|  |  |  |
| --- | --- | --- |
|  | **NOTIFICATION FORM****FOOD PREMISES****FORM 90** | Date stamp |
| **Part 1 Applicant/Business Owner Details** |
|  | Applicant/Business Owner Name |  |
|  |  |  |
|  | Trading Name |  |
|  |  |  |
|  | Business Address |  |
|  |  |  |
|  |  |  |
|  | Postal Address |  |
|  |  |  |
|  |  |  |
|  | ABN |  | Email |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Phone |  | Mobile |  |
|  |  |  |  |  |
|  | Phone A/H |  | Fax |  |
|  |  |  |  |  |
|  |  |  |
| **Part 2 Market or Event Details (if applicable)** |
|  | Market or Event Name |  |
|  |  |  |
|  | Date |  | Time of Attendance |  |
|  |  |  |  |  |
|  |  |  |
| **Part 3 Nature of Food Business** |
|  |  |  |
|  | Are you a small business2? |  | Yes |  | No |  |
|  |  |  |  |  |  |  |  |
|  | Is the sale of food for charitable purposes? |  | Yes |  | No |  |
|  |  |  |  |  |  |  |  |
|  | Is the food that you provide, produce or manufacture ready to eat1 when sold to the customer? |  | Yes |  | No |  |
|  |  |  |  |  |  |  |
|  | Do you process3 the food that you produce or provide before sale or distribution? |  | Yes |  | No |  |
|  |  |  |  |  |  |  |  |
|  | Do you directly supply or manufacture food for organisations that cater to vulnerable persons4? |  | Yes |  | No |  |
|  |
| **Part 4 Briefly describe the nature of your business** |
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| **Part 5 Do you provide, produce or manufacture any of the following foods? Please tick ALL boxes that apply (you may choose more than one)** |
|  |  |  |
|  |  | Prepared/Ready to Eat1 table meals |  | Confectionary |  | Frozen Meals |  |
|  |  |  |  |  |  |  |  |
|  |  | Infant/Baby Meals |  | Raw Meat/Poultry/Seafood |  | Bread/Pastries/Cakes |  |
|  |  |  |  |  |  |  |  |
|  |  | Fermented Meat Products |  | Dairy Products |  | Meat Pies/Sausage Rolls/Hotdogs |
|  |  |  |  |  |  |  |  |
|  |  | Prepared Salads |  | Sandwiches/Rolls |  | Soft Drinks/Juices |  |
|  |  |  |  |  |  |  |  |
|  |  | Raw Fruit/Vegetables |  | Processed Fruit/Vegetables |  | Egg or Egg Products |  |
|  |  |  |  |  |  |  |  |
|  |  | Other |  |  |
|  |
| **Part 6 To be answered by Manufacturing/Processing Business only** |
|  |  |  |
|  | Do you manufacture or produce products that are not shelf stable5? |  | Yes |  | No |  |
|  |  |  |  |  |  |  |  |
|  | Do you manufacture or produce fermented meat products such as salami? |  | Yes |  | No |  |
|  |
| **Part 7 To be answered by Food Service and Retail Businesses only (including charitable & community organisations, market stalls & temporary food premises)** |
|  |  |  |
|  | Do you sell ready to eat1 food at a different location from where it is prepared? |  | Yes |  | No |  |
|  |
| **Part 8 Dates of Operation** |
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| **Part 9 Declaration** |
|  | I, the person making this application declare that the information contained in this application is true and correct in every particular.**The Notification Fee of $85.00 is enclosed with this application.** |  |
|  | Signature of Applicant |  | Date |  |
|  |  |  |  |  |
|  | Name of Applicant |  | Job Title |  |
|  |  |  |  |  |
|  |
| **Part 10 Return form to** |
|  | Shire of DardanupEnvironmental Health Services1 Council Drive/PO Box 7016EATON WA 6232Phone: (08) 9724 0000 Fax: (08) 9724 0091Email: records@dardanup.wa.gov.au1. Ready to Eat - means food that is ordinarily consumed in the same state in which it is sold and does not include nuts totally enclosed in the shell or whole fruit and vegetables intended for further processing by the customer.
2. Small Business - Is a business that employs less than 50 people in the ‘manufacturing sector’ or less than 10 people in the ‘food services’ sector. NOTE: when determining the number of employees of a business where casual and part time employees are involved, their weekly hours are added together and divided by the number of hours per week stipulated in the award for employees of that business. Only staff involved in food handing operations should be included.
3. Process - in relation to food, means activity to prepare food for sale including chopping, cooking, drying, fermenting, heating, pasteurising or a combination of these activities. NOTE: This is not the same definition for process that is used in the food safety standards. Thawing and washing have been removed from this definition as these processes present a very low risk to food safety and are not relevant for the purpose of this form.
4. Vulnerable Persons – refer to Standard 3.3.1 Australia, New Zealand Standards Code.
5. Shelf Stable – means non-perishable food with a shelf life of many months to years.
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