Shire of Dardanup

APPENDICES

BUSHFIRE ADVISORY COMMITTEE MEETING

To Be Held

Wednesday, 6 October 2021
Commencing at 7.00pm

At

Shire of Dardanup
Administration Centre Eaton
1 Council Drive - EATON

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GOVERNMENT OF WESTERN AUSTRALIA

DFES
Department of Fire & Emergency Services

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Managing volunteers in the emergency services

A supporting resource for volunteer leaders in WA

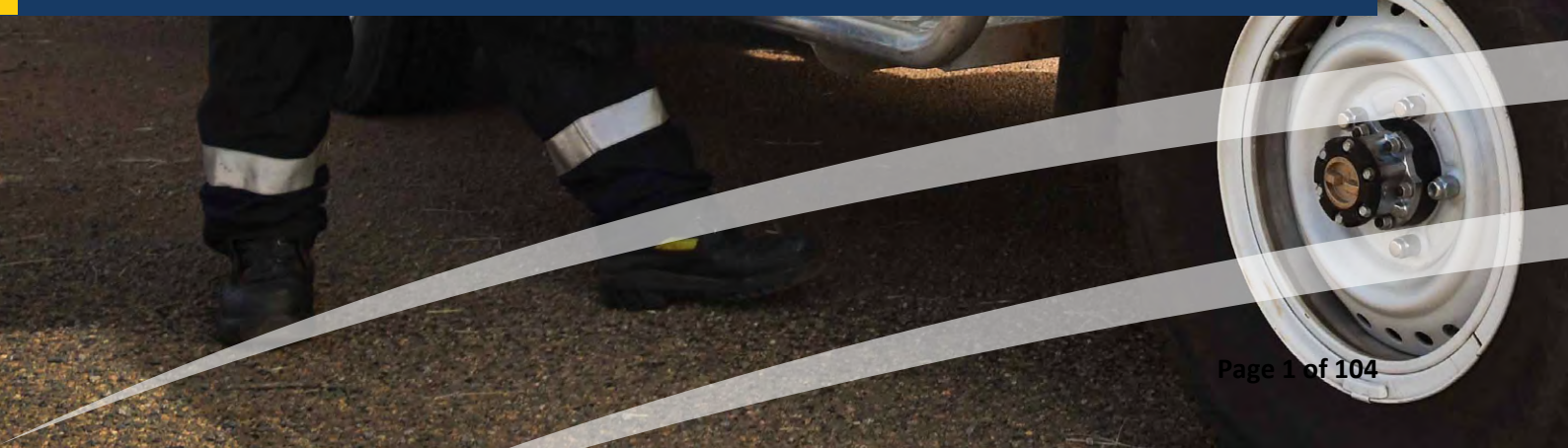


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Resource Development

This resource has been developed after extensive consultation with volunteers, volunteer leaders, and the DFES staff who work with them.

This included:

- Reviewing over 3800 responses to four volunteer surveys
  - Emergency Services Volunteering – Your First Year
  - Emergency Services Volunteering – Exit Survey
  - Emergency Services Volunteer Engagement Survey
  - DFES relationship with volunteers and partners survey
- Interviews with nine DFES staff
  - Executives
  - Superintendents
  - District Officers
- Discussions with representatives from four volunteer associations
- Interviews with 11 volunteer leaders
  - Representing at least one country and one metro BGU from each service
- Interviews with 25 volunteers

The advice and guidance presented in this document is informed by the latest research and best practice in volunteer and emergency service management and leadership.



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The Role of a Leader in the Emergency Services

As the captain, commander, or local manager of your brigade, group, or unit, your responsibilities and duties are split across three main areas:

Administration	Operation	Managing and leading people

As a manager and leader of volunteers, your job is to:

- Set and communicate objectives
- Encourage participation
- Monitor performance and provide feedback
- Provide training and development
- Provide necessary resources and information
- Recognise and reward contributions
- … and ultimately to ensure that your BGU operates as effectively and safely as possible

According to current leaders, one of the most challenging aspects of your role is working with people. This resource aims to provide guidelines and strategies for managing volunteers that will help to ensure a good experience for your volunteers and assist you in maintaining some balance between your leadership responsibilities and your life outside your BGU.

Managing for Retention: the Role of Motivation and Support

Volunteers are the backbone of the emergency services in WA. Training volunteers up to a stage where they can be deployed is expensive and time-consuming and many areas have a short supply of people willing and able to volunteer. Therefore, it is important that volunteer leaders make every effort to retain the valuable volunteers already in their BGUs.

Why volunteers leave their BGU:

1. **Move away**
2. **Time**
3. **Costs**
4. **Leadership**
5. **Training**
6. **Recognition**

One effective way to improve volunteer retention involves adopting a motivational approach to running your BGU. In order to effectively motivate people, it is important to provide support in three areas of need:

Autonomy

Being able to make your own decisions

Belonging

Feeling connected to others

Competence

Having the necessary skills and feeling capable

Motivation

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(APPENDIX BFAC: 8.1)

By increasing a volunteer's sense of autonomy, belonging, and competence, you can improve engagement, satisfaction, and retention at your BGU.

The following sections of this resource provide guidelines on how to support a volunteer's autonomy, competence, and belonging through each of the following:



- Influence tactics
- Information sharing
- Delegation
- Including and involving volunteers
- Recognition
- Feedback
- Conflict management
- Adjusting your management style

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Influencing Volunteers

The techniques you use to influence volunteers to do what you want or need them to do can have a strong influence on performance outcomes, resistance, and commitment.

Explaining why things need to be done or done in a certain way and linking these activities to a volunteer's values helps them to find more meaning in their volunteer work at the BGU. Involving volunteers in decision-making (see Including and Involving Volunteers on page 11) helps them to better understand the reasoning behind a decision and increases their likelihood of accepting it.

The following strategies have been shown to be the most effective for reducing resistance and getting volunteers on board with your decisions.

Strategies to use to influence volunteers	
Consultation	Seeking the volunteer's participation in planning an activity for which their support is needed
Rational persuasion	Using logical arguments and explanations
Inspirational appeal	Appeal to volunteer's values and ideals Boost volunteer's confidence in their ability to do the task

On the contrary, if you simply give an order, without explanation and without consultation, volunteers are less likely to understand and link the demand to their values and why they are volunteering. Not finding meaning in their volunteer work is one of the most important causes of volunteer turnover.

Strategies to avoid when influencing volunteers	
Pressure	The use of demand, threats, continual checking, and repeated reminders
Coalition	Using other people to influence someone to do something
Legitimating	Appealing to official policies or to your position in the hierarchy

Need more tools?
See the ***Influencing Volunteers*** tip sheet.

Sharing Knowledge and Information

Sharing knowledge and information with your BGU is important for several reasons, but deciding what to share can be challenging. Volunteer leaders across the emergency services reported the following motives for sharing information with their volunteers:

Empower the BGU	**Give their work meaning**	**Facilitate collaboration**	**Get different perspectives or opinions**
Improve safety outcomes	**Encourage communication**	**Enhance feeling of belonging**	**Enhance feelings of trust**

Working out what information to share and how to share it

With any information sharing, you run the risk of oversharing. This could mean either sharing information that causes uncertainty or overwhelms volunteers with too much, so that they end up simply ignoring everything they receive. To find the right balance, it is best to talk to your volunteers about what and how much information they want from you.

When sharing information with your BGU, think about:

- What is the best time and medium to use (in person, email, phone)?
- What do they need to know and how much time do they have to process it?
- How are my volunteers reacting to this information? Encourage a dialogue with volunteers after sharing information and address reactions or concerns immediately.

Knowledge sharing between volunteers

Knowledge sharing between older and newer or younger volunteers is also incredibly valuable for enhancing belonging and competence, building rapport and a sense of community, mentoring volunteers into new roles, and ensuring that valuable knowledge and information stays within the BGU once older volunteers leave.

There are a few things that you can do to promote knowledge sharing at your BGU:



Have experienced volunteers train newer volunteers



Run training exercises that involve communication and collaboration



Tell volunteers that they have valuable knowledge to share



Acknowledge and reward collaborative and sharing behaviours



Act as a role model (share information yourself)

Need more tools?
See the ***Knowledge Sharing*** tip sheet.

Sharing Responsibilities

Running a BGU involves a significant commitment in terms of time and effort and volunteer leaders run a high risk of turning their role into a second full-time job or burning out if they don't share the load. Making use of the wide variety of skills and interests among all of your volunteers (not just the leadership team) will help to ensure that things get done while increasing volunteer autonomy, belonging, and competence.

What to delegate

Delegating specific, one-off tasks is just the first step. In order to truly share the load, take the pressure off yourself, and give your volunteers the opportunity to step up and experience responsibility, you can put people in charge of an ongoing duty (eg. social media, rostering, specific equipment maintenance, community events, gardening, IT). As well as reducing your workload and giving volunteers a sense of ownership over their tasks and BGU, such opportunities are also beneficial for helping you to identify and develop future leaders or to manage a volunteer's career as they transition from active to support roles (see Succession Planning and Developing the Next Generation).

Three steps to delegation:

1. Assign responsibility	2. Grant authority to act	3. Create accountability
Choose a person based on their skills or potential to learn, and explain duties.	To take necessary actions to complete tasks.	Person takes on responsibility for the task or role.

Tips for effective delegation

Choose the person carefully	**Define the task clearly**	**Agree on standards and timeline**
Provide support and feedback as needed	**Show trust in the person**	**Recognise progress**



Need more tools?
See the ***Sharing Responsibilities*** tip sheet.

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Including and Involving Volunteers

One of the greatest ways to enhance a sense of belonging is to ensure that you create an inclusive environment for all volunteers at your BGU.



Volunteers feel included when their leader...

- Treats all volunteers equally
- Communicates clearly and openly
- Is approachable
- Creates a fun and informal atmosphere
- Asks for their input in decision-making
- Makes their jobs manageable

Involving volunteers in BGU decision-making

Asking volunteers to participate in decisions that affect them helps to improve both belonging and autonomy, while increasing the likelihood that they will accept the decision and put more effort into its implementation. Your volunteers are also likely to come up with ideas you may not have thought about that could make the BGU function more effectively. Potential areas where you could seek volunteer input include:

Training activities	**Social events**	**Community engagement**
Role and task allocation	**Reward and recognition systems**	**BGU systems and processes**



When deciding whether you should involve volunteers in decisions, consider the following:

- Do my volunteers have enough knowledge to help make good decisions?
- Do we have the time it will require to involve volunteers in decision making?
- Will my volunteers work well together to make a good decision?

If the answer is **YES** to these questions, it is well worth taking the time to involve volunteers. When doing so, ensure that you establish a safe and respectful space for sharing so that volunteers feel comfortable contributing.

Giving volunteers freedom to make decisions

You can further improve autonomy by giving volunteers some choice in how and when they complete tasks. While this strategy is not always possible (for example, in an emergency), for less urgent tasks around the BGU that can be done in different ways, this can be a valuable tool for ensuring volunteers feel some ownership over their tasks.

Recognising Achievements and Contributions

Most volunteers don't join the emergency services for any reward, but acknowledgement and recognition are important tools for enhancing commitment and satisfaction and ensuring that volunteers feel appreciated.

Some ideas are provided below:

Informal and verbal recognition

- **Say 'thank you' regularly**
- Mention achievements and contributions at monthly meetings
- Give regular praise
- Shout-outs on social media
- Recognition in emails and newsletters
- Share positive feedback from the community

Tangible recognition

- Awards night
- Novelty awards
- Certificates
- Provide refreshments at or after training and emergencies
- Follow up on DFES reward and recognition program
- Contact local news agencies to promote volunteer achievements
- Provide references if requested

Make sure your volunteers know that all of their efforts are appreciated, from responding to an emergency to providing sandwiches for those at a job. Every contribution is essential to BGU functioning.

Providing Feedback

Good feedback is a crucial tool for improving team and individual performance. It is also a valuable way of supporting a volunteer's need for competence and belonging. Make sure you find opportunities for both positive and negative feedback and that any negative feedback you give is delivered in a constructive manner.

Guidelines for providing constructive feedback:

Focus on specific behaviours that can be changed

Keep feedback impersonal
(don't target individuals)

Focus on what to improve and how to improve it

Turn feedback into a conversation, rather than imposing it on someone

Don't discipline an individual in front of others

Feedback should be timely
(choose your moment)

Don't provide too much information at once
(give feedback in small doses)

Need more tools?
See the ***Providing Feedback*** tip sheet.

Receiving and Using Feedback from Volunteers

Feedback does not just go in one direction (from leaders to volunteers). Upwards feedback (from volunteers to leaders) can be just as valuable and important. Seeking feedback not only gives you invaluable information to lead your BGU, but it also motivates your volunteers. It makes them feel heard and valued. In other words, it can increase your volunteers' sense of autonomy, competence and belonging.

It is important to ensure that your volunteers know that they can provide upwards feedback, feel comfortable doing so, and understand which channels are most appropriate.

Common channels for upwards feedback:

Open door policy
(approach leader directly via email, phone, or in person)

Following the chain of command

Nominating a person to represent the interests of the volunteers
(eg. Unit Representatives in SES units)

Using open questions to encourage feedback

You can encourage feedback from volunteers by asking open ended questions. It's been observed that 6% of conversations are in the form of a question, but that 60% of conversations are triggered by these questions!

Asking questions in an effective manner means:

- Asking a question that invites an open answer (not simply "yes" or "no"; no right or wrong answer)
- Actively and genuinely listening for the answer and taking the volunteer's perspective into account (putting yourself in their shoes).
- Using non-verbal signs to show your willingness to get an elaborate and honest answer (eye contact, nodding).

Need more tools?
See the ***Receiving and Using Feedback*** tip sheet.

Dealing with Conflict

Conflict management is an important part of any leader's role. Some degree of conflict can be productive, for example when the conflict is about how to get a task done in the most effective way, as it can lead to constructive discussion, problem solving, and new ideas.

However, when conflict is more about personality clashes, escalates, or is not dealt with appropriately, it can impact volunteer performance, satisfaction, and intention to stay, and disrupt team and BGU functioning.

Some common causes of conflict include:

Personality clashes	**Competition for resources**	**Unequal contributions**	**Stress**
Role ambiguity	**Power push**	**Differences over method**	**Conflicting goals**

Preventing conflict from impacting BGU functioning



- Be aware of the common causes of conflict and address any that may be an issue at your BGU. Discuss these with your volunteers as they arise.
- Foster open and safe communication between all volunteers
- Try to keep BGU and personal lives as separate possible.
- Step in early to de-escalate potential interpersonal conflicts.

Addressing conflict

True conflict resolution eliminates the cause of the conflict so that it can't happen again. When addressing a conflict between people, keep the following tips in mind:

Identify and address the root problem
(see common causes)

Recognise and remain open to differences of opinion

Give your time

Be honest and direct

Listen, stay neutral, and seek points where both parties agree

Don't hesitate to seek advice from others

Conflict resolution strategies

Once you have identified the root cause of a conflict in your team, the following strategies may be useful for resolving the conflict:

Appeal to a common goal
(remind volunteers why they are there)

Make more resources available

Restructure teams
(move people around)

Alter the physical environment
(rearrange facilities or workflows)

Change the reward system

Change policies and procedures

Interpersonal skill training

Clarify volunteer roles and task goals

Record everything

One of the most important things to keep in mind when dealing with any conflict or complaints at your BGU is to record everything (conversations, incidents, social media posts, meetings etc.). This will allow you to keep track of what has happened and the actions you have taken both for your own risk management and in case the matter is escalated to DFES.



Important things to record include:

- Who was involved
- When the incident occurred
- When the discussion happened
- What happened
- What was discussed
- What action was taken
- What further actions need to be taken
- If the matter was escalated or needs to be escalated

Since this is often sensitive information, make sure it is stored in a secure place that only you can access.

Need more tools?
See the ***Dealing with Conflict*** tip sheet.

Succession Planning and Developing the Next Generation

Developing the next generation is a vital part of ensuring that your BGU continues to grow and perform for years to come. There are two important aspects to this:

- Managing a volunteer's career as they get older
- Developing future leaders

Managing a volunteer's career

Later in their volunteering careers, volunteers may become less suited to the more active roles at their BGU. However, they still have valuable knowledge and experience that they can use to support the BGU and teach younger volunteers, who are often keen to put their training into practice and experience the action.

Tips for transitioning volunteers

- Create and define specific support roles that your BGU needs
- Identify volunteer strengths and interests
- Have a discussion with the volunteer about their volunteering intentions and which non-active roles they are able or willing to take on
- Emphasise the value of their knowledge and experience
- To the extent that it is possible, try to ensure that there is always a newer volunteer on each call-out (with sufficient support from experienced volunteers)
- Establish a buddy system between older and younger volunteers

Developing future leaders

Mentoring is not only useful for newcomers. It is also a valuable tool for developing the next generation of leaders at your BGU. This is not just for the role of Captain, Commander, or Local Manager. It is important to identify and develop people for all of your leadership roles.

To ensure a smooth transition between leaders, it is important to seek out and identify potential future leaders and provide the conditions and training for them to develop their full potential.

Tips for developing and mentoring future leaders

- Identify volunteers with leadership potential and interest
- Create a plan with them to ensure they receive the training, skills, and experience they require to move up through the ranks
- Provide opportunities for them to put leadership skills into practice
- Act as a mentor for young leaders:
  - Offer your knowledge, experience, constructive feedback, and advice
  - Share your experiences, hard-learned lessons, and insights
  - Be a positive role model and demonstrate good leadership practices
  - Listen, support, and guide your mentee

Adjusting Your Leadership and Management Style

The approaches you use to managing and leading volunteers can have a significant impact on their experience and performance. There are many different styles that leaders can adopt and no single style is suitable to every person and every situation. The most effective leaders are those who adapt their style depending on the person, task, or situation they are faced with.

There are many different styles of leadership, but this section outlines two that are most applicable to the emergency services:

Participating/supporting	
What it looks like	• Team are involved in routine decision-making • Leader facilitates decisions (but still has the final say) • More two-way communication • Slower decision-making • More creativity
When to use it	• When an issue is complex and you could benefit from additional knowledge and ideas • Decisions are task-focused and not critical • There is no time pressure

Telling/directing	
What it looks like	• Decisions made by the leader • Roles and tasks defined and closely supervised by the leader • Mainly one-way communication • Quicker decision-making • Less creativity
When to use it	• When the leader is the expert • Team is inexperienced • No margin for error • Time is short

Why you should adjust your leadership style

Using a directive style can be beneficial, particularly during emergencies or training drills, as it provides direction, reassures volunteers, and keeps a team together. However, if you use this style exclusively and without providing support:

- Morale will suffer
- The team can't perform in your absence

On the other hand, if you are able to alternate between a directive and a more participative or supportive leadership style as often as possible, you will find that you:

- Build trust, cooperation, and morale
- Make your volunteers and BGU feel empowered
- Give your BGU the skills to perform in your absence

The differences between emergency and non-emergency situations

It is important to acknowledge and recognise the differences between emergencies and peacetime. While there is no hard and fast rule for which leadership style to use and when (you may find it necessary to be both directive and participative at emergencies and at training nights depending on who you are working with and what you are trying to achieve), having an understanding of the situational differences will help you to adjust your leadership style effectively.

In an emergency...	Around your BGU on a casual night...
• **Critical decisions need to be made quickly by knowledgeable and experienced people** • **The outcomes can mean life or death**	• Decisions are less critical or time sensitive • Receiving additional input from volunteers may be beneficial (see Including and Involving Volunteers).

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Managing expectations

Just as it is important to adjust your leadership and management style depending on the person or situation you are dealing with, it is equally important to prepare your volunteers for the fact that you will have to change your approach from time to time.

For a new, young volunteer who has no prior experience in the emergency services, having their previously friendly, mild-mannered leader suddenly switch to a directive and authoritative mode at an emergency with no prior warning could be off-putting and may discourage them from staying at the BGU.

There are two things you can do to help manage your volunteers' expectations:



When new volunteers start and before they go out to their first incident, explain to them that you and/or their team leaders will have to be directive and authoritative at times and why that is the case.



Use training exercises to practice using a directive leadership style and debrief with new volunteers afterwards to gauge their reactions and address any concerns.



Acknowledgements

Managing Volunteers In The Emergency Services

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Government of Western Australia

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Dealing with Conflict

Task versus relationship conflict

Before deciding whether to intervene and how to approach conflict, it is important to identify what type of conflict is occurring.

Task conflict occurs when people have different ideas about the work itself. This type of conflict can be beneficial during decision-making (as long as the team has very low relationship conflict) as it leads to productive discussions and new ideas.

To handle task conflict effectively and ensure positive outcomes, it is useful to use a technique called 'Constructive Controversy'. According to best practice, this technique involves four steps:

Develop and share different ideas › **Question each other's ideas and try to understand perspectives** › **Put ideas together to create new solutions** › **Agree on and implement a decision as a team**

Relationship conflict occurs when there is tension, resentment, or friction between team members that is unrelated to their tasks. This type of conflict tends to have negative effects on team performance.

Common causes of conflict

Personality clashes

- Personality clashes occur when two people have fundamentally incompatible personalities or work styles

Competition for resources

- This occurs when there are not enough resources (equipment, money) to go around, making it difficult for the volunteers to do their jobs

Unequal contributions

- When one volunteer feels that they are contributing more than another or that a particular volunteer is not pulling their weight

Stress

- Stress could be caused by the pressure of an emergency situation, someone taking on too much work or too many responsibilities, being ill-equipped to handle a task, or something going on outside of the BGU

Role ambiguity

- This occurs when it is unclear what is expected of someone.

Power push

- A volunteer (or group of volunteers) trying to gain power within the BGU
- This could mean winning leadership positions or simply influencing volunteers behind the leader's back

Differences over method

- When people disagree about how something should be done

Conflicting goals

- Two volunteers in a team or working on the same task or job have different and conflicting end-goals and motivations in mind

Conflict resolution strategies in practice

The strategies provided here are only a few possible ways to deal with conflict. Before choosing a strategy, make sure you have identified the cause of the conflict so that you know the most suitable approach to take. Be aware that you may need to try a few different things before you find something that works for the volunteers involved.

Appeal to a common goal

When volunteer personalities are clashing or conflicting goals seem to be causing trouble, it may be useful to remind volunteers why they are volunteering in the first place. Remind them why they are there and why they joined to start with, whether that was to help the community, learn new skills, or to protect their local area. Find something that resonates with both people and help them to see that they have a common goal to work towards.

Make more resources available

When conflict is caused by competition for resources, it can help to make more resources available or to redistribute resources if at all possible. This may mean getting creative in finding alternative resources or prioritizing resource allocation.

Restructure teams

If there is a serious personality clash between two volunteers that cannot be solved through other means, it may be necessary to do some restructuring. For larger BGUs with multiple teams, this could mean putting the volunteers on completely separate teams. Other options include changing their roles or making a conscious effort to avoid having both out together in the same vehicle.

Alter the physical environment

Simple changes in the physical environment around your BGU that affect work flow, equipment storage, and facilities can have an impact on the way that volunteers work together.

Change the reward system

Sometimes the reward system that is in place at a BGU can inadvertently reward behaviour that causes problems or conflict. For example, rewarding best performance (doing the most of something or working the fastest) can sometimes create a competitive environment between volunteers and lead to conflict.

On the other hand, you can use your reward system to minimize conflict by rewarding and reinforcing positive, collaborative, and sharing behaviours.

Change policies and procedures

It may be necessary to implement changes in BGU policies or procedures in order to clarify expectations around processes, performance, contributions, or training and attendance requirements. When these are vague, inconsistent, or open to interpretation, there is more likely to be misunderstandings that lead to conflict.

Clarify volunteer roles and task goals

It is important that volunteers have a clear understanding of their roles and what you expect them to do. Conflict can arise if, for example, two volunteers each believe that they are supposed to do a task and argue over whose responsibility it is or if one believes that another has not done something that they should have. Clarifying these roles and expected outcomes to the volunteers involved or to the whole BGU can help to resolve these conflicts.

Mediation

In some cases you may need to mediate a conflict between volunteers. This involves acting as a neutral party and facilitating a discussion around the conflict that is occurring. You can help them to clarify what they are trying to say, highlight common ground, steer the conversation in a problem-solving direction, or help to find a solution to satisfy everyone.

Local Government Bushfire Volunteers Returning Home Safe and Well

A Practical Guide

June 2021

Acknowledgement

The WA Local Government Association (WALGA) and LGIS acknowledge the Traditional Owners of the land and pays respects to Elders past, present and emerging.

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Introduction

Local Governments in Western Australia manage bushfire brigades made up of volunteers from the local community. The role of these volunteers is highly valuable and important to local communities, but by the nature of the work, can pose hazards to volunteers, that if not managed properly can lead to harm.

As a volunteer you will be exposed to many environments with varying degrees of risk. You may encounter such hazards as fire and smoke, falling objects, debris, asbestos, manual handling, fatigue, dehydration, emotional distress and road hazards

This list is not exhaustive, but highlights the importance that volunteers are prepared and protected when they attend fire grounds or volunteering activities.

This booklet is designed to provide guidance to those who volunteer for their Local Government Brigade. It is not a replacement for other important safety information you receive, rather a compliment to that information.

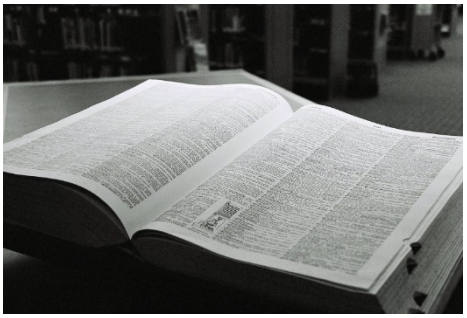
Fundamental to ensuring you are equipped to volunteer effectively and safely is to be trained.

In addition, working collaboratively and positively with your Brigade, fellow volunteers and Local Government will prepare you to keep safe and perform your duties to the best of your abilities.

Knowing how to manage risk and how to act responsibly in your role are of great importance to you and your local community.

Work Health and Safety Act

Safety Legislation



Under the Work Health & Safety Act volunteers are considered in the same context as a worker.

Volunteer

A **volunteer** is a person who is acting on a voluntary basis (irrespective of whether the person receives out-of-pocket expenses).

Within safety legislation a person is a **worker** if the person carries out work in any capacity for a person conducting a business or undertaking, in this case the Local Government. This includes working as a ***Volunteer.***

Duty of Care as a Volunteer

- Take reasonable care for their own health and safety; and
- Do not adversely affect the health and safety of other persons; and comply, so far as reasonably able, with any reasonable instruction that is given by the person conducting the business or undertaking to allow the person to comply with this Act; and
- Cooperate with the local government and brigade in ensuring your safety. This includes:
    - Participating in consultation and communication
    - Reporting hazards and incidents
    - Using personal protective clothing (PPC), personal protective equipment (PPE) and Respiratory protective equipment (RPE) appropriately
    - Following safety documentation and reasonable instruction
    - Attend any required training

How can you volunteer safely?

Fundamental to volunteering safely is ensuring you approach every task with a risk management mindset. That is, whilst working with your brigade, ensuring you consider the risks associated with the activity, and have a clear plan that uses measures to control those risks.

The role of a bushfire volunteer is dynamic, and whilst risk management is always considered in the planning, when on the ground and faced with a pending situation, it may not always be possible to conduct a formal risk assessment. This is why you must always have a risk management mindset

The diagram below is an example of how you can take a risk management approach to volunteering:

Managing your risk mindset



Policies and Procedures

Local Governments and your brigades have developed policies and procedures in relation to how they as an organisation support and manage the safety of volunteers. These may include but not be limited to:

- Safety Policy
- Hazard identification, risk assessment and control procedures
- Hazard and incident reporting processes and procedures
- Fitness for work policy – including drug & alcohol.
- Task or activity process – Standard operating procedures
- Personal Protective Equipment and Personal Protective Clothing
- Respiratory Protective equipment
- Plant and equipment use and instructions
- Volunteer safety manual
- Issue resolution processes

It is important you are familiar with these documents as they relate to your role as a volunteer. Please talk with your Brigade or Local Government if you are unfamiliar with the relevant policies and procedures or how they relate to you.



Why training is key?

To ensure that you are adequately prepared to perform your tasks and activities in a safe and healthy manner it is important that you participate in all training, and are deemed competent in the activities that you will perform.

Training may be delivered in a class environment, such as at the brigade, or on the job; both are equally as important and set the foundation for how you will perform your role as a bushfire volunteer.

If you are having difficulty in understanding any aspect of the training provided, speak to your Brigade or Local Government, and they will review the training and work with you to ensure you have a good understanding.



Consultation and Communication

Effective consultation and maintaining open communication are key to having a positive safety environment.

Whilst recognising the diverse nature of volunteers and competing responsibilities, as a volunteer it is important you attend and participate in as many group meetings as possible. These meetings occur to ensure volunteers are given consistent messages, up to date safety and health information as it relates to tasks and activities to be performed, as well as build comradery amongst the brigade; which is a fundamental component of volunteering together safely.

If you are unable to attend a group meeting, inform your brigade as soon as possible so they can provide you with any information you may have missed.



Managing the Risks

As mentioned earlier, managing risks is about having the mindset to identify, assess, and work out the controls in a dynamic environment where you continue to review those controls to make sure they are effective or whether we need to change anything.

It is fundamental that each task you approach is with a risk mindset, whilst working with your brigade.

It is understood that in the role of a bushfire volunteer, it may not always be possible to conduct a formal risk assessment. So, it is important that you continually assess the risks for all activities, from the time activated.

The diagram below is an example of how you can apply a risk management mindset whilst volunteering.



Common Hazards and Controls

When volunteering, you will be exposed to many hazards. On the following pages you will find information on those hazards, as well as common controls.

This information is by no means complete as every situation is different, which is why you must always approach volunteering with the risk management mindset.

It is important that we identify and report hazards so that action can be taken to address. Within your role as a volunteer, you should identify and report any hazards to your Brigade or Local Government

You can do this by:

- Formal hazard reporting processes
- Performing a “take 5” or similar (job size up)
- Participating in crew briefings
- Ensuring you have situational awareness
- Attend training and drills
- Incident reports (reactive)
- Red flag warnings

Fire and Smoke

The hazards of fire and smoke present numerous risks. These can include:

- Exposure to high heat
- Fume inhalation
- Carbon Monoxide exposure
- Dehydration
- Reduced visibility
- Damage to structures

You will be provided training by your brigade and instruction on what to do in situations where these hazards are present.

Additionally, the training you receive on the correct use of Personal Protective Equipment, Personal Protective Clothing and Respiratory Protective Equipment will be of upmost importance to controlling these hazards.

Manual Handling

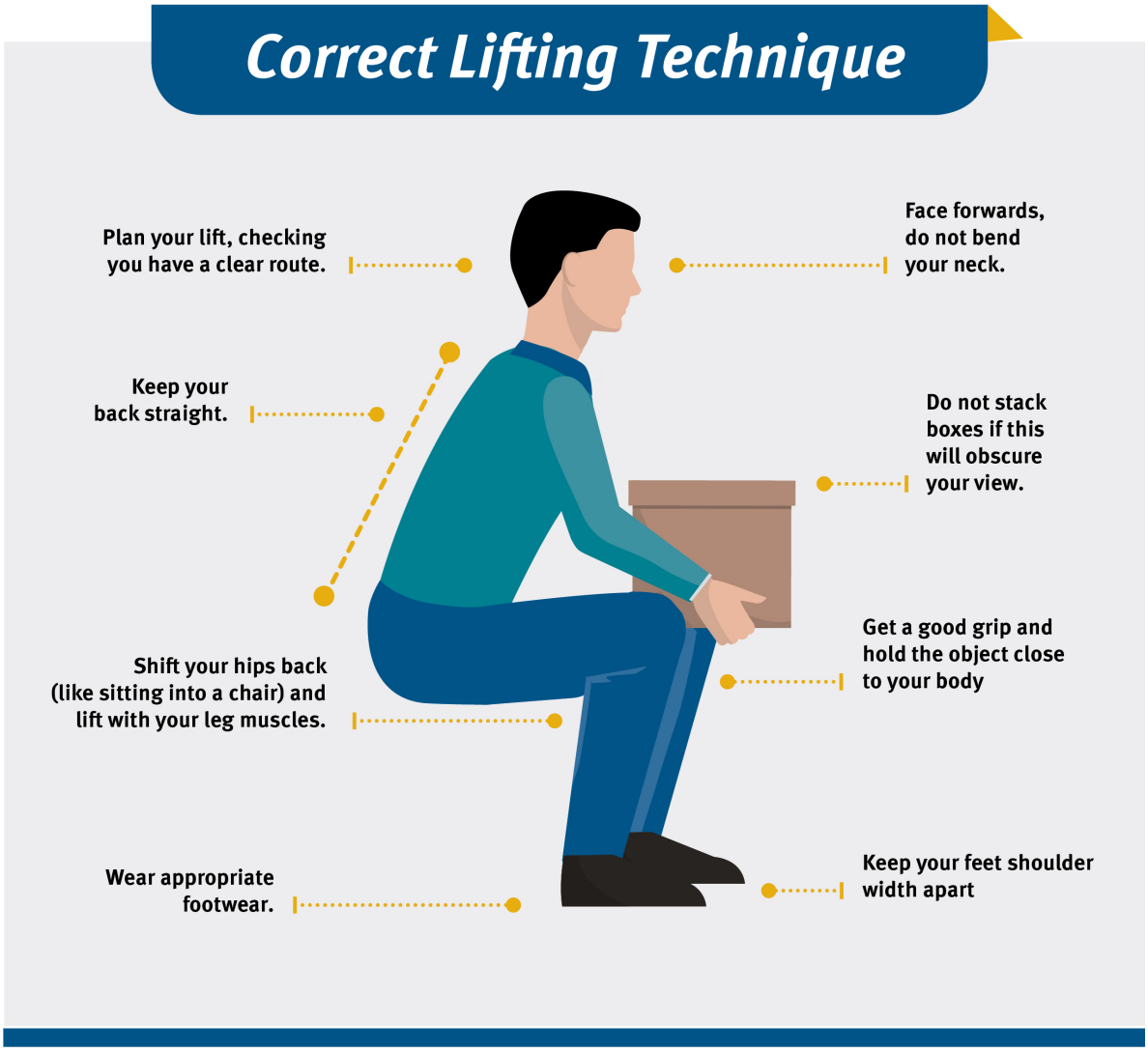
As a bushfire volunteer, you will be involved in numerous manual handling and lifting tasks.

This may include:

- Moving fallen trees and debris
- Using a fire hose
- Using and maintaining vehicles
- Using and maintaining equipment

It is important you attend training and always follow correct manual handling techniques.

The following demonstrates safe manual handling principles:



Falling Objects and Debris

Both falling objects such as tree branches, and on the ground debris (typically causing trip and fall injuries), pose hazards to volunteers. These hazards are present in a wide variety of situations.

While the personal protective clothing, and equipment you are provided will help reduce the risk associated with these hazards in some way, they cannot be relied on solely. This is particularly important when falling objects such as trees and branches can be a common occurrence on a fire ground.

Trees, branches, power lines and poles are all objects that can fall in the event of a fire or weather event.

Where possible keeping yourself and vehicles clear of the drop zone is the best form of control.

It is important to always take note of what is above you and your overall surroundings, and take direction from your brigade.



Vehicle safety

Preparation for an emergency response begins before an alarm is raised.

Having a sound knowledge and understanding of how the vehicles and equipment you will be using or operating, and being competent in their use is vitally important, with this in mind it is important that you complete any training.

Your brigade should provide you with an induction to all equipment including vehicles.



Plant and equipment

Bushfire volunteers use a variety of plant and equipment within their role.

It is important that volunteers familiarise themselves with these items, and how to operate them safely.

There are many ways in which this can be achieved, a few are listed below.

- Ensure that you are using the correct piece of equipment for the task.
- Familiarise yourself with the manual or safe operating procedures for the plant or equipment.
- Having the correct level of personal protective clothing and equipment is vital, this should be included in the manual or safe operating procedure.
- Carry out any prestart checks, make sure the equipment isn't damaged – if it is don't use it, and report it.

Post Activity

- Conduct post operational inspection or maintenance
- Conduct any brigade processes on returning the item.
- Ensure that any damaged equipment is reported, so this can be addressed.

Flammables (Petrol/Diesel)

Bushfire volunteers should be aware of the hazards that are involved when working with flammables, most commonly petrol and diesel.

The potential for explosion and fire is ever present during training and response processes.

Hot refuelling of plant and storage of fuel can be very dangerous in this working environment and should not be conducted without approval and supervision from a superior.

Some of the risks associated with these products include damaging skin, eyes and respiratory systems. It is vital that volunteers familiarise themselves with the safety data sheet, which explains how injuries should be treated as well as outlining the correct form of personal protective clothing or equipment needed.

It is good practice to have copies of safety data sheets in vehicles to access should the need arise.

Asbestos

Many environments that bushfire volunteers respond to may have asbestos containing materials. Volunteers should approach and treat the hazard in a manner that ensures the safety of all crew members.

It is imperative that volunteers use the correct PPC. This should include P2 respiratory protection, full overalls with sleeves down and safety glasses or goggles, this can be further enhanced with disposable overall ot chemical protective clothing.

It is important that volunteers try to limit the release of any asbestos fibres during incident operations.

The following points provide general guidance.

- Hand tools should be used instead of powered tools as their use reduces the amount of potential fibre release
- Keep to a minimum the movement of ash and debris (e.g. turning over) and ensure it is carefully carried out to prevent/reduce the amount of fibres that may be released
- DO NOT intentionally break any asbestos into smaller pieces
- Leave intact and undisturbed individual pieces of asbestos cement sheeting if the fire/damage has disturbed and distributed it over a wide area
- If disturbed, ensure the asbestos is wet down, using a fine spray and moved as short a distance as possible (but still within the risk area) to a safe place
- Ensure good personal hygiene both during and post incident.



Your Health & Wellbeing as a Volunteer

Mental Fatigue

As a bushfire volunteer, mental fatigue could be an outcome of exposure to different types of demands that leaves you feeling exhausted which impacts overall function:

Type of Demand	What this looks like for a Bushfire Volunteer
Cognitive demands Tasks that are mentally demanding due to long periods of high concentration and difficult decision making.	▪ Reactive nature of emergency situations ▪ Being switched-on 100% to adequately attend during emergency situations
Emotional demands Work that is emotionally challenging, due to high emotional involvement, or having to regularly disguise emotion whilst volunteering.	▪ Loss of life ▪ Being a pillar of support within a community
Physical demands Tasks or a physical environment that negatively impacts our health.	▪ Handling equipment ▪ Moving obstacles ▪ Maintenance of equipment ▪ Standing for long periods of time
Time demands Long working hours, time pressure tasks.	▪ Deployment of time sensitive interventions to support people, animals and communities. ▪ Shift work / working for long periods with feeling like you are unable to take a break.

When getting sufficient sleep, good nutrition and exercising regularly still results in difficulty performing everyday activities, concentrating or being motivated at normal levels, you may be experiencing fatigue that needs further investigation

Some signs of fatigue may include: tiredness, headaches, dizziness, muscle weakness/aching, impaired decision making, moodiness, impaired coordination, appetite changes, changes in vision, and changes in memory.

It is important for you to report in a timely manner to your brigade captain if you are feeling unwell.

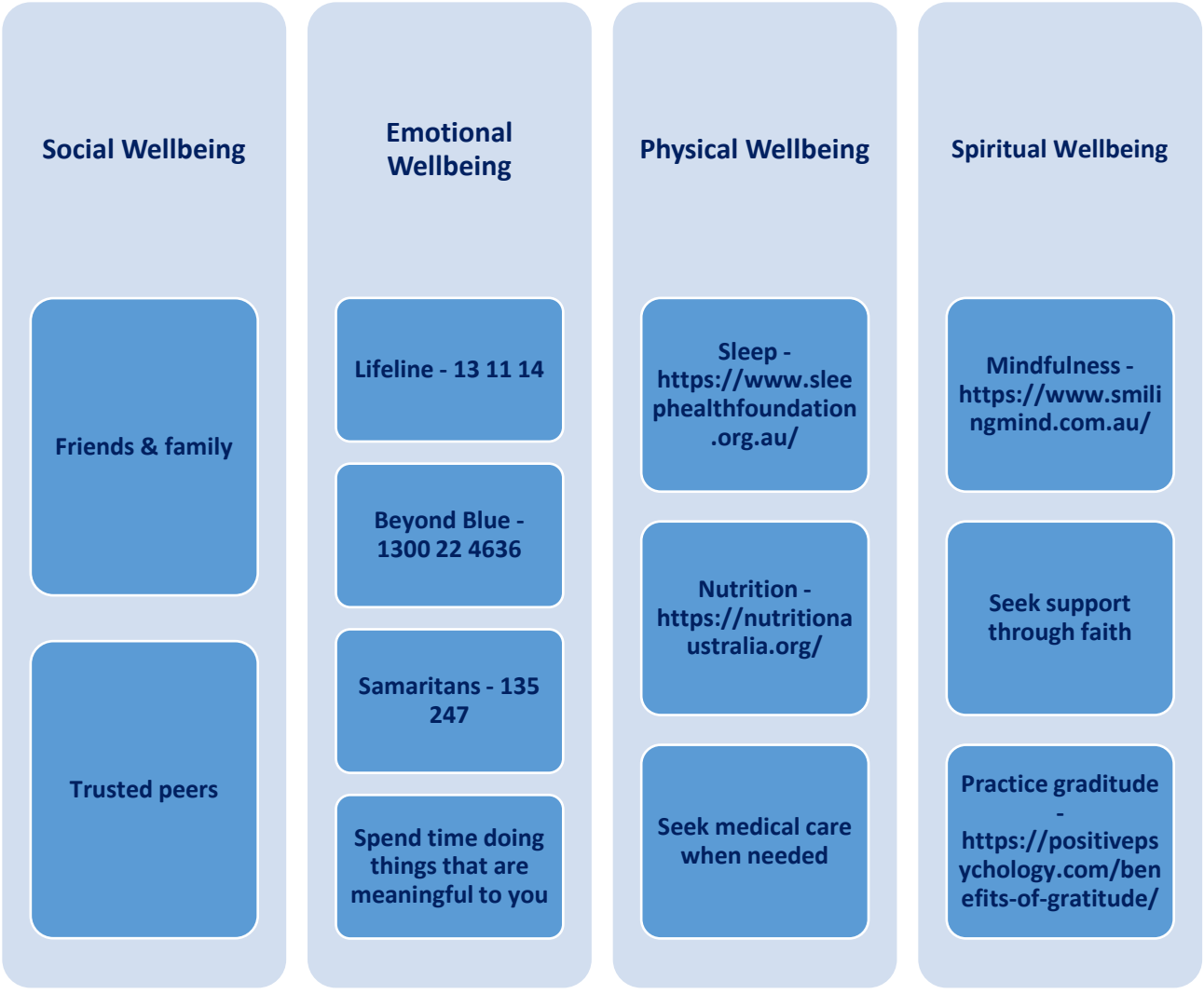
Emotional Distress and Having the Right Frame of Mind

As a bushfire volunteer your role is key in supporting communities when man-made or natural disaster strikes.

The nature of this type of activity can present significant emotional demands for bushfire volunteers. Emotional demands can be defined as work/situations that that are emotionally challenging, due to high emotional involvement, or having to regularly disguise emotion in the moment.

Remember – as a bushfire volunteer these emotional demands can arise through working within your own community, coping with the loss of life (human and animal), defending your own properties and/or properties of other families, viewing the loss of livelihoods, and being confronted with life threatening situations.

When emotional demands are coupled with additional demands, this can lead to adverse outcomes on health and wellbeing, such psychological strain, burnout, and issues with sleeping. So, it's really important that volunteers are proactive in managing their own mental health and wellbeing, to be in the best frame of mind when responding to events.



Using Personal Protective Equipment or Clothing

As a volunteer, you will be provided with personal protective equipment (PPE) and protective clothing (PPC) this is to be used to mitigate against the hazards you will be exposed to; it's important this is worn where required at all times.

The brigade or Local Government will provide instruction and training in how equipment and clothing should be:

- Worn and appropriately fit you
- Conditions for it to be kept in and looked after
- When it should be replaced and how often
- Cleaning and hygiene
- If Personal protective equipment, Personal protective clothing or Respiratory protective equipment is required for a task or activity, it **MUST** be worn
- Damaged PPE or PPC should not be used and replacements should be requested.



The Role of DFES

The Department of Fire and Emergency Services (DFES) works in collaboration with Western Australian communities and other government agencies to help prevent, prepare or, respond to and recover from a diverse range of hazards. These include fires, cyclones, floods, rescue missions on land and at sea, as well as assisting at road and traffic emergencies.

The majority of bushfire response in Western Australia is managed by Local Governments Brigade and their volunteer responders. However, DFES may get involved in bushfire emergencies at the request of the Local Government Brigade or if an incident becomes a major event.

When a Local Government Brigade formally hands over an incident to DFES, all responding volunteer bushfire brigades **MUST** act on the instructions given by DFES.

Instructions are provided by the Incident Controller and may include:

- declaration of incident levels
- tactics
- instruction to leave the fire ground (e.g., welfare breaks or transitioning between sectors)
- requests to change roles on the fire ground
- undertaking black-out/mop-up
- moving into a maintenance role

It is imperative that the Local Government, DFES and other supporting incident groups work collaboratively to manage the health and safety of all volunteers.

At DFES controlled incidents, where LG volunteers are undertaking emergency services work at the incident, DFES is obligated (where reasonably practicable) to:

- Provide safe systems of work
- Ensure appropriate supervision
- Verify volunteers have been trained to carry out allocated tasks
- Ensure volunteers have appropriate personal protective equipment and clothing for the activity
- Ensure volunteers understand any relevant safe operating procedures and have been given instructions to perform tasks safely
- Ensure there are appropriate facilities and welfare provisions for all volunteers.
- Ensure safety incidents and injuries reported are investigated to prevent recurrence, working towards continuous improvement.

DFES works with Local Governments to provide a holistic, safe system of work to protect all our people.

Thank You

Bushfire volunteers provide a vital and important role in assisting local government brigades to protect their communities, keeping volunteers safe and well to ensure they return home to their families is a priority for all Local Governments and other agencies involved in emergencies.

Thank you for your ongoing commitment. Stay Safe and well.

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(APPENDIX BFAC: 9.13)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

SHIRE OF DARDANUP
RECEIVED
15 SEP 2021
Name: TD
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot:
House No:
Street/Road Name: PLEASE SEE ATTACHED
Suburb/Locality: LIST OF PROPERTIES

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: MARK PANIZZA
Daytime Contact Phone Number: 0418 912 440
Postal Address: PO BOX 217
BUNBURY W.A. 6231
Email Address: MARKP@TASTEDARDANUP.COM.AU

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

THE PROPERTIES ON THE ATTACHED SCHEDULE ARE FLOOD IRRIGATED DURING THE SUMMER SEASON.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

AS ABOVE.
THE PROPERTIES ARE FLOOD IRRIGATED DURING THE SUMMER SEASON.

☐ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☒ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

APPROVAL HAS BEEN GRANTED PREVIOUSLY VIA THE USE OF FLOOD IRRIGATION OVER SUMMER

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

Chris Hynes

District/Brigade

DARADUP Chief

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date 15/9/21

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

MARK PANIZZA

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☒ Owner of Land DIRECTOR / SECRETARY of PROPRIETOR of THE LAND.

☐ Occupier of Land

Applicants Signature

Date 15-9-2021

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

Schedule of Properties for Fire Prevention & Fire Break Exemptions.

- 25 Recreation Road, Paradise, WA, 6236
- Lot 3 Ferguson Road, Dardanup, WA, 6236
- Lots 16 and 25, Picton-Dardanup Road, Dardanup, WA, 6236

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: | House No: 15 | Street/Road Name: Nyleeta Close

Suburb/Locality: Ferguson

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: Frank Willis

Daytime Contact Phone Number: 0466579673

Postal Address: 12/35 Esplanade, Nedlands, WA, 6009

Email Address: francis.willis@health.wa.gov.au

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

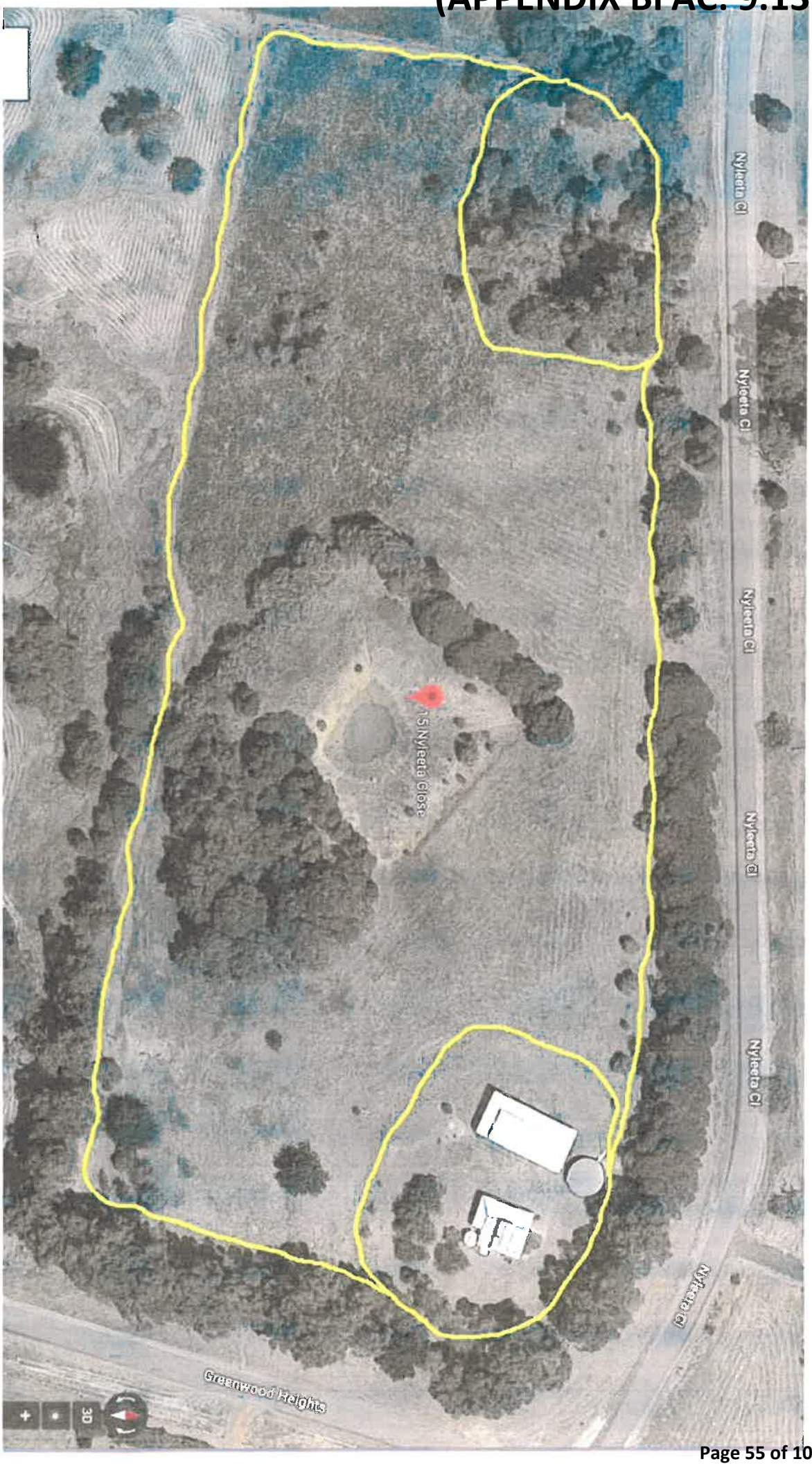
We are unable to put Firebreaks on the Fenceline on our east and north boundaries (plus part of the south boundary) due to the presence of trees.
We have previously had an amended Firebreak plan to accomodate the established trees, and hope to continue this as the trees will be permanent.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

We propose to continue the currently approved regimen, whereby firebreaks are put inside the boundaries in areas where it is not possible to do so on the boundary itself.
Please refer to attached plan (proposed firebreak indicated in yellow).

[X] I have included a plan of the property, detailing the proposed fire prevention measures


Nyleeta Cl
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Nyleeta Cl
Nyleeta Cl
15 Nyleeta Close
Greenwood Heights
3D

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- [ ] 1 year (12 months)
- [x] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

This will be a permanent issue

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: Lyndon Skeers

District/Brigade: Ferguson

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

- [x] Recommend
- [ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: Lyndon Skeers

Date: 24/08/2021

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: Frank + Jude Wicks

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

- [x] Owner of Land
- [x] Occupier of Land

Applicants Signature: Frank Wicks

Date: 17/08/2021

Part 8 OFFICE USE ONLY

Applicant Notified: [ ] Yes [ ] No

Name of Officer

Signature

Date

Shire of Dardanup

REQUEST FORM FIRE PREVENTION & FIRE BREAK EXEMPTION

FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 51

House No:

Street/Road Name: EASTERN RISE

Suburb/Locality: HENTY 6236

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: JOHN BANKS

Daytime Contact Phone Number: 0418931115

Postal Address: PO BOX 120
DARDANUP WA 6236

Email Address: hopespringsfarm99@gmail.com

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Due to the extended wet areas and creek lines along our boundary, it is not possible to achieve a normal fire-break, but these areas are not flammable, of course. (Other boundaries are either roadways anyway, or we do treat them as fire breaks.) This is a procedure we have adhered to since the acquisition of the property in 1985.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

☐ I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

[ ] 1 year (12 months)

[X] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

as above

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

Lyndon Skeers

District/Brigade

Ferguson

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

[✓] Recommend

[ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: Lyndon Skeers

Date: 24/08/2021

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

John Banks

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

[X] Owner of Land

[ ] Occupier of Land

Applicants Signature: J.J. Banks.

Date: **03/08/2021**

Part 8 OFFICE USE ONLY

Applicant Notified: [ ] Yes [ ] No

Name of Officer

Signature

Date

(APPENDIX BFAC: 9.13)

FIRE BREAK EXEMPTION PLAN - LOT 51 EASTERN RISE HENTY



Imagery ©2021 CNES / Airbus, Maxar Technologies, Map data ©2021 100 m

= parts of boundary inaccessible due to water/swamp topography.

Plan current at 03-08-2021

(APPENDIX BFAC: 9.13)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
30	50	JAPONICA VIEW

Suburb/Locality: WELLINGTON MILLS 6236 WA

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: MICHAEL & BRIGITTE MILLIGAN

Daytime Contact Phone Number: 0415 512 670 / 0417 206 409

Postal Address: 50 JAPONICA VIEW
WELLINGTON MILLS 6236 WA

Email Address: bmm@active8.net.au

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

STANDARD FIRE PREVENTION WORKS ARE IMPRACTICAL FOR THESE REASONS:

1. TOPOGRAPHY - STEEP GRADIENT (20%) WITH NUMEROUS GRANITE OUTCROPS ON BOUNDARIES.
2. EXISTING NATIVE VEGETATION (LARGE TREES ON BOUNDARY)
3. PLOUGHED FIREBREAK INSTALLATION IS DANGEROUS & POSES AN UNACCEPTABLE RISK OF SOIL EROSION DURING WINTER.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

PLEASE SEE DETAILS ON ATTACHED DIAGRAM, ALTERNATE ARRANGEMENTS PROPOSED ARE:

1. INSTALLATION OF CHEMICAL FIREBREAKS ON STEEP SLOPES.
2. ALL CLEAR AREAS WILL BE SLASHED TO 50MM ACROSS ENTIRE PROPERTY
3. FUEL REDUCTION MEASURES SUCH AS TRIMMING OF LOW HANGING BRANCHES & BURNING OFF OF DEBRIS & LEAVES CONTINUE.

☑ I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

REASONS FOR EXEMPTION REQUEST WILL REMAIN EXTANT IN FUTURE DUE TO NATURAL LANDFORMS & ENVIRONMENT.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

IAN BRIDGE

District/Brigade

WELLINGTON MILLS BFB.

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date 17/9/21

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

MICHAEL MILLIGAN & BRIGITTE MILLIGAN

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☐ Occupier of Land

Applicants Signature

Date 17/9/21

Part 8 OFFICE USE ONLY

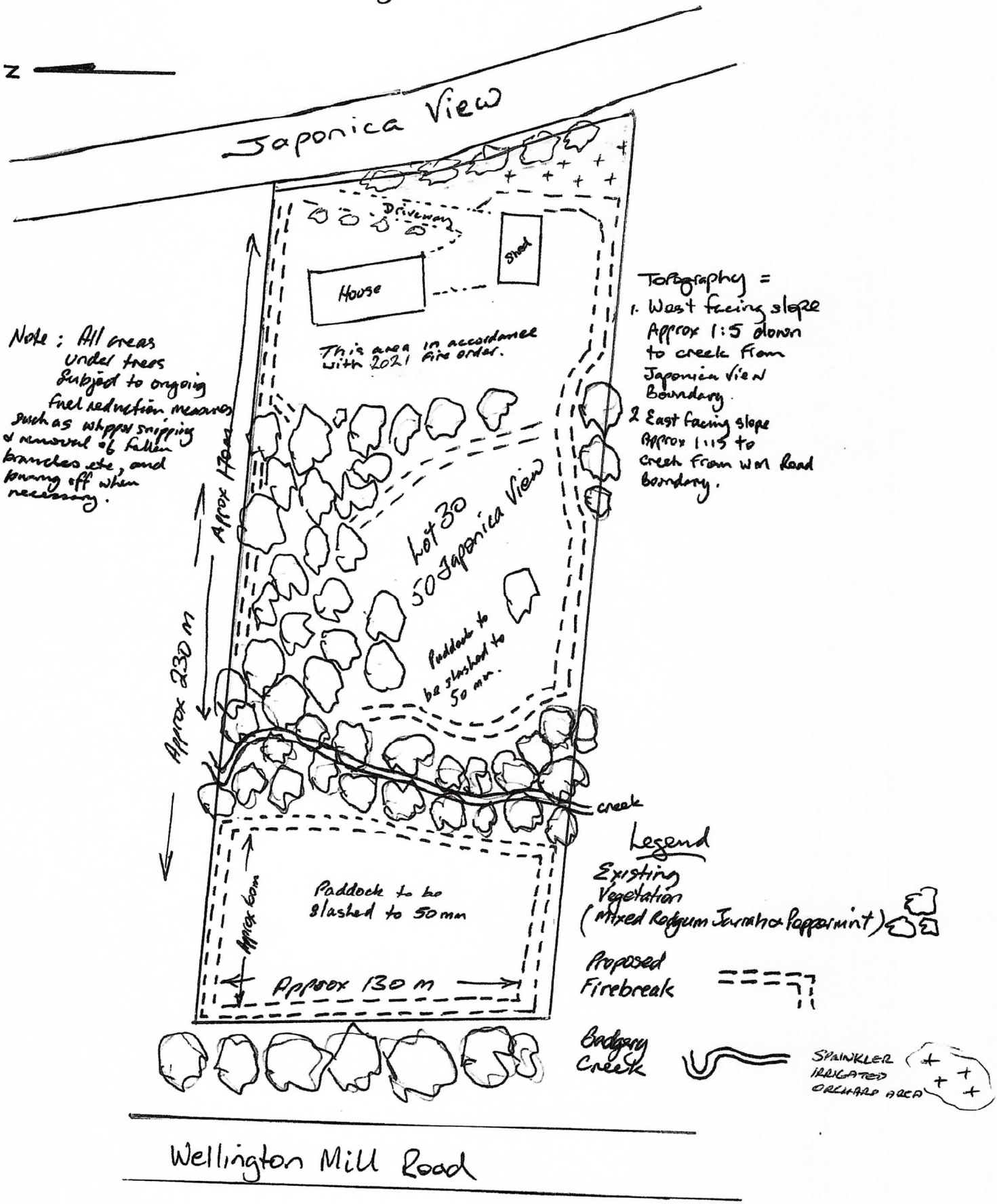
Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

Fire Prevention Measures for
50 Japonica View, Wellington Mill WA.



(APPENDIX BFAC: 9.13)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
	146	PADBURY ROAD

Suburb/Locality: DARDANUP WEST

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: GREG BISHOP

Daytime Contact Phone Number: 0408 932 609

Postal Address: 146 Padbury rd Dardanup West

Email Address: greg.bishop@hanson.com.au

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Dust blown from fire break in front of house entering house through windows

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Area will be mown down and watered over the summer period

☐ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- [ ] 1 year (12 months)
- [x] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Organic

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

NEIL DYER

District/Brigade

WEST DARDANUP

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

- [x] Recommend
- [ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date: 14 - Sept 21

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

Greg Bishop

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

- [x] Owner of Land
- [ ] Occupier of Land

Applicants Signature

Date: 14/9/21

Part 8 OFFICE USE ONLY

Applicant Notified: [ ] Yes [ ] No

Name of Officer

Signature

Date

(APPENDIX BFAC: 9.13)



Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 453
House No: 133
Street/Road Name: Padbury Road
Suburb/Locality: Dardanup

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: Ashley Gilbert
Daytime Contact Phone Number: 0408896711
Postal Address: 133 Padbury Rd, Dardanup WA 6236
Email Address: ashley.gilbert@outlook.com.au

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

The front + left hand side of the house is manicured + maintained lawn

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

☐ I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: NEIL DYER

District/Brigade: WEST DARDANUP

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [signature]

Date: 28-8-21

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name:

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☐ Occupier of Land

Applicants Signature: [signature]

Date: 25.8.21

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

(APPENDIX BFAC: 9.13)



(APPENDIX BFAC: 9.13)

(APPENDIX BFAC: 9.13)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
63	92	PADBURY RD

Suburb/Locality: DARDANUP WEST

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: ROBERT BRITTAIN

Daytime Contact Phone Number: 0417961306

Postal Address: 92 PADBURY RD
DARDANUP WEST

Email Address: HOMESTEADPAINTING@bigpond.com

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

SEE ENCLOSED PLAN

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

HAVE OUR OWN FIREFIGHTING UNIT

☑ I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

Part 5 Duration of Exemption

(APPENDIX BFAC 9.13)

Please indicate the time frame for this exemption/variation

- [ ] 1 year (12 months)
- [x] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: NEIL DYER

District/Brigade: WEST DARDANUP

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

- [x] Recommend
- [ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date: 9-9-21

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: ROBERT BRITTAIN

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

- [x] Owner of Land
- [ ] Occupier of Land

Applicants Signature

Date

Part 8 OFFICE USE ONLY

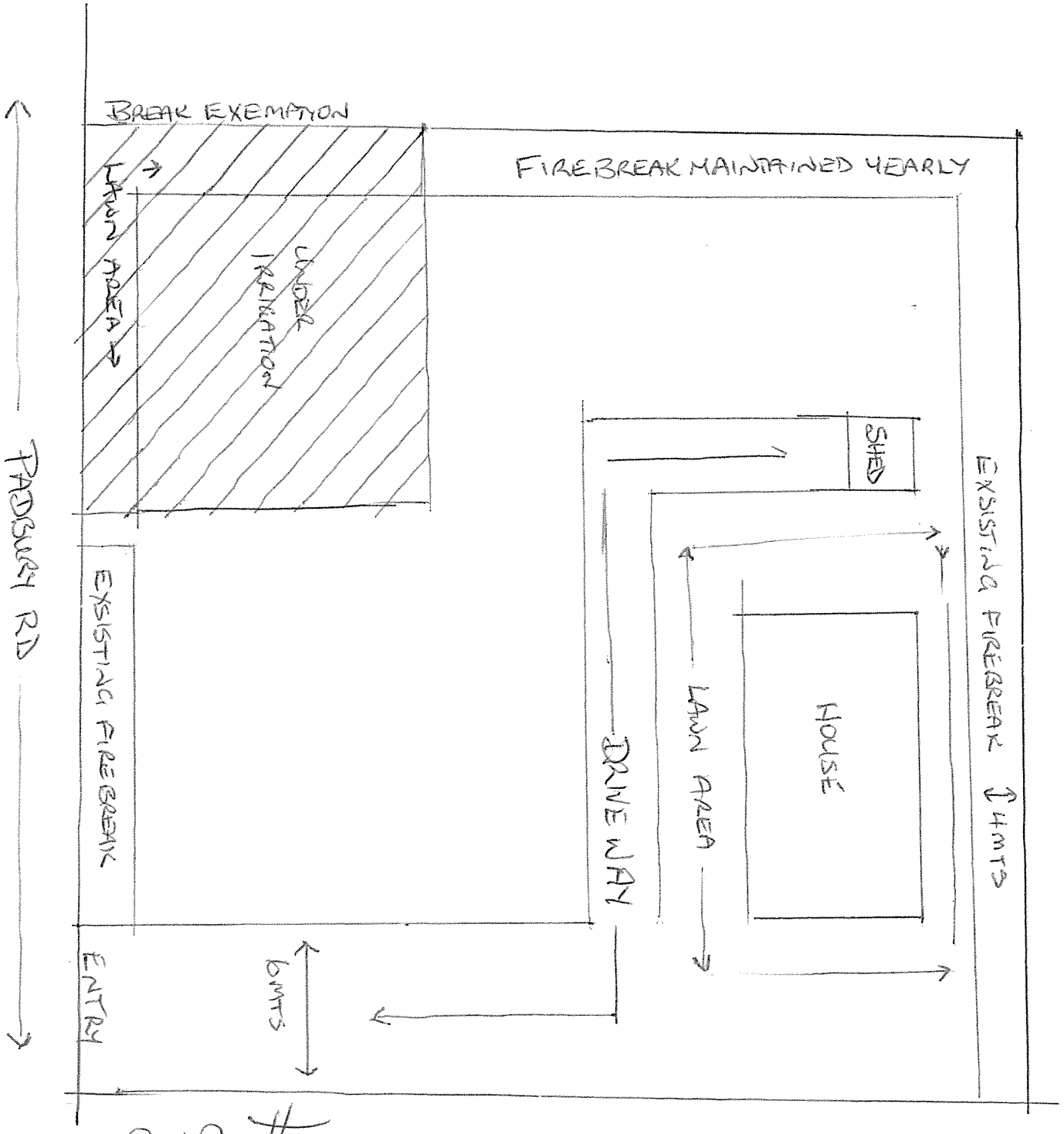
Applicant Notified: [ ] Yes [ ] No

Name of Officer

Signature

Date

(APPENDIX BFAC: 9.13)



RM Brotherton
92 PADBURY RD
DARDANUP WEST

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 82 | House No: | Street/Road Name: Harold Douglas

Suburb/Locality: Dardanup West

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: Aaron Storey

Daytime Contact Phone Number: 0428 107 490

Postal Address: Lot 82 Harold Douglas Drive

Email Address: storey.aaron@laminex.com.au

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

We have a large section where the front fire break is that stays green through summer. We struggle to have it bare dirt all summer. Every month I have to rotary hoe again.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

we will keep the green front section low cut.

☑ I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officers Name: NEIL DYER

District/Brigade: WEST DARDANUP

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

Bush Fire Control Officer to complete

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [signature]

Date: 20-9-21

Part 7 Declaration by Applicant

Applicants Name: Aaron Storey

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

☑ Owner of Land

☐ Occupier of Land

Applicants Signature: A Storey

Date: 16.9.2021

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date


NOTE: All Features shown are positioned from existing features (walls & fences). These features may not be on the correct alignment. Thompson Surveying Consultants STRONGLY recommend that a Resurvey be carried out before any plans are drafted.
Keep all green grass mowed as short as Possible
HAROLD DOUGLAS DRIVE
32.07
Gate
Wooden Post & Wire Fence 1.2m Ht.
19.9
Telstra Pit
Power Dome
Track
82
2.0211 ha
Vacant
T.B.M.
PEG
R.L.= 19.60m A.H.D.
Stake
83
193.96
Wooden Post & Wire Fence 1.2m Ht.
176.72
81
1
40.36
110
Wooden Post & Wire Fence 1.2m Ht.
103
NOTE: All services plotted from information supplied by others, site verification required prior to construction.
Boundary position is not deemed to be correct until a resurvey has been carried out.
Check Certificate of Title for any easements etc.
No responsibility accepted for changes occuring after date of survey
0
25
50
75
COPYRIGHT: This drawing is the property of THOMPSON SURVEYING CONSULTANTS and shall not be copied or reproduced in whole or in part, for any other purpose than was originally intended unless written consent is given by THOMPSON SURVEYING CONSULTANTS.
Thompson surveying consultants
A.C.N. 008 938 903 ABN 59 166 330 334
6/18 Casuarina Drive, Bunbury
PO Box 1719 BUNBURY WA 6231
Ph (08) 9721 4000 Fax (08) 9721 2720
eMail info@thompsonsurveying.com.au
CLIENT: AARON STOREY
PROJECT: LOT 82 ON P. 33928, HAROLD DOUGLAS DRIVE, DARDANUP WEST
TITLE: FEATURE SURVEY
DATUM HOR: N/A VERT: A.H.D. CHKd: mm
File: DWG18012FS MH
Scale (@A3) Vert: N/A Hor: 1 : 750
Date: 21 June 2017 Rev.n 0
SERVICES:
ELEC. Ulground ROAD TYPE Bitumen
GAS No KERB Nil
PHONE Yes FOOTPATH Nil
SEWER No SOIL Sandy Loam
WATER No VEGETATION Bush & Grass
COASTAL CATEGORY: NO
AARON STOREY

(APPENDIX BFAC: 9.13)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
77	50	HAROLD DOUGLAS DRIVE

Suburb/Locality: DARDANUP

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: RICHARD HARVEY

Daytime Contact Phone Number: 0427 389 881

Postal Address: PO BOX 9101 PICTON WA 6229

Email Address: RIKITIKITAVI@WESTNET.COM.AU (SMALL CASES)

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

SHIRES FIRE PREVENTION REQUIREMENTS WILL ALWAYS BE ADHERED TO.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

ALL TREES + BUSHES etc WILL BE KEPT TO SHIRES RECOMMENDED REQUIREMENTS FOR FIREBREAKS.

GOOD BORE WATER AVAILABLE

PUMP + BACK UP PUMPS ALWAYS AVAILABLE AS WELL AS GENERATORS.

☑ I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: NEIL DYER

District/Brigade: WEST DARDANUP

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature | Date: 9-9-21

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: RICHARD HARVEY

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☐ Occupier of Land

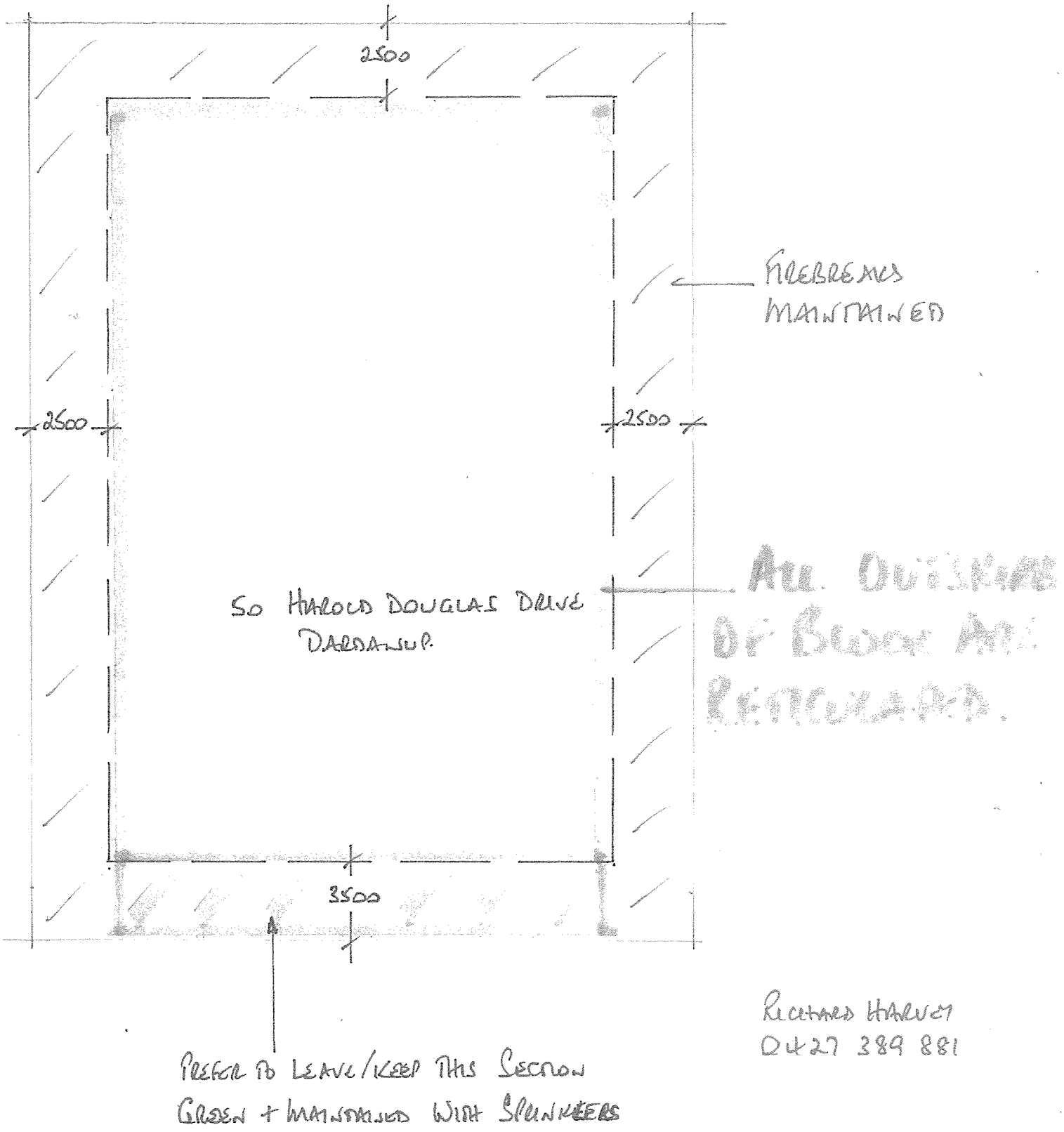
Applicants Signature | Date: 9.9.2021.

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer | Signature | Date

(APPENDIX BFAC: 9.13)



Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: | House No: 47 | Street/Road Name: HONKFORD PLACE

Suburb/Locality: DARDANUP WEST W.A 6236.

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: KEVIN & JUDY RONEY

Daytime Contact Phone Number: 0456 149 668

Postal Address: 47 HONKFORD PLACE
DARDANUP WEST W.A 6236

Email Address: oldgirl100@hotmail.com

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

THE MAIN ENTRY TO THE PROPERTY IS NARROW, HAS A BITUMEN ROADWAY UP TO A LARGE BITUMEN PARKING AREA IN FRONT OF HOUSE AND CONTINUES DOWN TO THE SHEDS WHICH ARE SURROUNDED BY BITUMEN. LAWNED AREA EACH SIDE OF DRIVEWAY WITH TREES PLANTED ALONG BOUNDARY. IMPRACTICAL FOR FIRE BREAK ON FRONT OF BLOCK.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

REMAINDER OF PROPERTY WILL HAVE NORMAL FIRE BREAKS. LAWNS KEPT MOWED & GREEN. TREES PRUNED, FREE OF ORGANIC MATERIAL. ESTABLISHED TREES.

☐ I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: ~~DARDA~~ NEIL DYER

District/Brigade: WEST DARDANUP

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date: 21-9-21

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: JUDY RONEY

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☐ Occupier of Land

Applicants Signature: Judy Roney

Date: 16/09/2021.

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

(APPENDIX BFAC: 9.13)



IDS Page 1 of 2

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

SHIRE OF DARDANUP RECEIVED 17 JUN 2021 Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 2 | House No: 18 | Street/Road Name: MAGUIRE PLACE

Suburb/Locality: PARKBURY FIELDS DARDANUP WEST WA 6236

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: DAVID & SUSANNE NOWLAND

Daytime Contact Phone Number: 97-281193 OR DAVID 0429932896

Postal Address: AS ABOVE

Email Address: —

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

We have a ROAD & THE Verge is paved. Front fence is covered in 3 1/2 yr old Climbing Roses with reticulation along all the Fence Line

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

We have sprinklers & a Ute with 1000 Litres 'POD' on the back, also a 3/4" hose at the front area & if the power is off we have a 240 V Generator.

☐ I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

IDS Page 2 of 2

Please indicate the time frame for this exemption/variation

- ☐ 1 year (12 months)
- ☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Climbing Roses on Front Fence.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

NEIL DYER

District/Brigade

WEST DARDANUP

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

- ☑ Recommend
- ☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date: 7-9-21

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name MR. MRS

DAVID JUSTIN & SUSANNE KAYE NOWLAND

I accept that this application must be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

- ☑ Owner of Land
- ☑ Occupier of Land

Applicants Signature

S & K Nowland.

Date: 7.9.2021

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

(APPENDIX BFAC: 9.13)



Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 44 | House No: 16 | Street/Road Name: TRAVENCORE Place

Suburb/Locality: DARDANUP West

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: IAN CARTWRIGHT.

Daytime Contact Phone Number: 97 280037

Postal Address: 16 TRAVENCORE Place
DARDANUP WA 6236.

Email Address: shar.jesben@Yahoo.com.au.

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

AREA Following BRIDLE PATH TO Paddock GATE

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Lawned AREA Regularly Mowed AND IRRIGATED

☑ I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- [ ] 1 year (12 months)
- [x] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

AREA IS ALWAYS Maintained.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

NEIL DYER

District/Brigade

WEST DARDANUP

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

- [x] Recommend
- [ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date: 25-8-21

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

IAN CARTWRIGHT

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

- [x] Owner of Land
- [x] Occupier of Land

Applicants Signature

Date: 25/8/21

Part 8 OFFICE USE ONLY

Applicant Notified: [ ] Yes [ ] No

Name of Officer

Signature

Date


16 Travencore Place
Dardanup West
Compliant break
Drive way
Section for exemption

(APPENDIX BFAC: 9.13)

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
89		Coolabah Cove

Suburb/Locality: West DARDANUP

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: Lee Hutton

Daytime Contact Phone Number: 0439 187 344 / 97280079.

Postal Address: Lot 89 Coolabah Cove DARDANUP WA 6236

Email Address: lchutton67@gmail.com.

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Small section at front of house boarded by 2 Road either side. Section has waterpipes & power through this section. Bore is also in this section.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Spray area to create a bare earth barrier

☐ I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Cant move power of water lines / Bore

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: NEL DYER

District/Brigade: WEST DARDANUP

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [signature]

Date: 21.9.21

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: Lee Hutton

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☑ Occupier of Land

Applicants Signature: [signature]

Date: 20.9.21

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date

(APPENDIX BFAC: 9.13)



Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 3 | House No: 231 | Street/Road Name: HAROLD DOUGLAS DRIVE

Suburb/Locality: WEST DARDANUP.

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: KELVIN HENDERSON

Daytime Contact Phone Number: 0428118862.

Postal Address: 231 HAROLD DOUGLAS DRIVE
DARDANUP 6236.

Email Address: NEDKELLY231@HOTMAIL.COM.

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

AREA (1) THROUGH DRESSAGE ARENA.

AREA (2) SMALL PADDOCK AROUND PUMP SHED.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

AREA (1) REGULARLY MOWED AND IRRIGATED WITH SPRINKLERS.

AREA (2) REGULARLY MOWED.
SURROUNDED BY MOWED AND IRRIGATED AREAS.

☑ I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

HAS ALWAYS BEEN WELL MAINTAINED

Part 6 Declaration by Bush Fire Control Officer

NEIL.
0418588159.

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

NEIL WARNER DYER

District/Brigade

DARDANUP WEST

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date

16-8-21

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

KELVIN HENDERSON

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☐ Occupier of Land

Applicants Signature

KR Henderson

Date

9/8/2021

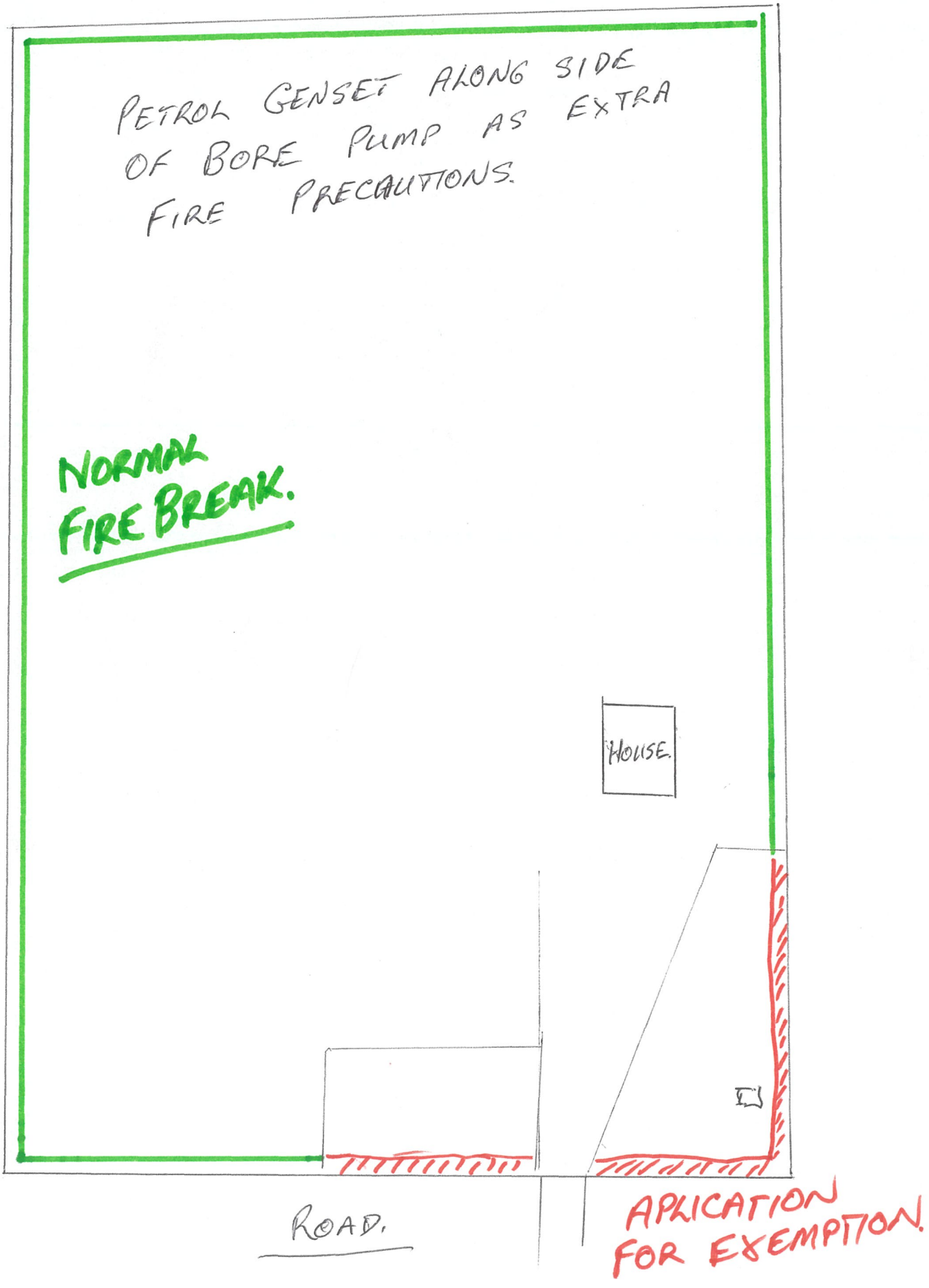
Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer

Signature

Date


PETROL GENSET ALONG SIDE OF BORE PUMP AS EXTRA FIRE PRECAUTIONS.
NORMAL FIRE BREAK.
HOUSE.
ROAD.
APLICATION FOR EXEMPTION.

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

SHIRE OF DARDANUP
RECEIVED
16 SEP 2021
Name: LY
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot:
House No: 433
Street/Road Name: WELLINGTON MILL RD
Suburb/Locality: WELLINGTON MILL

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: ELIZABETH EASTMAN
Daytime Contact Phone Number: 0419 928 785
Postal Address: AS/ABOVE
Email Address: aspenzh@gmail.com

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Because of tree lined boundry on Wellington Mill Road.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Have kept the boundry completely cleared of all debris and branches. garden adjacent the boundry are reticulated and all tree branches removed below 2mts.

☐ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

[ ] 1 year (12 months)

[X] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Can see no change in any thing that would alter outcome.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

IAN BRIDGE

District/Brigade

WELLINGTON MILL

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

[✓] Recommend

[ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date 14/9/21.

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

ELIZABETH EASTMAN

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

[X] Owner of Land

[X] Occupier of Land

Applicants Signature

Date 14.9.21.

Part 8 OFFICE USE ONLY

Applicant Notified: [ ] Yes [ ] No

Name of Officer

Signature

Date

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

SHIRE OF DARDANUP
RECEIVED
13 AUG 2021
Name:
Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot	House No	Street/Road Name
8	79	SOUTH RD

Suburb/Locality: WELLINGTON MILL 6236

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: ELLEN JONES

Daytime Contact Phone Number: 0412748502

Postal Address: 79 SOUTH RD
WELLINGTON MILL 6236

Email Address: ellen.jones@education.wa.edu.au

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

Very wet area all year round. Difficult to get machinery there.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Alternate re-routed fire break around wet boggy area.

☑ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Very wet area.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name

MAX KERR

District/Brigade

Upper Ferguson BFB

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature

Date 12-8-21

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name

ELLEN JONES

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☐ Occupier of Land

Applicants Signature

E Jones

Date 1-8-21

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

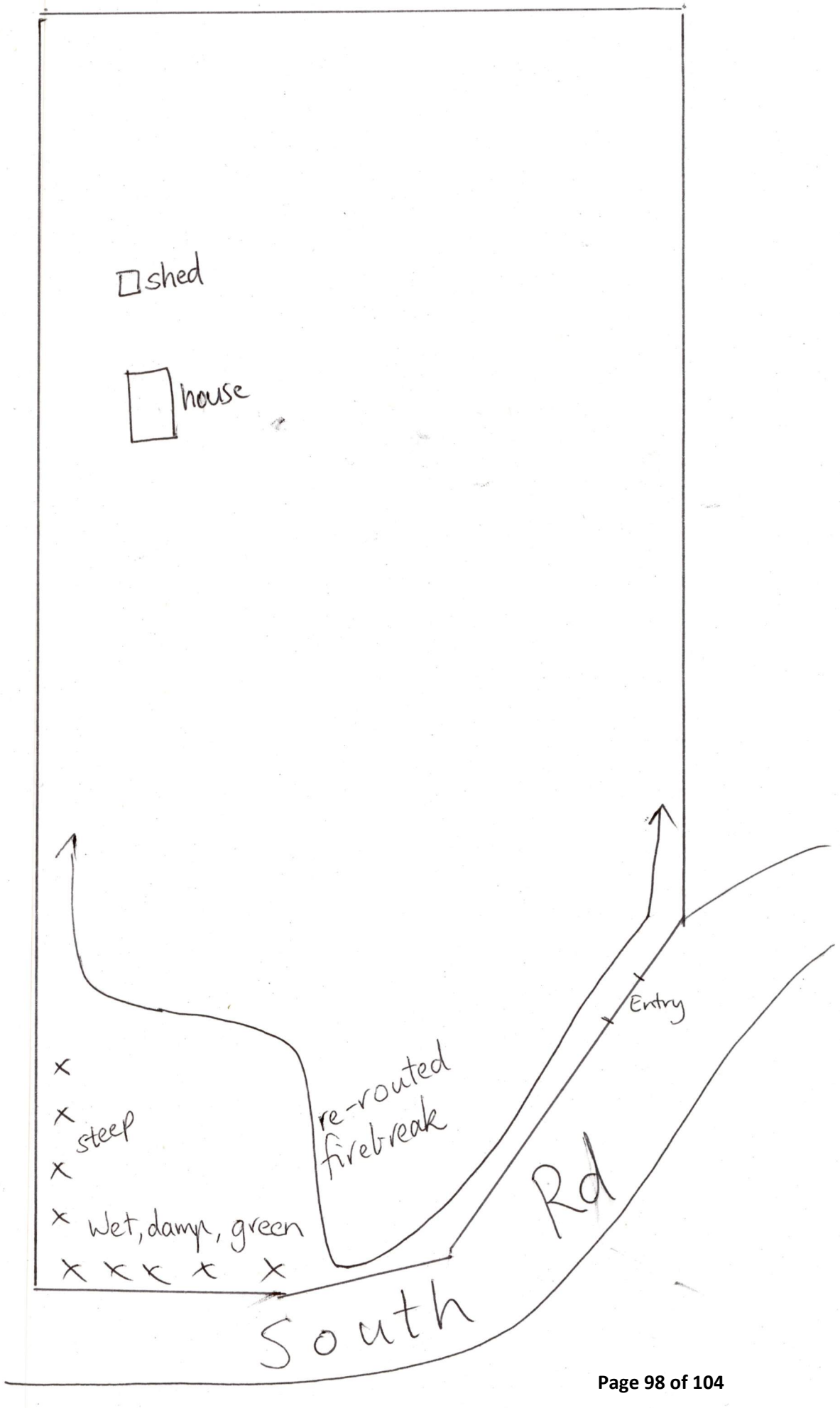
Name of Officer

Signature

Date

K+E Jones 79 South Rd Wellington Hill 6236
Lot 8

97283353
04127485O2



xxx
Area for exemption

Shire of Dardanup

REQUEST FORM
FIRE PREVENTION & FIRE BREAK EXEMPTION
FORM 82

SHIRE OF DARDANUP
RECEIVED
22 SEP 2021
Name: Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 115
House No: 74
Street/Road Name: GREENWOOD HEIGHTS
Suburb/Locality: FERGUSON

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: KC FAIRFIELD H & T MOODY
Daytime Contact Phone Number: 0421632021 0488127007
Postal Address: 76 SEACREST DR
SORRENTO
Email Address: kcfairfield@iprimus.com.au

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

When the sub-division occured in 1997 firebreaks were not required. Trees were planted close to the eastern, northern & southern boundaries which now preclude establishing fire breaks close to the fence line. The western boundry remains steep & wooded.

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Sprayed firebreaks some metres from the fence line can be created on the eastern southern & northern (part) boundaries.
Sheep graze adjacent to the western & northern boundaries.
Neighbours firebreaks (with associated erosion) exist all of the northside.

☑ I have included a plan of the property, detailing the proposed fire prevention measures

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

☐ 1 year (12 months)

☑ 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

The 2021/22 situation is as it has been for 10+ years + is unlikely to alter soon.

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: L. SKEERS

District/Brigade: FERGUSON

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

☑ Recommend

☐ Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [signature] Date: 17/09/2021

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: HELEN MOODY KEN FAIRFIELD

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

☑ Owner of Land

☐ Occupier of Land

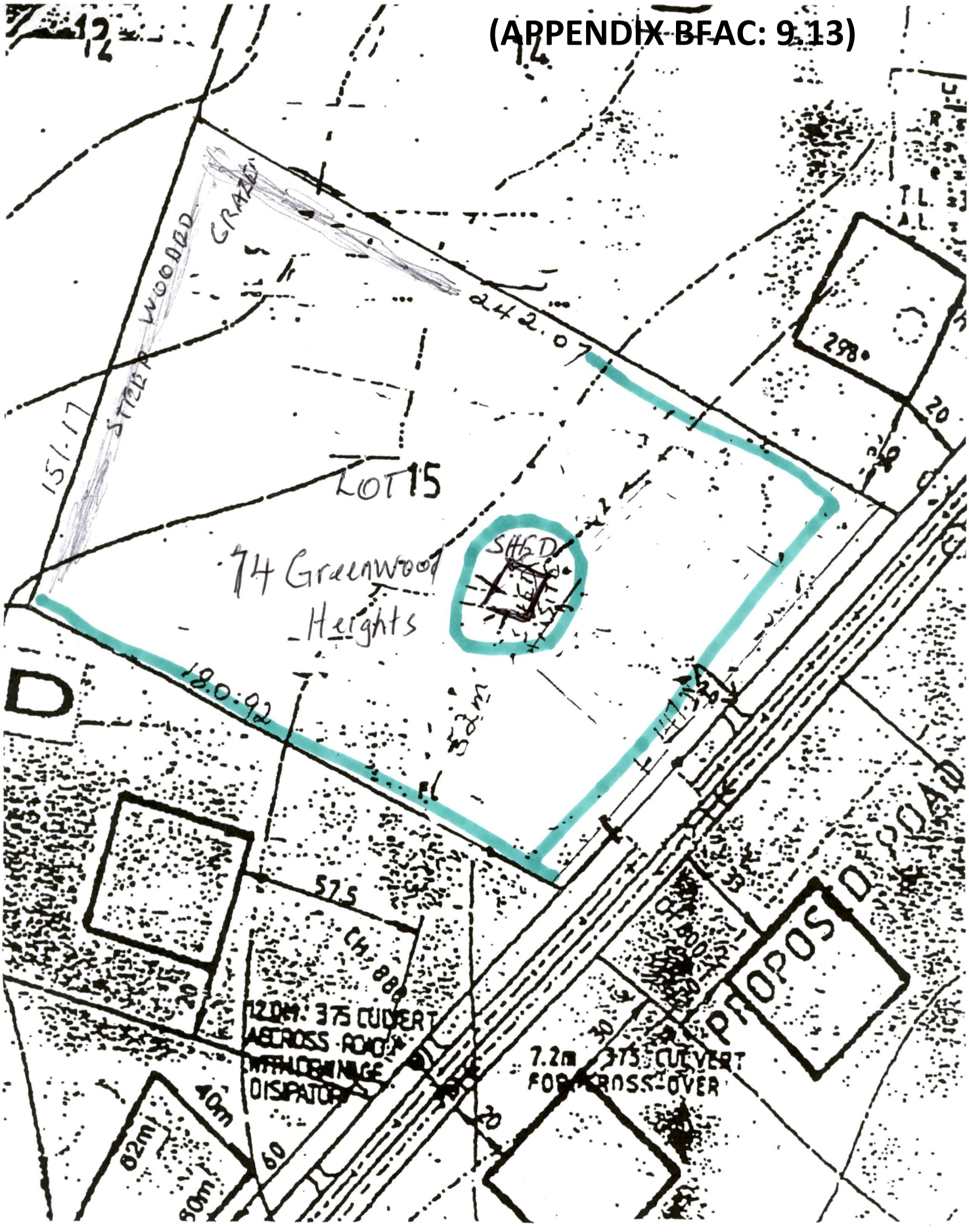
NB Ken & Lenore FAIRFIELD have sold the property to Tom & Helen MOODY with Settlement occurring 24 September 2021

Applicants Signature: H. Moody K Fairfield Date: 17/09/21

Part 8 OFFICE USE ONLY

Applicant Notified: ☐ Yes ☐ No

Name of Officer | Signature | Date



Sprayed firebreak

(APPENDIX BFAC: 9.13)

Shire of Dardanup

SHIRE OF DARDANUP RECEIVED 29 SEP 2021

REQUEST FORM FIRE PREVENTION & FIRE BREAK EXEMPTION

FORM 82

SHIRE OF DARDANUP RECEIVED 31 AUG 2021

Name: _____ Date stamp

Part 1 Property Details

Please provide the details of the property you are requesting an exemption/variation of fire prevention measures on

Lot: 11

House No: 1473

Street/Road Name: South West Highway

Suburb/Locality: Picton East

Part 2 Requested by

Details of person making request, in accordance with the *Bush Fire Act 1954* and the Shire of Dardanup Fire Prevention Order

Name: Sydney Graham

Daytime Contact Phone Number: 0408 933266

Postal Address: PO Box 9007 Picton 6229

Email Address: sydney@pictonrural.com

Part 3 Reason for Request

Please provide details why you consider the required or standard fire prevention works to be impractical at the property described in Part 1

The property is Loose sand and when bare, Blows on to the neibouring caravan park with te Easterly Breeze.
Prompting complaints from the Residents

Part 4 Alternative Proposal

Please provide details of the alternate fire prevention measures to be taken to mitigate the properties fire risk

Slashing the property.
grazing with animals

☐ **I have included a plan of the property, detailing the proposed fire prevention measures. Please note: If a plan is not included the application will not be accepted.**

Part 5 Duration of Exemption

Please indicate the time frame for this exemption/variation

- [ ] 1 year (12 months)
- [x] 3 years *(Where alternative fire prevention measures can not be remedied within 12 months)*

Reason/Details

Part 6 Declaration by Bush Fire Control Officer

Bush Fire Control Officer to complete

Bush Fire Control Officers Name: ROB ARGENTON.

District/Brigade: WATERLOO BFB.

I have carried out an inspection of the property described in Part 1 for an exemption.

I hereby;

- [x] Recommend
- [ ] Do Not Recommend

this property to have the Firebreak Variation/Exemption granted in accordance with the attached plan.

Bush Fire Control Officers Signature: [signature] Date: 23/09/21.

Part 7 Declaration by Applicant

Applicant to complete

Please note: Part 6 must be signed off by your local Fire Control Officer before submitting your application

Applicants Name: Sydney Graham

I accept that this application **must** be counter-signed by the Bush Fire Control Officer for the District in which the land is situated to signify his agreement to the variation.

If permission is not granted by the Council or duly Authorised Officer, I agree to comply with the Shire of Dardanup Fire Break Order.

I accept that my application for a Fire Prevention and Fire Break Exemption must be submitted to the Shire of Dardanup no later than 30 September each year.

- [x] Owner of Land
- [x] Occupier of Land

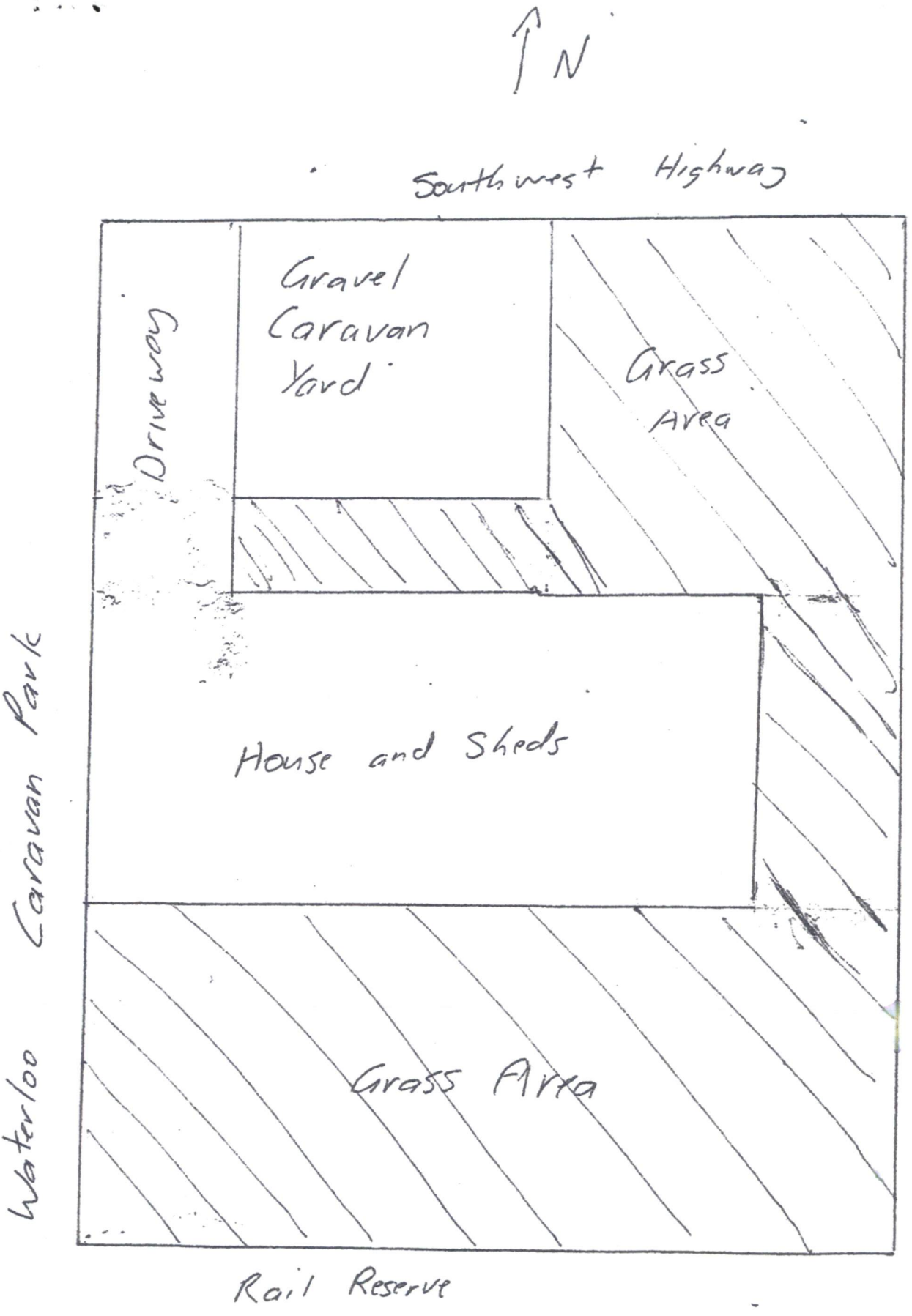
Applicants Signature: [signature] Date: 30-8-21

Part 8 OFFICE USE ONLY

Applicant Notified: [x] Yes [ ] No

Name of Officer: ROB ARGENTON Signature: [signature] Date: 23/09/21.

(APPENDIX BFAC: 9.13)



Total Area 3 Hectares