



(BA2) Uncertified Building Application CHECK SHEET

CLASS 1

[A guide to the building approvals process in WA link](#)

Updated 16/07/2020

Class 1a = **A SINGLE DWELLING** (and additions) being a detached house or one of a group of associated dwellings, town houses, villas and the like separated by a fire-resisting wall or fire source feature spacing.

Class 1b = **A BOARDING HOUSE, GUEST HOUSE, HOSTEL or the like** with a floor area of less than 300m² and designed for less than 12 people to reside or a short term holiday accommodation of 4 or more single dwellings or cabins on the one allotment.

Attached √	INFORMATION REQUIRED
<input type="checkbox"/>	<p>Form BA2 = Uncertified Building Application. Please Note a (BA3) Certificate of Design Compliance is inclusive by Permit Authority.</p> <p>Forms and Guides can be found on the Building Commission web site via this link. BA Forms and Guides link</p>
<input type="checkbox"/>	<p>Indemnity Insurance; Copy of insurance policy if registered builder. (Not applicable for if Owner Builder.) info via web site link: Home indemnity Insurance link</p>
<input type="checkbox"/>	<p>Builder's registration details or Owner Builder's Licence (required if estimated construction value is over \$20,000 in non-rural areas). Owner Builders licence information link</p>
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>2 detailed copies of:</p> <ul style="list-style-type: none"> • Scale Drawings; 1:200 Site Plan including levels = FFL and FGL, 1:20 Sectionals, 1:100 Elevations. • Specifications • Engineered details (footing, slab, wall and roof • Site classification (soil type and wind classification) • Bushfire Attack Level (BAL) Site assessment report, only if in a designated bushfire prone area. Building in Bushfire prone Areas info link • Energy Efficiency report (BCA compliant deemed to satisfy or alternative solutions provisions) Energy Efficiency of Residential Buildings link • Storm water discharge from buildings must be diverted away from structures and contained on site within the lot boundaries. Soak wells may be required on some sites at the rate of 65m² surface area to 1m³ capacities. Burekup and Dardanup town sites may require additional capacity and have an overflow connection point provided. Details to be indicated on the site plan. Storm water discharge from buildings policy ENG20 link • Termite Management control method.
<input type="checkbox"/>	<p>Water Corporation: When building in an area serviced by Water Corporation. Approval is required from them prior to construction. Applications can be done via their web site; Water Corporation building application info link</p>

Attached √	N/A √	INFORMATION REQUIRED
<input type="checkbox"/>	<input type="checkbox"/>	BCITF levy form or payment receipt = 0.20% of ECV Applicable if ECV including GST exceeds \$20,000. BCITF information link
<input type="checkbox"/>	<input type="checkbox"/>	Crossover application, fee nil. Forms and information can be found on our web site via the link below. Crossover Application Package link

Attached √	N/A √	ADDITIONAL INFORMATION REQUIRED IF APPLICABLE
<input type="checkbox"/>	<input type="checkbox"/>	Planning Approval, commonly called a DA or development application , is required for grouped dwellings, codes variations (<i>reduced boundary setbacks or over size etc</i>), and/or if the Town Planning Scheme (TPS3) requires such as buildings in a landscape protection area etc. Town Planning Scheme (TPS3) link R Codes - State Planning Policy – Residential Design Codes link Outbuildings, Patios and Carports etc. Council Policy 091. Link = CP091 - Exempted Development Policy
<input type="checkbox"/>	<input type="checkbox"/>	Developer's Approval (<i>only applicable if in Millbridge Private Estate - phone 9725 0500</i>). Millbridge Private Estate web site link
<input type="checkbox"/>	<input type="checkbox"/>	Heritage notification proof if applicable - as per Heritage Council of WA. State Heritage Council Office web site link
<input type="checkbox"/>	<input type="checkbox"/>	Septic Application - Application to install an apparatus for the treatment of sewerage. Further information can be found at the Shire of Dardanup website or phone 97240000 to speak to a shire health officer. Septic application form link
<input type="checkbox"/>	<input type="checkbox"/>	Bushfire Attack Level (BAL) Report and relevant construction method details is required if building in a Bushfire prone Area. Frequently asked questions . Mapping is available via this link designated bushfire Prone Area

FEE INFORMATION	
The Fee schedule is available at the Shire of Dardanup office or on our web site Building and Associated Fees . Fees to be paid with credit card authority form or other approved method on submitting an application for building permit. A Building Permit is not valid until payment has been made.	
Building Services Levy 0.137% of Estimated Construction Value (ECV) (or \$61.65 minimum if ECV \$45,000 or less). Building Services Levy link	
BCITF Levy 0.20% of ECV Applicable if ECV including GST exceeds \$20,000. BCITF information link	
Application for permit relating to verge crossover incidental to building works (Verge Permit Application) Form 164 link Applicable for all building applications with an estimated construction value greater than \$50,000. Verge Permit Application Fee \$260.00 . Policy link . (Please note, The previous verge inspection fee and verge bond no longer apply)	