



Shire of Dardanup

# APPENDICES

## BUSHFIRE ADVISORY COMMITTEE MEETING

To Be Held

Wednesday, 14 October 2020

Commencing at 7.00pm

At

Shire of Dardanup  
ADMINISTRATION CENTRE EATON  
1 Council Drive - EATON

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**SHIRE OF DARDANUP  
BUSH FIRE BRIGADES LOCAL LAW 2021**

**BUSH FIRES ACT 1954**

**LOCAL GOVERNMENT ACT 1995**

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# (Appendix BFAC: 10.13A)

## BUSH FIRES ACT 1954 LOCAL GOVERNMENT ACT 1995

### SHIRE OF DARDANUP

## BUSH FIRE BRIGADES LOCAL LAW 2021

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the *SHIRE OF DARDANUP* resolved on *[insert date]* to make the following local law.

### PART 1 - PRELIMINARY

#### 1.1 Citation

This local law may be cited as the Shire of Dardanup Bush Fire Brigades Local Law 2021.

#### 1.2 Definitions

(1) In this local law unless the context otherwise requires –

“**Act**” means the *Bush Fires Act 1954*;

“**brigade area**” is defined in clause 2.2(1)(b);

“**brigade member**” means a fire fighting member, associate member or a cadet member of a bush fire brigade;

“**brigade officer**” means a person holding a position referred to in clause 2.2 (1)(c), whether or not he or she was appointed by the local government or elected at an annual general meeting of a bush fire brigade or otherwise appointed to the position;

“**bush fire brigade**” is defined in section 7 of the Act;

“**Bush Fire Operating Procedures**” means the Bush Fire Operating Procedures adopted by the local government as amended from time to time;

“**CEO**” means the chief executive officer of the Shire of Dardanup;

“**Council**” means the Council of the local government;

“**Department**” means the Department of Fire and Emergency Services of Western Australia;

“**district**” means the district of the local government;

“**fire fighting member**” is defined in clause 4.2;

“**local government**” means the *Shire of Dardanup*;

“**normal brigade activities**” is defined in Section 35A of the Act;

“**Regulations**” means Regulations made under the Act; and

“**Rules**” means the Rules Governing the Operation of Bush Fire Brigades set out in the First Schedule.

# (Appendix BFAC: 10.13A)

- (2) In this local law, unless the context otherwise requires, a reference to –
- (a) a Captain;
  - (b) a First Lieutenant;
  - (c) a Second Lieutenant;
  - (d) any additional Lieutenants;
  - (e) an Equipment Officer;
  - (f) a Secretary.
  - (g) a Treasurer; or
  - (h) a Secretary / Treasurer combined,

means a person holding that position in a bush fire brigade.

## 1.3 Repeal

The Shire of Dardanup Bush Fire Brigades Local Law published in the Government Gazette of 17<sup>th</sup> April 2003 and the Shire of Dardanup Bush Fire Brigades Amendment Local law published in the Government Gazette on 8<sup>th</sup> April 2008 are repealed.

## 1.4 Application

This local law applies throughout the district.

## PART 2 – ESTABLISHMENT OF BUSH FIRE BRIGADES

### *Division 1 – Establishment of a bush fire brigade*

#### 2.1 Establishment of a bush fire brigade

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government’s decision under subclause (1).

#### 2.2 Name and officers of bush fire brigade

- (1) On establishing a bush fire brigade under clause 2.1(1) the local government is to –
  - (a) give a name to the bush fire brigade;
  - (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities (the “**brigade area**”); and
  - (c) appoint –
    - (i) a Captain;
    - (ii) a First Lieutenant;
    - (iii) a Second Lieutenant;
    - (iv) additional Lieutenants if the local government considers it necessary;
    - (v) an Equipment Officer;
    - (vi) a Secretary; and
    - (vii) a Treasurer; or
    - (viii) a Secretary/Treasurer combined.
    - (ix) a Bush Fire Control Officer
    - (x) Any other position(s) deemed necessary for the effective management of brigade activities (eg; a Training Officer).
- (2) When considering the appointment of persons to the positions in subclause (1)(c), the local government is to have regard to the qualifications and experience which may be required to fill each position.
- (3) A person appointed to a position in subclause (1)(c) is to be taken to be a brigade member.

## (Appendix BFAC: 10.13A)

- (4) The appointments referred to in subclause (1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.
- (5) If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting, then the local government is to appoint a person to fill the vacancy in accordance with subclause (2)

### *Division 2 – Command at a fire*

#### **2.3 Ranks within the bush fire brigade**

- (1) Where under the Act and Bush Fire Operating Procedures members of the bush fire brigade have command of a fire, unless a bushfire control officer is in attendance at the fire, the Captain has full control over other persons fighting the fire, and is to issue instructions as to the methods to be adopted by the firefighters. In the absence of the Captain, the first Lieutenant, and in the absence of the first, the second Lieutenant and so on, in the order of seniority determined, is to exercise all the powers and duties of the Captain.
- (2) Where a bushfire control officer is in attendance at a fire which the members of the bush fire brigade have command of under the Act and the Bush Fire Operating Procedures, the most senior bushfire control officer has full control over other persons fighting the fire and is to issue instructions as to the methods to be adopted by the fire fighters.

### *Division 3 – Application of Rules to a bush fire brigade*

#### **2.4 Rules**

- (1) The Rules govern the operation of a bush fire brigade.
- (2) A bush fire brigade and each brigade member is to comply with the Rules as set out in Schedule 1.

### *Division 4 – Transitional*

#### **2.5 Existing Bush Fire Brigades**

- (1) Where a local government has established a bush fire brigade prior to the commencement date, then on and from the commencement day –
  - (a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law;
  - (b) the provisions of this local law apply to the bush fire brigade save for clause 2.2; and
  - (c) any rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.
- (2) In this clause –  
“**commencement day**” means the day on which this local law comes into operation.

**(Appendix BFAC: 10.13A)**



# (Appendix BFAC: 10.13A)

## *Division 5 – Dissolution of bush fire brigade*

### **2.6 Dissolution of bush fire brigade**

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Act, this local law, the Bush Fire Operating Procedures or the Rules, or is not achieving the objectives for which it was established.

### **2.7 New arrangement after dissolution**

If a local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

## **PART 3 - ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES**

### *Division 1 – Local government responsibility*

#### **3.1 Local government responsible for structure**

The local government is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

#### **3.2 Officers to be supplied with Act**

The local government is to supply each brigade officer with a copy of the Act, the Regulations, the Bush Fire Operating Procedures, this local law, **local government code of conduct and polices** and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments which are made thereto from time to time.

### *Division 2 – Chief Bush Fire Control Officer*

#### **3.3 Managerial role of Chief Bush Fire Control Officer**

Subject to any directions by the local government the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.

#### **3.4 Chief Bush Fire Control Officer may attend meetings**

The Chief Bush Fire Control Officer or her or his nominee (who is to be a bush fire control officer) may attend as a non-voting representative of the local government at any meeting of a bush fire brigade.

## **3.5 Duties of Chief Bush Fire Control Officer**

The duties of the Chief Bush Fire Control Officer include –

- (a) provide leadership to volunteer bush fire brigades;
- (b) monitor bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report thereon with recommendations at least once a year to the local government;
- (c) liaise with the local government concerning fire prevention / suppression matters generally and directions to be issued by the local government to bush fire control officers (including those who issue permits to burn) bush fire brigades or brigade officers;
- (d) ensure that bush fire brigades are registered with the local government and that lists of brigade members are maintained.

### *Division 3 – Annual general meetings of bush fire brigades*

## **3.6 Holding of annual general meeting**

A bush fire brigade is to hold its annual general meeting during the month of March each year.

## **3.7 Nomination of bush fire control officers to Bush Fire Advisory Committee**

At the annual general meeting of a bush fire brigade, one brigade member is to be nominated to the Bush Fire Advisory Committee to serve as the bush fire control officer for the brigade area until the next general meeting.

## **3.8 Nomination of bush fire control officer to the local government**

If the local government has not established a Bush Fire Advisory Committee, then at the annual general meeting of a bush fire brigade, the bush fire brigade is to nominate one brigade member to the local government to serve as the bush fire control officer for the brigade area until the next annual general meeting.

## **3.9 Minutes to be tabled before the Bush Fire Advisory Committee**

- (1) The Secretary is to forward a copy of the minutes of the annual general meeting of a bush fire brigade to the Chief Bush Fire Control Officer within one month after the meeting.
- (2) The Chief Bush Fire Control Officer is to table the minutes of a bush fire brigade's annual general meeting at the next meeting of the –
  - (a) Bush Fire Advisory Committee; or
  - (b) Council, if there is no Bush Fire Advisory Committee, following their receipt under subclause (1).

### *Division 4 – Bush Fire Advisory Committee*

## **3.10 Functions of Advisory Committee**

The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to include such number of nominees of the bush fire brigades as is determined by the local government.

## **3.11 Advisory Committee to nominate bush fire control officers**

## (Appendix BFAC: 10.13A)

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government from the persons nominated by each bush fire brigade a person for the position of a bush fire control officer for the brigade area.

### 3.12 Local government to have regard to nominees

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

### 3.13 Advisory Committee to consider bush fire brigade motions

The Bush Fire Advisory Committee is to make recommendations to the local government on all motions received by the Bush Fire Advisory Committee from bush fire brigades.

### 3.14 Duties of Bush Fire Control Officer

The Bush Fire Control Officer is to –

- (a) provide leadership and direction to the Captain, Lieutenants, other Committee members and fire fighters to implement the objectives of the Brigade;
- (b) Act as spokesperson for the Brigade, specifically at the Bush Fire Advisory Committee (BFAC), and generally on public relations and other matters, in conjunction with the Shire of Dardanup;
- (c) Issue permits to burn as authorised under the Act within their area of the district;
- (d) Inspect and report on fire hazards within their district and in the Shire of Dardanup;
- (e) Carry out any duties prescribed under the Act and so authorised by the Shire of Dardanup;
- (f) Take overall charge of fire suppression activities, and/or ensures the principles of the Incident Management System are being adhered to during wildfire suppression or during hazard reduction programs;
- (g) conduct brigade briefings and post incident analysis of any incident involving fire fighting;
- (h) to ensure members deployed for operational duties have the competencies to complete the task or duty assigned and hold currency in training to carry out the functions required, in accordance with Bush Fire Operating Procedures;
- (i) to adopt policies on behalf of the brigade as recommended by the local government;
- (j) to ensure the behaviour of members is in accordance with the Local Government's code of conduct;
- (k) liaise with the local government concerning fire prevention/suppression matters generally.

## PART 4 – TYPES OF BUSH FIRE BRIGADE MEMBERSHIP

### 4.1. Types of membership of bush fire brigade

The membership of a bush fire brigade consists of the following –

- (a) fire fighting (active) members;
- (b) associate (auxiliary) members;
- (c) cadet members; and
- (d) honorary life members.

### 4.2 Fire fighting (active) members

- (1) Fire fighting (active) members are those persons being at least 16 years of age who undertake all normal bush fire brigade activities.
- (2) Notwithstanding subclause (1), a fire fighting (active) member between the age of 16 and 18 must not attend a fire or other emergency incident unless the member has the consent of their parent or guardian and is accompanied by an appropriately trained fire fighting member over the age of 18.

# (Appendix BFAC: 10.13A)

## 4.3 Associate (auxiliary) members

Associate members are those persons who are willing to supply free vehicular transport for fire fighting members or fire fighting equipment, or who are prepared to render other assistance required by the bush fire brigade.

## 4.4 Cadet members

Cadet members are –

- (a) to be aged 11 to 15 years;
- (b) to be admitted to membership only with the consent of their parent or guardian;
- (c) admitted for the purpose of training and are not to attend or be in attendance at an uncontrolled fire or other emergency incident;
- (d) to be supervised by a fire fighting member when undertaking normal brigade activities as defined by paragraphs (c), (d), (e), (f) and (g) of section 35A of the Act;
- (e) ineligible to vote at bush fire brigade meetings;
- (f) not to be assigned ranks under the Department's rank structure.

## 4.5 Honorary life member

- (1) The bush fire brigade may by a simple majority resolution appoint a person as an honorary life member in recognition of services by that person to the bush fire brigade.
- (2) A brigade member who has achieved 15 years active service to a brigade within the Shire of Dardanup;
- (3) No membership fees are to be payable by an honorary life member.
- (4) The Shire of Dardanup and Department of Fire & Emergency Services (DFES) to be notified of nominees.

## 4.6 Notification of membership

No later than 15 April in each year, the bush fire brigade is to report to the Chief Fire Control Officer the name, contact details and type of membership of each brigade member.

## PART 5 – APPOINTMENT DISMISSAL AND MANAGEMENT OF MEMBERS

### 5.1 Rules to govern

The appointment, dismissal and management of brigade members by the bush fire brigade are governed by the Rules.

## PART 6 – EQUIPMENT OF BUSH FIRES BRIGADES

### 6.1 Policies of local government

The local government may make policies under which it –

- (a) provides funding to bush fire brigades for the purchase of protective clothing, equipment and appliances; and
- (b) keeps bush fire brigades informed of opportunities for funding from other bodies.

# (Appendix BFAC: 10.13A)

## **6.2 Equipment in brigade area**

Not later than 15 April in each year, the bush fire brigade is to report to the local government the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the brigade area (or at a station of the bush fire brigade).

## **6.3 Funding from local government budget**

A request to the local government from the bush fire brigade for funding of protective clothing, equipment or appliance needs is to be received by the local government by 31 March in order to be considered in the next following local government budget, and is to be accompanied by the last audited financial statement and a current statement of assets and liabilities of the bush fire brigade.

## **6.4 Consideration in the local government budget**

The local government may approve or refuse an application for funding depending upon the assessment of budget priorities for the year in question.

**FIRST SCHEDULE**

**RULES GOVERNING THE OPERATION OF BUSH FIRE BRIGADES**

**PART 1 - PRELIMINARY**

**1.1 Interpretation**

- (1) In these Rules, unless the context otherwise requires, where a term is used in these Rules and is defined in the local law, the Act or the Regulations, then the term is to be taken to have the meaning assigned to it in the local law, the Act or the Regulations, as the case may be.
- (2) In these Rules, unless the context otherwise requires –  
“**absolute majority**” means a majority of more than 50% of the number of:
  - (a) brigade members of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the bush fire brigade; or
  - (b) brigade officers of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the Committee.“**Committee**” means the Committee of the bush fire brigade;  
“**local law**” means the *SHIRE OF DARDANUP* Bush Fire Brigades Local Law 2021; and  
“**normal brigade activities**” is defined by section 35A of the Act
- (3) Subject to these Rules, where a decision is to be made by the bush fire brigade, then the decision may be made by a resolution passed by a simple majority of the brigade members who are present in person or by proxy at the meeting.
- (4) Subject to these Rules, where a decision is to be made by the Committee, then the decision may be made by a resolution passed by a simple majority of the brigade officers who are present in person or by proxy at the meeting.

**PART 2 – OBJECTS AND MEMBERSHIP OF BUSH FIRE BRIGADE**

**2.1 Objects of bush fire brigade**

The objects of the bush fire brigade are to carry out –

- (a) the normal brigade activities; and
- (b) the functions of the bush fire brigade which are specified in the Act, the Regulations and the local law.

**2.2 Committee to determine applications**

Applications for membership are to be determined by the Committee.

**2.3 Conditions of membership**

In relation to any type of membership, as described in Part 4 of the local law, the bush fire brigade may establish policies pertaining to –

- (a) the qualifications required;
- (b) fees payable, if any;
- (c) a requirement to serve a probationary period;
- (d) procedures to be employed by the Committee prior to approval of an application for membership, and the Committee is to act within the parameters of any such policy in determining applications for membership.

# (Appendix BFAC: 10.13A)

## 2.4 Applications for membership

~~An application for membership is to be in writing and is to be submitted to the Secretary and in the case of—~~

- ~~(a) an application for firefighting membership is to be accompanied by a completed form in the form of that in Appendix I.~~
- ~~(b) an application for associate membership is to be accompanied by a completed form in the form of that in Appendix II.~~
- ~~(c) an application for cadet membership is to be accompanied by a completed form in the form of that in Appendix III.~~

An application for membership is to be in writing and is to be submitted to the Secretary and is to be accompanied by a completed form in the form of that in Appendix I.

## 2.5 Decision on application for membership

- (1) The Committee may –
  - (a) approve an application for membership unconditionally or subject to any conditions; or
  - (b) refuse to approve an application for membership.
- (2) If the Committee refuses to approve an application for membership, it is to give written reasons for the refusal, as soon as practicable after the decision is made, to the applicant and the advice that the applicant has the right to object to the local government.

## 2.6 DFES and Local Government to be notified of registrations

If any application for membership is approved, the Secretary of the bush fire brigade is to supply registration details to the Department and Local Government within 14 days of a person being admitted to membership in the form required by the Department from time to time.

## 2.7 Termination of membership

- (1) Membership of the bush fire brigade terminates if the member –
  - (a) dies;
  - (b) gives written notice of resignation to the Secretary;
  - (c) is, in the opinion of the Committee, permanently incapacitated by mental or physical ill-health;
  - (d) is dismissed by the Committee; or
  - (e) ceases to be a member or is taken to have resigned under subclause (2)
- (2) A brigade member whose membership fees are more than one year in arrears is to be taken to have resigned from the bush fire brigade.

## 2.8 Suspension of membership

- (1) Membership of the bush fire brigade may be suspended at any time if, in the opinion of the Committee, circumstances warrant suspending the member.
- (2) The period of suspension shall be at the discretion of the Committee.
- (3) Upon the expiry of the period of suspension the Committee may:
  - (a) extend the period of suspension;
  - (b) terminate the membership; or
  - (c) reinstate the membership.

## 2.9 Existing liabilities to continue

## (Appendix BFAC: 10.13A)

The resignation, or dismissal of a member under clause 2.7 does not affect any liability of the brigade member arising prior to the date of resignation or dismissal.

### **2.10 Member has right of defence**

A brigade member is not to be dismissed under clause 2.7(1)(d) without being given the opportunity to meet with the Committee and answer any charges which might give grounds for dismissal.

### **2.11 Objection Rights**

A person whose -

- (a) application for membership is refused under clause 2.5(1)(b);
- (b) membership is terminated under clause 2.7(1)(c), clause 2.7(1)(d) or clause 2.8(3)(b); or
- (c) membership is suspended under clause 2.8(1) or clause 2.8(3)(a),

has the right of objection to the local government which may dispose of the objection by –

- (a) dismissing the objection;
- (b) varying the decision objected to; or
- (c) revoking the decision objected to, with or without –
  - (i) substituting for it another decision; or
  - (ii) referring the matter, with or without directions, for another decision by the Committee.



## PART 3 – FUNCTIONS OF BRIGADE OFFICERS

### 3.1 Chain of command during fire fighting activities

Subject to the Act and the local law, the command procedures to apply during fire fighting activities are as detailed in the **Bush Fires Act 1954 and Shire of Dardanup Bush Fire Response Plan**.

### 3.2 Duties Of Captain

The Captain is to –

- (a) preside over all Brigade meetings and ensure meeting procedures are followed at all times;
- (b) promote the objectives of the Brigade;
- (c) demonstrate positive leadership and mentors members;
- (d) attend meetings as requested by the local government;
- (e) in the absence of a Bush Fire Control Officer may take overall charge of fire suppression activities, and/or ensures the principles of the Incident Management System are being adhered to during wildfire suppression or during hazard reduction programs;
- (f) provide leadership for the Brigade and related administration;
- (g) ultimately undertakes responsibility for the proper management and maintenance of Brigade property and equipment;
- (h) is to deputise for the Bush Fire Control Officer at Bushfire Advisory Committee meetings when required;
- (i) advise the brigade on administrative matters;
- (j) ensures Brigade members are adequately trained to carry out their functions, in accordance with Bush Fire Operating Procedures (BFOP) and Brigade standards;
- (k) in the absence of a Bush Fire Control Officer conduct brigade briefings and post incident analysis of any incident involving fire fighting;
- (l) conduct brigade briefings and post incident analysis of any management issues;
- (m) to ensure the behaviour of members is in accordance with the Local Government's code of conduct.

### 3.3 Lieutenants

- (1) The Brigade may increase or decrease the number of Lieutenants to meet their specific operational requirements, up to a maximum of four Lieutenants.
- (2) All Lieutenants must be ranked in seniority as follows -
  - (a) the Captain and Lieutenants of the brigade, in consultation with the Chief Bush Fire Control Officer, determine this seniority;
  - (b) in the event that a resolution cannot be found, the Chief Bush Fire Control Officer shall have the final say.
- (3) The duties of the Lieutenant is to –
  - (a) in the absence of the brigade Captain the most senior Lieutenant present assumes the responsibilities and duties of that officer and takes ultimate responsibility for the successful performance of all Brigade activities;
  - (b) provide support to the Captain;
  - (c) command and manage members during emergencies and other Brigade related activities;
  - (d) demonstrate positive leadership and mentor members;
  - (e) maintain open lines of communications. Encourage positive interaction and teamwork between members;
  - (f) ensure Bush Fire Operating Procedures are adhered to at brigade activities;
  - (g) ensure members engaged in fire-fighting activities hold competencies relevant to the task;
  - (h) work cohesively with the brigade Training Officer and conduct training activities for members;

## (Appendix BFAC: 10.13A)

- (i) to ensure the behaviour of members is in accordance with the Local Government's code of conduct.

### 3.4 Secretary

- (1) The Secretary is to –
  - (a) be in attendance at all meetings and keep a correct minute and account of the proceedings of the bush fire brigade in a book which shall be open for inspection by brigade members at any reasonable time;
  - (b) answer all correspondence or direct it appropriately, and keep a record of the same;
  - (c) prepare and send out all necessary notices of meetings;
  - (d) receive membership fees, donations and other monies on behalf of the bush fire brigade, and remit them to the Treasurer upon receipt;
  - (e) complete and forward an incident report form in the form required by the Department to the Chief Bush Fire Control Officer and the Department within 14 days after attendance by the bush fire brigade at an incident.
  - (f) maintain a register of all current brigade members which includes each brigade member's contact details and type of membership.
  - (g) provide no later than 31 May in each year, a report to the Chief Bush Fire Control Officer detailing the name, contact details and type of membership of each brigade member.
- (2) Where a bush fire brigade attends an incident on more than one day, the incident report form is to be completed and forwarded under subclause (1)(e) within 14 days after the last day of attendance.

### 3.5 Treasurer

The Treasurer is to –

- (a) receive donations and deposits from the Secretary, and deposit all monies to the credit of the bush fire brigade's bank account;
- (b) pay accounts as authorized by the Committee;
- (c) keep a record of all monies received and payments made, maintain the accounts and prepare the balance sheet for each financial year;
- (d) be the custodian of all monies of the bush fire brigade; and
- (e) regularly inform the Secretary of the names of those brigade members who have paid their membership fees.
- (f) report on the financial position at meetings of the bush fire brigade or Committee.
- (g) submit a copy of the audit report to the Chief Bush Fire Control Officer by 15 April each year.

### 3.6 Equipment Officer

- (1) The Equipment Officer is to –
  - (a) be responsible for the custody and maintenance in good order and condition of all protective clothing, equipment and appliances provided by the local government to the bush fire brigade (or of the bush fire brigade).
  - (b) provide, no later than 15 April of each year, a report to the local government and bush fire brigade captain describing the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the bush fire brigade area (or at a station of the bush fire brigade).
  - (c) ensure all of the equipment of the bush fire brigade is stored at a place approved by the Captain (the "station").

## (Appendix BFAC: 10.13A)

- (2) If there is to be more than one station in the brigade area, the Equipment Officer is to appoint in respect of each station a person who is responsible for the custody and maintenance in good order and condition of all equipment and appliances at the station, subject to any direction of the Equipment Officer.

### **3.7 Training Officer**

The Training Officer is to –

- (a) ensure brigade members maintain necessary skill levels equivalent to the competency standards required as recommended by the Department and the Shire of Dardanup;
- (b) ensure regular training sessions are conducted within the brigade to maintain currency of qualifications and skills;
- (c) maintain accurate records of training undertaken by members and ensure that qualification and training updates are forwarded to the local government;
- (d) provide mentoring for members who express an interest in training to encourage future facilitators;
- (e) represent the brigade at training committee meetings.
- (f) The Training Officer is to provide, no later than 30 November of each year, a report to the local government of any identified training needs of the bush fire brigade.

# (Appendix BFAC: 10.13A)

## PART 4 – COMMITTEE

### 4.1 Management of bush fire brigade

- (1) Subject to the provisions of these Rules, the administration and management of the affairs of the bush fire brigade are vested in the Committee.
- (2) Without limiting the generality of subclause (1), the Committee is to have the following functions –
  - (a) to recommend to the local government amendments to these Rules;
  - (b) to draft the annual budget for the bush fire brigade and present it at the annual general meeting of the bush fire brigade;
  - (c) to propose a motion for consideration at any meeting of the bush fire brigade;
  - (d) to recommend to the local government equipment which needs to be supplied by the local government to the bush fire brigade;
  - (e) to invest or place on deposit any of the funds of the bush fire brigade not immediately required to perform the normal brigade activities;
  - (f) to delegate to a person, as from time to time thought fit, any functions (being less than the total functions of the Committee) on any conditions it thinks fit;
  - (g) to do all things necessary or convenient in order to perform any of its functions and to secure the performance of the normal brigade activities by the bush fire brigade; and
  - (h) deal with membership applications, grievances, disputes and disciplinary matters.

### 4.2 Constitution of Committee

- (1) The Committee of the bush fire brigade is to consist of the brigade officers being the Captain, Secretary, Treasurer, Equipment Officer, Training Officer, Bush Fire Control Officers and the Lieutenants of the bush fire brigade.
- (2) The brigade officers are to -
  - (a) be elected at the annual general meeting of the bush fire brigade;
  - (b) hold office until the next annual general meeting; and
  - (c) be eligible for re-election at the next annual general meeting.
- (3) Any brigade officer may be removed from office by an absolute majority decision of the brigade members present in person or by proxy at a special meeting called for such a purpose.
- (4) The Committee may appoint a brigade member to fill a vacancy in any office arising from a resolution under subclause (3) or which has arisen for any other reason.

## PART 5 – MEETINGS OF BUSH FIRE BRIGADE

### 5.1 Ordinary meetings

- (1) Ordinary meetings may be called at any time by the Secretary by giving at least 7 days' notice to all brigade members and to the Chief Fire Control Officer, for the purpose of –
  - (a) organising and checking equipment;
  - (b) requisitioning new or replacement equipment;
  - (c) organising field excursions, training sessions, hazard reduction programs, and the preparation of fire-breaks;
  - (d) establishing new procedures in respect of any of the normal brigade activities; and
  - (e) dealing with any general business.
- (2) In a notice given under subclause (1), the Secretary is to specify the business which is to be conducted at the meeting.
- (3) Business may be conducted at an ordinary meeting of the bush fire brigade notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

# (Appendix BFAC: 10.13A)

## 5.2 Special meetings

- (1) The Secretary is to call a special meeting when 5 or more brigade members request one in writing.
- (2) At least 2 days' notice of a special meeting is to be given by the Secretary, to all brigade members and to the Chief Bush Fire Control Officer.
- (3) In a notice given under subclause (2) the Secretary is to specify the business which is to be conducted at the meeting.
- (4) No business is to be conducted at a special meeting beyond that specified in a notice given under subclause (2) in relation to that meeting.

## 5.3 Annual general meeting

- (1) At least 7 days' notice of the annual general meeting is to be given by the Secretary to all brigade members and to the Chief Bush Fire Control Officer.
- (2) At the annual general meeting the bush fire brigade is to –
  - (a) elect the brigade officers from among the brigade members;
  - (b) consider the Captain's report on the year's activities;
  - (c) adopt the annual financial statements;
  - (d) appoint an Auditor for the ensuing financial year in accordance with clause 5.6; and
  - (e) deal with any general business.
- (3) In a notice given under subclause (1), the Secretary is to specify the business which is to be conducted at the meeting.
- (4) Business may be conducted at an annual general meeting notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

## 5.4 Quorum

- (1) The quorum for a meeting of the bush fire brigade is at least 50% of the number of offices (whether vacant or not) of member of the bush fire brigade.
- (2) No business is to be transacted at a meeting of the bush fire brigade unless a quorum of brigade members is present in person or by proxy.

## 5.5 Voting

Each brigade member is to have one vote, however in the event of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

## 5.6 Auditor

- (1) At the annual general meeting a person, not being a brigade member, is to be appointed as the Auditor of the bush fire brigade for the ensuing financial year.
- (2) The Auditor is to audit the accounts of the bush fire brigade not less than 7 days before the annual general meeting and is to certify to their correctness or otherwise and present a report at the annual general meeting.

# (Appendix BFAC: 10.13A)

## PART 6 – MEETINGS OF COMMITTEE

### 6.1 Meetings Of Committee

- (1) The Committee is to meet for the despatch of business, adjourn and otherwise regulate its meeting as it thinks fit.
- (2) The Captain or Secretary may convene a meeting of the Committee at any time.

### 6.2 Quorum

No business is to be transacted at a meeting of the Committee unless a quorum of 3 brigade officers are present in person.

### 6.3 Voting

Each brigade officer is to have one vote, however in the case of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

## PART 7 – GENERAL ADMINISTRATION MATTERS

### 7.1 Fees

- (1) The membership fees, if any, for each type of member for the ensuing 12 months are to be determined by the bush fire brigade at the annual general meeting.
- (2) Subject to subclause (3), a member is to pay the membership fees for her or his type of membership on or before 1 May.
- (3) The bush fire brigade may exempt a brigade member, or a class of membership, from the payment of membership fees, for such period and on such conditions as the bush fire brigade may determine.

### 7.2 Funds

The funds of the bush fire brigade are to be used solely for the purpose of promoting the objects of the bush fire brigade.

### 7.3 Financial year

The financial year of the bush fire brigade is to commence on 1 July and is to end on 30 June of the following year.

### 7.4 Banking

- (1) The funds of the bush fire brigade are to be placed in a bank account and are to be drawn on only by cheques signed jointly by any 2 of the Captain, Secretary or Treasurer.
- (2) If the Secretary/Treasurer is a combined position, the Captain and Secretary/Treasurer are to sign the cheques referred to in subclause (1).

# (Appendix BFAC: 10.13A)

## 7.5 Disclosure of interests

- (1) A brigade member shall disclose to the bush fire brigade or Committee any financial interest (whether direct or indirect) he or she may have in any matter being considered by the bush fire brigade or Committee, as appropriate.
- (2) If a financial interest has been disclosed under subclause (1), then the bush fire brigade or Committee, as appropriate, is to decide, in the absence of the brigade member who disclosed that interest, whether or not the brigade member is to be permitted to vote on that matter.
- (3) Where the bush fire brigade or Committee, as appropriate, decides under subclause (2), that a brigade member is not to be permitted to vote on a matter, and the brigade member votes on the matter, then her or his vote is to be taken to have no effect and is not to be counted.

## 7.6 Disagreements

- (1) Any disagreement between brigade members may be referred to either the Captain or to the Committee.
- (2) Where a disagreement in subclause (1) is considered by the Captain or the Committee to be of importance to the interests of the bush fire brigade, then the Captain or the Committee, as the case may be, is to refer the disagreement to the annual general meeting, an ordinary meeting or a special meeting of the bush fire brigade.
- (3) The local government is the final authority on matters affecting the bush fire brigade, and may resolve any disagreement which is not resolved under subclause (1) or (2).

## PART 8 – NOTICES AND PROXIES

### 8.1 Notices

- (1) Notices of meetings of the bush fire brigade are to be in writing and sent by ordinary post to the registered address of each brigade member.
- (2) Notices of meetings of the Committee may be given in writing in accordance with subclause (1) or by such other means as the Committee may decide (by an absolute majority) at a meeting of the Committee.
- (3) Any accidental omission to give notice of a meeting to, or non-receipt by a person entitled to receive such notice, is not to invalidate the meeting the subject of the notice or any resolutions passed at the meeting.
- (4) Where any notice other than a notice of meeting is to be given under these Rules, the notice is to be –
  - (a) in writing;
  - (b) unless otherwise specified, given to or by the Secretary;
  - (c) given by –
    - (i) personal delivery;
    - (ii) post;
    - (iii) facsimile transmission; or
    - (iv) email.
  - (d) taken to have been received, as the case may be –
    - (i) at the time of personal delivery;
    - (ii) 2 business days after posting; or
    - (iii) on the printing of the sender's email or transmission report.

# (Appendix BFAC: 10.13A)

## 8.2 Proxies

- (1) Where under these Rules a brigade member may vote by proxy, in order for the proxy to so vote, the brigade member or the proxy shall give a notice in the form of that appearing in this clause, to the Secretary or the person presiding at the meeting before the start of the meeting at which the proxy is to be used.
- (2) A proxy is to be valid for the meeting for which it is given and for any adjournments of that meeting.
- (3) A proxy shall be valid for the number of votes to which the brigade member is entitled.
- (4) If the donor of the proxy does not give any indication of the manner in which the proxy is to vote, the proxy shall be entitled to vote or not vote as he or she thinks fit.
- (5) A proxy shall be entitled to speak on behalf of the donor of the proxy.
- (6) All forms appointing proxies deposited under subclause (1) are to be retained by the Secretary for not less than 28 days after the conclusion of the meeting to which they relate but if there is any objection to the validity of any vote at the meeting, they are to be retained until the determination of that objection.
- (7) The form appointing a proxy shall be in writing and signed by the brigade member appointing the proxy and shall be in or substantially in the form set out below -



**(Appendix BFAC: 10.13A)**

**“PROXY**

**[INSERT NAME] BUSH FIRE BRIGADE**

**[ANNUAL] [EXTRAORDINARY] GENERAL MEETING  
TO BE HELD ON [DATE]**

I, \_\_\_\_\_,

Being a brigade member appoint \_\_\_\_\_ to  
be my proxy and vote on my behalf at the meeting of the  
bush fire brigade to be held on [insert date] and at any  
adjournment of it. The proxy shall vote as follows:

**MOTION            FOR AGAINST ABSTAIN**

1. ....
2. ....

If there is no instruction to the proxy as to the way to vote,  
the proxy shall exercise her or his discretion as to how to vote  
or whether to vote at all. In respect of any vote taken at the  
meeting on a matter which does not appear on the agenda, the  
proxy shall exercise her or his discretion as to the way he or  
she casts the vote or whether it is cast at all.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

NOTE: To be valid this proxy must be completed and  
returned to the Secretary of the bush fire brigade (or the  
presiding member) prior to the commencement of the  
meeting for which the proxy is valid.

Dated this        day of                    20 .....

# (Appendix BFAC: 10.13A)

## APPENDIX I

### APPLICATION TO JOIN A BUSH FIRE BRIGADE

1. Brigade Name.....Local Government.....
2. Mr.....Mrs.....Miss.....Ms.....
3. Surname.....
4. Given Names .....
5. Date of Birth.....Female.....Male.....Other.....
6. Home Address .....
- Postal Address .....
7. Contact No: (Home) .....(Work).....Mobile.....Pager.....  
Email .....
8. Membership Type (please tick): .....
  - Active (a person who will become involved in the operational work of the brigade) .....
  - Auxiliary (a person involved only in a support role [eg. Communications/Admin]) .....
  - Cadet (an enrollee who is under 16 years of age) .....
- 9.. Next of Kin Details: .....
  - Full Name.....
  - Address.....
  - Telephone .....Relationship .....
10. Brigade Training Carried Out (if known). .....
  - Course Title: .....
  - Location: .....
  - Date of Course: .....

I certify that the above particular are true and correct:

11. Applicant Signature:.....Date: .....  
Parent / Guardian Signature (if under 18 years of age): .....Date: .....
- 12.. Authorised: Brigade Captain/Secretary:.....Date: .....

## (Appendix BFAC: 10.13B)

### Minimum and Maximum Recommended Trainer Assessor: Student Ratios

TRK Name	Complexity Rating	Min No Students	Max No Students	Trainer / Assessor Ratios NOTES
Leadership Fundamentals	High	4	16	Ratio 1:8
Workplace Trainer Assessor	High	6	12	Ratio 1:6 to meet assessment timelines
<b>Natural Hazards</b>				
Basic General Rescue	Normal	6	20	Ratio – 1:6
Chainsaw Operator	High	2	8	Ratio – 1:2
Field Radio Operator	Normal	6	16	Ratio - 1:6
Field Search Controller	Normal	4	6	Ratio – 1:2
Flood Rescue Boat	High	4	12	Ratio - 1:4 Depends on number and size of boats
Land Search Team Member	Normal	6	20	Ratio – 1:8
Land Search Team Leader	Normal	4	10	Ratio – 1:3
Navigate to an Incident (NURE)	Normal	4	15	Ratio – 1:6 for assessment purposes
SES Induction	Normal	1	20	Ratio – 1:10 Can be done on Training Night
Storm Damage – Ground & Roof	High	6	20	Ratio – 1:5 (1 TRK for all 3 Phases)
Storm Damage – RSS Builder	High	4	8	Ratio – 1:5 (1 TRK for all 3 Phases)
VR – Single Rope Rescue	High	5	15	Ratio – 1:5 (1 TRK for all 3 Phases)
VR – Rope Rescue Systems	High	5	15	Ratio – 1:5 (1 TRK for all 3 Phases)
VR – Advanced Vertical Rescue	High	5	15	Ratio – 1:5 (1 TRK for all 3 Phases)

**(Appendix BFAC: 10.13B)**

TRK Name	Complexity Rating	Min No Students	Max No Students	Trainer / Assessor Ratios NOTES
<b>Command and Control</b>				
AIIMS 2017	High	10	20	2:20
Ground Controller	Normal	4	24	1:12
Incident Controller (Level 1)	High	4	12	1:4
Incident Controller (Level 2)	High	4	8	1:4
Logistics Officer	High	4	12	1:4
Operations Officer	High	4	8	1:4
Planning Officer	High	4	12	1:4
Public Information Officer	Normal	4	12	
Safety Advisor	High	4	12	
Sector Commander	High	4	12	1:4
<b>Bushfire</b>				
Advanced Bush fire fighting	Normal	4	18	Minimum 2 TAs
Bushfire fighting	Normal	5	15	Minimum 2 TAs
Crew leader / advanced Fire fighter	High	4	18	Minimum 2 TAs
Crew leader Bushfire	High	4	18	Minimum 2 TAs
Fire Control Officer	Normal	4	18	Minimum 2 TAs
ICV Operations	Normal	4	6	1:6 with additional SME for scenarios
Intro to Bush fire fighting	Normal	5	18	
Machine Supervision	Normal	4	12	Minimum 2 TAs
Plantation fire fighting	Normal	8	12	Minimum 2 TAs

**(Appendix BFAC: 10.13B)**

TRK Name	Complexity Rating	Min No Students	Max No Students	Trainer / Assessor Ratios NOTES
<b>Rescue and First Aid</b>				
Casualty Transfer Systems	High	6	12	1:4
Confined Space Rescue ... Cat 1	Normal	6	12	2 qualified instructors
Confined Space Rescue ... Cat 2	High	8	10	2 qualified instructors
Heavy Rescue	High	4	8	1:4
Manage Injuries	High	4	12	1:4
Road Crash Rescue	High	4	12	1:4
USAR ... Cat 1	Normal	7	12	2 qualified instructors
Vertical Rescue	High	8	10	1:3
<b>Urban Structural and Communications</b>				
Introduction to Fire Fighting	Normal	5	15	
Introduction to Structural Fire Fighting	Normal	5	*10	1:5 *Resource restrictions will also impact on maximum numbers
Pump Operations	High	5	*5 (per appliance)	1:5 *Resource restrictions will also impact on maximum numbers
Structural Fire Fighting	High	5	*10	1:5*Resource restrictions will also impact on maximum numbers
Internal Structural Firefighting Part A	High	6	8	1 Trainer Assessor
Internal Structural Firefighting B day 2				Minimum 3 Trainer Assessors
Internal Structural Firefighting B day 3				Minimum 3 Trainer Assessors plus 1 x safety officer and 1 x pump operator
Marine Fire Support	Normal	5	15	Only 1 Trainer Assessor required
Marine Fire Assessment & Containment	High	5	15	Only 1 Trainer Assessor required

**(Appendix BFAC: 10.13B)**

TRK Name	Complexity Rating	Min No Students	Max No Students	Trainer / Assessor Ratios NOTES
WAERN Basic	Normal	2	*10	1:5*Resource restrictions will also impact on maximum numbers
WAERN Advanced	Normal	5	5	1:5
<b>BA and HAZMAT</b>				
BA	High	Flexible	12	1:4 Minimum 2 instructors
BA Refresher	High	Flexible	12	1:6
HAZMAT	High	Flexible	12	1:6
<b>Driving</b>				
Off Road Driving	High	Flexible	Flexible	1: 2 Maximum numbers will depend of available resources
On Road Driving	High	Flexible	Flexible	1: 2 Maximum numbers will depend of available resources
<b>VMR</b>				
Marine Navigation – Advanced	High	4	12	Requires 1:5 for practical components
Marine Navigation – Basic	High	4	12	Requires 1:5 for practical components
Marine Navigation – Intermediate	High	4	12	Requires 1:5 for practical components
Marine Regulations	High	4	12	Requires 1:5 for practical components
Operational Induction	Normal	Flexible	12	Requires 1:5 for practical components
Radio Operational Induction	Normal	Flexible	12	Requires 1:5 for practical components
Rafting & Towing	High	4	12	Requires 1:5 for practical components
Sea Survival 1	High	4	12	Requires 1:5 for practical components
Sea Survival 2	High	4	12	Requires 1:5 for practical components
Seamanship 1	Normal	4	12	Requires 1:5 for practical components
Seamanship 2	Normal	4	12	Requires 1:5 for practical components
Seamanship 3	High	4	12	Requires 1:5 for practical components

**(Appendix BFAC: 10.13B)**

<b>TRK Name</b>	<b>Complexity Rating</b>	<b>Min No Students</b>	<b>Max No Students</b>	<b>Trainer / Assessor Ratios NOTES</b>
Vessel Induction	Normal	Flexible	12	Requires 1:5 for practical components
Vessel Operations 1	High	4	12	Requires 1:5 for practical components
Vessel Operations 2	High	4	12	Requires 1:5 for practical components
Vessel Operations 3	High	4	12	Requires 1:5 for practical components



# REQUEST FOR TEMPORARY FIRE PREVENTION & FIRE BREAK EXEMPTION FORM 82A

SHIRE OF DARDANUP  
RECEIVED  
8 APR 2020  
Name: \_\_\_\_\_ Date stamp \_\_\_\_\_

### Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
	29	T. JOHNSON RD
Suburb/Locality		
CROOKED BROOK		

### Part 2 Requested by

Details of person making request, in accordance with the Bush Fire Act 1954 and the Shire of Dardanup Fire Prevention Order

Name
MUSSELL SIMON
Daytime Contact Phone Number
47 28 1220
Postal Address
PO BOX 24
DARDANUP 6236
Email Address
musse@shiredardanup.wa.gov.au

### Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

ALL PROPERTY INFRASTRUCTURES IS PROTECTED BY RETICULATION AND EXPANSIVE KIKUYU LAWN. I REQUIRE AN EXTENSION FROM THIS FIRE SEASON TO UPGRADE BOUNDARY BREAKS CROOKED BROOK HAS A LARGE FOOTPRINT ON THE PROPERTY WHICH CAUSES ACCESS ISSUES BECAUSE OF TERRAIN.

### Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

I AM IN THE PROCESS OF ENGAGING AN EXCAVATOR TO REMOVE TREES TO GET BETTER ACCESS

I have included a plan of the property, detailing the proposed fire prevention measures



Please indicate the time frame for this exemption/variation

Current Fire Season 2019, (Appendix BFAC: 10.14)

PLEASE NOTE THAT YOU MUST PUT IN A REQUEST FORM FOR A FIRE PREVENTION & FIRE BREAK EXEMPTION (FORM 82) BY 30 SEPTEMBER, IF YOU WISH TO HAVE AN EXEMPTION OF UP TO 3 YEARS AFTER THE FIRE SEASON STATED ABOVE.

Reason/Details

3 months - Time to Commission Excavator to remove trees.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

PETER ROBINSON

District/Brigade

JOSHUA CROOKED BROOK

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

Recommend

Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

*[Signature]*

Date

1/4/20

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

RUSSELL SHERRIDAN

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Owner of Land

Occupier of Land

Applicants Signature

*[Signature]*

Date

30 3 2020.

Part 8 OFFICE USE ONLY

Approved by CEO

Yes

No

Chief Executive Officer

[Signature Box]

Signature

[Signature Box]

Date

[Date Box]



**REQUEST FORM**  
**FIRE PREVENTION & FIRE BREAK**  
**EXEMPTION**  
**FORM 82**

SHIRE OF DARDANUP

14 SEP 2020

Name: \_\_\_\_\_

Date stamp

**Part 1 Property Details**

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot

90

House No

35

Street/Road Name

MEADOW LANE

Suburb/Locality

DARDANUP WEST

6236

**Part 2 Requested by**

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name

SARAH REES

Daytime Contact Phone Number

0433 060 273

Postal Address

35 MEADOW LANE

DARDANUP WEST 6236

Email Address

beau977@hotmail.com

**Part 3 Reason for Request**

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

We have fencing in place for horses, as well as trees along the edge of the property. Our block shape and location of some sheds would make installing the required fire breaks difficult.

**Part 4 Alternative Proposal**

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

We trim back trees and burn off where appropriate each year. Our block is fully reticulated and remains green throughout summer. We keep all lawn and paddock areas cut and line trimmed throughout the summer months. We also have Water Corp drains running down two sides of the property.

 I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

1 year (12 months)

3 years (Where alternative fire prevention measures can not be remedied within 12 months)

Reason/Details

The alternative measures proposed will be maintained yearly.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

NEIL DYER

District/Brigade

WEST DARDANUP

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

Recommend

Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date

15-9-2020

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

SARAH REES

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Owner of Land

Occupier of Land

Applicants Signature

Date

09/09/2020

Part 8 OFFICE USE ONLY

Applicant Notified:

Yes

No

Name of Officer

Signature

Date



# REQUEST FOR FIRE PREVENTION & FIRE BREAK EXEMPTION FORM 82

SHIRE OF DARDANUP  
RECEIVED  
11 SEP 2020  
Name: Rob Allen  
Date stamp

### Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
	17	VENN RD
Suburb/Locality		
DARDANUP WEST		

### Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name  
ROB ALLEN

Daytime Contact Phone Number  
0417 532825

Postal Address  
AS ABOVE

Email Address  
rj277w2@gmail.com

### Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Southern boundary is adjacent to neighbouring irrigated pasture land.

Western boundary is adjacent to main water drain. 2 metres wide always with water

North eastern boundary is adjacent to main rd.

### Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Driveway through property divides property by mineral earth brake.

Grasses grazed by stock and kept green and short.

I have included a plan of the property detailing the proposed fire prevention measures

# (Appendix BFAC: 10.14)

### Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

1 year (12 months)

3 years (Where alternative fire prevention measures can not be remedied within 12 months)

Reason/Details

### Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

NEIL DYER

District/Brigade

WEST DARDANUP

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

Recommend

Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature



Date

15-9-2020

### Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

ROB AUGEN

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

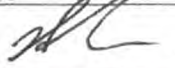
If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Owner of Land

Occupier of Land

Applicants Signature



Date

### Part 8 OFFICE USE ONLY

Applicant Notified:

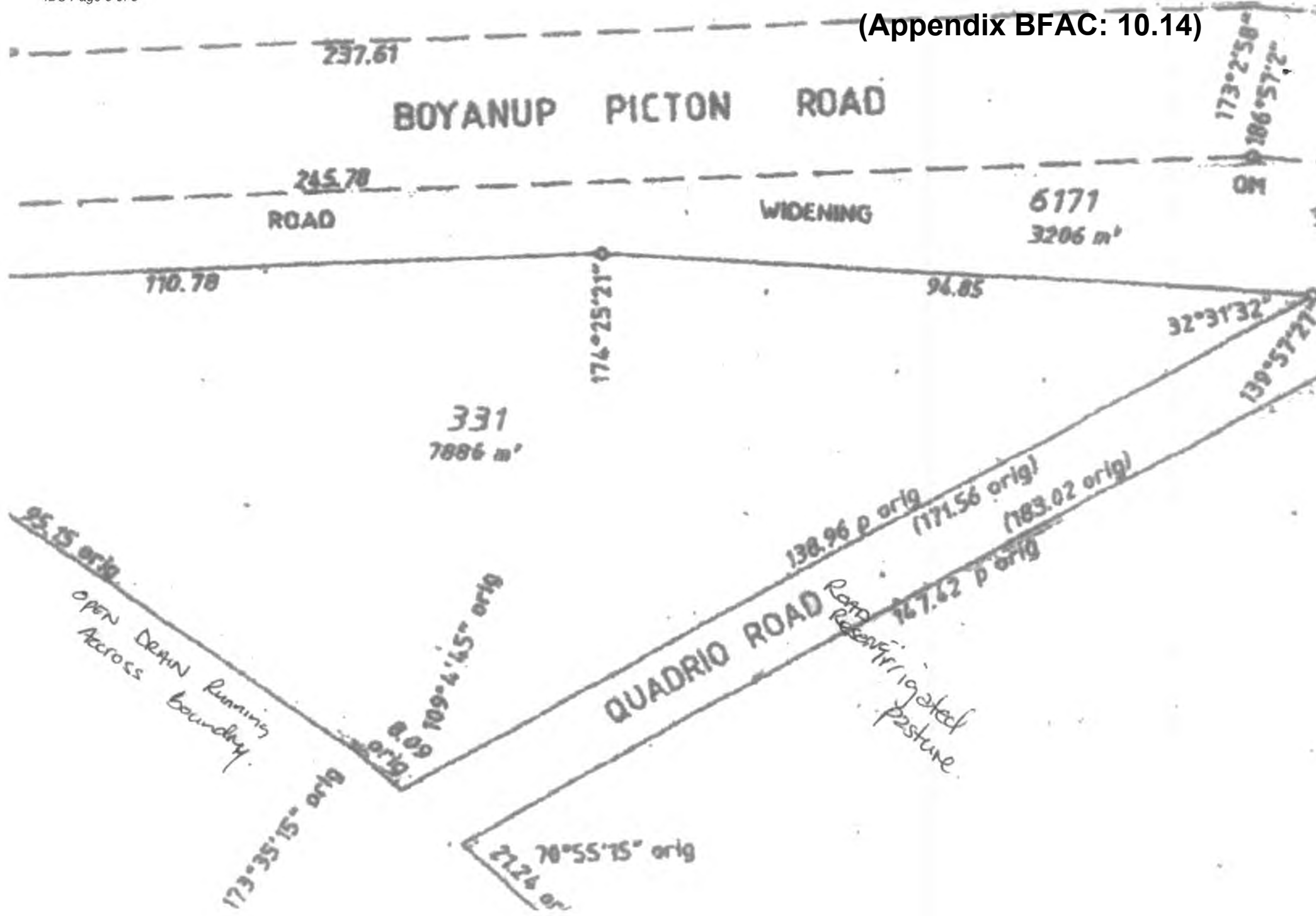
Yes

No

Name of Officer

Signature

Date





**REQUEST FOR FIRE PREVENTION & FIRE BREAK EXEMPTION FORM 82**

SHIRE OF DARDANUP  
 06 AUG 2020  
 Name:           
 Date stamp

**Part 1 Property Details**

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 105 House No:          Street/Road Name: Holland loop  
 Suburb/Locality: Crooked Brook

**Part 2 Requested by**

Details of person making request, in accordance with the Bush Fire Act 1954 and the Shire of Dardanup Fire Prevention Order

Name: Leanne Tyler  
 Daytime Contact Phone Number: 0467385531  
 Postal Address: 21 DENISON LINK  
MILBRIDGE  
 Email Address: leanne.tyler81@gmail.com

**Part 3 Reason for Request**

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Due to the presence of a wide limestone bridal trail <sup>Emergency Vehicle access path</sup> running parallel to the North and West side of the property the emergency vehicles have full access to both those sides of the property so we are asking/requesting a firebreak exemption on the North and West side only.

**Part 4 Alternative Proposal**

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

There will be a driveway through the property which will be located South of Central to the property. This will be 3m wide which is wide enough for emergency vehicles to access the house which will be built in the middle of the property.

I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

(Appendix BFAC: 10.14)

Please indicate the time frame for this exemption/variation

1 year (12 months)

3 years (Where alternative fire prevention measures can not be remedied within 12 months)

Reason/Details

[Empty box for Reason/Details]

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

NEIL DYER

District/Brigade

WEST DARDANUP

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

Recommend

Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

[Signature]

Date

15-9-2020

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

LEANNE TYLER

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Owner of Land

Occupier of Land

Applicants Signature

[Signature]

Date

6/8/2020

Part 8 OFFICE USE ONLY

Applicant Notified:

Yes

No

Name of Officer

[Empty box]

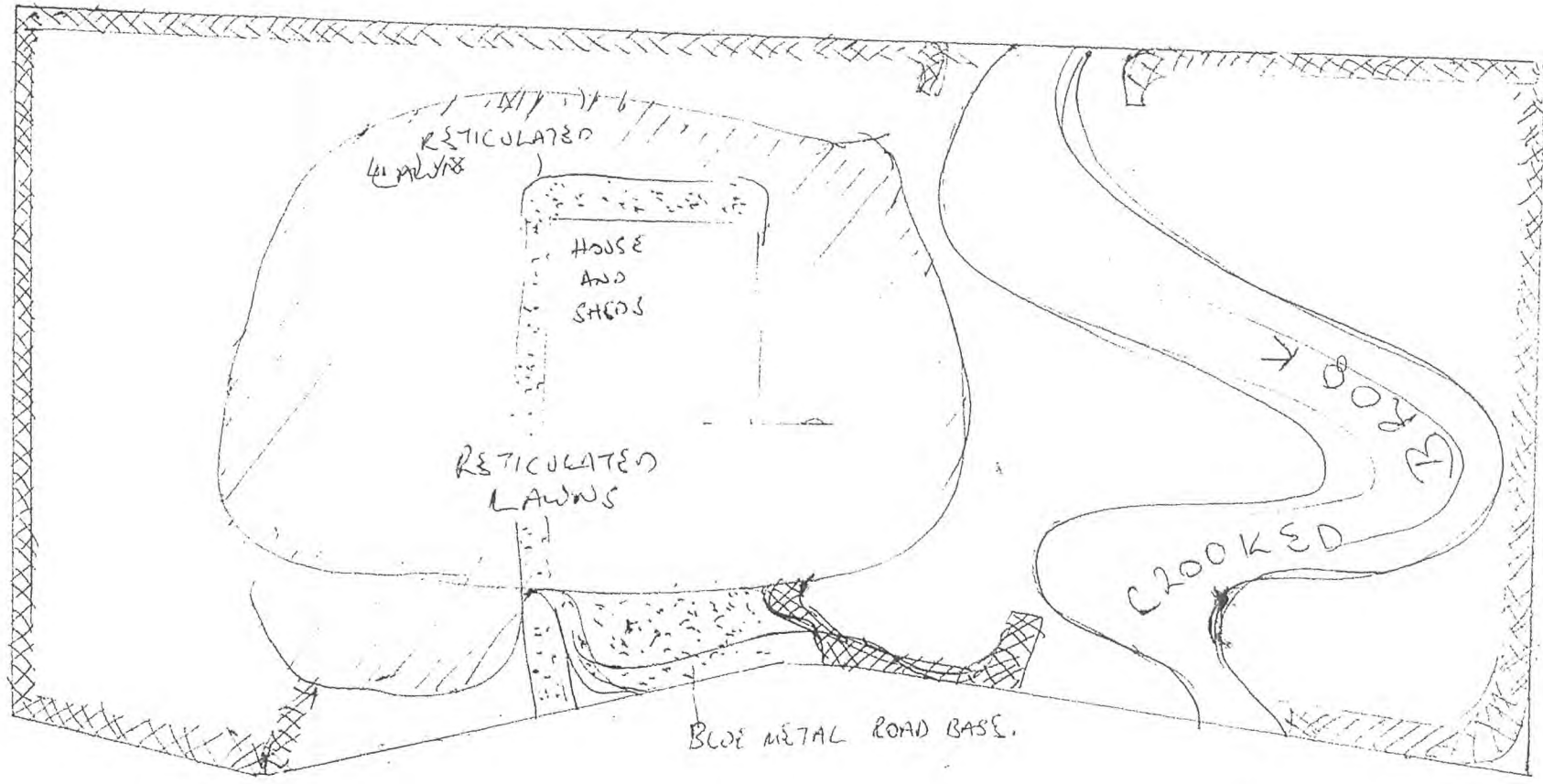
Signature


[Empty box]

Date

[Empty box]





 - FIRE BREAK UPGRADE



**REQUEST FORM  
FIRE PREVENTION & FIRE BREAK  
EXEMPTION  
FORM 82**

SHIRE OF DARDANUP  
RECEIVED  
15 JUL 2020  
Name: \_\_\_\_\_ LY  
Date stamp

**Part 1 Property Details**

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
9	41	Rich Plc
Suburb/Locality		
Dardanup West		

**Part 2 Requested by**

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name
Greg Newman
Daytime Contact Phone Number
0409108906
Postal Address
41 Rich Plc Dardanup West 6236
Email Address
gnewmans@bigpond.com

**Part 3 Reason for Request**

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Pasture is required for stock feed :

**Part 4 Alternative Proposal**

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Firebreaks will be completed.  
Have mobile fire fighting rig on property.  
Bobcat also on property if required in emergency situation

I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

(Appendix BFAC: 10.14)

Please indicate the time frame for this exemption/variation

1 year (12 months)

3 years (Where alternative fire prevention measures can not be remedied within 12 months)

Reason/Details

[Empty text box for Reason/Details]

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

[Empty text box for Bush Fire Control Officers Name]

District/Brigade

[Empty text box for District/Brigade]

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby:

Recommend

Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

[Empty text box for Bush Fire Control Officers Signature]

Date

[Empty text box for Date]

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

Greg Newman

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Owner of Land

Occupier of Land

Applicants Signature

[Handwritten signature]

Date

13/7/20

Part 8 OFFICE USE ONLY

Applicant Notified:

Yes

No

Name of Officer

[Empty text box for Name of Officer]

Signature

[Empty text box for Signature]

Date

[Empty text box for Date]

Leanne Tyler  
Coated Brook  
holland loop  
Lot 105  
Proposed Emergency vehicle  
turn around.  
Proposed  
residence



Rough indication

Emergency fire  
Patt. is an adequate  
firebreak.



REQUEST FORM  
FIRE PREVENTION & FIRE BREAK  
EXEMPTION  
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
33	221	WELLINGTON MILLS RD
Suburb/Locality		
FEGUSON		

Part 2 Requested by

Details of person making request in accordance with the Bush Fire Act 1954 and the Shire of Dardanup Fire Prevention Order

Name
IAN BRIDGE
Daytime Contact Phone Number
0429 030 713
Postal Address
P.O. Box 9267
PILTON WA 6229
Email Address
iantish.bridge@hotmail.com

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

MEETING THE CURRENT 4 METRE CLEAR-BREAK IS IMPOSSIBLE IN 2 LOCATIONS ON OUR PROPERTY. THESE LOCATIONS ARE NOT ACCESSIBLE BY A TRUCK ANYWAY.

THE 2 METRE BARE EARTH BREAK IS IN PLACE. THE AREA IS DEEP REVINE, STEEP SIDED AND HEAVILY WOODED.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

THE ADDITIONAL 2 METRES OF CLEARED AREA, BEYOND THE 2 METRE BARE EARTH FIRE BREAK WILL BE GRAZE BY LIVESTOCK AND CLEARED OF LOW LEVEL VEGETATION.

THE LARGE TREES THAT FALL WITHIN THE 4 METRE AREA CANNOT BE REMOVED.

I have included a plan of the property, detailing the proposed fire prevention measures

(Appendix BFAC: 10.14)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

1 year (12 months)

3 years (Where alternative fire prevention measures can not be remedied within 12 months)

Reason/Details

IT IS UNLIKELY THAT THE LANDSCAPE WILL CHANGE TO ALLOW COMPLIANCE.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

ROD BAILEY

District/Brigade

UPPER FERGUSON BFB.

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby:

Recommend

Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Rod Bailey

Date

29/9/20

Part 7 Declaration by Applicant

Applicant to complete

Please note. Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

IAN BRIDGE

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Owner of Land

Occupier of Land

Applicants Signature

Ian Bg

Date

29/9/20

Part 8 OFFICE USE ONLY

Applicant Notified:

Yes

No

Name of Officer

Signature

Date



(Appendix BFAC: 10.14)

**REQUEST FORM  
FIRE PREVENTION & FIRE BREAK  
EXEMPTION  
FORM 82**

Date stamp

**Part 1 Property Details**

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
<input type="text"/>	<input type="text" value="22"/>	<input type="text" value="Japonica View"/>
Suburb/Locality		
<input type="text" value="Wellington Mill"/>		

**Part 2 Requested by**

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name	<input type="text" value="LJ &amp; CA Hewson"/>
Daytime Contact Phone Number	<input type="text" value="0429 118 299"/>
Postal Address	<input type="text" value="22 Japonica Vew, Wellington Mill"/> <input type="text" value="WA 6236"/>
Email Address	<input type="text" value="laurie.hewson@advisian.com"/>

**Part 3 Reason for Request**

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

	<p>Our property is very steep, falling in levels from the S/E corner to the North and from the East to the West down to Badgeree Creek (abutting the old rail reserve and Wellington mill Rd). To have 2m cleared of all vegetation will certainly always create areas of wash in rain events, you will observe a fallen very large redgum tree in the attached image, when the contractors cleared the detritus from our front paddock, the area was left cleared and the wash that occurred this winter is visible to your officers to view near the Northern end of the paddock. We also have stock in the paddocks (dexter cattle) that are free to graze (external of our gardens) the entire property and they maintain this to below 80mm in height for the year round, being supplemented with hay for winter/summer periods. The area of approx. 1.25 acres to the Western end is all creek flats, steep banks, granite outcrops and Badgeree Creek, spraying of this area is not practical, and in fact will lead to even more erosion in most instances.</p>
--	---

**Part 4 Alternative Proposal**

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

	<p>The following are measures we have in place or conditions around our property.</p> <ol style="list-style-type: none"> <li>1. spraying will be done around all outbuildings/sheds etc. to the required distance.</li> <li>2. spraying will be done to the fence west of the orchard for the full length and to the required distance.</li> <li>3. there is a minimum of 5m of kept lawns around the house on all sides, except the driveway and the paving under the clothesline.</li> <li>4. we have our own power supply to facilitate pumps etc. for wetting down areas during an event, including 24hrs fuel supply.</li> <li>5. to the East we have Japonica View road reserve, we keep our side clear of vegetation outside the fence to the road to avoid spraying inside fence.</li> <li>6. the Southern and Northern boundaries are tree lined and grazed 365days year, no vegetation is above 80mm, due to grazing.</li> <li>7. we carry approximately 170,000l of water in 2 tanks with "Camlock" fittings for use in an event, these can be refilled by a pump down on Badgeree Creek and have approx 150m+ of hosing that can be connected to any/all of the outlets we have around the house and shed up in the top paddock.</li> </ol>
<input type="text" value="Y"/>	I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

(Appendix BFAC: 10.14)

Please indicate the time frame for this exemption/variation

1 year (12 months)

3 years (Where alternative fire prevention measures can not be remedied within 12 months)

Reason/Details

We request a 3 year exemption for all the reasons above, nothing will change from this year going forward, the terrain is the same at it has been for all our tenure 20+yrs, we will maintain the property as we always have to ensure we remain safe at all times.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

[Empty text box for Bush Fire Control Officers Name]

District/Brigade

[Empty text box for District/Brigade]

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

Recommend

Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

[Empty text box for Bush Fire Control Officers Signature]

Date

[Empty text box for Date]

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

LJ & CA Hewson

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Owner of Land

Occupier of Land

Applicants Signature

[Handwritten signature]

Date

29th Sept 2020

Part 8 OFFICE USE ONLY

Applicant Notified:

Yes

No

Name of Officer

[Empty text box for Name of Officer]

Signature

[Empty text box for Signature]

Date

[Empty text box for Date]



(Appendix BFAC: 10.14)





# REQUEST FOR FIRE PREVENTION & FIRE BREAK EXEMPTION FORM 82

(Appendix BFAC: 10.14)

SHIRE OF DARDANUP  
 RECEIVED  
 24 SEP 2020  
 Name: *WA*  
 Date stamp

### Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot:  House No:  Street/Road Name:   
 Suburb/Locality:

### Part 2 Requested by

Details of person making request, in accordance with the Bush Fire Act 1954 and the Shire of Dardanup Fire Prevention Order

Name:   
 Daytime Contact Phone Number:   
 Postal Address:   
  
 Email Address:

### Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

A LARGE PART OF MY PROPERTY IS UNDER LAWN + RETICULATION. THE REMAINDER OF THE PROPERTY HAS A 3 METER PERIMETER MOWED TO 50MM OR LESS + ACCESS FOR ANY FIRE VEHICLE IS VERY GOOD

### Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

THE BREAKS + ACCESS IS MOWED FORTNIGHTLY + I HAVE WATER RUNNING TO ALL CORNERS OF MY PROPERTY. GENERAL CLEANLINESS + CONDITION OF PROPERTY IS VERY GOOD.

I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

(Appendix BFAC: 10.14)

Please indicate the time frame for this exemption/variation

1 year (12 months)

3 years (Where alternative fire prevention measures can not be remedied within 12 months)

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

MEL DYER

District/Brigade

West Dardanup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

Recommend

Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature



Date

23-9-2020

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

TOM BEARD

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Owner of Land

Occupier of Land

Applicants Signature



Date

22-Sept-2020

Part 8 OFFICE USE ONLY

Applicant Notified:

Yes

No

Name of Officer

Signature

Date

REQUEST FOR  
FIRE PREVENTION & FIRE BREAK  
EXEMPTION  
FORM 82

SHIRE OF DARDANUP  
RECEIVED  
29 SEP 2020  
Name: HW  
Date stamp

(Appendix BFAC: 10.14)

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
122	54	Hutchinson Road
Suburb/Locality		
Burekup		

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name
Robert Humphries
Daytime Contact Phone Number
0427 916 546
Postal Address
54 Hutchinson Road Burekup
Email Address
ROBKIM@WESTNET.COM.AU

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Have stock (horses) on property  
Grass needed for summer feed.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Slash to 15 metres inside boundary  
all around block with 2 metre  
firebreak around four boundary  
sides as well



I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

(Appendix BFAC: 10.14)

Please indicate the time frame for this exemption/variation

1 year (12 months)

3 years (Where alternative fire prevention measures can not be remedied within 12 months)

Reason/Details

[Empty box for Reason/Details]

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

Clay Rose

District/Brigade

Burekup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

Recommend

Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

CJ Rose

Date

[Empty date box]

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

Robert Humphries

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Owner of Land

Occupier of Land

Applicants Signature

R H H

Date

21/09/2020

Part 8 OFFICE USE ONLY

Applicant Notified:

Yes

No

Name of Officer

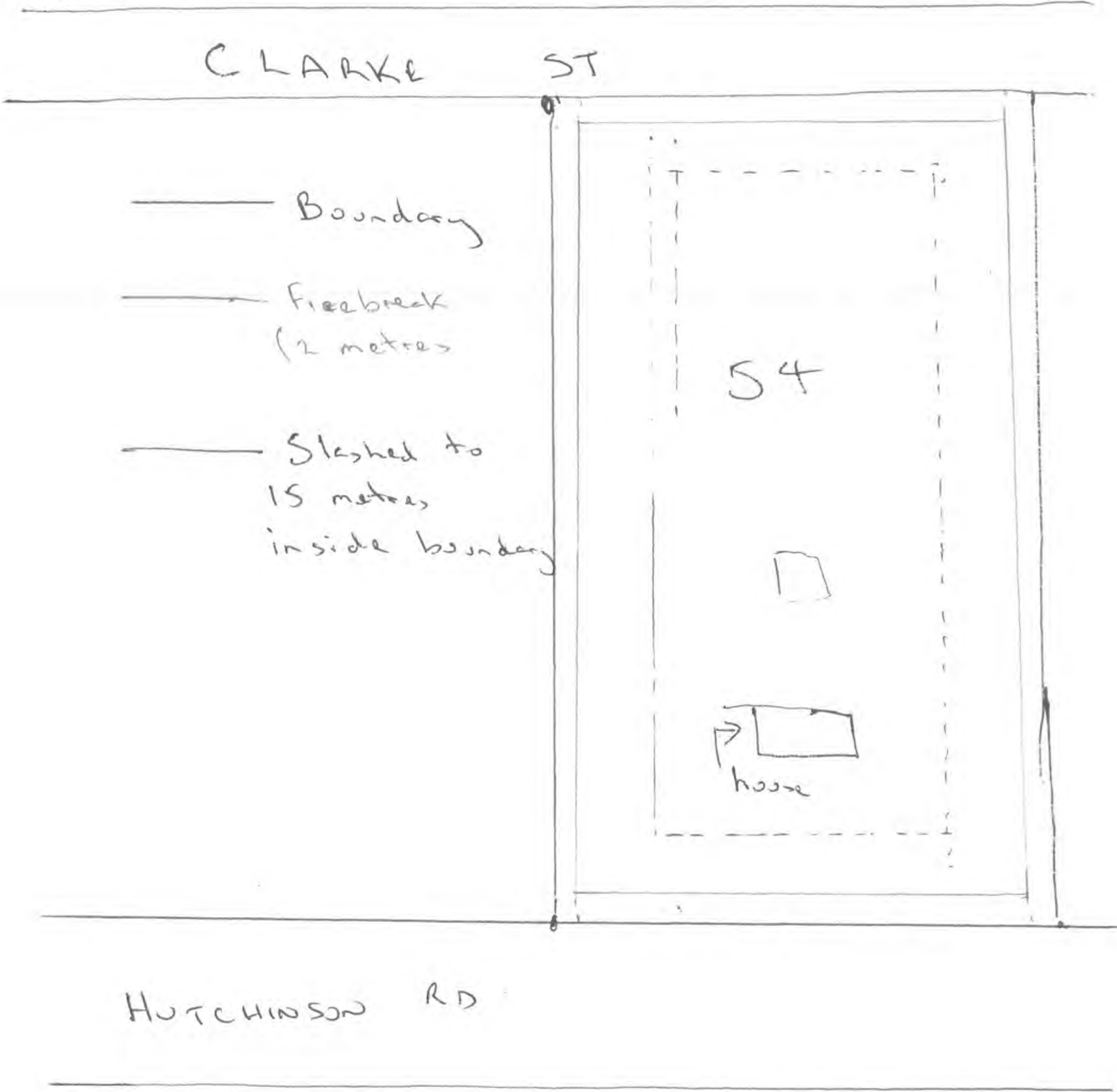
[Empty name box]

Signature

[Empty signature box]

Date

[Empty date box]





REQUEST FORM  
FIRE PREVENTION & FIRE BREAK  
EXEMPTION  
FORM 82

SHIRE OF DARDANUP  
RECEIVED  
30 SEP 2020  
Name: HW  
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: [ ] House No: 101 Street/Road Name: SHENTON ROAD  
Suburb/Locality: BUREKUP

Part 2 Requested by

Details of person making request, in accordance with the Bush Fire Act 1954 and the Shire of Dardanup Fire Prevention Order

Name: Kim KNIGHT  
Daytime Contact Phone Number: 0424 220 881  
Postal Address: 101 SHENTON ROAD  
BUREKUP 6227  
Email Address: kim @ the knights. id. au

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

*Shenton Road frontage has many trees. Grass is kept mown. Similar along parts of side boundaries. Fire breaks will be installed in other areas. Some sections near river are permanently green and kept mown. Spray side boundaries from creek to creek.*

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

*Regular mowing/slaughting to front and side boundaries and to road verge. Ongoing cleanup of creek area. Please see map submitted in 2019.*



I have included a plan of the property, detailing the proposed fire prevention measures

# (Appendix BFAC: 10.14)

## Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

1 year (12 months)

3 years (Where alternative fire prevention measures can not be remedied within 12 months)

Reason/Details

Presence of trees, lawn.

## Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

Clay Rose

District/Brigade

Burekup

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby:

Recommend

Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

*CJ Rose*

Date

25-9-20

## Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

KIM KNIGHT

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Owner of Land

Occupier of Land

Applicants Signature

*Kim Knight*

Date

12/9/2020

## Part 8 OFFICE USE ONLY

Applicant Notified:

Yes

No

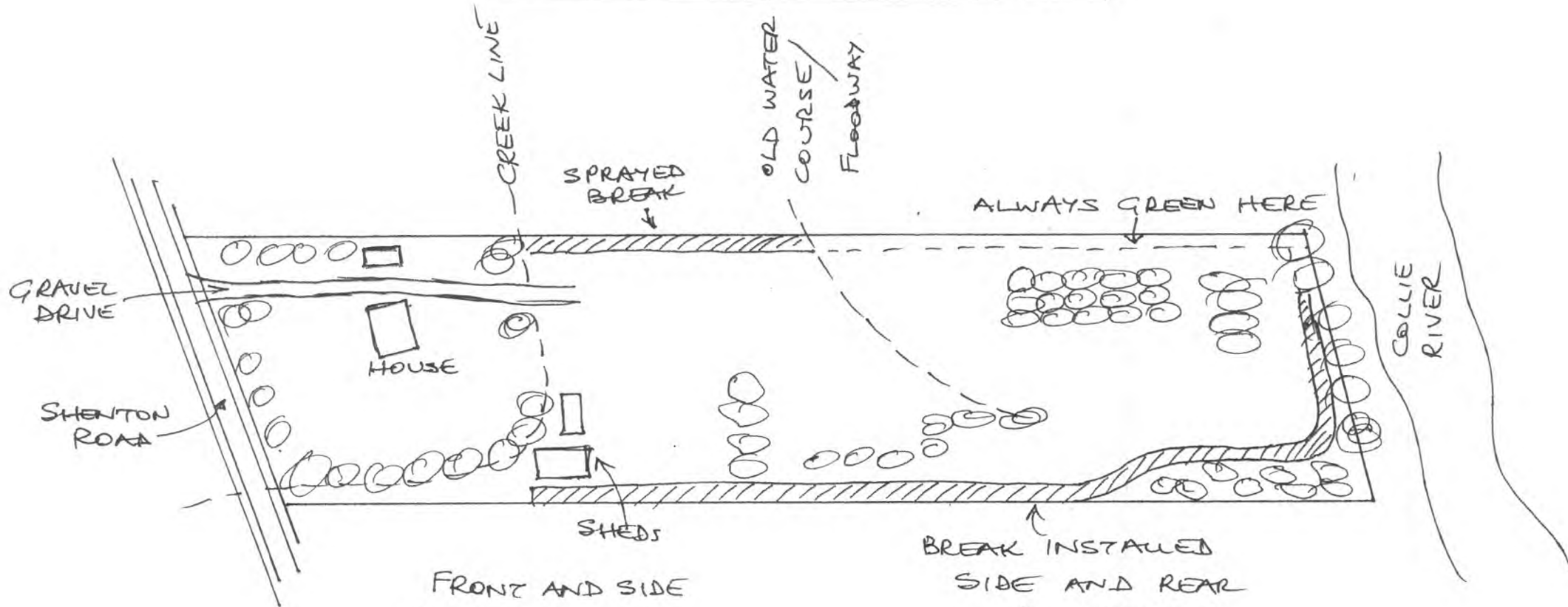
Name of Officer

Signature

Date



101 SHENTON Rd. BUREKUP (Appendix BFAC: 10.14)



FRONT AND SIDE  
BOUNDARIES AS  
FAR AS SHEDS/  
CREEKLINE TO BE  
KEPT MOWN.  
CREATING FIREBREAKS  
HERE IS IMPRACTICAL  
BECAUSE OF TREES.

KIM, MERYL & MICHAEL KNIGHT.  
30/9/2020



REQUEST FORM  
FIRE PREVENTION & FIRE BREAK  
EXEMPTION  
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot 5 9002 & 401	House No [ ]	Street/Road Name PADBURY ROAD
Suburb/Locality DARDANUP WEST.		

Part 2 Requested by

Details of person making request, in accordance with the Bush Fire Act 1954 and the Shire of Dardanup Fire Prevention Order

Name BARRY GARVEY For Barry & Patrick Garvey.
Daytime Contact Phone Number 0418 931 295.
Postal Address P.O. Box 7006 EATON 6232.
Email Address barry@garveysurveyor.com

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

The 2 Lots are Farmed as ONE location. Cattle are grazed on Both Lots and have been for 2 or 3 years. Tom Busher Leases The 2 Lots off us. He relies on rye grass for summer feed.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Fire breaks will be constructed around the perimeter of the lots and through the centre.

I have included a plan of the property, detailing the proposed fire prevention measures

(Appendix BFAC: 10.14)

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

1 year (12 months)

3 years (Where alternative fire prevention measures can not be remedied within 12 months)

Reason/Details

Lots are leased for 3 yrs

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

NEIL DYER

District/Brigade

DARDANUP WEST

I have carried out an inspection of the property described in Part 1 for an exemption.

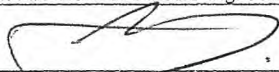
I hereby:

Recommend

Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature



Date

6.10.2020

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

Barry Gaioly

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.


If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Owner of Land

Occupier of Land

Applicants Signature



Date

29/9/20

Part 8 OFFICE USE ONLY

Applicant Notified:

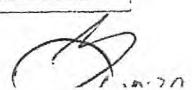
Yes

No

Name of Officer

Signature

Date



# (Appendix BFAC: 10.14)

VERSION	AMENDMENT	AUTHORISED BY	DATE
---------	-----------	---------------	------

*Lots perimeter & Fire break  
strategic Firebreak*



*strategic Firebreak*

46876  
476  
OP30176

BARRY GARVEY  
LICENSED SURVEYOR  
P O BOX 7006  
EATON WA 6232  
PH - 97252640, FAX - 97252620

**INTERESTS AND NOTIFICATIONS**

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
(A)	EASEMENT (DRAINAGE)	SEC 135C OF THE TLA	THIS PLAN	LOT 401	LOTS 402 & 403	
(B)	EASEMENT (DRAINAGE)	SEC 136C OF THE TLA	THIS PLAN	LOT 402	LOT 401	
LOT 900	RESERVE FOR DRAINAGE	VESTS IN THE CROWN UNDER SEC 152 OF THE P & A D ACT	THIS PLAN			
	NOTIFICATION	SEC 10A OF THE TLA	DOC	LOTS 401 - 403		

TYPE FREEHOLD							
PURPOSE SUBDIVISION							
PLAN OF LOTS 401 - 403, 900, 9002 ROAD WIDENING AND EASEMENTS							
DISTRICT WELLINGTON							
TOWNSHIP FILE							
LOCAL AUTHORITY SHIRE OF DARDANUP							
LOCALITY DARDANUP WEST							
FORMER TENURE LOT 4 ON P23363 C/T 2161 - 117	DATE BG30 (10) 2.5						
SCALE 1:2000 at A2 ALL DIMENSIONS ARE IN METRES	FIELD NUMBER 118444						
<table border="1"> <tr> <td>                 SURVEYOR'S CERTIFICATE - May 24  <b>B. W. GARVEY</b>                  I hereby certify that this plan is correct and is a correct representation of the survey and plan as shown and is in accordance with the requirements of the Act and that it complies with the relevant provisions of the Act in relation to which it is lodged.             </td> <td>                 SURVEYOR'S CERTIFICATE - Carolyn                  I hereby certify that this plan is correct and is a correct representation of the survey and plan as shown and is in accordance with the requirements of the Act and that it complies with the relevant provisions of the Act in relation to which it is lodged.             </td> </tr> <tr> <td>Lodged Number</td> <td>Date</td> </tr> </table>		SURVEYOR'S CERTIFICATE - May 24 <b>B. W. GARVEY</b> I hereby certify that this plan is correct and is a correct representation of the survey and plan as shown and is in accordance with the requirements of the Act and that it complies with the relevant provisions of the Act in relation to which it is lodged.	SURVEYOR'S CERTIFICATE - Carolyn I hereby certify that this plan is correct and is a correct representation of the survey and plan as shown and is in accordance with the requirements of the Act and that it complies with the relevant provisions of the Act in relation to which it is lodged.	Lodged Number	Date		
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Lodged Number	Date						
APPROVED BY WESTERN AUSTRALIAN PLANNING COMMISSION FILE 142537 DELEGATED UNDER S 18 OF THE P & A D ACT DATE							
LOGGED	TYPE OF VALIDATION						
<table border="1"> <tr> <td>DATE</td> <td>NAME</td> <td>TYPE OF VALIDATION</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>		DATE	NAME	TYPE OF VALIDATION			
DATE	NAME	TYPE OF VALIDATION					
NUMBER FOR DEALINGS SUBJECT TO FOR INSPECTOR OF PLANS & SURVEYS DATE AUTHORIZED LAND OFFICER APPROVED INSPECTOR OF PLANS & SURVEYS DATE AUTHORIZED LAND OFFICER							
Landgate Western Australian Land Information Authority							
DEPOSITED PLAN 72573 SHEET 1 OF 1 VERSION 1.1							

*6.10.20*



# REQUEST FORM FIRE PREVENTION & FIRE BREAK EXEMPTION FORM 82

SHIRE OF DARDANUP  
RECEIVED  
07 SEP 2020  
Name: TD  
Date stamp

### Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
	68	BAILEY LOOP
Suburb/Locality		
DARDANUP WEST		

### Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name  
JOHN & LYNN EISZELE

Daytime Contact Phone Number  
0458 750 466 / 0412 791644

Postal Address  
AS ABOVE

Email Address  
dardanupelectricalservices@gmail.com

### Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

- 1- Each paddock has established lawn
2. Horses & sheep maintain 5cm height
3. Each paddock has 3/4 lines of sprinklers
4. Large soak at rear can be used irrigation
5. Lane access to rear of property.
6. Water pumps can be run by Generator

### Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

- 1- Sprinkler system in each paddock/lawns
- 2- Generator can run water pumps
- 3- Regular mowing/Animal rotation of paddock.
- 4- Liaise with council to maintain fire standard
- 5- Fire vehicle access to all areas.
- 6 - Soak - backup water source
- 7 -

I have included a plan of the property, detailing the proposed fire prevention measures

Please indicate the time frame for this exemption/variation

1 year (12 months)

3 years (Where alternative fire prevention measures can not be remedied within 12 months)

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

District/Brigade

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

Recommend

Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

JOHN & LYNN BIZZALE

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Owner of Land

Occupier of Land

Applicants Signature

[Handwritten Signature]

Date

5/9/2020

Part 8 OFFICE USE ONLY

Applicant Notified:

Yes

No

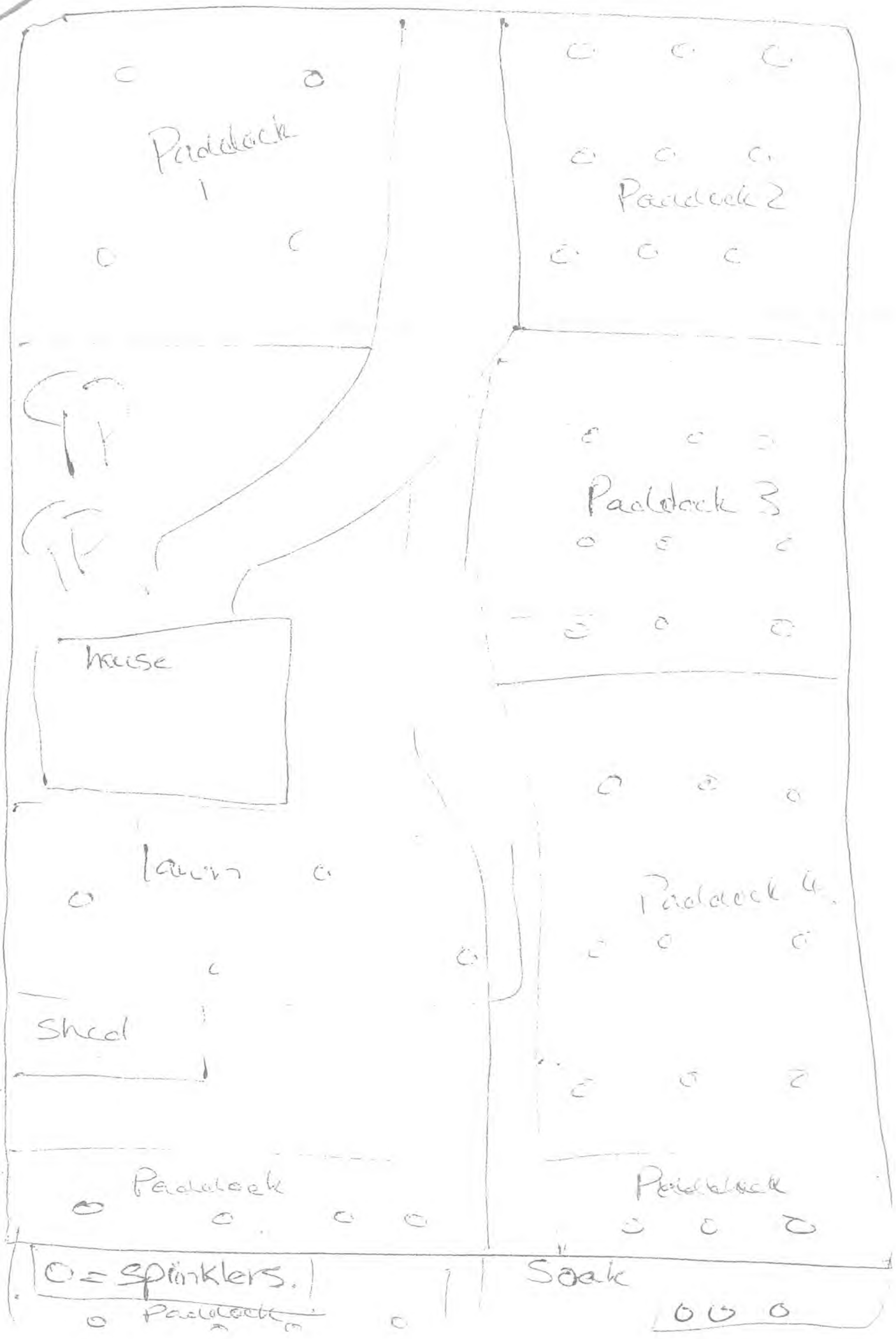
Name of Officer

Signature

Date

# 68 Bailey Loop

(Appendix BFAC: 10.14)



(Appendix BFAC: 10.14)



**REQUEST FORM  
FIRE PREVENTION & FIRE BREAK  
EXEMPTION  
FORM 82**

SHIRE OF DARDANUP  
RECEIVED  
04 SEP 2020  
Name: \_\_\_\_\_ Date stamp: \_\_\_\_\_  
LY

**Part 1 Property Details**

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot 200	House No [ ]	Street/Road Name 6 Rich Pl
Suburb/Locality Dardanup West.		

**Part 2 Requested by**

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name  
Garry MADER

Daytime Contact Phone Number  
0418 944 762

Postal Address  
[ ]

Email Address  
garrymader@gmail.com

**Part 3 Reason for Request**

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

I have no problem with doing the fire breaks, it is the grass in the paddock. I have stock (horse/cow) and would like the grass to set seed which sometimes takes longer than the 30<sup>th</sup> November. Once the grass sets seed I have my own slasher now to mow to legal height.

**Part 4 Alternative Proposal**

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

[ ]

[ ]

[ ]

[ ]

[ ]

[ ]

[ ]

[ ]



# (Appendix BFAC: 10.14)

## Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

1 year (12 months)

3 years (Where alternative fire prevention measures can not be remedied within 12 months)

Reason/Details

## Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

NEIL DYER

District/Brigade

WEST DARDANUP.

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

Recommend

Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature



Date

3-8-20

## Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

Garry Mader

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Owner of Land

Occupier of Land

Applicants Signature



Date

## Part 8 OFFICE USE ONLY

Applicant Notified:

Yes

No



# **LOCAL EMERGENCY MANAGEMENT PLAN**

## **BUSH FIRE RESPONSE**

Adopted by BFAC meeting: 14/10/2015

Adopted by Council 05/11/2014

Review Date: Sept 2020

### **FOWARD**

The Shire of Dardanup is one of the fastest growing local governments in Australia. Over the past 10 years the population has grown by nearly 35%, consistently achieving around 1.5-2% growth per annum since 2001. The Shire forms part of the Greater Bunbury Region and is located in close proximity to Perth (less than a 2 hour drive) and the popular tourist destinations along the south west coast.

As a Shire with a rural history, located on a major river and close to the coast, the Shire of Dardanup has many attributes that make it an attractive place to live, work and invest providing all the essentials of life: residential, commercial, farming, industrial, rural lifestyle, waterways, State forests and recreation.

The geography and vegetation within the Shire provides a range of attractive landscapes with expansive views and numerous valleys that follow the major watercourses. It is a regionally significant landscape that has economic significance, particularly for the tourist industry and for people seeking a rural lifestyle environment. A number of tourist attractions have been established including Gnomesville, wineries, breweries, farm stays and the like.

A major fire consideration for the Shire of Dardanup Bush Fire Response is the abundance of Coastal Wattle which is a recovery plant species and is prolific throughout the regions that were previously cleared. It creates highly volatile fire behaviour when impacted by severe fire.

---

## (Appendix BFAC: 10.15)

### Zoned Land area v Reservation (Greater Bunbury Scheme)

GBRS ZONING		AREA (ha)	LAND PERCENTAGE
ZONES	Urban	783	1.5
	Urban Deferred	75.6	0.1
	Industrial	569.6	1.1
	Industrial Deferred	257.9	0.5
	Rural	26,867.4	50.9
	<b>Sub Total</b>	<b>28,553.2</b>	<b>54.1</b>
RESERVES	State forest	13,051.5	24.7
	Regional Open Space	10,325.9	19.5
	Waterways	385.6	0.7%
	Railways	118.8	0.2%
	Primary Regional Roads	342.7	0.7
	Public Purposes (all)	26.6	0.05
	<b>Sub Total</b>	<b>24,250.9</b>	<b>45.9</b>
<b>TOTAL</b>	<b>52,804.4</b>	<b>100.00%</b>	

### Population Growth and Development

Conservative estimates based on Census figures for the Shire of Dardanup suggest an annual growth rate of approximately 2%.

Areas of the Shire showing 2016 Census population figures by area are listed below for settlement population distribution:

Settlement	Population
Burekup	800
Crooked Brooke	196
Dardanup	502
Dardanup West	672
Eaton	8,483
Ferguson	238
Henty	150
Millbridge	2,397
Paradise	163
Picton East	117
Waterloo	176
Wellington Forest	7
Wellington Mill	121
<b>Total</b>	<b>14,022</b>

# AMENDMENT RECORD

## Contact Officer

For copies of this plan, or to provide comment, contact: Shire of

Dardanup  
Chief Bush Fire Control Officer 1  
Council Drive,  
EATON WA 6232

## Amendment List

Amendment

#	Date	Details	Amended by:
Original	November 2013	Adopted by Council	
1	October 2014	Whole of Document	Ross Bradshaw (DFES) / Shire of Dardanup Staff
2	September 2020	Whole of document review/re-write	

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## PART 1: INTRODUCTION

### 1.1 Aim and Objectives

The aim of this plan is to prescribe the management and coordination arrangements, responsibilities and procedures for the Volunteer Bush Fire Brigades under the control of the Shire of Dardanup (SoD) and related emergency management agencies involved in bushfire Prevention, Preparedness, Response and Recovery.

The objectives of this Local Bush Fire Response Plan are:

- To promote a safer, sustainable community in the SoD.
- To foster a sound working relationship between all parties and agencies contributing towards the effectiveness of this plan;
- To provide a bushfire management plan that is consistent of the overall State, agency, SoD objectives for fire suppression, coordination, control and command in the local government area.
- To identify key infrastructure and elements at risk to bushfire in the community;
- To provide a coordinated and effective communications strategy;
- To provide procedures for the coordination of support functions and transition to recovery in the event of a bush fire impacting the Shire.

### 1.2 Scope

This plan covers all lands within the boundaries of the SoD located outside the Gazetted Fire District of Eaton-Australind as prescribed by the Fire Brigades Act 1949.

### 1.3 Hazard Definition

A bushfire is an unplanned or uncontrolled fire in the bush. Bush is defined in section 7 of the Bush Fires Act 1954.

### 1.4 Related Documents

This plan is to be read in conjunction with the following documents that impact on fire management processes:

- Bush Fires Act 1954
  - Fire Brigades Act 1942
  - Conservation and Land Management Act 1984
  - Fire and Emergency Services Act 1998
  - Emergency Management Act 2005
  - Emergency Management Regulations 2011
  - Occupational Health and Safety Act 1984
  - Biodiversity Conservation Act 2016
  - Local Government Act 1995
  - State EM Policy
  - State Hazard Plan – Fire v01.00
-



## (Appendix BFAC: 10.15)

- Shire of Dardanup Fire Control Officers Directory
- Shire of Dardanup Local Emergency Management Arrangements
- Shire of Dardanup Local Emergency Risk Management Plan
- Shire of Dardanup Local Recovery Plan
- Shire of Dardanup Local Law – Bush Fire Brigade 2011
- Traffic Management During Emergencies Guideline 2015 V02.00

### 1.5 Authority to Plan

Local Government has the responsibility through State Emergency Management Plan V02.05 to develop Emergency Management Arrangements for its district. Within this document The SoD is identified as the Combat Agency for Bushfire in local government districts outside the gazetted fire district of Eaton-Australind and DBCA land and has the responsibility to plan for the Bushfire hazard response.

### 1.6 Plan Responsibilities

The development, implementation and review of this plan are the responsibility of SoD in consultation with Department of Fire & Emergency Services (DFES), Department of Biodiversity Conservation & Attractions (DBCA) and the Local Emergency Management Committee (LEMC).

### 1.7 Exercise and Review

#### 1.7.1 *Exercising*

This plan will be subject to a biannual emergency exercise in accordance with State EM Policy Section 4.8 and WA Managing Exercises Guideline V01.00.

#### 1.7.2 *Review*

This plan will be reviewed on an annual basis prior to each bushfire season which commences in October each year. In addition, this plan will be reviewed on request by the CBFCO post any major incident impacting the Shire based on the recommendations of a Debrief or Post Incident Analysis (PIA).

### 1.8 Organisational Roles and Responsibilities

The SoD are a prescribed Combat Agency for the EM activity of fire suppression. Also, they are required to assist the HMA by providing advice and resources to manage the emergency. The SoD lead manage and coordinate community recovery at a local-level and undertake these responsibilities in close cooperation with or directly supported by State Government Departments and supporting agencies.

#### **Prevention – Preparedness**

- Identify the sources of risk that may impact upon the district of the local government through application of the emergency risk-management process.
  - Administer and support a LEMC.
-

## (Appendix BFAC: 10.15)

- Develop, maintain, review and test the LEMA and local recovery plan.
- Identify buildings owned and operated by the local government suitable for the purpose of community evacuation during an emergency event.
- Administer legislative requirements under the Bush Fires Act and Regulations 1954 relating to the management of bushfire preparedness and response including: issuing fire break notices; fuel load management; issuing permits to burn the bush; declaration and review of restricted and prohibited burning times

The SoD will issue and observe harvest and vehicle movement bans based on inclement weather patterns, typically a Fire Danger Index of 35 and above or these bans may be based on response capabilities (see 3.2.2).

The SoD will liaise with any relevant agencies that have responsibility for land management for the mitigation of bush fire on land under their control. The SoD in conjunction with DFES promote community preparedness through community engagement and awareness programs

### **Response**

- Provide assistance and support to the HMA, combat agencies and Support Organisations during the response phase of an emergency.
- Actively participate in ISG meetings and provide advice to the HMA and Support Organisations relating to the LEMA.
- As a Combat Agency for fire, carry out the activities of fire suppression on lands vested in the local government.

### **Recovery**

- Accept and approve an Impact Statement for the emergency from the Controlling Agency, in conjunction with the State Recovery Coordinator.
- Nominate a local recovery coordinator, with more than one person appointed and trained.
- Lead and manage the community recovery process through the Local Recovery Coordination Group in concert with other agencies identified in the local recovery plan.
- Develop an operational recovery plan, in conjunction with the Local Recovery Coordination Group.

It should be noted that all landowners have a statutory and common law obligations to prepare for, prevent and manage bushfires on their land.

---

## PART 2: PREVENTION AND MITIGATION

### 2.1 Responsibility for Prevention and Mitigation

The Bush Fires Act 1954 is the predominate legislation to provide for the prevention and mitigation of Bushfires in Western Australia. The FESA Act 1998, the Fire Brigades Act 1942, the Emergency Services Levy Act 2002, the Conservation and Land Management Act 1984, and the Emergency Management Act 2005 also contain relevant provisions to the administration of the Bush Fire Response Plan and administration of Volunteer Bush Fire Brigades.

The SoD will adopt a risk management approach underpinned by ISO3100 Risk Management Principles and Guidelines. The Local Emergency Risk Management Plan and Local Emergency Management Arrangements are a result of this process that determines the need for bush fire response planning.

A Bush Fire Advisory Committee (BFAC) is established under s67 of the Bush Fires Act 1954 and as mentioned in SoD Bush Fire Brigades Local Law as an advisory committee to Council on Bush Fire matters. In addition, the SoD participates in a Regional Operations Advisory Committee (ROAC) established to discuss operational matters at a regional level.

In accordance with the Emergency Management Act, 2005, the SoD has established a (LEMC) and may participate in a District Emergency Management Committee (DEMC).

Bush fire prone areas have been identified by the Fire and Emergency Services Commissioner as being subject, or likely to be subject, to bushfire attack. A bush fire prone area is identified by the presence of and proximity to bush fire prone vegetation and includes both the area containing the bush fire prone vegetation and a 100 metre buffer zone immediately surrounding it.

More information, including the detail of how bush fire prone vegetation is identified, is available in the *Mapping Standard for Bush Fire Prone Areas* on the DFES website Legislation.

### 2.2 Prevention Strategies

On a risk management approach, the SoD takes the following actions:

Requires the occupier of land to plough or clear fire break in accordance with the annual Fire Prevention Order in accordance with the Bush Fires Act 1954

Integrated hazard reduction programs for fuel removal by manual and prescribed burning methods.

In partnership with DFES conducts regular public education and awareness campaigns through direct mail, media campaigns, signage and enforcement.

In partnership with the Western Australian Police Service and local crime prevention committees' targets prevention of arson.

---

## PART 3: PREPAREDNESS

### 3.1 Responsibility for Preparedness

The SoD is responsible for the following preparedness activities for land that falls under SoD responsibility.

- Pre-Incident planning to address response arrangements including
  - suitable access for suppression resources, through enforcement of the annual Fire Prevention Order
  - communications, incident notification and dispatch through the communications plan (appendix 6.6)
  - control and command facility location
- Training of Bush Fire Brigade volunteers and support personnel will be conducted in partnership with DFES and accordance with the firefighting training pathways
- SoD support and promotion of community engagement programs such as Bush Fire Ready Action Groups, local media and development of emergency warning and information systems including public access to a local SMS alert system.

### 3.2 Preparedness Planning

This plan forms the local level bush fire response plan for the SoD local government area. In addition, all volunteer bush fire brigades are encouraged to develop localised response plans for their district with the support of the Local Government.

#### 3.2.1 *Fire Weather Forecasting*

The SoD routinely monitors weather condition and forecast Fire Danger Index (FDI) rating that is calculated on the consideration of temperature, wind speed, relative humidity and curing. During significant events SoD with the assistance from DFES can obtain specific area 'spot forecasts' from the Bureau of Meteorology to assist in incident management.

#### 3.2.2 *Harvest and Vehicle Movement Bans*

Harvest and Vehicle Movement Bans (HVMB) are issued by the SoD under the Bush Fires Regulations 1954 Section 24c and /or Section 38a when a Bush Fire Control Officers opinion is that the use of engines, vehicles plant or machinery including the use of motorbikes is likely to cause or contribute to the spread of a bushfire.

Generally, when an FDI is above 35 the SoD will consider the implementation of a HVMB. The Ban may be imposed for any length of time but is generally imposed for the 'heat of the day' periods and may be extended or revoked by the local government should weather conditions change.

The SoD will communicate HVMB on ABC local radio and when possible through a subscribed SMS listing. The Public may also contact the SoD at any time during normal business hours to ascertain if a HVMB has been issued.

---

# (Appendix BFAC: 10.15)

## **3.2.3 Resources and Personnel**

The SoD through the Emergency Services Levy provides and maintains firefighting appliances and equipment for Bush Fire Brigades. The SoD is also responsible for the attraction, administration, support, retention and training of volunteers for bush fire brigades.

During a major bushfire incident, the SoD may call on members of the LEMC committee in an operational capacity to form a multiagency incident management team or provide operational support.

## **3.2.4 Facilities and Services for Incident Management and Support**

The SoD has identified various locations as the primary Emergency Coordination Centre for incident management and support if necessary.

## **3.2.5 Critical Infrastructure**

The Shire of Dardanup has several industrial areas and associated infrastructure that have potential risks associated with them and is contained in **Appendix G**.

## **3.2.6 Special Needs and at-Risk Groups**

Special needs and at-Risk Groups will be identified in the Local Emergency Management & Recovery Arrangements including contact details and any special considerations regarding these facilities.

## **3.2.7 Community Education**

Each year the SoD will conduct community education to targeted audiences. This may include:

- Annual Fire Prevention Order awareness and compliance programs
- General community information in Prepare Act Survive.
- Bush Fire Brigade attendance at community events
- Community Bushfire Ready program (DFES)

## **3.3 Evacuation Arrangements**

The need and planning for evacuation of residents impacted by bushfires will be the responsibility of the Incident Controller in consultation with the Western Australia Police. The SoD has identified buildings suitable for use as welfare centres and information regarding these can be found in the SoD Welfare Centres Register. The Department of Communities (DoC) is the agency responsible for assisting the community under evacuation and any servicing requirements of the established welfare centres.

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## PART 4: RESPONSE

### 4.1 Response

SoD is responsible for developing and implementing rapid, effective and complimentary response for its area of responsibility as outlined in item 1.8 of this plan.

SoD Bush Fire Brigade response arrangements are managed at the local level by the CBFCO & DCBFCO and a network of Captains, and FCO's.

### 4.2 Notification

All fires reported by the public will be to the 000 Emergency number.

Any request for response by SoD Volunteer Bush Fire Brigades should come via DFES Communications Centre (COMCEN) who will in turn contact the CBFCO who has primary responsibility for activating Bush Fire Brigades and the DCBFCO for information and for activating Brigades in the case that the CBFCO is unavailable.

In the event that an incident is reported by anyone other than DFES Comcen, the details of the call are to be communicated to DFES Comcen as soon as practicable.

#### **4.2.1 Public Information and Media Management**

During an emergency, the following procedures for the release of public information must be followed by EMAs, Controlling Agencies and public authorities:

- The HMA is responsible for confirming publicly that there is an emergency and what is being done in response. The HMA also releases key messages associated with the impact and management of the emergency.
  - Other EMAs, Controlling Agencies and public authorities with response roles must not release information relating to the emergency until the HMA has publically confirmed the emergency. The need for the HMA to publically confirm the emergency must be recognised, particularly if there are sensitivities. However, it must also be recognised that there may be instances where EMAs and Controlling Agencies may need to release immediate, life-saving information regarding an emergency prior to an HMA announcement.
  - EMAs may continue to release information relating to their business as usual activities, such as delays in services.
  - If approached by the media, EMAs, Controlling Agencies and public authorities should confirm they are assisting the HMA and direct enquiries to the HMA.
  - EMAs and Controlling Agencies involved in response activities must only release information in relation to their areas of expertise. This information must first go to the HMA, who may include it in their public information, before individual agencies and organisations release it through their own channels.
  - The HMA, EMAs and Controlling Agencies must seek approval for the release of their
-

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public information according to their own internal processes and procedures. Matters not falling within their direct responsibility should be referred to the appropriate agency/organisation for consideration.

- The SoD employs a Public Relations Officer that could assist with the above responsibilities.

Any local government prevention preparedness media campaigns are conducted in consultation with the SoD Public Relations Officer.

### 4.3 Levels of Response

The SoD will adopt an incident level structure as detailed in State Hazard Plan – Fire v01.00 Section 4.9 which details the levels of response. These are broadly defined as outlined below:

INCIDENT LEVEL DESCRIPTORS - Note: All fire incidents are regarded as Level 1 unless declared otherwise.

- LEVEL 1 - A Level 1 fire incident is characterised by being able to be controlled through local or initial response resources within a few hours of notification. Being relatively minor, all functions of incident management are generally undertaken by the first arriving crew/s.
- LEVEL 2 - Level 2 fire incidents are more complex either in size, duration, resources, risk or community impact. They usually require delegation of a number of incident management functions and may require interagency response.
- LEVEL 3 - Level 3 fire incidents are protracted, large and resource intensive. They may affect community assets and/or critical infrastructure and attract significant community, media and political interest. These incidents will usually involve delegation of all the Incident Management functions.

#### ***4.3.1 Appointment of Incident Controller***

All fires requiring suppression will have an Incident Controller (IC) The CBFCO or delegated officer of the SoD shall be the initial Incident Controller of all fires requiring a coordinated response, where transfer of control has not taken place. The appointment will be immediately communicated to the relevant combat and support personnel involved.

The IC is responsible for the overall control of the incident within a defined incident area. The IC has the responsibility for the safety and welfare of all people and resources during the management of the incident. This task may be delegated to a Safety Officer to oversee the occupational health and safety considerations.

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## **4.3.2 Higher Level Assistance**

Under section 13 of the Bush Fires Act 1954 higher level assistance may be sought for DFES to assume control of a fire(s). The FES Commissioner may authorise a Bush Fire Liaison Officer (BFLO) or other person to take control of all operations in relation to that fire if a bushfire is burning in the district of the SoD on land other than conservation land, or on conservation lands;

- (a) at the request of the SoD
- (b) if, because of the nature or extent of the bushfire, the FES Commissioner considers that it is appropriate to do so.

In making such a decision, he may consider if:

- (c) A bushfire has assumed or is likely to assume such proportions as to be incapable of control or suppression by SoD
- (d) DFES is of the view that a bushfire(s) is not being effectively controlled or suppressed by SoD
- (e) Where a bush fire(s) require multiagency or multijurisdictional coordination of resources and public information above the level able to be provided by SoD

SoD is to advise DFES Regional Duty Coordinator (RDC) who will advise DFES District Officer State Situation when it is considered that this situation may exist based on one or more of the following criteria

- There is not a clear plan or objectives established within 4 hours and the fire is continuing to burn uncontrolled;
- An urban settlement is in the direct path of the fire;
- The Incident Controller believes that the fire is not likely to be contained using the existing available resources;
- The nature and extent of the bushfire requires state level coordination of resources or public information;
- The bushfire has been declared a Level 3

DFES COMCEN must be kept informed of a bush fire incidence and any developing situation where there is a potential for multi-agency involvement or impact on more than one agency area, lifeline infrastructure or on community safety.

## **4.4 Activation**

The activation of this plan will be by the response to bushfire on land under the control of the SoD and any bushfire reported to the CBFCO, DCBFCO, or FCO of S o D .

## **4.5 Incident Management System**

AIIMS is to be used by all parties to this plan.

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### 4.6 Incident Coordination and Structure

SoD will base incident structure and arrangements on State EM Plan [Appendix D: State Emergency Management Response Framework](#).

### 4.7 First Responder Maps

Operational maps are automatically produced for specific incident types and made available to First Responding Crews. These maps are produced when the incident is first reported to COMCEN and are updated within the first two hours if:

- the incident location changes;
- the incident type changes; or
- spatial data is captured by Air Intelligence or in FESMaps for that incident.

Maps remain accessible for the duration of the incident; however, after two hours they will no longer be updated regardless of whether changes occur. Mapping beyond this two hour period is expected to be provided at the IMT.

To view First Responder Maps [Click Here](#)

### 4.8 Conducting Evacuations

The Controlling Agency has overall responsibility for the management of evacuation during an incident and when an emergency response is implemented.

As per the State EM Plan S5.3.2, if there is a need for additional powers to direct the movement of persons, animals and vehicles around or out of an emergency area, the Controlling Agency can request the declaration of an emergency situation by the HMA. This will allow for the authorisation by the HMA of relevant persons to exercise the powers of HMOs.

Evacuation planning should include all five stages of an evacuation as per State EM Policy S5.7.

The Incident Controller will advise community members of the most suitable location that they should evacuate to, based on the prevailing situation.

The Controlling Agency is to provide clear instruction to persons conducting the evacuation with respect to what action should be taken where a person refuses to evacuate.

The Controlling Agency is to ensure, as far as practical, that those who refuse to evacuate understand the risks of staying and are capable of making an informed decision. Where practicable, procedures should be developed to track remaining residents' wellbeing.

### 4.9 Traffic Management

Traffic management will be conducted by the SoD in accordance with State EM Plan S5.3.3 and the State EM Policy 5.8 and SEMC's Traffic Management during Emergencies Guideline, for the conduct of immediate traffic management.

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## 4.10 Functional Support Plans

The following plans provide support functions to this Bush Fire Response Plan.

- Local Emergency Management Arrangements
- Local Recovery Plan
- Local Welfare Plan
- Local Emergency Risk Management Plan

## 4.11 Financial Arrangements for Response

The State EM Plan describes the financial responsibilities of Controlling Agencies during response to emergencies. Controlling Agencies are responsible for payment of all expenses related to their response to incidents. When an emergency involves a multi-agency response, costs associated with the emergency shall be met by each individual emergency management agency, provided such costs are related to the delivery of services or resources which form part of the agency's core functions.

The SoD will meet the financial obligations for response in accordance with the above until all opportunity to do so has been exhausted. DFES has identified and can implement arrangements for financial assistance with a number of its key stakeholders for Bushfire. In all circumstances, Incident Controllers should record the time and date of when supplementary funding arrangements commence for that incident.

To receive emergency incident financial assistance the SoD must make application (documented within a Personal Incident Diary (PID)/Incident Records) to a DFES Bushfire Liaison Officer (BFLO) or RDC/MDC. DFES Operations personnel assigned to AIFMS functional roles during emergency incident operations outside gazetted fire districts exercising their powers under Section 13 of the Bush Fires Act 1954.

Information relating to funding for emergencies is available in the document, Criteria for meeting costs associated with emergencies under 'Other funding opportunities' on the SEMC website and at State EM Recovery Procedure 2

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## PART 5: RECOVERY

### 5.1 Responsibility for Recovery

Recovery is the coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic and physical wellbeing. HMAs have comprehensive plans for responding to an emergency and will assist in the commencement of the recovery process (for the specific hazards that are their responsibility). However, it is a function of the SoD to “manage recovery following an emergency affecting the community in its district” (s. 36 EM Act). The Shire has prepared a Local Recovery Plan and nominated a Local Recovery Coordinator (s. 41(4) EM Act). The Local Recovery Plan has been developed to clearly identify recovery arrangements and operational considerations. It identifies any agreements that have been made between the SoD and/or emergency management agencies and refers to other appropriate documents where necessary.

### 5.2 Finance

There are a number of actions which the SoD should take to ensure they are financially prepared to undertake recovery activities, should the need arise. These actions include:

- Understanding and treating the risks to their community through an appropriate risk management process;
- Ensuring assets are adequately insured;
- Establishing a cash reserve for the purpose, where it is considered appropriate for the level of risk;
- Ensuring an understanding of the types of assistance that may be available under the Disaster Recovery Funding Arrangements – Western Australia (DRFAWA), and what may be required of local government in order to gain access to this potential assistance.

### 5.3 Recovery Management

The Controlling Agency is responsible for the preparation of the Impact Statement. The Incident Controller may assign the task to the Deputy Incident Controller (Recovery) who will work collaboratively with organisations and personnel to ensure accurate information is obtained in a timely manner.

An Impact Statement is to be completed by the Controlling Agency for all level 3 incidents and level 2 incidents where there are impacts requiring recovery activity. Where there are no recovery impacts identified by the Controlling Agency during a level 2 incident, the State Recovery Coordinator/Deputy State Recovery Coordinator will determine if an Impact Statement is required, partially required, or required in full. Consultation with the SoD will occur prior this determination, as necessary (State EM Plan section 6.4.1).

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## **(Appendix BFAC: 10.15)**

It is critical for the SoD to have information about impacts as early as possible, in order to start recovery planning and activities. The Impact Statement marks the transfer of responsibility to the SoD for management of the recovery. The Impact Statement is designed to be a point in time description of known and emerging impacts. It is acknowledged that some information may not be available immediately, hence the need to identify emerging, anticipated and potential impacts. This will assist the SoD in ongoing assessment of impact and recovery work.

At the point where the Controlling Agency considers it appropriate to transfer responsibility for management of the recovery to the SoD, the Controlling Agency is to convene a meeting with the SoD and the State Recovery Coordinator. The Transfer of Responsibility meeting is a formality whereby the Impact Statement is reviewed and signed by the Incident Controller, SoD CEO (for each impacted local government) and the State Recovery Coordinator or their Deputy.

## PART 6: Assurance Activities

Operational performance assurance activities identify and generate opportunities for improvement in operational performance to ensure incident management and response capabilities are continuously improved to provide the most effective service to the community.

### 6.1 Stand Down and Debriefs

The Incident Controller will determine when the bushfire has been declared safe so that stand down procedures may commence in accordance with DFES SOP 3.2.3. Stand down of incident personnel should not occur until recovery arrangements are in place. Prior to stand down, the Incident Controller may conduct a 'hot debrief' of all the participating agencies and brigades to explain the situation, address outstanding issues, answer questions and handover recovery operations to the responsible agency.

### 6.2 Post Incident Analysis (PIA) and Review

Incidents requiring PIA are classed as significant. They tend to be larger and more complex than those only requiring a Debrief.

PIA are to be conducted under the following circumstances:

- The operation involves a multiple service response
- Occurrences of deaths/ multiple casualties/near misses of DFES Operations or other response agency personnel
- Incurred loss is of a significant dollar value
- Significant damage to civil infrastructure
- Significant social disruption (including any dislocation, evacuation etc.)
- Where a coronial inquiry will, or is likely to, occur

PIA should be used to investigate and analyse current procedure in order to identify weaknesses and continually strengthen response operations.

NOTE: If the incident was significant and there is a possibility of either a PIA/MIR will occur personnel should convene a debrief and provide that feedback for that higher level review process.

Following the PIA process the relevant plans including the Bush Fire Response Plan, Welfare Plan, and Recovery Plan should be reviewed accommodating recommendations of the PIA.

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## PART 7: APPENDIXES

### 7.1 Appendix A Distribution List

Organization	Title
Shire of Dardanup	Chief Executive Officer Deputy Chief Executive Officer Director Sustainable Development Director Infrastructure Manager Development Services Coordinator Emergency Ranger Services Senior Ranger Emergency Management Officer Media & Public Relations Officer
Department of Fire & Emergency Services	Regional Director District & Area Managers
Department of Environment & Conservation	Regional Director
Western Australian Police Service	Officer In Charge – Australind Station
Bush Fire Brigades (BFAC)	
- Chief Bush Fire Control Officer	Chief Bush Fire Control Officer
- Burekup	Deputy Chief Bush Fire Control Officer (North) Captain Fire Control Officer
- Dardanup Central	Captain Fire Control Officer
- Dardanup West	Captain Fire Control Officer
- Ferguson	Captain Fire Control Officer
- Upper Ferguson	Captain Fire Control Officer
- Joshua Crooked Brook	Captain Deputy Chief Bush Fire Control Officer(South)
- Waterloo	Fire Control Officer
- Wellington Mills	Captain
Local Emergency Management	Chair, for circulation to members
District Emergency Management Committee	Chair, for circulation to members

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## 7.2 Appendix B

## Glossary of Terms

Term	Definition
AIIMS; Australian Inter Service Incident Management System	The nationally recognized system of incident management for the nations fire and emergency services agencies. Organisational principals and structure used to manage Bushfire and other large emergencies based on the principles of management objectives, functional management and span of control
Bush Fire	A bushfire is an unplanned or uncontrolled fire in the bush. Bush is defined in section 7 of the Bush Fires Act 1954
CBFCO; Chief Bush Fire Control Officer	The CBFCO is the most senior position in the Bush Fire service. This person is responsible for making decisions concerning the direction of Bush Fire Brigades. The CBFCO provides a link between SOD; DFES and Bush Fire Brigades
SOD; Shire of Dardanup	The Local Government Authority responsible for the development and review of this plan
Coordination	The bringing together of agencies and elements to ensure an effective response, primarily concerned with the systematic acquisition and application of resources (organisation, manpower and equipment) in accordance with the requirements imposed by the threat or impact of an emergency. Coordination relates primarily to resources, and operates, vertically, within an agency, as a function of the authority to command, and horizontally, across agencies, as a function of the authority to control
Control	The overall direction of emergency management activities in an emergency situation. Authority for control is established in legislation or in an emergency plan, and carries with it the responsibility for tasking and coordinating other agencies in accordance with the needs of the situation. Control relates to situations and operates horizontally across agencies
Critical infrastructure	A service, facility, or a group of services or facilities, the loss of which will have severe adverse effects on the physical, social, economic or environmental wellbeing or safety of the community.
DCBFCO;	Deputy Chief Bush Fire Control Officer
DBCA; Department of Biodiversity, Conservation and Attractions	The department has the lead responsibility for protecting and conserving the State's environment on behalf of the people of Western Australia. This includes managing the State's national parks, marine parks, conservation parks, State forests and timber reserves, nature reserves, marine nature reserves and marine management areas

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DFES; Department of Fire & Emergency Services	As Western Australia's leading hazard management agency, the Department of Fire and Emergency Services (DFES) performs a critical role coordinating emergency services for a range of natural disasters and emergency incidents threatening life and property. DFES was established to improve the coordination and planning of emergency services in Western Australia.
FDI; Fire Danger Index	Measures the degree of Fire Danger combining elements of curing (dryness), temperature, Relative Humidity (RH) and wind speed. FDI ratings were developed by the CSIRO by scientist AG McArthur.
Gazetted Fire District	Area gazetted by the Minister (as shown on Brigade map) for which DFES, Fire & Rescue Service is responsible for fire incidents under the Fire Brigades Act 1942 S2(a)
Harvest Vehicle Movement Ban	Based on FDI (usually >35) or may be based on response capabilities. Issued by FCO under Bushfires Act 1954 s38a &24c when a Bushfire Control Officer is of the opinion that the use of harvesting machinery is likely to cause a fire or contribute to the spread of a bushfire.
HMA; Hazard Management Agency	An agency prescribed due to its knowledge, expertise and resources responsible for emergency management for a prescribed hazard. At the local level HMA's are identified in the Local Emergency Management Arrangements
LEMC; Local Emergency Management Committee	The LEMC is established for SOD in accordance with Emergency Management Act 2005 (S38) in Local Government Districts to advise and assist the local government in ensuring that local emergency management arrangements are established for its district; to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and to carry out other emergency management arrangement activities as directed by the SEMC or prescribed by the regulations. Note: LEMCs are an emergency planning body and although
Multi agency	Involving more than one Government agency
PIA; Post Incident Analysis	The reconstruction of an incident to assess the chain of events that took place, the methods used to control the incident, and how the actions of emergency personnel contributed to the eventual outcome
TFB; Total Fire Ban	TFB's are declared by the Minister for Emergency Services (DFES) – State Level based on weather forecasts when there is a potential of adverse fire weather or when widespread fires are seriously stretching resources. They are declared on days when fires are most likely to be difficult to control and should they occur they will threaten lives and property. They are declared for the whole day (24hours) and for the whole of local government, including town sites. When a total Fire Ban is declared it prohibits the lighting of any fires in the open air and other activities that may start a fire - including use of welders, grinders or gas cutting.
UCL; Unallocated Crown Land	Crown land (a) in which no interest is known to exist, but in which native title within the meaning of the Native Title Act 1993 of the Commonwealth may or may not exist; and (b) which is not reserved, declared or otherwise dedicated the Land Administration Act 1997 or any other written law;



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UMR; Unmanaged Reserves	A reserve the care, control and management of which are not placed with a management body.
VCP; Vehicle Control Point (VCP)	A full or partial road closure through which all vehicle access is controlled. All VCPs are permanently staffed. Vehicles or persons (or classes of vehicles or persons) explicitly authorised by the Incident Controller may proceed after validation by the Traffic Controller. Persons requesting access permission who are not specifically authorised by the IC are held at the VCP pending permission / exclusion to enter the incident area.
Vehicle Movement Ban	Based on FDI (usually >60) or may be based on response capabilities. Issued by FCO under Bushfires Act 1954 s38a &24c this is a higher level of ban than a Harvest Ban and issued when Bushfire Control Officer is of the opinion that the use of engines, vehicles, plant or machinery including the operation of motorbikes is likely to cause a fire or contribute to the spread of a bushfire with the exception of the movement of vehicles and machinery on gazetted roads, laneways/roadways, and yards. Water carting for stock and domestic purposes is permitted provided it is accompanied by a mobile firefighting unit, or alternatively the water carting vehicle acts as the mobile firefighting unit and meets the minimum specifications (this also requires the retention of 400L of water at all times)

## (Appendix BFAC: 10.15)

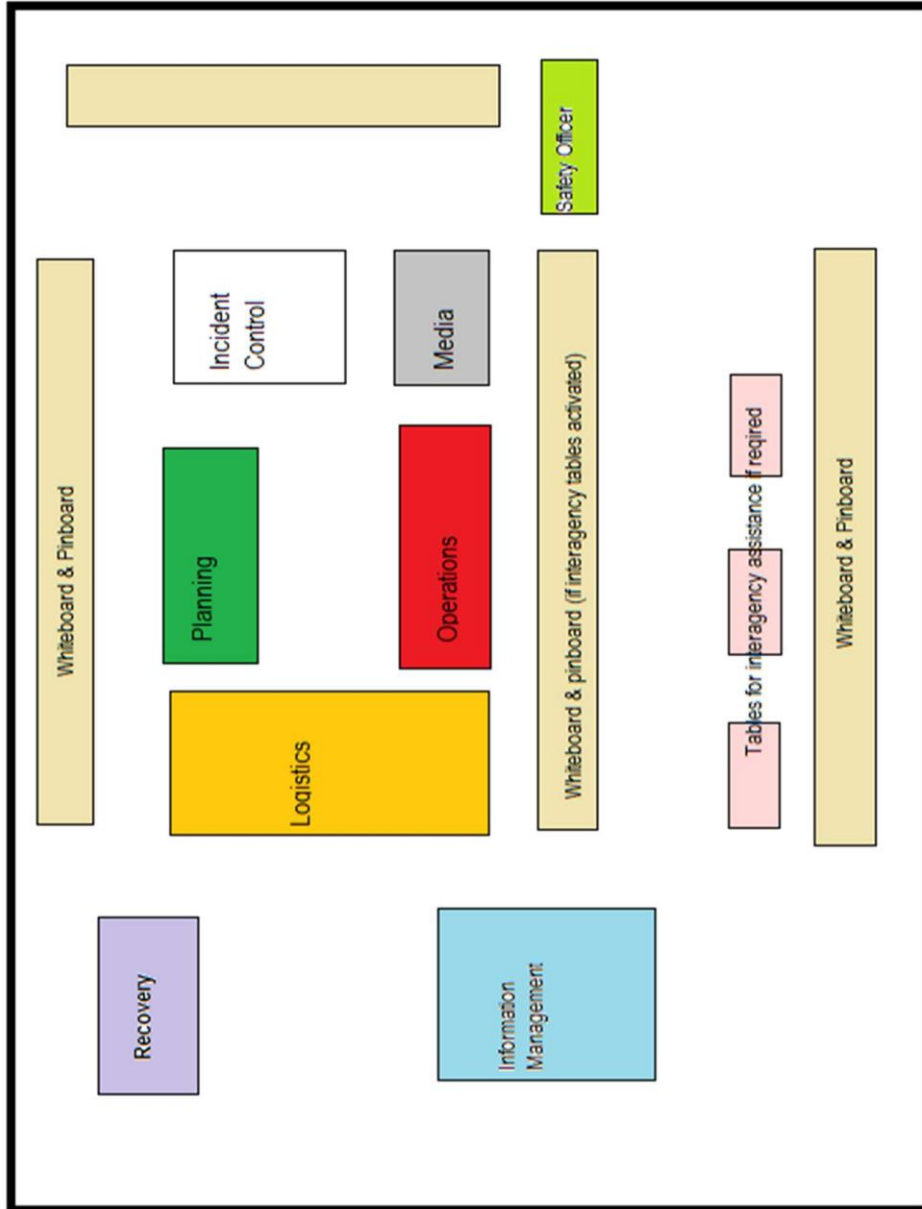
### 7.3 Appendix C Key Contacts

A list of key contacts is provided for information below.  
This plan is to be read in conjunction with the Shire of Dardanup Emergency Management – Contacts & Resource Directory and the Emergency response & Deployment Plan provides the essential list of brigade personnel and emergency contact may be obtained from on request from the SoD for advice.

Organisation	Contact	Telephone
Alinta Gas	Faults & Emergencies	131352
Bureau of Meteorology	Perth Office	
Shire of Dardanup	Coordinator Emergency & Ranger Services	
Shire of Dardanup	Emergency Management Officer	
Shire of Dardanup	Senior Ranger	0409 629 555
Shire of Dardanup	CBFCO	0428 825 496
Department of Fire & Emergency Services	Duty Officer	
Department of Communities	Welfare Officer	0429 102 148
Department of Biodiversity, Conservation & Attractions	Duty Officer	
Eaton Fire Station	Captain	
Main Roads Western Australia	24hr call centre	
Police Service Australind	General Enquiries T	9797 0222
City of Bunbury	Administration CBFCO	9792 7000 0401 059 716
Shire of Capel	Administration CBFCO	9727 0222 0408 921 356
Shire of Collie	Administration CBFCO	9734 9000 0409 884 291
Shire of Donnybrook	Administration CBFCO	
Shire of Harvey	Administration CBFCO	9729 0300 0439 922 606
Western Power	Faults & emergencies Field Supervisor	131351 0429 652 961

7.4 Appendix D

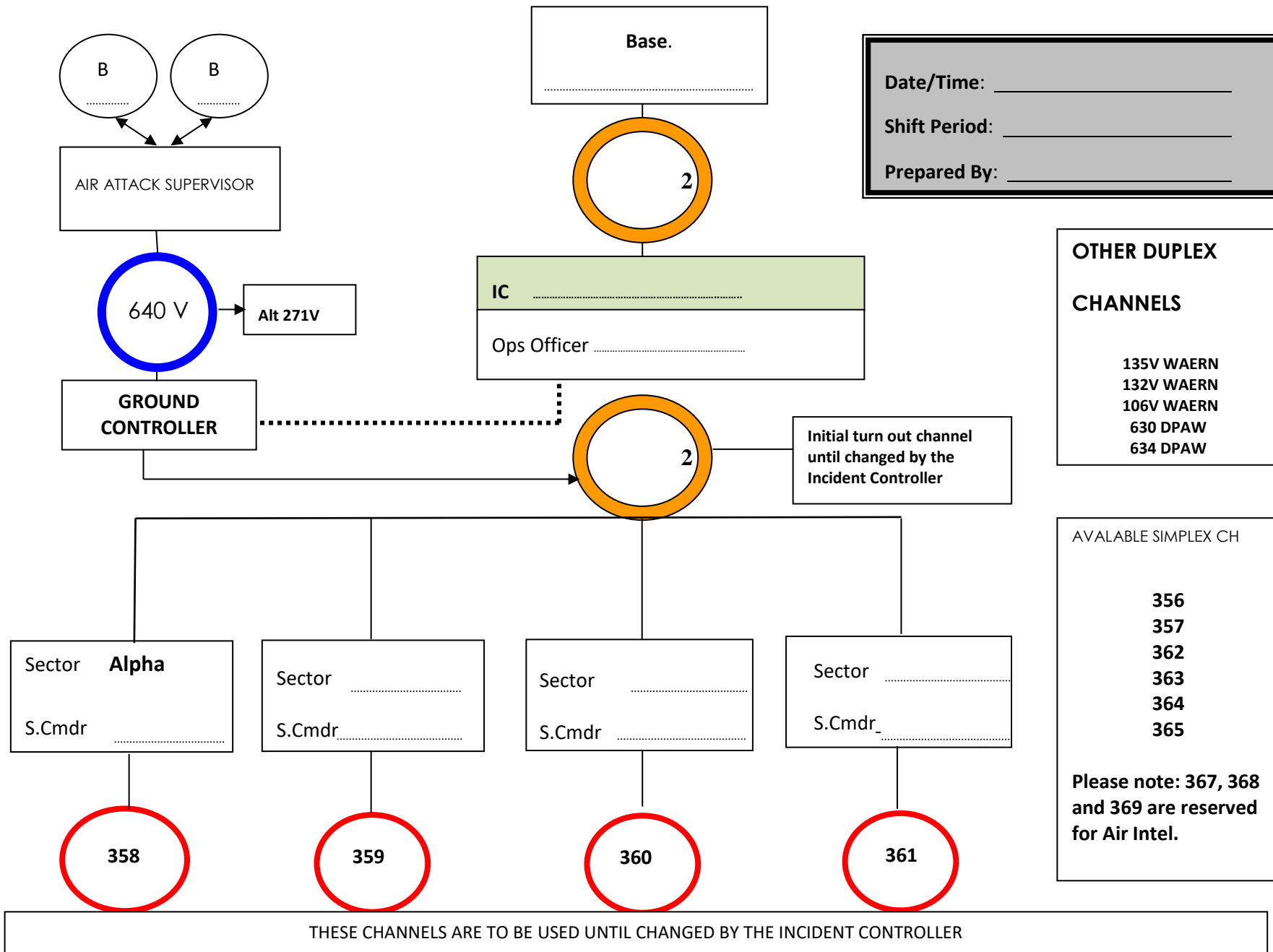
Emergency Control Centre Layout



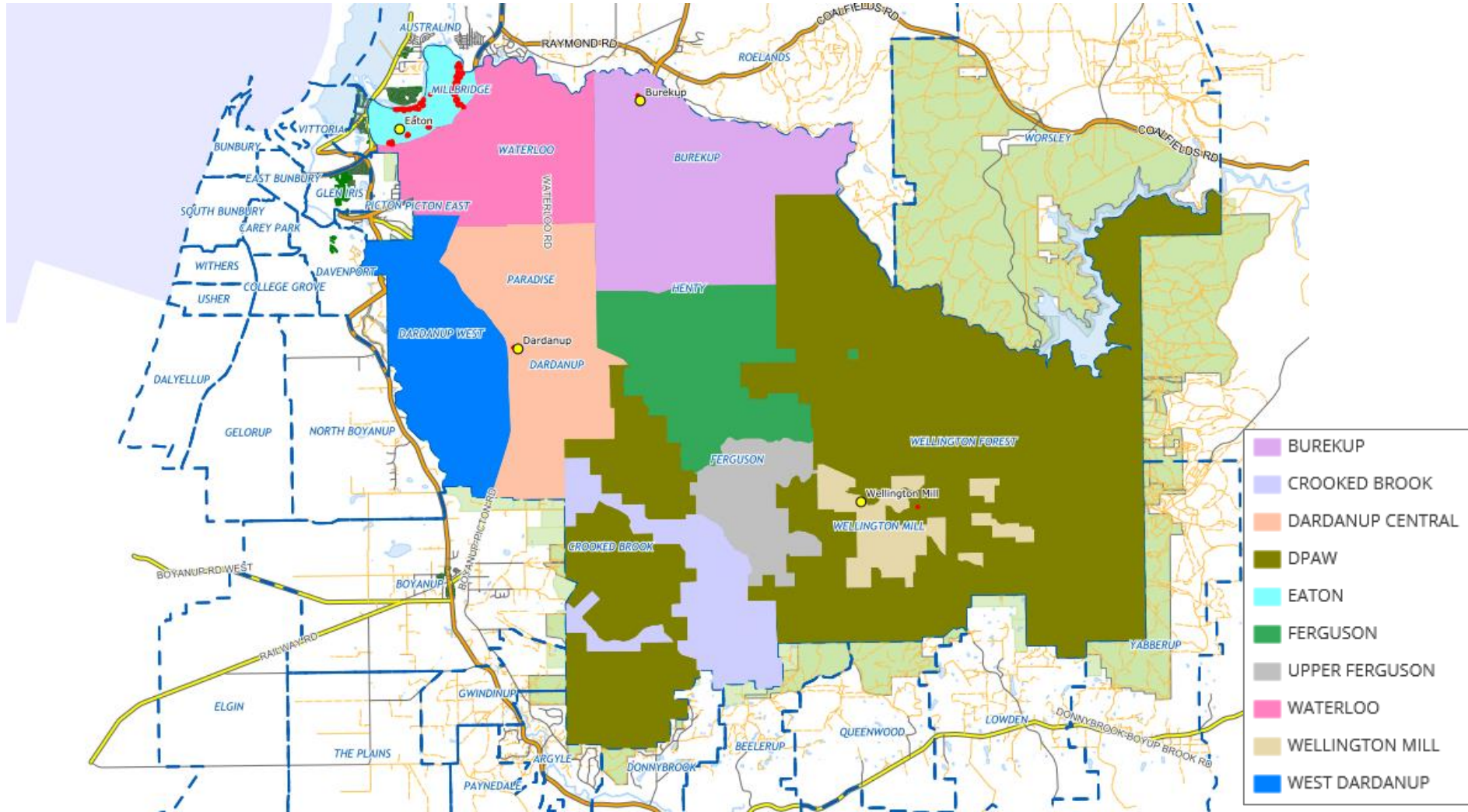
Suggested ECC layout for Level 1 or 2 incident



SHIRE OF DARDANUP - DEFAULT COMMUNICATIONS PLAN 2014



7.7 Appendix G Brigade Area Map



Item	Description of Premises	File Reference	Location	Description	• Site Specific Hazard/ Risks	License Overview	Residual Risk Rating
1	○ Wren Oil	A 6038 A 6012	Lot 157 and Lot 137 Harris Road Picton East	<ul style="list-style-type: none"> <li>• Oil refinery</li> <li>• Processor</li> <li>• Transport</li> </ul>	<ul style="list-style-type: none"> <li>• Fire or Fire and/or explosion through incorrect storage, handling, labeling or mixing of chemicals</li> <li>• Production of hazardous wastes</li> <li>• Environmental contamination due to accidental leakage, spills, emissions: <ul style="list-style-type: none"> <li>• air</li> <li>• water</li> <li>• soil/ground</li> </ul> </li> </ul>	DER License Storage of hazardous Materials Storage of Oils and Chemicals	
2	• AR Fuels	A 9654	Lot 2009 Giorgi Road Picton East	Renewable Fuel Manufacturer	<ul style="list-style-type: none"> <li>• Fire or Fire and/or explosion through incorrect storage, handling, labeling or mixing of chemicals</li> <li>• Production of hazardous wastes</li> <li>• Environmental contamination due to accidental leakage, spills, emissions: <ul style="list-style-type: none"> <li>• air</li> <li>• water</li> <li>• soil/ground</li> </ul> </li> </ul>	DER License  Storage of Hazardous materials – Flammable Fuels Chemicals	
3	• Momentive	A 6003	Lot 7 House 210 Moore Road Dardanup West	Industrial Chemical Manufacturer	<ul style="list-style-type: none"> <li>• Fire or Fire and/or explosion through incorrect storage, handling, labeling or mixing of chemicals</li> <li>• Environmental contamination due to accidental leakage, spills, emissions: <ul style="list-style-type: none"> <li>○ air</li> <li>○ water</li> <li>○ soil/ground</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Storage and manufacture of chemicals</li> <li>• Methanol</li> <li>• Formaldehyde</li> <li>• Urea</li> </ul>	

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Item	Description of Premises	File Reference	Location	Description	• Site Specific Hazard/ Risks	License Overview	Residual Risk Rating
4	• Laminex (Wesfi)	A 6002	Lot 2 House 184 Moore Road Dardanup West	Particle Board Manufacture	<ul style="list-style-type: none"> <li>• Fire or Fire and/or explosion through incorrect storage, handling, labelling or mixing of chemicals</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Particle Board Manufacture –</li> <li>• Storage of chemicals</li> <li>• Glues</li> <li>• Wastes</li> </ul>	Orange
5	• Wespine	A 6042	Lot 76 House 241 Moore Road Dardanup West	Timber Mill	<ul style="list-style-type: none"> <li>• Fire within Timber storage and processing area</li> <li>• Chemical spill of Preservation chemicals</li> </ul>	<ul style="list-style-type: none"> <li>• Timber preservation Chemicals</li> </ul>	Green
6	• Summit Fertilizer	A 3155	Lot 100 House 255 Harris Road Picton East	Agricultural Fertilizer Storage	Environmental impact from spill of Bulk Fertilizers	<ul style="list-style-type: none"> <li>• Bulk Storage of Fertilizers</li> <li>• Urea</li> <li>• Phosphates</li> <li>• Nitrates</li> </ul>	Yellow
7	• Tesla Corporation	A 10445	Lot 504 House 5 Hardisty Ct Picton East	Stand-by power generator	<ul style="list-style-type: none"> <li>• Fire or Fire and/or explosion through incorrect storage, handling, labelling or mixing of chemicals</li> </ul>	<ul style="list-style-type: none"> <li>• Diesel Fuel Storage</li> <li>• Power Generation</li> </ul>	Yellow
8	• Depiazzi	A7411	Lot 4577 Depiazzi Road Dardanup	Mulch – processing and storage Sawdust storage	<ul style="list-style-type: none"> <li>• Fire through incorrect storage and maintenance – self combustion</li> </ul>	<ul style="list-style-type: none"> <li>• Mulch</li> <li>• Sawdust</li> </ul>	Green
9	• Caltex Dardanup Garage	A 4041	Lot 36 House 11 Charlotte Street Dardanup	Fuel station and Garage	<ul style="list-style-type: none"> <li>• Fire or Fire and/or explosion through incorrect storage, handling, labelling or mixing of chemicals.</li> </ul> <p>Environmental contamination due to accidental leakage, spills, emissions:</p> <ul style="list-style-type: none"> <li>• air</li> <li>• water</li> <li>• soil/ground</li> </ul>	<ul style="list-style-type: none"> <li>• Underground Bulk Fuel Storage</li> </ul>	Yellow



(Appendix BEAC: 10.15)

Item	Description of Premises	File Reference	Location	Description	• Site Specific Hazard/ Risks	License Overview	Residual Risk Rating	
10	• Caltex fair	-Eaton	A 2178	Lot 107 House 2 Recreation Drive Eaton	Fuel Outlet	• Fire or Fire and/or explosion through incorrect storage, handling, labelling or mixing of chemicals Environmental contamination due to accidental leakage, spills, emissions: <ul style="list-style-type: none"><li>• air</li><li>• water</li><li>• soil/ground</li></ul>	• Bulk Underground Fuel Storage	

RESIDUAL RISK SCORE CALCULATOR

RISK SCORE CALCULATOR							
RISK CRITERIA			CONSEQUENCES				
			Low	Minor	Moderate	Major	Critical
		People	First Aid Injury (FAI)	Medical Treatment Injury (MTI)	Lost Time Injury (LTI) / Restricted Work Case	Single Fatality	Multiple Fatalities
		Environment	Low level environmental impact	Minor effects on biological or physical environment	Moderate short term environmental impact	Relatively wide spread medium long term environmental impact	Wide spread long term environmental impact
		Operational Impact	Easily fixed up straight away	Minor damage to equipment, no loss of production	Loss of less than one week's production	Major damage to facility, loss of less than six months production	Serious problems with future operation of the facility
LIKELIHOOD	Almost Certain	Expected to occur yearly	Moderate	High	High	Extreme	Extreme
	Likely	Will probably occur Every 1 to 2 years	Moderate	Moderate	High	Extreme	Extreme
	Possible	Should occur over The next 5 years	Low	Moderate	Moderate	High	Extreme
	Unlikely	Could occur in 5 to 10 years	Low	Low	Moderate	High	High
	Rare	May occur over the Next 20 – 30 years	Low	Low	Moderate	Moderate	High

