



PUBLIC QUESTION TIME

FORM 60

Date stamp

To expedite question time you are required to put your question in writing and hand it, or a copy of it, to the Chief Executive Officer **prior** to the meeting commencing.

1. When the Presiding Officer asks if there are any questions from the public, you are to acknowledge that you have a question.
2. The Presiding Officer will call on the public to ask their questions.
3. State your name and address.
4. Ask the question of the Council, directed to the Presiding Officer.
5. A question may be taken on notice by the Council or Committee for a later response.
6. When a question is taken on notice the response will be sent directly to the member of the public asking the question in writing and will be included in the agenda at the next meeting of the Council or Committee as the case requires.

Note:

Local Government Act 1995, Local Government (Administration) Regulations 1996 7 (4).

Nothing in subregulation (3) (each person is to be given a equal and fair opportunity to ask a question and receive a response) requires -

(a) a Council to answer a question that does not relate to a matter affecting the local government;

(b) a Council at a special meeting to answer a question that does not relate to the purpose of the meeting; or

(c) a committee to answer a question that does not relate to a function of the committee.

Part 1 Your Question

Part 2 Your Details

Name

Address