



# MINUTES

## BUSHFIRE ADVISORY COMMITTEE MEETING

Held

16 October 2018

At

Shire of Dardanup  
ADMINISTRATION CENTRE EATON  
1 Council Drive - EATON

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**COMMITTEE MEMBERS:**

Mr Robert Doherty FCO Wellington Mill District (Chairperson)  
Mr Richard Stacey - FCO Ferguson District (Deputy Chairperson)  
Mr Chris Hynes - CBFCO Eaton Townsite District  
Mr Alan Charlton - DCFCO (South) FCO West Dardanup  
Mr Clay Rose - DCFCO (North) / FCO Burekup  
Mr Robert Drennan - FCO Waterloo District  
Mr Rod Bailey - FCO Upper Ferguson  
Mr Brendan Putt - FCO Dardanup Central  
Mr Peter Buck - FCO Joshua/Crooked Brook

Mr Kyle Hull - Representative – Department of Biodiversity, Conservation & Attractions  
Mr John Carter – Representative Department of Fire & Emergency Services

Cr Peter Robinson	-	Elected Member
Cr Tyrrell Gardiner	-	Elected Member
Cr. Patricia Perks	-	Elected Member

**STAFF MEMBERS**

Mrs Erin Hutchins	-	Coordinator – Ranger & Emergency Services
Mr Murray Halden	-	Senior Ranger
Mrs Donna Bailye	-	Executive Governance Officer

**OBSERVER**

Mr Luke Botica	-	Director Engineering & Development Services
Mr Steve Potter	-	Manager Development Services

## COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

## DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

## SHIRE OF DARDANUP

### MINUTES OF THE SHIRE OF DARDANUP BUSHFIRE ADVISORY COMMITTEE MEETING HELD ON TUESDAY 16 OCTOBER 2018, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 7.00PM.

#### **1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Chairperson, Mr Robert Doherty declared the meeting open, at 7:04pm welcomed those in attendance and referred to the Disclaimer and the Affirmation of Civic Duty, Emergency Procedures and Responsibility on behalf of Councillors and Officers:

##### *Acknowledgement of Country*

*The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Wardandi people in this land.*

##### *Affirmation of Civic Duty and Responsibility*

*Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.*

*Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.*

*The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.*

*Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.*

##### *Emergency Procedure*

*In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).*

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

### 2.1 Attendance

Mr Robert Doherty	-	FCO Wellington Mill District (Chairperson)
Mr Lyndon Skeers	-	Capt. Ferguson District (Proxy)
Mr Chris Hynes	-	CBFCO – Eaton Townsite District
Mr Rod Bailey	-	FCO Upper Ferguson District
Mr Rob Drennan	-	FCO Waterloo District
Mr Alan Charlton	-	FCO West Dardanup District
Mr Clay Rose	-	DCFCO (North) FCO Burekup District
Mr Brendan Putt	-	FCO – Dardanup Central
Cr Tyrell Gardiner	-	Elected Member
Cr Patricia Parks	-	Elected Member

#### Staff

Mr Luke Botica	-	Director Engineering & Development Services
Mr Steve Potter	-	Manager Development Services
Mrs Erin Hutchins	-	Coordinator – Ranger & Emergency Services
Mr Murray Halden	-	Senior Ranger
Mrs Jasmine Sillifant	-	Executive Governance Officer

#### Observers

Ms Melissa Howard	-	DFES Community Preparedness Advisor
Mr Tim Hutton	-	DFES

### 2.2 Apologies

Mr John Carter	-	DFES Area Officer – Rural
Mr Tim Wall	-	Acting DFES Area Officer - Rural
Cr Peter Robinson	-	Elected Member
Mr Richard Stacey	-	FCO Ferguson District (Deputy Chairperson)
Mr Peter Buck	-	FCO Joshua/Crooked Brook District

## 3. ELECTION OF CHAIRPERSON & DEPUTY CHAIRPERSON

### 3.1 Election of Chairperson

At the Bushfire Advisory Committee meeting on 13 October 2017, elections were held for the position of Chairperson and Deputy Chairperson.

Both positions were accepted by the current Chairperson, Mr Robert Doherty and Deputy Chairperson, Mr Richard Stacey with the provision that the period of tenure for both positions be for a 12 month period only, with the current positions expiring in October 2018.

As the positions expire in October 2018 nominations for the position of Chairperson and Deputy Chairperson are now open for the 2018 – 2019 period.

Nominations for the position of Chairperson are to be given to Mr Robert Doherty who will be the Presiding Officer for the election. Nominations should be in writing [forms available from the Presiding Officer].

The position of Chairperson will expire in October 2019 being the date of the next ordinary election Local Government Act 1995 2.28(2) Item 12.

The nominee is to accept the nomination in writing to the position of Chairperson. If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

### 3.2 Election of Deputy Chairperson

Nominations for the position of Deputy Chairperson are to be given to the Chairperson, in writing.

The position of Deputy Chairperson will expire in October 2019 being the date of the next ordinary election Local Government Act 1995 2.28(2) Item 12.

The nominee is to accept the nomination in writing to the position of Deputy Chairperson.

If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

#### *Discussion:*

*The committee discussed the election of Chairperson and Deputy Chairperson of the Bushfire Advisory Committee. One nomination was received for the position of Deputy Chairperson from Mr Brendan Putt for Mr Richard Stacey. No nominations were received for the position of Chairperson. Given that Mr Richard Stacey was an apology from the meeting and could not accept the nomination, the current chairperson Mr Robert Doherty moved a motion to continue as Chairperson for this meeting and defer the election to the next BFAC meeting that would be held after the Brigade AGMs in May.*

#### **BFA COMMITTEE RESOLUTION**

BFAC 12-18 MOVED - Mr Alan Charlton SECONDED - Cr. P Perks

**THAT the Bushfire Advisory Committee defer the election of the Chairperson and Deputy Chairperson to the next Bushfire Advisory Committee Meeting.**

CARRIED

**4. PETITIONS/DEPUTATIONS/PRESENTATIONS**

None.

**5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

5.1 Bushfire Advisory Committee Meeting Held 15 May 2018

**BFA COMMITTEE RESOLUTION**

BFAC 13-18 MOVED - Mr Chris Hynes                      SECONDED - Mr Clay Rose

**THAT the Minutes of the Bushfire Advisory Committee Meeting held on 15 May 2018, be confirmed as true and correct subject to no corrections.**

CARRIED

**6. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

None.

**7. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

None.

**8. DECLARATION OF INTEREST**

*Discussion:*

*Chairperson, Mr Robert Doherty asked the Committee if there were any Declarations of Interest to be made.*

*There were no Declarations of Interest.*



<b>9. ACTION SHEET UPDATE</b>
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**PENDING ACTIONS:**

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
ACT 09/16 22/03/16	Chris Hynes	Community Emergency Services Manager – Matter to be tabled at the next Fire Shed meeting. Delegate task to small group to deal with the matter. Prepare a job description and then bring back to the Shire for Council consideration.	<p>In the Minutes to be received by the Shire. No fire shed meeting has been undertaken. It was agreed that Mr Robert Doherty and Mr Chris Hynes would liaise to initiate future Shed meetings</p> <p>Mr Chris Hynes advised that following the recent Fire Shed meeting it was agreed that the brigades require the services of a CESM Officer. I would like to bring this back as a matter to be addressed by the Shire.</p> <p>Mr Luke Botica advised that the Shire is looking at this matter internally and will be discussing in the near future and looking at all possibilities. Will report back at a later date.</p> <p>Mrs Erin Hutchins – initial discussions with DFES indicated there was no available funding for a CESM within the Shire; however the Shire has allocated funding for a new position of Emergency Officer to assist with the Shire supporting the brigades. This newly created position will see a support person working 15 hours a week. The position has now been filled with the new person commencing duties on Tuesday 23 October 2018. The Emergency Officers normal support days will be Tuesday's and Wednesday's. (16/10/18).</p> <p><i>Discussion:</i></p> <p><i>Mr Chris Hynes commented that this action is still ongoing, and has been advised by Mr Tim Wall that the Shire is now second in line for funding.</i></p> <p><i>Mrs Erin Hutchins advised that the Emergency Officer, Ms Natalie Robertson, will commence with the Shire on Tues</i></p>	Ongoing

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
			<p>23 October 2018.</p> <p>Mr Murray Halden put forward a suggestion to the committee that this action item be removed until funding is secured at which time the item will be presented as an agenda item at the next BFAC meeting.</p> <p>The committee discussed and decided to keep the item as an action.</p> <p>Mr T Gardiner suggested that the item could be updated and given a more recent date.</p> <p>The committee was agreeable to this.</p> <p>Mr Brendan Putt queried if the hours of the position will increase once funding is secured.</p> <p>Mr Murray Halden clarified that the funding for the current permanent part time position has come from Council.</p> <p>Mr Steve Potter advised the committee that Funding model applied by DFES for the CESM position is a 50/50 contribution on the part of DFES and the Shire. He commented that in the event that DFES did offer to fund 2.5 days per week, the Shire would already be contributing its portion and the position could increase. However clarified that the current position has been created for 15 hours per week with no outlook to increase these hours.</p> <p>Mr Robert Doherty queried what would happen to the Emergency Officer position if the funding does become available.</p> <p>Mrs Erin Hutchins advised that the CESM is a different position and would go through a selection process. Clarifying that the current position is permanent part-</p>	

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
			<p>time.</p> <p>Mr Robert Doherty went on to comment that both positions will not be required.</p> <p>Mr Luke Botica responded that this would be assessed when funding was secured.</p> <p>Mr Alan Charlton commented that it could be another two or three years before a CESM is secured.</p>	
ACT 14/16 24/05/16	Luke Botica	Shire to define a policy on roadside burning consistent with the needs identified in the proposed Bushfire Risk Management Plans.	<p>The Shire of Dardanup will provide the Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer and Fire Control Officers with maps to enable high risk areas and fuel loads to be mapped by hand.</p> <p>The Shire will electronically map the identified areas and design a strategic plan to mitigate these areas (through burns).</p> <p>The Shire will be responsible for all community liaisons in the lead up to burns and other mitigation practices relating to the strategic plan.</p> <p>The Shire of Dardanup will be responsible and provide all traffic management during burns and other mitigation practices relating to the strategic plan.</p> <p>Bush Fire Brigade Officers are covered under the Shire's insurance when conducting 'normal brigade activities' (refer Section 35A (c) specifically for fire prevention activities) of the Bush Fires Act 1954).</p> <p>Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer or Fire Control Officers to complete burn prescription (refer to Office of Bushfire Risk Management (OBRM) Basic Prescribed Fire Plan Package).</p> <p>The Shire of Dardanup will provide refreshments to active</p>	Pending

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
			<p>brigade members participating in the mitigation works. Refer to Officer Report 9.5 - Coordinator Emergency &amp; Ranger Services Report in this agenda for an update.</p> <p>The Shire is still looking at undertaking the mapping. Due to the delays experienced this season with the current trialled burns the mapping has not been completed. The Shire is aiming to have the mapping ready for the 2018 fire season, and will present the maps at this stage.(31/10/2018).</p> <p>The Committee discussed the Shire mapping and it was agreed that the maps previously generated by the Shire would be forwarded to the FCO's. Each FCO would update and identify priority areas and return to the Shire to assist with the mapping exercise. (20/02/2018).</p> <p>Emergency and Ranger Services Officer emailed CBFCO, DBFCOs and FCOs a copy of two maps to Brigades to enable high risk areas and fuel loads to be mapped by hand. Once these have been received back from the Brigades the Shire will electronically map the identified areas and design a strategic plan to mitigate these areas (through burns).</p> <p>Mr Robert Doherty requested that the maps be completed by the FCO's and returned to the Shire. (15/05/2018).</p> <p>Mrs Erin Hutchins – to date the Shire has only received one map highlighting high risk areas. The Shire is currently processing three roadside burn applications that have been received. (16/10/18).</p> <p><i>Discussion:</i></p> <p><i>Mrs Erin Hutchins provided an update that the Shire has now received four roadside burning applications and still the one map.</i></p>	

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
			<p>Mr Robert Doherty commented that at the last meeting FCO's were asked to action this and queried why nothing has been done about it.</p> <p>Mr Chris Hynes advised that the main issue was time constraints.</p> <p>Mr Alan Charlton commented that it took a full day to complete.</p> <p>Mr Robert Doherty acknowledged that it takes time but emphasised that a decision should be made.</p> <p>Mr Brendan Putt advised that there was no great difference between the last map and current situation for his district.</p> <p>Mr Clay Rose advised that he handed the application for Roadside burning to Mr Murray Halden at the beginning of the meeting. Mr Murray Halden acknowledged this.</p> <p>Mr Robert Drennan advised that he had run out of time to complete the application and maps.</p> <p>Mr Robert Doherty queried if there were any areas in the Mr Drennan's district that require attention?</p> <p>Mr Robert Drennan advised that yes there are but have not had time to get to it.</p>	

<b>10      REPORTS OF OFFICERS AND COMMITTEES</b>
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10.1            Title: Chief Fire Control Officer (CFCO) Report – Chris Hynes

Reporting Department: CFCO - Dardanup

Reporting Officer: Chris Hynes

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

**Activity Report Since Last BFAC Meeting**

<i>Fire Call Outs</i>	Special note regarding fire at Wespine, a great response to the timber fire. It was a big save which was recognized by Wespine who thanked all the brigades that responded. (Appendix BFAC: 10.1A). It could have led to a big loss in production but was averted by the firefighters. 15 Call outs to date.
<i>Appliance and Equipment</i>	As previous BFAC report - still no movement on request. Request for laptop computer and phone booster and running costs for CBFCO. As previously requested these items are not available from the LGGS or ESL. Can the Shire of Dardanup look at other ways to provide the equipment to help me with the valuable service I provide to the community?
<i>Training</i>	Have attended training course for IRS and will next month attend AII Ms 2018 course.
<i>Meetings Held</i>	Attended Regional operations advisory committee.  Attended meeting at Bunbury BFB update on Rural Fire Division and information session.  Meeting with the Chief Executive Officer to discuss Brigade matters.  AFAC Conference – refer to (Appendix BFAC: 10.1B).
<i>Membership – Recruitment/Resignation</i>	Forms and information - I'm working with our new AO Tim Wall to ensure an easy transfer of information to the Shire and the Regional Office, ie; updates, change of members information, SMS, phone numbers, credentials etc.
<i>Concerns</i>	As per previous BFAC report, I will raise my concerns at pre-season meeting. Waiting for dates to be announced.  High Threat Period Enhanced Mobilizing (SWRZ) - I will be raising concerns that the response should be broader to cover a wider response. When looking at

	<p>the fire prone areas on the maps, you get a different picture of the risk areas. Fire prone areas cover a lot more area than the SWRZ covers.</p> <p>My recommendation is that a review of the response zones, to include all bushfire prone areas from the start of the summer response period.</p> <p>Also, bring forward the start date of the South West Response Zone, to align better with the restricted burn periods. Recent changes to gazetted area (approx 3 yrs ago) has Bunbury FRS as 1<sup>st</sup> responders to incidences in the Shire of Dardanup LIAs, as per amended maps.</p> <p>In regards to bushfires in this FRS gazetted area in the Shire of Dardanup, Shire of Dardanup bushfire brigades also need to be advised by group call, so a decision can be made by brigade officers during the group call, taking into consideration weather conditions and local knowledge, whether further response is needed.</p> <p>000 agreement will need to be reviewed and amended to reflect the Shire of Dardanup brigades response to incidences in the Bunbury FRS gazetted fire district. The current SWRZ states "brigade to turn out with FRS and DFES officer and Parks and Wildlife officer"</p> <p>More brigade input is needed into this turn out procedure.</p>
<i>Initiatives</i>	<p>AVL is available to view and I encourage brigades and members to apply on the portal and look up AVL section and put in an access request. It would be beneficial for all members to be able to view the AVL on their mobile phones, ipads or computers. The more that can use this, the better, when locations of appliances are required at fires. This information helps all those on the fire ground i.e., where you are in relation to where others are.</p>
<i>Other News</i>	<p>I had a presentation on a system called Swiftworks at the recent conference I attended. This has some of the features that BART had and a whole lot more. I have supplied the information to the Shire to investigate the system. A preliminary look at it has been positive from the staff at the Shire.</p> <p>Arrangements are being made for a video link with Swiftworks at a date to be set, so all office bearers and Shire staff can see how it works for us.</p>

**Item/s For BFAC Discussion**

- Item 1 Meeting with the Shire to be arranged around the 8 October with the two deputy's, Tim Wall and Chief Bush Fire Control Officer to discuss brigade matters. An update on this meeting will be provided at the BFAC meeting.

*Discussion:*

*Mr Chris Hynes drew the Committee's attention to the concerns raised regarding the High Threat Period. Mr Chris Hynes advised that he has forwarded emails to DFES with his concerns regarding the issues. He discussed last year's fire and commented that it was only by good luck that the Shire's brigades responded. Mr Chris Hynes emphasised the need for better communication so that the Shire brigades can provide backup and respond when needed and should at least be provided with a phone call. Mr Chris Hynes advised that he is awaiting a response to his emails.*

*Mr Robert Doherty commented that in the interim there are disputed areas of responsibility. The Committee agreed that in the interim the brigades should mobilise and be ready for action in the event of a fire in the gazetted areas.*

*Mr Chris Hynes then went on to discuss the AVL, emphasising the benefits it provides for tracking fire fighters and fire appliances at fires. Mr Chris Hynes encouraged all FCO's to make an application for access.*

*Mr Murray Halden commented that the application is available online.*

*Mr Chris Hynes requested that Mr Murray Halden circulate the application to the brigades following the meeting. It was agreed that Mr Murray Halden would circulate to the Brigades.*

*Mr Chris Hynes also advised that he has recently completed the AIMS 18 course.*

**10.2 Title: Department of Biodiversity, Conservation & Attractions Officer Report****Fires since last BFAC in Shire**

Nil

**Planned Burns this season**

- Spring 2018
- New burns:
  - o WTN\_092 Arcadia- 1923ha
  - o WTN\_093 King Jarrah- 955ha
- Carryover burns
  - o WTN\_047 Dardanup – 51ha remaining
  - o WTN\_035 Lowden – 600ha remaining in Dardanup Shire



- WTN\_026 Arcadia – 296ha remaining in Dardanup Shire
- WTN\_025 Yabberup – 300ha
- WTN\_061 Boyanup- 1308ha
- WTN\_084 Dongara Ridge- 140ha

A plan identifying the areas is provided for in (Appendix BFAC: 10.2). A digital copy of the plan is located via the following link:

<https://drive.google.com/open?id=1aqt1VhIKaHVcQKCbWTdOV5KxxN6sWrWD&usp=sharing>

**Other issues to raise - Nil**

*Discussion:*

*Mr Tim Hutton referred to the new burn 092 Arcadia in the area of Pile Road and Wellington Dam and advised that issues are currently being worked through to get the burn up for this season.*

*Mr Tim Hutton referred to the new burn 093 King Jarrah in the area of King Tree Road and referred to the diagrams for the burn area. The rest of the burns are carry overs that are slowly bumping their way up the priority list.*

*Mr Tim Hutton advised that no fires to date have been responded to in the Shire of Dardanup, though the Department of Biodiversity, Conservation & Attractions have responded to some cases of arson in Collie.*

*Mr Tim Hutton advised that the Department will be conducting a burn 9km out of Collie on 17 October 2018, so brigades may notice some smoke.*

10.3 Title: Department of Fire & Emergency Services (DFES) Officer Report – John Carter

No Report.

10.4 Title: Bushfire Training Officer Report – Vacant

No Report.

10.5 Title: Burekup District Fire Control Officer Report – Clay Rose

Reporting Department: Burekup BFB

Reporting Officer: Clay Rose

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

**Activity Report Since Last BFAC Meeting**

<i>Fire Call Outs</i>	Burekup ;Orchard Rd (shed fire) Simon Torisi property 24-7-18 ;Burekup ; Henty Rd\South West Highway (car fire) 16-9-18.
<i>Appliance and Equipment</i>	1.4 Isuzu year 2000 – Pump exhaust repaired 31-8-18 SW Fire - Collie.
<i>Training</i>	Monthly training continues. Two members completed sector commander course; 1 member crew leader; 1 machine supervision; 3 Intro to Fire Fighting.
<i>Meetings Held</i>	AGM - 8-5-18. Committee Meeting 14-8-18.
<i>Membership – Recruitment/Resignation</i>	25 Fire Fighters 7 Auxiliary.
<i>Concerns</i>	FIRS reporting.
<i>Initiatives</i>	Installed 6 new security sensor lights at station. Busy bee station 1-7-18.
<i>Other News</i>	Another burst water main at station. Resignation of secretary/treasurer - Kylie Bremner due to health concerns. New secretary Catlin Crispin has been appointed.  Attended Funeral For Bill Kessel.  Attended volunteer association information night at Bunbury BFB.

**Item/s For BFAC Discussion -** No Items.

10.6 Title: Dardanup Central District Fire Control Officer Report – Brendan Putt

Reporting Department: Dardanup Central BFB

Reporting Officer: Brendan Putt

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

### **Activity Report Since Last BFAC Meeting**

Fire Call Outs	1 Car fire South West Highway.
Appliance and Equipment	Appliance and equipment in good order all modifications from collie fire completed (new step).
Training	Regular season training commencing after Bull and Barrel - every two weeks.
Meetings Held	Once a month, Brigade has been active, giving support to Laurie Hynes family, Special meeting conducted regarding relocation of fire shed to Recreation Road.
Membership – Recruitment/Resignation	Laurie Hynes sadly passed away giving 23 years' service as an active Bush fire member.  Bernard Jack- completed Intro.  Three new members signed up last year completed their training.
Concerns	Brigade info is all on line although we have no IT support, station still waiting for internet, this process has not progressed since last year.  Truck drivers: we have recently lost two drivers, we are down to six, three of those are fly in fly out, two are also members of another brigade.  Getting a truck license is not funded under ESL it will cost \$1200. We currently have 27 active members so shortage of members is not the problem.
Initiatives	Brigade providing a display at Bull and Barrel with public info and physical activity for children.
Other News	Dardanup town site Community Facilities plan, is currently open for public feedback, it is proposed to move Dardanup Central station to Recreation Road. At a recent info meeting involving the Shire, DFES, and the Brigade members, a unanimous motion was passed to object to moving and to stay in present location.

## Item/s For BFAC Discussion

### *Item 1 Truck Drivers Licence*

We currently have the situation that we have very good membership, but are short for truck drivers for the upcoming season. Getting a truck licence is currently not an eligible item through the ESL. We have emailed the Shire plus DFES on this matter. Keens charge approximately \$1,200.

Funding needs to be made available, so that at the discretion of the FCO, he can authorise two members per season to obtain a licence, this would prevent excessive cost of several members obtaining a licence then in the near future leaving the Brigade.

Currently I have my Captain willing to obtain a licence and many others who would like to.

### Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

DFES have approved LGGS funding to be utilised on this occasion, for two Dardanup Central Brigade members to gain their licence to enable them to drive the 2.4 Appliance. The approval is for the total amount of **\$1000.00**, as per the quote provide by Keens Driver Training of \$500 per person which includes 3hrs driver training plus the driving test. This approval has only been given under special circumstances.

#### *Discussion:*

*Mr Brendan Putt advised the committee that the problem has now been solved, through the efforts of Mrs Erin Hutchins and Mr Tim Wall funding of \$1000.00 has been secured to put two members through driving training. Mr Brendan Putt expressed his thanks for making this happen and Mr Robert Doherty extended thanks to the Shire for facilitating this.*

### 10.7 Title: Eaton Townsite / District Fire Control Officer (FC) Report – Chris Hynes

No Report.

### 10.8 Title: Ferguson District Fire Control Officer Report – Richard Stacey

No Report.

#### *Discussion:*

*Mr Lyndon Skeers advised that the new ceiling has been put up and painting completed at the station. It was acknowledged that this was done through ESL funding.*

10.9 Title: Joshua Creek / Crooked Brook Fire Control Officer Report – Peter Buck

Reporting Department: Joshua Creek / Crooked Brook BFB

Reporting Officer: Peter Buck

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

**Activity Report Since Last BFAC Meeting**

Fire Call Outs	Nil.
Appliance and Equipment	Nil.
Training	Private burn – Training proposed for Sunday 7 October.
Meetings Held	One Committee meeting
Membership – Recruitment/Resignation	One Brigade Member and two Cadets.
Concerns	Do any Brigades have used PPE we could borrow for Cadets? (Cadets don't get PPE Funding).
Initiatives	Started Cade Program.
Other News	Received Western Power Grant. Have installed Water Tank / Pump and Stand Pipe.

**Item/s For BFAC Discussion -** No Items.

10.10 Title: Upper Ferguson District Fire Control Officer Report – Rod Bailey

Reporting Department: Upper Ferguson

Reporting Officer: Rod Bailey

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

**Activity Report Since Last BFAC Meeting**

Fire Call Outs	2 Callouts.
Appliance and Equipment	Appliance in good order and equipment ok.
Training	Start up training commencing and one new member completed training

Meetings Held	General meeting held last month
Membership – Recruitment/Resignation	Nil
Concerns	Nil
Initiatives	Received funding from DFES and LG to improve facilities at station.
Other News	Wespine grant successful.

**Item/s For BFAC Discussion** - No Items.

10.11 Title: Waterloo District Fire Control Officer Report – Rob Drennan

No Report.

10.12 Title: Wellington Mill District Fire Control Officer Report – Rob Doherty

Reporting Department: Wellington Mill BFB

Reporting Officer: Rob Doherty

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

### **Activity Report Since Last BFAC Meeting**

Fire Call Outs	<del>Nil</del> Three
Appliance and Equipment	AVL testing ongoing.
Training	Captain Ian Bridge doing Structural in prep for FCO course. Lieutenant Keith Higham has done Structural and is enrolled to do Incident Controller course.
Meetings Held	Monthly Meetings to re-commence this month following season opening busy bee and open day.
Membership – Recruitment/Resignation	Static.
Concerns	Nil.
Initiatives	Bushfire Ready street meetings ongoing with newly appointed DFES co-ordinator Melissa Howard.  Lieutenant Stuart Brandreth is developing a membership management site using "Wild Apricot" which should have better security and be an

	improvement on the current residents email tree that we use.
Other News	Treasurer Ian Barlow has been successful in obtaining funding from the "Wespine Community Grants Fund" for a defibrillator that will be installed for public use at the Wellington Mill Fireshed.

**Item/s For BFAC Discussion** - No Items.

*Discussion:*

Mr Robert Doherty advised that fire call outs should be updated from nil to three.

10.13 Title: West Dardanup District Fire Control Officer Report – Alan Charlton

Reporting Department: West Dardanup Bush Fire Brigade

Reporting Officer: Alan Charlton

**(In the interest of time efficiency report to be accepted as presented, not read out at the meeting)**

**Activity Report Since Last BFAC Meeting**

Fire Call Outs	Two call outs. Bunbury Outer Ring Road for a stolen car and Dardanup West Road / North Boyanup Road, for a stolen car
Appliance and Equipment	Nil
Training	Nil
Meetings Held	Two meetings held - One building extension meeting held and one general meeting.
Membership – Recruitment/Resignation	Nil
Concerns	Nil
Initiatives	Nil
Other News	Has any ground been made on connecting to the NBN for the stations? Station extension 95% complete.

**Items For BFAC Discussion**

Item 1 NBN Connection - Has any ground been made on connecting to the NBN for the stations?

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

The Shire's IT Department is currently liaising with the NBN provider. Due to some of the Brigades being located on non-ratable land, NBN has had to manually add these locations to the portal to enable them to assess if this service is firstly available at that location, how the roll out of the service will occur and the type of service available. e.g. fibre, wireless, fixed, cable etc. As soon as the Shire has been provided further information from the NBN service provider, the Shire will keep Brigades updated with the progress.

*Discussion:*

*Mr Alan Charlton mentioned that the station is located right on the bend of the road and requested warning signs for emergency vehicles entering.*

*Mr Luke Botica advised that the request will be noted and operations will get signs organised.*

10.14      Title: Coordinator Emergency & Ranger Services Report - Mrs Erin Hutchins

*Reporting Department: Shire of Dardanup*

*Reporting Officer: Mrs Erin Hutchins – Coordinator Emergency & Ranger Services*

1.      *Appliances and Equipment Servicing*

At the last BFAC meeting, it was raised as a priority for the Shire to investigate the implementation of a preferred supplier arrangement for the servicing of brigade vehicles and equipment. A request for quote was advertised with two submissions being received. The successful applicant was South West Fire Units in Collie. By having a preferred supplier arrangement in place, ensures annual servicing and other appliance maintenance needs can be achieved efficiently without the need for obtaining multiple quotes.

The Shire is liaising with South West Fire Units to schedule any required servicing for all fleet.

Information Only

2.      *Roadside Burning*

The Shire has received three roadside burn applications that are currently being processed;

- Upper Ferguson – Wellington Mill Road (From LOT 43 – LOT 77);
- Upper Ferguson – Ferguson Road – (opposite Upper Ferguson fire station); and
- Joshua Crooked Brook – Joshua Brook Road.



The Shire has only received one map so far, identifying priority areas. Once all maps, highlighting areas identified by the CBFCO, DBFCOs and FCOs are returned to the Shire, they can be electronically mapped and a strategic plan designed to mitigate these areas (through burns).

Information Only

### 3. Local Government Grant Scheme (LGGs)

The following Local Government Grants Scheme 2018/19 budget figures are provided for information purposes only.

<b>Budget</b>	
ESL <b>Line Item 1-8</b> Operating Grant	\$115,000.00
ESL – <b>Line Item 9</b>	\$19,735.00
ESL – Total Gross Operating Grant	\$134,735.00
<b>Less Expenditure</b>	
ESL - Insurance	\$35,449.60
ESL – Expenditure as at September 2018	\$13,498.10
<b>ESL – Total Expenditure</b>	<b>\$48,947.70</b>
<b>Funds Remaining as at September 2018</b>	<b>\$85,787.30</b>

Approved Capital Grants

<b>Brigade</b>	<b>Description</b>	<b>Funding</b>
Waterloo BFB	Two appliance bay facility & amenities including furniture fitout.	LGGs Contribution \$393,909.00 Shire Contribution \$ 32,198.00
Upper Ferguson BFB	Extension – office, training room, kitchen cupboards & air conditioning.	\$ 26,684.00
Dardanup West BFB	Toilet, shower, PPC wash basins & change rooms.	\$ 39,800.00
	<b>TOTAL</b>	<b>\$492,591.00</b>

Approved Carryovers

<b>Brigade</b>	<b>Description</b>	<b>Funding</b>
Dardanup West BFB	Extension – meeting/ training room.	\$ 70,910.00
	<b>TOTAL</b>	<b>\$70,910.00</b>

Information Only

#### 4. Emergency Officer

After initial discussions with DFES indicated there was no available funding for a CESH within the Shire, the Shire allocated funding for a new position of Emergency Officer to support the Shire and brigades with fire brigade management on a part time basis (15 hours per week). This newly created position was recently advertised and the Shire has appointed Mrs Natalie Robertson who demonstrated that she had the necessary skills and experience to manage this role. She will commence with the Shire on Tuesday 23 October, 2018.

#### 5. SIMS – Volunteer Manager

The Shire has been advised by some brigade members, that the preferred volunteer management system is the SIMS – Volunteer Manager. The system has an annual fee of **\$250.00** per brigade, which is an eligible item covered by the LGGS. We have also confirmed with the Grants Committee that the funding secured for the BART system can be used if brigades decide to proceed with SIMS.

Please find at (Appendix BFAC: 10.14) an overview of the system. If Brigade FCOs and Captains are unfamiliar with this system and would like a presentation to demonstrate its features prior to a decision being made, this can be arranged. Please discuss this with your brigades and each other and advise via email to [brigade@dardanup.wa.gov.au](mailto:brigade@dardanup.wa.gov.au) for an overall consensus.

#### Discussion:

*Mrs Erin Hutchins spoke to the report and asked if the FCOs would like a presentation on the SIMS system to make an informed decision as to whether SIMS is the right volunteer management system for the brigades. Mrs Erin Hutchins advised that a consensus would be required.*

*Mr Chris Hynes commented that a presentation is required for everyone to understand how the system will work.*

*Mr Robert Doherty agreed that it would be a good idea for the FCOs to have an information session, the Committee generally agreed.*

*Mrs Erin Hutchins queried if the FCO's would prefer this to have a session after fire season has concluded? The Committee agreed that this would be best.*

*Mr Robert Doherty proposed placing this as an action item for next BFAC meeting for Mrs Erin Hutchins to arrange a way to proceed.*

*Mr Murray Halden queried if the Committee would like the presentation to occur at the next BFAC meeting.*

*Mr Chris Hynes & Mr Rod Bailey both commented that the presentation would work best at a standalone meeting due to time constraints at the BFAC meetings.*

*The Committee agreed that a date for the presentation would be set at the next BFAC meeting and proceed from there. Mr Chris Hynes advised that as Bunbury use this system they may be able to provide some assistance.*

## 6. Fire Prevention Order

It has been raised by the Chief Bush Fire Control Officer Mr Chris Hynes, that there is a need to re-introduce the following provision to Small Holdings and General Farming zones to the current Fire Prevention Order.

*“must have a 20 metre low fuel area around all buildings and haystacks or groups thereof”*

The 2014-2015 Fire Prevention Order stated that these zones must comply with this provision, however was removed in subsequent years. The provision that:

*“Fire hazards on properties must be slashed to a height of no more than 50 millimetres and flammable material MUST be removed from the property. Where slashing is not possible, material/vegetation must be burnt back or sprayed with suitable herbicide to prevent growth until the end of the restricted period”*

has remained in place.

It should be noted that the Shire has not received any complaints from residents or FCOs since the removal of this provision, nor has there been a decrease in compliance with the order. This was also not raised at the May 2018 BFAC when a thorough review was completed prior to the printing and circulation of the current notice. Further, there will still be a need for a property owner/occupier to submit a Firebreak Variation/Exemption for alternative fire prevention measures e.g. grazing stock, if the above provision is not practical.

The Shire is supportive of putting a recommendation to Council to reintroduce the 20 metre provision when the Fire Prevention Order is reviewed in full at the BFAC meeting scheduled for May 2019.

## 7. Shire of Harvey - Importance of Bushfire Preparedness DVD Project

The Shire of Harvey recently completed the 'Importance of Bushfire Preparedness DVD' project, funded by the Natural Disaster Resilience Program (NDRP). The project was based on the lessons learned by local residents and fire-fighters that experienced the Waroona, Yarloop and Harvey Bushfires in 2016, the worst fires to impact our State in 50 years.

Two years on, they have spoken to local residents from Yarloop and surrounding areas that successfully survived the fires by either defending their property, leaving early or taking shelter. By sharing these very real and sometimes confronting stories they aim to not only educate the community on the risks but to inspire and empower people to take responsibility through their own preparedness actions.

Bushfires are a natural part of Australian life, and they happen every year. The Australian Emergency Management Institute states "Lessons are potentially most valuable if they can be extracted from specific past circumstances and applied to broader future situations." The Shire of Harvey and its residents have had time to reflect and are pleased to present what they see as a tool to assist in building more resilient communities across the South West and Peel Regions.

The Bushfire Preparedness DVD is broken down into 3-5 minute segments covering 8 important bushfire preparedness topics including;

1. Plan to Survive
2. Protect what Matters
3. Bushfire Warning Systems
4. Prepare your Mind
5. Deciding to Stay or Go
6. Recovery
7. Lessons Learned
8. Bushfire Ready Groups

As part of their launch, the segments mentioned above are now available on the DFES YouTube channel.

<https://www.youtube.com/watch?v=ZDFnXPPWAPE&list=PLS50ZaHTMvKDEzPGdH-BRydpWdaScB42>

Please share this important bushfire preparedness message with family, friends and colleagues.

Information Only

Note: Mr Chris Hynes left the room at [7.42pm].

10.15      Title: Fire Break Exemptions – Senior Ranger - Murray Halden

Reporting Department: Senior Ranger – Shire of Dardanup

Reporting Officer: Murray Halden

Consideration needs to be given for the following application(s) for exemption or variations to fire prevention measures taken out by the following applicants in accordance with the Bush Fire Act 1954 and pursuant to the Shire of Dardanup Fire Prevention Order.

Request for Fire Break Exemptions received as follows. Submissions are provided for in (Appendix BFAC: 10.15).

#	ASSES S #	NAME	PROPERTY	REASON FOR IMPRACTICALITY	ALTERNATIVE FIRE PREVENTION MEASURES	INSPECTION/RECOMMEND	EXPIRY
1	A3858	Michael Milligan	50 Japonica View, Wellington Mills	Standard fire prevention works are impractical on the property for the following reasons:  a) Topography, steep slopes (20%), granite outcrops on boundary.  b) Pre-existing	Details as per attached diagram but summarized are:  1. Firebreaks (chemical), will be installed where possible along boundaries and around trees and rocks as necessary.	Inspected by FCO Robert Doherty  Recommended for approval.	3 years

#	ASSES S #	NAME	PROPERTY	REASON FOR IMPRACTICALITY	ALTERNATIVE FIRE PREVENTION MEASURES	INSPECTION/RECOMMEND	EXPIRY
				native vegetation (large trees along boundary).  c) Ploughed firebreaks risk impractical erosion of soils.	2. Clear area will be slashed to 50mm across entire property.  3. On-going fuel reduction measures continue		
2	A8378	Simon Wesley	351 Wellington Mill Road, Wellington Mill	Limited vehicle access.  Sloping ground subject to winter erosion	Minimal vegetation on north side of river. Regular winter burns to reduce fuel loads.	Inspected by FCO Rob Doherty  Recommended for approval.	3 years
3	A4139	John Banks	Lot 51 Eastern Rise, Henty	Areas of swamp and streams in juxtaposition to the boundaries making conventional fire break application impossible	Conventional fire breaks are applied where possible.  Where wet areas are involved risk of fire is negated or severely reduced	Inspected by FCO Richard Stacey  Recommended for approval	3 years
4	A4269	Richard Harvey	50 Harold Douglas Drive, Dardanup West	Wish to keep the front of the property as green as possible	Will keep this area as green as possible using reticulation  All boundaries are poisoned, grass cut and/or rotary hoed with the exception of the front boundary	Inspected by FCO Alan Charlton  Recommended for approval on the condition that the 2m wide and 4m high are completed and breaks have been sprayed.	3 years
5	A9413	Stephen Watts	Lot 5 Nyleeta Close, Ferguson	Property clean up – burn pile	Property clean up burn pile is located more than 10 metres from any main structure and has a fire break around the pile.	Inspected by FCO Richard Stacey  Recommended for approval	1 year
6	A8208	Ian Cartwright	16 Travencore Place, Dardanup West	Sufficient fire prevention around house which includes a small area of lawn grass which is kept cut and reticulated with the remainder around house bound by gravel drive-ways. Rear paddocks have breaks installed.	Map included in the fire prevention & fire break exemption request.	Inspected by FCO Alan Charlton  Recommended for approval	3 years

#	ASSES S #	NAME	PROPERTY	REASON FOR IMPRACTICALITY	ALTERNATIVE FIRE PREVENTION MEASURES	INSPECTION/RECOMMEND	EXPIRY
7	A2531	Peter & Roslyn Edmonds	111 Gardincourt Drive, Henty	Due to time constraints property owner not been able to complete the fuel load removal.	Fire break at extremities of property.	Inspected by FCO Ric Stacey  Recommended for approval	1 year
8	A11087	Graham Teede for Winter	Lot 9002 Killarney Road, Dardanup West	The underdeveloped section of the lots is approx. 60 acres and is currently leased for grazing, which will control the grass. Fire breaks installed as per last year.	As per previous.	Inspected by FCO Alan Charlton  Recommended for approval	1 year
9	A11087	Graham Teede for Winterfall Nominees P/L	Lot 800 Killarney Road, Dardanup West	The underdeveloped section of the lots is approx. 60 acres and is currently leased for grazing, which will control the grass. Fire break installed as per last year.	As per previous.	Inspected by FCO Alan Charlton  Recommended for approval	1 year
10	A7277	Shaun Johnson	13 South Road, Wellington Mill	Due to the slope of land being in the hills, implementation of fire breaks causes erosion from water run-off in the winter.	Property maintained low fuel and slashed by contactor. I am also a member of the volunteer fire brigade and have a 1000 litre fire tender until on stand-by.	Inspected by FCO Rob Doherty  Recommended for approval	3 years
11	A3017	Frank Wills	15 Nyleeta Close, Ferguson	We are unable to put fire breaks on the fence line on our east and north boundaries (plus part of the south boundary) due to the presence of trees.  We have previously had an amended fire break plan to accommodate the established trees and hope to continue this as the trees will be permanent.	We propose to continue the currently approved regimen, whereby fire breaks are put inside the boundaries in areas where it is not possible to do so on the boundary itself.  Please refer to attached plan (proposed fire break indicated in yellow).	Inspected by <del>FCO Rob Doherty</del> – Richard Stacey  Recommended for approval	3 years
12	A2790	Sue & Kevin Burkett	44 Slattery West, Dardanup West	There is clear access to the property for the trucks and equipment; the area is our front lawn and remains green due to installed reticulation fed by a bore; a bore is available for water; the lawn is kept cut short; the verge outside fence has	Access to the property is clear at all times as this is the main entry to the property. The front lawn will remain green due to installed reticulation fed by a bore; bore water is available; the lawn is kept cut short; verge and	Inspected by FCO Alan Charlton  Recommended for approval	3 years

#	ASSES S #	NAME	PROPERTY	REASON FOR IMPRACTICALITY	ALTERNATIVE FIRE PREVENTION MEASURES	INSPECTION/RECOMMEND	EXPIRY
				been sprayed on the shoulder; the drains have been cleared.	drains are cleared and sprayed; the driveway is blue chip and over 2ms wide. All firebreaks will be completed. All paddocks will be mowed and baled		
13	A8300	Sydney Graham	14743 South Western Highway, Picton East	The property is loose sand and when bare, blows on to the neighboring caravan park with the easterly wind prompting complaints from residents	Slashing to the property and grazing with animals to keep the grass short	Inspected by CFCO Chris Hynes. Recommended for approval.	3 years
14	A3019	Ken Fairfield	Lot 115 Greenwood Heights, Ferguson	Trees planted along the front and side boundaries preventing spraying/scraping on the corner side of the fence line.  The lie of the land at the rear (west) of the block and also along the lower half of the southern boundary makes mechanical spraying/scraping impossible.	On the front (eastern) boundary a fire break will be sprayed/scraped inside the line of trees planted just inside the boundary.  On the north and south boundaries fire breaks will be sprayed as far as can be safely reached with a vehicular spray unit.	Inspected by FCO Rick Stacey Recommended for approval	3 years
15	A8260	Mark Panizza	25 Recreation Road, Paradise	The property is flood irrigated during the summer season.	The property is flood irrigated during the summer season.	Inspected by FCO Brendan Putt Recommended for approval	3 years
16	A10967	Mark Panizza	Lot 3 Ferguson Road, Ferguson	The property is flood irrigated during the summer season	The property is flood irrigated during the summer season	Inspected by FCO Brendan Putt Recommended for approval	3 years
17	A8184	Mark Panizza	Lot 16 Boyanup-Picton Road, Paradise	The property is flood irrigated during the summer season	The property is flood irrigated during the summer season	Inspected by FCO Brendan Putt Recommended for approval	3 years
18	A4132	Mark Panizza	Lot 25 Ferguson Road Dardanup	The property is flood irrigated during the summer season	The property is flood irrigated during the summer season	Inspected by FCO Brendan Putt Recommended for approval	3 years
19	A8137	Angela Sinclair	429 Moore Road, Dardanup West	Require grazing for live stock.	Fire breaks around boundary. Livestock grazing.	Inspected by CFCO Chris Hynes Recommended for approval	3 years

#	ASSES S #	NAME	PROPERTY	REASON FOR IMPRACTICALITY	ALTERNATIVE FIRE PREVENTION MEASURES	INSPECTION/RECOMMEND	EXPIRY
20	A8256	Linda Watkins	448 Garvey Road, Dardanup West	Require grazing for live stock	Firebreaks around boundary. Livestock grazing	Inspected by CFCO Chris Hynes  Recommended for approval.	3 years

*Note: It was noted that the inspecting Fire Control Officer was incorrectly recorded in the above table for 15 Nyleeta Close, Ferguson. It is to be recorded that FCO Richard Stacey signed the Form 82 Request for Exemption for Mr Frank Willis, 15 Nyleeta Close, Ferguson.*

#### **OFFICER RECOMMENDED RESOLUTION & BFA COMMITTEE RESOLUTION**

BFAC 14-18 MOVED - Mr Robert Doherty SECONDED - Mr Alan Charlton

**THAT the Bushfire Advisory Committee recommends that Council grant the following firebreak exemption/variations for three years commencing from the 2018/19 firebreak season:**

	Applicant	Property	Assessment	Fire Season Expiry
1	Michael Milligan	50 Japonica View, Wellington Mills	A3858	2021/22
2	Simon Wesley	351 Wellington Mill road, Wellington Mill	A8378	2021/22
3	John Banks	Lot 51 Eastern Rise, Henty	A4139	2021/22
4	Richard Harvey	50 Harold Douglas Drive, Dardanup West	A4269	2021/22
5	Ian Cartwright	16 Travencore Place, Dardanup West	A8208	2021/22
6	Shaun Johnson	13 South Road, Wellington Mill	A7277	2021/22
7	Frank Wills	15 Nyleeta Close, Ferguson	A3017	2021/22
8	Sue & Kevin Burkett	44 Slattery Road, Dardanup West	A2790	2021/22
9	Sydney Graham	14743 South Western Highway, Picton East	A8300	2021/22
10	Ken Fairfield	Lot 115 Greenwood Heights, Ferguson	A3019	2021/22
11	Mark Panizza	25 Recreation Road, Paradise	A8260	2021/22
12	Mark Panizza	Lot 3 Ferguson Road, Ferguson	A10967	2021/22
13	Mark Panizza	Lot 16 Boyanup-Picton Road, Paradise	A8184	2021/22
14	Mark Panizza	Lot 25 Ferguson Road Dardanup	A4132	2021/22
15	Angela Sinclair	429 Moore Road, Dardanup West	A8137	2021/22
16	Linda Watkins	448 Garvey Road, Dardanup West	A8256	2021/22

CARRIED



## OFFICER RECOMMENDED RESOLUTION & BFA COMMITTEE RESOLUTION

BFAC 15-18 MOVED - Cr. T Gardiner SECONDED - Mr Alan Charlton

**THAT the Bushfire Advisory Committee recommends that Council grant the following firebreak exemption/variations for one year commencing from the 2018/19 firebreak season:**

	Applicant	Property	Assessment	Fire Season Expiry
1	Stephen Watts	Lot 5 Nyleeta Close, Ferguson	A9413	2019/20
2	Peter & Roslyn Edmonds	111 Gardincourt Drive, Henty	A2531	2019/20
3	Graham Teede for Winterfall Nominees	Lot 9002 Killarney Road, Dardanup West	A11087	2019/20
4	Graham Teede for Winterfall Nominees PL	Lot 800 Killarney Road, Dardanup West	A11087	2019/20

CARRIED

Note: Mr Chris Hynes returned to the room at [7.47pm].

### 10.16 Title: Bushfire Brigade Local Law – Executive Governance Officer – Mrs Donna Bailye

Reporting Department: Executive Governance Officer – Shire of Dardanup  
Reporting Officer: Mrs Donna Bailye

The Shire of Dardanup will be undertaking a review of its current Bush Fire Brigades Local Law. A copy of the current Local Law is provided (Appendix BFAC: 10.16).

Comments are invited from each Brigade, through their FCO, in regards to suggested amendments or proposed changes to the current document.

Note: The Local Law is a document that is assessed by parliament, so if suggested changes are not compliant with other legislation, the Joint Standing Committee will reject them. All proposed amendments will be considered and assessed against relevant legislation to ensure they comply.

Information Only.

Discussion:

Mr Robert Doherty provided the Committee with an email that was forwarded to the Shire prior to the meeting regarding changes to the Wellington Mill Bush Fire Brigades Constitution in regards to banking requirements. Item 7.1 of the constitution says

*“that funds of the Bush Fire Brigade are to be placed in a bank account and are to be drawn on only by cheques signed jointly by any 2 officer bearers of the Bush Fire Brigade appointed to do so.”*

Mr Robert Doherty commented that cheques are cumbersome, difficult and not as secure as modern banking methods.

Mr Robert Doherty advised that the suggestion has been put forward to the Shire to amend this section of the constitution to make the Treasurer's life much easier.

Mr Steve Potter advised the Committee that this section is also in the Bushfire Brigades Local Law, which Governance staff have advised will be reviewed in the near future. Mr Doherty's suggestion will be included in the review. Mr Steve Potter then went on to explain the process of the review and advised that the Shire will liaise with WALGA about updating the Shire's Local Law.

Mr Brendan Putt queried if it is the Local Law that is being changed and not the Bushfire Act?

Mr Murray Halden replied that the Shire is conducting the Local Law review, he advised that the Bushfires Act is also being reviewed, however this is State legislation and is not governed by the Shire.

Mrs Erin Hutchins drew attention to process of updating Local Laws, advising that they are assessed against relevant legislation and approved by the Joint Standing Committee. She advised that the Joint Standing Committee will not accept all suggestions if they don't meet the requirements of other relevant legislation.

Mr Chris Hynes queried if the Joint Standing Committee is a Shire Committee? Mrs Erin Hutchins advised that it is not.

Mr Steve Potter reiterated that all suggestions will need to be assessed against legislation to ensure compliance. He advised the Committee that this will be a long process and the Shire is seeking input. Mr Steve Potter advised that a starting point will be to examine the most recently adopted Bushfire Brigades Local Laws in other local governments and review any WALGA templates.

Mr Chris Hynes queried how the FCOs can view other examples.

Mrs Erin Hutchins encouraged the FCOs to have a look at the Shires of Collie and Harvey which have recently adopted examples or conduct an online search on Bushfire Local Government Laws or review the Government Gazette.

## **11. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

None.

**12. NEW BUSINESS OF AN URGENT NATURE**

None.

**13. MATTERS BEHIND CLOSED DOORS**

None.

**14. CLOSURE OF MEETING.**

The Chairperson advises that the date of the next Bush Fire Advisory Committee Meeting is to be Tuesday, 28 May 2019 following the Brigades Annual General Meetings.

There being no further business the Chairperson declared the meeting closed 8.02pm.