



A G E N D A

ANNUAL ELECTORS MEETING

To Be Held

Wednesday, 24 January 2018
Commencing at 6.00pm

At

Shire of Dardanup
ADMINISTRATION CENTRE EATON
1 Council Drive – EATON

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NOTICE OF AN ANNUAL ELECTORS MEETING

Dear Council Member

The next Annual Electors Meeting of the Shire of Dardanup will be held on Wednesday 14 December 2016 in the Council Chambers, Shire of Dardanup - Administration Centre Eaton, 1 Council Drive, Eaton - commencing at 6.00pm.



MR PHIL ANASTASAKIS
Acting Chief Executive Officer

Date: 18 January 2018

Note: If interested persons would like to make comment on any items in this agenda, please email records@dardanup.wa.gov.au or hand deliver written comment to the Shire of Dardanup – Administration Centre Eaton, 1 Council Drive, Eaton. To be included in the meeting comments are to be delivered no later than 48 hours prior to the meeting.

The Chief Executive Officer will use his discretion as to whether the written comments are relevant and applicable to the meeting before approving their inclusion in the meeting.

COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council eg. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

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SHIRE OF DARDANUP**AGENDA OF THE SHIRE OF DARDANUP ANNUAL ELECTORS MEETING TO BE HELD ON WEDNESDAY – 24 JANUARY 2018, COMMENCING AT 6.00PM AT THE SHIRE OF DARDANUP – ADMINISTRATION CENTRE EATON.****1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member to declare the meeting open, welcome those in attendance and refer to the Acknowledgement of Country, Emergency Procedures, and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Gnaala Karla Booja people in this land.

Affirmation of Civic Duty and Responsibility

Councillors and Officers of the Shire of Dardanup collectively declare that we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

Committee members acknowledge that only the Chief Executive Officer or a member of the Shire of Dardanup staff appointed by the Chief Executive Officer is to have contact with consultants and suppliers that are appointed under contract to undertake the development and implementation of projects.

The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

Emergency Procedure

In the event of an emergency, please follow the instructions of the Chairperson who will direct you to the safest exit route. Once outside, please proceed to the muster point located at the front of the building where we will meet (and complete a roll call).

2 RECORD OF ATTENDANCE/APOLOGIES

2.1 Attendance

2.2 Apologies

3 CONFIRMATION OF MINUTES – 14 DECEMBER 2016

3.1 Annual Electors Meeting Held 14 December 2016

The Minutes of the Annual Electors Meeting held on the 14 December 2016 provided for confirmation as follows:

MINUTES OF THE SHIRE OF DARDANUP ANNUAL ELECTORS MEETING HELD ON WEDNESDAY – 14 DECEMBER 2016, COMMENCING AT 5.35PM AT THE SHIRE OF DARDANUP – ADMINISTRATION CENTRE EATON.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr. M T Bennett declared the meeting open at 5.35pm, welcomed those in attendance and referred to the Disclaimer and the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers:

Acknowledgement of Country

The Shire of Dardanup wishes to acknowledge that this meeting is being held on the traditional lands of the Noongar people. In doing this, we recognise and respect their continuing culture and the contribution they make to the life of this region by recognising the strength, resilience and capacity of Gnaala Karla Booja people in this land.

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The exception to this Policy is when there is a meeting of the committee or working group with the consultant and the Chief Executive Officer or the Chief Executive Officer's representative is present.

Members of committees acknowledge that a breach of this Policy may result in a request to Council to have them removed from the committee.

2 RECORD OF ATTENDANCE/APOLOGIES

2.1 Attendance

<i>Cr. Michael Bennett</i>	-	<i>Shire President (Chairperson)</i>
<i>Cr. Peter Robinson</i>	-	<i>Deputy Shire President</i>
<i>Cr. Danny Harris</i>	-	<i>Elected Member</i>
<i>Cr. Carmel Boyce</i>	-	<i>Elected Member</i>
<i>Cr. Luke Davies</i>	-	<i>Elected Member</i>
<i>Cr. Tyrrell Gardiner</i>	-	<i>Elected Member</i>
<i>Cr. Allen Mountford</i>	-	<i>Elected Member</i>
<i>Cr. James Lee</i>	-	<i>Elected Member</i>
<i>Cr. Patricia Perks</i>		<i>Elected Member</i>
<i>Mr Mark Chester</i>	-	<i>Chief Executive Officer</i>
<i>Mr Stuart Eaton</i>	-	<i>Director Corporate & Community Services</i>
<i>Mr Mick Saunders</i>	-	<i>Acting Director Engineering & Development Services</i>
<i>Mr Steve Potter</i>	-	<i>Manager Development Services</i>
<i>Mrs Tracey Maisey</i>	-	<i>Governance Officer</i>
<i>Mrs Donna Bailye</i>	-	<i>Executive Governance Officer</i>
<i>Mrs Natalie Hopkins</i>		<i>Assistant Accountant</i>
<i>Ms Sue Parora</i>	-	<i>Manager Culture & Community Services</i>

20 Members of the public.

2.2 Apologies

None.

3 CONFIRMATION OF MINUTES – 16 December 2015

3.1 Annual Electors Meeting Held 16 December 2015

The Minutes of the Annual Electors Meeting held on the 16 December 2015 provided for confirmation as follows:

MINUTES OF THE SHIRE OF DARDANUP ANNUAL ELECTORS MEETING HELD ON WEDNESDAY – 16 DECEMBER 2015 COMMENCING AT 6.18PM AT THE SHIRE OF DARDANUP – ADMINISTRATION CENTRE EATON.

ANNUAL ELECTORS MEETING RESOLUTION

AGM 01/16 MOVED - Cr. T Gardiner SECONDED - Cr. J Lee

THAT the Minutes of the Annual Electors Meeting of Council held on 16 December 2015, be confirmed as true and correct subject to no corrections.

CARRIED

3.2 Matters Arising from the Minutes

None.

4 RECEIPT OF ANNUAL REPORTS - 2015/16

4.1 Annual Report Document

ANNUAL ELECTORS MEETING RESOLUTION

AGM 02/15 MOVED - Cr. P Perks SECONDED - Cr. C N Boyce

THAT the contents of the Council's Annual Report for 2015/16, inclusive of the Presidents Report, Chief Executive's Report, Auditors Report and Annual Financial Statements, be received.

CARRIED

5. QUESTIONS FROM THE PUBLIC AT THE PRESIDENT'S DISCRETION

6. CLOSE

The Shire President, Cr. M T Bennett thanked the staff for their efforts throughout the 2015/2016 period and requested that the Chief Executive Officer convey to all staff that their efforts are greatly appreciated.

There being no further business, the Chairman declared the meeting closed at 5.37pm.

OFFICER RECOMMENDED RESOLUTION

THAT the Minutes of the Annual Electors Meeting of Council held on 14 December 2016, be confirmed as true and correct subject to no / the following corrections:

3.2 Matters Arising from the Minutes

None.

4 RECEIPT OF ANNUAL REPORTS - 2016/17

4.1 Annual Report Document

ANNUAL ELECTORS MEETING RESOLUTION

THAT the contents of the Council's Annual Report for 2016/17, inclusive of the Presidents Report, Chief Executive's Report, Auditors Report and Annual Financial Statements, be received.

5. QUESTIONS FROM THE PUBLIC AT THE PRESIDENT'S DISCRETION

6. CLOSE

There being no further business, Chairman to declare the meeting closed.