



Shire of Dardanup

MINUTES

BUSHFIRE ADVISORY COMMITTEE MEETING

Held

15 May 2017

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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COMMITTEE MEMBERS:

Mr Robert Doherty FCO Wellington Mill District (Chairperson)
Mr Richard Stacey - FCO Ferguson District (Deputy Chairperson)
Mr Chris Hynes - CBFCO Eaton Townsite District
Mr Alan Charlton - DCFCO (South) FCO West Dardanup District
Mr Clay Rose - DCFCO (North) / FCO Burekup District
Mr Robert Drennan - FCO Waterloo District
Mr Rod Bailey - FCO Upper Ferguson District
Mr Brendan Putt - FCO Dardanup Central District
Mr Peter Buck - FCO Joshua/Crooked Brook District

Mr Kyle Hull - Representative – Department of Biodiversity, Conservation & Attractions
Mr John Carter – Representative Department of Fire & Emergency Services

Cr Peter Robinson - Elected Member
Cr Tyrrell Gardiner - Elected Member
Cr. Patricia Perks - Elected Member

STAFF MEMBERS

Mrs Erin Hutchins - Coordinator – Ranger & Emergency Services
Mr Murray Halden - Senior Ranger
Mr Hamish James - Emergency & Ranger Services Officer
Mrs Donna Bailye - Executive Governance Officer

OBSERVER

Mr Luke Botica - Director Engineering & Development Services
Mr Steve Potter - Manager Development Services

COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP BUSHFIRE ADVISORY COMMITTEE MEETING HELD ON TUESDAY 15 MAY 2018, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 7.00PM.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson, Mr Robert Doherty declared the meeting open, at 7.03pm welcomed those in attendance and referred to the Disclaimer and the Affirmation of Civic Duty, Emergency Procedures and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Wardandi people in this land.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Mr Robert Doherty	-	FCO Wellington Mill District (Chairperson)
Mr Richard Stacey	-	FCO Ferguson District (Deputy Chairperson)
Mr Chris Hynes		CBFCO – Eaton Townsite District
Mr Rod Bailey	-	FCO Upper Ferguson District
Mr Peter Buck	-	FCO Joshua/Crooked Brook District
Mr Rob Drennan	-	FCO Waterloo District
Mr Dennis Hill	-	Captain West Dardanup District (Proxy)
Mr Peter Buck		FCO Joshua/Crooked Brook District
Mr Clay Rose		DCFCO (North) FCO Burekup District
Mr Shaun Champ		DFES (Proxy)
Cr Peter Robinson	-	Elected Member
Cr Tyrell Gardiner		Elected Member

Staff

Mr Luke Botica	-	Director Engineering & Development Services
Mr Steve Potter		Manager Development Services
Mrs Erin Hutchins		Coordinator – Ranger & Emergency Services
Mr Murray Halden	-	Senior Ranger
Mrs Donna Bailye	-	Executive Governance Officer

Observers

Mr Colin Hynes		Captain Waterloo District
Mr Grant Ratcliffe		Captain Upper Ferguson District
Mr Ian Bridge		Captain Wellington Mills District

2.2 Apologies

Mr John Carter	-	DFES
Mr Tim Hutton	-	DFES
Mr Alan Charlton	-	FCO West Dardanup District
Mr Hamish James	-	Emergency & Ranger Services Officer
Cr Patricia Perks		Elected Member
Mr Brendan Putt	-	FCO Dardanup Central District

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

None.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Bushfire Advisory Committee Meeting Held 20 February 2018

BFA COMMITTEE RESOLUTION

BFAC 05-18 MOVED - Mr Richard Stacey SECONDED - Mr Chris Hynes

THAT the Minutes of the Bushfire Advisory Committee Meeting held on 20 February 2018, be confirmed as true and correct subject to no corrections.

CARRIED

5. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

7. DECLARATION OF INTEREST

Discussion:

Chairperson, Mr Robert Doherty asked the Committee if there were any Declarations of Interest to be made.

There were no Declaration of Interest.

8. ACTION SHEET UPDATE

PENDING ACTIONS:

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
ACT 09/16 22/03/16	Chris Hynes	Community Emergency Services Manager – Matter to be tabled at the next Fire Shed meeting. Delegate task to small group to deal with the matter. Prepare a job description and then bring back to the Shire for Council consideration.	<p>In the Minutes to be received by the Shire. No fire shed meeting has been undertaken. It was agreed that Mr Robert Doherty and Mr Chris Hynes would liaise to initiate future Shed meetings</p> <p>Mr Chris Hynes advised that following the recent Fire Shed meeting it was agreed that the brigades require the services of a CSEM Officer. I would like to bring this back as a matter to be addressed by the Shire.</p> <p>Mr Luke Botica advised that the Shire is looking at this matter internally and will be discussing in the near future and looking at all possibilities. Will report back at a later date. (20/2/18).</p>	Ongoing
ACT 14/16 24/05/16	Luke Botica	Shire to define a policy on roadside burning consistent with the needs identified in the proposed Bushfire Risk Management Plans.	<p>The Shire of Dardanup will provide the Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer and Fire Control Officers with maps to enable high risk areas and fuel loads to be mapped by hand.</p> <p>The Shire will electronically map the identified areas and design a strategic plan to mitigate these areas (through burns).</p> <p>The Shire will be responsible for all community liaisons in the lead up to burns and other mitigation practices relating to the strategic plan.</p> <p>The Shire of Dardanup will be responsible and provide all traffic management during burns and other mitigation practices relating to the strategic plan.</p> <p>Bush Fire Brigade Officers are covered under the Shire's insurance when conducting 'normal brigade activities'</p>	Pending

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
			<p>(refer Section 35A (c) specifically for fire prevention activities) of the Bush Fires Act 1954).</p> <p>Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer or Fire Control Officers to complete burn prescription (refer to Office of Bushfire Risk Management (OBRM) Basic Prescribed Fire Plan Package).</p> <p>The Shire of Dardanup will provide refreshments to active brigade members participating in the mitigation works. Refer to Officer Report 9.5 - Coordinator Emergency & Ranger Services Report in this agenda for an update.</p> <p>The Shire is still looking at undertaking the mapping. Due to the delays experienced this season with the current trialled burns the mapping has not been completed. The Shire is aiming to have the mapping ready for the 2018 fire season, and will present the maps at this stage.</p> <p>The Committee discussed the Shire mapping and it was agreed that the maps previously generated by the Shire would be forwarded to the FCO's. Each FCO would update and identify priority areas and return to the Shire to assist with the mapping exercise.</p> <p>Emergency and Ranger Services Officer emailed CBFCO, DBFCOs and FCOs a copy of two maps to Brigades to enable high risk areas and fuel loads to be mapped by hand.</p> <p>Once these have been received back from the Brigades the Shire will electronically map the identified areas and design a strategic plan to mitigate these areas (through burns).</p> <p><i>Discussion (15/5/18):</i></p> <p><i>Mr Rob Doherty – Bit disappointed that nothing happened in time for us to do Autumn burns this</i></p>	

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
			<p><i>year. What feedback did you receive from the other FCO's regarding the maps?</i></p> <p><i>Mrs Erin Hutchins – Only map received is from Wellington Mills.</i></p> <p><i>Mr Robert Doherty requested that the maps be completed by the FCO's and returned to the Shire.</i></p>	

9 REPORTS OF OFFICERS AND COMMITTEES
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9.1 Title: Chief Fire Control Officer (CFCO) Report – Chris Hynes

Reporting Department: CFCO - Dardanup

Reporting Officer: Chris Hynes

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	12 Call Outs. Golding Crescent illegal burn. 21/1/18 – Rotary Drive Withers. 5/2/18 – Ferguson Road illegal burn. 11/2/18 – Australind Barns Avenue Control. 15/2/18 – Upper Ferguson verge fire from truck. 5/3/18 – Picton Yookson Drive. 10/3/18 – Georgie Road – Picton Fire. 14/3/18 – Quadrio Road – Pole fire. 20/4/18 – Coalfields Highway - Brunswick Catalanos. 19/4/18 – Willinge Drive – Machinery fire. 20/4/18 – Fees Road – House fire.
<i>Appliance and Equipment</i>	Request for laptop computer and phone booster and running costs for CBFCO. As previously requested, these items are not available from the LGGs or ELS. Can the Shire of Dardanup look at other ways to provide the equipment to help me with the valuable service I provide the community?
<i>Training</i>	It still sounds like a lot of people still don't know how to get on the E Academy. What are the thoughts on this?
<i>Meetings Held</i>	Attended Regional Operations Advisory Committee. Met with the Chief Executive Officer to discuss brigade matters.
<i>Membership – Recruitment/Resignation</i>	Membership forms. New members, transfers and terminations. These forms are found on the DFES portal. <i>Please note – the forms must go to the Shire of Dardanup to be processed.</i> The transfer and termination form states on the top to send to the local DFES office, <i>this is not correct.</i> All forms must go the Shire.
<i>Concerns</i>	High threat period enhanced mobilizing (SWRZ). I will be raising concerns that the response should be broader to cover a wider response. If you look at the fire prone areas on the maps you get a different picture. Fire prone areas cover a lot more area than the SWRZ covers. My recommendation that from the

	start of the summer response period all bushfire prone areas are included. And our Shire of Dardanup response will include a minimum of 2 tankers and 2 light tankers. The current SWRZ states brigade to turn out with FRS and DFES officer and Parks and Wildlife officer.
Initiatives	AVL is available to view and I encourage brigades and members to apply on the portal. Look up AVL section and put in an access request. It would be beneficial for all members to be able to view the AVL on their mobile phones, iPads or computers. The more that can use this, the better, when locations of appliances is required at fires. This information helps all those on the fire ground. I.e. Where you are in relation to where others are.
Other News	Peter Buck and Paul Rafferty are on the Fire Group call.

Item/s For BFAC Discussion

1 Burn Piles Size

At the recent shed meeting, the burn piles discussion took place regarding burn piles on small holdings and it was agreed that no size restrictions be applied. If the burn pile continues to go unmanaged for a number of years the Rangers investigate the matter with local FCO and apply appropriate notice to reduce the fuel load of the burn pile

Fire prevention order in the section 'Where and how to obtain burning permit' 2nd paragraph line three. States Residential zones of Dardanup and Burekup are exempt from the requirement of obtaining a permit during the non-prohibited times this can be interpreted as not needing a permit during restricted times. We the FCOs and Captains recommend that we change to read

General Requirements

Garden Refuse Urban Areas (town sites): *No garden refuse is permitted to be burnt on the ground, in the open air or in outdoor incinerator within the urban areas of Dardanup, Eaton, Burekup town sites at any time of the year unless a permit to burn has first been obtained from a Fire Control Officer for special circumstances such as a large block that needs hazard reduction.*

All Other Areas in Shire of Dardanup: *Pursuant to section 24G(2) and section 25(1a) of the Bush Fires Act 1954, the burning of garden refuse and camp and cooking fires is prohibited in all areas within the Shire of Dardanup during the Prohibited Burning Period. Furthermore, pursuant to section 24G(2) the burning of garden refuse and camp and cooking fires are prohibited within the Shire of Dardanup during the Restricted Burning Period unless a permit to burn has first been obtained from a Fire Control Officer.*

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

The suggested amendments have all been included in the draft Fire Prevention Order for BFAC approval. (Appendix BFAC: 19.18B). This is also provided in the Bush Fire Advisory Committee recommended resolution for Item 19.18.10.

The Shire places its notice in the Government Gazette as well as a newspaper circulating in the area each year.

Note Item 9.18.10 below in relation to this matter.

2. Shed Meeting Matters

Shed meeting discussion. We are concerned with the Shire of Dardanup's limited time allocated to brigade matters. With ever increasing requirements and the need for day to day contact, whether it be emails or phone calls to discuss brigade matters, we the FCOs and Captains feel that there needs to be more time allocated to the Bushfire brigades. Most Shires around us have CESMs that deal with Training, eAcademy updating brigade information, Station Visits and any other requirements.

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

As stated by the Director Engineering & Development Services at the last BFAC meeting (Action Item ACT 09/16), "the Shire is looking at this matter internally and will be discussing in the near future and looking at all possibilities".

It is noted that initial discussions with DFES have indicated there is no available DFES funding for a CESM at this stage, however the Shire will continue to investigate this and other options.

Emergency & Ranger Services is a diverse Department that deals with several matters including law enforcement, animals, emergency management compliance as well as assistance with brigades. The limited resources available means the Shire and the brigades will need to continue to work together to ensure that communication and processes are as efficient as possible, particularly through the use of electronic means of communication and dispersal of information to brigade members.

Discussion:

The Committee discussed the request for a CESM at length. Mr Luke Botica advised that the Shire is currently looking at the budget requirements for the next financial year and as such, are assessing the Workforce Plan and the allocation of Ranger time. When this matter has been taken to Council, a report can be brought back to the Committee.

Mr Steve Potter - Currently there is no funding available through DFES for a CESM but further review by the DFES was being undertaken. We are waiting to see how this review unfolds.

Mr Robert Doherty – It is pleasing to see that the Shire is looking to get us support one way or another. Something positive will eventuate. The Shire should be fully aware, as I am sure they are, that as a group we are under resourced compared to other groups that have the support of CESM.

9.2 Title: Department of Biodiversity, Conservation & Attractions Officer Report

No Report.

9.3 Title: Department of Fire & Emergency Services (DFES) Officer Report – John Carter

- *Rural Bushfire Division*

The Minister for Emergency Services and Corrections announced the formation of the Rural Bushfire Division on Friday 13 May 2018.

- *Operational Circular 10/2018 – Incident Weather Forecast Improvements*

The Bureau of Meteorology has implemented changes to the 'Spot' or 'Special Weather Forecasts' to improve the provision of critical information to incident managers for important operational decisions.

Please see the attached BOM Information Sheets. (Appendix BFAC: 9.3).

- Three new text boxes;
 - Significant wind changes including uncertainties.
 - Forecast thunderstorm potential, precipitation and cloud, including uncertainties.
 - Spatial variation of conditions and other important information.
- Hourly forecast steps for first 12 hours of the forecast; and
- Three new columns in the forecast table;
 - C-Haines (measure of instability).
 - Mixing weight.
 - Thunderstorm activity level (TAL).
- *Operational Circular 09/2018 – Public information – Initial Release Of An Advice Warning*

Outlines the changes to the initial issuing of public information, (Bushfire Advice only) which will reduce the impact on the first arriving Incident Controller during the escalation phase of a bushfire.

- *Bushfire Act and Fire Prevention Notice*

DFES Legal has provided advice as to the burning of Camping/Cooking and Garden Refuse fires. The Bush Fires Act allows for fires to be lit for these purposes during the prohibited/restricted and restricted burning seasons. If the LG wishes to place additional restrictions in relation to the burning of Camping/Cooking and Garden Refuse fires, they can put a notice in the Government Gazette.


- *Training*

Training officers meeting held on 24 March with a number of local courses being included in the regional calendar. BFB members are encouraged to apply for these

courses ASAP to ensure they don't get cancelled. The Introduction to Fire Fighting to be held at Joshua Crooked Brook

- *eAcademy*

A new business unit Supervisor report can be run through (BSUs – Captain, Lieutenant, Training officer). This report gives you ALL the courses applied for or attended by personnel reporting to a BUS in the organisation structure. Unfortunately the report is unable to filter by date due to limitations of eAcademy's reporting system.

Supervisor Report - Courses applied for or attended by personnel 

- *LGGS*

Thank-you to the Shire staff and BFBs for their input into the 2018/19 LGGS application.

- *2017/18 Bushfire Season*

The bushfire season has been very quiet with no significant bushfires in the region. Thanks to all brigades and Shire staff for their efforts over the bushfire season.

- *Visit to Comcen*

An opportunity exists for a visit by South West volunteers to the Communications, State and Metropolitan Operations Centres at DFES Cockburn. These tours would be scheduled on a Saturday sometime over winter from June to the end of September with bus transport being utilised. Please let DFES know if you are interested in attending.

- *Review of LG Incident Control Capability*

DFES wishes to work with the LG and FCOs to review the LG capability for L1/2 incidents and identify any gaps in knowledge and training for the current time and into the future. DFES will soon contact the CBFCO to discuss how to do this.

- *FCO and Captains Exercise*

It is planned to hold a FCO and Captains exercise/information session prior to the 2018/19 bushfire season with the format open to BFAC's direction. Further information will be provided in future BFACs.

- *Dardanup RUI exercise*

There is an opportunity to hold a Rural Urban Interface exercise in the Shire towards the end of 2018. This is targeted at the most vulnerable communities and can enable BFBs to exercise the RUI assessment process of houses and infrastructure and then provide an opportunity to hold a function for the local community.

- *Staff Changes*

DFES Community Engagement Officer Lauren McDonnell has transferred to Perth and at this stage her position hasn't been replaced.

Discussion:

Mr Shaun Champ spoke to the report presented and requested that numbers for training be provided to DFES, sooner rather than later. Recent training undertaken at Crooked Brook was still being finalised the night before.

9.4 Title: Bushfire Training Officer Report – Vacant

No Report.

9.5 Title: Burekup District Fire Control Officer Report – Clay Rose

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	10/3/18 - Shier Rise – roof top fire (solar panel power box). 10/3/18 – Giorgi Road Picton Fire. 21/3/18 – Coalfields Highway – Roelands Fire.
<i>Appliance and Equipment</i>	Pump exhaust broken. AVL tested 25/4/18. WAEAR upgraded on 27/3/18.
<i>Training</i>	Monthly.
<i>Meetings Held</i>	Committee meeting 28/2/18 – AGM 8/5/18.
<i>Membership – Recruitment/Resignation</i>	1 new fire fighter 3 auxiliary.
<i>Concerns</i>	None.
<i>Initiatives</i>	School visit LCP 22/3/18. School visit River Valley – 05/04/18
<i>Other News</i>	Conducted a 6ha pasture burn on Lot 22 Harris Road for DORAL Mineral Sands – 14/4/18. Station and FCO base WAERN radios upgraded 27/3/18.

Item/s For BFAC Discussion*Discussion:*

The Committee discussed the recent fire at Collie River Road and permit requirements. Mr Murray Halden advised that, at the FCO's request, Rangers can initiate proceedings for people who are not meeting permit requirements.

9.6 Title: Dardanup Central District Fire Control Officer Report – Brendan Putt

Reporting Department: Dardanup Central BFB

Reporting Officer: Brendan Putt

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	10/3/18 Picton fire (Giorgi Road) crews and crew changeovers provided. 20/3/18 Roelands crew stood down. 20/4/18 House fire Fees Road providing support as a tanker for fire and rescue.
<i>Appliance and Equipment</i>	Dardanup Central 2.4 is currently in Collie for repairs and fitting of new steps and fixing of any other problems, latest info truck is close to being ready.
<i>Training</i>	Brigade has had 11 members complete senior first aid training with 5 additional requesting, very positive feedback from members, we have now stopped training and are meeting once a month.
<i>Meetings Held</i>	AGM completed with great attendance ,existing team elected with some minor changes.
<i>Membership – Recruitment/Resignation</i>	Mathew and Mark Busher joined last year ,enrolled and looking to complete training
<i>Concerns</i>	Have noticed many improvements in the last 12 months ,which we continue to work to improve.
<i>Initiatives</i>	End of season gathering was a great event and I believe should happen each year at the completion of season.
<i>Other News</i>	Dardanup town site planning recently completed and the long term planning is for Dardanup Central to stay in its existing location. So now we can apply for funding through the Local Government Grants Scheme for the improvements to the station we need . We look forward to working with the Shire to complete this process.

Item/s For BFAC Discussion

None.

9.7 Title: Eaton Townsite / District Fire Control Officer (FC) Report – Chris Hynes

None.

9.8 Title: Ferguson District Fire Control Officer Report – Richard Stacey

Reporting Department: Ferguson BFB

Reporting Officer: Richard Stacey

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	15 Feb 18 - Scrub fire - 1722 Ferguson Road - Inc 383172. 10 Mar 18 - Scrub fire - Picton, Giorgi Road - Temple Road. 20 Mar 18 - Scrub fire - Roelands - Inc 385689.
<i>Appliance and Equipment</i>	Ferguson LT still due for replacement.
<i>Training</i>	Three new recruits completed induction and enrolled in Intro to Firefighting (JCB) course on May 6.
<i>Meetings Held</i>	Sundowner/Public Relations meeting held Sunday 25 March.
<i>Membership – Recruitment/Resignation</i>	Four new recruits signed up at 25 March Sundowner meeting.
<i>Concerns</i>	LT overdue for replacement. Lack of consistency in application of Fire Management Plan for Special Rural Subdivisions (see Discussion items below).
<i>Initiatives</i>	FCO attended DFES staff development for teachers promoting fire awareness programs (Introduction to Disaster Resilience Education) . Information packages distributed to Dardanup Primary and Our Lady of Lourdes Primary School.
<i>Other News</i>	None

Item/s For BFAC Discussion

1. *Fire Management Plan - Henty Brook and Greenwood Heights - 25 May 2006
Current firebreak exemption/variatioins.*

As FCO I've had the opportunity in recent times to visit many land-holders in the Henty Brook/Greenwood Heights region and there appears to be significant confusion as to landowner responsibilities under the specific provisions of the specific Fire Management Plan for these Special Rural Subdivisions. In the interest of promoting positive community relations as well as ensuring regional fire safety I believe the Plan and the rationale for granting exemptions be formally reviewed and the results of this review communicated to ALL landholders to ensure compliance in the 2018/19 season and beyond.

Officer Comment – Mr Steve Potter - Manager Development Services

Fire Management Plans are often required at subdivision stage as a condition of subdivision approval. In the Henty Brook and Greenwood Heights localities, the titles were issued at the time without the FMP being prepared and submitted for approval and therefore in 2006 the Shire of Dardanup engaged a consultant to prepare a FMP for the localities which was subsequently endorsed by Council.

Despite the FMP being endorsed, what needs to be understood is that the annual Fire Prevention Order (FPO) is the legal basis for enforcing compliance of required actions and therefore any requirements of private landowners indicated in the FMP are unenforceable unless the FMP is specifically referred to in the FPO. As the current FPO makes no reference to the subject FMP, the only legal requirements for landowners in these areas are those indicated in the 2017/18 FPO for land zoned 'Small Holdings'.

Discussion:

The Committee discussed the historical Fire Management Plans issued for subdivisions. Mr Richard Stacey advised that further clarification for individual properties was required and he would contact Mr Steve Potter to discuss further.

Note: Mrs Erin Hutchins left the room [7.29pm] and returned [7.30pm].

Mr Robert Doherty proposed a resolution for an audit to be undertaken on the subdivision Fire Management Plans and assess against the requirements of the Fire Prevention Order.

Manager Development Services, Mr Steve Potter agreed that an audit could be undertaken by staff.

BFA COMMITTEE RESOLUTION

BFAC 06-18 MOVED - Mr Robert Doherty SECONDED - Cr Peter Robinson

THAT the Bushfire Advisory Committee recommend to Council that:

- a) **An audit be carried out by staff to identify existing Fire Management Plans applicable to privately owned land in the Shire of Dardanup.**

- b) **Staff to prepare a suitable resolution for the 2019-2020 fire season to incorporate any applicable Fire Management Plans into the 2019-2020 Fire Prevention Order and make any amendments as necessary.**

CARRIED

2. Management of High Fire Risk Bush Reserve

Reserve F27 adjoins Ferguson Road, rural properties on Ferguson and Tyrrell Road, Shire Waste Transfer Station and is part of a continuous forest area extending to Crooked Brook. This area was threatened by an early season (late October) burn which escaped from an adjoining rural property. A fire risk assessment needs to be undertaken for this reserve. Management responsibility for this reserve is uncertain and needs to be clarified.

Officer Comment – Erin Hutchins – Coordinator Emergency & Ranger Services

Reserve F27 is State Forest managed by the Department of Biodiversity Conservation and Attractions and therefore the Shire is unable to provide comment regarding the management of this property.

Discussion:

The Committee discussed the history of the reserve. Mr Shaun Champ requested further details be provided to DFES for follow up action.

9.9 Title: Joshua Creek / Crooked Brook Fire Control Officer Report – Peter Buck

Reporting Department: Joshua Creek / Crooked Brook BFB

Reporting Officer: Peter Buck

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	3 shifts at the Picton Fire.
Appliance and Equipment	Slip on motor repaired.
Training	2 x in house training events
Meetings Held	2 x Committee meetings and AGM
Membership – Recruitment/Resignation	None.
Concerns	None.

<i>Initiatives</i>	Bunnings Sausage Sizzle is a good fund raiser.
<i>Other News</i>	Have applied for Western Power grant to fund water tank and stand pipe.

Item/s For BFAC Discussion

None.

9.10 Title: Upper Ferguson District Fire Control Officer Report – Rod Bailey

Reporting Department: Upper Ferguson

Reporting Officer: Rod Bailey

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	Ferguson Road truck tyre blowout. Phone tower - false alarm and on standby for Picton fire.
<i>Appliance and Equipment</i>	Everything going well.
<i>Training</i>	Ongoing in house and have members ready for the DFES specialty training.
<i>Meetings Held</i>	Have had AGM and Ordinary Meeting all went well.
<i>Membership – Recruitment/Resignation</i>	None.
<i>Concerns</i>	Station needs work on gravel around station. Needs more gravel and compacting have some washing and uneven.
<i>Initiatives</i>	Members very proactive and keen to do training.
<i>Other News</i>	Have quote on station interior work and have applied for grants.

Item/s For BFAC Discussion

None.

9.11 Title: Waterloo District Fire Control Officer Report – Rob Drennan

Reporting Department: Waterloo BFB

Reporting Officer: Rob Drennan

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	<p>From 11/02/18 to 29/04/18 there were 7 call outs with total of 40 crew positions filled.</p> <p>This included the Giorgi Rd Picton fire that required work & patrolling for 5 days after initial call out.</p> <p>The last 2 call outs were both in support of FRS Bunbury. The first to Willinge Drive to provide extra water in extinguishing a plantation harvester at 2.30 in the morning. The second the very next morning at the same time, a house fire at Fees Rd Dardanup.</p>
<i>Appliance and Equipment</i>	<p>There was one damage report on the Waterloo appliances LT steering. This was caused by driving over a stump on sector Alfa at the Giorgi Road fire Picton. The repairs were eventually concluded by Bunbury Toyota after a breakdown in communication between the two.</p> <p>There is also a current purchase order for a Hydrant key & bar for Waterloo 3.4 from Bell fire. This piece of equipment came adrift from 3.4 somewhere in the last two call outs.</p>
<i>Training</i>	AVL & Training night first Tuesday of the month is going well.
<i>Meetings Held</i>	Waterloo AGM will be held on the 8 May.
<i>Membership – Recruitment/Resignation</i>	<p>Waterloo has two new members.</p> <p>Julia Stone who is a new member and Simon Wood transferred from Pinjarra. This was attempted last year but went awry.</p>
<i>Concerns</i>	I still have concerns with the responsibility of the Dardanup BFB's in the Picton/Picton East locations. The annex of the industrial parks by Bunbury FRS did prove to be a problem in Giorgi Road fire. The Call out with 6AR & the COMMS plan both had issues. Both have been discussed in full in the DFES fire debriefs.
<i>Initiatives</i>	None.
<i>Other News</i>	I would like to give a personnel thank you to all the fire crews & Ranger staff that took part in the Gorgie Rd fire. Their hard work on the fire line & in the support roll bought this fire to a successful end.

Item/s For BFAC Discussion

None.

9.12 Title: Wellington Mill District Fire Control Officer Report – Rob Doherty

Reporting Department: Wellington Mill BFB

Reporting Officer: Rob Doherty

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	Four including the Parks and Wildlife Crooked Brook Burning the 14 April 2018. A crew of 4 participated and rated the experience as valuable in terms of knowledge shared. Thanks to the Parks and Wildlife staff who went out of their way to make it an inclusive exercise.
<i>Appliance and Equipment</i>	Sat Nav unit fitted to our 1.4.
<i>Training</i>	Monthly Brigade training continues, recent focus has been on map reading and use of recently acquired Satellite Navigation unit for our 1-4.
<i>Meetings Held</i>	Monthly meetings
<i>Membership – Recruitment/Resignation</i>	1 new member
<i>Concerns</i>	None.
<i>Initiatives</i>	Our Bushfire Ready program continues to evolve with 4 street co-ordinations and deputies in place. This group will continue to work on devising a plan that we can trial at the start of the next Fire Season.
<i>Other News</i>	Attended the meeting with the Minister for Emergency Services Fran Logan, Darren Klemm and Murray Carter (Executive Director Rural Fire Division) at which the Rural Fire Division initiative was announced. Also present was Dave Gossage (AVBFB) who foreshadowed significant changes to training modules and pathways.

Item/s For BFAC Discussion

None.

9.13 Title: West Dardanup District Fire Control Officer Report – Alan Charlton

Reporting Department: West Dardanup Bush Fire Brigade

Reporting Officer: Alan Charlton

(In the interest of time efficiency report to be accepted as presented, not read out at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	3 Call Outs Moore Road Power pole 5/2/18. Quadrio Road Power Pole 14/3/18. Fees Road House fire 20/4/18.
Appliance and Equipment	New tank installed on Harold Douglas Drive . Final approval has been received for station extension due to start second week of May.
Training	Olivia Hill, Laurena Parks and John Moyle have completed their first aid course. Many thanks to Dardanup Central for organising.
Meetings Held	Building extension meeting held and AGM.
Membership – Recruitment/Resignation	None.
Concerns	None.
Initiatives	None.
Other News	None.

Items For BFAC Discussion1. *Vehicle Servicing*

Discussion needs to be had in regards to obtaining a local supplier for the servicing of the Shire brigade vehicles.

Discussion:

Mrs Erin Hutchins advised that this matter will be discussed in Item 9.18

2. *Refreshments and Meals*

Query regarding food / refreshments provided by the Shire at fire events. There are two organisations that are willing to come out to the fire ground. One has an emergency response trailer for supplying these services. The other has a designated trailer for cooking and refreshments. This would supply the crews with fresh made meals on the ground.

Officer Comment – Erin Hutchins – Coordinator Emergency & Ranger Services

The Shire has an obligation to provide the brigades with suitable food and refreshments in the event of a fire and in the latest event in Picton the caterer engaged by the Shire prepared 150 meals for multiple Brigades within several hours,

with no power and limited resources and should be commended on their efforts at short notice and in trying circumstances.

The requirement for catering trailers is usually only ever activated during long term fire incidents which would usually be when there is a Level 3 incident or above and therefore catering would be the responsibility of DFES to arrange in this instance.

3. *The BART System*

Why wasn't the BART system raised and discussed at a Bush Fire Advisory Meeting before being organised?

Officer Comment – Erin Hutchins – Coordinator Emergency & Ranger Services

The Shire was invited to attend a meeting held at DFES on the 20 March 2018 to discuss the DFES SMS messaging system. Information on the BART system was given by the Shire of Collie at this time.

Due to some interest in the BART system, it was suggested an application for funding be put in with the 2018-2019 LGGs application due to the approaching closing date. Due to the closing date of the grant application being before the next BFAC, a further discussion could not be had.

It should be noted that the Shire has not committed to using the BART system nor are the brigades under any obligation to use it, however if brigades officers decide to use the system and funding is approved, it will be available to purchase immediately.

The Shire is also open to considering alternative solutions to SMS systems brigades wish to use which may be included in the 2019-2020 LGGs application.

Discussion:

Mr Richard Stacey – Do we need to choose a new system now?

Mrs Erin Hutchins – Not at this stage.

Mrs Erin Hutchins advised that funding had been applied for to use the BART system. Should the brigades choose to not use this system then a further application in the following year will be required. Advice on approved funding allocation will be available in July 2018.

9.14 Title: Endorsement of Bushfire Control Officers (FCOs)

The election of all Bushfire Control Officers (FCOs) falls under Section 38 of the Bush Fires Act 1954.

Once the Fire Control Officers have been elected and formally endorsed by Council they will be publically advertised in accordance with Section 38(2A) of the Bush Fires Act 1954.

The following officers have been nominated by their brigades as FCO's and now need to be endorsed by the Bushfire Advisory Committee: -

BFA COMMITTEE RESOLUTION

BFAC 07-18 MOVED - Mr Richard Stacey SECONDED - Mr Clay Rose

THAT the Bushfire Advisory Committee recommend that Council endorse the following persons as Bushfire Control Officers for the period 30/06/2018 – 01/07/2019 pursuant to Section 38(1) of the Bush Fires Act 1954 and the persons to be advertised pursuant to Section 38(2a) of the Bush Fires Act 1954 : -

DISTRICT	OFFICER
Burekup District	Mr Clay Rose
Dardanup Central District	Mr Brendan Putt
Eaton Townsite/District	Mr Chris Hynes
Ferguson District	Mr Richard Stacey
Joshua/Crooked Brook District	Mr Peter Buck
Upper Ferguson District	Mr Rod Bailey
Waterloo District	Mr Robert Drennan
Wellington Mills District	Mr Robert Doherty
West Dardanup District	Mr Alan Charlton

CARRIED

9.15 Title: Election of Chief Bushfire Control Officer

Nominations are to be called for the position of Chief Bushfire Control Officer.

BFA COMMITTEE RESOLUTION

BFAC 08-18 MOVED - Mr Robert Drennan SECONDED - Mr Richard Stacey

THAT the Bushfire Advisory Committee recommend that Council endorse Mr Chris Hynes as Chief Bushfire Control Officer for the period 30/06/2018 – 01/07/2019.

CARRIED

9.16 Title: Election of Deputy Chief Bushfire Control Officer – (North)

Nominations are to be called for the position of Deputy Chief Bushfire Control Officer (North).

BFA COMMITTEE RESOLUTION

BFAC 09-18 MOVED - Mr Rod Bailey SECONDED - Mr Robert Drennan

THAT the Bushfire Advisory Committee recommend that Council endorse Mr Clay Rose as Deputy Chief Bushfire Control Officer (North) for the period 30/06/2018 – 01/07/2019.

CARRIED

9.17 Title: Election of Deputy Chief Bushfire Control Officer – (South)

Nominations are to be called for the position of Deputy Chief Bushfire Control Officer (South).

The positions of Chief Fire Control Officer, Deputy FCO and FCO's once endorsed by Council will be included on the Fire Prevention Notice.

BFA COMMITTEE RESOLUTION

BFAC 10-18 MOVED - Mr Richard Stacey SECONDED - Mr Clay Rose

THAT the Bushfire Advisory Committee recommend that Council endorse Mr Alan Charlton as Deputy Chief Bushfire Control Officer (South) for the period 30/06/2018 – 01/07/2019.

CARRIED

9.18 Title: Coordinator Emergency & Ranger Services Report – Mrs Erin Hutchins

Reporting Department: Shire of Dardanup

Reporting Officer: Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

1. *Appliances and Equipment Servicing*

At the last BFAC, it was raised as a priority for the Shire to investigate the implementation of a preferred supplier arrangement for the servicing of brigade vehicles and equipment. Discussions have recently been undertaken with DFES, in which they have indicated support for vehicles being serviced at South West Fire Units in Collie, which is a DFES approved supplier. If the Committee is in agreeance with utilising this supplier, the Shire can look into the possibility of setting up a formal agreement with them.

Discussion:

Mrs Erin Hutchins requested feedback from the Committee on the use of South West Fire Units in Collie for the servicing of appliances and equipment.

The Committee discussed at length South West Fire Units and advised that they are well appointed to undertake all necessary servicing of all appliances and equipment and will provide the specific service needed.

Mrs Erin Hutchins advised that a formal agreement would be put in place.

2. Roadside Burning

The Shire has now circulated maps to assist the FCOs identify priority areas. Upon return, the Shire will electronically map these recognised areas identified by the CBFCO, DBFCOs and FCOs and design a strategic plan to mitigate these areas (through burns).

Information Only

3. Local Government Grant Scheme (LGGs)

The application for 2018/19 LG grants funding was submitted to DFES SWHQ. The Superintendent reviewed the application and it has since been forwarded to the Capital Grants Committee in Perth.

The Shire wishes to acknowledge Brigade members who contributed towards the application and Mr Hamish James (Emergency & Ranger Services Officer) for compiling a comprehensive application on behalf of the Shire of Dardanup and Volunteer Bush Fire Brigades.

The following Local Government Grants Scheme 2017/18 budget figures are provided for information purposes only.

Budget	
ESL Line Item 1-8 Operating Grant	\$100,000.00
ESL – Line Item 9	\$14,274.00
ESL – Total Gross Operating Grant	\$114,274.00
Less Expenditure	
ESL - Insurance	\$33,499.53
ESL – Expenditure as at May 2018	\$75,118.63
ESL – Total Expenditure	\$108,618.16
Funds Remaining as at May 2018	
	\$5,655.84

Information Only

4. Volunteer Training Needs

As per Resolution BFAC 03-18, a meeting was held on Tuesday 6 March, 2018 between Mr John Carter (DFES), Mr Hamish James (Shire of Dardanup) and Training Officers of the various brigades to discuss ongoing training needs of Brigade members.

Information Only

5. Burekup Volunteer Bushfire Brigade

The matter raised at the last BFAC meeting, Resolution BFAC 04-18 was considered by Council at its meeting held 7 March 2018, whereby it was resolved [68-18]: -

THAT Council:

1. *Acknowledges the request for a light tanker for the Burekup Volunteer Bushfire Brigade;*
2. *Advises the Burekup Volunteer Bushfire Brigade that Council does not have the authority and/or resources to meet the request; and*
3. *Advises the Burekup Volunteer Bushfire Brigade that the matter will be considered as part of the Resource to Risk process.*

The Burekup Brigade has been formally advised of Council's decision.

6. *Brigade Annual General Meeting*

Reference is made to section 3.5 (10) of the Brigade Constitution in which it indicates the Secretary is to:

*“Forward AGM minutes and reports to the Shire of Dardanup by **15 May** each year.”*

Brigades are also requested to provide copies of the official signed Position Nomination Forms for the Shire's records.

7. *Update Committee Members and Contact Details*

Reference is made to section 2.7 (3) of the Brigade Constitution which states:

*“No later than **15 May** in each year, the bush fire brigade Secretary is to report to the **Local Government and Chief Fire Control Officer** the name, contact details and type of membership, office bearer positions and any ranking of each brigade member.”*

Discussion:

Mr Robert Doherty requested the FCO ensure information is forwarded to the Shire.

8. *Bush Fire Brigade Yearly Calendar*

At the October 2017 meeting, Hamish James (Emergency & Ranger Services Officer) presented FCOs with a draft calendar (Appendix BFAC: 9.18A) that was created to better inform and remind brigades of specific events and dates that occur throughout the year. FCO's were asked to take the calendar back to their brigades and let the Shire know any feedback at the next meeting.

The calendar was broken up into three sections, prohibited burning period, restricted burning period and open burning period. It uses the dates provided in the Constitution and Local Law and provides a visual for all brigade members to view. This can assist with LGGs cost saving and better planning within the brigade structure.

The draft calendar was created in conjunction with the CBFCO, with the goal that all brigades can align on a business level and provide transparency across the board.

FCO's were asked to take the calendar back to their brigades and let the Shire know ant feedback at the next meeting. FCOs are now requested to provide this feedback at the May BFAC meeting, to enable the calendar to be finalised and rolled out for use.

Discussion:

Mr Robert Doherty asked the Committee if they approved the calendar previously circulated. It was agreed it could be finalised and rolled out for use.

9. *Appreciation from the Shire*

On behalf of the Shire, I would like to thank you and your brigades for your efforts protecting the community throughout this fire season. Enjoy some well-earned rest and relaxation over the next few months, refreshed ready for the new fire season.

10. *Fire Prevention Order Review*

Please find attached a draft Fire Prevention Order for the Committee's review and endorsement. (Appendix BFAC: 19.18B) Please note suggested changes have been highlighted.

The Committee will need to consider information sent to Chief Bush Fire Brigade Officers, Local Governments and Community Emergency Service Managers from DFES recently.

DFES Legal have provided the advice that unless the LG has gazetted additional restrictions, the Bush Fires Act says that garden refuse can be burnt during the restricted burning period between 6-11pm and do not require a Permit to Burn and camping and cooking fires can be lit at any time unless the FDR is "very high" or above.

If the LG wishes to place additional restrictions in relation to the burning of garden refuse and camping and cooking fires, they can put a notice in the Government Gazette along the following lines:

BUSH FIRES ACT 1954

Shire of XXXXXX

ADDITIONAL RESTRICTIONS DURING THE LIMITED BURNING TIMES

Pursuant to section 24G(2) and section 25(1a) of the Bush Fires Act 1954, the burning of garden refuse and lighting of camping or cooking fires is prohibited within the Shire of XXXXX during the Prohibited Burning Period. Furthermore, pursuant to section 24G(2) the burning of garden refuse is prohibited within the district, during the Restricted Burning Period unless a valid permit to burn has been obtained from a Fire Control Officer.

OFFICER RECOMMENDED RESOLUTION

THAT the Bushfire Advisory Committee recommend that Council adopt and advertise the 2018/2019 Shire of Dardanup Fire Prevention Order pursuant to Section 33(1) of the Bush Fires Act 1954.



FIRE PREVENTION ORDER

FIRST AND FINAL NOTICE

With reference to Section 33 of the Bush Fires Act 1954, you are required to carry out fire prevention work on land owned or occupied by you, in accordance with the provisions of this order.

This order is valid for the period 1 July – 30 June annually.

Work must be completed by the 30 November annually and maintained until the close of the Restricted Burning Period.

PLEASE READ THIS NOTICE CAREFULLY

If you do not fully understand this notice, please contact Emergency & Ranger Services during office hours on 9724 0000 or your local Fire Control Officer to discuss.

PERSONS WHO FAIL TO COMPLY WITH THE
REQUIREMENTS OF THE ORDER MAY BE ISSUED
WITH AN INFRINGEMENT NOTICE PENALTY (\$250.00)
OR PROSECUTED WITH AN INCREASED PENALTY
(MAXIMUM PENALTY \$5,000).
ADDITIONALLY THE SHIRE OF DARDANUP MAY CARRY OUT THE
REQUIRED WORK AT COST TO THE OWNER/OCCUPIER.

RESTRICTED BURNING PERIOD
Burning Permits Required

1 November
to
13 December
annually

PROHIBITED BURNING PERIOD
NO FIRES PERMITTED

14 December
to
15 March
annually
(subject to extension)

RESTRICTED BURNING PERIOD

Burning Permits Required

16 March

to

26 April

annually

(subject to extension)

RESIDENTIAL, INDUSTRIAL, DEVELOPMENT, RESTRICTED USE, MIXED BUSINESS AND COMMERCIAL ZONES*

- All flammable material/vegetation (except living trees) MUST be slashed or grazed to a height that does not exceed 50 millimetres and flammable material MUST be removed.
- All wood piles to be stored securely and covered away from the building (in a shed/wood store is recommended)

SMALL HOLDINGS ZONE*

- BARE EARTH firebreaks of 2 metres width and 4 metres in height must be maintained within and adjacent to the lot boundary and surrounding all haystacks.
- Fire hazards on properties must be slashed to a height of no more than 50 millimetres and flammable material MUST be removed from the property. Where slashing is not possible, material/vegetation must be burnt back or sprayed with suitable herbicide to prevent growth until the end of the restricted period.
- Burn piles are approved under the following conditions:
 - a burn pile is to be no closer than 10 metres to any structure; and
 - a 2 metre wide firebreak is to be placed around the perimeter of any burn pile.
- All wood piles to be stored securely and covered away from the building (in a shed/wood store is recommended)

GENERAL FARMING, RESTRICTED USE AND TOURIST ZONES*

- Irrigated land is defined as land that is watered, kept fully watered and is maintained in a non-flammable state for the whole of the restricted and prohibited burning periods.
- Non irrigated lots – BARE EARTH firebreaks of 2 metres width and 4 metres in height must be maintained within and adjacent to the lot boundary where it adjoins a road and/or rail reserve.
- Irrigated lots – firebreaks are NOT required on that lot of land where the lot is being actively and regularly irrigated throughout the restricted and prohibited burning periods.
- Irrigation channels that are situated WITHIN and adjacent to a lot boundary will be accepted as a firebreak provided the irrigation channel is utilised in that channel throughout the restricted and prohibited burning periods.
- Burn piles are approved under the following conditions:
 - a burn pile is to be no closer than 10 metres to any structure; and
 - a 2 metre wide firebreak is to be placed around the perimeter of any burn pile.
- All wood piles to be stored securely and covered away from the building (in a shed/wood store is recommended)

PLANTATIONS

- BARE EARTH firebreaks of 15 metres width and 4 metres in height must be maintained within and adjacent to the perimeter of plantations with 6-10 metres wide internal firebreaks between compartments.
- Where power lines pass through plantation areas, firebreaks must be in accordance with Western Power specifications.

WHERE AND HOW TO OBTAIN BURNING PERMITS

Applications for burning permits are available from your local Bush Fire Control Officer at no cost.

General Requirements

Garden Refuse Urban Areas (town sites): No garden refuse is permitted to be burnt on the ground, in the open air or in outdoor incinerator within the urban areas of Dardanup, Eaton, Burekup town sites at any time of the year unless a permit to burn has first been obtained from a Fire Control Officer for special circumstances such as a large block that needs hazard reduction.

All Other Areas in Shire of Dardanup: Pursuant to section 24G(2) and section 25(1a) of the Bush Fires Act 1954, the burning of garden refuse and camp and cooking fires is prohibited in all areas within the Shire of Dardanup during the Prohibited Burning Period. Furthermore, pursuant to section 24G(2) the burning of garden refuse and camp and cooking fires are prohibited within the Shire of Dardanup during the Restricted Burning Period unless a permit to burn has first been obtained from a Fire Control Officer.

The local Bush Fire Control Officer will note the relevant conditions you must comply with on your burning permit.

You are advised that Burning Permits are automatically invalidated on days of "severe", "extreme" or "catastrophic" fire danger.

FIREBREAK VARIATIONS/EXEMPTIONS

If it is considered impractical for any reason to clear firebreaks or remove flammable materials from any land as required by this Order, you should make written application to the Shire of Dardanup no later than 30 September each year and include a plan of your land detailing your fire prevention measures to abate fire hazards on the land. The prescribed Firebreak Variation/Exemption Forms are available from the Shire of Dardanup offices. If your request for a variation/exemption is not granted, you must comply with the requirements of this Order.

For further information please call the Shire of Dardanup 9724 0000 or your local Fire Control Officer.

For all fire emergencies, please dial "000"

*Zones defined by the Shire of Dardanup Town Planning Scheme No.3.

Discussion:

Note: Mr Shaun Champ left the room at [7.59pm] and returned at [8.01pm].

The Committee discussed at length the Fire Prevention Order and agreed to make the following changes to the Resolution:

1. *Residential, Industrial, Development, Restricted Use, Mixed Business And Commercial Zones**

Remove the following point:

- *All wood piles to be stored securely and covered away from the building (in a shed/wood store is recommended).*

2. *Add a 4m height restriction to burn piles for both Small Holding Zones and General Farming, Restricted Use And Tourist Zones.*
3. *Remove reference to a shed/wood store and add 'during the restricted and prohibited burning period' as per below for both Holding Zones and General Farming, Restricted Use And Tourist Zones.*

- All wood piles during the restricted and prohibited burning period are to be stored securely away from the building (~~in a shed/wood store is recommended~~)

4. Add "very high" to the following:

You are advised that Burning Permits are automatically invalidated on days of "**very high**" "severe", "extreme" or "catastrophic" fire danger.

Mr Murray Halden - I wish to advise that for future reference, when I receive a request for an exemption I will be requesting that the applicant contact their FCO direct to obtain the form and I will continue to advise that the form will need to be signed and forwarded by their FCO.

The Committee referred to the additional information forwarded by the Shire to the property owner, as provided in Appendix BFAC 9.18B.

The following amendment was to be made:

Firebreak: A maintained strip of bare earth with all **flammable and vegetation** materials (living or dead) removed.

Mr Dennis Hill requested that the Shire remove the following from the additional information

- Due to the high costs involved, the Shire is not able to maintain all road verges within its boundaries. Where possible we undertaken mitigation strategies such as controlled burning, slashing and some spraying to minimize hazard's, however it cannot be guaranteed that this action will sufficiently reduce all fire risks.

Mrs Erin Hutchins - As this is a Shire of Dardanup information document, and does not form part of the formal Fire Prevention Order your comments have been noted in this instance.

BFA COMMITTEE RESOLUTION

BFAC 11-18 MOVED - Mr Clay Rose SECONDED - Mr Richard Stacey

BUSHFIRE ADVISORY COMMITTEE RECOMMENDED RESOLUTION

THAT the Bushfire Advisory Committee recommend that Council adopt and advertise the 2018/2019 Shire of Dardanup Fire Prevention Order pursuant to Section 33(1) of the Bush Fires Act 1954.



FIRE PREVENTION ORDER

FIRST AND FINAL NOTICE

With reference to Section 33 of the Bush Fires Act 1954, you are required to carry out fire prevention work on land owned or occupied by you, in accordance with the provisions of this order.

This order is valid for the period 1 July – 30 June annually.

Work **must** be completed by the **30 November annually** and maintained until the close of the **Restricted Burning Period**.

PLEASE READ THIS NOTICE CAREFULLY

If you do not fully understand this notice, please contact Emergency & Ranger Services during office hours on 9724 0000 or your local Fire Control Officer to discuss.

**PERSONS WHO FAIL TO COMPLY WITH THE
REQUIREMENTS OF THE ORDER MAY BE ISSUED
WITH AN INFRINGEMENT NOTICE PENALTY (\$250.00)
OR PROSECUTED WITH AN INCREASED PENALTY
(MAXIMUM PENALTY \$5,000).
ADDITIONALLY THE SHIRE OF DARDANUP MAY CARRY OUT THE
REQUIRED WORK AT COST TO THE OWNER/OCCUPIER.**

RESTRICTED BURNING PERIOD

Burning Permits Required

**1 November
to
13 December
annually**

PROHIBITED BURNING PERIOD

NO FIRES PERMITTED

**14 December
to
15 March
annually
(subject to extension)**

RESTRICTED BURNING PERIOD

Burning Permits Required

**16 March
to
26 April
annually
(subject to extension)**

RESIDENTIAL, INDUSTRIAL, DEVELOPMENT, RESTRICTED USE, MIXED BUSINESS AND COMMERCIAL ZONES*

- All flammable material/vegetation (except living trees) MUST be slashed or grazed to a height that does not exceed 50 millimetres and flammable material MUST be removed.

SMALL HOLDINGS ZONE*

- BARE EARTH firebreaks of 2 metres width and 4 metres in height must be maintained within and adjacent to the lot boundary and surrounding all haystacks.
- Fire hazards on properties must be slashed to a height of no more than 50 millimetres and flammable material **MUST** be removed from the property. Where slashing is not possible, material/vegetation must be burnt back or sprayed with suitable herbicide to prevent growth until the end of the restricted period.
- Burn piles are approved under the following conditions:
 - a burn pile is to be no closer than 10 metres to any structure; and
 - a 2 metre wide and 4m in height firebreak is to be placed around the perimeter of any burn pile.
- All wood piles during the restricted and prohibited burning period are to be stored securely away from the building.

GENERAL FARMING, RESTRICTED USE AND TOURIST ZONES*

- Irrigated land is defined as land that is watered, kept fully watered and is maintained in a non-flammable state for the whole of the restricted and prohibited burning periods.
- **Non Irrigated lots** – BARE EARTH firebreaks of 2 metres width and 4 metres in height must be maintained within and adjacent to the lot boundary where it adjoins a road and/or rail reserve.
- **Irrigated lots** – firebreaks are **NOT** required on that lot of land where the lot is being **actively and regularly irrigated throughout the restricted and prohibited burning periods.**
- Irrigation channels that are situated **WITHIN** and adjacent to a lot boundary will be accepted as a firebreak provided the irrigation channel is utilised in that channel throughout the **restricted and prohibited burning periods.**
- Burn piles are approved under the following conditions:
 - a burn pile is to be no closer than 10 metres to any structure; and
 - a 2 metre wide and 4m in height firebreak is to be placed around the perimeter of any burn pile.
 - All wood piles during the restricted and prohibited burning period are to be stored securely away from the building.

PLANTATIONS

- BARE EARTH firebreaks of 15 metres width and 4 metres in height must be maintained within and adjacent to the perimeter of plantations with 6-10 metres wide internal firebreaks between compartments.
- Where power lines pass through plantation areas, firebreaks must be in accordance with Western Power specifications.

WHERE AND HOW TO OBTAIN BURNING PERMITS

Applications for burning permits are available from your local Bush Fire Control Officer at no cost.

Garden Refuse Urban Areas (town sites): No garden refuse is permitted to be burnt on the ground, in the open air or in outdoor incinerator within the urban areas of Dardanup, Eaton, Burekup town sites at any time of the year unless a permit to burn has first been obtained from a Fire Control Officer for special circumstances such as a large block that needs hazard reduction.

All Other Areas in Shire of Dardanup: Pursuant to section 24G(2) and section 25(1a) of the Bush Fires Act 1954, the burning of garden refuse and camp and cooking fires is prohibited in all areas within the Shire of Dardanup during the **Prohibited Burning Period**. Furthermore, pursuant to section 24G(2) the burning of garden refuse and camp and cooking fires are prohibited within the Shire of Dardanup during the **Restricted Burning Period** unless a permit to burn has first been obtained from a Fire Control Officer.

The local Bush Fire Control Officer will note the relevant conditions you must comply with on your burning permit.

You are advised that Burning Permits are automatically invalidated on days of “very high” “severe”, “extreme” or “catastrophic” fire danger.

FIREBREAK VARIATIONS/EXEMPTIONS

If it is considered impractical for any reason to clear firebreaks or remove flammable materials from any land as required by this Order, you should make written application to the Shire of Dardanup **no later than 30 September each year** and include a plan of your land detailing your fire prevention measures to abate fire hazards on the land. The prescribed Firebreak Variation/Exemption Forms are available from the Shire of Dardanup offices. If your request for a variation/exemption is not granted, you must comply with the requirements of this Order.

For further information please call the Shire of Dardanup 9724 0000 or your local Fire Control Officer.

For all fire emergencies, please dial “000”

*Zones defined by the Shire of Dardanup Town Planning Scheme No.3.

CARRIED

10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

11. NEW BUSINESS OF AN URGENT NATURE

11.1 Title: *Illegal Fires – Follow up Actions*

Cr Peter Robinson requested further information on the procedures and follow up for illegal fire matters.

Mr Murray Halden provided the Committee with an overview of the role of Rangers and procedures for the investigation of alleged illegal fires. He advised that the investigation is evidence based and the collection of evidence is paramount. FCO's were requested to contact Ranger Services if alleged illegal fires are reported.

Cr Peter Robinson requested follow up from the Rangers with the FCO's for any reported illegal fire matters.

12. MATTERS BEHIND CLOSED DOORS

None.

13. CLOSURE OF MEETING.

The Chairperson advised that the date of the next Bush Fire Advisory Committee Meeting will be Tuesday 16 October 2018, commencing at 7.00 pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Chairperson declared the meeting closed at 8.51pm.