

Collection Notice – Closed Circuit Television (CCTV), Photography and Social Media

The Shire of Dardanup (the Shire) may collect your personal information when you visit any Shire facility, attend a Shire event, or engage with us online. This notice explains how the Shire collects and handles your personal information in accordance with the *Privacy and Responsible Information Sharing Act 2024* (WA).

What Personal Information does the Shire collect?

This will vary depending upon the method of collection or interaction with the Shire, but includes:

- Name (or online username/pseudonym) and contact details
- Your voice, image, appearance or likeness
- Sensitive medical information (if CCTV cameras capture footage of a medical incident, such as an injury at the gym)
- Publicly accessible information contained in your social media profile
- Information generated by your online interactions with the Shire

This information will normally be collected directly from you, however in some instances the Shire may collect your personal information from other government agencies, or through authorised 3rd parties.

How does the Shire collect this Personal Information?

CCTV – When you visit a Shire facility or area within the range of the CCTV cameras. Please note that this does not include areas where there is a reasonable expectation of privacy (such as ERC changerooms).

Social Media – When you send the Shire a direct message, comment on posts, or otherwise interact with our accounts.

Photography – When you attend Shire events, or visit Shire run facilities.

What is the purpose of collecting this Personal Information? What will it be used for?

CCTV - To maintain security of Shire facilities and ensure the safety of staff and visitors. To deter and respond to inappropriate or criminal behaviour, and to meet workplace health and safety obligations.

Photography/Social Media – To promote our events and programs, or document significant events for historical or evidentiary purposes. To communicate with individuals and respond to messages and comments.

The Shire may also use your contact information to update its name and address database, to make it easier to contact you in future regarding other Shire matters.

Will my Personal Information be disclosed to anyone else?

The Shire will only share personal information externally in certain circumstances, including:

- Where you consent to us sharing this information
- With other agencies as part of the Shire's compliance and auditing responsibilities
- Where required to or authorised by law, or to assist with a criminal investigation
- With the Shire's legal representatives in related matters
- When part of an Information Sharing Agreement with another government entity.
- With government bodies for reporting and statistical purposes (any shared information will be de-identified).

The Shire may also share photographs on our website, social media, and publications for the reasons specified above. Photographs may be removed from these platforms upon request (unless it is unreasonably impractical to do so).

Further Information

For more information on how your personal information is handled by the Shire of Dardanup, or to make a privacy complaint, please see the Shire's [Privacy Policy](#) or contact the Shire's Privacy Officer:

Email: records@dardanup.wa.gov.au

Phone: 9724 0000

Postal Address: Shire of Dardanup
PO Box 7016
EATON WA 6232

To request access to, or correct your personal information, please see the Shire's [Information Statement](#).