



Shire of Dardanup

AGENDA

BUSHFIRE ADVISORY COMMITTEE MEETING

To Be Held

Wednesday, 14 October 2020
Commencing at 7.00pm

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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NOTICE OF BUSHFIRE ADVISORY COMMITTEE MEETING

Dear Committee Member

The next Shire of Dardanup Bushfire Advisory Committee Meeting will be held on Wednesday 14 October 2020 in the Council Chambers, Shire of Dardanup - Administration Centre Eaton, 1 Council Drive, Eaton - commencing at 7.00pm.



MR ANDRÉ SCHÖNFELDT
Chief Executive Officer

Date: 8 October 2020

VISION STATEMENT

“Provide effective leadership in encouraging balanced growth and development of the Shire while recognizing the diverse needs of our communities.”

TABLE OF CONTENTS

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	1
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
2.1	<i>Attendance.....</i>	<i>1</i>
2.2	<i>Apologies.....</i>	<i>1</i>
3.	PUBLIC QUESTION TIME	2
4.	PETITIONS/DEPUTATIONS/PRESENTATIONS	2
5.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	2
5.1	<i>Bushfire Advisory Committee Meeting Held 5 August 2020.....</i>	<i>2</i>
6.	ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED.....	3
7.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	3
8.	DECLARATION OF INTEREST.....	3
9.	ACTION SHEET UPDATE.....	6
10	REPORTS OF OFFICERS AND COMMITTEES	6
10.1	<i>Title: Chief Fire Control Officer (CFCO) Report – Chris Hynes.....</i>	<i>6</i>
10.2	<i>Title: Department of Biodiversity, Conservation & Attractions – Officer Report</i>	<i>7</i>
10.3	<i>Title: Department of Fire & Emergency Services (DFES) – Mr Jason Maddern</i>	<i>7</i>
10.4	<i>Title: Bushfire Training Officer Report – Vacant.....</i>	<i>7</i>
10.5	<i>Title: Burekup District Fire Control Officer Report – Mr Clay Rose.....</i>	<i>8</i>
10.6	<i>Title: Dardanup Central District Fire Control Officer Report – Mr Brendan Putt</i>	<i>9</i>
10.7	<i>Title: Ferguson Fire Control Officer Report –Mr Richard Stacey</i>	<i>10</i>
10.8	<i>Title: Joshua Creek / Crooked Brook Fire Control Officer Report – Mr Peter Robinson.....</i>	<i>11</i>
10.9	<i>Title: Upper Ferguson District Fire Control Officer Report – Mr Rod Bailey.....</i>	<i>12</i>
10.10	<i>Title: Waterloo District Fire Control Officer Report –Mr Rob Drennan</i>	<i>13</i>
10.11	<i>Title: Wellington Mill District Fire Control Officer Report –Mr Ian Bridge.....</i>	<i>15</i>
10.12	<i>Title: West Dardanup District Fire Control Officer Report – Mr Neil Dyer</i>	<i>18</i>
10.13	<i>Title: Coordinator Emergency & Ranger Services Report – Mrs Erin Hutchins.....</i>	<i>19</i>
10.14	<i>Title: Firebreak Exemption – Senior Ranger – Mr Murray Halden.....</i>	<i>22</i>
10.15	<i>Title: Bush Fire Response Plan – Senior Ranger – Mr Murray Halden</i>	<i>32</i>
11.	ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	32
12.	NEW BUSINESS OF AN URGENT NATURE	33
13.	MATTERS BEHIND CLOSED DOORS.....	33
14.	CLOSURE OF MEETING.....	33

COMMITTEE MEMBERS:

Mr Chris Hynes - CBFCO Eaton Townsite District
Mr Richard Stacey - FCO Ferguson District
Mr Neil Dyer – FCO - West Dardanup District
Mr Clay Rose - DCFCO (North) / FCO Burekup District
Mr Robert Drennan - DFCO (South) / FCO Waterloo District
Mr Rod Bailey - FCO Upper Ferguson District
Mr Brendan Putt - FCO Dardanup Central District
Mr Peter Robinson - FCO Joshua/Crooked Brook District
Mr Ian Bridge FCO Wellington Mill District

Mr John Carter – Representative Department of Fire & Emergency Services
Mr Darren Harvey - Department of Biodiversity, Conservation and Attractions

Cr. T Gardiner - Elected Member
Cr. M T Bennett - Elected Member (Deputy)

STAFF MEMBERS

Mrs Erin Hutchins - Coordinator – Ranger & Emergency Services
Mr Murray Halden - Senior Ranger
Mrs Donna Bailye - Executive Governance Officer

OBSERVER

Mr Luke Botica - Director Infrastructure
Mrs Susan Oosthuizen - Director Sustainable Development
Ms Melissa Howard - Emergency Management Officer

COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

SHIRE OF DARDANUP**AGENDA FOR THE SHIRE OF DARDANUP BUSHFIRE ADVISORY COMMITTEE MEETING TO BE HELD ON WEDNESDAY 14 OCTOBER 2020, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 7.00PM.****1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Chairperson, Mr Peter Robinson, to declare the meeting open, welcome those in attendance and refer to the Disclaimer and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Wardandi people in this land.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

2.2 Apologies

Mr Ian Bridge – FCO Wellington Mill District

3. PUBLIC QUESTION TIME

4. PETITIONS/DEPUTATIONS/PRESENTATIONS

None.

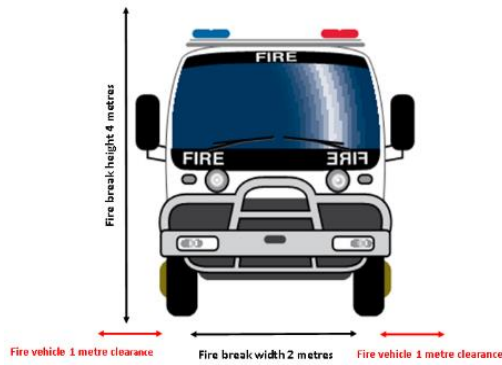
5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 Bushfire Advisory Committee Meeting Held 5 August 2020

BFAC RECOMMENDED RESOLUTION

THAT the Minutes of the Bushfire Advisory Committee Meeting held on 5 August 2020, be confirmed as true and correct subject to the following corrections:

A typographical error was made in the BFAC Minutes in regards to the Fire Prevention Order. A correction is to be made to the wording for the Diagram provided for In Small Holding Zone on page 27. The correction is provided in red below:



Minimum clearance for fire break in Small Holding Zone general farming-,
restricted use and tourist zones

6. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

7. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

8. DECLARATION OF INTEREST

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

9. ACTION SHEET UPDATE

PENDING ACTIONS:

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS

10 REPORTS OF OFFICERS AND COMMITTEES

10.1 Title: Chief Fire Control Officer (CFCO) Report – Chris Hynes

Reporting Department: CFCO - Dardanup

Reporting Officer: Chris Hynes

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	Inc 483204 electrical false alarm. 485588 Structure fire Philips Rd false alarm. 486671 Rubbish fire Peninsula Lakes. 487221 Electrical pole top fire. 489562 Rubbish fire no action taken. 489582 Electrical Padbury Road. 492071 Road crash Martin Pelusey S/W Highway. 495522 Electrical Wespine.
<i>Appliance and Equipment</i>	Nil.
<i>Training</i>	<p>Mike Milligan and myself recently attended a training session at Collie BFB. The Collie training officers are delivering the new training modules to their brigades. It looked good from what we saw.</p> <p>I'm pleased we have 3 members that have stepped up Chris Botloop, Lindon Skeers attaining their trainer assessor's qualifications and Mike Milligan will be doing his soon. This will be a great boost to our brigades in the Shire of Dardanup.</p>
<i>Meetings Held</i>	<p>Hazzard reductions. Leadership desk top planning Meeting. RUI Planning Meeting. Regular meetings with EMO Melissa Howard brigade management. Training session on the HUB at Bunbury regional office.</p>
<i>Membership – Recruitment/Resignation</i>	Nil.
<i>Concerns</i>	<p>Mobilisation to the 2 LIAs in the Shire of Dardanup as previously raised last season. Brett Finlay and John Carter were going to have a plan drafted to ensure the correct mobilising occurs when a bushfire occurs in our Shire as Bunbury career brigade has the LIA in the Shire of Dardanup gazetted to Bunbury FRS. I would of liked to of seen this completed before the start of the bushfire season</p>
<i>Initiatives</i>	
<i>Other News</i>	

Item/s For BFAC Discussion

None.

10.2 Title: Department of Biodiversity, Conservation & Attractions – Officer Report

No Report.

10.3 Title: Department of Fire & Emergency Services (DFES) – Mr Jason Maddern

10.3.1 *Training*

There are a couple of existing courses for new volunteers and plans are being made to complete the training of the Joshua Crooked Brook cadets. The increase in willingness over the last 12 months to get more Trainer and Assessor is a great achievement and asset for the Shire moving forward.

10.3.2 *COVID-19*

Brigades are reminded of the necessity to maintain appropriate social distancing and maintain a high level of cleanliness while we are still in this period of the COVID-19 pandemic.

10.3.3 *Seasonal Outlook*

BOM seasonal outlook is available at: <http://www.bom.gov.au/climate/outlooks/#/overview/video>. South West WA likely to experience an average rainfall over winter with late winter/early Spring seeing an increase in rainfall over most of mainland Australia. Temperatures during the day and night are likely to be warmer.

10.3.4 *RUI Exercise*

A RUI exercise is proposed to be held in the Joshua/Crooked Brook area on 14 November 2020. It will be like the Wellington Mills exercise held in 2019. We will also hold a community engagement session as part of the RUI exercise.

10.3.5 *Pre-Season Forum*

The planned all of services forum for October/November has now been cancelled.

10.3.6 *High Season Fleet*

Has been approved and we will update Shires when they release a date these will arrive in region.

10.4 Title: Bushfire Training Officer Report – Vacant

No Report.

10.5 Title: *Burekup District Fire Control Officer Report – Mr Clay Rose*

Reporting Department: Burekup BFB

Reporting Officer: Clay Rose

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

No Report. No incidents since last meeting.

10.6 Title: Dardanup Central District Fire Control Officer Report – Mr Brendan Putt

Reporting Department: Dardanup Central BFB

Reporting Officer: Brendan Putt

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	None since last BFAC.
<i>Appliance and Equipment</i>	Equipment in excellent order, PPE ordered for new members.
<i>Training</i>	Monthly. Completed Dardanup Town site Hydrant marking and cleaning.
<i>Meetings Held</i>	Relocation of station to Recreation Road site, meeting held. Presentation of photos and info of recent tour of Worsley FB. Positive meeting with good attendance and many good points to consider with the building of new station .There will be a follow up meeting with the shire, members and DFES regarding design and fit out.
<i>Membership – Recruitment/Resignation</i>	Wayne Cross attended a DFES course regarding using of the Hub, to promote your brigade for recruitment and promoting to potential new members
<i>Concerns</i>	More of our members have become fly in fly out members , and some of our young members are working away or studying , although we have a large membership availability for weekday crews will be challenging
<i>Initiatives</i>	N/A
<i>Other News</i>	My self and Wayne Cross attended the tour of COM Centre with other Shire brigade members. Would highly recommend this tour to all members. Great insight to how the operations center works and how we can help with the process.

Item/s For BFAC Discussion

None.

10.7 Title: *Ferguson Fire Control Officer Report –Mr Richard Stacey*

Reporting Department: Ferguson BFB

Reporting Officer: Richard Stacey

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

No Report.

10.8 Title: Joshua Creek / Crooked Brook Fire Control Officer Report – Mr Peter Robinson

Reporting Department: Joshua Creek / Crooked Brook BFB

Reporting Officer: Peter Robinson

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	None.
Appliance and Equipment	Nil to report.
Training	Underway every second Thursday of the month. Cadets then fire fighters. We have had several new members complete IFF and BFF which is great. Cadets and one Dad to complete BFF on weekend October 31 November 1. Planning for our "Personal and Property Fire Safety Workshop" is well under way, day after the AFL Grand Final.
Meetings Held	One committee meeting. Discussed the 14 November RUI, brigade very supportive.
Membership – Recruitment/Resignation	Nil.
Concerns	<p>Coverage in the valleys, mobiles and radio. It will be interesting to see how the repeater works for our RUI.</p> <p>Conference calls. When I join in most of the discussion has already taken place. So I do not know what and where.</p> <p>SMS list. How many members should I have on that list? I have four others besides myself. Is that enough?</p> <p><u>Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services</u></p> <p><i>The SMS list is used to send to brigade members a 'request to turn out to an incident' by ComCen. This allows you to have any brigade member you would like to be sent this request, on the SMS list. It should be noted that this is different to the '000' call that is currently set up for the CBFCO, FCOs and captains of the brigades.</i></p>
Initiatives	Undertaking a standpipe inspection activity at one of our trainings. Some have not worked in the past so we are checking them all out.
Other News	Nil.

Item/s For BFAC Discussion

None.

10.9 Title: Upper Ferguson District Fire Control Officer Report – Mr Rod Bailey

Reporting Department: Upper Ferguson

Reporting Officer: Rod Bailey

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

No report. No changes from last meeting.

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10.10 Title: Waterloo District Fire Control Officer Report –Mr Rob Drennan

Reporting Department: Joshua Creek / Crooked Brook BFB

Reporting Officer: Mr Rob Drennan

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	Only one callout - 20/08/2020 Southwest Hwy & Martin Pelusey Road Waterloo 3.4 to support Bunbury FRS. Stood down at station.
<i>Appliance and Equipment</i>	Waterloo LT. Front wheel alignment and or balance is out. See comments below.
<i>Training</i>	AVL & Training nights working well. Waterloo BFB has done RUI training night that showed several gaps in our new members knowledge & a Burn/ Back burning exercise at West Pine.
<i>Meetings Held</i>	N/A
<i>Membership – Recruitment/Resignation</i>	N/A
<i>Concerns</i>	N/A
<i>Initiatives</i>	<p>The benefits of using Easy Burn “Quick Strike” Storm Proof Matches over the more traditional petrol drip torch in some Burn/Back burning exercises should be something that the Shire & Brigade management should consider.</p> <p>The more controlled and gentle lighting especially under tree cover and in adverse conditions has benefits. There is also less chance of over enthusiastic application or accident that a drip torch can bring. This does not suggest a retiring or phasing out of the “Drip torch” but rather growing skill bass that the two ignition sources have different strengths. I think “Quick Strike” Matches should be considered as standard BFB equipment for the oncoming season.</p>
<i>Other News</i>	

Item/s For BFAC Discussion

1. Is there any indication when the Dardanup BFB Fleet is going to able to purchase New Tyres as a wheel alignment on the end tyres would be a waste of money and not doing anything may do more damage.

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

To ensure compliance with the Shire's Procurement Policy, we are currently progressing through the 'Request for Quote' (RFQ) process. The Shire acknowledges the urgency to replace tyres on the Bushfire fleet and will ensure this progresses in a timely manner. As with the new fleet servicing RFQ, once established, it will allow for tyre change overs to be addressed immediately in the future.

10.11 Title: Wellington Mill District Fire Control Officer Report –Mr Ian Bridge

Reporting Department: Wellington Mill BFB

Reporting Officer: Ian Bridge

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

<i>Fire Call Outs</i>	Nil
<i>Appliance and Equipment</i>	1.4 has been serviced and all seems to working well
<i>Training</i>	<p>We have in house appliance refresher training scheduled for Mid October</p> <p>We have completed inductions for 6 new members.</p> <p>3 people completed first aid training in September.</p> <p>1 completed Sector Commander and Navigation skills.</p> <p>1 completed Crew Leader and Advanced Bushfire Fighting</p> <p>1 completed Child Safe, Child Friendly Organisation online.</p> <p>We have 1 confirmed and 1 other waiting for confirmation for Introduction to Firefighting</p> <p>Our Training Officer is booked for Workplace Trainer Assessor in October</p> <p>By this meeting we will have arranged in house WAERN Radio refresher with DFES.</p>
<i>Meetings Held</i>	We recommence monthly committee meeting from 5 th October
<i>Membership – Recruitment/Resignation</i>	<p>We have been promoting membership for more women in our brigade and have recently added 3 new members. This takes our new members to 7 since the last fire season. (some applications are pending).</p> <p>Our committee will review our membership list in October and write to those non active members to confirm their status.</p>
<i>Concerns</i>	<p>See below for discussion.</p> <p>At the time of this report we have not had a request for exemption to Fire Breaks.</p> <p>I am not sure that property owners are aware of the new Fire Prevention Order.</p> <p><u>Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services</u></p> <p><i>Information in relation to the requirements of the Fire Prevention Order is available on the Shires webpage. As advised at the September BFAC, hard copies can be provided to the community and FCOs upon request. In addition, information advising of key dates and where to find additional</i></p>

	<i>information, will be sent out to all households in October. A Community Bushfire Webinar is scheduled for Sunday 8 November to promote a shared responsibility in preparing for the fire season. The Shires Media Officer will be promoting the event through several forums.</i>
<i>Initiatives</i>	We would like to introduce a Mens Health Awareness program into our brigade with a view to extending it into other SoD brigades.
<i>Other News</i>	We have taken delivery of cotton shirts, cotton polo shirts for our brigade members. We have a busy bee around our shed planned for mid October.

Item/s For BFAC Discussion

1. We recently applied for funding for materials to create access to the building adjacent to our fire shed. The funds would assist us to cut a personal door access way between the two buildings and provide new lighting to conduct training and meetings. The funding was declined by SoD yet the SoD has funding set aside for air conditioning to that building for Fire Brigade meetings and training. Without the personal door, access would be via a roller door which would not be raised and lowered every time someone enters or exits. (door gets left open and air con is useless.

The Building is currently being lined and ceilings fitted by locals and has been offered to the brigade for training etc. This seemed like a far cheaper option to utilise this building rather than fitting training rooms etc into our Fire Shed.

Furthermore we understand that Toilet and shower facilities are to be added to our Brigade Building in the near future. We did not make a request for these facilities and we are greatly concerned that \$45-50,000 can be made available for toilets but no funding to meet our request for equipment that WILL assist us with fire fighting.(refer to our previous request for assistance toward a utility vehicle)

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

The Shire included Wellington Mills request for materials to create an access way between the two buildings in the 2020-21 LGGS submission to DFES. Unfortunately, the request was unsuccessful.

In addition, through liaison between the Shires Infrastructure Department and the Wellington Mills Brigade, the LGGS application also included a request to provide toilet and shower facilities at the Wellington Mills brigade. DFES approved this request and provided relevant funding to the Shire for this purpose. As advised by Luke Botica – Director Infrastructure at the Ferguson Valley Advisory Group meeting, if the Shire was successful in securing necessary funding the Shire would discuss the concept further with the Brigade before progressing. It should be also be noted that if a decision is made not to progress with the toilets and shower facilities, the money is to be forfeited and returned to DFES accordingly.

As part of the Shires Asset Management Plan, managed by the Infrastructure Department, the current air conditioner inside the former Wellington Mills Brigade was identified for replacement in 2020-21 and a budget was allocated by the Shire accordingly.

In relation to a utility vehicle, as advised at the August BFAC meeting:

“The Shire relies on its allocation from the Local Government Grant Scheme (LGGs) each year to financially support each brigade. The purchase of a utility vehicle, including ongoing costs such as servicing and maintenance, fuel and insurance sit outside the LGGs and classified as ineligible. The Shire is not in a position to cover any Bushfire Brigade costs outside of the LGGs, therefore is unable to assist with the purchase of a roadworthy vehicle and ongoing registration and insurance”.

2. Is there a Mens Health Awareness program within the SoD or DFES that we can draw from?

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

The DFES Wellness Team provide a variety of online tools and resources in addition to making regular visits to brigades, groups or units throughout Western Australia. They offer a range of support services that are freely available to emergency services volunteers and their immediate families. The support is built around several key services aimed at contributing to psychological, physical and spiritual health and well-being.

Key wellness services include:

- Advisory, consultancy, visitations and ceremonies
- Peer Support Program
- Critical incident responding
- Physical health and wellness support
- Counselling through the Employee Assistance Program (EAP) for volunteers and their immediate family members
- Assistance with coaching and mediation undertaken by an external psychologist
- Information on other appropriate services (e.g. Beyond Blue, Crisis Care etc.)
- Mental Health First Aid training
- 'Helping the Helper' Presentations etc.

In addition, DFES also offer Chaplaincy Services. The Wellness Chaplain provides confidential pastoral care, guidance and support to WA emergency services personnel and their families in the event of traumatic or stressful incidents, or in relation to personal issues affecting them. This may take place over the telephone, at the site of an incident, at a hospital, a person's home or in the workplace.

The Chaplain works with emergency services personnel to provide total care by ensuring spiritual and emotional wellbeing are given the same attention as physical health. Attending to the needs of members is of major importance to the Chaplain.

Support is available to people of all faiths about;

- Health
- Safety
- Welfare
- Faith and Spirituality

More information can be found on the DFES Volunteer Hub.

10.12 Title: West Dardanup District Fire Control Officer Report – Mr Neil Dyer

Reporting Department: West Dardanup Bush Fire Brigade

Reporting Officer: Neil Dyer

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire call outs	1 call out – transformer failure and minor ignition.
Appliance & Equipment	Appliance working well following full service.
Training	In-house training ongoing.
Meetings Held	Met with representative from the Shire and the CBFCO at the Harold Douglas Standpipe to ensure its operation will not be adversely impacted by the installation of a school bus shelter on the site. It was agreed that the shelter is able to remain providing suitable access is now installed on the site.
Membership Recruitment/Resignations	3 x new members. All are new recruits, so training is being arranged for them.
Concerns	Nil
Initiatives	Held a station open day on 12 September and will be holding a follow up open day on 11 October. Intent of the open days is to introduce the brigade to the new and existing members. The first day did not have a lot of people attend but allowed an opportunity for old members to call in and say hello and new residents the opportunity to meet the brigade and see inside the station.
Other news	None.

Item/s For BFAC Discussion

None.

10.13 Title: Coordinator Emergency & Ranger Services Report – Mrs Erin Hutchins

Reporting Department: Shire of Dardanup
Reporting Officer: Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

1. *Bushfire Brigade Local Law*

At the last BFAC meeting it was reported that the Shire of Dardanup Bush Fire Brigade Local Law was adopted by Council on the 8 August 2003 [Resolution 118/03] with a subsequent amendment being adopted 13 February 2008 [Resolution 27/08]. This sits outside the requirements of s3.16 of the Local Government Act 1995 where a review is to be conducted within 8 years from the day each Local Law commenced, or from when a report of a review of the Local Law was accepted therefore, required review.

A review has now been completed. The aim was to be responsive to local requirements and provide clarity on the roles and responsibilities of the brigades, their committee of management and other positions of leadership. Comments were invited from each Brigade, through their FCO by Monday 5 October, in regards to the proposed changes. A copy of the proposed Local Law is provided (Appendix BFAC: 10.13A).

In addition, as per statutory requirements, the amendments to the Local Law, once supported by Council, will be advertised providing another opportunity to make further comment. Following the public consultation period, Officers will prepare a report for the OCM, recommending that Council support the proposed changes. Once the Bush Fire Brigade Local Law has been endorsed, the Constitution will no longer be in effect.

**OFFICER RECOMMENDED RESOLUTION &
BUSHFIRE ADVISORY COMMITTEE RESOLUTION**

THAT the Bushfire Advisory Committee advise Council that they support the current proposed changes to the Bush Fire Brigade Local Law as provided for in Appendix BFAC 10.13A.

2. *Appliances and Equipment Servicing*

All appliances have been serviced by South West Fire for the 2020/21 period. Thank you for your assistance.

Information Only

3. *Training*

To ensure Brigades get to maximise any required training opportunities, there are several options an Officer can take;

- Apply to sit on any training, as outlined in the Volunteer Training Calendar, via the DFES Volunteer Hub (you **MUST** get approval from your Captain/FCO and advise the Shire before applying online);
- Apply to sit on any training organised by another SW Shire via the DFES Volunteer Hub (you **MUST** get approval from your Captain/FCO and advise the Shire before applying online);

- If Brigade Training Officer/s identify any training needs within the Brigades, they can put this forward to the Shire. The Shire can then liaise with DFES, who if possible (Trainer dependant) will add the training to the portal. This will allow for members to register as well as surrounding Shires to get on board. This will ensure we meet the minimum student's numbers for a course to run as provided (Appendix BFAC 10.13B).

The following ground rules, recommended by DFES, are applied when Volunteers from other LG areas attend training courses;

- The host LG should provide catering to all, with a view that this courtesy will be reciprocated for all SW Volunteers attending any out-of-area courses;
- Any 'visiting' Volunteers should provide their own Learner's Manual, either printed or on an IT device. The Volunteer can either print their own, or source one from their own LG Training Coordinator;
- The host LG should provide any course documentation to all, ie. PowerPoint and/or course handouts, assessment papers, etc; and
- Any travel and/or accommodation expenses should be met by the Volunteer's home LG (you **MUST** get approval from the Shire prior to applying online).

Information Only

4. BFAC Minutes

FCOs sit on the BFAC as a representative of their Brigades. It is essential that the minutes and any other pertinent information is shared amongst your Brigade and is suggested that the BFAC minutes are tabled at your Brigade meetings. This will to ensure everyone is kept informed.

Information Only

5. Local Government Grant Scheme (LGGS)

The following Local Government Grants Scheme 2020/21 budget figures are provided for information purposes only.

Budget	
Line Item 1-8 Operating Grant	\$155,000.00
Line Item 9	\$3,971.00
Additional State Government 2020/21 Insurance Allowance	\$9,864.00
ESL – Total Gross Operating Grant	\$168,835.00
Less Expenditure	
ESL - Insurance	-\$39,531.09
ESL - Expenditure	-\$65,612.34
ESL – Total Expenditure	(\$105,143.43)
Funds Remaining as at October 2020	\$63,691.57

Approved Capital Grants – Funded by the State Government WA Recovery Plan Initiative

Brigade	Description	Funding
Dardanup Central BFB	New facility incl. amenities and fitout	\$450,000.00
Wellington Mills BFB	Disabled Toilet & Shower	\$44,200.00
	TOTAL	\$494,200.00

Approved Capital Grants

Brigade	Description	Funding
Dardanup Central BFB	Light Tanker	\$200,000.00
Joshua Crooked Brook BFB	Light Tanker	\$200,000.00
	TOTAL	\$400,000.00

Approved Carryovers

Brigade	Description	Funding
Waterloo BFB	2 appliance bay facility & amenities including furniture fit out.	\$393,909.00
	TOTAL	\$393,909.00

Information Only

10.14 Title: Firebreak Exemption – Senior Ranger – Mr Murray Halden

Reporting Department: Shire of Dardanup

Reporting Officer: Mr Murray Halden – Senior Ranger

Consideration needs to be given for the following applications for exemption or variations to the fire prevention measures taken out by the following applicants in accordance with the Bush Fire Act 1954 and pursuant to the Shire of Dardanup Fire Prevention Order.

Request for Fire Break Exemptions received as follows. Submissions are provided for in (Appendix BFAC: 10.14)

Date	Applicant Name	Assess No.	Lot No.	House No.	Street Road	Suburb Locality	Reason for Impracticality	Alternative Fire Prevention Measures	FCO Recommendation	Years	Expiry
1.4.20	Russell Sheridan	A4295	101	39	Twomey Road	Crooked Brook	All property infrastructure is protected by reticulation and expensive Kikuyu Lawns. I require an extension from this Fire Season to upgrade boundary breaks. Crooked Brook has a large footprint on the property which causes access issues because of the terrain.	I am in the process of engaging an executor to remove trees to obtain better access.	Peter Robinson Recommended	3	2023
14.9.20	Sarah Rees	A8059	90	35	Meadow Lane	Dardanup West	We have fencing in place for horses, as well as trees along the edge of the property, Our block shape and location of some sheds would make installing the required fire breaks difficult.	We trim back trees and burn off where appropriate each year. Our block is fully reticulated and remains green throughout summer. We keep all lawns and paddock area cut and line trimmed throughout the summer months. We also have Water Corp drains running down two sides of the property. The alternative measures proposed will be maintained yearly.	Neil Dyer Recommended	3	2023
11.9.20	Rob Allen	A8001	331	17	Venn Road	Dardanup West	Southern boundary is adjacent to neighbouring irrigated pasture land. Western boundary is adjacent to main water drain, 2 metres wide always with water. North western boundary is adjacent to main road.	Drive way through property divides the property by mineral earth break. Grasses grazed by stock and kept green and short.	Neil Dyer Recommended	3	2023
6.8.20	Leanne Tyler	A11676	105	0	Holland Loop	Dardanup West	Due to the presence of a wide limestone bridal trail/ emergency vehicle access path running parallel to the north and west side of the property.	There will be a drive-way through the property which will be located South of central to the property. This will be 3 metres wide which is wide enough for emergency vehicles to access. The house	Neil Dyer Not Recommended Property owner will comply with the Shire		

Date	Applicant Name	Assess No.	Lot No.	House No.	Street Road	Suburb Locality	Reason for Impracticality	Alternative Fire Prevention Measures	FCO Recommendation	Years	Expiry
							The emergency vehicles have full access to both those sides of the property so we are asking requesting a fire break exemption on the north and west side only.	which will be built in the middle of the property.	of Dardanup Fire Prevention Order		
15.7.20	Greg Newman	A8327	9	41	Rich Place	Dardanup West	Pasture is required for stock	Firebreaks will be completed. Property owner has mobile firefighting rig on property. Bobcat also on the property if required in emergency situation.	Property owner will comply with the Shire of Dardanup Fire Prevention Order Not Recommended		
5.9.20	Ian Bridge	A10679	33	221	Wellington Mills Road	Ferguson	Meeting the current 4 metre clear break is impossible in 2 locations on our property. These locations are not accessible by a fire appliance anyway. The 2 metre bare earth break is in place. The area is deep ravine, steep sides and heavy wooded.	The additional 2 metres of cleared area, beyond the 2 metre bare earth fire break will be grazed by livestock and cleared of low level vegetation. The large trees that fall within the 4 metre area cannot be removed.	Rod Bailey Recommend	3	2023
5.10.20	LJ & CA Hewson	A3855	27	22	Japonica View	Wellington Mill	Our property is very steep, falling in levels from the S/E corner to the North and from the East to the West down to Badgeree Creek (abutting the old rail reserve and Wellington Mill Road). To have a 2 metre cleared of all vegetation will certainly always create area of wash in	<ul style="list-style-type: none"> The following are measures we have in place or conditions around our property. Spraying will be done around all outbuildings /sheds etc to the required distance. Spraying will be done to the fence west of the orchard for the full length and to the required distance. 	Ian Bridge Pending	3	2023

Date	Applicant Name	Assess No.	Lot No.	House No.	Street Road	Suburb Locality	Reason for Impracticality	Alternative Fire Prevention Measures	FCO Recommendation	Years	Expiry
							<p>rain events, you will observe a fallen very large red gum tree in the attached map, when the contactors cleared the detritus this winter is visible to your officers to view the northern end of the paddock. We also have stock in the paddocks (dexter cattle) that are free to graze (external of our gardens) the entire property and they maintain this to below 80 millimetres in height for the year round, being supplemented with hay for winter/.summer periods. The area of approx. 1.25 acres to the western end is all creek flats, steep banks, granite outcrops and Badgeree Creek, spraying of this area is not practical, and in fact will lead to even more erosion in most instances.</p>	<ul style="list-style-type: none"> • There is a minimum of 5 metres lawns around the house on all sides, except the driveway and the paving under the clotheslines. • We have our own power supply to facilitate pumps etc, for wetting down area during an event, including 24 hours fuel supply. • To the east we have Japonica View road reserve, we keep our side clear of vegetation outside the fence of the road to avoid spraying inside the fence. • The southern and northern boundaries are tree lined and grazed 365 days a year, no vegetation is above 80 millimetres, due to grazing. • We carry approximately 170,000 litres of water in 2 tanks with "camlock" fittings for use in an event, these can be refilled by a pump on Badgeree Creek and have approx. 150 metres of hose that can be connected to any/all of the outlets we have around the house and shed up in the top paddock. 			
5.10.0	John & Lynn Eiszle	A4319	12	68	Bailey Loop	Dardanup West	<ul style="list-style-type: none"> • Each paddock has established lawn. • Horses and sheep maintain 50 millimetres height. 	<ul style="list-style-type: none"> • Sprinkler system in each paddock/lawns. • Generator can run water pumps. • Regular mowing/animal rotation of paddocks 	Neil Dyer Pending	3	2023

Date	Applicant Name	Assess No.	Lot No.	House No.	Street Road	Suburb Locality	Reason for Impracticality	Alternative Fire Prevention Measures	FCO Recommendation	Years	Expiry
							<ul style="list-style-type: none"> Each paddock has ¾ lines of sprinklers Large soak at rear can be used irrigation Lane access to rear of property Water pumps can be run by generates 	<ul style="list-style-type: none"> Liaise with Council to maintain fire standard Fire vehicles access to all crews Soak – back up water source 			
5.10.20	Tom Beard	A4193	75	0	Harold Douglas Drive	Dardanup West	A large part of my property is under lawn and reticulation. The remainder of the property has a 3 metre perimeter mowed to 50 millimetres or less and access for any fire vehicles is very good.	The breaks and access is mowed fortnightly. I have water running to all corners of my property. General cleanliness and condition of property is very good.	Neil Dyer Recommended	3	2023
5.10.20	Robert Humphries	A7039	122	54	Hutchinson Road	Burekup	Have stock (horses) on property. Grass needed for summer feed.	Slash to 15 metres inside boundary all around block with 2 metre fire break around four boundary sides as well.	Clay Rose Recommended	3	2023
5.10.20	Kim Knight	A7080	33	101	Shenton Road	Burekup	Shenton Road frontage has many trees and grass is kept mown. Similar along parts of side boundaries. Fire breaks will be installed in other areas. Some section rear river are permanently green and kept mown. Spray side boundaries from creek to creek.	Regular mowing/slashing to front and side boundaries and to road verge. On-going clean-up of creek area.	Clay Rose Recommended	3	2023
5.10.20	Barry Garvey for Barry and Patrick Garvey	A11148	9002 & 401	0	Padbury Road	Dardanup West	The 2 lots are farmed as one location. Cattle are grazed on both lots and have been for 2 or 3	Fire breaks will be constructed around the perimeter of the lots and through the centre.	Neil Dyer Recommended	3	2023

Date	Applicant Name	Assess No.	Lot No.	House No.	Street Road	Suburb Locality	Reason for Impracticality	Alternative Fire Prevention Measures	FCO Recommendation	Years	Expiry
							years. Tom Buser leases the 2 lots off us. He relies on rye grass for summer feed.				
5.10.20	Garry Mader	A10255	200	6	Rich Place	Dardanup West	I have no problem with doing the fire breaks, it is the grass in the paddock. I have stock (horses/cow) and would like the grass to set seed which sometimes takes longer than the 30 November. Once the grass sets seed.	I have my own slasher now to mow the legal height	Neil Dyer Recommended	3	2023

**OFFICER RECOMMENDED RESOLUTION &
BUSHFIRE ADVISORY COMMITTEE RESOLUTION "A"**

THAT the Bushfire Advisory Committee grants the following firebreak exemption/variations for 3 year duration commencing from the 2020/2021 firebreak season:

Applicant	Property	Assessment	Years	Fire Season Expiry
Russell Sheridan	Lot 101 (39) Twomey Road, Crooked Brook	A4295	3	2023
Sarah Rees	Lot 90 (35) Meadow Lane, Dardanup West	A8059	3	2023
Rob Allen	Lot 331 (17) Venn Road, Dardanup West	A8001	3	2023
Ian Bridge	Lot 33 (221) Wellington Mills Road, Ferguson	A10679	3	2023
Tom Beard	Lot 75 Harold Douglas Drive, Dardanup West	A4193	3	2023
Robert Humphries	Lot 122 (54) Hutchinson Road, Burekup	A7039	3	2023
Kim Knight	Lot 33 (101) Shenton Road, Burekup	A7080	3	2023
Garry Mader	Lot 200 (6) Rich Place, Dardanup West	A10255	3	2023
Barry Garvey for Barry and Patrick Garvey	Lot 9002 & 401 Padbury Road, Dardanup West	A11148	3	2023

**OFFICER RECOMMENDED RESOLUTION &
BUSHFIRE ADVISORY COMMITTEE RESOLUTION "B"**

THAT the Bushfire Advisory Committee denies the following firebreak exemption/variations commencing from the 2020/2021 firebreak season:

Applicant	Property	Assessment	Years	Fire Season Expiry
Leanne Tyler	Lot 105 Holland Loop, Dardanup West	A11676	3	2023
Greg Newman	Lot 9 (41) Rich Place, Dardanup West	A8327	3	2023

**OFFICER RECOMMENDED RESOLUTION &
BUSHFIRE ADVISORY COMMITTEE RESOLUTION "C"**

THAT upon review the Bushfire Advisory Committee recommends the following actions in regards to firebreak exemption/variations commencing from the 2020/21 firebreak season:

Applicant	Property	Assessment	Years	Fire Season Expiry	BFAC Recommendation
LJ & CA Hewson	Lot 27 (22) Japonica View, Wellington Mill	A3855	3	2023	
John & Jynn Eisele	Lot 12 (68) Bailey Loop, Dardanup West	A4319	3	2023	

10.15 Title: Bush Fire Response Plan – Senior Ranger – Mr Murray Halden

Reporting Department: Shire of Dardanup

Reporting Officer: Mr Murray Halden – Senior Ranger

The current Bush Fire Response Plan was adopted by BFAC on 14 October 2014 and Council on 5 November 2014 and there has been a new focus to review the existing plan with an aim to provide a strong bush fire response capability for the protection of lives and property within the Shire of Dardanup.

The overall bush fire risk within the Shire of Dardanup has been rated as medium to extreme. Historically, there has always been fires throughout the Shire and there will always be the risk of fires in the future during the spring and summer months.

The greatest threat from bushfires is the high fuel loads within the National Parks, Reserves, unallocated crown land and private land. These factors coupled with hot summer weather, low relative humidity and strong winds make communities vulnerable.

After reviewing the Bush Fire Response Plan it was considered the plan does not reflect the current need to provide a contemporary set of fire response arrangements for the overall protection of the community.

The aim of the plan is to detail the emergency response plan for bush fire events which may occur and covers the whole of the Shire of Dardanup. The plan is also to guide the brigades in bush fire operations and ensure the response is coordinated to enhance community safety and an environment in which residents can feel safe.

Following a review by DFES and Shire of Dardanup Officers, an updated Bush Fire Response Plan was circulated and comments were invited from each Brigade, through their FCO or Captain by Monday 5 October, in regards to the proposed changes. A copy of the proposed Bush Fire Response Plan is provided (Appendix BFAC 10.15).

**OFFICER RECOMMENDED RESOLUTION &
BUSHFIRE ADVISORY COMMITTEE RESOLUTION**

THAT the Bushfire Advisory Committee recommends that:

- 1. Council adopts the Shire of Dardanup Bush Fire Response Plan (Appendix BFAC 10.15); and .**
- 2. The Bushfire Response Plan is reviewed annually and presented at the October Bushfire Advisory Committee meeting for Bushfire Advisory Committee and Council endorsement.**

11. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

12. NEW BUSINESS OF AN URGENT NATURE

[Please Note: This is Not General Business – This is for Urgent Business Approved By the Person Presiding or by Decision. In cases of extreme urgency or other special circumstance, matters may, with the consent of the person presiding, or by decision of the members present, be raised without notice and decided by the meeting.]

13. MATTERS BEHIND CLOSED DOORS

None.

14. CLOSURE OF MEETING.

The Chairperson advises that the date of the next Bush Fire Advisory Committee Meeting will be Wednesday 17 March.2021 , commencing at 7.00 pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Chairperson to declare the meeting closed.

