Shire of Dardanup

MINUTES

BUSHFIRE ADVISORY COMMITTEE MEETING

Held

29 October 2019

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive - EATON

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TABLE OF CONTENTS

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS 1

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED 2

2.1 Attendance 2

2.2 Apologies 2

3. ELECTION OF CHAIRPERSON & DEPUTY CHAIRPERSON 2

3.1 Bush Fire Advisory Committee 2019 Terms of Reference 2

3.2 Election of Chairperson 3

3.3 Election of Deputy Chairperson 3

4. PETITIONS/DEPUTATIONS/PRESENTATIONS 4

4.1 Bushfire Risk Management Plan Presentation- Mr Ben Anderson 4

4.2 Volunteer HUB – Michelle Wells DFES 4

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING 4

5.1 Bushfire Advisory Committee Meeting Held 21 May 2019 4

6. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED 4

7. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN 4

8. DECLARATION OF INTEREST 4

9. ACTION SHEET UPDATE 6

10 REPORTS OF OFFICERS AND COMMITTEES 6

10.1 Title: Chief Fire Control Officer (CFCO) Report – Chris Hynes 6

10.2 Title: Department of Biodiversity, Conservation & Attractions – Officer Report 8

10.3 Title: Department of Fire & Emergency Services (DFES) – Mr John Carter 10

10.4 Title: Bushfire Training Officer Report – Vacant 12

10.5 Title: Burekup District Fire Control Officer Report – Mr Clay Rose 12

10.6 Title: Dardanup Central District Fire Control Officer Report – Mr Brendan Putt 14

10.7 Title: Ferguson Fire Control Officer Report –Mr Richard Stacey 15

10.8 Title: Joshua Creek / Crooked Brook Fire Control Officer Report – Mr Peter Robinson 15

10.9 Title: Upper Ferguson District Fire Control Officer Report – Mr Rod Bailey 16

10.10 Title: Waterloo District Fire Control Officer Report –Mr Rob Drennan 17

10.11 Title: Wellington Mill District Fire Control Officer Report –Mr Ian Bridge 18

10.12 Title: West Dardanup District Fire Control Officer Report – Mr Alan Charlton 19

10.13 Title: Coordinator Emergency & Ranger Services Report – Mrs Erin Hutchins 20

10.14 Title: Firebreak Exemption – Senior Ranger – Mr Murray Halden 23

11. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 33

12. NEW BUSINESS OF AN URGENT NATURE 33

13. MATTERS BEHIND CLOSED DOORS 33

14. CLOSURE OF MEETING 33

COMMITTEE MEMBERS:

Mr Richard Stacey - FCO Ferguson District
Mr Chris Hynes - CBFCO Eaton Townsite District
Mr Alan Charlton - DCFCO (South) FCO West Dardanup
Mr Clay Rose - DCFCO (North) / FCO Burekup
Mr Robert Drennan - FCO Waterloo District
Mr Rod Bailey - FCO Upper Ferguson
Mr Brendan Putt - FCO Dardanup Central
Mr Peter Robinson - FCO Joshua/Crooked Brook
Mr Ian Bridge FCO Wellington Mill District

Mr John Carter – Representative Department of Fire & Emergency Services
Representative - Department of Biodiversity, Conservation and Attractions

Cr. T Gardiner	-	Elected Member
Cr. M T Bennett		Elected Member (Deputy)

STAFF MEMBERS

Mrs Erin Hutchins	-	Coordinator – Ranger & Emergency Services
Mr Murray Halden	-	Senior Ranger
Mrs Donna Bailye	-	Executive Governance Officer

OBSERVER

Mr Luke Botica	-	Director Infrastructure
Mrs Susan Oosthuizen		Director Sustainable Development
Mr Brenton Scambler	-	Manager Development Services

COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

SHIRE OF DARDANUP

MINUTES OF THE SHIRE OF DARDANUP BUSHFIRE ADVISORY COMMITTEE MEETING HELD ON TUESDAY 29 OCTOBER 2019, AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 7.00PM.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Officer, Director Infrastructure - Mr Luke Botica, declared the meeting open at 7.00pm, welcomed those in attendance and referred to the Disclaimer and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Wardandi people in this land.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the Assembly Area points located to the western side of the front office car park near the skate park and gazebo where we will meet (and complete a roll call).

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 *Attendance*

Mr Chris Hynes	-	CBFCO Eaton Townsite District
Mr Alan Charlton	-	DCFCO (South) FCO West Dardanup
Mr Clay Rose	-	DCFCO (North) / FCO Burekup
Mr Robert Drennan	-	FCO Waterloo District
Mr Rod Bailey	-	FCO Upper Ferguson
Mr Brendan Putt	-	FCO Dardanup Central
Mr Peter Robinson	-	FCO Joshua/Crooked Brook
Mr Ian Bridge	-	FCO Wellington Mill District
Mr Lynton Steers	-	Captain Ferguson District [Proxy]
Mr John Carter	-	Department of Fire & Emergency Services
Mr Paul Denison	-	Department of Fire & Emergency Services
Mr Darren Harvey	-	Department of Biodiversity, Conservation & Attractions
Cr Tyrrell Gardiner	-	Elected Member

Staff

Mrs Erin Hutchins	-	Coordinator – Ranger & Emergency Services
Mr Luke Botica	-	Director Infrastructure
Mr Murray Halden	-	Senior Ranger
Mrs Susan Oosthuizen	-	Director Sustainable Development
Mr Ben Anderson	-	Bushfire Risk Planning Coordinator
Mrs Donna Bailye	-	PA Deputy Chief Executive Officer

2.2 *Apologies*

Mr Richard Stacey	-	FCO Ferguson District
Mr Brenton Scambler	-	Manager Development Services

3. ELECTION OF CHAIRPERSON & DEPUTY CHAIRPERSON

3.1 *Bush Fire Advisory Committee 2019 Terms of Reference*

At the Shire of Dardanup Special Council meeting of the 23 October 2019, the 2019 Bushfire Advisory Committee Terms of Reference were adopted by Council [Res 309-19]. A copy of the new Terms of Reference are provided in (Appendix BFAC: 3.1).

RECEIVED

3.2 Election of Chairperson

At the Bushfire Advisory Committee meeting on 21 May 2019, the Bushfire Advisory Committee resolved to defer the election of the Chairperson and Deputy Chairperson until the meeting of the 29 October 2019. This was to allow for the incoming FCO's and new Councillors the opportunity to nominate for Chairperson or Deputy Chairperson.

Nominations for the position of Chairperson are to be given to Mr Luke Botica who will be the Presiding Officer for the election. Nominations should be in writing [forms available from the Presiding Officer].

The position of Chairperson will expire in October 2021 being the date of the next ordinary election Local Government Act 1995 2.28(2).

The nominee is to accept the nomination in writing to the position of Chairperson.

If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

Discussion:

Mr Peter Robinson was nominated for the position of Chairperson by Mr Ian Bridge, Mr Peter Robinson accepted the nomination.

As there were no other nominations Mr Peter Robinson was declared as Chairperson.

Mr Peter Robinson assumed the Chair.

3.3 Election of Deputy Chairperson

Nominations for the position of Deputy Chairperson were given to the Chairperson, in writing.

The position of Deputy Chairperson will expire in October 2021 being the date of the next ordinary election Local Government Act 1995 2.28(2).

The nominee is to accept the nomination in writing to the position of Deputy Chairperson. If more than one person is nominated, voting is to be conducted by secret ballot, with the candidate that receives the greater number of votes being elected.

Discussion:

Mr Ian Bridge was nominated for the position of Deputy Chairperson by Mr Peter Robinson, Mr Ian Bridge accepted the nomination.
As there were no other nominations Mr Ian Bridge was declared as Deputy Chairperson.

DECLARATION

Following due process as per Section 5.12 and Schedule 2.3 of the Local Government Act 1995 the following people are declared:

Mr Peter Robinson	-	Chairperson
Mr Ian Bridge	-	Deputy Chairperson

of the Bushfire Advisory Committee.

4. PETITIONS/DEPUTATIONS/PRESENTATIONS

4.1 *Bushfire Risk Management Plan Presentation- Mr Ben Anderson*

The Shire of Dardanup's Bushfire Risk Planning Coordinator, Mr Ben Anderson, provide a presentation to the Committee on the Bushfire Risk Management Plan.

4.2 *Volunteer HUB – Michelle Wells DFES*

Ms Michelle Wells, Department of Fire and Emergency Services (DFES), will provide a presentation to the Committee on the Volunteer HUB.

Note: Notice was received by the Shire that Ms Michelle Wells is an apology for the meeting. The presentation will be reschedule for another time.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 *Bushfire Advisory Committee Meeting Held 21 May 2019*

BUSHFIRE ADVISORY COMMITTEE RESOLUTION

BFAC 10-19 MOVED - Mr Brendan Putt SECONDED - Mr Rod Bailey

THAT the Minutes of the Bushfire Advisory Committee Meeting held on 21 May 2019, be confirmed as true and correct subject to no corrections.

CARRIED

6. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

7. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

8. DECLARATION OF INTEREST

"Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences."

9. ACTION SHEET UPDATE

PENDING ACTIONS:

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
ACT 09/16 22/03/16	Chris Hynes	Community Emergency Services Manager – Matter to be tabled at the next Fire Shed meeting. Delegate task to small group to deal with the matter. Prepare a job description and then bring bac k to the Shire for Council consideration.	Mr Chris Hynes – Following our recent Fire Shed meeting it was agreed that the brigades require the services of a CSEM Officer. I would like to bring this back as a matter to be addressed by the Shire. Mr Luke Botica – We are looking at this matter internally. We will be discussing in the near future and will look at all possibilities. Will report back at a later date. Mrs Erin Hutchins – initial discussions with DFES indicated there was no available funding for a CESM within the Shire; however the Shire has allocated funding for a new position of Emergency Officer to assist with supporting the brigades. This newly created position will see a support person working 15 hours a week. **16/10/18** Mrs Erin Hutchins advised that the Emergency Officer, Ms Natalie Robertson, will commence with the Shire on Tues 23 October 2018. Mr Steve Potter advised the committee that Funding model applied by DFES for the CESM position is a 50/50 contribution on the part of DFES and the Shire. He commented that in the event that DFES did offer to fund 2.5 days per week, the Shire would already be contributing its portion and the position could increase. However clarified that the current position has been created for 15 hours per week with no outlook to increase these hours. Mr Robert Doherty queried what would happen to the Emergency Officer position if the funding does become available. Mrs Erin Hutchins advised that the CESM is a different position and would go through a selection process. Clarifying that the current position is permanent part-time. Mr Robert Doherty went on to comment that both positions will not be required.	COMPLETE

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
			Mr Luke Botica responded that this would be assessed when funding was secured. Please refer to item 10.13 Coordinator Emergency & Ranger Services Report – Mrs Erin Hutchins	
ACT 14/16 24/05/16	Luke Botica	Shire to define a policy on roadside burning consistent with the needs identified in the proposed Bushfire Risk Management Plans.	The Shire of Dardanup will provide the Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer and Fire Control Officers with maps to enable high risk areas and fuel loads to be mapped by hand. The Shire will: • Electronically map the identified areas and design a strategic plan to mitigate these areas (through burns). • Responsible for all community liaisons in the lead up to burns and other mitigation practices relating to the strategic plan. • Responsible and provide all traffic management during burns and other mitigation practices relating to the strategic plan. Bush Fire Brigade Officers are covered under the Shire's insurance when conducting 'normal brigade activities' (refer Section 35A (c) specifically for fire prevention activities) of the Bush Fires Act 1954). Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer or Fire Control Officers to complete burn prescription (refer to Office of Bushfire Risk Management (OBRM) Basic Prescribed Fire Plan Package). The Shire of Dardanup will provide refreshments to active brigade members participating in the mitigation works. The Shire is still looking at undertaking the mapping. Due to the delays experienced this season with the current trialled burns the mapping has not been completed. The Shire is aiming to have the	COMPLETE

ACTION & MEETING DATE.	PERSON RESPONSIBLE	ACTION	OUTCOME	STATUS
			mapping ready for the 2018 fire season, and will present the maps at this stage. (31/10/2018). 20/02/18 The Committee discussed the Shire mapping and it was agreed that the maps previously generated by the Shire would be forwarded to the FCO's. Each FCO would update and identify priority areas and return to the Shire to assist with the mapping exercise. 15/05/18 Mr Robert Doherty requested that the maps be completed by the FCO's and returned to the Shire. (15/05/2018). 16/10/18 Mrs Erin Hutchins advised that 4 roadside burning applications had been received, with one map. The Committee discussed the request for maps from FCO's. CBFCO advised that the main issue was time constraints. Mr Robert Doherty acknowledged that it takes time but emphasised that a decision should be made. 09/05/19 This will now be captured through the Bushfire Risk Management Plan with the assistance of Ben Anderson – Bushfire Risk Planning Coordinator. The plan incorporates areas of risk and possible treatment options including burns, mechanical works, spraying etc. The Shire will be eligible to apply for Mitigation Activity Funding (MAF) to assist with the cost of treatments.	

10 REPORTS OF OFFICERS AND COMMITTEES

10.1 *Title: Chief Fire Control Officer (CFCO) Report – Chris Hynes*

Reporting Department: *CFCO - Dardanup*

Reporting Officer: *Chris Hynes*

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	Nil
Appliance and Equipment	Nil
Training	Training for Swiftworks - I will be calling for Members of each brigade to learn how to use Swiftworks. RUI Exercise at Wellington Mills was a great learning exercise for all involved, I hope to do the same in other brigade areas. Trainer assessor refresher update for people that previously had the competencies will be rolled out soon. It is believed that it will be relatively easy to be updated to provide the new training packages. Preseason Workshop preparation is under way for FCOs and Captains.
Meetings Held	Myself and the DCBFCOs meet about once a mouth with the Shire and DFES to ensure that our 8 brigades are looked after. If your brigades have any items that you want addressed at these meetings contact myself or the other two DCBFCOs. This will ensure items raised can be dealt with in a timely manner. Other Meetings: (ROAC) Regional Operations Advisory Committee. (PAT) Project Advisory Team for a new 1.4 on going.
Membership – Recruitment/Resignation	Nil.
Concerns	At a resent ROAC meeting, concerns were raised around the use of different mapping at incidents, as DFES uses FES maps and DBCA uses ESD maps along with BFB which creates confusion. It was stated that these maps can be over laid, but it needs the people creating them to know how to do this. It appears there needs to be more training with this to ensure the maps reflect the right information for the organisation carrying out firefighting tasks at incidents. Other problems, - iOS doesn't always work with other systems. IE DFES.

Initiatives	DFES has appointed a new Chaplain. Bushfire brigades will have access to this service. Also the wellness branch has counselling available to all members and families. This is a ***confidential service*** and only the people seeking this service and the consultant will know about it. Any counselling sessions will not be revealed to anyone else. There are 6 Free sessions per member and family member. Thank you to the Shire of Dardanup for granting an Expenses budget for items outside the LGGS.
Other News	Melissa from WALGA attended our ROAC meeting recently and it was good to listen to her presentation on what WALGA is doing in regards to Emergency Management with Local Government. Many items that were discussed at this meeting were similar to the issues that I had been raising. In Who is responsible for looking after the needs of CBFCO, DCBFCOs and FCOs as items for us are not eligible under the LGGS and what LG is responsible for in this space. We have a representative on a State operations group being Terry Hunter from Collie. In that group is Melissa from WALGA and the Commissioner and others from around the state. Items that I raised with Terry and WALGA will go to these meetings along with the ROAC meeting Minutes, to ensure that our items raised are acted on, and don't just sit in the too hard pile. Land is being currently sort in Collie to build the new level 3 Incident Control Centre. Forest Product Commission are buying up land east of Collie and out toward Boyup Brook, as there is an increased demand for pine and blue gum trees.

Discussion:

Mr Chris Hynes spoke to his report and reminded the brigades of the availability of the Chaplin services and to ensure FES maps overlap when being used.

10.2 Title: Department of Biodiversity, Conservation & Attractions – Officer Report

Discussion:

Mr Darren Harvey presented the following report to the Committee:

1. Prescribed Burning Spring 2019;

Wellington District 11 Burns Commenced/ Continued/ Completed (approx. 5370 ha).

The Spring prescribed burn program was mainly composed of small multiple cells burns with medium to high levels of complexity and implementation requirements.

There was significant burning in Dardanup Shire Commencing and completed, 5 burns (approx. 2590 ha). Burns include;WTN_020 Lowden, WTN_047 Dardanup, WTN_061 Boyanup, WTN_092 Arcadia, WTN_093 King Jarrah.

Will still be continuing monitoring of additional cells however, the SDI is increasing so opportunities will be limited. Monitoring of burns that have been commenced will be ongoing.

2. Bushfires

18 bushfires recorded for the District; none have been within the Dardanup Shire.

3. Aerial Suppression

The Wellington Spotter plane has commenced flights, the aerial suppression aircraft have been utilised recently due to recent fire threats to Private properties, they have been used outside of regular contract requirements. Aircraft will be based as per previous years, with 2 fix wing bombers in Sunbury and 2 helitac bombers in Busselton.

Aerial Suppression Aircraft (Western Australia) - 2019/20 Bush fire Season Availability Schedule (as @ 20191029)

	1-Nov-19	1-Dec-19	15-Dee-19	20-Dec-19
Jandako t	1 x AS355 Air Attack Platform (H 2 x 2148 Helitacks (H) (2,650L)	1 x AS355 Air Attack Platform (H) 4 x 2148 Helitacks (H) (2,650L) 2 x Air Tractor 802 (FW) (3,150L)*	1 x AS355 Air Attack Platform (H) 4 x 2148 Helitacks (H) (2,650L) 2 x Air Tractor 802 (FW) (3,150L)*	1 x AS355 Air Attack Platform (H) 4 x 2148 Helitacks (H) (2,650L) 2 x Air Tractor 802 **(FW)** (3. 150L)* 1 x Air Intelligence Platform (H)
Bunbury		2 x Air Tractor 802 (FW) (3,150L)*	2 x Air Tractor 802 (FW) (3,150L)'	2 x Air Tractor 802 (FW) (3,150L)*
Busselton			2 x 2148 Helitacks (H) (2,650L)	2 x 2148 Helitacks (H) (2,650L)
Man jimup			2 x Air Tractor 802 (FW) (3,150L)'	2 x Air Tractor 802 **(FW)** (3,150L)*
Albany			2 x Air Tractor 802 **(FW)** (3,150L)'	2 x Air Tractor 802 **(FW)** (3,150L)*
Serpentine				1 x Aircrane(H) (7,000L)

(H): Helicopter (Rotary Wing) (FW): Fixed Wing

• Airtractor 802 Fixed Wings dates a.re to be reviewed and subject to change as required.

N.b. Aircraft may be put on earlier (permanently or temporarily) and differently based for any early season weather/ incident requirements.

N.b. DFES will staff both the Air Attack Supervisor and Air Desk Officer role until FW aerial firefighting aircraft are put on line later in Nov or early Dec (then becomes DFES /D8CA Joint Operation).

4. Bushfires Act 1954- Section 46

Provides a provision for the Departments Duty Officer/ CALM Officer to request that a PP burn within 3km of state forest be postponed until potential risk concerns are reduced. These may include; weather conditions, current fire activity or resources availability.

Requests for this to happen are made based on a risk assessment by the Duty Officer, they will be made with liaison with the property owner and the CBFCO, which would also include potential mitigation measures.

Requests to postpone would generally be to wait a few hours until conditions change or to potentially postpone for a day.

Excerpt from Bushfires Act 1954:

46. Bush fire control officer or forest officer may postpone lighting fire

(lA) Notwithstanding any other provision of this Act -

(a) subject to subsection (1B) a bush fire control officer, or the local government in whose district the land is situated may prohibit, or from time to time postpone the lighting of a fire, where in his or its opinion the fire, if lit, would be or become a source of danger by escaping from the land on which it is proposed to be lit;

(b) where a fire is burning on land and the bush fire control officer or the local government as the case may be is of the opinion that the fire is in danger of escaping from that land, he or it may direct that all reasonable steps be taken by the owner or occupier of the land to extinguish the fire or to prevent the fire from spreading.

(1B) Where it is proposed to light a fire within 3 km of a boundary of forest land, an authorised CALM Act officer may exercise the powers conferred by the last preceding paragraph to the exclusion of the exercise of those powers by a bush fire control officer or the local government but if an authorised CALM Act officer fails to exercise the powers a bush fire control officer or local government may exercise those powers.

(2) A person who lights a fire contrary to the provisions of this section or who fails to carry out any direction given to him pursuant to this section is guilty of an offence.

Penalty: $10 000.

(3) If, as a result of the exercise of any power conferred by subsection (lA) or (1B), a person, who has paid a fee to a local government for a permit to light a fire, is precluded from doing so in such circumstances that the permit is of no use to him the local government shall, on being requested to do so, refund the fee to him.

5. District Staff Changes/ Contacts

District Fire Coordinator:
Kyle Hulls is no longer working as the District Fire Coordinator, has accepted a job as the Senior Fire Training and Development Officer. In his absence Jessica Newman is the A/ District Fire Coordinator, based in Collie (ph. 9735 1988).

Senior Operations Officer:
Simon Martin is no longer the Senior Operations Officer; he has accepted a role as Regional SFM Coordinator in Sunbury. The new Senior Operations Officer is Allan Madgwick, based in Collie (ph. 9735 1988).

District Roster:
We have changed our roster for this year, the roster now includes a person to be rostered in Bunbury which aligns with the South West Response Zone requirements. It generally covers for a response and liaison officer in the event of a fire within the new Regional Park areas and within the response zone.

Discussion:

The Committee discussed Section 46 of the Act, wherein a forest officer may postpone the lighting of fires within 3km of the boundary of forest land. The permit procedure was discussed, together with the log number process with DBCA. Mr Darren Harvey provided details on the reasoning behind the cancellation of a burn permit when within 3km of the boundary of forest land.

Mr John Carter advised that he would seek further clarification on the matter and report back to the Chief.

10.3 Title: Department of Fire & Emergency Services (DFES) – Mr John Carter

Discussion:

Mr John Carter provided the following report to the meeting:

AUSTRALIAN SEASONAL BUSHFIRE OUTLOOK: AUGUST 2019

Rainfall deficiencies have persisted across most of the south west of Western Australia, with this area experiencing its driest start to the year, followed by the seventh-driest autumn on record. In addition, drier and warmer than average conditions in October, which has increased soil moisture deficits and stress in woody vegetation. These conditions have resulted in above normal fire potential for parts of the Swan Coastal Plain, Avon Wheatbelt, Jarrah Forest, Warren, Esperance Plains and Mallee regions.

Available at https://www.bnhcrc.com.au/hazardnotes/63.

The BOM have released (issued 24 October 2019) their seasonal climate outlook for November to February. BOM area forecasting below average rainfall and above average maximum and minimum temperatures for this period. Access to this forecast is available via this link - http://www.bom.gov.au/climate/outlooks/#/overview/video

RURAL URBAN INTERFACE EXERCISE – WELLINGTON MILLS

Thanks to all volunteers who participated in the Wellington Mills RUI and community meeting on Sunday 22 September.

PRE-SEASON BUSHFIRE FORUM

Planned for Saturday 9 November in Bunbury from 10am to 3pm. The aim of the forum is to develop streamlined inter-agency operations, provide an update of changes and improvements to fire suppression activities and share information and knowledge for the upcoming bush fire season.

FCO AND CAPTAINS PRE-SEASON EXERCISE

Planned for Sunday 3 November 9-12 noon at the West Dardanup BFB station. Aim of the exercise is to provide skills and knowledge for the Dardanup BFB FCOs and Captains in the event of them having to manage a bushfire occurring in their area.

LEVEL 3 INCIDENT CONTROLL CENTRE & DRIVER TRAINING CENTRE

DFES is working with the Shire of Collie to identify a suitable site for the new Level 3 Incident Control

Centre and the Driver Training Facility based in Collie area.

BUSHFIRE MITIGATION

DFES Bushfire Management Branch are working closely with Local Governments to assist with Bushfire Risk Management Plans throughout the state.

BUSHFIRE CENTRE OF EXCELLENCE

DFES Rural Fire Division - Bushfire Centre of Excellence (BCoE) has been officially launched and soon to be operating out of temporary facilities in Pinjarra. A new purpose-built facility is being designed and will be located at the Peel Business Park. DFES are currently undertaking recruitment to fill the full-time positions.

Training courses have already commenced, and a training schedule is being developed for publication. They are also reviewing current bush firefighting training products and courses.

Further details of the BCoE are available on their website - https://www.dfes.wa.gov.au/bushfirecoe

eACADEMY AND VOLUNTEER TRAINING PROGRAM

A new and improved version of eAcademy will be released in January 2020. This new student interface is simpler to use and mobile device friendly – it will adapt to whatever device you are using to access eAcademy.

Service specific Training Programs will be released in January 2020. These Training Programs will replace the current Volunteer Fire, SES and VMR Training Pathways. Attached are the Pathways to Program Transition Guide and Bush Fire Service Training Program and Implementation Guide.

OPERATIONAL CIRCULAR 63/2019 - ALL HAZARDS DEPLOYMENT REGISTER

Expressions of Interest (EOI) are requested from suitably qualified DFES, CFRS, VFRS, SES, VFES, Marine Rescue WA and BFB personnel wishing to be considered for deployment (should the need arise) to intrastate, interstate and international emergencies. This EOI is for the period 15 October 2019 – 14 October 2020.

Please ensure any application has the relevant LG approvals.

SAFETY CIRCULAR 07/2019 - TOYOTA LANDCRUISER TYRE INFLATION

A hazard has been identified when inflating Land Cruiser tyres using the Bushranger Max Air III Compressor. As some Land Cruisers have split rim wheel assemblies, there is a risk of injury should personnel attempt to re-inflate tyres from below 21psi, when the wheel is damaged, or the locking ring has dislodged.

SAFETY CIRCULAR 12/2019 - SAFETY AND SECURITY AT INCIDENTS

In April this year, a VFRS brigade attended an 'Unknown fire' incident that was reported to involve gunshots. With Police en-route, the VFRS approached the property before locating the fire in the backyard. It was determined that burning aerosol cans were causing sounds similar to gunshots. Whilst attending to the fire, the fire appliance was stolen.

The primary concern is the risk to personnel safety in approaching a potentially dangerous situation, namely approaching a house where gunshots had been reported and with no police presence. The theft of the appliance is an important yet secondary matter to personnel welfare.

All personnel are reminded that their safety at incidents is paramount. Police attendance can be requested through ComCen or the RDC.

SAFETY CIRCULAR 14/2019 - TOYOTA LANDCRUISER TYRE INFLATION

In addition to Safety Circular 07/2019, an extended 3.5 metre red air hose will be distributed to replace the black hose currently used on the Bushranger Max Air III compressor. This new hose is a safety control measure to isolate the hazard when inflating tyres on split rims. Hoses will be delivered to each regional office for wider distribution by the regions to stations/brigades/units.

GENERAL CIRCULAR 111/2019 - FIRST AID TRAINING FOR DFES OPERATIONAL STAFF AND VOLUNTEERS

Provision of first aid training is now available to all DFES operational personnel and affiliated volunteers. Administration of First Aid training has been delegated to DFES Superintendents. DFES will coordinate BGU funding for all DFES initiated Provide First Aid courses. All DFES personnel and affiliated volunteers will be eligible to receive training in 'Provide First Aid' (HLTAID003); which is valid for a period of three years.

INCIDENT REPORTING SYSTEM (IRS)

Brigades are requested to ensure they complete the IRS Report Form (Bushfire) if the Primary Responder brigade. All other attending (supporting) brigades need to complete the IRS Report Form (Attendance).

Incident reporting is a legislative requirement of DFES but also contributes to profile building for hazard management and resource to risk (R2R) planning. IRS is also used as a record of volunteers attendance history and can be used to support claims of presumptive legislation for cancer.

10.4 Title: Bushfire Training Officer Report – Vacant

No Report.

10.5 Title: Burekup District Fire Control Officer Report – Mr Clay Rose

Reporting Department: *Burekup BFB*

Reporting Officer: *Clay Rose*

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	• 30-5-19 escape from control burn Yuill property corner SW Hwy & Rose Road , thanks to Waterloo brigade for their assistance. • 4-6-19 Pile Rd escape from control burn . • 5-6-19 Lenard Rd escape from control burn Rhyse Partridge property . Thanks to Waterloo brigade for assistance.

	• 5-6-19 unattended unauthorised fire Clarke St Burekup town . • 6-6-19 unattended pasture burn Alma Road Roelands. • 6-1-19 escape from control burn Beela Road Olive Hill.
Appliance and Equipment	Good.
Training	Training; bi monthly in house training. One member passed HR licence .
Meetings Held	Committee meeting 17-8-19. Meeting with Shire staff regarding Burekup Community Facilities Plan .2-10-19.
Membership – Recruitment/Resignation	Nil.
Concerns	FIRS reports not appearing on monthly shire reports even though they are posted to ranger services & faxed to DEFS com centre. Shire failed to pass on to brigade civil works involving new foot path at front of Station Russell Rd restricting access & exit to car park & station .
Initiatives	• Hydrants checked & marked 17-8-1 9. • Busy bee station garden & appliance 17-8-19. • Fund raiser sausage sizzle Bunnings - Treendale 16-9-19.
Other News	• 1.4 Appliance attended RUI at Wellington Mills. • NBN Installed station 7-10-19.

Discussion:

Mr Clay Rose discussed the matter of First Responder reporting, together with an update on the Collie River Road Standpipe.

10.6 *Title: Dardanup Central District Fire Control Officer Report – Mr Brendan Putt*

Reporting Department: *Dardanup Central BFB*

Reporting Officer: *Brendan Putt*

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	7 Call outs since the last BFAC meeting, none recently.
Appliance and Equipment	We have no outstanding issues. Appliance had a light season last year
Training	About to start our summer program of training every 2nd week.
Meetings Held	Once a month - last one to complete PPE ordering and check equipment and clean the station.
Membership – Recruitment/Resignation	• Nick Italiano has recently completed his training. • Finn Dau has completed training, who is not 16 yet and trains with JCB fire Brigade and us. I believe he will be able to come for mopping up no 000 calls.
Concerns	No internet connection at station, although computer laptop etc supplied two seasons ago. This would greatly improve our ability to deliver training info to members and help out with admin.
Initiatives	Brigade recently organized a preseason get together at Potters Gorge, camping overnight. It was a very successful event, which we plan to make a yearly event.
Other News	Nil.

Item/s For BFAC Discussion

1. *Item One –Internet Connection*

We are currently waiting for a fixed line service to the station, which seems to be causing lots of problems for providers. Would recommend a prepaid mobile modem internet device instead so that all fire brigades could obtain internet quickly. This can be achieved for as little as $30 per month and could be used in trucks on fire calls for mapping etc.

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

The roll put of NBN is currently underway for those Brigades that are serviceable.

Dardanup West and Burekup Brigades have been installed, tested and are in use.

Dardanup Central is being installed on the 24 October and completed by Telstra on 4 November.

Waterloo will be delayed until the new building is up, otherwise there is an additional cost of $500 to have the service moved once the new building is in place and possibly a further $500 to have the service removed first if the existing building is being demolished.

The remaining sites are only able to connect via satellite – this is still being investigated by the Shire.

Discussion:

The Committee discussed the current NBN arrangements for their brigades. Mr Brendan Putt requested that the brigades look at the option 'to go mobile', through the purchase of iPads with prepaid mobile data. The iPad can then be taken off site and used as a mapping tool at the fire ground.

Senior Ranger, Mr Murray Halden advised that Shire staff will investigate the matter to see if it fits within the current LGGS provisions and report back to the Brigades.

10.7 *Title: Ferguson Fire Control Officer Report –Mr Richard Stacey*

Reporting Department: *Ferguson BFB*
Reporting Officer: *Richard Stacey*

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

No Report.

10.8 *Title: Joshua Creek / Crooked Brook Fire Control Officer Report – Mr Peter Robinson*

Reporting Department: *Joshua Creek / Crooked Brook BFB*
Reporting Officer: *Peter Buck*

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	One callout, Boyanup-Picton Road, private burn got away, quickly under control.
Appliance and Equipment	New Equipment officer, AVL a bit late, apologies
Training	• Seniors: 4 sessions • Cadets: 9 sessions and activities • I attended the FCO course at Allanson. • RUI training great.
Meetings Held	Three committee meetings.

Membership – Recruitment/Resignation	Senior numbers stable. Likely new member, P Mazza. Cadets. A younger brother, 12yrs is keen.
Concerns	• Setting up the street captains. • Gaining greater engagement from locals. What is the trick?? • Revisiting the roster system. • Access to IFF and BFF for our cadets. • Group Calls not working for me and Paul R as yet.
Initiatives	• Planning an OPEN DAY /ARVO inviting all to drop in. Five minute fire chat etc. • Cadets conducted the Dog High Jumps at the Bull and Barrel Festival.
Other News	Nil.

Discussion:

Mr Peter Robinson requested input from the brigades on their recruiting processes. The Committee discussed the various approaches undertaken by the brigades.

10.9 *Title: Upper Ferguson District Fire Control Officer Report – Mr Rod Bailey*

Reporting Department: *Upper Ferguson*

Reporting Officer: *Rod Bailey*

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	We had 3 call outs since last meeting.
Appliance and Equipment	All in good operational condition.
Training	Have had 3 members complete structural training. Two Members require Driver Training to obtain the required Licence for appliance. Involved in the RUI at Wellington Mills well done to all.
Meetings Held	One since last AGM
Membership – Recruitment/Resignation	Nil.
Concerns	Nil.
Initiatives	Nil.

Other News	CCTV and TV being added the station from LGGS.

Item/s For BFAC Discussion

Item 1 Driver Training

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

Reference is made to the LGGS Manual for Capital and Operating Grants 2019/20 (page 64);

> *The reimbursement of the costs associated with Volunteers obtaining appropriate class MVDL's where a change to a Brigade/Units appliance or vehicle type requires a MVDL class upgrade (e.g. C to LR/MR or LR/MR to HR only). Costs include Dept. of Transport fees, and the cost of the assessment where a Licensed Driving Instructor is engaged. Note: Excludes the costs of volunteers obtaining initial MDVL's.*

The Shire can make application to DFES to cover these costs, however, if unsuccessful the Brigade will need to cover this expense.

Discussion:

> *Mrs Erin Hutchins advised the Committee that this matter has been raised and that DFES are considering this as an item in the future. The request has been put to Peter Raykos and the Shire is currently awaiting a response. When a response has been received this will be communicated to the Brigades.*

10.10 *Title: Waterloo District Fire Control Officer Report –Mr Rob Drennan*

Reporting Department: *Joshua Creek / Crooked Brook BFB*

Reporting Officer: *Mr Rob Drennan*

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Discussion:

> *Mr Rob Drennan advised the Committee of the free application "Scan It All" and its use as a way of scanning information/reports and forwarding through to relevant departments.*
>
> *Mr Drennan also advised of the closing of another irrigation farm within the Waterloo district. The farm was located on the west side of the South West Highway, which increases the areas within the Waterloo district that are no longer irrigated.*

10.11 *Title: Wellington Mill District Fire Control Officer Report –Mr Ian Bridge*

Reporting Department: *Wellington Mill BFB*

Reporting Officer: *Ian Bridge*

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Activity Report Since Last BFAC Meeting

Fire Call Outs	1 - Assist Parks and Wildlife.
Appliance and Equipment	Recent purchase of Seek Firepro Thermal Imaging Camera. Equipment Officer advises that he is waiting on confirmation of who will repair fault with our Appliance Intecom (cab to work platform).
Training	• Newest member has completed basic training in October. • One member has completed Structural Training. • 5 Members completed First Aid training • In house equipment refresher training will take place first week of November.
Meetings Held	Regular monthly meetings until May and now recommenced, with our first meeting held on 7 October
Membership – Recruitment/Resignation	4 new prospective members have been approached. Awaiting their application forms.
Concerns	Poor radio communications were evident during our recent RUI exercise. Don't understand why radio communications were so bad on this day. Radio checks conducted in our area last year showed good coverage. We have some absentee land holders in our area who are not maintaining their property and pose a fire risk to neighbors.
Initiatives	RUI conducted in our area in September where property defendable assessments were conducted also training exercise in asset protection techniques.
Other News	We have approval to proceed with a Roadside Burn (date to be confirmed). We will have conducted a burn to a pile on behalf of DFES. We will be doing a busy bee around the Fire Shed and equipment check prior to the Fire Season

Item/s For BFAC Discussion

1. *Item One* – have we appointed an Appliance Servicing contractor? Any works on Appliances needs to be done during the winter months.

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

Refer Item 10.13 Coordinator Emergency & Ranger Services Report – Mrs Erin Hutchins

2. *Item Two* –Can we investigate a permanent solution to improve Radio Communications in our area.

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

The Shire will investigate ways to improve radio communications throughout the Shire.

3. *Item Three* – what measures are in place to ensure that owners maintain their small landholding.

Officer Comment – Mrs Erin Hutchins – Coordinator Emergency & Ranger Services

Rangers commence annual firebreak inspections from 1 December each year to ensure compliance with the Firebreak Prevention Order and ensure this is maintained until the close of the Restricted Burning Period. As part of the process, contractors are engaged in the event property owners do not adhere to the order and fail to make attempts upon notification from the Shire.

Discussion:

Mr Ian Bridge discussed the successful use of Thermal Imaging cameras. Mr John Carter advised that this matter has been raised within DFES and its eligibility under the LGGS was being reviewed.

10.12 *Title: West Dardanup District Fire Control Officer Report – Mr Alan Charlton*

Reporting Department: *West Dardanup Bush Fire Brigade*
Reporting Officer: *Alan Charlton*

(In the interest of time efficiency report to be accepted as presented, not read aloud at the meeting)

Discussion:

Mr Alan Charlton raised the matter of the emergency access trail located off Travencore Place in West Dardanup. Mr Murray Halden advised that the land the access is located on is owned by the State and the Shire is currently liaising with the State to address the matter.

10.13 *Title: Coordinator Emergency & Ranger Services Report – Mrs Erin Hutchins*

Reporting Department: *Shire of Dardanup*

Reporting Officer: *Mrs Erin Hutchins – Coordinator Emergency & Ranger Services*

1. Appliances and Equipment Servicing

The Shire of Dardanup Volunteer Bushfire Brigade appliances require annual servicing, and in conjunction with Department Fire and Emergency Services (DFES) stipulations, these rotate between an 'A', 'B' or 'C' service. For continuity and vehicle history to be established with one service provider (one stop shop), a two year servicing contract was proposed and associated procurement plan developed.

As per the Shire of Dardanup's Procurement Policy, written quotations were sought from suppliers by a formal request for Quotation on Tenderlink. Through this process, 86 suppliers in the 'Fire' category were notified.

Only two respondents submitted written quotations by the required closing date. These were assessed and rated in accordance with the Shire of Dardanup procedures. Submissions were received from South West Fire and Diesel Force. South West Fire have been identified/rated as the preferred service provider to undertake the fleet servicing for 2019 – 2021. With approval from the CBFCO and DBFCO, servicing will now be scheduled in May 2020, however any urgent repairs will still be addressed. The two year contract will allow for a timelier schedule of servicing in the future.

RECEIVED

2. Roadside Burning

As presented by Ben Anderson at item 4.1, the Shire has put together a Bushfire Risk Management Plan (BRMP) with the assistance of the Bushfire Risk Planning Coordinator (BRPC). The plan highlights areas of risk throughout the Shire, including roadside verges, regardless of tenure. The BRPC met with Chris Hynes - CBFCO and Ricky Southgate – DFES Bushfire Risk Planning Officer to discuss areas of high risk and enable them to be mapped using the Bushfire Risk Management System (BRMS). Subsequently, various mitigation measures such as burning, mechanical works, spraying etc., utilizing Mitigation Activity Funding (MAF), were considered to reduce the risk. Treatments will be prioritized based on the calculated risk level with 'extreme' areas managed in the first instance. The Shire has made application to MAF and are currently awaiting a response.

The Bushfire Risk Management Plan (BRMP), endorsed by the Office of Bushfire Risk Management (OBRM)(Appendix BFAC 10.13A), is being presented for the Committee's approval. Please find the plan attached at (Appendix BFAC: 10.13B).

OFFICER RECOMMENDED RESOLUTION &
BUSHFIRE ADVISORY COMMITTEE RESOLUTION

BFAC 11-19 MOVED - Mr Alan Charlton SECONDED - Mr Chris Hynes

THAT the Bushfire Advisory Committee recommend that Council endorses the Bushfire Risk Management Plan as appended (Appendix BFAC: 10.13B).

CARRIED

3. Local Government Grant Scheme (LGGS) – DFES Information Session

On the 24 October 2019, Peter Raykos – DFES Grants Funding Officer and Natasha Dudarz – DFES Resource Allocation Officer visited the Shire to meet with those who are involved or have a vested interest in the Local Government Grants Scheme (LGGS) process.

The purpose of the visit was to provide clarification on the LGGS process, inform local governments of any impending changes that may be occurring and provide advice where required on any concerns or confusion that local government or volunteers may have relating to the LGGS. The aim was to guide local governments in simplifying the process with applications and operating grant acquittals (if required).

RECEIVED

4. Local Government Grant Scheme (LGGS)

The following Local Government Grants Scheme 2019/20 budget figures are provided for information purposes only.

Budget	
ESL **Line Item 1-8** Operating Grant	$130,000.00
Additional State Government 2018/19 Insurance Allowance	$5,859.00
Additional State Government 2019/20 Insurance Allowance	$7,593.00
ESL – **Line Item 9**	$12,579.00
ESL – Total Gross Operating Grant	**$156,031.00**
Less Expenditure	
ESL - Insurance	$42,060.80
ESL – Expenditure as at October 2019	$7763.00
ESL – Total Expenditure	**$49,823.80**
Funds Remaining as at October 2019	**$106,207.20**

Approved Capital Grants

Brigade	Description	Funding
Dardanup West BFB	Extend Hardstand	$ 7,545.00
	TOTAL	**$7,545.00**

Approved Carryovers

Brigade	Description	Funding
Waterloo BFB	2 appliance bay facility & amenities	$393,909.00
	TOTAL	**$393,909.00**

RECEIVED

5. Permit to Burn Process

Shire of Dardanup officers, FCOs and Captains have been working on ways to improve the permit to burn process, in preparation for this fire season commencing 1 November 2019.

Online applications for permits to burn have also been created and made available to the public via the Shire website. This will automatically notify FCOs as well as capture the location of issued or rejected permits in the Shire record keeping system and enable Rangers to access this information easily. Further, it will enable the location of permits that have been issued to be published on the Shire website. FCOs are required to advise the Shire of any additional permits issued outside of the online application process.

Procedure PR119 – Permit to Set Fire to the Bush is being presented for the Committee's approval. Please find the procedure attached at (Appendix BFAC: 10.13C).

OFFICER RECOMMENDED RESOLUTION &
BUSHFIRE ADVISORY COMMITTEE RESOLUTION

BFAC 12-19 MOVED - Mr Ian Bridge SECONDED - Mr Lynton Steers

THAT the Bushfire Advisory Committee endorse the procedure to set fire to the bush as provided for in the attached document, *PR119 - Permit to Set Fire to the Bush* (Appendix BFAC: 10.13C) to be effective as of 1 November 2019.

CARRIED

6. Community Emergency Services Manager (CESM)

At the Ordinary Council meeting of the 5 June 2019, the following was resolved by Council

THAT Council:

1. *Approve the Chief Executive Officer to seek information and support from the Department of Fire & Emergency Services (DFES) for the creation of a Community Emergency Services Manager (CESM) position at the Shire.*

2. *Request that the Chief Executive Officer report back to Council with:*

   a) *The information obtained from DFES in relation to a CESM; and.*

   b) *Any recommended budget allocations to be made for the appointment of a CESM.*

The Chief Executive Officer requested information from DFES, in relation to a CESM position for the Shire of Dardanup, on the 14 June 2019. In this regard, the Shire has now received a response from DFES (Appendix BFAC: 10:13D), advising that there are currently no opportunities available for any Local Government and DFES shared positions. They further advise that the Shire remains a high priority and discussions will be instigated should future opportunities arise.

Council also resolved on the 25 September 2019 to the following:

THAT Council:

1. *Acknowledges the advice from DFES with regards to a CESM positon within the Shire;*

2. *Request that the Chief Executive Officer write to DFES and request that they consider including a CESM position in their 2020/21 budget; and*

3. Update the Workforce Plan in relation to a possible CESM position should funding become available.

7. Future Bushfire Advisory Committee (BFAC) Meetings

To enable a consistent approach to Committee meetings of Council, it is proposed that the Bushfire Advisory Committee (BFAC) consider setting annual meeting dates. It is proposed that the BFAC meeting now be held on a Wednesday night in March, May and October, with firm dates to be advised.

OFFICER RECOMMENDED RESOLUTION &
BUSHFIRE ADVISORY COMMITTEE RESOLUTION

BFAC 13-19 MOVED - Mr Chris Hynes SECONDED - Mr Rob Drennan

THAT the Bushfire Advisory Committee agree to future Committee meetings being held on a Wednesday night in the months of March, May and October, effective as of March 2020.

CARRIED

10.14 *Title: Firebreak Exemption – Senior Ranger – Mr Murray Halden*

Reporting Department: *Shire of Dardanup*
Reporting Officer: *Mr Murray Halden – Senior Ranger*

Consideration needs to be given for the following applications for exemption or variations to the fire prevention measures taken out by the following applicants in accordance with the Bush Fire Act 1954 and pursuant to the Shire of Dardanup Fire Prevention Order.

Request for Fire Break Exemptions received as follows. Submissions are provided for in (Appendix BFAC: 10.14)

ITEM 10.14– FURTHER INFORMATION

Officer Comment:

A late Fire Break Exemption request has been received by the Shire from Mr Stephen Ogilvie, of 11 Carinya Road, Dardanup West. An inspection for the exemption was carried out by FCO Mr Alan Charlton. A copy of the exemption is provided for in (Appendix BFAC: 10.14).

It is recommended that consideration be given to this late item provided for in the Officer and Bushfire Advisory Committee Resolution "A".

Date	Applicant Name	Assess No.	Lot No.	House No.	Street Road	Suburb Locality	Reason for Impractically	Alternative Fire Prevention Measures	FCO Recommendation	Years	Expiry
6/8/2019	Ian Barlow	A11443	111	353	Wellington Mill Road	Wellington Mill	See attached map. The red lines denote the firebreaks requiring exemption. This triangular area is steep, rocky and forested. They are shown in red. The northern boundary is adjacent to substantial DBCA firebreak.	Existing firebreaks are shown in yellow on the attached map. They are adequate to protect our home and neighbouring properties.	Ian Bridge Recommended	3	2022
2/8/2019	Peter Van Leeuwen	A2521	32	54	Seaview Heights	Henty	Firebreak exemption due to erosion risk, trees planted as per Shire requirement. As per previous years. The owners have arranged for a sprayed break around the house and tank which is located at the western end of the block near the road. It is impractical to apply the standard requirements for fire breaks for small holding due to steep gradients to the east of the protection zone.	Removal of flammable material wherever possible as per small holding requirements (50mm max). Any burn piles to have a 2m bare earth break and no closer than 10m from built infrastructure.	Richard Stacey Recommended See attached email from Richard Stacey the Fire Control Officer for the Ferguson District.	1	2019
2/7/2019	Trevor & Kaye Hill	A3010	112	39	Nyleeta Close	Greenwood Heights	Our property is a small holding, required under the fire prevention order to have a 2m wide firebreak around the entire boundary. In the case of our property the steep terrain & soil type make provision of such firebreak physically impractical. It would also exacerbate erosion risk on the eastern & western boundaries. The western boundary has the added complication of a mainly granite rock base.	The Proposed alternative fire break will provide a 2 metres fire break around the internal fence line that surrounds the existing buildings. A Fire break will also be constructed along the northern boundary and part way down the western boundary that adjoins the neighbouring property. These fire breaks will be in addition to the usual maintenance of a 20 metre low fuel around the buildings.	Richard Stacey Recommended	3	2022
13/8/2019	Neil Dyer	A3701	86	136	Padbury Road	Dardanup West	The soil at the front of the property is very sandy and the removal of the grass will make the ground hard to maintain and mow.	As indicated on the attached plan, the section of the break at the front (northern) of the property and a portion of the side (eastern) will be mowed throughout the season.	Alan Charlton Recommended	3	2022
11/8/2019	Malcom & Margot Pennwarde	A3026	123	97	Greenwood Heights	Ferguson	Due to steepness of the northern and southern boundaries of the block. Firebreaks would lead to severe erosion.	Only the front part of the block containing the house, to be surrounded by a fire break.	Richard Stacey Recommended	3	2022

Date	Applicant Name	Assess No.	Lot No.	House No.	Street Road	Suburb Locality	Reason for Impractically	Alternative Fire Prevention Measures	FCO Recommendation	Years	Expiry
9/8/2019	Franco Angeloni	A2597	24	136	Garvey Road	Dardanup West	There is a 50 metre section at the front of the property that stays green year round due to the moisture levels in that part of the property. As a result the chance of fire and fuel load in this section is very low. Also by having this area it provides easy access for 2 wheel drive vehicles as well as emergency vehicles to the front section of the property.	The section of grassed area will be maintained by regular mowing to ensure the level of the grass is as low as it can be (reduce fuel load). In addition to this, the area stays green all year round. Any fire "fuel" that fall from surrounding vegetation is also raked up and removed.	Alan Charlton Recommended	3	2022
29/9/2019	Elizabeth Eastman	A7192	104	433	Wellington Mill Road	Wellington Mill	The property has a number of issues. The Northern side of the property is inaccessible due to the river running through. The south side of the proerty has large trees on the southern boundary fence line. Therefore a trafficable fire break is not possible.	Fire breaks have been maintained on the adjacent properties along 2 boundary fence lines. The roadside (south) boundary has been cleared of ground matter and foliage to the trees has been removed to a height of approximately 3 metres. This will be maintained throughout the fire season.	Ian Bridge Recommended	1	2019
14/8/2019	C & C Bell (Christine)	A8252	72	54	Kentucky Drive	Dardanup West	Along one side of property (looking in right side) is all reticulated and grass which is mowed and maintained.	Wet all year round and not a hazard.	Alan Charlton Recommended	3	2022
19/8/2019	James Brussen	A7280	15	2	Pfenning Place	Henty	Our property is reasonably steep and rocky. We spray out the firebreaks but in some areas there is still some grass and moss which doesn't breakdown. We tried to rotary hoe it but this caused problems with erosion and washouts which washed gravel and soil into the creek bed that runs through our property.	We will still spray the firebreaks each year with Glyphosate and Simazin. Running down the western side of our property is a gravel fire road which is graded and acts as a good firebreak. Three boundaries of the property are roadway either sealed or graded.	Richard Stacey Recommended	3	2022
10/8/2019	Robert Doherty	A7198	105	507	Wellington Mill Road	Wellington Mill	Ferguson River meanders along the front of the lot preventing construction of firebreaks on the property, adjacent to the road reserve.	A break has traditionally been maintained on the old railway line alignment on Shire and DBCA land. Breaks are only constructed when practical within the property.	Ian Bridge Recommended	3	2022

Date	Applicant Name	Assess No.	Lot No.	House No.	Street Road	Suburb Locality	Reason for Impractically	Alternative Fire Prevention Measures	FCO Recommendation	Years	Expiry
16/8/2019	Robert Doherty	A7176	6	47	South Road	Wellington Mill	The creek running along the front boundary prevents construction of a fire break along the front boundary fronting South Road. An additional firebreak is constructed on the other side of the creek.	Fire breaks are constructed where practical on the rest of the property has been the practice in the previous years	Ian Bridge Recommended	3	2022
9/8/2019	John Fancis Garvey	A11204	9003	101	Padbury Road	Dardanup West	Lot 9003 comprises 14.5968 hectares (approximately 38 acres). It is rural land used for running cattle. Currently I am running 12 head of cattle on the property. Numbers will increase if/as pastures grow.	Fire Breaks as required for general farming (non-irrigated lots) will be maintained along the boundaries of Lot 9003 as marked yellow on the enclosed plan.	Alan Charlton Recommended	3	2022
9/8/2019	Laurie Hewson	A3855	27	22	Japonica View	Wellington Mill	Due to steep slopes, erosion occurs when ground is bare, property is grazed to less than 80 millimetres all year round by cattle and sheep/pets. What is not grazed is mowed by owners using ride on mower. *It was good to meet with you yesterday and discuss your Fire Break Exemption Application. As discussed yesterday, keeping pasture levels down to 50 to 80mm via grazing or other means does not negate the need for Fire Breaks to protect yours and other property from the impact of fire. After inspection of your property at 22 Japonica View it was evident that it is difficult for you to provide a break around your entire property so I have attached the following recommendation to your Fire Break Application.*	Grazing of all areas of grasses by cattle and sheep. Mowing of remnant grasses, spraying around house, shed and all outbuildings. Spraying of outside verge on road, reduction of fuel load by removal and destruction. Recommendation - spray with herbicide a 2 metre wide fire break area along the entire western internal fence line (as this area is not trafficable) 1 metre each side of the fence. This should be clear of vegetation by December 1.	Ian Bridge Recommended	1	2019

Date	Applicant Name	Assess No.	Lot No.	House No.	Street Road	Suburb Locality	Reason for Impractically	Alternative Fire Prevention Measures	FCO Recommendation	Years	Expiry
							1. Southern Boundary - Due to tree line, structures and steep access it is difficult to maintain a fire break. *Recommendation. - herbicide spray a min 2 metre wide fire break area as far as practical on the neighbouring property. To be maintained during the fire season. Note that tree branches and foliage will be cleared to a minimum of 2 metres above ground level. (This fire break on the neighbouring property is not trafficable due to the steep and rocky access.* ***2.*** *Eastern (front) Boundary - Due to the existing structures and erosion potential it is not possible to install a 2 metre fire break.* *Recommendation - maintain the road verge and the area inside the boundary to be free of flammable materials.* ***3.*** *Northern Boundary - Due to some existing structure and steep access it is not practice to provide a structured break to the entire boundary.* *Recommendation - ensure that the cape weed is grazed so the ground becomes clear of vegetation, if not it should be sprayed with herbicide.* ***4.*** *Western Boundary (creek side) - access to the creek line and the Western side of the creek is not possible.*				

Date	Applicant Name	Assess No.	Lot No.	House No.	Street Road	Suburb Locality	Reason for Impractically	Alternative Fire Prevention Measures	FCO Recommendation	Years	Expiry
9/8/2019	Heather Kinnear	A3853	24	41	Japonica View	Wellington Mill	I have a line of Olive Trees on the fence line which have been there for 15 years and also citrus trees next to the Olive Trees. Also a pile of boulders on fence line in back paddock which has also been there a life time.	As I have always mowed and weed sprayed the fence line and open space for the last 15 years. I will continue to do the same and clear all areas for vehicle access where possible.	Ian Bridge Recommended	3	2022
16/1/2019	Doctor Jorg Krone	A7016	18	640	Collie River Road	Burekup	Paddocks directly below the irrigation channel and are irrigated on a regular basis.	Keeping constantly grazed and irrigated.	Clay Rose Recommended	3	2022
2/9/2019	[redacted]	A8081	[redacted]	[redacted]	[redacted]	Dardanup West	The front paddock is mowed regularly and has reticulated. Therefore requires no fire breaks.	Make sure the paddock is green and mowed.	Alan Charlton Not Recommended		
6/9/2019	Shane Gibson	A8087	75	16	Kentucky Drive	Dardanup West	The area is watered, always green and is mowed nearly every week. The area is our front lawn.	The area is kept green, watered and mowed at all times.	Alan Charlton recommended	3	2022
26/9/2019	Daniel Normington	A10825	314	27	Sand Pits Road	Dardanup West	The Drive way of Lot 213 runs between Lot 314 and 312, it consists of a 4 metre wide hot mix drive and a 1 metre gravel shoulder each side providing a total of 6 metres side separation, and the bridle path consists of a 6.0 metres wide limestone path which I have maintained to be free of weed and vegetation for the past 7 years since purchasing the block in 2012. This will allow me to grow another 452 square metres of pasture for livestock to graze and maintain a neat and tidy street frontage.	No Fire break required on the western and northern boundaries. Bridle path and drive way for Lot 313 to be maintained to be free of weeds and fuel load by the property owner.	Alan Charlton Recommended	3	2022
26/9/2019	Jenni McKeeken	A4312	5	373	Garvey Road	Dardanup West	Each year we have a line slashed near the fence. The line slasher turns the soil over. There is limited access to a section of the property due to a hill (small mound).	We have about 30 sheep on our property they keep the grass down in the paddock. We mow around the house. We have a fire unit and whipper snipper grass out on the side of our fence line.	Alan Charlton Recommended	3	2022

Date	Applicant Name	Assess No.	Lot No.	House No.	Street Road	Suburb Locality	Reason for Impractically	Alternative Fire Prevention Measures	FCO Recommendation	Years	Expiry
29/9/2019	Donald Williams	A2522	33	42	Gardicourt Drive	Henty	Steep profile, perimeters green and mowed regular, kept short and down pours cause wash-a-ways.	Has been adhered to in the past 26 years. Fire station across the road.	Richard Stacey Recommended	3	2022
25/9/2019	Douglas Wells	A2524	35	48	Seaview Heights	Henty	Steep terrain results in erosion. Growth of grasses etc, mowed to minimal height.	Full minimisation by slashing and burning	Richard Stacey Recommended	3	2022
26/9/2019	Reginald Smallacombe	A3439	82		Rafferty Road	Dardanup West	Horses at the property and firebreaks pose a great impact on their safety.	Mowing and or spraying fence lines. Fire breaks inside each paddock where required and mowed regularly around house & shed. Sprinkler system around the house.	Alan Charlton Recommended	3	2022
27/9/2019	Peter Cowley	A2594	21	168	Garvey Road	Dardanup West	Property will be constantly maintained and under irrigated.	Maintained, slashed and irrigated	Alan Charlton Recommended	3	2022
23/9/2019	John Anderson	A7103	9	14432	South Road	Wellington Mill	Southern corner (marked A) is wetland. It is inaccessible by machine or livestock until late summer and ecologically undesirable to compact. Fuels do not reach full cure and will not carry fire. Area marled "B" is perennial pasture with significant ground water and some sprinkler irrigation. It will not carry fire. It will exceed 50 millimetres in height in places without continuous grazing which is ecologically undesirable.	Firebreaks as indicated. Limited grazing in wetlands as they dry out and fuels begin to cure (late January – early February). Pasture to be kept green and grazed regularly to manage fuel height.	Ian Bridge Recommended	3	2020
26/9/2019	Raymond Edward Cosh Elizabeth Tamzin Langley Cosh	A3274	81	21	Rafferty Road	Dardanup West	Being that our property is 31 acres, I run cattle and sheep and a horse. There are three properties in our vicinity that are not the standard 3-5 acres and are part of the Wespine Buffer Zone. I utilise the livestock to assist in maintaining the level of hazardous material, but also need to maintain enough feed for summer months. I believe strongly	All paddocks near homestead area are cut for hay and then grazed by both sheep and cattle throughout the summer as part of my paddock/stock rotation. The paddocks at the rear of my block are grazed on a rotational basis all year round as part of the fire protection, feed for livestock and also parasite management. On both my north and east boundary. I have	Alan Charlton Recommended	3	2022

Date	Applicant Name	Assess No.	Lot No.	House No.	Street Road	Suburb Locality	Reason for Impractically	Alternative Fire Prevention Measures	FCO Recommendation	Years	Expiry
							in fire breaks and they will be implemented to standard. My request is around not being required to mow all grass to 50 millimetres height which would destroy valuable feed for livestock and also feed to soil damage throughout the summer months.	gravelled road ways which are mowed during winter and a final mow just as the grass turns at the end of spring. I will not mow this area during summer months as mowers and gravel do mix and would easily start a fire. Our western boundary along Wespine and southern boundary along other small land holders. I use an offset plough and try and maintain 2 widths of this machine which would total approximately 2.5 metre minimum. The house and shed area has reticulation around it and if there is a power outage and bore water is required I have a 5Kva generator for back-up.			
2.10.2019	Malcolm Toft	A7200	111	53	Nyleeta Close	Ferguson	Heavy wooded and steep boundaries, especially to the east and west of the house.	Provide a fire break 30-50 metres away from dwellings all the way around. Grass within the fire break to be kept cut to less than 100 millimetres.	Richard Stacey Recommended	3	2022
12/8/2019	Pat Garvey	A11149	401	69	Padbury Road	Dardanup West	Property has fire breaks maintained yearly. Property is grazed by cattle during the winter/spring months.	Property has fire breaks maintained yearly. Property is grazed by cattle during the winter/spring months.	Alan Charlton Recommended	3	2022
10/9/2019	Grant Legge	A2602	2	41	Maher Place	Dardanup West	I am positioned on a sandy ridge of a fragile nature and have problems with erosion. I have spent much time and cost of rehabilitation of the property (5 acres). Many times each year. I mow and maintain the Dardanup Shire 10 metre wide walking along side of my property (Maher Place to Vera Place), as part of the fire break/prevention process at my own expense with road frontage, gravel driveway dividing property and cleared.	Fence line all round, I am submitting a fire break exemption request 2019/2022 due to a very low risk around my property. I have also successfully completed a 3 year fire break exemption program from 2016	Alan Charlton recommended	3	2022

Date	Applicant Name	Assess No.	Lot No.	House No.	Street Road	Suburb Locality	Reason for Impractically	Alternative Fire Prevention Measures	FCO Recommendation	Years	Expiry
2.10.2019	Tony Albertsen	A3024	121	79	Greenwood Heights	Ferguson	Apart from the hill top flat area this 4 hectare block is too steep to cultivate or even machine herbicide spray the perimeter fire break. Also this area has considerable rocky outcrops.	The hill top area will be herbicide sprayed on the road and also on both neighbours' sides. The remaining (east) side will also be sprayed. The house/garage/shed and garden/lawn will be protected by the 4 sides of herbicide spraying –as previous years.	Richard Stacey Recommended	3	2022
7.10.2019	Deb Archdeacon	A8234	94		Meadow Lane	Dardanup West	I request 2 grazing paddocks to be excluded from slashing to 50 millimetres height. Animal grazing will be used to maintain these areas. The remaining area west, north and treed and reveg will be slashed/mowed to the 50 millimetres. House surrounds will also be maintained.	Animals will be used to graze non slashing paddocks. Some slashing/mowing will be used to remove rank pasture as required	Alan Charlton Recommended	3	2022
4/10/2019	Q Alsthoorn	A11365	101	59	Richards Road	Ferguson	Portion of Lo t 101 is too steep and dangerous to spray	Fire break will be created further from the road. As Shown on attached map	Richard Stacey Recommended	3	2022
23/10/2019	Perter Edmonds	A2531	24	111	Gardincourt Drive	Henty	I have an area of logs and scrubs at the western side of my house. I have discovered a colony of "phascogales" which inhabit this area as they an endangered. I do not want to disturb this area and will mow and slash where possible.	The area involved has a medium height limestone wall on the east and has a fire break all around it as well as the perimeter fire breaks on the property. Slashing/burn/mow where possible.	Richard Stacey Recommended	3	2022

OFFICER RECOMMENDED RESOLUTION &
BUSHFIRE ADVISORY COMMITTEE RESOLUTION "A"

BFAC 14-19 MOVED - Cr Tyrrell Gardiner SECONDED - Mr Ian Bridge

THAT the Bushfire Advisory Committee recommends that Council grants the following firebreak exemption/variations for three year duration commencing from the 2019/2020 firebreak season:

APPLICANT	PROPERTY	ASSESSMENT	YEARS	FIRE SEASON EXPIRY
Ian Barlow	Lot 111 (353) Wellington Mills Road, Wellington Mill	A11443	3	2021/22
Trevor & Kaye Hill	Lot 112 (39) Nyleeta Close, Greenwood Heights	A3010	3	2021/22
Neil Dyer	Lot 86 (136) Padbury Road, Dardanup West	A3701	3	2021/22
Malcom & Margot Pennwarde	Lot 123 (97) Greenwood Heights, Ferguson	A3026	3	2021/22
Franco Angeloni	Lot 24 (136) Garvey Road, Dardanup West	A2597	3	2021/22
C & C Bell (Christine)	Lot 72 (54) Kentucky Drive, Dardanup West	A8252	3	2021/22
James Brussen	Lot 15 (2) Pfenning Place, Henty	A7280	3	2021/22
Robert Doherty	Lot 105 (507) Wellington Mill Road, Wellington Mill	A7198	3	2021/22
Robert Doherty	Lot 6 (47) South Road, Wellington Mill	A7176	3	2021/22
John Fancis Garvey	Lot 9003 (101) Padbury Road, Dardanup West	A11204	3	2021/22
Heather Kinnear	Lot 24 (41) Japonica View, Wellington Mill	A3853	3	2021/22
Doctor Jorg Krone	Lot 18 (640) Collie River Road, Burekup	A7016	3	2021/22
Shane Gibson	Lot 75 (16) Kentucky Drive, Dardanup West	A8087	3	2021/22
Daniel Normington	Lot 314 (27) Sand Pits Road, Dardanup West	A10825	3	2021/22
Jenni McKeekan	Lot 5 (373) Garvey Road, Dardanup West	A4112	3	2021/22
Donald Williams	Lot 33 (42) Garedincourt Drive, Henty	A2522	3	2021/22
Douglass Wells	Lot 35 (48) Seaview Heights, Henty	A2524	3	2021/22
Reginald Smallacombe	Lot 82 Rafferty Road, Dardanup West	A3439	3	2021/22
Peter Cowley	Lot 21 (168) Garvey Road, Dardanup West	A2594	3	2021/22
John Anderson	Lot 9 (14432) South Road, Wellington Mill	A7103	3	2021/22

APPLICANT	PROPERTY	ASSESSMENT	YEARS	FIRE SEASON EXPIRY
Raymond Edward Cosh & Elizabeth Tamzin Langley Cosh	Lot 81 (21) Rafferty Road, Dardanup West	A3274	3	2021/22
Malcolm Toft	Lot 111 (53) Nyleeta Close, Ferguson	A7200	3	2021/22
Pat Garvey	Lot 401 (69) Padbury Road, Dardanup West	A11149	3	2021/22
Grant Legge	Lot 2 (41) Maher Place, Dardanup West	A2602	3	2021/22
Tony Albertsen	Lot 121 (79) Greenwood Heights, Ferguson	A3024	3	2021/22
Deb Archdeacon	Lot 94 Meadow Lane, Dardanup West	A8234	3	2021/22
Q Olsthoorn	Lot 101 (59) Richards Road, Ferguson	A11365	3	2021/22
Peter Edmonds	Lot 111 (24) Gardincourt, Henty	A2531	3	2021/22
Stephen Ogilvie	Lot 118 (11) Carinya Road, Dardanup West	A8119	3	2021/22

CARRIED

OFFICER RECOMMENDED RESOLUTION &
BUSHFIRE ADVISORY COMMITTEE RESOLUTION "B"

BFAC 15-19 MOVED - Mr Rod Bailey SECONDED - Mr Chis Hynes

THAT the Bushfire Advisory Committee recommends that Council grant the following firebreak exemption/variations for a one year duration commencing from the 2019/2020 firebreak season:

APPLICANT	PROPERTY	ASSESSMENT	YEARS	FIRE SEASON EXPIRY
Peter Van Leeuwen	Lot 32 (54) Seaview Heights, Henty	A2521	1	2019/20
Elizabeth Eastman	Lot 104 (433) Wellington Mill Road, Wellington Mill	A7192	1	2019/20
Laurie Hewson	Lot 27 (22) Japonica View, Wellington Mill	A3855	1	2019/20

CARRIED

OFFICER RECOMMENDED RESOLUTION &
BUSHFIRE ADVISORY COMMITTEE RESOLUTION "C"

BFAC 16-19 MOVED - Mr Alan Charlton SECONDED - Mr Chris Hynes

THAT the Bushfire Advisory Committee recommends that Council denies the following firebreak exemption/variations commencing from the 2019/2020 firebreak season:

APPLICANT	PROPERTY	ASSESSMENT	YEARS	FIRE SEASON EXPIRY
[redacted]	[redacted]	A8081	3	2021/22

CARRIED

11. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

12. NEW BUSINESS OF AN URGENT NATURE

None.

13. MATTERS BEHIND CLOSED DOORS

None.

14. CLOSURE OF MEETING.

The Chairperson advises that the date of the next Bush Fire Advisory Committee Meeting will be Wednesday, March 2020, commencing at 7.00 pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Chairperson declared the meeting closed at 8.33pm.