement of brigade membership in accordance with the Local Law.

4. ROLE OF THE SHIRE

The Shire provides governance, human resources, work health and safety and administrative support to assist Brigade Officers and Committees to manage conduct matters fairly, consistently and in accordance with applicable legislation, Local Laws and Shire requirements.

Depending on the nature and seriousness of the matter, the Shire may:

- receive and assess conduct concerns or complaints;
- provide advice regarding the appropriate process;
- undertake, coordinate or arrange an appropriate investigation where required;
- prepare an investigation report and provide findings and recommendations to the Brigade Committee;
- appoint an appropriate or independent investigator where required;
- assist in managing actual or perceived conflicts of interest;
- support the Brigade Committee to ensure procedural fairness;
- provide advice regarding relevant legislation, policies, procedures and the Local Law;
- maintain appropriate corporate records; and
- exercise any review, objection or other decision-making functions conferred on the local government under the Local Law.

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Shire involvement does not remove or replace the Brigade Committee's decision-making authority where that authority is expressly provided by the Local Law.

Where a member exercises a right of objection or review in relation to a Committee decision under the Local Law, the matter will be referred to the Manager Human Resources to coordinate the applicable local government process. The Manager Human Resources will arrange appropriate assessment of the matter and seek advice or direction from the CEO and/or Executive Management Team where required. The objection or review will be determined in accordance with the authority and functions provided under the Local Law, with any resulting recommendations or directions communicated to the Brigade Committee through the Manager Human Resources.

5. GUIDING PRINCIPLES

Volunteer brigades rely on trust, teamwork and professionalism.

Whenever concerns arise, the following principles apply:

- safety comes first;
- treat everyone respectfully;
- resolve issues early where appropriate;
- maintain procedural fairness;
- maintain confidentiality and appropriately manage information relating to conduct matters;
- manage concerns at the lowest appropriate level, having regard to their seriousness and complexity;
- ensure decisions are made by the person or body authorised to make them; and
- distinguish operational decisions from disciplinary decisions.

Not every issue requires formal disciplinary action. Where appropriate, concerns may be resolved through discussion, coaching, mentoring, clarification of expectations or additional training.

6. DISAGREEMENTS, GRIEVANCES AND CONDUCT MATTERS

Not every disagreement, grievance or interpersonal conflict constitutes misconduct.

Where a disagreement arises between Brigade members, the matter should ordinarily be managed through the resolution processes available under the Rules Governing the Operation of Bush Fire Brigades, including referral to the Captain or Brigade Committee as appropriate.

Where the concern involves an alleged breach of expected standards of conduct, Shire policy, safety requirements or a lawful direction, the matter may instead be managed under this Guideline.

Some matters may involve both a grievance and a potential conduct concern. Where the appropriate pathway is unclear, advice should be sought from the Shire before formal action is taken.

This Guideline does not replace any dispute or disagreement resolution process established under the Local Law or Rules.

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7. EXPECTED STANDARDS OF CONDUCT

Brigade members are expected to:

- comply with Shire policies and procedures;
- follow lawful directions from Brigade Officers and Incident Controllers;
- behave respectfully towards fellow members and the public;
- comply with Work Health and Safety requirements;
- operate equipment safely;
- maintain appropriate professional behaviour;
- report hazards, incidents and unsafe behaviour;
- represent the Brigade positively within the community.

8. EXAMPLES OF UNACCEPTABLE CONDUCT

Examples include, but are not limited to:

Operational Conduct

- refusing lawful operational instructions;
- failing to wear required PPE;
- deliberately ignoring safety procedures;
- unsafe operation of firefighting vehicles or equipment;
- unauthorised use of brigade equipment.

Behaviour

- bullying;
- harassment;
- discrimination;
- intimidation;
- aggressive behaviour;
- threatening behaviour;
- abusive language.

Integrity

- misuse of brigade resources;
- misuse of confidential information;
- dishonesty;
- theft;
- fraud;
- intentionally providing false information.

Fitness for Duty

Examples may include:

- undertaking or attempting to undertake Brigade duties contrary to applicable alcohol, drug or fitness for duty requirements;
- knowingly undertaking or attempting to undertake Brigade duties while unfit for duty, contrary to the Fitness for Duty Guideline;
- refusing a lawful direction to cease, restrict or modify operational duties;

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- refusing or failing to comply with a lawful and reasonable requirement for formal drug or alcohol testing;
- returning to or undertaking duties contrary to a lawful direction, formal restriction or applicable return-to-duty requirement.

9. IMMEDIATE OPERATIONAL ACTION

Where a Brigade Officer believes a member's behaviour presents an immediate safety or operational risk, they may:

- remove the member from operational duties;
- direct the member to leave the incident ground;
- prevent the member from operating vehicles or equipment;
- notify the Incident Controller (where applicable); and
- notify the Shire as soon as practicable where the nature or seriousness of the matter requires Shire involvement.

These actions are:

- not disciplinary action;
- not a finding of misconduct;
- temporary safety measures undertaken to protect people and property.

Immediate operational action does not prevent the matter from subsequently being referred to the Brigade Committee or Shire for further consideration where required in accordance with this Guideline.

10. LONGER-TERM FITNESS OR CAPACITY CONCERNS

An immediate or temporary fitness-for-duty concern does not automatically affect a person's brigade membership.

Where concerns arise regarding a member's longer-term capacity to safely undertake some or all Brigade duties, the matter must be referred to the Shire for appropriate assessment, advice and coordination of any fitness for duty or clearance requirements before any action affecting Brigade membership is considered.

Where appropriate, consideration should be given to whether the member can safely undertake alternative or modified brigade duties or activities.

Any decision concerning suspension or termination of brigade membership on the basis of incapacity must be made in accordance with the Local Law and applicable legislation, with appropriate Shire involvement.

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11. MANAGING CONDUCT CONCERNS

Brigade Officers should consider the seriousness of the concern before deciding how it should be managed.

Level	Examples	Typical Management
Minor / Routine	Misunderstanding, isolated inappropriate behaviour, minor procedural issue, minor interpersonal conduct concern	Brigade Officer manages locally through discussion, coaching, mentoring or clarification of expectations.
Moderate / Repeated	Repeated inappropriate behaviour, repeated or unresolved conduct concerns, repeated failure to follow procedures or expectations	Refer to Captain/Brigade Committee. Seek Shire advice where appropriate. Committee determines appropriate local action.
Serious / Complex	Violence, threats, bullying/harassment, discrimination, alcohol/drugs, significant WHS breach, serious dishonesty, criminal allegations or serious/repeated misconduct	Immediate safety action where required and mandatory referral to the Shire. Shire undertakes, coordinates or arranges appropriate assessment/investigation before formal Committee consideration.
Membership Action	Conduct potentially warranting suspension or termination of brigade membership	Mandatory Shire involvement. Formal process undertaken with Shire support. Brigade Committee determines membership outcome in accordance with the Local Law, subject to any applicable objection/review rights.

12. WHEN THE SHIRE MUST BE INVOLVED

Brigade Officers and Committees should manage routine conduct concerns locally where it is appropriate and safe to do so.

The Shire must be consulted before formal disciplinary action progresses where:

- suspension or termination of brigade membership is being considered;
- the allegation may constitute serious misconduct;
- bullying, harassment or discrimination is alleged;
- violence, threats or aggressive behaviour are involved;
- there is a significant work health and safety concern;
- alcohol or drugs are involved in a conduct or significant fitness for duty concern;
- criminal conduct is alleged or suspected;
- the allegation concerns a Brigade Officer or Committee member and creates an actual or perceived conflict of interest;

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- multiple Committee members are involved in the matter;
- previous attempts to resolve the issue have been unsuccessful; or
- the Brigade Officer or Committee is uncertain about the appropriate process, authority or outcome.

Shire involvement may include advice, preliminary assessment, investigation, appointment of an appropriate or independent investigator, assistance with procedural fairness, and preparation of findings and recommendations for consideration by the Brigade Committee.

Where allegations involve a serious breach of expected standards of conduct, WHS requirements or other applicable Shire requirements, the matter should be referred to the Shire for appropriate assessment and investigation before the Brigade Committee determines any formal disciplinary or membership outcome.

Referral to the Shire does not automatically mean formal disciplinary action will occur.

13. PROCEDURAL FAIRNESS

Where formal disciplinary action is considered, the member will:

- be clearly informed of the allegations or concerns;
- be provided with sufficient information to understand and respond to them;
- be given a reasonable opportunity to respond;
- be treated respectfully and impartially;
- be permitted a support person during formal meetings;
- have their response and relevant evidence genuinely considered before a decision is made;
- be advised of the outcome and reasons for the decision; and
- where applicable, be advised of any right of objection or review under the Local Law.

No decision to suspend or terminate brigade membership should be made, or communicated to the member as having been made, until the member has been informed of the allegations and provided a reasonable opportunity to respond.

Conflicts of interest must be managed in accordance with the Local Law, Rules and applicable Shire requirements. Where a Committee member has a financial interest, the requirements of the Rules Governing the Operation of Bush Fire Brigades must be followed.

Where a person is directly involved in an allegation, has another actual, potential or perceived conflict of interest, or their impartiality may reasonably be questioned, advice must be sought from the Shire before they participate in investigating or determining the matter. The Shire will assist in identifying an appropriate process that maintains procedural fairness while complying with the decision-making requirements of the Local Law and Rules.

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14. FORMAL DISCIPLINARY PROCESS

Formal disciplinary matters should generally follow the process below:

1. Concern identified or complaint received

The matter is documented and an initial assessment undertaken.

2. Determine appropriate pathway

Consider whether the matter can be managed locally or requires referral to the Shire under Section 12.

3. Assess / investigate

Relevant information is gathered. Where the matter requires Shire involvement, the Shire will undertake, coordinate or arrange an appropriate investigation. This may include appointing an appropriate or independent investigator where required.

4. Notify the member and provide an opportunity to respond

The member is clearly informed of the allegations or concerns, provided with sufficient information to understand them, and given a reasonable opportunity to respond before findings or recommendations are finalised.

5. Investigation findings and recommendations

Where an investigation is undertaken through the Shire, an investigation report setting out the relevant findings and recommendations is provided to the Brigade Committee for consideration.

6. Committee considers the matter and determines the outcome

The Brigade Committee considers the investigation findings, recommendations and relevant information and determines the appropriate outcome, including any formal outcome affecting brigade membership, in accordance with the Local Law and Rules. Any Committee decision must comply with applicable meeting, quorum, voting and conflict-of-interest requirements.

7. Communicate and document the outcome

The member is advised in writing of the Committee's decision, the reasons for the decision and any applicable right of objection or review, including how an objection is to be lodged. Appropriate records are retained.

15. POSSIBLE OUTCOMES

Depending on the circumstances, outcomes may include:

- no further action;
- coaching;
- counselling;
- additional training;
- mediation;
- written expectations;

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- temporary restriction or removal from specified operational activities where appropriate as a safety or risk-management measure (which may be separate from any disciplinary outcome);
- formal suspension of brigade membership in accordance with the Local Law;
- termination of brigade membership.

The appropriate outcome will depend on the seriousness of the conduct, the circumstances of the matter, any previous relevant conduct, the member's response and the requirements of the Local Law.

Informal or corrective outcomes may be managed by Brigade Officers or the Committee as appropriate. Formal suspension, termination or reinstatement of brigade membership must be determined by the Brigade Committee in accordance with the Local Law and applicable Rules. Where the Local Law provides a right of objection, the member will be advised of that right and the applicable process.

16. CONFIDENTIALITY

Conduct concerns and disciplinary matters must be treated sensitively and confidentially. Information should only be shared with persons who need it to manage, investigate, determine or support the matter, or where disclosure is otherwise authorised or required by law.

Members should not discuss allegations or investigations more broadly within the brigade where doing so may compromise confidentiality, procedural fairness or the integrity of the process.

17. OPERATIONAL DECISION MAKING

Situation	Brigade Officer	Brigade Committee	Shire
Minor conduct concern	Discuss / coach / clarify expectations	Usually no action required	Usually no involvement
Repeated conduct concern	Document and refer	Consider matter and appropriate response	Advice/support where required
Immediate safety risk	Remove from operational duties	Consider subsequent conduct issue if required	Support/investigate where serious
Serious misconduct allegation	Take immediate safety action if required; refer to Shire	Await investigation findings and recommendations before determining formal outcome	Assess and undertake/coordinate investigation; provide findings and recommendations to Committee

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Situation	Brigade Officer	Brigade Committee	Shire
Suspension/termination contemplated	Refer matter	Determine outcome under Local Law following appropriate process	Mandatory advice/support
Conflict involving Committee/Officer	Refer to Shire	Manage conflict in accordance with Rules/Shire advice	Advise on appropriate impartial and compliant process
Objection to suspension/termination	—	Provide relevant records/information	Manager Human Resources coordinates the applicable Local Law objection process, including seeking CEO and/or EMT advice or direction where required, and communicates the resulting recommendation/direction to the Brigade Committee. Determination must be made in accordance with the authority provided under the Local Law.
Member disagreement / grievance	Attempt early resolution or refer as appropriate	Manage under applicable Rules where referred	Advice/support where required

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18. TRAINING AND SUPPORT

Brigade Officers and Committee members will be provided with appropriate information, training and support to enable them to undertake their responsibilities under this Guideline and the Local Law.

Relevant training and development may include:

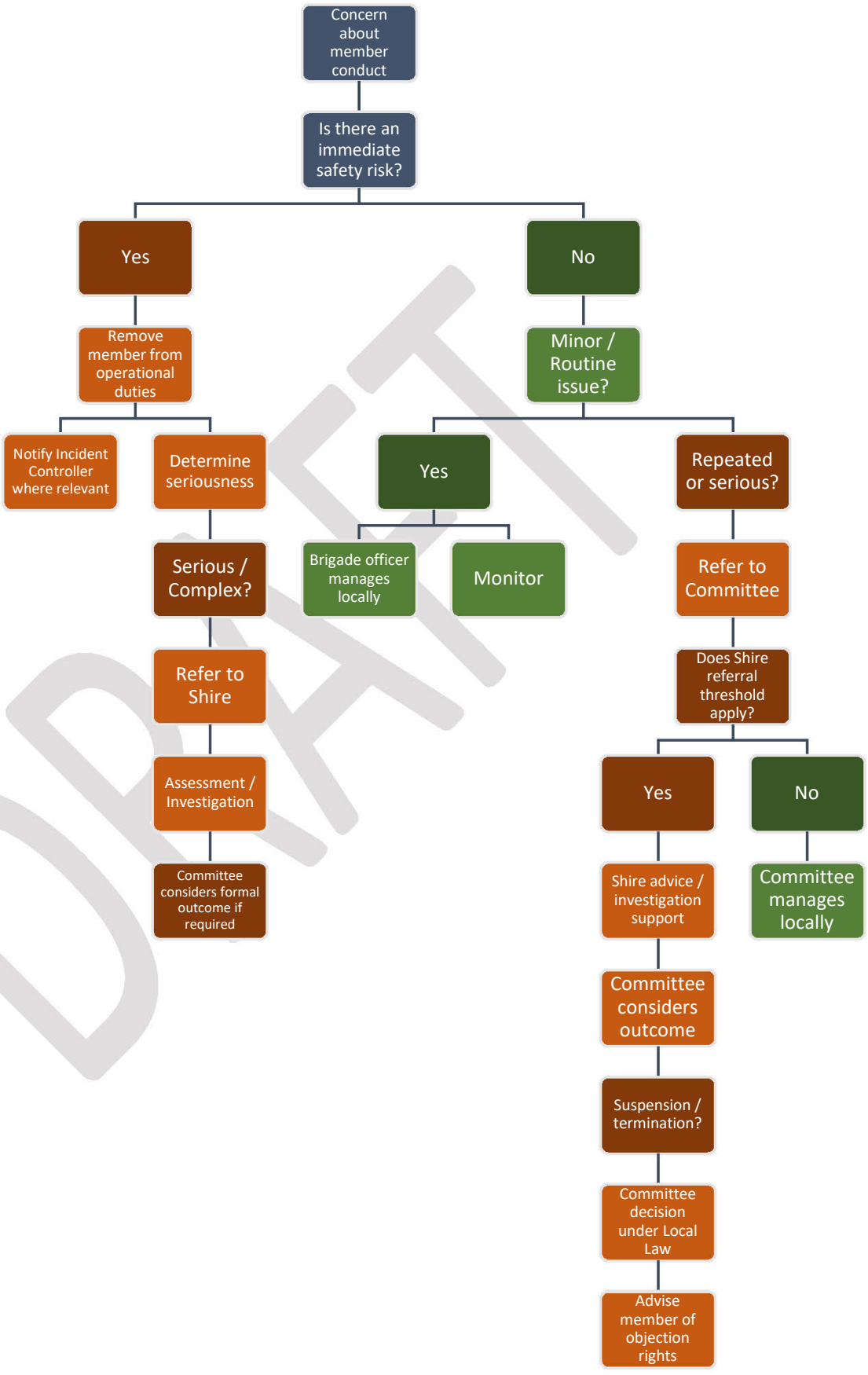
- governance roles, responsibilities and decision-making authority under the Local Law and Rules;
- conduct and complaint management;
- procedural fairness;
- managing conflicts of interest;
- work health and safety responsibilities;
- confidentiality and appropriate recordkeeping; and
- disciplinary, suspension and termination processes.

New Brigade members will be provided with information regarding the conduct and behaviour standards applying to their Brigade role as part of their induction, including how to access this Guideline and where to seek advice or raise concerns.

Brigade Officers and Committee members are not expected to act as human resources practitioners or undertake complex investigations. Where a matter is serious, complex, sensitive or outside the person's level of knowledge or experience, Shire advice and support must be sought.

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19. CONDUCT DECISION GUIDE



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20. DOCUMENT CONTROL

DOCUMENT RESPONSIBILITIES:			
Owner:	HR Coordinator		
Reviewer:	Manager Human Resources	Decision Maker:	CEO/EMT
COMPLIANCE REQUIREMENTS:			
Legislation:	*Local Government Act 1995* *Bush Fires Act 1954* *Work Health and Safety Act 2020* *Shire of Dardanup Bush Fire Brigades Local Law 2021*		
Other (Plans, Strategies, Policies, Procedures, Standards, Promapp, Delegations):	WALGA Employee Relations Disciplinary Guide PR058 - Disciplinary Procedure AP038 - Grievances, Investigations and Resolutions Policy PR067 - Grievances, Investigations and Resolutions Procedure AP025 - Disciplinary Policy Rules Governing the Operation of Bush Fire Brigades Bush Fire Operating Procedures AP022 Fitness for Work Policy Volunteer Bush Fire Brigade Fitness for Duty Guideline		
DOCUMENT MANAGEMENT:			
Risk Rating:	Moderate	Records Ref:	
Review Frequency	Biennial	Next Due:	

Version #	**Date & Decision Reference:**	**Synopsis:**
1	08-07-2026	Volunteer Bush Fire Brigade Conduct & Discipline Guideline drafted to support AP025
2		
3		

Note: Changes to Compliance Requirements may be made without the need to take the Policy to EMT/CEO for review.

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ADMINISTRATION POLICY

POLICY NUMBER & TITLE	AP025 DISCIPLINARY
Responsible Directorate	Executive Services

1. PURPOSE OR OBJECTIVE

This policy applies to all employees who work at the Shire of Dardanup. The Shire of Dardanup considers issues of employee behaviour, misconduct or unacceptable performance levels as a serious matter that may require disciplinary action.

Substantiated occurrences of employee behaviour, misconduct or unacceptable performance levels may require disciplinary action that is fair, reasonable and not harsh or unjust. The Shire endeavours to deal with disciplinary matters in a consistent, fair, objective and timely manner and remain confidential.

2. DEFINITIONS

Definitions are taken as those in the *Local Government Act 1995* and associated legislation.

3. POLICY STATEMENT

PR058 Disciplinary Procedure will apply the principals of procedural fairness and where relevant will be implemented in conjunction with AP038 - Grievances, Investigations and Resolutions Policy and relevant procedure (PR067).

Employees will only be subjected to disciplinary action once they have had an opportunity to present their case in full. Employees who are disciplined will receive a clear explanation of both the decision reached and any penalty imposed.

The type of disciplinary action taken against an employee is at the Shire of Dardanup's discretion and the type of disciplinary action will depend on the seriousness and frequency of any misconduct or performance issue in accordance with the disciplinary procedure.

Where an employee is found guilty of a criminal offence by a court of law and the offence is found to be a breach of the Code of Conduct for Employees, the Chief Executive Officer has the authority to take disciplinary action.

Authority to take Disciplinary Action

Disciplinary action may only be taken when authorised by the Chief Executive Officer, Deputy Chief Executive Officer or Director after consultation with Human Resources.

Where serious misconduct is alleged, the employee is unfit for work and or the matter is serious enough to warrant suspension by the CEO, the employee will be required to leave the workplace and must remain available and contactable during their normal rostered hours.

When the Disciplinary Policy Applies

Some examples of when this policy may be invoked include misconduct, breaches of Shire of Dardanup policies and procedures, and legislation including, but not limited to:

- breaches of the employment contract, the Code of Conduct and other Shire policies and procedures;
- breaches of legislation, such as the *Local Government Act 1995*;
- unauthorised absences, frequent absenteeism or tardiness;
- poor performance; and
- unacceptable conduct including inappropriate personal behaviour.

Serious Misconduct

If an employee engages in serious misconduct, disciplinary action that may be taken includes, but is not limited to, summary dismissal (termination of employment without notice).

Pursuant to the *Fair Work Regulations 2009* (Cth) misconduct includes but is not limited to:

- wilful or deliberate behaviour by an employee that is inconsistent with the continuation of the contract of employment;
- conduct that causes serious and imminent risk to the health or safety of a person; or
- the reputation, viability or profitability of the Shire of Dardanup's organisation; and or if

The employee, in the course of the employee's employment, engages in:

- theft; or
- fraud; or
- assault; or
- the employee being under the influence or in possession of illicit drugs at work; or
- the employee being intoxicated at work; or
- the employee refusing to carry out a lawful and reasonable instruction that is consistent with the employee's contract of employment.

Volunteers

This policy applies to all volunteers, inclusive of work placement appointments with the Shire of Dardanup.

Volunteers will be held to the same standards as outlined by the policy with substantiated occurrences of behaviour, misconduct or unacceptable activities censured by the Shire.

General Disciplinary Principles

The following principles will apply to any disciplinary action taken.

- **Nature of allegation and investigation:** Before formal disciplinary action is taken against an employee, the nature of the allegation will be put to the employee and an investigation may follow.
- **Right to a support person:** Where an employee is required to attend a formal meeting regarding a disciplinary matter the employee may be accompanied by a support person where practicable. The role of a support person is not to advocate on behalf of anyone, but to simply provide emotional or other support.
- **Confidential:** All parties must keep matters related to a disciplinary process confidential.
- **Fair and impartial:** The shire strives to keep the disciplinary process fair and impartial, meaning that all parties involved will have an opportunity to put their case forward and be given an opportunity to respond.
- **Discretionary:** The type of disciplinary action taken against an employee is at the shire's discretion and the type of disciplinary action will depend on the seriousness and frequency of any misconduct or performance issue.
- **Procedural fairness:** Where disciplinary action is taken, the principles of procedural fairness must prevail.

The WALGA Employee Relations Disciplinary Guide outlines the key elements of a disciplinary process and can be referred to in conjunction with this policy.

Procedural fairness – The principles of procedural fairness provide that a fair and proper procedure be followed;

- The employee is advised of the details of any allegations made against them where reasonably practicable;
- The employee is advised of potential consequences applicable to the situation; and
- The employee is given an opportunity to respond to any allegations made against them and for the response to be received and considered before a decision is made.

Reporting Obligations

If an officer or employee of the Shire of Dardanup has reporting obligations pursuant to the *Corruption and Crime Commission Act 2003* (WA) and suspects on reasonable grounds that a matter arises which concerns or may concern misconduct, the relevant authority must be notified of that matter as soon as reasonably practicable.

Employees must also be aware of and adhere to any obligations pursuant to the *Public Interest Disclosure Act 2003* (WA).

Variation to this Policy

This policy may be cancelled or varied from time to time. All Shire of Dardanup's employees will be notified of any variation to this policy by the normal communication method.

4. DOCUMENT CONTROL

DOCUMENT RESPONSIBILITIES:			
Owner:	HR Coordinator		
Reviewer:	Manager Human Resources	Decision Maker:	CEO/EMT
COMPLIANCE REQUIREMENTS:			
Legislation:	*Local Government Act 1995*		
Other (Plans, Strategies, Policies, Procedures, Standards, Promapp, Delegations):	WALGA Employee Relations Disciplinary Guide PR058 - Disciplinary Procedure Performance Management Policy Code of Conduct – Employee Employee Information Handbook Customer Service Charter AP038 - Grievances, Investigations and Resolutions Policy PR067 - Grievances, Investigations and Resolutions Procedure		
DOCUMENT MANAGEMENT:			
Risk Rating:	Moderate	Records Ref:	R0000774440
Review Frequency	Biennial	Next Due:	03-10-2025

Version #	**Date & Decision Reference:**	**Synopsis:**
1	01-07-2017 CEO	AP025 Admin Policy created & endorsed by CEO
2	08-10-2020 CEO	AP025 Admin Policy reviewed & endorsed by CEO
3	03-10-2023 Reviewed	AP025 Policy Biennial Review endorsed by EMT

Note: Changes to Compliance Requirements may be made without the need to take the Policy to EMT/CEO for review.