

WHAT IF I CAN'T DECIDE ON WHICH LIQUOR LICENCE I NEED TO APPLY FOR?

The Department of Racing Gaming and Liquor is the responsible authority for liquor licences. The Department can be contacted on 1800 634 541. Alternatively, the Department's website has a range of information available including descriptions on each licence type and the applicable restrictions. Their website is www.rgl.wa.gov.au.

FURTHER INFORMATION

Additional information may be obtained by contacting

A Planning Officer
within the
Development Services
Directorate

Phone: 9724 0055

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TOWN PLANNING
INFORMATION BROCHURE
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LIQUOR LICENCES
& USE OF
PROPERTIES

WHAT YOU NEED TO
KNOW AND DO.

BACKGROUND

A town planning scheme serves as the most important tool in shaping the community's liquor environment outside of the Liquor Control Act. The Shire of Dardanup, together with the Department of Racing Gaming and Liquor, shapes the way liquor is sold and supplied within the Shire of Dardanup.

An application for a liquor licence cannot be approved unless the Shire of Dardanup has granted planning approval for a use related to the type of liquor licence.

In accordance with the Liquor Control Act, a Section 39 and Section 40 must be submitted and approved by the Shire of Dardanup prior to a liquor licence being issued by the Department of Racing, Gaming and Liquor. This is to ensure that the licence will comply with all of the relevant legislation e.g. Planning & Development Act, Health Act.

WHAT USE DO I APPLY FOR?

There are many different categories of liquor licences available and the name of the liquor licence doesn't necessarily determine what type of use category you need approval for under the Town Planning Scheme. The following provides an easy reference:

Producer Licence – can relate to a winery, brewery or cellar door sales.

Restaurant Licence – can relate to a restaurant.

Hotel Licence – can relate to a hotel, motel or short stay accommodation (chalets).

Hotel Restricted Licence – can relate to a motel or short stay accommodation (chalets).

Tavern Licence – can relate to a restaurant.

Tavern Restricted Licence – can relate to a restaurant.

Small Bar Licence – can relate to a restaurant.

Special Facility Licence – can relate to venues such as amusement venue, bed and breakfast, Reception or Function Centre, Sports Arena and Theatre or Cinema.

HOW DO I GET A LIQUOR LICENCE?

Firstly, you need to ensure that you have a Planning Approval for a use relevant to the type of liquor licence you intend to apply for.

Once you have your Planning Approval, you can then submit to the Shire the:

Section 39 Certificate of Local Health Authority form with the relevant information; and

Section 40 Certificate of Local Planning Authority form with the relevant information and application fee.

WHAT DO I NEED TO GET PLANNING APPROVAL?

An application for planning approval involves the lodgment of:

1. A completed Application for Planning Consent - which can be obtained from the Shire offices or downloaded from our website.
2. Development Plans:
 - Site plan;
 - Floor plan;
 - Elevation plan; and
 - Details of the use including expected number of patrons and opening hours

WHAT IF I CAN'T DECIDE ON WHICH USE I NEED TO APPLY FOR?

The Shire's Planning Services officers are more than happy to discuss your business proposal with you and provide advice on the planning application process.